

Yellow Medicine East ISD 2190 School Board Meeting Agenda



Monday, November 9, 2015 at 6:00 PM
Regular Meeting
YME Board Room - # 113

Our Mission is:

To create lifelong learning opportunities in a positive, inclusive environment where all individuals experience success as respectful, responsible, and productive citizens of a global community.

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1. Call the Meeting to Order
 2. Roll Call of Board Members
 3. Approval of Agenda
 4. Reading of the YME Mission Statement
 5. Public Address to the Board of Education
 6. Consent Agenda - Action
 1. Regular Business
 1. Approval of Regular Meeting Minutes - October 12, 2015 3
 2. Approval of Payment for Claims 5
 3. Approval of Finance Report 18
 4. Approval of Enrollment Report
 2. Personnel Items
 1. Approve Employment - Assistant Girls Basketball Coach (C-Squad) - Emily Hartwig
 2. Accept Resignation - Prom Coordinator - Robyn Aslesen
 3. Approve Employment - Prom Co-Advisors - Krystle Enninga & Deb Beckler
 4. Approve Employment - American Indian Liaison - Laurie Blue-Pooler
 5. Approve Leave of Absence Request - Dean Baldry 19
 6. Approve Leave of Absence Request - Julie Runia 20
 7. Reports
 1. District - Dr. Rick Clark, Superintendent
 1. Thank you to Vote Yes, All Voters and read statement of singularity 21

2. Report on Days/Hours worked this year.	22
2. YME Middle/High School - Ryan Luft, Principal	26
3. Bert Raney Elementary - Lisa Hansen, Principal	29
4. Fall Activities Reports	30
8. Old Business	
1. Discussion - Job Descriptions & Evaluations	35
1. Discussion of Evaluation Process for Administration/Administrator(s)	
2. Discussion - Strategic Plan Document	36
3. Set Meet and Confer for 2015 (Nov or Dec) and 2016 (April)	37
4. Approval of School Security Statement	38
9. New Business	
1. FY15 Audit Report - Barry Evenstad, Hoffman & Brobst, PLLP (Immediately following Consent Agenda)	39
2. Approval of FY15 Audit Report as Presented by Barry Evenstad, Hoffman & Brobst, PLLP (Immediately Following Report by Barry Evenstad)	
3. Resolution Canvassing Election results of Special Election held on November 3,2015	40
4. Discussion - Board Members Attendance at MSBA Leadership Conference - January 14-15, 2016	
5. Discussion - Recruitment of Candidates for School Board - Last year for Directors Velde, Zumhofe, Hagert and Opdahl	
6. MN School District Liquid Asset Fund Plus - Notice & Proxy Statement - Annual Meeting of Participants	50
7. Approval of Assurance of Compliance with State and Federal Law Prohibiting Discrimination	55
10. Correspondence	
1. Department of Treasury - Dated October 19, 2015	57
2. Yellow Medicine County Historical Society - Received October 26, 2015	69
3. SWWC 2015 Service Cooperative Board of Directors' Election	72
11. Adjourn the Meeting	

**YELLOW MEDICINE EAST ISD #2190
REGULAR SCHOOL BOARD MEETING MINUTES
MONDAY, OCTOBER 12, 2015 – 6:00 PM
YME BOARD ROOM**

Chairman Velde called the meeting to order.

Roll Call of Board Members Present: Dawn Odegard, Tim Opdahl, Sharon Rupp, Grant Velde, Steve Zumhofe, Dr. Rick Clark

Board Members Excused: Jane Hagert, Steve Rupp

Community / Staff Members Present: Deb Beckler, LeeAnn Boushek, Liz DeBlicek, Roberta Bjerkeset, Lisa Hansen, Andy Holt, Ryan Luft, Caitlyn Mahlum, Denise Streich

Motion by Sharon Rupp, second by Tim Opdahl and carried to approve the agenda for the meeting.

The YME Mission Statement was read By Dawn Odegard.

The opportunity for the public to address to the Board of Education received no response.

Motion by Tim Opdahl, second by Dawn Odegard and carried to approve the following consent agenda items:

- September 14, 2015 regular meeting minutes.
- September 28, 2015 special meeting minutes.
- October 8, 2015 special meeting minutes.
- payment of bills in the amount of \$505,776.64 with checks numbered 15507-15660; and wire transfers in the amount of \$158,399.71 numbered 201500077-201500082.
- finance report, as submitted.
- enrollment report, as submitted.
- resignation of Laurie Blue-Pooler, American Indian liaison.
- leave of absence request, Samantha Santaella.
- employment of Elizabeth Steinborn, high school special education paraprofessional.

Superintendent Dr. Rick Clark reported on the following: contract negotiations with the principals has begun, will attend the Clarkfield Charter School meeting on October 19 to discuss the referendum, will visit the citizens of Echo and Hanley Falls, specific handbook language regarding the security system will be provided at the November meeting, the trophies stored in the Clarkfield building will return to the Granite Falls campus and the display project will pick up in November, curriculum/staff development and the World's Best Workforce will meet, Buildings & Grounds Committee and Finance Committee meetings are needed, discussion on the reincarnation of the greenhouse project needs to take place.

YME Middle/High School Principal Ryan Luft reviewed his written report and shared the following: YME Middle/High school goals and areas of focus, NWEA testing is complete and an outline on how the data will be used as a curriculum tool was outlined, an Academic/Attendance Awards Ceremony recognizing students who achieved an academic letter or perfect attendance in the 2014 ~ 2015 school year was held on October 9, the Middle/High School Handbook will be amended to include specific language on academic letter requirements and attendance recognition requirements.

Bert Raney Elementary Principal Lisa Hansen reviewed her written report and shared the following: BRE 5th grade students had a field trip to the Pipestone National monument where they toured the quarry, the Sting Pride (PBIS) Committee awards students for good behavior with fun activities, K-5 students attended the Homecoming

parade and participated in spreading school spirit, Mrs. Grey is coordinating a bike fleet for 3rd grade students that will promote bike safety, donations are being made to BRE in lieu of doing a fundraiser, the Granite Falls Fire Department participated in a fire drill during Fire Safety Week, finding substitute teachers and paraprofessionals is a struggle, parent/teacher conferences are scheduled for October 22 & 29, Read for the Record will be held on October 22.

Reports to the Board included: Early Learning Scholarship, notes from the October 5, 2015 Administrative Meeting, response received from MDE regarding the QComp program update, and the Adolescent Health & Academic Equity Overview.

Dr. Clark reviewed the Strategic Planning activities that took place over the summer and shared the final documents received from facilitator Sandy Gundlach, from MSBA, outlining a revised mission & vision statement. This item will be revisited in November & December.

Motion by Tim Opdahl, second by Dawn Odegard, and carried to approve the 2015-2016 Certified Staff Seniority List, as presented.

Discussion was had regarding the authorization of an integration grant for the creation of family engagement and outreach for Native Americans. Additional information will be provided at the November meeting.

Motion by Tim Opdahl, second by Dawn Odegard, and carried to rescind the June 8, 2015 approval of the \$65,000 infrastructural technology lease. After eRate reimbursement, the final cost is \$24,695.80 which will be paid for by approved budget.

Motion by Steve Zumhofe, second by Sharon Rupp to set the World's Best Workforce Public meeting on Monday, November 23, 2015 at 6:00 pm in the YME Board Room.

Correspondence items included: Proxy voting for MSBA Insurance Trust – Election of Trustees

The meeting was adjourned by Chairman Velde.

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
15678	A&B BUSINESS SOLUTION	11/09/2015	copier	2,205.76	2,205.76
15679	ADVOCATE TRIBUNE	11/09/2015	lease/maint.	1,539.90	1,802.00
				159.08	
				103.02	
15680	ALMICH'S MARKET	11/09/2015	FEE	39.85	1,263.30
				1,208.61	
				14.84	
15681	AMERICAN DOOR WORKS	11/09/2015	OUTSIDE MAINT.	233.00	233.00
15682	AMERICAN WELDING AND	11/09/2015		1,300.18	1,300.18
15683	EMILY BALFANY	11/09/2015	SUPPLIES	34.46	34.46
15684	Vendor Continued Void	11/09/2015			0.00
15685	Vendor Continued Void	11/09/2015			0.00
15686	Vendor Continued Void	11/09/2015			0.00
15687	BENNETT & BENNETT INC	11/09/2015	REG ROUTES	54,257.77	78,481.03
			willmar RUN	1,560.84	
			MIDDAY GF RUN	407.64	
			AFTER SCHOOL -	667.80	
			21ST CENT.		
			BAND RENT	30.00	
			GF RUN	945.72	
			CLKFD SHUTTLE	604.80	
			JEFFERS	528.77	
			PETROGLYPHS		
			CC	745.11	
			FB	666.32	
			GIRLS TENNIS	1,202.79	
			JH FB	669.58	
			JH VB	379.16	
			FFA JUDGING	243.33	
			PE-FRISBEE GOLF	52.24	
			SMSU	283.54	
			OUT OF DISTRICT	3,866.40	
			VB	1,494.75	
			ATHLETIC SHUTTLE	104.48	
			SPECIAL NEEDS	4,632.62	
			Renville Run	886.66	
			belview run	1,370.42	
			starbuck	2,880.29	
15688	BENNETT OFFICE TECHNO	11/09/2015		205.20	205.20
15689	BENSON LAUNDRY	11/09/2015		36.99	36.99
15690	BILL'S ELECTRIC	11/09/2015	FOOTBALL FIELD	244.61	2,454.26
			ELEM COMPUTER	118.52	
			ROOM		
			AG SHOP	151.71	
			LIGHTS	562.66	
			SPEC ED	393.69	
			WASHER-DRYER		

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Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
15691	BORCH'S INC.	11/09/2015	BOILER ROOM	983.07	
15692	CARL'S BAKERY	11/09/2015		910.00	910.00
15693	HAZEL CARTER	11/09/2015	JUDGE 14 HOURS	24.13	24.13
15694	KRISTEN M CASTIGLIONE	11/09/2015		140.00	140.00
15695	CDW GOVERNMENT, INC.	11/09/2015		23.92	23.92
15696	CENEX CREDIT CARD	11/09/2015		320.00	320.00
				125.84	384.66
				258.82	
15697	Vendor Continued Void	11/09/2015			0.00
15698	CITY OF GRANITE FALLS	11/09/2015	br water	810.83	16,437.27
			BR ELECTRICITY	4,671.47	
			HS WATER-SEWER	1,814.73	
			HS ELECTRICITY	9,031.06	
			TRACK	12.94	
			CARPENTRY	12.47	
			OM	83.77	
15699	CITY OF GRANITE FALLS	11/09/2015	SRO-SEPT.	2,666.67	2,666.67
15700	CITY OF GRANITE FALLS	11/09/2015	SRO- SEPT.	1,966.67	1,966.67
15701	COMPVIEW INC	11/09/2015		300.00	300.00
15702	CURE	11/09/2015		100.00	100.00
15703	DAVE'S ELECTRIC CO	11/09/2015		499.99	499.99
15704	DEAN FOODS NORTH CENT	11/09/2015		2,635.23	2,635.23
15705	EDCLUB	11/09/2015		161.20	161.20
15706	ELECTION SYSTEMS & SO	11/09/2015	election	1,096.11	1,096.11
15707	FIRST CHOICE FOOD & B	11/09/2015		311.54	311.54
15708	CHERI FJERMESTAD	11/09/2015	TENNIS AWARDS	81.05	81.05
15709	FOOD SERVICES OF AMER	11/09/2015		13,282.80	13,282.80
15710	FORD JAMES	11/09/2015	C/C AWARDS	103.59	103.59
15711	GRANITE FALLS AUTO PA	11/09/2015	AUTO	265.81	340.74
				21.99	
			IT	16.20	
			AIR HANDLER ROOM	36.74	
15712	GRAPHIC EDGE	11/09/2015	STING RESALE	595.26	830.16
			FLAG FB RESALE	234.90	
15713	GREAT PLAINS NATURAL	11/09/2015	BRE	458.50	1,489.15
				1,007.43	
			MAINTENANCE	23.22	
15714	MARY A HAMMER	11/09/2015	JUDGE 3.5 HOURS	35.00	35.00
15715	HANSEN, LISA	11/09/2015	K-2 SNACKS	26.20	26.20
15716	DAR HANSON	11/09/2015	JUDGE- 14 HOURS	140.00	140.00
15717	HASTY AWARDS	11/09/2015	FLAG FB MEDALS	93.15	93.15
15718	HILLYARD/HUTCHINSON	11/09/2015		1,204.92	1,204.92
15719	HOFFMAN & BROBST	11/09/2015	'15 AUDIT PARTIAL	7,000.00	7,000.00
15720	HM RECEIVABLES CO., L	11/09/2015	reading	2,068.97	2,068.97
15721	HOYER, PAT	11/09/2015	JUDGE- 15.75 HOURS	157.50	157.50
15722	IMS, BEVERLY	11/09/2015		19.47	19.47
15723	INK SPOT	11/09/2015	ENVELOPES	135.00	135.00

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Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
15724	INNOVATIVE OFFICE SOL	11/09/2015		11.58	355.28
				117.05	
				226.65	
15725	INTERNATIONAL ACADEMY	11/09/2015		39.90	39.90
15726	ISCORP	11/09/2015	SKYWARD FINANCE	195.50	195.50
15727	JEFFREY IVERSON	11/09/2015	MUSICAL-JOSEPH CONF. REGISTRATION ACDA REGSITRATION	193.51 120.00	477.51
15728	JANS, ANGIE	11/09/2015		164.00	
15729	JIM'S CLOTHING & SPOR	11/09/2015	SHIRTS PER CONTRACT	29.83 930.00	29.83 930.00
15730	MELISSA JIMENEZ	11/09/2015	TRANSLATING SPEC. ED TRANSLATING TRANSLATING	30.00 20.00 110.00	160.00
15731	KILOWATT COMMUNITY CE	11/09/2015	LALIM- PHY ED FORD- PICKLE BALL	213.00 300.00	513.00
15732	KIWANIS CLUB OF GRANI	11/09/2015	HANSEN MEMBERSHIP DUES	50.00	50.00
15733	KLUKSDAL, DALLAS	11/09/2015		80.00	80.00
15734	LAVONNE KOENEN	11/09/2015		70.00	70.00
15735	LAKE COUNTRY SCALE WO	11/09/2015	WRESLTING SCALE	192.00	192.00
15736	JOYCE LEWISON	11/09/2015	JUDGE- 12.5 HOURS	175.00	175.00
15737	LIFETOUCH	11/09/2015	MIDDLE SCHOOL BERT RANEY MIDDLE SCHOOL FIREWALL	342.90 1,452.00 55.50 3,000.00	1,850.40 3,000.00
15738	LITTLE CROW TELEMEDIA	11/09/2015		169.28	3,009.01
15739	RYAN C LUFT	11/09/2015	HEALTH GRANT TIM KNAPPER	139.73 280.00	
15740	MCEA	11/09/2015		73.45	280.00
15741	MINNESOTA CHEMICAL CO	11/09/2015		983.08	73.45
15742	MN CLAY USA	11/09/2015		329.26	983.08
15743	MINNESOTA ELEVATOR TO	11/09/2015	INSPECTION	315.00	329.26
15744	MINNESOTA HISTORIAL S	11/09/2015	JEFFERS PETROGLYPHS		315.00
15745	MN HISTORY CENTER	11/09/2015		378.00	378.00
15746	MINNESOTA WEST-CANBY	11/09/2015	PSEO FALL 15 FALL 15 PSEO	101.20 2,097.48	2,198.68
15747	MUSIC STREET	11/09/2015		10.00 37.50	47.50
15748	MVCC	11/09/2015	SPEC ED SERV.	153,781.94	153,781.94
15749	MVTV	11/09/2015	MAINT. INTERNET FB FIELD	47.95 57.95	105.90
15750	ND CENTER FOR FOR DIS	11/09/2015		300.00	300.00
15751	NELSEN'S CLEANERS & L	11/09/2015		10.55	10.55
15752	OLSON SANITATION INC.	11/09/2015	OCTOBER	930.15	930.15
15753	BECKY OPDAHL	11/09/2015	JUDGE - 8 HOURS	80.00	80.00

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Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
15754	PAAPE ENERGY INC.	11/09/2015	replaced vfd & breaker	2,660.00	2,660.00
15755	PAN-O-GOLD BAKING CO.	11/09/2015		559.02	559.02
15756	PENTAIR AQUATIC ECO-S	11/09/2015		540.22	540.22
15757	PITNEY BOWES	11/09/2015		87.54	87.54
15758	PRIVATE INDUSTRY COUN	11/09/2015	COLLEGE EXP. DAY - LUNCHES	979.10	979.10
15759	RENAISSANCE LEARNING	11/09/2015		308.00	308.00
15760	RESOURCES FOR EDUCATO	11/09/2015	ECFE	99.00	99.00
15761	AL RESZEL	11/09/2015	building bridges	434.77	641.93
			BUILDING BRIDGES	207.16	
15762	RTS	11/09/2015		147.63	147.63
15763	RUNNINGS FARM & FLEET	11/09/2015		117.80	117.80
15764	DAWN RUPP	11/09/2015	SHOES PER CONTRACT	59.99	59.99
15765	RUPP, ANDERSON, SQUIRE	11/09/2015	LEGAL- ELECTION	241.00	241.00
15766	RYER PLUMBING INC.	11/09/2015	1930 BLDG. LEAK	136.99	1,219.10
			SPEC ED	958.54	
			WASHER/DRYER		
			BERT RANEY	123.57	
15767	SAWMILL	11/09/2015	HOUSE	5,262.45	6,207.09
			IT	8.00	
			AG	30.84	
			IT RESALE	942.80	
			PAYMENT ERROR	-37.00	
15768	SCHOLASTIC INC	11/09/2015		35.00	122.45
				87.45	
15769	SCHOLASTIC BOOK FAIRS	11/09/2015	BOOK FAIR ELEM	4,415.07	4,415.07
15770	SCHOOL SPECIALTY SUPP	11/09/2015		142.96	142.96
15771	STEPHEN SCHROEDER-DAV	11/09/2015	PRESENTATION	1,200.00	1,200.00
15772	SCHWICKERT'S	11/09/2015	ROOFING REPAIRS	1,323.00	1,323.00
15773	SEACHANGE PRINT INNOV	11/09/2015	BALLOTS	163.14	163.14
15774	KERRI SHACKELFORD	11/09/2015	K-2 SNACKS	22.66	22.66
15775	SIOUX FALLS SCHOOL DI	11/09/2015	9-8-15 TO 9-30-15	1,058.42	1,058.42
15776	SKATETIME SCHOOL PROG	11/09/2015	SKATING	2,880.00	2,880.00
15777	SPORTSGRAPHICS	11/09/2015	PANELS	1,872.00	1,872.00
15778	SUPREME SCHOOL SUPPLY	11/09/2015		142.13	142.13
15779	SW/WC SERVICE COOP -	11/09/2015	MCIS LICENSE	915.00	7,755.00
			TEST PACKAGE	305.00	
			TECH SVCS	6,535.00	
15780	SWENSON ORCHARDS	11/09/2015		120.00	120.00
15781	JOAN TAYLOR	11/09/2015	HEAD JUDGE - 15.5 HOURS	232.50	232.50
15782	TECHNICAL SOLUTIONS O	11/09/2015	FOBS	293.50	293.50
15783	THEATRE HOUSE	11/09/2015	MUSICAL	24.70	24.70
15784	JACQUELINE TORVIK	11/09/2015	SNACKS	49.18	49.18
15785	TRUE VALUE-GF/MONTE	11/09/2015	AG	53.97	1,691.48
			AUTO	10.97	

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Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			SPEC ED WASHER/DRYER	1,429.90	
			IM	28.26	
			OM	87.78	
15786	VARIETY FOODS	11/09/2015		80.60	336.41
15787	Vendor Continued Void	11/09/2015		336.41	0.00
15788	VISA	11/09/2015	PICKLE PRO	134.75	524.27
			ITUNES	3.20	
			MINNETESOL	74.50	
			AMAZON	32.96	
			HOBBY LOBBY	58.72	
			TEACHER WEB	39.00	
			MINNETESOL	74.50	
			DICKS SPORTING GOODS	106.64	
15789	WEST CENTRAL TAE KWON	11/09/2015		1,088.00	1,088.00
15790	XCEL ENERGY	11/09/2015		8.70	32.68
				12.39	
				11.59	
15791	YELLOW MEDICINE COUNT	11/09/2015	CENSUS	15.00	15.00
15792	YME COMMUNITY EDUCATI	11/09/2015	KID CHANGE- DANCE FEES X 2	74.00	74.00
15793	Vendor Continued Void	11/09/2015			0.00
15794	Vendor Continued Void	11/09/2015			0.00
15795	YME SCHOOLS-ADM	11/09/2015	INTEREST	-1.16	2,261.23
			BENSON HS	65.00	
			PRAIRIE FIRE THEATRE	400.00	
			MELISSA JIMENEZ	20.00	
			CENTURY LINK	538.40	
			BENSON PUBLIC SCHOOLS	50.00	
			GF AREA COMM FOUNDATION	10.00	
			AMELIA BERGQUIST	45.00	
			MECA SPORTSWEAR	300.00	
			POSTMASTER- ELECTION MAILING	473.96	
			GREAT PLAINS	12.67	
			CASEYS	35.97	
			POSTMASTER	122.99	
			REGION 6a	100.00	
			POSTMASTER	88.40	
15796	YME-FOOD SERVICE	11/09/2015	NL	29.60	1,194.80
			BAGS- CONCESSIONS	3.17	
			BIRTHDAY TREATS	8.75	
			K-2 SNACKS	864.68	

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Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			SNACK MILK	77.55	
			LUNCH MILK	211.05	
119	Computer		Check(s) For a Total of		354,144.21

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	119	Computer	Checks For a Total of	354,144.21
Total For	119	Manual, Wire Tran, ACH & Computer	Checks	354,144.21
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	354,144.21

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	10,856.07	5,261.29	312,578.10	328,695.46
02	FOOD SERVICE	0.00	103.02	17,160.54	17,263.56
04	COMMUNITY SERVICE	0.00	0.00	5,403.06	5,403.06
09	TRUST FUND	2,782.13	0.00	0.00	2,782.13

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Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
15797	ABERDEEN AWARDS	11/09/2015	8898	letterman pins	0	149.00	149.00
01 E 300 298 000 000 899				EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/		149.00	
15798	ECOLAB	11/09/2015	94022558		0	32.25	32.25
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		32.25	
15799	GRAPHIC EDGE	11/09/2015	1		0	340.15	578.57
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL//COMMUNITY EDUCATION/MATERIA		340.15	
			940166		0	238.42	
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL//COMMUNITY EDUCATION/MATERIA		238.42	
15800	KAYLA J HEGNA	11/09/2015	1		0	57.95	96.56
04 E 500 590 157 321 366				OTHER COMMUNITY SERVICES//COMMUNITY EDUCATION/TRAVEL-SCH		57.95	
			2		0	38.61	
04 E 500 590 000 321 401				OTHER COMMUNITY SERVICES//COMMUNITY EDUCATION/GENERAL SU		38.61	
15801	HEINEMANN PUBLISHING	11/09/2015	6538966		0	192.50	192.50
01 E 100 203 406 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/6TH GRADE		192.50	
15802	JIM'S CLOTHING & SPORTING GOOD	11/09/2015	108870		0	1,435.30	1,435.30
01 E 300 294 213 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/BASKETBALL		444.20	
01 E 300 296 213 000 401				GIRLS ATHLETICS//GENERAL SUPPLIES/BASKETBALL		444.25	
01 E 350 294 213 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/BASKETBALL		200.00	
01 E 350 294 221 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/WRESTLING		146.85	
01 E 350 296 213 000 401				GIRLS ATHLETICS//GENERAL SUPPLIES/BASKETBALL		200.00	
15803	MINNESOTA INDIAN EDUCATION ASS	11/09/2015	1	CONF. FEES - MIEA	0	200.00	200.00
01 E 005 790 000 320 366				Nov. 4-6 OTHER PUPIL SUPPORT SERVICES/SUCCESS GRANT (INDIAN ED.)		200.00	
15804	MN DEPARTMENT OF LABOR & IND.	11/09/2015	1	ms/hs boilers	0	90.00	120.00
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		90.00	
			2	bre	0	30.00	
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		30.00	
15805	J.W. PEPPER & SON INC.	11/09/2015	11b07588		0	31.99	31.99
01 E 300 258 233 000 430				MUSIC//SUPPLIES/INSTRUMENTAL MUSIC		31.99	
15806	ROBERT BREMMER CONSTRUCTION	11/09/2015	1	sport shed decal	0	250.00	250.00
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		250.00	
15807	ANDREW A RUNCK	11/09/2015	1	esl conf.	0	36.76	36.76
01 E 005 219 000 317 366				LEP/COMPENSATORY/TRAVEL-SCHOOL BUSINESS/		36.76	
15808	SHOOTING STAR CASINO HOTEL	11/09/2015	1	hotel for miea	0	201.36	201.36
01 E 005 790 000 320 366				conf. - berta bjerkeset OTHER PUPIL SUPPORT SERVICES/SUCCESS GRANT (INDIAN ED.)		201.36	
15809	TEACHING STRATEGIES	11/09/2015	343246		0	1,229.20	1,229.20
04 E 500 582 000 344 489				LEARNING READINESS/LEARNING READINESS/PERIODICAL/NEWSPA		1,229.20	
15810	TOSTENSEN SEPTIC	11/09/2015	11	c/c	0	195.00	195.00
01 E 300 292 000 000 899				BOYS/GIRLS ATHLETICS//MISCELLANEOUS EXPENSE/		195.00	

14 Computer Check(s) For a Total of 4,748.49

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	14	Computer	Checks For a Total of	4,748.49
Total For	14	Manual, Wire Tran, ACH & Computer	Checks	4,748.49
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	4,748.49

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	0.00	0.00	2,844.16	2,844.16
04	COMMUNITY SERVICE	0.00	0.00	1,904.33	1,904.33

<u>CHECK</u>	<u>CHECK</u>	<u>AMOUNT</u>
<u>NUMBER</u> <u>VENDOR</u>	<u>DATE</u>	
15661 AMERICAN FAMILY LIFE ASSURANCE	10/23/2015	437.27
15662 AMERITAS LIFE INSURANCE CORP.	10/23/2015	622.40
15663 DANA F. COLE & COMPANY, LLP	10/23/2015	686.34
15664 DELTA DENTAL	10/23/2015	5,298.15
15665 HARTWIG, EMILY	10/23/2015	600.00
15666 INTERNAL REVENUE SERVICE	10/23/2015	237.45
15667 MADISON NATIONAL LIFE	10/23/2015	1,925.19
15668 MCDOWELL AGENCY, INC.	10/23/2015	24.00
15669 MSEA	10/23/2015	787.19
15670 154200 NCPERS MN	10/23/2015	64.00
15671 ND CHILD SUPPORT DIVISION	10/23/2015	285.60
15672 SCHULTE, TREVOR	10/23/2015	400.00
15673 SELECT ACCOUNT	10/23/2015	3,494.69
15674 SW/WC SVC. COOP - HEALTH INS.	10/23/2015	47,705.97
15675 Y.M.E.E.A.	10/23/2015	3,298.64
15677 TRUE VALUE-GF/MONTE	10/13/2015	604.82
15678 A&B BUSINESS SOLUTIONS	11/09/2015	2,205.76
15679 ADVOCATE TRIBUNE	11/09/2015	1,802.00
15680 ALMICH'S MARKET	11/09/2015	1,263.30
15681 AMERICAN DOOR WORKS	11/09/2015	233.00
15682 AMERICAN WELDING AND GAS, INC.	11/09/2015	1,300.18
15683 BALFANY, EMILY	11/09/2015	34.46
15687 BENNETT & BENNETT INC.	11/09/2015	78,481.03
15688 BENNETT OFFICE TECHNOLOGIES	11/09/2015	205.20
15689 BENSON LAUNDRY	11/09/2015	36.99
15690 BILL'S ELECTRIC	11/09/2015	2,454.26
15691 BORCH'S INC.	11/09/2015	910.00
15692 CARL'S BAKERY	11/09/2015	24.13
15693 CARTER, HAZEL	11/09/2015	140.00
15694 CASTIGLIONE, KRISTEN	11/09/2015	23.92
15695 CDW GOVERNMENT, INC.	11/09/2015	320.00
15696 CENEX CREDIT CARD	11/09/2015	384.66
15698 CITY OF GRANITE FALLS	11/09/2015	16,437.27
15699 CITY OF GRANITE FALLS	11/09/2015	2,666.67
15700 CITY OF GRANITE FALLS	11/09/2015	1,966.67
15701 COMVIEW INC	11/09/2015	300.00
15702 CURE	11/09/2015	100.00
15703 DAVE'S ELECTRIC CO	11/09/2015	499.99
15704 DEAN FOODS NORTH CENTRAL, INC.	11/09/2015	2,635.23
15705 EDCLUB	11/09/2015	161.20
15706 ELECTION SYSTEMS & SOFTWARE	11/09/2015	1,096.11
15707 FIRST CHOICE FOOD & BEVERAGE SOLUTIONS	11/09/2015	311.54
15708 FJERMESTAD, CHERI	11/09/2015	81.05
15709 FOOD SERVICES OF AMERICA	11/09/2015	13,282.80
15710 FORD JAMES	11/09/2015	103.59
15711 GRANITE FALLS AUTO PARTS	11/09/2015	340.74
15712 GRAPHIC EDGE	11/09/2015	830.16
15713 GREAT PLAINS NATURAL GAS CO	11/09/2015	1,489.15
15714 HAMMER, MARY	11/09/2015	35.00
15715 HANSEN, LISA	11/09/2015	26.20
15716 DAR HANSON	11/09/2015	140.00
15717 HASTY AWARDS	11/09/2015	93.15
15718 HILLYARD/HUTCHINSON	11/09/2015	1,204.92
15719 HOFFMAN & BROBST	11/09/2015	7,000.00
15720 HM RECEIVABLES CO., LLC	11/09/2015	2,068.97
15721 HOYER, PAT	11/09/2015	157.50

<u>CHECK</u>	<u>CHECK</u>	<u>AMOUNT</u>
<u>NUMBER</u> <u>VENDOR</u>	<u>DATE</u>	
15722 IMS, BEVERLY	11/09/2015	19.47
15723 INK SPOT	11/09/2015	135.00
15724 INNOVATIVE OFFICE SOLUTIONS	11/09/2015	355.28
15725 INTERNATIONAL ACADEMY OF SCIENCE	11/09/2015	39.90
15726 ISCORP	11/09/2015	195.50
15727 IVERSON, JEFFREY	11/09/2015	477.51
15728 JANS, ANGIE	11/09/2015	29.83
15729 JIM'S CLOTHING & SPORTING GOOD	11/09/2015	930.00
15730 JIMENEZ, MELISSA	11/09/2015	160.00
15731 KILOWATT COMMUNITY CENTER	11/09/2015	513.00
15732 KIWANIS CLUB OF GRANITE FALLS	11/09/2015	50.00
15733 KLUKSDAL, DALLAS	11/09/2015	80.00
15734 KOENEN, LAVONNE	11/09/2015	70.00
15735 LAKE COUNTRY SCALE WORKS, INC.	11/09/2015	192.00
15736 LEWISON, JOYCE	11/09/2015	175.00
15737 LIFETOUCH	11/09/2015	1,850.40
15738 LITTLE CROW TELEMEDIA NETWORK	11/09/2015	3,000.00
15739 LUFT, RYAN	11/09/2015	309.01
15740 MCEA	11/09/2015	280.00
15741 MINNESOTA CHEMICAL CO	11/09/2015	73.45
15742 MN CLAY USA	11/09/2015	983.08
15743 MINNESOTA ELEVATOR TOTAL ELEVATOR SOLUTIONS	11/09/2015	329.26
15744 MINNESOTA HISTORIAL SOCIETY	11/09/2015	315.00
15745 MN HISTORY CENTER	11/09/2015	378.00
15746 MINNESOTA WEST-CANEY	11/09/2015	2,198.68
15747 MUSIC STREET	11/09/2015	47.50
15748 MVCC	11/09/2015	153,781.94
15749 MVTV	11/09/2015	105.90
15750 ND CENTER FOR FOR DISTANCE EDUCATION	11/09/2015	300.00
15751 NELSEN'S CLEANERS & LAUNDERERS	11/09/2015	10.55
15752 OLSON SANITATION INC.	11/09/2015	930.15
15753 OPDAHL, BECKY	11/09/2015	80.00
15754 PAAPE ENERGY INC.	11/09/2015	2,660.00
15755 PAN-O-GOLD BAKING CO.	11/09/2015	559.02
15756 PENTAIR AQUATIC ECO-SYSTEMS	11/09/2015	540.22
15757 PITNEY BOWES	11/09/2015	87.54
15758 PRIVATE INDUSTRY COUNCIL	11/09/2015	979.10
15759 RENAISSANCE LEARNING	11/09/2015	308.00
15760 RESOURCES FOR EDUCATORS INC.	11/09/2015	99.00
15761 RESZEL, AL	11/09/2015	641.93
15762 RTS	11/09/2015	147.63
15763 RUNNINGS FARM & FLEET	11/09/2015	117.80
15764 RUPP, DAWN	11/09/2015	59.99
15765 RUPP,ANDERSON, SQUIRES & WALDSPURGER, P.A.	11/09/2015	241.00
15766 RYER PLUMBING INC.	11/09/2015	1,219.10
15767 SAWMILL	11/09/2015	6,207.09
15768 SCHOLASTIC INC	11/09/2015	122.45
15769 SCHOLASTIC BOOK FAIRS	11/09/2015	4,415.07
15770 SCHOOL SPECIALTY SUPPLY, INC.	11/09/2015	142.96
15771 SCHROEDER-DAVIS, STEPHEN	11/09/2015	1,200.00
15772 SCHWICKERT'S	11/09/2015	1,323.00
15773 SEACHANGE PRINT INNOVATIONS	11/09/2015	163.14
15774 KERRI SHACKELFORD	11/09/2015	22.66
15775 SIOUX FALLS SCHOOL DIST. 49-5	11/09/2015	1,058.42
15776 SKATETIME SCHOOL PROGRAMS	11/09/2015	2,880.00
15777 SPORTSGRAPHICS	11/09/2015	1,872.00

<u>CHECK</u>	<u>CHECK</u>	<u>AMOUNT</u>
<u>NUMBER</u> <u>VENDOR</u>	<u>DATE</u>	
15778 SUPREME SCHOOL SUPPLY	11/09/2015	142.13
15779 SW/WC SERVICE COOP - MARSHALL	11/09/2015	7,755.00
15780 SWENSON ORCHARDS	11/09/2015	120.00
15781 TAYLOR, JOAN	11/09/2015	232.50
15782 TECHNICAL SOLUTIONS OF MADISON LAKE INC.	11/09/2015	293.50
15783 THEATRE HOUSE	11/09/2015	24.70
15784 TORVIK, JACQUELINE	11/09/2015	49.18
15785 TRUE VALUE-GF/MONTE	11/09/2015	1,691.48
15786 VARIETY FOODS	11/09/2015	336.41
15788 VISA	11/09/2015	524.27
15789 WEST CENTRAL TAE KWON DO	11/09/2015	1,088.00
15790 XCEL ENERGY	11/09/2015	32.68
15791 YELLOW MEDICINE COUNTY	11/09/2015	15.00
15792 YME COMMUNITY EDUCATION	11/09/2015	74.00
15795 YME SCHOOLS-ADM	11/09/2015	2,261.23
15796 YME-FOOD SERVICE	11/09/2015	1,194.80
15797 ABERDEEN AWARDS	11/09/2015	149.00
15798 ECOLAB	11/09/2015	32.25
15799 GRAPHIC EDGE	11/09/2015	578.57
15800 HEGNA, KAYLA	11/09/2015	96.56
15801 HEINEMANN PUBLISHING	11/09/2015	192.50
15802 JIM'S CLOTHING & SPORTING GOOD	11/09/2015	1,435.30
15803 MINNESOTA INDIAN EDUCATION ASSOCIATION	11/09/2015	200.00
15804 MN DEPARTMENT OF LABOR & IND.	11/09/2015	120.00
15805 J.W. PEPPER & SON INC.	11/09/2015	31.99
15806 ROBERT BREMMER CONSTRUCTION	11/09/2015	250.00
15807 RUNCK, ANDREW	11/09/2015	36.76
15808 SHOOTING STAR CASINO HOTEL	11/09/2015	201.36
15809 TEACHING STRATEGIES	11/09/2015	1,229.20
15810 TOSTENSEN SEPTIC	11/09/2015	195.00
201500083 ING SERVICE CENTER	10/22/2015	13,682.25
201500084 FEDERAL TAX WITHHOLDING	10/22/2015	88,710.84
201500085 MN TEACHERS RETIREMENT ASSOC.	10/22/2015	38,191.88
201500086 PUBLIC EMPLOYEES RETIREMENT	10/22/2015	16,565.27
201500087 STATE TAX WITHHOLDING	10/22/2015	13,765.78
201500088 MN REVENUE	10/22/2015	686.00
	Totals for BNK05	596,966.43
	Totals for checks	596,966.43

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	218,057.46	5,261.29	316,679.42	539,998.17
02	FOOD SERVICE	7,481.36	103.02	17,160.54	24,744.92
04	COMMUNITY SERVICE	11,015.05	0.00	7,307.39	18,322.44
09	TRUST FUND	2,782.13	0.00	0.00	2,782.13
25	REVOCABLE TRUST (FY10)	0.00	0.00	11,118.77	11,118.77
***	Fund Summary Totals ***	239,336.00	5,364.31	352,266.12	596,966.43

***** End of report *****

Yellow Medicine East #2190

**Board Report
November 9, 2015**

Ending
11/5/2015

2015-16 By Fund	Original 2015-16	Year to Date Expenditures	Budget Balance	Percent Expended	2014-15 YTD Expended
General	9,383,259	2,514,183	6,869,076	26.79%	28.72%
Food Service	417,636	81,276	336,360	19.46%	22.28%
Community Service	390,957	118,958	271,999	30.43%	26.46%
Debt Red.	1,259,120	231,608	1,027,513	18.39%	20.55%
OPEB Trust	268,106	43,706	224,400	16.30%	16.91%
OPEB Debt Service	192,420	36,160	156,260	18.79%	20.47%
Total	11,911,498	3,025,891	8,885,607	25.40%	27.20%

Year to date amounts include current month's accounts payables plus previous month's payroll.

Salaries % expended to date (approximately)

Contracted July-June	Supt/Finance/Maint/Comm Ed	33.33%
Contracted August-July	Principals/Fd Svc Director	25.00%
Contracted Sept-August	Teachers/Nurse	16.67%
12 Month Non-certified	Secretaries	33.33%
12 Month Non-certified	Custodians	28.00%
9 Month non-Certified	Assistants/Cooks	13.00%

Liquid Asset Fund

10/31/2015

Month End Cash Invested \$3,508,630.89 General Closing Market Value

Electronic Fund Transfers/ACH Transfers/LAF Checks

			From	To
10-1 to 10-31-15	\$ 170.76	rSchool Fees	LAF	rSchool
10/14/2015	\$ 350,000.00	Board Accounts Payable	LAF	Granite Falls Bank
10/22/2015	\$ -	Payroll (F&M Bank)	LAF	F&M Bank
10/22/2015	\$ 254,381.79	Payroll (GF Bank direct deposit)	LAF	Granite Falls Bank
10/28/2015	\$ 100,000.00	Board Accounts Payable	LAF	Granite Falls Bank
	\$ -	PERA Trust (OPEB)	OPEB Trust	LAF

Trust Fund (PERA) OPEB \$870,878.62 Ending **11/5/2015**

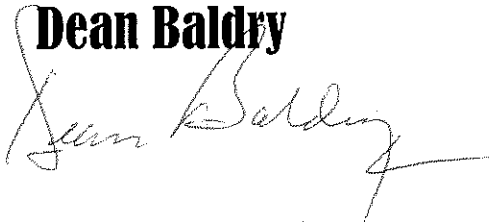
Nov. 5, 2015

To Whom it May Concern:

I need to request a medical leave of absence utilizing my rights under the Family Medical Leave Act starting on Nov.19th, 2015 and continuing until Jan. 4, 2016. I would use my accumulated sick leave while out on leave. My leave request is for knee replacement surgery.

Thank you,

Dean Baldry

A handwritten signature in cursive script that reads "Dean Baldry". The signature is written in black ink and is positioned below the printed name.

To Whom it May Concern,

The purpose of this e-mail is to formally request medical leave for the following dates: 10/28/2015 to 11/24/2015 on the premise that the physician will approve my return when I see him on 11/24/2015. If the physician does not medically advise I return on 11/25/15 I will inform you immediately. I fractured my elbow resulting in an extensive surgery, hospital stay and multiple follow-up appointments. Please contact me with any questions or if you need anything further.

Please know I am in contact with my doctor and a doctor's note is soon forthcoming verifying all of this.

Thank you, Julie Runia

Julie Runia
Grade 3 teacher
Bert Raney Elem.



Yellow Medicine East Schools

Dr. Rick Clark, Superintendent of Schools

To: All Employees of Yellow Medicine East School District #2190
From: Dr. Rick Clark
CC: File
Date: November 4, 2015

Re: Election outcome and the Future of Yellow Medicine East Public Schools

Thank you for your work with and for the students of Yellow Medicine East School District! Yesterday the many facets of our communities came together for a single vote in a single location with a single outcome! Yesterday the total turnout for the Repeal/Replace Election was 51 percent. The state average, reported, by WCCO, was three (3) percent! In addition to the tremendous turnout the vote to support the Vision, the Employees and most importantly the future of YME Students was significant.

This election marks the end of one phase of Yellow Medicine East School District and is a clear direction for YME future. The very contested frustration of “a single polling location” was answered clearly. The voters came! This single polling location has a very important statement. The single poll does not break out geographic boundaries for Yes voters and No voters, only the voters of Yellow Medicine East voted. To this point I say, “We shall no longer refer to a community based on the history of the adults, only the future of Yellow Medicine East”. We are no longer the several communities but we are Yellow Medicine East School District!

Yellow Medicine East SHALL FOCUS ON THE FUTURE and how that future will affect our current and future students.

The change will be hard to do. Our current habits are based on PAST HABITS! Steven Covey’s research suggest that in order to break a habit it takes 21 days of NEW HABIT and 21 more days to create the NEW HABIT as a regular part of an individual culture. The adults of YME shall work on the NEW HABIT of referring to our single identity of Yellow Medicine East and ending the segregation of individual towns based on the five (5) percent who speak most frequently and loudest. We SHALL listen to all who speak and adopt/adapt those ideas that serve growth, positive culture and service to children.

Thank you for what you do for our children and their futures. We have much left to do, get on board and build!

Dr. Rick Clark 2015-16 Time Sheet

Week of:	Hours Worked
7/13/2015	24.25 Pd. 7-22-15 24.25 hrs @ 78.13=1894.65 (15-16 hours)
8/10/2015	27
8/17/2015	33.5
8/24/2015	31.5
8/31/2015	37.75
9/7/2015	33.5
9/14/2015	41
9/21/2015	44.25
9/28/2015	30.5
10/5/2015	30.75
10/12/2015	44.5
10/19/2015	40.25
10/26/2015	20
11/2/2015	38
11/9/2015	
11/16/2015	
11/23/2015	Vacation
11/30/2015	
12/7/2015	
12/14/2015	
12/21/2015	Vacation
12/28/2015	Vacation
1/4/2016	
1/11/2016	
1/18/2016	
1/25/2016	
2/1/2016	Vacation
2/8/2016	Vacation
2/15/2016	Vacation
2/22/2016	Vacation
2/29/2016	Vacation
3/7/2016	
3/14/2016	
3/21/2016	
3/28/2016	
4/4/2016	
4/11/2016	
4/18/2016	
4/25/2016	
5/2/2016	
5/9/2016	
5/16/2016	
5/23/2016	
5/30/2016	
6/6/2016	
6/13/2016	

6/20/2016

6/27/2016

476.75 Total Hours Worked

1120 Total Hours Currently Contracted For (140 days @8

643.25 Hours Remaining on Contract

)

0.42567
;/day)

0.57433

YME Middle/High School Board Report

November 2015 ~ 2016

~ Goals for the MS/HS for 2015-2016

- The Yellow Medicine East Middle School will increase all students Math proficiency from 28% to 31% on the MCA's;
- The Yellow Medicine East High School will increase all students Math proficiency from 34% to 37%;
- The Yellow Medicine East Middle School will increase all student Reading proficiency from 44.6% to 48.6% on the MCA's;
- The Yellow Medicine East High School will increase all student Reading proficiency from 45.3% to 49.3% on the MCA's;

~ Areas of Focus

- Q-Comp/Teacher Evaluation
 - First Round of Observations are under way at the MS/HS Site.
- PBIS (Safe and Supportive Schools Act)
 - See Below
- Ramp UP for Readiness (College and Career Statue)
 - See Below

1. **Veteran's Day Program is coming together** ~ We are finalizing the final details of our celebration at Fagen Fighters WWII Museum. I have contacted all five Legion Posts in our district and have invited their veterans to be part of our celebration. This opportunity can only become a reality by the people who work hard for our students everyday. The program will start at 9:00 am and conclude at 10:00 am. Guest speakers are Ms. Ashley Orth and Pastor Dave Christenson. If you know of someone who has served, please invite them to this event. Registration begins at 8:30 am.
2. **Ramp UP for Readiness Activity ~ October 26th** ~ 11th Grade College Fair and Industry Tours ~ This was an outstanding day for our students. At SMSU there was over 80 colleges/universities/etc. accessible for students to begin the conversation about post-high school. The students will have artifacts to share with their parents during Student-led Conferences in February. The second part of the day was real an eye opener. We were very fortunate to have been allowed to tour some of our region's largest corporations (Action Trakker, U.S. Bank, The Schwan's Company, Avera, ADM, etc.) while giving our students an insight to what post-high school will look like (Refer to the YME Facebook Page). In talking with other regional high schools, we are way ahead with our student body in preparing them for college and/or career. Great things happen here at YME!
3. **PBIS End of the Quarter Reward Day** ~ as outlined in the PBIS plan this team will be recognizing students in grades 6 ~ 8 on November 6th after lunch. The criteria is: No grades under a C-, no more than one discipline referral, and no unexcused absences. The students will be allowed to swim, open gym, wallyball and board games.

4. **Ramp UP for Readiness ~ YME Career & College Day** will be held on Friday, November 13th. A brief overview to the day is as follows: 6th & 7th graders will be participating in a variety of STEM projects and activities, the 8th graders will be taking the EXPLORE test, 9th graders will be going to Minnesota West Community and Technical College ~ Granite Falls and then on community business tours (see below), 10th graders will take the PLAN test, 11th graders will take the ASVAB test and our seniors will be doing a variety of “Real Life” projects including, one-on-one interviews with a community volunteer, Soft skills training, a Personal Finance reality check, plus we have a variety of regional businesses, Renville Sugar Beet Coop, Jenny-O, Inc. and Mid-Continent Cabinetry, coming in to talk about jobs, careers and employment opportunities with their companies. The 11th and 12th graders will also enjoy a YME Alumni panel that will talk about their life after graduating from YME. Ben Lecy is our emcee for that panel and he always has great questions to engage the panel and the students in discussion about college, careers, opportunities, possibilities, and choices.
5. **First Night of Parent/Teacher Conferences** ~ our first round of **Parent/Teacher Conferences** is on Tuesday, November 17th. The staff will be calling parents and inviting them in for students who are getting a D or below. Conferences will be from 4-7 pm.
6. **Registration 2016 ~ 2017** ~ The planning meetings with departments in the Middle/High School have begun. We will be looking at course offerings, etc. Our timeline is to have the registration guide to the Board in January with registration completed by February 1st if everything goes smoothly.
7. **PSEO and Concurrent Enrollment** ~ There has been recent changes to the way Minnesota high schools will be delivering concurrent enrollment options for students for 2017 ~ 2018 and beyond. The Higher Ed Learning Commission has changed the requirements for staff to deliver PSEO courses. The new guidelines states that the staff member must have a master’s degree in the course area or a master's with 18+ credits in the course area. This would not only have a huge impact on YME, but all of the state. More details to come!
8. **WE Day Experience ~ YMIC Event** ~ RCW, Canby and YME sent 60+ students down to St. Paul on November 3rd for WE Day at the Xcel Energy Center where there were over 18,000+ in attendance. WE Day is a celebration of youth making a difference in their local and global communities. WE Schools is the yearlong program that nurtures compassion in young people and gives them the tools to create transformative social change. This group will be the foundation for the internal improvement process for YME.
9. **Ramp Up for Readiness ~ Yellow Medicine Integration Collaborative College Visit Day is Wednesday, November 18th** ~ The collaborative is offering five different regional college visits for 11th and 12th graders in the YMIC. The YME seniors and juniors, in good standing with grades and attendance, have an opportunity to sign up to go to the school of their choice. Institutions that have confirmed are Alexandria Community and Technical, Ridgewater Community and Technical, Lakes Area ~ Watertown, South Dakota State University, Minnesota State University Mankato, South Central Community and Technical, Augustana University, etc.

Sample activity for Career Day here at YME!

9th Grade MN West and Business Tours
Friday, November 13, 2015

Agenda

8:25 a.m. Busses arrive
8:30 – 8:45 a.m.: All YME 9th graders in Auditorium for general presentation on PSEO, Types of Degrees, etc..
8:50 - 9:10 a.m.: Session I
9:15 – 9:35 a.m.: Session II
9:40 – 10:00 a.m.: Session III
10:00 a.m. – Board bus for SpecSys
10:05 – 10:30 a.m.: SpecSys ALL YME 9th graders
10:30 – 11:00 a.m.: Business I, II, III, IV Rotation
11:00 – 11:30 a.m.: Business I, II, III, IV Rotation
11:30 – 12 noon: Business I, II, III, IV Rotation
12:00 – 12:30 p.m.: Business I, II, III, IV Rotation

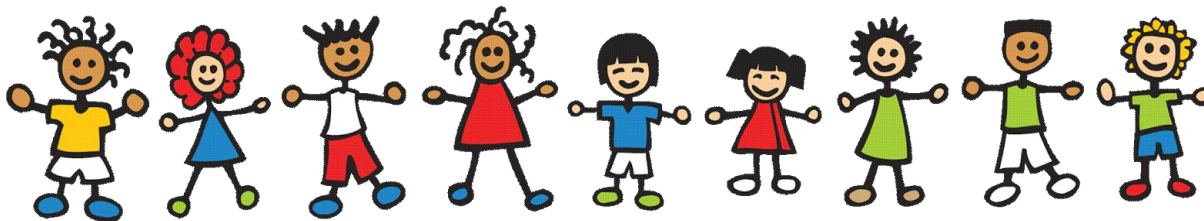
* Sessions at Minnesota West include (3 groups of 20 students (You can remain in Advisory groups for this part of the day) will rotate every 20 minutes.

- Fluid Power, Industrial Maintenance & RET
- Administrative/Office Management, Accounting & Computer Careers
- Child Development, Nursing & Liberal Arts

The SPECSYS tour will divide the students up into groups once they are on site.

***Business Rotation includes:**

- **Marr Valve** · **CETEIG Mftg.** · **Advocate Tribune** · **City of Granite Falls**



Bert Raney Elementary Board Report

November 2015

Mrs. Hansen, Elementary Principal

BRE - Current Enrollment

	8/15	9/15	10/15	11/15	12/15	1/16	2/16	3/16	4/16	5/16	6/16	7/16
K	58	57	56	55								
1st	50	49	53	53								
2nd	74	72	72	72								
3rd	57	59	57	57								
4th	60	59	61	61								
5th	62	62	62	62								
Total	361	357	361	360								

<ol style="list-style-type: none"> 1. BRE Happenings <ol style="list-style-type: none"> a. Veteran's Day b. American Education Week c. Parent-Teacher Conferences d. Young Artist Conference e. Rollerskating f. Ramp-Up Day 12/10/15 g. 11/9 Staff Development Activities h. Literacy Committee i. Sting Pride j. Box Top Competition 2. K-2 Healthy Snack Program & Student Activity Accounts <ol style="list-style-type: none"> a. Financial grant received 3. BRE Leadership Team <ol style="list-style-type: none"> a. Houghton Mifflin - Reading b. Envision - Math c. Assessments at BRE 	<p>Upcoming Events: 11/19 - 2 hour late start 11/26 & 11/27 - No school, Thanksgiving</p> <p>BRE Goals for 2015-16: SMART Goal: The percentage of all students in grades 3-5 at Bert Raney Elementary School enrolled by October 1 who are proficient on the <u>Reading</u> MCA will increase from 48% in 2015 to 52% in 2016.</p> <p>SMART Goal: The percentage of all students in grades 3-5 at Bert Raney Elementary School, enrolled by October 1 who are proficient on the <u>Mathematics</u> MCA will increase from 55.6% in 2015 to 58.6% in 2016.</p>
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YELLOW MEDICINE EAST

High School Activities Department

450 9th Avenue, Granite Falls MN 56241

(320) 564-4081 Ext. 110- Tim ; Ext. 111 - Jean

Tim Knapper, Activities Director

End of Season Report

Year: 2015 Sport: Football Head Coach/Advisor: Mike Gaffaney

Assistants:

- | | |
|------------------|-----------------------|
| 1. Jake Suter | 3. Andrew Baumgartner |
| 2. Dave Scheuler | 4. Trevor Schulte |

Season Record: 1-8 Conference Record: 1-7 Standing: 8th

List any team honors:

Please See Attached Sheet

List any individual honors:

Please See Attached Sheet

Won first game. Competed in 7 of our 9 games. We were stronger and much more physical this year compared to previous years. We started an off season weight lifting program that went from November to the end of July. We have had an average of 32 players lifting the last 3 weeks already this off season. We will lose 6 seniors and gain about 15 ninth graders next fall so our numbers should be up to about 10 for a total of about 45 again next fall. We still have trouble getting a number of the minority students out for football.

Capital Requests: (include approximate cost)

- | | |
|---|----------|
| 1. Storage Shed | \$ 8500 |
| 2. Re-do or add sprinklers to game field so sideline to hash gets watered better. | \$1500 ? |

Supplies List for next year: (include approximate cost)

Keep replacing worn/outdated equipment. \$2500 ?

**Please Attach:

1. List of games played & results: See Attached sheet
2. A roster with varsity letter winners identified: See attached sheet

2015-2016 YME Volleyball

Coaches: Stacy Hinz, Alyssa Johnson, Aimee Johnson, Ashley Soine, Kaia Bergeson, Darlys Listul

All State Academic - Maggie Scheffler, Madison Hagert, Jordan Hinz
(Coaches must pay and be a member to nominate these student-athletes)

Awards VOTED on my VARSITY TEAM MEMBERS

2015 Rookie of the Year - Mackenzie Dyrdaahl

2015 Defensive Player of the Year - Madison Hagert

2015 Offensive Player of the Year - Jordan Hinz

2015 MVP - Jordan Hinz

2015 Most Improved - Anna McCosh

2015 Team Spirit - Morgan Busack

Marshall/West Central all area teams have not been posted at this time

Summary - Our season included facing new opponents in the Camden Conference. This conference is highly competitive and we made great improvements in our level of play throughout the season. In just our 6 team ½ of the South Camden Conference - a total of 3 teams were ranked in the top 10 in Class A - so the level of competition was intense this season. Tournament time was exciting as the team fought through a five game match with RCW and then faced the #1 seed Minneota - as a team, we believe we played well and fought hard in our final match this season. The coaching staff this season was a pleasure to work with and as always, we enjoy coaching the 31 student-athletes in our 9-12 program.

As a varsity high school coach at YME I think it is important to recognize the amount of time we are putting into our programs outside the season. Over the past summers I have provided multiple opportunities for our student-athletes. This past summer I held bi-weekly morning "summer strong" sessions, attended RCW VB league night, as well as a 4 day 9am-9pm team volleyball camp at SMSU. Providing opportunities for our student-athletes is a high priority for me and the other coaches who volunteer their time for kids in our school system.

Concerns:

I have concerns about the low numbers coming into our program at the 7th grade level as do many area schools.

Over the years I have heard the comment "I don't understand or get volleyball" from parents/fans - As I reflect on the season it is clear that we as coaches also need to host a meeting before the season to educate our families on the highly technical sport of volleyball.



Sting Volleyball

Varsity Roster					Schedule		
#	Name	Pos	Grade				
2	Kalli Knudson	S	12	10/5/2014	Ortonville	25-14, 25-18, 25-19	W
3	Annie Refsland	DS	12	8/27/2015	Wabasso	27-25, 25-15, 25-20	L
4	Paige Steffen	OH	12	9/3/2015	Paynesville Area	25-15, 25-13, 27-25	L
5	Madison Hagert	LI	12	9/8/2015	Dawson-Boyd	25-19, 25-11, 25-15	W
6	Mackenzie Dyr Dahl	MH	9	9/10/2015	Canby	25-19, 25-23, 25-19	L
7	Morgan Busack	OH	12	9/11/2015	Prior Lake	25-7, 25-12	L
8	Jordan Hinz	OH	12	9/11/2015	Owatonna	25-13, 25-16	L
9	Maggie Scheffler	OH	12	9/12/2015	Le Sueur-Henderson	25-21, 25-13	L
10	Anna McCosh	MH	10	9/12/2015	Fergus Falls	10-25, 20-25	W
11	Alison Ator	OH	11	9/12/2015	Minneota	25-19, 19-25, 15-12	L
12	Ali Miller	S	11	9/15/2015	Central MN Christian	23-25, 20-25, 25-21, 25-16, 19-17	L
13	Madison Hinz	S	8	9/17/2015	Tracy-Milroy-Balaton	25-11, 25-14, 25-6	L
14	Kaitlyn Mortenson	DS	10	9/22/2015	MACCRAY	16-25, 25-16, 18-25, 23-25	L
15	Makayla Dyr Dahl	MH	11	9/24/2015	Kerkhoven-Murdock-Sunburg H.S.	19-25, 25-22, 25-17, 25-16	L
16	Meeghen Dahlager	OH	9	9/29/2015	Lakeview	25-21, 15-25, 29-27, 22-25, 15-10	L
				10/1/2015	Lac qui Parle Valley	25-13, 25-11, 25-15	W
				10/3/2015	Hancock	25-22, 25-16	W
				10/3/2015	Christian Life School	25-22, 25-16	W
				10/3/2015	Kerkhoven-Murdock-Sunburg H.S.	18-25, 18-15	L
				10/3/2015	Christian Life School	25-13, 25-12	W
				10/3/2015	Kerkhoven-Murdock-Sunburg H.S.	Forfeit	L
				10/6/2015	Renville County West	27-29, 14-25, 25-17, 25-18, 15-12	L
				10/8/2015	Russell-Tyler-Ruthon	25-21, 23-25, 22-25, 25-18, 13-15	L
				10/12/2015	Minneota	21-25, 17-25, 16-25	L
				10/30/2015	Minneota	Sub-Sect Qtr: 22-25, 25-21, 25-19, 25-17	L

This tennis season was a good one, even though we had only one win. We were 0-8 in conference matches which gave us a 9th place standing in the conference. We were 1-14 overall. We had a few matches we lost 3-4, and we managed to score at least one team point in the majority of our matches, so we were somewhat competitive. Many of our matches, as a team and for the girls individually, were closer than the scores indicated.

Even though we lost the vast majority of our matches, our team has a lot to be proud of. I saw a tremendous amount of growth and improvement this season. The girls got along well and were a good team. What I was most proud of was the team's overall attitude. Being a young, inexperienced team, we faced some very tough and considerably older and more experienced teams. It would have been easy for the team to become frustrated and lose the motivation to work hard in practice. That didn't happen. The girls still came to practice with enthusiasm. They worked hard and when it came time to compete, they did their best. I know the team had fun this year, and for that I have to give a lot of credit to Jeff Lalim, our assistant coach. He was a big help in creating a fun atmosphere for the team.

One concern I have is our facilities. Seven individual matches must be played for a team match. We typically use the four courts at the community center and the two courts by the city softball field. We did use the single court on the east side of town once, meaning we had girls at three different sites for one match. There was another match that I would have liked to use all three sites simply because we were under a bit of a time constraint with homecoming activities, but the opposing coach did not feel comfortable using three sites when he was the only coach present from his team. I know this has been a concern for other coaches in the past, as well. However, another issue is created by using less than seven courts for varsity matches. There are no lights at the community center courts, so if any individual matches run long, we risk running out of daylight. We could move matches that are not finished by dark to the softball field courts, but then the match has to be paused while we move everyone to those courts.

Our team won an Academic All-State (gold) award. The team's cumulative GPA was higher than 3.75, which I was very proud of. Individually, we had one all-conference player and one all-conference honorable mention. Four girls (two doubles teams) were named West Central Conference Performers of the Week. At the conference tournament we had a singles player and a doubles team place in the tournament.

Overall, I am very proud of the team I had this year. The majority of them will be back next season, and I look forward to seeing how they continue to improve.

Cross Country 2015

We had 24 runners participate in cross country this year, 17 boys and 7 girls.

Our boy's team placed 2nd at the Ortonville meet and 2nd at the RCW-MACCRA Y meet, our girl's team place 2nd at the RCW-MACCRA Y meet.

At the conference meet, the boy's team placed 7th out of 9 schools and the girl's team placed 5th out of 9 schools. We had two all-conference runners: 9th grader Rory Shackelford (7th in the conference) for the boy's team and junior Kaitlyn Ladwig (6th in the conference) for the girl's team.

At the section meet, the boy's team placed 14th and the girl's team placed 18th ...there are 23 teams in the section...we did not have any runners advance to the state meet.

Most valuable runners this year were, junior Kaitlyn Ladwig for the girl's team and senior Blake Helgeson for the boy's team.

ISD 2190 - BOARD OF DIRECTORS
AGENDA ANALYSIS

AGENDA ITEM: 8.2
MEETING DATE: November 9, 2015
SUBJECT: Job Descriptions and Evaluations

BOARD ACTION REQUIRED:
SCHEDULED REPORT:
INFORMATION SUPPLIED or PRESENTED:

BACKGROUND/RATIONALE: Members of the Board of Education requested job descriptions and associated information with evaluation. Members received electronic copies on October 12, 2015. This item was requested by Mr. Zumhofe at the October 12, 2015 meeting

PRESENTER(S): Board of Education

COMMITTEE:

EXECUTIVE DIRECTOR'S RECOMMENDATION:

ISD 2190 - BOARD OF DIRECTORS
AGENDA ANALYSIS

AGENDA ITEM: 8.3
MEETING DATE: November 9, 2015
SUBJECT: Strategic Plan Document

BOARD ACTION REQUIRED:
SCHEDULED REPORT:
INFORMATION SUPPLIED or PRESENTED:

BACKGROUND/RATIONALE: Members should consider if the work of the Planning Committee is to be rejected, amended or accepted as presented. The similarities of the Vision Statement are obvious. The major portion of the committee work was the strategic plan with specific activities, which are underway at this time.

PRESENTER(S): Dr. Clark

COMMITTEE: Board of Education Members

EXECUTIVE DIRECTOR'S RECOMMENDATION: Approval of the strategic actions with your consideration of adopting the new Vision or maintain the current Vision Statement. The board will have one month to consider their vote which will be held in December.

ISD 2190 - BOARD OF DIRECTORS
AGENDA ANALYSIS

AGENDA ITEM: 8.4
MEETING DATE: November 9, 2015
SUBJECT: Approval of Meet and Confer Dates (Nov or Dec) and April 2016

BOARD ACTION REQUIRED:
SCHEDULED REPORT:
INFORMATION SUPPLIED or PRESENTED:

BACKGROUND/RATIONALE: The EMYME have requested to Meet and Confer with the Board of Education on issues not associated with Meet and Negotiate. The Workers Rights Officer will meet with me to give information about the topic(s) or agenda. There is a need for two members to meet with the EMYME, this is not a full board meeting but all are invited should they have the time . Bring you calendars so the meeting may be scheduled on Monday, November 9th.

PRESENTER(S):

COMMITTEE: Board of Education

EXECUTIVE DIRECTOR'S RECOMMENDATION: Required as a matter of law.

SCHOOL SECURITY

Our district has implemented a proactive security policy in an attempt to make our school a safe place for our students. Visitors are asked to enter from the main entrance of each building. A visitor will need to press an office notification button located outside of the entrance that will signal the office. The office secretary will request your name and intent of your visit. The door will unlock and visitors may then proceed to the office.

ISD 2190 - BOARD OF DIRECTORS
AGENDA ANALYSIS

AGENDA ITEM: 9.1
MEETING DATE: November 9, 2015
SUBJECT: Fiscal Year 2015 Audit Report (move to immediately following consent agenda)

BOARD ACTION REQUIRED:
SCHEDULED REPORT:
INFORMATION SUPPLIED or PRESENTED:

BACKGROUND/RATIONALE: The annual school audit is required as a matter of law. Mr. Barry Evenstad of Hoffman & Brost, PLLP will present the findings of this years audit.
This Item will be moved to immediately following the Consent Agenda as a courtesy to Mr. Evenstad.

PRESENTER(S): Mr. Barry Evenstad

COMMITTEE:

EXECUTIVE DIRECTOR'S RECOMMENDATION:

ISD 2190 - BOARD OF DIRECTORS
AGENDA ANALYSIS

AGENDA ITEM: 9.3
MEETING DATE: November 9, 2015
SUBJECT: Resolution Canvassing Election results of Special Election held on November 3, 2015

BOARD ACTION REQUIRED:
SCHEDULED REPORT:
INFORMATION SUPPLIED or PRESENTED:

BACKGROUND/RATIONALE: This is the final action of the board of education in the process of holding the Special Election on November 3, 2015. This is a matter of law.

This is a roll call vote which requires an authorization and a 2nd prior to the call of the roll.

PRESENTER(S): Dr. Clark

COMMITTEE: Full Board of Education

EXECUTIVE DIRECTOR'S RECOMMENDATION: Recommend approval

Abstract of Votes Cast
Independent School District No. 2190 (YELLOW MEDICINE EAST)
State of Minnesota
at the School District General Election
Held Tuesday, November 3, 2015

Compiled from the Official Returns.

Summary of Totals
Independent School District No. 2190 (YELLOW MEDICINE EAST)
Tuesday, November 3, 2015 School District General Election

Number of persons registered as of 7 a.m.	3886
Number of persons registered on Election Day	175
Number of accepted regular, military, and overseas absentee ballots and mail ballots	256
Number of federal office only absentee ballots	0
Number of presidential absentee ballots	0
Total number of persons voting	1986

Summary of Totals
Independent School District No. 2190 (YELLOW MEDICINE EAST)
Tuesday, November 3, 2015 School District General Election

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

SCHOOL DISTRICT QUESTION 1 (ISD #2190)

NP	NP
YES	NO
1289	696

Detail of Election Results
Independent School District No. 2190 (YELLOW MEDICINE EAST)
Tuesday, November 3, 2015 School District General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
87 8632 : ISD NO. 2190 YELLOW MEDICINE EAST	3886	175	1986
Independent School District No. 2190 (YELLOW MEDICINE EAST) Total:	3886	175	1986

Detail of Election Results
Independent School District No. 2190 (YELLOW MEDICINE EAST)
Tuesday, November 3, 2015 School District General Election

Office Title: SCHOOL DISTRICT QUESTION 1 (ISD #2190)

Precinct	NP YES	NP NO
87 8632 : ISD NO. 2190 YELLOW MEDICINE EAST	1289	696
Total:	1289	696

We, the school board members of Independent School District No. 2190 (YELLOW MEDICINE EAST), certify that we have canvassed the returns of the School District General Election held on Tuesday, November 3, 2015 and have herein specified the names of any candidates receiving votes and the number of votes received by each candidate, and have herein specified the number of votes for and against any ballot questions voted on in this election.

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the clerk of Independent School District No. 2190 (YELLOW MEDICINE EAST).

Witness our official signature at _____ in _____ County this _____ day of _____, 2015.

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

State of Minnesota
Independent School District No. 2190 (YELLOW MEDICINE EAST)

I, _____, Clerk of the Independent School District No. 2190 (YELLOW MEDICINE EAST) do hereby certify the within and foregoing _____ pages to be a full and correct copy of the original abstract and return of the votes cast in the Independent School District No. 2190 (YELLOW MEDICINE EAST) School District General Election held on Tuesday, November 3, 2015.

Witness my hand and official seal of office this _____ day of _____, 2015.

EXTRACT OF MINUTES OF MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 2190
(YELLOW MEDICINE EAST)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 2190 (Yellow Medicine East), State of Minnesota, was duly held in said school district on November 9, 2015, at 6 o'clock p.m. for the purpose, in part, of canvassing a special election.

The following members were present: _____

and the following were absent: _____

Member _____ moved the adoption of the following resolution:

**RESOLUTION CANVASSING RETURNS
OF VOTES OF SCHOOL DISTRICT SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 2190, State of Minnesota, as follows:

1. It is hereby found, determined and declared that the special election of the voters of this school district held on November 3, 2015, was in all respects duly and legally called and held.

2. As specified in the attached Abstract and Return of Votes Cast, at said election a total of 1,986 voters of the school district voted on the question of revoking a portion of the existing referendum revenue authorization of the school district and approving a new authorization for taxes payable in 2016 and thereafter (SCHOOL DISTRICT QUESTION 1), of which 1,289 voted in favor, 696 voted against the same, and there was 1 completely blank or defective ballot. Said proposition, having received the approval of at least a majority of such votes, is hereby declared to have carried.

3. The clerk is hereby directed to certify the results of the election to the county auditors of each county in which the school district is located in whole or in part. The clerk is also directed to report the results of the referendum revenue authorization election to the Commissioner of Education within fifteen (15) days of the date hereof.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof: _____

and the following voted against the same: _____

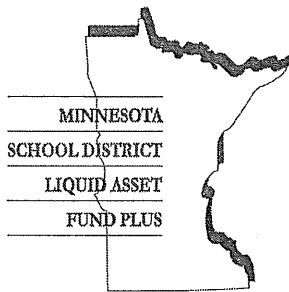
whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)SS
COUNTY OF YELLOW)
MEDICINE)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 2190 (Yellow Medicine East), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to canvassing the results of a special election of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this 9th day of November, 2015.

Sharon Rupp
Clerk



Administered By: **PFM Asset Management LLC**
P.O. Box 11760
Harrisburg, PA 17108-11760

NOTICE AND PROXY STATEMENT
ANNUAL MEETING OF PARTICIPANTS

To Be Held on November 17, 2015

October 19, 2015

To Our Participants:

The annual meeting of the Participants of the Minnesota School District Liquid Asset Fund Plus will be held on Tuesday, November 17, 2015, at 9:30 a.m. at the Hilton Minneapolis/Bloomington, 3900 American Boulevard W., Bloomington, MN 55437. The purposes of the meeting are (1) to elect four Trustees of the Fund for three year terms; and (2) to transact such other business as may properly come before the meeting or any adjournment thereof.

You are cordially invited to attend the meeting, but whether or not you plan to be present, please fill in, date and sign the enclosed Proxy and return it in the addressed reply envelope which is furnished for your convenience and which requires no postage. Please mail your proxy promptly to insure that it will be received prior to the date of the meeting. Should you attend the meeting, you may revoke your proxy and vote in person.

Sincerely yours,

A handwritten signature in cursive script that reads "Kirk Schneidawind".

Kirk Schneidawind, Secretary
Minnesota School District
Liquid Asset Fund Plus

PROXY STATEMENT

Introduction

This Proxy Statement, together with the accompanying proxy, is being furnished to each Participant of the Minnesota School District Liquid Asset Fund Plus (the "Fund") in connection with the solicitation by the Trustees of the Fund of proxies to be used at the annual meeting of the Participants of the Fund and any adjournment thereof. The meeting will be held on Tuesday, November 17, 2015, at 9:30 a.m. at the Hilton Minneapolis/Bloomington, 3900 American Boulevard W., Bloomington, Minnesota.

Your copy of the Fund's Annual Report for the fiscal year ending June 30, 2015, has been sent under separate cover.

The Purpose of the Meeting

Election of Trustees

The Declaration of Trust of the Fund (the "Declaration") provides that the Board of Trustees shall nominate candidates for election as Trustees. The following four individuals will be nominated by the Trustees at the meeting for three year terms as Trustees expiring at the annual meeting to be held following the conclusion of the fiscal year of the Fund ending on June 30, 2018:

<u>Name</u>	<u>Affiliation</u>
Betsy Anderson	Member of the School Board of Independent School District No. 270 (Hopkins Public Schools)
Tim Collins	Superintendent of Independent School District No. 200 (Hastings Public Schools)
Tina Burkholder	Business Manager Independent School District No. 882 (Monticello Public Schools)
David Langworthy	Member of the School Board of Independent School District No. 22 (Detroit Lakes)

The Declaration provides that a Trustee must be a member of a school board of a school district which is a Participant of the Fund or an employee of a school district which is a Participant of the Fund. There may be no more than one Trustee affiliated as a school board member or employee with any one school district. Any Participant choosing to do so may attend the meeting and nominate candidates for election to the office of Trustee in addition to the candidates identified in this Proxy Statement.

Unless authority is withheld, all proxies received will be voted for the election of the nominees listed above. If any nominee becomes unable to serve prior to the annual meeting, the proxies received in response to this solicitation will be voted for a replacement nominee selected in accordance with the best judgment of the proxy agent named therein.

Following the annual meeting, the Board of Trustees will hold its annual organizational meeting. At that meeting, the Trustees will elect one of their number to serve as Chair of the Fund and be its chief officer. They will also elect a Vice Chair from their number and a Secretary and a Treasurer who need not be Trustees.

Vote Required for Election of Trustees

The affirmative vote of a majority of the Participants entitled to vote present in person or by proxy at the meeting is required for the election of each Trustee.

Other Matters

The Trustees do not intend to bring any business before the meeting other than the election of Trustees and they have not been informed of any other business that is to be presented at the meeting. However, if any other matters should properly come before the meeting, it is the intention of the proxy agent named in the accompanying proxy to vote such proxy in accordance with the proxy agent's best judgment.

The Proxy

A form of proxy is being furnished together with a copy of this Proxy Statement to each Participant. Any Participants giving a proxy has the right and power to revoke it at any time before its exercise (i) by written notice to the Secretary of the Fund prior to the meeting, or (ii) by filing a duly executed proxy bearing a later date, or (iii) by claiming a right to vote in person at the meeting. The proxy will be voted by the proxy agent in strict accordance with the directions thereon. In the absence of specific instructions thereon, the proxy will be voted in favor of each nominee named thereon. If any nominee becomes unable to serve prior to the annual meeting, the proxies received in response to the proxy solicitation will be voted for a replacement nominee selected in accordance with the best judgment of the proxy agent named therein.

Mr. Kirk Schneidawind, the Secretary of the Fund, is serving as the proxy agent.

October 19, 2015, is the record date for the determination of Participants entitled to notice of and to vote at the meeting and at any adjournment or adjournments thereof. Only Participants of record on that date are entitled to notice of and to vote at the meeting. Each Participant is entitled to one vote on each matter to be presented at the meeting without regard to the amount of school funds it has placed in the Fund.

**WHETHER OR NOT YOU EXPECT TO ATTEND THE MEETING, PLEASE
FILL OUT, SIGN, DATE AND RETURN THE PROXY CARD IN THE ENVELOPE
PROVIDED.** Your prompt return of the proxy card will be greatly appreciated as it will save the expense of further mailings and solicitations.

If you have any questions about the meeting, including questions about the use of a proxy card, please call Mr. Kirk Schneidawind at 1-800-324-4459.

PROXY

MINNESOTA SCHOOL DISTRICT LIQUID ASSET FUND PLUS

The undersigned Participant of the Minnesota School District Liquid Asset Fund Plus hereby constitutes and appoints Mr. Kirk Schneidawind as the Proxy Agent of the undersigned Participant (with full power of substitution) on all matters which may be voted on at the Annual Meeting of Participants to be held at 9:30 a.m. on Tuesday, November 17, 2015, at the Hilton Minneapolis/Bloomington, 3900 American Boulevard W., Bloomington, MN 55437, and at any and all adjournments thereof, all In accordance with the Fund's Notice and Proxy Statement dated October 19, 2015, receipt of which is hereby acknowledged, as follows:

1. Election of Trustees Named in Proxy Statement (three year term).

() Vote for all nominees listed below for a three year term:

Betsy Anderson Tim Collins Tina Burkholder David Langworthy

() Do not vote for any of the nominees listed below for a three year term:

Betsy Anderson Tim Collins Tina Burkholder David Langworthy

Note: If you wish to withhold authority to vote for any individual nominee(s) named above, write such nominee(s) name(s) in the space provided below:

2 Other Matters. In the proxy agent's discretion upon such other matters as may properly come before this meeting.

WHEN PROPERLY EXECUTED, THIS PROXY WILL BE VOTED IN ACCORDANCE WITH THE INSTRUCTIONS SPECIFIED ABOVE. IN THE ABSENCE OF INSTRUCTIONS, THIS PROXY WILL BE VOTED IN FAVOR OF THE NOMINEES NAMED ABOVE.

Participating School District's Name: _____

Signature of Representative of Participating School District: _____

Dated: _____

Please mark, sign, date and return this proxy card promptly using the accompanying envelope.

This Proxy is solicited on behalf of the Board of Trustees of the Minnesota School District Liquid Asset Fund Plus.

Please mail to:

Mr. Kirk Schneidawind
Minnesota School Boards Association
1900 West Jefferson Avenue
St. Peter, MN 56082-3015

YOUR PROMPT RETURN OF THE PROXY CARD WILL BE GREATLY APPRECIATED AS IT WILL SAVE THE EXPENSE OF FURTHER MAILINGS AND SOLICITATIONS.

INSTRUCTIONS: Pursuant to Minnesota Rules 3535.2500, each school board shall annually submit to the Commissioner of Education, a statement of compliance with state and federal laws prohibiting discrimination and provide the designated supporting information to assure that statement. Complete this form as directed and submit it to the Minnesota Department of Education annually by November 15. Retain a copy for your files.

IDENTIFICATION INFORMATION

School District Name

District Number

Name of District Contact

Title

Telephone No.

STATEMENT OF ASSURANCE

The undersigned hereby affirm that the above named school district is in compliance with the following state and federal laws prohibiting discrimination:

Federal Laws

1. Title VI of the Civil Rights Act of 1964 (42 USC 2000d, et. seq.; 34 C.F.R. Part 100), which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the district receives federal financial assistance.
2. Title VII of the Civil Rights Act of 1964 (42 USC 2000e, et. seq.; P.L. 88-352), as amended by the Equal Employment Opportunity Act of 1972 (P.L. 92-261), which prohibits discrimination in employment because of an individual's race, color, religion, sex, or national origin.
3. Title VII of the Civil Rights Act of 1964 Pregnancy Discrimination Act (within Title VII) (42 USC § 2000e(k)).
4. Title IX of the Education Amendments of 1972 (20 USC § 1681; 34 C.F.R. Part 106), which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
5. The Age Discrimination in Employment Act of 1967 (29 USC § 621; 42 USC § 6101; 29 C.F.R. Part 621), which prohibits discrimination on the basis of age (over 40 years).
6. Section 504 of the Rehabilitation Act of 1973 (34 C.F.R. part 104) prohibiting discrimination on the basis of disability.
7. The American with Disabilities Act (42 USC § 12101, et seq.), also prohibiting discrimination on the basis of disability.
8. Denial of Equal Educational Opportunity Prohibited (20 USC § 1703).
9. The Fair Housing Act (42 USC § 3601 et seq.; 24 C.F.R. part 100).
10. The Age Discrimination Act of 1975 (42 USC § 6101 and 6102; 34 C.F.R. part 110).
11. Prohibition of Discrimination Based on Blindness (20 USC § 1684).

State Laws

1. The Minnesota Human Rights Act (Minn. Stat. § 363A), which prohibits discrimination in education programs and activities on grounds of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, sexual orientation, disability or age.
2. Minnesota Statutes, section 121A.031, which requires school districts to have a written policy to prevent and to prohibit student bullying.
3. Minnesota Statutes, section 121A.03, which requires school districts to have a policy prohibiting sexual/racial/religion harassment and violence which applies to students, teachers, administrators and other school personnel.
4. Minnesota Statutes, section 121A.04, which prohibits sex discrimination in athletic programs.
5. Minnesota Rules, part 3500.0550, relating to the Inclusive Educational Program Plan.
6. Minnesota Rules, Chapter 3535.0100-.0180; 3535.2300-.2800; 3535.3000-.3700, relating to equality of educational opportunity and school desegregation, and prohibition of discriminatory practices.

This assurance is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts, or other federal and state financial assistance extended after the date hereof to the district by the U.S. Department of Education and the Minnesota Department of Education (MDE), including installment payments after such date of application for federal financial assistance and state aid allotments which were approved before such date. The district recognizes and agrees that such federal and state financial assistance will be extended in reliance on the representations, supporting information required by Minnesota Statutes, section 127A.42, subdivision 3, and agreements made in this assurance. This assurance is binding on the district and the person whose signature appears below and who is authorized to sign on behalf of the district.

Furthermore, the undersigned hereby affirms that access to, or a current copy of, each of these laws is available in each building in the district and that parents, district staff, and students have been informed annually and in writing of how they may access these laws free of charge. Additionally, the undersigned hereby affirms that the information provided on this form is accurate and complete.

Note: Charter schools are responsible for knowing which state requirements apply to them under Minnesota Statutes section 124D.10, Subd. 7-8.

Signature - School District Superintendent

Date

This form may be signed electronically. MDE may request verification of an electronic signature.

Internal Revenue Service

**Independent School District No. 2190
Yellow Medicine East
450 9th Avenue
Granite Falls, MN 56241**

Department of the Treasury

Date: October 19, 2015

Contact Person: Charlotte K. Caldwell

Employee ID Number: 1000668238

**Contact Telephone Number:
Flex phone 405-329-9663**

**Contact Address:
Internal Revenue Service
SE:T:GE:TEB:F:7224
55 N. Robinson Ave.
Mail Stop 4900 CKC
Oklahoma City, OK 73102-9229**

Email: Charlotte.K.Caldwell@irs.gov

Re: Examination of \$8,260,000 Taxable General Obligation Alternative Facilities Bonds, Series 2010A, (Qualified Zone Academy Bonds-Direct Payment), issued date July 22, 2010

Dear Sir or Madam:

We have selected the debt issuance named above for examination. The Internal Revenue Service (IRS) routinely examines municipal debt issuances to determine compliance with Federal tax requirements.

Your debt issuance was selected for examination as part of a project/initiative involving qualified zone academy bonds (QZABs). The primary purpose of this examination will be to ascertain the compliance of your debt issuance with the Federal tax requirements applicable to QZABs. At this time, we have no reason to believe that your debt issuance fails to comply with any of the applicable tax requirements. As always, we reserve the right to expand this examination to any aspect of your debt issuance.

Please review the enclosed Form 4564, Information Document Request, and mail all requested documents to the address noted above by the date indicated on the Form 4564. Other items may be requested as the examination proceeds. If necessary, we will request information by submitting additional information document requests.

If you desire to appoint a representative to act on your behalf, a power of attorney must be filed with the IRS in order for the IRS to discuss or provide your representative with confidential information. A Form 2848, Power of Attorney and Declaration of Representative, or any other properly written power of attorney or authorization may be used for this purpose. Copies of

Letter 4558 (1-2010)
Catalog Number 54411F

Form 2848 may be obtained from any IRS office or downloaded at <http://www.irs.gov>.
Instructions for completing Form 2848 for municipal debt issuances are attached.

During this examination the IRS may need to contact third parties. Third party contacts may include, but are not limited to bond counsel, special tax counsels, employees and trustees, GIC providers and underwriters. We are providing this notification in accordance with section 7602(c)(1) of the Internal Revenue Code, which became effective for third party contacts made after January 18, 1999.

Thank you for your cooperation in this matter. Please feel free to call or write if you have any questions or concerns about this matter or are unable to promptly respond to the Form 4564.

Sincerely,



Charlotte K. Caldwell
Internal Revenue Agent
Tax Exempt Bonds

Enclosures:
Publication 1-TEB
Form 4564
Instructions for completing Form 2848

Form 4564	Department of the Treasury Internal Revenue Service Information Document Request	Request Number 01
To: (Name of Taxpayer and Company, Division or Branch) Independent School District 2190 Yellow Medicine East 450 9th Avenue Granite Falls, MN 56241		Subject: Examination of the tax-advantaged status of the Bonds described below
		Submitted to: Issuer
		Dates of Previous Requests:

Description of Documents Requested:

Re: \$8,260,000 Taxable General Obligation Alternative Facilities Bonds, Series 2010A (Qualified Zone Academy Bonds-Direct Payment), issued date July 22, 2010 (the "Bonds")

Please provide the following requested information by the date indicated below. If you have questions about the information requested or you will not be able to provide the information by the date specified, please contact the requestor identified below. Providing as many of the documents as possible on electronic media will facilitate the examination process.

General

- (1) Please provide a description of the current status of the Bonds. (i.e., outstanding, retired, refunded, defeased, etc.)
- (2) If any of the Bonds have been partially or totally refunded, please identify the CUSIP numbers for the refundings, and provide copies of the Official Statements if not available on the MSRB-EMMA website and any verification report created if the refunding transaction was an advance refunding.
- (3) Please provide a schedule of the total interest expense paid on the Bonds from the issue date to the most recent interest payment date.
- (4) Please provide a complete copy of the bond transcript.

Information Due By <u>November 9, 2015</u>		At Next Appointment	Mail In	X
FROM	Name and Title of Requestor Charlotte Caldwell, Internal Revenue Agent Employee Badge Number 1000668238		Date: 10/19/2015	
	Office Location: Internal Revenue Service SE:T:GE:TEB:F:7224 55 N. Robinson Ave Mail Stop 4900 CKC Oklahoma City, OK 73102-9229	Phone: Flex 405-329-9663 FAX: 405-297-4495 Email: <u>Charlotte.K.Caldwell@irs.gov</u>	Page 1	

OCT 22 2015

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Description of Documents Requested:

- (5) Please provide copies of any and all amendments to the documents contained in the bond transcript. (i.e., trust indenture, management contracts, etc.)
- (6) Please provide a copy of the binding, written contract for the sale of the Bonds.

Qualification of Bonds

- (7) Please provide a copy of the issuer's certification that applicable State and local law requirements governing conflicts of interest are satisfied with respect to the bonds, as required by I.R.C. § 54A(d)(6).
- (8) Is the financed facility within the jurisdiction of the State or local government that issued the Bonds? Please provide the address for all facilities for which proceeds of the Bonds were used.
- (9) Did the issuer of the Bonds designate the Bonds as Qualified Zone Academy Bonds for purposes of I.R.C. § 54E? If yes, please provide a copy of the documentation showing the issuer's designation of the Bonds.
- (10) Did the issuer of the Bonds certify that it has written assurances that the private business contribution requirement will be met for such Academy for purposes of

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Description of Documents Requested:

I.R.C. § 54E? If yes, please provide a copy of the documentation showing the written assurances.

- (11) Please provide a description of the Qualified Contribution (property or services) actually provided by private entities, the date of contribution, the value of such contribution, and the method used in determining such valuation.
- (12) Did the issuer of the Bonds certify that it has the written approval of the eligible local education agency for such bond issuance for purposes of I.R.C. § 54E? If yes, please provide a copy of the documentation showing the written approval.
- (13) Please provide a detailed description of the academy's program explaining the manner in which it meets the qualifications set forth in I.R.C. § 54E(d)(1) including:
- (a) Program designed in cooperation with business
 - (b) Academic standards and assessments
 - (c) Approval of education plan
 - (d) Location within an empowerment zone or enterprise community

Use of Proceeds

- (14) Please identify the proceeds (as defined in 1.141-1(b)) of the Bonds described above, including:

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	Dates of Previous Requests:	

Description of Documents Requested:

- (a) Sale proceeds
 - (b) Investment proceeds (during the project period)
 - (c) Disposition proceeds
 - (d) Replaced amounts
- (15) Was 100% of available project proceeds of the Bonds used for qualified purposes such as rehabilitating or repairing the public school facility in which the academy is established, providing equipment for use at such academy, developing course materials for education to be provided at such academy, or training teachers and other school personnel in such academy, as defined in I.R.C. § 54E(d)(3)? If not, please explain.
- (16) Please provide a schedule and supporting documentation which shows the allocation of available project proceeds to expenditures for qualified purposes.
- (17) Was 100% of available project proceeds spent for qualified purposes within 3 years of the date of issuance of the Bonds, as required by I.R.C. § 54A(d)(2)(B)? If not, please explain. If an extension was received under I.R.C § 54A(d)(2)(B)(iii), provide a copy of the request and the Secretary's response.
- (18) Were available project proceeds used to reimburse the issuer for amounts paid for a qualified purpose, as described in I.R.C. § 54A(d)(2)(D)? If so, please provide the documents memorializing the issuer's intent to reimburse as described in I.R.C.

Information Due By	<u>November 9, 2015</u>	At Next Appointment	<input type="checkbox"/>	Mail In	<input checked="" type="checkbox"/>
FROM	Name and Title of Requestor Charlotte Caldwell, Internal Revenue Agent Employee Badge Number 1000668238				Date: 10/19/2015
	Office Location: Internal Revenue Service SE:T:GE:TEB:F:7224 55 N. Robinson Ave Mail Stop 4900 CKC Oklahoma City, OK 73102-9229				Phone: Flex 405-329-9663 FAX: 405-297-4495 Email: Charlotte.K.Caldwell@irs.gov

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Description of Documents Requested:

§54A(d)(2)(D)(i) and (ii) and evidence that reimbursement was made not later than 18 months after the date of the original expenditure as set forth in I.R.C. § 54A(d)(2)(D)(iii).

(19) Were there any changes to the expected use of proceeds since the date of issuance? If so, please describe.

Arbitrage and Yield Restriction

(20) Has the issuer established a reserve fund which is expected to be used to repay the Bonds? If so, please provide a schedule showing:

- (a) The dates and amounts of all deposits made to the reserve fund to date.
- (b) The dates and amounts of all anticipated or planned future deposits to the reserve fund.
- (c) The dates, amounts and yields of all investments made with the reserve fund to date.
- (d) Amounts, dates and yields on any future investments to be made with the reserve fund for which advance commitments have been secured.
- (e) The expected value of the reserve fund at the final maturity of the Bonds.

(21) Please describe any funds other than those identified in the tax certificate which have been pledged as security or otherwise made available to pay debt service on the Bonds (or to secure or reimburse a credit enhancer). Such funds might include

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amounts received from grants, dedicated tax revenues (such as ad valorem taxes), endowment funds, deposits, or other funds required to be maintained at a certain level.

Direct Pay Tax Credit

(22) If the Bonds are Direct Pay Tax Credit bonds under I.R.C. § 6431, please provide evidence that the issuer paid the amount of interest shown on line 19a of the most recently filed Form 8038-CP to the holders of the Bonds.

Record Retention / Post Issuance

(23) Internal Revenue Code section 6001 requires that every person liable for any tax imposed by title 26 of the U.S. Code shall keep such records, render such statements, make such returns, and comply with such rules and regulations as the Secretary may from time to time prescribe. Have adequate records necessary to substantiate compliance and support the continued exclusion from gross income of the interest paid on the Bonds been retained? If "No", please describe any deficiencies in the records retained.

(24) Are there effective procedures, other than bond documents provided at closing, which contain the following key characteristics to ensure that violations are timely identified and corrected so that the Bonds remain in compliance with federal tax requirements from the time they are issued until they are no longer outstanding?
(a) Due diligence review at regular intervals?

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Description of Documents Requested:

- (b) Identification and training of the officer or employee responsible for review?
- (c) Retention of adequate records to substantiate compliance (e.g., records relating to the allocation of proceeds, etc.)
- (d) Procedures reasonably expected to timely identify noncompliance?
- (e) Procedures to ensure that steps will be taken to timely correct noncompliance?

Power of Attorney

- (25) Please complete and email or fax Form 2848 if you intend to have a representative handle this examination. (See enclosure on proper completion of Form 2848 for tax exempt bond examinations.)

The information requested above is to assist us in determining compliance of your bond issue with the relevant tax exempt bond provisions of IRC sections 103, and 141 through 150 of the Internal Revenue Code.

Additional information may be requested at a later date if needed.

Information Due By	<u>November 9, 2015</u>	At Next Appointment		Mail In	<input checked="" type="checkbox"/>
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Understanding the Tax Exempt Bonds Examination Process

Publication 1-TEB

The first part of this publication explains your rights as a taxpayer. The second part explains the Tax Exempt Bonds examination, appeal and compliance resolution processes.

The Taxpayer Bill of Rights

1. The Right to Be Informed

Taxpayers have the right to know what they need to do to comply with the tax laws. They are entitled to clear explanations of the laws and IRS procedures in all tax forms, instructions, publications, notices, and correspondence. They have the right to be informed of IRS decisions about their tax accounts and to receive clear explanations of the outcomes.

2. The Right to Quality Service

Taxpayers have the right to receive prompt, courteous, and professional assistance in their dealings with the IRS, to be spoken to in a way they can easily understand, to receive clear and easily understandable communications from the IRS, and to speak to a supervisor about inadequate service.

3. The Right to Pay No More than the Correct Amount of Tax

Taxpayers have the right to pay only the amount of tax legally due, including interest and penalties, and to have the IRS apply all tax payments properly.

4. The Right to Challenge the IRS's Position and Be Heard

Taxpayers have the right to raise objections and provide additional documentation in response to formal IRS actions or proposed actions, to expect that the IRS will consider their timely objections and documentation promptly and fairly, and to receive a response if the IRS does not agree with their position.

5. The Right to Appeal an IRS Decision in an Independent Forum

Taxpayers are entitled to a fair and impartial administrative appeal of most IRS decisions, including many penalties, and have the right to receive a written response regarding the Office of Appeals' decision. Taxpayers generally have the right to take their cases to court.

6. The Right to Finality

Taxpayers have the right to know the maximum amount of time they have to challenge the IRS's position as well as the maximum amount of time the IRS has to audit a particular tax year or collect a tax debt. Taxpayers have the right to know when the IRS has finished an audit.

7. The Right to Privacy

Taxpayers have the right to expect that any IRS inquiry, examination, or enforcement action will comply with the law and be no more intrusive than necessary, and will respect all due process rights, including search and seizure protections and will provide, where applicable, a collection due process hearing.

8. The Right to Confidentiality

Taxpayers have the right to expect that any information they provide to the IRS will not be disclosed unless authorized by the taxpayer or by law. Taxpayers have the right to expect appropriate action will be taken against employees, return preparers, and others who wrongfully use or disclose taxpayer return information.

9. The Right to Retain Representation

Taxpayers have the right to retain an authorized representative of their choice to represent them in their dealings with the IRS. Taxpayers have the right to seek assistance from a Low Income Taxpayer Clinic if they cannot afford representation.

10. The Right to a Fair and Just Tax System

Taxpayers have the right to expect the tax system to consider facts and circumstances that might affect their underlying liabilities, ability to pay, or ability to provide information timely. Taxpayers have the right to receive assistance from the Taxpayer Advocate Service if they are experiencing financial difficulty or if the IRS has not resolved their tax issues properly and timely through its normal channels.

The IRS Mission

Provide America's taxpayers top-quality service by helping them understand and meet their tax responsibilities and enforce the law with integrity and fairness to all.

Useful IRS Publications

- | | |
|--|--|
| 556 Examination of Returns, Appeal Rights, and Claims for Refund | 4079 Tax-Exempt Governmental Bonds |
| 4077 Tax-Exempt Bonds for 501(c)(3) Charitable Organizations | 5005 Your Responsibilities as a Conduit Issuer of Tax-Exempt Bonds |
| 4078 Tax-Exempt Private Activity Bonds | 5091 Voluntary Compliance for Tax-Exempt and Tax-Credit Bonds |

Introduction

The primary objective of an examination is to determine if a municipal debt issuance complies with Internal Revenue Code provisions.

This document discusses general rules and procedures that we follow in examinations and how certain compliance problems can be corrected.

Selection of Returns

There are several ways a municipal debt issuance is selected for examination. It may be selected as a part of an initiative, project or referral, due to a questionable or unusual item on the return, or as a random selection. We use a centralized case selection and review process to enhance consistency of enforcement activities and to focus resources on the areas that will have the most positive impact on municipal debt issuances. Our tasks include identifying areas of noncompliance, developing corrective strategies, and assisting with those strategies.

Your Role in the Process

The issuer of the municipal debt is treated as the "taxpayer" throughout the examination process. You, any conduit borrower and any other party to the transaction, have the responsibility of maintaining and producing adequate records to substantiate the tax-exempt status of the bonds. If the requested information is organized and complete, we can conduct the examination in a timely and efficient manner. For certain tax credit bonds where direct payment of the allowable credit has been elected, the issuer of the debt is the party subject to taxation. As the actual taxpayer, the general provisions of Publication 556, including those dealing with assessments, collections, and appeals, apply to you. Because qualified tax credit bonds are similar in many respects to tax-exempt bonds, the remainder of this publication may be useful in understanding the examination process of such bonds. See your examiner regarding questions about the difference between tax-exempt and tax credit bond examination processes.

The Examination

A Tax Exempt Bonds (TEB) examiner notifies you by phone or letter that a municipal debt issuance has been selected for examination. If the initial contact is by phone, a confirmation letter will follow. The letter may indicate how the return was selected for examination and will detail the required items for the examination. We may, however, request additional items at a later date.

The examination may include a comprehensive review of the municipal debt issuance, or focus on specific aspects. The examination continues until the examiner is reasonably certain that the municipal debt issuance has met the applicable requirements.

You can authorize someone to represent you if they are eligible to practice before the IRS. If you have someone represent you in your absence, you must furnish written

authorization. See Form 2848, *Power of Attorney and Declaration of Representative*, for more information.

Your representative may have a conflict of interest if they had a role in the issuance of your municipal debt, such as providing the approving opinion as to the qualifications of the municipal debt issuance, or representing other parties to the transaction, such as the conduit borrower. A representative with a conflict of interest may not represent a client before the IRS unless: (1) The practitioner reasonably believes that the practitioner will be able to provide competent and diligent representation to each affected client; (2) The representation is not prohibited by law; and (3) Each affected client gives informed consent, confirmed in writing.

You may deem it appropriate to permit direct communication between the examiner and any conduit borrower. If the examiner agrees to conduct the examination in that manner, you must provide us with a Form 8821, *Tax Information Authorization*. This form permits the examiner to discuss your tax matter with the conduit borrower.

During the examination, we may need to contact various third parties including underwriters, financial advisors, bond counsel, and any other parties, as well as their counsel, with a transactional relationship to the municipal debt issue.

If the examiner identifies a potential problem, this problem will be discussed with you or your representative. In some instances, Form(s) 5701-TEB, *Notice of Proposed Issue*, and Form(s) 886-A, *Explanation of Items*, may be issued to identify any areas of noncompliance. Upon completion of the examination, all unresolved issues will be included in a *Notice of Proposed Adverse Determination Letter* and Form(s) 886-A, *Explanation of Items*.

Resolving Qualification Issues—The Closing Agreement Process

With respect to tax-exempt bonds, a failure to comply with the federal tax laws that govern municipal debt issuances may result in the loss of the tax-exempt status of the bonds under examination. With respect to tax credit bonds, a failure to comply with the federal tax laws that govern municipal debt issuances may result in the loss of the tax credit status of the bonds under examination. As a result, holders of bonds issued as tax-exempt bonds would be taxed on the interest they received and holders of bonds issued as tax credit bonds would lose the ability to claim tax credits with respect to the bonds. In most situations, however, the IRS will, as an alternative, allow the issuer to enter into a closing agreement where you agree to correct the compliance failures and pay a settlement amount to the US Treasury. As a result, the corrected violation will not cause the bond interest payable to the holders of tax exempt bonds to lose its tax-exempt treatment or the holders of tax credit bonds to lose the ability to claim tax credits.

Closing Letter

The final step in the examination process is a letter explaining the examiner's conclusions. Sometimes the conclusion results in a tax liability for related entities and/or individuals; and may require coordination with other business units within the IRS.

Appeal Rights

The Office of Appeals settles unresolved issues. Your appeal rights are explained in detail in Publication 5, *Your Appeal Rights and How to Prepare a Protest if You Don't Agree*. Appeal requests must be in writing and timely. If not, we will issue a Notice of Final Adverse Determination. In certain situations, Fast Track Mediation, an expedited appeals process, is used. You should discuss this with your examiner. For more information about the appeals process, see Rev. Proc. 2006-40, *Administrative Appeal of Proposed Adverse Determination of Tax-Exempt Status of Bond Issue*.

Post-issuance Compliance and the TEB Voluntary Closing Agreement Program

In furtherance of its mission, TEB promotes post-issuance compliance with federal tax requirements applicable to tax-exempt and tax credit bonds in order to prevent or correct violations before they are discovered during an examination. Issuers should understand and refer to their bond documents. Additionally, TEB encourages issuers to adopt and follow procedures for monitoring and achieving post-issuance compliance with federal tax requirements applicable to their tax-exempt and/or tax credit bonds.

TEB has a Voluntary Closing Agreement Program (TEB VCAP) available to issuers who are not under exam and who have discovered a violation of the law associated with the issuance of tax-exempt or tax credit bonds. TEB VCAP is intended to encourage issuers and other parties involved in bond transactions to exercise due diligence in complying with applicable federal tax laws and to provide a vehicle to correct violations as expeditiously as possible before the violations are discovered during an examination. You can find additional information regarding TEB VCAP on the TEB website and in Notice 2008-31, *Voluntary Closing Agreement Program for Tax-Exempt Bonds and Tax Credit Bonds*.

Tax Information

The IRS provides the following sources for forms, publications, educational resources and additional information.

Internet: www.irs.gov/bonds

Bond Questions: tege.teb.questions@irs.gov

Forms and Publications: 800-829-3676

Treasury Inspector General for Tax Administration:

If you want to confidentially report misconduct, waste, fraud, or abuse by an IRS employee, call 1-800-366-4484 (1-800-877-8339 for TTY/TDD).

You can remain anonymous.

**SUPPLEMENT TO INSTRUCTIONS
FOR
FORM 2848 AND FORM 8821**

The purpose of these supplemental instructions is to provide guidance and clarification to tax exempt bond issuers, conduit borrowers and other tax exempt bond related taxpayers who wish to authorize an individual to represent them before the Internal Revenue Service (i.e. Form 2848) or to inspect confidential tax return information related to the bond issuance (i.e. Form 8821).

Please be advised that these guidelines act as a supplement to, and not a replacement of, the instructions to Forms 2848 and 8821.

Item 1 – Taxpayer information

Enter the name, address, phone number and Employer Identification Number (EIN) of the entity that is being represented (e.g. the issuer of the bonds, conduit borrower of the bond proceeds, underwriter, bond counsel, etc).

Item 3 – Tax matters

In the Type of Tax column, specifically describe the matter to which the power of attorney pertains (for example, examining a tax exempt bond issuance or representation with regard to a penalty and include, if applicable, the complete legal name of the bond issue, issue amount, series, CUSIP number and date the bonds were issued).

In the Tax Form Number column, enter the return form number, if applicable, to which the authorization relates (for example, 8038, 8038-G, 8038-CP).

In the Year(s) or Period(s) column enter the period based on the issue date of the bonds in “YYYYMM” format where “YYYY” and “MM” equals the year and month in which the bonds to which this power of attorney pertains were issued. To the right of the period, enter the three digit IRS report number indicated on Notice CP152, Acknowledgement of Receipt of Tax-exempt Bond Form, issued by the IRS for the return to which the power of attorney pertains. If the IRS report number is not known leave blank.

If you have further questions or concerns regarding the completion of Form 2848 and Form 8821, please contact the examiner for assistance.

OCT 26 2015

Yellow Medicine East
450 9th Avenue
Granite Falls, MN 56241

Dear Yellow Medicine East Schools:

On behalf of Board and Director of the Yellow Medicine County Historical Society, the community, and visiting researchers, I would like to thank you for your recent gift to the museum.

Accession# 1510

Donation:

4 graduation caps
1 graduation tassel
4 graduation gowns
5 flags 48 stars

Included is a certificate from YMCHS and a copy of the deed of gift for your records.

Again, thank you for your generous gift.

YMCHS Director

CERTIFICATE OF APPRECIATION

Yellow Medicine East

For the donation and support shown
to the Yellow Medicine County Historical Society.
We would not be the museum we are
without your generosity and support!

Awarded this 12th day of October, 2015

Lathenbach Director

Presenter Name and Title



Education & Administrative Resources

1420 East College Drive
Marshall, MN 56258
www.swsc.org

MEMORANDUM

October 29, 2015

TO: Superintendent of Schools
FROM: Cliff Carmody, Executive Director
SUBJECT: 2015 Service Cooperative Board of Directors' Election

Enclosed are ballots for the election of the Board of Directors of the SWWC Service Cooperative and a brief resume for each of the candidates. **Five** four-year terms are available.

Each school board member of full membership school districts are allowed to vote with each board member having one vote.

Please distribute the enclosed ballots. **YOUR BALLOTS MUST BE POSTMARKED BY FRIDAY, DECEMBER 4, 2015. (PLEASE MARK YOUR ENVELOPE CLEARLY -- BALLOTS.)**

Thank you!

bjc

Enclosure

SWWC SERVICE COOPERATIVE

Board of Directors' Election

OFFICIAL BALLOT

Five 4-Year Terms (2016-2019)

Please vote for up to **five (5)** candidates. Each school board member is entitled to vote.

↓ Put an (X) in the square opposite the name of each candidate you wish to vote for.

	<u>NAME</u>	<u>SCHOOL</u>
<input type="checkbox"/>	COLEMAN, MATT	Marshall
<input type="checkbox"/>	KLUVER, MAGGIE	Montevideo
<input type="checkbox"/>	MAAS, MAYDRA	Westbrook/Walnut Grove
<input type="checkbox"/>	THYMIAN, KATHI	Ortonville
<input type="checkbox"/>	WALSH, TOM	KMS

<input type="checkbox"/>	_____	_____
	<i>Write in, if any</i>	
<input type="checkbox"/>	_____	_____
	<i>Write in, if any</i>	
<input type="checkbox"/>	_____	_____
	<i>Write in, if any</i>	

Board of Directors' Election

CANDIDATE RESUMES

These resumes have been furnished by the candidates
Five Four-Year Terms (2016-2019)

COLEMAN, MATT (Independent School District #413 - Marshall)

Graduate of Bethany High School, Bethany, IL and a 1983 graduate of the University of Illinois with a BS in Animal Science. Matt was elected to the Marshall School Board in 2006 serving as Vice-Chair for the past several years and has also served on many committees throughout the years. He currently serves as the school board representative on the Marshall Community Services Board, is very active at Cornerstone United Methodist Church - currently serving as Lay Leader, started the current FCA Chapter at the Marshall High School and enjoys attending all high school sporting and fine arts events. Matt also is the past president of the Southwest Swim Club and volunteers for the Food4Kids Program – a program that supplies weekend snacks to underprivileged kids K-3. Matt has been employed at Smithfield Foods (formerly John Morrell & Co) since 1984 and manages a hog buying station in Marshall. He and his wife Lori have lived in Marshall since 1986 and have raised three daughters, who all went on to get degrees at various colleges in the upper Midwest. He has a passion for kids and education and would like to continue that work on the SWWC Board of Directors.

KLUVER, MAGGIE (Independent School District #129 - Montevideo)

Graduate of New London/Spicer High School with an AA degree in Sociology from Ridgewater Community College in Willmar and a BS Degree in Child Psychology from the University of Minnesota, Minneapolis. Maggie has been a member of the Montevideo School Board for six years and a member of the SWWC Service Cooperative Board for four years. She is a previous member of the MN Rural Education Association Board and has been a MSBA delegate for six years. She has served on various committees on the local school board and has been on the SWWC Service Cooperative finance committee for four years. She enjoys attending the MSBA, MREA, and MN Service Cooperatives' Annual conferences as well as the Joint Legislative Conference. Maggie is currently employed as a paralegal at Kluver Law Office in Montevideo, and is a member of the Montevideo Area Chamber of Commerce Admirals Committee, whose task is to greet new business to Montevideo. She is a founding member of Montevideo Area Business Connections, a business networking group, and is also a member of Trinity Lutheran Church in Montevideo. Maggie is married to her husband of 15 years, Doug. Together they have children, Lauren – 12 and Nicholas – 11, who attend Montevideo schools. She enjoys gardening, spending time with family, and is a regular at Tuesday night Bingo.

MAAS, MAYDRA (Independent School District #2898 – Westbrook/Walnut Grove)

Living on a busy 1,000 acre dairy farm near Walnut Grove, with 300 cows and honored as the 2011 Redwood County Farm Family of the Year, Maydra A. Maas counts as her greatest blessings: her husband of 36 years, Bruce, her son age 30 years, Jared & daughter in law Kari, who is a RN at the Sanford Health Systems – Tracy Campus, and daughter age 27 years, Jonna. Jared is owner of Maas Construction, Walnut Grove and Jonna is an Internal Medicine/Pediatrics Resident at the University of MN Hospitals and Clinics. Maydra recently completed her 26th year employed as a clinical nurse specialist in the areas of Education, Home Care, and Hospice at the Redwood Area Hospital. A graduate of the University of Minnesota's School Of Nursing; bachelor and master's programs, and the College of St. Scholastics of Duluth's nurse practitioner program, Maydra completed her nursing doctorate thru the

University of Minnesota in 2014. Active on the Westbrook/Walnut Grove District #2898 School Board and the various committees such as Community Education, ELL, AYP, Staff Development, Transportation, County Collaboration, Maydra also enjoys supporting district athletic and music boosters, county and state dairy promotional activities, Federated Women's Club, St. Paul's Catholic church organ and CCW work. Maydra is a present member of the SWWC Service Cooperative Board of Directors having served on the Policy and Transportation Committees. She currently serves as the Chair of the Board, serves on the Personnel Committee, is a member of the Service Cooperative Continuing Education Committee, and also is a board member to the Minnesota Service Cooperatives. Volunteer organizations include American Red Cross Emergency Nurse Corps, Bloodmobile Donor, America Nurse's Credential Center, Certified Gerontology and Community Public Health Nurse, American Heart Association's CPR and First Aid Instructor. Hobbies include swimming, walking, and family fun, especially her five grandchildren Mariah 16 years, Marshall 14 years, Juliana 5 years, Britton 3 years, and Maverick 1 year. Mariah, Marshall, Juliana, and Britton are the fourth generation of "Maas" to attend Westbrook/Walnut Grove School District.

THYMIAN, KATHI (Independent School District #2903 – Ortonville)

Kathi lives in Ortonville, MN and is currently employed by a local electrical contractor as a bookkeeper. She is on the Ortonville School Board and is currently the board chair. She has also served as clerk and treasurer and has been on the negotiation, discipline, staff development, and technology committees. Kathi has helped with the Lunch Buddy Program and the Listen and Learn Program at the elementary school. She has also been on her church's Youth Board. Currently she is a member of the SWWC Service Cooperative Board of Directors and is the current Vice-Chair and is also a member of the Personnel Committee. Kathi has been committed to three things: providing a quality education for all students, providing a quality environment for teachers, and instilling a sense of self-worth among all students. Even though there are times when tough decisions and difficult issues have to be dealt with, she likes the challenges and rewards of being on the Ortonville School Board and the SWWC Service Cooperative Board.

WALSH, TOM (Independent School District #775 – KMS)

Graduated from Kerkhoven/Murdock/Sunburg High School, attended North Dakota State University and has attended several leadership programs through the University of MN Extension Office. Tom is serving his second term on the KMS school board and currently is the Vice President and serves on the Project Oversight and Negotiation Committees. Community activities include Swift County 4-H, Sacred Heart Catholic Church, KMS FFA, and several other volunteer organizations. Tom is a self-employed farmer and partner in Riverviewlp. He serves on other Boards and would be honored to serve on the SWWC Board for another term. He is married to wife Lisa, and has three children, Jackson – a freshman at South Dakota State University, and Halle and Mia who attend KMS Public School.