

# Yellow Medicine East ISD 2190 School Board Meeting Agenda



Monday, November 14, 2016 at 6:00 PM  
Regular Meeting  
YME Board Room - # 113

*Our Mission is: To provide a caring environment of high expectations that prepares every student for a successful future and instills the value of learning.*

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1. Call the Meeting to Order
2. Roll Call of Board Members
3. Approval of Agenda
4. Reading of the YME Mission Statement
5. Public Address to the Board of Education
6. Consent Agenda - Action
  1. Regular Business
    1. Approval of Regular Meeting Minutes - October 10, 2016 4
    2. Approval of Payment for Claims 6
    3. Approval of Finance Report 26
    4. Approval of Enrollment Report 27
    5. Approval of Delegating Weather/Emergency Announcements to Principals
    6. Field Trip Request - Senior Music Students - Chanhassen/Minneapolis - April 2017 28
  2. Personnel Items
    1. Employment - One-Act Play Advisor - Tammy Isfeld
    2. Employment - JH Track Coach - Pete Scheffler
    3. Employment - Coty Milhausen - Assistant Wrestling Coach
    4. Accept Resignation - Elementary Paraprofessional - Susan Doose 29
    5. Employment - Custodian - Joshua Leetch
    6. Resignation - Custodian - Joshua Leetch
7. Reports
  1. District - Dr. Rick Clark, Superintendent

2. Bert Raney Elementary - Lisa Hansen, Principal	30
3. YME Middle/High School - Ryan Luft, Principal	31
8. Written Reports Submitted	
1. Minutes of Policy Committee Meeting - October 18, 2016	34
9. Old Business	
1. Canvass Election Results from November 8, 2016 Election	42
2. Request Received from Bennett & Bennett Transportation to Renegotiate the Van Transportation Rates for Current Year and Thereafter	52
10. New Business	
1. Discussion/Approval - World's Best Work Force Report - Annually Reviewed and Approved	54
2. FY16 Audit Report - Barry Evenstad, Hoffman & Brobst, PLLP (Immediately following Consent Agenda)	
1. Approve the results of the FY16 Audit Results	66
3. Policy Committee Discussion - Should YME have/adopt an awards retirement policy?	
4. Discussion - Amend the Budget (FY17) to Include \$25,000 for BRE Technology Connectivity Updates	67
11. Correspondence	
1. Granite Falls Area Community Foundation via Southwest Initiative Foundation - Dated September 29, 2016 - Choir Room Murals (\$350)	68
2. Granite Falls Area Community Foundation via Southwest Initiative Foundation - Dated September 29, 2016 - Family & Consumer Science - Artistic Design (\$500)	69
3. Granite Falls Area Community Foundation via Southwest Initiative Foundation - Dated September 29, 2016 - BRE Healthy Snack Program (\$850)	70
4. Granite Falls Area Community Foundation via Southwest Initiative Foundation - Dated September 29, 2016 - Sting Pride Recognition (\$500)	71
5. Granite Falls Area Community Foundation via Southwest Initiative Foundation - Dated September 29, 2016 - 2nd Chance Breakfast (\$625)	72
6. Ship Grant - Countryside Public Health - (\$2,398.32)	73
7. Letter to the City of Granite Falls - Separation of Storm Drains from Sanitary Drains	74
8. MN Liquid Asset Funds Proxy Ballot & Supporting Information	75
12. Upcoming Events	
1. Finance Committee Meeting - November 22, 2016 - 6:00 pm - Board Room	
2. Early Dismissal - Staff Development - November 23, 2016 - 2:30 pm - District	
3. Thanksgiving Break - No School - November 24-25, 2016 - District	

4. Buildings & Grounds Committee Meeting - December 6, 2016 - 6:00 pm - Board Room
5. Early Dismissal - Staff Development - December 7, 2016 - 2:30 pm - District
6. Board Meeting - December 12, 2016 - **5:00 pm** - Board Room
7. Truth in Taxation Hearing - December 12, 2016 - **6:00 pm** - Board Room
8. Early Dismissal - Staff Development - December 14, 2016 - 2:30 pm - District
9. 2 Hour-Early Dismissal - December 22, 2016 - District
10. Christmas Break - No School - December 23, 2016 - January 2, 2017 - District
11. Board Meeting - January 9, 2017 - 6:00 pm - Board Room
13. Adjourn the Meeting

**YELLOW MEDICINE EAST ISD #2190  
REGULAR SCHOOL BOARD MEETING MINUTES  
MONDAY, OCTOBER 10, 2016 – 6:00 PM  
YME BOARD ROOM**

Chair Dawn Odegard called the meeting to order.

Roll Call of Board Members Present: Dawn Odegard, Tim Opdahl, Sharon Rupp, Grant Velde, Steve Zumhofe, Dr. Rick Clark

Board Members Excused: Jane Hagert, Steve Rupp

Community / Staff Members Present: Deb Beckler, Rory Bennett, Roberta Bjerkeset, LeeAnn Boushek, Liz DeBlicke, Zach Hadfield, Lisa Hansen, Jeff Iverson, Alyssa Johnson, Jennifer Kattvold, Miles Kattvold, Tim Knapper, Ben Lecy, Ryan Luft, Nick Peterson, Denise Streich, Jake Suter

Motion by Grant Velde, second by Steve Zumhofe and carried to approve the agenda for the meeting, with a few adjustments to the order of business.

Board Member Tim Opdahl read the YME Mission Statement.

The opportunity to address the Board of Education received no response.

Motion by Sharon Rupp, second by Tim Opdahl and carried to approve the following consent agenda items:

- September 12, regular meeting minutes.
- payment of bills in the amount of \$511,685.04 with checks numbered 17132 - 17268; and wire transfers in the amount of \$164,810.82 numbered 201600070 - 201600074.
- finance report, as submitted.
- enrollment report, as submitted.
- Dakota I & II Language class trip to MN Indian Education Association Conference, November 15-18, 2016.
- 5-year lease agreement with Pitney Bowes for postage equipment.
- sale of high jump pit to Southwest MN Christian School for \$200.
- 2016-2017 YME Certified Staff Seniority list, as presented.
- 3-hours additional food service time to cover serving duties.
- employment –Head Wrestling Coach – Darrel Refsland.
- employment – 2<sup>nd</sup> Musical Assistant – Joan Lundell.
- employment – Volunteer Dance Coach – Ashley Balfany
- resignation & advertise for replacement – Custodian – Craig Fedorenko.
- designate Dr. Rick Clark, Superintendent, as the Identified Official with Authority for the MDE External User Access Recertification System.

Jake Suter, Ben Lecy, Miles Kattvold, and Nick Peterson presented a slide show on the low impact design retaining wall built on the east end of Volstad Field. Students from environmental ethics and ag science classes worked hard and take great pride and ownership in the finished project, which is minimum maintenance. The project was completed at no cost to the district due to donations received by area businesses and community members.

YME Middle/High School Principal, Ryan Luft, reported on the following: an outstanding Homecoming week at YME - Sting Pride and passion was evident all week and student and staff participation in the various activities was outstanding; 140 students were recognized during the Academic Honor Ceremony. Preparation is underway for student led conferences in November; the sophomore class attended a career fair at SMSU; the walls in the greenhouse will be set soon.

Bert Raney Elementary Principal, Lisa Hansen, shared the following: BRE is seeking responsible adults to read out loud to a pair of students and be a part of a Book Buddy reading program; the homework room is currently being utilized by 20-25 students; the healthy snack program has received \$2,000 in donations; the library will be getting a facelift that will include new books and an updated atmosphere; the Growing Sting Pride program through PBIS continues to recognize good behavior in students; two optional book studies are taking place in BRE to go along with the goals for the 16-17 school year.

Superintendent, Dr. Rick Clark, reported on the following: YME is working with the City of Granite Falls to remedy the roof drain/excess rainwater issue; the donation of playground equipment located in Clarkfield; work is progressing on the World's Best Work Force report; the auditors have completed their field study and will report their findings to the Board in November; asked the outgoing members of the Board to attend the January meeting.

Written reports submitted: Region 3A MSHSL Audit – July 31, 2016; Finance Committee meeting notes – September 29, 2016.

Dr. Clark asked Board members to attend a World's Best Work Force meeting to be held on Tuesday, November 1, 2016 at 6:00 pm in the Board Room. Board members Dawn Odegard & Sharon Rupp expressed interest in attending.

Motion by Tim Opdahl, second by Grant Velde and carried to support those listed on the ballot for the MN School Boards Association Insurance Trust.

Rory Bennett & Zach Hadfield, of Bennett & Bennett Transportation, presented on their request to renegotiate Type III vehicle transportation rates for the current year and thereafter. This item will be placed on the November agenda as an action item.

Jennifer Kattvold addressed the board regarding a post prom event. Tentative plans are to hold post prom at the KCC from midnight to 3 a.m. with full use of the facility. While this is not a school-sanctioned event, it will be supported by the school district, but there will be no financial impact on this district.

The MSBA Winter Leadership Conference will be held in Minneapolis on January 12 & 13, 2017. Board members are encouraged to attend this opportunity.

Motion by Steve Zumhofe, second by Sharon Rupp and carried to immediately end any existing furloughs due to the positive financial condition of District.

Motion by Steve Zumhofe, second by Sharon Rupp and carried to add one-half (0.5 FTE) to evening custodial staff during the school year.

Motion by Tim Opdahl, second by Grant Velde and carried to declare Clarkfield playground equipment as surplus property and donate the same to Clarkfield Prairie Cardinals.

Correspondence items included the following items: documentation regarding Northern Natural Gas Company vs. Commissioner of Revenue; Memorandum of Understanding received from Tri-Valley Migrant Head Start; letter to MNDOT regarding bus stop signs on Hwy. 212; letter received from the City of Granite Falls regarding storm drains.

#### Upcoming Events:

No School – October 19, 2016 – Staff Development

No School – October 20-21, 2016 – EM Break

End of First Quarter – November 4, 2016 – District

World's Best Workforce – November 1, 2016 – 6:00 pm – YME Board Room

No School – November 7, 2016 – Staff Development

Election Day – November 8, 2016

Board Meeting – November 14, 2016 – 6:00 pm – YME Board Room

Early Dismissal – November 23, 2016 – 2:30 pm – District

Thanksgiving Break – November 24-26, 2016 - District

Motion by Sharon Rupp, second by Tim Opdahl and carried to adjourn the meeting.

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT
17269	AMERICAN FAMILY LIFE ASSURANCE	10/21/2016	546.86
17270	AMERITAS LIFE INSURANCE CORP.	10/21/2016	558.20
17271	ENGER, EMILY	10/21/2016	600.00
17272	LUFT, RYAN	10/21/2016	100.00
17273	MCDOWELL AGENCY, INC.	10/21/2016	24.00
17274	MSEA	10/21/2016	1,261.61
17275	154200 NCPERS MN	10/21/2016	64.00
17276	ND CHILD SUPPORT DIVISION	10/21/2016	285.60
17277	SCHULTE, TREVOR	10/21/2016	400.00
17278	SELECT ACCOUNT	10/21/2016	4,518.33
17279	SW/WC SVC. COOP - HEALTH INS.	10/21/2016	51,425.34
17280	EDUCATION MINNESOTA YME	10/21/2016	3,278.29
17281	DELTA DENTAL	10/25/2016	6,062.65
17282	MADISON NATIONAL LIFE	10/25/2016	1,912.05
17283	A&B BUSINESS SOLUTIONS	11/14/2016	2,471.97
17284	ADVOCATE TRIBUNE	11/14/2016	693.50
17285	ALL STAR TROPHY & AWARDS	11/14/2016	50.50
17287	ALMICH'S MARKET	11/14/2016	1,134.46
17288	AMERICAN WELDING AND GAS, INC.	11/14/2016	74.28
17289	ANDERSON, CINDY	11/14/2016	72.10
17290	ASLESEN, DEVIN	11/14/2016	300.00
17291	ASLESEN, ROBYN	11/14/2016	1,272.37
17292	AUS FLOORS & MORE INC.	11/14/2016	387.22
17293	BAKER BROS. CONSTRUCTION INC.	11/14/2016	10,080.00
17294	BALFANY, EMILY	11/14/2016	117.28
17299	BENNETT & BENNETT INC.	11/14/2016	79,195.32
17300	BENSON LAUNDRY	11/14/2016	40.47
17301	BERGESON, KAIA	11/14/2016	475.96
17302	BOHNER, JONATHON	11/14/2016	150.00
17303	CARMANY, LEANNE	11/14/2016	72.71
17304	CDW GOVERNMENT, INC.	11/14/2016	797.98
17305	CENEX CREDIT CARD	11/14/2016	303.39
17306	CENTRAL MN CHRISTIAN SCHOOL	11/14/2016	790.08
17307	CENTURY LINK	11/14/2016	2,356.28
17309	CITY OF GRANITE FALLS	11/14/2016	16,647.57
17310	CITY OF GRANITE FALLS	11/14/2016	2,311.60
17311	CLARA CITY HERALD	11/14/2016	80.00
17312	CLOUSE, MARYELLA	11/14/2016	19.95
17313	CONSUMERS COOPERATIVE OIL CO.	11/14/2016	15.35
17314	DAWSON SENTINEL	11/14/2016	26.60
17315	DEAN FOODS NORTH CENTRAL, INC.	11/14/2016	2,437.82
17316	DEMCO, INC.	11/14/2016	24.95
17317	DIRTY DOG PRODUCTIONS	11/14/2016	682.33
17318	DIVA BOOSTER	11/14/2016	100.00
17319	EMC INSURANCE COMPANIES	11/14/2016	38.03
17320	FARGO PUBLIC SCHOOL DISTRICT	11/14/2016	421.80
17321	FARMERS UNION OIL CO.	11/14/2016	133.70
17322	FJERMESTAD, CHERI	11/14/2016	63.80
17323	FORD JAMES	11/14/2016	439.85
17324	FRENCH GLASS & SPECIALTY INC.	11/14/2016	60.00
17325	FRY, STEPHANIE	11/14/2016	55.88
17326	GOLF TEAM PRODUCTS	11/14/2016	188.00
17327	GRANITE FALLS AUTO PARTS	11/14/2016	188.10
17328	GRANITE FALLS OFFICIALS ASSOC.	11/14/2016	640.00
17329	GREAT PLAINS NATURAL GAS CO	11/14/2016	1,819.14
17330	GROTH MUSIC	11/14/2016	45.00

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT
17331	HANSEN, LISA	11/14/2016	156.51
17332	HANSEN, SCOTT	11/14/2016	96.00
17333	HEARTLAND WOOD PRODUCTS	11/14/2016	1,350.00
17334	HENDERSON, ROBIN	11/14/2016	87.68
17335	HILDI INC	11/14/2016	360.00
17336	HILLYARD/HUTCHINSON	11/14/2016	2,267.06
17337	HITTING WORLD.COM	11/14/2016	3,394.96
17338	HOFFMAN & BROBST	11/14/2016	8,000.00
17339	HOLT, ANDREW	11/14/2016	45.36
17341	INNOVATIVE OFFICE SOLUTIONS	11/14/2016	7,551.00
17342	ISCORP	11/14/2016	195.50
17343	TAMARA ISFELD	11/14/2016	542.34
17344	IVERSON, JEFFREY	11/14/2016	483.97
17345	JEFFERS PETROGLYPHS	11/14/2016	275.00
17346	JOHNSON, SONJA	11/14/2016	217.50
17347	KNAPPER, TIMOTHY	11/14/2016	393.57
17348	LAC QUI PARLE VALLEY ISD 2853	11/14/2016	160.00
17349	LACROIX, MARLYS	11/14/2016	18.96
17350	LIFETOUCH	11/14/2016	1,452.00
17351	LIFETOUCH	11/14/2016	346.88
17352	LIONS CLUB OF GRANITE FALLS	11/14/2016	30.00
17353	LUFT, RYAN	11/14/2016	194.72
17354	MACCRAY SCHOOLS	11/14/2016	200.00
17355	MARSHALL NORTHWEST PIPE	11/14/2016	675.32
17356	MARTHALER, VICKI	11/14/2016	37.88
17357	MATHALICIOUS	11/14/2016	320.00
17358	MILLER, TARA	11/14/2016	26.40
17359	MN DEPARTMENT OF LABOR & IND.	11/14/2016	120.00
17360	MINNESOTA ELEVATOR TOTAL ELEVATOR SOLUTIONS	11/14/2016	338.96
17361	MN INDIAN ED ASSOC.	11/14/2016	250.00
17362	MN RIVER VALLEY EDUCATION DIST	11/14/2016	3,635.00
17363	MONTEVIDEO SCHOOL DISTRICT 129	11/14/2016	54.00
17364	MUSIC STREET	11/14/2016	444.75
17365	MVCC	11/14/2016	151,637.42
17366	NATIONAL SCIENCE TEACHERS ASSOC.	11/14/2016	190.00
17367	OLSON SANITATION INC.	11/14/2016	877.50
17368	PAN-O-GOLD BAKING CO.	11/14/2016	642.04
17369	PAR PIPING & FABRICATION INC	11/14/2016	60.92
17370	PARK SQUARE THEATRE	11/14/2016	765.00
17371	J.W. PEPPER & SON INC.	11/14/2016	190.98
17372	PINE TECH COLLEGE	11/14/2016	1,197.00
17373	PLAYSCRIPTS	11/14/2016	25.59
17374	PSAT/NMSQT PROGRAM	11/14/2016	345.00
17375	PURCHASE POWER	11/14/2016	3,000.00
17376	RCW SCHOOL DISTRICT #2890	11/14/2016	100.00
17377	REGION 6A MSHSL	11/14/2016	200.00
17378	REINHART INST FOODS	11/14/2016	17,694.79
17379	RESZEL, AL	11/14/2016	918.37
17380	RILEY BUS SERVICE, INC.	11/14/2016	817.00
17381	RIVARD'S TURF & FORAGE	11/14/2016	2,152.00
17382	ROCORI HIGH SCHOOL	11/14/2016	190.00
17383	RTS	11/14/2016	150.75
17384	RUNNINGS FARM & FLEET	11/14/2016	119.91
17385	RUPP, DAWN	11/14/2016	49.99
17386	RYER PLUMBING INC.	11/14/2016	2,547.18
17388	SAWMILL	11/14/2016	5,066.00

CHECK		CHECK	
NUMBER	VENDOR	DATE	AMOUNT
17389	SCHOOL OUTFITTERS	11/14/2016	95.02
17390	SCHWAAB, INC.	11/14/2016	35.25
17391	SCHWIETERS FORD OF MONTE	11/14/2016	27,615.96
17392	SKATETIME SCHOOL PROGRAMS	11/14/2016	4,531.00
17393	SOUTHWEST MN STATE UNIVERSITY	11/14/2016	8,500.00
17394	SPEH, RUTH	11/14/2016	150.00
17395	SW MN PRIVATE INDUSTRY COUNCIL	11/14/2016	975.00
17396	SW/WC SERVICE COOP - MARSHALL	11/14/2016	6,875.00
17397	T.A. LAURITSEN SEPTIC & DRAIN SERVICE	11/14/2016	275.00
17398	TEBBEN, AMBER	11/14/2016	14.00
17399	TIERNEY BROTHERS INC	11/14/2016	1,538.60
17400	TOSTENSEN SEPTIC	11/14/2016	245.00
17401	TRUE VALUE-GF/MONTE	11/14/2016	577.06
17402	VERNIER SOFTWARE & TECHNOLOGY	11/14/2016	1,700.00
17407	VISA	11/14/2016	6,036.44
17408	WEST CENTRAL TAE KWON DO	11/14/2016	459.00
17409	WEST, ROBIN	11/14/2016	119.52
17410	WILLIE'S KORNER STORE	11/14/2016	436.75
17411	WILLMAR HIGH SCHOOL	11/14/2016	200.00
17412	WORTHINGTON DIRECT	11/14/2016	1,392.12
17413	XCEL ENERGY	11/14/2016	33.13
17414	YME COMMUNITY EDUCATION	11/14/2016	60.00
17415	YME SCHOOL ACTIVITY ACCOUNT	11/14/2016	380.31
17422	YME SCHOOLS-ADM	11/14/2016	14,225.12
17424	YME-FOOD SERVICE	11/14/2016	1,787.60
201600075	FEDERAL TAX WITHHOLDING	10/21/2016	96,641.06
201600076	MN TEACHERS RETIREMENT ASSOC.	10/21/2016	39,652.40
201600077	PUBLIC EMPLOYEES RETIREMENT	10/21/2016	18,744.57
201600078	STATE TAX WITHHOLDING	10/21/2016	15,082.08
201600079	VOYA INSTITUTIONAL TRUST	10/21/2016	13,790.80
	Totals for BNK05		683,138.82
	Totals for checks		683,138.82

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	227,208.97	-1.23	395,324.96	622,532.70
02	FOOD SERVICE	8,445.27	0.00	21,086.78	29,532.05
04	COMMUNITY SERVICE	12,498.09	38.00	7,999.62	20,535.71
09	TRUST FUND	101.47	0.00	0.00	101.47
25	REVOCABLE TRUST (FY10)	0.00	217.50	10,219.39	10,436.89
***	Fund Summary Totals ***	248,253.80	254.27	434,630.75	683,138.82

\*\*\*\*\* End of report \*\*\*\*\*

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
17283	A&B BUSINESS SOLUTIONS	11/14/2016	337370	COPIER LEASE	0	1,492.50	2,471.97
01 E 005 020 290 302 580				SUPERINTENDENT'S OFFICE/CAPITAL OUTLAY/CAPITAL LEASE PR		200.00	
01 E 100 203 290 302 580				ELEMENTARY GENERAL ED./CAPITAL OUTLAY/CAPITAL LEASE PRI		450.00	
01 E 300 211 290 302 580				SECONDARY EDUCATION GENERAL/CAPITAL OUTLAY/CAPITAL LEAS		561.67	
01 E 350 211 290 302 580				SECONDARY EDUCATION GENERAL/CAPITAL OUTLAY/CAPITAL LEAS		280.83	
			337370-	COPIER MAINTENANCE	0	770.32	
01 E 005 020 290 000 350				SUPERINTENDENT'S OFFICE//REPAIRS AND MAINTENANCE SVCS/F		115.50	
01 E 100 203 290 000 350				ELEMENTARY GENERAL ED.//REPAIRS AND MAINTENANCE SVCS/FO		231.00	
01 E 300 211 290 000 350				SECONDARY EDUCATION GENERAL//REPAIRS AND MAINTENANCE SV		260.67	
01 E 350 211 290 000 350				SECONDARY EDUCATION GENERAL//REPAIRS AND MAINTENANCE SV		163.15	
			338712	STAPLES	0	137.10	
01 E 005 020 000 000 401				SUPERINTENDENT'S OFFICE//GENERAL SUPPLIES/		137.10	
			339562		0	72.05	
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/		72.05	
17284	ADVOCATE TRIBUNE	11/14/2016	104035-01		0	609.50	693.50
01 E 005 010 000 000 380				BOARD OF EDUCATION//PRINTING/ADVERTISING/		609.50	
			154858-01	WHITE CHRISTMAS	0	84.00	
01 E 300 298 236 000 401				EXTRACURRICULAR ACTIVITIES//GENERAL SUPPLIES/MUSICAL		84.00	
17285	ALL STAR TROPHY & AWARDS	11/14/2016	45077		0	50.50	50.50
01 E 300 294 211 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/FOOTBALL		50.50	
17286	Vendor Continued Void	11/14/2016					0.00
17287	ALMICH'S MARKET	11/14/2016	1		0	27.07	1,134.46
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		27.07	
			2		0	18.24	
02 E 005 770 000 701 495				FOOD SERVICES/SCHOOL LUNCH/MILK/		18.24	
			22		0	43.12	
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		43.12	
			23		0	27.22	
01 L 230 21				GENERAL FUND/DEFERRED REVENUE/CONCESSIONS		27.22	
			24		0	231.52	
04 E 500 582 000 344 490				LEARNING READINESS/LEARNING READINESS/FOOD/		231.52	
			25		0	23.80	
04 E 500 590 000 321 401				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		23.80	
			26		0	20.84	
01 E 300 260 000 000 430				NATURAL SCIENCES//SUPPLIES/		20.84	
			27		0	-10.58	
01 E 005 110 000 000 899				ACCOUNTING OFFICE//MISCELLANEOUS EXPENSE/		-10.58	
			28		0	4.18	
04 E 500 590 000 321 401				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		4.18	
			3		0	749.05	
01 E 300 331 000 830 433				FAMILY LIFE SCIENCE (VOC)/VOCATIONAL PROGRAMS/INDIVIDUA		749.05	
17288	AMERICAN WELDING AND GAS, INC.	11/14/2016	04332768		0	23.95	74.28
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		23.95	
			04395365		0	49.33	
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		49.33	
			04401262		0	1.00	
01 E 005 110 000 000 899				ACCOUNTING OFFICE//MISCELLANEOUS EXPENSE/		1.00	
17289	CINDY ANDERSON	11/14/2016	1	DOWN XMAS LANE	0	72.10	72.10
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		72.10	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
17290	DEVIN ASLESEN	11/14/2016	1	SET BUILDING	0	300.00	300.00
01 E 300 298 236 000 401				EXTRACURRICULAR ACTIVITIES//GENERAL SUPPLIES/MUSICAL		300.00	
17291	ROBYN J ASLESEN	11/14/2016	1	MUSICAL- WHITE CHRISTMAS	0	124.66	1,272.37
01 E 300 298 236 000 401				EXTRACURRICULAR ACTIVITIES//GENERAL SUPPLIES/MUSICAL		124.66	
			10	MUSICAL SUPPLIES AND COSTUMES	0	1,147.71	
01 E 300 298 236 000 401				EXTRACURRICULAR ACTIVITIES//GENERAL SUPPLIES/MUSICAL		1,147.71	
17292	AUS FLOORS & MORE INC.	11/14/2016	209778	CAFETERIA STORAGE ROOM	0	387.22	387.22
01 E 005 865 000 379 530				LONG TERM FACILITY MAINT./INTERIOR SURFACES LTFM/EQUIPM		387.22	
17293	BAKER BROS. CONSTRUCTION INC.	11/14/2016	1	roof drain excecuation	0	10,080.00	10,080.00
01 E 005 865 000 384 305				LONG TERM FACILITY MAINT./SITE PROJECTS LTFM/PROFESSION		10,080.00	
17294	EMILY BALFANY	11/14/2016	1		0	108.35	117.28
04 E 500 580 000 325 430				EARLY CHILDHOOD AND FAM ED/EARLY CHILDHOOD AND FAMILY E		108.35	
			2		0	8.93	
04 E 500 580 000 325 329				EARLY CHILDHOOD AND FAM ED/EARLY CHILDHOOD AND FAMILY E		8.93	
17295	Vendor Continued Void	11/14/2016					0.00
17296	Vendor Continued Void	11/14/2016					0.00
17297	Vendor Continued Void	11/14/2016					0.00
17298	Vendor Continued Void	11/14/2016					0.00
17299	BENNETT & BENNETT INC.	11/14/2016	1	REG. ROUTES	0	55,521.92	79,195.32
01 E 005 760 000 720 360				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSP		55,521.92	
			10	STARBUCK	0	3,290.27	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		3,290.27	
			11	MIDDAY EC RUN	0	122.40	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		122.40	
			14	GRANITE RUN	0	745.92	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		745.92	
			19	AFTER SHCOOL - 21ST CENT.	0	1,176.00	
04 E 500 505 000 882 360				COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/TRANSPOR		1,176.00	
			2	FUEL	0	-514.60	
01 E 005 760 000 720 360				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSP		-514.60	
			20	BAND RENT	0	30.00	
01 E 300 258 233 000 370				MUSIC//RENTALS AND LEASES/INSTRUMENTAL MUSIC		30.00	
			3	CLKFD SHUTTLE	0	1,094.80	
01 E 005 760 000 720 360				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSP		1,094.80	
			4	OUT OF DISTRICT	0	2,893.40	
01 E 005 760 000 717 360				PUPIL TRANSPORTATION/LATE ACTIVITY BUS/TRANSPORTATION C		2,893.40	
			40	TYPE iii TRAINING	0	80.00	
01 E 005 760 000 720 305				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/PROFESS		80.00	
			41	AFTER SCHOOL ADJ.	0	-458.64	
01 E 005 760 000 720 360				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSP		-458.64	
			5	ATHLETIC SHUTTLE	0	372.96	
01 E 005 760 000 717 360				PUPIL TRANSPORTATION/LATE ACTIVITY BUS/TRANSPORTATION C		372.96	
			50	CC	0	669.92	
01 E 300 292 226 733 360				BOYS/GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRAN		669.92	
			51	NLS	0	272.00	

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01 E 300 298 501 733 360				EXTRACURRICULAR ACTIVITIES/TRANSPORTATION/NON-AUTHORIZE		272.00	
			52	RENVILLE- 6TH GRADE TRIP	0	403.97	
01 E 350 203 000 733 360				ELEMENTARY GENERAL ED./TRANSPORTATION/NON-AUTHORIZED/TR		403.97	
			53	ART FT	0	260.83	
01 E 300 211 000 733 360				SECONDARY EDUCATION GENERAL/TRANSPORTATION/NON-AUTHORIZ		260.83	
			55	FB	0	998.75	
01 E 300 294 211 733 360				BOYS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORTA		998.75	
			56	TENNIS	0	1,480.09	
01 E 300 296 224 733 360				GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORT		1,480.09	
			57	CAREER INT.	0	327.21	
01 E 005 760 000 714 360				PUPIL TRANSPORTATION/INTEGRATION BUSSING/TRANSPORTATION		327.21	
			58	SMSU-INT.	0	182.99	
01 E 005 760 000 714 360				PUPIL TRANSPORTATION/INTEGRATION BUSSING/TRANSPORTATION		182.99	
			59	JEFFERS PETR.- INT.	0	536.59	
01 E 005 760 000 714 360				PUPIL TRANSPORTATION/INTEGRATION BUSSING/TRANSPORTATION		536.59	
			60	JH FB	0	86.85	
01 E 350 294 211 733 360				BOYS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORTA		86.85	
			61	JH VB	0	305.45	
01 E 350 296 209 733 360				GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORT		305.45	
			62	VB	0	662.55	
01 E 300 296 209 733 360				GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORT		662.55	
			65	WATER TESTING-6TH	0	71.14	
01 E 350 203 000 733 360				ELEMENTARY GENERAL ED./TRANSPORTATION/NON-AUTHORIZED/TR		71.14	
			67	JH TENNIS	0	88.07	
01 E 350 296 224 733 360				GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORT		88.07	
			7	SPEC. NEEDS	0	4,725.27	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		4,725.27	
			70	PIPESTONE FT	0	572.46	
01 E 100 203 000 733 360				ELEMENTARY GENERAL ED./TRANSPORTATION/NON-AUTHORIZED/TR		572.46	
			8	SACRED HEART	0	1,203.58	
01 E 005 760 000 717 360				PUPIL TRANSPORTATION/LATE ACTIVITY BUS/TRANSPORTATION C		1,203.58	
			9	BELVIEW	0	1,993.17	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		1,993.17	
17300 BENSON LAUNDRY		11/14/2016	1		0	40.47	40.47
02 E 005 770 000 701 382				FOOD SERVICES/SCHOOL LUNCH/LAUNDRY AND DRY CLEANING/		40.47	
17301 BERGESON, KAIA		11/14/2016	1	4 sewing machines	0	475.96	475.96
01 E 300 250 000 000 430				FAMILY CONSUMER SCIENCE//SUPPLIES/		475.96	
17302 JONATHON BOHNER		11/14/2016	2334889	lego league-laptop	0	150.00	150.00
01 E 100 298 198 000 401				EXTRACURRICULAR ACTIVITIES//GENERAL SUPPLIES/LEGO LEAGU		150.00	
17303 LEANNE M CARMANY		11/14/2016	1		0	16.00	72.71
01 E 300 790 153 000 366				OTHER PUPIL SUPPORT SERVICES//TRAVEL-SCHOOL BUSINESS/MI		16.00	
			2		0	56.71	
01 E 300 640 000 316 367				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		56.71	
17304 CDW GOVERNMENT, INC.		11/14/2016	FPF1897		0	797.98	797.98
01 E 005 630 199 000 401				TECHNOLOGY INSTRUCTIONAL//GENERAL SUPPLIES/TECHNOLOGY		797.98	

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17305	CENEX CREDIT CARD	11/14/2016	1		0	111.04	303.39
01 E 005 810 193 000 442				OPERATIONS AND MAINTENANCE//GAS & OIL/CAR EXPENSES		111.04	
			2		0	192.35	
01 E 005 810 191 000 442				OPERATIONS AND MAINTENANCE//GAS & OIL/OUTSIDE MAINTENAN		192.35	
17306	CENTRAL MN CHRISTIAN SCHOOL	11/14/2016	1	FY17	0	790.08	790.08
01 E 005 760 723 720 360				TRANSPORTATION PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSP		790.08	
17307	CENTURY LINK	11/14/2016	1		0	784.77	2,356.28
01 E 005 810 000 000 320				OPERATIONS AND MAINTENANCE//COMMUNICATIONAL SERVICES/		784.77	
			10		0	1,571.51	
01 E 005 810 000 000 320				OPERATIONS AND MAINTENANCE//COMMUNICATIONAL SERVICES/		1,571.51	
17308	Vendor Continued Void	11/14/2016					0.00
17309	CITY OF GRANITE FALLS	11/14/2016	1	water-sewer	0	1,312.65	16,647.57
01 E 005 810 183 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/SEWER-WATE		1,312.65	
			2	BR ELECTRICITY	0	3,989.48	
01 E 005 810 184 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT		3,989.48	
			3	HS WATER-SEWER	0	1,461.39	
01 E 005 810 183 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/SEWER-WATE		1,461.39	
			4	HS ELECTRICITY	0	9,766.54	
01 E 005 810 184 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT		9,766.54	
			5	TRACK	0	20.37	
01 E 005 810 184 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT		20.37	
			6	CARPENTRY	0	12.00	
01 E 300 361 000 000 330				VOCATIONAL WEIDAUER//UTILITY SERVICES/		12.00	
			8	OM	0	85.14	
01 E 005 810 191 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/OUTSIDE MA		85.14	
17310	CITY OF GRANITE FALLS	11/14/2016	15	2017 FORD TRANSIT	0	2,311.60	2,311.60
01 E 005 760 000 302 550				TAX-FEES PUPIL TRANSPORTATION/CAPITAL OUTLAY/VEHICLES PURCHASED/		2,311.60	
17311	CLARA CITY HERALD	11/14/2016	1	WHITE CHRISTMAS	0	80.00	80.00
01 E 300 298 236 000 401				ADS EXTRACURRICULAR ACTIVITIES//GENERAL SUPPLIES/MUSICAL		80.00	
17312	MARYELLA C CLOUSE	11/14/2016	1		0	19.95	19.95
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/		19.95	
17313	CONSUMERS COOPERATIVE OIL CO.	11/14/2016	1	CLKFD SITE	0	15.35	15.35
01 E 005 810 191 000 442				OPERATIONS AND MAINTENANCE//GAS & OIL/OUTSIDE MAINTENAN		15.35	
17314	DAWSON SENTINEL	11/14/2016	64222	WHITE CHRISTMAS	0	26.60	26.60
01 E 300 298 236 000 401				EXTRACURRICULAR ACTIVITIES//GENERAL SUPPLIES/MUSICAL		26.60	
17315	DEAN FOODS NORTH CENTRAL, INC.	11/14/2016	1		0	2,437.82	2,437.82
02 E 005 770 000 701 495				FOOD SERVICES/SCHOOL LUNCH/MILK/		1,561.18	
02 E 005 770 000 705 495				FOOD SERVICES/BREAKFAST/MILK/		410.40	
02 E 005 770 104 707 495				FOOD SERVICES/ALA CARTE/OTHER/MILK/FD SVC NON PROGRAM		366.16	
02 E 005 770 000 703 495				FOOD SERVICES/SPECIAL MILK/MILK/		100.08	
17316	DEMCO, INC.	11/14/2016	5994593		0	24.95	24.95
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		24.95	
17317	DIRTY DOG PRODUCTIONS	11/14/2016	4080	DANCE	0	682.33	682.33
01 E 300 296 228 000 401				GIRLS ATHLETICS//GENERAL SUPPLIES/DANCELINE		682.33	
17318	DIVA BOOSTER	11/14/2016	1	DANCE FEE	0	100.00	100.00
01 E 300 296 228 000 369				GIRLS ATHLETICS//PARTICIPATION FEES/DANCELINE		100.00	

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17319	EMC INSURANCE COMPANIES	11/14/2016	1	TRACK - CLKFD	0	38.03	38.03
01 E 005 940 000 000 340				PROPERTY AND OTHER INSURANCE//INSURANCE/		38.03	
17320	FARGO PUBLIC SCHOOL DISTRICT	11/14/2016	41509		0	421.80	421.80
01 E 998 408 000 740 392				EMOTION/BEHAVIORAL DISORDER/STATE FUNDED SPECIAL ED/OUT		421.80	
17321	FARMERS UNION OIL CO.	11/14/2016	1		0	133.70	133.70
01 E 005 810 191 000 442				OPERATIONS AND MAINTENANCE//GAS & OIL/OUTSIDE MAINTENAN		133.70	
17322	CHERI FJERMESTAD	11/14/2016	1	TENNIS AWARDS	0	63.80	63.80
01 E 300 296 224 000 401				GIRLS ATHLETICS//GENERAL SUPPLIES/TENNIS		63.80	
17323	FORD JAMES	11/14/2016	1	C/C AWARDS	0	146.74	439.85
01 E 300 292 226 000 401				BOYS/GIRLS ATHLETICS//GENERAL SUPPLIES/CROSS COUNTRY		146.74	
				10 CC AWARDS	0	293.11	
01 E 300 292 226 000 401				BOYS/GIRLS ATHLETICS//GENERAL SUPPLIES/CROSS COUNTRY		293.11	
17324	FRENCH GLASS & SPECIALTY INC.	11/14/2016	B37036	LOCKER KEYS	0	60.00	60.00
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		60.00	
17325	STEPHANIE FRY	11/14/2016	1		0	55.88	55.88
04 E 500 590 000 321 366				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/TRAVEL-SCH		55.88	
17326	GOLF TEAM PRODUCTS	11/14/2016	207504A	FLAG FB	0	188.00	188.00
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		188.00	
17327	GRANITE FALLS AUTO PARTS	11/14/2016	1	SHOP	0	53.86	188.10
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		53.86	
				22 AUTO	0	134.24	
01 E 005 810 193 000 401				OPERATIONS AND MAINTENANCE//GENERAL SUPPLIES/CAR EXPENS		134.24	
17328	GRANITE FALLS OFFICIALS ASSOC.	11/14/2016	1		0	460.00	640.00
01 E 350 296 209 000 305				GIRLS ATHLETICS//PROFESSIONAL FEES/VOLLEYBALL		460.00	
				2	0	180.00	
01 E 300 296 209 000 305				GIRLS ATHLETICS//PROFESSIONAL FEES/VOLLEYBALL		180.00	
17329	GREAT PLAINS NATURAL GAS CO	11/14/2016	1	BRE	0	503.36	1,819.14
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		503.36	
				2 hs	0	1,285.14	
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		1,285.14	
				3 MAINTENANCE	0	30.64	
01 E 005 810 191 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/OUTSIDE		30.64	
17330	GROTH MUSIC	11/14/2016	2534102		0	45.00	45.00
01 E 300 258 231 000 430				MUSIC//SUPPLIES/VOCAL MUSIC		45.00	
17331	HANSEN, LISA	11/14/2016	1	ED WEEK	0	88.29	156.51
01 E 100 050 000 000 401				PRINCIPAL'S OFFICE//GENERAL SUPPLIES/		88.29	
				2 SNACKS	0	43.73	
01 E 100 203 362 000 899				ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/HEALTHY S		43.73	
				3 HEALTH CARE	0	24.49	
01 E 100 790 388 000 899				OTHER PUPIL SUPPORT SERVICES//MISCELLANEOUS EXPENSE/KID		24.49	
17332	SCOTT HANSEN	11/14/2016	1	8 MEALS	0	96.00	96.00
01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		96.00	
17333	HEARTLAND WOOD PRODUCTS	11/14/2016	260178		0	1,350.00	1,350.00
01 E 300 255 000 000 450				INDUSTRIAL EDUCATION//MATERIALS PURCH FOR RESALE/		1,350.00	
17334	HENDERSON, ROBIN	11/14/2016	1	mileage and meals	0	87.68	87.68
01 E 005 605 000 313 366				GENERAL INSTRUCTIONAL SUPPORT/ACHIEVEMENT & INTEGRATION		87.68	
17335	HILDI INC	11/14/2016	7808	gasb45 fy16	0	360.00	360.00

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01 E 005 110 000 000 305				ACCOUNTING OFFICE//PROFESSIONAL FEES/		360.00	
17336	HILLYARD/HUTCHINSON	11/14/2016	602269643		0	1,910.18	2,267.06
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		1,910.18	
			602298260		0	356.88	
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		356.88	
17337	HITTING WORLD.COM	11/14/2016	57154	PITCHING MACHINE	0	3,394.96	3,394.96
01 E 300 292 000 302 530				BOYS/GIRLS ATHLETICS/CAPITAL OUTLAY/EQUIPMENT PURCHASES		3,394.96	
17338	HOFFMAN & BROBST	11/14/2016	15358	audit-partial	0	8,000.00	8,000.00
01 E 005 110 000 000 305				ACCOUNTING OFFICE//PROFESSIONAL FEES/		8,000.00	
17339	ANDREW HOLT	11/14/2016	1	homebound mileage	0	45.36	45.36
01 E 300 211 130 317 366				SECONDARY EDUCATION GENERAL/COMPENSATORY/TRAVEL-SCHOOL		45.36	
17340	Vendor Continued Void	11/14/2016					0.00
17341	INNOVATIVE OFFICE SOLUTIONS	11/14/2016	1346224		0	33.12	7,551.00
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/		33.12	
			1349339	CHAIRS- TABLES	0	6,888.24	
01 E 300 211 000 302 530				SECONDARY EDUCATION GENERAL/CAPITAL OUTLAY/EQUIPMENT PU		6,888.24	
			1353939		0	218.40	
01 E 005 110 000 000 401				ACCOUNTING OFFICE//GENERAL SUPPLIES/		218.40	
			1355611		0	71.77	
01 E 300 211 000 000 433				SECONDARY EDUCATION GENERAL//INDIVIDUAL INST SUPPLIES/		71.77	
			1366519		0	40.87	
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/		40.87	
			1373678		0	235.71	
01 E 005 020 000 000 401				SUPERINTENDENT'S OFFICE//GENERAL SUPPLIES/		5.71	
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/		115.00	
01 E 300 211 000 000 430				SECONDARY EDUCATION GENERAL//SUPPLIES/		115.00	
			1379277		0	62.89	
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/		62.89	
17342	ISCORP	11/14/2016	681752	SKYWARD & FINANCE	0	195.50	195.50
01 E 005 110 000 000 350				ACCOUNTING OFFICE//REPAIRS AND MAINTENANCE SVCS/		195.50	
17343	TAMARA ISFELD	11/14/2016	1	INSURANCE WATER	0	85.49	542.34
				DAMAGE-SHELVES			
01 E 005 810 192 000 401				OPERATIONS AND MAINTENANCE//GENERAL SUPPLIES/STORM DAMA		85.49	
			2	MS ART SUPPLIES	0	140.35	
01 E 350 212 000 000 430				ART//SUPPLIES/		140.35	
			3	CHOIR MURAL	0	22.96	
01 E 300 790 231 000 430				OTHER PUPIL SUPPORT SERVICES//SUPPLIES/VOCAL MUSIC		22.96	
			4	HS ART	0	155.64	
01 E 300 212 000 000 430				ART//SUPPLIES/		155.64	
			5	ART GRANT	0	137.90	
01 E 300 790 153 000 366				OTHER PUPIL SUPPORT SERVICES//TRAVEL-SCHOOL BUSINESS/MI		137.90	
17344	JEFFREY IVERSON	11/14/2016	1	ACDA CONF.	0	329.00	483.97
01 E 300 640 000 316 367				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		329.00	
			2	MMEA CONF.	0	125.00	
01 E 300 640 000 316 367				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		125.00	
			3	CHOIR MURAL	0	29.97	
01 E 300 790 231 000 430				OTHER PUPIL SUPPORT SERVICES//SUPPLIES/VOCAL MUSIC		29.97	
17345	JEFFERS PETROGLYPHS	11/14/2016	10594	6TH GRADE	0	275.00	275.00

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01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		275.00	
17346	SONJA JOHNSON	11/14/2016	1	Karen Gilberston Refund Premiums	0	217.50	217.50
25 R 005 935 000 000 616				OPEB Payments//RETIREE SHARE OF OPEB EXPENSES/		217.50	
17347	KNAPPER, TIMOTHY	11/14/2016	1	FOOTBALLS	0	140.00	393.57
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		140.00	
01 E 300 292 000 000 366			10	BOYS/GIRLS ATHLETICS//TRAVEL-SCHOOL BUSINESS/	0	52.82	52.82
01 E 300 294 211 000 401			2	FOOTBALLS BOYS ATHLETICS//GENERAL SUPPLIES/FOOTBALL	0	108.55	108.55
04 E 500 505 000 321 366			22	COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/TRAVEL-	0	18.85	18.85
01 L 230 21			3	CONCESSIONS GENERAL FUND/DEFERRED REVENUE/CONCESSIONS	0	73.35	73.35
17348	LAC QUI PARLE VALLEY ISD 2853	11/14/2016	1	dance fee	0	160.00	160.00
01 E 300 296 228 000 369				GIRLS ATHLETICS//PARTICIPATION FEES/DANCELINE		160.00	
17349	MARLYS LACROIX	11/14/2016	1	HYVEE	0	18.96	18.96
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		18.96	
17350	LIFETOUGH	11/14/2016	1	BRE YEARBOOK	0	1,452.00	1,452.00
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		1,452.00	
17351	LIFETOUGH	11/14/2016	MS	MS YEARBOOK	0	346.88	346.88
01 L 230 89				GENERAL FUND/DEFERRED REVENUE/YEARBOOK-MIDDLE SCHOOL		346.88	
17352	LIONS CLUB OF GRANITE FALLS	11/14/2016	1	TIM KNAPPER DUES	0	30.00	30.00
01 E 300 292 000 000 820				BOYS/GIRLS ATHLETICS//DUES & MEMBERSHIPS/		30.00	
17353	RYAN C LUFT	11/14/2016	1		0	43.68	194.72
01 E 005 605 000 313 366				GENERAL INSTRUCTIONAL SUPPORT/ACHIEVEMENT & INTEGRATION		43.68	
01 E 300 050 000 000 820			2	LIONS DUES PRINCIPAL'S OFFICE//DUES & MEMBERSHIPS/	0	60.00	60.00
01 E 300 050 000 000 366			3	PRINCIPAL'S OFFICE//TRAVEL-SCHOOL BUSINESS/	0	91.04	91.04
17354	MACCRAY SCHOOLS	11/14/2016	1	DANCE COMPETITION	0	200.00	200.00
01 E 300 296 228 000 369				GIRLS ATHLETICS//PARTICIPATION FEES/DANCELINE		200.00	
17355	MARSHALL NORTHWEST PIPE	11/14/2016	30	BLDG SEWER	0	675.32	675.32
01 E 005 865 000 384 511				LONG TERM FACILITY MAINT./SITE PROJECTS LTFM/SITE/GROUN		675.32	
17356	VICKI MARTHALER	11/14/2016	1	SHOES	0	37.88	37.88
02 E 005 770 126 701 401				FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/CUSTODIAL D		37.88	
17357	MATHALICIOUS	11/14/2016	32458	ONLINE SUB.	0	320.00	320.00
01 E 300 211 000 000 430				SECONDARY EDUCATION GENERAL//SUPPLIES/		320.00	
17358	MILLER, TARA	11/14/2016	1	ACA MTG. MARSHALL	0	26.40	26.40
01 E 005 110 000 000 366				ACCOUNTING OFFICE//TRAVEL-SCHOOL BUSINESS/		26.40	
17359	MN DEPARTMENT OF LABOR & IND.	11/14/2016	ABR01516801	BOILERS	0	90.00	120.00
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		90.00	
01 E 005 810 000 000 350			ABR01532851	BOILERS	0	30.00	30.00
				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		30.00	
17360	MINNESOTA ELEVATOR TOTAL ELEVA	11/14/2016	682973	INSPECTION	0	338.96	338.96
01 E 005 865 000 347 305				LONG TERM FACILITY MAINT./PHYSICAL HAZARD CONTROL/PROFE		338.96	
17361	MN INDIAN ED ASSOC.	11/14/2016	194	CONFERENCE	0	250.00	250.00

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01 E 005 790 000 320 366				OTHER PUPIL SUPPORT SERVICES/SUCCESS GRANT (INDIAN ED.)		250.00	
17362	MN RIVER VALLEY EDUCATION DIST	11/14/2016	17-35	FLEX LEARNING	0	3,635.00	3,635.00
				YEAR			
01 E 005 640 000 316 305				STAFF DEVELOPMENT/STAFF DEVELOPMENT/PROFESSIONAL FEES/		3,635.00	
17363	MONTEVIDEO SCHOOL DISTRICT 129	11/14/2016	10204	PARA PRO DAY	0	54.00	54.00
01 E 005 640 000 316 366				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-SCHOOL BUSIN		54.00	
17364	MUSIC STREET	11/14/2016	1		0	49.00	444.75
01 E 300 258 233 000 430				MUSIC//SUPPLIES/INSTRUMENTAL MUSIC		49.00	
			2		0	267.75	
01 E 300 258 233 000 450				MUSIC//MATERIALS PURCH FOR RESALE/INSTRUMENTAL MUSIC		267.75	
			3		0	128.00	
01 E 300 258 233 000 350				MUSIC//REPAIRS AND MAINTENANCE SVCS/INSTRUMENTAL MUSIC		128.00	
17365	MVCC	11/14/2016	16-17	SPECIAL ED SERVICES	0	151,637.42	151,637.42
01 E 200 420 978 740 396				SPECIAL EDUCATIONAL GENERAL/STATE FUNDED SPECIAL ED/DUE		151,637.42	
17366	NATIONAL SCIENCE TEACHERS ASSO	11/14/2016	3448747		0	190.00	190.00
01 E 300 640 000 316 367				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		190.00	
17367	OLSON SANITATION INC.	11/14/2016	OCTOBER		0	877.50	877.50
01 E 005 810 000 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/		877.50	
17368	PAN-O-GOLD BAKING CO.	11/14/2016	1	REG	0	642.04	642.04
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		642.04	
17369	PAR PIPING & FABRICATION INC	11/14/2016	16082-01		0	60.92	60.92
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		60.92	
17370	PARK SQUARE THEATRE	11/14/2016	B000411116	DIARY OF ANNE	0	765.00	765.00
				FRANK			
01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		765.00	
17371	J.W. PEPPER & SON INC.	11/14/2016	11C22702		0	190.98	190.98
01 E 300 258 233 000 430				MUSIC//SUPPLIES/INSTRUMENTAL MUSIC		190.98	
17372	PINE TECH COLLEGE	11/14/2016	39279	SIGN LANGUAGE	0	1,197.00	1,197.00
01 E 300 200 000 000 394				PSEO/ONLINE//PAYMENTS TO OTHER AGENCIES/		1,197.00	
17373	PLAYSCRIPTS	11/14/2016	2093761	ONE ACT PLAY	0	25.59	25.59
01 E 300 298 237 000 401				EXTRACURRICULAR ACTIVITIES//GENERAL SUPPLIES/ONE ACT PL		25.59	
17374	PSAT/NMSQT PROGRAM	11/14/2016	1	TEST	0	345.00	345.00
01 E 300 298 216 000 899				EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FLO-T		345.00	
17375	PURCHASE POWER	11/14/2016	1	POSTAGE	0	3,000.00	3,000.00
01 E 005 020 000 000 329				SUPERINTENDENT'S OFFICE//POSTAGE AND EXPRESS/		400.00	
01 E 100 203 000 000 329				ELEMENTARY GENERAL ED.//POSTAGE AND EXPRESS/		1,200.00	
01 E 300 211 000 000 329				SECONDARY EDUCATION GENERAL//POSTAGE AND EXPRESS/		800.00	
01 E 350 211 000 000 329				SECONDARY EDUCATION GENERAL//POSTAGE AND EXPRESS/		600.00	
17376	RCW SCHOOL DISTRICT #2890	11/14/2016	1	DANCE COMPETITION	0	100.00	100.00
				FEE FOR YME			
01 E 300 296 228 000 369				GIRLS ATHLETICS//PARTICIPATION FEES/DANCELINE		100.00	
17377	REGION 6A MSHSL	11/14/2016	1	tennis	0	200.00	200.00
01 E 300 296 224 000 369				GIRLS ATHLETICS//PARTICIPATION FEES/TENNIS		200.00	
17378	REINHART INST FOODS	11/14/2016	1		0	17,694.79	17,694.79
02 E 005 770 000 701 401				FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/		1,119.34	
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		12,405.81	
02 E 005 770 000 705 490				FOOD SERVICES/BREAKFAST/FOOD/		2,333.38	
02 E 005 770 104 707 490				FOOD SERVICES/ALA CARTE/OTHER/FOOD/FD SVC NON PROGRAM		520.58	
02 E 005 770 000 702 490				FOOD SERVICES/AFTER SCHOOL SNACKS/FOOD/		1,315.68	

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17379	AL RESZEL	11/14/2016	1		0	918.37	918.37
04 E 500 505 030 499 430				COMMUNITY EDUCATION GENERAL/MISC FEDERAL GRANTS/SUPPLIE		87.98	
04 E 500 505 030 499 433				COMMUNITY EDUCATION GENERAL/MISC FEDERAL GRANTS/INDIVID		830.39	
17380	RILEY BUS SERVICE, INC.	11/14/2016	10665	DAY TRIPPER	0	817.00	817.00
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		817.00	
17381	RIVARD'S TURF & FORAGE	11/14/2016	29408	SEED	0	2,152.00	2,152.00
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		2,152.00	
17382	ROCORI HIGH SCHOOL	11/14/2016	1	DANCE FEE FOR YME	0	190.00	190.00
01 E 300 296 228 000 369				GIRLS ATHLETICS//PARTICIPATION FEES/DANCELINE		190.00	
17383	RTS	11/14/2016	1		0	150.75	150.75
01 E 005 810 000 000 320				OPERATIONS AND MAINTENANCE//COMMUNICATIONAL SERVICES/		150.75	
17384	RUNNINGS FARM & FLEET	11/14/2016	1	SPREADERS	0	119.91	119.91
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		119.91	
17385	DAWN RUPP	11/14/2016	1	SHOES PER CONTRACT	0	49.99	49.99
02 E 005 770 126 701 401				FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/CUSTODIAL D		49.99	
17386	RYER PLUMBING INC.	11/14/2016	8867	PARTISIONS- ELEM STAFF BR	0	487.50	2,547.18
01 E 005 865 000 381 520				LONG TERM FACILITY MAINT./PLUMBING LTFM/BUILDING CONSTR		487.50	
01 E 005 810 000 000 350			8895	ROOF DRAIN	0	420.00	420.00
01 E 005 810 000 000 350			8896	INSTALL PLUG	0	144.44	144.44
01 E 005 850 000 302 522			8922	CIRCULATOR PUMP	0	1,191.25	1,191.25
01 E 005 810 000 000 350			8927	LOCKER ROOM DRAIN	0	198.99	198.99
01 E 005 810 000 000 350			8949	INSPECT STORM DRAIN	0	105.00	105.00
17387	Vendor Continued Void	11/14/2016					0.00
17388	SAWMILL	11/14/2016	1	GREENHOUSE	0	23.77	5,066.00
01 E 005 790 100 000 401				OTHER PUPIL SUPPORT SERVICES//GENERAL SUPPLIES/BUSH FOU		23.77	
01 E 300 301 501 830 433			10	AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA	0	5.75	5.75
01 E 300 292 000 302 530			11	ATHLETIC SHED	0	1,114.07	1,114.07
01 E 005 810 191 000 410			12	WALL- FABRIC	0	29.97	29.97
01 E 300 301 501 830 433			2	AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA	0	401.67	401.67
01 E 005 865 000 379 401			3	CEILING TILE	0	175.84	175.84
01 E 005 810 000 000 410			4	DRILL BIT	0	8.14	8.14
01 E 005 810 192 000 410			40	STORM DAMAGE-SANDER	0	111.99	111.99
			41	STORM DAMAGE-	0	77.99	

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				DRYWALL			
01 E 005 810 192 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/STORM		77.99	
			45	GREENHOUSE	0 3,083.53		
01 E 005 790 100 000 530				OTHER PUPIL SUPPORT SERVICES//EQUIPMENT PURCHASES/BUSH		3,083.53	
			5	CAFETERIA	0 33.28		
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		33.28	
17389 SCHOOL OUTFITTERS		11/14/2016	INV12118376	WALL SCREEN	0	95.02	95.02
04 E 500 582 000 344 430				LEARNING READINESS/LEARNING READINESS/SUPPLIES/		95.02	
17390 SCHWAAB, INC.		11/14/2016	A076739	DATE STAMP	0	35.25	35.25
01 E 005 110 000 000 401				ACCOUNTING OFFICE//GENERAL SUPPLIES/		35.25	
17391 SCHWIETERS FORD OF MONTE		11/14/2016	16680	2017 FORD TRANSIT	0	27,565.00	27,615.96
01 E 005 760 000 302 550				PUPIL TRANSPORTATION/CAPITAL OUTLAY/VEHICLES PURCHASED/		27,565.00	
			50664	PROGRAM NEW KEY	0 50.96		
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		50.96	
17392 SKATETIME SCHOOL PROGRAMS		11/14/2016	9622		0	2,560.00	4,531.00
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		2,560.00	
			9643	MS/HS	0 1,971.00		
01 E 300 240 000 000 430				HEALTH/PHY ED/RECREATION//SUPPLIES/		1,971.00	
17393 SOUTHWEST MN STATE UNIVERSITY		11/14/2016	184738	PSEO FALL	0	8,500.00	8,500.00
01 E 300 200 000 000 394				PSEO/ONLINE//PAYMENTS TO OTHER AGENCIES/		8,500.00	
17394 RUTH SPEH		11/14/2016	1	COSTUME MAKING	0	150.00	150.00
01 E 300 298 236 000 401				EXTRACURRICULAR ACTIVITIES//GENERAL SUPPLIES/MUSICAL		150.00	
17395 SW MN PRIVATE INDUSTRY COUNCIL		11/14/2016	1	MEALS COLLEGE	0	975.00	975.00
				FAIR			
01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		975.00	
17396 SW/WC SERVICE COOP - MARSHALL		11/14/2016	51931		0	125.00	6,875.00
01 E 100 640 000 316 366				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-SCHOOL BUSIN		125.00	
			52035	tech support	0 6,075.00		
01 E 005 630 000 000 305				TECHNOLOGY INSTRUCTIONAL//PROFESSIONAL FEES/		6,075.00	
			52035-	tech support	0 675.00		
01 E 005 108 000 000 305				TECHNOLOGY ADMINISTRATIVE//PROFESSIONAL FEES/		675.00	
17397 T.A. LAURITSEN SEPTIC & DRAIN		11/14/2016	23819	TELEWISE & LOCATE	0	275.00	275.00
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		275.00	
17398 AMBER TEBBEN		11/14/2016	1	pumpkins	0	14.00	14.00
04 E 500 582 000 344 430				LEARNING READINESS/LEARNING READINESS/SUPPLIES/		14.00	
17399 TIERNEY BROTHERS INC		11/14/2016	727942		0	827.12	1,538.60
01 E 300 211 000 000 433				SECONDARY EDUCATION GENERAL//INDIVIDUAL INST SUPPLIES/		827.12	
			728027		0 232.26		
01 E 005 630 199 000 401				TECHNOLOGY INSTRUCTIONAL//GENERAL SUPPLIES/TECHNOLOGY		232.26	
			728336	EPSON POWERLITE	0 479.22		
04 E 500 582 000 344 430				LEARNING READINESS/LEARNING READINESS/SUPPLIES/		479.22	
17400 TOSTENSEN SEPTIC		11/14/2016	3142	CC RESTROOM	0	245.00	245.00
				RENTAL			
01 E 300 292 000 000 370				BOYS/GIRLS ATHLETICS//RENTALS AND LEASES/		245.00	
17401 TRUE VALUE-GF/MONTE		11/14/2016	1	AUTO SHOP	0	176.47	577.06
01 E 005 810 193 000 401				OPERATIONS AND MAINTENANCE//GENERAL SUPPLIES/CAR EXPENS		176.47	
			2	OM	0 80.43		
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		80.43	

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01 E 300 292 000 000 899		3		ATHLETICS BOYS/GIRLS ATHLETICS//MISCELLANEOUS EXPENSE/	0	5.82	5.82
01 E 005 810 000 000 410		4		IM OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/	0	189.39	189.39
01 E 300 301 501 830 433		5		AG AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA	0	124.95	124.95
17402 VERNIER SOFTWARE & TECHNOLOGY		11/14/2016	5232768		0	1,700.00	1,700.00
01 E 300 640 000 316 305				STAFF DEVELOPMENT/STAFF DEVELOPMENT/PROFESSIONAL FEES/		1,700.00	
17403 Vendor Continued Void		11/14/2016					0.00
17404 Vendor Continued Void		11/14/2016					0.00
17405 Vendor Continued Void		11/14/2016					0.00
17406 Vendor Continued Void		11/14/2016					0.00
17407 VISA		11/14/2016	1	amazon	0	33.84	6,036.44
01 E 100 201 000 000 430				KINDERGARTEN//SUPPLIES/		33.84	
01 E 100 050 000 000 899		10		AMAZON PRINCIPAL'S OFFICE//MISCELLANEOUS EXPENSE/	0	99.00	99.00
01 E 300 050 000 000 899		11		AMAZON PRINCIPAL'S OFFICE//MISCELLANEOUS EXPENSE/	0	99.00	99.00
01 E 300 292 000 000 899		12		DAKTRONICS BOYS/GIRLS ATHLETICS//MISCELLANEOUS EXPENSE/	0	29.00	29.00
01 E 300 298 236 000 401		13		B&H PHOTO EXTRACURRICULAR ACTIVITIES//GENERAL SUPPLIES/MUSICAL	0	108.00	108.00
01 E 100 204 000 414 366		15		EB GROW TITLE II EISENHWOER/TITLE II ESEA/TRAVEL-SCHOOL BUSINES	0	40.00	40.00
01 E 100 640 000 316 305		16		EB TIES STAFF DEVELOPMENT/STAFF DEVELOPMENT/PROFESSIONAL FEES/	0	1,476.00	1,476.00
01 E 300 292 226 000 401		18		GOLF GALAXY BOYS/GIRLS ATHLETICS//GENERAL SUPPLIES/CROSS COUNTRY	0	122.87	122.87
01 E 005 790 100 000 530		19		HI CARBON OTHER PUPIL SUPPORT SERVICES//EQUIPMENT PURCHASES/BUSH	0	2,159.40	2,159.40
01 L 230 43		2		amazon GENERAL FUND/DEFERRED REVENUE/TARGET \$ MS/HS	0	13.21	13.21
01 E 300 640 000 316 367		20		HILTON STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE	0	401.44	401.44
01 E 005 110 000 000 899		21		INT CHG ACCOUNTING OFFICE//MISCELLANEOUS EXPENSE/	0	1.82	1.82
01 E 005 020 000 000 401		22		NOTARY STAMP SUPERINTENDENT'S OFFICE//GENERAL SUPPLIES/	0	26.90	26.90
01 E 005 010 000 000 401		29		SEC OF STATE BOARD OF EDUCATION//GENERAL SUPPLIES/	0	120.00	120.00
01 E 100 203 000 000 430		3		amazon ELEMENTARY GENERAL ED.//SUPPLIES/	0	74.98	74.98
01 L 230 21		30		SAMS INTERNET GENERAL FUND/DEFERRED REVENUE/CONCESSIONS	0	67.88	67.88
09 L 230 27		32		SHOPKO TRUST FUND/DEFERRED REVENUE/SR. CITIZENS GEN ACTIVITY	0	101.47	101.47
01 E 300 640 000 316 367		36		EDCLOSET STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE	0	89.00	89.00

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01 E 100 640 000 316 305			38	2 SISTERS STAFF DEVELOPMENT/STAFF DEVELOPMENT/PROFESSIONAL FEES/	0	149.00	149.00
01 E 005 790 162 000 530			4	amazon OTHER PUPIL SUPPORT SERVICES//EQUIPMENT PURCHASES/ESTAT	0	40.08	40.08
01 E 300 211 000 000 433			41	VISTAPRINT SECONDARY EDUCATION GENERAL//INDIVIDUAL INST SUPPLIES/	0	-4.41	-4.41
01 L 230 38			5	amazon GENERAL FUND/DEFERRED REVENUE/ELEM KIWANIS	0	94.35	94.35
01 E 100 620 000 000 401			50	VISTAPRINT EDUCATIONAL MEDIA/LIBRARY//GENERAL SUPPLIES/	0	65.19	65.19
01 E 100 216 667 401 401			6	amazon TITLE I - PART A/TITLE I/GENERAL SUPPLIES/CURRENT SCHL	0	26.29	26.29
01 E 100 298 198 000 369			66	VP HIGH TECH KIDS EXTRACURRICULAR ACTIVITIES//PARTICIPATION FEES/LEGO LEA	0	200.00	200.00
01 E 100 050 000 302 530			7	amazon PRINCIPAL'S OFFICE/CAPITAL OUTLAY/EQUIPMENT PURCHASES/	0	210.99	210.99
01 E 005 790 162 000 530			70	AMAZON OTHER PUPIL SUPPORT SERVICES//EQUIPMENT PURCHASES/ESTAT	0	46.30	46.30
01 L 230 38			8	AMAZON GENERAL FUND/DEFERRED REVENUE/ELEM KIWANIS	0	43.06	43.06
01 E 005 790 162 000 530			9	AMAZON OTHER PUPIL SUPPORT SERVICES//EQUIPMENT PURCHASES/ESTAT	0	101.78	101.78
17408 WEST CENTRAL TAE KWON DO 04 E 500 505 000 321 450		11/14/2016	1	oct fees COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA	0	459.00	459.00
17409 WEST, ROBIN 02 E 005 770 000 701 367		11/14/2016	1	food mgr. course FOOD SERVICES/SCHOOL LUNCH/TRAVEL-PROFESS DEVELOPMENT/	0	119.52	119.52
17410 WILLIE'S KORNER STORE 01 E 300 620 000 000 489		11/14/2016	598176	EDUCATIONAL MEDIA/LIBRARY//PERIODICAL/NEWSPAPERS/	0	436.75	436.75
17411 WILLMAR HIGH SCHOOL 01 E 300 296 228 000 369		11/14/2016	1	DANCE FEE GIRLS ATHLETICS//PARTICIPATION FEES/DANCELINE	0	200.00	200.00
17412 WORTHINGTON DIRECT 04 E 500 505 030 499 430		11/14/2016	11	CART COMMUNITY EDUCATION GENERAL/MISC FEDERAL GRANTS/SUPPLIE	0	1,392.12	1,392.12
17413 XCEL ENERGY 04 E 500 560 000 321 330		11/14/2016	1	RECREATION-SWIM POOL/COMMUNITY EDUCATION/UTILITY SERVIC	0	21.38	21.38
01 E 005 810 184 000 330			2	CLARKFIELD OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT	0	11.75	11.75
17414 YME COMMUNITY EDUCATION 01 E 300 790 388 000 899		11/14/2016	1	KID CHANGE FLAG FB OTHER PUPIL SUPPORT SERVICES//MISCELLANEOUS EXPENSE/KID	0	60.00	60.00
17415 YME SCHOOL ACTIVITY ACCOUNT 01 L 230 15		11/14/2016	1	pop profit GENERAL FUND/DEFERRED REVENUE/STUDENT COUNCIL	0	280.31	280.31
04 E 500 505 000 321 450			2	GBB * BBB COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA	0	100.00	100.00
17416 Vendor Continued Void		11/14/2016					0.00
17417 Vendor Continued Void		11/14/2016					0.00
17418 Vendor Continued Void		11/14/2016					0.00
17419 Vendor Continued Void		11/14/2016					0.00
17420 Vendor Continued Void		11/14/2016					0.00
17421 Vendor Continued Void		11/14/2016					0.00

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17422	YME SCHOOLS-ADM	11/14/2016	1	INTEREST	0	-1.23	14,225.12
01 R	005 000 000 000 092			INVESTMENT EARNINGS/		-1.23	
01 E	300 294 211 000 305		14416	VOID BILL MILLS BOYS ATHLETICS//PROFESSIONAL FEES/FOOTBALL	0	-475.00	-475.00
04 E	500 505 000 321 450		14420	VOIDdaytrippers dinner theatre COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA	0	-1,736.50	-1,736.50
04 E	500 505 000 321 450		14422	DAYTRIPPERS COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA	0	1,774.25	1,774.25
01 E	100 216 667 401 303		14423	DR. STEPHEN SCHROEDER TITLE I - PART A/TITLE I/FED SUB AWARD UNDER \$25,000/CU	0	1,200.00	1,200.00
01 E	300 294 211 000 305		14424	JOSH GUERTIN BOYS ATHLETICS//PROFESSIONAL FEES/FOOTBALL	0	50.00	50.00
01 E	300 294 211 000 305		14425	DAVE GUERTIN BOYS ATHLETICS//PROFESSIONAL FEES/FOOTBALL	0	50.00	50.00
01 E	300 294 211 000 188		14426	CODY DAHLAGER BOYS ATHLETICS//NON CERT EVENT WORKERS/FOOTBALL	0	30.00	30.00
01 E	300 294 211 000 188		14427	NOLAN HILDAHL BOYS ATHLETICS//NON CERT EVENT WORKERS/FOOTBALL	0	45.00	45.00
01 E	300 294 211 000 188		14428	BRYCE SNELLER BOYS ATHLETICS//NON CERT EVENT WORKERS/FOOTBALL	0	45.00	45.00
01 E	300 294 211 000 188		14429	TROY DIGGINS BOYS ATHLETICS//NON CERT EVENT WORKERS/FOOTBALL	0	20.00	20.00
01 E	300 050 000 000 366		14430	GF AREA COMM. FOUNDATION PRINCIPAL'S OFFICE//TRAVEL-SCHOOL BUSINESS/	0	10.00	10.00
01 E	300 050 000 000 820		14431	MN BD OF SCHOOL ADMN PRINCIPAL'S OFFICE//DUES & MEMBERSHIPS/	0	75.00	75.00
01 E	300 050 000 000 820		14432	MASP PRINCIPAL'S OFFICE//DUES & MEMBERSHIPS/	0	80.00	80.00
01 E	300 790 231 000 185		14433	KATHY KINSLEY OTHER PUPIL SUPPORT SERVICES//CERTIFIED MISC. PAY/VOCAL	0	200.00	200.00
01 E	300 294 211 000 305		14434	LONNIE MAREYES BOYS ATHLETICS//PROFESSIONAL FEES/FOOTBALL	0	475.00	475.00
01 E	005 810 126 000 401		14435	RON POOLER OPERATIONS AND MAINTENANCE//GENERAL SUPPLIES/CUSTODIAL	0	15.00	15.00
01 E	300 296 209 000 188		14436	KAREN BAKER GIRLS ATHLETICS//NON CERT EVENT WORKERS/VOLLEYBALL	0	250.00	250.00
01 E	300 296 209 000 188		14437	KRISTI KLASSEN GIRLS ATHLETICS//NON CERT EVENT WORKERS/VOLLEYBALL	0	175.00	175.00
01 E	300 296 209 000 188		14438	NICOLE RUFF GIRLS ATHLETICS//NON CERT EVENT WORKERS/VOLLEYBALL	0	135.00	135.00
01 E	300 294 211 000 188		14439	GORDY KASEL BOYS ATHLETICS//NON CERT EVENT WORKERS/FOOTBALL	0	100.00	100.00
01 E	300 294 211 000 188		14440	MARGOT RICHTER BOYS ATHLETICS//NON CERT EVENT WORKERS/FOOTBALL	0	100.00	100.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 300 294 211 000 188			14441	WARREN VELDE BOYS ATHLETICS//NON CERT EVENT WORKERS/FOOTBALL	0	120.00	120.00
01 E 300 294 211 000 188			14442	JIM FORD BOYS ATHLETICS//NON CERT EVENT WORKERS/FOOTBALL	0	120.00	120.00
01 E 300 294 211 000 188			14443	TONY HAGERT BOYS ATHLETICS//NON CERT EVENT WORKERS/FOOTBALL	0	90.00	90.00
01 E 300 294 211 000 188			14444	MARK SANNERUD BOYS ATHLETICS//NON CERT EVENT WORKERS/FOOTBALL	0	120.00	120.00
01 E 300 294 211 000 188			14445	JOSH GUERTIN BOYS ATHLETICS//NON CERT EVENT WORKERS/FOOTBALL	0	120.00	120.00
01 E 350 296 209 000 188			14446	ANGEL FLORES GIRLS ATHLETICS//NON CERT EVENT WORKERS/VOLLEYBALL	0	20.00	20.00
01 E 350 294 211 000 188			14447	LOREN LABATTE BOYS ATHLETICS//NON CERT EVENT WORKERS/FOOTBALL	0	30.00	30.00
04 E 500 590 000 321 329			14448	POSTMASTER OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/POSTAGE AN	0	93.10	93.10
04 R 500 000 000 321 050			14449	DANIELLE GUERTIN COMMUNITY EDUCATION/FEES FROM PATRONS/	0	38.00	38.00
01 E 005 010 000 000 401			14450	YMCOUNTY BOARD OF EDUCATION//GENERAL SUPPLIES/	0	20.00	20.00
01 E 300 298 216 000 899			14451	REGION 3A EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FLO-T	0	8,408.00	8,408.00
01 E 300 298 216 000 187			14452	GORDY KASEL EXTRACURRICULAR ACTIVITIES//CERTIFIED EVENT WKRS/FLO-TH	0	70.00	70.00
01 E 300 298 216 000 187			14453	JIM FORD EXTRACURRICULAR ACTIVITIES//CERTIFIED EVENT WKRS/FLO-TH	0	70.00	70.00
01 E 300 298 216 000 187			14454	JOSH GUERTIN EXTRACURRICULAR ACTIVITIES//CERTIFIED EVENT WKRS/FLO-TH	0	70.00	70.00
01 E 300 298 216 000 187			14455	MARGOT RICHTER EXTRACURRICULAR ACTIVITIES//CERTIFIED EVENT WKRS/FLO-TH	0	70.00	70.00
01 E 300 298 216 000 187			14456	MIKE RICHTER EXTRACURRICULAR ACTIVITIES//CERTIFIED EVENT WKRS/FLO-TH	0	35.00	35.00
01 E 300 298 216 000 187			14457	KAREN BAKER EXTRACURRICULAR ACTIVITIES//CERTIFIED EVENT WKRS/FLO-TH	0	35.00	35.00
01 E 100 216 667 401 303			14458	STEPHEN SCHROEDER TITLE I - PART A/TITLE I/FED SUB AWARD UNDER \$25,000/CU	0	1,200.00	1,200.00
01 E 005 020 000 000 401			14460	WEST CENTRAL TRIB. SUPERINTENDENT'S OFFICE//GENERAL SUPPLIES/	0	199.50	199.50
04 E 500 505 000 321 450			14461	DANLY'S COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA	0	600.00	600.00
04 E 500 505 000 321 450			14462	MECA SPORTWEAR COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA	0	80.00	80.00
17423	Vendor Continued Void	11/14/2016					0.00
17424	YME-FOOD SERVICE	11/14/2016	1	BIRTHDAY TREATS	0	17.45	1,787.60
01 L	230 33			GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		17.45	
			10	2ND CHANCE BREAKFAST	0	157.47	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E	350 790 149 000 899			OTHER PUPIL SUPPORT SERVICES//MISCELLANEOUS EXPENSE/MIS		157.47	
		2	NL		0	26.60	
01 E	100 203 000 000 899			ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/		26.60	
		3	SNACKS - K-2		0	692.36	
01 E	100 203 362 000 899			ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/HEALTHY S		692.36	
		4	SCHOOL READINESS		0	766.95	
			LUNCH				
04 E	500 582 000 344 490			LEARNING READINESS/LEARNING READINESS/FOOD/		766.95	
		5	SR MILK - SNACK		0	98.10	
04 E	500 582 000 344 490			LEARNING READINESS/LEARNING READINESS/FOOD/		98.10	
		6	CONCESSIONS		0	17.27	
01 L	230 21			GENERAL FUND/DEFERRED REVENUE/CONCESSIONS		17.27	
		NL			0	11.40	
01 E	100 203 000 000 899			ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/		11.40	
142 Computer Check(s) For a Total of						428,190.98	

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
142	Computer	Checks For a Total of	428,190.98
Total For 142		Manual, Wire Tran, ACH & Computer Checks	428,190.98
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	428,190.98

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	5,061.05	-1.23	393,687.79	398,747.61
02	FOOD SERVICE	0.00	0.00	21,086.78	21,086.78
04	COMMUNITY SERVICE	0.00	38.00	7,999.62	8,037.62
09	TRUST FUND	101.47	0.00	0.00	101.47
25	REVOCABLE TRUST (FY10)	0.00	217.50	0.00	217.50

**Yellow Medicine East #2190**

**Board Report  
November 14, 2016**

Ending  
11/14/2016

2016-17 By Fund	Original 2016-17	Year to Date Expenditures	Budget Balance	Percent Expended	For Comparison
					2015-16 YTD Expended
General	9,680,303	2,709,322	6,970,981	27.99%	26.79%
Food Service	413,830	96,376	317,454	23.29%	19.46%
Community Service	436,607	112,042	324,565	25.66%	30.43%
Debt Red.	1,225,730	212,415	1,013,315	17.33%	18.39%
OPEB Trust	242,417	40,285	202,132	16.62%	16.30%
OPEB Debt Service	192,620	33,760	158,860	17.53%	18.79%
<b>Total</b>	<b>12,191,507</b>	<b>3,204,200</b>	<b>8,987,307</b>	<b>26.28%</b>	<b>25.40%</b>

Year to date amounts include current month's accounts payables plus previous month's payroll.

Salaries % expended to date (approximately)

Contracted July-June	Supt/Finance/Maint/Comm Ed	33.33%
Contracted August-July	Principals/Fd Svc Director	25.00%
Contracted Sept-August	Teachers/Nurse	16.67%
12 Month Non-certified	Secretaries	33.33%
12 Month Non-certified	Custodians	35.80%
9 Month non-Certified	Assistants/Cooks	25.00%

**Liquid Asset Fund**

Month End Cash Invested 10/31/2016 \$3,964,239.18 General Closing Market Value

**Electronic Fund Transfers/ACH Transfers/LAF Chec**

From To

October 2016	\$ 300.61	rSchool Fees	LAF	rSchool
10/11/2016	\$ 250,000.00	Board Accounts Payable	LAF	Granite Falls Bank
10/20/2016	\$ 5,000.00	Payroll (F&M Bank)	LAF	F&M Bank
10/21/2016	\$ 274,840.45	Payroll (GF Bank direct deposit)	LAF	Granite Falls Bank
10/21/2016	\$ 50,000.00	Board Accounts Payable	LAF	Granite Falls Bank
	\$ -	Sales Tax	LAF	Mn. Dept. of Revenue
	\$ -	PERA Trust (OPEB)	OPEB Trust	LAF

**Trust Fund (PERA) OPEB \$697,966.35 Ending 10/31/2016**

**YELLOW MEDICINE EAST  
ENROLLMENT REPORT  
2016-2017**

	SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER			JANUARY		
	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR
Kindergarten	46			44			44								
First Grade	58			57			57								
Second Grade	51			51			51								
Third Grade	67			66			67								
Fourth Grade	54			54			54								
Fifth Grade	52			52			52								
	328			324			325								
Sixth Grade		63			61			61							
Seventh Grade		61			60			59							
Eighth Grade		59			58			58							
Ninth Grade		48			48			48							
Tenth Grade		54			54			53							
Eleventh Grade		69			67			67							
Twelfth Grade		57			56			54							
		411			404			400							
K-12 TOTAL		739			728			725							

	FEBRUARY			MARCH			APRIL			MAY			END OF THE YEAR		
	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR
Kindergarten															
First Grade															
Second Grade															
Third Grade															
Fourth Grade															
Fifth Grade															
Sixth Grade															
Seventh Grade															
Eighth Grade															
Ninth Grade															
Tenth Grade															
Eleventh Grade															
Twelfth Grade															
K-12 TOTAL															

(Updated 11/9/2016)

## **REQUEST TO HAVE A FIELD TRIP**

**Date Submitted: 10-18-16**

**Submitted by: Jeff Iverson**

**For (class/group): Music seniors (class of 2017)**

**Date of Trip: April 28-29 (2017)**

**# of Students Attending: 8**

**Is this a single day or an overnight trip? Overnight - 1 night in Chanhassen**

**Trip Coordinator: Mr. Iverson**

**Chaperones: Mr. Iverson and possibly parents**

**Cell phone/contact person in case of emergency: Iverson - on file**

**Estimated costs of trip: \$200 per person (covered with student acct)**

**Budget Code for expenses: 209**

**Is there a fee for student participation (amount): \$150**

**Summary of trip intent & how it ties into your program:**

April 28:

4:00pm Depart

6:00 Dinner - Chanhassen Dinner Theater

8:00 - "Grease" @ Chanhassen

Overnight in Chanhassen (Country Inn)

April 29:

Morning time TBD Mall of America

1:00pm Depart for Minneapolis

2:00 "Wicked" @ Orpheum Theater

5:00 Depart for home

7:00 Arrive back in Granite Falls

OCT 31 2016

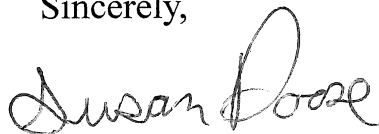
October 31, 2016

YME School  
450 9<sup>th</sup> Ave  
Granite Falls, MN 56241

I would like to inform you that I am retiring from YME School  
November 23, 2016.

While I am looking forward to enjoying my retirement, I will miss  
Working with such a wonderful staff and great students.

Sincerely,

A handwritten signature in cursive script that reads "Susan Doose". The signature is written in black ink and is positioned below the word "Sincerely,".

Susan Doose



## Bert Raney Elementary Board Report

November 2016

Mrs. Hansen, Elementary Principal

### BRE - Current Enrollment

	8/16	9/16	10/16	11/16	12/16	1/17	2/17	3/17	4/17	5/17	6/17	7/17
<b>K</b>	44	46	44	43								
<b>1st</b>	56	57	57	57								
<b>2nd</b>	51	51	51	51								
<b>3rd</b>	66	67	66	67								
<b>4th</b>	54	54	54	54								
<b>5th</b>	55	52	52	52								
<b>Total</b>	326	327	324	324								

#### **BRE Happenings**

##### 2nd Grade Senior Center Visits

- 2nd grade presentation

##### BRE Library

- Update

##### Recent Lockdown

- What did it look like at BRE?

##### Parent-Teacher Conferences

- 11/10 and 11/17

##### Veteran's Day Program

- Friday, November 11th at 1PM
- Program details

##### Book Fair

- November 10, 17, 8:30AM-12:00PM, 1:15PM-7:15PM
- November 11 - 16, 8:30AM-12:00PM, 1:15PM-3:15PM

##### Staff Development

- Completed 3 of 3 sessions
- Dr. Steve Schroeder-Davis
- Differentiation
- Standards

#### **Upcoming Events:**

11/17, BRE P/T Conferences  
11/24 & 11/25, No School, Thanksgiving Break

#### **BRE Goals for 2016-17:**

**SMART Goal:** The percentage of students in grades 2-5 at grade level on the Star Reading assessment, will increase 5% from spring 2016 to spring 2017.

**SMART Goal:** The percentage of students in grades 1-5 at grade level on the Star Math assessment, will increase 5% from spring 2016 to spring 2017.

**Additional Goal:** By May of 2017, Bert Raney Elementary staff will have access to resources and training relative to the needs of children in poverty and or of trauma, 3 or more times during the 2016-17 school year.

# YME Middle/High School Board Report

## November 2016 ~ 2017

### Goals for the MS/HS for 2016/2017

- All Students will increase their Math Proficiency by 6% on the MCA
  - Integration/WBWF
- All Students will increase their Reading Proficiency by 6% on the MCA
  - Integration/WBWF

### Areas of Focus

- SMART Goal ~ 100 percent of staff will participate in the book study centered on, “*Fair Isn’t Always Equal*”, to support our continued learning on the second Dufour question, “How do we know students know it?”
- SMART Goal ~ Train 100 percent of certified staff on the Teacher Observation Form
- SMART Goal ~ 100 percent of staff will complete one curriculum map for one class by the end of the school year

### 1. November 7th ~ Staff Development Day

#### a. November 7th Staff Development Day Agenda

- 7:45 ~ 9:15 ~ Fair Isn’t Always Equal ~ Progress ~ Little Theater
- 9:30 ~ 11:00 ~ Teacher Evaluation ~ Progress ~ Library
- 11:00 ~ 11:45 Lunch
- 11:45 ~ 1:45 ~ PLC ~ 2 hours ~ Various Rooms
- 1:45 ~ 3:40 ~ Curriculum Mapping ~ Various Rooms
  - Curriculum Review Cycle ~ [Click Here](#)
  - 2:00 ~ 3:00 ~ STAR Assessment Training
    - English, Math, Special Ed., Others (optional)
      - Board Room

2. **Veterans Day Program** ~ We are finalizing the final details of our 2nd celebration at Fagen Fighters WWII Museum. I have contacted all Legion/VFW Posts in our district to invite their veterans to be part of our celebration. This opportunity can only become a reality by the people who work hard for our students everyday. The program will start at 9:00 am and conclude around 10:00 am. Guest speakers are Sgt. Kyle O’Malley of LeCenter, Minnesota and the students of YME. If you know of someone who has served, please invite them to this event. Registration begins at 8:15 am. We have posted the video on the school’s webpage from last year’s program. We are very fortunate to have a resource like the Fagen Fighters WWII museum willing to work with our students of YME.

3. **Ramp UP for Readiness Activity ~ October 24th, 2016 ~ 11th Grade College Fair and Industry Tours** ~ This was an outstanding day for our students. At SMSU there was over 80 colleges/universities/etc. accessible for students to begin the conversation about post-high school options. The students will have artifacts to share with their parents during Student-led Conferences in November. The second part of the day was really an eye opener. We were very fortunate to have been

allowed to tour some of our region's largest corporations (MnDot, U.S. Bank, The Schwan's Company, Avera, ADM, etc.) while giving our students an insight to what post-high school will look like. This was the second year of working in industry tours as part of the junior day experience. Thank you to Robin Henderson, PIC, and our area collaborative partners for making this day happen.

4. **PBIS End of the Quarter Reward Day** ~ as outlined in the PBIS plan this team will be recognizing students in grades 6 ~ 8 on November 11th after lunch for their academic success in the classroom. The criteria is: No grades under a C-, no more than one discipline referral, and no unexcused absences. The students will be allowed to swim, open gym, wallyball and board games. Our students are excited for this opportunity to celebrate their hard work at the end of every quarter.
5. **YME Career & College Day - November 18th Grades 6-12** - It's a great day to be at The HIVE! Grades 6 and 7 will do STEM projects, 8th grade will take the PSAT College Test, 9th grade will visit MN West Community and Technical College ~ Granite Falls and follow up with visits to Granite Falls area businesses, 10th grade will take the PRE-ACT Test, 11th grade will go to MN West to take the ASVAB Test and return to campus to visit with returning YME alumni and business professionals. 12th grade will be on campus doing a variety of sessions including mock interviews, personal finance game, etc... They will also have a one hour mini-job shadow session with local employers out in the community and then return to talk with YME Alumni and local employers and business professionals.
6. **Student Led Conferences** ~ 5:00 pm to 8:00 pm on November 14th and 21st. Our goal this year is 80 percent attendance by parents and students. I will be sending out communication through JMC and personal mailings to stakeholders to invite them in. I believe this is a move in the right directions for our students and families to be more involved in our student's learning. I have included the forms our students are busy filling out for their conference time. Click [Here](#) to review them.
7. **Share Survey ~ November 10th** ~ through our partnership with Pact for Families, our students in grades 7, 9 and 11 will be taking the annual survey. These results help us identify areas in school safety, school climate, teen behavior, community assets for our youth, etc. This data is shared with Kaia and Jeff to help adjust curriculum for our student's needs.
8. **Ramp Up for Readiness ~ Yellow Medicine Integration Collaborative College Visit Day is Wednesday, November 9th** ~ The collaborative is offering five different regional college visits for 11th and 12th graders in the YMIC. The YME seniors and juniors, in good standing with grades and attendance, have an opportunity to sign up to go to the school of their choice. Institutions that have confirmed are Dakota State, Lakes Area, South Dakota State University, Mankato State, South Central, Morris, Alexandria Technical, St. Cloud State, and St. Cloud Technical.

~continued~

Sample activity for Career Day here at YME!

## **9<sup>th</sup> Grade MN West and Business Tours**

### **Agenda**

9<sup>th</sup> Grade Career and College Day November 18<sup>th</sup>

MN West

8:30 – 8:45 a.m.: Welcome/Overview

8:45 – 8:50 a.m.: Travel

8:50 – 9:20 a.m.: Session I

9:20 – 9:25 a.m.: Travel

9:25 – 9:55 a.m.: Session II

9:55 – 10:00 a.m.: Travel

10:00 – 10:30 a.m.: Session III

10:30 - 10:35 a.m.: Travel

10:35 – 11:00 a.m.: General Session/Closing

11:00 a.m. Depart Minnesota West for Business Tours

11:00 – 11:40 a.m.: Group A Tour Business 1 and Group B Tour Business 2

11:40 -11:50 a.m.: Travel

11:50 – 12:30 p.m. Group A Tour Business 2 and Group B Tour Business 1

12:30 p.m. Return to YME

12:30 p.m. YME

Career Pathways

Business/Accounting

Child Development

Precision Machining

Computers/IT

Mechatronics

Liberal Arts/Transfer

Energy

Granite Falls Businesses

Project Turnabout

MARR Valve

Policy Committee Meeting  
Tuesday, October 18, 2016  
Board of Education Room  
6:00 PM

## Agenda

1. Discussion of Policy review - Series 300 - Superintendent duties and responsibilities - website - <http://www.isd2190.org/Content2/96> - **Discussion centered around the evaluation of the superintendent. The board will determine an evaluation tool, with input and agreement from the superintendent. The current superintendent is not concerned about the lack of evaluation as the uniqueness of the part-time contract and the already retired superintendent have agreed to amicable separation without or with an evaluation completed.**
2. Discussion - Do we need a policy for trophies/awards - The amount of trophies on hand and being collected or retired. **This topic will be brought to the full board, in November, to begin the discussion.**
3. Discussion - Zero weapons tolerance based upon United South Central v AD Supreme Court Case.
  - a. This opinion will be unpublished and may not be cited except as provided by Minn. Stat. § 480A.08, subd. 3 (2014). STATE OF MINNESOTA IN COURT OF APPEALS A14-1587 In the Matter of the Expulsion of A.D. from United South Central Public Schools No. 2134. Filed July 20, 2015 Reversed Johnson, Judge Minnesota Department of Education Andrea L. Jepsen, Amy J. Goetz, School Law Center, LLC, St. Paul, Minnesota (for relator A.D.) Trevor S. Helmers, Elizabeth J. Vieira, Rupp, Anderson, Squires & Waldspurger, P.A., Minneapolis, Minnesota (for respondent United South Central Public School No. 2134) Lori Swanson, Attorney General, Martha J. Casserly, Assistant Attorney General, St. Paul, Minnesota (for respondent Brenda Cassellius, commissioner of Department of Education) Considered and decided by Peterson, Presiding Judge; Ross, Judge; and Johnson, Judge . U N P U B L I S H E D O P I N I O N JOHNSON, Judge The United South Central School District suspended a student, A.D., after staff found a knife in her purse during a search of her locker. After an evidentiary hearing, the school board found that A.D. violated a school policy that forbids the possession of weapons on school property and that she engaged in conduct that endangered herself and 2 others. Based on those two findings, the school board expelled A.D. for the remainder of her junior year of high school, a period of approximately six weeks. The commissioner of education affirmed the expulsion. On appeal, A.D. argues that her expulsion violates the Pupil Fair Dismissal Act. We conclude that each of the bases for A.D.'s expulsion is improper. The first basis is improper because the school board did not find that A.D. willfully violated the applicable school policy when she carried the knife to school. The second basis is improper because the evidentiary record does not support the school board's finding that A.D. willfully engaged in conduct that endangered herself or others. Therefore, we reverse the expulsion. FACTS On the morning of Tuesday, April 15, 2014, members of the staff of United South Central

High School, which is located in the city of Wells, conducted a random search for contraband. The school building was placed on lockdown status while a drug-sniffing dog walked past students' lockers. Students were required to remain in their classrooms. A dog alerted on A.D.'s locker. School liaison officer Rick Herman performed a search of the locker. He found a purse and, inside the purse, a three-inch-long "hunting-style pocketknife." Herman did not find any drugs in A.D.'s locker; he testified that the dog may have alerted on A.D.'s locker because of the strong odor of perfume. Herman secured the knife in his office and informed the school's principal, Kelly Schlaak, of the results of his search. Schlaak called A.D. to her office. Schlaak asked A.D. whether she knew why she had been called to the principal's office; A.D. answered, "you probably found my knife." A.D. said that she had put the knife in her purse over the 3 weekend after using it to help with chores on her boyfriend's family's farm. She said that she intended to remove it from her purse afterward but forgot to do so. She said that she remembered that the knife was in her purse when the lockdown was announced. She confirmed that she was aware that the school has a policy that does not allow her to possess a knife at school. Schlaak explained to A.D. that the school's policy obligated her to suspend A.D. for up to five days. Schlaak imposed a three-day suspension because A.D. was cooperative and appeared to be telling the truth. Schlaak prepared a written statement describing the incident, which A.D. signed. Schlaak informed A.D. that the school would investigate further and refer the matter to the district superintendent for a determination whether the district would commence expulsion proceedings. On April 21, 2014, the school district served A.D. and her parents with a notice of proposed expulsion. Three days later, the school board held a hearing on the proposed expulsion. Herman, Schlaak, and superintendent Jeremy Jensen testified for the district. A.D. testified on her own behalf, along with her father, her part-time employer, the high school's athletic director, and a former pre-school teacher. Both Schlaak and A.D.'s witnesses testified that A.D. was an outstanding student who participated in sports and a mentoring program. On the same day as the hearing, the school board issued written findings of fact, conclusions, and a recommendation that A.D. be expelled until the end of the 2013-2014 school year, a period of approximately six weeks. A.D. appealed the school board's expulsion decision to the commissioner of education pursuant to the Pupil Fair Dismissal 4 Act (PFDA). See Minn. Stat. § 121A.49 (2014). On July 10, 2014, the commissioner issued an order in which she affirmed the finding that expulsion is appropriate but concluded that the school board had failed to adequately explain its reasons for the duration of the expulsion. The commissioner remanded the matter to the school board with directions to provide additional justification for the duration of the expulsion. The school board reconvened on July 15, 2014, and issued a three-page letter to the commissioner in which it explained the factors it considered when deciding to expel A.D. for six weeks. On August 8, 2014, the commissioner issued a second order in which she affirmed the six-week duration of the expulsion. A.D. appeals to this court by way of a writ of certiorari. D E C I S I O N I. Mootness In its responsive brief, the school district argues that A.D.'s appeal should be dismissed as moot. The

school district contends, “The period of [A.D.]’s expulsion has passed and she has already returned to enrollment in the district.” In her reply brief, A.D. argues that her appeal should not be dismissed as moot because she may suffer collateral consequences as a result of her expulsion. “Well established in this state’s jurisprudence is the precept that the court will decide only actual controversies. If the court is unable to grant effectual relief, the issue raised is deemed to be moot resulting in dismissal of the appeal.” *In re Schmidt*, 443 N.W.2d 824, 826 (Minn. 1989). An exception to the mootness doctrine exists if “collateral consequences attach to the judgment.” *In re McCaskill*, 603 N.W.2d 326, 327 5 (Minn. 1999). Under this exception, an appeal will not be dismissed as moot if the appellant can identify collateral consequences arising from the judgment, and an appellate court will presume that collateral consequences exist if “real and substantial disabilities attach to a judgment.” *Id.* at 329 (quotation omitted). A.D. contends that, without a decision from this court, she may suffer collateral consequences from the expulsion because, for example, she will be required to disclose the expulsion on applications to colleges and universities, and the expulsion may cause her to be denied acceptance. The school district contends in turn that there is no evidence in the record to support A.D.’s argument concerning collateral consequences and that A.D. will have been accepted to a college or university by the time this decision is released. But “if real and substantial disabilities attach to a judgment, we do not require actual evidence of collateral consequences but presume such consequences will result.” *Id.* (quotation omitted). We presume that these collateral consequences exist because the possible disadvantages that A.D. could suffer if she is required to disclose her expulsion in undergraduate, postgraduate, or job applications are “real and substantial disabilities.” See *id.*; see also *Goss v. Lopez*, 419 U.S. 565, 575, 95 S. Ct. 729, 736 (1975) (stating that suspension from school “could . . . interfere with later opportunities for higher education and employment”); *State v. Jones*, 516 N.W.2d 545, 546-47 n.1 (Minn. 1994) (concluding, without reference to evidence in record, that appeal of criminal defendant was not moot in part because “having a criminal record could affect his ability to obtain future employment”). “A party may rebut this presumption of collateral consequences only by showing there is no possibility” of collateral consequences. *McCaskill*, 603 6 N.W.2d at 329 (quotation omitted). The school district has not shown that there is no possibility that A.D. will be disadvantaged by her expulsion. Thus, A.D.’s appeal should not be dismissed as moot.

II. Expulsion A.D. argues that the school board erred by expelling her in violation of the PFDA and that the commissioner erred by upholding the school board’s decision. Under the PFDA, a student who has been expelled has the right to appeal the school board’s expulsion decision to the commissioner of education. Minn. Stat. § 121A.49. The student then may seek judicial review of the commissioner’s decision in this court by way of a writ of certiorari. Minn. Stat. § 121A.50 (2014); Minn. Stat. §§ 14.63-69 (2014). This court reviews the commissioner’s decision to determine whether it is (a) in violation of constitutional provisions; or (b) in excess of the statutory authority or jurisdiction of the agency; or (c) made upon unlawful procedure; or (d) affected by other error of law; or (e) unsupported by substantial evidence in view of the

entire record as submitted; or (f) arbitrary or capricious. Minn. Stat. § 14.69. We may affirm the commissioner’s decision, remand for further proceedings, reverse, or modify the decision. *Id.* “Although in form we are reviewing the commissioner’s decision . . . in substance we are reviewing the school board’s 7 decision directly.” *In re Expulsion of N.Y.B.*, 750 N.W.2d 318, 323 (Minn. App. 2008). We defer to the school board’s factual findings so long as they are supported by substantial evidence. See *In re Denial of Eller Media Co.’s Applications for Outdoor Advert. Device Permits*, 664 N.W.2d 1, 7 (Minn. 2003); see also *In re Expulsion of I.A.L.*, 674 N.W.2d 741, 746 (Minn. App. 2004) (applying substantial-evidence test to school board’s findings). “Substantial evidence consists of: 1) such relevant evidence as a reasonable mind might accept as adequate to support a conclusion; 2) more than a scintilla of evidence; 3) more than some evidence; 4) more than any evidence; and 5) evidence considered in its entirety.” *Citizens Advocating Responsible Dev. v. Kandiyohi Cnty. Bd. of Comm’rs*, 713 N.W.2d 817, 833 (Minn. 2006) (quotation omitted). “[W]e generally defer to a school board’s judgment on matters of student discipline” because “[j]udicial intervention in the public-school system requires restraint.” *N.Y.B.*, 750 N.W.2d at 323. The PFDA allows a school district to expel a student on any of the following grounds: (a) willful violation of any reasonable school board regulation. Such regulation must be clear and definite to provide notice to pupils that they must conform their conduct to its requirements; (b) willful conduct that significantly disrupts the rights of others to an education, or the ability of school personnel to perform their duties, or school sponsored extracurricular activities; or (c) willful conduct that endangers the pupil or other pupils, or surrounding persons, including school district employees, or property of the school. 8 Minn. Stat. § 121A.45, subd. 2. In this case, the school board voted to expel A.D. through the end of the school year, a period of approximately six weeks, based on paragraphs (a) and (c) of the above-quoted statute. A.D.’s arguments implicate issues of the proper interpretation of the PFDA. “The objective of all statutory interpretation is ‘to give effect to the intention of the legislature in drafting the statute.’” *State v. Thompson*, 754 N.W.2d 352, 355 (Minn. 2008) (quoting *State v. Iverson*, 664 N.W.2d 346, 350 (Minn. 2003)). “The principal method of determining the legislature’s intent is to rely on the plain meaning of the statute.” *Id.* To identify the plain meaning of a particular word used in a statute, it is appropriate to refer first to the common usage of the word. See *Gassler v. State*, 787 N.W.2d 575, 586 n.11 (Minn. 2010). “We are to read and construe a statute as a whole and must interpret each section in light of the surrounding sections to avoid conflicting interpretations.” *American Family Ins. Grp. v. Schroedl*, 616 N.W.2d 273, 277 (Minn. 2000). A. First Basis: Willful Violation of Regulation A.D. first contends that the school board and the commissioner erred by concluding that her expulsion satisfies paragraph (a) of section 121A.45, subdivision 2. The school district has adopted a policy that states, “No student . . . shall possess, use or distribute a weapon when in a school location.” It is undisputed that A.D.’s knife 1 Under the PFDA, expulsion is one type of dismissal. “Dismissal’ means the denial of the current educational program to any pupil, including exclusion, expulsion, and suspension” but “does not include removal from class.” Minn. Stat. § 121A.41, subd. 2

(2014). “‘Expulsion’ means a school board action to prohibit an enrolled pupil from further attendance for up to 12 months from the date the pupil is expelled.” Minn. Stat. § 141A.41, subd. 5. 9 is considered a weapon under the policy. According to the policy, “‘Possession’ means having a weapon on one’s person or in an area subject to one’s control in a school location.” The policy also contains a safe-harbor provision, which states, “A student who finds a weapon on the way to school or in a school location, or a student who discovers that he or she accidentally has a weapon in his or her possession, and takes the weapon immediately to the principal’s office shall not be considered to possess a weapon.”<sup>2</sup> After the evidentiary hearing, the school board concluded that A.D.’s “conduct at school on April 15, 2014, constituted a willful violation of reasonable School Board regulations.” This conclusion apparently is based on findings that A.D. “admitted that the knife was hers and that the knife had been in her locker” and “stated she normally took the knife out of her purse when she went to school, but that when the lockdown was announced, she remembered that she had not taken it out of her purse.” The school board also found that A.D. “stated she was worried that the knife may be found, but did not report the fact that she had the knife to her teachers or the principal.” The school board’s conclusion also is based on the following reasoning: [A.D.] knew, or should have known, that she could be expelled for bringing a knife to school. While she stated that she simply forgot that the knife was in her bag, she admitted that she immediately remembered that the knife was in her 2 The safe-harbor provision of the policy was not fully and accurately restated in the student handbook and the student agenda book, which are the two primary means by which the school district communicates the policy to students. In each of those documents, the description of the safe-harbor provision omits the phrase, “or a student who discovers that he or she accidentally has a weapon in his or her possession.” Those documents state merely, “A student who finds a weapon on the way to school or in a school building [or any school location] and takes the weapon immediately to the principal’s office shall not be considered to possess a weapon.” 10 bag when the notice was made about the locker searches, but she did not immediately report it to her teachers or the Principal.<sup>3</sup> The commissioner concluded that the school board’s decision was supported by the record and satisfied the statutory requirements. A.D. contends that the school board erred because it did not find that she committed a “willful violation” of the school district court’s weapons policy. The terms “willful violation” and “willful” are not defined in the PFDA. A leading legal dictionary defines “willful” to mean “[v]oluntary and intentional, but not necessarily malicious.” Black’s Law Dictionary 1737 (9th ed. 2009). In the criminal context, this court has said: Willful generally means a bad purpose or evil intent in statutes involving moral turpitude. U.S. v. Illinois Central Railroad, 303 U.S. 239, 58 S. Ct. 533, 82 L. Ed. 773 (1938); State v. Bowers, 178 Minn. 589, 228 N.W. 164 (1929). In misdemeanor statutes, it means a voluntary, knowing and intentional act, as distinguished from accidental, involuntary or unintentional. U.S. v. Perplies, 165 F.2d 874 (7th Cir. 1948). See, Illinois Central Railroad, 303 U.S. at 242-43, 58 S. Ct. at 534-35. State v. Green, 351 N.W.2d 42, 44 (Minn. App. 1984); see also State v. Cyrette, 636 N.W.2d 343, 348 (Minn. App. 2001) (concluding

that “willfully,” as used in child-neglect statute, means “intentional”), review denied (Minn. Feb. 19, 2002). 3 Schlaak asked A.D. if she had brought her purse to school on the prior day, and A.D. said that she had not done so. During the ensuing investigation, Herman reviewed surveillance video-recordings and saw that A.D. had brought the same purse to school on the day before the knife was found, and the school board found that A.D. had therefore also brought the knife to school the day before the lockdown. In any event, the school board’s finding that A.D. lied is limited to that one particular statement about the day before the lockdown. The school board did not find A.D. to be not credible in general and did not find that her misstatement concerning the prior day undermined her statements concerning the day in question. 11 To reiterate, the PFDA requires not just willful conduct but a “willful violation.” Minn. Stat. § 121A.45, subd. 2(a). The supreme court has explained the meaning of the term “willful violation” on only one occasion. In the context of a party’s failure to respond to discovery requests, the supreme court has defined “willful violation of discovery rules” to require “a knowing awareness of the duty imposed . . . and, in spite of this awareness, a deliberate, conscious, and intentional choice to disregard this duty.” *Garrity v. Kemper Motor Sales*, 280 Minn. 202, 207, 159 N.W.2d 103, 107 (1968). Accordingly, paragraph (a) of section 121A.45, subdivision 2, requires not just that a student violates a school policy but also that the student is aware of the policy and makes a “deliberate, conscious, and intentional choice” to violate the policy. See *id.* In this case, the school board did not find that A.D. willfully violated the weapons policy by carrying a knife into the school building in her purse on April 15, 2014. The school board did not find that A.D. was aware that she was in possession of a knife when she entered the school building or at any time before the lockdown. The school board seems to have accepted as true A.D.’s testimony that she forgot about the knife when going to school on that day. The school board’s order does not state that A.D.’s testimony on that point was not credible. Thus, the findings of fact in the school board’s order are not sufficient to support the school board’s conclusion that A.D. willfully violated the school’s weapons policy by carrying the knife to school in her purse. The school district suggests that A.D. willfully violated the school’s weapons policy because her conduct does not satisfy the requirements of the safe-harbor 12 provision. 4 The school district’s suggestion fails for two reasons. First, the record demonstrates that the terms of the safe-harbor provision were not “clear and definite,” as required by the PFDA. See Minn. Stat. § 121A.45, subd. 2(a). The school district maintained multiple documents that described the safe-harbor provision, and each document did so in a different way. The school district seeks to rely on a version that allows a student to avoid punishment by turning in his or her own weapon to school administrators. But the two versions that the school provided directly to students do not allow a student to avoid a violation by turning in his or her own weapon; those versions would allow a student to avoid a violation if the student finds and then turns in someone else’s weapon. A.D. testified that she was unaware of any opportunity to avoid a violation by making a voluntary self-disclosure. The school board did not make any contrary finding. The school district cannot establish that A.D. willfully violated the safe-harbor

provision of the weapons policy without evidence and a finding that A.D. was aware of the terms of the particular version of the safe-harbor provision that she was alleged to have violated. 4We question whether a student commits an independent violation of the school district's weapons policy if the student's conduct does not trigger the safe-harbor provision. The school district's written and oral arguments are unclear and seemingly inconsistent as to whether the safe-harbor provision is an independent basis for a violation of the policy. It appears that the safe-harbor provision is not an independent basis for a violation; rather, the safe-harbor provision simply allows a violation to be negated if a student makes a voluntary self-disclosure. Nonetheless, for purposes of a thorough discussion of the school district's arguments, we assume without deciding that a student violates the school district's weapons policy by not making a voluntary self-disclosure. 13 Second, even if A.D. had been aware of the version of the safe-harbor provision that the school district has invoked, she was prevented from complying. All versions of the safe-harbor provision state that a student "shall not be considered to possess a weapon" if the student "takes the weapon immediately to the principal's office." During the lockdown, however, A.D. was prohibited from leaving her classroom. After the lockdown, she could not have complied with the safe-harbor provision because Herman had confiscated the knife, thereby removing it from her possession. The school district cannot establish that A.D. willfully violated the safe-harbor provision of the weapons policy by not verbally informing a member of the school's staff of the existence of a weapon elsewhere in a school building because the safe-harbor provision does not allow a student to avoid a violation by that type of self-disclosure. Therefore, A.D. did not willfully violate the school district's weapons policy by bringing a knife to school or by not disclosing the existence of the knife after the lockdown began. B. Second Basis: Willful Conduct Endangering Self or Others A.D. also contends that the school board and the commissioner erred by concluding that her expulsion satisfies paragraph (c) of section 121A.45, subdivision 2.5 5 The commissioner did not affirm the school board on this ground, even though A.D. argued to the commissioner that the school board erred by concluding that she engaged in willful conduct that endangered herself or others. The commissioner considered only whether A.D. willfully violated a school regulation and affirmed the school board on that basis. In her appellate brief, A.D. challenges both of the school board's bases for her expulsion. She does not contend that the expulsion is not justified by the second basis on the ground that the commissioner did not affirm the school board 14 After the evidentiary hearing, the school board concluded that A.D.'s "conduct at school on April 15, 2014, constituted . . . willful conduct that endangered [A.D.], other pupils, and surrounding persons." This conclusion apparently is based on the undisputed fact that A.D. carried a knife into the school building inside her purse, which was stored inside her locker, as well as the finding that she "created a material and substantial risk of harm to other students and staff by possessing a knife on school property." A.D. contends that the school board erred by concluding that she engaged in willful conduct that endangered herself or others. The term "endanger" is not defined in the PFDA. The plain meaning of the word "endanger" is "to bring into danger or peril of

probable harm or loss.” Webster’s Third New International Dictionary 748 (3d ed. 1961). The school district relies on Jensen’s testimony that the presence of A.D.’s knife in her locker endangered students and staff because “it could get into the wrong hands.” There was no finding and no evidence that A.D. intended to remove the knife from her purse while at school or that any other student was aware of the presence of a knife inside her purse inside her locker. The mere presence of A.D.’s knife inside her purse inside her locker may give rise to the potential for danger, but it does not rise to the level of “probable harm or loss.” See *id.* This interpretation of the PFDA is consistent with the supreme court’s observation, in a juvenile delinquency prosecution for possession of a knife in a school, that “knives as common household utensils are clearly not inherently dangerous, as they can be used for a myriad of completely benign purposes.” *In re* on that basis. Thus, we will consider and resolve A.D.’s argument that the school board’s second basis for the expulsion is erroneous. 15 *Welfare of C.R.M.*, 611 N.W.2d 802, 810 (Minn. 2000). The PFDA permits a school district to expel a student for willfully violating a reasonable policy, and the school district in this case had a policy that prohibits the possession of a weapon in the school. But the structure and language of section 121A.45, subdivision 2, indicates that paragraph (c) requires something more than conduct that creates the mere possibility of harm, which may be regulated by a policy that may be vindicated pursuant to paragraph (a). Thus, the evidence in the record of the school board’s evidentiary hearing does not support the school board’s conclusion that A.D. engaged in willful conduct that endangered herself or others. In sum, we reverse the decisions of the school board and the commissioner. See Minn. Stat. § 14.69; *In re Wang*, 441 N.W.2d 488, 492-94 (Minn. 1989) (reversing and granting relief to relator because agency decision was affected by error of law and lacked substantial evidence); *Beaty v. Minnesota Bd. of Teaching*, 354 N.W.2d 466, 471 (Minn. App. 1984) (reversing and granting relief to relator because agency decision was affected by error of law). Reversed.

**The administration reviews each and every incident of weapons reported on school property. Each case is determined based upon the facts of the investigation.**



# Yellow Medicine East, ISD 2190

## ISD 2190 – BOARD OF DIRECTORS' AGENDA ANALYSIS

**AGENDA ITEM:** 9.1

**MEETING DATE:** November 14, 2016

**SUBJECT:** Certify Canvassed Election Results from November 8, 2016 election

**BOARD ACTION**

Required X  
Information  
Scheduled Report

**BACKGROUND/RATIONALE**

The election results will be delivered to the school office at some date and time after the election and before the board meeting. Upon receipt of those results the items will be added to Board Book for your review. The results will be read aloud and a motion called for certification.

**PRESENTER(S)**

**COMMITTEE** Full Board

**SUPERINTENDENT RECOMMENDATION**

Recommend approval of certification/canvass results.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION CANVASSING RETURNS OF VOTES  
OF SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 2190, as follows:

1. It is hereby found, determined and declared that the general election of the voters of the district held on November 8, 2016, was in all respects duly and legally called and held.

2. As specified in the attached Abstract and Return of Votes Cast, a total of 5,416 voters of the district voted at said election on the election of four school board members for four year term vacancies on the board caused by expiration of term on the first Monday in January next following the general election as follows:

Amanda Lecy	2,597
Sonja Pederson	2,231
Susan Bones	2,192
Jeremy Corner	2,149

3. Amanda Lecy, Sonja Pederson, Susan Bones, and Jeremy Corner, having received the highest number of votes, are elected to four year terms beginning the first Monday in January 2017.

4. The school district clerk is hereby authorized to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_.

and upon vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_.

and the following voted against the same: \_\_\_\_\_

Whereupon said resolution was declared duly passed and adopted

Dated: November 14, 2016

Abstract of Votes Cast  
Independent School District No. 2190 (YELLOW MEDICINE EAST)  
State of Minnesota  
at the STATE GENERAL ELECTION  
Held Tuesday, November 8, 2016

Compiled from the Official Returns.

Summary of Totals  
Independent School District No. 2190 (YELLOW MEDICINE EAST)  
Tuesday, November 8, 2016 STATE GENERAL ELECTION

Number of persons registered as of 7 a.m.	6029
Number of persons registered on Election Day	560
Number of accepted regular, military, and overseas absentee ballots and mail ballots	942
Number of federal office only absentee ballots	1
Number of presidential absentee ballots	0
Total number of persons voting	5416

Summary of Totals  
Independent School District No. 2190 (YELLOW MEDICINE EAST)  
Tuesday, November 8, 2016 STATE GENERAL ELECTION

**KEY TO PARTY ABBREVIATIONS**

NP - Nonpartisan

School Board Member (ISD #2190) (Elect 4)

NP  
Amanda Lecy  
2597

NP  
Susan Bones  
2192

NP  
Sonja Pederson  
2231

NP  
Jeremy Corner  
2149

WI  
WRITE-IN\*\*  
95

Detail of Election Results  
 Independent School District No. 2190 (YELLOW MEDICINE EAST)  
 Tuesday, November 8, 2016 STATE GENERAL ELECTION

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
12 0025 : GRANITE FALLS W-2	546	73	475
12 0030 : GRANITE FALLS TWP P-1	149	10	143
12 0032 : GRANITE FALLS TWP P-2	0	0	0
12 0045 : LEENTHROP TWP	158	11	153
12 0115 : SPARTA TWP	477	49	461
37 0035 : CAMP RELEASE TWP.	173	17	165
64 0175 : UNDERWOOD TWP.	120	6	104
64 0190 : VESTA TWP.	117	10	107
65 0090 : HAWK CREEK TWP.	138	12	133
65 0175 : WANG TWP.	173	20	159
87 0005 : BURTON TWP	96	7	87
87 0020 : CLARKFIELD	459	62	418
87 0025 : ECHO	146	16	126
87 0030 : ECHO TWP	93	4	85
87 0045 : FRIENDSHIP TWP	140	13	134
87 0050 : GRANITE FALLS W-1	1149	94	946
87 0070 : HANLEY FALLS	132	17	108
87 0075 : HAZEL RUN	24	9	30
87 0080 : HAZEL RUN TWP	130	4	112
87 0085 : LISBON TWP	131	10	118
87 0090 : MINNESOTA FALLS TWP	252	31	214
87 0100 : NORMANIA TWP	115	9	103
87 0105 : OMRO TWP	78	8	74
87 0120 : POSEN TWP	136	14	141
87 0130 : SANDNES TWP	131	9	125

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Detail of Election Results  
Independent School District No. 2190 (YELLOW MEDICINE EAST)  
Tuesday, November 8, 2016 STATE GENERAL ELECTION

<b>Precinct</b>	<b>Persons Registered as of 7 A.M.</b>	<b>Persons Registered on Election Day</b>	<b>Total Number of Persons Voting</b>
87 0135 : SIOUX AGENCY TWP	153	7	135
87 0140 : STONY RUN TWP	282	22	271
87 0145 : SWEDE PRAIRIE TWP	82	0	61
87 0150 : TYRO TWP	106	10	98
87 0165 : WOOD LAKE TWP	143	6	130
Independent School District No. 2190 (YELLOW MEDICINE EAST) Total:	6029	560	5416

Detail of Election Results  
 Independent School District No. 2190 (YELLOW MEDICINE EAST)  
 Tuesday, November 8, 2016 STATE GENERAL ELECTION

Office Title: School Board Member (ISD #2190) (Elect 4)

Precinct	NP Amanda Lecy	NP Susan Bones	NP Sonja Pederson	NP Jeremy Corner	WI WRITE-IN**
12 0025 : GRANITE FALLS W-2	344	326	307	295	14
12 0030 : GRANITE FALLS TWP P-1	88	73	80	83	2
12 0032 : GRANITE FALLS TWP P-2	0	0	0	0	0
12 0045 : LEENTHROP TWP	9	9	7	6	0
12 0115 : SPARTA TWP	0	0	0	0	0
37 0035 : CAMP RELEASE TWP.	3	2	3	3	0
64 0175 : UNDERWOOD TWP.	10	5	5	5	0
64 0190 : VESTA TWP.	4	4	2	3	0
65 0090 : HAWK CREEK TWP.	48	42	45	44	0
65 0175 : WANG TWP.	28	23	23	24	0
87 0005 : BURTON TWP	0	0	0	0	0
87 0020 : CLARKFIELD	288	221	232	211	15
87 0025 : ECHO	101	74	79	76	7
87 0030 : ECHO TWP	62	46	49	47	1
87 0045 : FRIENDSHIP TWP	83	67	72	67	7
87 0050 : GRANITE FALLS W-1	676	630	628	601	23
87 0070 : HANLEY FALLS	82	65	65	66	0
87 0075 : HAZEL RUN	27	17	17	18	0
87 0080 : HAZEL RUN TWP	90	81	80	82	5
87 0085 : LISBON TWP	71	63	64	68	2
87 0090 : MINNESOTA FALLS TWP	143	112	116	111	12
87 0100 : NORMANIA TWP	47	39	40	42	0
87 0105 : OMRO TWP	10	6	8	7	0
87 0120 : POSEN TWP	17	16	16	17	0
87 0130 : SANDNES TWP	50	35	37	40	2
87 0135 : SIOUX AGENCY TWP	109	68	71	67	0
87 0140 : STONY RUN TWP	108	97	107	92	5

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Detail of Election Results  
 Independent School District No. 2190 (YELLOW MEDICINE EAST)  
 Tuesday, November 8, 2016 STATE GENERAL ELECTION

Office Title: School Board Member (ISD #2190) (Elect 4)

Precinct	NP Amanda Lecy	NP Susan Bones	NP Sonja Pederson	NP Jeremy Corner	WI WRITE-IN**
87 0145 : SWEDE PRAIRIE TWP	22	16	18	18	0
87 0150 : TYRO TWP	60	46	47	48	0
87 0165 : WOOD LAKE TWP	17	9	13	8	0
<b>Total:</b>	<b>2597</b>	<b>2192</b>	<b>2231</b>	<b>2149</b>	<b>95</b>

We, the school board members of Independent School District No. 2190 (YELLOW MEDICINE EAST), certify that we have canvassed the returns of the STATE GENERAL ELECTION held on Tuesday, November 8, 2016 and have herein specified the names of any candidates receiving votes and the number of votes received by each candidate, and have herein specified the number of votes for and against any ballot questions voted on in this election.

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the clerk of Independent School District No. 2190 (YELLOW MEDICINE EAST).

Witness our official signature at \_\_\_\_\_ in \_\_\_\_\_ County this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
School Board Member

\_\_\_\_\_  
School Board Member

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School Board Member

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School Board Member

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School Board Member

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State of Minnesota  
Independent School District No. 2190 (YELLOW MEDICINE EAST)

I, \_\_\_\_\_, Clerk of the Independent School District No. 2190 (YELLOW MEDICINE EAST) do hereby certify the within and foregoing \_\_\_\_\_ pages to be a full and correct copy of the original abstract and return of the votes cast in the Independent School District No. 2190 (YELLOW MEDICINE EAST) STATE GENERAL ELECTION held on Tuesday, November 8, 2016.

Witness my hand and official seal of office this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_



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## Yellow Medicine East, ISD 2190

### ISD 2190 – BOARD OF DIRECTORS' AGENDA ANALYSIS

**AGENDA ITEM:** 9.2  
**MEETING DATE:** November 14, 2016  
**SUBJECT:** Bennet & Bennet Transportation Contract – Renegotiate Van Rate(s)

#### **BOARD ACTION**

Required X  
Information  
Scheduled Report

#### **BACKGROUND/RATIONALE**

Discussion with Rory Bennet and Zack Hadfield resulted in the following clarifications:

- The only portion of the contract under discussion are the van routes to Sacred Heart and Belview, and if van travel is required to Willmar or Cosmos.
- Current route rates are \$0.78 per mile for vans.
- Current in-town van rates and current route to Starbuck shall remain at \$0.78 per mile.
- Van routes to Sacred Heart and Belview, and other new van routes, will be charged at \$140 per route.
- Driver rates of payment will increase from \$15.00 per hour to \$40.00 per hour for those short routes.
- These routes shall not be subject to the two (2) percent increases as per contract terms of September 8, 2014.
- Preliminary estimates are approximately \$20,000 per year increase in van billing.

It was brought to my attention, by Mr. Opdahl, at the last board meeting that Bennett & Bennett has reduced their proposed increase at the request of the school. The following information came from Rory Bennett: At the beginning of the 2009-2010 school year the district came to us and asked us to open up our contract and renegotiate the terms of it.

We cut \$1,000 per month, without cutting any services, which gave the School District a \$9,000 savings.

Bennett and Bennett froze the contractual 3% increase in billing rates. This agreement led to an approximate \$20,000 savings for the district.

In addition, in 2011-2012 we froze our increase again to help the district save money.

Our standard increase is 2% to 3% each year, we have dropped them to 1% to 2% to help the district meet their budget.

Finally, at the beginning of the 2015 -2016 we took a -2% decrease on our regular routes to save the district more money.

Based upon the several conversations with board members the wish is to support local business(es).

**PRESENTER(S)** Dr. Clark, Zack Hadfield and Rory Bennet

**COMMITTEE** Full Board of Education

**SUPERINTENDENT RECOMMENDATION**

I am unable to recommend support, nor will I oppose this request, this contract change. I do realize there are extenuating circumstances to the request by Bennett and Bennett. I recommend members vote their conscience, especially after listening to the audit report.



# Yellow Medicine East, ISD 2190

## ISD 2190 – BOARD OF DIRECTORS’ AGENDA ANALYSIS

**AGENDA ITEM:** 10.1  
**MEETING DATE:** November 14, 2016  
**SUBJECT:** Worlds’ Best Work Force Report

**BOARD ACTION**  
Required X  
Information  
Scheduled Report

### **BACKGROUND/RATIONALE**

The WBWF Report is required annually by the MN Department of Education. The summary report presented reflects the required annual reporting. A meeting was called and advertised for Tuesday, November 1, 2016 for discussion and public presentation as per requirement. The eight (8) participants in that meeting unanimously agreed the report should be supported and presented to the board of education for their consideration.

**PRESENTER(S)** Dr. Rick Clark, Ryan Luft and Lisa Hansen

**COMMITTEE** Full Board

### **SUPERINTENDENT RECOMMENDATION**

Recommend support of the report and direct administration to post on YME website and send copy to MDE.

## 2015-2016 World's Best Workforce Report Summary

District Name: **Yellow Medicine East, ISD 2190**

Grades Served: **Pre-Kindergarten through Grade 12**

Contact Person Name and Position: **Dr. Rick Clark, Superintendent of Schools**

In accordance with Minnesota Statutes, section 120B.11, a school board, at a public meeting, shall adopt a comprehensive, long-term strategic plan to support and improve teaching and learning that is aligned with creating the world's best workforce. The school board must publish an annual report on the previous year's plan and hold an annual public meeting to review goals, outcomes and strategies. An electronic *summary* of the annual report must be sent to the Commissioner of Education each fall.

This document serves as the required template for submission of the 2015-2016 report summary. Districts must submit this completed template by **December 15, 2016**, to: [MDE.WorldsBestWorkForce@state.mn.us](mailto:MDE.WorldsBestWorkForce@state.mn.us).

### 1. Stakeholder Engagement

#### 1a. Annual Report

[Note: For each school year, the school board must publish a report in the local newspaper, by mail or by electronic means on the district website.]

The publication for 2015-2016 summary may be found: [www.isd2190.org](http://www.isd2190.org)

#### 1b. Annual Public Meeting

[Note: School boards are to hold an annual public meeting to communicate plans for the upcoming school year based on a review of goals, outcomes and strategies from the previous year. Stakeholders should be meaningfully involved, and this meeting is to occur separately from a regularly scheduled school board meeting. The author's intent was to have a separate meeting just for this reason.]

Board Committee held this public hearing on Tuesday, November 1, 2016 @ 6:00pm in the board room.

**YME Mission**

*Our Mission is: To provide a caring environment of high expectations that prepares every student for a successful future and instills the value of learning.*

**YME Values and Aims**

- *Foster an atmosphere of trust emphasizing the connectedness of the school community.*
- *Develop confident students with the academic, communication, problem solving and social skills needed for success.*
- *Support innovative instructional techniques that model an excitement for learning.*
- *Integrate technology that supports continuous district and student improvement.*
- *Encourage cooperation and wellness through participation in curricular and co-curricular activities.*
- *Promote relationships with neighboring school districts and area educational institutions to adapt to changing demographics.*

**1c. District Advisory Committee**

[Note: The district advisory committee must reflect the diversity of the district and its school sites. It must include teachers, parents, support staff, students, and other community residents. Parents and other community residents are to comprise at least two-thirds of advisory committee members, when possible. The district advisory committee makes recommendations to the school board.]

Describe the makeup and list the District Advisory Committee members for the 2015-2016 school year. When describing the makeup of the committee, ensure roles are clear (teachers, parents, support staff, students, and other community residents).

- |                                |   |
|--------------------------------|---|
| Dr. Rick Clark, Superintendent | Lisa Hansen, Elementary Principal         |
| Ryan Luft, Secondary Principal | Bev Ims – Grade 2                         |
| Pete Scheffler – Grade 4       | Robin Henderson – Integration Coordinator |
| Kaia Bergeson – FACS Teacher   | Jeff Iverson – Music Teacher              |
| Tim Opdahl - Board member      | Sharon Rupp – Board Member                |
| Dawn Odegard – Board member    | Steve Rupp – Board Member                 |
| Steve Zumhofe – Board Member   | Jane Hagert – Board Member                |
| Grant Velde – Board Member     |   |

**Goals and Results**

[Note: SMART goals are: specific and strategic, measurable, attainable (yet rigorous), results-based and time-based. Goals should be linked to needs and written in SMART-goal format. Results should tie directly back to the established goal so it is clear whether the goal was met. Districts may choose to use the data profiles provided by MDE in reporting goals and results or other locally-determined measures. Be sure to check the box with the most appropriate goal status.]

**2a. All Students Ready for Kindergarten**

Goal	Result	Goal Status
<p><i>Provide the established SMART goal for the 2015-2016 school year.</i></p> <p>75% of children entering kindergarten in the fall will be able to complete 80% or more of the readiness skills as noted on the BRE Kindergarten Readiness Skills document.</p>	<p><i>Provide the result for the 2015-2016 school year that directly tie back to the established goal.</i></p> <p>BRE Kindergarten Readiness Skill document</p> <p>50% of children entering kindergarten in the fall were able to complete 80% or more of the readiness skills as noted on the BRE Kindergarten Readiness Skills document.</p>	<p><i>Check one of the following:</i></p> <p><input type="checkbox"/> Goal Met</p> <p><input checked="" type="checkbox"/> <b>Goal Not Met</b></p> <p><input type="checkbox"/> Goal in Progress (only for multi-year goals)</p> <p><input type="checkbox"/> District/charter does not enroll students in Kindergarten</p>

**2b. All Students in Third Grade Achieving Grade-Level Literacy**

Goal	Result	Goal Status
<p><i>Provide the established SMART goal for the 2015-2016 school year.</i></p> <p>In May of 2016, 75% of exiting second graders will be at the 50th percentile or higher on the Star Reading Assessment prior to entering third grade in September 2016.</p> <p>SMART Goal: The percentage of all students in grades 3-5 at Bert Raney Elementary School enrolled by October 1 who are proficient on the <u>Reading MCA</u> will increase from 48% in 2015 to 52% in 2016.</p>	<p><i>Provide the result for the 2015-2016 school year that directly tie back to the established goal.</i></p> <p>Star Assessment Summary Report</p> <p>63 students completed the Star Assessment, of which 29 of the 63 (46%) scored at the 50th percentile or higher.</p> <p>SMART Goal: The percentage of all students in grades 3-5 at Bert Raney Elementary School who were proficient on the <u>Reading MCA</u> was 49.1%.</p> <p>FRP Reading decreased from 32.6% to 29.4%.</p> <p>LEP Reading increased from 10% to 33.3%.</p> <p>SPED Reading increased from 0% to 9.4%.</p> <p>Hispanic Reading increased from 29.2% to 38.1%.</p> <p>American Indian Reading remained the same from 27% to 27%.</p>	<p><i>Check one of the following:</i></p> <p><input type="checkbox"/> Goal Met</p> <p><input checked="" type="checkbox"/> <b>Goal Not Met</b></p> <p><input type="checkbox"/> Goal in Progress (only for multi-year goals)</p> <p><input type="checkbox"/> District/charter does not enroll students in grade 3.</p>

**2c. Close the Achievement Gap(s) Among All Groups**

Goal	Result	Goal Status
<p><i>Provide the established SMART goal for the 2015-2016 school year.</i></p> <p><i>Elementary</i></p> <p><i>All students enrolled on October 1<sup>st</sup> will increase their proficiency on the MCA Reading by 4 percent</i></p> <p><i>All students enrolled on October 1<sup>st</sup> will increase their proficiency on the MCA Math by 3 percent.</i></p> <p><i>Middle School</i></p> <p><i>All students will improve MCAIII reading scores by 3 percent</i></p> <p><i>All students will improve MCAIII Math scores by 3 percent</i></p> <p><i>High School</i></p> <p><i>All students will improve MCAIII reading scores by 3 percent</i></p> <p><i>All students will improve MCAIII Math scores by 3 percent</i></p>	<p><i>Provide the result for the 2015-2016 school year that directly ties back to the established goal.</i></p> <p><i>All student scores indicated a loss of One (1) percent on MCAIII Reading. All students scores indicated an increase of six (6) percent on MCAIII Math</i></p> <p><i>All student scores indicated an increase of nine point four (9.4) percent increase on MCAIII Reading.</i></p> <p><i>All student scores indicated an increase of one point three (1.3) percent increase on MCAIII Math.</i></p> <p><i>A breakdown of individual groups: Free/Reduced, Special Education, American Indian, Hispanic and White are found as attachment to this report.</i></p>	<p><i>Check one of the following:</i></p> <p><input type="checkbox"/> <i>Goal Met</i></p> <p><input type="checkbox"/> <i>Goal Not Met</i></p> <p><input checked="" type="checkbox"/> <b><i>Goal in Progress</i></b> <b><i>(only for multi-year goals)</i></b></p>

## YELLOW MEDICINE EAST ISD 2190

### A. Proficiency INCREASE: MATH

Name of District	Baseline data	Year 1 2014-15	Actual	Year 2 2015-16	Actual	Year 3 2016-17	Total Increase
<b>YME ISD 2190</b>							
<i>All students</i>	42.8%	45%	43.5%	47.2%	43.5%	49.3%	6.5%
<i>Protected Class</i>	17.3%	20%	26.9%	22.7%	29.9%	25.4%	8%
<i>American Indian</i>	25%	27.7%	27%	30.4%	28.6%	33.1%	8%
<i>Hispanic</i>	13.3%	16%	27.9%	18.7%	31.8%	21.4%	8%
<i>White</i>	50.6%	52.3%	51.2%	54%	49.4%	55.7%	5%
<i>Non-FRP</i>	55%	56.7%	53.1%	58.4%	54.4%	60.1%	5%
<i>FRP</i>	29.1%	31.8%	31.3%	34.5%	30.4	37.2%	8%

### A. Proficiency INCREASE: READING

Name of District	Baseline data	Year 1 2014-15	Actual	Year 2 2015-16	Actual	Year 3 2016-17	Total Increase
<b>YME ISD 2190</b>							
<i>All students</i>	43.7%	48%	48%	51%	48.3%	54%	9%
<i>Protected Class</i>	27%	31.3%	25.6%	35.6%	29.6%	39.9%	13%
<i>American Indian</i>	28.1%	32.4%	25.8%	36.7%	30.6%	41%	13%
<i>Hispanic</i>	27.1%	31.4%	27.3%	35.7%	28.3%	40%	13%
<i>White</i>	50.5%	52.8%	57.9%	55.1%	57.1%	57.4%	7%
<i>Non-FRP</i>	55.3%	57.6%	60.4%	59.9%	60.2%	62.2%	7%
<i>FRP</i>	31.2%	34.2%	32.7%	37.2%	34.8%	40.2%	9%

### B.GAP DECREASE: MATH

Name of District	Baseline data	Year 1 2014-15	Actual	Year 2 2015-16	Actual	Year 3 2016-17	Total Gap Decrease
<b>YME ISD 2190</b>							
<i>Protected Class</i>	33.3%	27.8%	24.3	22.2%	19.5%	16.65%	50%
<i>American Indian</i>	25.6%	21.3%	24.2	17%	20.8%	12.7%	50%
<i>Hispanic</i>	37.3%	28.1%	23.3	21.9%	17.6%	15.7%	50%
<i>FRP</i>	25.9%	21.6%	21.7	17.3%	24.1%	13%	50%

### B.GAP DECREASE: READING

Name of District	Baseline data	Year 1 2014-15	Actual	Year 2 2015-16	Actual	Year 3 2016-17	Total Gap Decrease
<b>YME ISD 2190</b>							50%
<i>Protected Class</i>	23.5%	19.6%	32.3	15.7%	27.5%	11.8%	50%
<i>American Indian</i>	22.4%	18.7%	32.1	15%	26.5%	11.3%	50%
<i>Hispanic</i>	23.4%	19.5%	30.6	15.6%	28.8%	11.7%	50%
<i>FRP</i>	24.1%	20.1%	28	16.1%	25.4%	12.1%	50%

**2d. All Students Career- and College-Ready by Graduation**

Goal	Result	Goal Status																												
<p><i>Provide the established SMART goal for the 2015-2016 school year.</i></p> <p><i>80% of Students in the Class of 2016 will graduate college and career ready in English</i></p> <p><i>80% of Students in the Class of 2016 will graduate college and career ready in Math</i></p>	<p><i>Provide the result for the 2015-2016 school year that directly ties back to the established goal.</i></p> <p><b>SLEDS</b></p> <table border="1" data-bbox="625 877 1252 1037"> <thead> <tr> <th>Type</th> <th>2009</th> <th>2010</th> <th>2011</th> <th>2012</th> <th>2013</th> <th>2014</th> </tr> </thead> <tbody> <tr> <td>Statewide</td> <td>28%</td> <td>28%</td> <td>27%</td> <td>27%</td> <td>26%</td> <td>22%</td> </tr> <tr> <td>Yellow Medicine East</td> <td>52%</td> <td>44%</td> <td>38%</td> <td>45%</td> <td>51%</td> <td>22%</td> </tr> <tr> <td>Yellow Medicine East High School</td> <td>52%</td> <td>44%</td> <td>38%</td> <td>45%</td> <td>51%</td> <td>22%</td> </tr> </tbody> </table>	Type	2009	2010	2011	2012	2013	2014	Statewide	28%	28%	27%	27%	26%	22%	Yellow Medicine East	52%	44%	38%	45%	51%	22%	Yellow Medicine East High School	52%	44%	38%	45%	51%	22%	<p>Check one of the following:</p> <p><input type="checkbox"/> Goal Met</p> <p><input type="checkbox"/> Goal Not Met</p> <p><input checked="" type="checkbox"/> <b>Goal in Progress (only for multi-year goals)</b></p>
Type	2009	2010	2011	2012	2013	2014																								
Statewide	28%	28%	27%	27%	26%	22%																								
Yellow Medicine East	52%	44%	38%	45%	51%	22%																								
Yellow Medicine East High School	52%	44%	38%	45%	51%	22%																								

**2e. All Students Graduate**

Goal	Result	Goal Status
<p><i>Provide the established SMART goal for the 2015-2016 school year.</i></p> <p><i>95% of Yellow Medicine East students in the Class of 2016 will graduate</i></p>	<p><i>Provide the result for the 2015-2016 school year that directly ties back to the established goal.</i></p> <p><i>See MDE Report Card</i>  <a href="http://rc.education.state.mn.us/#mySchool/orgId-12190022000__p--1">http://rc.education.state.mn.us/#mySchool/orgId-12190022000__p--1</a></p>	<p>Check one of the following:</p> <p><input type="checkbox"/> Goal Met</p> <p><input type="checkbox"/> Goal Not Met</p> <p><input checked="" type="checkbox"/> <b>Goal in Progress (only for multi-year goals)</b></p> <p><input type="checkbox"/> District/charter does not enroll students in grade 12</p>

## 2. Identified Needs Based on Data

[Note: Data that was reviewed to determine needs may include state-level accountability tests, such as Minnesota Comprehensive Assessments (MCAs) and/or local-level data, such as local assessments, attendance, graduation, mobility, remedial course-taking rates, child poverty, etc.]

*List and describe the district's needs that were identified at the start of the 2015-2016 school year and the data the needs were based upon.*

*Include only the key data used to determine identified needs.*

*Limit response to 200 words.*

### Bert Raney Elementary School

BRE identified the following needs at the beginning of the 2015-16 school year:

- *Create a consistent K-5 reading curriculum, including pacing guides, and phonics instruction for K-5 students.*
- *Research, pilot, order, and organize the STAR assessment program for students in grades K-5 to create a consistent assessment process for all K-5 students.*
- *The needs were identified by MCA test results, prior FAST data, teacher observation, and PLC conclusions.*

The Yellow Medicine East School District has reviewed a variety of data points to ensure student success in the classroom. The annual review of the MCA III Math and Reading shows significant gaps from the state average. The district staff development committee as well as both building level leadership teams has identified specific areas to help our students achieve growth in both areas.

Reading: Need to increase the reading proficiency scores as measured by the MCA III assessment. The district scores fall below state average scores.

Math: Need to increase math skills as measured by the MCA III assessment. The district scores fall below state average scores.

### 3. Systems, Strategies and Support Category

#### 4a. Students

*Describe the areas below. Include only the district focus areas for the 2015-2016 school year.*

*Limit response to 200 words.*

- *Process for assessing and evaluating student progress toward meeting state and local academic standards.*
- *Process to disaggregate data by student group.*

Bert Raney Elementary School assesses and evaluates student progress toward meeting state and local academic standards through the use of the STAR Assessments for students in grades K-5. These assessments identify state standard areas of concern and assist with the improvement of instruction for all student groups.

The tools that were utilized were: BRE elementary use of STAR testing protocols and 6-12 utilized NWEA protocols.

Spring-to-Spring scores were analyzed for specific aspects of student strengths as well as student weakness. Q Comp Council and Staff Development Committee members disaggregated the scores during Professional Learning Community discussions.

- Support strategies included: Reading and Math interventions, full-time American Indian and Hispanic Liaison, full time Success Coach and Career Coordinator as well as study tables that were offered three times per week for students.
- Several assessments were administered throughout the year: MCA III, ACCESS, ACT Prep, ACT, PLAN, EXPLORE, ASVAB, PSAT and STAR 360. Students, teachers, and parents received the data and recommendations from the assessments.

#### 4b. Teachers and Principals

*Describe the areas below. Include only the district focus areas for the 2015-2016 school year.*

*Limit response to 200 words.*

- *System to review and evaluate the effectiveness of:*
  - *Instruction*
  - *Curriculum*
  - *Teacher evaluations*
  - *Principal evaluations*

- *Yellow Medicine East, ISD 2190 has initiated Q Comp in 2014-2015 school year and has, by that adoption initiated the following activities: Professional Learning Communities, Emphasis on Staff Development activities that are aligned with math and reading instruction, curriculum mapping in all grades and all disciplines, Peer Review/Observation as well as Principal evaluation that focuses on building/site improvements.*
- *YME has a curriculum review cycle that is reported on to the board of education in July. This process allows departments to review what is going well and what we need to work on.*
- *Principals are evaluated annually. Approximately 30 percent of the annual evaluation is based on student performance. There is 60 percent of the evaluation based on the creation of school climate and culture.*

The Yellow Medicine East School District utilizes a variety of professional practices that support and encourage high-quality instruction and provide a rigorous curriculum for our students. These practices include:

- Professional Learning Communities for all certified staff that meet 1-2 times per month. The PLCs meet to discuss student needs, identify areas of concern and formulate plans to provide improved instruction in areas of concern.
- K-12 pacing guides or curriculum maps have been developed and are updated on a regular basis.
- Building leadership committees have been formed and are active in the development of building goals, instructional strategies, and identifying students' needs.

#### **4c. District**

- *Describe the areas below. Include only the district focus areas for the 2015-2016 school year. Limit response to 200 words.*
  - *Include the district practices around high-quality instruction and rigorous curriculum which integrate:*
    - *Technology*
    - *Collaborative professional culture*

*The mission of the Yellow Medicine East, ISD 2190 Schools is to provide a caring environment of high expectations that prepares every student for a successful future and instills the value of learning.*

*The Yellow Medicine East, ISD 2190 Schools commits itself to the following beliefs and values:*

- *Students are our most important priority*
- *Every student deserves to be safe, seen and heard.*
- *Students have different skills and learn in different ways*
- *Every student deserves a personalized quality education*
- *Diversity enriches our lives*
- *A student education is the shared responsibility of the student, family, school and community.*

In order to accomplish the values listed above the district has committed itself and its resources to provide 21 Century instructions via personal presence, technological connectivity, off campus experiences and College on Campus instructional vehicles. In addition the district has entered into a five-school collaboration with MN West to provide instruction in “needed” employment fields.

- *Our staff is involved with Professional Learning Communities for the purpose of discussing and implementing strategies to achieve the above listed values and goals. Additional training in Peer Review and a growing interest in Mentorships will assist in raising self-awareness and assist in the improvement of instruction.*
- *Support strategies included: Reading and Math interventions, full-time American Indian and Hispanic Liaison, full time Success Coach and Career Coordinator as well as study tables that were offered three times per week for students.*
- *Several assessments were administered throughout the year: MCA III, ACCESS, ACT Prep, ACT, PLAN, EXPLORE, ASVAB, PSAT and STAR 360. Students, teachers, and parents received the data and recommendations from the assessments.*

## 4. Equitable Access to Excellent Teachers

On June 1, 2015, MDE submitted a plan to the U.S. Department of Education that required all states to address long term needs for improving equitable access of all students to excellent educators. No Child Left Behind (NCLB) required that states address gaps in access to experienced, licensed and in-field teachers. The Every Student Succeeds Act (ESSA), signed on December 10, 2015, now requires states to evaluate and publicly report whether low-income and minority students are disproportionately served by ineffective, out-of-field, or inexperienced teachers.

To reach the goals of the WBWF, it is important to ensure that all students, particularly students from low-income families and students of color have equitable access to teachers and principals who can help them reach their potential. Following the 2016 legislative session, WBWF now requires:

1. Districts to have a process to examine the equitable distribution of teachers and strategies to ensure low-income and minority children are not taught at higher rates than other children by inexperienced, ineffective, or out-of-field teachers.
2. District advisory committees to recommend to the school board the means to improve students' equitable access to effective and more diverse teachers.

In fall 2016, MDE will be engaging with a variety of stakeholders to unpack the definition of *effective* teachers in ESSA and WBWF as well as determine how the state might be able to evaluate and publicly report equitable access data. MDE will communicate the outcomes of these discussions to all districts.

In this 2015-2016 summary report submission, please provide the information below.

*Describe the district process to examine the distribution of experienced and qualified teachers across the district and within school sites using data.*

- *Include how the district reviews data to examine the equitable distribution of teachers.*
- *Include how the district uses the data to set forth strategies to ensure low-income and minority children have equitable access to excellent teachers.*
- *Limit response to 200 words.*

*Yellow Medicine East, ISD 2190 employs certified instructional staff that is licensed or receives Minnesota Department of Education permission for instruction in their field(s) of instruction. As the State of Minnesota and the MN Department of Education only certify or grant permissions to highly qualified teachers, as per No Child Left Behind, the unbiased and unfiltered student placement with highly qualified teachers satisfies the equitable distribution of teachers to and for students of all abilities and socioeconomic basis.*

- *Yellow Medicine East, ISD 2190 is a small rural school that does not have the ability, due to limitations in the number of staff as well as having several socioeconomic divergent, to target any student towards or away from high quality teachers.*



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# Yellow Medicine East, ISD 2190

## ISD 2190 – BOARD OF DIRECTORS' AGENDA ANALYSIS

**AGENDA ITEM:** 10.2  
**MEETING DATE:** November 14, 2016  
**SUBJECT:** FY 16 Audit presentation and acceptance

### BOARD ACTION

Required X  
Information  
Scheduled Report

### BACKGROUND/RATIONALE

Annually the district finance operations are audited in accordance with MN statute and federal guidelines. The services of Evenstad, Hoffman & Brobst PLLP are contracted for these services. Barry Evenstad will present the findings of Fiscal Year 2016 audit, immediately after the Consent Agenda.

**PRESENTER(S)** Barry Evenstad

**COMMITTEE** Full Board

### SUPERINTENDENT RECOMMENDATION

Recommend support of acceptance of audit findings.



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# Yellow Medicine East, ISD 2190

## ISD 2190 – BOARD OF DIRECTORS' AGENDA ANALYSIS

**AGENDA ITEM:** 10.4  
**MEETING DATE:** November 14, 2016  
**SUBJECT:** Discussion – Amend the budget (FY17) to include BRE connectivity upgrades

### BOARD ACTION

Required  
Information X  
Scheduled Report

### BACKGROUND/RATIONALE

The use of the new technology carts and teacher connectivity is hampered by the existing infrastructure, or lack thereof. The airports, wireless connection hubs, are in the hallways and are spread out in such a fashion as to restrict the needed bandwidth for classroom use.

The discussion is to present this information and prepare the board members for an action item in December. Mrs. Hansen will present information about the current situation and our technicians will be present at the December meeting to provide a more in depth discussion prior to board consideration.

This matter will be addressed at some point and the same needs will be planned for the MS/HS Building in 2017-2018. This does not increase the number of devices at YME but addressed the function of connectivity in the buildings.

### PRESENTER(S)

Dr. Clark and Lisa Hansen

### COMMITTEE

Full Board of Education

### SUPERINTENDENT RECOMMENDATION



One Connection.  
Unlimited Possibilities.

## SOUTHWEST INITIATIVE FOUNDATION

September 29, 2016

ISD #2190 Yellow Medicine East  
Attn: Rick Clark  
450 9th Ave  
Granite Falls MN 56241-1399

Re: App: 7015  
Title: **Choir Room Murals**

Dear Rick,

Congratulations! It is my pleasure to inform you that a grant to ISD #2190 Yellow Medicine East in the amount of **\$350.00** has been approved from the Granite Falls Area Community Foundation at the Southwest Initiative Foundation (SWIF). The exclusive purpose of this grant is to fund the painting of 6 murals in the choir room by students and two veteran art teachers.

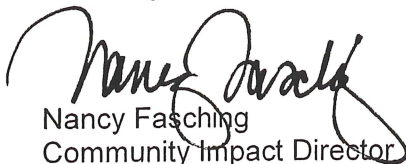
As you may know, SWIF hosts the Granite Falls Area Community Foundation as a way to strengthen your local community.

Enclosed are two copies of the grant agreement. Review the agreement and if the terms are acceptable to you, obtain the appropriate signatures. Please return one signed original to our office and retain the other for your file. Also enclosed is SWIF's check in the amount of \$350.00.

As you complete this project and share your story, please acknowledge in all publicity and printed materials this grant award from the Granite Falls Area Community Foundation and the Southwest Initiative Foundation.

We are privileged to join you in this project. If at any time you have questions or comments, please feel free to contact me. We wish you much success in your project.

Sincerely,



Nancy Fasching  
Community Impact Director

Enclosures: (Agreement [2], Foundation Check, and Return Envelope)



One Connection.  
Unlimited Possibilities.

## SOUTHWEST INITIATIVE FOUNDATION

September 29, 2016

ISD #2190 Yellow Medicine East  
Attn: LeeAnn Boushek  
450 9th Ave  
Granite Falls MN 56241-1399

Re: App: 7012  
Title: **Family & Consumer Science - Artistic Design**

Dear LeeAnn,

Congratulations! It is my pleasure to inform you that a grant to ISD #2190 Yellow Medicine East in the amount of **\$500.00** has been approved from the Granite Falls Area Community Foundation at the Southwest Initiative Foundation (SWIF). The exclusive purpose of this grant is to support the purchase of two sewing machines to be used to teach students creative sewing skills in the Artistic Design class.

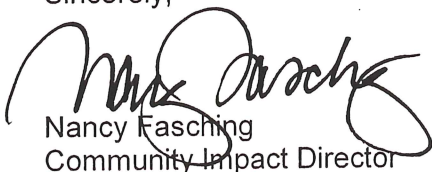
As you may know, SWIF hosts the Granite Falls Area Community Foundation as a way to strengthen your local community.

Enclosed are two copies of the grant agreement. Review the agreement and if the terms are acceptable to you, obtain the appropriate signatures. Please return one signed original to our office and retain the other for your file. Also enclosed is SWIF's check in the amount of \$500.00.

As you complete this project and share your story, please acknowledge in all publicity and printed materials this grant award from the Granite Falls Area Community Foundation and the Southwest Initiative Foundation.

We are privileged to join you in this project. If at any time you have questions or comments, please feel free to contact me. We wish you much success in your project.

Sincerely,



Nancy Fasching  
Community Impact Director

Enclosures: (Agreement [2], Foundation Check, and Return Envelope)



One Connection.  
Unlimited Possibilities.

## SOUTHWEST INITIATIVE FOUNDATION

September 29, 2016

ISD #2190 Yellow Medicine East  
Attn: Lisa Hansen  
555 7th Ave  
Granite Falls MN 56241

Re: App: 7021  
Title: Bert Raney Elementary Healthy Snack Program

Dear Lisa,

Congratulations! It is my pleasure to inform you that a grant to ISD #2190 Yellow Medicine East in the amount of \$850.00 has been approved from the Granite Falls Area Community Foundation at the Southwest Initiative Foundation (SWIF). The exclusive purpose of this grant is to support the Bert Raney Elementary Healthy Snack Program.

As you may know, SWIF hosts the Granite Falls Area Community Foundation as a way to strengthen your local community.

Enclosed are two copies of the grant agreement. Review the agreement and if the terms are acceptable to you, obtain the appropriate signatures. Please return one signed original to our office and retain the other for your file. Also enclosed is SWIF's check in the amount of \$850.00.

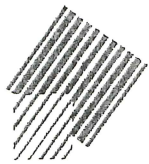
As you complete this project and share your story, please acknowledge in all publicity and printed materials this grant award from the Granite Falls Area Community Foundation and the Southwest Initiative Foundation.

We are privileged to join you in this project. If at any time you have questions or comments, please feel free to contact me. We wish you much success in your project.

Sincerely,

  
Nancy Fasching  
Community Impact Director

Enclosures: (Agreement [2], Foundation Check, and Return Envelope)



One Connection.  
Unlimited Possibilities.

## SOUTHWEST INITIATIVE FOUNDATION

September 29, 2016

ISD #2190 Yellow Medicine East  
Attn: Lisa Hansen  
555 7th Ave  
Granite Falls MN 56241

Re: App: 7014  
Title: School-Wide Sting Pride Recognition

Dear Lisa,

Congratulations! It is my pleasure to inform you that a grant to ISD #2190 Yellow Medicine East in the amount of \$500.00 has been approved from the Granite Falls Area Community Foundation at the Southwest Initiative Foundation (SWIF). The exclusive purpose of this grant is to support a recognition event at the end of the school year as part of Positive Behavior Intervention Strategies, or PBIS Sting Pride.

As you may know, SWIF hosts the Granite Falls Area Community Foundation as a way to strengthen your local community.

Enclosed are two copies of the grant agreement. Review the agreement and if the terms are acceptable to you, obtain the appropriate signatures. Please return one signed original to our office and retain the other for your file. Also enclosed is SWIF's check in the amount of \$500.00.

As you complete this project and share your story, please acknowledge in all publicity and printed materials this grant award from the Granite Falls Area Community Foundation and the Southwest Initiative Foundation.

We are privileged to join you in this project. If at any time you have questions or comments, please feel free to contact me. We wish you much success in your project.

Sincerely,

  
Nancy Fasching  
Community Impact Director

Enclosures: (Agreement [2], Foundation Check, and Return Envelope)



One Connection.  
Unlimited Possibilities.

## SOUTHWEST INITIATIVE FOUNDATION

September 29, 2016

ISD #2190 Yellow Medicine East  
Attn: LeeAnn Boushek  
450 9th Ave  
Granite Falls MN 56241-1399

Re: App: 7013  
Title: **2nd Chance Breakfast**

Dear LeeAnn,

Congratulations! It is my pleasure to inform you that a grant to ISD #2190 Yellow Medicine East in the amount of **\$625.00** has been approved from the Granite Falls Area Community Foundation at the Southwest Initiative Foundation (SWIF). The exclusive purpose of this grant is to provide a healthy, mid-morning snack to students.

As you may know, SWIF hosts the Granite Falls Area Community Foundation as a way to strengthen your local community.

Enclosed are two copies of the grant agreement. Review the agreement and if the terms are acceptable to you, obtain the appropriate signatures. Please return one signed original to our office and retain the other for your file. Also enclosed is SWIF's check in the amount of \$625.00.

As you complete this project and share your story, please acknowledge in all publicity and printed materials this grant award from the Granite Falls Area Community Foundation and the Southwest Initiative Foundation.

We are privileged to join you in this project. If at any time you have questions or comments, please feel free to contact me. We wish you much success in your project.

Sincerely,



Nancy Fasching  
Community Impact Director

Enclosures: (Agreement [2], Foundation Check, and Return Envelope)

25/2016 1270

YELLOW MEDICINE EAST SCHOOL

82565

Description	Invoice #	Amount	Acct #/Svc Dates
Schools		2,398.32	1-200----6249
			2,398.32

*Sup Grant  
per ~~copy~~  
Jesath.*

*320-843-4546*

**COUNTYSIDE PUBLIC HEALTH**

201 13th Street South  
Benson, MN 56215

WLCK85111TP

*America* Solutions for Business • TAMMY / SHAUN STOTTLER 320-634-3344

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# YELLOW MEDICINE EAST – ISD 2190

Serving the communities of Clarkfield, Echo, Granite Falls, Hanley Falls, Hazel Run & Upper Stoux

Rick Clark, Ed.D., Superintendent  
450 9<sup>th</sup> Avenue - Granite Falls, MN 56241  
Phone: 320-564-4081 - Fax: 320-564-4781



October 26, 2016

Crystal Johnson, City Administrator  
City of Granite Falls  
641 Prentice Street  
Granite Falls, MN 56241-1598

RE: Separation of Storm Drains from Sanitary Drains

Dear Crystal,

I am pleased to inform you that our efforts have allowed Yellow Medicine East, ISD 2190, to separate the storm drain from the sanitary sewer. By the time you receive this letter the final connection to the storm drain, located in our southwest parking lot, will have been completed.

Thank you for your patience in this process. Please report this status change to the City Council and to MN Pollution Control authorities.

Sincerely,

Dr. Rick Clark  
Superintendent of Schools

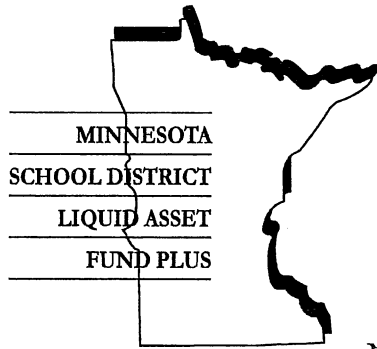
cc: Board of Education  
File

YME MIDDLE/HIGH SCHOOL  
Ryan Luft, Principal  
450 9<sup>th</sup> Avenue  
Granite Falls, MN 56241  
Phone: 320-564-4083  
Fax: 320-564-4782

BERT RANEY ELEMENTARY  
Lisa Hansen, Principal  
555 7<sup>th</sup> Avenue  
Granite Falls, MN 56241  
Phone: 320-564-4082  
Fax: 320-564-4427

ACTIVITIES & COMMUNITY EDUCATION  
Tim Knapper, Director  
450 9<sup>th</sup> Avenue  
Granite Falls, MN 56241  
Phone: 320-564-4084  
Fax: 320-564-4781

MVCC - SPECIAL EDUCATION  
Cindy Loe, Director  
450 9<sup>th</sup> Avenue  
Granite Falls, MN 56241  
Phone: 320-564-4084  
Fax: 320-564-4781



Administered By: **PFM Asset  
Management LLC**  
P.O. Box 11760  
Harrisburg, PA 17108-11760

NOTICE AND PROXY STATEMENT  
ANNUAL MEETING OF PARTICIPANTS

To Be Held on November 7, 2016

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October 10, 2016

To Our Participants:

The annual meeting of the Participants of the Minnesota School District Liquid Asset Fund Plus will be held on Monday, November 7, 2016, at 1:00 p.m. at the Oak Ridge Hotel and Conference Center, One Oak Ridge Drive, Chaska, MN 55318. The purposes of the meeting are (1) to elect three Trustees of the Fund for three year terms; and (2) to transact such other business as may properly come before the meeting or any adjournment thereof.

You are cordially invited to attend the meeting, but whether or not you plan to be present, please fill in, date and sign the enclosed Proxy and return it in the addressed reply envelope which is furnished for your convenience and which requires no postage. Please mail your proxy promptly to insure that it will be received prior to the date of the meeting. Should you attend the meeting, you may revoke your proxy and vote in person.

Sincerely yours,

Kirk Schneidawind, Secretary  
Minnesota School District  
Liquid Asset Fund Plus

## PROXY STATEMENT

### Introduction

This Proxy Statement, together with the accompanying proxy, is being furnished to each Participant of the Minnesota School District Liquid Asset Fund Plus (the "Fund") in connection with the solicitation by the Trustees of the Fund of proxies to be used at the annual meeting of the Participants of the Fund and any adjournment thereof. The meeting will be held on Monday, November 7, 2016, at 1:00 p.m. at the Oak Ridge Hotel and Conference Center, One Oak Ridge Drive, Chaska, Minnesota.

Your copy of the Fund's Annual Report for the fiscal year ending June 30, 2016, accompanies this Proxy Statement.

### The Purpose of the Meeting

#### Election of Trustees

The Declaration of Trust of the Fund (the "Declaration") provides that the Board of Trustees shall nominate candidates for election as Trustees. The following three individuals will be nominated by the Trustees at the meeting for three year terms as Trustees expiring at the annual meeting to be held following the conclusion of the fiscal year of the Fund ending on June 30, 2019:

<u>Name</u>	<u>Affiliation</u>
Rebecca Gagnon	Member of the School Board of Special School District No. 1 (Minneapolis Public Schools)
Wayne Kazmierczak	Assistant Superintendent for Finance and Operations Independent School District No. 624 (White Bear Lake Area Schools)
Mike Burlager	Business Manager Independent School District No. 720 (Shakopee Public Schools)

The Declaration provides that a Trustee must be a member of a school board of a school district which is a Participant of the Fund or an employee of a school district which is a Participant of the Fund. There may be no more than one Trustee affiliated as a school board member or employee with any one school district. Any Participant choosing to do so may attend the meeting and nominate candidates for election to the office of Trustee in addition to the candidates identified in this Proxy Statement.

Unless authority is withheld, all proxies received will be voted for the election of the nominees listed above. If any nominee becomes unable to serve prior to the annual meeting, the proxies received in response to this solicitation will be voted for a replacement nominee selected in accordance with the best judgment of the proxy agent named therein.

Following the annual meeting, the Board of Trustees will hold its annual organizational meeting. At that meeting, the Trustees will elect one of their number to serve as Chair of the Fund and be its chief officer. They will also elect a Vice Chair from their number and a Secretary and a Treasurer who need not be Trustees.

#### Vote Required for Election of Trustees

The affirmative vote of a majority of the Participants entitled to vote present in person or by proxy at the meeting is required for the election of each Trustee.

#### Other Matters

The Trustees do not intend to bring any business before the meeting other than the election of Trustees and they have not been informed of any other business that is to be presented at the meeting. However, if any other matters should properly come before the meeting, it is the intention of the proxy agent named in the accompanying proxy to vote such proxy in accordance with the proxy agent's best judgment.

## The Proxy

A form of proxy is being furnished together with a copy of this Proxy Statement to each Participant. Any Participants giving a proxy has the right and power to revoke it at any time before its exercise (i) by written notice to the Secretary of the Fund prior to the meeting, or (ii) by filing a duly executed proxy bearing a later date, or (iii) by claiming a right to vote in person at the meeting. The proxy will be voted by the proxy agent in strict accordance with the directions thereon. In the absence of specific instructions thereon, the proxy will be voted in favor of each nominee named thereon. If any nominee becomes unable to serve prior to the annual meeting, the proxies received in response to the proxy solicitation will be voted for a replacement nominee selected in accordance with the best judgment of the proxy agent named therein.

Mr. Kirk Schneidawind, the Secretary of the Fund, is serving as the proxy agent.

October 10, 2016, is the record date for the determination of Participants entitled to notice of and to vote at the meeting and at any adjournment or adjournments thereof. Only Participants of record on that date are entitled to notice of and to vote at the meeting. Each Participant is entitled to one vote on each matter to be presented at the meeting without regard to the amount of school funds it has placed in the Fund.

**WHETHER OR NOT YOU EXPECT TO ATTEND THE MEETING, PLEASE  
FILL OUT, SIGN, DATE AND RETURN THE PROXY CARD IN THE ENVELOPE  
PROVIDED. Your prompt return of the proxy card will be greatly appreciated as it will save  
the expense of further mailings and solicitations.**

If you have any questions about the meeting, including questions about the use of a proxy card, please call Mr. Kirk Schneidawind at 1-800-324-4459.

**PROXY**

**MINNESOTA SCHOOL DISTRICT LIQUID ASSET FUND PLUS**

The undersigned Participant of the Minnesota School District Liquid Asset Fund Plus hereby constitutes and appoints Mr. Kirk Schneidawind as the Proxy Agent of the undersigned Participant (with full power of substitution) on all matters which may be voted on at the Annual Meeting of Participants to be held at 1:00 p.m. on Monday, November 7, 2016, at the Oak Ridge Hotel and Conference Center, One Oak Ridge Drive, Chaska, MN 55318, and at any and all adjournments thereof, all In accordance with the Fund's Notice and Proxy Statement dated October 10, 2016, receipt of which is hereby acknowledged, as follows:

1. Election of Trustees Named in Proxy Statement (three year term).

Vote for all nominees listed below for a three year term:

Rebecca Gagnon      Wayne Kazmierczak      Mike Burlager

Do not vote for any of the nominees listed below for a three year term:

Rebecca Gagnon      Wayne Kazmierczak      Mike Burlager

Note: If you wish to withhold authority to vote for any individual nominee(s) named above, write such nominee(s)' name(s) in the space provided below:

2. Other Matters. In the proxy agent's discretion upon such other matters as may properly come before this meeting.

WHEN PROPERLY EXECUTED, THIS PROXY WILL BE VOTED IN ACCORDANCE WITH THE INSTRUCTIONS SPECIFIED ABOVE. IN THE ABSENCE OF INSTRUCTIONS, THIS PROXY WILL BE VOTED IN FAVOR OF THE NOMINEES NAMED ABOVE.

Participating School District's Name: Yellow Medicine East

Signature of Representative of Participating School District: [Signature]

Dated: 10/25/16

**Please mark, sign, date, and return this proxy card promptly using the accompanying envelope.**

This Proxy is solicited on behalf of the Board of Trustees of the Minnesota School District Liquid Asset Fund Plus.

Please mail to:

Mr. Kirk Schneidawind  
Minnesota School Boards Association  
1900 West Jefferson Avenue  
St. Peter, MN 56082-3015