

# Yellow Medicine East ISD 2190 School Board Meeting Agenda



Tuesday, November 12, 2019 at 6:00 PM  
Regular Meeting  
YME Board Room - # 113

Our Mission Is: To provide a caring environment of high expectations that prepares every student for a successful future and instills the value of learning.

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1. Call the Meeting to Order
2. Pledge of Allegiance
3. Roll Call of Board Members
4. Approval of Agenda
5. Reading of the YME Mission Statement
6. Public Address to the Board of Education
7. Audit Report - FY19 - Hoffman & Brobst, PLLP 3
  1. Approval of FY19 Audit Report
8. Consent Agenda 4
  1. Regular Business
    1. Approval of Meeting Minutes - October 14, 2019 5
    2. Approval of Payment for Claims 8
    3. Approval of Finance Report 28
    4. Enrollment Report 29
9. Reports
  1. District Report - Rich Schneider, Superintendent 31
  2. Bert Raney Elementary Report - Lisa Hansen, Principal 58
  3. YME MS/HS Report - Ryan Luft, Principal 64
  4. Celebrations & Recognitions 71
10. Old Business
11. New Business 72
  1. Personnel Items
    1. Leave Requests & Resignations
    2. New Hires

1. Long-Term Substitute Band Instructor - Illiana Peter
  2. Recognition of Volunteer Dance Coaches - Raelin Enstad & Chelsi Torke
  3. Recognition of Volunteer Knowledge Bowl Coaches - Sarah LeBlanc & Melanie Gatchell
12. Policy Update
  13. Discussion Items
    1. MSBA Leadership Conference - January 16-17, 2020 - Minneapolis
    2. December Board Meeting Time - Conflict with Choir Concert at 7:00 pm
  14. Correspondence
    1. SWWC Service Cooperative Board of Directors Election - Ballot 73
  15. Upcoming Events
    1. Early Dismissal - Staff Development - November 13, 2019 - 2:30 pm
    2. BRE Conferences - November 14, 2019 - 3:00-7:00 pm
    3. YME MS/HS Conferences - November 18, 2019 - 5:00-8:00 pm
    4. Policy Committee Meeting - November 20, 2019 - YME Board Room - 4:00 pm
    5. EMYME Negotiations - November 20 - YME Board Room - 6:15 pm
    6. BRE Conferences - November 21, 2019 - 3:00-7:00 pm
    7. YME MS/HS Conferences - November 25, 2019 - 5:00-8:00 pm
    8. Early Dismissal - Staff Development - November 27, 2019 - 2:30 pm
    9. No School - Thanksgiving Break - November 28 & 29, 2019
    10. Truth in Taxation Hearing - December 9, 2019 - YME Board Room - 6:00 pm
    11. Board Meeting - December 9, 2019 - YME Board Room - Time?
  16. Executive Session for the Purpose of Discussing Employee Negotiations.
  17. Adjournment

## BOARD OF EDUCATION - AGENDA ANALYSIS

**AGENDA ITEM:** 7.0  
**MEETING DATE:** November 12, 2019  
**SUBJECT:** Audit Report

**BOARD ACTION:**

Required X  
Information  
Scheduled Report

**BACKGROUND/RATIONALE:**

LeeAnn Boshek has worked together with Hoffman Brobst, our auditors, in ensuring that our district has received a positive audit report. Some areas that will be identified by the auditor continue to be problems outside of the control of our district due to our size (relatively low number of employees means we cannot divide duties and responsibilities), which means we cannot address all of their recommendations.

The audit will be reviewed at this time and needs to be approved/accepted by the end of the calendar year. If you have questions or concerns, please ask the auditors. That is their responsibility and why they are paid to ensure we are compliant and fiscally responsible in tracking the funds.

**PRESENTER(S):** Superintendent Schneider

**COMMITTEE:** NONE

**SUPERINTENDENT RECOMMENDATION:**

I recommend the approval of the agenda items as listed.

## BOARD OF EDUCATION - AGENDA ANALYSIS

**AGENDA ITEM:** 8.0  
**MEETING DATE:** November 12, 2019  
**SUBJECT:** Consent Agenda

**BOARD ACTION:**

Required X  
Information  
Scheduled Report

**BACKGROUND/RATIONALE:**

7.1.1 Approve October 14, 2019 Board Meeting Minutes

7.1.2 Approve Payment for Claims

7.1.3 Approve Finance Report

7.1.4 Enrollment Report

**PRESENTER(S):** Superintendent Schneider

**COMMITTEE:** NONE

**SUPERINTENDENT RECOMMENDATION:**

I recommend the approval of the agenda item as listed.

**YELLOW MEDICINE EAST ISD #2190  
BOARD MEETING MINUTES  
MONDAY, OCTOBER 14, 2019 – 6:00 PM  
YME BOARD ROOM**

Sharon Rupp called the meeting to order.

The Pledge of Allegiance was recited.

Roll Call of Board Members Present: Susan Bones, Jeremy Corner, Sharon Rupp, Sonja Pederson, Ron Winter

Board Members Absent: Jeremy LeBlanc, Amanda Lecy

Staff/Public Present: Kristina Blackwelder, Julie Butterbrodt, LeeAnn Boushek, Lisa Hansen, Ryan Luft, Jen Thull, Rich Schneider, Denise Streich, Cassie Suter

Motion by Sonja Peterson, second by Jeremy Corner and carried to approve the agenda for the meeting.

Susan Bones read the YME Mission Statement.

The public address to the Board of Education received no response.

Motion by Susan Bones, second by Jeremy Corner, and carried to approve the consent agenda items as follows:

- approval of the September 9, 2019 meeting minutes.
- payment for claims in the amount of \$478,331.06 with checks numbered 18665-18816 and wire transfers in the amount of \$216,905.61, numbered 201900094-201900104.
- finance report, as submitted.
- enrollment report, as submitted.

District Report - Mr. Schneider reviewed his report which included information on the MSBA Leadership Conference in January, information on the YME Trap Team, an update on Food Service numbers, interruptions with the LCTN internet service, Safe Schools Funding, and a fall activity summary.

Bert Raney Report - Mrs. Hansen reviewed her report which included information on parent/teacher conferences, STAR Testing data, the SMART Room, and the Kindergarten Readiness Skills Assessment.

YME MS/HS Report - Mr. Luft reviewed his report which included information on student led conferences, STAR Testing data, the 5th Annual Academic Awards Ceremony, and upcoming RampUp for Readiness events.

Sharon Rupp reviewed submitted recognitions.

Motion by Sonja Pederson, second by Susan Bones and carried to accept the resignation of Kari Coulter, Middle School Student Council Advisor.

Motion by Susan Bones, second by Jeremy Corner and carried to approve the contract with Carolynn Schommer, Cultural Liaison Consultant, for the Dakota Language Class.

Motion by Susan Bones, second by Jeremy Corner and carried to approve the employment of Kim Hoefer, Middle School Student Council Advisor.

Motion by Susan Bones, second by Jeremy Corner and carried to approve the employment of Jeff Lalim, Junior High Girls Basketball Coach.

Motion by Jeremy Corner, second by Sonja Pederson and carried to adopt a resolution supporting Form A Application to the Minnesota State High School League Foundation.

Motion by Susan Bones, second by Ron Winter and carried to enter into a contract with the Upper Sioux Community for the Dakota Language class instructor.

Motion by Susan Bones, second by Sonja Pederson and carried to enter into a contract with the Upper Sioux Community for the Cultural Liaison.

Motion by Sonja Pederson, second by Ron Winter and carried to approve the Construction Methods Class Agreement for 2019-2020.

Motion by Susan Bones, second by Jeremy Corner and carried to approve technology purchases of approximately \$13,000.

Motion by Sonja Pederson, second by Jeremy Corner and carried to approve the School Resource Officer contract with the City of Granite Falls.

Motion by Susan Bones, second by Sonja Pederson and carried to approve the 2019-2020 YME Certified Staff Seniority List, as presented.

Motion by Susan Bones, second by Sharon Rupp and carried to adopt a resolution designating the Kilowatt Community Center as the official polling place for school elections that are not held in conjunction with state/local elections.

Motion by Jeremy Corner, second by Ron Winter and carried to approve the restatement of the 403(b) plan document.

Motion by Susan Bones, second by Sonja Pederson and carried to approve the second reading of the following policies:

- 414 - Mandated Reporting
- 419 - Tobacco-Free Environment
- 532 - Use of Peace Officers
- 603 - Curriculum Development
- 611 - Home Schooling

Correspondence: Technology Committee Meeting Notes - September 30, 2019 & Finance Committee meeting Notes - October 7, 2019.

Upcoming Events:

No School - Staff Development - October 16, 2019

No School - EM Break - October 17 & 18, 2019

Early Dismissal - Staff Development - October 23, 2019 - 2:30 pm

EM/YME Negotiation Session - October 23, 2019 - 6:10 pm

End of First Quarter - November 4, 2019

No School - Staff Development - November 4, 2019

Veteran's Day Program - November 11, 2019 - Fagen Fighters WWII Museum - 9:00 am

Board Meeting - November 12, 2019 (Tuesday) - Board Room - 6:00 pm  
Early Dismissal - Staff Development - November 13, 2019 - 2:30 pm

The meeting went into closed session to discuss employee negotiation strategy.

The meeting was reopened and adjourned by Sharon Rupp.

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
18838	ACME TOOLS	11/12/2019	6981172	GRANT'	0	91.98	322.05
01 E 300 399 361 000 530				VOCATIONAL GENERAL/---/EQUIPMENT PURCHASES/LYFT GRANT-C		91.98	
			6981982	GRANT	0	205.43	
01 E 300 399 361 000 530				VOCATIONAL GENERAL/---/EQUIPMENT PURCHASES/LYFT GRANT-C		205.43	
			6993885	GRANT	0	24.64	
01 E 300 399 361 000 530				VOCATIONAL GENERAL/---/EQUIPMENT PURCHASES/LYFT GRANT-C		24.64	
18839	ACME TOOLS	11/12/2019	7029079	GRANT	0	79.00	79.00
01 E 300 399 361 000 530				VOCATIONAL GENERAL/---/EQUIPMENT PURCHASES/LYFT GRANT-C		79.00	
18840	ADRENALINE FUNDRAISING	11/12/2019	1	FOOTBALL	0	4,634.40	4,634.40
01 E 300 294 211 301 899				FUNDRAISER BOYS ATHLETICS/STUDENT ACTIVITY '20/MISCELLANEOUS EXPEN		4,634.40	
18841	ADVOCATE TRIBUNE	11/12/2019	1	PLANT AD	0	19.35	19.35
01 E 300 298 501 301 899				EXTRACURRICULAR ACTIVITIES/STUDENT ACTIVITY '20/MISCELL		19.35	
18842	ALMICH'S MARKET	11/12/2019	1	FACS	0	882.13	1,654.17
01 E 300 331 000 830 490				CTE- FAMILY LIFE SCIENCE/VOCATIONAL PROGRAMS/FOOD/---		882.13	
			10		0	289.26	
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/---		194.29	
02 E 005 770 000 701 495				FOOD SERVICES/SCHOOL LUNCH/MILK/---		13.77	
02 E 005 770 104 707 401				FOOD SERVICES/ALA CARTE/OTHER/GENERAL SUPPLIES/FOOD ORD		81.20	
			2	FFA	0	431.48	
01 E 300 298 501 301 899				EXTRACURRICULAR ACTIVITIES/STUDENT ACTIVITY '20/MISCELL		431.48	
			3	SCIENCE LAB	0	2.15	
01 E 350 260 000 000 430				NATURAL SCIENCES/---/SUPPLIES/---		2.15	
			4	ECFE	0	35.22	
04 E 500 580 000 325 430				EARLY CHILDHOOD AND FAM ED/EARLY CHILDHOOD AND FAMILY E		35.22	
			5	BRE SNACKS	0	13.93	
01 E 100 203 362 000 899				ELEMENTARY GENERAL ED./---/MISCELLANEOUS EXPENSE/HEALTH		13.93	
18843	Vendor Continued Void	11/12/2019					0.00
18844	Vendor Continued Void	11/12/2019					0.00
18845	AMAZON CAPITAL SERVICES	11/12/2019	1		0	70.90	1,212.78
01 E 100 216 309 401 490				TITLE I - PART A/TITLE I/FOOD/AFTER SCHOOL PROGRAM		70.90	
			11	AM ED WEEK	0	61.22	
01 L 230 43				GENERAL FUND/DEFERRED REVENUE/TARGET \$ MS/HS		61.22	
			12	teach skills book	0	58.52	
01 E 100 216 000 401 401				TITLE I - PART A/TITLE I/GENERAL SUPPLIES/---		58.52	
			13	WELLNESS	0	57.32	
01 L 230 92				GENERAL FUND/DEFERRED REVENUE/WELLNESS \$		57.32	
			14		0	36.48	
01 E 300 292 000 000 401				BOYS/GIRLS ATHLETICS/---/GENERAL SUPPLIES/---		36.48	
			16RPNKH1TQ7	IPAD CASE	0	25.99	
01 E 300 296 213 301 899				GIRLS ATHLETICS/STUDENT ACTIVITY '20/MISCELLANEOUS EXPE		25.99	
			17CPT9C6FW4K	PRESSURE COOKER	0	246.95	
01 E 300 298 214 301 899				CANNER EXTRACURRICULAR ACTIVITIES/STUDENT ACTIVITY '20/MISCELL		246.95	
			17F4WTFQC41L	LABELS	0	31.45	
01 E 005 630 199 000 401				TECHNOLOGY INSTRUCTIONAL/---/GENERAL SUPPLIES/TECHNOLOG		31.45	
			1F1TP1NQVXRF	HEATER &	0	169.99	
01 E 300 298 214 301 899				CONTROLLER EXTRACURRICULAR ACTIVITIES/STUDENT ACTIVITY '20/MISCELL		169.99	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 100 203 000 000 430			1H3PQW9DYXT	BOOKMARKS ELEMENTARY GENERAL ED./---/SUPPLIES/---	0	14.51	14.51
01 L 230 33			1JYK9Q374667	BALANCE BALLS GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU	0	72.58	72.58
01 E 300 298 214 301 899			1LCRQDJN9N3T	SEALER/GRINDER EXTRACURRICULAR ACTIVITIES/STUDENT ACTIVITY '20/MISCELL	0	232.98	232.98
01 E 300 292 000 000 401			1N7GD1XL3F9V	IPAD MISC/STENCILS BOYS/GIRLS ATHLETICS/---/GENERAL SUPPLIES/---	0	42.20	42.20
01 E 005 020 000 000 401			1RT71LY6LCGQ	HANGING FOLDERS SUPERINTENDENT'S OFFICE/---/GENERAL SUPPLIES/---	0	20.31	20.31
01 E 100 203 000 000 430			1VVD63MYG1FD	PAPER ELEMENTARY GENERAL ED./---/SUPPLIES/---	0	29.44	29.44
01 E 005 790 000 313 430			1WW3MDVTLKXT	GLOW STICKS - FINGER LIGHTS OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	0	41.94	41.94
18846 AMERICAN WELDING AND GAS, INC.		11/12/2019	OCTOBER		0	1,693.74	1,693.74
01 E 300 301 501 830 433			CTE- AG EDUCATION/VOCATIONAL PROGRAMS/INDIVIDUAL INST S			1,693.74	
18847 CINDY ANDERSON		11/12/2019	1	DOWN CHRISTMAS LANE	0	52.02	52.02
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		52.02	
18848 APPLE COMPUTER		11/12/2019	AB06865169	GBB IPAD	0	299.00	299.00
01 E 300 296 213 301 899				GIRLS ATHLETICS/STUDENT ACTIVITY '20/MISCELLANEOUS EXPE		299.00	
18849 APPLE COMPUTER		11/12/2019	ab07911305	ipad	0	150.00	299.99
04 E 500 505 000 321 401				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/GENERAL		150.00	
01 E 300 292 000 000 899			AB07911305-	IPAD BOYS/GIRLS ATHLETICS/---/MISCELLANEOUS EXPENSE/---	0	149.99	149.99
18850 AVEX LLC		11/12/2019	R39119	MICROPHONE RENTAL	0	420.00	420.00
01 E 300 298 236 000 401				EXTRACURRICULAR ACTIVITIES/---/GENERAL SUPPLIES/MUSICAL		420.00	
18851 BACKES TECHNOLOGY SERVICES		11/12/2019	1	FOB READER REPLACEMENT DOOR #16	0	501.50	501.50
01 E 005 850 000 342 350				FACILITIES/SAFE SCHOOLS/REPAIRS AND MAINTENANCE SVCS/--		501.50	
18852 Vendor Continued Void		11/12/2019					0.00
18853 Vendor Continued Void		11/12/2019					0.00
18854 Vendor Continued Void		11/12/2019					0.00
18855 Vendor Continued Void		11/12/2019					0.00
18856 BENNETT & BENNETT INC.		11/12/2019	1	REG ROUTES	0	52,330.69	74,362.11
01 E 005 760 000 720 360				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSPO		52,330.69	
01 E 005 760 000 723 360			10	MIDDAY RUNS PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC	0	144.20	144.20
01 E 005 760 000 723 360			11	OCT. GRANITE RUN ADJ PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC	0	217.15	217.15
01 E 005 760 000 723 360			12	CLKFD ECFE PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC	0	140.00	140.00
01 E 005 760 000 714 360			15618	COMMERCIAL CLASS PUPIL TRANSPORTATION/INTEGRATION BUSSING/TRANSPORTATION	0	125.18	125.18
01 E 300 298 501 733 360			15642	FFA EXTRACURRICULAR ACTIVITIES/TRANSPORTATION/NON-AUTHORIZE	0	235.43	235.43

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 300 294 211 733 360		15647	FB	BOYS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORTA	0	717.59	717.59
01 E 300 296 224 733 360		15648	TENNIS	GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORT	0	913.55	913.55
01 E 300 296 209 733 360		15651	VB	GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORT	0	638.45	638.45
01 E 300 292 226 733 360		15653	CC	BOYS/GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRAN	0	381.59	381.59
01 E 350 296 209 733 360		15654	JH VB	GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORT	0	183.77	183.77
01 E 005 760 000 714 360		15662	MANUFACTURING CLASS	PUPIL TRANSPORTATION/INTEGRATION BUSSING/TRANSPORTATION	0	193.90	193.90
01 E 005 760 000 714 360		15663	11TH GRADE COLLEGE TRIP	PUPIL TRANSPORTATION/INTEGRATION BUSSING/TRANSPORTATION	0	227.22	227.22
01 E 350 294 211 733 360		15664	JH FB	BOYS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORTA	0	93.79	93.79
01 E 005 760 000 714 360		15666	ART CLASS	PUPIL TRANSPORTATION/INTEGRATION BUSSING/TRANSPORTATION	0	75.17	75.17
01 E 300 298 501 733 360		15667	FFA CONTEST	EXTRACURRICULAR ACTIVITIES/TRANSPORTATION/NON-AUTHORIZE	0	258.72	258.72
01 E 300 211 000 733 360		15671	ARTIST	SECONDARY EDUCATION GENERAL/TRANSPORTATION/NON-AUTHORIZ	0	192.87	192.87
01 E 005 760 000 714 360		15672	TECH SCHOOL	PUPIL TRANSPORTATION/INTEGRATION BUSSING/TRANSPORTATION	0	402.55	402.55
01 E 005 760 000 713 360		2	OUT OF DISTRICT	PUPIL TRANSPORTATION/OPEN ENROLLMENT/TRANSPORTATION CON	0	3,255.65	3,255.65
01 E 005 760 000 713 360		20	OCT. OUT OF DISTRICT ADJ.	PUPIL TRANSPORTATION/OPEN ENROLLMENT/TRANSPORTATION CON	0	-809.60	-809.60
01 E 005 760 000 713 360		21	NOV OUT OF DISTRICT ADJUSTMENT	PUPIL TRANSPORTATION/OPEN ENROLLMENT/TRANSPORTATION CON	0	-961.40	-961.40
01 E 005 760 000 723 360		23	OCTOBER DAY RUNS ADJ.	PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC	0	-121.70	-121.70
01 E 005 760 000 723 360		24	NOV DAY RUNS ADJUSTMENT	PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC	0	-121.70	-121.70
01 E 005 760 000 720 360		3	CLKFD SHUTTLE	PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSP	0	1,319.36	1,319.36
01 E 300 211 000 000 370		4	RENT TRAILER	SECONDARY EDUCATION GENERAL/---/RENTALS AND LEASES/---	0	30.00	30.00
01 E 005 760 000 723 360		5	DAY RUNS	PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC	0	4,989.68	4,989.68
01 E 005 760 000 723 360		6	SACRED HEART	PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC	0	2,660.00	2,660.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 005 760 000 723 360			7	ECHO	0	2,660.00	
				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		2,660.00	
01 E 005 760 000 723 360			8	MONTE	0	1,330.00	
				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		1,330.00	
01 E 005 760 000 723 360			9	CLKFD / MONTE	0	2,660.00	
				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		2,660.00	
18857 BENSON LAUNDRY		11/12/2019	1		0	81.06	81.06
02 E 005 770 000 701 382				FOOD SERVICES/SCHOOL LUNCH/LAUNDRY AND DRY CLEANING/---		81.06	
18858 BENSON PUBLIC SCHOOLS ISD #777		11/12/2019	1902	18-19 TUITION	0	398.84	486.84
01 E 998 211 000 000 390				SECONDARY EDUCATION GENERAL/---/TUITION TO OTH MN SCH D		398.84	
01 E 005 640 000 316 366			5017	para inservice - lunch for mrvd	0	88.00	
				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-SCHOOL BUSIN		88.00	
18859 BILL'S ELECTRIC		11/12/2019	1	OUTSIDE LIGHTS	0	2,737.79	2,737.79
01 E 005 865 000 384 520				LONG TERM FACILITY MAINT./SITE PROJECTS LTFM/BUILDING C		2,737.79	
18860 BJERKESET ROBERTA		11/12/2019	1	HS MTG & COLLEGE APP FEE	0	92.05	92.05
01 E 300 790 000 320 401				OTHER PUPIL SUPPORT SERVICES/SUCCESS GRANT (INDIAN ED.)		92.05	
18861 CHARLES BLUE		11/12/2019	1	COLLEGE SPEAKER	0	200.00	200.00
01 E 300 790 000 320 305				OTHER PUPIL SUPPORT SERVICES/SUCCESS GRANT (INDIAN ED.)		200.00	
18862 BORCH'S INC.		11/12/2019	2	GBB BB MS	0	190.00	1,251.00
01 E 350 296 213 000 401				GIRLS ATHLETICS/---/GENERAL SUPPLIES/BASKETBALL		190.00	
01 E 300 296 213 000 401			3	GIRLS BB HS	0	390.00	
				GIRLS ATHLETICS/---/GENERAL SUPPLIES/BASKETBALL		390.00	
01 E 300 294 213 000 401			4	BOYS BB HS	0	446.00	
				BOYS ATHLETICS/---/GENERAL SUPPLIES/BASKETBALL		446.00	
01 E 300 294 221 000 401			5	WRESTLING	0	35.00	
				BOYS ATHLETICS/---/GENERAL SUPPLIES/WRESTLING		35.00	
01 E 350 294 213 000 401			AAU003794	BBB MS	0	190.00	
				BOYS ATHLETICS/---/GENERAL SUPPLIES/BASKETBALL		190.00	
18863 BOUNCE AROUND INFLATABLES LLC		11/12/2019	16830	inflatable deposit	0	375.00	375.00
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		375.00	
18864 BSN SPORTS		11/12/2019	906870523	GBB HOODIES	0	1,700.00	1,700.00
01 E 300 294 213 301 899				BOYS ATHLETICS/STUDENT ACTIVITY '20/MISCELLANEOUS EXPEN		1,700.00	
18865 CANON FINANCIAL SERVICES		11/12/2019	1	COPIER LEASE	0	682.46	682.46
01 E 005 020 290 302 580				SUPERINTENDENT'S OFFICE/CAPITAL OUTLAY/CAPITAL LEASE PR		68.25	
01 E 100 203 290 302 580				ELEMENTARY GENERAL ED./CAPITAL OUTLAY/CAPITAL LEASE PRI		307.11	
01 E 300 211 290 302 580				SECONDARY EDUCATION GENERAL/CAPITAL OUTLAY/CAPITAL LEAS		175.48	
01 E 350 211 290 302 580				SECONDARY EDUCATION GENERAL/CAPITAL OUTLAY/CAPITAL LEAS		131.62	
18866 CARL'S BAKERY		11/12/2019	337		0	24.50	218.30
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		24.50	
04 E 500 505 000 321 450			340	DCL	0	193.80	
				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		193.80	
18867 CENEX CREDIT CARD		11/12/2019	1		0	98.85	320.35
01 E 005 810 191 000 442				OPERATIONS AND MAINTENANCE/---/GAS & OIL/OUTSIDE MAINTEN		98.85	
01 E 005 810 193 000 442			22		0	221.50	
				OPERATIONS AND MAINTENANCE/---/GAS & OIL/CAR EXPENSES		221.50	
18868 CENTURY LINK		11/12/2019	1		0	880.52	880.52

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 005 810 000 000 320				OPERATIONS AND MAINTENANCE/---/COMMUNICATIONAL SERVICES		880.52	
18869	Vendor Continued Void	11/12/2019					0.00
18870	Vendor Continued Void	11/12/2019					0.00
18871	CITIZENS ALLIANCE BANK	11/12/2019	1	TEACHERSPAYTEACHER	0	1.07	4,338.41
				S			
01 E 100 216 000 401 433				TITLE I - PART A/TITLE I/INDIVIDUAL INST SUPPLIES/---		1.07	
			10	SAMS CLUB (TV CREDIT)	0	-249.71	
01 E 300 211 000 302 556				SECONDARY EDUCATION GENERAL/CAPITAL OUTLAY/INSTRUCTIONA		-249.71	
			11	AMERICINN	0	315.60	
01 E 300 296 224 000 339				GIRLS ATHLETICS/---/STATE EXPENSES/TENNIS		315.60	
			15	B&H PHOTO	0	2,359.58	
01 E 300 399 149 000 530				VOCATIONAL GENERAL/---/EQUIPMENT PURCHASES/MISCELLANEOU		2,359.58	
			16	AMAZON PRIME	0	127.18	
01 E 100 203 000 000 899				ELEMENTARY GENERAL ED./---/MISCELLANEOUS EXPENSE/---		127.18	
			17	PIONEER VALLEY	0	49.50	
01 E 100 216 000 401 430				TITLE I - PART A/TITLE I/SUPPLIES/---		49.50	
			18	TEACHERS PAY TEACHERS	0	8.54	
01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		8.54	
			19	MN STATE COLLEGES	0	240.00	
01 E 100 640 000 316 305				STAFF DEVELOPMENT/STAFF DEVELOPMENT/PROFESSIONAL FEES/-		240.00	
			2	MREA	0	275.00	
01 E 005 640 000 316 185				STAFF DEVELOPMENT/STAFF DEVELOPMENT/CERTIFIED MISC. PAY		275.00	
			20	ADOBE CREATIVE CLOUD	0	21.36	
01 E 300 399 149 000 433				VOCATIONAL GENERAL/---/INDIVIDUAL INST SUPPLIES/MISCELL		21.36	
			3	9th gr wrestling fee	0	155.87	
01 E 350 294 221 000 369				BOYS ATHLETICS/---/PARTICIPATION FEES/WRESTLING		155.87	
			4	amazon- art club monitor	0	320.61	
01 E 300 298 230 301 899				EXTRACURRICULAR ACTIVITIES/STUDENT ACTIVITY '20/MISCELL		320.61	
			5	AMAZON art club lens bundle	0	231.87	
01 E 300 298 230 301 899				EXTRACURRICULAR ACTIVITIES/STUDENT ACTIVITY '20/MISCELL		231.87	
			6	high tech kids- lego league	0	250.00	
01 E 100 298 198 000 369				EXTRACURRICULAR ACTIVITIES/---/PARTICIPATION FEES/LEGO		250.00	
			8	Cragun's lodge	0	173.96	
01 E 005 020 000 000 367				SUPERINTENDENT'S OFFICE/---/TRAVEL-PROFESS DEVELOPMENT/		173.96	
			9	JOHNNY'S SELECTED SEED	0	57.98	
01 E 300 298 214 301 899				EXTRACURRICULAR ACTIVITIES/STUDENT ACTIVITY '20/MISCELL		57.98	
18872	CITY OF GRANITE FALLS	11/12/2019	1		0	21,217.08	21,217.08
01 E 005 810 183 000 330				OPERATIONS AND MAINTENANCE/---/UTILITY SERVICES/SEWER-W		6,699.51	
01 E 005 810 184 000 330				OPERATIONS AND MAINTENANCE/---/UTILITY SERVICES/ELECTRI		13,850.50	
01 E 005 810 191 000 330				OPERATIONS AND MAINTENANCE/---/UTILITY SERVICES/OUTSIDE		557.29	
01 E 300 361 000 000 330				CTE-INDUSTRIAL TECH./---/UTILITY SERVICES/---		109.78	
18873	CITY OF GRANITE FALLS	11/12/2019	6414	SRO	0	4,300.00	4,300.00
01 E 005 790 600 342 305				OTHER PUPIL SUPPORT SERVICES/SAFE SCHOOLS/PROFESSIONAL		4,300.00	

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18874	CLARKFIELD AREA CHARTER SCHOOL	11/12/2019	DCL	DCL	0	40.00	40.00
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		40.00	
18875	MARYELLA C CLOUSE	11/12/2019	1		0	2.49	2.49
01 E 100 216 000 401 140				TITLE I - PART A/TITLE I/LICENSED INSTRUCTIONAL/---		2.49	
18876	CONSUMERS COOPERATIVE OIL CO.	11/12/2019	1		0	16.67	16.67
01 E 005 810 191 000 442				OPERATIONS AND MAINTENANCE/---/GAS & OIL/OUTSIDE MAINT		16.67	
18877	DEAN FOODS NORTH CENTRAL, INC.	11/12/2019	1		0	2,922.26	2,922.26
02 E 005 770 000 701 401				FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/---		1,816.65	
02 E 005 770 000 705 495				FOOD SERVICES/BREAKFAST/MILK/---		721.81	
02 E 005 770 104 707 495				FOOD SERVICES/ALA CARTE/OTHER/MILK/FOOD ORDERED ONLY/CA		303.05	
02 E 005 770 000 703 495				FOOD SERVICES/SPECIAL MILK/MILK/---		80.75	
18878	KRISHANA DEMPY	11/12/2019	1	MUSICAL SUPPLIES	0	937.51	937.51
01 E 300 298 236 000 401				EXTRACURRICULAR ACTIVITIES/---/GENERAL SUPPLIES/MUSICAL		937.51	
18879	DOOM & CUYPERS CONSTRUCTION	11/12/2019	2632	LOCKER ROOM DOORS	0	3,539.20	3,539.20
01 E 005 865 000 369 520				LONG TERM FACILITY MAINT./BUILDING HARDWARE & EQUIP LTF		3,539.20	
18880	EMC INSURANCE COMPANIES	11/12/2019	1	INSURANCE	0	11,033.54	11,033.49
01 E 005 940 000 000 340				PROPERTY AND OTHER INSURANCE/---/INSURANCE/---		11,033.54	
			10	INSURANCE ADJ	0	-0.05	
01 E 005 940 000 000 340				PROPERTY AND OTHER INSURANCE/---/INSURANCE/---		-0.05	
18881	FARGO PUBLIC SCHOOL DISTRICT	11/12/2019	53579	TUITION	0	369.88	369.88
01 E 998 211 000 000 390				SECONDARY EDUCATION GENERAL/---/TUITION TO OTH MN SCH D		369.88	
18882	FARM & HOME PUBLISHERS, LTD	11/12/2019	48791-y	YMC	0	57.00	57.00
01 E 005 110 000 000 401				ACCOUNTING OFFICE/---/GENERAL SUPPLIES/---		57.00	
18883	FARMERS UNION OIL CO.	11/12/2019	1		0	6.11	6.11
01 E 300 301 501 830 433				CTE- AG EDUCATION/VOCATIONAL PROGRAMS/INDIVIDUAL INST S		6.11	
18884	FIREFLY COMPUTERS	11/12/2019	1000170361	50 chromebooks/licens es	0	9,000.00	9,000.00
01 E 100 203 000 302 466				ELEMENTARY GENERAL ED./CAPITAL OUTLAY/INSTRUCTIONAL TEC		4,500.00	
01 E 300 211 000 302 466				SECONDARY EDUCATION GENERAL/CAPITAL OUTLAY/INSTRUCTIONA		4,500.00	
18885	FIRST CHOICE FOOD & BEVERAGE S	11/12/2019	1	CONCESSIONS	0	251.60	251.60
01 L 230 21				GENERAL FUND/DEFERRED REVENUE/CONCESSIONS		251.60	
18886	CHERI FJERMESTAD	11/12/2019	1	TENNIS AWARDS	0	54.46	54.46
01 E 300 296 224 000 401				GIRLS ATHLETICS/---/GENERAL SUPPLIES/TENNIS		54.46	
18887	FORD JAMES	11/12/2019	1	STATE CC	0	242.01	336.76
01 E 300 292 226 000 339				BOYS/GIRLS ATHLETICS/---/STATE EXPENSES/CROSS COUNTRY		242.01	
			2	CC AWARDS	0	94.75	
01 E 300 292 226 000 401				BOYS/GIRLS ATHLETICS/---/GENERAL SUPPLIES/CROSS COUNTRY		94.75	
18888	FORMAL FASHIONS	11/12/2019	1	CONCERT UNIFORMS	0	277.56	277.56
01 E 300 298 233 301 899				EXTRACURRICULAR ACTIVITIES/STUDENT ACTIVITY '20/MISCELL		277.56	
18889	GOPHER SPORT	11/12/2019	9659642	CONTROL KEY	0	81.32	81.32
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE/---/CUST/REPAIR SUPPLIES/---		81.32	
18890	GRANITE FALLS AUTO PARTS	11/12/2019	1	OM	0	32.58	139.71
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE/---/CUST/REPAIR SUPPLIES/OUT		32.58	
			2	AG	0	107.13	
01 E 300 301 501 830 433				CTE- AG EDUCATION/VOCATIONAL PROGRAMS/INDIVIDUAL INST S		107.13	
18891	Vendor Continued Void	11/12/2019					0.00
18892	GRANITE HARDWARE	11/12/2019	1	MUSICAL	0	562.88	1,066.60
01 E 300 298 236 000 401				EXTRACURRICULAR ACTIVITIES/---/GENERAL SUPPLIES/MUSICAL		562.88	

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01 E 300 301 501 830 433			10	AG CTE- AG EDUCATION/VOCATIONAL PROGRAMS/INDIVIDUAL INST S	0	44.49	44.49
01 E 300 298 212 301 899			2	ART- ACTIVITY EXTRACURRICULAR ACTIVITIES/STUDENT ACTIVITY '20/MISCELL	0	48.45	48.45
01 E 005 810 191 000 410			3	OM OPERATIONS AND MAINTENANCE/---/CUST/REPAIR SUPPLIES/OUT	0	28.13	28.13
01 E 005 810 000 000 410			4	IM OPERATIONS AND MAINTENANCE/---/CUST/REPAIR SUPPLIES/---	0	248.53	248.53
01 E 005 810 193 000 401			5	AUTO OPERATIONS AND MAINTENANCE/---/GENERAL SUPPLIES/CAR EXP	0	20.22	20.22
01 E 300 301 501 830 433			6	AG CTE- AG EDUCATION/VOCATIONAL PROGRAMS/INDIVIDUAL INST S	0	24.99	24.99
01 E 300 361 000 830 433			7	TRAILER LIGHTS CTE-INDUSTRIAL TECH./VOCATIONAL PROGRAMS/INDIVIDUAL INS	0	88.91	88.91
18893 GREAT PLAINS NATURAL GAS CO		11/12/2019	1	BRE OPERATIONS AND MAINTENANCE/---/FUEL FOR BUILDINGS/---	0	971.13	3,085.09
01 E 005 810 000 000 440			2	HIGH SCHOOL OPERATIONS AND MAINTENANCE/---/FUEL FOR BUILDINGS/---	0	2,078.76	2,078.76
01 E 005 810 191 000 440			3	MAINT. OPERATIONS AND MAINTENANCE/---/FUEL FOR BUILDINGS/OUTSI	0	35.20	35.20
18894 BRANDON GRUCHOW		11/12/2019	10	SCALE CALIBRATION- WRESTLING	0	130.00	130.00
01 E 300 294 221 000 401				BOYS ATHLETICS/---/GENERAL SUPPLIES/WRESTLING		130.00	
18895 HANSEN ADVERTISING		11/12/2019	41524		0	246.64	246.64
01 E 100 203 307 000 401				ELEMENTARY GENERAL ED./---/GENERAL SUPPLIES/PBIS (FY12)		246.64	
18896 HDL		11/12/2019	780865		0	153.03	219.02
01 E 350 255 000 000 430				INDUSTRIAL EDUCATION/---/SUPPLIES/---		76.52	
01 E 300 361 000 830 433				CTE-INDUSTRIAL TECH./VOCATIONAL PROGRAMS/INDIVIDUAL INS		76.51	
01 E 350 255 000 000 430				786333 INDUSTRIAL EDUCATION/---/SUPPLIES/---	0	65.99	33.00
01 E 300 361 000 830 433				CTE-INDUSTRIAL TECH./VOCATIONAL PROGRAMS/INDIVIDUAL INS		32.99	
18897 HEALY AWARDS INC.		11/12/2019	025581	HELMET STICKERS FOOTBALL ACT.	0	220.45	220.45
01 E 300 294 211 301 899				BOYS ATHLETICS/STUDENT ACTIVITY '20/MISCELLANEOUS EXPEN		220.45	
18898 HILDI INC		11/12/2019	11105	GASB75 ACTUARY	0	510.00	510.00
01 E 005 010 000 000 305				BOARD OF EDUCATION/---/PROFESSIONAL FEES/---		510.00	
18899 HILLYARD/HUTCHINSON		11/12/2019	603625185		0	1,201.64	1,359.33
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE/---/CUST/REPAIR SUPPLIES/---		1,201.64	
01 E 005 810 000 000 410				603633361 OPERATIONS AND MAINTENANCE/---/CUST/REPAIR SUPPLIES/---	0	157.69	157.69
18900 HOLDAHL		11/12/2019	1261560-001		0	20.26	20.26
01 E 300 361 000 000 450				CTE-INDUSTRIAL TECH./---/MATERIALS PURCH FOR RESALE/---		20.26	
18901 HM RECEIVABLES CO., LLC		11/12/2019	954654513	ONLINE RESOURCES	0	32.00	32.00
01 E 100 216 000 401 406				TITLE I - PART A/TITLE I/INSTRUCTIONAL TECH. SFTWR/LICN		32.00	
18902 HUDL		11/12/2019	782356	SILVER ADDITIONAL	0	450.00	450.00
01 E 300 294 213 000 401				BOYS ATHLETICS/---/GENERAL SUPPLIES/BASKETBALL		450.00	
18903 HUDL		11/12/2019	782359	BBB	0	750.00	750.00
01 E 300 294 213 301 899				BOYS ATHLETICS/STUDENT ACTIVITY '20/MISCELLANEOUS EXPEN		750.00	

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18904	HUDL	11/12/2019	782360	GBB	0	750.00	750.00
01 E 300 296 213 301 899				GIRLS ATHLETICS/STUDENT ACTIVITY '20/MISCELLANEOUS EXPE		750.00	
18905	Vendor Continued Void	11/12/2019					0.00
18906	INNOVATIVE OFFICE SOLUTIONS LL	11/12/2019	2712440		0	42.30	421.96
01 E 005 020 000 000 401				SUPERINTENDENT'S OFFICE/---/GENERAL SUPPLIES/---		42.30	
			2723298	PAPER	0	88.60	
01 E 005 020 000 000 401				SUPERINTENDENT'S OFFICE/---/GENERAL SUPPLIES/---		88.60	
			2724095		0	37.44	
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED./---/SUPPLIES/---		37.44	
			2725900		0	56.80	
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED./---/SUPPLIES/---		56.80	
			2730018		0	39.00	
04 E 500 582 000 344 430				LEARNING READINESS/LEARNING READINESS/SUPPLIES/---		39.00	
			2732474		0	67.09	
01 E 300 211 000 000 433				SECONDARY EDUCATION GENERAL/---/INDIVIDUAL INST SUPPLIE		67.09	
			2735184		0	44.52	
01 E 300 211 000 000 430				SECONDARY EDUCATION GENERAL/---/SUPPLIES/---		44.52	
			2735258		0	46.21	
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED./---/SUPPLIES/---		46.21	
18907	INTERSTATE ALL BATTERY CENTER	11/12/2019	1912902060891		0	19.28	19.28
01 E 005 630 199 000 401				TECHNOLOGY INSTRUCTIONAL/---/GENERAL SUPPLIES/TECHNOLOG		19.28	
18908	ISCORP	11/12/2019	1	SKYWARD FINANCE	0	195.50	195.50
01 E 005 110 000 000 350				ACCOUNTING OFFICE/---/REPAIRS AND MAINTENANCE SVCS/---		195.50	
18909	TAMARA ISFELD	11/12/2019	1	MUSICAL SUPPLIES	0	109.39	133.95
01 E 300 298 236 000 401				EXTRACURRICULAR ACTIVITIES/---/GENERAL SUPPLIES/MUSICAL		109.39	
			2	FOOD- MUSICAL	0	24.56	
01 E 300 298 236 301 899				EXTRACURRICULAR ACTIVITIES/STUDENT ACTIVITY '20/MISCELL		24.56	
18910	JIM'S CLOTHING & SPORTING GOOD	11/12/2019	119506	MEDALS	0	280.00	280.00
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		280.00	
18911	ALYSSA J JOHNSON	11/12/2019	1	VBALL AWARDS	0	35.90	35.90
01 E 300 296 209 301 899				GIRLS ATHLETICS/STUDENT ACTIVITY '20/MISCELLANEOUS EXPE		35.90	
18912	KIBBLE EQUIPMENT, INC.	11/12/2019	2124142	JOHN DEERE	0	107.38	107.38
01 E 005 810 191 000 350				OPERATIONS AND MAINTENANCE/---/REPAIRS AND MAINTENANCE		107.38	
18913	KILOWATT COMMUNITY CENTER	11/12/2019	1	TENNIS	0	250.00	250.00
01 E 300 292 000 000 370				BOYS/GIRLS ATHLETICS/---/RENTALS AND LEASES/---		250.00	
18914	KNAPPER, TIMOTHY	11/12/2019	1	AD MILEAGE	0	126.86	214.61
01 E 300 292 000 000 366				BOYS/GIRLS ATHLETICS/---/TRAVEL-SCHOOL BUSINESS/---		126.86	
			22	MILEAGE	0	87.75	
04 E 500 505 000 321 366				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/TRAVEL-		87.75	
18915	JAN M LEROHL	11/12/2019	SR CENTER	SR CENTER	0	31.64	31.64
04 E 500 590 000 321 401				SUPPLIES OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		31.64	
18916	LIFETOUCH	11/12/2019	36040		0	346.88	346.88
01 E 350 298 000 301 899				EXTRACURRICULAR ACTIVITIES/STUDENT ACTIVITY '20/MISCELL		346.88	
18917	Vendor Continued Void	11/12/2019					0.00
18918	LOFFLER	11/12/2019	3250742	COPIES	0	42.76	783.38
01 E 100 203 290 000 350				ELEMENTARY GENERAL ED./---/REPAIRS AND MAINTENANCE SVCS		13.02	
01 E 300 211 290 000 350				SECONDARY EDUCATION GENERAL/---/REPAIRS AND MAINTENANCE		13.76	
02 E 005 770 290 000 401				FOOD SERVICES/---/GENERAL SUPPLIES/FOR COPIERS		15.98	

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01 E 100 203 290 000 350			3260611-250144	BRE BOOK ROOM ELEMENTARY GENERAL ED./---/REPAIRS AND MAINTENANCE SVCS	0	134.95	134.95
01 E 300 211 290 000 350			3260611-250145	MS/HS LIBRARY SECONDARY EDUCATION GENERAL/---/REPAIRS AND MAINTENANCE	0	206.90	206.90
01 E 005 020 290 000 350			3260611-250148	DISTRICT OFFICE SUPERINTENDENT'S OFFICE/---/REPAIRS AND MAINTENANCE SVC	0	63.14	63.14
01 E 300 211 290 000 350			3260611-250149	MS/HS OFFICE SECONDARY EDUCATION GENERAL/---/REPAIRS AND MAINTENANCE	0	112.07	112.07
01 E 300 211 290 000 350			3260611-250150	MS/HS SPED ROOM SECONDARY EDUCATION GENERAL/---/REPAIRS AND MAINTENANCE	0	93.62	93.62
01 E 100 203 290 000 350			3260611-250156	BRE OFFICE ELEMENTARY GENERAL ED./---/REPAIRS AND MAINTENANCE SVCS	0	129.94	129.94
18919 JENNA LUEPKE		11/12/2019	1	UNIFORM PER CONTRACT	0	65.01	65.01
02 E 005 770 126 701 401				FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/DRESS PER C		65.01	
18920 RYAN C LUFT		11/12/2019	1	3 ON 3 LEAGUE	0	890.00	890.00
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		890.00	
18921 MARSHALL INDEPENDENT		11/12/2019		SUBSCRIPTION SUBSCRIPTION	0	200.20	200.20
01 E 005 020 000 000 401				SUPERINTENDENT'S OFFICE/---/GENERAL SUPPLIES/---		200.20	
18922 MCEA		11/12/2019	2019-20	DUES	0	546.00	546.00
04 E 500 505 000 321 820				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/DUES &		546.00	
18923 MEDCO SUPPLY COMPANY		11/12/2019	92002044		0	27.68	27.68
01 E 300 292 000 000 899				BOYS/GIRLS ATHLETICS/---/MISCELLANEOUS EXPENSE/---		27.68	
18924 MESPA		11/12/2019	9162		0	375.00	375.00
01 E 100 640 000 316 305				STAFF DEVELOPMENT/STAFF DEVELOPMENT/PROFESSIONAL FEES/-		375.00	
18925 MICHAELSON, CATHY		11/12/2019		WEE READ BOOKS	0	12.86	12.86
01 E 100 203 182 000 430				ELEMENTARY GENERAL ED./---/SUPPLIES/WEE READ PROGRAM		12.86	
18926 MINNESOTA ELEVATOR TOTAL ELEVA		11/12/2019	827639	INSPECTION	0	374.53	374.53
01 E 005 865 000 347 305				LONG TERM FACILITY MAINT./PHYSICAL HAZARD CONTROL/PROFE		374.53	
18927 MINNESOTA HISTORICAL SOCIETY		11/12/2019	22779	JEFFERS	0	378.00	378.00
01 E 005 790 000 313 430				PETROGLYPHS OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		378.00	
18928 Vendor Continued Void		11/12/2019					0.00
18929 MN RIVER VALLEY EDUCATION DIST		11/12/2019	11	BOARD	0	5.56	18,449.07
01 E 005 105 129 310 391				ADMINISTRATIVE SUPPORT/COOPERATIVE/MN SCH DIST - REIMBU		5.56	
01 E 005 105 129 310 391			20-1	COMMUNITY ED	0	125.00	
				ADMINISTRATIVE SUPPORT/COOPERATIVE/MN SCH DIST - REIMBU		125.00	
01 E 005 640 000 316 305			20-19	FLEXIBLE LEARNING YEAR	0	3,435.00	
				STAFF DEVELOPMENT/STAFF DEVELOPMENT/PROFESSIONAL FEES/-		3,435.00	
01 E 005 640 129 316 391			3	PROF. DEV.	0	5,452.36	
				STAFF DEVELOPMENT/STAFF DEVELOPMENT/MN SCH DIST - REIMB		5,452.36	
01 E 005 105 129 310 391			4	mrved	0	2,223.62	
				ADMINISTRATIVE SUPPORT/COOPERATIVE/MN SCH DIST - REIMBU		2,223.62	
01 E 610 211 129 310 370			5	alc main.	0	3,470.18	
				SECONDARY EDUCATION GENERAL/COOPERATIVE/RENTALS AND LEA		3,470.18	
01 E 005 630 129 310 391			6	TECH FIBER LEASE	0	3,737.35	
				TECHNOLOGY INSTRUCTIONAL/COOPERATIVE/MN SCH DIST - REIM		3,737.35	

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18930	MINNESOTA WEST-CANBY	11/12/2019	251179	PSEO- FALL	0	423.32	423.32
01 E 300 200 000 000 394				PSEO/ONLINE/---/PAYMENTS TO OTHER AGENCIES/---		423.32	
18931	MTI DISTRIBUTING INC.	11/12/2019	1238362	BALL JOINT	0	111.55	111.55
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE/---/CUST/REPAIR SUPPLIES/OUT		111.55	
18932	MUSIC STREET	11/12/2019	86839		0	15.00	268.55
01 E 300 258 233 000 350				MUSIC/---/REPAIRS AND MAINTENANCE SVCS/INSTRUMENTAL MUS		15.00	
			86987		0	6.95	
01 E 300 258 233 000 450				MUSIC/---/MATERIALS PURCH FOR RESALE/INSTRUMENTAL MUSIC		6.95	
			SEPT		0	95.40	
01 E 350 258 233 000 430				MUSIC/---/SUPPLIES/INSTRUMENTAL MUSIC		95.40	
			SEPT--		0	33.50	
01 E 350 258 233 000 350				MUSIC/---/REPAIRS AND MAINTENANCE SVCS/INSTRUMENTAL MUS		33.50	
			SEPTEMBER-		0	117.70	
01 E 350 258 233 000 450				MUSIC/---/MATERIALS PURCH FOR RESALE/INSTRUMENTAL MUSIC		117.70	
18933	MVCC	11/12/2019	20-05	19-20 SPECIAL ED SERVICES	0	137,330.21	137,330.21
01 E 005 420 978 740 396				SPECIAL EDUCATIONAL GENERAL/STATE FUNDED SPECIAL ED/DUE		137,330.21	
18934	OLSON SANITATION INC.	11/12/2019	1		0	877.50	877.50
01 E 005 810 000 000 330				OPERATIONS AND MAINTENANCE/---/UTILITY SERVICES/---		877.50	
18935	PAN-O-GOLD BAKING CO.	11/12/2019	1		0	430.37	430.37
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/---		421.50	
02 E 005 770 000 705 490				FOOD SERVICES/BREAKFAST/FOOD/---		8.87	
18936	J.W. PEPPER & SON INC.	11/12/2019	188457927		0	322.15	1,416.73
01 E 350 258 231 000 430				MUSIC/---/SUPPLIES/VOCAL MUSIC		322.15	
			188457927-		0	10.00	
01 E 350 258 231 000 430				MUSIC/---/SUPPLIES/VOCAL MUSIC		10.00	
			190389596		0	541.94	
01 E 300 258 231 000 430				MUSIC/---/SUPPLIES/VOCAL MUSIC		541.94	
			190992642		0	527.79	
01 E 300 258 233 000 430				MUSIC/---/SUPPLIES/INSTRUMENTAL MUSIC		527.79	
			201245792		0	14.85	
01 E 300 258 233 000 430				MUSIC/---/SUPPLIES/INSTRUMENTAL MUSIC		14.85	
18937	PINE TECH COLLEGE	11/12/2019	45230	FALL PSEO	0	942.64	942.64
01 E 300 200 000 000 394				PSEO/ONLINE/---/PAYMENTS TO OTHER AGENCIES/---		942.64	
18938	PLATFORM ATHLETICS	11/12/2019	1	SUBSCRIPTION	0	510.00	510.00
01 E 300 294 211 301 899				BOYS ATHLETICS/STUDENT ACTIVITY '20/MISCELLANEOUS EXPEN		510.00	
18939	PLUMBING & HEATING OF WILLMAR	11/12/2019	27031	DEMO & REPIPE	0	15,927.00	15,927.00
01 E 005 865 000 381 520				DRAINS & VENTS			
				LONG TERM FACILITY MAINT./PLUMBING LTFM/BUILDING CONSTR		15,927.00	
18940	REINHART INST FOODS	11/12/2019	1		0	16,827.28	17,230.84
02 E 005 770 000 701 401				FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/---		1,017.90	
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/---		11,295.12	
02 E 005 770 000 705 490				FOOD SERVICES/BREAKFAST/FOOD/---		3,524.05	
02 E 005 770 104 707 490				FOOD SERVICES/ALA CARTE/OTHER/FOOD/FOOD ORDERED ONLY/CA		990.21	
			2	COMMODITIES -	0	403.56	
				USDA			
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/---		403.56	
18941	RTS	11/12/2019	1		0	134.60	134.60
01 E 005 810 000 000 320				OPERATIONS AND MAINTENANCE/---/COMMUNICATIONAL SERVICES		134.60	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
18942	DAWN RUPP	11/12/2019	1	SHOES & SHIRTS PER CONTRACT	0	65.91	65.91
02 E	005 770 126 701 401			FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/DRESS PER C		65.91	
18943	RUPP,ANDERSON, SQUIRES & WALDS	11/12/2019	2190-0032	LEGAL	0	95.00	95.00
01 E	005 110 116 000 305			ACCOUNTING OFFICE/---/PROFESSIONAL FEES/ATTORNEY FEES		95.00	
18944	SAINT CLOUD STATE UNIVERSITY	11/12/2019	217885-9178	MINDFULNESS COACHING	0	240.00	240.00
01 E	300 640 000 316 366			STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-SCHOOL BUSIN		240.00	
18945	Vendor Continued Void	11/12/2019					0.00
18946	SAWMILL	11/12/2019	1	OM	0	224.55	1,121.76
01 E	005 810 191 000 410			OPERATIONS AND MAINTENANCE/---/CUST/REPAIR SUPPLIES/OUT		224.55	
01 E	300 298 236 000 401			10 MUSICAL - PLYWOOD EXTRACURRICULAR ACTIVITIES/---/GENERAL SUPPLIES/MUSICAL	0	489.12	489.12
01 E	005 810 000 000 410			2 IM OPERATIONS AND MAINTENANCE/---/CUST/REPAIR SUPPLIES/---	0	81.27	81.27
01 E	300 298 236 000 401			3 MUSICAL EXTRACURRICULAR ACTIVITIES/---/GENERAL SUPPLIES/MUSICAL	0	124.50	124.50
01 E	300 301 501 830 433			4 AG CTE- AG EDUCATION/VOCATIONAL PROGRAMS/INDIVIDUAL INST S	0	86.50	86.50
01 E	300 361 000 000 450			5 IND TECH RESALE CTE-INDUSTRIAL TECH./---/MATERIALS PURCH FOR RESALE/---	0	50.99	50.99
01 E	300 361 000 830 433			6 TINY HOUSE CTE-INDUSTRIAL TECH./VOCATIONAL PROGRAMS/INDIVIDUAL INS	0	31.98	31.98
01 E	300 361 000 830 433			7 IT CTE-INDUSTRIAL TECH./VOCATIONAL PROGRAMS/INDIVIDUAL INS	0	34.07	34.07
01 E	005 810 191 000 410			9 CREDIT OPERATIONS AND MAINTENANCE/---/CUST/REPAIR SUPPLIES/OUT	0	-1.22	-1.22
18947	SCHOLASTIC BOOK CLUBS INC.	11/12/2019	T56832228		0	63.06	63.06
01 E	100 216 614 401 430			TITLE I - PART A/TITLE I/SUPPLIES/PARENT INVOLVEMENT		63.06	
18948	CAROLYNN I SCHOMMER	11/12/2019	OCTOBER	10/11 & 10/25	0	160.00	160.00
01 E	300 230 106 000 305			FOREIGN/NATIVE LANGUAGES/---/PROFESSIONAL FEES/DAKOTA L		160.00	
18949	RYAN SCHULTZ	11/12/2019	1	2019 MGBCA CLINIC FEE	0	103.75	103.75
01 E	300 292 000 316 367			BOYS/GIRLS ATHLETICS/STAFF DEVELOPMENT/TRAVEL-PROFESS D		103.75	
18950	SCHULTE, TREVOR	11/12/2019	1	BB BATS	0	577.06	577.06
01 E	300 294 215 000 401			BOYS ATHLETICS/---/GENERAL SUPPLIES/BASEBALL		577.06	
18951	SCHWICKERT'S	11/12/2019	1	HS ROOF REPAIR	0	1,117.40	1,117.40
01 E	005 865 000 383 520			LONG TERM FACILITY MAINT./LTFM ROOFS/BUILDING CONSTRUCT		1,117.40	
18952	SKATETIME SCHOOL PROGRAMS	11/12/2019	10889		0	2,475.00	2,475.00
01 L	230 33			GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		2,475.00	
18953	SPELLZONE	11/12/2019	28037-8897	subscription	0	199.00	199.00
01 E	100 216 000 401 406			TITLE I - PART A/TITLE I/INSTRUCTIONAL TECH. SFTWR/LICN		199.00	
18954	JILL STARK	11/12/2019	1		0	36.88	36.88
04 E	500 582 000 344 490			LEARNING READINESS/LEARNING READINESS/FOOD/---		36.88	
18955	SUBWAY	11/12/2019	1	OCTOVER	0	307.50	307.50
01 L	230 21			GENERAL FUND/DEFERRED REVENUE/CONCESSIONS		307.50	
18956	SUPREME SCHOOL SUPPLY	11/12/2019	107653	PERMIT TO LEAVE BUILDING BOOK	0	80.95	80.95
01 E	300 211 000 000 433			SECONDARY EDUCATION GENERAL/---/INDIVIDUAL INST SUPPLIE		80.95	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
18957	SW/WC SERVICE COOP - MARSHALL	11/12/2019	62318	DELL MONITOR	0	121.50	8,824.84
01 E 300 211 000 000 433				SECONDARY EDUCATION GENERAL/---/INDIVIDUAL INST SUPPLIE		121.50	
			62364	Carruth - Law 504	0	135.00	
01 E 100 640 000 316 366				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-SCHOOL BUSIN		135.00	
			62431	Henderson- career advising	0	20.00	
01 E 005 605 000 313 366				GENERAL INSTRUCTIONAL SUPPORT/ACHIEVEMENT & INTEGRATION		20.00	
			62485	TECH SUPPORT	0	7,369.00	
01 E 005 108 000 000 305				TECHNOLOGY ADMINISTRATIVE/---/PROFESSIONAL FEES/---		736.90	
01 E 005 630 000 000 305				TECHNOLOGY INSTRUCTIONAL/---/PROFESSIONAL FEES/---		6,632.10	
			62658	young artists	0	236.00	
01 E 100 218 000 388 369				GIFTED & TALENTED/TAG (06)/PARTICIPATION FEES/---		236.00	
			62673	dell computer	0	943.34	
01 E 100 050 000 302 555				PRINCIPAL'S OFFICE/CAPITAL OUTLAY/TECHNOLOGY EQUIPMENT/		943.34	
18958	THE WRITE ADVANTAGE	11/12/2019	1385	COMMUNICATIONS	0	1,750.00	1,750.00
				ASSESSMENT 2 OF 2			
01 E 005 010 000 000 305				BOARD OF EDUCATION/---/PROFESSIONAL FEES/---		1,750.00	
18959	THEATRE HOUSE	11/12/2019	1037286	ONE ACT PLAY	0	154.95	154.95
01 E 300 298 237 000 401				EXTRACURRICULAR ACTIVITIES/---/GENERAL SUPPLIES/ONE ACT		154.95	
18960	TJOSVOLD EQUIPMENT INC.	11/12/2019	141493	ford tractor	0	18.00	18.00
01 E 005 810 191 000 350				OPERATIONS AND MAINTENANCE/---/REPAIRS AND MAINTENANCE		18.00	
18961	TOP 20 TRAINING LLC	11/12/2019	4653		0	2,800.00	2,800.00
01 E 350 640 000 316 305				STAFF DEVELOPMENT/STAFF DEVELOPMENT/PROFESSIONAL FEES/-		2,800.00	
18962	MICHELLE VAVRICKA	11/12/2019	3	FOOD FOR SET	0	53.21	53.21
				BUILD			
01 E 300 298 236 301 899				EXTRACURRICULAR ACTIVITIES/STUDENT ACTIVITY '20/MISCELL		53.21	
18963	VIKING COCA-COLA	11/12/2019	877810		0	-13.25	238.00
01 L 230 20				GENERAL FUND/DEFERRED REVENUE/ACTIVITIES/ATHLETIC (COKE		-13.25	
			877810..		0	251.25	
01 L 230 21				GENERAL FUND/DEFERRED REVENUE/CONCESSIONS		251.25	
18964	XCEL ENERGY	11/12/2019	1		0	12.10	20.48
04 E 500 560 000 321 330				RECREATION-SWIM POOL/COMMUNITY EDUCATION/UTILITY SERVIC		12.10	
			2		0	8.38	
04 E 500 560 000 321 330				RECREATION-SWIM POOL/COMMUNITY EDUCATION/UTILITY SERVIC		8.38	
18965	Vendor Continued Void	11/12/2019					0.00
18966	Vendor Continued Void	11/12/2019					0.00
18967	Vendor Continued Void	11/12/2019					0.00
18968	Vendor Continued Void	11/12/2019					0.00
18969	Vendor Continued Void	11/12/2019					0.00
18970	Vendor Continued Void	11/12/2019					0.00
18971	Vendor Continued Void	11/12/2019					0.00
18972	YME SCHOOLS-ADM	11/12/2019	1	INTEREST	0	-0.68	5,725.36
01 R 005 000 000 000 092				DISTRICT WIDE/---/INVESTMENT EARNINGS/---		-0.68	
			14829	ORTONVILLE HS	0	80.00	
01 E 300 292 226 000 369				BOYS/GIRLS ATHLETICS/---/PARTICIPATION FEES/CROSS COUNT		80.00	
			14830	CLARK ANDERSON	0	40.00	
01 E 350 294 211 000 188				BOYS ATHLETICS/---/NON CERT EVENT WORKERS/FOOTBALL		40.00	
			14831	KAREN BAKER	0	285.00	
01 E 300 296 209 000 188				GIRLS ATHLETICS/---/NON CERT EVENT WORKERS/VOLLEYBALL		285.00	
			14832	CHAD FRIESE	0	120.00	
01 E 300 294 211 000 188				BOYS ATHLETICS/---/NON CERT EVENT WORKERS/FOOTBALL		120.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 300 294 211 000 188		14833		DAVE GUERTIN BOYS ATHLETICS/---/NON CERT EVENT WORKERS/FOOTBALL	0	90.00	90.00
01 E 300 294 211 000 188		14834		JOSH GUERTIN BOYS ATHLETICS/---/NON CERT EVENT WORKERS/FOOTBALL	0	90.00	90.00
01 E 350 294 211 000 188		14835		RYAN HAAR BOYS ATHLETICS/---/NON CERT EVENT WORKERS/FOOTBALL	0	40.00	40.00
01 E 350 294 211 000 188		14836		JASELEN JIMINEZ BOYS ATHLETICS/---/NON CERT EVENT WORKERS/FOOTBALL	0	20.00	20.00
01 E 300 294 211 000 188		14837		NIKSON KNAPPER BOYS ATHLETICS/---/NON CERT EVENT WORKERS/FOOTBALL	0	145.00	40.00
01 E 300 296 209 000 188				GIRLS ATHLETICS/---/NON CERT EVENT WORKERS/VOLLEYBALL			105.00
01 E 350 296 209 000 188		14838		TYLER NORDAUNE GIRLS ATHLETICS/---/NON CERT EVENT WORKERS/VOLLEYBALL	0	80.00	80.00
01 E 300 294 211 000 188		14839		SCOTT RASMUSSEN BOYS ATHLETICS/---/NON CERT EVENT WORKERS/FOOTBALL	0	30.00	30.00
01 E 300 294 211 000 188		14841		BECKY SCHMITZ BOYS ATHLETICS/---/NON CERT EVENT WORKERS/FOOTBALL	0	230.00	75.00
01 E 300 296 209 000 188				GIRLS ATHLETICS/---/NON CERT EVENT WORKERS/VOLLEYBALL			155.00
01 E 350 296 209 000 188		14842		JEN SNELLER GIRLS ATHLETICS/---/NON CERT EVENT WORKERS/VOLLEYBALL	0	100.00	100.00
01 E 300 294 211 000 188		14843		SUE TOLLEFSON BOYS ATHLETICS/---/NON CERT EVENT WORKERS/FOOTBALL	0	170.00	50.00
01 E 300 296 209 000 188				GIRLS ATHLETICS/---/NON CERT EVENT WORKERS/VOLLEYBALL			120.00
01 E 300 294 211 000 188		14844		WARREN VELDE BOYS ATHLETICS/---/NON CERT EVENT WORKERS/FOOTBALL	0	90.00	90.00
01 E 005 940 000 000 340		14845		EMC INS. PROPERTY AND OTHER INSURANCE/---/INSURANCE/---	0	80.58	80.58
01 E 300 296 209 000 305		14846		JANE SCHAUMAN GIRLS ATHLETICS/---/PROFESSIONAL FEES/VOLLEYBALL	0	100.00	100.00
01 E 300 296 209 000 305		14847		MEGAN MATTISON GIRLS ATHLETICS/---/PROFESSIONAL FEES/VOLLEYBALL	0	100.00	100.00
01 E 300 294 211 000 305		14848		JEREMY ANDERSON BOYS ATHLETICS/---/PROFESSIONAL FEES/FOOTBALL	0	105.00	105.00
01 E 300 294 211 000 305		14849		KEVIN WHALEN BOYS ATHLETICS/---/PROFESSIONAL FEES/FOOTBALL	0	105.00	105.00
01 E 300 294 211 000 305		14851		BRUCE BELSETH BOYS ATHLETICS/---/PROFESSIONAL FEES/FOOTBALL	0	105.00	105.00
01 E 300 294 211 000 305		14852		JIM MEISSNER BOYS ATHLETICS/---/PROFESSIONAL FEES/FOOTBALL	0	105.00	105.00
04 E 500 590 000 321 329		14853		POSTMASTER OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/POSTAGE AN	0	99.18	99.18
01 E 300 294 211 000 305		14854		BOYS ATHLETICS/---/PROFESSIONAL FEES/FOOTBALL	0	105.00	105.00
01 E 300 298 236 301 899		14855		CASEYS EXTRACURRICULAR ACTIVITIES/STUDENT ACTIVITY '20/MISCELL	0	127.96	127.96
04 R 500 000 000 321 050		14856		BEV SNELLER DISTRICT WIDE/COMMUNITY EDUCATION/FEES FROM PATRONS/---	0	140.00	140.00
		14857		TWYLA SCHILLER	0	170.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 300 294 211 000 188				BOYS ATHLETICS/---/NON CERT EVENT WORKERS/FOOTBALL		50.00	
01 E 300 296 209 000 188				GIRLS ATHLETICS/---/NON CERT EVENT WORKERS/VOLLEYBALL		120.00	
			14858	REGION 3A PLAYOFFS	0	1,278.00	
01 E 300 298 216 000 899				EXTRACURRICULAR ACTIVITIES/---/MISCELLANEOUS EXPENSE/FL		1,278.00	
			14859	DAVE GUERTIN	0	45.00	
04 E 500 505 000 321 305				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		45.00	
			14860	bertram munk (STATE CC)	0	30.00	
01 E 300 292 226 000 339				BOYS/GIRLS ATHLETICS/---/STATE EXPENSES/CROSS COUNTRY		30.00	
			14861	FFA POST OFFICE	0	475.32	
01 E 300 298 501 301 899				EXTRACURRICULAR ACTIVITIES/STUDENT ACTIVITY '20/MISCELL		475.32	
			14862	TIM & AMY RHODE	0	40.00	
01 R 300 292 000 000 050				BOYS/GIRLS ATHLETICS/---/FEES FROM PATRONS/---		40.00	
			14863	SAWYER HANSON	0	45.00	
04 E 500 505 000 321 305				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		45.00	
			14864	WILL STARK	0	135.00	
04 E 500 505 000 321 305				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		135.00	
			14865	KEVIN M HANSEN	0	45.00	
04 E 500 505 000 321 305				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		45.00	
			14866	JEREMY BLACKWELDER	0	90.00	
04 E 500 505 000 321 305				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		90.00	
			14867	BLAKE HELGESON	0	45.00	
04 E 500 505 000 321 305				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		45.00	
			14868	JACOB NEU	0	45.00	
04 E 500 505 000 321 305				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		45.00	
			14869	JACOB HAMILTON	0	45.00	
04 E 500 505 000 321 305				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		45.00	
			14871	GRANITE RUN	0	650.00	
01 E 300 296 209 301 899				GIRLS ATHLETICS/STUDENT ACTIVITY '20/MISCELLANEOUS EXPE		650.00	
			14872	BENNETT KNAPPER	0	20.00	
01 E 300 298 236 000 305				EXTRACURRICULAR ACTIVITIES/---/PROFESSIONAL FEES/MUSICA		20.00	
			7843	VOID (RE-ISSUED FROM #7261-ANGEL FLORES	0	-20.00	
01 E 300 292 000 000 899				BOYS/GIRLS ATHLETICS/---/MISCELLANEOUS EXPENSE/---		-20.00	
			7844	VOID RE-ISSUED FROM #7276 ERIC SOINE	0	-30.00	
01 E 300 292 000 000 899				BOYS/GIRLS ATHLETICS/---/MISCELLANEOUS EXPENSE/---		-30.00	
			7845	VOID RE-ISSUED FROM # 7290 NATE DAHLAGER	0	-140.00	
01 E 300 292 000 000 899				BOYS/GIRLS ATHLETICS/---/MISCELLANEOUS EXPENSE/---		-140.00	
			7846	VOID RE-ISSUED FROM #7626 RORY SHACKELFORD	0	-25.00	
01 E 300 292 000 000 899				BOYS/GIRLS ATHLETICS/---/MISCELLANEOUS EXPENSE/---		-25.00	
18973 YME-FOOD SERVICE		11/12/2019 1		GRANDPARENT PROGRAM	0	35.10	2,638.89

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 100 203 000 000 899				ELEMENTARY GENERAL ED./---/MISCELLANEOUS EXPENSE/---		35.10	
				OCT SNACKS BRE	0 1,039.94		
01 E 100 203 362 000 899				ELEMENTARY GENERAL ED./---/MISCELLANEOUS EXPENSE/HEALTH		1,039.94	
				OCT-- PRESCHOOL SNACKS	0 161.92		
04 E 500 582 000 344 490				LEARNING READINESS/LEARNING READINESS/FOOD/---		161.92	
				OCT--- 2ND CHANCE	0 337.53		
				BREAKFAST			
01 E 350 790 149 000 899				OTHER PUPIL SUPPORT SERVICES/---/MISCELLANEOUS EXPENSE/		337.53	
				SEPT. SCHOOL READINESS	0 1,064.40		
				LUNCHES			
04 E 500 582 000 344 490				LEARNING READINESS/LEARNING READINESS/FOOD/---		1,064.40	
18974 YOUTH FRONTIERS, INC.		11/12/2019	BAL DUE	BALANCE DUE	0	3,715.00	3,715.00
01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		3,715.00	
18975 ZEP MANUFACTURING CO		11/12/2019	9004661613		0	556.33	556.33
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE/---/CUST/REPAIR SUPPLIES/---		556.33	
138 Computer						Check(s) For a Total of	395,216.85

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
138	Computer	Checks For a Total of	395,216.85
Total For 138 Manual, Wire Tran, ACH & Computer Checks			395,216.85
Less	0	Voided Checks For a Total of	0.00
Net Amount			395,216.85

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	4,142.72	39.32	365,850.83	370,032.87
02	FOOD SERVICE	0.00	0.00	21,100.69	21,100.69
04	COMMUNITY SERVICE	0.00	140.00	3,943.29	4,083.29

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT
18817	AMERICAN FAMILY LIFE ASSURANCE	10/24/2019	335.00
18818	AMERITAS LIFE INSURANCE CORP.	10/24/2019	583.32
18819	CENTURY LINK	10/24/2019	880.62
18820	DELTA DENTAL	10/24/2019	5,931.25
18821	FARM & HOME PUBLISHERS, LTD	10/24/2019	57.86
18822	GREAT AMERICAN OPPORTUNITIES	10/24/2019	190.20
18823	GURSTEL LAW FIRM	10/24/2019	467.39
18824	HIRE IMAGE LLC	10/24/2019	13.00
18825	MADISON NATIONAL LIFE	10/24/2019	1,801.98
18826	MINNESOTA ELEVATOR TOTAL ELEVATOR SOLUTIONS	10/24/2019	374.53
18827	MSEA	10/24/2019	923.55
18828	154200 NCPERS GROUP LIFE INS	10/24/2019	48.00
18829	SAM'S CLUB	10/24/2019	168.93
18830	SCHULTE, TREVOR	10/24/2019	400.00
18831	SELECT ACCOUNT	10/24/2019	3,912.50
18832	EDUCATION MINNESOTA YME	10/24/2019	2,766.57
18833	NANCY JOLENE QUILTING	10/24/2019	1,300.00
18834		10/24/2019	1,025.00
	SMSC WATER BOTTLING	10/24/2019	0.00
18835	ZACS SALES AND SERVICES	10/29/2019	4,271.63
18836	LEISURE TIME TOURS	11/05/2019	3,180.00
18837	SCHOLASTIC EQUIPMENT CO	11/05/2019	19,752.00
18838	ACME TOOLS	11/12/2019	322.05
18839	ACME TOOLS	11/12/2019	79.00
18840	ADRENALINE FUNDRAISING	11/12/2019	4,634.40
18841	ADVOCATE TRIBUNE	11/12/2019	19.35
18842	ALMICH'S MARKET	11/12/2019	1,654.17
18845	AMAZON CAPITAL SERVICES	11/12/2019	1,212.78
18846	AMERICAN WELDING AND GAS, INC.	11/12/2019	1,693.74
18847	ANDERSON, CINDY	11/12/2019	52.02
18848	APPLE COMPUTER	11/12/2019	299.00
18849	APPLE COMPUTER	11/12/2019	299.99
18850	AVEX LLC	11/12/2019	420.00
18851	BACKES TECHNOLOGY SERVICES	11/12/2019	501.50
18856	BENNETT & BENNETT INC.	11/12/2019	74,362.11
18857	BENSON LAUNDRY	11/12/2019	81.06
18858	BENSON PUBLIC SCHOOLS ISD #777	11/12/2019	486.84
18859	BILL'S ELECTRIC	11/12/2019	2,737.79
18860	BJERKESET ROBERTA	11/12/2019	92.05
18861	BLUE, CHARLES	11/12/2019	200.00
18862	BORCH'S INC.	11/12/2019	1,251.00
18863	BOUNCE AROUND INFLATABLES LLC	11/12/2019	375.00
18864	BSN SPORTS	11/12/2019	1,700.00
18865	CANON FINANCIAL SERVICES	11/12/2019	682.46
18866	CARL'S BAKERY	11/12/2019	218.30
18867	CENEX CREDIT CARD	11/12/2019	320.35
18868	CENTURY LINK	11/12/2019	880.52
18871	CITIZENS ALLIANCE BANK	11/12/2019	4,338.41
18872	CITY OF GRANITE FALLS	11/12/2019	21,217.08
18873	CITY OF GRANITE FALLS	11/12/2019	4,300.00
18874	CLARKFIELD AREA CHARTER SCHOOL	11/12/2019	40.00
18875	CLOUSE, MARYELLA	11/12/2019	2.49
18876	CONSUMERS COOPERATIVE OIL CO.	11/12/2019	16.67
18877	DEAN FOODS NORTH CENTRAL, INC.	11/12/2019	2,922.26
18878	DEMPCY, KRISHANA	11/12/2019	937.51
18879	DOOM & CUYPERS CONSTRUCTION	11/12/2019	3,539.20

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT
18880	EMC INSURANCE COMPANIES	11/12/2019	11,033.49
18881	FARGO PUBLIC SCHOOL DISTRICT	11/12/2019	369.88
18882	FARM & HOME PUBLISHERS, LTD	11/12/2019	57.00
18883	FARMERS UNION OIL CO.	11/12/2019	6.11
18884	FIREFLY COMPUTERS	11/12/2019	9,000.00
18885	FIRST CHOICE FOOD & BEVERAGE SOLUTIONS	11/12/2019	251.60
18886	FJERMESTAD, CHERI	11/12/2019	54.46
18887	FORD JAMES	11/12/2019	336.76
18888	FORMAL FASHIONS	11/12/2019	277.56
18889	GOPHER SPORT	11/12/2019	81.32
18890	GRANITE FALLS AUTO PARTS	11/12/2019	139.71
18892	GRANITE HARDWARE	11/12/2019	1,066.60
18893	GREAT PLAINS NATURAL GAS CO	11/12/2019	3,085.09
18894	GRUCHOW, BRANDON	11/12/2019	130.00
18895	HANSEN ADVERTISING	11/12/2019	246.64
18896	HDL	11/12/2019	219.02
18897	HEALY AWARDS INC.	11/12/2019	220.45
18898	HILDI INC	11/12/2019	510.00
18899	HILLYARD/HUTCHINSON	11/12/2019	1,359.33
18900	HOLDAHL	11/12/2019	20.26
18901	HM RECEIVABLES CO., LLC	11/12/2019	32.00
18902	HUDL	11/12/2019	450.00
18903	HUDL	11/12/2019	750.00
18904	HUDL	11/12/2019	750.00
18906	INNOVATIVE OFFICE SOLUTIONS LLC	11/12/2019	421.96
18907	INTERSTATE ALL BATTERY CENTER	11/12/2019	19.28
18908	ISCORP	11/12/2019	195.50
18909	TAMARA ISFELD	11/12/2019	133.95
18910	JIM'S CLOTHING & SPORTING GOOD	11/12/2019	280.00
18911	JOHNSON, ALYSSA	11/12/2019	35.90
18912	KIBBLE EQUIPMENT, INC.	11/12/2019	107.38
18913	KILOWATT COMMUNITY CENTER	11/12/2019	250.00
18914	KNAPPER, TIMOTHY	11/12/2019	214.61
18915	LEROHL, JAN	11/12/2019	31.64
18916	LIFETOUCH	11/12/2019	346.88
18918	LOFFLER	11/12/2019	783.38
18919	LUEPKE, JENNA	11/12/2019	65.01
18920	LUFT, RYAN	11/12/2019	890.00
18921	MARSHALL INDEPENDENT	11/12/2019	200.20
18922	MCEA	11/12/2019	546.00
18923	MEDCO SUPPLY COMPANY	11/12/2019	27.68
18924	MESPA	11/12/2019	375.00
18925	MICHAELSON, CATHY	11/12/2019	12.86
18926	MINNESOTA ELEVATOR TOTAL ELEVATOR SOLUTIONS	11/12/2019	374.53
18927	MINNESOTA HISTORICAL SOCIETY	11/12/2019	378.00
18929	MN RIVER VALLEY EDUCATION DIST	11/12/2019	18,449.07
18930	MINNESOTA WEST-CANBY	11/12/2019	423.32
18931	MTI DISTRIBUTING INC.	11/12/2019	111.55
18932	MUSIC STREET	11/12/2019	268.55
18933	MVCC	11/12/2019	137,330.21
18934	OLSON SANITATION INC.	11/12/2019	877.50
18935	PAN-O-GOLD BAKING CO.	11/12/2019	430.37
18936	J.W. PEPPER & SON INC.	11/12/2019	1,416.73
18937	PINE TECH COLLEGE	11/12/2019	942.64
18938	PLATFORM ATHLETICS	11/12/2019	510.00
18939	PLUMBING & HEATING OF WILLMAR	11/12/2019	15,927.00

CHECK		CHECK	
NUMBER	VENDOR	DATE	AMOUNT
18940	REINHART INST FOODS	11/12/2019	17,230.84
18941	RTS	11/12/2019	134.60
18942	RUPP, DAWN	11/12/2019	65.91
18943	RUPP,ANDERSON, SQUIRES & WALDSPURGER, P.A.	11/12/2019	95.00
18944	SAINT CLOUD STATE UNIVERSITY	11/12/2019	240.00
18946	SAWMILL	11/12/2019	1,121.76
18947	SCHOLASTIC BOOK CLUBS INC.	11/12/2019	63.06
18948	SCHOMMER, CAROLYNN	11/12/2019	160.00
18949	SCHULTZ, RYAN	11/12/2019	103.75
18950	SCHULTE, TREVOR	11/12/2019	577.06
18951	SCHWICKERT'S	11/12/2019	1,117.40
18952	SKATETIME SCHOOL PROGRAMS	11/12/2019	2,475.00
18953	SPELLZONE	11/12/2019	199.00
18954	STARK, JILL	11/12/2019	36.88
18955	SUBWAY	11/12/2019	307.50
18956	SUPREME SCHOOL SUPPLY	11/12/2019	80.95
18957	SW/WC SERVICE COOP - MARSHALL	11/12/2019	8,824.84
18958	THE WRITE ADVANTAGE	11/12/2019	1,750.00
18959	THEATRE HOUSE	11/12/2019	154.95
18960	TJOSVOLD EQUIPMENT INC.	11/12/2019	18.00
18961	TOP 20 TRAINING LLC	11/12/2019	2,800.00
18962	VAVRICKA, MICHELLE	11/12/2019	53.21
18963	VIKING COCA-COLA	11/12/2019	238.00
18964	XCEL ENERGY	11/12/2019	20.48
18972	YME SCHOOLS-ADM	11/12/2019	5,725.36
18973	YME-FOOD SERVICE	11/12/2019	2,638.89
18974	YOUTH FRONTIERS, INC.	11/12/2019	3,715.00
18975	ZEP MANUFACTURING CO	11/12/2019	556.33
18976	SCHWICKERT'S	11/12/2019	3,500.00
201900106	FEDERAL TAX WITHHOLDING	10/22/2019	88,567.22
201900107	MN TEACHERS RETIREMENT ASSOC.	10/22/2019	38,129.35
201900108	PUBLIC EMPLOYEES RETIREMENT	10/22/2019	20,832.34
201900109	STATE TAX WITHHOLDING	10/22/2019	13,536.70
201900110	SW/WC SVC. COOP - HEALTH INS.	10/22/2019	44,207.54
201900111	MN REVENUE	10/22/2019	449.38
201900112	VOYA INSTITUTIONAL TRUST	10/22/2019	14,657.83
201900113	SW/WC SVC. COOP - HEALTH INS.	10/21/2019	1,230.00
201900114	SW/WC SVC. COOP - HEALTH INS.	10/21/2019	8,183.50
201900115	SW/WC SVC. COOP - HEALTH INS.	10/21/2019	0.00
201900116	SW/WC SVC. COOP - HEALTH INS.	10/23/2019	3,477.04
		Totals for BNK05	680,371.08
		Totals for checks	680,371.08

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	223,794.37	39.32	400,382.67	624,216.36
02	FOOD SERVICE	8,606.81	0.00	21,100.69	29,707.50
04	COMMUNITY SERVICE	11,636.69	140.00	3,943.29	15,719.98
25	REVOCABLE TRUST (FY10)	0.00	0.00	10,727.24	10,727.24
***	Fund Summary Totals ***	244,037.87	179.32	436,153.89	680,371.08

\*\*\*\*\* End of report \*\*\*\*\*

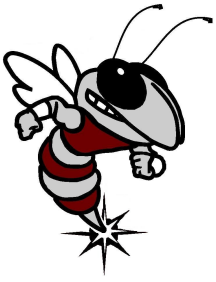


	SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER			JANUARY		
	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR
Kindergarten	39			40			41								
First Grade	40			40			40								
Second Grade	45			45			45								
Third Grade	43			43			43								
Fourth Grade	57			57			58								
Fifth Grade	50			51			51								
	274			276			278			0			0		
Sixth Grade		66			67			67							
Seventh Grade		54			55			54							
Eighth Grade		50			51			51							
Ninth Grade		66			66			66							
Tenth Grade		62			63			63							
Eleventh Grade		55			55			53							
Twelfth Grade		43			44			44							
		396			401			398			0			0	
K-12 TOTAL			670			677			676			0			0

29

	FEBRUARY			MARCH			APRIL			MAY			END OF THE YEAR-19-20		
	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR
Kindergarten															
First Grade															
Second Grade															
Third Grade															
Fourth Grade															
Fifth Grade															
		0			0			0			0			0	
Sixth Grade															
Seventh Grade															
Eighth Grade															
Ninth Grade															
Tenth Grade															
Eleventh Grade															
Twelfth Grade															
		0			0			0			0			0	
K-12 TOTAL			0			0			0			0			0

<b>Enrollment Trends</b>	<b>18-19</b>	<b>17-18</b>	<b>16-17</b>	<b>15-16</b>	<b>14-15</b>	<b>13-14</b>
<b>September</b>	685	732	739	768	810	803
<b>October</b>	689	726	728	765	800	801
<b>November</b>	692	723	725	757	795	796
<b>December</b>	692	717	727	754	794	796
<b>January</b>	688	717	732	748	789	793
<b>February</b>	686	718	729	749	785	795
<b>March</b>	686	707	731	736	784	796
<b>April</b>	680	706	732	728	784	786
<b>May</b>	679	705	725	727	789	790



# YELLOW MEDICINE EAST – ISD 2190

*Serving Clarkfield, Echo, Granite Falls, Hanley Falls, Hazel Run, Upper Sioux Community*

**Rich Schneider, Superintendent**  
450 9<sup>th</sup> Avenue – Granite Falls, MN 56241  
Phone: 320-564-4081 – Fax: 320-564-4781

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## **Superintendent School Board Notes - November 12, 2019**

### **American Education Week:**

Next week is American Education Week. Since the school board plays a big part in the lives of our students by supporting education, we are offering you a token of our appreciation. Thank you for your service to education.

### **Update on eLearning Day Plan:**

The following strategies have been done for our eLearning Day Plan:

- Mailed information to families.
- Staff members have worked on developing their curriculum, materials, and techniques.
- An article appeared in the Advocate Tribune explaining our expectations and goals.
- Packets will be distributed to families by our elementary teachers.

### **Write Advantage:**

Dawn Zimmerman has completed a Communications Assessment of our district (website and social media analysis). This information is attached (Communication Report & YME Comm Report). You are welcome to ask as many questions as you would like. Some items that were noted - we have a very strong Facebook presence, we lack frequent use of our website, we can strengthen our social media platform by adding greater focus on Twitter and/or Instagram, and we should push out more academic-related material.

We are now in the process of developing some Key Messaging (3 items that we want to be known for over the next 5 years). These items may not directly line up with our strategic plan and will be used to help focus our efforts in marketing our school and programs. One of the recommendations calls for the development of a social squad to promote the key messages and focus our communications to better tell our story to our present or potential “customers” (aka branding). If you would like to be part of developing the key messaging, our next meeting is Friday, November 15 at 2:00 in the board room.

### **Food Service Numbers:**

We continue to see a rise in participation numbers in comparison to the previous month and previous school year. But, educational benefits qualification percent does appear to be down again this year by about 2%. We will continue to push to ensure that all families that might qualify complete the application.

### **Tiny House Agreement**

We drafted an agreement with the Granite Falls Economic Development Authority (GFEDA) that outlines the scope of the project and who is responsible for costs. All supplies will be the responsibility of GFEDA which will greatly streamline the process for acquiring and purchasing the supplies. This will also decrease the financial risk for the school district.

### **District Report Card**

We are working on the District Report Card and intend to have it ready for the December School Board meeting where we will review our results compared to our 2018-2019 WBWF plan. We will also this information to the public at a later date and hope to coordinate it with a Parent Advisory Council meeting. We will present it as a State of the District and also highlight our innovative programs. If you have suggestions for Parent Advisory Council members, please let me know. Other attendees are welcome to attend the PAC Meeting and the State of the District.

### **Transportation Proposal**

We have a tentative agreement with Bennett-Bennett for transportation for the next 4 years (2.5%, 1.0%, 1.0% and 2.0%). We will present it to the finance committee after the contract language is updated. It includes reducing the number of routes.



# YELLOW MEDICINE EAST SCHOOL DISTRICT

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## Communication Assessment & Next Step Overview

 the write advantage

Presented By Dawn Zimmerman | Oct. 31, 2019



### SWOT Overview

- Strengths
- Weaknesses
- Opportunities
- Threats



### Tool Assessment

- Website
- Facebook
- Twitter
- Print & Digital Assets



### Next Steps

- Strategic Priorities
- Other Strategies
- Phased Action Plan



# Process & Goals

Improving your communication requires careful thought, creativity and planning.

## Overview

- Analytic and Reflective Processes
- Reviewed of analytics available
- Assessed based on industry benchmarks and district goals
- Identified strengths, opportunities and next step priorities

## Health Snapshot

Intended +  
Planned successes

Unintended +

Unexpected wins

Intended –  
Plans fell short

Unintended –  
Unexpected obstacles or challenges

### INTENDED

+

- ◆ Increase social media presence (more posts, more followers on Facebook)
- ◆ New preschool programming (based on parent needs and requests, all day every day, incorporating K-12 experts – Spanish, art, Dakota language, ag)
- ◆ More career and tech education opportunities (classes at tech college, businesses)
- ◆ 1:1 Chromebook (6-12 grades)
- ◆ Created and executed plan to address financial challenges and came out fiscally stronger
- ◆ Move to one lunchroom allowed elementary remodel for programming
- ◆ Liaisons for diversity, all levels, to serve students and families (almost fluent in short period)
- ◆ Tenured, loyal employees, despite changes and challenges
- ◆ MCA Score Strides in Reading in middle school, Math in elementary (above state average) and science improving (following curriculum changes)

### UNINTENDED

- ◆ Donation to build gymnasium and parking lot
- ◆ Donation to purchased football equipment
- ◆ Community donations to fund elementary library and add benches
- ◆ Legacy Grant (\$1.8 million for community) fund pilot program to fully pay for college for students, built/started Greenhouse
- ◆ Tenured, loyal employees, despite changes and challenges

-

- ◆ Loss due to open enrollment
- ◆ Financial challenges
- ◆ MCA Scores (Math and science in middle school – low and lower than neighboring districts, reading performance in elementary)
- ◆ ACT Scores
- ◆ Cuts sent message of instability (loss of teachers, perceptions about class sizes, changing normal)
- ◆ Larger percentage of Special Education – (ie: 24-25 percent identified), per pupil cost impacts
- ◆ High family challenges, high trauma/substance abuse score
- ◆ High stress among students - 66 percent felt stressed all the time (survey results) family instability, academic/athletic expectations

# SWOT

- **Internal** factors—Attributes of the organization and described as Strengths and Weaknesses.
- **External** factors—Attributes of the environment and described as Opportunities and Threats.



## SWOT Overview

## Key Strengths

- Facebook presence
- Use of text messaging
- Use of parent apps
- Relationship with newspaper
- Active staff and parents

## Key Weaknesses

- Use of Twitter (and Instagram)
- Access to parents without cell phones
- Outreach to outer communities
- Inconsistent communications
- Need to originate content



## Key Opportunities

- Access to technology
- Community support
- Community donations and grants

## Key Threats

- Two charter schools in community
- No local radio station
- State Funding, Special Education





# Tool Assessment

 the  
write advantage

	Recent Performance			Historical Performance			
	September 2019	Change from Sept. 2018	Change from Aug. 2019	Quarter 1 2019	Change from Q1 2018	Past Year Oct. 2018-Sept. 2019	Change from Prior Year
<b>Total Sessions</b>	8,600	57%	0%	27,127	6%	87,034	0%
<b>Users</b>	3,237	27%	-18%	9,461	17%	27,103	8%
<b>Pageviews</b>	16,731	50%	-3%	46,434	3%	156,765	-1%
<b>Average Time</b>	1:27	-22%	4%	1:21	2%	1:22	-2%
<b>Pages Per Session</b>	1.95	-4%	-3%	1.71	3%	1.8	-1%
<b>Bounce Rate</b>	65%	0%	-3%	70%	-1%	69%	-1%

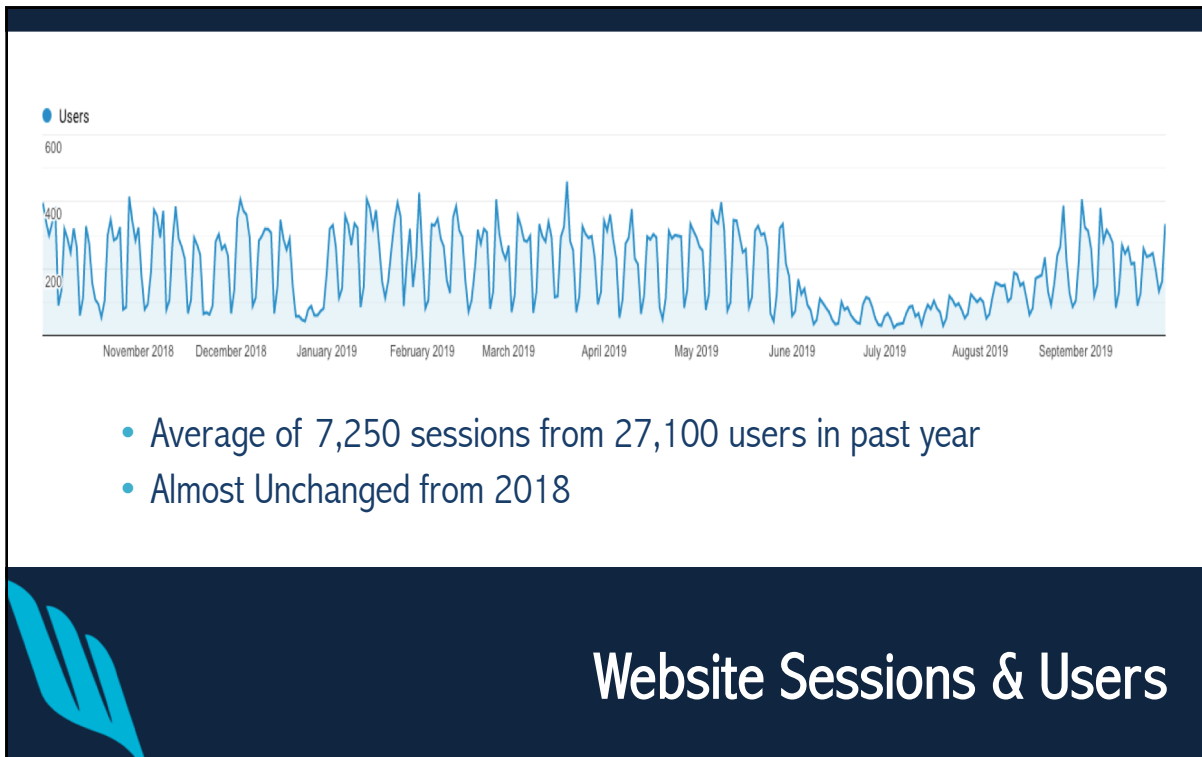
**Session:** Group of interactions one user takes within given time

**Pageview:** View of a page

**Unique pageview:** View generated by same user during same session

**User:** Number of "people" visited (based on unique identifier)

 Website Overview



October 2018-September 2019 (Besides Home)

- |                          |                           |
|--------------------------|---------------------------|
| 1. Lunch Menus           | 6. Contact Us             |
| 2. Staff                 | 7. Board of Education     |
| 3. Calendar              | 8. School Supplies        |
| 4. Daily Class Schedules | 9. Graduation Information |
| 5. Careers               | 10. Superintendent        |



## Website Top Pages

	Recent Performance September 2019	Change		Historical Performance Sept. 2018-Sept 2019	Minimum Benchmark
		Prior Month August '19	Prior Year Sept. '18		
Page Likes	1,886	2%	16%	1,886	1,000
Weekly Reach Peak	9,699	15%	32%	13,272	9,430*
Weekly Engaged Peak	2,093	6%	-18%	2,556	943**

\* Calculated as equivalent to at least five times followership    \*\*Calculated as equivalent to number representing half of followership

Page likes increase 2% from prior month and 16% from prior year



## Facebook Snapshot

### Users seek you out...

### Gradual, steady climb in page likes in past 3 months

## Facebook Fans & Followership

12-Month Peaks			
	WEEKLY REACH	WEEKLY ENGAGED	TOTAL FOLLOWERS
August '18	6,046	1,791	1,602
September '18	7,341	<b>2,556</b>	1,619
October '18	8,220	2,060	1,635
November '18	9,414	2,077	1,647
December '18	7,890	1,716	1,659
January '19	<b>13,272</b>	1,993	1,702
February '19	10,428	1,938	1,744
March '19	9,118	1,652	1,776
April '19	9,981	1,641	1,800
May '19	9,224	2,158	1,824
June '19	8,954	1,723	1,836
July '19	6,924	1,744	1,841
August '19	8,402	1,969	1,858
September '19	9,699	2,093	<b>1,886</b>

### Reach: 13,272

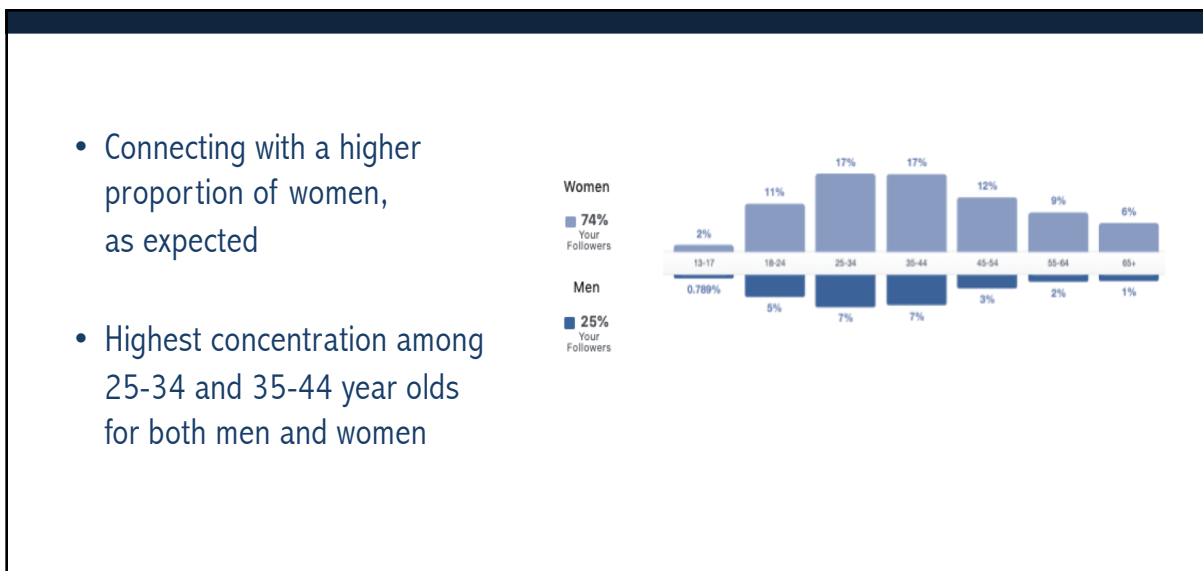
- Exceeds benchmark by 7,000
- Dipped to 6,046, above benchmark

### Engagement: 2,556

- 1.5 times the number of page likes
- Consistent month to month
- Dipped to 1,641, above benchmark

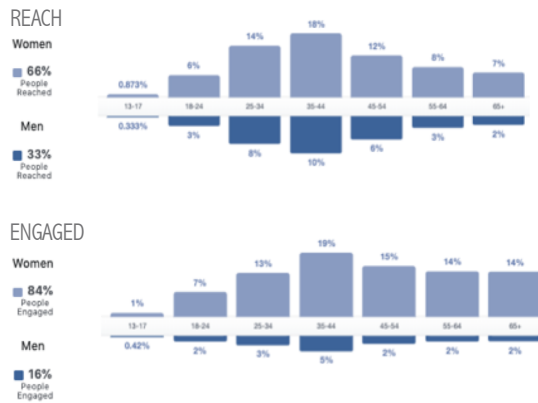


## Top Type of Post



## Who Are Your Fans?

- Reaching a higher percentage of women than men, as expected
- Gender gap significantly widens with engagement
- Reaching and engaging more women ages 35-44



## Who Are You Reaching & Engaging?

### Twitter Snapshot

- 423 followers, short benchmarks
- Peak of 12,800 impressions
- Consistently high performance for start of 2018-19 school year
- Recent drops due to lack of activity

	Impressions
September '18	8,503
October '18	11,600
November '18	8,096
December '18	6,692
January '19	8,627
February '19	12,800
March '19	5,086
April '19	4,599
May '19	3,893
June '19	1,591
July '19	1,929
August '19	3,882
September '19	1,604



Total Impressions: 1,604

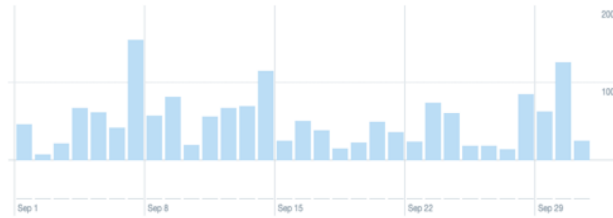
↓ 59% from prior month

↓ 81% from prior year

Maintaining profile visits

111 in September

159 in August



## Current Twitter Performance

**Top Tweet** earned 1,148 impressions

The Sting BBB with the big win at home!  
[#TheHIVE pic.twitter.com/xnnG03Oeb2](https://pic.twitter.com/xnnG03Oeb2)



🔗 3 ❤️ 16

**Top media Tweet** earned 559 impressions


We want to send our continued appreciation to all of our bus drivers from Bennett and Bennett for keeping our kids safe.  
[#TheHIVE pic.twitter.com/r4Wdw911nf](https://pic.twitter.com/r4Wdw911nf)



🔗 3 ❤️ 11



## Top Tweets



**59%**  
of followers  
are female.

**Not the Whole Story...**

59 percent of accounts organic users, those you reach, are male.




**Key Positives**

- Facebook Reach
- Facebook Engagement
- Twitter Interest

**Key Improvement Areas**

- Website Traffic
- Twitter Activity
- Community Newsletter

**Core Tool Assessment**



## Next Steps: Strategic Priorities

- **Key Messaging:** 3 clear and concise key messages on the district's value proposition.
- **Social Squad:** Cross-functional team meeting and posting on district's social media.
- **Website News:** Organize all news on landing page, showcase key stories throughout.
- **Twitter Action Plan:** Create a consistent Twitter presence with 20-30 tweets a month.
- **Facebook Advertising:** Boost posts with successes and execute why YME ad campaign.



## Next Steps: Other Strategies

- **Website Organization:** Streamline structure and establish key uses and best practices.
- **Staff Spotlight:** Initiate weekly series on social media and share in other communications.
- **Why Stories:** Develop monthly why YME stories for publication in newspaper and website.
- **Trackable Parent Newsletter:** Use trackable template to share news and successes with parents.
- **Electronic Community Newsletter:** Trackable and focused on news, impact and engagement.



- |                        |                                   |
|------------------------|-----------------------------------|
| • Key Messaging        | • Website Organization            |
| • Social Squad         | • Staff Spotlight                 |
| • Website News         | • Why Stories                     |
| • Twitter Action Plan  | • Trackable Parent Newsletter     |
| • Facebook Advertising | • Electronic Community Newsletter |

## Prioritizing Next Steps



Dawn Zimmerman  
COMMUNICATIONS STRATEGIST

.....

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TheWriteAdvantage.com





YELLOW MEDICINE EAST PUBLIC SCHOOLS

# Communications Assessment Report

Fall 2019

## WINDOM PUBLIC SCHOOLS SWOT Analysis

### BACKGROUND

Improving your communication requires careful thought, creativity and planning. It includes both analytical and reflective processes that evaluate the past and consider new possibilities for the future.

The Write Advantage Inc. completed market research, a communication audit and an organization assessment of Yellow Medicine East Public Schools to gain the information and insight needed to construct a quick-start strategy focused on achieving goals outlined by the organization.

A SWOT Analysis is a structure planning method used to evaluate the strengths, weaknesses, opportunities and threats. The analysis reveals both internal and external factors that help or prevent the organization from achieving its objectives.

- ◆ **Internal** factors include attributes of the organization and are described as Strengths and Weaknesses.
- ◆ **External** factors include attributes of the environment and are described as Opportunities and Threats.

The SWOT Analysis for Yellow Medicine East Schools, conducted by The Write Advantage, reflects the market research, group and individual meetings with staff members and a performance review and evaluation of the organization’s core tools. This includes a review of the analytics available.

A report of the key findings can be found on the following pages. While the SWOT analysis is intended to be focused on marketing and communications, it also includes indirect elements that impact the effectiveness of those efforts.



## Health Snapshot (2018-19)

During a strategic planning session in Summer 2019, Yellow Medicine East Public Schools’ team of administrators shared the following snapshot of successes and challenges experienced over the previous 12 months. This snapshot provides a high-level view of some of the district’s:

- ◆ Planned successes (Intended +)
- ◆ Unexpected wins (Unintended +)
- ◆ Plans fell short or didn’t work out as planned (Intended -)
- ◆ Unexpected obstacles or challenges (Unintended -)

	INTENDED	UNINTENDED
+	<ul style="list-style-type: none"> <li>◆ Increase social media presence (more posts, more followers on Facebook)</li> <li>◆ New preschool programming (based on parent needs and requests, all day every day, incorporating K-12 experts – Spanish, art, Dakota language, ag)</li> <li>◆ Expanded career and tech education opportunities (9-16 classes at tech college or businesses)</li> <li>◆ 1:1 Chromebook (6-12 grades)</li> <li>◆ Created and executed plan to address financial challenges and came out fiscally stronger</li> <li>◆ Move to one lunchroom allowed elementary remodel for programming</li> <li>◆ Liaisons for diversity – all levels – to serve students and their families (no speaking to almost fluent in short period)</li> <li>◆ Tenured, loyal employees, despite changes and challenges</li> <li>◆ MCA Score Strides in Reading in middle school, Math in elementary (above state average) and science improving (following curriculum changes)</li> </ul>	<ul style="list-style-type: none"> <li>◆ Donation to build gymnasium and parking lot</li> <li>◆ Donation to purchased football equipment</li> <li>◆ Community donations to fund elementary library and add benches</li> <li>◆ Legacy Grant (\$1.8 million for community) fund pilot program to fully pay for college for students, built/started Greenhouse</li> <li>◆ Tenured, loyal employees, despite changes and challenges</li> </ul>
-	<ul style="list-style-type: none"> <li>◆ Loss due to open enrollment</li> <li>◆ Financial challenges</li> <li>◆ MCA Scores (Math and science in middle school – low and lower than neighboring districts, reading performance in elementary)</li> <li>◆ ACT Scores</li> </ul>	<ul style="list-style-type: none"> <li>◆ Cuts sent message of instability (loss of teachers, perceptions about class sizes, changing their normal)</li> <li>◆ Special Education – larger percentage (ie: 24-25 percent identified), per pupil cost impacts</li> <li>◆ High family challenges, high trauma/substance abuse/ score</li> <li>◆ High stress among students - 66 percent felt stressed all the time (survey results) family instability, academic/athletic expectations</li> </ul>

## SWOT Analysis Overview

STRENGTHS	WEAKNESSES
<ul style="list-style-type: none"> <li>◆ Facebook presence</li> <li>◆ Progressive staff in communication uses</li> <li>◆ Staff active in civic organizations, churches and community</li> <li>◆ Making parents feel welcome (at elementary), high/personal touch, seek parents to engage in committees, purposeful training (trauma training)</li> <li>◆ More Parent Involvement Activities at Elementary (two new ideas per grade to invite in, some double digits)</li> <li>◆ PBIS (ongoing training)</li> <li>◆ Student-led conferences (increased to 80 percent participation for 6-12 grades)</li> <li>◆ Recognition for students (awards, invite parents)</li> <li>◆ Text messaging</li> <li>◆ Quarterly column for newspaper (by superintendent)</li> <li>◆ New Parent Advisory Committee</li> <li>◆ Liaisons</li> <li>◆ Parents Apps (at elementary – Seesaw, Remind, Class Dojo)</li> <li>◆ Newspaper relationship</li> <li>◆ Staff trained/expertise (literacy coaching, Dyslexia screening and expertise to diagnose)</li> <li>◆ Small staff, small school environment allows leverage one another expertise to help students</li> <li>◆ New gym being built</li> </ul>	<ul style="list-style-type: none"> <li>◆ Don't utilize Twitter and Instagram enough</li> <li>◆ Access - Parents without cell phone (not consistent or minutes) or email – cannot connect with them (difficult to reach, have done visits)</li> <li>◆ Outreach communities feel less connected (impacts enrollment)</li> <li>◆ Struggle managing all the platforms consistently</li> <li>◆ Inconsistency of newspaper reporting (voice to text article of recording, lack playoff coverage/need to write own articles)</li> <li>◆ Need to originate content – more time consuming</li> <li>◆ No one staff person responsible for communications – spread out</li> <li>◆ Budget cuts due to enrollment and right-sizing</li> <li>◆ Aging facilities</li> </ul>
OPPORTUNITIES	THREATS
<ul style="list-style-type: none"> <li>◆ Access to technology</li> <li>◆ Strong community support</li> <li>◆ Community donations (large)</li> <li>◆ Yellow Trailstone Grant - media production to create and storyboard (with Pioneer TV facility)</li> <li>◆ Community Grants</li> <li>◆ Teachers ability to teach different subjects</li> </ul>	<ul style="list-style-type: none"> <li>◆ Two charter schools in community</li> <li>◆ Shift in communication expectations</li> <li>◆ No local radio station</li> <li>◆ Diversity of student body</li> <li>◆ State funding</li> <li>◆ Special Education Funding (Cross-Subsidy)</li> <li>◆ MDE mandates</li> <li>◆ Teacher shortages</li> <li>◆ Paraprofessional, food service, other non-licensed worker shortages</li> </ul>

TOOL ASSESSMENT  
Website

Performance Snapshot

	Recent Performance			Historical Performance			
	September 2019	Change from Sept. 2018	Change from Aug. 2019	Quarter 1 2019	Change from Q1 2018	Past Year Oct.2018-Sept. 2019	Change from Prior Year
Total Sessions	8,600	57%	0%	27,127	6%	87,034	0%
Users	3,237	27%	-18%	9,461	17%	27,103	8%
Pageviews	16,731	50%	-3%	46,434	3%	156,765	-1%
Average Time	1:27	-22%	4%	1:21	2%	1:22	-2%
Pages Per Session	1.95	-4%	-3%	1.71	3%	1.8	-1%
Bounce Rate	65%	0%	-3%	70%	-1%	69%	-1%

Recent Performance

September 2019

◆ Sessions

The number of sessions in September were nearly same as the previous month, but jumped 57 percent from the same month the prior year. The overall trend for the first quarter is positive, with more overall sessions in the first three months of 2019 compared to the same period a year ago.

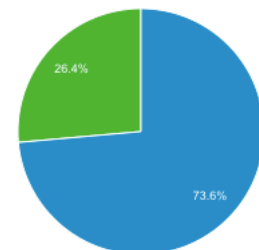
◆ Pageviews

The number of pageviews dropped 3 percent in September from previous month while increasing 50 percent from the same month in 2018.

◆ Users

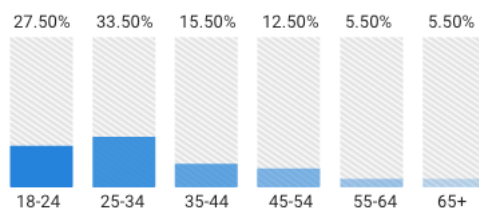
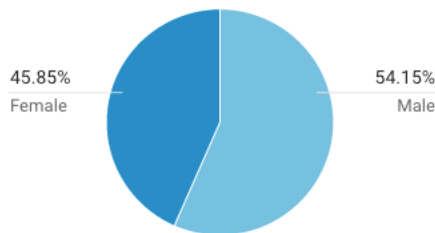
The number of users decreased 18 percent in September from the previous month, but increased 27 percent from the same month a year ago. The majority of the visitors (74 percent) are considered new to the site. This is likely due to the increase in 1:1 devices at the school. The site has had 3,237 active users in the past month, with over 1,000 active over seven days.

■ New Visitor ■ Returning Visitor



◆ Users by Demographic

The majority of the website’s users are male, representing 54 percent compared to 46 percent female, as shown in the pie chart below. The majority of users are between 25-34 years old with the next highest group being ages 18-24, as illustrated by the graph below.



## TOOL ASSESSMENT

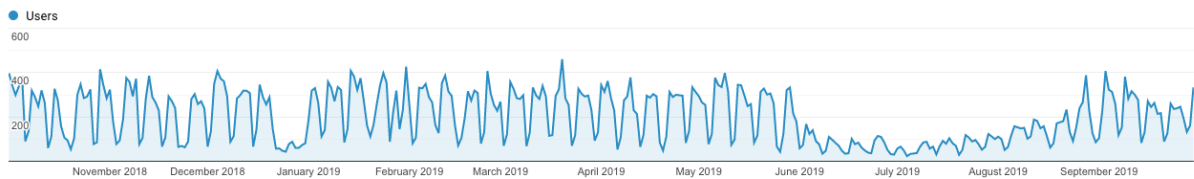
### Website

#### Historical Performance

October 2018-September 2019

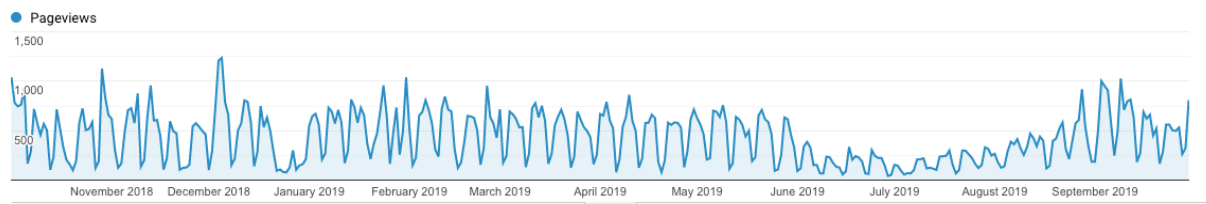
##### ◆ Sessions & Users

The YME website had an average of 7,253 sessions a month in the past 12 months ending in September 2019. The total number of sessions is nearly the same as the same period the prior year. The sessions came from 27,103 users in the past year. Users increased 8 percent for the 12-month period. The number of users in September fell 18 percent from the same month in 2018.



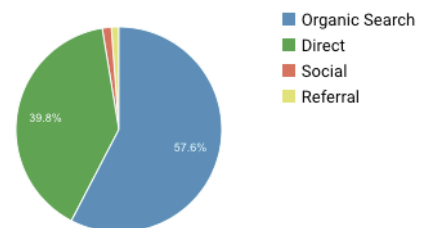
##### ◆ Pageviews

The pageviews have been consistent in the most recent months, with historic spike in December and an unexpected uptick at the start of school in September, as shown by the chart below. The YME website had a total of nearly 157,000 page views in the past 12 months, down 1 percent from the previous 12 months.



##### ◆ Sources

Organic search represents the largest drive to the website, accounting for 58 percent of total traffic in the 12 months. That is followed by users going directly to the YME website, representing 40 percent of the site's total traffic, as shown in the pie chart to the right.



Despite the district's strong Facebook presence, social media accounted for a small percentage of the traffic. This is due to a lack of linking to the website to learn more.

##### ◆ Top Pages

Besides the home pages, the following pages received the most page views in the past year, ending in September 2019:

- |                          |                           |
|--------------------------|---------------------------|
| 1. Lunch Menus           | 6. Contact Us             |
| 2. Staff                 | 7. Board of Education     |
| 3. Calendar              | 8. School Supplies        |
| 4. Daily Class Schedules | 9. Graduation Information |
| 5. Careers               | 10. Superintendent        |

TOOL ASSESSMENT

Facebook

Performance Snapshot

	Recent Performance September 2019	Change		Historical Performance Sept. 2018-Sept 2019	Minimum Benchmark
		Prior Month August '19	Prior Year Sept. '18		
Page Likes	1,886	2%	16%	1,886	1,000
Weekly Reach Peak	9,699	15%	32%	13,272	9,430*
Weekly Engaged Peak	2,093	6%	-18%	2,556	943**

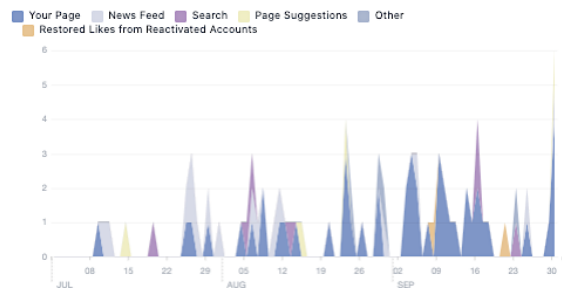
\* Calculated as equivalent to at least five times followership \*\*Calculated as equivalent to number representing half of followership

Recent Performance

September 2019

◆ Page Likes: 1,886

Increased 2 percent from 1,858 the prior month and increased 16 percent from 1,619 the same period a year ago. The first chart shows the growth in page likes in the past three months. The second chart illustrates where your new followers came from in that period.



◆ Weekly Reach Peak: 9,699

Increased 15 percent from 8,402 the prior month and rose 32 percent from 7,341 the same period a year ago.

◆ Weekly Engagement Peak: 2,093

Increased 6 percent from 1,969 the prior month and fell 18 percent from 2,556 the same period a year ago. The chart below shows the types of engagements over the past three months, with likes, loves and reactions accounting for most of the engagement.

◆ Top Post Types: Photos

Posts with photos consistently perform better on the page, based on average peak and engagement, followed by videos. Posts with photos reached about twice as many people than those without and yield 10 times the engagement, as shown in the chart below.

Type	Average Reach	Average Engagement
Photo	1,774	382 105
Video	1,393	178 49
Status	905	55 11
Link	767	30 4

## TOOL ASSESSMENT

### Facebook

#### Historical Performance

October 2018-September 2019

◆ **Fan Growth**

The YME District Facebook Page has seen the greatest increase in its fan growth over the past year in the first quarter of 2019, as shown by the chart below. The page likes have steadily increased each month over the past year, but at a slower rate than expected.



◆ **Reach**

In the past 12 months, YME reached a peak of 13,272 users in a week (February 2019) on the Facebook page, exceeding the industry benchmark of about 7,000, based on the page’s followership. Overall, the number of people reach has varied month to month over the past year, but only dipped to 6,046 (August 2018).

◆ **Engaged Users**

In the past 12 months, YME successfully engaged a peak of 2,556 users in a week (January 2019) on the Facebook page, significantly exceeding the number of page likes of 1,702 at the time. Overall, the number of engaged users has been consistent month to month, only dipping to 1,641 (April 2019).

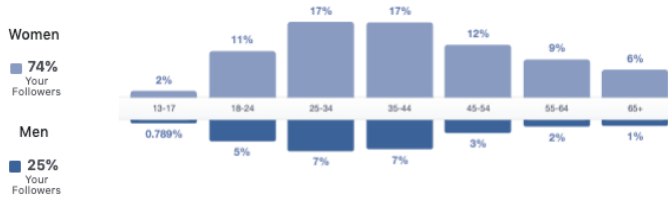
#### 12-Month Peaks

	WEEKLY REACH	WEEKLY ENGAGED	TOTAL PAGE LIKES
August '18	6,046	1,791	1,602
September '18	7,341	<b>2,556</b>	1,619
October '18	8,220	2,060	1,635
November '18	9,414	2,077	1,647
December '18	7,890	1,716	1,659
January '19	<b>13,272</b>	1,993	1,702
February '19	10,428	1,938	1,744
March '19	9,118	1,652	1,776
April '19	9,981	1,641	1,800
May '19	9,224	2,158	1,824
June '19	8,954	1,723	1,836
July '19	6,924	1,744	1,841
August '19	8,402	1,969	1,858
September '19	9,699	2,093	<b>1,886</b>

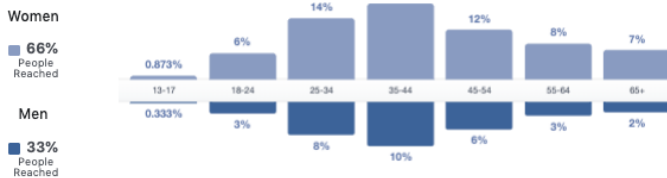
## TOOL ASSESSMENT

### Facebook

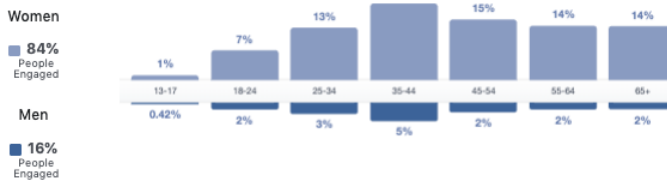
#### Who's Following You on Facebook?



#### Who are You Reaching on Facebook?



#### Who's Engaging with You on Facebook?



#### When are Your Followers on Facebook?

The highest number of the page's fans are online between 8 pm and 9 pm each day. About 1,600 fans are online consistently each day.

TIMES



TOOL ASSESSMENT

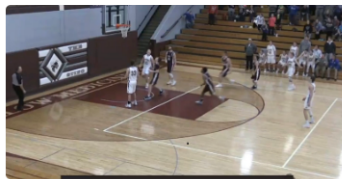
Twitter

Performance Snapshot

	Impressions
September '18	8,503
October '18	11,600
November '18	8,096
December '18	6,692
January '19	8,627
February '19	12,800
March '19	5,086
April '19	4,599
May '19	3,893
June '19	1,591
July '19	1,929
August '19	3,882
September '19	1,604

**Top Tweet** earned 1,148 impressions

The Sting BBB with the big win at home!  
[#TheHIVE](https://pic.twitter.com/xnnG03Oeb2) pic.twitter.com/xnnG03Oeb2



🔗 3 ❤️ 16

**Top media Tweet** earned 559 impressions

We want to send our continued appreciation to all of our bus drivers from Bennett and Bennett for keeping our kids safe.

[#TheHIVE](https://pic.twitter.com/r4Wdw911nf) pic.twitter.com/r4Wdw911nf



🔗 3 ❤️ 11

Recent Performance

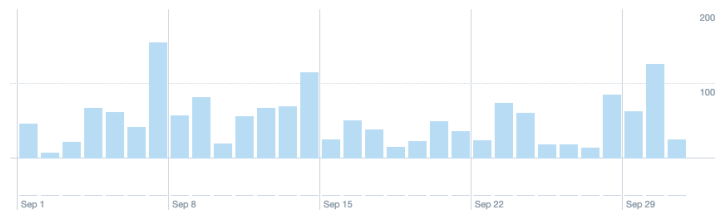
September 2019

◆ **Followers:** 423

◆ **Impressions:** 1,604  
 Decreased 59 percent from 3,900 the prior month and fell 81 percent 8,500 the same month a year ago.

◆ **Engagement Rate:** 0.2%  
 Decreased 67 percent from 0.6 the prior month and fell 92 percent from 2.6 the same period a year ago.

◆ **User Demographic**  
 The majority of the district's Twitter followers are female, representing 59 percent compared to 41 percent male. However, 59 percent of the account's organic Twitter users (those you reach) are male. About 76 percent of the account's followers live in Minnesota.



Historic Performance

October 2018-September 2019

◆ **Follower Peak:** 423  
 The account has seen minimal follower growth over the past year and falls below the minimum benchmark of 500 and the target benchmark of 1,000.

◆ **Impressions Peak:** 12,800  
 The account achieved consistently high impression peaks in the first part of the 2018-19 school year with the highest peak of 12,800 in February, followed by 11,600 in October 2018 before dropping off significantly in recent months due to a lack of account activity. The account continued to receive a significant number of profile visits, despite a recent decline in activity. They peaked at 290 following the impression peak in February and then 259 in April. There were 157 profile visits in August and 111 in September.

## COMMUNICATIONS STRATEGY

### Next Step Priorities

#### Key Messaging

Develop a core sentence and three key messages that communicate the organization's value and can be consistently and easily shared by all involved in Yellow Medicine East Public Schools. These messages should be relevant, relational and repeatable. Train staff on these messages and continue to reinforce with specific examples.

#### Website News

Organize all news posts on a news landing page on the website, categorized by school and key topic, and showcased on a variety of key website pages, including the home pages for the district and each school. Elevate key features, including the story and photographs.

#### Website Organization

Streamline the site organization. Establish key uses and best practices for the school pages. Integrate Little Stinger's site into the district design template. Elevate key messages as well as why YME and success stories on site's home page and other core pages.

#### Social Squad

Initiate a social squad, comprised of staff representing Community Education, elementary, middle school, high school and activities, to post content on the district's Facebook and Twitter accounts. Identify an administrator to lead this group. Host monthly meetings initially to provide training, review metrics and identify next steps. Further leverage hashtags beyond #TheHIVE.

#### Social Presence

Create a consistent Twitter presence with multiple tweets each month. Increase number of posts that show an eye into the classroom and learning at all levels each week on both Facebook and Twitter. Post multiple photos (5+) more frequently on Facebook. Continue to leverage micro videos to tell the story. Identify key opportunities throughout the use to use Facebook Live and seek to increase growth followership on Twitter and Facebook each month.

#### Staff Spotlight

Execute weekly staff spotlight series that highlights a staff, role, personal interests and why they love YME. Post on website and push out on social media accounts (Facebook and Twitter). Include an image with each post. Keep social posts short and succinct with link to learn more on the website. Use as an opportunity to celebrate staff and showcase the quality of the team at YME.

#### Facebook Advertising

Use Facebook boost feature (paid) to elevate key success stories. Leverage Facebook ad tool to promote key programs, event and services, particularly within Community Education and ECFE/Preschool. Launch a Why YME ad campaign to attract key grade levels during target enrollment period with online calls to action to take tours and begin enrollment. Initiate a page likes campaign to attract more followers in key communities.

#### Why Stories

Develop monthly why YME stories for publication in the local newspaper. Each article should focus on validating the district's key messages and elevating its successes and outcomes. These stories can also be linked on the district website and shared via social media.

#### Monthly Parent Newsletter

Develop template to send as district or at primary and secondary levels to give parents a look at key news, successes and what's coming. Each update should include catchy headlines, 1-2 sentences of text and a link to learn more on the YME website. Track opens and clicks. Evaluate percentage of parents without digital access.

#### Electronic Community Newsletter

Send a trackable electronic newsletter focused on news, impact and engagement opportunities (monthly or quarterly). Develop a clean and concise design template with catchy headlines, 1-2 sentences of text and clear calls to action, including links to learn more on the YME website. Allow community members to subscribe from website.



**Bert Raney Elementary School**  
**555 7<sup>th</sup> Avenue**  
**Granite Falls, MN 56241**

Mrs. L. Hansen, Elementary Principal  
320-564-4081, x114  
lhansen@isd2190.org

## **BRE Board Report November 2019**

- 1. P/T Conferences**
  - a. November 14 & November 21**
- 2. American Education Week**
- 3. Veteran's Day**
- 4. eLearning at BRE**
  - a. Packet**
  - b. Website**
- 5. Math Standards**
  - a. Review**
  - b. BRE Work**
- 6. PBIS training**
  - a. Overview**
  - b. What is the Sting Pride team working on?**

**BRE is in need of: boys' gloves, all sizes.**

**BRE always welcomes: MN Twins shirts, Sting shirts, Coke rewards, Box Tops, and donations towards our Healthy Snack program.**

## Minnesota K-12 Academic Standards in Mathematics

Strand	Standard	No.	Benchmark
K	Number & Operation	Understand the relationship between quantities and whole numbers up to 31.	K.1.1.1 Recognize that a number can be used to represent how many objects are in a set or to represent the position of an object in a sequence. <i>For example:</i> Count students standing in a circle and count the same students after they take their seats. Recognize that this rearrangement does not change the total number, but may change the order in which students are counted.
			K.1.1.2 Read, write, and represent whole numbers from 0 to at least 31. Representations may include numerals, pictures, real objects and picture graphs, spoken words, and manipulatives such as connecting cubes. <i>For example:</i> Represent the number of students taking hot lunch with tally marks.
			K.1.1.3 Count, with and without objects, forward and backward to at least 20.
			K.1.1.4 Find a number that is 1 more or 1 less than a given number.
			K.1.1.5 Compare and order whole numbers, with and without objects, from 0 to 20. <i>For example:</i> Put the number cards 7, 3, 19 and 12 in numerical order.
	Algebra	Use objects and pictures to represent situations involving combining and separating.	K.1.2.1 Use objects and draw pictures to find the sums and differences of numbers between 0 and 10.
			K.1.2.2 Compose and decompose numbers up to 10 with objects and pictures. <i>For example:</i> A group of 7 objects can be decomposed as 5 and 2 objects, or 2 and 3 and 2, or 6 and 1.
	Geometry & Measurement	Recognize, create, complete, and extend patterns.	K.2.1.1 Identify, create, complete, and extend simple patterns using shape, color, size, number, sounds and movements. Patterns may be repeating, growing or shrinking such as ABB, ABB, ABB or ●, ●●, ●●●.
			K.3.1.1 Recognize basic two- and three-dimensional shapes such as squares, circles, triangles, rectangles, trapezoids, hexagons, cubes, cones, cylinders and spheres.
			K.3.1.2 Sort objects using characteristics such as shape, size, color and thickness.
Geometry & Measurement	Recognize and sort basic two- and three-dimensional shapes; use them to model real-world objects.	K.3.1.3 Use basic shapes and spatial reasoning to model objects in the real-world. <i>For example:</i> A cylinder can be used to model a can of soup. <i>Another example:</i> Find as many rectangles as you can in your classroom. Record the rectangles you found by making drawings.	

## Minnesota K-12 Academic Standards in Mathematics


Strand	Standard	No.	Benchmark
K	Geometry & Measurement	Compare and order objects according to location and measurable attributes.	K.3.2.1 Use words to compare objects according to length, size, weight and position. <i>For example:</i> Use same, lighter, longer, above, between and next to. <i>Another example:</i> Identify objects that are near your desk and objects that are in front of it. Explain why there may be some objects in both groups.
			K.3.2.2 Order 2 or 3 objects using measurable attributes, such as length and weight.
1	Number & Operation	Count, compare and represent whole numbers up to 120, with an emphasis on groups of tens and ones.	1.1.1.1 Use place value to describe whole numbers between 10 and 100 in terms of tens and ones. <i>For example:</i> Recognize the numbers 21 to 29 as 2 tens and a particular number of ones.
			1.1.1.2 Read, write and represent whole numbers up to 120. Representations may include numerals, addition and subtraction, pictures, tally marks, number lines and manipulatives, such as bundles of sticks and base 10 blocks.
			1.1.1.3 Count, with and without objects, forward and backward from any given number up to 120.
			1.1.1.4 Find a number that is 10 more or 10 less than a given number. <i>For example:</i> Using a hundred grid, find the number that is 10 more than 27.
			1.1.1.5 Compare and order whole numbers up to 120.
			1.1.1.6 Use words to describe the relative size of numbers. <i>For example:</i> Use the words equal to, not equal to, more than, less than, fewer than, is about, and is nearly to describe numbers.
			1.1.1.7 Use counting and comparison skills to create and analyze bar graphs and tally charts. <i>For example:</i> Make a bar graph of students' birthday months and count to compare the number in each month.
	Number & Operation	Use a variety of models and strategies to solve addition and subtraction problems in real-world and mathematical contexts.	1.1.2.1 Use words, pictures, objects, length-based models (connecting cubes), numerals and number lines to model and solve addition and subtraction problems in part-part-total, adding to, taking away from and comparing situations.
			1.1.2.2 Compose and decompose numbers up to 12 with an emphasis on making ten. <i>For example:</i> Given 3 blocks, 7 more blocks are needed to make 10.
			1.1.2.3 Recognize the relationship between counting and addition and subtraction. Skip count by 2s, 5s, and 10s.
Algebra	Recognize and create patterns; use rules to describe patterns.	1.2.1.1 Create simple patterns using objects, pictures, numbers and rules. Identify possible rules to complete or extend patterns. Patterns may be repeating, growing or shrinking. Calculators can be used to create and explore patterns. <i>For example:</i> Describe rules that can be used to extend the pattern 2, 4, 6, 8, □, □, □ and complete the pattern 33, 43, □, 63, □, 83 or 20, □, □, 17.	

## Minnesota K-12 Academic Standards in Mathematics

Strand	Standard	No.	Benchmark
1	Algebra		<p>Represent real-world situations involving addition and subtraction basic facts, using objects and number sentences.</p> <p>1.2.2.1 <i>For example:</i> One way to represent the number of toys that a child has left after giving away 4 of 6 toys is to begin with a stack of 6 connecting cubes and then break off 4 cubes.</p>
			<p>Determine if equations involving addition and subtraction are true.</p> <p>1.2.2.2 <i>For example:</i> Determine if the following number sentences are true or false</p> $7 = 7$ $7 = 8 - 1$ $5 + 2 = 2 + 5$ $4 + 1 = 5 + 2.$
			<p>Use number sense and models of addition and subtraction, such as objects and number lines, to identify the missing number in an equation such as:</p> <p>1.2.2.3</p> $2 + 4 = \square$ $3 + \square = 7$ $5 = \square - 3.$
			<p>Use addition or subtraction basic facts to represent a given problem situation using a number sentence.</p> <p>1.2.2.4 <i>For example:</i> <math>5 + 3 = 8</math> could be used to represent a situation in which 5 red balloons are combined with 3 blue balloons to make 8 total balloons.</p>
1	Geometry & Measurement		<p>Describe characteristics of two- and three-dimensional objects, such as triangles, squares, rectangles, circles, rectangular prisms, cylinders, cones and spheres.</p> <p>1.3.1.1 <i>For example:</i> Triangles have three sides and cubes have eight vertices (corners).</p>
			<p>Compose (combine) and decompose (take apart) two- and three-dimensional figures such as triangles, squares, rectangles, circles, rectangular prisms and cylinders.</p> <p>1.3.1.2 <i>For example:</i> Decompose a regular hexagon into 6 equilateral triangles; build prisms by stacking layers of cubes; compose an ice cream cone by combining a cone and half of a sphere.</p> <p><i>Another example:</i> Use a drawing program to find shapes that can be made with a rectangle and a triangle.</p>
			<p>Use basic concepts of measurement in real-world and mathematical situations involving length, time and money.</p> <p>1.3.2.1 Measure the length of an object in terms of multiple copies of another object.</p> <p><i>For example:</i> Measure a table by placing paper clips end-to-end and counting.</p>

## Minnesota K-12 Academic Standards in Mathematics

Strand	Standard	No.	Benchmark	
1	Geometry & Measurement	Use basic concepts of measurement in real-world and mathematical situations involving length, time and money.	1.3.2.2	Tell time to the hour and half-hour.
		1.3.2.3	Identify pennies, nickels and dimes; find the value of a group of these coins, up to one dollar.	
2	Number & Operation	Compare and represent whole numbers up to 1000 with an emphasis on place value and equality.	2.1.1.1	Read, write and represent whole numbers up to 1000. Representations may include numerals, addition, subtraction, multiplication, words, pictures, tally marks, number lines and manipulatives, such as bundles of sticks and base 10 blocks.
			2.1.1.2	Use place value to describe whole numbers between 10 and 1000 in terms of hundreds, tens and ones. Know that 100 is 10 tens, and 1000 is 10 hundreds. <i>For example:</i> Writing 853 is a shorter way of writing 8 hundreds + 5 tens + 3 ones.
			2.1.1.3	Find 10 more or 10 less than a given three-digit number. Find 100 more or 100 less than a given three-digit number. <i>For example:</i> Find the number that is 10 less than 382 and the number that is 100 more than 382.
			2.1.1.4	Round numbers up to the nearest 10 and 100 and round numbers down to the nearest 10 and 100. <i>For example:</i> If there are 17 students in the class and granola bars come 10 to a box, you need to buy 20 bars (2 boxes) in order to have enough bars for everyone.
			2.1.1.5	Compare and order whole numbers up to 1000.
		2.1.2.1	Use strategies to generate addition and subtraction facts including making tens, fact families, doubles plus or minus one, counting on, counting back, and the commutative and associative properties. Use the relationship between addition and subtraction to generate basic facts. <i>For example:</i> Use the associative property to make tens when adding $5 + 8 = (3 + 2) + 8 = 3 + (2 + 8) = 3 + 10 = 13$ .	
		2.1.2.2	Demonstrate fluency with basic addition facts and related subtraction facts.	
		2.1.2.1	Demonstrate mastery of addition and subtraction basic facts; add and subtract one- and two-digit numbers in real-world and mathematical problems.	



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**Monday, 11/18 - Classroom Reader's Day**

Various staff members will be guest readers in classrooms throughout the day.

**Tuesday, 11/19 - Thank You YME Community Day**

Students in grades PreK-2 will decorate grocery bags to be distributed from the grocery store in Granite Falls. Students in grades 3-5 will decorate bookmarks to be distributed from various businesses in Granite Falls.

**Wednesday, 11/20 - Selfie Day**

Students in grades PreK-5 will each decorate and draw a picture of themselves. The "selfies" will be posted around the school.

**Thursday, 11/21 - Staff Appreciation Day**

Thank you to our BRE staff for all you do for our students! Staff and students will be involved in various appreciation activities throughout the day. We appreciate each of you!

**Friday, 11/22 - Sting Fan Day**

Students and staff are encouraged to dress up in their Sting wear!

# YME Middle/High School Board Report

## November 2019 ~ 2020

### Goals for the MS/HS for 2019/2020

- SMART Goal: The percentage of students in grades 6-10 at grade level on the Star Reading assessment, will increase 5% from fall 2019 to spring 2020.
- SMART Goal: The percentage of students in grades 6-10 at grade level on the Star Math assessment, will increase 5% from fall 2019 to spring 2020.

### Areas of Focus

- Best Practice Instruction: Reading and writing strategies used across the curriculum/content area
- Best Practice Instruction: Curriculum Alignment to classroom resources in both Math and Science
- Safe Schools: Emergency Crisis Plan
- Mental Health: Working with students of trauma
- Staff will complete one curriculum map for one class by the end of the school year

1. **Veterans Day Program is coming together ~ November 11th, 2019 ~** We are finalizing the final details of our 66th annual Veterans Day Program and it will be the 5th celebration at the Fagen Fighters WWII Museum. I have contacted all five Legion Posts in our district and have invited their veterans to be part of our celebration. This opportunity can only become a reality by the people who work hard for our students every day. The program will start at 9:00 am and conclude around 10:30 am. If you know of someone who has served, please invite them to this event. Registration begins at 8:30 am in the Fighter Hangar.

2. **Registration 2020 ~ 2019 ~** The planning meetings with departments in the Middle/High School have begun. We will be looking at course offerings, etc. Our timeline is to have the registration guide to the School Board in January with registration completed by March 1st if everything goes smoothly.

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## LIGHTS CAMERA APPRECIATION!

AMERICAN EDUCATION WEEK  
NOVEMBER 18-22, 2019

*You're the star!*

COME WALK THE RED CARPET  
BECAUSE YOU ARE THE **VIP.**

PLEASE JOIN US...

**MONDAY:** VIP COOLER & SNACKS  
All day in the MS/HS Office  
PRE-CONFERENCE MEAL PROVIDED BY SUBWAY @ 4:00 IN  
MRS. STEWART'S ROOM

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**TUESDAY:** CHECK YOUR MAILBOX FOR A  
SWEET TREAT!

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**WEDNESDAY:** PTO SURPRISE  
STOP BY THE MS/HS OFFICE TO PICK UP YOUR GIFT!

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**THURSDAY:** THANKFUL THURSDAY  
Stop by the MS/HS Office for your surprise!

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**FRIDAY:** STAFF APPRECIATION DAY  
COME ENJOY SOME HOT SCULP AND SNACKS IN THE MS/HS OFFICE!



*Thank You*

FOR ALL YOU DO FOR THE STUDENTS  
OF YELLOW MEDICINE EAST!

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**4. Kiwanis Grants** ~ A huge thank you to the Granite Falls Kiwanis for your generosity towards #TheHIVE! We are so grateful for your continued support of our students and programs.

Art Class Room Furnishings Tammy \$500

Grow Healthy -Ben \$500

PBIS - \$250

Robotics - Andy \$250

Book Sets - Kim \$300

Prairie Smoke - Andy \$250

Softball Equipment - Girls Softball \$500

HOBY Sponsorship Leadership Camp - Robin  
 - \$650

PTO Honors Breakfast - Krystle \$200

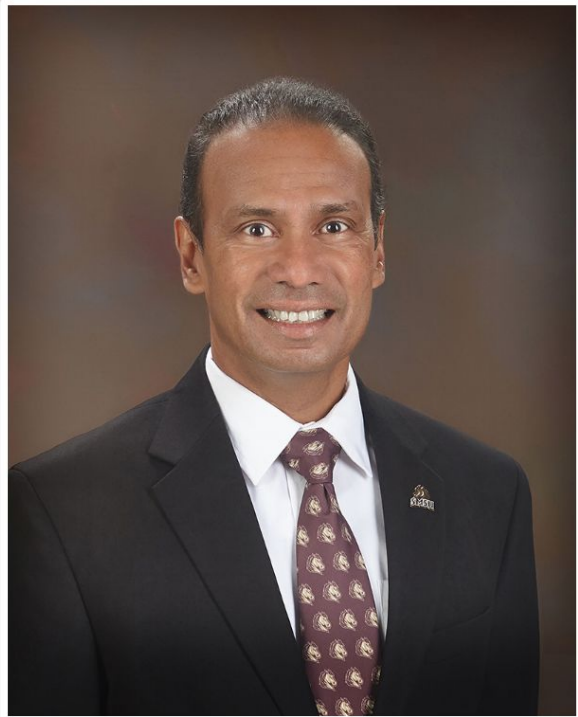
YME Prom Committee - Krystle \$200

Prairie Fire Children's Theatre - Community Education - \$350

Christmas Project for Elderly of GF - Student Council/Honor Society - Kari -\$300



**5. New Scholarship Program Announced by SMSU**



President Kumara Jayasuriya

A new scholarship program created for high school students in southwest Minnesota has been announced by Southwest Minnesota State University.

The President's Regional Scholars Award is a \$6.9 million investment that includes the opportunity for qualified students to earn a full-ride scholarship to SMSU.

There are six scholarship levels to the initiative, based on a student's GPA or ACT scores, and range from \$4,000 to \$12,000 over 4 years.

Representatives from 37 regional high schools heard about the scholarship initiative at a recent dinner and informational program at SMSU. They included superintendents, principals and teachers. The scholarships are awarded by personnel from each participating high school, and are for academic year 2020-21. Based on criteria, the scholarships may be renewed.

At the end of the program, each school received scholarship certificates to present to their students, signed by President Kumara Jayasuriya. "We want to keep the best and the

brightest students in southwest Minnesota, and we believe this program will help us do that," said President Jayasuriya. "I believe that by working with the high schools and having them award the scholarships, they will select students who will benefit from receiving their college education at SMSU."

The scholarships must be accepted by March 1, 2020.

### 6. Construct Tomorrow 2019 ~ Mankato

Construct Tomorrow is an interactive career fair that features each of the construction trades including boilermakers, bricklayers, carpenters, cement masons, electricians, floor coverers, ironworkers, laborers, plumbers & pipefitters, roofers, sheet metal workers and more. The trade trainers provide hands-on experiences for students to learn about careers in the construction industry and union apprenticeship training programs. The event is free and open to all high school students. [Click Here](#) for a short video

When: November 20, 2019 from 9:00 a.m. – 2:30 p.m.

Where: Grand Hall at the Verizon Center, 1 Civic Center Plaza, Mankato

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## Career & College Exploration Day November 8, 2019

6th-8th Grade will follow the STEAM Schedule that will be shared with you shortly, it consists of 9 different stations that will explore different career areas along with skills training.

Science, Photography, Woodworking, Automotive, Computer Coding, Team Building & Problem Solving Skills, Mechatronics, Powerline Technician, Agriculture

6-8th Grades will be finished with the STEAM activities by Junior High lunch and should go directly to lunch following their last rotation.

6th grade will use the 3 groups that they had for their last field trip. Rosters to follow.

Baumgartner	Holt	Mrs. Clarke
Mrs. Lund	Tabatha	KRISTI
Kelsey	Mariah W.	Mrs. Hunt

7th-8th will be divided by advisory and YME Staff will fill in for those advisors that are hosting a STEAM activity in their room. Assignments coming soon.

### 9th Grade

Buses will leave from the front of YME HS at 8:15 to go to MN West. Roll call will be taken before you board buses. 2 buses have been arranged for the day.

3 groups will be formed for the day. Rosters will be done for each group and Itineraries will be given to you for the day. You will leave at 8:15 and return at 12:40.

Chaperones for the 3 groups.

1. Katie Lavin
2. Logan DeBlieck
3. Krishanna Dempcy
4. Ericka Leos

### 10th Grade - Pre-ACT Testing 8:15 a.m.

10th Graders will meet in the hallway outside of Coulter, Jans and Lalim's rooms. Mrs. Dempcy's Advisory will be divided amongst the other 3 advisories for the testing.

#### Testing Rooms

Mrs. Coulter's Room

Mr. Lalim's Room

Mr. Jans Room

At 12:00 Noon - 10th graders will be given the choice to go down to the gym to participate in recreational activities designed by Mr. Schueler or stay with an assigned advisor in one of the 10th grade advisor's room until lunch.

### 11th Grade - ASVAB Testing 8:15 @ the KCC Advisor - Kristin Castiglione will be at the KCC to check students in and release them at 11:55.

Juniors will walk to the KCC for testing and will stay at the KCC until 11:55. They will walk back and report to the gym to participate in activities with Mr. Schueler

### 12th Grade Senior Career & College Day 8:30-12:15 @ Prairie's Edge Convention Center

8:15 a.m. Bus will leave YME - front of HS

8:30 a.m. Prairie's Edge Convention center will serve YME seniors breakfast.

9:15-12:15 - Breakout sessions about Career & College

12:30 p.m. Bus will return to YME and students will go to lunch

1:30 p.m. YME Seniors must be at their assigned Job Shadow location until 3:00 p.m.

**Chaperones Trevor Schulte & Ben Lecy**

## **Staff Development ~ November 4th, 2019 ~ Recap**

November 4th, 2019

7:40 ~ 8:00 Student-Led Conference Prep ~ Library

Student Goal Sheet ~ Rubric Readiness

Post Secondary Plan

Attendance 2019 ~ 2020

Credit Checker ~ Ryan

Transcript ~ HS 10 ~ 12

Integration ~ College and Career Sheets

College and Career Assessments

Student Fines

STAR Growth

8:00 ~ 10:00 Math/Science ~ Raymo ~ Mr. Jans

English/Social/CTE/World Language ~ Gjerde ~ Mrs. Hinz

Special Ed. ~ Mrs. Stewart

Fine Arts ~ Mrs. Castilione

10:00 ~ 12:00 Chromebooks/Technology/E-Learning Prep ~

10:10 ~ 10:55 am

20 Chrome Extensions for Educators

Brandon Raymo

257

Come see 20+ Chrome Extensions that could help you and/or your students in the classroom. Come ready to install extensions and explore and share.

Doc Hub

DeBlicke

262

This session will discuss Dochub and how it can be used in your classroom. Dochub is a chrome extension that allows you to turn any PDF into an editable document that your students can work on. Please bring a laptop or a Chromebook and have a worksheet scanned so you can see how doc hub can work in your classroom.

Google Classroom

Hinz

## Nearpod

Hoefler

211

In this session, you will learn how to make your powerpoint more interactive. I can show you how to take your slides off of Google Slides and add them to Nearpod. You can assess students on the fly and make sure that all of the students are paying attention during lectures! :) It is a great tool, and could be utilized for snow days as well!

## MCA Pearson Perspective

Luft

Board Room

Staff will be exposed to the new upgrades within Pearson Perspective in the areas of Math, English, and Science. Staff will have access to standard-based curriculum materials for the three areas.

## ACT Academy

Luft

Board Room

ACT is coming! The 10th graders will be taking the PreACT in November and 11th graders will be in February. Taking tests is just a way of life for our students. ACT Academy has a variety of classroom materials for subject areas of Math, Science, and English.

11:05 ~ 11:55 am

Tech Questions

Brandon Raymo

257

Bring questions, ideas, or anything else you have for classroom technology integration. Brandon will be available to answer questions, develop ideas, or discuss anything technology integration related. This is not a "sit and get" session, rather an open-ended session.

## Kahoot, Quizizz, and Quizlet

DeBlieck

262

Kahoot, Quizizz, and Quizlet are all different online quiz software that the students play as games. They all give you the ability to create new quizzes or use someone else's that have already been created. All three of this software have predeveloped quizzes in all topics. Using these three are great formative assessment tools to assess where students are at in their learning.

## Vocabulary.com

Hinz

106

Vocabulary.com helps students build broad literacy skills that are fundamental to success in school and in life; skills like reading, writing, listening, speaking and thinking — all of which rely on a robust vocabulary.

Screencast O Matic

Luft

Board Room

We will cover the basics of how to use Screencast O Matic in the classroom. This free platform will record instruction for up to 15 mins at a time. This could be a great tool for e-learning days.

Nearpod

Hoefer

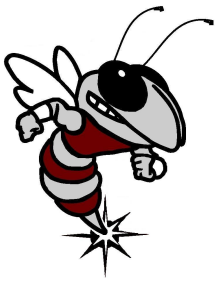
211

In this session, you will learn how to make your powerpoint more interactive. I can show you how to take your slides off of Google Slides and add them to Nearpod. You can assess students on the fly and make sure that all of the students are paying attention during lectures! :) It is a great tool, and could be utilized for snow days as well!

12:00 ~ 1:00 Lunch

1:00 ~ 3:00 ~ PLC

3:00 ~ 3:40 ~ Curriculum Alignment Time



# YELLOW MEDICINE EAST – ISD 2190

*Serving Clarkfield, Echo, Granite Falls, Hanley Falls, Hazel Run, Upper Sioux Community*

**Rich Schneider, Superintendent**  
450 9<sup>th</sup> Avenue – Granite Falls, MN 56241  
Phone: 320-564-4081 – Fax: 320-564-4781

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## **School Board Celebrations November 12, 2019**

A special thank you to custodians **Ron Pooler** and **Tim Knutson** for helping a BRE staff member when her car would not start after they arrived at BRE late in the evening following an out of town workshop and discovered her car battery was dead. They helped her get her car up and running and safely on her way home!

We would like to express a continued appreciation to **Bennett and Bennett** for their efforts in supplying staff and vehicles as BRE, and YME, in general, sees an increase in transportation needs and accommodations for special transportation requests.

Thank you to the following BRE staff members who recently attended an evening workshop in Spicer titled ADHD, Anxiety and Sensory Workshop: **Danae Rupp, Leslie Refsland, Missy Arneson, Julie Nordaune, Connie Timm, Stacey Balfany, Jill Fry** and **Nancy Trudel**. They are hoping to use much of the information in their various roles at YME.

Thank you to our school nurse, **Cassie Suter** for organizing hearing and vision screening for BRE and some identified MS/HS students. Also, a special shoutout to the **Lions Club** for donating their time and providing the screening equipment used for the screening.

**Robin Henderson** organized our YME College and Career Exploration Day this past Friday for all students in grades 6-12. Robin has a strong connection with the local businesses and had made YME Middle/High School the regional leader with her connections to all 2 and 4-year colleges/universities as well as the Private Industry Council. When we share our stories of what we are doing for our students our neighboring districts wonder how we do this.

**Robyn Aslesen** spearheaded the effort to organize MS student's thoughts around Veterans Day of working with our middle school students. Through her encouragement, she was able to get students to stand up in front of over 600 people in attendance to read their thoughts on Veterans Day. It was fun to see the students overcome their nervousness to share their gratitude with the over 60+ veterans in attendance at Monday's program.

## BOARD OF EDUCATION - AGENDA ANALYSIS

**AGENDA ITEM:** 11.1  
**MEETING DATE:** November 12, 2019  
**SUBJECT:** New Business - Personnel Items

**BOARD ACTION:**

Required X  
Information  
Scheduled Report

**BACKGROUND/RATIONALE:**

**Leave Requests & Resignations - NONE**

**New Hires -**

11.1.2.1 - Employment - Long-Term Substitute Band Instructor - Illiana Peter

Illian has agreed to act as the long-term substitute for Kristen Castiglione for the second semester. Illiana is scheduled to complete her student teaching in Westbrook Walnut Grove in December. She also has experience in the music field as a performer and works at a music store in Marshall. We have worked with her to coordinate licensing before she begins the position.

11.1.2.2 - Recognition of Volunteer Dance Coaches - Raelin Enstad & Chelsi Torke

Both Raelin and Chelsi graduated from YME and participated in Silhouettes. Raelin is a PT assistant and Chelsi also served as a JH VB coach for us.

11.1.2.3 - Recognition of Volunteer Knowledge Bowl Coaches - Sarah LeBlanc & Melanie Gatchell

Sarah & Melanie approached us about wanting to volunteer as coaches for the Knowledge Bowl team this year because we cut the program last spring due to low participation and the need to reduce our budget. When we put out a signup sheet, three students indicated interest but they are confident they will get more interest and now have sufficient interest in the field at least one team. They have been fundraising to raise funds to pay entry fees. Transportation related to competitions will be the responsibility of the participants.

**PRESENTER(S):** Superintendent Schneider

**COMMITTEE:** NONE

**SUPERINTENDENT RECOMMENDATION:**

I recommend the approval of the agenda items as listed.



Education & Administrative Resources

# Board of Directors' Election

## OFFICIAL BALLOT

Five 4-Year Terms (2020-2023)

Please vote for up to **five (5)** candidates. Each school board member is entitled to vote.

↓ Put an (X) in the square opposite the name of each candidate you wish to vote for.

	<u>NAME</u>	<u>SCHOOL</u>
<input type="checkbox"/>	COLEMAN, MATT	Marshall
<input type="checkbox"/>	HENDRICKSON, MICHAEL	Atwater/Cosmos/Grove City
<input type="checkbox"/>	KLUVER, MAGGIE	Montevideo
<input type="checkbox"/>	MAAS, MAYDRA	Westbrook/Walnut Grove
<input type="checkbox"/>	WALSH, TOM	Kerkhoven/Murdock/Sunburg

<input type="checkbox"/>	_____	_____
	<i>Write in, if any</i>	
<input type="checkbox"/>	_____	_____
	<i>Write in, if any</i>	
<input type="checkbox"/>	_____	_____
	<i>Write in, if any</i>	

SWWC SERVICE COOPERATIVE

# Board of Directors' Election

## CANDIDATE RESUMES

These resumes have been furnished by the candidates  
Five Four-Year Terms (2020-2023)

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### **COLEMAN, MATT (Independent School District #413 - Marshall)**

Graduate of Bethany High School, Bethany, IL and a 1983 graduate of the University of Illinois with a BS in Animal Science. Matt was elected to the Marshall School Board in 2006 serving as Vice-Chair for the past several years and has also served on many committees throughout the years. He currently serves as the school board representative on the Marshall Community Services Board, is very active at Cornerstone United Methodist Church - currently serving as Lay Leader, started the current FCA Chapter at the Marshall High School and enjoys attending all high school sporting and fine arts events. Matt also is the past president of the Southwest Swim Club and volunteers for the Food4Kids Program – a program that supplies weekend snacks to underprivileged kids K-5. Matt has been employed at Smithfield Foods (formerly John Morrell & Co) since 1984 and manages a hog buying station in Marshall. He and his wife Lori have lived in Marshall since 1986 and have raised three daughters, who all went on to get degrees at various colleges in the upper Midwest. He has a passion for kids and education and would like to continue that work on the SWWC Board of Directors.

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### **HENDRICKSON, MICHAEL (Independent School District #2396 – Atwater/Cosmos/Grove City)**

AAS Degree in Accounting and has been trained in Trust Edge, Dale Carnegie Strictly Business, Franklin Covey Focus Training, HR Systems and Employment Law, Interaction Management, Behavioral Interviewing, Coaching for Performance, Effective Presentation Skills, Motivating and Retaining Employees, Leader/Facilitator, Team Building, and Decision Focus. He has also received additional training and education in the Managerial Succession Development Program while employed with Hutchinson Technology, Inc. An avid reader of leadership and other relevant literature as well as the Harvard Business Review and MIT Sloan Management Review in an effort to stay current and aware of the business industry. Michael is in his second year of his third four-year term on the ACGC school board, and currently serves as Board Chair. He has participated on panels at St. Cloud State University and MN School of Business to help students with resume writing and interviewing, is a previous boy scout troop leader, served two 3-year terms on the church council (4 years as president), teaches monthly community education cooking classes, and has coordinated teams to volunteer with Habitat for Humanity and Meals from the Heart. Michael is presently employed as the Operations Director with Proviant Group of Ameriprise Financial Services, Inc., has over 25 years of management and leadership experience (11 years at Hutchinson Technology, Inc and over 14 years in current position), and has extensive experience in human resource management, facilities management, project management, financial management, and technology management. Michael is also a previous member of Toastmasters, and in his spare time, enjoys spending time with his wife and two children, reading, golfing, cooking, and traveling.

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**KLUVER, MAGGIE (Independent School District #129 - Montevideo)**

Graduate of New London/Spicer High School with an AA degree in Sociology from Ridgewater Community College in Willmar and a BS Degree in Child Psychology from the University of Minnesota, Minneapolis. Maggie is currently working on her Juris Doctorate Degree from Mitchell Hamline School of Law. Maggie has been a member of the Montevideo School Board for ten years and a member of the SWWC Service Cooperative Board for eight years. She is a previous member of the MN Rural Education Association Board and was a MSBA delegate for six years. She has served on various committees on the local school board and has been on the SWWC Service Cooperative finance committee for four years. She enjoys attending the MSBA, MREA, and MN Service Cooperatives' Annual conferences as well as the Joint Legislative Conference. Maggie is currently employed as a paralegal at Kluver Law Office in Montevideo, and is a member of the Montevideo Area Chamber of Commerce Admirals Committee, whose task is to greet new business to Montevideo. She is a founding member of Montevideo Area Business Connections, a business networking group, and is also a member of Trinity Lutheran Church in Montevideo. Maggie is married to her husband of 19 years, Doug. Together they have children, Lauren – 16 and Nicholas - 12, who attend Montevideo schools. She enjoys gardening, spending time with family, and doing homework.

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**MAAS, MAYDRA (Independent School District #2898 – Westbrook/Walnut Grove)**

Living on a busy 1,000 acre dairy farm near Walnut Grove, with 300 cows, Maydra A. Maas counts as her greatest blessings: her husband, Bruce, her son Jared & daughter in law Kari, who is a RN at the Sanford Health Systems – Tracy Campus, and daughter, Jonna. Jared is owner of Maas Construction, Walnut Grove; Jonna is a Hospitalist MD at Avera, Marshall, and engaged to Adam Schrader, an Attorney from Spicer. Maydra is a retired clinical nurse specialist in the areas of Education, Home Care, and Hospice. Active on the Westbrook/Walnut Grove District #2898 School Board serving as Board Chair and on various committees such as Community Education, ESL, Wellness, and County Collaboration. Maydra also enjoys supporting Westbrook/Walnut Grove athletic and music boosters, county and state dairy promotional activities, Women's Club, area churches' organist, lector, and Red Cross Blood Mobile. Maydra is a present member of the SWWC Service Cooperative Board of Directors having served on the Policy and Transportation Committees. She currently serves as Chair of the Board, serves on the Personnel Committee, Continuing Education Committee, and is a board member to the Minnesota State Service Cooperatives. Maydra represents proudly area schools at MSBA Delegate Assembly and MREA Board of Directors. Hobbies include swimming, walking, and family fun, especially with her five grandchildren Mariah, Marshall, Juliana, Britton, and Maverick. Her grandchildren are the fourth generation of "Maas" to attend Westbrook/Walnut Grove School District.

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**WALSH, TOM (Independent School District #775 – Kerkhoven/Murdock/Sunburg)**

Graduated from Kerkhoven/Murdock/Sunburg High School, attended North Dakota State University, and has attended several leadership programs through the University of MN Extension Office. Tom is serving his third term on the KMS school board and is the current Board Chair and serves on the Project Oversight and Negotiation Committees. Community activities include Blandon Community Leadership Program, Swift County RDA, Swift County 4-H, Sacred Heart Catholic Church, KMS FFA, and several other volunteer organizations. Tom is a self-employed farmer and partner in Riverviewlp. He serves on other Boards and would be honored to serve on the SWWC Board for another term. He is married to wife Lisa, and has three children, Jackson, a senior at South Dakota State University, Halle who is attending Ridgewater in Willmar, and Mia who is a sixth grader at KMS Public School.

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