

Yellow Medicine East ISD 2190 School Board Meeting Agenda



Monday, January 26, 2015 at 6:30 PM
Board Work Session Meeting
YME Board Room - # 113

1. Call the meeting to order.
Roll call of members in attendance.
2. Information - Four search consultants have been contacted.
Three have indicated they are busy. Have not had a response from fourth consultant.
3. Is the position of superintendent a full time or part time position?
4. Review of superintendent advertisement. 3
The advertisement draft was sent out last week.
Inputs have been received and draft #2 reflects those suggestions.
Draft #2 is attached.

Following the meeting the advertisement will be publicized in the Advocate Tribune for two (2) weeks, on our website, on the MASA website and in the MSBA Bulletin. It is very expensive to use metro area newspapers. Return on investment with printed material is historically poor.

Presenter: Dr. Clark

5. Discussion - What is the timeline for this process?
A timeline from July 1, 2015 should be established and include, in reverse order: negotiate terms of employment, offer contract to successful candidate, final interviews of finalist(s), Invite 3-5 candidates for interview, narrow interview candidates to approximately 5 candidates.

Applications are due on or before March 17. No particular reason for the date selected but enough time to allow the board to finalize the process and to receive candidate applications.
Presenter: All members
6. What is the budget for the search process?
7. Discussion - What is the board willing to pay for the finance and benefit package?
Is this item something the entire board wishes to be involved with or delegate to the Finance or Selection Committee?
Presenter: All members
8. Develop a collection of questions and grading matrix for interviews. (In house process only.)

In the event the board chooses to proceed with in house interviews the questions and grading system must be the same for all candidates interviewed. The process of interview SHALL be equal and equivalent for all candidates in order that allegations or claims of discrimination are made by a candidate or observer.

Presenter: All members

9. Discussion - Who would the interview committee be composed of?
Who does the board of education wish to include in the interview process?
Separate interviews by group(s), or a single interview by a single committee?
How does the interview take place?

Presenter: All members

10. Other items concerning the candidate process.
Ideas, comments or questions not previously addressed?

Presenter: All members

11. Adjourn the meeting.

YELLOW MEDICINE EAST – ISD 2190

Serving the communities of Clarkfield, Echo, Granite Falls, Hanley Falls, Hazel Run & Upper Sioux

Rick Clark, Ed.D., Interim Superintendent
450 9th Avenue - Granite Falls, MN 56241
Phone: 320-564-4081 - Fax: 320-564-4781



Job Type: Administrative
Job Category: Superintendent
Job Title: Superintendent of Schools
Job Location: Yellow Medicine East – ISD 2190
MASA Region: 3

Job Description: Yellow Medicine East, ISD 2190 is seeking qualified applicants for the position of School Superintendent. The position will become available on July 1, 2015.

Job Requirements:

- Demonstrate a strong commitment to student achievement, building partnerships in communities, support staff learning and support students of diverse backgrounds.
- Possess the ability to help the school board plan strategically.
- Provide solid day to day leadership in the areas of resource allocation and personnel management.
- Strong communication skills.
- Demonstrate an understanding of school finance.
- Able to build strong and cohesive teams.
- Be an active member in the community.
- Candidates must possess or be eligible to receive licensure for the position of Superintendent in Minnesota.
- Previous experience is preferred but not required.

Salary/Benefits: A competitive compensation and benefits package that is based upon the successful candidate's background and experience will be negotiated.

Application Deadline: March 17, 2015

Information: Candidates will complete the application process by completing and submitting:

- a letter of introduction and application,
- a completed district employment application (found on the district web site),
- current resume',
- copies of graduate transcripts.
- four (4) current letters of recommendation,
- proof of certification or the ability to be certified by July 1, 2015.

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BERT RANEY ELEMENTARY
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Apply to:

Denise Striech, Administrative Assistant

Yellow Medicine East School

450 9th Avenue

Granite Falls, MN 56241

Phone:

320-564-4781

Email:

dstriech@isd2190.org

District web site:

www.isd2190.org

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