

Yellow Medicine East ISD 2190 School Board Meeting Agenda



Monday, May 9, 2016 at 6:00 PM
Regular Meeting
YME Board Room - # 113

The mission of the Yellow Medicine East School District is to provide a caring environment of high expectations that prepares every student for a successful future and instills the value of learning.

1. Call the Meeting to Order
2. Roll Call of Board Members
3. Approval of Agenda
4. Reading of the YME Mission Statement
5. Public Address to the Board of Education
6. Consent Agenda - Action
 1. Regular Business
 1. Approval of Regular Meeting Minutes - April 11, 2016 3
 2. Approval of Payment for Claims 5
 3. Approval of Finance Report 25
 4. Approval of Enrollment Report 26
 5. Approval of Indian (Indigenous) Policies & Procedures (1st Reading of Required Policies) 27
 6. Adoption of Resolution - 2016-2017 Membership with the MN State High School League 32
 7. Approve Summer Hours - Custodial Staff - 7:00 am to 5:30 pm Monday through Thursday 33
 8. Approve Summer Hours - District Office - 8:00 am to 4:00 pm - Monday through Thursday 34
 9. Approve Summer Hours - Community Education/Activities Office - 8:00 am to 4:00 pm - Monday through Thursday
 10. Approval of Building Bridges Field Trip - July 2016 35
 2. Personnel Items
 1. Approval of Employment - Kimberly Hoefer - Language Arts Instructor
 2. Approval of Employment - Ashly Sneller - 5th Grade Instructor
7. Reports -

1. Bert Raney Elementary - Lisa Hansen, Principal	37
2. YME Middle/High School - Ryan Luft, Principal	38
3. Superintendent Report - Dr. Rick Clark	
1. ECFE Annual Report	
8. Written Reports Submitted	
1. Material Events Schedule for Continuing Disclosure - Bonds	45
2. Concurrent Enrollment Update	46
3. Meeting Minutes - MSHSL Region 3A - April 2016	54
4. Meeting Minutes - Granite Falls Chamber Board - April 2016	56
5. FY17 Minnesota West Consortium Estimated Perkins Allocations	57
6. SW/WC Superintendent Meeting - April 2016	59
9. Old Business	
1. Discussion - Report - County seat schools and a survey of challenges associated with schools of these locations.	
2. Discussion - Strategic Planning - What are three strengths of ISD 2190? What are three areas in need of attention at ISD 2190?	
1. Development of new district website and designate Krystal Enninga as webmaster with payment of \$500 per year.	
2. Discussion - Support CTE program at MnWest Campus for 2016-2017 and thereafter. (Student Option - Correspondence 11.2 as exhibit.)	
3. Discussion - Transition junior high school to a middle school concept.	
10. New Business	
1. Discussion - The development of a new and improved website and designation of webmaster with payment of \$500 per year.	
11. Correspondence	
1. YME Science Fair & Showcase Event	60
2. Intro to Medical/Health Careers Course	61
12. Closed Session - Negotiation Strategy - MSEA Employees	
13. Adjourn the Meeting	
14. Upcoming Events	
1. 2-Hour Late Start - Teacher PLC - May 19, 2016	
2. No School - Memorial Day - May 30, 2016	
3. Last Day of School - Early Dismissal - 1:00 pm - June 2, 2016	
4. Commencement Exercises - Espeland Gym - 7:00 pm - June 3, 2016	
5. Board Meeting - 6:00 pm - June 13, 2016	

**YELLOW MEDICINE EAST ISD #2190
REGULAR SCHOOL BOARD MEETING MINUTES
MONDAY, APRIL 11, 2016 – 6:00 PM
YME BOARD ROOM**

Chair Dawn Odegard called the meeting to order.

Roll Call of Board Members Present: Jane Hagert, Dawn Odegard, Tim Opdahl, Sharon Rupp, Steve Rupp, Grant Velde, Steve Zumhofe, Dr. Rick Clark

Community / Staff Members Present: Deb Beckler, Roberta Bjerkeset, LeeAnn Boushek, Emily Balfany, Leanne Carmany, Madison Hagert, Lisa Hansen, Jordan Hinz, Molly Hoff, Andy Holt, Tim Knapper, Ryan Luft, Caitlin Mahlum, Louann Paslawski, Maggie Scheffler, Denise Streich

Motion by Grant Velde, second by Tim Opdahl and carried to approve the agenda for the meeting, with Consent Agenda item 6.1 to be acted on alone.

Board Member Tim Opdahl read the YME Mission Statement.

The public address to the Board of Education received no response.

The Board discussed Consent Agenda items 6.1.5. – 6.1.8.

Motion by Jane Hagert, second by Sharon Rupp and carried to approve the following consent agenda items:

- March 14, 2016 regular meeting minutes.
- payment of bills in the amount of \$466,217.23 with checks numbered 16338-16475; and wire transfers in the amount of \$172,222.81 numbered 201500130-201500135.
- finance report, as submitted.
- enrollment report, as submitted.
- declaration of the 2003 Ford Econoline cargo van as obsolete equipment and direct the administration to dispose of.
- contract agreement with the SW/WC Service Cooperative for the 2016-2017 school year.
- resignation with the intent to retire at the end of the 2015-16 school year, Peggy Kvam.
- resignation with the intent to retire at the end of the 2015-16 school year, Cindy Lavin.
- resignation, Karla Anderson – ECFE/School Readiness Teacher.
- resignation, Leanne Carmany – Speech Advisor.
- employment of Tamara Isfeld – Art Instructor for the 2016-2017 school year.
- tenure of Kari Coulter.
- tenure of Andrew Runck.
- tenure of Samantha Santaella.

Motion by Tim Opdahl, second by Steve Zumhofe and carried to honor the request received by the Class of 2016 to excuse senior students who have met all stated requirements from school May 31 – June 2, 2016.

Lisa Hansen, Bert Raney Elementary Principal, reported on the following: what a typical Staff Development day would look like at BRE; MCA testing began on March 29; the homework room will be opened to 3rd grade students and will be available during the 16-17 school year; anticipated student/class numbers for the fall.

Ryan Luft, YME Middle/High School Principal, reported on the following: new math curriculum is being researched and will be recommended for purchase at the May board meeting; the 2nd year of Buzz Club is underway, shared the results from a recent 6th grade student survey on the transition from 5th grade to 6th grade.

Roberta Bjerkeset, American Indian Liaison, reported regarding the American Indian students and programs available at Yellow Medicine East. She shared that positive feedback was received on the recent staff development day dedicated to Indian Education.

Tim Knapper and Emily Balfany shared their proposal on preschool programming for the 2016-2017 school year. Parents

would be given the choice between 3 full days or 4 full days for 4 year olds and those 5 year olds who are not ready for kindergarten. All-day instruction is preferred by working families as a transition mid-day is difficult.

Motion by Grant Velde, second by Jane Hagert and carried to move forward with the school readiness proposal, as presented.

Dr. Rick Clark, YME Superintendent, reported on the following: the Indian Education staff development day went well, conversation needs to be continuous and honest, bridges need to be built and expanded; plans for the greenhouse continue, work will begin this summer so the envelope can be built in the fall, the remaining A.G. Busch money will be the budget; the QComp committee continues to make positive growth/progress.

Written reports submitted included:

Health & Safety Committee Meeting Minutes – March 21, 2016

MVCC Board Meeting Minutes – March 21, 2016

Motion by Steve Zumhofe, second by Steve Rupp and carried to approve Draft #3 (Exhibit B) as the school calendar for the 2016-2017 school year, as presented.

The Board agreed to continue with the philosophy of always maintaining at least a 12% fund balance reserve.

Discussion was held regarding what do we want the Yellow Medicine East School District to look like in five (5) years?

Discussion regarding the YME MS/HS cafeteria was held. Dr. Clark asked for ideas on how to improve food service, both the atmosphere and the meal options, at YME.

Correspondence items included a letter received from the ACGC School District regarding Char Dahl and a letter received from Friends of MN West Granite Falls Campus.

Motion by Sharon Rupp, second by Grant Velde and carried to adjourn the meeting

Upcoming Events:

2-Hour Late Start – Teacher PLC – April 14, 2016

School Board meeting – May 9, 2016 – 6:0 pm – YME Board Room

2-Hour Late Start – Teacher PLC – May 19, 2016

No School – Memorial Day – May 30, 2016

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT
16476	AMERICAN FAMILY LIFE ASSURANCE	04/25/2016	437.27
16477	AMERITAS LIFE INSURANCE CORP.	04/25/2016	527.44
16478	DELTA DENTAL	04/25/2016	5,489.28
16479	HARTWIG, EMILY	04/25/2016	600.00
16480	MADISON NATIONAL LIFE	04/25/2016	1,975.54
16481	MCDOWELL AGENCY, INC.	04/25/2016	16.00
16482	MSEA	04/25/2016	1,121.82
16483	154200 NCPERS MN	04/25/2016	64.00
16484	ND CHILD SUPPORT DIVISION	04/25/2016	285.60
16485	SCHULTE, TREVOR	04/25/2016	400.00
16486	SELECT ACCOUNT	04/25/2016	3,658.33
16487	SW/WC SVC. COOP - HEALTH INS.	04/25/2016	42,601.39
16488	EDUCATION MINNESOTA YME	04/25/2016	3,279.63
16489	7TH AVENUE BOWL	05/09/2016	30.00
16490	A&B BUSINESS SOLUTIONS	05/09/2016	2,205.76
16491	ABERDEEN AWARDS	05/09/2016	52.00
16492	ADVOCATE TRIBUNE	05/09/2016	1,046.21
16493	AIRWAY LOCKER	05/09/2016	85.00
16494	ALMICH'S MARKET	05/09/2016	1,273.48
16495	AMERICAN WELDING AND GAS, INC.	05/09/2016	448.74
16496	ARAMARK CAMPUS DINING	05/09/2016	313.04
16497	AWARD EMBLEM MFG CO	05/09/2016	62.35
16498	BECKLER, DEB	05/09/2016	74.19
16503	BENNETT & BENNETT INC.	05/09/2016	79,862.53
16504	BENSON LAUNDRY	05/09/2016	44.53
16505	BRIGHT SOLUTIONS	05/09/2016	3,897.00
16506	BSN SPORTS	05/09/2016	277.00
16507	BURGER KING #5587	05/09/2016	590.00
16508	CARLSON AND STEWART REFRIG.	05/09/2016	818.44
16509	CDW GOVERNMENT, INC.	05/09/2016	449.01
16510	CENEX CREDIT CARD	05/09/2016	172.12
16511	CITY OF GRANITE FALLS	05/09/2016	14,155.09
16512	CONSUMERS COOPERATIVE OIL CO.	05/09/2016	84.26
16513	COUNTRYSIDE PUBLIC HEALTH	05/09/2016	630.00
16514	COUNTRYSIDE PUBLIC HEALTH	05/09/2016	105.00
16515	CURE	05/09/2016	100.00
16516	DACK, LYNDSAE	05/09/2016	520.00
16517	DAHL, CHAR	05/09/2016	238.74
16518	DAVE'S ELECTRIC CO	05/09/2016	36.50
16519	DEAN FOODS NORTH CENTRAL, INC.	05/09/2016	2,672.23
16520	ERIK SUEKER - JOSTENS	05/09/2016	191.95
16521	FABRICS PLUS	05/09/2016	115.00
16522	FARGO PUBLIC SCHOOL DISTRICT	05/09/2016	1,793.22
16523	FARM & HOME PUBLISHERS, LTD	05/09/2016	44.70
16524	FARMERS UNION OIL CO.	05/09/2016	265.18
16525	FOOD SERVICES OF AMERICA	05/09/2016	15,319.98
16526	FRAN DEBAERE	05/09/2016	90.00
16527	FRENCH GLASS & SPECIALTY INC.	05/09/2016	872.00
16528	GOPHER SPORT	05/09/2016	465.87
16529	GRANITE FALLS AUTO PARTS	05/09/2016	114.62
16530	GRANITE RUN GOLF CLUB	05/09/2016	510.00
16531	GRANITE FALLS HOSPITAL	05/09/2016	2,947.00
16532	GRANITE FALLS HOSPITAL	05/09/2016	165.00
16533	GRANITE FALLS REDI-MIX	05/09/2016	52.50
16534	GREAT PLAINS NATURAL GAS CO	05/09/2016	2,042.67
16535	HAAN CRAFTS	05/09/2016	213.85

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT
16536	HANSEN, LISA	05/09/2016	81.16
16537	HENDERSON, ROBIN	05/09/2016	73.02
16538	HILLYARD/HUTCHINSON	05/09/2016	899.56
16539	HOWES, SARA	05/09/2016	265.76
16540	IMAX	05/09/2016	120.00
16542	INNOVATIVE OFFICE SOLUTIONS	05/09/2016	962.63
16543	INSTRUMENTALIST AWARDS	05/09/2016	15.50
16544	ISCORP	05/09/2016	195.50
16545	IVERSON, JEFFREY	05/09/2016	5.34
16546	JIM'S CLOTHING & SPORTING GOOD	05/09/2016	87.00
16547	KDMA - AM	05/09/2016	88.00
16548	KILOWATT COMMUNITY CENTER	05/09/2016	372.00
16549	KMS	05/09/2016	8,640.05
16550	LACROIX, MARLYS	05/09/2016	65.12
16551	LIFETOUCH	05/09/2016	506.50
16552	LUEPKE, JENNA	05/09/2016	79.99
16553	LUFT, RYAN	05/09/2016	90.33
16554	MACCRAY SCHOOLS	05/09/2016	18,558.45
16555	MINNESOTA ZOO	05/09/2016	150.00
16556	MINNESOTA ELEVATOR TOTAL ELEVATOR SOLUTIONS	05/09/2016	1,975.22
16557	MINNESOTA SCHOOL BOARD ASSOC.	05/09/2016	350.00
16558	MN WEST COMM.& TECH. COLL	05/09/2016	1,630.69
16559	MN WEST COLLEGE	05/09/2016	164.55
16560	MUSIC STREET	05/09/2016	118.99
16561	MVCC	05/09/2016	153,781.94
16562	MVTV	05/09/2016	47.95
16563	NELSEN'S CLEANERS & LAUNDERERS	05/09/2016	21.10
16564	OLSON SANITATION INC.	05/09/2016	877.50
16565	PAN-O-GOLD BAKING CO.	05/09/2016	551.92
16566	J.W. PEPPER & SON INC.	05/09/2016	74.19
16567	PETERS, ALEXIS	05/09/2016	493.60
16568	PETRICH, STEVE	05/09/2016	152.02
16569	PINE TECH COLLEGE	05/09/2016	1,440.00
16570	PRAIRIE FIRE THEATRE	05/09/2016	400.00
16571	PRAIRIE'S EDGE CASINO RESORT	05/09/2016	85.64
16572	RADIO ACCOUNTING SERVICE	05/09/2016	495.00
16573	RADISON HOTEL BY MOA	05/09/2016	913.20
16574	RESZEL, AL	05/09/2016	1,295.18
16575	RTS	05/09/2016	106.30
16576	RUNNINGS FARM & FLEET	05/09/2016	864.58
16577	RUNNINGS MONTE	05/09/2016	30.65
16578	RUPP,ANDERSON, SQUIRES & WALDSPURGER, P.A.	05/09/2016	470.90
16579	RYER PLUMBING INC.	05/09/2016	508.60
16581	SAWMILL	05/09/2016	8,550.58
16582	SCANTRON CORPORATION	05/09/2016	256.64
16583	SEA LIFE MINNESOTA	05/09/2016	116.00
16584	SNELLER, ASHLY	05/09/2016	493.60
16585	SNELLER, SCOTT	05/09/2016	342.00
16586	SOINE, ASHLEY	05/09/2016	408.00
16587	SPECTRUM SYSTEMS LLC	05/09/2016	488.75
16588	STAAB, KARI L.	05/09/2016	54.99
16589	STREICH, LISA	05/09/2016	40.00
16590	SUTER, CASSANDRA	05/09/2016	18.26
16592	SW/WC SERVICE COOP - MARSHALL	05/09/2016	7,510.00
16593	THE BACH COMPANY	05/09/2016	5,503.50
16594	TIERNEY BROTHERS INC	05/09/2016	387.10

<u>CHECK</u>	<u>CHECK</u>	<u>AMOUNT</u>
<u>NUMBER</u> <u>VENDOR</u>	<u>DATE</u>	
16595 TOSTENSEN SEPTIC	05/09/2016	100.00
16596 TRANS-MISSISSIPPI BIOLOGICAL	05/09/2016	207.50
16598 TRUE VALUE-GF/MONTE	05/09/2016	454.43
16599 VALLEYFAIR	05/09/2016	430.80
16600 VERNIER SOFTWARE & TECHNOLOGY	05/09/2016	12,058.12
16603 VISA	05/09/2016	3,606.92
16604 WEST CENTRAL TAE KWON DO	05/09/2016	935.00
16605 WEST MUSIC	05/09/2016	308.17
16606 W.T. COX SUBSCRIPTIONS	05/09/2016	172.79
16607 XCEL ENERGY	05/09/2016	33.08
16608 YME SCHOOL ACTIVITY ACCOUNT	05/09/2016	902.43
16620 YME SCHOOLS-ADM	05/09/2016	12,650.65
16621 YME BOARD ACCOUNT	05/09/2016	75.00
16622 YME SCHOOL READINESS	05/09/2016	9,778.00
16624 YME-FOOD SERVICE	05/09/2016	1,398.49
16625 YOUTH FRONTIERS, INC.	05/09/2016	750.00
201500136 FEDERAL TAX WITHHOLDING	04/22/2016	91,926.51
201500137 MN TEACHERS RETIREMENT ASSOC.	04/22/2016	38,812.20
201500138 PUBLIC EMPLOYEES RETIREMENT	04/22/2016	17,138.24
201500139 STATE TAX WITHHOLDING	04/22/2016	14,318.71
201500140 MN REVENUE	04/22/2016	686.00
201500141 VOYA INSTITUTIONAL TRUST	04/22/2016	14,196.57
	Totals for BNK05	639,117.72
	Totals for checks	639,117.72

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	215,995.85	7,203.58	357,397.24	580,596.67
02	FOOD SERVICE	8,035.43	0.00	20,478.30	28,513.73
04	COMMUNITY SERVICE	10,796.37	537.85	8,876.49	20,210.71
25	REVOCABLE TRUST (FY10)	0.00	0.00	9,796.61	9,796.61
***	Fund Summary Totals ***	234,827.65	7,741.43	396,548.64	639,117.72

***** End of report *****

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
16489	7TH AVENUE BOWL	05/09/2016	1	bowling - WELLNESS	0	30.00	30.00
01 L	230 92			GENERAL FUND/DEFERRED REVENUE/WELLNESS \$		30.00	
16490	A&B BUSINESS SOLUTIONS	05/09/2016	283245	copier lease	0	2,205.76	2,205.76
01 E	005 020 290 000 350			SUPERINTENDENT'S OFFICE//REPAIRS AND MAINTENANCE SVCS/F		110.00	
01 E	100 203 290 000 350			ELEMENTARY GENERAL ED.//REPAIRS AND MAINTENANCE SVCS/FO		220.00	
01 E	300 211 290 000 350			SECONDARY EDUCATION GENERAL//REPAIRS AND MAINTENANCE SV		248.26	
01 E	350 211 290 000 350			SECONDARY EDUCATION GENERAL//REPAIRS AND MAINTENANCE SV		135.00	
01 E	005 020 290 302 580			SUPERINTENDENT'S OFFICE/CAPITAL OUTLAY/CAPITAL LEASE PR		200.00	
01 E	100 203 290 302 580			ELEMENTARY GENERAL ED./CAPITAL OUTLAY/CAPITAL LEASE PRI		450.00	
01 E	300 211 290 302 580			SECONDARY EDUCATION GENERAL/CAPITAL OUTLAY/CAPITAL LEAS		561.67	
01 E	350 211 290 302 580			SECONDARY EDUCATION GENERAL/CAPITAL OUTLAY/CAPITAL LEAS		280.83	
16491	ABERDEEN AWARDS	05/09/2016	9037	pins	0	52.00	52.00
01 E	300 298 000 000 899			EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/		52.00	
16492	ADVOCATE TRIBUNE	05/09/2016	1	UB.	0	98.00	1,046.21
01 E	005 010 000 000 380			BOARD OF EDUCATION//PRINTING/ADVERTISING/		98.00	
			10		0	858.91	
04 E	500 505 000 321 380			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PRINTIN		858.91	
			2		0	89.30	
01 E	005 010 000 000 380			BOARD OF EDUCATION//PRINTING/ADVERTISING/		89.30	
16493	AIRWAY LOCKER	05/09/2016	1	21ST CENTURY GRANT	0	85.00	85.00
04 E	500 505 000 882 430			COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/SUPPLIES		85.00	
16494	ALMICH'S MARKET	05/09/2016	1		0	1,052.26	1,273.48
01 E	300 331 000 830 433			FAMILY LIFE SCIENCE (VOC)/VOCATIONAL PROGRAMS/INDIVIDUA		1,052.26	
			11		0	8.50	
02 E	005 770 000 701 495			FOOD SERVICES/SCHOOL LUNCH/MILK/		8.50	
			2		0	42.76	
04 E	500 505 000 882 433			COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/INDIVIDU		42.76	
			3		0	34.27	
01 L	230 43			GENERAL FUND/DEFERRED REVENUE/TARGET \$ MS/HS		34.27	
			4		0	26.66	
01 E	350 260 000 000 430			NATURAL SCIENCES//SUPPLIES/		26.66	
			5		0	109.03	
04 E	500 582 000 344 430			LEARNING READINESS/LEARNING READINESS/SUPPLIES/		109.03	
16495	AMERICAN WELDING AND GAS, INC.	05/09/2016	3976324		0	73.20	448.74
01 E	300 301 501 830 433			AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		73.20	
			3976325		0	76.00	
01 E	300 301 501 830 433			AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		76.00	
			3976326		0	20.35	
01 E	300 301 501 830 433			AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		20.35	
			3985129		0	66.24	
01 E	300 301 501 830 433			AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		66.24	
			3985678		0	189.00	
01 E	300 301 501 830 433			AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		189.00	
			4016923		0	23.95	
01 E	300 301 501 830 433			AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		23.95	
16496	ARAMARK CAMPUS DINING	05/09/2016	1	career day	0	29.84	313.04
01 E	005 790 000 313 430			OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		29.84	
			2	jr. lunches	0	283.20	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		283.20	
16497	AWARD EMBLEM MFG CO	05/09/2016	393852		0	62.35	62.35
01 E 300 298 233 000 401				EXTRACURRICULAR ACTIVITIES//GENERAL SUPPLIES/INSTRUMENT		62.35	
16498	BECKLER, DEB	05/09/2016	1	CHANGING STATION	0	74.19	74.19
01 E 300 211 000 000 430				SECONDARY EDUCATION GENERAL//SUPPLIES/		74.19	
16499	Vendor Continued Void	05/09/2016					0.00
16500	Vendor Continued Void	05/09/2016					0.00
16501	Vendor Continued Void	05/09/2016					0.00
16502	Vendor Continued Void	05/09/2016					0.00
16503	BENNETT & BENNETT INC.	05/09/2016	1	reg routes	0	54,257.77	79,862.53
01 E 005 760 000 720 360				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSP		54,257.77	
			10	starbuck RUN	0	2,822.18	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		2,822.18	
			12	willmar run	0	1,129.60	
01 E 005 760 000 720 360				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSP		1,129.60	
			14	midday run	0	587.84	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		587.84	
			16	granite run	0	709.29	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		709.29	
			18	band rent	0	30.00	
01 E 300 258 233 000 370				MUSIC//RENTALS AND LEASES/INSTRUMENTAL MUSIC		30.00	
			2	fuel	0	26.52	
01 E 005 760 000 720 360				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSP		26.52	
			21	3rd gr ft	0	463.91	
01 E 005 760 000 714 360				PUPIL TRANSPORTATION/INTEGRATION BUSSING/TRANSPORTATION		463.91	
			22	art class	0	127.53	
01 E 005 760 000 714 360				PUPIL TRANSPORTATION/INTEGRATION BUSSING/TRANSPORTATION		127.53	
			23	watertown tech	0	355.68	
01 E 005 790 000 313 360				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		355.68	
			24	dakota lang.	0	42.46	
01 E 005 790 000 320 366				OTHER PUPIL SUPPORT SERVICES/SUCCESS GRANT (INDIAN ED.)		42.46	
			25	Schwanns	0	265.09	
01 E 100 203 000 733 360				ELEMENTARY GENERAL ED./TRANSPORTATION/NON-AUTHORIZED/TR		265.09	
			26	math	0	183.11	
01 E 100 218 000 733 360				GIFTED & TALENTED/TRANSPORTATION/NON-AUTHORIZED/TRANSP		183.11	
			27	band/choir	0	150.72	
01 E 300 258 231 733 360				MUSIC/TRANSPORTATION/NON-AUTHORIZED/TRANSPORTATION CONT		150.72	
			28	golf	0	627.08	
01 E 300 292 225 733 360				BOYS/GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRAN		627.08	
			29	baseball	0	216.90	
01 E 300 294 215 733 360				BOYS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORTA		216.90	
			3	clkfd shuttle	0	1,209.60	
01 E 005 760 000 720 360				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSP		1,209.60	
			30	boys tennis	0	237.75	
01 E 300 294 224 733 360				BOYS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORTA		237.75	
			31	softball	0	487.36	
01 E 300 296 210 733 360				GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORT		487.36	
			32	ffa	0	1,326.08	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 300 298 501 733 360				EXTRACURRICULAR ACTIVITIES/TRANSPORTATION/NON-AUTHORIZE		1,326.08	
			33	jh sb	0	117.71	
01 E 350 296 210 733 360				GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORT		117.71	
			333	21st cent. - integration	0	-1,136.66	
01 E 005 760 000 720 360				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSP		-1,136.66	
			34	jh track	0	420.53	
01 E 350 292 219 733 360				BOYS/GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRAN		420.53	
			35	jh golf	0	306.86	
01 E 350 292 225 733 360				BOYS/GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRAN		306.86	
			36	jh bb	0	203.48	
01 E 350 294 215 733 360				BOYS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRANSPORTA		203.48	
			4	OUT OF DISTRICT	0	3,903.60	
01 E 005 760 000 713 360				PUPIL TRANSPORTATION/OPEN ENROLLMENT/TRANSPORTATION CON		3,903.60	
			5	SPECIAL NEEDS	0	4,632.62	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		4,632.62	
			51	afterschool (21st cent. grant)	0	1,106.00	
04 E 500 505 000 882 360				COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/TRANSPOR		1,106.00	
			52	targeted services	0	1,182.00	
01 E 350 211 379 733 360				SECONDARY EDUCATION GENERAL/TRANSPORTATION/NON-AUTHORIZ		1,182.00	
			6	renville	0	1,550.86	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		1,550.86	
			8	track	0	638.74	
01 E 300 292 219 733 360				BOYS/GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/TRAN		638.74	
			9	belview	0	1,680.32	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		1,680.32	
16504 BENSON LAUNDRY		05/09/2016	1		0	22.63	44.53
02 E 005 770 000 701 382				FOOD SERVICES/SCHOOL LUNCH/LAUNDRY AND DRY CLEANING/		22.63	
			10		0	21.90	
02 E 005 770 000 701 382				FOOD SERVICES/SCHOOL LUNCH/LAUNDRY AND DRY CLEANING/		21.90	
16505 BRIGHT SOLUTIONS		05/09/2016	88-54030	CONFERENCE	0	3,897.00	3,897.00
				REGISTRATION-CHICAGO			
01 E 100 640 179 000 367				STAFF DEVELOPMENT//TRAVEL-PROFESS DEVELOPMENT/FAGEN \$		3,897.00	
16506 BSN SPORTS		05/09/2016	97829632	dumbells	0	277.00	277.00
01 L 230 29				GENERAL FUND/DEFERRED REVENUE/WEIGHTROOM		277.00	
16507 BURGER KING #5587		05/09/2016	1		0	590.00	590.00
01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		590.00	
16508 CARLSON AND STEWART REFRIG.		05/09/2016	36632	REACH IN COOLER	0	431.34	818.44
02 E 005 770 000 701 350				FOOD SERVICES/SCHOOL LUNCH/REPAIRS AND MAINTENANCE SVCS		431.34	
			36916	BR FREEZER	0	387.10	
02 E 005 770 000 701 350				FOOD SERVICES/SCHOOL LUNCH/REPAIRS AND MAINTENANCE SVCS		387.10	
16509 CDW GOVERNMENT, INC.		05/09/2016	1	INK	0	449.01	449.01
01 E 300 257 000 000 430				COMPUTER TECHNOLOGY//SUPPLIES/		449.01	
16510 CENEX CREDIT CARD		05/09/2016	1		0	76.29	172.12
01 E 005 810 193 000 442				OPERATIONS AND MAINTENANCE//GAS & OIL/CAR EXPENSES		76.29	
			2		0	95.83	

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01 E 005 810 191 000 442				OPERATIONS AND MAINTENANCE//GAS & OIL/OUTSIDE MAINTENAN		95.83	
16511	CITY OF GRANITE FALLS	05/09/2016	1		0	14,155.09	14,155.09
01 E 005 810 183 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/SEWER-WATE		1,528.53	
01 E 005 810 184 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT		12,505.90	
01 E 005 810 191 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/OUTSIDE MA		92.68	
01 E 300 361 000 000 330				VOCATIONAL WEIDAUER//UTILITY SERVICES/		27.98	
16512	CONSUMERS COOPERATIVE OIL CO.	05/09/2016	1		0	84.26	84.26
01 E 005 810 000 000 442				OPERATIONS AND MAINTENANCE//GAS & OIL/		84.26	
16513	COUNTRYSIDE PUBLIC HEALTH	05/09/2016	1	licensing	0	630.00	630.00
02 E 005 770 000 701 899				FOOD SERVICES/SCHOOL LUNCH/MISCELLANEOUS EXPENSE/		630.00	
16514	COUNTRYSIDE PUBLIC HEALTH	05/09/2016	5547	ELEM- SCHOOL	0	105.00	105.00
01 E 005 860 000 347 305				INSP. HEALTH & SAFETY EQUIP/PHYSICAL HAZARD CONTROL/PROFESSIO		105.00	
16515	CURE	05/09/2016	1153	membership	0	100.00	100.00
01 E 005 790 000 318 430				OTHER PUPIL SUPPORT SERVICES/INTER DIST COOPERATION/SUP		100.00	
16516	LYNDSAE DACK	05/09/2016	1	YOGA CLASSES	0	520.00	520.00
01 L 230 92				feb-april GENERAL FUND/DEFERRED REVENUE/WELLNESS \$		520.00	
16517	CHAR DAHL	05/09/2016	1	SHORTS	0	6.86	238.74
01 E 300 790 388 000 899				OTHER PUPIL SUPPORT SERVICES//MISCELLANEOUS EXPENSE/KID		6.86	
01 E 300 640 000 316 367			2	summitt STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE	0	231.88	231.88
16518	DAVE'S ELECTRIC CO	05/09/2016	1		0	36.50	36.50
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		36.50	
16519	DEAN FOODS NORTH CENTRAL, INC.	05/09/2016	1		0	2,582.50	2,672.23
02 E 005 770 000 701 495				FOOD SERVICES/SCHOOL LUNCH/MILK/		1,359.83	
02 E 005 770 000 705 495				FOOD SERVICES/BREAKFAST/MILK/		775.29	
02 E 005 770 104 707 401				FOOD SERVICES/ALA CARTE/OTHER/GENERAL SUPPLIES/FD SVC N		296.78	
02 E 005 770 000 703 495				FOOD SERVICES/SPECIAL MILK/MILK/		150.60	
02 E 005 770 000 701 495			11		0	89.73	89.73
16520	ERIK SUEKER - JOSTENS	05/09/2016	1142	CORDS	0	191.95	191.95
01 E 300 211 165 000 899				SECONDARY EDUCATION GENERAL//MISCELLANEOUS EXPENSE/GRAD		191.95	
16521	FABRICS PLUS	05/09/2016	769364		0	115.00	115.00
01 E 300 331 000 830 350				FAMILY LIFE SCIENCE (VOC)/VOCATIONAL PROGRAMS/REPAIRS A		115.00	
16522	FARGO PUBLIC SCHOOL DISTRICT	05/09/2016	40422	march tuition	0	570.57	1,793.22
01 E 998 408 000 740 392				EMOTION/BEHAVIORAL DISORDER/STATE FUNDED SPECIAL ED/OUT		570.57	
01 E 998 407 000 740 392			40422-	march tuition SPECIFIC LEARNING DISABILIT/STATE FUNDED SPECIAL ED/OUT	0	1,222.65	1,222.65
16523	FARM & HOME PUBLISHERS, LTD	05/09/2016	1	renville county	0	44.70	44.70
01 E 005 110 000 000 401				ACCOUNTING OFFICE//GENERAL SUPPLIES/		44.70	
16524	FARMERS UNION OIL CO.	05/09/2016	1		0	120.00	265.18
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		120.00	
01 E 005 810 191 000 442			2		0	145.18	145.18
16525	FOOD SERVICES OF AMERICA	05/09/2016	1		0	15,319.98	15,319.98
02 E 005 770 000 701 401				FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/		1,116.53	
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		10,760.68	
02 E 005 770 000 701 495				FOOD SERVICES/SCHOOL LUNCH/MILK/		52.25	
02 E 005 770 000 705 490				FOOD SERVICES/BREAKFAST/FOOD/		1,711.68	
02 E 005 770 104 707 490				FOOD SERVICES/ALA CARTE/OTHER/FOOD/FD SVC NON PROGRAM		105.64	

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02 E 005 770 000 702 490				FOOD SERVICES/AFTER SCHOOL SNACKS/FOOD/		1,573.20	
16526	FRAN DEBAERE	05/09/2016	43116		0	90.00	90.00
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		90.00	
16527	FRENCH GLASS & SPECIALTY INC.	05/09/2016	b36583		0	872.00	872.00
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		872.00	
16528	GOPHER SPORT	05/09/2016	9141145		0	356.93	465.87
01 E 100 203 408 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/ELEM PHY ED		356.93	
			9144015		0	108.94	
01 E 100 203 408 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/ELEM PHY ED		108.94	
16529	GRANITE FALLS AUTO PARTS	05/09/2016	1		0	49.77	114.62
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		49.77	
			10		0	20.00	
01 E 300 250 000 000 430				FAMILY CONSUMER SCIENCE//SUPPLIES/		20.00	
			2		0	44.85	
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		44.85	
16530	GRANITE RUN GOLF CLUB	05/09/2016	1652	golf rent	0	510.00	510.00
01 E 300 292 225 000 370				BOYS/GIRLS ATHLETICS//RENTALS AND LEASES/GOLF		510.00	
16531	GRANITE FALLS HOSPITAL	05/09/2016	1	Health Screenings	0	2,947.00	2,947.00
				- WELLNESS GRANT			
01 L 230 92				GENERAL FUND/DEFERRED REVENUE/WELLNESS \$		2,947.00	
16532	GRANITE FALLS HOSPITAL	05/09/2016	64	cpr- staff	0	165.00	165.00
01 L 230 92				GENERAL FUND/DEFERRED REVENUE/WELLNESS \$		165.00	
16533	GRANITE FALLS REDI-MIX	05/09/2016	11	ENVIRONMENTAL	0	52.50	52.50
				PROJECT			
01 E 300 790 155 000 899				OTHER PUPIL SUPPORT SERVICES//MISCELLANEOUS EXPENSE/ENV		52.50	
16534	GREAT PLAINS NATURAL GAS CO	05/09/2016	1	BRE	0	606.68	2,042.67
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		606.68	
			2	hs	0	1,388.62	
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		1,388.62	
			3	MAINTENANCE	0	47.37	
01 E 005 810 191 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/OUTSIDE		47.37	
16535	HAAN CRAFTS	05/09/2016	217656		0	213.85	213.85
01 E 300 250 000 000 430				FAMILY CONSUMER SCIENCE//SUPPLIES/		213.85	
16536	HANSEN, LISA	05/09/2016	1		0	81.16	81.16
01 E 100 050 000 000 899				PRINCIPAL'S OFFICE//MISCELLANEOUS EXPENSE/		81.16	
16537	HENDERSON, ROBIN	05/09/2016	1	art day	0	20.00	73.02
01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		20.00	
			10	bus	0	8.00	
01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		8.00	
			11	TRAVEL - art day	0	26.40	
01 E 005 605 000 313 366				GENERAL INSTRUCTIONAL SUPPORT/ACHIEVEMENT & INTEGRATION		26.40	
			2	2 meals	0	18.62	
01 E 005 640 000 313 366				STAFF DEVELOPMENT/ACHIEVEMENT & INTEGRATION AID/TRAVEL-		18.62	
16538	HILLYARD/HUTCHINSON	05/09/2016	602045407		0	899.56	899.56
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		899.56	
16539	SARA HOWES	05/09/2016	1		0	265.76	265.76
01 E 300 258 231 000 430				MUSIC//SUPPLIES/VOCAL MUSIC		265.76	

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16540	IMAX	05/09/2016	1	21ST CENT. GRANT	0	120.00	120.00
04 E 500 505 000 882 369				COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/PARTICIP		120.00	
16541	Vendor Continued Void	05/09/2016					0.00
16542	INNOVATIVE OFFICE SOLUTIONS	05/09/2016	11		0	225.12	962.63
01 E 005 020 000 000 401				SUPERINTENDENT'S OFFICE//GENERAL SUPPLIES/		225.12	
				1139645	0	150.24	
01 E 300 211 000 000 433				SECONDARY EDUCATION GENERAL//INDIVIDUAL INST SUPPLIES/		150.24	
				1148374	0	90.10	
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/		90.10	
				1157158	0	215.65	
01 E 300 211 000 000 433				SECONDARY EDUCATION GENERAL//INDIVIDUAL INST SUPPLIES/		215.65	
				1164278	0	16.30	
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/		16.30	
				1169269	0	30.71	
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/		30.71	
				1171643	0	253.50	
01 E 300 620 000 000 401				EDUCATIONAL MEDIA/LIBRARY//GENERAL SUPPLIES/		187.68	
01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		65.82	
				JCN-044584	0	-18.99	
01 E 300 211 000 000 433				SECONDARY EDUCATION GENERAL//INDIVIDUAL INST SUPPLIES/		-18.99	
16543	INSTRUMENTALIST AWARDS	05/09/2016	1		0	15.50	15.50
01 E 300 298 233 000 401				EXTRACURRICULAR ACTIVITIES//GENERAL SUPPLIES/INSTRUMENT		15.50	
16544	ISCORP	05/09/2016	1	SKYWARD & FINANCE	0	195.50	195.50
01 E 005 110 000 000 350				ACCOUNTING OFFICE//REPAIRS AND MAINTENANCE SVCS/		195.50	
16545	JEFFREY IVERSON	05/09/2016	1		0	5.34	5.34
01 E 300 258 231 000 430				MUSIC//SUPPLIES/VOCAL MUSIC		5.34	
16546	JIM'S CLOTHING & SPORTING	GOOD 05/09/2016	109309	shirts	0	87.00	87.00
01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		87.00	
16547	KDMA - AM	05/09/2016	12121-1	ffa-state	0	88.00	88.00
01 E 005 010 000 000 380				BOARD OF EDUCATION//PRINTING/ADVERTISING/		88.00	
16548	KILOWATT COMMUNITY CENTER	05/09/2016	1		0	24.00	372.00
01 E 300 400 000 000 370				SPECIAL ED GENERAL//RENTALS AND LEASES/		24.00	
				2 nhs	0	100.00	
01 E 300 298 000 000 370				EXTRACURRICULAR ACTIVITIES//RENTALS AND LEASES/		100.00	
				3 sb	0	100.00	
01 E 300 292 000 000 370				BOYS/GIRLS ATHLETICS//RENTALS AND LEASES/		100.00	
				4 track	0	148.00	
01 E 300 292 000 000 370				BOYS/GIRLS ATHLETICS//RENTALS AND LEASES/		148.00	
16549	KMS	05/09/2016	1	fy16 French	0	8,640.05	8,640.05
01 E 300 230 129 310 391				FOREIGN/NATIVE LANGUAGES/COOPERATIVE/MN SCH DIST - REIM		8,640.05	
16550	MARLYS LACROIX	05/09/2016	11		0	65.12	65.12
02 E 005 770 000 701 366				FOOD SERVICES/SCHOOL LUNCH/TRAVEL-SCHOOL BUSINESS/		65.12	
16551	LIFETOUCH	05/09/2016	i592441	yearbooks	0	506.50	506.50
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		506.50	
16552	JENNA LUEPKE	05/09/2016	1	SHOES PER	0	79.99	79.99
02 E 005 770 126 701 401				CONTRACT			
				FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/CUSTODIAL D		79.99	
16553	RYAN C LUFT	05/09/2016	1		0	7.04	90.33

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01 E 300 050 000 000 366				PRINCIPAL'S OFFICE//TRAVEL-SCHOOL BUSINESS/		7.04	
			2		0	83.29	
01 E 300 640 000 316 367				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		83.29	
16554 MACCRAY SCHOOLS		05/09/2016	fy16	Spanish 1&2	0	18,558.45	18,558.45
01 E 300 230 129 310 391				FOREIGN/NATIVE LANGUAGES/COOPERATIVE/MN SCH DIST - REIM		18,558.45	
16555 MINNESOTA ZOO		05/09/2016	1	21ST CENT. GRANT	0	150.00	150.00
04 E 500 505 000 882 369				COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/PARTICIP		150.00	
16556 MINNESOTA ELEVATOR TOTAL ELEVA		05/09/2016	659284		0	114.21	1,975.22
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		114.21	
			659285		0	1,522.05	
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		1,522.05	
			661930	INSPECTION	0	338.96	
01 E 005 860 000 347 590				HEALTH & SAFETY EQUIP/PHYSICAL HAZARD CONTROL/OTHER CAP		338.96	
16557 MINNESOTA SCHOOL BOARD ASSOC.		05/09/2016	1388753M3x4	phase IX	0	350.00	350.00
01 E 005 010 000 000 366				BOARD OF EDUCATION//TRAVEL-SCHOOL BUSINESS/		350.00	
16558 MN WEST COMM.& TECH. COLL		05/09/2016	1	spring PSEO	0	1,570.69	1,630.69
01 E 300 200 000 000 394				PSEO/ONLINE//PAYMENTS TO OTHER AGENCIES/		1,570.69	
			200615		0	60.00	
01 E 100 640 000 316 366				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-SCHOOL BUSIN		60.00	
16559 MN WEST COLLEGE		05/09/2016	200352	ACCUPLACER TESTS	0	164.55	164.55
01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		164.55	
16560 MUSIC STREET		05/09/2016	51760		0	8.99	118.99
01 E 300 258 233 000 450				MUSIC//MATERIALS PURCH FOR RESALE/INSTRUMENTAL MUSIC		8.99	
			51823-51865		0	110.00	
01 E 300 258 233 000 350				MUSIC//REPAIRS AND MAINTENANCE SVCS/INSTRUMENTAL MUSIC		110.00	
16561 MVCC		05/09/2016	1	SPEC ED SERV.	0	153,781.94	153,781.94
01 E 200 420 978 740 396				SPECIAL EDUCATIONAL GENERAL/STATE FUNDED SPECIAL ED/DUE		153,781.94	
16562 MVTV		05/09/2016	1	MAINT. INTERNET	0	47.95	47.95
01 E 005 630 199 000 305				TECHNOLOGY INSTRUCTIONAL//PROFESSIONAL FEES/TECHNOLOGY		47.95	
16563 NELSEN'S CLEANERS & LAUNDERERS		05/09/2016	1		0	21.10	21.10
02 E 005 770 000 701 382				FOOD SERVICES/SCHOOL LUNCH/LAUNDRY AND DRY CLEANING/		21.10	
16564 OLSON SANITATION INC.		05/09/2016	1		0	877.50	877.50
01 E 005 810 000 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/		877.50	
16565 PAN-O-GOLD BAKING CO.		05/09/2016	1		0	551.92	551.92
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		523.12	
02 E 005 770 000 705 490				FOOD SERVICES/BREAKFAST/FOOD/		28.80	
16566 J.W. PEPPER & SON INC.		05/09/2016	11B75114	band supplies	0	67.44	74.19
01 E 300 258 233 000 430				MUSIC//SUPPLIES/INSTRUMENTAL MUSIC		67.44	
			11B78160		0	6.75	
01 E 300 258 233 000 430				MUSIC//SUPPLIES/INSTRUMENTAL MUSIC		6.75	
16567 ALEXIS J PETERS		05/09/2016	1	5/6 volleyball league	0	493.60	493.60
04 E 500 505 000 321 305				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		493.60	
16568 PETRICH, STEVE		05/09/2016	1	SCIENCE	0	152.02	152.02
01 E 300 790 149 000 401				OTHER PUPIL SUPPORT SERVICES//GENERAL SUPPLIES/MISCELLA		152.02	
16569 PINE TECH COLLEGE		05/09/2016	38072	SIGN LANGUAGE	0	1,440.00	1,440.00
01 E 300 200 000 000 394				PSEO/ONLINE//PAYMENTS TO OTHER AGENCIES/		1,440.00	

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16570	PRAIRIE FIRE THEATRE	05/09/2016	1	DEPOSIT ROBIN	0	400.00	400.00
				HOOD			
01 L	230 01			GENERAL FUND/DEFERRED REVENUE/ARTS COUNCIL		400.00	
16571	PRAIRIE'S EDGE CASINO RESORT	05/09/2016	RPEC00A05-1-	STAFF DEV DAY	0	85.64	85.64
01 E	005 640 000 320 305			STAFF DEVELOPMENT/SUCCESS GRANT (INDIAN ED.)/PROFESSION		85.64	
16572	RADIO ACCOUNTING SERVICE	05/09/2016	KKRCF0217		0	495.00	495.00
01 E	005 010 000 000 380			BOARD OF EDUCATION//PRINTING/ADVERTISING/		495.00	
16573	RADISON HOTEL BY MOA	05/09/2016	11	21ST CENT. GRANT	0	913.20	913.20
04 E	500 505 000 882 369			COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/PARTICIP		913.20	
16574	AL RESZEL	05/09/2016	1	BLDG BRIDGES	0	52.28	1,295.18
04 E	500 505 000 882 433			COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/INDIVIDU		52.28	
			10	21st century grant	0	825.97	
04 E	500 505 000 882 433			COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/INDIVIDU		825.97	
			2	BLDG BRIDGES-	0	79.73	
04 E	500 505 000 882 369			COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/PARTICIP		79.73	
			22	21ST CENT. GRANT	0	123.35	
04 E	500 505 000 882 369			COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/PARTICIP		123.35	
			3	21ST CENT. GRANT	0	213.85	
04 E	500 505 000 882 430			COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/SUPPLIES		213.85	
16575	RTS	05/09/2016	1		0	106.30	106.30
01 E	005 810 000 000 320			OPERATIONS AND MAINTENANCE//COMMUNICATIONAL SERVICES/		106.30	
16576	RUNNINGS FARM & FLEET	05/09/2016	1		0	342.68	864.58
01 E	300 301 501 830 433			AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		342.68	
			2	science	0	521.90	
01 E	300 790 149 000 401			OTHER PUPIL SUPPORT SERVICES//GENERAL SUPPLIES/MISCELLA		521.90	
16577	RUNNINGS MONTE	05/09/2016	11		0	30.65	30.65
01 E	300 301 501 830 433			AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		30.65	
16578	RUPP,ANDERSON, SQUIRES & WALDS	05/09/2016	2190-0001		0	470.90	470.90
01 E	005 110 116 000 305			ACCOUNTING OFFICE//PROFESSIONAL FEES/ATTORNEY FEES		470.90	
16579	RYER PLUMBING INC.	05/09/2016	8647	CLEAN DRAINS	0	508.60	508.60
01 E	005 810 000 000 350			OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		508.60	
16580	Vendor Continued Void	05/09/2016					0.00
16581	SAWMILL	05/09/2016	1		0	46.50	8,550.58
01 R	300 361 000 000 619			VOCATIONAL WEIDAUER//HOUSE EXPENSES-CONTRA REVENUE/		46.50	
			10	HOUSE	0	609.00	
01 R	300 361 000 000 619			VOCATIONAL WEIDAUER//HOUSE EXPENSES-CONTRA REVENUE/		609.00	
			2		0	765.40	
01 E	300 255 000 000 450			INDUSTRIAL EDUCATION//MATERIALS PURCH FOR RESALE/		765.40	
			22	AG	0	24.98	
01 E	300 301 501 830 433			AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		24.98	
			3		0	6,258.84	
01 R	300 361 000 000 619			VOCATIONAL WEIDAUER//HOUSE EXPENSES-CONTRA REVENUE/		6,258.84	
			333	IT	0	110.16	
01 E	300 255 000 000 450			INDUSTRIAL EDUCATION//MATERIALS PURCH FOR RESALE/		110.16	
			4		0	49.99	
01 E	300 255 000 000 450			INDUSTRIAL EDUCATION//MATERIALS PURCH FOR RESALE/		49.99	
			44	ENV. PROJECT	0	75.60	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 300 790 155 000 899				OTHER PUPIL SUPPORT SERVICES//MISCELLANEOUS EXPENSE/ENV		75.60	
			5		0	5.00	
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		5.00	
			6		0	157.31	
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		157.31	
			7		0	234.00	
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		234.00	
			8		0	200.00	
01 R 300 361 000 000 619				VOCATIONAL WEIDAUER//HOUSE EXPENSES-CONTRA REVENUE/		200.00	
			9		0	13.80	
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		13.80	
16582 SCANTRON CORPORATION		05/09/2016	3141763		0	256.64	256.64
01 E 300 211 000 000 430				SECONDARY EDUCATION GENERAL//SUPPLIES/		256.64	
16583 SEA LIFE MINNESOTA		05/09/2016	1	21ST CENTURY	0	116.00	116.00
				GRANT			
04 E 500 505 000 882 369				COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/PARTICIP		116.00	
16584 ASHLY M SNELLER		05/09/2016	1	5/6 VB LEAGUE	0	493.60	493.60
04 E 500 505 000 321 305				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		493.60	
16585 SCOTT SNELLER		05/09/2016	1	OPEN GYM	0	342.00	342.00
04 E 500 505 000 321 305				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		342.00	
16586 ASHLEY R SOINE		05/09/2016	1	7/8 VB CLINIC	0	408.00	408.00
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		408.00	
16587 SPECTRUM SYSTEMS LLC		05/09/2016	7417		0	488.75	488.75
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		488.75	
16588 KARI L. STAAB		05/09/2016	1	SOES PER CONTRACT	0	54.99	54.99
02 E 005 770 126 701 401				FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/CUSTODIAL D		54.99	
16589 LISA STREICH		05/09/2016	1	zumba	0	40.00	40.00
01 L 230 92				GENERAL FUND/DEFERRED REVENUE/WELLNESS \$		40.00	
16590 CASSANDRA SUTER		05/09/2016	1	mask & tubing	0	18.26	18.26
01 E 200 720 000 000 401				HEALTH SERVICES/NURSE//GENERAL SUPPLIES/		18.26	
16591 Vendor Continued Void		05/09/2016					0.00
16592 SW/WC SERVICE COOP - MARSHALL		05/09/2016	1	TECH SUPPORT	0	5,881.50	7,510.00
01 E 005 630 000 000 305				TECHNOLOGY INSTRUCTIONAL//PROFESSIONAL FEES/		5,881.50	
			10	BUS. CONF.	0	145.00	
01 E 300 640 000 316 367				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		145.00	
			2	TECH SUPPORT	0	653.50	
01 E 005 108 000 000 305				TECHNOLOGY ADMINISTRATIVE//PROFESSIONAL FEES/		653.50	
			3	CULINARY CHALLENGE	0	180.00	
01 E 300 331 000 830 433				FAMILY LIFE SCIENCE (VOC)/VOCATIONAL PROGRAMS/INDIVIDUA		180.00	
			4	KNOWLEDGE BOWL	0	100.00	
01 E 300 218 000 388 369				GIFTED & TALENTED/TAG (06)/PARTICIPATION FEES/		100.00	
			5	TITLE i/ii	0	40.00	
01 E 100 050 000 000 366				PRINCIPAL'S OFFICE//TRAVEL-SCHOOL BUSINESS/		40.00	
			6	NURSE WORKSHOP	0	25.00	
01 E 200 720 000 000 366				HEALTH SERVICES/NURSE//TRAVEL-SCHOOL BUSINESS/		25.00	
			7	MARSS	0	50.00	
01 E 005 640 000 316 366				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-SCHOOL BUSIN		50.00	

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01 E 005 110 000 000 366		9		BUSINESS CONF. ACCOUNTING OFFICE//TRAVEL-SCHOOL BUSINESS/	0	435.00 435.00	
16593 THE BACH COMPANY 01 E 300 790 179 000 530		05/09/2016	INV222052	FAGEN \$- stem OTHER PUPIL SUPPORT SERVICES//EQUIPMENT PURCHASES/FAGEN	0	5,503.50 5,503.50	5,503.50
16594 TIERNEY BROTHERS INC 01 E 005 630 199 000 401		05/09/2016	714124	TECHNOLOGY INSTRUCTIONAL//GENERAL SUPPLIES/TECHNOLOGY	0	387.10 387.10	387.10
16595 TOSTENSEN SEPTIC 01 E 300 292 000 000 899		05/09/2016	1	BOYS/GIRLS ATHLETICS//MISCELLANEOUS EXPENSE/	0	100.00 100.00	100.00
16596 TRANS-MISSISSIPPI BIOLOGICAL 01 E 100 203 000 000 430		05/09/2016	2392	ELEMENTARY GENERAL ED.//SUPPLIES/	0	207.50 207.50	207.50
16597 Vendor Continued Void		05/09/2016					0.00
16598 TRUE VALUE-GF/MONTE 01 E 005 810 191 000 410		05/09/2016	1	OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID	0	71.32 71.32	454.43
01 E 005 810 000 000 410		10		OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/	0	11.48 11.48	
01 E 005 810 000 000 410		2		OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/	0	4.89 4.89	
01 E 300 301 501 830 433		22		AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA	0	151.73 151.73	
01 E 005 810 193 000 401		3		OPERATIONS AND MAINTENANCE//GENERAL SUPPLIES/CAR EXPENS	0	24.96 24.96	
01 R 300 361 000 000 619		4		VOCATIONAL WEIDAUER//HOUSE EXPENSES-CONTRA REVENUE/	0	12.34 12.34	
01 E 300 331 000 830 450		5		FAMILY LIFE SCIENCE (VOC)/VOCATIONAL PROGRAMS/MATERIALS	0	6.99 6.99	
01 E 300 292 000 000 899		6		BOYS/GIRLS ATHLETICS//MISCELLANEOUS EXPENSE/	0	12.99 12.99	
01 E 300 301 501 830 433		7		AG AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA	0	157.73 157.73	
16599 VALLEYFAIR 04 E 500 505 000 882 369		05/09/2016	1	21ST CENT. GRANT COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/PARTICIP	0	430.80 430.80	430.80
16600 VERNIER SOFTWARE & TECHNOLOGY 01 E 005 790 162 000 530		05/09/2016	5212639	ESTATE DONATION OTHER PUPIL SUPPORT SERVICES//EQUIPMENT PURCHASES/ESTAT	0	10,500.00 10,500.00	12,058.12
01 E 300 790 179 000 530		5212639-		fagen\$ stem OTHER PUPIL SUPPORT SERVICES//EQUIPMENT PURCHASES/FAGEN	0	1,558.12 1,558.12	
16601 Vendor Continued Void		05/09/2016					0.00
16602 Vendor Continued Void		05/09/2016					0.00
16603 VISA 01 E 005 010 000 000 405		05/09/2016	1	AMAZON BOARD OF EDUCATION//SOFTWARE ETC/	0	33.45 33.45	3,606.92
01 E 100 203 000 000 430		10		amazon ELEMENTARY GENERAL ED.//SUPPLIES/	0	77.76 77.76	
01 E 300 298 233 000 401		11		AWARD EMBLEM EXTRACURRICULAR ACTIVITIES//GENERAL SUPPLIES/INSTRUMENT	0	62.35 62.35	
01 E 100 790 000 320 430		13		AMAZON OTHER PUPIL SUPPORT SERVICES/SUCCESS GRANT (INDIAN ED.)	0	312.78 312.78	
01 E 300 292 000 000 899		15		ON DECK SPORTS BOYS/GIRLS ATHLETICS//MISCELLANEOUS EXPENSE/	0	90.00 90.00	
		16		ON DECK SPORTS	0	109.99	

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01 E 300 294 215 000 899				BOYS ATHLETICS//MISCELLANEOUS EXPENSE/BASEBALL		109.99	
			19	AMAZON	0	100.00	
01 E 300 292 219 000 899				BOYS/GIRLS ATHLETICS//MISCELLANEOUS EXPENSE/TRACK		100.00	
			2	AMAZON	0	423.90	
01 E 300 292 219 000 401				BOYS/GIRLS ATHLETICS//GENERAL SUPPLIES/TRACK		423.90	
			3	MAKE MUSIC	0	84.43	
01 E 100 203 407 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/ELEM MUSIC		84.43	
			4	AMAZON	0	28.51	
01 E 100 790 000 320 430				OTHER PUPIL SUPPORT SERVICES/SUCCESS GRANT (INDIAN ED.)		28.51	
			5	UNITED ART	0	30.70	
01 E 100 212 000 000 430				ART//SUPPLIES/		30.70	
			6	AMAZON	0	1,843.05	
01 E 300 211 000 000 430				SECONDARY EDUCATION GENERAL//SUPPLIES/		1,843.05	
			7	AMAZON	0	53.00	
01 E 350 292 219 000 401				BOYS/GIRLS ATHLETICS//GENERAL SUPPLIES/TRACK		53.00	
			8	AMAZON	0	357.00	
01 E 300 292 219 000 401				BOYS/GIRLS ATHLETICS//GENERAL SUPPLIES/TRACK		357.00	
16604 WEST CENTRAL TAE KWON DO		05/09/2016	1	MARCH APRIL FEES	0	935.00	935.00
04 E 500 505 000 321 305				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		935.00	
16605 WEST MUSIC		05/09/2016	sil290866		0	90.00	308.17
01 E 100 203 407 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/ELEM MUSIC		90.00	
			sil290866-		0	218.17	
01 E 100 203 407 000 433				ELEMENTARY GENERAL ED.//INDIVIDUAL INST SUPPLIES/ELEM M		218.17	
16606 W.T. COX SUBSCRIPTIONS		05/09/2016	3010643		0	172.79	172.79
01 E 100 620 000 000 489				EDUCATIONAL MEDIA/LIBRARY//PERIODICAL/NEWSPAPERS/		172.79	
16607 XCEL ENERGY		05/09/2016	1		0	21.33	33.08
04 E 500 560 000 321 330				RECREATION-SWIM POOL/COMMUNITY EDUCATION/UTILITY SERVIC		21.33	
			2		0	11.75	
01 E 025 810 184 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT		11.75	
16608 YME SCHOOL ACTIVITY ACCOUNT		05/09/2016	1	Jim's Clothing	0	141.00	902.43
				Bill			
01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		141.00	
			22	pop profit	0	761.43	
01 L 230 15				GENERAL FUND/DEFERRED REVENUE/STUDENT COUNCIL		761.43	
16609 Vendor Continued Void		05/09/2016					0.00
16610 Vendor Continued Void		05/09/2016					0.00
16611 Vendor Continued Void		05/09/2016					0.00
16612 Vendor Continued Void		05/09/2016					0.00
16613 Vendor Continued Void		05/09/2016					0.00
16614 Vendor Continued Void		05/09/2016					0.00
16615 Vendor Continued Void		05/09/2016					0.00
16616 Vendor Continued Void		05/09/2016					0.00
16617 Vendor Continued Void		05/09/2016					0.00
16618 Vendor Continued Void		05/09/2016					0.00
16619 Vendor Continued Void		05/09/2016					0.00
16620 YME SCHOOLS-ADM		05/09/2016	1	INTEREST	0	-1.12	12,650.65
01 R 005 000 000 000 092				INVESTMENT EARNINGS/		-1.12	
			14099	VOID LQPV SCHOOLS	0	-40.00	
01 E 300 218 000 388 369				GIFTED & TALENTED/TAG (06)/PARTICIPATION FEES/		-40.00	
			14200	VOID	0	-75.00	
01 E 300 292 219 000 369				BOYS/GIRLS ATHLETICS//PARTICIPATION FEES/TRACK		-75.00	

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01 R 300 361 000 000 619		14208	Casey's	VOCATIONAL WEIDAUER//HOUSE EXPENSES-CONTRA REVENUE/	0	78.02	78.02
01 E 005 790 000 313 430		14209	UNHINGED PIZZA	OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	0	332.00	332.00
01 E 300 294 224 000 369		14210	ORTONVILLE GOLF COURSE	BOYS ATHLETICS//PARTICIPATION FEES/TENNIS	0	75.00	75.00
01 E 300 294 215 000 305		14211	TIM BUESMAN	BOYS ATHLETICS//PROFESSIONAL FEES/BASEBALL	0	100.00	100.00
01 E 300 294 215 000 305		14212	PAUL HAMRE	BOYS ATHLETICS//PROFESSIONAL FEES/BASEBALL	0	100.00	100.00
01 E 300 294 215 000 305		14213	SCOTT HINDL	BOYS ATHLETICS//PROFESSIONAL FEES/BASEBALL	0	200.00	200.00
01 E 005 790 000 313 430		14214	GENE STUKEL	OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	0	250.00	250.00
01 L 215 06		14215	KELLY BARAGAR	GENERAL FUND/DEDUCTIONS PAYABLE/HEALTH INSURANCE	0	4.00	4.00
02 E 005 770 000 701 367		14216	ANNETTE HENDRICKSON	FOOD SERVICES/SCHOOL LUNCH/TRAVEL-PROFESS DEVELOPMENT/	0	75.00	75.00
02 E 005 770 000 701 367		14217	SLEEPY EYE HS	FOOD SERVICES/SCHOOL LUNCH/TRAVEL-PROFESS DEVELOPMENT/	0	100.00	100.00
01 E 350 292 219 000 369		14218	MACCRAY HS	BOYS/GIRLS ATHLETICS//PARTICIPATION FEES/TRACK	0	80.00	80.00
01 E 350 292 219 000 369		14219	MAHS	BOYS/GIRLS ATHLETICS//PARTICIPATION FEES/TRACK	0	60.00	60.00
01 E 300 296 210 000 305		14220	MIKE GORT	GIRLS ATHLETICS//PROFESSIONAL FEES/SOFTBALL	0	160.00	160.00
01 E 300 296 210 000 305		14221	SCOTT BEEKMAN	GIRLS ATHLETICS//PROFESSIONAL FEES/SOFTBALL	0	160.00	160.00
01 E 300 296 210 000 305		14223	MIKE GORT	GIRLS ATHLETICS//PROFESSIONAL FEES/SOFTBALL	0	160.00	160.00
01 E 300 296 210 000 305		14224	SCOTT BEEKMAN	GIRLS ATHLETICS//PROFESSIONAL FEES/SOFTBALL	0	160.00	160.00
01 E 300 294 215 000 305		14225	TIM BESEMAN	BOYS ATHLETICS//PROFESSIONAL FEES/BASEBALL	0	100.00	100.00
01 E 300 294 215 000 305		14226	TIM GROVE	BOYS ATHLETICS//PROFESSIONAL FEES/BASEBALL	0	100.00	100.00
01 E 300 294 215 000 305		14226V	VOID tIM GROVE	BOYS ATHLETICS//PROFESSIONAL FEES/BASEBALL	0	-100.00	-100.00
01 E 300 294 215 000 305		14227	STEVE VERKINDEREN	BOYS ATHLETICS//PROFESSIONAL FEES/BASEBALL	0	100.00	100.00
01 E 300 294 215 000 305		14228	SCOTT BEEKMAN	BOYS ATHLETICS//PROFESSIONAL FEES/BASEBALL	0	100.00	100.00
01 E 300 294 215 000 305		14229	PAUL HAMRE	BOYS ATHLETICS//PROFESSIONAL FEES/BASEBALL	0	100.00	100.00
01 E 300 294 215 000 305		14230	TIM BUSEMAN	BOYS ATHLETICS//PROFESSIONAL FEES/BASEBALL	0	100.00	100.00

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04 R	500 000 000 321 050		14231	LOUANN KLING COMMUNITY EDUCATION/FEES FROM PATRONS/	0	104.00	104.00
04 E	500 505 000 321 450		14232	CHANHASSEN DINNER THEATRE COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA	0	300.00	300.00
01 E	005 790 000 313 430		14233	CINDY DEMUS OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	0	150.00	150.00
01 E	005 790 000 313 430		14234	GENE STUKEL OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	0	150.00	150.00
01 E	005 790 000 313 430		14235	DAVE BASSETT OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	0	220.00	220.00
01 E	005 790 000 313 430		14236	TIM GURETTY OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	0	270.00	270.00
01 E	005 790 000 313 430		14237	BRAD HALL OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	0	200.00	200.00
01 E	005 790 000 313 430		14238	JOHN STERNER OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	0	150.00	150.00
01 E	005 790 000 313 430		14239	TAMARA ISFELD OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	0	225.00	225.00
01 E	005 790 000 313 430		14241	PAUL TUSZYNSKI OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	0	300.00	300.00
01 E	005 790 000 313 430		14242	KELLY POCHARDT OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	0	368.18	368.18
01 E	005 790 000 313 430		14243	CLAYTON HUBERT OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	0	205.00	205.00
01 E	005 790 000 313 430		14244	BRYDIA DE MUTH OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	0	270.00	270.00
01 E	005 790 000 313 430		142440	SCOTT HANSON OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	0	200.00	200.00
01 E	005 790 000 313 430		14245	OAK KELSEY OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	0	210.00	210.00
01 E	005 790 000 313 430		14246	mICHELE KNIFE STERNER OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	0	225.00	225.00
01 E	300 294 215 000 305		14247	TIM GROVE- MILEAGE BOYS ATHLETICS//PROFESSIONAL FEES/BASEBALL	0	60.00	60.00
01 E	300 294 215 000 305		14248	TIM BESEMAN - MILEAGE BOYS ATHLETICS//PROFESSIONAL FEES/BASEBALL	0	25.00	25.00
01 E	350 292 219 000 305		14249	GARY SIMS BOYS/GIRLS ATHLETICS//PROFESSIONAL FEES/TRACK	0	150.00	150.00
01 E	300 292 219 000 305		14251	GARY SIMS BOYS/GIRLS ATHLETICS//PROFESSIONAL FEES/TRACK	0	175.00	175.00
01 L	230 33		14252	HERITAGE VILLAGE GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU	0	400.00	400.00
01 L	230 33		14253	NELSON FARMS GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU	0	330.00	330.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 350 292 219 000 369		14254		LAKEVIEW HS BOYS/GIRLS ATHLETICS//PARTICIPATION FEES/TRACK	0	60.00	60.00
01 E 300 790 155 000 899		14255		CONCRETE OF NEW LONDON OTHER PUPIL SUPPORT SERVICES//MISCELLANEOUS EXPENSE/ENV	0	2,401.00	2,401.00
01 L 230 92		14256		MARGE FLAATA GENERAL FUND/DEFERRED REVENUE/WELLNESS \$	0	440.00	440.00
01 E 300 292 219 000 369		14257		MACCRAY BOYS/GIRLS ATHLETICS//PARTICIPATION FEES/TRACK	0	80.00	80.00
04 E 500 590 000 321 329		14258		USPS OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/POSTAGE AN	0	89.41	89.41
01 E 300 298 216 000 899		14259		ZACH KOEPKE EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FLO-T	0	500.00	500.00
01 E 300 298 216 000 899		14260		DAVE GRUBE - PHOTO BOOTH EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FLO-T	0	600.00	600.00
01 E 350 292 219 000 305		14261		COLLEN FORD BOYS/GIRLS ATHLETICS//PROFESSIONAL FEES/TRACK	0	40.00	40.00
01 E 350 292 219 000 305		14262		MARK HENDERSON BOYS/GIRLS ATHLETICS//PROFESSIONAL FEES/TRACK	0	35.00	35.00
01 E 350 292 219 000 305		14263		KYLIE JANS BOYS/GIRLS ATHLETICS//PROFESSIONAL FEES/TRACK	0	40.00	40.00
01 E 350 292 219 000 305		14264		PAXTON DANDURAND BOYS/GIRLS ATHLETICS//PROFESSIONAL FEES/TRACK	0	40.00	40.00
01 E 350 292 219 000 305		14265		BETTY LECY BOYS/GIRLS ATHLETICS//PROFESSIONAL FEES/TRACK	0	30.00	30.00
01 E 350 292 219 000 305		14266		SCOTT RASMUSSEN BOYS/GIRLS ATHLETICS//PROFESSIONAL FEES/TRACK	0	30.00	30.00
01 E 350 292 219 000 305		14267		DAVE NORDAUNE BOYS/GIRLS ATHLETICS//PROFESSIONAL FEES/TRACK	0	30.00	30.00
01 E 300 296 210 000 305		14268		STEVE JOHNSON GIRLS ATHLETICS//PROFESSIONAL FEES/SOFTBALL	0	160.00	160.00
01 E 300 296 210 000 305		14269		SCOTT HINDL GIRLS ATHLETICS//PROFESSIONAL FEES/SOFTBALL	0	160.00	160.00
01 E 300 292 225 000 369		14270		MINNEOTA HS BOYS/GIRLS ATHLETICS//PARTICIPATION FEES/GOLF	0	75.00	75.00
01 E 300 292 225 000 369		14271		LAKEVIEW HS BOYS/GIRLS ATHLETICS//PARTICIPATION FEES/GOLF	0	75.00	75.00
01 L 230 43		14272		DQ GENERAL FUND/DEFERRED REVENUE/TARGET \$ MS/HS	0	70.00	70.00
04 E 500 505 000 321 329		14273		POSTMASTER COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/POSTAGE	0	344.16	344.16
01 E 300 294 215 000 305		14274		SCOTT HINDL BOYS ATHLETICS//PROFESSIONAL FEES/BASEBALL	0	100.00	100.00
01 E 300 294 215 000 305		14275		SCOTT JOHNSON BOYS ATHLETICS//PROFESSIONAL FEES/BASEBALL	0	100.00	100.00
01 E 350 294 215 000 305		14276		BRANDON GRUND BOYS ATHLETICS//PROFESSIONAL FEES/BASEBALL	0	280.00	140.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 350 296 210 000 305				GIRLS ATHLETICS//PROFESSIONAL FEES/SOFTBALL		140.00	
			6715	VOID KELLY BARAGAR -INS.	0	-4.00	
01 L 215 06				GENERAL FUND/DEDUCTIONS PAYABLE/HEALTH INSURANCE		-4.00	
			6836	VOID BENSON WRESTLING BOOSTER CLUB	0	-40.00	
01 E 350 294 221 000 369				BOYS ATHLETICS//PARTICIPATION FEES/WRESTLING		-40.00	
			6997	VOID GENE STUKEL	0	-250.00	
01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		-250.00	
16621 YME BOARD ACCOUNT		05/09/2016	1	SOCCKER FEE- KID CHANGE	0	75.00	75.00
01 E 300 790 388 000 899				OTHER PUPIL SUPPORT SERVICES//MISCELLANEOUS EXPENSE/KID		75.00	
16622 YME SCHOOL READINESS		05/09/2016	1	fy16 tuition	0	9,778.00	9,778.00
01 E 100 412 000 740 898				ECSE SPEC ED/STATE FUNDED SPECIAL ED/SCHOLARSHIPS/		3,590.00	
01 E 100 401 000 740 898				SPEECH/STATE FUNDED SPECIAL ED/SCHOLARSHIPS/		2,806.00	
01 E 100 411 000 740 898				AUTISTIC/STATE FUNDED SPECIAL ED/SCHOLARSHIPS/		2,112.00	
01 E 100 405 000 740 898				HEARING IMPARIED/STATE FUNDED SPECIAL ED/SCHOLARSHIPS/		725.00	
01 E 100 404 000 740 898				PHYSICALLY IMPAIRED/STATE FUNDED SPECIAL ED/SCHOLARSHIP		545.00	
16623 Vendor Continued Void		05/09/2016					0.00
16624 YME-FOOD SERVICE		05/09/2016	1	RSL	0	78.15	1,398.49
04 E 500 582 000 344 490				LEARNING READINESS/LEARNING READINESS/FOOD/		78.15	
			10		0	433.85	
04 R 500 582 000 344 040				LEARNING READINESS/LEARNING READINESS/TUITION FROM PATR		433.85	
			2	career day	0	19.24	
01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		19.24	
			20		0	144.36	
04 E 500 582 000 344 490				LEARNING READINESS/LEARNING READINESS/FOOD/		144.36	
			22	act testing	0	36.96	
01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		36.96	
			4	K-2 SNACKS	0	682.51	
01 E 100 203 362 000 899				ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/HEALTHY S		682.51	
			5	gloves integration	0	3.42	
01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		3.42	
16625 YOUTH FRONTIERS, INC.		05/09/2016	67572	FY17 YOUTH FRONTIERS	0	750.00	750.00
01 L 230 31				GENERAL FUND/DEFERRED REVENUE/AG RECYCLING (METAL) FY11		750.00	
137 Computer Check(s) For a Total of						401,583.19	

0	Manual	Checks For a Total of	0.00	
0	Wire Transfer	Checks For a Total of	0.00	
0	ACH	Checks For a Total of	0.00	
137	Computer	Checks For a Total of	401,583.19	
Total For	137	Manual, Wire Tran, ACH & Computer Checks	401,583.19	
Less	0	Voided	Checks For a Total of	0.00
		Net Amount	401,583.19	

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	7,671.20	7,203.58	356,815.77	371,690.55
02	FOOD SERVICE	0.00	0.00	20,478.30	20,478.30
04	COMMUNITY SERVICE	0.00	537.85	8,876.49	9,414.34

Yellow Medicine East #2190

**Board Report
May 9, 2016**

Ending
5/6/2016

2015-16 By Fund	Revised 2015-16	Year to Date Expenditures	Budget Balance	Percent Expended	For Comparison
					2014-15 YTD Expended
General	9,433,136	7,210,052	2,223,084	76.43%	79.40%
Food Service	410,235	313,904	96,331	76.52%	78.91%
Community Service	396,902	297,742	99,160	75.02%	65.77%
Debt Red.	1,259,120	1,257,765	1,355	99.89%	99.89%
OPEB Trust	268,106	105,249	162,857	39.26%	49.92%
OPEB Debt Service	192,420	191,870	550	99.71%	99.68%
Total	11,959,919	9,376,582	2,583,337	78.40%	80.61%

Year to date amounts include current month's accounts payables plus previous month's payroll.

Salaries % expended to date (approximately)

Contracted July-June	Supt/Finance/Maint/Comm Ed	83.33%
Contracted August-July	Principals/Fd Svc Director	75.00%
Contracted Sept-August	Teachers/Nurse	66.67%
12 Month Non-certified	Secretaries	83.33%
12 Month Non-certified	Custodians	78.00%
9 Month non-Certified	Assistants/Cooks	82.00%

Liquid Asset Fund

Month End Cash Invested \$2,982,747.60 General Closing Market Value
4/30/2016

Electronic Fund Transfers/ACH Transfers/LAF Chec

			From	To
4-1-16 to 04-30-16	\$ 258.81	rSchool Fees	LAF	rSchool
4/15/2016	\$ 350,000.00	Board Accounts Payable	LAF	Granite Falls Bank
4/21/2016	\$ 7,000.00	Payroll (F&M Bank)	LAF	F&M Bank
4/22/2016	\$ 259,922.93	Payroll (GF Bank direct deposit)	LAF	Granite Falls Bank
4/24/2016	\$ -	Board Accounts Payable	LAF	Granite Falls Bank
	\$ -	Sales Tax	LAF	Mn. Dept. of Revenue
	\$ -	PERA Trust (OPEB)	OPEB Trust	LAF

Trust Fund (PERA) OPEB \$872,058.39 Ending **5/5/2016**

**YELLOW MEDICINE EAST
ENROLLMENT REPORT
2015-2016**

	SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER			JANUARY		
	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR
Kindergarten	56			56			55			55			54		
First Grade	49			53			53			53			52		
Second Grade	72			73			72			72			72		
Third Grade	58			57			57			56			55		
Fourth Grade	59			60			61			60			58		
Fifth Grade	62			62			62			62			62		
	356			361			360			358			353		
Sixth Grade		61			61			60			61			61	
Seventh Grade		63			62			62			63			63	
Eighth Grade		53			49			48			48			48	
Ninth Grade		55			56			56			55			53	
Tenth Grade		73			71			70			70			70	
Eleventh Grade		56			55			54			52			53	
Twelfth Grade		51			50			47			47			47	
		412			404			397			396			395	
K-12 TOTAL		768			765			757			754			748	

	FEBRUARY			MARCH			APRIL			MAY			END OF THE YEAR		
	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR
Kindergarten	54			53			53			53					
First Grade	52			51			50			50					
Second Grade	72			71			67			66					
Third Grade	55			55			55			55					
Fourth Grade	58			56			56			56					
Fifth Grade	62			60			60			59					
	353			346			341			339					
Sixth Grade		61			61			60			60				
Seventh Grade		63			62			62			60				
Eighth Grade		48			49			47			47				
Ninth Grade		52			52			52			52				
Tenth Grade		71			67			67			67				
Eleventh Grade		54			52			52			54				
Twelfth Grade		47			47			47			48				
		396			390			387			388			0	
K-12 TOTAL		749			736			728			727			0	

(Updated 5/4/2016)

INDIAN POLICIES AND PROCEDURES (IPPs) Yellow Medicine East Independent
District 2190

It is the intent of the Yellow Medicine East Independent School District 2190 that all American Indian children of school age have equal access to all programs, services, and activities offered in the school district.

It is the intent of the Yellow Medicine East, School District 2190, to fully comply with all requirements of Title VIII (Impact Aid Program) of the Elementary and Secondary Education Act of 1965 (formerly Public Law 81-874), and to that end, the Governing Board has adopted as policy these Indian Policies and Procedures (IPPs). The IPPs by intent and by Board action supersede all previous Board action and are intended to bind the Board of Education, administration, and staff of the District.

POLICIES AND PROCEDURES:

1. POLICY Tribal officials and parents of Indian children shall be provided an opportunity to comment on the participation of Indian children on an equal basis in all programs and activities offered by the Yellow Medicine East Independent School District. 2190 [34 CFR22294 (a)(I)]

PROCEDURES 1.1 The Yellow Medicine East Independent School District Superintendent and/or principal and/or Title VII staff and/or Title VII Indian Education Parent Committee will meet two or three times annually with Tribal Officials and parents of Indian children. The purpose of these meetings shall be to inform and to address comments and concerns regarding Indian children's equal participation in the educational programs of the District. Generally, at least the following meetings will occur annually:

1. Yellow Medicine East Indian Education Parent Advisory Committee & General Membership meeting.
2. Board of Education public hearing on Indian policies and procedures,
3. Board of Education public hearing on the new or continuing Title VIII and Title VII programs,
4. Other meetings may be organized by the Parent Advisory Committee and/or requested by Tribal officials and/or parents of Indian children.

2. POLICY

The District will annually assess the extent to which Indian students are participating on an equal basis in the educational programs and activities of the District. [34 CFR 222.94(a)(2)]

PROCEDURES

2.1 The Superintendent and/or principal and/or Title VII staff, in conjunction with the Parent Advisory Committee, will review school data and comments with the Tribal officials, Indian Education Parent Committee, Indian community, and staff regarding the assessment and extent of Indian student's participation and progress in the educational programs and services of the District.

3. POLICY

The District shall seek input from the Parent Advisory Committee when necessary, in order to modify educational programs and services when progress is not being made, or there appears to be a lack of equal participation for Indian students. [34 CFR 222.94(a)(3)]

PROCEDURES

3.1 When assessment data indicate Indian students do not participate on an equal basis with non-Indian students, or make appropriate progress, the Parent Advisory Committee and/or Tribal officials will be asked to recommend a plan or suggestions to modify the educational programs or services in order to attain equal participation or appropriate progress. Recommendations will be presented to the Yellow Medicine East Independent School District Board for action.

4. POLICY

The following materials will annually be disseminated to Tribal officials and Indian parents: - Title VIII Application; - Evaluation of programs assisted with Title VIII and Title VII funds - Program plans and information related to the education programs of the School District. - Assessment data for Indian students and non-Indian students in the District.

Adequate time and opportunity will be provided Tribal officials and/or the Parent Advisory Committee and Indian parents to present views and comments regarding the disseminated documents. [34 CF R 222.94(a)(4)]

PROCEDURES

4.1 The complete Title VIII application will be sent to Tribal officials, and a summary prepared for all Indian parents in conjunction with the Title VII public hearing. Review of new or continuing programs is an on-going process of the Board of Education. Agendas will be regularly forwarded to Tribal officials. An annual summary will be provided at the Title VII public hearing. Additional information is available upon request.

4.2 A Board meeting will be held for the discussion of the disseminated material as part of a regular Board of Education agenda. Tribal officials and Indian parents and staff will be notified at least ten (10) days prior to the meeting. Notice will be posted in the school's District Office and School Offices and will be sent to the Tribal Board of Trustees.

5. POLICY

The District shall solicit information from Tribal officials and Indian parents on Indian views, including those regarding the frequency, location, and time of meetings. [34 CF R 222.94(a)(5)]

PROCEDURES

5.1 At the Board meeting described in Procedure 4.2 above, members of the Indian community will be afforded the opportunity to comment and suggest alternatives to the regularly scheduled times, locations, and frequency of pertinent meetings.

6. POLICY

The District shall notify Tribal officials and Indian parents of the locations and times of meetings. [34 CFR222.94(a)(6)]

PROCEDURES

6.1 Tribal officials, Indian parents, the Indian Parent Advisory Committee, will be notified as to the location and times of meetings in the same manner as that provided for the other Board meetings. Notice will be posted in the school's District Office, at School Offices, and will also be sent to the Tribal Board of Trustees for posting.

7. POLICY

The District shall actively consult and regularly involve the Parent Advisory Committee, as well as interested Tribal officials and Indian parents in the planning and development of educational programs assisted with Title VII funds. [34 CPR 222.94(a)(7)]

PROCEDURES

7.1 The Title VII application will be made available for review by the Parent Advisory Committee and other interested members of the Indian community prior to the public meeting. A School Board meeting to discuss equal participation of Indian students will be held. The Parent Advisory Committee and interested Indian parents and Tribal officials will review assessment data to develop or modify educational programs or services to allow participation of Indian students on an equal basis. Findings and recommendations will be presented to the Board of Education, as required by Federal guidelines. Members of the Indian community, Tribal officials, members of the Parent Advisory Committee and staff will be notified of modifications to programs or services as stipulated in Procedure 4.1.

8. POLICY

The District shall provide specific procedures for assessing the effectiveness of Indian community input regarding the participation of Indian children in the District's education programs and activities and the development and implementation of the IPPs, and for modifying the District's IPPs based on this input. [34 CFR 222.94(a)(8)]

PROCEDURES

8.1 The Parent Advisory Committee and District staff will review parent and student input prior to the preparation of the Title VII program grant. Information regarding this input will be discussed at the public hearing for the new Title VII grant and for at the public hearing in regarding Title VII.

**ISD 2190 – BOARD OF DIRECTORS’
AGENDA ANALYSIS**

AGENDA ITEM: 6.1.5.
MEETING DATE: May 9, 2016
SUBJECT: Indian Policies and Procedures

BOARD ACTION

Required
Information X
Scheduled Report

BACKGROUND/RATIONALE

This document is required for adoption by our participation in Title VII and by receiving Impact Aid. This policy is not optional.

Berta Bjerkeset, Indian Liaison, completes the application form annually. Although many items contained in the policy are actual practices of YME there are several new practices that will be implemented through this policy adoption.

The adoption of the policy will have three (3) readings, with this as first reading. The words are to be retained, the format will be changed to be consistent with the policies and numbering that is already in place.

PRESENTER(S) None

COMMITTEE None

SUPERINTENDENT RECOMMENDATION

Read thoroughly and be prepared for discussion at June meeting.

**ISD 2190 – BOARD OF DIRECTORS’
AGENDA ANALYSIS**

AGENDA ITEM: 6.1.6.
MEETING DATE: May 9, 2016
SUBJECT: MN High School League Membership Renewal

BOARD ACTION

Required X
Information
Scheduled Report

BACKGROUND/RATIONALE

This is an annual renewal action. MHSL membership is required to participate in league sponsored activities and tournaments.

PRESENTER(S) None

COMMITTEE None

SUPERINTENDENT RECOMMENDATION

Recommend Renewal in the indicated activities.

**ISD 2190 – BOARD OF DIRECTORS’
AGENDA ANALYSIS**

AGENDA ITEM: 6.1.7.
MEETING DATE: May 9, 2016
SUBJECT: Summer Custodial Hours

BOARD ACTION

Required X
Information X
Scheduled Report

BACKGROUND/RATIONALE

This action is taken as a matter of information to the members and to the public.
Summer hours are different than school year hours.

PRESENTER(S) None

COMMITTEE None

SUPERINTENDENT RECOMMENDATION

Recommend support of this action

**ISD 2190 – BOARD OF DIRECTORS’
AGENDA ANALYSIS**

AGENDA ITEM: 6.1.8.
MEETING DATE: May 9, 2016
SUBJECT: Approve summer hours for District Office staff

BOARD ACTION

Required X
Information X
Scheduled Report

BACKGROUND/RATIONALE

This action is taken as a matter of information to the members and to the public.
Summer hours are different than school year hours.

PRESENTER(S)

COMMITTEE

SUPERINTENDENT RECOMMENDATION

Recommend Support

YME FIELD TRIP OVERVIEW & ITINERARY

Date: April 27, 2016

To: Yellow Medicine East School Board

From: Al Reszel - Site Coordinator - 21st Century Learning Centers
Community Grant

Re: Approval - Overnight Trip - Students qualified/participating in
Building Bridges Program in School Year 2015-2016.

For (class/group): Building Bridges - 21st CCLC Grant

Date of Trip: July 19-20, 2016 **# of Students Attending:** Approx 9
students, 7 girls, 2 boys.

Trip Coordinator: Al Reszel

Chaperones: Al Reszel, Andy Holt, Terry Reszel, Kristy Rasmussen

Cell phone/contact person in case of emergency: Al Reszel
612-385-1556 Cell

**YME Field Trip Overnight Policy form prepared for student/parent
signature:** Form will be signed by all participant Parents.

**Summary of trip intent & how it ties into your program: Program
goals** - Academic Improvement, Community Involvement and Life Skills
development.

Our trip will involve activities, discussions and presentations to expose
the students to all areas of our program goals.

Sites to see: MN Sea Life Aquarium - Personalized Tour / Academic
Program

Imax Theatre - Sea Life & Personalized Tour

State Capital - Tour

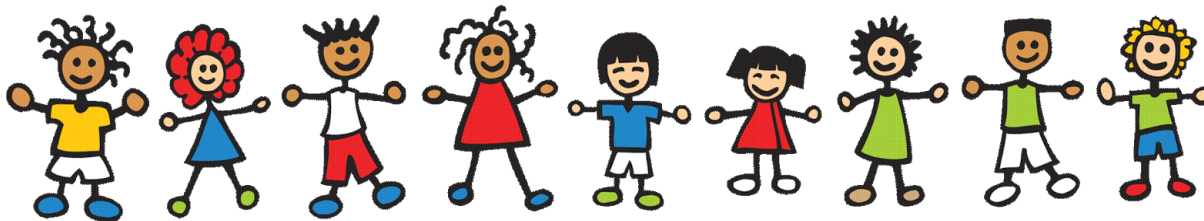
Trip Itinerary:

Tuesday: July 19th

Travel to Minneapolis

State Capital Tour
Sea Life Aquarium Tour & Program
Wednesday:
IMax Adventure
Travel to Granite Falls/YME

Approved
Ryan J. H.
4-29-16



Bert Raney Elementary Board Report

May 2016

Mrs. Hansen, Elementary Principal

BRE - Current Enrollment

	8/15	9/15	10/15	11/15	12/15	1/16	2/16	3/16	4/16	5/16	6/16	7/16
K	58	57	56	55	54	54	54	53	53	53		
1st	50	49	53	53	53	52	52	51	50	50		
2nd	74	72	72	72	72	72	73	71	67	66		
3rd	57	59	57	57	56	55	55	55	55	55		
4th	60	59	61	61	59	58	58	56	56	56		
5th	62	62	62	62	62	62	62	60	60	59		
Total	361	357	361	360	356	353	354	346	341	339		

<p>BRE Happenings</p> <ul style="list-style-type: none"> a. Staffing - Retirements: Mrs. Kvam (17 years), Mrs. Lavin (29 years), and Mrs. Buesing (32 years). New additions to BRE: Ashly Sneller, Louann Paslawski, and Jen DeBlicek. b. Years of Experience at BRE c. MCA Testing - Update d. 4th Grade Engineering Day e. National Teacher Day f. MN Twins Trip g. Kindergarten Camp h. Area School Enrollment Information i. Other 	<p>Upcoming Events:</p> <p>5/12/16 5th Grade Concert 5/25/16 Twins Game-School Patrol 5/27/16 Fun Day 6/02/16 Last Day of School</p> <p>BRE Goals for 2015-16:</p> <p>SMART Goal: The percentage of all students in grades 3-5 at Bert Raney Elementary School enrolled by October 1 who are proficient on the <u>Reading</u> MCA will increase from 48% in 2015 to 52% in 2016.</p> <p>SMART Goal: The percentage of all students in grades 3-5 at Bert Raney Elementary School, enrolled by October 1 who are proficient on the <u>Mathematics</u> MCA will increase from 55.6% in 2015 to 58.6% in 2016.</p>
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YME Middle/High School Board Report

May 2015 ~ 2016

~ Goals for the MS/HS for 2015-2016

- The Yellow Medicine East Middle School will increase all students Math proficiency from 28% to 31% on the MCA's;
- The Yellow Medicine East High School will increase all students Math proficiency from 34% to 37%;
- The Yellow Medicine East Middle School will increase all student Reading proficiency from 44.6% to 48.6% on the MCA's;
- The Yellow Medicine East High School will increase all student Reading proficiency from 45.3% to 49.3% on the MCA's;

~ Areas of Focus

- Q-Comp/Teacher Evaluation
 - The percentage of all students enrolled in Fall 2015 in grades 6-8 at Yellow Medicine East Middle School will increase their projected growth goal on the NWEA test in mathematics from 38.8% in Spring 2015 to 41.8% in Spring 2016.
 - The percentage of all students enrolled in Fall 2015 in grades 9-10 at Yellow Medicine East High School will increase their projected growth goal on the NWEA test in mathematics from 52.8% in Spring 2015 to 55.8% in Spring 2016.
- PBIS (Safe and Supportive Schools Act)
- Ramp UP for Readiness (College and Career Statue)

MCA's and NWEA's Oh My! ~ I have been very pleased with the effort our students and staff have put forth towards the standardized tests this spring. Over the past couple of weeks, I have been in the computer labs watching the students, and in my opinion, they are putting in the time and effort to be successful. We will see at the end of May whether our efforts were successful. Our staff made an adjustment during advisory in April to give them extra out-of-classroom time to work with students. The Math and English departments put together materials for advisors to administer. Mr. Suter implemented a before school study session which was well attended.

Drive to Valleyfair ~ this year the PBIS team set a goal to bring a group of students to Valleyfair at the end of the school year. The team linked this idea to our students' success on the MCA's and NWEA's in the areas of Math and Reading. If you have been in the middle school hallways, the team has posted the grade level goals for them to reach for. The students have displayed friendly competition among each other. The grade level that wins will head to Valleyfair on May 31st, 2016, or June 1st, 2016 (back-up weather date) for a day of fun. We will hold a lottery for the remaining seats to fill the buses. Cost to students will only be \$15. The PBIS team raised money from working the concessions stands during the fall and winter months. I have attached the posters that are in our hallways for our middle school students.

Fluctuating Attendance ~ After the April Board Meeting I contacted regional schools that are county seats to see how their attendance fluctuates during the school year. Here is what I have gathered: In the responses I've received this year from schools, families are on the move more than ever. Some has to do with family dynamics or lack thereof. Issues range from truancy to families just leaving to stay ahead of the county or for work. High School Results: Montevideo is down about 8%, Benson and BOLD are down 11 students due to just truancy, and Murray County Central (Slayton) is reporting issues as well. I have shared with Dr. Clark the drops from the beginning of the school year. Here is the total membership count from Day 1 and at the end of each quarter so far at YME..

Membership Count Report
From: 1 - 09/08/2015 - Tuesday to: 1 - 09/08/2015 - Tuesday

Day		KA	KB	KC	KD	EC	HK	KG	1	2	3	4	5	6	7	8	9	10	11	12	Total
1	F	0	0	0	0	0	0	0	0	0	0	0	0	31	28	23	25	35	21	25	188
09/08/2015	M	0	0	0	0	0	0	0	0	0	0	0	0	29	31	27	28	37	33	26	211
	Totals	0	0	0	0	0	0	0	0	0	0	0	0	60	59	50	53	72	54	51	399

Membership Count Report
From: 42 - 11/10/2015 - Tuesday to: 42 - 11/10/2015 - Tuesday

Day		KA	KB	KC	KD	EC	HK	KG	1	2	3	4	5	6	7	8	9	10	11	12	Total
42	F	0	0	0	0	0	0	0	0	0	0	0	0	31	30	21	26	34	19	23	184
11/10/2015	M	0	0	0	0	0	0	0	0	0	0	0	0	30	32	27	28	37	33	25	212
	Totals	0	0	0	0	0	0	0	0	0	0	0	0	61	62	48	54	71	52	48	396

Membership Count Report
From: 86 - 01/26/2016 - Tuesday to: 86 - 01/26/2016 - Tuesday

Day		KA	KB	KC	KD	EC	HK	KG	1	2	3	4	5	6	7	8	9	10	11	12	Total
86	F	0	0	0	0	0	0	0	0	0	0	0	0	32	29	22	26	34	20	22	185
01/26/2016	M	0	0	0	0	0	0	0	0	0	0	0	0	30	33	25	26	36	33	26	209
	Totals	0	0	0	0	0	0	0	0	0	0	0	0	62	62	47	52	70	53	48	394

Membership Count Report
From: 127 - 03/31/2016 - Thursday to: 127 - 03/31/2016 - Thursday

Day		KA	KB	KC	KD	EC	HK	KG	1	2	3	4	5	6	7	8	9	10	11	12	Total
127	F	0	0	0	0	0	0	0	0	0	0	0	0	31	29	22	26	32	21	22	183
03/31/2016	M	0	0	0	0	0	0	0	0	0	0	0	0	30	33	26	26	35	32	26	208
	Totals	0	0	0	0	0	0	0	0	0	0	0	0	61	62	48	52	67	53	48	391

Membership Count Report
From: 149 - 05/03/2016 - Tuesday to: 149 - 05/03/2016 - Tuesday

Day		KA	KB	KC	KD	EC	HK	KG	1	2	3	4	5	6	7	8	9	10	11	12	Total
149	F	0	0	0	0	0	0	0	0	0	0	0	0	30	26	22	26	32	22	22	180
05/03/2016	M	0	0	0	0	0	0	0	0	0	0	0	0	30	34	25	26	35	32	26	208
	Totals	0	0	0	0	0	0	0	0	0	0	0	0	60	60	47	52	67	54	48	388

Minnesota Honor Society ~ Congratulations to the following Juniors: Ali Ator, Makayla Dyrdaahl, Kaitlyn Ladwig, Tommy Lindstrom, Ali Miller, Jordan Odegard, Cody Speh, and Rachel were inducted into the Minnesota Honor Society this past month. Mrs. Butterbrodt and the senior members did a wonderful job of planning and hosting this event at the KCC. The MASSP Association made a late adjustment as an association and created a Minnesota Honor Society due to the changes of the fee increase of the National Honor Society. Here is correspondence from the MASSP Executive Director David Andey. Mrs. Butterbrodt and I agree this is the right move for our students.

Minnesota Honor Society ~ Administration and Advisor Recommendation

When NASSP announced that the annual dues for National Honor Society (NHS) would be increased from \$85 to \$385 per year, it became necessary for the MASSP to explore another option. That option is the creation of the Minnesota Honor Society (MHS.) It will be part of our current organization, Minnesota Association of Honor Societies (MAHS) which National Honor Society used to be under. National Honor Society increased its rates to offer more scholarship dollars and increase organizational capacity. Here are the specifics of MHS:

- The \$60 dues of the MAHS will include a membership in the MHS.

- A survey of over 20 public and private college admission directors resulted in one consistent conclusion: they would attach no difference in a student's application based on a membership in MHS or NHS.
- Four annual scholarships will be given to Minnesota students whose schools are members of MHS.
- Consistent MHS standards are established across the state for academic and service standards.
- MHS members will receive an outline explaining organization and selection procedures.
- MHS pins, membership cards, certificates, honor chords and banners are available.

End of the Year Awards Ceremony ~ this year we will be hosting the 2nd annual End of the Year Awards Ceremony on June 2nd, 2016 at 10:00 a.m. We will be recognizing the graduating class with Honor Cords and will unveil the Valedictorian and Salutatorian as well as the Perfect Attendance and Most Outstanding Student Awards. I invite you to attend this wonderful event.

Graduation Ceremony ~ I will need 2 or 3 of board members to hand out diplomas on Friday, June 3, 2016, during the commencement which starts at 7:00 p.m. All Board members are cordially invited to attend the ceremony.

Middle Level Summer School ~ YME will be offering summer school opportunities for students in current grades 6 ~ 12 during the months of June and July. Students in grades 9 ~ 12 will work on credit recovery. Students in grades 6 ~ 8 will be working on Math and Reading during June and transition to a STEM Academy in July. The July session will be an Integration collaboration with Canby, Lakeview, RCW, MN West and YME. Funding for these programs come through Integration and Targeted Services. I have add the descriptions below for the STEM Academy 2016.

Summer STEM Academy 2016
Ages: Grade 6-8 (2015-2016 School Year)

STEM (Science, Technology, Engineering, and Mathematics) is all about creating, building, and making things better! So, what does it take to be an engineer? If you like math and science, you are off to a great start. If you enjoy discovering new things, solving problems, and learning how things work - even better! Creativity, persistence, and the desire to make the world a better place are also important qualities. Our summer program will be a great start to your career in science and engineering.

Summer STEM Academy attendees engage in project-based modules and hands-on design activities. This program will bring the latest in technological advances to the classroom and lab sessions with topics such as: Aerospace and Aviation, Computer Science and Gaming, Simulation, and Modeling, Taxonomy, and Science and the Environment. Transportation to and from each event are free to students.

July 5th ~ 7th Aerospace ~ Flight and Aviation ~ Canby Airport
Description of Events:

July 12th ~ 14th Computer Science and Technology ~ MN West~ Granite Falls
Description of Events: *Students in the summer class will learn about careers in computer technology. We will work on actual computer hardware, including laptops and desktop computers. We will explore Linux operating systems and various software tools. We will spend time on computer networking, including local area networks, wireless networks and fiber optic cable splicing. In addition we will incorporate customer service skills into the three day class.*

July 19th ~ 21st Taxonomy ~ Lakeview Public Schools

Description of Events: *We will be learning about taxonomy and using dichotomous keys. What does that mean? On our first day the students will gather leaves from around the school and take them back to the lab to identify what type of leaf has been found. On day two the students will go out to our wildlife pond and collect critters from the water and make a scientific determination of what they are by using dichotomous keys. On day three, we will take a trip to the Minnesota Zoo.*

July 26th ~ 28th Environmental Science ~ Yellow Medicine East

Description of Events: *Students will learn details about water quality and methods to test a variety of parameters. Students will be using the latest technology to monitor the changes in water quality in the city of Granite Falls as well as downstream at the Upper Sioux State Park. Days one and two will be in the classroom learning proper lab safety and sampling techniques as well as testing river data down town at Sorlien Park in Granite Falls. Day three will be great opportunity to experience the outdoors as the group will canoe the Minnesota River from Kinney Landing to the Upper Sioux State Park. At the end of the canoe trip; students will sample water data downstream and have a discussion regarding water quality and observations made throughout the week.*

Upcoming Events

Lions Honor Banquet - May 11th, 6:30 p.m. at Bootleggers

Scholarship YME Awards - May 15th, 2:00 p.m. at the KCC

FFA Banquet - May 15th, 6:00 p.m. at Bootleggers

Baccalaureate - May 25th, 7:00 p.m. YME Auditorium

Music Department Banquet - June 1st, 6:00 p.m. at Bootleggers

Graduation - June 3rd, 7:00 p.m. Espeland Gymnasium

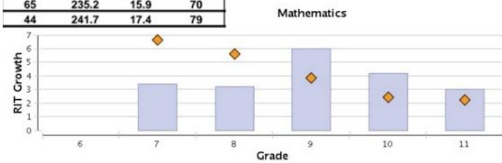
7th Grade Road Map to **Valleyfair!**

WINTER MCA MATH BENCHMARK

GRADE	STUDENT COUNT	DOES NOT MEET		PARTIALLY MEETS		MEETS		EXCEEDS	
		COUNT	PERCENT	COUNT	PERCENT	COUNT	PERCENT	COUNT	PERCENT
6	57	18	31.6%	19	33.3%	15	26.3%	5	8.8%
7	60	28	46.7%	12	20.0%	16	26.7%	4	6.7%
8	44	19	43.2%	11	25.0%	11	25.0%	3	6.8%
Total	161	65	40.4%	42	26.1%	42	26.1%	12	7.5%

Fall 2015			
Count	Mean RIT	SD	Percentile
56	219.8	14.0	62
58	220.3	15.4	38
47	227.8	14.0	57
54	230.4	17.0	51
65	235.2	15.9	70
44	241.7	17.4	79

FALL NWEA MATH PERFORMANCE



PAST MCA MATH PERFORMANCE



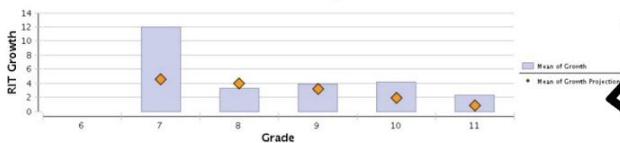
7th Grade Road Map to **Valleyfair!**

WINTER MCA READING BENCHMARK

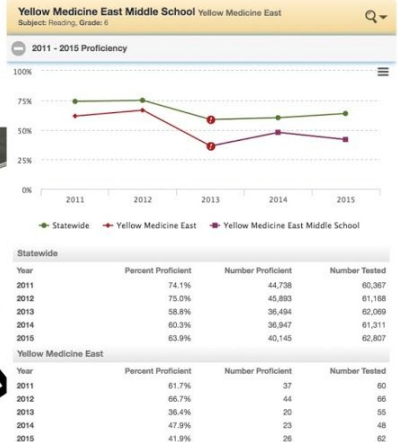
Grade	Student Count	Does Not Meet		Partially Meets		Meets		Exceeds	
		Count	Percent	Count	Percent	Count	Percent	Count	Percent
6	56	18	32.1%	15	26.8%	20	35.7%	3	5.4%
7	59	20	33.9%	16	27.1%	19	32.2%	4	6.8%
8	48	17	35.4%	10	20.8%	19	39.6%	2	4.2%
Total	163	55	33.7%	41	25.2%	58	35.6%	9	5.5%

Fall 2015				
Grade (Winter 2016)	Count	Mean RIT	SD	Percentile
6	53	211.5	13.0	53
7	57	216.6	12.7	63
8	43	221.8	10.8	73

FALL NWEA READING PERFORMANCE



PAST MCA READING PERFORMANCE



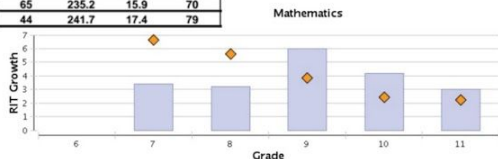
8th Grade Road Map to **Valleyfair!**

WINTER MCA MATH BENCHMARK

Grade	Student Count	Does Not Meet		Partially Meets		Meets		Exceeds	
		Count	Percent	Count	Percent	Count	Percent	Count	Percent
6	57	18	31.6%	19	33.3%	15	26.3%	5	8.8%
7	60	28	46.7%	12	20.0%	16	26.7%	4	6.7%
8	44	19	43.2%	11	25.0%	11	25.0%	3	6.8%
Total	161	65	40.4%	42	26.1%	42	26.1%	12	7.5%

Fall 2015			
Count	Mean RIT	SD	Percentile
56	219.8	14.0	62
58	220.3	15.4	38
47	227.8	14.0	57
54	230.4	17.0	51
65	235.2	15.9	70
44	241.7	17.4	79

FALL NWEA MATH PERFORMANCE



PAST MCA MATH PERFORMANCE



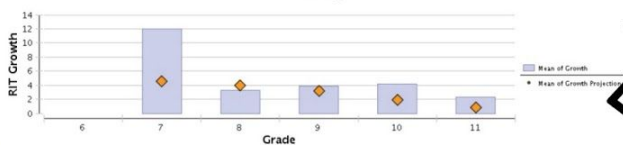
8th Grade Road Map to **Valleyfair!**

WINTER MCA READING BENCHMARK

Grade	Student Count	Does Not Meet		Partially Meets		Meets		Exceeds	
		Count	Percent	Count	Percent	Count	Percent	Count	Percent
6	56	18	32.1%	15	26.8%	20	35.7%	3	5.4%
7	59	20	33.9%	16	27.1%	19	32.2%	4	6.8%
8	48	17	35.4%	10	20.8%	19	39.6%	2	4.2%
Total	163	55	33.7%	41	25.2%	58	35.6%	9	5.5%

Fall 2015				
Grade (Winter 2016)	Count	Mean RIT	SD	Percentile
6	53	211.5	13.0	53
7	57	216.6	12.7	63
8	43	221.8	10.8	73

FALL NWEA READING PERFORMANCE



PAST MCA READING PERFORMANCE



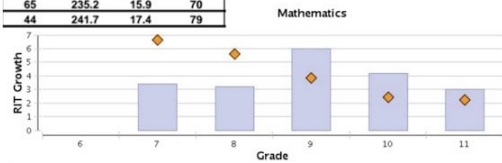
6th Grade Road Map to Valleyfair!

WINTER MCA MATH BENCHMARK

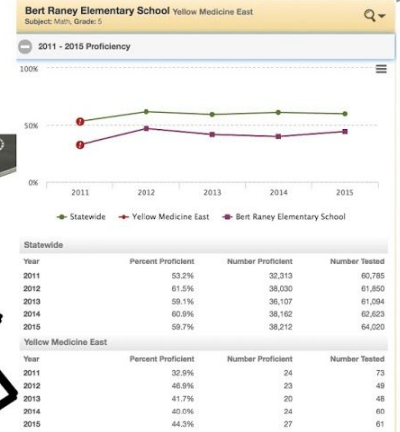
Grade	Student Count	Does Not Meet		Partially Meets		Meets		Exceeds	
		Count	Percent	Count	Percent	Count	Percent	Count	Percent
6	57	18	31.6%	19	33.3%	15	26.3%	5	8.8%
7	60	28	46.7%	12	20.0%	16	26.7%	4	6.7%
8	44	19	43.2%	11	25.0%	11	25.0%	3	6.8%
Total	161	65	40.4%	42	26.1%	42	26.1%	12	7.5%

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Count	Mean RIT	SD	Percentile
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54	230.4	17.0	51
65	235.2	15.9	70
44	241.7	17.4	79

FALL NWEA MATH PERFORMANCE



PAST MCA MATH PERFORMANCE



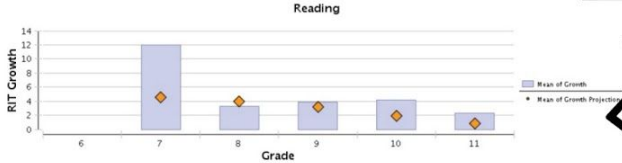
6th Grade Road Map to Valleyfair!

WINTER MCA READING BENCHMARK

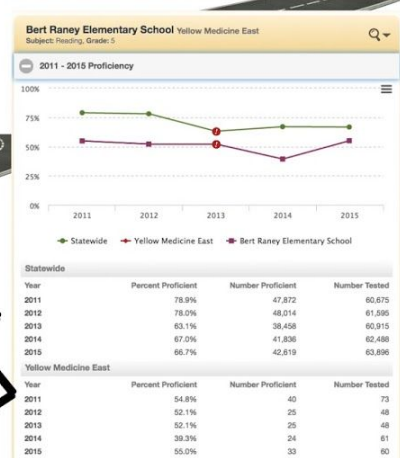
Grade	Student Count	Does Not Meet		Partially Meets		Meets		Exceeds	
		Count	Percent	Count	Percent	Count	Percent	Count	Percent
6	56	18	32.1%	15	26.8%	20	35.7%	3	5.4%
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FALL NWEA READING PERFORMANCE



PAST MCA READING PERFORMANCE





Springsted Incorporated
 380 Jackson Street, Suite 300
 Saint Paul, MN 55101-2887

Tel: 651-223-3060
 Fax: 651-268-5060
 Email: wolson@springsted.com
 Website: www.springsted.com

OUTSTANDING ISSUES AS OF JUNE 30, 2015
 (Only those issues reported to MSRB)

Independent School District No. 2190
(Yellow Medicine East), Minnesota

CUSIP #: 985565 - General Obligation

Dated Date	Maturity Date	Amount	Issue name	Material Event #
10/22/2009	2/1/2025	\$2,000,000	General Obligation Taxable OPEB Bonds, Series 2009A	None
7/22/2010	2/1/2026	\$8,260,000	Taxable General Obligation Alternative Facilities Bonds, Series 2010A (Qualified Zone Academy Bonds -- Direct Payment)	None
11/1/2010	2/1/2025	\$2,485,000	Taxable General Obligation Capital Facilities Bonds, Series 2010B (Qualified Zone Academy Bonds -- Direct Payment)	None
1/23/2014	2/1/2024	\$730,000	General Obligation Alternative Facilities Bonds, Series 2014A	None

Any outstanding obligations/loans that do not require continuing disclosure filings have not been included in the above listing.

Comments(s):

Signature *A. H. Clark*
 Title Superintendent
 Date 4/18/16
 (Not required if response is by email)



Minnesota
STATE COLLEGES
& UNIVERSITIES

Concurrent Enrollment Update

March 2016

MnSCU COMMITMENT TO CONCURRENT ENROLLMENT

We are committed to ensuring that concurrent enrollment opportunities for high school students continue and grow. We value our concurrent enrollment partnerships and we are committed to working collaboratively with our secondary partners.

IMPLEMENTATION TIMELINE LIKELY TO BE EXTENDED TO 2022

HLC is allowing postsecondary institutions with concurrent enrollment programs to apply for an extension to the September 1, 2017 deadline for concurrent enrollment faculty to meet qualifications standards. The extension application was recently released in March 2016 and the system office will submit an application on behalf of all MnSCU colleges and universities. If the extension is granted, MnSCU colleges and universities may receive up to an additional five years (to 2022) by which to meet the HLC's faculty qualifications standards.

PLAN OF ACTION

There is a sense of urgency on this issue. Colleges and universities must continue to work with their K12 partners to take the steps necessary to meet the concurrent enrollment instructor credentialing standards.

MnSCU has a systemwide response to support our concurrent enrollment programs.

- **Conduct an inventory of the current credentials** of all current concurrent enrollment instructors to establish the scope and areas of credentialing needs state wide; results to be reported in spring 2016.
- MnSCU universities will **provide for discipline-specific graduate-level coursework** that will be available in formats to meet the needs of working professionals across the state (online, cohorts, summer, etc.).
- HLC Assumed Practice B.2 allows institutions, or systems such as MnSCU, to use tested experience to qualify faculty members using breadth and depth of experience outside of the classroom to meet credentialing requirements. A system workgroup is developing a **framework for graduate-level tested experience** that, if approved, will be utilized by all MnSCU institutions for consistency; the framework should be available by end of spring 2016.
- **Explore other avenues** that would enable concurrent enrollment instructors to demonstrate graduate-level expertise in the discipline.
- Work collaboratively with Minnesota Department of Education and state legislature to **identify resources needed** to support concurrent enrollment instructors and concurrent enrollment programs.



DETERMINING QUALIFIED FACULTY THROUGH HLC'S CRITERIA FOR ACCREDITATION AND ASSUMED PRACTICES

Guidelines for Institutions and Peer Reviewers

What's New

These guidelines have been revised twice in Academic Year 2015–2016 (October 2015 and March 2016) in response to the interests and needs of Higher Learning Commission (HLC) member institutions and peer reviewers following the adoption of a policy revision to Assumed Practice B.2. by HLC's Board of Trustees on June 26, 2015. This policy revision restated HLC's longstanding expectations regarding the qualifications of faculty and the importance of faculty members having appropriate expertise in the subjects they teach. Of particular note, the March 2016 revision to these guidelines makes more explicit how HLC intends to review institutions and how peer reviewers will examine contextual nuances regarding faculty qualifications, including as they apply to dual credit faculty.

Introduction

The following information provides guidance to institutions and peer reviewers in determining and evaluating minimal faculty qualifications at institutions accredited by HLC. These guidelines explain the Criteria for Accreditation and Assumed Practices that speak to the importance of institutions employing qualified faculty for the varied and essential roles that faculty members perform.

HLC's requirements related to qualified faculty seek to ensure that students have access to faculty members who are experts in the subject matter they teach and who can communicate knowledge in that subject to their students. When an institution indicates that a faculty member is qualified by means of an offer of employment, it is asserting its confidence in the faculty member's content expertise along with the ability of the faculty member to help position students for success not only in a particular class, but also in their academic program and their careers after they have completed their program.

The following guidelines apply to all faculty members whose primary responsibility is teaching, including part-time, adjunct, dual credit, temporary and/or non-tenure-track faculty. An institution committed to effective teaching and learning should be able to demonstrate consistent procedures and careful consideration of qualifications for all instructional faculty. This demonstrates academic integrity and is verifiable through peer review processes.

Background on HLC's Qualified Faculty Requirements

Together, HLC's Criteria for Accreditation and Assumed Practices define the quality standards that all member institutions must satisfy to achieve and maintain HLC accreditation.

In June 2015, HLC revised Assumed Practice B.2. to assure academic quality by requiring institutions to demonstrate that faculty members who deliver college-level content are appropriately qualified to do so, and to ensure that institutions establish clear policies and consistent procedures to achieve such quality. It must be noted that the revisions to Assumed Practice B.2. reflect longstanding HLC expectations that had appeared in various written forms in previous years and that through this revision process, HLC sought to support its mission of assuring and advancing the quality of higher learning.

When HLC's Board of Trustees approved the revisions to Assumed Practice B.2. in June 2015, it also extended the date of compliance to September 1, 2017, to allow institutions time to work through the details of the requirement and to bring their faculty into compliance through individual professional development plans. Later, during its meeting in November 2015, the Board acted to allow institutions with dual credit programs to apply for an extension of up to five additional years. Information about the extension application is available on HLC's website.

In this March 2016 revision to the guidelines, HLC seeks to offer important additional perspective on Assumed Practice B.2. and to convey its expectations and timeline for compliance. Many clarifications were made throughout this guidelines document based on inquiries from the membership, including significant new information related to earned faculty credentials, tested experience, and dual credit. Further, these guidelines seek to clarify the role of peer reviewers in determining the minimal qualifications of faculty teaching at institutions accredited by HLC.

HLC's Commitment to the Importance of Qualified Faculty

Core Component 3.C. refers to "the faculty and staff needed for effective, high-quality programs and student services," which entails, in part, a faculty member's ability to understand and convey the essentials of a specific discipline in a collegiate environment. Minimally qualified faculty should be able to engage professionally with colleagues regarding the learning objectives for program graduates, as well as possess the knowledge, skills and dispositions appropriate to the credential awarded. HLC expects that through the curricula and learning contexts that faculty develop, the exercise of intellectual inquiry and the acquisition, application and integration of broad learning and skills are integral to an institution's educational programs. Qualified faculty should also be aware of student learning through the ongoing collection and analysis of appropriate data, because an institution should be able to demonstrate its commitment to educational achievement and improvement through ongoing assessment of student learning. It is important to note that none of these abilities are intended to substitute for content expertise or tested experience, as described below.

Note: See HLC's Criteria 3 and 4 (specifically, 3.B. and 4.B.) for more information on expectations regarding teaching and learning.

Relevant Criteria and Assumed Practices

Criterion Three speaks to faculty qualifications, specifically Core Component 3.C., subcomponents 3.C.1., 3.C.2., and 3.C.4. Assumed Practice B.2.a. and B.2.b. are central to this topic and are presented below as they will be effective September 1, 2017.

Criterion Three. Teaching and Learning: Quality, Resources, and Support

[Effective January 1, 2013.]

The institution provides high quality education, wherever and however its offerings are delivered.

Core Component 3.C. The institution has the faculty and staff needed for effective, high-quality programs and student services.

3.C.1. The institution has sufficient numbers and continuity of faculty members to carry out both the classroom and the non-classroom roles of faculty, including oversight of the curriculum and expectations for student performance; establishment of academic credentials for instructional staff; involvement in assessment of student learning.

3.C.2. All instructors are appropriately qualified, including those in dual credit, contractual, and consortial programs.

3.C.4. The institution has processes and resources for assuring that instructors are current in their disciplines and adept in their teaching roles; it supports their professional development.

Assumed Practice B. Teaching and Learning: Quality, Resources, and Support

[Effective September 1, 2017.]

B.2. Faculty Roles and Qualifications

- a. Qualified faculty members are identified primarily by credentials, but other factors, including but not limited to equivalent experience, may be considered by the institution in determining whether a faculty member is qualified. Instructors (excluding for this requirement teaching assistants enrolled in a graduate program and supervised by faculty) possess an academic degree relevant to what they are teaching and at least one level above the level at which they teach, except in programs for terminal degrees or when equivalent experience is established. In terminal degree programs, faculty members possess the same level of degree. When faculty members are employed based on equivalent experience, the institution defines a minimum threshold of experience and an evaluation process that is used in the appointment process. Faculty teaching general education courses, or other non-occupational courses, hold a master's degree or higher in the discipline or subfield. If a faculty member holds a master's degree or higher in a discipline or subfield other than that in which he or she is teaching, that faculty member should have completed a minimum of 18 graduate credit hours in the discipline or subfield in which they teach.
- b. Instructors teaching in graduate programs should hold the terminal degree determined by the discipline and have a record of research, scholarship or achievement appropriate for the graduate program.

Quality Assurance Expectations in Determining Minimally Qualified Faculty

Accreditation agencies expect that accredited institutions will use *credentials* as the primary mechanism to ascertain minimal faculty qualifications. HLC recognizes that *experience* also may be considered in determining faculty qualifications. (See page 4.) In some situations, a combination of these may be appropriate.

Using Credentials as a Basis for Determining Minimally Qualified Faculty

Faculty credentials refer to the degrees that faculty have earned that establish their credibility as content experts and thus their competence to teach that content in the classroom. Common expectations for faculty credentials in higher education include the following:

- Faculty teaching in higher education institutions should have completed a program of study in the discipline or subfield* (as applicable) in which they teach, and/or for which they develop curricula, with coursework at least one level above that of the courses being taught or developed. Completion of a degree in a specific field enhances an instructor's depth of subject matter knowledge and is easily identifiable.
- With the exception noted in the bullet immediately following, faculty teaching in undergraduate programs should hold a degree at least one level above that of the program in which they are teaching. If a faculty member holds a master's degree or higher in a discipline other than that in which he or she is teaching, that faculty member should have completed a minimum of 18 graduate credit hours in the discipline in which he or she is teaching.

If an individual faculty member has not achieved 18 graduate credit hours in the discipline in which he or she teaches, the institution should be able to explain and justify its decision to assign the individual to the courses taught. These decisions should be supported by policy and procedure that are acceptable to the professional judgment of HLC peer reviewers. See the following subsection for more information about how *experience* may be considered in determining faculty qualifications.

- Faculty teaching in career and technical education college-level certificate and occupational associate's degree programs should hold a bachelor's degree in the field and/or a combination of education, training and tested experience. (Note: See the *Tested Experience* section below.) Such qualifications are allowable even in instances where technical/occupational courses transfer, which HLC recognizes as an increasing practice.
- Faculty teaching in graduate programs should hold the terminal degree determined by the discipline and have a record of research, scholarship or achievement appropriate for the graduate program.
- Faculty guiding doctoral education should have a record of scholarship and preparation to teach at the doctoral level. Research and scholarship should be appropriate to the program and degree offered.

* *Assumed Practice B.2.* refers to *academic* subfields. An *academic* subfield refers to a component of the discipline in which the instruction is delivered. The focus, in the context of HLC accreditation, is on the courses being taught and the general appropriateness of faculty qualifications with reference to such courses. The key consideration is whether a degree in the field or a focus in the specialization held by a faculty member appropriately matches the courses the faculty member would teach in accordance with the conventions of the academic field.

Using Tested Experience as a Basis for Determining Minimally Qualified Faculty

Tested experience may substitute for an earned credential or portions thereof. Assumed Practice B.2. allows an institution to determine that a faculty member is qualified based on experience that the institution determines is equivalent to the degree it would otherwise require for a faculty position. This experience should be *tested experience* in that it includes a breadth and depth of experience outside of the classroom in real-world situations relevant to the discipline in which the faculty member would be teaching. (Note: *Tested experience*, as is explained in the following section on dual credit, is typically not based exclusively on years of teaching experience, although other experiential factors as noted below may be considered on a case-by-case basis.)

The value of using tested experience to determine minimal faculty qualifications depends upon the relevance of the individual faculty member's experience both to the degree level and to the specific content of the courses the faculty member is teaching. An institution that intends to use tested experience as a basis for hiring faculty must have well-defined policies, procedures and documentation that demonstrate when such experience is sufficient to determine that the faculty member has the expertise necessary to teach students in that discipline. In their policies on tested experience as a basis for hiring faculty members, institutions are encouraged to develop faculty hiring qualifications that outline a minimum threshold of experience and a system of evaluation. Tested experience qualifications should be established for specific disciplines and programs and could include skill sets, types of certifications or additional credentials, and experiences. Documented qualifications would ensure consistency and transparency in hiring and human resources policies. The faculty hiring qualifications related to tested experience should be reviewed and approved through the faculty governance process at the institution—a step that should be highlighted for peer review teams, as appropriate.

Determining Minimally Qualified Faculty in the Context of Dual Credit

The subject of *dual credit*** was the focus of HLC's national study completed in 2012. This research entailed the analysis of dual credit activities across 48 states and revealed the dramatic expansion of dual credit offerings. Citing research conducted by the National Center for Education Statistics, HLC's study reported that by 2010–2011 dual credit enrollments had reached 2.04 million students, up from 1.16 million in 2002–2003, an increase of 75 percent. Even though the study was a descriptive

analysis of dual credit and by design did not advocate a position, it did report on both the benefits and the drawbacks of dual credit arrangements and prompted HLC to address some critical concerns, including inadequate instructor qualifications.

(See *Dual Credit for Institutions and Peer Reviewers* for additional information.)

To address these concerns, HLC determined that accredited institutions awarding college credit by means of dual credit arrangements must assure the quality and integrity of such offerings and their comparability to the same college credit offered on the institution's main campus or at the institution's other locations. As such, the faculty members teaching dual credit courses should hold the same minimal qualifications as required by the institution of its own faculty. These expectations extend to minimally qualified dual credit faculty, as stated in Criterion Three (3.A., 3.C.2.), Criterion Four (4.A.4.), and Assumed Practice B.2.

This requirement is not intended to discount or in any way diminish the experience that the high school teacher brings into a dual credit classroom. Such classroom experience alone, however lengthy or respected, is not a substitute for the content knowledge needed for college credit.

HLC recognizes that many high school teachers possess tested experience beyond their years in the classroom that may account for content knowledge for the dual credit courses they may teach. These teachers may have gained relevant experience while working in other sectors or through professional development or other relevant experience that now informs their teaching. They may be active in professional organizations and learned societies through presentations and publications on topics relevant to the dual credit courses they may teach. In combination with other credentials and/or tested experience, they may be able to provide direct evidence of their students' achievement on college-level tests that reflects a level of teaching and learning akin to a college classroom. However, evidence of students' achievement, on its own, is not sufficient to demonstrate minimal qualifications.

HLC also recognizes that dual credit faculty members who have obtained a Master of Education degree but not a master's degree in a discipline such as English, Communications, History, Mathematics, etc., may have academic preparation to satisfy HLC's expectations. In this context, the curricula of graduate degrees in the field of Education, when inclusive of graduate-level content in the discipline and methods courses that are specifically for the teaching of that discipline, satisfy HLC's dual credit faculty expectations. In other words, the attainment of a Master of Education degree does not demonstrate a qualification to teach dual credit courses in a particular discipline unless it is demonstrated that the content of that faculty member's Master of Education degree is sufficiently related to the discipline of the dual credit course.

Accredited institutions should monitor closely the earned credentials along with the tested experience of dual credit faculty with the understanding that allowances for tested experience may occur.

*** Dual credit refers to courses taught to high school students at the high school for which the students receive both high school credit and college credit. These courses or programs are offered under a variety of names; HLC's Criteria on dual credit apply to all of them, as they involve the accredited institution's responsibility for the quality of its offerings.*

The Centrality of Peer Review in Evaluating Faculty Credentials

In keeping with HLC's 120-year commitment to peer review processes, it must be stressed that the professional judgment of HLC's peer review teams has always been and remains central to the evaluation of member institutions and the credentials of the faculty members who work there. HLC's reliance on the expertise of its peer corps members—reviewers who are drawn from the member institutions themselves based upon their knowledge and expertise—is an honored and time-tested tradition. It is as much valued as it is necessary given the wide range of institutional types that HLC accredits across an even wider array of geographical and political contexts. Such diversity presents incredible opportunities for advancing learning and deeper understanding among higher education professionals by means of accreditation, although it also makes especially challenging (if not impossible) the enforcement of

Continued...

“one-size-fits-all” requirements. HLC and its peer reviewers understand that there may be circumstances that will need to be explained and justified to the peer review teams charged with assuring the quality and integrity of educational offerings within an institution.

Peer reviewers are charged to evaluate the entire institution and its compliance with policy and not to evaluate the hiring of specific faculty members. If systemic non-compliance is identified, the peer team will seek additional information and, possibly, recommend HLC follow-up to ensure that the institution meets HLC’s expectations. Several specific scenarios are outlined in the next section.

HLC’s Review of Faculty Qualifications Related to the Revised Assumed Practice

HLC has identified circumstances under which the revised Assumed Practice, once in effect, will influence the review of an institution. These descriptors are intentionally brief, as information about HLC’s processes is documented on hlcommission.org.

Institutions Hosting Comprehensive Evaluations

Institutions in good standing hosting routine comprehensive evaluations, whether on the Standard, AQIP or Open Pathway, need *not* write specifically to the Assumed Practices. However, all institutions preparing for a comprehensive evaluation must write specifically to Core Component 3.C.

1. Peer review teams conducting comprehensive evaluations may randomly select a sample of faculty members and request to see their personnel records (i.e., curriculum vitae and transcripts) in conjunction with the list of courses to which said faculty members are assigned.
2. Peer reviewers may also legitimately probe what process the institution uses to determine that its faculty members are appropriately credentialed to teach the courses to which they are assigned.
3. Reviewers may evaluate the institution’s policies and procedures for determining qualified faculty, particularly when tested experience is a determining factor.

Institutions Previously Identified as Having Met Core Component 3.C. With Concerns

As of September 1, 2017, those institutions identified previously as at risk of non-compliance with Core Component 3.C. (i.e., placed on Notice) and those institutions previously subject to interim monitoring related to Core Component 3.C. should take the revised Assumed Practice on faculty qualifications into account in their Notice report or Interim report (as applicable). Although institutions on Notice or subject to interim monitoring on the basis of Core Component 3.C. must write explicitly to that Core Component prior to September 1, 2017, such institutions need not write explicitly to the revised Assumed Practice. Peer review processes for evaluating faculty qualifications will mirror those described for comprehensive evaluations.

Institutions for Whom HLC Receives Complaints Related to Faculty

After September 1, 2017, HLC may request information about institutional conformity with Assumed Practice B.2. if the HLC staff’s review of a complaint received about a faculty member’s credentials is deemed to merit additional inquiry. Following [HLC’s complaint protocol](#), this inquiry may take place even though the institution has not yet hosted a comprehensive evaluation after the revised Assumed Practice became effective. As is typical for complaints meriting additional inquiry, the institution may be asked to provide documentation that is responsive to HLC questions about the perceived accreditation issue. Should the response be deemed sufficient, HLC will conclude the complaint process with a response letter. Should the outcome of the complaint review be a determination that the institution is not in conformity with the Assumed Practice, HLC will follow up with monitoring.

Institutions Not in Conformity With the Revised Assumed Practice After September 1, 2017

Should an institution be found not to be in conformity with the revised Assumed Practice B.2. after September 1, 2017, or an HLC-approved extension date (if applicable), HLC will seek an interim report within three months that either explains

how the situation has been rectified or indicates how the situation will be rectified within two additional years. The latter case may require additional follow-up in the form of a second report or an on-site evaluation to confirm the issue has been fully remedied and the institution is in full compliance. An institution acting in good faith to meet the revised Assumed Practice after September 1, 2017, or an HLC-approved extension date (if applicable) will not be at risk of losing its accreditation solely related to its conformity with Assumed Practice B.2. (As noted previously, during its meeting in November 2015, the HLC Board acted to allow institutions with dual credit programs to apply for an extension of up to five additional years. Information about this application is available on HLC's website.)

Limitations on the Application of HLC Requirements Related to Qualified Faculty

It is important that institutions review these limitations carefully in implementing HLC's requirements related to qualified faculty:

- HLC requirements related to qualified faculty, including recent revisions to Assumed Practice B.2., are in no way a mandate from HLC to terminate or no longer renew contracts with current faculty members. HLC expects that institutions will work with faculty who are otherwise performing well to ensure that they meet HLC's requirements (whether through credentials or tested experience or a combination thereof). HLC also expects that institutions will honor existing contracts with individual faculty or collective bargaining units until such time as institutions have had an opportunity under the contract to renegotiate provisions that relate to faculty credentials if such revisions to the contract are necessary for the institution to meet HLC's requirements. HLC recognizes that in many cases such renegotiation or revision may not be able to take place until the contract expires or at the contract's next renewal date.
- As a part of its ongoing evaluation of faculty, institutions may determine that there need to be changes in faculty hiring requirements and to new or existing institutional policies pursuant to best (and emerging) practices in higher education related to faculty (not necessarily related to HLC's requirements). Institutions may also determine that certain faculty members have not performed well according to the institutions' expectations related to faculty performance and should not be retained. Such decisions are within the institutions' purview. They should not be handled differently than they would have been prior to the promulgation of the revised Assumed Practice B.2. Under no circumstances should institutions use HLC's requirements as a pretext to eliminate faculty members who have not performed well or who do not meet institutional hiring requirements for faculty members and would otherwise have not been retained for these reasons.
- The implementation date for the revised Assumed Practice B.2. is September 1, 2017, unless the institution has sought an extension related to dual credit that was subsequently approved by HLC. No institution will be held accountable for compliance with the revised Assumed Practice in any HLC evaluation prior to that date. Institutions are free to set a more aggressive timetable for compliance with this revised requirement, but must make clear to the institutional community that the more aggressive timetable is their timetable, not that of HLC.
- These requirements, including recent changes to Assumed Practice B.2., in no way apply to staff members at accredited institutions; **they apply to instructional faculty and faculty responsible for developing curriculum only**. To understand HLC's requirements related to staff members, institutions should review subcomponent 3.C.6., which requires that "staff members providing student support services, such as tutoring, financial aid advising, academic advising, and co-curricular activities, are appropriately qualified, trained, and supported in their professional development." HLC has no further requirements identifying what the appropriate qualifications are for staff members; rather, it is up to each accredited institution to determine what appropriate qualifications are for such personnel.

Questions?

Please contact your liaison.



Minnesota State High School League Region III-A

Jim Lasley, Executive Secretary
215 Aspenwood • Redwood Falls, MN 56283 • 507-637-8058

MINUTES OF THE REGION 3A COMMITTEE MEETING

WEDNESDAY, APRIL 13, 2016
Wooden Nickel - Marshall

Members present: Doug Robertson, Larry Traetow, Todd Oye, Sheila Siebenahler-Holland, Dan Bettin, Mike Dammann, Martin Heidelberger, Ryan Giles, Leo Theisen, Paul Berggren, Lisa Letcher. Also present were Jim Lasley, John Weir, Steve Wiertzema, Bill Tauer, Bob Grey, Steve Beals.

The meeting was called to order at 10:10 AM by Larry Traetow, Region 3A Chairman.

A motion was made by Leo Theisen, seconded by Todd Oye, to approve the agenda as presented. Motion carried.

A motion was made by Paul Berggren, seconded by Doug Robertson to approve the minutes of the February 4, 2016 region committee meeting as presented. Motion carried.

FINANCES

A motion was made by Lisa Letcher, seconded by Sheila Holland, to approve the payment of bills as presented. Motion carried.

A motion was made by Doug Robertson, seconded by Leo Theisen, to approve the financial report as presented. Motion carried.

A motion was made by Todd Oye, seconded by Mike Dammann, to approve the 2015-2016 winter financial reports. The reports included gymnastics, dance team, 3A & 3AA team and individual wrestling, 3A & 3AA girls basketball and 3A & 3AA boys basketball. Motion carried.

ACTIVITY ADVISORY COMMITTEE REPORTS

The region committee heard reports from Dance Team, Girls Basketball, Boys Basketball and One Act Play. A motion was made by Dan Bettin, seconded by Ryan Giles, to approve the Section 3AA girls basketball sub section finals to be played at SMSU on March 2, 2017 starting at 6:00 PM. Motion carried.

2016-2017 CALENDAR

The region committee heard a request from New London-Spicer moving the date for the sub section volleyball quarter-finals from October 28 to October 27 because of a conflict with volleyball and robotics. No action was taken for a lack of a motion.

A letter from Hendricks concerning a possible conflict between the Section 3A Sub section quarter-finals and the state gymnastics' meet was reviewed. No action taken.

A motion was made by Sheila Holland, seconded by Leo Theisen, to approve the Region 3A Activity Calendar for the 2016-2017 school year. Motion carried.

MSHSL STATE ACTIVITY RECOMMENDATIONS

The committee reviewed 4 activity recommendations. They were in favor of only one recommendation. They voted in favor of the gymnastic recommendation and not in favor of the two dance team recommendations and the hockey recommendation.

SPRING ACTIVITIES

Golf: There is to be NO practice between Day 1 and Day 2 of the tournament at the site of the tournament.

Track: A motion was made by Leo Theisen, second by Lisa Letcher, to have Tuesday, May 24, 2016 (9:00 AM) be the deadline for track registration for the Section 3A Sub Sections and Section track meets. Motion carried.

DISCUSSION: Discussion was held on the following with no action taken:

- Wrestling Formats
- Pay Guidelines for 2016-2017
- Election of Region Committee Members (2016-2017)
- Triple 'A' Deadline for 2017
- MSHSL Update/Steve Beals

ANNOUNCEMENTS:

The next Region 3A Committee Meeting will be held at the Wooden Nickel on Wednesday, June 1, 2016 starting at 10:00 AM. The Executive Committee (Traetow, Heidelberger, Bettin) will meet at 9:00 AM.

A motion was made by Todd Oye, seconded by Sheila Holland, to adjourn the meeting at 12:00 PM. Motion carried.

Jim Lasley,

Region 3A Executive Secretary

Granite Falls Chamber Board minutes, April 13, 2016

The meeting was called to order at 12 noon. Members attending were Brad Peterson, Rick Clark, Pam Rosenau, Dave Smiglewski, Jim Deiterman, Sherry Mathiowetz, Mark Sannerud, Greg Holmstrom, John Schultz, John Berends and Debbie Eakes.

Minutes were approved (Dave S., Mark S.)

Financial Report was approved with discussion about phoning the unpaid members (Brad P, Mark S)

A motion was made (Greg H, Dave S) to remove Betsy Nielsen from checking account #4482 at Citizen's Alliance Bank and assign Mary Gillespie. Kelly Nokelby is to remain. Motion was passed.

Motion was made (Brad P, Sherry M) to add Debbie Eakes to the CVB board, motion passed.

Discussion on the budget - Expand on the mileage and advertising details, will meet again to finalize.

Motion was made (Brad P, Sherry M) to approve the blog rules allowing members to submit blog posts on the chamber website . An addition was that the rules are subject to change. Motion passed.

Discussion was held on Mary attending the housing seminar at the Center for Small Towns, concluded that it didn't fit well with the chamber. A public piano was discussed and decided it wasn't a good idea with all the problems of upkeep and possible vandalism.

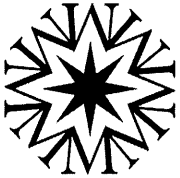
A motion was made (Mark S., Brad P) to spend \$100 on an exterior sign with the arts council deciding on the final design for matching signs.

Discussion was held about attending the SWIF meeting at Prairie's Edge on April 28, not enough attendees to have a chamber table.

Discussion was held about the KDMA contract that's been in place for 6 years. Mary signed the contract for radio ads. Roger Hill will be invited to the next meeting to discuss whether we want to trade for chamber membership and the amount of ads placed.

Ballots were counted voting in Dr. Clark as a new chamber board member. Dr. Clark brought up what YME is doing with the new website and made some suggestions that the chamber should have a goal achievable in 3-5 years.

Motion to adjourn (Greg H., Brad P)



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MEMORANDUM

DATE: April 27, 2016

TO: Cliff Carmody, Superintendent
Terry Gaalswyk, President

FROM: Jeralyn Jargo, State Director Career and Technical Education

Michelle Kamenov, Supervisor, Career and Technical Education

SUBJECT: FY17 Minnesota West Consortium Estimated Perkins Allocations

ACTION REQUESTED: Consider for FY17 Planning Purposes

Minnesota has received the Carl D. Perkins Career and Technical Education allocation estimate for Federal Fiscal Year 2016 (October 1, 2016 through September 30, 2017) from the U. S. Department of Education. We are providing you with the following budget figures for 2016-2017 to assist you in preparing your Perkins plans. We have recalculated the Perkins distribution to consortia after updating our records to include the following elements:

- 2013 U. S. Census data for the population by school district of individuals aged 5-17
- 2013 U. S. Census data for the population by school district of individuals aged 5-17 in households of poverty
- School district area to account for certain district consolidations
- 2013-2014 CTE Secondary Participants
- 2013-2014 CTE Postsecondary Students
- 2013-2014 Perkins PELL Participants

There may be minor variations from these amounts once Minnesota receives the final allocation later this year. Based on the allocation estimate, funds available for your consortium for 2016-2017 (July 1, 2016 through June 30, 2017) are as follows:

Perkins Total Allocation for the Minnesota West Consortium for 2016-2017

\$201,101.07	Secondary Basic Allocation	FIN 428/628
\$48,250.14	Secondary Reserve Allocation	FIN 475/675
\$152,629.45	Postsecondary Basic Allocation	GL 384171
\$66,631.14	Postsecondary Reserve Allocation	GL 384172
\$468,611.79	Consortium Total	

Please keep in mind that the consortium plan determines how total Perkins funds will be allocated. These funds cannot be redistributed on a formula basis to school districts and among college units. When these

Cliff Carmody
Terry Gaalswyk
Page Two
April 27, 2016

funds are being spent, the consortium must adhere to the federal requirements under the Perkins Act, the Minnesota State Plan and the state fiscal requirements of Minnesota Department of Education or the Minnesota State Colleges and Universities system which ever is appropriate.

Please remember that you must account for your Basic and Reserve funds separately (through a separate FIN code on the secondary side and through a separate GL on the postsecondary side) and that reserve funds must be used only for programs that serve large numbers of CTE students and/or address the rural needs of your consortium.

Because state and federal fiscal years do not align, states receive federal Perkins funds on a *forward funding* basis. As such, Minnesota consortia may access a *portion* of their 2016-2017 allocation prior to the start of the federal fiscal year. While it is unlikely that the forward funding provisions will impact Minnesota's consortia, fiscal hosts must ensure that no more than the portion of the consortium's allocation made available through forward funding is spent prior to October 1, 2016. For your consortium, this means that no more than the following amounts may be expended in each funding category during the period of July 1 through September 30, 2016. Understand that the amounts shown below are not in addition to your allocation above, but represent the forward funded portion of that allocation. Of your allocation, do not spend more than the following amounts prior to October 1, 2016:

\$59,476.21	Secondary Basic Forward Funding	FIN 428/628
\$14,270.12	Secondary Reserve Forward Funding	FIN 475/675
\$45,140.59	Postsecondary Basic Forward Funding	GL 384171
\$19,706.35	Postsecondary Reserve Forward Funding	GL 384172
\$138,593.27	Consortium Total – Forward Funding	

You will need to make the fiscal arrangements to draw down the funds once the Local Consortium Plan is approved and the funds are awarded, shortly after July 1, 2016:

- a. Secondary--Michelle Kamenov will contact the consortium coordinator with any questions regarding the Supplemental UFARS budget. You will be notified by email once the funds have been loaded into SERVS. You will also receive instructions at that time on what SERVS steps need to be taken in order to access your funds. If you do not have SERVS access, please send an email request to mde.servsfinancial@state.mn.us. All other SERVS questions should be directed to Laurie Rheault, laurie.rheault@state.mn.us with a copy to Michelle Kamenov, michelle.kamenov@state.mn.us.
- b. Postsecondary - Use General Ledger (G/L) code 384171 for Basic and G/L 384172 for Reserve to receipt the monies. Assign a cost center of your choosing to align with the appropriate goal(s) in your approved FY17 Perkins IV Application and Budget with G/L 384171 for Basic and G/L 384172 for Reserve attached to the cost center.
- c. Secondary and postsecondary: be sure to load the budgets as per the approved Funds Basic and Reserve Budget and the amounts awarded.

If you have any questions, please contact Jeralyn Jargo at 651-201-1650 jonalyn.jargo@so.mnscu.edu or Michelle Kamenov, 651-582-8434, michelle.kamenov@state.mn.us.

- C: Consortium Superintendents and Presidents
Consortium Fiscal Contacts, Secondary and Postsecondary
Consortium Perkins Contacts, Secondary and Postsecondary
Michelle Kamenov, Office of College and Career Success, Minnesota Department of Education

SW/WC Service – Superintendent Meeting
Tuesday, April 26, 2016

NLS – Transgender issue as facts. NLS has two students that are in the process of transfer gender transition. How do we address this issue with our staff and how do we help family members who are dealing with this issue.
NOVA Classical Academy is

MDE – Safe and Supportive School Act – Brought pro transgender and LBGT persons – be specific if requesting MDE assistance

First reading attracted a large audience. Stories that came out of the board meeting were largely misinformation. Public comments are generally from non-involved and non-informed people.

Don't focus on the law. Virginia court case involving changing of staff lavatory into a private lavatory.

INFORMATION SHEET PROVIDED

A long presentation of legislative issues and current status. All of this is subject to change between now and the end of session when legislature votes. Example: Higher education committee had 37 amendments on April 25, 2016 hearing.

Presentation of information from Sam Walseth, lobbyist. Information concerning HITA rules. (Health Insurance Transparency Act) This requires schools to go out for health insurance bids every two years.

Handout with 5 year trend. 4.5 average increase across the pool

Information meetings by MDE – presentation of ESSA. Review of what MN has been doing. Federal rules are due in May but delayed to June.

MDE wants to align Worlds Best Workforce with federal requirements. More flexibility with testing and the use of test results.

Presentation of Concurrent Enrollment and status. MNSCU is requesting an extension of credentialing rules implementation.

TO: YME Families

DATE: April 20, 2016

RE: YME to Host Science Fair and Showcase Event

Dear Parent(s):

On Wednesday, April 27th, from 3:15 - 5:15pm, students in grades 7 through 12 will be putting their talents on display for the school and community. In conjunction with our annual YME Science Fair, all students have been invited to share projects that they have done or are currently working on at YME. Student work will represent various art forms: industrial tech & welding projects, human anatomy body sculptures, multimedia art, creative food displays, and artistic design projects, which will all be on display in the Espeland Gym. In addition, the carpentry class's house which is currently under construction will be open and available for guests to tour. Please plan on joining us to celebrate education at YME.

If your child is in Life Science (7-8th grade) or Physical Science (9th grade), they are designing a project that will be on display at this event. The 7-8th graders will actually be gathering their data at the fair, so we have encouraged them to invite their family and friends to be a part of their data collection on that Wednesday!

Mark your calendar and we'll see you next week!

Sincerely,

Leanne Carmany, Science Department

Jake Suter, Science Department

Steve Petrich, Science Department

Barry Weidauer, Industrial Tech Department

Dean Baldry, Art Department

Kaia Bergeson, Family and Consumer Science Dept.

Darrel Refsland, Ag. Department

Andrew Holt, Robotics advisor

----- Forwarded message -----

From: **Tom.Hoff** <Tom.Hoff@swsc.org>
Date: Mon, May 2, 2016 at 8:12 AM
Subject: Into to Medical/Health Careers Course

Good Morning,

Attached is the course description for the Introduction to Medical and Health Careers course that can be used to recruit students for second semester 2016-17. I received confirmation that the nursing lab at Minnesota West is available for labs on Tuesday and Thursday mornings.

So far the schools that have committed (at the meeting and via email) are:

- * Dawson-Boyd
- * Lakeview
- * MACCRAY
- * Montevideo
- * Yellow Medicine East

Unless other schools come forward, each school would have 5 seats to fill. Schools can pass the names of students that will enroll in the course on to me as they become available. If a school cannot fill their 5 seats, then the remaining seat(s) would be assigned to other interested schools via lottery.

I will set up a May/June meeting for those schools that are participating to talk about the status of the leadership grant we submitted, instructor recruitment, and community partners.

Thank you,

Thomas Hoff | Career and Technical Project Coordinator
SWWC Service Cooperative
1420 East College Drive, Marshall MN 56258
P: [507-537-2271](tel:507-537-2271)
www.swsc.org<<http://www.swsc.org>>

We Help Students Discover Their Passion In Life!
Click to watch our 14-15 Highlights Video!<<http://www.swsc.org/page/826>>
[GreenStep Marshall Logo with web address]<<http://www.marshallgreenstep.org/index.html>>

From: Tom.Hoff
Sent: Thursday, April 21, 2016 6:16 PM
To: Bob Slaba; Ryan Stotesbery; Luke.Greiner@state.mn.us; Scott Sawatzky; plowry@lqpv.org; Chris Fenske; Melissa Sparks; rebecca.weber@mnwest.edu; Terry.Gaalswyk@mnwest.edu; Dawn.Regnier@mnwest.edu; Gail Polejewski; Bruce Bergeson; Luther Heller; Scott Hickey; braymo@mrvd.net; Karen Jacobson; Michelle Mortensen; Richard Schrupp; EFaris@swmnpic.org; scottm@swifoundation.org; Lisa Gregoire; Cliff Carmody; Ryan Luft; Rick Clark; CScheffler@swmnpic.org
Subject: April CTE Meeting 4/21 Summary

Good Evening,

Below you will find a recap of our meeting today. The main purpose of this email is to determine commitment from schools, to see who will participate in the pilot project for the Introduction to Medical and Health Career course. The number of schools involved will determine how we equally distribute the 25 student seats for this class.

Meeting Summary

Budget:

- * The group agreed upon the \$450 per .5 credit class. You will see on the attached budget that the net cost for the school should be around \$300 per .5 credit after the CTE Levy reimbursement. This is slightly adjusted from our meeting based on the proposed schedule changes which added a little more instructor time.
- * Gail and Tom submitted a grant application to help cover a stipend for the teacher to plan the course and develop relationships with area medical and healthcare providers. If the grant does not come through we will seek other sources of funds.
- * Student transportation costs may be covered for those schools that are part of the YME collaborative. Those not in the collaborative would need to determine if they are going to have students drive themselves (as High STEP in South Central Minnesota does).
- * The group agreed for the SWWC to be the fiscal host for the pilot project and to hold the contract for the teacher. This pilot project will have its own budget, which will be shared periodically with the group.

Student Schedule and Registration:

- * Rebecca Weber is checking on the Minnesota West Nursing Lab availability. If that lab is available, the proposed weekly schedule for the class will be for students to meet at Minnesota West on Tuesday's and Thursdays from 8:00 a.m. to 9:30 a.m. each and then on Monday, Wednesday and Fridays they would be in their home school district doing the online component. Due to slightly different school schedules, some of the in-school time might also serve as a study hall for students. That will be determined by each school.
- * You will find a draft of the proposed schedule attached to this email.
- * The four schools (Dawson-Boyd, Montevideo, Lakeview, and YME) represented at the meeting would like to start identifying students for the course as soon as possible. So, as soon as we have a course description and a set schedule, they will start marketing the opportunity to prospective students.
- * Each school district is the best judge of which students will be successful in this pilot course. There will be no formal program registration process (as there was with High STEP) for this first year.

Course Description:

- * The course description is being developed at this time and should be available to schools by next week. A teacher would be identified this summer and begin developing the course content and forging business and agency partners.

Commitment:

* Based on the budget and student schedule, we need to know which schools want to be involved in the pilot project. The number of schools committed will determine the number of seats each school will have for student registration. If a school does not use its allotted seats we will have a lottery for the available seats.

Please email me if your school is committed to registering students for the Introduction to Medical and Health Careers course that will begin second semester (January) of the 2016-17 school year.

Thank you again for all of your work on making this pilot project a reality. If you have questions please do not hesitate to call or email me.

Have a great weekend (I will be out of the office on Friday, April 22). I'll schedule a follow up meeting via Doodle Scheduler for later in May.

Thomas Hoff | Career and Technical Project Coordinator
SWWC Service Cooperative
1420 East College Drive, Marshall MN 56258
P: [507-537-2271](tel:507-537-2271)
www.swsc.org<<http://www.swsc.org>>

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[GreenStep Marshall Logo with web address]<<http://www.marshallgreenstep.org/index.html>>

Introduction to Medical/Health Science Careers Course Description

Course Title: Introduction to Medical/Health Science Careers

Career Field: Health Science Technology

Career Cluster: Health Science

High School Credit: .5 High School Credit

Term: One Semester. Beginning 2nd Semester of the 2016-17 School Year

Schedule:

- Students meet every Tuesday and Thursday at Minnesota West-Granite Falls from 8:00 to 9:30 a.m.
- On-line and school-based classes are held Monday, Wednesday, and Friday based on the school district's and student's schedule.

Course Description: Introduction to Medical/Health Science Careers provides students the opportunity to explore a wide variety careers in an assortment of medical/healthcare settings. The course is designed to provide students the chance to see if a career in medical/health science is right for them; and if they determine they have an interest, it can help them narrow down the possible careers they might consider. Students will participate in in-depth study and exposure to medical/health science careers, career planning, employability skills, basic terminology, ethics, wellness, disease and safety.

Course Delivery Method: Hybrid model with instruction in the home district, on-line, at center-based labs, and community-based field trips.

College Credit: The course will be articulated through www.ctecreditmn.com, which provides the student an opportunity to redeem the credit at a variety of participating colleges in Minnesota.

Course Objectives Based on Industry Standards:

(These are preliminary course objectives and are subject to change)

- Gain exposure to medical/health science careers such as, doctors, nurses, physical therapists, occupational therapists, sports medicine, athletic trainers, dentists, chiropractors, acupuncturists, massage therapists, radiologists, emergency medical technicians, prosthetic technicians, dieticians, medical coding specialist, pharmacists, etc.
- Describe the basic differences between diagnostic services, support services, health informatics, biotechnology research and development, and therapeutic services.
- Demonstrate basic technical skills used by professionals in the medical/health science field.
- Participate in a job shadowing opportunity and complete a reflection on that experience.
- Describe the technology used in various medical/health science fields.
- Develop an individual education/career map for a specific medical/health science career.
- Describe the skills and characteristics needed in a specific medical/health science career
- Complete an individual or group project that demonstrates their knowledge of the medical/health care system.

In addition to increasing their career awareness, this course will also help students develop the **Seven Critical Skills for Success*, which have been identified by business leaders as important skills for all employees regardless of their career.

1. Critical Thinking and Problem Solving
2. Teamwork and Leadership
3. Adaptability and Willingness to Change
4. Initiative and Entrepreneurism
5. Effective Oral and Written Communication
6. Accessing and Analyzing Information
7. Curiosity and Imagination

** Based on Tony Wagner's research, "The Global Achievement Gap"*