

# Yellow Medicine East ISD 2190 School Board Meeting Agenda



Monday, September 9, 2019 at 6:00 PM  
Regular Meeting  
YME Board Room - # 113

Our Mission Is: To provide a caring environment of high expectations that prepares every student for a successful future and instills the value of learning.

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1. Call the Meeting to Order
2. Pledge of Allegiance
3. Roll Call of Board Members
4. Approval of Agenda
5. Reading of the YME Mission Statement
6. Public Address to the Board of Education
7. Consent Agenda 4
  1. Regular Business
    1. Approval of Meeting Minutes - August 12, 2019
    2. Approval of Payment for Claims 5
    3. Approval of Finance Report 23
    4. Enrollment Report 24
8. Reports 26
  1. QComp Goals and Budget - QComp Council 26
  2. District Report - Rich Schneider, Superintendent 28
  3. Bert Raney Elementary Report - Lisa Hansen, Principal 29
  4. YME MS/HS Report - Ryan Luft, Principal 31
  5. Celebrations & Recognitions 34
9. Old Business
10. New Business 35
  1. Personnel Items 35
    1. Leave Requests & Resignations
      1. Retirement - Dakota Language Instructor -Carolynn Schommer 37
      2. Leave of Absence Request - Band Instructor - Kristen Castiglione 38

3. Resignation - MS/HS Special Ed Paraprofessional - Andrea Hartwig	39
4. Resignation - MS/HS Special Ed Paraprofessional - Mariah Hartwig	40
2. New Hires	
1. Employment - Dakota Language Instructor - Charles Thode	
2. Employment - MS/HS Secretary II - Andrea Lewison	
3. Employment - Preschool Special Ed Paraprofessional - Stacey Balfany	
4. Employment - MS/HS Special Ed Paraprofessional - Britny Henrichs	
5. Employment - MS/HS Special Ed Paraprofessional - Kelsey Sorenson	
6. Employment - Junior High Volleyball Coach - Kaia Bergeson	
7. Employment - Junior High Volleyball Coach - Chelsi Torke	
8. Acknowledgement of Volunteer Coach - Volleyball - Ashley Soine	
9. Acknowledgement of Volunteer Coach - Volleyball - Chyanne Anderson	
10. Acknowledgement of Volunteer Coach - Volleyball - Jamie Golberg	
11. Acknowledgement of Volunteer Coach - Volleyball - Emily Ebel	
2. Authorize the Transfer of Funds from the General Fund to the Food Service Fund for the June 30, 2019 Deficit Balance in the Food Service Fund, Effective June 30, 2019	41
3. Certification of Preliminary Levy 2019 - Pay 2020 (Levy at Maximum)	42
4. Set the Truth in Taxation Hearing - December 9, 2019	
5. Tennis Court Re-Surface	44
11. Policy Update	58
1. Policy Committee Minutes - August 19, 2019	59
2. First Reading	
1. Policy 414 - Mandated Reporting	61
2. Policy 419 - Tobacco-Free Environment	65
3. Policy 532 - Use of Peace Officers	69
4. Policy 603 - Curriculum Development	75
5. Policy 611 - Home Schooling	78
12. Discussion Items	
1. Marching Band	82
13. Correspondence	
1. SWWC Educational Learning Center Open House - Montevideo	83
14. Upcoming Events	
1. Early Dismissal - Staff Development - September 11, 2019 - 2:30 pm	
2. Buildings & Grounds Committee Meeting - Board Room - September 16, 2019 - 5:30 pm	

3. Early Dismissal - Staff Development - September 25, 2019 - 2:30 pm
4. Finance Committee Meeting - Board Room - October 7, 2019 - 4:30 pm
5. Early Dismissal - Staff Development - October 9, 2019
6. Board Meeting - October 14, 2019 - Board Room - 6:00 pm
7. No School - Staff Development - October 16, 2019
8. No School - EM Break - October 17 & 18, 2019
15. Executive Session to discuss Employee Negotiations
16. Adjournment

# Yellow Medicine East, ISD 2190

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## BOARD OF EDUCATION - AGENDA ANALYSIS

**AGENDA ITEM:** 7.0  
**MEETING DATE:** September 9, 2019  
**SUBJECT:** Consent Agenda

**BOARD ACTION:**

Required X  
Information  
Scheduled Report

**BACKGROUND/RATIONALE:**

7.1.1 Approve August 12, 2019 Board Meeting Minutes

7.1.2 Approve Payment for Claims

7.1.3 Approve Finance Report

7.1.4 Enrollment Report

**PRESENTER(S):** Superintendent Schneider

**COMMITTEE:** NONE

**SUPERINTENDENT RECOMMENDATION:**

I recommend approval of the agenda items as listed.

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
18563	MCCROSSAN BOYS RANCH	09/09/2019	13400	TUITION MAY 2019	0	1,504.65	1,504.65
01 E 998 211 000 000 392				SECONDARY EDUCATION GENERAL/000/OUT OF STATE TUITION/00		1,504.65	
18564	MN RIVER VALLEY EDUCATION DIST	09/09/2019	1		0	10,747.25	10,747.25
01 E 005 105 129 310 391				ADMINISTRATIVE SUPPORT/COOPERATIVE/MN SCH DIST - REIMBU		2,270.69	
01 E 610 211 129 310 370				SECONDARY EDUCATION GENERAL/COOPERATIVE/RENTALS AND LEA		3,103.76	
01 E 005 640 129 316 391				STAFF DEVELOPMENT/STAFF DEVELOPMENT/MN SCH DIST - REIMB		4,381.12	
01 E 005 630 129 310 391				TECHNOLOGY INSTRUCTIONAL/COOPERATIVE/MN SCH DIST - REIM		991.68	
18565	RUPP, ANDERSON, SQUIRES & WALDS	09/09/2019	2190-0001	LEGAL - MAY	0	476.50	1,825.76
01 E 005 110 116 000 305				ACCOUNTING OFFICE/000/PROFESSIONAL FEES/ATTORNEY FEES		476.50	
			2190-0001A	LEGAL - JUNE	0	95.00	
01 E 005 110 116 000 305				ACCOUNTING OFFICE/000/PROFESSIONAL FEES/ATTORNEY FEES		95.00	
			2190-0032	LEGAL - MAY	0	760.26	
01 E 005 110 179 000 305				ACCOUNTING OFFICE/000/PROFESSIONAL FEES/FAGEN \$		760.26	
			2190-0032A	LEGAL - JUNE	0	494.00	
01 E 005 110 179 000 305				ACCOUNTING OFFICE/000/PROFESSIONAL FEES/FAGEN \$		494.00	
			3	Computer			
				Check(s) For a Total of		14,077.66	

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
3	Computer	Checks For a Total of	14,077.66
Total For	3	Manual, Wire Tran, ACH & Computer Checks	14,077.66
Less	0	Voided Checks For a Total of	0.00
		Net Amount	14,077.66

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	0.00	0.00	14,077.66	14,077.66

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
18566	MEEKER & WRIGHT SP ED COOP	09/09/2019	1	FY19 Tuition	0	230.70	230.70
01 E 998 410 000 000 390				MISC. HEALTH DISABILITIES/000/TUITION TO OTH MN SCH DIS		230.70	
			1	Computer	Check(s) For a Total of		230.70

0	Manual	Checks For a Total of	0.00	
0	Wire Transfer	Checks For a Total of	0.00	
0	ACH	Checks For a Total of	0.00	
1	Computer	Checks For a Total of	230.70	
Total For	1	Manual, Wire Tran, ACH & Computer Checks	230.70	
Less	0	Voided	Checks For a Total of	0.00
		Net Amount	230.70	

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	0.00	0.00	230.70	230.70

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
18567	ADVOCATE TRIBUNE	09/09/2019	1	JULY-AUGUST	0	788.19	803.19
01 E	005 010 000 000 380			BOARD OF EDUCATION/000/PRINTING/ADVERTISING/000		788.19	
04 E	500 583 000 354 401			PSS PSS FORMS PRE-SCHOOL SCREENING/EARLY CHILDHOOD SCREENING/GENERAL	0	15.00	15.00
18568	ALMICH'S MARKET	09/09/2019	1		0	44.70	506.73
02 E	005 770 000 701 490			FOOD SERVICES/SCHOOL LUNCH/FOOD/000		44.70	
02 E	005 770 000 701 495		2	FOOD SERVICES/SCHOOL LUNCH/MILK/000	0	18.75	18.75
01 E	005 010 000 000 899		22	WORKSHOP BOARD OF EDUCATION/000/MISCELLANEOUS EXPENSE/000	0	413.31	413.31
01 L	230 43			POP GENERAL FUND/DEFERRED REVENUE/TARGET \$ MS/HS	0	29.97	29.97
18569	AUS FLOORS & MORE INC.	09/09/2019	18961	BATHROOM WALL	0	576.00	576.00
01 E	005 865 000 379 520			LONG TERM FACILITY MAINT./INTERIOR SURFACES LTFM/BUILDI		576.00	
18570	BENNETT & BENNETT INC.	09/09/2019	1	CC	0	287.31	54,251.83
01 E	300 292 226 733 360			BOYS/GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRAN		287.31	
01 E	300 294 211 733 360		22	FB BOYS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORTA	0	613.18	613.18
01 E	300 296 224 733 360		3	TENNIS GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORT	0	727.24	727.24
01 E	300 296 209 733 360		44	VB GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORT	0	293.41	293.41
01 E	005 760 000 720 360		555	REG ROUTES PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSP	0	52,330.69	52,330.69
18571	DENNIS BENSON	09/09/2019	BAND		0	95.00	285.00
01 E	300 258 233 000 350			MUSIC/000/REPAIRS AND MAINTENANCE SVCS/INSTRUMENTAL MUS		95.00	
01 E	300 258 231 000 350			CHOIR MUSIC/000/REPAIRS AND MAINTENANCE SVCS/VOCAL MUSIC	0	190.00	190.00
18572	BILL'S ELECTRIC	09/09/2019	1	GYM WIRING	0	90.00	6,827.28
01 E	005 810 000 000 350			OPERATIONS AND MAINTENANCE/000/REPAIRS AND MAINTENANCE		90.00	
01 E	005 810 000 000 350		2	MOTOR - OUTLETS OPERATIONS AND MAINTENANCE/000/REPAIRS AND MAINTENANCE	0	210.00	210.00
01 E	005 865 000 370 305		3	ROOF WIRING-LED LIGHTS LONG TERM FACILITY MAINT./ELECTRICAL LTFM/PROFESSIONAL	0	5,003.78	5,003.78
01 E	005 810 000 000 350		4	CUT TREES OPERATIONS AND MAINTENANCE/000/REPAIRS AND MAINTENANCE	0	260.00	260.00
01 E	005 865 000 370 305		5	HALL LIGHTS LONG TERM FACILITY MAINT./ELECTRICAL LTFM/PROFESSIONAL	0	267.50	267.50
01 E	005 810 000 000 350		6	INSTALL TV'S OPERATIONS AND MAINTENANCE/000/REPAIRS AND MAINTENANCE	0	996.00	996.00
18573	BLICK ART MATERIALS	09/09/2019	1900475		100269	1,002.69	1,139.05
01 E	300 212 000 000 430			ART/000/SUPPLIES/000		501.34	
01 E	350 212 000 000 430			ART/000/SUPPLIES/000		501.35	
01 E	300 212 000 000 430		2017057	ART/000/SUPPLIES/000	0	68.18	34.09
01 E	350 212 000 000 430			ART/000/SUPPLIES/000		34.09	
			2019490		0	68.18	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 300 212 000 000 430				ART/000/SUPPLIES/000		34.09	
01 E 350 212 000 000 430				ART/000/SUPPLIES/000		34.09	
18574 BORCH'S INC.		09/09/2019	AAD009337		0	84.00	84.00
04 E 500 580 000 325 430				EARLY CHILDHOOD AND FAM ED/EARLY CHILDHOOD AND FAMILY E		84.00	
18575 MARJ BOTTGE		09/09/2019	1	SR CENTER	0	17.10	17.10
04 E 500 590 000 321 401				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		17.10	
18576 BSN SPORTS		09/09/2019	905756867	FOOTBALL	0	1,873.18	1,873.18
01 E 300 294 211 000 401				BOYS ATHLETICS/000/GENERAL SUPPLIES/FOOTBALL		855.39	
01 E 300 296 209 000 401				GIRLS ATHLETICS/000/GENERAL SUPPLIES/VOLLEYBALL		257.79	
01 E 350 294 211 000 401				BOYS ATHLETICS/000/GENERAL SUPPLIES/FOOTBALL		380.00	
01 E 350 296 209 000 401				GIRLS ATHLETICS/000/GENERAL SUPPLIES/VOLLEYBALL		380.00	
18577 CAMDEN CONFERENCE		09/09/2019	1	fy20 DUES	0	750.00	750.00
01 E 300 292 000 000 820				BOYS/GIRLS ATHLETICS/000/DUES & MEMBERSHIPS/000		750.00	
18578 CANON FINANCIAL SERVICES		09/09/2019	1	COPIER LEASE	0	682.46	682.46
01 E 005 020 290 302 580				SUPERINTENDENT'S OFFICE/CAPITAL OUTLAY/CAPITAL LEASE PR		68.25	
01 E 100 203 290 302 580				ELEMENTARY GENERAL ED./CAPITAL OUTLAY/CAPITAL LEASE PRI		307.11	
01 E 300 211 290 302 580				SECONDARY EDUCATION GENERAL/CAPITAL OUTLAY/CAPITAL LEAS		175.48	
01 E 350 211 290 302 580				SECONDARY EDUCATION GENERAL/CAPITAL OUTLAY/CAPITAL LEAS		131.62	
18579 TAMMY CARRUTH		09/09/2019	1	PBIS TRAINING	0	18.00	18.00
01 E 100 640 000 316 367				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		18.00	
18580 CENEX CREDIT CARD		09/09/2019	1	OM	0	245.98	529.19
01 E 005 810 191 000 442				OPERATIONS AND MAINTENANCE/000/GAS & OIL/OUTSIDE MAINTE		245.98	
				22 AUTOS	0	283.21	
01 E 005 810 193 000 442				OPERATIONS AND MAINTENANCE/000/GAS & OIL/CAR EXPENSES		283.21	
18581 CENTURY LINK		09/09/2019	1		0	879.07	879.07
01 E 005 810 000 000 320				OPERATIONS AND MAINTENANCE/000/COMMUNICATIONAL SERVICES		879.07	
18582 Vendor Continued Void		09/09/2019					0.00
18583 Vendor Continued Void		09/09/2019					0.00
18584 Vendor Continued Void		09/09/2019					0.00
18585 CITIZENS ALLIANCE BANK		09/09/2019	1	FUN & FUNCTION	0	298.79	5,542.48
01 E 100 203 400 000 430				ELEMENTARY GENERAL ED./000/SUPPLIES/GRADES 1-5		59.76	
01 E 100 420 000 619 433				SPECIAL EDUCATIONAL GENERAL/FED 94142 SPEC ED/INDIVIDUA		239.03	
				10 SAMS CLUB	0	1,138.29	
01 E 300 211 000 302 556				SECONDARY EDUCATION GENERAL/CAPITAL OUTLAY/INSTRUCTIONA		1,138.29	
				11 HUDL	0	200.00	
01 E 300 292 000 000 405				BOYS/GIRLS ATHLETICS/000/SOFTWARE ETC/000		200.00	
				12 HUDL FB	0	771.97	
01 E 300 294 211 000 401				BOYS ATHLETICS/000/GENERAL SUPPLIES/FOOTBALL		771.97	
				13 VISTA PRINT	0	14.14	
04 E 500 580 000 325 430				EARLY CHILDHOOD AND FAM ED/EARLY CHILDHOOD AND FAMILY E		14.14	
				14 WELLNESS	0	904.77	
01 L 230 92				GENERAL FUND/DEFERRED REVENUE/WELLNESS \$		904.77	
				16 AMAZON	0	86.91	
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		86.91	
				17 FUN & FUNCTION	0	55.15	
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED./000/SUPPLIES/000		11.03	
01 E 100 420 000 619 433				SPECIAL EDUCATIONAL GENERAL/FED 94142 SPEC ED/INDIVIDUA		44.12	
				18 SAMS	0	649.18	
01 E 300 399 149 000 530				VOCATIONAL GENERAL/000/EQUIPMENT PURCHASES/MISCELLANEOU		649.18	
				19 UPS	0	10.94	
01 E 300 298 000 000 329				EXTRACURRICULAR ACTIVITIES/000/POSTAGE AND EXPRESS/000		10.94	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 100 620 000 000 401			2	DEMCO EDUCATIONAL MEDIA/LIBRARY/000/GENERAL SUPPLIES/000	0	27.93	27.93
01 E 005 020 000 000 401			20	AMAZON SUPERINTENDENT'S OFFICE/000/GENERAL SUPPLIES/000	0	119.00	119.00
01 E 100 203 400 000 430			21	TARGET ELEMENTARY GENERAL ED./000/SUPPLIES/GRADES 1-5	0	14.99	14.99
01 E 100 203 400 000 430			22	TARGET ELEMENTARY GENERAL ED./000/SUPPLIES/GRADES 1-5	0	29.97	29.97
01 E 300 399 149 000 433			23	ADOBE VOCATIONAL GENERAL/000/INDIVIDUAL INST SUPPLIES/MISCELL	0	21.36	21.36
04 E 500 505 000 321 450			25	BASEBALL SAVINGS COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA	0	179.88	179.88
01 E 100 216 000 401 406			3	2 SISTERS TITLE I - PART A/TITLE I/INSTRUCTIONAL TECH. SFTWR/LICN	0	69.00	69.00
01 E 005 020 000 000 367			4	MARRITOTT SUPERINTENDENT'S OFFICE/000/TRAVEL-PROFESS DEVELOPMENT/	0	467.52	467.52
01 E 100 640 000 316 367			5	MARRIOTT STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE	0	99.00	99.00
01 E 100 640 000 316 367			6	HOTEL STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE	0	99.00	99.00
01 E 100 640 000 316 367			7	HOTEL STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE	0	101.00	101.00
01 E 100 640 000 316 367			8	HOTEL STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE	0	99.00	99.00
04 E 500 583 000 354 401			9	PEARSON ED PRE-SCHOOL SCREENING/EARLY CHILDHOOD SCREENING/GENERAL	0	84.69	84.69
18586 CITY OF GRANITE FALLS		09/09/2019	1		0	21,804.65	21,804.65
01 E 005 810 183 000 330				OPERATIONS AND MAINTENANCE/000/UTILITY SERVICES/SEWER-W		2,348.63	
01 E 005 810 184 000 330				OPERATIONS AND MAINTENANCE/000/UTILITY SERVICES/ELECTRI		19,033.90	
01 E 005 810 191 000 330				OPERATIONS AND MAINTENANCE/000/UTILITY SERVICES/OUTSIDE		302.79	
01 E 300 361 000 000 330				CTE-INDUSTRIAL TECH./000/UTILITY SERVICES/000		119.33	
18587 CITY OF GRANITE FALLS		09/09/2019	6354	SRO AUGUST	0	4,300.00	4,300.00
01 E 005 790 600 342 305				OTHER PUPIL SUPPORT SERVICES/SAFE SCHOOLS/PROFESSIONAL		2,666.67	
01 E 005 790 600 000 305				OTHER PUPIL SUPPORT SERVICES/000/PROFESSIONAL FEES/SCHO		1,633.33	
18588 CONSUMERS COOPERATIVE OIL CO.		09/09/2019	1		0	69.67	69.67
01 E 005 810 191 000 442				OPERATIONS AND MAINTENANCE/000/GAS & OIL/OUTSIDE MAINT		69.67	
18589 DAVE'S ELECTRIC CO		09/09/2019	153738	WATER	0	13.25	13.25
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/000		13.25	
18590 DELTA EDUCATION		09/09/2019	202501672331	EARTH DAY	0	2,219.64	2,219.64
01 E 300 211 000 302 560				SECONDARY EDUCATION GENERAL/CAPITAL OUTLAY/TEXTBOOK/LIB		2,219.64	
18591 DISCOUNT SCHOOL SUPPLY		09/09/2019	W39146660101		0	64.26	64.26
04 E 500 582 000 344 430				LEARNING READINESS/LEARNING READINESS/SUPPLIES/000		64.26	
18592 ECOLAB		09/09/2019	7499168		0	175.73	175.73
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE/000/REPAIRS AND MAINTENANCE		175.73	
18593 EMC INSURANCE COMPANIES		09/09/2019	1		0	10,952.96	10,952.96
01 E 005 940 000 000 340				PROPERTY AND OTHER INSURANCE/000/INSURANCE/000		10,952.96	
18594 KRYSTLE M ENNINGA		09/09/2019	1		0	86.33	86.33
01 E 300 211 000 000 433				SECONDARY EDUCATION GENERAL/000/INDIVIDUAL INST SUPPLIE		86.33	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
18595	FIRST CHOICE FOOD & BEVERAGE S	09/09/2019	1		0	1,476.00	1,476.00
01 L	230 21			GENERAL FUND/DEFERRED REVENUE/CONCESSIONS		1,476.00	
18596	G-SPORTS WRESTLING	09/09/2019	65356	schedulator 20-21	0	49.95	49.95
01 E	300 292 000 000 401			BOYS/GIRLS ATHLETICS/000/GENERAL SUPPLIES/000		49.95	
18597	GOPHER SPORT	09/09/2019	9637275	PADLOCKS	0	246.32	431.08
01 E	300 240 000 000 430			HEALTH/PHY ED/RECREATION/000/SUPPLIES/000		246.32	
			9637275-	PADLOCKS	0	184.76	
01 E	350 240 000 000 430			HEALTH/PHY ED/RECREATION/000/SUPPLIES/000		184.76	
18598	GRAND AFFAIR	09/09/2019	641904		0	60.00	60.00
01 E	100 203 000 000 430			ELEMENTARY GENERAL ED./000/SUPPLIES/000		60.00	
18599	GRANITE FALLS AUTO PARTS	09/09/2019	1		0	101.48	101.48
01 E	005 810 000 000 410			OPERATIONS AND MAINTENANCE/000/CUST/REPAIR SUPPLIES/000		36.06	
01 E	005 810 191 000 410			OPERATIONS AND MAINTENANCE/000/CUST/REPAIR SUPPLIES/OUT		40.68	
01 E	005 810 193 000 401			OPERATIONS AND MAINTENANCE/000/GENERAL SUPPLIES/CAR EXP		24.74	
18600	Vendor Continued Void	09/09/2019					0.00
18601	GRANITE HARDWARE	09/09/2019	1	paint	0	206.38	1,346.66
01 E	005 865 000 379 401			LONG TERM FACILITY MAINT./INTERIOR SURFACES LTFM/GENERA		206.38	
			10	paint	0	512.01	
01 E	005 865 000 379 520			LONG TERM FACILITY MAINT./INTERIOR SURFACES LTFM/BUILDI		512.01	
			2	om	0	343.61	
01 E	005 810 191 000 410			OPERATIONS AND MAINTENANCE/000/CUST/REPAIR SUPPLIES/OUT		343.61	
			22	blades	0	22.99	
01 E	300 301 501 830 433			CTE- AG EDUCATION/VOCATIONAL PROGRAMS/INDIVIDUAL INST S		22.99	
			3	autos	0	80.74	
01 E	005 810 193 000 401			OPERATIONS AND MAINTENANCE/000/GENERAL SUPPLIES/CAR EXP		80.74	
			33	im	0	76.96	
01 E	005 810 000 000 410			OPERATIONS AND MAINTENANCE/000/CUST/REPAIR SUPPLIES/000		76.96	
			4	padlock	0	29.99	
01 E	005 810 000 000 410			OPERATIONS AND MAINTENANCE/000/CUST/REPAIR SUPPLIES/000		29.99	
			5	signs	0	73.98	
01 E	005 810 000 000 410			OPERATIONS AND MAINTENANCE/000/CUST/REPAIR SUPPLIES/000		73.98	
18602	GRAPHIC EDGE	09/09/2019	1335060		0	5.89	5.89
04 E	500 505 000 321 450			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		5.89	
18603	GREAT PLAINS NATURAL GAS CO	09/09/2019	1	BRE	0	39.68	201.12
01 E	005 810 000 000 440			OPERATIONS AND MAINTENANCE/000/FUEL FOR BUILDINGS/000		39.68	
			2	HIGH SCHOOL	0	149.76	
01 E	005 810 000 000 440			OPERATIONS AND MAINTENANCE/000/FUEL FOR BUILDINGS/000		149.76	
			3	MAINT.	0	11.68	
01 E	005 810 191 000 440			OPERATIONS AND MAINTENANCE/000/FUEL FOR BUILDINGS/OUTSI		11.68	
18604	HANSEN, LISA	09/09/2019	1	cell phone	0	120.00	120.00
01 E	100 050 000 000 320			PRINCIPAL'S OFFICE/000/COMMUNICATIONAL SERVICES/000		120.00	
18605	HANSEN SHARPENING SERVICE	09/09/2019	2381	chain saw	0	12.00	12.00
01 E	005 810 191 000 350			OPERATIONS AND MAINTENANCE/000/REPAIRS AND MAINTENANCE		12.00	
18606	HEALY AWARDS INC.	09/09/2019	623047	locker magnets	0	24.14	24.14
01 E	300 294 211 000 899			BOYS ATHLETICS/000/MISCELLANEOUS EXPENSE/FOOTBALL		24.14	
18607	HENDERSON, ROBIN	09/09/2019	1	top 20 book	0	20.00	20.00
01 E	300 211 000 000 430			SECONDARY EDUCATION GENERAL/000/SUPPLIES/000		20.00	
18608	HILLYARD/HUTCHINSON	09/09/2019	603545335		0	3,787.90	5,077.42

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE/000/CUST/REPAIR SUPPLIES/000		3,787.90	
			603563815		0	1,289.52	
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE/000/CUST/REPAIR SUPPLIES/000		1,289.52	
18609 HINZ, STACY		09/09/2019	1	gift cards for reading challenge	0	210.00	210.00
01 L 230 43				GENERAL FUND/DEFERRED REVENUE/TARGET \$ MS/HS		10.00	
01 L 230 44				GENERAL FUND/DEFERRED REVENUE/MS/HS KIWANIS		200.00	
18610 INNOVATIVE OFFICE SOLUTIONS LL		09/09/2019	2645385		0	318.36	318.36
01 E 300 211 000 000 433				SECONDARY EDUCATION GENERAL/000/INDIVIDUAL INST SUPPLIE		318.36	
18611 ISCORP		09/09/2019	701978		0	195.50	195.50
01 E 005 110 000 000 350				ACCOUNTING OFFICE/000/REPAIRS AND MAINTENANCE SVCS/000		195.50	
18612 JIM'S CLOTHING & SPORTING GOOD		09/09/2019	119566	summer strong-wtroom	0	460.00	649.00
01 L 230 29				GENERAL FUND/DEFERRED REVENUE/WEIGHTROOM		460.00	
			119580	girls tennis	0	189.00	
01 E 300 296 224 301 899				GIRLS ATHLETICS/STUDENT ACTIVITY '20/MISCELLANEOUS EXPE		189.00	
18613 Vendor Continued Void		09/09/2019					0.00
18614 JOHNSON CONTROLS		09/09/2019	21130765	SPRINKLERS HS	0	800.58	5,244.41
01 E 005 865 000 363 305				LONG TERM FACILITY MAINT./FIRE SAFETY/PROFESSIONAL FEES		800.58	
			21130767	SPRINKLERS	0	867.70	
01 E 005 865 000 363 305				LONG TERM FACILITY MAINT./FIRE SAFETY/PROFESSIONAL FEES		867.70	
			21134598	CAFETERIA HOOD HS	0	464.57	
01 E 005 865 000 363 305				LONG TERM FACILITY MAINT./FIRE SAFETY/PROFESSIONAL FEES		464.57	
			21134599	EXT. BRE	0	386.16	
01 E 005 865 000 363 305				LONG TERM FACILITY MAINT./FIRE SAFETY/PROFESSIONAL FEES		386.16	
			21134600	EXT HS	0	315.40	
01 E 005 865 000 363 305				LONG TERM FACILITY MAINT./FIRE SAFETY/PROFESSIONAL FEES		315.40	
			86095009	INSPECTIONS HS	0	1,870.00	
01 E 005 865 000 363 305				LONG TERM FACILITY MAINT./FIRE SAFETY/PROFESSIONAL FEES		1,870.00	
			86095439	INSPECTIONS BRE	0	540.00	
01 E 005 865 000 363 305				LONG TERM FACILITY MAINT./FIRE SAFETY/PROFESSIONAL FEES		540.00	
18615 KILOWATT COMMUNITY CENTER		09/09/2019	11	TENNIS	0	100.00	472.00
01 E 300 292 000 000 370				BOYS/GIRLS ATHLETICS/000/RENTALS AND LEASES/000		100.00	
			2	LEGO LEAGUE	0	52.00	
01 E 100 203 000 000 370				ELEMENTARY GENERAL ED./000/RENTALS AND LEASES/000		52.00	
			3	FOOTBALL	0	190.00	
01 E 300 292 000 000 370				BOYS/GIRLS ATHLETICS/000/RENTALS AND LEASES/000		190.00	
			4	PRE SCHOOL SCREENING	0	130.00	
04 E 500 583 000 354 370				PRE-SCHOOL SCREENING/EARLY CHILDHOOD SCREENING/RENTALS		130.00	
18616 KNAPPER, TIMOTHY		09/09/2019	1	CABINET	0	248.11	248.11
01 L 230 20				GENERAL FUND/DEFERRED REVENUE/ACTIVITIES/ATHLETIC (COKE		248.11	
18617 LIVING AT HOME BLOCK NURSE PRO		09/09/2019	1		0	375.00	375.00
04 E 500 590 000 321 305				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/PROFESSION		375.00	
18618 Vendor Continued Void		09/09/2019					0.00
18619 LOFFLER		09/09/2019	3150143-250144	BRE BOOK ROOM	0	47.28	509.70
01 E 100 203 290 000 350				ELEMENTARY GENERAL ED./000/REPAIRS AND MAINTENANCE SVCS		47.28	
			3150143-250145	MS/HS LIBRARY	0	59.88	
01 E 300 211 290 000 350				SECONDARY EDUCATION GENERAL/000/REPAIRS AND MAINTENANCE		59.88	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 005 020 290 000 350			3150143-250148	DO SUPERINTENDENT'S OFFICE/000/REPAIRS AND MAINTENANCE SVC	0	91.69	91.69
01 E 300 211 290 000 350			3150143-250149	MS HS OFFICE SECONDARY EDUCATION GENERAL/000/REPAIRS AND MAINTENANCE	0	98.13	98.13
01 E 300 211 290 000 350			3150143-250150	MS/HS SPED ROOM SECONDARY EDUCATION GENERAL/000/REPAIRS AND MAINTENANCE	0	21.21	21.21
01 E 100 203 290 000 350			3150143-250156	BRE OFFICE ELEMENTARY GENERAL ED./000/REPAIRS AND MAINTENANCE SVCS	0	190.74	190.74
01 E 100 203 290 000 350			3193240	ELEMENTARY GENERAL ED./000/REPAIRS AND MAINTENANCE SVCS	0	0.77	0.17
01 E 300 211 290 000 350				SECONDARY EDUCATION GENERAL/000/REPAIRS AND MAINTENANCE			0.60
18620 KEISHA LOUWAGIE		09/09/2019	1		0	10.48	28.98
04 E 500 582 000 344 490				LEARNING READINESS/LEARNING READINESS/FOOD/000		10.48	10.48
04 E 500 582 000 344 430			22	LEARNING READINESS/LEARNING READINESS/SUPPLIES/000	0	18.50	18.50
18621 RYAN C LUFT		09/09/2019	1	CELL PHONE	0	120.00	480.08
01 E 300 050 000 000 320				PRINCIPAL'S OFFICE/000/COMMUNICATIONAL SERVICES/000		120.00	120.00
01 L 230 43			2	WORKSHOP GENERAL FUND/DEFERRED REVENUE/TARGET \$ MS/HS	0	143.37	143.37
01 L 230 43			3	6TH GRADE BOOT CAMP GENERAL FUND/DEFERRED REVENUE/TARGET \$ MS/HS	0	216.71	216.71
18622 MCCROSSAN BOYS RANCH		09/09/2019	13553	TUITION - AUG	0	516.60	516.60
01 E 998 211 000 000 390			2019	SECONDARY EDUCATION GENERAL/000/TUITION TO OTH MN SCH D		516.60	516.60
18623 MEDCO SUPPLY COMPANY		09/09/2019	91793924	MISC	0	537.67	537.67
01 E 300 292 000 000 899				BOYS/GIRLS ATHLETICS/000/MISCELLANEOUS EXPENSE/000		200.00	200.00
01 E 300 292 219 000 401				BOYS/GIRLS ATHLETICS/000/GENERAL SUPPLIES/TRACK		68.84	68.84
01 E 300 294 211 000 401				BOYS ATHLETICS/000/GENERAL SUPPLIES/FOOTBALL		200.00	200.00
01 E 300 296 224 000 401				GIRLS ATHLETICS/000/GENERAL SUPPLIES/TENNIS		68.83	68.83
18624 MIDWAY FORD COMMERCIAL FLEET &		09/09/2019	123099	EXC. TAX	0	20.00	20.00
01 E 005 810 000 302 550				OPERATIONS AND MAINTENANCE/CAPITAL OUTLAY/VEHICLES PURC		20.00	20.00
18625 MINNESOTA ELEVATOR TOTAL ELEVA		09/09/2019	818549	INSPECTION	0	374.53	374.53
01 E 005 865 000 347 305				LONG TERM FACILITY MAINT./PHYSICAL HAZARD CONTROL/PROFE		374.53	374.53
18626 MN SCHOOL BOARDS ASSOCIATION		09/09/2019	2345402g8y7	summer seminar	0	305.00	305.00
01 E 005 020 000 000 367				SUPERINTENDENT'S OFFICE/000/TRAVEL-PROFESS DEVELOPMENT/		305.00	305.00
18627 MN VALLEY TREE SERVICE		09/09/2019	8251	GRIND TREE STUMP	0	138.00	138.00
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE/000/REPAIRS AND MAINTENANCE		138.00	138.00
18628 MUSIC STREET		09/09/2019	85180		0	62.55	109.36
01 E 300 258 233 000 450				MUSIC/000/MATERIALS PURCH FOR RESALE/INSTRUMENTAL MUSIC		62.55	62.55
01 E 300 258 233 000 450			85346	MUSIC/000/MATERIALS PURCH FOR RESALE/INSTRUMENTAL MUSIC	0	20.85	20.85
01 E 300 258 233 000 430			85464	MUSIC/000/SUPPLIES/INSTRUMENTAL MUSIC	0	25.96	25.96
18629 MVCC		09/09/2019	20-03	19-20 SPECIAL ED SERVICES	0	137,330.20	137,330.20
01 E 005 420 978 740 396				SPECIAL EDUCATIONAL GENERAL/STATE FUNDED SPECIAL ED/DUE		137,330.20	137,330.20
18630 ND CENTER FOR FOR DISTANCE EDU		09/09/2019	ORD28396		0	260.00	260.00
01 E 300 200 000 000 394				PSEO/ONLINE/000/PAYMENTS TO OTHER AGENCIES/000		260.00	260.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
18631	OLSON SANITATION INC. 01 E 005 810 000 000 330	09/09/2019	2097	OPERATIONS AND MAINTENANCE/000/UTILITY SERVICES/000	0	175.50 175.50	175.50
18632	QUILL CORPORATION 01 E 005 110 000 000 401	09/09/2019	9238078	RECEIPT REGISTERS ACCOUNTING OFFICE/000/GENERAL SUPPLIES/000	0	66.87 66.87	66.87
18633	REALLY GOOD STUFF 01 E 100 203 400 000 433	09/09/2019	1	ELEMENTARY GENERAL ED./000/INDIVIDUAL INST SUPPLIES/GRA	0	52.94 52.94	52.94
18634	REINHART INST FOODS 02 E 005 770 000 701 490	09/09/2019	101518	FOOD SERVICES/SCHOOL LUNCH/FOOD/000	0	4,269.42 4,269.42	4,269.42
18635	RISE VISION 01 E 100 216 000 401 430	09/09/2019	22741	SUBSCRIPTION TITLE I - PART A/TITLE I/SUPPLIES/000	0	217.80 217.80	217.80
18636	RTS 01 E 005 810 000 000 320	09/09/2019	1	OPERATIONS AND MAINTENANCE/000/COMMUNICATIONAL SERVICES	0	48.52 48.52	48.52
18637	JULIE RUNIA 01 E 100 203 400 000 430	09/09/2019	1	ELEMENTARY GENERAL ED./000/SUPPLIES/GRADES 1-5	0	48.94 48.94	72.92
01 E 100 203 400 000 433			2	ELEMENTARY GENERAL ED./000/INDIVIDUAL INST SUPPLIES/GRA	0	23.98 23.98	23.98
18638	RUNNINGS MONTE 01 E 005 810 191 000 410	09/09/2019	1	SPRAYER WANDS OPERATIONS AND MAINTENANCE/000/CUST/REPAIR SUPPLIES/OUT	0	34.98 34.98	34.98
18639	SANNERUD JOANELLE 01 E 100 640 000 316 367	09/09/2019	PBIS	STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE	0	17.06 17.06	17.06
18640	SAWMILL 01 E 005 810 000 000 410	09/09/2019	238591	OPERATIONS AND MAINTENANCE/000/CUST/REPAIR SUPPLIES/000	0	8.62 8.62	57.34
01 E 005 810 191 000 410			238783	OPERATIONS AND MAINTENANCE/000/CUST/REPAIR SUPPLIES/OUT	0	48.72 48.72	48.72
18641	RICHARD A SCHNEIDER 01 E 005 020 000 000 320	09/09/2019	1	CELL PHONE SUPERINTENDENT'S OFFICE/000/COMMUNICATIONAL SERVICES/00	0	120.00 120.00	120.00
18642	SHERI SCHNEIDER 01 E 100 640 000 316 305	09/09/2019	1	PHONICS/READING STAFF DEV. STAFF DEVELOPMENT/STAFF DEVELOPMENT/PROFESSIONAL FEES/0	0	200.00 200.00	200.00
18643	SCHOLASTIC INC 01 E 100 203 400 000 430 01 E 100 203 400 000 433	09/09/2019	1	ELEMENTARY GENERAL ED./000/SUPPLIES/GRADES 1-5 ELEMENTARY GENERAL ED./000/INDIVIDUAL INST SUPPLIES/GRA	0	370.70 170.70 200.00	370.70
18644	SCHOLASTIC BOOK CLUBS INC. 04 E 500 580 000 325 430	09/09/2019	T54594009	EARLY CHILDHOOD AND FAM ED/EARLY CHILDHOOD AND FAMILY E	0	16.03 16.03	16.03
18645	SHERWIN WILLIAMS 01 E 005 810 000 000 410	09/09/2019	0051-6	PAINT OPERATIONS AND MAINTENANCE/000/CUST/REPAIR SUPPLIES/000	0	1,373.94 1,373.94	1,373.94
18646	SHERWIN WILLIAMS 01 E 005 810 000 000 410	09/09/2019	47-4	PAINT SAMPLES OPERATIONS AND MAINTENANCE/000/CUST/REPAIR SUPPLIES/000	0	52.68 52.68	52.68
18647	SHI 01 E 300 399 149 000 530	09/09/2019	B10463910	ADOBE SUB. VOCATIONAL GENERAL/000/EQUIPMENT PURCHASES/MISCELLANEOU	0	2,399.00 2,399.00	2,399.00
18648	SOUTHERN PLAINS ED. COOP 01 E 998 211 000 000 390	09/09/2019	1	7/8 - 8/6/19 TUITION SECONDARY EDUCATION GENERAL/000/TUITION TO OTH MN SCH D	0	1,760.00 1,760.00	1,760.00
18649	STAAB, FRANCIS 01 E 005 810 810 000 320	09/09/2019	1	CELL PHONE OPERATIONS AND MAINTENANCE/000/COMMUNICATIONAL SERVICES	0	120.00 120.00	120.00
18650	AMY STEWART 01 E 300 640 000 316 367	09/09/2019	CTE	WORKSHOP STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE	0	309.61 309.61	309.61
18651	SUSSNER CONSTRUCTION, INC.	09/09/2019	19058-0819	GUARD RAIL	0	20,150.00	90,715.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				REPLACEMENT			
01 E 005 850 000 302 522				FACILITIES/CAPITAL OUTLAY/BUILDING IMPROVEMENTS/000		20,150.00	
			19059-0819	REPLACE DOOR #17	0	11,450.00	
01 E 005 865 000 369 520				LONG TERM FACILITY MAINT./BUILDING HARDWARE & EQUIP LTF		11,450.00	
			19060-0816	REPLACE DOOR #19	0	11,650.00	
01 E 005 865 000 369 520				LONG TERM FACILITY MAINT./BUILDING HARDWARE & EQUIP LTF		11,650.00	
			19061-0819	REPLACE DOOR #20	0	11,650.00	
01 E 005 865 000 369 520				LONG TERM FACILITY MAINT./BUILDING HARDWARE & EQUIP LTF		11,650.00	
			19070	REPLACE DOOR #16	0	35,815.00	
01 E 005 865 000 369 520				LONG TERM FACILITY MAINT./BUILDING HARDWARE & EQUIP LTF		35,815.00	
18652 SW/WC SERVICE COOP - MARSHALL		09/09/2019	61800	DELL MONITOR	0	121.50	8,625.50
01 E 300 211 000 000 433				SECONDARY EDUCATION GENERAL/000/INDIVIDUAL INST SUPPLIE		121.50	
			61828	mcis license	0	1,110.00	
01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		1,110.00	
			61856	TECH	0	6,632.10	
01 E 005 630 000 000 305				TECHNOLOGY INSTRUCTIONAL/000/PROFESSIONAL FEES/000		6,632.10	
			61856-	TECH SUPPORT	0	736.90	
01 E 005 108 000 000 305				TECHNOLOGY ADMINISTRATIVE/000/PROFESSIONAL FEES/000		736.90	
			61898	NURSE WORKSHOP	0	25.00	
01 E 100 640 000 316 367				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		25.00	
18653 TEACHER DIRECT		09/09/2019	5045891-10		0	20.96	20.96
01 E 100 203 400 000 430				ELEMENTARY GENERAL ED./000/SUPPLIES/GRADES 1-5		20.96	
18654 TIERNEY BROTHERS INC		09/09/2019	805647		0	412.57	412.57
01 E 300 211 000 000 430				SECONDARY EDUCATION GENERAL/000/SUPPLIES/000		412.57	
18655 TOP 20 TRAINING LLC		09/09/2019	1	TOP 20 TRAINING	0	2,800.00	3,500.00
01 E 300 640 000 316 305				STAFF DEVELOPMENT/STAFF DEVELOPMENT/PROFESSIONAL FEES/0		2,800.00	
			4586	TEACHER TRAINING	0	700.00	
				MANUAL			
01 E 300 640 000 316 401				STAFF DEVELOPMENT/STAFF DEVELOPMENT/GENERAL SUPPLIES/00		400.00	
01 E 350 640 000 316 401				STAFF DEVELOPMENT/STAFF DEVELOPMENT/GENERAL SUPPLIES/00		300.00	
18656 VCI ENVIRONMENTAL, INC.		09/09/2019	7052-1	ASBESTOS REMOVAL	0	6,800.00	6,800.00
				ROOMS 255&257			
01 E 005 865 000 358 305				LONG TERM FACILITY MAINT./ASBESTOS/PROFESSIONAL FEES/00		6,800.00	
18657 VIKING COCA-COLA		09/09/2019	2		0	962.00	809.75
01 L 230 21				GENERAL FUND/DEFERRED REVENUE/CONCESSIONS		962.00	
			B1		0	-152.25	
01 L 230 20				GENERAL FUND/DEFERRED REVENUE/ACTIVITIES/ATHLETIC (COKE		-152.25	
18658 VOCABULARYSPELLINGCITY.COM		09/09/2019	1367573	LICENSES	0	81.00	81.00
01 E 350 203 000 000 430				ELEMENTARY GENERAL ED./000/SUPPLIES/000		81.00	
18659 THOMAS D WALSH		09/09/2019	1	MILEAGE	0	96.80	96.80
01 E 300 640 000 316 366				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-SCHOOL BUSIN		96.80	
18660 XCEL ENERGY		09/09/2019	1		0	20.50	20.50
04 E 500 560 000 321 330				RECREATION-SWIM POOL/COMMUNITY EDUCATION/UTILITY SERVIC		20.50	
18661 YMC PROPERTY & PUBLIC SERVICES		09/09/2019	1	2ND HALF TAXES	0	983.47	983.47
01 E 005 850 000 000 896				FACILITIES/000/TAXES/000		983.47	
18662 Vendor Continued Void		09/09/2019					0.00
18663 YME SCHOOLS-ADM		09/09/2019	14753	MTI	0	400.00	1,653.65
01 E 300 298 236 000 401				EXTRACURRICULAR ACTIVITIES/000/GENERAL SUPPLIES/MUSICAL		400.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 300 296 209 301 899		14754	CASEYS	GIRLS ATHLETICS/STUDENT ACTIVITY '20/MISCELLANEOUS EXPE	0	34.18	34.18
04 E 500 505 000 321 450		14755	MN STATE FAIR	COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA	0	570.00	570.00
01 E 300 292 226 000 369		14756	LAKEVIEW HS	BOYS/GIRLS ATHLETICS/000/PARTICIPATION FEES/CROSS COUNT	0	60.00	60.00
01 E 300 292 226 000 369		14757	LQPV HS	BOYS/GIRLS ATHLETICS/000/PARTICIPATION FEES/CROSS COUNT	0	80.00	80.00
01 E 300 620 000 000 489		14758	WEST CENTRAL TRIB.	EDUCATIONAL MEDIA/LIBRARY/000/PERIODICAL/NEWSPAPERS/000	0	141.30	141.30
01 E 300 620 000 000 489		14759	MARSHALL IND.	EDUCATIONAL MEDIA/LIBRARY/000/PERIODICAL/NEWSPAPERS/000	0	156.00	156.00
01 E 300 296 209 000 305		14760	MARILYN STRATT	GIRLS ATHLETICS/000/PROFESSIONAL FEES/VOLLEYBALL	0	100.00	100.00
01 E 300 296 209 000 305		14761	PAUL RETTMAN	GIRLS ATHLETICS/000/PROFESSIONAL FEES/VOLLEYBALL	0	100.00	100.00
01 R 300 294 000 000 050		14762	SHAKEENA PAZI	BOYS ATHLETICS/000/FEES FROM PATRONS/000	0	16.00	16.00
01 R 005 000 000 000 092		AUG	AUG INTEREST	DISTRICT WIDE/000/INVESTMENT EARNINGS/000	0	-1.65	-1.65
01 R 005 000 000 000 092		JULY	INTEREST	DISTRICT WIDE/000/INVESTMENT EARNINGS/000	0	-2.18	-2.18
18664 ZEP MANUFACTURING CO 01 E 005 810 000 000 410		09/09/2019	9004472971	OPERATIONS AND MAINTENANCE/000/CUST/REPAIR SUPPLIES/000	0	959.41	959.41
						98 Computer	Check(s) For a Total of 398,113.21

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	98	Computer	Checks For a Total of	398,113.21
Total For	98	Manual, Wire Tran, ACH & Computer	Checks	398,113.21
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		398,113.21

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	4,498.68	12.17	387,563.86	392,074.71
02	FOOD SERVICE	0.00	0.00	4,346.12	4,346.12
04	COMMUNITY SERVICE	0.00	0.00	1,692.38	1,692.38

CHECK NUMBER	CHECK VENDOR	CHECK DATE	AMOUNT
18546	AMERICAN FAMILY LIFE ASSURANCE	08/22/2019	689.72
18547	AMERITAS LIFE INSURANCE CORP.	08/22/2019	745.44
18548	DELTA DENTAL	08/22/2019	4,614.10
18549	HOERNEMANN, CHELSEA	08/22/2019	60.00
18550	MADISON NATIONAL LIFE	08/22/2019	1,079.22
18551	154200 NCPERS GROUP LIFE INS	08/22/2019	48.00
18552	SELECT ACCOUNT	08/22/2019	1,829.17
18553	DELTA DENTAL	08/22/2019	2,099.35
18554	MADISON NATIONAL LIFE	08/22/2019	824.40
18555	SCHULTE, TREVOR	08/22/2019	400.00
18556	SELECT ACCOUNT	08/22/2019	2,008.33
18562	AMAZON CAPITAL SERVICES	09/06/2019	3,339.23
18563	MCCROSSAN BOYS RANCH	09/09/2019	1,504.65
18564	MN RIVER VALLEY EDUCATION DIST	09/09/2019	10,747.25
18565	RUPP,ANDERSON, SQUIRES & WALDSPURGER, P.A.	09/09/2019	1,825.76
18566	MEEKER & WRIGHT SP ED COOP	09/09/2019	230.70
18567	ADVOCATE TRIBUNE	09/09/2019	803.19
18568	ALMICH'S MARKET	09/09/2019	506.73
18569	AUS FLOORS & MORE INC.	09/09/2019	576.00
18570	BENNETT & BENNETT INC.	09/09/2019	54,251.83
18571	BENSON, DENNIS	09/09/2019	285.00
18572	BILL'S ELECTRIC	09/09/2019	6,827.28
18573	BLICK ART MATERIALS	09/09/2019	1,139.05
18574	BORCH'S INC.	09/09/2019	84.00
18575	BOTTGE, MARJ	09/09/2019	17.10
18576	BSN SPORTS	09/09/2019	1,873.18
18577	CAMDEN CONFERENCE	09/09/2019	750.00
18578	CANON FINANCIAL SERVICES	09/09/2019	682.46
18579	CARRUTH, TAMMY	09/09/2019	18.00
18580	CENEX CREDIT CARD	09/09/2019	529.19
18581	CENTURY LINK	09/09/2019	879.07
18585	CITIZENS ALLIANCE BANK	09/09/2019	5,542.48
18586	CITY OF GRANITE FALLS	09/09/2019	21,804.65
18587	CITY OF GRANITE FALLS	09/09/2019	4,300.00
18588	CONSUMERS COOPERATIVE OIL CO.	09/09/2019	69.67
18589	DAVE'S ELECTRIC CO	09/09/2019	13.25
18590	DELTA EDUCATION	09/09/2019	2,219.64
18591	DISCOUNT SCHOOL SUPPLY	09/09/2019	64.26
18592	ECOLAB	09/09/2019	175.73
18593	EMC INSURANCE COMPANIES	09/09/2019	10,952.96
18594	ENNINGA, KRISTLE	09/09/2019	86.33
18595	FIRST CHOICE FOOD & BEVERAGE SOLUTIONS	09/09/2019	1,476.00
18596	G-SPORTS WRESTLING	09/09/2019	49.95
18597	GOPHER SPORT	09/09/2019	431.08
18598	GRAND AFFAIR	09/09/2019	60.00
18599	GRANITE FALLS AUTO PARTS	09/09/2019	101.48
18601	GRANITE HARDWARE	09/09/2019	1,346.66
18602	GRAPHIC EDGE	09/09/2019	5.89
18603	GREAT PLAINS NATURAL GAS CO	09/09/2019	201.12
18604	HANSEN, LISA	09/09/2019	120.00
18605	HANSEN SHARPENING SERVICE	09/09/2019	12.00
18606	HEALY AWARDS INC.	09/09/2019	24.14
18607	HENDERSON, ROBIN	09/09/2019	20.00
18608	HILLYARD/HUTCHINSON	09/09/2019	5,077.42
18609	HINZ, STACY	09/09/2019	210.00
18610	INNOVATIVE OFFICE SOLUTIONS LLC	09/09/2019	318.36

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT
18611	ISCORP	09/09/2019	195.50
18612	JIM'S CLOTHING & SPORTING GOOD	09/09/2019	649.00
18614	JOHNSON CONTROLS	09/09/2019	5,244.41
18615	KILOWATT COMMUNITY CENTER	09/09/2019	472.00
18616	KNAPPER, TIMOTHY	09/09/2019	248.11
18617	LIVING AT HOME BLOCK NURSE PROGRAM	09/09/2019	375.00
18619	LOFFLER	09/09/2019	509.70
18620	LOUWAGIE, KEISHA	09/09/2019	28.98
18621	LUFT, RYAN	09/09/2019	480.08
18622	MCCROSSAN BOYS RANCH	09/09/2019	516.60
18623	MEDCO SUPPLY COMPANY	09/09/2019	537.67
18624	MIDWAY FORD COMMERCIAL FLEET & GOV. SALES	09/09/2019	20.00
18625	MINNESOTA ELEVATOR TOTAL ELEVATOR SOLUTIONS	09/09/2019	374.53
18626	MN SCHOOL BOARDS ASSOCIATION	09/09/2019	305.00
18627	MN VALLEY TREE SERVICE	09/09/2019	138.00
18628	MUSIC STREET	09/09/2019	109.36
18629	MVCC	09/09/2019	137,330.20
18630	ND CENTER FOR FOR DISTANCE EDUCATION	09/09/2019	260.00
18631	OLSON SANITATION INC.	09/09/2019	175.50
18632	QUILL CORPORATION	09/09/2019	66.87
18633	REALLY GOOD STUFF	09/09/2019	52.94
18634	REINHART INST FOODS	09/09/2019	4,269.42
18635	RISE VISION	09/09/2019	217.80
18636	RTS	09/09/2019	48.52
18637	RUNIA, JULIE	09/09/2019	72.92
18638	RUNNINGS MONTE	09/09/2019	34.98
18639	SANNERUD JOANELLE	09/09/2019	17.06
18640	SAWMILL	09/09/2019	57.34
18641	SCHNEIDER, RICHARD	09/09/2019	120.00
18642	SCHNEIDER, SHERI	09/09/2019	200.00
18643	SCHOLASTIC INC	09/09/2019	370.70
18644	SCHOLASTIC BOOK CLUBS INC.	09/09/2019	16.03
18645	SHERWIN WILLIAMS	09/09/2019	1,373.94
18646	SHERWIN WILLIAMS	09/09/2019	52.68
18647	SHI	09/09/2019	2,399.00
18648	SOUTHERN PLAINS ED. COOP	09/09/2019	1,760.00
18649	STAAB, FRANCIS	09/09/2019	120.00
18650	STEWART, AMY	09/09/2019	309.61
18651	SUSSNER CONSTRUCTION, INC.	09/09/2019	90,715.00
18652	SW/WC SERVICE COOP - MARSHALL	09/09/2019	8,625.50
18653	TEACHER DIRECT	09/09/2019	20.96
18654	TIERNEY BROTHERS INC	09/09/2019	412.57
18655	TOP 20 TRAINING LLC	09/09/2019	3,500.00
18656	VCI ENVIRONMENTAL, INC.	09/09/2019	6,800.00
18657	VIKING COCA-COLA	09/09/2019	809.75
18658	VOCABULARYSPELLINGCITY.COM	09/09/2019	81.00
18659	WALSH, THOMAS	09/09/2019	96.80
18660	XCEL ENERGY	09/09/2019	20.50
18661	YMC PROPERTY & PUBLIC SERVICES	09/09/2019	983.47
18663	YME SCHOOLS-ADM	09/09/2019	1,653.65
18664	ZEP MANUFACTURING CO	09/09/2019	959.41
201900030	FEDERAL TAX WITHHOLDING	08/30/2019	25.00
201900031	FEDERAL TAX WITHHOLDING	08/30/2019	11,389.38
201900032	FEDERAL TAX WITHHOLDING	08/30/2019	10,220.76
201900033	FEDERAL TAX WITHHOLDING	08/30/2019	2,390.36
201900034	FEDERAL TAX WITHHOLDING	08/30/2019	10,220.76

CHECK		CHECK	
NUMBER	VENDOR	DATE	AMOUNT
201900035	FEDERAL TAX WITHHOLDING	08/30/2019	2,390.36
201900039	STATE TAX WITHHOLDING	08/30/2019	6,009.39
201900040	STATE TAX WITHHOLDING	08/30/2019	10.00
201900054	SW/WC SVC. COOP - HEALTH INS.	08/30/2019	9,251.68
201900055	SW/WC SVC. COOP - HEALTH INS.	08/30/2019	15,582.16
201900069	VOYA INSTITUTIONAL TRUST	08/30/2019	425.67
201900070	VOYA INSTITUTIONAL TRUST	08/30/2019	2,000.00
201900071	VOYA INSTITUTIONAL TRUST	08/30/2019	333.34
201900072	VOYA INSTITUTIONAL TRUST	08/30/2019	2,703.34
201900073	VOYA INSTITUTIONAL TRUST	08/30/2019	100.00
201900074	VOYA INSTITUTIONAL TRUST	08/30/2019	600.00
201900075	VOYA INSTITUTIONAL TRUST	08/30/2019	100.00
201900076	VOYA INSTITUTIONAL TRUST	08/30/2019	455.35
201900077	VOYA INSTITUTIONAL TRUST	08/30/2019	66.67
201900078	VOYA INSTITUTIONAL TRUST	08/30/2019	1,200.01
201900079	VOYA INSTITUTIONAL TRUST	08/30/2019	100.00
201900080	VOYA INSTITUTIONAL TRUST	08/30/2019	100.00
201900081	VOYA INSTITUTIONAL TRUST	08/30/2019	100.00
201900083	FEDERAL TAX WITHHOLDING	08/22/2019	22,224.32
201900084	MN TEACHERS RETIREMENT ASSOC.	08/22/2019	6,389.61
201900085	PUBLIC EMPLOYEES RETIREMENT	08/22/2019	8,653.54
201900086	STATE TAX WITHHOLDING	08/22/2019	3,814.97
201900087	SW/WC SVC. COOP - HEALTH INS.	08/22/2019	14,189.50
201900088	VOYA INSTITUTIONAL TRUST	08/22/2019	3,412.63
201900089	SW/WC SVC. COOP - HEALTH INS.	08/21/2019	1,230.00
201900090	SW/WC SVC. COOP - HEALTH INS.	08/21/2019	8,586.50
201900091	SW/WC SVC. COOP - HEALTH INS.	08/21/2019	10,002.16
201900092	SW/WC SVC. COOP - HEALTH INS.	08/22/2019	5,908.05
201900093	SW/WC SVC. COOP - HEALTH INS.	08/22/2019	4,965.45
		Totals for BNK05	595,309.49
		Totals for checks	595,309.49

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	164,568.18	12.17	404,711.98	569,292.33
02	FOOD SERVICE	1,970.92	0.00	4,346.12	6,317.04
04	COMMUNITY SERVICE	6,382.50	0.00	1,962.25	8,344.75
09	TRUST FUND	79.69	0.00	0.00	79.69
25	REVOCABLE TRUST (FY10)	0.00	0.00	11,275.68	11,275.68
***	Fund Summary Totals ***	173,001.29	12.17	422,296.03	595,309.49

\*\*\*\*\* End of report \*\*\*\*\*



	SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER			JANUARY		
	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR
Kindergarten	39														
First Grade	40														
Second Grade	45														
Third Grade	43														
Fourth Grade	57														
Fifth Grade	50														
	274			0			0			0			0		
Sixth Grade		66													
Seventh Grade		54													
Eighth Grade		50													
Ninth Grade		66													
Tenth Grade		62													
Eleventh Grade		55													
Twelfth Grade		43													
	396			0			0			0			0		
K-12 TOTAL			670			0			0			0			0

	FEBRUARY			MARCH			APRIL			MAY			END OF THE YEAR-19-20		
	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR
Kindergarten															
First Grade															
Second Grade															
Third Grade															
Fourth Grade															
Fifth Grade															
	0			0			0			0			0		
Sixth Grade															
Seventh Grade															
Eighth Grade															
Ninth Grade															
Tenth Grade															
Eleventh Grade															
Twelfth Grade															
	0		0	0		0	0		0	0		0	0		0
K-12 TOTAL															0

<b>Enrollment Trends</b>	<b>18-19</b>	<b>17-18</b>	<b>16-17</b>	<b>15-16</b>	<b>14-15</b>	<b>13-14</b>
<b>September</b>	685	732	739	768	810	803
<b>October</b>	689	726	728	765	800	801
<b>November</b>	692	723	725	757	795	796
<b>December</b>	692	717	727	754	794	796
<b>January</b>	688	717	732	748	789	793
<b>February</b>	686	718	729	749	785	795
<b>March</b>	686	707	731	736	784	796
<b>April</b>	680	706	732	728	784	786
<b>May</b>	679	705	725	727	789	790

# Yellow Medicine East, ISD 2190

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## BOARD OF EDUCATION - AGENDA ANALYSIS

**AGENDA ITEM:** 8.1  
**MEETING DATE:** September 9, 2019  
**SUBJECT:** QComp Goals & Budget

**BOARD ACTION:**  
Required  
Information X  
Scheduled Report

### BACKGROUND/RATIONALE:

#### QComp Goals for 2019-2020:

1. **MS/HS SMART Goal:** The percentage of students in grades 6-10 at grade level on the Star Reading assessment, will increase 5% from fall 2019 to spring 2020.
2. **BRE SMART Goal:** The percentage of students in grades 1-5 at grade level on the Star Reading assessment, will increase 5% from fall 2019 to spring 2020.

#### Example goal calculation:

- Fall score (at grade level = X.0, where X is the grade level)
- Spring score (at grade level = X.9, where X is the grade level)

**Each building has other reading and/or math goals (non-QComp) that are not tied to incentives and will drive professional development throughout 2019-2020.**

#### QComp Budget:

- Available funds - \$118,955
- Remainder of 2018-2019 funds will roll over into a grant fund - \$13,155.69
- 11 PLCs for 2019-2020

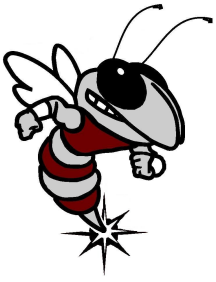
**PRESENTER(S):** Superintendent Schneider

**COMMITTEE:** NONE

#### SUPERINTENDENT RECOMMENDATION:

NONE

				2018-2019		2019-2020
Total Budget Available						\$118,955.00
CAREER LADDER EXPENDITURES - salary augmentation & release time cost						
	No of Positions			Total		
Q Comp Council	8 + 2	500 + benefits	\$576.00	\$5,760.00	8 + 2	\$5,760.00
PLC Coordinators	2 (1 per site)	1000 + benefits	\$1,151.50	\$2,303.00	2	\$2,303.00
PLC Facilitators	13	800 + benefits	\$621.09	\$8,074.17	11	\$6,831.99
OTHER CAREER LADDER EXPENDITURES						
Training PLC Facilitators	2 trainings			\$3,000.00		\$0.00
JOB-EMBEDDED PROFESSIONAL DEVELOPMENT EXPENDITURES						
Resources (books, videos, speakers, etc.)				\$700.00		\$7,169.74
Substitute teachers				\$11,100.00		\$5,000.00
TEACHER EVALUATION/OBSERVATION EXPENDITURES						
Trained observer training	20 days		\$186.00	\$3,720.00	20 days	\$0.00
PERFORMANCE PAY EXPENDITURES						
Schoolwide Student Achievement Goals	66 teachers	250 + benefits	\$287.88	\$19,000.08	57 teachers	\$16,409.16
Measures of Student Achievement	66 teachers	700 + benefits	\$806.05	\$53,199.30	57 teachers	\$45,944.85
Teacher Evaluation & Observation	66 teachers	450 + benefits	\$518.18	\$34,199.88	57 teachers	\$29,536.26
			Total Budget	\$138,056.43		\$118,955.00
GRANTS - based upon unexpended 2018-19 QComp						\$13,155.69



# YELLOW MEDICINE EAST – ISD 2190

*Serving Clarkfield, Echo, Granite Falls, Hanley Falls, Hazel Run, Upper Sioux Community*

**Rich Schneider, Superintendent**  
450 9<sup>th</sup> Avenue – Granite Falls, MN 56241  
Phone: 320-564-4081 – Fax: 320-564-4781

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## **Superintendent School Board Notes - September 9, 2019**

### **Auxiliary Gym Update:**

Much has happened over the past weeks. Most significantly is the completion of the concrete for the gym floor and placing the last two panels. The crest on the east end looks fantastic. The parking lot is scheduled to be paved this week - weather permitting. During construction, the exterior lights on the new gym were inadvertently disabled and we are working at restoring them.

### **Policy Committee Meeting:**

The policy committee (Sue Bones & Sonja Pederson), met and went through several policies. I have not had time yet to finish the minutes and do the research asked of me.

### **MSBA Advocacy Tour:**

The Advocacy Tour brings together school board members and superintendents to discuss policy and funding issues that are impacting their school districts. During these meetings, ideas are generated for MSBA's legislative agenda. There is no fee to attend any of these meetings, but they request potential attendees RSVP. Please let me know if you are interested in attending, tomorrow, Tuesday September 10 at 5:30 pm in Marshall.

### **Negotiations Meeting:**

Our 4th negotiations meeting was held on Wednesday. We are scheduled to meet again on October 2 at 6:15pm with a pre-meeting at 5:15pm. I am scheduled to meet with Steve Petrick and Robyn Aslesen to begin work on the Unrequested Leave of Absence (ULA) language in the contract. Hopefully this will expedite the process.

### **Chromebook Update:**

We are very tight on the number of CBs that are currently available. Not many devices are left to issue to students as loaners and no teachers have received one yet. We have tried to consider the staff without laptops first and hope to have a stronger grasp of the number needed to ensure staff members receive a device.

### **School Resource Officer Contract:**

I met with the city manager, Crystal Johnson and police chief, Brian Struffert about the SRO contract. I will share the contract during the next finance committee meeting. The contract did not change we just made some gentlemen agreements concerning flexibility of scheduling. It does have an opt-out clause included to allow either party to withdraw.

### **Transportation Contract:**

We (LeeAnn Boshek and I) met with Bennett Transportation and are looking at ways we can reduce our expenditures in terms of transportation. I hope to have a formal recommendation ready for the November board meeting that helps curtail our costs.

### **SWWC ELC Open House:**

The new ELC located in Montevideo will have an open house on Wednesday, September 25 at 5:30pm. The facility appears to be large enough and has many new features which will help serve our students. In the past, our students attended ELCs in other communities including Bellview and ACGC. This location decreases the amount and distance of travel to attend these specialized programs.



# Bert Raney Elementary Board Report

September 2019

Mrs. Hansen, Elementary Principal

## BRE - Current Enrollment

	9/18	8/19	9/19	10/19	11/19	12/19	1/20	2/20	3/20	4/20	5/20
<b>K</b>	40	39	39								
<b>1st</b>	48	39	39								
<b>2nd</b>	43	43	45								
<b>3rd</b>	59	43	43								
<b>4th</b>	53	59	57								
<b>5th</b>	63	50	51								
<b>Total</b>	306	273	274								



### Preschool Enrollment

Bumblebees ADED: 20

Honey Bees MWF: 20

Busy Bees T/Th AM: 13

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### Scholastic Book Fair & Open House

Bert Raney Elementary School held it's Open House and Scholastic Book Fair on Wednesday, August 28th from 5:00-7:00PM. 212 BRE families out of 240 were noted as attending. In addition, we received over \$865 in donations that helped sponsor 173 PreK-5 students!

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### Back to School Workshop Highlights at BRE

August 22nd, 27th, and 28th

- Phonics, MN Language Arts Standards/Read Alouds
- Grade Level Phonics Resources, PBIS/Sting Pride
- Finalized eLearning documents

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### Drills at BRE

How does an elementary school conduct emergency drills without causing unnecessary fear in our students?

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### K-12 Lunchroom

Observations from BRE



**Preschool Update**

First week overview

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**Parent & BRE Staff Survey - First Week**

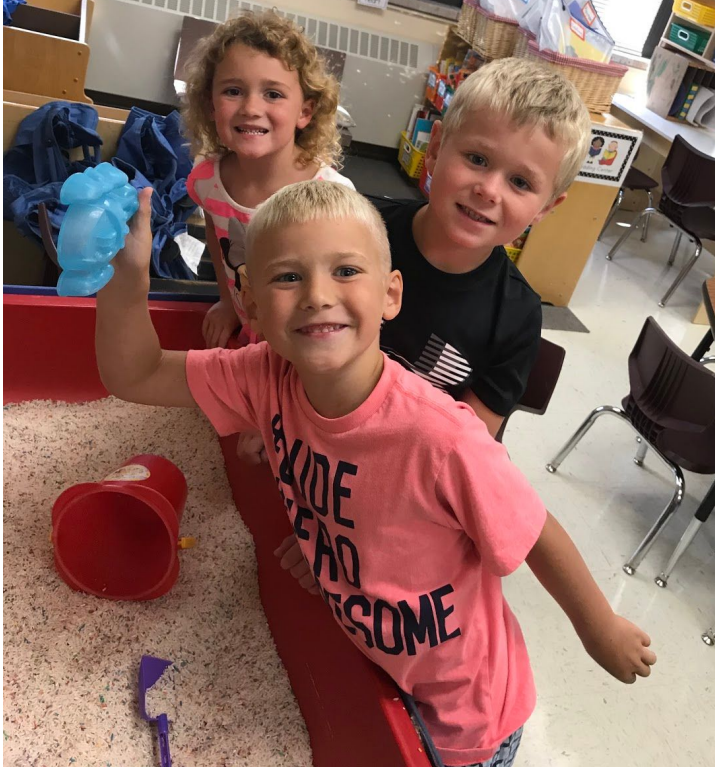
Points of Interest

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**Looking Ahead**

Fire Prevention Week: 10/7/19 -- 10/11/19

BRE P/T Conferences: 11/14/19 & 11/21/19 -- 2/6/20 & 2/13/20



## **YME Middle/High School Board Report September 2019 ~ 2020**

### **Goals for the MS/HS for 2019/2020**

- SMART Goal: The percentage of students in grades 6-10 at grade level on the Star Reading assessment, will increase 5% from fall 2019 to spring 2020.
- SMART Goal: The percentage of students in grades 6-10 at grade level on the Star Math assessment, will increase 5% from fall 2019 to spring 2020.

### **Areas of Focus**

- Best Practice Instruction: Reading and writing strategies used across the curriculum/content area
- Best Practice Instruction: Curriculum Alignment to classroom resources in both Math and Science
- Safe Schools: Emergency Crisis Plan
- Mental Health: Working with students of trauma
- Staff will complete one curriculum map for one class by the end of the school year

**Top 20 Teachers and Students** ~ We just concluded an outstanding presentation from Tom Cody, founder of Top 20 Training, on how to build and sustain a positive school culture. This has been our focus here the past two years and we are seeing the benefits through the relationships with our kids and the smiles on the adult's faces. Tom worked with the MS/HS staff in June and once again in August. His message focuses on staying above the line and to stay positive with our students and with each other. The adults within #TheHIVE set the tone for the building and the student's attitudes are a gauge of how we are doing.

This past Thursday, Tom also met with #TheHIVE Student Body and shared the same message to reinforce the direction WE want to go as a school. One special session he addresses current or potential leaders within the building and how to address negativity towards being a leader.



# Star Qualities



- **Creative:** inventive, full of ideas
- **Self-confident:** believing in myself, my abilities
- **Organized:** able to keep your life in order
- **Responsible:** willing to be accountable
- **Outgoing:** friendly, sociable
- **Self-Motivated:** self-starting
- **Persistent:** sticking with the job until it is finished
- **Enthusiastic:** having eager interest
- **Emotionally Aware:** in touch with feelings and thoughts
- **Self-Disciplined:** having self control
- **Focus:** keeping my attention on the task or goal
- **Optimistic:** hopeful, seeing the positive
- **Proactive:** Doing what needs to be done before a problem develops
- **Courageous:** responding in spite of fear
- **Spiritual:** connected with your true self and values
- **Risk-taking:** taking the difficult road to expand my Comfort Zone
- **Flexibility:** adapting to change and the stress created by it
- **Toughness:** dealing with adversity when things aren't going my way
- **Commitment:** putting forth my full effort
- **Patience:** realizing that success often doesn't come easily



**MCA Data Update:** I have included a link on how historically our students currently in the building have fared on the MCA's. [Click Here](#) This document shows our 2019 MCA student scores compared to previous MCA testing periods.

**6th Grade Boot Camp** ~ The 6th Grade Boot Camp for the incoming 6th graders was a huge success. During open house we met with the parents to discuss how the middle/high school operates. We highlighted the JMC Parent Portal as well as some of those high priority items. The students organized their lockers and got acquainted with their advisor.

**#TheHIVE is 1 to 1** ~ I want to thank the school board for supporting the 1-to-1 Student Chromebook project here at the MS/HS. Special thank you to Krystle and Andrea for monitoring the paperwork and the Tech Department working to make sure everyone has a device. It has been professionally satisfying to watch the teachers learn from each other as well as from the students.

**Sting Homecoming** ~ The 2019 Sting Homecoming plans are in the works as we speak. It is the week of September 30th ~ 4th here at #TheHIVE. The final schedule is being finalized but here

are a few highlights: Homecoming Coronation will be on Monday at 11:00 am in the Auditorium. Mrs. Coulter and Mr. Refsland have been working to finalize all of the details to make it a memorable week. More details will be released soon via social media.

Monday (09/30)

\*Mismatch Day

\*Coronation @ 11 a.m.

Tuesday (10/01)

\*Throwback Day

Wednesday (10/02)

\*Academic Awards 8:30am

\*Rocker vs Rapper Day

Thursday (10/03)

\*Costume Day

\*Pepfest @ 2 pm

\*Staff vs. Seniors Dodgeball

Friday (10/04)

\*Sting Pride Day

\*Parade @ 2 pm

**FAFSA Update** ~ New this year for the Class of 2018 and beyond, the FAFSA (Free Application for Federal Student Aid) has moved up their opening date for applying for college aid to October 1st. This new guideline will allow students and parents to use their previous tax returns as they apply for college. This has the admissions at the high education institutions in a frenzy. We will be holding parent informational meetings on November 18th with Dave Vikander from Southwest Minnesota State University ~ Marshall. More details to come!

# Yellow Medicine East, ISD 2190

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## BOARD OF EDUCATION - AGENDA ANALYSIS

**AGENDA ITEM:** 8.5  
**MEETING DATE:** September 9, 2019  
**SUBJECT:** Celebrations/Recognitions

**BOARD ACTION:**  
Required  
Information X  
Scheduled Report

### BACKGROUND/RATIONALE:

#### From Bert Raney -

- Thank you to Coach Schueler and the following football players for helping BRE move their hallway benches from the library to the halls of BRE: Silas Ramirez, Isaac Jimenez, Will Lecy, and Julius Blue!
- Thank you to Carolyn Olson and Julie Poff for their hours of work in getting our BRE Scholastic Book Fair organized!
- Thank you to Theresa Lightfoot for setting up all of BRE's Pearson Envision student logins for staff! She saw the need, jumped in to help and got it done!
- Thank you to Francis Staab for painting the BRE staff lounge. BRE appreciates having such a nice, open and fresh space to gather!

#### From MS/HS -

- Krystle Enninga moved to the secretary 1 position in the MS/HS office. Her knowledge base of how the middle/high school operated is very beneficial. As an alumna, she takes pride in constantly looking for ways to improve the school for our families and students.
- MS/HS mentors of Stacy Hinz, Amy Stewart, Andy Holt, and Kristen Castiglione for mentoring and getting our new staff ready here at #TheHIVE.

#### From the District Office -

- Thank you to the football team for helping haul shredding out of and copy paper into the building. Many hands make light work.

**PRESENTER(S):** Superintendent Schneider

**COMMITTEE:** NONE

**SUPERINTENDENT RECOMMENDATION:**

NONE

## BOARD OF EDUCATION - AGENDA ANALYSIS

**AGENDA ITEM:** 10.1.1 & 10.1.2  
**MEETING DATE:** September 9, 2019  
**SUBJECT:** New Business - Personnel Items

**BOARD ACTION:**

Required X  
Information  
Scheduled Report

**BACKGROUND/RATIONALE:**

**Leave Requests & Resignations -**

10.1.1.1 - Retirement - Dakota Language Instructor -Carolynn Schommer

Carolynn has been our Dakota Language Instructor since 2006 and built a strong program which helps ensure the language continues from generation to generation. She built a successful Dakota Language quiz bowl team and still has a passion for the language and the culture of the Upper Sioux Community. We are very appreciative of the part she has played.

10.1.1.2 - Leave of Absence Request - Band Instructor - Kristen Castiglione

Kristen is requesting leave through the end of the year beginning with the birth of her child. We believe that we can find a replacement to fill this position for the remainder of the year.

10.1.1.3 - Resignation - MS/HS Special Ed Paraprofessional - Andrea Hartwig

Andrea worked for us for one year.

10.1.1.4 - Resignation - MS/HS Special Ed Paraprofessional - Mariah Hartwig

Mariah worked for us for two years.

**New Hires -**

10.1.2.1 - Employment - Dakota Language Instructor - Charles Thode

Charles had been the Dakota Language apprentice for nearly three years under Carolynn. According to Carolynn and the USC board, he is likely the 3rd best Dakota Language speaker in our community.

10.1.2.2 - Employment - MS/HS Secretary II - Andrea Lewison

Andrea is a YME graduate and has children at YME. She is taking over for Krystle Enninga who was hired for the position vacated by Deb Beckler. She is heavily involved in our PTO.

10.1.2.3 - Employment - Preschool Special Ed Paraprofessional - Stacey Balfany

Stacey Balfany is from Sacred Heart and has children attending BRE. She most recently has a background in daycare.

10.1.2.4 - Employment - MS/HS Special Ed Paraprofessional - Britny Henrichs

Recent graduate of Minnesota West and wants to pursue a degree in early childhood education.

10.1.2.5 - Employment - MS/HS Special Ed Paraprofessional - Kelsey Sorenson

Kelsey is a YME graduate and enjoys working with children. She is living in our community and is interested in helping our youth during their formative years.

10.1.2.6 - Employment - Junior High Volleyball Coach - Kaia Bergeson

Kaia retired from YME as our FACS teacher and will split position with Chelsi Torke. She has previously been a JH VB coach for us. This position was necessitated due to strong numbers in VB (ca 20).

10.1.2.7 - Employment - Junior High Volleyball Coach - Chelsi Torke

Chelsi will split position with Kaia Bergeson and is necessary due to other engagements by Kaia.

10.1.2.8 - Acknowledgement - Volunteer Volleyball Coach - Ashley Soine

10.1.2.9 - Acknowledgement - Volunteer Volleyball Coach - Chyanne Sand

10.1.2.10 - Acknowledgement - Volunteer Volleyball Coach - Jamie Golberg

10.1.2.11 - Acknowledgement - Volunteer Volleyball Coach - Emily Ebel

- All four of these individuals (items 8, 9, 10, & 11) are YME graduates and have previously served as either coaches in the school or Junior Olympics VB programs. They will be attending VB practices throughout the fall to help out and learn Coach Johnson's program. As a reminder, for precautionary reasons, all volunteer coaches at YME must complete a background check (YME pays for volunteers background checks) and be formally recognized by the school board (in order to be covered under our liability insurance).

**PRESENTER(S):** Superintendent Schneider

**COMMITTEE:** NONE

**SUPERINTENDENT RECOMMENDATION:**

I recommend approval of the agenda items as listed.

Carolynn I. Schommer  
PO Box 174  
2330 Highway 274  
Granite Falls, MN. 56241  
(507) 616-6214 (cell) (320) 564-0130 (home)

August 21, 2019  
Mr. Ryan Luft  
YME Principal  
Yellow Medicine East High School  
450 9<sup>th</sup> Avenue  
Granite Falls, MN. 56241

Dear Mr. Luft,

I would like to inform you that I am retiring from my position with Yellow Medicine East High School, Granite Falls, Minnesota as the Dakota Language instructor effective August 21, 2019.

Thank you for the numerous opportunities for professional and personal development that you have provided me over the many years. I have enjoyed working for the YME school and appreciate the support provided me during my time with the school.

While I look forward to enjoying my retirement, I will miss the work and my colleagues at YME. As you and I have discussed already, I am happy to come in and do consulting work one (1) day a week on various Dakota Culture/Language projects.

If I can be of any assistance during this transition, please let me know. I have included my personal phone numbers so that you can continue to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Carolynn I. Schommer". The signature is written in a cursive style and is positioned above a horizontal line.

Carolynn I. Schommer

Received 9-3-2019

August 28, 2019

Mr. Rich Schneider  
Superintendent, YME Schools  
450 9th Ave.  
Granite Falls, MN 56241

Dear Mr. Schneider,

I am writing to request a leave of absence from my position as Band Director at YME Schools during the 2019-2020 school year. I am pregnant and am due on January 13, 2020 (see attached doctor's note for verification). I am requesting a leave of absence to begin with the birth of my child and to last for the duration of the school year, utilizing maternity leave, childcare leave and any other available leave. According to the Teacher Contract, teachers may request up to a one-year leave of absence to take care of their child full-time, which is what I will be doing. I hope that you will consider my request as I thoroughly enjoy teaching at YME and hope to be able to return to my position next school year. Thank you for your consideration.

Respectfully,



Kristen Castiglione

CC: Ryan Luft

received 8-28-19

Andrea Hartwig  
Paraprofessional  
Yellow Medicine East High School  
Granite Falls, MN 56241  
320-564-4081

Ryan Luft  
Principal  
Yellow Medicine East High School  
450 9th Ave  
Granite Falls, MN 56241

Dear Mr. Luft,

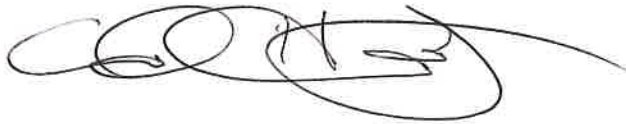
I am contacting you to inform you that effective immediately, I have decided to resign from Yellow Medicine East School.

I am very grateful for all the experience I gained while working with all the wonderful students and staff.

I appreciate your help in making me a better employee and provided me more experience in my field. It has taught me many lessons I will not soon forget. Again, I am very appreciative for my time at Yellow Medicine East School. I wish you the best endeavors in your future.

Kindly,

Andrea Hartwig

A handwritten signature in black ink, appearing to read 'Andrea Hartwig', with a long horizontal flourish extending to the right.

Received 8-29-19

Mariah Hartwig  
Paraprofessional  
Yellow Medicine East High School  
Granite Falls, MN 56241  
320-564-4081

Ryan Luft  
Principal  
Yellow Medicine East High School  
450 9th Ave  
Granite Falls, MN 56241

Dear Mr. Luft,

I am writing you to inform you that I have resigned as a paraprofessional for Yellow Medicine East High School, Granite Falls, MN, effective immediately.

It has been an honor and privilege to help serve our students at Yellow Medicine East School.

Thank you very much for the opportunities and guidance you have given me during my time here at Yellow Medicine East. It has taught me a lot and I could not be more grateful. I wish you nothing but success and hope in your future.

Respectfully,  
Mariah Hartwig

A handwritten signature in black ink, appearing to read 'Mariah Hartwig', written in a cursive style.

# Yellow Medicine East, ISD 2190

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## BOARD OF EDUCATION - AGENDA ANALYSIS

**AGENDA ITEM:** 10.2  
**MEETING DATE:** September 9, 2019  
**SUBJECT:** Transfer of Funds to Food Service

**BOARD ACTION:**

Required X  
Information  
Scheduled Report

**BACKGROUND/RATIONALE:**

Authorize the transfer of funds from the General Fund to the Food Service Fund for the 6/30/2019 deficit balance in the Food Service Fund, effective June 30, 2019.

**Current Deficit Amount: \$26,221.25**

This balance reflects \$6,819 in revenue we did not receive for K-3 full pay breakfasts. (The Board authorized free breakfast for all students in those grades.) Actual deficit was \$32,269.51. The transfer is reduced by \$6,048.26 which is the amount of food used from the inventory as of 6/30/2019.

The projected deficit (in budget) was \$28,771

We have addressed part of the cause of this deficit through the reduction of staff which was possible due to closing the BRE lunchroom. We will continue to pursue applications for Educational Benefits (FRP applications) and follow up with families with outstanding lunch debt.

**PRESENTER(S):** Superintendent Schneider

**COMMITTEE:** NONE

**SUPERINTENDENT RECOMMENDATION:**

I recommend approval of the agenda items as listed.

# Yellow Medicine East, ISD 2190

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## BOARD OF EDUCATION - AGENDA ANALYSIS

**AGENDA ITEM:** 10.3  
**MEETING DATE:** September 9, 2019  
**SUBJECT:** Certification of Preliminary Levy

**BOARD ACTION:**

Required X  
Information  
Scheduled Report

**BACKGROUND/RATIONALE:**

LeeAnn is waiting for information from the state.

Setting the levy at the maximum level allows us to reduce it during our December school board meeting. If we set the levy at a lower level, we cannot increase it in December.

**PRESENTER(S):** Superintendent Schneider

**COMMITTEE:** NONE

**SUPERINTENDENT RECOMMENDATION:**

I recommend approval of the agenda items as listed.

## Levy 2019 Payable 2020 (MDE Work in Progress)

9/9/2019 School Board Meeting

From 9-6-19 Report (MDE)

Levy Description	Initial Levy	Adjustments	Pay 20 Proposed	Pay 19 Final	Difference
Miscellaneous/Abatement			-	148.44	(148.44)
Integration & Achievement	29,532.99	(659.91)	28,873.08	28,168.98	704.10
Career Technical Levy	50,806.35	(1,356.44)	49,449.91	60,447.94	(10,998.03)
Referendum	637,201.66		637,201.66	746,156.93	(108,955.27)
/Local Optional/Equity Revenue (LOR)	348,290.51		348,290.51	255,812.38	92,478.13
Reemployment	12,000.00	167.71	12,167.71	(4,908.47)	17,076.18
Q Comp			-	-	-
Leases (KCC and ELC/SWWC)	30,897.00	(12,673.00)	18,224.00	12,708.00	5,516.00
Facilities & Equip Bond Adjust.		(202,640.87)	(202,640.87)	(203,444.00)	803.13
<i>Unreserved Sub-Total</i>	<i>1,108,728.51</i>	<i>(217,162.51)</i>	<i>891,566.00</i>	<i>895,090.20</i>	<i>(3,524.20)</i>
Operating Capital	160,374.00	(6,324.40)	154,049.60	155,739.98	(1,690.38)
Safe Schools	26,863.20	(1,243.44)	25,619.76	25,808.76	(189.00)
Long Term Facility Maintenance (new)	283,556.00	(10,917.72)	272,638.28	284,431.39	(11,793.11)
<b>Total General fund (01)</b>	<b>1,579,521.71</b>	<b>(235,648.07)</b>	<b>1,343,873.64</b>	<b>1,361,070.33</b>	<b>(17,196.69)</b>
Other			-	30.34	
Early Childhood Family Ed./Home Visiting (Under 5 Pop. 386)	47,888.35	396.64	48,284.99	43,754.33	4,530.66
Pool	26,254.59		26,254.59	45,240.36	(18,985.77)
Community Education (District Population 7006)	57,939.62		57,939.62	57,939.62	-
<b>Total Community Education (04)</b>	<b>132,082.56</b>	<b>396.64</b>	<b>132,479.20</b>	<b>146,964.65</b>	<b>(14,485.45)</b>
Abatement			-	162.03	(162.03)
2014 Alternative Facilities (2010-12 Project)	99,235.50		99,235.50	95,666.00	3,569.50
2010 Alternative Facilities (2010-12 Project) QZABS	602,979.84	(69,738.35)	533,241.49	557,720.81	(24,479.32)
2010 Capital Bonds (2010-12 Energy/Capital) QZABS	202,640.87		202,640.87	203,444.00	(803.13)
2009 OPEB Bonds	201,647.25	(10,232.62)	191,414.63	188,351.43	3,063.20
<b>Total Debt Redemption (07,47)</b>	<b>1,106,503.46</b>	<b>(79,970.97)</b>	<b>1,026,532.49</b>	<b>1,045,344.27</b>	<b>(18,811.78)</b>
<b>Grand Total Levy</b>	<b>2,818,107.73</b>	<b>(315,222.40)</b>	<b>2,502,885.33</b>	<b>2,553,379.25</b>	<b>(50,493.92)</b>
-					
Total General fund	1,579,521.71	(235,648.07)	1,343,873.64	1,361,070.33	(17,196.69)
Total Community Education	132,082.56	396.64	132,479.20	146,964.65	(14,485.45)
Total Debt Redemption	1,106,503.46	(79,970.97)	1,026,532.49	1,045,344.27	(18,811.78)
<b>Grand Total Levy (Increase)</b>	<b>2,818,107.73</b>	<b>(315,222.40)</b>	<b>2,502,885.33</b>	<b>2,553,379.25</b>	<b>(50,493.92)</b>
General Fund Percent			53.693%	53.305%	-1.263%
Community Ed. Percent			5.293%	5.756%	-9.856%
Debt Redemption Percent			41.014%	40.940%	-1.800%
<b>Total Percent Change</b>			<b>100.000%</b>	<b>100.000%</b>	<b>-1.978%</b>

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This spreadsheet doesn't include Q Comp. MDE will add it back in for the December levy. We will then "underlevy" for that amount at the December meeting. This is done so the tax statements going out to taxpayers in November won't include the Q Com.

# Yellow Medicine East, ISD 2190

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## BOARD OF EDUCATION - AGENDA ANALYSIS

**AGENDA ITEM:** 10.5  
**MEETING DATE:** September 9, 2019  
**SUBJECT:** Tennis Court Resurface

**BOARD ACTION:**  
Required  
Information X  
Scheduled Report

### BACKGROUND/RATIONALE:

Due to deterioration, the tennis courts we use for our boys and girls tennis programs are in need of resurfacing and we received a quote from Pro Track and Tennis for \$66,500. The city would pay half and we would pay the other half. The warranty for the re-surface is for 5 years. This will extend the life of the courts and will delay their replacement (approximate replacement cost is \$350,000-\$400,000). We had budgeted \$20,000 from LTFM for 2019-2020 and would need to take the balance from the 2020-2021 LTFM budget. By committing tonight, we are ensuring that we can get on the contractor's schedule for June or July 2020.

**PRESENTER(S):** Superintendent Schneider

**COMMITTEE:** NONE

### SUPERINTENDENT RECOMMENDATION:

I recommend you give me authorization to sign this contract.

7409 N. 160<sup>th</sup> Street  
Bennington, NE 68007  
PH 402.238.2900  
PH 800.498.4395  
FX 402.238.2987  
[www.protrackandtennis.com](http://www.protrackandtennis.com)

# PRO TRACK AND TENNIS, INC.

Tennis Court Proposal



**We Proudly Present This Proposal To**

Mr. Tim Knapper  
Athletic Director  
Yellow Medicine East High School  
450 9<sup>th</sup> Ave.  
Granite Falls, MN 56214  
Cell: 320-226-1085  
[knapper@isd2190.org](mailto:knapper@isd2190.org)

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## PROPOSED SYSTEM

### RESURFACE ASPHALT BASED TENNIS COURT

Pro Track and Tennis, Inc. proposes to install the following:

- 1. BASE BID #1: Install NOVA Sports Color Coating System to four (4) courts at the high school and two (2) courts at the park. Includes patchwork and striping. Armor Crack Repair System on high school courts. 5 yr. warranty. 1590 LF. Six (6) sets of pickleball game lines will be striped.**

**Note:** If you recolor the courts again with us within (5) five years, we will extend your Armor warranty for another (5) five years.

**The entire court surface will be power washed with 4000psi pressure and a special designed walk behind spinner head that deep cleans and scarifies the surface to give a 100% mechanical bond for the new coatings.**



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## **PART 1: GENERAL**

### **1.01 RELATED DOCUMENTS:**

- A. If Architectural or Engineering specifications and or drawings are involved those specifications will take precedence over the following where noted and determined suitable for the project.

### **1.02 SUMMARY:**

- A. Pro Track and Tennis, Inc. shall furnish all materials, labor, tools, and equipment necessary for the installation of the NOVA Sports Color Coating system to the tennis court.
- B. The court(s) will be laid out for game lines according to the USTA.

### **1.03 GOVERNING BODIES:**

- A. Codes and standards will follow the current guidelines set forth by the (USTA) United States Tennis Association and The (ASBA) American Sports Builders Association tennis court construction manual will be the reference source for all guidelines for construction.

### **1.04 SUBMITTALS:**

- A. One copy of the color coating manufacturer's product specification sheet.
- B. One surface color sample. See attached with this Proposal.
- C. One copy of the Material Safety Data Sheets (MSDS) for each product to be used.
- D. One copy of the certificate that Pro Track and Tennis, Inc. is a member of the American Sports Builders Association in good standing



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## PART 2: OWNER'S PRECONSTRUCTION RESPONSIBILITIES

### 2.01 APPARATUS REMOVAL:

- A. All athletic equipment should be removed and or moved out of the way of the areas to be worked on. Items such as bleachers, nets, divider nets, benches, etc.
- B. Any other items that are sitting on the surface to be coated that are not permanent fixtures.

### 2.02 GROUNDSKEEPING:

- A. All edges of surface areas to be worked on should be treated as needed to kill all weeds. This should include weeds in cracks in the surface also. Applications should be repeated as needed to assure that the vegetation is killed off.
- B. Drainage issues should be addressed. If there are visible drainage problems where dirt and debris are deposited onto the court surface during a rain this should be addressed prior to the work starting.
- C. Severe leaching of weeds and sod/soil encroachment should be cut back and removed prior to Pro Track and Tennis beginning work. It sometimes takes days for the surface to dry out prior to being able to work on the surface.
- D. Any deposits of caked on dirt must be removed and cleaned. Built up dirt can trap moisture and may take days to completely dry out after cleaning and washing of the surface area.
- E. Sprinklers should be shut off four days prior to Pro Track and Tennis's arrival. The sprinklers can be run as long as the heads are adjusted not to spray water onto the court. Wind blowing water onto the court should be taken into consideration.
- F. We recommend that the area around the court be mowed prior to our arrival. This will keep grass from blowing onto the courts while the color coating is going down.
- G. Fertilizing turf adjacent to the court surface is strictly prohibited. Fertilizer will damage and discolor the court surface.
- H. The owner must provide a water source within 100' feet of the work area.



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## 2.03 SECURITY:

- A. We recommend that the staff at the owner's site be notified of the dates the court(s) will be closed. Especially gym classes, tennis lessons, practices and tennis matches that may use the courts during the renovation period.
- B. The community should be notified, if feasible, to deter attempts to enter the work area during installation.
- C. The work area should be secured as best as possible by locking all gates that will not be used and placing signage warning of the court(s) being closed during renovation.
- D. It is the responsibility of the owner to secure the work area and to keep all unauthorized persons from entering the court area Pro Track and Tennis is not responsible for damage caused by trespassers.

*The successful and timely completion of your court renovation project relies on your cooperation. We thank you in advance for your commitment to the important items listed above.*



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## PART 3: PRODUCTS

### 3.01 COLOR COATING APPLICATION:

- A. The acrylic color coating shall be the NOVA Sports 100% acrylic color coating system specifically designed for installing on concrete and asphalt substrates.
- B. The color coating material will have silica sand added to it for the desired speed of play.
- C. Note: Unless otherwise specified, the speed of play will be medium. Fast and slow speeds can be installed at the owner's request.
- D. See attached spec sheets for details and coverage rates.

### 3.02 SYSTEM COMPONENTS:

- A. VEGETATION STERILANT: (Roundup or equal) shall be used to control vegetation along edges and in cracks as needed.
- B. LATEX BASED CRACK SEALANT: NOVA Sports 100% latex Crack Flex shall be used on the smaller surface cracks as determined by the lead technician.
- C. PATCHING MATERIAL: NOVA Sports 100% acrylic latex patch binder shall be used to fill bird baths and other imperfections. It will be used for irregularities that need to be filled or evened out and smoothed over. This product also will be used to fill very large thermo and structural cracks.
- D. Note: The above crack sealers will be used as determined by the lead technician. All or just one may be used per job surface conditions, weather and temperatures.
- E. LATEX PRIMER: NOVA Sports concrete primer will be used to prime bare concrete both old and new prior to applying any color coating.
- F. NOVA SPORTS ACRYLIC FILL: The acrylic resurfacer is used to prime, level and create a uniform surface to apply the color coating to. It also will black out the courts to hide color bleed through if colors are going to be changed.
- G. NOVA SPORTS COLORING SYSTEM: NOVA Sports color coating is a 100%



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acrylic concentrate designed specifically for color coating sport courts both indoor and outdoor. The concentrate is diluted with potable water and sand is added for texture and the desired speed of play.

- H. NOVA SPORTS LINE SHARP: Line sharp is used to seal the tape down prior to applying line paint. The product is clear in color. This helps to prevent bleed through.
- I. NOVA SPORTS LINE PAINT: Line paint is 100% latex heavy-duty paint specifically designed for striping game lines on a colored surface.



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## PART 4: SYSTEM INSTALLATION PROCESS

### 4.01 QUALITY ASSURANCE:

- A. The owner should have one designated person who all communication will go through during the course of the project.
- B. Pre-construction meeting. A meeting will be held on the court prior to any work beginning. The lead technician will go over the scope of work with the owner and answer any questions. The owner will be required to sign off on a production sheet attesting to the fact that this meeting took place.
- C. The owner's representative will be contacted daily by the lead technician to give a progress report.
- D. Post-construction meeting. A meeting will be held after the work has been installed. A production sign off sheet will be reviewed with the owner at which time the owner will approve the project by signing off on the production sheet and evaluating our performance.

### 4.02 VEGETATION:

- A. Vegetation will be trimmed if needed on all edges to receive the color coat surfacing.
- B. Please refer to PART 2 item 2.2.

### 4.03 CLEANING:

- A. The entire surface area to be coated will be blown off using high-pressure wind machines.
- B. Any areas that need additional attention will be wire brushed as needed.

**The entire court surface will be power washed with 4000psi pressure and a special designed walk behind spinner head that deep cleans and scarifies the surface to give a 100% mechanical bond for the new coatings.**

### 4.04 CRACK SEALING:



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- A. Cracks will be cleaned as needed using high-pressure air and water.
- B. Major cracks will be filled with a combination of products as determined by the field technician.
- C. Please see PART 3, 3.2, C and E for clarification of the different crack sealers.
- D. Note: Cracks are not guaranteed to not reappear and open back up. Cracks will open back up and can open slightly prior to leaving the job site. Only if you use the armor system are cracks warranted. New cracks that may form are not covered by warranty.
- E. OPTIONAL - ARMOR CRACK REPAIR SYSTEM. Five year warranty on system.

#### **4.05 REPAIR OF LOW SPOTS:**

- A. An acrylic patch binder, “patching primer” will be used to prime low areas.
- B. All areas needing patched will have an acrylic patch binder mix applied.
- C. The patched areas will be sanded prior to color coating.
- D. Note: There is no guarantee that all low spots can be totally eliminated. However, Pro Track and Tennis, Inc. will do everything possible to attain a level court. Negative drainage will not be eliminated. No attempt will be made to correct planarity issues.

#### **4.06 ACRYLIC RESURFACER:**

- A. One (1) coat of NOVA Sports 100% acrylic fill will be applied over the entire surface.
- B. Silica sand will be added to the coat at a 60-80 mesh.

#### **4.07 COLOR COATING:**

- A. Two (2) coats of NOVA SPORTS fortified, 100% acrylic color coating will be applied.
- B. The color coat will be applied perpendicular to the primer coat.



- C. Sample color sheet of choices is attached.
- D. A fortified mixture will be used for the common area to withstand the water vapor and high traffic wear.
- E. The product used by Pro Track and Tennis, Inc. contains no asphalt emulsions or asbestos.

#### **4.08 LINE STRIPING:**

- A. The courts will be laid out for striping according to the U.S. Tennis Association.
- B. Textured white line paint will be used.

#### **4.09 JOB SITE CLEAN-UP:**

- A. The court area will be left “play” ready.
- B. All job related debris will be cleaned up and disposed of properly.
- C. All unused material will be removed from the job site and recycled.

#### **4.10 OPTIONS:**

##### **#1: ARMOR CRACK REPAIR SYSTEM**

- A. Armor crack repair system will be used to repair cracks.
- B. See attached literature and/or visit [www.armorcrackrepair.com](http://www.armorcrackrepair.com).
- C. Five year warranty on system. If you color the courts again with us within five years (5), we will extend your armor warranty another, five (5) years.
- D. New cracks that may form are not covered by warranty.



## PART 5: WARRANTY

Pro Track and Tennis, Inc. warrants its labor and materials for a period of three (3) years from the date of completion of work on any tennis court. There is a five (5) year warranty on the Armor Crack Repair System. All work performed by Pro Track and Tennis, Inc. is warranted against peeling, chipping and flaking under normal use. Pro Track and Tennis, Inc. further warrants that any paint applied during the striping on any tennis court will not flake or peel for a period of two (2) years from the date application is completed.

Customer acknowledges that they are aware that Pro Track and Tennis, Inc. is not responsible for defects, cracks, patches or uneven surfaces in the substrate which is being resurfaced by Pro Track and Tennis, Inc. Pro Track and Tennis, Inc. does not warrant that existing cracks or patches in existing substrate surfaces will not open or continue to increase in size. Pro Track and Tennis, Inc. shall not warrant nor be in anyway be responsible for peeling of paint or damage to any surface caused by failure of customer to keep the surface free of debris, vegetation or dirt and shall further not be responsible for damage to painted surfaces or any other actions caused by the customer. Pro Track and Tennis, Inc. does not warrant separation of the coatings from the concrete base where the base lacks a vapor barrier. Lack of a vapor barrier can cause moisture to be retained under the coating, which will eventually result in lack of adhesion to the surface. Pro Track and Tennis, Inc. does not warrant separation of the coating or bubbling of the coating when moisture is present due to passing from below an asphalt or concrete base.

In the event of any claims arising under this Warranty, damages incurred by the customer shall be limited to such repairs to be performed by Pro Track and Tennis, Inc. as are necessary to remedy any defects. Pro Track and Tennis, Inc. hereby agrees to perform any such repairs (weather permitting) promptly, after written notification of such claim from customer. Pro Track and Tennis, Inc. shall not be liable for any breach of any express or implied warranty except where expressly prohibited by applicable law.



Professional Track and Tennis  
A Division of Pro Track and Tennis, Inc. A NE Corporation  
800.498.4395 - [www.protrackandtennis.com](http://www.protrackandtennis.com)

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ref.0035c

# ACCEPTANCE OF PROPOSAL

This proposal is valid for 60 days from August 23, 2019.  
 Pro Track and Tennis, Inc. proposes to furnish labor and material and equipment complete in accordance with the specifications in this proposal for the sum of:  
*Please initial the appropriate boxes below to designate acceptance of the following options.*

	<b>BASE BID #1:</b>	
	<b>Color Coat Six (6) Courts-Armor-Pickleball Game Lines</b>	<b>\$66,500.00</b>
	Sixty-six thousand, five hundred dollars	

**Payment to be made as follows:**  
*A down payment of 33% is due upon acceptance of proposal. A second installment of 33% is due when the project is 50% complete. The remaining balance is due on the day the job is complete and accepted by the owner.*

**Acceptance**  
*The above price, specifications and conditions found in this proposal are satisfactory and are hereby accepted. Pro Track and Tennis, Inc. is authorized to do the work as specified. Payment will be made as outlined.*

_____ Signature	_____ Signature
_____ Print	_____ Print
_____ Date	_____ Date
Yellow Medicine East High School-Granite Falls, MN Pro Track and Tennis, Inc.	

After signing, please return to Pro Track and Tennis, Inc.  
**Thank you very much for your business**



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ref.0035c

# Yellow Medicine East, ISD 2190

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## BOARD OF EDUCATION - AGENDA ANALYSIS

**AGENDA ITEM:** 11.0  
**MEETING DATE:** September 9, 2019  
**SUBJECT:** Policy Updates

**BOARD ACTION:**  
Required  
Information X  
Scheduled Report

### BACKGROUND/RATIONALE:

The policy committee met on August 19, 2019. The minutes for that meeting are attached. The following policies are submitted for first reading (redline masters attached):

- Policy 414 - Mandated Reporting 9 (statutory change adds two crimes under the definition of 'sexual abuse')
- Policy 419 - Tobacco-Free Environment (policy title change; statutory change adding electronic devices and definition of 'smoking')
- Policy 532 - Use of Peace Officers (statutory change to dates of seclusion reports to MDE)
- Policy 601 - Curriculum and Instruction (statutory change adding dyslexia screening and additional reporting requirements)
- Policy 611 - Home Schooling (statutory change to add teacher's materials to the definition of 'textbook')

Redline masters are attached.

**PRESENTER(S):** Superintendent Schneider

**COMMITTEE:** NONE

### SUPERINTENDENT RECOMMENDATION:

I recommend you give me authorization to sell the unused uniforms and instruments.

## POLICY Committee Agendas/Minutes

- Policy Committee (quarterly) - Susan Bones, Sonja Pederson
  - August 19, 2019 (5:30 pm)
  - November 18, 2019 (5:30 pm)
  - February 3, 2020 (5:30 pm)
  - May 18, 2020 (5:30 pm)

**August 19, 2019 (5:30 pm)**

**Members: Sue Bones, Sonja Pedersen**

**Staff/others present: Rich Schneider**

1. Process:
  - a. Adoption and review of policies:
    - i. 2 board meetings needed to adopt (1st reading and 2nd reading)
      1. Board approval
      2. Public input
    - ii. Usually coincide with the MSBA recommendations (does not have to align)
    - iii. Place on spreadsheet (work in progress)
  - b. Update website after each board adoption to ensure compliance
2. YME [Crisis Management Policy](#)
  - a. Per board meeting, this policy will be published on our website
  - b. A flip chart will be shared with staff members next week
3. One-to-One Review
  - a. Information from May 7, 2019 meeting
  - b. Approved in board meetings
4. Policies that must be reviewed annually:
  - a. 410 – Family and Medical Leave Policy
  - b. 413 – Harassment and Violence
  - c. 414 – Mandated Reporting of Child Neglect or Physical or Sexual Abuse
  - d. 415 – Mandated Reporting of Maltreatment of Vulnerable Adults
  - e. 506 – Student Discipline
  - f. 514 – Bullying Prohibition Policy
  - g. 522 – Student Sex Nondiscrimination
  - h. 524 – Internet Acceptable Use and Safety Policy\
  - i. 616 – School District System Accountability
  - j. 806 – Crisis Management Policy
5. MSBA Recommendations:
 

[https://drive.google.com/file/d/12uo\\_AdIxSP9LsJarWvDU843iN6zycCL0/view?usp=sharing](https://drive.google.com/file/d/12uo_AdIxSP9LsJarWvDU843iN6zycCL0/view?usp=sharing)

Name	Old Policy	Redline	1st Rdg	2nd Rdg	Appd
414 - Mandated Reporting Needs first and second reading * bring to September board meeting (1st reading), if it is updated	<a href="#">YME 414</a>	<a href="#">MSBA (2016) 414</a> MATCH (update to February 2019)	September 2019	October 2019	
419 - Tobacco-Free Environment	<a href="#">YME 419</a>	<a href="#">MSBA 419</a>	September 2019	October 2019	
516 - Student Medication	<a href="#">YME 516</a>	MATCH			

Find where policy was updated since 2013, similar to mandated reporting (update based upon MSBA's newest policy)					
532 - Use of Peace Officers Revise to newest	<a href="#">YME 532</a>	<a href="#">MSBA 532</a>	September 2019	October 2019	
601 - Curriculum and Instruction Find where policy was updated since 2013, similar to mandated reporting (update based upon MSBA's newest policy)	<a href="#">YME 601</a>	<a href="#">MSBA 601</a> ***			
603 - Curriculum Development (update based upon MSBA's newest policy)	<a href="#">YME 603</a>	<a href="#">MSBA 603</a>	September 2019	October 2019	
611 - Home Schooling	<a href="#">YME 611</a>	<a href="#">MSBA 611</a>	September 2019	October 2019	
613 - Graduation Requirements * bring to September board meeting (1st reading), if it is updated	<a href="#">YME 613</a>	<a href="#">MSBA 613</a>			
616 - School District Accountability	<a href="#">YME 616</a>	<a href="#">MSBA 616</a>			
618 - Assessment of Achievement	NONE	<a href="#">MSBA 618</a>			
620 - Credit for Learning Find where policy was updated since 2013, similar to mandated reporting (update based upon MSBA's newest policy)	<a href="#">YME 620</a>	<a href="#">MSBA 620</a>			
624 - On-Line Learning	NONE	<a href="#">MSBA 624</a>			
713 - Student Activity Accounting	NONE	<a href="#">MSBA 713</a>			
721 - Uniform Grant Guidance	NONE	<a href="#">MSBA 721</a>			
802 - Obsolete Equipment Find where policy was updated since 2013, similar to mandated reporting (update based upon MSBA's newest policy)	<a href="#">YME 802</a>	<a href="#">MSBA 802</a>			
<b>Policies with Non-Substantive Changes</b>					
<b>Table until next meeting</b>					
205 Open Meeting and Closed Meeting					
402 Disability Nondiscrimination					
423 Employee-Student Relationships					
506 Student Discipline					
523 Policies Incorporated					

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 419

Orig. 1995

Revised: \_\_\_\_\_

Rev. ~~2017~~ 2019

**419 TOBACCO-FREE ENVIRONMENT; POSSESSION AND USE OF TOBACCO, TOBACCO-RELATED DEVICES, AND ELECTRONIC DELIVERY DEVICES**

*[Note: School districts are not required by statute to have a policy addressing these issues. However, Minn. Stat. § 144.416 requires that entities that control public places must make reasonable efforts to prevent smoking in public places, including the posting of signs or any other means which may be appropriate.]*

**I. PURPOSE**

The purpose of this policy is to maintain a learning and working environment that is tobacco free.

**II. GENERAL STATEMENT OF POLICY**

- A. A violation of this policy occurs when any student, teacher, administrator, other school personnel of the school district, or person smokes or uses tobacco, tobacco-related devices, or carries or uses an activated electronic cigarette delivery device in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls. In addition, this prohibition includes vehicles used, in whole or in part, for work purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- B. A violation of this policy occurs when any elementary school, middle school, or secondary school student possesses any type of tobacco, tobacco-related devices, or electronic cigarette delivery devices in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls and includes vehicles used, in whole or in part, for school purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or person who is found to have violated this policy.

*[Note: The following language is not required by law but is recommended by MSBA for inclusion in this policy.]*

- D. *The school district will not solicit or accept any contributions or gifts of money, curricula, materials, or equipment from companies that directly manufacture*

*and are identified with tobacco products, tobacco-related devices, or electronic e-cigarettes delivery devices. The school district will not promote or allow promotion of tobacco products or e-cigarettes electronic delivery devices on school property or at school-sponsored events.*

### III. TOBACCO AND TOBACCO-RELATED DEVICES DEFINED

- A. ~~“Electronic e-cigarette delivery device” means any oral device that provides a vapor of liquid nicotine, lobelia, and/or other similar substance intended for human consumption, and the use or inhalation of which simulates smoking. The term shall include any such devices, whether they are manufactured, distributed, marketed, or sold as e-cigarettes, e-cigars, e-pipes, or under another product name or descriptor~~ means any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. Electronic delivery device includes any component part of a product, whether or not marketed or sold separately. Electronic delivery device does not include any product that has been approved or certified by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is marketed and sold for such an approved purpose.
- B. “Tobacco” means cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product, including, but not limited to, cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco.
- C. “Tobacco-related devices” means cigarette papers or pipes for smoking or other devices intentionally designed or intended to be used in a manner which enables the chewing, sniffing, smoking, or inhalation of vapors of tobacco or tobacco products. Tobacco-related devices include components of tobacco-related devices which may be marketed or sold separately.
- D. “Smoking” means inhaling, ~~or~~ exhaling, smoke from burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated ~~tobacco or plant~~ product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation. Smoking ~~also~~ includes carrying or using an activated electronic delivery device, a lighted cigar, cigarette, pipe, or any other lighted tobacco or plant product intended for inhalation and the use of electronic cigarettes, including the inhaling and exhaling of vapor from any electronic delivery device.

### IV. EXCEPTIONS

- A. A violation of this policy does not occur when an Indian adult lights tobacco on school district property as a part of a traditional Indian spiritual or cultural ceremony. An Indian is a person who is a member of an Indian tribe as defined under Minnesota law.
- B. A violation of this policy does not occur when an adult nonstudent possesses a tobacco or nicotine product that has been approved by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose. Nothing in this exception authorizes smoking or use of tobacco, tobacco-related devices, or electronic delivery devices on school property or at off-campus events sponsored by the school district.

## **V. ENFORCEMENT**

- A. All individuals on school premises shall adhere to this policy.
- B. Students who violate this tobacco-free policy shall be subject to school district discipline procedures.
- C. School district administrators and other school personnel who violate this tobacco-free policy shall be subject to school district discipline procedures.
- D. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota or federal law, and school district policies.
- E. Persons who violate this tobacco-free policy may be referred to the building administration or other school district supervisory personnel responsible for the area or program at which the violation occurred.
- F. School administrators may call the local law enforcement agency to assist with enforcement of this policy. Smoking or use of any tobacco product in a public school is a violation of the Minnesota Clean Indoor Air Act and/or the Freedom to Breathe Act of 2007 and is a petty misdemeanor. A court injunction may be instituted against a repeated violator.
- G. No persons shall be discharged, refused to be hired, penalized, discriminated against, or in any manner retaliated against for exercising any right to a smoke-free environment provided by the Freedom to Breathe Act of 2007 or other law.

## **VI. DISSEMINATION OF POLICY**

- A. This policy shall appear in the student handbook.
- B. The school district will develop a method of discussing this policy with students and employees.

***Legal References:*** Minn. Stat. §§ 144.411-144.417 (Minnesota Clean Indoor Air Act)  
Minn. Stat. § 609.685 (Sale of Tobacco to Children)  
2007 Minn. Laws Ch. 82 (Freedom to Breathe Act of 2007)

***Cross References:*** MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA Service Manual, Chapter 2, Students; Rights, Responsibilities and Behavior

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 419

Orig. 1995

Revised: \_\_\_\_\_

Rev. ~~2017~~ 2019

**419 TOBACCO-FREE ENVIRONMENT; POSSESSION AND USE OF TOBACCO, TOBACCO-RELATED DEVICES, AND ELECTRONIC DELIVERY DEVICES**

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**I. PURPOSE**

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- A. A violation of this policy occurs when any student, teacher, administrator, other school personnel of the school district, or person smokes or uses tobacco, tobacco-related devices, or carries or uses an activated electronic cigarette delivery device in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls. In addition, this prohibition includes vehicles used, in whole or in part, for work purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- B. A violation of this policy occurs when any elementary school, middle school, or secondary school student possesses any type of tobacco, tobacco-related devices, or electronic cigarette delivery devices in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls and includes vehicles used, in whole or in part, for school purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or person who is found to have violated this policy.

*[Note: The following language is not required by law but is recommended by MSBA for inclusion in this policy.]*

- D. *The school district will not solicit or accept any contributions or gifts of money, curricula, materials, or equipment from companies that directly manufacture*

*and are identified with tobacco products, tobacco-related devices, or electronic e-cigarettes delivery devices. The school district will not promote or allow promotion of tobacco products or e-cigarettes electronic delivery devices on school property or at school-sponsored events.*

### III. TOBACCO AND TOBACCO-RELATED DEVICES DEFINED

- A. ~~“Electronic e-cigarette delivery device” means any oral device that provides a vapor of liquid nicotine, lobelia, and/or other similar substance intended for human consumption, and the use or inhalation of which simulates smoking. The term shall include any such devices, whether they are manufactured, distributed, marketed, or sold as e-cigarettes, e-cigars, e-pipes, or under another product name or descriptor~~ means any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. Electronic delivery device includes any component part of a product, whether or not marketed or sold separately. Electronic delivery device does not include any product that has been approved or certified by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is marketed and sold for such an approved purpose.
- B. “Tobacco” means cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product, including, but not limited to, cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco.
- C. “Tobacco-related devices” means cigarette papers or pipes for smoking or other devices intentionally designed or intended to be used in a manner which enables the chewing, sniffing, smoking, or inhalation of vapors of tobacco or tobacco products. Tobacco-related devices include components of tobacco-related devices which may be marketed or sold separately.
- D. “Smoking” means inhaling, ~~or~~ exhaling, smoke from burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted ~~or heated tobacco or plant~~ product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation. Smoking ~~also~~ includes carrying or using an activated electronic delivery device, a lighted cigar, cigarette, pipe, or any other lighted tobacco or plant product intended for inhalation and the use of electronic cigarettes, including the inhaling and exhaling of vapor from any electronic delivery device.

### IV. EXCEPTIONS

- A. A violation of this policy does not occur when an Indian adult lights tobacco on school district property as a part of a traditional Indian spiritual or cultural ceremony. An Indian is a person who is a member of an Indian tribe as defined under Minnesota law.
- B. A violation of this policy does not occur when an adult nonstudent possesses a tobacco or nicotine product that has been approved by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose. Nothing in this exception authorizes smoking or use of tobacco, tobacco-related devices, or electronic delivery devices on school property or at off-campus events sponsored by the school district.

## **V. ENFORCEMENT**

- A. All individuals on school premises shall adhere to this policy.
- B. Students who violate this tobacco-free policy shall be subject to school district discipline procedures.
- C. School district administrators and other school personnel who violate this tobacco-free policy shall be subject to school district discipline procedures.
- D. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota or federal law, and school district policies.
- E. Persons who violate this tobacco-free policy may be referred to the building administration or other school district supervisory personnel responsible for the area or program at which the violation occurred.
- F. School administrators may call the local law enforcement agency to assist with enforcement of this policy. Smoking or use of any tobacco product in a public school is a violation of the Minnesota Clean Indoor Air Act and/or the Freedom to Breathe Act of 2007 and is a petty misdemeanor. A court injunction may be instituted against a repeated violator.
- G. No persons shall be discharged, refused to be hired, penalized, discriminated against, or in any manner retaliated against for exercising any right to a smoke-free environment provided by the Freedom to Breathe Act of 2007 or other law.

## **VI. DISSEMINATION OF POLICY**

- A. This policy shall appear in the student handbook.
- B. The school district will develop a method of discussing this policy with students and employees.

***Legal References:*** Minn. Stat. §§ 144.411-144.417 (Minnesota Clean Indoor Air Act)  
Minn. Stat. § 609.685 (Sale of Tobacco to Children)  
2007 Minn. Laws Ch. 82 (Freedom to Breathe Act of 2007)

***Cross References:*** MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA Service Manual, Chapter 2, Students; Rights, Responsibilities and Behavior

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 532

Orig. 2003

Revised: \_\_\_\_\_

Rev. ~~2015~~ 2019

## **532 USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS WITH IEPs FROM SCHOOL GROUNDS**

*[Note: School districts are required by statute to have a policy addressing these issues.]*

*[Note: Minnesota Laws 2009, Chapter 96, made a number of changes to the laws and rules governing the use of “conditional procedures” with respect to special education students. Specifically, Chapter 96 repealed, EFFECTIVE AUGUST 1, 2011, Minn. Stat. §§ 121A.66, 121A.67, Subd. 1, as well as Minn. Rules 3525.0210, Subparts 5, 6, 9, 13, 17, 29, 30, 46, 47, and 3525.2900, Subp. 5. These laws and rules were replaced, effective August 1, 2011, with a restrictive procedures law which generally addresses the restraint of special education students. Also note that the restrictive procedures law contains a significant staff training component, found at Minn. Stat. § 125A.0942, Subds. 1, 2, and 5. Staff who intend to use restrictive procedures must be trained in the areas specified in Subd. 5 to use these procedures.]*

### **I. PURPOSE**

The purpose of this policy is to describe the appropriate use of peace officers and crisis teams to remove, if necessary, a student with an individualized education program (IEP) from school grounds.

### **II. GENERAL STATEMENT OF POLICY**

The school district is committed to promoting learning environments that are safe for all members of the school community. It further believes that students are the first priority and that they should be reasonably protected from physical or emotional harm at all school locations and during all school activities.

In general, all students, including those with IEPs, are subject to the terms of the school district’s discipline policy. Building level administrators have the leadership responsibility to maintain a safe, secure, and orderly educational environment within which learning can occur. Corrective action to discipline a student and/or modify a student’s behavior will be taken by staff when a student’s behavior violates the school district’s discipline policy.

If a student with an IEP engages in conduct which, in the judgment of school personnel, endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, that student may be removed from school grounds in accordance with this policy.

### **III. DEFINITIONS**

For purposes of this policy, the following terms have the meaning given them in this section:

- A. “Student with an IEP” or “the student” means a student who is eligible to receive special education and related services pursuant to the terms of an IEP or an individual interagency intervention plan (IIIP).
- B. “Peace officer” means an employee or an elected or appointed official of a political subdivision or law enforcement agency who is licensed by the Board of Peace Officer Standards and Training, charged with the prevention and detection of crime and the enforcement of general criminal laws of the state and who has the full power of arrest. The term “peace officer” includes a person who serves as a sheriff, a deputy sheriff, a police officer, or a state patrol trooper.
- C. “Police liaison officer” is a peace officer who, pursuant to an agreement between the school district and a political subdivision or law enforcement agency, is assigned to a school building for all or a portion of the school day to provide law enforcement assistance and support to the building administration and to promote school safety, security, and positive relationships with students.
- D. “Crisis team” means a group of persons, which may include teachers and non-teaching school personnel, selected by the building administrator in each school building who have received crisis intervention training and are responsible for becoming actively involved with resolving crises. The building administrator or designee shall serve as the leader of the crisis team.
- E. The phrase “remove the student from school grounds” is the act of securing the person of a student with an IEP and escorting that student from the school building or school activity at which the student with an IEP is located.
- F. “Emergency” means a situation where immediate intervention is needed to protect a child or other individual from physical injury.
- G. All other terms and phrases used in this policy shall be defined in accordance with applicable state and federal law or ordinary and customary usage.

#### **IV. REMOVAL OF STUDENTS WITH IEPs FROM SCHOOL GROUNDS**

##### **A. Removal By Crisis Team**

If the behavior of a student with an IEP escalates to the point where the student’s behavior endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, the school building’s crisis team may be summoned. The crisis team may attempt to de-escalate the student’s behavior by means including, but not limited to, those described in the student’s IEP and/or behavior intervention plan. When such measures fail, or when the

crisis team determines that the student's behavior continues to endanger or may endanger the health, safety, or property of the student, other students, staff members, or school property, the crisis team may remove the student from school grounds.

If the student's behavior cannot be safely managed, school personnel may immediately request assistance from the police liaison officer or a peace officer.

**B. Removal By Police Liaison Officer or Peace Officer**

If a student with an IEP engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, the school building's crisis team, building administrator, or the building administrator's designee, may request that the police liaison officer or a peace officer remove the student from school grounds.

If a student with an IEP is restrained or removed from a classroom, school building, or school grounds by a peace officer at the request of a school administrator or school staff person during the school day twice in a 30-day period, the student's IEP team must meet to determine if the student's IEP is adequate or if additional evaluation is needed.

Whether or not a student with an IEP engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, school district personnel may report a crime committed by a student with an IEP to appropriate authorities. If the school district reports a crime committed by a student with an IEP, school personnel shall transmit copies of the special education and disciplinary records of the student for consideration by appropriate authorities to whom it reports the crime, to the extent that the transmission is permitted by the Family Education Rights and Privacy Act (FERPA), the Minnesota Government Data Practices Act, and school district's policy, Protection and Privacy of Pupil Records.

***[Note: If the school district uses a different reference name for its student records policy, insert that name in place of the reference to Protection and Privacy of Pupil Records, which is the title of MSBA/MASA Model Policy 515.]***

The fact that a student with an IEP is covered by special education law does not prevent state law enforcement and judicial authorities from exercising their responsibilities with regard to the application of federal and state law to crimes committed by a student with an IEP.

**C. Reasonable Force Permitted**

In removing a student with an IEP from school grounds, a building administrator, other crisis team members, or the police liaison officer or other agents of the school district, whether or not members of a crisis team, may use reasonable force

when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.

In removing a student with an IEP from school grounds, police liaison officers and school district personnel are further prohibited from engaging in the following conduct:

1. Corporal punishment prohibited by Minn. Stat. § 121A.58;
2. Requiring a child to assume and maintain a specified physical position, activity, or posture that induces physical pain;
3. Totally or partially restricting a child's senses as punishment;
4. Denying or restricting a child's access to equipment and devices such as walkers, wheel chairs, hearing aids, and communication boards that facilitate the child's functioning except when temporarily removing the equipment or device is needed to prevent injury to the child or others or serious damage to the equipment or device, in which case the equipment or device shall be returned to the child as soon as possible;
5. Interacting with a child in a manner that constitutes sexual abuse, neglect, or physical abuse under Minn. Stat. § 626.556;
6. Physical holding (as defined in Minn. Stat. § 125A.0941) that restricts or impairs a child's ability to breathe, restricts or impairs a child's ability to communicate distress, places pressure or weight on a child's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen, or results in straddling a child's torso;
7. Withholding regularly scheduled meals or water; and/or
8. Denying a child access to toilet facilities.

D. Parental Notification

The building administrator or designee shall make reasonable efforts to notify the student's parent or guardian of the student's removal from school grounds as soon as possible following the removal.

E. Continued Removals; Review of IEP

Continued and repeated use of the removal process described herein must be reviewed in the development of the individual student's IEP or IIP.

F. Effect of Policy in an Emergency; Use of Restrictive Procedures

A student with an IEP may be removed in accordance with this policy regardless of whether the student's conduct would create an emergency.

If the school district seeks to remove a student with an IEP from school grounds under this policy due to behaviors that constitute an emergency and the student's IEP, IIP, or behavior intervention plan authorizes the use of one or more restrictive procedures, the crisis team may employ those restrictive procedures, in addition to any reasonable force that may be necessary, to facilitate the student's removal from school grounds, as long as the crisis team members who are implementing the restrictive procedures have received the training required by Minn. Stat § 125A.0942, Subd. 5, and otherwise comply with the requirements of § 125A.0942.

G. Reporting to the Minnesota Department of Education (MDE)

Annually, stakeholders may recommend, as necessary, to the Commissioner of MDE (Commissioner) specific and measurable implementation and outcome goals for reducing the use of restrictive procedures. The Commissioner must submit to the Legislature a report on districts' progress in reducing the use of restrictive procedures that recommends how to further reduce these procedures and eliminate the use of ~~prone restraints~~ seclusion. By ~~June 30~~ January 15, April 15, July 15, and October 15 of each year, districts must report ~~summary data on the use of restrictive procedures to the MDE~~, in a form and manner determined by the Commissioner, about individual students who have been secluded. By July 15 each year, districts must report summary data. The summary data must include information ~~about~~ on the use of restrictive procedures for the prior school year, July 1 through June 30, including the use of reasonable force by school personnel that is consistent with the definition of physical holding or seclusion of a child with a disability.

- Legal References:**
- Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
  - Minn. Stat. §§ 121A.40-121A.56 (Minnesota Pupil Fair Dismissal Act)
  - Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
  - Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
  - Minn. Stat. § 121A.67, Subd. 2 (Aversive and Deprivation Procedures)
  - Minn. Stat. §§ 125A.094-125A.0942 (Restrictive Procedures for Children with Disabilities)
  - Minn. Stat. § 609.06 (Authorized Use of Force)
  - Minn. Stat. § 609.379 (Permitted Actions)
  - 20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy (FERPA))
  - 20 U.S.C. § 1415(k)(6) (Individuals with Disabilities Education Improvement Act of 2004 (IDEA))
  - 34 C.F.R. § 300.535 (IDEA Regulation Regarding Involvement of Law Enforcement)

***Cross References:*** MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 507 (Corporal Punishment)  
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil  
Records)  
MSBA/MASA Model Policy 525 (Violence Prevention)  
MSBA/MASA Model Policy 806 (Crisis Management Policy)

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 603

Orig. 1995

Revised: \_\_\_\_\_

Rev. ~~2016~~ 2019

## **603 CURRICULUM DEVELOPMENT**

*[Note: Minn. Stat. § 120B.11 requires school districts to adopt a comprehensive long-term strategic plan that addresses the review of curriculum, instruction, student achievement, and assessment. MSBA/MASA Model Policies 601, 603, and 616 address these statutory requirements. In addition, MSBA/MASA Model Policies 613-615 and 617-620 provide procedures to further implement the requirements of Minn. Stat. § 120B.11.]*

### **I. PURPOSE**

The purpose of this policy is to provide direction for continuous review and improvement of the school curriculum.

### **II. GENERAL STATEMENT OF POLICY**

Curriculum development shall be directed toward the fulfillment of the goals and objectives of the education program of the school district.

### **III. RESPONSIBILITY**

- A. The superintendent shall be responsible for curriculum development and for determining the most effective way of conducting research on the school district's curriculum needs and establishing a long range curriculum development program. Timelines shall be determined by the superintendent that will provide for periodic reviews of each curriculum area.
- B. A district advisory committee shall provide assistance at the request of the superintendent. The advisory committee membership shall be a reflection of the community and, to the extent possible, shall reflect the diversity of the district and its school sites, and shall include parent, teacher, support staff, student, community residents, and administration representation, and shall provide translation to the extent appropriate and practicable. Whenever possible, parents and other community residents shall comprise at least two-thirds of advisory committee members.
- C. Within the ongoing process of curriculum development, the following needs shall be addressed:
  - 1. Provide for articulation of courses of study from kindergarten through grade twelve.
  - 2. Identify minimum objectives for each course and at each elementary grade

level.

3. Provide for continuing evaluation of programs for the purpose of attaining school district objectives.
4. Provide a program for ongoing monitoring of student progress.
5. Provide for specific, particular, and special needs of all members of the student community.
6. Develop a local literacy plan to have every child reading at or above grade level no later than the end of grade 3, including English learners, and teachers providing comprehensive, scientifically based reading instruction consistent with law.
7. Integrate required and elective course standards in the scope and sequence of the district curriculum.
8. Meet all applicable requirements of the Minnesota Department of Education and federal law.

D. Students who do not meet or exceed Minnesota academic standards, as measured by the Minnesota Comprehensive Assessments that are administered during high school, shall be informed that admission to a public school is free and available to any resident under 21 years of age or who meets the requirements of Minn. Stat. § 120A.20, Subd. 1(c). A student's plan under this section shall continue while the student is enrolled.

~~D E.~~ The superintendent shall be responsible for keeping the school board informed of all state-mandated curriculum changes, as well as recommended discretionary changes, and for periodically presenting recommended modifications for school board review and approval.

~~E F.~~ The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to curriculum development.

**Legal References:** Minn. Stat. § 120B.10 (Findings; Improving Instruction and Curriculum)  
Minn. Stat. § 120B.11 (School District Process)  
Minn. Stat. § 120B.12 (Reading Proficiently no Later than the End of Grade 3)  
Minn. Stat. § 120B.125(f) (Planning for Students' Successful Transition to Postsecondary Education and Employment)  
Minn. Rules Part 3500.0550 (Inclusive Educational Program)  
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)  
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)

Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the Arts)  
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)  
Minn. Rules Parts 3501.1000-3501.1190 (Graduation-Required Assessment for Diploma) (repealed Minn. L. 2013, Ch. 116, Art. 2, § 22)  
Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)  
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)  
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)  
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

***Cross References:*** MSBA/MASA Model Policy 604 (Instructional Curriculum)  
MSBA/MASA Model Policy 605 (Alternative Programs)  
MSBA/MASA Model Policy 613 (Graduation Requirements)  
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)  
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)  
MSBA/MASA Model Policy 616 (School District System Accountability)  
MSBA/MASA Model Policy 617 (School District Ensurance of Preparatory and High School Standards)  
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)  
MSBA/MASA Model Policy 619 (Staff Development for Standards)  
MSBA/MASA Model Policy 620 (Credit for Learning)  
MSBA/MASA Model Policy 623 (Mandatory Summer School Instruction)

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 611

Orig. 1996

Revised: \_\_\_\_\_

Rev. ~~2017~~ 2019

## **611 HOME SCHOOLING**

*[Note: The provisions of this policy substantially reflect statutory requirements.]*

### **I. PURPOSE**

The purpose of this policy is to recognize and provide guidelines in accordance with state law for parents who wish to have their children receive education in a home school that is an alternative to an accredited public or private school.

### **II. GENERAL STATEMENT OF POLICY**

The Compulsory Attendance Law (Minn. Stat. § 120A.22) provides that the parent or guardian of a child is primarily responsible for assuring that the child acquires knowledge and skills that are essential for effective citizenship. (Minn. Stat. § 120A.22, Subd. 1)

### **III. CONDITIONS FOR HOME SCHOOLING**

The person in charge of a home school and the school district must provide instruction and meet the requirements specified in Minn. Stat. § 120A.22.

### **IV. IMMUNIZATION**

The parent or guardian of a home-schooled child shall submit statements as required by Minn. Stat. § 121A.15, Subds. 1, 2, 3, 4, and 12, on the appropriate Minnesota Department of Education form, to the superintendent of the school district in which the child resides by October 1 of the first year of home schooling in Minnesota and the grade 7 year. (Minn. Stat. § 121A.15, Subd. 8)

### **V. TEXTBOOKS, INSTRUCTIONAL MATERIAL, STANDARD TESTS**

Upon formal request, as required by law, the school district will provide textbooks (including a teacher's edition, guide, or other materials that accompany a textbook when the edition, guide, or materials are packaged physically or electronically with textbooks for student use), individualized instructional or cooperative learning materials (including teacher materials that accompany pupil materials), software or other educational technology, and standardized tests and loan or provide them for use by a home-schooled child as provided in Minn. Stat. § 123B.42 and Minn. Rules Ch. 3540. The school district is not required to expend any amount for this purpose that exceeds the amount it receives pursuant to Minn. Stat. §§ 123B.40-123B.48 for this purpose. If curriculum has both physical and electronic components, the school district will, at the request of the student or the student's parent or guardian, make the electronic component accessible to a resident student provided that the school district does not incur more than an incidental

cost as a result of providing access electronically.

## **VI. PUPIL SUPPORT SERVICES**

Upon formal request, as required by law, the school district will provide pupil support services in the form of health services and counseling and guidance services to a home-schooled child as provided by Minn. Stat. § 123B.44 and Minn. Rules Ch. 3540. The school district is not required to expend an amount for any of these purposes that exceeds the amount it receives pursuant to Minn. Stat. §§ 123B.40-123B.48 for any of these purposes.

## **VII. EXTRACURRICULAR ACTIVITIES**

Resident pupils who receive instruction in a home school (in which five or fewer students receive instruction) may fully participate in extracurricular activities of the school district on the same basis as other public school students. (Minn. Stat. §§ 123B.36, Subd. 1, and 123B.49, Subd. 4)

## **VIII. SHARED TIME PROGRAMS**

Enrollment in class offerings of the school district.

- A. A home-schooled child who is a resident of the school district may enroll in classes in the school district as a shared time pupil on the same basis as other nonpublic school students. The provisions of this policy shall not be determinative of whether the school district allows the enrollment of any pupils on a shared-time basis.
- B. The school district may limit enrollment of shared-time pupils in such classes based on the capacity of a program, class, grade level, or school building. The school board and administration retain sole discretion and control over scheduling of all classes and assignment of shared time pupils to classes.

*[Note: The provisions of Article VIII. - Shared Time Programs do not make a determination as to whether Shared Time Programs should be offered to any pupil. However, home-schooled children are required to be treated the same as all other nonpublic school children.]*

## **IX. OPTIONAL COOPERATIVE ARRANGEMENTS**

### **A. Activities**

- 1. Minnesota State High School League-sponsored activities (in which six or more students receive instruction in the home school or the home school students are not residents of the school district).

A home school that is a member of the Minnesota State High School League may request that the school district enter into a cooperative

sponsorship arrangement as provided in Minnesota State High School League Bylaw 403.00. The approval of such an arrangement shall be at the discretion of the school board.

- a. The home school must become a member of the Minnesota State High School League in accordance with the rules of the Minnesota State High School League.
  - b. The home school is solely responsible for any costs or fees associated with its application for and/or subsequent membership in the Minnesota State High School League.
  - c. The home school is responsible for any and all costs associated with its participation in a cooperative sponsorship arrangement as well as any school district activity fees associated with the Minnesota State High School League activity.
2. Non-Minnesota State High School League activities in which six or more students receive instruction in the home school.

A home-schooled child may participate in non-Minnesota State High School League activities offered by the school district upon application and approval from the school board to participate in the activity and the payment of any activity fees associated with the activity. However, home school students may not be charged higher activity fees than other public school students. An approval shall be granted at the discretion of the school board.

**B. Transportation Services**

1. The school district may provide nonpublic nonregular transportation services to a home-schooled child.
2. The school board of the school district retains sole discretion and control and management of scheduling routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of school children, and any other matter relating to the provision of transportation services.

***Legal References:*** Minn. Stat. § 120A.22 (Compulsory Instruction)  
Minn. Stat. § 120A.24 (Reporting)  
Minn. Stat. § 120A.26 (Enforcement and Prosecution)  
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)  
Minn. Stat. § 123B.36 (School Boards May Require Fees)  
Minn. Stat. § 123B.41 (Definitions)  
Minn. Stat. § 123B.42 (Textbooks, Individual Instruction Material,

Standard Tests)

Minn. Stat. § 123B.44 (Provision of Pupil Support Services)

Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities)

Minn. Stat. § 123B.86 (Equal Treatment - Transportation)

Minn. Stat. § 123B.92 (Transportation Aid Entitlement)

Minn. Stat. § 124D.03 (Enrollment Options Program)

Minn. Rules Ch. 3540 (Textbooks, Individualized Instruction Materials,  
Standardized Tests)

***Cross References:*** MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)  
MSBA/MASA Model Policy 510 (School Activities)

# Yellow Medicine East, ISD 2190

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## BOARD OF EDUCATION - AGENDA ANALYSIS

**AGENDA ITEM:** 12.1  
**MEETING DATE:** September 9, 2019  
**SUBJECT:** Marching Band Uniforms & Instruments

**BOARD ACTION:**  
Required  
Information X  
Scheduled Report

### BACKGROUND/RATIONALE:

YME has not had their own marching band for over 8 years now and we still have the uniforms. In speaking to our band director, Kristen Castiglione, there is not much interest in standing the program back up and the uniforms are occupying our limited storage space. I am requesting your authorization to try to sell the unused marching band uniforms and any instruments to free up the storage space in the auditorium and our band room. Formal action would ensure we have communicated with the public. If you have concerns about closing the door on the marching band, you could table the decision.

**PRESENTER(S):** Superintendent Schneider

**COMMITTEE:** NONE

### SUPERINTENDENT RECOMMENDATION:

I recommend you give me authorization to sell the unused uniforms and instruments.

**SWWC**

EDUCATIONAL  
LEARNING CENTERS

**JOIN US FOR AN  
OPEN HOUSE!**

**LOCATION:** SWWC ELC - Montevideo  
2419 Washington Avenue

**DATE:** Wednesday, September 25

**TIME:** 4:30pm - 6pm  
Ribbon Cutting at 5:30pm

