

Yellow Medicine East ISD 2190 School Board Meeting Agenda



Monday, July 21, 2014 at 6:00 PM
Regular Meeting
YME Board Room

Our Mission is: To create lifelong learning opportunities in a positive, inclusive environment where all individuals experience success as respectful, responsible, and productive citizens of a global community.

1. Call to Order	4
2. Reading of the YME Mission Statement	
3. Approval of Agenda	
4. Approval of July 8, 2014 Special Meeting Minutes	8
5. Opportunity for Citizens to Speak	
6. Special Reports	
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B. Finance Committee	
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D. Designation of School Depositories for 2014-15	
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F. Designation of Legal Counsel for 2014-15	
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J. Approval of Membership Renewal with MN Rural Education Association for 2014-15	57
K. Approval to Contract with MN Valley Cooperative Center for the Purchase of Special Education Services for 2014-15 School Year	58
L. Adoption of Health & Safety Budget for 2014-16	60
M. Approval of 2014-16 YME MSEA Employees Contract	61
N. Approval to Hire an Additional 5th Grade Teacher	
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F. Resignation - Custodian - T. Renslow	
G. 2nd Grade Teacher - M. Clouse	
H. Lego League Coach - J. Corner	
I. Assistant Football Coach - D. Schueler	
J. Assistant Football Coach - A. Baumgartner	
12. Discussion Items	
13. Upcoming Events	
A. School Board Meeting - August 11, 2014 - YME Board Room - 6:00 pm	

B. Staff Development Days - August 25 - 28, 2014 - YME School District

C. First Day of the 2014-15 School Year - September 2, 2014 - YME School District

D. Late Start - Teacher PLC - September 11, 2014 - YME School District - 10:15 am

E. Late Start - Teacher PLC - September 25, 2014 - YME School District - 10:15 am

14. Adjourn

YELLOW MEDICINE EAST PUBLIC SCHOOLS
Independent School District 2190

To: YME School Board Members
From: Allen Stoeckman, Superintendent
Date: July 17, 2014
RE: Board Meeting – July 21, 2014

The agenda notes for the July 21, 2014 Board meeting are as follows.

Supporting exhibits are posted on BoardBook. Please let Denise know if you will be unable to attend.

- | Item | Description |
|------|---|
| 1. | Call to Order |
| 2. | Reading of the YME Mission Statement |
| 3. | Approval of Agenda |
| 4. | Approval of July 8, 2014 Special Meeting Minutes |
| 5. | Opportunity for Citizens to Speak |
| 6. | Special Reports
<i>Stacy Childers of Springsted Incorporated will be in attendance to present information on referendums. Decisions will need to be made at the August 11 Board Meeting on: Will there be a referendum? Will it be a capital projects or operating? If operating, how much per pupil?</i> |
| 7. | Board Committee Reports <ul style="list-style-type: none">A. Buildings & Grounds Committee
<i>Met July 14.</i>B. Finance Committee
<i>Will meet July 21.</i> |
| 8. | Reports <ul style="list-style-type: none">A. Enrollment Report
<i>Posted on BoardBook</i>B. Finance Report
<i>Posted on BoardBook</i> |
| 9. | Policy Update
<i>Policies are posted on BoardBook. Recommend approval of second reading & adoption.</i> <ul style="list-style-type: none">A. Second Reading & Adoption – 500 Series Policy – Students<ul style="list-style-type: none">1. Policy 514 – Bullying ProhibitionB. Second Reading & Adoption – 900 Series Policies – School/Community Relations<ul style="list-style-type: none">1. Policy 902 – Use of District Facilities & Equipment2. Policy 903 – Visitors to District Buildings & Sites3. Policy 906 – Community Notification of Predatory Offenders |

4. Policy 907 – Rewards

10. Action Items

- A. Approval of Bills for Payment
- B. Adoption of Resolution to Hold Meetings on Columbus Day
Resolution posted on BoardBook. Recommend authorizing the Board and other school entities to meet on this holiday.
- C. Designation of School Board Meeting Dates for 2014-15
Board meetings will be held each month according to the schedule posted on BoardBook. Generally, this is the second Monday of the month. Meetings are held in the YME Board Room. The fourth Monday of each month will be reserved in the event a second meeting needs to be held
- D. Designation of School Depositories for 2014-15
Recommend designating official school depositories for the 2014-15 fiscal year as follows: F&M Bank of Clarkfield for payroll; Citizen’s Alliance Bank of Granite Falls for the Board account, student programs and administrative account; and MN School District Liquid Asset Fund for receiving state-aid and levy revenues; and to authorize the Granite Falls Bank to provide electronic fund transfers to allow for payroll direct deposit services.
- E. Designation of Official Newspaper for 2014-15
Recommend designating the Advocate Tribune as the official school newspaper.
- F. Designation of Legal Counsel for 2014-15
Recommend designating Rupp, Anderson, Squires & Waldspurger, P.A. - Kevin Rupp; and Holmstrom & Kvam – Spencer Kvam, as legal counsel and to authorize the Superintendent and Board chairperson to contact them as needed.
- G. Authorization of Financial Procedures & Personnel for 2014-15
Recommend designating LeeAnn Boushek, Finance Officer, Terri Peterson, Assistant Finance Officer, and Tara Miller, Payroll Officer to complete and authorize electronic fund transfers as necessary to pay Board bills and payroll and to complete investments for the District in secured accounts to yield the greatest amount of interest return as necessary.
- H. Authorization of Facsimile Use of Board Signatures for 2014-15
Recommend authorization of facsimile use of Board signatures for Board bills and payroll checks.
- I. Approval of Membership Renewal with MN School Boards Association for 2014-15
Association Dues and Policy Services renewal will cost the District \$4,239.00. Recommend approval of our membership with the Minnesota School Boards Association.
- J. Approval of Membership Renewal with MN Rural Education Association for 2014-15
Membership renewal will cost the District \$1,960.00. Recommend approval.
- K. Approval to Contract with MN Valley Cooperative Center for the Purchase of Special Education Services for 2014-15
Annually, YME contracts with the Minnesota Valley Cooperative Center for the purchase of special education services. A copy of the contract is posted on BoardBook. Recommend approval.
- L. Approval of Health & Safety Budget
- M. Approval of 2014-16 YME MSEA Employees Contract
Contract posted on BoardBook. Main items include: 30 cent increase both years, Health Insurance increase of \$175 in the first year, 120 working day probationary period, 5 step wage increase for new employees, 403b increase of 30%. 95% of MSEA members approved. Recommend approval.

- N. Approval to Hire an Additional 5th Grade Teacher
Due to class sizes and the concern of parents the Finance Committee supports adding a teacher. With your approval, for 2014-15 there will be two 4th grade, one 4/5 grade, and two 5th grade teachers. Classroom sizes would average 24. Recommend approval.
- O. Approval of Substitute Teacher Pay Rate for 2014-15
Recommend raising the daily pay rate for substitute teachers from \$95 per day to \$105 per day. We often experience a shortage of substitutes; this increase will hopefully generate a larger pool to draw from.
- P. Approval of Lunch Prices for 2014-15
Recommend increasing lunch prices by \$0.10 per meal.
- Q. Acknowledgement of Donations Received During the 2013-14 School Year.
The Auditors require us to recognize donations received of \$1,000 and more. Recommend acknowledgement.

11. Personnel Items

- A. Leave of Absence Request – K. Blackwelder
Kristina Blackwelder is a kindergarten teacher; her letter requesting a leave is posted on BoardBook. Recommend approval.
- B. Leave of Absence Request – J. Williams
James Williams submitted a letter applying for the 5 year extended leave of absence opportunity being offered by YME to certified staff. Recommend approval of leave request.
- C. Resignation – Instrumental Music Instructor – N. Boelter
Nicole Boelter has been the YME band instructor for the past 11 years. Her letter of resignation is posted on BoardBook. Recommend acceptance of her resignation, effective June 16, 2014.
- D. Resignation – Community Education/Activities Secretary – J. Feldman
Jean Feldman has been the Community Education/Activities secretary for the past XX years. Her letter of resignation is posted on BoardBok. Recommend acceptance of her resignation, effective July 31, 2014.
- E. Resignation – Bert Raney Elementary Student Council Adviser – T. Ziebarth-Moritz
Theresa Ziebarth-Moritz has resigned her position as Bert Raney student council advisor. Recommend approval of her resignation.
- F. Resignation – Custodian - T. Renslow
Ted Renslow as resigned his custodial position with YME. Recommend acceptance of his resignation.
- G. 2nd Grade Teacher – M. Clouse
MaryElla Clouse has spent time at BRE as a student teacher under Peggy Kvam as well as a substitute teacher. Recommend approval of her employment as a 2nd grade teacher.
- H. Lego League Coach – J. Corner
Mr. Knapper is recommending the employment of Jeremy Corner as a Lego League coach. Recommend approval.
- I. Assistant Football Coach – D. Schueler
Mr. Knapper is recommending the employment of David Schueler as an assistant football coach. Recommend approval.
- J. Assistant Football Coach – A. Baumgartner
Mr. Knapper is recommending the employment of Andrew Baumbartner as an assistant football coach. Recommend approval.

12. Discussion Items

13. Upcoming Events
 - A. School Board Meeting – August 11, 2014 – YME Board Room – 6:00 pm
 - B. Staff Development Days – August 25-28, 2014 – YME School District
 - C. First Day of the 2014-15 School Year – September 2, 2014 – YME School District
 - D. Late Start – Teacher PLC – September 11, 2014 - YME School District – 10:15 am
 - E. Late Start – Teacher PLC – September 11, 2014 – YME School District – 10:15 am

14. Adjourn

**YELLOW MEDICINE EAST ISD #2190
SPECIAL SCHOOL BOARD MEETING MINUTES
TUESDAY, JULY 8, 2014 – 7:30 AM
YME BOARD ROOM**

Board Members Present: Jane Hagert, Dawn Odegard, Steve Rupp, Grant Velde, Shelly Weir, Steve Zumhofe

Board Members Absent: Tim Opdahl

Community / Staff Members Present: Kathy Anderson, LeeAnn Boushek, Ethan Groothuis, Al Stoeckman, Denise Streich

Chairman Velde called the meeting to order.

Board member Dawn Odegard read the YME Mission Statement.

Motion by Odegard, second by Hagert and carried to approve the agenda for the meeting.

Motion by Weir, second by Zumhofe and carried to approve the minutes from the June 9, 2014 Board meeting.

The opportunity for citizens to speak received no response.

Motion by Hagert, second by Rupp and carried to approve a leave of absence incentive for YME certified staff members, as presented.

Motion by Zumhofe, second by Odegard and carried to approve a retirement incentive for full-time MSEA staff members, as presented.

Motion by Hagert, second by Zumhofe and carried to adopt a resolution relating to the election of school board members and calling for the school district general election.

Motion by Zumhofe, second by Hagert and carried to adopt a resolution establishing dates for filing affidavits of candidacy, which will be June 29, 2014 to August 12, 2014.

Motion by Weir, second by Odegard and carried to call for bids for the sale of the student built house with a minimum bid of \$69,000.

Motion by Odegard, second by Rupp and carried to accept the bid received from Dean Foods/Land-O-Lakes of Sioux Falls, SD to provide milk & dairy products for the 2014-15 school year.

Motion by Rupp, second by Weir and carried to accept the bid received from Pan-O-Gold Baking Company of St. Cloud, MN to provide bread & bread products for the 2014-15 school year.

Upcoming Events

School Board Meeting - July 21, 2014 - YME Board Room - 6:00 pm

The meeting was adjourned by Chairman Velde.

Yellow Medicine East - ISD 2190

School Board Buildings & Grounds Committee Agenda

July 14, 2014 9:00 AM Conference Room

<u>Grant Velde</u>	Steve Rupp	Steve Zumhofe
<u>Tim Knapper</u>	<u>Francis Stabb</u>	<u>Allen Stoeckman</u>

1. Football Field Press Box and Scoreboard
Grant gave an update on the progress of replacing both. Issues with moving the light pole with the county have been resolved. Setbacks with city also resolved.
2. Greenhouse/Renewable Energy Classroom
Committee is recommending the site be North of the football field and West of the playground.
3. Demo BRE Girls' restroom for office space
Francis reported demo work is done. Now walls and flooring need to be addressed to remove the "restroom" look.
4. Clarkfield Gym or Upper Sioux Gym?
Upper Sioux willing to allow use of gym, except when there is a funeral. Tim Knapper prefers use of the Clarkfield site. Al will drive to Clarkfield and meet with Einar.
5. Classroom and exterior doors at MS/HS
French Glass will install by August 1.
6. Window panels at BRE
French Glass will install by the end of August.
7. Signage (exterior and interior)
Al will check with E&C Graphics to finish interior signage.

8. Leaking pipes for heat and dehumidification.
Al spoke to Laurie from Climate Makers. Representatives will be here on July 17 to check system. Valves to be installed to prevent draining of entire system for repairs.

9. Cement work on entrances
Larson Brothers from Dawson coming to complete resurfacing Main Entrance and widening ramp on the East Entrance.

10. Roof repair
Schwickerts are on site to do inspection.

11. Drinking fountains
Replace worn out units and add bottle filling units.

Yellow Medicine East #2190
Board Report
Jun-14

2013-14 By Fund	Revised 2013-14	Year to Date Expenditures	Budget Balance	Percent Expended	2012-13 YTD Expended On Revised Budget
General	9,178,849	9,118,461	60,388	99.34%	94.89%
Food Service	395,951	380,363	15,588	96.06%	84.94%
Community Service	392,281	333,582	58,699	85.04%	79.80%
Debt Red.	1,199,488	1,197,988	1,501	99.87%	99.36%
OPEB Trust	295,800	169,349	126,451	57.25%	53.09%
OPEB Debt Service	194,895	194,345	550	99.72%	99.71%
Sub-total	11,657,264	11,394,088	263,177	97.74%	93.50%
Building Project (Fund 06)	31,518	25,444	6,074		0
Total	11,688,782	11,419,532	269,251		

Year to date amounts include current month's accounts payables plus previous month's payroll.

Building Project expended to date: **\$11,411,792**

Salaries % expended to date (approximately)

Contracted July-June	Supt/Finance/Maint/Comm Ed	100.00%
Contracted August-July	Principals/Fd Svc Director	100.00%
Contracted Sept-August	Teachers/Nurse	100.00%
12 Month Non-certified	Secretaries	100.00%
12 Month Non-certified	Custodians	100.00%
9 Month non-Certified	Assistants/Cooks	100.00%

Liquid Asset Fund/Citizen's Alliance Money Market (Investments)

6/30/2014

Month End Cash Invested **\$3,170,139.15** General Closing Market Value
\$6,070.20 Building Fund (Bond)

Electronic Fund Transfers/LAF Checks

			From	To
6/9/2014	\$ 117.26	RevTrak Fees	LAF	Revtrak
6/11/2014	\$ 360,000.00	Board Accounts Payable	LAF	Citizens Alliance
6/25/2014	\$ 70,000.00	Board Accounts Payable	LAF	Citizens Alliance
5/22/2014	\$ -	Payroll (F&M Bank)	LAF	F&M Bank
6/20/2014	\$ 302,934.80	Payroll (GF Bank direct deposit)	LAF	Granite Falls Bank
	\$ -	Board Accounts Payable	LAF	Citizens Alliance
		2013 Mn Sales Tax	LAF	Mn Dept. of Reven
6/23/2014	\$ 170,734.74	PERA Trust (OPEB)	OPEB Trust	LAF

Trust Fund (PERA) OPEB \$1,087,920.28 Ending 6/30/2014

**Yellow Medicine East #2190
Board Report
Jul-14**

2014-15 By Fund	Original 2014-15	Year to Date Expenditures	Budget Balance	Percent Expended	2013-14 YTD Expended
General	9,532,057	211,855	9,320,202	2.22%	1.22%
Food Service	384,994	4,526	380,468	1.18%	0.12%
Community Service	410,402	2,804	407,598	0.68%	0.00%
Debt Red.	1,186,175	243,423	942,752	20.52%	20.55%
OPEB Trust	279,800	0	279,800	0.00%	
OPEB Debt Service	191,500	38,173	153,328	19.93%	20.47%
Sub-total	11,984,928	500,781	11,484,147	4.18%	3.45%
Building Project (Fund 06)	0	0	0		0
Total	11,984,928	500,781	11,484,147		

Year to date amounts include current month's accounts payables plus previous month's payroll.

Building Project expended to date: \$11,386,348

Salaries % expended to date (approximately)

Contracted July-June	Supt/Finance/Maint/Comm Ed	100.00%
Contracted August-July	Principals/Fd Svc Director	100.00%
Contracted Sept-August	Teachers/Nurse	100.00%
12 Month Non-certified	Secretaries	100.00%
12 Month Non-certified	Custodians	100.00%
9 Month non-Certified	Assistants/Cooks	100.00%

Liquid Asset Fund/Citizen's Alliance Money Market (Investments)

6/30/2014

Month End Cash Invested \$3,170,139.15 General Closing Market Value
\$6,070.20 Building Fund (Bond)

Electronic Fund Transfers/LAF Checks

			From	To
6/9/2014	\$ 117.26	RevTrak Fees	LAF	Revtrak
6/11/2014	\$ 360,000.00	Board Accounts Payable	LAF	Citizens Alliance
6/25/2014	\$ 70,000.00	Board Accounts Payable	LAF	Citizens Alliance
5/22/2014	\$ -	Payroll (F&M Bank)	LAF	F&M Bank
6/20/2014	\$ 302,934.80	Payroll (GF Bank direct deposit)	LAF	Granite Falls Bank
	\$ -	Board Accounts Payable	LAF	Citizens Alliance
		2013 Mn Sales Tax	LAF	Mn Dept. of Reven
6/23/2014	\$ 170,734.74	PERA Trust (OPEB)	OPEB Trust	LAF

Trust Fund (PERA) OPEB \$1,087,920.28 Ending 6/30/2014

**YELLOW MEDICINE EAST
PROJECTED ENROLLMENT 2014-2015**

	PROJECTED SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER			JANUARY		
	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR
Kindergarten	50														
First Grade	76														
Second Grade	57														
Third Grade	59														
Fourth Grade	59														
Fifth Grade	58														
	359			0			0			0			0		
Sixth Grade		64													
Seventh Grade		55													
Eighth Grade		58													
Ninth Grade		74													
Tenth Grade		58													
Eleventh Grade		57													
Twelfth Grade		87													
		453			0			0			0			0	
K-12 TOTAL			812			0			0			0			0

	FEBRUARY			MARCH			APRIL			MAY			END OF THE YEAR		
	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR	BRE	MS/HS	ENR
Kindergarten															
First Grade															
Second Grade															
Third Grade															
Fourth Grade															
Fifth Grade															
		0			0			0			0			0	
Sixth Grade															
Seventh Grade															
Eighth Grade															
Ninth Grade															
Tenth Grade															
Eleventh Grade															
Twelfth Grade															
		0			0			0			0			0	
K-12 TOTAL			0			0			0			0			0

514 BULLYING PROHIBITION POLICY (Mandatory Policy)

I. PURPOSE

A safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships. Bullying, like other violent or disruptive behavior, is conduct that interferes with a student's ability to learn and/or a teacher's ability to educate students in a safe environment. The school district cannot monitor the activities of students at all times and eliminate all incidents of bullying between students, particularly when students are not under the direct supervision of school personnel. However, to the extent such conduct affects the educational environment of the school district and the rights and welfare of its students and is within the control of the school district in its normal operations, the school district intends to prevent bullying and to take action to investigate, respond to, and to remediate and discipline for those acts of bullying which have not been successfully prevented. The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, reprisal, retaliation, and other similar disruptive and detrimental behavior.

II. GENERAL STATEMENT OF POLICY

- A. An act of bullying, by either an individual student or a group of students, is expressly prohibited on school premises, on school district property, at school functions or activities, or on school transportation. This policy applies not only to students who directly engage in an act of bullying but also to students who, by their indirect behavior, condone or support another student's act of bullying. This policy also applies to any student whose conduct at any time or in any place constitutes bullying or other prohibited conduct that interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student or other students, or materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges. This policy also applies to an act of cyberbullying regardless of whether such act is committed on or off school district property and/or with or without the use of school district resources.
- B. No teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone, or tolerate bullying.
- C. Apparent permission or consent by a student being bullied does not lessen or negate the prohibitions contained in this policy.

- D. Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited.
- E. False accusations or reports of bullying against another student are prohibited.
- F. A person who engages in an act of bullying, reprisal, retaliation, or false reporting of bullying or permits, condones, or tolerates bullying shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures, including the school district's discipline policy (See MSBA/MASA Model Policy 506). The school district may take into account the following factors:
 - 1. The developmental ages and maturity levels of the parties involved;
 - 2. The levels of harm, surrounding circumstances, and nature of the behavior;
 - 3. Past incidences or past or continuing patterns of behavior;
 - 4. The relationship between the parties involved; and
 - 5. The context in which the alleged incidents occurred.

Consequences for students who commit prohibited acts of bullying may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion. The school district shall employ research-based developmentally appropriate best practices that include preventative and remedial measures and effective discipline for deterring violations of this policy, apply throughout the school district, and foster student, parent, and community participation.

Consequences for employees who permit, condone, or tolerate bullying or engage in an act of reprisal or intentional false reporting of bullying may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of bullying may include, but not be limited to, exclusion from school district property and events.

- G. The school district will act to investigate all complaints of bullying reported to the school district and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who is found to have violated this policy.

III. DEFINITIONS

For purposes of this policy, the definitions included in this section apply.

- A. "Bullying" means intimidating, threatening, abusive, or harming conduct that is

objectively offensive and:

1. an actual or perceived imbalance of power exists between the student engaging in the prohibited conduct and the target of the prohibited conduct, and the conduct is repeated or forms a pattern; or
2. materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges.

The term, "bullying," specifically includes cyberbullying as defined in this policy.

- B. "Cyberbullying" means bullying using technology or other electronic communication, including, but not limited to, a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network Internet website or forum, transmitted through a computer, cell phone, or other electronic device. The term applies to prohibited conduct which occurs on school premises, on school district property, at school functions or activities, on school transportation, or on school computers, networks, forums, and mailing lists, or off school premises to the extent that it substantially and materially disrupts student learning or the school environment.
- C. "Immediately" means as soon as possible but in no event longer than 24 hours.
- D. "Intimidating, threatening, abusive, or harming conduct" means, but is not limited to, conduct that does the following:
1. Causes physical harm to a student or a student's property or causes a student to be in reasonable fear of harm to person or property;
 2. Under Minnesota common law, violates a student's reasonable expectation of privacy, defames a student, or constitutes intentional infliction of emotional distress against a student; or
 3. Is directed at any student or students, including those based on a person's actual or perceived race, ethnicity, color, creed, religion, national origin, immigration status, sex, marital status, familial status, socioeconomic status, physical appearance, sexual orientation including gender identity and expression, academic status related to student performance, disability, or status with regard to public assistance, age, or any additional characteristic defined in the Minnesota Human Rights Act (MHRA). However, prohibited conduct need not be based on any particular characteristic defined in this paragraph or the MHRA.
- E. "On school premises, on school district property, at school functions or activities, or on school transportation" means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other

vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting bullying at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.

- F. "Prohibited conduct" means bullying or cyberbullying as defined in this policy or retaliation or reprisal for asserting, alleging, reporting, or providing information about such conduct or knowingly making a false report about bullying.
- G. "Remedial response" means a measure to stop and correct prohibited conduct, prevent prohibited conduct from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of prohibited conduct.
- H. "Student" means a student enrolled in a public school or a charter school.

IV. REPORTING PROCEDURE

- A. Any person who believes he or she has been the target or victim of bullying or any person with knowledge or belief of conduct that may constitute bullying or prohibited conduct under this policy shall report the alleged acts immediately to an appropriate school district official designated by this policy. A person may report bullying anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.
- B. The school district encourages the reporting party or complainant to use the report form available from the principal or building supervisor of each building or available in the school district office, but oral reports shall be considered complaints as well.
- C. The building principal, the principal's designee, or the building supervisor (hereinafter the "building report taker") is the person responsible for receiving reports of bullying or other prohibited conduct at the building level. Any person may report bullying or other prohibited conduct directly to a school district human rights officer or the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.

The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as the primary contact on policy and procedural matters. The building report taker or a third party designated by the school district shall be responsible for the investigation. The building report taker shall provide information about available community resources to the target or victim of the bullying or other prohibited conduct, the perpetrator, and other affected individuals as appropriate.

- D. A teacher, school administrator, volunteer, contractor, or other school employee shall be particularly alert to possible situations, circumstances, or events that might include bullying. Any such person who witnesses, observes, receives a report of, or has other knowledge or belief of conduct that may constitute bullying or other prohibited conduct shall make reasonable efforts to address and resolve the bullying or prohibited conduct and shall inform the building report taker immediately. School district personnel who fail to inform the building report taker of conduct that may constitute bullying or other prohibited conduct or who fail to make reasonable efforts to address and resolve the bullying or prohibited conduct in a timely manner may be subject to disciplinary action.
- E. Reports of bullying or other prohibited conduct are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building report taker, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of bullying and the record of any resulting investigation.
- F. Submission of a good faith complaint or report of bullying or other prohibited conduct will not affect the complainant's or reporter's future employment, grades, work assignments, or educational or work environment.
- G. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations.

V. SCHOOL DISTRICT ACTION

- A. Within three days of the receipt of a complaint or report of bullying or other prohibited conduct, the school district shall undertake or authorize an investigation by the building report taker or a third party designated by the school district.
- B. The building report taker or other appropriate school district officials may take immediate steps, at their discretion, to protect the target or victim of the bullying or other prohibited conduct, the complainant, the reporter, and students or others, pending completion of an investigation of the bullying or other prohibited conduct, consistent with applicable law.
- C. The alleged perpetrator of the bullying or other prohibited conduct shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.
- D. Upon completion of an investigation that determines that bullying or other prohibited conduct has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary

consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited conduct. Remedial responses to the bullying or other prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II.F. of this policy. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act; the student discipline policy (See MSBA/MASA Model Policy 506) and other applicable school district policies; and applicable regulations.

- E. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of students who are targets of bullying or other prohibited conduct and the parent(s) or guardian(s) of alleged perpetrators of bullying or other prohibited conduct who have been involved in a reported and confirmed bullying incident of the remedial or disciplinary action taken, to the extent permitted by law.
- F. In order to prevent or respond to bullying or other prohibited conduct committed by or directed against a child with a disability, the school district shall, when determined appropriate by the child's individualized education program (IEP) team or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in bullying or other prohibited conduct.

VI. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged bullying or prohibited conduct, who provides information about bullying or prohibited conduct, who testifies, assists, or participates in an investigation of alleged bullying or prohibited conduct, or who testifies, assists, or participates in a proceeding or hearing relating to such bullying or prohibited conduct. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment, or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the prohibited conduct. Remedial responses to the prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II.F. of this policy.

VII. TRAINING AND EDUCATION

- A. The school district shall discuss this policy with school personnel and volunteers and provide appropriate training to school district personnel regarding this policy. The school district shall establish a training cycle for school personnel to occur during a period not to exceed every three school years. Newly employed school

personnel must receive the training within the first year of their employment with the school district. The school district or a school administrator may accelerate the training cycle or provide additional training based on a particular need or circumstance. This policy shall be included in employee handbooks, training materials, and publications on school rules, procedures, and standards of conduct, which materials shall also be used to publicize this policy.

- B. The school district shall require ongoing professional development, consistent with Minn. Stat. § 122A.60, to build the skills of all school personnel who regularly interact with students to identify, prevent, and appropriately address bullying and other prohibited conduct. Such professional development includes, but is not limited to, the following:
 - 1. Developmentally appropriate strategies both to prevent and to immediately and effectively intervene to stop prohibited conduct;
 - 2. The complex dynamics affecting a perpetrator, target, and witnesses to prohibited conduct;
 - 3. Research on prohibited conduct, including specific categories of students at risk for perpetrating or being the target or victim of bullying or other prohibited conduct in school;
 - 4. The incidence and nature of cyberbullying; and
 - 5. Internet safety and cyberbullying.
- C. The school district annually will provide education and information to students regarding bullying, including information regarding this school district policy prohibiting bullying, the harmful effects of bullying, and other applicable initiatives to prevent bullying and other prohibited conduct.
- D. The administration of the school district is directed to implement programs and other initiatives to prevent bullying, to respond to bullying in a manner that does not stigmatize the target or victim, and to make resources or referrals to resources available to targets or victims of bullying.
- E. The administration is encouraged to provide developmentally appropriate instruction and is directed to review programmatic instruction to determine if adjustments are necessary to help students identify and prevent or reduce bullying and other prohibited conduct, to value diversity in school and society, to develop and improve students' knowledge and skills for solving problems, managing conflict, engaging in civil discourse, and recognizing, responding to, and reporting bullying or other prohibited conduct, and to make effective prevention and intervention programs available to students.

The administration must establish strategies for creating a positive school climate and use evidence-based social-emotional learning to prevent and reduce

discrimination and other improper conduct.

The administration is encouraged, to the extent practicable, to take such actions as it may deem appropriate to accomplish the following:

1. Engage all students in creating a safe and supportive school environment;
 2. Partner with parents and other community members to develop and implement prevention and intervention programs;
 3. Engage all students and adults in integrating education, intervention, and other remedial responses into the school environment;
 4. Train student bystanders to intervene in and report incidents of bullying and other prohibited conduct to the schools' primary contact person;
 5. Teach students to advocate for themselves and others;
 6. Prevent inappropriate referrals to special education of students who may engage in bullying or other prohibited conduct; and
 7. Foster student collaborations that, in turn, foster a safe and supportive school climate.
- F. The school district may implement violence prevention and character development education programs to prevent or reduce policy violations. Such programs may offer instruction on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, and resourcefulness.
- G. The school district shall inform affected students and their parents of rights they may have under state and federal data practices laws to obtain access to data related to an incident and their right to contest the accuracy or completeness of the data. The school district may accomplish this requirement by inclusion of all or applicable parts of its protection and privacy of pupil records policy (See MSBA/MASA Model Policy 515) in the student handbook.

VIII. NOTICE

- A. A. The school district will give annual notice of this policy to students, parents or guardians, and staff, and this policy shall appear in the student handbook.
- B. This policy or a summary thereof must be conspicuously posted in the administrative offices of the school district and the office of each school.
- C. This policy must be given to each school employee and independent contractor

who regularly interacts with students at the time of initial employment with the school district.

- D. Notice of the rights and responsibilities of students and their parents under this policy must be included in the student discipline policy (See MSBA/MASA Model Policy 506) distributed to parents at the beginning of each school year.
- E. This policy shall be available to all parents and other school community members in an electronic format in the language appearing on the school district's or a school's website.
- F. The school district shall provide an electronic copy of its most recently amended policy to the Commissioner of Education.

IX. POLICY REVIEW

To the extent practicable, the school board shall, on a cycle consistent with other school district policies, review and revise this policy. The policy shall be made consistent with Minn. Stat. § 121A.031 and other applicable law. Revisions shall be made in consultation with students, parents, and community organizations.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120A.05, Subds. 9, 11, 13, and 17 (Definition of Public School)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.03 (Sexual, Religious and Racial Harassment and Violence)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 121A.0311 (Notice of Rights and Responsibilities of Students and Parents under the Safe and Supportive Minnesota Schools Act)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.69 (Hazing Policy)
Minn. Stat. § 124D.10 (Charter School)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1 - 99.67 (Family Educational Rights and Privacy)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
MSBA/MASA Model Policy 423 (Employee-Student Relationships)
MSBA/MASA Model Policy 501 (School Weapons Policy)
MSBA/MASA Model Policy 506 (Student Discipline)

MSBA/MASA Model Policy 507 (Corporal Punishment)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil
Records)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)
MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety
Policy)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 526 (Hazing Prohibition)
MSBA/MASA Model Policy 529 (Staff Notification of Violent Behavior
by Students)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 711 (Video Recording on School Buses)
MSBA/MASA Model Policy 712 (Video Surveillance Other Than on
Buses)

902 USE OF SCHOOL DISTRICT FACILITIES AND EQUIPMENT

I. PURPOSE

The purpose of this policy is to provide guidelines for community use of school facilities and equipment.

II. GENERAL STATEMENT OF POLICY

The school board encourages maximum use of school facilities and equipment for community purposes if, in its judgment, that use will not interfere with use for school purposes.

III. SCHEDULED COMMUNITY EDUCATION CLASSES AND ACTIVITIES

- A. The school district administration shall be charged with the process of scheduling rooms and special areas for community education classes and activities planned to be offered during each session.
- B. Procedures for providing publicity, registration, and collection of fees shall be the responsibility of the school district administration.
- C. Registration fees may be structured to include a pro-rata portion of costs for custodial services that may be needed.

IV. GENERAL COMMUNITY USE OF SCHOOL FACILITIES

- A. The school board may authorize the use of school facilities by community groups or individuals. It may impose reasonable regulations and conditions upon the use of school facilities as it deems appropriate.
- B. Requests for use of school facilities by community groups or individuals shall be made through the school district administrative office. The administration will present recommended procedures for the processing and review of requests to the school board. Upon approval by the school board, such procedures shall be an addendum to this policy.
- C. The school board may require a rental fee for the use of school facilities. Such fee may include the cost of custodial and supervisory service if deemed necessary. It may also require a deposit or surety bond for the proper use and repair of

damage to school facilities. A rental fee schedule, deposit or surety bond schedule, and payment procedure shall be presented for review and approval by the school board.

- D. When emergencies or unusual circumstances arise that necessitate rescheduling the use of school facilities, every effort will be made to find acceptable alternative meeting space.

V. USE OF SCHOOL EQUIPMENT

The administration will present a procedure to the school board for review and approval regarding the type of equipment that is available for community use, the extent to which it may be utilized, and the manner by which it may be scheduled for use and any charges to be made relating thereto. Upon approval of the school board, such procedure shall be an addendum to this policy.

VI. RULES FOR USE OF FACILITIES AND EQUIPMENT

The school board expects members of the community who use facilities and equipment to do so with respect for school district property and an understanding of proper use. Individuals and groups shall be responsible for damage to facilities and equipment. A certificate of insurance may be required by the school district to ensure payment for these damages and any liability for injuries.

Legal References: Minn. Stat. § 123B.51 (Schoolhouses and Sites; Access for Noncurricular Purposes)

Cross References: MSBA/MASA Model Policy 801 (Equal Access to School Facilities)
MSBA/MASA Model Policy 901 (Community Education)

903 VISITORS TO SCHOOL DISTRICT BUILDINGS AND SITES

I. PURPOSE

The purpose of this policy is to inform the school community and the general public of the position of the school board on visitors to school buildings and other school property.

II. GENERAL STATEMENT OF POLICY

- A. The school board encourages interest on the part of parents and community members in school programs and student activities. The school board welcomes visits to school buildings and school property by parents and community members provided the visits are consistent with the health, education and safety of students and employees and are conducted within the procedures and requirements established by the school district.
- B. The school board reaffirms its position on the importance of maintaining a school environment that is safe for students and employees and free of activity that may be disruptive to the student learning process or employee working environment.

III. RESPONSIBILITY

- A. The school district administration shall present recommended visitor procedures and requirements to the school board for review and approval. The procedures should reflect input from employees, students and advisory groups, and shall be communicated to the school community and the general public. Upon approval by the school board, such procedures and requirements shall be an addendum to this policy.
- B. It shall be the responsibility of the superintendent to provide coordination that may be needed throughout the process and provide for periodic school board review and approval of the procedures.

IV. VISITOR LIMITATIONS

- A. An individual or group may be denied permission to visit a school or school property or such permission may be revoked if the visitor(s) does not comply with the school district procedures and regulations or if the visit is not in the best interest of students, employees or the school district.
- B. Visitors are authorized to park vehicles on school property at times and in

locations specified in the approved visitor procedures and requirements which are an addendum to this policy or as otherwise specifically authorized by school officials. When unauthorized vehicles of visitors are parked on school property, school officials may:

1. move the vehicle or require the driver or other person in charge of the vehicle to move it off school district property; or
 2. if unattended, provide for the removal of the vehicle, at the expense of the owner or operator, to the nearest convenient garage or other place of safety off of school property.
- C. An individual or group who enters school property without complying with the procedures and requirements may be guilty of criminal trespass and thus subject to criminal penalty. Such persons may be detained by the school principal or a person designated by the school principal in a reasonable manner for a reasonable period of time pending the arrival of a police officer.

Legal References: Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
Minn. Stat. § 128C.08 (Assaulting a Sports Official Prohibited)
Minn. Stat. § 609.605, Subd. 4 (Trespasses on School Property)

Cross References:

906 COMMUNITY NOTIFICATION OF PREDATORY OFFENDERS

I. PURPOSE

The purpose of this policy is to assist school administrators and staff members in responding to a notification by a law enforcement agency that a convicted predatory offender is moving into the school district so that they may better protect individuals in the school's care while they are on or near the school district premises or under the control of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to provide information to staff regarding known predatory offenders that are moving into the school district so that they may monitor school premises for the safety of the school, its students, and employees. Staff will be notified as appropriate and have access to Offender Fact Sheets.
- B. The superintendent, in cooperation with appropriate school transportation officials, will evaluate bus routes and bus stops. Bus drivers will have access to Offender Fact Sheets. If necessary, bus stops may be moved if they place children in close proximity to a predatory offender who has been convicted of crimes against children of similar ages.
- C. The superintendent, in conjunction with the building principal or designee, shall prepare or provide safety information for distribution to students regarding protecting themselves from abuse, abduction, or exploitation. The school district will prepare a list of available resources. Staff will provide safety information to students on how to protect themselves against abuse, abduction, or exploitation. School officials may ask their police liaison officer or local law enforcement officials for assistance in providing instruction to staff and students.

III. DEFINITIONS

- A. The "Sex Offender Community Notification Act," Minn. Stat. § 244.052, as amended, allows law enforcement agencies to disclose information about certain predatory offenders when they are released into the community. The information disclosed and to whom it is disclosed will depend upon their assessment of the level of risk posed by the predatory offender.
- B. "Risk Level Assessment" is the level of danger to the community as established

by the Minnesota Department of Corrections following a review by a committee of experts. The level of risk assigned to a soon-to-be-released offender determines the scope of notification. (Minn. Stat. § 244.052, Subds. 2, 3)

C. “Risk Levels”

1. “Level I” – Risk Level I is assigned to a predatory offender whose risk assessment score indicates a low risk of reoffense.
2. “Level II” – Risk Level II is assigned to a predatory offender whose risk assessment score indicates a moderate risk of reoffense.
3. “Level III” – Risk Level III is assigned to a predatory offender whose risk assessment score indicates a high risk of reoffense.

(Minn. Stat. § 244.052, Subd. 3(e))

D. “Notification or Disclosure by Law Enforcement Agency”

1. Risk Level I – The local law enforcement agency may disclose certain information to other law enforcement agencies and to any victims of or witnesses to the offense committed by the offender. There will be no disclosure to school districts.
2. Risk Level II – In addition to those notified in Level I, a law enforcement agency may notify agencies and groups the offender is likely to encounter that the offender is about to move into the community and provide to those agencies and groups an Offender Fact Sheet on the offender. School districts, private schools, day care centers, and other institutions serving those likely to be victimized by the predatory offender are included in a Level II notification.
3. Risk Level III – In most cases, the local law enforcement agencies will hold a community meeting and distribute an Offender Fact Sheet with information concerning and a photograph of the soon-to-be-released Level III offender.

(Minn. Stat. § 244.052, Subd. 4)

E. “Offender Fact Sheet” is a data sheet compiled by the Department of Corrections or local law enforcement agency. The Offender Fact Sheet contains both public and private data including a photograph and physical description of the predatory offender, as well as the general location of the offender’s residence.

1. A local law enforcement agency will generally provide Offender Fact Sheets for Level II predatory offenders directly to the school district.
2. Level III Offender Fact Sheets will be distributed at a community meeting

conducted by the local law enforcement agency.

- F. “Law enforcement agency” means the law enforcement agency having primary jurisdiction over the location where the offender expects to reside upon release. (Minn. Stat. § 244.052, Subd. 1(3))
- G. “Criminal history conviction data” is public data on a convicted criminal which is compiled by the State Bureau of Criminal Apprehension (BCA). (Minn. Stat. § 13.87)

IV. PROCEDURES

A. Level II Notification

In keeping with the statutorily designated purpose that Offender Fact Sheets are to be used by staff members to secure the school and protect individuals in the school district’s care while they are on or near the school district’s premises or under the control of the school district, the school district will take the following steps:

1. The superintendent shall notify the law enforcement agencies within the school district that all appropriate Level II and Level III notifications are to be provided at least to the superintendent of schools.
2. Upon notification of the release of a Level II predatory offender, the superintendent shall forward the Offender Fact Sheet to all building principals and central office administrators. This would include transportation, food service and buildings and grounds supervisors.
3. Principals of schools in close proximity to the Level II predatory offender’s residence shall meet with staff and show the Offender Fact Sheet to persons within the buildings who supervise students or who would be in a position to observe if the Level II offender was in or around the school. This includes, but is not limited to, administrators, teachers, coaches, paraprofessionals, custodians, clerical and office workers, food service workers, volunteers, and transportation providers.
4. The school district shall request criminal history conviction data on the Level II predatory offender from its local law enforcement agency. On a case-by-case basis, the superintendent may determine whether to send a letter to parents with general information regarding release of the Level II offender and a copy of the criminal history conviction data that the school district obtained from its local law enforcement agency. The offender fact sheet contains data classified as private or not public under Minnesota law and may only be distributed to parents, students, or others outside the school district if it determines the release is for the purpose of securing the schools and protecting individuals under the school district’s care while they are on or near school premises.

5. The building administrator shall cause the Offender Fact Sheet to be posted in each building in an area accessible to staff and employees but not the general public unless a determination has been made that public posting will help secure the school or protect students.
6. The school district shall not distribute or provide access to Level II Offender Fact Sheets to parents, students, or others outside the school district unless a determination has been made that dissemination of the data will help secure the school or protect students.

B. Level III Notification

1. The superintendent shall notify the law enforcement agencies within the school district that all Level III notifications of community meetings are to be provided to the superintendent of schools.
2. When a Level III predatory offender is released into a community, generally the local law enforcement agency will notify the school district of the time and location of the community meeting at which the Level III Offender Fact Sheet will be distributed to the community.
3. When the school district receives this information, the superintendent shall determine on a case-by-case basis whether the school district will notify parents and students of the time, date, and location of the community meeting.
4. When notified of a Level III predatory offender community meeting the superintendent or another school district administrator designated by the superintendent shall attend the community notification meeting.
5. When the school district receives information that a Level III predatory offender is moving into the school district, in addition to following the procedures specified above, the school district shall follow the procedures outlined for a Level II notification.
6. If the predatory offender is participating in programs offered by the school district that require or allow the person to interact with children other than the person's children, the superintendent shall notify parents of children in the school district of the contents of the Offender Fact Sheet.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 244.052 (Community Notification)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
42 U.S.C. § 16901 *et seq.* (Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Program)
Dept. of Admin. Advisory Op. No. 98-004

Cross References: MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)

907 REWARDS

I. PURPOSE

The purpose of this policy is to authorize the school board to offer rewards to persons who provide accurate and reliable information leading to the conviction of a person who has committed or conspired to commit a crime against students or school employees, volunteers, or school board members as a result of their affiliation with the school district, or against school district property.

II. GENERAL STATEMENT OF POLICY

The school board believes that, in certain circumstances, the offering of a reward may lead to the receipt of information that would solve or prevent a crime against students, school employees, volunteers, school board members, or school district property. The school board also believes that the fact that the school board may offer a reward may have a deterrent effect on the commission of such crimes.

III. APPROVAL OF OFFERING OF REWARDS

The school board shall approve the offering of any rewards by the school district. The approval shall specify the amount of the reward and the crime to which it is applicable. The approval may relate to a specific incident or to a continuing category of crime, i.e., assault of a teacher, damage to school property, etc.

IV. ESTABLISHMENT OF PROCEDURES

The superintendent shall develop directives and procedures to address the timing and method of payment of any reward earned by an information provider. The information provided must have led to the conviction of the person who committed or conspired to commit the crime for which the reward was offered.

Legal References: Minn. Stat. § 123B.02, Subd. 22 (Reward)

Cross References:

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
17693	A&B BUSINESS SOLUTIONS	07/21/2014	1	FY14 COPIES	0	2,452.25	8,174.86
01 E 100 203 000 000 350				ELEMENTARY GENERAL ED.//REPAIRS AND MAINTENANCE SVCS/		2,452.25	
			2	FY14 COPIES	0	5,722.61	
01 E 300 211 000 000 350				SECONDARY EDUCATION GENERAL//REPAIRS AND MAINTENANCE SV		5,722.61	
17694	ABSOLUTE INNOVATIONS, INC.	07/21/2014	47755-218289	BASEBALL	0	3,145.00	3,145.00
01 L 230 20				GENERAL FUND/DEFERRED REVENUE/ACTIVITIES/ATHLETIC (COKE		3,145.00	
17695	ADVOCATE TRIBUNE	07/21/2014	1	LEGALS	0	225.70	389.91
01 E 005 010 000 000 380				BOARD OF EDUCATION//PRINTING/ADVERTISING/		225.70	
			2	CUSTODIAL AD	0	59.60	
01 E 005 010 000 000 380				BOARD OF EDUCATION//PRINTING/ADVERTISING/		59.60	
			3	HOUSE AD	0	36.40	
01 E 300 361 000 830 433				VOCATIONAL WEIDAUER/VOCATIONAL PROGRAMS/INDIVIDUAL INST		36.40	
			4	ENVELOPES	0	68.21	
04 E 500 505 000 321 380				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PRINTIN		68.21	
17696	AMERICAN WELDING AND GAS, INC.	07/21/2014	2803313		0	25.80	25.80
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		25.80	
17697	APPLE COMPUTER, INC.	07/21/2014	4286373375	IMACS	0	5,095.00	5,095.00
01 E 200 612 199 000 555				TECHNOLOGY//TECHNOLOGY EQUIPMENT/KAREN MCCOY		5,095.00	
17698	BAKER BROS. CONSTRUCTION INC.	07/21/2014	1	CRUSHED GRANITE	0	230.00	230.00
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		230.00	
17699	ROBBIN R BENDEL	07/21/2014	1		0	107.21	129.29
09 L 230 27				TRUST FUND/DEFERRED REVENUE/SR. CITIZENS GEN ACTIVITY		107.21	
			2		0	22.08	
04 E 500 590 000 321 366				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/TRAVEL-SCH		22.08	
17700	Vendor Continued Void	07/21/2014					0.00
17701	BENNETT & BENNETT INC.	07/21/2014	1	FUEL	0	5,138.38	8,702.50
01 E 005 760 000 720 360				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/TRANSP		5,138.38	
			10	SOCCER CAMP	0	295.33	
01 E 005 760 000 714 360				PUPIL TRANSPORTATION/INTEGRATION BUSSING/TRANSPORTATION		295.33	
			2	BELVIEW RUN#1	0	495.70	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		495.70	
			3	BELVIEW RUN #2	0	342.97	
01 E 005 760 000 723 360				PUPIL TRANSPORTATION/HANDICAPPED/TRANSPORTATION CONTRAC		342.97	
			4	AFTER SCHOOL (21ST CENT.)	0	419.87	
04 E 500 505 000 882 360				COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/TRANSPOR		419.87	
			5	BAND RENT	0	30.00	
01 E 300 258 233 000 370				MUSIC//RENTALS AND LEASES/INSTRUMENTAL MUSIC		30.00	
			6	LUNCH BUS	0	630.00	
02 E 005 770 105 701 360				FOOD SERVICES/SCHOOL LUNCH/TRANSPORTATION CONTRACTS/FAR		630.00	
			7	SUMMER SCHOOL	0	1,350.25	
01 E 005 760 000 721 360				PUPIL TRANSPORTATION/SUMMER SCHOOL TRANSP REG/TRANSPORT		1,350.25	
17702	BENSON LAUNDRY	07/21/2014	1		0	22.53	22.53
02 E 005 770 000 701 382				FOOD SERVICES/SCHOOL LUNCH/LAUNDRY AND DRY CLEANING/		22.53	
17703	BILL'S ELECTRIC	07/21/2014	5727	HOUSE	0	7,095.00	7,095.00
01 R 300 361 000 000 619				VOCATIONAL WEIDAUER//HOUSE EXPENSES-CONTRA REVENUE/		7,095.00	
17704	KRISTINA BLACKWELDER	07/21/2014	1	KB WORKSHOP	0	10.70	10.70
01 E 100 640 000 316 367				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		10.70	

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17705	BRAMBLE PARK ZOO	07/21/2014	1	1	0	916.25	916.25
01 L	230 33			GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		916.25	
17706	BSN SPORTS	07/21/2014	96161920	SOCCER	0	274.99	274.99
01 E	005 298 732 313 305			EXTRACURRICULAR ACTIVITIES/ACHIEVEMENT & INTEGRATION AI		274.99	
17707	CARLSON AND STEWART REFRIG.	07/21/2014	25636	FREEZER REPAIR	0	666.97	666.97
02 E	005 770 000 701 350			FOOD SERVICES/SCHOOL LUNCH/REPAIRS AND MAINTENANCE SVCS		666.97	
17708	CDW GOVERNMENT, INC.	07/21/2014	MJ83451	BATTERY BACKUPS	0	335.71	335.71
01 E	005 110 000 000 401			ACCOUNTING OFFICE//GENERAL SUPPLIES/		335.71	
17709	CENEX CREDIT CARD	07/21/2014	1	DRIVER'S ED	0	184.10	973.31
04 E	500 505 548 321 442			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/GAS & O		184.10	
			2	VEHICLES	0	326.48	
01 E	005 810 193 000 442			OPERATIONS AND MAINTENANCE//GAS & OIL/CAR EXPENSES		326.48	
			3	OM	0	462.73	
01 E	005 810 191 000 442			OPERATIONS AND MAINTENANCE//GAS & OIL/OUTSIDE MAINTENAN		462.73	
17710	CITY OF GRANITE FALLS	07/21/2014	2014	SUMMER REC REV.	0	3,951.85	2,095.74
04 R	500 000 000 321 050			COMMUNITY EDUCATION/FEES FROM PATRONS/		3,951.85	
			2014-	SUMMER REC	0	-1,856.11	
				EXPENSES			
04 E	500 505 000 321 450			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		-1,856.11	
17711	CONSUMERS COOPERATIVE OIL CO.	07/21/2014	1		0	184.10	184.10
01 E	025 810 000 000 442			OPERATIONS AND MAINTENANCE//GAS & OIL/		184.10	
17712	CORI ANN DAHLAGER	07/21/2014	1	5/6 VB LEAGUE	0	275.00	275.00
04 E	500 505 000 321 305			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		275.00	
17713	DAIRY QUEEN	07/21/2014	5-23-14		0	50.00	50.00
01 L	230 38			GENERAL FUND/DEFERRED REVENUE/KIWANIS DONATIONS		50.00	
17714	DALLAS II	07/21/2014	1	SR BANQUET	0	1,210.00	1,210.00
09 L	230 27			TRUST FUND/DEFERRED REVENUE/SR. CITIZENS GEN ACTIVITY		1,210.00	
17715	DAVE'S ELECTRIC MOTOR CO.	07/21/2014	122031		0	51.25	51.25
02 E	005 770 000 709 490			FOOD SERVICES/SUMMER FOOD SERVICE/FOOD/		51.25	
17716	DEAN FOODS NORTH CENTRAL, INC.	07/21/2014	1		0	356.76	356.76
02 E	005 770 000 709 495			FOOD SERVICES/SUMMER FOOD SERVICE/MILK/		356.76	
17717	DEPT. OF EMPLOYMENT & ECONOMIC	07/21/2014	7977689		0	147.54	147.54
01 E	300 211 000 000 280			SECONDARY EDUCATION GENERAL//UNEMPLOYMENT COMPENSATION/		147.54	
17718	DEPT. OF EMPLOYMENT & ECONOMIC	07/21/2014	7993660		0	20.48	20.48
01 E	300 211 000 000 280			SECONDARY EDUCATION GENERAL//UNEMPLOYMENT COMPENSATION/		20.48	
17719	DOUG'S SERVICE & MARINE INC.	07/21/2014	22298		0	228.95	228.95
01 E	005 810 191 000 350			OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		228.95	
17720	ECONOMART	07/21/2014	1		0	7.47	240.32
02 E	005 770 000 709 401			FOOD SERVICES/SUMMER FOOD SERVICE/GENERAL SUPPLIES/		7.47	
			10	SR ADV.	0	33.48	
04 E	500 590 000 321 401			OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		33.48	
			2	SUMMER REC	0	199.37	
04 E	500 505 000 321 450			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		199.37	
17721	GLENIS I ELLIOTT	07/21/2014	1	WEE READ	0	150.55	150.55
01 E	100 203 182 000 430			ELEMENTARY GENERAL ED.//SUPPLIES/WEE READ PROGRAM		150.55	
17722	FARMERS UNION OIL CO.	07/21/2014	1	TRACTOR MOWER	0	125.26	125.26
01 E	005 810 191 000 442			OPERATIONS AND MAINTENANCE//GAS & OIL/OUTSIDE MAINTENAN		125.26	

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17723	FITNESS FINDERS	07/21/2014	185796		0	364.82	364.82
01 E 005 203 733 313 401				ELEMENTARY GENERAL ED./ACHIEVEMENT & INTEGRATION AID/GE		364.82	
17724	FOOD SERVICES OF AMERICA	07/21/2014	1		0	2,868.19	2,868.19
02 E 005 770 000 709 401				FOOD SERVICES/SUMMER FOOD SERVICE/GENERAL SUPPLIES/		13.48	
02 E 005 770 000 709 490				FOOD SERVICES/SUMMER FOOD SERVICE/FOOD/		2,854.71	
17725	GAFFANEY MIKE	07/21/2014	1	STATE GOLF	0	58.06	58.06
01 E 300 292 225 000 339				BOYS/GIRLS ATHLETICS//STATE EXPENSES/GOLF		58.06	
17726	GRANITE FALLS AUTO PARTS	07/21/2014	--	JUNE CREDIT	0	-7.34	76.95
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		-7.34	
			245792	NEW GYM	0	7.34	
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		7.34	
			246306	SPRAYER/MOWER	0	27.96	
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		27.96	
			246397-246422	BATTERY	0	48.99	
01 E 005 810 193 000 401				OPERATIONS AND MAINTENANCE//GENERAL SUPPLIES/CAR EXPENS		48.99	
17727	GRANITE FALLS SUPER MOTEL	07/21/2014	2625	PRAIRIE FIRE THEATRE	0	483.28	483.28
01 L 230 01				GENERAL FUND/DEFERRED REVENUE/ARTS COUNCIL		483.28	
17728	GREAT PLAINS NATURAL GAS CO	07/21/2014	1	BRE	0	231.10	677.25
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		231.10	
			2	HIGH SCHOOL	0	405.15	
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		405.15	
			3	MAINT.	0	21.00	
01 E 005 810 191 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/OUTSIDE		21.00	
			4	CLKFD STORAGE	0	20.00	
01 E 025 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		20.00	
17729	GUERTIN, DAVID	07/21/2014	1	STATE GOLF	0	624.09	624.09
01 E 300 292 225 000 339				BOYS/GIRLS ATHLETICS//STATE EXPENSES/GOLF		624.09	
17730	HENDERSON, ROBIN	07/21/2014	1	ART DAY	0	249.41	249.41
01 E 005 212 732 313 305				ART/ACHIEVEMENT & INTEGRATION AID/PROFESSIONAL FEES/INT		249.41	
17731	HILLYARD/HUTCHINSON	07/21/2014	601181452		0	751.00	751.00
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		751.00	
17732	INDIANA DEVELOPMENTAL TRAINING	07/21/2014	307786	JUNE TUITION	0	2,020.07	2,020.07
01 E 998 410 000 740 392				MISC. HEALTH DISABILITIES/STATE FUNDED SPECIAL ED/OUT O		2,020.07	
17733	INNOVATIVE OFFICE SOLUTIONS	07/21/2014	558210		0	7.16	3,352.92
01 E 005 211 734 313 305				SECONDARY EDUCATION GENERAL/ACHIEVEMENT & INTEGRATION A		7.16	
			562108		0	3,345.76	
01 E 300 620 000 302 530				EDUCATIONAL MEDIA/LIBRARY/CAPITAL OUTLAY/EQUIPMENT PURC		3,345.76	
17734	ELIZABETH JAHN	07/21/2014	1	TIES CONF.	0	55.44	384.36
01 E 100 640 000 316 367				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		55.44	
			2	MUSIC SYMP.	0	328.92	
01 E 100 640 000 316 367				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		328.92	
17735	JIM'S CLOTHING & SPORTING GOOD	07/21/2014	95442	SUMMER REC	0	15.00	325.00
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		15.00	
			97048	SUMMER REC	0	10.00	
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		10.00	
			97049	CUSTODIAL SHIRTS	0	300.00	
01 E 005 810 126 000 401				OPERATIONS AND MAINTENANCE//GENERAL SUPPLIES/CUSTODIAL		300.00	

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17736	JIMMY'S PIZZA	07/21/2014	1	PBIS	0	50.60	50.60
01 E 100 640 000 316 367				STAFF DEVELOPMENT//STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		50.60	
17737	KIBBLE EQUIPMENT, INC.	07/21/2014	86548	OM	0	908.38	908.38
01 E 005 810 191 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		908.38	
17738	KILOWATT COMMUNITY CENTER	07/21/2014	1	DOLLARS FOR SCHOLARS	0	300.00	1,000.00
01 E 300 211 000 000 370				SECONDARY EDUCATION GENERAL//RENTALS AND LEASES/		300.00	
01 E 350 203 000 000 370			2	6TH GR SWIMMING	0	300.00	
				ELEMENTARY GENERAL ED.//RENTALS AND LEASES/		300.00	
01 E 100 203 000 000 370			3	3RD GR SWIMMING	0	300.00	
				ELEMENTARY GENERAL ED.//RENTALS AND LEASES/		300.00	
04 E 500 590 000 321 370			4	SR. BANQUET	0	100.00	
				OTHER COMMUNITY SERVICES//COMMUNITY EDUCATION/RENTALS AN		100.00	
17739	KNAPPER, TIMOTHY	07/21/2014	1		0	16.71	16.71
01 E 300 292 000 000 366				BOYS/GIRLS ATHLETICS//TRAVEL-SCHOOL BUSINESS/		16.71	
17740	KOEPKE, SHEILA	07/21/2014	1	ADVISORY CHALLENGE	0	190.92	190.92
01 E 005 211 734 313 305				SECONDARY EDUCATION GENERAL//ACHIEVEMENT & INTEGRATION A		190.92	
17741	LEADERSHIP RESOURCES	07/21/2014	1		0	-1.00	231.00
01 E 100 203 404 000 433				ELEMENTARY GENERAL ED.//INDIVIDUAL INST SUPPLIES//4TH GR		-1.00	
01 E 100 203 404 000 433			25711	STANDARD BOOKS	0	231.00	
				ELEMENTARY GENERAL ED.//INDIVIDUAL INST SUPPLIES//4TH GR		231.00	
01 E 100 203 404 000 433				VOID CHECK- SYSTEM DUPLICATED	0	1.00	
				PRINTING OF CHECK			
				17741			
				ELEMENTARY GENERAL ED.//INDIVIDUAL INST SUPPLIES//4TH GR		1.00	
17742	LEADERSHIP RESOURCES	07/21/2014	VOID		0	1.00	1.00
01 E 100 203 404 000 433				ELEMENTARY GENERAL ED.//INDIVIDUAL INST SUPPLIES//4TH GR		1.00	
17743	LIFETRACK	07/21/2014	35128	ECFE CHALLENGE	0	250.00	250.00
04 E 500 580 000 325 430				EARLY CHILDHOOD AND FAM ED//EARLY CHILDHOOD AND FAMILY E		250.00	
17744	METRO ECSU	07/21/2014	13053		0	60.00	60.00
01 E 100 640 000 316 367				STAFF DEVELOPMENT//STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		60.00	
17745	MTI DISTRIBUTING INC.	07/21/2014	962807	OM	0	462.37	462.37
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES//OUTSID		462.37	
17746	NASSP	07/21/2014	9000597910		0	14.40	14.40
01 E 300 211 000 000 430				SECONDARY EDUCATION GENERAL//SUPPLIES/		14.40	
17747	NEWMIND GROUP INC.	07/21/2014	6367	CHROMEBOOKS	0	5,380.00	5,380.00
01 E 200 612 000 302 555				TECHNOLOGY//CAPITAL OUTLAY//TECHNOLOGY EQUIPMENT/		5,380.00	
17748	OFFICEMAX CREDIT PLAN	07/21/2014	551770		0	42.12	42.12
01 E 005 020 000 000 401				SUPERINTENDENT'S OFFICE//GENERAL SUPPLIES/		42.12	
17749	OLSON SANITATION INC.	07/21/2014	2097	JUNE	0	965.96	965.96
01 E 005 810 000 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/		965.96	
17750	PAN-O-GOLD BAKING CO.	07/21/2014	1		0	75.13	75.13
02 E 005 770 000 709 490				FOOD SERVICES//SUMMER FOOD SERVICE//FOOD/		75.13	
17751	PAR PIPING & FABRICATION INC	07/21/2014	8111		0	20.20	20.20
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)//VOCATIONAL PROGRAMS//INDIVIDUA		20.20	
17752	PETERSON, TERRI	07/21/2014	BANK MILEAGE	115 TRIPS FOR	0	53.20	53.20
01 E 005 110 000 000 366				2013-14			
				ACCOUNTING OFFICE//TRAVEL-SCHOOL BUSINESS/		53.20	

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17753	POWERFUL TOOLS FOR CAREGIVERS	07/21/2014	1		0	300.00	300.00
04 E 500 590 157 321 401				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		300.00	
17754	RILEY BUS SERVICE, INC.	07/21/2014	9808	SPICER TRIP	0	601.50	1,481.25
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		601.50	
04 E 500 505 000 321 450			9821	MINNETONKA	0	879.75	879.75
				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		879.75	
17755	RTS	07/21/2014	1		0	94.73	94.73
01 E 005 810 000 000 320				OPERATIONS AND MAINTENANCE//COMMUNICATIONAL SERVICES/		94.73	
17756	SARLETTES MUSIC	07/21/2014	7134		0	746.90	746.90
01 E 300 258 233 000 350				MUSIC//REPAIRS AND MAINTENANCE SVCS/INSTRUMENTAL MUSIC		746.90	
17757	SAWMILL	07/21/2014	1	house	0	195.16	195.16
01 R 300 361 000 000 619				VOCATIONAL WEIDAUER//HOUSE EXPENSES-CONTRA REVENUE/		195.16	
17758	SCHOLASTIC INC	07/21/2014	45219703		264	180.00	180.00
01 E 100 203 362 000 899				ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/ELEM SNAC		180.00	
17759	SOUTH CENTRAL SERVICE COOPERAT	07/21/2014	14908.	FY14 NORTHERN STAR ONLINE TUITION	0	1,278.00	1,278.00
01 E 300 200 000 000 433				POST SECONDARY OPTIONS ENROLL//INDIVIDUAL INST SUPPLIES		1,278.00	
17760	ALLEN L STOECKMAN	07/21/2014	1	Q-COMP	0	40.91	315.77
01 E 005 640 000 316 366				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-SCHOOL BUSIN		40.91	
01 E 005 020 000 000 366			2	SUPERINTENDENT'S OFFICE//TRAVEL-SCHOOL BUSINESS/	0	46.00	46.00
01 E 005 020 000 000 367			3	SUPERINTENDENT'S OFFICE//TRAVEL-PROFESS DEVELOPMENT/	0	228.86	228.86
17761	SW/WC SERVICE COOP - MARSHALL	07/21/2014	43612	TRANSITION DISABLED FUNDS	0	791.20	1,216.70
01 E 005 420 000 000 394				SPECIAL EDUCATIONAL GENERAL//PAYMENTS TO OTHER AGENCIES		791.20	
01 E 300 200 000 000 433			43798	ONLINE CLASS FOR STUDENTS	0	425.50	425.50
				POST SECONDARY OPTIONS ENROLL//INDIVIDUAL INST SUPPLIES		425.50	
17762	TEAM LABORATORY CHEMICAL CORP.	07/21/2014	96611	OM	0	638.50	1,362.50
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		638.50	
01 E 005 810 191 000 410			96718	OM	0	724.00	724.00
				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		724.00	
17763	TECH CHECK	07/21/2014	25080		0	349.00	1,539.50
01 E 200 612 199 000 350				TECHNOLOGY//REPAIRS AND MAINTENANCE SVCS/KAREN MCCOY		349.00	
01 E 200 612 199 000 350			25148	TECHNOLOGY//REPAIRS AND MAINTENANCE SVCS/KAREN MCCOY	0	773.50	773.50
01 E 200 612 199 000 350			25206	TECHNOLOGY//REPAIRS AND MAINTENANCE SVCS/KAREN MCCOY	0	417.00	417.00
17764	THINKING THROUGH MATH	07/21/2014	2864	GAME GUIDES	0	48.00	48.00
01 E 100 216 000 401 401				TITLE I - PART A/TITLE I/GENERAL SUPPLIES/		48.00	
17765	TJOSVOLD EQUIPMENT INC.	07/21/2014	1	OM	0	659.32	659.32
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		659.32	
17766	TRUE VALUE-GF/MONTE	07/21/2014	1	HITCH BALL	0	9.49	194.28
01 E 300 292 000 000 899				BOYS/GIRLS ATHLETICS//MISCELLANEOUS EXPENSE/		9.49	
01 E 005 810 191 000 410			2	OM	0	81.11	81.11
				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		81.11	

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01 E 005 810 000 000 410			3	IM OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/	0	81.32 81.32	
01 E 200 612 199 000 401				TECH(k1) tECH TECHNOLOGY//GENERAL SUPPLIES/KAREN MCCOY	0	22.36 22.36	
17767 Vendor Continued Void		07/21/2014					0.00
17768 VISA		07/21/2014	1	ACTIVATE MAG	0	79.95	2,870.64
01 L 230 36				GENERAL FUND/DEFERRED REVENUE/MUSIC-BERT RANEY		79.95	
01 E 005 020 000 000 401			10	AMAZON SUPERINTENDENT'S OFFICE//GENERAL SUPPLIES/	0	136.53 136.53	
01 E 005 211 734 313 305			2	VISTA PRINT SECONDARY EDUCATION GENERAL/ACHIEVEMENT & INTEGRATION A	0	860.28 860.28	
04 E 500 505 000 321 450			3	BASEBALL SAVINGS .COM COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA	0	380.46 380.46	
01 E 300 270 000 320 555			4	AMAZON SOCIAL STUDIES-SCIENCES/TEACHER MOBILITY INCENTIVES/TEC	0	469.38 469.38	
01 E 200 612 199 000 401			5	AMAZON TECHNOLOGY//GENERAL SUPPLIES/KAREN MCCOY	0	39.96 39.96	
01 E 005 211 734 313 305			6	AMAZON SECONDARY EDUCATION GENERAL/ACHIEVEMENT & INTEGRATION A	0	578.40 578.40	
01 E 200 612 199 000 320			7	VERIZON TECHNOLOGY//COMMUNICATIONAL SERVICES/KAREN MCCOY	0	20.00 20.00	
01 E 005 203 733 313 401			9	ORIENTAL TRADING ELEMENTARY GENERAL ED./ACHIEVEMENT & INTEGRATION AID/GE	0	305.68 305.68	
17769 WEST CENTRAL TAE KWON DO		07/21/2014	1	MAY FEES	0	608.00	608.00
04 E 500 505 000 321 305				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		608.00	
17770 XCEL ENERGY		07/21/2014	1		0	22.52	37.63
01 E 025 810 184 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT		22.52	
04 E 500 560 000 321 330			2		0	15.11 15.11	
				RECREATION-SWIM POOL/COMMUNITY EDUCATION/UTILITY SERVIC			
17771 Vendor Continued Void		07/21/2014					0.00
17772 Vendor Continued Void		07/21/2014					0.00
17773 Vendor Continued Void		07/21/2014					0.00
17774 Vendor Continued Void		07/21/2014					0.00
17775 Vendor Continued Void		07/21/2014					0.00
17776 YME SCHOOLS-ADM		07/21/2014	1	YME INT.	0	36.96	12,895.33
01 R 005 000 000 000 092				INVESTMENT EARNINGS/		36.96	
01 E 005 110 000 000 899			22	FEES ACCOUNTING OFFICE//MISCELLANEOUS EXPENSE/	0	36.26 36.26	
01 E 300 292 000 316 367			6673	MN STATE HS COACHES BOYS/GIRLS ATHLETICS/STAFF DEVELOPMENT/TRAVEL-PROFESS D	0	200.00 200.00	
09 L 230 75			6674	MICHAEL TIMM TRUST FUND/DEFERRED REVENUE/MUSIC ENDOWMENT	0	300.00 300.00	
02 E 005 770 000 701 382			6675	NELSON'S LAUNDRY FOOD SERVICES/SCHOOL LUNCH/LAUNDRY AND DRY CLEANING/	0	11.28 11.28	
04 E 500 505 000 321 450			6676	CHANHASSEN COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA	0	250.00 250.00	
01 E 300 258 231 000 430			6677	VISA MUSIC//SUPPLIES/VOCAL MUSIC	0	427.80 427.80	

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01 E	005 810 000 000 170		6678	JACOB CARROLL OPERATIONS AND MAINTENANCE//SECRETARIAL,CLERICAL,OTHER/	0	206.00 206.00	
04 E	500 505 000 321 450		6679	AL & ALNAS COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA	0	480.00 480.00	
01 E	005 810 000 000 320		6680	CENTURY LINK OPERATIONS AND MAINTENANCE//COMMUNICATIONAL SERVICES/	0	807.66 765.81	
01 E	610 050 000 000 320			PRINCIPAL'S OFFICE//COMMUNICATIONAL SERVICES/		41.85	
01 E	300 270 000 320 305		6681	DAWN CHASE SOCIAL STUDIES-SCIENCES/TEACHER MOBILITY INCENTIVES/PRO	0	750.00 750.00	
04 E	500 505 000 321 450		6682	AL & ALMA'S COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA	0	32.00 32.00	
01 E	300 270 000 320 305		6683	ROXANNE GOULD SOCIAL STUDIES-SCIENCES/TEACHER MOBILITY INCENTIVES/PRO	0	2,500.00 2,500.00	
01 E	300 270 000 320 305		6684	INDIJENAU ED DESIGN SOCIAL STUDIES-SCIENCES/TEACHER MOBILITY INCENTIVES/PRO	0	3,500.00 3,500.00	
01 L	230 43		6685	YME ACTIVITY GENERAL FUND/DEFERRED REVENUE/SR HIGH PROJECTS	0	82.37 82.37	
02 R	005 000 000 701 601		6686	DAVID VIKANDER SCHOOL LUNCH/SALES TO PUPILS/	0	17.30 17.30	
02 R	005 000 000 701 601		6687	TROTTER SCHOOL LUNCH/SALES TO PUPILS/	0	17.50 17.50	
02 R	005 000 000 701 601		6688	SCHULER SCHOOL LUNCH/SALES TO PUPILS/	0	5.00 5.00	
02 R	005 000 000 701 601		6689	JERRY KIMPLING SCHOOL LUNCH/SALES TO PUPILS/	0	55.90 55.90	
02 R	005 000 000 701 601		6691	DOUG LECY SCHOOL LUNCH/SALES TO PUPILS/	0	12.85 12.85	
02 R	005 000 000 701 601		6692	COREY FIELD SCHOOL LUNCH/SALES TO PUPILS/	0	59.20 59.20	
02 R	005 000 000 701 601		6693	MIKE CARLSON SCHOOL LUNCH/SALES TO PUPILS/	0	27.75 27.75	
02 R	005 000 000 701 601		6694	ROBB MILLER SCHOOL LUNCH/SALES TO PUPILS/	0	37.00 37.00	
01 E	300 270 000 320 305		6695	MEGAN ULRICH SOCIAL STUDIES-SCIENCES/TEACHER MOBILITY INCENTIVES/PRO	0	500.00 500.00	
01 E	300 270 000 320 305		6696	VANESSA BAKER SOCIAL STUDIES-SCIENCES/TEACHER MOBILITY INCENTIVES/PRO	0	500.00 500.00	
01 E	100 640 000 316 366		6697	HAMLIN UNIV. STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-SCHOOL BUSIN	0	495.00 495.00	
04 E	500 505 000 321 305		6698	DANI WEIR COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS	0	315.00 315.00	
04 E	500 505 000 321 305		6699	BECCA RIGGE COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS	0	315.00 315.00	
04 E	500 505 000 321 305		6700	SADIE MILLER COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS	0	427.50 427.50	
01 E	005 810 000 000 170		6702	J. CARROLL OPERATIONS AND MAINTENANCE//SECRETARIAL,CLERICAL,OTHER/	0	268.00 268.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
04 E 500 505 000 321 305			6704	LOGAN D COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS	0	44.00 44.00	
04 E 500 505 000 321 305			6705	AUSTIN VIKANDER COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS	0	44.00 44.00	
04 E 500 505 000 321 305			6706	ALLISON C. COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS	0	22.00 22.00	
04 E 500 505 000 321 305			6707	BRANDON GRUND COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS	0	22.00 22.00	
04 E 500 505 000 321 305			6709	SADIE MILLER COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS	0	90.00 90.00	
17777 YME-FOOD SERVICE 01 L 230 09		07/21/2014	1	STUDENT TREATS GENERAL FUND/DEFERRED REVENUE/HIGH SCHOOL CCC (STDNT TC	0	107.50 107.50	107.50
17778 ZEP MANUFACTURING CO 01 E 005 810 000 000 410		07/21/2014	9001016964	WAX OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/	0	1,251.10 1,251.10	2,858.70
01 E 005 810 000 000 410			9001047551	OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/	0	754.11 754.11	
01 E 005 810 000 000 410			90010502526	WAX OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/	0	853.49 853.49	
86 Computer Check(s) For a Total of							92,271.07

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	86	Computer	Checks For a Total of	92,271.07
Total For	86	Manual, Wire Tran, ACH & Computer	Checks	92,271.07
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	92,271.07

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	4,864.35	7,327.12	65,041.14	77,232.61
02	FOOD SERVICE	0.00	232.50	4,689.58	4,922.08
04	COMMUNITY SERVICE	0.00	3,951.85	4,547.32	8,499.17
09	TRUST FUND	1,617.21	0.00	0.00	1,617.21

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
17634	A&B BUSINESS SOLUTIONS	07/21/2014	93485	COPIER LEASE	0	200.00	2,159.10
01 E 005 020 000 302 580				SUPERINTENDENT'S OFFICE/CAPITAL OUTLAY/CAPITAL LEASE PR		200.00	
			93485-	COPIER LEASE	0	450.00	
01 E 100 203 000 302 580				ELEMENTARY GENERAL ED./CAPITAL OUTLAY/CAPITAL LEASE PRI		450.00	
			93485--	COPIER LEASE	0	842.50	
01 E 300 211 000 302 580				SECONDARY EDUCATION GENERAL/CAPITAL OUTLAY/CAPITAL LEAS		842.50	
			93485---	COPIER MAINT.	0	666.60	
01 E 005 020 000 000 350				SUPERINTENDENT'S OFFICE//REPAIRS AND MAINTENANCE SVCS/		100.00	
01 E 100 203 000 000 350				ELEMENTARY GENERAL ED.//REPAIRS AND MAINTENANCE SVCS/		200.00	
01 E 300 211 000 000 350				SECONDARY EDUCATION GENERAL//REPAIRS AND MAINTENANCE SV		366.60	
17635	APPLE COMPUTER	07/21/2014	4286990685		0	19.99	1,737.99
01 E 200 612 199 000 405				TECHNOLOGY//SOFTWARE ETC/KAREN MCCOY		19.99	
			4287185579		0	669.00	
01 E 200 612 000 302 555				TECHNOLOGY/CAPITAL OUTLAY/TECHNOLOGY EQUIPMENT/		669.00	
			4287302833	IMAC	0	1,049.00	
04 E 500 580 000 325 555				EARLY CHILDHOOD AND FAM ED/EARLY CHILDHOOD AND FAMILY E		1,049.00	
17636	BOND TRUST SERVICES CORPORATIO	07/21/2014	11177	2014A 326871 PA	0	450.00	46,407.53
07 E 005 910 752 000 790				DEBT REDEMPTION//OTHER DEBT SVC EXP/ALT FAC D.S. \$730,0		450.00	
			11178	2009A 35469 PA	0	450.00	
47 E 005 910 000 000 790				DEBT REDEMPTION//OTHER DEBT SVC EXP/		450.00	
			22958	2014A 326871	0	7,785.03	
07 E 005 910 752 000 720				DEBT REDEMPTION//BOND INTEREST/ALT FAC D.S. \$730,000		7,785.03	
			22959	2009A 35469	0	37,722.50	
47 E 005 910 000 000 720				DEBT REDEMPTION//BOND INTEREST/		37,722.50	
17637	BUSINESSWARE SOLUTIONS	07/21/2014	219848	WIRELESS	0	4,251.06	4,251.06
01 E 200 612 000 302 555				TECHNOLOGY/CAPITAL OUTLAY/TECHNOLOGY EQUIPMENT/		4,251.06	
17638	CARSON-DELLOSA PUBLISHING CO.	07/21/2014	377179		0	23.22	23.22
01 E 100 203 405 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/5TH GRADE		23.22	
17639	CDW GOVERNMENT, INC.	07/21/2014	MW20559		0	576.14	576.14
01 E 300 257 000 000 433				COMPUTER TECHNOLOGY//INDIVIDUAL INST SUPPLIES/		576.14	
17640	CENTURY LINK	07/21/2014	1		0	42.51	827.08
01 E 610 050 000 000 320				PRINCIPAL'S OFFICE//COMMUNICATIONAL SERVICES/		42.51	
			7/6 - 8/6/14		0	784.57	
01 E 005 810 000 000 320				OPERATIONS AND MAINTENANCE//COMMUNICATIONAL SERVICES/		784.57	
17641	COMPANION CORP.	07/21/2014	91884		0	597.70	2,590.00
01 E 350 620 000 000 401				EDUCATIONAL MEDIA/LIBRARY//GENERAL SUPPLIES/		597.70	
			91884-		0	796.90	
01 E 300 620 000 000 401				EDUCATIONAL MEDIA/LIBRARY//GENERAL SUPPLIES/		796.90	
			91884--		0	1,195.40	
01 E 100 620 000 000 401				EDUCATIONAL MEDIA/LIBRARY//GENERAL SUPPLIES/		1,195.40	
17642	COMPVIEW INC	07/21/2014	221084		0	1,000.00	3,866.68
01 E 200 612 199 000 405				TECHNOLOGY//SOFTWARE ETC/KAREN MCCOY		1,000.00	
			221084-		0	2,866.68	
01 E 200 612 000 302 555				TECHNOLOGY/CAPITAL OUTLAY/TECHNOLOGY EQUIPMENT/		2,866.68	
17643	CREATIVE TEACHING PRESS	07/21/2014	837563		0	56.87	118.79
01 E 100 203 401 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/1ST GRADE		56.87	
			837568		0	61.92	
01 E 100 203 403 000 433				ELEMENTARY GENERAL ED.//INDIVIDUAL INST SUPPLIES/3RD GR		61.92	

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17644	DISCOUNT SCHOOL SUPPLY	07/21/2014	1		0	570.82	1,569.22
01 E 100 203 000 000 433				ELEMENTARY GENERAL ED.//INDIVIDUAL INST SUPPLIES/		570.82	
				W20337340101	0	190.07	
01 E 100 201 000 000 430				KINDERGARTEN//SUPPLIES/		190.07	
				W20338660101	0	22.97	
01 E 100 203 401 000 433				ELEMENTARY GENERAL ED.//INDIVIDUAL INST SUPPLIES/1ST GR		22.97	
				W20347660101	45	54.65	
01 E 100 201 000 000 433				KINDERGARTEN//INDIVIDUAL INST SUPPLIES/		54.65	
				W20351430101	0	730.71	
01 E 100 203 000 000 433				ELEMENTARY GENERAL ED.//INDIVIDUAL INST SUPPLIES/		730.71	
17645	EMC INSURANCE COMPANIES	07/21/2014	46740054	WORKERS COMPENSATION	0	38,405.81	88,154.74
01 E 005 020 000 000 270				SUPERINTENDENT'S OFFICE//WORKERS COMPENSATION/		600.00	
01 E 005 110 000 000 270				ACCOUNTING OFFICE//WORKERS COMPENSATION/		480.00	
01 E 005 810 000 000 270				OPERATIONS AND MAINTENANCE//WORKERS COMPENSATION/		9,203.00	
01 E 100 050 000 000 270				PRINCIPAL'S OFFICE//WORKERS COMPENSATION/		600.00	
01 E 100 203 000 000 270				ELEMENTARY GENERAL ED.//WORKERS COMPENSATION/		9,972.81	
01 E 300 050 000 000 270				PRINCIPAL'S OFFICE//WORKERS COMPENSATION/		400.00	
01 E 300 211 000 000 270				SECONDARY EDUCATION GENERAL//WORKERS COMPENSATION/		8,300.00	
02 E 005 770 000 701 270				FOOD SERVICES/SCHOOL LUNCH//WORKERS COMPENSATION/		4,000.00	
04 E 500 505 000 321 270				COMMUNITY EDUCATION GENERAL//COMMUNITY EDUCATION//WORKERS		480.00	
04 E 500 580 000 325 270				EARLY CHILDHOOD AND FAM ED//EARLY CHILDHOOD AND FAMILY E		320.00	
01 E 350 050 000 000 270				PRINCIPAL'S OFFICE//WORKERS COMPENSATION/		250.00	
01 E 350 211 000 000 270				SECONDARY EDUCATION GENERAL//WORKERS COMPENSATION/		3,800.00	
				46740054-	0	49,348.93	
01 E 005 940 000 000 340				PROPERTY-LIABILITY PROPERTY AND OTHER INSURANCE//INSURANCE/		49,348.93	
				46740054--	0	400.00	
04 E 500 560 000 321 340				POOL-PROP/LIABILITY RECREATION-SWIM POOL//COMMUNITY EDUCATION/INSURANCE/		400.00	
17646	FITNESS FINDERS	07/21/2014	185823		0	226.45	226.45
01 E 100 203 408 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/ELEM PHY ED		226.45	
17647	FLINN SCIENTIFIC INC	07/21/2014	1763182		0	166.15	166.15
01 E 300 260 000 000 430				NATURAL SCIENCES//SUPPLIES/		166.15	
17648	FOLLETT EDUCATIONAL SERVICES	07/21/2014	1649176A	ALGEBRA/TRIG	0	612.40	2,760.70
01 E 300 200 000 000 433				POST SECONDARY OPTIONS ENROLL//INDIVIDUAL INST SUPPLIES		612.40	
				1657535A	0	699.60	
01 E 100 203 401 000 460				ELEMENTARY GENERAL ED.//BOOKS/WORKBOOKS/1ST GRADE		699.60	
				1657535A-	0	1,448.70	
01 E 100 203 402 000 460				ELEMENTARY GENERAL ED.//BOOKS/WORKBOOKS/2ND GRADE		1,448.70	
17649	FRONTLINE PLACEMENT TECHNOLOGI	07/21/2014	US27732	AESOP FY15 SUBS	0	3,514.50	3,514.50
01 E 005 010 000 000 305				BOARD OF EDUCATION//PROFESSIONAL FEES/		3,514.50	
17650	GOPHER SPORT	07/21/2014	8786539		0	1,491.33	1,491.33
01 E 300 240 000 000 433				HEALTH/PHY ED/RECREATION//INDIVIDUAL INST SUPPLIES/		1,491.33	
17651	HAL LEONARD CORP.	07/21/2014	33276056		0	175.00	175.00
01 L 230 36				GENERAL FUND/DEFERRED REVENUE/MUSIC-BERT RANEY		175.00	
17652	HILLYARD/HUTCHINSON	07/21/2014	601171993		0	2,173.09	3,329.18
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		2,173.09	
				601220789	0	632.16	
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		632.16	
				601223258	0	329.20	
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		329.20	

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01 E 005 810 000 000 410			700141431	OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/	0	5.61	5.61
01 E 005 810 000 000 410			700141432	OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/	0	189.12	189.12
17653 HM RECEIVABLES CO., LLC		07/21/2014	950552095	ELEMENTARY GENERAL ED.//SUPPLIES/3RD GRADE	0	97.60	97.60
01 E 100 203 403 000 430						97.60	
17654 INNOVATIVE OFFICE SOLUTIONS		07/21/2014	560461	KINDERGARTEN//SUPPLIES/	0	130.18	566.62
01 E 100 201 000 000 430						130.18	
01 E 100 203 401 000 430			561317	ELEMENTARY GENERAL ED.//SUPPLIES/1ST GRADE	0	436.44	
01 E 100 203 362 000 899				ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/ELEM SNAC		184.48	
						251.96	
17655 INTERSTATE ALL BATTERY CENTER		07/21/2014	1907299000112	TECHNOLOGY//GENERAL SUPPLIES/KAREN MCCOY	0	677.50	677.50
01 E 200 612 199 000 401						677.50	
17656 ISCORP		07/21/2014	665418	SKYWARD FINANCE ACCOUNTING OFFICE//REPAIRS AND MAINTENANCE SVCS/	0	195.50	195.50
01 E 005 110 000 000 350						195.50	
17657 IXL LEARNING		07/21/2014	5256353	SITE LICENSE MATHEMATICS//INDIVIDUAL INST SUPPLIES/	0	1,850.00	1,850.00
01 E 300 256 000 000 433						1,850.00	
17658 JMC COMPUTER SERVICE INC		07/21/2014	43675	MAINT. ELEMENTARY ELEMENTARY GENERAL ED.//REPAIRS AND MAINTENANCE SVCS/	0	2,388.65	2,915.09
01 E 100 203 000 000 350						2,388.65	
02 E 005 770 000 701 350			43676	FOOD SERVICE FOOD SERVICES/SCHOOL LUNCH/REPAIRS AND MAINTENANCE SVCS	0	526.44	
						526.44	
17659 K10 MEDICAL SUPPLY, LLC		07/21/2014	8373	ELEMENTARY GENERAL ED.//SUPPLIES/4TH GRADE	0	170.47	170.47
01 E 100 203 404 000 430						170.47	
17660 KNAPPER, TIMOTHY		07/21/2014	10	SUMMER REC COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA	0	46.50	46.50
04 E 500 505 000 321 450						46.50	
17661 Vendor Continued Void		07/21/2014					0.00
17662 LAKESHORE LEARNING MATERIALS		07/21/2014	3700000714	KINDERGARTEN//SUPPLIES/	0	86.22	1,208.69
01 E 100 201 000 000 430						86.22	
01 E 100 201 000 000 433			3700060714	KINDERGARTEN//INDIVIDUAL INST SUPPLIES/	0	86.22	
						86.22	
01 E 100 203 401 000 430			3700450714	ELEMENTARY GENERAL ED.//SUPPLIES/1ST GRADE	22	317.17	
						317.17	
01 E 100 203 401 000 433			3700560714	ELEMENTARY GENERAL ED.//INDIVIDUAL INST SUPPLIES/1ST GR	24	45.95	
						45.95	
01 E 100 201 000 000 433			3705170714	KINDERGARTEN//INDIVIDUAL INST SUPPLIES/	41	240.82	
						240.82	
01 E 100 201 000 000 433			3724780714	KINDERGARTEN//INDIVIDUAL INST SUPPLIES/	48	41.40	
						41.40	
01 E 100 203 000 000 433			3731770714	ELEMENTARY GENERAL ED.//INDIVIDUAL INST SUPPLIES/	0	390.91	
						390.91	
17663 LEE'S AUTO & DIESEL INC.		07/21/2014	30356	OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC	0	10.00	10.00
01 E 005 810 193 000 350						10.00	
17664 LIONS CLUB OF GRANITE FALLS		07/21/2014	1	TIM KNAPPER DUES COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/DUES &	0	30.00	30.00
04 E 500 505 000 321 820						30.00	
17665 MCGRAW-HILL		07/21/2014	81196150001	MATHEMATICS//SUPPLIES/	0	465.70	465.70
01 E 300 256 000 000 430						465.70	
17666 MINNESOTA ELEVATOR, INC.		07/21/2014	1	HEALTH & SAFETY EQUIP/PHYSICAL HAZARD CONTROL/OTHER CAP	0	329.26	329.26
01 E 005 860 000 347 590						329.26	

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17667	MN VALLEY TREE SERVICE	07/21/2014	6420	REMOVE 4 EVERGREENS	0	250.00	250.00
01 E 005 810 191 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		250.00	
17668	MOBYMAX	07/21/2014	18882	ELEMENTARY GUIDANCE/COUNSELING//STANDARDZED TESTS/	0	499.00	499.00
01 E 100 712 000 000 461						499.00	
17669	MTI DISTRIBUTING INC.	07/21/2014	970895	BLADE	0	67.62	67.62
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		67.62	
17670	MUSSER ENVIRONMENTAL INC.	07/21/2014	1	14/15	0	2,606.86	2,606.86
01 E 005 860 000 352 305				HEALTH & SAFETY EQUIP/ENVIRONMENTAL HLTH & SAFETY/PROFE		2,606.86	
17671	MVCC	07/21/2014	1	SPECIAL ED SERVCIES	0	100,000.00	100,000.00
01 E 200 420 978 740 396				SPECIAL EDUCATIONAL GENERAL/STATE FUNDED SPECIAL ED/DUE		100,000.00	
17672	MVTV	07/21/2014	1	maint. internet	0	47.95	47.95
01 E 200 612 199 000 305				TECHNOLOGY//PROFESSIONAL FEES/KAREN MCCOY		47.95	
17673	NASCO	07/21/2014	113	FAMILY LIFE SCIENCE (VOC)/VOCATIONAL PROGRAMS/INDIVIDUA	0	18.63	582.57
01 E 300 331 000 830 433						18.63	
01 E 300 331 000 830 433				989966	0	563.94	
				FAMILY LIFE SCIENCE (VOC)/VOCATIONAL PROGRAMS/INDIVIDUA		563.94	
17674	NATIONAL SCHOOL PRODUCTS	07/21/2014	998865	ELEMENTARY GENERAL ED.//INDIVIDUAL INST SUPPLIES/1ST GR	0	103.56	232.63
01 E 100 203 401 000 433						103.56	
01 E 100 201 000 000 433				999109	0	90.59	
				KINDERGARTEN//INDIVIDUAL INST SUPPLIES/		90.59	
01 E 100 201 000 000 430				999110	0	38.48	
				KINDERGARTEN//SUPPLIES/		38.48	
17675	OLSON SANITATION INC.	07/21/2014	2097-	CROWS NEST	0	853.22	853.22
01 E 005 850 191 302 520				FACILITIES/CAPITAL OUTLAY/BUILDING CONSTRUCTION/OUTSIDE		853.22	
17676	ORIGINS	07/21/2014	27769	STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-SCHOOL BUSIN	0	410.00	410.00
01 E 100 640 000 316 366						410.00	
17677	OWL BRAND DISCOVERY KITS	07/21/2014	18992	ELEMENTARY GENERAL ED.//SUPPLIES/4TH GRADE	8	113.35	113.35
01 E 100 203 404 000 430						113.35	
17678	PRESIDENT'S CHALLENGE	07/21/2014	1	ELEMENTARY GENERAL ED.//SUPPLIES/ELEM PHY ED	0	151.24	151.24
01 E 100 203 408 000 430						151.24	
17679	REALLY GOOD STUFF	07/21/2014	4719294	KINDERGARTEN//SUPPLIES/	47	53.88	154.73
01 E 100 201 000 000 430						53.88	
01 E 100 203 401 000 430				4719574	0	100.85	
				ELEMENTARY GENERAL ED.//SUPPLIES/1ST GRADE		100.85	
17680	DARREL REFSLAND	07/21/2014	1	AG CONF.	0	482.00	482.00
01 E 300 640 000 316 367				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		482.00	
17681	RIDDELL/ALL AMERICAN SPORTS CO	07/21/2014	96158292	BOYS ATHLETICS//GENERAL SUPPLIES/FOOTBALL	0	1,073.88	1,073.88
01 E 300 294 211 000 401						1,073.88	
17682	RYER PLUMBING INC.	07/21/2014	7729	PLUMBING DEMO	0	1,275.22	1,275.22
01 E 005 850 000 302 522				FACILITIES/CAPITAL OUTLAY/BUILDING IMPROVEMENTS/		1,275.22	
17683	SCHOLASTIC INC	07/21/2014	45616187	ELEMENTARY GENERAL ED.//INDIVIDUAL INST SUPPLIES/3RD GR	30	129.00	500.00
01 E 100 203 403 000 433						129.00	
01 E 100 203 403 000 430				45616190	0	186.00	
				ELEMENTARY GENERAL ED.//SUPPLIES/3RD GRADE		186.00	
01 E 100 203 403 000 433				45616192	0	113.00	
				ELEMENTARY GENERAL ED.//INDIVIDUAL INST SUPPLIES/3RD GR		113.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			45616194		0	72.00	
01 E 100 203 403 000 433			ELEMENTARY GENERAL ED.//INDIVIDUAL INST SUPPLIES/3RD GR			72.00	
17684 TEACHER'S HELPER		07/21/2014	29479		0	65.60	108.06
01 E 100 201 000 000 433			KINDERGARTEN//INDIVIDUAL INST SUPPLIES/			65.60	
			29480		0	42.46	
01 E 100 201 000 000 430			KINDERGARTEN//SUPPLIES/			42.46	
17685 TECH CHECK		07/21/2014	25231	SONIC WALL	0	1,222.00	4,427.20
01 E 200 612 199 000 405			TECHNOLOGY//SOFTWARE ETC/KAREN MCCOY			1,222.00	
			25240	PPA	0	3,000.00	
01 E 200 612 000 302 555			TECHNOLOGY/CAPITAL OUTLAY/TECHNOLOGY EQUIPMENT/			3,000.00	
			25283	MACBOOK	0	205.20	
01 E 200 612 199 000 350			TECHNOLOGY//REPAIRS AND MAINTENANCE SVCS/KAREN MCCOY			205.20	
17686 TROPHY DEPOT		07/21/2014	958949		0	115.33	115.33
04 E 500 505 000 321 450			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA			115.33	
17687 UNIVERSITY OF SOUTH DAKOTA		07/21/2014	FY15	FY15 PROF.	0	775.00	775.00
01 E 100 640 000 316 305			STAFF DEVELOPMENT/STAFF DEVELOPMENT/PROFESSIONAL FEES/			775.00	
				SUPPORT			
17688 US MATH RECOVERY COUNCIL		07/21/2014	TANNER		0	995.00	995.00
01 E 100 216 000 401 366			TITLE I - PART A/TITLE I/TRAVEL-SCHOOL BUSINESS/			995.00	
17689 WEST CENTRAL PETROLINK		07/21/2014	121		0	50.00	50.00
01 E 005 810 000 000 370			OPERATIONS AND MAINTENANCE//RENTALS AND LEASES/			50.00	
17690 WILD WATER WEST WATERPARK		07/21/2014	2724		0	362.76	362.76
04 E 500 505 000 321 450			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA			362.76	
17691 W.T. COX SUBSCRIPTIONS		07/21/2014	2977582	SUBSCRIPTIONS	0	169.74	169.74
01 E 100 620 000 000 489			EDUCATIONAL MEDIA/LIBRARY//PERIODICAL/NEWSPAPERS/			169.74	
17692 YME SCHOOLS-ADM		07/21/2014	6703	WILLIES KORNER	0	12.00	727.75
04 E 500 505 000 321 450			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA			12.00	
				STORE			
			6708	AUTO CLUB GROUP	0	27.75	
01 E 100 203 408 000 430			ELEMENTARY GENERAL ED.//SUPPLIES/ELEM PHY ED			27.75	
			6710	ANNETTE HENDRIX	0	600.00	
02 E 005 770 000 701 366			FOOD SERVICES/SCHOOL LUNCH/TRAVEL-SCHOOL BUSINESS/			600.00	
			6711	SUE HOLIEN	0	60.00	
04 R 500 000 000 321 050			COMMUNITY EDUCATION/FEES FROM PATRONS/			60.00	
			6712	JACOB CARROLL	0	28.00	
01 E 005 810 000 000 170			OPERATIONS AND MAINTENANCE//SECRETARIAL,CLERICAL,OTHER/			28.00	
			59	Computer			
				Check(s) For a Total of			289,538.90

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
201400001	UMB BANK NA 07 E 005 910 750 000 720	07/21/2014	8-260 MIL	2010A BOND DEBT REDEMPTION//BOND INTEREST/ALT FAC D.S. \$8.26 MIL (0	184,232.50 184,232.50	184,232.50
201400002	UMB BANK NA 07 E 005 910 751 000 720	07/21/2014	2-485 MIL	2010 B BOND DEBT REDEMPTION//BOND INTEREST/CAP/ENRGY D.S. \$2.485 MI	0	50,955.00 50,955.00	50,955.00
2 Wire Transfer Check(s) For a Total of							235,187.50

	0	Manual	Checks For a Total of	0.00
	2	Wire Transfer	Checks For a Total of	235,187.50
	0	ACH	Checks For a Total of	0.00
	59	Computer	Checks For a Total of	289,538.90
Total For	61	Manual, Wire Tran, ACH & Computer	Checks	524,726.40
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	524,726.40

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	175.00	0.00	234,954.34	235,129.34
02	FOOD SERVICE	0.00	0.00	5,126.44	5,126.44
04	COMMUNITY SERVICE	0.00	60.00	2,815.59	2,875.59
07	DEBT REDEMPTION	0.00	0.00	243,422.53	243,422.53
47	OPEB DEBT SERVICE FUND	0.00	0.00	38,172.50	38,172.50

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT
000017634	A&B BUSINESS SOLUTIONS	20140721	2,159.10
000017635	APPLE COMPUTER	20140721	1,737.99
000017636	BOND TRUST SERVICES CORPORATION	20140721	46,407.53
000017637	BUSINESSWARE SOLUTIONS	20140721	4,251.06
000017638	CARSON-DELLOSA PUBLISHING CO.	20140721	23.22
000017639	CDW GOVERNMENT, INC.	20140721	576.14
000017640	CENTURY LINK	20140721	827.08
000017641	COMPANION CORP.	20140721	2,590.00
000017642	COMPVIEW INC	20140721	3,866.68
000017643	CREATIVE TEACHING PRESS	20140721	118.79
000017644	DISCOUNT SCHOOL SUPPLY	20140721	1,569.22
000017645	EMC INSURANCE COMPANIES	20140721	88,154.74
000017646	FITNESS FINDERS	20140721	226.45
000017647	FLINN SCIENTIFIC INC	20140721	166.15
000017648	FOLLETT EDUCATIONAL SERVICES	20140721	2,760.70
000017649	FRONTLINE PLACEMENT TECHNOLOGIES INC.	20140721	3,514.50
000017650	GOPHER SPORT	20140721	1,491.33
000017651	HAL LEONARD CORP.	20140721	175.00
000017652	HILLYARD/HUTCHINSON	20140721	3,329.18
000017653	HM RECEIVABLES CO., LLC	20140721	97.60
000017654	INNOVATIVE OFFICE SOLUTIONS	20140721	566.62
000017655	INTERSTATE ALL BATTERY CENTER	20140721	677.50
000017656	ISCORP	20140721	195.50
000017657	IXL LEARNING	20140721	1,850.00
000017658	JMC COMPUTER SERVICE INC	20140721	2,915.09
000017659	K10 MEDICAL SUPPLY, LLC	20140721	170.47
000017660	KNAPPER, TIMOTHY	20140721	46.50
000017662	LAKESHORE LEARNING MATERIALS	20140721	1,208.69
000017663	LEE'S AUTO & DIESEL INC.	20140721	10.00
000017664	LIONS CLUB OF GRANITE FALLS	20140721	30.00
000017665	MCGRAW-HILL	20140721	465.70
000017666	MINNESOTA ELEVATOR, INC.	20140721	329.26
000017667	MN VALLEY TREE SERVICE	20140721	250.00
000017668	MOBYMAX	20140721	499.00
000017669	MTI DISTRIBUTING INC.	20140721	67.62
000017670	MUSSER ENVIRONMENTAL INC.	20140721	2,606.86
000017671	MVCC	20140721	100,000.00
000017672	MVTV	20140721	47.95
000017673	NASCO	20140721	582.57
000017674	NATIONAL SCHOOL PRODUCTS	20140721	232.63
000017675	OLSON SANITATION INC.	20140721	853.22
000017676	ORIGINS	20140721	410.00
000017677	OWL BRAND DISCOVERY KITS	20140721	113.35
000017678	PRESIDENT'S CHALLENGE	20140721	151.24
000017679	REALLY GOOD STUFF	20140721	154.73
000017680	REFSLAND, DARREL	20140721	482.00
000017681	RIDDELL/ALL AMERICAN SPORTS CORP.	20140721	1,073.88
000017682	RYER PLUMBING INC.	20140721	1,275.22
000017683	SCHOLASTIC INC	20140721	500.00
000017684	TEACHER'S HELPER	20140721	108.06
000017685	TECH CHECK	20140721	4,427.20
000017686	TROPHY DEPOT	20140721	115.33
000017687	UNIVERSITY OF SOUTH DAKOTA	20140721	775.00
000017688	US MATH RECOVERY COUNCIL	20140721	995.00
000017689	WEST CENTRAL PETROLINK	20140721	50.00
000017690	WILD WATER WEST WATERPARK	20140721	362.76

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT
000017691	W.T. COX SUBSCRIPTIONS	20140721	169.74
000017692	YME SCHOOLS-ADM	20140721	727.75
000017693	A&B BUSINESS SOLUTIONS	20140721	8,174.86
000017694	ABSOLUTE INNOVATIONS, INC.	20140721	3,145.00
000017695	ADVOCATE TRIBUNE	20140721	389.91
000017696	AMERICAN WELDING AND GAS, INC.	20140721	25.80
000017697	APPLE COMPUTER, INC.	20140721	5,095.00
000017698	BAKER BROS. CONSTRUCTION INC.	20140721	230.00
000017699	BENDEL, ROBBIN	20140721	129.29
000017701	BENNETT & BENNETT INC.	20140721	8,702.50
000017702	BENSON LAUNDRY	20140721	22.53
000017703	BILL'S ELECTRIC	20140721	7,095.00
000017704	BLACKWELDER, KRISTINA	20140721	10.70
000017705	BRAMBLE PARK ZOO	20140721	916.25
000017706	BSN SPORTS	20140721	274.99
000017707	CARLSON AND STEWART REFRIG.	20140721	666.97
000017708	CDW GOVERNMENT, INC.	20140721	335.71
000017709	CENEX CREDIT CARD	20140721	973.31
000017710	CITY OF GRANITE FALLS	20140721	2,095.74
000017711	CONSUMERS COOPERATIVE OIL CO.	20140721	184.10
000017712	DAHLAGER, CORI ANN	20140721	275.00
000017713	DAIRY QUEEN	20140721	50.00
000017714	DALLAS II	20140721	1,210.00
000017715	DAVE'S ELECTRIC MOTOR CO.	20140721	51.25
000017716	DEAN FOODS NORTH CENTRAL, INC.	20140721	356.76
000017717	DEPT. OF EMPLOYMENT & ECONOMIC DEVELOPMENT	20140721	147.54
000017718	DEPT. OF EMPLOYMENT & ECONOMIC DEVELOPMENT	20140721	20.48
000017719	DOUG'S SERVICE & MARINE INC.	20140721	228.95
000017720	ECONOMART	20140721	240.32
000017721	ELLIOTT, GLENIS	20140721	150.55
000017722	FARMERS UNION OIL CO.	20140721	125.26
000017723	FITNESS FINDERS	20140721	364.82
000017724	FOOD SERVICES OF AMERICA	20140721	2,868.19
000017725	GAFFANEY MIKE	20140721	58.06
000017726	GRANITE FALLS AUTO PARTS	20140721	76.95
000017727	GRANITE FALLS SUPER MOTEL	20140721	483.28
000017728	GREAT PLAINS NATURAL GAS CO	20140721	677.25
000017729	GUERTIN, DAVID	20140721	624.09
000017730	HENDERSON, ROBIN	20140721	249.41
000017731	HILLYARD/HUTCHINSON	20140721	751.00
000017732	INDIANA DEVELOPMENTAL TRAINING CENTER	20140721	2,020.07
000017733	INNOVATIVE OFFICE SOLUTIONS	20140721	3,352.92
000017734	JAHN, ELIZABETH	20140721	384.36
000017735	JIM'S CLOTHING & SPORTING GOOD	20140721	325.00
000017736	JIMMY'S PIZZA	20140721	50.60
000017737	KIBBLE EQUIPMENT, INC.	20140721	908.38
000017738	KILOWATT COMMUNITY CENTER	20140721	1,000.00
000017739	KNAPPER, TIMOTHY	20140721	16.71
000017740	KOEPKE, SHEILA	20140721	190.92
000017741	LEADERSHIP RESOURCES	20140721	231.00
000017742	LEADERSHIP RESOURCES	20140721	1.00
000017743	LIFETRACK	20140721	250.00
000017744	METRO ECSU	20140721	60.00
000017745	MTI DISTRIBUTING INC.	20140721	462.37
000017746	NASSP	20140721	14.40
000017747	NEWMIND GROUP INC.	20140721	5,380.00

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT
000017748	OFFICEMAX CREDIT PLAN	20140721	42.12
000017749	OLSON SANITATION INC.	20140721	965.96
000017750	PAN-O-GOLD BAKING CO.	20140721	75.13
000017751	PAR PIPING & FABRICATION INC	20140721	20.20
000017752	PETERSON, TERRI	20140721	53.20
000017753	POWERFUL TOOLS FOR CAREGIVERS	20140721	300.00
000017754	RILEY BUS SERVICE, INC.	20140721	1,481.25
000017755	RTS	20140721	94.73
000017756	SARLETTES MUSIC	20140721	746.90
000017757	SAWMILL	20140721	195.16
000017758	SCHOLASTIC INC	20140721	180.00
000017759	SOUTH CENTRAL SERVICE COOPERATIVE	20140721	1,278.00
000017760	STOECKMAN, ALLEN	20140721	315.77
000017761	SW/WC SERVICE COOP - MARSHALL	20140721	1,216.70
000017762	TEAM LABORATORY CHEMICAL CORP.	20140721	1,362.50
000017763	TECH CHECK	20140721	1,539.50
000017764	THINKING THROUGH MATH	20140721	48.00
000017765	TJOSVOLD EQUIPMENT INC.	20140721	659.32
000017766	TRUE VALUE-GF/MONTE	20140721	194.28
000017768	VISA	20140721	2,870.64
000017769	WEST CENTRAL TAE KWON DO	20140721	608.00
000017770	XCEL ENERGY	20140721	37.63
000017776	YME SCHOOLS-ADM	20140721	12,895.33
000017777	YME-FOOD SERVICE	20140721	107.50
000017778	ZEP MANUFACTURING CO	20140721	2,858.70
201300124	ING SERVICE CENTER	20140620	17,144.49
201300125	FEDERAL TAX WITHHOLDING	20140620	106,060.68
201300126	MN TEACHERS RETIREMENT ASSOC.	20140620	47,414.76
201300127	PUBLIC EMPLOYEES RETIREMENT	20140620	14,953.95
201300128	STATE TAX WITHHOLDING	20140620	17,397.32
201300129	MN REVENUE	20140620	686.00
201300130	ING SERVICE CENTER	20140624	12,200.00
201300133	MN TEACHERS RETIREMENT ASSOC.	20140629	27,961.86
201300134	PUBLIC EMPLOYEES RETIREMENT	20140629	3,726.55
201300139	MN TEACHERS RETIREMENT ASSOC.	20140630	26,684.82
201300140	PUBLIC EMPLOYEES RETIREMENT	20140630	826.39
201400001	UMB BANK NA	20140721	184,232.50
201400002	UMB BANK NA	20140721	50,955.00
Totals for checks			892,054.29

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	254,242.40	7,327.12	299,995.48	561,565.00
02	FOOD SERVICE	5,163.55	232.50	9,816.02	15,212.07
04	COMMUNITY SERVICE	8,490.22	4,011.85	7,362.91	19,864.98
07	DEBT REDEMPTION	0.00	0.00	243,422.53	243,422.53
09	TRUST FUND	1,617.21	0.00	0.00	1,617.21
25	REVOCABLE TRUST (FY10)	0.00	0.00	12,200.00	12,200.00
47	OPEB DEBT SERVICE FUND	0.00	0.00	38,172.50	38,172.50
***	Fund Summary Totals ***	269,513.38	11,571.47	610,969.44	892,054.29

***** End of report *****

Member introduced the following resolution and moved its adoption:

**RESOLUTION DIRECTING SCHOOL
TO BE HELD ON COLUMBUS DAY, OCTOBER 13, 2014**

Whereas the Board of Education does not recognize October 13, 2014, Columbus Day, as a holiday, and,

Be it resolved, by the School Board of Independent School District No. 2190, as follows:

That the School District intends to conduct school, hold regular School Board meetings,
and other such business on these dates.

The motion for the adoption of the foregoing resolution was duly seconded by Member

and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

-July 21, 2014

YELLOW MEDICINE EAST – ISD 2190

Serving the communities of Clarkfield, Echo, Granite Falls, Hanley Falls, Hazel Run & Upper Sioux

Allen Stoeckman, Superintendent
450 9th Avenue - Granite Falls, MN 56241
Phone: 320-564-4081 - Fax: 320-564-4781



Yellow Medicine East School Board Meeting Dates 2014-2015

July 21, 2014
August 11, 2014
September 8, 2014
October 13, 2014
November 10, 2014
December 8, 2014
January 12, 2015
February 9, 2015
March 9, 2015
April 13, 2015
May 11, 2015
June 8, 2015

The second Monday of the month will be designated for Board meetings and the fourth Monday of the month will be reserved should a second Board meeting need to be held.

Meetings will take place in the YME Board Room.

Meeting time and location are subject to change at the discretion of the Board.

YME MIDDLE/HIGH SCHOOL
Ryan Luft, Principal
450 9th Avenue
Granite Falls, MN 56241
Phone: 320-564-4083
Fax: 320-564-4782

BERT RANEY ELEMENTARY
Lisa Hansen, Principal
555 7th Avenue
Granite Falls, MN 56241
Phone: 320-564-4082
Fax: 320-564-4427

ACTIVITIES & COMMUNITY EDUCATION
Tim Knapper, Director
450 9th Avenue
Granite Falls, MN 56241
Phone: 320-564-4084
Fax: 320-564-4781

MVCC - SPECIAL EDUCATION
Cindy Loe, Director
450 9th Avenue
Granite Falls, MN 56241
Phone: 320-564-4084
Fax: 320-564-4781



MSBA

1900 West Jefferson Ave
St. Peter, MN 56082-3015
507-934-2450 or 800-324-4459

INVOICE

ATTN: Accounts Payable
I.S.D. 2190
450 9TH AVE
GRANITE FALLS, MN 56241-1326

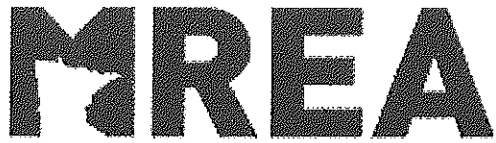
Invoice No: 09088X9Z4F5
Invoice Date: 7/1/2014
Acct No: 449
Due Date: 11/15/2014
PO Number:

Invoice Item	Qty	Unit Price	Extended
Association Dues (FY 7/1/14 to 6/30/15)	1	\$3,644.00	\$3,644.00
Policy Services Renewal (FY 7/1/14 to 6/30/15)	1	\$595.00	\$595.00
		Subtotal:	\$4,239.00
		Amount Paid:	
		Balance Due:	\$4,239.00

Dues for **ISD #2190** are based on 810.76 "Average Daily Membership of Students Served" for the fiscal year ended June 30, 2013, as provided by the Minnesota Department of Education.

MSBA is not able to accept Credit, Debit, or Procurement Cards as a method of payment of your 2014-15 Dues Invoice. Please remit payment of this invoice to MSBA by CHECK. Thank you for your cooperation.

In accordance with IRS Code Sec. 6113, contributions or gifts (including membership dues) to MSBA are not deductible as charitable contributions for Federal income tax purposes.



Voice For Greater Minnesota Education

Minnesota Rural Education Association

[P.O. Box 187, St. Cloud, MN 56302-0187]

[320-762-6574 mrea@mnrea.org mnrea.org]

PLEASE NOTE NEW MAILING ADDRESS AS OF MAY 2013

Membership # 2190

Allen Stoeckman
Yellow Medicine East Schools
450 9th Ave
Granite Falls MN 56241-1399

Invoice date: May 29, 2014

Due Date: July 15, 2014

(Membership year 7/01/14-6/30/15)

***** MEMBERSHIP RENEWAL INVOICE ***
FY 2014-15**

MREA Membership Type: FULLISD

FULLISD Base Fee \$1,100.00

APU = 860

APU Legislative Fee* + \$860.00

Total 2014-15 MREA Dues = \$1,960.00

* \$1.00 per Adjusted Pupil Unit (APU) to \$1,400 maximum. APU based on MDE estimates for FY 2014-15.

**Please send your membership dues payment, payable to MREA, with a copy of this invoice.
Update the enclosed membership listing as needed and return with your payment.**

MREA dues are not deductible as a charitable contribution for U.S. federal income tax purposes, but may be deductible as a business expense. MREA estimates that 38.2% of your dues are not deductible because of MREA lobbying activities on behalf of our members.

"MREA is way ahead of everyone in letting us know what the issues are. They are also ahead in being a partner with anyone involved in helping to educate members, the public, and legislators of the issues."

-- Sharon Kipka, School Board Member, Foley

**CONTRACT FOR SCHOOL DISTRICT USE IN CONTRACTING WITH THE
MINNESOTA VALLEY COOPERATIVE CENTER FOR THE PURCHASE OF
SERVICES**

THIS CONTRACT, entered into this 1st day of August, 2014, by and between School District #2190, Yellow Medicine East, Granite Falls, Minnesota, (hereinafter referred to as the SCHOOL DISTRICT) and Minnesota Valley Cooperative Center, 450 9th Avenue, Granite Falls, Minnesota, 56241 (hereinafter referred to as the MVCC) witnesses that:

WHEREAS, the Board of Education of Yellow Medicine East, District #2190 is concerned with providing Special Education for youth and adults, and

WHEREAS, cooperation with neighboring districts will result in the greatest efficiency in providing a variety of Special Education programs,

THEREFORE, BE IT RESOLVED: that the Board of Education of Yellow Medicine East, District #2190, desires to purchase Special Education services from the Minnesota Valley Cooperative Center for the 2014-2015 school year.

1. The MVCC shall provide the following services:

A licensed Director of Special Education/Administrative Assistant to work for the Yellow Medicine East School. The Director/Administrative Assistant will provide services in the areas of fiscal management, third party billing, completing applications for State and Federal laws regarding the provision of Special Education services, to insure that Due Process Laws are followed in order to meet compliance with the Office of Monitoring & Compliance, to comply with legal mandates in regard to the Early Intervention Interagency Committee and the Interagency Transition Committee, and to complete other responsibilities as outlined in the Director's Job Description.

Licensed Special Education Instructors/therapists to provide services as determined by identified student needs.

Non-certified paraprofessional staff to provide services as determined by identified student needs.

2. The MVCC shall perform these services at the Yellow Medicine East Schools and out of the MVCC offices housed in Granite Falls.
3. The date the service will begin is August 2014, and shall continue until June 2015, for an estimated cost of \$1,798,261.29. This cost is a budget estimate and may be adjusted at the end of the school year if necessary.
4. The Yellow Medicine East School District shall make payments for the services rendered to MVCC as follows:

The Yellow Medicine East School District will be billed for the cost of Special Education programs through billings, with payments of \$449,565.32 due in August 2014, October, 2014, January, 2015 and March, 2015.

5. The SCHOOL DISTRICT shall monitor the services which the MVCC provides as follows:

To insure that services are being provided on a regular weekly and timely basis. The MVCC will be notified of any deviations in the time allotment.

6. Either party may terminate this Agreement as follows:

Notice must be given to the MVCC and visa versa by March 15th to terminate such service provision.

Signed

YELLOW MEDICINE EAST #2190

By: _____, Chairman

Date: _____, 2014

MINNESOTA VALLEY COOPERATIVE CENTER
450 9TH AVENUE
GRANITE FALLS, MN 56241

By: _____, Chairman

Date: _____, 2014

Health & Safety Budget

Finance Code	Description	FY 2013-14	FY 2014-15	FY 2015-16
347	Physical Hazards	3,867	4,800	4,800
349	Other Hazardous Material	-	500	600
352	Environmental & Safety	14,610	24,850	15,900
358	Asbestos Removal	10,966	15,000	10,000
363	Fire Safety	7,072	5,400	6,000
366	Indoor Air Quality	31,000	4,000	-
Totals		67,515	54,550	37,300

CONTRACT AGREEMENT

BETWEEN

**INDEPENDENT SCHOOL DISTRICT # 2190
YELLOW MEDICINE EAST**

and

**MINNESOTA SCHOOL EMPLOYEES ASSOCIATION
YELLOW MEDICINE EAST**

**Effective
July 1, 2014 through June 30, 2016**

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ARTICLE I
PURPOSE

Section 1. Parties:

THIS AGREEMENT is entered into between the School Board of Independent School District #2190, Yellow Medicine East, hereinafter referred to as the School Board, and the Minnesota School Employees Association, hereinafter referred to as the exclusive representative, pursuant to and in compliance with the Public Employment Labor Relations Act of 1971, as amended, hereinafter referred to as the P.E.L.R.A., to provide the terms and conditions of employment for all Custodial/Maintenance, Food Service, Paraprofessional and Secretarial employees for the duration of this Agreement.

ARTICLE II
RECOGNITION OF EXCLUSIVE REPRESENTATIVE

Section 1. Recognition:

In accordance with the P.E.L.R.A., the School District recognizes the Minnesota School Employees Association as the exclusive representative for all Custodial/Maintenance, Food Service, Paraprofessionals, Secretarial personnel employed by Independent School District #2190, which the exclusive representative shall have those rights and duties as prescribed by the P.E.L.R.A. and as described in the provisions of this agreement.

Section 2. Appropriate Unit:

The exclusive representative shall represent all such employees of the district contained in Article III. Section 2 of this Agreement and the P.E.L.R.A. and in certification by the Director of the Bureau of Mediation Services ("BMS").

ARTICLE III
DEFINITIONS

Section 1. Terms and Conditions of Employment:

The term "terms and conditions of employment" shall mean the hours of employment, the compensation therefore, including fringe benefits except retirement contributions or benefits, and the employer's personnel policies affecting the working conditions of the employees. A public employer, however, is not required to meet and negotiate on matter of inherent managerial policy. Matters of inherent managerial policy include, but are not limited to, such areas of discretion or policy as the functions and programs of the employer, its overall budget, utilization of technology, the organizational structure, selection of personnel, and the direction and number of personnel.

Section 2. Description of Appropriate Unit:

For purposes of this Agreement, the term custodians, food service, paraprofessionals and secretaries shall mean all persons in the appropriate unit employed by the school district in such classifications excluding the following: confidential employees, supervisory employees, essential employees, part-time employees whose services do not exceed the lesser of 14 hours per week or 35 percent of the normal work week in the employee bargaining unit, employees who hold positions of a temporary or seasonal character for a period not in excess of 67 working days in any calendar year, and emergency employees.

Section 3. School District:

For purposes of administering this Agreement, the term "School District" shall mean the School Board or its designated representative.

Section 4. Other Terms:

Terms not defined in this Agreement shall have those meanings as defined by the P.E.R.L.A.

ARTICLE IV
SCHOOL BOARD RIGHTS

Section 1. Inherent Managerial Rights:

The exclusive representative recognizes that the school board is not required to meet and negotiate on matters of inherent managerial policy, which include but are not limited to such areas of discretion or policy as the functions and programs of the employer, its overall budget, utilization of technology, the organizational structure and selection and direction and number of personnel.

Section 2. Management Responsibilities:

The exclusive representative recognizes the right and obligation of the school board to efficiently manage and conduct the operation of the school district within its legal limitations and with its primary obligation to provide educational opportunity for the students of the school district.

Section 3. Effect of Laws, Rules, and Regulations:

The exclusive representatives recognizes that all employees covered by this Agreement shall perform the services and duties prescribed by the School Board and shall be governed by the laws of the State of Minnesota, and by school board rules, regulations, directives, and orders issued by properly designated officials of the school district. The exclusive representative also recognizes the right, obligation and duty of the School Board and its duly designated officials to promulgate rules, regulations, directives and orders from time to time as deemed necessary by the School Board insofar as such rules, regulations, directives, and orders are not inconsistent with the terms of this Agreement and recognizes that the School Board, all employees covered by this Agreement and all provisions of this Agreement are subject to the laws of the state. Any provisions of this Agreement found to be in violation of such laws, rules, regulations, directives or orders shall be null and void and without force and effect.

Section 4. Reservation of Managerial Rights:

The foregoing enumeration's of board rights and duties shall not be deemed to exclude other inherent management rights and management functions not expressly reserved herein, and all management rights and management functions not expressly delegated in this agreement are reserved to the School Board.

ARTICLE V
EMPLOYEE RIGHTS

Section 1. Right to Views:

Nothing contained in this agreement shall be construed to limit, impair or affect the right of any employee or their representative to the expression or communication of a view, grievance, complaint, or opinion on any matter related to the conditions of public employment or their betterment so long as the same is not designed to and does not interfere with the full, faithful and proper performance of the duties of employment or circumvent the rights of the exclusive representative.

Section 2. Right to Join:

Employees shall have the right to form and join labor or employee organizations, and shall have the right not to form and join such organizations. Employees in an appropriate unit shall have

the right by secret ballot to designate an exclusive representative for the purpose of negotiating grievance procedures and the terms and conditions of employment for employees of such unit with the school board.

Section 3. Request for Dues Check Off:

The exclusive representative shall be allowed dues check off for its members, provided that dues check off and the proceeds thereof shall not be allowed to any exclusive representative that has lost its right to dues check off, pursuant to P.E.L.R.A. Upon receipt of a properly executed authorization card of the employee involved, the School District will deduct from the employee's pay check the dues that the employee has agreed to pay to the employee organization in nine (9) or (12) equal installments, beginning with the first pay period in September.

Section 4. Fair Share Fee:

In accordance with P.E.L.R.A., any employee included in the appropriate unit who is not a member of the exclusive representative may be required by the exclusive representative to contribute a fair share fee for services rendered as exclusive representative.

The fair share fee for any fee for any employee shall be in an amount equal to the regular memberships dues of the exclusive representative, less the cost of benefits financed through the dues and available only to members of the exclusive representative, but in no event shall the fee exceed 85% percent of a regular membership dues. The exclusive representative shall provide written notice of the amount of the fair share fee assessment to the Director, the School District director, the school district, and to each employee to be assessed the fair share fee.

A challenge by an employee or by a person aggrieved by the assessment shall be filed in writing with the director, the school district, and the exclusive representative within thirty (30) days after receipt of the written notice. All challenges shall specify those portions of the assessment challenged and the reasons therefore, but the burden of proof relating to the amount of the fair share fee shall be on the exclusive representative. The school district shall deduct the fee from the earnings of the employee and transmit the fee to the exclusive representative thirty (30) days after the written notice was provided, or, in the event a challenge is filed, the deductions for a fair share fee shall be held in escrow by the school district pending a decision by the Bureau of Mediation Services ("BMS"), or court. Any fair share challenge shall not be subject to the grievance procedure.

The exclusive representative hereby warrants and covenants that it will defend, indemnify and save the school district harmless from any and all actions, suits, claims, damages, judgments, and executions or other forms of liability, liquidated or unliquidated, which any person may have or claim to have, now or in the future, arising out of or by reason of the deduction of the fair share fee specified by the exclusive representative as provided herein.

Section 5. Sums Deducted From Salary:

Sums deducted for dues check off or fair share fees shall be transmitted by the district to the exclusive representative within thirty (30) days of such deduction. In the event an employee leaves employment, any deductions shall cease effective after the paycheck following such notice of cessation of employment. Employees shall make an annual election permitting dues check off no later than five (5) working days following the start of each school year or following their time of employment.

ARTICLE VI
RATES OF PAY AND JOB CLASSIFICATIONS

Section 1. New Employees Probationary Period:

All new employees will serve a 120 working day probationary period. Insurance benefits will begin the 1st of the month following employment to meet the requirements of the Affordable Care Act. Employees neither receive nor accumulate any benefits, other than health insurance, during the initial 30 calendar days. After the initial 30 calendar period employees will be eligible for all applicable benefits.

Section 2. Classifications and Rates of Pay:

The classifications and the hourly rates of pay covered by this Agreement are:

Classification & Rates of Pay

2014-15	80%	85%	90%	95%	(FY15)
	Step 1	Step 2	Step 3	Step 4	Step 5
Custodian	12.90	13.70	14.51	15.31	16.12
Maintenance	14.15	15.04	15.92	16.81	17.69
Head Cook	13.33	14.16	14.99	15.83	16.66
Assistant Cook	12.99	13.80	14.62	15.43	16.24
Cooks Helper	12.26	13.03	13.80	14.56	15.33
Kitchen Assistant	10.68	11.35	12.02	12.68	13.35
Cashier/Accountant	12.62	13.41	14.20	14.99	15.78
Level 1 Paraprofessional	12.53	13.31	14.09	14.88	15.66
Level 2 Paraprofessional	12.69	13.48	14.27	15.07	15.86
Secretary 1	16.58	17.61	18.65	19.68	20.72
Secretary 2	14.94	15.87	16.80	17.74	18.67
Secretary 3	14.61	15.52	16.43	17.35	18.26
Liaisons	14.00	14.88	15.75	16.63	17.50
Integrationists	14.00	14.88	15.75	16.63	17.50
Coordinators	14.00	14.88	15.75	16.63	17.50

2015-16	80%	85%	90%	95%	(FY16)
	Step 1	Step 2	Step 3	Step 4	Step 5
Custodian	13.14	13.96	14.78	15.60	16.42
Maintenance	14.39	15.29	16.19	17.09	17.99
Head Cook	13.57	14.42	15.26	16.11	16.96
Assistant Cook	13.23	14.06	14.89	15.71	16.54
Cooks Helper	12.50	13.29	14.07	14.85	15.63
Kitchen Assistant	10.92	11.60	12.29	12.97	13.65
Cashier/Accountant	12.86	13.67	14.47	15.28	16.08
Level 1 Paraprofessional	12.77	13.57	14.36	15.16	15.96
Level 2 Paraprofessional	12.93	13.74	14.54	15.35	16.16
Secretary 1	16.82	17.87	18.92	19.97	21.02
Secretary 2	15.18	16.12	17.07	18.02	18.97
Secretary 3	14.85	15.78	16.70	17.63	18.56
Liaisons	14.24	15.13	16.02	16.91	17.80
Integrationists	14.24	15.13	16.02	16.91	17.80
Coordinators	14.24	15.13	16.02	16.91	17.80

Subd. 1. The District reserves the right to place new employees above the starting wage as described in Article 6. Section 1. The District shall notify the MSEA Chief Steward when a new employee is placed above the starting wage; such notice shall be in writing and include the reasons for the placement above the minimum starting wage.

Section 3. Work Week Defined:

The normal work week shall be defined as starting on Sunday and ending on Saturday.

Section 4. Overtime:

Time and one half an employee's hourly rate of pay shall be paid for any hours over forty (40) in a workweek. For purposes of overtime computation, paid Holidays and Sick Leave shall be considered hours worked. Paid Vacation and Personal Leave shall not be considered as hours worked for purposes of overtime computation. A supervisor shall assign overtime. An employee may appeal an overtime assignment to the Superintendent.

Section 5. Late Arrivals:

Employees will be allowed five (5) late arrivals per year of less than five (5) minutes without loss of pay. All late arrivals in excess of this amount will result in pay reductions commensurate with the time the employee is late.

Section 6. Building Checks:

When required to make week-end building checks, custodial/maintenance employees shall be paid at a rate of times 1 and 1/2 for a minimum of 1 hour (A.M.) and 1 hour (P.M.).

Section 7. Minimum Call Back Pay:

Whenever a **custodial/maintenance** employee is called to work other than a regular work shift, they will be paid a minimum of two (2) hour of pay at straight time unless the call back causes the workweek to exceed 40 hours. Call back hours cannot be continuous with an established work shift.

Section 8. Salary Advancement Withholding:

An individual employee's salary advancement is subject to the right of the school district to withhold salary increases for just cause. If a salary increase is to be withheld, the District must notify the employee 30 days prior to this action. Withholding a salary increase shall be subject to the grievance procedure.

Section 9. Reassignments to Another Classification:

Personnel employed who have been working for the school district in another capacity immediately prior to their employment in a new classification will not be required to serve a new probationary period.

Section 10. Successor Agreements:

In the event a successor Agreement is not entered into prior to the expiration of this Agreement, an employee shall be compensated according to the current rate until a successor Agreement is entered into.

Section 11. Training, Workshops, Classes:

All employees required to attend workshops, etc. by the school district shall be paid their regular hourly wage while in attendance. The school district shall also pay tuition and material costs for

the workshop etc. Employees may request to attend job related workshops etc. and if the request is granted the school district shall pay tuition and material costs for the workshop etc.

Section 12. Rate of Pay for Temporary Assignments:

A food service employee who fills in for another food service employee, who earns a higher rate of pay for more than 3 consecutive days shall receive the higher rate of pay for all consecutive days that they fill in for such an employee. Such pay shall be retroactive to the first 3 days of the substitute assignment. Bargaining unit employees will be paid for all time worked.

ARTICLE VII
GROUP INSURANCE

Section 1. Selection of Carrier:

The selection of the insurance carrier/s and policies shall be made by the school board.

Section 2. Claims Against the School District:

It is understood that the school board's only obligation is to purchase insurance policies and pay such amounts as agreed to herein and no claim shall be made against the school board as a result of a denial of insurance benefits by an insurance carrier.

Section 3. Duration of Insurance Contributions:

An employee is eligible for the school board contribution as provided in this article as long as the employee is employed by the school board. If terminating employment prior to retirement, all board participation and contribution shall cease, effective on the last working day.

Section 4. Coverage:

During the term of this Agreement, the district shall contribute up to the following dollar amounts for health and hospitalization, long term disability and life insurance coverage for all employees who work twenty-five (25) hours or more per week. The following contributions are maximum amounts and actual contributions will be pro-rated on the basis of the ratio of actual hours worked (regular and overtime) divided by 2080 hours.

Insurance Type	2014-2015	2015-2016 Rates
Health and Hospitalization	\$5,019/year	\$5,019/year
Long Term Disability	Fully cost prior to prorate	Fully cost prior to prorate
Life Insurance	\$5.37/month	\$5.37/month
Dental	\$45.00/month	\$45.00/month

No combining of money as in a cafeteria plan will be allowed but unit members may enroll in any of the above without enrolling in all four.

ARTICLE VIII
HOURS OF SERVICE AND DUTY YEAR

Section 1. Assignment of Hours and Work Shifts:

The regular work day, work week and the regular work year shall be prescribed by the school district, and may be varied from time to time as seen fit by the district. The school district reserves the right, without limiting its other rights to employ such personnel as it deems desirable and necessary on a part time or casual basis for time less than that of regular employees. All employees will then be assigned starting times and shifts as determined by the school district.

Subd. 1. The District shall issue to each food service and paraprofessional employee an individual employee notification by August 15th of each school year. The individual employee notification will include the following:

The employee's name, the employee's job title or position, the beginning date of employment, the number of hours per day, class and step placement, and the hourly rate of pay. The District shall notify any affected employee of any permanent change in his/her individual employee contract as soon as possible. The notification is informational only and does not constitute a contract for the entire year.

Section 2. School Closings:

In the event that school is closed for any reason and the employees are not required to perform services, the employee's compensation shall be reduced accordingly, except as modified as follows.

Subd. 1. An exception to this will be an instance where employees may have reported to work in the A.M. and school is called off, due to severe weather, after the time the employees are on duty. In these instances the employee will be paid for a minimum of two (2) hours of working time.

Subd. 2. When the Governor cancels schools, and the teaching staff receives payment for the day, all unit employees will be paid their normal pay for the day.

ARTICLE IX
EMPLOYMENT PRACTICES

Section 1. Discharge or Suspension During Probationary Period:

An employee under the provisions of this agreement shall serve a probationary period of 120 working days of continuous service in the school district during which time the school district shall have the unqualified right to suspend without pay, discharge or otherwise discipline such employee; and during this probationary period, the employee shall have no recourse to the grievance procedure, insofar as suspension, discharge or other discipline is concerned.

Section 2. Contracting Out:

The school district agrees that prior to sub-contracting any work presently performed by any employee in the bargaining unit, it shall notify the exclusive representative in writing of its intention at least 90 days in advance of any possible sub-contracting.

Section 3. Clothing Allowance:

The District shall reimburse custodians and food service employees who have successfully completed the probationary period with a maximum of one hundred dollars (\$100) per year for the cost of uniforms and footwear to be worn on the job. Payment will be made by the District upon a receipt(s) of purchase from the employee. All employees shall wear a uniform on the job, as selected by the District and in accordance with the Internal Revenue Service guidelines. Employees are required to wear a uniform while school is in session and at school sponsored events.

ARTICLE X
VACATION DAYS AND HOLIDAYS

Section 1. Vacation:

Three weeks vacation will be allowed all full time employees who work forty (40) hours per week, fifty-two (52) weeks per year and who have one or more full years of non-probationary

service in the school district. Employees hired during the fiscal year and having less than a full year of non-probationary service will be granted one day of paid vacation per month of employment not to exceed ten (10) working days but may not use this entitlement until after the 30th of June following their employment. Four (4) weeks vacation will be allowed all full time employees after 15 years service.

Eligible employees working ten (10) months or more per year but less than twelve (12) months will be entitled to a maximum of 5 days of vacation during the school year to be arranged by mutual consent of the employee and administration. Eligible employees hired during the fiscal year and having less than a full year of non-probationary service will be granted a half-day of paid vacation per month of employment not to exceed five (5) working days but may not use this entitlement until after the 30th of June following their employment.

Section 2. Custodial Vacation:

Vacation requests will be made to the supervisor of custodians and maintenance personnel for approval. Requests for vacation should be made two days (48 hours) prior to the vacation days requested. The supervisor in granting approval for vacation requests shall take into account the needs of the buildings and the individual desires of the employee. Upon mutual agreement with the custodial supervisor and superintendent, custodians may be allowed to use vacation throughout the entire year. In the event that the employee and the supervisor do not agree on vacation leave or vacation days, the question shall be referred to the Superintendent.

Section 3. Vacation and Termination:

Employees terminating their services will be paid for all vacation time earned and unused prior to June 30 of the last complete fiscal year in addition to a prorated amount of vacation earned and unused for the year in which the termination occurs.

Section 5. Government Employee Vacation Credit:

Government sponsored training program employees terminated under government programs and employed by the school district will be credited with experience gained as federal program employees for purposes of vacation allowances under this article.

Section 6. Vacation Accrual:

Vacation allowances may not be carried over from one fiscal year to another, except as provided in this section. Unused vacation entitlements as of June 30th must be used before December 31st of that calendar year.

Section 7. Holidays:

The following days are considered paid holidays for all non-probationary ten+ (10+) month employees when a holiday falls on a regularly scheduled working day. If any of these holidays fall on Sunday the next Monday will be considered the holiday. If the holiday falls on Saturday, the previous Friday will be considered the holiday.

New Years Day	Good Friday	Memorial Day	4 th of July
Labor Day	Thanksgiving Day	Friday after Thanksgiving	
Christmas Eve	Christmas Day	Presidents' Day	

Subd. 1. The following holidays are considered paid holidays for all nine-month employees when a holiday falls on a regularly scheduled working day. If any of these holidays fall on Sunday, the next Monday will be considered the holiday. If the holiday falls on Saturday, the previous Friday will be considered the holiday.

New Years Day Good Friday Thanksgiving Day Christmas Day Presidents' Day

Section 8. Holidays when School in Session:

The school district reserves the right if school is in session, to cancel any of the above holidays and establish another holiday in lieu thereof.

ARTICLE XI
LEAVES OF ABSENCE

Section 1. Sick Leave:

Subd. 1. A regular employee shall earn sick leave at the rate of one day of sick leave for each month of service in the employ of the school district. Annual sick leave shall accrue monthly as it is earned on a proportionate basis to the employee's work year on the following schedule:

Months Worked/Year	Days Leave	Cumulative Days
12 months	12	95
11 months	11	71
10 months	10	65
9 months	9	59

Subd. 2. A: Sick leave with pay shall be allowed whenever an employee's absence is due to illness and/or disability, which prevented attendance and performance of duties on that day or days. Sick Leave shall be used on an hourly basis. Employees shall also be eligible to use sick leave as provided by M.S. 181.9413.

Subd. 3. The school district may require an employee to furnish a medical certificate from a qualified physician as evidence of illness, indicating such absence was due to illness, in order to qualify for sick leave pay. However, the final determination as to the eligibility of an employee for sick leave is reserved to the school district. In the event that a medical certificate will be required, the employee will be so advised.

Subd. 4. Sick leave pay shall be approved only upon submission of a signed request upon the authorized sick leave pay request form available at the office.

Subd. 5. Sick leave pay may be utilized during a period of physical disability resulting from a condition of pregnancy. The employee shall provide the district with a physician's statement certifying the dates of disability.

Subd. 6. Worker's Compensation: Pursuant to M.S. 176, an employee injured on the job in the service of the school district and collecting worker's compensation insurance, may draw sick leave and receive full salary from the school district, the salary to be reduced by an amount equal to the insurance payments and only that fraction of the days not covered by insurance will be deducted from accrued sick leave.

Section 2. Personal Leave:

Subd. 1. Bargaining unit employees shall be granted a paid leave of absence of no more than one (1) day per year, accumulative to two (2) for continuous employment service of 1-9 years and (2) days per year, accumulative to three (3) for continuous employment service of 10+ years.

Subd. 2. Personal leave will not be granted if it results in more than two bargaining unit employees per classification from a building being absent.

Subd. 3. An employee planning on using a personal day shall notify their supervisor in writing as at least two (2) days in advance. In the event that the employee has not complied with the advance notice and an emergency arises forcing the employee to miss a day of work, they may appeal for emergency consideration to the Superintendent who will make a decision whether or not to grant the personal leave.

Section 3. Other Personal Leave:

Subd. 1. Serious illness or death in the immediate family. Serious illness must require the attention of a physician or hospitalization. (2 days per year + 2 days deduct from sick leave/year). Immediate family includes spouse, children of employee or spouse, brother, sister, parents, guardian, grandchildren, mother-in-law, father-in-law, son-in-law, daughter-in-law and grandparents. Other personal leave may also be taken for the death of a child.

Subd. 2. Serious illness or death of friends or relatives outside immediate family. (2 days per year deducted from sick leave)

Subd. 3. Local funeral. (Hour or so with administrative approval)

Section 4. Leave Without Pay:

Leave without pay (deduct) may be applied for to the building principal with reasonable notice. Leave without pay shall not exceed five (5) working days per year. Leave without pay will not be granted to fulfill other employment obligations the employee may have. In the event of extenuating circumstances, additional days may be granted by the superintendent.

Section 5. Jury Duty:

An employee who serves on jury duty shall be granted the day or days as stipulated by the court to discharge this responsibility without any salary deduction or loss of leave allowance. The compensation (other than expense reimbursement) received for jury service shall however be remitted to the school district.

ARTICLE XII
CHILD CARE LEAVE

Section 1. Childcare Leave:

A child care leave shall be granted by the school district subject to the provisions of this section, to one (1) parent of an infant child, provided such parent is caring for the child on a full time basis.

Section 2. Leave Notice:

An employee making application for child care leave shall inform the superintendent in writing of intention to take the leave at least three (3) calendar months before commencement of the intended leave.

Section 3.

If the reason for the childcare leave is occasioned by pregnancy, an employee may utilize sick leave pursuant to the sick leave provisions of the agreement during a period of physical

disability. However, an employee shall not be eligible for sick leave during a period of time covered by a childcare leave. A pregnant employee will also provide at the time of the leave application, a statement from her physician indicating the expected date of delivery.

Section 4.

The school district may adjust the proposed beginning or ending of a child care leave so that the dates of the sick leave are coincident with some natural break in the school year i.e., winter vacation, spring vacation, semester break or quarter break, end of the grading period, end of the school year, or the like.

Section 5.

In making a determination concerning the commencement and duration of a childcare leave, the school board shall not in any event, be required to:

1. Grant any leave of more than (12) months in duration.
2. Permit the employee to return to his or her employment prior to the date designated in the request for childcare leave.

Section 6.

An employee returning from childcare leave shall be re-employed in a position that is equivalent in employment condition and for which he or she is qualified unless previously discharged.

Section 7.

Failure of the employee to return pursuant to the date determined under this section shall constitute grounds for termination unless the school district and the employee mutually agree to an extension of the leave.

Section 8.

An employee on childcare leave is eligible to participate in group insurance programs if permitted under the insurance policy provisions, but shall pay the entire premium for such programs as the employee wishes to retain, commencing with the beginning of the childcare leave. The right to continue participation in such group insurance programs however will terminate if the employee does not return to the district pursuant to this section.

Section 9.

Leave under this section shall be without pay or fringe benefits except as provided by law.

ARTICLE XIII
DISCIPLINE PROCEDURE

Section 1. Discipline:

An employee may be disciplined for just cause. Any such disciplinary action is subject to the grievance procedure. Disciplinary action will be consistent with the P.E.L.R.A.

ARTICLE XIV
GRIEVANCE PROCEDURES

Section 1. Grievance:

A "grievance" shall mean an allegation by an employee resulting in a dispute or disagreement between the employee and the school board as to the interpretation or application of terms and conditions of employment insofar as such matters are contained in this agreement.

Section 2. Representative:

The employee, administrator, or school board may be represented during any step of the procedure, by any person or agent designated by such part to act in his behalf.

Section 3. Definitions and Interpretation:

Subd. 1. Extension: Time limits specified in this agreement may be extended by mutual agreement.

Subd. 2. Days: Reference to days regarding time periods in this procedure shall refer to working days. A working day is defined as all weekdays not designated as holidays by state law.

Subd. 3. Computation of Time: In computing any period of time prescribed or allowed by procedures herein, the date of the act, event, or default for which the designated period of time begins to run shall not be included. The last day of the period so computed shall be counted unless it is a Saturday, a Sunday, or a legal holiday, in which event the period runs until the end of the next day which is not a Saturday, a Sunday, or a legal holiday.

Subd. 4. Filing and Postmark: The filing or service of any notice or document herein shall be timely if it is personally served or if it bears a certified postmark of the United States Postal Service within the time period.

Section 4. Time Limitation and Waiver: Grievances shall not be valid for consideration unless the grievance is submitted in writing to the school board's designee, setting forth the facts and the specific provisions of the agreement allegedly violated and the particular relief sought within twenty days after the date the event giving rise to the grievance occurred. Failure to file any grievance from one level to another within the time periods hereinafter provided shall constitute a waiver of the grievance. An effort shall first be made to adjust an alleged grievance informally between the employee and the school board's designee.

Section 5. Adjustment of Grievance: The school board and the employee shall attempt to adjust all grievances, which may arise during the course of employment of any employee within the school district in the following manner:

Subd. 1. Level I: If the grievance is not resolved through informal discussions, the school board designee shall give a written decision on the grievance to the parties involved within ten days after receipt of the written grievance.

Subd. 2. Level II: In the event the grievance is not resolved in Level I, the decision rendered may be appealed to the superintendent of schools, provided such appeal is made in writing within five days after receipt of the decision in Level I. If a grievance is properly appealed to the superintendent, the superintendent or his designee shall set a time to meet regarding the grievance within fifteen days after receipt of the appeal. Within ten days after the meeting, the superintendent or his designee shall issue a decision in writing to the parties involved

Subd. 3. Level III: In the event the grievance is not resolved in Level II, the decision rendered may be appealed to the school board, provided such appeal is made in writing within five days after receipt of the decision in Level II. If a grievance is properly appealed to the school board, the school board shall set a time to hear the grievance within twenty days after receipt of the appeal. Within twenty days after the meeting, the

school board shall issue its decision in writing to the parties involved. At the option of the school board, a committee or representative(s) of the board may be designated by the board to hear the appeal at this level, and report its findings and recommendations to the school board. The school board shall then render its decision.

Section 6. School Board Review:

The school board reserves the right to review any decision issued under Level I, Level II or this procedure provided the school board or its representative notify the parties of its intention to review within ten days after the decision has been rendered. In the event the school board reviews a grievance under this section, the school board reserves the right to reverse or modify such decision.

Section 7. Denial of Grievance:

Failure by the school board or its representative to issue a decision within the time periods provided herein shall constitute a denial of the grievance and the employee may appeal it to the next level.

Section 8. Arbitration Procedures:

In the event that the employee and the school board are unable to resolve any grievance, the grievance may be submitted to arbitration as defined herein:

Subd. 1. Request: A request to submit a grievance to arbitration must be processed in writing to the Bureau of Mediation Services, signed by the aggrieved party, and a copy of such request must be filed in the office of the superintendent within ten days following receiving the decision in Level III of the grievance procedure by the exclusive representative.

Subd. 2. Prior Procedure Required: No grievance shall be considered by the arbitrator, which has not been duly processed in accordance with grievance procedure and appeal provisions.

Subd. 3. Selection of Arbitrator: Upon the proper submission of a grievance under the terms of this procedure, the parties shall, within ten days after the request to arbitrate, attempt to agree upon the selection of an arbitrator. If the employer and the exclusive representative are unable to agree on an arbitrator within ten (10) days after request for arbitration, they may request from the Director of the Bureau of Mediation Services; State of Minnesota, a list of five (5) names. The parties shall alternately strike names from the list of five (5) arbitrators until only one (1) name remains. The remaining arbitrator shall hear and decide the grievance.

Subd. 4. Submission of Grievance Information: Upon appointment of the arbitrator, the appealing party shall within five days after notice of appointment forward to the arbitrator, with a copy to the school board, the submission of the grievance, which shall include the following:

- (1) the issues involved
- (2) statement of the facts
- (3) position of the grievant
- (4) the written documents relating to section 4 & 5, Article XIV (grievance procedure).

The school board may make a similar submission of information relating to the grievance either before or at the time of the hearing.

Subd. 5. Hearing: The grievance shall be heard by a single arbitrator and both parties may be represented by such person or persons as they may choose and designate, and the parties shall have the right to a hearing at which time both parties will have the opportunity to submit evidence, offer testimony, and make oral or written arguments relating to the issues before the arbitrator. The proceeding before the arbitrator shall be a hearing de novo.

Subd. 6. Decision: The decision by the arbitrator shall be rendered within thirty days after the close of the hearing. Decisions by the arbitrator in cases properly before him shall be final and binding upon the parties, subject; however, to the limitations or arbitration decisions as provided by the P.E.L.R.A.

Subd. 7. Expenses: Each party shall bear its own expenses in connection with arbitration including expenses relating to the party's representatives, witnesses, and any other expenses, which the party incurs in connection with presenting its case in arbitration. A transcript or recording shall be made of the hearing at the request of either party. The parties shall share equally fees and expenses of the arbitrator, the cost of the transcript or recording if requested by either or both parties, and any other expenses, which the parties mutually agree are necessary for the conduct of the arbitration. However, the party ordering a copy of such transcript shall pay for such copy.

Subd. 8. Jurisdiction: The arbitrator shall have jurisdiction over disputes or disagreements relating to grievances properly before the arbitrator pursuant to the terms of this procedure. The jurisdiction of the arbitrator shall not extend to proposed changes in terms and conditions of employment as defined herein and contained in this written agreement; nor shall an arbitrator have jurisdiction over any grievance which has not been submitted to arbitration in compliance with the terms of the grievance and arbitration procedure as outline herein; nor shall the jurisdiction of the arbitrator extend to matter of inherent managerial policy, which shall include but are not limited to such areas of discretion or policy as the functions and programs of the employer, its overall budget, utilization of technology, the organizational structure, and selection and direction and number of personnel. In considering any issue in dispute, in its order the arbitrator shall give due consideration to the statutory rights and obligations of the public school boards to efficiently manage and conduct its operation within the legal limitations surrounding the financing of such operations.

ARTICLE XV **RETIREMENT ACCOUNTS AND SEVERENCE PAYMENTS**

Section 1. 403(b) Match:

The District shall provide a Retirement Account as described in this Article:

Subd. 1. Employees shall be eligible to participate in a District match, 403(b) tax deferred annuity plan if they have completed five (5) years of continuous, uninterrupted employment with the District.

Subd. 2. The selection of the 403(b) plan provider(s) shall be made by the District.

Subd. 3. The 403(b) plan shall continue as long as Minnesota Statute or Federal Statute permits this type of plan.

Subd. 4. For 12-month employees, the 403(b) plan shall begin with the July paycheck or thereafter. For 9 and 10-month employees, the 403(b) plan shall begin with the September paycheck or thereafter.

Subd. 5. The District shall not contribute more than that outlined in the payment schedule match matrix. Employees must match or exceed the district contribution to be eligible for participation in the plan. The actual district contribution will be pro-rated on the basis of hours worked divided by 2080 hours.

Employees with more than five (5) years service, but less than ten (10) years service shall be eligible for a District match of \$250 per year.

Employees with more than ten (10) years service, but less than fifteen (15) years service shall be eligible for a District match of \$281 per year.

Employees with more than fifteen (15) years service, but less than twenty (20) years service shall be eligible for a District match of \$313 per year.

Employees with more than twenty (20) years service, but less than twenty-five (25) years service shall be eligible for a District match of \$344 per year.

Employees with more than twenty-five (25) years service shall be eligible for a District match of \$406 per year.

Subd. 6. For the purpose of establishing years of service in the District: one-half year (1/2) of service for seventy (70) days or more each year; or one (1) year of service for one hundred-forty (140) days or more each year.

Subd. 7. Employees on any unpaid leave may not participate in the matching plan while on leave.

Section 2. Severance Pay:

Subd. 1. An employee is eligible to receive severance pay if he/she meets the following criteria:

- a. Has completed at least 15 years of service in the District and
- b. Is eligible to receive PERA retirement and
- c. Is retiring from employment.

Subd 2. Severance Pay shall be calculated as follows:

An employee shall be eligible for a severance payment equal to 50% of his/her accrued sick leave. Unused sick days will be calculated upon the employee's daily rate of pay upon the last day of employment.

The net severance pay shall be the amount of severance pay remaining after prior payments to the employee's 403b are deducted. The net severance pay shall not be less than zero.

Subd. 3. Employees who are laid off by the District shall receive severance pay if they meet the eligibility criteria in Subd. 1.

Subd.4. Any employee who dies prior to retirement and would be eligible to receive severance pay under this Article shall have the severance pay paid to his/her designated individual(s) or to his/her estate

Subd.5. Employees hired after July 1, 2004 are not entitled to any of the severance options outlined in Section 2. Severance Pay.

Section 3. Payment of Health Insurance Benefits after Retirement

Subd. 1. Employees hired prior to July 1, 2010 are eligible to receive a health insurance benefit after retirement if he/she meets the following criteria:

- a. Has completed at least 15 years of service in the District and
- b. Is eligible to receive PERA retirement and
- c. Is retiring from employment.

Subd. 2. Qualifying full time employees, at the time of their retirement, shall be eligible to receive an insurance benefit of \$200.00 per month to be paid towards a district health insurance policy until eligible for Medicare.

Subd. 3. Qualifying part time employees working less than 40 hours per week and/or 12 months per year), at the time of their retirement, shall be eligible to receive an insurance benefit of \$100.00 per month to be paid towards a district health insurance policy until eligible for Medicare.

ARTICLE XVI
PUBLIC OBLIGATION

The parties mutually recognize that their first obligation is to the public and that the right of students and residents of the school district to the continuous and uninterrupted operation of the school is of paramount importance.

The exclusive representative agrees, therefore, that during the term of this contract, neither the exclusive representative nor any individual employee shall engage in any strike. For purposes of this section, the term strike shall mean concerted action in failing to report for duty, the willful absence from one's position, sympathy strike, the stoppage of work, show down, or the abstinence in whole or in part from the full, faithful and proper performance of duties of employment for the purposes of inducing, influencing, or coercing a change in the conditions or compensation or the rights, privileges, or obligations of employment. The parties agree that this article shall not be subject to the grievance or arbitration procedure but is subject to review by the courts.

ARTICLE XVII
DURATION

Section 1. Term and Reopening Negotiations:

This Agreement shall remain in full force and effect for a period commencing on July 1, 2014 through June 30, 2016 and thereafter as provided by P.E.L.R.A. If either party desires to modify or amend this agreement commencing at its expiration, it shall give written notice of such intend pursuant to P.E.L.R.A. Unless otherwise mutually agreed, the parties shall not commence negotiations more than 90 days prior to the expiration of this agreement.

Section 2. Effect:

This Agreement constitutes the full and complete agreement between the school district and the exclusive representative representing the Custodial/Maintenance, Food Service, Paraprofessional, Secretarial employees, Liaisons, Coordinators and Integrationists. The provisions herein relating to terms and conditions of employment supersede any and all prior agreements, resolutions, practices, school district policies, rules or regulations concerning terms and conditions of employment inconsistent with these provisions. Nothing in this agreement shall be construed to obligate the school district to continue or discontinue existing or past practices, or prohibit the school district from exercising all management rights and prerogatives, except insofar as this exercise would be in express violation of any term or terms of this agreement.

Section 3. Finality:

Any matters relating to the terms and conditions of employment, whether or not referred to in this agreement, shall not be open for negotiations during the term of this agreement.

Section 4. Severability:

The provisions of this agreement shall be severable, and if any provision thereof or the application of any such provision under any circumstances is held invalid, it shall not affect any other provisions of this agreement or the application of any provision therein.

IN WITNESS WHEREOF, the parties have executed this agreement as follows:

For: Minnesota School Employees Association - Yellow Medicine East

MSEA Staff

MSEA Chief Steward

Date

Date

For: Independent School District # 2190 – Yellow Medicine East

Chair

Clerk

Date

Date

MEMORANDUM OF UNDERSTANDING

BETWEEN

**INDEPENDENT SCHOOL DISTRICT # 2190
Yellow Medicine East**

and

**MINNESOTA SCHOOL EMPLOYEES ASSOCIATION
Yellow Medicine East**

History and Issue:

At the execution of this agreement the School District has seven (7) full time unit employees. Those employees are: Jean Feldman, Kathy Anderson, Deb Beckler, Tim Knutson, Todd Reishus, Ron Pooler, Terry Paulson.

The purpose of the Memorandum of Understanding is to preserve or pro-rate certain contractual benefits found in the Labor Agreement if any of the named employees is reduced to a part time employee by the district for fiscal years 2014-15 and 2015-16.

The Minnesota School Employees Association and Independent School District 2190 have agreed to the following for the above named employees IF their employment condition is reduced by the District:

1. Vacation benefits will be pro-rated on the basis of the ratio of actual scheduled work hours divided by 2080 hours as provided in Article X Vacation Days and Holidays.
2. Cumulative Sick Leave Days allowed for the above named employees will remain at up to 95 days as provided in Article XI Leaves of Absence.
3. Payment of Health Insurance Benefits after Retirement will remain at \$200.00 per month for the above named employees who were hired prior to July 1, 2010 to be paid towards health insurance as provided in Article XV.
4. All other terms of employment will be governed by current language found in the labor Agreement for the above named employees.

The parties also agree that once any of the named employees leaves District employment the vacated position will be governed by the current terms found in the labor Agreement.

For: Minnesota School Employees Association - Yellow Medicine East

MSEA Staff

MSEA Chief Steward

Date

Date

For: Independent School District # 2190 – Yellow Medicine East

Chair

Clerk

Date

Date

MEMORANDUM OF UNDERSTANDING

BETWEEN

**INDEPENDENT SCHOOL DISTRICT # 2190
Yellow Medicine East**

and

**MINNESOTA SCHOOL EMPLOYEES ASSOCIATION
Yellow Medicine East**

History and Issue:

Article VI Section 2 of this contract lists wage increases for the custodians hired during and after the 1998-99 contract year. These wages do not reflect the wage increases for custodians hired before the 1998-99 contract year.

The Minnesota School Employees Association and Independent School District 2190 have agreed to the following provision:

Custodian	2014-2015 Rate	2015-2016 Rate
Timothy Knutson	\$16.22	\$16.52

2013-14 Donations (\$500 and over)

DATE	AMOUNT	DONOR	DESCRIPTION
November-13	100,000.00	Bush Foundation	Greenhouse
September-13	5,000.00	Fagen Foundation	Summer 2013 Rutledge Program
January-14	44,448.80	Fagen Foundation	Elementary Art Teacher 13-14
November-13	500.00	Friends of Music	Elementary Music Program
June-14	254.95	Friends of Music	Elementary Music Program
August-13	2,500.00	Granite Falls Bank	Summer 2013 Rutledge Program
January-14	2,000.00	Granite Falls Bank	Elementary Programs/Drama Club
June-14	2,500.00	Granite Falls Bank	Summer 2014 Rutledge Program
April-14	2,500.00	Kiwanis	Wee Read
November-13	1,300.00	Kiwanis	Elementary Programs
April-14	250.00	Kiwanis	Prairie Fire Theater
June-14	1,000.00	Leroy Hieb Memoria	Greenhouse
January-14	481.74	SW Initiative Fund	Science Grant
November-13	862.50	SW Initiative Fund	HS Library/Carts
September-13	1,602.34	Target	Elementary/Secondary
September-14	975.00	United Way	Kid Change
July-14	2,000.00	Hoops Club	Girls/Boys Basketball Activity Account
August-13	223.74	Hoops Club	Floor Paint
April-14	686.30	Dance Boosters	State Bus
April-14	2,108.36	Dance Boosters	Additional Coach

171,193.73

This does not include donations less than \$500 or receipts from outside entities when a grant or contract is signed by YME.

Donors with \$500 or more for the year listed.

JUN 10 2014

June 10, 2014

Dear MVCC and YME School District Board Members,

This letter is to formally inform you that I am pregnant and planning to take maternity leave. I am taking leave for eight weeks.

My estimated due date is September 17, 2014. It is my intention to work up to my estimated due date pending doctor's approval. My estimated return date will be November 12, 2014 contingent upon my delivery date.

You will be able to reach me by phone or by email throughout the duration of my leave.

Phone: 320-226-4039

Email: kblackwelder@isd2190.org

Sincerely,



Kristina Blackwelder

BRE Kindergarten Teacher

JUL 21 2014

7-15-14

Grant Velde
YME Board Chairman
450 9th Avenue
Granite Falls MN 56241

Dear Mr. Velde:

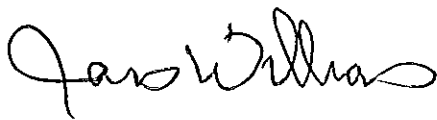
I am applying for the extended leave of absence opportunity that the Yellow Medicine East (YME) District is offering to the teaching staff. I meet the requirements of teaching in the YME District of at least 15 years, will be at least 55 years old by June 30, 2014, and will have completed actively teaching in the 2013-14 school year by June 30, 2014.

I am requesting a five year extended leave of absence beginning with the 2014-15 school year.

I understand that the YME District will pay TRA contributions and insurance benefits as outlined in the Leave of Absence Memorandum of Understanding (MOU) during my leave of absence. I also understand there are restrictions outlined in the MOU should my employment status change during the leave of absence.

My application is attached to this letter of request.

Sincerely,



James Williams

CC: Andrew Holt, EMYME President
Allen Stoeckman, YME Superintendent

JUN 16 2014

608 12th Avenue
Clarkfield, MN 56223
June 16, 2014

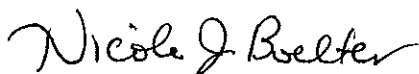
Board Of Education
Yellow Medicine East
450 9th Avenue
Granite Falls, MN 56241

To Board of Education:

I would like to thank the Yellow Medicine East School Board of Education and its administration for having the wonderful opportunity of being a part of the teaching staff in this school system. I have enjoyed working with the talented staff and students at Yellow Medicine East. I have spent eleven of my nineteen years teaching at YME and throughout this time the district has provided me opportunities for both growth as an educator and various leadership roles to help improve our school. I thank you for those occasions.

I have decided to pursue other avenues for employment at this time, but I thank the board and administration for having the opportunity to help shape student's minds and lives. Please accept my resignation letter. Thank you for the past eleven years and best wishes as you continue to educate our future leaders.

Sincerely,



Nicole J. Boelter

June 23, 2014

Dear Supt. Stoeckman and YME School Board Members,

I have had the privilege of serving the students, staff, and residents of our school district and surrounding area for over 35 years. As our Community Education motto states "People Helping People", this has been my favorite part of my job.

However, the TIME has come...to turn the page...to the next chapter... of my life - RETIREMENT!

I will be taking advantage of the \$200 per month insurance benefit to be paid towards a district health insurance policy until I am eligible for Medicare. (MSEA/YME Contract - Section 3, Subd.2 of Article XV)

In addition, I will accept the one time additional insurance benefit of \$5,000 supplementing the current benefit outlined above .

Please accept this letter of my retirement effective July 31, 2014.

Thank you.



Jean Feldman

July 14, 2014

YME Schools:

Please accept my resignation as advisor for the Bert Raney Elementary Student Council. Thank you for the years of service and opportunity to work with this dedicated group of students.

Theresa Ziebarth-Moritz