

# **Intermediate District 287**

Responsive. Innovative. Solutions.



**Intermediate District 287**

**Regular Meeting**

**Thursday, May 24, 2012 6:30 PM**

# Intermediate District 287

## RESPONSIVE. INNOVATIVE. SOLUTIONS

### GENERAL MEETING OF THE BOARD

Thursday, May 24, 2012

6:30 PM @

NORTH EDUCATION CENTER - CONSTRUCTION SITE

### AGENDA

TOUR NORTH EDUCATION CENTER 6:30PM – 7:00PM

	<u>Page #</u>
1. <b>CALL TO ORDER</b> (Action)	
2. <b>APPROVAL OF GENERAL MEETING AGENDA</b> (Action)	
3. <b>OPEN FORUM</b> (Information)	
4. <b>APPROVAL OF CONSENT AGENDA</b> (Action)	
4. 1. General Board Meeting Minutes from May 10, 2012	4
4. 2. Routine Human Resource Activities for May 24, 2012	6
4. 3. Change Order Memo for North Education Center	10
5. <b>SHARE THE SUCCESS &amp; RECOGNITIONS</b> (Information)	
6. <b>SUPERINTENDENT'S REPORT - (15 minutes)</b> (Information)	
6. 1. Amber Brevig Report Honors Mentor Brevig will report on Richfield Senior High School Student Satisfaction Survey.	
6. 2. Update on Major Grant Application (Information) A brief overview will be provided of three major grant applications underway. In addition, Dr. Char Myklebust, Executive Director of Mental Health/Partnerships, will provide an update on the recent Substance Abuse and Mental Health Services Administration/MacArthur Foundation (SAMHSA) Award.	
7. <b>INSTRUCTIONAL REPORT - None</b>	
8. <b>ADMINISTRATIVE SERVICES REPORT - (20 minutes)</b>	
8. 1. Financial Report	
8. 1. 1. Approval of Routine Monthly Finance Report (Action) Janet Johnson will provide an overview of the monthly finance report and the Board will be asked to approve it.	11
8. 2. Facilities Report	
8. 2. 1. North Education Center (NEC) Facilities Committee Report (Information) Committee Chair Robb will provide a brief overview of the May 15, 2012 meeting including key dates for future events.	21
8. 2. 2. Northwest Tech Center Lease (NWTC) Renewal (Action) Tom Shultz, Director of Facilities, will present for approval NWTC Lease Renewal.	34
8. 2. 3. North Education Center Ribbon Cutting	36
8. 3. Human Resource Report (Information)	
8. 3. 1. Non-Tenured, Non-Renewals & Probationary Non-Licensed (Resolutions) Anne Becker, General Counsel/Human Resources Director will present three subsets of the main action. Each subset requires a roll call vote of the Board.	
8. 3. 1. 1. Resolution for Termination of and Non-Renewal of Probationary Non-Licensed Employees	37
8. 3. 1. 2. Resolution Relating to the Termination & Non-Renewal Probationary	39

Teaching Contract of the Following Probationary Teachers

8. 3. 1. 3. Resolution Relating to the Termination & Non-Renewal Employees Hired Under Licensure Waivers	41
8. 3. 2. Employee - <b>Closed Session</b> <i>(Information)</i> Pursuant to Minnesota Statutes, section 13D.05, subdivisions 2 and 3, this agenda item will be closed for preliminary considerations of allegations against one or more of its employees, and, a discussion with its attorneys.	
8. 3. 3. Negotiations - <b>Closed Session</b> <i>(Information)</i> The school Board may hold a closed meeting to consider strategy for labor negotiations. Minn. Stat. §13D.03.	
<b>9. BOARD BUSINESS - (15 minutes)</b>	
9. 1. Policy Review & Revision <i>(Action)</i>	
9. 1. 1. Facilities Policy Bucket (FT) (Second Read)	43
9. 2. Board Reports	
9. 2. 1. Chair Report	
9. 2. 1. 1. Update on Superintendent Evaluation Process <i>(Information)</i>	
9. 2. 2. AMSD Report (Ann Bremer)	
9. 2. 2. 1. May 2012 AMSD Connections Newsletter	47
9. 3. <b>District News</b> <i>(Information)</i>	
9. 3. 1. School Board Planning Calendar	51
9. 3. 2. May 24, 2012 Calendar	53
9. 3. 3. Graduation & Special Events Schedule	54
9. 3. 4. VENTURE & InVEST Graduation Invitation	57
9. 3. 5. Hennepin Technical Pathways Awards Program	58
9. 4. Once Around the Table	
<b>10. ADJOURNMENT</b>	

**DISTRICT 287 REGULAR BOARD MEETING**  
**Intermediate District 287**  
**May 10, 2012**  
**MINUTES**

**1. CALL TO ORDER**

Chair Ann Bremer called the regular meeting to order at 6:30 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Greg Thielsen
272	Eden Prairie	Carol Bomben
273	Edina	Peyton Robb
270	Hopkins	Laura Ronbeck
276	Minnetonka	Robert Quam
278	Orono	Michèle Kunz
279	Osseo	Dean Henke
280	Richfield	Nancy Rowley
281	Robbinsdale	Sherry Tyrrell
284	Wayzata	Carter Peterson
277	Westonka	Ann Bremer

Absent: 283/Gores

Guests:

287 Administration: Sandra Lewandowski, Laura Keller-Gautsch, Jane Holmberg, Char Myklebust, Anne Becker, Janet Johnson, Tom Shultz, Chad Maxa, and Wauneen Mgeni

287 Staff Members: Rose Hobson, and Greg Krohn

**2. APPROVAL OF GENERAL MEETING AGENDA**

The general meeting agenda was presented for approval. *Motion by Ann Bremer, seconded by Michèle Kunz, to approve the meeting agenda. All in favor. Motion carried unanimously.*

**3. OPEN FORUM FOR COMMUNITY COMMENTS - None**

**4. APPROVAL OF CONSENT AGENDA**

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from April 26, 2012; and approval of the 287 Transportation Services Award. *Motion by Ann Bremer, seconded by Laura Ronbeck, to approve the Consent Agenda as presented. Motion carried.*

**5. SHARE THE SUCCESS & RECOGNITIONS**

Superintendent Lewandowski announced to the Board that the district has received the Star Tribune Workplace Dynamic Recognition Award. This award came as a result of a process where the district was nominated by one staff member and then all staff were surveyed for their assessment of the work climate.

**6. SUPERINTENDENT'S REPORT**

Superintendent Lewandowski introduced Dr. Jane Holmberg, Executive Director of Teaching and Learning. Jane presented an overview on recent efforts related to the strategic plan and showed a prototype of the member district data dashboards. Chad Maxa, Information and Technology Director, briefly demonstrated to the Board the "expense estimator," an important element of the dashboard where school district personnel can preview their expenses.

Sandy briefly presented to the Board an overview of the April 27 Hennepin County Superintendents and Commissioners meeting that addressed the graduation rate. Chad showed information to explain the unanimously-adopted recommendation to alleviate how data are not portable across districts. Superintendents agreed to support a feasibility study to examine how the School Interoperability Framework (SIF) might be implemented in order to facilitate data transfer.

Sandy presented an overview on the second cross-system barrier to graduation for a highly mobile population: graduation rates vary among districts. She asserted we need to change the whole system to personalize learning, engaging the community and encouraging flexibility among systems. The proposal from the regional expert group to use the state requirements to graduation as the standard for students in the 287 ALCs was considered by the Superintendents, and it was determined more discussion is needed to know how best to approach regionally. After the morning meeting of the Superintendents, the Commissioners and other community stakeholders joined to explore areas of common work and commitment.

## **7. INSTRUCTIONAL REPORT**

Dr. Jane Holmberg, Executive Director of Teaching and Learning introduced Ms. Rose Hobson, Career & Technical Principal presented to the Board an overview of the current career and technical education programming in the various sites and plans for the future. Starting with the programs at Hennepin Technical College and adding several programs over the years at other 287 sites, there are now career-tech opportunities for students of all ability levels. The largest complement of programs is available at the South Education Center where the C-Train partnership with Best Buy and Hennepin County has helped establish a strong career-tech program.

## **8. ADMINISTRATIVE SERVICE REPORTS**

**Financial Report - None**

**Facilities Report - None**

### **Human Resources Report**

Mrs. Anne Becker, General Counsel/Human Resource Director, briefly updated the Board on the district's recent Pay Equity report and anticipated steps the district will take to address findings.

### **Closed Session**

At the recommendation of Board Chair Bremer, *a motion was made by Carter Peterson, seconded by Peyton Robb, to close the meeting pursuant to Minnesota Statutes, section 13D.05; subdivisions 2 and 3, this agenda item will be closed for preliminary consideration of allegations against one or more of its employees, and, a discussion with its attorneys. All in favor. Motion carried unanimously.* The meeting was closed to the public at 8:19 PM. *A motion was made by Carter Peterson, seconded Michèle Kunz, to reopen the general meeting. All in favor. Motion carried unanimously.* The general meeting reopened at 8:30 PM.

## **9. BOARD BUSINESS**

### **Policy Review & Revision**

Anne briefly presented to the Board the Facilities Policy Bucket for a First Read.

### **Chair Report**

Board Chair Bremer reminded the Board of timelines and process for completing the Superintendent evaluation survey.

Board Chair Bremer appointed Board Vice-Chair Carol Bomben to the TIES Joint Board.

### **AMSD Report - None**

**Once Around the Table – None**

## **10. ADJOURNMENT**

*Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 9:03 PM.*

The next general meeting will be held on May 24, 2012, at 6:30 PM at the North Education Center Construction Site.

Submitted by  
Wauneen Mgeni  
Secretary to the Board

Signed: Chair \_\_\_\_\_ Clerk \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287  
SCHOOL BOARD – May 24, 2012**

**LICENSED STAFF**

**1. New Hires:**

**A. Regular**

- 

**B. Reinstatement of Licensure Waivers**

**C. Temporary**

- ERICA DAVIDSON, Math Instructor at Eden Prairie High School, effective June 11, 2012 through June 30, 2012.
- JON FILA, Online English Instructor, effective May 1, 2012 through June 15, 2012.
- JONATHAN FRIEDMAN, Math Instructor at Eden Prairie High School, effective June 11, 2012 through June 30, 2012.
- AMANDA KLUTMAN, EBD Homebound Instructor effective May 8, 2012 through June 7, 2012.
- SUSAN LAVELLE, Homebound Instructor effective March 19, 2012 through April 20, 2012.
- ANN M. MITTY, School Psychologist at Bren Road effective June 12, 2012 through June 29, 2012.
- KENDRA RASK, EBD Instructor at Brooklyn Park Campus effective June 12, 2012 through June 29, 2012.

**D. Substitutes**

- 

**2. Extended Leaves of Absence:**

**A. Unpaid**

- LORI E. DOZIER, Speech Language Pathologist at the District Service Center 1.0 FTE effective for the 2012-13 school year.
- CYNTHIA FORT-REIS, Autism Instructor at the District Service Center, .8 FTE effective for the 2012-13 school year.
- JESSICA LARSON, School Counselor at Hennepin County Home School, .2 FTE effective for the 2012-13 school year.
- LINDA OBERG, SEL Coordinator at South Education Center, .2 FTE effective for the 2012-13 school year.

- JUDI MARIE RINGE, Special Education Supervisor at Northwest Tech Center 1.0 FTE effective for the 2012-13, 2013-14, 2014-15 and 2015-16 school years.
- JENNIFER L. SCHMITZ, Audiologist at the District Service Center, .05 FTE effective for the 2012-13 school year.
- MATTHEW C. SMITH, EBD Instructor at Bren Road Education Center, 1.0 FTE effective for the 2012-13 school year.

**B. Military Leave**

- 

**3. Separations:**

**A. Dismissal**

- 

**B. Resignation**

- JANE CHAMPLIN, ELL Instructor at SECA, effective June 11, 2012.
- EILEEN J. DEVINE, Reading Instructor at Headway Academy, effective June 11, 2012.
- ANDREW H. VOLK, Math Instructor at City West Academy, effective June 30, 2012.
- MELISSA W. SIMMER, EBD Instructor at South Education Center, effective June 16, 2012.
- LISA A. WEDELL UEKI, Japanese Instructor at Cooper and Shakopee Senior High Schools, change effective date from May 18, 2012 to June 1, 2012.
- SHERRI C. WESTRA, Chinese Instructor at Wayzata High School, effective June 11, 2012.

**C. Retirement (Regular/Disability)**

- SUSAN E. DUNBAR, EBD Instructor at Sandburg Education Center, effective June 11, 2012.

**4. Other:**

- JUDI MARIE RINGE, Special Education Supervisor at Northwest Tech Center, rescind retirement effective June 30, 2012.

**NON-LICENSED STAFF:**

**1. New Hires:**

**A. Regular**

- 

**B. Temporary**

- 

**C. Substitutes**

- 

**2. Extended Leaves of Absence:**

**A. Unpaid**

- KAREN MACHACEK, Education Assistant at South Education Center, .075 FTE effective for the 2012-13 school year.
- SARA BOULGER MALLOY, Education Assistant at Bren Education Center, .875 FTE effective for the 2012-13 school year.
- LISA BEDNAR, Clerical at the District Service Center, effective May 17, 2012 through June 29, 2012.

**3. Separations:**

**A. Dismissal**

- 

**B. Resignation**

- Naomi Echandi, Education Assistant at Sandburg Education Center, effective April 18 (was June 11), 2012.
- PAUL SCHOLTZ, Education Assistant at Northwest Tech Center, effective June 11, 2012.
- JOAN LOCKE, Interpreter at Various Sites, effective June 11, 2012.

**C. Retirement (Regular/Disability)**

-

**4. Other:**

- A.** RECOMMEND the Board's approval to credit, Rahma Abdi, Education Assistant at Northwest Education Center, with seven (7) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balance by one (1) day.

Mary Hogetvedt  
Tracy Mooney  
Ann Bukoskey

Darla Jackson  
Katherine Pitney

Sheila Lackey  
John Vertin

- B.** RECOMMEND the Board's approval to credit, Jan Boyer, Education Assistant at Sandburg Education Center, with four (4) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balance by one (1) day.

Phil Balow  
Carol Welton

Barb Hagel

Bruce Mulder

- C.** RECOMMEND the Board's approval to credit, Aisha Anderson, Education Assistant at South Education Center, with two (2) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balance by one (1) day.

Mary Frush

Lynn Walsh

# Intermediate District 287

## *Responsive. Innovative. Solutions*

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### INTER-OFFICE MEMORANDUM

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Date: May 15, 2012  
To: Facilities Committee  
From: Thomas Shultz, Director of Facilities  
**RE: NEC Change Orders**

The following is a list of Change Orders (COs) for the North Education Center construction project. According to the Board-approved decision making process, *Levels of Authority*, those items that are less than \$10,000 may be approved by District Administration. Those items greater than \$10,000 but less than \$25,000 may be approved by the Facilities Committee.

The following Change Orders are being presented as information only: All Systems Installation CO #001, #002 and J.E. Dunn CO #062, #063, #064, #065, #066, #067, & #069 (totaling \$41,860). J.E. Dunn CO #068 (\$10,753) was approved by the board Facilities Committee approval at the May 15, 2012 and is being presented as part of the consent Agenda.

**The total cost of all Change Orders being presented: \$ 52,613.00**

#### **Administration Decision**

##### All Systems Installation

Change Order #001	Cost for conduit, junction boxes and Wiremold Raceways and for all the electrical rough-in costs for gym A/V system <i>Note:</i> This will not come from the contingency funds, but rather from the gymnasium A/V budget.	\$8,605.00
Change Order #002	Cost for additional power in data closets for NAC Expanders	\$2,422.00

##### JE Dunn

Change Order #062	Change floor finish in cooler (Rm 116D) and dry storage (Rm 116E), from sealed concrete to quarry tile. Wall paint change to epoxy paint in Rm 116E.	\$8,640.00
Change Order #063	Relocate exit lights as part of the A/V revisions to the gym.	\$4,592.00
Change Order #064	Door jamb revisions at firewall adjacent to expansion joint between B2 and C section of NEC	\$4,311.00
Change Order #065	Front canopy modifications, only determined as it was built	\$741.00
Change Order #066	Stair stringer modifications	\$1087.00
Change Order #067	Front Canopy Vent Panels per code	\$1,576.00
Change Order #069	Conduit for additional cameras in S.E. corner of parking lot	\$9,886.00

#### **Committee Decision**

Change Order #068	Redundant fiber optic line (original estimate \$30,000)	\$10,753.00
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**INTERMEDIATE DISTRICT 287  
PLYMOUTH, MINNESOTA  
BOARD OF EDUCATION**

Regular Meeting – May 24, 2012

**AGENDA SECTION:** ADMINISTRATIVE SERVICES REPORTS

**ITEM:** Approval of Routine Monthly Finance Report

**PRESENTED BY:** Janet A. Johnson, Director of Finance

**1. Background Information**

The April Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds excluding Fund 06, Building Construction, total \$55,299,511, or 67.3% of the Revised Revenue Budget of \$82,141,328. The District’s monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. During FY12, we are receiving cash payments at 64.3% of the entitlement. That compares to 90% in FY09, 73% in FY10, and 70% in FY11. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds excluding Fund 06, Building Construction, total \$62,568,687, or 76.5% of the Revised Expenditure Budget of \$81,786,192.

While we continue to have issues with the MDE Special Education Uniform Tuition billing system, the significant increase in cash recently is due to MDE’s recognition of the impact of their aid entitlement calculations and delayed appeal responses on District 287’s cash flow.

DDA

Attachments

**2. Fiscal Impact/Funding Source: None**

**3. RECOMMENDED ACTION: The Board approve the Finance & Donation Report items as presented.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

REPORT: EXPREV 006 REVENUE SUMMARY BY FUND - Board Report  
 STATEMENT OF REVENUE  
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 04/01/12 TO 04/30/12

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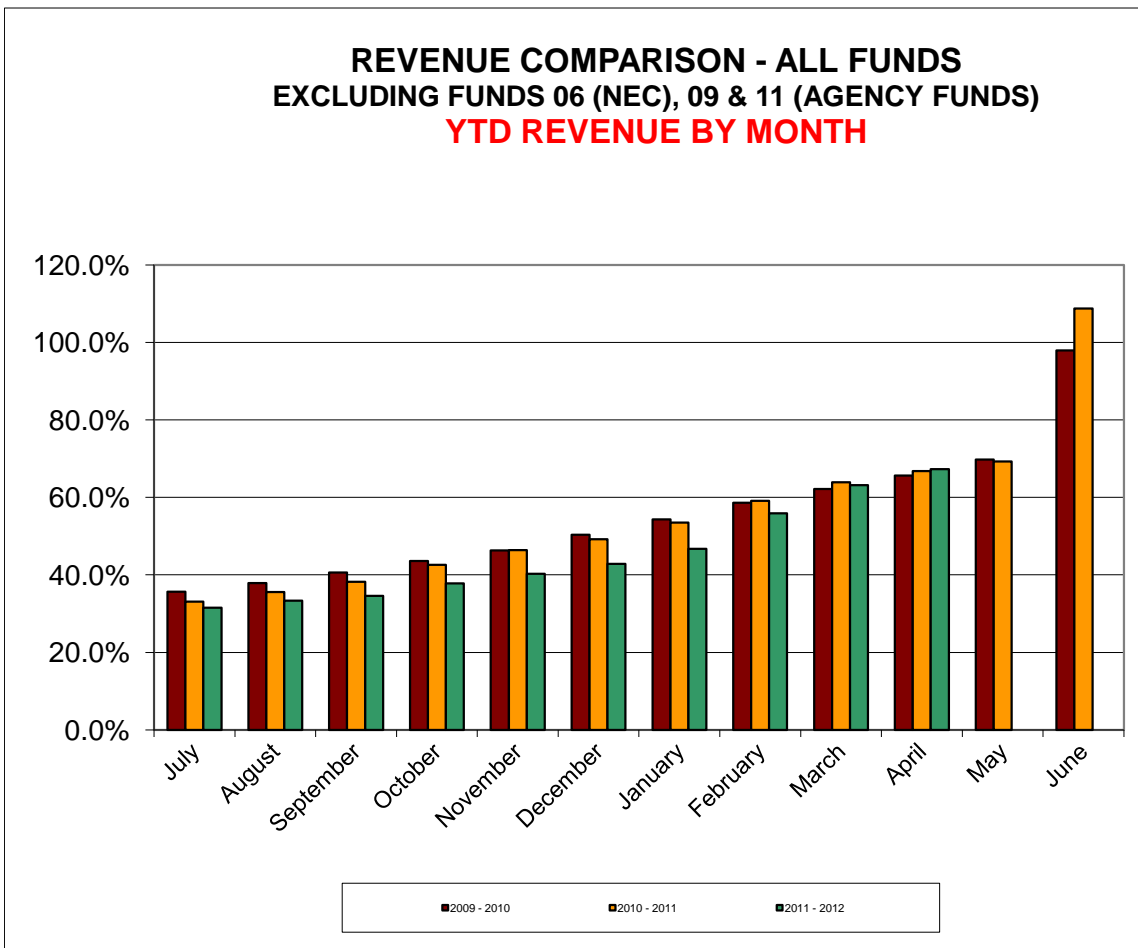
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FD	PRIOR YEAR ACTUAL	REVISED BUDGET	04/01/12 04/30/12	FISCAL YEAR 201107 RECEIVED THRU 04/30/12	REMAINING ON 04/30/12	PERCENT REMAINING
01 GENERAL FUND	23,037,509.80	17,608,216	424,023.94	9,860,155.88	7,748,060.12	44.00 %
02 FOOD SERVICE FUND	326,907.87	347,815	19,053.11	105,232.03	242,582.97	69.74 %
04 COMMUNITY SERVICE FUND	245,925.96	243,971	9,517.72	91,196.77	152,774.23	62.61 %
06 BUILDING CONSTRUCTION FUND	33,993,002.67	0	1,575.11	41,593.02	41,593.02-	0.00 %
07 DEBT SERVICE FUND	1,505,683.26	5,520,000	0.00	1,974,091.94	3,545,908.06	64.23 %
08 TRUST FUND	443,237.92	0	26,922.74	378,629.54	378,629.54-	0.00 %
10 SCHOLARSHIP FUND	51,361.84	0	0.00	545.00	545.00-	0.00 %
12 ALC-ACADEMIC	8,740,579.53	9,537,420	365,837.68	7,588,939.99	1,948,480.01	20.42 %
13 CAREER & TECH	1,816,221.93	1,712,852	50,568.03	1,295,114.03	417,737.97	24.38 %
14 SPECIAL EDUCATION	44,947,233.21	47,137,754	2,461,796.73	33,456,647.86	13,681,106.14	29.02 %
20 INTERNAL SERVICE FUND	528,232.56	0	73,625.40	529,580.18	529,580.18-	0.00 %
30 KEYSTONE ITD	68,349.00	0	0.00	0.00	0.00	0.00 %
41 DONATIONS	633.58	0	100.00	491.45	491.45-	0.00 %
51 STUDENT CLUBS	27,711.28	33,300	3,516.04	18,886.51	14,413.49	43.28 %
*** REPORT TOTALS:	115,732,590.41	82,141,328	3,436,536.50	55,341,104.20	26,800,223.80	32.62 %

# DISTRICT 287

## REVENUE COMPARISON - ALL FUNDS EXCL. 06 (NEC), 09 & 11 (AGENCY FUNDS)

Month	2009 - 2010		2010 - 2011		2011 - 2012	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	26,328,904	35.7%	24,850,317	33.1%	25,873,696	31.5%
August	1,643,203	37.9%	1,917,864	35.6%	1,547,432	33.4%
September	1,997,224	40.6%	1,976,441	38.2%	1,014,685	34.6%
October	2,207,558	43.6%	3,267,074	42.6%	2,606,586	37.8%
November	1,982,827	46.3%	2,880,502	46.4%	2,065,709	40.3%
December	3,006,224	50.3%	2,114,810	49.2%	2,114,041	42.9%
January	2,910,074	54.3%	3,197,405	53.5%	3,139,401	46.7%
February	3,203,938	58.6%	4,262,556	59.1%	7,524,683	55.9%
March	2,630,766	62.2%	3,559,420	63.9%	5,978,317	63.1%
April	2,518,014	65.6%	2,208,715	66.8%	3,434,961	67.3%
May	3,090,652	69.8%	1,840,429	69.3%		
June	20,735,897	97.9%	29,664,054	108.7%		
<b>TOTAL</b>	<b>72,255,282</b>	<b>97.9%</b>	<b>81,739,588</b>	<b>108.7%</b>	<b>55,299,511</b>	<b>67.3%</b>
<b>BUDGET</b>	<b>73,818,687</b>		<b>75,178,488</b>		<b>82,141,328</b>	



REPORT: EXPREV 007 EXPENDITURE SUMMARY BY FUND - Board Rept  
STATEMENT OF EXPENDITURES  
DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 04/01/12 TO 04/30/12

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ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999  
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SORTED BY: ACCOUNT FD  
SUBTOTALLED BY: ACCOUNT FD  
SERIES TOTALS: <None Selected>  
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FD 01	PRIOR YEAR ACTUAL	< - - - - - REVISED BUDGET	FISCAL YEAR 201107				REMAINING ON 04/30/12	PERCENT REMAINING
			04/01/12 04/30/12	EXPENDED THRU 04/30/12	ENCUMBERED THRU 04/30/12			
01 GENERAL FUND	17,083,389.76	17,799,912	3,143,253.46	15,033,216.27	1,770,081.39	996,614.34	5.59 %	
02 FOOD SERVICE	326,907.87	347,815	22,551.06	258,670.84	98,954.36	9,810.20-	2.82-%	
04 COMMUNITY SERVICE FUND	245,925.96	243,971	23,327.55	152,446.50	50,525.81	40,998.69	16.80 %	
06 BUILDING CONSTRUCTION FUND	6,584,441.98	27,054,800	3,987,581.06	22,376,889.89	4,575,883.05	102,027.06	0.37 %	
07 DEBT SERVICE FUND	1,501,117.32	4,326,131	0.00	4,329,830.63		3,699.63-	0.08-%	
08 TRUST FUND	440,950.06	0	26,922.74	378,834.74		378,834.74-	0.00 %	
10 SCHOLARSHIP FUND	0.00	0	0.00	7,010.18		7,010.18-	0.00 %	
12 ALC-ACADEMIC	8,597,462.06	9,636,329	814,670.97	6,829,817.56	512,998.62	2,293,512.82	23.80 %	
13 CAREER & TECH	1,727,372.86	1,919,807	131,824.02	1,265,434.03	21,486.80	632,886.17	32.96 %	
14 SPECIAL EDUCATION	43,586,629.61	47,478,927	4,179,459.38	33,995,778.01	775,981.84	12,707,167.15	26.76 %	
20 INTERNAL SERVICE FUND	404,958.04	0	34,938.60	301,276.60		301,276.60-	0.00 %	
30 KEYSTONE IDT	68,349.00	0	0.00	0.00		0.00	0.00 %	
51 STUDENT CLUBS	37,219.06	33,300	1,521.09	16,371.77	1,213.96	15,714.27	47.19 %	
*** REPORT TOTALS:	80,604,723.58	108,840,992	12,366,049.93	84,945,577.02	7,807,125.83	16,088,289.15	14.78 %	

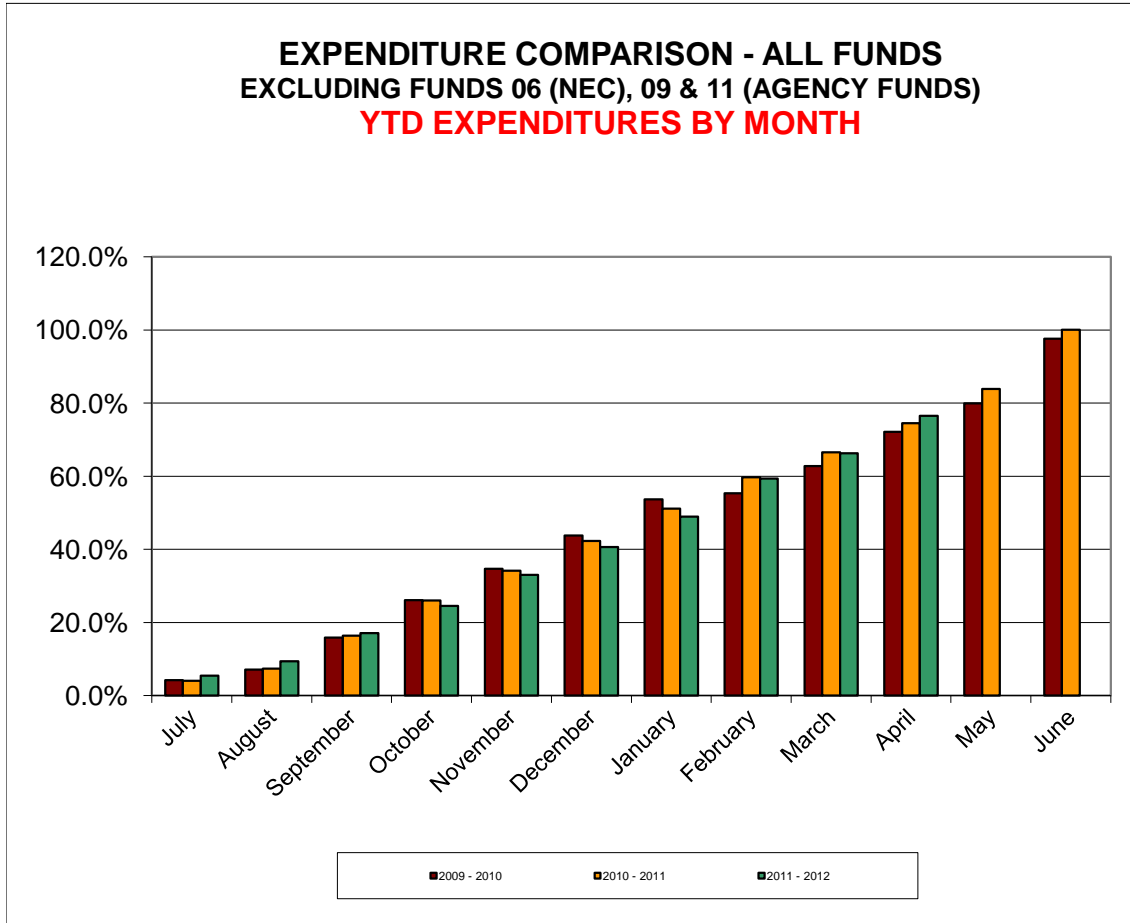
# DISTRICT 287

## EXPENDITURE COMPARISON - ALL FUNDS EXCL. 06 (NEC), 09 & 11 (AGENCY FUNDS)

Month	2009 - 2010		2010 - 2011		2011 - 2012	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	3,100,407	4.3%	2,997,044	4.0%	4,426,791	5.4%
August	2,090,194	7.1%	2,470,164	7.4%	3,242,009	9.4%
September	6,381,272	15.9%	6,695,052	16.4% <sup>2</sup>	6,314,818	17.1%
October	7,468,578	26.1%	7,071,964	26.0%	6,114,673	24.6%
November	6,212,868	34.7%	6,026,323	34.1%	6,924,324	33.0%
December	6,626,034	43.8%	6,049,172	42.3%	6,234,872	40.7%
January	7,212,163	53.7%	6,554,858	51.2%	6,740,058	48.9%
February	1,226,463	55.4% <sup>1</sup>	6,315,161	59.7%	8,521,079	59.3%
March	5,379,804	62.8%	5,037,604	66.5%	5,671,596	66.3%
April	6,840,093	72.1%	5,900,120	74.5%	8,378,469	76.5%
May	5,634,133	79.9%	6,923,777	83.8%		
June	12,871,609	97.6%	11,979,044	100.0%		
<b>TOTAL</b>	<b>71,043,619</b>	<b>97.6%</b>	<b>74,020,282</b>	<b>100.0%</b>	<b>62,568,687</b>	<b>76.5%</b>
<b>BUDGET</b>	<b>72,817,617</b>		<b>74,008,146</b>		<b>81,786,192</b>	

<sup>1</sup> Insurance Costing correction from 7/1/08-2/28/09

<sup>2</sup> Includes \$1,132,399.50 payment for purchase of Hosterman land



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*Partner in Education*

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DATE: **May 17, 2012**

TO: Members of the School Board

FROM: Janet A. Johnson, Director of Finance

RE: **Cash Report - April** Claims, Payroll, Receipts, Investments and Cash Position

A. Recommendation: Request the Board approve payment of the items listed below:

- |  |  |
|--|--|
| 1. Claim payments for: <b>April 2012</b>   | Totaling <u><u>\$ 9,542,635.66</u></u> |
| a) Check #'s <b>487216 - 487515, 70010074 - 70010212</b><br>and Electronic Wire Transfers out - #'s <b>2314 - 2318, 3070, 80000262- 80000271</b> |  |
| 2. Payroll for: April 2012   | Totaling <u><u>\$ 2,632,984.45</u></u> |
| a) Check #'s <b>675461 - 675464</b><br>b) Direct Deposit #'s <b>208591 - 210511</b><br>and Electronic Wire Transfers out - #'s <b>4083</b>       |  |
| 3. Receipts for: April 2012  | Totaling <u><u>\$ 5,051,295.54</u></u> |
| a) Receipt #'s <b>130518 - 130719</b>  |  |
| 4. Investments at end of month   | Totaling <u><u>\$ -</u></u>            |

Expenditures, wire transfers, payroll, claims receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

# Intermediate District 287

## Cash Position Sheet- Monthly Total Net Cash- All Accounts

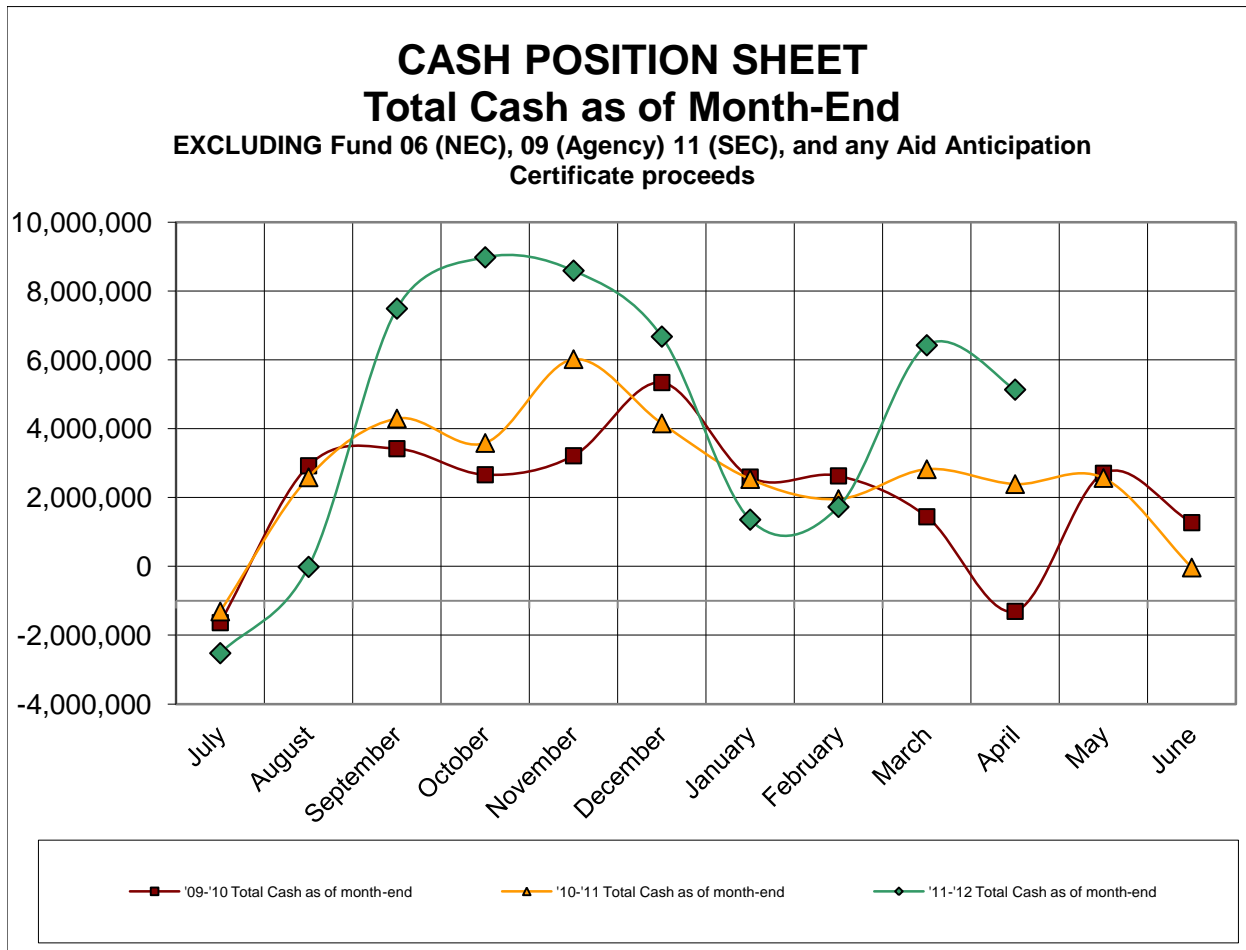
- EXCLUDING Fund 06 (NEC Construction), 09 (Agency) and 11 (SEC Construction)

<u>Date</u>	<u>'09-'10 Total Cash as of month-end</u>	<u>'10-'11 Total Cash as of month-end</u>	<u>'11-'12 Total Cash as of month-end</u>
July	-1,635,886	-1,311,376	-2,523,529
August	2,924,129	2,589,499	-15,086
September	3,420,767	4,297,117	7,492,933
October	2,663,437 <sup>1</sup>	3,587,135 <sup>2</sup>	8,982,957 <sup>3</sup>
November	3,215,281 <sup>1</sup>	6,023,170 <sup>2</sup>	8,595,697 <sup>3</sup>
December	5,343,251 <sup>1</sup>	4,155,869 <sup>2</sup>	6,678,835 <sup>3</sup>
January	2,595,593 <sup>1</sup>	2,536,880 <sup>2</sup>	1,358,298 <sup>3</sup>
February	2,630,541 <sup>1</sup>	1,956,153 <sup>2</sup>	1,728,796 <sup>3</sup>
March	1,441,697 <sup>1</sup>	2,824,310 <sup>2</sup>	6,426,638 <sup>3</sup>
April	-1,306,262 <sup>1</sup>	2,391,598 <sup>2</sup>	5,136,821 <sup>3</sup>
May	2,705,205 <sup>1</sup>	2,569,311 <sup>2</sup>	
June	1,270,575 <sup>1</sup>	-33,370 <sup>2</sup>	

<sup>1</sup> excludes Aid Anticipation Certif. proceeds of \$4,902,195.65 in Oct. 2009, paid back in Sept. 2010

<sup>2</sup> excludes Aid Anticipation Certif. proceeds of \$3,601,990.60 in Oct. 2010, paid back in Sept. 2011

<sup>3</sup> excludes Aid Anticipation Certif. proceeds of \$5,900,000.00 in July 2011



**INTERMEDIATE DISTRICT 287**

**APRIL 2012 ACTIVITY**

**WIRE TRANSFERS IN:**

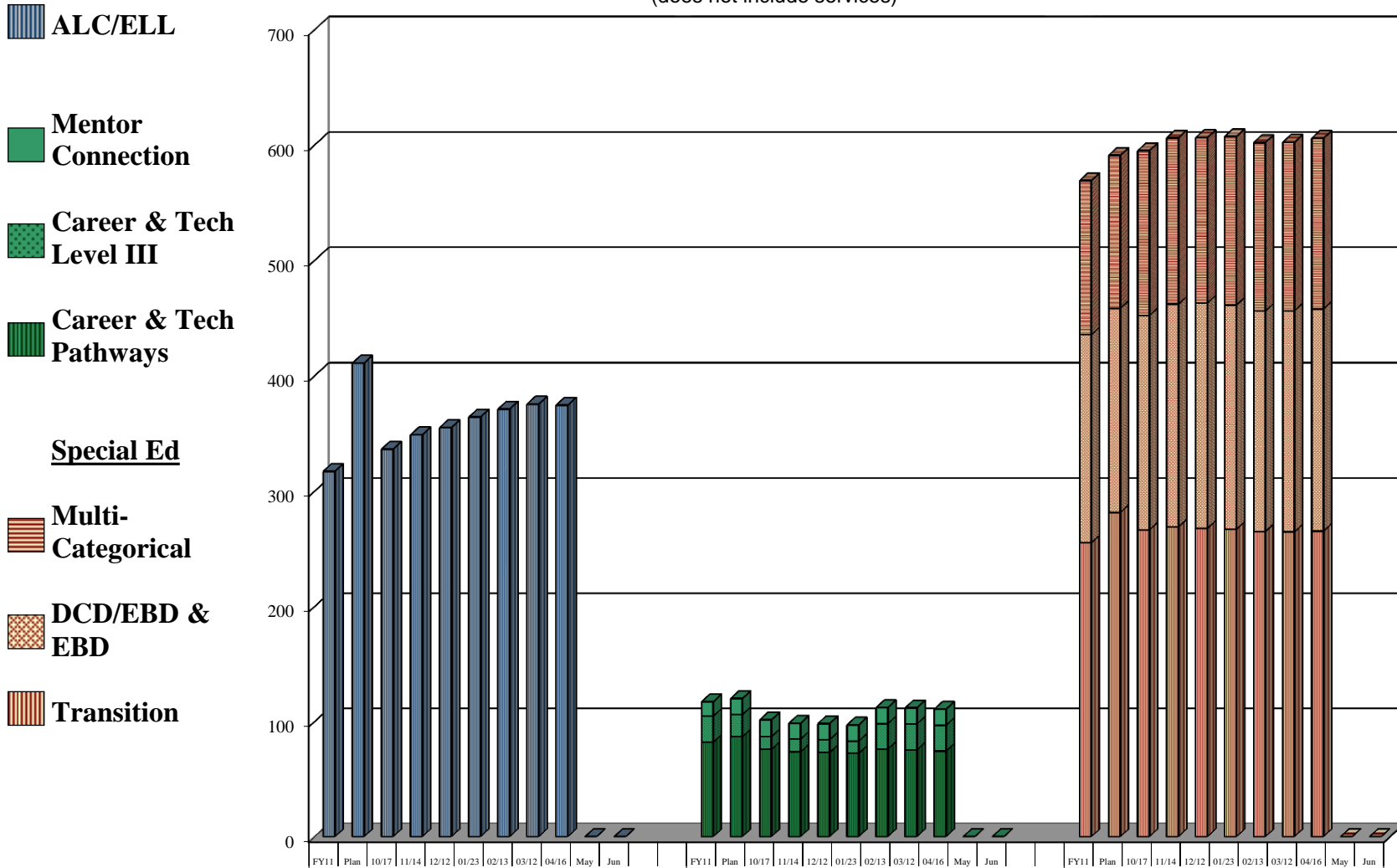
DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
04/12/12	MN DEPT OF ED	MSDLAF	496001	44,744.90	01S211 GENERAL ED AID FY11-12
	MN DEPT OF ED	MSDLAF	496001	2,248,999.78	01S360 SPED AID FY11-12
04/18/12	MN DEPT OF ED	MSDLAF	503168	3,600.00	INV#68866 MATH & SCIENCE GRANT
	MN DEPT OF ED	MSDLAF	503168	218,551.71	INV#69072 MATH & SCIENCE GRANT
04/23/12	DHS-MUELLER,LINDA	MSDLAF	508805	17,358.23	REBATE 4% IEPSETASIDESFY10
	EDUC-FNS	MSDLAF	518987	1,120.56	02F701 REG LUNCHES FEB12
	EDUC-FNS	MSDLAF	518987	9,762.66	02F701 FREE & REDUCE LUNCHES FEB12
	EDUC-FNS	MSDLAF	518987	4,328.70	02F705 FED BRKFST FEB12
	EDUC-FNS	MSDLAF	518987	480.24	02S300 ST LUNCHES FEB12
	EDUC-FNS	MSDLAF	518987	118.70	02F705 STATE BRKFST FEB12
	MN DEPT OF ED	MSDLAF	522904	78,303.58	01S211 GENERAL ED AID FY11-12
04/26/12	EDUC-VENDOR PAYMNT	MSDLAF	520821	172.13	INV#69546 SUB REIMBURSEMENT FOR PALMBERG,G
<b>MTD TOTALS</b>				<b>2,627,541.19</b>	

**WIRE TRANSFERS OUT:**

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
4/13/2012	MSDLAF	BANK OF MONTREAL	2314	65,107.47	P-CARDS MAR 2012
	MSDLAF	BANK CARD SERVICES	2315	498.45	MERCHANT CARD FEES MAR12
		CITI BANK	2316	31,134.44	MN STATE RETIREMENT SYSTEMS
4/15/2012	MSDLAF	US BANK		1,193,419.52	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	80000262	50,367.99	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000263	336,030.99	FEDERAL TAXES
	MSDLAF	EBC	80000264	90,741.29	STATE WITHHOLDING TAXES
	MSDLAF	US BANK	80000265	17,282.65	EMPLOYEE & EMPLOYER 403B
	MSDLAF	MN DEPT OF REV	80000266	159,104.13	FEDERAL TAXES
4/30/2012	MSDLAF	US BANK		1,202,789.84	DIRECT DEPOSIT PAYROLL
	MSDLAF	US BANK	2317	139.21	ARP FEE VOUCHER ACCT FEB12
	MSDLAF	CHS	2318	26,922.74	CHS FLEX PAYMENTS APR12
	MSDLAF	EBC	80000267	50,250.82	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000268	272,211.40	FEDERAL TAXES
	MSDLAF	US BANK	80000269	72,813.64	STATE WITHHOLDING TAXES
	MSDLAF	MN DEPT OF REV	80000270	17,247.73	EMPLOYEE & EMPLOYER 403B
	MSDLAF	EBC	80000271	134,133.51	FEDERAL TAXES
	MSDLAF	US BANK	3070	34.47	ARP FEES RECEIPT ACCT FEB12
	MSDLAF	US BANK	4083	60.10	ARP FEES PAYROLL ACCT FEB12
<b>MTD TOTALS</b>				<b>3,720,290.39</b>	

# Intermediate District 287 2011-12 Monthly Program ADM Data by Division

(does not include services)



	ALC/ELL												CAREER & TECH												SPECIAL EDUCATION											
	FY11	Plan	10/17	11/14	12/12	01/23	02/13	03/12	04/16	May	Jun	FY11	Plan	10/17	11/14	12/12	01/23	02/13	03/12	04/16	May	Jun	FY11	Plan	10/17	11/14	12/12	01/23	02/13	03/12	04/16	May	Jun			
Multi-Categorical																								133.48	132.45	142.72	144.03	143.15	146.04	145.89	145.88	147.89	0.00	0.00		
DCD/EBD & EBD																								180.29	176.84	185.77	193.06	195.26	194.25	191.06	191.66	192.53	0.00	0.00		
Transition																								255.35	281.69	266.50	269.04	267.93	267.06	265.15	264.75	265.39	0.00	0.00		
Mentor Connection												12.32	13.88	14.52	13.63	13.89	13.89	13.89	13.90	13.90	0.00	0.00														
Level III												22.64	19.25	11.09	11.09	11.09	10.66	22.08	22.48	22.48	0.00	0.00														
Pathways												82.17	86.87	75.87	73.70	73.20	72.46	76.16	75.50	74.38	0.00	0.00														
ALC/ELL	317.23	411.00	336.42	348.87	355.11	364.17	371.03	375.44	374.53	0.00	0.00																									

**DONATIONS**  
**INTERMEDIATE DISTRICT 287**  
2011-2012

April 2012

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
4/10/12	CHECK		\$ 300.00	H.B. FULLER			DESTINATION IMAGINATION
3/14/12	1991 CHEVY CORSICA	1G1LT53TOME156175	\$ 500.00	PRESCOTT, ROGER		EPC	AUTOMOTIVE TECHNOLOGY
4/3/12	CHECK		\$ 100.00	RESIDENTAL MORTGAGE GROUP			DISTRICT WIDE
4/10/12	CHECK		\$ 50.00	YEARNEAU, RICHARD		BREN ROAD	EXPLORE
			\$ 950.00				

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

**GROUP:** Facilities Committee

**DATE:** May 15, 2012

**TIME:** 8:30 – 10:30 AM

**LOCATION:** NEC

**PROTOCOLS:**

Decisions will be made via consensus on the agenda items.

**CONVENER:** Tom Shultz

**FACILITATOR:** Peyton Robb

**ATTENDING:** Colleen Baumtrog, Ann Bremer, Janet Johnson, Michèle Kunz, Sandy Lewandowski, Peyton Robb, Tom Shultz, Mark Thiede (TSP), Jeff Walker (J.E. Dunn)

**LONG TERM PURPOSE**

The Facilities Committee for the North Education Center project will provide oversight and direction to administration and bring recommendations to the full Board for approval as needed.

AGENDA ITEMS	OUTCOMES	TIME BUDGETED	ACTION
1. J.E. Dunn Construction Update	<ul style="list-style-type: none"> <li>Committee members will receive construction update</li> </ul>	10 minutes Jeff Walker	Jeff Walker provided the construction updates: <ul style="list-style-type: none"> <li>Metal panels almost complete</li> <li>Tile complete</li> <li>Doors and hardware on-going; following carpet install</li> <li>Partitions going in the gym; also pad and hoops</li> <li>Decorative concrete approved; will be installed in a week or so</li> <li>Final paint in Area C</li> <li>Starting marker board paint this week</li> <li>Kitchen equipment going in</li> <li>Substantial completion in 7 weeks!</li> </ul>
2. Weekly Risk Report, WRR	<ul style="list-style-type: none"> <li>Committee members will understand the most recent Weekly Risk Report (WRR)</li> </ul>	10 minutes Jeff Walker Site Supt.  Jeff Callinan Project Manager	Tom S went over the WRR. There was one small item each for All Systems Installation and Henricksen which are reflected on the Change Orders.  Currently there is no final number (estimated \$5,000) for #96 from J. E. Dunn. #97 (also J. E. Dunn was denied by TSP.
3. Change Orders	<ul style="list-style-type: none"> <li>Committee will review and approve (as necessary) Change Orders. One CO requires Committee approval.</li> </ul>	10 minutes  Tom Shultz Mark Thiede Jeff Callinan	Change Orders discussed for All Systems Installation (technology) and J. E. Dunn. All COs are itemized on the memo from Tom S. Discussion points included: <ul style="list-style-type: none"> <li>CO #001 – \$8,605 for All Systems does not come from the contingency funds. It is due to a change in contract requested by 287 administration, and was budgeted in the A/V budget.</li> <li>CO #62 – \$8,640 for J. E. Dunn was for a change in floor finish in the cooler required by Hennepin County Health Department.</li> </ul>

			<ul style="list-style-type: none"> <li>• CO #68 – \$10,753 for redundant fiber optic line (original estimate was \$30,000) needs Committee approval.</li> </ul> <p><b>A motion to approve CO #68 was made by Michèle Kunz and seconded by Ann Bremer. It was unanimously approved and will be sent to the full Board as part of the Consent Agenda.</b></p>
4. <b>NEC Finance Report</b>	<ul style="list-style-type: none"> <li>• The group will discuss the monthly NEC Finance Report and approve of its use each month.</li> </ul>	<p>5 minutes</p> <p>Janet Johnson</p>	<p>Updated provided by Janet Johnson; no surprises.</p> <ul style="list-style-type: none"> <li>• We remain on-track</li> <li>• \$82,659 balance remaining in the contingency</li> <li>• \$1 million left of the QSCB funds awarded 287</li> </ul> <p>Janet is in the process of completing a survey from the federal government which is basically a follow-up to ensure that the bond sale was handled appropriately and that the funds are being used as originally intended.</p>
5. <b>NWTC Lease</b>	<ul style="list-style-type: none"> <li>• The Committee will learn about the lease renewal for NWTC and be asked to approve it.</li> </ul>	<p>10 minutes</p> <p>Tom Shultz</p>	<p>Tom S shared information concerning the lease renewal of the NWTC site. Our current lease expires 8/31/13. The current rate for base rent is \$14.49/sq. ft. The new lease would be a 5-year renewal at \$8.50/sq. ft. which would provide an annual savings of \$144,000. As a signing incentive, the landlord (Pettibone Properties) would credit us operating expenses of approximately \$13,000.</p>
6. <b>Tour of NEC</b>	<ul style="list-style-type: none"> <li>• As opportunity to tour the NEC will be provided.</li> </ul>	<p>45 minutes</p> <p>Tom</p>	
7. <b>Ribbon Cutting</b>	<ul style="list-style-type: none"> <li>• The Committee will understand issues for possible date change.</li> </ul>	<p>5 minutes</p> <p>Sandy Lewandowski</p>	<p>Sandy L led a discussion concerning the possibility of moving the ribbon cutting and Board meeting date to accommodate guests from the legislature. Since moving the Board meeting from the original date August 23 to August 30 would run into the Labor Day weekend, it was decided to keep the August 23 as planned, but adjust the time to allow for legislative guests.</p>

**HANDOUTS:**

1. **Weekly Risk Detail**
2. **Weekly Risk Summary**
3. **Change Order Memo**
4. **NEC Monthly Finance Report**

J. E. Dunn Weekly Risk Detail  
5/4/12

NO	DATE ENTERED	RISK CATEGORY	RISK DETAILS 1. What is the risk / why was it unexpected? 2. What will be done / what is plan to minimize this risk? 3. Who is responsible for resolving the issue? 4. What is an estimated impact of the risk? 5. Any updates to this risk (if applicable)	PLANNED RESOLUTION DATE	ACTUAL DATE RESOLVED	OVERALL DURATION IMPACT	OVERALL COST IMPACT	CHANGE ORDER NUMBER	PM SATISFACTION RATING
80	3/2/12	4) DESIGN ISSUE / IMPACT	RISK DETAILS 1. What is the risk - The fire department code review of the Tech Package fire alarm plans added devices not shown in our contract documents. As of today's date, we have not received revised drawings showing the new devices and thus have not been able to complete rough in for the devices as finishes continue / why was it unexpected? - (1) The fire alarm system design are not part of our contract and (2) devices were added by governing authority and not included in contract drawings. 2. What will be done - Tech Package contractor is to provide revised drawings. Once received, we will work to get rough ins located. / what is plan to minimize this risk? - According to the Tech Package contractor, most of the devices are located in the ceiling, which will help minimize rework of existing areas. We will not know the impact until we get the drawings. 3. The project team with the current ball in court located with the Tech Package contractor. 4. What is an estimated impact of the risk? Unknown at this time. 5. Any updates to this risk (if applicable)	No change to date					
81	3/9/12	1) NO RISKS	No risks identified this week.						
82	3/16/12	4) DESIGN ISSUE / IMPACT	RISK DETAILS 1. The exterior steel detail for stair B01 and B05 did not provide for brick support angels. 2. Angles were added in ASI 41 3. Project team 4. Change order pricing noted to the right 5. Change order issued.	3/8/12	3/12/12	0	\$2,015	43	10
83	3/16/12	2) CLIENT ISSUE / IMPACT	RISK DETAILS 1. Owner asked for the BAS system and certain monitoring items to be added to the emergency power system. 2. PR 9 was issued detailing the work. 3. Project Team 4. Change order pricing noted to the right 5. Change order issued.	3/8/12	3/12/12	0	\$12,964	44	10
84	3/16/12	2) CLIENT ISSUE / IMPACT	RISK DETAILS 1. Receptacles were added for power in the data rooms. 2. ASI 45 was issued to add the receptacles 3. Project Team 4. Change order pricing noted to the right 5. Change order issued.	3/8/12	3/12/12	0	\$4,884	45	10
85	3/16/12	4) DESIGN ISSUE / IMPACT	RISK DETAILS 1. Light fixtures were changed by the architect. 2. ASI 53 was issued t change the fixtures. 3. Project Team 4. Change order pricing noted to the right 5. Change order issued.	3/8/12	3/12/12	0	\$731	46	10
86	3/16/12	2) CLIENT ISSUE / IMPACT	RISK DETAILS 1. Scope revision by owner to add filters to the hydronic piping 2. PR 13 issued detailing the added work. SEC filter design reviewed as part of PR pricing to ensure ISD gets exactly what they want. 3. Project team 4. Change order pricing noted to the right 5. Change order issued.	3/8/12	3/12/12	0	\$16,704	47	10
87	3/16/12	2) CLIENT ISSUE / IMPACT	RISK DETAILS 1. During the submittal process, the owner modified the racking in the server rooms and added power modules. 2. Changes were made as directed. Racking change was credit to help offset power module add. 3. Project team 4. Change order pricing noted to the right 5. Change order issued.	3/8/12	3/12/12	0	\$5,374	48	10
88	3/16/12	4) DESIGN ISSUE / IMPACT	RISK DETAILS 1. the electrical design did not allow a receptacle for a mini fridge. Adding receptacle required adding a circuit. 2. RFI 169 issued to detail requirement and planned routing. 3. Project Team 4. Change order pricing noted to the right 5. Change order issued.	3/8/12	3/12/12	0	\$850	49	10

J. E. Dunn Weekly Risk Detail  
5/4/12

89	3/16/12	2) CLIENT ISSUE / IMPACT	<p><b>RISK DETAILS</b></p> <p>1. It was determined that the ERU cooling coil hydronic piping did not need to be circulated to prevent freeze up. The cooling coil circulation pump were deleted.</p> <p>2. PR 15 issued to detail changes. Pumps could not be returned, so they are being turned over to the owner.</p> <p>3. Project Team</p> <p>4. Change order pricing noted to the right</p> <p>5. Change order issued.</p>	3/8/12	3/12/12	0	(\$2,843)	50	10
90	3/16/12	5) UNFORESEEN IMPACT	<p><b>RISK DETAILS</b></p> <p>1. During the fire alarm review, the fire marshal deleted several of the fire extinguishers and cabinets.</p> <p>2. PR 17 was issued and extinguishers and cabinets were deleted prior to ordering</p> <p>3. Project Team</p> <p>4. Change order pricing noted to the right</p> <p>5. Change order issued.</p>	3/8/12	3/12/12	0	(\$1,329)	51	10
91	3/16/12	4) DESIGN ISSUE / IMPACT	<p><b>RISK DETAILS</b></p> <p>1. The sequence of operation on the valves for the heat pumps/heating water system were revised.</p> <p>2. ASI 60 was issued. Control changes were minimal</p> <p>3. Project Team</p> <p>4. Change order pricing noted to the right</p> <p>5. Change order issued.</p>	3/8/12	3/12/12	0	\$694	52	10
92	3/16/12	4) DESIGN ISSUE / IMPACT	<p><b>RISK DETAILS</b></p> <p>1. There was no power provided on the drawings for the P3 sinks. There was no way for the electrical contractor to catch the issue during bidding and RAVA process.</p> <p>2. RFI 165 was issued to clarify the question.</p> <p>3. Project Team</p> <p>4. Change order pricing noted to the right</p> <p>5. Change order issued.</p>	3/8/12	3/12/12	0	\$11,923	53	10
93	3/16/12	5) UNFORESEEN IMPACT	<p><b>RISK DETAILS</b></p> <p>1. The elevator design calls for one of the elevators to be operated on emergency power by the generator. An obscure elevator code calls out that if one elevator in a bank has this requirement, both must have it.</p> <p>2. The second elevator was added to the emergency power system. The cost was minimized by (a) attempting to change the spec so the elevator would not be on emergency power (owner did not want that) and (b) elevator controls only allow one elevator to operate at a time (if both were required or allowed, emergency generator would have required upsizing).</p> <p>3. Project Team</p> <p>4. Change order pricing noted to the right</p> <p>5. Change order issued.</p>	3/8/12	3/12/12	0	\$17,483	54	10
94	3/23/12	1) NO RISKS	No risks identified this week.						
95	3/30/12	1) NO RISKS	No risks identified this week.						
96	4/6/12	5) UNFORESEEN IMPACT	<p><b>RISK DETAILS</b></p> <p>1. During the proof roll of the parking lot entrance at the SE corner of the site, the soils were too soft to pass. Unexpected by definition.</p> <p>2. Braun, the geotechnical engineer, was on site for the proof roll, so they have witnessed the condition, provided a report and direction on how to correct.</p> <p>3. The project team.</p> <p>4. Cost is estimated to the right.</p> <p>5. Not applicable</p>	4/6/12		0	\$5,000		
97	4/6/12	4) DESIGN ISSUE / IMPACT	<p><b>RISK DETAILS</b></p> <p>1. The air feed to the chilled beams (CB) conflicted with the lighting in multiple locations. It was unexpected because the original order of precedence called for the CBs to remain as shown and the lights to be moved. This was changed after some of the hangers and beams were installed.</p> <p>2. In most locations, the chilled beams in conflict were either rotated or relocated. To minimize the risk, the project team reviewed each location to determine if the light could be relocated. Where possible, the lighting was relocated.</p> <p>3. The project team.</p> <p>4. There were 149 out of 786 chilled beams that had cost associated with the changes. The price for the rework is shown to the right and a detailed breakdown of the work by beam was included with the pricing. In addition to the rework on the completed work, the changes added scope through increased piping.</p> <p>5. No updates to date.</p>	5/1/12		0	\$28,500		

J. E. Dunn Weekly Risk Detail  
5/4/12

98	4/13/12	4) DESIGN ISSUE / IMPACT	<p><b>RISK DETAILS</b></p> <p>1. The stairs are, by spec, designed by the supplier. The design put load on the building that the structural design did allow for, so adding steel was needed. / The load was outside the original design.</p> <p>2. There were added steel plate stiffeners and resized angles to distribute the load. / The project team worked together to minimize the impact by working the changes to be as minimal as possible.</p> <p>3. The project team.</p> <p>4. Change order issued.</p> <p>5. Not applicable.</p>	11/1/11	4/11/12	0	\$8,191	55	10
99	4/13/12	4) DESIGN ISSUE / IMPACT	<p><b>RISK DETAILS</b></p> <p>1. The lower roof canopy has roof drains called out, but there was no piping shown tying it to the storm drain. / No one caught the issue during the pre-award phase. Due to the lack of routing to the outside storm drain, when the issue was noted, it was determined there was no way for the mechanical contractor to have known it was there or assume a routing.</p> <p>2. The piping was routed the shortest distance possible - into the building - to tie into the storm drain.</p> <p>3. The project team.</p> <p>4. Change order issued.</p> <p>5. Not applicable.</p>	1/21/12	3/11/12	0	\$6,012	56	10
100	4/13/12	4) DESIGN ISSUE / IMPACT	<p><b>RISK DETAILS</b></p> <p>1. The owner provided washer and dryer in Rm B149 were adjusted within in the room and the millwork was changed to accommodate. The dryer exhaust duct was required to have a fan due tot he length before it reached the opening. / Relocation was due to owner use in room. Fan was unforeseen due to type of washer and dryer and length of the duct run. Washer and dryer is classified as a home unit in lieu of commercial.</p> <p>2. See above.</p> <p>3. The project team.</p> <p>4. Change order issued.</p> <p>5. Not applicable.</p>	1/15/12	4/11/12	0	\$3,068	57	10
101	4/13/12	4) DESIGN ISSUE / IMPACT	<p><b>RISK DETAILS</b></p> <p>1. The drawings did not provide pipe routing for FCU colling condensate piping. / Mechanical included some routing, but not to the location evenually chosen for routing pipie.</p> <p>2. Pipe routing added by ASI. / Pipe routed the shortest length possible.</p> <p>3. The project team.</p> <p>4. Change order issued.</p> <p>5. Not applicable.</p>	2/1/12	4/11/12	0	\$6,966	58	10
102	4/13/12	4) DESIGN ISSUE / IMPACT	<p><b>RISK DETAILS</b></p> <p>1. The ceiling in rooms C103 and C104 was run level at 9'-0". The windows were much taller and there was no mullion for lining up. The design team added an upward sloping ceiling that caused a conflict with above ceiling pipe. / GC assumed ceiling would be adjusted as needed flat, but the design team added a sloped ceiling.</p> <p>2. Pipe rerouted as little as possible.</p> <p>3. The project team.</p> <p>4. Change order issued.</p> <p>5. Not applicable.</p>	1/18/12	4/11/12	0	\$1,128	59	10
103	4/13/12	2) CLIENT ISSUE / IMPACT	<p><b>RISK DETAILS</b></p> <p>1. Floor in room B233 changed from carpeted to sealed concrete, resulting in added transitions and floor cleaning. / Scope change by owner.</p> <p>2. Floor cleaned and sealed. Carpet added to attic stock. / Not much change to minimize cost.</p> <p>3. The project team.</p> <p>4. Change order issued.</p> <p>5. Not applicable.</p>	3/15/12	4/11/12	0	\$1,205	60	10
104	4/13/12	4) DESIGN ISSUE / IMPACT	<p><b>RISK DETAILS</b></p> <p>1. During the submittal process, the clip originally specified to hold the mesh panels at stairs B01 and B05 was not waht the design team wanted. / The clip was changed.</p> <p>2. The clip was changed, but the ones spcificed had been purchased and could not be returned. / Not applicable</p> <p>3. The project team.</p> <p>4. Change order issued.</p> <p>5. Not applicable.</p>	3/1/12	4/11/12	0	\$725	61	10
105	4/20/12	1) NO RISKS	No risks identified this week.						
106	4/27/12	1) NO RISKS	No risks identified this week.						
107	5/5/12	1) NO RISKS	No risks identified this week.						

# Intermediate District 287

## Weekly Risk Report

May 4, 2012

Project Name: <b>North Education Center</b>	Risk Rating: <u><b>1.0</b></u>
Project ID: <b>12/1/2010</b>	Percent Complete: <u><b>83%</b></u>
Contractor: <b>JE Dunn</b>	Overall PM Risk Satisfaction: <u><b>10.0</b></u>
Project Type: <b>General Construction</b>	Risks: <u><b>69</b></u>
Award Method: <b>RFP - PIPS Best Value</b>	Risks Unresolved: <u><b>3</b></u>
	Risks resolved but no Change Order: <u><b>3</b></u>

### Cost Analysis

### Schedule Analysis

Allocated Funds: <u>\$27,100,000</u>	Notice to Proceed Date: <u>3/24/2011</u>
Awarded Cost: <u>\$25,987,230</u>	Original Completion Date: <u>8/24/2012</u>
Potential Cost Increases: <u>\$554,459</u>	Potential Project Delays: <u>0</u>
Potential Final Cost: <u>\$27,062,648</u>	Potential Completion Date: <u>8/24/2012</u>
Actual Cost Increases: <u>\$520,959</u>	Actual Project Delays: <u>0</u>
<b><u>Actual Final Cost: \$26,508,189</u></b>	<b><u>Actual Completion Date: 08/24/12</u></b>
Percent Increase in Cost: <u><b>2.0%</b></u>	Percent Delayed: <u><b>0.0%</b></u>
Contractor Change Order Rate: <u>0.0%</u>	Contractor Delay Rate: <u>0.0%</u>
Non-Contractor Change Order Rate: <u>2.0%</u>	Non Contractor Delay Rate: <u>0.0%</u>

Project Schedule Analysis	Total Number of Risks	Potential Schedule Impacts	Potential Cost Impacts	Actual Schedule Impacts	Actual Cost Impacts
1) NO RISKS	36	0	\$ -	0	\$ -
2) CLIENT ISSUE / IMPACT	16	0	\$ -	0	\$ 60,381
3) CONTRACTOR ISSUE / IMPACT	0	0	\$ -	0	\$ -
4) DESIGN ISSUE / IMPACT	44	0	\$ 28,500	0	\$ 338,388
5) UNFORESEEN IMPACT	9	0	\$ 5,000	0	\$ 122,190
	<b>69</b>	<b>0</b>	<b>\$33,500</b>	<b>0</b>	<b>\$520,959</b>

Henricksen Weekly Risk Detail  
5/7/12

NO	DATE ENTERED	RISK CATEGORY	RISK DETAILS	PLANNED RESOLUTION DATE	ACTUAL DATE RESOLVED	IMPACT TO OVERALL PROJECT DURATION (In Days)	IMPACT TO OVERALL PROJECT COST	CHANGE ORDER NUMBER	PM SATISFACTION RATING
12	2/3/12	1) NO RISKS							
13	2/10/12	1) NO RISKS							
14	2/17/12	1) NO RISKS							
15	2/24/20	1) NO RISKS							
16	3/2/12	4) DESIGN ISSUE / IMPACT	B2 bldg 1st floor - 6 windows added to doors of nap rooms	2/9/12	2/14/12	none	\$894	1	
17	3/9/12	4) DESIGN ISSUE / IMPACT	cost to add 30 additional cut outs to tiles in A bldg 1st floor for additional controls for LED fixtures in break out rooms	2/29/12	pending	none	1205.16	2	
18	3/16/12	1) NO RISKS							
19	4/6/12	1) NO RISKS	still waiting on sign off for tile cut outs - see above 3/9 notes						
20	4/13/12	1) NO RISKS							
21	4/20/12	1) NO RISKS							
22	4/27/12	1) NO RISKS							
23	5/4/12	1) NO RISKS							

# Intermediate District 287

## Weekly Risk Report

May 4, 2012

Project Name: <b>North Education Center</b>	Risk Rating: <u><b>1.0</b></u>
Project ID: <b>12/1/2010</b>	Percent Complete: <u><b>83%</b></u>
Contractor: <b>JE Dunn</b>	Overall PM Risk Satisfaction: <u><b>10.0</b></u>
Project Type: <b>General Construction</b>	Risks: <u><b>69</b></u>
Award Method: <b>RFP - PIPS Best Value</b>	Risks Unresolved: <u><b>3</b></u>
	Risks resolved but no Change Order: <u><b>3</b></u>

### Cost Analysis

### Schedule Analysis

Allocated Funds: <u>\$27,100,000</u>	Notice to Proceed Date: <u>3/24/2011</u>
Awarded Cost: <u>\$25,987,230</u>	Original Completion Date: <u>8/24/2012</u>
Potential Cost Increases: <u>\$554,459</u>	Potential Project Delays: <u>0</u>
Potential Final Cost: <u>\$27,062,648</u>	Potential Completion Date: <u>8/24/2012</u>
Actual Cost Increases: <u>\$520,959</u>	Actual Project Delays: <u>0</u>
<b><u>Actual Final Cost: \$26,508,189</u></b>	<b><u>Actual Completion Date: 08/24/12</u></b>
Percent Increase in Cost: <u><b>2.0%</b></u>	Percent Delayed: <u><b>0.0%</b></u>
Contractor Change Order Rate: <u>0.0%</u>	Contractor Delay Rate: <u>0.0%</u>
Non-Contractor Change Order Rate: <u>2.0%</u>	Non Contractor Delay Rate: <u>0.0%</u>

Project Schedule Analysis	Total Number of Risks	Potential Schedule Impacts	Potential Cost Impacts	Actual Schedule Impacts	Actual Cost Impacts
1) NO RISKS	36	0	\$ -	0	\$ -
2) CLIENT ISSUE / IMPACT	16	0	\$ -	0	\$ 60,381
3) CONTRACTOR ISSUE / IMPACT	0	0	\$ -	0	\$ -
4) DESIGN ISSUE / IMPACT	44	0	\$ 28,500	0	\$ 338,388
5) UNFORESEEN IMPACT	9	0	\$ 5,000	0	\$ 122,190
	<b>69</b>	<b>0</b>	<b>\$33,500</b>	<b>0</b>	<b>\$520,959</b>

Technology Weekly Risk Detail  
5/7/12

NO	DATE ENTERED	RISK CATEGORY	RISK DETAILS	PLANNED RESOLUTION DATE	ACTUAL DATE RESOLVED	IMPACT TO OVERALL PROJECT DURATION (In Days)	IMPACT TO OVERALL PROJECT COST	CHANGE ORDER NUMBER	PM SATISFACTION RATING
12	12/2/11	1) NO RISKS							
13	12/9/11	1) NO RISKS							
14	12/16/11	1) NO RISKS							
15	12/22/11	4) DESIGN ISSUE / IMPACT	New Hope fire marshal is requesting additional horn/strobes in design above TSP design for proper notification. Submitted pricing to Tom Shultz 1/6/12. Re-submitted 1/16/12-1/25/12 TSP response back, GSSC will install field devices at no extra charge per the fire alarm specifications.	1/20/12	1/25/12	0	\$0		10
16	12/30/11	1) NO RISKS							
17	1/6/12	1) NO RISKS							
18	1/13/12	1) NO RISKS							
19	1/20/12	1) NO RISKS							
20	1/27/12	1) NO RISKS							
21	2/3/12	1) NO RISKS							
22	2/10/12	1) NO RISKS							
23	2/17/12	1) NO RISKS							
24	2/24/12	1) NO RISKS							
25	3/2/12	1) NO RISKS							
26	3/9/12	1) NO RISKS							
27	3/16/12	1) NO RISKS							
28	3/23/12	1) NO RISKS							
29	3/30/12	1) NO RISKS							
30	4/6/12	1) NO RISKS							
31	4/13/12	1) NO RISKS							

# Intermediate District 287

## *Weekly Risk Report*

May 18, 2012

Project Name: <b>North Education Technology</b>	Risk Rating: <u>1.0</u>
Project ID: <b>1/0/1900</b>	Percent Complete: <u>57%</u>
Contractor: <b>All Systems Installation</b>	Overall PM Risk Satisfaction: <u>10.0</u>
Project Type: <b>General Construction</b>	Risks: <u>1</u>
Award Method: <b>RFP - PIPS Best Value</b>	Risks Unresolved: <u>0</u>
	Risks resolved but no Change Order: <u>1</u>

### Cost Analysis

Allocated Funds: \$1,800,000  
 Awarded Cost: \$1,562,722

Potential Cost Increases: \$0  
 Potential Final Cost: \$1,562,722

Actual Cost Increases: \$0  
**Actual Final Cost: \$1,562,722**  
*Percent Increase in Cost* 0.0%

Contractor Change Order Rate 0.0%  
 Non-Contractor Change Order Rate 0.0%

### Schedule Analysis

Notice to Proceed Date: 8/26/2011  
 Original Completion Date: 8/23/2012

Potential Project Delays: 0  
 Potential Completion Date: 8/23/2012

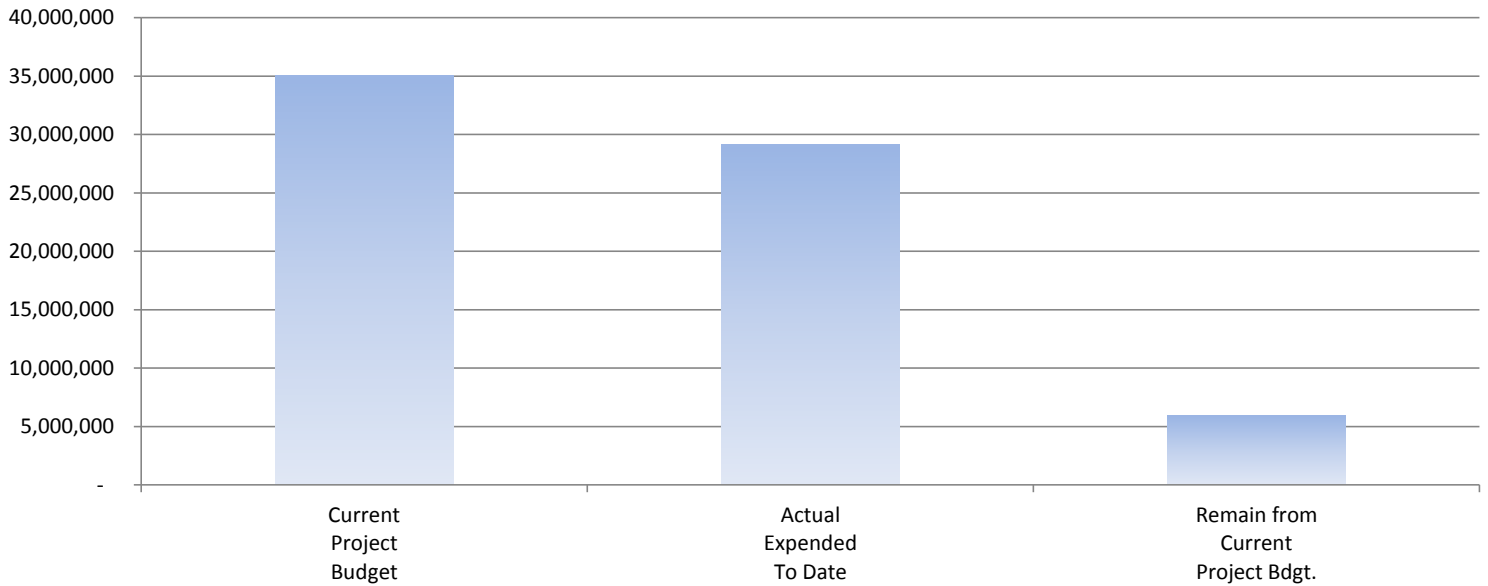
Actual Project Delays: 0  
**Actual Completion Date: 08/23/12**  
*Percent Delayed* 0.0%

Contractor Delay Rate 0.0%  
 Non Contractor Delay Rate 0.0%

Project Schedule Analysis	Total Number of Risks	Potential Schedule Impacts	Potential Cost Impacts	Actual Schedule Impacts	Actual Cost Impacts
1) NO RISKS	30	0	\$ -	0	\$ -
2) CLIENT ISSUE / IMPACT	0	0	\$ -	0	\$ -
3) CONTRACTOR ISSUE / IMPACT	0	0	\$ -	0	\$ -
4) DESIGN ISSUE / IMPACT	1	0	\$ -	0	\$ -
5) UNFORESEEN IMPACT	0	0	\$ -	0	\$ -
	<b>1</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>

ISD 287						
NEC Project- Finance Report:						
(thru 04/30/12)						
Crs	Category	Original Project Budget	Approved Contingency Use	Current Project Budget	Actual Expended To Date	Remain from Current Project Bdgt.
500	Land Purchase	1,175,000	-	1,175,000	1,182,400	(7,400)
500	Construction Cost	27,475,252	1,230,946	28,706,198	25,798,996	2,907,202
501	Design & Consultant Fees	2,208,411	-	2,208,411	1,797,346	411,065
502	Owner Administrative Costs	311,066	-	311,066	246,758	64,308
503	Furnishings, Fixtures & Equipment	2,572,239	-	2,572,239	83,445	2,488,794
500	Construction Contingency	1,357,613	(1,230,946)	126,667	n/a	126,667
		35,099,581	-	35,099,581	29,108,944	5,990,637

**NEC Project- Finance Report**  
Project work through 04/30/12



Contingency Use:						
Description	Amt.	To	Aprvl. Date	Approved By		
<b>Beginning Balance</b>	<b>1,357,613</b>					
- Tree removal for site prep	\$ 3,150	Doboszenski & Sons	9/23/2010	Admin		
- Site fencing	11,800	Hansen Bros. Fence	4/19/2011	Committee		
- Soil correction- Phase I	36,570	Doboszenski & Sons	4/28/2011	Comm/Board		
- Hydrant removal- east side	2,486	Doboszenski & Sons	4/28/2011	Admin		
- AIA Chg Ordr 1- sewer pipe size	2,886	JE Dunn	7/19/2011	Admin		
- AIA Chg Ordr 2- door revisions	2,145	JE Dunn	7/19/2011	Admin		
- AIA Chg Ordr 3- allow. items 1 & 2	7,788	JE Dunn	7/19/2011	Admin		
- AIA Chg Ordr 4- electr. revisions	(2,405)	JE Dunn	7/19/2011	Admin		
- AIA Chg Ordr 5- kitchen exhaust	(2,300)	JE Dunn	7/19/2011	Admin		
- AIA Chg Ordr 6- ductwork revisions	(1,437)	JE Dunn	7/19/2011	Admin		
- AIA Chg Ordr 7- changes in ERU #2	38,189	JE Dunn	7/28/2011	Comm/Board		
- AIA Chg Ordr 8- pipe chase/cabling	1,621	JE Dunn	8/10/2011	Admin		
- AIA Chg Ordr 9- door change	1,551	JE Dunn	8/10/2011	Admin		
- Demountable wall upgrade	664,409	Hendricksen PSG	8/25/2011	Comm/Board		
- AIA Chg Ordr 10- enlarge frames	10,417	JE Dunn	8/25/2011	Committee		

- AIA Chg Order 11- Fin tube radiation/pumps	(6,923)	JE Dunn	9/14/2011	Admin
- AIA Chg Order 12- VAV/HVAC ducts	24,795	JE Dunn	9/20/2011	Committee
- AIA Chg Order 13- Sanitary/Storm Sewer	14,738	JE Dunn	9/20/2011	Committee
- AIA Chg Order 14- Fire Alarm requirements	11,058	JE Dunn	9/20/2011	Committee
- AIA Chg Order 15- HVAC Duct Revisions	5,476	JE Dunn	9/14/2011	Admin
- AIA Chg Order 16- MN Health Dept. revisions	3,258	JE Dunn	9/14/2011	Admin
- AIA Chg Order 17- Voids at geothermal wells	63,789	JE Dunn	9/22/2011	Comm/Board
- AIA Chg Order 18- Upsize transformer cable	32,241	JE Dunn	9/22/2011	Comm/Board
- AIA Chg Order NA- Floor level testing	3,283	Braun Intertec	10/18/2011	Admin
- AIA Chg Order 19- Add conduit & wire	6,678	JE Dunn	10/18/2011	Admin
- AIA Chg Order 20- Add flashing to transition	7,719	JE Dunn	10/18/2011	Admin
- AIA Chg Order 21- Parapet walls in areas B1 & B2	6,849	JE Dunn	11/15/2011	Admin
- AIA Chg Order 22- Insulation of kitchen exhaust duct	16,805	JE Dunn	11/15/2011	Committee
- AIA Chg Order 23- Sensors removed from rooms	(1,095)	JE Dunn	11/15/2011	Admin
- AIA Chg Order 24- Wet conditions from summer (soil)	25,437	JE Dunn	11/15/2011	Comm/Board
- AIA Chg Order 25- Structural wall changes	1,651	JE Dunn	11/15/2011	Admin
- AIA Chg Order 26- Door hardware changes	1,359	JE Dunn	11/15/2011	Admin
- AIA Chg Order 27- Disconnect changed to fused	710	JE Dunn	11/15/2011	Admin
- AIA Chg Order 28- Delete outlet/change circuiting	940	JE Dunn	11/15/2011	Admin
- AIA Chg Order 29- Change light in room B115	670	JE Dunn	11/15/2011	Admin
- AIA Chg Order 30- Add mesh to terazzo	1,205	JE Dunn	11/15/2011	Admin
- AIA Chg Order 31- Adt'l. rough in for voice/data	6,184	JE Dunn	11/15/2011	Admin
- AIA Chg Order 32- Misc. changes to mechanical room	102,262	JE Dunn	12/20/2011	Comm/Board
- AIA Chg Order 33- Code adjustments at exterior wall	793	JE Dunn	1/3/2012	Admin
- AIA Chg Order 34- Restroom layout revision on 3rd floor	789	JE Dunn	1/3/2012	Admin
- AIA Chg Order 35- Re-route storm drain along 55th Ave.	8,572	JE Dunn	1/3/2012	Admin
- AIA Chg Order 36- Corrective work on North parking lot	8,238	JE Dunn	1/3/2012	Admin
- AIA Chg Order 37- Added blinds in Literacy Lab	2,843	JE Dunn	2/7/2012	Admin
- AIA Chg Order 38- Changes to ERU3 to allow access	6,516	JE Dunn	2/7/2012	Admin
- AIA Chg Order 39- Kitchen exhaust operating changes	1,741	JE Dunn	2/7/2012	Admin
- AIA Chg Order 40- Door hardware for B210.1	896	JE Dunn	2/7/2012	Admin
- AIA Chg Order 41- Change in damper size	1,434	JE Dunn	2/7/2012	Admin
- AIA Chg Order 42- Change Operating/Reset function	8,131	JE Dunn	2/7/2012	Admin
- AIA Chg Order 43- Changes to jamb details & stairways	2,015	JE Dunn	2/29/2012	Admin
- AIA Chg Order 44- BAS tied into emergency power system		JE Dunn	Temp. Removed	Committee
- AIA Chg Order 45- Outlet additions in Data Closets	4,884	JE Dunn	2/29/2012	Admin
- AIA Chg Order 46- Relocation of lights & ext. color change	731	JE Dunn	2/29/2012	Admin
- AIA Chg Order 47- Hydronic filters installed during constr.	16,704	JE Dunn	3/20/2012	Committee
- AIA Chg Order 48- Changes to racks in main server room	5,374	JE Dunn	2/29/2012	Admin
- AIA Chg Order 49- Adt'l. outlet for 2nd refrigerator	850	JE Dunn	2/29/2012	Admin
- AIA Chg Order 50- Elimination of circulation pumps in ERU	(2,483)	JE Dunn	2/29/2012	Admin
- AIA Chg Order 51- Deletion of fire extinguishers not needed	(1,329)	JE Dunn	2/29/2012	Admin
- AIA Chg Order 52- Changes to control heat pump sequence	694	JE Dunn	2/29/2012	Admin
- Henricksen CO 1- Tempered Glass on 6 doors for nap rooms	894	Henricksen	2/29/2012	Admin
- AIA Chg Order 53- Power electronic faucets	11,923	JE Dunn	3/20/2012	Committee
- AIA Chg Order 54- Emergency power to both elevators	17,483	JE Dunn	3/20/2012	Committee
- AIA Chg Order 55- Steel detail revisions at stairs	8,191	JE Dunn	3/31/2012	Admin
- AIA Chg Order 56- Roof drains in lower canopy	6,012	JE Dunn	3/31/2012	Admin
- AIA Chg Order 57- Code issues for washer and dryer	3,068	JE Dunn	3/31/2012	Admin
- AIA Chg Order 58- Add cooling coil condensate piping	6,966	JE Dunn	3/31/2012	Admin
- AIA Chg Order 59- Ceiling revision in Rooms C103/C104	1,128	JE Dunn	3/31/2012	Admin
- AIA Chg Order 60- Change flooring in Room B233	1,205	JE Dunn	3/31/2012	Admin
- AIA Chg Order 61- Metal mesh panels main stairs	725	JE Dunn	3/31/2012	Admin
<b>Total approved to-date</b>	<b>1,230,946</b>			

- ASI CO 01- gym A/V system \$8,605 (not from contingency fund)		-	All Systems Installation	4/30/2012	Admin	
- ASI CO 02- power for NAC Expanders		2,422	All Systems Installation	4/30/2012	Admin	
- AIA Chg Order 62- Change floor finish, change wall paint		8,640	JE Dunn	4/30/2012	Admin	
- AIA Chg Order 63- Relocate exit signs		4,592	JE Dunn	4/30/2012	Admin	
- AIA Chg Order 64- Door jamb revisions at firewall		4,311	JE Dunn	4/30/2012	Admin	
- AIA Chg Order 65- Front canopy modifications		741	JE Dunn	4/30/2012	Admin	
- AIA Chg Order 66- Stair stringer modifications		1,087	JE Dunn	4/30/2012	Admin	
- AIA Chg Order 67- Front canopy vent panels		1,576	JE Dunn	4/30/2012	Admin	
- AIA Chg Order 68- Redundant fiber optic		10,753	JE Dunn	5/15/2012	Committee	
- AIA Chg Order 69- Conduit for adt'l. cameras		9,886	JE Dunn	4/30/2012	Admin	
	<b>Total pending to-date</b>	<b>44,008</b>				
	<b>05/15/12 - Balance</b>	<b>\$ 82,659</b>				

**INTERMEDIATE DISTRICT 287  
PLYMOUTH, MINNESOTA  
BOARD OF EDUCATION**

**Regular Meeting – May 24, 2011**

**AGENDA SECTION:** Administrative Services / Facilities Report

**ITEM:** Northwest Tech Center Lease

**PRESENTED BY:** Thomas Shultz, Director of Facilities

**1. Background Information**

Recommend approval of a 5-year Lease with Pettibone Properties 5, LLC for space at Northwest Tech Center located at 7008 Northland Drive, Brooklyn Park, MN 55428. The lease term is from 9/1/13 to 8/31/18 for approximately 24,048 sq. ft. of space.

<u>Existing Term</u>	Annually
Current base rent through 8/31/12	\$338,328
Base rent 9/1/12 – 8/31/13	\$348,478

<u>New Term</u>	
Base rent 9/1/13 – 8/31/18	<u>\$204,408</u>
Annual savings over prior period base rent	<u>\$144,070</u>

Additionally, for exercising early option of lease renewal, we will receive a credit for operating expenses of \$13, 677.

This site currently houses the following programs: InVEST High School, InVEST Transition North, VECTOR Basic, VECTOR Low Incidence and VENTURE.

**2. Fiscal Impact/Funding Source: See above**

**3. RECOMMENDED ACTION: Board Approval of a 5-year lease with Pettibone Properties 5, LLC for Northwest Tech Center located at 7008 Northland Drive, Brooklyn Park, MN 55428.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

# Intermediate District 287

## *Responsive. Innovative. Solutions*

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### INTER-OFFICE MEMORANDUM

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Date: May 15, 2012

To: Sandra Lewandowski, Superintendent

From: Thomas Shultz, Director of Facilities

**RE: Recommendation for Board Approval of Northwest Tech Center (NWTC) Lease Renewal**

The Northwest Tech Center Lease Renewal was recommended for approval at the Facilities Board Committee meeting held May 15, 2012 and approved unanimously. It is presented for formal Board approval at the May 24, 2012 Board meeting.

It is recommended that the Board approve a 5-Year Lease Renewal with Pettibone Properties 5, LLC for the Northwest Tech Center located at 7008 Northland Drive, Brooklyn Park, MN 55428. The lease term is from 9/1/13 to 8/31/18 for approximately 24,048 sq. ft. of space. The 5-year lease term will be \$204,408 annually, a savings of \$144,070 over the existing term. Additionally, as incentive for exercising early option of lease renewal, we will receive a credit for operating expenses of \$13,677.

# *Save the Date*

## Ribbon Cutting Ceremony

### New North Education Center

**Who:** Intermediate District 287

**When:** Thursday, August 23, 2012

**Time:** Ceremony – 1:00 p.m.  
Tours & Coffee Hour will follow

**Where:** 5530 Zealand Avenue North  
New Hope, MN 55428

*Watch for more details!*

**Intermediate District 287**

RESPONSIVE. INNOVATIVE. SOLUTIONS.

**INTERMEDIATE DISTRICT 287  
PLYMOUTH, MINNESOTA  
BOARD OF EDUCATION**

Regular Meeting – May 24, 2012

**AGENDA SECTION:** ADMINISTRATIVE SERVICES REPORT

**ITEM:** Resolution Relating to the Termination & Non-Renewal  
Probationary Non-Licensed Employees

**PRESENTED BY:** Anne Becker, General Counsel/Director of Human Resources

**1. Background Information**

BE IT RESOLVED by the School Board of Intermediate District 287 that the employment of the following non-licensed employee be terminated between May 24, 2012 and the end of the 2011-2012 year on June 30, 2012.

BE IT FURTHER RESOLVED, that written notice be sent to said employee regarding his/her termination.

**2. Fiscal Impact/Funding Source: None**

**3. RECOMMENDED ACTION: The approval of the Resolution Relating to the Termination & Non-Renewal Probationary Non-Licensed Employees as presented.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

**RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF**  
**PROBATIONARY NON-LICENSED EMPLOYEES**

BE IT RESOLVED by the School Board of Intermediate District 287 that the employment of the following non-licensed employee be terminated between May 24, 2012 and the end of the 2011-2012 year on June 30, 2012.

BE IT FURTHER RESOLVED, that written notice be sent to said employee regarding his/her termination.

**SPECIAL EDUCATION**

<u>NAME</u>	<u>POSITION</u>	<u>DATE OF EMPLOYMENT</u>
Aisha Anderson	Education Assistant	January 3, 2011
Brian Boldt	Education Assistant	November 21, 2011
Kristen Fields	Education Assistant	August 29, 2011
Tessa Flores-Castillo	Education Assistant	August 29, 2011
Corrine Gray	Education Assistant	December 15, 2010
Rickkea Hill	Education Assistant	August 30, 2010
BeauJames Hillesheim	Education Assistant	August 29, 2011
Dian Johnson	Education Assistant	August 29, 2011
Brenna Jones	Education Assistant	August 29, 2011
Richard Keeney	Education Assistant	August 29, 2011
Eric McCabe	Education Assistant	August 29, 2011
Kyle Meyer	Education Assistant	January 4, 2011
Nakream Mosthi	Education Assistant	September 7, 2010
Annie Tollefson	Education Assistant	October 4, 2010
Mary Wheeland	Education Assistant	December 20, 2010

**INTERMEDIATE DISTRICT 287  
PLYMOUTH, MINNESOTA  
BOARD OF EDUCATION**

**Regular Meeting – May 24, 2012**

**AGENDA SECTION: ADMINISTRATIVE SERVICES REPORT**

**ITEM: Resolution Relating to the Termination & Non-Renewal  
Probationary Teaching Contract of the Following  
Probationary Teachers**

**PRESENTED BY: Anne Becker, General Counsel/Director of Human Resources**

**1. Background Information**

BE IT RESOLVED by the School Board of Intermediate District 287 that pursuant to the Minnesota Statutes 122A.40, Subdivision 5, that the probationary teaching contract of the following probationary teachers of Intermediate District 287 is hereby terminated at the end of the 2011-2012 school year on June 30, 2012.

BE IT FURTHER RESOLVED, that written notice be sent to said probationary teachers regarding termination and non-renewal of his/her contract, as provided by law.

**2. Fiscal Impact/Funding Source: None**

**3. RECOMMENDED ACTION: The approval of the Resolution Relating to the Termination & Non-Renewal Probationary Teaching Contract of the Following Probationary Teachers as presented.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

**The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.**

**RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF THE  
PROBATIONARY TEACHING CONTRACT OF THE FOLLOWING  
PROBATIONARY TEACHERS**

BE IT RESOLVED by the School Board of Intermediate District 287 that pursuant to the Minnesota Statutes 122A.40, Subdivision 5, that the probationary teaching contract of the following probationary teachers of Intermediate District 287 is hereby terminated at the end of the 2011-2012 school year on June 30, 2012.

BE IT FURTHER RESOLVED, that written notice be sent to said probationary teachers regarding termination and non-renewal of his/her contract, as provided by law.

<u>NAME</u>	<u>LICENSE</u>	<u>DATE OF EMPLOYMENT</u>
<b><u>ACADEMIC</u></b>		
Luke B. Carlson	Communication Arts/Literature	January 31, 2011
David D. Hanson	Manufacturing Careers, Industrial Arts	August 29, 2011
Debra K. Johnson	Mathematics	April 4, 2011
Toby K. Schroder	Science 5-8, Life Sciences	August 23, 2011
Paul Stevens	Law Enforcement	August 23, 2011

**SPECIAL EDUCATION**

Todd L. Buboltz	Learning Disabilities	August 25, 2005
Kari L. Dunning	Life Sciences, Emotional Behavior Disorders	August 24, 2010
Laure J. O’Keeffe	Elementary Education, Learning Disabilities, Principal K-12	March 21, 2011
Justin R. Pohl	Learning Disabilities	August 23, 2011
Debra M. Settambrino	Learning Disabilities, Emotional Behavior Disorders	August 31, 2009
Adam C. Teeter	Emotional Behavior Disorders	August 24, 2010

**INTERMEDIATE DISTRICT 287  
PLYMOUTH, MINNESOTA  
BOARD OF EDUCATION**

Regular Meeting – May 24, 2012

**AGENDA SECTION:** ADMINISTRATIVE SERVICES REPORT

**ITEM:** Resolution Relating to the Termination & Non-Renewal  
Employees Hired Under Licensure Waivers

**PRESENTED BY:** Anne Becker, General Counsel/Director of Human Resources

**1. Background Information**

BE IT RESOLVED by the School Board of Intermediate District 287 that the employment of the following individuals hired as Community Experts or through Variances or Waivers for Innovative Teaching be terminated at the end of the 2011-2012 school year on June 30, 2012.

BE IT FURTHER RESOLVED, that written notice be sent to said employees regarding termination and non-renewal.

**2. Fiscal Impact/Funding Source: None**

**3. RECOMMENDED ACTION: The approval of the Resolution Relating to the Termination & Non-Renewal Employees Hired Under Licensure Waivers as presented.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

**RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF  
EMPLOYEES HIRED UNDER LICENSURE WAIVERS**

BE IT RESOLVED by the School Board of Intermediate District 287 that the employment of the following individuals hired as Community Experts or through Variances or Waivers for Innovative Teaching be terminated at the end of the 2011-2012 school year on June 30, 2012.

BE IT FURTHER RESOLVED, that written notice be sent to said employees regarding termination and non-renewal.

**NAME**

**DATE OF EMPLOYMENT**

**TEACHING & LEARNING**

Shiow Jen Liang-Sun

August 29, 2011

**SPECIAL EDUCATION**

Catherine E.

## **DRAFT – SECOND READ**

### **DISTRICT POLICY**

**POLICY SERIES:** Facilities  
**SUBJECT:** Facilities Goals  
**BOARD APPROVED:**  
**REVISION DATE:**

---

## **FUP100 Facilities Goals**

### **I. PURPOSE**

The purpose of this policy is to ensure that District facilities provide physical environments that are conducive to learning, teaching, and providing services to member districts.

### **II. GENERAL STATEMENT OF POLICY**

District buildings and grounds shall be maintained in safe, clean, and good condition. District facilities shall be comparable to those available in member districts, except in cases where District facilities are designed to offer unique programs or services. District-owned facilities are intended to serve the needs of its member districts and should be used on a year-round basis whenever such use does not interfere with school purposes.

### **III. FACILITIES GOALS**

In the District's facilities use, management and planning, the Board seeks to accomplish the following goals:

- A. Maintain safe and secure buildings and grounds;
- B. Ensure accessibility for persons with disabilities;
- C. Provide for the design, construction and remodeling of buildings to achieve maximum conservation of energy and minimum maintenance costs;
- D. Encourage community and year-round use of District facilities;
- E. Use tax dollars responsibly, efficiently and economically;
- F. Create learning and working environments that are specifically designed to meet the needs of member districts for programming, staff support and student services; and
- G. Promote practices that protect the health and safety of its employees, consistent with health, safety and environmental regulations and industry standards, including indoor air quality management.

## **IV. IMPLEMENTATION**

The Superintendent has general responsibility for the care, custody and safekeeping of all District buildings and grounds. In addition, the Superintendent is responsible for identifying the District's facility needs, evaluating existing facilities and developing a long-range plan for meeting the District's facility needs. The Superintendent shall establish and implement procedures to meet the Board's facilities goals.

### **Legal References:**

Minn. Stat. § 123B.51 (Schoolhouses & Sites; Uses for School and Nonschool Purposes)  
Minn. Stat. § 123B.52 (Contracts)  
Minn. Stat. § 123B.57 (Health and Safety)  
Minn. Stat. Ch. 182 (Minnesota Occupational Health and Safety Act)  
29 C.F.R. Ch. 1910 (OSHA Standards)

### **Cross References:**

[Facilities Usage Procedure](#)

ERR \_\_\_\_ [Employee Right to Know Policy](#)

SRR \_\_\_\_ [Use of Peace Officers & Crisis Teams to Remove Students with IEPs from School Grounds Policy](#)

[Safety Committees Procedure](#)

[Employee Work-Related Injury/Illness Procedure](#)

[Crisis Management Procedure](#)

[Emergency Closing Procedure](#)

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## ***DRAFT – SECOND READ*** **DISTRICT POLICY**

**POLICY SERIES:** Facilities  
**SUBJECT:** Crisis Management  
**BOARD APPROVED:**  
**REVISION DATE:**

---

### **FAC 120      Crisis Management Policy**

#### **I. PURPOSE**

The purpose of this policy is to address a wide range of potentially dangerous or violent situations that may occur in the District through the development of an action plan to follow in the event of a crisis situation.

#### **II. GENERAL STATEMENT OF POLICY**

The Board is committed to providing a safe environment in District facilities and preparing students and staff to respond immediately and appropriately if a crisis situation occurs.

#### **III. IMPLEMENTATION**

The District must develop a Crisis Management Plan that includes procedures to follow in the event of a crisis situation. The Superintendent shall direct each building administrator and program supervisor to tailor those procedures to any special conditions or unique circumstances that may apply to their particular location or population. The Superintendent shall review the Crisis Management Plan annually, revise it as appropriate, and report orally or in writing to the Board when that review has been completed.

#### **Legal References:**

Minn. Stat. § 121A.035 (Crisis Management Policy)  
Minn. Stat. § 299F.30 (Fire Drill in School; Doors and Exits)

#### **Cross References:**

[Emergency Planning and Procedures Guide](#)  
[Crisis Management Procedure](#)  
[Emergency School Closings Procedure](#)

***DRAFT – SECOND READ***  
**DISTRICT POLICY**

**POLICY SERIES:** Facilities  
**SUBJECT:** Student Transportation Safety  
**BOARD APPROVED:**  
**REVISION DATE:**

---

**FAC 140      Student Transportation Safety**

**I.    PURPOSE**

The purpose of this policy is to provide safe transportation for students.

**II.   GENERAL STATEMENT OF POLICY**

The safe transportation of students is a high priority for the District. While the District does not transport students to and from their homes or member districts, the District does transport students attending its programs to other locations for related services and programming. In certain circumstances, the District may manage the provision of transportation services for students attending its programs where transportation is not ordinarily provided by their district of residence. Students will be transported in appropriately maintained vehicles operated by trained and certified drivers, in compliance with District policies, procedures and student transportation safety laws and rules.

**III. IMPLEMENTATION**

District administration is responsible for overseeing student transportation safety by developing and implementing comprehensive transportation safety procedures.

**Legal References:**

Minn. Stat. § 123B.91 (School District Bus Safety Responsibilities)

**Cross References:**

[Student Conduct and Discipline Policy](#)

[Intermediate District 287 Employee Handbook](#) (Driving District Vehicles)

[Transporting Students Procedure](#)

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## AMSD Calendar

**May 11, 2012**

**Executive/Legislative Committee Meeting,** 7:30 a.m., TIES Building, St. Paul

**May 18, 2012**

**Board of Directors Meeting,** 7:00 a.m., TIES Building, St. Paul

**June 15, 2012**

**Executive Committee Meeting,** 7:30 a.m., TIES Building, St. Paul

**July 13, 2012**

**Executive Committee Meeting,** 7:30 a.m., TIES Building, St. Paul

## South Washington County Schools

### Internal Partnership Focusing on Kindergarten Readiness

The pursuit of excellence for South Washington County Schools (District 833) begins with our PreK population and the development of a successful path that leads to kindergarten readiness. Children today face many obstacles to becoming kindergarten ready. The tuition charged by preschool providers excludes a large majority of students, many of the preschool programs available lack the rigor necessary to close the development gap, and increasing behavioral difficulties among preschool students disrupt the learning environment for all. These

factors contribute to the trend that more of our students are behind on the first day of kindergarten.

Elementary Education, Special Education and School Readiness have teamed up to provide an expanded set of services to PreK children. By pooling resources, District 833 has provided:

- Affordable PreK programming;
- High rigor with aligned curriculum preparing students for kindergarten; and
- Teacher Child Interaction Training for staff working with students struggling with behavioral concerns.

#### Why the focus on PreK vs. all-day kindergarten?

The need to close the achievement gap, and raise the bar for all students, caused the formation of a group to research early learning options and the best solution for District 833. The conversation began with all-day K and quickly shifted to a focus on cost-effective early childhood development programming. Why? The E-12 team conducting the review determined:

- The success of all-day, every day kindergarten was dependent on all students being ready for kindergarten;
- Those entering kindergarten with a PreK experience tend to be more prepared than those without experience; and



## AMSD's Mission

To advocate for state education policy that enables metropolitan school districts to improve student learning.



Association of  
Metropolitan School Districts

## From the Chair

As the 2012 legislative session winds down, I want to thank AMSD board members for their advocacy efforts during the session. As the research article in this month's newsletter points out, several AMSD platform initiatives were adopted. As importantly, several proposals that could have had a negative impact on our school districts were not enacted into law. This success was due in no small part to the willingness of AMSD board members to contact their local legislators and engage in the legislative process. Once again, we showed that we can have a positive impact for our students when we work together.

Almost as soon as this session ends, the AMSD executive and legislative committees will begin working with staff to prepare for the 2013 session – a budget setting session. I welcome input and suggestions from all AMSD members as we begin that process. Again, thanks for your involvement!

*George Kimball, school board member from White Bear Lake Public Schools, is chair of AMSD.*

*Continued on page 2*

## South Washington County pre-K programming showing success

*Continued from page 1*

- Less than 50 percent of our students were prepared for kindergarten.

Much of the development that influences achievement throughout life occurs before children even set foot in school. Offering a PreK program to as many district 4-year-olds as possible was the conclusion of the district's research on early learning. ECFE has been working collaboratively with kindergarten teachers in developing preschool classes that provide services for our students in school readiness and those who receive special education services. The collaboration focuses on building social and emotional skills and providing peer models for all preschool students.

### **Known challenges and how they were overcome**

Districts contemplating how to implement new programming encounter the same challenges. How will we fund the program? How will we recruit the targeted students for the program? How will the students get to the program?

The same was true in District 833. The solution brought the district's elementary education, special services and community education programs together. The multiple funding sources, areas of expertise and mix of PreK and kindergarten teachers to transition the youngest learners to the start of their K-12 program, have been key to successful programming. Dollars were dedicated from the various funding sources to support students. Compensatory funding, special services ability to meet needs of ECSE students, and Community Education's ability to fund scholarships and School Readiness dollars all supported the partnership. Existing transportation for kindergarten students was the natural solution to accommodate PreK students with little additional stress to transportation costs.

### **Bringing in the TCIT Model and its support for young learners**

Teacher Child Interaction Training (TCIT) is an exciting new approach to develop self-regulatory behavior in young students. Using specific behavioral strategies and teacher language, educational professionals are actively coached through student interactions using wireless communication systems.



TCIT is a modification of Parent Child Interaction Therapy (PCIT), a short-term intervention program for children ages 2 through 7 who are experiencing behavioral, emotional or developmental difficulties. TCIT involves implementing the same core principles in a preschool setting in order to decrease disruptive behaviors in the classroom and improve the teacher-child relationship.

This model is beneficial for all students as each child experiences a greater sense of control over his/her behavior, which leads to less disruptive behavior and more positive interactions in the classroom. Children are provided with skills for following directions that improve their reactions to transitions.

Early Childhood Special Education Teacher, Nichole Shabelski said, "Participation in TCIT has had a positive impact on my classroom. The skills acquired have assisted in strengthening my relationship with students and improving their learning experience. The consistent use of TCIT helps to enhance my students' social and emotional development resulting in a decrease in problem behaviors and improved interactions."

New to the district this year, all staff needing to be TCIT trained will have done so by the middle of the 2012-13 school year.

### **Growth and development of PreK**

While School Readiness dollars have been generated by the state since 1991, the term School Readiness has been looked at differently by districts across the state. In District 833, School Readiness was coordinated through the Early Childhood Family Education program with a preschool that was open to families who could afford to participate.

Beginning fall 2010, PreK classes were introduced to targeted families at the district's Title I schools. One section at each school, five days a week and free to families who were recruited by their local elementary school. The results from the beginning of the year to the end of the year were noticeable as kindergarten teachers observed results and recognized the majority of students being prepared for kindergarten.

*(Continued on page 3)*

### Key AMSD Priorities Approved During 2012 Legislative Session

While Governor Dayton and legislative leaders continue to negotiate a conclusion to the 2012 legislative session, work on education-related legislation has pretty much wrapped up. The even year session is generally focused on policy initiatives and this year was no exception. Some key AMSD priorities were adopted during the session as the governor and legislature agreed on an omnibus education policy bill in addition to several other education policy initiatives.

The Governor signed HF 2949 (Session Law Chapter 239) into law on April 27, 2012. Session Law Chapter 239 included approximately 30 bills. The bill represents a bipartisan collection of authors as well as reform initiatives. Provisions of note included in the law: early graduation and military award modifications, changes to the literacy aid formula that was adopted last session, changes to the Post-Secondary Enrollment Options (PSEO) Program, fund transfer flexibility, lease levy flexibility, a requirement that 35 percent of a school principal's performance evaluation be based on student academic achievement and an extension of the basic skills test requirement.

One of the most noteworthy accomplishments of the 2012 session was the passage of legislation reforming the oversight of school trust lands. When Minnesota became a state, the federal government granted Minnesota millions of acres of land and mineral rights to be constitutionally dedicated for the benefit of the state's school students. The interest and earnings from these lands are deposited into the permanent school trust fund and are directed to Minnesota school districts. The management of these lands had come under criticism in recent years with legislators concerned that there was not proper oversight of the school trust lands. On April 28, 2012, the governor signed HF 2244 (Session Law Chapter 249) into law. The bill creates a legislative commission and a school trust lands director to oversee the management of the school trust lands and establishes principles for overseeing the lands.

*Continued on page 4*

### South Washington County expanding pre-K programming

*Continued from page 2*

Seeing early success, the district continued to grow the program to include 12 of the district's elementary buildings. As a result, more than 420 students are receiving PreK services this year. Next year projections are that 50 percent of the 2013 incoming kindergarten class will be served. A wait list continues to be in place due to the district's limited space.

#### Results are showing successes

Systems are in place to report the successes of the students and allow access for kindergarten teachers to understand the capabilities of their incoming students. The Research, Evaluation and Assessment Department for the district collects data on early childhood literacy through four tasks students perform: timed letter naming, letter sounds, picture naming (vocabulary) and rhyming. The measures are the overall indicators of kindergarten readiness that District 833 will be using for literacy reporting to the Minnesota Department of Education. Following winter trimester, 72 percent of students were proficient in letter naming (up 9 percent from the fall), and 51 percent were proficient in letter sounds (up 11 percent from the fall).

Pullman Elementary School Principal Ed Ross said, "Kindergarten teachers saw a dramatic increase in scores of students coming through the PreK program when they tested them in the fall. In fact, the early in the year anxiety, or learning curve during the first weeks of school, were dramatically decreased. Parents were also more prepared for kindergarten as they were aware of school and kindergarten expectations."

Leah Byrd, new Coordinator of the School Readiness program, began the year as a kindergarten teacher. Her kindergarten students came through the PreK program at her Title I elementary school. She says, "I was amazed at not only the academic highlights, but also the readiness skills of students on the first day. They knew how to sit and listen, how to wait to speak, raise their hand when appropriate, walk in the hallways, and respect others learning in the building."

By having an early start in their neighborhood school, the child learns about their school community at an earlier age and the parents acclimate to the school and its systems. Not only are students and parents benefiting, but school and district staff are prepared with aligned curriculum to track essential benchmarks and outcomes for students.

---

**AMSD Members:** Anoka-Hennepin, Bloomington, Brooklyn Center, Burnsville-Eagan-Savage, Columbia Heights, East Metro Integration District 6067, Eastern Carver County Schools, Eden Prairie, Edina, Elk River, Fridley, Hopkins, Intermediate District 287, Intermediate District 917 (Associate Member), Inver Grove Heights, Lakeville Area, Mahtomedi, Minneapolis, MSU Mankato Center for Engaged Leadership (Associate Member), Minnetonka, Mounds View, North St. Paul/Maplewood/Oakdale, Northeast Metro District 916 (Associate Member), Northwest Suburban Integration District (Associate Member), Orono, Osseo Area Schools, Richfield, Robbinsdale, Rosemount-Apple Valley-Eagan, Roseville, Shakopee, South St. Paul, South Washington County, Spring Lake Park, St. Anthony/New Brighton, St. Cloud Area, St. Louis Park, St. Paul, Stillwater, TIES (Associate Member), Wayzata, West Metro Education Program, West St. Paul, and White Bear Lake.

## 2012 Legislative Session Highlights

*Continued from page 3*

### **New Laws Related to Student Achievement through Innovation & Reform**

The 2012 AMSD legislative platform called on the governor and legislature to increase student achievement through innovation. Some progress was made in this area with the adoption of the following bills:

- SF1528 – Session Law Chapter 273: Nelson & Myhra - Digital, blended and online learning requirements.
- SF 946 – Session Law Chapter 263: DeKruif & Erickson – School district pilot project established to examine joint operations to provide innovative delivery of programs and activities and share resources.
- HF 682: Kiel/SF 451: Stumpf (included in HF 2949-Session Law Chapter 239)-Clarifies that a career and technical course may fulfill the chemistry or physics credit required for graduation.
- HF 2658: Doepke/SF 2201: Olson (included in HF 2949-Session Law Chapter 239)-Provisions for school boards that choose to enter into an achievement contract.
- HF 2878: Doepke (by request)/Amendment on the House floor by Loon/SF 2420: Bonoff (included in HF 2949-Session Law Chapter 239)-Allows a teacher who obtained a one-year license and taught during the 2011-12 school year to continue to teach through the end of the 2012-13 school year. This amended a bill that passed earlier in the session requiring teacher candidates to pass a basic skills test prior to obtaining a license.

### **New Laws Related to Local Control**

Local control has been a long standing priority for AMSD and several provisions that enhance local control were adopted this session:

- HF 2506-Session Law Chapter 206: Loon & Nelson-Education staff development reserved revenue allocation requirement elimination and CPR requirement.
- SF 1917-Session Law Chapter 146: Wolf & Davnie-School district prone restraint usage extension and data collection and reporting requirements.
- HF 2376-Session Law Chapter 138: LeMieur & Gazelka-School food service fund equipment purchase approval process simplified.
- HF 2604: Quam /SF 2189: Nelson (included in HF 2949-Session Law Chapter 239)-Extends fund transfer flexibility to 2015.
- HF 2037: Garofalo/No Senate bill (included in HF 2949-Session Law Chapter 239)-Community education, school readiness and Early Childhood Family Education fund balance penalties eliminated.

### **AMSD Opposed Bills that Did Not Advance**

Several bills were introduced during the session that would have had a negative impact on metropolitan school districts. AMSD board members and staff worked diligently to communicate their opposition to these bills and those efforts were successful. The following bills did not advance:

- HF 273: Woodard/SF 388: Nienow-Would have established vouchers for students at low-performing schools.
- HF 1858: Quam (No Senate Bill)-Would have required that referendums only be held in even numbered years.
- HF 1860: Woodard (No Senate Bill) Would have amended current law by requiring that operating referendum levy revenue follow resident students to resident charter schools.
- HF 2026: Greiling/SF 1654: Sieben-Would have reestablished a January 15 collective bargaining agreement deadline and financial penalty.
- HF 2621: Kelly/SF 2306: Michel-Would have established mayoral control of schools.
- HF 2939: Downey/SF 2540: Michel (now HF 2939)-Would have established new detachment/annexation provisions.

One important issue that was not resolved during the 2012 session was the fate of the Integration Revenue Program. Despite the fact that the Integration Revenue Replacement Task Force approved bi-partisan, comprehensive recommendations to reform the program, the legislature did not act on the report. Consequently, the future of the program will not be determined until the 2013 legislative session making it very difficult for school officials to develop integration plans and engage in strategic planning.

Likewise, AMSD's calls for targeted investments in early childhood education, a modest increase in the safe schools levy and funding for the mandated increase in the employer pension contribution went unheeded. On the positive side, the funding increases approved in the 2011 session were left intact and new mandates were kept to a minimum.

# School Board Planning Calendar 2012

1 <sup>st</sup> Meeting of the Month	2 <sup>nd</sup> Meeting of the Month
<p><b>JANUARY 12, 2012</b>  <b>Board meeting has been <u>CANCELED</u> due to MSBA Leadership Conference</b>  <b>JANUARY 26, 2012 (Start Time 6:30 PM)</b>  <i>Organizational Meeting</i></p>	
<p>Oath of Office                      Bloomington Withdrawal Update                      Financial Report December                      Legislative Initiatives</p>	<p>Election of Board Officers                      FY10 Audit                      NEC Facility Committee Report                      Strategic Plan Review &amp; Measurement Report</p>
<p><b>FEBRUARY 9, 2012</b>                      Superintendent Mid-Year Evaluation Procedure                      NEC Vote                      Transportation Presentation                      Communication with Local Boards</p>	<p><b>FEBRUARY 23, 2012</b>                      Financial Report February                      Staff Reduction ULA Resolution Changes for following Yr                      FY11 Budget Revision &amp; FY12 Budget Assumptions                      Program Withdrawal Report                      ALC Plus Update                      Diversity Report</p>
<p><b>MARCH 8, 2012</b>                      Diversity &amp; Recruitment Report                      Pay Equity Report</p>	<p><b>MARCH 22, 2012</b>                      Financial Report February                      NEC Facility Committee Report                      Program Reduction Resolution                      Reduction ULA for tenured staff                      FY13 Budget Reduction Realignment Proposal                      Proposed District 287 School Calendar 2011-2012</p>
<p><b>APRIL 26, 2012</b>  <i>(Only one Board meeting this month!)</i></p>	
<p>Financial Report March                      Superintendent &amp; Board Evaluation Update</p>	<p>NEC Facility Committee Report</p>
<p><b>MAY 10, 2012</b>                      Career Tech                      Strategic Plan Report                      Facilities and Technologies Policy Bucket</p>	<p><b>MAY 24, 2012 (Meeting held at NEC Site)</b>                      Financial Report April                      Staff Reduction ULA Resolution                      Spotlight DVD Presentation                      Probationary Licensed, and Non-Licensed Non-Renewals/Layoffs                      Amber Brevig Report</p>
<p><b>JUNE 14, 2012</b>                      Arts Grant Approval on Consent Agenda                      PLC Data Report                      Possible TA Clerical Unit                      Superintendents Evaluation Update                      Administrative/Unaffiliated Parameters - (Closed Session)</p>	<p><b>JUNE 28, 2012</b>                      2012-13 Budget                      Board Evaluation                      Financial Report May                      Final ULA Resolution for Licensed Staff                      NEC Facility Committee Report                      Superintendent &amp; School Board Evaluation to plan for Board Retreat outcomes</p>

**INFORMATIONAL ITEMS TO REMEMBER:**

\*\* Pay Equity Report - (every three years - due in March 2012)  
 Board TLC

Board role in setting/supporting goals  
 Community use of Facilities Bucket

# School Board Planning Calendar 2012

1 <sup>st</sup> Meeting of the Month	2 <sup>nd</sup> Meeting of the Month
<b>AUGUST 23, 2012</b> <i>(Only one Board meeting this month!)</i> <b>(Meeting held at NEC Site)</b>	
Administrative Services PLC Approval of Cash Flow Borrowing Resolution C-Train Update Financial Report July Legislative Session Review & Implications for District Operations	NEC Facility Committee Report Report on Crisis Planning School Start Up Program Report “Top Things Board - (Michelle Axell – 10 minutes) What Board Members Should Know About Our 2010-2011 Start-Up” (Colleen, Dolly, Char, and Jane)
<b>SEPTEMBER 13, 2012</b> Superintendent Goals Bloomington – Closed Session (Goal Bucket Re-organize with website and calendar)	<b>SEPTEMBER 27, 2012</b> Financial Report August Resolution to Borrow PLC’s Results/Goals NEC Facility Committee Report Report on Crisis Planning
<b>OCTOBER 11, 2012</b> Prior Year Agenda Review Cash Flow Borrowing	<b>OCTOBER 25, 2012</b> Financial Report September Strategic Plan Update/Innovative Coach
<b>NOVEMBER 8, 2012</b> <i>(Only one Board meeting this month!)</i>	
Financial Report October OPEB Reporting & Funding Food Service Resolution	Prior Year Unaudited Fund Balance Report NEC Facility Committee Report Facilities Management Update
<b>DECEMBER 13, 2012</b> <i>(Only one Board meeting this month!)</i>	
Financial Report November Facilities Management Update - Energy Audit Digital Copy Certificate (Written Report)	Prior Year Audit Review NEC Facility Committee Report Legislative Initiatives

**INFORMATIONAL ITEMS TO REMEMBER:**

**\*\* Pay Equity Report - (every three years - due in March 2012)**  
**Board TLC**

**Board role in setting/supporting goals**  
**Community use of Facilities Bucket**

**INTERMEDIATE DISTRICT 287  
May 24, 2012  
SCHOOL BOARD CALENDAR**

May 2012

24	Thursday	General Board Meeting	6:30PM	Board Rm
31	Thursday	STIP Graduation, 2 <sup>nd</sup> Floor Gym	12:00PM	SEC

June 2012

01	Friday	Prairie Center Academy (PCA) Graduation	10:00AM	EP Cmmnty Center
01	Friday	VECTOR Graduation, 2 <sup>nd</sup> Floor Gym	12:00PM	SEC
04	Monday	North Vista Education Center Graduation	7:00PM	North Vista
05	Tuesday	City West Academy Graduation	10:00AM	Shady Oak
06	Wednesday	North Education Center (NEC) Graduation	10:00AM	NEC
06	Wednesday	SUN Graduation	1:00PM	SUN Commons
06	Wednesday	Bren Road Graduation	4:00PM	Bren Road
06	Wednesday	SECA Graduation, 2 <sup>nd</sup> Floor Gym	5:00PM	SECA
07	Thursday	Edgewood Education Center Graduation	9:00AM	Edgewood
07	Thursday	VENTURE and InVEST Graduation	10:00am	NWTC
07	Thursday	VECTOR and InVEST North Transition Graduation	12:30PM	Henn Tech Coll Aud
07	Thursday	Edgewood Education Center Alternative Graduation	1:00PM	Edgewood Caft.
08	Friday	Epsilon Graduation	1:30PM	Epsilon
14	Thursday	General Board Meeting	6:30PM	Board Rm
28	Thursday	General Board Meeting	6:30PM	Board Rm

◆ Board Facilities Committee Meeting - Third Tuesday of the Month

◆ Board Facilities Committee Meeting - Second Tuesday of the Month

◆ General Board Meeting – Date Change

◆ New Event

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## Graduation & Special Events Schedule

<p>Hennepin Technical Pathways Thursday, May 24, 2012 10:10 AM @ Eden Prairie Campus 13100 College View Drive, Eden Prairie 55347</p>	
_____	_____
_____	_____
_____	_____
<p>STIP Graduation Thursday, May 31, 2012 12:00 PM @ South Education Center 7450 Penn Avenue South, Richfield, 55423</p>	
<u>Carter Peterson</u>	_____
_____	_____
_____	_____
<p>Prairie Center Academy Graduation Friday, June 1, 2012 10:00 AM @ Eden Prairie Community Center 16700 Valley View Road, Eden Prairie, 55346-4243</p>	
<u>Carol Bomben</u>	<u>Michèle Kunz</u>
_____	_____
_____	_____
<p>VECTOR Graduation Friday, June 1, 2012 12:00 PM @ South Education Center 7450 Penn Avenue South, Richfield, 55423</p>	
<u>Carter Peterson</u>	_____
_____	_____
_____	_____
<p>North Vista Education Center Graduation Monday, June 4, 2012 7:00 PM @ North Vista 3510 France Ave North, Robbinsdale, 55422</p>	
<u>Michèle Kunz</u>	<u>Dean Henke</u>
<u>Greg Thielsen</u>	_____
_____	_____

City West Academy Graduation

Tuesday, June 5, 2012

10:00 AM @ City West Academy – Shady Oak  
6754 Shady Oak Road, Eden Prairie, 55344

Carter Peterson

Carol Bomben

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North Education Center  
Wednesday, June 6, 2012

10:00 AM @ Sandburg Cafeteria  
2400 Sandburg Lane, Golden Valley, 55427

Ann Bremer

Michèle Kunz

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SUN Graduation

Wednesday, June 6, 2012

1:00 PM @ SUN Commons  
7450 Penn Avenue South, Richfield, 55423

Ann Bremer

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West Education Center Graduation

Wednesday, June 6, 2012

4:00 PM @ Bren Road  
11140 Bren Road West, Minnetonka, 55343

Ann Bremer

Michèle Kunz

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South Education Center Alternative Graduation

Wednesday, June 6, 2012

5:00 PM @ South Education Center Gym  
7450 Penn Avenue South, Richfield, 55423

Nancy Rowley

Ann Bremer

\_\_\_\_\_  
\_\_\_\_\_

Carol Bomben

\_\_\_\_\_  
\_\_\_\_\_

**Edgewood Education Center Graduation**

**Thursday, June 7, 2012**

9:00 AM @ Edgewood Education Center  
6601 Xylon Avenue North, Brooklyn Park, 55428

Ann Bremer

**VENTURE and InVEST Graduation**

**Thursday, June 7, 2012**

10:00 AM @ Northwest Tech Center  
7008 Northland Drive, Suite 100,  
Brooklyn Park, 55428

**VECTOR and InVEST North Transition Graduation**

**Thursday, June 7, 2012**

12:30 PM @ Hennepin Technical College Auditorium  
9000 Brooklyn Boulevard, Brooklyn Park, 55428

**Edgewood Education Center Alternative Graduation**

**Thursday, June 7, 2012**

1:00 PM @ Edgewood Education Center Cafeteria  
6601 Xylon Avenue North, Brooklyn Park, 55428

Ann Bremer

**Epsilon Graduation**

**Friday, June 8, 2012**

1:30 PM @ Epsilon  
14300 County Road 62, Minnetonka, 55345

Bob Quam

Michèle Kunz

◆ New Event



**Class  
of  
2012**

**YOU ARE INVITED TO ATTEND:**

**THE VENTURE & InVEST GRADUATION & CELEBRATION**

**Please Join us on Thursday, June 7, 2012**

**The Ceremony will take place at Northwest Tech Center  
Held in the 2nd Floor Commons**

**We will begin at 10:00 am and finish with Refreshments & Cake at 11:30 am**

*Please RSVP by Friday, May 25th, 2012 to student's case manager.*

**Northwest Tech Center**

**7008 Northland Drive, Suite 100 Brooklyn Park, MN 55428**

**If you have questions please feel free to contact your son or daughter's  
case manager.**

*You are invited*

**Intermediate District 287**

RESPONSIVE. INNOVATIVE. SOLUTIONS.

*HENNEPIN TECHNICAL PATHWAYS*

# *Awards Programs*



***Thursday, May 24<sup>th</sup>***  
***Eden Prairie Campus***

*Hennepin Technical Pathways*  
*@ Hennepin Technical College*  
*13100 College View Drive*  
*Eden Prairie, MN 55347*

***10:10 a.m. and 12:20 p.m.***

***Please join us to honor your students***

***at our***

***annual awards ceremonies!***

***Reception immediately follows ceremonies.***