

Intermediate District 287

Responsive. Innovative. Solutions.



Intermediate District 287

Regular Meeting

Thursday, June 25, 2009 6:30 PM

Intermediate District 287 School Board Meeting Agenda

Thursday, June 25, 2009 at 6:30 PM
Regular Meeting
District Service Center Board Room

1. CALL TO ORDER
2. LABOR NEGOTIATIONS (Closed Session) 4
The school Board may hold a closed meeting to consider strategy for labor negotiations. Minn. Stat. §13D.03.
3. APPROVAL OF GENERAL MEETING AGENDA 10
* General Meeting Agenda for June 25, 2009
4. OPEN FORUM
5. APPROVAL OF CONSENT AGENDA 12
* General Board Meeting Minutes from June 11, 2009 *
Routine Human Resource Activities for June 25, 2009
6. SHARE THE SUCCESS & RECOGNITIONS - None
7. SUPERINTENDENT'S REPORT 19
* Innovation in Transition-Aged Youth Employment Grant *
Summer Academy
8. INSTRUCTIONAL REPORT - None
9. ADMINISTRATIVE SERVICES REPORT
A. Financial Report 20
* Routine Monthly Finance & ADM Activities Report
* Adoption of the FY10 Budget
* Refinance of Bren Road Lease Purchase
* Qualified School Construction Bond Resolution
* North Area Facilities Update
B. Facilities Report 58
* 99 Performance Criteria/Assessment Results, Finding
* Hosterman Lease Agreement
C. Human Resource Report - None

- 10. BOARD BUSINESS
 - A. Superintendent Evaluation
 - * Superintendent Evaluation Report
 - B. Policy Review & Revision - None
 - C. Determine Desired Outcomes for August Board Retreat
 - D. Board Reports
 - 1. Chair Report 70
 - * Leading Effective Change
 - 2. AMSD Report
 - E. District News 74
 - * School Board Planning Calendar
 - * June Calendar
 - F. Once Around the Table
- 11. ADJOURNMENT

Intermediate District 287

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CONVENER:

FACILITATOR: Assigned by topic area

Intermediate School District 287
Suggested Protocols:
1-Abide by budget timeframes
2-Participate fully in team discussions
3-Take care of yourself
4-Be respectful of diverse opinions

GROUP:

DATE:

TIME:

LOCATION:

LONG TERM PURPOSE

To ensure operational initiatives align with strategic priorities

AGENDA ITEMS	OUTCOME	TIME BUDGETED	ACTION
1. Introduction	<ul style="list-style-type: none"> Board members will meet Dennis Dahlman, 287's Chief Negotiator for the teacher and EA contract. Dennis & Board members will discuss settlements that are known at this time 	3 minutes	
2. Legislative Revenue Implications for 287.	<ul style="list-style-type: none"> Janet Johnson will briefly note the impact of the past legislative session as it relates to 287 budget revenue. 	5 minutes	
3. FY10 Proposed Budget	<ul style="list-style-type: none"> Janet Johnson will briefly explain the content of the proposed FY10 budget as it relates to the negotiations. 	5 minutes	
4. Health Insurance Analysis	<ul style="list-style-type: none"> Board members will review & discuss an analysis of 287's ranking with regard to health insurance & discuss the critical need for caps 	5 minutes	
5. Salary Schedule Analysis	<ul style="list-style-type: none"> Board members will review & discuss an analysis of 287's salary schedule compared with member districts 	2 minutes	
6. Status of Negotiations	<ul style="list-style-type: none"> Board members will understand the key issues that are being negotiated 	5 minutes	

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

7. Board Member Perspective	<ul style="list-style-type: none"> Board members will discuss salary parameters they would like to see brought forward at the July Board meeting 	15 minutes	
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HANDOUTS:

1. Negotiations Goals for 2209 – will be provided during the closed session on June 25, 2009
2. Local 2209 Negotiation Update
3. Salary Schedule Analysis
4. Insurance Analysis
5. Insurance Rate Sheet

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

Local 2209 Negotiation Update
Prepared by Dennis Dahlman
June 18, 2009

We have had six negotiation sessions since the March 26th Executive Session. We agreed upon a number of “housekeeping” items, rewrote Section 16 (Health and Safety), and developed a Memorandum of Understanding on implementing the Summer Academy.

A number of issues are on the table including: wages, insurance contributions, leaves of absence, unit composition, in-building substitutes, work day hours, use of non-student days, adjustment to the grievance process, annual leave reimbursement, shortening the probationary period for Education Assistants, and enhancements to the 403(b) matching plan. Early into the collective bargaining process, we advised Local 2209 negotiators we would be prepared to talk about money after the legislative session. We have had some discussion on most of the other issues.

The three most significant issues we face are: (1) wages, (2) insurance contributions and (3) issues of time. We do not know the Local 2209 expectations regarding salary and benefits. However, we do know they are asking to reduce their daily student contact hours from 6 to 5.

We are scheduled to meet with the Local 2209 negotiators on July 15. At that time, we want to be in a position to help shape their expectations.

We have a very good working relationship with the leaders of Local 2209. We will be drawing on this relationship to solve very significant challenges and meet our “Negotiation Goals”.

Attached to this summary are:

1. Goals for the 2009-11 2209 Negotiations
2. Member District Salary Comparison at Four Salary Schedule Points
3. Member District Maximum Medical Insurance Contribution Comparison
4. Local 2209 Insurance Rate Sheet

We look forward to Board members’ thoughts and guidance on this process.

**MEMBER DISTRICT SALARY COMPARISON
2008-09 SALARY SCHEDULE**

	A	B	C	D	E	F	G	H
1	DISTRICT	BA/STEP 1		TOP OF THE BA - USUALLY BA+45 OR BA+ 60 - WITH LONGEVITY				
2								
3	BROOKLYN CENTER	\$33,123		WESTONKA	\$48,860	BA+27		
4	EDINA	\$34,306		EDINA	\$59,983			
5	WAYZATA	\$34,331		OSSEO	\$62,557			
6	RICHFIELD	\$34,345		INTERMEDIATE 287	\$64,478			
7	ROBBINSDALE	\$34,489		ORONO	\$64,793			
8	ST. LOUIS PARK	\$34,599		RICHFIELD	\$65,095			
9	HOPKINS	\$34,680	MEDIAN	ROBBINSDALE	\$66,599			
10	INTERMEDIATE 287	\$35,000		HOPKINS	\$67,010	MEDIAN		
11	EDEN PRAIRIE	\$35,250		BROOKLYN CENTER	\$68,200			
12	BLOOMINGTON	\$35,254		WAYZATA	\$68,348			
13	ORONO	\$35,255		ST. LOUIS PARK	\$68,460			
14	MINNETONKA	\$35,319		BLOOMINGTON	\$69,986			
15	OSSEO	\$35,800		MINNETONKA	\$70,035			
16	WESTONKA	\$35,826		EDEN PRAIRIE	\$71,700			
17								
18		MA/STEP 1		TOP OF THE MA - USUALLY MA+45 OR MA+ 60 - WITH LONGEVITY				
19								
20	RICHFIELD	\$37,223		BROOKLYN CENTER	\$73,609			
21	ST. LOUIS PARK	\$37,674		WESTONKA	\$73,714			
22	WESTONKA	\$38,128		ROBBINSDALE	\$74,388			
23	BROOKLYN CENTER	\$38,351		HOPKINS	\$75,517			
24	ROBBINSDALE	\$38,810		ORONO	\$75,887			
25	BLOOMINGTON	\$38,948		RICHFIELD	\$75,948			
26	HOPKINS	\$39,368	MEDIAN	BLOOMINGTON	\$76,163	MEDIAN		
27	WAYZATA	\$40,101		MINNETONKA	\$76,688			
28	INTERMEDIATE 287	\$40,198		OSSEO	\$77,950			
29	EDINA	\$40,616		WAYZATA	\$77,986			
30	ORONO	\$41,664		ST. LOUIS PARK	\$78,077			
31	MINNETONKA	\$42,057		EDINA	\$78,446			
32	EDEN PRAIRIE	\$43,450		INTERMEDIATE 287	\$78,836			
33	OSSEO	\$43,593		EDEN PRAIRIE	\$79,900			

PREPARED JUNE, 2009

**MAXIMUM EMPLOYER CONTRIBUTION FOR MEDICAL INSURANCE
MEMBER DISTRICTS
2008-09 TEACHER AGREEMENTS**

	A	B	C	D	E	F
1	DISTRICT	MEDICAL	HRA/VEBA	MONTH	ANNUAL	CAPPED
2						
3	HOPKINS	\$455	\$71	\$526	\$6,312	YES
4	EDEN PRAIRIE	\$640		\$640	\$7,680	YES
5	ROBBINSDALE	\$602	\$42	\$644	\$7,728	YES
6	ORONO	\$725		\$725	\$8,700	YES
7	MINNETONKA	\$578	\$160	\$738	\$8,856	YES
8	WESTONKA	\$821		\$821	\$9,852	NO
9	BLOOMINGTON	\$730	\$92	\$822	\$9,864	YES
10	WAYZATA	\$894		\$894	\$10,728	YES
11	RICHFIELD	\$1,010	\$83	\$1,093	\$13,120	YES
12	OSSEO	\$1,137		\$1,137	\$13,644	NO
13	BROOKLYN CENTER	\$1,146		\$1,146	\$13,752	YES
14	EDINA	\$1,147		\$1,147	\$13,764	YES
15	ST LOUIS PARK	\$1,125	\$58	\$1,183	\$14,200	YES
16	INT 287	\$1,149	\$67	\$1,216	\$14,592	NO
17						

PREPARED JUNE, 2009

July 1, 2009 – June 30, 2010
Group Insurance Monthly Rates
Education Minnesota Local 2209 (Instructional Staff)

Health Insurance	July 1, 2009 Rate	District Monthly Contribution	Employee per Pay Period Contribution (19 Pay)
Open \$10 Copay Access Family	\$1,881.41	\$1,298.17	\$368.36
Open \$10 Copay Access Single	\$ 662.33	\$ 529.86	\$ 83.66
Select Choice \$10 Copay Family	\$1,694.95	\$1,271.21	\$267.62
Select Choice \$10 Copay Single	\$ 596.85	\$ 555.07	\$ 26.39
\$500 Deductible Family Health Reimbursement Account \$800.00	\$1,458.03	\$1,312.23	\$ 92.09
\$500 Deductible Single Health Reimbursement Account \$400.00	\$ 511.92	\$511.92	\$ 0.00

Dental Insurance	July 1, 2009 Rate	District Monthly Contribution	Employee per Pay Period Contribution (19 Pay)
Family	\$90.33	\$36.66	\$33.90
Single	\$32.95	\$32.95	\$ 0.00

LTD Coverage – Tax-free benefit paid by District or LTD premium as salary paid by the employee.

Life Insurance

Basic coverage for the amount of your salary rounded to the nearest \$1,000 is provided by the District.

Supplemental Coverage (Rates Subject to Employee Age)

Additional coverage paid by employee for one or two times salary for each \$1,000 of salary.

(Requires evidence of insurability)

Less than 30	\$0.05
30-34	\$0.08
35-39	\$0.10
40-44	\$0.12
45-49	\$0.18
50-54	\$0.32
55-59	\$0.51
60-64	\$0.78
65-69	\$1.51
70+	\$2.45

Dependent Coverage

Plan 1 (\$10,000-spouse, \$2,000-child) \$1.75 per month

Plan 2 (\$20,000-spouse, \$5,000-child) \$2.50 per month

Plan 3 (\$50,000-spouse, \$ 0.00-child) \$5.00 per month

(Requires evidence of insurability)

Intermediate District 287

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GENERAL MEETING OF THE BOARD

THURSDAY, June 25, 2009

6:30PM @ DSC

AGENDA

A = Action
R = Roll Call
I = Information
- Page #

1. **CALL TO ORDER** **A**
2. **LABOR NEGOTIATIONS (CLOSED SESSION)**..... **I-4**
The school Board may hold a closed meeting to consider strategy for labor negotiations.
Minn. Stat. §13D.03.
3. **APPROVAL OF GENERAL MEETING AGENDA** **A**
4. **OPEN FORUM FOR COMMUNITY COMMENTS** **I**
5. **APPROVAL OF CONSENT AGENDA** **A**
 - 5.1 General Board Meeting Minutes from June 11, 2009 **-11**
 - 5.2 Anne Becker, J.D., Director of Human Resources **-13**
 - 5.3 Routine Human Resource Activities for June 25, 2009 **-14**
6. **SHARE THE SUCCESS & RECOGNITIONS – None**
7. **SUPERINTENDENT’S REPORT**
 - 7.1 Innovation in Transition-Aged Youth Employment Grant..... **I**
The MEC/VECTOR School School-to-Career Transition Program is an innovative partnership between educators, vocational rehabilitation counselors, career developers and occupational communication specialists (OCS) to ensure positive employment outcomes for young adults, ages 14-25, who are deaf or hard of hearing (D/HH). This new collaborative effort combines the academic expertise of Intermediate District 287 VECTOR Transition Services Program, the Minnesota Vocational Rehabilitation Services Program (VRS), and the nationally recognized employment and job placement programs offered by the Minnesota Employment Center for People who are Deaf or hard of Hearing (MEC).
 - 7.2 New Staff Academy..... **I-18**
The attached document is a list of topics that will be covered at our New Staff Academy, as well as, a description of the keynote address to be delivered at our “Welcome Back” workshop. Both licensed and unlicensed staff members will be required to attend. In some cases, tandem training will occur, depending on the needs of particular groups (e.g. special education, regular education).
8. **INSTRUCTIONAL - None**
9. **ADMINISTRATIVE SERVICES REPORTS**
 - 9.1 **Financial Report**
 - 9.1a Approval of Routine Monthly Finance & ADM Activities Report..... **A-19**
Janet Johnson will provide an overview of the monthly finance report.

	9.1b Approval for Adoption of the FY10 Budget.....	A-29
	9.1c Resolution to Refinance the Bren Road Lease Purchase.....	R-38
	9.1c.1 Plymouth ISD 287 Report from Moody’s Investors Service.....	I-30
	9.1c.2 Rating Agency Scale.....	I-35
	Recommend approval of a resolution to refinance the Bren Road lease purchase agreement.	
	9.1c.3 Springsted Letter/Summary of Lease Purchase Refunding.....	I-36
	9.1d Qualified School Construction Bonds (QSCBs) Resolution.....	R-46
	9.1e Update on North Facilities.....	I-51
	9.2 Facilities Report	
	9.2a Approval of 99 Performance Criteria and Assessment Results and Finding (OSHA) due at MDE 7/24/2009.....	A-56
	Attachment 99 Performance Criteria is a requirement to the MDE to verify that the district is meeting its performance criteria commitment and has conducted a hazard assessment and adopted plans for hazard removal. Specific performance criteria are described and the district must either verify they will meet MDE’s criteria or provide their own. District 287 has completed Attachment 99 and we will meet the MDE criteria as noted in Attachment 99. Health & Safety funding is dependent on each district’s compliance with Attachment 99 for projects submitted to the MDE.	
	9.2b Approval of Hosterman Lease Agreement.....	A-67
	9.3 Human Resource Report – None	
10.	BOARD BUSINESS	
	10.1 Superintendent Evaluation.....	I
	10.1a Superintendent Evaluation Report.....	I
	10.2 Policy Review & Revision - None	
	10.3 Determine desired outcomes for August Board Retreat.....	I
	10.4 Board Reports.....	I
	10.4a Chair Report.....	I
	10.4a.1 Leading Effective Change.....	I-68
	Minnesota School Boards Association Summer Seminar, August 13–14, 2009	
	10.4b AMSD Report (Ann Bremer)	I
	10.5 District News.....	I
	10.5a School Board Planning Calendar.....	I-72
	10.5b June Calendar.....	I-74
	10.5c Welcome Back.....	I
	10.6 Once around the Table.....	I
11.	ADJOURNMENT.....	A

Recommended Action: Board Chair calls meeting adjourned @ _____ PM

DISTRICT 287 REGULAR BOARD MEETING
Intermediate District 287
June 11, 2009
MINUTES

1. CALL TO ORDER

Chair Linda Johnson called the regular meeting to order at 6:32 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Greg Thielsen
272	Eden Prairie	Barbara Gabbert
273	Edina	Peyton Robb
270	Hopkins	Sally Johnson
276	Minnetonka	Don Draayer
278	Orono	Michèle Kunz
279	Osseo	Steven Antolak
280	Richfield	Nancy Rowley
281	Robbinsdale	Linda Johnson
283	St. Louis Park	Pam Rykken
284	Wayzata	Carter Peterson
277	Westonka	Ann Bremer

Absent: 271/Bush

Guests:

287 Administration: Sandra Lewandowski, Jane Holmberg, Laura Keller-Gautsch, Janet Johnson, Tom Shultz, and Wauneen Mgeni

287 Staff Members: Sharon Landrud, Donna Moe, Kayleen Taffe, Nancy Soliday, and Bruce Mulder

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Michèle Kunz, seconded by Greg Thielsen, to approve the meeting agenda. All in favor. Motion carried unanimously.*

3. OPEN FORUM FOR COMMUNITY COMMENTS - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from May 28, 2009, Barbara Lake Contract for the 2009-2010 School Year, and approval of the Routine Human Resource Activities for June 11, 2009. *Motion by Greg Thielsen, seconded by Nancy Rowley, to approve the consent agenda as presented. All in favor. Motion carried unanimously.*

5. SHARE THE SUCCESS & RECOGNITIONS - None

6. SUPERINTENDENT'S REPORT - None

7. INSTRUCTIONAL REPORT - None

Superintendent Lewandowski was pleased to introduce Ms. Sharon Landrud, District Reading Coordinator, and Ms. Donna Moe, District ELL Coordinator and Reading Specialist. Ms. Landrud and Ms. Moe presented student assessment results from the Read 180 pilot program. Ms. Landrud informed the Board that the Read 180 program will be added to the Northwest Tech Center (NWTC) and Bren Road programs for the 2009-2010 school year.

8. ADMINISTRATIVE SERVICE REPORTS

Financial Report - None

Facilities Report

Mr. Tom Shultz, Facilities Administrator, recommended approval of the First Addendum to Lease Agreement with Independent School District No. 279 (Osseo) for the Edgewood Elementary School located at 6601 Xylon Avenue North, Brooklyn Park, MN 55429. *Motion by Barbara Gabbert, seconded by Greg Thielsen, to approve the first addendum to Edgewood lease as presented. All in favor. Motion carried unanimously.*

Superintendent Lewandowski introduced Ms. Janet Johnson, Director of Finance Services, to update the Board on the June 5, 2009, District 287 Business Directors Advisory Committee (BDAC) discussion meeting. The meeting was very well attended by the member districts business directors. Ms. Johnson informed the Board that she shared with the member district business directors, District 287 North Area Facilities Key Messages, North Education Center Project Budget and the

Response Questions & Answers information from the 287 Board members. The business directors mainly wanted to discuss two items: 1) north-end facility square footage based needs analysis, and 2) enrollment projections. *Motion by Sally Johnson, seconded by Don Draayer, to direct the District 287 Administration to prepare the resolution and bring to the Board at the June 25 Board meeting for approval of the QSCB resolution. All in favor. Motion carried unanimously.*

Human Resources Report

Superintendent Lewandowski presented a resolution motion: *Resolution moved by Nancy Rowley, seconded by Greg Thielsen, to waive the reading and approve the termination and non-renewal of employees hired on a probationary teaching contract. All in favor. There were no abstentions or no votes cast. Resolution carried unanimously.*

9. BOARD BUSINESS

Board Evaluation

Chair Linda Johnson presented the Board Evaluation analysis. The Board discussed the evaluation results.

Chair Report

Chair Linda Johnson thanked the Board for attending the various District 287 graduations. Chair Johnson stated that this year had the best ever Board attendance at graduations.

Chair Linda Johnson informed the Board that the Superintendent Evaluation results were in their packets and the Board Officers will meet with Superintendent Lewandowski regarding her evaluation.

AMSD Report

Peyton Robb gave an update from the last AMSD meeting. He noted lobbying efforts around the GRAD rule had resulted in a more reasonable outcome in the final bill. Board members noted appreciation for Peyton's leadership, advocacy and time this past legislative session on the GRAD rule and other educational issues.

Organizational Report - None

Once Around the Table

Greg Thielsen – Got resolutions passed in the Senate & House for Community School Efforts.

Barbara Gabbert

Peyton Robb

Sally Johnson

Don Draayer

Michèle Kunz – Concerned about the County Home School.

Steven Antolak

Nancy Rowley

Linda Johnson

Pam Rykken

Carter Peterson

Ann Bremer

Sandy Lewandowski – Thanked the Board for attending District 287 Graduations. AMSD contacted District 287 and District 916 regarding On-Line Learning presentations for next years AMSD Research & Development conference.

Laura Keller-Gautsch

Jane Holmberg

Janet Johnson

Tom Shultz

Wauneen Mgeni

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 9:10 PM.

The next general meeting will be held on June 25, 2009, at 6:30 PM in the DSC Board Room.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____ Clerk _____

Date _____ Date _____

Intermediate District 287

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INTER-OFFICE MEMORANDUM

DATE: June 25, 2009

TO: Sandy Lewandowski, Superintendent

FROM: Colleen Baumtrog, Ph.D., Executive Director Administrative Services

RE: Anne Becker, J.D., Director of Human Resources

I am requesting your approval for Anne Becker to serve as the new 1.0 FTE Director of Human Resources for Intermediate District 287 effective August 1, 2009. Anne received her law degree and graduated *cum laude* in 1998 from the University of MN Law School. She has extensive experience in education law having served in a variety of positions such as working for the MN House of Representatives as the K-12 Education Committee Administrator and advising school districts in employment matters with the law firm of Ratwik, Roszak & Maloney. For the past four years, Anne has been providing legal services to 287 and member districts on employment issues and human resources related matters. She has been invaluable in this role representing school districts in court, mediation sessions, ULA hearings, teacher termination process and in grievance arbitration hearings. In addition, Anne has provided legal advice and/or training to districts on compliance with state & federal laws, contract interpretation, employee rights, benefits, leave, tenure, investigations, performance evaluations, employee benefits, workers' compensation, FMLA, ADA, etc. Anne is an Adjunct Professor at the University of St. Thomas where she teaches a class on school law to students enrolled in the K-12 principal license program.

Anne is very familiar with 287's programs, services, and staff. She has trained 287 staff on a wide range of topics including data practices, sexual harassment, discrimination, ethics, and the employee discipline process. She has investigated allegations of employee misconduct, analyzed and revised contracts between 287 and other entities and she is presently revising our staff and student handbooks. Board members know Anne through her work revising Board Bylaws, policies and administrative procedures.

I highly recommend that Anne Becker be hired as the District's Human Resources Director. Her background in the legal profession and the work she has done with school districts has prepared her well for this position. She has the knowledge, skills, experience, commitment and character that this position requires.

Thank you for considering this request.

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287
SCHOOL BOARD – June 25, 2009**

LICENSED STAFF

1. New Hires:

A. Regular

-

B. Reinstatement of Licensure Waivers

-

C. Temporary

- COLLEEN S. BAUMTROG, Executive Director of Administrative Services, additional 9 days (72 hours) effective June 1, 2009 through June 30, 2009, to complete the work related to Human Resources and other administrative issues.

D. Substitutes

-

2. Extended Leaves of Absence:

A. Unpaid

- BECKY MOEN, Instructor Deaf/Hard of Haring at the District Service Center, .05 FTE for the 2009-10 school year.

3. Separations:

A. Dismissal

B. Resignation

- NAOMI KAAR, Instructor E/BD at Hosterman Education Center effective June 30, 2009.

C. Retirement (Regular/Disability)

-

4. Other:

A.

NON-LICENSED STAFF:

1. New Hires:

A. Regular

- JONAS SJOBERG, Network Engineer at the District Service Center, **replacement in lieu of outsourcing**, effective June 8, 2009 Grade 5 – 12 month – 1.0 FTE.

- JOSIAH RASUGU, Information Technology Specialist at South Education Center (current employee), **position upgraded from educational assistant position due to increasing complexity in the district's technology systems**, effective July 1, 2009 Grade 1 - 12 month – 1.0 FTE.
- TERESA KEMPENICH, Information Technology Specialist at the District Service Center (current employee), **position upgraded from educational assistant position due to increasing complexity in the district's technology systems**, effective July 1, 2009 Grade 1 - 12 month – 1.0 FTE.
- WILLARD WHEELLOCK, Information Technology Specialist at Bren Road Education Center (current employee), **position upgraded from educational assistant position due to increasing complexity in the district's technology systems**, effective July 1, 2009 Grade 1 - 12 month – 1.0 FTE.
- SAMUEL STRASSBURG, Information Technology Specialist at the Hosterman Education Center (current employee), **position upgraded from educational assistant position due to increasing complexity in the district's technology systems**, effective July 1, 2009 Grade 1 - 12 month – 1.0 FTE.

B. Temporary

- KRISTIN PETERSON, Clerical at the District Service Center for the MSTP Grant, effective July 1, 2009 through June 30, 2010.
- KIMBERLY GREEN, Event Assistant at the District Service Center for MSTP Grant, effective July 1, 2009 through June 30, 2010.

C. Substitutes

-

2. Extended Leaves of Absence:

A. Unpaid

- JASON VIOLETTE, Education Assistant at Epsilon, .375 FTE effective for the 2009-10 school year.

3. Separations:

A. Dismissal

-

B. Resignation

- JOANNA BARKER, Interpreter at Various Sites, effective June 5, 2009.

C. Retirement (Regular/Disability)

-

4. Other:

A.

ATTACHMENT TO ROUTINE HUMAN RESOURCES ACTIVITIES REPORT – June 25

ALC Independent Study (July 1, 2009 – June 30, 2010)

Jill Becklund
Sarah Turnbull

Laurie Engel

Mary Peters

Special Education (FY09 wrap-up and FY10 start-up hours)

Mary Bastiansen
Amy Koch
Christine Zweber

David Cook
Ann Verdegan

Therese Feldmeier
Elizabeth Wyberg

Summer School

Licensed

ALC

Dennis Gladhill

Special Education

Angela Abraham
Karen Berger
Carla Danielson
Diane Gerads-Schmidt
Christine Hunsburger
Nicole Kennedy
Patricia Larson
Melissa Martin
Bruce Mulder
Virginia Nyhus
Mary Peyton
Kathleen Saporito
Barbara Skelly
Paul Sterlacci
Blake Wilson

Kathleen Anderson
Jennifer Curtis
Kimberly Doty
Michelle Hald
Darla Jackson
Leanne Kopicca-Steffens
Bryce Lastine
Brent Maves
Ruth Norman
Margaret Oliver
Donald Pietrick
Teresa Schrempp
Nancy Soliday
Christina Sundae

Anne Marie Bailey
Teresa Cosgrove
Kathryn Enselein

Anne Keefe
Nancy Kracl
Cynthia Loftsgard
Donna Moe
Judith Normandin
Greta Palmberg
Kendra Rask
Linda Seifried
Jennifer Spessard
Robin Thomas

West Suburban Summer School

Terri Bostrom
Karen Oakes

Mary R. Gallus
Sarah Scheller

Lynn Norby
Erin Webster

C-Tech Training

Sarah Christopherson
Jim Moulsoff
Matt Sabin

Robert Graham
John Preston

Theresa Guthrie
Anne Runck

Online Learning

Robert Andresen
Dain Liepa

Darlene Leimer
Donald Myhre

Julie Lentz
Chris Whritenour

Non-Licensed

Area Learning Center

Ahmed Abdalla
Patti Sanner

LeeAnn Gelhaye

Megan Lichty

Special Education

Mary Banti
Kathy Causton
Corey Davis
Deb Edmondson
Steven Hambleton
Letitia Jennings-Holmes
Pauline Kelly Osenberg
Jessica Kracl
Evelyn Leupke
Amanda Matter
Sharon Morgan
Mary Resnikoff
Margaret Walsh-Heffner
Kim Woodworth-Anderson

Cindy Brose
Kathy Clark
James Dmohoski
Daniel Frush
Philip Hermann
Scott Johnson
Trish Kilkelly
Paul Kracl
Tim Loyd
Mychael McDowell
Alex Nelsen
Jeff Tillman
Elaine Wanous
Lawrence Yahwon

Melisha Carroll
Rosemary Curran
Cynthia Dzimian
Susan Goodwin
Alisha Huber
Rebecca Justiniano
Janene Koutek
Joan Locke
Denys Mason
Kelly McIntosh
Billie Ross
Crystal Visneski
Janey Weber

West Suburban Summer School

Angela Jamieson

Shea Steacker

Tim Yochim

Intermediate District 287

Responsive. Innovative. Solutions

M E M O R A N D U M

Date: June 18, 2009

To: Sandra Lewandowski

From: Char Myklebust

Re: Fall Back to School Activities include New Staff Academy & Welcome Back Workshop

The following is a list of topics that will be covered at our New Staff Academy, as well as a description of the keynote address to be delivered at our “Welcome Back” workshop. Both licensed and unlicensed staff members will be required to attend. In some cases, tandem training will occur, depending on the needs of particular groups (e.g. special education, regular education).

New Staff Academy Topics (August 24th and 25th)

1. Introduction to 287
2. Human Resources Orientation
3. Special Education EZ IEP
4. Special Education Due Process
5. The Role of the Educational Assistant & Professional Ethics
6. Special Education Medical Assistance Billing
7. Accommodations and Modifications - Section 504 of the Americans with Disabilities Act
8. Overview of Special Ed Services in the Area Learning Centers
9. Literacy & Curriculum Overview
10. TSIS Training (e.g. attendance, grading)
11. Crisis Prevention and Intervention
12. Northern Star On-Line Offerings
13. Positive Behavior Interventions and Supports
14. Social Emotional Learning
15. Professional Learning Communities
16. Overview of Teaching & Learning
17. Minnesota Comprehensive Assessments
18. Professional Ethics for Teachers
19. Mental Health Needs of Students
20. Technology Podcast
21. Teachers and Paraprofessionals Working Together

Welcome Back Workshop Speaker (August 31st)

Psychologist and retired Purdue Professor James Garbarino, Ph.D. will speak on the topic, “Fostering Peaceable Students in a Violent Society.” Dr. Garbarino has written many books about bullying, childhood loss of innocence, parenting, and the impact of war on children’s development. He has worked for UNICEF and has studied children living in war-torn countries. Dr. Garbarino will also present to community attendees through the Prep Center in the afternoon.

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION**

Regular Meeting – June 25, 2009

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: 9.1a

PRESENTED BY: Janet A. Johnson, Director of Finance

1. Background Information

The May Budget vs. Actual Reports is presented for Board information and review. These reports indicate that year-to-date revenue in all funds (excluding the SEC building project) totals \$52,023,620, or 73.1% of the revenue Revised budget of \$71,203,550. Year-to-date expenditures, plus encumbrances in all funds (excluding the SEC building project), total \$58,485,254 or 83.2% of the expenditure Revised Budget of \$70,271,671.

The reports show actual amounts (Revenue on one sheet and Expenditures on the other), and their percentage of budget. Additional detail is available on request.

DDA

Attachments.

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approve the Finance & ADM Report items as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

REPORT: EXPREV 006 REVENUE SUMMARY BY FUND - Board Report
 STATEMENT OF REVENUE
 DIST 287 Intermediate District 287 ACCOUNTING PERIOD 05/01/09 TO 05/31/09

RUN: THU 061109 10:44 PAGE 1

ACCT STATUS: All Account Statuses
 ZERO BALANCES: Suppress Zero Balances
 SORTED BY: ACCOUNT FD
 SUBTOTALLED BY: ACCOUNT FD
 SERIES TOTALS: <None Selected>
 PAGE BREAK ON: <None Selected>

ACCOUNT RANGES: 01 TO 51-999
 INCLUDE/EXCLUDES: EXL FD 11 11

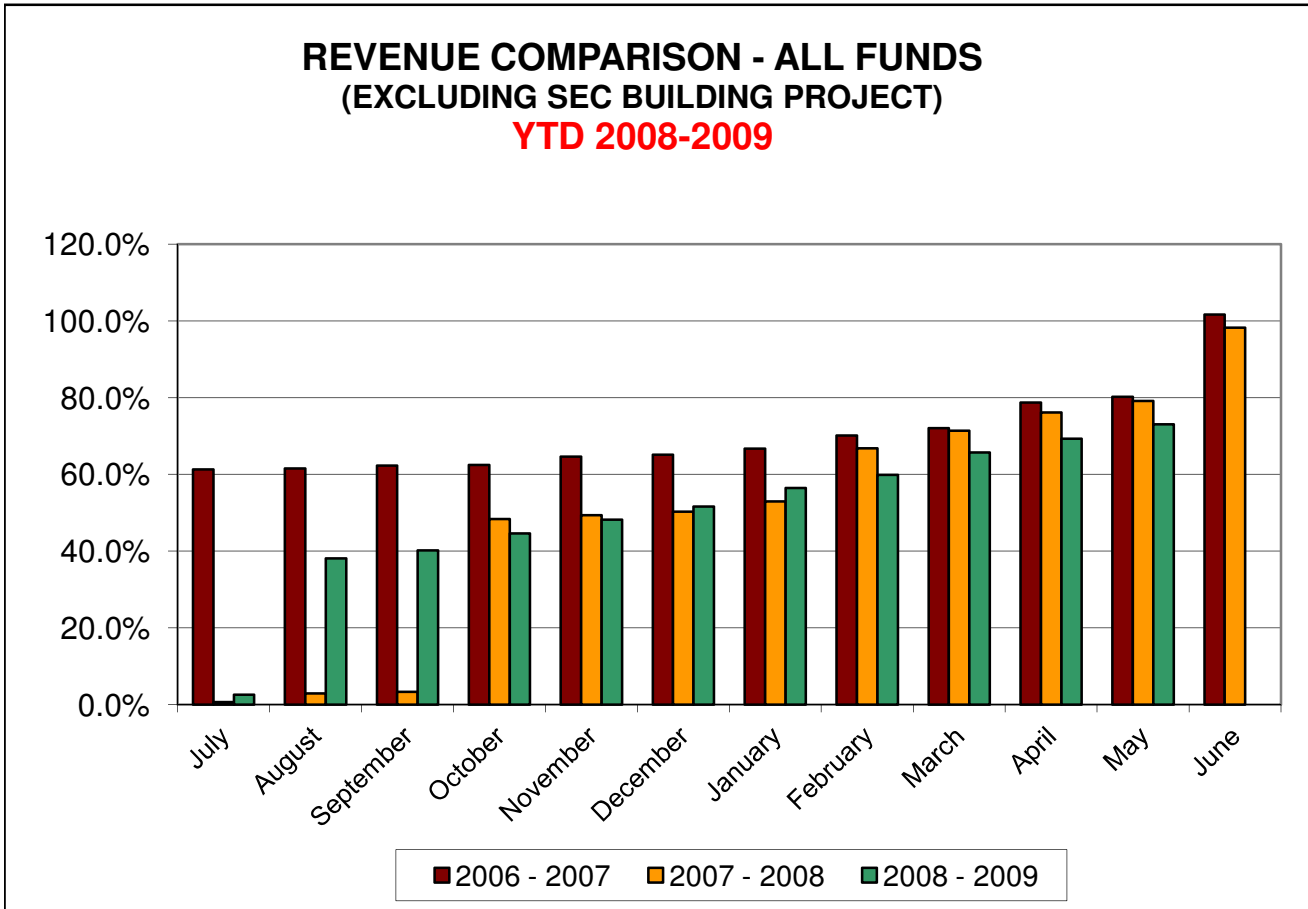
FD	PRIOR YEAR ACTUAL	< - - - - - REVISED BUDGET	05/01/09 05/31/09	FISCAL YEAR 200807 RECEIVED THRU 05/31/09	- - - - - REMAINING ON 05/31/09	- - - - - PERCENT REMAINING
01 GENERAL FUND	45,173,955.42	19,399,043	125,606.88	10,847,329.01	8,551,713.99	44.08 %
02 FOOD SERVICE FUND	228,632.61	308,193	22,423.48	91,381.26	216,811.74	70.34 %
04 COMMUNITY SERVICE FUND	235,167.53	279,057	32,762.65	213,393.00	65,664.00	23.53 %
06 BUILDING CONSTRUCTION FUND	4,928.28	0	0.00	0.00	0.00	0.00 %
09 AGENCY FUND - FLEX FUND	310,011.45	0	31,553.11	232,330.44	232,330.44	0.00 %
10 BREN ROAD	30,699.60	0	0.00	0.00	0.00	0.00 %
12 ALC-ACADEMIC	7,303,131.75	6,834,047	62,071.60	6,008,632.83	825,414.17	12.07 %
13 CAREER & TECH	2,129,516.55	2,170,353	320.28	1,803,668.00	366,685.00	16.89 %
14 SPECIAL EDUCATION	4,511,248.30	42,184,057	2,415,297.93	32,109,938.92	10,074,118.08	23.88 %
20 INTERNAL SERVICE FUND	435,300.08	0	0.00	379,764.00	379,764.00	0.00 %
30 KEYSTONE ITD	609,070.63	0	0.00	308,770.00	308,770.00	0.00 %
51 STUDENT CLUBS	36,892.25	28,800	5,353.38	28,412.51	387.49	1.34 %
*** REPORT TOTALS:	60,947,155.25	71,203,550	2,695,389.31	52,023,619.97	19,179,930.03	26.93 %

DISTRICT 287

REVENUE COMPARISON - ALL FUNDS EXCLUDING SEC BUILDING PROJECT

Month	2006 - 2007		2007 - 2008		2008 - 2009	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	36,053,298	61.3%	400,609	0.6%	1,848,739	2.6%
August	166,955	61.5%	1,432,190	3.0%	25,269,197	38.1%
September	434,240	62.3%	235,664	3.3%	1,488,574	40.2%
October	122,538	62.5%	27,973,935	48.4%	3,156,289	44.6%
November	1,272,509	64.7%	612,106	49.4%	2,534,489	48.2%
December	256,506	65.1%	542,422	50.3%	2,467,467	51.6%
January	929,632	66.7%	1,662,562	52.9%	3,455,875	56.5%
February	2,055,936	70.2%	8,585,201	66.8%	2,420,448	59.9%
March	1,115,190	72.1%	2,880,213	71.4%	4,158,279	65.7%
April	3,918,482	78.7%	2,946,944	76.2%	2,528,874	69.3%
May	907,577	80.3%	1,848,504	79.1%	2,695,389	73.1%
June	12,572,267	101.6%	11,826,805	98.2%		
TOTAL	59,803,254	101.6%	60,947,155	98.2%	52,023,620	73.1%
BUDGET	58,848,404		62,060,730		71,203,550	

Note: while the total budget reflects an increase of 12%, the majority of that, 7.5%, is attributable to new revenue and expenditures related to the GRO grant, Safe Schools and the first year of principal and interest payments for the South Education Center.



REPORT: EXPREV 007 EXPENDITURE SUMMARY BY FUND - Board Rept
 STATEMENT OF EXPENDITURES
 DIST 287 Intermediate District 287 ACCOUNTING PERIOD 05/01/09 TO 05/31/09

RUN: THU 061109 10:45 PAGE 1

ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 51-999
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 11 11
 SORTED BY: ACCOUNT FD
 SUBTOTALLED BY: ACCOUNT FD
 SERIES TOTALS: <None Selected>
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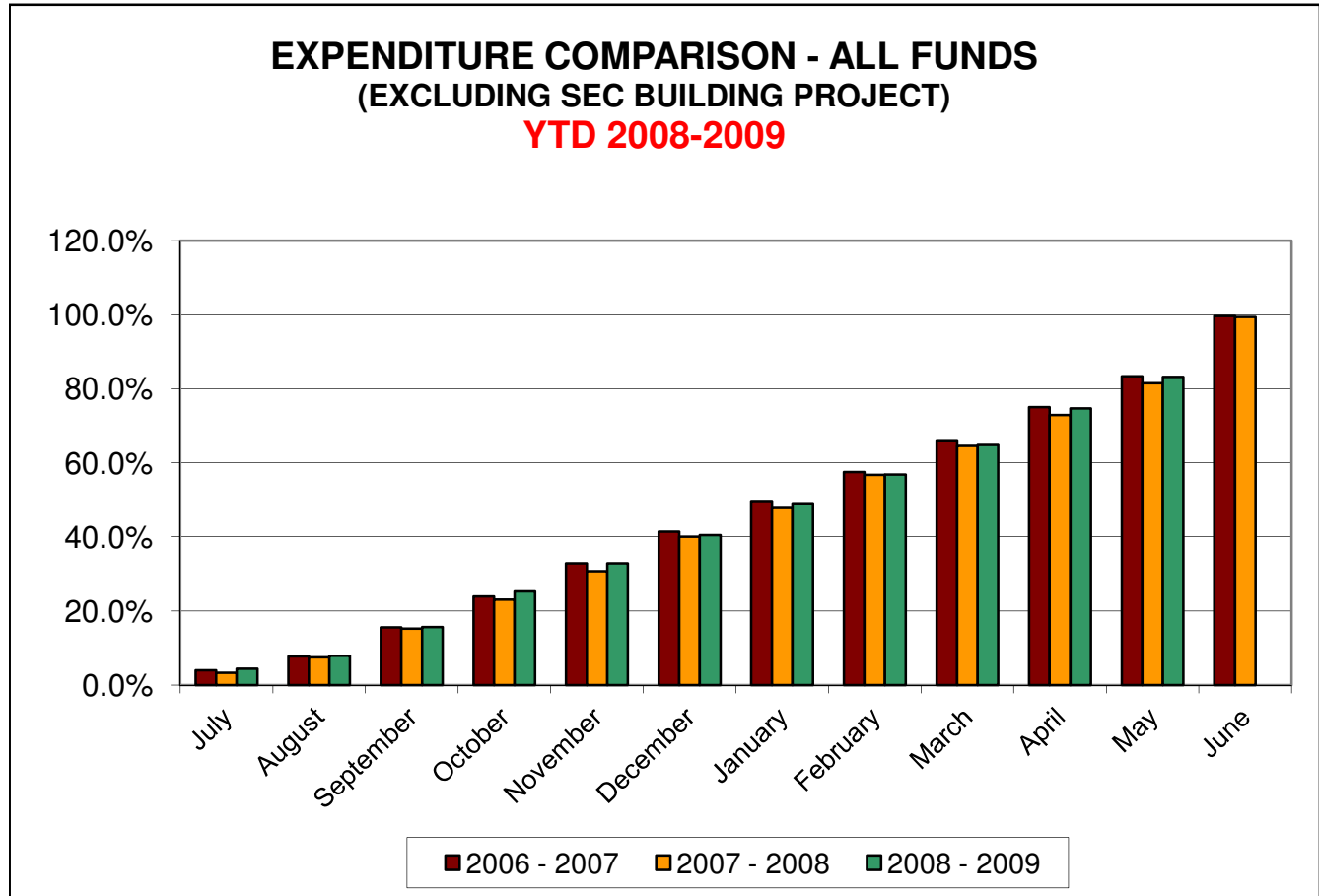
FD	PRIOR YEAR ACTUAL	REVISED BUDGET	05/01/09 TO 05/31/09	EXPENDED THRU 05/31/09	FISCAL YEAR 200807 ENCUMBERED THRU 05/31/09	REMAINING ON 05/31/09	PERCENT REMAINING
01 GENERAL FUND	14,919,971.31	18,881,518	1,229,502.79	15,581,861.09	1,167,777.96	2,131,878.95	11.29 %
02 FOOD SERVICE	228,632.61	308,193	19,838.47	240,711.12	45,887.36	21,594.52	7.00 %
04 COMMUNITY SERVICE FUND	228,973.06	277,865	30,331.97	275,926.61	14,580.03	12,641.64-	4.54-%
06 BUILDING CONSTRUCTION FUND	81,022.51	0	0.00	0.00		0.00	0.00 %
09 AGENCY FUND - FLEX FUND	320,759.54	0	31,553.11	232,824.01		232,824.01-	0.00 %
10 BREN ROAD EDUC. CENTER	0.00	0	0.00	900.00		900.00-	0.00 %
12 ALC-ACADEMIC	6,623,959.10	7,429,170	681,044.22	5,958,124.30	91,962.30	1,379,083.40	18.56 %
13 CAREER & TECH	1,805,468.00	2,046,773	259,673.33	1,557,851.32	39,199.68	449,722.00	21.97 %
14 SPECIAL EDUCATION	35,227,929.10	41,299,352	3,711,609.96	33,935,260.42	567,916.28	6,796,175.30	16.45 %
20 INTERNAL SERVICE FUND	334,052.37	0	0.00	331,939.15		331,939.15-	0.00 %
30 KEYSTONE IDT	652,472.60	0	50,000.00	350,000.00	50,000.00	400,000.00-	0.00 %
51 STUDENT CLUBS	34,589.81	28,800	3,554.39	19,856.14	1,368.91	7,574.95	26.30 %
*** REPORT TOTALS:	60,457,830.01	70,271,671	6,017,108.24	58,485,254.16	1,978,692.52	9,807,724.32	13.95 %

DISTRICT 287

EXPENDITURE COMPARISON - ALL FUNDS EXCLUDING SEC BUILDING PROJECT

Month	2006 - 2007		2007 - 2008		2008 - 2009	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	2,275,248	4.0%	2,008,388	3.3%	3,131,464	4.5%
August	2,129,176	7.7%	2,561,280	7.5%	2,428,763	7.9%
September	4,455,381	15.6%	4,716,139	15.3%	5,457,295	15.7%
October	4,765,384	23.9%	4,726,362	23.0%	6,728,518	25.3%
November	5,122,767	32.9%	4,673,596	30.7%	5,330,730	32.8%
December	4,825,433	41.4%	5,674,687	40.1%	5,361,530	40.5%
January	4,712,584	49.7%	4,836,357	48.0%	6,044,579	49.1%
February	4,480,095	57.5%	5,284,415	56.7%	5,459,050	56.8%
March	4,893,164	66.1%	4,912,859	64.8%	5,770,557	65.1%
April	5,084,420	75.0%	4,917,092	72.9%	6,755,660	74.7%
May	4,755,608	83.4%	5,233,528	81.5%	6,017,108	83.2%
June	9,279,418	99.7%	10,913,129	99.4%		
TOTAL	56,778,676	99.7%	60,457,830	99.4%	58,485,254	83.2%
BUDGET	56,966,196		60,816,267		70,271,671	

Note: while the total budget reflects an increase of 12%, the majority of that, 7.5%, is attributable to new revenue and expenditures related to the GRO grant, Safe Schools and the first year of principal and interest payments for the South Education Center.



INTERMEDIATE DISTRICT 287

Partner in Education

DATE: **June 11, 2009**

TO: Members of the School Board

FROM: Janet A. Johnson, Director of Finance

RE: **Cash Report - May** Claims, Payroll, Receipts, Investments and Cash Position

A. Recommendation: Request the Board approve payment of the items listed below:

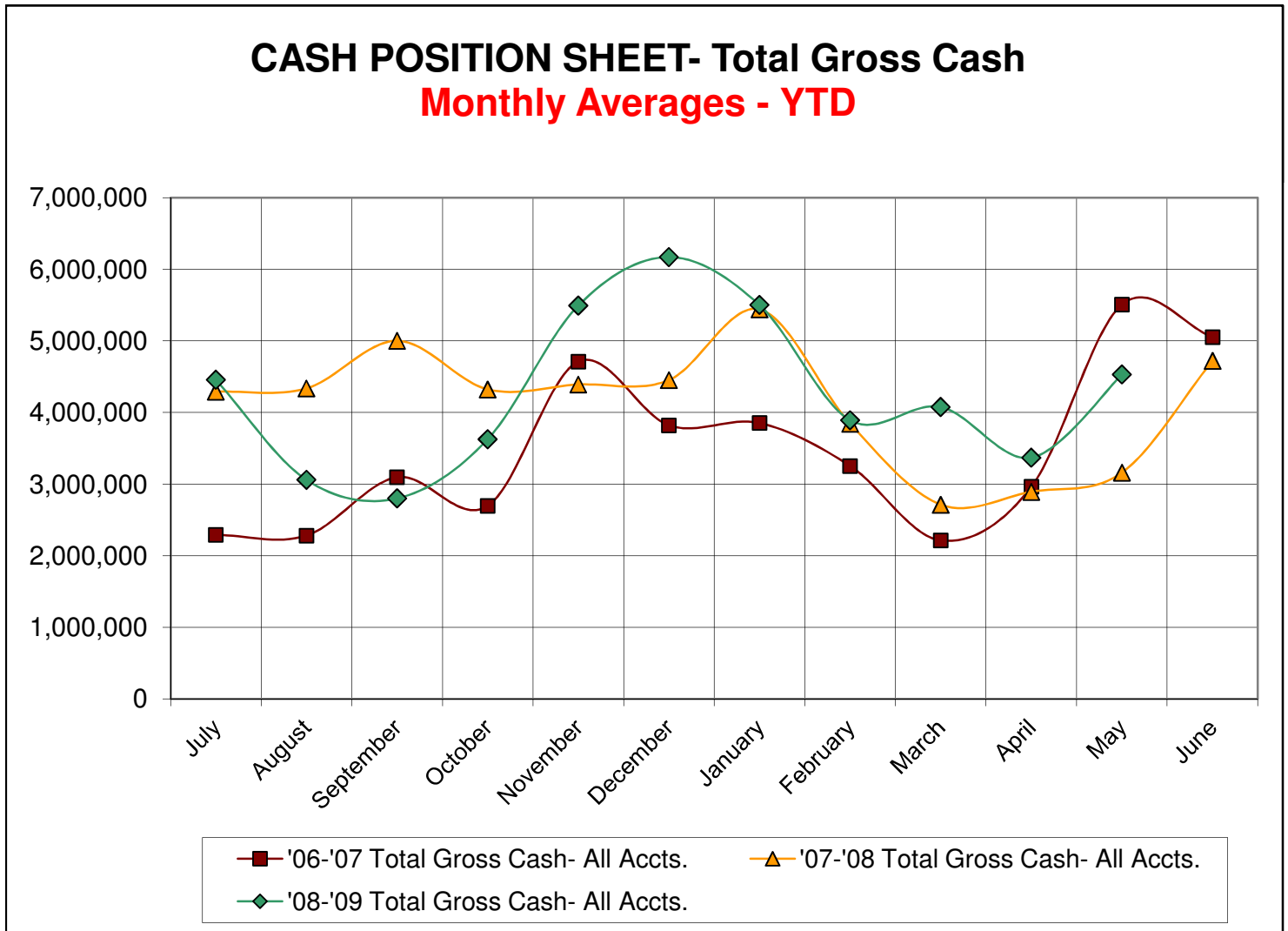
- | | |
|--|--|
| 1. Claim payments for: May 2009 | Totaling <u><u>\$ 3,781,108.54</u></u> |
| a) Check #'s 472663 - 473113, 70004310 - 70004524
and Electronic Wire Transfers out - #'s 2020 - 2027 | |
| 2. Payroll for: May 2009 | Totaling <u><u>\$ 2,139,704.78</u></u> |
| a) Check #'s 674817 - 674836
b) Direct Deposit #'s 151564 - 153345 | |
| 3. Receipts for: May 2009 | Totaling <u><u>\$ 7,835,534.02</u></u> |
| a) Receipt #'s 124568 - 124749
and Electronic Wire Transfers in | |
| 4. Investments at end of month | Totaling <u><u>\$ 1,130.24</u></u> |

Expenditures, wire transfers, payroll, claims receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

Intermediate District 287

Cash Position Sheet- Monthly Total Gross Cash- All Accounts:

<u>Date</u>	<u>'06-'07 Total Gross Cash- All Accts.</u>	<u>'07-'08 Total Gross Cash- All Accts.</u>	<u>'08-'09 Total Gross Cash- All Accts.</u>
July	2,291,747	4,290,870	4,457,312
August	2,281,678	4,335,576	3,059,192
September	3,097,297	5,001,385	2,800,788
October	2,695,566	4,321,962	3,626,080
November	4,711,051	4,389,645	5,492,853
December	3,821,438	4,452,190	6,170,663
January	3,853,218	5,439,985	5,502,714
February	3,254,020	3,843,416	3,892,032
March	2,214,232	2,711,729	4,076,283
April	2,964,609	2,892,039	3,368,151
May	5,507,268	3,159,523	4,530,892
June	5,053,949	4,722,065	



INTERMEDIATE DISTRICT 287

MAY 2009 ACTIVITY

WIRE TRANSFERS IN:

DATE	AGENCY	TO	REF#	AMOUNT	DESCRIPTION
5/4/2009	NEA TREAS 220	MSDLAF	WIRE	6,465.00	INV#65367 US DEPT OF ED-NATL ENDOWMT FOR ARTS
5/12/2009	H55 DHS-MMIS	MSDLAF	3988814	507,026.02	MA IEP SERVICES THIRD PARTY BILLING
5/12/2009	H55 DHS-MMIS	MSDLAF	3988814	10,490.80	MCREMA IEP SERVICES THIRD PARTY BILLING
5/14/2009	EDUCATION AID	MSDLAF	3999133	1,855,265.83	01S360 SPEC EDUC 09 AID MAY09
5/14/2009	EDUC-FOOD & NUTRITION	MSDLAF	3999133	7006.35	02F701 FREE-RED L 09 CFDA 10555
5/14/2009	EDUC-FOOD & NUTRITION	MSDLAF	3999133	746.64	02F701 REG LUNCH 09 CFDA 10555
5/14/2009	EDUC-FOOD & NUTRITION	MSDLAF	3999133	3,427.62	02F705 BREAKFAST 09 CFDA10553
5/14/2009	EDUC-SPECIAL EDUC	MSDLAF	3999133	1,009.40	01F419 SPED PRT B 611 09 84027
5/14/2009	EDUC-LEARNER OPTIO	MSDLAF	3999133	116.09	01F414 TITLE II 0809 CFDA84367
5/14/2009	EDUC-LEARNER OPTIO	MSDLAF	3999133	166.34	01F417 09 TITIII FED LEP 84365
5/28/2009	EDUC-FOOD & NUTRITION	MSDLAF	4020654	675.60	02F701 REG LUNCH 09 CFDA 10555
5/28/2009	EDUC-FOOD & NUTRITION	MSDLAF	4020654	2,540.93	02F705 BREAKFAST 09 CFDA10553 APR09
5/28/2009	EDUC-FOOD & NUTRITION	MSDLAF	4020654	5,578.67	02F701 FREE-RED L 09 CFDA 10555 APR09
5/28/2009	EDUC-FOOD & NUTRITION	MSDLAF	4020654	169.45	02F705 ST BRKFST 09 APR09 & MAR09
5/28/2009	EDUC-FOOD & NUTRITION	MSDLAF	4020654	711.12	02S300 STSCHLUNCH 09 APR09 & MAR09

MTD TOTALS 2,401,395.86

WIRE TRANSFERS OUT:








DATE	FROM	AGENCY	REF#	AMOUNT	DESCRIPTION
5/15/2009	MSDLAF	MN DEPT OF REVENUE	2020	61,777.33	STATE WITHHOLDING TAXES
	MSDLAF	US BANK	2021	369,385.89	FEDERAL TAXES
	MSDLAF	US BANK	WIRE	1,067,045.21	DIRECT DEPOSIT PAYROLL
	MSDLAF	EDUCATORS BEN. CORP.	2022	69,844.32	EMPLOYEE & EMPLOYER 403B
5/27/2009	MSDLAF	US BANK	2023	31,553.11	CORP. HEALTH SYSTEMS MAY09
	MSDLAF	MN DEPT OF REVENUE	2024	61,954.62	STATE WITHHOLDING TAXES
	MSDLAF	US BANK	2025	370,123.59	FEDERAL TAXES
	MSDLAF	US BANK		1,053,781.64	DIRECT DEPOSIT PAYROLL LESS STOP PAYMENT
	MSDLAF	EDUCATORS BEN. CORP.	2026	74,464.12	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	2027	98.29	US BANK ARP CHGS VOUCHER ACCT FEB09
	MSDLAF	US BANK	4048	84.18	US BANK ARP CHGS PAYROLL ACCT FEB09

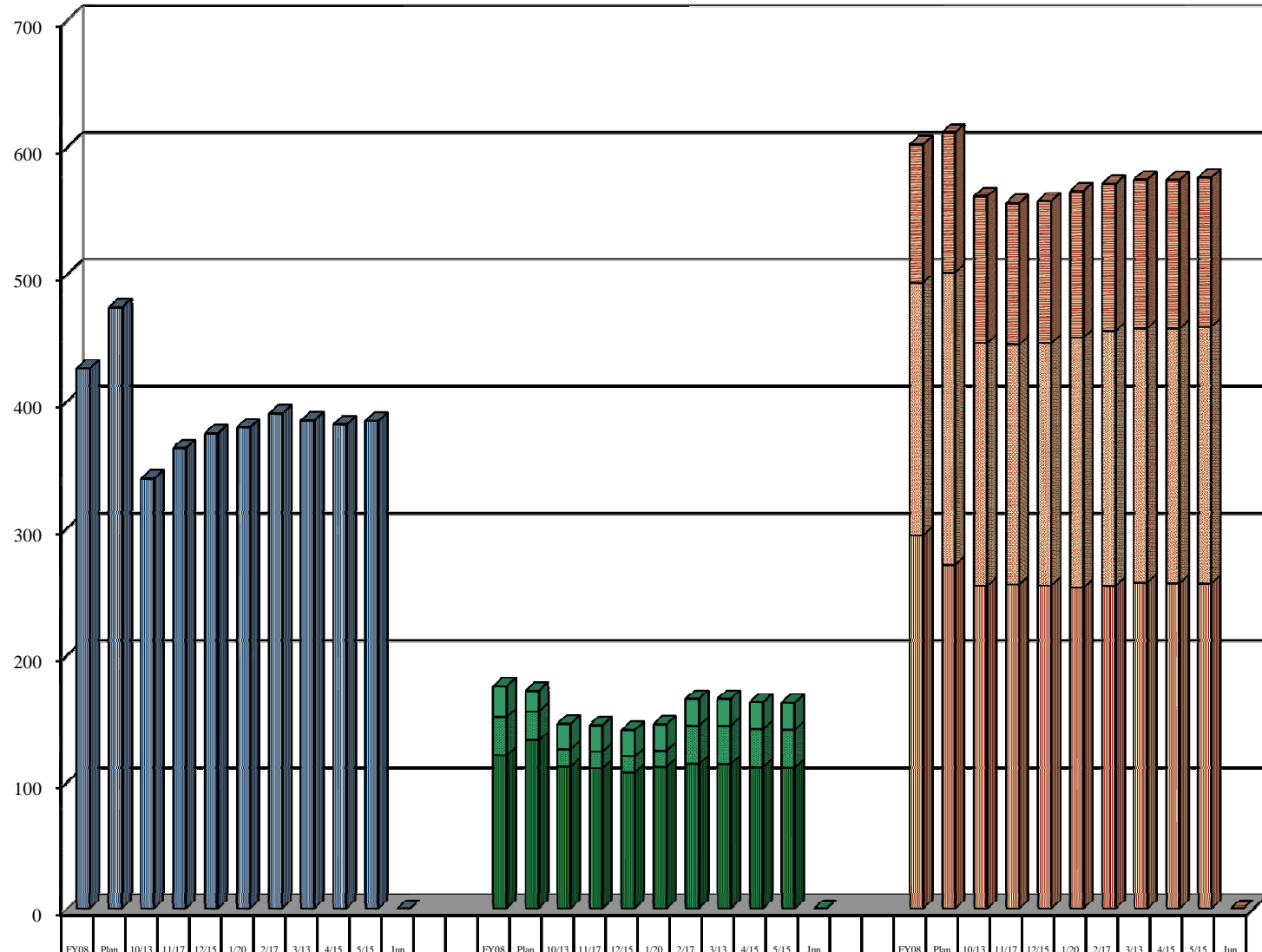
MTD TOTALS 3,160,112.30

Intermediate District 287

2008-09 Monthly Program ADM Data by Division

(does not include services)

-  ALC/ELL
-  Mentor Connection
-  Career & Tech Level III
-  Career & Tech Level I and II
- Special Ed
-  Multi-Categorical
-  DCD/EBD & EBD
-  Transition



	ALC/ELL												CAREER & TECH												SPECIAL EDUCATION											
	FY08	Plan	10/13	11/17	12/15	1/20	2/17	3/13	4/15	5/15	Jun	FY08	Plan	10/13	11/17	12/15	1/20	2/17	3/13	4/15	5/15	Jun	FY08	Plan	10/13	11/17	12/15	1/20	2/17	3/13	4/15	5/15	Jun			
Multi-Categorical																							108.79	110.23	115.55	111.27	111.91	115.35	115.81	117.08	116.94	117.54	0.00			
DCD/EBD & EBD																							198.93	230.03	190.85	188.68	190.61	196.79	200.62	199.94	200.32	201.81	0.00			
Transition																							293.96	270.93	254.56	255.42	254.71	252.80	254.29	256.87	256.47	256.28	0.00			
Mentor Connection												24.09	15.91	19.80	20.46	20.46	20.46	21.12	21.12	21.12	21.12	0.00														
Level III												30.24	22.81	13.65	13.12	12.79	12.82	30.07	30.14	29.94	29.87	0.00														
Level I and II												120.82	132.86	112.09	110.75	107.46	111.85	114.01	113.89	111.57	111.17	0.00														
ALC/ELL	425.43	473.47	338.56	362.59	374.35	378.82	389.85	384.43	381.34	384.06	0.00																									

DONATIONS
INTERMEDIATE DISTRICT 287
2008-2009

May 2009

DONATION DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	PROGRAM
05/14/09	CHECK		\$ 500.00	EDINA COMMUNITY FOUNDATION		VECTOR
5/21/2009	GIFT CARDS		\$ 90.00	IRON MOUNTAN		SOUTH EDUC CTR
6/2/2009	CHECK		\$ 100.00	KOCH, AMY		VECTOR S
4/30/2009	CLIMBING WALL		\$ 4,600.00	LIFETIME FITNESS FOUNDATION		HOSTERMAN
5/15/2009	CHECK		\$ 100.00	LINDGREN, DAVID AND DARLENE		EDGEWOOD
5/15/2009	CHECK		\$ 250.00	MAPLE GROVE LIONS CLUB		EDGEWOOD
05/11/09	CHECK		\$ 7,498.55	MN BUSINESS PARTNERSHIP EDUC		N VISTA
5/29/09	CHECK		\$ 190.00	MN COUNCIL FOR THE GIFTED/TALENTED		WSSS
5/12/2009	FLOWERS		\$ 60.00	REES, KEN AND LINDA		DSC
5/6/2009	NAPKINS AND PLATES		\$ 39.63	TUCKER, MELINDA		PHASE NORTH
5/27/2009	CHECK		\$ 150.00	VEITH, MICHELLE AND RON		PHASE/INTERSECT
5/19/2009	CHECK		\$ 100.00	WANDER, BARB		EDGEWOOD
5/19/2009	CHECK		\$ 100.00	WICKERSHAM, MARY		EDGEWOOD
5/1/2009	CHECK		\$ 100.00	WILSON, TRUDY		MENTOR
			\$ 13,878.18			

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INTERMEDIATE DISTRICT 287 ORIGINAL BUDGET 2009-2010

Fd	ESTIMATED BEGINNING FUND BAL. 7/1/2009	FY10 PROJECTED REVENUES			FY10 PROJECTED EXPENDITURES			FY10 PROJECTED FUND BALANCE				Sep & Sev FY 10 Budgeted Transfer	FY 10 PROJECTED Adjusted FUND BALANCE	Percent Fund Bal to Total Exp	
		ORIGINAL BUDGET	REVISED BUDGET	NET CHG REVENUES ORIG vs. REV	ORIGINAL BUDGET	REVISED BUDGET	NET CHG EXPEND. ORIG vs. REV	ORIG. BDGT. FUND BAL. 6/30/2010	FUND BAL. CHANGE ORIG BDGT	RVSD. BDGT. FUND BAL. 6/30/2010	FUND BAL. CHANGE ORIG vs. REV				
GENERAL FUND UNRESERVED - UNDESIGNATED															
01	\$ 600,771	\$ 16,594,442		\$ -	\$ 16,827,666		\$ -	\$ 367,547	\$ (233,224)		\$ -	\$ (136,884)	\$ 230,663		
12	\$ (797,592)	\$ 6,594,462		\$ -	\$ 6,384,932		\$ -	\$ (588,062)	\$ 209,530		\$ -	\$ (163,130)	\$ (751,192)		
13	\$ 358,233	\$ 2,096,042		\$ -	\$ 1,790,533		\$ -	\$ 663,742	\$ 305,509		\$ -	\$ (40,811)	\$ 622,931		
14	\$ 3,073,397	\$ 41,480,492		\$ -	\$ 40,702,849		\$ -	\$ 3,851,040	\$ 777,643		\$ -	\$ (1,019,624)	\$ 2,831,416		
	\$ 3,234,809	\$ 66,765,438	\$ -	\$ -	\$ 65,705,980	\$ -	\$ -	\$ 4,294,267	\$ 1,059,458	\$ -	\$ -	\$ (1,360,449)	\$ 2,933,818	4.47%	
GENERAL FUND UNRESERVED - DESIGNATED															
01	\$ 762,610							\$ 762,610	\$ -				\$ 762,610		
	\$ 2,380,111							\$ 2,380,111	\$ -			\$ 1,360,449	\$ 3,740,560		
51	\$ 41,074	\$ 28,800		\$ -	\$ 28,800		\$ -	\$ 41,074	\$ -				\$ 41,074		
	\$ 3,183,795	\$ 28,800	\$ -	\$ -	\$ 28,800	\$ -	\$ -	\$ 3,183,795	\$ -	\$ -	\$ -	\$ 1,360,449	\$ 4,544,244		
GENERAL FUND RESERVED-															
01	\$ 1,245	\$ 60,800		\$ -	\$ 60,800		\$ -	\$ 1,245	\$ -		\$ -		\$ 1,245		
01	\$ 1,137	\$ 1,200,124		\$ -	\$ 1,200,124		\$ -	\$ 1,137	\$ -		\$ -		\$ 1,137		
	\$ 2,382	\$ 1,260,924	\$ -	\$ -	\$ 1,260,924	\$ -	\$ -	\$ 2,382	\$ -	\$ -	\$ -	\$ -	\$ 2,382		
	\$ 6,420,986	\$ 68,055,162	\$ -	\$ -	\$ 66,995,704	\$ -	\$ -	\$ 7,480,444	\$ 1,059,458	\$ -	\$ -	\$ -	\$ 7,480,444		
NONMAJOR FUNDS															
02	\$ -	\$ 292,083		\$ -	\$ 292,083		\$ -	\$ -	\$ -		\$ -		\$ -		
04	\$ 4,334	\$ 298,238		\$ -	\$ 306,254		\$ -	\$ (3,682)	\$ (8,016)		\$ -		\$ (3,682)		
	\$ 4,334	\$ 590,321	\$ -	\$ -	\$ 598,337	\$ -	\$ -	\$ (3,682)	\$ (8,016)	\$ -	\$ -	\$ -	\$ (3,682)		
	\$ 6,425,320	\$ 68,645,483	\$ -	\$ -	\$ 67,594,041	\$ -	\$ -	\$ 7,476,762	\$ 1,051,442	\$ -	\$ -	\$ -	\$ 7,476,762		

ORIGINAL BUDGET
RECOMMENDED BOARD APPROVAL
APPROVED BY SCHOOL BOARD

DATES
6/25/09

>INCORPORATES THE BOARD'S BUDGET ASSUMPTIONS AS ADOPTED IN JANUARY, 2009 AS WELL AS THE THE BUDGET REDUCTIONS OF \$2.9 MILLION APPROVED BY THE BOARD AT THE MARCH 26, 2009 MEETING.
>THE TOTAL BUDGET HAS DECREASED. \$1.4 MILLION IS FROM A DECREASE IN ONE YEAR GRANT MONEY. THE BALANCE IS FROM THE REDUCTIONS AND EFFICIENCIES.
> THE DISTRICT CONTINUES TO FUND POST RETIREMENT OBLIGATIONS. IN DOING SO WITH THIS BUDGET THE PERCENT OF GENERAL FUND UNRESERVED-UNDESIGNATED FUND BALANCE IS PROJECTED TO DECLINE SLIGHTLY.

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – June 25, 2009

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: 9.1b Approval for Adoption of the FY10 Budget

PRESENTED BY: Janet Johnson, Director of Finance

1. Background Information

A motion is necessary to approve the Original Budget for School Year 2009-10 (Fiscal Year 10). The Estimated Beginning Fund Balance of the total governmental funds for July 1, 2009 is \$6,425,320. The Original Budget for FY10 shows total revenue of \$68,645,483, and total expenditures of \$67,594,041, for a total projected fund balance of \$7,476,762 at June 30, 2010. This budget is based on budget assumptions and reductions previously approved.

2. Fiscal Impact/Funding Source: Establishes the Budget for FY10.

3. RECOMMENDED ACTION: Board adopts the FY10 Budget as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____



New Issue: **Plymouth Intermediate School District 287, MN**

MOODY'S ASSIGNS INITIAL Aa3 RATING TO PLYMOUTH INTERMEDIATE SCHOOL DISTRICT NO. 287 (MN) \$8.6 MILLION REFUNDING CERTIFICATES OF PARTICIPATION, SERIES 2009A

Primary & Secondary Education
MN

Moody's Rating

ISSUE	RATING
Refunding Certificates of Participation, Series 2009A	Aa3
Sale Amount	\$8,580,000
Expected Sale Date	06/30/09
Rating Description	Certificates of Participation

Opinion

NEW YORK, Jun 17, 2009 -- Moody's Investors Service has assigned an initial Aa3 rating to the Plymouth Intermediate School District No. 287 (MN) Refunding Certificates of Participation, Series 2009A. Proceeds of the current issue will refund certain outstanding maturities of one of the district's capital leases, which was issued in 2004 to finance additions and renovations to the district's Bren Road special education facility. Debt service on the Series 2009A certificates is secured by a pledge of lease payments to be received by the trustee (Wells Fargo Bank, NA, senior unsecured rated Aa2/stable outlook) from ISD 287. The primary source of the lease payments will be capital levy revenues from the 13 member school districts of ISD 287, as well as tuition payments from non-member school districts that use ISD 287 facilities and services. Assignment of the initial Aa3 rating reflects the essentiality of the project that was financed with the 2004 lease; the annual risk of non-appropriation; the availability of a dedicated, though limited, capital levy for member school districts to use for lease payments; the limited revenue raising ability of the obligor; and the general obligation credit characteristics of the 13 member districts and several non-member districts.

PLEGGED ASSET IS AN ESSENTIAL SPECIAL EDUCATION FACILITY; MAJORITY OF MEMBER DISTRICTS ARE HIGHLY RATED

Established in 1967, ISD 287 provides vocational, technical, and special education programs to students from various Minnesota school districts, primarily districts in Hennepin County (general obligation rated Aaa/stable outlook). Since its creation, ISD 287 has consisted of 13 member districts: Hopkins Independent School District No. 270 (A2); Bloomington Independent School District No. 271 (Aa2); Eden Prairie Independent School District No. 272 (Aa2); Edina Independent School District No. 273 (Aa1); Minnetonka Independent School District No. 276 (Aa1); Westonka Independent School District No. 277 (not rated); Orono Independent School District No. 278 (Aa3); Osseo Independent School District No. 279 (Aa2); Richfield Independent School District No. 280 (not rated); Robbinsdale Independent School District No. 281 (A1); St. Louis Park Independent School District No. 283 (A2); Wayzata Independent School District No. 284 (Aa1); and Brooklyn Center Independent School District No. 286

(Baa2). A representative from each of the 13 member districts serves on the board of ISD 287. In addition, students from non-member districts attend ISD 287, with Minneapolis Special School District No. 1 (Aa3) and Anoka-Hennepin Independent School District No. 11 (Aa3) representing the largest share of students from non-member districts.

The certificates will refund certain outstanding maturities of a 2004 lease that financed additions and renovations to a special education facility for students with disabilities. As required by state law, ISD 287 received approval for this project and its financing from the Minnesota Department of Education. Moody's views this project as essential to the district's operations, as the facility is needed to provide special education services to students from districts that may not have the facilities or resources to educate the students.

CAPITAL LEVIES OF MEMBER DISTRICTS ARE PRIMARY SOURCE OF DEBT SERVICE PAYMENTS

The primary revenue source for debt service payments on the current issue are semi-annual payments to ISD 287 from member and non-member districts. Payments are based on enrollment. ISD 287 will fund approximately 84% of lease payments with revenues from member districts, with the remainder to be financed with revenues from non-member school districts, primarily Minneapolis SSD 1 and Anoka-Hennepin ISD 11. Each September, ISD 287 notifies the State Department of Education of the lease payment amounts due in the upcoming fiscal year, as well as each district's enrollment in ISD 287 programs. The state certifies levies for each member and non-member school district in an amount sufficient to cover the district's proportional share of ISD 287 lease payments. Payments are generally received by ISD 287 from the districts in June and November. ISD 287 must remit lease payments to the trustee at least 5 business days in advance of the debt service due dates of February 1 and August 1.

Each member district can raise revenue for its share of lease payments through a \$43 per pupil capital levy. Independent and special school districts in the State of Minnesota may levy up to \$43 per pupil for capital costs related to membership in an intermediate school district. Each member district currently contributes revenues from this capital levy for existing ISD 287 lease payments. Moody's notes that 4 of the 13 member districts (Westonka ISD 277, Richfield ISD 280, Robbinsdale ISD 281, and Brooklyn Center ISD 286) do not generate sufficient revenues for ISD 287 lease payments from the \$43 levy. These districts can use revenues available under another \$150 per pupil capital levy, which is available to all Minnesota school districts. Projected debt service on the current certificates compares favorably to the districts' available revenues under these two capital levies. Should a district's capital levies not generate sufficient revenues in the future, the district can use its operating revenues for lease payments. Non-member districts do not have the \$43 levy authority, but they can use the \$150 levy and/or operating revenues to fund their portions of the lease payments.

As revenues from tuition and capital levies are based on enrollment, potential declines in ISD 287 student enrollment would reduce the revenues available for lease payments. During the past five years, ISD 287 enrollment levels have fluctuated somewhat, ranging from 9,614 students in fiscal 2007 to 10,238 students in fiscal 2008. However, Moody's believes that enrollment levels are unlikely to drop significantly, given the essential nature of the programs provided by ISD 287, as well as the overall enrollment trends of the Hennepin County school districts that use ISD 287 programs.

LEASE PAYMENTS SUBJECT TO ANNUAL APPROPRIATION; LIMITED REVENUE RAISING ABILITY OF OBLIGOR

Moody's believes the legal provisions outlined in the trust indenture, ground lease, and lease agreement provide investors with adequate protection. However, several risks to investors exist. First, lease payments are payable solely from funds that are annually appropriated by ISD 287. Once appropriated, the pledge to pay debt service cannot be modified or eliminated from the budget for the fiscal year. However, ISD 287 can choose to terminate the lease through non-appropriation in the budget for an upcoming fiscal year. While unlikely, ISD 287 can choose to terminate the lease even if all member districts are not in agreement.

A second risk to investors is that any or all of the member districts may terminate membership in ISD 287, which could potentially impact revenues available for debt service. Moody's notes that given the 42 year history of ISD

287, and the essentiality of ISD 287 special education services, it is unlikely that a district would discontinue membership. However, should a member district withdraw, a notification period of 17 months is required. ISD 287 officials have expressed to Moody's their intention to make lease payments from any available revenue source should payments from member and non-member districts be insufficient for any reason, including the withdrawal of a member district. In that event, ISD 287 would most likely fund lease payments with the continued payments of the remaining member and non-member districts, whose proportionate shares would be adjusted accordingly. If necessary, ISD 287 can, without limitation, increase tuition and administrative fees on member and non-member districts. However, unlike independent and special school districts in Minnesota, ISD 287 has no taxing authority.

The ground lease between the trustee and ISD 287 extends until 2035 (10 years past the final maturity of the certificates and the end of the lease agreement) or until all lease payments have been made by ISD 287. In the event of a default, the trustee is required to attempt to lease the facility in order to generate revenues to pay debt service on the certificates, but at the end of the ground lease, the facility would be owned by ISD 287. A Debt Service Reserve Fund will not be established for this issue.

GENERAL OBLIGATION CREDIT CHARACTERISTICS OF INDIVIDUAL DISTRICTS FACTORED INTO RATING

The rating on the current certificates incorporates the general obligation credit characteristics of the 13 member school districts. While these districts are not legally responsible for lease payments, they provide the majority of ISD 287 revenues for operations and debt service. Osseo ISD 279 (Aa2), Robbinsdale ISD 281 (A1), Eden Prairie ISD 272 (Aa2), and Wayzata ISD 284 (Aa1) fund the largest share of ISD 287 lease payments, representing 25%, 16%, 12%, and 10%, respectively. Many of the districts served by ISD 287 are located in the relatively affluent communities in the western portion of the Twin Cities Metropolitan Area. Moody's believes that despite recent valuation declines, increased layoffs, and increased unemployment, the region's economy will remain relatively healthy in the long run due to the presence of significant government, health care, educational, and corporate components that provide a measure of insulation from severe economic downturn. Minnesota school districts are highly dependent on the state for operating revenues, and fiscal shortfalls at the state level are expected to impact payments to school districts in the upcoming fiscal year. Despite state revenue pressures, Moody's believes that the overall credit quality of the member districts will remain sound in the near term. In addition, a review of recent audited financial statements indicate stable and well-managed financial operations for ISD 287.

KEY STATISTICS

ISD 287 district estimated population: 731,617

ISD 287 fiscal 2009 total enrollment: 9,689

ISD 287 2008 full value: \$111.2 billion

Hennepin County 1999 per capita income: \$28,789 (133% of US)

Hennepin County 1999 median family income: \$65,985 (132% of US)

Hennepin County 2000 median home value: \$143,400 (120% of US)

ISD 287 fiscal 2008 General Fund balance: \$5.5 million (9% of General Fund revenues)

Estimated debt service for ISD 287 leases in 2010: \$5.1 million (for payments on existing leases and current issue)

ISD 287 direct debt as % of full value: 0.04%

ISD 287 overall debt as % of full value: 2.06%

Principal amortization (10 years) of current issue: 56%

RATING METHODOLOGIES USED

The principal methodology used in rating this issue was "Local Government General Obligation and Related Ratings," which can be found at www.moodys.com in the Credit Policy & Methodologies directory, in the Ratings Methodology subdirectory. Other methodologies and factors that may have been considered in the process of rating this issue can also be found in the Credit Policy & Methodologies directory.

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Rating Agencies and their Scales

	Moody's	S & P	Fitch
Highest	Aaa	AAA	AAA
	Aa1	AA+	AA+
	Aa2	AA	AA
	Aa3	AA-	AA-
	A1	A+	A+
	A2	A	A
	A3	A-	A-
	Baa1	BBB+	BBB+
	Baa2	BBB	BBB
	Baa3	BBB-	BBB-
Lowest (Investment Grade)			

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MEMORANDUM

TO: Board of Education
Sandy Lewandowski, Superintendent
Colleen Baumtrog, Executive Director of Administration
Janet Johnson, Finance Director

FROM: Don Lifto, Senior Vice President and Client Representative

DATE: June 25, 2009

SUBJECT: Summary of Lease Purchase Refunding

Springsted Incorporated served as Intermediate 287's independent financial advisor in the District's initiative to refund its 2004 lease purchase transaction for the Bren Road project originally financed through Wells Fargo Brokerage Services, LLC. I am pleased to inform you that we were successful on negotiating the refunding with Northland Securities achieving significant savings for Intermediate 287 and its member districts. Your legal counsel has prepared the appropriate resolution for consideration by the Board of Education. A summary of the transaction follows:

Certificates of Deposit (Refunding of Wells Fargo Lease Purchase)

Par Amount of Sale:	\$8,570,000
Method of Sale:	Negotiated
Underwriter:	Northland Securities
Original Interest Rate with Wells Fargo:	5.52%
Interest Rate of New Debt:	4.44%
Minimum Savings Requirement:	\$266,000 (net after issuance)
Actual Savings Achieved:	\$399,255 (net after issuance)
Moody's Rating:	Aa3

On behalf of Springsted, I want to thank you for the opportunity to assist Intermediate 287 on this project.

Moody's Rating Scale and Comments

The Aa3 assigned by Moody's is a very positive rating and positions Intermediate 287 well for any additional debt issued in 2009 or 2010. A strong rating will result in reduced borrowing costs and the related lease levies of member districts. In assigning the rating, Moody's emphasized the following positive factors:

- Essential nature of the program;
- Stability of the membership and provisions of the Joint Powers Agreement;
- Credit quality of the member districts;
- Long-term strength and viability of the economic base of the area served;
- Stable and well-managed operations in Intermediate 287.

	Moody's	S & P	Fitch
Highest	Aaa	AAA	AAA
	Aa1	AA+	AA+
	Aa2	AA	AA
	Aa3	AA-	AA-
	A1	A+	A+
	A2	A	A
	A3	A-	A-
	Baa1	BBB+	BBB+
	Baa2	BBB	BBB
	Baa3	BBB-	BBB-
Lowest (Investment Grade)			

CERTIFICATION OF MINUTES
RELATING TO
REFUNDING CERTIFICATES OF PARTICIPATION, SERIES 2009A

ISSUER: INTERMEDIATE DISTRICT NO. 287
PLYMOUTH, MINNESOTA

BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING: A regular meeting, held on June 25, 2009, at 6:30 o'clock p.m., in the School District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

RESOLUTION RELATING TO REFUNDING CERTIFICATES OF PARTICIPATION, SERIES 2009A; AUTHORIZING THE ISSUANCE, DETERMINING THE FORM AND DETAILS, RATIFYING THE AWARD OF THE SALE, AND AUTHORIZING THE EXECUTION, DELIVERY, AND REGISTRATION

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this 25th day of June, 2009.

School District Clerk

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD
OF INTERMEDIATE DISTRICT NO. 287
STATE OF MINNESOTA

HELD: JUNE 25, 2009

Pursuant to due call and notice thereof, a regular meeting of the School Board of Intermediate District No. 287, Plymouth, Minnesota, was duly held on June 25, 2009, at 6:30 o'clock p.m. for the purpose, in part, of ratifying the award of the sale of the Refunding Certificates of Participation, Series 2009A of the District.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO REFUNDING CERTIFICATES OF PARTICIPATION, SERIES 2009A; AUTHORIZING THE ISSUANCE, DETERMINING THE FORM AND DETAILS, RATIFYING THE AWARD OF THE SALE, AND AUTHORIZING THE EXECUTION, DELIVERY, AND REGISTRATION

BE IT RESOLVED by the School Board of Intermediate District No. 287, State of Minnesota, as follows:

Section 1. Authorization and Sale.

1.01 Authorization. At a meeting held April 23, 2009, this Board authorized the Director of Finance under certain specified conditions to directly negotiate and approve the sale of Refunding Certificates of Participation, Series 2009A to provide funds to refund and prepay, through a current refunding, the Lease Agreement dated August 31, 2004 between Wells Fargo Brokerage Services, LLC as Lessor and the School District as Lessee (the "Previous Lease"). This Board finds it necessary and expedient for Intermediate District No. 287 (the "School District") to enter into a Ground Lease Agreement, a Refunding Lease Agreement and a Trust Agreement, and to sell and issue its Refunding Certificates of Participation, Series 2009A Evidencing the Proportionate Interest of the Registered Owners thereof in Lease Payments to be made by Intermediate District No. 287 pursuant to a Refunding Lease Agreement (the "Certificates") in the total aggregate principal amount of \$8,570,000.

1.02 Sale. The Board, having been advised by Springsted Incorporated, its independent financial advisor, has determined that the Certificates shall be privately sold after direct negotiation, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, as amended. The proposal of Northland Securities (the "Purchaser") to purchase the Certificates at a price of \$8,479,981.60, plus interest accrued to settlement was accepted by the Finance Director on June 17, 2009, pursuant to the April 23, 2009, resolution of the Board, and the award of the sale of the Certificates to the Purchaser is hereby ratified by the Board.

1.03 Execution of Proposals. The endorsement of the acceptance on both copies of the proposal is hereby ratified in all respect.

1.04 Current Refunding.

- (a) **Compliance.** The Certificates shall provide moneys for a current refunding of the Previous Lease. It is hereby determined and declared that the refunding and prepayment of the Previous Lease complies with Minnesota law, and is consistent with the covenants made therein. The School District has observed and complied with all of the obligations and covenants made by the School Board in connection with the issuance of the Previous Lease.

- (b) **Use of Proceeds of Previous Lease.** All of the proceeds, including investment earnings thereon, of the Previous Lease have been expended by the School District for the uses and purposes for which the District issued the Previous Lease.
- (c) **Redemption.** The Previous Lease is called for prepayment on July 15, 2009.
- (d) **Security.** Until defeasance and prepayment of the Previous Lease, all provisions made for the security of the Previous Lease shall be observed by the School District.
- (e) **Supplemental Resolution.** The resolutions of the School Board authorizing the entry into the Previous Lease are hereby supplemented to the extent necessary to give effect to the provisions of this resolution.
- (f) **Notice of Prepayment and Exercise of Option to Purchase under Previous Lease.** Notice of the intent to prepay the Previous Lease and to exercise the option to purchase the Leased Property thereunder shall be given not less than forty-five (45) days prior to prepayment. Any such notice given prior to the adoption of this resolution is ratified and confirmed in all respects. The closing of the purchase shall occur on July 15, 2009.

1.05 Compliance with Law. All acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed precedent to the issuance of the Lease and the Certificates having been done, having happened and having been performed in regular and due form, time and manner as required by law, it is necessary for this Board to establish the form and terms of the Certificates, to approve the execution of documentation relating thereto, and to provide for the issuance of the Certificates forthwith.

Section 2. Documentation; Certificate Terms; Execution and Delivery.

2.01 Financing Documents. There will be prepared the following documents, both of which shall be placed on file in the office of the Clerk:

- (a) Refunding Lease Agreement dated as of July 15, 2009, by and between the School District and Wells Fargo Bank, National Association, as trustee (the "Trustee");
- (b) Ground Lease Agreement dated as of July 15, 2009 by and between the School District and the Trustee; and
- (c) Trust Agreement dated as of July 15, 2009, by and between the School District and the Trustee.

Upon review by Bond Counsel to the School District, such documents are approved, with such variations, insertions and additions as are deemed appropriate by the parties and approved by counsel to the School District. The provisions of those agreements are approved and incorporated herein by reference.

2.02 Execution. Upon finalization of the documents described above, and the execution thereof by the other parties thereto, the Chair and Clerk, or other designated signatories acting on their behalf, shall execute and deliver such documents on behalf of the School District. The Chair and Clerk (or their designated signatories) shall execute on behalf of the School District such other contracts, certifications, documents or instruments as Bond Counsel to the School District shall require (including the Continuing Disclosure Certificate), and all certifications, recitals, warranties and representations therein shall constitute the certifications, recitals, warranties and representations of the School District. Execution of any instrument or document by one or more appropriate officers of the School District shall constitute and shall be deemed conclusive evidence of the approval and authorization by the School District and the Board of the instrument or document so executed.

2.03 Certificate Maturities, Interest Rates and Denominations. The Trustee is authorized and directed to issue and deliver \$8,570,000 principal amount of the Certificates pursuant to, containing the terms and provisions, and in the manner specified in the Trust Agreement, which Certificates shall mature on February 1 in the respective years and amounts stated in the proposal and shall bear interest from the date of issue until paid at the respective annual rates set forth opposite such years and amounts in the proposal.

The Certificates having a Maturity Date occurring on February 1 of the year 2020 are subject to optional redemption on February 1, 2019 or any date thereafter at a redemption price equal to the principal amount of the Certificates so redeemed plus interest accrued thereon to the date fixed for redemption. The Certificates maturing in the years specified in the proposal, if any, are term certificates subject to mandatory redemption in the years and amounts specified in the Trust Agreement.

Section 3. Certifications; Declaration of Exemption from Rebate Requirements; Designation, Arbitrage Reporting.

3.01 Declaration of Exemption from Rebate Requirements. It is hereby found and determined that all gross proceeds of the Certificates (other than gross proceeds held in a bona fide debt service fund) will be expended for the governmental purposes for which the Certificates are issued within six (6) months of the date of issuance of the Certificates. Therefore, the School District shall not be required to comply with the arbitrage rebate requirements of Section 148(f) of the Code with respect to the Certificates.

3.02 Designation as Qualified Tax-Exempt Obligations. The Board finds that the reasonably anticipated amount of qualified tax-exempt obligations (other than private activity bonds) which will be issued by the School District during calendar year 2009 will not exceed \$30,000,000. Thus, the Lease and the Certificates are hereby designated as

"Qualified Tax-Exempt Obligations" for the purposes of Section 265 of the Code relating to the deduction of interest expenses allocable to the Certificates by financial institutions.

3.03 Authentication of Transcript. The officers of the School District and the County Auditors of each County in which the School District is located in whole or in part are hereby authorized and directed to prepare and furnish to the Purchaser of said Certificates, and to the attorneys approving legality of the issuance thereof, certified copies of all proceedings and records of the School District relating to said Certificates and to the financial condition and affairs of the School District, and such other affidavits, certificates and information as may be required to show the facts relating to the legality and marketability of said Certificates as they appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the School District as to the facts recited therein.

3.04 Covenant to Continue Tax Exemption. The School District covenants and agrees with the Owners from time to time of the Certificates herein authorized, that it will not take, or permit to be taken by any of its officers, employees or agents, any action which would cause the interest payable on the Certificates to become subject to taxation under the United States Internal Revenue Code; and that it will take, or it will cause its officers, employees or agents to take, all affirmative actions within its powers which may be necessary to insure that such interest will not become subject to taxation under the Internal Revenue Code. The term "Internal Revenue Code" or "Code" as used herein includes the Internal Revenue Code of 1986, as amended, and all regulations, amended regulations and proposed regulations issued thereunder, as now existing, or as hereafter amended or proposed.

3.05 Official Statement. The Official Statement relating to the Certificates, on file with the Clerk and presented to this meeting, is hereby approved and deemed final, and the furnishing thereof to prospective purchasers of the Certificates is hereby ratified and confirmed, insofar as the same relates to the Certificates and the sale thereof.

3.06 Information Reporting. For purposes of compliance with the provisions of Section 149(e) of the Code, the School District shall submit to the Secretary of the Treasury, not later than the 15th day of the second calendar month after the close of the calendar quarter in which the Bonds are issued, a statement concerning the issue which meets the requirements of Section 149(e) (2).

3.07 Continuing Disclosure. The Chair is authorized and directed to execute and deliver a Continuing Disclosure Certificate to assist the participating underwriters in complying with SEC Rule 15c2-12(b)(5) for full disclosure (The "Rule"). The Continuing Disclosure Certificate shall be entered into for the benefit of the Owners of the Certificates and shall constitute an undertaking to provide or cause to be provided the annual financial information specified therein and to give notice of the occurrence of the Listed Events specified therein, each in the manner specified therein, as required by the Rule. The

provisions of the Continuing Disclosure Certificate are incorporated herein and approved as though fully specified in this paragraph.

3.08 Payment of Issuance Expenses. The School District authorizes the Trustee on behalf of the School District to pay issuance expenses from Certificate proceeds on the closing date.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – June 25, 2009

AGENDA SECTION: ADMINISTRATIVE SERVICES REFINANCING

ITEM: 9.1c Resolution to Refinance the Bren Road Lease Purchase

PRESENTED BY: Janet A. Johnson, Director of Finance

1. Background Information

In the economic environment where long term interest rates have been low, the District began working with our financial advisor, Springsted, on the feasibility of refinancing the lease/purchase arrangement for Bren Road. At its April 23, 2009 meeting the Board passed a parameters resolution authorizing the Director of Finance to proceed if the District would realize a minimum net present value benefit of \$266,000 or 3%. The District sought a Moody's rating. The rating assigned was an Aa3. A negotiated sale of Refunding Certificates of Participation occurred June 17, 2009 with Northland Securities. The present value benefit through the refunding is \$399,255 or 4.44%.

Don Lifo from Springsted will be at this meeting to provide further explanation and answer questions.

2. Fiscal Impact/Funding Source:

Lease principal and interest payments will be reduced by an average of \$26,600 annually.

3. RECOMMENDED ACTION:

The Board passes the attached resolution authorizing the issuance of refunding certificates of participation series 2009A and ratifying the award of the sale.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

CERTIFICATION OF MINUTES
RELATING TO
QUALIFIED SCHOOL CONSTRUCTION BONDS

ISSUER: INTERMEDIATE DISTRICT NO. 287
STATE OF MINNESOTA

BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING: A regular meeting, held June 25, 2009, at 6:30 o'clock p.m., in the Intermediate District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION RELATING TO QUALIFIED SCHOOL CONSTRUCTION BONDS;
AUTHORIZING APPLICATION FOR AN ALLOCATION**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this 25th day of June, 2009.

Clerk

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD OF
INTERMEDIATE DISTRICT NO. 287
STATE OF MINNESOTA

HELD: June 25, 2009

Pursuant to due call and notice thereof, a regular meeting of the School Board of Intermediate District No. 287, State of Minnesota, was duly held on June 25, 2009, at 6:30 o'clock p.m., for the purpose, in part, of authorizing an application for an allocation of qualified school construction bonds from the State of Minnesota.

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO QUALIFIED SCHOOL CONSTRUCTION BONDS;
AUTHORIZING APPLICATION FOR AN ALLOCATION**

BE IT RESOLVED by the Board of Intermediate District No. 287, State of Minnesota, as follows:

1. The Director of Finance is authorized to submit an application to the State of Minnesota for an allocation of Qualified School Construction Bonds in the amount of \$26,448,918 to provide funding for the construction, rehabilitation or repair of a public school facility and to be issued under authority granted under Sections 54A and 54F of the Internal Revenue Code of 1986, as amended by the American Recovery and Reinvestment Act of 2009. The description of the project to be funded shall be as specified in the Qualified Schools Construction Bonds Program application attached hereto and incorporated by reference as though fully specified herein. The qualified school construction bond financing would be issued in the form of a lease-purchase agreement or Certificates of Participation in a lease-purchase agreement.

2. The Director of Finance is also authorized and directed to consult with the Minnesota Department of Education and to cause a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's review and comment on the proposed project to be funded by the Qualified School Construction Bonds financing.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

ATTACH COMPLETED

QUALIFIED SCHOOL CONSTRUCTION BONDS PROGRAM APPLICATION

**Intermediate District 287
North Education Center
Project Budget**

October 2, 2008 (Modified June 25, 2009 - JAJ & TS)

Description	North Area Site
CONSTRUCTION	
Site Construction Cost	\$ 1,525,257
Building Construction Cost	\$19,975,175
General Conditions	<u>\$ 562,432</u>
Subtotal--Cost of the Work	\$22,062,864
Phased Coordinated Construction Delivery System	\$ 411,058
Construction Contingency (included above)	\$ -
Subtotal Construction Cost	\$22,473,922
DESIGN AND CONSULTANT FEES	
Architects and Engineers	\$ 1,399,125
Reimbursable Expenses	\$ 33,746
Commissioning	\$ 101,238
LEED Certification	<u>\$ 78,740</u>
Subtotal Fees	\$ 1,612,849
OWNER ADMINISTRATIVE COSTS	
Permits and Plan Review Fees	\$ 135,263
Site Survey	\$ 17,728
Environmental Consultant	\$ 19,179
Builder's Risk Insurance	\$ 60,743
Liability Insurance - -	
Quality Testing	<u>\$ 65,060</u>
Subtotal Owner Administrative Costs	\$ 297,973
FURNISHINGS, FIXTURES, & EQUIPMENT (FF&E)	
Security Systems	\$ 214,174
Technology	<u>\$ 600,000</u>
Subtotal FF&E	\$ 814,174
Project Cost	\$25,198,918
ESTIMATE FOR LAND PURCHASE	<u>\$ 1,250,000</u>
GRAND TOTAL	\$26,448,918

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION**

Regular Meeting – June 25, 2009

AGENDA SECTION: ADMINISTRATIVE SERVICES

ITEM: 9.1d Qualified School Construction Bonds (QSCBs) Resolution

PRESENTED BY: Janet A. Johnson, Director of Finance

1. Background Information

During the analysis of options related to the Districts' north area facilities, the ability to apply for Federal Qualified School Construction Bonds for construction or renovation of a facility was identified. At the Board's meeting June 11, 2009 action was taken to support the District's application for those funds. The Board must pass a resolution authorizing the issuance of qualified school construction bond financing in the form of a lease purchase agreement or Certificates of Participation in a lease-purchase agreement.

MN Department of Education has confirmed this action is revocable should the Board decide at a later date that a construction project is not a viable option.

MN Department of Education has also confirmed that should Qualified School Construction Bonds (QSCB) be awarded the funding could be directed toward new construction or building renovation.

2. Fiscal Impact/Funding Source:

Financial support for the possibility of constructing or renovating a commercial building on the north end of the District.

3. RECOMMENDED ACTION:

The Board passes the attached resolution relating to qualified school construction bonds; authorizing application for an allocation.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

North Area Facilities

June 2009

****Updated for June 25th School Board meeting.

Business Directors Advisory Committee (BDAC) Discussion and Input to the District 287 School Board on North Area Facilities

BDAC met June 5, 2009 to provide consultation and input to the District 287 School Board on the North Area Facilities plan being studied this year. Business Directors concurred with the School Board on the following:

1. Proceed with negotiating the purchase of Edgewood.
2. Renew one-year leases for Hosterman, North Vista and Edgewood.
3. Pursue the QSCB federal application for interest credit bonds to support the potential borrowing needed for a replacement of the Hosterman/North Vista facility.

BDAC asked for answers to the following items before they would be able to support land purchase and/or new construction.

What is the square footage of Edgewood?

The square footage of Edgewood is 57,751 square feet.

What are the square footage requirements for projected enrollment (minimum of five year) trends in the North Area?

Square Footage Requirements: We are not aware of industry square footage requirements for Setting 4 special education students.

Some students require a full-size room completely for themselves. Other higher functioning students can be served effectively in lesser space. There are requirements for infant and daycare space that we can obtain. Our best estimate of square footage comes from our experience over time and with the South Education Center.

******We have been unable to find any national or state standards specific to Federal Setting 4 special education students. Therefore we are summarizing our current square foot utilization by unique student populations. This summary will be finalized by mid to late summer.**

Enrollment Projections: The districts discussed their obligations to one another and, specifically, the mutual obligation to let others know about what 287 programs they may not need in the future. Business directors asked 287 to prepare five-year enrollment projections. This information would need to come from member districts.

The difficulty of doing this is evidenced by this year's planning projections that have increased by 25 ADM's from February to June in special education. A determination will need to be made whether to request five-year enrollment projections from our member districts.

******The current use of Intermediate District 287 will change from time to time and district to district. This should be the goal of an Intermediate.**

District 287 recently adopted a new strategic plan and updated a new Memorandum of Agreement. All thirteen of its members signed the new agreement last summer indicating support for the ongoing need of a consortium.

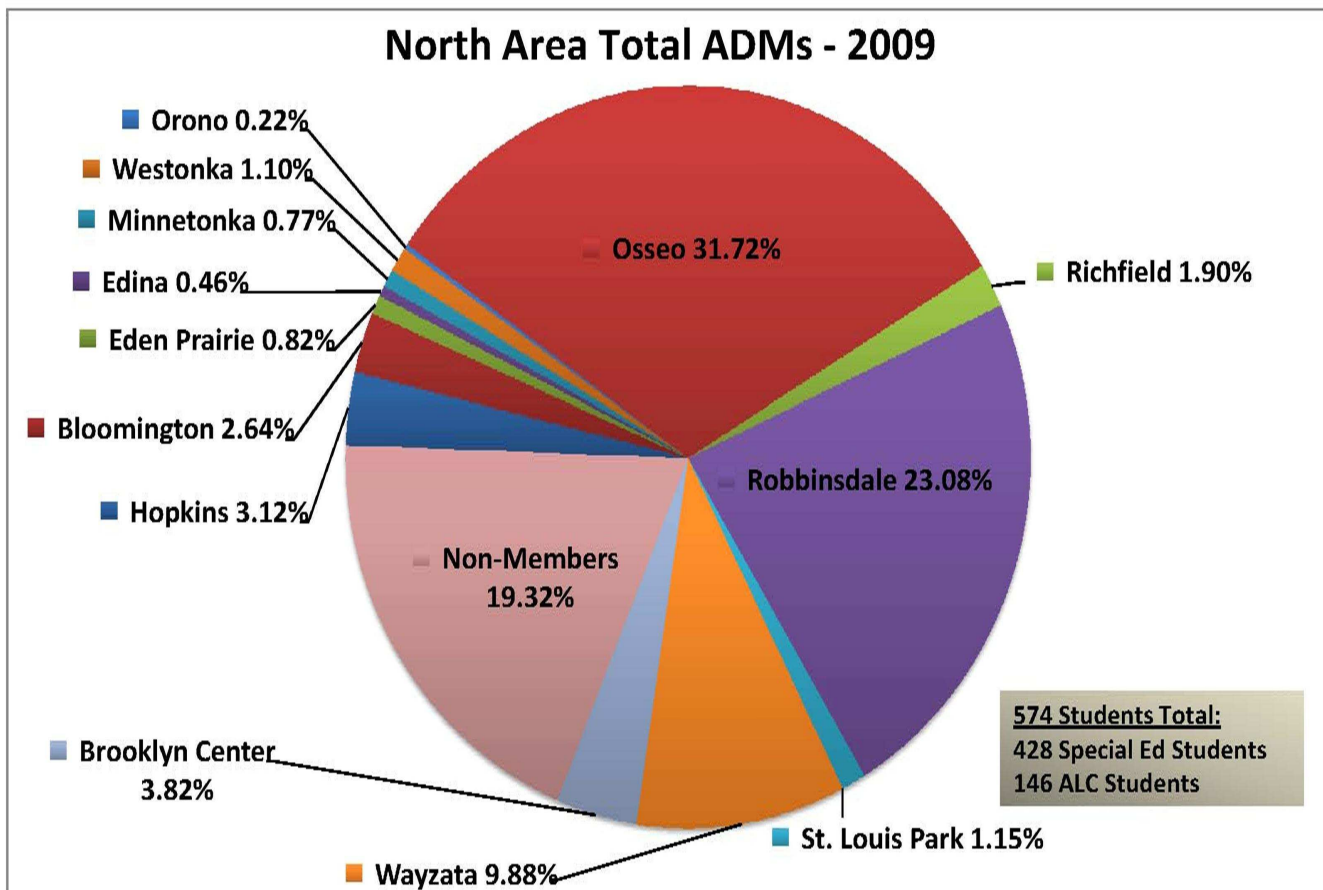
Securing accurate five- year enrollment projections from our members would be challenging. Such planning projections would need to come from our member districts. Administration will further study the viability of such enrollment planning over the next few weeks.

We would suggest, however, that the recent Moody's report captures the essence of our enrollment future in the following statement, "During the past five years, ISD 287 enrollment levels have fluctuated somewhat, ranging from 9,614 students in fiscal 2007 to 10,238 students in fiscal 2008. However, Moody's believes that enrollment levels are unlikely to drop significantly, given the essential nature of the programs provided by ISD 287, as well as the overall enrollment trends of the Hennepin County school districts that use ISD 287 programs."

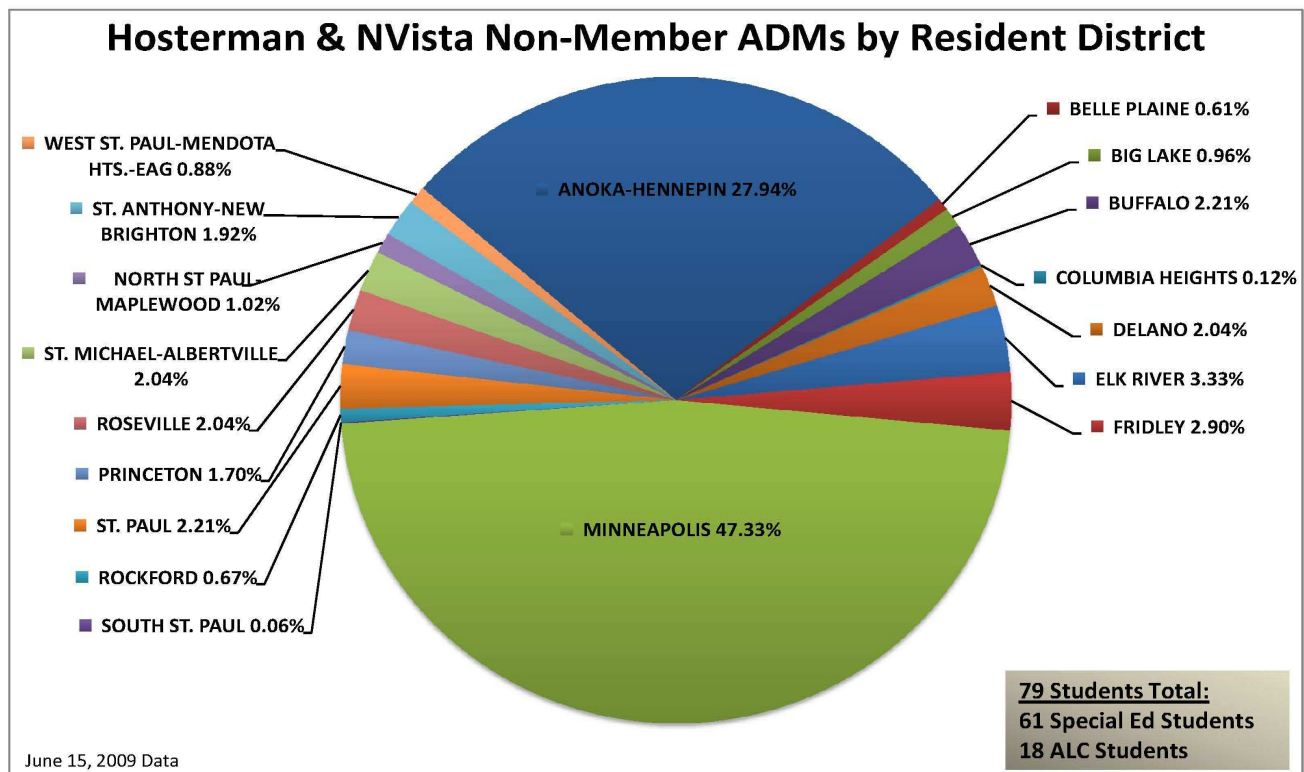
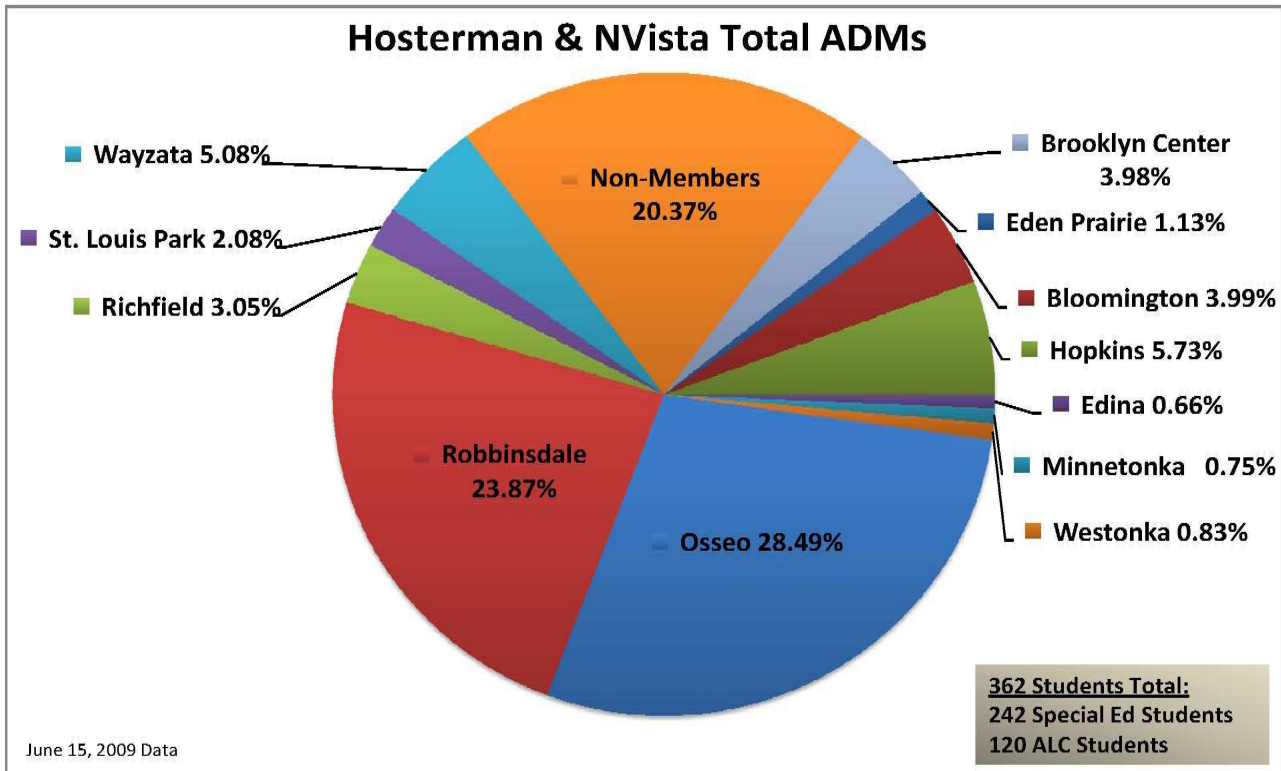
What is the effect of non-member enrollments?

Business Directors questioned the facility need based on non-member utilization. On June 11th 287 School Board members reviewed data related to non-member use. For all north area facilities, non-member use makes up 19.2 % of the total utilization. Of that 19.2 % member districts refer approximately 40 percent of non-member students. An additional 17.37 % are student choice programs within the Area Learning Center. Some of the remaining 43 % of non-member students include:

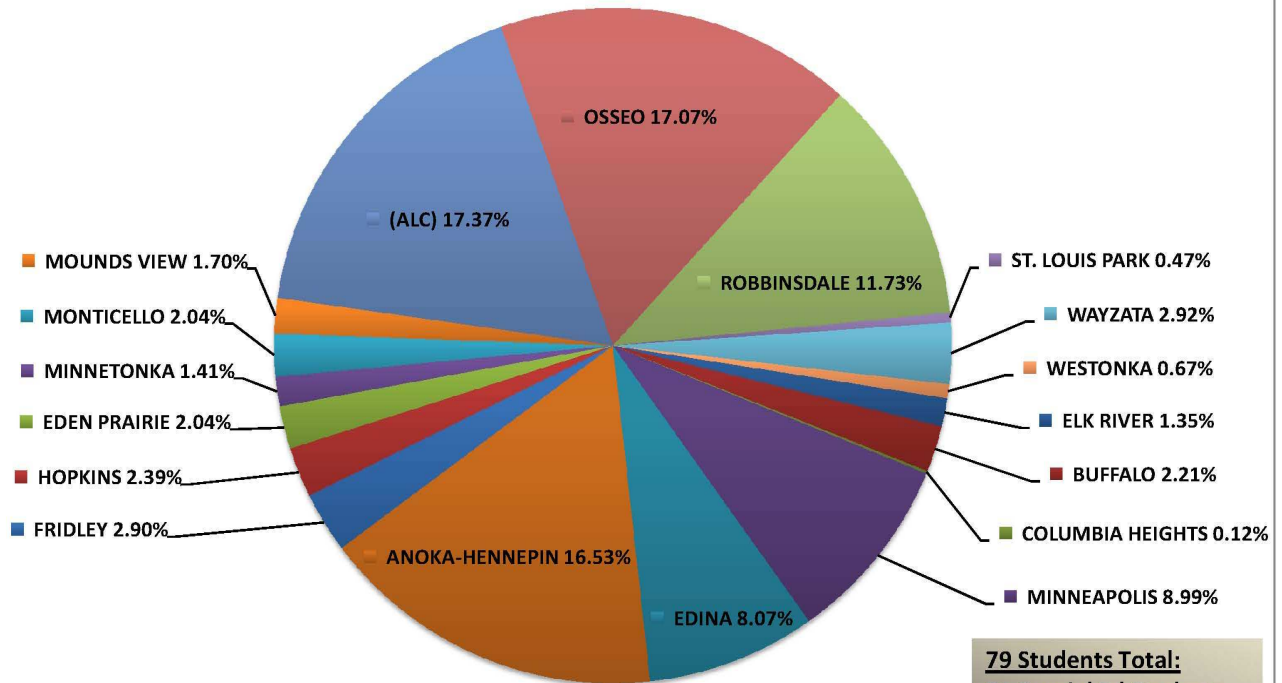
- Deaf/Hard of Hearing students who are sent to District 287 because 287 serve as the statewide deaf program for transition-age students and receive supplemental state funding to serve this population.
- *Very complex students who are referred by non-members. Member district students are served first; however, if there are seats available, non-member students are accepted in order to distribute costs.



*****287 School Board members subsequently asked for similar data analysis for non-member students for only Hosterman & North Vista. The graphs are below indicate that member districts are referring 38.7 % of non-member students served at Hosterman and North Vista. An additional 17.37 % of students served at Hosterman and North Vista are student choice enrollees at the Area Learning Center program at North Vista. The total percent of non member students enrolled at Hosterman, via a member district or through student choice, is about fifty six percent (56%). The remaining 44%, or 31 students, are referred directly by a non member. As a percent of the total Hosterman and North Vista population, these 31 students are about 8.7 percent.



Hosterman & NVista Non-Member ADMs by Serving District



June 15, 2009 Data

79 Students Total:
61 Special Ed Students
18 ALC Students

287 Board members asked to review the lease levy impacts. The following document was provided in the February 12th Facilities PowerPoint presentation.

DISTRICT LEASE LEVY AMOUNTS & CAP

District #	District Name	FY 10 AMCPU (estimated)	Max. Limit \$43.00/AMCPU	Int. 287 Lease Levy 8 2008 Pay 2009	\$43 Lease Levy Balance	Additional \$150/Res PU for Member Districts Lease Costs
		(1)	(2)	(3)	(4)	(5)
270	Hopkins	8,682.04	\$373,327.72	\$166,143.62	\$207,184.10	\$1,246,380.00
271	Bloomington	11,974.32	\$514,895.76	\$393,926.92	\$120,968.84	\$1,815,444.00
272	Eden Prairie	11,284.80	\$485,246.40	\$460,720.40	\$24,526.00	\$1,691,968.50
273	Edina	9,268.21	\$398,533.03	\$180,129.18	\$218,403.85	\$1,178,871.00
276	Minnetonka	9,334.25	\$401,372.75	\$173,273.64	\$228,099.11	\$1,303,758.00
277	Westonka	2,578.55	\$110,877.65	\$174,009.38	\$(63,131.73)	\$424,930.50
278	Orono	3,067.16	\$131,887.88	\$24,498.49	\$107,389.39	\$375,366.00
279	Osseo	24,664.31	\$1,060,780.33	\$1,011,724.61	\$49,055.72	\$4,025,749.50
280	Richfield	4,789.20	\$205,935.60	\$281,498.32	\$(75,562.72)	\$711,666.00
281	Robbinsdale	14,795.96	\$636,226.28	\$772,144.14	\$(135,917.86)	\$2,219,466.00
283	St Louis Park	4,952.12	\$212,941.16	\$122,428.79	\$90,512.37	\$713,701.50
284	Wayzata	11,567.87	\$497,415.83	\$403,293.99	\$94,121.84	\$1,620,031.50
286	Brooklyn Center	2,204.65	\$94,799.95	\$157,430.86	\$(62,630.91)	\$291,445.50
			\$5,124,240.34	\$4,321,222.34	\$803,018.00	\$17,618,778.00

Attachment 99 Performance Criteria due at MDE 7/24/2009

General Comments

- School district personnel shall be involved in the process of completing this section. This section cannot be completed as a “turnkey” process.
- Responsibility for Health and Safety belongs at the district level. The task can, in certain circumstances, be delegated to employees or contractors, but not the responsibility.
- There must be a key district person responsible for each Health and Safety topic. This person is responsible for understanding Attachments 4 and 99 information.
- Attachment 99 replaces Attachment 4 as a reporting requirement. Only Attachment 99 and not Attachment 4 shall be reported to MDE. Attachment 4 should be used by your district to internally review all Health and Safety programs. MDE is phasing in topics a portion each year until they are all entirely included. For 2009 Pay 2010, no changes have been made and the topics are limited to Indoor Air Quality, Safety Committees, Laboratory Safety, Confined Spaces and Employee Right-To-Know. Specific performance criteria are described and the district must either verify they will meet MDE’s criteria or provide their own. Either way, districts will be held to their board-adopted performance criteria. Substituted criteria which is not performance based is an unacceptable report.
- Districts are required to follow the directions shown below and return the completed, board-certified Attachment 99 in order to receive H&S funding for 2009 Pay 2010. All H&S new funding will be delayed until Attachment 99 is received and verified.
- H&S Management Assistance professionals will key their reporting to the elements in this Attachment. This is part of MDE’s plan to verify that the district is meeting its performance criteria commitment and has conducted a hazard assessment and adopted plans for hazard removal, per page 57 of this Attachment. A district may not refuse access by a Management Assistance professional to accomplish this task and the MDE will not process requests for funding approval without a properly completed Attachment 99. See Attachment 9 for MDE involvement with the Management Assistance program.

Completion Steps for Attachment 99

- District reviews its health and safety hazards, plans/programs to manage them, and this letter and attachments.
- District reviews Attachment 99, affirms each element by highlighting or otherwise indicating, and completes all forms accurately. The attachment is designed to be a “turn-around document.”
- School board validates the information on Attachment 99, certifying that the information in the completed Attachment 99 H&S Performance Criteria will be implemented during school year 2009-2010. In this manner the board, as the policy-setting authority, recognizes and accepts its responsibility for Health and Safety in a manner satisfactory to MDE. A copy of the board-approved minutes and agenda must be attached.
- District returns Attachment 99 in time to arrive at MDE, attn Audrey Bomstad, or **alternatively each region Management Assistance professional**, no later than July 24, 2009. Late submissions are strongly discouraged.
- Electronic submission is acceptable and is preferred. Otherwise, provide two paper copies with visible highlighting. Don’t forget to maintain a copy in district files, and to highlight adopted language.

Begin board-certifying here - General Requirements

- The H&S written plans include policies for managing the hazard, assessing for the hazard, training, and record keeping.
- There is a key district person responsible for each Health and Safety topic. This person is responsible for understanding Attachments 4 and 99 information and the information in the written plans.

- ☑ The written plans are current, complete and accurate. They are concise and well organized. They do not make references to other districts or states, or persons not currently with the district.
- ☑ In particular, the documentation of training and required reporting is accurate and complete. Training includes an adequate roster of trainees, is dated, and a syllabus of the training, giving information on what trainees can be reasonably expected to know or do.
- ☑ The practice of re-photocopying required reports shall not be allowed. Each report shall have a fresh printout with fresh signatures and dates.
- ☑ The district has contracted for a Management Assistance professional (or not). His/her name is: Mike Weigel – Metro ECSU

Part I Attachment 99 Performance Criteria – IAQ Management Plan

A. IAQ Coordinator – required in plan

- ☑ A person meeting criteria in Attachments 3 and 7 has been appointed as the districts IAQ coordinator.
- ☑ Communication pathway has been established to notify district staff, parents, and students, who the IAQ Coordinator is and how to contact him/her.
- ☑ IAQ coordinator’s role and authority shall be clearly defined and understood by district employees, such that he/she can operate effectively.
- ☑ The IAQ Coordinator’s name and certificate number is: Thomas Shultz, Certification #: I-2113.

B. Walk-through performed (required in plan)– Walkthroughs shall be performed at least annually on all school buildings in the district that houses students and/or employees and shall evaluate the following:

- ☑ obvious water intrusion problems (interior and exterior);
- ☑ obvious ventilation failures and/or problems;
- ☑ obvious building/structural failures and/or problems;
- ☑ overall cleanliness of buildings and classrooms; and
- ☑ assess the need for O&M programs (e.g. ventilation, carpet, building compounds).

C. Evaluation of key building systems- required in plan

- ☑ District shall evaluate all classrooms using equivalent* to the EPA’s Tools For Schools Teacher’s Checklist at least annually.
- ☑ District shall evaluate ventilation systems using equivalent* to the EPA’s Tools For Schools Ventilation Checklist at least annually. Activity 22 may be excluded here.
- ☑ District shall evaluate all building maintenance issues using equivalent* to the EPA’s Tools For Schools maintenance checklist at least annually.

*** Equivalent means that each element of each topic is included to the depth described in TFS. If there is a significant departure, an explanation shall accompany the plan.**

D. IAQ Management Plan (required in plan) - District shall develop and implement an effective **district specific** IAQ management plan that shall at a minimum have the following elements:

- ☑ identification of IAQ Coordinator; Thomas Shultz
- ☑ communication plan/policy that is specific to the district;
- ☑ complaint plan/policy that is district specific;
- ☑ plan/policy to address district IAQ issues observed and/or noted during the walk through or through the building systems evaluation process;
- ☑ implementation schedule that prioritizes and allocates expenditures to remediate known IAQ issues such as deferred maintenance items (e.g. roof leaks);
- ☑ operations and maintenance plan to maintain building components and mechanical systems;
- ☑ district policies that are established that affect air quality (animals, cleaning, renovation projects, pest management, chemical use, etc.); and

- annual review of district IAQ Management Plan by IAQ Coordinator and/or IAQ Committee, and school board. This includes a review of all documentation to ensure the plan is indeed district specific and current.

E. District responses to parental concerns--required in plan

- Parents know where to go to find answers to their IAQ questions.
- Parents can obtain checklists or self help information so they can properly evaluate their child's home or other out of school situation.
- Parents can obtain information about school facility construction, maintenance and housekeeping practices, chemicals used, mold and HVAC related information, chemical producing academic subjects, pesticides and herbicides and the like to determine the extent to which school activities contribute to a child's symptoms.
- Parents can obtain information on what a parent can do – how they can effect change – upon discovering questionable activities occurring within schools.

***F. Mechanical Ventilation improvements if funded under either H&S or Alternative Facilities Bonding and Levy programs**

- All mechanical ventilation improvements shall result in demonstrated current performance criteria as found in state law, statute or rule, to include proper amount of ventilation rate over a specified outside temperature range, proper filtration, and ability to measure ventilation rate.
- Any commissioning resulting from mechanical ventilation improvements shall be done and validated by a Systems Inspector per M.S. 123B.72 that has adequate errors and omissions insurance.
- Mechanical ventilation improvement work funded under H&S shall remain under warranty by the outside party until a full range of seasons has occurred, allowing any deficiencies to become manifest and be corrected.

***G. M.S. 123B.57 responsibility to "...monitor and improve the quality of indoor air..."**

- The district shall determine the mechanical ventilation rate of each occupied space and plan and implement its improvement in a timely manner where found to be inadequate. Use of outside air intake flow hood for unit ventilators or CO2 or thermal-based calculations found in ASHRAE 62-1989 with controls set to minimal outside air settings are adequate. Intended to satisfy TFS Ventilation Checklist Activity 22. This activity does not have to be done to receive HS & funding.
- The district shall determine if there is mold or water intrusion for each occupied space and plan and implement its remediation in a timely manner where found to exist. Visual inspections are adequate.
- The district shall determine the quality of air entering the building and make improvement where needed. Use of human senses is adequate.
- The district shall monitor the use of chemicals, cleaning materials, carpet maintenance (if applicable) pesticides and general housekeeping to ensure proper indoor air quality. Use of human senses is adequate.

Note: Starred paragraphs are not mandatory for inclusion in the district's IAQ program for H&S funding.

Attachment 99 Performance Criteria – Safety Committees

- A district safety committee shall be established where the district exceeds 25 employees or is experiencing excessive lost workdays or accident/incident rates.
- Written statements shall be developed describing safety committee role, responsibilities, activities and administrative support.

- ☑ Role of safety committee shall be stated, and shall include consideration of the following.
 - ✓ Review high hazard areas of health and safety for adequacy of program protection.
 - ✓ Monitor the effectiveness of the safety and health program. Assist administrators, H&S coordinators and supervisors on district/school H&S issues. Bring committee recommendations to school board.
 - ✓ Everyone in district needs to know they should contact members of safety committee FIRST for H&S issues.
- ☑ There shall be greater employee representation than management, with each bargain unit represented. The safety committee member list shall be posted.
- ☑ The number of employee representatives on the committee shall equal or exceed the number of management representatives. The safety committee members shall be made known to all district staff.
- ☑ The safety committee shall meet at least quarterly.
- ☑ An agenda shall be established prior to meeting. Attendance and minutes shall be recorded. A report of activities shall be posted where all employees have access to it.
- ☑ The chair shall be elected by the committee and identified by name. Thomas Shultz
- ☑ Training shall be provided to safety committee members as to their roles and responsibilities.
- ☑ Meeting activities shall include consideration of these activities.
 - ✓ Establish annual safety goals and objectives for meeting those goals.
 - ✓ Conduct and/or review safety inspections.
 - ✓ Assist in accident investigation.
 - ✓ Review accident reports and OSHA 300 logs.
 - ✓ Accept and evaluate employee suggestions. Make reporting uncomplicated, keeping reporters at ease.
 - ✓ Review job procedures and recommend improvements.
 - ✓ Monitor safety program effectiveness.
 - ✓ Publicize and promote safety and health.
- ☑ School board shall review the program annually.

Attachment 99 Performance Criteria – Laboratory Safety Standard and Chemical Hygiene Plan

- ☑ There shall be a written and current Chemical Hygiene Plan for all laboratories, per OSHA Laboratory Safety Standard 29 CFR 1910.1450.
- ☑ The Chemical Hygiene Officer (CHO) shall be identified for each laboratory. Her name is: Michelle Commander.
- ☑ The CHO shall be responsible for developing and reviewing at least annually chemical handling, storage labeling and disposal procedures (SOPs).
- ☑ The CHO shall be responsible for reviewing at least annually lab activities to ensure safe procedures are used.
- ☑ The CHO shall review stored chemicals annually and remove unused or excess amounts.
- ☑ The CHO shall be responsible for developing and reviewing at least annually engineering controls (e.g. ventilation, chemical storage, fume hoods, gas lines and shutoff, fire prevention, eye-wash and deluge shower)
- ☑ The CHO shall be responsible for developing and reviewing at least annually personal protective equipment (PPE) needs (e.g. eye protection, gloves, splash guards, gowns). Included are ensuring students do not wear dangerous clothing (e.g. rings, chains, unsafe shoes, un-bound hair).
- ☑ The CHO shall be responsible for developing and reviewing at least annually necessary training for lab employees and ensure that safety is adequately included in curriculum.
- ☑ The CHO shall be responsible for developing and reviewing at least annually record keeping practices and procedures, to include chemical inventory, MSDS sheets, monthly checks of safety equipment and implementing MDE and other safety checklists.

Attachment 99 Performance Criteria – Lockout/Tagout (LO/TO)

- ☑ District shall develop and implement a Written Management Plan for Lockout/Tagout, encompassing OSHA standard 29 CFR 1910.147, explaining procedures for implementing Lockout/Tagout for each area for each building where LO/TO hazards exist.
- ☑ The district administration shall identify school district Contact Person(s) for Lockout/Tagout zones.
- ☑ The district administration shall survey the facility at least annually to identify energy potential physical hazards that require Lockout/Tagout.
- ☑ The district administration shall train affected employees on proper Lockout/Tagout methods and techniques at least annually. The district administration shall identify and procure Lockout/Tagout locks, tags and other devices. (List locations of equipment)
- ☑ The district administration shall evaluate Lockout/Tagout record keeping practices and procedures at least annually.
- ☑ Procedures are in place to inform contractors of Lockout/Tagout requirements
- ☑ Specific energy controls are developed when required.
- ☑ The district administration shall evaluate current Lockout/Tagout procedures at least annually.
- ☑ The district administration shall survey the facility at least annually to identify Confined Spaces physical hazards per the standard that require Confined Space entry procedures, using the criteria found at:
http://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=9797
http://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=9804

Attachment 99 Performance Criteria – Confined Spaces

Review program and obtain school board approval at least annually.

Confined Space Standard

- ☑ District shall develop and implement a Written Management Plan for Confined Spaces, encompassing OSHA standard 29 CFR 1910.146, explaining procedures for implementing Confined Spaces for each area for each building where Confined Spaces hazards exist.
- ☑ The district administration shall identify school district Contact Person(s) for Confined Spaces permit and non-permit zones.
- ☑ The district administration shall survey the facility at least annually to identify Confined Spaces physical hazards per the standard that require Confined Space entry procedures, using the criteria found at:
http://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=9797
- ☑ The district shall determine the location of all Confined Spaces, and which are Permit Required Confined Spaces using the criteria found in Attachment A of the standard.
- ☑ Using the criteria found in 1910.146(c)(5), the district shall determine which Permit Required spaces need comply with paragraphs (d) through (f) and (h) through (k) of the standard.
- ☑ For Permit Required spaces that need not comply with paragraphs (d) through (f) and (h) through (k) of the standard, the district shall establish and maintain monitoring and inspection data that will demonstrate that continuous forced air ventilation alone is sufficient.
- ☑ For Permit Required spaces where the district has not established and maintained monitoring and inspection data that will demonstrate that continuous forced air ventilation alone is sufficient, the district shall implement paragraphs (d) through (f) and (h) through (k) of the standard.
- ☑ The district shall establish a properly trained and provisioned Permit Required Confined Space rescue and emergency service that will become activated whenever a person enters a Permit Required Confined Space.
- ☑ The district shall carry out practice Permit Required Confined Spaces rescues at least once every 12 month, as called for under paragraph (K) of the standard.
- ☑ District shall inform Confined Spaces entrants information called for in the standard, how they may communicate with persons outside the Confined Spaces and what steps they should take if they should develop a medical emergency while in the Confined Spaces (e.g. heat stress, electrocution, burns, heart attack).

- ☑ The district shall inform any outside contractor doing work in a Confined Space that the workplace contains permit spaces and that permit space entry is allowed only through compliance with a permit space program per 1910.143.

Attachment 99 Performance Criteria – Employee Right-To-Know (ERTK)

Employee-Right to Know - Hazard Communication. The program shall:

- ☑ Develop and implement a Written Management Plan for Minnesota Employee Right To Know, in compliance with Minnesota Rule 5206.
- ☑ Identify school district Contact Person(s) for MN ERTK.
- ☑ Review Written Plan as needed, and update (at least annually).
- ☑ Identify Hazard communications functional areas (e.g. kitchen, shops, art, maintenance).
- ☑ Survey the facility to identify chemical, heat, noise, radiation and infectious agents hazards.
- ☑ Manage Material Safety Data Sheet (MSDS) acquisition, compilation and distribution. Ideally, MSDS would be available in functional area.
- ☑ Perform Chemical Inventory. Update at least annually. Ideally, chemical inventory would be available with MSDSs in functional area.
- ☑ Monitor use and markings on Secondary Use Containers.
- ☑ Ensure placement of ERTK Minnesota-approved posters.
- ☑ Perform initial and annual functional area training.
- ☑ Provide all record keeping activities and procedures.
- ☑ Respond to regulatory agency correspondence, guidelines and recommendations, guidelines and recommendations.
- ☑ Monitor or provide updates on regulatory changes and new developments.
- ☑ Review program and obtain school board approval at least annually.

Date: _____

School District: Intermediate District #287

Person Affirming: _____

Signature: _____

Telephone with ext. _____

I affirm that the following is an accurate, board-approved summary of this school district's current Health and Safety program, submitted in accordance with Minn. Stat. § 123B.57 regardless of whether or not funding is requested. A copy of the school board minutes is attached.

Additional comments:

School District Name Intermediate District 287

School District Number 287

*OSHA is citing

Assessment Results/Findings

possible OSHA fines

Building	Location	Standard	Description	Min	Max
SEC	kitchen Science class room	chemical hygiene	Refrigerator cannot hold both food & chemical/biological (4)	\$1500.00	\$2000.00
SEC	kitchen	egress	Exit sign is missing.		
SEC	c223	electrical	Cheater plug cannot be used (6)	\$500.00	\$3000.00
SEC	C105	electrical	Extension cord being used as permanent wiring (2)	\$1500.00	\$2000.00
SEC	C222	electrical	Extension cord being used as permanent wiring (3)	\$1500.00	\$2000.00
SEC	transition	electrical	Extension cord being used as permanent wiring (7)	\$1500.00	\$2000.00
SEC	c223, transition	electrical	Power strips cannot be daisy chained together (5)	\$1500.00	\$2000.00
SEC	battery charging area	first aid	Emergency eyewash station needed in	\$2000.00	\$3000.00
SEC	C 244	first aid	Emergency eyewash not flushed weekly	\$500.00	\$1500.00
SEC	C 230	fire protection	No open flames allowed pe international fire code		
Total				\$10500.00	\$17500.00

Inspected by Mike Weigel Date 4/10/2009

School District Name Intermediate District 287

School District Number 287

*OSHA is citing

Assessment Results/Findings

possible OSHA fines

Building	Location	Standard	Description	Min	Max
Bren Road	woodshop (missing tongue guard)	machine guarding	Grinder guard needs adjusting (1)	\$500.00	\$1500.00
Bren Road	dishroom	personal protective equipment	Tight fitting goggles required in this area		
Bren Road	art room		Recommend rmoving leaded glazes ie brilliant orange		
Total				\$500.00	\$1500.00

Inspected by Mike Weigel Date 4/10/2009

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – June 25, 2009

AGENDA SECTION: Administrative Services/ Facilities Report

ITEM: Attachment 99 Performance Criteria for Health & Safety

PRESENTED BY: Thomas Shultz

1. Background Information

Attachment 99 Performance Criteria

Attachment 99 Performance Criteria is a requirement to the MDE to verify that the district is meeting its performance criteria commitment and has conducted a hazard assessment and adopted plans for hazard removal. Specific performance criteria are described and the district must either verify they will meet MDE's criteria or provide their own. District 287 has completed Attachment 99 and we will meet the MDE criteria as noted in Attachment 99. Potential citations have been addressed or will be addressed prior to next year's assessment. Health & Safety funding is dependent on each district's compliance with Attachment 99 for projects submitted to the MDE.

2. Fiscal Impact/Funding Source: Funds are budgeted but reimbursed from MDE.

3. RECOMMENDED ACTION: Recommendation for Board Approval of a performance criteria commitment to MDE as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION**

Regular Meeting – June 25, 2009

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: 9.2b Hosterman Lease Renewal

PRESENTED BY: Thomas W. Shultz, Facilities Administrator

1. Background Information

Recommend approval of the *Lease Renewal* with Independent School District No. 281 (Robbinsdale) for the Hosterman Education Center located at 5530 Zealand Avenue North, New Hope, MN 55428. This is a one-year lease renewal for approximately 68,811 sq. ft. of space at a rate of \$14.96 per sq. ft. base rent, plus \$7.11 per sq. ft. for storage space.

Total expense for rent and operating costs for FY09-10	\$1,021,239.51
Revenue generated by Family Networks Sublease	(\$31,885.08)
Annual Custodial Service.	<u>103,064.00</u>

TOTAL \$1,092,418.43

Hosterman currently houses the following programs: ATTAIN, CIP, Hosterman Elementary EBD, InVEST Middle, OPTIONS Middle, SAFE, STRIVE Elementary, STRIVE Middle, STRIVE Secondary, and SUN.

2. Fiscal Impact/Funding Source: Facilities Budget

3. RECOMMENDED ACTION: Board approval of one-year lease renewal for Hosterman Education Center.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.



LEADING EFFECTIVE CHANGE

MINNESOTA SCHOOL BOARDS ASSOCIATION

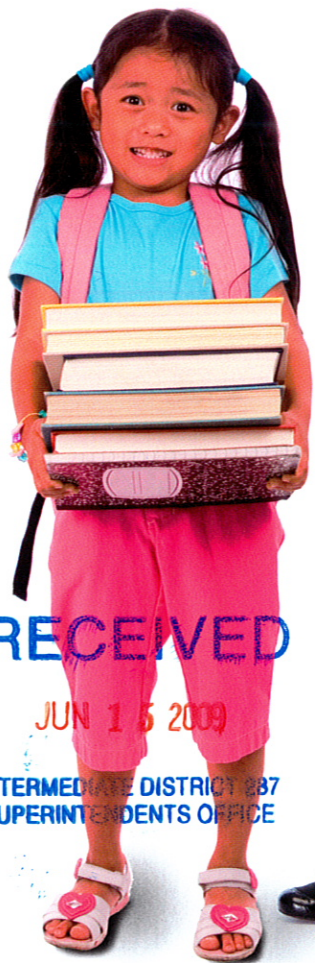


Summer Seminar 2009

August 13-14

Phase I-II Combo August 12
Early Bird Sessions August 12

NEW Location:
Northland Inn, Brooklyn Park



RECEIVED

JUN 15 2009

INTERMEDIATE DISTRICT 287
SUPERINTENDENTS OFFICE

Wednesday, August 12

Exciting pre-seminar events!

Make the most of your seminar experience! Arrive on Wednesday and attend these special sessions.

Phase I-II Combo

Tuition: \$125. Walk-ins add \$15.
8:30 a.m. to 4 p.m. Wednesday (Registration begins at 8 a.m.)
Northland Inn

If you missed the first part of MSBA's Phase Orientation Series, here's your chance to catch up! Learn about the role of the board, the school budget, Minnesota's system of school finance, local levies and policies, laws affecting boards and more. The Phase Series is the foundation of a school board member's training in good governance.

Early Birds

Tuition: \$50. Walk-ins add \$10.
7 p.m. to 9 p.m. Wednesday (Registration begins at 6:30 p.m.)
Northland Inn

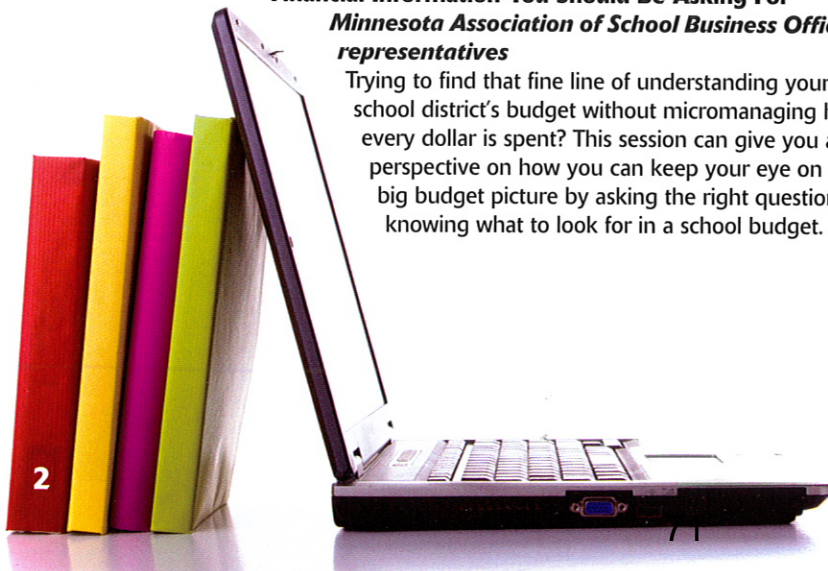
Community Conversations 2.0: Putting It Into Practice

Dr. Deb Gurke, Wisconsin Association of School Boards

Gathering input from your community depends on asking the right questions and choosing the right level of community engagement—from sharing information to empowering your community. Using the International Association for Public Participation (IAP2) tool, you will develop questions about an emerging issue and learn how to conduct ongoing and engaging community conversations in your district. You will also learn about a tool that takes community input and tracks themes for future action.

Financial Information You Should Be Asking For Minnesota Association of School Business Officials representatives

Trying to find that fine line of understanding your school district's budget without micromanaging how every dollar is spent? This session can give you a good perspective on how you can keep your eye on the big budget picture by asking the right questions and knowing what to look for in a school budget.



Thursday, August 13



Northland Inn

Morning Sessions

9 a.m. to noon (Registration begins at 8 a.m.)

Policy for Effective Change

Dr. Crystal Kuykendall, Educator, Attorney and Human Relations Expert

Dr. Kuykendall connects with her audience almost instantly with her high energy, charm and moving messages. She inspires personal and organizational change and powerful results based on setting policies to help leaders accomplish goals.

The New National Agenda for Education

Michael Resnick, Associate Executive Director, Advocacy and Issues Management, National School Boards Association

With a new administration come new hopes to change problems that still linger in the No Child Left Behind law. Get an inside view of what the Obama Administration will propose from NCLB, IDEA, federal stimulus money for schools and proposals for national standards.

Court Report: Significant Cases Affecting Public Schools

Cathy Miller, Director of Legal and Policy Services, Minnesota School Boards Association

The courts can change the legal parameters for schools. Hear a summary of the cases that have made an impact on Minnesota schools this year and find out how schools fared in the courts.

Afternoon Session

1 p.m. to 2 p.m.

Your Working Relationship: Rapport, Respect and Recognition

Dr. Alan Zimmerman, Educator and Facilitator

A good portion of your success depends on your relationships, but good relationships don't just happen. They are built. Learn how to establish rapport, build respect and give recognition to fellow board members, district staff and students.

Breakouts

2:15 p.m. to 3:15 p.m.

Principles of Effective Leadership

Dr. Crystal Kuykendall, Educator, Attorney and Human Relations Expert

Hopelessness is one of the most pervasive illnesses in society. Crystal helps those "Merchants of Hope" who receive this message to move past obstacles, differences, diversity, and other restraints. Through this message individuals will learn to impact positively the lives of others, restore hope and renew lives. Those who work with youth will be moved by her countless professional tests and triumphs. Crystal defines what leadership really is.

The Final Countdown: Strategies for the Last Three Months of Your Referendum Campaign

Don Lifo, Springsted Incorporated

Hopefully you have started your referendum campaign long ago. But now it's crunch time. Nobody wants to ask voters for more money during a recession. But with no increase in state funding, you have no choice. Get some tips and best-practice ideas that you can use in the last three months of your campaign to help your district pass its bond or levy referenda.

Take This Job and Love It

Alan Zimmerman, Educator and Facilitator


There is an energy crisis, and it is happening in the personal and professional lives of people everywhere. With more work, fewer people, faster changes, greater demands, and higher expectations, people are getting drained. Some people are losing their passion for work, and other people are losing their health and happiness. But it doesn't have to be that way. You don't have to feel stuck, helpless, overwhelmed or exhausted. You can learn to reduce your stress and replenish your energy—even in the middle of a hectic and pressured schedule. You'll learn research-proven, time-tested strategies that will give you more enthusiasm, endurance, and balance than ever before.

Breakouts

3:30 p.m. to
4:30 p.m.

Getting Your Finances in Order
Tom Melcher, Program Finance Director, Minnesota Department of Education

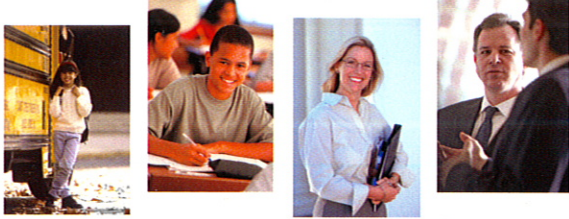
Find out the recent trends and developments in school finance, including changes in demographic factors affecting school finance, new legislation, and the impact of the federal stimulus legislation.



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Using Growth Data to Identify Schools that Beat the Odds

Dr. David Heistad, Executive Director of Research, Evaluation and Assessment for Minneapolis Public Schools

The Minnesota MCA-II growth model will be explained in simple terms and real data will be interpreted. A template will be presented for analysis and interpretation of MCA-II growth data. Examples will be provided for urban, suburban and Greater Minnesota schools and districts that "beat the odds."

Some Real-World Sharing Solutions

Mark Adams, Nashwauk-Keewatin Superintendent; Loy Woelber, Balaton and Westbrook-Walnut Grove Superintendent; Rochelle Van Den Heuvel, Greenway Superintendent and Mark Schmitz, Staples-Motley Superintendent

Many smaller, rural districts are facing declining enrollment, along with lack of state funding. Find ways that districts have cut costs by sharing administration, business services, academics, extracurricular activities and even by consolidation. Join the discussion on what works and what needs to be done to create real-world sharing solutions.

Friday, August 14

Northland Inn

Morning Sessions

8:30 a.m. to 11:45 a.m. (Registration begins at 8 a.m.)

Minnesota Superintendent of the Year

Dennis Peterson of Minnetonka

Minnesota's 2009 Superintendent of the Year is known as a skilled, collaborative leader who knows how to help his district envision positive change and chart a course for achievement. His vision for technology has propelled the district to be nationally recognized for using new technology to re-engage the staff, faculty and students in a culture of learning.

Legislative Update: The Unallotment Session

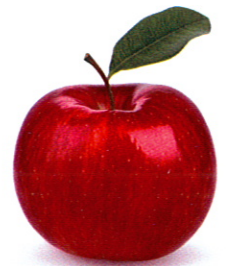
Grace Keliher, Director of Governmental Relations and Kirk Schneidawind, Associate Director of Governmental Relations, Minnesota School Boards Association

Grace and Kirk will update you on the latest twists and turns as Governor Tim Pawlenty single-handedly unallots funds after failing to reach agreement with the Legislature on solutions to a huge deficit. MSBA's team will show you what legislation was approved, how stimulus money was incorporated, and what cuts or shifts were taken to get the state out of a hole. We'll also tell you what to expect for the coming year.

Cyberbullying and Sexting: Risk Management for Schools

Parry Aftab, Attorney and Author

As if school officials don't already have enough to worry about, along comes the Internet. It is a place that, usually, students are more comfortable with than adults. And it is a place they can also get into serious trouble. Parry has done extensive work on Internet safety and cybercrime around the world. Learn tips to approach legal and risk management issues from a practical perspective.



Speakers

The opinions of the speakers are for information only. They do not necessarily reflect the opinions of MSBA.



Dr. Crystal Kuykendall

Dr. Kuykendall is an engaging educator, human relations expert, legal analyst/litigator, endearing author and mother. A former elementary and secondary public school teacher, Dr. Kuykendall has taught at Seton Hall University and Montclair State University. She is the former Executive Director of the National Alliance of Black School Educators.

She also served as Director of Urban & Minority Relations for the National School Boards Association and the Director of the Citizens Training Institute for the National Committee for Citizens in Education. Appointed by U.S. President Jimmy Carter to the National Advisory Council on Continuing Education, she served as Council Chairperson from 1979 to 1981. She has authored *Developing Leadership for Parent/Citizen Groups* in 1976, *Improving Black Student Achievement through Enhancing Self-Image* in 1987, and her well-lauded book, *From Rage to Hope: Reclaiming Black and Hispanic Students*.

In 1989, Dr. Kuykendall incorporated her company, Kreative and Innovative Resources for Kids. Through the company she provides long-term technical assistance and consulting services to an increasing number of national and international clients.



Michael Resnick

Michael Resnick is responsible for the general management of the association's advocacy programs. He also is responsible for overseeing the association's Center for Public Education. Before joining NSBA, Mike was an attorney in the Office of General Counsel, U.S. Treasury. Prior to that he served with the Federal Reserve Bank of New York. Mike is a native of New York City. He received a B.A. degree in

Economics from Brooklyn College and a Juris Doctor from George Washington School of Law. Mike is a member of the U.S. Supreme Court Bar. He also has served on the Loudoun County (Virginia) School Board. Mike, a Certified Association Executive (CAE), formerly chaired the Committee for Full Funding of Education programs and has served on various education commissions.



Dr. Alan Zimmerman

Dr. Zimmerman earned his bachelor's degree from the University of Wisconsin in speech and political science, earned a master's degree from the University of Minnesota in speech and sociology, and earned his doctorate from the University of Minnesota in communication and psychology. He has 15 years of experience as a university professor at the University of Minnesota, Mankato State University, Emporia State

University and the University of St. Thomas. He has worked as a speaker, trainer and consultant since 1972. He has a vast array of experience. His background includes work in retail sales, recreation management, radio broadcasting, prison therapy, university teaching, and as president of his own consulting company.



Parry Aftab

The *Boston Herald* calls Parry Aftab the "leading expert on cyber-crime in the United States." She is an attorney, author and resource for media, governmental officials and business in the field of cyberlaw. Aftab works closely with law enforcement and regulatory agencies worldwide. She regularly appears on national and international television, in national, international and regional news publications and

in both business and mass market publications around the world. Her books are sold worldwide and are considered leading resources in their field. She has been called "The Angel of the Internet" for her extensive work in Internet safety and cybercrime and abuse prevention around the world. She is the founder and Executive Director of WiredSafety.org, the world's oldest and largest cybersafety charity that runs StopCyberbullying.org.

Lodging – NEW LOCATION

The reservation phone number for MSBA's Summer Seminar housing block is 800-441-6422. Ask for the Minnesota School Boards Association group rate. Hotel reservations MUST BE MADE BY JULY 24 to get the special seminar rate. After July 24, reservations are subject to availability, and standard Northland Inn rates will apply. To make lodging reservations online, go to our Summer Seminar page at www.mnmsba.org.

For a MAP of our new location at Northland Inn, see below:



From Downtown Minneapolis

Take 94 North, which runs into 94 West. Continue to I-694/94 to Boone Avenue. Exit off 94 West at Boone Avenue. Straight across Boone Avenue at the stop light.

Coming from the East via 694

Take 694 West, which turns into 94 West after the river. Exit off 94 West at Boone Avenue. Straight across Boone Avenue at the stop light.

Coming from the South via 494 or 169

Take either 494 or 169 North to 94 East. Exit off 94 East at Boone Avenue. Take a right on Boone Avenue. First left at Northland Drive.

Why attend Summer Seminar?

Start the school year informed and inspired.

Meet new people and share ideas.

Learn about key education issues.

Demonstrate your commitment to lifelong learning.

Hear what's happening in Minnesota schools.

Be the best board member you can be!

School Board Planning Calendar 2009

1 st Meeting of the Month	2 nd Meeting of the Month
<p>JANUARY 8, 2009 <i>Organizational Meeting</i></p> <ul style="list-style-type: none"> ○ Oath of Office ○ Election of Board Officers <p><i>Regular Meeting</i></p> <ul style="list-style-type: none"> ○ Angie Eilers Presentation “Smart Investments in MN Students” 	<p>JANUARY 22, 2009</p> <ul style="list-style-type: none"> Legislative Update Strategic Plan Update Social Emotional Presentation C-Train Update Financial Report December Pay Equity Implementation Report
<p>FEBRUARY 12, 2009</p> <ul style="list-style-type: none"> FY09 Budget Revision FY10 Budget Assumptions North Area Facilities Presentation Board Policies SSR 1st read Attorney Client Privilege Training Technology Use Policy Explanation 	<p><i>Meeting Canceled due to snow storm.</i></p>
<p>MARCH 12, 2009</p> <ul style="list-style-type: none"> Labor Negotiation Strategy (Closed Session) Federal Stimulus Hennepin County Budget Reductions Efficiency Efforts Status Report Program Planning Projections FY10 Financial Report January Capitol Improvement Recommendations HR–Past and Proposed Board Actions Tenured Permanent Staff Reduction ULA Board Policy SSR 2nd Read 	<p>MARCH 26, 2009</p> <ul style="list-style-type: none"> A Day in the Life at SEC Presentation Reorganization & Reductions Financial Report February Long-Term Facility Recommendation Staff Reduction ULA Resolution Program Reduction Resolution
<p>APRIL 23, 2009 <i>(Only one Board meeting this month!)</i></p>	
<ul style="list-style-type: none"> Spotlight DVD Presentation Financial Report March Superintendent & Board Evaluation Update Parameters Resolution for Refinancing Lease Agreement with Wells Fargo 	<ul style="list-style-type: none"> Minnesota Math and Science Teacher Academy Long Range Facilities Planning Presentation Proposed District 287 School Calendar 2009-2010
<p>MAY 14, 2009</p> <ul style="list-style-type: none"> Interagency Agreement (<i>Renewal</i> - Five Year Grant) Explore Middle Program at Edgewood Resolution to Refinance the Bren Road Lease Purchase Food Service Report Project for Pride and Living (PPL) Hennepin Technical College Space 2nd and 3rd Floor 	<p>MAY 28, 2009</p> <ul style="list-style-type: none"> Financial Report April Audit Open Items & Requirements changes Staff Reduction ULA Resolution FY 09 Budget Revision Non- Tenured Non-Renewals & Probationary Non-Licensed Clerical Layoffs
<p>JUNE 11, 2009</p> <ul style="list-style-type: none"> Student Achievement in the Area of Reading 2009-10 Budget Final ULA Resolution for Licensed Staff Board Evaluation 	<p>JUNE 25, 2009</p> <ul style="list-style-type: none"> Financial Report May Employment Guides for Unaffiliated and Admin. Superintendents Evaluation Summary Closed Session on Negotiations using Superintendent & School Board Evaluation to plan for Board Retreat outcomes.

School Board Planning Calendar 2009

1 st Meeting of the Month	2 nd Meeting of the Month
<i>Only one Board meeting this month!</i>	JULY 23, 2009 Financial Report June Legislative Session Review & Implications for District Operations C-Train Update Update on Wells Fargo/Richfield Addendum City of Richfield Addendum to Master Plan
<i>Only one Board meeting this month!</i>	AUGUST 27, 2009 Financial Report July Update on Board Policy Work EBD Presentation
SEPTEMBER 10, 2009 School Start Up Program Report Board Retreat/Goal Development Board Team Building	SEPTEMBER 24, 2009 Financial Report August
OCTOBER 8, 2009 Prior Year Agenda Review Student Achievement & Measurement of Progress	OCTOBER 22, 2009 Financial Report September
NOVEMBER 12, 2009 <i>(Only one Board meeting this month!)</i>	
Financial Report October Facilities Management Update Legislative Initiatives & White Paper Review	Prior Year Unaudited Fund Balance Report OPEB Reporting & Funding
DECEMBER 10, 2009 <i>(Only one Board meeting this month!)</i>	
Financial Report November Facilities Management Update - Energy Audit	Prior Year Audit Review Strategic Plan Review & Measurement Report

INTERMEDIATE DISTRICT 287
June 25, 2009
SCHOOL BOARD CALENDAR

June 2009				
25	Thursday	General Board Meeting	6:30PM	Board Rm

July 2009				
23	Thursday	General Board Meeting	6:30PM	Board Rm

August 2009				
27	Thursday	General Board Meeting	6:30PM	Board Rm

September 2009				
10	Thursday	General Board Meeting	6:30PM	Board Rm
24	Thursday	General Board Meeting	6:30PM	Board Rm

October 2009				
8	Thursday	General Board Meeting	6:30PM	Board Rm
22	Thursday	General Board Meeting	6:30PM	Board Rm

November 2009				
12	Thursday	General Board Meeting	6:30PM	Board Rm

December 2009				
10	Thursday	General Board Meeting	6:30PM	Board Rm
