

Yellow Medicine East ISD 2190 School Board Meeting Agenda



Monday, July 8, 2013 at 7:00 PM
Regular Meeting
YME Board Room

1. Call to Order 3
2. Approval of Agenda
3. Approval of June 26, 2013 Special Meeting Minutes 6
4. Opportunity for Citizens to Speak
5. Special Reports
 - A. MacPhail Music Program - N. Boelter
6. Board & Committee Reports
 - A. Negotiation Committee
7. Reports
 - A. Finance Report 7
 - B. Bert Raney Elementary Report - M. Hesch
 - C. YME MS/HS Report - M. Meihak 9
 - D. Superintendent Report - A. Stoeckman 10
8. Action Items
 - A. Approval of Bills for Payment 11
 - B. Approval of Transfer of Implicit Funds for Fiscal Year 2012-2013 from the OPEB Trust Fund
 - C. Adoption of Resolution to Hold Meetings on Columbus Day & Veteran's Day 26
 - D. Designate School Board Meeting Dates for 2013-2014 27
 - E. Designate School Depositories for 2013-2014
 - F. Designate Official School Newspaper for 2013-2014
 - G. Designate Legal Counsel for 2013-2014
 - H. Authorize Financial Procedures and Personnel for 2013-2014
 - I. Authorize Facsimile Use of Board Signatures for 2013-2014
 - J. Adoption of Health & Safety Policy 28
 - K. Approval of Health and Safety Budget for 2013-2015 32
 - L. Approval of Membership Renewal with MSBA 2013-2014

- 9. Personnel Items
 - A. Read 180 /English Instructor - A. Hoffman
 - B. English Instructor - D. Lecy
 - C. Elementary Instructor - S. Santaella
 - D. Elementary Paraprofessional - S. LeBlanc
 - E. Elementary Paraprofessional - J. Ammermann
 - F. Assistant Volleyball Coach - A. Hoffman
 - G. Assistant Football Coach - D. Baldry
 - H. Resignation - Dance Coach - T. Sturgeon
- 10. Discussion Items
 - A. Superintendent Evaluation 33
 - B. School Board Professional Development - Developing Mutual Expectations
- 11. Upcoming Events
 - A. MSBA 2013 Summer Seminar - August 5, 2013 - Brooklyn Park, MN 38
 - B. School Board Meeting - August 12, 2013 - YME Board Room - 7:00 pm
- 12. Adjourn

YELLOW MEDICINE EAST PUBLIC SCHOOLS

Independent School District 2190

To: YME School Board Members
From: Allen Stoeckman, Superintendent
Date: July 3, 2013
RE: Board Meeting – July 8, 2013

The agenda notes for the July 8, 2013 Board meeting are as follows.

Supporting exhibits are posted on BoardBook. Please let Denise know if you will be unable to attend.

- | Item | Description |
|------|--|
| 1. | Call to Order |
| 2. | Approval of Agenda |
| 3. | Approval of June 26, 2013 Special Meeting Minutes |
| 4. | Opportunity for Citizens to Speak |
| 5. | Special Reports |
| A. | MacPhail Music Program – N. Boelter |
| 6. | Board & Committee Reports |
| A. | Negotiations Committee
<i>Met July 1 with EMYME/MVCC Teacher Negotiators.</i> |
| 7. | Reports |
| A. | Finance Report
<i>Posted on BoardBook</i> |
| B. | Bert Raney Elementary Report – M. Hesch |
| C. | YME MS/HS Report – M. Meihak |
| D. | Superintendent Report – A. Stoeckman
<i>Posted on BoardBook.</i> |
| 8. | Action Items |
| A. | Approval of Bills for Payment |
| B. | Approval of Transfer of Implicit Funds for Fiscal Year 2012-2013 from the OPEB Trust Fund
<i>This covers retirement costs. Recommend approval.</i> |
| C. | Adoption of Resolution to Hold Meetings on Columbus Day & Veteran's Day
<i>Resolution posted on BoardBook. Recommend authorizing the Board and other school entities to meet on these holidays.</i> |
| D. | Designate School Board Meeting Dates for 2013-2014
<i>Dates for the regular Board meetings held each month will be according to the schedule posted on BoardBook. Generally, this is the second Monday of the month. Meetings are held in the YME Board Room. The fourth Monday of each month will be reserved in the event a second meeting needs to be held. Recommend approval of dates and to help prevent confusion, have all meetings begin at 6:00 PM.</i> |
| E. | Designate School Depositories for 2013-2014 |

Recommend designating official school depositories for the 2013-2014 fiscal year as follows: F&M Bank of Clarkfield for payroll; Citizen's Alliance Bank of Granite Falls for the Board account, student programs and administrative account; and MN School District Liquid Asset Fund for receiving state-aid and levy revenues and facilities project accounts; and to authorize the Granite Falls Bank to provide electronic fund transfers to allow for payroll direct deposit services.

- F. Designate Official School Newspaper for 2013-2014
Recommend designating the Advocate Tribune as the official school newspaper.
- G. Designate Legal Counsel for 2013-2014
Recommend designating Ratwik, Roszak & Maloney, P.A. law firm - Eric Quiring; Rupp, Anderson, Squires & Waldspurger, P.A. - Kevin Rupp; and Holmstrom & Kvam – Spencer Kvam, as legal counsel and to authorize the Superintendent and Board chairperson to contact them as needed.
- H. Authorize Financial Procedures and personnel for 2013-2014
Recommend designating LeeAnn Boushek, Finance Officer, Terri Peterson, Assistant Finance Officer, and Tara Miller, Payroll Officer to complete and authorize electronic fund transfers as necessary to pay Board bills and payroll and to complete investments for the District in secured accounts to yield the greatest amount of interest return as necessary.
- I. Authorize Facsimile Use of Board Signatures for 2013-2014
Recommend authorization of facsimile use of Board signatures for Board bills and payroll checks.
- J. Adoption of Health & Safety Policy and Budget for 2013-2014
School Districts are now required to have a Health & Safety Policy in order to receive funding from the State of Minnesota. Policy 807 is a model policy written by MSBA and MASA and meets the requirements. Recommend adoption.
- K. Approval of Health & Safety Budget for 2013-2014
Recommend approval of the budget as presented.
- L. Approval of Membership Renewal with MSBA for 2013-2014
Association Dues and Policy Services renewal will cost the District \$4,177.00. Recommend approval of our membership with the Minnesota School Boards Association.

9. Personnel Items

- A. Read 180 – English Instructor – A. Hoffman
Mr. Meihak is recommending the employment of Alyssa Hoffman as a 0.833 FTE Read 180/English instructor. Alyssa will fill the vacancy left by Kristi Anderson. Recommend approval.
- B. English Instructor – D. Lecy
Mr. Meihak is recommending the employment of Deidra Lecy as a 1.0 FTE English instructor. Deidra will fill the vacancy left by Heather Anderson. Recommend approval.
- C. Elementary Instructor – S. Santaella
Mrs. Hesch is recommending the employment of Samantha Santaella as a 1.0 FTE 2nd grade instructor. Recommend approval.
- D. Elementary Paraprofessional – S. LeBlanc
Mrs. Hesch is recommending the employment of Sarah LeBlanc as a 3rd grade paraprofessional. Recommend approval.
- E. Elementary Paraprofessional – J. Ammermann
Mrs. Hesch is recommending the employment of Julie Ammermann as a K-1 paraprofessional. Recommend approval.
- F. Assistant Volleyball Coach – A. Hoffman

Mr. Knapper is recommending Alyssa Hoffman as assistant volleyball coach. Recommend approval.

- G. Assistant Football Coach – D. Baldry.

Mr. Knapper is recommending the employment of Dean Baldry as assistant football coach. Recommend approval.

- H. Resignation – Dance Coach – T. Sturgeon

Tina Sturgeon has resigned from her position as dance coach. Recommend approval.

10. Discussion Items

- A. Superintendent Evaluation

Chairman Velde will give a summary of the anonymous responses of Board members to meet the provisions of Policy 304.

- B. School Board Professional Development – Developing Mutual Expectations

With lingering and ongoing concern regarding the decision making process of committees and the full Board, I would recommend a Work Session with all Board Members in attendance participating in this workshop led by the Minnesota School Boards Association. MSBA is available to come to YME on Monday, July 22 at 6:00 PM.

11. Upcoming Events

- A. MSBA 2013 Summer Seminar – August 5, 2013 – Brooklyn Park, MN

- B. School Board Meeting – August 12, 2013 – YME Board Room

12. Adjourn

**YELLOW MEDICINE EAST ISD #2190
SPECIAL SCHOOL BOARD MEETING MINUTES
WEDNESDAY, JUNE 26, 2013 – 4:30 PM
YME BOARD ROOM**

Board Members Present: Odegard, Rupp, Weir, Zumhofe

Board Members Absent: Hagert, Opdahl, Velde

Community / Staff Members Present: Allen Stoeckman, Denise Streich

Vice-Chairman Rupp called the meeting to order.

Motion by Weir, second by Zumhofe and carried to approve the agenda for the meeting.

Motion by Zumhofe, second by Weir and carried to approve the minutes from the June 10, 2013 meeting.

The opportunity for citizens to speak received no response.

Motion by Odegard, second by Weir and carried unanimously by roll call vote to adopt the resolution relating to an amendment to the YME School District 403(b) Plan.

Motion by Zumhofe, second by Odegard and carried to approve a Memorandum of Understanding - Severance Pay, as presented.

Motion by Odegard, second by Weir and carried to accept the resignation of Tom Diekman, elementary instructor.

Upcoming Events

Board Meeting – July 8, 2013 - 7:00 pm – YME Board Room

The meeting was adjourned by Vice-Chairman Rupp.

**Yellow Medicine East #2190
Board Report
6-30-13 (July 13 Board meeting)**

2012-13 By Fund	Revised 2012-13	Year to Date Expenditures	Budget Balance	Percent Expended	2011-12 YTD Expended On Original Budget
General	9,085,239	8,620,539	464,700	94.89%	86.98%
Food Service	404,975	343,994	60,981	84.94%	91.35%
Community Service	382,680	305,394	77,286	79.80%	72.79%
Debt Redemption	77,975	77,475	500	99.36%	99.91%
Debt Red. (Constr. Bonds)	1,061,633	1,060,133	1,501	99.86%	99.91%
OPEB Trust	303,100	160,920	142,180	53.09%	88.46%
OPEB Debt Service	192,645	192,095	550	99.71%	62.17%
Sub-total	11,508,247	10,760,550	747,697	93.50%	87.35%
Building Project (Fund 06)	0	0	0		11,386,348
Total	11,508,247	10,760,550	747,697		Bldg Expense Includes FY10, FY11, FY12

Year to date amounts do not include July and August payoff checks for certified staff or other (non-cert) hours worked June 11-June 30. There will also be additional accounts payables.

Building Project expended to date: \$11,386,348 (Includes FY12 A/P balance due ESG/Honeywell)

Salaries % expended to date (approximately)

Contracted July-June	Supt/Finance/Maint/Comm Ed	100.00%
Contracted August-July	Principals	91.67%
Contracted Sept-August	Teachers/Fd Svc Supv/Nurses	83.33%
12 Month Non-certified	Secretaries	100.00%
12 Month Non-certified	Custodians	100.00%
9 Month non-Certified	Assistants/Cooks	97.00%

**Yellow Medicine East #2190
Board Report
Jul-13**

2013-14 By Fund	Original 2013-14	Year to Date Expenditures	Budget Balance	Percent Expended	2012-13 YTD Expended On Original Budget
General	9,069,617	110,587	8,959,030	1.22%	1.07%
Food Service	391,126	468	390,658	0.12%	0.27%
Community Service	375,769	0	375,769	0.00%	0.07%
Debt Red.	1,199,488	246,494	952,994	20.55%	25.32%
OPEB Trust	295,800	0	295,800	0.00%	0.00%
OPEB Debt Service	194,895	39,898	154,998	20.47%	21.42%
Sub-total	11,526,695	397,446	11,129,249	3.45%	3.48%
Building Project (Fund 06)	0	0	0		
Total	11,526,695	397,446	11,129,249		

Year to date amounts include current month's accounts payables plus previous month's payroll.

Building Project expended to date: **\$11,386,348** (Includes FY12 A/P balance due ESG/Honeywell & Hallbar Cons)

Salaries % expended to date (approximately)

Contracted July-June	Supt/Finance/Maint/Comm Ed	0.00%
Contracted August-July	Principals	0.00%
Contracted Sept-August	Teachers/Fd Svc Supv/Nurses	0.00%
12 Month Non-certified	Secretaries	0.00%
12 Month Non-certified	Custodians	0.00%
9 Month non-Certified	Assistants/Cooks	0.00%

Liquid Asset Fund/Citizen's Alliance Money Market (Investments)

6/30/2013

Month End Cash Invested	\$2,840,563.64	General Closing Market Value
Construction Account (QZABS 8.26 Mil)	\$0.08	Facilities Project
Capital/Energy Bonds (QZABS 2.485 Mil)	\$0.00	Facilities Project

Electronic Fund Transfers/LAF Checks

			From	To
6/11/2013	\$ 73.09	RevTrak Fees	LAF	Revtrak
6/12/2013	\$ 100,000.00	Board Accounts Payable (by Check)	LAF	GF Bank
6/20/2013	\$ -	Payroll (F&M Bank)	LAF	F&M Bank
6/20/2013	\$ 257,507.74	Payroll (GF Bank direct deposits)	LAF	GF Bank
6/20/2013	\$ 200,000.00	Board Accounts Payable	LAF	GF Bank
	\$ -	PERA Trust (OPEB)	OPEB Trust	LAF

Trust Fund (PERA) OPEB \$1,473,062.94 Ending 6/30/2013

YELLOW MEDICINE EAST – ISD 2190

Serving the communities of Clarkfield, Echo, Granite Falls, Hanley Falls, Hazel Run & Upper Sioux

Allen Stoeckman, Superintendent
450 9th Avenue - Granite Falls, MN 56241
Phone: 320-564-4081 - Fax: 320-564-4781



High School Summer happenings....

- * Spanish position has not been filled yet. Continue to look into online teacher.
- * Excited about our two new English hires.
- * Changes to advisory schedule. Students will meet with advisor daily. Committee has meet to work on daily advisor agenda.
- * Waiting for state test results, comparison data will be shared at August meeting.
- * Work being done to map out curriculum relating to Native American culture and History. Mrs. Butterbrodt is heading up this project and will make a presentation to the Upper Sioux Community will finished

YME MIDDLE/HIGH SCHOOL
Michael Meihak, Principal
450 9th Avenue
Granite Falls, MN 56241
Phone: 320-564-4083
Fax: 320-564-4782

BERT RANEY ELEMENTARY
Melissa Hesch, Principal
555 7th Avenue
Granite Falls, MN 56241
Phone: 320-564-4082
Fax: 320-564-4427

ACTIVITIES & COMMUNITY EDUCATION
Tim Knapper, Director
450 9th Avenue
Granite Falls, MN 56241
Phone: 320-564-4084
Fax: 320-564-4781

MVCC - SPECIAL EDUCATION
Cindy Loe, Director
450 9th Avenue
Granite Falls, MN 56241
Phone: 320-564-4084
Fax: 320-564-4781

Yellow Medicine East - ISD 2190

Superintendent Report

July 8, 2013

- The Summer Lunch Program completed the first 3 weeks of offering free lunch to anyone under age 18. Val Wensauer did a good job anticipating the number of participants which fluctuated daily (30-50). Summer Lunch will start up again on Monday, July 29 for three weeks to coincide with Kids College at BRE.
- I'm beginning the process of drafting a comprehensive, long-term plan to create the "World's Best Workforce". The plan when completed will be presented at a Board Meeting for your approval. Components include:
 - meeting school readiness goals
 - achieve third-grade literacy for all students
 - close the academic achievement gap among racial, ethnic, and economic categories of students
 - have all students graduate from high school, an
 - attain career and college readiness
- I've completed evaluations and met to discuss the evaluations with each of the following: (YME has knowledgeable and committed staff members who work well together.)
 - BRE Principal
 - MS/HS Principal
 - Activities Director
 - Buildings and Ground Supervisor
 - Food Service Director
 - Technology Coordinator
 - District Office Staff

CHECK CHECK				
NUMBER	DATE	VENDOR	AMOUNT	SB
000015914	20130708	A&B BUSINESS, INC. SOLUTIONS	35.00	
000015915		ADVOCATE TRIBUNE	268.40	
000015916		AIRBORNE ATHLETICS INC.	500.00	
000015917		ALPHA WIRELESS INC.	1,725.00	
000015918		AMERICAN WELDING AND GAS	11.70	
000015919		B.E. PUBLISHING	91.95	
000015920		BAKER BROS. CONSTRUCTION INC.	210.00	
000015922		BENNETT & BENNETT INC.	8,742.36	
000015923		BENSON PUBLIC SCHOOLS ISD #777	3,477.43	
000015924		BRAMBLE PARK ZOO	718.54	
000015925		BSN SPORTS	67.96	
000015926		CENEX CREDIT CARD	652.08	
000015928		CITY OF GRANITE FALLS	14,160.30	
000015929		CLINICARE CORPORATION	3,064.82	
000015930		CONSUMERS COOPERATIVE OIL CO.	126.15	
000015931		CONTINENTAL CLAY CO	17.00	
000015932		DAVE'S ELECTRIC CO	14.00	
000015933		DEAN FOODS NORTH CENTRAL, INC.	150.80	
000015934		DICK BLICK CO	236.68	
000015935		ECONOMART	20.77	
000015936		FARMERS UNION OIL CO.	353.05	
000015937		FOOD SERVICES OF AMERICA	1,033.54	
000015938		GILLUND ENTERPRISES	258.17	
000015939		GOOGLE, INC.	16.50	
000015940		GRANITE FALLS AUTO PARTS	34.77	
000015941		GREAT PLAINS NATURAL GAS CO	744.92	
000015942		HALDEMAN--HOMME INC	1,124.00	
000015943		HEINEMANN PUBLISHING	852.79	
000015944		HENDERSON, ROBIN	111.39	
000015945		HILLYARD/HUTCHINSON	313.86	
000015946		INNOVATIVE OFFICE SOLUTIONS	550.41	
000015947		JANS, ANGIE	71.53	
000015948		JIM'S CLOTHING & SPORTING GOOD	422.70	
000015949		JMC COMPUTER SERVICE INC	43.78	
000015950		JOBS HQ	189.00	
000015951		KILBEY, GRETCHEN	375.00	
000015952		KILOWATT COMMUNITY CENTER	227.00	
000015953		KNAPPER, TIMOTHY	144.99	
000015954		LARSON, MELISSA	6.40	
000015955		LAVIN, CYNTHIA	78.21	
000015956		LONDGREN, KAREN	68.24	
000015957		MEIHAK, MICHAEL	54.79	
000015958		MIDWEST MICROSCOPE SERVICE	1,008.00	
000015959		MINNESOTA ELEVATOR, INC.	319.84	
000015960		MOBYMAX	299.00	
000015961		MUSIC STREET	720.00	
000015962		NELSEN'S CLEANERS & LAUNDERERS	24.20	
000015963		OLSON SANITATION INC.	965.96	
000015964		PAN-O-GOLD BAKING CO.	51.84	
000015965		PERIPOLE BERGERAULT	130.63	
000015966		PETERSON, TERRI	54.37	
000015967		QUILL CORPORATION	253.84	
000015968		RESZEL, AL	304.78	
000015969		RIGGE, BECCA	250.00	
000015970		RILEY BUS SERVICE, INC.	1,257.50	
000015971		RTS	112.09	

CHECK CHECK			
NUMBER	DATE	VENDOR	AMOUNT SB
000015972	20130708	RUNIA, JULIE	154.70
000015973		SARLETTES MUSIC	1,200.00
000015974		SCHEFFLER, ANGELA	24.49
000015975		SCHOLASTIC INC	170.37
000015976		SCHOOL SPECIALTY SUPPLY, INC.	845.92
000015977		STOECKMAN, ALLEN	63.24
000015978		SW/WC SERVICE COOP - MARSHALL	10.00
000015979		TEAM LABORATORY CHEMICAL CORP.	872.00
000015980		THRIFTY WHITE DRUG	8.53
000015981		TRUE VALUE-GF/MONTE	510.52
000015983		VISA	2,512.45
000015984		WEIR, DANIELLE	250.00
000015985		WEST CENTRAL TROPHIES	109.00
000015986		XCEL ENERGY	35.85
000015987		YMC PROPERTY & PUBLIC SERVICES	619.00
000015991		YME SCHOOLS-ADM	4,820.00
000015992		ZEP MANUFACTURING CO	2,002.26
000015993		APPLE COMPUTER, INC.	50.00
000015994		BOND TRUST SERVICES CORPORATION	39,897.50
000015995		DISCOUNT SCHOOL SUPPLY	406.95
000015996		EAI- ERIC ARMIN INC.	488.80
000015997		ESV REGION VIII	133.90
000015998		ETA HAND2MIND	32.90
000015999		FOLLETT EDUCATIONAL SERVICES	1,540.20
000016000		FRONTLINE PLACEMENT TECHNOLOGIES INC.	3,299.20
000016001		G.E. CAPITAL CORP	43,430.48
000016002		HONEYWELL INTERNATIONAL INC.	12,617.00
000016003		INK SPOT	150.00
000016004		INNOVATIVE OFFICE SOLUTIONS	1,052.47
000016005		ISCORP	195.50
000016006		IVERSON, JEFFREY	376.42
000016007		JIM'S CLOTHING & SPORTING GOOD	559.86
000016008		JMC COMPUTER SERVICE INC	2,517.46
000016009		MASA	810.00
000016010		MASSP	843.00
000016011		MN RURAL EDUCATION ASSOC.	1,936.00
000016012		MUSSER ENVIRONMENTAL INC.	2,606.86
000016013		MVTV	47.95
000016014		PEARSON EDUCATION	22,379.58
000016015		PEARSON EDUCATION	15,162.90
000016016		RIDDELL/ALL AMERICAN	333.65
000016017		SUPREME SCHOOL SUPPLY	33.82
000016018		UMB BANK NA	246,493.75
000016019		WEST CENTRAL PETROLINK	50.00
	20130708		458,772.51
		Totals for BNK02	458,772.51
000015133	20130620	QUAD-STATE ASBESTOS REMOVAL INC.	9,943.57
	20130620		9,943.57
201200128	20130621	ING SERVICE CENTER	17,624.41
201200129		FEDERAL TAX WITHHOLDING	87,908.20
201200130		MN TEACHERS RETIREMENT ASSOC.	35,594.85
201200131		PUBLIC EMPLOYEES RETIREMENT	14,507.64
201200132		STATE TAX WITHHOLDING	14,412.41

CHECK CHECK			
NUMBER	DATE	VENDOR	AMOUNT SB
	20130621		170,047.51
000015134	20130625	AMERICAN FAMILY LIFE ASSURANCE	300.90
000015135		AMERITAS LIFE INSURANCE CORP.	436.88
000015136		DELTA DENTAL	4,656.44
000015137		DITTERICH, MARY	101.15
000015138		INTERNAL REVENUE SERVICE	187.00
000015139		MADISON NATIONAL LIFE	2,023.35
000015140		MCDOWELL AGENCY, INC.	8.00
000015141		MN CHILD SUPPORT PAYMENT CTR.	1,616.20
000015142		MSEA	939.23
000015143		MVCC	350.00
000015144		154200 NCPERS MN	80.00
000015145		SCHULTE, TREVOR	400.00
000015146		SELECT ACCOUNT	2,860.00
000015147		SW/WC SVC. COOP - HEALTH INS.	58,612.57
000015148		VERIZON	53.02
000015149		Y.M.E.E.A.	3,199.59
201200134		ING SERVICE CENTER	5,964.00
201200135		MN TEACHERS RETIREMENT ASSOC.	-7.61
	20130625		81,780.72
		Totals for BNK05	261,771.80
		Totals for checks	720,544.31

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	221,006.13	-0.77	173,117.28	394,122.64
02	FOOD SERVICE	5,360.95	0.00	1,741.98	7,102.93
04	COMMUNITY SERVICE	7,328.90	94.00	5,790.97	13,213.87
07	DEBT REDEMPTION	0.00	0.00	246,493.75	246,493.75
09	TRUST FUND	792.25	0.00	0.00	792.25
25	REVOCABLE TRUST (FY10)	0.00	0.00	18,921.37	18,921.37
47	OPEB DEBT SERVICE FUND	0.00	0.00	39,897.50	39,897.50
*** Fund Summary Totals ***		234,488.23	93.23	485,962.85	720,544.31

***** End of report *****

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
15914	A&B BUSINESS, INC. SOLUTIONS	07/08/2013	ARIN132984	DOC. FEE	0	35.00	35.00
01 E 005 010 000 000 899				BOARD OF EDUCATION//MISCELLANEOUS EXPENSE/		35.00	
15915	ADVOCATE TRIBUNE	07/08/2013	1	LEGALS	0	268.40	268.40
01 E 005 010 000 000 380				BOARD OF EDUCATION//PRINTING/ADVERTISING/		268.40	
15916	AIRBORNE ATHLETICS INC.	07/08/2013	ymhs061013	AIRCAT	0	500.00	500.00
01 E 300 296 209 000 401				GIRLS ATHLETICS//GENERAL SUPPLIES/VOLLEYBALL		500.00	
15917	ALPHA WIRELESS INC.	07/08/2013	662616		0	1,725.00	1,725.00
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		1,725.00	
15918	AMERICAN WELDING AND GAS	07/08/2013	2305760		0	11.70	11.70
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		11.70	
15919	B.E. PUBLISHING	07/08/2013	43236		0	91.95	91.95
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/		91.95	
15920	BAKER BROS. CONSTRUCTION INC.	07/08/2013	1680	PARKING LOT	0	210.00	210.00
01 E 005 810 191 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		210.00	
15921	Vendor Continued Void	07/08/2013					0.00
15922	BENNETT & BENNETT INC.	07/08/2013	1	FUEL	0	5,690.31	8,742.36
01 E 005 760 000 720 361				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/BUS CON		5,690.31	
			10	BAND RENT	0	30.00	
01 E 300 258 233 000 370				MUSIC//RENTALS AND LEASES/INSTRUMENTAL MUSIC		30.00	
			11	SOCCER INT.	0	227.17	
01 E 005 760 000 714 361				PUPIL TRANSPORTATION/INTEGRATION BUSSING/BUS CONTR. (XW		227.17	
			15	ART FIELD TRIP	0	100.21	
01 E 300 211 000 733 361				SECONDARY EDUCATION GENERAL/TRANSPORTATION/NON-AUTHORIZ		100.21	
			16	TRACK	0	255.89	
01 E 300 292 219 733 361				BOYS/GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/BUS		255.89	
			2	ATHLETIC SHUTTLE	0	25.34	
01 E 005 760 000 717 361				PUPIL TRANSPORTATION/LATE ACTIVITY BUS/BUS CONTR. (XWKD		25.34	
			20	UPPER SIOUX	0	102.29	
01 E 005 760 000 714 361				PUPIL TRANSPORTATION/INTEGRATION BUSSING/BUS CONTR. (XW		102.29	
			3	SUMMER SCHOOL	0	927.81	
01 E 005 760 000 721 361				PUPIL TRANSPORTATION/SUMMER SCHOOL TRANSP REG/BUS CONTR		927.81	
			4	BELVIEW RUN	0	525.12	
01 E 005 760 000 723 361				PUPIL TRANSPORTATION/HANDICAPPED/BUS CONTR. (XWKD TO 36		525.12	
			5	COMMUNITY ED	0	409.09	
04 E 500 505 000 321 361				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/BUS CON		409.09	
			6	21ST CENTURY	0	449.13	
04 E 500 505 030 882 360				GRANT COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/CONTRACT		449.13	
15923	BENSON PUBLIC SCHOOLS ISD #777	07/08/2013	1	FY 13 FRENCH ITV	0	3,477.43	3,477.43
01 E 300 230 129 310 391				FOREIGN/NATIVE LANGUAGES/COOPERATIVE/MN SCH DIST - REIM		3,477.43	
15924	BRAMBLE PARK ZOO	07/08/2013	1	K/1	0	718.54	718.54
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		718.54	
15925	BSN SPORTS	07/08/2013	95386937		0	67.96	67.96
01 E 300 292 000 000 899				BOYS/GIRLS ATHLETICS//MISCELLANEOUS EXPENSE/		42.97	
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		24.99	
15926	CENEX CREDIT CARD	07/08/2013	1	DRIVER'S ED	0	108.87	652.08
04 E 500 505 548 321 442				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/GAS & O		108.87	
			2	VEHICLES	0	351.99	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 005 810 193 000 442				OPERATIONS AND MAINTENANCE//GAS & OIL/CAR EXPENSES		351.99	
			3	OUT. MAINT.	0	191.22	
01 E 005 810 191 000 442				OPERATIONS AND MAINTENANCE//GAS & OIL/OUTSIDE MAINTENAN		191.22	
15927	Vendor Continued Void	07/08/2013					0.00
15928	CITY OF GRANITE FALLS	07/08/2013	1	BR WATER/SEWER	0	412.38	14,160.30
01 E 005 810 183 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/SEWER-WATE		412.38	
			2	BR ELEC	0	4,149.06	
01 E 005 810 184 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT		4,149.06	
			3	HS WATER/SEWER	0	414.70	
01 E 005 810 183 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/SEWER-WATE		414.70	
			4	HS ELECTRICITY	0	9,046.74	
01 E 005 810 184 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT		9,046.74	
			5	TRACK	0	32.59	
01 E 005 810 184 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT		32.59	
			6	CARPENTRY	0	12.00	
01 E 300 361 000 000 330				CARPENTRY//UTILITY SERVICES/		12.00	
			7		0	92.83	
01 E 005 810 191 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/OUTSIDE MA		92.83	
15929	CLINICARE CORPORATION	07/08/2013	266209		0	3,064.82	3,064.82
01 E 998 420 000 740 392				SPECIAL EDUCATIONAL GENERAL/STATE FUNDED SPECIAL ED/OUT		3,064.82	
15930	CONSUMERS COOPERATIVE OIL CO.	07/08/2013	1		0	126.15	126.15
01 E 005 810 000 000 899				OPERATIONS AND MAINTENANCE//MISCELLANEOUS EXPENSE/		126.15	
15931	CONTINENTAL CLAY CO	07/08/2013	78744		0	17.00	17.00
01 E 100 212 000 000 430				ART//SUPPLIES/		17.00	
15932	DAVE'S ELECTRIC CO	07/08/2013	116066		0	14.00	14.00
02 E 005 770 000 701 401				FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/		14.00	
15933	DEAN FOODS NORTH CENTRAL, INC.	07/08/2013	1	SUMMER MILK	0	150.80	150.80
02 E 005 770 000 709 495				FOOD SERVICES/SUMMER FOOD SERVICE/MILK/		150.80	
15934	DICK BLICK CO	07/08/2013	1803136		0	236.68	236.68
01 E 100 212 000 000 430				ART//SUPPLIES/		236.68	
15935	ECONOMART	07/08/2013	1		0	9.98	20.77
01 E 300 260 000 000 430				NATURAL SCIENCES//SUPPLIES/		9.98	
			2	SUMMER REC	0	10.79	
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		10.79	
15936	FARMERS UNION OIL CO.	07/08/2013	1		0	165.16	353.05
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		165.16	
			2		0	187.89	
01 E 005 810 191 000 442				OPERATIONS AND MAINTENANCE//GAS & OIL/OUTSIDE MAINTENAN		187.89	
15937	FOOD SERVICES OF AMERICA	07/08/2013	1		0	1,016.75	1,033.54
02 E 005 770 000 709 490				FOOD SERVICES/SUMMER FOOD SERVICE/FOOD/		1,016.75	
			2		0	16.79	
02 E 005 770 000 709 401				FOOD SERVICES/SUMMER FOOD SERVICE/GENERAL SUPPLIES/		16.79	
15938	GILLUND ENTERPRISES	07/08/2013	775470		0	258.17	258.17
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		258.17	
15939	GOOGLE, INC.	07/08/2013	6427264		0	16.50	16.50
01 E 200 612 199 000 401				TECHNOLOGY//GENERAL SUPPLIES/KAREN MCCOY		16.50	
15940	GRANITE FALLS AUTO PARTS	07/08/2013	1	AUTO SHOP	0	34.77	34.77

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01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		34.77	
15941 GREAT PLAINS NATURAL GAS CO		07/08/2013	1	CLARKFIELD	0	20.00	744.92
01 E 025 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		20.00	
			10	HS	0	447.98	
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		447.98	
			2	bre	0	255.94	
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		255.94	
			3	OM	0	21.00	
01 E 005 810 191 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/OUTSIDE		21.00	
15942 HALDEMAN--HOMME INC		07/08/2013	146088	GYM CABLE	0	1,124.00	1,124.00
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		1,124.00	
15943 HEINEMANN PUBLISHING		07/08/2013	6207367		0	852.79	852.79
01 E 005 640 735 315 305				STAFF DEVELOPMENT/INTEGRATION/PROFESSIONAL FEES/INTEGRA		852.79	
15944 HENDERSON, ROBIN		07/08/2013	1		0	111.39	111.39
01 E 005 203 731 315 305				ELEMENTARY GENERAL ED./INTEGRATION/PROFESSIONAL FEES/IN		111.39	
15945 HILLYARD/HUTCHINSON		07/08/2013	600736475		0	313.86	313.86
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		313.86	
15946 INNOVATIVE OFFICE SOLUTIONS		07/08/2013	0310978		0	50.08	550.41
01 E 005 203 731 315 305				ELEMENTARY GENERAL ED./INTEGRATION/PROFESSIONAL FEES/IN		50.08	
			IN0302069		205	500.33	
01 E 300 211 000 000 430				SECONDARY EDUCATION GENERAL//SUPPLIES/		344.33	
01 E 005 640 735 315 305				STAFF DEVELOPMENT/INTEGRATION/PROFESSIONAL FEES/INTEGRA		156.00	
15947 JANS, ANGIE		07/08/2013	1	MEALS	0	71.53	71.53
01 E 100 216 000 401 366				TITLE I - PART A/TITLE I/TRAVEL-SCHOOL BUSINESS/		71.53	
15948 JIM'S CLOTHING & SPORTING GOOD		07/08/2013	92189	tr fy13	0	96.00	422.70
01 E 005 810 126 000 401				OPERATIONS AND MAINTENANCE//GENERAL SUPPLIES/CUSTODIAL		96.00	
			93583	REGION BASEBALL	0	176.85	
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		176.85	
			93583-	SUMMER REC BALLS	0	149.85	
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		149.85	
15949 JMC COMPUTER SERVICE INC		07/08/2013	41643		0	43.78	43.78
01 E 300 211 000 000 899				SECONDARY EDUCATION GENERAL//MISCELLANEOUS EXPENSE/		43.78	
15950 JOBS HQ		07/08/2013	1700561	success coach	0	189.00	189.00
01 E 005 010 000 000 380				BOARD OF EDUCATION//PRINTING/ADVERTISING/		189.00	
15951 GRETCHEN KILBEY		07/08/2013	1	fy13 speech services	0	375.00	375.00
01 E 998 420 000 740 392				SPECIAL EDUCATIONAL GENERAL/STATE FUNDED SPECIAL ED/OUT		375.00	
15952 KILOWATT COMMUNITY CENTER		07/08/2013	1	after school group	0	119.00	227.00
04 E 500 505 030 882 369				COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/PARTICIP		119.00	
			2	life skills class	0	108.00	
01 E 300 211 000 000 370				SECONDARY EDUCATION GENERAL//RENTALS AND LEASES/		108.00	
15953 KNAPPER, TIMOTHY		07/08/2013	1	FISHING CONTEST	0	64.41	144.99
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		64.41	
			10		0	10.00	
01 E 300 292 000 000 366				BOYS/GIRLS ATHLETICS//TRAVEL-SCHOOL BUSINESS/		10.00	
			2		0	70.58	
04 E 500 505 000 321 366				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/TRAVEL-		70.58	

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15954	MELISSA LARSON	07/08/2013	1		0	6.40	6.40
01 E 100 219 000 317 430				LEP/COMPENSATORY/SUPPLIES/		6.40	
15955	LAVIN, CYNTHIA	07/08/2013	1		0	78.21	78.21
01 E 100 216 000 401 366				TITLE I - PART A/TITLE I/TRAVEL-SCHOOL BUSINESS/		78.21	
15956	LONDGREN, KAREN	07/08/2013	I	I-PAD CASES	0	68.24	68.24
01 E 200 612 199 000 401				TECHNOLOGY//GENERAL SUPPLIES/KAREN MCCOY		68.24	
15957	MICHAEL MEIHAK	07/08/2013	1	PBIS	0	54.79	54.79
01 E 005 640 731 315 305				STAFF DEVELOPMENT/INTEGRATION/PROFESSIONAL FEES/INTEGRA		54.79	
15958	MIDWEST MICROSCOPE SERVICE	07/08/2013	3312	REPAIRS	0	1,008.00	1,008.00
01 E 300 260 000 000 430				NATURAL SCIENCES//SUPPLIES/		1,008.00	
15959	MINNESOTA ELEVATOR, INC.	07/08/2013	282397	INSPECTION	0	319.84	319.84
01 E 005 860 000 347 590				HEALTH & SAFETY EQUIP/PHYSICAL HAZARD CONTROL/OTHER CAP		319.84	
15960	MOBYMAX	07/08/2013	1		0	299.00	299.00
01 E 100 216 000 401 430				TITLE I - PART A/TITLE I/SUPPLIES/		299.00	
15961	MUSIC STREET	07/08/2013	1048		0	720.00	720.00
01 E 300 258 233 000 350				MUSIC//REPAIRS AND MAINTENANCE SVCS/INSTRUMENTAL MUSIC		720.00	
15962	NELSEN'S CLEANERS & LAUNDERERS	07/08/2013	1		0	24.14	24.20
02 E 005 770 000 701 382				FOOD SERVICES/SCHOOL LUNCH/LAUNDRY AND DRY CLEANING/		24.14	
			10		0	0.06	
02 E 005 770 000 701 382				FOOD SERVICES/SCHOOL LUNCH/LAUNDRY AND DRY CLEANING/		0.06	
15963	OLSON SANITATION INC.	07/08/2013	2097		0	965.96	965.96
01 E 005 810 000 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/		965.96	
15964	PAN-O-GOLD BAKING CO.	07/08/2013	1	SUMMER FOOD	0	51.84	51.84
02 E 005 770 000 709 490				FOOD SERVICES/SUMMER FOOD SERVICE/FOOD/		51.84	
15965	PERIPOLE BERGERAULT	07/08/2013	129172		0	130.63	130.63
01 L 230 36				GENERAL FUND/DEFERRED REVENUE/MUSIC-BERT RANEY		130.63	
15966	PETERSON, TERRI	07/08/2013	1	MILEAGE	0	54.37	54.37
01 E 005 110 000 000 366				ACCOUNTING OFFICE//TRAVEL-SCHOOL BUSINESS/		54.37	
15967	QUILL CORPORATION	07/08/2013	3259082	SUPPLIES	0	61.59	253.84
04 E 500 590 000 321 401				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		61.59	
			3259082--	CANDY	0	139.29	
09 L 230 27				TRUST FUND/DEFERRED REVENUE/SR. CITIZENS GEN ACTIVITY		139.29	
			3314193	CANDY	0	52.96	
09 L 230 27				TRUST FUND/DEFERRED REVENUE/SR. CITIZENS GEN ACTIVITY		52.96	
15968	AL RESZEL	07/08/2013	1		0	14.87	304.78
04 E 500 505 030 882 430				COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/SUPPLIES		14.87	
			2	SUPPLIES	0	19.50	
04 E 500 505 030 882 430				COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/SUPPLIES		19.50	
			3		0	270.41	
04 E 500 505 030 882 369				COMMUNITY EDUCATION GENERAL/21ST CENTRUY GRANT/PARTICIP		270.41	
15969	BECCA RIGGE	07/08/2013	1	SUMMER DANCE	0	250.00	250.00
04 E 500 505 000 321 305				EXPLOSION			
				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		250.00	
15970	RILEY BUS SERVICE, INC.	07/08/2013	9284	MYSTERY TOUR	0	400.00	1,257.50
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		400.00	
			9296	BLOOMINGTON	0	857.50	
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		857.50	

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15971	RTS	07/08/2013	1		0	112.09	112.09
01 E 005 810 000 000 320				OPERATIONS AND MAINTENANCE//COMMUNICATIONAL SERVICES/		112.09	
15972	JULIE RUNIA	07/08/2013	1	WORKSHOP	0	154.70	154.70
01 E 100 216 000 401 366				TITLE I - PART A/TITLE I/TRAVEL-SCHOOL BUSINESS/		154.70	
15973	SARLETTES MUSIC	07/08/2013	1	REPAIRS	0	1,200.00	1,200.00
01 E 300 258 233 000 350				MUSIC//REPAIRS AND MAINTENANCE SVCS/INSTRUMENTAL MUSIC		1,200.00	
15974	ANGELA R SCHEFFLER	07/08/2013	1	CRAFTS FOR SUMMER	0	24.49	24.49
04 E 500 505 000 321 450				REC COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		24.49	
15975	SCHOLASTIC INC	07/08/2013	6925631		0	170.37	170.37
01 E 005 211 731 315 360				SECONDARY EDUCATION GENERAL/INTEGRATION/CONTRACTORS (NO		170.37	
15976	SCHOOL SPECIALTY SUPPLY, INC.	07/08/2013	208110429123		0	160.27	845.92
01 E 005 212 732 315 433				ART/INTEGRATION/INDIVIDUAL INST SUPPLIES/INTEGRATION GO		160.27	
			208110519703		0	319.30	
01 E 005 203 731 315 305				ELEMENTARY GENERAL ED./INTEGRATION/PROFESSIONAL FEES/IN		319.30	
			208110519705		0	366.35	
01 E 300 211 000 000 899				SECONDARY EDUCATION GENERAL//MISCELLANEOUS EXPENSE/		366.35	
15977	ALLEN L STOECKMAN	07/08/2013	1		0	63.24	63.24
01 E 005 020 000 000 366				SUPERINTENDENT'S OFFICE//TRAVEL-SCHOOL BUSINESS/		63.24	
15978	SW/WC SERVICE COOP - MARSHALL	07/08/2013	40261	ONLINE COURSE	0	10.00	10.00
01 E 300 200 000 000 433				POST SECONDARY OPTIONS ENROLL//INDIVIDUAL INST SUPPLIES		10.00	
15979	TEAM LABORATORY CHEMICAL CORP.	07/08/2013	92549		0	872.00	872.00
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		872.00	
15980	THRIFTY WHITE DRUG	07/08/2013	1226052		0	8.53	8.53
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		8.53	
15981	TRUE VALUE-GF/MONTE	07/08/2013	1		0	63.46	510.52
01 E 005 810 193 000 401				OPERATIONS AND MAINTENANCE//GENERAL SUPPLIES/CAR EXPENS		63.46	
			2		0	90.72	
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		90.72	
			3		0	356.34	
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		356.34	
15982	Vendor Continued Void	07/08/2013					0.00
15983	VISA	07/08/2013	1	AMAZON	0	1,300.13	2,512.45
01 E 100 216 000 401 303				TITLE I - PART A/TITLE I/FED SUB AWARD UNDER \$25,000/		1,300.13	
			11	AMAZON.COM	0	32.61	
01 E 005 211 731 315 305				SECONDARY EDUCATION GENERAL/INTEGRATION/PROFESSIONAL FE		32.61	
			12	INTL FEE	0	3.41	
01 E 005 110 000 000 899				ACCOUNTING OFFICE//MISCELLANEOUS EXPENSE/		3.41	
			2	verizon	0	60.00	
01 E 200 612 199 000 320				TECHNOLOGY//COMMUNICATIONAL SERVICES/KAREN MCCOY		60.00	
			3	AMAZON.COM	0	186.92	
01 E 200 612 199 000 401				TECHNOLOGY//GENERAL SUPPLIES/KAREN MCCOY		186.92	
			4	BOX CAR & ONE EYED JACKS	0	426.65	
01 E 100 216 000 401 430				TITLE I - PART A/TITLE I/SUPPLIES/		426.65	
			5	SHUTTERFLY	0	159.20	
01 E 005 212 732 315 305				ART/INTEGRATION/PROFESSIONAL FEES/INTEGRATION GOAL #2		159.20	
			6	UPS	0	32.22	

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01 L	230 36			GENERAL FUND/DEFERRED REVENUE/MUSIC-BERT RANEY		32.22	
			7	UPS	0	12.31	
01 E	005 020 000 000 329			SUPERINTENDENT'S OFFICE//POSTAGE AND EXPRESS/		12.31	
			8	MN ASSOC. SCH ADMIN.	0	299.00	
01 E	005 020 000 000 367			SUPERINTENDENT'S OFFICE//TRAVEL-PROFESS DEVELOPMENT/		299.00	
15984	DANIELLE WEIR	07/08/2013	1	SUMMER DANCE EXPLOSION	0	250.00	250.00
04 E	500 505 000 321 305			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		250.00	
15985	WEST CENTRAL TROPHIES	07/08/2013	17743	SOFTBALL	0	109.00	109.00
01 E	300 296 210 000 899			GIRLS ATHLETICS//MISCELLANEOUS EXPENSE/SOFTBALL		109.00	
15986	XCEL ENERGY	07/08/2013	1		0	13.24	35.85
04 E	500 560 000 321 330			RECREATION-SWIM POOL/COMMUNITY EDUCATION/UTILITY SERVIC		13.24	
			11		0	22.61	
01 E	025 810 184 000 330			OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT		22.61	
15987	YMC PROPERTY & PUBLIC SERVICES	07/08/2013	1432	2012 GENERAL ELECTION	0	619.00	619.00
01 E	005 199 000 000 401			SCHOOL ELECTIONS//GENERAL SUPPLIES/		619.00	
15988	Vendor Continued Void	07/08/2013					0.00
15989	Vendor Continued Void	07/08/2013					0.00
15990	Vendor Continued Void	07/08/2013					0.00
15991	YME SCHOOLS-ADM	07/08/2013	1	INTEREST (JUNE)	0	-0.77	4,820.00
01 R	005 000 000 000 092			INVESTMENT EARNINGS/		-0.77	
			13660	VOID LORETTA RADDATZ	0	-35.00	
01 E	300 331 000 830 433			FAMILY LIFE SCIENCE (VOC)/VOCATIONAL PROGRAMS/INDIVIDUA		-35.00	
			13696	VOID JEREMY ANDERSON	0	-225.00	
01 E	300 296 213 000 319			GIRLS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL		-225.00	
			13927	ADAM RANEY	0	180.00	
01 E	300 294 215 000 319			BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASEBALL		180.00	
			13928	GORMAN VELDE	0	180.00	
01 E	300 294 215 000 319			BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASEBALL		180.00	
			13929	BENNETT KNAPPER	0	60.00	
01 E	300 294 215 000 319			BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASEBALL		60.00	
			13930	NIXSON KNAPPER	0	60.00	
01 E	300 294 215 000 319			BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASEBALL		60.00	
			13931	VALLEY FAIR	0	1,113.28	
04 E	500 505 000 321 450			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		1,113.28	
			13932	CHARLIE WEISE MBDA STS REG.	0	150.00	
01 E	300 640 000 316 367			STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		150.00	
			13933	GF BASEBALL ASSOC.	0	717.15	
01 E	300 294 215 000 319			BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASEBALL		717.15	
			13934	AL & ALMAS	0	896.00	
04 E	500 505 000 321 450			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		896.00	
			13935	CENTURY LINK	0	236.24	
01 E	005 810 000 000 320			OPERATIONS AND MAINTENANCE//COMMUNICATIONAL SERVICES/		194.81	
01 E	610 050 000 000 320			PRINCIPAL'S OFFICE//COMMUNICATIONAL SERVICES/		41.43	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			13936	HEARTLAND COMMUNITY ACTION	0	50.00	
01 E 100 640 000 316 367				STAFF DEVELOPMENT/STAFF DEVELOPMENT/TRAVEL-PROFESS DEVE		50.00	
			13937	BILL MILLER	0	225.00	
01 E 300 296 213 000 319				GIRLS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL		225.00	
			13938	HELEN BLUE REDNER	0	114.00	
01 E 100 203 000 000 366				ELEMENTARY GENERAL ED.//TRAVEL-SCHOOL BUSINESS/		114.00	
			13940	JACKIE THIELEN	0	300.00	
09 L 230 75				TRUST FUND/DEFERRED REVENUE/MUSIC ENDOWMENT		300.00	
			13943	LQPV HS	0	50.00	
01 E 350 292 219 000 369				BOYS/GIRLS ATHLETICS//PARTICIPATION FEES/TRACK		50.00	
			13944	SUBWAY	0	87.10	
01 E 100 050 000 000 899				PRINCIPAL'S OFFICE//MISCELLANEOUS EXPENSE/		47.10	
01 E 005 203 731 315 305				ELEMENTARY GENERAL ED./INTEGRATION/PROFESSIONAL FEES/IN		40.00	
			13945	SUE HOLIEN	0	54.00	
04 R 500 000 000 321 050				COMMUNITY EDUCATION/FEES FROM PATRONS/		54.00	
			13946	LORI ANDERSON	0	20.00	
04 R 500 000 000 321 050				COMMUNITY EDUCATION/FEES FROM PATRONS/		20.00	
			13947	KIRSTEN TJOSAS	0	20.00	
04 R 500 000 000 321 050				COMMUNITY EDUCATION/FEES FROM PATRONS/		20.00	
			13948	WILLIES KORNER STORE	0	28.00	
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		28.00	
			13949	MIKE TIMM	0	300.00	
09 L 230 75				TRUST FUND/DEFERRED REVENUE/MUSIC ENDOWMENT		300.00	
			13950	MAASFEP	0	95.00	
01 E 100 050 000 000 367				PRINCIPAL'S OFFICE//TRAVEL-PROFESS DEVELOPMENT/		95.00	
			13951	STEVEN KVAM	0	145.00	
01 E 005 212 732 315 433				ART/INTEGRATION/INDIVIDUAL INST SUPPLIES/INTEGRATION GO		145.00	
15992 ZEP MANUFACTURING CO		07/08/2013	9000337074		0	137.89	2,002.26
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		137.89	
			9000357547		0	866.66	
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		866.66	
			9000364689		0	997.71	
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		997.71	

79 Computer Check(s) For a Total of 61,326.36

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	79	Computer	Checks For a Total of	61,326.36
Total For	79	Manual, Wire Tran, ACH & Computer	Checks	61,326.36
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	61,326.36

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	881.39	-0.77	52,494.14	53,374.76
02	FOOD SERVICE	0.00	0.00	1,274.38	1,274.38
04	COMMUNITY SERVICE	0.00	94.00	5,790.97	5,884.97
09	TRUST FUND	792.25	0.00	0.00	792.25

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
15993	APPLE COMPUTER, INC. 01 E 100 203 000 000 430	07/08/2013	4243758546	ELEMENTARY GENERAL ED.//SUPPLIES/	0	50.00 50.00	50.00
15994	BOND TRUST SERVICES CORPORATIO 47 E 005 910 000 000 720	07/08/2013	20167	opeb bonds DEBT REDEMPTION//BOND INTEREST/	0	39,447.50 39,447.50	39,897.50
47 E 005 910 000 000 790			9542	AGENT SERVICES DEBT REDEMPTION//OTHER DEBT SVC EXP/	0	450.00 450.00	
15995	DISCOUNT SCHOOL SUPPLY 01 E 100 201 000 000 430	07/08/2013	W17783900101	KINDERGARTEN//SUPPLIES/	0	406.95 406.95	406.95
15996	EAI- ERIC ARMIN INC. 01 E 100 201 000 000 430	07/08/2013	0613541	KINDERGARTEN//SUPPLIES/	0	488.80 488.80	488.80
15997	ESV REGION VIII 01 E 005 110 000 000 820	07/08/2013	1	FY14 DUES ACCOUNTING OFFICE//DUES & MEMBERSHIPS/	0	133.90 133.90	133.90
15998	ETA HAND2MIND 01 E 100 203 402 000 430	07/08/2013	50551188	ELEMENTARY GENERAL ED.//SUPPLIES/2ND GRADE	0	32.90 32.90	32.90
15999	FOLLETT EDUCATIONAL SERVICES 01 E 100 203 402 000 430	07/08/2013	1410581	ELEMENTARY GENERAL ED.//SUPPLIES/2ND GRADE	0	1,540.20 1,540.20	1,540.20
16000	FRONTLINE PLACEMENT TECHNOLOGI 01 E 005 010 000 000 305	07/08/2013	INVUS19171	AESOP FY14 SUBS BOARD OF EDUCATION//PROFESSIONAL FEES/	0	3,299.20 3,299.20	3,299.20
16001	G.E. CAPITAL CORP 01 E 200 612 000 302 580	07/08/2013	58942425	APPLE COMPUTERS TECHNOLOGY/CAPITAL OUTLAY/CAPITAL LEASE PRINCIPAL/	0	43,332.39 43,332.39	43,430.48
01 E 200 612 000 302 581			58942425-	APPLE COMPUTERS TECHNOLOGY/CAPITAL OUTLAY/CAPITAL LEASE INTEREST/	0	98.09 98.09	
16002	HONEYWELL INTERNATIONAL INC. 01 E 005 810 810 000 350	07/08/2013	5226175367	ANNUAL SVCS. OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC	0	4,485.00 4,485.00	12,617.00
01 E 005 810 810 000 350			5226175368	ANNUAL SVCS. OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC	0	8,132.00 8,132.00	
16003	INK SPOT 01 E 100 203 000 000 430	07/08/2013	50	BRE ENV. ELEMENTARY GENERAL ED.//SUPPLIES/	0	150.00 150.00	150.00
16004	INNOVATIVE OFFICE SOLUTIONS 01 E 100 203 000 000 430	07/08/2013	0311064	ELEMENTARY GENERAL ED.//SUPPLIES/	0	1,052.47 1,052.47	1,052.47
16005	ISCORP 01 E 005 110 000 000 350	07/08/2013	1	SKYWARD & FINANCE ACCOUNTING OFFICE//REPAIRS AND MAINTENANCE SVCS/	0	195.50 195.50	195.50
16006	JEFFREY IVERSON 01 E 300 298 236 000 401	07/08/2013	1	MUSICAL EXTRACURRICULAR ACTIVITIES//GENERAL SUPPLIES/MUSICAL	0	376.42 376.42	376.42
16007	JIM'S CLOTHING & SPORTING GOOD 01 E 300 292 219 000 401	07/08/2013	93598	TRACK BOYS/GIRLS ATHLETICS//GENERAL SUPPLIES/TRACK	0	559.86 559.86	559.86
16008	JMC COMPUTER SERVICE INC 01 E 100 203 000 000 350	07/08/2013	41619	MAINT. ELEM. ELEMENTARY GENERAL ED.//REPAIRS AND MAINTENANCE SVCS/	0	2,049.86 2,049.86	2,517.46
02 E 005 770 000 701 350			41620	FOOD SERVICE FOOD SERVICES/SCHOOL LUNCH/REPAIRS AND MAINTENANCE SVCS	0	467.60 467.60	
16009	MASA 01 E 005 020 000 000 820	07/08/2013	1	13-14 DUES SUPERINTENDENT'S OFFICE//DUES & MEMBERSHIPS/	0	810.00 810.00	810.00
16010	MASSP 01 E 300 050 000 000 820	07/08/2013	1	MEMBERSHIP- MEIHAK PRINCIPAL'S OFFICE//DUES & MEMBERSHIPS/	0	843.00 843.00	843.00
16011	MN RURAL EDUCATION ASSOC. 01 E 005 010 000 000 820	07/08/2013	13-14	13-14 MEMBERSHIP BOARD OF EDUCATION//DUES & MEMBERSHIPS/	0	1,936.00 1,936.00	1,936.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
16012	MUSSER ENVIRONMENTAL INC.	07/08/2013	030-04	HEALTH & SAFETY 13-14	0	2,606.86	2,606.86
01 E 005 860 000 352 305				HEALTH & SAFETY EQUIP/ENVIRONMENTAL HLTH & SAFETY/PROFE		2,606.86	
16013	MVTV	07/08/2013	1	maint. internet	0	47.95	47.95
01 E 200 612 199 000 305				TECHNOLOGY//PROFESSIONAL FEES/KAREN MCCOY		47.95	
16014	PEARSON EDUCATION	07/08/2013	4022379394	ENGLISH SERIES	0	22,379.58	22,379.58
01 E 300 220 000 302 560				ENGLISH/CAPITAL OUTLAY/TEXTBOOK/LIBRARY BOOKS/		22,379.58	
16015	PEARSON EDUCATION	07/08/2013	7022376801	ENGLISH SERIES	0	15,162.90	15,162.90
01 E 350 220 000 302 560				ENGLISH/CAPITAL OUTLAY/TEXTBOOK/LIBRARY BOOKS/		15,162.90	
16016	RIDDELL/ALL AMERICAN	07/08/2013	95662043	FB	0	333.65	333.65
01 E 300 294 211 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/FOOTBALL		333.65	
16017	SUPREME SCHOOL SUPPLY	07/08/2013	10230		0	33.82	33.82
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/		33.82	
16018	UMB BANK NA	07/08/2013	YMIA	ALT FAC BONDS	0	191,713.75	246,493.75
07 E 005 910 750 000 720				DEBT REDEMPTION//BOND INTEREST/ALT FAC D.S. \$8.26 MIL (191,713.75	
07 E 005 910 751 000 720				YMIB CAPITAL BONDS	0	54,780.00	
				DEBT REDEMPTION//BOND INTEREST/CAP/ENRGY D.S. \$2.485 MI		54,780.00	
16019	WEST CENTRAL PETROLINK	07/08/2013	1	STORAGE RENT	0	50.00	50.00
01 E 005 810 000 000 370				OPERATIONS AND MAINTENANCE//RENTALS AND LEASES/		50.00	
27 Computer						Check(s) For a Total of	397,446.15

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	27	Computer	Checks For a Total of	397,446.15
Total For	27	Manual, Wire Tran, ACH & Computer	Checks	397,446.15
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	397,446.15

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	0.00	0.00	110,587.30	110,587.30
02	FOOD SERVICE	0.00	0.00	467.60	467.60
07	DEBT REDEMPTION	0.00	0.00	246,493.75	246,493.75
47	OPEB DEBT SERVICE FUND	0.00	0.00	39,897.50	39,897.50

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION DIRECTING SCHOOL
TO BE HELD ON OCTOBER 14, 2013 AND NOVEMBER 11, 2013**

Whereas the Board of Education does not recognize October 14, 2013, Columbus Day, as a holiday, and,

Whereas the Board of Education does not recognize November 11, 2013, Veterans Day, as a holiday,

Be it resolved, by the School Board of Independent School District No. 2190, as follows:

That the School District intends to conduct school, hold regular School Board meetings,
and other such business on these dates.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____

and upon vote being taken thereon, the following voted in favor thereof: _____

and the following voted against the same: _____

Whereupon said resolution was declared duly passed and adopted.

YELLOW MEDICINE EAST – ISD 2190

Serving the communities of Clarkfield, Echo, Granite Falls, Hanley Falls, Hazel Run & Upper Sioux

Allen Stoeckman, Superintendent
450 9th Avenue - Granite Falls, MN 56241
Phone: 320-564-4081 - Fax: 320-564-4781



Yellow Medicine East School Board Meeting Dates 2013-2014

The second Monday of the month will be designated for Board meetings and the fourth Monday of the month will be reserved should a second Board meeting need to be held. Meetings will take place in the YME Board Room.

July 8, 2013
August 12, 2013
September 9, 2013
October 14, 2013
November 11, 2013
December 10, 2013
January 13, 2014
February 10, 2014
March 10, 2014
April 7, 2014
May 12, 2014
June 9, 2014

Meeting time and location are subject to change at the discretion of the Board.

807 HEALTH AND SAFETY POLICY (Mandatory Policy)

[Note: To receive health and safety revenue for any fiscal year, school districts must submit an application to the Commissioner of Education, along with a health and safety budget adopted and confirmed by the school board as being consistent with the school district's health and safety policy.]

I. PURPOSE

The purpose of this policy is to assist the school district in promoting health and safety, reducing injuries, and complying with federal, state, and local health and safety laws and regulations.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to implement a health and safety program that includes plans and procedures to protect employees, students, volunteers, and members of the general public who enter school district buildings and grounds. The objective of the health and safety program will be to provide a safe and healthy learning environment; to increase safety awareness; to help prevent accidents, illnesses, and injuries; to reduce liability; to assign duties and responsibilities to school district staff to implement and maintain the health and safety program; to establish written procedures for the identification and management of hazards or potential hazards; to train school district staff on safe work practices; and to comply with all health and safety, environmental, and occupational health laws, rules, and regulations.

- B. All school district employees have a responsibility for maintaining a safe and healthy environment within the school district and are expected to be involved in the health and safety program to the extent practicable. For the purpose of implementing this policy, the school district may form a health and safety advisory committee to be appointed by the superintendent. The health and safety advisory committee will be composed of employees and other individuals with specific knowledge of related issues. The advisory committee will provide recommendations to the administration regarding plans and procedures to implement this policy and to establish procedures for identifying, analyzing, and controlling hazards, minimizing risks, and training school district staff on safe work practices. The committee will also recommend procedures for investigating accidents and enforcement of workplace safety rules. Each recommendation shall include estimates of annual costs of implementing and maintaining that proposed recommendation. The superintendent may request that the safety committee established under Minn. Stat. § 182.676 carry out all or part of the duties of the advisory committee or the advisory committee may consider recommendations from a separate safety committee established under Minn. Stat § 182.676.

III. PROCEDURES

- A. Based upon recommendations from the health and safety advisory committee and subject to the budget adopted by the school board to implement or maintain these recommendations, the administration will adopt and implement written plans and procedures for identification and management of hazards or potential hazards existing within the school district in accordance with federal, state, and local laws, rules, and regulations. Written plans and procedures will be maintained, updated, and reviewed by the school board on an annual basis and shall be an addendum to this policy. The administration shall identify in writing a contact person to oversee compliance with each specific plan or procedure.
- B. To the extent that federal, state, and local laws, rules, and regulations do not exist for identification and management of hazards or potential hazards, the health and safety advisory committee shall evaluate other available resources and generally accepted best practice recommendations. Best practices are techniques or actions which, through experience or research, have consistently proven to lead to specific positive outcomes.
- C. The school district shall monitor and make good faith efforts to comply with any new or amended laws, rules, or regulations to control potential hazards.

IV. PROGRAM AND PLANS

- A. For the purpose of implementing this policy, the administration will, within the budgetary limitations adopted by the school board, implement a health and safety program that includes specific plan requirements in various areas as identified by the health and safety advisory committee. Areas that may be considered include, but are not limited to, the following:
 - 1. Asbestos
 - 2. Fire and Life Safety
 - 3. Employee Right to Know
 - 4. Emergency Action Planning
 - 5. Combustible and Hazardous Materials Storage
 - 6. Indoor Air Quality
 - 7. Mechanical Ventilation
 - 8. Mold Cleanup and Abatement
 - 9. Accident and Injury Reduction Program: Model AWAIR Program for Minnesota Schools
 - 10. Infectious Waste/Bloodborne Pathogens
 - 11. Community Right to Know
 - 12. Compressed Gas Safety
 - 13. Confined Space Standard
 - 14. Electrical Safety
 - 15. First Aid/CPR/AED
 - 16. Food Safety Inspection
 - 17. Forklift Safety

18. Hazardous Waste
19. Hearing Conservation
20. Hoist/Lift/Elevator Safety
21. Integrated Pest Management
22. Laboratory Safety Standard/Chemical Hygiene Plan
23. Lead
24. Control of Hazardous Energy Sources (Lockout/Tagout)
25. Machine Guarding
26. Safety Committee
27. Personal Protection Equipment (PPE)
28. Playground Safety
29. Radon
30. Respiratory Protection
31. Underground and Above Ground Storage Tanks
32. Welding/Cutting/Brazing
33. Fall Protection
34. Other areas determined to be appropriate by the health and safety advisory committee.

If a risk is not present in the school district, the preparation of a plan or procedure for that risk will not be necessary.

- B. The administration shall establish procedures to ensure, to the extent practicable, that all employees are properly trained and instructed in job procedures, crisis response duties, and emergency response actions where exposure or possible exposure to hazards and potential hazards may occur.
- C. The administration shall conduct or arrange safety inspections and drills. Any identified hazards, unsafe conditions, or unsafe practices will be documented and corrective action taken to the extent practicable to control that hazard, unsafe condition, or unsafe practice.
- D. Communication from employees regarding hazards, unsafe or potentially unsafe working conditions, and unsafe or potentially unsafe practices is encouraged in either written or oral form. No employee will be retaliated against for reporting hazards or unsafe or potentially unsafe working conditions or practices.
- E. The administration shall conduct periodic workplace inspections to identify potential hazards and safety concerns.
- F. In the event of an accident or a near miss, the school district shall promptly cause an accident investigation to be conducted in order to determine the cause of the incident and to take action to prevent a similar incident. All accidents and near misses must be reported to an immediate supervisor as soon as possible.

V. BUDGET

The superintendent shall be responsible to provide for periodic school board review and approval of the various plan requirements of the health and safety program, including current plan requirements and related written plans and procedures and recommendations for additional plan requirements proposed to be adopted. The superintendent, or such other school official as designated by the superintendent, each year shall prepare preliminary revenue and expenditure budgets for the school district's health and safety program. The preliminary budgets shall be accompanied by such written commentary as may be necessary for them to be clearly understood by the members of the school board and the public. The school board shall review the projected revenues and expenditures for this program and make such adjustments within the expenditure budget to carry out the current program and to implement new recommendations within the revenues projected and appropriated for this purpose. No funds may be expended for the health and safety program in any school year prior to the adoption of the budget document authorizing that expenditure for that year, or prior to the adoption of an amendment to that budget document by the school board to authorize that expenditure for that year. The health and safety program shall be implemented, conducted, and administered within the fiscal restraints of the budget so adopted.

VI. ENFORCEMENT

Enforcement of this policy is necessary for the goals of the school district's health and safety program to be achieved. Within applicable budget limitations, school district employees will be trained and receive periodic reviews of safety practices and procedures, focusing on areas that directly affect the employees' job duties. Employees shall participate in practice drills. Willful violations of safe work practices may result in disciplinary action in accordance with applicable school district policies.

Legal References: Minn. Stat. § 123B.56 (Health, Safety, and Environmental Management)
Minn. Stat. § 123B.57 (Capital Expenditure; Health and Safety)
Minn. Stat. § 182.676 (Safety Committees)
Minn. Rules Part 5208.0010 (Applicability)
Minn. Rules Part 5208.0070 (Alternative Forms of Committee)

Cross References: MSBA/MASA Model Policy 407 (Employee Right to Know - Exposure to Hazardous Substances)
MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)
MSBA/MASA Model Policy 806 (Crisis Management Policy)

Yellow Medicine East ISD 2190

7/8/2013	3 Year Health & Safety Budgets (Required for State Health & Safety Application)
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Finance Code	Description	Projects	FY 2012-13	FY 2013-14	FY 2014-15
347	Physical Hazards	Elevator Inspections	3,839	4,700	4,800
349	Other Hazardous Material	Install Exhaust System In FACS Kitchen/Fluorescent Tube	4,186	600	500
352	Environmental & Safety Management	(See Below)	14,773	24,650	15,800
358	Asbestos Removal	Asbestos Removal	9,944	15,000	15,000
363	Fire Safety	(See Below)	8,437	5,400	5,400
366	Indoor Air Quality	Air Quality Testing	300	-	
TOTALS			41,479	50,350	41,500

352 Environmental & Safety Management

-
- Musser Environmental Contract
 - Fluorescent Tube Disposal
 - Health & Safety Management (Staff Committee)
 - Bloodborne Pathogens Vaccinations
 - Defibulator Training for Staff
 - Emergency Kits for Classrooms and Offices
 - AED Equipment

363 Fire Safety

-
- Annual Inspections
 - Fire Alarm Maintenance
 - Sprinkler Maintenance
 - State Inspections (every 3 years)

Systems Check for Administrative Leadership Qualities Questionnaire Regarding Superintendent Performance

Superintendent Allen Stoeckman
End of Year Evaluation – 2012-2013 - July 8, 2013
6 of 7 Board Members completed the Questionnaire

Please rate the superintendent, as you perceive the demonstration of the leadership skills and characteristics listed below using the following scale:

3 – Exceeds Expectations 2 – Meets Expectations 1 – Area Needing Improvement 0 – Area Not Apparent or Applicable

The bulleted items are meant to help define and clarify the characteristics to be rated. Please indicate, in the blank by the bulleted items, issues of particular strength (S) or areas for improvement (I) that helped determine the overall performance scale.

3 2 1 0 **Problem Analysis:** The ability to seek out relevant data and analyze information.

3 - 4 2 - 2 1 - 0 0 - 0

- S-5 •secures relevant information in the decision-making process
- S-4 •identifies possible causes of issues
- S-4 •determines criteria that will indicate resolution to an issue or concern
- S-4 •evaluates information to insure that essential criteria are met

Comments:

“Great job here. I feel like all meetings are more effective and efficient because of the work you do in this area and makes our job easier.”

3 2 1 0 **Judgment:** The ability to reach logical conclusions and make high quality decisions.

3 - 2 2 - 4 1 - 0 0 - 0

- S-4 •identifies criteria for situation and determines which are most important
- S-4 •analyzes the problem and evaluates the facts
- S-4 •makes decisions and tests the decisions against that selected criteria

Comments:

“You’re very compassionate which is a positive attribute but I think sometimes your soft side makes decision making challenging so you need a little push to get there. This can be a good thing (just something to consider.)”

3 2 1 0 **Organizational Ability:** The ability to plan or schedule.

3 - 3 2 - 3 1 - 0 0 - 0

- S-5 •skill in using resources in an optimal fashion
- S-3 •ability to deal with heavy demands on time
- S-5 •sets priorities of tasks for self and others
- S-3; I-1 •delegates tasks to others in appropriate manner

Comments:

“We just need to continue to emphasize to all district employees the importance of them taking personal accountability. Don’t be afraid to push and delegate to other administration and staff.”

3 2 1 0 **Decisiveness:** The ability to recognize when a decision is required and to act quickly.

3 - 2 2 - 3 1 - 1 0 - 0

- S-4 •recognizes when a decision is required by anticipating consequences of decisions
- S-2; I-3 •communicates all necessary information to appropriate persons
- S-4 •considers all implications

Comments:

“Your decisions are usually very well thought out and 99% of the time the right decision, yet sometimes I think it would be better to be proactive in explaining why a decision was made versus waiting for others to question it.”

3 2 1 0 **Leadership:** The ability to get others involved in solving problems.

3 - 4 2 - 2 1 - 0 0 - 0

- S-3 •sets and maintains direction for group or project
- S-5 •encourages people to act on suggestions through participation, delegation or follow-up
- S-5 •integrates own suggestions and those of others in setting directions
- S-5 •monitors and communicates progress toward district goals

3 2 1 0 **Sensitivity:** The ability to perceive the needs, concerns, and personal problems of others.

3 - 2 2 - 4 1 - 0 0 - 0

- S-2, I-1 •skill in resolving conflict
- S-4 •tact in dealing with persons from different backgrounds
- S-3 •expresses and understands the point of view of others
- S-2; I-1 •elicits concerns of others
- S-5 •motivates staff to focus on continual improvement
- S-5 •creates an environment that enables staff to reach their goals and potential

Comments:

“You seem to prefer to avoid conflict when possible because I think you aren’t real comfortable with confrontation. This may cause you to hesitate to elicit points of view that very dramatically.”

3 2 1 0 **Communicative:** The ability to communicate with a variety of audiences.

3 - 4 2 - 2 1 - 0 0 - 0

- S-5 •able to make a clear oral presentation of facts or ideas
- S-4 •able to express ideas clearly in writing
- S-5 •able to write for a variety of audiences
- S-3 •is sensitive to how community people feel about their school
- S-3 •seeks to inform the community about school programs, procedures and other events
- S-5 •works to build positive relationships with the customers of the district

Comments:

“Don’t be afraid to trust yourself and be more confident in the presentation of your opinion.”

3 2 1 0 **Personal Motivation:** Shows evidence that work is important to personal satisfaction.

3 - 5 2 - 1 1 - 0 0 - 0

- S-4 •ability to be self-policing
- S-4 •finds satisfaction in being an administrator
- S-4 •takes the time necessary to be an educational leader
- S-4 •seems to continually think about school matters
- S-4 •establishes the expectation of continual efforts for improvement

Comments:

“You are always very professional and I appreciate your willingness to ‘think outside the box’.”

3 2 1 0 **Instructional Leadership:** Offers support for instruction.

3 - 2 2 - 4 1 - 0 0 - 0

- S-3 •demonstrates an understanding of classroom instructional practices
- S-4 •supports classroom instructional practices
- S-5 •encourages innovation and creativity
- S-4 •works to meet classroom instructional needs
- S-5 •supports classroom policies, procedures and expectations
- S-4 •provides appropriate instructional feedback

Comments:

“Don’t feel I’m really close enough to give real input on this area.”

3 2 1 0 **Participatory:** Involves others in the decision-making process.

3 - 3 2 - 2 1 - 1 0 - 0

- S-4 •receptive to feedback offered by others
- S-4 •provides opportunity for individual feedback
- S-5 •consults with other members of the staff
- S-4 •assumes appropriate tasks and responsibilities
- S-4 •shares or delegates appropriate tasks and responsibilities

Comments:

“It almost seems that some decisions are made even before the board meeting happens.”

“I’ve always found you to be both very receptive and responsive to all feedback.”

3 2 1 0 **Commitment to Excellence:** Enhances quality education through commitment and cooperation.

3 - 4 2 - 2 1 - 0 0 - 0

- S-3 •willingness to change and a sense of adaptability
- S-5 •commitment to professional growth and self-assessment
- S-4 •creates an environment consistent with the goals of the district

Comments:

“Keep up the great work!!”

“Be positive with all staff members. Greet each one – show concern for each one – let staff members know that each one of them is important in the overall picture of our school.”

“It would be good if you tried to be a little more out-going.”

“Al, overall you do a great job and I think have really helped adjust this ship in the right direction. Ideally it would be nice if you could continue to build relationships with even more of the YME employees. Your leadership has been through some fairly rough times but you have brought us through with positive results. Also want to note I appreciate your ability to look at both short term and long term objectives. You’re a valuable asset to YME.”

1. What is your relationship to this employee?

		Response Percent	Response Count
Office, Food Service or Custodial		10.1%	7
Paraprofessional		13.0%	9
Teacher or Licensed Staff		76.8%	53
answered question			69
skipped question			4

2. Please rate Allen Stoeckman on the following topics:

	Needs Improvement	Meets Expectations	Exceeds Expectations	N/A	Rating Average	Rating Count
Communication skills	12.9% (9)	62.9% (44)	24.3% (17)	0.0% (0)	2.11	70
Quality of work	8.6% (6)	61.4% (43)	27.1% (19)	2.9% (2)	2.19	70
Manages requests in timely fashion	17.1% (12)	50.0% (35)	25.7% (18)	7.1% (5)	2.09	70
Flexibility	8.6% (6)	61.4% (43)	25.7% (18)	4.3% (3)	2.18	70
Approachable	8.6% (6)	45.7% (32)	45.7% (32)	0.0% (0)	2.37	70
Responsive to requests for support and guidance	12.9% (9)	55.7% (39)	27.1% (19)	4.3% (3)	2.15	70
Problem analysis	14.3% (10)	62.9% (44)	20.0% (14)	2.9% (2)	2.06	70
Organizational ability	2.9% (2)	57.1% (40)	34.3% (24)	5.7% (4)	2.33	70
Sensitivity	7.1% (5)	45.7% (32)	47.1% (33)	0.0% (0)	2.40	70
answered question						70
skipped question						3

REGISTRATION: Coordinate registration through your SUPERINTENDENT to avoid duplication. Registration opens Wednesday, June 12. The registration and cancellation deadline is 5:00 p.m. Wednesday, July 31, and the registration fee will be refunded until then. On-site registrants for Summer Seminar pay an extra \$20. All sessions are at the Marriott Minneapolis Northwest (formerly the Northland Inn). Register online using the Members Area at www.mnmsba.org if you do not have Internet access, you can send this form to MSBA, 1900 W. Jefferson Ave., St. Peter, 56082 or fax to 507-931-1515.

District Name and Number	Summer Seminar \$225	Phase I & II \$175	See Jane Hit Early Bird \$75	Total Dollars
	<input type="radio"/> Supt.			
	<input type="radio"/> Board			
	<input type="radio"/> Board			
	<input type="radio"/> Board			
	<input type="radio"/> Board			
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	<input type="radio"/> Board			
	<input type="radio"/> Board			
	<input type="radio"/> Board <input type="radio"/> Admin.			
	<input type="radio"/> Guest <input type="radio"/> Admin.			
	<input type="radio"/> Guest <input type="radio"/> Admin.			
TOTAL				

Additional registrants may be listed on a separate page.

Payment Enclosed

Invoice the district

MINNESOTA SCHOOL  BOARDS ASSOCIATION



2013 SUMMER SEMINAR



**Early Bird Session
Sunday, August 4**

**Phase I-II Combo
Tuesday, August 6**

**Location:
Marriott Minneapolis Northwest,
Brooklyn Park**

EXCITING PRE-SEMINAR EVENT!

SUNDAY, August 4

Make the most of your seminar experience! Arrive on Sunday and attend a special Early Bird session. Registration begins 30 minutes prior to the session. On-site registrants pay an extra \$10.

Early Bird

Tuition: \$75. Walk-ins add \$10.

7:00 p.m. to 9:00 p.m. (Registration begins at 6:30 p.m.)

Marriott Minneapolis Northwest (formerly Northland Inn)



See Jane Hit: Why Girls Are Becoming More Violent

James Garbarino, PhD, Loyola University Chicago

It used to be a strong societal instruction that "Girls Don't Hit." But as society becomes more toxic and aggressive, increases in female aggression are reflected. Author James Garbarino will discuss the ways to identify four elements of "risky thinking" that are linked to conduct disorders, how to identify social toxicity that can result in violent behavior, and risk factors and preventative factors that affect violence in girls.

2013 SUMMER SEMINAR

MONDAY, August 5

8:15 a.m. to 4:00 p.m. (Registration begins at 7:30 a.m.)

Marriott Minneapolis Northwest (formerly Northland Inn)

Welcome - 8:15 a.m. to 8:30 a.m. - Northland Ballroom



Keeping a Climate of Safety

8:30 a.m. to 10:15 a.m.

Northland Ballroom

Break - 9:15 a.m. to 9:30 a.m.

Shamus O'Meara, Partner, O'Meara, Leer, Wagner & Kohl, P.A.



Rick Kaufman, Executive Director of Communications and Emergency Management, Bloomington Public Schools

Speakers Shamus O'Meara and Rick Kaufman will share their experiences from the Red Lake and Columbine shooting investigations. They will lead school officials through a frank discussion on prevention, crisis response, and recovery, using guidance developed by the U.S. Department of Education and U.S. Secret Service. Learn about available resources, survey actual

school situations, and discuss practical steps school leaders use to engage local partners and implement appropriate crisis management plans.

Break - 10:15 a.m. to 10:30 a.m.



Legislative Update: Looking Back on Funding, Looking Ahead to Advocacy in 2014 Session

10:30 a.m. to 11:00 a.m.

Grace Keliher, Director of Governmental Relations, Minnesota School Boards Association

Grace will update you on the latest legislative session and give you a close-up look at the winners and losers during the session. She will also look at school safety issues for the 2014 session, and discuss how you can participate to ensure your voice is heard.



The Impact of the Safe Schools for All Act

11:00 a.m. to Noon

Kirk Schneidawind, Executive Director, Minnesota School Boards Association

Jennifer Earley, Attorney, Knutson, Flynn and Deans, P.A.



The "Safe Schools for All Act" will be back in the Legislature in 2014 in an effort to reduce the bullying behavior in our school districts. Learn about the scope of the proposed legislation, related case law, and its possible impact on your school district.

Lunch - Noon to 1:00 p.m.

Marriott's Wadsworth's Restaurant

Afternoon Sessions - FAST TRACKS

1:00 p.m. to 3:00 p.m.

Choose three of five half-hour offerings that give you concise information on topics you are interested in. Sessions are 1:00-1:30 p.m., 1:40-2:10 p.m. and 2:20-2:50 p.m.



Questions and Answers with the Commissioner

Brenda Cassellius, Commissioner, Minnesota Department of Education

Commissioner Cassellius will update board members on the latest initiatives at the Department and offer time for questions on a variety of public education issues.

Trends in Social Media, and Concerns That Go With It

Robin Smothers, President, RMS Public Relations

You may know Facebook and Twitter, but how about Snapchat and Vine? This Fast Track session will get you up to speed on the latest social media platforms and how they may impact your students.

Making Your Schools More Secure

Christopher Gibbs, Principal, DLR Group

Shamus O'Meara, Partner, O'Meara, Leer, Wagner & Kohl, P.A.

Following the school tragedy in Newtown, school leaders are asking how their schools can be made more secure. Join a national school architect and school safety expert in a discussion about safety and security planning for school buildings. Learn about security concepts using crime prevention and environmental principles, and how they are being used as part of school design and remodeling projects. Learn how to identify and address security risks in school buildings as part of your overall safety and emergency management plan.

Exploring Best Practices in Addressing Children's Mental Health

Christy McCoy, President-Elect, Minnesota School Social Workers Association

Kathy Lombardi, Lead Social Worker, St. Paul Public Schools

Molly Norris, School Social Worker, Mankato Area Public Schools

Cathy Dalnes, Lead Social Worker, Minneapolis Public Schools

School crisis and children's mental health issues are affecting Minnesota students more now than ever. In this session, board members from the Minnesota School Social Workers Association will provide valuable information to better prepare you and your school district to respond effectively to these situations. The role and expertise of school social workers in the area of mental health and how they are able to assist with crisis de-escalation will also be highlighted.

Legal Update

Cathy Miller, Director of Legal and Policy Services, MN School Boards Assoc.

Find out how the latest state and federal court decisions will affect your school district, your students and your policies for the upcoming year. Have student and parent rights been expanded or do school districts have more discretion? Why were school districts sued and were the suits successful? Find out the answers to these questions and more.

CLOSING SESSION - 3:00 p.m. to 4:00 p.m.



A Proactive Approach to School Safety

Joe Coles, Regional Representative, Rachel's Challenge

This presentation will break down school safety into three areas: First, what should we do to prevent negative things from happening in our schools? Second, what should be our first response when things do happen? Third, what should happen in the days after something happens? We will talk about how bullying behavior

plays into school safety.

The first is by far the most important to understand, because if you do the right things to keep a crisis from happening, then you don't have to deal with the other two. There are certain things we can do that are measurable, but there are so many

things that we truly need to do that are not as measurable. The most important is developing relationships. This presentation will focus on giving ideas and strategies to help accomplish this in your schools and communities.

TUESDAY, August 6

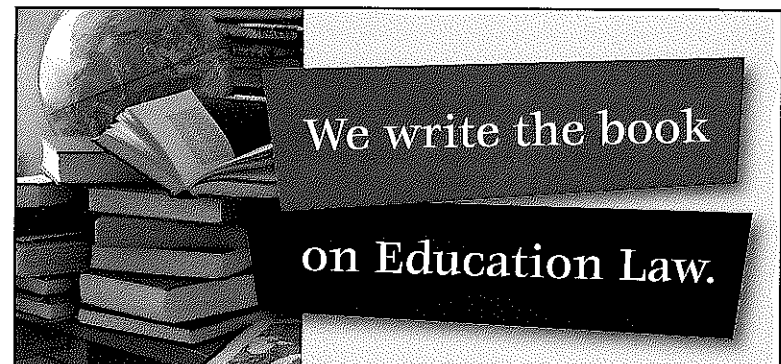
Phase I-II Combo

Tuition: \$175. Walk-ins add \$20.

8:00 a.m. to 4:30 p.m.

Marriott Minneapolis Northwest (formerly Northland Inn)

If you missed the first part of MSBA's Phase Orientation series, here's your chance to catch up! Learn about the role of the board, the school budget, Minnesota's system of school finance, local levies and policies, laws affecting boards and more. The Phase series is the foundation of a school board member's training in good governance.



Our significant knowledge base and experience makes us well versed in all facets of education law: public employment and employee relations, student matters, school finance, elections, bond counsel services, construction, real estate, school board matters, contracts, discrimination and harassment, data privacy, special education, constitutional issues and more.

KF&D

KNUTSON FLYNN & DEANS P.A.

1155 Centre Pointe Drive, Suite 10

Mendota Heights, MN 55120

651-222-2811 (office) 651-225-0600 (fax) www.kfdmn.com

ACHIEVING OUR CLIENTS' GOALS SINCE 1947

Keynote Speakers

The opinions of the speakers are informational only. They do not necessarily reflect the opinions of MSBA.



Shamus O'Meara

Shamus O'Meara is a partner with the Minneapolis law firm of O'Meara, Leer, Wagner & Kohl, P.A., where he has represented school districts and public entities for over 20 years. Shamus has been through many crises with public officials, including representing the Red Lake and ROCORI school districts in their school shooting incidents. He has worked with the U.S. Secret Service, State and National Departments of Education,

U.S. Attorneys Office, FBI, Minnesota School Boards Association, and many state and national education organizations to promote safety awareness and crisis management in schools and on campuses. Shamus recently presented at the National School Boards Association's 2013 Annual Conference in San Diego on the topic, *School Safety and the Law: Keys to Responding to School Emergencies*, and served as a keynote presenter for the NSBA and Council of School Attorneys' national webinar in December 2012, *Planning for and Managing the School Crisis You Hope Never Comes*. He also assisted the NSBA and Connecticut school communities following the school tragedy in Newtown, Conn.



Rick Kaufman

Rick Kaufman is the Executive Director of Community Relations and Emergency Management for Bloomington Public Schools. In April 1999, Rick led the crisis response team for Columbine High School after the tragedy in Littleton, Colo. He has since provided crisis management counsel and training to New York City schools after the terrorist attacks in 2001, the U.S. Department of Education, the Minnesota School Safety Center and many

other organizations. He is the author of *The Complete Crisis Communication and Management Manual* published by the National School Public Relations Association. He has directed school communications programs for more than 20 years in Wisconsin, Colorado and Minnesota. He has a bachelor of science degree from the University of Wisconsin-Stevens Point, and is accredited by the Public Relations Society of America.



Joe Coles

Joe Coles is a native of Kansas and has been an educator for more than 35 years. His experience spans the educational spectrum, having been a teacher, coach, counselor, school administrator and athletic director. Joe has spoken to educators across the country on a variety of issues including school safety, student leadership, character education and dropout prevention with adolescent males. His passion is speaking about bullying

behaviors and school safety. He offers many ideas in making students and staff feel connected in their school communities. In May 2012, Joe joined the Rachel's Challenge professional development team in Littleton, Colorado. He travels across the country sharing his insights and experiences, and works to further the Rachel's Challenge mission to start a "Chain Reaction of Kindness."



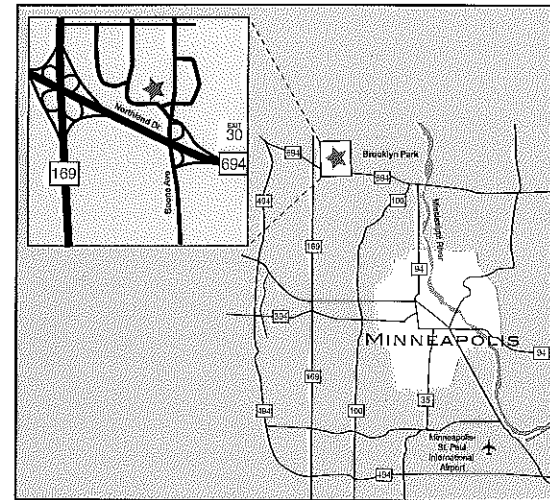
Get Summer Seminar handouts

Use your smart phone to scan this QR Code to get the most up-to-date information and PowerPoints that speakers have given to MSBA. If you don't have a smart phone, go to the Summer Seminar page at www.mnmsba.org.

Lodging

The reservation phone number for MSBA's Summer Seminar housing block is 800-441-6422. Ask for the Minnesota School Boards Association group rate of \$120. Hotel reservations **MUST BE MADE BY JULY 22** to get the special seminar rate. After July 22, reservations are subject to availability, and standard Marriott rates will apply. To make lodging reservations online, go to our Summer Seminar page at www.mnmsba.org.

For a map of the location of the Marriott Minneapolis Northwest, see below:



From Downtown Minneapolis

Take 94 North, which runs into 94 West. Continue on I-694/94 to Boone Avenue. Exit off 94 West at Boone Avenue. Straight across Boone Avenue at the stop light.

Coming from the East via 694

Take 694 West, which turns into 94 West after the river. Exit off 94 West at Boone Avenue. Straight across Boone Avenue at the stop light.

Coming from the South via 494 or 169

Take either 494 or 169 North to 94 East. Exit off 94 East at Boone Avenue. Take a right on Boone Avenue. First left at Northland Drive.