

Yellow Medicine East ISD 2190 School Board Meeting Agenda

Monday, June 8, 2015 at 6:00 PM

Regular

YME Board Room - # 113

1. Roll Call of Board Members
2. Approval of Agenda
3. Reading of the YME Mission Statement
4. Public Address to the Board of Education
5. Consent Agenda - Action 4
 1. Regular Business
 1. Approval of Regular Meeting Minutes - May 11, 2015 5
 2. Approval of Payment for Claims 7
 3. Approval of Finance Report
 4. Approval of Enrollment Report 11
 5. Review Policy and First Reading
 1. Student Overnight and Out-of-State Travel Policy (First Reading) 12
 6. Approval- Renewal of Environmental, Health and Safety Program with Musser Environmental Consulting, Inc. 13
 7. Approval - Renewal of PACT 4 Families Collaborative Grant 16
 8. Declaration of Surplus Technology Equipment and Permission to Distribute Through Purchase and Donations 22
 9. Approval of Facilities Use Request by Western Fest Royalty Committee 26
 10. Authorize Bid Date of July 6, 2015 at 1:00 pm and Advertise for Bids on Bread and Milk Products 27
 11. Approve Title I Resolution
 12. Approval of Post-Employment Benefit Valuation Report - Year Beginning July 1, 2014 29
 13. Approve MDE Principal Development and Evaluation Assurance - District
 14. Approve Teacher Development and Evaluation Assurance
 15. Approve Q Comp Assurance
 2. Personnel Items
 1. Approval of Randy Haakenson for No More Than 140 Hours of Tech 48

Assistant Services During the Summer of 2015	
2. Approval of Leave of Absence Request Received from Kari Coulter	49
3. Resignation - Dennis Dandurand, Custodian	50
4. Resignation - Laura Bristle, English	51
5. Resignation - Monica Kasel, Senior High Musical 2nd Assistant	52
6. Approve employment contract for Mr. Zahn as English instructor on Step 1/Base	
6. Reports	
1. YME QComp Council - Sheila Koepke	53
2. District - Dr. Rick Clark, Superintendent	
1. Report on 2015-2016 Committee Visions	
2. Report on Discussions with City of Granite Falls for SRO Services	
3. Roberta Bjerkeset Presentation of Information Concerning Indian Education Matters	
1. Approval of Title VII and Impact Aid Reports	
3. YME Middle/High School - Written Report Submitted - Ryan Luft, Principal	55
4. Bert Raney Elementary - Written Report Submitted - Lisa Hansen, Principal	60
7. Old Business	
1. Discussion - Presentation by Mrs. Patty Heminover, Springsted Inc. - Establishment of Amount of November 2015 Levy Question	61
2. Action - Resolution to Establish a Date for Special Election of Levy Question in the Amount of \$_____	78
1. Determine Number of Polling Places and Location(s) for Referendum Election	
2. Establish Polling Hours	
3. Establish Levy Referendum Amount Per Pupil Unit	
3. Discussion - Presentation of Fiscal Year 2016 (Calendar Year 2015-2016) Preliminary Budget	89
4. Action - Approval of Preliminary Budget for Fiscal Year 2016	
1. Municipal Lease Purchase Proposal - Apple & Infrastructural Technology - Lease Finance Group	91
5. Discussion - Review Strategic Planning Committee Report and Recommendation	93
8. New Business	
1. Approve Signatures for the Checking Account held at the Granite Falls Bank	96
2. Set Board Meeting Times and Dates for 2015-2016 School Year Second Monday of each month at 6:00 pm in the Board Room (113)	97

3. Discussion - Policy Review for Future Negotiations - MSEA Clerical Staff	
4. Approval of Contract Amendment for Mrs. Lisa Hansen. Increase Workdays from 220 Days to 230 Days.	98
9. Correspondence	
1. YME Early Learning Scholarship Information	99
2. PSEO Students	101
3. FY16 Achievement & Integration Approval Letter	102
4. MCA 2014-2015 State Testing - Register of Challenges	103
5. Staff Development Committee Notes - May 21, 2015	104
6. Letter to Chief Brian Struffert from Dr. Rick Clark - SRO Services	105
7. Article - MSBA Model Agreement for Sick Leave	109
10. Recess the Regular Meeting	
11. Close the Meeting for the Purpose of Discussing Negotiation Strategy - Education Minnesota-Yellow Medicine East and the Principals Group	
12. Re-open the Regular Meeting	
13. Adjourn the Meeting	

* If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.

ISD 2190 - BOARD OF DIRECTORS'
AGENDA ANALYSIS

AGENDA ITEM 5.1. 1 through 12

MEETING DATE June 8, 2015

SUBJECT Consent Agenda – Regular Business

BOARD ACTION Required x

SCHEDULED REPORT

INFORMATION Supplied or presented

BACKGROUND/RATIONALE:

These items are of non-controversial nature.

Item 5 – Overnight and out-of-State Travel Policy – This item has been brought to your attention and has been presented by Mr. Luft.

Item 6 – The Environmental Service Agreement is a continuation of YME current services with a two (2) percent per year escalator for each of the next three (3) years.

Item 7 – Annual renewal

Item 8 – The listed items are more than five (5) years old and will be replaced with new purchase items upon approval of the preliminary budget, later in the meeting.

Item 9 – Annual event

Item 10 – Annually required by law

Item 11 – Annually required by law

Items 12 – Required by law

Item 13 – Required by law

Item 14 – Required by law

Item 15 - Required by law

PRESENTER(S):

COMMITTEE:

EXECUTIVE DIRECTOR’S RECOMMENDATION:

Recommend Support.

**YELLOW MEDICINE EAST ISD #2190
SPECIAL SCHOOL BOARD MEETING MINUTES
MONDAY, MAY 11, 2015 – 6:00 PM
YME BOARD ROOM**

Chairman Velde called the meeting to order.

Board Members Present: Jane Hagert, Dawn Odegard, Tim Opdahl, Sharon Rupp, Steve Rupp, Grant Velde, Steve Zumhofe, Dr. Rick Clark

Community / Staff Members Present: Jack Anderson, Kathy Anderson, Ginger Baldwin, Deb Beckler, Roberta Bjerkeset, LeeAnn Boushek, Laura Bristle, Morgan Busack, Leanne Carmany, Chase Corner, Gage Corner, Jeremy Corner, Liz DeBlicke, Parker Ellertson, Colleen Ford, Autin Friese, Brevin Gustafson, Dawn Halvorson, Emily Halvorson, Amy Hoernemann, Josh Hoernemann, Patrick Hoernemann, Paul Hoernemann, Andy Holt, Leah Jeseritz, Tim Knapper, Hannah Lecy, Colton Louwagie, Kiersten Luepke, Ryan Luft, Caitlyn Mahlum, Doug McCoss, Ali Miller, Ice Odegard, Jordan Odegard, Megan Odegard, Perry Oftedahl, Reena Petrich, Jacob Pringle, Tori Rupp, Maggie Scheffler, Kelsey Sorenson, Steve Petrich, Britanna Raddatz, Annie Refsland, Al Reszel, Denine Rutledge, Denise Streich

Motion by Dawn Odegard, second by Tim Opdahl and carried to approve the agenda for the meeting.

Dr. Clark read the YME Mission Statement.

Doug McCoss addressed the Board with concerns.

Perry Oftedahl and members of the YME FFA Chapter shared pictures and memories from their trip to Hawaii in March.

Coaches Andy Holt, Amy Hoernemann, and Jeremy Corner and members of FRC & FLL (FIRST Robotics Competition & FIRST Lego League) teams demonstrated their robots, explained competition, and answered questions from the Board.

Al Reszel, Coordinator of Building Bridges – After School Program, reported on the program and activities.

Written reports were submitted by Lisa Hansen, Bert Raney Elementary Principal, Ryan Luft, YME MS/HS Principal, and Dr. Clark, Superintendent.

Motion by Tim Opdahl, second by Jane Hagert and carried to approve the consent agenda items as follows:

- approve the minutes from the April 13, 2015 regular meeting.
- approval of bills for payment in the amount of \$404,099.35 with checks numbered 19023 – 19149 and wire transfers in the amount of \$182,888.08 numbered 201400112 – 201400117.
- approve the finance report, as submitted.
- approve the enrollment, as follows:

May 2015	
Bert Raney Elementary	363
YME MS/HS	426
TOTAL ENROLLMENT	789

- acknowledge the receipt of intent to negotiate by the YME Principals.
- acknowledge the receipt of intent to negotiate by Education Minnesota – Yellow Medicine East.
- approve summer hours for custodial staff as 6:30 am – 5:00 pm, Monday through Thursday.
- approve posted summer office hours as 8 am – 4 pm, Monday through Thursday.
- approve participation as a mentor school with SMSU for the 2015-2016 school year.
- approve the SMSU payment for mentoring student teachers.
- approve administration to advertise and interview for the clerical position vacancy created by retirement.
- approve first reading of Policy 427 – Special Education Workload.
- approve application for State & Federal Special Education funding.

- approve to grant tenure to Lisa Hansen, Elementary Principal.
- approve to grant tenure to Ryan Luft, MS/HS Principal.
- approve to grant tenure to Scott Soden, secondary teacher.
- approve to grant tenure to Andrew Baumgartner, secondary teacher.
- approve to grant tenure to Pam Dahl, secondary teacher.
- approve to grant tenure to Robyn Aslesen, secondary teacher.
- approve to grant tenure to Laura Bristle, secondary teacher.
- approve to accept the resignation of Marit Rheinheimer, Title I teacher.
- approve employment of Roxie Tanner, elementary teacher.
- approve Gorman Velde as volunteer grounds keeper.
- approve reassignment of Liz DeBlieck to position left vacant by retirement, effective upon the retirement date of Kathy Anderson.
- approve the superintendent to extend contracts to replacement teachers, as necessary, due to late resignations.
- approve resignation of Katie Jensen, C-Squad volleyball coach.
- approve resignation of Sarah LeBlanc, elementary paraprofessional.

Motion by Steve Zumhofe, second by Sharon Rupp and carried to designate Denise Streich as the head election official for the November 3 referendum election.

Motion by Steve Zumhofe, second by Tim Opdahl, and carried to accept the long-term leave request received from Ginger Baldwin, stating that YME will fund her TRA contribution until she reaches the Rule of 90 .

Motion by Tim Opdahl, second by Dawn Odegard and carried to approve a Facilities Use Agreement with MNSCU, on behalf of Minnesota West Community and Technical College, Granite Falls Campus, for the use of the MN West softball field.

Discussion was held regarding the upcoming levy referendum/special election.

Correspondence items included: email from Commissioner Brenda Casselius regarding state testing and the issues with Pearson, Autopsy of an Election – information from Dr. Clark, a thank you card received from Renville County West, Statement of Assurances & Certifications – MNWest Consortium.

The meeting was adjourned by Chairman Velde.

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT
000019150	AMERICAN FAMILY LIFE ASSURANCE	20150522	437.27
000019151	AMERITAS LIFE INSURANCE CORP.	20150522	530.68
000019152	DELTA DENTAL	20150522	5,533.05
000019153	INTERNAL REVENUE SERVICE	20150522	237.45
000019154	JENSON, KATIE	20150522	1,000.00
000019156	MADISON NATIONAL LIFE	20150522	1,939.55
000019157	MN TEACHERS RETIREMENT ASSOC.	20150522	10,109.24
000019158	MSEA	20150522	933.10
000019159	154200 NCPERS MN	20150522	64.00
000019160	SCHULTE, TREVOR	20150522	400.00
000019161	SELECT ACCOUNT	20150522	2,962.19
000019162	SW/WC SVC. COOP - HEALTH INS.	20150522	50,257.50
000019163	Y.M.E.E.A.	20150522	3,647.62
000019164	OLSON SANITATION INC.	20150521	930.15
000019165	YME SCHOOLS-ADM	20150521	160.00
000019166	A&B BUSINESS SOLUTIONS	20150608	2,159.10
000019168	ADVOCATE TRIBUNE	20150608	3,273.70
000019169	ALMICH'S MARKET	20150608	1,262.15
000019170	AMERICAN WELDING AND GAS, INC.	20150608	21.46
000019171	ANDERSON, KATHY	20150608	20.57
000019172	ARAMARK CAMPUS DINING	20150608	381.06
000019173	B & J LAKE REGION ELECTRIC INC.	20150608	639.97
000019174	BALFANY, EMILY	20150608	51.15
000019180	BENNETT & BENNETT INC.	20150608	34,785.90
000019181	BENSON LAUNDRY	20150608	60.42
000019182	BEST WESTERN-MANKATO	20150608	183.24
000019183	BILL'S ELECTRIC	20150608	359.11
000019184	BRAMBLE PARK ZOO	20150608	588.00
000019185	BRISTLE, LAURA	20150608	22.86
000019186	CARL'S BAKERY	20150608	10.45
000019187	CENEX CREDIT CARD	20150608	403.73
000019189	CITY OF GRANITE FALLS	20150608	14,575.69
000019190	CLARK, FREDERICK	20150608	160.42
000019191	COUNTRYSIDE PUBLIC HEALTH	20150608	630.00
000019192	DAHL, CHAR	20150608	7.50
000019193	DAIRY QUEEN	20150608	30.80
000019194	DALLAS II	20150608	1,100.00
000019195	DAVE'S ELECTRIC CO	20150608	643.84
000019196	DEAN FOODS NORTH CENTRAL, INC.	20150608	2,612.94
000019197	DINN BROS., INC.	20150608	15.49
000019198	DOLLAR STOP	20150608	58.00
000019199	ECOLAB	20150608	156.99
000019200	EMBASSY SUITES	20150608	269.58
000019201	ERIK SUEKER - JOSTENS	20150608	624.60
000019202	FARMERS UNION OIL CO.	20150608	154.38
000019203	FOOD SERVICES OF AMERICA	20150608	10,488.93
000019204	G-SPORTS WRESTLING	20150608	39.50
000019205	GRAND AFFAIR	20150608	572.50
000019206	GRANITE FALLS AUTO PARTS	20150608	63.12
000019207	GRAPHIC EDGE	20150608	279.50
000019208	GREAT PLAINS NATURAL GAS CO	20150608	1,415.95
000019209	GOVERNMENT TRAINING SERVICES	20150608	65.00
000019210	GUERTIN, DAVID	20150608	68.00
000019211	HANSEN, LISA	20150608	225.20
000019212	HDL	20150608	336.56
000019213	HILLYARD/HUTCHINSON	20150608	4,920.00

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT
000019214	HOLT, ANDREW	20150608	114.00
000019215	HUBERT, LARRY	20150608	420.00
000019216	INK SPOT	20150608	135.00
000019217	INNOVATIVE OFFICE SOLUTIONS	20150608	542.88
000019218	INSTRUMENTALIST AWARDS	20150608	171.00
000019219	ISCORP	20150608	195.50
000019220	JENSEN, MARY	20150608	40.90
000019221	JOHNSON, ALYSSA	20150608	20.00
000019222	KDMA - AM	20150608	105.00
000019224	KILOWATT COMMUNITY CENTER	20150608	1,506.00
000019225	KILOWATT COMMUNITY CENTER	20150608	40.00
000019226	KLOCKIT	20150608	47.49
000019227	KMS	20150608	5,326.72
000019228	KNAPPER, TIMOTHY	20150608	162.57
000019229	KOEPKE, SHEILA	20150608	20.99
000019230	KORTHUIS JEWELRY	20150608	123.50
000019231	LONDGREN, KAREN	20150608	157.05
000019232	LUFT, RYAN	20150608	417.78
000019233	MARCO INC	20150608	103.00
000019234	MARSHALL UNITED	20150608	487.00
000019235	MASA	20150608	0.00
000019236	MAXWELL MEDALS & AWARDS	20150608	140.10
000019237	MILLER, ROBB	20150608	48.30
000019238	MIRACLE REC. EQUIPMENT CO.	20150608	327.36
000019239	MN DEPT. OF HEALTH	20150608	35.00
000019240	MINNESOTA ELEVATOR TOTAL ELEVATOR SOLUTIONS	20150608	329.26
000019241	MINNESOTA SCHOOL BOARD ASSOC.	20150608	3,200.00
000019242	MINNESOTA SCHOOL BOARD ASSOC.	20150608	99.00
000019243	MN WEST COMM.& TECH. COLL	20150608	654.81
000019244	MNAFEE	20150608	380.00
000019245	MUSIC STREET	20150608	41.97
000019246	MUSSER ENVIRONMENTAL INC.	20150608	2,659.00
000019247	MVCC	20150608	149,565.33
000019248	MVTV	20150608	47.95
000019249	MYSTIC LAKE CASINO HOTEL	20150608	367.00
000019250	NAEIR	20150608	31.00
000019251	NELSEN'S CLEANERS & LAUNDERERS	20150608	31.65
000019253	OFFICE MAX CONTRACT INC.	20150608	798.48
000019254	OLSON SANITATION INC.	20150608	930.15
000019255	PAN-O-GOLD BAKING CO.	20150608	473.83
000019256	PRAIRIE WOOD ENVIR. LRNG. CTR.	20150608	665.00
000019257	REFSLAND, DARREL	20150608	194.00
000019258	RENAISSANCE LEARNING	20150608	2,830.00
000019259	RESZEL, AL	20150608	166.77
000019260	RHEINHEIMER, MARIT	20150608	28.89
000019261	RTS	20150608	154.73
000019262	SAWMILL	20150608	299.54
000019263	SCHOLASTIC BOOK CLUBS INC.	20150608	113.00
000019264	SCHOOL SPECIALTY SUPPLY, INC.	20150608	238.33
000019265	SCHULTE, TREVOR	20150608	30.80
000019266	KERRI SHACKELFORD	20150608	13.16
000019267	SIOUX FALLS SCHOOL DIST. 49-5	20150608	1,892.24
000019268	SKYWARD INC.	20150608	11,265.00
000019269	SODEN, SCOTT	20150608	69.83
000019270	SUTER, CASSANDRA	20150608	67.30
000019271	SW/WC SERVICE COOP - MARSHALL	20150608	1,022.00

CHECK		CHECK	
NUMBER	VENDOR	DATE	AMOUNT
000019272	TEAM LABORATORY CHEMICAL CORP.	20150608	506.50
000019273	TJOSVOLD EQUIPMENT INC.	20150608	54.96
000019274	TOSTENSEN SEPTIC	20150608	300.00
000019275	TRANS-MISSISSIPPI BIOLOGICAL	20150608	175.19
000019277	TRUE VALUE-GF/MONTE	20150608	473.47
000019278	VARIETY FOODS	20150608	4,432.13
000019281	VISA	20150608	3,981.88
000019282	WEIDAUER, BARRY	20150608	138.52
000019283	WEST CENTRAL TAE KWON DO	20150608	527.00
000019284	WEST MUSIC	20150608	44.95
000019285	XCEL ENERGY	20150608	33.17
000019286	YME COMMUNITY EDUCATION	20150608	40.00
000019287	YME SCHOOL ACTIVITY ACCOUNT	20150608	270.00
000019294	YME SCHOOLS-ADM	20150608	8,721.47
000019295	YME BOARD ACCOUNT	20150608	36.00
000019297	YME-FOOD SERVICE	20150608	1,381.23
000019298	ZEP MANUFACTURING CO	20150608	1,709.50
201400118	ING SERVICE CENTER	20150522	13,537.36
201400119	FEDERAL TAX WITHHOLDING	20150522	93,020.42
201400120	MN TEACHERS RETIREMENT ASSOC.	20150522	41,146.16
201400121	PUBLIC EMPLOYEES RETIREMENT	20150522	16,151.84
201400122	STATE TAX WITHHOLDING	20150522	14,337.96
201400123	MN REVENUE	20150522	686.00
Totals for checks			553,932.03

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	234,873.00	99.21	261,605.43	496,577.64
02	FOOD SERVICE	7,164.91	0.00	18,904.79	26,069.70
04	COMMUNITY SERVICE	9,802.09	119.00	9,364.47	19,285.56
09	TRUST FUND	1,262.90	0.00	0.00	1,262.90
25	REVOCABLE TRUST (FY10)	0.00	0.00	10,736.23	10,736.23
***	Fund Summary Totals ***	253,102.90	218.21	300,610.92	553,932.03

***** End of report *****

**YELLOW MEDICINE EAST
ENROLLMENT REPORT
2014 - 2015**

	SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER			JANUARY		
	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR
Kindergarten	55			52			51			51			50		
First Grade	77			74			74			73			76		
Second Grade	59			58			58			58			58		
Third Grade	59			59			58			57			58		
Fourth Grade	60			60			59			59			60		
Fifth Grade	59			60			60			60			59		
	369			363			360			358			361		
Sixth Grade		63			62			62			62			62	
Seventh Grade		49			48			47			47			46	
Eighth Grade		58			59			58			58			57	
Ninth Grade		74			75			76			77			74	
Tenth Grade		59			60			60			60			58	
Eleventh Grade		59			57			56			56			56	
Twelfth Grade		79			76			76			76			75	
		441			437			435			436			428	
K-12 TOTAL			810			800			795			794			789

	FEBRUARY			MARCH			APRIL			MAY			END OF THE YEAR		
	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR
Kindergarten	51			54			49			50			50		
First Grade	76			76			76			76			76		
Second Grade	58			56			56			56			56		
Third Grade	58			58			58			59			59		
Fourth Grade	61			61			61			61			61		
Fifth Grade	59			60			61			61			61		
	363			365			361			363			363		
Sixth Grade		61			62			63			63			63	
Seventh Grade		46			47			47			50			50	
Eighth Grade		56			57			57			58			58	
Ninth Grade		73			73			74			73			73	
Tenth Grade		56			56			56			57			56	
Eleventh Grade		54			53			53			52			52	
Twelfth Grade		76			71			73			73			73	
		422			419			423			426			425	
K-12 TOTAL			785			784			784			789			788

(Updated 6/2/2015)

ENVIRONMENTAL, HEALTH AND SAFETY PROGRAM PROPOSAL

YELLOW MEDICINE EAST SCHOOLS

Introduction

Musser Environmental Consulting, Inc. proposes to provide services necessary for the satisfaction of state and federal OSHA, EPA/MPCA, M.D.H., and Minnesota Department of Education guidelines for Y.M.E. Schools.

Scope of Services

Programs will meet requirements set forth by Minnesota OSHA. Available services include, but are not limited to, the following programs:

Accident/Injury Reduction	Respiratory Protection	Community Right-To-Know
Hazardous Waste	Confined Space	Compressed Gas
Asbestos	Lockout/Tagout	Laboratory Safety
Employee Right-To-Know	Radon	Lead in Water/Paint
Hearing Conservation	Bloodborne Pathogens	Playground Safety
Emergency Action Plans	A.S.T.'s/U.S.T.'s	P.P.E.
Indoor Air Quality	Machine Guarding	Bleacher Safety
Integrated Pest Management	A.E.D.	Welding, Cutting, Brazing
Hoists, Lifts, Jacks	Electrical Safety	

Program Set-Up

Initial program services will include all labor and materials necessary to complete the following activities:

Program Review: All current programs and procedures will be audited to ensure their compliance with state and federal guidelines and requirements. A Musser Environmental Health and Safety technician will perform this audit with the assistance of a Certified Industrial Hygienist if needed.

Program Update: All programs will be incorporated into the new, custom designed Musser E/OHS Program format for schools. Old program information will be given to the district for storage or disposal.

Training: On-site training as required by Minnesota OSHA and Minnesota employee Right-To-Know Standards will be performed as part of the initial program services. Training will be performed on-site and will include (but is not limited to) the following sessions:

Health and Safety Program Introduction	Bloodborne Pathogen Training
Program Manager Training	Asbestos Awareness Training
Employee Right-To-Know Training	

Program Manuals and Materials

The district will be provided with, and receive updates to the following documents as part of the program:

- Program Activities Manual
- Program Plans Manual
- Rules and Regulations Manual

All elements of this program will be computer based for ease of use and hard copies will be maintained at member location. This includes the actual site-specific health and safety programs designed for the district. Our goal is to make the programs simple and concise so that district personnel can understand and review it with minimal time and effort.

Program Management

Musser Environmental Consulting, Inc. health and safety technician will be on site an average of once per month. During these visits, our representative will monitor the program's effectiveness by performing regular site inspections and will continue to update all program materials.

If necessary, additional programs would be added or existing programs modified for the duration of our contract period in order to maintain compliance with regulatory changes. No additional funds would be required for updating programs for the duration of the contract.

All activities including the duties of on-site personnel will be coordinated with the district.

Personnel

While one person designated to the district will provide most of the program services, the Health and Safety division at Musser Environmental Consulting, Inc. utilizes the knowledge and experience of personnel from various health and safety companies. This interaction and cooperation assures our clients that specific programs are being designed and monitored by personnel with related experience.

Personnel selected to perform on-site services will possess the skill and knowledge necessary to combine and organize all information in a manner consistent with existing programs. This person will work closely with district personnel throughout the duration of the contract and for that reason we welcome input and opinion of the district when assigning this individual. At all times, the district will have the final say in regards to the selection and management of this person.

Cost Estimates

Costs are presented on a flat fee basis. Fees will be billed in three installments due July 1st, Nov. 1st, and March 1st of each year. This estimate is based on the district's square footage report submitted to the Minnesota Department of Education for the previous year. Annual rates are subject to change based on this figure. **Please contact us for revised cost estimates** if your current square footage differs from this figure. There is a 2% (two percent) annual increase on the contract.

District Square Footage: 244,393

<u>Program Year</u>	<u>Cost/Sq.Ft. (Cents)</u>	<u>Cost Per Year</u>
July 1, 2015 – June 30, 2016	3.264	\$7,976.99
July 1, 2016 – June 30, 2017	3.329	\$8,136.53
July 1, 2017 – June 30, 2018	3.396	\$8,299.26

Program Considerations

Any services not included in this proposal but are found to be necessary will be discussed with the district. No extra services will be completed without prior written authorization by the district.

If you have any questions concerning this contract proposal, please contact Musser Environmental Consulting, Inc. at (507) 829-2145 (Cell) or (651) 388-7139 (Office).

This is a contract. This document guarantees service fees and program costs for the duration of the contract period. Y.M.E. is bound by this document to use Musser Environmental Consulting, Inc. for the completion of their Health and Safety Program Services.

This contract was prepared by:

Musser Environmental Consulting, Inc.

Date

Accepted by:

Signature

Date

PACT for FAMILIES COLLABORATIVE
Putting All Communities Together
2200 23rd St. NE, Suite 2030; Willmar, Minnesota 56201; (320) 231-7030; fax (320) 231-7033

Service Provision Contract

This agreement between **PACT for Families Collaborative**, which operates under a Joint Powers agreement as a governmental subdivision, hereafter referred to as the **Agency**, and **Yellow Medicine East School District**, hereafter referred to as the **Contractor** enter into this agreement for the period of *June 1, 2015 through July 31, 2015*.

WHEREAS, the Contractor represents that it is duly qualified and willing to perform such services;

NOW, THEREFORE, in consideration of the mutual understandings and agreements set forth, the Agency and the Contractor agree as follows:

I. SCOPE OF SERVICES

The Agency agrees to purchase and the Contractor agrees to provide:

- A. Site Coordinator contracted to implement program goals and objectives and ensure evaluation and reporting requirements are met. This person is responsible for recruiting participants and program staff, communicating with school staff and parents about the program offerings and opportunities, coordinating activities with school day programs, and arranging space, transportation, purchase of supplies, etc. Participation in grant coordinator meetings is required. Hours will be during school day, after school times and summer program and non-program times. The position may not be added to an already full-time position, nor can it supplant services already being provided by the school district. Hours worked during the normal school day must be dedicated to activities related to 21st Century Learning Center programming.
- B. The equivalent of one licensed teacher contracted to prepare and lead specific learning activities they are qualified to provide and participate in grant related training. Instructional activities must be provided before and/or after regular school hours and during summer and grant activities must be conducted outside the scope of any regular school day teaching contract the participating teachers may hold.
- C. The equivalent of one paraprofessional working to assist teachers and students with after-school and summer programming. Paraprofessional hours must be grant related and conducted outside the scope of any other paraprofessional duties the individuals provide for the district.
- D. Each 21st CCLC must operate a minimum of three (3) days per week and offer at least 420 hours per year; and implement a minimum four (4) weeks summer component; and programs offering before school services during the academic year must run for at least one (1) hour each morning that the component is offered and conclude that component before the school day begins.

The Contractor agrees:

- A. To work with the Agency on required data collection, establishing project goals, outcomes and evaluation of the project.
- B. That key Contractor staff will meet with the Agency staff during the project period to assure grant compliance and implementation.
- C. That services provided will not supplant existing services, will be conducted according to 21st Century Community Learning Center requirements as specified by the Minnesota Department of Education, and will be in compliance with the state-approved Agency Learning Century grant.
- D. The Contractor will have administrative representation at all scheduled 21st Century Advisory meetings and program representation at the monthly PACT for Families 5 to 25/5 Committee meetings.
- E. To retain original receipts/invoices and other records (expense/voucher forms, time sheets, tax payments and cost allocation documents) for all administrative and program expenses.
- F. To keep copies of outreach materials used to inform the community about services provided through this

grant.

- G. To acknowledge funding source on materials developed to promote 21st Century programming with the following: "This initiative is made possible with a grant from the Minnesota Department of Education using federal funding, CDFA 84.287c, 21st Century Community Learning Centers."
- H. To submit completed time/effort reports for all staff and volunteers.
- I. To assure implementation of the goals and objectives of this grant, including successful completion of the work plan.
- J. To submit records of staff and/or volunteer training provided at the Contractor's site.



II. PAYMENT FOR SERVICES

- A. The Contractor will submit an itemized bill to the Agency for qualifying contract services provided on a quarterly basis using an Agency-specified form.
- B. Billing for services will not exceed **\$28,515** over the course of the contract period as follows:

	<i>Program</i>	<i>Reserve Fund Project</i>	Total
Site Coordinator (program)	2001	500	2501
Site Coordinator (Professional Development)			
Teacher (Prep & Program)	5956		5956
Teacher (Professional Development)			
Paraprofessionals (Program)	300		300
Paraprofessional (Professional Development)			
Bussing to/from afterschool & summer programs	4000	4500	8500
Field Trip Expenses (admissions/supplies)			
Non-Instructional Supplies/Materials	474		474
Instructional Supplies/Materials	784	10000	10784
	<i>13,515</i>	<i>\$15,000</i>	\$28,515

- C. Contractor may, **without prior approval, adjust dollars between budget line items in amounts not to exceed 15% of the line item with the exception of Professional Development for the Site Coordinator; Teacher and Paraprofessional allocations may not be adjusted.**
- D. All services provided by the Contractor pursuant to this grant contract shall be performed to the satisfaction of the Agency, as determined in the sole discretion of its Executive Board, authorized representative or grant's manager, and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations. Contractor shall not receive payment for work found by the Agency to be unsatisfactory, or performed in violation of federal, state or local law, ordinance, rule or regulation.
- E. Funding of the service is dependent upon continued 21st Century Community Learning Center reimbursement.

III. REQUIREMENTS, STANDARDS, LICENSES

The Contractor agrees to comply with all federal, state, Agency, and local laws, regulations, ordinances, rules, and certifications as pertaining to the facilities, programs, and staff for which the Contractor is responsible during the term of this agreement Failure to comply with the requirements, standards, and licenses maybe cause for cancellation of this agreement.

IV. DATA PRIVACY, SAFEGUARD OF CLIENT INFORMATION

- A. The Agency shall have access to the records of the Contractor, which are needed to perform tasks and services. Agency shall abide by the provisions of the Minnesota Government Data Privacy Act in dealing with any and all information and Contractor records, or in any other records made available.
- B. The use or disclosure by any party of information concerning an eligible client or family in violation of any rule of confidentiality provided for in the Laws of Minnesota, Chapter 13, or for any purpose not directly

connected with the Agency's or Contractor responsibility with respect to the purchased services hereunder is prohibited except on written consent of such eligible client or the client's responsible parent or guardian.

- C. If required under the HIPAA Privacy Standards, the Contractor provides assurances to the Agency that it will comply with Health Information Portability and Accountability Act (HIPAA) requirements necessary to protect Individual Identifying Health Information (IIHI). Use and disclosure will require that all IIHI be: appropriately safeguarded; any misuse of IIHI will be reported to the Agency; secure satisfactory assurances from any subcontractor; grant individuals access and ability to amend their IIHI; make available an accounting of disclosures; release applicable records to the Agency or Department of Human Services if requested; and upon termination, return or destroy all IIHI in accordance with conventional record destruction practices.

V. INDEMNITY AND INSURANCE CLAUSE

- A. The Contractor agrees that it will at all times, within the limits of liability provided herein, indemnify and hold harmless the Agency from any and all claims, demands, actions or causes of action, including reasonable attorney's fees and expenses arising out of any act or omission on the part of the Contractor, or its subcontractors, partners or independent contractors or any of their agents or employees in the performance of or with relation to any of the work or services to be performed or furnished by the Contractor or the subcontractors, partners, or independent contractors or any of their agents or employees under this agreement which may be claimed against the Contractor or the Agency:
 - 1. by reason of any client suffering personal injury, death, or property loss or damage either while participating in or receiving from the Contractor any care, services or transportation to be furnished by the Contractor;
 - 2. by reason of any client causing injury to, or damage to, the person of or the property of another person during any time when the Contractor or its assigns, or employees thereof has provided the care, service or transportation to be furnished under this agreement;
 - 3. by reason of any acts or occurrences by or involving the Contractor, employees of the Contractor, or its independent contractor in providing care, services or transportation to be furnished under this agreement.
- B. The Agency agrees that it will at all times, within the limits of liability provided by Chapter 466 of Minnesota Statutes indemnify and hold harmless the Contractor from any and all claims, demands, actions or causes of action, including reasonable attorney's fees and expenses arising out of any act or omission on the part of the Agency, or its subcontractors, partners or independent contractors or any of their agents or employees in the performance of or with relation to any of the work or services to be performed or furnished by the Agency or the subcontractors, partners, or independent contractors or any of their agents or employees under this agreement which may be claimed against the Contractor or the Agency:
 - 1. by reason of any client suffering personal injury, death, or property loss or damage either while participating in or receiving from the Agency any care, services or transportation to be furnished by the Agency;
 - 2. by reason of any client causing injury to, or damage to, the person of or the property of another person during any time when the Agency or its assigns, or employees thereof has provided any care, service or transportation to be furnished under this agreement;
 - 3. by reason of any acts or occurrences by or involving the Agency, employees of the Agency, or any independent contractor retained by the Agency other than the contractor that is party to this agreement, related to providing care, services or transportation to be furnished under this agreement.
- C. Risk Coverage: Each party shall procure and maintain during the life of the contract and until the contract has been fully completed, risk coverage that will protect it from claims set forth above which may arise out of or result from its operations under this contract, whether such operations be by the party or by anyone directly or indirectly employed by the party, or by anyone for whose acts the party may be liable. The parties shall require proof of such coverage from any independent contractors that may be utilized. The coverage shall include the following:

1. General Liability Coverage: Protecting from claims or damages for personal injuries, including accidental death, as well as for claims for property damage which may arise from operations under this Contract.

The minimum limits of liability shall be:

\$ 2,000,000.00 Aggregate
\$ 2,000,000.00 Products and Completed Operations Aggregate
\$ 1,500,000.00 Personal Injury & Advertising Injury
\$ 1,500,000.00 Each Occurrence
\$ 100,000.00 Fire Damage
\$ 5,000.00 Medical Expense

The policy shall be written on an occurrence basis, not a claims-made basis.

2. Worker's Compensation Coverage: For all employees providing care, services or transportation to be furnished under this agreement and, in case any work is sublet, the Subcontractor shall be required to provide Worker's Compensation coverage for all his/her/its employees. The policy shall include Employer's Liability coverage. The limits shall be the statutory amounts provided in applicable State and Federal laws.

Minimum limits shall be:

Bodily Injury by Accident:	\$500,000.00 each Accident
Bodily Injury by Disease:	\$500,000.00 each Employee
Bodily Injury by Disease:	\$500,000.00 Policy Limit

3. Automobile Liability Coverage:

The minimum limits of liability shall be:

Bodily Injury:	\$1,500,000.00 per person / \$1,500,000.00 per occurrence
Property Damage:	\$1,500,000.00 per occurrence, or
a Combined Single Limit:	\$1,500,000.00 per occurrence

Auto coverage should include: Any Auto, including Hired and Non-Owned.

The Agency shall provide the Contractor a Certificate of Insurance evidencing proof of insurance coverage before the work commences as required herein.

The Contractor shall list the Agency as an additional insured on its coverage and shall provide the Agency a Certificate of Insurance evidencing proof of insurance coverage before the work commences as required herein.

The Certificate of Insurance shall include a minimum 60 day written notice of intent to cancel, suspend or reduce coverage. The Contractor's liability insurance shall be placed with an insurer(s) with a current A.M. Best rating of no less than A.

VI. AUDIT AND RECORD DISCLOSURES

The Contractor must:

- A. Allow personnel of the Agency and/or the Minnesota Department of Education, access to the Agency's facility and records at reasonable hours to exercise their responsibility to monitor purchased services.
- B. Maintain all records pertaining to the contract at Contractor's location for seven years for audit purposes.

VII. CONDITIONS OF THE PARTIES' OBLIGATIONS

- A. It is understood and agreed that in the event the reimbursement to the Agency from state and federal sources is not obtained or continued at an aggregate level sufficient to allow for the contract of the indicated quantity of contracted services, the obligation of each party hereunder shall thereupon be terminated.
- B. This agreement may be canceled by either party at any time, with or without cause, upon 30 days' notice, in writing, delivered by mail or in person.

- C. Before the termination date specified previously in this agreement, the Agency may evaluate the performance of the Contractor in regard to the terms of this agreement to determine whether such performance merits renewal of this agreement.
- D. Any alterations, variations, modifications, or waivers of provisions of this agreement shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this agreement.
- E. In the event that there is a revision of federal and/or state regulations which might make this agreement ineligible for federal and/or state financial participation, all parties will review the agreement and re-negotiate those items necessary to bring the agreement into compliance with the new federal and/or state regulations.

VIII. SUBCONTRACTING:

The Contractor shall not enter into subcontracts for any of the work contemplated under this agreement without written approval of the Agency. All subcontracts shall be subject to the requirements of this contract. The Contractor shall be responsible for the performance of any subcontractor.

IX. CONTRACTOR DEBARMENT, SUSPENSION AND RESPONSIBILITY CERTIFICATION

Federal Regulation 45 CFR 92.35 prohibits the State/Agency from purchasing goods or services with federal money from vendors who have been suspended or debarred by the federal government. Similarly, Minnesota Statutes, Section 16C.03, subd. 2 provides the Commissioner of Administration with the authority to debar and suspend vendors who seek to contract with the State/Agency. Vendors may be suspended or debarred when it is determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner. To avoid purchasing goods or services from debarred vendors, the Contractor will check the website www.epls.gov prior to receiving any goods or services from vendors. During the audit, the Contractor will be asked to confirm that the debarment status has been verified for all vendors.

By Signing This Contract, The Contractor Certifies That It And Its Principals* And Employees:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state or local governmental department or agency; and
- B. Have not within a three-year period preceding this contract: 1) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract; 2) violated any federal or state antitrust statutes; or 3) committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and
- C. Are not presently indicted or otherwise criminally or civilly charged by a governmental entity for: 1) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction; 2) violating any federal or state antitrust statutes; or 3) committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and
- D. Are not aware of any information and possess no knowledge that any subcontractor(s) that will perform work pursuant to this contract are in violation of any of the certifications set forth above.
- E. Shall immediately give written notice to the Agency's Director should the Contractor come under investigation for allegations of fraud or a criminal offense in connection with obtaining, or performing: a public (federal, state or local government) transaction; violating any federal or state antitrust statutes; or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

* "Principals" for the purpose of this certification means officers; directors; owners; partners; and persons having primary management or supervisory responsibilities within a business entity (e.g. general manager; plant manager; head of a subsidiary, division, or business segment and similar positions).

Directions for On Line Access to Excluded Providers

To ensure compliance with this regulation, identification of excluded entities and individuals can be found on the Office of Inspector General (OIG) website at www.dhhs.gov/progorg/oig/ and www.epls.gov

X. EQUAL EMPLOYMENT OPPORTUNITY AND CIVIL RIGHTS AND NONDISCRIMINATION

The Contractor agrees to comply with the Civil Rights Act of 1964, Title VII (42USC 2000e); including Executive Order No. 11246, and Title VI (42 USC 2000d); and the Rehabilitation Act of 1973, as amended by Section 504.

XI. FAIR HEARING AND GRIEVANCE PROCEDURES:

The Contractor agrees to provide for a fair hearing and grievance procedure in conformance with Minnesota Statutes, section 256.045, and in conjunction with fair hearing and grievance procedures established by Department of Human Services administrative rules.

XII. NONCOMPLIANCE:

- A. If the Contractor fails to comply with the provisions of this contract, the Agency may seek any available legal remedy.
- B. Either party must notify the other party within 30 days when a party has reasonable grounds to believe that this contract has been or will be breached in a material manner. The party receiving such notification must have 30 days, or any other such period of time as mutually agreed to by the parties, to cure the breach or anticipatory breach.

XIII. ENTIRE AGREEMENT:

It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the Agency and the Contractor relating to the subject matter hereof.

The person(s) executing this agreement on behalf of the Contractor is its Superintendent, and does so on behalf of the Contractor, and represents that the person(s) executing the agreement does so with the full legal authority of the Contractor.

IN WITNESS WHEREOF, the Contractor and the Agency have executed this agreement as of the day and year first above written.

Dated: _____

Deborah Sheehan, Director, PACT for Families Collaborative (Agency)

Dated: 6/8/15



Dr. Rick Clark, Superintendent, Yellow Medicine East School (Contractor)

Excess Equipment

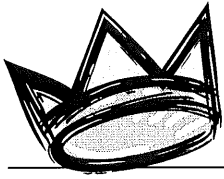
iMac 1.83 - 2.16Ghz, 17" all-in-one unit

Local ID	Model	Serial Number
188785	imac	W970509LWRQ
188680	imac	W87030CHWRQ
188681	imac	W870304EWRQ
188682	imac	W870309XWRQ
188683	imac	W870303ZWRQ
188684	imac	W87030L8WRQ
188685	imac	W870304CWRQ
188686	imac	W87030VWRQ
188687	imac	W870304DWRQ
188688	imac	W87030LKWRQ
188689	imac	W870302RWRQ
188690	imac	W86480LKWRQ
188691	imac	W87030M1WRQ
188692	imac	W87030EUWRQ
188694	imac	W87030LMWRQ
188695	imac	W87030M2WRQ
188696	imac	W87030LDWRQ
188697	imac	W870303RWRQ
188698	imac	W87030LVWRQ
188699	imac	W86480LXWRQ
	imac	W87030H5WRQ
188702	imac	W86480M3WRQ
188703	imac	W86480J5WRQ
188704	imac	W870309BWRQ
188706	imac	QP71209UVUY
188709	imac	QP71209RVUY
188710	imac	W870309MWRQ
188711	imac	W87030LAWRQ
188712	imac	W87030LQWRQ
188713	imac	W87030LPWRQ
188715	imac	W87030L9WRQ
188717	imac	W87030PGWRQ
188718	imac	W87030LTWRQ
188719	imac	W87030HUWRQ
188720	imac	W870303PWRQ
188721	imac	W8703037WRQ
188722	imac	W86480LFWRQ
188723	imac	W87030LBWRQ

188724	imac	W87030HQWRQ
188725	imac	W87030LCWRQ
188727	imac	W86480M2WRQ
188728	imac	W87030LFWRQ
188729	imac	W870306ZWRQ
188730	imac	W86480K8WRQ
188731	imac	W87030KGWRQ
188732	imac	W870307GWRQ
188733	imac	W8703073WRQ
188734	imac	W86480HDWRQ
188735	imac	W87030HTWRQ
188736	imac	W870309SWRQ
188737	imac	W87030HRWRQ
188745	imac	W87030HPWRQ
188749	imac	W8703098WRQ
188750	imac	W87030HHWRQ
188752	imac	W87030BZWRQ
188753	imac	W87030E1WRQ
188755	imac	W87030PHWRQ
188756	imac	W87030CBWRQ
188757	imac	W870303HWRQ
188758	imac	QP71209LVUY
188760	imac	W870309NWRQ
188764	imac	W87030NNWRQ
188765	imac	QP71209AVUY
188766	imac	QP71209HVUY
188767	imac	QP71209TVUY
188768	imac	QP71209BVUY
188769	imac	QP71209XVUY
188770	imac	QP71209SVUY
188771	imac	QP71209DVUY
188772	imac	QP71209EVUY
188773	imac	QP712099VUY
188774	imac	QP71209JVUY
188775	imac	W87030HNWRQ
188776	imac	W8703040WRQ
188777	imac	W86480NBWRQ
188778	imac	W86480NDWRQ
188779	imac	W870303WWRQ
188782	imac	W86480M6WRQ
188783	imac	W86480LVWRQ
188784	imac	W8705095WRQ

188786	imac	W86480LUWRQ
188787	imac	W86480NEWWRQ
188788	imac	W86480LZWRQ
188789	imac	W86480M7WRQ
188790	imac	W87030P3WRQ
188791	imac	QP712090VUY
188797	imac	QP712096VUY
188799	imac	W87030HLWRQ
188802	imac	W8703041WRQ
188803	imac	W87030C0WRQ
188804	imac	W87030BXWRQ
188805	imac	W870303YWRQ
188806	imac	W86480H5WRQ
188807	imac	W86480MRWRQ
188809	imac	W86480NJWRQ
188810	imac	W870303SWRQ
188811	imac	W870303UWRQ
188813	imac	W86480M5WRQ
188814	imac	W87050F6WRQ
188815	imac	W870509HWRQ
188817	imac	W87050GBWRQ
188818	imac	W87050F1WRQ
188820	imac	W87050GHWRQ
188821	imac	W87050GFWRQ
188822	imac	W87030C4WRQ
188823	imac	W870509MWRQ
188825	imac	W87050F8WRQ
188826	imac	W870509WWRQ
188827	imac	W8705099WRQ
188828	imac	W87030CGWRQ
188829	imac	W87030CGWRQ
188830	imac	W87030HMWRQ
188831	imac	W86480NWWWRQ
188832	imac	W870309WWRQ
188833	imac	W870303TWRQ
188834	imac	W870304AWRQ
188835	imac	W86480M4WRQ
188836	imac	W86480NVWRQ
188837	imac	W86480NRWRQ
188838	imac	W87030CAWRQ
188841	imac	W87050FAWRQ
188842	imac	W87050F3WRQ

188846	imac	W87050LEWRQ
7445	iMac	QP712036VUY
7773	iMac	W86381DVWRQ
183400	HP Mini 210 Netboo	4CZ0460DBL
183404	HP Mini 210 Netboo	4CZ0460DB5
183399	MacBook	4H6333H6VMM
	iMac	W87030LWWRQ



Miss Western Fest Royalty Program
PO Box 85
Granite Falls, MN 56241
wfroyalty@hotmail.com

May 25, 2015

Dear Dr. Clark & YME School Board members,

The Western Fest Royalty program would like to use the YME High School Auditorium for the Miss Western Fest pageant on Saturday, June 27 as has been done for many, many years. Previously, the agreement with the administration of YME was that the Royalty committee paid for the janitorial time for the Saturday event as this was above and beyond the “normal” working hours during the summer. The Royalty committee was not charged for the use of the facility, lights, sound, etc. based on the fact that we award around \$1,300 in scholarships to YME graduates each year as well as send our Miss Western Fest to represent our area at the Minneapolis Aquatennial which has a cost of \$975, of which the committee pays the entire entry fee.

After speaking with Dr. Clark last week, he initially agreed to present those terms to the Board if we included an offer of an honorarium to help cover the costs of cooling the facility on a Saturday. We are prepared to offer \$75 to help defray the cooling costs. Our committee is entirely self-funded so any money we make goes to cover the costs of the scholarships, Aquatennial and other associated expenses. We have an all volunteer committee that works with these young ladies for several months from the recruiting stage through Western Fest and the parade schedule that ends in August. We work very hard to provide as many opportunities for these young women with as little cost to them as possible which is why we work so hard to keep our costs as low as possible.

Thank you very much for your time and consideration.

Sincerely,

Katy Lundell-Stuhr
Western Fest Royalty Committee Co-Chair
320-212-2073 (cell)

YELLOW MEDICINE EAST – ISD 2190

Serving the communities of Clarkfield, Echo, Granite Falls, Hanley Falls, Hazel Run & Upper Sioux

Dr. Rick Clark, Superintendent
450 9th Avenue - Granite Falls, MN 56241
Phone: 320-564-4081 - Fax: 320-564-4781



REQUEST FOR BIDS

Bread/Bread Products

The Yellow Medicine East, ISD #2190, School Board is requesting sealed bids for supplying the bread and bread products for delivery to the Yellow Medicine East School District for 2015-2016 school year and the Summer Food Service Program.

Return the enclosed bid form to:

Yellow Medicine East
450 9th Avenue
Granite Falls, MN 56241
Attn: Food Service Bids

Bids will be accepted until 1:00 pm on Monday, July 6, 2015. Bids will be opened and evaluated at that time and the official bid will be awarded at the regular school board meeting held Monday, July 13, 2015 at 6:00 pm.

The school board reserves the right to accept or reject any or all bids and to waive any defects or irregularities.

YELLOW MEDICINE EAST – ISD 2190

Serving the communities of Clarkfield, Echo, Granite Falls, Hanley Falls, Hazel Run & Upper Sioux

Dr. Rick Clark, Superintendent
450 9th Avenue - Granite Falls, MN 56241
Phone: 320-564-4081 - Fax: 320-564-4781



REQUEST FOR BIDS

Milk/Milk Products

The Yellow Medicine East, ISD #2190, School Board is requesting sealed bids for supplying the milk and milk products for delivery to the Yellow Medicine East School District for the 2015-2016 school year and the Summer Food Service Program.

Return the enclosed bid form to:

Yellow Medicine East
450 9th Avenue
Granite Falls, MN 56241
Attn: Food Service Bids

Bids will be accepted until 1:00 pm on Monday, July 6, 2015. Bids will be opened and evaluated at that time and the official bid will be awarded at the regular school board meeting held Monday, July 13, 2015 at 6:00 pm.

The school board reserves the right to accept or reject any or all bids and to waive any defects or irregularities.

*Yellow Medicine East School
District No. 2190*

Post-Employment Benefit Valuation Report
Under GASB Statement 45
as of July 1, 2014

Plan Year Beginning: July 1, 2014
Plan Year Ending: June 30, 2015



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Actuarial Certification

We have prepared an actuarial valuation of the Yellow Medicine East School District No. 2190 Other Post Employment Benefit Plans as of July 1, 2014 to enable the plan sponsor to satisfy the accounting requirements under Statements of Governmental Accounting Standards Nos. 43 and 45. The results of the valuation set forth in this report reflect the provisions of the plan communicated to us through July 1, 2014. This report should not be used for other purposes or relied upon by any other person without prior written consent from Hildi Incorporated.


This valuation is based on participant and financial data provided by Yellow Medicine East School District No. 2190 and is summarized in this report. An audit of the financial and participant data provided was not performed, but we have checked the data for reasonableness as appropriate based on the purpose of the valuation. We have relied on all the information provided, including plan provisions and asset information, as complete and accurate.

A range of results, different from those presented in this report, could be considered reasonable. The numbers are not rounded, but this is for convenience and should not imply precision.

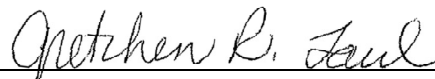
All costs, liabilities and other factors under the plan were determined in accordance with generally accepted actuarial principles and procedures using assumptions that we believe reasonably estimate the anticipated experience of the plan. The calculations reported herein are consistent with our understanding of the provisions of GASB Statements 43 and 45.

Actuarial computations under Statements of Governmental Accounting Standards are for the purposes of fulfilling employer accounting requirements and trust accounting requirements. Computations for other purposes may differ significantly from the results shown in this report.

We are available to answer any questions on this material, or to provide explanations or further details, as may be appropriate. The undersigned credentialed actuaries meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinions contained in this report.



Jill M. Urdahl, FSA



Gretchen R. Faul, ASA

Hildi Incorporated
11800 Singletree Lane, Suite 305
Minneapolis, MN 55344
P 952.934.5554

Report finished in January 2015

Executive Summary

This report has been prepared for Yellow Medicine East School District No. 2190, for the fiscal year beginning July 1, 2014 and ending June 30, 2015, to assist in complying with the reporting and disclosure requirements under GASB Statements 43 and 45. Yellow Medicine East School District No. 2190 is a Tier 2 entity under GASB 45 and has implemented GASB 45 for the fiscal year beginning July 1, 2008 and ending June 30, 2009.

Funding and Investment Policy

OPEB benefits have historically been funded on a pay-as-you-go basis (PAYGO). Under GASB 45, plan sponsors may set up a trust and pre-fund the benefits. There is no requirement to pre-fund benefits under GASB 45. However, continuing on a PAYGO basis will create a Net OPEB Obligation (NOO) on the balance sheet over time (the NOO at the beginning of the GASB 45 implementation year is \$0).

Results throughout the report reflect Yellow Medicine East School District No. 2190's decision to create an Revocable OPEB Trust. The trust value is \$1,065,865 as of July 1, 2014. We have assumed future benefit payments/employer contributions will be paid from the trust. Liabilities have been valued using an estimated return on the Revocable OPEB Trust and the District's General Fund of 3.00%. Because Revocable Trust Assets are not recognized under GASB 45 as plan assets, the results throughout this report appear as if the District is on a 'pay as you go' funding policy.

Summary of Results

The results below reflect initial implementation in the fiscal year ending June 30, 2009. Liabilities have been valued using an estimated return of 3.00%. The ARC assumes the Unfunded Accrued Liability (UAL) will be amortized on a closed basis.

Summary of Results	July 1, 2014
1. Liabilities	
a. Accrued Liability	
i. Actives	\$ 1,286,347
ii. Retirees and Beneficiaries	<u>714,533</u>
iii. Total	2,000,880
b. Normal Cost	71,793
c. Estimated Benefit Payments	201,578
d. Valuation Salary	5,933,395
e. Discount Rate	3.00%
2. Funded Status	
a. Accrued Liability	\$ 2,000,880
b. Market Assets*	<u>0</u>
c. Unfunded Accrued Liability (UAL), a. – b.	2,000,880
d. UAL as % of Payroll, c. / 1.d.	33.7%
3. Estimated Annual Costs for Year Beginning July 1, 2014	
a. Pay-as-you-go Cost (PAYGO)	\$ 201,578
b. Annual Required Contribution (ARC)	201,978
c. Annual OPEB Cost	198,902
d. PAYGO as % of ARC	99.8%
4. Estimated Balance Sheet	
a. Net OPEB Obligation July 1, 2014**	\$ 129,029
b. Annual OPEB Cost	198,902
c. Estimated Employer Contributions	<u>201,578</u>
d. Estimated Net OPEB Obligation June 30, 2015, a. + b. – c.	126,353

* The Revocable OPEB Trust value at July 1, 2014 is \$1,065,865. However, under GASB 45 accounting rules, Revocable Trust assets are not allowed to be used to reduce the Unfunded Accrued Liability.

**Includes an adjustment of (\$20,192) to the amount shown on the District's June 30, 2014 Financial Statement. The adjustment was made to reflect actual benefits paid from the trust which are shown on page 17 of historical Financial Statements.

Valuation Date

The results presented in this report are based on a July 1, 2014 valuation date. GASB 45 allows the use of a valuation date that is up to 24 months prior to the beginning of the applicable fiscal year disclosure. In addition, for an entity with less than 200 Plan Members, valuations are required at least every three years (assuming no significant changes have occurred).

Comparison to Previous Results

The last valuation completed for Yellow Medicine East School District No. 2190 was as of July 1, 2011. Below is a rough summary showing estimated reasons for changes in the accrued liability.

Comparison to Previous Results	July 1, 2014
1. Changes in Accrued Liability	
a. Expected Accrued Liability	2,246,554
b. Liability (Gain) / Loss	(103,891)
c. Change Due to Claims / Retiree Premiums	(194,828)
d. Assumption Changes	64,182
e. Plan Changes	(11,137)
f. Total Accrued Liability	2,000,880
2. Normal Cost	71,793
3. Discount Rate	3.00%

Other

Since the last actuarial valuation as of July 1, 2011, the following actuarial assumptions have changed:

- The health care trend rates were changed to better anticipate short term and long term medical increases.
- The mortality table was updated to reflect the projection of 2000 rates to 2014 based on Scale BB.
- Claim costs were developed by age adjusting the premium information from the Yellow Medicine East School District No. 2190. As of July 1, 2011, actual claims and enrollment experience was used.

Since the last actuarial valuation as of July 1, 2011, the following plan provisions have changed:

- A sunset date was added for Teachers and Supervisory/Confidential Staff. These employees must now be hired before July 1, 2012 to qualify for the post-employment medical subsidy under GASB 45. Also, to be eligible for this medical subsidy, these employees must now have 20 years of service instead of 15.
- The post-employment benefit amount paid to a Health Care Savings Plan for teachers hired before September 1, 1995 was increased from \$22,500/\$19,500 to \$25,000 (minus the accumulated employer contributions to the tax deferred matching plan which also changed).

Development of Costs

Liabilities

	July 1, 2014	July 1, 2011
1. Key assumptions		
a. Discount rate	3.00%	3.00%
b. Medical trend rate		
i. Current year	7.50%	8.00%
ii. Ultimate year	5.00%	5.00%
iii. Years to ultimate trend rate	10	6
2. Present value of benefits	\$ 2,765,071	\$ 3,324,657
3. Accrued liability		
a. Split by implicit rate liability vs. direct subsidy liability		
i. Implicit rate liability	1,420,614	1,642,649
ii. Direct subsidized liability	580,266	759,490
iii. Total	2,000,880	2,402,139
b. Split by status		
i. Actives	1,286,347	1,482,838
ii. Retirees and beneficiaries	714,533	919,301
iii. Total	2,000,880	2,402,139
4. Normal cost	71,793	88,335
5. Expected net benefit payments		
a. Actives (from expected retirements)	26,625	23,982
b. Retirees and beneficiaries	174,953	186,437
c. Total	201,578	210,419

Annual Required Contribution (ARC)

July 1, 2014 to June 30, 2015	
1. Discount Rate	3.00%
2. Preliminary Annual Required Contribution (ARC)	
a. Normal cost	\$ 71,793
b. Administrative expenses	0
c. Supplemental cost	
i. Accrued liability	2,000,880
ii. Assets	0
iii. Outstanding balance, i. – ii.	2,000,880
iv. Amortization years	See amort. table
v. Supplemental cost	127,222
d. Beginning of year contribution, a. + b. + c.v.	199,015
e. Contribution timing	
i. Fraction to year end: 50%	
ii. Compound interest to year end at 3.00%	2,963
f. Preliminary ARC: d. + e.ii., not less than 0	201,978
3. Minimum Annual Required Contribution (ARC)	
a. Normal cost	71,793
b. Administrative expenses	0
c. Unfunded liability	2,000,880
d. Minimum supplemental cost	99,110
e. Minimum ARC: a. + b. + d., not less than 0	170,903
f. Contribution timing	
i. Fraction to year end: 50%	
ii. Compound interest to year end at 3.00%	2,545
g. Minimum ARC adjusted for timing: e. + f.ii.	173,448
4. Annual Required Contribution: maximum of 2.f. and 3.g.	201,978

Annual OPEB Cost

July 1, 2014 to June 30, 2015	
1. Discount Rate	3.00%
2. Annual OPEB Cost	
a. Net OPEB Obligation (NOO) as of July 1, 2014	\$ 129,029
b. Annual Required Contribution (ARC)	201,978
c. Interest on NOO at 3.00% to year end	3,871
d. Adjustment to the ARC	
i. Amortization of Net OPEB Obligation	6,845
ii. Contribution timing	
1. Fraction to year end: 50%	
2. Interest on amortization at 3.00%	102
iii. Total adjustment: (i)+(ii)(2)	6,947
e. Annual OPEB Cost, b. + c. – d.iii.	198,902

Net OPEB Obligation (NOO)

1. Discount Rate	3.00%
2. Net OPEB Obligation	
a. Net OPEB Obligation as of July 1, 2014*	\$ 129,029
b. Annual OPEB Cost	198,902
c. Estimated Annual Employer Contribution	<u>201,578</u>
d. Estimated Net OPEB Obligation as of June 30, 2015 , a.+ b.-c.	126,353

*Includes an adjustment of (\$20,192) to the amount shown on the District's June 30, 2014 Financial Statement. The adjustment was made to reflect actual benefits paid from the trust which are shown on page 17 of historical Financial Statements.

Note: An employer contribution different from the amount shown will change the year-end Net OPEB Obligation. When preparing your disclosures at June 30, 2015, and 2016, please contact Hildi Inc.

Amortization Bases

Base	Initial Amount	Years Remaining	Outstanding Balance as of July 1, 2014	Installment
Base 1	\$ 2,125,604	24	\$ 1,863,213	\$ 106,814
Base 2	335,446	27	313,651	16,616
Base 3	50,390	1	13,161	13,161
Base 4	(189,145)	30	<u>(189,145)</u>	<u>(9,369)</u>
Total			2,000,880	127,222

Projected Benefit Payments

The Projected Benefit Payments are based on the assumptions, plan provisions, and participant data as of July 1, 2014. The Projected Benefit Payments are prepared on a closed group basis (i.e. no new entrants.)

Year Beginning July 1 and Ending June 30 of the Following Year	Implicit Subsidy Only Payments	Subsidized Payments	Total Projected Net Payments
2014	111,855	89,723	201,578
2015	120,106	83,237	203,343
2016	108,417	57,782	166,199
2017	112,029	55,745	167,774
2018	114,131	57,242	171,373
2019	130,025	56,989	187,014
2020	149,693	53,268	202,961
2021	144,382	48,536	192,918
2022	133,104	42,385	175,489
2023	133,317	41,511	174,828
2024	123,635	36,466	160,101
2025	94,911	16,643	111,554
2026	75,801	13,031	88,832
2027	69,168	12,230	81,398
2028	67,366	12,503	79,869
2029 - 2048	1,265,144	216,319	1,481,463
2049	56,702	2,789	59,491
2050	26,118	618	26,736
2051	27,878	644	28,522
2052	17,180	19	17,199
2053	18,365	13	18,378
2054	14,106	9	14,115
2055	8,005	5	8,010
2056	5,978	3	5,981
2057	3,462	2	3,464
2058	3,620	1	3,621
2059	2,169	1	2,170
2060	987	0	987
2061	336	0	336
2062	0	0	0

Note: The subsidized payment projections are estimates. When preparing the Net OPEB Obligation (NOO) for disclosures, the actual subsidized payments that were made for the fiscal year from the Yellow Medicine East School District No. 2190 should be used in calculating the amount of annual employer contribution. Please contact Hildi Inc. for review of your NOO development.

Results by Contract Group

July 1, 2014

	Administrators	Teachers	MSEA	Non Union Paraprofessionals	Supervisor/ Confidential Employees	Others	Total
Counts							
Active	5	75	30	26	9	4	149
Retiree	4	30	8	1	1	-	44
Total	9	105	38	27	10	4	193
Total							
Present Value of Future Benefits							
Active	\$ 184,547	\$ 1,351,660	\$ 191,197	\$ 127,902	\$ 174,582	\$ 20,650	\$ 2,050,538
Retiree	103,476	485,414	106,864	456	18,323	-	714,533
Total	288,023	1,837,074	298,061	128,358	192,905	20,650	2,765,071
Accrued Liability							
Active	\$ 113,854	\$ 867,097	\$ 119,974	\$ 60,383	\$ 110,412	\$ 14,627	\$ 1,286,347
Retiree	103,476	485,414	106,864	456	18,323	-	714,533
Total	217,330	1,352,511	226,838	60,839	128,735	14,627	2,000,880
Normal Cost							
	\$ 6,786	\$ 43,077	\$ 9,407	\$ 5,696	\$ 5,742	\$ 1,085	\$ 71,793
Expected Benefit Payments							
Active (expected to retire)	\$ 114	\$ 20,798	\$ 2,119	\$ 581	\$ 2,919	\$ 94	\$ 26,625
Retiree	25,262	122,478	19,243	221	7,749	-	174,953
Total	25,376	143,276	21,362	802	10,668	94	201,578

Disclosure Exhibits

Summary of Annual OPEB Costs*

Year Ended	Annual Plan Sponsor Contributions	Annual OPEB Cost	% of Annual OPEB Cost Contributed	Net OPEB Obligation
June 30, 2015 (Est.)	\$ 201,578	\$ 198,902	101.3%	\$ 126,353
June 30, 2014	192,789	225,993	85.3%	129,029
June 30, 2013	206,424	226,492	91.1%	95,825
June 30, 2012	230,436	226,503	101.7%	75,757

*Includes adjustments from amounts shown on the District's Financial Statements. The adjustments were made to reflect actual benefits paid from the trust (which are historically shown on page 17 on the Financial Statements).

Note: An employer contribution different from the amount shown will change the year-end Net OPEB Obligation. When preparing your disclosures at June 30, 2015, and 2016, please contact Hildi Inc.

Funded Status and Funding Progress

	Valuation Date July 1, 2014
1. Actuarial Accrued Liability (AAL)	\$ 2,000,880
2. Actuarial Value of Plan Assets*	0
3. Unfunded Actuarial Accrued Liability (UAAL)	2,000,880
4. Funded Ratio (2. ÷ 1.)	0.0%
5. Covered Payroll (active plan members)	5,933,395
6. UAAL as a Percentage of Covered Payroll (3. ÷ 5.)	33.7%

* The Revocable OPEB Trust value at July 1, 2014 is \$1,065,865. However, under GASB 45 accounting rules, Revocable Trust assets are not allowed to be used to reduce the Unfunded Accrued Liability.

Required Supplementary Information

The same items shown above under Funded Status and Funding Progress must be shown for the most recent actuarial valuation date as well as the preceding two valuation dates.

Plan Assets

The value of the Revocable OPEB Trust at July 1, 2014 is \$1,065,865. Monies in a revocable OPEB Trust cannot be recognized in the actuarial report as an offset to the actuarial accrued liabilities, but can be used to pay the OPEB benefits for the District as they come due.

Revocable OPEB Assets for Fiscal Year			
Ending	June 30, 2014	June 30, 2013	June 30, 2012
1. Value at Beginning of Fiscal Year	\$ 1,257,653	\$ 1,460,019	\$ 1,686,842
a. Employer contributions	0	0	0
b. Benefits paid*	(192,789)	(206,424)	(230,436)
c. Non-investment expense paid	0	0	0
d. Return on plan assets	1,001	4,058	3,613
2. Value at End of Fiscal Year	1,065,865	1,257,653	1,460,019
3. Rate of Return for Year	0.09%	0.30%	0.23%

*Includes all benefit disbursements made for the fiscal year even if they were paid after June 30.

Other Information

Plan Participants

Plan Participants	July 1, 2014	July 1, 2011
1. Participant Counts		
a. Actives	149	153
b. Retirees receiving payments	44	40
c. Spouses receiving payments	16	13
d. Total participants	209	206
2. Active participant statistics		
a. Average age	46.4	46.4
b. Average hire service	11.8	12.7
c. Total expected pay for year	\$ 5,933,395	\$ 5,676,285
3. Retirees (excludes spouses)		
a. Average age: Pre-65	62.0	61.1
b. Average age: Post-65	67.0	67.5
4. Number of retirees by age		
a. Under 50	0	0
b. 50 to 54	0	1
c. 55 to 59	5	9
d. 60 to 64	23	20
e. 65+ *	16	10
f. Total	44	40

* Post-age 65 participants and their spouses are assumed to have Medicare as the primary health insurance so no Implicit Rate Subsidy applies. However, participants over age 65 do have an Implicit Rate Subsidy for dental and/or life insurance since these benefits were valued until age 70.

Active Participants Age/Service Grid

Attained Age	Years of Service											Total										
	Under 1		1 to 4		5 to 9		10 to 14		15 to 19		20 to 24		25 to 29		30 to 34		35 to 39		40 & up			
	No.	Avg. Comp	No.	Avg. Comp	No.	Avg. Comp	No.	Avg. Comp	No.	Avg. Comp	No.	Avg. Comp	No.	Avg. Comp	No.	Avg. Comp	No.	Avg. Comp	No.	Avg. Comp		
Under 25	6	29,928	1	38,294	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7	31,123
25 to 29	5	34,356	5	33,631	2	21,682	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12	31,942
30 to 34	3	42,184	5	30,763	4	43,073	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12	37,722
35 to 39	7	33,175	2	27,292	1	48,746	2	53,237	1	53,265	0	0	0	0	0	0	0	0	0	0	13	38,099
40 to 44	5	31,779	2	39,599	2	33,901	3	56,201	6	63,602	0	0	0	0	0	0	0	0	0	0	18	47,562
45 to 49	1	79,200	1	17,422	6	18,285	1	29,655	3	36,176	6	56,467	1	57,321	0	0	0	0	0	0	19	38,981
50 to 54	3	26,832	3	47,498	1	19,055	1	8,317	6	30,235	5	41,624	8	62,629	0	0	0	0	0	0	27	42,257
55 to 59	3	22,936	2	38,120	3	32,368	3	39,960	4	43,420	5	44,183	7	42,625	2	62,371	1	66,242	0	0	30	41,533
60 to 64	1	33,837	1	8,317	1	111,575	0	0	1	19,983	1	65,702	2	27,845	0	0	0	0	0	0	7	42,158
65 to 69	0	0	0	0	1	5,940	1	65,702	0	0	0	0	0	0	0	0	0	0	0	0	2	35,821
70 & up	0	0	0	0	1	14,782	0	0	0	0	1	19,101	0	0	0	0	0	0	0	0	2	16,942
Total	34	33,275	22	33,569	22	31,380	11	45,330	21	43,737	18	47,369	18	50,690	2	62,371	1	66,242	0	0	149	39,821

The average compensation shown in each cell represents the average for the number of active participants in that cell.

Sample Withdrawal and Retirement Rates

Years of Service	Select Withdrawal % for Males	Select Withdrawal % for Females
0	45.0%	40.0%
1	12.0%	10.0%
2	6.0%	8.0%

Attained Age	Ultimate Withdrawal % for Males	Ultimate Withdrawal % for Females	Retirement % Rule of 90	Retirement % Not Rule of 90
20	3.70%	4.50%	0%	0%
25	3.20%	4.50%	0%	0%
30	2.70%	4.50%	0%	0%
35	2.50%	3.90%	0%	0%
40	2.35%	2.75%	0%	0%
45	2.10%	2.10%	0%	0%
50	1.85%	1.85%	0%	0%
55	0.00%	0.00%	50%	5%
56	0.00%	0.00%	50%	5%
57	0.00%	0.00%	50%	5%
58	0.00%	0.00%	50%	5%
59	0.00%	0.00%	50%	5%
60	0.00%	0.00%	50%	10%
61	0.00%	0.00%	50%	10%
62	0.00%	0.00%	50%	25%
63	0.00%	0.00%	50%	10%
64	0.00%	0.00%	50%	10%
65+	0.00%	0.00%	100%	100%

Summary of Plan Provisions

Following is a summary of the plan provisions based on the most recent contracts/statements provided to us. This summary should not be used in determining plan benefits.

Contract Group		Superintendent	Principals, Community Education/Activities Director	Teachers (includes MN Valley Cooperative Center Teachers) and Supervisory/Confidential Staff	MN School Employees Association and Non-Union Support	All Others
Access to Group Insurance						
Eligibility	Age* Service**	55 3	55 3	55 3	55 3	55 3
Monthly Blended Premium	Medical Dental Life	Blended premium is \$605 for single and \$1,721 for family/Valued to Medicare eligibility Blended premium is \$29 for single and \$60 for family/Valued to age 70 \$0.208 per \$1,000 face amount; \$50,000 for Administration; \$25,000 for all others/Valued to age 70				
Subsidized Benefits						
Medical	Eligibility	Age Service	NA NA	55 15	55 20	55 15
	Retiree Benefit	One grandfathered administrator with full single premium paid until Medicare eligibility (benefit amount frozen at the time of retirement) (A second administrator has full District paid dental and life insurance but the premiums are reimbursed by MRVED so only implicit rate subsidies are valued for this employee.)		Negotiated at retirement (valued at full single for \$1000 plan until Medicare eligibility) One Principal grandfathered at full single premium until Medicare eligibility or maximum of \$56,000 is exhausted	Hired before July 1, 2012: \$200 per month toward single medical insurance until Medicare eligibility. Two Leave of Absence teachers valued at full single premiums up to \$7,600 (\$6,500 for one individual) annually until 5-year leave ends and then above benefits. One Teacher with special incentive of \$5,000 which is being used to pay medical/dental/life premiums	Hired before July 1, 2010: \$200 per month toward single medical insurance until Medicare eligibility (\$100 for Part-time Employees)
	Spouse Benefit	None		See Above	None	None
Dental and Life	Eligibility	Age Service	NA NA	NA NA	NA NA	NA NA
	Retiree Benefit	One grandfathered administrator with full single dental premium and life insurance premium paid up to a lifetime maximum of \$80,000 for Medical, Dental and Life Insurance		Same grandfathered Principal with full single dental and life insurance premiums paid up to a lifetime maximum of \$56,000 for Medical, Dental and Life Insurance	None	None
	Spouse Benefit	None		None	None	None
Other	Eligibility	Age Service	NA NA	NA NA	55 15	NA NA
	Retiree Benefit				Hired before September 1, 1995 (Teachers Only): \$25,000 minus Employer Contributions to the Tax-Deferred Matching Plan payable to a Post-Retirement Healthcare Savings	
	Employer Contribution to the Tax-Deferred Matching Plan***	None		None	Years of Service Match Amount 0 - 4 YOS \$0 5 - 13 YOS \$800 14 + YOS \$1,200	None

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Summary of Plan Provisions (continued)

Notes:

* The access to medical, dental, and life insurance for retirees could possibly happen prior to age 55 (due to certain pension provisions). For OPEB valuation purposes, we have assumed the first access eligibility age to be 55.

**For Non-TRA employees, the service requirement is 5 years for employees hired after July 1, 2010. The effect of this vesting change as of July 1, 2014 is immaterial and is not included in this report.

*** We have included the employer matching formula in these plan provisions for informational purposes only. The actual employer match contributions are not included in the liability within this GASB 45 report.

Changes since prior valuation:

- A sunset date was added for Teachers and Supervisory/Confidential Staff. These employees must now be hired before July 1, 2012 to qualify for the post-employment medical subsidy under GASB 45. Also, to be eligible for this medical subsidy, these employees must now have 20 years of service instead of 15.
- The post-employment benefit amount paid to a Health Care Savings Plan for teachers hired before September 1, 1995 was increased from \$22,500/\$19,500 to \$25,000 (minus the accumulated employer contributions to the tax deferred matching plan which also changed).

Claim Cost Development

Medical Plan Costs	
	Estimated Annual Claims at Age 65:
Pre-65	\$13,339
Post-65	\$0

Dental Plan Costs	
	Estimated Annual Claims at Age 65:
All	\$622

Pre-65 Healthcare Claims

Starting claim costs were developed by age adjusting the premium information provided by Yellow Medicine East School District No. 2190 and weighting this amount with the expected amount from the prior valuation. The aging table is then applied to the average age 65 annual claims amount to derive the claims costs at all the possible retirement ages. As of July 1, 2011, actual claims and enrollment experience was used.

Dental Claims

Starting claim costs were developed by aging the adjusted premiums to age 65 using the aging factors shown below.

Aging Table			
Medical and dental costs per individual are assumed to change as follows:			
Pre-65		Post-65	
Ages	% Decrease	Ages	% Increase
15 to 45	2.0%	65 to 70	3.0%
45 to 50	2.5%	70 to 75	2.5%
50 to 55	3.3%	75 to 80	2.0%
55 to 60	3.6%	80 to 85	1.0%
60 to 65	4.2%	85 to 90	0.5%
		90+	0.0%

Glossary

Actuarial Accrued Liability: The portion of the present value of prospective benefits allocated to service before the valuation date in accordance with the actuarial cost method.

Actuarial Cost Method: Sometimes called “funding method,” a particular technique used by actuaries to establish the amount and incidence of the annual actuarial cost of pension plan benefits, or normal cost, and the related unfunded actuarial accrued liability. Ordinarily, the annual contribution to the plan comprises the normal cost and an amount for amortization of the unfunded actuarial accrued liability.

Annual OPEB Cost: An accrual-basis measure of the periodic cost of an employer’s participation in a defined benefit OPEB plan.

Annual Required Contributions (ARC): The employer’s periodic required contributions to a defined benefit OPEB plan, calculated in accordance with the parameters.

Healthcare Cost Trend Rate: The rate of change in per capita health claims costs over time as a result of factors such as medical inflation, utilization of healthcare services, plan design, and technological developments.

Investment Return Assumption (discount rate): The rate used to adjust a series of future payments to reflect the time value of money.

Net OPEB Obligation: The cumulative difference since the effective date of this Statement between annual OPEB cost and the employer’s contributions to the plan, including the OPEB liability (asset) at transition, if any, and excluding (a) short-term differences and (b) unpaid contributions that have been converted to OPEB-related debt.

Normal Cost: A component of the Annual Required Contribution (ARC). The actuarial present value of benefits attributed by the postretirement benefit formula to services rendered by employees during that period based on assumptions as to future compensation levels. The interest rate used in determining the present value is the discount rate.

Other Post-employment Benefits: Post-employment benefits other than pension benefits. Other post-employment benefits (OPEB) include post-employment healthcare benefits, regardless of the type of plan that provides them, and all post-employment benefits provided separately from a pension plan, excluding benefits defined as termination offers and benefits.

Plan Members: The individuals covered by the terms of an OPEB plan. The plan membership generally includes employees in active service, terminated employees who have accumulated benefits but are not yet receiving them, and retired employees and beneficiaries currently receiving benefits.

Post-employment Healthcare Benefits: Medical, dental, vision, and other health-related benefits provided to terminated or retired employees and their dependents and beneficiaries.

Required Supplementary Information (RSI): Schedules, statistical data, and other information that are an essential part of financial reporting. RSI should be presented with, but is not part of, the basic financial statements of a governmental entity.

ISD 2190 - BOARD OF DIRECTORS'
AGENDA ANALYSIS

AGENDA ITEM 5.2.1

MEETING DATE June 8, 2015

SUBJECT Randy Haakenson summer hours

BOARD ACTION Required x

SCHEDULED REPORT

INFORMATION Supplied or presented

BACKGROUND/RATIONALE:

The budget approval will include a technology appropriation for new elementary computer laboratories and teacher workstations. The old computers will require removal, memory clearing (reboot), cleaning and preparation for redistribution. At the same time new computers will be received, checked, put in place and software installed.

There is not enough summer time hours for Karen Londgren to do this by herself.

PRESENTER(S):

COMMITTEE:

EXECUTIVE DIRECTOR'S RECOMMENDATION:

Support is recommended

May 22, 2015

Dear YME Board Members:

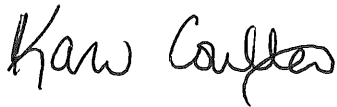
I am writing to inform you of my intentions to utilize leave under the Family and Medical Leave Act. I would like to use any available sick leave for whatever contract days fall within the first 6 weeks that I am out on this leave upon the birth of my child. These leaves will be taken in accordance with the Master Contract Agreement.

Attached you will find a note signed by Dr. Vroman. This note has my expected date of delivery set at September 9, 2015.

My intention is to work up until the baby is born with my sick leave to begin on that day. I intend to take 42 days as my leave and return on November 9, 2015.

Please let me know if you need additional information. Thank you.

Sincerely,



Kari Coulter

AFFILIATED COMMUNITY MEDICAL CENTERS, PA
JILL M. VROMAN, D.O.
FAMILY PRACTICE
1420 EAST COLLEGE DRIVE
MARSHALL, MN 56258
DEA # _____

(507) 532-1101 APPT
(507) 532-9631 MAIN

NAME Kari Coulter AGE _____
ADDRESS _____ DATE 5-22-15

Rx ILLEGAL IF NOT SAFETY BLUE BACKGROUND

R

Kari is
pregnant - Her
due date is
9-9-15

Refill _____ times

(Signature)

To ensure brand name dispensing, prescriber must write
'Dispense As Written' on the prescription.

5AFP0242543

5-18-15

To whom it may concern.

I hereby submit my
resignation of part time
custodian effective May
29, 2015

Sincerely
Dennis Dandurand

Received
6/1/2015

June 1, 2015

Dr. Rick Clark, Interim Superintendent
Yellow Medicine East School District
450 9th Avenue
Granite Falls, MN 56241

Dear Dr. Clark and YME School Board:

After much thought and consideration, I have decided to accept an English position at MACCRAY School District starting next fall. My family lives in the MACCRAY School District and my children attend MACCRAY West Elementary School, so I believe this move is the right decision for my family.

This letter is to notify you that I hereby resign my position as an English/Language Arts instructor at Yellow Medicine East Schools, contingent upon the acceptance of my position by the MACCRAY School Board at their June 8th, 2015 board meeting.

For the past seven years, I have enjoyed working with the staff, students, and administration of Yellow Medicine East schools. Thank you for giving me the opportunity to be a part of the YME Sting community.

Sincerely,



Laura Bristle

June 2, 2015

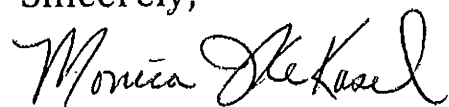
Mr. Tim Knapper
Activities Director
Yellow Medicine East High School
450 9th Ave.
Granite Falls MN 56241

Dear Mr. Knapper,

Please accept this as my resignation from the Senior High Musical 2nd Assistant position. I believe this assignment by rights should go to the instrumental music teacher on staff at YME. Kristen Castiglione, having completed her first year at YME, has indicated that she would now like to be involved in the musical and take this position.

It has been a pleasure to work with the musical for the past seven years and I thank you for allowing me to be involved with our great YME students.

Sincerely,

A handwritten signature in cursive script that reads "Monica Ike Kasel".

Monica Ike Kasel

YELLOW MEDICINE EAST – ISD 2190

Serving the communities of Clarkfield, Echo, Granite Falls, Hanley Falls, Hazel Run & Upper Sioux

Rick Clark, Ed.D., Superintendent of Schools

450 9th Avenue - Granite Falls, MN 56241

Phone: 320-564-4081 - Fax: 320-564-4781

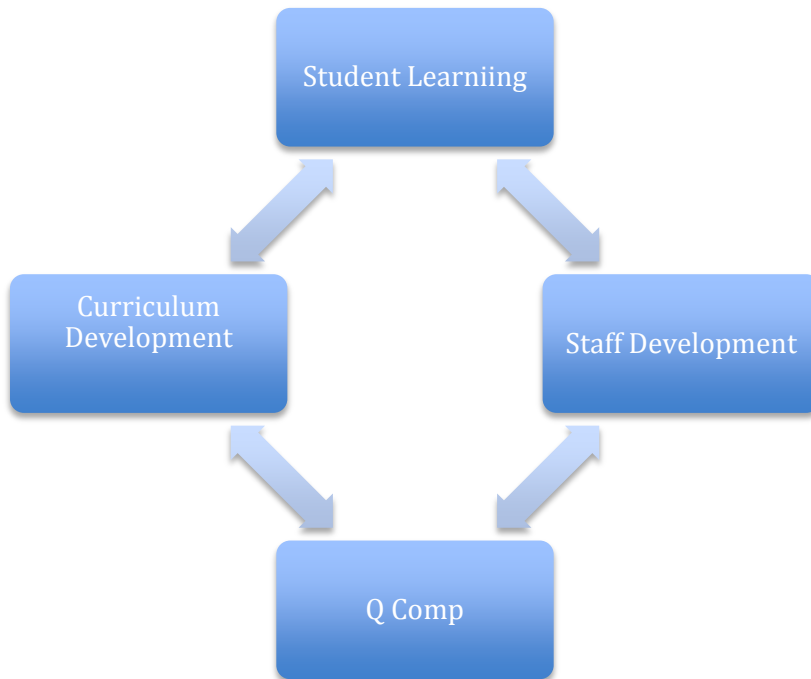


June 8, 2015

Committee Vision for YME – 2015 and beyond

The committee structure at Yellow Medicine East is organized as individual silos that do not intentionally communicate their goals or their work. This lack of communications cause individual committees to do work that may already be in progress or completed by other committees.

The vision for the future of YME committees should be organized as sub-committees of the Q Comp Counsel. The teacher evaluation, peer review, curriculum development and staff development must be viewed in the context of how the individual committees lend themselves to the business of Q Comp.



The goal of High Quality Student Learning is foundational by Staff Development and Quality Curriculum! The basis for Q Comp is improvement of teacher services that result in improved Student Learning!

YME MIDDLE/HIGH SCHOOL
Ryan Luft, Principal
450 9th Avenue
Granite Falls, MN 56241
Phone: 320-564-4083
Fax: 320-564-4782

BERT RANEY ELEMENTARY
Lisa Hansen, Principal
555 7th Avenue
Granite Falls, MN 56241
Phone: 320-564-4082
Fax: 320-564-4427

ACTIVITIES & COMMUNITY EDUCATION
Tim Knapper, Director
450 9th Avenue
Granite Falls, MN 56241
Phone: 320-564-4084
Fax: 320-564-4781

MVCC - SPECIAL EDUCATION
Cindy Loe, Director
450 9th Avenue
Granite Falls, MN 56241
Phone: 320-564-4084
Fax: 320-564-4781

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The goal for 2015-2016 will be to have a committee structure that KNOWS what each committee is doing and to work in cooperation with each other.

Goals for 2015-2016

Q Comp Council – To review the Q Comp document and do what is called for or amend the language of the document to reflect what is being done. Other tasks shall be to establish accurate historical data for the creation of benchmarks that are measurable and targeted.

Staff Development Committee – To determine what areas of system weakness(es) exist in YME as well as establishing a document that can be followed by teachers in their area(s) of instruction.

Curriculum Development Committee – Curriculum is the foundational tool that determines whether teachers and students can achieve the measured results required by standardized testing. At this time there is NO Established Curriculum Adoption Cycle. The Curriculum Committee shall review the state curriculum cycle and use that cycle to establish a documented/adopted cycle of : Research, Review, Adopt, Implement and Evaluate.

Other committees –

Principal Evaluation Committee – This committee should have completed its task in 2013-2014 and implemented the board approved tool in 2014-2015. At this time there have been no documentation to support this work. The principals were evaluated by the superintendent using the 2007 board adopted Job Descriptions.

Negotiations Committee – The goal is to achieve a reasonable and equitable settlement with the Education Minnesota-Yellow Medicine East teachers group and the two (2) principal.

Policy Committee – The goal of this committee will be to review the board adopted Job Descriptions.

Board of Education – Work to accomplish:

Passage of Levy Referendum on Tuesday, November 3, 2016

Reading ALL material provided for board of education meetings.

YME MIDDLE/HIGH SCHOOL
Ryan Luft, Principal
450 9th Avenue
Granite Falls, MN 56241
Phone: 320-564-4083
Fax: 320-564-4782

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YME Middle/High School Board Report June 2015

Enrollment Numbers - Date of Report June 4th, 2015

6th	7th	8th	9th	10th	11th	12th
63	50	58	73	56	52	73

Good Evening YME Board Members:

Summer!

Here are some of the items we have been working on and getting prepared to do.

1. Thank you very much for attending and participating in the Class of 2015 Graduation Ceremony on May 29th at Espeland Gymnasium. It truly is a capstone moment for students, staff, families, friends and alumni. I want to recognize Deb Beckler who organizes the ceremony and the Honor Staff for taking the time out of their busy schedules. Congrats to all of the 2015 Graduates!
2. The PBIS Team and Ramp Up for Readiness Teams have been meeting to develop action plans to continue the work we have started. I am very impressed with the commitment to our students and the attention to detail. Starting in August I will begin to include all meeting minutes in my board report. Good things are happening here at YME!
3. On May 5th we held the 5th grade/Clarkfield Charter School 6th grade transition day. The students had a brief introduction with the 6th grade team and office support staff. They then took off with our MS/HS Student Council members to show them the in's and out's of the building and by stopping at a variety of classrooms. We are excited to show off what we can offer students.
4. Over the past four months I have been working with a team of staff as we prepare the MS/HS to transition to a Allergian Safe Building. We have taken many of the strategies used in Bert Elementary and adapted to our building. The biggest change will be the limitation of outside food allowed into the building and outside of the cafeteria area. Through my investigation this has been an issue for quite a while. We have a communication and education plan ready to go for students, staff and families. More details to come!
5. Academic Honors Awards Banquet ~ this year we started a ceremony to recognize the academic achievements of the graduating class as well as other students for their achievements. We are planning to continue this event and continue to look for more avenues to showcase the many, many talents here at YME. Here were the award recipients:

Presidential Award for Academic Excellence Criteria is as follows:

Students who earned **Silver Level** recognition have a cumulative GPA between 3.40 and 3.69 through the end of their senior year. The Silver Level Presidential Award for Academic Excellence Award recipients are:

Sage Cavender-Wilson
Adam Frerichs
Grace Irvine
Sidney Knapper
Tristen LeBlanc
Rebecca Rigge
Keelie Ross
Kelsey Sorenson
Jordan Trotter
Danielle Weir

Students who earned a **Gold Level** recognition have a cumulative G.P.A of 3.70 and above through the end of their senior year. The Gold Level Presidential Award for Academic Excellence Award recipients are:

Sandra Bartels
William Bergquist
Laura Butterbrodt
Leah Jeseritz
ShastChevawn Johnson
Erica Moritz
Mariah Norell
Megan Odegard (over)
Britanna Raddatz
Cheyenne Schmidt
Theodore Sjurseth
Cassandra Thielen
Sophia Timm
Tyson Velde

The National Honor Society is open to all Juniors and Seniors who meet the following guidelines. Students qualify in terms of scholarship, leadership, service and character. Students must have a cumulative Grade Point Average of 3.7 or above and receive a high character ranking from the staff. The character ranking is based on a student's demonstration of respect, honesty, responsibility, courtesy and kindness. Students must also document volunteer service experiences and participation in school activities.

The 2014 ~ 2015 Junior YME National Honor Society Inductees are:

Danielle Clarke
Madison Hagert
Jordan Hinz
Maggie Scheffler
Johnny Steenson

Senior YME National Honor Society Cord Recipients:

**Sandy Bartels
William Bergquist
Laura Butterbrodt
Sage Cavendar-Wilson
Leah Jeseritz
Erica Moritz
Nicole Musselman
Mariah Norell (Over)
Megan Odegard
Britanna Raddatz
Ted Sjurseth
Haley Spielman
Cassie Thielen
Sophie Timm**

Yellow Medicine East Most Outstanding Male and Female Students for each grade in the Middle and High School for the 2014- 2015 school year. The voting was done by the YME staff and the selection criteria was the following: A YME student must possess 1) quality grades, 2) good attendance, 3) respectful behavior, and 4) active membership in co-curricular and extracurricular activities. There will be one male and one female for each grade level.

The 6th Grade winners are: Ty Schulte & Sophia Poff

The 7th Grade winners are: Sam Ohliger & Kelsey Rhode

The 8th Grade winners are: Bennett Knapper, Samantha Anderson & Skyler Corner (Tied)

The Freshman class winners are: Asa Ulferts & Rebecca Lieser

The Sophomore class winners are: Noah Christensen & Makayla Dyr Dahl

The Junior class winners are: Josh Hoernemann & Maggie Scheffler

The Senior class winners are: William Bergquist & Theodore Sjurseth Tied & Sophia Timm

Congratulations!

Perfect Attendance for the Class of 2015. This year we have two students who qualify for this award. One student who has been here everyday for the entire senior year and the other has not missed a day in four years of their high school career.

This year's recipient for perfect attendance for the entire school year and this student received \$25 is Mr. Jose Ontiveros

And the student who has not missed one day of school for their entire YME high school career, grades 9-12 and who received \$100 is Ms. Courtney Cuka.

Top 5 GPA's per class in the high school. The scores accumulated through the 3rd quarter of this year. This year's recipients are:

CLASS OF 2018

Saraya Burgeson
Rebecca Lieser
Maya Shebala
Asa Ulferts
Matthew Virnig

CLASS OF 2017

Alison Ator
Austin Friese
Thomas Lindstrom
Jordan Odegard
Rebecca Velde

CLASS OF 2016

Brevin Gustafson
Madison Hagert
Jordan Hinz
Joshua Hoernemann
Maggie Scheffler

Class of 2015

Sophia Timm
Will Berquist
Theodore Sjurseth
Bretanna Raddatz
Megan Odegard

● **Class of 2015 Honor Cord recipients**

■ **The following students have achieved:**

● **WHITE HONOR CORDS for a cumulative GPA 3.00-3.39**

- Stephanie Bartels
- Courtney Cuka
- Paxton Dandurand
- Leonardo Gomez
- Brittney Grimes
- Wyatt Hatch
- Rachel Johnson
- Blake Lindstrom
- McKenzie Merritt
- Chase Richter
- Zachary Roschild
- Grady Rydeen
- Chyanne Sand
- Marissa Sneller
- Hunter Stier
- Chloe Stubblefield
- Tiffany Tennis

- Jordan Vonderharr
- Alexander Heggstad
- Esmeralda Hernandez
- James Rupp

- The following students have achieved SILVER HONOR CORDS for a cumulative GPA 3.40-3.69
 - Sage Cavender-Wilson
 - Adam Frerichs
 - Grace Irvine
 - Sidney Knapper
 - Tristen LeBlanc
 - Rebecca Rigge
 - Keelie Ross
 - Kelsey Sorenson
 - Jordan Trotter
 - Danielle Weir
 - Nicole Musselman
 - Haley Spielman
 - Elena Arce

- The following students have achieved GOLD HONOR CORDS for a cumulative GPA 3.70-4.00
 - Sandra Bartels
 - William Bergquist
 - Laura Butterbrodt
 - Leah Jeseritz
 - ShastChevawn Johnson
 - Erica Moritz
 - Mariah Norell
 - Megan Odegard
 - Britanna Raddatz
 - Cheyanne Schmidt
 - Theodore Sjurseth
 - Cassandra Thielen
 - Sophia Timm
 - Tyson Velde

Yellow Medicine East Class of 2015 Salutatorian and Valedictorian

This years Salutatorian has an overall GPA of 3.977 ---William Bergquist

This years Valedictorian has an overall GPA of 4.00 ---Sophia Timm

6. Summer office hours will be Monday through Thursday 8 a.m. to 4 p.m. and will be consistent with the District, BRE and Activities Office summer schedules.

Bert Raney Elementary School

Board Report - June 2015

Lisa A. Hansen, BRE Principal



Enrollment

July						August						September					
K	17	17	17		51	K	16	18	18		52	K	17	19	19		55
1	18	19	19	20	76	1	17	19	19	20	75	1	19	19	19	20	77
2	18	19	20		57	2	19	19	20		58	2	19	20	20		59
3	19	20	20		59	3	19	20	20		59	3	18	20	21		59
4	24	25	10		59	4	23	25	10		58	4	25	25	10		60
5	22	22	14		58	5	21	22	14		57	5	22	21	14		57
Total					360	Total					359	Total					367
October						November						December					
K	15	18	18		51	K	15	18	18		51	K	15	18	18		51
1	17	19	19	19	74	1	17	19	19	19	74	1	16	19	19	19	73
2	19	19	20		58	2	18	19	20		57	2	18	19	21		58
3	18	20	21		59	3	17	20	21		58	3	16	20	21		57
4	25	25	10		60	4	24	25	10		59	4	24	25	10		59
5	23	23	14		60	5	23	23	14		60	5	23	23	14		60
Total					362	Total					359	Total					358
February						March						April					
K	15	17	18		50	K	15	17	18		50	K	15	16	18		49
1	18	19	19	20	76	1	18	19	19	20	76	1	18	19	19	20	76
2	18	18	21		57	2	17	18	21		56	2	17	18	21		56
3	18	19	21		58	3	18	19	21		58	3	18	19	21		58
4	25	26	10		61	4	25	27	10		62	4	25	27	10		62
5	22	23	14		59	5	23	23	14		60	5	23	24	13		60
Total					361	Total					362	Total					361
May						June											
K	16	16	18		50	K	16	16	18		50						
1	18	19	19	20	76	1	18	19	19	20	76						
2	17	18	21		56	2	17	18	21		56						
3	18	20	21		59	3	18	20	21		59						
4	25	26	10		61	4	25	26	10		61						
5	24	24	13		61	5	24	24	13		61						
Total					363	Total					363						

1. Summer lunch program
2. Kindergarten update
3. YME/RCW Integration Camp
4. Kids College
5. Staff update

"Be the change you wish to see in the world." ~Ghandi

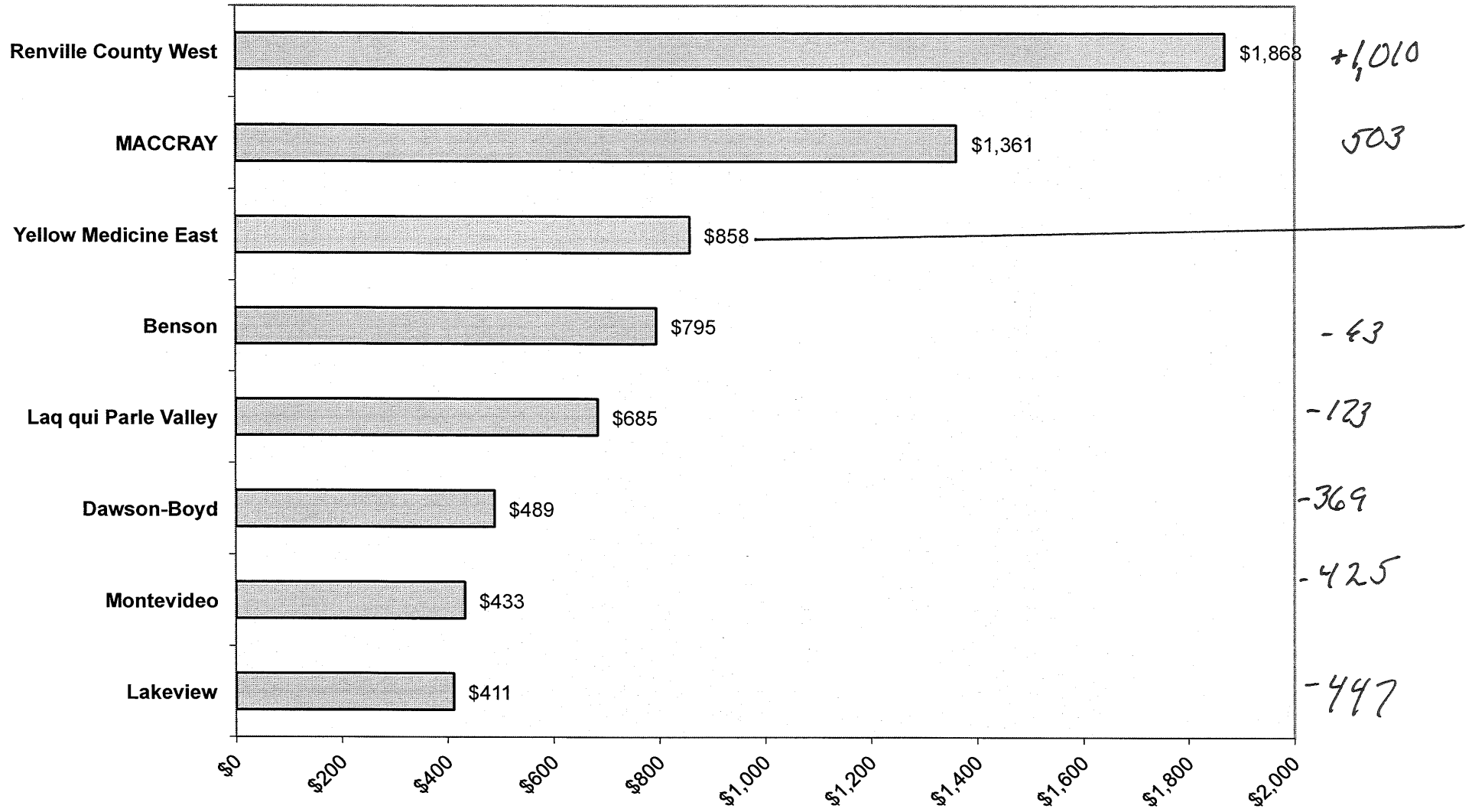
**Independent School District No. 2190, Yellow Medicine East
2014 Pay 2015 Tax Base, Per Pupil Levy Comparison**

	Yellow Medicine East	7 Lakeview	Renville County West	2 MACCRAY	8 Montevideo	5 Benson	3 Laq qui Parle Valley	4 Dawson-Boyd
Referendum Market Value*	\$332,888,040	\$141,898,600	\$200,373,200	\$227,654,326	\$338,556,470	\$328,564,100	\$252,485,475	\$117,930,020
Total Taxes on RMV**	\$735,017	\$302,159	\$1,002,307	\$967,508	\$652,127	\$733,519	\$575,945	\$258,302
RMV Tax Rate	<u>0.22%</u>	<u>0.21%</u>	<u>0.50%</u>	<u>0.42%</u>	<u>0.19%</u>	<u>0.22%</u>	<u>0.23%</u>	<u>0.22%</u>
\$100,000	\$221	\$213	\$500	\$425	\$193	\$223	\$228	\$219
Taxable Net Tax Capacity*	\$17,939,820	\$8,370,345	\$15,274,223	\$14,113,191	\$8,721,158	\$14,060,993	\$18,936,326	\$8,770,055
Total Taxes on NTC**	\$1,446,305	\$1,639,755	\$980,605	\$1,136,676	\$1,762,624	\$614,887	\$1,079,058	\$658,193
TNTC Tax Rate	8.06%	19.59%	6.42%	8.05%	20.21%	4.37%	5.70%	7.51%
# \$100,000	\$58	\$141	\$46	\$58	\$145	\$31	\$41	\$54
Total Tax Impact on \$100,000	\$279	\$354	\$546	\$483	\$338	\$255	\$269	\$273
Operating Levy, Per Pupil	\$858	\$411	\$1,868	\$1,361	\$433	\$795	\$685	\$489

* Referendum Market Value and Taxable Net Tax Capacity Values are based on 2012/2013 numbers and assume no inflation.

** Total Taxes on RMV and NTC are from the most recent Levy Limitation and Certification report from the Department of Education.

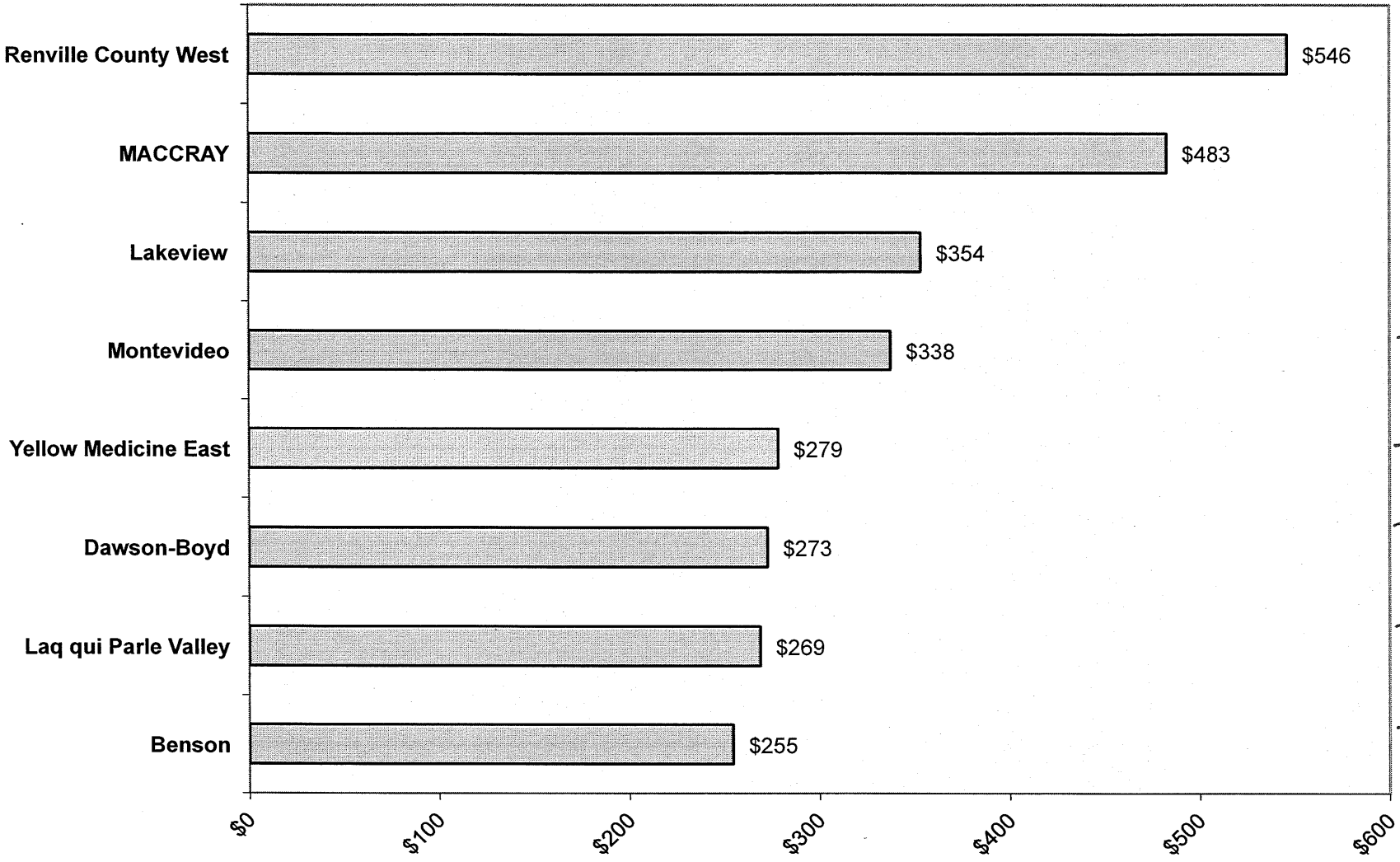
**Independent School District No. 2190 Yellow Medicine East
 FY 2016 (2014 Pay 2015 Levy)
 Levy Amount, Per Pupil**



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**Independent School District No. 2190 Yellow Medicine East, Minnesota
 FY 2016 (2014 Pay 2015 Levy)
 Current Tax Impact on \$100,000 Home**

Highest



63

Lowest

Public Sector Advisors



Referendum Options

Yellow Medicine East Public Schools

Presented by

Stacy Childers, Vice President

Springsted Incorporated

Operating Referendum (MS 126C.17)

- Used for variety of operating purposes, including equipment purchases and capital projects
- Maximum of 10 years
- Authority is a fixed amount per student (ADJ PU)
 - Option for inflation adjustments
- Authority per ADJ PU is capped
 - Exceptions for sparsity or grandfather districts
- Three-tiered aid formula
- Levy is spread on Referendum Market Value

Current Referendum Revenue Authority

Taxable Market Value	Tax Impact
\$50,000	\$111
100,000	221
150,000	332
200,000	443
300,000	664
400,000	885
500,000	1,106
600,000	1,328
800,000	1,770
1,000,000	2,213

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Strategic Factors Affecting the Outcome of Referenda

- Alignment (what and how much is put on ballot)
- Success in demonstrating compelling need and consequences
- Quality of planning by school district and campaign
- Unified and supportive school board
- Outreach from school board to internal and external stakeholders

Strategic Factors Affecting the Outcome of Referenda

- Quality of public engagement and communications
- Relationship with local media
- Extent of campaign resources (time, talent, and treasure)
- Execution of communications, canvassing and GOTV
- What will the school board and administration do or not do?
- What will the campaign committee do or not do?

Role of the School Board

- Keep focus on student needs
- Strategically involve citizens in development of plan
- Align final proposal with community values and appetite for spending to help avoid opposition
- Deliver unanimous resolution and support administration
- Full engagement in district's informational campaign
- Actively support campaign committee

Role of the Administration

- Start early with realistic timeline
- Plan strategically and meticulously based on research and best practices
- Execute school district's information campaign
- Provide leadership and support to campaign committee to plan and execute
- Know when to use experts to supplement district and committee resources

Role of the Administration *cont.*

- Demonstrate good stewardship
- Solicit and encourage participation from staff in support of campaign committee
- Provide information, support and resources to campaign committee within parameters of State law and school board policies
- Reach out to other constituencies

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Role of the Administration *cont.*

- Reach out to other constituencies *cont.*
 - Flag Day
 - Senior Citizens



<http://mahtomedigenerations.com/>

Role of the Faculty and Staff

- Solidify primary constituencies
- Provide extraordinary service
- Ask questions and be informed
- Support the campaign committee through contributions of time, talent and treasure

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Role of the Campaign Committee

- Execute campaign at high level
- Deliver enough “yes” voters to the polls to win

75

Where do we go from here?

- What are we asking the community for?
- What are these dollars being used for?
- Why are we asking now?
- What has been the history of the District's school property taxes?
- What will the impact be on the taxpayer?

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Additional Information or for Questions

Stacy Childers, CIPMA
Vice President
Springsted Incorporated
651-223-3083
schilders@springsted.com

77

**Independent School District No. 2190 (Yellow Medicine East)
Granite Falls, Minnesota**

Estimated Taxes for Increased Levy

	<u>Assumptions</u>	<u>Source</u>
ADJ PU 2016-2017	844.00	MDE
RES PU 2016-2017	1,083.00	MDE
 Referendum Market Value (RMV)	 \$332,888,040	 MDE
 RMV Inflatior	 0.0%	

Aid Ratio	2014 Levy Pay 2015	2015 Levy Pay 2016
First Tier	65.07%	65.07%
Second Tier	39.73%	39.73%
Third Tier	0.00%	0.00%

	5% Increase		10% Increase	
	Amount Per Pupil	Total Dollars	Amount Per Pupil	Total Dollars
Local Optional Authorization	\$424.00	\$357,856.00	\$424.00	\$357,856.00
Current Referendum Authorization	958.93	809,336.92	958.93	809,336.92
Levy Increase	<u>69.15</u>	<u>58,362.60</u>	<u>138.30</u>	<u>116,725.20</u>
New Referendum Authorization	\$1,452.08	\$1,225,555.52	\$1,521.23	\$1,283,918.12
 State Aid		\$319,008.22		\$319,008.22
Local Levy		906,547.30		964,909.90
Equity Revenue		<u>93,168.54</u>		<u>90,474.31</u>
Net Revenue		<u>\$1,318,724.06</u>		<u>\$1,374,392.43</u>

	15% Increase		20% Increase	
	Amount Per Pupil	Total Dollars	Amount Per Pupil	Total Dollars
Local Optional Authorization	\$424.00	\$357,856.00	\$424.00	\$357,856.00
Current Referendum Authorization	958.93	809,336.92	958.93	809,336.92
Levy Increase	<u>207.44</u>	<u>175,079.36</u>	<u>276.59</u>	<u>233,441.96</u>
New Referendum Authorization	\$1,590.37	\$1,342,272.28	\$1,659.52	\$1,400,634.88
 State Aid		\$319,008.22		\$319,008.22
Local Levy		1,023,264.06		1,081,626.66
Equity Revenue		<u>87,780.48</u>		<u>85,086.26</u>
Net Revenue		<u>\$1,430,052.76</u>		<u>\$1,485,721.14</u>

PRELIMINARY INFORMATION

Independent School District No. 2190 (Yellow Medicine East)
Granite Falls, Minnesota

Estimated Tax Impact for Levy Increase

Prepared: April 27, 2015

Referendum Market Value	FY 2017 2015 Pay 2016 Operating Levy Authority			
	Levy Increase			
	5%	10%	15%	20%
	\$69.15	\$138.30	\$207.44	\$276.59
	0.0175322%	0.0350644%	0.0525941%	0.0701263%
50,000	8.77	17.53	26.30	35.06
75,000	13.15	26.30	39.45	52.59
85,000	14.90	29.80	44.70	59.61
100,000	17.53	35.06	52.59	70.13
125,000	21.92	43.83	65.74	87.66
150,000	26.30	52.60	78.89	105.19
200,000	35.06	70.13	105.19	140.25
250,000	43.83	87.66	131.49	175.32
300,000	52.60	105.19	157.78	210.38
350,000	61.36	122.73	184.08	245.44
400,000	70.13	140.26	210.38	280.51
450,000	78.89	157.79	236.67	315.57
500,000	87.66	175.32	262.97	350.63
600,000	105.19	210.39	315.56	420.76
800,000	140.26	280.52	420.75	561.01
1,000,000	175.32	350.64	525.94	701.26

Tax rate increase is derived by dividing the levy on referendum market value by the total referendum market value.

The dollar increase in taxes payable is derived by multiplying the tax capacity rate increase and the referendum market value by the referendum market value rate.

Residential seasonal recreational property and all but one acre and buildings of agriculture land are excluded from referendum market value tax.

Calculations are based on current law and will require revision in the event of legislative changes.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 2190
(YELLOW MEDICINE EAST)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a _____ meeting of the School Board of Independent School District No. 2190 (Yellow Medicine East), State of Minnesota, was held in said school district on June 8, 2015, at _____ o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO REVOKING A PORTION OF THE EXISTING
REFERENDUM REVENUE AUTHORIZATION OF THE
SCHOOL DISTRICT, APPROVING A NEW AUTHORIZATION
AND CALLING AN ELECTION THEREON.**

BE IT RESOLVED by the School Board of Independent School District No. 2190, State of Minnesota, as follows:

1. The Board hereby determines and declares that it is necessary and expedient for the school district to revoke the portion of its existing referendum revenue authorization (\$868.76 per adjusted pupil unit) which is scheduled to expire after taxes payable in 2016 and to replace that authorization with a new authorization of \$_____ per adjusted pupil unit. As provided by law, the ballot question must abbreviate the term "per adjusted pupil unit" as "per pupil." The additional revenue will be used to finance school operations and the property tax portion thereof will require an estimated referendum tax rate of approximately _____% of the referendum market value of the school district for taxes payable in 2016, the first year it is to be levied. The proposed referendum revenue authorization would increase each year by the rate of inflation and be applicable for ten (10) years, beginning with taxes payable in 2016, unless otherwise revoked or reduced as provided by law. For this purpose, the rate of inflation shall be the annual inflationary increase calculated under Minnesota Statutes, Section 126C.17, Subdivision 2, paragraph (b). The question on the approval of this referendum revenue authorization shall be School District Question 1 on the school district ballot at the special election held to approve said authorization.

If the new referendum revenue authorization is approved by the voters of the school district, the \$868.76 per adjusted pupil unit portion of its authorization which expires after taxes payable in 2016 shall be revoked effective for taxes payable in 2016.

2. The ballot question shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held on Tuesday, November 3, 2015, between the hours of ____ o'clock __.m. and 8:00 o'clock p.m.

3. Pursuant to Minnesota Statutes, Section 205A.11, the school district combined polling places and the precincts served by those polling places, as previously established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for this special election.

4. The clerk is hereby authorized and directed to cause written notice of said special election to be provided to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education, at least seventy-four (74) days before the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause two sample ballots to be posted in each combined polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of the election.

The notice of election so posted and published shall state the question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each combined polling place on election day.

The clerk is hereby authorized and directed to cause a notice of the election to be mailed by first class mail to each taxpayer in the school district at least fifteen (15) but no more than thirty (30) days prior to the date of the special election. The notice shall contain

the required projections and the required statement specified in Minnesota Statutes, Section 126C.17, subdivision 9, paragraph (b). The clerk is also directed to cause a copy of this notice to be submitted to the Commissioner of Education and to the county auditor of each county in which the school district is located in whole or in part at least fifteen (15) days prior to the day of the election.

The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting other elections on that date.

5. The clerk is further authorized and directed to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form and instructions as may be necessary to accommodate the use of an optical scan voting system:

SPECIAL ELECTION BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 2190 (YELLOW MEDICINE EAST)

NOVEMBER 3, 2015

INSTRUCTIONS TO VOTERS:

To vote, completely fill in the oval(s) next to your choice(s) like this: .

To vote for a question, fill in the oval next to the word "YES" on that question.
To vote against a question, fill in the oval next to the word "NO" on that question.

SCHOOL DISTRICT QUESTION 1 REVOKING PORTION OF EXISTING REFERENDUM REVENUE AUTHORIZATION; APPROVING NEW AUTHORIZATION

The board of Independent School District No. 2190 (Yellow Medicine East) has proposed to revoke the portion of the school district's existing referendum revenue authorization (\$868.76 per pupil) which expires after taxes payable in 2016 and to replace that authorization with a new authorization of \$_____ per pupil. The proposed new referendum revenue authorization would increase each year by the rate of inflation and be applicable for ten years, beginning with taxes payable in 2016, unless otherwise revoked or reduced as provided by law.

Yes

Shall a portion of the school district's existing referendum revenue authorization be revoked and the increase in the revenue proposed by the board of Independent School District No. 2190 be approved?

No

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE.**

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

6. If the school district will be contracting to print the ballots for this special election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer, at the request of the election official, shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

7. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance of publication once in the official newspaper and by causing the notice to be posted in the office of the County Auditor, the administrative office of the school district, and the office of any other local election official conducting the test.

8. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the places where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the election and in the newspaper of widest circulation once on the day preceding the election, or once the week preceding the election if the newspaper is a weekly.

9. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject absentee ballots at school district elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the school district and generally to carry out the duties of a ballot board as provided by Minnesota Statutes, Section 203B.121 and other applicable laws. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the Board from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election

at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day.

10. The clerk is hereby authorized to begin assembling names of trained election judges to serve at the combined polling place during the special election. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections. The election must be canvassed between the third and the tenth day following the election.

11. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, and received on or after May 17, 2014, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)SS
COUNTY OF YELLOW)
MEDICINE

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 2190 (Yellow Medicine East), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to the calling of a special election of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this ____ day of _____, 2015.

Clerk

**Independent School District No. 2190 (Yellow Medicine East)
Granite Falls, Minnesota**

Estimated Taxes for Levy Renewal & Increase

<u>Assumptions</u>	<u>Source</u>
ADJ PU 2016-2017	849.20 MDE
RES PU 2016-2017	1,091.20 MDE
Referendum Market Value (RMV)	\$332,888,040 Yellow Medicine County
RMV Inflator	0.0%

Aid Ratio	2014 Levy Pay 2015	2015 Levy Pay 2016
First Tier	65.33%	65.33%
Second Tier	40.18%	40.18%
Third Tier	0.00%	0.00%

	Current Authorization		\$200 Increase		\$250 Increase	
	Amount Per Pupil	Total Dollars	Amount Per Pupil	Total Dollars	Amount Per Pupil	Total Dollars
Current Referendum Authorization	\$1,382.93	\$1,174,384.16	\$1,382.93	\$1,174,384.16	\$1,382.93	\$1,174,384.16
Levy Revocation	-	-	(868.76)	(737,750.99)	(868.76)	(737,750.99)
New Levy	-	-	1,068.76	907,590.99	1,118.76	950,050.99
New Referendum Authorization	\$1,382.93	\$1,174,384.16	\$1,582.93	\$1,344,224.16	\$1,632.93	\$1,386,684.16
State Aid		\$439,344.24		\$468,095.28		\$468,095.28
Local Levy		735,039.92		876,128.88		918,588.88
Transition Revenue		0.00		0.00		0.00
Equity Revenue		96,452.14		88,614.02		86,652.37
Net Revenue		\$1,270,836.30		\$1,432,838.18		\$1,473,336.53

	\$300 Increase		\$400 Increase		\$500 Increase	
	Amount Per Pupil	Total Dollars	Amount Per Pupil	Total Dollars	Amount Per Pupil	Total Dollars
Local Optional Authorization	\$1,382.93	\$1,174,384.16	\$1,382.93	\$1,174,384.16	\$1,382.93	\$1,174,384.16
Levy Revocation	(868.76)	(737,750.99)	(868.76)	(737,750.99)	(868.76)	(737,750.99)
New Levy	1,168.76	992,510.99	1,268.76	1,077,430.99	1,368.76	1,162,350.99
New Referendum Authorization	\$1,682.93	\$1,429,144.16	\$1,782.93	\$1,514,064.16	\$1,882.93	\$1,598,984.16
State Aid		\$468,095.28		\$468,095.28		\$468,095.28
Local Levy		961,048.88		1,045,968.88		1,130,888.88
Transition Revenue		0.00		0.00		0.00
Equity Revenue		84,690.72		80,775.90		76,852.60
Net Revenue		\$1,513,834.88		\$1,594,840.06		\$1,675,836.76

PRELIMINARY INFORMATION

Independent School District No. 2190 (Yellow Medicine East)
Granite Falls, Minnesota

Estimated Tax Impact for Levy Revocation & Replacement
Prepared: June 04, 2015

Referendum Market Value	FY 2017 2015 Pay 2016 Operating Levy Authority			FY 2017 2015 Pay 2016 Operating Levy Authority			FY 2017 2015 Pay 2016 Operating Levy Authority			FY 2017 2015 Pay 2016 Operating Levy Authority			FY 2017 2015 Pay 2016 Operating Levy Authority		
	\$200 Increase Levy			\$250 Increase Levy			\$300 Increase Levy			\$400 Increase Levy			\$500 Increase Levy		
	Revocation	New Levy	Net Increase	Revocation	New Levy	Net Increase	Revocation	New Levy	Net Increase	Revocation	New Levy	Net Increase	Revocation	New Levy	Net Increase
	-\$868.76	\$1,068.76	\$200.00	-\$868.76	\$1,118.76	\$250.00	-\$868.76	\$1,168.76	\$300.00	-\$868.76	\$1,268.76	\$400.00	-\$868.76	\$1,368.76	\$500.00
	-0.13950%	0.19052%	0.05102%	-0.13950%	0.20327%	0.06378%	-0.13950%	0.21603%	0.07653%	-0.13950%	0.24154%	0.10204%	-0.13950%	0.26705%	0.12755%
50,000	(69.75)	95.26	25.51	(69.75)	101.64	31.89	(69.75)	108.01	38.27	(69.75)	120.77	51.02	(69.75)	133.52	63.78
75,000	(104.62)	142.89	38.27	(104.62)	152.45	47.83	(104.62)	162.02	57.40	(104.62)	181.15	76.53	(104.62)	200.29	95.66
85,000	(118.57)	161.94	43.37	(118.57)	172.78	54.21	(118.57)	183.62	65.05	(118.57)	205.31	86.73	(118.57)	226.99	108.42
100,000	(139.50)	190.52	51.02	(139.50)	203.27	63.78	(139.50)	216.03	76.53	(139.50)	241.54	102.04	(139.50)	267.05	127.55
125,000	(174.37)	238.15	63.78	(174.37)	254.09	79.72	(174.37)	270.03	95.66	(174.37)	301.92	127.55	(174.37)	333.81	159.44
150,000	(209.24)	285.77	76.53	(209.24)	304.91	95.66	(209.24)	324.04	114.80	(209.24)	362.31	153.06	(209.24)	400.57	191.33
200,000	(278.99)	381.03	102.04	(278.99)	406.54	127.55	(278.99)	432.05	153.06	(278.99)	483.07	204.08	(278.99)	534.09	255.10
250,000	(348.74)	476.29	127.55	(348.74)	508.18	159.44	(348.74)	540.07	191.33	(348.74)	603.84	255.10	(348.74)	667.62	318.88
300,000	(418.49)	571.55	153.06	(418.49)	609.81	191.33	(418.49)	648.08	229.59	(418.49)	724.61	306.12	(418.49)	801.14	382.65
350,000	(488.24)	666.81	178.57	(488.24)	711.45	223.21	(488.24)	756.09	267.86	(488.24)	845.38	357.14	(488.24)	934.66	446.43
400,000	(557.99)	762.07	204.08	(557.99)	813.09	255.10	(557.99)	864.11	306.12	(557.99)	966.15	408.16	(557.99)	1,068.19	510.20
450,000	(627.73)	857.32	229.59	(627.73)	914.72	286.99	(627.73)	972.12	344.39	(627.73)	1,086.92	459.18	(627.73)	1,201.71	573.98
500,000	(697.48)	952.58	255.10	(697.48)	1,016.36	318.88	(697.48)	1,080.13	382.65	(697.48)	1,207.68	510.20	(697.48)	1,335.23	637.75
600,000	(836.98)	1,143.10	306.12	(836.98)	1,219.63	382.65	(836.98)	1,296.16	459.18	(836.98)	1,449.22	612.24	(836.98)	1,602.28	765.30
800,000	(1,115.97)	1,524.13	408.16	(1,115.97)	1,626.17	510.20	(1,115.97)	1,728.21	612.24	(1,115.97)	1,932.29	816.32	(1,115.97)	2,136.37	1,020.40
1,000,000	(1,394.96)	1,905.17	510.20	(1,394.96)	2,032.72	637.75	(1,394.96)	2,160.27	765.30	(1,394.96)	2,415.37	1,020.40	(1,394.96)	2,670.47	1,275.50

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Tax rate increase is derived by dividing the levy on referendum market value by the total referendum market value.
The dollar increase in taxes payable is derived by multiplying the tax capacity rate increase and the referendum market value by the referendum market value rate.
Residential seasonal recreational property and all but one acre and buildings of agriculture land are excluded from referendum market value tax.
Calculations are based on current law and will require revision in the event of legislative changes.

Yellow Medicine East District 2015-16 Budgets

Fund	Description	Revised 2014-15				Preliminary 2015-16			
	Appropriation	6-30-14 Actual Fund Balance	FY 15 Projected Revenues	FY 15 Projected Expendi- Difference	Projected Fund Balance (6-30-2015 Exp)	FY 16 Projected Revenues	FY 65 Projected Expendi- tures	FY16 Difference (Rev minus Exp)	Projected Fund Balance 6-30-2016
**	Health & Safety	-6,488	29,881	41,500 -11,619	18,107	40,005	56,700	-16,695	-34,802
	Capital	335,691	210,744	273,030 -62,286	273,405	217,582	295,885	-78,303	195,102
	Severance/Health (61,939		0	61,939			0	61,939
	Safe Schools	7,882	31,061	30,000 1,061	8,943	30,036	38,000	-7,964	979
	Basic Skills	49,072		0	49,072			0	49,072
	Deferred Maint	0	54,421	54,421 0	0	54,423	54,423	0	0
	Unresrvd/Assigned/No	1,638,801	8,925,307	9,073,040 147,733	491,068	8,755,680	8,938,251	-182,571	1,308,497
01 General	Total	2,086,897	9,251,414	9,471,994 220,577	866,320	9,097,726	9,383,259	-285,533	1,580,787
	Food Svc. Assigne	58	408,900	410,088 -1,188	-1,130	411,200	417,636	-6,436	-7,566
	Inventory (Non-Spe	12,981		0	12,981			0	12,981
02 Food Servic	Total	13,039	408,900	410,088 -1,188	11,851	411,200	417,636	-6,436	5,415
	ECFE/Learn. Read	23,358	120,283	112,864 7,419	30,777	119,140	113,850	5,290	36,067
	Pool	-23,532	24,120	50,600 -26,480	-50,012	23,518	40,720	-17,202	-67,214
	Comm Ed Gen.	47,261	239,168	246,938 -7,770	39,491	236,640	236,387	253	39,744
04 Comm. Ed.	Total	47,087	383,571	410,402 -26,831	20,256	379,298	390,957	-11,659	8,597
07 Debt Svc	Total	193,165	1,100,263	1,202,375	91,053	1,212,159	1,259,120	-46,961	44,092
25 OPEB	Total	1,065,865	94,000	279,800	880,065	81,000	268,106	-187,106	692,959
47 Dt Svc (OPEB)	Total	40,897	191,240	191,500	40,637	191,357	192,420	-1,063	39,574
Grand Total		3,446,949	11,429,388	11,966,156 367,768	910,181 0	11,372,740	11,911,498	-538,758	2,371,423

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May 27, 2015

REVISED

L E A S E | F I N A N C E | G R O U P

Ms. Karen Londgren
Technology Coordinator
Yellow Medicine East Public Schools
Independent School District No. 2190
450 Ninth Ave.
Granite Falls, MN 56241

Dear Karen,

The following TAX-EXEMPT MUNICIPAL LEASE PURCHASE Proposal is in response to your request for personal property, herein called the "equipment".

LESSEE	Yellow Medicine East Public Schools-Granite Falls, Minnesota
LESSOR	Lease Finance Group, Inc., or its assigns
EQUIPMENT	Apple Technology/ Technology
EQUIPMENT COST	\$188,048.00-Apple Technology \$65,000.00- Infrastructure \$253,048.00
ESTIMATED DELIVERY DATE	This proposal applies only to items of equipment assumed to be delivered between July1 and December 31, 2015.
TERMS OF THE LEASE	The lease term for the equipment shall commence on the delivery date of the equipment. The lease will be comprised of a base term of 5 years.
RENTAL PAYMENTS	Base rents are to be Annual , each in Advance , and each rental in the amount of:

APPLE TECHNOLOGY:

Lease Rate Factor:	.21349340
Annual Lease Payment:	\$40,147.00

INFRASTRUCTURAL TECHNOLOGY:

Lease Rate Factor:	.21839680
Annual Lease Payment:	\$14,195.80

STRUCTURE Full Payout, Tax Exempt / Lease Purchase Subject To Annual Appropriation Of Available Funds.

RENTAL ADJUSTMENTS: The rental payments are predicted on the yield of the like term Treasury Note which is now currently 1.53% (5-year T-Rate). Any increase in the yield of the index prior to the

lease Commencement Date will cause the rental payments to increase proportionally by the greater basis point change.

LEASE EXPIRATION OPTIONS

Upon lease expiration, lessee shall purchase the equipment by making a final payment of \$ 1.00.

CONTINGENCIES

This proposal is contingent upon the ISD 2190 qualifying for tax exempt status.

INSURANCE

Prior to delivery and acceptance of the equipment, Lessee will be required to furnish physical damage and liability insurance in amounts and with endorsements acceptable to lessor.

CLOSING COSTS, DEPOSITS,
OR LEGAL FEES

The cost of an Opinion Of Counsel.

OPERATING EXPENSES

This is a net lease, thereby all operating expenses, including insurance, maintenance and taxes, will be the responsibility of the lessee.

COMMITMENT

Upon acceptance of this proposal, and prior to submission of this transaction to the Lessor's credit committee, a commitment fee in the amount of \$.00 will be due and payable.

If the transaction is approved, this fee will be applied, pro rata to the first semi-annual payment due under the lease. If the transaction is not approved the fee will be returned. If the transaction is approved, but take down does not occur through no fault of Lease Finance Group, Inc. this fee will be considered earned by Lease Finance Group, Inc.

This is a proposal only and is subject to the review and approval of the Lessor's Credit Committee.

This proposal must be accepted by the ISD 2190 prior to the 15th of June 2015, or it will expire automatically. I, appreciate the opportunity to submit this proposal. If you have any questions or need additional information, please call me at (952) 944-3314.

Sincerely,

LEASE FINANCE GROUP, INC.

Charlie Hicks
Account Manager

Agreed and Accepted:

Independent School District No 2190

By: _____

Yellow Medicine East = Inspiring Greatness . . .

Vision
Mission Statement

The mission of the Yellow Medicine East Schools is to provide a caring, student-centered learning environment of high expectations that prepares every student for a successful future and instills the value of learning.

Belief Statements

The Yellow Medicine East Schools commits itself to the following beliefs and values . . .

- Every student deserves to be safe, seen, and heard.
- Students have different skills and learn in different ways.
- Every student deserves a personalized quality education.
- Diversity enriches our lives.
- A student’s education is the shared responsibility of the student, family, school, and community.
- Students are our most important priority.

Mission
Vision Statement

The vision of the Yellow Medicine East Schools is to be a place that inspires students to achieve their fullest potential.

Environmental Scan: Strengths, Weaknesses, Opportunities, and Threats (S.W.O.T.)

Student Achievement

<p style="text-align: center;">Strengths</p> <ul style="list-style-type: none"> • Teachers really love the students • Increased morale • Scores are going up • Variety and high quality electives • PSEL classes • Making progress (on focus) • Students have a connection with teachers and principal • Technology 	<p style="text-align: center;">Weaknesses</p> <ul style="list-style-type: none"> • Low test scores • Cheating • Group work too much so some kids slide by • No consequences for late assignments • Incentives for achievement? (earn open lunch by grades and behavior) • “Good enough” attitude of students – don’t take it seriously • Turnovers of administration • Technology
<p style="text-align: center;">Opportunities</p> <ul style="list-style-type: none"> • Career readiness programs • Summer school • Kindergarten camp • BUZZ club • The Academy 	<p style="text-align: center;">Threats</p> <ul style="list-style-type: none"> • Limited funds • Declining parental stability and involvement • Pressure to meet the standards

Student Support

<p align="center">Strengths</p> <ul style="list-style-type: none"> • School pride • Social workers • Breakfast • Integration program • ECFE - <i>ECSE</i> • Variety extracurricular <i>of</i> • MN West in town 	<p align="center">Weaknesses</p> <ul style="list-style-type: none"> • Bullying • Inconsistent treatment of students • Gifted and Talented • Does every student have a caring adult? • Test scores low • School pride
<p align="center">Opportunities</p> <ul style="list-style-type: none"> • Diversity • Ways to work with MN West • KCC <i>Kilowatt Community Center</i> • H.S. helpers • Volunteers time 	<p align="center">Threats</p> <ul style="list-style-type: none"> • Open enrollment out of district • Charter schools • Lack of unity among communities in district • Funding <i>State + Federal</i>

Personnel/Technology

<p align="center">Strengths</p> <p>Personnel</p> <ul style="list-style-type: none"> • Dedicated staff • Advanced degrees <p>Technology</p> <ul style="list-style-type: none"> • Technology coordinator 	<p align="center">Weaknesses</p> <p>Personnel</p> <ul style="list-style-type: none"> • Funding • Difficult to retain (esp. H.S.) <p>Technology</p> <ul style="list-style-type: none"> • State funding • Hardware • Outdated wiring (Elem.)
<p align="center">Opportunities</p> <p>Personnel</p> <ul style="list-style-type: none"> • Retain staff via community support and activities <p>Technology</p> <ul style="list-style-type: none"> • Room for expansion • Staff want to do more 	<p align="center">Threats</p> <p>Overall</p> <ul style="list-style-type: none"> • 2 charter schools in the district

Finance/Building and Grounds

<p align="center">Strengths</p> <ul style="list-style-type: none"> • Positive fund balance • Old building with character • Updated track • <i>Community Support</i> 	<p align="center">Weaknesses</p> <ul style="list-style-type: none"> • Old building -- outdated • Limited funds, lack of -- can't support programs • Lack of athletic facilities, practice space
<p align="center">Opportunities</p> <ul style="list-style-type: none"> • November 3, 2015 	<p align="center">Threats</p> <ul style="list-style-type: none"> • Unfunded mandates

<ul style="list-style-type: none"> • KCC • Greenhouse – Bush grant 	<ul style="list-style-type: none"> • Rising sp. ed. Costs • Legislative decisions • Open/declining enrollments
--	---

Communications/Community Relations

Strengths	Weaknesses
<ul style="list-style-type: none"> • Community support/tax base • Local newspaper columns • Elective options at M.S./H.S. 	<ul style="list-style-type: none"> • Don't brag enough – tell our own story • Rumors/misinformation – student/adult perception • Who we “usta” be • Open enrollment “out”
Opportunities	Threats
<ul style="list-style-type: none"> • District newsletters to all residents in tax base – brag – share the “good stuff” • Contact/solicit open enrolled kids to come back or come • Staff development with charter schools 	<ul style="list-style-type: none"> • Ag-based community affected by climate and ^{Ag}good years • Diverse community • Negative perceptions in community – we don't control our message – manage our message

Effective 7-1-15

Granite Falls Bank

Yellow Medicine East School District Accounts:

School Board Account	04 026 4	Signatures: Grant Velde Steve Zumhofe Sharon Rupp LeeAnn Boushek Tara Miller Alyssa Johnson
Student Activity Account	04 049 1	Signatures: Alyssa Johnson LeeAnn Boushek Tim Knapper Tara Miller
School Administrative Account	04 033 6	Signatures: LeeAnn Boushek Tara Miller Denise Streich
School Payroll Account	04 059 8	Signatures: LeeAnn Boushek Tara Miller

YELLOW MEDICINE EAST – ISD 2190

Serving the communities of Clarkfield, Echo, Granite Falls, Hanley Falls, Hazel Run & Upper Sioux

Dr. Rick Clark, Superintendent

450 9th Avenue - Granite Falls, MN 56241

Phone: 320-564-4081 - Fax: 320-564-4781



Yellow Medicine East School Board Meeting Dates 2015-2016

July 13, 2015
August 10, 2015
September 14, 2015
October 12, 2015
November 9, 2015
December 14, 2015
January 11, 2016
February 8, 2016
March 14, 2016
April 11, 2016
May 16, 2016
June 13, 2016

The second Monday of the month will be designated for Board meetings.
The fourth Monday of the month will be reserved should a second meeting need to be held.

Meetings will be held at 6:00 pm and will take place in the YME Board Room.

Meeting time and location are subject to change at the discretion of the Board.

YME MIDDLE/HIGH SCHOOL
Ryan Luft, Principal
450 9th Avenue
Granite Falls, MN 56241
Phone: 320-564-4083
Fax: 320-564-4782

BERT RANEY ELEMENTARY
Lisa Hansen, Principal
555 7th Avenue
Granite Falls, MN 56241
Phone: 320-564-4082
Fax: 320-564-4427

ACTIVITIES & COMMUNITY EDUCATION
Tim Knapper, Director
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Phone: 320-564-4084
Fax: 320-564-4781

ISD 2190 - BOARD OF DIRECTORS'
AGENDA ANALYSIS

AGENDA ITEM 8.4

MEETING DATE June 8, 2015

SUBJECT Contract amendment for Mrs. Lisa Hansen

BOARD ACTION Required x

SCHEDULED REPORT

INFORMATION Supplied or presented

BACKGROUND/RATIONALE:

Mrs. Lisa Hansen was employed with her contract issued for 220 days of contracted services. She has a contract that is 10 days shorter than the secondary principal. Additionally she is serving with a part time superintended that requires her attention to curriculum and employee searches that cannot be met with the 220 days of service.

PRESENTER(S): **Superintendent**

COMMITTEE: **Finance**

EXECUTIVE DIRECTOR'S RECOMMENDATION:

Recommend Support



Denise Streich <dstreich@isd2190.org>

Fwd: FY 16 Pathway II Early Learning Scholarships Notification

1 message

Rick Clark <rclark@isd2190.org>

Thu, May 21, 2015 at 8:06 AM

To: Denise Streich <dstreich@isd2190.org>

Include in board of education correspondence June 8 2015

Dr. Rick Clark
Superintendent of Schools
ISD #2190
Phone - 320-564-4081
Fax - 320-564-4781
email - rclark@isd2190.org
cell-320-522-2553

----- Forwarded message -----

From: **Barnidge, Lisa (MDE)** <Lisa.Barnidge@state.mn.us>

Date: Wed, May 20, 2015 at 10:36 PM

Subject: FY 16 Pathway II Early Learning Scholarships Notification

To: "ebalfany@isd2190.org" <ebalfany@isd2190.org>, "rclark@isd2190.org" <rclark@isd2190.org>

Cc: "Nelson, Eileen (MDE)" <eileen.nelson@state.mn.us>, "Myers, Sandra (MDE)" <Sandra.Myers@state.mn.us>



May 20, 2015

Emily Balfany
Yellow Medicine East SR
450 9th Ave
Granite Falls MN, 56241

Dear Emily Balfany,

This letter is to inform you that your application for Pathway II – Early Learning Scholarships for fiscal year 2016 has been approved by the Minnesota Department of Education (MDE). Pending final passage of the fiscal year 2016 education budget, the Pathway II scholarship allocation for your program, **Yellow Medicine East SR**, for sites located in the attendance area of **Independent School District #2190**, will be **\$24,115.00** for FY 2016 (July 1, 2015, thru June 30, 2016).

The state will notify you prior to July 1, 2015 if your allocation amount is affected by legislative changes.

The 2016 Pathway II funds will become available on July 1, 2015. The 2016 funds may be awarded to children beginning July 1, 2015 and may only be used for services delivered on or after July 1, 2015.

Please note this important information regarding Pathway II Early Learning Scholarships:

- Updated guidance on the implementation of Pathway II – Early Learning Scholarships will be emailed to you.
- In order to access and use Pathway II scholarships, programs must maintain a Four Star Parent Aware rating.
- 2016 Pathway II funds will become available for awarding on July 1, 2015 and may only be used for services delivered on or after July 1, 2015.
- You will be sent an updated Pathway II – Early Learning Scholarships Award form for your scholarship families. Programs must use this updated Award Form from that date forward.
- School districts and Head Starts with Pathway II funds will use the Early Learning Scholarships Administrative system (ELSA) to award Pathway II funds to children.
- MDE will be providing a series of webinars on Pathway II scholarship implementation and program requirements in May. Please look for information and plan to attend.
- For Further Information or Questions: Contact Eileen Nelson at Eileen.Nelson@state.mn.us or 651-582-8464.

Please stay up-to-date about the Early Learning Scholarships by subscribing to our web page at: <http://education.state.mn.us/MDE/StuSuc/EarlyLearn/EarlyLearnScholarProg/index.html>.

Thank you for all your work you are doing for Minnesota's young children and their families!

Sincerely,

Lisa Barnidge

The state reserves the right to cancel this notification in the event State appropriations made by the Minnesota Legislature are not obtained and continued at an aggregate level sufficient to allow for Pathway II – Early Learning Scholarship program to continue operating at the current level.

+Rick

Mail

More

1 of 148

COMPOSE



Robin Henderson <rhenderson@isd...> 4:41 PM (15 hours ago) ☆

to All

Please send the following students to Mr. Schulte's room 4th period tomorrow if possible. They must complete an online application for SMSU in order to take PSEO classes next fall. It should take approximately 10-15 minutes.

PSEO Rhetoric: The Essay

- Anderson, Danica
- Ator, Alison
- Bennett, Ammon
- Busack, Morgan
- Busenbark, Brooklyn
- Christensen, Noah
- Clarke, Danielle
- Dyrdahl, Makayla
- Friese, Austin
- Grimes, Serena
- Gustafson, Brevin
- Hagert, Madison
- Halvorson, Haley
- Helgeson, Blake
- Hinz, Jordan
- Hoernemann, Joshua
- Jans, Samuel
- Jeseritz, Will
- Kattevold, Miles
- Knudson, Kalli
- Larson, Megan
- Ladwig, Kaitlyn
- Lindstrom, Thomas
- Miller, Alexandra
- Miller, Hudson
- Moe, Zach
- Nokleby, Shane
- Odegard, Jordan
- Peterson, Abigail
- Raddatz, Loretta
- Refsland, Annie
- Rupp, Bethany
- Rupp, Tori
- Scheffler, Maggie
- Schmitz, Garrett
- Smith, Skylar

Inbox (11)

Starred

Sent Mail

Drafts

[Mailbox]

Later

To Buy

To Read

To Watch

Board of Education

Century 21 Advisory

Coalition Group

Education Association

Finance Department

Levy Referendum 2015



Rick

No recent chats

Start a new one

Tasks: Rick Clark's It's

May 20, 2015

Allen Stoeckman
Superintendent
Yellow Medicine East Public Schools
450 9th Avenue
Granite Falls, Minnesota 56241

Dear Superintendent Stoeckman:

The Minnesota Department of Education (MDE) has reviewed and approved your district's Achievement and Integration (AI) Fiscal Year 2016 budget. Your district's approved budget amount and updated aid estimates are included in MDE's School Finance Aid Entitlement reports.

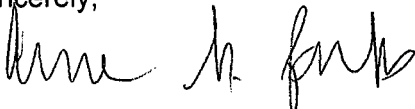
Thank you for providing the information needed to show that your district's proposed expenditures support your AI plan and meet budget requirements. We appreciate the time your staff took to learn about these requirements and work with our review team.

If you have questions about the Achievement and Integration program, please contact Dr. Anne M. Parks, Office of Equity and Innovation, at (651) 582-8337 or anne.parks@state.mn.us. Questions regarding state aid and local levy payments for integration may be directed to Janice Carlson, School Finance, at (651) 582-8342 or janice.carlson@state.mn.us.

We are excited to hear about achievement and integration outcomes for your students, and look forward to providing technical assistance on new program requirements.

Thank you for your work to make better schools for a better Minnesota.

Sincerely,



Anne M. Parks
Office of Equity and Innovation



Daron Korte
Assistant Commissioner

	A	B	C	D
1	MCA 2014-15 State Testing Documentation			
2	Yellow Medicine East Schools			
3				
4	All testing workstation are iMac 1.83GHz Intel Core 2 Duo with 1GB RAM, OS 10.6.8, Chrome browser (meet minimum requirements)			
5	Date	Issue	Call to Support?	Resolution
6	12/23/2014	All testing stations passed system check and all links for testing and item samplers working		
7	3/20/2015	Lab workstations reimaged with test setting requirements		
8	3/30/2015	MCA testing starts today in elementary		
9	4/1/2015	Adobe Flash update notice from MDE	No	Update all testing workstations
10	4/14/2015	Testing went down state-wide	Yes	Waited, loss of one full test session
11	4/14/2015	Oracle releases quarterly Java update	No	
12	4/15/2015	Pearson performance degraded/interrupted	No	
13	4/15/2015	Adobe Flash update out dated 4/11/15	No	Install update
14	4/16/2015	Student (LM/4th grader) unable to test for two straight days. Error: resumed/upload. Message 8624. Next day...message 7022, failed to load applet. I called support, they were clueless. The rep told me she had finished her test (she had not, was on #32 of close to 58 questions) - rep had no idea there were more than 32 questions on this test. At the 8 minute mark, I asked for someone else to help me. At the 16 minute mark, I told the rep (2nd person) that I had spent more time on hold with him than I got for lunch today. They resolved the issue - the student had attempted to log in two times and was under extreme anxiety when she couldn't test.	Yes x 2	Pearson changed setting/tweaked something with the student
15	4/17/2015	TestNav will not load	Yes	Set chrome://flags setting of NPAPI to Enabled. Manually reset all BRE testing
16	4/17/2015	Update image with chrome://flags setting		Build new workstation image and reimaged 216A & HS Library workstations
17	4/17/2015	TestNav would not load	Yes x 2	60 minutes on the phone with tech support - first person had to idea, sent me support, who stated 'on a whim, let's try this...' and did the chrome://flags se machines had to be reset - loss of one testing session
18	4/20/2015	Machines that worked last week after the chrome://flags setting had to be switched to disabled - approximately 6 machines would not log in	No	Karen and Lisa reset setting to Friday settings -- it worked
19	4/20/2015	Data entry codes not matching with test	Yes	None - Lisa hung up after 5 minutes of being on hold, will call later today. LH Pearson support. Thank you for contacting Pearson. Incident Number: IM9367 automatically opened in response to your inquiry. Your ticket will be reviewed which it was received. ----- BRIEF DESCRIPTION ----- Validation Request
20	4/20/2015	4 machines would not log in after students entered in their information. Error message: unable to start test. Message 7019: failure to load test definition. Please try again. Test: 5th grade math.	No	No resolution -- needed to start up other machines -- 3 of which needed the ci setting needed to be changed AGAIN. Karen purged the test content and redon monitor next grade 5 math test session for errors.
21	4/20/2015	I called in again about the data entry codes not matching. 9 minutes into the call the support rep said 'let me write some of this down' - he later said 'this is all very inconvenient' -- he was clueless. At 11:30 minutes, he went to ask someone else. Student: DM 4th grade SPED math - not allowing me to enter in his answers into Pearson.	Yes	17 minutes on the phone. 'I have no idea' -- 'we manually added him to the ses 4/20 at 2:22PM, I have not attempted to log back in to see if I can enter his sc
22	4/20/2015	Attended MDE conference call re: issues		3:30-4:10PM

Sheet1

Wednesday, May 21, 2015

Present: Becky Leiseth, Peggy Kvam, Cindy Lavin, Steve Petrich, Scott Soden, Dr. Clark, Ryan Luft, Sheila Koepke, Kari Coulter

Absent: Ben Lecy, Lisa Hansen, Robyn Aslesen

Dr. Clark discussed the past history of staff development. 2 neglected areas: curriculum development, staff development.

Need to do:

- 1) Talk and organize - curriculum is now standards-based. Suggestion -- board approve a curriculum cycle - which is currently missing.
- 2) Budget -- policy of allocating funds. SD committee more active and accountable to budgets. MRVED is staff development. Based on state formula - about \$98,000 for 15-16 academic year.
- 3) Expand expertise. Return knowledge of learned information at sessions. Present written report to board, present to peers - or else lose some SD monies.
- 4) Staff Development, curriculum development, QComp - need to come together with regular meetings.
- 5) Schedule all committee meeting dates early in September.
- 6) Make committees less of a "sentence" ... rotating basis.

Is there money for a FT or PT staff development person?

Question of teacher evaluation committee. Teacher eval should be a part of QComp.

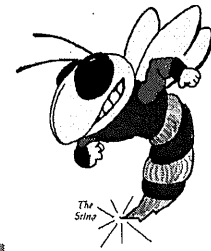
Next step? Is it to meet in the summer?

A doodle survey will be sent out. Look for meetings late July or 2nd/3rd week in August.

YELLOW MEDICINE EAST – ISD 2190

Serving the communities of Clarkfield, Echo, Granite Falls, Hanley Falls, Hazel Run & Upper Sioux

Rick Clark, Ed.D., Superintendent of Schools
450 9th Avenue - Granite Falls, MN 56241
Phone: 320-564-4081 - Fax: 320-564-4781



Chief Brian Struffert
Granite Falls Police Department
930 4th St. Suite #3
Granite Falls, MN 56241

RE: Law Enforcement Shared Services

Dear Chief Struffert,

I have reviewed the worksheet provided by you at our last meeting. I have used your total-total of \$81,515.20 as the basis for my calculations. As your calculation are based on a 75/25 split, I would submit the percentage of assignment time should be based upon utilization. Please find the following information as a counter-proposal.

52 weeks in the year
36 weeks of school
69 percent of the year would be utilized by the school

Or,

365 days in the year
174 days of school
48 percent of the year would be utilized by the school

Accounting does not include paid vacation days or holidays – this ratio to be determined and divided appropriately.

Base pay – total-total - \$81,136.40
Work week = 5 days with no holidays considered
36 weeks = \$56,171.35

Or,

Base pay - \$81,136.40
174 school days
250 work days excluding weekends, 11 holidays
\$324.55 per day
174 School days x \$324.55 = \$56,470 due from school

YME MIDDLE/HIGH SCHOOL
Ryan Luft, Principal
450 9th Avenue
Granite Falls, MN 56241
Phone: 320-564-4083
Fax: 320-564-4782

BERT RANEY ELEMENTARY
Lisa Hansen, Principal
555 7th Avenue
Granite Falls, MN 56241
Phone: 320-564-4082
Fax: 320-564-4427

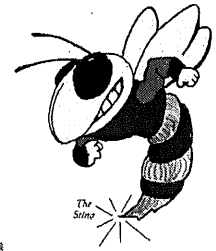
ACTIVITIES & COMMUNITY EDUCATION
Tim Knapper, Director
450 9th Avenue
Granite Falls, MN 56241
Phone: 320-564-4084
Fax: 320-564-4781

MVCC - SPECIAL EDUCATION
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YELLOW MEDICINE EAST – ISD 2190

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450 9th Avenue - Granite Falls, MN 56241
Phone: 320-564-4081 - Fax: 320-564-4781



The email dated April 14 assumes school utilization at a greater amount than would be necessary to meet a full time School Resource Officer at school.

This information is presented for your consideration and City discussion.

I look forward to our next meeting to see if the numbers are agreeable to both parties. Once we have agreement on terms and cost I will propose this consideration to the Finance Committee for inclusion in the Fiscal Year 2016 budget planning.

Thank you for your time and consideration in this matter. And thank you for what you do for the people of Granite Falls!

Sincerely,

Dr. Rick Clark
Superintendent of Schools

RC/ds

YME MIDDLE/HIGH SCHOOL Ryan Luft, Principal 450 9 th Avenue Granite Falls, MN 56241 Phone: 320-564-4083 Fax: 320-564-4782	BERT RANEY ELEMENTARY Lisa Hansen, Principal 555 7 th Avenue Granite Falls, MN 56241 Phone: 320-564-4082 Fax: 320-564-4427	ACTIVITIES & COMMUNITY EDUCATION Tim Knapper, Director 450 9 th Avenue Granite Falls, MN 56241 Phone: 320-564-4084 Fax: 320-564-4781	MVCC - SPECIAL EDUCATION Cindy Loe, Director 450 9 th Avenue Granite Falls, MN 56241 Phone: 320-564-4084 Fax: 320-564-4781
---	--	--	--



Granite Falls Police Department

930 Fourth Street, Suite 3
Granite Falls, MN 56241-1462
Phone: 320-564-2129
FAX: 320-564-0162
Email: police@granitefalls.com



May 20, 2015

Dear Granite Falls Council Members, Mayor Smiglewski and City Manager Lavin,

As all of you are aware, the Granite Falls Police Department and the Yellow Medicine East School District started a part time School Resource Officer (SRO) position this past January with the assistance of a \$10,000 Pact for Family's Grant. This program has been a huge success and the school has not only asked to continue the program, but they have asked if we could make the position a full time one. In speaking with City Manager Lavin, adding a position or another officer to our department would require approval from the council, so I am asking you for that approval, pending an agreement between the city and the school district.

The biggest piece of this puzzle for this position is to agree on financing this full time officer. I have researched similar programs in other jurisdictions around the State of Minnesota, and it is common place for the department and the district to share the cost of that officer, because the officer works in the school during the school year, and then that same officer works as a patrolman during the summer months. In my research, the sharing of cost varies slightly, from a 50%-50% split to a 70%-30% split. I have been speaking with Superintendent Clark about this for several months and we have come up with a solid agreement spelling out the financial obligations for each entity.

City Finance Director Betker prepared an estimate of costs associated with a full time SRO, and a detailed list of those costs are included with this letter. The top of the chart on pay scale including health insurance, PERA, uniforms and other items is priced at \$81,515.20 for the year 2016. Originally I had proposed a 75%-25% split with the district for those costs, using a monthly scale, meaning the officer would be in the school 9 months or 75% of the year (\$61,136.40) and patrolling 3 months or 25% of the year (\$20,378.80). Since that original proposed split, Dr. Clark and I have been speaking, and I think that breaking the cost up on a weekly or daily scale would be fairer for both parties. Using the same dollar amount of \$81,515.20, broken down weekly, it would be a 69%-31% split resulting in the school paying \$56,171.35 and the city paying \$24,965.05, broken down daily, the school would pay \$56,471.70 (\$324.55 per day x 174 school days), and the city would pay the remainder of \$24,664.70. In addition to either of these split figures, the school has also agreed to add several days of additional pay, to cover some vacation and holidays. The exact number of vacation and holidays added would be determined before finalization of the contract. I understand that there are a lot of dollar figures in this paragraph, but those figures are spelled out really well, in both Mr. Betker's, and Dr. Clark's letters.

The school district and the police department are committed to this program, if we can come to an agreement on financing; we are prepared to sign an agreement that would last 3 years, including the 2015-2016, 2016-2017, and the 2017-2018 school years. There are many reasons why this program has been so successful, and there are many more reasons why we need to not only continue this program, but why we need to make this a full time position. Superintendent Dr. Richard Clark, High School Principal Ryan Luft, Elementary School

Principal Lisa Hanson, and I would be more than happy to attend a council meeting to discuss the need for the position, and to explain why we see this to be beneficial to both the Yellow Medicine East School District and the City of Granite Falls. I am asking for the Granite Falls City Council to approve this position so we can continue to provide an excellent educational experience for our children and a safer community for our residents.

Yours truly,

Chief Brian Struffert #124
Granite Falls Police Department



Graduation Ceremony Issues

For information on how to avoid potential conflicts or even lawsuits involving the school district's graduation ceremony, refer to the April 2011, April 2008, and May 2007 editions of the MSBA Management Services Newsletter. Click here to view the newsletter archives (log in for access).

Post-Secondary Scholarships for Students

By Gary Lee, MSBA Director
of Management Services

MSBA has received inquiries on the best method for school boards to create a scholarship for a student who is going on to a post-secondary school. Generally, this question was raised for students who served as a student representative on the school board.

The source of the funds for such a scholarship must be external of school district funds. Public funds cannot be gifted to individuals. MSBA recommends that the school board work with an unaffiliated organization, i.e., an education foundation, Parent – Teachers Organization (PTO), or a booster club that is willing to provide the funds and the scholarship.

Use MSBA's model agreement for sick leave

By Bill Kautt, MSBA Associate Director of
Management Services

As a result of the many changes made to M.S. 181.9413 during the last two legislative sessions, the following article provides some guidance for dealing with the recent changes in statute related to sick leave.



Bill Kautt
Associate Director of
Management Services
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First, a school district should insist upon including language that allows it to require medical certification for any sick leave absences due to illness or injury (see MSBA's Model Agreement ARTICLE X, Section 1., Subd. 4.). This language should not include a minimum number of consecutive days before the school district can require such certification. Also, the school district should be able to request such certification after the fact if information of possible fraudulent use comes to its attention after sick leave has been granted.

Second, a school district should use MSBA's Model Agreement language to establish the conditions for which sick leave may be taken (see ARTICLE X, Section 1., Subd. 3.). This Model language simply states, "Sick leave with pay shall be allowed whenever a teacher's absence is found to have been due to the teacher's illness and/or disability which prevented his/her attendance at school and performance of duties on that day or days."

The language goes on to state: "A teacher may use his/her accumulated sick leave pursuant to M.S. 181.9413." This statement is important for two reasons. One, by stating the use is governed by the statute, any changes in the statute automatically are taken into account and the parties do not have to worry about having outdated language in their Agreement; and two, the school district can notify the exclusive representative and its teachers of its intent to also impose the limits that are provided in the statute.

"An employer may limit the use of safety leave as described in paragraph (b) or personal sick leave benefits provided by the employer for absences due to an illness of or injury to the employee's adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent to no less than 160 hours in any 12-month period. This paragraph does not apply to absences due to the illness or injury of a child, as defined in section 181.940, subdivision 4." (M.S. 181.9413 (c)).

Third, the statute states, in pertinent part, "For purposes of this section, 'personal sick leave benefits' means time accrued and available to an employee to be used as a result of absence from work due to personal illness or injury, but does not include short-term or long-term disability or other salary continuation benefits." (M.S. 181.9413 (d)).

This language raises a question concerning sick leave banks. School districts should be aware that no legal action (court case, arbitration decision, or attorney general's opinion) exists which would clarify if "personal sick leave benefits" includes leave available from sick leave banks or if a sick leave bank is an example of "other salary continuation benefits."

Thus, this provides another reason for not negotiating a sick leave bank, and remember MSBA strongly advises against doing so.