

# Yellow Medicine East ISD 2190 School Board Meeting Agenda



Thursday, August 23, 2012 at 8:00 AM  
Special Meeting  
YME High School - Room #103

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1. Call to Order
2. Approval of Agenda
3. Approval of August 13, 2012 Meeting Minutes 2
4. Opportunity for Citizens to Speak
5. Action Items
  - A. Resolution Relating to the Election of School Board Members and Calling the School District General Election 5
6. Upcoming Events
  - A. YME MS/HS Open House - August 30, 2012 - 3:45 - 7:15 pm
  - B. BRE Open House - August 30, 2012 - 4:30 - 6:30 PM
  - C. First Day of School - September 4, 2012 - YME School District
  - D. School Board Meeting - September 10, 2012 - 7:00 pm - YME Board Room
7. Adjourn

**YELLOW MEDICINE EAST ISD #2190  
SCHOOL BOARD MEETING MINUTES  
MONDAY, AUGUST 13, 2012 – 7:00 pm  
YME BOARD ROOM**

Board Members Present: Hagert, Odegard, Opdahl, Rupp, Velde, Zumhofe

Board Members Absent: Weir

Community / Staff Members Present: Kathy Anderson, Nicole Boelter, Melissa Hesch, Amy Hoernemann, Tim Knapper, Michael Meihak, Kim Rupp, Sharon Rupp, Al Stoeckman, David Wingert

Chairman Velde called the meeting to order.

Motion by Opdahl, second by Zumhofe and carried to approve the agenda for the meeting.

Motion by Rupp, second by Hagert and carried to approve the minutes from the August 6, 2012 Special Board meeting.

The opportunity for citizens to speak received no response.

Nicole Boelter shared information on a grant from the McPhail Center for Music.

Amy Hoernemann and Mary Grey reported on the PBIS Program at Bert Raney Elementary.

A fund balance report was submitted for review.

Bert Raney Elementary Principal Melissa Hesch and YME Middle/High School Principal Michael Meihak reported on the preparations being made for the upcoming school year.

YME Superintendent Al Stoeckman reported on MCA scores and a state initiative to address bullying.

Motion by Zumhofe, second by Odegard and carried to approve Policy 524 – Internet Acceptable Use and Safety Policy, as presented.

Motion by Hagert, second by Rupp and carried to approve facility project bills for payment in the amount of \$1,789.00 with check numbered 260; wire transfers in the amount of \$61,345.24 numbered 201200014-201200042; Liquid Asset Fund payment in the amount of \$657,003.67 numbered 1393; and Board bills in the amount of \$480,185.89 numbered 13519-13641.

Motion by Opdahl, second by Rupp and carried to accept the bid received from George Duncan, DBA George & Gayla Properties L.L.C., in the amount of \$6,100 for the purchase of the H.A. Hagg building and property.

Motion by Opdahl, second by Odegard and carried to approve the 2012-2013 Bert Raney Elementary handbook.

Motion by Zumhofe, second by Rupp and carried to approve the 2012-2013 YME Middle/High School handbook.

Motion by Opdahl, second by Hagert and carried, with Rupp abstaining, to contract with the Minnesota Valley Cooperative Center for the purchase of Special Education Services for the 2012-2013 school year.

Motion by Rupp, second by Opdahl and carried to designate December 10, 2012 at 6:00 for the YME Truth in Taxation hearing.

Motion by Hagert, second by Zumhofe and carried to approve the lease agreement with Pitney Bowes for mail & postage equipment.

Motion by Hagert, second by Odegard and carried to approve offering free breakfast for students in grades K-4.

Motion by Hagert, second by Opdahl and carried to approve an amended procedure for handling overdue food service accounts.

Motion by Opdahl, second by Rupp and carried to authorize the use of a collection agency for outstanding debts.

Motion by Rupp, second by Hagert and carried to approve the wrestling cooperative agreement with YME, RCW & MACCRAY.

Motion by Opdahl, second by Odegard and carried to approve the employment of Robyn Speh, 0.667 FTE high school social studies instructor.

Motion by Zumhofe, second by Hagert and carried to approve the employment of Karrie Anderson, 1.0 FTE elementary art instructor

Motion by Odegard, second by Rupp and carried to approve the employment of Beth Jahn, technology coach for the 2012-2013 school year.

Motion by Odegard, second by Rupp and carried to approve the employment of Elaine Hauger, technology coach for the 2012-2013 school year.

Motion by Zumhofe, second by Opdahl and carried to approve the employment of Jim Klassen, drivers education substitute instructor.

Motion by Zumhofe, second by Opdahl and carried to approve the employment of Larry Hastad, drivers education substitute instructor.

Motion by Rupp, second by Odegard and carried to approve the employment of Al Reszel, B-squad volleyball coach.

Motion by Hagert, second by Opdahl and carried to approve the employment of Amy Hoernemann, Lego League advisor.

Motion by Hagert, second by Opdahl and carried to approve the employment of Andy Holt, robotics advisor.

Motion by Rupp, second by Zumhofe and carried to approve the employment of Jake Suter and Steve Petrich, science club co-advisors.

Motion by Hagert, second by Odegard and carried to approve a reduction in time for Karla Meyer, cafeteria staff, to 2.25 hours per day.

Discussion Items included a meeting scheduled with the Upper Sioux Community on August 27, 2012.

#### Upcoming Events

Teacher Workshop – August 28-30, 2012 – Yellow Medicine East

First Day of School – September 4, 2012 – Yellow Medicine East

School Board Meeting – September 10, 2012 – YME Board Room – 7:00 pm

The meeting was adjourned by Chairman Velde.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS  
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 2190, State of Minnesota as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing four (4) school board members for terms of four (4) years each.

The following individuals have filed affidavits of candidacy for said election during the period established for filing such affidavits:

|              |               |             |
|--------------|---------------|-------------|
| Candidate A; | Grant Velde   | (Incumbent) |
| Candidate B; | Steve Zumhofe | (Incumbent) |
| Candidate C; | Tim Opdahl    | (Incumbent) |
| Candidate D; | Jane Hagert   | (Incumbent) |
| Candidate E. | Mark Hoeper   |             |

2. The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 6<sup>th</sup> day of November, 2012.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for the use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

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GENERAL ELECTION BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 2190  
YELLOW MEDICINE EAST

NOVEMBER 6, 2012

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INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s) like this:



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SCHOOL BOARD MEMBER  
VOTE FOR UP TO FOUR

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Grant Velde



Steve Zumhofe



Tim Opdahl



Jane Hagert



Mark Hoeper



\_\_\_\_\_  
write-in, if any



\_\_\_\_\_  
write-in, if any



\_\_\_\_\_  
write-in, if any



\_\_\_\_\_  
write-in, if any

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

The individuals designated as judges for the state general election shall act as election judges for this election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed between the third and the tenth day following the general election.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_

and upon vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_

and the following voted against the same: \_\_\_\_\_

Whereupon said resolution was declared duly passed and adopted.

August 23, 2012