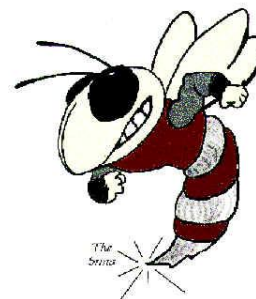


Yellow Medicine East ISD 2190 School Board Meeting Agenda



Monday, December 14, 2015 at 6:00 PM
Regular Meeting
YME Board Room - # 113

Our Mission is:

To create lifelong learning opportunities in a positive, inclusive environment where all individuals experience success as respectful, responsible, and productive citizens of a global community.

-
1. Call the Meeting to Order
 2. Roll Call of Board Members
 3. Truth in Taxation Hearing (6:00 PM) 4
 1. Approval of Final Levy Certification
 4. Adjourn the Truth in Taxation Meeting
 5. Approval of Agenda
 6. Reading of the YME Mission Statement
 7. Public Address to the Board of Education
 8. Consent Agenda - Action
 1. Regular Business
 1. Approval of Regular Meeting Minutes - November 9, 2015 36
 2. Approval of Payment for Claims 38
 3. Approval of Finance Report 58
 4. Approval of Enrollment Report 59
 5. Approval of PACT for Families Collaborative Membership Renewal 60
 2. Personnel Items 62
 1. Approval of Employment - Elementary Paraprofessional - Melissa Syring
 2. Approval of Employment - Long Term Substitute - Ray Miller
 3. Approval of Employment - Long Term Substitute - Linda Richter
 4. Approval of Employment - Hispanic Liaison - Rebecca Tarin
 9. Reports - eliminate this item and accept written reports
 1. District - Dr. Rick Clark, Superintendent

2. YME Middle/High School - Ryan Luft, Principal	63
3. Bert Raney Elementary - Lisa Hansen, Principal	65
10. Written Reports Submitted	
1. Buildings and Ground Meeting Notes - November 16, 2015	69
2. SW/WC - Certified Technical Education Organizational Meeting - November 30, 2015	
3. MVCC Board of Directors Report - November 23, 2015	72
4. Finance Committee Meeting Notes - November 23, 2015	73
5. Chemical Health Coalition Meeting Minutes - November 30, 2015	75
6. Staff Development	
1. Report 2015	77
2. Notes - November 11, 2015	82
7. MRVED Superintendent's Council Meeting Agenda & Notes - November 25, 2015	83
11. Old Business	
1. Approval of Ratified Master Agreement with Education Minnesota Yellow Medicine East	85
2. Approval or Redirect of Strategic Plan - Recommend Table this item until January	87
3. Approval of Election Finance Report - November 3, 2015 Special Election - Recommend table this item until January	94
4. Elementary Secretary I Position - Full-Time with a 10-Day Furlough	96
12. New Business	
1. Approval of Teacher Substitute Payments in Increments of One-Half (.5) of a Day	97
2. Approval of Agreement for Municipal Advisor Services - Springsted, Inc.	98
3. Approval of Buildings & Grounds Budget Amendment - Rotor Rooter	110
4. Authorization for \$5.00 per pupil unit for Flexible Learning Year Staff Development Activities. Recommend Table this item until January	111
5. Direct the Administration to Recommend Reductions in Programs and Personnel Due to Declining Student Population	112
6. Approval of Dakota Language Apprentice - Grant Funds	114
7. Discussion - What would the board like to do with employment of a superintendent for 2016-2017 school year? Recommend table this item until January	117
13. Correspondence	
1. Kiwanis Donation to Bert Raney Elementary Healthy Snack Program	118

2. MDE Review of the YME English Learner (EL) Plan of Service	119
3. SMSU College Now - Higher Learning Commission Update	125
14. Adjourn the Meeting	

Yellow Medicine East ISD #2190

Truth in Taxation

2015 Pay 2016

December 14, 2015

Yellow Medicine East Board room

6:00 p.m.

Tax Hearing Presentation

- **State law requires we present information on the current year budget and actual revenue and expenses for the prior year.**
- **State law also requires we present information on the proposed property tax levy, including:**
 - The percentage increase/decrease over the prior year.**
 - Specific purposes and reasons for which taxes are increasing.**
- **The School District must allow for public comments and questions.**

School Levy vs. Budget Cycle

- Unlike cities and counties, a school district does not set its budgets when setting the tax levy.
- **Property Tax Levy**
 - Final levy set in December
 - Property taxes levied on a calendar year basis
- **Budget**
 - Next year preliminary budget approved in June, six months after levy is set
 - School fiscal year is July 1 through June 30
 - Budget revisions will be completed later in fiscal year

Tax Levy-Budget Relationship

- Tax levy is based on many state-determined formulas
- Some changes in tax levies are revenue neutral, offset by reductions or increases in state aid
- Expenditure budget is limited by state-set revenue formulas, voter-approved levies, available fund balance, and program needs, not just by tax levies

Budget Information

- Because approval of the budget lags behind certification of the tax levy by six months, only the current 2015-16 school year budget information and prior year 2014-15 actual financial results will be presented at this hearing.

Budget Information

- All school district budgets are divided into separate funds, based on purposes of revenue, as required by law
- For our district there are 7 active funds:

- **General Fund**

- **Food Service Fund**

- **Community Service Fund**

- **Debt Service Fund**

- **Trust and Agency Fund**

- **OPEB Revocable Trust Fund**

- **OPEB Debt Service Fund**

Fund 1 General Fund (Levy and other Revenue)

Accounts for most daily operating costs.

INSTRUCTION / MAINTENANCE

- Classroom Instruction
- Co-Curricular Activities
- Utilities, supplies, maintenance

TRANSPORTATION OPERATIONS

- Transportation of Students

CAPITAL EXPENDITURES

- Health and Safety
- Safe School
- Buildings
- Equipment Purchases

FUND 2 FOOD SERVICE (No Levy)

- Accounts for School Lunch & Breakfast Programs

FUND 4 COMMUNITY SERVICE (Levy and other)

- Accounts for the “Lifelong Learning” Programs.

- Levy is based on :*

- a) Adult population of the District (7,006)*
- b) Early childhood levy is based on the number of children 0-4 years old in the district (316)*

- Adult Continuing Education
- Early Childhood Family Education Classes
- School and Community Sponsored Recreation Programs
- Senior Citizen’s Programs

FUND 7 DEBT SERVICE FUND (Levy and other)

- Accounts for Principal and Interest Payment on long term debt (buildings).

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FUND 9 AGENCY FUND (No Levy)

- Funds received, held and expended as directed by outside sources. This fund does not have revenue or expense budgets. Funds are accounted for in general ledger accounts. Usually donated funds.

FUND 25 OPEB Revocable Trust Fund (No Levy)

- Other Post Employment Benefits -Accounts for resources set aside and held in a revocable trust arrangement for post employment benefits for retirees. (Funded with bonds issued in 2009-10).

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FUND 47 AGENCY FUND (Levy)

- Activity to record levy proceeds and the repayment of the OPEB bonds accounted for in this fund.

School Funding is Highly Regulated by the State

- **State sets** formulas which determine revenue; most revenue is based on specified amounts per pupil.
- **State sets** tax policy for local schools.
- **State sets** maximum authorized property tax levy (district can levy less but not more than authorized by state, unless approved by voters.)
- **State authorizes** school board to submit referendums for operating and capital needs to voters for approval.

2014-15 Actual and Projected 2015-16 Revenues and Expenditures

• FUND	FY 2015 BEGINNING FUND BALANCES	FY 2015 ACTUAL REVENUES AND TRANSFERS IN	FY 2015 ACTUAL EXPENDITURES AND TRANSFERS	JUNE 30, 2015 ACTUAL FUND BALANCES	FY 2016 BUDGET REVENUES AND TRANSFERS IN	FY 2016 BUDGET EXPENDITURES AND TRANSFERS	JUNE 30, 2016 PROJECTED FUND
General Fund/Restricted	\$ 386,157	\$ 430,589	\$ 468,456	\$ 348,290	\$ 440,046	\$ 500,448	\$ 287,888
General Fund/Other	\$ 1,700,741	\$ 9,022,651	\$ 8,817,201	\$ 1,906,191	\$ 8,657,680	\$ 8,882,811	\$ 1,681,060
Food Service Fund	\$ 13,038	\$ 397,963	\$ 400,328	\$ 10,673	\$ 411,200	\$ 417,636	\$ 4,237
Community Service Fund	\$ 47,088	\$ 372,569	\$ 380,324	\$ 39,333	\$ 379,298	\$ 390,957	\$ 27,674
Debt Service Fund	\$ 193,165	\$ 1,104,366	\$ 1,201,064	\$ 96,467	\$ 1,212,159	\$ 1,259,120	\$ 49,506
Trust Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
* OPEB Revocable Trust Fund	\$ 1,065,865	\$ 88,757	\$ 284,162	\$ 870,460	\$ 81,000	\$ 268,106	\$ 683,354
OPEB Irrevocable Trust Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OPEB Debt Service Fund	\$ 40,896	\$ 191,397	\$ 190,895	\$ 41,398	\$ 191,357	\$ 192,420	\$ 40,335
TOTAL - ALL FUNDS	\$ 3,446,950	\$ 11,608,292	\$ 11,742,430	\$ 3,312,812	\$ 11,372,740	\$ 11,911,498	\$ 2,774,054

YME 2015-16 Budget

by Revenue Source and Expenditure Category

Category	General	Food Service	Community Ed.	Debt Service	OPEB Trust	OPEB Debt Svc.	Totals	Percent
Local Taxes/Levy	\$1,098,694	0	\$125,533	\$795,159	0	\$185,557	\$2,204,943	19.39%
Misc. Local Rev.	\$255,473	\$151,000	\$150,555	0	\$81,000	0	\$638,028	5.61%
State	\$7,454,064	\$26,200	\$44,365	21000	0	5800	\$7,551,429	66.40%
Federal	\$289,495	\$234,000	\$58,845	\$396,000	0	0	\$978,340	8.60%
TOTALS	\$9,097,726	\$411,200	\$379,298	\$1,212,159	\$81,000	\$191,357	\$11,372,740	100.00%

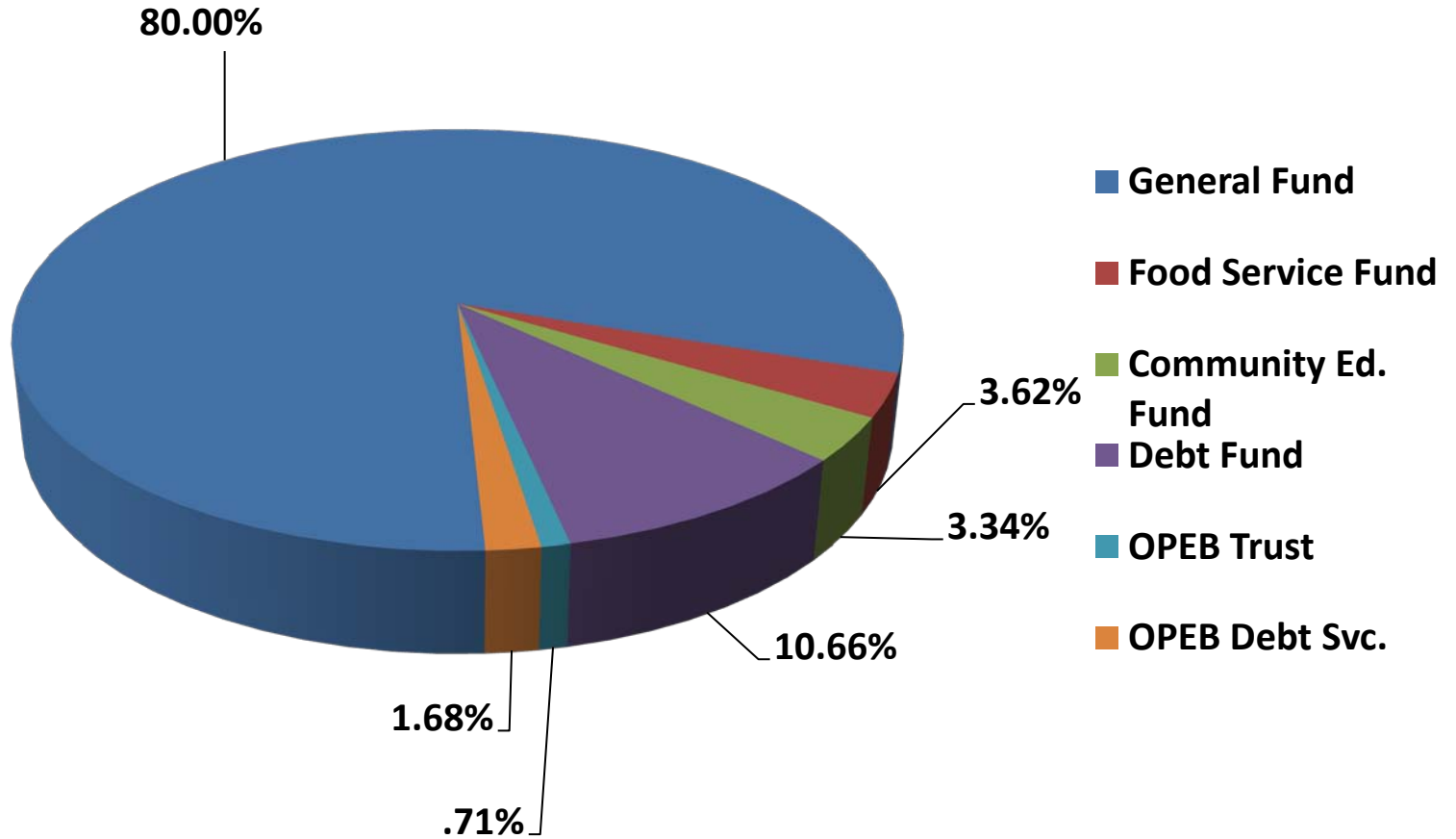
EXPENSES	General	Food Service	Community Ed.	Debt Service	OPEB Trust	OPEB Debt Svc.	Totals	Percent
**Salaries/ Benefits	\$7,142,445	\$189,186	\$265,457	0	\$268,106	0	\$7,865,194	66.03%
Purchased Services	\$1,498,512	\$3,800	\$82,954	0	0	0	\$1,585,266	13.31%
Supplies/Misc.	\$335,294	\$224,650	\$42,546	0	0	0	\$602,490	5.06%
Capital/Health & Safety/Defrd. Maint.	\$407,008	0	0	0	0	0	\$407,008	3.42%
Long Term Debt	\$0	0	0	\$1,259,120	0	\$192,420	\$1,451,540	12.19%
TOTALS	\$9,383,259	\$417,636	\$390,957	\$1,259,120	\$268,106	\$192,420	\$11,911,498	100.00%

BUDGET BALANCE	(\$285,533)	(\$6,436)	(\$11,659)	(\$46,961)	(\$187,106)	(\$1,063)	(\$538,758)	
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** Includes payment to Minnesota Valley Cooperative Center for Special Education salaries & benefits contract with YME.

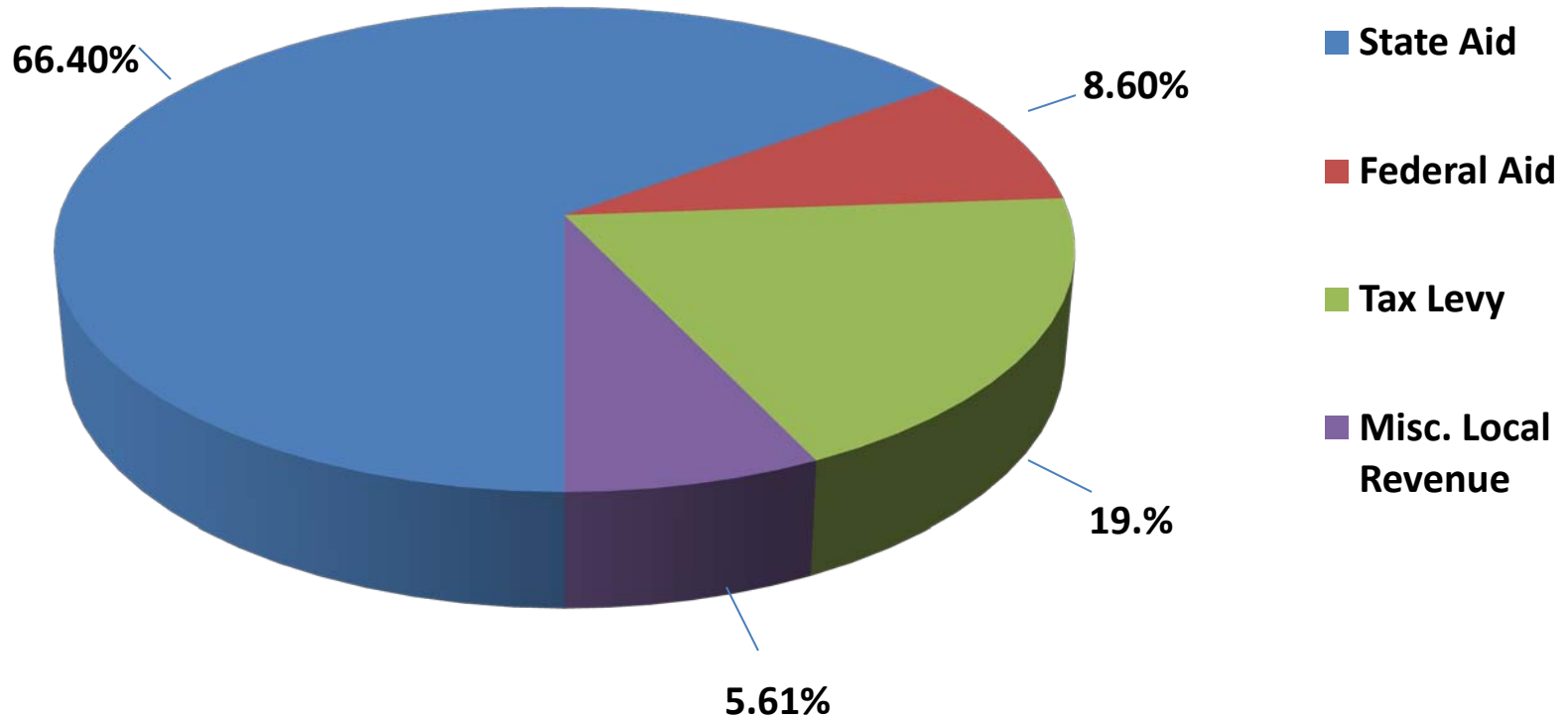
Revenue %	80.00%	3.62%	3.34%	10.66%	0.71%	1.68%	100.00%	
Expense %	78.77%	3.51%	3.28%	10.57%	2.25%	1.62%	100.00%	

2015-16 Revenue Budget by Fund

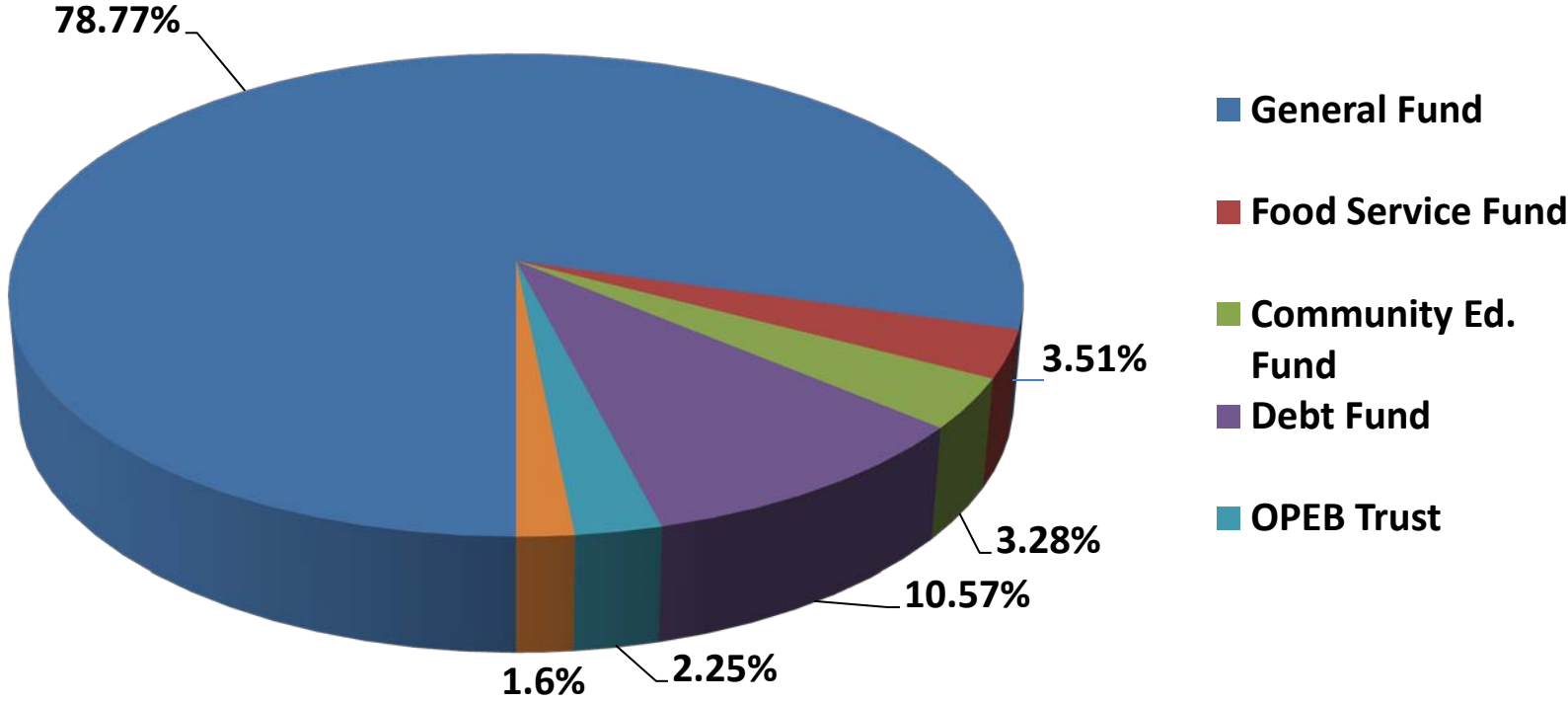


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2015-16 Revenue Budget By Funding Source



2015-16 Expense Budget By Fund

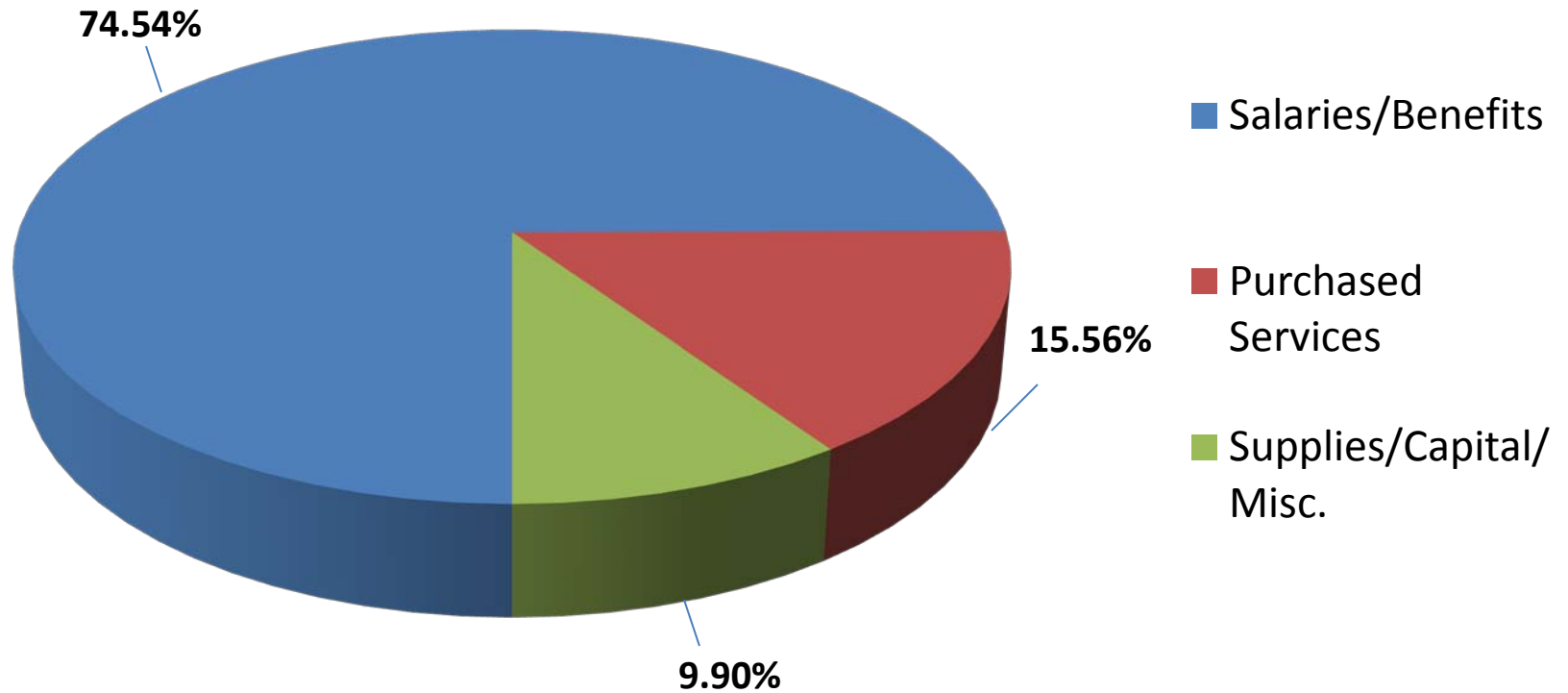


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2015-16 Operating Funds Expenses by Category

General/Food Service/Community Ed.

(Salaries/Benefits include MVCC Expenditures)



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Overview of Proposed Levy Payable in 2016

- The total 2016 proposed property tax levy for all funds will increase from 2015, by 17.71% or \$390,473.22.
- Law requires that we explain the reasons for the major changes in the levy.

Levy Comparison-Proposed 2016 to Final 2015

Levy Description	Pay 15 Final	Pay 16 Proposed	\$ Difference	% Difference
Miscellaneous/Abatement	1.60	0.67	(0.93)	
Integration & Achievement	31,231.41	35,354.00	4,122.59	
Career Technical Levy	49,189.14	55,924.30	6,735.16	
Student Achievement	56,326.68	58,698.22	2,371.54	
Referendum	467,050.95	731,489.46	264,438.51	
Local Optional/Equity Revenue (LOR)	267,958.73	243,271.17	(24,687.56)	
Reemployment	20,031.20	15,199.22	(4,831.98)	
Q Comp	-	-	-	
Leases (KCC)	16,324.34	17,057.34	733.00	
Facilities & Equip Bond Adjust.	(183,058.55)	(201,517.05)	(18,458.50)	
Unreserved Sub-Total	725,049.50	955,477.33	230,421.83	
Operating Capital	217,581.93	202,537.42	(15,044.51)	
Safe Schools	30,636.00	31,295.70	659.70	
Long Term Facility Maintenance (new)		169,667.20	169,667.20	
Health & Safety	40,004.78	(2,303.93)	(42,308.71)	
Deferred Maintenance	54,422.40	1,146.60	(53,275.80)	
Total General fund (01)	1,067,694.61	1,357,820.32	290,119.71	27.17%
Abatement	0.14	1.51	1.37	
Early Childhood Family Ed. (Under 5 Pop. 316)	48,074.78	43,686.05	(4,388.73)	
Pool	23,518.03	47,535.34	24,017.31	
Community Education (District Population 7006)	57,939.62	57,939.62	-	
Total Community Education (04)	129,532.57	149,162.52	19,629.95	15.15%
Abatement	0.75	11.70	10.95	
2014 Alternative Facilities (2010-12 Project)	94,402.88	93,812.25	(590.63)	
2010 Alternative Facilities (2010-12 Project) QZABS	538,697.02	604,155.30	65,458.28	
2010 Capital Bonds (2010-12 Energy/Capital) QZABS	183,058.55	201,517.05	18,458.50	
2009 OPEB Bonds	191,357.42	188,737.88	(2,619.54)	
Total Debt Redemption (07,47)	1,007,516.62	1,088,234.18	80,717.56	8.01%
Grand Total Levy	2,204,743.80	2,595,217.02	390,467.22	17.71%
Total General fund	1,067,694.61	1,357,820.32	290,125.71	
Total Community Education	129,532.57	149,162.52	19,629.95	
Total Debt Redemption	1,007,516.62	1,088,234.18	80,717.56	
Grand Total Levy (Increase)	2,204,743.80	2,595,217.02	390,473.22	17.71%
General Fund Percent	48.43%	52.32%		27.17%
Community Ed. Percent	5.88%	5.75%		15.15%
Debt Redemption Percent	45.70%	41.93%		8.01%
Total Percentages	100.00%	100.00%		17.71%
Q Comp underlevy (Local portion not included in amounts above)	72,495.15			19

General Fund Levy Changes

- Category: Voter Approved Referendum **\$731,489.46**
- Change: + \$264,438.51
- Reason for increase:
 - The resident district voters approved an increase of \$300 per APU (Adjusted Pupil Unit) for 10 years beginning with the pay 2016 levy. This replaces the previous authority that was set to expire with the pay 2017 levy.

General Fund Levy Changes

- Category: Local Optional/Equity Revenue (LOR) \$243,271.17
- Change: - \$-24,681.56
- Reason for decrease:
 - LOR is \$424/APU that was formerly classified as referendum revenue. Total referendum revenue (aid and levy) is reduced by the same amount. Reduction in pupil units and prior year adjustments.

General Fund Levy Changes

- Career Technical (Ag, FACS, Ind. Tech.) \$55,924.30

State formula equals 35% of Career Technical 2015-16 estimated expenditures. 2015-16 budget higher than 2014-15. Increased \$6,735.16

- Unemployment \$15,199.22

Levy is based on unemployment estimates for FY16 plus prior year levy adjusted by actual expenditures in previous year. The pay 2016 levy decrease is due to lower than anticipated expenditures in 2014-15. Decreased \$4,831.98.

General Fund Levy Changes

- **Integration & Achievement** **\$35,354.00**
YME identified by State Department as a “racially isolated school.” Levy share 30%/State share 70% based on FY2015 expenditures. Increase of \$4,122.59.
- **Student Achievement** **\$58,698.22**
Based on .33% times School District Net Tax Capacity. Increase of \$2,371.54.
- **Lease** **\$17,057.34**
KCC - Levy is adjusted to actual cost annually. Decrease of \$733.00.

General Fund Levy Changes

- **Facilities & Equipment Bond Adjustment** **\$ -201,517.05**
Reduction to General Fund levy offsets Debt Service levy for 2010 capital facilities bond. Will be levied through taxes payable 2024. Last payment is February 2025. 100 % Levy. Reduction to General Fund Levy increased \$18,458.50.
- **Operating Capital** **\$202,537.42**
For buildings and equipment. Based on building age and APU. 100% Levy. Decrease of \$15,044.51.
- **Safe Schools** **\$31,295.70**
For security of buildings. 100% Levy. Based on \$36 per APU. Increase of \$659.70.

General Fund Levy Changes

- Category: Long Term Facilities and Equipment Maintenance (LTFM) \$169,667.20

- New Levy. Legislature approved additional funding.

- Replaces Health & Safety, Deferred Maintenance and Disabled Access levies.

Net increase (LTFM, Health & Safety, Deferred Maintenance) of \$74,082.69.

Community Education Levy Changes

- **Early Childhood Family Education (ECFE) \$43,686.05**
For education of the district's pre-school children. September census 316. Per pupil revenue increased from \$134.11 to \$139.54. 100% Levy. Decrease of \$4,388.73. Census numbers down and Pay 2015 taxes had a positive prior year adjustment resulting in a higher levy last year.
- **Pool \$47,535.34**
Levy based on actual deficit from previous fiscal year (2014-15). Levied on previous ISD 892 (Clarkfield) property. Increase of \$24,017.31.
- **Community Education \$57,939.62**
Based on 2010 census of 7006 district residents. No change.

Debt Service Levy Changes

- **OPEB Bonds** **\$188,737.88**
Levy of Other Post Employment Benefits (OPEB) for retirees (including current employees benefits when retired). Based on actuarial study. Bonds issued in 2009-10. Levy will be payable through taxes payable 2024. Decrease of 2,619.54.
- **Alternative Facilities Bonds** **\$ 697,967.55**
For bonds issued for 2010 to 2012 facilities project. \$8,260,000 bond issued in 2010 to be levied through taxes payable 2025 and bond of \$730,000 issued in January of 2014 to be levied through taxes payable 2023. Increase \$64,867.65.
- **Capital Facilities Bond** **\$201,517.05**
\$2,485,000 bond issued in 2010 for facilities project to be levied through taxes payable 2024. Amount is offset by the same amount decrease to the general fund levy. Increase \$18,458.50

Reduction to Maximum Levy Allowed

Alternative Teacher Compensation (Q Comp)

Included in the maximum levy allowed is \$72,495.15 for Q Comp. This is 35% of the total calculated revenue. This will not be included in the final amount thereby reducing the levy against the taxpayers.

The remaining 65% revenue received is state aid.

Subtotals by Category

- Voter Approved \$731,489.46
 - Referendum

- Other \$1,863,727.56
 - Set by state
 - Allowed by law

Factors Causing Changes from Levy Payable 2015 to Payable 2016

- **Changes in state funding formulas.**
- **Change in number of pupil units affecting levies driven by student numbers.**
- **Change in referendum due to voter approved increase of \$300 per pupil unit.**
- **New Long Term Facilities Maintenance revenue.**
- **Changes in the total value of your individual property.**
- **Changes in the total value of all property in the district.**

Whereas, Pursuant to Minnesota Statutes the School Board of Independent School District No. 2190 is authorized to make the following proposed tax levies for general purposes:

General Fund	\$1,357,820.32
Community Service	\$ 149,162.52
<u>Debt Redemption/OPEB</u>	<u>\$1,088,234.18</u>
Total Proposed Tax levy	\$2,595,217.02

Now Therefore, Be it resolved by the School Board of Independent School District No. 2190 that the levy to be levied in 2015 to be collected in 2016 is set at \$2,595,217.02. The clerk of ISD 2190 School Board is authorized to certify the proposed levy to the County Auditor of Yellow Medicine County.

QUESTIONS?



**YELLOW MEDICINE EAST ISD #2190
REGULAR SCHOOL BOARD MEETING MINUTES
MONDAY, NOVEMBER 9, 2015 – 6:00 PM
YME BOARD ROOM**

Chairman Velde called the meeting to order at 6:00 p.m.

Board Members Present: Dawn Odegard, Sharon Rupp, Steve Rupp, Grant Velde, Steve Zumhofe, Dr. Rick Clark
Jane Hagert arrived at 6:35 p.m.

Board Members Excused: Tim Opdahl

Community & Staff Members Present: Deb Beckler, Helen Blue-Redner, LeeAnn Boushek, Leanne Carmany, Liz DeBlieck, Krystle Enninga, Lisa Hansen, Tim Knapper, Ryan Luft, Caitlyn Mahlum, Denise Streich

Motion by Dawn Odegard, second by Sharon Rupp and carried to approve the agenda for the meeting.

The YME Mission Statement was read by Dr. Rick Clark.

The opportunity for the public to address the Board of Education received no response.

Motion by Sharon Rupp, second by Steve Rupp and carried to approve the following consent agenda items:

- October 12, 2015 regular meeting minutes.
- payment of bills in the amount of \$425,364.41 with checks numbered 15661-15810.
- wire transfers in the amount of \$171,602.02 numbered 201500083-201500088.
- finance report, as submitted.
- enrollment report, as submitted.
- employment of Emily Hardwig, assistant girls basketball coach.
- resignation of Robyn Aslesen, prom advisor.
- employment of Krystle Enninga & Deb Beckler, prom co-advisors.
- employment of Laurie Blue-Pooler, American Indian Liaison.
- leave of absence request received from Dean Baldry.
- leave of absence request received from Julie Runia.

Barry Evenstad and Tonya Duscher reviewed financial highlights from the FY15 audit report as prepared by Hoffman & Brobst, PLLP.

Motion by Steve Zumhofe, second by Dawn Odegard and carried to approve the FY15 audit report as presented by Barry Evenstad & Tanya Duscher of Hoffman & Brobst, PLLP.

Dr. Rick Clark, Superintendent, publicly thanked those involved in the successful passage of the referendum and shared that 51% of YME residents came out to vote. One polling place desegregated the communities that make up the district and proved that "We are One YME". Dr. Clark notified the Board of his vacation schedule for November, December and February. He shared that the current YME World's Best Workforce report is not in compliance with current statute and will be submitted for Board review & support at the December meeting. A special meeting is scheduled for November 23, 2015 at 6:00 pm to comply with the public meeting with the Board of Education requirement.

Ryan Luft, YME Middle/High School Principal, reviewed his written report. Plans are being finalized for the Veteran's Day program to be held at the Fagen Fighters WWII Museum at 9:00 am on November 11, 2015. Students in grades 6-8 who met a list of criteria enjoyed an end of the quarter reward day at the Kilowatt Community Center. An exciting College and Career Day is planned for middle/high school students on November 13, 2015.

Bert Raney Elementary Principal Lisa Hansen thanked Dr. Clark for his efforts with the passage of the referendum. A Veteran's Day program will be held on November 11, 2015 at 1:00 pm in the BRE Gym. Activities are being planned for American Education Week. High school students will be paired with elementary students for reading activities. The roller-skating unit has begun in PE classes. Grants have been secured to purchase healthy snacks.

Written reports for the following fall activities were submitted to the Board: football, volleyball, girls tennis and cross country.

Discussion was held regarding the current district job descriptions & evaluations. They are dated and incorrect and need to be updated.

Discussion was held regarding the strategic planning documents. The final plan will be brought to the Board in December.

Meet & Confer Dates will be scheduled for December 2015 and April 2016.

Motion by Jane Hagert, second by Sharon Rupp to approve the School Security Statement, as submitted.

Motion by Jane Hagert to amended her original motion to add "during school hours" to the School Security Statement, as submitted, second by Sharon Rupp and carried.

Motion by Dawn Odegard, second by Steve Rupp and carried unanimously by roll call vote, to adopt a resolution canvassing the results of the November 3, 2015 Special Election – Levy Referendum. There were 1,289 votes in favor and 696 votes against. The levy referendum passed.

Discussion was held regarding Board member attendance at the MSBA Leadership Conference on January 14-15, 2016.

Discussion was held regarding the recruitment of candidates for School Board. The terms of members Hagert, Opdahl, Velde and Zumhofe expire in January of 2017.

Motion by Sharon Rupp, second by Jane Hagert and carried to support the candidates listed on the ballot MN School District Liquid Asset Fund Plus – Notify & Proxy Statement.

Motion by Dawn Odegard, second by Steve Rupp and carried to approve the Assurance of Compliance with State & Federal Law Prohibiting Discrimination, as submitted.

Correspondence items included: A letter received from the Department of the Treasury dated October 19, 2015; a letter received from the Yellow Medicine County Historical society regarding a recent gift of graduation memorabilia; and ballots for the SWWC Service Cooperative 2015 Board of Directors' Election.

The meeting was adjourned by Chairman Velde.

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice
15829	A&B BUSINESS SOLUTIONS	12/14/2015	236809	Copier Lease	0	
1,492.50	2,205.76					
01 E 005 020 290 302 580				SUPERINTENDENT'S OFFICE/CAPITAL OUTLAY/CAPITAL LEASE PR		200.00
01 E 100 203 290 302 580				ELEMENTARY GENERAL ED./CAPITAL OUTLAY/CAPITAL LEASE PRI		450.00
01 E 300 211 290 302 580				SECONDARY EDUCATION GENERAL/CAPITAL OUTLAY/CAPITAL LEAS		561.67
01 E 350 211 290 302 580				SECONDARY EDUCATION GENERAL/CAPITAL OUTLAY/CAPITAL LEAS		280.83
			236809-	Copier	0	
713.26						
Maintenance						
01 E 005 020 290 000 350				SUPERINTENDENT'S OFFICE//REPAIRS AND MAINTENANCE SVCS/F		110.00
01 E 100 203 290 000 350				ELEMENTARY GENERAL ED.//REPAIRS AND MAINTENANCE SVCS/FO		220.00
01 E 300 211 290 000 350				SECONDARY EDUCATION GENERAL//REPAIRS AND MAINTENANCE SV		248.26
01 E 350 211 290 000 350				SECONDARY EDUCATION GENERAL//REPAIRS AND MAINTENANCE SV		135.00
15830	ACT	12/14/2015	31749144		0	
250.00	1,550.00					
01 E 300 710 000 000 461				COUNSELING/GUIDANCE//STANDARDZED TESTS/		250.00
			31753947		0	
525.00						
01 E 300 710 000 000 461				COUNSELING/GUIDANCE//STANDARDZED TESTS/		525.00
			31753953		0	
775.00						
01 E 300 710 000 000 461				COUNSELING/GUIDANCE//STANDARDZED TESTS/		775.00
15831	ADVOCATE TRIBUNE	12/14/2015	1	Down X-mas Lane	0	
128.40	608.33					
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		128.40
			2		0	
582.95						
01 E 005 010 000 000 380				BOARD OF EDUCATION//PRINTING/ADVERTISING/		582.95
			3	CREDIT NOV.	0	
-103.02						
02 R 005 000 000 701 601				SCHOOL LUNCH/SALES TO PUPILS/		-103.02
15832	ALL STAR TROPHY & AWARDS	12/14/2015	42751	FB AWARDS	0	
13.50	13.50					
01 E 300 294 211 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/FOOTBALL		13.50
15833	ALMICH'S MARKET	12/14/2015	1		0	
38.02	1,081.49					
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		38.02
			2		0	
842.57						
01 E 300 331 000 830 433				FAMILY LIFE SCIENCE (VOC)/VOCATIONAL PROGRAMS/INDIVIDUA		842.57
			3		0	
25.30						
04 E 500 505 000 882 433				COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/INDIVIDU		25.30
			4		0	
5.97						
01 E 300 260 000 000 430				NATURAL SCIENCES//SUPPLIES/		5.97
			5	ELECTION	0	
144.02						
01 E 005 199 000 000 401				SCHOOL ELECTIONS//GENERAL SUPPLIES/		144.02
			6	CONCESSIONS	0	
25.61						
01 L 230 21				GENERAL FUND/DEFERRED REVENUE/CONCESSIONS		25.61
15834	AMERICAN WELDING AND GAS, INC.	12/14/2015	1		0	
906.23	906.23					

01 E 300 301 501 830 433	AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA	906.23
15835 CINDY ANDERSON	12/14/2015 1	DOWN XMAS LANE 0
150.00 253.84		
04 E 500 505 000 321 305	COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS	150.00
103.84	10	DOWN CHRISTMAS 0
LANE		
04 E 500 505 000 321 305	COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS	103.84
15836 Vendor Continued Void		
12/14/2015		0.00
15837 Vendor Continued Void		
12/14/2015		0.00
15838 Vendor Continued Void		
12/14/2015		0.00
15839 Vendor Continued Void		
12/14/2015		0.00
15840 BENNETT & BENNETT INC.	12/14/2015 451X.8	OCT AFTER SCHOOL 0
293.20 27,286.32		
04 E 500 505 000 882 360	COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/TRANSPOR	293.20
234.20	451X.8	NOV AFTER SCHOOL 0

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Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice
Amount	Check Amount					
	04 E 500 505 000 882 360			COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/TRANSPOR		234.20
			1	FUEL	0	
1,549.45	01 E 005 760 000 720 360			PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSPOR		1,549.45
			10	WILLMAR RUN	0	
1,644.34	01 E 005 760 000 720 360			PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSPOR		1,644.34
			11	MIDDAY EC RUN	0	
444.16	01 E 005 760 000 723 360			PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		444.16
			12	GRANITE RUN	0	
998.26	01 E 005 760 000 723 360			PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		998.26
			13	AFTER SCHOOL	0	
1,938.00	04 E 500 505 000 882 360			COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/TRANSPOR		1,938.00
			14	BAND RENT	0	
30.00	01 E 300 258 233 000 370			MUSIC//RENTALS AND LEASES/INSTRUMENTAL MUSIC		30.00
			15	OCT CLKFD SHUTTLE	0	
436.80	01 E 005 760 000 720 360			PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSPOR		436.80
			16	NOV CLKFD SHUTTLE	0	
604.80	01 E 005 760 000 720 360			PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSPOR		604.80
			18	DEC AFTER SCHOOL	0	
-469.90	01 E 005 760 000 720 360			PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSPOR		-469.90
			2	CLKFD SHUTTLE	0	
1,411.20	01 E 005 760 000 720 360			PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSPOR		1,411.20
			21	YOUNG ARTSITS	0	
174.87						

01 E 100 218 000 733 365	GIFTED & TALENTED/TRANSPORTATION/NON-AUTHORIZED/INTERPA	174.87
451.56	22 BBB 0	
01 E 300 294 213 733 365	BOYS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/INTERPARTM	451.56
170.70	23 CC 0	
01 E 300 292 226 733 365	BOYS/GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/INTE	170.70
371.42	24 ALEX TECH 0	
01 E 005 760 000 714 365	PUPIL TRANSPORTATION/INTEGRATION BUSSING/INTERPARTMENTA	371.42
432.26	26 DANCE 0	
01 E 300 296 228 733 365	GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/INTERPART	432.26
173.38	27 SMSU 0	
01 E 005 760 000 714 365	PUPIL TRANSPORTATION/INTEGRATION BUSSING/INTERPARTMENTA	173.38
132.69	28 FFA 0	
01 E 300 298 501 733 365	EXTRACURRICULAR ACTIVITIES/TRANSPORTATION/NON-AUTHORIZE	132.69
504.40	29 WE EXCEL ENERGY 0	
01 E 005 760 000 714 365	PUPIL TRANSPORTATION/INTEGRATION BUSSING/INTERPARTMENTA	504.40
4,510.80	3 OUT OF DISTRICT 0	
01 E 005 760 000 713 360	PUPIL TRANSPORTATION/OPEN ENROLLMENT/TRANSPORTATION CON	4,510.80
258.73	30 FAGEN FIELD 0	
01 E 300 211 000 733 365	SECONDARY EDUCATION GENERAL/TRANSPORTATION/NON-AUTHORIZ	258.73
332.14	32 VB 0	
01 E 300 296 209 733 365	GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/INTERPART	332.14
4,632.62	4 SPECIAL NEEDS 0	
01 E 005 760 000 723 360	PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC	4,632.62
-293.20	451X .8 OCT AFTER SCHOOL 0	
01 E 005 760 000 720 360	PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSP	-293.20

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-234.20			451X.80	NOV AFTER SCHOOL	0	
01 E 005 760 000 720 360				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSP		-234.20
1,330.94			5	RENVILLE RUN	0	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		1,330.94
1,763.54			6	BELVIEW	0	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		1,763.54
3,459.16			8	STARBUCK run	0	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		3,459.16
15841	BENSON LAUNDRY	12/14/2015	1		0	
29.57	29.57					
02 E 005 770 000 701 382				FOOD SERVICES/SCHOOL LUNCH/LAUNDRY AND DRY CLEANING/		29.57

15842 BHS THEATRE GUILD	12/14/2015 10	JOSEPH COSTUME	0
259.01 259.01			
RENTAL			
01 E 300 298 236 000 401		EXTRACURRICULAR ACTIVITIES//GENERAL SUPPLIES/MUSICAL	259.01
15843 BOUNCE AROUND INFLATABLES LLC	12/14/2015 6171	DEPOSIT 5-1-16	0
500.00 500.00			
01 L 230 33		GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU	500.00
15844 BRUFLAT PLUMBING & HEATING INC	12/14/2015 1	house	0
8,879.00 8,879.00			
01 R 300 361 000 000 619		VOCATIONAL WEIDAUER//HOUSE EXPENSES-CONTRA REVENUE/	8,879.00
15845 JERRY CADWELL	12/14/2015 1	DOWN CHRISTMAS	0
41.00 41.00			
LANE			
04 E 500 505 000 321 450		COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA	41.00
15846 CARL'S BAKERY	12/14/2015 9227&9228	DOWN X-MAS LANE	0
182.26 182.26			
04 E 500 505 000 321 450		COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA	182.26
15847 LEANNE M CARMANY	12/14/2015 1	CAREER/COLLEGE	0
85.00 85.00			
READ.			
01 E 005 790 000 313 430		OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	85.00
15848 CENEX CREDIT CARD	12/14/2015 1		0
312.91 312.91			
01 E 005 810 193 000 442		OPERATIONS AND MAINTENANCE//GAS & OIL/CAR EXPENSES	312.91
15849 CITY OF CLARKFIELD	12/14/2015 1	TINY TALES REFUND	0
370.63 370.63			
01 L 230 30		GENERAL FUND/DEFERRED REVENUE/TINY TOTS (FY09)	370.63
15850 Vendor Continued Void	12/14/2015		0.00
15851 CITY OF GRANITE FALLS	12/14/2015 1	br water	0
1,245.87 17,682.80			
01 E 005 810 183 000 330		OPERATIONS AND MAINTENANCE//UTILITY SERVICES/SEWER-WATE	1,245.87
	2	BR ELECTRICITY	0
3,036.14			
01 E 005 810 184 000 330		OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT	3,036.14
	3	HS WATER-SEWER	0
1,602.98			
01 E 005 810 183 000 330		OPERATIONS AND MAINTENANCE//UTILITY SERVICES/SEWER-WATE	1,602.98
	4	HS ELECTRICITY	0
8,640.86			
01 E 005 810 184 000 330		OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT	8,640.86
	5	TRACK	0
13.18			
01 E 005 810 184 000 330		OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT	13.18
	5352-nov -	SRO	0
3,034.91			
01 E 005 790 600 000 305		OTHER PUPIL SUPPORT SERVICES//PROFESSIONAL FEES/SCHOOL	3,034.91
	6	CARPENTRY	0
12.71			
01 E 300 361 000 000 330		VOCATIONAL WEIDAUER//UTILITY SERVICES/	12.71
	8	OM	0
96.15			
01 E 005 810 191 000 330		OPERATIONS AND MAINTENANCE//UTILITY SERVICES/OUTSIDE MA	96.15
15852 CITY OF GRANITE FALLS	12/14/2015 5301	SRO	0
2,666.67 2,666.67			
01 E 005 790 600 342 305		OTHER PUPIL SUPPORT SERVICES/SAFE SCHOOLS/PROFESSIONAL	2,666.67

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Amount	Check Amount					
15853	CITY OF GRANITE FALLS	12/14/2015	5301-	SRO		0
1,175.15	1,175.15					
01 E 005 790 600 000 305				OTHER PUPIL SUPPORT SERVICES//PROFESSIONAL FEES/SCHOOL		1,175.15
15854	CITY OF GRANITE FALLS	12/14/2015	5352-nov	SRO		0
2,666.67	2,666.67					
01 E 005 790 600 342 305				OTHER PUPIL SUPPORT SERVICES/SAFE SCHOOLS/PROFESSIONAL		2,666.67
15855	CLARKFIELD AREA CHARTER SCHOOL	12/14/2015	1	DOWN CHRISTMAS		0
140.00	140.00					
LANE						
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		140.00
15856	CLARKFIELD LIONS CLUB	12/14/2015	11	TINY TALES REFUND		0
742.35	742.35					
01 L 230 30				GENERAL FUND/DEFERRED REVENUE/TINY TOTS (FY09)		742.35
15857	FREDERICK W CLARK	12/14/2015	1	CELL PHONE		0
120.00	120.00					
01 E 005 020 000 000 320				SUPERINTENDENT'S OFFICE//COMMUNICATIONAL SERVICES/		120.00
15858	CLASSROOM DIRECT/REPRINT	12/14/2015	208115546041			0
97.92	97.92					
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/		97.92
15859	DAVE'S ELECTRIC MOTOR CO.	12/14/2015	1			0
64.16	16.16					
01 R 300 361 000 000 619				VOCATIONAL WEIDAUER//HOUSE EXPENSES-CONTRA REVENUE/		64.16
			2			0
-48.00						
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		-48.00
15860	DEAN FOODS NORTH CENTRAL, INC.	12/14/2015	1			0
2,834.16	2,834.16					
02 E 005 770 000 701 495				FOOD SERVICES/SCHOOL LUNCH/MILK/		2,005.52
02 E 005 770 000 705 495				FOOD SERVICES/BREAKFAST/MILK/		542.34
02 E 005 770 104 707 490				FOOD SERVICES/ALA CARTE/OTHER/FOOD/FD SVC NON PROGRAM		286.30
15861	DETCO	12/14/2015	170280	DISINFECTANT		0
495.20	986.40					
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		495.20
			270280	ODOR ENDS		0
491.20						
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		491.20
15862	EMPOWHER LLC	12/14/2015	1002	8TH grade retreat		0
300.00	300.00					
01 L 230 43				GENERAL FUND/DEFERRED REVENUE/TARGET \$ MS/HS		300.00
15863	TIM EPEMA	12/14/2015	1	WRESTLING		0
160.00	160.00					
01 E 300 294 221 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/WRESTLING		160.00
15864	EXTREME PANEL TECHNOLOGIES	12/14/2015	15-767	house		0
129.75	129.75					
01 R 300 361 000 000 619				VOCATIONAL WEIDAUER//HOUSE EXPENSES-CONTRA REVENUE/		129.75
15865	F & M STATE BANK	12/14/2015	1	safety deposit		0
25.00	25.00					
box						
01 E 005 110 000 000 899				ACCOUNTING OFFICE//MISCELLANEOUS EXPENSE/		25.00
15866	FARMERS UNION OIL CO.	12/14/2015	1			0
110.09	110.09					
01 E 005 810 191 000 442				OPERATIONS AND MAINTENANCE//GAS & OIL/OUTSIDE MAINTENAN		110.09
15867	FIRST CHOICE FOOD & BEVERAGE S	12/14/2015	1			0
63.08	63.08					

01 L	230 21	GENERAL FUND/DEFERRED REVENUE/CONCESSIONS	63.08
15868	FOOD SERVICES OF AMERICA	12/14/2015 1	0
18,139.05	18,139.05		
02 E 005 770 000 701 401	FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/		1,526.87
02 E 005 770 000 701 490	FOOD SERVICES/SCHOOL LUNCH/FOOD/		13,504.54
02 E 005 770 000 701 495	FOOD SERVICES/SCHOOL LUNCH/MILK/		80.68
02 E 005 770 000 705 490	FOOD SERVICES/BREAKFAST/FOOD/		2,593.87
02 E 005 770 000 707 490	FOOD SERVICES/ALA CARTE/OTHER/FOOD/		433.09
15869	FRAN DEBAERE	12/14/2015 11315	DIST PHONE SERV. 0
330.00	330.00		
01 E 005 810 000 000 350	OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		330.00
15870	GRANITE FALLS AUTO PARTS	12/14/2015 1	AUTO 0
11.02	11.02		
01 E 005 810 000 000 410	OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		11.02
15871	GRANITE FALLS OFFICIALS ASSOC.	12/14/2015 1	0
300.00	760.00		
01 E 300 294 213 000 305	BOYS ATHLETICS//PROFESSIONAL FEES/BASKETBALL		300.00

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460.00			2			0
01 E 300 294 213 000 305	BOYS ATHLETICS//PROFESSIONAL FEES/BASKETBALL					460.00
15872	GRAPHIC EDGE	12/14/2015	946382			0
28.51	28.51					
04 E 500 505 000 321 450	COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA					28.51
15873	GREAT AMERICAN PUBLISHING	12/14/2015	11810	3 year		0
49.95	49.95					
subscription						
01 E 300 292 000 000 899	BOYS/GIRLS ATHLETICS//MISCELLANEOUS EXPENSE/					49.95
15874	GREAT PLAINS NATURAL GAS CO	12/14/2015	1	BRE		0
683.99	2,432.89					
01 E 005 810 000 000 440	OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/					683.99
1,713.87			2	HS		0
01 E 005 810 000 000 440	OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/					1,713.87
35.03			33	MAINT.		0
01 E 005 810 191 000 440	OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/OUTSIDE					35.03
15875	HAAN CRAFTS	12/14/2015	0214231			0
275.75	275.75					
01 E 300 250 000 000 430	FAMILY CONSUMER SCIENCE//SUPPLIES/					275.75
15876	HANSEN, LISA	12/14/2015	1	CELL PHONE		0
120.00	120.00					
01 E 100 050 000 000 320	PRINCIPAL'S OFFICE//COMMUNICATIONAL SERVICES/					120.00
15877	HDL	12/14/2015	2980645			0
775.48	849.60					
01 E 300 255 000 000 450	INDUSTRIAL EDUCATION//MATERIALS PURCH FOR RESALE/					775.48
74.12			2984704			0
01 E 300 255 000 000 450	INDUSTRIAL EDUCATION//MATERIALS PURCH FOR RESALE/					74.12
15878	HEARTLAND AUDIO INC.	12/14/2015	1498	fb/track speakers		0
1,921.28	1,921.28					
maint.						
01 E 005 810 000 000 350	OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC					1,921.28

15879 KAYLA J HEGNA	12/14/2015 1	0
37.53 50.87		
04 E 500 590 157 321 366	OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/TRAVEL-SCH	37.53
	11	0
13.34		
04 E 500 590 000 321 401	OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU	13.34
15880 HENDERSON, ROBIN	12/14/2015 1	INT. TRAVEL 0
12.02 82.02		
01 E 005 605 000 313 366	GENERAL INSTRUCTIONAL SUPPORT/ACHIEVEMENT & INTEGRATION	12.02
	2	CAREER COLLEGE 0
70.00		
01 E 005 790 000 313 430	OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION	70.00
15881 HEWLETT- PACKARD CO.	12/14/2015 56634254	0
174.62 174.62		
02 E 005 770 000 701 401	FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/	174.62
15882 HILLYARD/HUTCHINSON	12/14/2015 601861311	0
687.35 1,271.65		
01 E 005 810 000 000 410	OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/	687.35
	601870617	0
584.30		
01 E 005 810 000 000 410	OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/	584.30
15883 HOERNEMANN, AMY	12/14/2015 1	HOTEL ROOMS- LEGO 0
160.00 790.00		
LEAGUE		
01 E 100 790 388 000 899	OTHER PUPIL SUPPORT SERVICES//MISCELLANEOUS EXPENSE/KID	160.00
	2	HOTEL- LEGO 0
630.00		
LEAGUE		
01 E 100 298 198 000 339	EXTRACURRICULAR ACTIVITIES//STATE EXPENSES/LEGO LEAGUE	630.00
15884 IASCO	12/14/2015 M8327	0
404.85 404.85		
01 E 300 255 000 000 433	INDUSTRIAL EDUCATION//INDIVIDUAL INST SUPPLIES/	404.85
15885 INNOVATIVE OFFICE SOLUTIONS	12/14/2015 1002551	0
38.98 846.13		
01 E 100 203 000 000 430	ELEMENTARY GENERAL ED.//SUPPLIES/	38.98

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Amount	Check Amount					
			1004402			0
74.75				ELEMENTARY GENERAL ED.//SUPPLIES/		74.75
			1007206			0
240.50				SECONDARY EDUCATION GENERAL//SUPPLIES/		240.50
			990254			0
137.22				ELEMENTARY GENERAL ED.//SUPPLIES/		137.22
			996104			0
354.68				SECONDARY EDUCATION GENERAL//SUPPLIES/		354.68
15886 INTERNATIONAL ACADEMY OF SCIEN		12/14/2015	40066			0
19.95 19.95				PSEO/ONLINE//PAYMENTS TO OTHER AGENCIES/		19.95
01 E 300 200 000 000 394						

15887	ISCORP	12/14/2015	675367	SKYWARD FINANCE	0
195.50	195.50				
01 E 005 110 000 000 350				ACCOUNTING OFFICE//REPAIRS AND MAINTENANCE SVCS/	195.50
15888	JEFFREY IVERSON	12/14/2015	1	ACDA CONF.	0
235.76	235.76				
01 E 300 640 000 316 367				STAFF DEVELOPMENT//STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE	235.76
15889	JENSEN, MARY	12/14/2015	1	HEALTHY SNACKS	0
32.72	32.72				
01 E 100 203 362 000 899				ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/HEALTHY S	32.72
15890	JIMMY'S PIZZA	12/14/2015	1		0
80.00	80.00				
01 E 005 790 000 313 430				OTHER PUPIL SUPPORT SERVICES//ACHIEVEMENT & INTEGRATION	80.00
15891	KILOWATT COMMUNITY CENTER	12/14/2015	1	ELECTION	0
100.00	1,067.00				
01 E 005 199 000 000 401				SCHOOL ELECTIONS//GENERAL SUPPLIES/	100.00
			2	JH-LUFT	0
340.00					
01 E 350 211 000 000 370				SECONDARY EDUCATION GENERAL//RENTALS AND LEASES/	340.00
			3	TESTING-	0
100.00					
HENDERSON					
01 E 300 211 000 000 370				SECONDARY EDUCATION GENERAL//RENTALS AND LEASES/	100.00
			4	HOOPS CLINIC-	0
100.00					
SUTER					
01 E 300 292 000 000 370				BOYS/GIRLS ATHLETICS//RENTALS AND LEASES/	100.00
			5	FB BANQUET-GAFF	0
100.00					
01 E 300 292 000 000 370				BOYS/GIRLS ATHLETICS//RENTALS AND LEASES/	100.00
			6	PICKLE BALL-COMM	0
327.00					
ED					
01 E 300 292 000 000 370				BOYS/GIRLS ATHLETICS//RENTALS AND LEASES/	327.00
15892	KLUKSDAL, DALLAS	12/14/2015	1		0
80.00	80.00				
01 E 300 258 231 000 350				MUSIC//REPAIRS AND MAINTENANCE SVCS/VOCAL MUSIC	80.00
15893	KNAPPER, TIMOTHY	12/14/2015	1		0
98.13	156.00				
01 E 300 292 000 000 366				BOYS/GIRLS ATHLETICS//TRAVEL-SCHOOL BUSINESS/	98.13
			2		0
57.87					
04 E 500 505 000 321 366				COMMUNITY EDUCATION GENERAL//COMMUNITY EDUCATION/TRAVEL-	57.87
15894	KNUTSON, FLYNN & DEANS	12/14/2015	1	ELECTION	0
820.00	820.00				
01 E 005 199 000 000 305				SCHOOL ELECTIONS//PROFESSIONAL FEES/	820.00
15895	LAVIN, CYNTHIA	12/14/2015	1	science-	0
24.80	24.80				
Christmas					
01 L 230 33				GENERAL FUND//DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU	24.80
15896	LEE'S AUTO & DIESEL INC.	12/14/2015	33548	AUTO REPAIR	0
191.10	191.10				
01 E 005 810 193 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC	191.10
15897	RYAN C LUFT	12/14/2015	1	CELL PHONE	0
120.00	120.00				
01 E 300 050 000 000 320				PRINCIPAL'S OFFICE//COMMUNICATIONAL SERVICES/	120.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice
Amount	Check Amount					
15898	MCEA	12/14/2015	1	FY16 DUES	0	
518.00	518.00					
04 E 500 505 000 321 820				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/DUES &		518.00
15899	MIDWEST TECHNOLOGY	12/14/2015	2071452-00		0	
78.20	78.20					
01 E 300 255 000 000 433				INDUSTRIAL EDUCATION//INDIVIDUAL INST SUPPLIES/		78.20
15900	MILLER EQUIPMENT & MFG, INC	12/14/2015	10102	mower repair	0	
28.00	28.00					
01 E 005 810 191 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		28.00
15901	MIRACLE REC. EQUIPMENT CO.	12/14/2015	769418	SEAT	0	
221.85	221.85					
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		221.85
15902	MVCC	12/14/2015	1	SPEC ED SERV.	0	
153,781.94	153,781.94					
01 E 200 420 978 740 396				SPECIAL EDUCATIONAL GENERAL/STATE FUNDED SPECIAL ED/DUE		153,781.94
15903	MVTV	12/14/2015	1	MAINT. INTERNET	0	
47.95	47.95					
01 E 005 630 199 000 305				TECHNOLOGY INSTRUCTIONAL//PROFESSIONAL FEES/TECHNOLOGY		47.95
15904	NELSEN'S CLEANERS & LAUNDERERS	12/14/2015	1		0	
31.65	31.65					
02 E 005 770 000 701 382				FOOD SERVICES/SCHOOL LUNCH/LAUNDRY AND DRY CLEANING/		31.65
15905	OFFICE MAX CONTRACT INC.	12/14/2015	918918		0	
64.38	64.38					
01 E 005 020 000 000 401				SUPERINTENDENT'S OFFICE//GENERAL SUPPLIES/		64.38
15906	OLSON SANITATION INC.	12/14/2015	1		0	
930.15	930.15					
01 E 005 810 000 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/		930.15
15907	PAAPE ENERGY INC.	12/14/2015	4335	RELAODED SOFTWARE	0	
585.00	585.00					
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		585.00
15908	PAN-O-GOLD BAKING CO.	12/14/2015	1		0	
517.17	517.17					
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		488.37
02 E 005 770 000 705 490				FOOD SERVICES/BREAKFAST/FOOD/		28.80
15909	J.W. PEPPER & SON INC.	12/14/2015	11b33585		0	
102.74	156.74					
01 E 300 258 231 000 430				MUSIC//SUPPLIES/VOCAL MUSIC		102.74
				11b36165	0	
54.00				MUSIC//SUPPLIES/VOCAL MUSIC		54.00
15910	PINE TECH COLLEGE	12/14/2015	37169	SIGN LANGUAGE	0	
2,514.52	2,514.52					
01 E 300 200 000 000 394				PSEO/ONLINE//PAYMENTS TO OTHER AGENCIES/		2,514.52
15911	POSTMASTER	12/14/2015	2	2016 permit #67	0	
225.00	225.00					
01 E 005 020 000 000 329				SUPERINTENDENT'S OFFICE//POSTAGE AND EXPRESS/		225.00
15912	PRAIRIE RUNNERS 4-H CLUB	12/14/2015	1	down x-mas lane	0	
100.00	100.00					
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		100.00
15913	RAUTH, CHIP	12/14/2015	105535	DANCE	0	
150.00	150.00					
01 E 300 296 228 000 401				GIRLS ATHLETICS//GENERAL SUPPLIES/DANCELINE		150.00
15914	RENAISSANCE LEARNING	12/14/2015	4220347	STAR	0	
47.50	1,806.50					
01 E 100 216 667 401 405				TITLE I - PART A/TITLE I/SOFTWARE ETC/CURRENT SCHL IMPR		47.50

1,759.00		4222008	STAR	0
01 E 100 216 667 401 405		TITLE I - PART A/TITLE I/SOFTWARE ETC/CURRENT SCHL IMPR		1,759.00
15915 AL RESZEL	12/14/2015	1	building bridges	0
253.36 263.95				
04 E 500 505 000 882 433		COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/INDIVIDU		253.36
		2	BUILDING BRIDGES	0
10.59				
04 E 500 505 000 882 430		COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/SUPPLIES		10.59
15916 RTS	12/14/2015	1		0
194.68 194.68				
01 E 005 810 000 000 320		OPERATIONS AND MAINTENANCE//COMMUNICATIONAL SERVICES/		194.68
15917 RUNNINGS FARM & FLEET	12/14/2015	1		0
99.17 99.17				
01 E 300 301 501 830 433		AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		99.17

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Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice
Amount	Check Amount					
15918 SAWMILL		12/14/2015	1	HOUSE	0	
8,607.63 9,279.04				VOCATIONAL WEIDAUER//HOUSE EXPENSES-CONTRA REVENUE/		8,607.63
01 R 300 361 000 000 619			2	OM	0	
196.29				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		196.29
01 E 005 810 191 000 410			3	AG	0	
238.99				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		238.99
01 E 300 301 501 830 433			4	IT	0	
20.98				INDUSTRIAL EDUCATION//SUPPLIES/		20.98
01 E 300 255 000 000 430			5	TRACK SHED	0	
8.99				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		8.99
01 E 005 810 191 000 410			6	IM	0	
206.16				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		206.16
01 E 005 810 000 000 410						
15919 SCHWICKERT'S	12/14/2015	SIC117817		CAFETERIA/GYM	0	
19,990.00 21,585.20				FACILITIES/CAPITAL OUTLAY/BUILDING IMPROVEMENTS/		19,990.00
01 E 005 850 000 302 522			sic118455	roof leaks repair	0	
1,595.20				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		1,595.20
01 E 005 810 000 000 350						
15920 SEBCO BOOKS	12/14/2015	178495			0	
592.05 592.05				EDUCATIONAL MEDIA/LIBRARY//LIBRARY BOOKS/		592.05
01 E 300 620 000 000 470						
15921 SIOUX FALLS SCHOOL DIST. 49-5	12/14/2015	6612			0	
1,307.46 2,365.88				EMOTION/BEHAVIORAL DISORDER/STATE FUNDED SPECIAL ED/OUT		1,307.46
01 E 998 408 000 740 392			6647	NOVEMBER	0	
1,058.42				EMOTION/BEHAVIORAL DISORDER/STATE FUNDED SPECIAL ED/OUT		1,058.42
01 E 998 408 000 740 392						
15922 SKATETIME SCHOOL PROGRAMS	12/14/2015	9171		MS/HS	0	
1,971.00 1,971.00				HEALTH/PHY ED/RECREATION//SUPPLIES/		1,971.00
01 E 300 240 000 000 430						

Amount	Check	Amount			
			2		0
11.27					
04 E 500 560 000 321 330				RECREATION-SWIM POOL/COMMUNITY EDUCATION/UTILITY SERVIC	11.27
15939 YELLOW MEDICINE COUNTY		12/14/2015 2024		Election-	0
855.00	855.00			absentee	
voting					
01 E 005 199 000 000 305				SCHOOL ELECTIONS//PROFESSIONAL FEES/	855.00
15940 YME SCHOOL ACTIVITY ACCOUNT		12/14/2015 1		CONCESSIONS	0
2,625.00	3,455.00				
PROFIT					
01 L 230 21				GENERAL FUND/DEFERRED REVENUE/CONCESSIONS	2,625.00
			10	RCW DANCE FEE	0
200.00					
01 E 300 296 228 000 401				GIRLS ATHLETICS//GENERAL SUPPLIES/DANCELINE	200.00
			2	FFA H20	0
630.00					
01 L 230 21				GENERAL FUND/DEFERRED REVENUE/CONCESSIONS	630.00
15941 Vendor Continued Void					
12/14/2015					0.00
15942 Vendor Continued Void					
12/14/2015					0.00
15943 Vendor Continued Void					
12/14/2015					0.00
15944 Vendor Continued Void					
12/14/2015					0.00
15945 Vendor Continued Void					
12/14/2015					0.00
15946 YME SCHOOLS-ADM		12/14/2015 1		INTEREST (OCT.)	0
-1.16	5,861.97				
01 R 005 000 000 000 092				INVESTMENT EARNINGS/	-1.16
			14043	ADVANTAGE	0
103.02					
COLLECTIONS					
02 R 005 000 000 701 601				SCHOOL LUNCH/SALES TO PUPILS/	103.02
			14044	MMEA	0
120.00					
01 E 300 640 000 316 367				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE	120.00
			14045	ROCORI HS	0
200.00					
01 E 300 296 228 000 369				GIRLS ATHLETICS//PARTICIPATION FEES/DANCELINE	200.00
			14046	BOLD DIVAS	0
180.00					
01 E 300 296 228 000 369				GIRLS ATHLETICS//PARTICIPATION FEES/DANCELINE	180.00
			14047	RCW DANCE	0
90.00					
01 E 300 296 228 000 369				GIRLS ATHLETICS//PARTICIPATION FEES/DANCELINE	90.00
			14048	HEARTLAND BUS	0
46.00					
01 E 005 760 723 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC	46.00
			14049	DAVE BENDIX	0
250.00					
01 E 300 294 213 000 305				BOYS ATHLETICS//PROFESSIONAL FEES/BASKETBALL	250.00
			14050	HEARTLAND BUS	0
30.00					
01 E 005 760 723 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC	30.00
			14051	PSAT/NMSQT	0
270.00					
01 E 300 710 000 000 461				COUNSELING/GUIDANCE//STANDARDZED TESTS/	270.00
			14052	MN RAAA	0
180.00					

04 E 500 590 157 321 401	OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU	180.00
	14053 MN GWL 0	
150.00		
01 E 350 294 221 000 369	BOYS ATHLETICS//PARTICIPATION FEES/WRESTLING	150.00
	14054 RANDY WIENER 0	
250.00		
01 E 300 296 213 000 305	GIRLS ATHLETICS//PROFESSIONAL FEES/BASKETBALL	250.00
	14055 SCOTT MONSON 0	
250.00		
01 E 300 294 213 000 305	BOYS ATHLETICS//PROFESSIONAL FEES/BASKETBALL	250.00
	14057 SCOTT SCHWIEGLER 0	
125.00		
01 E 300 294 213 000 305	BOYS ATHLETICS//PROFESSIONAL FEES/BASKETBALL	125.00
	14058 SHANE SLETTA 0	
125.00		
01 E 300 294 213 000 305	BOYS ATHLETICS//PROFESSIONAL FEES/BASKETBALL	125.00

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Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice
Amount	Check Amount					
50.00			14059	KIWANIS	0	
	01 E 100 050 000 000 820			PRINCIPAL'S OFFICE//DUES & MEMBERSHIPS/		50.00
40.00			14060	ORTONVILLE HS	0	
	01 E 300 218 000 388 401			GIFTED & TALENTED/TAG (06)/GENERAL SUPPLIES/		40.00
1,565.00			14061	MSSC	0	
	01 E 350 640 000 316 367			STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		1,565.00
155.00			14062	MECA SPORTWEAR	0	
	04 E 500 505 000 321 450			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		155.00
195.00			14063	HOBY	0	
	01 L 230 44			GENERAL FUND/DEFERRED REVENUE/MS/HS KIWANIS		195.00
150.00			14064	WILLMAR HS	0	
	01 E 300 294 221 000 369			BOYS ATHLETICS//PARTICIPATION FEES/WRESTLING		150.00
168.00			14065	MECA SPORTSWEAR	0	
	04 E 500 505 000 321 450			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		168.00
150.00			14066	JH BBB	0	
	01 E 350 294 213 000 369			BOYS ATHLETICS//PARTICIPATION FEES/BASKETBALL		150.00
39.00			14067	JIM'S CLOTHING	0	
	04 E 500 505 000 321 450			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		39.00
378.00			14068	PARK SQUARE	0	
	THEATRE					
	01 E 005 790 000 313 430			OTHER PUPIL SUPPORT SERVICES/ACHIEVEMENT & INTEGRATION		378.00
50.00			14069	RCW DANCE	0	
	01 E 300 296 228 000 369			GIRLS ATHLETICS//PARTICIPATION FEES/DANCELINE		50.00
			14070	MAPLE RIVER HS	0	

190.00	01 E 300 294 221 000 369	BOYS ATHLETICS//PARTICIPATION FEES/WRESTLING	190.00
		14071 BENSON HS	0
40.00	01 E 350 294 221 000 369	BOYS ATHLETICS//PARTICIPATION FEES/WRESTLING	40.00
		14072 RITCHIE VOORHES	0
125.00	01 E 300 296 213 000 305	GIRLS ATHLETICS//PROFESSIONAL FEES/BASKETBALL	125.00
		14073 TIM PAHL	0
125.00	01 E 300 296 213 000 305	GIRLS ATHLETICS//PROFESSIONAL FEES/BASKETBALL	125.00
		14074 WILLMAR PUBLIC	0
75.00			
SCHOOLS			
	01 E 300 218 000 388 369	GIFTED & TALENTED/TAG (06)/PARTICIPATION FEES/	75.00
		2 INTEREST (NOV)	0
-0.89	01 R 005 000 000 000 092	INVESTMENT EARNINGS/	-0.89
	15947 YME BOARD ACCOUNT	12/14/2015 1 PBIS CONC.	0
250.00	530.00		
	01 L 230 21	GENERAL FUND/DEFERRED REVENUE/CONCESSIONS	250.00
		2 COKE ACCOUNT	0
280.00	01 L 230 21	GENERAL FUND/DEFERRED REVENUE/CONCESSIONS	280.00
	15948 YME-FOOD SERVICE	12/14/2015 1 BIRTHDAY TREATS	0
9.75	968.72		
	01 L 230 33	GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU	9.75
		2 NL	0
25.90	01 E 100 203 000 000 899	ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/	25.90
		3 SNACKS K-2	0
690.68	01 E 100 203 362 000 899	ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/HEALTHY S	690.68
		4 ECFE LUNCH FEE	0
123.55	04 R 500 582 000 344 040	LEARNING READINESS/LEARNING READINESS/TUITION FROM PATR	123.55

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Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice
Amount	Check Amount					
			55	ECFE MILK		0
118.84	04 E 500 582 000 344 490			LEARNING READINESS/LEARNING READINESS/FOOD/		118.84

of 345,381.50 120 Computer Check(s) For a Total

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of	0.00	0	Manual	Checks For a Total
of	0.00	0	Wire Transfer	Checks For a Total
of	0.00	0	ACH	Checks For a Total

of	345,381.50	120	Computer	Checks For a Total
Checks	345,381.50	Total For	120	Manual, Wire Tran, ACH & Computer
of	0.00	Less	0	Voided Checks For a Total
Amount	345,381.50			Net

F U N D S U M M A R Y

Fund	Description	Total	Balance Sheet	Revenue
01	GENERAL FUND		7,205.47	17,678.49
		292,997.76		
		317,881.72		
02	FOOD SERVICE		0.00	0.00
		21,926.24		
		21,926.24		
04	COMMUNITY SERVICE		0.00	123.55
		5,449.99		
		5,573.54		

<u>CHECK</u>	<u>CHECK</u>	<u>AMOUNT</u>
<u>NUMBER</u> <u>VENDOR</u>	<u>DATE</u>	
15811 CENTURY LINK	11/18/2015	538.88
15812 SPECTRUM SYSTEMS LLC	11/18/2015	5,660.71
15813 AMERICAN FAMILY LIFE ASSURANCE	11/23/2015	437.27
15814 AMERITAS LIFE INSURANCE CORP.	11/23/2015	552.16
15815 DELTA DENTAL	11/23/2015	5,730.20
15816 HARTWIG, EMILY	11/23/2015	600.00
15817 INTERNAL REVENUE SERVICE	11/23/2015	237.45
15819 MADISON NATIONAL LIFE	11/23/2015	1,922.19
15820 MCDOWELL AGENCY, INC.	11/23/2015	16.00
15821 MSEA	11/23/2015	843.50
15822 154200 NCPERS MN	11/23/2015	64.00
15823 ND CHILD SUPPORT DIVISION	11/23/2015	285.60
15824 SCHULTE, TREVOR	11/23/2015	400.00
15825 SELECT ACCOUNT	11/23/2015	3,719.69
15826 SW/WC SVC. COOP - HEALTH INS.	11/23/2015	47,646.97
15827 Y.M.E.E.A.	11/23/2015	3,279.63
15829 A&B BUSINESS SOLUTIONS	12/14/2015	2,205.76
15830 ACT	12/14/2015	1,550.00
15831 ADVOCATE TRIBUNE	12/14/2015	608.33
15832 ALL STAR TROPHY & AWARDS	12/14/2015	13.50
15833 ALMICH'S MARKET	12/14/2015	1,081.49
15834 AMERICAN WELDING AND GAS, INC.	12/14/2015	906.23
15835 ANDERSON, CINDY	12/14/2015	253.84
15840 BENNETT & BENNETT INC.	12/14/2015	27,286.32
15841 BENSON LAUNDRY	12/14/2015	29.57
15842 BHS THEATRE GUILD	12/14/2015	259.01
15843 BOUNCE AROUND INFLATABLES LLC	12/14/2015	500.00
15844 BRUFLAT PLUMBING & HEATING INC.	12/14/2015	8,879.00
15845 CADWELL, JERRY	12/14/2015	41.00
15846 CARL'S BAKERY	12/14/2015	182.26
15847 CARMANY, LEANNE	12/14/2015	85.00
15848 CENEX CREDIT CARD	12/14/2015	312.91
15849 CITY OF CLARKFIELD	12/14/2015	370.63
15851 CITY OF GRANITE FALLS	12/14/2015	17,682.80
15852 CITY OF GRANITE FALLS	12/14/2015	2,666.67
15853 CITY OF GRANITE FALLS	12/14/2015	1,175.15
15854 CITY OF GRANITE FALLS	12/14/2015	2,666.67
15855 CLARKFIELD AREA CHARTER SCHOOL	12/14/2015	140.00
15856 CLARKFIELD LIONS CLUB	12/14/2015	742.35
15857 CLARK, FREDERICK	12/14/2015	120.00
15858 CLASSROOM DIRECT/REPRINT	12/14/2015	97.92
15859 DAVE'S ELECTRIC MOTOR CO.	12/14/2015	16.16
15860 DEAN FOODS NORTH CENTRAL, INC.	12/14/2015	2,834.16
15861 DETCO	12/14/2015	986.40
15862 EMPOWHER LLC	12/14/2015	300.00
15863 EPEMA, TIM	12/14/2015	160.00
15864 EXTREME PANEL TECHNOLOGIES	12/14/2015	129.75
15865 F & M STATE BANK	12/14/2015	25.00
15866 FARMERS UNION OIL CO.	12/14/2015	110.09
15867 FIRST CHOICE FOOD & BEVERAGE SOLUTIONS	12/14/2015	63.08
15868 FOOD SERVICES OF AMERICA	12/14/2015	18,139.05
15869 FRAN DEBAERE	12/14/2015	330.00
15870 GRANITE FALLS AUTO PARTS	12/14/2015	11.02
15871 GRANITE FALLS OFFICIALS ASSOC.	12/14/2015	760.00
15872 GRAPHIC EDGE	12/14/2015	28.51
15873 GREAT AMERICAN PUBLISHING	12/14/2015	49.95

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT
15874	GREAT PLAINS NATURAL GAS CO	12/14/2015	2,432.89
15875	HAAN CRAFTS	12/14/2015	275.75
15876	HANSEN, LISA	12/14/2015	120.00
15877	HDL	12/14/2015	849.60
15878	HEARTLAND AUDIO INC.	12/14/2015	1,921.28
15879	HEGNA, KAYLA	12/14/2015	50.87
15880	HENDERSON, ROBIN	12/14/2015	82.02
15881	HEWLETT- PACKARD CO.	12/14/2015	174.62
15882	HILLYARD/HUTCHINSON	12/14/2015	1,271.65
15883	HOERNEMANN, AMY	12/14/2015	790.00
15884	IASCO	12/14/2015	404.85
15885	INNOVATIVE OFFICE SOLUTIONS	12/14/2015	846.13
15886	INTERNATIONAL ACADEMY OF SCIENCE	12/14/2015	19.95
15887	ISCORP	12/14/2015	195.50
15888	IVERSON, JEFFREY	12/14/2015	235.76
15889	JENSEN, MARY	12/14/2015	32.72
15890	JIMMY'S PIZZA	12/14/2015	80.00
15891	KILOWATT COMMUNITY CENTER	12/14/2015	1,067.00
15892	KLUKSDAL, DALLAS	12/14/2015	80.00
15893	KNAPPER, TIMOTHY	12/14/2015	156.00
15894	KNUTSON, FLYNN & DEANS	12/14/2015	820.00
15895	LAVIN, CYNTHIA	12/14/2015	24.80
15896	LEE'S AUTO & DIESEL INC.	12/14/2015	191.10
15897	LUFT, RYAN	12/14/2015	120.00
15898	MCEA	12/14/2015	518.00
15899	MIDWEST TECHNOLOGY	12/14/2015	78.20
15900	MILLER EQUIPMENT & MFG, INC	12/14/2015	28.00
15901	MIRACLE REC. EQUIPMENT CO.	12/14/2015	221.85
15902	MVCC	12/14/2015	153,781.94
15903	MVTV	12/14/2015	47.95
15904	NELSEN'S CLEANERS & LAUNDERERS	12/14/2015	31.65
15905	OFFICE MAX CONTRACT INC.	12/14/2015	64.38
15906	OLSON SANITATION INC.	12/14/2015	930.15
15907	PAAPE ENERGY INC.	12/14/2015	585.00
15908	PAN-O-GOLD BAKING CO.	12/14/2015	517.17
15909	J.W. PEPPER & SON INC.	12/14/2015	156.74
15910	PINE TECH COLLEGE	12/14/2015	2,514.52
15911	POSTMASTER	12/14/2015	225.00
15912	PRAIRIE RUNNERS 4-H CLUB	12/14/2015	100.00
15913	RAUTH, CHIP	12/14/2015	150.00
15914	RENAISSANCE LEARNING	12/14/2015	1,806.50
15915	RESZEL, AL	12/14/2015	263.95
15916	RTS	12/14/2015	194.68
15917	RUNNINGS FARM & FLEET	12/14/2015	99.17
15918	SAWMILL	12/14/2015	9,279.04
15919	SCHWICKERT'S	12/14/2015	21,585.20
15920	SEBCO BOOKS	12/14/2015	592.05
15921	SIOUX FALLS SCHOOL DIST. 49-5	12/14/2015	2,365.88
15922	SKATETIME SCHOOL PROGRAMS	12/14/2015	1,971.00
15923	SOUTHWEST MN STATE UNIVERSITY	12/14/2015	12,175.00
15924	SPRINGSTED	12/14/2015	3,218.75
15925	STAAB, FRANCIS	12/14/2015	120.00
15926	SW/WC SERVICE COOP - MARSHALL	12/14/2015	8,148.28
15927	SWENSON ORCHARDS	12/14/2015	210.00
15928	TIES	12/14/2015	660.00
15929	TJOSVOLD EQUIPMENT INC.	12/14/2015	1.82

<u>CHECK</u>	<u>CHECK</u>	<u>AMOUNT</u>
<u>NUMBER</u> <u>VENDOR</u>	<u>DATE</u>	
15930 TJOSVOLD EQUIPMENT INC.	12/14/2015	2,000.00
15931 TRUE VALUE-GF/MONTE	12/14/2015	431.05
15932 VIKING COCA-COLA	12/14/2015	1,036.25
15934 VISA	12/14/2015	776.24
15935 WEST CENTRAL TAE KWON DO	12/14/2015	484.50
15936 WEST CENTRAL TROPHIES	12/14/2015	221.00
15937 WEST CENTRAL TRIBUNE	12/14/2015	46.00
15938 XCEL ENERGY	12/14/2015	31.83
15939 YELLOW MEDICINE COUNTY	12/14/2015	855.00
15940 YME SCHOOL ACTIVITY ACCOUNT	12/14/2015	3,455.00
15946 YME SCHOOLS-ADM	12/14/2015	5,861.97
15947 YME BOARD ACCOUNT	12/14/2015	530.00
15948 YME-FOOD SERVICE	12/14/2015	968.72
201500089 ING SERVICE CENTER	11/20/2015	13,932.25
201500090 FEDERAL TAX WITHHOLDING	11/20/2015	89,006.93
201500091 MN TEACHERS RETIREMENT ASSOC.	11/20/2015	38,570.58
201500092 PUBLIC EMPLOYEES RETIREMENT	11/20/2015	16,224.87
201500093 STATE TAX WITHHOLDING	11/20/2015	13,719.82
201500094 MN REVENUE	11/20/2015	686.00
	Totals for BNK05	589,456.20
	Totals for checks	589,456.20

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	216,597.59	17,678.49	299,849.69	534,125.77
02	FOOD SERVICE	6,740.34	0.00	21,926.24	28,666.58
04	COMMUNITY SERVICE	9,981.94	123.55	5,449.99	15,555.48
25	REVOCABLE TRUST (FY10)	0.00	0.00	11,108.37	11,108.37
***	Fund Summary Totals ***	233,319.87	17,802.04	338,334.29	589,456.20

***** End of report *****

Yellow Medicine East #2190

**Board Report
December 14, 2015**

Ending
12/11/2015

2015-16 By Fund	Original 2015-16	Year to Date Expenditures	Budget Balance	Percent Expended	2014-15 YTD Expended
General	9,383,259	3,247,066	6,136,193	34.60%	37.78%
Food Service	417,636	120,296	297,341	28.80%	34.68%
Community Service	390,957	141,269	249,688	36.13%	27.29%
Debt Red.	1,259,120	231,608	1,027,513	18.39%	20.52%
OPEB Trust	268,106	54,814	213,292	20.45%	22.91%
OPEB Debt Service	192,420	36,160	156,260	18.79%	19.93%
Total	11,911,498	3,831,212	8,080,286	32.16%	34.98%

Year to date amounts include current month's accounts payables plus previous month's payroll.

Salaries % expended to date (approximately)

Contracted July-June	Supt/Finance/Maint/Comm Ed	41.67%
Contracted August-July	Principals/Fd Svc Director	33.33%
Contracted Sept-August	Teachers/Nurse	25.00%
12 Month Non-certified	Secretaries	41.67%
12 Month Non-certified	Custodians	35.00%
9 Month non-Certified	Assistants/Cooks	25.00%

Liquid Asset Fund

11/30/2015

Month End Cash Invested \$2,938,531.74 General Closing Market Value

Electronic Fund Transfers/ACH Transfers/LAF Checks

			From	To
11-1-15 to 11-30-15	\$ 210.06	rSchool Fees	LAF	rSchool
11/16/2015	\$ 150,000.00	Board Accounts Payable	LAF	Granite Falls Bank
11/19/2015	\$ 10,000.00	Payroll (F&M Bank)	LAF	F&M Bank
11/20/2015	\$ 257,461.41	Payroll (GF Bank direct deposit)	LAF	Granite Falls Bank
11/27/2015	\$ 100,000.00	Board Accounts Payable	LAF	Granite Falls Bank
	\$ -	PERA Trust (OPEB)	OPEB Trust	LAF

Trust Fund (PERA) OPEB \$870,928.10 Ending **11/30/2015**

**YELLOW MEDICINE EAST
ENROLLMENT REPORT
2015-2016**

	SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER			JANUARY		
	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR
Kindergarten	56			56			55			55					
First Grade	49			53			53			53					
Second Grade	72			73			72			72					
Third Grade	58			57			57			56					
Fourth Grade	59			60			61			60					
Fifth Grade	62			62			62			62					
	356			361			360			358					
Sixth Grade		61			61			60			61				
Seventh Grade		63			62			62			63				
Eighth Grade		53			49			48			48				
Ninth Grade		55			56			56			55				
Tenth Grade		73			71			70			70				
Eleventh Grade		56			55			54			52				
Twelfth Grade		51			50			47			47				
		412			404			397			396				
K-12 TOTAL			768			765			757			754			0

	FEBRUARY			MARCH			APRIL			MAY			END OF THE YEAR		
	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR
Kindergarten															
First Grade															
Second Grade															
Third Grade															
Fourth Grade															
Fifth Grade															
Sixth Grade															
Seventh Grade															
Eighth Grade															
Ninth Grade															
Tenth Grade															
Eleventh Grade															
Twelfth Grade															
		0			0			0			0			0	
K-12 TOTAL			0			0			0			0			0

(Updated 12/9/2015)



PACT for Families Collaborative

2200 23rd Street NE, Suite 2030; Willmar, MN 56201
Phone (320) 231-7030; Fax (320) 231-7033; www.pactforfamilies.org

Putting All Communities Together in the Counties of Kandiyohi, Meeker, McLeod, Renville and Yellow Medicine

December 3, 2015

Dr. Rick Clark
Yellow Medicine East School District 2190
555 7th Avenue
Granite Falls, MN 56241

DEC 07 2015

Dear Rick,

Thank you for all you have done to meet the needs of children and families in our five counties over the past year. We are pleased to have partnered with you in reducing illegal chemical use, providing for the mental health needs of youth, assuring after-school enrichment activities and so much more.

Did you know that PACT for Families has received over \$43 million in grants for programs and services for families and children over the 20+ years we have been in existence? According to Social Return on Investment research, every dollar invested in programs for children returns between \$3 and \$34 in benefits to society. Just think what the total dollars would be for the grant funds that have been leveraged in overall return value to our communities—that is between \$82 and \$928 million dollars of value! Still, our greatest returns are seen on the faces of the children and families who benefit from these services.

As a PACT for Families partner your efforts on behalf of children and families is greatly appreciated to keep the lives of families moving forward for healthier, stronger communities. Thanks to your partnership, over the last 12 months PACT for Families has supported:

- **12,519** contacts with **1099** unduplicated elementary and high school students in a 6-month period by PACT-contracted social work/counseling staff
- data gathering and distribution on mental health indicators, school connectedness, bullying, chemical use and more, from **5,086** students in our five counties;
- truancy intervention and prevention initiatives in all five counties
- the implementation of a five-county children's Local Advisory Council (LAC) to improve local mental health services;
- low or no-cost trainings, such as Brain Conference, Adverse Childhood Experiences (ACEs), Typical or Troubled™, Lessons from the Field, Boundaries & Ethics and more;
- **27** youth with scholarships to attend a residential summer camp (22 were first-time campers);
- local drug free coalitions and initiatives;
- **40** families who benefitted from wraparound and family liaison services;
- **7** school districts in out-of-school-time programming;
- interventions for drug and alcohol use to **26** special-populations youth
- **200** conference participants with education and strategies about technology and the brain;
- ...and much more in working on behalf of children and families in Kandiyohi, McLeod, Meeker, Renville and Yellow Medicine Counties.

Since 1993, PACT for Families has been serving children and families and has enjoyed state and national recognition as a model for rural collaboration. In order to keep these activities running successfully it takes a financial and a dedicated commitment from the community. With this in mind, it is time once again for PACT for Families to send out partner contribution statements to all members. Please fill in your most recent MARSS student count on the enclosed Letter of Intent. Your contribution amount is **\$1.50 per student** for the period of January 1 through December 31, 2015.

Please return the enclosed Letter of Intent along with your financial contribution when you submit payment by January 31, 2016. If you have any questions about the enclosed materials, please contact Shawna Steffen or myself at (320) 231-7030 or e-mail debb_s@pactforfamilies.org or shawna.steffen@pactforfamilies.org.

Sincere thanks,

Deborah Sheehan, Director

Enclosure

MISSION:
Partners working together to strengthen families and support children in achieving their highest potential.



2016 LETTER OF INTENT FOR MEMBERSHIP

By completing and returning this Letter of Intent for Membership, you agree to the financial commitment outlined below or dedicated in-kind service. This contribution will be made to the integrated fund of PACT for Families, of which you are a member, for the period of January 1 through December 31, 2016. The purpose of the integrated fund is to provide services to the children and families served by the Collaborative.

Through this commitment, you are agreeing to participate in regularly-scheduled meetings of the general membership and committee meetings and to support the mission, vision and values of the Collaborative. Membership in the Collaborative may be withdrawn at any time with or without cause, by forwarding a written notice to the current chairperson of the Executive Board; however the financial commitment remain in effect for the 2016 calendar year.

School District Name & ISD: Yellow Medicine East - ISD 2190

Superintendent or Main Contact Name: Dr. Rick Clark


Address: 450 9th Avenue City: Granite Falls Zip: 56241

Main Contact Email: rclark@isd2190.org Website: www.isd2190.org

Phone # 320-564-4081 Fax: 320-564-4781 Tax ID#: _____


Using your most recent MARSS student count; your membership contribution amount is \$1.50 per student for the period of January 1 through December 31, 2016.


MARSS Count: 784 x 1.50 = \$ 1,176 This is the amount to be paid and enclosed with your return of this completed Letter of Intent Membership form.


 In addition to our membership, we would like to contribute \$ _____ to the Parent Advisory Committee family scholarship fund to assist parents and other family members to attend trainings related to mental health and family support.

x _____
Authorized School Representative Signature / Date PACT for Families Director / Date

Please note that PACT for Families is about collaboration and our goal is to expand resources for all our constituents and partners and not compete with partner members for limited public funds. Your member contribution is deposited into an integrated fund that is used to provide services and activities for which categorical dollars do not exist.

 **MISSION:**
Partners working together to strengthen families and support children in achieving their highest potential.

 **VISION:**
The PACT for Families Collaborative has a vision of healthy and safe communities where individuals, families, and children care about and support each other.

-  **VALUES:**
- We work in partnership with others
 - We embrace strength-based and family-driven practices
 - We assure parents will always have a voice, will be listened to, encouraged and empowered.
 - We embrace accessible and culturally-sensitive services
 - We continuously measure strengths and needs.
 - We focus on prevention and early intervention strategies.
 - We are accountable for results and are outcome-driven.
 - We support the development of integrated care models that enhance children's mental health needs.
 - We address gaps in the service delivery system.
 - We reduce fragmentation in the children's mental health and family services system.

For more information about membership with PACT for Families, please contact us at 320-231-7030 or visit our website www.pactforfamilies.org.

Please complete and return this original Letter of Intent for Membership with your payment.
Once all signatures are obtained a copy will be returned to you for your records.

**ISD 2190 – BOARD OF DIRECTORS’
AGENDA ANALYSIS**

AGENDA ITEM: 8.2.1-4 – Employment Recommendations
MEETING DATE: December 14, 2015
SUBJECT: Paraprofessional Employment, Long Term Substitute Teachers,
Hispanic Liaison

BOARD ACTION

Required X
Information
Scheduled Report

BACKGROUND/RATIONALE

Paraprofessional – Melissa Syring - is a BRE paraprofessional, working 1:1 in a KDGN classroom. She was the original 'temp-para' for a child. Right now she is general education, but will be switched over to SPED expenses.

Ray Miller is for Dean Baldry.

Linda Richter is for Julie Runia.

Rebecca Tarin is recommended as the Hispanic Liaison.

PRESENTER(S)

COMMITTEE

SUPERINTENDENT RECOMMENDATION

Recommend support of employment(s).

YME Middle/High School Board Report

December 2015 ~ 2016

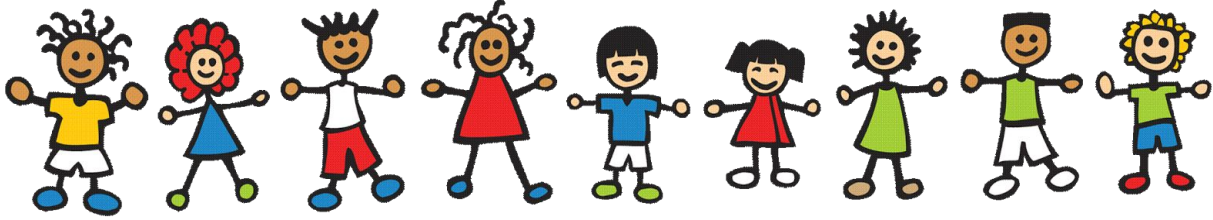
~ Goals for the MS/HS for 2015-2016

- The Yellow Medicine East Middle School will increase all students Math proficiency from 28% to 31% on the MCA's;
- The Yellow Medicine East High School will increase all students Math proficiency from 34% to 37%;
- The Yellow Medicine East Middle School will increase all student Reading proficiency from 44.6% to 48.6% on the MCA's;
- The Yellow Medicine East High School will increase all student Reading proficiency from 45.3% to 49.3% on the MCA's;

~ Areas of Focus

- Q-Comp/Teacher Evaluation
 - The percentage of all students enrolled in Fall 2015 in grades 6-8 at Yellow Medicine East Middle School will increase their projected growth goal on the NWEA test in mathematics from 38.8% in Spring 2015 to 41.8% in Spring 2016.
 - The percentage of all students enrolled in Fall 2015 in grades 9-12 at Yellow Medicine East High School will increase their projected growth goal on the NWEA test in mathematics from 52.8% in Spring 2015 to 55.8% in Spring 2016.
- PBIS (Safe and Supportive Schools Act)
 - See Below
- Ramp UP for Readiness (College and Career Statue)
 - See Below
- **Ramp UP for Readiness Activity ~ December 10th** ~ This is our second workshop for Ramp UP this year. We conduct five total to meet the pillars (Academic, Admission, Social, Financial, and Career Planning) of post-high school readiness.
 - Morning Ramp Up Workshop Sessions
 - 10th Grade: Mindset... Students will complete an interest survey and answer questions to determine their mindset.
 - 11th Grade: ASVAB Results....Sgt. Berg will meet in the LT with all 11th graders and advisors to explain the results of the ASVAB test.
 - 12th Grade: Completing Postsecondary Applications
 - Afternoon Ramp Up Workshop Sessions
 - 6th Grade: Developing Habits of Success: Students will learn skills that lead to academic success, such as note taking, organizing, goal setting & time management.
 - 7th Grade: Career Cluster: Students take a survey to identify career interest areas.

- 8th Grade: Power of Perseverance..... Students explore how the and others persevere through challenges.
- 9th Grade: Personality Type Survey : Myers-Brigs Personality Type Survey from MCIS.
- ACTIVITIES (GRADES 6-12) - BRE Elementary/HS Activity
 - Reading with a buddy
 - Making a bookmark with a buddy
 - Puzzles
 - Photos
- **NWEA Mid-Year Testing** ~ The middle and high school staff will be testing students in grades 6 ~ 10 in Math and Reading and grade 11 in Math. This mid-year benchmark assessment will allow us to gauge how well our PLC teams have done with our interventions and action plans for the 1st half of the school year. We will be using this data to make any adjustment we see fit to best suite our students' learning. The information will be shared with parents at our student-led conferences on February 2nd and 8th.
- **SMSU is Here** ~ Mr. Sean Culhane was on campus on December 8th to talk about post-high school options with the Class of 2019. This event is part of our action plan for our students to be college and career ready by the time they graduate from Yellow Medicine East High School. We have contacted other two and four year schools to work with our high school students.
- **Minnesota Middle Level State Conference** ~ a team of staff recently attended the Middle Level Conference in Bloomington, MN on December 3rd and 4th. This effort was an action step from the Middle Level Task force created to review our current practice within the Yellow Medicine East Middle School. With the changes due to reduction last year, twelve staff have sign up to look at our current setup (schedule, advisory, teaming, etc.) to better support our students.
- **Yellow Medicine County and YME** ~ I wanted to share the success we have having in working with Yellow Medicine County and our improved student attendance. After we received the PACT for Families grant that funded our SRO second semester last year, our student attendance has improved. Currently we meet bi-weekly as a team to discuss students and families who are in need of supports.
- **8th grade Girl's Retreat** on Wednesday, November 25th ~ all girls in Grade 8 attended this retreat from 8:30 am - 2:30 pm - KCC -The beYOUTiful retreat is designed specifically for adolescent girls and the unique challenges facing them today. Throughout the retreat the girls focused on themselves, how to treat each other, and how to support one another through team building and communication training. Our goal is to increase self-esteem and foster independence in adolescent females so they can grow up to be the resilient, self-confident women they were meant to be.
- **ACT Testing and Statute Update** ~ During the extended legislative session last year, the Minnesota Legislature adjusted the mandated college assessment for the Class of 2017 and beyond. This year was supposed to be the first year all juniors were to be mandated to take a nationally normed college assessment. In the passed revision, it now states that all juniors and beyond must have access during the school day to take a nationally normed assessment free of charge. We will be offering the ACT on April 19th, 2016, but it will not be mandating for all juniors to take this assessment.
- **College in the Schools Update** ~ A new memo was distributed throughout the Midwest region last month. The Higher Learning Commission has extended its implementation date previously shared to 2022. This gives us more time to develop a plan to be in compliance with the new mandates for teacher who deliver college level classes on a high school campus.



Bert Raney Elementary Board Report

December 2015

Mrs. Hansen, Elementary Principal

BRE - Current Enrollment

	8/15	9/15	10/15	11/15	12/15	1/16	2/16	3/16	4/16	5/16	6/16	7/16
K	58	57	56	55	54							
1st	50	49	53	53	53							
2nd	74	72	72	72	72							
3rd	57	59	57	57	56							
4th	60	59	61	61	59							
5th	62	62	62	62	62							
Total	361	357	361	360	356							

BRE Happenings

- a. American Education Week
- b. Box Top Competition
- c. Math Curriculum Maps
- d. Healthy Snack Donations
- e. Ramp-Up Day 12/10/15
- f. Swimming
- g. Holiday Events
- h. PLC Observations

Upcoming Events:

Holiday Events - see attached

BRE Goals for 2015-16:

SMART Goal: The percentage of all students in grades 3-5 at Bert Raney Elementary School enrolled by October 1 who are proficient on the Reading MCA will increase from 48% in 2015 to 52% in 2016.

SMART Goal: The percentage of all students in grades 3-5 at Bert Raney Elementary School, enrolled by October 1 who are proficient on the Mathematics MCA will increase from 55.6% in 2015 to 58.6% in 2016.

Board Members:

Tonight I will not be at the board meeting, as I will be attending my daughter's Christmas concert. If you have any questions or concerns, please contact me at your convenience.
Mrs. Hansen

American Education Week

AEW was held at BRE the week of November 16-20th. Activities included:

“We Went to College, You Can Too Day”

Staff and students wore their favorite college/school shirts. College logos were placed around BRE to identify which university staff members attended.

“Thank You YME Community Day”

Students in grades K-2 decorated grocery bags and distributed them at the local Granite Falls grocery store. Students in grades 3-5 created table tents that were displayed at local restaurants.

“Sting Pride Day”

Staff and students wore their favorite STING wear and enjoyed high school students reading to them throughout the day. In addition, over 50 STING shirts were donated to BRE that were distributed to students who had lost their shirts or did not have any.

“Staff Appreciation Day”

Staff members enjoyed goodies and sodas throughout the day and were reminded how much they are appreciated!

“Putting Our Hands Together for BRE Day”

Students decorated a hand that included their name and a description or picture of what makes Bert Raney Elementary School GREAT! These hands were hung up in the hallway throughout the day on the 20th.

Box Top Competition

During the month of November, BRE participated in a 2.5 week Box Top challenge. Throughout the challenge, BRE staff and students brought in 19,657 Box Tops, which earned BRE close to \$1900. The funds raised will be used in place of dollars previously earned by the cookie dough fundraiser. A special thank you to the parents and community members who assisted us with the fundraiser! In addition, a huge thank you to Kathy Anderson, who has stayed on as our Box Top Coordinator!

Math Curriculum Maps

Following the fall adoption of our new math curriculum, teachers have been working on creating new curriculum math maps for grades K-5. The maps directly link the curriculum to Minnesota state standards and have provided us with a tool that will be consistently updated and revised.

Healthy Snack Donations

To date, \$6736 has been donated to our Healthy Snack program, which serves approximately 180 students in grades K-2, on a daily basis. Snacks have included: apples, bananas, celery sticks, carrots, granola bars, dried cereal, raisins, crackers & cheese, etc. A special thank you to Val Wensauer, for her continued support with this program.

Ramp-Up Day 12/10/15

On December 10th, we brought the YME MS/HS students' Ramp Up Day to BRE! Each student from the MS/HS was paired up with a student from BRE, who was in Head Start, Preschool, and K-5th grades. The MS/HS students read a story to the BRE students, completed a bookmark and also put a puzzle together. We witnessed numerous connections throughout the building!

I sent out a survey to K-12 staff members asking for feedback on the day's events. One of the questions I asked was 'What did your students think of the overall Ramp-Up activity? Comments included:

"They were all excited and had positive experiences with their partners."

"The students in the preschool classrooms were excited and talked about their big friends all day."

"Heard students say they were nervous about going over to BRE but then all of them interacted with the younger kids."

"Lots of high-5s when we left."

"Lots of smiles - perfect activity for the season, giving of oneself to help another."

"They all seemed to have a really good time and couldn't stop talking about it on the way back to the high school. It was fun to see the way the little buddies responded to the big kids, and it was fun to see some of those big kids let go of the 'cool' and get down on the floor and play."

"The students loved this. The rest of the day, they kept talking about their kids."

PLC Observations

QComp observations were conducted during the first two weeks of December, with the majority of round one being completed.

Swimming

Mrs. Grey's two week swimming unit starts on Monday, December 14th and provides each BRE student with two opportunities to swim at the KCC.

Holiday Events

*See attached

Ramp Up Day
12.10.15



Buildings and Grounds Committee Meeting Notes
Monday, November 16, 2015
Board of Education Meeting Room
6:00 PM

Members Present: Grant Velde, Steve Rupp, Steve Zumhofe, Francis Stabb, Rick Clark

Storage for District

Fire marshal report expressed concerns for the air handlers having storage in those rooms. Francis has to move things in order to service the air handlers.

Items from Gaffaney, Iverson and custodial.

Discussion of several options:

- Hagen Mini Storage - 10X20 - \$75 per month
- Granite Falls Storage - 2 10X20 and a 10 X30
- Possible purchase of trailer, carrier trailer, KBid.com for semi trailer.

We will proceed with the acquisition of ideas and estimates for committee review.

Summer 2016 work

- Roofing needs are handled so far. The flashing is left to install.
- Football field work – hand rails for main walkway.
- New gym – steps & hand railings.
- Mud jacking is being estimated – eliminate trip hazards.
- Doors – Gym area needs attention and at the boiler room. Boiler is next door for replacement with a buzzer system for delivery entry notification.
- Dual pane leak needs replacement and or repair.
- Rotor roter – purchase a larger unit. PAYBACK IN TWO TO THREE YEARS.
- Faucets – start to replace the leaking units.
- Snow blower for Ford tractor has been approved.
- State review – storage room needs a vinyl base flooring, tile and drop ceiling installed.
- Painting is ongoing.
- Update shower rooms.
- Parking lot conditions – crack sealant.
- Ice conditions in the back lot.
- The age of the Ford is problematic.
- Concrete issues.
- Skim Coat – distributor in San Diego – Concrete Coat material – manufactured in Texas. Grant Velde will look for information and get to Rick or Francis.

Equipment Needs

Ford Tractor
Vehicles

Green House

Committee believes the available funds are the only funding or return the funds.

Live within the budget of \$95,000 or return the remaining funds to Bush Foundation.

Air Quality in West front Wing

Cleaned the drains, drip pans, installed new filters, cleaned and disinfected intakes.
Smells of spoiled milk. Dumpsters were cleaned and disinfected and moved from the old area.
No smell in the morning, but came later in the day.
The smell stopped when students were no longer permitted to take shoes off.

Little Theater Seating

Need to update.
Place on the 10-year capital plan for next three years.
Estimates for the next meeting.

Stairway to the New Gym

Step is sinking away from the platform.
No apparent way to stop or fix.
Remove and replacement is the only option.

Elementary Doors

Have been installed.
Climate control is better.

Sewer Rate Increases

What effects will the new rate cost YME?

Football Field Seating - Safety Issue

Bleachers and football stands to have rail in middle of steps.
Half-way with small break for walk through.
North side has priority due to use by senior citizens.
Two isles in each walkway.
Francis to develop ideas and get back to the committee.

Budget Amendment

Recommend budget amendment to approve a heavy duty rotor rooter with current year funds.

To Do List

Get estimates for storage options. Believe ownership is preferable to rental/lease.
Get quotes for rotor rooter. December board action to amend budget. (\$3,000)
Handrails for big gym bleachers.
Handrails for center walk on football stadium steps.
Sewer rate affect on budget.

Update the 10 year capital list to include the following:

- Mini Tractor – Francis to get estimates.
- Custodial/Grounds pickup– Francis to get estimates.
- Seats for little theater– Francis to get estimates.
- Faucets and sinks– Francis to get estimates.
- Skim Coat information - Grant to secure.
- Handrail installation – Francis to get estimates.

Next meeting to be scheduled for January.

**MINNESOTA VALLEY COOPERATIVE CENTER
REGULAR BOARD MEETING
MONDAY, NOVEMBER 23, 2015
TIME 5:15 P.M.**

MINUTES

The meeting was called to order with the following members present: Opdahl, Johnson, Odegard, Discher.

Motion by Discher, second by Johnson and carried to approve the minutes of the August 17, 2015 regular Board meeting.

Motion by Opdahl, second by Discher and carried to approve monthly bills for payment for 08/18/15 – 11/23/15 in the amount of \$470,049.67 with checks numbered 18799 through 18925 and payroll wire transfers 201500016 through 201500021, 201500032 through 201500041, and 201500043 through 201500065.

Motion by Johnson, second by Opdahl, and carried to approve the 2014-15 audit for Minnesota Valley Cooperative Center as prepared by Hoffman & Brobst.

Motion by Johnson, second by Discher, and carried to approve a purchase of service contract with Minnesota River Valley Education District for 2015-2016 Special Education services.

Motion by Opdahl, second by Discher, and carried to approve a child care leave for Erin Berg, MVCC Deaf/Hard of Hearing Teacher.

Motion by Discher, second by Opdahl, and carried to approve the employment of David Guertin, long-term sub for Deaf/Hard of Hearing.

Motion by Opdahl, second by Johnson, and carried to approve the 2015-2017 Certified Master contract agreement with Education Minnesota-Yellow Medicine East, contingent on YME Board contract approval.

Motion by Johnson, second by Discher to approve the MVCC Seniority List for 2015-2016.

Motion by Discher, second by Johnson to approve a leave of absence for Carrie Knudson, MVCC Paraprofessional.

Discussion items included:

Motion by Johnson, second by Discher and carried to adjourn the meeting.

Finance Committee Meeting
Monday, November 23, 2015
Board of Education Meeting Room
5:00 pm

Members: *Steve Zumhofs*, Steve Rupp, Jane Hagert, LeeAnn Boushek, Ryan Luft, *Lisa Hansen*, Tim Knapper, Francis Staab and Rick Clark

Agenda:

1. Does the Committee believe a position of Staff Development and Curriculum Coordinator would be of benefit to the district? There was some discussion about “what is the job?” Further discussion indicated an interest in the development of a job description with duties. Upon the presentation of the job description and associated cost the committee would review this position and consider forwarding a support or opposition recommendation.
2. Will the Committee provide a recommendation if it believes the position is of benefit? Concern was expressed that the public perception might oppose the position as another administrator.
3. Discussion of part-time or full time superintendent position for 2016-2017 school year. “is the part-time superintendent doing what is required for YME?”. The committee members indicated there did not seem to be any glaring issues associated with the part-time work of the superintendent. The committee would recommend the continued employment of Dr. Clark as part time superintendent for YME.
4. Does the committee believe YME can afford class sizes of less than 10 students? The discussion of cost and benefit was held. The committee would review such offerings and assist in a recommendations based upon information available.
5. Does the committee feel the 12 percent reserve is to be maintained? - This topic was not addressed due to time limitations. The current unrestricted fund balance is approximately 17 percent as indicated by the findings of the 2014-2015 school year (Fiscal Year 2015) findings.
6. Based upon declining enrollment, teacher raises and other increases in cost factors what reduction(s) is or are to be considered? Not discussed. However, the superintendent would indicate there is no need to reduce due to the finance of the district. The board may consider reductions due to declining enrollment.
7. Passage of Levy and Positive Audit Results: What now? - Will be discussed at the next meeting of the committee.
8. Settlement of Teacher Agreement: The superintendent indicated the Association had submitted a ratification notice on this date.
9. Further Development of 10 year Capital List - Information was presented as to how this new discretionary levy- Facilities Maintenance Levy was to assist school budgets. Also presented was information of how this combines the Health and Safety Levy with other funding streams.

10. Building and Ground List - Presented as follows
 - a. hand rails in gym and football stadium
 - b. Replacement tractor for grounds
 - c. Replacement pickup for grounds
 - d. Storage needs -
 - e. Little Theater Seating
 - f. Sewer Rate changing
 - g. Faucets and Sinks

11. Budget Building Schedule - Information
 - a. November - Notice of Capital Request Memo with due date in January
 - b. December - Notice of Supply Request Memo with due date in March

12. Building security - Principals - need to continue improvements in this area.
 - a. More cameras
 - b. Upgrade to servers

13. Meeting adjourned at 5:56 pm

Submitted by,

Rick Clark



Agenda
December 1, 2015
10:00 a.m. – Prairie's Edge Casino – Dakota 1 Room

1. **Introductions:** Conrad Osland – Chemical Health Coalition Specialist, Gary Johnson – County Commissioner, Bill Flaten – YMC Sheriff, Brian Skogen – Canby School Social Worker, Mary Potter – Family Services Supervisor, Debbi Eakes – El Nido Birth & Family Ministries, Keith Helgeson – County Attorney, Dawn Odegard – 6W Community Corrections, Rick Clark – YME Superintendent, Charlynn Dahl – YME School Social Worker, Linette Tellinghuisen – Upper Sioux Community Social Services, Luther Talks – Upper Sioux Community Social Services, Scott Tedrick – Advocate Tribune, Sharon Hendrichs – DFC Project Director, Alex Loesch – PACT for Families Evaluator.

2. **Welcome Conrad Osland, Chemical Health Coalition Specialist**

3. **Chemical Health Coalition By-Laws and Elections:**
 - a. **By-Laws** – By-Laws were reviewed and discussed, see attached.
 - b. **Steering Committee Officer Elections** – Officers were elected; Brian Skogen motioned for Conrad Osland to serve as Chair, Dawn Odegard 2nd. Mary Potter motioned that Dawn Odegard serve as Vice-Chair, Keith Helgeson 2nd. Rick Clark motioned that Char Dahl serve as Secretary, Bill Flaten 2nd.
 - c. **Committees Leaders/Members** – Work groups were formed and were approved, and are as follows:
 - i. **Policies** – Bill Flaten, Keith Helgeson, Conrad Osland
 - ii. **Sustainability** – Scott Tedrick, Dawn Odegard, Conrad Osland, Sharon Hendrichs
 - iii. **Membership** – Mary Potter, Luther Talks, Conrad Osland
 - iv. **Youth** – Debbie Eakes, Brian Skogen, Char Dahl, Conrad Osland

4. **Action Planning**
 - a. **DFC Goals & Timeline** – DFC goals and timelines were reviewed and discussed, see attached.
 - b. **Evaluation Contract with PACT for Families** – Conrad and Sharon both met with Alex and discussed the evaluation contract with PACT and what was needed to move forward.

5. **Match Forms Reminder** – Match forms were handed out and were discussed, see attached.

We envision safe and healthy communities in Yellow Medicine County.

The Chemical Health Coalition of Yellow Medicine County promotes community involvement, the sharing of resources, and the utilization of environmental strategies to reduce alcohol, tobacco and other drug use by youth and adults in our communities.

415 9th Avenue, Suite 102
Granite Falls, MN 56241



Sharon Hendrichs
Project Director
(320) 313-3028

Conrad Osland
Coalition Specialist
(320) 313 - 3021

6. **2016 Coalition Meeting Dates** – A poll will be sent out via e-mail to determine best dates/times for meetings in 2016.

We envision safe and healthy communities in Yellow Medicine County.

The Chemical Health Coalition of Yellow Medicine County promotes community involvement, the sharing of resources, and the utilization of environmental strategies to reduce alcohol, tobacco and other drug use by youth and adults in our communities.

District Staff Development Report

The 2190-01 YME Report that is on the MDE website is dated 2012 which would have been completed for the 2011-2012 school year. The following information is taken from that report and is entered for your information. You are to address each item on this form. The information will be compiled and submitted to MDE.

The report is due for the 2014-2015 school year. Apparently the superintendent has submitted the work. I have a different working expectation! My office will compile the information and submit. Principals and staff development chair will review and amend as appropriate for last year.

Student Achievement Goal:	We will improve student reading skills to that we increase the percent of students proficient as measured by the MCA-II reading assessment for grades 3-8 and 10 and we will improve student math skills to that we increase the percent of student proficient as measured by the MCA II math assessment for grades 3-8 and 11. (This verbatim from the website, I will fix the words but need the data by grade level)
Staff Development Goal:	All staff will participate in a PLC with the focus being on analyzing student data and researching various reading and math strategies.
Content Area	
Findings	All staff participated in a reading fractal (small change with fidelity) taken from CARS (Content Area Reading Strategies)
Impact on Student Learning	2012 Reading MCA II scores improved district wide by 3%
Impact on Teacher Practice	Secondary teachers in non-core subject areas were engaged and participated in a reading strategy.
Continue next year:	Y

Page 2	
Student Achievement Goal	We will improve students' math skills so that we increase the percent of students proficient as measured by the MCA II math assessment for grades 3-8 and 11.
Staff Development Goal	We will improve student's math skills so that we increase the percent of student proficient as measured by the MCAII math assessment for grades 3-8 and 11
Content Area	
Findings	Students who D (did not meet) or P (Partially met) proficiency on the 2011 MCA were identified and received additional support.
Impact on Student Learning	2012 MCA math scores increased district wide by 5%
Impact on Teacher Practice:	Differentiated Instruction
Continued next year?	Y

Page 3	
Student Achievement Goal	We will improve students' reading skills so that we increase the percent of students proficient as measured by the MCA II reading assessment for grades 3-8 and 11
Staff Development Goal	We will improve students' reading skills so that we increase the percent of student proficient as measured by the MCA II reading assessment for grades 3-8 and 11
Content Area:	
Findings	Students' who D (did not meet) or P (partially met) proficiency on the 2011 MCA were identified and received additional support
Impact on Student Learning	2012 MCA Reading scores increased district wide by 3%
Impact on Teacher Practice	Differentiated Instruction
Continued Next Year?	Y

Page 4	
Teacher Induction	
Did the district provide new teacher induction programs?	Yes
Induction Activities for New Teachers Program for first year teachers New teacher orientation to district, school and classroom	
New Teacher Seminars or Workshops Instructional strategies Curriculum and assessments	
Formative Assessments used for New Teachers Examining student work or student data	
Mentor Training Activities Professional teaching standards	
Evaluation Measures New teachers job satisfaction	

During the school year, how much time are new teachers required to participate in formal induction program activities not including mentoring support (e.g. new teacher seminars, workshops, network meetings)?

0-8 hours

During the school year, how much time are mentors required to meet with new teachers to provide ongoing professional and instructional support?

1hour/month

Did your district fund staff development?	Yes
Percentage of the general fund that was used for staff development.	Up to 1%
Were funds used for exemplary grants?	Yes
Number of exemplary grants awarded by the district?	1
Does you district participate in Q Comp	No

	Teachers		Paraprofessionals		Licensed Non-Instructional	
	Total Assigned	Received High Quality SD	Total Assigned	Received High Quality SD	Total Assigned	Received High Quality SD
BRE						
Senior H						
Tot Staff						
Tot Assgn						

K-12 Art Education

Are there specific professional development activities related to arts standards implementation and assessment at the district:

No

Are in which the district is currently implementing arts standards:

Secondary

Media

Elem and Secondary

Music

Elem and Second

Theater

Elem and second

Visual Arts

Individuals who assess the arts standards in the district:

Arts specialist

Elem

Second

Do you include arts teachers in your current or planned process for teacher evaluation?

Yes

Areas in which the district would access services at the Perpich Center for Arts Education:

Wednesday, November 11, 2015

7:30am BRE meeting room

Members Present: Ben Lecy, Cindy Loe, Rick Clark, Becky Leiseth, Cindy Lavin, Lisa Hansen, Peggy Kvam, Steve Petrich

Members Absent:

Agenda items:

1. District goals and Building goals. Will be listed at the December board of education meeting through adoption of Strategic Plan. Ongoing to better coordinate between SD, PLC and curriculum.
2. Staff Development - QComp - PLC - student growth. Beginning processes - ongoing task. Possible flow chart.
3. Curriculum cycle / curriculum alignment. MRVED curriculum cycle will be adopted.
4. Data driven decisions. MCA, STAR reading, aMath, NWEA, DRA
5. Needed trainings for staff? -- ELL, CPI. Andrew Runck will be conducting a training session on February 12 at BRE for PreK-5. Email to subs needing relicensure to come in for training.

Other items discussed:

- 1) Are we upholding the statute of less than 10 hours of testing? Exemptions
- 2) Next workshop is MRVED. All staff are attending, excellent place to renew clock hours. SD dollars are used for MRVED. Will be utilizing more MRVED.
- 3) When a building approves staff development - make sure other administrator knows.
- 4) Concerns about late-starts vs early outs for staff development activities (PLC). Will survey staff/parents.
- 5) What is the vision of staff development?

Next meeting: Wednesday, January 20, 7:30am Board Room

SUPERINTENDENTS' COUNCIL AGENDA Wednesday, November 25, 2015 – 9:00 A.M.

SCHEDULE:

- 9:00 a.m. Coffee and Talking Smart
9:30 a.m. Meeting begins
11:30 a.m. Lunch on site

BRING WITH:

1. **Call to Order** **ACTION**
2. **Additions/Deletions/Modifications to Agenda** **ACTION**
3. **Approval of Meeting Minutes – October 28, 2015** **ACTION**
4. **Whip**
 - What is one of the best things you have seen in your district in regards to grading? What is one of the worst?
5. **Getting Smart MRVED Style** **DISCUSSION**
 - Today we will examine grading practices.
6. **Innovative Programming** **DISCUSSION**
 - FLY Proposal, beginning 2016-17 year.
 - They do want one or more student learning goals.
 - Continued discussion.
 - Using Technology to be “in school” on snow days. (Michelle)
 - District App. (Dennis)
 - Other thoughts or ideas to pursue?
7. **Online Learning Program** **DISCUSSION**
 - We will be maintaining current levels for 2016-17.
8. **Reports from Recent Conferences/Activities** **DISCUSSION**
 - MREA Annual Conference.
 - West Central Supers.
 - SW/WC Standards-based Grading workshop.
 - Others.
9. **Professional Development** **DISCUSSION**
 - MELT.
 - Update on sessions.
 - Cost of muffins/juice = \$2/teacher.
 - Ideas for March 24th Common Day.
 - Other thoughts, ideas, etc.?

10. **MRVED** **DISCUSSION**
- Minneota School Board voted to join the MRVED.
 - Instructional coaching.
 - Karen is attending Cognitive Coaching training in St. Cloud with other MASA Supers from that region.
 - Montevideo and Minneota indicated early interest in being a pilot site.
 - Karen and Brandon are available to work in your district on Formative Assessment, technology integration, English Learners, PLCs, Mindset, etc.
11. **E-rate/Telecom Aid** **INFORMATION**
- Mary sent a letter with a list of tasks and information needed to file your 470s. If you can get it done earlier than December 18th that would be awesome.
 - Is anyone doing an RFP for Category 2 funding?
 - Remember to forward all e-rate related information from USAC to Mary.
12. **GRANTS** **INFORMATION**
- MSTP grant: SWWC Service coop decided against submitting an application. It was a real long shot.
 - Title III grant –The 2015-16 grant was approved. The MDE wants us to spend down our carryover.
13. **Collaborative CTE Programming** **DISCUSSION**
- A meeting will be held on November 30 to continue discussion on this topic.
14. **ALC Updates** **DISCUSSION**
- Enrollment is currently at 50 for the seat-based program.
15. **Other - "From the Floor Agenda"** **DISCUSSION**
- World's Best Workforce – deadline moved to December 1, 2015. There is a new summary template coming out.
16. **Next Meeting:** Wednesday, December 16, 2015.
- **Agenda items for December:**

**ISD 2190 – BOARD OF DIRECTORS’
AGENDA ANALYSIS**

AGENDA ITEM: 12.1
MEETING DATE: December 14, 2015
SUBJECT: Approval of Ratified Contract with EMYME

BOARD ACTION

Required X
Information
Scheduled Report

BACKGROUND/RATIONALE

The members of the Negotiation Committee recommend the approval of the ratified contract with EMYME. Please note the date of ratification and the date of notification to the district. The difference is more than two (2) weeks which delayed the presentation to the board at the November board meeting.

PRESENTER(S)

COMMITTEE Negotiations

SUPERINTENDENT RECOMMENDATION

Recommend support for this action.

To: Dr. Clark

Received
NOV 23 2015

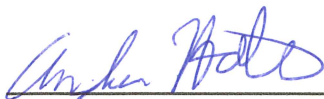
Re: EMYME Contract Vote 2015

From: Andrew Holt (EMYME President), Steve Petrich (EMYME Head Negotiator)


Dr. Clark,

EMYME members held a vote on November 6, 2015. One of the items in question was the contract, which was ratified.

Signed:



Andrew Holt (president)



Steve Petrich (head negotiator)

**ISD 2190 – BOARD OF DIRECTORS’
AGENDA ANALYSIS**

AGENDA ITEM: 11.2
MEETING DATE: December 14, 2015
SUBJECT: Adoption of Strategic Planning and Vision Statement

BOARD ACTION

Required X
Information
Scheduled Report

BACKGROUND/RATIONALE

The members are familiar with this task and process. The time to adopt the Mission Statement and Goals has arrived.

The Goals have been set and are in process. One of the major goals was the passage of the referendum. Other goals such as curriculum mapping are well on the way to completion.

The task for the board is to consider the Mission statements that are very similar. The current Mission Statement is read at each board meeting. The proposed language by the Committee is “The mission of the Yellow Medicine East Schools is to provide a caring environment of high expectations that prepares every student for a successful future and instills the value of learning.”

If the members chose to remain with the current language there is no change to the goals. If the member chose to adopt the committee recommendation the current language will remain for this year and updated during the summer of 2016.

PRESENTER(S) Clark

COMMITTEE Strategic Planning Committee

SUPERINTENDENT RECOMMENDATION

Recommend adoption of the Committee recommendation/work.

**Draft: Yellow Medicine East Schools
School District Strategic Goals and Objectives**

Provide Student Support

Goal	Objectives	Action Plan-Related Notes
Develop programs that encourage students and adults in achieving life-long successes.	1.) By January 1, 2016, develop and implement a plan to promote deeper relationships through advisor programs by ensuring ongoing personal communications between students and staff.	
	2.a.) By January 1, 2016, complete investigation of school district curriculum alignment with state standards. 2.b.) By June 1, 2016, develop curriculum designed to embed the state academic standards and to close the achievement gap.	

Improve Student Achievement

Goal	Objectives	Action Plan-Related Notes
Ensure that all students will meet or exceed proficiency standards in all areas as measured by the MCAs.	1.) District-wide, the ‘All Students’ group will realize an upward trend over the next 5 years generating a proficiency rate increase of 3% to 5% in both Mathematics* and Reading*, as measured by Minnesota’s approved assessments.	*Separate numbers are needed for each subject area
	2.) District-wide**, all identified student subgroups will realize an upward trend over the next 5 years resulting in a proficiency rate increase of 3% in Mathematics* and 3% in Reading*, as measured by Minnesota’s approved assessments.	*Separate numbers are needed for each subject area **This number must be greater increase than the previous one.
	3.) By October 15, 2015, promote and increase parental involvement to achieve 100% parent teacher conference participation, such as face-to-face, phone call, email, etc., documented by teachers.	
	4.) Continue the current plan of monitoring student attendance and schoolwork completion of at-risk students on a bi-monthly basis schedule and communicate with parents area(s) of concern.	
	5.) By June 1, 2016, generate K-12 curriculum maps in core subject areas and post the maps in school publications.	

Long-term Retention of Quality Staff		
Goal	Objectives	Action Plan-Related Notes
Strive for long-term retention and improvement of quality staff to develop better continuity for students and community.	1.) By the September 15, 2015, develop and implement a mentorship program.	
	2.) By December 1, 2015, create an ongoing plan for review of the school district's internal resources (for example: time, funding, curriculum supports, etc.) and prioritize any identified needs.	
	3.) By March 1, 2016, and annually thereafter, gather, monitor, and analyze information relative to staff job satisfaction.	
Financial Stability		
Goal	Objectives	Action Plan-Related Notes
Develop a five year plan designed to guarantee financial stability that includes approval of a November 3, 2015, referendum.	1.) By November 2, 2015, collaborate with school district patrons in continuous styles and to create situations that will allow the school district to inform voters.	Suggestions: Consider inserting "in an ongoing manner" between "patrons" and "to." Consider inserting the word, "residents" in place of "patrons."
	2.) By December 14, 2015, develop financially feasible budgets to ensure the school district's well-being.	
Coordinated and Effective District-wide Communication		
Goal	Objectives	Action Plan-Related Notes
Create a coordinated and effective communication process designed to reach all residents of the school district.	1.) By January 15, 2016, develop and implement a communication plan designed to increase involvement of family and community members in the school district.	Strategies: <ol style="list-style-type: none"> 1. The superintendent generates a brief summary of board actions and discussions following school board meetings and distributes to staff via email. 2. Develop brochure to have at Chamber of Commerce, banks, libraries, courthouse, family services, etc., informing them of YME opportunities. 3. Provide an updated tri-fold table top brochures for area restaurants with good things about YME. 4. Produce a quarterly newsletter with information from each school/department (superintendent, BRE, MS/HS, activities and athletics.) 5. Include in the plan: better distribution of notices of school district meetings and events; writing education-based articles for and advertising in local newspapers;

		<p>effective use of social media; distribution of school board meeting summaries; and a brochure(s)/and/or tri-fold table top brochure.</p>
	<p>2.) By September 1, 2015, develop and implement a plan to annually, encourage school district families of students who have open enrolled out of the school district or enrolled in one of the charter schools to reconsider attending YME.</p>	<p>Include in the plan: personal invitation to attend an informational meeting and contact the parents of all sixth grade students prior to seventh grade registration to inform them of the curriculum and co-curricular activities.</p>

Yellow Medicine East = Inspiring Greatness . . .

Mission Statement

The mission of the Yellow Medicine East Schools is to provide a caring environment of high expectations that prepares every student for a successful future and instills the value of learning.

Belief Statements

The Yellow Medicine East Schools commits itself to the following beliefs and values . . .

- Students are our most important priority.
- Every student deserves to be safe, seen, and heard.
- Students have different skills and learn in different ways.
- Every student deserves a personalized quality education.
- Diversity enriches our lives.
- A student’s education is the shared responsibility of the student, family, school, and community.

Vision Statement

The vision of the Yellow Medicine East Schools is to be a place that inspires students to achieve their fullest potential.

Environmental Scan: Strengths, Weaknesses, Opportunities, and Threats (S.W.O.T.)

Student Achievement

<p align="center">Strengths</p> <ul style="list-style-type: none">• Teachers really care for students• Improving morale• Scores are improving• Variety and high quality electives• PSEL classes• Making progress (on focus)• Students have a connection with teachers and principal• Technology	<p align="center">Weaknesses</p> <ul style="list-style-type: none">• Low test scores• Cheating• Group work too much so some kids slide by• No consequences for late assignments• Incentives for achievement? (earn open lunch by grades and behavior)• Too much satisfaction with Status Quo• Turnovers of administration• Technology
<p align="center">Opportunities</p> <ul style="list-style-type: none">• Career readiness programs• Summer school• Kindergarten camp• BUZZ club• The Academy	<p align="center">Threats</p> <ul style="list-style-type: none">• Limited funds• Declining parental stability and involvement• Pressure to meet the standards

Student Support

<p style="text-align: center;">Strengths</p> <ul style="list-style-type: none"> • School pride • Social workers • Breakfast • Integration program • ECFE • Variety extracurricular • MN West in town 	<p style="text-align: center;">Weaknesses</p> <ul style="list-style-type: none"> • Bullying • Inconsistent treatment of students • Gifted and Talented • Does every student have a caring adult? • Test scores low • School pride
<p style="text-align: center;">Opportunities</p> <ul style="list-style-type: none"> • Diversity • Ways to work with MN West • KCC • H.S. helpers • Volunteers time 	<p style="text-align: center;">Threats</p> <ul style="list-style-type: none"> • Open enrollment out of district • Charter schools • Lack of unity among communities in district • Funding

Personnel/Technology

<p style="text-align: center;">Strengths</p> <p>Personnel</p> <ul style="list-style-type: none"> • Dedicated staff • Advanced degrees <p>Technology</p> <ul style="list-style-type: none"> • Technology coordinator 	<p style="text-align: center;">Weaknesses</p> <p>Personnel</p> <ul style="list-style-type: none"> • Funding • Difficult to retain (esp. H.S.) <p>Technology</p> <ul style="list-style-type: none"> • State funding • Hardware • Outdated wiring (Elem.)
<p style="text-align: center;">Opportunities</p> <p>Personnel</p> <ul style="list-style-type: none"> • Retain staff via community support and activities <p>Technology</p> <ul style="list-style-type: none"> • Room for expansion • Staff want to do more 	<p style="text-align: center;">Threats</p> <p>Overall</p> <ul style="list-style-type: none"> • 2 charter schools in the district

Finance/Building and Grounds

<p style="text-align: center;">Strengths</p> <ul style="list-style-type: none"> • Positive fund balance • Old building with character • Updated track 	<p style="text-align: center;">Weaknesses</p> <ul style="list-style-type: none"> • Old building -- outdated • Limited funds, lack of – can't support programs • Lack of athletic facilities, practice space
<p style="text-align: center;">Opportunities</p> <ul style="list-style-type: none"> • November 3 	<p style="text-align: center;">Threats</p> <ul style="list-style-type: none"> • Unfunded mandates

<ul style="list-style-type: none"> • KCC • Greenhouse – Bush grant 	<ul style="list-style-type: none"> • Rising sp. ed. Costs • Legislative decisions • Open/declining enrollments
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Communications/Community Relations

Strengths	Weaknesses
<ul style="list-style-type: none"> • Community support/tax base • Local newspaper columns • Elective options at M.S./H.S. 	<ul style="list-style-type: none"> • Don't brag enough – tell our own story • Rumors/misinformation – student/adult perception • Who we “usta” be • Open enrollment “out”
Opportunities	Threats
<ul style="list-style-type: none"> • District newsletters to all residents in tax base – brag – share the “good stuff” • Contact/solicit open enrolled kids to come back or come • Staff development with charter schools 	<ul style="list-style-type: none"> • Ag-based community affected by climate and good years • Diverse community • Negative perceptions in community – we don't control our message – manage our message

**ISD 2190 – BOARD OF DIRECTORS’
AGENDA ANALYSIS**

AGENDA ITEM: 11.3
MEETING DATE: December 14, 2015
SUBJECT: Approval of Special Election Cost – November 3, 2015

BOARD ACTION

Required X
Information
Scheduled Report

BACKGROUND/RATIONALE

This will become a board approved amendment to the approve budget of June 8, 2015. The board approved a working budget of \$3,000 for the election. This amount was a partial cost allocation.

The normal cost for an election ranges from \$10,000 to \$15,000. Therefore, the cost of this election was approximately in the middle of that range.

The board also approved \$6,000 for work with Springsted, Inc. during the election process. The total spent in this category was \$2,500.

PRESENTER(S)

COMMITTEE

SUPERINTENDENT RECOMMENDATION

Recommend support of the amendment to the budget

Nov. 3, 2015 YELLOW MEDICINE EAST SPECIAL ELECTION REFERENDUM EXPENSES

12/14/2015

CHECK NUMBER	CHECK DATE	VENDOR	ACCOUNT NUMBER	INVOICE DESCRIPTION	AMOUNT
15693	11/9/2015	CARTER, HAZEL	01 E 005 199 000 000 305	JUDGE 14 HOURS	140.00
15716	11/9/2015	DAR HANSON	01 E 005 199 000 000 305	JUDGE- 14 HOURS	140.00
15714	11/9/2015	HAMMER, MARY	01 E 005 199 000 000 305	JUDGE 3.5 HOURS	35.00
15721	11/9/2015	HOYER, PAT	01 E 005 199 000 000 305	JUDGE- 15.75 HOURS	157.50
15734	11/9/2015	KOENEN, LAVONNE	01 E 005 199 000 000 305	JUDGE - 7 HOURS	70.00
15736	11/9/2015	LEWISON, JOYCE	01 E 005 199 000 000 305	JUDGE- 12.5 HOURS	175.00
15753	11/9/2015	OPDAHL, BECKY	01 E 005 199 000 000 305	JUDGE - 8 HOURS	80.00
	11/9/2015	RUPP, SQUIRE, ET AL	01 E 005 199 000 000 305	LEGAL	241.00
15626	10/12/2015	SPRINGSTED	01 E 005 199 000 000 305	ELECTION	2,584.92
	12/14/2015	KNUTSON, FLYNN & DEANS	01 E 005 199 000 000 305	LEGAL	820.00
15781	11/9/2015	TAYLOR, JOAN	01 E 005 199 000 000 305	HEAD JUDGE - 15.5 HOURS	232.50
	12/14/2015	YELLOW MEDICINE COUNTY	01 E 005 199 000 000 305	ABSANTEE BALLOT PROCESSING	855.00
			01 E 005 199 000 000 305 Total		5,530.92
15657	10/12/2015	YME SCHOOLS-ADM	01 E 005 199 000 000 329	POSTMASTER	435.49
15657	10/12/2015	YME SCHOOLS-ADM	01 E 005 199 000 000 329	POSTMASTER	644.98
15795	11/9/2015	YME SCHOOLS-ADM	01 E 005 199 000 000 329	POSTMASTER- ELECTION MAILING	473.96
15795	11/9/2015	YME SCHOOLS-ADM	01 E 005 199 000 000 329	POSTMASTER	122.99
			01 E 005 199 000 000 329 Total		1,677.42
15578	10/12/2015	KILOWATT COMMUNITY CENTER	01 E 005 199 000 000 370	REF. MTG.	50.00
	12/14/2015	KILOWATT COMMUNITY CENTER	01 E 005 199 000 000 370	FACILITY RENTAL	100.00
			01 E 005 199 000 000 370 Total		150.00
15523	10/12/2015	ADVOCATE TRIBUNE	01 E 005 199 000 000 380	ABSANTEE BALLOT PUBLISHING	24.40
15679	11/9/2015	ADVOCATE TRIBUNE	01 E 005 199 000 000 380	ADVERTISING	884.50
			01 E 005 199 000 000 380 Total		908.90
15523	10/12/2015	ADVOCATE TRIBUNE	01 E 005 199 000 000 401	ENVELOPES	333.93
15680	11/9/2015	ALMICH'S MARKET	01 E 005 199 000 000 401	ELECTION DAY	14.84
	12/14/2015	ALMICH'S MARKET	01 E 005 199 000 000 401	ELECTION DAY	144.02
15692	11/9/2015	CARL'S BAKERY	01 E 005 199 000 000 401	ELECTION DAY	24.13
15304	8/10/2015	CHIPPEWA COUNTY AUDITOR	01 E 005 199 000 000 401	TAXPAYER LIST	56.00
15706	11/9/2015	ELECTION SYSTEMS & SOFTWARE	01 E 005 199 000 000 401	PROGRAMMING	1,096.11
		OFFICE MAX	01 E 005 199 000 000 401	SUPPLIES/LABELS, ETC.	366.93
		PRINTING (MAILINGS)	01 E 005 199 000 000 401	PAPER/COPIER	171.15
15477	9/14/2015	SEACHANGE PRINT INNOVATIONS	01 E 005 199 000 000 401	BALLOTS	1,000.31
15773	11/9/2015	SEACHANGE PRINT INNOVATIONS	01 E 005 199 000 000 401	BALLOTS	163.14
15344	8/10/2015	YELLOW MEDICINE COUNTY	01 E 005 199 000 000 401	EXCEL LIST	25.00
15347	8/10/2015	YME SCHOOLS-ADM	01 E 005 199 000 000 401	MN SECY OF STATE	35.00
			01 E 005 199 000 000 401 Total		3,430.56
		BENNETT & BENNETT	01 E 005 199 000 733 365	BUSING	660.00
			01 E 005 199 000 733 365 Total		660.00
			Grand Total		12,357.80

**ISD 2190 – BOARD OF DIRECTORS’
AGENDA ANALYSIS**

AGENDA ITEM: 11.4
MEETING DATE: December 14, 2015
SUBJECT: Elementary Secretary Definition Approval

BOARD ACTION

Required X
Information
Scheduled Report

BACKGROUND/RATIONALE

This issue is final clarification of the employment of Ms. Liz DeBliek. She was employed after the resignation of Kathy Anderson. The position was considered full time with a 20 day furlough. After some period of time the furlough was reduced to 10 days.

When Ms. DeBliek was employed the furlough was determined as a part of the employment process. This interpretation determined the position to be .96 FTE and therefore only entitled the position to five (5) days of paid vacation while a full time position with furlough would provide for 15 days of paid vacation.

The members of the Negotiations committee were polled as to their opinion of the full time or less than full time interpretation. The opinions supported the full time equivalent status with benefits to be applied based on one (1) FTE.

PRESENTER(S)

COMMITTEE Negotiations

SUPERINTENDENT RECOMMENDATION

Recommend support of the recommendation to consider full time equivalence.

**ISD 2190 – BOARD OF DIRECTORS’
AGENDA ANALYSIS**

AGENDA ITEM: 12.1

MEETING DATE: December 14, 2015

SUBJECT: Payment schedule for substitute teachers and substitute paraprofessionals staff.

BOARD ACTION

Required X

Information

Scheduled Report

BACKGROUND/RATIONALE

An interesting piece of information that one of our top-notch subs shared with Liz and Mrs. Hanson

YME pays for the first half a day, but then it's by the hour after that (unless a full day is noted). However Monte pays for a half-day or full day, with no hourly rates being used. She basically said that if she is asked to sub at YME from 8-2, she gets the 1/2 day pay, then only hourly until 2pm. It would make sense to me for us to implement 1/2 day or full day sub pay. (Excerpt from Lisa Hanson email)

Substitutes are more difficult to locate than locating licensed teachers who wish to apply for opening. This is common for all schools in the region. It may be an advantage in the retention of substitutes to pay in half day increments instead of hourly rates.

PRESENTER(S) Dr. Clark

COMMITTEE

SUPERINTENDENT RECOMMENDATION

Recommend support for payment of one-half or full day rate for substitutes.

AGREEMENT FOR MUNICIPAL ADVISOR SERVICES

THIS AGREEMENT FOR SERVICES ("Agreement") is made as of the 10 day of November, 2015 (the "Effective Date"), by and between Yellow Medicine East Independent School District No. 2190, Granite Falls, Minnesota ("Client") and Springsted Incorporated ("Advisor").

WHEREAS, the Client wishes to retain the services of the Advisor on the terms and conditions set forth herein, and the Advisor wishes to provide such services; and

NOW, THEREFORE, the parties hereto agree as follows:

1. Dodd-Frank Compliance. Springsted is a Municipal Advisor as defined in Section 15B of the Securities Exchange Act of 1934 and as amended by Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act. For purposes of any Municipal Advisor Services rendered by Advisor, Springsted affirms that it is registered as a Municipal Advisor and in good standing with both the Securities and Exchange Commission (registration #867-00226) and the Municipal Securities Rulemaking Board (registration #K0457). The Advisor shall maintain such registration and compliance with applicable laws and regulations as they pertain to Municipal Advisors during the term of this Agreement.
2. Engagement; Duties. On the terms and conditions set forth herein, Client hereby engages Advisor as its Municipal Advisor. Advisor shall provide those services described in **Appendix A** to Client on an as-requested basis by Client; provided, however, that Advisor's obligations under this Agreement shall be expressly limited to such services. Notwithstanding the foregoing, if Client requests Advisor to provide services in connection with a particular municipal issuance-related matter and the parties agree that the services that will be required to be provided in connection therewith differ in scope from those services set forth on **Appendix A**, the parties shall negotiate a mutually agreeable set of services that will be provided by Advisor to Client. Upon the parties' agreement to a particular set of alternate services, Advisor shall deliver to Client an addendum to this Agreement (an "Addendum"). Any such Addendum shall set forth the scope of Advisor's engagement with respect to such municipal issuance-related matter, as well as any alterations to the terms of this Agreement that may have been agreed upon by the parties in connection with such alternate services.

Client authorizes its Interim Superintendent ("Client Representative") to discuss with Advisor the terms of any such Addendum, and authorizes Client Representative to consult with other Client staff or counsel in order to take any and all actions necessary to negotiate, receive, acknowledge or undertake any other step(s) necessary to effectuate any such Addendum on behalf of Client.
3. Compensation and Expenses. Client shall compensate the Advisor and be responsible for the payment of such expenses as set forth on, and in accordance with, **Appendix B** attached hereto. Unless otherwise noted in Appendix B, compensation shall be due to the Advisor within thirty (30) days of the invoice date. The fees set out herein shall be effective for the twelve (12) month period immediately following the Effective Date and shall extend to any service provided by the Advisor pursuant to this Agreement within said 12-month period. Thereafter, the Advisor's compensation shall be at the rates charged other similar clients as of the time a Debt Obligation is commenced.
4. Term and Termination. This Agreement shall be effective as of the Effective Date and shall remain in effect until terminated by either party for any reason upon thirty (30) days prior written notice to the other party. Provided, however, that a termination of this Agreement shall not relieve Client of its obligations to pay Advisor for all services rendered and reimbursable expenses incurred prior to the effective date of termination.
5. Indemnification; Sole Remedy. The Client and the Advisor each hereby agree to indemnify, defend and hold the other harmless from and against any and all losses, claims, damages, expenses, including without limitation, reasonable attorney's fees, costs, liabilities, demands and cause of action (collectively referred to herein as "Damages") which the other may suffer or be subjected to as a consequence of any act, error, material misstatement or omission of the indemnifying party in connection with any information provided, or the performance or nonperformance of its obligations hereunder, less any payment for damages made to the indemnified party by a third party.

Notwithstanding the foregoing, no party hereto shall be liable to the other for Damages suffered by the other to the extent that those Damages are the consequence of: (a) events or conditions beyond the control of the indemnifying party, including without limitation, changes in economic conditions; (b) actions of the indemnifying party which were reasonable based on facts and circumstances existing at the time and known to the indemnifying party at the time the service was provided; or (c) errors made by the indemnifying party due to its reliance on facts and materials provided to the indemnifying party by the indemnified party.

Neither party shall be entitled to indemnification under this Agreement for Damages related to any service provided hereunder more than three years prior to the date on which a claim for indemnification is first asserted in writing and delivered to the party from which indemnification is asked.

Whenever the Client or the Advisor becomes aware of a claim with respect to which it may be entitled to indemnification hereunder, it shall promptly provide written notice to the other, which shall include a description of the nature of the claim. If the claim arises from a claim made against the indemnified party by a third party, the indemnifying party shall have the right, at its expense, to contest any such claim, to assume the defense thereof, to employ legal counsel in connection therewith, and to compromise or settle the same, provided that any compromise or settlement by the indemnifying party of such claim shall be deemed an admission of liability hereunder. The remedies set forth in this section shall be the sole remedies available to either party against the other in connection with any Damages suffered by it.

6. Confidentiality; Disclosure of Information.

6.1 Client Information. All information, files, records, memoranda and other data of the Client which the Client provides to the Advisor, or which the Advisor becomes aware of in the performance of its duties hereunder ("Client Information"), shall be deemed by the parties to be the property of the Client. Advisor may disclose Client Information to third parties in connection with the performance by it of its duties hereunder.

6.2 Advisor Information. The Client acknowledges that, in connection with the performance by the Advisor of its duties hereunder, the Client may become aware of internal files, records, memoranda and other data, including without limitation computer programs of the Advisor ("Advisor Information"). The Client acknowledges that all Advisor Information, except reports prepared by the Advisor for the Client, is confidential and proprietary to the Advisor, and Client agrees that it will not, directly or indirectly, disclose the same or any part thereof to any person or entity except upon the express written consent of the Advisor.

7. Conflicts of Interest. Client acknowledges that it has received those disclosures set forth and contained within **Appendix C** attached hereto and incorporated herein by reference. Client further acknowledges that it has been given the opportunity to raise questions and discuss the above-referenced matters with Advisor and that it fully appreciates the nature of these conflicts and corresponding disclosures. Client hereby waives such conflicts. In the event any conflict arises during the term of this Agreement, Advisor will promptly disclose the same. Upon receiving any additional disclosures, Client agrees that it will carefully consider any such conflicts, will seek independent advice if it determines it is appropriate, and will, in a writing executed by Client Representative, specifically acknowledge the conflict(s) and, so long as Client believes that Advisor is able to appropriately manage the above-referenced conflicts, authorize Advisor to proceed with the engagement.

8. Dispute Resolution. Upon any dispute under this Agreement, and for a period of 30 days following written notice of a claim or dispute, the senior management of the parties shall first attempt to resolve the dispute informally. If informal dispute resolution is unsuccessful, within 30 days thereafter, the parties shall submit the matter to non-binding mediation before a mutually agreed, certified, neutral third party mediator. If the parties cannot agree upon a mediator, the matter shall be submitted to the American Arbitration Association, Commercial Mediation Division, for selection of a mediator. The parties shall share the cost of the mediator and pay their own mediation expenses and attorney fees. If mediation is unsuccessful, the parties may pursue all available legal and equitable remedies.

9. Miscellaneous.

- 9.1 No Underwriting Participation. The Advisor shall not during the term of this Agreement directly or indirectly engage in the underwriting of any securities issuance.
- 9.2 Delegation of Duties. The Advisor shall not delegate its duties hereunder to any third party without the express written consent of the Client.
- 9.3 No Third Party Beneficiary. No third party shall have any rights or remedies under this Agreement.
- 9.4 Entire Contract; Amendment. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all prior written or oral negotiations, understandings or agreements with respect hereto. This Agreement may be amended in whole or in part by mutual consent of the parties, and this Agreement shall not preclude the Client and the Advisor from entering into separate agreements for other projects.
- 9.5 Governing Law. The parties agree and acknowledge that any action brought for breach of this Agreement or to enforce any of its provisions shall be brought in Ramsey County District Court, Minnesota. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.
- 9.6 Change in Laws or Regulations. The parties agree and acknowledge that changes in law or regulations issued by federal or state authorities may affect the terms of this Agreement. If there are any changes in law or regulations made after the date of this Agreement, the Client agrees to amend this Agreement if required, to maintain compliance with all applicable laws and regulations. Unless stated otherwise in this Agreement, Advisor may amend this agreement at any time by providing thirty (30) days advance written notice to Client. If no objection is made by the client within thirty (30) days following delivery of such notice, Advisor will assume Client's inactivity constitutes consent.
- 9.7 Severability. To the extent any provision of this Agreement shall be determined invalid or unenforceable, the invalid or unenforceable portion shall be deleted from this Agreement, and the validity and enforceability of the remainder shall be unaffected.
- 9.8 Notice. All notices required hereunder shall be in writing and shall be deemed to have been given when delivered, transmitted by first class, registered or certified mail, postage prepaid and addressed as follows:

If to the Client:


Yellow Medicine East ISD 2190
450 9th Avenue
Granite Falls, MN 56241
Attention: Rick Clark, Interim Superintendent

If to the Advisor, to:

Springsted Incorporated
380 Jackson Street, Suite 300
Saint Paul, MN 55101-2887
Attention: Managing Principal

The foregoing Agreement is hereby entered into on behalf of the respective parties by signature of the following persons each of whom is duly authorized to bind the parties indicated.

FOR CLIENT



Rick Clark
Print Name

Interim Superintendent
Title

SPRINGSTED INCORPORATED



Stacy Childers
Print Name

Vice President, Client Representative
Title

APPENDIX A OF AGREEMENT BETWEEN

**Yellow Medicine East Independent School District
No. 2190, Granite Falls, Minnesota**

AND

Springsted Incorporated

Effective as of November 10, 2015

SCOPE OF SERVICES

A. General Municipal Advisory Services

Unless otherwise agreed to by the parties, in connection with any request for services relative to any financial topic, new project concept planning or other financially related topic or project (each referred to herein as a "Project"), the Advisor shall perform the following services, as applicable:

1. Provide general financial advice relative to a Project.
2. Survey the resources available to determine the financial feasibility of a Project.
3. Assist in the development of a plan or plans for a particular Project that may be available and appropriate for such Project.
4. Recommend to the Client a plan for any Project.
5. Advise the Client on current market conditions, federal, state or other law considerations, and other general information and economic data that might be relevant to any Project.
6. Assist Client in coordinating the activities between various parties to any Project as needed.
7. Assist Client in selecting and, working with, members of a working group to procure services deemed necessary to a Project. Services that may be procured may include, but are not limited to: general counsel; special tax counsel; credit facilities; credit rating; and engineering or design services.
8. Assist with the review of all documents, including but not limited to any governing body resolutions, purchase agreement, and any other relevant documents.
9. Assist the Client with other components of a Project as requested and agreed upon.
10. Coordinate with the proper parties and oversee the completion of each Project.

B. Securities Issuance

Unless otherwise agreed to by the parties, in connection with any request for services relative to any new money issuance, refunding of a prior issuance or other financings (each referred to herein as a "Transaction"), the Advisor shall perform the following services, as applicable:

1. Provide general financial advice relative to any Transaction.
2. Survey the financial resources of the Client to determine its borrowing capacity and analyze existing debt structure as compared to the existing and projected sources of revenues.
3. Assist in the development of a plan or plans for the financing or refinancing of any improvements through the issuance of general bond obligations, loans and/or notes, school bonds, revenue or refunding bonds, or other type of financing alternatives that may be available and appropriate for the particular issuance ("Debt Obligations").

4. Recommend to the Client an amount, the maturity structure, call provisions, pricing, and other terms and conditions of the Debt Obligation.
5. Advise the Client on current market conditions, forthcoming bond, loans and note issues, federal, state or other tax law considerations, and other general information and economic data that might normally be expected to influence the interest rates of the financing.
6. Assist the Client in the analysis of and the selection of a credit rating firm or Firms for the Debt Obligation and further assist in the development and presentation of information to obtain a credit rating or credit ratings for the Debt Obligation.
7. Advise the Client on utilizing credit enhancement and provide assistance in seeking such credit enhancement if, in the opinion of the Advisor, such credit enhancements would be advantageous to the Client.
8. Assist Client in coordinating the financing activities between various parties to any Transaction as needed.
9. Assist Client in selecting and, working with, members of a working group to procure services deemed necessary to the issuance or post-issuance requirements of the Debt Obligation. Services that may be procured may include, but are not limited to: bond counsel; special tax counsel; disclosure counsel; trustee selection; paying agent selection; credit facilities; underwriter; and printing services.
10. Assist with the review of all financing documents, including but not limited to the preliminary and final offering statement, any governing body resolutions, purchase agreement, and any official notice of sale.
11. Communicate with potential underwriters or investors, as appropriate to any Transaction, to ensure that each is furnished with the information they need to render an independent, informed purchase or investment decision concerning the Client's proposed financing.
12. Coordinate with the proper parties and oversee the closing process so as to ensure the efficient delivery of the Debt Obligations to the applicable purchaser.

C. Arbitrage Monitoring Services

Upon receipt of written authorization by the Client to proceed, Advisor shall, based on information supplied by Client, make arbitrage calculations (to include for purposes of this document, rebate and yield reduction calculations) required by Section 148 of the Internal Revenue Service ("IRS") Code and related U.S. Treasury regulations with respect to specified Debt Obligations for the period of time designated for any such Debt Obligation. In carrying out its duties, the Advisor shall periodically, for each specified Debt Obligation:

1. Determine the yield on the applicable Debt Obligation;
2. Determine if spending exceptions have been met;
3. Determine the amount of any arbitrage payment due the IRS;
4. Notify Client and/or its designee of any liability amount;
5. Prepare for submission by Client the form/s with which to submit any payment amount due to the IRS at the appropriate intervals throughout the term of the engagement relative to each specified Debt Obligation;

Client agrees to timely provide the Advisor with accurate information concerning cash and investment activity within all funds relative to the subject Debt Obligations. The information to be provided shall include:

1. Deposits and withdrawals of proceeds or money from other sources within any funds subject to the IRS arbitrage rules;
2. Payments of principal and interest on the Debt Obligations; and
3. All investment activity including:
 - a) Date of purchase or acquisition;

- b) Purchase price of investments including any accrued interest;
 - c) Face amount and maturity date;
 - d) Stated rate of interest;
 - e) Interest payment dates;
 - f) Date of sale, transfer, or other disposition;
 - g) Sale or disposition price; and
 - h) Accrued interest due on the date of sale or disposition;
4. Any other information necessary for the Advisor to make the calculations required for the specified Debt Obligation.

D. Continuing Disclosure Services

Upon receipt of written authorization from the Client to proceed, Advisor shall, based on the information supplied thereby, assist Client in satisfying its obligations for specified Debt Obligations under any applicable continuing disclosure undertaking executed by and requiring the Client to provide certain financial information and operating data and timely notices of the occurrence of certain events determined to be significant to investors. Such assistance will include the following for each specified Debt Obligation:

- 1. Compile, as needed, and file an annual report according to the continuing disclosure undertaking (the "Undertaking") executed by Client pursuant to SEC Rule 15c2-12(b)(5) for the Debt Obligation(s) for submission by Client to the Municipal Securities Rulemaking Board (MSRB) and the State Information Depository (SID), as applicable. The annual report will generally include:
 - a) An annual audited financial statement to be prepared by Client's accountants.
 - b) Updates of certain specified operating and financial data if not included in the annual audited financial statement.
- 2. Monitor through periodic requests for information, the significant events listed in the Undertaking and assist, as necessary, in the drafting and filing of a significant event notice relative thereto.
- 3. Advisor will furnish a receipt of filing for any continuing disclosure filing made within 30 days after its submission to the MSRB.

Client agrees to provide the Advisor with accurate information with respect to compiling the annual report in a timely manner and to fully disclose to Advisor any significant events as they occur.

APPENDIX B OF AGREEMENT BETWEEN

**Yellow Medicine East Independent School District
No. 2190, Granite Falls, Minnesota**

AND

Springsted Incorporated

Effective as of November 10, 2015

A. COMPENSATION FOR SERVICES RELATING TO CLIENT'S DEBT OBLIGATIONS

1. a. General obligation debt:
 - Base fee of \$7,500 for a bond issuance, plus
 - \$5 per \$1,000 for the first \$2,500,000 of bonds issued
 - \$1 per \$1,000 for amounts over \$2,500,000 of bonds issued
- b. The foregoing schedule shall include the Advisor's services through closing of a Debt Obligation. If the Advisor performs post-closing services relative to a Debt Obligation, it shall be compensated for such services at the hourly rates set out in paragraph B of this appendix.
- c. A single Debt Obligation with multiple financing plans is charged per plan with a discount of \$4,000 per plan applied after the first plan.
- d. Non ad valorem supported debt and advance refunding shall be compensated at 1.25 times the fee set out in paragraph 1.a. above.
- e. Debt Obligations dependent on successful referenda shall be compensated at 1.10 times the fee set out in paragraph 1.a. above.
- f. In the event it is necessary for the Advisor to repeat Debt Obligation services because of events beyond the Advisor's control, the Advisor shall be compensated for such repetitive services at the hourly rates set out in the foregoing paragraph B. of this Appendix. The Advisor shall not be entitled to compensation under this section for failed referenda unless otherwise provided by agreement between the Client and the Advisor.
- g. The Advisor's fees shall be payable as follows:
 - (i) For a Debt Obligation, fees shall be contingent upon closing of the Debt Obligation, except that if the Debt Obligation is awarded but cannot be closed by reason of an error, act or omission of the Client, the Advisor shall be paid the amount which it would have been due upon closing.
 - (ii) If an issuance does not close for a reason that is beyond the control of the Client and without fault of the Client, then the Advisor shall be compensated at one-half the amount which would have been due upon closing.
 - (iii) Fees for services provided in connection with a private placement are not contingent on the successful placement of the Debt Obligation.
 - (iv) If a Client Debt Obligation is abandoned for any reason and the Advisor is without fault for such abandonment, the Advisor shall be paid a fee in the amount that would have been due if the Advisor's services to the point of abandonment had been charged at the hourly rate set out in paragraph B. herein however not more than the fee had the Debt Obligation been issued. A Debt Obligation shall be deemed abandoned upon notice by the Client to the Advisor of abandonment or whenever the Client has taken no action with respect to the Debt Obligation within one year,

whichever occurs first. Delay in the issuance of Debt Obligations resulting from failed authorization referenda shall not constitute abandonment unless otherwise provided by agreement between the Client and the Advisor.

2. The Client shall be responsible for issuance expenses including, without exclusion of other expenses:
(i) posting and distributing the Official Statement, (ii) legal fees, (iii) printing, (iv) delivery and settlement, (v) travel, (vi) rating fees, (vii) out-of-pocket Debt Obligation related expenses, and (viii) governmental and governmental agency fees and charges.

B. HOURLY RATES FOR NON-DEBT ISSUANCE RELATED SERVICES

Principal, Senior Officer	\$260
Senior Professional Staff	\$215
Professional Staff.....	\$160
Associates	\$ 75

C. ARBITRAGE AND REBATE MONITORING SERVICES

1. Fees for arbitrage services shall be as applied as follows:
 - a. \$1,500 per determination per Debt Obligation when such determinations are made annually as of the selected computation date of the applicable Debt Obligation's date of issuance, or
 - b. \$1,500 for the first year, plus \$400 for each additional year up to a five year period per determination for each Debt Obligation when such determinations are made for periods in excess of one year.
2. At such time as the original proceeds and investment earnings thereon are completely expended and only a non-commingled bona fide debt service fund remains, the Advisor will notify the Client if compliance with the arbitrage provisions can be accomplished through monitoring of the Debt Service fund. In the event such recommendation is made and it is accepted by the Client, the Advisor will perform monitoring activities for a fee of \$400 for annual monitoring or \$850 for monitoring at the close of every fifth bond year. If, for any determination period, monitoring reveals that the debt service fund is no longer bona fide and a rebate calculation must be performed, any charge for monitoring for that determination period will apply toward the applicable fee for rebate and arbitrage services.
3. If (i) separate information for each Debt Obligation is not provided, (ii) Advisor is required to perform allocations of investments among funds, or (iii) the Advisor is required to perform other analysis, additional compensation will be charged for such allocations/analyses at the hourly rates in paragraph B.

D. CONTINUING DISCLOSURE SERVICES

Report preparation and filing per type of obligation:

- a. Full disclosure report created by Advisor, \$1,300, plus \$200 each debt obligation
- b. Full or limited disclosure official statement with updated data that can be referenced, \$0, plus \$200 each debt obligation
- c. Full disclosure all operating data included within CAFR, \$600, plus \$200 each debt obligation
- d. Limited disclosure, \$600, plus \$200 each debt obligation

Client shall be responsible for county auditor certification fees, if required, and any legal fees incurred in connection with determining compliance with continuing disclosure certificates or interpretation of significant events or filing of the annual report.

E. EXPENSES AND HOURLY FEES

Amounts due the Advisor for expenses and services charged at hourly rates shall not be contingent.

APPENDIX C OF AGREEMENT BETWEEN

Yellow Medicine East Independent School District
No. 2190, Granite Falls, Minnesota

AND

Springsted Incorporated

Effective as of November 10, 2015

VARIOUS FORMS OF COMPENSATION

In connection with our fiduciary duty, we are hereby providing to you written disclosures about the actual or potential conflicts of interest presented by various forms of compensation.

We must provide this disclosure unless you have required that a particular form of compensation be used.

Forms of compensation; potential conflicts. The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client, among other factors. Various forms of compensation present actual or potential conflicts of interest because they may create an incentive for an advisor to recommend one course of action over another if it is more beneficial to the advisor to do so. This document discusses various forms of compensation and the timing of payments to the advisor.

Fixed fee. Under a fixed fee form of compensation, the municipal advisor is paid a fixed amount established at the outset of the transaction. The amount is usually based upon an analysis by the client and the advisor of, among other things, the expected duration and complexity of the transaction and the agreed-upon scope of work that the advisor will perform. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, the advisor may suffer a loss. Thus, the advisor may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives. There may be additional conflicts of interest if the municipal advisor's fee is contingent upon the successful completion of a financing, as described below.

Hourly fee. Under an hourly fee form of compensation, the municipal advisor is paid an amount equal to the number of hours worked by the advisor times an agreed-upon hourly billing rate. This form of compensation presents a potential conflict of interest if the client and the advisor do not agree on a reasonable maximum amount at the outset of the engagement, because the advisor does not have a financial incentive to recommend alternatives that would result in fewer hours worked. In some cases, an hourly fee may be applied against a retainer (e.g., a retainer payable monthly), in which case it is payable whether or not a financing closes. Alternatively, it may be contingent upon the successful completion of a financing, in which case there may be additional conflicts of interest, as described below.

Fee contingent upon the completion of a financing or other transaction. Under a contingent fee form of compensation, payment of an advisor's fee is dependent upon the successful completion of a financing or other transaction. Although this form of compensation may be customary for the client, it presents a conflict because the advisor may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the client. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Fee paid under a retainer agreement. Under a retainer agreement, fees are paid to a municipal advisor periodically (e.g., monthly) and are not contingent upon the completion of a financing or other transaction. Fees paid under a retainer agreement may be calculated on a fixed fee basis (e.g., a fixed fee per month regardless of the number of hours worked) or an hourly basis (e.g., a minimum monthly payment, with additional amounts payable if a

certain number of hours worked is exceeded). A retainer agreement does not present the conflicts associated with a contingent fee arrangement (described above).

Fee based upon principal or notional amount and term of transaction. Under this form of compensation, the municipal advisor's fee is based upon a percentage of the principal amount of an issue of securities (e.g., bonds) or, in the case of a derivative, the present value of or notional amount and term of the derivative. This form of compensation presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue or modify the derivative for the purpose of increasing the advisor's compensation.

OTHER MATERIAL CONFLICTS OF INTEREST

In connection with our fiduciary duty, we are hereby providing to you a written disclosure regarding actual or potential material conflicts of interest. The following represent the material conflicts of interest known to us as of the date of this Agreement:

Affiliated Entities and Subsidiaries. Advisor's wholly owned subsidiary, Springsted Investment Advisors Incorporated ("SIA") may provide services to Client in connection with the investment of proceeds from an issuance of securities. In such instances, such services will be provided under a separate engagement, for an additional fee. Notwithstanding the foregoing, Advisor may recommend the use of SIA, but Client shall be under no obligation to retain SIA or to otherwise utilize SIA relative to Client's investments.

No additional conflicts of interest have been identified by Advisor.

Arbitrage Monitoring Services
 Authorization to Engage Services

Pursuant to the Agreement for Arbitrage Monitoring Services ("Agreement") by and between Yellow Medicine East Independent School District No. 2190, Granite Falls, Minnesota ("Client") and Springsted Incorporated ("Advisor") effective November 10, 2015, Client wishes to retain the services of the Advisor to provide arbitrage calculations required by Section 148 of the Internal Revenue Service Code and related U.S. Treasury regulations with respect to the following Debt Obligation(s):

Bond Issue	Closing Date	Frequency
\$8,260,000 Taxable General Obligation Alternative Facilities Bonds, Series 2010A (Qualified Zone Academy Bonds - Direct Payment)	7/22/2010	5th Year
\$2,485,000 Taxable General Obligation Capital Facilities Bonds, Series 2010B (Qualified Zone Academy Bonds - Direct Payment)	11/1/2010	5th Year
\$730,000 General Obligation Alternative Facilities Bonds, Series 2014A	1/23/2014	5th Year
Services in connection with IRS examination notice dated October 19, 2015 (Re: \$8,260,000 Taxable General Obligation Alternative Facilities Bonds, Series 2010A (Qualified Zone Academy Bonds - Direct Payment))	n/a	n/a

Acceptance:

FOR CLIENT



Rick Clark
 Print Name

Interim Superintendent
 Title

SPRINGSTED INCORPORATED



Stacy Childers
 Print Name

Vice President, Client Representative
 Title

Continuing Disclosure Services

Authorization to Engage Services


Pursuant to the Agreement for Continuing Disclosure Services ("Agreement") by and between the Yellow Medicine East Independent School District No. 2190, Granite Falls, Minnesota ("Client") and Springsted Incorporated ("Advisor") effective November 10, 2015, Client wishes to retain the services of the Advisor to provide continuing disclosure services required by Securities and Exchange Commission Rule 15c2-12(b)(5) for submissions to the Municipal Securities Rulemaking Board with respect to the following Debt Obligation(s):

General Obligation

- \$2,000,000 General Obligation Taxable OPEB Bonds, Series 2009A
- \$8,260,000 Taxable General Obligation Alternative Facilities Bonds, Series 2010A
(Qualified Zone Academy Bonds – Direct Payment)
- \$2,485,000 Taxable General Obligation Capital Facilities Bonds, Series 2010B
(Qualified Zone Academy Bonds – Direct Payment)
- \$730,000 General Obligation Alternative Facilities Bonds, Series 2014A

Acceptance:

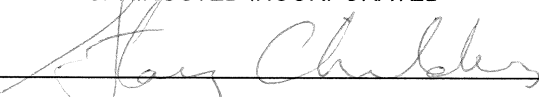
FOR CLIENT



Rick Clark
Print Name

Interim Superintendent
Title

SPRINGSTED INCORPORATED



Stacy Childers
Print Name

Vice President, Client Representative
Title

**ISD 2190 – BOARD OF DIRECTORS’
AGENDA ANALYSIS**

AGENDA ITEM: 12.3
MEETING DATE: December 14, 2015
SUBJECT: Buildings and Grounds Budget Amendment – Roto-Rooter

BOARD ACTION

Required X
Information
Scheduled Report

BACKGROUND/RATIONALE

The Buildings and Grounds Committee met with an item presented by Francis Staab, Lead Custodian, concerning the purchase of a large drain cleaner. His proposal is to purchase this equipment so there is no need to purchase the services of drain cleaners at a cost of approximately \$180 per hour.

PRESENTER(S) Buildings and Ground members

COMMITTEE Buildings and Grounds

SUPERINTENDENT RECOMMENDATION

Support the Recommendation of the Buildings & Grounds Committee

**ISD 2190 – BOARD OF DIRECTORS’
AGENDA ANALYSIS**

AGENDA ITEM: 12.4
MEETING DATE: December 14, 2015
SUBJECT: \$5.00 per pupil unit for FLY staff development activities with MRVED Schools.

BOARD ACTION

Required
Information X
Scheduled Report

BACKGROUND/RATIONALE

Seven of the nine members of the MRVED have applied for permission from MDE to have school start prior to Labor Day for the next three (3) years. YME and Ortonville will not be asking for that permission but do wish to participate in staff development activities with the other members of MRVED.

In order that additional staff development activities be organized and paid for the agreement calls for an additional \$5.00 per pupil unit payment. Using October 1, 2015 data the count was 769, which represents \$3845.00 for this participation.

PRESENTER(S) Dr. Clark

COMMITTEE MRVED

SUPERINTENDENT RECOMMENDATION

Will be brought back to the board for action in January 2016

**ISD 2190 – BOARD OF DIRECTORS’
AGENDA ANALYSIS**

AGENDA ITEM: 12.5
MEETING DATE: December 14, 2015
SUBJECT: Recommendations for reductions due to declining enrollment

BOARD ACTION

Required X
Information
Scheduled Report

BACKGROUND/RATIONALE

This recommendation is made as a standard in order to meet the terms/timelines of PELRA as rules apply to licensed teachers. The recommendation is forwarded only as a safety net in the event student population continues to decline and would force reductions in teacher force.

PRESENTER(S) Dr. Clark and full board of education.

COMMITTEE Full Board of Education

SUPERINTENDENT RECOMMENDATION

Recommend support of this motion in order to comply with PELRA rules should they be required.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS FOR REDUCTIONS
IN PROGRAMS AND POSITIONS AND REASONS THEREFORE.

WHEREAS, the financial condition of the school district dictates that the school board must reduce expenditures immediately, and

WHEREAS, there has been a reduction in student enrollment,

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 2190, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions and, as a result of a reduction in enrollment, make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by
Member _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same: _____

Whereupon said resolution was declared duly passed and adopted.

December 14, 2015

**ISD 2190 – BOARD OF DIRECTORS’
AGENDA ANALYSIS**

AGENDA ITEM: 12.6
MEETING DATE: December 14, 2015
SUBJECT: Dakota Language Apprentice – Grant Funding

BOARD ACTION

Required X
Information
Scheduled Report

BACKGROUND/RATIONALE

There is an annual grant received by YME that would allow an edit to include a position that would be called Dakota Language Apprentice. The Dakota Language Instructor is more than 80 years old and would like to reduce from four hours per day for five days per week to a lesser amount of time. However, this position is licensed by the State of Minnesota and students receive transcript credit for this class.

The Upper Sioux Community would like to continue this program, as would YME, for students of YME. The program will not continue, giving credit, if we cannot employ someone with Dakota Language and Cultural background.

Berta B and I are working with MDE Board of Teaching to determine if one of the three potential candidates would be eligible for a Community Expert Variance so the students would continue to earn credits towards graduation.

This position would be fully funded by the amended grant.

PRESENTER(S) Dr. Clark

COMMITTEE

SUPERINTENDENT RECOMMENDATION

Recommend support for this position and permission to implement as soon as suitable candidate was located.

Yellow Medicine East School District #2190
Job Description

Job Title: Dakota Language Apprentice. **New Position:** X **Revision:**

Immediate Supervisor's Title: Dakota Language Instructor

A. Position Purpose/Basic Information:

The Dakota Language Apprentice (DLA) assists the Dakota Language Instructor (DLI) while acquiring the knowledge and skills to teach the class in the future.

B. Major Accountabilities/Duties:

The DLA will learn from the DLI, Dakota Language Instructor: Dakota cultural values, Dakota traditions, teaching methods and classroom discipline, while honoring the integrity of the Dakota Language to rescue and preserve it by producing language speakers.

DLA will assist the DLI in all manners related to the education of the students while maintaining respect and working cooperatively. DLA will coordinate activities to support the DLI in the delivery of the materials.

With guidance from the Dakota Language Instructor the DLA will plan, prepare and deliver instructional activities that promote learning experiences for all grade levels.

Other duties:

- coordinating activities and resources while supporting in the delivery of this specialty area;
- working with others to plan and coordinate resources;
- using relevant technologies to support instruction
- preparing required reports on students.
- developing ways to encourage learning, challenging and inspiring students to help them deepen their knowledge and understanding of the Dakota Culture.
- developing and fostering the appropriate educational skills and social skills that will enable optimum development of children's , according to age, ability and aptitude.

- complete other duties as assigned

C. Contacts:

1. Within the district

- Superintendent
- Principals
- Staff/Students/Parents
- Social Workers
- Special Education Instructors
- Indian Education Liaison
- Dakota Language Instructor

2. Outside the district

- Upper Sioux Community
- Area community resources

D. Working conditions:

Normal classroom activities

E. Equipment Operation:

- computer/printer
- copier
- other instructional equipment

F. Qualifications:

1. Knowledge skills and abilities:

- Knowledge of the basic oral Dakota Language
- Knowledge of Dakota cultural values, traditions and ways of being
- Able to develop lesson plans

2. Education, training, experience

- Basic knowledge in the Dakota Language/culture -Required
- Post high school education preferred

**ISD 2190 – BOARD OF DIRECTORS’
AGENDA ANALYSIS**

AGENDA ITEM: 12.7
MEETING DATE: December 14, 2015
SUBJECT: Superintendent Position for 2016-2017

BOARD ACTION

Required
Information
Scheduled Report X

BACKGROUND/RATIONALE

The process of determining the YME superintendent for 2016-2017 as well as into the future is the major decision of a Board of Education. The decision to determine what the board of education wants is required at this time.

I would entertain the possibility of working with YME School and the board of directors in determining what the board wants for the superintendent.

PRESENTER(S) Full board of education

COMMITTEE Full board of education

SUPERINTENDENT RECOMMENDATION

No recommendation for this item



Denise Streich <dstreich@isd2190.org>

Fwd: FYI

1 message

Rick Clark <rclark@isd2190.org>
To: Denise Streich <dstreich@isd2190.org>

Tue, Nov 24, 2015 at 3:07 PM

Include this in the **December 14 Correspondence items.**

Dr. Rick Clark
Superintendent of Schools
ISD #2190
Phone - 320-564-4081
Fax - 320-564-4781
email - rclark@isd2190.org
cell-320-522-2553

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----- Forwarded message -----

From: **Lisa Hansen** <lhansen@isd2190.org>
Date: Tue, Nov 24, 2015 at 8:08 AM
Subject: FYI
To: Rick Clark <rclark@isd2190.org>

Just an FYI...

A special thank you to the Granite Falls Kiwanis group for their recent generous donation to Bert Raney Elementary School! Their donation included: \$3500 towards BRE's Healthy Snack program, \$500 towards BRE's PBIS program and \$150 towards BRE's Box Top Challenge program! Thank you Kiwanis!!

Lisa Hansen, Principal
Bert Raney Elementary School
555 7th Avenue
Granite Falls, MN 56241
(320) 564-4082
lhansen@isd2190.org

DEC 07 2015

Minnesota Department of

Education

December 3, 2015

1500 Highway 36 West
Roseville, MN 55113-4266

651-582-8200

Superintendent Dr. Rick Clark
Yellow Medicine East School District
450 9th Avenue
Granite Falls, MN 56241-1399

Dear Superintendent Dr. Clark:

Yellow Medicine East Public Schools was selected by the Minnesota Department of Education (MDE) for a desk review of the district's English Learner (EL) Plan of Service¹. On October 5, 2015, the district's plan of service was received by MDE. Enclosed is feedback including the rubric used to evaluate the EL Plan of Service. The EL Plan of Service does not meet requirements in one or more areas.

MDE has provided comments to clarify the concerns as well as recommendations under "MDE Response", which do not require district response. The district must, however, submit documentation to address the requests indicated "Corrective Action Required". Documentation may come in one or more of the following ways, and will depend on the format of the original plan of service (ex. staff handbook, website, brochure, etc.):

- A bulleted summary of changes made to the service plan to address the corrective action required, listed by critical element (Ex. I-E, II-A, III-C)
- A table indicating MDE's response and the district's accompanying corrections
- A revised plan of service with corrective actions/evidence highlighted, labeled by critical element
- A document including only the changes made, labeled by critical element, with a short narrative describing the changes
- Forms, web documents, flow charts, or other evidence, labeled by critical element

Yellow Medicine East Public Schools staff is highly encouraged to schedule a meeting or conference call with an EL Specialist at MDE to review the feedback. Please make revisions as requested and resubmit no later than January 25, 2015.

We look forward to working with Yellow Medicine East Public Schools staff in any follow up activities and in assisting in improving its English Learner services. If you have any questions about this review process, contact Julie Chi at julie.chi@state.mn.us or 651-582-8444.

Sincerely,



Leigh Schleicher, Supervisor
Division of Student Support

Enclosures

¹ For more information, visit: [Minn. Stat. § 124D.61 General Requirements for Programs](https://www.revisor.mn.gov/statutes/?id=124D.61)
(<https://www.revisor.mn.gov/statutes/?id=124D.61>).

ENGLISH LEARNER PLAN OF SERVICE FEEDBACK

DISTRICT IDENTIFICATION INFORMATION	
Date of Review:	12/3/2015
District Name:	Yellow Medicine East Public Schools
Contact Name:	Andrew Runck
Contact Email:	arunck@isd2190.org
Position:	EL Teacher
Contact Phone Number:	320-564-4083 ext. 221

Refer to the **enclosed rubric** used to assess the EL plan of service, which includes descriptors for each critical element. See also [Minn. Stat. § 124D.61 General Requirements for Programs](#).

PART I. ENGLISH LEARNER IDENTIFICATION CRITERIA AND PROCEDURES

Element	Meets	Does not Meet	MDE Response	Corrective Action Required
A. Initial Identification	X		It is recommended to add more detail about who is involved in these processes (titles only). How is information shared with applicable staff on site?	No further action required
B. Ongoing Identification	X		It is recommended to distinguish between students who remain ELs and those who are exited in the statement on page 2 regarding entering start date in MARSS annually. It would help if the last paragraph on page 6 were earlier in the document.	No further action required
C. Overall Identification Measures	X		It is recommended to consider how teacher input is relevant to determination of an EL's status and/or placement.	No further action required
D. English Language Proficiency Measures	X		It is recommended to add more detail to the protocol for the tests during identification. When are ACCESS results used? The W-APT?	No further action required
E. Identification Criteria	X		No additional comments	No further action required
F. Communication of Identification Criteria and Procedures	X		It is recommended to clarify how parents and other stakeholders are informed about availability of interpreters and translated documents.	No further action required

PART II. ENGLISH LEARNER PROGRAM(S), AMOUNT AND SCOPE OF SERVICE

Element	Meets	Does not Meet	MDE Response	Corrective Action Required
A. English Learner Programs	X		No additional comments	No further action required
B. Amount and Scope of Service	X		It is recommended to specify more clearly how the minutes may be divided by type of service.	No further action required
C. Communication of English Learner Programs		X	It is unclear how families and other stakeholders are informed about English learner programming. The forms mentioned were not in Appendix A. Only the Home Language Questionnaire was in Appendix A.	Submit either an explanation of how families and other stakeholders are informed about EL programming or documentation of notification (i.e., forms, brochures, etc.)

PART III. ENGLISH LEARNER EXIT CRITERIA AND RECLASSIFICATION PLAN

Element	Meets	Does not Meet	MDE Response	Corrective Action Required
A. Exit and Reclassification	X		It is recommended to clarify on page 6, 3 rd paragraph up from the bottom, that “students remain classified EL in MARSS with no service start date” [until they meet exit criteria on the ACCESS test]. EL students withdrawn by parent request must still take the ACCESS annually.	No further action required
B. Exit Measures	X		No additional comments	No further action required
C. Exit Criteria	X		No additional comments	No further action required
D. Communication of Exit Criteria and Procedures	X		No additional comments	No further action required

ENGLISH LEARNER PLAN OF SERVICE RUBRIC

PART I. ENGLISH LEARNER IDENTIFICATION CRITERIA AND PROCEDURES

Element	Does Not Meet Requirements	Meets Requirements	Recommended Best Practice
A. Initial Identification ¹	The procedure for initial identification and MARSS classification of ELs is incomplete, unclear, or not applied uniformly.	The procedure for initial identification and MARSS classification of ELs is clear and applied uniformly.	The procedure includes a detailed description of each step in the process including timeframe and personnel responsible.
B. Ongoing Identification ²	The procedure for ongoing identification and MARSS classification of ELs is incomplete, unclear, or not applied uniformly.	The procedure for ongoing identification and MARSS classification of ELs is clear and applied uniformly.	The procedure includes a detailed description of each step in the process including timeframe and personnel responsible.
C. Overall Identification Measures	Measures included are not developmentally appropriate, not used as intended, or don't include some grades. Only subjective measures are included.	Measures included are developmentally appropriate and address K-12 grade level spans. Objective measures are included.	Measures address native language literacy and/or former schooling. Training or requirements for conducting assessments are described.
D. English Language Proficiency Measures	Measures described do not assess English language proficiency.	English language proficiency measures are specified.	Measures address all domains of English language proficiency.
E. Identification Criteria ³	Criteria such as specific scores on assessments are unclear, are unspecified, or exclude groups of students. It is unclear how multiple measures are coordinated or prioritized.	Criteria such as specific scores on assessments are clear and specified. If multiple measures are used, it is clear how they are coordinated or prioritized.	Description of eligibility criteria includes an explanation of how the district will maintain documentation of student results.
F. Communication of Identification Criteria and Procedures ⁴	Identification procedures are not available or difficult to obtain, or not accessible to parents or other stakeholders.	Identification procedures are readily available and accessible to parents and other stakeholders.	Information is available in multiple formats, developed specifically for different stakeholders, and in appropriate languages.

¹ Initial identification refers to the process to identify ELs who newly enroll into the district.

² Ongoing identification refers to the processes to transition EL students from one year to the next and to identify students who are not initially identified when they first enroll but language concerns arise after schooling begins or additional information becomes available.

³ Procedures must be developed for all students and may not exclude particular groups of students such as students with disabilities. Coordination refers to how multiple criteria are used together including how many need to be met for eligibility. Prioritization refers to how measures are weighted or sequenced in review to determine eligibility.

⁴ Accessibility refers to provisions to make the information understandable (e.g. explained or translated).

PART II. ENGLISH LEARNER PROGRAM(S), AMOUNT AND SCOPE OF SERVICE

Element	Does Not Meet Requirements	Meets Requirements	Recommended Best Practice
A. English Learner Programs ⁵	Programs for English learners are inadequately described.	Program(s) for English learners are clearly described, address English language development standards ⁶ , and specify program type or model.	English Learner Program description articulates educational goals for the program, includes guiding principles, and/or references current research on second language acquisition.
B. Amount and Scope of Service ⁷	The plan does not describe the amount and scope of service or the description is not aligned with different proficiency levels.	The plan describes the amount and scope of service for students at all proficiency levels.	The plan articulates how EL programming addresses English Language Proficiency (ELP) standards at all levels. The amount and scope of service is relative to previous formal schooling. The plan includes guiding principles and current research.
C. Communication of English Learner Programs ⁸	Program information is not available and accessible to parents and other stakeholders. The stakeholders are not identified or description is incomplete.	Program information is available and accessible to parents and other stakeholders.	Program information is available in multiple formats, developed specifically for different stakeholder groups, and in appropriate languages.

⁵ For a list of Language Instruction Education Programs see the [National Clearinghouse for English Language Acquisition Fact Sheets](http://www.ncele.gwu.edu/data/factsheets) (<http://www.ncele.gwu.edu/data/factsheets>) or *English Learner Program Models* which can be found at [English Learner Education Guidelines](#).

⁶ According to Minnesota Administrative Rule 3501.1200 SCOPE AND PURPOSE: *The purpose of these standards is to establish statewide standards for English language development that govern the instruction of students identified as English learners under Minnesota Statutes, sections 124D.58 to 124D.65. The state of Minnesota's standards for English language development are the current standards developed by the World-Class Instructional Design and Assessment (WIDA) consortium.*

⁷ Amount of service refers to how much time in a language instruction education program a student receives on a regular basis (*e.g. 30 minutes daily, 50 minutes every other day, 2 courses per semester, etc.*). Scope of service refers to the context of language development and may include program or curriculum (*e.g. daily sheltered science instruction, bilingual paraprofessional support within language arts, etc.*). EL services may be articulated for each of the six different WIDA proficiency levels or a more generalized grouping (*e.g. beginner, intermediate, advanced*) as long as the proficiency level groupings are defined and relate to the WIDA proficiency levels (*e.g. beginner = WIDA levels 1 and 2 or intermediate = ACCESS scores 2.0 – 3.5*).

⁸ Accessibility refers to how information is relayed to stakeholders (*e.g. brochures at student intake, handbooks on district website for staff, informational meetings for parents, etc.*) and made understandable to the stakeholder (*e.g. level of language used for students, translations for parents, etc.*).

PART III. ENGLISH LEARNER EXIT CRITERIA AND RECLASSIFICATION PLAN

Element	Does Not Meet Requirements	Meets Requirements	Recommended Best Practice
A. Exit and Reclassification ⁹	The exit procedures, including MARSS reclassification of ELs, are unclear, not applied uniformly, or incomplete.	The exit procedures, including MARSS reclassification of ELs, are applied uniformly and are clear.	The exit procedures, including MARSS reclassification of ELs, are applied uniformly, include a timeframe, and describe a transition process before students are reclassified.
B. Exit Measures	Measures used for exiting are not developmentally appropriate, only subjective, or not used as intended.	Measures used for exiting are developmentally appropriate, used as intended, and include objective measures.	Measures used for exiting are developmentally appropriate and address standardized content achievement as well as language proficiency.
C. Exit Criteria	Exit criteria such as specific scores on assessments are unclear, and/or unspecified or exclude groups of students such as students with disabilities, grade levels, etc.	Exit criteria such as specific scores on assessments are clear and specified for all grade levels. If multiple measures are used, it is clear how they are coordinated or prioritized.	Exit criteria address all domains of English language proficiency. Description of exit criteria includes an explanation of how the LEA will maintain documentation of student results.
D. Communication of Exit Criteria and Procedures	Exit and reclassification procedures are not available and accessible to parents and other stakeholders.	Exit and reclassification procedures are available and accessible to parents and other stakeholders.	Information is available in multiple formats, developed specifically for different stakeholder groups, and in appropriate languages.

⁹ Exit refers to when a student meets criteria for English language proficiency and no longer needs EL services so EL instruction is discontinued. A student may be exited from a language instruction education program during the school year (*usually after a marking period*). Reclassification refers to when a student is reclassified as not EL in MARSS. A student may only be reclassified at the end of one school year for the following school year. Transition refers to the period, if any, between when a student is exited from a language instruction education program and when a student is reclassified in MARSS. During the transition period, a student's success without language support may be tracked (*via grades, assessments, documented teacher reviews, etc.*) to inform whether EL services should resume or if the student should be reclassified as not EL for the following school year.



Dear SMSU College Now Partners,

Thank you for your continued involvement in our College Now program which provides college courses to thousands of Minnesota students. We are writing to update you on recent developments concerning the Higher Learning Commission (HLC) faculty credentialing requirements. We have been actively involved with many ongoing conversations regarding this policy and have valuable information to share.

There has been considerable concern and much discussion about the initial policy change which required faculty teaching in undergraduate programs, including concurrent enrollment courses, to hold either a master's degree in the discipline he or she is teaching, or a master's degree in any discipline with 18 graduate credit hours in the discipline. HLC initially gave institutions until September 1, 2017, to meet this expectation. There has also been confusion and misinformation circulating about the new policy with the idea that some concurrent enrollment programs in the state would continue unimpeded. For clarification, the Higher Learning Commission accredits colleges and universities in a 19 state region. Every HLC accredited postsecondary institution in those 19 states must adhere to the same criteria for accreditation.

With that said, here is the good news— The HLC has decided to allow colleges and universities with concurrent enrollment programs to apply for an extension if its teachers cannot be in compliance by 2017. I have spoken with many of you personally in the past couple of months and I understand the issues and concerns this policy invoked as well as the hurdles your teachers face in meeting it. With this new time consideration from HLC, institutions may be granted extensions up to September 2022. While this does not change the requirement, it potentially gives us more time. We will be looking into this extension when more information from the HLC is available in early 2016.

On another positive note, the HLC seems to have opened the door to the possibility of wider consideration for using the “tested experience” of teachers to meet a portion of the credentialing requirement. While HLC has specified that classroom teaching experience alone does not meet the threshold of “tested experience,” other experiences directly related to the discipline may be acceptable if the depth and breadth of the experience is equivalent to graduate level course work. This idea, combined with a possible time extension, is great news.

SMSU President, Dr. Connie J. Gores, and I greatly value our College Now partnership with you. We are extremely dedicated to the continued collaboration between our institutions and to securing the opportunity of SMSU College Now courses for Minnesota students. MnSCU and SMSU will continue to do the following:

- Listen to the needs of College Now teachers
- Identify current credentials of teachers and for whom tested experience may be an option
- Create graduate coursework and robust professional development opportunities
- Work with the state of Minnesota to identify financial and other resources needed to support teachers

We thank you for your partnership and look forward to our continued collaboration. We will be in touch with you again in early 2016 with updates and additional information. Please feel free to contact us directly with questions.

In partnership,

A handwritten signature in cursive script that reads 'Kimberly J. Guenther'.

Kimberly J. Guenther, Director of Concurrent Enrollment

A handwritten signature in cursive script that reads 'Connie J. Gores'.

Dr. Connie J. Gores, President