

Yellow Medicine East ISD 2190 School Board Meeting Agenda



Monday, January 14, 2019 at 6:00 PM
Regular Meeting
YME Board Room - # 113

Our Mission Is: To provide a caring environment of high expectations that prepares every student for a successful future and instills the value of learning.

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Roll Call of Board Members
4. Board Organization 4
 1. Acceptance and Oath of Office for New Board Members 5
 2. Installment of New Board Members
 3. Election of Board Officers for 2019 9
 1. Chair
 2. Vice-Chair
 3. Clerk
 4. Treasurer
4. Committee & Board Membership for 2019 10
 1. Negotiation Committee
 2. Finance Committee
 3. Policy Committee
 4. Buildings & Grounds Committee
 5. MVCC Board
 6. MRVED Board
 7. MSHSL Representative
 8. MSBA Liaison
5. Approval of Agenda
6. Reading of the YME Mission Statement
7. Public Address to the Board of Education 11
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 1. Regular Business

1. Approval of Regular Meeting Minutes - December 10, 2018	13
2. Approval of Payment for Claims	15
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9. Reports	
1. Special Reports	
1. FFA Report - Darrel Refsland & Students	
2. District Report - Rich Schneider - Superintendent	
3. Bert Raney Elementary Report - Lisa Hansen, Principal	
4. YME MS/HS Report - Ryan Luft, Principal	36
5. Written Reports Submitted	
10. Old Business	
11. New Business	
1. Personnel Items	39
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2. New Hires	
1. Long-Term Substitute - MS/HS English Instructor - JoAnn Chambs	
2. Approval of Indian Policies and Procedures - 2018-2019	40
3. American Indian Parent Advisory Committee Compliance	44
4. Approval of Minnesota School Employees Association (MSEA) Contract	48
5. Approval of Pay Equity Implementation & Compliance Report	74
6. Approval of Membership in the Granite Falls Area Chamber of Commerce	80
7. 2019-2020 School Calendar Draft	83
8. Approval of Construction Methods Class Agreement	85
9. Approval of Auxiliary Gymnasium Donation	98
12. Policy Update	
13. Correspondence	
1. MSBA Officers Workshop - February 2019	101
14. Upcoming Events	
1. MSBA Leadership Conference - January 17-18, 2019 - Minneapolis	
2. End of 2nd Quarter - January 18, 2019	
3. No School - Staff Development - January 21 & 22, 2019	
4. Buildings & Grounds Committee Meeting - January 22, 2019 - 4:00 pm - Board Room	
5. Finance Committee Meeting - January 29, 2019 - 5:00 pm - Board Room	

6. Policy Committee Meeting - February 5, 2019 - 5:00 pm - Board Room
7. Early Dismissal - Staff Development - February 6, 2019 - 2:30 pm
8. Board Meeting - February 11, 2019 - 6:00 pm - Board Room
9. No School - Presidents Day - February 18, 2019
15. Adjournment

Yellow Medicine East, ISD 2190

BOARD OF EDUCATION - AGENDA ANALYSIS

AGENDA ITEM: 4.0
MEETING DATE: January 14, 2019
SUBJECT: Board Organization

BOARD ACTION:
Required
Information **X**
Scheduled Report

BACKGROUND/RATIONALE:

The superintendent, along with Administrative Assistant Denise Streich, constructs the agenda with the assistance and recommendation from any board members. If you have an items or items for inclusion on an upcoming agenda (including a report), please contact the board chair or me. You may also add agenda items at the meeting, but protocol and best practice is to get the request to the superintendent in time for inclusion on the published agenda. It is understood that some items may be some timely as to include them at the meeting, but preparation of agenda and background information or an investigation is preferred and a professional courtesy.

PRESENTER(S):
None

COMMITTEE:
Full Board of Education

SUPERINTENDENT RECOMMENDATION:
None required.

Yellow Medicine East, ISD 2190

BOARD OF EDUCATION - AGENDA ANALYSIS

AGENDA ITEM: 4.1
MEETING DATE: January 14, 2019
SUBJECT: Acceptance & Oath of Office

BOARD ACTION:
Required **X**
Information
Scheduled Report

BACKGROUND/RATIONALE:

Newly elected members are provided a one page document with Acceptance of Office and Oath of Office. I will read the "Oath of Office" and ask that you each read aloud the "Acceptance of Office" and sign the document. Following the Acceptance of Office (reading), please sign the document which shall be notarized by Denise Streich, Administrative Assistant, prior to the business of the board of education.

PRESENTER(S):
Superintendent Schneider

COMMITTEE:
Full Board of Education

SUPERINTENDENT RECOMMENDATION:
None required. Congratulations to all board members and thank you for your service.

ACCEPTANCE OF OFFICE

I hereby accept the office of school board member of Independent School District No. 2190 for a term beginning the first Monday in January, 2019 and expiring the first Monday in January, 2023.

Date: _____

Sharon Rupp

STATE OF MINNESOTA)

)

COUNTY OF YELLOW MEDICINE)

The foregoing instrument was acknowledged before me this 14th day of January, 2019 by Sharon Rupp.

Notary Public

OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 2190 to the best of my judgment and ability.

Date: _____

Signature

STATE OF MINNESOTA)

)

COUNTY OF YELLOW MEDICINE)

The foregoing instrument was acknowledged before me this 14th day of January, 2019 by Sharon Rupp.

Notary Public

ACCEPTANCE OF OFFICE

I hereby accept the office of school board member of Independent School District No. 2190 for a term beginning the first Monday in January, 2019 and expiring the first Monday in January, 2023.

Date: _____

Jeremy LeBlanc

STATE OF MINNESOTA)

)

COUNTY OF YELLOW MEDICINE)

The foregoing instrument was acknowledged before me this 14th day of January, 2019 by Jeremy LeBlanc.

Notary Public

OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 2190 to the best of my judgment and ability.

Date: _____

Jeremy LeBlanc

STATE OF MINNESOTA)

)

COUNTY OF YELLOW MEDICINE)

The foregoing instrument was acknowledged before me this 14th day of January, 2019 by Jeremy LeBlanc.

Notary Public

ACCEPTANCE OF OFFICE

I hereby accept the office of school board member of Independent School District No. 2190 for a term beginning the first Monday in January, 2015 and expiring the first Monday in January, 2023.

Date: _____

Ron Winter

STATE OF MINNESOTA)

)

COUNTY OF YELLOW MEDICINE)

The foregoing instrument was acknowledged before me this 14th day of January, 2019 by Ron Winter.

Notary Public

OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 2190 to the best of my judgment and ability.

Date: _____

Signature

STATE OF MINNESOTA)

)

COUNTY OF YELLOW MEDICINE)

The foregoing instrument was acknowledged before me this 14th day of January, 2019 by Ron Winter.

Notary Public

Yellow Medicine East, ISD 2190

BOARD OF EDUCATION - AGENDA ANALYSIS

AGENDA ITEM: 4.3
MEETING DATE: January 14, 2019
SUBJECT: Election of Board Officers for 2019

BOARD ACTION:
Required X
Information
Scheduled Report

BACKGROUND/RATIONALE:

The prior year Vice-Chair shall preside over the meeting and call for election of officers, which may include yourself. All officer positions are considered vacant and members may nominate one or more members for each position. The Chair position is the first office for nomination and selection. Once the Chair is elected the Chair shall call for nominations for each of the remaining positions.

Please refer to Policy 202 for specific descriptions about each of the officer positions. Remember - the annual activity of election of officers is one of the most important decisions for individuals of the board of education to consider each year. Members should carefully consider the role that you might undertake for the calendar year of 2017.

Synopsis of each officer position (greater explanation and detail is found in Policy 202):

Chair - preside at all board of education meetings and work directly with the superintendent on the creation of board meeting agenda.

Vice-Chair - Preside at any board meeting when the chair is absent or excuses self from chair responsibilities .

Clerk - Record/Report the activities of the board of education.

Treasurer - Oversight of bills and expenditures for the district.

PRESENTER(S):

None

COMMITTEE:

Full Board of Education

SUPERINTENDENT RECOMMENDATION:

None required.

Yellow Medicine East, ISD 2190

BOARD OF EDUCATION - AGENDA ANALYSIS

AGENDA ITEM: 4.4
MEETING DATE: January 14, 2019
SUBJECT: Committee and Board Membership for 2019

BOARD ACTION:
Required X
Information
Scheduled Report

BACKGROUND/RATIONALE:

All committees meet quarterly. Negotiations committee meets according to arranged schedules with all negotiating units.

The following committees and board representatives must be filled:

1. Negotiations Committee (currently 3 members):
 - current & past members - ~~Dawn Odegard~~, Sharon Rupp, Sonja Pederson
2. Finance (currently 3 members):
 - current & past members - ~~Steve Rupp, Dawn Odegard~~, Jeremy Corner
3. Policy Committee (currently 2 members):
 - current & past members - Sharon Rupp, Susan Bones
4. Buildings & Grounds (currently 2 members):
 - current & past members - ~~Steve Rupp~~, Jeremy Corner, Amanda Lecy
5. MVCC Board (3 board members needed):
 - current & past members - ~~Dawn Odegard~~, Sharon Rupp, Amanda Lecy
6. MRVED Board (1 board member):
 - current member - Susan Bones
7. MSHSL Representative (1 board member needed):
 - past member - ~~Steve Rupp~~
8. MSBA Liaison (1 board member):
 - current member - Sharon Rupp

PRESENTER(S):

None

COMMITTEE:

Full Board of Education

SUPERINTENDENT RECOMMENDATION:

None required.

Yellow Medicine East, ISD 2190

BOARD OF EDUCATION - AGENDA ANALYSIS

AGENDA ITEM: 7.0
MEETING DATE: January 14, 2019
SUBJECT: Public Address to the Board of Education

BOARD ACTION:
Required
Information X
Scheduled Report

BACKGROUND/RATIONALE:

This portion of the meeting allows ANY person who wishes to address the board to do so. This time is for presentation of opinions or data that may or may not be on the agenda. This opinion time is unlimited in scope, for the public except when comments are personal attacks on persons. Student and employee data, especially data which will identify specific students, cannot be shared. This is intended for persons to address the board and members should NOT RESPOND to the comments made.

If the presenter makes a point deemed a safety concern for immediate discussion, the item may be added to the agenda.

PRESENTER(S):
None

COMMITTEE:
None

SUPERINTENDENT RECOMMENDATION:
None required.

Yellow Medicine East, ISD 2190

BOARD OF EDUCATION - AGENDA ANALYSIS

AGENDA ITEM: 8.0
MEETING DATE: January 14, 2019
SUBJECT: Consent Agenda

BOARD ACTION:
Required
Information X
Scheduled Report

BACKGROUND/RATIONALE:

General Explanation: The YME board of education has less than 12 members, permitting it to hold discussion of items, including consent agenda items, prior to casting a vote for an item or items. The consent agenda is used to quickly vote on a number of items that are “non-controversial” and are items of normal business. The purpose is to speed up the vote on items that are “normal” or repetitive in nature. Items on the consent agenda are not discussed but are considered normal business, requiring no discussion. Any member may request that an item or items be removed from the consent agenda and added to the regular agenda as a single or multiple single board agenda item.

Included on the consent agenda are the following:

Approval of Prior Months Meeting Minutes - You are asked to review the minutes as they are sent out and contact Denise Streich, Administrative Assistant, if you have questions or corrections on the minute notes. Our goal is to be letter perfect for the meeting so your careful review and comments are greatly appreciated.

Approval of Payment of Claims - Bills/invoices received prior to the meeting are listed on the register. You are encouraged to read through the claims, ask questions if you need to (preferably ahead of time), and provide approval so that checks can be mailed to the appropriate vendors.

Approval of Finance Report - This report provides ongoing review of revenue and expenditure reports.

Approval of Enrollment Report - This report provides a monthly snapshot of current enrollment numbers and should give you a vision for our enrollment trends.

PRESENTER(S):

None

COMMITTEE:

None

SUPERINTENDENT RECOMMENDATION:

I recommend approving all consent agenda items.

**YELLOW MEDICINE EAST ISD #2190
SCHOOL BOARD MEETING MINUTES
MONDAY, DECEMBER 10, 2018 – 6:00 PM
YME BOARD ROOM**

Chair Dawn Odegard called the meeting to order.

The Pledge of Allegiance was recited.

Roll Call of Board Members Present: Susan Bones, Jeremy Corner, Amanda Lecy, Dawn Odegard, Sonja Pederson, Sharon Rupp, Steve Rupp

Staff/Public Present: Deb Beckler, Berta Bjerkeset, LeeAnn Boushek, Brynn Cherveney, Barry Evenstad, Madison Hinz, Noah Lusti, Steve Petrich, Tiana Rupp, Rich Schneider, Denise Streich

Dawn Odegard read the YME Mission Statement.

Motion by Sonja Pederson, second by Susan Bones and carried to approve the agenda for the meeting. The order of the reports was changed slightly.

The opportunity to address the Board received no response.

Science Club members Brynn Chervany, Tiana Rupp, and Madison Hinz presented information on their organization and the projects they have completed and planned. The girls requested \$550 to pay the registration fee with YES! - Youth Energy Summit. Steve Petrich, club advisor, was also in attendance and provided information.

Motion by Jeremy Corner, second by Sonja Pederson, and carried to move add Action Item 12.6 - YME Science Club - YES! Request for Funding toward Registration Fee to the agenda.

Motion by Jeremy Corner, second by Susan Bones, and carried to approve to pay the \$550 YES! Team registration for the 2018-19 school year.

The 2017-2018 audit report was presented by Barry Evenstad of Hoffman & Brobst, PLLP. Barry summarized the financial status of the district and fielded questions from the board.

Motion by Susan Bones, second by Sharon Rupp, and carried unanimously by roll call vote, to approve the 2017-2018 audit report, as presented.

LeeAnn Boushek, Finance Officer, presented required Truth in Taxation information via a PowerPoint presentation. Those in attendance were given the opportunity to ask questions.

Motion by Amanda Lecy, second by Susan Bones, and carried unanimously by roll call vote, to approve the 2018 payable 2019 levy in the amount of \$2,553,379.25.

Motion by Sharon Rupp, second by Sonja Pederson, and carried, to approve the consent agenda items as follows:

- November 13, 2018 meeting minutes.
- payment for claims in the amount of \$392,139.77 with checks numbered 21440-21563 and wire transfers in the amount of \$249,914.94 numbered 201800116-201800127.
- finance report, as submitted.
- enrollment report, as submitted

Mr. Schneider reviewed his written report which included information on the MSEA contract negotiations, the MSBA Phase I training he recently attended with the new board members, the progress made on the Industrial Construction Methods class, and an active shooter training that will take place in our buildings over Christmas break.

Mrs. Hansen and Mr. Luft submitted written reports on their respective buildings.

Motion by Susan Bones, second by Sharon Rupp, and carried to approve the following leave requests and resignations:

- leave of absence request - Food Service - Kari Staab.
- leave of absence request - Bert Raney Elementary Administrative Assistant - Liz DeBlicek.
- resignation - Bert Raney Elementary Paraprofessional - Pam Weber.
- resignation - Junior High Football & Junior High Track Coach - Pete Scheffler.

Motion by Sonja Pederson, second by Steve Rupp, and carried to approve the following new hires:

- long-term substitute - Bert Raney Elementary Administrative Assistant - Nicolle Kotek.
- long-term substitute - Bert Raney Elementary Administrative Assistant - Janie Ator.
- employment - Junior High Football Coach - Evan Fagen.
- volunteer - Boys Basketball Coach - Adam Savariego.
- volunteer - Assistant Knowledge Bowl Coach - Chris Jensen.
- volunteer - Girls Basketball Coach - Bruce Hartwig.

Motion by Sharon Rupp, second by Susan Bones, and carried unanimously by roll call vote, to adopt a resolution establishing the Kilowatt Community Center, 600 Kilowatt Drive, Granite Falls, Minnesota as the combined polling place for 2019 school district elections not held in conjunction with a statewide election.

Motion by Susan Bones, second by Sharon Rupp, and carried unanimously by roll call vote, to adopt a resolution directing the administration to make recommendations on the reduction of programs and positions due to declining enrollment.

Approval of the Indian Policies and Procedures was tabled until the January meeting.

Motion by Steve Rupp, second by Jeremy Corner, and carried to table the MSEA Contract discussion until after closed session.

Correspondence items included the Safety Committee Meeting notes from November 15, 2018 and an amendment to the lease Agreement with Martin Marietta.

The meeting was closed to discuss the MSEA contract.

The meeting was reopened.

Motion by Jeremy Corner, second by Susan Bones and carried, with Steve Rupp opposed, to table taking action on the MSEA contract.

Upcoming Events:

- Early Dismissal - Staff Development - December 19, 2018 - 2:30 pm
- Early Dismissal - Christmas Break - December 21, 2018 - 1:00 pm
- No School Christmas Break - December 24, 2018 - January 1, 2019
- Early Dismissal - Staff Development - January 9, 2019 - 2:30 pm
- School Board Meeting - January 14, 2019 - Board Room - 6:00 pm
- MSBA Leadership Conference - January 17-18, 2019 - Minneapolis Convention Center

The meeting was adjourned by Chair Odegard.

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
21579	ACT	01/14/2019	act 0447-0078-0080	2019 mn act conf. registration- scott jans	0	120.00	120.00
01 E 300 640 000 316 367				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		120.00	
21580	ADVOCATE TRIBUNE	01/14/2019	1	ENVELOPES	0	84.75	310.69
01 E 300 211 000 000 433				SECONDARY EDUCATION GENERAL/000/INDIVIDUAL INST SUPPLIE		84.75	
			119178-01	SR CENTER	0	92.40	
04 E 500 590 000 321 380				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/PRINTING/A		92.40	
			2	ENVELOPES	0	84.74	
01 E 350 211 000 000 433				SECONDARY EDUCATION GENERAL/000/INDIVIDUAL INST SUPPLIE		84.74	
			3	LEGALS	0	19.80	
01 E 005 010 000 000 380				BOARD OF EDUCATION/000/PRINTING/ADVERTISING/000		19.80	
			4	WINTER SPORTS	0	29.00	
01 E 005 010 000 000 380				BOARD OF EDUCATION/000/PRINTING/ADVERTISING/000		29.00	
21581	ALMICH'S MARKET	01/14/2019	1		0	190.39	1,407.34
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/000		96.15	
02 E 005 770 104 707 490				FOOD SERVICES/ALA CARTE/OTHER/FOOD/FOOD ORDERED ONLY/CA		94.24	
			10		0	1,216.95	
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED./000/SUPPLIES/000		93.74	
01 E 300 260 000 000 430				NATURAL SCIENCES/000/SUPPLIES/000		28.87	
01 E 350 260 000 000 430				NATURAL SCIENCES/000/SUPPLIES/000		45.68	
04 E 500 582 000 344 490				LEARNING READINESS/LEARNING READINESS/FOOD/000		115.91	
01 E 300 331 000 830 490				FAMILY LIFE SCIENCE (VOC)/VOCATIONAL PROGRAMS/FOOD/000		782.10	
01 E 350 250 000 000 490				FAMILY CONSUMER SCIENCE/000/FOOD/000		150.65	
21582	AMERICAN WELDING AND GAS, INC.	01/14/2019	1		0	47.97	47.97
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		47.97	
21583	AWARD EMBLEM MFG CO	01/14/2019	1000403501	PIN-CHAMBER CHOIR	0	69.30	69.30
01 E 300 298 000 000 899				EXTRACURRICULAR ACTIVITIES/000/MISCELLANEOUS EXPENSE/00		69.30	
21584	Vendor Continued Void	01/14/2019					0.00
21585	Vendor Continued Void	01/14/2019					0.00
21586	Vendor Continued Void	01/14/2019					0.00
21587	BENNETT & BENNETT INC.	01/14/2019	1	REGULAR ROUTES	0	57,198.68	90,800.60
01 E 005 760 000 720 360				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSP		57,198.68	
			10	MID DAY PLS SHUTTLE	0	217.08	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		217.08	
			11	BAND TRAILER	0	30.00	
01 E 300 258 233 000 370				MUSIC/000/RENTALS AND LEASES/INSTRUMENTAL MUSIC		30.00	
			12	fuel	0	5,262.67	
01 E 005 760 000 720 360				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSP		5,262.67	
			2	OUT OF DISTRICT	0	2,415.00	
01 E 005 760 000 713 360				PUPIL TRANSPORTATION/OPEN ENROLLMENT/TRANSPORTATION CON		2,415.00	
			3	CLKFD SHUTTLE	0	1,388.80	
01 E 005 760 000 720 360				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSP		1,388.80	
			365	FT	0	177.89	
01 E 300 211 000 733 360				SECONDARY EDUCATION GENERAL/TRANSPORTATION/NON-AUTHORIZ		177.89	
			383	JH WRESTLING	0	938.39	
01 E 350 294 221 733 360				BOYS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORTA		938.39	
			384	GBB	0	744.06	
01 E 300 296 213 733 360				GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORT		744.06	
			385	YF	0	112.08	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 005 760 000 714 360				PUPIL TRANSPORTATION/INTEGRATION BUSSING/TRANSPORTATION		112.08	
			396	WRESTLING	0	1,133.53	
01 E 300 294 221 733 360				BOYS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORTA		1,133.53	
			397	JH BBB	0	778.59	
01 E 350 294 213 733 360				BOYS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORTA		778.59	
			4	sped route	0	4,867.98	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		4,867.98	
			400	CHOIR	0	72.76	
01 E 300 298 231 733 360				EXTRACURRICULAR ACTIVITIES/TRANSPORTATION/NON-AUTHORIZE		72.76	
			401	BBB	0	875.30	
01 E 300 294 213 733 360				BOYS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORTA		875.30	
			404	DANCELIN	0	718.81	
01 E 300 296 228 733 360				GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORT		718.81	
			405	KB	0	177.94	
01 E 300 218 000 733 360				GIFTED & TALENTED/TRANSPORTATION/NON-AUTHORIZED/TRANSP		177.94	
			416	JH BAND	0	29.36	
01 E 350 211 000 733 360				SECONDARY EDUCATION GENERAL/TRANSPORTATION/NON-AUTHORIZ		29.36	
			5	BELVIEW SHUTTLE	0	2,800.00	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		2,800.00	
			6	SACRED SHUTTLE	0	2,800.00	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		2,800.00	
			7	SHUTTLE	0	2,310.00	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		2,310.00	
			8	MINNEOTA SHUTTLE	0	2,450.00	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		2,450.00	
			80	11/12 construction	0	400.18	
01 E 300 211 000 733 360				SECONDARY EDUCATION GENERAL/TRANSPORTATION/NON-AUTHORIZ		400.18	
			9	PRE SCHOOL SHUTTLE	0	2,800.00	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		2,800.00	
			98	2nd gr ft	0	30.62	
01 E 100 203 000 733 360				ELEMENTARY GENERAL ED./TRANSPORTATION/NON-AUTHORIZED/TR		30.62	
			99	5TH GR FT	0	70.88	
01 E 100 203 000 733 360				ELEMENTARY GENERAL ED./TRANSPORTATION/NON-AUTHORIZED/TR		70.88	
21588 BENSON LAUNDRY		01/14/2019	1		0	47.74	47.74
02 E 005 770 000 701 382				FOOD SERVICES/SCHOOL LUNCH/LAUNDRY AND DRY CLEANING/000		47.74	
21589 BILL'S ELECTRIC		01/14/2019	1	REPLACED ELEM. WIRING	0	220.40	220.40
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE/000/REPAIRS AND MAINTENANCE		220.40	
21590 BLICK ART MATERIALS		01/14/2019	793602		0	211.46	211.46
01 E 100 212 000 000 430				ART/000/SUPPLIES/000		211.46	
21591 BOND TRUST SERVICES CORPORATIO		01/14/2019	47119	OPEB BONDS	0	162,728.75	162,728.75
47 E 005 910 000 000 710				DEBT REDEMPTION/000/BOND PRINCIPAL/000		135,000.00	
47 E 005 910 000 000 720				DEBT REDEMPTION/000/BOND INTEREST/000		27,728.75	
21592 BOND TRUST SERVICES CORPORATIO		01/14/2019	47120-	FACILITIES BOND	0	86,235.00	86,235.00
07 E 005 910 752 000 710				DEBT REDEMPTION/000/BOND PRINCIPAL/ALT FAC D.S. \$730,00		80,000.00	
07 E 005 910 752 000 720				DEBT REDEMPTION/000/BOND INTEREST/ALT FAC D.S. \$730,000		6,235.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
21593	CANON FINANCIAL SERVICES	01/14/2019	1	COPIER LEASE	0	682.46	682.46
01 E 005 020 290 302 580				SUPERINTENDENT'S OFFICE/CAPITAL OUTLAY/CAPITAL LEASE PR		68.25	
01 E 100 203 290 302 580				ELEMENTARY GENERAL ED./CAPITAL OUTLAY/CAPITAL LEASE PRI		307.11	
01 E 300 211 290 302 580				SECONDARY EDUCATION GENERAL/CAPITAL OUTLAY/CAPITAL LEAS		175.48	
01 E 350 211 290 302 580				SECONDARY EDUCATION GENERAL/CAPITAL OUTLAY/CAPITAL LEAS		131.62	
21594	CARL'S BAKERY	01/14/2019	20315	DONUTS - TOURNEY	0	215.65	215.65
01 E 300 218 000 388 401				GIFTED & TALENTED/TAG (06)/GENERAL SUPPLIES/000		215.65	
21595	TAMMY CARRUTH	01/14/2019	1		0	95.20	95.20
01 E 100 790 388 000 899				OTHER PUPIL SUPPORT SERVICES/000/MISCELLANEOUS EXPENSE/		95.20	
21596	CENEX CREDIT CARD	01/14/2019	1		0	401.76	401.76
01 E 005 810 191 000 442				OPERATIONS AND MAINTENANCE/000/GAS & OIL/OUTSIDE MAINTEN		240.22	
01 E 005 810 193 000 442				OPERATIONS AND MAINTENANCE/000/GAS & OIL/CAR EXPENSES		161.54	
21597	CHROMEBOOKPARTS.COM	01/14/2019	21556		0	19.99	19.99
01 E 005 630 199 000 401				TECHNOLOGY INSTRUCTIONAL/000/GENERAL SUPPLIES/TECHNOLOG		19.99	
21598	Vendor Continued Void	01/14/2019					0.00
21599	Vendor Continued Void	01/14/2019					0.00
21600	Vendor Continued Void	01/14/2019					0.00
21601	CITIZENS ALLIANCE BANK	01/14/2019	10	ALICE	0	595.00	6,145.59
01 E 300 640 000 316 367				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		595.00	
			13	SPORTCAST	0	748.00	
01 E 300 292 000 000 899				BOYS/GIRLS ATHLETICS/000/MISCELLANEOUS EXPENSE/000		748.00	
			14	TROPHY DEPOT	0	45.10	
01 E 300 296 209 000 401				GIRLS ATHLETICS/000/GENERAL SUPPLIES/VOLLEYBALL		45.10	
			16	AMAZON	0	150.30	
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		150.30	
			17	CONCORDIA	0	51.87	
01 E 300 258 231 000 433				MUSIC/000/INDIVIDUAL INST SUPPLIES/VOCAL MUSIC		25.94	
01 E 350 258 231 000 433				MUSIC/000/INDIVIDUAL INST SUPPLIES/VOCAL MUSIC		25.93	
			18	AMAZON	0	11.98	
01 E 300 292 000 000 899				BOYS/GIRLS ATHLETICS/000/MISCELLANEOUS EXPENSE/000		11.98	
			19	AMAZON	0	1,734.00	
01 E 005 630 000 302 555				TECHNOLOGY INSTRUCTIONAL/CAPITAL OUTLAY/TECHNOLOGY EQUI		1,734.00	
			2	MMEA	0	131.00	
01 E 100 640 000 316 305				STAFF DEVELOPMENT/STAFF DEVELOPMENT/PROFESSIONAL FEES/0		131.00	
			21	EAST COAST INS.	0	20.00	
01 E 300 258 233 000 350				MUSIC/000/REPAIRS AND MAINTENANCE SVCS/INSTRUMENTAL MUS		20.00	
			22	AMAZON	0	13.98	
01 E 300 256 000 000 430				MATHEMATICS/000/SUPPLIES/000		13.98	
			23	AMAZON	0	216.89	
01 E 005 020 000 000 401				SUPERINTENDENT'S OFFICE/000/GENERAL SUPPLIES/000		216.89	
			24	WM REDMOND	0	141.55	
01 E 300 361 000 830 433				VOCATIONAL WEIDAUER/VOCATIONAL PROGRAMS/INDIVIDUAL INST		141.55	
			25	SPANGLER CANDY	0	38.93	
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		38.93	
			26	HYATT	0	328.14	
01 E 100 640 000 316 366				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-SCHOOL BUSIN		328.14	
			27	CROWN AWARDS	0	148.68	
01 E 300 218 000 388 401				GIFTED & TALENTED/TAG (06)/GENERAL SUPPLIES/000		148.68	
			29	AMAZON	0	66.69	
01 E 100 203 362 000 899				ELEMENTARY GENERAL ED./000/MISCELLANEOUS EXPENSE/HEALTH		66.69	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 100 212 000 000 430			30	amazon ART/000/SUPPLIES/000	0	173.76 173.76	
01 E 100 298 198 000 369			31	HIGH TECH KIDS EXTRACURRICULAR ACTIVITIES/000/PARTICIPATION FEES/LEGO	0	300.00 300.00	
01 E 100 203 000 000 430			37	AMAZON ELEMENTARY GENERAL ED./000/SUPPLIES/000	0	188.65 188.65	
01 E 300 298 236 000 401			8	UPS EXTRACURRICULAR ACTIVITIES/000/GENERAL SUPPLIES/MUSICAL	0	101.07 101.07	
04 E 500 505 000 321 450			9	AMES COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA	0	940.00 940.00	
21602 CITY OF GRANITE FALLS		01/14/2019	1	SRO	0	3,683.10	3,683.10
01 E 005 790 600 342 305				OTHER PUPIL SUPPORT SERVICES/SAFE SCHOOLS/PROFESSIONAL		2,666.67	
01 E 005 790 600 000 305				OTHER PUPIL SUPPORT SERVICES/000/PROFESSIONAL FEES/SCHO		1,016.43	
21603 CITY OF GRANITE FALLS		01/14/2019	11		0	13,524.33	13,524.33
01 E 005 810 183 000 330				OPERATIONS AND MAINTENANCE/000/UTILITY SERVICES/SEWER-W		1,619.19	
01 E 005 810 184 000 330				OPERATIONS AND MAINTENANCE/000/UTILITY SERVICES/ELECTRI		11,391.66	
01 E 005 810 191 000 330				OPERATIONS AND MAINTENANCE/000/UTILITY SERVICES/OUTSIDE		498.48	
01 E 300 361 000 000 330				VOCATIONAL WEIDAUER/000/UTILITY SERVICES/000		15.00	
21604 COMPAS		01/14/2019	015911	CLG RESIDENCY	0	2,528.38	2,528.38
01 E 300 790 153 000 305				OTHER PUPIL SUPPORT SERVICES/000/PROFESSIONAL FEES/MISC		2,528.38	
21605 DAKTRONICS, INC.		01/14/2019	6821043	BB SCOREBOARD	0	85.00	85.00
01 E 300 292 000 000 899				BOYS/GIRLS ATHLETICS/000/MISCELLANEOUS EXPENSE/000		85.00	
21606 DAVE'S ELECTRIC CO		01/14/2019	149773	FD SVC WATER	0	27.00	361.54
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/000		27.00	
01 E 005 810 000 000 410			149790	FAN MOTOR GYM	0	334.54	334.54
				OPERATIONS AND MAINTENANCE/000/CUST/REPAIR SUPPLIES/000			
21607 DEAN FOODS NORTH CENTRAL, INC.		01/14/2019	11		0	2,181.37	2,181.37
02 E 005 770 000 701 495				FOOD SERVICES/SCHOOL LUNCH/MILK/000		1,556.12	
02 E 005 770 000 705 495				FOOD SERVICES/BREAKFAST/MILK/000		379.78	
02 E 005 770 104 707 495				FOOD SERVICES/ALA CARTE/OTHER/MILK/FOOD ORDERED ONLY/CA		154.86	
02 E 005 770 000 703 495				FOOD SERVICES/SPECIAL MILK/MILK/000		90.61	
21608 ECOLAB		01/14/2019	6057282		0	175.73	175.73
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE/000/REPAIRS AND MAINTENANCE		175.73	
21609 EMC INSURANCE COMPANIES		01/14/2019	C-95090206		0	8,923.78	8,923.78
01 E 005 940 000 000 340				PROPERTY AND OTHER INSURANCE/000/INSURANCE/000		8,923.78	
21610 AMY ENGESSER		01/14/2019	1	BRE-CLOTHES	0	20.00	20.00
01 E 100 790 388 000 899				OTHER PUPIL SUPPORT SERVICES/000/MISCELLANEOUS EXPENSE/		20.00	
21611 FARGO PUBLIC SCHOOL DISTRICT		01/14/2019	49613	tuition	0	392.95	392.95
01 E 998 211 000 000 392				SECONDARY EDUCATION GENERAL/000/OUT OF STATE TUITION/00		392.95	
21612 FARMERS UNION OIL CO.		01/14/2019	1		0	4.89	4.89
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		4.89	
21613 GREG FRANK		01/14/2019	1	NOV AND DEC TKD	0	255.00	255.00
04 E 500 505 000 321 305				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		255.00	
21614 FRENCH GLASS & SPECIALTY INC.		01/14/2019	39075	MIRRORS-STUDENT	0	420.00	440.00
01 E 300 361 000 000 450				PROJECTS VOCATIONAL WEIDAUER/000/MATERIALS PURCH FOR RESALE/000		420.00	
01 E 300 361 000 000 450			39091	"	0	20.00	20.00
				VOCATIONAL WEIDAUER/000/MATERIALS PURCH FOR RESALE/000		20.00	
21615 GLAZIER CLINICS		01/14/2019	1974208	2019 SEASON PASS	0	199.00	199.00
				FOOTBALL			

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01 E 300 292 000 316 367				BOYS/GIRLS ATHLETICS/STAFF DEVELOPMENT/TRAVEL-PROFESS D		199.00	
21616	GRANITE FALLS AUTO PARTS	01/14/2019	1		0	276.62	276.62
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE/000/CUST/REPAIR SUPPLIES/OUT		35.98	
01 E 005 810 193 000 401				OPERATIONS AND MAINTENANCE/000/GENERAL SUPPLIES/CAR EXP		223.36	
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		17.28	
21617	GRANITE FALLS OFFICIALS ASSOC.	01/14/2019	1	DEC OFFICIATING- LOWER LEVEL	0	1,200.00	1,200.00
01 E 350 294 213 000 305				BOYS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		1,200.00	
21618	GREAT PLAINS NATURAL GAS CO	01/14/2019	1	BRE	0	3,373.07	11,390.38
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE/000/FUEL FOR BUILDINGS/000		3,373.07	
			2	HIGH SCHOOL	0	7,886.74	
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE/000/FUEL FOR BUILDINGS/000		7,886.74	
			3	MAINT.	0	130.57	
01 E 005 810 191 000 440				OPERATIONS AND MAINTENANCE/000/FUEL FOR BUILDINGS/OUTSI		130.57	
21619	HANSEN ADVERTISING	01/14/2019	40086		0	397.16	397.16
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		397.16	
21620	HILLYARD/HUTCHINSON	01/14/2019	603262067		0	1,583.75	1,583.75
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE/000/CUST/REPAIR SUPPLIES/000		1,583.75	
21621	HOFFMAN & BROBST	01/14/2019	23251	AUDIT fy18	0	19,765.00	19,765.00
01 E 005 110 000 000 305				ACCOUNTING OFFICE/000/PROFESSIONAL FEES/000		19,765.00	
21622	Vendor Continued Void	01/14/2019					0.00
21623	HOLDAHL	01/14/2019	"	"	0	23.02	391.76
01 E 350 255 000 000 433				INDUSTRIAL EDUCATION/000/INDIVIDUAL INST SUPPLIES/000		23.02	
				P101116991 INVOICE BALANCE	0	69.06	
01 E 300 361 000 830 433				VOCATIONAL WEIDAUER/VOCATIONAL PROGRAMS/INDIVIDUAL INST		69.06	
				P4129188-001	0	87.74	
01 E 300 361 000 830 433				VOCATIONAL WEIDAUER/VOCATIONAL PROGRAMS/INDIVIDUAL INST		87.74	
				PL01129188-002	0	11.42	
01 E 300 361 000 830 433				VOCATIONAL WEIDAUER/VOCATIONAL PROGRAMS/INDIVIDUAL INST		11.42	
				PL01129188-002-	0	4.90	
01 E 350 255 000 000 433				INDUSTRIAL EDUCATION/000/INDIVIDUAL INST SUPPLIES/000		4.90	
				PL01132233-00	0	28.23	
01 E 350 255 000 000 433				INDUSTRIAL EDUCATION/000/INDIVIDUAL INST SUPPLIES/000		28.23	
				PL01133684-001 PROTECTIVE EYEWARE	0	129.79	
01 E 350 255 000 000 450				INDUSTRIAL EDUCATION/000/MATERIALS PURCH FOR RESALE/000		64.89	
01 E 300 361 000 000 450				VOCATIONAL WEIDAUER/000/MATERIALS PURCH FOR RESALE/000		64.90	
				p11129188-001	0	37.60	
01 E 350 255 000 000 433				INDUSTRIAL EDUCATION/000/INDIVIDUAL INST SUPPLIES/000		37.60	
21624	HUTCH HIGH SCHOOL	01/14/2019	12-15-18	KNOWLEDGE BOWL	0	20.00	20.00
01 E 300 218 000 388 369				GIFTED & TALENTED/TAG (06)/PARTICIPATION FEES/000		20.00	
21625	Vendor Continued Void	01/14/2019					0.00
21626	INNOVATIVE OFFICE SOLUTIONS LL	01/14/2019	2335667	PAPER	0	112.76	1,011.54
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED./000/SUPPLIES/000		112.76	
				2335667-	0	112.76	
01 E 300 211 000 000 430				SECONDARY EDUCATION GENERAL/000/SUPPLIES/000		112.76	
				2355008	0	77.21	
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED./000/SUPPLIES/000		77.21	
				IN2325627	0	9.50	

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01 E 100 216 000 401 401				TITLE I - PART A/TITLE I/GENERAL SUPPLIES/000		9.50	
				IN2329675	0	34.98	
01 E 005 020 000 000 401				SUPERINTENDENT'S OFFICE/000/GENERAL SUPPLIES/000		34.98	
				IN2329811	0	53.67	
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED./000/SUPPLIES/000		53.67	
				in2341916 chair DOLLY	0	428.66	
01 E 100 203 000 302 530				ELEMENTARY GENERAL ED./CAPITAL OUTLAY/EQUIPMENT PURCHAS		428.66	
				IN2343249	0	182.00	
01 E 100 203 000 302 530				ELEMENTARY GENERAL ED./CAPITAL OUTLAY/EQUIPMENT PURCHAS		182.00	
21627 ISCORP		01/14/2019	0696807	SKYWARD FINANCE	0	195.50	195.50
01 E 005 110 000 000 350				ACCOUNTING OFFICE/000/REPAIRS AND MAINTENANCE SVCS/000		195.50	
21628 TAMARA ISFELD		01/14/2019	1	one act play	0	28.13	54.55
01 E 300 298 237 000 401				EXTRACURRICULAR ACTIVITIES/000/GENERAL SUPPLIES/ONE ACT		28.13	
				2	0	26.42	
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		26.42	
21629 JESSEN, PATRICIA		01/14/2019	1	ties conference	0	111.18	111.18
01 E 100 640 000 316 367				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		111.18	
21630 KILOWATT COMMUNITY CENTER		01/14/2019	1	BBB	0	800.00	4,156.00
01 E 300 292 000 000 370				BOYS/GIRLS ATHLETICS/000/RENTALS AND LEASES/000		800.00	
				2 LALIM- PE	0	356.00	
01 E 300 211 000 000 370				SECONDARY EDUCATION GENERAL/000/RENTALS AND LEASES/000		356.00	
				33 ELEM. SWIMMING	0	3,000.00	
01 E 100 203 000 000 370				ELEMENTARY GENERAL ED./000/RENTALS AND LEASES/000		3,000.00	
21631 KNAPPER, TIMOTHY		01/14/2019	1	CONFERENCE	0	1,382.19	1,382.19
01 E 300 292 000 316 367				BOYS/GIRLS ATHLETICS/STAFF DEVELOPMENT/TRAVEL-PROFESS D		1,382.19	
21632 AMANDA LECY		01/14/2019	1	MILEAGE 7/1 -	0	45.39	45.39
01 E 005 010 000 000 366				12/31/18			
				BOARD OF EDUCATION/000/TRAVEL-SCHOOL BUSINESS/000		45.39	
21633 JAN M LEROHL		01/14/2019	1	SUPPLIES	0	35.50	35.50
04 E 500 590 000 321 329				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/POSTAGE AN		35.50	
21634 LIFELINE INC.		01/14/2019	LL-11047		0	200.00	200.00
01 E 005 865 000 352 305				LONG TERM FACILITY MAINT./ENVIRONMENTAL HLTH & SAFETY/P		200.00	
21635 LIFETOUGH		01/14/2019	36039	BRE YEARBOOK	0	1,452.00	1,452.00
				DEPOSIT			
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		1,452.00	
21636 LIGHTER SIDE CLOWN CLUB		01/14/2019	1	FROSTY SNOWMAN	0	50.00	50.00
04 E 500 580 000 325 430				EARLY CHILDHOOD AND FAM ED/EARLY CHILDHOOD AND FAMILY E		50.00	
21637 THERESA M LIGHTFOOT		01/14/2019	1	conference	0	81.28	81.28
01 E 100 640 000 316 366				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-SCHOOL BUSIN		81.28	
21638 LIVING AT HOME BLOCK NURSE PRO		01/14/2019	19-2	2ND QUARTER	0	375.00	375.00
04 E 500 590 000 321 305				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/PROFESSION		375.00	
21639 Vendor Continued Void		01/14/2019					0.00
21640 LOFFLER		01/14/2019	250152	bre copies	0	14.26	871.40
01 E 100 203 290 000 350				ELEMENTARY GENERAL ED./000/REPAIRS AND MAINTENANCE SVCS		14.26	
				250153 fd svc. copies	0	13.47	
02 E 005 770 290 000 401				FOOD SERVICES/000/GENERAL SUPPLIES/FOR COPIERS		13.47	
				250154 hs lib copies	0	7.17	
01 E 300 211 290 000 350				SECONDARY EDUCATION GENERAL/000/REPAIRS AND MAINTENANCE		7.17	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 300 257 290 000 430			250155	comp copies COMPUTER TECHNOLOGY/000/SUPPLIES/FOR COPIERS	0	73.22	73.22
01 E 100 203 290 000 350			3000845-144	bre book room ELEMENTARY GENERAL ED./000/REPAIRS AND MAINTENANCE SVCS	0	104.15	104.15
01 E 300 211 290 000 350			3000845-145	MS/HS LIB. SECONDARY EDUCATION GENERAL/000/REPAIRS AND MAINTENANCE	0	137.16	137.16
01 E 005 020 290 000 350			3000845-148	DO SUPERINTENDENT'S OFFICE/000/REPAIRS AND MAINTENANCE SVC	0	62.43	62.43
01 E 300 211 290 000 350			3000845-149	 SECONDARY EDUCATION GENERAL/000/REPAIRS AND MAINTENANCE	0	60.00	60.00
01 E 300 211 290 000 350			3000845-150	 SECONDARY EDUCATION GENERAL/000/REPAIRS AND MAINTENANCE	0	75.07	75.07
01 E 100 203 290 000 350			3000845-156	BRE OFFICE ELEMENTARY GENERAL ED./000/REPAIRS AND MAINTENANCE SVCS	0	324.47	324.47
21641 JENNA LUEPKE		01/14/2019	11	SHOES PER CONTRACT	0	115.00	115.00
02 E 005 770 126 701 401				FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/DRESS PER C		115.00	
21642 MACKIN ED RESOURCES		01/14/2019	562793		0	59.94	59.94
01 E 100 203 162 000 530				ELEMENTARY GENERAL ED./000/EQUIPMENT PURCHASES/ESTATE D		59.94	
21643 MEDCO SUPPLY COMPANY		01/14/2019	91016464		0	76.63	76.63
01 E 300 292 226 000 401				BOYS/GIRLS ATHLETICS/000/GENERAL SUPPLIES/CROSS COUNTRY		76.63	
21644 MINNESOTA ELEVATOR TOTAL ELEVA		01/14/2019	782762	INSPECTION	0	360.13	360.13
01 E 005 865 000 347 305				LONG TERM FACILITY MAINT./PHYSICAL HAZARD CONTROL/PROFE		360.13	
21645 MN RIVER VALLEY EDUCATION DIST		01/14/2019	19-18	FY19 FLEXIBLE LEARNING YEAR PROF. DEV.	0	3,425.00	3,425.00
01 E 005 640 000 316 305				STAFF DEVELOPMENT/STAFF DEVELOPMENT/PROFESSIONAL FEES/0		3,425.00	
21646 MINNESOTA SCHOOL BOARD ASSOC.		01/14/2019	21458g7p8si	RENEWAL- SCHOOL NEWSLETTER	0	50.00	430.00
01 E 005 020 000 000 401				SUPERINTENDENT'S OFFICE/000/GENERAL SUPPLIES/000		50.00	
			21524d3b6r2	R. SCHNEIDER AND J. LEBLANC	0	380.00	
01 E 005 010 000 000 367				BOARD OF EDUCATION/000/TRAVEL-PROFESS DEVELOPMENT/000		190.00	
01 E 005 020 000 000 367				SUPERINTENDENT'S OFFICE/000/TRAVEL-PROFESS DEVELOPMENT/		190.00	
21647 MINNESOTA WEST-CANBY		01/14/2019	236945	CAREER PATHWAY- FALL TUITION	0	2,901.08	2,901.08
01 E 300 200 000 000 394				PSEO/ONLINE/000/PAYMENTS TO OTHER AGENCIES/000		2,901.08	
21648 MTCA		01/14/2019	48441081	TENNIS CLINIC- LALIM	0	75.00	75.00
01 E 300 292 000 316 367				BOYS/GIRLS ATHLETICS/STAFF DEVELOPMENT/TRAVEL-PROFESS D		75.00	
21649 MTI DISTRIBUTING INC.		01/14/2019	1196670-00	TORO BROOM	0	619.42	619.42
01 E 005 810 000 302 530				OPERATIONS AND MAINTENANCE/CAPITAL OUTLAY/EQUIPMENT PUR		619.42	
21650 MUSIC STREET		01/14/2019	1	BAND REPAIR	0	11.75	11.75
01 E 300 258 233 000 350				MUSIC/000/REPAIRS AND MAINTENANCE SVCS/INSTRUMENTAL MUS		11.75	
21651 MVCC		01/14/2019	JAN	SPECIAL ED CONTRACT	0	152,241.92	152,241.92
01 E 005 420 978 740 396				SPECIAL EDUCATIONAL GENERAL/STATE FUNDED SPECIAL ED/DUE		152,241.92	
21652 NAEIR		01/14/2019	m29615	MEMBERSHIP	0	59.00	59.00
04 E 500 505 000 321 401				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/GENERAL		59.00	
21653 WILLIAM G NELSON		01/14/2019	1	TRACK CLINIC	0	100.00	100.00

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01 E 300 292 000 316 367				BOYS/GIRLS ATHLETICS/STAFF DEVELOPMENT/TRAVEL-PROFESS D		100.00	
21654	OLSON SANITATION INC.	01/14/2019	2097		0	877.50	877.50
01 E 005 810 000 000 330				OPERATIONS AND MAINTENANCE/000/UTILITY SERVICES/000		877.50	
21655	PAN-O-GOLD BAKING CO.	01/14/2019	1		0	392.50	392.50
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/000		392.50	
21656	PAR PIPING & FABRICATION INC	01/14/2019	9939	BAR	0	45.18	45.18
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		45.18	
21657	J.W. PEPPER & SON INC.	01/14/2019	11e21696		0	10.00	214.28
01 E 300 258 233 000 430				MUSIC/000/SUPPLIES/INSTRUMENTAL MUSIC		10.00	
				11E23398 & 11e24921	0	204.28	
01 E 300 258 233 000 430				MUSIC/000/SUPPLIES/INSTRUMENTAL MUSIC		204.28	
21658	PITNEY BOWES	01/14/2019	1		0	695.85	695.85
01 E 005 020 000 000 370				SUPERINTENDENT'S OFFICE/000/RENTALS AND LEASES/000		695.85	
21659	REDWOOD COUNTY TREASURER	01/14/2019	209	election expense	0	122.00	122.00
01 E 005 199 000 000 401				SCHOOL ELECTIONS/000/GENERAL SUPPLIES/000		122.00	
21660	REINHART INST FOODS	01/14/2019	1		0	12,962.92	12,962.92
02 E 005 770 000 701 401				FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/000		757.25	
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/000		8,874.02	
02 E 005 770 000 705 490				FOOD SERVICES/BREAKFAST/FOOD/000		2,046.04	
02 E 005 770 104 707 490				FOOD SERVICES/ALA CARTE/OTHER/FOOD/FOOD ORDERED ONLY/CA		1,285.61	
21661	RIDDELL/ALL AMERICAN SPORTS CO	01/14/2019	950811117	fb hlemet repair	0	952.09	952.09
01 E 300 294 211 000 401				BOYS ATHLETICS/000/GENERAL SUPPLIES/FOOTBALL		952.09	
21662	RTS	01/14/2019	1		0	136.43	136.43
01 E 005 810 000 000 320				OPERATIONS AND MAINTENANCE/000/COMMUNICATIONAL SERVICES		136.43	
21663	SAWMILL	01/14/2019	1	ag	0	341.68	341.68
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		341.68	
21664	SCHOLASTIC INC	01/14/2019	51509228		0	117.50	117.50
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		117.50	
21665	SCHOOL HEALTH SUPPLY COMPANY	01/14/2019	3534210-0		0	460.80	460.80
01 E 005 720 000 000 401				HEALTH SERVICES/NURSE/000/GENERAL SUPPLIES/000		460.80	
21666	SIOUX FALLS SCHOOL DIST. 49-5	01/14/2019	8906	tuition	0	1,228.32	1,228.32
01 E 998 211 000 000 392				SECONDARY EDUCATION GENERAL/000/OUT OF STATE TUITION/00		1,228.32	
21667	SW/WC SERVICE COOP - MARSHALL	01/14/2019	1	tech support	0	6,315.12	7,124.50
01 E 005 630 000 000 305				TECHNOLOGY INSTRUCTIONAL/000/PROFESSIONAL FEES/000		6,315.12	
				2 TECH SUPPORT	0	701.68	
01 E 005 108 000 000 305				TECHNOLOGY ADMINISTRATIVE/000/PROFESSIONAL FEES/000		701.68	
				59556 marrs training	0	107.70	
01 E 100 640 000 316 367				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		107.70	
21668	TIERNEY BROTHERS INC	01/14/2019	785904		0	306.00	873.00
01 E 350 211 000 000 433				SECONDARY EDUCATION GENERAL/000/INDIVIDUAL INST SUPPLIE		306.00	
				7861631	0	567.00	
01 E 300 211 000 000 433				SECONDARY EDUCATION GENERAL/000/INDIVIDUAL INST SUPPLIE		567.00	
21669	TARA L TONGEN	01/14/2019	1	ornaments	0	38.43	38.43
04 E 500 582 000 344 430				LEARNING READINESS/LEARNING READINESS/SUPPLIES/000		38.43	
21670	TRUE VALUE-GF/MONTE	01/14/2019	1	ONE ACT	0	32.81	511.00
01 E 300 298 237 000 401				EXTRACURRICULAR ACTIVITIES/000/GENERAL SUPPLIES/ONE ACT		32.81	
				2 om	0	148.43	
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE/000/CUST/REPAIR SUPPLIES/OUT		148.43	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 300 301 501 830 433			3		0	206.41	
				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		206.41	
01 E 300 298 237 000 401			4	ISFELD	0	37.48	
				EXTRACURRICULAR ACTIVITIES/000/GENERAL SUPPLIES/ONE ACT		37.48	
01 E 005 810 193 000 401			5	AUTOS	0	34.13	
				OPERATIONS AND MAINTENANCE/000/GENERAL SUPPLIES/CAR EXP		34.13	
01 E 300 301 501 830 433			6	GREENHOUSE	0	51.74	
				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		51.74	
21671 T.V. UNLIMITED		01/14/2019	1831	one act supplies	0	59.87	59.87
01 E 300 298 237 000 401				EXTRACURRICULAR ACTIVITIES/000/GENERAL SUPPLIES/ONE ACT		59.87	
21672 WILLMAR FORKLIFT INC.		01/14/2019	57126	INSPECTION	0	135.00	135.00
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE/000/REPAIRS AND MAINTENANCE		135.00	
21673 XCEL ENERGY		01/14/2019	1		0	8.88	8.88
04 E 500 560 000 321 330				RECREATION-SWIM POOL/COMMUNITY EDUCATION/UTILITY SERVIC		8.88	
21674 Vendor Continued Void		01/14/2019					0.00
21675 Vendor Continued Void		01/14/2019					0.00
21676 Vendor Continued Void		01/14/2019					0.00
21677 Vendor Continued Void		01/14/2019					0.00
21678 Vendor Continued Void		01/14/2019					0.00
21679 Vendor Continued Void		01/14/2019					0.00
21680 Vendor Continued Void		01/14/2019					0.00
21681 Vendor Continued Void		01/14/2019					0.00
21682 YME SCHOOLS-ADM		01/14/2019	1	INTEREST	0	-2.62	8,365.36
01 R 005 000 000 000 092				DISTRICT WIDE/000/INVESTMENT EARNINGS/000		-2.62	
04 E 500 505 000 321 305			7661	EMILY SPEH	0	196.60	
				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		196.60	
09 L 230 75			7662	SW MBDA	0	150.00	
				TRUST FUND/DEFERRED REVENUE/MUSIC ENDOWMENT		150.00	
04 E 500 505 000 321 450			7663	FIVE STAR ACT PREP	0	248.50	
				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		248.50	
01 E 300 294 221 000 305			7664	JIM WILLIAMS	0	250.00	
				BOYS ATHLETICS/000/PROFESSIONAL FEES/WRESTLING		250.00	
01 E 350 294 221 000 305			7665	BLAINE WEBER	0	120.00	
				BOYS ATHLETICS/000/PROFESSIONAL FEES/WRESTLING		120.00	
02 E 005 770 000 701 367			7666	ANNETTE HENDRICKX	0	55.00	
				FOOD SERVICES/SCHOOL LUNCH/TRAVEL-PROFESS DEVELOPMENT/0		55.00	
01 E 300 294 213 000 305			7667	SCOTT BECKMAN	0	90.00	
				BOYS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		90.00	
01 E 300 294 213 000 305			7668	KEVIN DEBOER	0	90.00	
				BOYS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		90.00	
01 E 300 294 213 000 305			7669	STEVEN VERKINDEREN	0	90.00	
				BOYS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		90.00	
01 E 300 294 213 000 305			7670	KEVIN DEBOER	0	90.00	
				BOYS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		90.00	
01 E 300 294 213 000 305			7671	STEVE VERKINDIREN	0	90.00	
				BOYS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		90.00	
01 E 300 294 213 000 305			7672	SCOTT BEEKMAN	0	90.00	
				BOYS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		90.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			7673	BENSON BOOSTER CLUB	0	190.00	
01 E 300 294 221 000 369				BOYS ATHLETICS/000/PARTICIPATION FEES/WRESTLING		150.00	
01 E 350 294 221 000 369				BOYS ATHLETICS/000/PARTICIPATION FEES/WRESTLING		40.00	
			7674	MINNEWASKA AREA SCHOOLS	0	200.00	
01 E 300 294 221 000 369				BOYS ATHLETICS/000/PARTICIPATION FEES/WRESTLING		200.00	
			7675	KYLE KAATZ	0	90.00	
01 E 300 294 213 000 305				BOYS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		90.00	
			7676	KELLY OLSON	0	90.00	
01 E 300 294 213 000 305				BOYS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		90.00	
			7677	RANDY WEINER	0	90.00	
01 E 300 294 213 000 305				BOYS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		90.00	
			7678	GREG PETERSON	0	250.00	
01 E 300 294 221 000 305				BOYS ATHLETICS/000/PROFESSIONAL FEES/WRESTLING		250.00	
			7679	BLAINE WEBER	0	120.00	
01 E 350 294 221 000 305				BOYS ATHLETICS/000/PROFESSIONAL FEES/WRESTLING		120.00	
			7680	SAMS CLUB	0	800.46	
01 L 230 21				GENERAL FUND/DEFERRED REVENUE/CONCESSIONS		800.46	
			7681	GF BANK	0	40.00	
01 E 300 211 000 000 899				SECONDARY EDUCATION GENERAL/000/MISCELLANEOUS EXPENSE/0		40.00	
			7682	SCOTT BECKMAN	0	90.00	
01 E 300 296 213 000 305				GIRLS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		90.00	
			7683	KEVIN DEBOER	0	90.00	
01 E 300 296 213 000 305				GIRLS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		90.00	
			7684	STEVE VONKINDEREN	0	90.00	
01 E 300 296 213 000 305				GIRLS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		90.00	
			7685	MARK HERMAN	0	100.00	
01 E 300 294 213 000 305				BOYS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		50.00	
01 E 300 296 213 000 305				GIRLS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		50.00	
			7686	SCOTT SCHWIEGER	0	100.00	
01 E 300 294 213 000 305				BOYS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		50.00	
01 E 300 296 213 000 305				GIRLS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		50.00	
			7687	BRIAN FREDERICK	0	100.00	
01 E 300 294 213 000 305				BOYS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		50.00	
01 E 300 296 213 000 305				GIRLS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		50.00	
			7688	CRAIG NORLAND	0	90.00	
01 E 300 294 213 000 305				BOYS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		90.00	
			7689	JEFF GLADIS	0	90.00	
01 E 300 294 213 000 305				BOYS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		90.00	
			7690	JOSH SCHOLTEN	0	90.00	
01 E 300 294 213 000 305				BOYS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL		90.00	
			7691	POSTMASTER	0	341.42	
04 E 500 505 000 321 329				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/POSTAGE		341.42	
			7692	CITY OF GRANITE FALLS	0	38.00	
01 E 300 790 388 000 899				OTHER PUPIL SUPPORT SERVICES/000/MISCELLANEOUS EXPENSE/		38.00	
			7693	KERI GHELLER	0	215.00	
01 E 300 298 216 000 899				EXTRACURRICULAR ACTIVITIES/000/MISCELLANEOUS EXPENSE/FL		215.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 300 298 216 000 899			7694	JULIE BERYERL EXTRACURRICULAR ACTIVITIES/000/MISCELLANEOUS EXPENSE/FL	0	215.00	215.00
01 E 300 298 216 000 899			7695	HEATHER GOLDADE EXTRACURRICULAR ACTIVITIES/000/MISCELLANEOUS EXPENSE/FL	0	189.00	189.00
01 E 300 298 216 000 899			7696	GINA HAY EXTRACURRICULAR ACTIVITIES/000/MISCELLANEOUS EXPENSE/FL	0	119.00	119.00
01 E 300 298 216 000 899			7697	KARNA HAY EXTRACURRICULAR ACTIVITIES/000/MISCELLANEOUS EXPENSE/FL	0	169.00	169.00
01 E 300 298 216 000 899			7698	JOSEPHINE JOBGEN EXTRACURRICULAR ACTIVITIES/000/MISCELLANEOUS EXPENSE/FL	0	159.00	159.00
01 E 300 298 216 000 899			7699	JENNIFER KUMMER EXTRACURRICULAR ACTIVITIES/000/MISCELLANEOUS EXPENSE/FL	0	169.00	169.00
01 E 300 298 216 000 899			7700	MELISSA PENNER EXTRACURRICULAR ACTIVITIES/000/MISCELLANEOUS EXPENSE/FL	0	179.00	179.00
01 E 300 298 216 000 899			7701	ELYSIA PETERSON EXTRACURRICULAR ACTIVITIES/000/MISCELLANEOUS EXPENSE/FL	0	159.00	159.00
01 E 300 298 216 000 899			7702	SARA RECKARD EXTRACURRICULAR ACTIVITIES/000/MISCELLANEOUS EXPENSE/FL	0	179.00	179.00
01 E 300 298 216 000 899			7703	KATE JOHNSON EXTRACURRICULAR ACTIVITIES/000/MISCELLANEOUS EXPENSE/FL	0	90.50	90.50
01 E 300 298 216 000 899			7704	KAYLEE NIELAND EXTRACURRICULAR ACTIVITIES/000/MISCELLANEOUS EXPENSE/FL	0	100.50	100.50
01 E 300 298 216 000 899			7705	SARAH SISSER EXTRACURRICULAR ACTIVITIES/000/MISCELLANEOUS EXPENSE/FL	0	120.50	120.50
01 E 300 298 216 000 899			7706	SYDNEY WARD EXTRACURRICULAR ACTIVITIES/000/MISCELLANEOUS EXPENSE/FL	0	115.50	115.50
01 E 300 298 216 000 899			7707	LOIS BRISHARD EXTRACURRICULAR ACTIVITIES/000/MISCELLANEOUS EXPENSE/FL	0	189.00	189.00
01 E 300 298 216 000 899			7708	PM MUSIC EXTRACURRICULAR ACTIVITIES/000/MISCELLANEOUS EXPENSE/FL	0	620.00	620.00
01 E 300 294 213 000 305			7709	MIKE LETERNDRE BOYS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL	0	180.00	90.00
01 E 300 296 213 000 305				GIRLS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL			90.00
01 E 300 294 213 000 305			7710	STEVE ELZENGA BOYS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL	0	180.00	90.00
01 E 300 296 213 000 305				GIRLS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL			90.00
01 E 300 294 213 000 305			7711	SARA LARSON BOYS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL	0	180.00	90.00
01 E 300 296 213 000 305				GIRLS ATHLETICS/000/PROFESSIONAL FEES/BASKETBALL			90.00
01 E 300 294 221 000 305			7712	JIM WILLIAMS BOYS ATHLETICS/000/PROFESSIONAL FEES/WRESTLING	0	190.00	190.00
21683	Vendor Continued Void	01/14/2019					0.00
21684	YME-FOOD SERVICE	01/14/2019	1	ECFE PRESCHOOL MILK- NOV	0	63.63	2,981.64
04 E 500 582 000 344 490				LEARNING READINESS/LEARNING READINESS/FOOD/000		63.63	
01 E 350 790 149 000 899			10	2ND CHANCE BKFST DEC	0	619.00	619.00
				OTHER PUPIL SUPPORT SERVICES/000/MISCELLANEOUS EXPENSE/			
			11	BRE SNACKS	0	657.22	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E	100 203 362 000 899			ELEMENTARY GENERAL ED./000/MISCELLANEOUS EXPENSE/HEALTH		657.22	
01 E	100 203 362 000 899		2	BRE SNACKS NOV ELEMENTARY GENERAL ED./000/MISCELLANEOUS EXPENSE/HEALTH	0	964.58	964.58
01 E	350 790 149 000 899		3	2ND CAHNCE BKFST NOV OTHER PUPIL SUPPORT SERVICES/000/MISCELLANEOUS EXPENSE/	0	249.32	249.32
01 L	230 43		4	PT CONF GENERAL FUND/DEFERRED REVENUE/TARGET \$ MS/HS	0	216.50	216.50
01 L	230 43		5	TEACHERS SUPPER GENERAL FUND/DEFERRED REVENUE/TARGET \$ MS/HS	0	59.46	59.46
04 E	500 582 000 344 490		6	ECFE COOKIES NOV LEARNING READINESS/LEARNING READINESS/FOOD/000	0	9.41	9.41
01 E	005 790 000 313 430		7	INTEGRATION NOV OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	0	31.20	31.20
04 E	500 582 000 344 490		8	ECFE SUPPLIES DEC LEARNING READINESS/LEARNING READINESS/FOOD/000	0	64.44	64.44
04 E	500 582 000 344 490		9	ECFE MILK DEC LEARNING READINESS/LEARNING READINESS/FOOD/000	0	46.88	46.88
			106	Computer	Check(s) For a Total of	626,700.77	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
201800141	UMB BANK NA 07 E 005 910 750 000 710	01/14/2019	1	YM1A INTEREST DEBT REDEMPTION/000/BOND PRINCIPAL/ALT FAC D.S.	0 \$8.26 M	550,000.00 550,000.00	550,000.00
201800142	UMB BANK NA 07 E 005 910 750 000 720	01/14/2019	2	YM1B INTEREST DEBT REDEMPTION/000/BOND INTEREST/ALT FAC D.S.	0 \$8.26 MI	131,320.00 131,320.00	131,320.00
201800143	UMB BANK NA 07 E 005 910 751 000 720	01/14/2019	4	YM1B INTEREST DEBT REDEMPTION/000/BOND INTEREST/CAP/ENRGY D.S.	0 \$2.485	35,230.00 35,230.00	35,230.00
201800144	UMB BANK NA 07 E 005 910 751 000 710	01/14/2019	3	ym1B PRINCIPAL DEBT REDEMPTION/000/BOND PRINCIPAL/CAP/ENRGY D.S.	0 \$2.48	190,000.00 190,000.00	190,000.00

4 Wire Transfer Check(s) For a Total of 906,550.00

0	Manual	Checks For a Total of	0.00
4	Wire Transfer	Checks For a Total of	906,550.00
0	ACH	Checks For a Total of	0.00
106	Computer	Checks For a Total of	626,700.77
Total For	110	Manual, Wire Tran, ACH & Computer Checks	1,533,250.77
Less	0	Voided Checks For a Total of	0.00
		Net Amount	1,533,250.77

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	3,258.73	-2.62	355,404.52	358,660.63
02	FOOD SERVICE	0.00	0.00	15,985.39	15,985.39
04	COMMUNITY SERVICE	0.00	0.00	2,941.00	2,941.00
07	DEBT REDEMPTION	0.00	0.00	992,785.00	992,785.00
09	TRUST FUND	150.00	0.00	0.00	150.00
47	OPEB DEBT SERVICE FUND	0.00	0.00	162,728.75	162,728.75

CHECK		CHECK	
NUMBER	VENDOR	DATE	AMOUNT
21564	PRAIRIE WOOD ENVIR. LRNG. CTR.	12/13/2018	550.00
21565	AMERICAN FAMILY LIFE ASSURANCE	12/21/2018	459.90
21566	AMERITAS LIFE INSURANCE CORP.	12/21/2018	529.64
21567	CANON FINANCIAL SERVICES	12/21/2018	682.46
21568	CENTURY LINK	12/21/2018	872.81
21569	DELTA DENTAL	12/21/2018	6,077.80
21570	F & M STATE BANK	12/21/2018	25.00
21571	154200 HEALTH SMART	12/21/2018	64.00
21573	MADISON NATIONAL LIFE	12/21/2018	1,947.01
21574	MSEA	12/21/2018	999.37
21575	RILEY BUS SERVICE, INC.	12/21/2018	825.00
21576	SCHULTE, TREVOR	12/21/2018	400.00
21577	SELECT ACCOUNT	12/21/2018	4,668.19
21578	EDUCATION MINNESOTA YME	12/21/2018	3,078.20
21579	ACT	01/14/2019	120.00
21580	ADVOCATE TRIBUNE	01/14/2019	310.69
21581	ALMICH'S MARKET	01/14/2019	1,407.34
21582	AMERICAN WELDING AND GAS, INC.	01/14/2019	47.97
21583	AWARD EMBLEM MFG CO	01/14/2019	69.30
21587	BENNETT & BENNETT INC.	01/14/2019	90,800.60
21588	BENSON LAUNDRY	01/14/2019	47.74
21589	BILL'S ELECTRIC	01/14/2019	220.40
21590	BLICK ART MATERIALS	01/14/2019	211.46
21591	BOND TRUST SERVICES CORPORATION	01/14/2019	162,728.75
21592	BOND TRUST SERVICES CORPORATION	01/14/2019	86,235.00
21593	CANON FINANCIAL SERVICES	01/14/2019	682.46
21594	CARL'S BAKERY	01/14/2019	215.65
21595	CARRUTH, TAMMY	01/14/2019	95.20
21596	CENEX CREDIT CARD	01/14/2019	401.76
21597	CHROMEBOOKPARTS.COM	01/14/2019	19.99
21601	CITIZENS ALLIANCE BANK	01/14/2019	6,145.59
21602	CITY OF GRANITE FALLS	01/14/2019	3,683.10
21603	CITY OF GRANITE FALLS	01/14/2019	13,524.33
21604	COMPAS	01/14/2019	2,528.38
21605	DAKTRONICS, INC.	01/14/2019	85.00
21606	DAVE'S ELECTRIC CO	01/14/2019	361.54
21607	DEAN FOODS NORTH CENTRAL, INC.	01/14/2019	2,181.37
21608	ECOLAB	01/14/2019	175.73
21609	EMC INSURANCE COMPANIES	01/14/2019	8,923.78
21610	ENGESSER, AMY	01/14/2019	20.00
21611	FARGO PUBLIC SCHOOL DISTRICT	01/14/2019	392.95
21612	FARMERS UNION OIL CO.	01/14/2019	4.89
21613	FRANK, GREG	01/14/2019	255.00
21614	FRENCH GLASS & SPECIALTY INC.	01/14/2019	440.00
21615	GLAZIER CLINICS	01/14/2019	199.00
21616	GRANITE FALLS AUTO PARTS	01/14/2019	276.62
21617	GRANITE FALLS OFFICIALS ASSOC.	01/14/2019	1,200.00
21618	GREAT PLAINS NATURAL GAS CO	01/14/2019	11,390.38
21619	HANSEN ADVERTISING	01/14/2019	397.16
21620	HILLYARD/HUTCHINSON	01/14/2019	1,583.75
21621	HOFFMAN & BROBST	01/14/2019	19,765.00
21623	HOLDAHL	01/14/2019	391.76
21624	HUTCH HIGH SCHOOL	01/14/2019	20.00
21626	INNOVATIVE OFFICE SOLUTIONS LLC	01/14/2019	1,011.54
21627	ISCORP	01/14/2019	195.50
21628	TAMARA ISFELD	01/14/2019	54.55

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT
21629	JESSEN, PATRICIA	01/14/2019	111.18
21630	KILOWATT COMMUNITY CENTER	01/14/2019	4,156.00
21631	KNAPPER, TIMOTHY	01/14/2019	1,382.19
21632	LECY, AMANDA	01/14/2019	45.39
21633	LEROHL, JAN	01/14/2019	35.50
21634	LIFELINE INC.	01/14/2019	200.00
21635	LIFETOUCH	01/14/2019	1,452.00
21636	LIGHTER SIDE CLOWN CLUB	01/14/2019	50.00
21637	LIGHTFOOT, THERESA	01/14/2019	81.28
21638	LIVING AT HOME BLOCK NURSE PROGRAM	01/14/2019	375.00
21640	LOFFLER	01/14/2019	871.40
21641	LUEPKE, JENNA	01/14/2019	115.00
21642	MACKIN ED RESOURCES	01/14/2019	59.94
21643	MEDCO SUPPLY COMPANY	01/14/2019	76.63
21644	MINNESOTA ELEVATOR TOTAL ELEVATOR SOLUTIONS	01/14/2019	360.13
21645	MN RIVER VALLEY EDUCATION DIST	01/14/2019	3,425.00
21646	MINNESOTA SCHOOL BOARD ASSOC.	01/14/2019	430.00
21647	MINNESOTA WEST-CANBY	01/14/2019	2,901.08
21648	MTCA	01/14/2019	75.00
21649	MTI DISTRIBUTING INC.	01/14/2019	619.42
21650	MUSIC STREET	01/14/2019	11.75
21651	MVCC	01/14/2019	152,241.92
21652	NAEIR	01/14/2019	59.00
21653	NELSON, WILLIAM	01/14/2019	100.00
21654	OLSON SANITATION INC.	01/14/2019	877.50
21655	PAN-O-GOLD BAKING CO.	01/14/2019	392.50
21656	PAR PIPING & FABRICATION INC	01/14/2019	45.18
21657	J.W. PEPPER & SON INC.	01/14/2019	214.28
21658	PITNEY BOWES	01/14/2019	695.85
21659	REDWOOD COUNTY TREASURER	01/14/2019	122.00
21660	REINHART INST FOODS	01/14/2019	12,962.92
21661	RIDDELL/ALL AMERICAN SPORTS CORP.	01/14/2019	952.09
21662	RTS	01/14/2019	136.43
21663	SAWMILL	01/14/2019	341.68
21664	SCHOLASTIC INC	01/14/2019	117.50
21665	SCHOOL HEALTH SUPPLY COMPANY	01/14/2019	460.80
21666	SIOUX FALLS SCHOOL DIST. 49-5	01/14/2019	1,228.32
21667	SW/WC SERVICE COOP - MARSHALL	01/14/2019	7,124.50
21668	TIERNEY BROTHERS INC	01/14/2019	873.00
21669	TONGEN, TARA	01/14/2019	38.43
21670	TRUE VALUE-GF/MONTE	01/14/2019	511.00
21671	T.V. UNLIMITED	01/14/2019	59.87
21672	WILLMAR FORKLIFT INC.	01/14/2019	135.00
21673	XCEL ENERGY	01/14/2019	8.88
21682	YME SCHOOLS-ADM	01/14/2019	8,365.36
21684	YME-FOOD SERVICE	01/14/2019	2,981.64
201800128	FEDERAL TAX WITHHOLDING	12/21/2018	91,703.53
201800129	MN TEACHERS RETIREMENT ASSOC.	12/21/2018	40,304.91
201800130	PUBLIC EMPLOYEES RETIREMENT	12/21/2018	19,855.58
201800131	STATE TAX WITHHOLDING	12/21/2018	14,926.09
201800132	SW/WC SVC. COOP - HEALTH INS.	12/21/2018	42,783.14
201800133	MN REVENUE	12/21/2018	159.06
201800134	VOYA INSTITUTIONAL TRUST	12/21/2018	15,062.66
201800135	SW/WC SVC. COOP - HEALTH INS.	12/19/2018	5,438.00
201800136	SW/WC SVC. COOP - HEALTH INS.	12/19/2018	16,132.70
201800137	SW/WC SVC. COOP - HEALTH INS.	12/19/2018	476.00

CHECK		CHECK	
NUMBER	VENDOR	DATE	AMOUNT
201800138	SW/WC SVC. COOP - HEALTH INS.	12/21/2018	-326.84
201800139	SW/WC SVC. COOP - HEALTH INS.	12/19/2018	1,074.50
201800140	PUBLIC EMPLOYEES RETIREMENT	12/01/2018	-10.35
201800141	UMB BANK NA	01/14/2019	550,000.00
201800142	UMB BANK NA	01/14/2019	131,320.00
201800143	UMB BANK NA	01/14/2019	35,230.00
201800144	UMB BANK NA	01/14/2019	190,000.00
		Totals for BNK02	1,802,009.13
		Totals for checks	1,802,009.13

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	241,743.92	-2.62	358,084.96	599,826.26
02	FOOD SERVICE	8,939.34	0.00	15,985.39	24,924.73
04	COMMUNITY SERVICE	9,843.13	0.00	3,766.00	13,609.13
07	DEBT REDEMPTION	0.00	0.00	992,785.00	992,785.00
09	TRUST FUND	150.00	0.00	0.00	150.00
25	REVOCABLE TRUST (FY10)	0.00	0.00	7,985.26	7,985.26
47	OPEB DEBT SERVICE FUND	0.00	0.00	162,728.75	162,728.75
***	Fund Summary Totals ***	260,676.39	-2.62	1,541,335.36	1,802,009.13

***** End of report *****

Enrollment Trends	17-18	16-17	15-16	14-15	13-14
September	732	739	768	810	803
October	726	728	765	800	801
November	723	725	757	795	796
December	717	727	754	794	796
January	717	732	748	789	793
February					
March					
April					
May					
June					

YME Middle/High School Board Report

January 2018 ~ 2019

Goals for the MS/HS for 2018/2019

- *SMART Goal: The percentage of students in grades 6-10 at grade level on the Star Reading assessment, will increase 5% from spring 2018 to spring 2019.*
- *SMART Goal: The percentage of students in grades 6-10 at grade level on the Star Math assessment, will increase 5% from spring 2018 to spring 2019.*

Areas of Focus

- *Best Practice Instruction: Reading and writing strategies used across the curriculum/content area*
- *Safe Schools: Emergency Crisis Plan*
- *Mental Health: Working with students of trauma*
- *Staff will complete one curriculum map for one class by the end of the school year*

Registration Guide 2019 ~ 2020 Highlights

We are preparing the registration guide for the 2019 ~ 2020 school year.

Here are the highlights and DRAFT for the upcoming school year: [Click Here](#)

Here is the document with changes: [Click Here](#)

- Expansion of the MRV CTE Consortium classes was added (highlighted in yellow)
 - Mr. Walsh and Mr. Refsland will be teaching between #TheHIVE and MN West
- I have updated the front half of the guide to be more user-friendly for students and parents.
- All other departments have been contacted and are ready for students
- Student Scheduling Process Timeline
 - We are planning to begin registration set up in January;
 - Students will be registering for their classes in early March;
 - The building of the master schedule in March/April;
 - Students finalize schedule in April and May

Student-led Conferences Dates are Set ~ Ramp Up for Readiness

Our next student-led conferences nights will be set up for March 4th. We have continued to see growth in attendance with our new student-led format. We will be adjusting the schedule just a bit due to different information being presented by the students. Our main focus will be on student registration. Some other highlights that students will be sharing are their updated Semester 1 grades, STAR reports (grades 6 ~ 10), ASVAB (Grade 11), and PreACT (Grade 10). All of these assessments are researched and proven indicators of college and career readiness.

Art Donation ~ January 28th ~ February 1st

Thank you Tammy Isfeld for your dedication to YME! Yellow Medicine East in Granite Falls was awarded \$4,000 for a parade puppet artist residency with Chris Gardella in mid-January for 5 days. The core group will be 8th-grade students. Other students in grades 5-8 will be included in the residency but have limited time available, so they will mostly observe the process and the performance. The core students will play a part in every step of the puppet making, starting with the design, it's application in a performance, the different puppet mechanics, and the artistic details. A variety of materials will be used to make the puppets, some new and some recycled. At the end of the week residency, there will be a performance for the middle school and elementary student body. The puppets will then be used in other community events after the art residency.

Private Industry Council Expansion ~ Youth Skills Training

Award letter received: I wanted to share some really great news with all of you. The Youth Skills Training dollars are to increase the work-based learning opportunities and continuum of career services available to our students and their families ultimately creating awareness of the local labor market eventually resulting in noble job prospects filled by our high school graduates and other job seekers. I have included the proposal which was awarded for more information, and have also included a link to a press release regarding the award. We look forward to 2019!

<https://www.dli.mn.gov/news/five-partnerships-awarded-youth-skills-training-grants>

Happy New Year!!

Sincerely,

Eriann Faris

Congratulations!

I want to congratulate you and all of your partners on being named a Youth Skills Training (YST) grant recipient through the Minnesota Department of Labor and Industry (DLI). We received thirty-three outstanding applications for this grant and your application among four others were selected to receive \$95,000 in grant funding. Please notify your partners and extend my congratulations to everyone involved in submitting your proposal! I am excited to work with you and your partners to create and further enhance your YST program.

Rich Wessels

Senior Project Manager | Youth Skills Training Program

<http://www.dli.mn.gov/yst> | Phone: (651) 284-5184

Minnesota Department of Labor and Industry

443 Lafayette Road N., St. Paul, MN 55155

Web: www.dli.mn.gov

SnoBall ~ January 28th ~ February 1st

- Coronation will be on Monday at 2:00 pm

January 21th MELT and January 22nd Staff Development Days

The Middle/High School Staff is signed up and is ready for the MELT staff development day on January 21st at the Lac qui Parle Valley High School. MRVED has done a wonderful job putting together an agenda to meet the needs of all staff. Then on January 22nd, 2019, our staff will be working in the areas of PLCs and best practice. Both days are jammed packed full of great sessions to help us accomplish our student goals.

- January 22nd, 2019 ~ Staff Development/PLC

8:00 - 9:45: ACES with Char Dahl and Brian Skogaund in the Auditorium

10:00 - 11:00: Vanessa Goodthunder - Child Informed Trauma Care

11:00 ~ 12:00 ~ Semester 2 Prep

12:00 ~ 1:00 ~ Lunch

1:00 ~ 3:00 ~ Building PLC

- Staff will bring their 1st benchmark assessment from student work and share scores.

- Staff will enter grade level data into Google Sheet for standards 6.13.2.2 ~ 9.13.2.2 & 6.12.2.2 ~ 9.12.2.2
- Questions to ask?
 - What does your benchmark assessment look like?
 - Progress ~ How did it go?
 - Next steps
 - What to do with the data?
- Staff enter grade-level data to a Google Sheet
- STAR Scores
- 3:00 ~ 3:40 ~ 2nd Semester Prep

PSAT, PreACT and ASVAB Student Results

Robin Henderson and I will be meeting with the 10th graders about the PreACT test, and the 11th graders about the ASVAB test during advisory. This information will also be shared with parents during student-led conferences. I have attached the PreACT Summary Report on how our 10th graders did. [Click Here](#)

ACT and Accuplacer Update

As part of the college and career readiness program on February 20th, 2019, YME High School will be offering the ACT and the Accuplacer tests to the Class of 2020 at MN West ~ Granite Falls during the school day for free. We have notified all junior parents that their child is registered to take the exam but there is an opt-out option.

BOARD OF EDUCATION - AGENDA ANALYSIS

AGENDA ITEM: 11.1
MEETING DATE: January 14, 2019
SUBJECT: Personnel Items

BOARD ACTION:
Required **X**
Information
Scheduled Report

BACKGROUND/RATIONALE:

I recommend the following staffing items:

11.1.2 - New Hires

11.1.2.1 - Hire JoAnn Chambs as long-term substitute teacher to finish the remainder of the MS/HS ELA leave request of Kim Hoefer. JoAnn student taught with Robyn Aslesen last semester and is familiar with the students.

PRESENTER(S):
Superintendent Schneider

COMMITTEE:
Full Board of Education

SUPERINTENDENT RECOMMENDATION:
I recommend approving the contract with MSEA's interpretations.

Yellow Medicine East Independent School District 2190
2017-2018 School Year

INDIAN POLICIES AND PROCEDURES (IPPs)

It is the intent of the Yellow Medicine East Independent School District that all Native American children of school age have equal access to all programs, services, and activities offered within the school district. To this end, Yellow Medicine East, School District 2190, will consult with local tribal officials and parents of Native children in the planning and development of Indian Policies and Procedures (IPP's), general education programs, and activities. These policies and procedures will be reviewed annually and revisions will be made within 90 days of the determination that requirements are not being adequately met.

ATTESTATIONS

The Yellow Medicine East Independent School District attests that it has established Indian Policies and Procedures (IPP's) as required in section 7004 of the Impact Aid law for any children claimed who reside on eligible Indian lands. The IPP's have been adequately disseminated to the tribe.

The Yellow Medicine East Independent School District attests that it has provided a copy of written responses to comments, concerns and recommendations received from tribal leaders and parents of Native children through the Indian policies and procedures consultation process and disseminated these responses to tribal leaders and parents of Indian children prior to the submission of the Impact Aid application.

POLICIES AND PROCEDURES:

The following Indian policies and procedures become effective upon school board approval.

POLICY (1): Local Education Agency, Yellow Medicine East ISD 2190 will disseminate relevant applications, evaluations, program plans and information related to the LEA's education program and activities with sufficient advance notice to allow tribes and parents of Native children the opportunity to review and make recommendations. [34 CFR222.94 (a)(I)]

PROCEDURE 1:

The Yellow Medicine East Independent School District will disseminate information and seek timely input regarding the following programs of its overall educational programming (including, but not limited to): Title I, Part A, Title VI, Part A, subpart 1, Title VII - Impact Aid Programs, and/or the Johnson O'Malley Program.

The completed applications, evaluations, and program planning will be made available to parents of Native children, Tribal officials and the Parent Advisory Committee ~~and a summary will be prepared at the Tribal Offices in a prepared summary~~ and disseminated by Upper Sioux Community newsletter and posted on the Yellow Medicine East website at least 10 days in advance of public hearings to afford all

interested parties the opportunity to review the documents with sufficient time to provide thoughtful input at the public meetings. These hearings will be ~~publically~~ publicly advertised by ~~parent mailings, and~~ local newspaper notification; ~~and publication in the Upper Sioux Community newsletter,~~ to allow all interested parties to attend. In addition, representatives from the District and Parent Advisory Committee will schedule meetings with the Board of Trustees to seek input.

Parents of Native children, tribal officials, the Parent Advisory Committee and any other interested persons can review assessment data to help develop or modify educational programs and services allowing for the participation of Native students on an equal basis in the district.

Policy (2): The Yellow Medicine East School District will provide an opportunity for the Upper Sioux Community and parents of Native children to provide their views on the District's educational program and activities, including recommendations on the needs of their children and on how the District may help those children realize the benefits of the educational programs and activities. [34CFR222.94(a)(2)]

- (i) Notify tribes and the parents of Native children of the opportunity to submit comments and recommendations, considering the tribe's preference for method of communication, and
- (ii) Modify the method of and time for soliciting Native views, if necessary, to ensure the maximum participation of tribes and parents of Native children.

PROCEDURE 2:

A. The Parent Advisory Committee of the Yellow Medicine East ISD 2190 will meet monthly for the purpose of addressing comments and concerns of parents of Native children regarding the District's educational programs and activities. The meetings are open to the public allowing for tribal officials as well as parents of Native children the opportunity to submit comments and recommendations for consideration.

B. A school board representative volunteers to act as another connection between the PAC and the LEA . This representation allows for the discussion of the needs of the students and ideas to be brought forward to both the Parent Advisory Committee as well as the school board.

C. At each of the school board monthly school board meetings, a section of time is set aside for public address to the board of education. This is a time to offer comments and suggestions regarding programming for Native students. In addition, public hearings are scheduled which are specifically devoted to addressing questions regarding federal programs. Based upon suggestions, preferred methods of communication as well as ways to maximize participation from tribal officials as well as parents of Native children will be seriously considered.

D. Information will be included in the enrollment packet regarding opportunities to provide input pertaining to Indian Education programming within the District.

E. The District will schedule meetings as needed with the Upper Sioux Community to discuss ongoing programming goals. These will take place at least two times per year.

Policy (3): The Yellow Medicine East ISD 2190 will annually assess the extent to which Native students are participating on an equal basis with non-Native students in the district's educational programs and

activities. [34 CFR 222.94(a)(2)]

- (i) ~~At the public meeting, s~~ Share relevant information related to Native children’s participation in the LEA’s educational program and activities with tribes and parents of Native children; and
- (ii) Allow tribes and parents of Native children the opportunity and time to review and comment on whether Native children participate on an equal basis with non-Native children. ~~Notification is given 10 days prior to the public meeting to allow for parents of Native children to provide input.~~

PROCEDURE 3:

Yellow Medicine East ISD 2190 will take the following measures to annually assess the extent to which Native children participate on an equal basis with non-Native children in the district’s education program and activities.

- A. Yellow Medicine East will monitor Native student participation in all academic and co-curricular activities.
- B. School district officials will review school data to assess the extent of Native children’s participation in the district’s educational programs on an equal basis.
- C. Yellow Medicine East will share its assessment of district funding, Native participation, related academic achievements and other related data with the parents of Native children and tribal officials at the public hearing.
- D. Parents of Native children, tribal officials and other interested parties may express their views on participation through direct communications with the school district, Upper Sioux Community Board of Trustees education representative, at any school board meeting or to the Parent Advisory Committee.

Policy(4): Yellow Medicine East ISD 2190 will modify the IPP’s if necessary based upon the results of any assessment or input described in this document.[34CRF222.949a0940]

PROCEDURE 4:

The Parent Advisory Committee shall review the effectiveness of the district’s methods of gathering the input of Native parents and tribal members, review the suggestions that were implemented, permit Native parents and tribal officials to suggest more effective ways of communicating their views. If necessary, the Parent Advisory Committee shall make recommendations to the school board to modify its policies and procedures.

Yellow Medicine East ISD 2190 will hold a school board meeting **no later than 90 days after receiving a written notification** to modify policies and procedures if the Parent Advisory Committee indicates, **in writing**, such modification is necessary. **Implementation date would be decided at that meeting.**

Yellow Medicine East ISD 2190 will notify parents of Native children and tribal officials of any changes to the Indian Policies and Procedures within 90 days by mail.

Policy (5): Yellow Medicine East ISD 2190 will respond at least annually in writing to comments and recommendations made by tribes or parents of Native children, and disseminate the responses to the tribe and parents of Native children prior to the submission of the IPP’s by the LEA. [34CRF222.94(a)(5)]

PROCEDURE 5:

Yellow Medicine East ISD 2190 will at least annually respond in writing to **written** comments and recommendations made by the Parent Advisory Committee **or** tribal officials ~~or parents of Native children~~ and disseminate the responses to all parties by a posting at the tribal office prior to the submission of the IPP's by the district.

Policy (6): Yellow Medicine East ISD 2190 will provide a copy of the Indian Policies and Procedures annually to the Upper Sioux Community. [34CRF222.94(a)(6)].

PROCEDURE 6:

Annually, **not to exceed 30 days after the board meeting**, Yellow Medicine East ISD 2190 will provide, by mail for posting at the tribal office, a copy of the current IPP's to the Upper Sioux Community.

Yellow Medicine East ISD 2190 School Board Approval Date

Signature of Board Member

Yellow Medicine East, ISD 2190

BOARD OF EDUCATION - AGENDA ANALYSIS

AGENDA ITEM: 11.3
MEETING DATE: January 14, 2019
SUBJECT: American Indian Parent Advisory Council

BOARD ACTION:
Required
Information
Scheduled Report

BACKGROUND/RATIONALE:

Schools with 10 or more American Indian students are required to have a parent advisory council. Currently Sue Bones serves as the school board representative on this council. The parent advisory council approved this during their meeting last Wednesday (see attached resolution).

PRESENTER(S):
Superintendent Schneider

COMMITTEE:
Full Board of Education

SUPERINTENDENT RECOMMENDATION:
I recommend approving and signing the AIPAC compliance form.

Annual Compliance Overview

Minnesota Statute 124D.78 requires Minnesota district, charter, and Tribal schools with 10 or more American Indian students to have an American Indian Parent Advisory Committee (AIPAC), and cites that school boards of districts must provide for the maximum involvement of parents and children enrolled in education programs, programs for elementary and secondary grades, special education programs, and support services.

In order to be in compliance with this statute, district, charter, and tribal schools are required to submit annual compliance documents by March 1st.

**If you do not have an AIPAC and/or are new to this process, its expectations, and requirements, please contact the Office of Indian Education: 651-582-8280.*

Submission Checklist

Each of the following items must be filled out and submitted by **March 1st**:

- ✓ The Annual Compliance Documentation page (pg. 2)
- ✓ The AIPAC Resolution page (pg. 3)
- ✓ The AIPAC Representative Roster (separate attachment/available for download on the Office of Indian Education webpage)

Submission Remittance

Scan and email to: mde.indian-education@state.mn.us

Mail to: Minnesota Department of Education, Attn: Office of Indian Education, 1500 Hwy 36 W., Roseville, MN 55113

Tips for a Successful Submission

- Include the district/school name and identifying number
- Indicate with a checkmark **CONCURRENCE** (Option 1) OR **NON-CURRENCE** (Option 2) OR **Does Not Have an AIPAC**
- Include dates in ALL of the required areas
- Obtain proper signatures
- Submit all required items together

ANNUAL COMPLIANCE DOCUMENTATION

District/School Name and Number Yellow Medicine East ISD 2190

AIPAC RESOLUTION VOTE

**Please indicate with a checkmark how the AIPAC voted by choosing Option 1 OR Option 2.*

OPTION 1: A VOTE OF CONCURRENCE

The American Indian Parent Advisory Committee Issued a Vote of CONCURRENCE

Date of CONCURRENCE Vote 1-9-19

Date the AIPAC Presented the Resolution to the School Board _____

OPTION 2: A VOTE OF NON-CONCURRENCE

The American Indian Parent Advisory Committee Issued a Vote of NON-CONCURRENCE _____

A vote of NON-CONCURRENCE requires the AIPAC to provide specific recommendations for improvement to the school board. The school board is required to respond in writing to each recommendation within 60 days of the recommendations being put forth. The school board must provide this written response to both the AIPAC and to the Office of Indian Education.

Date of NON-CONCURRENCE Vote _____

Date the AIPAC Presented the Resolution AND Recommendations to the School Board _____

Date the School Board Response is due _____

THE DISTRICT/SCHOOL DOES NOT HAVE AN AIPAC

Our District/School Does Not Have an AIPAC _____ (indicate with checkmark)

Our district has not yet formed an AIPAC, but recognizes the need to do so in order to remain compliant with Minnesota Statutes, Section 124D.78. The district Superintendent will contact the Office of Indian Education to receive guidance on this process, its expectations, and requirements.

Required Signatures

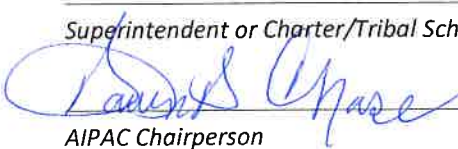
**Please include a printed name along with your signature.*

School Board Chairperson

Date

Superintendent or Charter/Tribal School Director

Date


AIPAC Chairperson

Dawn Chase

1-9-19
Date

Updated 12/14/2018. Previous versions will not be accepted.

AMERICAN INDIAN PARENT ADVISORY COMMITTEE RESOLUTION

Due Annually on March 1st

WHEREAS, the school board or district has an AIPAC composed of parents/guardians of American Indian children who are eligible for Indian education programs, American Indian language and culture teachers and paraprofessionals, American Indian teachers, American Indian counselors, American Indian adults enrolled in educational programming, and American Indian representatives from community.

WHEREAS, the school board or district affords the AIPAC the necessary information and the opportunity to effectively express their views concerning all aspects of American Indian education and the educational needs of the American Indian children enrolled in the school(s) and program(s), and

WHEREAS, the AIPAC is directly involved with and advises the school board and district staff on Indian Education program planning, and,

WHEREAS, the AIPAC develops and submits recommendations to the school board and district staff pertaining to the needs of American Indian students.

THEREFORE BE IT RESOLVED, that the AIPAC concurs that the school board and district are compliant with MN Statutes, Section 124D.78, and that the school board and district are meeting the needs of American Indian students.

We, the American Indian Parent Advisory Committee, issue a Vote of Concurrence. We attest that the school board and/or district are compliant with Minnesota Statutes and that the school board and/or district are meeting the needs of American Indian students, **OR**

We, the American Indian Parent Advisory Committee, issue a Vote of Non-Concurrence. We attest that the school board and/or district are not compliant with Minnesota Statutes and that the school board and/or district are not meeting the needs of American Indian students. We have provided written recommendations for improvements to the school board, and we acknowledge that the school board has 60 days from the receipt of these recommendations in which to respond, in writing, to each recommendation.



AIPAC Chairperson Printed Name and Signature

1-9-19

Date

Yellow Medicine East, ISD 2190

BOARD OF EDUCATION - AGENDA ANALYSIS

AGENDA ITEM: 11.4
MEETING DATE: January 14, 2019
SUBJECT: MSEA Contract

BOARD ACTION:
Required **X**
Information
Scheduled Report

BACKGROUND/RATIONALE:

Last month we tabled approval of the MSEA contract amid confusion on the agreement. I have attached the redline master of the contract to show the changes and interpretations of each group.

YME Negotiators interpretation - the YME negotiators settled based upon the premise that the 403b and insurance increases were a one time increase.

MSEA Negotiators interpretation - the MSEA negotiators settled and voted based upon the premise that the increase was for each of the two years.

The difference in the cost of the package is approximately 4100.00 based upon last year's staff members. It could be less or more based upon what replacements have been made.

I believe we have 2 choices - approve the contract per MSEA's language or approve the contract per our language. If we approve our language, they will have to go back to their group and vote again. If it isn't approved, we would need to go back to the negotiating table.

PRESENTER(S):
Superintendent Schneider

COMMITTEE:
Full Board of Education

SUPERINTENDENT RECOMMENDATION:
I recommend approving the contract with MSEA's interpretations.

CONTRACT AGREEMENT

BETWEEN

**INDEPENDENT SCHOOL DISTRICT # 2190
YELLOW MEDICINE EAST**

and

**MINNESOTA SCHOOL EMPLOYEES ASSOCIATION
YELLOW MEDICINE EAST**

**Effective
July 1, ~~2016~~2018 through June 30, ~~2018~~2020**

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ARTICLE I
PURPOSE

Section 1. Parties:

THIS AGREEMENT is entered into between the School Board of Independent School District #2190, Yellow Medicine East, hereinafter referred to as the School Board, and the Minnesota School Employees Association, hereinafter referred to as the exclusive representative, pursuant to and in compliance with the Public Employment Labor Relations Act of 1971, as amended, hereinafter referred to as the P.E.L.R.A., to provide the terms and conditions of employment for all Custodial/Maintenance, Food Service, Paraprofessional and Secretarial employees for the duration of this Agreement.

ARTICLE II
RECOGNITION OF EXCLUSIVE REPRESENTATIVE

Section 1. Recognition:

In accordance with the P.E.L.R.A., the School District recognizes the Minnesota School Employees Association as the exclusive representative for all Custodial/Maintenance, Food Service, Paraprofessionals, Secretarial personnel employed by Independent School District #2190, which the exclusive representative shall have those rights and duties as prescribed by the P.E.L.R.A. and as described in the provisions of this agreement.

Section 2. Appropriate Unit:

The exclusive representative shall represent all such employees of the District contained in Article III. Section 2 of this Agreement and the P.E.L.R.A. and in certification by the Director of the Bureau of Mediation Services ("BMS").

ARTICLE III
DEFINITIONS

Section 1. Terms and Conditions of Employment:

The term "terms and conditions of employment" shall mean the hours of employment, the compensation therefore, including fringe benefits except retirement contributions or benefits, and the employer's personnel policies affecting the working conditions of the employees. A public employer, however, is not required to meet and negotiate on matter of inherent managerial policy. Matters of inherent managerial policy include, but are not limited to, such areas of discretion or policy as the functions and programs of the employer, its overall budget, utilization of technology, the organizational structure, selection of personnel, and the direction and number of personnel.

Section 2. Description of Appropriate Unit:

For purposes of this Agreement, the term custodians, food service, paraprofessionals and secretaries shall mean all persons in the appropriate unit employed by the School District in such classifications excluding the following: confidential employees, supervisory employees, essential employees, part-time employees whose services do not exceed the lesser of 14 hours per week or 35 percent of the normal work week in the employee bargaining unit, employees who hold

positions of a temporary or seasonal character for a period not in excess of 67 working days in any calendar year, and emergency employees.

Section 3. School District:

For purposes of administering this Agreement, the term "School District" shall mean the School Board or its designated representative.

Section 4. Other Terms:

Terms not defined in this Agreement shall have those meanings as defined by the P.E.R.L.A.

ARTICLE IV
SCHOOL BOARD RIGHTS

Section 1. Inherent Managerial Rights:

The exclusive representative recognizes that the school board is not required to meet and negotiate on matters of inherent managerial policy, which include but are not limited to such areas of discretion or policy as the functions and programs of the employer, its overall budget, utilization of technology, the organizational structure and selection and direction and number of personnel.

Section 2. Management Responsibilities:

The exclusive representative recognizes the right and obligation of the school board to efficiently manage and conduct the operation of the School District within its legal limitations and with its primary obligation to provide educational opportunity for the students of the School District.

Section 3. Effect of Laws, Rules, and Regulations:

The exclusive representatives recognizes that all employees covered by this Agreement shall perform the services and duties prescribed by the School Board and shall be governed by the laws of the State of Minnesota, and by school board rules, regulations, directives, and orders issued by properly designated officials of the School District. The exclusive representative also recognizes the right, obligation and duty of the School Board and its duly designated officials to promulgate rules, regulations, directives and orders from time to time as deemed necessary by the School Board insofar as such rules, regulations, directives, and orders are not inconsistent with the terms of this Agreement and recognizes that the School Board, all employees covered by this Agreement and all provisions of this Agreement are subject to the laws of the state. Any provisions of this Agreement found to be in violation of such laws, rules, regulations, directives or orders shall be null and void and without force and effect.

Section 4. Reservation of Managerial Rights:

The foregoing enumerations of board rights and duties shall not be deemed to exclude other inherent management rights and management functions not expressly reserved herein, and all management rights and management functions not expressly delegated in this agreement are reserved to the School Board.

ARTICLE V
EMPLOYEE RIGHTS
MN Statute 179A.06

Section 1. Right to Views:

Nothing contained in this agreement shall be construed to limit, impair or affect the right of any employee or their representative to the expression or communication of a view, grievance, complaint, or opinion on any matter related to the conditions of public employment or their betterment so long as the same is not designed to and does not interfere with the full, faithful and proper performance of the duties of employment or circumvent the rights of the exclusive representative.

Section 2. Right to Join:

Employees shall have the right to form and join labor or employee organizations, and shall have the right not to form and join such organizations. Employees in an appropriate unit shall have the right by secret ballot to designate an exclusive representative for the purpose of negotiating grievance procedures and the terms and conditions of employment for employees of such unit with the school board.

Section 3. Request for Dues Check Off:

The exclusive representative shall be allowed dues check off for its members, provided that dues check off and the proceeds thereof shall not be allowed to any exclusive representative that has lost its right to dues check off, pursuant to P.E.L.R.A. Upon receipt of a properly executed authorization card of the employee involved, the School District will deduct from the employee's paycheck the dues that the employee has agreed to pay to the employee organization in nine (9) or (12) equal installments, beginning with the first pay period in September.

~~Section 4. Fair Share Fee:¶~~

~~In accordance with P.E.L.R.A., any employee included in the appropriate unit who is not a member of the exclusive representative may be required by the exclusive representative to contribute a fair share fee for services rendered as exclusive representative.¶~~

~~¶~~

~~The fair share fee for any fee for any employee shall be in an amount equal to the regular membership dues of the exclusive representative, less the cost of benefits financed through the dues and available only to members of the exclusive representative, but in no event shall the fee exceed 85% percent of a regular membership dues. The exclusive representative shall provide written notice of the amount of the fair share fee assessment to the Director, the School District director, the School District, and to each employee to be assessed the fair share fee. ¶~~

~~¶~~

~~A challenge by an employee or by a person aggrieved by the assessment shall be filed in writing with the director, the School District, and the exclusive representative within thirty (30) days after receipt of the written notice. All challenges shall specify those portions of the assessment challenged and the reasons therefore, but the burden of proof relating to the amount of the fair share fee shall be on the exclusive representative. The School District shall deduct the fee from the earnings of the employee and transmit the fee to the exclusive representative thirty (30) days after the written notice was provided, or, in the event a challenge is filed, the deductions for a fair~~

~~share fee shall be held in escrow by the School District pending a decision by the Bureau of Mediation Services ("BMS"), or court. Any fair share challenge shall not be subject to the grievance procedure.~~

~~¶~~

~~The exclusive representative hereby warrants and covenants that it will defend, indemnify and save the School District harmless from any and all actions, suits, claims, damages, judgments, and executions or other forms of liability, liquidated or unliquidated, which any person may have or claim to have, now or in the future, arising out of or by reason of the deduction of the fair share fee specified by the exclusive representative as provided herein.~~

Section 54. Sums Deducted From Salary:

Sums deducted for dues check off ~~or fair share fees~~ shall be transmitted by the district to the exclusive representative within thirty (30) days of such deduction. In the event an employee leaves employment, any deductions shall cease effective after the paycheck following such notice of cessation of employment. Employees shall make an annual election permitting dues check off no later than five (5) working days following the start of each school year or following their time of employment.

ARTICLE VI
RATES OF PAY AND JOB CLASSIFICATIONS

Section 1. New Employees Probationary Period:

All new employees working more than 9 months per year will serve a 120 working day probationary period. New employees working 9 months will serve a 90 working day probationary period. Insurance benefits will begin the 1st of the month following employment. Employees neither receive nor accumulate any benefits, other than health insurance, during the initial 30 calendar days. After the initial 30 calendar period employees will be eligible for all applicable benefits.

Section 2. Classifications and Rates of Pay:

The classifications and the hourly rates of pay covered by this Agreement are:

	80%	85%	90%	95%	100%
2016 2018-1719	Step 1	Step 2	Step 3	Step 4	Step 5
Custodian	13.79	14.65	15.51	16.37	17.23
Maintenance	15.06	16.00	16.95	17.89	18.83
Head Cook	14.23	15.12	16.00	16.89	17.78
Assistant Cook	13.89	14.75	15.62	16.49	17.36
Cooks Helper	13.15	13.97	14.79	15.61	16.43
Kitchen Assistant	11.54	12.26	12.98	13.70	14.42
Cashier/Accountant	13.51	14.36	15.20	16.05	16.89
Paraprofessional	13.41	14.25	15.09	15.93	16.77
Secretary-Admin. Asst. 1	17.52	18.62	19.71	20.81	21.90
Secretary-2	15.35	16.31	17.27	18.23	19.19

Secretary-Admin. Asst. 32	15.53	16.50	17.47	18.44	19.41
Liaison	14.91	15.84	16.77	17.70	18.64
Integrationist	14.91	15.84	16.77	17.70	18.64
Coordinators	14.91	15.84	16.77	17.70	18.64

	80%	85%	90%	95%	100%
20172019-1820	Step 1	Step 2	Step 3	Step 4	Step 5
Custodian	14.06	14.94	15.82	16.70	17.58
Maintenance	15.36	16.32	17.28	18.24	19.20
Head Cook	14.51	15.42	16.32	17.23	18.14
Assistant Cook	14.16	15.05	15.93	16.82	17.70
Cooks Helper	13.41	14.25	15.09	15.92	16.76
Kitchen Assistant	11.77	12.50	13.24	13.98	14.71
Cashier/Accountant	13.78	14.64	15.50	16.37	17.23
Paraprofessional	13.68	14.54	15.39	16.25	17.10
Secretary-Admin. Asst. 1	17.87	18.99	20.11	21.22	22.34
Secretary 2	15.62	16.60	17.58	18.55	19.53
Secretary-Admin. Asst. 32	15.84	16.83	17.82	18.81	19.79
Liaison	15.21	16.16	17.11	18.06	19.01
Integrationist	15.21	16.16	17.11	18.06	19.01
Coordinators	15.21	16.16	17.11	18.06	19.01

Subd. 1. The District reserves the right to place new employees above the starting wage as described in Article 6. Section 1. The District shall notify the MSEA Chief Steward when a new employee is placed above the starting wage; such notice shall be in writing and include the reasons for the placement above the minimum starting wage.

Subd. 2. Paraprofessionals hired prior to 7-1-12 will earn \$.20 more per hour above the scheduled salary for the duration of their continuous employment.

Subd. 3. The custodian with the employment beginning date of August 17, 1992 will earn \$.10 more per hour above the scheduled salary for the duration of his continuous employment.

Section 3. Work Week Defined:

The normal work week shall be defined as starting on Sunday and ending on Saturday.

Section 4. Overtime:

Time and one half an employee's hourly rate of pay shall be paid for any hours over forty (40) in a workweek. For purposes of overtime computation, paid Holidays and Sick Leave shall be considered hours worked. Paid Vacation and Personal Leave shall not be considered as hours worked for purposes of overtime computation. A supervisor shall assign overtime. An employee may appeal an overtime assignment to the Superintendent.

Section 5. Late Arrivals:

Employees will be allowed five (5) late arrivals per year of less than five (5) minutes without loss of pay. All late arrivals in excess of this amount will result in pay reductions commensurate with the time the employee is late.

Section 6. Building Checks:

When required to make week-end building checks, custodial/maintenance employees shall be paid at a rate of times 1 and 1/2 for a minimum of 1 hour (A.M.) and 1 hour (P.M.).

Section 7. Minimum Call Back Pay:

Whenever a custodial/maintenance employee is called to work other than a regular work shift, they will be paid a minimum of two (2) hour of pay at straight time unless the call back causes the workweek to exceed 40 hours. Call back hours cannot be continuous with an established work shift.

Section 8. Salary Advancement Withholding:

An individual employee's salary advancement is subject to the right of the School District to withhold salary increases for just cause. If a salary increase is to be withheld, the District must notify the employee 30 days prior to this action. Withholding a salary increase shall be subject to the grievance procedure.

Section 9. Reassignments to Another Classification:

Personnel employed who have been working for the School District in another capacity immediately prior to their employment in a new classification will not be required to serve a new probationary period.

Section 10. Successor Agreements:

In the event a successor Agreement is not entered into prior to the expiration of this Agreement, an employee shall be compensated according to the current rate until a successor Agreement is entered into.

Section 11. Training, Workshops, Classes:

All employees required to attend or given permission to attend workshops/training sessions shall be paid their regular hourly wages for the length of their shift while in attendance during the workweek. The school shall pay tuition and material costs for the workshop/training. Other approved costs shall be paid in accordance with district policy.

Employees that are ~~required~~ **required** by the district to attend workshops/training on non-duty days shall be paid their regular hourly wage for the length of their shift. Other approved cost shall be paid in accordance with District policy.

Employees that ~~request~~ **request** to attend and are given permission to attend workshops/training on non-duty days are not eligible for a daily rate of pay during non-duty days. Other approved cost shall be paid in accordance with District policy.

Section 12. Rate of Pay for Temporary Assignments:

A food service employee who fills in for another food service employee, who earns a higher rate of pay for more than 3 consecutive days shall receive the higher rate of pay for all consecutive days that they fill in for such an employee. Such pay shall be retroactive to the first 3 days of the substitute assignment. Bargaining unit employees will be paid for all time worked.

Article VI: Section 13 (New) License - The District will reimburse the full cost of the required boiler license and/or renewal fee for designated employees. The District will reimburse the full cost of Food Service Certification and/or renewal for designated employees.

Boiler and Food Service expenses paid for by the District require a two-year service commitment following the District payment for licensure or certification. Any employee that does not serve the two-year requirement shall reimburse the District in full. In extenuating circumstances the employee may request relief through appeal to the Superintendent whose decision is final and not subject to grievances.

The District retains the right to designate who is qualified for boiler license/food service certification.

ARTICLE VII
GROUP INSURANCE

Section 1. Selection of Carrier:

The selection of the insurance carrier/s and policies shall be made by the school board.

Section 2. Claims Against the School District:

It is understood that the school board's only obligation is to purchase insurance policies and pay such amounts as agreed to herein and no claim shall be made against the school board as a result of a denial of insurance benefits by an insurance carrier.

Section 3. Duration of Insurance Contributions:

An employee is eligible for the school board contribution as provided in this article as long as the employee is employed by the school board. If terminating employment prior to retirement, all board participation and contribution shall cease, effective on the last working day.

Section 4. Coverage:

During the term of this Agreement, the District shall contribute up to the following dollar amounts for health and hospitalization, long term disability and life insurance coverage for all employees who work thirty (30) hours or more per week. For those employees that work between 30 and 40 hours the payments are found in the chart below. The following contributions are maximum amounts and actual contributions will be prorated on the basis of the ratio of months worked annually divided by 12.

Insurance Type	Scheduled Hours Per Week	2016 2018-17-19 Annual Benefit	2017 2019-18- 20 Annual Benefit
Health & Hospitalization	30 to 39.75	4133 4283	4133 44334283
Health & Hospitalization	40	5050 5200	5050 53505200
Dental	30 to 39.75	400	400
Dental	40	540	540
Life	30 to 39.75	65	65
Life	40	65	65
Long Term Disability		Full Cost During Months Worked	Full Cost During Months Worked

No combining of money as in a cafeteria plan will be allowed but unit members may enroll in any of the above without enrolling in all four.

ARTICLE VIII
HOURS OF SERVICE AND DUTY YEAR

Section 1. Assignment of Hours and Work Shifts:

The regular work day, work week and the regular work year shall be prescribed by the School District, and may be varied from time to time as seen fit by the District. The School District reserves the right, without limiting its other rights to employ such personnel as it deems desirable and necessary on a part time or casual basis for time less than that of regular employees. All employees will then be assigned starting times and shifts as determined by the School District.

Subd. 1. The District shall issue to each food service and paraprofessional employee an individual employee notification by August 15th of each school year. The individual employee notification will include the following:

The employee's name, the employee's job title or position, the beginning date of employment, the number of hours per day, class and step placement, and the hourly rate of pay. The District shall notify any affected employee of any permanent change in his/her individual employee contract as soon as possible. The notification is informational only and does not constitute a contract for the entire year.

Section 2. School Closings:

In the event that school is closed for any reason and the employees are not required to perform services, the employee's compensation shall be reduced accordingly, except as modified as follows.

Subd. 1. An exception to this will be an instance where employees may have reported to work in the A.M. and school is called off, due to severe weather, after the time the employees are on duty. In these instances, the employee will be paid for a minimum of two (2) hours of working time.

Subd. 2. When the Governor cancels schools, and the teaching staff receives payment for the day, all unit employees will be paid their normal pay for the day.

ARTICLE IX
EMPLOYMENT PRACTICES

Section 1. Discharge or Suspension During Probationary Period:

An employee under the provisions of this agreement shall serve a ~~120 working day probationary period. New employees working 9 months will serve a 90 working day probationary period of 120 working days of continuous service~~ probationary period of 120 continuous working days if employed for more than 9 months or 90 continuous working days if employed for 9 months or less in the School District during which time the School District shall have the unqualified right to suspend without pay, discharge or otherwise discipline such employee; and during this probationary period, the employee shall have no recourse to the grievance procedure, insofar as suspension, discharge or other discipline is concerned.

Section 2. Contracting Out:

The School District agrees that prior to sub-contracting any work presently performed by any employee in the bargaining unit, it shall notify the exclusive representative in writing of its intention at least 90 days in advance of any possible sub-contracting.

Section 3. Clothing Allowance:

The District shall reimburse custodians and food service employees who have successfully completed the probationary period with a maximum of one hundred fifteen dollars (\$115) per year for the cost of uniforms and footwear to be worn on the job. Payment will be made by the District upon a receipt(s) of purchase from the employee. All eligible submissions shall be completed prior to March 15th annually. All employees shall wear a uniform on the job, as selected by the District and in accordance with the Internal Revenue Service guidelines. Employees are required to wear a uniform while school is in session and at school sponsored events.

Safety Clothing: The District shall reimburse designated custodians who have successfully completed the probationary period with a maximum of a one-time payment of thirty dollars (\$30) for the cost of hi-visibility (safety) clothing. Approval by Head Custodian and/or Superintendent will help determine said items.

ARTICLE X
VACATION DAYS AND HOLIDAYS

Section 1. Vacation:

Three weeks of vacation will be allowed all full time employees who work forty (40) hours per week, fifty-two (52) weeks per year and who have one or more full years of non-probationary service in the School District. Employees hired during the fiscal year and having less than a full year of non-probationary service will be granted one day of paid vacation per month of employment not to exceed ten (10) working days but may not use this entitlement until after the 30th of June following their employment. Four (4) weeks vacation will be allowed all full time employees after 15 years service.

Eligible employees working ten (10) months or more per year but less than twelve (12) months will be entitled to a maximum of 5 days of vacation during the school year to be arranged by mutual consent of the employee and administration. Eligible employees hired during the fiscal year and having less than a full year of non-probationary service will be granted a half-day of paid vacation per month of employment not to exceed five (5) working days but may not use this entitlement until after the 30th of June following their employment.

Section 2. Custodial Vacation:

Vacation requests will be made to the supervisor of custodians and maintenance personnel for approval. Requests for vacation should be made two days (48 hours) prior to the vacation days requested. The supervisor in granting approval for vacation requests shall take into account the needs of the buildings and the individual desires of the employee. Upon mutual agreement with the custodial supervisor and superintendent, custodians may be allowed to use vacation throughout the entire year. In the event that the employee and the supervisor do not agree on vacation leave or vacation days, the question shall be referred to the Superintendent.

Section 3. Vacation and Termination:

Employees terminating their services will be paid for all vacation time earned and unused prior to June 30 of the last complete fiscal year in addition to a prorated amount of vacation earned and unused for the year in which the termination occurs.

Section 5. Government Employee Vacation Credit:

Government sponsored training program employees terminated under government programs and employed by the School District will be credited with experience gained as federal program employees for purposes of vacation allowances under this article.

Section 6. Vacation Accrual:

Vacation allowances may not be carried over from one fiscal year to another, except as provided in this section. Unused vacation entitlements as of June 30th must be used before December 31st of that calendar year.

Section 7. Holidays:

The following days are considered paid holidays for all non-probationary ten+ (10+) month employees when a holiday falls on a regularly scheduled working day. If any of these holidays fall on Sunday the next Monday will be considered the holiday. If the holiday falls on Saturday, the previous Friday will be considered the holiday.

New Year's Day	Good Friday	Memorial Day	4 th of July
Labor Day	Thanksgiving Day	Friday after Thanksgiving	
Christmas Eve	Christmas Day	Presidents' Day	

Subd. 1. The following holidays are considered paid holidays for all nine-month employees when a holiday falls on a regularly scheduled working day. If any of these holidays fall on Sunday, the next Monday will be considered the holiday. If the holiday falls on Saturday, the previous Friday will be considered the holiday.

New Years Day	Good Friday	Thanksgiving Day	Christmas Day	Presidents' Day
---------------	-------------	------------------	---------------	-----------------

Section 8. Holidays when School in Session:

The School District reserves the right if school is in session, to cancel any of the above holidays and establish another holiday in lieu thereof.

ARTICLE XI
LEAVES OF ABSENCE

Section 1. Sick Leave:

Subd. 1. A regular employee shall earn sick leave at the rate of one day of sick leave for each month of service in the employ of the School District. Annual sick leave shall accrue monthly as it is earned on a proportionate basis to the employee's work year on the following schedule:

Months Worked/Year	Days Leave	Cumulative Days
12 Months	12	95
11 Months	11	71
10 Months	10	65
9 Months	9	59

Subd. 2. Sick leave with pay shall be allowed whenever an employee's absence is due to illness and/or disability, which prevented attendance and performance of duties on that day or days. Sick Leave shall be used on an hourly basis. Employees shall also be eligible to use sick leave as provided by M.S. 181.9413.

Subd. 3. The School District may require an employee to furnish a medical certificate from a qualified physician as evidence of illness, indicating such absence was due to illness, in order to qualify for sick leave pay. However, the final determination as to the eligibility of an employee for sick leave is reserved to the School District. In the event that a medical certificate will be required, the employee will be so advised.

Subd. 4. Sick leave pay shall be approved only upon submission of a signed request upon the authorized sick leave pay request form available at the office.

Subd. 5. Sick leave pay may be utilized during a period of physical disability resulting from a condition of pregnancy. The employee shall provide the District with a physician's statement certifying the dates of disability.

Subd. 6. Worker's Compensation: Pursuant to M.S. 176, an employee injured on the job in the service of the School District and collecting workers compensation insurance, may draw sick leave and receive full salary from the School District, the salary to be reduced by an amount equal to the insurance payments and only that fraction of the days not covered by insurance will be deducted from accrued sick leave.

Section 2. Personal Leave:

Subd. 1. Bargaining unit employees shall be granted a paid leave of absence of no more than one (1) day per year, accumulative to two (2) for continuous employment service of 1-9 years and (2) days per year, accumulative to three (3) for continuous employment service of 10+ years.

Subd. 2. Personal leave will not be granted if it results in more than two bargaining unit employees per classification from a building being absent.

Subd. 3. An employee planning on using a personal day shall notify their supervisor in writing at least two (2) days in advance. In the event that the employee has not complied with the advance notice and an emergency arises forcing the employee to miss a day of work, they may appeal for emergency consideration to the Superintendent who will make a decision whether or not to grant the personal leave.

Section 3. Other Personal Leave:

Subd. 1. Serious illness or death in the immediate family. Serious illness must require the attention of a physician or hospitalization. (2 days per year + 2 days deduct from sick leave/year). Immediate family includes spouse, children of employee or spouse, brother, sister, parents, guardian, grandchildren, mother-in-law, father-in-law, son-in-law, daughter-in-law and grandparents. Other personal leave may also be taken for the death of a child.

Subd. 2. Serious illness or death of friends or relatives outside immediate family. (2 days per year deducted from sick leave)

Subd. 3. Local funeral. (Hour or so with administrative approval)

Section 4. Leave Without Pay:

Leave without pay (deduct) may be applied for to the building principal with reasonable notice. Leave without pay shall not exceed five (5) working days per year. Leave without pay will not be granted to fulfill other employment obligations the employee may have. In the event of extenuating circumstances, additional days may be granted by the superintendent.

Section 5. Jury Duty:

An employee who serves on jury duty shall be granted the day or days as stipulated by the court to discharge this responsibility without any salary deduction or loss of leave allowance. The compensation (other than expense reimbursement) received for jury service shall however be remitted to the School District.

ARTICLE XII
CHILD CARE LEAVE

Section 1. Childcare Leave:

A child care leave shall be granted by the School District subject to the provisions of this section, to one (1) parent of an infant child, provided such parent is caring for the child on a full time basis.

Section 2. Leave Notice:

An employee making application for child care leave shall inform the superintendent in writing of intention to take the leave at least three (3) calendar months before commencement of the intended leave.

Section 3.

If the reason for the childcare leave is occasioned by pregnancy, an employee may utilize sick leave pursuant to the sick leave provisions of the agreement during a period of physical disability. However, an employee shall not be eligible for sick leave during a period of time covered by a childcare leave. A pregnant employee will also provide at the time of the leave application, a statement from her physician indicating the expected date of delivery.

Section 4.

The School District may adjust the proposed beginning or ending of a child care leave so that the dates of the sick leave are coincident with some natural break in the school year i.e., winter vacation, spring vacation, semester break or quarter break, end of the grading period, end of the school year, or the like.

Section 5.

In making a determination concerning the commencement and duration of a childcare leave, the school board shall not in any event, be required to:

1. Grant any leave of more than (12) months in duration.
2. Permit the employee to return to his or her employment prior to the date designated in the request for childcare leave.

Section 6.

An employee returning from childcare leave shall be re-employed in a position that is equivalent in employment condition and for which he or she is qualified unless previously discharged.

Section 7.

Failure of the employee to return pursuant to the date determined under this section shall constitute grounds for termination unless the School District and the employee mutually agree to an extension of the leave.

Section 8.

An employee on childcare leave is eligible to participate in group insurance programs if permitted under the insurance policy provisions, but shall pay the entire premium for such programs as the employee wishes to retain, commencing with the beginning of the childcare leave. The right to continue participation in such group insurance programs however will terminate if the employee does not return to the District pursuant to this section.

Section 9.

Leave under this section shall be without pay or fringe benefits except as provided by law.

ARTICLE XIII
DISCIPLINE PROCEDURE

Section 1. Discipline:

An employee may be disciplined for just cause. Any such disciplinary action is subject to the grievance procedure. Disciplinary action will be consistent with the P.E.L.R.A.

ARTICLE XIV
GRIEVANCE PROCEDURES

Section 1. Grievance:

A "grievance" shall mean an allegation by an employee resulting in a dispute or disagreement between the employee and the school board as to the interpretation or application of terms and conditions of employment insofar as such matters are contained in this agreement.

Section 2. Representative:

The employee, administrator, or school board may be represented during any step of the procedure, by any person or agent designated by such part to act in his behalf.

Section 3. Definitions and Interpretation:

Subd. 1. Extension: Time limits specified in this agreement may be extended by mutual agreement.

Subd. 2. Days: Reference to days regarding time periods in this procedure shall refer to working days. A working day is defined as all weekdays not designated as holidays by state law.

Subd. 3. Computation of Time: In computing any period of time prescribed or allowed by procedures herein, the date of the act, event, or default for which the designated period of time begins to run shall not be included. The last day of the period so computed shall be counted unless it is a Saturday, a Sunday, or a legal holiday, in which event the period runs until the end of the next day which is not a Saturday, a Sunday, or a legal holiday.

Subd. 4. Filing and Postmark: The filing or service of any notice or document herein shall be timely if it is personally served or if it bears a certified postmark of the United States Postal Service within the time period.

Section 4. Time Limitation and Waiver: Grievances shall not be valid for consideration unless the grievance is submitted in writing to the school board's designee, setting forth the facts and the specific provisions of the agreement allegedly violated and the particular relief sought within twenty days after the date the event giving rise to the grievance occurred. Failure to file any grievance from one level to another within the time periods hereinafter provided shall constitute a waiver of the grievance. An effort shall first be made to adjust an alleged grievance informally between the employee and the school board's designee.

Section 5. Adjustment of Grievance: The school board and the employee shall attempt to adjust all grievances, which may arise during the course of employment of any employee within the School District in the following manner:

Subd. 1. Level I: If the grievance is not resolved through informal discussions, the school board designee shall give a written decision on the grievance to the parties involved within ten days after receipt of the written grievance.

Subd. 2. Level II: In the event the grievance is not resolved in Level I, the decision rendered may be appealed to the superintendent of schools, provided such appeal is made in writing within five days after receipt of the decision in Level I. If a grievance is properly appealed to the superintendent, the superintendent or his designee shall set a time to meet regarding the grievance within fifteen days after receipt of the appeal. Within ten days after the meeting, the superintendent or his designee shall issue a decision in writing to the parties involved

Subd. 3. Level III: In the event the grievance is not resolved in Level II, the decision rendered may be appealed to the school board, provided such appeal is made in writing within five days after receipt of the decision in Level II. If a grievance is properly appealed to the school board, the school board shall set a time to hear the grievance within twenty days after receipt of the appeal. Within twenty days after the meeting, the school board shall issue its decision in writing to the parties involved. At the option of the school board, a committee or representative(s) of the board may be designated by the board to hear the appeal at this level, and report its findings and recommendations to the school board. The school board shall then render its decision.

Section 6. School Board Review:

The school board reserves the right to review any decision issued under Level I, Level II or this procedure provided the school board or its representative notify the parties of its intention to review within ten days after the decision has been rendered. In the event the school board reviews a grievance under this section, the school board reserves the right to reverse or modify such decision.

Section 7. Denial of Grievance:

Failure by the school board or its representative to issue a decision within the time periods provided herein shall constitute a denial of the grievance and the employee may appeal it to the next level.

Section 8. Arbitration Procedures:

In the event that the employee and the school board are unable to resolve any grievance, the grievance may be submitted to arbitration as defined herein:

Subd. 1. Request: A request to submit a grievance to arbitration must be processed in writing to the Bureau of Mediation Services, signed by the aggrieved party, and a copy of such request must be filed in the office of the superintendent within ten days following receiving the decision in Level III of the grievance procedure by the exclusive representative.

Subd. 2. Prior Procedure Required: No grievance shall be considered by the arbitrator, which has not been duly processed in accordance with grievance procedure and appeal provisions.

Subd. 3. Selection of Arbitrator: Upon the proper submission of a grievance under the terms of this procedure, the parties shall, within ten days after the request to arbitrate, attempt to agree upon the selection of an arbitrator. If the employer and the exclusive representative are unable to agree on an arbitrator within ten (10) days after request for arbitration, they may request from the Director of the Bureau of Mediation Services; State of Minnesota, a list of five (5) names. The parties shall alternately strike names from the list of five (5) arbitrators until only one (1) name remains. The remaining arbitrator shall hear and decide the grievance.

Subd. 4. Submission of Grievance Information: Upon appointment of the arbitrator, the appealing party shall within five days after notice of appointment forward to the arbitrator, with a copy to the school board, the submission of the grievance, which shall include the following:

- (1) the issues involved
- (2) statement of the facts
- (3) position of the grievant
- (4) the written documents relating to section 4 & 5, Article XIV (grievance procedure).

The school board may make a similar submission of information relating to the grievance either before or at the time of the hearing.

Subd. 5. Hearing: The grievance shall be heard by a single arbitrator and both parties may be represented by such person or persons as they may choose and designate, and the parties shall have the right to a hearing at which time both parties will have the opportunity to submit evidence, offer testimony, and make oral or written arguments relating to the issues before the arbitrator. The proceeding before the arbitrator shall be a hearing de novo.

Subd. 6. Decision: The decision by the arbitrator shall be rendered within thirty days after the close of the hearing. Decisions by the arbitrator in cases properly before him shall be final and binding upon the parties, subject; however, to the limitations or arbitration decisions as provided by the P.E.L.R.A.

Subd. 7. Expenses: Each party shall bear its own expenses in connection with arbitration including expenses relating to the party's representatives, witnesses, and any other expenses, which the party incurs in connection with presenting its case in arbitration. A transcript or recording shall be made of the hearing at the request of either party. The parties shall share equally fees and expenses of the arbitrator, the cost of the transcript or recording if requested by either or both parties, and any other expenses, which the parties mutually agree are necessary for the

conduct of the arbitration. However, the party ordering a copy of such transcript shall pay for such copy.

Subd. 8. Jurisdiction: The arbitrator shall have jurisdiction over disputes or disagreements relating to grievances properly before the arbitrator pursuant to the terms of this procedure. The jurisdiction of the arbitrator shall not extend to proposed changes in terms and conditions of employment as defined herein and contained in this written agreement; nor shall an arbitrator have jurisdiction over any grievance which has not been submitted to arbitration in compliance with the terms of the grievance and arbitration procedure as outline herein; nor shall the jurisdiction of the arbitrator extend to matter of inherent managerial policy, which shall include but are not limited to such areas of discretion or policy as the functions and programs of the employer, its overall budget, utilization of technology, the organizational structure, and selection and direction and number of personnel. In considering any issue in dispute, in its order the arbitrator shall give due consideration to the statutory rights and obligations of the public school boards to efficiently manage and conduct its operation within the legal limitations surrounding the financing of such operations.

ARTICLE XV **RETIREMENT ACCOUNTS AND SEVERANCE PAYMENTS**

Section 1. 403(b) Match: The District shall provide a Retirement Account as described in this Article:

Subd. 1. Employees shall be eligible to participate in a District match, 403(b) tax deferred annuity plan if they have completed five (5) years of continuous, uninterrupted employment with the District.

Subd. 2. The selection of the 403(b) plan provider(s) shall be made by the District.

Subd. 3. The 403(b) plan shall continue as long as Minnesota Statute or Federal Statute permits this type of plan.

Subd. 4. For 12-month employees, the 403(b) plan shall begin with the July paycheck or thereafter. For 9 and 10-month employees, the 403(b) plan shall begin with the September paycheck or thereafter.

Subd. 5. The District shall not contribute more than that outlined in the payment schedule match matrix. Employees must match or exceed the District contribution to be eligible for participation in the plan. The actual District contribution will be prorated on the basis of hours worked divided by 2080 hours. The District contribution will begin with the sixth year of active employment as outlined on the following schedule:

Employee Years of Active Service	2016 2018-1719	2017 2019-1820
6-9 Years	350 550	450 650550
10-14 Years	381 581	481 681581
15-19 Years	413 613	513 713613
20-24 Years	444 644	544 744644
25 Years or More	506 706	606 806706

Subd. 6. For the purpose of establishing years of service in the District: one-half year (1/2) of service for seventy (70) days or more each year; or one (1) year of service for one hundred-forty (140) days or more each year.

Subd. 7. Employees on any unpaid leave may not participate in the matching plan while on leave.

Section 2. Severance Pay:

Subd. 1. An employee is eligible to receive severance pay if he/she meets the following criteria:

- a. Has completed at least 15 years of service in the District and
- b. Is eligible to receive PERA retirement and
- c. Is retiring from employment.

Subd 2. Severance Pay shall be calculated as follows:

An employee shall be eligible for a severance payment equal to 50% of his/her accrued sick leave. Unused sick days will be calculated upon the employee's daily rate of pay upon the last day of employment.

The net severance pay shall be the amount of severance pay remaining after prior payments to the employee's 403b are deducted. The net severance pay shall not be less than zero.

Subd. 3. Employees who are laid off by the District shall receive severance pay if they meet the eligibility criteria in Subd. 1.

Subd.4. Any employee who dies prior to retirement and would be eligible to receive severance pay under this Article shall have the severance pay paid to his/her designated individual(s) or to his/her estate

Subd.5. Employees hired after July 1, 2004 are not entitled to any of the severance options outlined in Section 2. Severance Pay.

Section 3. Payment of Health Insurance Benefits after Retirement

Subd. 1. Employees hired prior to July 1, 2010 are eligible to receive a health insurance benefit after retirement if he/she meets the following criteria:

- a. Has completed at least 15 years of service in the District and
- b. Is eligible to receive PERA retirement and
- c. Is retiring from employment.

Subd. 2. Qualifying full time employees, at the time of their retirement, shall be eligible to receive an insurance benefit of \$200.00 per month to be paid towards a District health insurance policy until eligible for Medicare.

Subd. 3. Qualifying part time employees working less than 40 hours per week and/or 12 months per year), at the time of their retirement, shall be eligible to receive an insurance benefit of \$100.00 per month to be paid towards a District health insurance policy until eligible for Medicare.

ARTICLE XVI **PUBLIC OBLIGATION**

The parties mutually recognize that their first obligation is to the public and that the right of students and residents of the School District to the continuous and uninterrupted operation of the school is of paramount importance.

The exclusive representative agrees, therefore, that during the term of this contract, neither the exclusive representative nor any individual employee shall engage in any strike. For purposes of this section, the term strike shall mean concerted action in failing to report for duty, the willful absence from one's position, sympathy strike, the stoppage of work, showdown, or the abstinence in whole or in part from the full, faithful and proper performance of duties of employment for the purposes of inducing, influencing, or coercing a change in the conditions or compensation or the rights, privileges, or obligations of employment. The parties agree that this article shall not be subject to the grievance or arbitration procedure but is subject to review by the courts.

ARTICLE XVII **DURATION**

Section 1. Term and Reopening Negotiations:

This Agreement shall remain in full force and effect for a period commencing on July 1, ~~2016~~2018 through June 30, ~~2018~~2020 and thereafter as provided by P.E.L.R.A. If either party desires to modify or amend this agreement commencing at its expiration, it shall give written notice of such intend pursuant to P.E.L.R.A. Unless otherwise mutually agreed, the parties shall not commence negotiations more than 90 days prior to the expiration of this agreement.

Section 2. Effect:

This Agreement constitutes the full and complete agreement between the School District and the exclusive representative representing the Custodial/Maintenance, Food Service, Paraprofessional, Secretarial employees, Liaisons, Coordinators and Integrationists. The provisions herein relating to terms and conditions of employment supersede any and all prior agreements, resolutions, practices, School District policies, rules or regulations concerning terms and conditions of employment inconsistent with these provisions. Nothing in this agreement shall be construed to obligate the School District to continue or discontinue existing or past practices, or prohibit the School District from exercising all management rights and prerogatives,

except insofar as this exercise would be in express violation of any term or terms of this agreement.

Section 3. Finality:

Any matters relating to the terms and conditions of employment, whether or not referred to in this agreement, shall not be open for negotiations during the term of this agreement.

Section 4. Severability:

The provisions of this agreement shall be severable, and if any provision thereof or the application of any such provision under any circumstances is held invalid, it shall not affect any other provisions of this agreement or the application of any provision therein.

IN WITNESS WHEREOF, the parties have executed this agreement as follows:

For: Minnesota School Employees Association - Yellow Medicine East

MSEA Staff

MSEA Chief Steward

Date

Date

For: Independent School District # 2190 – Yellow Medicine East

Chair

Clerk

Date

Date

MEMORANDUM OF UNDERSTANDING
BETWEEN
INDEPENDENT SCHOOL DISTRICT # 2190
Yellow Medicine East
and
MINNESOTA SCHOOL EMPLOYEES ASSOCIATION
Yellow Medicine East

History and Issue:

At the execution of this agreement the School District has six (6) full time unit employees. Those employees are: Deb Beckler, Liz DeBlicek, Tim Knutson, Terry Paulson, Ron Pooler, Todd Reishus

The purpose of the Memorandum of Understanding is to preserve or pro-rate certain contractual benefits found in the Labor Agreement if any of the named employees is reduced to a part time employee by the District for fiscal years ~~2016-2018-17-19~~ and ~~2017-2019-18-20~~.

The Minnesota School Employees Association and Independent School District 2190 have agreed to the following for the above named employees IF their employment condition is reduced by the District:

1. Vacation benefits will be prorated on the basis of the ratio of actual scheduled work hours divided by 2080 hours as provided in Article X Vacation Days and Holidays.
2. Cumulative Sick Leave Days allowed for the above named employees will remain at up to 95 days as provided in Article XI Leaves of Absence.
3. Payment of Health Insurance Benefits after Retirement will remain at \$200.00 per month for the above named employees to be paid towards health insurance as provided in Article XV.
4. All other terms of employment will be governed by current language found in the labor Agreement for the above named employees.

The parties also agree that once any of the named employees leaves District employment the vacated position will be governed by the current terms found in the labor Agreement.

For: Minnesota School Employees Association - Yellow Medicine East

MSEA Staff

MSEA Chief Steward

Date

Date

For: Independent School District # 2190 – Yellow Medicine East

School Board Chair

School Board Clerk

Date

Date

Yellow Medicine East, ISD 2190

BOARD OF EDUCATION - AGENDA ANALYSIS

AGENDA ITEM: 11.5
MEETING DATE: January 14, 2019
SUBJECT: Pay Equity Study

BOARD ACTION:
Required X
Information
Scheduled Report

BACKGROUND/RATIONALE:

Schools and other government agencies must undertake a pay equity study every three years. Jobs are assigned points based upon their level of responsibilities and duties. Tara Miller completes the paperwork which is submitted to the Minnesota Management Bureau (MMB). The MMB examines the results and will question any discrepancies. If there are discrepancies that must be resolved, we will make recommendations for changes. The preliminary results indicate that we fall within the standards and no action is likely to be needed. The only item that appears to be askew (an outlier) is the school nurse position which was negotiated in June and approved in July.

PRESENTER(S):
Superintendent Schneider

COMMITTEE:
Full Board of Education

SUPERINTENDENT RECOMMENDATION:
I recommend approval of this report.

Part A: Jurisdiction Identification

* DRAFT COPY *

Jurisdiction: ISD No. 2190 - Yellow Medicine East
450 - 9th Avenue

Jurisdiction Type: School

Granite Falls MN 56241

Contact: Richard Schneider
Contact: Tara Miller

Phone: (320) 564-4081
Phone: (320) 564-4081

E-Mail: rschneider@isd2190.org
E-Mail: tmiller@isd2190.org

Part B: Official Verification

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.

The system used was: Consultant's System

Description:

Midwest Management Resources

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and:

There is no difference and female classes are not at a disadvantage.

3. An official notice has been posted at:

The YME District Office
(prominent location)

informing employees that the Pay Equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by:

Yellow Medicine East School Board
(governing body)

(chief elected official)

YME Board Chair
(title)

Part C: Total Payroll

\$5,036,567.91

is the annual payroll for the calendar year just ended December 31.

Checking this box indicates the following:

- signature of chief elected official
- approval by governing body
- all information is complete and accurate, and
- all employees over which the jurisdiction has final budgetary authority are included

Date Submitted:

Compliance Report

Jurisdiction: ISD No. 2190 - Yellow Medicine East
450 - 9th Avenue

Report Year: 2019
Case: 1 - 2019 DATA (Private (Jur Only))

Granite Falls MN 56241

Contact: Richard Schneider

Phone: (320) 564-4081

E-Mail: rschneider@isd2190.org

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	5	18	4	27
# Employees	11	91	77	179
Avg. Max Monthly Pay per employee	4,335.55	5,743.12		4,649.84

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 98.18 *

	Male Classes	Female Classes
a. # At or above Predicted Pay	2	7
b. # Below Predicted Pay	3	11
c. TOTAL	5	18
d. % Below Predicted Pay (b divided by c = d)	60.00	61.11

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

Degrees of Freedom (DF) = 100	Value of T = -3.051
-------------------------------	---------------------

- a. Avg. diff. in pay from predicted pay for male jobs = (\$74)
- b. Avg. diff. in pay from predicted pay for female jobs = \$1,627

III. SALARY RANGE TEST = 83.33 (Result is A divided by B)

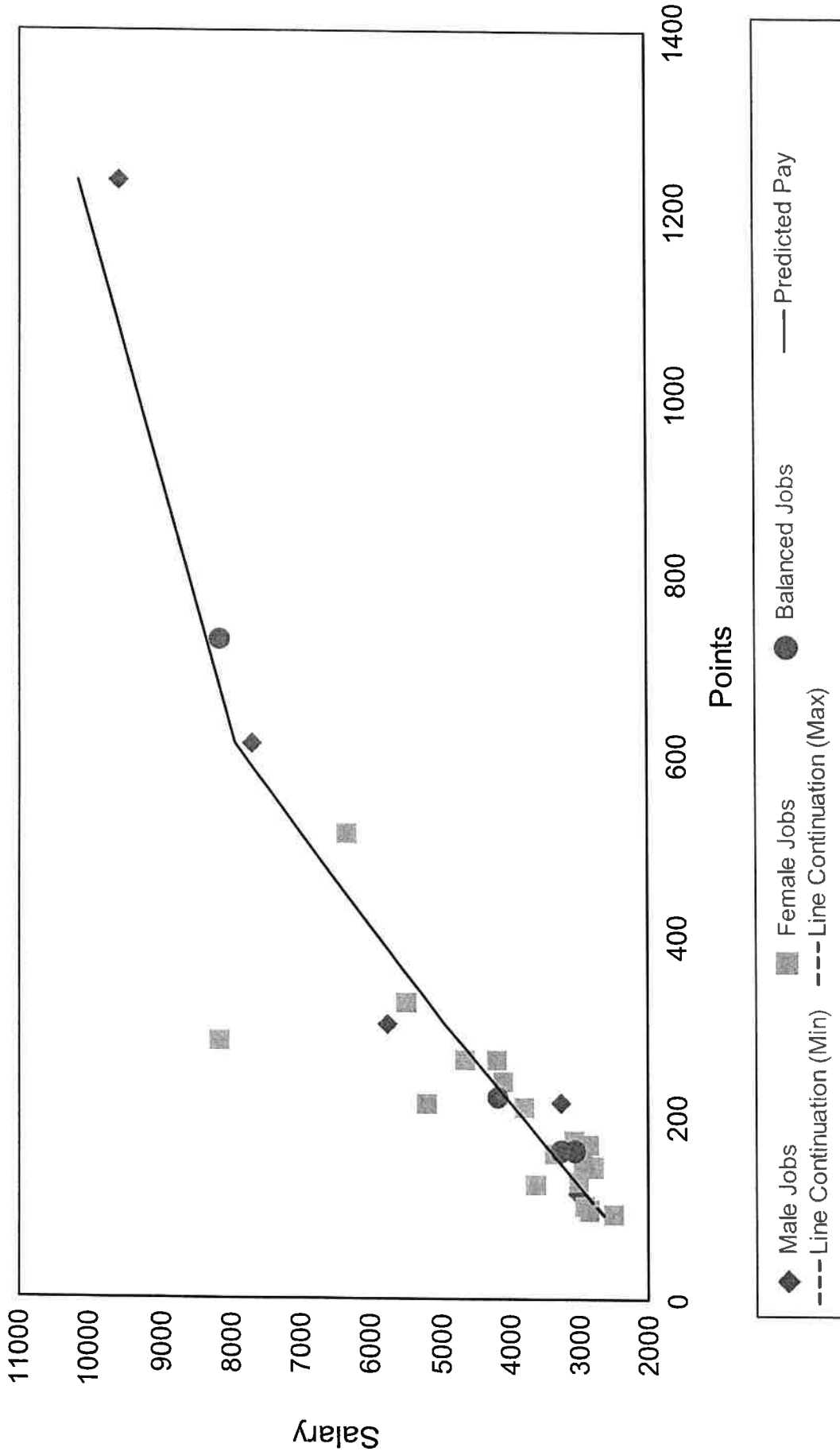
- A. Avg. # of years to max salary for male jobs = 5.00
- B. Avg. # of years to max salary for female jobs = 6.00

IV. EXCEPTIONAL SERVICE PAY TEST = 0.00 (Result is B divided by A)

- A. % of male classes receiving ESP 0.00 *
- B. % of female classes receiving ESP 0.00

*(If 20% or less, test result will be 0.00)

Case: 2019 DATA



Predicted Pay Report for ISD No. 2190 - Yellow Medicine East
Case : 2019 DATA

Job Nbr	Job Title	Nbr Males	Nbr Females	Total Nbr	Job Type	Job Points	Max Mo Salary	Predicted Pay	Pay Difference
1	KITCHEN ASSISTANT	0	4	4	Female	93	\$2,499.00	\$2,650.35	(\$151.35)
3	COOK'S HELPER	0	1	1	Female	98	\$2,847.00	\$2,705.47	\$141.53
4	TICKET SCANNER	0	1	1	Female	102	\$2,927.00	\$2,750.45	\$176.55
5	CUSTODIAN	6	0	6	Male	116	\$3,021.00	\$2,905.67	\$115.33
20	TAG PARAPROFESSIONAL	0	1	1	Female	125	\$3,636.00	\$3,005.78	\$630.22
6	ASSISTANT COOK	0	1	1	Female	129	\$3,008.00	\$3,050.76	(\$42.76)
7	SCHOOL READINESS PARA	0	2	2	Female	145	\$2,790.00	\$3,228.79	(\$438.79)
8	PARAPROFESSIONAL	1	21	22	Female	150	\$2,941.00	\$3,283.91	(\$342.91)
14	SECRETARY 3	0	2	2	Female	160	\$3,364.00	\$3,395.41	(\$31.41)
9	CO-CURRICULAR ATHLETIC	32	14	46	Balanced	162	\$3,275.00	\$3,417.59	(\$142.59)
10	CO-CURRICULAR NON-ATH.ADVI.	8	16	24	Balanced	162	\$3,084.00	\$3,417.59	(\$333.59)
11	SR. CITIZEN'S LIAISON	0	1	1	Female	170	\$2,859.00	\$3,506.92	(\$647.92)
13	HEAD COOK	0	1	1	Female	175	\$3,081.00	\$3,562.04	(\$481.04)
18	SECRETARY 1	0	3	3	Female	210	\$3,795.00	\$3,951.68	(\$156.68)
16	SCHOOL NURSE	0	1	1	Female	213	\$5,204.00	\$3,985.25	\$1,218.75
23	MAINTENANCE	2	0	2	Male	215	\$3,263.00	\$4,007.43	(\$744.43)
15	LIAISON-LVL1	2	3	5	Balanced	220	\$4,194.00	\$4,063.18	\$130.82
24	FOOD SERVICE DIRECTOR	0	1	1	Female	239	\$4,119.00	\$4,274.16	(\$155.16)
25	ADMINISTRATIVE ASS'T- SUPT.	0	1	1	Female	262	\$4,189.00	\$4,530.11	(\$341.11)
26	PAYROLL CLERK/HR	0	1	1	Female	262	\$4,663.00	\$4,530.11	\$132.89
27	TEACHER	11	35	46	Female	282	\$8,171.00	\$4,752.49	\$3,418.51
29	BUILDINGS & GROUNDS SUPERV	1	0	1	Male	301	\$5,761.00	\$4,964.10	\$796.90
22	INTERGENERATIONAL COORDIN.	0	1	1	Female	325	\$5,497.00	\$5,230.83	\$266.17
30	DIRECTOR OF FINANCE	0	1	1	Female	511	\$6,337.00	\$6,871.97	(\$534.97)
31	COMMUNITY ED DIRECTOR	1	0	1	Male	611	\$7,695.00	\$7,941.36	(\$246.36)
32	PRINCIPALS	1	1	2	Balanced	725	\$8,185.00	\$7,154.59	\$1,030.41
33	SUPERINTENDENT	1	0	1	Male	1,232	\$9,583.00	\$10,149.56	(\$566.56)

Job Number Count: 27

Job Class Data Entry Verification List

Case: 2019 DATA

Job Nbr	Class Title	Nbr Males	Nbr Females	Class Type	Jobs Points	Min Mo Salary	Max Mo Salary	Yrs to Max Salary	Yrs of Service	Exceptional Service Pay
1	KITCHEN ASSISTANT	0	4	F	93	\$2,000.00	\$2,499.00	5.00	0.00	
3	COOK'S HELPER	0	1	F	98	\$2,847.00	\$2,847.00	5.00	0.00	
4	TICKET SCANNER	0	1	F	102	\$2,927.00	\$2,927.00	5.00	0.00	
5	CUSTODIAN	6	0	M	116	\$2,390.00	\$3,021.00	5.00	0.00	
20	TAG PARAPROFESSION,	0	1	F	125	\$3,636.00	\$3,636.00	0.00	0.00	
6	ASSISTANT COOK	0	1	F	129	\$3,008.00	\$3,008.00	5.00	0.00	
7	SCHOOL READINESS PA	0	2	F	145	\$2,512.00	\$2,790.00	5.00	0.00	
8	PARAPROFESSIONAL	1	21	F	150	\$2,324.00	\$2,941.00	5.00	0.00	
14	SECRETARY 3	0	2	F	160	\$3,364.00	\$3,364.00	5.00	0.00	
9	CO-CURRICULAR ATHLE	32	14	B	162	\$2,925.00	\$3,275.00	10.00	0.00	
10	CO-CURRICULAR NON-A	8	16	B	162	\$2,864.00	\$3,084.00	10.00	0.00	
11	SR. CITIZEN'S LIAISON	0	1	F	170	\$2,859.00	\$2,859.00	0.00	0.00	
13	HEAD COOK	0	1	F	175	\$3,081.00	\$3,081.00	0.00	0.00	
18	SECRETARY 1	0	3	F	210	\$3,795.00	\$3,795.00	5.00	0.00	
16	SCHOOL NURSE	0	1	F	213	\$5,204.00	\$5,204.00	0.00	0.00	
23	MAINTENANCE	2	0	M	215	\$3,263.00	\$3,263.00	0.00	0.00	
15	LIAISON-LVL1	2	3	B	220	\$2,745.00	\$4,194.00	0.00	0.00	
24	FOOD SERVICE DIRECT	0	1	F	239	\$4,119.00	\$4,119.00	0.00	0.00	
25	ADMINISTRATIVE ASS'T-	0	1	F	262	\$4,189.00	\$4,189.00	0.00	0.00	
26	PAYROLL CLERK/HR	0	1	F	262	\$4,663.00	\$4,663.00	0.00	0.00	
27	TEACHER	11	35	F	282	\$4,231.00	\$8,171.00	14.00	0.00	
29	BUILDINGS & GROUNDS	1	0	M	301	\$5,761.00	\$5,761.00	0.00	0.00	
22	INTERGENERATIONAL C	0	1	F	325	\$5,497.00	\$5,497.00	0.00	0.00	
30	DIRECTOR OF FINANCE	0	1	F	511	\$6,337.00	\$6,337.00	0.00	0.00	
31	COMMUNITY ED DIRECT	1	0	M	611	\$7,695.00	\$7,695.00	0.00	0.00	
32	PRINCIPALS	1	1	B	725	\$7,802.00	\$8,185.00	0.00	0.00	
33	SUPERINTENDENT	1	0	M	1,232	\$9,583.00	\$9,583.00	0.00	0.00	

Job Number Count: 27

Yellow Medicine East, ISD 2190

BOARD OF EDUCATION - AGENDA ANALYSIS

AGENDA ITEM: 11.6
MEETING DATE: January 14, 2019
SUBJECT: Granite Falls Area Chamber of Commerce Membership

BOARD ACTION:
Required
Information X
Scheduled Report

BACKGROUND/RATIONALE:

Our school district is a big partner in the efforts of the Granite Falls Area Chamber of Commerce in order to promote our community, groups and business in the area. It is advantageous for the chamber and the district to work in cooperation for the common good of the area, our school, and our students. In the past, they have acted in support of a referendum. Their success is clearly associated with our success and vice versa.

We paid the following amounts in the past: 2018 - \$1495.00, 2017 - \$1495.00, 2016 - \$1330.00

Per the attached brochure, there are several different rates we can elect to pay. I am recommending we renew our membership at the *Visionary* level for \$1,000.00.

PRESENTER(S):
None

COMMITTEE:
None

SUPERINTENDENT RECOMMENDATION:
Recommend support for membership at the *Visionary* level.

Advocate

Investment of \$500

Partner Benefits Plus:

- Link on Chamber website
- Constant Referrals
- Discounted social events
- Receive monthly newsletters
- Receive membership window cling
- Receive 2 Membership Coupon Cards
- Small Business Saturday marketing kit
- Able to use Chamber conference area at no charge
- **Logo on Chamber website**
- **100 word business description on Chamber website**
- Mini spotlight at Monday coffee and cookies
- **Employment opportunities posted on Chamber website**

Partner

Investment of \$250

Social Benefits Plus:

- Link on Chamber website
- Constant referrals
- Discounted social events
- Receive monthly newsletters
- Receive membership window cling
- Receive 1 Membership Coupon Card
- Small Business Saturday marketing kit
- Able to use Chamber conference area at no charge

Social

Investment of \$75

Individuals, Direct Sales, Daycare Providers, Churches

- Link on Chamber website
- **Constant referrals**
- Discounted social events
- Receive monthly newsletter
- Receive membership window cling

Business Hours

Day:	Hours:
Monday	9:00am-5:00pm
Tuesday	9:00am-5:00pm
Wednesday	9:00am-5:00pm
Thursday	9:00am-5:00pm
Friday	9:00am-5:00pm
Saturday	Closed
Sunday	Closed



Granite Falls Area Chamber of Commerce
676 Prentice Street, Granite Falls, MN 56241
320-321-3202

granitefallschamberofcommerce@gmail.com
granitefallschamber.com



Granite Falls Area Chamber of Commerce

Membership Dues

Impacting Growth • Uniting • Leading

Visionary

Investment of \$1,000

Advocate Benefits Plus:

- Link on Chamber website
- Constant Referrals
- Discounted social events
- Receive monthly newsletters
- Receive membership window cling
- Receive 2 Membership Coupon Cards
- Small Business Saturday marketing kit
- Logo on Chamber website
- 100 word business description on Chamber website
- Mini spotlight at Monday coffee and cookies
- Employment opportunities posted on Chamber website
- Facebook advertisement with a limit up to \$20 for the year
- Receive free ad on 2019 Membership Coupon Card
- Free, single, entry to two of our monthly Business Breakfasts
- Recognized at Mid Winter Celebration



Add Integrity To Your Business:

Becoming a Chamber member means joining a strong, supportive, and active group of local business owners and community leaders.

Champion

Investment of \$2,000

Visionary Benefits Plus:

- Link on Chamber website
- Constant Referrals
- Discounted social events
- Receive monthly newsletters
- Receive membership window cling
- Receive 2 Membership Coupon Cards
- Small Business Saturday marketing kit
- Logo on Chamber website
- 100 word business description on Chamber website
- Mini spotlight at Monday coffee and cookies
- Employment opportunities posted on Chamber website
- Facebook advertisement with a limit up to \$20 for the year
- Receive free ad on 2019 Membership Coupon Card
- Free, single, entry to five of our monthly Business Breakfasts
- Recognized at Mid Winter Celebration
- \$100 off of team fees for Annual Ag Open Golf Tournament
- 2 Free Mid Winter Celebration tickets
- Video on Chamber website



Mission:

To advance prosperity and community by meeting the needs of business and industry by providing information, services, and advocacy for its members.

Leader

Investment of \$3,000

Champion Benefits Plus:

- Link on Chamber website
- Constant Referrals
- Discounted social events
- Receive monthly newsletters
- Receive membership window cling
- Receive 2 Membership Coupon Cards
- Small Business Saturday marketing kit
- Logo on Chamber website
- 100 word business description on Chamber website
- Mini spotlight at Monday coffee and cookies
- Employment opportunities posted on Chamber website
- Facebook advertisement with a limit up to \$20 for the year
- Receive free ad on 2019 Membership Coupon Card
- Free, single, entry to five of our monthly Business Breakfasts
- Recognized at Mid Winter Celebration
- \$100 off of team fees for Annual Ag Open Golf Tournament
- 2 Free Mid Winter Celebration tickets
- Video on Chamber website
- Premium placement in monthly newsletter
- VIP seating at Mid Winter Celebration
- 2 free, single, annual, memberships to the KCC
- Radio advertisement with a limit up to \$150 for the year
- Banner advertisement on Chamber website



Referrals:

Each day the Chamber fields numerous requests; in person, phone or through our web site and social media pages from residents and visitors seeking information on where to do business. Only Chamber members are referred.

Yellow Medicine East, ISD 2190

BOARD OF EDUCATION - AGENDA ANALYSIS

AGENDA ITEM: 11.7
MEETING DATE: January 14, 2019
SUBJECT: 2019-2020 Calendar Draft

BOARD ACTION:
Required
Information X
Scheduled Report

BACKGROUND/RATIONALE:

I would like you to review our proposed calendar for 2019-2020. There are not many significant changes from this year (corresponding dates). One change is the scheduling of a work day on January 17 versus January 21. This will shorten the 2nd quarter and lengthen 3rd quarter (when you are more likely to have snow days). Although not ideal, we are scheduled to have one day of professional development after graduation, but I do not see a better alternative.

PRESENTER(S):
None

COMMITTEE:
None

SUPERINTENDENT RECOMMENDATION:
No action is needed, but please look it over and give me your feedback before the next board meeting.

Yellow Medicine East

DRAFT - 2019-2020 School Calendar – 1/11/2019

Quarter Ends	171 Student Contact Days 184 Teacher Contract Days 2 Days (16 hours) for Conferences The 1 st school day missed due to an emergency closure will be forgiven and will not be made up. Additional days missed will be added to and made up at the end of the year.
No School - Staff Development Day	
No School – Holiday	
Early Dismissal – 2:30 pm – 1-Hour Teacher PLC	
School Board Meeting – 6:00 pm	
Board Approved: DATE	

August 2019						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

12 – Board Meeting
27-29 Staff Development (4hrs PLC)
28 – Open House

0 - Student Days / 3 - Staff Days

September 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2 – Labor Day
3 – First Day of School
9 – Board Meeting
11 – Early Dismissal – 2:30 pm
25 – Early Dismissal – 2:30 pm

20 – Student Days / 20 – Staff Days

October 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

9 – Early Dismissal – 2:30 pm
14 – Board Meeting
16 – Staff Development
23 – Early Dismissal – 2:30 pm

20 - Student Days / 21 - Staff Days

November 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1 – End of First Quarter (41 days)
4 – Staff Development (2 hrs PLC)
11 – Veterans Day
12 – Board Meeting
13 & 27 – Early Dismissal – 2:30 pm
28 & 29 – Thanksgiving Break

18 – Student Days / 19 - Staff Days

December 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

9 – Board Meeting
11 – Early Dismissal – 2:30 pm
23-31 - Christmas Break

15 – Student Days / 15 – Staff Days

January 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1 – New Years Day
8 – Early Dismissal – 2:30 pm
13 - Board Meeting
16 – End of Second Quarter (43 Days)
17 – Staff Development (4hrs PLC)
21 – Staff Development MRVED
20 – Student Days / 22 – Staff Days

February 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

5 – Early Dismissal – 2:30 pm
10 – Board Meeting
14 – Staff Development (2 hrs PLC)
17 – Presidents Day
26 – Early Dismissal – 2:30 pm

18 – Student Days / 19 – Staff Days

March 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

9 – Board Meeting
11 – Early Dismissal – 2:30 pm
20 – End of Third Quarter (42 Days)
23 – Staff Development

21 – Student Days / 22 – Staff Days

April 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

1 – Early Dismissal – 2:30 pm
9 – Staff Development
10-13 – Easter Break
14 – Board Meeting
22 – Early Dismissal – 2:30 pm

19 – Student Days / 20 – Staff Days

May 2020						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

6 – Early Dismissal – 2:30 pm
11 – Board Meeting
25 – Memorial Day
29 – End of Fourth Quarter (45 days)

20 – Student Days / 20 – Staff Days

June 2020						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1 – Staff Development
8 – Board Meeting

0 - Student Days / 1 – Staff Day

Yellow Medicine East, ISD 2190

BOARD OF EDUCATION - AGENDA ANALYSIS

AGENDA ITEM: 11.8
MEETING DATE: January 14, 2019
SUBJECT: Construction Methods Class Agreement

BOARD ACTION:
Required X
Information
Scheduled Report

BACKGROUND/RATIONALE:

Attached to your agenda is the final draft of our Construction Methods Class Agreement to be used between all of the schools and Fagen, Inc. Attorneys for both sides have reviewed the documents extensively.

PRESENTER(S):
None

COMMITTEE:
None

SUPERINTENDENT RECOMMENDATION:
I recommend approval of the agreement.

CONSTRUCTION METHODS CLASS AGREEMENT

THIS AGREEMENT is made this ___ day of _____, 201__, by and between Independent School District No. 2190, Yellow Medicine East Schools (“Yellow Medicine East”), Independent School District No. 2890, Renville County West Public Schools (“Renville County West”), Independent School District No. 129, Montevideo Public Schools (“Montevideo”), Independent School District No. 2180, MACCRAY Public Schools (“MACCRAY”), Independent School District No. 2167, Lakeview Public Schools (“Lakeview”), collectively hereinafter referred to as “the School Districts”, and Fagen, Inc. (“Fagen”) relating to a Construction Methods Class to be offered by the parties for the School Districts’ students.

WHEREAS, the School Districts wish to make available an off-campus Construction Methods class to their students (the “Class”) wherein students learn trade skills relating to the construction field;

WHEREAS, Fagen is offering to host the Class at its warehouse, located at 1021 West Highway 212, Granite Falls, MN 56241 (the “Warehouse”);

WHEREAS, Yellow Medicine East will assign a licensed teacher to teach, direct, oversee, and supervise the Class and the students;

WHEREAS, Fagen will provide employees to offer information and advice, under the direction of the licensed Yellow Medicine East teacher, to students participating in the Class;

WHEREAS, the parties wish to enter into a written agreement outlining the rights and responsibilities for each party and the students participating in the Class.

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises contained in this Agreement and other consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **The Class.** The following Class requirements will remain in place for the term of this Agreement, unless the parties agree by mutual written agreement to make any changes.
 - a. **Schedule.** The parties agree that the School Districts shall offer an 18-week, elective Construction Methods Class at the Warehouse. The

Class is made available to the School Districts' ninth through twelfth grade students. The Class shall take place from January 23, 2019 through the end of the 2018-19 school year. The Class shall meet daily for approximately 1.5 hours per day. The exact time of the Class shall be determined by mutual agreement between the parties.

- b. **Curriculum.** The Class curriculum will be approved by Yellow Medicine East. A Yellow Medicine East teacher shall be assigned as the classroom teacher for the Class and will be responsible for teaching, directing, overseeing, and supervising the students and grading their work.
- c. **Student Transportation.** Each school district is responsible for determining how its students participating in the Class get to and from the Warehouse for the Class. As part of the Class, students may travel to other Fagen sites for site visits. For any offsite visits, YME will provide students with transportation to and from the Warehouse and the offsite location. The YME teacher and Fagen staff shall not be responsible for any student transportation to or from the Class. To the extent practicable, Fagen shall provide at least one-week written notice to students and their parents prior to any off-site visits.
- d. **Liability.** All students and their parents or legal guardians shall sign a transportation liability waiver prior to participating in the Class.
- e. **Grading.** The Yellow Medicine East teacher will be responsible for grading all student work.
- f. **Safety clothing and equipment.** Any student who is not wearing steel toe boots will not be allowed to participate in the Class for that day. Fagen will provide students with safety glasses, a hard hat, and a safety vest prior to each Class period.
- g. **Fagen's responsibility.** Fagen shall have its employees provide information and advice, under the direction and supervision of the Yellow Medicine East teacher, to students at its Warehouse in accordance with the approved curriculum. Fagen shall provide students with any necessary supplies and materials required for the Class. The Yellow Medicine East teacher shall be responsible for

taking attendance prior to each class period and reporting the attendance to the corresponding/participating school office.

- h. Access to Warehouse.** Participating students shall be allowed access to the Warehouse and its parking lot immediately before, during, and after the Class. Students shall not remain at the Warehouse beyond the Class time. Fagen shall allow the Yellow Medicine East supervising teacher to have access to necessary supplies and technology at the Warehouse.
2. **Term.** The Class shall be offered only for the 2018-19 school year. This Agreement shall terminate on June 30, 2019. If the parties wish to offer the Class in a later school year, they shall enter into a new written agreement.
3. **Costs.** Fagen shall be solely responsible for the cost of its employees' time in performing its obligations under this Agreement. Fagen shall also be solely responsible for the costs of providing participating students with safety glasses, a hard hat, and safety vest, as well as any supplies or materials supplied to participating students.
4. **Tuition.** Each school district participating in this Agreement shall pay tuition to Yellow Medicine East in the amount of \$ 405.72 per student. Yellow Medicine East will send a tuition bill to the school district on or before _____, 2019, which shall be due and payable within twenty (20) calendar days. Fagen is not charging or collecting tuition or other costs from any of the school districts or students.
5. **Liability and Insurance.** Fagen and Yellow Medicine East shall at all times during the term of this Agreement, at its own expense, maintain and keep in force the following insurance:

 - a. Commercial general liability insurance covering all liabilities arising out of Fagen's duties under the terms of this Agreement in the limits set forth in Minnesota Statutes section 466.04, as amended. Such insurance shall not be cancelable except upon thirty (30) days' written notice to the School Districts.
 - b. Workers' compensation covering each Party's employees for any injury arising out of performance of duties under this Agreement.

- c. Each Party shall provide evidence of insurance set forth herein to the other Party, upon the execution of this Agreement.
6. **No Employment Relationship.** Nothing in this Agreement shall be construed to create an employment relationship, partnership, a joint venture, or a joint enterprise between the School Districts and Fagen or its employees. Fagen shall be solely responsible for all of its expenses and/or costs related to and/or necessary for the performance of the tasks set forth herein.
7. **Compliance with Laws.** In providing services under this Agreement, Fagen shall comply with all applicable laws, rules, and regulations governing the District, including but not limited to: (a) all state and federal education laws; (b) the Family Educational Privacy Act and the Minnesota Government Data Practices Act (“MGDPA”). This provision survives expiration or termination of this Agreement.
8. **Data Practices.** All of the data created, collected, received, stored, used, maintained, or disseminated by Fagen or its employees in performing any tasks, functions, duties, or responsibilities under this Agreement are subject to the requirements of the MGDPA. Fagen must comply with the MGDPA as if it were a government entity. Fagen shall confer with the School Districts prior to responding to any requests for a release of government data relevant to this Agreement and the services provided thereunder that it may receive.
9. **School District Release from Liability.** To the extent permitted by law, Renville County West, Montevideo, MACCRAY, Yellow Medicine East, and Lakeview hereby mutually release Fagen and each other and their Board members, agents, and employees from any and all liability, damage, loss, cost, or expense incurred arising out of or in connection with the performance of any duties under the terms of this Agreement unless caused by the intentional act or omission or gross negligence of the releasing school district or its Board members, employees, or agents.
10. **Assignment.** Fagen shall neither assign nor transfer any part of its interest in this Agreement without the express written consent of the School Districts.

11. **Criminal Background Check.** Prior to assigning a Fagen employee to the Class, Fagen will ensure the Fagen employee to be used will not have any violent crimes or crimes against children on their record.
12. **Choice of Law and Severability.** This Agreement is governed by the laws of the State of Minnesota. If any part of this Agreement is construed by a court to be unenforceable or in violation of any applicable law, the remaining portions of the Agreement will remain in full force and effect.
13. **Waiver and Equal Drafting.** Waiver by any party of any term or condition of this Agreement will not constitute a waiver of any other term or condition of this Agreement. If any party asserts that a provision of this Agreement is ambiguous, the Agreement must be construed to have been drafted equally by all parties.
14. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties. Neither the School Districts nor Fagen has relied on any statements, promises, or representations that are not stated in this document. The terms of this Agreement are contractual and supersede any and all prior agreements between the parties and any inconsistent provisions in any employee handbooks or policies. No waiver or modification of any provision of this Agreement will be valid unless it is in writing and signed by all parties. A signed copy of this Agreement will have the same legal effect as the original.
15. **Headings.** The headings contained in this Agreement are included for purposes of convenience only and do not affect the meaning or interpretation of this Agreement.
16. **Counterparts:** This Agreement may be executed in counterparts, each of which shall be deemed an original, but such counterparts, when taken together, shall constitute one agreement.

The undersigned are duly authorized to enter into this Agreement. The undersigned hereby agree to the terms and conditions set forth by this Agreement.

[signature pages to follow]

**INDEPENDENT SCHOOL DISTRICT NO. 2190, YELLOW MEDICINE EAST
SCHOOLS**

By:
School Board Chair

Date:

By:
School Board Clerk

Date:

[remainder of page intentionally left blank]

**INDEPENDENT SCHOOL DISTRICT NO. 2890, RENVILLE COUNTY WEST
PUBLIC SCHOOLS**

By:
School Board Chair

Date:

By:
School Board Clerk

Date:

[remainder of page intentionally left blank]

INDEPENDENT SCHOOL DISTRICT NO. 129, MONTEVIDEO PUBLIC SCHOOLS

By:
School Board Chair

Date:

By:
School Board Clerk

Date:

[remainder of page intentionally left blank]

**INDEPENDENT SCHOOL DISTRICT NO. 2180, MACCRAY PUBLIC
SCHOOLS**

By:
School Board Chair

Date:

By:
School Board Clerk

Date:

[remainder of page intentionally left blank]

INDEPENDENT SCHOOL DISTRICT NO. 2167, LAKEVIEW PUBLIC SCHOOLS

By:
School Board Chair

Date:

By:
School Board Clerk

Date:

[remainder of page intentionally left blank]

FAGEN, INC.

By:

Its:

Date:

By:

Its

Date:

Yellow Medicine East, ISD 2190

BOARD OF EDUCATION - AGENDA ANALYSIS

AGENDA ITEM: 11.9
MEETING DATE: January 14, 2019
SUBJECT: Approval of Gymnasium Donation

BOARD ACTION:
Required X
Information
Scheduled Report

BACKGROUND/RATIONALE:

Attached to your agenda is the proposal for an auxiliary gymnasium by Fagen, Inc. As I mentioned in last week's update, Ron & Diane Fagen are willing to donate a gymnasium to our school. Their intent is to do all of the design work and all of the construction. I would like the Buildings & Grounds (B & G) committee to help oversee the project and want us to have final approval of the plans (as graciously and tactfully as possible). I spoke with two different attorneys (Kevin Rupp, our school attorney and Tom Deans from Knutson, Flynn & Deans who had handled our last building project). Kevin will investigate if we will need to do a review and comment through the MDE commissioner. Some concerns are addressed with money being placed in escrow before the project is begun. A "review and comment" to the MDE commissioner is completed if the project is \$2,000,000 or more. But, that is usually to protect the taxpayers from hidden costs. I may need to call more B & G committee meetings to review their initial drawings and continue talks.

PRESENTER(S):
None

COMMITTEE:
None

SUPERINTENDENT RECOMMENDATION:
I recommend approval of the agreement/proposal.

January 14, 2019

To: Yellow Medicine East School District

We propose to construct a new auxiliary gymnasium similar to the Cottonwood Elementary gymnasium using the same construction materials, to include the super-structure, exterior and interior. We plan to provide a complete functioning gymnasium outfitted similarly to the Cottonwood facility.

This structure will be attached to the existing mezzanine of YME's main gymnasium.

Fagen, Inc. and Fagen Engineering, LLC will be responsible for engineering and construction of this project.

Upon completion of this document, we will proceed with the Engineering phase. Construction would then begin in June when the school year is over. Tree removal would be done prior to this date to avoid the nesting of resident birds.

Monies will be kept in an escrow account at Citizens Bank in Granite Falls to ensure funding to project completion.

Sincerely,

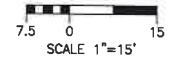

Ron and Diane Fagen

Accepted by: _____

Yellow Medicine East School District



NO.	REVISION	BY	CHKD	DATE
1	FOR REVIEW	THH	TBT	01/14/2019



FRGEN
ENGINEERING LLC
 CIVIL-STRUCTURAL-MECHANICAL-ELECTRICAL
 ENGINEERS

501 West Hwy 212, Granite Falls, MN 56241
 Tel: 320-564-4573 FAX 320-564-4861

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YELLOW MEDICINE EAST
 HIGH SCHOOL
 GYMNASIUM EXPANSION
 GRANITE FALLS, MN

YELLOW MEDICINE EAST
 GYMNASIUM EXPANSION

DRAWN: THH	SHEET NUMBER
CHK'D: TBT	GA-1
DATE: 01/14/2019	
SCALE: AS NOTED	REVISION NUMBER
JOB NUMBER	A
EG1019	



Where Minnesota School Boards Learn to Lead

January 2, 2019

Dear Superintendent and Board Members:

MSBA is again offering a workshop for new school board officers (e.g., board chairs, vice-chairs, clerks, and treasurers). Please flip this page for the workshop schedule.

All board members, superintendents, as well as staff who perform the clerk or treasurer duties are invited to attend.

The clerk's session will be presented by experienced district office personnel with MSBA staff facilitating. We urge both the district school board clerk and office personnel who perform the duties of the clerk to attend. Superintendents are also welcome and encouraged to attend.

Registration: All registrations for this workshop must be completed online and through your district office.

Cancellation Policy: The cancellation policy may be viewed on the online registration page. Before registering, please read the information carefully.

For questions regarding the content of this workshop, please contact Katie Klanderud kklanderud@mnmsba.org or Gail Gilman ggilman@mnmsba.org by either e-mail or call the MSBA office.

Please share this information with the officers, board members, and staff who perform the clerk and treasurer duties of your school board. All are welcome to attend.

Thank you for your continued efforts and support.

Your MSBA Staff

MINNESOTA SCHOOL BOARDS ASSOCIATION
1900 West Jefferson Avenue, St. Peter, MN 56082-3015
Phone: 507-934-2450 or 800-324-4459
www.mnmsba.org

**MINNESOTA SCHOOL BOARDS ASSOCIATION
OFFICERS' WORKSHOP**

FOR BOARD CHAIRS, CLERKS, AND TREASURERS

Superintendents & Office Personnel Who Perform Clerk Duties Welcome

February 6, 2019

*Lakes Country Service Cooperative, Fergus Falls
[1001 E. Mount Faith Ave.]*

February 7, 2019

*Ralph Engelstad Arena, Thief River Falls
[525 Brooks Ave. N.]*

February 8, 2019

*Northeast Service Cooperative, Mountain Iron
[5525 Emerald Ave.]*

February 9, 2019

*Sourcewell, Sartell
[202 12th Street NE]*

February 12, 2019

*SWWC Service Cooperative, Marshall
[1420 E. College Dr.]*

February 13, 2019

*Minnesota School Boards Association, St. Peter
[1900 W. Jefferson Ave.]*

February 15, 2019 and March 5, 2019

*Holiday Inn Hotel & Suites, Maple Grove
[11801 Fountains Way N.]*

February 21, 2019

*Wood Lake Meeting Center, Rochester
[210 Wood Lake Dr. SE]*

6 Points of MSBA attendance credit
will be awarded for this workshop.

- 8:30 a.m. Registration & Coffee
- 9:00 a.m. Greetings
- Statutory Duties of Board Officers.....MSBA Staff
- > School Board Powers
 - > Statutory Duties of Board Officers
 - > Unusual Voting Requirements
- Break
- The Open Meeting Law & Other Questions Frequently Asked
- Noon Board Member Networking Lunch
- One of three breakout options:
- > Chairing the meeting.....MSBA Staff
 - > Duties of and Resources for Treasurers.....MSBA Staff
 - > Duties of the Clerk.....Representatives, MN Assoc. of
Educational Office Professionals and MSBA Staff
- 3:00 p.m. Adjournment