

Intermediate District 287

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Intermediate District 287

Regular Meeting

Thursday, April 26, 2012 6:30 PM

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS

GENERAL MEETING OF THE BOARD

Thursday, April 26, 2012

6:30 PM @ District Service Center Board Room

AGENDA

Page #

1. **CALL TO ORDER** (Action)
2. **APPROVAL OF GENERAL MEETING AGENDA** (Action)
3. **OPEN FORUM** (Information)
4. **APPROVAL OF CONSENT AGENDA** (Action)
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 6. 5. Prairie Center Academy Educator Nominated for Teacher of the Year 20
7. **INSTRUCTIONAL REPORT - (10 minutes)** (Information)
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Char Myklebust will explain that Intermediate District 287 has been chosen to host up to four AmeriCorps Promise Fellows (two guaranteed and two contingent on Federal funding) to work with students who are enrolled in ALC's.
 7. 2. MacArthur Foundation Policy Academy Award (SAMHSA) 23
Char Myklebust will explain that Intermediate District 287 is part of the MacArthur Foundation Policy Academy Award (SAMHSA) to study and develop front-end, school-based diversion programs for youth who have co-occurring mental and chemical health concerns.
8. **ADMINISTRATIVE SERVICES REPORT - (25 minutes)**
 8. 1. Financial Report
 8. 1. 1. Approval of Routine Monthly Finance Report (Action) 24
Janet Johnson will provide an overview of the monthly finance report and the Board will be asked to approve it. Janet will also provide an update on the FY 10, 11, and 12 Special Education tuition appeal that resulted in additional tuition payment.
 8. 1. 2. Posting of Legal Notices to Minnesota Statute 331A.03 (Action) 37
Administration is requesting that legal notices related to Advertisement for Bids, Requests for Information and Requests for Proposals be on the District website, rather than in local newspapers, as allowed by Minn. Statute 331A.03. Janet Johnson will be available for questions and the Board will be asked to approve this.
 8. 2. Facilities Report

8. 2. 1. North Education Center (NEC) Facilities Committee Report	(Information)	39
Committee Chair Robb will provide a brief overview of the April 17, 2012 meeting including key dates for future events.		
8. 3. Human Resource Report	(Information)	
8. 3. 1. Benefits Report		
Anne Becker will provide a brief overview of the recommended health insurance plans and projected costs for FY12 - 14.		
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9. 4. Once Around the Table		
10. Employee - Closed Session	(Information)	
Pursuant to Minnesota Statutes, section 13D.05, subdivisions 2 and 3, this agenda item will be closed for preliminary considerations of allegations against one or more of its employees, and, a discussion with its attorneys.		
11. ADJOURNMENT		

DISTRICT 287 REGULAR BOARD MEETING
Intermediate District 287
March 22, 2012
MINUTES

1. CALL TO ORDER

Chair Ann Bremer called the regular meeting to order at 6:31 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Greg Thielsen
272	Eden Prairie	Carol Bomben
273	Edina	Peyton Robb
270	Hopkins	Laura Ronbeck
278	Orono	Michèle Kunz
279	Osseo	Dean Henke
280	Richfield	Nancy Rowley
281	Robbinsdale	Sherry Tyrrell
283	St. Louis Park	Nancy Gores
284	Wayzata	Carter Peterson
277	Westonka	Ann Bremer

Absent: 276/ Quam

Guests:

287 Administration: Sandra Lewandowski, Colleen Baumtrog, Laura Keller-Gautsch, Jane Holmberg, Char Myklebust, Anne Becker, Janet Johnson, Tom Shultz, Chad Maxa, and Wauneen Mgeni

287 Staff Members: Gary Dossall, Sara Ruff, Bruce Mulder, Mark Hoffer, and Greg Krohn

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval with the following agenda item changes 9.2.1-Bloomington Public Schools – Closed Session to be moved before item 9.1.-Policy Review & Revision. *Motion by Ann Bremer, seconded by Carol Bomben, to approve the meeting agenda. All in favor. Motion carried unanimously.*

3. OPEN FORUM FOR COMMUNITY COMMENTS - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from March 8, 2012; North Education Center (NEC) Change Order; and approval of the Routine Human Resource Activities for March 22, 2012. *Motion by Ann Bremer, seconded by Michèle Kunz, to approve the Consent Agenda as presented. Motion carried.*

5. SHARE THE SUCCESS & RECOGNITIONS - None

6. SUPERINTENDENT’S REPORT

Superintendent Lewandowski presented and recommended approval of the proposed FY13 Budget Proposal. The proposal includes some shifts and reductions in staffing to correspond to planned student numbers. It also extends some strategic investments and provides modest cost of living increases for staff while resulting in limited staff layoffs. Supporting documents listed the previously approved budget assumptions and the efficiencies undertaken in the prior year, both of which provide the basis for the proposal. *Motion by Ann Bremer, seconded by Carter Peterson, to approve the FY 13 Budget Proposal as presented. All in favor. Motion carried unanimously.*

Sandy recommended approval of the 2012-2013 District calendar. *Motion by Ann Bremer, seconded by Michèle Kunz, to approve the 2012-2013 District calendar as presented. All in favor. Motion carried unanimously.*

7. INSTRUCTIONAL REPORT – None

8. ADMINISTRATIVE SERVICE REPORTS

Financial Report

Mrs. Janet Johnson, Director of Finance Services, presented the monthly financial report for February 2012. *Motion by Ann Bremer, seconded by Greg Thielsen, to approve the monthly financial report as presented. All in favor. Motion carried unanimously.*

Janet presented a brief update to the Board on the March 15th Business Director Advisory Committee meeting outcomes. The group had determined the parameters for refunding the FY 11 tuition overage that resulted from the state special education uniform tuition billing. The parameters for use or distribution of the FY 10 overage are still under discussion.

Facilities Report

Board Facility Committee Chair Robb, and Mr. Tom Shultz, Director of Facilities, provided a brief overview on the progress at the North Education Center. The Special Education Director Advisory Committee had had a very successful tour of the building, and all who tour have been impressed by the overall design and energy efficiencies.

Human Resources Report

Mrs. Anne Becker, General Counsel/Human Resource Director, presented two resolution motions: *Resolution motion by Ann Bremer, seconded by Peyton Robb, to waive the reading and approve the discontinuing educational programs and positions as provided by the printed documentation shared. The following voted in favor: Bomben, Bremer, Henke, Tyrrell, Kunz, Peterson, Robb, Ronbeck, Rowley, Gores, and Thielsen. There were no abstentions or no votes cast. Resolution motion by Ann Bremer, seconded by Laura Ronbeck, to waive the reading and approve the staff reduction ULA resolution as provided by the printed documentation shared. The following voted in favor: Thielsen, Gores, Rowley, Ronbeck, Robb, Peterson, Kunz, Tyrrell, Henke, Bremer, and Bomben. There were no abstentions or no votes cast.*

Human Resources Report – Closed Session

At the recommendation of Board Chair Bremer, *a motion was made by Carter Peterson, seconded by Laura Ronbeck, the school Board may hold a closed meeting to consider strategy for labor negotiations. All in favor. Motion carried unanimously. All in favor. Motion carried unanimously.* The meeting was closed to the public at 7:12 PM.

Human Resources Report – Closed Session

At the recommendation of Board Chair Bremer, *a motion was made by Carter Peterson, seconded by Laura Ronbeck, to close the meeting pursuant to Minnesota Statutes, section 13D.05, subdivisions 2 and 3, this agenda item will be closed for preliminary consideration of allegations against one or more of its employees, and, a discussion with its attorneys. All in favor. Motion carried unanimously.* The meeting was closed to the public at 7:12 PM. *A motion was made by Ann Bremer, seconded Peyton Robb, to reopen the general meeting. All in favor. Motion carried unanimously.* The general meeting reopened at 7:44 PM.

Anne presented and recommended approval of the tentative contract agreement with Local 2209. *Motion by Ann Bremer, seconded by Carol Bomben, to approve the tentative contract agreement with Local 2209 as presented. All in favor. Motion carried unanimously.*

At the recommendation of Board Chair Bremer, *a motion was made by Ann Bremer, seconded by Laura Ronbeck, to approval of the separation agreement and the release of all claims. All in favor. Motion carried unanimously.*

Bloomington Public Schools – Closed Session

At the recommendation of Board Chair Bremer, *a motion was made by Ann Bremer, seconded by Greg Thielsen, the school Board may hold a closed meeting pursuant to Minn. Stat. §13D.5, subd.3(c) to develop a plan for evaluation of the district's real and personal property. All in favor. Motion carried unanimously.* The meeting was closed to the public at 7:50 PM. *A motion was made by Ann Bremer, seconded by Sherry Tyrrell, to reopen the general meeting. All in favor. Motion carried unanimously.* The general meeting reopened at 8:48 PM.

9. BOARD BUSINESS

Policy Review & Revision

Mrs. Anne Becker, Director of Human Resources, presented and recommended approval of the Curriculum and Instruction Policy Bucket (CI). *A motion was made by Carter Peterson, seconded by Sherry Tyrrell, to waive the reading of the Curriculum and Instruction Policy (CI) as presented. No discussion. Motion carried unanimously.*

Chair Report

Board Chair Bremer recommended the approval of the Board Bylaws Amendment. *Motion by Ann Bremer, and seconded by Michèle Kunz, to approve the Board Bylaws Amendment as presented. All in favor. Motion carried unanimously.*

AMSD Report - None

Once Around the Table

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:53 PM.

The next general meeting will be held on April 26, 2012, at 6:30 PM in the DSC Board Room.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____ Clerk _____

Date _____ Date _____

Carol Bomben – Eden Prairie is working on their Superintendent search.
Dean Henke – Thank the Board for the nice arrangement that was sent to his daughter.

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287
SCHOOL BOARD – April 26, 2012**

LICENSED STAFF

1. New Hires:

A. Regular

- MAE L. HAWKINS, Director of Finance at the District Service Center, **refill for Janet Johnson**, effective July 2, 2012 – 1.0 FTE.

B. Reinstatement of Licensure Waivers

-

C. Temporary:

- KATHY CARRUTH, Work Experience Coordinator at the District Service Center, effective November 1, 2011 through October 31, 2012.
- SUSAN COMER-BERGEN, Work Experience Coordinator at the District Service Center, effective November 1, 2011 through October 31, 2012.
- MYRA HACKFORT-HOUFS, Work Experience Coordinator at the District Service Center, effective November 1, 2011 through October 31, 2012.
- MARY CHRISTINE HUNSBURGER, DHH Instructor at the District Service Center effective March 14, 2012 through June 8, 2012.
- RETHA KRAAY, DCD Instructor at South Education Center effective February 9, 2012 through June 11, 2012.
- MARIT LEE-DOHSE, Online Health Instructor effective March 1, 2012 through June 15, 2012.
- JESSE LESNAU, LD Instructor at Sandburg Education Center effective March 26, 2012.
- POLLY MATTESON, Ramp Up Technical Tutor effective April 2, 2012 through June 11, 2012.
- BRUCE MULDER, Work Experience Coordinator at the District Service Center, effective November 1, 2011 through October 31, 2012.
- ROSEMARY RUFFENACH, English Instructor at Prairie Center Alternative, effective March 26, 2012.
- SUSAN M. SKULBORSTAD, DCD Instructor at South Education Center, effective April 2, 2012 through May 11, 2012.
- KIRSTEN SLINDE, NSO Health Instructor effective March 1, 2012 through June 15, 2012.
- ANN VERDEGAN, Work Experience Coordinator at the District Service Center, effective November 1, 2011 through October 31, 2012.

2. Extended Leaves of Absence:

A. Unpaid

- JAMES E. AARDEMA, DCD Instructor at South Education Center, medical leave of absence effective February 7, 2012 through June 11, 2012.
- KELLY A. JONES, Deaf/Hard of Hearing Instructor at the District Service Center, .2 FTE effective for the 2012-13 school year.
- BRYON D. FRASER, EBD Instructor at South Education Center, medical leave of absence effective March 12, 2012 through June 30, 2012.
- SAMANTHA J. THOMPSON, LD Instructor at Prairie Care Maple Grove, child care leave of absence September 19, 2012 through December 12, 2012.

B. Military Leave

-

3. Separations:

A. Dismissal

-

B. Resignation

- JANET L. DUNNOM, Law Enforcement Instructor at Eden Prairie Campus, effective April 1, 2012.
- ERICA FRETT, LD Instructor at Sandburg Education Center, effective June 30, 2012.
- LISA A. WEDELL UEKI, Japanese Instructor at Cooper and Shakopee Senior High Schools, effective May 18, 2012.

C. Retirement (Regular/Disability)

- KRISTI BERGSTROM, Program Facilitator at Edgewood Education Center, effective November 9, 2012.

4. Other:

NON-LICENSED STAFF:

1. New Hires:

A. Regular

- ELISA WHEELER, Education Assistant at Edgewood Education Center, **additional position due to increased enrollment**, effective March 14, 2012 – Step 3 Lane 1 - .875 FTE.
- JOSEPH FURST, IT Specialist at Edgewood Education Center, **refill for L. Weingartz**, effective March 26, 2012 – 12 month 1.0 FTE.

B. Temporary

- AMBER SAPP, Education Assistant at Sandburg Education Center, effective April 2, 2012 through June 8, 2012.
- DANIEL KURTZWEG, Education Assistant at Sandburg Education Center, effective April 2, 2012 through June 8, 2012.
- ASHLEY CADALBERT, Interpreter at Various Sites, effective April 4, 2012 through June 14, 2012.

C. Substitutes

-

2. Extended Leaves of Absence:

A. Unpaid

- RETHA KRAAY, Education Assistant at South Education Center, effective February 9, 2012 through June 11, 2012 to work as an Instructor.
- MARIKAY WOLF, Education Assistant at South Education Center, .35 FTE effective for the 2012-13 school year.
- DONNA STRUB, Education Assistant at South Education Center, .4 FTE effective for the 2012-13 school year.
- CELESTE DOPP, Education Assistant at Sandburg Education Center, effective March 19, 2012 through June 11, 2012.
- BILL DOLAN, Education Assistant at South Education Center, 1.0 FTE effective for the 2012-13 school year.

3. Separations:

A. Dismissal

-

B. Resignation

- SCOTT LUDWIG, Education Assistant at Sandburg Education Center, effective April 2, 2012.
- LILLI REHM, Parent Child Specialist at South Education Center, effective June 11, 2012.
- VENA JONES, Education Assistant at South Education Center, effective April 12, 2012.

C. Retirement (Regular/Disability)

-

4. Other:

A. CANDACE ANDERSON, Interpreter – Cued Language Transliterators for Itinerant Services, request to continue on the recall list for the 2012-2013 school year.

B. RECOMMEND the Board's approval to credit, LeeAnn Arnquist, Education Assistant at Sandburg Education Center, with three (3) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balance by one (1) day.

- Cheryl Gorman Lyle Peterson Mary Semmer

Intermediate District 287

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INTER-OFFICE MEMORANDUM

Date: April 17, 2012

To: Sandra Lewandowski, Superintendent

From: Thomas Shultz, Director of Facilities

RE: NEC Change Orders

The following is a list of Change Orders (COs) for the North Education Center construction project. According to the Board-approved decision making process, *Levels of Authority*, those items that are less than \$10,000 may be approved by District Administration. Those items greater than \$10,000 but less than \$25,000 may be approved by the Facilities Committee.

All change orders were presented and discussed at the Board Facilities Committee April 17, 2012. Note that all Change Orders are within the District Administration levels and are being presented as information only: CO #55 through 61

The total cost of all Change Orders being presented: \$27,295.

Administration Decision

Change Order #55	Added steel detail at stair towers due to stair design conditions unknown at the time of construction docs.	\$8,191.00
Change Order #56	Roof drains in lower canopy at the main entrance	\$6,012.00
Change Order #57	Code issues for washer and dryer	\$3,068.00
Change Order #58	Add cooling coil condensate piping from fan coil units (FCUs). Fan coils originally shown had cooling coils, but no condensate piping was shown on the drawings. Condensate drainage is required for these units.	\$6,966.00
Change Order #59	Ceiling revision in Room C103 and C104 to slope to windows. Plans showed flat at 9'-0".	\$1,128.00
Change Order #60	Change flooring in Room B233 from carpet to sealed concrete.	\$1,205.00
Change Order #61	Change the connection of the metal mesh panels at main stairs due to issues found in mock-up panel	\$725.00

STATE OF MINNESOTA JOINT POWERS AGREEMENT

This agreement is between the State of Minnesota, acting through its Executive Director of Perpich Center for Arts Education ("State") and Intermediate District 287 ("Governmental Unit").

Recitals

Under Minnesota Statute § 471.59, subdivision 10, the State is empowered to engage such assistance as deemed necessary. The State is in need of online learning course enrollments for students in the Perpich Center for Arts Education.

Agreement

1 Term of Agreement

- 1.1 **Effective date:** July 1, 2011, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.
- 1.2 **Expiration date:** June 30, 2012, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2 Agreement between the Parties

Perpich Center for Arts Education agrees to pay Intermediate District 287 for course enrollment in Northern Star Online at cost of \$415 per semester credit enrollment. Payment is to be made for all students enrolled for 10 consecutive days. Northern Star Online will provide online instruction delivered by MN licensed teachers and aligned with MN Academic Standards during the reporting period from July 1, 2011 to June 30, 2012.

3 Payment

Perpich Center for Arts Education will pay \$415 per semester credit enrollment and \$210 per quarter credit enrollment for its students who are enrolled for 10 consecutive school days. Payment will be due within 30 days of invoice. The total obligation of the State under this agreement will not exceed \$40,000.

4 Authorized Representatives

The State's Authorized Representative is
Carlo Galeazzi, Arts High School Director, or his successor
6125 Olson Memorial Highway
Golden Valley, MN 55422
763-591-4735.

The Governmental Unit's Authorized Representative is
Sandra Lewandowski, Superintendent
Intermediate District 287
1820 N. Xenium Lane
Plymouth, MN 55441
763-559-3535.

5 Assignment, Amendments, Waiver, and Contract Complete

- 5.1 **Assignment.** The Governmental Unit may neither assign nor transfer any rights or obligations under this agreement without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.
- 5.2 **Amendments.** Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
- 5.3 **Waiver.** If the State fails to enforce any provision of this agreement, that failure does not waive the provision or its right to enforce it.
- 5.4 **Contract Complete.** This agreement contains all negotiations and agreements between the State and the Governmental Unit. No other understanding regarding this agreement, whether written or oral, may be used to

bind either party.

6 Indemnification

In the performance of this contract by the Governmental Unit, or Governmental Unit's agents or employees, the Governmental Unit must indemnify, save, and hold harmless the State, its agents, and employees, from any claims or causes of action, including attorney's fees incurred by the state, to the extent caused by Governmental Unit's:

- 1) Intentional, willful, or negligent acts or omissions; or
- 2) Actions that give rise to strict liability; or
- 3) Breach of contract or warranty.

The indemnification obligations of this section do not apply in the event the claim or cause of action is the result of the State's sole negligence. This clause will not be construed to bar any legal remedies the Governmental Unit may have for the State's failure to fulfill its obligation under this contract.

7 State Audits

Under Minnesota Statute § 16C.05, subdivision 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this agreement are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement.

8 Government Data Practices

The Governmental Unit and State must comply with the Minnesota Government Data Practices Act, Minnesota Statute Ch. 13, as it applies to all data provided by the State under this agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this agreement. The civil remedies of Minnesota Statute § 13.08 apply to the release of the data referred to in this clause by either the Governmental Unit or the State.

If the Governmental Unit receives a request to release the data referred to in this Clause, the Governmental Unit must immediately notify the State. The State will give the Governmental Unit instructions concerning the release of the data to the requesting party before the data is released.

9 Venue

Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

10 Termination

10.1 **Termination.** The State or the Governmental Unit may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

10.2 **Termination for Insufficient Funding.** The State may immediately terminate this agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Governmental Unit. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Governmental Unit will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Governmental Unit notice of the lack of funding within a reasonable time of the State's receiving that notice.

11 E-Verify Certification (In accordance with Minn. Stat. §16C.075)

For services valued in excess of \$50,000, Contractor certifies that as of the date of services performed on behalf of the State, Contractor and all its subcontractors will have implemented or be in the process of implementing the federal E-Verify program for all newly hired employees in the United States who will perform work on behalf of the State. Contractor is responsible for collecting all subcontractor certifications and may do so utilizing the E-Verify

Subcontractor Certification Form available at <http://www.mmd.admin.state.mn.us/doc/VerifySubCertForm.doc>. All subcontractor certifications must be kept on file with Contractor and made available to the State upon request.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statute §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

CFMS Contract No. A-_____

2. GOVERNMENTAL UNIT

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

4. COMMISSIONER OF ADMINISTRATION

As delegated to Materials Management Division

By: _____

Date: _____

Distribution:
Agency
Governmental Unit
State's Authorized Representative - Photo Copy

Larger trends are putting special educators in bind, administrator says

Having started as a special ed teacher four decades ago, Sandy Lewandowski is no rookie when it comes to children with behavioral disorders.

But a confluence of events has made it harder and harder to both serve such students and keep her staff safe, said Lewandowski, superintendent of [Intermediate District 287](#), one of three districts in suburban Minneapolis-St. Paul that serve children referred by other districts.

"Schools feel themselves at a loss to adequately meet the needs of students and the rights of staff to work in a safe environment," she said.

As a result, Lewandowski is asking state legislators to renew for at least another year an authorization to use prone restraint, which expires Aug. 1.

The authorization, passed last year, modifies a 2009 law that prohibits any technique that impedes a child's breathing.

And because it transcends the debate over prone restraint, Lewandowski's argument may be of interest to educators everywhere, even in places that ban the procedure.

Facing a new type of student

Lewandowski's premise is that schools are facing what amounts to a second wave of deinstitutionalization.

The first wave, which began in the 1970s, involved closing facilities for people with intellectual disabilities.

The second wave, less obvious but just as profound, has several sources, she said.

One, she said, is the movement to keep children out of correctional facilities, or at least to release them more quickly.

Another is the recession, which put a crimp in state and local budgets for group homes, mental health services, and so on.

These and other trends have left specialized districts like hers shouldering responsibilities they didn't used to have, she told participants in a meeting this month.

"The kids that we served 10 years ago are now often being served in member districts, and we're serving kids who really were in those long-term treatment facilities or correctional facilities," she said, according to a [video](#) of her remarks, "and education really is becoming secondary to stabilizing behavior and managing some of these intense mental health needs."

Juggling rights

Whether stabilizing student behavior and managing intense mental health needs requires restraints of any kind is a matter of debate, of course.

A company that runs a network of residential treatment centers and special ed schools in Virginia, for example, has reduced its use of restraint by 97 percent.

Now, staff members use pillows and cushions to protect themselves when students become aggressive in a technique called "extraordinary blocking" (*see related story, below*).

To date, the company estimates it has saved \$7.5 million by doing this, due to fewer workers' compensation claims and lower staff turnover.

But in Minnesota, Melissa Schaller said her district's rising workers' compensation claims and high staff turnover are a reason to keep prone restraint, not eliminate it.

Schaller is special ed director at [Intermediate District 917](#) and president of [Minnesota Administrators for Special Education](#).

There may be alternatives to prone restraint, "things that we would consider and that we would be open to implementing," she said. "But we've issued many invitations to the department and to others to come into our schools and to spend time with our staff and they don't, so I don't think there's a lot of firsthand knowledge about what our staff is going through."

One teacher, for example, was reassigned after she received a traumatic brain injury in working with a student, Schaller said.

The teacher wants to return to her original assignment, Schaller said, but she cannot let her do that, she said.

"They love the kids they work with," she said of such teachers, "but it's putting them at great risk."

For Lewandowski, the issue is the change in the student body that makes techniques like prone restraint seem necessary.

There are "fewer supports for high-need vulnerable children and their families," she said at the meeting this month. "The one place that they always can come to, though, are public schools."

A treatment center, for example, can turn away a disruptive client, she said, but "that can't happen, typically, in a public school situation with special education kids."

Thus, "as some of these [social] factors change, we are often seeing an increase in numbers of kids with extreme behavior," she said, "and we become the provider that can't say no, because of the special education rights that they have."

See also:

• [Company claims \\$7.5 million in savings by reducing restraint](#) (June 30)

Mark W. Sherman, a Washington bureau correspondent, covers special education issues for LRP Publications.

March 27, 2012

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<p>Intermediate District 287 Responsive. Innovative. Solutions.</p>	<p>CONVENER: Sandy Lewandowski FACILITATOR: Susan Hintz</p>
<p>Protocols We will each: Be honest in our speaking—reveal our concerns Be open-minded in our listening Remain focused on the outcomes Speak for ourselves Take care of self and others Reveal your interests and work toward the common good</p>	<p>GROUP: Hennepin County/ Superintendents' Advisory (invited regional experts and stakeholders) DATE: APRIL 27, 2012 TIME: 8:00 Networking; 8:30 AM to 1:00 PM Meeting and Lunch Location: Intermediate District 287, Service Center, Room 318</p>

**LONG TERM PURPOSE RELATED TO MEETING:
REGIONAL LEVERAGE/POLITICAL ACTION**

**MEETING PURPOSE:
COORDINATE WORK TO ACHIEVE THE COUNTYWIDE GOAL OF INCREASING HIGH SCHOOL
GRADUATION RATES**

AGENDA ITEMS	OUTCOMES	APPROX TIME
<p>Welcome and brief review</p>	<ul style="list-style-type: none"> Superintendents will understand overall goal and collective work to date. Superintendents will affirm protocols and anticipated outcomes. 	<p>20 minutes Sandy Lewandowski Susan Hintz</p>
<p>Framing District and County Prevention Efforts</p>	<ul style="list-style-type: none"> Superintendents will consider how the communication director summary demonstrates collective work and how it will be used in districts. Superintendents will understand the myriad ways prevention efforts are implemented at the local level and recent efforts as a result of the action plans begun at the October meeting. Superintendents will recognize how student mobility among districts affects not only the individual district plans but also the system barrier regional work. 	<p>20 minutes Susan Hintz, Sandy Lewandowski, and Cheri Reese Hennepin County's Commitment to Increasing Graduation Rates Draft Communication Director Recommendations</p>
<p>Acting on Regional System Barriers Recommendations Data Sharing</p>	<ul style="list-style-type: none"> Superintendents will understand and endorse the recommendations of the regional experts to increase graduation rates for Hennepin County students by sharing student data. 	<p>20 minutes Kate Maguire, Osseo Superintendent, presents recommendations of the Student Data group. Tim Wilson, Osseo Chief Technology Officer and member of the expert group System Barrier Recommendation: Student Data are Not Portable *Wade Wilson, Wayzata Technology Director, Pat Plant, Anoka Technology Director and Chad Maxa, 287 Technology Director are additional members of the expert group.</p>

<p>Acting on Regional System Barriers Recommendations Graduation Requirements</p>	<ul style="list-style-type: none"> • Superintendents will understand and endorse the recommendations of the regional experts to increase graduation rates for Hennepin County students by eliminating the variance in graduation requirements. 	<p>John Schultz, Hopkins Superintendent, Jane Holmberg, 287 Executive Director of Teaching and Learning, presents recommendations of the Graduation Requirements group.</p> <p>System Barrier Recommendation: Graduation Requirement Vary</p> <p>Graduation Requirements Legal Opinion</p>
<p>Acting on Regional System Barriers Recommendations 15 Day Drop Pilot</p>	<ul style="list-style-type: none"> • Superintendents will be aware of the need for immediate follow-up when students have been dropped and understand how districts might be able to coordinate efforts based on what has been learned in the 15 Day Drop Pilot and possible access to MARSS data. 	<p>Char Myklebust and Deb Bowers, St. Louis Park Superintendent</p> <p>15 minutes</p> <p>System Barrier Recommendation: 15 Day Drop Follow up</p>
<p>Acting on Regional System Barriers Recommendations Alternatives to Suspension</p>	<ul style="list-style-type: none"> • Superintendents will understand recommendations from the experts who presented at the February 29 Alternatives to Suspension workshop at which teams of district key leaders attended. • Superintendents will commit to reducing suspension rates by implementing practices proven to be alternatives to suspension. 	<p>Char Myklebust Intermediate District 287 15 minutes</p> <p>System Barrier Recommendation: Lack of Alternatives to Suspension</p>
<p>Acting on Regional System Barriers Recommendations Regional Transportation Workgroup</p>	<ul style="list-style-type: none"> • Superintendents will learn about the work of the regional transportation design team. • Superintendents will understand data related to graduation rates of pregnant and parenting teens and agree to impact this rate by making a request of their transportation directors to offer transportation for these students. 	<p>Derrick Agate, Hopkins Transportation Director</p> <p>20 minutes</p> <p>Regional Transportation Update</p> <p>MPS Shared Services Proposal</p> <p>System Barrier Recommendation: Inconsistent Transportation for Pregnant and Parenting Teens</p>
<p>Preparation for Luncheon with External Stakeholders</p>	<ul style="list-style-type: none"> • Superintendents will prepare for the luncheon meeting with the outside stakeholders. • Superintendents will make offers and requests for the purpose of moving forward the work to achieve the graduation goal 	<p>20 minutes</p>
<p>Working Lunch</p>	<ul style="list-style-type: none"> • Participants will celebrate the scope of the joint commitment and the progress of effort among the school districts and Hennepin County • Participants will consider the intersection of the Hennepin County efforts and STRIVE • Participants will make offers and requests to further our goal to ensure all Hennepin County students graduate. 	<p>90 minutes</p>

Prairie Center Academy educator nominated for teacher of the year



Paul Bennett and students at the Roman Forum

Paul Bennett (top left), a social studies teacher at Prairie Center Academy, was recently nominated within his district for the Minnesota Education Teacher of the Year award and made it to the semifinalist level of nominees. Bennett is pictured with students Sharlita Conrad, Amy Strate, Anna Enns, Graham Nicholls, and Drake Clifton (front) in Rome at the Roman Forum during a recent trip to Italy



Being recognized

According to the Education Minnesota website, Teacher of the Year has been awarded to teachers for more than 40 years. Peers, school personnel, parents and students may nominate teachers between pre-kindergarten through 12th grade. Many nominees come from school district-level teacher of the year programs throughout the state.

An Education Minnesota press release from March stated that Bennett was among the 34 semifinalists who were narrowed down from an initial field of 111 candidates in Minnesota. He was not selected as one of the finalists.

An Education Minnesota press release from March stated that Bennett was among the 34 semifinalists who were narrowed down from an initial field of 111 candidates in Minnesota. He was not selected as one of the finalists.

“The teacher of the year nomination was a real honor for me. Obviously I work in a district and a school with so many talented teachers. Being recognized by my district was an honor and something I didn’t expect,” Bennett said.

Bennett began his teaching career with Intermediate District 287 in 1994. He left during the 1995-96 school to teach in Hawaii, and returned to the district the following year. He’s been at Prairie Center Academy for three years.

Prairie Center Academy educator nominated for teacher of the year By Patty Dexter pdexter@swpub.com

Paul Bennett can trace his interest in teaching back to his fourth-grade teacher in Hawaii.

The social studies teacher at Prairie Center Academy in Eden Prairie remembers how Susan Kama taught his class how to play the ukulele and brought the students on off-island field trips to perform for other classes and groups of people.

“She was a very energetic, passionate, caring teacher who just made learning fun. I didn’t realize the impact she had on me until I went back in my early 20s,” Bennett said.

Bennett believes in employing an individualized teaching approach with his students. It’s a teaching style that’s evolved over his 19-year career. His teaching efforts led him to be nominated within his district as a candidate for the Education Minnesota Teacher of the Year.

A 'personalized' approach

Bennett said over the years he's recognized that students have different learning styles and many are hands-on learners. He offers trips to give students a chance to experience things firsthand along with service learning projects in the community. The service projects have included working with Feed My Starving Children in Chanhassen and Earth Day cleanups. He's done canoe trips to Lake of the Woods and recently took students to Italy during spring break as an educational trip.

"I think personalized learning is probably the best way to describe what I do. I try to tailor the curriculum in my instruction to meet the needs of the student," he said.

Project-based learning where students ask open-ended questions and attempt to answer them is also used. Bennett has students deal with big questions that require digging and guided research to lead them to a broader understanding of a topic.

"The better the questions, you sometimes realize there's not a definite answer and that's OK. There can be ambiguity in a topic. I think that's what promotes lifelong learning, when you realize there's a lot of complexity in the world and you see that complexity," he said.

He also tries to make use of other teaching tools. He finds projects through online resources, uses direct instruction and traditional textbook resources.

"I take a very practical approach to student learning," he said. "If a student isn't engaged I look for a way to engage them and I draw on all these different modes of instruction."

Bennett said he came from a traditional teaching background, but starting learning the value of experiential learning after his master's program and when he did other special education programs in the district. He credits his friend Mike Smart, another teacher, with showing him how to utilize online resources in the classroom.

He also believes he's fortunate to work in a district that supports new methods, he said.

"One of our missions in the district is to be innovative and I feel like our district has kind of embraced innovation and encouraged people to use new tools and to experiment with things; so that's been really nice to work in that environment where the district is encouraging innovation," he said.

Intermediate District 287

Responsive. Innovative. Solutions

INTER-OFFICE MEMORANDUM

April 20, 2012

To: Sandra Lewandowski, Superintendent

From: Char Myklebust, Executive Director of Mental Health/Partnerships

Re: AmeriCorps Promise Fellows Award

The Minnesota Alliance with Youth recently announced that Intermediate District 287 has been chosen to host up to four AmeriCorps Promise Fellows (two guaranteed and two contingent on Federal funding) to work with students who are enrolled in ALC's. The Fellows will participate in student-focused planning teams and will work with individual students to support their attendance, academic achievement, and development of pro-social behavior. They will also have responsibility for developing community partnerships with nonprofit literacy, mentoring, and youth development agencies in order to bring these serves to our students. The target population is comprised of non-ALC Plus students enrolled at South Education Center Alternative and North Education Center Alternative (formerly Edgewood ALC). The Plus students are ineligible since they already receive Hennepin County services for mental health, chemical health, attendance, and community behavior needs.

The Promise Fellows will receive a \$6500 stipend from the District (Safe Schools Funds) and the following support from the Promise Fellows Program: modest living allowance, health insurance, student loan deferment, and an education award upon successful completion of the program. Their service period will be from August 2012 to August 2013.

Intermediate District 287

Responsive. Innovative. Solutions

INTER-OFFICE MEMORANDUM

April 20, 2012

To: Sandra Lewandowski, Superintendent

From: Char Myklebust, Executive Director of Mental Health/Partnerships

Re: MacArthur Foundation Policy Academy Award (SAMHSA)

District 287 will be represented by Dr. Charlene Myklebust on a Minnesota team of eight people selected to participate in the Substance Abuse and Mental Health Services Administration (SAMHSA) and John D. and Catherine T. MacArthur Foundation sponsored initiative, *Improving Diversion Policies and Programs for Justice Involved Youth with Co-Occurring Mental Health and Substance Abuse Disorders: An Integrated Policy Academy-Action Network*. Minnesota was one of eight states chosen to receive this prestigious award.

This award will allow academy members to have access to a wealth of resources including leading experts in the field and the latest research and information. They will participate in an innovative change process designed to assist States in tackling complex issues, and will obtain assistance with implementation of front-end diversion policies for youth with co-occurring mental and chemical health disorders. Ultimately, the State's effort should result in the following:

- A decrease in the unnecessary involvement of youth with behavioral health problems in the justice system;
- Increased access to appropriate and effective community-based services; and
- Improved behavioral health outcomes for youth.

Another key element of the award is the selection of Intermediate District 287 as an implementation site for front-end school diversion strategies for students in Area Learning Center and Setting IV Special Education sites. Partners in this project include the Minnesota Department of Human Services, the Minnesota Department of Education, the Hennepin County Attorney's Office, private juvenile diversion and mental health agencies, the Hennepin County Attorney's Office, and the National Alliance on Mental Illness in Minnesota. Char and other team members will attend a Policy Academy that will be held on June 27-28, 2012 in Bethesda, MD.

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION**

Regular Meeting – April 26, 2012

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: Approval of Routine Monthly Finance Report

PRESENTED BY: Janet A. Johnson, Director of Finance

1. Background Information

The March Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds excluding Fund 06, Building Construction, total \$51,864,549, or 63.1% of the Revised Revenue Budget of \$82,141,328. The District’s monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. During FY12, we are receiving cash payments at 64.3% of the entitlement. That compares to 90% in FY09, 73% in FY10, and 70% in FY11. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds excluding Fund 06, Building Construction, total \$54,190,218, or 66.3% of the Revised Expenditure Budget of \$81,786,192.

While we continue to have issues with the MDE Special Education Uniform Tuition billing system, the significant increase in cash recently is due to MDE’s recognition of the impact of their aid entitlement calculations and delayed appeal responses on District 287’s cash flow.

DDA

Attachments

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approve the Finance & Donation Report items as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

DIST 0287 Intermediate District 287

STATEMENT OF REVENUE
ACCOUNTING PERIOD 03/01/12 TO 03/31/12

ACCT STATUS: All Account Statuses
ZERO BALANCES: Suppress Zero Balances
SORTED BY: ACCOUNT FD
SUBTOTALLED BY: ACCOUNT FD
SERIES TOTALS: <None Selected>
PAGE BREAK ON: <None Selected>

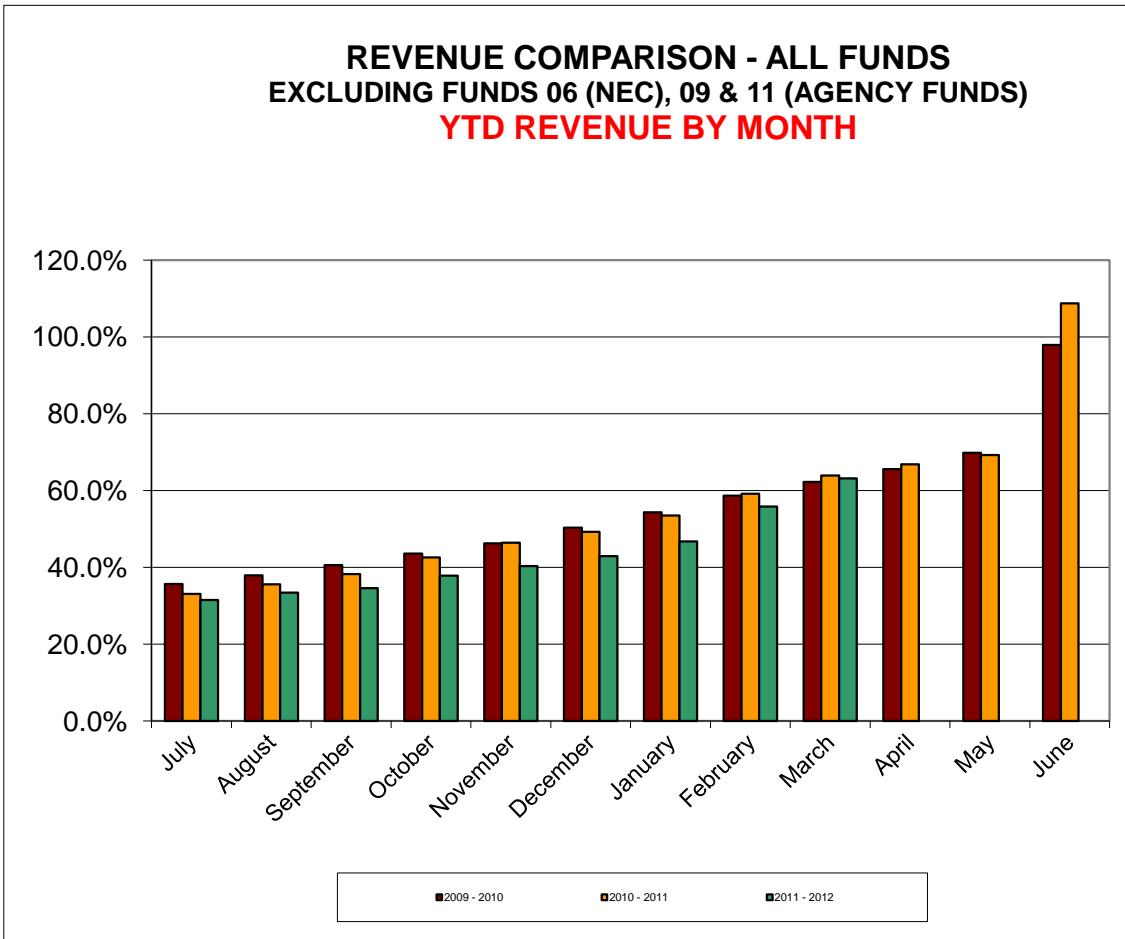
ACCOUNT RANGES: 01 TO 99-999
INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11

FD	PRIOR YEAR ACTUAL	< - - - - -> REVISED BUDGET	FISCAL YEAR 201107		REMAINING ON 03/31/12	PERCENT REMAINING
			03/01/12 TO 03/31/12	RECEIVED THRU 03/31/12		
01 GENERAL FUND	23,037,509.80	17,608,216	187,468.23	9,436,131.94	8,172,084.06	46.41 %
02 FOOD SERVICE FUND	326,907.87	347,815	20,352.68	86,178.92	261,636.08	75.22 %
04 COMMUNITY SERVICE FUND	245,925.96	243,971	8,304.74	81,679.05	162,291.95	66.52 %
06 BUILDING CONSTRUCTION FUND	33,993,002.67	0	2,187.39	40,017.91	40,017.91-	0.00 %
07 DEBT SERVICE FUND	1,505,683.26	5,520,000	0.00	1,974,091.94	3,545,908.06	64.23 %
08 TRUST FUND	443,237.92	0	40,450.73	351,706.80	351,706.80-	0.00 %
10 SCHOLARSHIP FUND	51,361.84	0	0.00	545.00	545.00-	0.00 %
12 ALC-ACADEMIC	8,740,579.53	9,537,420	351,127.84	7,223,102.31	2,314,317.69	24.26 %
13 CAREER & TECH	1,816,221.93	1,712,852	0.00	1,244,546.00	468,306.00	27.34 %
14 SPECIAL EDUCATION	44,947,233.21	47,137,754	5,295,122.01	30,994,851.13	16,142,902.87	34.24 %
20 INTERNAL SERVICE FUND	528,232.56	0	73,190.68	455,954.78	455,954.78-	0.00 %
30 KEYSTONE ITD	68,349.00	0	0.00	0.00	0.00	0.00 %
41 DONATIONS	633.58	0	55.38	391.45	391.45-	0.00 %
51 STUDENT CLUBS	27,711.28	33,300	2,244.29	15,370.47	17,929.53	53.84 %
*** REPORT TOTALS:	115,732,590.41	82,141,328	5,980,503.97	51,904,567.70	30,236,760.30	36.81 %

DISTRICT 287

REVENUE COMPARISON - ALL FUNDS EXCL. 06 (NEC), 09 & 11 (AGENCY FUNDS)

Month	2009 - 2010		2010 - 2011		2011 - 2012	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	26,328,904	35.7%	24,850,317	33.1%	25,873,696	31.5%
August	1,643,203	37.9%	1,917,864	35.6%	1,547,432	33.4%
September	1,997,224	40.6%	1,976,441	38.2%	1,014,685	34.6%
October	2,207,558	43.6%	3,267,074	42.6%	2,606,586	37.8%
November	1,982,827	46.3%	2,880,502	46.4%	2,065,709	40.3%
December	3,006,224	50.3%	2,114,810	49.2%	2,114,041	42.9%
January	2,910,074	54.3%	3,197,405	53.5%	3,139,401	46.7%
February	3,203,938	58.6%	4,262,556	59.1%	7,524,683	55.9%
March	2,630,766	62.2%	3,559,420	63.9%	5,978,317	63.1%
April	2,518,014	65.6%	2,208,715	66.8%		
May	3,090,652	69.8%	1,840,429	69.3%		
June	20,735,897	97.9%	29,664,054	108.7%		
TOTAL	72,255,282	97.9%	81,739,588	108.7%	51,864,549	63.1%
BUDGET	73,818,687		75,178,488		82,141,328	



DIST 0287 Intermediate District 287

STATEMENT OF EXPENDITURES
ACCOUNTING PERIOD 03/01/12 TO 03/31/12

ACCT STATUS: All Account Statuses
ZERO BALANCES: Suppress Zero Balances
SORTED BY: ACCOUNT FD
SUBTOTALLED BY: ACCOUNT FD
SERIES TOTALS: <None Selected>
PAGE BREAK ON: <None Selected>

ACCOUNT RANGES: 01 TO 99-999
INCLUDE/EXCLUDES: EXL FD 09 09

EXL FD 11 11

FD 01	PRIOR YEAR ACTUAL	< - - - - - REVISED BUDGET	FISCAL YEAR 201107				REMAINING ON 03/31/12	PERCENT REMAINING
			03/01/12 03/31/12	EXPENDED THRU 03/31/12	ENCUMBERED THRU 03/31/12			
01 GENERAL FUND	17,083,389.76	17,799,912	1,253,136.09	11,889,962.81	1,729,687.79	4,180,261.40	23.48 %	
02 FOOD SERVICE	326,907.87	347,815	40,643.46	236,119.78	106,233.65	5,461.57	1.57 %	
04 COMMUNITY SERVICE FUND	245,925.96	243,971	13,472.05	129,118.95	51,213.45	63,638.60	26.08 %	
06 BUILDING CONSTRUCTION FUND	6,584,441.98	27,054,800	449,971.96	18,389,308.83	8,563,464.11	102,027.06	0.37 %	
07 DEBT SERVICE FUND	1,501,117.32	4,326,131	0.00	4,329,830.63		3,699.63-	0.08-%	
08 TRUST FUND	440,950.06	0	40,450.73	351,912.00		351,912.00-	0.00 %	
10 SCHOLARSHIP FUND	0.00	0	0.00	7,010.18		7,010.18-	0.00 %	
12 ALC-ACADEMIC	8,597,462.06	9,636,329	654,204.42	6,015,146.59	607,306.79	3,013,875.62	31.27 %	
13 CAREER & TECH	1,727,372.86	1,919,807	142,095.37	1,133,610.01	20,038.16	766,158.83	39.90 %	
14 SPECIAL EDUCATION	43,586,629.61	47,478,927	3,474,841.63	29,816,318.63	714,700.28	16,947,908.09	35.69 %	
20 INTERNAL SERVICE FUND	404,958.04	0	49,281.11	266,338.00		266,338.00-	0.00 %	
30 KEYSTONE IDT	68,349.00	0	0.00	0.00		0.00	0.00 %	
51 STUDENT CLUBS	37,219.06	33,300	3,471.25	14,850.68	1,413.96	17,035.36	51.15 %	
*** REPORT TOTALS:	80,604,723.58	108,840,992	6,121,568.07	72,579,527.09	11,794,058.19	24,467,406.72	22.47 %	

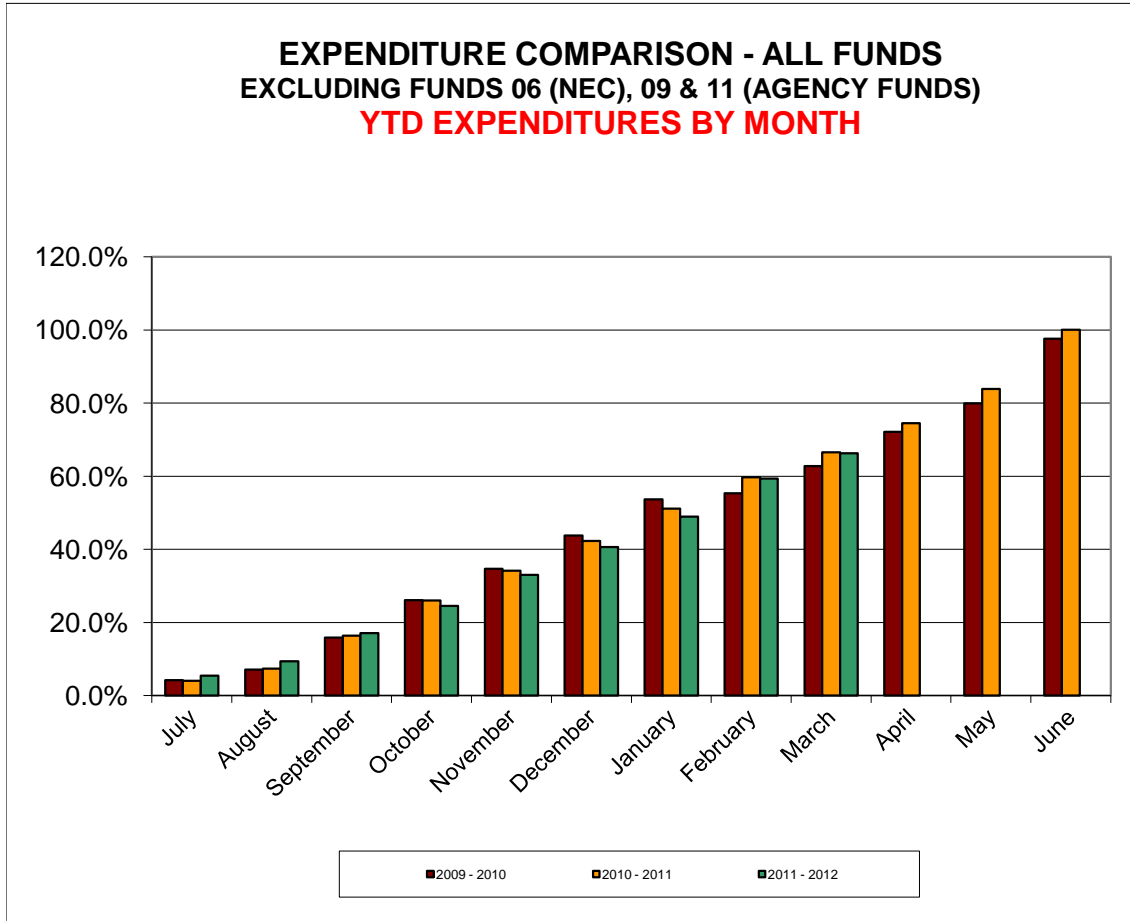
DISTRICT 287

EXPENDITURE COMPARISON - ALL FUNDS EXCL. 06 (NEC), 09 & 11 (AGENCY FUNDS)

Month	2009 - 2010		2010 - 2011		2011 - 2012	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	3,100,407	4.3%	2,997,044	4.0%	4,426,791	5.4%
August	2,090,194	7.1%	2,470,164	7.4%	3,242,009	9.4%
September	6,381,272	15.9%	6,695,052	16.4% ²	6,314,818	17.1%
October	7,468,578	26.1%	7,071,964	26.0%	6,114,673	24.6%
November	6,212,868	34.7%	6,026,323	34.1%	6,924,324	33.0%
December	6,626,034	43.8%	6,049,172	42.3%	6,234,872	40.7%
January	7,212,163	53.7%	6,554,858	51.2%	6,740,058	48.9%
February	1,226,463	55.4% ¹	6,315,161	59.7%	8,521,079	59.3%
March	5,379,804	62.8%	5,037,604	66.5%	5,671,596	66.3%
April	6,840,093	72.1%	5,900,120	74.5%		
May	5,634,133	79.9%	6,923,777	83.8%		
June	12,871,609	97.6%	11,979,044	100.0%		
TOTAL	71,043,619	97.6%	74,020,282	100.0%	54,190,218	66.3%
BUDGET	72,817,617		74,008,146		81,786,192	

¹ Insurance Costing correction from 7/1/08-2/28/09

² Includes \$1,132,399.50 payment for purchase of Hosterman land



Partner in Education

DATE: **April 18, 2012**

TO: Members of the School Board

FROM: Janet A. Johnson, Director of Finance

RE: **Cash Report - March** Claims, Payroll, Receipts, Investments and Cash Position

A. Recommendation: Request the Board approve payment of the items listed below:

- | | |
|--|----------------------------------|
| 1. Claim payments for: March 2012 | Totaling \$ 4,709,059.82 |
| a) Check #'s 486869 - 487215, 70009909 - 70010073
and Electronic Wire Transfers out - #'s 2307 - 2313, 3069, 80000252- 80000261 | |
| 2. Payroll for: March 2012 | Totaling \$ 2,389,367.95 |
| a) Check #'s 675456 - 675460
b) Direct Deposit #'s 206674 - 208590
and Electronic Wire Transfers out - #'s 4082 | |
| 3. Receipts for: March 2012 | Totaling \$ 11,331,402.41 |
| a) Receipt #'s 130321 - 130517 | |
| 4. Investments at end of month | Totaling \$ - |

Expenditures, wire transfers, payroll, claims receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

Intermediate District 287

Cash Position Sheet- Monthly Total Net Cash- All Accounts

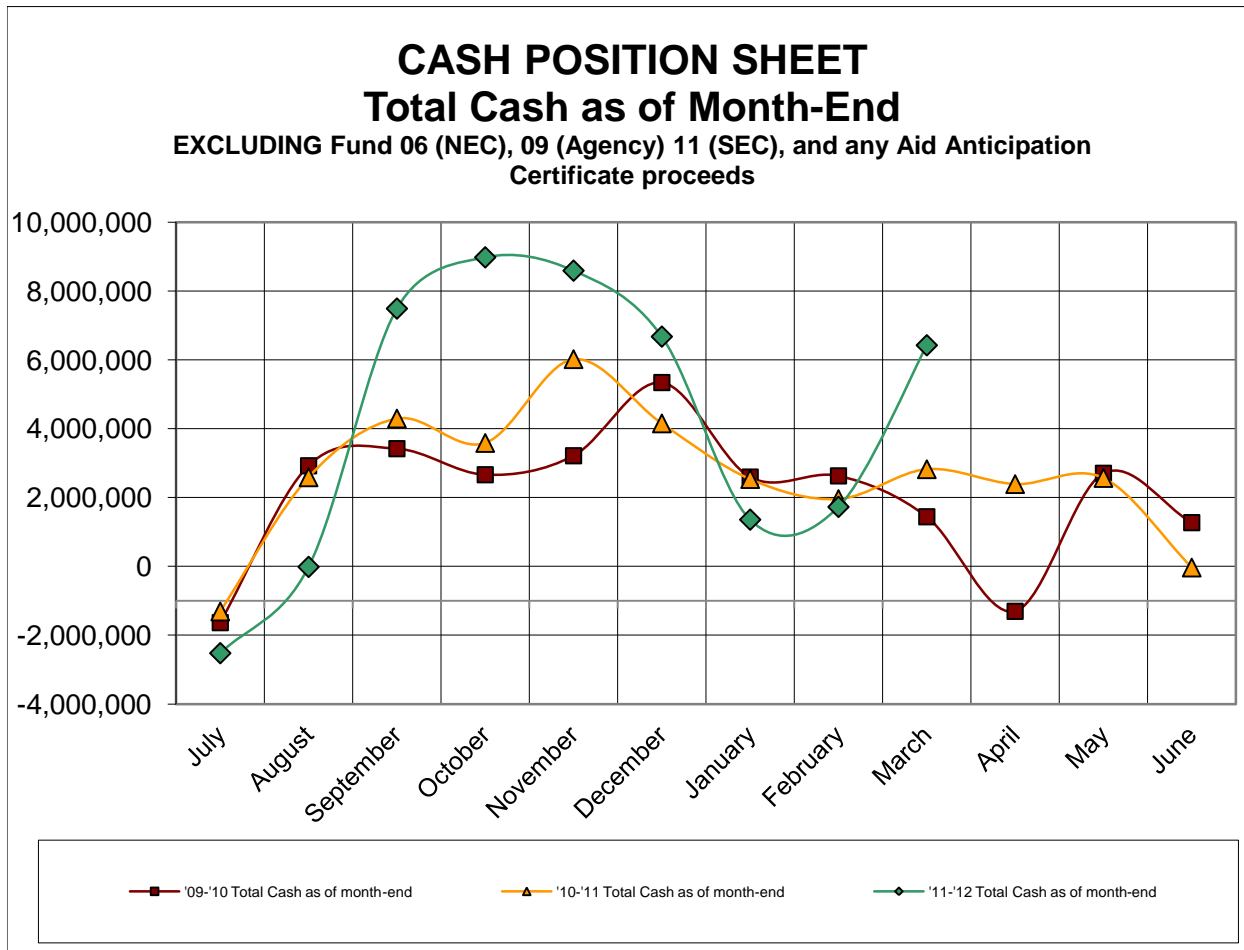
- EXCLUDING Fund 06 (NEC Construction), 09 (Agency) and 11 (SEC Construction)

<u>Date</u>	<u>'09-'10 Total Cash as of month-end</u>	<u>'10-'11 Total Cash as of month-end</u>	<u>'11-'12 Total Cash as of month-end</u>
July	-1,635,886	-1,311,376	-2,523,529
August	2,924,129	2,589,499	-15,086
September	3,420,767	4,297,117	7,492,933
October	2,663,437 ¹	3,587,135 ²	8,982,957 ³
November	3,215,281 ¹	6,023,170 ²	8,595,697 ³
December	5,343,251 ¹	4,155,869 ²	6,678,835 ³
January	2,595,593 ¹	2,536,880 ²	1,358,298 ³
February	2,630,541 ¹	1,956,153 ²	1,728,796 ³
March	1,441,697 ¹	2,824,310 ²	6,426,638 ³
April	-1,306,262 ¹	2,391,598 ²	
May	2,705,205 ¹	2,569,311 ²	
June	1,270,575 ¹	-33,370 ²	

¹ excludes Aid Anticipation Certif. proceeds of \$4,902,195.65 in Oct. 2009, paid back in Sept. 2010

² excludes Aid Anticipation Certif. proceeds of \$3,601,990.60 in Oct. 2010, paid back in Sept. 2011

³ excludes Aid Anticipation Certif. proceeds of \$5,900,000.00 in July 2011



INTERMEDIATE DISTRICT 287

MARCH 2012 ACTIVITY

WIRE TRANSFERS IN:

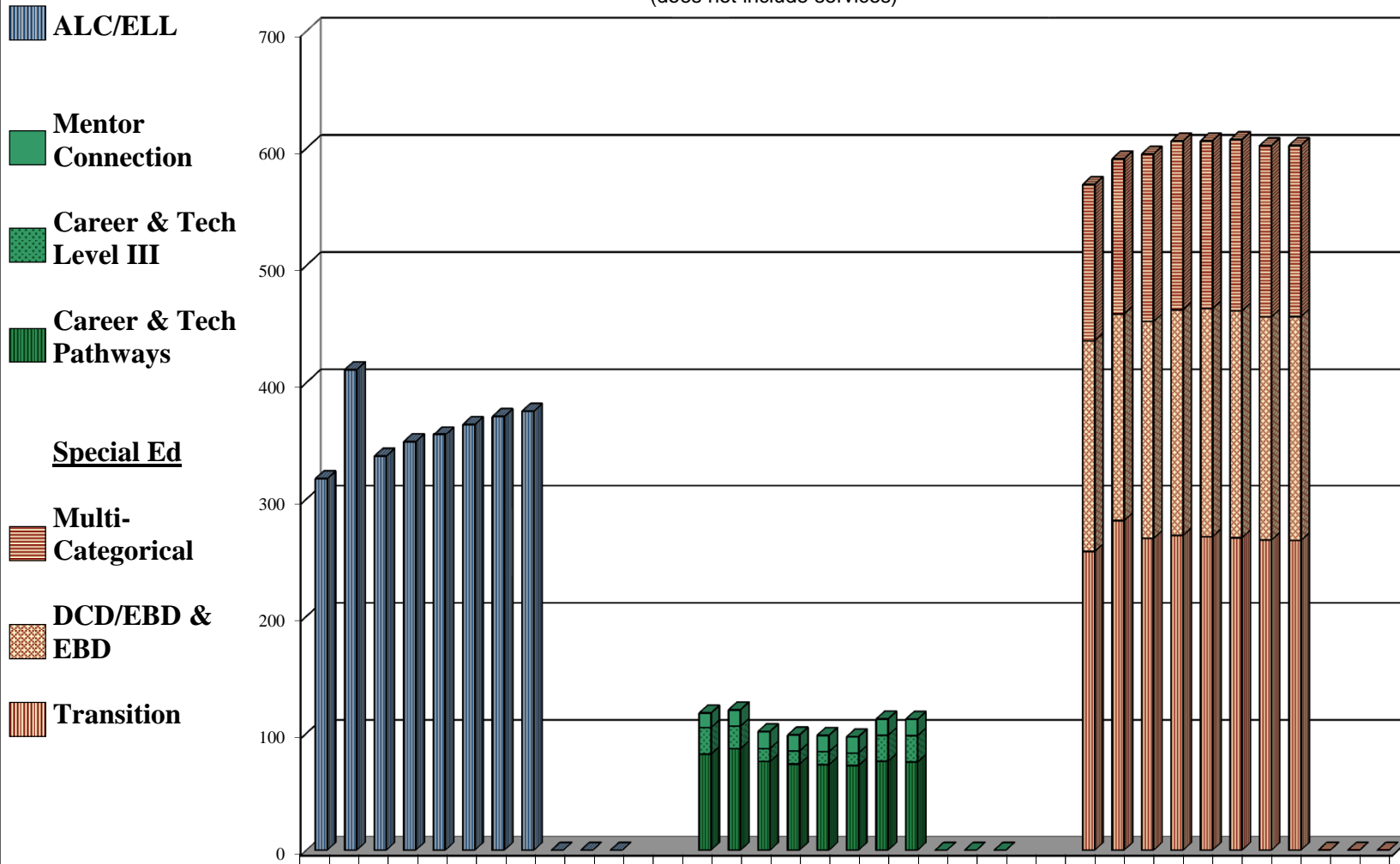
DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
03/05/12	HENN TECH COLLEG	MSDLAF	415796	30.40	INV#69244 HENN TECH SPIRAL BINDINGS
	MN DEPT OF ED	MSDLAF	415796	172.13	INV#68308 SUB REIMBURSEMENT PALMBERG FY11
03/13/12	MN DEPT OF ED	MSDLAF	434750	300.00	STIPEND FOR CONVENTION - PORCUPINE SLIDERS
03/14/12	IDEASPY 0287-06	MSDLAF	437412	103,059.41	01S211 GEN ED AID FY1112
	IDEASPY 0287-06	MSDLAF	437412	802.32	01S211 ONLINE LEARNING 1112
	IDEASPY 0287-06	MSDLAF	437412	3,595,055.41	01S360 SPED AID FY1112
03/28/12	CHILD NUTRITION	MSDLAF	464631	4,606.56	02F705 FED BRKFST JAN12
	CHILD NUTRITION	MSDLAF	464631	111.60	02F705 STATE BRKFST JAN12
	CHILD NUTRITION	MSDLAF	464631	9,637.67	02F701 FED LUNCHESES JAN12
	CHILD NUTRITION	MSDLAF	464631	468.96	02S300 STATE LUNCHESES JAN12
	CHILD NUTRITION	MSDLAF	464631	1,094.24	02F701 REG LUNCHESES JAN12
03/29/12	HENN TECH COLLEG	MSDLAF	466886	19.20	INV#69299 HENN TECH SPIRAL BINDINGS
	ADMIN SURPLUS OPER	MSDLAF	466886	4,140.00	VEHICLE #491 SALE
	MN DEPT OF ED	MSDLAF	466886	67,117.35	01S211 GEN ED AID FY1112
	MN DEPT OF ED	MSDLAF	466886	4,980,188.88	01S360 SPED AID FY1112
MTD TOTALS				8,766,804.13	

WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
3/15/2012	MSDLAF	BANK CARD SERVICES	2307	430.29	MERCHANT CARD FEES FEB12
	MSDLAF	BANK OF MONTREAL	2308	59,916.58	P-CARDS FEB 2012
	MSDLAF	WELLS FARGO	2309	119,318.37	WELLS FARGO BROKERAGE SVS LLC
	MSDLAF	EBC	80000252	50,150.99	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000253	266,457.21	FEDERAL TAXES
	MSDLAF	EBC	80000254	71,342.44	STATE WITHHOLDING TAXES
	MSDLAF	US BANK	80000255	17,216.00	EMPLOYEE & EMPLOYER 403B
	MSDLAF	MN DEPT OF REV	80000256	132,781.99	FEDERAL TAXES
	MSDLAF	CITI BANK	2310	24,735.22	MN STATE RETIREMENT SYSTEMS
	MSDLAF	US BANK	2311	39,398.70	EMPLOYEE & EMPLOYER 403B RETIREMENT
	MSDLAF	US BANK		1,193,419.52	DIRECT DEPOSIT PAYROLL
3/30/2012	MSDLAF	US BANK	2312	112.28	ARP FEE VOUCHER ACCT JAN12
	MSDLAF	CHS	2313	40,450.73	CHS FLEX PAYMENTS MAR12
	MSDLAF	US BANK		1,193,931.49	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	80000257	50,030.99	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000258	268,581.56	FEDERAL TAXES
	MSDLAF	US BANK	80000259	72,133.08	STATE WITHHOLDING TAXES
	MSDLAF	MN DEPT OF REV	80000260	17,337.14	EMPLOYEE & EMPLOYER 403B
	MSDLAF	EBC	80000261	133,406.83	FEDERAL TAXES
	MSDLAF	US BANK	3069	28.25	ARP FEES RECEIPT ACCT JAN12
	MSDLAF	US BANK	4082	60.31	ARP FEES PAYROLL ACCT JAN12
MTD TOTALS				3,751,239.97	

Intermediate District 287 2011-12 Monthly Program ADM Data by Division

(does not include services)



	ALC/ELL										CAREER & TECH										SPECIAL EDUCATION													
	FY11	Plan	10/17	11/14	12/12	01/23	02/13	03/12	Apr	May	Jun	FY11	Plan	10/17	11/14	12/12	01/23	02/13	03/12	Apr	May	Jun	FY11	Plan	10/17	11/14	12/12	01/23	02/13	03/12	Apr	May	Jun	
Multi-Categorical																							133.48	132.45	142.72	144.03	143.15	146.04	145.89	145.88	0.00	0.00	0.00	
DCD/EBD & EBD																							180.29	176.84	185.77	193.06	195.26	194.25	191.06	191.66	0.00	0.00	0.00	
Transition																							255.35	281.69	266.50	269.04	267.93	267.06	265.15	264.75	0.00	0.00	0.00	
Mentor Connection												12.32	13.88	14.52	13.63	13.89	13.89	13.90	0.00	0.00	0.00													
Level III												22.64	19.25	11.09	11.09	11.09	10.66	22.08	22.48	0.00	0.00	0.00												
Pathways												82.17	86.87	75.87	73.70	73.20	72.46	76.16	75.50	0.00	0.00	0.00												
ALC/ELL	317.23	411.00	336.42	348.87	355.11	364.17	371.03	375.44	0.00	0.00	0.00																							

DONATIONS
INTERMEDIATE DISTRICT 287
2011-2012

MARCH 2012

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
3/16/12	CHECK		\$ 600.00	BARLAGE, CINDY		SEC	PROM
3/12/12	CHECK		\$ 50.00	BROSTROM, IRVING & NATALIE		EDGEWOOD	STUDENT CLUB
3/12/12	CHECK		\$ 50.00	JOHNSON, RESTOR & SALLY		EDGEWOOD	STUDENT CLUB
3/12/12	CHECK		\$ 100.00	MAPLE GROVE LIONS CLUB		EDGEWOOD	STUDENT CLUB
3/19/12	CHECK		\$ 20.00	NGUYEN, VU OR PHUONG		EDGEWOOD	STUDENT CLUB
3/12/12	CHECK		\$ 100.00	OSSEO LIONS CLUB		EDGEWOOD	STUDENT CLUB
3/9/12	CHECK		\$ 700.00	SCHOLARSHIP AMERICA		SEC	VECTOR
3/12/12	CHECK		\$ 25.00	TAYLOR, WILLIE & CYNTHIA		EDGEWOOD	STUDENT CLUB
			\$ 1,645.00				

April 11, 2012

District Service Center
1820 Xenium Lane North
Plymouth, MN 55441-3708Telephone: 763.550.7101
www.district287.org

BDAC Members,

In following up on the discussions from the March 15, 2012 BDAC meeting, I am pleased to let you know that after five years of working diligently to resolve significant issues that have been presented by MDE's Special Education Uniform Tuition Billing System, we continue to reach closure on some of them. The detailed explanation of what I believe to be the successful outcome for each of the four most recent fiscal years is below. The main points of each year are underlined. A summarized spreadsheet showing dollar amounts to be refunded for FY10 and FY11 is attached.

FY10

FY10 issues were based upon MDE making very late final calculations and payments reimbursing District 287 for FY10 special education costs. At the last BDAC meeting we made the commitment to analyze District 287's ability to refund special education tuition revenue from FY10 relative to the current District 287 fund balance policy and other transactions that impact fund balance. We have had the opportunity to work on that analysis and have determined that District 287 is in the position to make a refund to member districts of the amount listed in the column titled "FY10 – Refund Based on Usage" on the Analysis of Fund Balance – Assigned for MDE Tuition Appeal sheet that was distributed at the March 15, 2012 BDAC meeting. FY10 refunds can be made and still allow District 287 to meet our Board policy that states "...the Board will endeavor to maintain an Unassigned Fund Balance of at least 6% of the District's General Fund operating budget, excluding operating capital programs". The amount of each member district's FY10 refund is also shown on the attached summarized sheet.

We did receive the FY10 payment from MDE on March 30, 2012. With that we plan to issue checks for the FY10 refund amount during the month of April. This should allow all member districts to finalize any outstanding audit issues related to MDE Special Education Tuition billing and Intermediate District 287 for FY10.

Please let me know as soon as possible if you have any concerns or feel there is the need to discuss FY10 refunds further.

FY11

FY11 issues were based upon MDE including the proportional share of core fee costs for District 287's special education tuition billed programs in the appeal rate for the first time. In effect this duplicated the billing that District 287 issued for those costs. As decided at the BDAC meeting, the amount billed by MDE based upon usage in FY 11 will be refunded. Those dollar amounts were also provided on the analysis sheet distributed at the meeting and are on the attached summary sheet. Cash payments for those amounts will be made when cash payments from MDE allow it. That may not be until after the end of this fiscal year. If not paid by the end of this fiscal year, this amount should be set up as a receivable from District 287. In that way, the FY11 refund can be recognized in your audit reports as it affects fund balances.

FY12

MDE did not provide the information that core fee costs would be included in their tuition calculations until well after the FY12 metered pre-bills had gone out to District 287 member districts. Since those costs are now included in the tuition invoices that your district receives from MDE on our behalf, District 287 will refund a proportional share of the core fee on the final FY12 invoices that you receive from us. We anticipate at least half of the \$25.00/AMCPU amount will be refunded. The exact amount necessary to support District 287's district-wide costs that do not relate to special education center-based programs will be determined as we finalize expenditure and revenue information for FY12.

FY13

As discussed at the last BDAC meeting, District 287 is in a cash position to not have to issue cash flow pre-bills for FY13 in April, 2012. Metered pre-bills based upon FY13 planning numbers and a greatly reduced core fee will be issued in July, 2012. I believe this is not a one-time change, that it reflects the new pattern of cash flow for District 287 based upon state payments, continued member district metered payments and internal adjustments to cash payments out.

I hope this clarifies several years of uncertainties around the impact of MDE's Special Education Uniform Tuition Billing System. I do not believe that all of the kinks have been worked out of that system. I do believe the activity over the past year has provided a higher level of predictability and the resolution of some key issues. Thank you for your feedback, guidance and patience as we continue to work through the remaining complex issues.

If any of you feel we need an additional meeting to discuss this, or if you have questions or concerns not addressed here, please let me know.

Janet A. Johnson
Director of Finance

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Member District FY10 and FY11 Tuition Refund April 2012

District Name	Dist#	FY10 REFUND BASED ON USAGE	FY11 REFUND BASED ON USAGE	TOTAL MEMBER DISTRICT REFUND FOR BOTH YEARS
Hopkins	270	110,261.88	119,171.50	229,433.38
Eden Prairie	272	194,270.41	187,679.45	381,949.86
Edina	273	129,513.87	150,932.76	280,446.63
Minnetonka	276	56,455.69	55,543.16	111,998.85
Westonka	277	71,915.53	72,197.24	144,112.77
Orono	278	8,779.98	8,024.17	16,804.15
Osseo	279	591,732.88	498,209.44	1,089,942.32
Richfield	280	105,094.22	90,702.98	195,797.20
Robbinsdale	281	418,260.59	348,030.02	766,290.60
St. Louis Park	283	70,255.70	61,631.93	131,887.64
Wayzata	284	288,790.17	264,143.53	552,933.70
Brooklyn Center	286	94,374.72	72,815.96	167,190.68
Member District Totals		2,139,705.64	1,929,082.14	4,068,787.78

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION**

Regular Meeting – April 26, 2012

AGENDA SECTION: ADMINISTRATIVE SERVICES

ITEM: Recommendation for Board to Designate the District Website for Bid, Request for Information, and Request For Proposal Legal Notices per MN Statute 331A.03

PRESENTED BY: Janet A. Johnson, Director of Finance

1. Background Information

As per the accompanying memo, Minnesota Statute 331A.03 allows school districts to use their website as an alternative means to disseminate solicitation of bids, requests for information and requests for proposals. Once in place this method will save advertising costs and will provide a mechanism for a broader audience to see our legal notices related to purchasing.

2. Fiscal Impact/Funding Source:

Reduction in advertising costs for legal notices.

3. RECOMMENDED ACTION:

The Board designates the District’s website for bid, request for information, and request for proposal legal notices per MN Statute 331A.03.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

March 20, 2012

District Service Center
1820 Xenium Lane North
Plymouth, MN 55441-3708

Telephone: 763-550-7111
www.district287.org

TO: Colleen Baumtrog, Executive Director, Administration
Janet Johnson, Finance Director

FROM: Pat Harris
Purchasing Manager

SUBJECT: Request to Designate District Web Site for Advertisement for Bids,
Requests for Information and Requests for Proposal

Please include on the agenda for the April 26, 2012 Board meeting the following item:

- ✓ Designate District Web Site for Bid, Request for Information and Request for Proposal Legal Notices

It is recommended that the School Board designate our district website, www.district287.org as the alternative means to disseminate bid, request for information and request for proposal legal notices.

A change in Minnesota Statute 331A.03 in 2004 allows school districts to use their website as an alternative means to disseminate solicitation of bids, request for information and requests for proposals. The district is required to continue to publish these notices simultaneously, either as part of the minutes of a regular meeting of the governing body or in a separate notice published in the official newspaper(s) for the first six months after a political subdivision designates an alternative means of dissemination. The publication in the official newspaper must indicate where to find the designated alternative method. After the expiration of the six month period, an alternative means of dissemination satisfies the publication requirements of law for solicitation of bids, requests for information and requests for proposals. It is recommended that a shorter version of each legal notice be published in the official publications of each of our member districts after the six month period.

Board of Education approval of alternative means of dissemination will reduce advertising costs at District 287. We currently publish notices in the Minnesota Sun (includes The Sailor, Current and Post editions), The Laker, The Pioneer and the Osseo Maple Grove Press.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

GROUP: Facilities Committee
DATE: April 17, 2012
TIME: 8:30 – 10:30 AM
LOCATION: NEC



PROTOCOLS:
Decisions will be made via consensus on the agenda items.

CONVENER: Tom Shultz
FACILITATOR: Peyton Robb
ATTENDING: Carol Bomben, Michèle Kunz, Sandy Lewandowski, Peyton Robb, Tom Shultz, Mark Thiede (TSP), Jeff Callinan (J.E. Dunn), Jeff Walker (J.E. Dunn)

LONG TERM PURPOSE

The Facilities Committee for the North Education Center project will provide oversight and direction to administration and bring recommendations to the full Board for approval as needed.

AGENDA ITEMS	OUTCOMES	TIME BUDGETED	ACTION
1. J.E. Dunn Construction Update	<ul style="list-style-type: none"> Committee members will receive construction update 	10 minutes Jeff Walker	Points shared from construction update include: <ul style="list-style-type: none"> Curbing started Metal panels 80% complete with what they have 3rd fl being carpeted Ceiling tiles almost complete B1 & B2 Started grid on 1st fl Ceramic tile 85% complete; working in kitchen right now Kitchen equipment to be delivered 4/23/12 Add'l. demountable walls to be delivered 5/1/12 Thursday final grading will begin; then asphalt
2. Weekly Risk Report, WRR	<ul style="list-style-type: none"> Committee members will understand the most recent Weekly Risk Report (WRR) 	10 minutes Jeff Walker Site Supt. Jeff Callinan Project Manager	#96 – During the proof roll of the parking lot entrance, a section approx. 60x100 was determined to be too soft; corrective work needed (\$5,000) #97 – The air feed to the chilled beams conflicted with the lighting in multiple locations. The original order called for the chilled beams to remain and the lights to be moved. This change came after some of the hangers and beams were installed. 149 (out of 786) chilled beams had cost associated with the changes. (\$28,500) It was noted that these are not yet listed as change orders, only noted as risks, still under discussion.
3. Change Orders	<ul style="list-style-type: none"> Committee will review and approve (as necessary) Change Orders. This week's changes are information for the Board. 	10 minutes Tom Shultz Mark Thiede Jeff Callinan	Tom S went over seven change orders totaling \$27,295. All were within District Administration level of authority and, as customary, will be presented to the full Board as "Information Only."

<p>4. Owner Responsibilities</p>	<ul style="list-style-type: none"> An issue related to the two planned playgrounds will be shared. 	<p>10 minutes Mark</p>	<p>A total of \$150,000 is needed for equipment and surfacing the playground areas for both the day care area and elementary education area, and we will fall \$75,000 short due to a misunderstanding at the beginning of the project. (The \$75,000 for surfacing/fall protection was not included in any contract.) This material could be funded several ways:</p> <ul style="list-style-type: none"> MA revenue could be used Contingency funds could be used We are currently researching various grants Donation Install equipment for one area and delay 2nd area until operating budget funds can be utilized Some equipment currently at the North Vista site could be reused at the new site. <p>It was also noted that Flagship (out of Delano) could be the possible vendor the the playground equipment.</p>
<p>5. NEC Finance Report</p>	<ul style="list-style-type: none"> The group will discuss the monthly NEC Finance Report and approve of its use each month. 	<p>5 minutes Janet Johnson</p>	<p>Janet J reviewed the NEC Finance Report:</p> <ul style="list-style-type: none"> Contingency Balance - \$126,667 Beginning to get quotes for FF&E items
<p>6. District Service Center Re-Design</p>	<ul style="list-style-type: none"> A preliminary (30k foot level) plan for the DSC will be shared and feedback from Board members requested. 	<p>45 minutes Mark Thiede</p>	<p>Mark Thiede presented concept drawings of a proposed redesign of the DSC for feedback from Committee members. The drawings illustrated the re-design (without detailed info) of the 1st and 2nd floors. The drawings included “available space” of approximately 4-5,000 sq. ft. on the 1st floor which could be used as possible lease space, program space or a use not yet determined.</p> <p>The Committee will be kept apprised of further developments regarding the re-design.</p>
<p>7. Tour of NEC</p>	<ul style="list-style-type: none"> As opportunity to tour the NEC will be provided. 	<p>45 minutes Tom</p>	<p>Tom conducted update tour of NEC.</p>

HANDOUTS:

- Weekly Risk Detail**
- Weekly Risk Summary**
- Change Order Memo**
- NEC Monthly Finance Report**

NO	DATE ENTERED	RISK DETAILS 1. What is the risk / why was it unexpected? 2. What will be done / what is plan to minimize this risk? 3. Who is responsible for resolving the issue? 4. What is an estimated impact of the risk? 5. Any updates to this risk (if applicable)	PLANNED RESOLUTION DATE	ACTUAL DATE RESOLVED	OVERALL DURATION IMPACT	OVERALL COST IMPACT	CHANGE ORDER NUMBER	PM SATISFACTION RATING
80	3/2/12	RISK DETAILS 1. What is the risk - The fire department code review of the Tech Package fire alarm plans added devices not shown in our contract documents. As of today's date, we have not received revised drawings showing the new devices and thus have not been able to complete rough in for the devices as finishes continue / why was it unexpected? - (1) The fire alarm system design are not part of our contract and (2) devices were added by governing authority and not included in contract drawings. 2. What will be done - Tech Package contractor is to provide revised drawings. Once received, we will work to get rough ins located. What is plan to minimize this risk? - According to the Tech Package contractor, most of the devices are located in the ceiling, which will help minimize rework of existing areas. We will not know the impact until we get the drawings. 3. The project team with the current ball in court located with the Tech Package contractor. 4. What is an estimated impact of the risk? Unknown at this time. 5. Any updates to this risk (if applicable)	No change to date					
81	3/9/12	No risks identified this week.						
82	3/16/12	RISK DETAILS 1. The exterior steel detail for stair B01 and B05 did not provide for brick support angels. 2. Angles were added in ASI 41 3. Project team 4. Change order pricing noted to the right 5. Change order issued.	3/8/12	3/12/12	0	\$2,015	43	10
83	3/16/12	RISK DETAILS 1. Owner asked for the BAS system and certain monitoring items to be added to the emergency power system. 2. PR 9 was issued detailing the work. 3. Project Team 4. Change order pricing noted to the right 5. Change order issued.	3/8/12	3/12/12	0	\$12,964	44	10
84	3/16/12	RISK DETAILS 1. Receptacles were added for power in the data rooms. 2. ASI 45 was issued to add the receptacles 3. Project Team 4. Change order pricing noted to the right 5. Change order issued.	3/8/12	3/12/12	0	\$4,884	45	10

NO	DATE ENTERED	RISK DETAILS 1. What is the risk / why was it unexpected? 2. What will be done / what is plan to minimize this risk? 3. Who is responsible for resolving the issue? 4. What is an estimated impact of the risk? 5. Any updates to this risk (if applicable)	PLANNED RESOLUTION DATE	ACTUAL DATE RESOLVED	OVERALL DURATION IMPACT	OVERALL COST IMPACT	CHANGE ORDER NUMBER	PM SATISFACTION RATING
85	3/16/12	RISK DETAILS 1. Light fixtures were changed by the architect. 2. ASI 53 was issued to change the fixtures. 3. Project Team 4. Change order pricing noted to the right 5. Change order issued.	3/8/12	3/12/12	0	\$731	46	10
86	3/16/12	RISK DETAILS 1. Scope revision by owner to add filters to the hydronic piping 2. PR 13 issued detailing the added work. SEC filter design reviewed as part of PR pricing to ensure ISD gets exactly what they want. 3. Project team 4. Change order pricing noted to the right 5. Change order issued.	3/8/12	3/12/12	0	\$16,704	47	10
87	3/16/12	RISK DETAILS 1. During the submittal process, the owner modified the racking in the server rooms and added power modules. 2. Changes were made as directed. Racking change was credit to help offset power module add. 3. Project team 4. Change order pricing noted to the right 5. Change order issued.	3/8/12	3/12/12	0	\$5,374	48	10
88	3/16/12	RISK DETAILS 1. The electrical design did not allow a receptacle for a mini fridge. Adding receptacle required adding a circuit. 2. RFI 169 issued to detail requirement and planned routing. 3. Project Team 4. Change order pricing noted to the right 5. Change order issued.	3/8/12	3/12/12	0	\$850	49	10
89	3/16/12	RISK DETAILS 1. It was determined that the ERU cooling coil hydronic piping did not need to be circulated to prevent freeze up. The cooling coil circulation pump were deleted. 2. PR 15 issued to detail changes. Pumps could not be returned, so they are being turned over to the owner. 3. Project Team 4. Change order pricing noted to the right 5. Change order issued.	3/8/12	3/12/12	0	(\$2,843)	50	10
90	3/16/12	RISK DETAILS 1. During the fire alarm review, the fire marshal deleted several of the fire extinguishers and cabinets. 2. PR 17 was issued and extinguishers and cabinets were deleted prior to ordering 3. Project Team 4. Change order pricing noted to the right 5. Change order issued.	3/8/12	3/12/12	0	(\$1,329)	51	10

NO	DATE ENTERED	RISK DETAILS 1. What is the risk / why was it unexpected? 2. What will be done / what is plan to minimize this risk? 3. Who is responsible for resolving the issue? 4. What is an estimated impact of the risk? 5. Any updates to this risk (if applicable)	PLANNED RESOLUTION DATE	ACTUAL DATE RESOLVED	OVERALL DURATION IMPACT	OVERALL COST IMPACT	CHANGE ORDER NUMBER	PM SATISFACTION RATING
91	3/16/12	RISK DETAILS 1. The sequence of operation on the valves for the heat pumps/heating water system were revised. 2. ASI 60 was issued. Control changes were minimal 3. Project Team 4. Change order pricing noted to the right 5. Change order issued.	3/8/12	3/12/12	0	\$694	52	10
92	3/16/12	RISK DETAILS 1. There was no power provided on the drawings for the P3 sinks. There was no way for the electrical contractor to catch the issue during bidding and RAVA process. 2. RFI 165 was issued to clarify the question. 3. Project Team 4. Change order pricing noted to the right 5. Change order issued.	3/8/12	3/12/12	0	\$11,923	53	10
93	3/16/12	RISK DETAILS 1. The elevator design calls for one of the elevators to be operated on emergency power by the generator. An obscure elevator code calls out that if one elevator in a bank has this requirement, both must have it. 2. The second elevator was added to the emergency power system. The cost was minimized by (a) attempting to change the spec so the elevator would not be on emergency power (owner did not want that) and (b) elevator controls only allow one elevator to operate at a time (if both were required or allowed, emergency generator would have required upsizing. 3. Project Team 4. Change order pricing noted to the right 5. Change order issued.	3/8/12	3/12/12	0	\$17,483	54	10
94	3/23/12	No risks identified this week.						
95	3/30/12	No risks identified this week.						
96	4/6/12	RISK DETAILS 1. During the proof roll of the parking lot entrance at the SE corner of the site, the soils were too soft to pass. Unexpected by definition. 2. Braun, the geotechnical engineer, was on site for the proof roll, so they have witnessed the condition, provided a report and direction on how to correct. 3. The project team. 4. Cost is estimated to the right. 5. Not applicable	4/6/12		0	\$5,000		

NO	DATE ENTERED	RISK DETAILS 1. What is the risk / why was it unexpected? 2. What will be done / what is plan to minimize this risk? 3. Who is responsible for resolving the issue? 4. What is an estimated impact of the risk? 5. Any updates to this risk (if applicable)	PLANNED RESOLUTION DATE	ACTUAL DATE RESOLVED	OVERALL DURATION IMPACT	OVERALL COST IMPACT	CHANGE ORDER NUMBER	PM SATISFACTION RATING
97	4/6/12	RISK DETAILS 1. The air feed to the chilled beams (CB) conflicted with the lighting in multiple locations. It was unexpected because the original order of precedence called for the CBs to remain as shown and the lights to be moved. This was changed after some of the hangers and beams were installed. 2. In most locations, the chilled beams in conflict were either rotated or relocated. To minimize the risk, the project team reviewed each location to determine if the light could be relocated. Where possible, the lighting was relocated. 3. The project team. 4. There were 149 out of 786 chilled beams that had cost associated with the changes. The price for the rework is shown on the right and a detailed breakdown of the work by beam was included with the pricing. In addition to the rework on the completed work, the changes added scope through increased piping. 5. No updates to date.	5/1/12		0	\$28,500		

Intermediate District 287

Weekly Risk Report

April 4, 2012

Project Name: North Education Center	Risk Rating: 1.0
Project ID: 12/1/2010	Percent Complete: 81%
Contractor: JE Dunn	Overall PM Risk Satisfaction: 10.0
Project Type: General Construction	Risks: 62
Award Method: RFP - PIPS Best Value	Risks Unresolved: 3
	Risks resolved but no Change Order: 3

Cost Analysis

Allocated Funds:	\$27,100,000
Awarded Cost:	\$25,987,230
Potential Cost Increases:	\$527,164
Potential Final Cost	\$27,008,058
Actual Cost Increases:	\$493,664
Actual Final Cost:	\$26,480,894
Percent Increase in Cost	1.9%

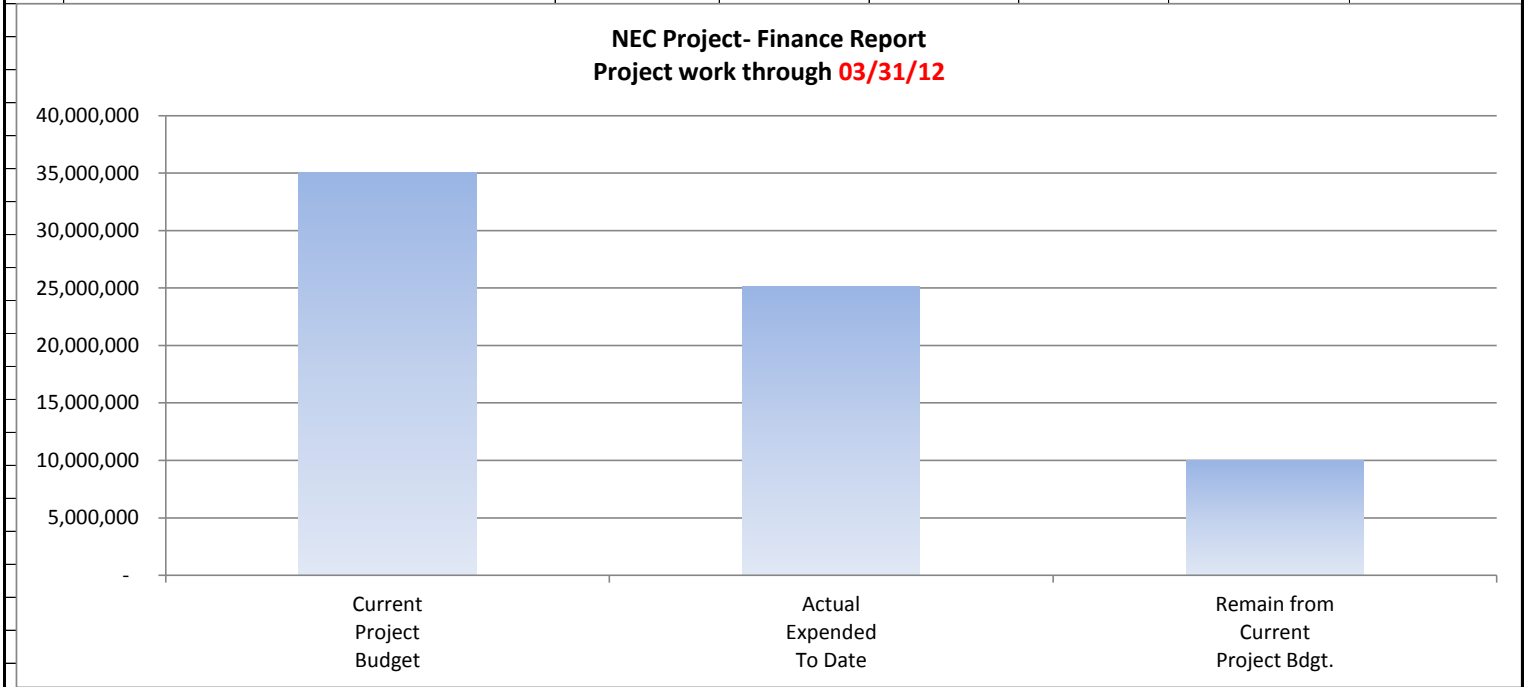
Schedule Analysis

Notice to Proceed Date:	3/24/2011
Original Completion Date:	8/24/2012
Potential Project Delays:	0
Potential Completion Date	8/24/2012
Actual Project Delays:	0
Actual Completion Date:	08/24/12
Percent Delayed	0.0%

Contractor Change Order Rate	0.0%
Non-Contractor Change Order Rate	1.9%
Contractor Delay Rate	0.0%
Non Contractor Delay Rate	0.0%

Project Schedule Analysis	Total Number of Risks	Potential Schedule Impacts	Potential Cost Impacts	Actual Schedule Impacts	Actual Cost Impacts
1) NO RISKS	33	0	\$ -	0	\$ -
2) CLIENT ISSUE / IMP	15	0	\$ -	0	\$ 59,176
3) CONTRACTOR ISSI	0	0	\$ -	0	\$ -
4) DESIGN ISSUE / IM	38	0	\$ 28,500	0	\$ 312,298
5) UNFORESEEN IMP/	9	0	\$ 5,000	0	\$ 122,190
	62	0	\$33,500	0	\$493,664

ISD 287						
NEC Project- Finance Report:						
(thru 03/31/12)						
Crs	Category	Original Project Budget	Approved Contingency Use	Current Project Budget	Actual Expended To Date	Remain from Current Project Bdgt.
500	Land Purchase	1,175,000	-	1,175,000	1,182,400	(7,400)
500	Construction Cost	27,475,252	1,203,651	28,678,903	21,872,743	6,806,160
501	Design & Consultant Fees	2,208,411	-	2,208,411	1,778,599	429,812
502	Owner Administrative Costs	311,066	-	311,066	238,702	72,364
503	Furnishings, Fixtures & Equipment	2,572,239	-	2,572,239	40,863	2,531,376
500	Construction Contingency	1,357,613	(1,203,651)	153,962	n/a	153,962
		35,099,581	-	35,099,581	25,113,307	9,986,274



Contingency Use:						
Description	Amt.	To	Aprvl. Date	Approved By		
Beginning Balance	1,357,613					
- Tree removal for site prep	\$ 3,150	Doboszinski & Sons	9/23/2010	Admin		
- Site fencing	11,800	Hansen Bros. Fence	4/19/2011	Committee		
- Soil correction- Phase I	36,570	Doboszinski & Sons	4/28/2011	Comm/Board		
- Hydrant removal- east side	2,486	Doboszinski & Sons	4/28/2011	Admin		
- AIA Chg Ordr 1- sewer pipe size	2,886	JE Dunn	7/19/2011	Admin		
- AIA Chg Ordr 2- door revisions	2,145	JE Dunn	7/19/2011	Admin		
- AIA Chg Ordr 3- allow. items 1 & 2	7,788	JE Dunn	7/19/2011	Admin		
- AIA Chg Ordr 4- electr. revisions	(2,405)	JE Dunn	7/19/2011	Admin		
- AIA Chg Ordr 5- kitchen exhaust	(2,300)	JE Dunn	7/19/2011	Admin		
- AIA Chg Ordr 6- ductwork revisions	(1,437)	JE Dunn	7/19/2011	Admin		
- AIA Chg Ordr 7- changes in ERU #2	38,189	JE Dunn	7/28/2011	Comm/Board		
- AIA Chg Ordr 8- pipe chase/cabbling	1,621	JE Dunn	8/10/2011	Admin		
- AIA Chg Ordr 9- door change	1,551	JE Dunn	8/10/2011	Admin		
- Demountable wall upgrade	664,409	Hendricksen PSG	8/25/2011	Comm/Board		
- AIA Chg Ordr 10- enlarge frames	10,417	JE Dunn	8/25/2011	Committee		
- AIA Chg Order 11- Fin tube radiation/pumps	(6,923)	JE Dunn	9/14/2011	Admin		
- AIA Chg Order 12- VAV/HVAC ducts	24,795	JE Dunn	9/20/2011	Committee		

	- AIA Chg Order 55- Steel detail revisions at stairs	8,191	JE Dunn		3/31/2012	Admin	
	- AIA Chg Order 56- Roof drains in lower canopy	6,012	JE Dunn		3/31/2012	Admin	
	- AIA Chg Order 57- Code issues for washer and dryer	3,068	JE Dunn		3/31/2012	Admin	
	- AIA Chg Order 58- Add cooling coild condensate piping	6,966	JE Dunn		3/31/2012	Admin	
	- AIA Chg Order 59- Celing revision in Rooms C103/C104	1,128	JE Dunn		3/31/2012	Admin	
	- AIA Chg Order 60- Change flooring in Room B233	1,205	JE Dunn		3/31/2012	Admin	
	- AIA Chg Order 61- Metal mesh panels main stairs	725	JE Dunn		3/31/2012	Admin	
	Total pending to-date	27,295					
	04/19/12 - Balance	\$ 126,667					

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – April 26, 2012

AGENDA SECTION: BOARD BUSINESS

ITEM: Superintendent Evaluation Procedure

PRESENTED BY: Board Chair Bremer

1. Background Information

The Superintendent Evaluation Procedure is presented for approval. A motion is necessary to approve this procedure as presented.

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approve the Superintendent Evaluation Procedure as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

UNIFORM PROCEDURE

SUBJECT: Superintendent Evaluation
RELATES TO POLICY SERIES: Board Officers & Operations
BOARD APPROVED: February 24, 2011
REVISION DATE: February 10, 2011

BOO 1040 Superintendent Evaluation

I. PURPOSE

The Board is responsible for evaluating the performance of the Superintendent. The Superintendent Performance Evaluation process described below is intended to develop and continue a positive, cooperative and productive working relationship between the Board and the Superintendent.

II. EVALUATION PROCESS

The Intermediate District 287 Board shall conduct an annual evaluation of the Superintendent's job performance. The Superintendent's job performance will be measured systematically and rigorously against the Board's expectations for:

- A. Administrative/Managerial Leadership;
- B. Development, implementation and outcomes of the Strategic Plan; and
- C. Accomplishment of Superintendent Goals, as approved by the Board.

III. EVALUATION PLANNING MEETING

- A. By September 1 of each year, the Superintendent and the Board Chair shall meet. During this meeting the Superintendent and Board Chair will:
 - 1. Affirm the mutually agreed on evaluation process.
 - 2. Schedule the evaluation meeting date **timeline(s) for the year.**

IV. OPTION FOR MID-YEAR EVALUATION MEETING

- A. The Board and the Superintendent **may** meet for the purposes of a mid-year evaluation.
- B. If the mid-year Superintendent Evaluation meeting is closed, the Board Chair or designee shall prepare a summary of the meeting and present it at the next regular meeting of the Board.

V. PREPARATION FOR FINAL EVALUATION MEETING

- A. By May 1 of each year, the Superintendent shall provide the Board with a written summary in response to each question on the evaluation survey.
- B. All Board members shall fill out the evaluation instrument individually.
- C. The Board Chair, or designee, shall compile the individual assessments into a composite appraisal. Each Board member and the Superintendent shall receive a copy of the composite appraisal.

VI. FINAL EVALUATION MEETING

- A. By June 30 of each year, the Superintendent and the Board Chair shall hold a final evaluation meeting to evaluate the Superintendent's performance based on the composite appraisal and the Superintendent's written summary. The Board Chair may elect to have additional Board officers in the evaluation meeting.
- B. Prior to meeting with the Superintendent, the Board shall meet to discuss the composite appraisal, clarify individual Board Member's evaluations and come to a general consensus on the Superintendent's performance.
- C. The Board shall subsequently meet with the Superintendent to discuss the Superintendent's performance.
- D. If the final Superintendent evaluation meeting is closed, The Board Chair or designee shall prepare a summary of the meeting and present it at the next regular meeting of the Board.
- E. If revisions to the Superintendent Evaluation Process have been called for, a committee will be formed to review/revise the evaluation process.

Minnesota Statute 13D.05, Subd. 3(a)

A public body may close a meeting to evaluate the performance of an individual who is subject to its authority. The public body shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the public body shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting.

Minnesota Department of Administration Advisory Opinion 02-021

How a public body approaches the evaluation will determine exactly which data it should summarize. The public body should carefully review the specific points it established in reaching a conclusion about the performance evaluation. Clearly, the language of the Open Meeting Law indicates that the governing body ought to summarize each salient point of the evaluation so that the public is given the opportunity to get the best possible sense of the performance - good, bad or indifferent - of the public employee.

April 16, 2012

RE: 2011-2012 Superintendent Evaluation Process

Dear Board Members,

We are approaching this year's opportunity to evaluate the Superintendent, please note the upcoming important dates.

Superintendent Evaluation Procedure for 2011-2012

May 10 Board Meeting	<ul style="list-style-type: none">• Sandy will provide the board with a written progress report which will be included in the May 6th BoardBook upload. (This information is very helpful as you complete the evaluation form.)• A hard copy of the evaluation form will be provided to each board member.
May 10-18	<ul style="list-style-type: none">• Individual board members will fill out the online superintendent evaluation form using SurveyMonkey. Each question will have a comment area for: 1) Commendations and 2) Opportunities for Action
May 10-18	<ul style="list-style-type: none">• The Board Chair will compile the individual assessments into a composite appraisal with no names attached.
May 24 Board Meeting	<ul style="list-style-type: none">• The composite appraisal, including graphs, will be given to each board member and the superintendent.
June 7 Board Meeting (June 7th Board Chair will meet with Superintendent)	<ol style="list-style-type: none">1. The board will meet with the superintendent to discuss the Board's assessment, commendations and opportunities for action in 2012-2013.
June 24 Board Meeting	<ul style="list-style-type: none">• The Board Chair will provide a summary of the superintendent evaluation meeting.

The revised **Superintendent Evaluation Form** for 2011-2012 is attached.

Thanks for everyone's help in this important role of the board!

Ann Bremer
Board Chair
952-472-9062
ajbremer@district287.org

Lakeville Area Schools Focused on Transformation!

AMSD Calendar

April 13, 2012

Board of Directors Meeting, 7:00 a.m., TIES Building, St. Paul

April 20, 2012

Legislative Committee Meeting, 7:30 a.m., TIES Building, St. Paul

April 27, 2012

Executive Committee Meeting, 7:30 a.m., TIES Building, St. Paul

May 4, 2012

Board of Directors Meeting, 7:00 a.m., TIES Building, St. Paul

May 11, 2012

Executive/Legislative Committee Meeting, 7:30 a.m., TIES Building, St. Paul

AMSD's Mission

To advocate for state education policy that enables metropolitan school districts to improve student learning.



Association of
Metropolitan School Districts

During his 2012 Ted Talk, Peter Diamandis, X-Prize founder, shared that he believes individual empowerment through technology is the key to solving the issues in our world. Like Diamandis, we believe it is more important than ever to educate our students as problem solvers, innovators and collaborators to ensure their success.

Diamandis further explains that scarcity of resources is one of the biggest issues facing society, and education is not exempt. In our schools, diminishing funding sources have caused teacher lay-offs resulting in loss of programs, ever-rising class sizes, increased student fees and shortages of technology, textbooks and resources for our classrooms. Most districts are in a panic trying to figure out how to increase revenue and return things back to how they used to be. Other districts are fortunate to have passed levies. Dr. Lisa Snyder, Superintendent of Schools believes that the ISD 194 community will support their schools when they see evidence that the system is making changes too. Snyder views this challenging time in education as an opportunity to transform and reform educational delivery.

"I do not believe public education will ever look like it did before due to ever diminishing revenues coupled with the changing needs of our learners to be successful and the emergence of digital tools, resources and the anytime access to information and people," Snyder stated.

With growing evidence to support her belief, she and her leadership team are committed to helping Lakeville schools transform to a system that can meet the needs of the 21st Century



Lakeville students and their teacher explore Schoology, the learning management system they will use for their iClass hybrid courses next year."

Continued on page 2

From the Chair

I had the pleasure to attend the 2012 AMSD Day at the Capitol on March 8. It was exciting to see the great turnout of parents, school board members, superintendents and other school staff. Attendees received informative updates and overviews from AMSD staff and met with their local legislators and legislative leaders.

With the legislative session quickly winding down, the AMSD Legislative Committee met on March 23 to finalize AMSD's legislative priorities for the remainder of session. Those priorities are highlighted for you in this month's research piece.

Not only is the legislative session winding down, but so is my time as AMSD Chair. I have decided to run for state representative in District 33 and accordingly, I am stepping down as AMSD chair effective March 23. It has been a tremendous experience to serve as chair and I have thoroughly enjoyed working with AMSD members and staff. I hope to continue my advocacy for education at the State Capitol and look forward to working with you in the future. My best wishes also to George Kimball, AMSD vice-chair and school board member from White Bear Lake Area Schools, who will become the new AMSD chair.

Pam Langseth, school board member from Minnetonka Public Schools, is chair of AMSD.

The Lakeville Area Public Schools Challenge

Continued from page 1

Learner with diminished resources and revenue. She believes this can be accomplished by engaging her staff in visioning, continuous improvement and innovation.

Many theorists claim that innovation in public education will only come from outside of education and educators can not innovate and reform their own system. It is clear that the ideas outside of our system are having a positive impact on our schools and the way we educate our students. We welcome these innovations such as the flipped classroom, a model promoted by the Kahn Academy.

"In Lakeville, we believe we can be a vital part of education reform by embracing the transformation toward individual empowerment referred to as personalized learning," Snyder shared.

True commitment to school reform and personalized learning for students requires us to examine the way we educate students including outdated systems created during the industrial age such as bells, schedules, sitting in rows, organizing into grade levels and grading practices. According to Teaching and Learning Director, Barb Knudsen, these systems have to change in order to allow every student to reach their full potential.

The Lakeville Area Public Schools Plan

Leaders Learning: ISD 194 leaders immersed themselves in their own learning in order to prepare to transform the district by engaging staff, parents, students and community in creating a transformational plan. They are studying the Malcolm Baldrige Criteria for Educational Excellence to transform their systems, as well as Professional Learning Communities to engage staff in collaborative problem solving to better meet the needs of students. The Board of Education is studying best educational practices through a book study of *The Key Work of School Boards* published by the National School Board Association. In addition, the district is prioritizing the challenges in the district and organizing teams of stakeholders to propose innovative ways to meet these challenges.

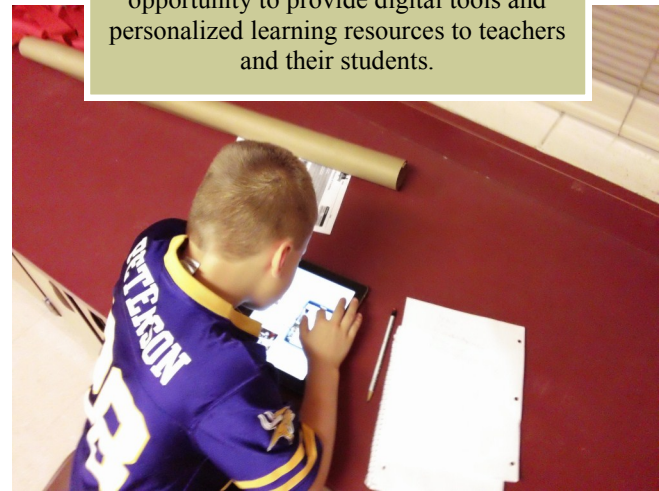
Leveraging Technology to Personalize Learning: The district has launched a number of initiatives to leverage technology as a tool for personalizing learning and offering students anytime access to technology. The first initiative called, iLearn 194 offered teachers the opportunity to apply for an internal, competitive grant to provide iPads for their classrooms. Grants were awarded at all levels and across multiple content areas. The second initiative called, iClass allowed secondary teachers to apply to offer hybrid classes (50% in class; 50% online). The district is also launching a Bring Your Own Device program district-wide.

Embracing a new vision for our schools: We live in an interesting time, a time when things like globalization, technology, and economic challenges have resulted in a situation in which all students—whether they intend to go to college or not—must have a solid foundation in the basics of a sound education in addition to skills that are necessary for every worker, in any job, in the 21st century in order to be competitive. The bottom line is that even in these difficult economic times; even when we face significant challenges, the skills and knowledge of our graduates are more important than ever before. In this way, we must continue raising our expectations about what our students can accomplish. To this end, we are creating a new vision for our schools; one focused on the future.

In ISD 194, we want to break away from the deficit model where we only focus on students' gaps in learning and focus more on their strengths, passions and interests. We believe this approach will help our students maximize their own talents to be successful. This philosophy matched with new structures of delivery including digital tools and resources will help us reinvent education for our learners. During our recent roundtable events, our community and students clearly told us that they want anytime, anywhere relevant learning for our students. We are up for the challenge! Watch us transform!

This month's member spotlight was submitted by Linda Swanson, Communications Coordinator, Lakeville Area Public Schools.

iLearn 194 is a District 194 grant opportunity to provide digital tools and personalized learning resources to teachers and their students.



AMSD's 2012 Legislative Priorities: Reform and Stabilize

About 50 AMSD board members, parents and concerned citizens participated in AMSD's Day at the Capitol event on March 8. Participants observed the House Education Reform and Education Finance Committees and attended a briefing conducted by AMSD staff that included an update on the 2012 session and tips on using social media and other technology to follow legislative proceedings. Following the overview Greg Marcus, Committee Administrator for the Senate Education Committee, Kevin McHenry from the Department of Education, Representative Pat Garofalo, Chair of the Education Finance Committee, and Representative Mindy Greiling, Minority Lead for the House Education Finance Committee (all pictured at right), served on a panel and provided attendees a session update and opportunity to ask questions. Attendees also scheduled meetings with their local legislators throughout the day and discussed AMSD legislative priorities.



Participants witnessed first-hand how fast the legislative session is progressing this year. Committee meetings and floor sessions have been fast paced and rumors have surfaced that the legislature is striving to adjourn by April 5, earlier than the previously outlined April 30 deadline and considerably earlier than the constitutional deadline of May 21.



With the push to wrap-up the session, AMSD's Legislative Committee met on March 23 and adopted the legislative priorities listed below and on the following page, for the 2012 legislative session. The priorities are based on AMSD's 2012 legislative platform and take into account the action that has taken place thus far during the session.

AMSD 2012 Legislative Priorities

As Minnesota continues to emerge from the historic, global recession, the AMSD Board calls on state policymakers to reform and stabilize the education funding and delivery system. More specifically, policymakers should make progress toward funding state mandates, refrain from enacting new, unfunded mandates and enhance local control. Despite the bi-partisan efforts of state policymakers to protect education funding last year, AMSD member districts made over \$100 million in budget adjustments, including 600 staff layoffs, during the 2011-12 school year.

Continued on page 4

AMSD's 2012 Legislative Priorities: Reform and Stabilize

Continued from page 3

Recent state budget surpluses will allow the state to replenish its budget reserves and begin paying back the school payment shift. It is important to note that repayment of the shift will help stabilize the state budget and provide some cash flow relief for school districts, but it does not provide any new funding for our schools.

State policymakers can help improve student achievement, ensure safe learning environments, mitigate school budget reductions and enhance local control by enacting legislation that:

- Allows school districts increased flexibility to retain their most effective teachers;
- Reforms the management of the School Trust Lands and the Permanent School Fund to maximize resources for students;
- Increases the Safe Schools Levy to ensure school districts are able to hire the necessary support staff and provide proper staff training to maintain safe learning environments for students and staff;
- Allows appropriately trained staff to use approved restraint procedures;
- Funds the mandated increase in the employer contribution to state pension funds;
- Allows school boards and administrators the flexibility to allocate staff development revenue to effectively implement the new teacher and principal evaluation systems and the new literacy program;
- Permits locally-elected school boards to adopt a school calendar that best meets the needs of their students and their community; and
- Implements the recommendations of the bi-partisan Integration Revenue Replacement Task Force.



AMSD Members: Anoka-Hennepin, Bloomington, Brooklyn Center, Burnsville-Eagan-Savage, Columbia Heights, East Metro Integration District 6067, Eastern Carver County Schools, Eden Prairie, Edina, Elk River, Fridley, Hopkins, Intermediate District 287, Intermediate District 917 (Associate Member), Inver Grove Heights, Lakeville Area, Mahtomedi, Minneapolis, MSU Mankato Center for Engaged Leadership (Associate Member), Minnetonka, Mounds View, North St. Paul/Maplewood/Oakdale, Northeast Metro District 916 (Associate Member), Northwest Suburban Integration District (Associate Member), Orono, Osseo Area Schools, Richfield, Robbinsdale, Rosemount-Apple Valley-Eagan, Roseville, Shakopee, South St. Paul, South Washington County, Spring Lake Park, St. Anthony/New Brighton, St. Cloud Area, St. Louis Park, St. Paul, Stillwater, TIES (Associate Member), Wayzata, West Metro Education Program, West St. Paul, and White Bear Lake.

School Board Planning Calendar 2012

1 st Meeting of the Month		2 nd Meeting of the Month	
<p>JANUARY 12, 2012</p> <p>Board meeting has been <u>CANCELED</u> due to MSBA Leadership Conference</p> <p>JANUARY 26, 2012 (Start Time 6:30 PM)</p> <p><i>Organizational Meeting</i></p>			
<p>Oath of Office</p> <p>Bloomington Withdrawal Update</p> <p>Financial Report December</p> <p>Legislative Initiatives</p>		<p>Election of Board Officers</p> <p>FY10 Audit</p> <p>NEC Facility Committee Report</p> <p>Strategic Plan Review & Measurement Report</p>	
<p>FEBRUARY 9, 2012</p> <p>Superintendent Mid-Year Evaluation Procedure</p> <p>NEC Vote</p> <p>Transportation Presentation</p> <p>Communication with Local Boards</p>		<p>FEBRUARY 23, 2012</p> <p>Financial Report February</p> <p>Staff Reduction ULA Resolution Changes for following Yr</p> <p>FY11 Budget Revision & FY12 Budget Assumptions</p> <p>Program Withdrawal Report</p> <p>ALC Plus Update</p> <p>Diversity Report</p>	
<p>MARCH 8, 2012</p> <p>Diversity & Recruitment Report</p> <p>Pay Equity Report</p>		<p>MARCH 22, 2012</p> <p>Financial Report February</p> <p>NEC Facility Committee Report</p> <p>Program Reduction Resolution</p> <p>Reduction ULA for tenured staff</p> <p>FY13 Budget Reduction Realignment Proposal</p> <p>Proposed District 287 School Calendar 2011-2012</p>	
<p>APRIL 26, 2012</p> <p><i>(Only one Board meeting this month!)</i></p>			
<p>Financial Report March</p> <p>Superintendent & Board Evaluation Update</p>		<p>NEC Facility Committee Report</p>	
<p>MAY 10, 2012</p> <p>Career Tech</p> <p>Strategic Plan Report</p> <p>Facilities Use and Safety Planning Policy Review</p>		<p>MAY 24, 2012 (Meeting held at NEC Site)</p> <p>Financial Report April</p> <p>Staff Reduction ULA Resolution</p> <p>Spotlight DVD Presentation</p> <p>Probationary Licensed, and Non-Licensed Non-Renewals/Layoffs</p>	
<p>JUNE 14, 2012</p> <p>Superintendents Evaluation</p> <p>PLC Data Report</p>		<p>JUNE 28, 2012</p> <p>Final ULA Resolution for Licensed Staff</p> <p>Board Evaluation</p> <p>Superintendent & School Board Evaluation to plan for Board Retreat outcomes</p>	
<p>Financial Report May</p> <p>2010-11 Budget</p> <p>NEC Facility Committee Report</p>			

INFORMATIONAL ITEMS TO REMEMBER:

** Pay Equity Report - (every three years - due in March 2012)
Board TLC

Board role in setting/supporting goals
Community use of Facilities Bucket

School Board Planning Calendar 2012

1 st Meeting of the Month	2 nd Meeting of the Month
AUGUST 23, 2012 <i>(Only one Board meeting this month!)</i>	
Administrative Services PLC C-Train Update Health and Medical Bucket NEC Facility Committee Report Report on Crisis Planning (Michelle Axell – 10 minutes) Determine NEC Size & Cost Option	Approval of Cash Flow Borrowing Resolution Financial Report July Legislative Session Review & Implications for District Operations School Start Up Program Report “Top Things Board Members Should Know About Our 2010-2011 Start-Up” (Colleen, Laura, and Jane)
SEPTEMBER 13, 2012 Superintendent Goals Bloomington – Closed Session	SEPTEMBER 27, 2012 Financial Report August Resolution to Borrow PLC’s Results/Goals MDE Final Special Education Monitoring Report NEC Facility Committee Report Resolution to Authorize Financing for NEC Report on Crisis Planning
OCTOBER 11, 2012 Prior Year Agenda Review Restraints and Seclusion – Instructional Report Resolution for Sale of Bonds for NEC Cash Flow Borrowing	OCTOBER 25, 2012 Financial Report September Strategic Plan Update/Innovative Coach NEC Facility Committee Report
NOVEMBER 8, 2012 <i>(Only one Board meeting this month!)</i>	
Financial Report October OPEB Reporting & Funding C-Train Report (Written Report) Food Service Resolution	Prior Year Unaudited Fund Balance Report NEC Facility Committee Report Resolution for Settlement of Bonds for NEC Facilities Management Update
DECEMBER 13, 2012 <i>(Only one Board meeting this month!)</i>	
Financial Report November Facilities Management Update - Energy Audit Digital Copy Certificate (Written Report)	Prior Year Audit Review NEC Facility Committee Report Legislative Initiatives

INFORMATIONAL ITEMS TO REMEMBER:

** Pay Equity Report - (every three years - due in March 2012)
 Board TLC

Board role in setting/supporting goals
 Community use of Facilities Bucket

**INTERMEDIATE DISTRICT 287
April 26, 2012
SCHOOL BOARD CALENDAR**

April 2012

26	Thursday	General Board Meeting	6:30PM	Board Rm
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May 2012

10	Thursday	General Board Meeting	6:30PM	Board Rm HS
16	Wednesday	District 287 Retirement Celebration	5:00PM	DSC – Rm 318
24	Thursday	General Board Meeting	6:30PM	Board Rm
31	Thursday	STIP Graduation, 2 nd Floor Gym	12:00PM	SEC

June 2012

01	Friday	Prairie Center Academy (PCA) Graduation	10:00AM	EP Cmmnty Center
01	Friday	VECTOR Graduation, 2 nd Floor Gym	12:00PM	SEC
04	Monday	North Vista Education Center Graduation	7:00PM	North Vista
05	Tuesday	City West Academy Graduation	10:00AM	Shady Oak
06	Wednesday	North Education Center (NEC) Graduation	10:00AM	NEC
06	Wednesday	SUN Graduation	1:00PM	SUN Commons
06	Wednesday	Bren Road Graduation	4:00PM	Bren Road
06	Wednesday	SECA Graduation, 2 nd Floor Gym	5:00PM	SECA
07	Thursday	Edgewood Education Center Graduation	9:00AM	Edgewood
07	Thursday	Edgewood Education Center Alternative Graduation	1:00PM	Edgewood Cft.
08	Friday	Epsilon Graduation	1:30PM	Epsilon
14	Thursday	General Board Meeting	6:30PM	Board Rm
28	Thursday	General Board Meeting	6:30PM	Board Rm

- ◆ Board Facilities Committee Meeting - Third Tuesday of the Month
- ◆ Board Facilities Committee Meeting - Second Tuesday of the Month

- ◆ General Board Meeting – Date Change
- ◆ New Event

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Graduation & Special Events Schedule

Northwest Tech Center Cultural Diversity Festival

Friday, April 20, 2012

12:15 PM @ Northwest Tech Center

7008 Northland Drive, Suite 100, Brooklyn Park, MN 55428

_____	_____
_____	_____
_____	_____

Honors Mentor Connection Scholars' Forum

Wednesday, April 25, 2012

6:30 PM @ District Service Center

1820 Xenium Lane, Plymouth, 55441

_____	_____
_____	_____
_____	_____

District 287 Retirement Celebration

Wednesday, May 16, 2012

5:00 PM @ District Service Center

1820 Xenium Lane, Plymouth, 55441

_____	_____
_____	_____
_____	_____

STIP Graduation

Thursday, May 31, 2012

12:00 PM @ South Education Center

7450 Penn Avenue South, Richfield, 55423

_____	_____
_____	_____
_____	_____

Prairie Center Academy Graduation

Friday, June 1, 2012

10:00 AM @ Eden Prairie Community Center

16700 Valley View Road, Eden Prairie, 55346-4243

_____	_____
_____	_____
_____	_____

VECTOR Graduation

Friday, June 1, 2012

12:00 PM @ South Education Center
7450 Penn Avenue South, Richfield, 55423

_____	_____
_____	_____
_____	_____

**North Vista Education Center Graduation
Monday, June 4, 2012**

7:00 PM @ North Vista
3510 France Ave North, Robbinsdale, 55422

_____	_____
_____	_____
_____	_____

**City West Academy Graduation
Tuesday, June 5, 2012**

10:00 AM @ City West Academy – Shady Oak
6754 Shady Oak Road, Eden Prairie, 55344

_____	_____
_____	_____
_____	_____

**North Education Center
Wednesday, June 6, 2012**

10:00 AM @ Sandburg Cafeteria
2400 Sandburg Lane, Golden Valley, 55427

_____	_____
_____	_____
_____	_____

**SUN Graduation
Wednesday, June 6, 2012**

1:00 PM @ SUN Commons
7450 Penn Avenue South, Richfield, 55423

_____	_____
_____	_____
_____	_____

**Bren Road Graduation
Wednesday, June 6, 2012**

4:00 PM @ Bren Road
11140 Bren Road West, Minnetonka, 55343

_____	_____
_____	_____

**South Education Center Alternative Graduation
Wednesday, June 6, 2012**

5:00 PM @ South Education Center Gym
7450 Penn Avenue South, Richfield, 55423

_____	_____
_____	_____
_____	_____

**Edgewood Education Center Graduation
Thursday, June 7, 2012**

9:00 AM @ Edgewood Education Center
6601 Xylon Avenue North, Brooklyn Park, 55428

_____	_____
_____	_____
_____	_____

**Edgewood Education Center Alternative Graduation
Thursday, June 7, 2012**

1:00 PM @ Edgewood Education Center Cafeteria
6601 Xylon Avenue North, Brooklyn Park, 55428

_____	_____
_____	_____
_____	_____

**Epsilon Graduation
Friday, June 8, 2012**

1:30 PM @ Epsilon
14300 County Road 62, Minnetonka, 55345

_____	_____
_____	_____
_____	_____

◆ New Event

Critical Months for Minnesotans, Teachers So-called "Right-to-Work" amendment would weaken unions statewide

Ben Drewelow
Editor, Local 2209

The 2012 election will include several controversial amendments to our state constitution. Minnesotans will make decisions that deeply impact the lives and rights of their own people.

With respect for its members and acknowledgement that District 287 employees span the political spectrum, Local 2209's leadership typically maintains an informed, yet neutral posture in regard to politics.

This year is different. A so-called "Right-to-Work" amendment is among those that may appear on the ballot this fall. Local leadership will be working to assure that "Right-to-Work" is defeated in Minnesota. To stand by while the livelihood of our organization is at stake is not a choice.

"Right-to-Work for less," said Local President Bruce Mulder, referring to the wide gap in teacher salaries in union states compared to those that have adopted "Right-to-Work" laws. The proposed Minnesota amendment is an example of the national current of attacks on

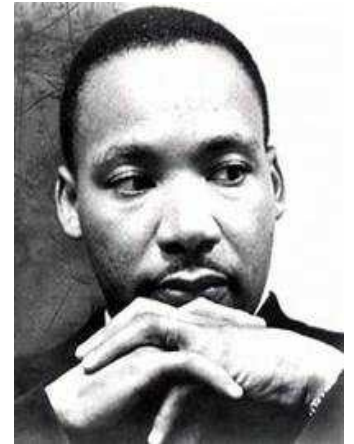
attacks on labor by powerful special interests in the Midwest and elsewhere. In two years we've seen the elimination of collective bargaining in Wisconsin and Indiana, catastrophes for workers in those states.

Voters resoundingly defeated "Right-to-Work" in Ohio. The same must happen here.

Cleverly worded, with terms like "individual freedom" and "choice" about union membership, the proposed Minnesota "Right-to-Work" law has a number of crippling effects for every union in the state; teachers, firefighters, plumbers, grocery store clerks and more. Supporters will say they are not trying to take away collective bargaining rights, nor are they doing what Governor Walker did in Wisconsin. Technically, they will be correct. So what does the amendment do?

Were the proposed "Right-to-Work" amendment to be ratified, the Minnesota constitution would override

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*"In our glorious fight for civil rights, we must guard against being fooled by false slogans, such as 'right to work.' It is a law to rob us of our civil rights and job rights..Its purpose is to destroy labor unions and the freedom of collective bargaining by which unions have improved wages and working conditions of everyone. **Wherever these laws have been passed, wages are lower, job opportunities are fewer...** We do not intend to let them do this to us. We demand this fraud be stopped.."*

– Dr. Martin Luther King, Jr., 1961.

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existing law that allows unions to collect a smaller portion of its dues from employees who choose not to join. Yes, employees can *already* refrain from joining unions. "Fair-share" employees are not union members, but they receive the same employment contract that the union bargained for. Thus, they pay a lesser portion of the dues.

Under this "Right-to-Work" amendment, unions would be forbidden from collecting anything from fair-share employees, but those folks would still get the same contract and be afforded the same privileges and protections that fair-share members are now.

All of this would severely weaken Local 2209's operations, ultimately hampering its capability to bargain for the fairest and best contract for employees -- precisely the intent of the amendment. "Right-to-Work" is a threat not only to unions, but to the teaching profession in Minnesota. Local leadership is asking that members get informed, speak out, and Vote No.

As of print date, the proposed "Right-to-Work" amendment at the state capitol has not made it through the legislature and onto the 2012 ballot. Local 2209 will inform members of the status of "Right-to-Work" at the end of the regular school year.

More information on
"Right-to-Work" at
www.educationminnesota.org

**March 20, 2012
Master Contract Vote
Final Results**

**323 Total Votes
50% Member Turnout**

**YES – 263 Votes
81%**

**NO – 60 Votes
19%**

**Hard copies of the
2011-13 Master
Contract are now
available. Copies are
being distributed at
buildings/sites.**



Lunga Sinuka's
The Cool Train

Noteworthy

- Education Minnesota's annual Representative Convention is April 27-28. Local 2209 is sending a full delegation.
- Local 2209 met on 4/17/12 with locals from Minnesota's other intermediate school districts to begin developing a teacher evaluation model for intermediates. If you are interested in being a part of Local 2209's committee, please submit your name to Bruce Mulder (bhmulder@district287.org).
- North Education Center education assistant Lunga Sinuka will perform "The Cool Train," an autobiographical performance, at this year's Education Minnesota Summer Seminar in St. Joseph, MN. Local 2209 is proud to have Lunga share his powerful story with our colleagues throughout the state.

**SPRING
FLING**

Save the date:
Annual Local 2209
Social Event
Thursday, May 17 @
Park Tavern in
St Louis Park, 3-7pm.





THANK YOU

Dear District 287 Board Members,

Thank you so much for your thoughts and get well wishes these past two weeks. It has helped me get through the most difficult time in my life. Also, thank you for the beautiful and delicious fruit basket! It was such a wonderful surprise.

Sincerely,
Lauren Henke

SAVE THE DATE!

for

Intermediate District 287 Epsilon Program Graduation Ceremony!



*In honor of the residents who will be receiving their
Diplomas or GEDs*

DATE: Friday, June 8, 2012

TIME: 1:30 PM

PLACE: County Home School Gymnasium

**INTERMEDIATE DISTRICT 287
EPSILON PROGRAM**

**Hennepin County Home School
14300 County Highway 62
Minnetonka, MN 55345**

The identity of the residents in this program is confidential information. Please do not jeopardize their right to privacy.
Thank you.



Thank you all.....

For the

BEAUTIFUL FLOWERS!