

# Yellow Medicine East ISD 2190 School Board Meeting Agenda



Monday, March 25, 2019 at 6:00 PM  
Special Meeting  
YME Board Room - # 113

Our Mission Is: To provide a caring environment of high expectations that prepares every student for a successful future and instills the value of learning.

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1. Call the Meeting to Order
2. Pledge of Allegiance
3. Roll Call of Board Members
4. Approval of Agenda
5. Reading of the YME Mission Statement
6. Public Address to the Board of Education
7. Consent Agenda 3
  1. Regular Business
    1. Approval of Regular Meeting Minutes - March 11, 2019 4
8. New Business 7
  1. Resolution - Discontinuing and Reducing Educational Programs and Positions 9
  2. Resolution - Termination and Nonrenewal of the Teaching Contract of Probationary Teacher - Ashly Cole 10
  3. Resolution - Termination and Nonrenewal of the Teaching Contract of Probationary Teacher - Austin Rambow
  4. Resolution - Proposed Placement on Unrequested Leave of Absence - Darlys Listul 11
  5. Resolution - Proposed Placement on Unrequested Leave of Absence - Emily Enger
6. Extra and Co-Curricular Reductions 13
  1. Intramurals Director
  2. High School Knowledge Bowl
  3. Junior High Knowledge Bowl
  4. Musical 2nd Assistant
  5. Junior High Football Coach

6. Junior High Wrestling Coach	
7. Junior High or C-Team Volleyball Coach	
8. Science Club Advisor	
9. Drama Club Advisor	
7. Personnel Items	15
1. Recognition of Volunteer Softball Coach - Hailey Cobb	
2. Resignation - National Honor Society Advisor - Kim Hoefler	16
8. Add 0.5 FTE Spanish with 0.5 FTE Special Education	17
9. Upcoming Events	
1. End of Third Quarter - March 29, 2019	
2. Finance Committee Meeting - April 2, 2019 - 5:00 pm - YME Board Room	
3. Buildings & Grounds Meeting - April 3 or 4 - 5:30 pm	
4. Early Dismissal - Staff Development - April 3, 2019	
5. School Board Meeting - April 8, 2019 - 6:00 pm - YME Board Room	
10. Adjournment	

# Yellow Medicine East, ISD 2190

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## BOARD OF EDUCATION - AGENDA ANALYSIS

**AGENDA ITEM:** 7.1  
**MEETING DATE:** March 25, 2019  
**SUBJECT:** Consent Agenda

**BOARD ACTION:**  
Required **X**  
Information  
Scheduled Report

**BACKGROUND/RATIONALE:**

Since this is the second meeting (special) for the month, the only item is the approval of the minutes from our previous meeting.

**PRESENTER(S):**  
None

**COMMITTEE:**  
Full Board of Education

**SUPERINTENDENT RECOMMENDATION:**  
I recommend approval of the consent agenda items.

**YELLOW MEDICINE EAST ISD #2190  
SCHOOL BOARD MEETING MINUTES  
MONDAY, MARCH 11, 2019 – 6:00 PM  
YME BOARD ROOM**

Sharon Rupp called the meeting to order.

The Pledge of Allegiance was recited.

Roll Call of Board Members Present: Susan Bones, Jeremy Corner, Jeremy LeBlanc, Sonja Pederson, Sharon Rupp, Ron Winter

Board Members Absent: Amanda Lecy

Staff/Public Present: Sam Anderson, Tammy Barnes, Deb Beckler, LeeAnn Boushek, Julie Butterbrodt, Cheryl Christensen, MaryElla Clouse, Ashly Cole, Kari Coulter, Brady Dahlager, Cody Dahlager, Meeghan Dahlager, Nate Dahlager, Emily Enger, Krystle Enninga, Melissa Fagen, June French, Diana Hammer, Andrew Holt, Bev Ims, Jeff Iverson, Beth Jahn, Mary Jensen, Tina Keller, Nicolle Kotek, Sarah LeBlanc, Diane Lecy, Darlys Listul, Jenna Luepke, Noah Lusti, Betsy Pardick, Dexter Pardick, Louann Paslawski, Leslie Refsland, Mike Richter, Jiana Robertsdahl, Josh Robertsdahl, Danae Rupp, Joanelle Sannerud, Pete Scheffler, Rory Shackelford, Francis Staab, Tara Staab, Cassie Suter, Melissa Syring, Jen Thull, RobinWest

Motion by Susan Bones, second by Jeremy LeBlanc, and carried to approve the agenda for the meeting.

Sonja Pederson read the YME Mission Statement.

The opportunity to address the Board received no response.

Mr. Schneider showed a PowerPoint presentation on the budget reduction proposal.

Motion by Jeremy Corner, second by Sonja Pederson, and carried to schedule a board work session on Monday, March 19, 2019 at 6:00 pm in the Board Room.

Motion by Susan Bones, second by Jeremy LeBlanc, and carried to hold a second board meeting on Monday, March 25, 2019 at 6:00 pm in the Board Room.

Motion by Susan Bones, second by Jeremy Corner, and carried to approve the consent agenda items as follows:

- approval of the February 11, 2019 meeting minutes.
- payment for claims in the amount of \$395,000.90 with checks numbered 21802-21928 and wire transfers in the amount of \$234,835.76, numbered 201800158-201800168.
- finance report, as submitted.
- enrollment report, as submitted.

Senior Class Officers Sam Anderson and Meeghan Dahlager addressed the board regarding the senior class being pardoned from the last week of school. The Board tabled their decision until the April meeting.

Mr. Schneider reviewed his district report which included information on the auxiliary gym, the Finance Committee and Technology Committee meetings, the Snow Relief Bill, and flood insurance.

Principals Hansen and Luft shared their online staff development modules and plans.

Motion by Susan Bones, second by Jeremy LeBlanc, and carried to accept the resignation of Jeff Iverson, Senior High Knowledge Bowl Coach.

Motion by Sonja Pederson, second by Susan Bones, and carried to accept the resignation of Jim Williams, from his requested leave of absence.

Motion by Susan Bones, second by Jeremy LeBlanc, and carried to approve the employment of Dean Baldry, Junior High Golf Coach.

Motion by Jeremy LeBlanc, second by Sonja Pederson, and carried to approve the employment of Justin Tongen, Junior High Track Coach.

Motion by Jeremy LeBlanc, second by Susan Bones, and carried to approve the employment of Emily Enger, Junior High Track Coach.

Motion by Sonja Pederson, second by Jeremy Corner, and carried to approve the 2019-2020 School Calendar, as presented.

Motion by Susan Bones, second by Jeremy LeBlanc, and carried to approve the pupil transportation agreement between Yellow Medicine East and Central Minnesota Christian School for the 2018-2019 school year.

Motion by Sonja Pederson, second by Susan Bones, and carried to approve the following changes to the 2018-2019 calendar, which are subject to change due to future calendar interruptions.

- change April 18 to a student contact day, not a MRVED workshop day,
- allow staff members to complete 3-hours of PLC time as individually scheduled,
- add 3-days of technology professional development on June 3, 4 and 5 to prepare for virtual snow days and going one-to-one.

Motion by Susan Bones, second by Jeremy LeBlanc, and carried to approve the Achievement and Integration Budget for FY20, as presented.

Motion by Jeremy LeBlanc, second by Jeremy Corner, and carried to consent to the assignment of our Agreement for Municipal Advisor Services, dated November 10, 2015, with Springsted, including any addendums and post-insurance authorizations, to Baker Tilly Municipal Advisors, LLC.

Motion by Jeremy LeBlanc, second by Susan Bones, and carried to approve the 2018-2020 contract agreement with the Minnesota School Employees Association, as presented.

Motion by Jeremy Corner, second by Sonja Pederson, and carried to approve the 2019-2020 membership with SWWC for the purchase of technology services.

Tammy Barnes, Education Minnesota Representative, addressed the Board regarding a grievance appeal.

Motion by Sonja Pederson, second by Jeremy LeBlanc, to reduce the discipline given to the grievant from three days of unpaid suspension and 6 days of lost benefits to one unpaid day of suspension and reimburse all benefits. Those in favor: Sonja Pederson, Jeremy LeBlanc. Those opposed: Jeremy Corner, Sharon Rupp, Susan Bones, Ron Winter. The motion failed.

Motion by Susan Bones, second by Jeremy LeBlanc, to reduce the discipline given to the grievant from three days of unpaid suspension and 6 days of lost benefits to one unpaid day of suspension and reimburse 3 days of benefits, with two days of staff development to be made up. Those in favor: Jeremy LeBlanc, Susan Bones. Those opposed: Sonja Pederson, Jeremy Corner, Sharon Rupp, Ron Winter. The motion failed.

Motion by Jeremy Corner, second by Susan Bones, to reduce the discipline given to the grievant from three days of unpaid suspension and 6 days of lost benefits to three days of unpaid suspension and reimburse three days of benefits. Motion carried unanimously.

Correspondence: MSEA Phase III & IV Board Workshop Opportunities

Upcoming Events:

Buildings & Grounds Committee Meeting - March 12, 2019 - 5:00 pm - Board Room

District Advisory Committee Meeting - March 18, 2019 - 6:00 pm

Board Work Session - March 19, 2019 - 6:00 pm - Little Theater

Special Board Meeting - March 25, 2019 - 6:00 pm - Board Room

End of Third Quarter - March 29, 2019

Finance Committee Meeting - April 2, 2019 - 5:00 pm

Early Dismissal - Staff Development - April 3, 2019

School Board Meeting - April 8, 2019 - 6:00 pm - Board Room

The meeting was adjourned by Sharon Rupp.

# Yellow Medicine East, ISD 2190

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## BOARD OF EDUCATION - AGENDA ANALYSIS

**AGENDA ITEM:** 8.1 - 8.5  
**MEETING DATE:** March 25, 2019  
**SUBJECT:** New Business

**BOARD ACTION:**  
Required **X**  
Information  
Scheduled Report

### BACKGROUND/RATIONALE:

We need separate resolutions for each of the following items:

Resolution - Discontinuing and Reduction Education Programs and Positions - Business Education & Technology Education

- this does not need to be read in its entirety but must be followed by a motion to approve and a roll call vote

Resolution - Termination and Nonrenewal of Ashly Cole

- this will need to be read in its entirety and must be followed by a motion to approve and a roll call vote (we only have to read it in its entirety for the first one)

Resolution - Termination and Nonrenewal of Austin Rambow

- this second one will not need to be read in its entirety but must be followed by a motion to approve and a roll call vote (we only have to read it in its entirety for the first one)

Resolution - Proposed Placement on Unrequested Leave of Absence - Darlys Listul

- this will need to be read in its entirety and must be followed by a motion to approve and a roll call vote

Resolution - Proposed Placement on Unrequested Leave of Absence - Emily Enger

- this second one will not need to be read in its entirety but must be followed by a motion to approve and a roll call vote (we only have to read it in its entirety for the first one)

**Please note** - Tenured teachers are entitled to a hearing and non-tenured are not.

- non-tenured teachers may ask for a reason (district finances and declining enrollment) for their non-renewal but that information is included in the letters delivered to them.

### PRESENTER(S):

None

### COMMITTEE:

Full Board of Education

**SUPERINTENDENT RECOMMENDATION:**

I recommend approval of these personnel items.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION DISCONTINUING AND REDUCING  
EDUCATIONAL PROGRAMS AND POSITIONS**

WHEREAS, the School Board of Independent School District No. 2190 adopted a resolution on December 10, 2018, directing the administration to make recommendations for reductions in programs and positions, and

WHEREAS, said recommendations have been received and considered by the school board,

BE IT RESOLVED, by the School Board of Independent School District No. 2190, as follows:

That the following programs and positions, or portions thereof, be discontinued:

1. Business Education
2. Technology Education

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_

and upon vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_

and the following voted against: \_\_\_\_\_

whereupon said resolution was declared duly passed and adopted.

-March 25, 2019

Member [REDACTED] introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL  
OF THE TEACHING CONTRACT OF [REDACTED],  
A PROBATIONARY TEACHER.**

WHEREAS, [REDACTED] is a probationary teacher in Independent School District No. 2190.

BE IT RESOLVED, by the School Board of Independent School District No. 2190, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of [REDACTED], a probationary teacher in Independent School District No. 2190, is hereby terminated at the close of the current 2018-2019 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

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**NOTICE OF TERMINATION AND NON-RENEWAL**

NAME  
ADDRESS  
CITY, STATE ZIP

Dear NAME,

You are hereby notified that at a regular/special meeting of the School Board of Independent School District No. 2190 held on DATE, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the YEAR school year. Said action of the board is taken pursuant to M.S. 122A.40, Subdivision 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because of the financial condition of the School District due to a decrease in enrollment.

Respectfully,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 2190  
YELLOW MEDICINE EAST

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School Board, Clerk

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The motion for the adoption of the foregoing resolution was duly seconded by

and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION PROPOSING TO PLACE NAME  
ON UNREQUESTED LEAVE OF ABSENCE**

BE IT RESOLVED by the School Board of Independent School District No. 2190, as follows:

1. That it is proposed that NAME, a teacher of said School District, be placed on unrequested leave of absence without pay or fringe benefits, effective at the end of the 2018-2019 school year on June 30, 2019, pursuant to M.S. 122A.40, subd.11 and Article X, Section 3 of the current Master Agreement between the School District and the exclusive representative.

2. That said proposed placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

3. That written notice be sent to said teacher regarding the proposed placement on unrequested leave of absence without pay or fringe benefits as provided by law and said notice shall include a date for hearing if requested and be in substantially the following form:

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**NOTICE OF PROPOSED PLACEMENT ON UNREQUESTED LEAVE OF ABSENCE  
AND NOTICE OF HEARING DATE, IF REQUESTED**

Dear \_\_\_\_\_:

You are hereby notified that at the regular/special meeting of the School Board of Independent School District No.2190 held on date, consideration was given to your placement on unrequested leave of absence without pay or fringe benefits as a teacher of Independent School District No. 2190, and a resolution was adopted by a majority vote of the Board, proposing your placement on unrequested leave of absence effective at the end of the YEAR school year on DATE pursuant to M.S. 122A.40, subdivision 11 and Article X, Section 3 of the current Master Agreement between the School District and the exclusive representative upon the grounds described in said statute and which are specifically as follows:

Discontinuance of Position, Lack of Pupils and Financial Limitations

Your proposed placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

Under the provisions of the law, you are entitled to a hearing before the School Board provided that you make a request in writing within fourteen days after receipt of this notice. If no hearing is requested within such period, it shall be deemed acquiescence by you to the School Board's proposed action.

If you desire a hearing, it will be held as soon as you can be heard. Please advise if such hearing is requested.

Yours very truly,

SCHOOL BOARD OF YELLOW MEDICINE EAST  
INDEPENDENT SCHOOL DISTRICT NO. 2190

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Clerk of the School Board

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4. That each and all of the foregoing grounds of said notice are within the grounds for unrequested leave placement as set forth in M.S. 122A.40, subdivision 10 and Article X, Section 3 of the current Master Agreement between the School District and the exclusive representative and are hereby adopted as fully as though separately set forth and resolved herein.

The motion for the adoption of the foregoing resolution was duly seconded by

Member \_\_\_\_\_ and upon vote being taken thereon,

the following voted in favor thereof: \_\_\_\_\_

and the following voted against the same: \_\_\_\_\_

whereupon said resolution was declared duly passed and adopted.

# Yellow Medicine East, ISD 2190

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## BOARD OF EDUCATION - AGENDA ANALYSIS

**AGENDA ITEM:** 8.6  
**MEETING DATE:** March 25, 2019  
**SUBJECT:** New Business

**BOARD ACTION:**  
Required **X**  
Information  
Scheduled Report

### BACKGROUND/RATIONALE:

I recommend the following individual reductions:

- Intramurals Director
  - basis - lack of student interest, replaced with fee-based program
- HS Knowledge Bowl
  - basis - lack of student interest, may be reinstated with volunteer coach
- JH Knowledge Bowl
  - basis - lack of student interest, may be reinstated with volunteer coach
- Musical 2nd Assistant
  - I recognize that this is a difficult position to cut. I will support your decision whether you decide to discontinue the position or continue with it and am now changing my recommendation based upon Mr. Iverson suggesting that we cut his supplies budget in future years to help offset this amount which is currently set at 6,000 (he recommends 1,000 and I recommend 1500).
- JH FB Coach
  - basis - we believe we will be able to cover this with a volunteer coach or share 3 coaches with the 2 grades.
- JH Wrestling
  - basis - sharing coaching duties for this position will be a challenge but we may get a volunteer to help cover this area. Much of the lower level wrestling practice is combined with the varsity athletes.
- JH or C-Team Volleyball
  - basis - we have had low participation numbers and feel confident that we will not need both JH VB and C team VB.
- Science Club Advisor
  - basis - this position could be funded from the proceeds from fundraising.
- Drama Club Advisor
  - basis - this position could be funded from the proceeds from fundraising.

**PRESENTER(S):**  
None

**COMMITTEE:**

Full Board of Education

**SUPERINTENDENT RECOMMENDATION:**

I recommend approval of all items with consideration for the musical 2nd assistant.

# Yellow Medicine East, ISD 2190

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## BOARD OF EDUCATION - AGENDA ANALYSIS

**AGENDA ITEM:** 8.7  
**MEETING DATE:** March 25, 2019  
**SUBJECT:** New Business - Personnel Items

**BOARD ACTION:**  
Required **X**  
Information  
Scheduled Report

### **BACKGROUND/RATIONALE:**

Recognize Hailey Cobb as a volunteer softball coach. Hailey is a recent YME graduate and is attending MN West for nursing.

Accept resignation of Kim Hoefler as Minnesota Honor Society advisor. Mr. Luft, HS principal will assume these duties without additional compensation.

**PRESENTER(S):**  
None

**COMMITTEE:**  
Full Board of Education

**SUPERINTENDENT RECOMMENDATION:**  
I recommend approval of these personnel items.

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## Fwd: Honor Society

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Tim Knapper <knapper@isd2190.org>

Tue, Mar 19, 2019 at 7:59 AM

To: Tara Miller <tmiller@isd2190.org>, Denise Streich <dstreich@isd2190.org>

Denise .... can you add this to the next agenda?

Tara -- a copy for your records.

Thanks.

Tim

----- Forwarded message -----

From: **Kimberly Hofer** <khofer@isd2190.org>

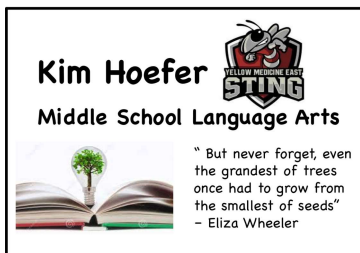
Date: Mon, Mar 18, 2019 at 4:54 PM

Subject: Honor Society

To: Tim Knapper <knapper@isd2190.org>, Ryan Luft <rluft@isd2190.org>

Hi Tim and Ryan,

I wanted to let you both know that I would like to resign from being the Minnesota Honor Society advisor at the end of the year. Most of the students the last two years that I have advised have seriously lacked the commitment for the club, as well as a lack of wanting to provide service for others without expecting anything in return. I gave it a try, and I think I worked hard to try and create opportunities for students to do well, but it just constantly turned into frustration with lack of commitment from the students. Please let me know if you need anything other than this email for me to officially resign. Thank you.



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Tim Knapper  
Director of Activities/Community Ed  
YME Schools  
320-564-4081 ext. 110

# Yellow Medicine East, ISD 2190

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## BOARD OF EDUCATION - AGENDA ANALYSIS

**AGENDA ITEM:** 8.8  
**MEETING DATE:** March 25, 2019  
**SUBJECT:** New Business - Spanish/Special Education Position

**BOARD ACTION:**  
Required   
Information  
Scheduled Report

### BACKGROUND/RATIONALE:

I would like us to add a 0.5 FTE Spanish and 0.5 FTE Special Education position. Part of the cost of the Spanish Teaching position would be offset by a reduction in the fees we pay for online Spanish teaching. During the 2018-2019 school year, we paid 14,000 for online Spanish. We are hoping that having a in-person instructor will create a greater demand for these classes. We do need to replace part of the reductions we are making in the Special Education department due to the loss of an instructor and are hoping that this ½ time position will help reduce the demands for our general education cross subsidy.

**PRESENTER(S):**  
None

**COMMITTEE:**  
Full Board of Education

**SUPERINTENDENT RECOMMENDATION:**  
I recommend approval of this position.