

MEMO TO: Board of Education
TOPIC: Regular School Board Meeting
FROM: Steve D. Cairns, Superintendent
DATE:

A Regular School Board Meeting of the Board of Education will be held March 16, 2015 at 7:30 PM in the High School Room 101.

Agenda

1. CALL TO ORDER

A. Pledge - Chairman Broden

2. PREVIEW OF AGENDA

During this time any board member may pull any item(s) from the Consent Agenda

3. ADDITIONS TO THE AGENDA

A. Bus and Pickup Bids - Bob Garland 4

B. Staffing - Resignation of Bob Garland

C. Board Member Rights to Employment

1) Amy Fontaine - Head Golf Coach & Game Worker 6

2) LeAnn Agnes - Sub Paraprofessional/Custodian

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

A. Minutes 7

B. Monthly Invoices - \$145,828.70 9

C. Hand payables - \$146,632.98 23

D. Statement of Cash Balances - \$2,691,596.09 38

E. Budget Comparison 39

F. Pay Applications for Building Projects - February 2015 \$37,409.35

1) Peterson Sheet Metal - Plumbing & HVAC \$34,559.35

2) Hanson Electric - Electrical Work \$2,850.00

G. Elementary and High School Auxiliary Accounts 40

H. Policy 806 - Crisis Management - Revision of 43

6. COMMUNICATIONS

- A. Phase III Training at the Hampton Inn & Suites - Bemidji on April 10, 8:30 a.m. - 4:00 p.m.
Phase III Orientation Workshop explores building a high-performing school board with a focus on leadership styles, consensus building and policy development.

7. STUDENT INPUT AND RECOGNITION

- A. Student Presentation - Matt Cage & 6th grade students
Auto Desk and 3-D Printer
- B. History Day - Carol Bliss Quinn
- C. Students of the Month - Elementary School 52
- D. Senior of the Month - High School
 - 1) Courtney Fultz & Dylan Lewis

8. PUBLIC PARTICIPATION

9. COMMITTEE REPORTS

- A. Transportation
- B. Policy
- C. Facilities
- D. Negotiations
- E. Athletics
- F. Security
- G. Wellness
- H. Other

10. REPORTS AND PRESENTATIONS

- A. Focus Plan Update - Principal Furuseth 53
- B. Pep Band - Superintendent Cairns
- C. AIW Update - Superintendent Cairns 55

11. TAP Grant - Superintendent Cairns

District 2 Area Transportation Partnership (ATP) has approved the project submitted by you for Federal Transportation Alternative Program (TAP) Funds in FY 2018. \$150,000 of Federal dollars for the Bagley Community Safe Trail Route along State Hwy 92.

12. SCHOOL BOARD ACTION

- A. Resolution Accepting Gifts/Donations
**RESOLUTION ACCEPTING GIFTS/DONATIONS
TO INDEPENDENT SCHOOL DISTRICT #162 – BAGLEY**

WHEREAS the following; therefore, **BE IT RESOLVED** by the School Board of Independent School District #162 – Bagley School Board does hereby accepts the following donation:

- * \$400.00 from Clearwater/Polk Electric for Elementary Reading Grant
- * \$3,861.60 from Mahube-Otwa for School Readiness/Pathways II
- * \$54,000 from TEAM Foundation for Area School Training Collaborative

B. School Board Policy

- | | |
|---|----|
| 1) Policy 201 - Legal Status of the School Board - Adoption of
<i>Replacing Policy 200.4 & 200.5</i> | 56 |
| 2) Policy 202 - School Board Officers - Adoption of
<i>Replacing Policy 200.4 & 200.5</i> | 59 |
| 3) Policy 208 - Development, Adoption & Implementation of Policies - Adoption of | 62 |
| 4) 203.1 School Board Procedures; Rules of Order - Adoption of | 64 |
| 5) Policy 807 - Health and Safety Policy - Adoption of | 66 |
| 6) Policy 524 - Internet Acceptable Use and Safety Policy - Revision of | 70 |

C. Recommendation for School Audit Firm 78

D. Staffing

- 1) School Readiness/ECFE Para Hire - Kelsey Folkert for 20+ hr/week position dependent upon program needs/requirements. Position is for the remainder of 2014-2015 SY.
- 2) FMLA Maternity Leave for Kim Anderson. Leave to begin May 4 for four weeks, using eighteen of her accumulated sick days.

13. NEXT MEETINGS AGENDA ITEMS - *Chairman Broden*

14. MEETING SCHEDULE - *Chairman Broden*

Monday, April 6, 2015 at 7:30 p.m. in High School Room 101

15. ADJOURNMENT



Jennifer Hecht <jhecht@bagley.k12.mn.us>

Fwd: BUS & PICKUP BIDS

1 message

Steven Cairns <scairns@bagley.k12.mn.us>
 To: Jennifer Hecht <jhecht@bagley.k12.mn.us>

Mon, Mar 16, 2015 at 12:39 PM

Additions to the Agenda. Bus Bids and Truck Bid.
 Steve

----- Forwarded message -----

From: **Bob Garland** <bgarland@bagley.k12.mn.us>
 Date: Mon, Mar 16, 2015 at 12:07 PM
 Subject: BUS & PICKUP BIDS
 To: Robert Garland <bgarland@bagley.k12.mn.us>, Steven Cairns <scairns@bagley.k12.mn.us>

BUS

TELIN TRANSPORTATION - THOMAS - 71 PASS ROUTE BUS

\$93,261.80
 \$4,100.00 TRADE
 \$89,161.80 TRADE DIFFERENCE

NORTH CENTRAL BUS SALES - BLUE BIRD - 71 PASS ROUTE BUS

\$93,467.60
 \$6,000.00 TRADE
 \$87,467.60 TRADE DIFFERENCE

HOGLUND BUS CO. - IC - 71 PASS ROUTE BUS

\$93,514.06
 \$6,000.00 TRADE
 \$87,514.06 TRADE DIFFERENCE

RECOMMEND BLUE BIRD WITH THE LOW BID OF \$87,467.60 EACH

\$87,467.60 X 2 = \$174,935.20

PICKUP BIDS

BOB LOWTH FORD - 2016 F-250 REG CAB 4X4, W/BOSS V PLOW INSTALLED FROM WILLBERGS.
 \$37,351.00

NELSON AUTO CENTER FORD - 2016 F-250 REG CAB 4X4, W/BOSS V PLOW INSTALLED FROM
 WILLBERGS. \$33,773.32

NELSON AUTO CENTER 2015 GMC REG CAB 4X4, W/BOSS V PLOW INSTALLED FROM
 WILLBERGS. \$31,987.00

THIELEN MOTORS 2015 CHEVROLET 2500 REG CAB 4X4, W/BOSS V PLOW INSTALLED FROM
 WILLBERGS. \$33,354.00

OPTION 1

RECOMMEND NELSON AUTO CENTER WITH THE LOW BID FOR A 2015 GMC W/V PLOW
\$31,987.00
OPTION 2
RECOMMEND NELSON AUTO CENTER WITH THE LOW BID FOR A 2016 FORD W/V PLOW
\$33,773.32

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Steve Cairns, Superintendent

Bagley Public Schools
202 Bagley Ave. North
Bagley, MN. 56621
(218) 694-6184 work
(218) 694-3221 fax



Jennifer Hecht <jhecht@bagley.k12.mn.us>

Fwd: Appointment of Amy Fontaine

1 message

Steven Cairns <scairns@bagley.k12.mn.us>
To: Jennifer Hecht <jhecht@bagley.k12.mn.us>

Mon, Mar 9, 2015 at 11:30 AM

----- Forwarded message -----

From: **Doreen Zierer** <dzierer@bagley.k12.mn.us>
Date: Fri, Mar 6, 2015 at 3:59 PM
Subject: Appointment of Amy Fontaine
To: Steven Cairns <scairns@bagley.k12.mn.us>

I wish to request that the District #162 Board of Education approve Amy Fontaine as the Head Golf Coach for Bagley High School. Amy has been the coach for the past 5 years. She has had a tremendous amount of success, including: three PTP Boys Championships, both a boys and girls state qualifiers, a third place team finish in the 8AA subsection, and tremendous growth in our girls golf program.

I also wish to request that we continue to be able to employ Amy as a member of our Scorers Table Crew for Basketball, Football and Volleyball. Amy has served in many capacities there - as an announcer, scorebook person, and scoreboard operator. She has also run the message center at the football games. Our scorers table has been complimented many times from visiting teams, officials and MSHSL officials. Recently, our table personel has been requested to travel to BSU to work the tournament games over there, in large part because of the outstanding professionalism of the crew.

It should also be noted that Amy volunteers many, many hours for the benefit of Bagley Public Schools. She takes the lead role in our annual golf tournament fundraiser that has generated over \$8000 annually. It is very important for the benefit of our students that Amy Fontaine be approved to continue her work with our golf programs and our game management staff. Thank you
Doreen Zierer
Athletic Director

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Steve Cairns, Superintendent
Bagley Public Schools
202 Bagley Ave. North
Bagley, MN. 56621
(218) 694-6184 work
(218) 694-3221 fax

BAGLEY PUBLIC SCHOOLS
Bagley, Minnesota 56621

MINUTES OF THE REGULAR SCHOOL BOARD MEETING HELD MARCH 2, 2015:

The regular meeting of the Board of Education, Independent School District #162 was held on Monday, March 2, 2015, at 7:30 p.m. in High School Room 101. Members present: Adam Broden, Wendy Fultz, Amy Fontaine, LeAnn Agnes, Toby Anderson, Kathy Clark and Superintendent Cairns. Members absent: Darcie Kaiser.

The meeting was called to order by Chairman Broden and opened with the Pledge of Allegiance to the Flag.

1. A motion was made by Kathy Clark, seconded by Adam Broden and carried, to accept the retirement of Kathy Steinmetz effective June 20, 2015.
2. A motion was made by LeAnn Agnes, seconded by Wendy Fultz and carried, to accept the resignation of Kim Anderson effective May 29, 2015.
3. A motion was made by Wendy Fultz, seconded by Amy Fontaine and carried, to approve the consent agenda excluding Policy 524 – Acceptable Use and Safety Policy.
4. Chairman Broden announced that James Hvezda, Jr. and Hayley George were the Student Athletes for the week of February 17 and Ben Thoma and Lucas Olson were the Student Athletes of the week of February 24.
5. Superintendent Cairns distributed miscellaneous communications and announced that the Meet and Confer Committee met on February 24. Multiple items were discussed and there are no unresolved issues.
6. A motion was made by Amy Fontaine, seconded by Wendy Fultz and carried, to authorize the District to enter into an area schools training collaborative agreement with TEAM Industries, Inc. and TEAM Foundation.
7. Corrections were made to Policy 524 – Acceptable Use and Safety Policy and will be brought back to the March 16 meeting.
8. A motion was made by Amy Fontaine, seconded by Adam Broden and carried, to adopt resolution accepting gifts/donations to Bagley Public Schools:

WHEREAS the following; therefore, **BE IT RESOLVED** by the School Board of Independent School District #162 – Bagley School Board does hereby accept the following donations:

- TEAM Foundation has generously offered to donate \$3,950 to Community Education – expansion of the 3 year old program.

9. The following resolution was read by Wendy Fultz:

WHEREAS, Minnesota Statutes §123B.14, Subd.1, empowers the School Board to combine the duties of the office of Clerk and Treasurer of the Board with the Administrative Assistant and Business Manager in the Business Office of the School District.

THEREFORE, BE IT RESOLVED THAT Administrative Assistant and Business Manager of the School District is designated by the School Board of Independent School District No. 162 to perform the duties of Clerk and Treasurer of the District.

Moved by: Toby Anderson, seconded by Kathy Clark

The following voted in favor: Adam Broden, Wendy Fultz, Toby Anderson, Kathy Clark, LeAnn Agnes and Amy Fontaine.

The following voted against: None.

WHEREUPON the resolution was declared adopted.

10. A reading of the following polices was held:

- 201 – Legal Status of the School Board
- 202 – School Board Officers
- 208 – Development, Adoption and Implementation of Policies
- 203.1 – School Board Procedures: Rules of Order
- 807 – Health and Safety Policy.

11. Board Member Rights to Employment item is postponed until the next meeting.

12. A motion was made by LeAnn Agnes, seconded by Amy Fontaine and carried, to hire Brenda Dukek as an assistant drivers ed instructor pending verification of licensure.

13. A motion was made by Wendy Fultz, seconded by Kathy Clark and carried, to grant Crystal Bahr maternity leave as requested.

14. ITEMS FOR THE NEXT MEETING:

A. Policy Adoption/Revision

- Policy 524 – Internet Acceptable Use and Safety Policy
- Policy 201 – Legal Status of the School Board
- Policy 202 – School Board Officers
- Policy 208 – Development, Adoption & Implementation of Policies
- Policy 203.1 – School Board Procedures; Rules of Order
- Policy 807 – Health & Safety Policy

B. Staffing

15. The next meeting of the Board of Education will be held on Monday, March 16, 2015, at 7:30 p.m. in High School Room 101.

16. A motion was made by Amy Fontaine to adjourn the meeting at 8:22 p.m.

Adam Broden, Chairman
Board of Education
Ind. School District #162

Wendy Fultz, Clerk
Board of Education
Ind. School District #162

Bagley Public Schools #162 March 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	55898	1188		ALLIED 100		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$155.00	
		Voucher #: 58437	Invoice		Invoice No: 470868	3/16/2015			Paid Amt: \$155.00
									Check Amount: \$155.00
0162	FNB	55899	01725		AMERIPRIDE LINEN, INC.		Check		
				E 01	005 760 720 305 000	Fees For Services-Reg Transportation		\$22.26	
		Voucher #: 58570	Invoice		Invoice No: 3500711195	3/16/2015			Paid Amt: \$22.26
				E 01	300 255 000 305 000	Fees For Services-Industrial Tech		\$30.02	
		Voucher #: 58571	Invoice		Invoice No: 3500711190	3/16/2015			Paid Amt: \$30.02
				E 01	300 361 830 305 000	Consulting/Fees For Services		\$42.33	
		Voucher #: 58572	Invoice		Invoice No: 11186, 11188	3/16/2015			Paid Amt: \$42.33
									Check Amount: \$94.61
0162	FNB	55900	02875		APPLE COMPUTER, INC.		Check		
				E 04	005 582 344 430 000	IPAD MINI		\$279.00	
				E 04	005 582 344 430 000	APPLE TV BOX		\$99.00	
		Voucher #: 58633	Invoice		Invoice No: 4329159639	3/16/2015			Paid Amt: \$378.00
									Check Amount: \$378.00
0162	FNB	55901	04830		BAGLEY AUTO VALUE		Check		
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$245.97	
		Voucher #: 58586	Invoice		Invoice No: FEB15	3/16/2015			Paid Amt: \$245.97
									Check Amount: \$245.97
0162	FNB	55902	18860		BAGLEY COOP OIL ASSN.		Check		
				E 01	005 760 720 440 000	Fuels-Reg Transportation		\$15,154.07	
		Voucher #: 58660	Invoice		Invoice No: FEB15	3/16/2015			Paid Amt: \$15,154.07
									Check Amount: \$15,154.07
0162	FNB	55903	05980		BAGLEY MERCANTILE HARDWARE, INC		Check		
				E 01	005 810 000 401 181	General Supplies-District Technology		\$19.99	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$10.47	
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$17.91	
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$7.87	
		Voucher #: 58591	Invoice		Invoice No: FEB15	3/16/2015			Paid Amt: \$56.24
									Check Amount: \$56.24
0162	FNB	55904	06683		BATTERY WHOLESALE INC.		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$27.18	
		Voucher #: 58442	Invoice		Invoice No: 268BEM	3/16/2015			Paid Amt: \$27.18
									Check Amount: \$27.18

Bagley Public Schools #162 March 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	55905	08165		BEMIDJI PUBLIC SCHOOLS		Check		
				E 01	300 291 000 369 116	Team Travel-Knowledge Bowl		\$200.50	
		Voucher #: 58443	Invoice		Invoice No: 6276	3/16/2015		Paid Amt: \$200.50	
								Check Amount: \$200.50	
0162	FNB	55906	08280		BEMIDJI REGIONAL INTERDISTRICT		Check		
				E 01	100 420 740 399 000	Purchase of Spec Ed Contracted		\$4,779.77	
		Voucher #: 58446	Invoice		Invoice No: 022315	3/16/2015		Paid Amt: \$4,779.77	
								Check Amount: \$4,779.77	
0162	FNB	55907	08326		BEMIDJI STATE UNIVERSITY		Check		
				E 01	998 211 000 394 000	to Other Agencies-PSEO, RG ED		\$7,801.89	
		Voucher #: 58609	Invoice		Invoice No: 030615	3/16/2015		Paid Amt: \$7,801.89	
								Check Amount: \$7,801.89	
0162	FNB	55908	08414		BEMIDJI STEEL COMPANY		Check		
				E 01	300 255 000 430 000	STEEL FOR CLASS EXERCISES		\$1,050.86	
		Voucher #: 58438	Invoice		Invoice No: 134832, 134925	3/16/2015		Paid Amt: \$1,050.86	
								Check Amount: \$1,050.86	
0162	FNB	55909	08625		BEMIDJI WELDERS SUPPLY		Check		
				E 01	300 255 000 430 000	Instructional Supply-Industrial Tech		\$69.07	
		Voucher #: 58551	Invoice		Invoice No: 293187	3/16/2015		Paid Amt: \$69.07	
				E 01	300 255 000 430 000	Instructional Supply-Industrial Tech		\$85.18	
		Voucher #: 58552	Invoice		Invoice No: M179495	3/16/2015		Paid Amt: \$85.18	
				E 01	300 255 000 430 000	Instructional Supply-Industrial Tech		\$129.67	
		Voucher #: 58553	Invoice		Invoice No: M179569	3/16/2015		Paid Amt: \$129.67	
				E 01	300 255 000 430 000	Instructional Supply-Industrial Tech		\$85.50	
		Voucher #: 58554	Invoice		Invoice No: B15020017	3/16/2015		Paid Amt: \$85.50	
								Check Amount: \$369.42	
0162	FNB	55910	1207		BEN STEWART, SPEECHWIRE TOURNAMENT SERVICES		Check		
				E 01	300 291 000 305 124	Fees For Services-Speech		\$280.00	
		Voucher #: 58550	Invoice		Invoice No: 2725	3/16/2015		Paid Amt: \$280.00	
								Check Amount: \$280.00	
0162	FNB	55911	09119		BIO CORPORATION		Check		
				E 01	300 260 000 430 000	S025P SHEEP EYE		\$8.10	
				E 01	300 260 000 430 000	S020P SHEEP BRAIN		\$74.70	
				E 01	300 260 000 430 000	S040P PLAIN SHEEP HEARTS		\$41.40	
				E 01	300 260 000 430 000	SHIPPING		\$15.65	
		Voucher #: 58439	Invoice		Invoice No: 216031	3/16/2015		Paid Amt: \$139.85	
								Check Amount: \$139.85	

Bagley Public Schools #162 March 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	55912	12219		BSN SPORTS		Check		
				E 01	300 292 000 401 295	General Supplies-Athletic Support		\$627.80	
	Voucher #:	58455	Invoice		Invoice No: 96702738	3/16/2015	Paid Amt:	\$627.80	
				E 01	300 292 000 401 295	General Supplies-Athletic Support		\$513.85	
	Voucher #:	58456	Invoice		Invoice No: 96693601	3/16/2015	Paid Amt:	\$513.85	
				E 01	300 292 000 401 295	General Supplies-Athletic Support		\$315.55	
	Voucher #:	58566	Invoice		Invoice No: 96728158	3/16/2015	Paid Amt:	\$315.55	
				E 01	300 292 000 401 295	General Supplies-Athletic Support		\$221.00	
	Voucher #:	58567	Invoice		Invoice No: 96728159	3/16/2015	Paid Amt:	\$221.00	
							Check Amount:	\$1,678.20	
0162	FNB	55913	12457		BUDGET LIGHTING, INC.		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$797.97	
	Voucher #:	58441	Invoice		Invoice No: 00584988	3/16/2015	Paid Amt:	\$797.97	
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$11.99	
	Voucher #:	58635	Invoice		Invoice No: 584862	3/16/2015	Paid Amt:	\$11.99	
							Check Amount:	\$809.96	
0162	FNB	55914	1192		CENTER FOR AUTHENTIC INTELLECTUAL WORK		Check		
				E 01	005 640 319 305 000	2014-2015 SY AIW STAFF DEVELOPMENT T		\$8,869.00	
	Voucher #:	58632	Invoice		Invoice No: 1270	3/16/2015	Paid Amt:	\$8,869.00	
							Check Amount:	\$8,869.00	
0162	FNB	55915	17509		COLEPAPERS INC.		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$1,109.39	
	Voucher #:	58457	Invoice		Invoice No: 9061472	3/16/2015	Paid Amt:	\$1,109.39	
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$53.84	
	Voucher #:	58501	Invoice		Invoice No: 9065875	3/16/2015	Paid Amt:	\$53.84	
							Check Amount:	\$1,163.23	
0162	FNB	55916	19582		CULINEX		Check		
				E 02	005 770 701 401 000	General Supplies-Lunches		\$48.96	
	Voucher #:	58611	Invoice		Invoice No: 641060	3/16/2015	Paid Amt:	\$48.96	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$8.16	
	Voucher #:	58612	Invoice		Invoice No: 641880	3/16/2015	Paid Amt:	\$8.16	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$168.00	
	Voucher #:	58613	Invoice		Invoice No: 642030	3/16/2015	Paid Amt:	\$168.00	
				E 02	005 770 701 401 000	General Supplies-Lunches		(\$97.92)	
	Voucher #:	58614	Invoice		Invoice No: 642150	3/16/2015	Paid Amt:	(\$97.92)	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$55.00	
	Voucher #:	58615	Invoice		Invoice No: 642586	3/16/2015	Paid Amt:	\$55.00	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$123.12	
	Voucher #:	58616	Invoice		Invoice No: 643405	3/16/2015	Paid Amt:	\$123.12	

Bagley Public Schools #162

March 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
0162	FNB	55916	19582		CULINEX		Check	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$8.16
	Voucher #:	58617	Invoice		Invoice No: 643798	3/16/2015	Paid Amt:	\$8.16
				E 02	005 770 701 401 000	General Supplies-Lunches		\$11.00
	Voucher #:	58618	Invoice		Invoice No: 643881	3/16/2015	Paid Amt:	\$11.00
				E 02	005 770 701 401 000	General Supplies-Lunches		\$114.00
	Voucher #:	58619	Invoice		Invoice No: 643965	3/16/2015	Paid Amt:	\$114.00
				E 02	005 770 701 401 000	General Supplies-Lunches		(\$55.00)
	Voucher #:	58620	Invoice		Invoice No: 644323	3/16/2015	Paid Amt:	(\$55.00)
				E 02	005 770 701 401 000	General Supplies-Lunches		(\$168.00)
	Voucher #:	58621	Invoice		Invoice No: 644324	3/16/2015	Paid Amt:	(\$168.00)
							Check Amount:	\$215.48
0162	FNB	55917	19933		CUMMINS NPOWER LLC		Check	
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$355.00
	Voucher #:	58458	Invoice		Invoice No: 600-59869	3/16/2015	Paid Amt:	\$355.00
							Check Amount:	\$355.00
0162	FNB	55918	21200		DAROOS INC.		Check	
				E 01	300 292 000 490 295	Food-Athletic Support		\$1,255.00
				E 01	300 211 000 401 000	General Supplies-High School		\$90.00
	Voucher #:	58460	Invoice		Invoice No: 106, 52, 55, 161,etc	3/16/2015	Paid Amt:	\$1,345.00
				E 01	300 292 000 490 295	Food-Athletic Support		\$290.00
	Voucher #:	58461	Invoice		Invoice No: 3, 17, 45, 9, 57, 27	3/16/2015	Paid Amt:	\$290.00
				E 01	005 105 000 401 152	General Supplies-ECI Project		\$50.71
	Voucher #:	58467	Invoice		Invoice No: 1	3/16/2015	Paid Amt:	\$50.71
				E 01	300 211 000 401 000	General Supplies-High School		\$38.20
				E 01	300 292 000 490 295	Food-Athletic Support		\$45.00
	Voucher #:	58497	Invoice		Invoice No: 43, 74	3/16/2015	Paid Amt:	\$83.20
				E 04	005 505 321 401 000	General Supplies-Comm Ed		\$22.44
	Voucher #:	58498	Invoice		Invoice No: 129	3/16/2015	Paid Amt:	\$22.44
				E 01	005 105 000 401 152	Food		\$44.33
	Voucher #:	58647	Invoice		Invoice No: 3	3/16/2015	Paid Amt:	\$44.33
				E 01	100 050 000 401 000	PIZZA FOR ROLLERSKATING NIGHT		\$32.99
	Voucher #:	58649	Invoice		Invoice No: 10	3/16/2015	Paid Amt:	\$32.99
							Check Amount:	\$1,868.67
0162	FNB	55919	24861		ELDRIDGE PLAYS AND MUSICALS		Check	
				E 01	300 291 000 401 126	SCRIPTS FOR SPRING PLAY		\$143.10
				E 01	300 291 000 401 126	ROYALTIES FOR SPRING PLAY		\$225.00

Bagley Public Schools #162 March 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	55919	24861		ELDRIDGE PLAYS AND MUSICALS		Check		
				E 01	300 291 000 401 126	SHIPPING		\$23.95	
		Voucher #: 58590	Invoice		Invoice No: 4209464	3/16/2015			
							Paid Amt:	\$392.05	
							Check Amount:	\$392.05	
0162	FNB	55920	27140		FARMERS PUBLISHING CO., INC.		Check		
				E 01	100 203 000 401 000	STUDENT OF THE MONTH CARDS		\$89.85	
		Voucher #: 58557	Invoice		Invoice No: 33422	3/16/2015			
							Paid Amt:	\$89.85	
				E 01	005 110 000 305 000	ELEM SHARE FOR AD - PARA/TEACHER		\$68.75	
				E 01	005 110 000 305 000	HS SHARE OF AD - DRIVERS ED & SCIENC		\$101.88	
		Voucher #: 58558	Invoice		Invoice No: 33278	3/16/2015			
							Paid Amt:	\$170.63	
				E 04	005 583 354 401 000	General Supplies-EC Screening		(\$41.00)	
				E 01	005 110 000 305 000	Fees For Services-Business Office		\$381.30	
				E 01	005 110 000 305 000	Fees For Services-Business Office		\$159.90	
				E 01	005 110 000 305 000	Fees For Services-Business Office		\$233.70	
		Voucher #: 58559	Invoice		Invoice No: 33187, 33264, 33439	3/16/2015			
							Paid Amt:	\$733.90	
				E 01	005 110 000 305 000	Fees For Services-Business Office		\$89.18	
		Voucher #: 58560	Invoice		Invoice No: 33213, 33271, 33322	3/16/2015			
							Paid Amt:	\$89.18	
				E 02	005 770 701 305 000	Fees For Services-Lic and Inspections		\$159.30	
		Voucher #: 58561	Invoice		Invoice No: 33219, 233, 270, 274	3/16/2015			
							Paid Amt:	\$159.30	
				E 04	005 580 325 305 000	AD - 2 WEEKS FOR PARA		\$48.90	
		Voucher #: 58562	Invoice		Invoice No: 33220	3/16/2015			
							Paid Amt:	\$48.90	
				E 04	005 583 354 305 000	Fees For Services-EC Screening		\$48.90	
		Voucher #: 58563	Invoice		Invoice No: 33429	3/16/2015			
							Paid Amt:	\$48.90	
				E 01	100 203 000 305 000	Consulting/Fees For Services		\$33.00	
				E 01	005 110 000 305 000	Fees For Services-Business Office		\$69.28	
		Voucher #: 58564	Invoice		Invoice No: 33430, 33449	3/16/2015			
							Paid Amt:	\$102.28	
							Check Amount:	\$1,442.94	
0162	FNB	55921	27773		FIRESIDE GRILL, INC.		Check		
				E 01	005 640 319 490 000	Food		\$1,210.00	
		Voucher #: 58648	Invoice		Invoice No: 649059	3/16/2015			
							Paid Amt:	\$1,210.00	
							Check Amount:	\$1,210.00	
0162	FNB	55922	28293		FLINN SCIENTIFIC, INC.		Check		
				E 01	300 260 000 430 000	AP5627 CONSTRAINT SPEED VEHICLE		\$65.50	
				E 01	300 260 000 430 000	AP8286 BUNN TUBING 10 FT		\$14.15	
				E 01	300 260 000 430 000	AP1424 "C" BATTERIES - 12 PK		\$31.80	
				E 01	300 260 000 430 000	AP4698 EDDY CURRENT DEMO KIT		\$22.95	
				E 01	300 260 000 430 000	AP6843 SEEING IS BELIEVING KIT		\$14.85	
				E 01	300 260 000 430 000	AP7771 LED LIGHT BLOCKS		\$28.95	

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Bagley Public Schools #162 March 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	55922	28293		FLINN SCIENTIFIC, INC.		Check		
				E 01	300 260 000 430 000	SHIPPING		\$39.39	
		Voucher #: 58462	Invoice		Invoice No: 1831794, 1833742	3/16/2015			
								Paid Amt:	\$217.59
								Check Amount:	\$217.59
0162	FNB	55923	30521		GALEN'S SUPER VALU, INC.		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$117.12	
		Voucher #: 58587	Invoice		Invoice No: 2000020743	3/16/2015			
								Paid Amt:	\$117.12
				E 01	100 203 000 401 000	ICE CREAM & SUPPLIES FOR STAFF ROOT		\$46.90	
		Voucher #: 58588	Invoice		Invoice No: 2000521117	3/16/2015			
								Paid Amt:	\$46.90
				E 01	005 105 000 401 150	General Supplies-Early Childhood Initiat		\$40.98	
		Voucher #: 58589	Invoice		Invoice No: 2000130837	3/16/2015			
								Paid Amt:	\$40.98
				E 01	300 292 000 490 295	Food-Athletic Support		\$798.60	
		Voucher #: 58634	Invoice		Invoice No: 060931, 291415	3/16/2015			
								Paid Amt:	\$798.60
								Check Amount:	\$1,003.60
0162	FNB	55924	30935		GARDEN VALLEY TELEPHONE		Check		
				E 04	005 580 325 320 000	Telephone -ECFE		\$8.07	
				E 04	005 505 321 320 000	Telephone-Comm Ed		\$8.07	
				E 01	310 810 000 320 000	Telephone-Maintenance		\$1,535.83	
		Voucher #: 58495	Invoice		Invoice No: 200547953	3/16/2015			
								Paid Amt:	\$1,551.97
								Check Amount:	\$1,551.97
0162	FNB	55925	33291		GRAINGER		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$473.28	
		Voucher #: 58463	Invoice		Invoice No: 9661784455	3/16/2015			
								Paid Amt:	\$473.28
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$265.10	
		Voucher #: 58641	Invoice		Invoice No: 9679765181	3/16/2015			
								Paid Amt:	\$265.10
								Check Amount:	\$738.38
0162	FNB	55926	36839		HILL RIVER ELECTRIC, INC.		Check		
				E 01	310 810 000 305 000	Fees For Services-Maintenance		\$455.00	
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$298.57	
		Voucher #: 58464	Invoice		Invoice No: 1524	3/16/2015			
								Paid Amt:	\$753.57
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$51.98	
				E 01	310 810 000 305 000	Fees For Services-Maintenance		\$245.00	
		Voucher #: 58499	Invoice		Invoice No: 1538	3/16/2015			
								Paid Amt:	\$296.98
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$430.58	
				E 01	310 810 000 305 000	Fees For Services-Maintenance		\$97.50	
		Voucher #: 58646	Invoice		Invoice No: 1564	3/16/2015			
								Paid Amt:	\$528.08
								Check Amount:	\$1,578.63

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Bagley Public Schools #162 March 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	55927	36847		HILLYARD, INC.		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$231.29	
	Voucher #:	58465	Invoice		Invoice No: 700171448	3/16/2015	Paid Amt:	\$231.29	
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$2,533.32	
	Voucher #:	58466	Invoice		Invoice No: 601487936	3/16/2015	Paid Amt:	\$2,533.32	
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$10.00	
				E 01	310 810 000 305 000	Fees For Services-Maintenance		\$294.00	
	Voucher #:	58481	Invoice		Invoice No: 700172372	3/16/2015	Paid Amt:	\$304.00	
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$2,071.00	
	Voucher #:	58500	Invoice		Invoice No: 601505585	3/16/2015	Paid Amt:	\$2,071.00	
								Check Amount:	\$5,139.61
0162	FNB	55928	38840		IMPERIAL SUPPLIES		Check		
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$235.51	
	Voucher #:	58480	Invoice		Invoice No: M18372	3/16/2015	Paid Amt:	\$235.51	
								Check Amount:	\$235.51
0162	FNB	55929	39224		INTERQUEST DETECTION CANINES		Check		
				E 01	300 211 000 305 000	Fees For Services-High School		\$315.00	
	Voucher #:	58594	Invoice		Invoice No: 193nm-06	3/16/2015	Paid Amt:	\$315.00	
								Check Amount:	\$315.00
0162	FNB	55930	43077		KENNEDY & GRAVEN, CHARTERED		Check		
				E 01	005 010 000 305 000	Fees for Service-School Board		\$780.00	
	Voucher #:	58496	Invoice		Invoice No: 124567	3/16/2015	Paid Amt:	\$780.00	
								Check Amount:	\$780.00
0162	FNB	55931	05598		KUBIAK'S FAMILY FOODS		Check		
				E 01	005 010 000 401 000	SMAILL FRUIT TRAY		\$24.00	
				E 01	005 010 000 401 000	COOKIES		\$9.48	
	Voucher #:	58655	Invoice		Invoice No: 478650-949	3/16/2015	Paid Amt:	\$33.48	
				E 04	005 580 325 401 000	General Supplies-ECFE		\$26.00	
	Voucher #:	58656	Invoice		Invoice No: 402560-948	3/16/2015	Paid Amt:	\$26.00	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$5.49	
	Voucher #:	58657	Invoice		Invoice No: 404280-950	3/16/2015	Paid Amt:	\$5.49	
				E 01	300 720 000 401 000	General Supplies-School Nurse -HS		\$386.86	
	Voucher #:	58658	Invoice		Invoice No: 404779-951	3/16/2015	Paid Amt:	\$386.86	
								Check Amount:	\$451.83
0162	FNB	55932	46136		LISTROM'S DISPOSAL, INC.		Check		
				E 01	310 810 000 330 000	Utilities-Maintenance		\$2,359.61	
	Voucher #:	58556	Invoice		Invoice No: FEB15	3/16/2015	Paid Amt:	\$2,359.61	
								Check Amount:	\$2,359.61

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Bagley Public Schools #162 March 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	55933	47328		MANEY INT'L OF ALEXANDRIA, INC		Check		
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$44.38	
		Voucher #:	58540	Invoice	Invoice No: 197021	3/16/2015	Paid Amt:		\$44.38
							Check Amount:		\$44.38
0162	FNB	55934	47626		MARK'S HARDWARE		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$356.52	
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$60.54	
				E 01	100 212 000 430 000	Instructional Supply- Elem Art		\$11.96	
		Voucher #:	58545	Invoice	Invoice No: FEB15	3/16/2015	Paid Amt:		\$429.02
							Check Amount:		\$429.02
0162	FNB	55935	49273		MEDTOX LABORATORIES		Check		
				E 01	005 110 000 305 160	Fees For Services-Drug Testing		\$56.10	
		Voucher #:	58645	Invoice	Invoice No: 02201566597	3/16/2015	Paid Amt:		\$56.10
							Check Amount:		\$56.10
0162	FNB	55936	48402		MENARDS-BEMIDJI		Check		
				E 01	300 255 000 430 000	ONE TIME PURCHASE FOR SHOP SUPPLIE		\$593.20	
		Voucher #:	58485	Invoice	Invoice No: 63405	3/16/2015	Paid Amt:		\$593.20
							Check Amount:		\$593.20
0162	FNB	55937	50656		MIDWEST BUS PARTS, INC		Check		
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$213.97	
		Voucher #:	58607	Invoice	Invoice No: 64692	3/16/2015	Paid Amt:		\$213.97
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$93.40	
		Voucher #:	58608	Invoice	Invoice No: 64699	3/16/2015	Paid Amt:		\$93.40
							Check Amount:		\$307.37
0162	FNB	55938	50711		MIDWEST SPORTSWEAR & ATH SUPPL		Check		
				E 01	300 292 000 401 295	General Supplies-Athletic Support		\$884.74	
		Voucher #:	58638	Invoice	Invoice No: 1564	3/16/2015	Paid Amt:		\$884.74
							Check Amount:		\$884.74
0162	FNB	55939	52095		MINNESOTA SCHOOL BOARDS ASSOC.		Check		
				E 01	005 110 000 366 000	Travel-Business Office		\$150.00	
		Voucher #:	58444	Invoice	Invoice No: 11194D2Y4J0	3/16/2015	Paid Amt:		\$150.00
				E 01	005 010 000 366 000	Travel-School Board		\$300.00	
				E 01	005 020 000 366 000	Travel-Supt. Office		\$150.00	
				E 01	005 110 000 366 000	Travel-Business Office		\$150.00	
		Voucher #:	58445	Invoice	Invoice No: 10756P9F1W4	3/16/2015	Paid Amt:		\$600.00
				E 01	005 010 000 366 000	Travel-School Board		\$600.00	
				E 01	005 020 000 366 000	Travel-Supt. Office		\$150.00	
		Voucher #:	58482	Invoice	Invoice No: 10754B4R7P8	3/16/2015	Paid Amt:		\$750.00

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Bagley Public Schools #162 March 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	55939	52095		MINNESOTA SCHOOL BOARDS ASSOC.		Check		
				E 01	005 110 000 366 000	Travel-Business Office		\$150.00	
		Voucher #: 58483	Invoice		Invoice No: 10792X7S4Y7	3/16/2015	Paid Amt:	\$150.00	
				E 01	005 010 000 401 000	BOARDBOOK		\$2,000.00	
		Voucher #: 58593	Invoice		Invoice No: 11354V196C2	3/16/2015	Paid Amt:	\$2,000.00	
							Check Amount:	\$3,650.00	
0162	FNB	55940	55660		NAYLOR'S HEATING AND REFRIGERATION, LLC.		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$778.81	
				E 01	310 810 000 305 000	Fees For Services-Maintenance		\$1,382.00	
		Voucher #: 58574	Invoice		Invoice No: 111704	3/16/2015	Paid Amt:	\$2,160.81	
							Check Amount:	\$2,160.81	
0162	FNB	55941	55863		NEI BOTTLING, INC.		Check		
				E 01	300 292 000 490 295	Food-Athletic Support		\$128.00	
		Voucher #: 58489	Invoice		Invoice No: 140454	3/16/2015	Paid Amt:	\$128.00	
				E 01	300 292 000 490 295	Food-Athletic Support		\$256.00	
		Voucher #: 58490	Invoice		Invoice No: 800803	3/16/2015	Paid Amt:	\$256.00	
							Check Amount:	\$384.00	
0162	FNB	55942	57845		NORTH CENTRAL PARTS & SERVICE		Check		
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$100.65	
		Voucher #: 58568	Invoice		Invoice No: 217459	3/16/2015	Paid Amt:	\$100.65	
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$135.79	
		Voucher #: 58569	Invoice		Invoice No: 217039	3/16/2015	Paid Amt:	\$135.79	
							Check Amount:	\$236.44	
0162	FNB	55943	58063		NORTH COUNTRY SALT SERVICE, IN		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$732.54	
		Voucher #: 58592	Invoice		Invoice No: 35563, 35611	3/16/2015	Paid Amt:	\$732.54	
							Check Amount:	\$732.54	
0162	FNB	55944	58041		NORTHERN LAKES VENDING		Check		
				E 01	300 292 000 490 295	Food-Athletic Support		\$367.00	
		Voucher #: 58659	Invoice		Invoice No: 1341, 0717, 1564	3/16/2015	Paid Amt:	\$367.00	
							Check Amount:	\$367.00	
0162	FNB	55945	58420		NORTHWEST SERVICE COOPERATIVE		Check		
				E 01	005 760 720 305 000	Fees For Services-Reg Transportation		\$90.75	
		Voucher #: 58488	Invoice		Invoice No: 27726	3/16/2015	Paid Amt:	\$90.75	
							Check Amount:	\$90.75	
0162	FNB	55946	59065		OFFICE MAX INC		Check		
				E 01	005 110 000 401 000	PAPER -CANARY YELLOW		\$41.30	
				E 01	005 110 000 401 000	PAPER - LT BLUE		\$41.30	

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Bagley Public Schools #162 March 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0162	FNB	55946	59065		OFFICE MAX INC		Check
				E 01	005 110 000 401 000	PAPER - GREEN	\$41.30
				E 01	005 110 000 401 000	PAPER - GOLDEN ROD	\$41.40
				E 01	005 110 000 401 000	PAPER - ULTRA LEMON	\$5.66
		Voucher #:	58555	Invoice	Invoice No: 430862	3/16/2015	Paid Amt: \$170.96
							Check Amount: \$170.96
0162	FNB	55947	60228		PAN-O-GOLD BAKING CO.		Check
				E 02	005 770 701 490 000	Food-Lunches	\$950.57
		Voucher #:	58640	Invoice	Invoice No: FEB15	3/16/2015	Paid Amt: \$950.57
							Check Amount: \$950.57
0162	FNB	55948	61874		PINE TO PRAIRIE CO-OP CENTER		Check
				E 01	005 110 000 305 000	Fees For Services-Business Office	\$1,661.25
		Voucher #:	58487	Invoice	Invoice No: 2NDQUARTER	3/16/2015	Paid Amt: \$1,661.25
							Check Amount: \$1,661.25
0162	FNB	55949	62215		POPPLERS MUSIC INC		Check
				R 01	100 000 000 099 000	CR101P RECORDER - PURPLE	\$48.75
				R 01	100 000 000 099 000	CR101G RECORDER - GREEN	\$16.25
				E 01	300 259 000 430 000	PO1536 ERNIE BALL SILVER SYLON 6TH S`	\$12.60
				E 01	300 259 000 430 000	PO1535 ERNIE BALL SILVER NYLON 5TH S`	\$11.40
				E 01	300 259 000 430 000	PO1534 ERNIE BALL SILVER NYLON 4TH S`	\$10.50
		Voucher #:	58628	Invoice	Invoice No: 1785361, 1795121	3/16/2015	Paid Amt: \$99.50
				E 01	300 259 000 430 000	L177 SELMER SAX NECKSTRAP	\$23.90
				E 01	300 259 000 430 000	RJA1025 RICO ALTO SAX REEDS 2.5	\$26.95
				E 01	300 259 000 430 000	RCA1028 RICO CLARINET REEDS 2.5	\$18.95
				E 01	300 259 000 430 000	SLEMER/BANDS SAX GUARD SCREWS	\$4.00
				E 01	300 259 000 430 000	CLARINET LIGATURE SCREWS	\$12.00
				E 01	300 259 000 430 000	ESSENTIAL ELEMENT 7000 TROMBONE	\$17.98
				E 01	300 259 000 430 000	ESSENTIAL ELEMENT 7000 BARITONE BC	\$17.98
				E 01	300 259 000 430 000	1714 SELEMER ALTO SAX LIGATURE	\$6.95
		Voucher #:	58629	Invoice	Invoice No: 1792172	3/16/2015	Paid Amt: \$128.71
				E 01	300 258 000 430 000	08551439 LES MISEIABLE	\$61.95
				E 01	300 258 000 430 000	40326231 SIEZE THE DAY	\$46.80
				E 01	300 258 000 430 000	00-7846 HOMEWORLD BORN	\$1.85
				E 01	300 258 000 430 000	151568LA SILENT THE FORESTS	\$9.25
				E 01	300 258 000 430 000	USPS PRIORITY	\$6.50
				E 01	300 258 000 430 000	USPS 1ST CLASS	\$2.51
				E 01	300 258 000 430 000	SOMEONE TO WATCH OVER ME	\$36.10
		Voucher #:	58630	Invoice	Invoice No: 2175, 2177, 2178	3/16/2015	Paid Amt: \$164.96
				E 01	300 259 000 430 000	PO1536 ERNIE BALL SILVER SYLON 6TH S`	\$12.60

Bagley Public Schools #162 March 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	55949	62215		POPPLERS MUSIC INC		Check		
				E 01	300 259 000 430 000	PO1535 ERNIE BALL SILVER NYLON 5TH S`		\$11.40	
				E 01	300 259 000 430 000	PO1534 ERNIE BALL SILVER NYLON 4TH S`		\$10.50	
		Voucher #:	58642	Invoice	Invoice No: 1795121	3/16/2015		Paid Amt:	\$34.50
								Check Amount:	\$427.67
0162	FNB	55950	62838		PROJECT LEAD THE WAY, INC.		Check		
				E 01	300 260 000 430 000	BIOMED PARTICIPATION		\$2,000.00	
				E 01	300 260 000 430 000	GATEWAY PARTICIPATION		\$750.00	
		Voucher #:	58491	Invoice	Invoice No: 41929, 41902	3/16/2015		Paid Amt:	\$2,750.00
								Check Amount:	\$2,750.00
0162	FNB	55951	63020		PUBLIC UTILITIES		Check		
				E 01	310 810 000 330 000	Utilities-Maintenance		\$42,696.12	
		Voucher #:	58539	Invoice	Invoice No: FEBRUARY15	3/16/2015		Paid Amt:	\$42,696.12
								Check Amount:	\$42,696.12
0162	FNB	55952	63365		QUILL CORPORATION		Check		
				E 01	005 020 000 401 000	SEE ATTACHED SUPPLIES		\$46.67	
19		Voucher #:	58486	Invoice	Invoice No: 1320820	3/16/2015		Paid Amt:	\$46.67
								Check Amount:	\$46.67
0162	FNB	55953	54280		RAMSRUD AUTO PARTS		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$25.56	
				E 01	005 760 720 401 000	General Supplies-Reg Transportation		\$803.24	
		Voucher #:	58643	Invoice	Invoice No: FEB15	3/16/2015		Paid Amt:	\$828.80
								Check Amount:	\$828.80
0162	FNB	55954	65001		RENNEBERG HARDWOODS, INC.		Check		
				E 01	300 361 830 433 000	Special-Voc-Woods		\$3,548.08	
		Voucher #:	58484	Invoice	Invoice No: 578045	3/16/2015		Paid Amt:	\$3,548.08
								Check Amount:	\$3,548.08
0162	FNB	55955	65651		ROGER'S TWO WAY RADIO, INC.		Check		
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$153.00	
		Voucher #:	58626	Invoice	Invoice No: 41892	3/16/2015		Paid Amt:	\$153.00
				E 01	005 760 720 305 000	Fees For Services-Reg Transportation		\$130.00	
		Voucher #:	58636	Invoice	Invoice No: 42344	3/16/2015		Paid Amt:	\$130.00
				E 01	005 760 720 305 000	Fees For Services-Reg Transportation		\$45.00	
		Voucher #:	58637	Invoice	Invoice No: 42343	3/16/2015		Paid Amt:	\$45.00
								Check Amount:	\$328.00

Bagley Public Schools #162 March 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0162	FNB	55956	66929		SCHOLASTIC EQUIPMENT CO, LLC		Check
				E 01	100 203 302 530 000 Equipment-Elem		\$12,144.75
		Voucher #: 58610	Invoice		Invoice No: 8752	3/16/2015	
							Paid Amt: \$12,144.75
							Check Amount: \$12,144.75
0162	FNB	55957	1168		SECAP FINANCE		Check
				E 01	005 110 000 370 000 Rentals and Leases		\$459.00
		Voucher #: 58644	Invoice		Invoice No: 2609461-FB15	3/16/2015	
							Paid Amt: \$459.00
							Check Amount: \$459.00
0162	FNB	55958	71810		STELLHER HUMAN SERVICES, INC.		Check
				E 01	100 422 799 394 000 to Other Agencies		\$3,186.00
		Voucher #: 58565	Invoice		Invoice No: 150304	3/16/2015	
							Paid Amt: \$3,186.00
							Check Amount: \$3,186.00
0162	FNB	55959	71823		STEMS		Check
				E 01	005 010 000 401 000 FLOWERS FOR SARA SWANSON		\$30.00
		Voucher #: 58492	Invoice		Invoice No: 249	3/16/2015	
				E 01	005 010 000 401 000 FLOWERS FOR MUGGS JOHNSON - GET V		\$30.00
		Voucher #: 58493	Invoice		Invoice No: 249	3/16/2015	
							Paid Amt: \$30.00
							Check Amount: \$60.00
0162	FNB	55960	74179		TEAM LABORATORY CHEMICAL CORP.		Check
				E 01	310 810 000 401 000 General Supplies-Maintenance		\$1,330.00
		Voucher #: 58573	Invoice		Invoice No: 100006	3/16/2015	
							Paid Amt: \$1,330.00
							Check Amount: \$1,330.00
0162	FNB	55961	74218		TELIN TRANSPORTATION GROUP		Check
				E 01	005 760 720 401 000 General Supplies-Reg Transportation		\$124.77
		Voucher #: 58627	Invoice		Invoice No: 87591	3/16/2015	
							Paid Amt: \$124.77
							Check Amount: \$124.77
0162	FNB	55962	75450		THUNDERBIRD TROPHIES		Check
				E 01	300 291 000 401 124 General Supplies-Speech		\$371.35
		Voucher #: 58494	Invoice		Invoice No: 15008	3/16/2015	
							Paid Amt: \$371.35
							Check Amount: \$371.35
0162	FNB	55963	77875		US BANK		Check
				E 06	005 870 791 305 391 Consulting/Fees For Services		\$1,600.00
		Voucher #: 58639	Invoice		Invoice No: 3912209	3/16/2015	
							Paid Amt: \$1,600.00
							Check Amount: \$1,600.00

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Bagley Public Schools #162

March 2015 Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0162	FNB	55964	80788		WESTWOOD BUILDING CENTER, INC.		Check
				E 01	310 810 000 401 000	General Supplies-Maintenance	\$98.74
	Voucher #:	58631	Invoice		Invoice No: 167909, 168140	3/16/2015	Paid Amt: \$98.74
							Check Amount: \$98.74
							Report Total: \$145,828.70

Bagley Public Schools #162
March 2015 Check Register
Fund Summary

Fund	Description	Total
01	General Fund	\$142,270.89
02	Food Service	\$1,458.43
04	Community Services	\$499.38
06	Building Construct.	\$1,600.00
Report Total		\$145,828.70

Bagley Public Schools #162 February 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0162	FNB	30600	61525		PETTY CASH FUND		Check
				E 01	300 312 000 305 000	Fees For Services-Girls Basketball	\$740.00
				E 01	300 302 000 305 000	Fees For Services-Boys Basketball	\$1,270.00
				E 01	300 311 000 305 000	Fees For Services-Softball	\$100.00
				E 01	300 605 320 898 000	Scholarships-SFTF	\$20.00
				E 01	300 314 000 305 000	Fees For Services-Dance Team	\$90.00
				E 04	005 586 332 305 100	Fees For Services-Youth Enrich.- W. Rec	\$1,270.00
				E 01	310 810 000 401 000	General Supplies-Maintenance	\$5.00
				E 01	005 010 000 401 000	General Supplies-School Board	\$122.13
				E 01	300 211 000 401 000	General Supplies-High School	\$19.94
				E 01	300 310 000 305 000	Fees For Services-Hockey	\$360.00
				E 01	100 050 000 299 000	Other Benefits- Elem Office	\$310.00
				E 01	300 292 000 401 295	General Supplies-Athletic Support	\$180.00
		Voucher #:	58255	Invoice	Invoice No: 020215	2/2/2015	Paid Amt: \$4,487.07
							Check Amount: \$4,487.07
0162	FNB	30601	61530		PETTY CASH -TRAVEL		Check
				E 01	005 760 723 360 000	Transportation Costs	\$225.00
				E 01	300 306 000 369 000	Team Travel-Boys Track	\$95.00
				E 01	300 316 000 369 000	Team Travel-Girls Track	\$95.00
				E 01	005 760 720 366 000	Travel-Reg Transportation	\$164.97
				E 01	100 640 316 366 000	Travel-Staff Development	\$44.52
				R 01	005 000 000 099 000	Misc Rev	\$8.10
				E 01	005 760 720 440 000	Fuels-Reg Transportation	\$90.00
				E 01	005 010 000 366 000	Travel-School Board	\$214.72
				E 01	300 310 000 369 000	Team Travel-Hockey	\$1,087.80
				E 01	005 020 000 366 000	Travel-Supt. Office	\$482.12
		Voucher #:	58256	Invoice	Invoice No: 020215	2/2/2015	Paid Amt: \$2,507.23
							Check Amount: \$2,507.23
0162	FNB	30602	06210		BAGLEY POST OFFICE		Check
				E 04	005 582 344 329 000	ROLL OF STAMPS	\$49.00
				E 04	005 580 325 329 000	ROLL OF STAMPS	\$49.00
		Voucher #:	58264	Invoice	Invoice No: 020215	2/2/2015	Paid Amt: \$98.00
							Check Amount: \$98.00
0162	FNB	30603	1170		DEAN FOODS NC		Check
				E 02	005 770 701 495 000	Milk-Lunches	\$263.53
		Voucher #:	58257	Invoice	Invoice No: 10621535	2/2/2015	Paid Amt: \$263.53
				E 02	005 770 701 495 000	Milk-Lunches	\$131.24
				E 01	300 292 000 490 295	Food-Athletic Support	\$20.12
		Voucher #:	58258	Invoice	Invoice No: 10621629	2/2/2015	Paid Amt: \$151.36

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Bagley Public Schools #162

February 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	30603	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$273.17	
		Voucher #: 58268	Invoice		Invoice No: 10621628	2/2/2015		Paid Amt: \$273.17	
								Check Amount: \$688.06	
0162	FNB	30604	28477		FOODSERVICE OF AMERICA/FARGO		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$458.23	
				E 02	005 770 705 490 000	Food-Breakfast		\$68.12	
		Voucher #: 58259	Invoice		Invoice No: 2586834	2/2/2015		Paid Amt: \$526.35	
				E 02	005 770 701 490 000	Food-Lunches		\$49.58	
		Voucher #: 58260	Invoice		Invoice No: 2586835	2/2/2015		Paid Amt: \$49.58	
				E 02	005 770 701 490 000	Food-Lunches		\$554.21	
				E 02	005 770 705 490 000	Food-Breakfast		\$154.91	
		Voucher #: 58266	Invoice		Invoice No: 2586833	2/2/2015		Paid Amt: \$709.12	
								Check Amount: \$1,285.05	
0162	FNB	30605	51065		MN BOARD OF SCHOOL ADMINISTRAT		Check		
				E 04	005 505 321 820 000	COMMUNITY ED LICENSE PER CONTRACT		\$75.00	
		Voucher #: 58265	Invoice		Invoice No: 020215	2/2/2015		Paid Amt: \$75.00	
								Check Amount: \$75.00	
0162	FNB	30606	73661		SYSCO NORTH DAKOTA		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$17.15	
		Voucher #: 58261	Invoice		Invoice No: 501270235	2/2/2015		Paid Amt: \$17.15	
				E 02	005 770 701 490 000	Food-Lunches		\$284.20	
				E 02	005 770 705 490 000	Food-Breakfast		\$32.05	
		Voucher #: 58262	Invoice		Invoice No: 501270234	2/2/2015		Paid Amt: \$316.25	
				E 02	005 770 701 490 000	Food-Lunches		\$1,029.16	
		Voucher #: 58267	Invoice		Invoice No: 501270236	2/2/2015		Paid Amt: \$1,029.16	
								Check Amount: \$1,362.56	
0162	FNB	30607	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$323.83	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$35.80	
		Voucher #: 58263	Invoice		Invoice No: 4215148	2/2/2015		Paid Amt: \$359.63	
				E 02	005 770 701 490 000	Food-Lunches		\$108.31	
				E 02	005 770 705 490 000	Food-Breakfast		\$112.77	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$13.92	
		Voucher #: 58269	Invoice		Invoice No: 4215147	2/2/2015		Paid Amt: \$235.00	
				E 02	005 770 706 490 000	FFVP GRANT Food		\$803.04	
				E 02	005 770 706 490 000	FFVP GRANT Food		(\$803.04)	
				E 02	005 770 701 490 000	FFVP GRANT Food		\$431.52	

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Bagley Public Schools #162 February 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	30607	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 706 490 000	FFVP GRANT Food		\$371.52	
		Voucher #:	58270	Invoice	Invoice No:	4215146			
						2/2/2015		Paid Amt:	\$803.04
								Check Amount:	\$1,397.67
0162	FNB	30608	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$186.62	
		Voucher #:	58286	Invoice	Invoice No:	10621662			
						2/3/2015		Paid Amt:	\$186.62
								Check Amount:	\$186.62
0162	FNB	30609	1162		FOLMER, DAVID		Check		
				E 01	005 850 302 305 000	Fees For Services		\$2,925.00	
		Voucher #:	58285	Invoice	Invoice No:	BAGE050714-1			
						2/3/2015		Paid Amt:	\$2,925.00
								Check Amount:	\$2,925.00
0162	FNB	30610	28477		FOODSERVICE OF AMERICA/FARGO		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$423.87	
				E 02	005 770 705 490 000	Food-Breakfast		\$65.18	
		Voucher #:	58289	Invoice	Invoice No:	2589071			
						2/3/2015		Paid Amt:	\$489.05
								Check Amount:	\$489.05
0162	FNB	30611	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$304.46	
				E 02	005 770 705 490 000	Food-Breakfast		\$150.12	
		Voucher #:	58287	Invoice	Invoice No:	4273872			
						2/3/2015		Paid Amt:	\$454.58
				E 02	005 770 706 490 000	FFVP GRANT Food		\$633.89	
		Voucher #:	58288	Invoice	Invoice No:	4273870			
						2/3/2015		Paid Amt:	\$633.89
								Check Amount:	\$1,088.47
0162	FNB	30612	73661		SYSCO NORTH DAKOTA		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$591.77	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$73.25	
		Voucher #:	58306	Invoice	Invoice No:	502030262			
						2/4/2015		Paid Amt:	\$665.02
								Check Amount:	\$665.02
0162	FNB	30613	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 706 490 000	FFVP GRANT Food		\$285.67	
				E 02	005 770 706 490 000	FFVP GRANT Food		(\$285.67)	
				E 02	005 770 701 490 000	FFVP GRANT Food		\$285.67	
		Voucher #:	58305	Invoice	Invoice No:	3888027			
						2/4/2015		Paid Amt:	\$285.67
				E 02	005 770 701 490 000	Food-Lunches		\$232.35	
		Voucher #:	58307	Invoice	Invoice No:	4273869			
						2/4/2015		Paid Amt:	\$232.35
								Check Amount:	\$518.02

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Bagley Public Schools #162

February 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	30614	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$482.57	
		Voucher #: 58324	Invoice		Invoice No: 10621661	2/5/2015	Paid Amt:	\$482.57	
				E 02	005 770 701 495 000	Milk-Lunches		\$441.72	
		Voucher #: 58325	Invoice		Invoice No: 10621691	2/5/2015	Paid Amt:	\$441.72	
							Check Amount:	\$924.29	
0162	FNB	30615	28477		FOODSERVICE OF AMERICA/FARGO		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$106.10	
				E 02	005 770 705 490 000	Food-Breakfast		\$224.51	
		Voucher #: 58323	Invoice		Invoice No: 2589072	2/5/2015	Paid Amt:	\$330.61	
							Check Amount:	\$330.61	
0162	FNB	30616	58533		NWD-MASC		Check		
				E 01	300 211 000 366 000	Travel-High School		\$17.00	
				E 01	300 211 000 369 000	Team Travel		\$663.00	
		Voucher #: 58322	Invoice		Invoice No: 020515	2/5/2015	Paid Amt:	\$680.00	
							Check Amount:	\$680.00	
0162	FNB	30617	61525		PETTY CASH FUND		Check		
				R 02	005 000 701 601 000	Sales-Lunches		\$19.90	
				E 01	300 312 000 305 000	Fees For Services-Girls Basketball		\$815.00	
				E 01	300 291 000 305 136	Fees For Services-Student Helpers		\$168.00	
				E 01	300 291 000 401 125	General Supplies-One Act Play		\$149.04	
				E 01	005 760 723 360 000	Transportation Costs		\$225.00	
				E 01	300 302 000 305 000	Fees For Services-Boys Basketball		\$1,170.00	
				E 01	300 605 320 329 000	Postage/Express-SFTF		\$7.61	
				E 01	300 403 740 433 000	Special Supplies Severe -Profound		\$164.81	
				R 01	100 000 000 099 000	Misc Rev- Elem		\$219.00	
				E 01	005 110 000 329 000	Postage/UPS-Business Office		\$5.34	
				E 01	005 412 000 401 175	General Supplies-Youth Kitchen Fund		\$100.00	
		Voucher #: 58341	Invoice		Invoice No: 020615	2/6/2015	Paid Amt:	\$3,043.70	
							Check Amount:	\$3,043.70	
0162	FNB	30618	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$577.13	
		Voucher #: 58351	Invoice		Invoice No: 10621722	2/9/2015	Paid Amt:	\$577.13	
							Check Amount:	\$577.13	
0162	FNB	30619	28477		FOODSERVICE OF AMERICA/FARGO		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$70.79	

Bagley Public Schools #162 February 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0162	FNB	30619	28477		FOODSERVICE OF AMERICA/FARGO		Check
				E 02	005 770 705 490 000 Food-Breakfast		\$229.88
		Voucher #: 58352	Invoice		Invoice No: 2591599	2/9/2015	Paid Amt: \$300.67
							Check Amount: \$300.67
0162	FNB	30620	33350		US FOODSERVICE - GRAND FORKS		Check
				E 02	005 770 701 490 000 Food-Lunches		\$112.08
		Voucher #: 58348	Invoice		Invoice No: 4340071	2/9/2015	Paid Amt: \$112.08
				E 02	005 770 701 490 000 Food-Lunches		\$264.79
				E 02	005 770 705 490 000 Food-Breakfast		\$39.50
				E 02	005 770 701 401 000 General Supplies-Lunches		\$25.99
		Voucher #: 58349	Invoice		Invoice No: 4340069	2/9/2015	Paid Amt: \$330.28
				E 02	005 770 701 401 000 General Supplies-Lunches		\$503.75
		Voucher #: 58350	Invoice		Invoice No: 4332712	2/9/2015	Paid Amt: \$503.75
							Check Amount: \$946.11
0162	FNB	30621	1170		DEAN FOODS NC		Check
				E 02	005 770 701 495 000 Milk-Lunches		\$295.92
		Voucher #: 58357	Invoice		Invoice No: 10621723	2/9/2015	Paid Amt: \$295.92
				E 02	005 770 701 495 000 Milk-Lunches		\$187.14
				E 01	300 292 000 490 295 Food-Athletic Support		\$42.26
		Voucher #: 58358	Invoice		Invoice No: 10621692	2/9/2015	Paid Amt: \$229.40
							Check Amount: \$525.32
0162	FNB	30622	28477		FOODSERVICE OF AMERICA/FARGO		Check
				E 02	005 770 701 490 000 Food-Lunches		\$38.84
		Voucher #: 58361	Invoice		Invoice No: 2591602	2/9/2015	Paid Amt: \$38.84
				E 02	005 770 701 490 000 Food-Lunches		\$494.24
				E 02	005 770 705 490 000 Food-Breakfast		\$79.64
		Voucher #: 58362	Invoice		Invoice No: 2591601	2/9/2015	Paid Amt: \$573.88
							Check Amount: \$612.72
0162	FNB	30623	37109		HOLIDAY INN		Check
				E 01	005 110 000 366 000 Travel-Business Office		\$393.40
				E 01	300 211 000 366 000 Travel-High School		\$196.70
				E 01	100 203 000 366 000 Travel-Elem		\$196.70
		Voucher #: 58355	Invoice		Invoice No: 020915	2/9/2015	Paid Amt: \$786.80
							Check Amount: \$786.80
0162	FNB	30624	09890		NW SERVICE COOP/BC-BS		Check
				B 01	215 030 Insurance Payable		\$52,434.68
		Voucher #: 58223	Invoice		Invoice No: M2015070	2/9/2015	Paid Amt: \$52,434.68

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Bagley Public Schools #162 February 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	30624	09890		NW SERVICE COOP/BC-BS		Check		
				B 01	215 030			\$10,900.32	
		Voucher #:	58356	Invoice	Invoice No: 020915	2/9/2015			
								Paid Amt:	\$10,900.32
								Check Amount:	\$63,335.00
0162	FNB	30625	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 490 000			\$346.52	
				E 02	005 770 705 490 000			\$71.64	
		Voucher #:	58359	Invoice	Invoice No: 4340070	2/9/2015			
				E 02	005 770 701 490 000			(\$9.73)	
		Voucher #:	58360	Invoice	Invoice No: 4086219	2/9/2015			
								Paid Amt:	\$418.16
								Paid Amt:	(\$9.73)
								Check Amount:	\$408.43
0162	FNB	30626	58060		NORTHERN MN REG. SICENCE FAIR		Check		
				E 01	300 291 000 369 119			\$20.00	
		Voucher #:	58386	Invoice	Invoice No: 021015	2/10/2015			
								Paid Amt:	\$20.00
								Check Amount:	\$20.00
0162	FNB	30627	28477		FOODSERVICE OF AMERICA/FARGO		Check		
				E 02	005 770 701 490 000			\$382.58	
				E 02	005 770 705 490 000			\$201.38	
		Voucher #:	58388	Invoice	Invoice No: 2593691	2/11/2015			
								Paid Amt:	\$583.96
								Check Amount:	\$583.96
0162	FNB	30628	58426		NORTHWEST MINNESOTA FOUNDATION		Check		
				R 01	005 000 000 099 000			\$960.00	
		Voucher #:	58387	Invoice	Invoice No: STUDENT TEACHER STIP	2/11/2015			
								Paid Amt:	\$960.00
								Check Amount:	\$960.00
0162	FNB	30629	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 490 000			\$149.08	
				E 02	005 770 705 490 000			\$39.05	
				E 02	005 770 701 401 000			\$13.72	
		Voucher #:	58389	Invoice	Invoice No: 4402146	2/11/2015			
				E 02	005 770 706 490 000			\$479.28	
		Voucher #:	58390	Invoice	Invoice No: 4402145	2/11/2015			
								Paid Amt:	\$201.85
								Paid Amt:	\$479.28
								Check Amount:	\$681.13
0162	FNB	30630	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000			\$611.27	
		Voucher #:	58400	Invoice	Invoice No: 10621752	2/17/2015			
				E 02	005 770 701 495 000			\$216.21	
								Paid Amt:	\$611.27

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Bagley Public Schools #162 February 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	30630	1170		DEAN FOODS NC		Check		
				E 01	300 292 000 490 295	Food-Athletic Support		\$20.12	
		Voucher #:	58401	Invoice	Invoice No: 10621753			2/17/2015	
								Paid Amt:	\$236.33
								Check Amount:	\$847.60
0162	FNB	30631	28477		FOODSERVICE OF AMERICA/FARGO		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$24.72	
		Voucher #:	58396	Invoice	Invoice No: 2594550			2/17/2015	
				E 02	005 770 701 490 000	Food-Lunches		\$498.92	
				E 02	005 770 705 490 000	Food-Breakfast		\$123.87	
		Voucher #:	58397	Invoice	Invoice No: 2593690			2/17/2015	
				E 02	005 770 701 490 000	Food-Lunches		\$23.48	
		Voucher #:	58398	Invoice	Invoice No: 2596064			2/17/2015	
				E 02	005 770 701 490 000	Food-Lunches		\$727.14	
				E 02	005 770 705 490 000	Food-Breakfast		\$120.31	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$67.72	
		Voucher #:	58399	Invoice	Invoice No: 2596063			2/17/2015	
				E 02	005 770 701 490 000	Food-Lunches		\$46.52	
		Voucher #:	58402	Invoice	Invoice No: 2596067			2/17/2015	
				E 02	005 770 701 490 000	Food-Lunches		\$1,220.39	
				E 02	005 770 705 490 000	Food-Breakfast		\$47.53	
		Voucher #:	58403	Invoice	Invoice No: 2596066			2/17/2015	
								Paid Amt:	\$1,267.92
								Check Amount:	\$2,900.60
0162	FNB	30632	73661		SYSCO NORTH DAKOTA		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$282.95	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$35.99	
		Voucher #:	58394	Invoice	Invoice No: 502100461			2/17/2015	
								Paid Amt:	\$318.94
								Check Amount:	\$318.94
0162	FNB	30633	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$410.40	
				E 02	005 770 705 490 000	Food-Breakfast		\$119.46	
		Voucher #:	58395	Invoice	Invoice No: 4402147			2/17/2015	
								Paid Amt:	\$529.86
								Check Amount:	\$529.86
0162	FNB	30634	18860		BAGLEY COOP OIL ASSN.		Check		
				E 01	005 760 720 440 000	Fuels-Reg Transportation		\$14,499.34	
		Voucher #:	58428	Invoice	Invoice No: JAN15			2/19/2015	
								Paid Amt:	\$14,499.34
								Check Amount:	\$14,499.34

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	30635	06113		BAGLEY OIL, CO.		Check		
				E 01	310 810 000 440 000	Heating Fuel-Maintenance		\$825.00	
		Voucher #:	58404	Invoice	Invoice No: 5498	2/19/2015		Paid Amt:	\$825.00
								Check Amount:	\$825.00
0162	FNB	30636	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$118.82	
		Voucher #:	58406	Invoice	Invoice No: 10621785	2/19/2015		Paid Amt:	\$118.82
				E 02	005 770 701 495 000	Milk-Lunches		\$158.50	
		Voucher #:	58409	Invoice	Invoice No: 10621784	2/19/2015		Paid Amt:	\$158.50
				E 02	005 770 701 495 000	Milk-Lunches		\$214.28	
		Voucher #:	58431	Invoice	Invoice No: 10621812	2/19/2015		Paid Amt:	\$214.28
								Check Amount:	\$491.60
0162	FNB	30637	28477		FOODSERVICE OF AMERICA/FARGO		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$8.12	
		Voucher #:	58429	Invoice	Invoice No: 2599990	2/19/2015		Paid Amt:	\$8.12
				E 02	005 770 701 490 000	Food-Lunches		\$1,509.80	
				E 02	005 770 705 490 000	Food-Breakfast		\$266.17	
		Voucher #:	58430	Invoice	Invoice No: 2599989	2/19/2015		Paid Amt:	\$1,775.97
								Check Amount:	\$1,784.09
0162	FNB	30638	47595		MARCO, INC.		Check		
				E 01	300 211 000 370 000	Rentals and Leases-High School		\$953.05	
		Voucher #:	58405	Invoice	Invoice No: 272338914	2/19/2015		Paid Amt:	\$953.05
								Check Amount:	\$953.05
0162	FNB	30639	64714		SPOTLIGHT ON BOOKS		Check		
				E 01	005 640 316 366 000	Travel		\$150.00	
		Voucher #:	58412	Invoice	Invoice No: 21815	2/19/2015		Paid Amt:	\$150.00
								Check Amount:	\$150.00
0162	FNB	30640	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$562.37	
				E 02	005 770 705 490 000	Food-Breakfast		\$27.96	
		Voucher #:	58407	Invoice	Invoice No: 4936746	2/19/2015		Paid Amt:	\$590.33
				E 02	005 770 701 490 000	Food-Lunches		\$1,332.00	
				E 02	005 770 705 490 000	Food-Breakfast		\$27.53	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$32.00	
		Voucher #:	58408	Invoice	Invoice No: 4473962	2/19/2015		Paid Amt:	\$1,391.53
				E 02	005 770 701 490 000	Food-Lunches		\$404.93	
				E 02	005 770 705 490 000	Food-Breakfast		\$78.42	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	30640	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 401 000	General Supplies-Lunches		\$32.41	
		Voucher #: 58410	Invoice		Invoice No: 4473963	2/19/2015	Paid Amt:	\$515.76	
				E 02	005 770 706 490 000	FFVP GRANT Food		\$604.87	
		Voucher #: 58411	Invoice		Invoice No: 4536745	2/19/2015	Paid Amt:	\$604.87	
							Check Amount:	\$3,102.49	
0162	FNB	30641	61525		PETTY CASH FUND		Check		
				E 01	300 302 000 305 000	Fees For Services-Boys Basketball		\$590.00	
				E 01	300 312 000 305 000	Fees For Services-Girls Basketball		\$960.00	
				E 01	005 110 000 305 000	Fees For Services-Business Office		\$45.00	
				E 01	310 810 000 401 000	General Supplies-Maintenance		\$12.50	
				E 01	300 291 000 369 124	Fees For Services-Speech		\$15.00	
				E 01	300 291 000 305 124	Fees For Services-Speech		\$65.00	
				E 01	300 403 740 433 000	Special Supplies Severe -Profound		\$89.43	
				E 01	005 760 720 366 000	Travel-Reg Transportation		\$11.76	
				R 01	300 292 000 060 000	Athletic Fees/Admissions		\$20.00	
				E 01	100 203 000 369 000	Team Travel		\$220.00	
				R 01	005 000 000 099 000	Misc Rev		\$64.25	
				E 01	300 310 000 305 000	Fees For Services-Hockey		\$245.00	
				E 01	300 310 000 820 000	Dues,Memberships,Lic, Fees		\$125.00	
				E 01	300 291 000 305 125	Consulting/Fees For Services-OAP		\$100.00	
				E 02	005 770 701 401 000	Food-Lunches		\$25.80	
				E 04	005 586 332 305 100	Fees For Services-Youth Enrich.- W. Rec		\$75.00	
				E 01	300 258 000 369 000	Team Travel		\$60.00	
				E 01	300 050 000 366 000	Travel-HS Office		\$30.00	
				E 01	300 292 000 366 295	Travel		\$170.00	
		Voucher #: 58432	Invoice		Invoice No: 021915	2/19/2015	Paid Amt:	\$2,923.74	
							Check Amount:	\$2,923.74	
0162	FNB	30642	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$147.82	
				E 01	300 292 000 490 295	Food-Athletic Support		\$51.64	
		Voucher #: 58436	Invoice		Invoice No: 10621813	2/23/2015	Paid Amt:	\$199.46	
							Check Amount:	\$199.46	
0162	FNB	30643	28477		FOODSERVICE OF AMERICA/FARGO		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$1,319.45	
				E 02	005 770 705 490 000	Food-Breakfast		\$196.78	
		Voucher #: 58434	Invoice		Invoice No: 2599991	2/23/2015	Paid Amt:	\$1,516.23	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	30643	28477		FOODSERVICE OF AMERICA/FARGO		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$43.96	
		Voucher #:	58435	Invoice	Invoice No: 2599993			2/23/2015	
								Paid Amt:	\$43.96
								Check Amount:	\$1,560.19
0162	FNB	30644	67632		SELECTACCOUNT		Check		
				E 01	005 110 000 305 000	Fees For Services-Business Office		\$147.70	
		Voucher #:	58433	Invoice	Invoice No: 1072918			2/23/2015	
								Paid Amt:	\$147.70
								Check Amount:	\$147.70
0162	FNB	30645	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$522.58	
		Voucher #:	58447	Invoice	Invoice No: 10621843			2/23/2015	
								Paid Amt:	\$522.58
								Check Amount:	\$522.58
0162	FNB	30646	1197		DOUBLE TREE BY HILTON BLOOMINGTON		Check		
				E 01	300 291 000 369 119	HOTEL ROOMS FOR 2 NIGHTS - SCIENCE I		\$932.48	
		Voucher #:	58454	Invoice	Invoice No: 022315			2/23/2015	
								Paid Amt:	\$932.48
								Check Amount:	\$932.48
0162	FNB	30647	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$562.37	
				E 02	005 770 705 490 000	Food-Breakfast		\$27.96	
		Voucher #:	58448	Invoice	Invoice No: 4536746			2/23/2015	
				E 02	005 770 701 490 000	Food-Lunches		\$543.93	
				E 02	005 770 705 490 000	Food-Breakfast		\$19.75	
		Voucher #:	58449	Invoice	Invoice No: 4607414			2/23/2015	
				E 02	005 770 701 490 000	Food-Lunches		\$358.35	
		Voucher #:	58450	Invoice	Invoice No: 4607410			2/23/2015	
				E 02	005 770 701 490 000	Food-Lunches		(\$2.28)	
		Voucher #:	58451	Invoice	Invoice No: 5948014			2/23/2015	
				E 02	005 770 701 490 000	Food-Lunches		(\$3.06)	
		Voucher #:	58452	Invoice	Invoice No: 5948013			2/23/2015	
				E 02	005 770 701 490 000	Food-Lunches		(\$0.38)	
		Voucher #:	58453	Invoice	Invoice No: 5947992			2/23/2015	
								Paid Amt:	(\$0.38)
								Check Amount:	\$1,506.64
0162	FNB	30648	05598		KUBIAK'S FAMILY FOODS		Check		
				E 01	300 408 740 433 000	Special Supplies- HS EBD		\$118.66	
		Voucher #:	58413	Invoice	Invoice No: 397664-947			2/23/2015	
				E 01	300 211 000 401 000	SUPPLIES FOR PARA RECOGNITION BREA		\$43.01	
		Voucher #:	58414	Invoice	Invoice No: 397570-946			2/23/2015	
								Paid Amt:	\$43.01

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0162	FNB	30648	05598		KUBIAK'S FAMILY FOODS		Check
				E 02	005 770 701 490 000	Food-Lunches	\$64.45
		Voucher #: 58415	Invoice		Invoice No: 395585	2/23/2015	Paid Amt: \$64.45
				E 02	005 770 701 490 000	Food-Lunches	\$23.38
		Voucher #: 58416	Invoice		Invoice No: 395245-943	2/23/2015	Paid Amt: \$23.38
				E 01	100 050 000 401 000	LARGE FRUIT TRAY & JUICE	\$52.96
		Voucher #: 58417	Invoice		Invoice No: 473524-942	2/23/2015	Paid Amt: \$52.96
				E 04	005 580 325 490 000	Food-ECFE	\$116.47
		Voucher #: 58418	Invoice		Invoice No: 393206-941	2/23/2015	Paid Amt: \$116.47
				E 02	005 770 701 490 000	Food-Lunches	\$9.89
		Voucher #: 58419	Invoice		Invoice No: 472435-940	2/23/2015	Paid Amt: \$9.89
				E 04	005 580 325 490 000	Food-ECFE	\$38.50
		Voucher #: 58420	Invoice		Invoice No: 471428-939	2/23/2015	Paid Amt: \$38.50
				E 01	310 810 000 401 000	LARGE MEAT & CHEESE TRAY	\$41.00
				E 01	310 810 000 401 000	DOZEN MIXED PASTRIES	\$15.96
		Voucher #: 58421	Invoice		Invoice No: 469476-938	2/23/2015	Paid Amt: \$56.96
				E 01	005 760 720 401 000	LARGE MEAT & CHEESE TRAY	\$41.00
				E 01	005 760 720 401 000	CRACKERS	\$9.96
				E 01	005 760 720 401 000	JUICE	\$25.96
				E 01	005 760 720 401 000	MIXED PASTRIES - DOZEN	\$15.96
				E 01	005 760 720 401 000	CUPS	\$1.85
				E 01	005 760 720 401 000	APPLE CIDER - GAL	\$5.99
		Voucher #: 58422	Invoice		Invoice No: 469086-936	2/23/2015	Paid Amt: \$100.72
				E 01	100 050 000 401 000	MEAT & CHEESE TRAY	\$41.00
				E 01	100 050 000 401 000	T-BUNS -	\$23.12
				E 01	100 050 000 401 000	PLATES	\$12.75
				E 01	100 050 000 401 000	CRACKERS	\$8.47
		Voucher #: 58423	Invoice		Invoice No: 386778-935	2/23/2015	Paid Amt: \$85.34
				E 01	005 020 000 401 000	MEAT & CHEESE TRAY	\$82.00
				E 01	005 020 000 401 000	VEGGIE TRAY	\$82.00
				E 01	005 020 000 401 000	CRACKERS	\$1.00
		Voucher #: 58424	Invoice		Invoice No: 386778-934	2/23/2015	Paid Amt: \$165.00
				E 01	005 010 000 401 000	General Supplies-School Board	\$37.44
		Voucher #: 58425	Invoice		Invoice No: 467715-930	2/23/2015	Paid Amt: \$37.44
				E 01	100 720 000 401 000	General Supplies-School Nurse- Elem	\$96.71
		Voucher #: 58426	Invoice		Invoice No: 383756-929	2/23/2015	Paid Amt: \$96.71
				E 01	300 408 740 433 000	Special Supplies- HS EBD	\$118.22
		Voucher #: 58427	Invoice		Invoice No: 383234	2/23/2015	Paid Amt: \$118.22

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	30648	05598		KUBIAK'S FAMILY FOODS		Check		
				E 01	300 292 000 490 295	Food-Athletic Support		\$109.89	
	Voucher #:	58459	Invoice		Invoice No: 387163, 383989	2/23/2015			
							Paid Amt:	\$109.89	
							Check Amount:	\$1,237.60	
0162	FNB	30649	30521		GALEN'S SUPER VALU, INC.		Check		
				E 01	300 292 000 490 295	Food-Athletic Support		\$2,251.80	
	Voucher #:	58468	Invoice		Invoice No: JAN15	2/25/2015			
							Paid Amt:	\$2,251.80	
							Check Amount:	\$2,251.80	
0162	FNB	30650	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$207.22	
	Voucher #:	58469	Invoice		Invoice No: 10621844	2/25/2015			
							Paid Amt:	\$207.22	
							Check Amount:	\$207.22	
0162	FNB	30651	28477		FOODSERVICE OF AMERICA/FARGO		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$193.46	
	Voucher #:	58476	Invoice		Invoice No: 2602086	2/25/2015			
				E 02	005 770 701 490 000	Food-Lunches		\$510.39	
				E 02	005 770 705 490 000	Food-Breakfast		\$227.64	
	Voucher #:	58479	Invoice		Invoice No: 2602085	2/25/2015			
							Paid Amt:	\$738.03	
							Check Amount:	\$931.49	
0162	FNB	30652	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$398.80	
	Voucher #:	58470	Invoice		Invoice No: 4607409	2/25/2015			
				E 02	005 770 701 490 000	Food-Lunches		\$728.30	
	Voucher #:	58471	Invoice		Invoice No: 4607412	2/25/2015			
				E 02	005 770 701 490 000	Food-Lunches		\$177.00	
				E 02	005 770 705 490 000	Food-Breakfast		\$24.78	
	Voucher #:	58472	Invoice		Invoice No: 4607415	2/25/2015			
				E 02	005 770 701 490 000	Food-Lunches		\$362.31	
				E 02	005 770 705 490 000	Food-Breakfast		\$95.87	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$93.10	
	Voucher #:	58473	Invoice		Invoice No: 4663333	2/25/2015			
				E 02	005 770 701 490 000	Food-Lunches		\$420.16	
	Voucher #:	58474	Invoice		Invoice No: 4663332	2/25/2015			
				E 02	005 770 706 490 000	Food-Lunches		\$967.45	
	Voucher #:	58475	Invoice		Invoice No: 4663331	2/25/2015			
				E 02	005 770 701 490 000	Food-Lunches		\$586.29	
	Voucher #:	58477	Invoice		Invoice No: 4663334	2/25/2015			

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0162	FNB	30652	33350		US FOODSERVICE - GRAND FORKS		Check		
				E 02	005 770 701 401 000	General Supplies-Lunches		\$159.44	
		Voucher #:	58478	Invoice	Invoice No: 4663335	2/25/2015			
								Paid Amt:	\$159.44
								Check Amount:	\$4,013.50
0162	FNB	30653	1170		DEAN FOODS NC		Check		
				E 02	005 770 701 495 000	Milk-Lunches		\$368.09	
		Voucher #:	58530	Invoice	Invoice No: 10621868	2/27/2015			
								Paid Amt:	\$368.09
				E 02	005 770 701 495 000	Milk-Lunches		\$127.97	
				E 01	300 292 000 490 295	Food-Athletic Support		\$29.21	
		Voucher #:	58531	Invoice	Invoice No: 10621869	2/27/2015			
								Paid Amt:	\$157.18
								Check Amount:	\$525.27
0162	FNB	30654	28477		FOODSERVICE OF AMERICA/FARGO		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$28.60	
		Voucher #:	58533	Invoice	Invoice No: 2604304	2/27/2015			
								Paid Amt:	\$28.60
				E 02	005 770 701 490 000	Food-Lunches		\$364.51	
				E 02	005 770 705 490 000	Food-Breakfast		\$34.06	
		Voucher #:	58534	Invoice	Invoice No: 2604303	2/27/2015			
								Paid Amt:	\$398.57
				E 02	005 770 701 490 000	Food-Lunches		\$325.33	
				E 02	005 770 705 490 000	Food-Breakfast		\$208.14	
		Voucher #:	58535	Invoice	Invoice No: 2604302	2/27/2015			
								Paid Amt:	\$533.47
								Check Amount:	\$960.64
0162	FNB	30655	47593		MARCO		Check		
				E 01	100 203 000 370 000	Rentals and Leases-Elem		\$271.04	
				E 01	300 211 000 370 000	Rentals and Leases-High School		\$442.23	
		Voucher #:	58529	Invoice	Invoice No: 2441737	2/27/2015			
								Paid Amt:	\$713.27
								Check Amount:	\$713.27
0162	FNB	30656	73661		SYSCO NORTH DAKOTA		Check		
				E 02	005 770 701 490 000	Food-Lunches		\$770.64	
				E 02	005 770 705 490 000	Food-Breakfast		\$21.95	
				E 02	005 770 701 401 000	General Supplies-Lunches		\$337.76	
		Voucher #:	58532	Invoice	Invoice No: 502240288	2/27/2015			
								Paid Amt:	\$1,130.35
								Check Amount:	\$1,130.35
0162	FNB	30657	1206		YOUTH AND FAMILY SERVICES		Check		
				E 01	300 605 320 366 000	Travel-SFTF Grant		\$450.00	
				E 01	300 605 510 366 000	Travel-Title VII - HS		\$225.00	
		Voucher #:	58528	Invoice	Invoice No: 022715	2/27/2015			
								Paid Amt:	\$675.00
								Check Amount:	\$675.00

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Bagley Public Schools #162 February 2015 Hand Payables Check Register

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0162	FNB	30658	61530		PETTY CASH -TRAVEL		Check
				E 01	005 010 000 366 000	Travel-School Board	\$289.21
				E 01	005 760 720 366 000	Travel-Reg Transportation	\$80.96
				E 01	300 310 000 369 000	Team Travel-Hockey	\$988.30
				E 01	005 020 000 366 000	Travel-Supt. Office	\$328.93
				E 01	300 640 316 366 000	Travel-Staff Development	\$1,154.25
				E 01	005 760 723 360 000	Transportation Costs	\$57.84
				E 01	300 292 000 366 295	Travel	\$170.00
				E 01	005 110 000 366 000	Travel-Business Office	\$70.50
				E 01	310 810 000 366 000	Travel-Custodial/Maintenance	\$8.00
				E 01	300 291 000 369 124	Team Travel-Speech	\$10.00
	Voucher #:	58536	Invoice		Invoice No: 022715	2/27/2015	Paid Amt: \$3,157.99
							Check Amount: \$3,157.99
0162	FNB	30659	01380		AMERICAN FAMILY LIFE ASSUR CO		Check
				B 01	215 030	Insurance Payable	\$733.89
				B 01	215 030	Insurance Payable	\$135.21
	Voucher #:	58502	Invoice		Invoice No: M2015080	2/27/2015	Paid Amt: \$869.10
							Check Amount: \$869.10
0162	FNB	30660	09975		BLUE CROSS BLUE SHIELD OF MN		Check
				B 01	215 030	Insurance Payable	\$1,230.00
	Voucher #:	58537	Invoice		Invoice No: 022815	2/27/2015	Paid Amt: \$1,230.00
							Check Amount: \$1,230.00
							Report Total: \$144,587.28

Bagley Public Schools #162
February 2015 Hand Payables Check Register
Fund Summary

Fund Description		Total
01	General Fund	\$109,876.53
02	Food Service	\$35,083.48
04	Community Services	\$1,672.97
Report Total		\$146,632.98

**Bagley Public Schools
Treasurer's Report
Period Ended February 28, 2015**

CASH SUMMARY	General	Food Service	Community Service	Capital Projects	Debt Redemption	Trust	Total
Ending Cash Balances	<u>2,212,952.85</u>	<u>124,093.65</u>	<u>106,656.11</u>	<u>3,629.07</u>	<u>243,181.08</u>	<u>1,083.33</u>	<u>2,691,596.09</u>

OPERATING ANALYSIS

Revenues

Current Month Receipts	903,792.90	60,466.89	15,539.72	0.00	1,582.72	0.00	981,382.23
Previous Months	<u>5,020,117.25</u>	<u>280,644.60</u>	<u>113,751.79</u>	<u>0.00</u>	<u>123,304.57</u>	<u>1,000.00</u>	<u>5,538,818.21</u>
Total YTD Revenues	<u>5,923,910.15</u>	<u>341,111.49</u>	<u>129,291.51</u>	<u>0.00</u>	<u>124,887.29</u>	<u>1,000.00</u>	<u>6,520,200.44</u>
Current Month Expenditures	1,036,540.85	60,882.28	19,563.73	0.00	0.00	0.00	1,116,986.86
Previous Months	<u>6,747,256.48</u>	<u>319,408.41</u>	<u>123,255.76</u>	<u>6,992,838.90</u>	<u>303,434.19</u>	<u>500.00</u>	<u>14,486,693.74</u>
Total YTD Expenditures	<u>7,783,797.33</u>	<u>380,290.69</u>	<u>142,819.49</u>	<u>6,992,838.90</u>	<u>303,434.19</u>	<u>500.00</u>	<u>15,603,680.60</u>
Revenues Over (Under) Expenditures	<u>(1,859,887.18)</u>	<u>(39,179.20)</u>	<u>(13,527.98)</u>	<u>(6,992,838.90)</u>	<u>(178,546.90)</u>	<u>500.00</u>	<u>(9,083,480.16)</u>

BUDGET ANALYSIS

Revenues

YTD Revenues	5,923,910.15	341,111.49	129,291.51	0.00	124,887.29	1,000.00	6,520,200.44
Budget	<u>11,916,177.00</u>	<u>527,450.00</u>	<u>224,515.00</u>	<u>0.00</u>	<u>309,191.00</u>	<u>500.00</u>	<u>12,977,333.00</u>
Over (Under) Budget	<u>(5,992,266.85)</u>	<u>(186,338.51)</u>	<u>(95,223.49)</u>	<u>0.00</u>	<u>(184,303.71)</u>	<u>500.00</u>	<u>(6,458,132.56)</u>
% Budget Received	<u>49.71%</u>	<u>64.67%</u>	<u>57.59%</u>	<u>0.00%</u>	<u>40.39%</u>	<u>200.00%</u>	<u>50.24%</u>

Expenditures

YTD Expenditures	7,783,797.33	380,290.69	142,819.49	6,992,838.90	303,434.19	500.00	15,603,680.60
Budget	<u>12,700,154.00</u>	<u>558,140.00</u>	<u>223,930.00</u>	<u>0.00</u>	<u>303,434.00</u>	<u>500.00</u>	<u>13,785,658.00</u>
Over (Under) Budget	<u>(4,916,356.67)</u>	<u>(177,849.31)</u>	<u>(81,110.51)</u>	<u>6,992,838.90</u>	<u>0.19</u>	<u>0.00</u>	<u>1,817,522.60</u>
% Budget Expended (Over)	<u>61.29%</u>	<u>68.14%</u>	<u>63.78%</u>	<u>0.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>113.19%</u>

INDEPENDENT SCHOOL DISTRICT 162

STATEMENT OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL
GENERAL FUND

THROUGH MONTH ENDED FEBRUARY 28, 2015
WITH COMPARATIVE AMOUNTS FOR THE YEAR ENDED JUNE 30, 2014

	2015			Over (Under) Final Budget	2014
	Budgeted Amounts		Actual		Actual
	Original	Final			
REVENUES					
Local Property Taxes	910,084	987,394	318,463.16	(668,930.84)	262,115
Other Local and County Revenues	311,025	350,369	253,684.62	(96,684.38)	322,485
Revenues from State Sources	9,985,675	9,939,414	5,164,792.72	(4,774,621.28)	9,215,551
Revenues from Federal Sources	717,000	627,000	178,425.69	(448,574.31)	728,268
Investment Earnings	20,000	12,000	8,543.96	(3,456.04)	12,225
TOTAL REVENUES	11,943,784	11,916,177	5,923,910.15	(5,992,267)	10,540,644
EXPENDITURES					
District and School Administration	676,388	698,757	501,090.32	(197,666.68)	702,307
District Support Services	346,322	338,172	212,745.29	(125,426.71)	236,609
Regular Instruction	5,043,710	5,152,430	2,793,074.58	(2,359,355.42)	4,843,872
Vocational Instruction	62,014	105,110	54,468.64	(50,641.36)	96,742
Special Education	2,143,286	2,094,577	1,210,057.86	(884,519.14)	2,014,913
Instructional Support Services	397,554	408,657	228,274.67	(180,382.33)	347,860
Pupil Support Services	1,101,428	1,244,355	841,673.63	(402,681.37)	857,378
Site, Buildings & Equipment	2,021,654	2,586,096	1,870,632.34	(715,463.66)	1,506,659
Fiscal & Other Fixed Costs	78,638	72,000	71,780.00	(220.00)	66,054
TOTAL EXPENDITURES	11,870,994	12,700,154	7,783,797	(4,916,357)	10,672,394
Excess (Deficiency) of Revenues Over (Under) Expenditures	72,790	(783,977)	(1,859,887)	(1,075,910)	(131,750)

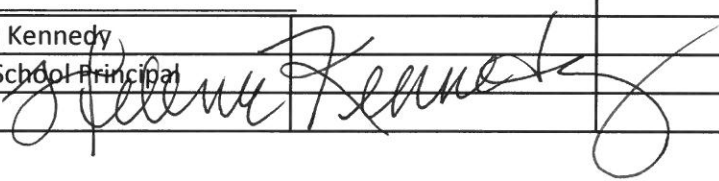
BAGLEY ELEM SCHOOL
 AUXILARY ACCOUNT
 FY 13

	7/1/14	Receipts	Disbursements	6/30/15
Student Activities	\$308.05	\$10.00	\$18.00	\$300.05
Title VII	\$24.92	\$0.00	\$0.00	\$24.92
Total	\$332.97	\$10.00	\$18.00	\$324.97

Elementary Auxiliary Account
February 28, 2015

	2/1/15	Receipts	Disbursements	2/28/15
Student Activities	\$311.05	0	\$11.00	\$300.05
Title VII	\$24.92			\$24.92
Total	\$335.97	\$0.00	\$11.00	\$324.97

Bagley High School Auxiliary Accounts-		Feb-15		
Auxiliary Accounts:	Beginning Balance	Receipts	Disbursements	Ending Balance
Class of 2015	\$720.38	\$35.00		\$755.38
Class of 2016	\$130.22			\$130.22
Class of 2017	\$181.83			\$181.83
Class Of 2018	\$301.26			\$301.26
Class of 2019	\$130.00			\$130.00
Class of 2020	\$138.16			\$138.16
Student Council	\$14,881.18	\$3,128.17	\$2,443.14	\$15,566.21
Junior/Senior Prom	\$3,540.65			\$3,540.65
Band/Choir	\$9,463.80			\$9,463.80
Robotics	\$883.70	\$6,000.00	\$2,737.93	\$4,145.77
Interact Club	\$1,021.00			\$1,021.00
Totals	\$31,392.18	\$9,163.17	\$5,181.07	\$35,374.28
Helen Kennedy				
High School Principal				



806 CRISIS MANAGEMENT POLICY

Board Adopted: August 15, 2011

Board Revised: ~~April 1, 2013~~ March 16, 2015

I. PURPOSE

The purpose of this Model Crisis Management Policy is to act as a guide for school district and building administrators, school employees, students, school board members, and community members to address a wide range of potential crisis situations in the school district. For purposes of this Policy, the term, "school districts," shall include charter schools. The step-by-step procedures suggested by this Policy will provide guidance to each school building in drafting crisis management plans to coordinate protective actions prior to, during, and after any type of emergency or potential crisis situation. Each school district should develop tailored building-specific crisis management plans for each school building in the school district, and sections or procedures may be added or deleted in those crisis management plans based on building needs.

The school district will, to the extent possible, engage in ongoing emergency planning within the school district and with ~~first~~ emergency responders and other relevant community organizations. The school district will ensure that relevant ~~first~~ emergency responders in the community have access to their building-specific crisis management plans and will provide training to school district staff to enable them to act appropriately in the event of a crisis.

II. GENERAL INFORMATION

A. The Policy and Plans

The school district's Crisis Management Policy has been created in consultation with local community response agencies and other appropriate individuals and groups that would likely be involved in the event of a school emergency. It is designed so that each building administrator can tailor a building-specific crisis management plan to meet that building's specific situation and needs.

The school district's administration and/or the administration of each building shall present tailored building-specific crisis management plans to the school board for review and approval. The building-specific crisis management plans will include general crisis procedures and crisis-specific procedures. Upon approval by the school board, such crisis management plans shall be an addendum to this Crisis Management Policy. This Policy and the plans will be maintained and updated on an annual basis.

B. Elements of the District Crisis Management Policy

1. General Crisis Procedures. The Crisis Management Policy includes general crisis procedures for securing buildings, classroom evacuation, building evacuation, campus evacuation, and sheltering. The Policy designates the individual(s) who will determine when these actions will be taken. These district-wide procedures may be modified by building administrators when creating their building-specific crisis management plans. A communication system will be in place to enable the designated individual to be contacted at all times in the event of a potential crisis, setting forth the method to contact the designated individual, the provision of at least two designees when the contact person is unavailable, and the method to convey contact information to the appropriate staff persons. The alternative designees may include members of the emergency **first responder** response team. A secondary method of communication should be included in the plan for use when the primary method of communication is inoperable. Each building in the school district will have access to a copy of the Emergency Planning and Procedures Guide for Schools to assist in the development of building-specific crisis management plans.

a. Lock-Down Procedures. Lock-down procedures will be used in situations where harm may result to persons inside the school building, such as a shooting, hostage incident, intruder, trespass, disturbance, or when determined to be necessary by the building administrator or his or her designee. The building administrator or designee will announce the lock-down over the public address system or other designated system. Code words will not be used. Provisions for emergency evacuation will be maintained even in the event of a lock-down. Each building administrator will submit lock-down procedures for their building as part of the building-specific crisis management plan.

[Note: State law requires a minimum of five school lock-down drills each school year. See Minn. Stat. § 121A.035.]

b. Evacuation Procedures. Evacuations of classrooms and buildings shall be implemented at the discretion of the building administrator or his or her designee. Each building's crisis management plan will include procedures for transporting students and staff a safe distance from harm to a designated safe area until released by the building administrator or designee. Safe areas may change based upon the specific emergency situation. The

evacuation procedures should include specific procedures for students with a qualifying disability. The evacuation procedures should also address transporting necessary medications for students that take medications during the school day.

[Note: State law requires a minimum of five school fire drills, consistent with Minn. Stat. § 299F.30, and one school tornado drill each school year. See Minn. Stat. § 121A.035.]

- c. Sheltering Procedures. Sheltering provides refuge for students, staff, and visitors within the school building during an emergency. Shelters are safe areas that maximize the safety of inhabitants. Safe areas may change based upon the specific emergency. The building administrator or his or her designee will announce the need for sheltering over the public address system or other designated system. Each building administrator will submit sheltering procedures for his or her building as part of the building-specific crisis management plan.

~~[Note: State law requires a minimum of five school fire drills, consistent with Minn. Stat. § 299F.30, and one school tornado drill each school year. See Minn. Stat. § 121A.035.]~~

2. Crisis-Specific Procedures. The Crisis Management Policy includes crisis-specific procedures for crisis situations that may occur during the school day or at school-sponsored events and functions. These district-wide procedures are designed to enable building administrators to tailor response procedures when creating building-specific crisis management plans.
3. School Emergency Response Teams
 - a. Composition. The building administrator in each school building will select a school emergency response team that will be trained to respond to emergency situations. All school emergency response team members will receive on-going training to carry out the building's crisis management plans and will have knowledge of procedures, evacuation routes, and safe areas. For purposes of student safety and accountability, to the extent possible, school emergency response team members will not have direct responsibility for the

supervision of students. Team members must be willing to be actively involved in the resolution of crises and be available to assist in any crisis situation as deemed necessary by the building administrator. Each building will maintain a current list of school emergency response team members which will be updated annually. The building administrator, and his or her alternative designees, will know the location of that list in the event of a school emergency. A copy of the list will be kept on file in the school district office, or in a secondary location in single building school districts.

- b. Leaders. The building administrator or his or her designee will serve as the leader of the school emergency response team and will be the primary contact for emergency response officials. In the event the primary designee is unavailable, the designee list should include more than one alternative designee and may include members of the emergency response team. When emergency response officials are present, they may elect to take command and control of the crisis. It is critical in this situation that school officials assume a resource role and be available as necessary to emergency response officials.

III. PREPARATION BEFORE AN EMERGENCY

A. Communication

1. District Employees. Teachers generally have the most direct contact with students on a day-to-day basis. As a result, they must be aware of their role in responding to crisis situations. This also applies to non-teaching school personnel who have direct contact with students. All staff shall be aware of the school district's Crisis Management Policy and their own building's crisis management plan. Each school's building-specific crisis management plan shall include the method and dates of dissemination of the plan to its staff. Employees will receive a copy of the relevant building-specific crisis management plans and shall receive periodic training on plan implementation.
2. Students and Parents. Students and parents shall be made aware of the school district's Crisis Management Policy and relevant tailored crisis management plans for each school building. Each school district's building-specific crisis management plan shall set forth how students and parents are made aware of the district and school-specific plans. Students shall receive specific

instruction on plan implementation and shall participate in a required number of drills and practice sessions throughout the school year.

B. Planning and Preparing for Fire

1. Designate a safe area at least 50 feet away from the building to enable students and staff to evacuate. The safe area should not interfere with emergency responders or responding vehicles and should not be in an area where evacuated persons are exposed to any products of combustion. (Depending on the wind direction, where the building on fire is located, the direction from which the fire is arriving, and the location of fire equipment, the distance may need to be extended.)
2. Each building's facility diagram and site plan shall be available in appropriate areas of the building and shall identify the most direct evacuation routes to the designated safe areas both inside and outside of the building. The facility diagram and site plan must identify the location of the fire alarm control panel, fire alarms, fire extinguishers, hoses, water spigots, and utility shut offs.
3. Teachers and staff will receive training on the location of the primary emergency evacuation routes and alternate routes from various points in the building. During fire drills, students and staff will practice evacuations using primary evacuation routes and alternate routes.
4. Certain employees, such as those who work in hazardous areas in the building, will receive training on the locations and proper use of fire extinguishers and protective clothing and equipment.
5. Fire drills will be conducted periodically without warning at various times of the day and under different circumstances, e.g., lunchtime, recess, and during assemblies. State law requires a minimum of five fire drills each school year, consistent with Minn. Stat. § 299F.30. See Minn. Stat. § 121A.035.
6. A record of fire drills conducted at the building will be maintained in the building administrator's office.
7. The school district will have prearranged sites for emergency sheltering and transportation as needed.
8. The school district will determine which staff will remain in the building to perform essential functions if safe to do so (e.g.,

switchboard, building engineer, etc.). The school district also will designate an administrator or his or her designee to meet local fire or law enforcement agents upon their arrival.

C. Facility Diagrams and Site Plans

All school buildings will have a facility diagram and site plan that includes the location of primary and secondary evacuation routes, exits, designated safe areas inside and outside of the building, and the location of fire alarm control panel, fire alarms, fire extinguishers, hoses, water spigots, and utility shut offs. All facility diagrams and site plans will be updated regularly updated and whenever a major change is made to a building. Facility diagrams and site plans will be available in the office of the building administrator and will be easily accessible and in other appropriate areas and will be easily accessible and on file in the school district office. Facility diagrams and site plans will be provided to first responders, such as fire and law enforcement personnel.

D. Emergency Telephone Numbers

Each building will maintain a current list of emergency telephone numbers and the names and addresses of local, county, and state personnel who may be involved in a crisis situation. The list will include telephone numbers for local police, fire, ambulance, hospital, the Poison Control Center, county and state emergency management agencies, local public works departments, local utility companies, the public health nurse, mental health/suicide hotlines, and the county welfare agency. A copy of this list will be kept on file in the school district office, or at a secondary location for single building school districts, and updated annually.

School district employees will receive training on how to make emergency contacts, including 911 calls, when the school district's main telephone number and location is electronically conveyed to emergency personnel instead of the specific building in need of emergency services.

School district plans will set forth a process to internally communicate an emergency, using telephones in classrooms, intercom systems, or two-way radios, as well as the procedure to enable the staff to rapidly convey emergency information to a building designee. Each plan will identify a primary and secondary method of communication for both internal and secondary use. It is recommended that the plan include several methods of communication because computers, intercoms, telephones, and cell phones may not be operational or may be dangerous to use during an emergency.

E. Warning Systems

The school district shall maintain a warning system designed to inform students, staff, and visitors of a crisis or emergency. This system shall be maintained on a regular basis under the maintenance plan for all school buildings. ~~The school district should consider an alternate notification system to address the needs of staff and students with special needs, such as vision or hearing.~~

~~It shall be the responsibility of the~~ The building administrator shall be responsible for ~~to~~ informing students and employees of the warning system and the means by which the system is used to identify a specific crisis or emergency situation. Each school's building-specific crisis management plan will include the method and frequency of dissemination of the warning system information to students and employees.

F. Early School Closure Procedures

The superintendent will make decisions about closing school or buildings as early in the day as possible. The early school closure procedures will set forth the criteria for early school closure (e.g., weather-related, utility failure, or a crisis situation), will specify how closure decisions will be communicated to staff, students, families, and the school community (designated broadcast media, local authorities, e-mail, or district or school building web sites), and will discuss the factors to be considered in closing and reopening a school or building.

Early school closure procedures also will include a reminder to parents and guardians to listen to designated local radio and TV stations for school closing announcements, where possible.

G. Media Procedures

The superintendent has the authority and discretion to notify parents or guardians and the school community in the event of a crisis or early school closure. The superintendent will designate a spokesperson who will notify the media in the event of a crisis or early school closure. The spokesperson shall receive training to ensure that the district is in strict compliance with federal and state law relative to the release of private data when conveying information to the media.

H. ~~Grief Counseling~~ Behavioral Health Crisis Intervention Procedures

~~Grief counseling~~ Short-term behavioral health crisis intervention procedures will set forth the procedure for initiating ~~grief counseling~~

behavioral health crisis intervention plans. The procedures will utilize available resources including the school psychologist, counselor, community ~~grief counselors~~ **behavioral health crisis intervention**, or others in the community. ~~Grief counseling~~ **Counseling** procedures will be used whenever the superintendent or the building administrator determines it to be necessary, such as after an assault, a hostage situation, shooting, or suicide. The ~~grief counseling~~ **behavioral health crisis intervention** procedures shall include the following steps:

1. Administrator will meet with relevant persons, including school psychologists and counselors, to determine the level of intervention needed for students and staff.
2. Designate specific rooms as private counseling areas.
3. Escort siblings and close friends of any victims as well as others in need of emotional support to the counseling areas.
4. Prohibit media from interviewing or questioning students or staff.
5. Provide follow-up services to students and staff who receive counseling.
6. Resume normal school routines as soon as possible.

I. Long-term Recovery Intervention Procedures

Long-term recovery intervention procedures may involve both short-term and long-term recovery planning:

1. **Physical/structural recovery.**
2. **Fiscal recovery.**
3. **Academic recovery.**
4. **Social/emotional recovery.**

IV. PROCEDURES INCLUDED IN THIS POLICY

Procedures included in this policy as found in Building Emergency Preparedness Planning Guides.

- A. Forward
- B. Fire
- C. Severe Weather: Tornado/Severe Thunderstorm/Flooding

- D. Assault/Fight
- E. Bomb Threat
- F. Hazardous Materials
- G. Intruder
- H. Serious Injury
- I. Shooting
- J. Terrorism
- K. Weapons
- L. Suicide
- M. Lock Down
- N. Evacuation
- O. Bus/Transportation
- P. Media
- Q. Crisis Team
- R. Emergency Phone
- S. Inter-agency Forms/Appendices
- T. Demonstration
- U. Epidemic/Pandemic

V. MISCELLANEOUS PROCEDURES

A. Chemical Accidents

Procedures for reporting chemical accidents shall be posted at key locations such as chemistry labs, art rooms, and janitorial closets.

[Note: School buildings must maintain Material Safety Data Sheets (M.S.D.S.) for all chemicals on campus. State law, federal law, and OSHA require that pertinent staff have access to M.S.D.S. in the event of a chemical accident.]

B. Visitors

The school district shall implement procedures mandating visitor sign in and visitors in school buildings.

The school district shall implement procedures to minimize outside entry into school buildings except at designated check-in points and assure that all doors are locked prior to and after regular building hours.

C. Student Victims of Criminal Offenses at or on School Property

The school district shall establish procedures allowing student victims of criminal offenses on school property the opportunity to transfer to another school within the school district.

Elementary School Students of the Month

January 2015

K-Harlea Schuppert, Jacob Molde, Hayden Bush, Lexi Cloose

1-Silas Neeland, Camron Benson, Domanick Thompson, Landen Hinrichs

2-Louis Pietruszewski, Kaine Neeland, Kara Maruska, Eva Christianson

3-Abigail Martine, Kayla Johnshoy, Mateo Reynolds, Colten Morgan

4-Elias LaFond, Nickolas Agnew, Jaden Higginbotham, Carly Scherzer

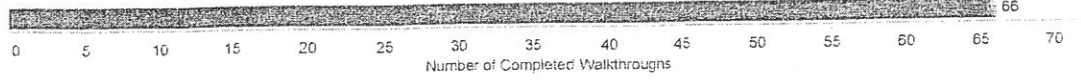
5-Kia Nelson, Kelsey Johnson, Bobbi Jo Logan,

6-Sophia Jesness, Jaden LaFond, Tessa Tramm

Feb. 17 - March 5

Organization
All

Total Walkthroughs



Survey
Learning Target

Observer
All

Teacher
All

By Look for and By Answer

Grade
All

The Learning Targets are shared throughout the lesson.

The Learning Targets are specific to the lesson (that day).

The Learning Targets are written from a student's point of view.

The Learning Targets are written so students can gauge their own learning.

Subject
Multiple Values

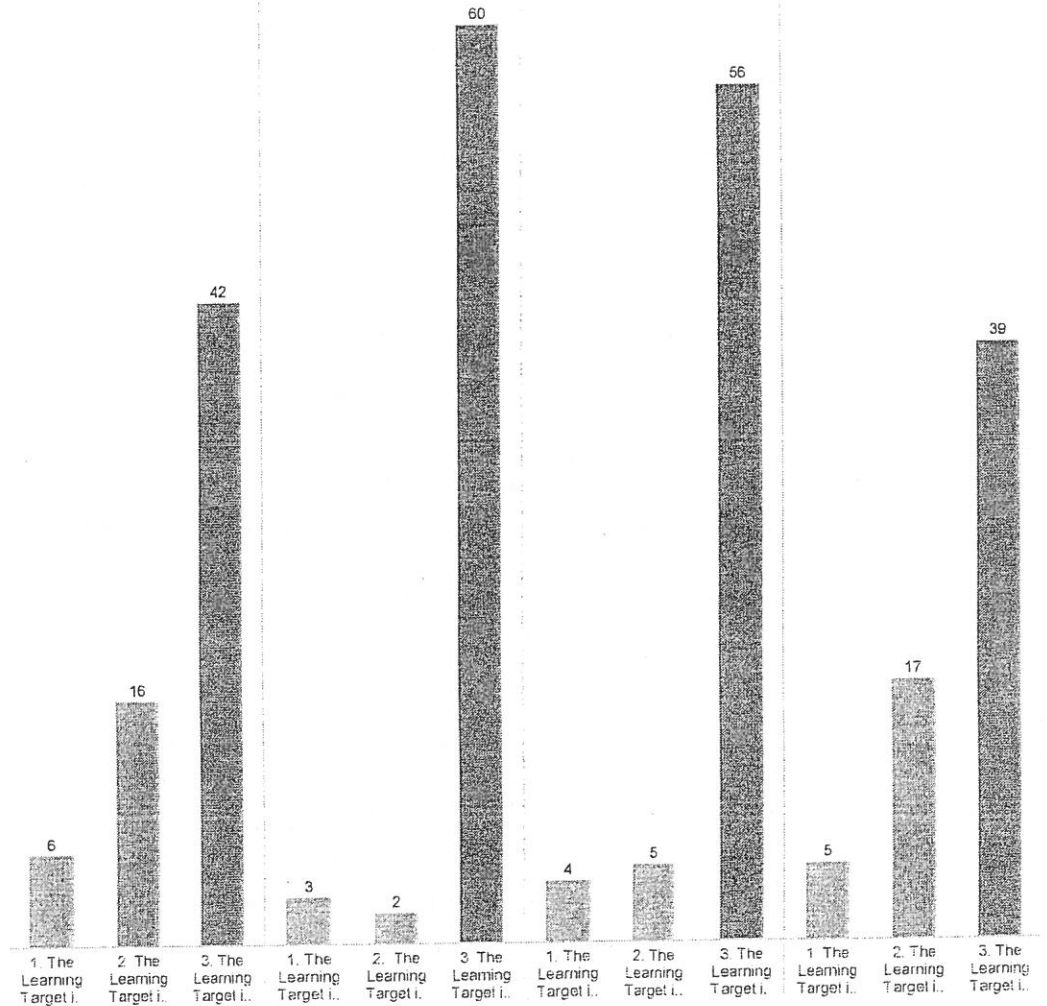
Other Metadata Questions
All

Other Metadata Answers
All

Walk Submitted On
July 01, 2014 to July 01, 2015

Section
All

Look For
All



The Look For will measure the implementation of Learning Targets.

Learning Target

The Learning Targets are specific to the lesson (that day). (optional)

- 3. The Learning Target is directly linked to the daily lesson.
- 2. The Learning Target is partially linked to the daily lesson.
- 1. The Learning Target is not related/linked to the daily lesson.

Comments

The Learning Targets are written from a student's point of view. (optional)

- 3. The Learning Target is written or stated from the student's point of view.
- 2. The Learning Target is written or stated mostly/partially from the student's point of view.
- 1. The Learning Target is not written or stated, or is written using "Teacher Language" , and is not readily understood by students.

Comments

The Learning Targets are shared throughout the lesson. (optional)

- 3. The Learning Target is referenced frequently and is evident to the students.
- 2. The Learning Target is referenced sporadically or infrequently and students demonstrate uncertain knowledge of the "Target".
- 1. The Learning Target is not referenced or rarely referenced and the students do not demonstrate a knowledge of the "Target".

Comments

The Learning Targets are written so students can gauge their own learning. (optional).

- 3. The Learning Target is written/stated so students can gauge their own progress to realizing the "target".
- 2. The Learning Target is written/stated so gauging progress for the students towards their "target" is imprecise and difficult to calculate.
- 1. The Learning Target is written/stated in such a way that students can not gauge their own progress towards realizing the "target".

Comments

Secondary School Reform in Northern Minnesota Through Reflective Professional Development

MREA, Northwest Service Cooperative, Blandin Foundation, Northwest MN Foundation, Five MREA member school districts

The Project Description: 2012-2015

This three year project brought Authentic Intellectual Work (AIW) reflective professional development to the faculty of five smaller high schools in Northern Minnesota with an introduction to scoring, regular coaching of teacher learning teams, and with regional sharing among the schools. In the first two years the bulk of the funding came from the Blandin and Northwest Minnesota Foundation. In the third year, the schools are providing the majority of the funding.

In this project, participating schools developed the local and regional capacity to sustain this educational transformation with the guidance, coaching, and support of the Center for Authentic Intellectual Work, the Minnesota Rural Education Association, and the NW Service Cooperative. Continuing the project in 2014-15 are Bagley, Kelliher and Laporte. Clearbrook-Gonvick and Fisher began the project but dropped due to financial issues and a change in leadership.

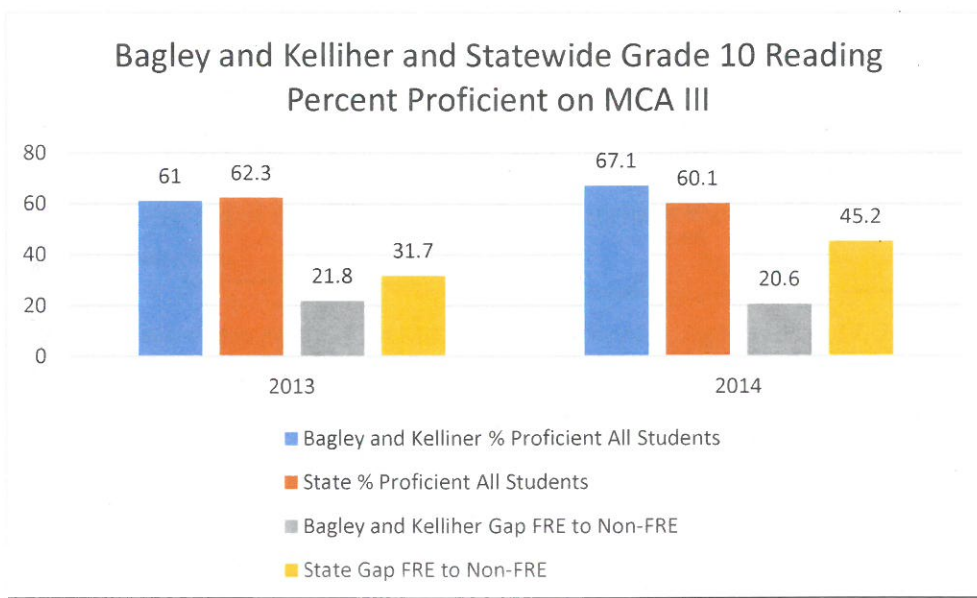
The results of the project.

110 teachers and 8 administrators participated in AIW scoring sessions for at least one year, participating in an average of 20 scoring sessions each year in AIW. 60 teachers and 8 admin, participated for two years. In a May 2014 survey:

- 91% of participating teachers found the collaborative scoring sessions helpful or very helpful.
- 96% of participating teachers trusted their AIW team to bring lessons that were not working as well as they would like and they would get useful ideas to improve their instruction and student learning.
- 100% of participating teachers felt confident scoring tasks, which they scored the most times.
- 94% of participating teachers felt that their staff development activities have been sustained and coherently focused. This is a dramatic increase from 44% who agreed to this statement in the beginning in 2012.

Student Achievement Increases and Achievement Gap Reduction:

These schools went full staff in 2013-14--the first year was with pilot teams of teachers. These MCA III results show the difference between 2012-13 (pilot team only), and 2013-14 with full staff participating AIW Learning Teams.



In the AIW Schools, Reading achievement increased 6 percentage points, while the state average went down 2 percentage points.

The gap between Non FLE and FLE students went down slightly in the AIW Schools, while the state-wide gap increased by nearly 1/3 to 45.2 percentage points.

Both schools have a significant AMI population. 50% of Bagley's AMI 10th graders were proficient in reading compared to the state-wide average of 36%. No other 10th grade AMI cells in these schools were large enough to have reportable data.

Bagley and Kelliher were only 3 year project schools large enough to have cell scores for FLE 10th graders. Math changed from MCA II to MCA III between 2013 and 2014 invalidating comparison data.

201 LEGAL STATUS OF THE SCHOOL BOARD

Board Adopted:

I. PURPOSE

The care, management, and control of the schools is vested by statutory and constitutional authority in the school board. The school board shall carry out the mission of the school district with diligence, prudence, and dedication to the ideals of providing the finest public education. The purpose of this policy is to define the authority, duties, and powers of the school board in carrying out its mission.

II. GENERAL STATEMENT OF POLICY

- A. The school board is the governing body of the school district. As such, the school board has responsibility for the care, management, and control over public schools in the school district.
- B. Generally, elected members of the school board have binding authority only when acting as a school board legally in session, except where specific authority is provided to school board members or officers individually. Generally, the school board is not bound by an action or statement on the part of an individual school board member unless the action is specifically directed or authorized by the school board.

III. DEFINITION

“School board” means the governing body of the school district.

IV. ORGANIZATION AND MEMBERSHIP

- A. The membership of the school board consists of six elected directors, or seven if the school board has submitted the question to the electors and a majority have approved a seven-member school board. The term of office is four years.
- B. There may be other ex officio members of the school board as provided by law. The superintendent is an ex officio member.
- C. A majority of voting members constitutes a quorum. The act of the majority of a quorum is the act of the school board.

V. POWERS AND DUTIES

- A. The school board has powers and duties specified by statute. The school board’s authority includes implied powers in addition to specific powers granted by the legislature.

- B. The school board exercises administrative functions. It also has certain powers of a legislative character and other powers of a quasi-judicial character.
- C. The school board shall superintend and manage the schools of the school district; adopt rules for their organization, government, and instruction; prescribe textbooks and courses of study; and make and authorize contracts.
- D. The school board shall have the general charge of the business of the school district, its facilities and property, and of the interest of the schools.
- E. The school board, among other duties, shall perform the following in accordance with applicable law:
 - 1. provide by levy of tax, necessary funds for the conduct of schools, the payment of indebtedness, and all proper expenses of the school district;
 - 2. conduct the business of the schools and pay indebtedness and proper expenses;
 - 3. employ and contract with necessary qualified teachers and discharge the same for cause;
 - 4. provide services to promote the health of its pupils;
 - 5. provide school buildings and erect needed buildings;
 - 6. purchase, sell, and exchange school district property and equipment as deemed necessary by the school board for school purposes;
 - 7. provide for payment of claims against the school district, and prosecute and defend actions by or against the school district, in all proper cases;
 - 8. employ and discharge necessary employees and contract for other services;
 - 9. provide for transportation of pupils to and from school, as governed by statute; and
 - 10. procure insurance against liability of the school district, its officers, and employees.
- F. The school board, at its discretion, may perform the following:
 - 1. provide library facilities, public evening schools, adult and continuing education programs, summer school programs, and intersession classes of flexible school year programs;

2. furnish school lunches for pupils and teachers on such terms as the school board determines;
3. enter into agreements with one or more other independent school districts to provide for agreed upon educational services;
4. lease rooms or buildings for school purposes;
5. authorize the use of school facilities for community purposes that will not interfere with their use for school purposes;
6. authorize cocurricular and extracurricular activities;
7. receive, for the benefit of the school district, bequests, donations, or gifts for any proper purpose; and
8. perform other acts as the school board shall deem to be reasonably necessary or required for the governance of the schools.

202 SCHOOL BOARD OFFICERS

Board Adopted:

I. PURPOSE

School board officers are charged with the duty of carrying out the responsibilities entrusted to them for the care, management, and control of the public schools of the school district. The purpose of this policy is to delineate those responsibilities.

II. GENERAL STATEMENT OF POLICY

- A. The school board shall meet annually and organize by selecting a chair, a clerk, a treasurer, and such other officers as determined by the school board. At its option, the school board may appoint a vice-chair to serve in the temporary absence of the chair.
- B. The school board shall appoint a superintendent who shall be an ex officio, nonvoting member of the school board.

III. ORGANIZATION

The school board shall meet annually on the first Monday in January, or as soon thereafter as practicable, and organize by selecting a chair, a clerk, a treasurer, and such other officers as determined by the school board. These officers shall hold office for one year and until their successors are elected and qualify.

- A. The persons who perform the duties of clerk and treasurer need not be members of the school board.
- B. The school board by resolution may combine the duties of the offices of clerk and treasurer in a single person in the office of business affairs.

IV. OFFICER'S RESPONSIBILITIES

A. Chair

- 1. The chair when present shall preside at all meetings of the school board, countersign all orders upon the treasurer for claims allowed by the school board, represent the school district in all actions, and perform all duties a chair usually performs.
- 2. In case of absence, inability, or refusal of the clerk to draw orders for the payment of money authorized by a vote of the majority of the school board to be paid, the chair may draw the orders, or the office of the clerk may be declared vacant by the chair and treasurer and filled by appointment.

B. Treasurer

1. The treasurer shall deposit the funds of the school district in the official depository.
2. The treasurer shall make all reports which may be called for by the school board and perform all duties a treasurer usually performs.
3. In the event there are insufficient funds on hand to pay valid orders presented to the treasurer, the treasurer shall receive, endorse, and process the orders in accordance with Minn. Stat. § 123B.12.

C. Clerk

1. The clerk shall keep a record of all meetings in the books provided.
2. Within three days after an election, the clerk shall notify all persons elected of their election.
3. On or before September 15 of each year, the clerk shall:
 - a. file with the school board a report of the revenues, expenditures, and balances in each fund for the preceding fiscal year.
 - b. make and transmit to the commissioner certified reports, showing:
 - (1) revenues and expenditures in detail, and such other financial information required by law, rule, or as may be called for by the commissioner;
 - (2) length of school term and enrollment and attendance by grades; and
 - (3) other items of information as called for by the commissioner.
4. The clerk shall enter into the clerk's record book copies of all reports and of the teachers' term reports, and of the proceedings of any meeting, and keep an itemized account of all expenses of the school district.
5. The clerk shall furnish to the county auditor, on or before September 30 of each year, an attested copy of the clerk's record, showing the amount of proposed property tax voted by the school district or the school board for school purposes.
6. The clerk shall draw and sign all orders upon the treasurer for the payment of money for bills allowed by the school board for salaries of officers and for

teachers' wages and all claims, to be countersigned by the chair.

7. The clerk shall perform such duties as required by the Minnesota Election Law or other applicable laws relating to the conduct of elections.

8. The clerk shall perform the duties of the chair in the event of the chair's and the vice-chair's temporary absences.

D. Vice-Chair [Optional]

The vice-chair shall perform the duties of the chair in the event of the chair's temporary absence.

E. Superintendent

1. The superintendent shall be an ex officio, nonvoting member of the school board.

2. The superintendent shall perform the following:

- a. visit and supervise the schools in the school district, report and make recommendations about their condition when advisable or on request by the school board;
- b. recommend to the school board employment and dismissal of teachers;
- c. annually evaluate each school principal assigned responsibility for supervising a school building within the district;
- d. superintend school grading practices and examinations for promotions;
- e. make reports required by the commissioner; and
- f. perform other duties prescribed by the school board.

208 DEVELOPMENT, ADOPTION, AND IMPLEMENTATION OF POLICIES

Board Adopted: March 16, 2015

I. PURPOSE

The purpose of this policy is to emphasize the importance of the policy-making role of the school board and provide the means for it to continue to be an ongoing effort.

II. GENERAL STATEMENT OF POLICY

Formal guidelines are necessary to ensure the school community that the school system responds to its mission and operates in an effective, efficient, and consistent manner. A set of written policy statements shall be maintained and modified as needed. Policies should define the desire and intent of the school board and should be in a form which is sufficiently explicit to guide administrative action.

III. DEVELOPMENT OF POLICY

- A. The school board has jurisdiction to legislate policy for the school district with the force and effect of law. School board policy provides the general direction as to what the school board wishes to accomplish while delegating implementation of policy to the administration.
- B. The school board's written policies provide guidelines and goals to the school community. The policies shall be the basis for the formulation of guidelines and directives by the administration. The school board shall determine the effectiveness of the policies by evaluating periodic reports from the administration.
- C. Policies may be proposed by a school board member, employee, student or resident of the school district. Proposed policies or ideas shall be submitted to the superintendent for review prior to possible placement on the school board agenda.

IV. ADOPTION OF POLICY

- A. The school board shall give notice of proposed policy changes or adoption of new policies by placing the item on the agenda of ~~two~~ ~~one~~ school board meetings. The proposals shall be distributed and public comment will be allowed at both meetings. ~~prior to final school board action.~~
- B. The final action taken to adopt the proposed policy shall be approved by a simple majority vote of the school board at ~~a subsequent~~ ~~the second~~ meetings. ~~after the meetings at which public input was received.~~ The policy will be effective on the later of the date of passage or the date stated in the motion.
- C. In the case of an emergency, a new or modified policy may be adopted by a majority vote of a quorum of the school board. A statement regarding the emergency and the need for immediate adoption of the policy shall be included in the minutes. The

emergency policy shall expire within one year following the emergency action unless the policy adoption procedure stated above is followed and the policy is reaffirmed. The school board shall have discretion to determine what constitutes an emergency situation.

- D. If a policy is modified with minor changes that do not affect the substance of the policy or because of a legal change over which the school board has no control, the modified policy may be approved at one meeting at the discretion of the school board.

V. IMPLEMENTATION OF POLICY

- A. The superintendent shall be responsible for implementing school board policies and developing administrative guidelines and directives to provide greater specificity and consistency in the process of implementation. These guidelines and directives, including employee and student handbooks, shall be subject to annual review and approval by the school board.
- B. Each school board member shall have access to this policy manual, and a copy shall be placed in the office of each school attendance center. Manuals shall be available in the central office and made available for reference purposes to other interested persons.
- C. The superintendent, employees designated by the superintendent, and individual school board members shall be responsible for keeping the policy manuals current.
- D. The school board shall review policies at least once every three years. The superintendent shall be responsible for developing a system of periodic review, addressing approximately one third of the policies annually. In addition, the school board shall review the following policies annually: 410 Family and Medical Leave Policy; 413 Harassment and Violence; 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse; 415 Mandated Reporting of Maltreatment of Vulnerable Adults; 506 Student Discipline; 514 Bullying Prohibition Policy; 522 Student Sex Nondiscrimination; 524 Internet Acceptable Use and Safety Policy; 616 School District System Accountability; and 806 Crisis Management Policy.
- E. When no school board policy exists to provide guidance on a matter, the superintendent is authorized to act appropriately under the circumstances keeping in mind the educational philosophy and financial condition of the school district. Under such circumstances, the superintendent shall advise the school board of the need for a policy and present a recommended policy to the school board for approval.

203.1 SCHOOL BOARD PROCEDURES; RULES OF ORDER

Board Adopted:

I. PURPOSE

The purpose of this policy is to provide specific rules of order to conduct meetings of the school board.

II. GENERAL STATEMENT OF POLICY

To ensure that school board meetings are conducted in an orderly fashion, the school board will follow rules of order which will allow the school board:

- A. To establish guidelines by which the business of the school board can be conducted in a regular and internally consistent manner;
- B. To organize the meetings so all necessary matters can be brought to the school board and decisions of the school board can be made in an orderly and reasonable manner;
- C. To insure that members of the school board have the necessary information to make decisions on substantive issues and to insure adequate discussion of decisions to be made; and
- D. To insure that meetings and actions of the school board are conducted so as to be informative to the staff and the public, and to produce a clear record of actions taken and decisions made.

III. RULES OF ORDER

- A. School board members need not rise to gain the recognition of the chair.
- B. A motion will be adopted or carried if it receives the affirmative votes of a majority of those actually voting on the matter. Abstentions are considered to be acquiescence to the vote of the majority. It should be noted that some motions by statute or Robert's Rules of Order require larger numbers of affirmative votes.
- C. All motions that require a second shall receive a second prior to opening the issue for discussion of the school board. If a motion that requires a second does not receive a second, the chair may declare that the motion fails for lack of a second or may provide the second. The names of the members making and seconding a motion shall be recorded in the minutes.
- D. The chair shall decide the order in which school board members will be

recognized to address an issue. An attempt should be made to alternate between pro and con positions if appropriate to the discussion. A member shall only speak to an issue after the member is recognized by the chair.

- E. The chair shall rule on all questions relating to motions and points of order brought before the school board.
- F. A ruling by the chair is subject to appeal to the full school board pursuant to Robert's Rules of Order.
- G. The school board shall have authority to recognize any member of the audience regarding a request to be heard at the school board meeting. Members of the public who wish to be heard shall follow school board procedures.
- H. The chair has the authority to declare a recess at any time for the purpose of restoring decorum to the meeting or for any other necessary purpose.
- I. The chair shall repeat a motion or the substance of a motion prior to the vote. The chair shall call for an affirmative and a negative vote on all motions.
- J. The order in which names will be called for roll call votes will be determined by the school board.
- K. The chair has the same right and responsibility as each school board member to vote on all issues.
- L. The chair shall announce the result of each vote. The vote of each member, including abstentions, shall be recorded in the minutes. If the vote is unanimous, it may be reflected as unanimous in the minutes if the minutes also reflect the members present.
- M. A majority of the voting members of the school board constitute a quorum. The absence of a quorum may be raised by the chair or any member. Generally any action taken in the absence of a quorum is null and void. The only legal actions the school board may take in the absence of a quorum are to fix the time at which to adjourn, to adjourn, to recess or to take measures to obtain a quorum.

807 HEALTH AND SAFETY POLICY

Board Adopted: New

I. PURPOSE

The purpose of this policy is to assist the school district in promoting health and safety, reducing injuries, and complying with federal, state, and local health and safety laws and regulations.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to implement a health and safety program that includes plans and procedures to protect employees, students, volunteers, and members of the general public who enter school district buildings and grounds. The objective of the health and safety program will be to provide a safe and healthy learning environment; to increase safety awareness; to help prevent accidents, illnesses, and injuries; to reduce liability; to assign duties and responsibilities to school district staff to implement and maintain the health and safety program; to establish written procedures for the identification and management of hazards or potential hazards; to train school district staff on safe work practices; and to comply with all health and safety, environmental, and occupational health laws, rules, and regulations.
- B. All school district employees have a responsibility for maintaining a safe and healthy environment within the school district and are expected to be involved in the health and safety program to the extent practicable. For the purpose of implementing this policy, the school district may form a health and safety advisory committee to be appointed by the superintendent. The health and safety advisory committee will be composed of employees and other individuals with specific knowledge of related issues. The advisory committee will provide recommendations to the administration regarding plans and procedures to implement this policy and to establish procedures for identifying, analyzing, and controlling hazards, minimizing risks, and training school district staff on safe work practices. The committee will also recommend procedures for investigating accidents and enforcement of workplace safety rules. Each recommendation shall include estimates of annual costs of implementing and maintaining that proposed recommendation. The superintendent may request that the safety committee established under Minn. Stat. § 182.676 carry out all or part of the duties of the advisory committee or the advisory committee may consider recommendations from a separate safety committee established under Minn. Stat § 182.676.

III. PROCEDURES

- A. Based upon recommendations from the health and safety advisory committee and subject to the budget adopted by the school board to implement or maintain these recommendations, the administration will adopt and implement written plans and procedures for identification and management of hazards or potential hazards existing

within the school district in accordance with federal, state, and local laws, rules, and regulations. Written plans and procedures will be maintained, updated, and reviewed by the school board on an annual basis and shall be an addendum to this policy. The administration shall identify in writing a contact person to oversee compliance with each specific plan or procedure.

- B. To the extent that federal, state, and local laws, rules, and regulations do not exist for identification and management of hazards or potential hazards, the health and safety advisory committee shall evaluate other available resources and generally accepted best practice recommendations. Best practices are techniques or actions which, through experience or research, have consistently proven to lead to specific positive outcomes.
- C. The school district shall monitor and make good faith efforts to comply with any new or amended laws, rules, or regulations to control potential hazards.

IV. PROGRAM AND PLANS

- A. For the purpose of implementing this policy, the administration will, within the budgetary limitations adopted by the school board, implement a health and safety program that includes specific plan requirements in various areas as identified by the health and safety advisory committee. Areas that may be considered include, but are not limited to, the following:
 - 1. Asbestos
 - 2. Fire and Life Safety
 - 3. Employee Right to Know
 - 4. Emergency Action Planning
 - 5. Combustible and Hazardous Materials Storage
 - 6. Indoor Air Quality
 - 7. Mechanical Ventilation
 - 8. Mold Cleanup and Abatement
 - 9. Accident and Injury Reduction Program: Model AWAIR Program for Minnesota Schools
 - 10. Infectious Waste/Bloodborne Pathogens
 - 11. Community Right to Know
 - 12. Compressed Gas Safety
 - 13. Confined Space Standard
 - 14. Electrical Safety
 - 15. First Aid/CPR/AED
 - 16. Food Safety Inspection
 - 17. Hazardous Waste
 - 18. Hearing Conservation
 - 19. Hoist/Lift/Elevator Safety
 - 20. Integrated Pest Management
 - 21. Laboratory Safety Standard/Chemical Hygiene Plan

22. Lead
23. Control of Hazardous Energy Sources (Lockout/Tagout)
24. Machine Guarding
25. Safety Committee
26. Personal Protection Equipment (PPE)
27. Playground Safety
28. Radon
29. Respiratory Protection
30. Welding/Cutting/Brazing
31. Fall Protection
32. National Emission Standards for Hazardous Air Pollutants for School Generators established by the United States E.P.A.
33. Other areas determined to be appropriate by the health and safety advisory committee.

If a risk is not present in the school district, the preparation of a plan or procedure for that risk will not be necessary.

- B. The administration shall establish procedures to ensure, to the extent practicable, that all employees are properly trained and instructed in job procedures, crisis response duties, and emergency response actions where exposure or possible exposure to hazards and potential hazards may occur.
- C. The administration shall conduct or arrange safety inspections and drills. Any identified hazards, unsafe conditions, or unsafe practices will be documented and corrective action taken to the extent practicable to control that hazard, unsafe condition, or unsafe practice.
- D. Communication from employees regarding hazards, unsafe or potentially unsafe working conditions, and unsafe or potentially unsafe practices is encouraged in either written or oral form. No employee will be retaliated against for reporting hazards or unsafe or potentially unsafe working conditions or practices.
- E. The administration shall conduct periodic workplace inspections to identify potential hazards and safety concerns.
- F. In the event of an accident or a near miss, the school district shall promptly cause an accident investigation to be conducted in order to determine the cause of the incident and to take action to prevent a similar incident. All accidents and near misses must be reported to an immediate supervisor as soon as possible.

V. BUDGET

The superintendent shall be responsible to provide for periodic school board review and approval of the various plan requirements of the health and safety program, including current plan requirements and related written plans and procedures and recommendations for

additional plan requirements proposed to be adopted. The superintendent, or such other school official as designated by the superintendent, each year shall prepare preliminary revenue and expenditure budgets for the school district's health and safety program. The preliminary budgets shall be accompanied by such written commentary as may be necessary for them to be clearly understood by the members of the school board and the public. The school board shall review the projected revenues and expenditures for this program and make such adjustments within the expenditure budget to carry out the current program and to implement new recommendations within the revenues projected and appropriated for this purpose. No funds may be expended for the health and safety program in any school year prior to the adoption of the budget document authorizing that expenditure for that year, or prior to the adoption of an amendment to that budget document by the school board to authorize that expenditure for that year. The health and safety program shall be implemented, conducted, and administered within the fiscal restraints of the budget so adopted.

VI. ENFORCEMENT

Enforcement of this policy is necessary for the goals of the school district's health and safety program to be achieved. Within applicable budget limitations, school district employees will be trained and receive periodic reviews of safety practices and procedures, focusing on areas that directly affect the employees' job duties. Employees shall participate in practice drills. Willful violations of safe work practices may result in disciplinary action in accordance with applicable school district policies.

524 Bagley Independent School District 162 Electronic Technologies Acceptable Use and Internet Safety Policy

Board Adopted: September 2, 2008

Board Revised: ~~April 16, 2012~~ March 16, 2015

I. PURPOSE

The purpose of this policy is to set forth guidelines for access to acceptable and safe use of the District's electronic technologies. Electronic technologies include but are not limited to the **district network**, computers, **mobile devices**, printers, telephones, and the applications they support and/or access **both on and off campus**. The policy complements the District's **Website and Intranet Internet** Policy.

II. GENERAL STATEMENT OF POLICY

The Bagley School District provides technology resources to its students, staff, parents and community for educational, administrative, and informational purposes. The goal in providing these resources is to promote educational excellence in Bagley schools by facilitating resource sharing, innovation and communication with the support and supervision of parents, teachers and support staff.

III. EDUCATIONAL PURPOSE

Access to the technology in the Bagley School District has been established for educational purposes. The use of the Bagley School District's electronic technologies is a valued resource to our community. All electronic technologies, including personal devices using the districts connectivity, must be used in support of the educational program of the District. This access may be revoked at any time for abusive or inappropriate conduct related to the use of electronic technologies.

School computers, telecom, memory devices, networks, **cloud storage** and related hardware and software are the property of the Bagley School District. At no time does the District relinquish its exclusive control of electronic technologies. Inappropriate use of District electronic technologies, including interfering with network functions and the standardization of technologies, may result in the limitation or revocation of access.

Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of electronic technologies may result in one or more of the following consequences: Suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate District policies, including suspension, expulsion, exclusion or termination of employment; or civil or criminal liability under other applicable laws. Use of Electronic Technologies during the employee duty day should be restricted exclusively to educational purposes.

IV. DEFINITIONS

The term “users” refers to any person using the District’s electronic technologies. The term “Internet” refers to an electronic communications network that connects computer networks and organizational computer facilities around the world.

The term “intranet” refers to the District’s network, which restricts access to authorized users, which may include students, staff, parents, contractors, vendors and volunteers. The term “electronic technologies” refers to, but is not limited to, computers and peripherals, printers, telephones, and the applications they support and/or access.

V. UNACCEPTABLE USES

Users are responsible for anything set on the network with their name or other individual identified, e.g, IP address, on it. Users shall not engage in any activity that disrupts or hinders the performance of the District’s electronic technologies. Specifically, the following uses of the District’s electronic technologies are considered unacceptable:

- A. Users will not use the District’s electronic technologies to access, review, upload, download, store, print, post, receive, transmit or distribute:
 1. Pornographic, obscene or sexually explicit material or other visual depictions that are harmful to minors;
 2. Obscene, abusive, profane, lewd, vulgar, rude, inflammatory, libelous, threatening, disrespectful, or sexually explicit language;
 3. Materials that use language or images that are inappropriate in the educational setting or disruptive to the educational process;
 4. Information or materials that could cause damage or danger of disruption to the educational process;
 5. Materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination, or any other material that would violate any law.
 6. Orders made by shopping online during time designated as off-limits by the District.
 7. Personal photos, files or music not related to educational purposes for any extended length of time.
 8. Unauthorized audio or video content streaming that decreases available internet bandwidth to district users.
- B. Users will not use the District’s electronic technologies too knowingly or recklessly post, transmit or distribute false or defamatory information about a person or organization,

or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks **by use of email, social media, blogs, podcasts, etc.**

- C. Users will not use the District's electronic technologies to engage in any illegal act or violate any local, state or federal statute or law. Users will not use the District's electronic technologies for political campaigning or **personal profit**.
- E. Users will not physically or electronically vandalize District technologies nor use the District's electronic technologies to vandalize, damage or disable the property of another person or organization.
 - 1. Users will not make deliberate attempts to degrade or disrupt equipment, software or system performance by spreading computer viruses or by any other means.
 - 2. Users will not tamper with, modify or change the District's electronic technologies software, hardware or wiring or take any action to violate the District's security system.
 - 3. Users will not use the District's electronic technologies in such a way as to disrupt the use of the system by other users.
 - 4. Users may not add or remove any software nor modify the equipment, software configuration, or environment. All electronic technology requests must go through the District's Technology Department processes.
- F. Users will not use the District's electronic technologies to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person.
- G. Users will not use the District's electronic technologies to post information in public access areas regarding private information about another person. Private information includes personal contact information about themselves or other persons, or other personally identifiable information including, but not limited to, addresses, telephone numbers, identification numbers, account numbers, access codes or passwords, labeled photographs or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent the message.
- H. Users will not attempt to gain unauthorized access to the District's electronic technologies or any other system through the District's electronic technologies. Users will not attempt to logon through another person's account, or use computer accounts, access codes or network identification other than those assigned to the user. Access through any means other than an individual's user logon and password is not permitted.
- I. Messages, files and records on the District's electronic technologies may not be encrypted without the permission of appropriate administrative school authorities. Users must keep all account information and passwords private. **The District school reserves the right to access user accounts when deemed necessary.**

- J. Users will not use the District's electronic technologies in any way that may violate trademark copyright laws or usage licensing agreements:
 - 1. Users will not use another person's property without the person's prior approval or proper citation,
 - 2. Users will not load, download or exchange pirated software or copy software to or from any school computer including freeware and shareware;
 - 3. Users will not plagiarize works they find on the Internet or other information resources.
- K. Users will not use the District's electronic technologies for unauthorized commercial purposes or for financial gain unrelated to the Mission of the District. Users will not use the District's electronic technologies to offer or provide goods or services or for product advertisement, except as authorized by the District administration.
- L. The District does not support personal equipment. Users will not install any personal equipment or software on any district-owned systems.

VI. FILTER

- A. With respect to any of its computers with Internet access, the School District will monitor the online activities of minors and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will use best efforts and industry standard approaches to block or filter Internet access to any visual depictions that are obscene, violent, child pornography, or harmful to minors.
- B. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
 - 1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, violence, sex, or excretion; or
 - 2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 - 3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. Access to chat rooms, discussion boards and other forms of direct electronic communications are limited to applications approved by the District and/or hosted within the District domain for the safety and security of minors.

D. An administrator, supervisor or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.

E. The District is obligated to monitor and/or review filtering activities.

VII. INTERNET SAFETY POLICY EDUCATION

During the first week of school and prior to the start of second semester, classroom and/or first hour teachers will provide a minimum of two lessons covering:

1. The education of minors about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms.
2. Cyberbullying awareness and response
3. Unauthorized disclosure, use and dissemination of personal information regarding minors.
4. Unauthorized access, including “hacking” and other unlawful activities by minors online.
5. Safety/security of minors when using e-mail, chat rooms, other direct electronic communications.

VIII. LIMITED EXPECTATION OF PRIVACY

By authorizing use of the School District electronic technologies, the Bagley School District does not relinquish control over content or data transmitted or stored on the network or contained in files. Users should expect only limited privacy in the contents of personal files on the District’s electronic technologies.

- A. Routine maintenance and monitoring of the District’s electronic technologies may lead to a discovery that a user has violated this policy, another School District policy, or the law.
- B. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or School District policy.
- C. Parents have the right at any time to investigate or review the contents of their child’s files and e-mail files. Parents have the right to request the termination of their child’s individual account at any time.
- D. District **staff users** are advised that the School District retains the right at any time to investigate or review the contents of their files and e-mail files based upon legal complaints or specific allegations regarded as misuse of technologies. In addition, District staff is advised that data and other materials in files maintained on or transmitted through the District’s electronic technologies may be subject to review, disclosure or discovery under the Minnesota Government Data Practices Act.

- E. The District will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with School District policies conducted through the District's electronic technologies

VIII. ELECTRONIC TECHNOLOGIES ACCEPTABLE USE AGREEMENT

- A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, parents and staff of the District.
- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access the Internet.
- C. The Electronic Technologies Acceptable Use Agreement for students must be read and signed by the user and parents or guardians. Internet Use Agreement for employees must be signed by the employee. The form must then be filed with the District.
- D. All users shall be responsible for the protection and security of their passwords. Users shall have the ability to change passwords to maintain the confidentiality of login codes. **Passwords are not viewable by network administrators but may be changed to again access to a user account if necessary.**

IX. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of the District's educational technologies is at the user's own risk and is provided on an "as is, as available" basis. The District will not be responsible for any damage users may suffer, including, but not limited to, loss, damage or unavailability of data stored on the District's systems or for delays or changes in or interruptions of service or miss-deliveries or non-deliveries of information or materials, regardless of the cause. The District is not responsible for the accuracy or quality of any advice or information obtained through or stored on the District's electronic technologies. The District will not be responsible for financial obligations arising through unauthorized use of the District's educational technologies or the Internet.

X. CONSISTENCY WITH OTHER SCHOOL POLICIES

Use of the District's electronic technologies must not violate other policies and regulations of the District, including but not limited to the District policies on Gifts and Donations, Nondiscrimination, Harassment and Violence, Web site and Intranet, Instructional Materials Selection and Review, and Curriculum Goals.

XI. USER NOTIFICATION

- A. All users shall be notified of the District policies relating to Electronic Technology Acceptable Use and Internet Safety Policies. This notification will be posted on the second board meeting agenda each August in an open public forum.
- B. This notification shall include the following:

1. Notification of Unacceptable Use of District Electronic Technologies.
2. Internet Safety Protection
3. Notification that Internet use is subject to compliance with District policies.
4. Disclaimers limiting the District's liability relative to:
 - a. Information stored on District systems including diskettes, hard drives, or servers, CD, DVD memory stick or similar devices, **cloud storage**, or any other storage device;
 - b. Information retrieved through the District's computers, networks or online resources;
 - c. Personal property used to access the District's computers, networks or online resources;
 - d. Unauthorized financial obligations resulting from use of District resources/ accounts to access the Internet.
 - e. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
5. Notification of password ownership and password protection procedures.
6. Notification that, even though the District may use technical means to limit student Internet access, these limits are not impenetrable and are not the sole means of enforcing the provisions of this policy.
7. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents.
8. Notification that the collection, creation, reception, maintenance and dissemination of data via the Internet, including electronic communications, is governed by the School District.
9. Notification that, should the user violate the District's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.
10. Notification that all provisions of the Electronic Technologies Acceptable Use Policy are subordinate to local, state and federal laws.

XII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

- A. Outside-of-school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media. Parents are responsible for monitoring their student's use of the District's educational technologies and of the Internet if the student is

accessing the District's electronic technologies from home or through other remote location(s).

- B. Parents will be notified that their students will be using District resources/accounts to access the Internet and that the District will provide parents the option to request alternative activities not requiring Internet access. This notification should include:
 - 1. A copy of the Electronic Technologies Acceptable Use Agreement provided to the student user;
 - 2. A description of parent/guardian responsibilities;
 - 3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option;
 - 4. A statement that the Electronic Technologies Acceptable Use Agreement must be signed by the user, parent or guardian, and the supervising teacher prior to use by the student; and
 - 5. A statement that the District's Electronic Technologies Acceptable Use Policy is available for parental review.

XIII. IMPLEMENTATION AND POLICY REVIEW

- A. The Superintendent, ~~and/or administrative team designee~~, is directed to develop the necessary guidelines for the implementation of this policy. The Superintendent, ~~and/or administrative team designee~~, may develop appropriate user notification forms, guidelines and procedures necessary to implement this policy for submission to the School Board for approval.
- B. The Superintendent, ~~and/or administrative team designee~~, shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The District's Internet policies and procedures are available for review by all parents, guardians, staff and members of the community ~~through the district website~~.

To: ISD 162 Bagley School Board

Bid proposals were opened Wednesday, March 10, 2015 at 2:00 p.m. We received proposal from four firms. The cost proposals are presented in the following matrix. Based on the proposals and associated costs I would recommend that Brady Martz be awarded the bid as Bagley's audit firm.

AUDIT FIRM

PROPOSED COST

Brady Martz	\$10,500 for Audit of financial statements for each of three years
	Additional fee of \$2,500 as a single audit fee.
Eide Bailly	\$10,500 (first year), \$10,950 (second Year) and \$11,400 (third year) for Audit of Financial Statements
	Additional fee of \$1,500 as a single audit fee.
	Additional fee of \$800 to present to the board
CliftonLarsonAllen	\$19,400 for Audit of financial statements for each of three years
Abdo, Eick, Meyers	\$15,230 (first year), \$15,700 (second Year) and \$16,000 (third year) for Audit of Financial Statements

Another note: The single audit fee will come into play for the current year but should disappear in 2016. The single audit is based on the dollar amount of federal funds received. The threshold requiring a single audit is currently \$500,000 but goes to \$750,000. We currently exceed the \$500,000 in federal funds, but are under the \$750,000 threshold.