

Intermediate District 287

Responsive. Innovative. Solutions.



Intermediate District 287

Regular Meeting

Thursday, October 27, 2011 6:30 PM

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS

GENERAL MEETING OF THE BOARD

Thursday, October 27, 2011

6:30 PM @ District Service Center Board Room

AGENDA

Page #

1. **CALL TO ORDER** (Action)
2. **APPROVAL OF GENERAL MEETING AGENDA** (Action)
3. **OPEN FORUM** (Information)
4. **APPROVAL OF CONSENT AGENDA** (Action)
 4. 1. General Board Meeting Minutes from October 13, 2011 3
 4. 2. Routine Human Resource Activities for October 27, 2011 5
 4. 3. NEC Change Order Memo from October 18, 2011 10
5. **SHARE THE SUCCESS & RECOGNITIONS - None**
6. **SUPERINTENDENT'S REPORT - (15 minutes)** (Information)
 6. 1. Update on Regional Graduation Rate Initiative 11
7. **INSTRUCTIONAL REPORT - None**
8. **ADMINISTRATIVE SERVICES REPORT - (15 minutes)**
 8. 1. Financial Report
 8. 1. 1. Approval of Routine Monthly Finance Report (Action) 13
Janet Johnson will provide an overview of the monthly finance report and the Board will be asked to approve it.
 8. 2. Facilities Report
 8. 2. 1. North Education Center (NEC) Facilities Committee Report (Information) 22
Committee Chair Peyton Robb will provide the outcomes of the October 18, 2011 meeting.
 8. 3. Human Resource Report - None
9. **BOARD BUSINESS - (20 minutes)** (Information)
 9. 1. Policy Review & Revision - None
 9. 2. Board Reports (Information)
 9. 2. 1. Chair Report
 9. 2. 2. AMSD Report (Ann Bremer)
 9. 3. District News (Information)
 9. 3. 1. School Board Planning Calendar 36
 9. 3. 2. School Board Calendar of Events - October 27, 2011 38
 9. 3. 3. Local 2209 Uniflyer 40
 9. 4. Once Around the Table
10. **ADJOURNMENT**

DISTRICT 287 REGULAR BOARD MEETING
Intermediate District 287
October 13, 2011
MINUTES

1. CALL TO ORDER

Chair Ann Bremer called the regular meeting to order at 6:30 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Greg Thielsen
272	Eden Prairie	Carol Bomben
273	Edina	Peyton Robb
270	Hopkins	Laura Ronbeck
276	Minnetonka	Don Draayer
278	Orono	Michèle Kunz
279	Osseo	Dean Henke
280	Richfield	Nancy Rowley
281	Robbinsdale	Linda Johnson
284	Wayzata	Carter Peterson
277	Westonka	Ann Bremer

Absent: 286/Thielsen and 283/Rykken

Guests: Mary Hartnett

287 Administration: Sandra Lewandowski, Laura Keller-Gautsch, Char Myklebust, Anne Becker, Janet Johnson, Tom Shultz, Chad Maxa, and Wauneen Mgeni

287 Staff Members: Judi Marie Ringe, Greta Palmberg, Christina Sundae, David VanDenBoom, and Lance Weingartz

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Ann Bremer, seconded by Carter Peterson, to approve the meeting agenda. All in favor. Motion carried unanimously.*

3. OPEN FORUM FOR COMMUNITY COMMENTS - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from September 28, 2011. *Motion by Ann Bremer, seconded by Carter Peterson, to approve the Consent Agenda as presented. All in favor. Motion carried unanimously.*

5. SHARE THE SUCCESS & RECOGNITIONS

Superintendent Lewandowski introduced Judi Marie Ringe, Principal of Northwest Tech Center who talked about the work of Mary Hartnett. Greta Palmberg, Instructor Deaf/Hard of Hearing introduced Mary Hartnett, who is the Executive Director of The Commission of Deaf, DeafBlind, and Hard of Hearing Minnesotans. Mary has been recognized for work with District 287 Deaf/Hard of Hearing (DHH) Interpreter Funding for VECTOR Program that has resulted in more than one million dollars for interpreters over the last five years.

6. SUPERINTENDENT'S REPORT

Superintendent Lewandowski presented to the Board an overview on the district work over the past several months to transform the Continuous Learning Plans (CLPs) for students in the Area Learning Center. One element in the change is to use the Personal Learning Plan (PLP) software developed by TIES. Sandy introduced Benjamin Silberglitt, Software Applications Director from TIES who demonstrated the PLP software that was the recipient of the 2011 Hubert Humphrey Institutes Local

Government Innovation Award. The PLP is designed to keep students on track for academic success and graduation.

Sandy briefly updated the Board on three regional discussions: 1) a recent transportation meeting resulted in a work group that will move forward with regional plans; 2) an informal Superintendents’ lunch was held to talk about the “Tipping Point” document, a white paper that recognizes growing student needs at the same time that other resources are shrinking. The group endorsed the document and supported a move toward legislative discussion; and 3) the next Hennepin County Superintendent’s meeting is planned for October 14. The group will be looking at providing solutions to the cross-systems barriers that contribute to the growing dropout problem in Hennepin County.

7. INSTRUCTIONAL REPORT

Dr. Jane Holmberg, Executive Director of Teaching and Learning provided a document reflecting joint work of curriculum directors, called “What the Board needs to Know About Regional Curriculum Orders and Resulting Savings.”

8. ADMINISTRATIVE SERVICE REPORTS

Financial Report

Mrs. Janet Johnson, Director of Finance Services, briefly updated the Board on the current Minnesota Department of Education (MDE) appeal response.

Facilities Report - None

Human Resources Report

Mrs. Anne Becker, General Counsel/Human Resource Director presented a brief report on examples of building staff capacity for Innovation and the 21st century workplace. Two project updates were offered: 1) Telecommuting and 2) the Results Only Work Environment (ROWE) project, a new initiative being piloted on the Hennepin Technical College Campuses.

Anne briefly reported to the Board on the new negotiations process that is solutions oriented and very positive to date.

9. BOARD BUSINESS

Policy Review & Revision - None

Chair Report - None

AMSD Report - None

Once Around the Table

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:21 PM.

The next general meeting will be held on October 27, 2011, at 6:30 PM in the DSC Board Room.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____ Clerk _____

Date _____ Date _____

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287
SCHOOL BOARD – October 27, 2011**

LICENSED STAFF

1. New Hires:

A. Regular

- LIAM R. BAUCOM, English Language Arts Instructor at SECA, **refill for Denise Goldman**, effective September 12, 2011, BA, Step 9 – 1.0 FTE.

B. Reinstatement of Licensure Waivers

-

C. Temporary:

- ROBERT ANDRESEN, Online American Literature Instructor effective September 6, 2011 through January 30, 2012.
- KRISTI BERGSTROM, Program Facilitator at Edgewood Education Center, effective June 20, 2011 through August 16, 2011.
- SOPHIE CHABIN, Blind/Vision Instructor at the District Service Center, effective June 10, 2011 through August 26, 2011.
- YILIN CHANG, Online Chinese Instructor effective September 6, 2011 through January 30, 2012.
- SARAH J. CHRISTOPHERSON, Curriculum development at North VISTA Education Center, effective July 1, 2011 through August 29, 2011.
- SARAH J. CHRISTOPHERSON, Online Civics Instructor effective September 6, 2011 through January 30, 2012.
- JOYCE M. ECKES, Speech Language Pathologist at South Education Center, effective July 1, 2011 through August 29, 2011.
- SHERRI ERICKSON, development of training modules for lifting and transporting at the District Service Center, effective August 1, 2011 through June 30, 2012.
- JANET JOSLIN, Program Facilitator at Headway Academy at Eisenhower Center effective August 1, 2011 through September 1, 2011.
- JANE KARAYUSUF, Substitute Teacher (for a total of five days) at Bren Road Education Center effective September 3, 2011 through May 8, 2012.
- KAREN KETTLER, Speech Language Pathologist at the District Service Center, effective August 29, 2011 through June 11, 2012.
- TARIK LEMTOUNI, Online Algebra Instructor effective September 6, 2011 through January 30, 2012.

- JULIE LENTZ, Online Geography Instructor effective September 6, 2011 through January 30, 2012.
- LING MA, Online Chinese Instructor effective September 6, 2011 through January 30, 2012.
- SACHIE MAKABE, Online Japanese Instructor effective September 6, 2011 through January 30, 2012.
- DON MYHRE, Online Business Education Instructor effective September 6, 2011 through January 30, 2012.
- STEPHANIE OWEN-LYONS, Online Spanish Instructor effective September 6, 2011 through January 30, 2012.
- SUSIE PEICHEL, Online Speech and Creative Writing Instructor effective September 6, 2011 through January 30, 2012.
- ALYSON PURDY, Online Biology Instructor effective September 6, 2011 through January 30, 2012.
- WILLIAM RAUEN, Online Calculus Instructor effective September 6, 2011 through January 30, 2012.
- MATTHEW A. SABIN, Industrial Arts Instructor at Hennepin County Home School, effective June 20, 2011 through August 18, 2011.
- MARK SATEREN, Online Mentor Instructor effective September 6, 2011 through January 30, 2012.
- LYNN SCHERFENBERG, development of training modules for lifting and transporting at the District Service Center, effective August 1, 2011 through June 30, 2012.
- SHANNON SHI, Online Chinese Instructor effective September 6, 2011 through January 30, 2012.
- MARY SLINDE, Program Facilitator at Hennepin County Home School, effective September 6, 2011 through January 26, 2012.
- MIKE SMART, Online Japanese Instructor effective September 6, 2011 through January 30, 2012.
- BETH STRUVE, development of training modules for lifting and transporting at the District Service Center, effective August 1, 2011 through June 30, 2012.
- SCOTT SWANSON, Curriculum development at Bren Road Education Center, effective July 1, 2011 through August 31, 2011.
- KAYLEEN TAFFE, Reading Coordinator for RAMP-UP Program effective August 22, 2011 through June 30, 2012.
- JUSTENA THOMAS, Instructor at Sandburg Education Center, effective August 14, 2011 through August 19, 2011.
- AMY TUKUA, Online Astronomy Instructor effective September 6, 2011 through January 30, 2012.

- JENNIFER TUURI SAYBOLT, Online English Instructor effective September 6, 2011 through January 30, 2012.
- DAVID VanDenBOOM, ELL Instructor at North Vista Education Center, effective July 1, 2011 through September 5, 2011.
- CHRIS WHRITENOUR, Online Health Instructor effective September 6, 2011 through January 30, 2012.
- SCOTT WOELBER, Online Statistics Instructor effective September 6, 2011 through January 30, 2012.
- CHRISTINE H. ZWEBER, Program Facilitator at South Education Center, effective from August 1, 2011 through August 26, 2011.

D. Other

- LISA WEDELL-UEKI, Japanese Instructor at Robbinsdale Cooper, temporary increase to .6 FTE for the 2011-2012 school year.

2. Extended Leaves of Absence:

A. Unpaid

-

3. Separations:

A. Dismissal

-

B. Resignation

-

C. Retirement (Regular/Disability)

-

4. Substitutes:

- John Stallman

NON-LICENSED STAFF:

1. New Hires:

A. Regular

- DONALD WEST, Education Assistant at Bren Road Education Center, **additional position due to increased enrollment**, effective September 14, 2011 Step 11 Lane 5 +BA - .875 FTE.
- KAREN ROTHBAUER, Payroll Specialist at the District Service Center, **refill for J. Meckle**, effective October 4, 2011 – 12 month 1.0 FTE.
- MEGHAN ANDRYSKI, Education Assistant at Northwest Tech Center, **additional position due to increased enrollment**, effective September 19, 2011 Step 6 Lane 4 +90 credits - .875 FTE.
- JESSICA HANKE (current Grade III Clerical), Clerical at Northwest Tech Center, **refill for D. Boese**, effective October 17, 2011 – Grade IV Step 4 12 month 1.0 FTE.
- JENNIFER BJERKE, Clerical at South Education Center (SECA), **new position**, effective October 10, 2011 Grade III Step 2 10 month – 1.0 FTE.
- AARON BINGEA, Education Assistant at Northwest Tech Center, **additional position due to increased enrollment**, effective October, 2011 Step 4 Lane 5 +BA - .875 FTE.

B. Temporary

-

C. Substitutes

- Sharon Burnside Howard Crutcher Corethea Davenport
- Steve Strait

2. Extended Leaves of Absence:

A. Unpaid

- ANNETTE SCHUMM, Education Assistant at South Education Center, effective October 26, 2011 through December 2, 2011.
- RICHARD KEENEY, Education Assistant at Sandburg Education Center, effective September 13, 2011.
- CAROL ERICKSON, Clerical at the District Service Center, extend leave effective August 26, 2011 (was originally July 1, 2011 through August 25, 2011).

3. Separations:

A. Dismissal

-

B. Resignation

- JOSEPH KANE, Education Assistant at Prairie Care Center, effective September 30, 2011.
- JENNIFER BJERKE, Clerical at South Education Center, effective October 11, 2011.
- AASHA HOLLER, Education Assistant at Sandburg Education Center, effective October 27, 2011.

C. Retirement (Regular/Disability)

-

4. Other:

A.

Intermediate District 287

Responsive. Innovative. Solutions

INTER-OFFICE MEMORANDUM

Date: October 18, 2011

To: Sandra Lewandowski, Superintendent

From: Thomas Shultz, Director of Facilities

RE: NEC Change Orders

The following is a list of Change Orders (COs) for the North Education Center construction project. All of these change orders are less than \$10,000 and fall under Facilities Director approval. These are being presented as information only.

The total cost is \$17,680.

Administration Decision

	Description	Cost
Change Order #N/A	Increase contract from Braun Intertec Test to include floor level and flatness testing for demountable wall installation.	\$3,283
Change Order #19	Add conduit and wire for four handicap bollard locations	\$6,678
Change Order #20	Add aluminum flashing at brick to metal panel transition per ASI 27	\$7,719



System Barriers

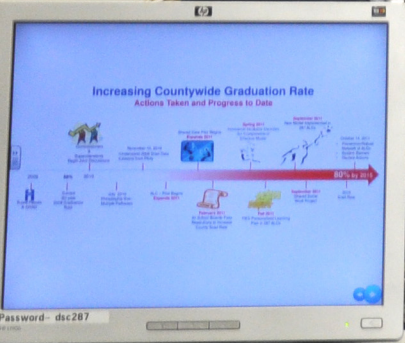
- The number of existing data sets is 100
- The number of data sets is 100
- The number of data sets is 100

Sandy Lewandowski
Anne Becker

Karen Orcutt

Jayne Tiedemann

Linda Rees



**INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION**

Regular Meeting – October 27, 2011

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: Approval of Routine Monthly Finance Report

PRESENTED BY: Janet A. Johnson, Director of Finance

1. Background Information

The September Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds excluding Fund 06, Building Construction, total \$28,435,814, or 34.2% of the Original Revenue Budget of \$83,032,508. The District’s monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. During FY12, we are receiving cash payments at 60% of the entitlement. That compares to 90% in FY09, 73% in FY10, and 70% in FY11. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds excluding Fund 06, Building Construction, total \$13,983,617, or 16.9% of the Original Expenditure Budget of \$82,644,155.

While we continue to have issues with the MDE Special Education Uniform Tuition billing system, the significant increase in cash as of the end of September is due to MDE’s recognition of the impact of their aid entitlement calculations and delayed appeal responses on District 287’s cash flow. In August and September they normally start paying the 30% that was withheld during the prior fiscal year. Our September payment for FY11 also included an appeal rate amount to bring our entitlement up prior to our starting the formal appeal process for FY11.

The numbers for the prior fiscal year at June 30th are still preliminary. The numbers will continue to change through the end of the audit process.

DDA

Attachments

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approve the Finance & Donation Report items as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

REPORT: EXPREV 006 REVENUE SUMMARY BY FUND - Board Report
 STATEMENT OF REVENUE
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 09/01/11 TO 09/30/11

RUN: WED 101911 10:04 PAGE 1

ACCT STATUS: All Account Statuses
 ZERO BALANCES: Suppress Zero Balances

ACCOUNT RANGES: 01 TO 99-999
 INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11
 FISCAL YEAR 201107

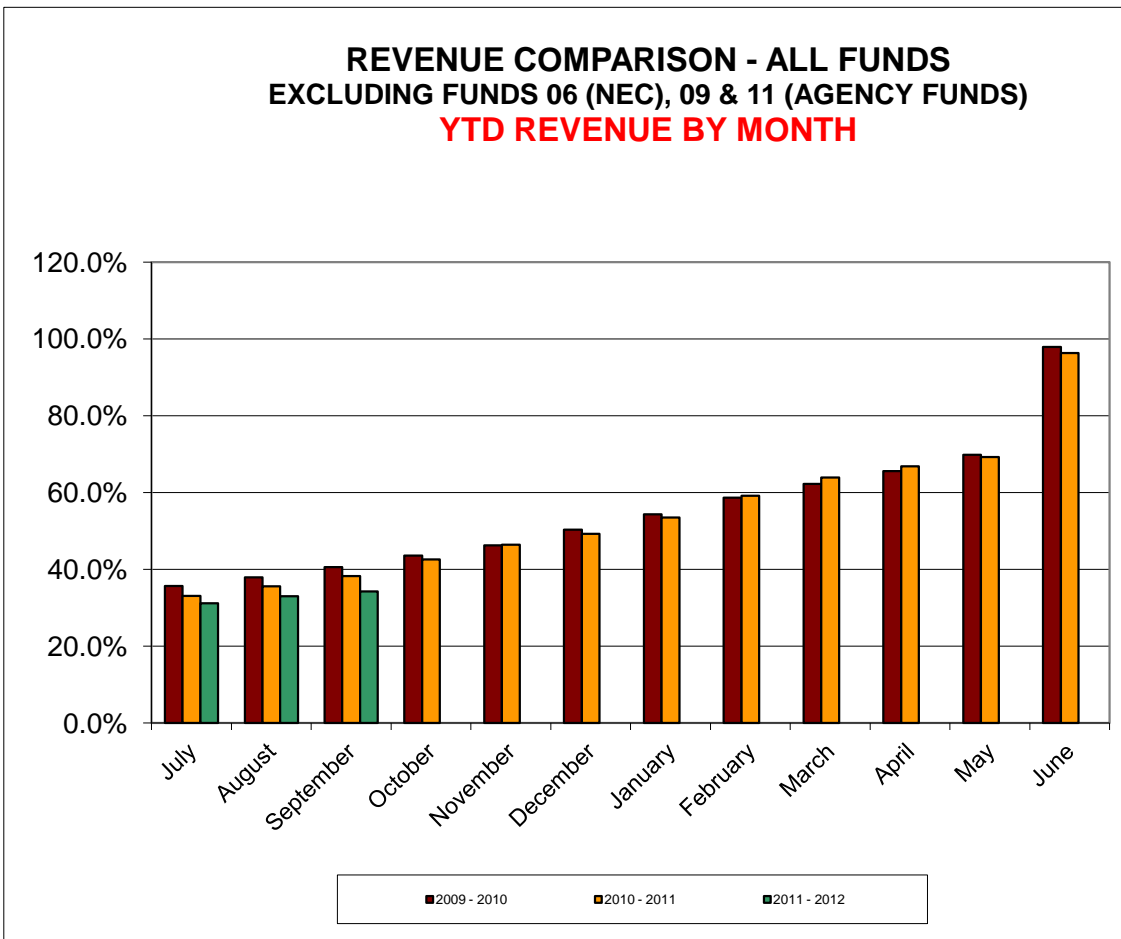
FD	PRIOR YEAR ACTUAL	REVISED BUDGET	09/01/11 TO 09/30/11	RECEIVED THRU 09/30/11	REMAINING ON 09/30/11	PERCENT REMAINING
01 GENERAL FUND	11,038,931.27	18,012,404	143,625.13	8,530,947.56	9,481,456.44	52.63 %
02 FOOD SERVICE FUND	269,169.50	320,845	7,547.41	11,042.38	309,802.62	96.55 %
04 COMMUNITY SERVICE FUND	240,065.95	288,199	9,427.03	18,531.61	269,667.39	93.56 %
06 BUILDING CONSTRUCTION FUND	33,993,002.67	0	0.00	7,205.66	7,205.66-	0.00 %
07 DEBT SERVICE FUND	1,505,683.26	5,520,000	0.00	1,143,909.49	4,376,090.51	79.27 %
08 TRUST FUND	443,237.92	0	33,563.94	76,163.31	76,163.31-	0.00 %
10 SCHOLARSHIP FUND	51,336.48	0	0.00	0.00	0.00	0.00 %
12 ALC-ACADEMIC	8,007,028.56	9,126,525	114,438.01	5,631,105.99	3,495,419.01	38.29 %
13 CAREER & TECH	1,783,049.83	1,860,719	28,469.41	1,142,025.41	718,693.59	38.62 %
14 SPECIAL EDUCATION	48,456,428.48	47,870,516	677,060.52	11,870,655.92	35,999,860.08	75.20 %
20 INTERNAL SERVICE FUND	571,635.69	0	0.00	10,725.10	10,725.10-	0.00 %
30 KEYSTONE ITD	68,349.00	0	0.00	0.00	0.00	0.00 %
41 DONATIONS	631.52	0	0.00	55.38	55.38-	0.00 %
51 STUDENT CLUBS	27,676.19	33,300	553.96	651.61	32,648.39	98.04 %
*** REPORT TOTALS:	106,456,226.32	83,032,508	1,014,685.41	28,443,019.42	54,589,488.58	65.74 %

DISTRICT 287

REVENUE COMPARISON - ALL FUNDS EXCL. 06 (NEC), 09 & 11 (AGENCY FUNDS)

Month	2009 - 2010		2010 - 2011		2011 - 2012	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	26,328,904	35.7%	24,850,317	33.1%	25,873,696	31.2%
August	1,643,203	37.9%	1,917,864	35.6%	1,547,432	33.0%
September	1,997,224	40.6%	1,976,441	38.2%	1,014,685	34.2%
October	2,207,558	43.6%	3,267,074	42.6%		
November	1,982,827	46.3%	2,880,502	46.4%		
December	3,006,224	50.3%	2,114,810	49.2%		
January	2,910,074	54.3%	3,197,405	53.5%		
February	3,203,938	58.6%	4,262,556	59.1%		
March	2,630,766	62.2%	3,559,420	63.9%		
April	2,518,014	65.6%	2,208,715	66.8%		
May	3,090,652	69.8%	1,840,429	69.3%		
June	20,735,897	97.9%	20,306,135	96.3% ¹		
TOTAL	72,255,282	97.9%	72,381,668	96.3%	28,435,814	34.2%
BUDGET	73,818,687		75,178,488		83,032,508	

¹ Pre-audit



REPORT: EXPREV 007 EXPENDITURE SUMMARY BY FUND - Board Rept
 STATEMENT OF EXPENDITURES
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 09/01/11 TO 09/30/11

RUN: MON 101711 13:37 PAGE 1

ACCT STATUS: All Account Statuses
 ZERO BALANCES: Suppress Zero Balances

ACCOUNT RANGES: 01 TO 99-999
 INCLUDE/EXCLUDES: EXL FD 09 09

EXL FD 11 11

FD	PRIOR YEAR ACTUAL	REVISED BUDGET	09/01/11 TO 09/30/11	EXPENDED THRU 09/30/11	FISCAL YEAR 201107 ENCUMBERED THRU 09/30/11	REMAINING ON 09/30/11	PERCENT REMAINING
01 GENERAL FUND	17,025,300.42	18,025,999	1,310,729.35	3,965,114.19	2,323,725.25	11,737,159.56	65.11 %
02 FOOD SERVICE	326,907.87	320,845	17,505.27	40,532.14	131,231.60	149,081.26	46.46 %
04 COMMUNITY SERVICE FUND	245,925.96	288,199	15,173.91	38,974.28	28,443.28	220,781.44	76.60 %
06 BUILDING CONSTRUCTION FUND	6,584,441.98	31,519,525	3,108,593.14	5,107,752.09	18,227,862.75	8,183,910.16	25.96 %
07 DEBT SERVICE FUND	1,501,117.32	5,520,000	0.00	2,237,659.62		3,282,340.38	59.46 %
08 TRUST FUND	440,950.06	0	33,563.94	76,163.32		76,163.32-	0.00 %
10 SCHOLARSHIP FUND	0.00	0	3,529.78	5,329.78		5,329.78-	0.00 %
12 ALC-ACADEMIC	8,602,357.35	9,126,525	734,529.97	1,488,872.78	779,874.72	6,857,777.50	75.14 %
13 CAREER & TECH	1,727,372.86	1,861,719	139,485.98	327,171.96	27,844.30	1,506,702.74	80.93 %
14 SPECIAL EDUCATION	43,679,833.18	47,467,568	4,060,071.87	5,768,679.85	624,222.00	41,074,666.15	86.53 %
20 INTERNAL SERVICE FUND	448,361.17	0	0.00	34,862.94		34,862.94-	0.00 %
30 KEYSTONE IDT	35,000.00	0	0.00	0.00		0.00	0.00 %
51 STUDENT CLUBS	37,219.06	33,300	227.95	256.34	200.00	32,843.66	98.62 %
*** REPORT TOTALS:	80,654,787.23	114,163,680	9,423,411.16	19,091,369.29	22,143,403.90	72,928,906.81	63.88 %

DISTRICT 287

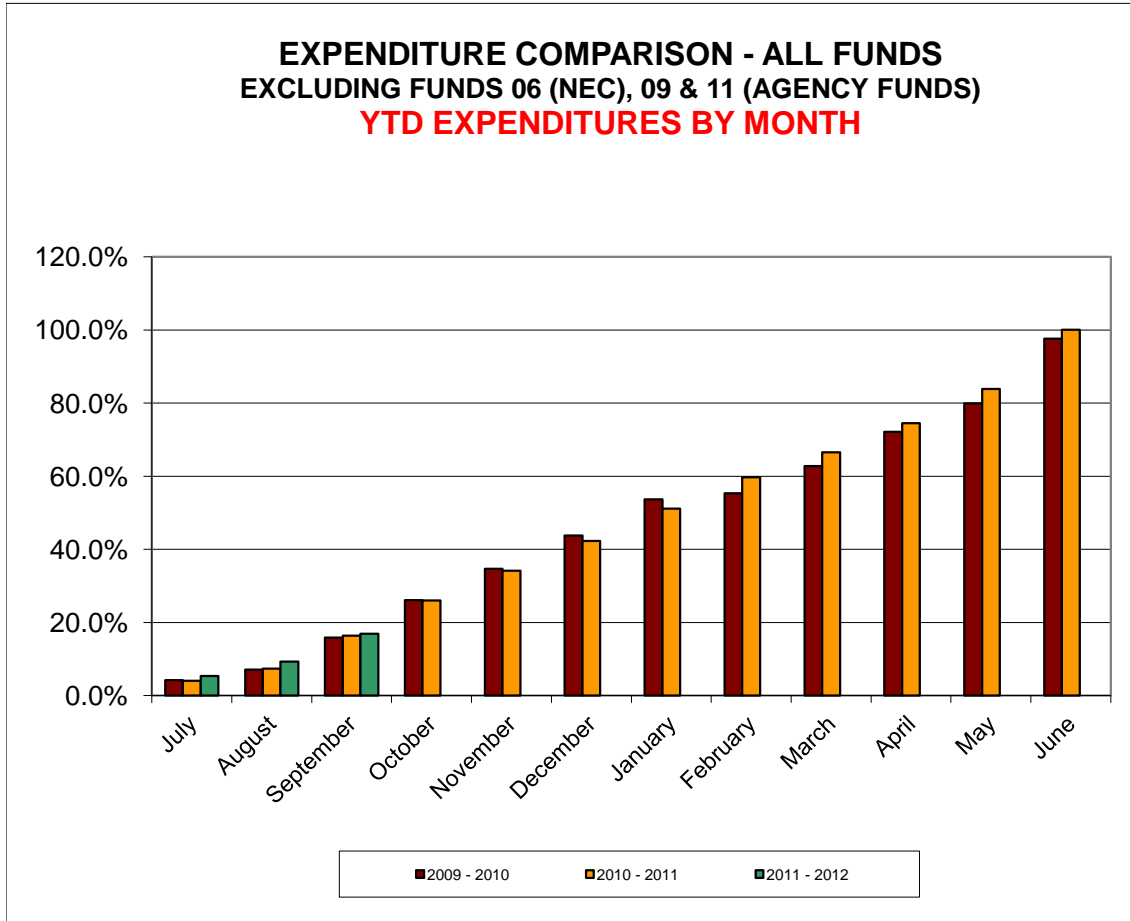
EXPENDITURE COMPARISON - ALL FUNDS EXCL. 06 (NEC), 09 & 11 (AGENCY FUNDS)

Month	2009 - 2010		2010 - 2011		2011 - 2012	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	3,100,407	4.3%	2,997,044	4.0%	4,426,791	5.4%
August	2,090,194	7.1%	2,470,164	7.4%	3,242,009	9.3%
September	6,381,272	15.9%	6,695,052	16.4% ²	6,314,818	16.9%
October	7,468,578	26.1%	7,071,964	26.0%		
November	6,212,868	34.7%	6,026,323	34.1%		
December	6,626,034	43.8%	6,049,172	42.3%		
January	7,212,163	53.7%	6,554,858	51.2%		
February	1,226,463	55.4% ¹	6,315,161	59.7%		
March	5,379,804	62.8%	5,037,604	66.5%		
April	6,840,093	72.1%	5,900,120	74.5%		
May	5,634,133	79.9%	6,923,777	83.8%		
June	12,871,609	97.6%	12,029,106	100.1% ³		
TOTAL	71,043,619	97.6%	74,070,345	100.1%	13,983,617	16.9%
BUDGET	72,817,617		74,008,146		82,644,155	

¹ Insurance Costing correction from 7/1/08-2/28/09

² Includes \$1,132,399.50 payment for purchase of Hosterman land

³ Pre-audit



Partner in Education

DATE: **October 17, 2011**

TO: Members of the School Board

FROM: Janet A. Johnson, Director of Finance

RE: **Cash Report - September** Claims, Payroll, Receipts, Investments and Cash Position

A. Recommendation: Request the Board approve payment of the items listed below:

- | | |
|--|---|
| 1. Claim payments for: September 2011 | Totaling <u><u>\$ 9,927,753.63</u></u> |
| a) Check #'s 484639 - 485083, 70009084 - 70009160
and Electronic Wire Transfers out - #'s 2263 - 2269, 3063, 80000192- 80000201 | |
| 2. Payroll for: September 2011 | Totaling <u><u>\$ 2,359,118.62</u></u> |
| a) Check #'s 675409 - 675419
b) Direct Deposit #'s 195505 - 197266
and Electronic Wire Transfers out - #'s 4075 | |
| 3. Receipts for: September 2011 | Totaling <u><u>\$ 10,698,316.78</u></u> |
| a) Receipt #'s 129266 - 129408 | |
| 4. Investments at end of month | Totaling <u><u>\$ -</u></u> |

Expenditures, wire transfers, payroll, claims receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

Intermediate District 287

Cash Position Sheet- Monthly Total Net Cash- All Accounts

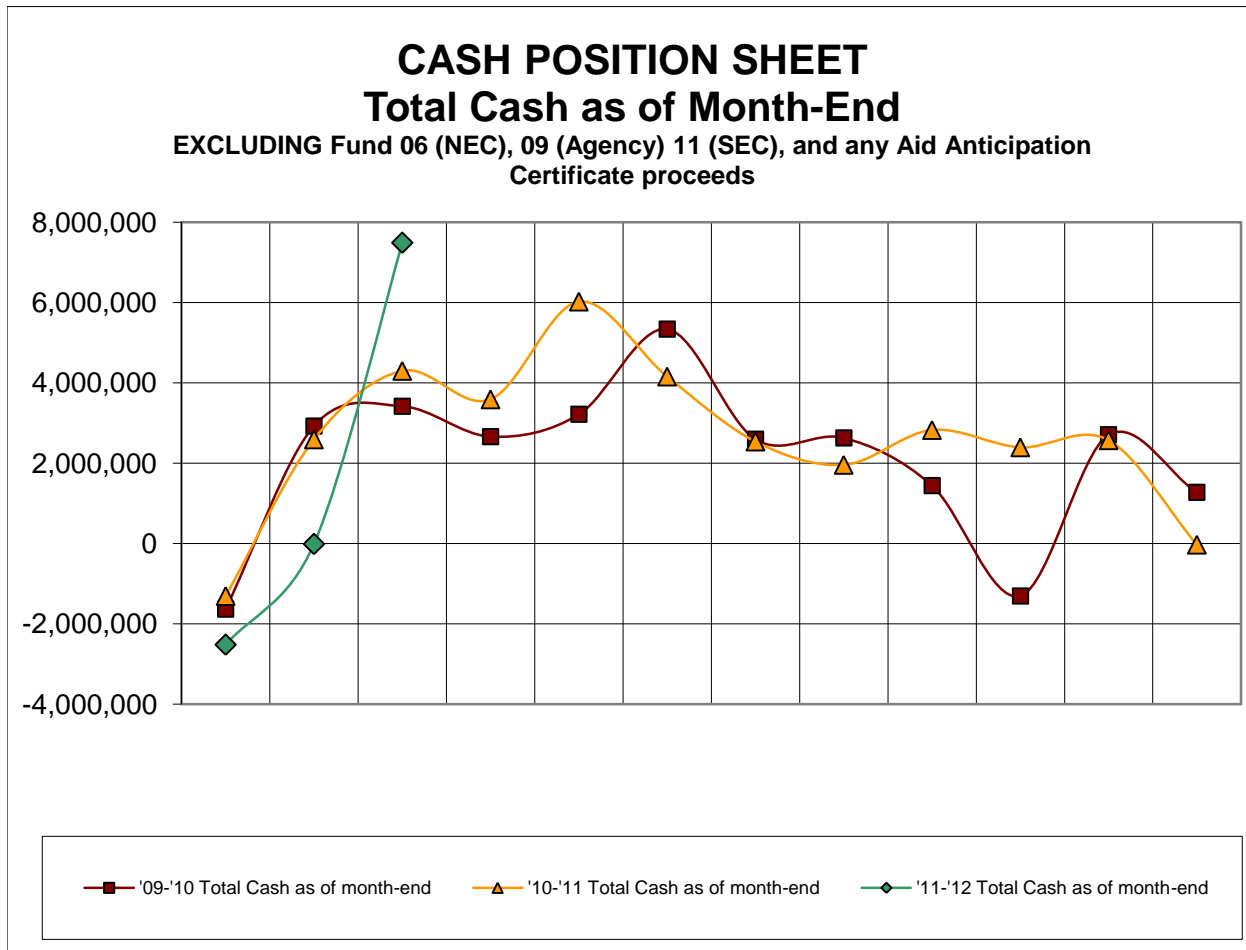
- EXCLUDING Fund 06 (NEC Construction), 09 (Agency) and 11 (SEC Construction)

<u>Date</u>	<u>'09-'10 Total Cash as of month-end</u>	<u>'10-'11 Total Cash as of month-end</u>	<u>'11-'12 Total Cash as of month-end</u>
July	-1,635,886	-1,311,376 ¹	-2,523,529 ^{2,3}
August	2,924,129	2,589,499 ¹	-15,086 ^{2,3}
September	3,420,767	4,297,117	7,492,933 ³
October	2,663,437 ¹	3,587,135 ²	
November	3,215,281 ¹	6,023,170 ²	
December	5,343,251 ¹	4,155,869 ²	
January	2,595,593 ¹	2,536,880 ²	
February	2,630,541 ¹	1,956,153 ²	
March	1,441,697 ¹	2,824,310 ²	
April	-1,306,262 ¹	2,391,598 ²	
May	2,705,205 ¹	2,569,311 ²	
June	1,270,575 ¹	-33,370 ²	

¹ excludes Aid Anticipation Certif. proceeds of \$4,902,195.65 in Oct. 2009, paid back in Sept. 2010

² excludes Aid Anticipation Certif. proceeds of \$3,601,990.60 in Oct. 2010, paid back in Sept. 2011

³ excludes Aid Anticipation Certif. proceeds of \$5,900,000.00 in July 2011



INTERMEDIATE DISTRICT 287

SEPTEMBER 2011 ACTIVITY

WIRE TRANSFERS IN:

DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
09/01/11	PERPICH CTR ARTS ED	MSDLAF	71614	6,800.00	INV#68338 ON LINE LEARNING
09/27/11	EDUCATION STATE AID	MSDLAF	120339	209,531.66	01S211 GENERAL ED AID FY10-11
	EDUCATION STATE AID	MSDLAF	120339	92,614.86	01S211 ONLINE LEARNING-PUBLIC FY10-11
	EDUCATION STATE AID	MSDLAF	120339	6,981,885.87	01S360 SPECIAL ED AID FY10-11
	EDUCATION STATE AID	MSDLAF	120339	26,095.40	01S211 GENERAL ED AID FY11-12

MTD TOTALS 7,316,927.79

WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
9/1/2011	MSDLAF	WELLS FARGO	2263	3,653,223.89	WELLS FARGO CORPORATE TRUST SERVICES
09/13/11	MSDLAF	BANK CARD FEES	2264	69.43	MERCHANT CARD FEES AUG11
09/13/11	MSDLAF	BANK OF MONTREAL	2265	27,357.34	P-CARDS AUG2011
09/14/11	MSDLAF	WELLS FARGO	2266	119,318.37	WELLS FARGO BROKERAGE SVS LLC
09/15/11	MSDLAF	EBC	80000192	51,076.04	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000193	292,604.00	FEDERAL TAXES
	MSDLAF	MN DEPT OF REV	80000194	77,672.87	STATE WITHHOLDING TAXES
	MSDLAF	EBC	80000195	18,101.54	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000196	137,177.99	FEDERAL TAXES
09/15/11	MSDLAF	US BANK		1,187,951.09	DIRECT DEPOSIT PAYROLL
09/28/11	MSDLAF	US BANK	2267	114.93	ARP FEES VOUCHER JULY11
	MSDLAF	US BANK	2268	228.20	DULEXE FOR BUSINESS/DEP TICKETS
	MSDLAF	CHS	2269	10,368.12	CORP. HEALTH SYSTEMS SEPT11(6/30/11)
	MSDLAF	CHS	2269	33,533.94	CORP. HEALTH SYSTEMS SEPT11
	MSDLAF	US BANK		1,159,575.78	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	80000197	18,001.58	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000198	129,725.73	FEDERAL TAXES (EMPLOYER & EMPLOYEE)
	MSDLAF	EBC	80000199	51,211.04	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000200	267,045.91	FEDERAL TAXES (EMPLOYER & EMPLOYEE)
	MSDLAF	MN DEPT OF REV	80000201	71,453.03	STATE WITHHOLDING TAXES
	MSDLAF	US BANK	3063	5.61	ARP FEES RECEIPT ACCT JULY11
	MSDLAF	US BANK	4075	101.49	ARP FEES PAYROLL ACCT JULY11

MTD TOTALS 7,305,917.92

DONATIONS
INTERMEDIATE DISTRICT 287
2011-2012

SEPTEMBER 2011

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
9/1/11	CHECK		\$ 10.00	ANY KEY NETWORKS, LLC		SANDBURG	CRC
9/1/11	CHECK		\$ 20.00	JOHNSON, DAVID & JANET		SANDBURG	CRC
9/1/11	CHECK		\$ 25.00	KARKOC, TARAS & JENNIFER		SANDBURG	CRC
9/1/11	CHECK		\$ 25.00	MINER, DANIEL E.		SANDBURG	CRC
9/1/11	CHECK		\$ 10.00	SCHACK, MICHAEL & REBECCA		SANDBURG	CRC
9/16/11	TWO TV'S (ONE W/DVD)		\$ 200.00	TAFFE, KAYLEEN		SANDBURG	CIP/SUN
9/8/11	CHECK		\$ 81.14	TARGET, TAKE CHARGE OF EDUCATION		SANDBURG	ATTAIN
9/6/11	CHECK		\$ 448.31	TARGET, TAKE CHARGE OF EDUCATION		SANDBURG	ALL
9/8/11	CHECK		\$ 77.71	TARGET, TAKE CHARGE OF EDUCATION		SANDBURG	ALL
9/8/11	CHECK		\$ 37.19	TARGET, TAKE CHARGE OF EDUCATION		BREN ROAD	EXPLORE
9/9/11	CHECK		\$ 42.68	TARGET, TAKE CHARGE OF EDUCATION		SECA	ALL
9/9/11	CHECK		\$ 107.89	TARGET, TAKE CHARGE OF EDUCATION		SEC	SUN
9/9/11	CHECK		\$ 63.99	TARGET, TAKE CHARGE OF EDUCATION		SEC	VECTOR
9/23/11	CHECK		\$ 43.95	TARGET, TAKE CHARGE OF EDUCATION		OMEGON	ALL
9/11/11	CHECK		\$ 10.00	WOSJE, JEFFREY & THERESA		SANDBURG	CRC
			\$ 1,202.86				

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

GROUP: Facilities Committee

DATE: October 18, 2011

TIME: 8:30 – 10:30 AM

LOCATION: DSC Board Room

PROTOCOLS:

Decisions will be made via consensus on the agenda items.

CONVENER: Tom Shultz

FACILITATOR: Peyton Robb

ATTENDING: Colleen Baumtrog, Don Draayer, Janet Johnson, Linda Johnson, Michèle Kunz, Sandy Lewandowski, Peyton Robb, Tom Shultz, Mark Thiede (TSP), Rick Wessling (TSP), Jeff Walker (J.E. Dunn), Patrick McEvoy (J.E. Dunn)

LONG TERM PURPOSE

The Facilities Committee for the North Education Center project will provide oversight and direction to administration and bring recommendations to the full Board for approval as needed.

AGENDA ITEMS	OUTCOMES	TIME BUDGETED	ACTION
1. J.E. Dunn Construction Update	<ul style="list-style-type: none"> Committee members will receive construction update 	20 minutes Jeff Walker	Jeff provided the construction update: <ul style="list-style-type: none"> Structural steel set except for front canopy Brick on-going Area A, C and low B roofed All slabs poured except for loading dock Geothermal wells done Storm in except for the stretch along 55th Building will be secured for temp/heat and security by the end of this week Metal panels between brick opening scheduled for next week Windows will go in the next couple of weeks
2. Weekly Risk Report, WRR	<ul style="list-style-type: none"> Committee members will understand the most recent Weekly Risk Report (WRR) 	15 minutes Jeff Walker Site Supt. Jeff Callinan Project Manager	<p><u>Risk #33</u> – Unforeseen impact on site material being used for pipe bedding and backfill due to above average rainfall. Sand is required at the bottom of trenching. JE Dunn has purchased sand directly to help with the cost.</p> <p><u>Risk #45</u> – Storm drain located on the south side location requires a change due to underground utilities locations. Info is being gathered to get an easement from Robbinsdale for property to the east.</p>
3. Change Orders	<ul style="list-style-type: none"> Committee will be informed of 3 change orders within approval range of Facilities Director Braun Intertec Testing Contract \$3,282 	30 Minutes Tom Shultz Mark Thiede Jeff Callinan	NEC Project Change Orders totaling \$17,680: <ul style="list-style-type: none"> Increase Braun Intertec contract to include floor level and flatness testing for demountable wall installation. Henrickson (DIRTT vendor) is also doing some of their own testing. CO #19 – To provide conduit and wire for handicap access to B17 and B06 doors for four

	<ul style="list-style-type: none"> • Handicap Bollards \$6,678 • Aluminum Flashing \$7,719 		<p>(4) bollard locations. There were no existing conduits in place to allow for the wire.</p> <ul style="list-style-type: none"> • CO #20 – Due to corner condition, add custom color aluminum flashing at brick to metal panel transition per ASI 27. <p>These change orders will be presented to the full Board for approval on the Consent Agenda.</p>
4. NEC Finance Report	<ul style="list-style-type: none"> • The group will discuss the monthly NEC Finance Report and approve of its use each month. 	<p>5 minutes Janet Johnson</p>	<p>Janet J presented the Finance Report. Nothing unusual; 3 change orders added. Total approved and spent to date: \$925,301 which includes (664,409 for demountable wall upgrade). Contingency balance as of 10/18/11 is \$414,631.</p>
5. Long Term Facility Space Needs	<ul style="list-style-type: none"> • Understand changes to the Long Term Facility Space Needs due to increased enrollment. 	<p>15 minutes Sandy Lewandowski</p>	<p>Sandy L shared the latest in space needs due to increased enrollment.</p> <ul style="list-style-type: none"> • Adding four new Care and Treatment programs has increased our enrollment by 130 students, resulting in a remodel at Bren Road to accommodate one program at this site; thus our original plan to move the PCA students from our leased Shady Oak facility to Bren Road is no longer possible. • The increase in students enrolled in CIP program planned for NEC has resulted in the need for 4 additional classrooms at that location resulting in programs thought to be moving to the NEC from Bren Road will not be moving. • Additional space to accommodate our growth can be obtained by (1) retaining the Shady Oak Crossings space beyond the 2012-13 lease termination; (2) identifying new lease space; or (3) modifying Bren Road space by adding on to parking lot side. <p>Janet J will be speaking to the Business Directors and Laura Keller-Gautsch will be speaking with the Special Ed Directors about this situation.</p> <p>It was noted that both additional leases or purchase would affect the lease levy.</p> <p>The bottom line is that due to the additional Care and Treatment programs and increased enrollment at NEC, SEC and Edgewood, additional space could likely be needed for the 2013-2014 school year.</p>
6. October Fact Sheet	<ul style="list-style-type: none"> • Committee members will review the latest NEC Fact Sheet and either recommend it go to full Board as a final document or suggest revisions 	<p>15 minutes Tom Shultz Colleen Baumtrog</p>	<p>Colleen B presented a draft of the October Fact Sheet #5. Several edits and suggestions were given including:</p> <ul style="list-style-type: none"> • Adding a photo • Adding hyperlink to webcam • Including information on the economic impact of construction <p>Colleen is going to make the edits and e-mail committee members with the revised Fact Sheet prior to presenting to the full Board.</p>

<p>7. Facilities Committee Schedule</p>	<ul style="list-style-type: none"> • Committee members will decide possibility of changing November meeting date from 11/15 to 11/8 to accommodate full Board scheduled for 11/10 	<p>5 minutes Colleen Baumtrog</p>	<p>Committee was reminded that Nov. 8 is an election day, and we cannot meet on that day, so schedule will remain as originally planned. The next meeting is scheduled for Tuesday, November 15. Any items requiring Board attention will be presented at the December meeting.</p>
--	--	---------------------------------------	---

HANDOUTS:

1. **Weekly Risk Detail**
2. **Weekly Risk Summary**
3. **Change Order Memo**
4. **NEC Monthly Finance Report**
5. **Long Term Facilities Space Needs**
6. **October 2011 Fact Sheet #5**

NO	DATE ENTERED	RISK CATEGORY	RISK DETAILS 1. What is the risk / why was it unexpected? 2. What will be done / what is plan to minimize this risk? 3. Who is responsible for resolving the issue? 4. What is an estimated impact of the risk? 5. Any updates to this risk (if applicable)	PLANNED RESOLUTION DATE	ACTUAL DATE RESOLVED	OVERALL DURATION IMPACT	OVERALL COST IMPACT	CHANGE ORDER NUMBER	PM SATISFACTION RATING
1	3/25/11	1) NO RISKS							
2	3/31/11	2) CLIENT ISSUE / IMPACT	1. Doboszinski may not complete Phase I to allow us to start on time (not our contract). 2. We have some limited flexibility if they can complete Area A by 4/15/11 3. Doboszinski and Intermediate District #287 4. Estimated time schedule delay of TBD days. 5.	4/15/11	4/15/11	0	\$0	0	10
3	3/31/11	4) DESIGN ISSUE / IMPACT	1. TSP to provide a coordinated 'construction set' of drawings prior to 4-15-11 2. Keep open dialogue with the design team to help resolve any potential issues. 3. TSP 4. Estimated time schedule delay of TBD days. 5. Plans Received. Are being reviewed and will follow up with appropriate pricing. 5/20/11 - Pricing is being reviewed. Please see item 11 below. This item closed and will be tracked below.	6/15/11	6/10/11	0	\$0		10
4	4/8/11	1) NO RISKS	No risks identified this week.						
5	4/15/11	1) NO RISKS	No risks identified this week.						
6	4/22/11	1) NO RISKS	No risks identified this week.						
7	4/29/11	1) NO RISKS	No risks identified this week.						
8	5/6/11	1) NO RISKS	No risks identified this week.						
9	5/13/11	1) NO RISKS	No risks identified this week.						
10	5/20/11	1) NO RISKS	This risk was moved to the RMP list per the direction of ASU						
11	5/27/11	2) CLIENT ISSUE / IMPACT	Please describe the details of the risk: 1. Pricing based on design details has come in higher than the Allowance used at time of contract. 2. JED is reviewing pricing supplied and details behind differences to ascertain correctness of price. Upon completion, pricing will be reviewed with design team. 3. The project team. 4. Unknown at this time. 5. The allowances came in over budget due to various items (material cost increases, changes in the scope of the item, errors in drawings, etc.). The issues and pricing are currently being worked through by the architect and JED to reduce cost overrun. Since the amount has not been determined, it does not meet criteria of risk set by program, so JED has removed it from the risk tab and added it to the RMP tab. They are being added (see below) as individual risks by Allowance number as they are complete in lieu of being lumped together here. This item will be closed.	7/15/11	7/8/11 - moved to RMP tab as noted in risk details Closed 9/2/11	0	See individual items		1
12	6/10/11	1) NO RISKS	This risk was moved to the RMP list per the direction of ASU						
13	6/10/11	1) NO RISKS	This risk was moved to the RMP list per the direction of ASU						
14	6/17/11	1) NO RISKS	No risks identified this week.						
15	6/24/11	1) NO RISKS	No risks identified this week.						

NO	DATE ENTERED	RISK CATEGORY	RISK DETAILS 1. What is the risk / why was it unexpected? 2. What will be done / what is plan to minimize this risk? 3. Who is responsible for resolving the issue? 4. What is an estimated impact of the risk? 5. Any updates to this risk (if applicable)	PLANNED RESOLUTION DATE	ACTUAL DATE RESOLVED	OVERALL DURATION IMPACT	OVERALL COST IMPACT	CHANGE ORDER NUMBER	PM SATISFACTION RATING
16	7/1/11	5) UNFORESEEN IMPACT	<p>Please describe the details of the risk:</p> <ol style="list-style-type: none"> During drilling of the geothermal wells, the driller has encountered a void in the field in the SE corner. To date, they have lost a drill bit in one of the holes and drilling mud in two others in the field. We are working to identify the extent of the field. It was unexpected due to being an Unforeseen condition. As noted, we are working to identify the extent of the field and will then request guidance from the engineer with regards to relocation of the holes that are affected. To minimize risk, we have held off drilling in the supposed area as part of trying to locate the extent of the void. Currently, the ball is in the contractor's court until such time as the field is identified. See the column to the right. 7/22/11 Update. There are 4 holes to date with issues. One has been corrected. One is lost and we need the State back to move forward. The third one has been successfully grouted and redrilling will happen next week. The last hole will be grouted early next week. 7/29/11 Update: We are still waiting to here form the state on hole 204. Hole 194 is complete. Hole 200 is grouted - drilling to follow. 8/5/11 Update - Holes 200 and 194 are complete. Waiting to hear from MDH on hole 204. 8/12/11 Update. All work is complete and pricing is in for review. In addition to the issues with the three holes noted above, fluid loss due to voids was encountered during drilling of 15 additional holes. 9/16/11 Update. All holes are complete. Job was impacted by rework at three holes and added cost due to loss of fluid on 12 holes. A change order has been issued for the costs, see amount to the right. 	8/1/11	9/14/11	0	\$63,789	17	
17	7/8/11	5) UNFORESEEN IMPACT	<p>Please describe the details of the risk:</p> <ol style="list-style-type: none"> The Minnesota State Government shut down over a budget impasse. The electrical inspection is being done by an independent contractor for the State of MN. He can not work until the State budget is settled an the Government opens for business. We can proceed with the rough in for the SOG and SOD in area A. We can also continue with the block rough in areas B1 and B2. We can continue with all work up to the point where we begin to cover electrical. I would assume we can do roofing as long as there is no conduit running between the membrane and deck. Immediate impacts would be no underground (duct banks, direct bury, etc), no SOG or SOD work in any other areas. No drywall or ceilings can be done (which hopefully we have a budget before then). We have already talked to the inspectors and the City of New Hope. We do not have the choice to use an independent contractor - the current inspector is an independent contractor. The state has told the City that short of a referendum by the council (which we figure would take more time than the budget should), we cannot cover up electrical work until it is inspected by the state. Nothing more we can do to control or minimize the risk. The Governor of Minnesota and State of Minnesota House and Senate No way to estimate at this time. 7.22 11 Update. Special session is ongoing with a deadline of 7/21/11 to get everything passed. Hopefully State will be open for business next week. 7/29/11 Update - The state is back in business and inspectors are back working without impact. 	7/25/11	7/25/11	0	0		

NO	DATE ENTERED	RISK CATEGORY	RISK DETAILS 1. What is the risk / why was it unexpected? 2. What will be done / what is plan to minimize this risk? 3. Who is responsible for resolving the issue? 4. What is an estimated impact of the risk? 5. Any updates to this risk (if applicable)	PLANNED RESOLUTION DATE	ACTUAL DATE RESOLVED	OVERALL DURATION IMPACT	OVERALL COST IMPACT	CHANGE ORDER NUMBER	PM SATISFACTION RATING
18	7/15/11	1) NO RISKS	No risks identified this week.						
19	7/22/11	4) DESIGN ISSUE / IMPACT	Please describe the details of the risk: 1. Allowance Item 1 and 2 were for changes to doors and hardware per Code official reviews. Costs were over the allowance due to differences in changes from allowance review and final code requirements 2. It will be built per code. / Plan to minimize risk was inclusion of alternate at time of contract.	7/18/11	7/18/11	0	\$7,788	3	10
20	7/22/11	2) CLIENT ISSUE / IMPACT	Please describe the details of the risk: 1. Allowance Item 4 was for the addition of a trustwater system in the kitchen, which was a change in the scope. Final costs came in under the allowance. 2. The pricing for the system was accepted by the owner and included in the contract.	7/18/11	7/18/11	0	-\$2,405	4	10
21	7/22/11	4) DESIGN ISSUE / IMPACT	Please describe the details of the risk: 1. Allowance Item 8 was for the addition of non-rated access panels in the kitchen exhaust system. The subcontractor was able to minimize the cost by including the doors as a no cost change in the contract.	7/18/11	7/18/11	0	-\$2,300	5	10
22	7/22/11	4) DESIGN ISSUE / IMPACT	Please describe the details of the risk: 1. Allowance Item 9 was for changes to the size and make up of ERU No. 3. During the allowance setting meeting, the pricing was provided to enlarge ERU No. 2. When the drawings were issued, ERU No. 3 was the one enlarged. This unit is an exterior unit and thus more expensive. 2. The owner accepted the pricing and a change order was issued.	7/18/11	7/18/11	0	\$38,189	7	10
23	7/22/11	2) CLIENT ISSUE / IMPACT	Please describe the details of the risk: 1. Allowance items 12, 13 and 14 were combined into one issue. Items 12 and 13 involved revisions to the ductwork of the air supply and exhaust and toilet exhaust systems due to code review comments. Allowance 14 was for the addition of a ionization system - a change in scope. The pricing for the three items came in under the budget set in the allowance. 2. The owner is proceeding with all of the changes.	7/18/11	7/18/11	0	-\$1,437	6	10
24	7/22/11	4) DESIGN ISSUE / IMPACT	Please describe the details of the risk: 1. ASI 2 was issued to change some storm water piping sizes due to code review comments. 2. Piping size was changed.	7/18/11	7/18/11	0	\$2,886	1	10
25	7/22/11	4) DESIGN ISSUE / IMPACT	Please describe the details of the risk: 1. ASI 8 was issue dot add door B212 to the door schedule. It was deleted sometime during the design process. 2. Door was added to the schedule.	7/18/11	7/18/11	0	\$2,145	2	10
26	7/29/11	1) NO RISKS	No risks identified this week.						
27	8/5/11	1) NO RISKS	No risks identified this week.						
28	8/12/11	4) DESIGN ISSUE / IMPACT	Please describe the details of the risk: 1. Proposal request 7 was issued to provide piping chases in the data/server rooms in lieu of letting pipe be exposed in the space. The pipes would have been exposed due to the room needed to move around a beam under the floor. 2. The pricing was accepted and the chases will be built.	8/9/11	8/9/11	0	\$1,621	8	10

NO	DATE ENTERED	RISK CATEGORY	RISK DETAILS 1. What is the risk / why was it unexpected? 2. What will be done / what is plan to minimize this risk? 3. Who is responsible for resolving the issue? 4. What is an estimated impact of the risk? 5. Any updates to this risk (if applicable)	PLANNED RESOLUTION DATE	ACTUAL DATE RESOLVED	OVERALL DURATION IMPACT	OVERALL COST IMPACT	CHANGE ORDER NUMBER	PM SATISFACTION RATING
29	8/12/11	2) CLIENT ISSUE / IMPACT	Please describe the details of the risk: 1. PR 6 was issued to revise the door schedule and make owner requested changes. Unexpected due to change in scope. 2. Door types are changed. Costs minimized by close review of original door/hardware revisions	8/9/11	8/9/11	0	\$1,551	9	10
30	8/12/11	4) DESIGN ISSUE / IMPACT	Please describe the details of the risk: 1. Door sizes into the gym were incorporated in to the contract drawings at the wrong size. ASI 11 changed the door sizes. 2. Door frames were reordered the correct size. Original frames were already on site.	8/9/11	8/9/11	0	\$10,417	10	10
31	8/19/11	5) UNFORESEEN IMPACT	Please describe the details of the risk: 1. Contaminated soil was found in the area north of Area A where the geothermal well trenching is ongoing. 2. Braun was called in to test the material. The material was found to have some oil based contaminant, but not enough to be removed. It will be used under the paving. 3. The project team 4. At this time, for the JED contract, \$0. Braun's contract is with the owner. I am sure there will be a bill for the testing, but I won't see it. 5. Closed as a no cost issue for JED. Material will be used under parking to contain on site. I do not know if there are any costs for the owner from Braun for testing.	8/19/11	8/23/11	0	\$0	N/A	10
32	8/26/11	1) NO RISKS	No risks identified this week.						
33	9/2/11	5) UNFORESEEN IMPACT	Please describe the details of the risk: 1. Due to the way above average rainfall this year on the site, we are having issues with the on site material being used for pipe bedding and backfill. This was unforeseen because the rain quantities are way above normal. There is also the inconsistency when dealing with soil (some have areas have had issues, others have not been a problem). 2. With regard to pipe bedding, we are bringing in offsite material. We have asked for direction from the civil engineer on (1) what do to with left over material (from use of offsite sand), (2) direction on how to address high moisture content on the back fill we need to reach to 100% density on in final 3' lift under paving and (3) direction on how to address high moisture content on the lower levels of back fill (up to final 3') we need to reach 95% density. 3. It will require a team review and decision. 4. To be determined after review with the engineer. 5. 9/9/11 - Over the past week, we have completed multiple areas without compaction issues. Sand is still required at the bottom of the trenching.	9/9/11		0	\$15,000		
34	9/9/11	4) DESIGN ISSUE / IMPACT	Please describe the details of the risk: 1. The terrazzo for the project is thin set directly on the concrete. In some of the terrazzo areas, there is underslab heating. The concrete subcontractor noted in the coordination meeting a concern with the concrete cracking in the future above the heating tubes. If the slab under the terrazzo cracks, the crack will be transmitted through the terrazzo. 2. Wire mesh will be added over the tubes under the terrazzo to help control cracking. 3. The project team reviewed it the coordination meeting. The designers reviewed the concern and added the mesh. 4. (A) Cost of the mesh (TBD) and (B) future cracking 5. New risk	9/19/11		0	\$1,500		

NO	DATE ENTERED	RISK CATEGORY	RISK DETAILS 1. What is the risk / why was it unexpected? 2. What will be done / what is plan to minimize this risk? 3. Who is responsible for resolving the issue? 4. What is an estimated impact of the risk? 5. Any updates to this risk (if applicable)	PLANNED RESOLUTION DATE	ACTUAL DATE RESOLVED	OVERALL DURATION IMPACT	OVERALL COST IMPACT	CHANGE ORDER NUMBER	PM SATISFACTION RATING
35	9/16/11	4) DESIGN ISSUE / IMPACT	This change order was an adjustment to Owner Change Order No. 7 to correct for some work that was in the base contract.	9/14/11	9/14/11	0	-\$6,923.00	11	10
36	9/16/11	4) DESIGN ISSUE / IMPACT	Please describe the details of the risk: 1. ASI No. 9 was issued. It added some VAV's, revised some HVAC ducting and revised the control sequencing. 2. The changes have been implemented as directed by ASI 9. 3. The project team 4. See amount to right.	9/14/11	9/14/11	0	\$24,795.00	12	10
37	9/16/11	4) DESIGN ISSUE / IMPACT	Please describe the details of the risk: 1. Allowance items 5, 6 and 7 were combined into one issue. All three items involved code revisions - to the storm and sanitary sewer systems. 2. The revisions required by the code review were made to the project plans. 3. The project team 4. See amount to right.	9/14/11	9/14/11	0	\$14,738.00	13	10
38	9/16/11	4) DESIGN ISSUE / IMPACT	Please describe the details of the risk: 1. Allowance items 15. This allowance was to cover changes to the project that were incorporated into the Technology Package and not originally in our scope of work. 2. Rough in requirements in our scope of work have been revised per the Technology package with respects to added fire alarm requirements 3. The project team 4. See amount to right.	9/14/11	9/14/11	0	\$11,058.00	14	10
39	9/16/11	4) DESIGN ISSUE / IMPACT	Please describe the details of the risk: 1. The risk was added ductwork above ceiling in Room B117. It was identified as part of the MEP coordination meetings. It was unexpected due to the amount of added ductwork required to reroute in the room. 2. The duct was rerouted in as efficient a manner as possible. 3. The project team as part of the MEP coordination meetings. 4. See amount to the right.	9/14/11	9/14/11	0	\$5,476.00	15	10
40	9/16/11	4) DESIGN ISSUE / IMPACT	Please describe the details of the risk: 1. The risk was a fire sprinkler revision and added lights as part of the MN Health Department review. 2. The changes noted (added check valve and light fixtures) will be added as required. 3. The project team. 4. See the amount to the right.	9/14/11	9/14/11	0	\$3,258.00	16	10
42	9/16/11	4) DESIGN ISSUE / IMPACT	Please describe the details of the risk: 1. The wiring for the transformer was sized too small in the original design. 2. The wiring has been upsized. The design was reviewed to minimize the change and the wire changed to copper to allow use of the existing conduit. 3. The project team 4. See the amount to the right.	9/14/11	9/14/11	0	\$32,241.00	18	10
43	9/23/11	1) NO RISKS	No risks identified this week.						
44	9/30/11	1) NO RISKS	No risks identified this week.						

NO	DATE ENTERED	RISK CATEGORY	RISK DETAILS 1. What is the risk / why was it unexpected? 2. What will be done / what is plan to minimize this risk? 3. Who is responsible for resolving the issue? 4. What is an estimated impact of the risk? 5. Any updates to this risk (if applicable)	PLANNED RESOLUTION DATE	ACTUAL DATE RESOLVED	OVERALL DURATION IMPACT	OVERALL COST IMPACT	CHANGE ORDER NUMBER	PM SATISFACTION RATING
45	10/7/11	4) DESIGN ISSUE / IMPACT	RISK DETAILS 1. The storm drain on the south side as shown is located between a fiber optic truck line and a high pressure main. The fiber optic line was not accounted for in the design and conflicts with the piping run location. 2. We are currently working on identify options for the design team to consider in rerouting the line. This would include running it in the street, relocating the line north and moving the pond or getting as easement from the property owner to the east. 3. The project team 4. The impact is still being researched. 5.	9/11/11		0			

Intermediate District 287

Weekly Risk Report

October 7, 2011

Project Name: North Education Center	Risk Rating: <u>1.4</u>
Project ID: 12/1/2010	Percent Complete: <u>59%</u>
Contractor: JE Dunn	Overall PM Risk Satisfaction: <u>9.6</u>
Project Type: General Construction	Risks: <u>26</u>
Award Method: RFP - PIPS Best Value	Risks Unresolved: <u>4</u>
	Risks resolved but no Change Order: <u>3</u>

Cost Analysis

Allocated Funds: \$27,100,000
 Awarded Cost: \$25,987,230

Potential Cost Increases: \$223,387
 Potential Final Cost: \$26,417,504

Actual Cost Increases: \$206,887

Actual Final Cost: \$26,194,117

Percent Increase in Cost: 0.8%

Contractor Change Order Rate: 0.0%

Non-Contractor Change Order Rate: 0.8%

Schedule Analysis

Notice to Proceed Date: 3/24/2011
 Original Completion Date: 8/24/2012

Potential Project Delays: 0
 Potential Completion Date: 8/24/2012

Actual Project Delays: 0

Actual Completion Date: 08/24/12

Percent Delayed: 0.0%

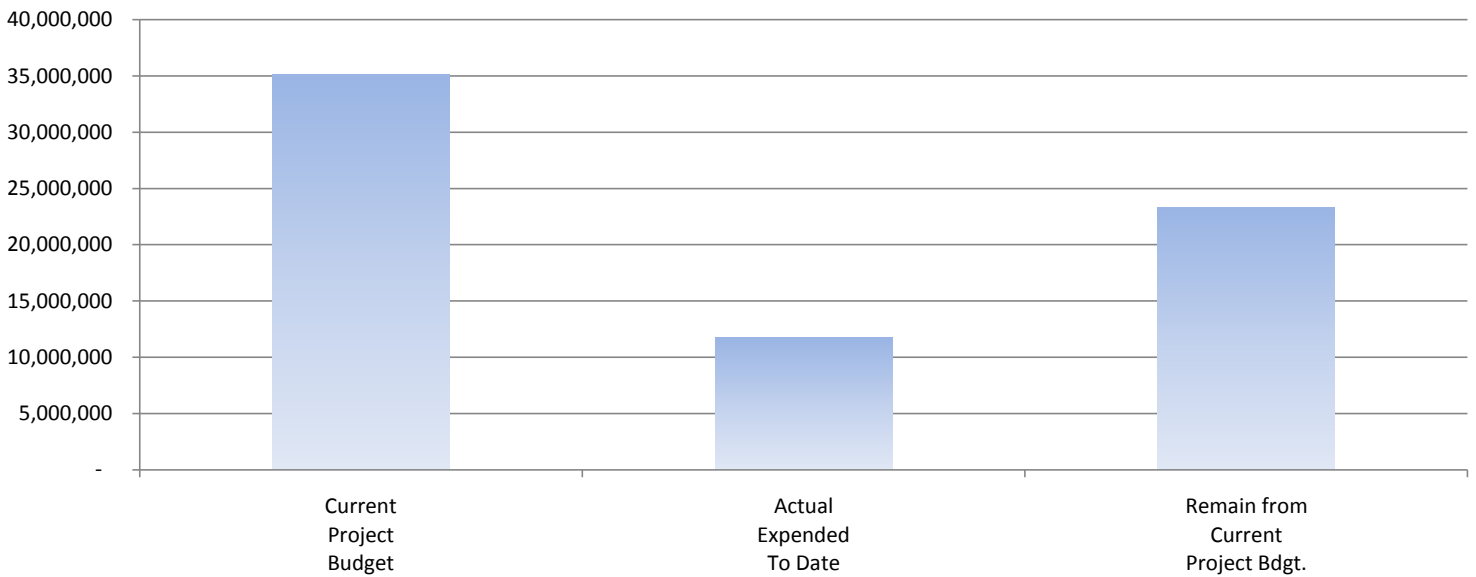
Contractor Delay Rate: 0.0%

Non Contractor Delay Rate: 0.0%

Project Schedule Analysis	Total Number of Risks	Potential Schedule Impacts	Potential Cost Impacts	Actual Schedule Impacts	Actual Cost Impacts
1) NO RISKS	17	0	\$ -	0	\$ -
2) CLIENT ISSUE / IMPACT	5	0	\$ -	0	\$ (2,291)
3) CONTRACTOR ISSUE / IMPACT	0	0	\$ -	0	\$ -
4) DESIGN ISSUE / IMPACT	17	0	\$ 1,500	0	\$ 145,389
5) UNFORESEEN IMPACT	4	0	\$ 15,000	0	\$ 63,789
	26	0	\$16,500	0	\$206,887

ISD 287						
NEC Project- Finance Report:						
(thru 9/30/11)						
Crs	Category	Original Project Budget	Approved Contingency Use	Current Project Budget	Actual Expended To Date	Remain from Current Project Bdgt.
500	Land Purchase	1,175,000	-	1,175,000	1,182,400	(7,400)
500	Construction Cost	27,475,252	925,301	28,400,553	8,825,233	19,575,320
501	Design & Consultant Fees	2,208,411	-	2,208,411	1,580,358	628,053
502	Owner Administrative Costs	311,066	-	311,066	198,264	112,803
503	Furnishings, Fixtures & Equipment	2,572,239	-	2,572,239	-	2,572,239
500	Construction Contingency	1,357,613	(925,301)	432,312	n/a	432,312
		35,099,581	0	35,099,581	11,786,254	23,313,327

**NEC Project- Finance Report
Project work through 9/30/11**



Contingency Use:						
Description	Amt.	To	Aprvl. Date	Approved By		
Beginning Balance	1,357,613					
- Tree removal for site prep	\$ 3,150	Doboszanski & Sons	9/23/2010	Admin		
- Site fencing	11,800	Hansen Bros. Fence	4/19/2011	Committee		
- Soil correction- Phase I	36,570	Doboszanski & Sons	4/28/2011	Comm/Board		
- Hydrant removal- east side	2,486	Doboszanski & Sons	4/28/2011	Admin		
- AIA Chg Ordr 1- sewer pipe size	2,886	JE Dunn	7/19/2011	Admin		
- AIA Chg Ordr 2- door revisions	2,145	JE Dunn	7/19/2011	Admin		
- AIA Chg Ordr 3- allow. items 1 & 2	7,788	JE Dunn	7/19/2011	Admin		
- AIA Chg Ordr 4- electr. revisions	(2,405)	JE Dunn	7/19/2011	Admin		
- AIA Chg Ordr 5- kitchen exhaust	(2,300)	JE Dunn	7/19/2011	Admin		
- AIA Chg Ordr 6- ductwork revisions	(1,437)	JE Dunn	7/19/2011	Admin		
- AIA Chg Ordr 7- changes in ERU #2	38,189	JE Dunn	7/28/2011	Comm/Board		
- AIA Chg Ordr 8- pipe chase/cabing	1,621	JE Dunn	8/10/2011	Admin		
- AIA Chg Ordr 9- door change	1,551	JE Dunn	8/10/2011	Admin		
- Demountable wall upgrade	664,409	Hendricksen PSG	8/25/2011	Comm/Board		
- AIA Chg Ordr 10- enlarge frames	10,417	JE Dunn	8/25/2011	Committee		

Long Term Facility Space Needs

North Education Center Option 3 approx. 157,000 sq. ft

- Hosterman Elementary
- CIP & SUN - full
- STRIVE/OPTIONS/INVEST MS
- INVEST/Venture
- North Vista and Daycare
- Maximum options for support space
- Career-Tech dedicated space equitable with SEC
- Reading lab dedicated space equitable with SEC
- Bren Road OPTIONS High School and Strive Programs (Keep OPTIONS program at Bren)
- SAFE, most students will attend NEC
- Potential on-site day treatment
- Potential co-located County services

Shady Oak Crossing (21,400 sq. ft.) or Northwest Tech (24,000 sq. ft.) avg. 22,700 sq. ft.

- One leased site vacated and moved to NEC
- One site remains leased
- Both sites remain leased for the foreseeable future

174,700 Total Sq. Ft.

- 157,000 owned (NEC)
- 45,400 leased (Shady Oak & NWTC)

Background for Discussion

Special Education

- Special Education enrollment continues to grow.
- Surveyed member district special education directors attributed program growth beyond their predictions to:
 - High mobility of students, with families moving into their communities,
 - Increase in homeless and group home students
 - Increase in open enrollment students
- The impact of Hennepin County cuts, for example, shortened stays in residential facilities, impacts special education enrollment growth.
- Many special education programs have been closed to non-members since January.
- Additionally some late year member district referrals were not able to be accommodated.

Care and Treatment

- The addition of 4 new Care and Treatment programs has increased our enrollment by 130 students. One program, West Academy, is located in the vacated county space at Bren Road, other programs are located in space owned or leased by the providing agency.

Area Learning Center

- An anticipated partnership for truancy programming between Hennepin County and our ALC programs will increase ALC enrollment.
- The Edina Sober School will be closing, causing anticipated enrollment growth in the City West Alternative Program.

Overall Costs

- Leased spaced contributes to the overall lease levy in a less predictable way than owned space.
- Additional space to accommodate program growth either by retaining the Shady Oak Crossings lease beyond 2012-2013, identifying new lease space or major additions or modifications to currently owned or leased spaces, will increase our total lease costs and the related levy.

Summary

- Because of the additional Care & Treatment Programs; and, because of increased enrollment at NEC, SEC and Edgewood, additional space will be needed for the 2013-2014 school year.

Reviewed by School Board 8/26/10

Revised 9/28/10

Revised 2/2/11

Revised 10/17/11 (Revisions are in green)

1. NEC still remains at capacity when it opens
2. SEC is at capacity
3. Edgewood is nearing capacity



On Time and On Budget



District 287 | North Education Center Sky Camera

Size: 157,521 sq. ft. – 3 floors

Land: 10 acres

Architect/Engineer: TSP, Inc.

General Contractor: J.E. Dunn Construction

Timeline and Progress

- | | |
|--------------|--|
| October 2011 | <ul style="list-style-type: none"> • Construction – approximately 45% complete • The geo-thermal well field 100% installed • Exterior brick – 50% installed • Roof – 75% installed |
| July 2012 | <ul style="list-style-type: none"> • Substantial Completion |
| August 2012 | <ul style="list-style-type: none"> • Occupancy |

Budget & Economic Impact

- Approximately 80 workers on site every day
- \$430,000 or 30% of construction contingency remains including the demountable wall system (DIRTT); 79% remains excluding DIRTT walls.
- Based on data from the Associated General Contractors of MN (AGC), for every \$47,600 of construction costs, there is 1 new job created. With \$26M in construction costs we anticipate 546 jobs created; about 1/3 in construction and 2/3 in tangential/indirect/community jobs.

Programs/Enrollment

- Programs planned for NEC are full to capacity
- Across District 287, 5 new Care & Treatment programs opened in the fall 2011 impacting program placement at NEC
- Enrollment will determine the continuation and possible expansion of leased sites (Shady Oak & Northwest Tech Center) in 2013 and beyond

Mission

District 287's mission is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

Fact Sheet

School Board Planning Calendar 2011

1 st Meeting of the Month	2 nd Meeting of the Month
JULY 28, 2011 <i>(Only one Board meeting this month!)</i>	
C-Train Update Health and Medical Bucket NEC Facility Committee Report	Financial Report June Legislative Session Review & Implications for District Operations
AUGUST 25, 2011 <i>(Only one Board meeting this month!)</i>	
Administrative Services PLC Financial Report July Report on Crisis Planning (Michelle Axell – 10 minutes) Determine NEC Size & Cost Option Board Bucket Policies Furniture Project	Approval of Cash Flow Borrowing Resolution NEC Facility Committee Report School Start Up Program Report “Top Things Board Members Should Know About Our 2011-2012 Start-Up” (Colleen, Laura, and Jane) Negotiations
SEPTEMBER 8, 2011 Superintendent Goals	SEPTEMBER 22, 2011 Financial Report August NEC Facility Committee Report Report on Crisis Planning
OCTOBER 13, 2011 CLP Presentation – Ben S. from TIES Deaf/Hard of Hearing – Mary Hartnett “What the Board Needs to Know About Regional Curriculum Orders and Resulting Savings”	OCTOBER 27, 2011 Financial Report September Strategic Plan Update/Innovative Coach NEC Facility Committee Report
NOVEMBER 10, 2011 <i>(Only one Board meeting this month!)</i>	
Financial Report October OPEB Reporting & Funding Food Service Resolution Community & Visitors Bucket (CV) First Read	Prior Year Unaudited Fund Balance Report NEC Facility Committee Report Facilities Management Update Written NEC Update
DECEMBER 8, 2011 <i>(Only one Board meeting this month!)</i>	
Financial Report November NEC Facility Committee Report Moodle Hub Community & Visitors Bucket (CV) Second Read	Prior Year Audit Review Legislative Initiatives FY12 Budget Adjustment

INFORMATIONAL ITEMS TO REMEMBER:

** Pay Equity Report - (every three years - due in January 2012)
 Board TLC

Board role in setting/supporting goals
 Community use of Facilities Bucket

School Board Planning Calendar 2012

****TENTATIVE DATES****

1 st Meeting of the Month		2 nd Meeting of the Month	
JANUARY 12, 2012 (MSBA Leadership Conference) Organizational Meeting Oath of Office Election of Board Officers FY11 Audit		JANUARY 26, 2012 Financial Report December NEC Facility Committee Report Legislative Initiatives Strategic Plan Review & Measurement Report Pay Equity Report	
FEBRUARY 9, 2012 Superintendent Mid-Year Evaluation Update Communication & Records Bucket (CR) First Read		FEBRUARY 23, 2012 Financial Report February Staff Reduction ULA Resolution Changes for following Yr FY12 Budget Revision & FY13 Budget Assumptions Program Withdrawal Report Diversity Report Communication & Records Bucket (CR) Second Read	
MARCH 8, 2012 Curriculum & Instruction Bucket (CI) First Read New Itinerant Service Model		MARCH 22, 2012 Financial Report February NEC Facility Committee Report Program Reduction Resolution Reduction ULA for tenured staff FY2012 Preliminary Budget Update Curriculum & Instruction Bucket (CI) Second Read	
APRIL 26, 2012 (Only one Board meeting this month!)			
Spotlight DVD Presentation Financial Report March Proposed District 287 School Calendar 2012-2013		NEC Facility Committee Report Long Range Facilities Planning Presentation	
MAY 10, 2012 PBIS Data Update Diversity & Recruitment Report Safety Planning Bucket (SP) First Read		MAY 24, 2012 Financial Report April Audit Open Items & Requirements changes Staff Reduction ULA Resolution PLC Data Report Highlights Non- Tenured Non-Renewals & Probationary Non-Licensed Clerical Layoffs NEC Facility Community Report Safety Planning Bucket (SP) Second Read	
JUNE 14, 2012 Superintendents Evaluation Financial Planning & Operations Bucket (FPO) First Read Facilities Use & Planning (FUP) Bucket First Read	Financial Report May PLC Data Report 2012-13 Budget NEC Facility Committee Report Attachment 10 Performance Criteria & Health & Safety Facilities Use & Planning (FUP) Bucket Second Read	JUNE 28, 2012 Final ULA Resolution for Licensed Staff Board Evaluation Health & Safety Assessment 99 Report Superintendent & School Board Evaluation to plan for Board Retreat outcomes Financial Planning & Operations Bucket (FPO) Second Read	

INFORMATIONAL ITEMS TO REMEMBER:

**** Pay Equity Report - (every three years - due in January 2012)**
Board TLC

Board role in setting/supporting goals
Community use of Facilities Bucket

INTERMEDIATE DISTRICT 287
October 27, 2011
SCHOOL BOARD CALENDAR

October 2011				
27	Thursday	General Board Meeting	6:30PM	Board Rm
November 2011				
01	Tuesday	Local 2209/Board Breakfast	7:00AM	DSC-Rm 316
03	Thursday	Epsilon Family Night	5:00PM	Epsilon
10	Thursday	General Board Meeting	6:30PM	Board Rm
22	Tuesday	Get on the Bus (ALC's)	8:30AM	DSC
December 2011				
08	Thursday	General Board Meeting	6:30PM	Board Rm
TENTATIVE DATES				
January 2012				
10	Tuesday	Local 2209/Board Breakfast	7:00AM	DSC-Rm 316
12	Thursday	General Board Meeting (<i>MSBA Leadership Conf.</i>)	6:30PM	Board Rm
26	Thursday	General Board Meeting	6:30PM	Board Rm
February 2012				
07	Tuesday	Get on the Bus (TBN)	8:30AM	DSC
09	Thursday	General Board Meeting	6:30PM	Board Rm
23	Thursday	General Board Meeting	6:30PM	Board Rm
25	Saturday	Destination Imagination West/Southwest Metro Regional Tournament	TBD	Maple Grove HS
March 2012				
08	Thursday	General Board Meeting	6:30PM	Board Rm
20	Tuesday	Local 2209/Board Breakfast	7:00AM	DSC-Rm 316
22	Thursday	General Board Meeting	6:30PM	Board Rm
April 2012				
12	Thursday	Epsilon Family Night	TBD	Epsilon
14	Saturday	Destination Imagination State Tournament	TBD	Champlin Park HS
25	Wednesday	Honors Mentor Connection Scholar's Forum	TBD	TBN
26	Thursday	General Board Meeting	6:30PM	Board Rm
May 2012				
10	Thursday	General Board Meeting	6:30PM	Board Rm
24	Thursday	General Board Meeting	6:30PM	Board Rm
June 2012				
01	Friday	Prairie Center Academy (PCA) Graduation	10:00AM	EP Cmmnty Center
04	Monday	North Vista Education Center Graduation	7:00PM	North Vista

05	Tuesday	City West Academy Graduation	10:00AM	Shady Oak
07	Thursday	Edgewood Education Center Graduation	TBD	Edgewood
14	Thursday	General Board Meeting	6:30PM	Board Rm
28	Thursday	General Board Meeting	6:30PM	Board Rm

◆ Board Facilities Committee Meeting - Third Tuesday of the Month

◆ Board Facilities Committee Meeting - Second Tuesday of the Month

◆ General Board Meeting – Date Change

◆ New Event

UNIFLYER

SEPT/OCT 2011

In This Issue

President's
Welcome Back

Page 1

2209 Facebook
Launch

Twitter, too.
Page 2.

Member Activism
& Opportunities

Page 2

Union 101:
Who's my rep?

Page 2

Negotiations
Update

Page 1

Events Calendar

Page 2



Local 2209 President
Bruce Mulder

Welcome!

To all the returning Local 2209 members and all of the new Local 2209 members who signed up during their orientation - Welcome to the 2011-2012 school year. As members of Local 2209, we are part of a professional community of over 600 District 287 employees, 70,000 public education employees in Education Minnesota, 1,000,000 in the American Federation of Teachers (AFT), and 3,000,000 in the National Education Association (NEA).



District 287 employees turned out in good spirits to the Local 2209 "Spring Fling" in St Louis Park.

Through our membership in these organizations, we are connected to our fellow educators in our District, across Minnesota, and throughout the United States.

The thing that all Union members have in common is that we are all the practitioners in our profession. We are the ones who do the day-to-day work to ensure the highest quality education possible for the children and young people we see face-to-face every day in our schools. We are responsible for the daily activities that effectively implement the plans and policies of our schools. We all know and see Local 2209 members who are performing hundreds of little (and not-so-little) miracles every day with the students they serve in each of the District 287 programs. I think you'll find that every day you are working side-by-side with some of the most talented educators you could hope to meet.

Our Union, along with the Union organizations at the state and national levels, has the opportunity to advocate for the things practitioners need to ensure the best possible outcomes for our students: optimum working conditions that attract and retain the best and the brightest staff to public education, the opportunity to be the voice of the practitioner in public education policy decisions, and high-quality professional development.

Thank you for all you do to support our Union, our profession, and our fellow professionals through your Union membership. As Education Minnesota President Tom Doohar says, "In Solidarity!" Or, as Red Green says, "I'm pullin' for ya. We're all in this together."

Have a great year and visit our Facebook page and tell us about the great things you and your fellow members have been up to.

NEGOTIATING TEAMS
for District 287 and Local 2209 have commenced interspace bargaining for the 2011-13 contract. Meetings have been held on June 24, September 2, and September 14, with the next session scheduled for October. Remember to thank our negotiators for all their hard work!

**ON PAGE 2:
"LIKE" 2209
AND WIN \$25**

2011-12 General Membership Meetings Calendar

October 12, 2011

- Negotiations Update
- Facebook Drawing
- LCAT Committee

December 14, 2011

- Nominate Delegates to 2012 EdMN Representative Convention
- Negotiations Update

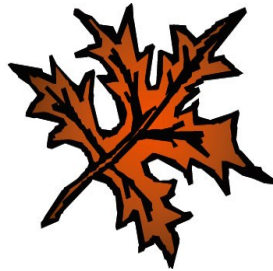
February 5, 2012

- Nominate Delegates to NEA & AFT Conventions
- Closing of nominations for Local 2209 President, Treasurer, Executive Officer A
- Negotiations Update

April 18, 2012

- Approval of 2209 Budget
- Finalize "Spring Fling" plans.
- Negotiations Update (if necessary).

General Membership Meetings are held at the Minnetonka Community Center 4600 Minnetonka Blvd, Minnetonka, MN 4:30-6:00pm Refreshments provided. Stay tuned to your e-mail and Uniflyers for updated agendas.



Thank you, Active Members!

This past Summer has been a busy one for 2209 membership. We sent members to the NEA Representative Assembly in Chicago, IL, the AFT Teach Conference in Washington, D.C., and we had 15 people attend Education Minnesota's Summer Seminar in St Joseph, MN. Thanks to our members, District 287 had more representatives at Summer Seminar than any other district.

Opportunities for involvement are ongoing! Please consider joining us for:

- Metro Area Council Meeting - September 27
- Education Minnesota Political Conference - November 19, 20

Contact Bruce Mulder if you'd like to attend: bhmulder@district287.org

The UNIFLYER is published by Local 2209 Communications Coordinator Ben Drewelow. Badrewelow@district287.org

UNION 101

Who do I talk to?

Your contact person for all 2209 business is your **Site Rep**. Have questions about your membership status, dues, or member benefits? Your site rep can help with this and much more!

New 287 sites – stay tuned, 2209 is working on a Site Rep for you.

- NEC @ Sandburg
Deb Barnes
debarnes@district287.org
- SEC – Itenerant Interpreters & World Language Staff
Sue Peterson
smpeterson@district287.org
- SEC – South Vista & WAVE
Patti Sanner
pjsanner@district287.org
- SEC – All other programs
Ann Verdigan
alverdigan@district287.org
- Northwest Tech
Cindi Woehnker
cawoehnker@district287.org
- Prairie Center Alternative & City West
Paul Bennett
pabennett@district287.org
- Edgewood & VET Northland
Cindy Brose
cmbrose@district287.org
- Henn. Tech. College – Eden Prairie
Jeff Goergen
jgoergen@district287.org
- North Vista
Eric Michelsen
ejmichelsen@district287.org
- Bren Road
Mary Neiman
mcneiman@district287.org
- Hennepin County Home School
Bonnie Rinker
bmrinker@district287.org
- District Service Center
2209 needs a rep for the DSC. Contact Lois Lillie if interested. lalillie@district287.org



Like

2209

...but please, don't do it at work :-)

Members, I think I speak for us all when I say we truly appreciate one another for the wonderful work we do for students and families in District 287 programs. We are premier providers.

But we aren't just educators; we're coaches, athletes, musicians, volunteers, world travelers, writers, and more. 2209 has launched [Facebook \(Local 2209\)](#) and [Twitter \(EdMN2209\)](#) pages to share our members "greatness" and build community among one another.

By October 12, "LIKE" or "FOLLOW" 2209 and you'll be entered in a drawing to win 1 of 3 \$25 gas cards!

