

Yellow Medicine East ISD 2190 School Board Meeting Agenda



Monday, June 11, 2012 at 7:00 PM
Regular Meeting
YME Board Room

1. Call to Order	3
2. Approval of Agenda	
3. Approval of May 14, 2012 Meeting Minutes	6
4. Opportunity for Citizens to Speak	
5. Special Reports	
A. UMRDC - D. Heglund	
B. American Indian Policies and Procedures - R. Bjerkeset	9
C. Spring Sports/Activities Reports - T. Knapper & Written Reports from Coaches/Advisors	13
6. Board & Committee Reports	
A. Finance Committee	
B. Buildings & Grounds Committee	
7. Reports	
A. Enrollment Report	19
B. Finance Report	20
C. Bert Raney Elementary Report - J. Kennedy	
D. YME High School Report - K. Norell	
E. Superintendent Report - A. Stoeckman	21
8. Action Items	
A. Approval of Bills for Payment	22
B. Revision of Graduation Requirements	47
C. Approval of Final Budget Reduction List	49
D. Resolution Relating to the Placement on Unrequested Leave of Absence - V. Skjefte	50
E. Approval of 2012-2013 Budget	51
F. Athletic & Non-Athletic Activity Fees	54
G. Approval of Contract Agreement with the Supervisory/Confidential Employees	

- H. Approval of Transfer of Implicit Funds for Fiscal Year 2011-2012 from the OPEB Trust Fund
- I. Approval of Adjustment to Fund 25 of the OPEB Trust Fund for the 2011-2012 Budget
- J. Acknowledgement of Donations Received During the 2011-2012 School Year 55
- K. Approval of Contract with Musser Environmental Consulting, Inc. 56
- L. Approval of American Indian Policies and Procedures 59
- M. Acceptance of Bid - Sale of Student Built House
- N. Acceptance of Bid - Bread & Bread Products for the 2012-2013 School Year
- O. Acceptance of Bid - Milk & Milk Products for the 2012-2013 School Year
- 9. Personnel Items
 - A. Paraprofessional Reduction - K. Klassen
 - B. 504 Coordinator/Tutor/Academic Support Reduction - D. Rutledge
 - C. Support Staff Reduction of Days - J. Feldman, K. Anderson, D. Beckler, T. Peterson
 - D. Supervisory/Confidential Staff, Custodial Staff & Superintendent - 4-day Furlough
 - E. Reduction in Time - Elementary Admin. Assistant - L. DeBlieck
 - F. American Indian Liaisons Reduction of Days - R. Bjerkeset & H. Blue-Redner
 - G. Resignation - Elementary Principal - J. Kennedy 60
- 10. Discussion Items
 - A. High School Principal Position
 - B. Elementary Principal Position
 - C. Contract with a Collections Agency for Past Due Accounts & Check Collection 61
- 11. Upcoming Events
 - A. Surplus Items Auction - June 16, 2012 - Clarkfield Site
 - B. Board Meeting - July 9, 2012 - YME Board Room - 7:00 pm
- 12. Adjourn

YELLOW MEDICINE EAST PUBLIC SCHOOLS

Independent School District 2190

To: YME School Board Members
From: Allen Stoeckman, Superintendent
Date: June 8, 2012
RE: Board Meeting – June 11, 2012

The agenda notes for the June 11, 2012 Board meeting are as follows.

Supporting exhibits are posted on BoardBook. Please let Denise know if you will be unable to attend.

- | Item | Description |
|------|--|
| 1. | Call to Order |
| 2. | Approval of Agenda |
| 3. | Approval of May 14, 2012 Meeting Minutes |
| 4. | Opportunity for Citizens to Speak |
| 5. | Special Reports |
| A. | UMVRDC – D. Heglund
<i>Dawn is the Director of the Upper Minnesota Valley Rural Development Commission and will give a report on the services it provides for school districts including two grant opportunities that will benefit our students and families.</i> |
| B. | American Indian Policies and Procedures – R. Bjerkeset
<i>Berta will give her annual report on the opportunities and involvement of American Indian students and parents at YME.</i> |
| C. | Spring Sports/Activities Report – T. Knapper & Written Reports from Coaches/Advisors
<i>Written reports received are posted on BoardBook.</i> |
| 6. | Board & Committee Reports |
| A. | Finance Committee
<i>Met June 1 to discuss the proposed reduction list. Jane will be asked to give the report.</i> |
| B. | Buildings & Grounds Committee
<i>Met June 7 to discuss the sale of the Clarkfield building and upcoming surplus auction. Grant has been asked to give a report.</i> |
| 7. | Reports |
| A. | Enrollment Report
<i>Posted on BoardBook.</i> |
| B. | Finance Report
<i>Posted on BoardBook</i> |
| C. | Bert Raney Elementary Report – J. Kennedy |
| D. | YME High School Report – K. Norell |
| E. | Superintendent Report – A. Stoeckman |

YME Report Card posted on BoardBook shows the results of a perception survey given to YME staff members from 2010-2012. Grades continue to improve.

8. Action Items

- A. Approval of Bills for Payment
Posted on BoardBook.
- B. Revision of Graduation Requirements
Information posted on BoardBook. The Minnesota Department of Education does not require computer/technology credits for graduation. YME has had a 0.5 credit requirement for graduation. Technology needs to be imbedded and applied in coursework. Dropping the “pullout” credit allows for more flexibility for scheduling and reducing the number of part-time teachers. Recommend approval.
- C. Approval of Final Budget Reduction List
Information posted on BoardBook. The reduction list has been modified several times. Input has been taken into account along with survey information regarding office staffing. Bottom line is the reduction list meets the target of \$400,000, yet still does not eliminate the need for a deficit FY13 budget. Individual or group reductions will be voted on later in the agenda. Recommend approval.
- D. Resolution Relating to the Placement on Unrequested Leave of Absence – V. Skjefte
Resolution posted on BoardBook. The Guidance Counselor position is not a required position. This is an example of how education is evolving. The Internet is a source for career exploration. From an exit survey done with seniors, the majority indicated they only met with the guidance counselor for transcripts and they were confident in their plans and did not need additional help. Recommend approval.
- E. Approval of 2012-2013 Budget
Information forthcoming from LeeAnn. Should be on BoardBook by Monday. Even though there is a reduction of \$400,000, this is a deficit budget. Recommend approval.
- F. Athletic & Non-Athletic Activity Fees
Information posted on BoardBook. Recommend approval.
- G. Approval of Contract Agreement with the Supervisory/Confidential Employees
This group includes LeeAnn Boushek, Tara Miller, Terri Peterson, Denise Streich, Karen Longren, Val Wensaur, and Francis Staab. Salary/wage increase in year one of 3% and in year two of 2.5%, which is consistent with other groups. No language changes. Recommend approval.
- H. Approval of Transfer of Implicit Funds for Fiscal Year 2011-2012 from the OPEB Trust Fund
This covers retirement costs. Recommend approval.
- I. Approval of Adjustment to Fund 25 of the OPEB Trust Fund for the 2011-2012 Budget
- J. Acknowledgement of Donations Received During the 2011-2012 School Year
Information posted on BoardBook.
- K. Approval of Contract with Musser Environmental Consulting, Inc.
Contract posted on BoardBook. Musser Consulting provides the necessary services to satisfy state and federal OSHA, EPA, and MN Department of Education guidelines. Recommend approval.
- L. Approval of American Indian Policies and Procedures
Berta will present. This is an annual requirement. Recommend approval.
- M. Acceptance of Bid – Sale of Student Built House
Bids will be opened on Monday.
- N. Acceptance of Bid – Bread & Bread Products for the 2012-2013 School Year

Bids were opened on Thursday and Val is reviewing the bids. Her recommendation will be presented on Monday.

- O. Acceptance of Bid – Milk & Milk Products for the 2012-2013 School Year
Bids were opened on Thursday and Val is reviewing the bids. Her recommendation will be presented on Monday.

9. Personnel Items

- A. Paraprofessional Reduction – K. Klassen
Kristi covered the media center in the middle/high school. Other staff members will be assigned to cover the media center. New secondary principal will assist scheduling. Recommend approval.
- B. 504 Coordinator/Tutor/Academic Support Reduction – D. Rutledge
Having Denine provide 504 services during part of the day is consistent with the intent of 504, which is to have students remain in the regular education classroom with accommodations. News of a PACT grant to provide tutoring and academic support before/after school and in the summer will be coming by June 15. Recommend approval.
- C. Support Staff Reduction of Days – J. Feldman, K. Anderson, D. Beckler, T. Peterson
These employees would be reduced 20 days from 260 to 240 days. Recommend approval.
- D. Supervisory/Confidential Staff, Custodial Staff & Superintendent 4-Day Furlough
The 4-day reduction will occur over the 4th of July holiday week or be interspersed through the summer. Recommend approval.
- E. Reduction in Time – Elementary Admin. Assistant – L. DeBlieck
The reduction of 0.5 hour per day returned Liz to a schedule she had 3 years ago. Recommend approval.
- F. American Indian Liaisons Reduction of Days – R. Bjerkeset & H. Blue-Redner
Reducing days to 174 per year is consistent with other paraprofessionals and support staff. Recommend approval.
- G. Resignation – Elementary Principal – J. Kennedy
Jodi's letter of resignation is posted on BoardBook.

10. Discussion Items

- A. High School Principal Position
Michael Meihak came to YME on Friday, June 8. Members of the interview committee visited with him. He is considering an offer of employment at YME.
- B. Elementary Principal Position
The position has been posted with applications already coming in. Plans are to screen and interview in early July.
- C. Contract with a Collections Agency for Past Due Accounts & Check Collection
There continues to be mounting debt with lunch accounts with now totals about \$15,000. LeeAnn has found information on an agency that could help us collect past due accounts. Families would be notified first of settling debt before the collection agency is involved.

11. Upcoming Events

- A. Surplus Items Auction – June, 16, 2012 - Clarkfield Site – 10:00 AM
- B. Board Meeting – July 9, 2012 – YME Board Room- 7:00 pm

12. Adjourn

**YELLOW MEDICINE EAST ISD #2190
SCHOOL BOARD MEETING MINUTES
MONDAY, MAY 14, 2012 – 5:00 pm
YME BOARD ROOM**

Board Members Present: Dawn Odegard, Steve Rupp, Grant Velde, Shelly Weir, Steve Zumhofe

Board Members Absent: Jane Hagert, Tim Opdahl

Community / Staff Members Present: Kathy Anderson, Deb Beckler, LeeAnn Boushek, Amy Hoernemann, Chelsea Hoernemann, Jodi Kennedy, Tim Knapper, Darlys Listul, Sharon Rupp, Denine Rutledge, Mike Rutledge, Natasha Smith, Al Stoeckman, Denise Streich, Kathy Velde, Dave Wingert

Chairman Velde called the meeting to order.

Motion by Odegard, second by Rupp and carried to approve the agenda for the meeting after moving the activity fee action item to a discussion item.

Motion by Weir, second by Rupp and carried to approve the minutes from the April 20, 2012 Board meeting.

The opportunity for citizens to speak received no response.

Andy Holt reported on the YME FIRST Robotics Team and Amy Hoernemann, Chelsea Hoernemann and Natasha Smith reported on the FIRST Lego League. Both groups shared how they prepared for competitions and reviewed ideas they have for the future of their programs.

Mr. Stoeckman reviewed information from the following Board committee meetings: negotiations, finance, buildings & grounds and policy.

Enrollment and fund balance reports were submitted.

Mrs. Kennedy submitted a written report on behalf of Bert Raney Elementary.

Ms. Norell submitted a written report on behalf of YME High School.

Mr. Stoeckman reviewed his submitted superintendent report.

Motion by Zumhofe, second by Odegard and carried to approve the second reading and adoption of the 100 Series Policies – School District.

Motion by Zumhofe, second by Odegard and carried to approve the second reading and adoption of the 200 Series Policies – School Board.

Motion by Zumhofe, second by Odegard and carried to approve the second reading and adoption of the 300 Series Policies – Administration.

Motion by Rupp, second by Weir and carried to approve facility project bills for payment in the amount of \$2,819.00 with checks 256 & 257; and Board bills for payment in the amount of \$347,403.87 with checks numbered 13093-13230.

Motion by Odegard, second by Rupp and carried unanimously to approve the non-renewal of the probationary teaching contract of Randy Haakenson, effective at the close of the 2011-2012 school year.

Motion by Odegard, second by Rupp and carried unanimously to approve the non-renewal of the probationary teaching contract of Marit Rheinheimer, effective at the close of the 2011-2012 school year.

Motion by Weir, second by Rupp and carried to approve the 2011-2012 revised budget as presented.

2011-2012 Revised Fund Budgets

Fund	Revenues	Expenditures
01 – General	8,934,764	9,481,703
02 – Food Service	382,400	393,065
04 – Community Ed	359,848	349,956
25 – OPEB	70,000	186,300

Motion by Rupp, second by Weir and carried to approve the 2012-2014 contract with the Minnesota School Employees Association.

Motion by Zumhofe, second by Odegard and carried to adopt a resolution to provide student teaching experiences for students from Southwest Minnesota State University, Marshall.

Motion by Weir, second by Rupp and carried to approve membership renewal with the Minnesota State High School League for the 2012-2013 school year.

Motion by Odegard, second by Rupp and carried to approve the addendum to the membership agreement with the SW/WC Service Cooperative for autism support services for the 2012-2013 school year.

Motion by Odegard, second by Rupp and carried to approve the addendum to the membership agreement with the SW/WC Service Cooperative for behavior analyst services for the 2012-2013 school year.

Motion by Zumhofe, second by Weir and carried to approve to advertise for the sale of the student built house. The minimum bid will be no less than \$66,500.00.

Motion by Rupp, second by Odegard and carried to call for bids to provide milk & milk products for the 2012-2013 school year.

Motion by Rupp, second by Odegard and carried to call for bids to provide bread & bread products for the 2012-2013 school year.

Motion by Zumhofe, second by Weir and carried to approve an amendment to the retirement addendum for Dwayne Strand, retired Superintendent.

Motion by Weir, second by Odegard and carried to adopt the Read Well by 3rd Grade Literacy plan, as submitted.

Motion by Rupp, second by Weir and carried to terminate the employment of Zach Koepke as a result of discontinuation of jobs stimulus funding, effective at the conclusion of the 2011-2012 school year.

Motion by Zumhofe, second by Odegard and carried to approve the resignation of Claudia Juarez, elementary paraprofessional, effective at the conclusion of the 2011-2012 school year.

Motion by Zumhofe, second by Odegard and carried to approve the resignation of DeeDee Dreier, elementary paraprofessional, effective at the conclusion of the 2011-2012 school year.

Motion by Odegard, second by Weir and carried to approve the resignation of ZeeAnne Reishus, elementary instructor, effective at the conclusion of the 2011-2012 school year.

Motion by Weir, second by Zumhofe and carried to approve the resignation of Katie Lewandowski, K-5 art instructor, effective at the conclusion of the 2011-2012 school year.

Motion by Odegard, second by Weir and carried to approve the resignation of Sue Vetsch, high school instructor, effective at the conclusion of the 2011-2012 school year.

Motion by Odegard, second by Rupp and carried to approve the leave of absence request received from Meagan DeKam.

Motion by Rupp, second by Weir and carried to approve the employment of Ted Renslow, custodian, effective May 18, 2012.

Discussion items included the possible pairing with neighboring school districts for wrestling and football, the suggested increase in athletic fees and the possible addition of non-athletic activity fees.

Upcoming Events

School Improvement Committee Meeting – May 21, 2012 – YME Board Room – 5:30 pm

Baccalaureate – May 23, 2012 – YME Auditorium – 7:00 pm

Upper Sioux Graduation – May 25, 2012 – Upper Sioux Community – 5:00 pm

YME Commencement Ceremony – June 1, 2012 – Espeland Gym – 7:00 pm

School Board Meeting – June 11, 2012 – YME Board Room – 7:00 pm

Surplus Items Auction – June 15, 2012 – Clarkfield Site – Time to Be Determined

The meeting was adjourned by Chairman Velde.

INDIAN POLICIES AND PROCEDURES (IPPs)
Yellow Medicine East Independent School District 2190

It is the intent of the Yellow Medicine East independent School District 2190 that all American Indian children of school age have equal access to all programs, services, and activities offered in the school district.

It is the intent of the Yellow Medicine East, School District 2190, to fully comply with all requirements of Title VIII (Impact Aid Program) of the Elementary and Secondary Education Act of 1965 (formerly Public Law 81-874), and to that end, the Governing Board has adopted as policy these Indian Policies and Procedures (IPPs). The IPPs by intent and by Board action supersede all previous Board action and are intended to bind the Board of Education, administration, and staff of the District.

POLICIES AND PROCEDURES:

1. POLICY

Tribal officials and parents of Indian children shall be provided an opportunity to comment on the participation of Indian children on an equal basis in all programs and activities offered by the Yellow Medicine East Independent School District. 2190 [34 CFR222.94 (a)(I)]

PROCEDURES

1.1 The Yellow Medicine East Independent School District Superintendent and/or principal and/or Title VII Indian Education Parent Committee will meet two or three times annually with Tribal officials and parents of Indian children. The purpose of these meetings shall be to inform and to address comments and concerns regarding Indian children's equal participation in the educational programs of the District.

Generally, at least the following meetings will occur annually:

1. Yellow Medicine East Indian Education Parent Advisory Committee & General Membership meeting in October,
2. Board of Education public hearing on Title VIII (Impact Aid) Indian policies and procedures, (Usually held in January)
3. Board of Education public hearing on the new or continuing Title VIII and Title VII programs, (Usually in March but may vary per Federal guidelines)
4. Other meetings may be organized by the Parent Advisory Committee and/or requested by Tribal officials and/or parents of Indian children.

2. POLICY

The District will annually assess the extent to which Indian students are participating on an equal basis in the educational programs and activities of the District. [34 CFR 222.94(a)(2)]

PROCEDURES

2.1 The Superintendent and/or principal, in conjunction with the Parent Advisory Committee and/or the IPP Committee, will review school data and comments with the Tribal officials, Indian Education Parent Committee, Indian community, and staff regarding the assessment and extent of Indian student's participation and progress in the educational programs and services of the District.

3. POLICY

The District shall seek input from the Parent Advisory Committee when necessary, in order to modify educational programs and services when progress is not being made, or there appears to be a lack of equal participation for Indian students. [34 CFR 222.94(a)(3)]

PROCEDURES

3.1 When assessment data indicate Indian students do not participate on an equal basis with non-Indian students, or make appropriate progress, the Parent Advisory Committee will be asked to recommend a plan or suggestions to modify the educational programs or services in order to attain equal participation or appropriate progress. Recommendations will be presented to the Yellow Medicine East Independent School District Board for action.

4. POLICY

The following materials will annually be disseminated to Tribal officials and Indian parents:

- Title VIII Application;
 - Evaluation of programs assisted with Title VIII funds
 - Program plans and information related to the education programs of the School District.
 - Assessment data for Indian students and non-Indian students in the District.
- Adequate time and opportunity will be provided Tribal officials and/or the Parent Advisory Committee and Indian parents to present views and comments regarding the disseminated documents. [34 CFR 222.94(a)(4)]

PROCEDURES

4.1 The complete Title VIII application will be sent to Tribal officials, and a summary prepared for all Indian parents in conjunction with the January Title VIII public hearing. Review of new or continuing programs is an on-going process of the Board of Education. Agendas will be regularly forwarded to Tribal officials. An annual summary will be provided at the January Title VIII public hearing.

Additional information is available upon request.

4.2 A Board meeting will be held, usually in January, for the discussion of the disseminated material as part of a regular Board of Education agenda. Tribal officials and Indian parents and staff will be notified at least ten (10) days prior to the meeting. Notice will be posted in the school's District Office and School Offices and will be sent to the Tribal Board of Trustees.

5. POLICY

The District shall solicit information from Tribal officials and Indian parents on Indian views, including those regarding the frequency, location, and time of meetings. [34 CFR 222.94(a)(5)]

PROCEDURES

5.1 At the Board meeting described in Procedure 4.2 above, members of the Indian community will be afforded the opportunity to comment and suggest alternatives to the regularly scheduled times, locations, and frequency of pertinent meetings.

6. POLICY

The District shall notify Tribal officials and Indian parents of the locations and times of meetings. [34 CFR 222.94(a)(6)]

PROCEDURES

6.1 Tribal officials, Indian parents, the Indian Parent Advisory Committee, will be notified as to the location and times of meetings in the same manner as that provided for the January Board meeting. Notice will be posted in the school's District Office, at School Offices, and will also be sent to the Tribal Board of Trustees for posting.

7. POLICY

The District shall actively consult and regularly involve the Parent Advisory Committee, as well as interested Tribal officials and Indian parents in the planning and development of educational programs assisted with Title VIII funds. [34 CFR 222.94(a)(7)]

PROCEDURES

7.1 The Title VIII application will be made available for review by the Parent Advisory Committee and other interested members of the Indian community prior to the public meeting generally held in January. A School Board meeting to discuss equal participation of Indian students will generally be held in January. The Parent Advisory Committee and interested Indian parents and Tribal officials will review assessment data to develop or modify educational programs or services to allow participation of Indian students on an equal basis. These findings and recommendations will be presented to the Board of Education in March, or as required by Federal guidelines.

Members of the Indian community, Tribal officials, members of the Parent Advisory Committee and staff will be notified of modifications to programs or services as stipulated in Procedure 4.1.

8. POLICY

The District shall provide specific procedures for assessing the effectiveness of Indian community input regarding the participation of Indian children in the District's education programs and activities and the development and implementation of the IPPs, and for modifying the District's IPPs based on this input. [34 CFR222.94(a)(8)]

PROCEDURES

8.1 The Parent Advisory Committee and District staff will review parent and student input prior to the preparation of the Title VIII program grant. Information regarding this input will be discussed at the public hearing for the new Title VIII grant and/or at the public hearing in January regarding Title VIII.

2012 Yellow Medicine East Golf



Coaches: Mike Gaffaney, Ben Lecy, and Dave Guertin

Boys: 22 boys

Had a full varsity schedule – 7 JV events – 9 JH events

Overall varsity record: 49-42

Finished 5th in WCC South (7 schools); finished 4th @ Marshall

Invite (15 schools) finished 8th @ Benson Invite (16 schools)

finished 3rd in NE 3AA Subsection Tournament

Individual successes: Everyone had the opportunity to compete at their level and enjoy the game of golf. 8 letter winners overall with 2 new letter winners - Mason Frerichs and Jacob Guertin ; Mitch McCosh was named all WCC South by finishing in overall 5th place in the conference (42 boys) Mitch was also named WCC athlete of the week and qualified to compete in the Section 3AA Tournament.

Girls: 6 girls

Had a full varsity schedule.

Overall record: 22-39

Individual successes: 5 overall letterwinners Erica Moritz was named all WCC South by finishing in 12th Place. She also qualified for the Section 3AA Tournament.

Needs and plans: The coaches are offering a community education golf class this summer for younger beginning golfers as well as an opportunity for some practice for our current golfers. This should provide an opportunity for boys and girls to learn and enjoy the game. Hopefully we will gain new golfers (especially girls) that want to play golf next spring.

Thank you for your continued support of golf at YME,

Mike Gaffaney, Ben Lecy, and Dave Guertin

2012 BOY'S TENNIS

What a great Spring for boy's tennis. The boys finished the year with an 8-5 record, which is the most wins we have had in a long time. They also finished 2-3 in conference and at the conference tournament, we had a singles player and a doubles team take second in the tournament.

We had 14 players out and 4 of those were 7th graders, which is the most I have had out in a season and it looks like we will have a bunch more next year too. It is looking good with our numbers with the young kids, but we do lose 4 seniors this year that played at some of the top spots. We will have to fill in for those top players. We will be young next year, but one has to start somewhere to get an old team.

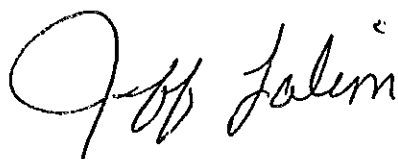
Here is a recap of our awards for the season. We held our banquet on May 31st and here are those award winners.

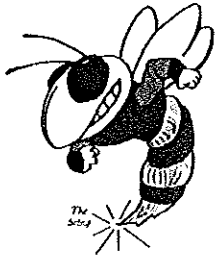
All Conference	Honorable mention All Conference	Most Improved
David Nowacki Clinton Repsher	Carter Iverson	Shane Nokelby
Most Valuable	Rookie of the Year	Coach's Award
Tyler Kotlowski	Brandon Repsher	Clinton Repsher

Letter Winners:

Tyler Kotlowski	Clinton Repsher	David Nowacki
Ethan Ator	Carter Iverson	Brandon Repsher
Todd Nowacki	James DeJager	Chris Garding
Grant Elliott	Shane Nokelby	Cody Spoh
Ammon Bennett		

Thank you for looking over our season. I wished that I could have been here tonight, but I am in the boundary waters on vacation. Have a great Summer!!





YELLOW MEDICINE EAST

High School Activities Department
 450 9th Avenue, Granite Falls MN 56241
 (320) 564-4081 Ext. 110- Tim ; Ext. 111 - Jean
 Tim Knapper, Activities Director

End of Season Report

Year: 2012 Sport: Track & Field Head Coach/Advisor: Scott Jaw

Assistants:

1. Jim Ford 3. Paul Huerneman 5. David Wingert
 2. Tasha Feldman 4. _____ 6. _____

Season Record: _____ Conference Record: _____ Standing: Boys - 4th
Girls - 17th

List any team honors:

Boys 6th in Section 3A

List any individual honors:

All WCCS Adam Saveriego, Jacob Carroll 4x800
 Isaac Rillo, Collyn Schuler
 Jacob Pedersen ~~200m~~, 200m, 400m, 800m, 1600m, 3200m
 Trey Co Discus
 Adam Saveriego 500m
 State Qualifiers: 4x800 (see above)
 200m Jacob Pedersen

Season Recap/Highlights: Boys had a season that was better than expected. a few strong athletes scored a lot of points. Girls struggled due to injuries. Hope to improve next year!

Capital Requests: (include approximate cost)

year: (include approximate cost)

✓ HyeTek Meet Management software \$350
 PC laptop to run HyeTek \$500
 Pole Vault Pole \$400
 Shot/Discus \$200
 _____ \$ _____
 _____ \$ _____

Supplies List for next

Spikes \$120
tape measures \$150
stop watches \$100
bats \$50
 _____ \$ _____
 _____ \$ _____

**Please Attach:

1. List of games played & results — N/A
2. A roster with varsity letter winners identified — attached
3. A copy of cumulative statistics for the year — N/A

School Record → Boys 4x800 8:39.0 Section 3A Meet 5/31/12
 Jacob Carroll, Collyn Schuler,
 Isaac Rillo, Adam Saveriego

2012 YME Track and Field School Board Report

Thank you for giving me the opportunity to be the varsity track and field coach this year. It was a year of ups and downs. First of all, the weather started very nice for the opening of practice. In April, the weather turned cool and rainy. Thus, we lost 4 track meets due to poor conditions. We ended the season with some very warm weather.

We had some nice success this year. We had six boys earn all conference status. They were Trey Cox, Jacob Pederson, Jacob Carroll, Adam Savariego, Coltyn Schuler, and Isaac Rillo. Our boys team won two meets, both at Maccray. We have a young and talented team. We sent two events to state, the boys 4x800 relay consisting of Carroll, Rillo, Schuler, and Savariego, and Jacob Pederson in the 200M.

Our girls had some decent individual success, but injuries to some of our faster, younger runners had an impact on our team success. We had a great group of dedicated seniors who held the team together. Hopefully their example will carry over into next season.

Something to consider for the longer term would be installing a complete set of bleachers at our track area. If we hope to host "bigger" meets, like the conference, sub-section, or section, we would have to have much more seating than we have at the present time. Many people have given great praise to our track facility, but mention the lack of seating as a concern.

I want to thank you for all of the support. I truly believe track and field provides an excellent vehicle for kids to develop self discipline and physical/mental improvement. It is a sport of which one can clearly measure personal improvement. I believe nearly all athletes leave our track and field program better, both physically and mentally.

Thanks

Scott Jans
YME Head Track and Field Coach



End of Season Report:

Sport: Softball Year: 2012 Head Coach: Kristi Klassen

- Assistants:
- 1. Jen Sneller level JV
 - 2. Leanne Carmany level Volunteer Asst.
 - 3. Verne Anderson level Volunteer Asst.
 - 4. Dean Baldry level JH
 - 5. Nick Richter level JH

Season Record: 8-11

Conference Record: 8-4 Standing: 2

List any Team Honors:

List any Individual Honors:

All-Conference: Nena McCalla, Angie Scheffler, Allie Trudel
HM: Jennessa Hoffman
Academic All-State:
Courtney Hinz, Angie Scheffler, Jennessa Hoffman, Kendra Sonder

Season Recap Highlights:

We started the season slowly but then started playing much better. We finished 2nd in our conference beating the winners, Morris, along the way.

Suggestions for next year:

For safety reasons, the JV field needs to get fences in front of their benches. The JV field could also use a portable fence to make it an official size field.

* Please attach :

- 1. A roster with varsity letter winners identified
- 2. A copy of cumulative statistics for the year

*

Appendix C

End of Season Report

Year: 2012 Sport: BASEBALL Head Coach/Advisor: T. SCHULTE

Assistants:

- 1. JAKE Suter 3. _____ 5. _____
- 2. Chris Pappadackis - Volunteer 6. _____

Season Record: 6 - 13 Conference Record 2 - 10 Standing: 6th

List any team honors:

List any individual honors:

Austin Thorstad - All Conf.
Avon Zieske - All Conf. - honorable mention

Season Recap/Highlights:

Capital Requests: (include approximate cost)

Supplies List for next year: (include approximate cost)

New machine (ballpro) \$??
and drag \$..
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____

7 doz. baseballs \$ 250.00
2 BBCOR Bats \$ 700.00
Tees (3) \$ 100.00
Protective Screens \$ 300.00
 _____ \$ _____
 _____ \$ 1350.00

- **Please Attach:**
1. List of games played & results
 2. A roster with varsity letter winners identified
 3. A copy of cumulative statistics for the year

Appendix D

Summer Coaching Request Waiver

Please check the applicable activity(ies).
 INDIVIDUAL TEAM SPORT

YELLOW MEDICINE EAST ENROLLMENT UPDATE 2011-2012

	SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER			JANUARY		
	BRE	HS	ENR	BRE	HS	ENR	BRE	HS	ENR	BRE	HS	ENR	BRE	HS	ENR
Kindergarten	57			56			53			53			53		
First Grade	69			69			68			65			65		
Second Grade	53			53			54			51			51		
Third Grade	56			56			55			55			56		
Fourth Grade	48			49			50			47			47		
Fifth Grade	48			47			48			48			48		
Sixth Grade	72			72			72			72			72		
	403			402			400			391			392		
Seventh Grade		61			63			62			62			62	
Eighth Grade		54			56			55			55			55	
Ninth Grade		88			89			88			87			87	
Tenth Grade		70			71			70			70			69	
Eleventh Grade		72			70			70			69			69	
Twelfth Grade		80			81			79			79			79	
		425			430			424			422			421	
K-12 TOTAL			828			832			824			813			813

	FEBRUARY			MARCH			APRIL			MAY			LAST DAY OF SCHOOL		
	BRE	HS	ENR	BRE	HS	ENR	BRE	HS	ENR	BRE	HS	ENR	BRE	HS	ENR
Kindergarten	55			54			54			54			54		
First Grade	65			65			65			64			64		
Second Grade	51			52			52			51			51		
Third Grade	56			55			55			55			55		
Fourth Grade	47			45			45			46			46		
Fifth Grade	48			49			49			47			47		
Sixth Grade	72			69			69			69			69		
	394			389			389			386			386		
Seventh Grade		64			64			64			63			63	
Eighth Grade		55			55			55			54			54	
Ninth Grade		88			91			88			87			87	
Tenth Grade		69			70			70			69			69	
Eleventh Grade		68			68			67			67			66	
Twelfth Grade		82			80			80			81			81	
		426			428			424			421			420	
K-12 TOTAL			820			817			813			807			806

**Yellow Medicine East #2190
Board Report
Jun-12**

2011-12	Revised Budget	Year to Date	Budget Balance	Percent	2010-11
By Fund	2011-12	Expenditures		Expended	YTD Expended
					On Original Budget
General	9,481,703	8,247,234	1,234,469	86.98%	88.09%
Food Service	393,065	359,081	33,984	91.35%	81.86%
Community Service	349,956	254,737	95,219	72.79%	76.99%
Debt Redemption	75,145	75,076	69	99.91%	99.91%
Debt Red. (Constr. Bonds)	1,083,420	1,082,420	1,000	99.91%	99.72%
OPEB Trust	142,000	125,618	16,382	88.46%	52.82%
OPEB Debt Service	304,300	189,195	115,105	62.17%	70.24%
Sub-total	11,829,589	10,333,361	1,496,228	87.35%	86.83%
Building Project (Fund 06)	1,637,995	1,637,995	0		8,848,707
Total	13,467,584	11,971,356	1,496,228		Bldg Expense Includes FY10 & FY11

Year to date amounts include current month's accounts payables plus previous month's payroll.

Building Project Budget to equal amount expended (per Board budget approval June 2011)

Building Project expended to date: \$10,486,702

Salaries % expended to date (approximately)

Contracted July-June	Supt/Finance/Maint/Comm Ed	91.67%
Contracted August-July	Principals	83.33%
Contracted Sept-August	Teachers/Fd Svc Supv/Nurses	75.00%
12 Month Non-certified	Secretaries	91.67%
12 Month Non-certified	Custodians	90.00%
9 Month Non-certified	Assistants/Cooks	92.50%

Liquid Asset Fund/Citizen's Alliance Money Market (Investments)

5/31/2012

Month End Cash Invested	\$1,372,586.94	General Closing Market Value
Construction Account (QZABS 8.26 Mil)	\$170,167.55	Facilities Project
Capital/Energy Bonds (QZABS 2.485 Mil)	\$19,132.55	Facilities Project

Electronic Fund Transfers/LAF Checks

			From	To
5/4/2012	\$ 750.88	Xcel Energy	F&M	Xcel
5/10/2012	\$ 63.48	RevTrak Fees	LAF	Revtrak
5/17/2012	\$ 100,000.00	Board Accounts Payable	LAF	GF Bank
5/22/2012	\$ 120,000.00	Board Accounts Payable	LAF	GF Bank
5/21/2022	\$ 5,000.00	Payroll (F&M Bank)	LAF	F&M Bank
5/22/2012	\$ 292,233.29	Payroll (GF Bank direct deposits)	LAF	GF Bank
5/24/2012	\$ 80,000.00	Board Accounts Payable (Payroll Bills)	LAF	GF Bank
	\$ -	Alt. Facilities Transfer (Money Mkt Acct)	Citizens	LAF
	\$ -	Energy/Capital Transfer (Money Mkt Acct)	Citizens	LAF

Trust Fund (PERA) OPEB \$1,696,788.14 Ending 5/31/2012



YME Report Card June 2010

Please award a letter grade for the following areas.

Answer Options	A	B	C	D	F	Response Count
Facility Appearance	4	17	34	21	3	79
Order and Discipline	0	14	29	20	16	79
Academic Instruction	11	45	15	6	1	78
Connected Students and Staff	6	40	24	7	1	78
Staff Morale	2	10	29	22	15	78
Public Perception	0	14	43	16	4	77
<i>answered question</i>						79
<i>skipped question</i>						0

YME Report Card May 2011

Please award a letter grade for the following areas.

Answer Options	A	B	C	D	F	Response Count
Facility Appearance	9	39	31	9	3	91
Order and Discipline	2	43	39	5	2	91
Academic Instruction	10	56	23	1	1	91
Connected Students and Staff	8	50	28	2	2	90
Staff Morale	3	31	39	13	4	90
Public Perception	5	25	50	8	1	89
<i>answered question</i>						91
<i>skipped question</i>						0

YME Report Card May 2012

Please award a letter grade for the following areas.

Answer Options	A	B	C	D	F	Response Count
Facility Appearance	10	38	27	5	0	80
Order and Discipline	1	39	33	7	1	80
Academic Instruction	12	46	22	0	0	80
Connected Students and Staff	16	48	16	0	0	80
Staff Morale	8	33	29	10	0	80
Public Perception	3	41	32	3	0	79
<i>answered question</i>						80
<i>skipped question</i>						0

Using grade point averages (A=4 pts, B=3 pts, C=2 pts, etc.) from June 2010 to May 2012 there is improvement in all areas.

Order and Discipline	up 0.92	Facility Appearance	up 0.69	Connectedness	up 0.45
Staff Morale	up 0.97	Public Perception	up 0.69	Academic Instruction	up 0.13

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
13246	Vendor Continued Void	06/11/2012					0.00
13247	ADVOCATE TRIBUNE	06/11/2012	1	HOUSE ADS	0	356.00	1,328.10
01 E 300 361 000 830 433				CARPENTRY/VOCATIONAL PROGRAMS/INDIVIDUAL INST SUPPLIES/		356.00	
			115371-01	SUBSCRIPTION	0	89.00	
04 E 500 590 157 321 401				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		89.00	
			119178-01	VISIT GUIDE	0	165.00	
04 E 500 505 000 321 380				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PRINTIN		165.00	
			2	LEGALS	0	225.70	
01 E 005 010 000 000 380				BOARD OF EDUCATION//PRINTING/ADVERTISING/		225.70	
			3	GRADUATION	0	68.40	
01 E 300 211 165 000 899				SECONDARY EDUCATION GENERAL//MISCELLANEOUS EXPENSE/GRAD		68.40	
			4	EASTSIDE STORIES	0	396.00	
01 E 300 298 205 000 401				EXTRACURRICULAR ACTIVITIES//GENERAL SUPPLIES/NEWSPAPER		396.00	
			5	MUSIC SECTION	0	14.00	
01 E 300 258 233 000 430				MUSIC//SUPPLIES/INSTRUMENTAL MUSIC		14.00	
			6	MUSIC SECTION	0	14.00	
01 E 300 258 231 000 430				MUSIC//SUPPLIES/VOCAL MUSIC		14.00	
13248	AMAZON.COM CREDIT	06/11/2012	012144374569	GOAL #1	169	18.99	79.61
01 E 005 211 731 315 305				SECONDARY EDUCATION GENERAL/INTEGRATION/PROFESSIONAL FE		18.99	
			107642876407	GOAL #1	169	12.98	
01 E 005 211 731 315 305				SECONDARY EDUCATION GENERAL/INTEGRATION/PROFESSIONAL FE		12.98	
			145616840230	GOAL #1	169	19.06	
01 E 005 211 731 315 305				SECONDARY EDUCATION GENERAL/INTEGRATION/PROFESSIONAL FE		19.06	
			273492274926	GOAL #1	169	13.88	
01 E 005 211 731 315 305				SECONDARY EDUCATION GENERAL/INTEGRATION/PROFESSIONAL FE		13.88	
			281221606220	GOAL #1	169	14.70	
01 E 005 211 731 315 305				SECONDARY EDUCATION GENERAL/INTEGRATION/PROFESSIONAL FE		14.70	
13249	HEATHER ANDERSON	06/11/2012	1	MEAL REIMB.	0	8.90	8.90
01 E 300 211 000 000 366				SECONDARY EDUCATION GENERAL//TRAVEL-SCHOOL BUSINESS/		8.90	
13250	APPLE COMPUTER, INC.	06/11/2012	9995663080	ITUNES GIFT CARDS	180	200.00	200.00
01 E 100 203 406 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/6TH GRADE		200.00	
13251	Vendor Continued Void	06/11/2012					0.00
13252	Vendor Continued Void	06/11/2012					0.00
13253	Vendor Continued Void	06/11/2012					0.00
13254	Vendor Continued Void	06/11/2012					0.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
13255	BENNETT & BENNETT INC.	06/11/2012	1	FUEL	0	6,796.86	33,964.34
01 E 005 760 000 720 361				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/BUS CON		6,796.86	
			10	ART	0	106.06	
01 E 300 211 000 733 361				SECONDARY EDUCATION GENERAL/TRANSPORTATION/NON-AUTHORIZ		106.06	
			11	BJERKESET	0	59.82	
01 E 300 211 000 733 361				SECONDARY EDUCATION GENERAL/TRANSPORTATION/NON-AUTHORIZ		59.82	
			12	IT	0	180.24	
01 E 300 211 000 733 361				SECONDARY EDUCATION GENERAL/TRANSPORTATION/NON-AUTHORIZ		180.24	
			13	TAG - SCIENCE	0	156.95	
01 E 300 218 000 733 361				GIFTED & TALENTED/TRANSPORTATION/NON-AUTHORIZED/BUS CON		156.95	
			14	BAND (REG)	0	129.62	
01 E 300 258 233 733 361				MUSIC/TRANSPORTATION/NON-AUTHORIZED/BUS CONTR. (XWKD TO		129.62	
			15	SCIENCE	0	545.85	
01 E 300 211 000 733 361				SECONDARY EDUCATION GENERAL/TRANSPORTATION/NON-AUTHORIZ		545.85	
			16	RUPP FT	0	81.66	
01 E 005 760 000 723 361				PUPIL TRANSPORTATION/HANDICAPPED/BUS CONTR. (XWKD TO 36		81.66	
			17	TRACK	0	2,001.21	
01 E 300 292 219 733 361				BOYS/GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/BUS		2,001.21	
			18	GOLF	0	212.23	
01 E 300 292 225 733 361				BOYS/GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/BUS		212.23	
			19	BOYS TENNIS	0	1,311.12	
01 E 300 294 224 733 361				BOYS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/BUS CONTR.		1,311.12	
			2	CLARKFIELD SHUTTLE	0	1,500.24	
01 E 005 760 000 720 361				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/BUS CON		1,500.24	
			20	BASEBALL	0	1,545.34	
01 E 300 294 215 733 361				BOYS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/BUS CONTR.		1,545.34	
			21	SOFTBALL	0	1,227.93	
01 E 300 296 210 733 361				GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/BUS CONTR		1,227.93	
			22	FESTIVAL OF NATIONS	0	861.71	
01 E 005 211 731 315 360				SECONDARY EDUCATION GENERAL/INTEGRATION/CONTRACTORS (NO		861.71	
			23	POSH FARMS	0	41.16	
01 E 005 211 731 315 360				SECONDARY EDUCATION GENERAL/INTEGRATION/CONTRACTORS (NO		41.16	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 100 203 000 733 361		24		PRAIRIE WOODS ELEMENTARY GENERAL ED./TRANSPORTATION/NON-AUTHORIZED/BU	0	436.53 436.53	
01 E 100 203 000 733 361		25		2ND GRADE ELEMENTARY GENERAL ED./TRANSPORTATION/NON-AUTHORIZED/BU	0	214.70 214.70	
01 E 100 203 000 733 361		26		HEADSTART ELEMENTARY GENERAL ED./TRANSPORTATION/NON-AUTHORIZED/BU	0	633.58 633.58	
01 E 100 203 000 733 361		27		K/1 ELEMENTARY GENERAL ED./TRANSPORTATION/NON-AUTHORIZED/BU	0	871.05 871.05	
01 E 005 203 734 315 360		28		DAKOTA DAY ELEMENTARY GENERAL ED./INTEGRATION/CONTRACTORS (NON-BEN	0	177.65 177.65	
01 E 005 203 734 315 360		29		HENRY HILL ELEMENTARY GENERAL ED./INTEGRATION/CONTRACTORS (NON-BEN	0	31.51 31.51	
01 E 005 760 000 713 361		3		OUT OF DISTRICT PUPIL TRANSPORTATION/OPEN ENROLLMENT/BUS CONTR. (XWKD T	0	3,780.24 3,780.24	
01 E 100 203 000 733 361		30		SCHOOL PATROL ELEMENTARY GENERAL ED./TRANSPORTATION/NON-AUTHORIZED/BU	0	417.71 417.71	
01 E 100 203 000 733 361		31		6TH GRADE ELEMENTARY GENERAL ED./TRANSPORTATION/NON-AUTHORIZED/BU	0	1,104.13 1,104.13	
01 E 005 760 000 717 361		4		ATHLETIC SHUTTLE PUPIL TRANSPORTATION/LATE ACTIVITY BUS/BUS CONTR. (XWKD	0	208.62 208.62	
01 E 005 760 000 723 361		5		SPECIAL NEEDS PUPIL TRANSPORTATION/HANDICAPPED/BUS CONTR. (XWKD TO 36	0	3,583.21 3,583.21	
01 E 005 760 000 723 361		6		PRAIRIELAND SHUTTLE PUPIL TRANSPORTATION/HANDICAPPED/BUS CONTR. (XWKD TO 36	0	1,000.00 1,000.00	
01 E 300 258 233 000 370		7		BAND RENT MUSIC//RENTALS AND LEASES/INSTRUMENTAL MUSIC	0	30.00 30.00	
01 E 005 760 000 728 361		8		BELVIEW PUPIL TRANSPORTATION/TO BOARD AND LODGING FACILITY/BUS	0	4,607.97 4,607.97	
01 E 005 298 732 315 360		9		SOCCER - INTEGRATION EXTRACURRICULAR ACTIVITIES/INTEGRATION/CONTRACTORS (NON	0	109.44 109.44	
13256 BENSON PUBLIC SCHOOLS ISD #777 06/11/2012 1				FY 12 FRENCH ITV	0	3,106.41	3,106.41
01 E 300 230 129 310 391				FOREIGN/NATIVE LANGUAGES/COOPERATIVE/MN SCH DIST - REIM		3,106.41	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
13257	BILL'S ELECTRIC	06/11/2012	5213	HOUSE	0	6,450.00	6,450.00
01 E 300 361 000 000 433				CARPENTRY//INDIVIDUAL INST SUPPLIES/		6,450.00	
13258	HELEN M BLUE-REDNER	06/11/2012	1	MILEAGE	0	222.84	222.84
01 E 100 203 000 000 366				ELEMENTARY GENERAL ED.//TRAVEL-SCHOOL BUSINESS/		222.84	
13259	BOOTLEGGERS SUPPER CLUB	06/11/2012	1	BANQUET MEALS	0	1,187.50	1,187.50
09 L 230 27				TRUST FUND/DEFERRED REVENUE/SENIOR CITIZENS ADVOCACY		1,187.50	
13260	BRAMBLE PARK ZOO	06/11/2012	1		179	640.15	640.15
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		640.15	
13261	LAURA ANNE BRISTLE	06/11/2012	1		0	7.23	7.23
01 E 300 211 000 000 366				SECONDARY EDUCATION GENERAL//TRAVEL-SCHOOL BUSINESS/		7.23	
13262	CARL'S BAKERY	06/11/2012	1		0	8.60	8.60
01 E 300 298 000 000 899				EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/		8.60	
13263	LEANNE M CARMANY	06/11/2012	1	BAGS	0	15.00	15.00
01 E 300 260 000 000 430				NATURAL SCIENCES//SUPPLIES/		15.00	
13264	CASEY'S	06/11/2012	1		183	45.95	45.95
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		45.95	
13265	CENEX CREDIT CARD	06/11/2012	1		0	996.34	996.34
01 E 005 810 193 000 442				OPERATIONS AND MAINTENANCE//GAS & OIL/CAR EXPENSES		996.34	
13266	CIMA COMPANIES, INC.	06/11/2012	1	VOLUNTEER INS.	0	410.80	410.80
04 E 500 590 156 321 401				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		410.80	
13267	Vendor Continued Void	06/11/2012					0.00
13268	CITY OF GRANITE FALLS	06/11/2012	1	BR WATER/SEWER	0	310.35	15,689.07
01 E 005 810 183 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/SEWER-WATE		310.35	
			2	BR ELECTRICITY	0	4,195.84	
01 E 005 810 184 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT		4,195.84	
			3	HS WATER/SEWER	0	1,582.13	
01 E 005 810 183 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/SEWER-WATE		1,582.13	
			4	HS ELECTRICITY	0	9,490.35	
01 E 005 810 184 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT		9,490.35	
			5	TRACK	0	37.58	
01 E 005 810 184 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT		37.58	
			6	CARPENTRY	0	13.19	
01 E 300 361 000 000 330				CARPENTRY//UTILITY SERVICES/		13.19	
			7	OUTSIDE	0	59.63	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				MAINTENANCE			
01 E 005 810 191 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/OUTSIDE MA		59.63	
13269	CLINICARE CORPORATION	06/11/2012	233434	TUITION - APRIL	0	2,646.89	2,646.89
				'12			
01 E 998 420 000 000 392				SPECIAL EDUCATIONAL GENERAL//OUT OF STATE TUITION/		2,646.89	
13270	CONSUMERS COOPERATIVE OIL CO.	06/11/2012	1		0	198.49	198.49
01 E 025 810 000 000 442				OPERATIONS AND MAINTENANCE//GAS & OIL/		198.49	
13271	COUNTRYSIDE PUBLIC HEALTH	06/11/2012	1	HBV - JL	0	50.00	50.00
01 E 005 860 000 347 590				HEALTH & SAFETY EQUIP/PHYSICAL HAZARD CONTROL/OTHER CAP		50.00	
13272	CROWN AWARDS	06/11/2012	31527456	TENNIS PLAQUES	0	60.40	60.40
01 E 300 294 224 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/TENNIS		60.40	
13273	GFDQ, INC.	06/11/2012	1	RANDOM ACTS OF	186	26.36	122.34
				KINDNESS			
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		26.36	
			2	CPP MINI-GRANT	186	40.00	
01 E 005 211 731 315 305				SECONDARY EDUCATION GENERAL/INTEGRATION/PROFESSIONAL FE		40.00	
			3	EXCEL AFTER	186	55.98	
				SCHOOL AWARDS			
01 E 005 203 733 315 305				ELEMENTARY GENERAL ED./INTEGRATION/PROFESSIONAL FEES/IN		55.98	
13274	DANA F. COLE & COMPANY, LLP	06/11/2012	1	2012 FLEX	0	645.00	645.00
				ENROLLMENT FEES			
01 L 215 98				GENERAL FUND/DEDUCTIONS PAYABLE/DED. ADJUSTMENTS		645.00	
13275	DAVE'S ELECTRIC CO	06/11/2012	1		0	58.00	58.00
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		58.00	
13276	DEAN FOODS NORTH CENTRAL, INC.	06/11/2012	1		0	79.94	2,783.65
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		79.94	
			2		0	1,691.55	
02 E 005 770 000 701 495				FOOD SERVICES/SCHOOL LUNCH/MILK/		1,691.55	
			3		0	-54.04	
02 E 005 770 000 701 495				FOOD SERVICES/SCHOOL LUNCH/MILK/		-54.04	
			4		0	1,066.20	
02 E 005 770 000 705 495				FOOD SERVICES/BREAKFAST/MILK/		1,066.20	
13277	EAP CONSULTANTS	06/11/2012	JUNE '12	MONTHLY FEE 124	0	193.44	193.44
				@1.56			
01 L 230 92				GENERAL FUND/DEFERRED REVENUE/WELLNESS \$		193.44	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
13278	Vendor Continued Void	06/11/2012					0.00
13279	ECONOMART	06/11/2012	1	FACS	0	1,644.10	2,844.57
01 E 300 331 000 830 433				VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST		1,644.10	
			10	HEALTH FAIR	0	73.19	
09 L 230 27				TRUST FUND/DEFERRED REVENUE/SENIOR CITIZENS ADVOCACY		73.19	
			11	MAY 31	0	10.76	
01 L 230 13				GENERAL FUND/DEFERRED REVENUE/CLARKFIELD BASEMENT CLUB		10.76	
			12	MAY 31	0	423.46	
01 L 230 59				GENERAL FUND/DEFERRED REVENUE/DIST POP		423.46	
			2	FOOD SERVICE	0	84.26	
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		84.26	
			3	SENIOR CLASS PICNIC	0	61.42	
01 E 300 211 165 000 899				SECONDARY EDUCATION GENERAL//MISCELLANEOUS EXPENSE/GRAD		61.42	
			4	SCIENCE	0	40.58	
01 E 300 260 000 000 430				NATURAL SCIENCES//SUPPLIES/		40.58	
			5	2ND GRADE	0	67.12	
01 E 100 203 372 000 899				ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/SNACKS-2N		67.12	
			6	K/1 SNACKS	0	363.75	
01 E 100 203 362 000 899				ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/ELEM SNAC		363.75	
			7	SENIOR CENTER	0	15.95	
04 E 500 590 000 321 401				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		15.95	
			8	FOOD SERVICE	0	32.34	
02 E 005 770 000 701 401				FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/		32.34	
			9	DAKOTA DAY	0	27.64	
01 E 005 203 734 315 305				ELEMENTARY GENERAL ED.//INTEGRATION/PROFESSIONAL FEES/IN		27.64	
13280	FRONTIER TELEPHONE	06/11/2012	1		0	80.91	80.91
01 E 025 810 000 000 320				OPERATIONS AND MAINTENANCE//COMMUNICATIONAL SERVICES/		80.91	
13281	GOOGLE, INC.	06/11/2012	1966523		0	16.50	16.50
01 E 200 612 199 000 401				TECHNOLOGY//GENERAL SUPPLIES/KAREN MCCOY		16.50	
13282	GRANITE FALLS AUTO PARTS	06/11/2012	207056		0	26.49	100.41
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		26.49	
			208128/208129		0	73.92	
01 E 005 810 193 000 401				OPERATIONS AND MAINTENANCE//GENERAL SUPPLIES/CAR EXPENS		73.92	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
13283	GRANITE FALLS OFFICIALS ASSOC.	06/11/2012	1		0	1,000.00	1,000.00
01 E 300 294 215 000 319				BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASEBALL		540.00	
01 E 300 296 210 000 319				GIRLS ATHLETICS//OTHER PERSONAL SERVICES/SOFTBALL		460.00	
13284	GRANITE FLORAL & GREENHOUSE	06/11/2012	1	GRADUATION	0	40.00	1,085.50
09 L 230 27				TRUST FUND/DEFERRED REVENUE/SENIOR CITIZENS ADVOCACY		40.00	
			2	GRADUATION	0	1,045.50	
01 E 300 211 165 000 899				SECONDARY EDUCATION GENERAL//MISCELLANEOUS EXPENSE/GRAD		1,045.50	
13285	GREAT PLAINS NATURAL GAS CO	06/11/2012	1	CLARKFIELD	0	89.90	985.84
01 E 025 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		89.90	
			2	BERT RANEY	0	253.16	
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		253.16	
			3	HIGH SCHOOL	0	217.08	
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		217.08	
			4	MAINTENANCE	0	22.00	
01 E 005 810 191 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/OUTSIDE		22.00	
			5	HIGH SCHOOL	0	278.70	
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		278.70	
			6	CLARKFIELD	0	125.00	
01 E 025 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		125.00	
13286	GREY, MARY	06/11/2012	1		0	22.82	22.82
01 E 100 203 408 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/ELEM PHY ED		22.82	
13287	GUERTIN, DAVID	06/11/2012	1		0	10.74	10.74
01 E 300 292 225 000 401				BOYS/GIRLS ATHLETICS//GENERAL SUPPLIES/GOLF		10.74	
13288	HDL	06/11/2012	2334708		199	152.01	152.01
01 E 300 255 000 000 450				INDUSTRIAL EDUCATION//MATERIALS PURCH FOR RESALE/		152.01	
13289	HENDERSON, ROBIN	06/11/2012	1	POPCORN GIFT	0	81.00	132.66
01 L 230 33				CARDS		81.00	
				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		81.00	
			2		0	51.66	
01 E 005 790 000 315 899				OTHER PUPIL SUPPORT SERVICES//INTEGRATION/MISCELLANEOUS		51.66	
13290	HERMITAGE ART COMPANY	06/11/2012	858617	BACCALAUREATE	202	51.43	51.43
01 E 300 211 165 000 899				PROGRAMS		51.43	
				SECONDARY EDUCATION GENERAL//MISCELLANEOUS EXPENSE/GRAD		51.43	
13291	HILDI INC	06/11/2012	1	GASB 45 - ACTUARY	0	840.00	840.00
				STUDY			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 005 010 000 000 305				BOARD OF EDUCATION//PROFESSIONAL FEES/		840.00	
13292	HOLMSTROM AND KVAM	06/11/2012	1	CLARKFIELD BUILDING	0	520.00	520.00
01 E 005 150 000 000 305				LEGAL SERVICES//PROFESSIONAL FEES/		520.00	
13293	IMAGESTUFF.COM	06/11/2012	101630		182	53.83	53.83
01 E 100 203 000 000 899				ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/		53.83	
13294	ISCORP	06/11/2012	1	SKYWARD & FINANCE	0	195.50	195.50
01 E 005 110 000 000 350				ACCOUNTING OFFICE//REPAIRS AND MAINTENANCE SVCS/		195.50	
13295	ELIZABETH JAHN	06/11/2012	1		0	106.19	106.19
01 E 100 640 000 306 367				STAFF DEVELOPMENT/STAFF DEV. 50% SITE/TRAVEL-PROFESS DE		106.19	
13296	JEFFERS PETROGLYPHS	06/11/2012	894	GOAL #4	0	350.00	350.00
01 E 005 203 734 315 305				ELEMENTARY GENERAL ED./INTEGRATION/PROFESSIONAL FEES/IN		350.00	
13297	JENSEN, MARY	06/11/2012	1		0	98.45	98.45
01 E 100 203 362 000 899				ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/ELEM SNAC		98.45	
13298	PAMELA JENSEN	06/11/2012	842	GOAL #4	0	55.00	55.00
01 E 005 203 734 315 305				ELEMENTARY GENERAL ED./INTEGRATION/PROFESSIONAL FEES/IN		55.00	
13299	JIM'S CLOTHING & SPORTING GOOD	06/11/2012	70647	SUMMER REC.	0	994.00	1,104.00
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		994.00	
			70847	CUST. SHIRTS	0	110.00	
01 E 005 810 126 000 401				OPERATIONS AND MAINTENANCE//GENERAL SUPPLIES/CUSTODIAL		110.00	
13300	JIMMY'S PIZZA	06/11/2012	1	KIWANIS	184	83.56	83.56
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		83.56	
13301	JOSTEN'S	06/11/2012	1062649	GRADUATION CORDS	194	511.14	511.14
01 E 300 211 165 000 899				SECONDARY EDUCATION GENERAL//MISCELLANEOUS EXPENSE/GRAD		511.14	
13302	JUNIOR ACHIEVEMENT	06/11/2012	0612-006		0	410.00	410.00
01 E 005 790 735 315 305				OTHER PUPIL SUPPORT SERVICES/INTEGRATION/PROFESSIONAL F		410.00	
13303	PEPPER OF MINNEAPOLIS	06/11/2012	11801787	BAND FILING BOXES	200	40.19	40.19
01 E 300 258 233 000 430				MUSIC//SUPPLIES/INSTRUMENTAL MUSIC		40.19	
13304	KDMA - AM	06/11/2012	1	SENIOR GRAD SALUTES	0	105.00	105.00
04 E 500 590 157 321 401				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		105.00	
13305	GRETCHEN KILBEY	06/11/2012	1	SPEECH SERVICES	0	550.00	550.00
01 E 998 420 000 740 392				SPECIAL EDUCATIONAL GENERAL/STATE FUNDED SPECIAL ED/OUT		550.00	
13306	Vendor Continued Void	06/11/2012					0.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
13307	KILOWATT COMMUNITY CENTER	06/11/2012	1	GOAL #1	0	335.00	1,763.00
01 E 005 211 731 315 305				SECONDARY EDUCATION GENERAL/INTEGRATION/PROFESSIONAL FE		335.00	
			2	DOLLARS FOR	0	100.00	
01 E 300 211 000 000 370				SCHOLARS			
				SECONDARY EDUCATION GENERAL//RENTALS AND LEASES/		100.00	
			3	D. BALDRY - PHY	0	108.00	
01 E 300 298 000 000 370				ED CLASS			
				EXTRACURRICULAR ACTIVITIES//RENTALS AND LEASES/		108.00	
			4	6TH GRADE POOL	0	410.00	
01 E 300 298 000 000 370				RENTAL			
				EXTRACURRICULAR ACTIVITIES//RENTALS AND LEASES/		410.00	
			5	6TH GRADE GYM	0	250.00	
01 E 300 298 000 000 370				RENTAL			
				EXTRACURRICULAR ACTIVITIES//RENTALS AND LEASES/		250.00	
			6	6TH GRADE	0	60.00	
01 E 300 298 000 000 370				RACQUETBALL ROOM			
				RENTAL			
				EXTRACURRICULAR ACTIVITIES//RENTALS AND LEASES/		60.00	
			7	K-1 POOL RENTAL	0	100.00	
01 E 300 298 000 000 370				EXTRACURRICULAR ACTIVITIES//RENTALS AND LEASES/		100.00	
			8	6TH GRADE POOL	0	400.00	
01 E 300 298 000 000 370				RENTAL			
				EXTRACURRICULAR ACTIVITIES//RENTALS AND LEASES/		400.00	
13308	KATHRYN J KVAM	06/11/2012	1	VIDEO GRADUATION	0	35.00	35.00
01 E 300 211 165 000 899				SECONDARY EDUCATION GENERAL//MISCELLANEOUS EXPENSE/GRAD		35.00	
13309	LALIM, JEFF	06/11/2012	1	TENNIS BALLS	0	34.88	34.88
01 E 300 294 224 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/TENNIS		34.88	
13310	SHEILA LAVOIE	06/11/2012	1		0	1,589.52	1,589.52
01 E 005 760 000 728 361				PUPIL TRANSPORTATION/TO BOARD AND LODGING FACILITY/BUS		1,589.52	
13311	LEASE FINANCE GROUP	06/11/2012	4443	FINAL PAYMENT	0	1.00	1.00
01 E 200 612 000 302 580				TECHNOLOGY/CAPITAL OUTLAY/CAPITAL LEASE PRINCIPAL/		1.00	
13312	LEN WORSECH & CO	06/11/2012	1	PORTABLE	0	447.04	447.04
01 E 300 298 000 000 899				RESTROOMS			
				EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/		447.04	
13313	KATIE M LEWANDOWSKI	06/11/2012	1	ART SUPPLIES	0	25.03	59.50
01 E 100 212 000 000 430				ART//SUPPLIES/		25.03	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			2	MATS	0	34.47	
01 L	230 33			GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		34.47	
13314	MAJSDAC HILL FLORAL	06/11/2012	1	FY11 GRAD (CHECK VOIDED)	0	540.00	685.00
01 E	300 211 165 000 899			SECONDARY EDUCATION GENERAL//MISCELLANEOUS EXPENSE/GRAD		540.00	
			2	MULCH - SCIENCE	0	145.00	
01 E	005 211 734 315 305			SECONDARY EDUCATION GENERAL/INTEGRATION/PROFESSIONAL FE		145.00	
13315	MAXWELL MEDALS & AWARDS	06/11/2012	3084664	TRACK	0	131.40	131.40
01 E	300 292 219 000 401			BOYS/GIRLS ATHLETICS//GENERAL SUPPLIES/TRACK		131.40	
13316	MINNESOTA ELEVATOR, INC.	06/11/2012	245377		0	319.84	319.84
01 E	005 860 000 347 590			HEALTH & SAFETY EQUIP/PHYSICAL HAZARD CONTROL/OTHER CAP		319.84	
13317	MVCC	06/11/2012	1		0	148,465.93	148,465.93
01 E	200 420 000 740 396			SPECIAL EDUCATIONAL GENERAL/STATE FUNDED SPECIAL ED/DUE		148,465.93	
13318	MVCC	06/11/2012	2	FINAL FY12	0	100,000.00	100,000.00
01 E	200 420 000 740 396			SPECIAL EDUCATIONAL GENERAL/STATE FUNDED SPECIAL ED/DUE		100,000.00	
13319	MVTV	06/11/2012	JUNE '12	MAINT. INTERNET	0	47.95	47.95
01 E	200 612 199 000 320			TECHNOLOGY//COMMUNICATIONAL SERVICES/KAREN MCCOY		47.95	
13320	NELSEN'S CLEANERS & LAUNDERERS	06/11/2012	1		0	22.89	38.09
02 E	005 770 000 701 382			FOOD SERVICES/SCHOOL LUNCH/LAUNDRY AND DRY CLEANING/		22.89	
			2		0	15.20	
02 E	005 770 000 701 401			FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/		15.20	
13321	NEW DOMINION SCHOOL	06/11/2012	8492-99	MAY 2011	0	2,426.40	2,426.40
01 E	998 408 000 740 393			EMOTION/BEHAVIORAL DISORDER/STATE FUNDED SPECIAL ED/SPE		2,426.40	
13322	KAREN NORELL	06/11/2012	1	MILEAGE	0	121.03	121.03
01 E	300 050 000 000 366			PRINCIPAL'S OFFICE//TRAVEL-SCHOOL BUSINESS/		121.03	
13323	OFFICE MAX CONTRACT INC.	06/11/2012	780863	PAPER	0	84.98	84.98
01 E	100 203 000 000 430			ELEMENTARY GENERAL ED.//SUPPLIES/		84.98	
13324	OLSON SANITATION INC.	06/11/2012	1	GRANITE FALLS	0	970.78	1,020.78
01 E	005 810 000 000 330			OPERATIONS AND MAINTENANCE//UTILITY SERVICES/		970.78	
			2	CLARKFIELD	0	50.00	
01 E	025 810 000 000 330			OPERATIONS AND MAINTENANCE//UTILITY SERVICES/		50.00	
13325	PAN-O-GOLD BAKING CO.	06/11/2012	1		0	813.46	1,041.08
02 E	005 770 000 701 490			FOOD SERVICES/SCHOOL LUNCH/FOOD/		813.46	
			2		0	227.62	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
02 E	005 770 000 705 490			FOOD SERVICES/BREAKFAST/FOOD/		227.62	
13326	PAPER ROLLS PLUS	06/11/2012	106494	TRACK	0	28.00	28.00
01 E	300 292 219 000 401			BOYS/GIRLS ATHLETICS//GENERAL SUPPLIES/TRACK		28.00	
13327	PARK SQUARE THEATRE	06/11/2012	B000333804		0	420.00	420.00
01 E	005 211 731 315 305			SECONDARY EDUCATION GENERAL/INTEGRATION/PROFESSIONAL FE		420.00	
13328	PRAIRIE WOOD ENVIR. LRNG. CTR.	06/11/2012	7875	4TH GRADE TRIP	0	1,329.00	1,329.00
01 L	230 33			GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		1,329.00	
13329	PROGRESSIVE FARMER	06/11/2012	12-13		0	12.00	12.00
01 E	300 301 501 830 433			AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		12.00	
13330	QUILL CORPORATION	06/11/2012	3471596		0	198.14	230.39
04 E	500 590 156 321 401			OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		198.14	
			3471596		0	32.25	
09 L	230 27			TRUST FUND/DEFERRED REVENUE/SENIOR CITIZENS ADVOCACY		32.25	
13331	RATWICK, ROSZAK & MALONEY, P.A	06/11/2012	1	LEGAL	0	697.00	697.00
01 E	005 150 000 000 305			LEGAL SERVICES//PROFESSIONAL FEES/		697.00	
13332	REINHART INST FOODS	06/11/2012	1		0	7,579.27	9,543.76
02 E	005 770 000 701 490			FOOD SERVICES/SCHOOL LUNCH/FOOD/		7,579.27	
			2		0	117.55	
02 E	005 770 000 701 401			FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/		117.55	
			3		0	1,846.94	
02 E	005 770 000 705 490			FOOD SERVICES/BREAKFAST/FOOD/		1,846.94	
13333	RICOH USA INC	06/11/2012	1	6/13/12 - 9/12/12	0	1,406.91	1,406.91
01 E	100 203 000 302 580			ELEMENTARY GENERAL ED./CAPITAL OUTLAY/CAPITAL LEASE PRI		1,406.91	
13334	RILEY BUS SERVICE, INC.	06/11/2012	8833	ANDES TOWER HILLS	0	570.00	570.00
04 E	500 505 000 321 450			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		570.00	
13335	ROCKLER	06/11/2012	795394		198	74.07	74.07
01 E	300 255 000 000 450			INDUSTRIAL EDUCATION//MATERIALS PURCH FOR RESALE/		74.07	
13336	RTS	06/11/2012	1	CLARKFIELD	0	1.04	157.39
01 E	025 810 000 000 320			OPERATIONS AND MAINTENANCE//COMMUNICATIONAL SERVICES/		1.04	
			2	GRANITE	0	156.35	
01 E	005 810 000 000 320			OPERATIONS AND MAINTENANCE//COMMUNICATIONAL SERVICES/		156.35	
13337	RUTLEDGE DENINE	06/11/2012	1		0	158.50	158.50
01 E	300 211 130 317 366			SECONDARY EDUCATION GENERAL/COMPENSATORY/TRAVEL-SCHOOL		158.50	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
13338	S & S WORLDWIDE	06/11/2012	7330393	SUMMER REC.	0	332.42	332.42
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		332.42	
13339	SAWMILL	06/11/2012	1	HOUSE	0	-47.45	477.16
01 E 300 361 000 000 433				CARPENTRY//INDIVIDUAL INST SUPPLIES/		-47.45	
			2	OUTSIDE MAINT.	0	109.90	
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		109.90	
			3	IT RESALE	0	327.05	
01 E 300 255 000 000 450				INDUSTRIAL EDUCATION//MATERIALS PURCH FOR RESALE/		327.05	
			4	IT	0	20.98	
01 E 300 255 000 000 430				INDUSTRIAL EDUCATION//SUPPLIES/		20.98	
			5	AG	0	66.68	
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		66.68	
13340	SCHOLASTIC BOOK FAIRS	06/11/2012	1	BOOKS	102	340.00	690.00
01 E 005 211 731 315 305				SECONDARY EDUCATION GENERAL/INTEGRATION/PROFESSIONAL FE		340.00	
			2	BOOKS	0	350.00	
01 E 300 220 000 000 430				ENGLISH//SUPPLIES/		350.00	
13341	SCHWICKERT'S	06/11/2012	SIC070898	ROOF REPAIR	0	3,014.36	3,014.36
01 E 025 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		3,014.36	
13342	SIOUX FALLS SCHOOL DIST. 49-5	06/11/2012	4095		0	78.09	78.09
01 E 998 408 000 740 392				EMOTION/BEHAVIORAL DISORDER/STATE FUNDED SPECIAL ED/OUT		78.09	
13343	SMART DISCIPLINE, LLC	06/11/2012	4074		181	39.85	39.85
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/		39.85	
13344	SMSU SOCCER	06/11/2012	1	K-5 SOCCER CAMP	0	500.00	500.00
01 E 005 298 732 315 305				GOAL #2		500.00	
				EXTRACURRICULAR ACTIVITIES/INTEGRATION/PROFESSIONAL FEE		500.00	
13345	SOUTHWEST DRIVING SCHOOL	06/11/2012	1	DRIVERS ED - N.O.	0	150.00	150.00
01 E 300 790 388 000 899				OTHER PUPIL SUPPORT SERVICES//MISCELLANEOUS EXPENSE/KID		150.00	
13346	SOUTHWEST WHOLESAL	06/11/2012	1		0	1,923.12	3,189.03
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		1,923.12	
			2		0	162.69	
02 E 005 770 000 701 401				FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/		162.69	
			3		0	1,103.22	
02 E 005 770 000 705 490				FOOD SERVICES/BREAKFAST/FOOD/		1,103.22	
13347	JILL STARK	06/11/2012	1		0	36.00	36.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
04 E 500 582 000 344 430				LEARNING READINESS/LEARNING READINESS/SUPPLIES/		36.00	
13348	STATE INDUSTRIAL PRODUCTS	06/11/2012	95676603		0	182.12	182.12
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		182.12	
13349	STATE OF MINNESOTA	06/11/2012	FM 00000194	FIRE INSPECTION - HIGH SCHOOL	0	2,511.92	3,421.50
01 E 005 860 000 363 305				HEALTH & SAFETY EQUIP/FIRE SAFETY/PROFESSIONAL FEES/		2,511.92	
			FM00000194	FIRE INSPECTION - BERT RANEY	0	909.58	
01 E 005 860 000 363 305				HEALTH & SAFETY EQUIP/FIRE SAFETY/PROFESSIONAL FEES/		909.58	
13350	STUKEL HELEN	06/11/2012	1	CONFERENCE	0	280.71	280.71
04 E 500 580 000 325 366				EARLY CHILDHOOD AND FAM ED/EARLY CHILDHOOD AND FAMILY E		280.71	
13351	SUBWAY	06/11/2012	814956	SCH. IMP. 5-21-12	0	44.95	44.95
01 E 005 640 000 308 401				STAFF DEVELOPMENT/STAFF DEV. 25% DIST. WIDE/GENERAL SUP		44.95	
13352	SW/WC SERVICE COOP - MARSHALL	06/11/2012	35980	PROJECT DISCOVERY	0	760.00	918.00
01 E 005 380 000 835 391				SPECIAL NEEDS/VOC HANDICAPPED/MN SCH DIST - REIMBURSEME		760.00	
			36028	SCIENCE & NATURE '12	0	158.00	
01 E 100 218 000 388 369				GIFTED & TALENTED/TAG (06)/PARTICIPATION FEES/		158.00	
13353	TEAM LABORATORY CHEMICAL CORP.	06/11/2012	88415	HERBICIDE	0	415.00	415.00
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		415.00	
13354	THE CHIP SHOPPE	06/11/2012	6283S	FUND RAISER	0	8,467.80	8,467.80
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		8,467.80	
13355	TILLIES	06/11/2012	1		0	24.50	24.50
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		24.50	
13356	TJOSVOLD EQUIPMENT	06/11/2012	101790		0	65.55	65.55
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		65.55	
13357	Vendor Continued Void	06/11/2012					0.00
13358	TRUE VALUE-GF/MONTE	06/11/2012	1		0	3.79	239.48
01 E 300 298 000 000 899				EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/		3.79	
			2		0	14.99	
01 E 300 255 000 000 430				INDUSTRIAL EDUCATION//SUPPLIES/		14.99	
			3		0	64.16	
01 E 300 255 000 000 450				INDUSTRIAL EDUCATION//MATERIALS PURCH FOR RESALE/		64.16	
			4		0	116.91	
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		116.91	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			5		0	17.99	
01 E 300 298 216 000 899				EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FLO-T		17.99	
			6		0	9.16	
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		9.16	
			7	AG	0	12.48	
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		12.48	
13359 VAN MOER, MARGO		06/11/2012	1	KID CHANGE	0	109.15	109.15
01 E 100 790 388 000 899				OTHER PUPIL SUPPORT SERVICES//MISCELLANEOUS EXPENSE/KID		109.15	
13360 Vendor Continued Void		06/11/2012					0.00
13361 VISA		06/11/2012	1	ACT (CE)	0	34.00	349.89
01 E 300 298 216 000 899				EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FLO-T		34.00	
			2	ACT (CR)	0	10.00	
01 E 300 298 216 000 899				EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FLO-T		10.00	
			3	VERIZON	0	60.00	
01 E 200 612 199 000 320				TECHNOLOGY//COMMUNICATIONAL SERVICES/KAREN MCCOY		60.00	
			4	NAESP	0	13.50	
01 E 100 203 406 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/6TH GRADE		13.50	
			5	AMAZON - SUMMER REC	0	125.97	
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		125.97	
			6	REDLIN CENTER	0	86.80	
01 E 005 010 000 000 899				BOARD OF EDUCATION//MISCELLANEOUS EXPENSE/		86.80	
			7	UPS (IRS)	0	19.62	
01 E 005 020 000 000 329				SUPERINTENDENT'S OFFICE//POSTAGE AND EXPRESS/		19.62	
13362 VOSIKA PORTABLE TOILET RENTAL		06/11/2012	1	GOAL #4	0	255.00	255.00
01 E 005 203 734 315 305				ELEMENTARY GENERAL ED./INTEGRATION/PROFESSIONAL FEES/IN		255.00	
13363 WEIDAUER, BARRY		06/11/2012	1	MILEAGE	0	82.14	82.14
01 E 300 211 000 000 366				SECONDARY EDUCATION GENERAL//TRAVEL-SCHOOL BUSINESS/		82.14	
13364 WEST CENTRAL TAE KWON DO		06/11/2012	1	JUNE	0	576.00	576.00
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		576.00	
13365 WEST CENTRAL TROPHIES		06/11/2012	16843	GOLF PLAQUES	0	60.50	60.50
01 E 300 292 225 000 401				BOYS/GIRLS ATHLETICS//GENERAL SUPPLIES/GOLF		60.50	
13366 WEST CENTRAL TRIBUNE		06/11/2012	2569708	NAT. MISSING KIDS AD	0	55.00	572.91
01 E 005 010 000 000 380				BOARD OF EDUCATION//PRINTING/ADVERTISING/		55.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			2592747	HOUSE AD	0	517.91	
01 E 300 361 000 000 433			CARPENTRY//INDIVIDUAL INST SUPPLIES/			517.91	
13367	XCEL ENERGY	06/11/2012	1		0	32.74	32.74
01 E 025 810 184 000 330			OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT			32.74	
13368	YME SCHOOL ACTIVITY ACCOUNT	06/11/2012	1	CHECKOUT - BAND	0	46.50	339.00
01 R 005 000 000 000 099			MISCELLANEOUS LOCAL REVENUE/			46.50	
			2	CHECKOUT - DANCELINE	0	17.00	
01 R 005 000 000 000 099			MISCELLANEOUS LOCAL REVENUE/			17.00	
			3	CHECKOUT - DRAMA B	0	101.50	
01 R 005 000 000 000 099			MISCELLANEOUS LOCAL REVENUE/			101.50	
			4	BASEBALL PLAYOFFS	0	174.00	
01 E 300 294 215 000 186			BOYS ATHLETICS//EXTRA-CURRICULAR WORKERS/BASEBALL			174.00	
13369	Vendor Continued Void	06/11/2012					0.00
13370	Vendor Continued Void	06/11/2012					0.00
13371	Vendor Continued Void	06/11/2012					0.00
13372	Vendor Continued Void	06/11/2012					0.00
13373	Vendor Continued Void	06/11/2012					0.00
13374	Vendor Continued Void	06/11/2012					0.00
13375	Vendor Continued Void	06/11/2012					0.00
13376	Vendor Continued Void	06/11/2012					0.00
13377	Vendor Continued Void	06/11/2012					0.00
13378	YME SCHOOLS-ADM	06/11/2012	1	INTEREST/FEES	0	17.19	11,840.37
01 E 005 110 000 000 899			ACCOUNTING OFFICE//MISCELLANEOUS EXPENSE/			17.19	
			13347	VOID SLEEPY EYE HIGH SCHOOL	0	-90.00	
01 E 300 292 219 000 369			BOYS/GIRLS ATHLETICS//PARTICIPATION FEES/TRACK			-90.00	
			13380	VOID MIKE SWAN	0	-165.00	
01 E 300 294 215 000 319			BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASEBALL			-165.00	
			13421	MIKE WILLIAMS	0	50.00	
01 E 300 294 221 000 319			BOYS ATHLETICS//OTHER PERSONAL SERVICES/WRESTLING			50.00	
			13422	MORGAN SVOBODNY	0	472.50	
04 E 500 505 000 321 450			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA			472.50	
			13423	TODD STEVE	0	165.00	
01 E 300 294 215 000 319			BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASEBALL			165.00	
			13425	TIM RACH	0	165.00	
01 E 300 294 215 000 319			BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASEBALL			165.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 300 292 219 000 369			13427	LQPV HIGH SCHOOL BOYS/GIRLS ATHLETICS//PARTICIPATION FEES/TRACK	0	50.00	50.00
01 E 300 296 210 000 319			13428	GIRLS ATHLETICS//OTHER PERSONAL SERVICES/SOFTBALL	0	50.00	50.00
01 E 300 294 215 000 319			13430	DYLAN LINDSTROM BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASEBALL	0	400.00	200.00
01 E 300 296 210 000 319				GIRLS ATHLETICS//OTHER PERSONAL SERVICES/SOFTBALL		200.00	200.00
01 E 300 292 219 000 186			13431	DARVIN ANDERT BOYS/GIRLS ATHLETICS//EXTRA-CURRICULAR WORKERS/TRACK	0	25.00	25.00
04 E 500 590 000 321 401			13432	GF WESTERN FEST OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU	0	15.00	15.00
04 E 500 590 000 321 401			13433	POST MASTER OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU	0	9.72	9.72
04 E 500 505 000 321 329			13434	US POST OFFICE COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/POSTAGE	0	310.56	310.56
01 E 300 255 000 000 430			13435	KMS INDUST. TECH INDUSTRIAL EDUCATION//SUPPLIES/	0	50.00	50.00
01 E 300 294 215 000 319			13436	STEVE TODD BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASEBALL	0	165.00	165.00
04 E 500 505 000 321 450			13437	ANDES TOWERS HILLS COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA	0	1,828.74	1,828.74
01 E 300 331 000 830 433			13438	ELANA ARCE VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST	0	30.00	30.00
01 E 300 331 000 830 433			13439	STEPH BARTELS VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST	0	30.00	30.00
01 E 300 331 000 830 433			13440	CEZAR CHAIRES VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST	0	30.00	30.00
01 E 300 331 000 830 433			13441	BRITTNEY GRIMES VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST	0	30.00	30.00
01 E 300 331 000 830 433			13442	HARLIE HANECA VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST	0	30.00	30.00
01 E 300 331 000 830 433			13443	GRACE IRVINE VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST	0	30.00	30.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 300 331 000 830 433			13444	BRADY MC CLENAHAN VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST	0	30.00	30.00
01 E 300 331 000 830 433			13445	MCKENZIE MERRITT VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST	0	30.00	30.00
01 E 300 331 000 830 433			13446	CHASE RICHTER VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST	0	30.00	30.00
01 E 300 331 000 830 433			13447	REBECCA RIGGE VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST	0	30.00	30.00
01 E 300 331 000 830 433			13448	ZACH ROSCHILD VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST	0	30.00	30.00
01 E 300 331 000 830 433			13449	CHYANNE SAND VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST	0	30.00	30.00
01 E 300 331 000 830 433			13450	TIFFANY TENNIS VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST	0	30.00	30.00
01 E 300 331 000 830 433			13451	TYSON VELDE VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST	0	30.00	30.00
01 E 300 331 000 830 433			13452	KARLY VIERGUTZ VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST	0	30.00	30.00
01 E 300 292 225 000 401			13453	BENSON GOLF COURSE BOYS/GIRLS ATHLETICS//GENERAL SUPPLIES/GOLF	0	118.00	118.00
01 E 300 298 216 000 899			13454	BEMIDJI STATE UNIVERSITY EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FLO-T	0	20.00	20.00
04 E 500 505 000 321 450			13455	AARP COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA	0	100.00	100.00
01 L 230 33			13456	DAIRY QUEEN GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU	0	61.38	61.38
01 E 005 211 731 315 305			13457	ARAMARK CAMPUS DINING SECONDARY EDUCATION GENERAL/INTEGRATION/PROFESSIONAL FE	0	27.23	27.23
01 E 300 298 216 000 899			13458	SWMBDA EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FLO-T	0	90.00	90.00
01 E 300 292 219 000 379			13459	SCOTT JANS BOYS/GIRLS ATHLETICS//STATE EXPENSES/TRACK	0	150.00	150.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 R	005 000 000 000 099		13460	GF BOWLING CENTER MISCELLANEOUS LOCAL REVENUE/	0	96.00 96.00	
02 R	005 000 000 701 601		13461	SHERRY SMITH SCHOOL LUNCH/SALES TO PUPILS/	0	7.90 7.90	
02 R	005 000 000 701 601		13462	JEFFREY & AMY AGRE SCHOOL LUNCH/SALES TO PUPILS/	0	46.10 46.10	
02 R	005 000 000 701 601		13463	STEVEN & KAREN ANDERSON SCHOOL LUNCH/SALES TO PUPILS/	0	105.70 105.70	
02 R	005 000 000 701 601		13464	LARRY & SUSAN BENDIX SCHOOL LUNCH/SALES TO PUPILS/	0	12.45 12.45	
02 R	005 000 000 701 601		13465	ELAINE HALVERSON SCHOOL LUNCH/SALES TO PUPILS/	0	7.70 7.70	
02 R	005 000 000 701 601		13466	AUDREY BORNING SCHOOL LUNCH/SALES TO PUPILS/	0	22.55 22.55	
02 R	005 000 000 701 601		13467	SCOTT & DEE DEE DREIER SCHOOL LUNCH/SALES TO PUPILS/	0	52.75 52.75	
02 R	005 000 000 701 601		13468	EMMY LUEPKE SCHOOL LUNCH/SALES TO PUPILS/	0	2.40 2.40	
02 R	005 000 000 701 601		13469	TODD & VICKI REISHUS SCHOOL LUNCH/SALES TO PUPILS/	0	3.15 3.15	
02 R	005 000 000 701 601		13470	ED & SHANNON SANDER SCHOOL LUNCH/SALES TO PUPILS/	0	16.25 16.25	
02 R	005 000 000 701 601		13471	GLENN & ANETTE SHARKEY SCHOOL LUNCH/SALES TO PUPILS/	0	22.90 22.90	
02 R	005 000 000 701 601		13472	DUANE & CONSTANCE TONGEN SCHOOL LUNCH/SALES TO PUPILS/	0	6.00 6.00	
02 R	005 000 000 701 601		13473	BEN & MARGE VAN HEEL SCHOOL LUNCH/SALES TO PUPILS/	0	4.20 4.20	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			13474	DAVID & DYNDI MCCORMICK	0	7.00	
02 R	005 000 000 701 601			SCHOOL LUNCH/SALES TO PUPILS/		7.00	
			13476	MAURICIO REYES	0	144.00	
01 E	005 211 733 315 305			SECONDARY EDUCATION GENERAL/INTEGRATION/PROFESSIONAL FE		144.00	
			13477	BRYAN CHAVIRA	0	84.00	
01 E	005 211 733 315 305			SECONDARY EDUCATION GENERAL/INTEGRATION/PROFESSIONAL FE		84.00	
			13478	ZEEANNE REISHUS	0	60.00	
04 E	500 505 000 321 450			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		60.00	
			13479	AMISH TOURS	0	811.00	
04 E	500 505 000 321 450			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		811.00	
			13480	GORMAN VELDE	0	200.00	
01 E	300 294 215 000 186			BOYS ATHLETICS//EXTRA-CURRICULAR WORKERS/BASEBALL		200.00	
			13481	BENNETT KNAPPER	0	40.00	
01 E	300 294 215 000 186			BOYS ATHLETICS//EXTRA-CURRICULAR WORKERS/BASEBALL		40.00	
			13482	REGION 3A	0	4,968.00	
01 E	300 298 216 000 899			EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FLO-T		4,968.00	
			13483	GRANITE FALLS BASEBALL ASSOC.	0	380.00	
01 E	300 294 215 000 186			BOYS ATHLETICS//EXTRA-CURRICULAR WORKERS/BASEBALL		380.00	
			13484	ADAM RANEY	0	125.00	
01 E	300 294 215 000 186			BOYS ATHLETICS//EXTRA-CURRICULAR WORKERS/BASEBALL		125.00	
			13486	NIKSON KNAPPER	0	40.00	
01 E	300 294 215 000 186			BOYS ATHLETICS//EXTRA-CURRICULAR WORKERS/BASEBALL		40.00	
			13487	COLE RICHTER	0	40.00	
01 E	300 294 215 000 186			BOYS ATHLETICS//EXTRA-CURRICULAR WORKERS/BASEBALL		40.00	
13379	YME BOARD ACCOUNT	06/11/2012	1	WOOD SHOP PROJECT - KID CHANGE	0	81.00	81.00
01 E	300 790 388 000 899			OTHER PUPIL SUPPORT SERVICES//MISCELLANEOUS EXPENSE/KID		81.00	
13380	YME SCHOOL READINESS	06/11/2012	1	2ND 1/2 RSL	0	1,920.00	4,020.00
01 E	100 412 000 740 898			ECSE SPEC ED/STATE FUNDED SPECIAL ED/SCHOLARSHIPS/		1,920.00	
			2	2ND 1/2 RSL	0	1,020.00	
01 E	100 411 000 740 898			AUTISTIC/STATE FUNDED SPECIAL ED/SCHOLARSHIPS/		1,020.00	
			3	2ND 1/2 RSL	0	1,080.00	
01 E	100 401 000 740 898			SPEECH/STATE FUNDED SPECIAL ED/SCHOLARSHIPS/		1,080.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
13381	Vendor Continued Void	06/11/2012					0.00
13382	YME-FOOD SERVICE	06/11/2012	1	INTEGRATION	0	5.76	345.48
01 E	005 203 733 315 305			ELEMENTARY GENERAL ED./INTEGRATION/PROFESSIONAL FEES/IN		5.76	
			2	6TH GRADE FIELD TRIP	0	105.68	
01 L	230 33			GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		105.68	
			3	E. HALVERSON - ADULT LUNCHES	0	6.70	
01 E	100 218 000 388 401			GIFTED & TALENTED/TAG (06)/GENERAL SUPPLIES/		6.70	
			4	MAY BIRTHDAY TREATS	0	15.40	
01 L	230 33			GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		15.40	
			5	4TH GRADE FIELD TRIP	0	71.99	
01 L	230 33			GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		71.99	
			6	K-1 FIELD TRIP	0	119.85	
01 E	100 203 362 000 899			ELEMENTARY GENERAL ED./MISCELLANEOUS EXPENSE/ELEM SNAC		119.85	
			7	N. LINDQUIST	0	20.10	
01 E	100 203 000 000 899			ELEMENTARY GENERAL ED./MISCELLANEOUS EXPENSE/		20.10	
13383	ZEP MANUFACTURING CO	06/11/2012	57451646		0	2,062.72	2,062.72
01 E	005 810 000 000 410			OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		2,062.72	

138 Computer Check(s) For a Total of 398,858.16

Check Summary

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	138	Computer	Checks For a Total of	398,858.16
Total For	138	Manual, Wire Tran, ACH & Computer	Checks	398,858.16
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	398,858.16

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	12,235.40	261.00	360,410.55	372,906.95
02	FOOD SERVICE	0.00	317.05	16,794.71	17,111.76
04	COMMUNITY SERVICE	0.00	0.00	7,506.51	7,506.51
09	TRUST FUND	1,332.94	0.00	0.00	1,332.94

CHECK CHECK			
NUMBER	DATE	VENDOR	AMOUNT SB
000013231		AMERICAN FAMILY LIFE ASSURANCE	340.94
000013232		AMERITAS LIFE INSURANCE CORP.	434.57
000013233		INTERNAL REVENUE SERVICE	187.00
000013235		MADISON NATIONAL LIFE	2,294.07
000013236		MN TEACHERS RETIREMENT ASSOC.	14,662.96
000013237		MSEA	1,042.04
000013238		154200 NCPERS MN	80.00
000013239		PPL- LEGAL SHIELD	25.90
000013240		PRINCIPAL MUTUAL LIFE	6,687.90
000013241		SCHULTE, TREVOR	400.00
000013242		SELECT ACCOUNT	1,932.00
000013243		SW/WC SVC. COOP - HEALTH INS.	49,509.61
000013244		SW/WC SERVICE COOP - MARSHALL	1,820.00
000013245		Y.M.E.E.A.	3,326.77
201100113		ING SERVICE CENTER	16,037.14
201100114		FEDERAL TAX WITHHOLDING	88,039.00
201100115		MN TEACHERS RETIREMENT ASSOC.	33,065.74
201100116		PUBLIC EMPLOYEES RETIREMENT	17,476.47
201100117		STATE TAX WITHHOLDING	15,992.88
201100118		MN TEACHERS RETIREMENT ASSOC.	18.30
Totals for 05/22/2012			253,373.29
000013247		ADVOCATE TRIBUNE	1,328.10
000013248		AMAZON.COM CREDIT	79.61
000013249		ANDERSON, HEATHER	8.90
000013250		APPLE COMPUTER, INC.	200.00
000013255		BENNETT & BENNETT INC.	33,964.34
000013256		BENSON PUBLIC SCHOOLS ISD #777	3,106.41
000013257		BILL'S ELECTRIC	6,450.00
000013258		BLUE-REDNER, HELEN	222.84
000013259		BOOTLEGGERS SUPPER CLUB	1,187.50
000013260		BRAMBLE PARK ZOO	640.15
000013261		BRISTLE, LAURA	7.23
000013262		CARL'S BAKERY	8.60
000013263		CARMANY, LEANNE	15.00
000013264		CASEY'S	45.95
000013265		CENEX CREDIT CARD	996.34
000013266		CIMA COMPANIES, INC.	410.80
000013268		CITY OF GRANITE FALLS	15,689.07
000013269		CLINICARE CORPORATION	2,646.89
000013270		CONSUMERS COOPERATIVE OIL CO.	198.49
000013271		COUNTRYSIDE PUBLIC HEALTH	50.00
000013272		CROWN AWARDS	60.40
000013273		GFDQ, INC.	122.34
000013274		DANA F. COLE & COMPANY, LLP	645.00
000013275		DAVE'S ELECTRIC CO	58.00
000013276		DEAN FOODS NORTH CENTRAL, INC.	2,783.65
000013277		EAP CONSULTANTS	193.44
000013279		ECONOMART	2,844.57
000013280		FRONTIER TELEPHONE	80.91
000013281		GOOGLE, INC.	16.50
000013282		GRANITE FALLS AUTO PARTS	100.41
000013283		GRANITE FALLS OFFICIALS ASSOC.	1,000.00
000013284		GRANITE FLORAL & GREENHOUSE	1,085.50
000013285		GREAT PLAINS NATURAL GAS CO	985.84
000013286		GREY, MARY	22.82

CHECK CHECK			
NUMBER	DATE	VENDOR	AMOUNT SB
000013287		GUERTIN, DAVID	10.74
000013288		HDL	152.01
000013289		HENDERSON, ROBIN	132.66
000013290		HERMITAGE ART COMPANY	51.43
000013291		HILDI INC	840.00
000013292		HOLMSTROM AND KVAM	520.00
000013293		IMAGESTUFF.COM	53.83
000013294		ISCORP	195.50
000013295		JAHN, ELIZABETH	106.19
000013296		JEFFERS PETROGLYPHS	350.00
000013297		JENSEN, MARY	98.45
000013298		JENSEN, PAMELA	55.00
000013299		JIM'S CLOTHING & SPORTING GOOD	1,104.00
000013300		JIMMY'S PIZZA	83.56
000013301		JOSTEN'S	511.14
000013302		JUNIOR ACHIEVEMENT	410.00
000013303		PEPPER OF MINNEAPOLIS	40.19
000013304		KDMA - AM	105.00
000013305		KILBEY, GRETCHEN	550.00
000013307		KILOWATT COMMUNITY CENTER	1,763.00
000013308		KVAM, KATHRYN	35.00
000013309		LALIM, JEFF	34.88
000013310		LAVOIE, SHEILA	1,589.52
000013311		LEASE FINANCE GROUP	1.00
000013312		LEN WORSECH & CO	447.04
000013313		LEWANDOWSKI, KATIE	59.50
000013314		MAJSDAC HILL FLORAL	685.00
000013315		MAXWELL MEDALS & AWARDS	131.40
000013316		MINNESOTA ELEVATOR, INC.	319.84
000013317		MVCC	148,465.93
000013318		MVCC	100,000.00
000013319		MVTV	47.95
000013320		NELSEN'S CLEANERS & LAUNDERERS	38.09
000013321		NEW DOMINION SCHOOL	2,426.40
000013322		KAREN NORELL	121.03
000013323		OFFICE MAX CONTRACT INC.	84.98
000013324		OLSON SANITATION INC.	1,020.78
000013325		PAN-O-GOLD BAKING CO.	1,041.08
000013326		PAPER ROLLS PLUS	28.00
000013327		PARK SQUARE THEATRE	420.00
000013328		PRAIRIE WOOD ENVIR. LRNG. CTR.	1,329.00
000013329		PROGRESSIVE FARMER	12.00
000013330		QUILL CORPORATION	230.39
000013331		RATWICK, ROSZAK & MALONEY, P.A	697.00
000013332		REINHART INST FOODS	9,543.76
000013333		RICOH USA INC	1,406.91
000013334		RILEY BUS SERVICE, INC.	570.00
000013335		ROCKLER	74.07
000013336		RTS	157.39
000013337		RUTLEDGE DENINE	158.50
000013338		S & S WORLDWIDE	332.42
000013339		SAWMILL	477.16
000013340		SCHOLASTIC BOOK FAIRS	690.00
000013341		SCHWICKERT'S	3,014.36
000013342		SIOUX FALLS SCHOOL DIST. 49-5	78.09
000013343		SMART DISCIPLINE, LLC	39.85

CHECK CHECK			
NUMBER	DATE	VENDOR	AMOUNT SB
000013344		SMSU SOCCER	500.00
000013345		SOUTHWEST DRIVING SCHOOL	150.00
000013346		SOUTHWEST WHOLESALE	3,189.03
000013347		STARK, JILL	36.00
000013348		STATE INDUSTRIAL PRODUCTS	182.12
000013349		STATE OF MINNESOTA	3,421.50
000013350		STUKEL HELEN	280.71
000013351		SUBWAY	44.95
000013352		SW/WC SERVICE COOP - MARSHALL	918.00
000013353		TEAM LABORATORY CHEMICAL CORP.	415.00
000013354		THE CHIP SHOPPE	8,467.80
000013355		TILLIES	24.50
000013356		TJOSVOLD EQUIPMENT	65.55
000013358		TRUE VALUE-GF/MONTE	239.48
000013359		VAN MOER, MARGO	109.15
000013361		VISA	349.89
000013362		VOSIKA PORTABLE TOILET RENTAL	255.00
000013363		WEIDAUER, BARRY	82.14
000013364		WEST CENTRAL TAE KWON DO	576.00
000013365		WEST CENTRAL TROPHIES	60.50
000013366		WEST CENTRAL TRIBUNE	572.91
000013367		XCEL ENERGY	32.74
000013368		YME SCHOOL ACTIVITY ACCOUNT	339.00
000013378		YME SCHOOLS-ADM	11,840.37
000013379		YME BOARD ACCOUNT	81.00
000013380		YME SCHOOL READINESS	4,020.00
000013382		YME-FOOD SERVICE	345.48
000013383		ZEP MANUFACTURING CO	2,062.72
		Totals for 06/11/2012	398,858.16
		Totals for BNK05	652,231.45
		Totals for checks	652,231.45

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	225,437.36	261.00	375,622.98	601,321.34
02	FOOD SERVICE	6,647.21	317.05	16,794.71	23,758.97
04	COMMUNITY SERVICE	8,279.65	0.00	7,506.51	15,786.16
09	TRUST FUND	1,332.94	0.00	0.00	1,332.94
25	REVOCABLE TRUST (FY10)	0.00	0.00	10,032.04	10,032.04
***	Fund Summary Totals ***	241,697.16	578.05	409,956.24	652,231.45

***** End of report *****

Yellow Medicine East Schools

Office of the High School Principal
450 9th Avenue
Granite Falls, MN 56241-1399

Phone: 320-564-4083
Fax: 320-564-4782
Website: www.yme.k12.mn.us



RE: Revision of Graduation Requirements
PER: Changing the Computer Application (.5 credit) from a required credit to an elective credit.

Currently YME requires .5 Computer Applications as part of the 24.0 credits required for graduation. This is a local requirement not a state requirement. Effective with the start of the school year 2012-2013 this requirement is waived. The course, if offered, will count towards elective credits. Waiving this credit from a requirement to an elective is for the current classes 2013, 2014, 2015 and classes thereafter.

Students will still need to earn 24.0 credits to graduate from high school.

GRADUATION REQUIREMENTS

For the Class of 2013, 2014

• LANGUAGE ARTS..... 8 Semesters..... 4.0 Credits

*Note required areas for grades 11 and 12.

• SOCIAL STUDIES 7 Semesters 3.5 Credits

*Note Grade 11 is World History/Geography

*Note Social 12 is an elective + .5 Economics

• MATHEMATICS..... 6 Semesters..... 3.0 Credits

• SCIENCE 6 Semesters..... 3.0 Credits

• PHYSICAL EDUCATION 2 Semesters..... 1.0 Credits

• HEALTH 1 Semester5 Credits

• ARTS STANDARD..... 2 Semesters..... 1.0 credits

*May be met in dance, theater, media arts, music and visual arts.

YME Graduation Requirements:

REQUIRED 15.5

Electives 7.5

Arts Standard..... 1.0

TOTAL 24.0

YELLOW MEDICINE EAST – ISD 2190

Originated at Finance Committee Meeting April 16, 2012



FY 2013 Budget Reductions Ideas

	<u>April 16</u>	<u>May 14</u>	<u>May 21</u>	<u>June 1</u>	<u>New Totals</u>
<u>Administration</u>					
- New secondary principal (beginning vs. experienced)	\$8,000	\$11,300	\$11,300		
- Superintendent reduction (share or replace part-time)	\$50,000				
- New elementary principal (fewer contract days, 210 days)				\$5,000	\$5,000
<u>Office/Supervisory</u>					
- Elem 216 day admin assistant reduced to 7.5 hrs/day	\$3,200	\$2,100	\$2,100	\$2,100	
- Elem and MS/HS admin assistants reduced to 240 days		\$6,400	\$6,400	\$6,900	
- District Office accounting reduced to 240 days	\$4,600	\$3,850	\$3,850	\$4,200	
- Com ED/AD Office assistant reduced to 240 days	\$4,000	\$3,400	\$3,400	\$3,600	
(Supervisory/confidential/ custodial reduced 4 days in July)	\$9,100		\$9,100	\$9,200	\$26,000
<u>Paraprofessionals</u>					
- Reduce 2 positions (no grade level paras at grades 5-6)	\$60,000	\$39,000	\$39,000	\$39,000	
- Reduce secondary media paraprofessional	\$25,000	\$25,000	\$25,000	\$25,000	\$64,000
<u>Non Nons</u>					
- 504/Tutor position cut to half-time	\$15,000	\$15,000	\$15,000	\$15,000	
- Am Indian Liaisons cut days so both are 174 days	\$4,000	\$4,000	\$4,000	\$4,000	\$19,000
<u>Non Instructional</u>					
- Clarkfield building operations	\$60,000	\$30,000	\$30,000	\$41,000	
- Supplies	\$40,000	\$40,000	\$37,000	\$37,000	
- Staff Development	\$30,000	\$30,000	\$35,000	\$35,000	
- Bussing (out of district & routes)	\$8,000	\$8,000	\$8,000	\$8,000	\$121,000
<u>Teaching/Licensed</u>					
- Business (tenured)	\$75,000	\$75,000	\$75,000	\$75,000	
- English (probationary)	\$36,000	\$18,000 (0.5)	\$12,000 (0.3)	\$18,000 (0.5)	
- Elementary retirement	\$83,000	\$70,000	\$70,000	\$70,000	
- Social Studies (probationary)	\$41,000	\$20,500 (0.5)	\$13,000 (0.3)		
- Counselor (tenured)	\$25,000	\$25,000	\$25,000	\$25,000	
- Secondary retirement		\$25,000	\$25,000	\$25,000	\$213,000
Total	\$571,800	\$460,650	\$447,150		\$448,000

Down the Road

- Reduce one school board position		\$1,000	
- Merge YME and MVCC		\$15,000	
- Retirements in 1-3 years of teachers and office staff			
3 Teachers	\$225,000 replacing 3 @ \$41,000 nets	\$102,000	
2 Office	\$114,000 replacing 1 @ \$35,000 nets	\$79,000	
Total		\$197,000	

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION PLACING _____ ON UNREQUESTED LEAVE OF ABSENCE

WHEREAS, the School Board of Independent School District No. 2190 adopted a resolution proposing the placement of _____ on unrequested leave of absence on _____, on the grounds of declining enrollment and financial reductions; and

WHEREAS, said written notice of the proposed placement on unrequested leave was received by _____, by personal service, on _____ and

WHEREAS, said written notice of the proposed placement on unrequested leave contained a statement setting forth the reasons for the proposed placement as well as a statement that he/she was entitled to a hearing before the School Board provided he/she make a request in writing within fourteen days of receipt of said notice, and that if no hearing was requested within said fourteen day period it constituted acquiescence by _____ to the School Board's proposed action, and

WHEREAS, no written request of any kind was received by the School Board or Superintendent of Schools from _____ for a hearing as of _____, and

WHEREAS, said failure to make written request for a hearing within fourteen days after receipt of notice of proposed placement on unrequested leave constitutes acquiescence by _____ to his/her placement on unrequested leave.

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 2190 that _____ be and hereby is placed on unrequested leave of absence as a teacher of Independent School District No. 2190 on the grounds of declining enrollment and financial limitations effective at the end of the 2011-2012 school year on June 30, 2012 pursuant to Minnesota Statutes, Section 122A.40, Subdivision 10 and Article X, section 3 of the current Master Agreement between the School District and the exclusive representative, without pay or fringe benefits.

BE IT FURTHER RESOLVED that said placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

BE IT FURTHER RESOLVED, that a notice of placement on unrequested leave, together with a copy of this resolution be forwarded to said teacher by certified mail or personal service and that an affidavit of same be placed in his/her file, together with a copy of the notice and resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof: _____

and the following voted against the same: _____

whereupon said resolution was declared duly passed and adopted.

Yellow Medicine East School

2011-12 Revised Budgets							2012-13 Preliminary Budgets			
Fund	Appropriation	Actual Fund Balance 6-30-2011	Projected Revenues	Projected Expenditures	Difference (Rev minus Exp)	Projected Fund Balance 6-30-2012	FY 13 Projected Revenues	FY 13 Projected Expenditures	FY13 Difference (Rev minus Exp)	Projected Fund Balance 6-30-2013
	Health & Safety	82,916	-51,706	60,440	-112,146	-29,230	36,286	60,600	-24,314	-53,544
	Capital	475,237	260,127	377,110	-116,983	358,254	225,224	285,250	-60,026	298,228
	Severance/Health (Assigned)	55,248	0	0	0	55,248	0	0	0	55,248
	Safe Schools	52,123	-1,003	71,675	-72,678	-20,555	29,106	8,000	21,106	551
	Basic Skills	49,073		0	0	49,073		0	0	49,073
	Deferred Maint	0	57,128	57,128	0	0	58,212	58,212	0	0
	Unresrvd/Assigned/Nonspend	1,505,849	8,670,218	8,915,350	-245,132	1,260,717	8,344,694	8,583,309	-238,615	1,022,102
01 General	Total	2,220,446	8,934,764	9,481,703	-546,939	1,673,507	8,693,522	8,995,371	-301,849	1,371,658
	Food Svc. Assigned	3,689	382,400	393,065	-10,665	-6,976	386,400	404,975	-18,575	-25,551
	Inventory (Non-Spendable_	15,372				15,372				15,372
02 Food Service	Total	19,062	382,400	393,065	-10,665	8,397	386,400	404,975	-18,575	-10,178
	ECFE/Learn. Readiness	10,047	97,520	108,510	-10,990	-943	100,288	100,181	107	-836
	Pool	-56,620	69,243	50,400	18,843	-37,777	56,620	50,400	6,220	-31,557
	Comm Ed Gen.	25,743	193,085	191,046	2,039	27,782	190,440	192,123	-1,683	26,099
04 Community Ed.	Total	-20,830	359,848	349,956	9,892	-10,938	347,348	342,704	4,644	-6,294
**06 Building Fund	Total (Estimated)	1,806,675	832,000	2,562,185	-1,730,185	76,490	0	0	0	76,490
<i>** Building Fund Revenue & Expenditure budgets to equal actual received/expended.</i>							<i>Blding Fund budgets to equal actual received/expended</i>			
07 Debt Svc	Total	8,461	1,260,450	1,158,565	101,885	110,346	1,226,180	1,139,608	86,572	196,918
**25 OPEB	Total	1,686,842	70,000	304,300	-234,300	1,452,542	89,000	279,100	-190,100	1,262,442
47 Debt Svc (OPEB)	Total	10,783	198,183	189,745	8,438	19,221	201,228	192,645	8,583	27,804
Grand Total		5,731,439	12,037,645	14,439,519	-2,401,874	3,329,565	10,943,678	11,354,403	-410,725	2,918,840

** Budget Revision June 2012 Fund 25

Yellow Medicine East

2012-13 Proposed Budget

June 11 ,2012 Board Meeting

General Fund				
	FY 12 Revised Budget	FY13 Preliminary Budget	FY12 to FY13 Difference	
Revenues				
Federal Programs	401,140	296,612	-104,528	Stimulus \$
Levy/Credits Total	824,619	860,856	36,237	Referendum/ Misc.
Local Total	381,646	283,772	-97,874	From Schools/House
State Misc. Total	120,813	127,454	6,641	
*State Gen Ed/Cty Appt Total	6,122,000	5,916,000	-206,000	Students FY12 Avg. 817 & FY13 775 (-42)
State Spec Ed Total	820,000	860,000	40,000	
Sub Total (Unreserved)	8,670,218	8,344,694	-325,524	
Health & Safety (Levy)	-51,706	36,286	87,992	3 Year Projects
Capital/Def Maint (Levy/Auction/Resale)	317,255	283,436	-33,819	Auction/Resale
Safe Schools	-1,003	29,106	30,109	Did Not Levy 2010 for FY12
Grand Total	8,934,764	8,693,522	-241,242	

General Fund				
	FY 12 Revised Budget	FY13 Preliminary Budget	FY12 to FY13 Difference	
Expenditures				
Salaries	4,359,224	4,148,302	-210,922	Reductions/S ettlements
Benefits	1,005,308	999,939	-5,369	TRA .05% Increase
MVCC (Purchased Salaries/Benefits)	1,564,268	1,607,900	43,632	MVCC
Purchased Services	1,430,198	1,339,446	-90,752	Transportatio n/Schools /Utilities/Cont racts/fees
Supplies/Miscellaneous	450,448	361,800	-88,648	House/Redu ctions
Equipment/Building & Grounds	95,904	115,922	20,018	
Debt (Interest/Facilities)	10,000	10,000	0	Aid Ant. Loan Interest
Sub Total (Unreserved)	8,915,350	8,583,309	-332,041	
Health & Safety	60,440	60,600	160	
Capital	377,110	285,250	-91,860	Ipads
Deferred Maintenance	57,128	58,212	1,084	
Safe Schools	71,675	8,000	-63,675	H.S. Intercom System
Grand Total	9,481,703	8,995,371	-486,332	

Food Service				
	FY 12 Revised Budget	FY13 Preliminary Budget	FY12 to FY13 Difference	
Revenues				
Federal Programs	209,000	212,000	3,000	
Local Total	148,000	148,400	400	
State Misc. Total	25,400	26,000	600	
Grand Total	382,400	386,400	4,000	

Food Service				
	FY 12 Revised Budget	FY13 Preliminary Budget	FY12 to FY13 Difference	
Expenditures				
Salaries	144,510	150,945	6,435	
Benefits	27,255	30,330	3,075	
Purchased Services	5,000	3,800	-1,200	Repairs/Travel
Food/Milk/Supplies/Miscellaneous	216,300	219,900	3,600	
Grand Total	393,065	404,975	11,910	

Community Education				
Revenues	FY 12 Revised Budget	FY13 Preliminary Budget	FY12 to FY13 Difference	
Federal	7,890	0	-7,890	Jobs \$
Levy/State Credits	168,976	157,348	-11,628	Pool Levy
Local Total	160,737	168,600	7,863	Tuition
General Ed. Aid (Board Transfer)		6,000	6,000	Estimated
State Misc. Total	22,245	15,400	-6,845	ECFE (To Levy)
Grand Total	359,848	347,348	-12,500	

Community Education				
Expenditures	FY 12 Revised Budget	FY13 Preliminary Budget	FY12 to FY13 Difference	
Salaries	194,895	187,164	-7,731	Jobs \$/Reductions
Benefits	38,861	38,390	-471	Jobs \$/Reductions
Purchased Services	72,500	68,600	-3,900	
Supplies/Miscellaneous	43,700	48,550	4,850	
Grand Total	349,956	342,704	-7,252	

Debt Service Fund				
Revenues	FY 12 Revised Budget	FY13 Preliminary Budget	FY12 to FY13 Difference	
Levy/Credits Total	746,912	729,929	-16,983	For Bonds
Federal	513,538	496,251	-17,287	QZAB Bond Interest
Local Total	0	0	0	
Grand Total	1,260,450	1,226,180	-34,270	

Debt Service Fund				
Expenditures	FY 12 Revised Budget	FY13 Preliminary Budget	FY12 to FY13 Difference	
Debt Service Payments	1,158,565	1,139,608	-18,957	For Bonds
Grand Total	1,158,565	1,139,608	-18,957	

OPEB Trust Fund				
Revenues	FY 12 Revised Budget	FY13 Preliminary Budget	FY12 to FY13 Difference	
Local Total	70,000	89,000	19,000	Retiree's Share
Grand Total	70,000	89,000	19,000	

OPEB Trust Fund				
Expenditures	FY 12 Revised Budget	FY13 Preliminary Budget	FY12 to FY13 Difference	
Insurance/Retiree payments	304,300	279,100	-25,200	Other Post Employment Benefits (Retirees)
Grand Total	304,300	279,100	-25,200	

OPEB Debt Service				
Revenues	FY 12 Revised Budget	FY13 Preliminary Budget	FY12 to FY13 Difference	
Levy/Credits Total	198,183	201,228	3,045	OPEB Bond
Local Total	0	0	0	
Grand Total	198,183	201,228	3,045	

OPEB Debt Service				
Expenditures	FY 12 Revised Budget	FY13 Preliminary Budget	FY12 to FY13 Difference	
Debt Service Payments	189,745	192,645	2,900	OPEB Bond
Grand Total	189,745	192,645	2,900	

Athletic / Non Athletic Fee Proposal 2012-13

Revised 6-6-12

<u>Category</u>	<u>Current Fee</u>	<u>Proposed Fee</u>	<u>Current WCC Range</u>
9-12 Athletics	\$70	\$80	\$60- \$120
7-8 Athletics	\$50	\$60	\$40 - \$75
9-12 Non Athletic	\$0	\$40	\$ 0 - \$70
7-8 Non Athletic (Including Elementary Lego League)	\$0	\$25	\$0 - \$70
Family Cap	\$250	\$350	no cap to \$400
Adult Activity Pass	\$50	\$75	insufficient data
Student Activity Pass	\$17-\$25	\$25 for K-12	Insufficient data

Free and Reduced Fees -- Currently charge 50% if family qualifies for reduced lunch and 0% for those who qualify for free, proposing to charge 20% for those who qualify for free. Some schools are starting to charge different percentages for those two groups.

Let me know if you have any questions. A list of non-athletic activities that we could charge for is listed on the next page. All have costs associated with offering the activity. I believe Jazz Band, Jazz Choir and Concert Choir are outside of regular contract hours for the instructors, but they collect instrumental music and choir salaries for their work.

Non Athletic Activities that could be charged a participation fee:

1. Math League
2. Fall Play, JH Play
3. One Act Play
4. Musical
5. Knowledge Bowl
6. Speech
7. Mock Trial
8. Robotics
9. Lego League
10. FFA Competition
11. Marching Band

* We don't offer them all each year, but they are on the schedule.

FY12 Donations Received

DATE	AMOUNT	DONATIONS TO YME FY12 (OVER \$1,000)	
8/25/2011	1,824.00	Hoop's Club	Outdoor Hoops
10/13/2011	2,000.00	Kiwanis	lpads/Elem. Other
10/18/2011	7,000.00	Hoop's Club	Mats
11/22/2011	2,590.90	Tjosvold Family	Smartboard/Projector
12/9/2011	9,000.00	Vernon (Bud) Blindt	Baseball Scoreboard (for YME and City of GF)
12/9/2011	5,000.00	Fagen Foundation	FY11 Summer High School Program
12/15/2011	2,422.12	DanceBoosters	Danceline Coach (Extra)
12/29/2011	2,000.00	Walmart	Sound System
1/6/2012	1,000.00	Granite Falls Bank	Elementary Art/Snacks
4/27/2012	35,903.00	Fagen Foundation	Elementary Art Teacher
6/5/2012	2,500.00	Granite Falls Bank	FY12 High School Summer Program

This does not include donations less than \$1,000 or receipts from outside entities where a grant or contract is signed by YME.

ENVIRONMENTAL, HEALTH AND SAFETY PROGRAM PROPOSAL

YELLOW MEDICINE EAST SCHOOLS

Introduction

Musser Environmental Consulting, Inc. proposes to provide services necessary for the satisfaction of state and federal OSHA, EPA/MPCA, M.D.H., and Minnesota Department of Education guidelines for Y.M.E. Schools.

Scope of Services

Programs will meet requirements set forth by Minnesota OSHA. Available services include, but are not limited to, the following programs:

Accident/Injury Reduction	Respiratory Protection	Community Right-To-Know
Hazardous Waste	Confined Space	Compressed Gas
Asbestos	Lockout/Tagout	Laboratory Safety
Employee Right-To-Know	Radon	Lead in Water/Paint
Hearing Conservation	Bloodborne Pathogens	Playground Safety
Emergency Action Plans	A.S.T.'s/U.S.T.'s	P.P.E.
Indoor Air Quality	Machine Guarding	Bleacher Safety
Integrated Pest Management	A.E.D.	Welding, Cutting, Brazing

Program Set-Up

Initial program services will include all labor and materials necessary to complete the following activities:

Program Review: All current programs and procedures will be audited to ensure their compliance with state and federal guidelines and requirements. A Musser Environmental Health and Safety technician will perform this audit with the assistance of a Certified Industrial Hygienist if needed.

Program Update: All programs will be incorporated into the new, custom designed Musser E/OHS Program format for schools. Old program information will be given to the district for storage or disposal.

Training: On-site training as required by Minnesota OSHA and Minnesota employee Right-To-Know Standards will be performed as part of the initial program services. Training will be performed on-site and will include (but is not limited to) the following sessions:

Health and Safety Program Introduction	Bloodborne Pathogen Training
Program Manager Training	Asbestos Awareness Training
Employee Right-To-Know Training	

Program Manuals and Materials

The district will be provided with, and receive updates to the following documents as part of the program:

- Program Activities Manual
- Program Plans Manual
- Rules and Regulations Manual

All elements of this program will be computer based for ease of use and hard copies will be maintained at member location. This includes the actual site-specific health and safety programs designed for the district. Our goal is to make the programs simple and concise so that district personnel can understand and review it with minimal time and effort.

Program Management

Musser Environmental Consulting, Inc. health and safety technician will be on site an average of once per month. During these visits, our representative will monitor the program's effectiveness by performing regular site inspections and will continue to update all program materials.

If necessary, additional programs would be added or existing programs modified for the duration of our contract period in order to maintain compliance with regulatory changes. No additional funds would be required for updating programs for the duration of the contract.

All activities including the duties of on-site personnel will be coordinated with the district.

Personnel

While one person designated to the district will provide most of the program services, the Health and Safety division at Musser Environmental Consulting, Inc. utilizes the knowledge and experience of personnel from various health and safety companies. This interaction and cooperation assures our clients that specific programs are being designed and monitored by personnel with related experience.

Personnel selected to perform on-site services will possess the skill and knowledge necessary to combine and organize all information in a manner consistent with existing programs. This person will work closely with district personnel throughout the duration of the contract and for that reason we welcome input and opinion of the district when assigning this individual. At all times, the district will have the final say in regards to the selection and management of this person.

Cost Estimates

Costs are presented on a flat fee basis. Fees will be billed in three installments due July 1st, Nov. 1st, and March 1st of each year. This estimate is based on the district's square footage report submitted to the Minnesota Department of Education for the previous year. Annual rates are subject to change based on this figure. **Please contact us for revised cost estimates** if your current square footage differs from this figure.

District Square Footage: 244,393

<u>Program Year</u>	<u>Cost/Sq.Ft. (Cents)</u>	<u>Cost Per Year</u>
July 1, 2012 – June 30, 2013	3.2	\$7,820.58
July 1, 2013 – June 30, 2014	3.2	\$7,820.58
July 1, 2014 – June 30, 2015	3.2	\$7,820.58

Program Considerations

Any services not included in this proposal but are found to be necessary will be discussed with the district. No extra services will be completed without prior written authorization by the district.

If you have any questions concerning this contract proposal, please contact Musser Environmental Consulting, Inc. at (507) 829-2145 (Cell) or (651) 388-7139 (Office).

This is a contract. This document guarantees service fees and program costs for the duration of the contract period. Y.M.E. is bound by this document to use Musser Environmental Consulting, Inc. for the completion of their Health and Safety Program Services.

This contract was prepared by:

Musser Environmental Consulting, Inc.

Date

Accepted by:

Signature

Date

Indian Policies and Procedures

SECTION 8004-INDIAN POLICIES AND PROCEDURES RELATING TO CHILDREN RESIDING ON INDIAN LANDS

Any LEA that claims children residing on Indian lands for the purpose of receiving funds under section 8003 must establish Indian policies and procedures (IPPs) to ensure that the LEA meets the following requirements:

1. Give the tribal officials and parents of Indian children an opportunity to comment on whether Indian children participate on an equal basis with non-Indian children in the educational program and activities provided by the LEA;
2. Assess the extent to which Indian children participate on an equal basis with non-Indian children served by the LEA;
3. Modify, if necessary, its educational program to ensure that Indian children participate on an equal basis with non-Indian children served by the LEA;
4. Disseminate relevant applications, evaluations, program plans, and information related to the educational programs of the LEA in sufficient time to allow the tribes and parents of Indian children an opportunity to review the materials and make recommendations on the needs of the Indian children and how the LEA may help those children realize the benefits of the LEA's education programs and activities;
5. Gather information concerning the Indian community views education issues, including the frequency, location and time of meetings;
6. Notify the Indian parents and tribes of the locations and times of meetings;
7. Consult and involve tribal officials and parents of Indian children in the planning and development of the LEA's educational programs and activities; and
8. Modify the IPPs, if necessary, based upon an assessment by the tribes and parents of the effectiveness of their input regarding the development and implementation of the IPPs.

WAIVER REQUIREMENTS

For any year in which an LEA receives a written statement from the Indian tribe or tribes whose children attend the LEA's schools that the LEA need not comply with the IPP requirements because the tribe(s) is satisfied with the LEA's provision of educational services to such children, the LEA must include the written statement with its application in lieu of IPPs. This statement constitutes a waiver of the IPP requirements of the LEA for that year.

COMPLIANCE

The LEA should review its IPPs annually to ensure compliance with statutory and regulatory requirements. The Impact Aid Program also determines whether the LEA is in compliance by periodically reviewing the LEA's documentation of its IPP compliance activities (the LEA must maintain records documenting such activities). The Impact Aid Program offers technical assistance to LEAs, parents and Indian tribes to enable them to carry out the IPPs.

If an Indian tribe whose children attend school in an LEA believes the LEA is not complying with the required IPPs, the tribe may file a complaint with the Secretary of Education against the LEA. Both the LEA and the Indian community will have an opportunity to participate in a hearing. The Secretary will make a final written determination, based on the findings and recommendations of the hearing examiner, describing how the complaint will be resolved.

The Secretary is also charged with enforcing IPP compliance through withholding funds or taking other appropriate actions. The LEA and the Indian community will have an opportunity to express their views prior to any such action.

June 7, 2012

Dear YME School Board:

Please accept this letter as my formal notice of resignation as principal from Bert Raney Elementary, effective June 22, 2012. I have enjoyed my employment here and appreciate all I have learned during my stay. Your willingness to entrust me with the great responsibility of overseeing the academic preparation of your communities' children has been a generous gift that I will never forget. I hope that the work I began will help to contribute to the future successes of Bert Raney Elementary and the Yellow Medicine East School District.

The staff and I have prepared the master schedule for the upcoming 2012-13 school year to allow the transition for the incoming principal to run smoothly. Thank you again for the opportunity.

Sincerely,

A handwritten signature in blue ink that reads "Jodi Kennedy". The signature is written in a cursive, flowing style with a large initial "J" and "K".



Advantage Collection Professionals, Inc.

Proposal
To:

Yellow Medicine East School District

For:

Account and Check Collection Services

May 22, 2012

Prepared by: Sheri Barnes
Advantage Collection Professionals, Inc.
495 2nd Ave SE
Box 353
Cambridge, MN 55008
763-689-1500-(Main Line)
763-552-5570-(Direct Line)



June 6, 2012

Yellow Medicine East School District
450 9th Ave
Granite Falls, MN 56241

Dear LeAnn:

Thank you for taking the time to speak with me today. Per our conversation I have enclosed some general information about our company and our collection services for you to review you can also visit our website at www.advantagecollections.com for additional information. Our return check collection program is no charge to you! When we collect a check, you receive the face value of the check back plus \$5 of the service fee for each check collected!

As far as regular accounts we would like to offer you a straight 35% contingency rate on all accounts, 45% if the account goes to our Attorneys. We only get paid when we collect for you!

We currently service more than 2500 clients here in Minnesota covering virtually every major industry. Our owners have enjoyed a combined experience of more than 45 years in the collection business.

Frequent client interaction and support, outstanding collection success and very competitive rates help us achieve our goal of total customer satisfaction!

We know that most collection agencies start at the end; therefore, we have developed unique procedures to handle the collection of your accounts. By talking and carefully listening to your customers, we can go back to where the problem began. We reopen communication with customers who have closed their doors to you. We work to eliminate the problems that stand between you and your money. While we are collecting your money, we are also creating an opportunity for individuals to be paying customers again.

I know we can do a great job for you! I would enjoy the opportunity to discuss our services with you. We would also appreciate the opportunity to prove ourselves by working on accounts and checks you may have.

Sincerely,

Mike Walters
Client Development
Advantage Collection Professionals



Table of Contents

Introduction to Advantage Firm Characteristics	Tab 1
Uniquely Advantage Our Services	Tab2
Account Handling Procedures Client Reports	Tab 3
Electronic Placements Initiation Collector Staffing Remote Client Access.....	Tab 4
Advantage Client References.....	Tab 5



Introduction

Advantage Collection Professionals

Prior to opening Advantage, our owners developed and managed the collection department of a well known Law Firm in Hopkins, MN. Their background, knowledge and experience in Minnesota collection law and the collection industry prompted them to open Advantage Collection Professionals. Since then our rapid growth has been driven by their experience and business philosophies, of which number one is Quality Customer Service.

Advantage works with a variety of businesses in an effort to collect their delinquent accounts and bad checks. Our goal is to bring leading edge collection services along with strong customer support philosophies to obtain the best possible collection results.

To us here at Advantage, collection results also include our client's internal success prior to sending accounts over to us! We will share our experiences and strategies with you in an effort to help you collect more internally! That is part of our Quality Customer Service philosophy. One of the ways we do this is through informal meetings, training sessions or conference calls where we share ideas and discuss your internal process, our collections process, what works, and what doesn't! The main idea is to communicate and share ideas with each other to improve collection results both before and after account placement.

Quality Customer Service and excellent collection success is what you get when you team up with Advantage Collection Professionals. We look forward to working with you and your staff very soon!

Firm Characteristics

Summary of Key Employees-

Advantage is owned and operated by Corey Bustrom, Chris Barnes, and Robert Barnes. Corey, Chris, and Bob are responsible for all operations including day-to-day Management, Marketing, Business Development, Sales and Financials.

Corey Bustrom has owned and operated Advantage Collection Professionals since its inception in 1999. His experience includes 4 years at a large collection agency in Minneapolis along with 8 years experience working with two separate collection attorneys here in Minnesota. Corey was the collection manager at each firm and was responsible for implementing new collection programs for both attorneys.

Chris Barnes has also owned and operated Advantage Collection Professionals since its inception in 1999. He has worked as a store manager for an automotive shop located in Fridley, MN. Chris has also worked for a year and a half as a collector at a Minneapolis collection law firm. Chris has experience in management and accounting from previous employment and is responsible for all Human Resource functions, Client Trust reporting, billing, and other accounting issues.

Robert Barnes has 12 years experience in both sales and debt collections as an owner of Advantage Collection Professionals. He has been the Collections Manager for the past 9 years. Robert's past experience includes 25 years as a foreman in a metal fabricating shop where his duties included managing numerous employees, scheduling and coordinating several jobs at one time, and working with other managers and clients regarding all aspects of the business.

Firm Size, Volumes, # of Employees- Advantage operates out of a 3200 square foot office space that is divided among receptionist area, executive offices, collection offices, filing room, and a sales office. Our office is located in a business park in Cambridge, MN.

Advantage is adequately staffed to manage our existing active placements of \$36 million with \$1.5 million in new business monthly. We currently employ 22 people to handle our day to day collection activities. We continue to pursue new client relationships and have a process, and space available, to handle additional future growth as needed.

Our goal is to establish a long lasting professional relationship with our clients strengthened by excellent customer service and communications. We enjoy the opportunity to meet with our clients to discuss our collection success and determine what works for each organization. Our Collectors use our "KIDS GLOVE" approach to collect on delinquent accounts while still maintaining your organizations good name.



Firm Characteristics

Our internal infrastructure is extremely safe, secure, and reliable. We operate our multiple client/server network on a Windows Server platform and have implemented a SonicWall Firewall Appliance to secure and protect our private information. We back up locally using Back Up Exec as well as off site using Storage Guardian in California. Our in-house collection software is 'Collect!' and it is very efficient and reliable. Through Collect we also offer our clients secure online web access to their accounts and reports 24/7. We use a variety of skip tracing websites including Accurint, 411 locate, any who, MN Dept of corrections, MN Nursing Board, Credit Bureaus, Black book online, Google, Frealty.com and more. Our collection managers have attended skip tracing seminars offered by the American Collectors Association and continue to work with our staff to improve their skip tracing skills. Our office has taken a paperless approach to filing. We scan any document received from our clients and attach it to the actual collection file. This is very efficient for our staff because they have the information they need for every call at the click of a button.

We continually review and improve our use of resources, hardware, and software technology in an effort to provide the best collections services available.



Uniquely Advantage

Capture more cash from delinquent accounts!

Advantage helps you capture more long term revenue! How? We utilize a number of leading edge resources and internal processes to make this happen including; recruiting and training the right kind of people to handle your customers, utilizing proven technical tools and services to help locate individuals, record payments, and provide feedback to you through the use of flexible reporting capabilities, and ongoing customer support activities to monitor and continually improve our working relationship with you!

In House Training

Advantage will spend time at your location, with your collectors, to discuss current procedures and make any suggestions to help improve your current collection process. We will share our knowledge, expertise and experience with you to help improve your own collection success!

Dedicated Collectors

Our collectors have been trained with our company philosophies in mind. Our unique methods require unique people to handle your accounts. We achieve higher than average success utilizing sensitivity, diplomacy, and state of the art technical tools rather than a heavy-handed approach. Our lower than average collector to client account ratio means our collectors spend more time working on your accounts!

You don't have to lose a customer!

We focus on rehabilitating the customer! We want your customers to come back to you with no hard feelings. Our softer touch and personable attitude helps make this a reality!

We make your customers feel good about the collection process!

We help to educate the customer on the collection process and steps that may occur should the delinquent account remain open. This instills a sense of urgency in the individual to pay the debt in full or begin payment arrangements as soon as possible.

We preserve your good name!

Your good reputation took years to develop. A disgruntled individual can spread bad will very fast. We work to eliminate this by providing a buffer between you and the individual. Our more personable approach with the individual also has a calming effect, which makes the whole process more enjoyable for everyone.



Account Collection Services

Revenue Recovery (Standard Collections)

- Client will be charged no up front fees for this program.
- **ACPI** will charge no fees on accounts that are not collected.
- Client will be charged 35% for all non-legal accounts and 45% for all authorized legal accounts. **Rates may be lower depending on the volume of placements!**
- **ACPI** will send Client a Legal Suit Authorization for each account, giving the Client the opportunity to use its discretion to authorize suit on each account.
- **ACPI** will send letters, make phone calls, report accounts to major credit bureaus, skip-trace, perform asset searches, and use any legal means possible to collect on each individual account.
- **ACPI** will post all payments received at **ACPI's** office into a Trust Account and remit funds to the Client at the close of each month.
- **ACPI** will send accounts to qualified Collection Attorneys upon exhausting all efforts available to **ACPI** and receiving a signed suit authorization from Client.
- **ACPI will not charge any fees on accounts that are not collected while under the Revenue Recovery Program.**



Bad Check Services

Check Control (Standard Bad Check Collections Program)

This program is free to all clients. Checks less than 2 years old; Clients get back the face amount of the check plus \$5 of the service fee for each check collected!

- No fee program
- Prefer bank authorization, but will accept checks from Client directly
- NSF 1 time if possible
- RCK (Re-deposited check) check is converted to electronic transaction for face amount of check plus service charge of \$30.00 **(no charge to client)**
- Register, Door, and RCK stickers (no charge)
- Client will receive full face value of the check back **plus \$5.00** of the Service Charge for all checks, less than 2 years old, collected by **ACPI**
- On checks 2 years old and older we request a 50% commission of the face value and all of the service fee when collected.



Account Handling Procedures

The activities listed below are minimum requirements based on account size. In most cases there is much more actual activity on each account!

Account Balance under \$10.00

- Accounts under \$10.00 receive 1st letter only, 1 phone attempt and closed after 30 days.
- No Skip-tracing

Account Balance under \$49.99

- Accounts under \$49.99 receive 1st letter, 3 phone attempts (1 in the morning, 1 in the afternoon and 1 in the evening) and sent to legal after 30 days.
- Phase 1 Skip-tracing.

Account Balance \$50.00 to \$99.99

- Accounts \$50.00 to \$99.99 receive 1st letter, 6 phone attempts (2 morning, 2 afternoon, and 2 evening calls) and sent to the legal after 60 days.
- Phase 1 Skip-tracing.

Account Balance \$100.00 to \$299.99

- 1st and 3rd letters
- A minimum of 9 phone attempts (3 mornings, 3 afternoons, and 3 evening calls)
- Phase 1-3 Skip-tracing.
- Send to Legal.

Account Balance \$300.00 to \$999.99

- 1st and 3rd letters
- A minimum of 12 phone attempts (4 mornings, 4 afternoons, and 4 evening calls)
- Phase 1-3 Skip-tracing.
- Send to Legal.

Account Balance \$1000.00 to Infinity

- 1st, 2nd, and 3rd Letters.
- A minimum of 15 phone attempts (5 mornings, 5 afternoons, and 5 evening).
- Phase 1-3 Skip-tracing.
- Send to Legal.



Account Handling Procedures

Checks

- Enter check into system.
- Separate checks that qualify for RCK.
- Verify checks for RCK 2 times (RCK if funds available).
- Run NSF plan if the funds are not available to schedule to a Collector.
- 1st phone attempt after 10 days.
- 2nd phone attempt at 20-30 days.
- Skip-tracing (Public Data, Accurint Directory Assistance, People Search, People at Work, Phone Plus).
- Checks will be forwarded to our attorney for litigation after 31 days if no promise to pay has been made.

Law Firm's Check Handling Procedures

- Receive the check and send a demand letter for the civil penalty
- Call the individual requesting payment on the check
- Skip trace the accounts using multiple internet sites
- Checks are also sent to Accurint for skip tracing
- At 35 days they separate the checks that need to be sued personally (Large balance and multiple check debtors) and the checks that will be served by mail
- At 40 days they send out Summons and Complaint
- Begin assets search on large checks
- They continue to call on the checks that have been sent a summons by mail for a 60 day period
- At 75 days they send another letter so the debtor knows the status of the check
- At 120 days they put the checks into a finalized queue and start the dialer campaign



Client Reports

Client Acknowledgment- Weekly on Mondays

Account Status Reports- Upon request

Trust Statement and Check- Monthly on the first business day

Address Change Notification- Set up upon request (faxed daily)

Close and Return Reports- Upon request

Remote Client Access

Our clients may also access their reports on-line at their own convenience!

Other reports available upon request

Monthly Spin Down Analysis- upon request
(shows collection success for the last 12 months of placements)



Electronic Placements-

Advantage will work with your staff to develop a routine allowing you to place accounts electronically for collection. These electronic placements can be sent to ACPI in many ways including FTP, web page submission, and secure email.

Initiation-

If desirable to the Client, Advantage will meet with your internal collectors to familiarize them with the collection process here at Advantage. This is a great opportunity for us to 'get to know each other' and share collection strategies and successes! Our goal here is to help improve your own success prior to sending it out for collections! We will present our collection processes and philosophies and continually monitor our relationship with you so we always meet, and exceed, your expectations. We will also discuss the electronic placement process between Advantage and your organization.

Collector Staffing-

We pride ourselves on the fact that our Collector to account ratio is much lower than the average agency. We want you to be assured that your accounts are getting the attention they deserve! In order to achieve this, our collectors are working on fewer accounts than at the average agency. This means more attention to your accounts, which means more money for you!

Remote Client Access-

Remote Client Access is a web-based remote access service that offers you a secure connection to your accounts placed at Advantage. It allows you to inquire on accounts by name, social security number, client number and other fields. It also allows you to review account history, create reports, view accounts receivable and statistical information, submit direct payments, and send additional account information.



References

Advantage Collection Professionals, Inc.

Collection References

Available upon request