

Yellow Medicine East ISD 2190 School Board Meeting Agenda



Monday, December 12, 2011 at 6:00 PM
Regular Meeting
YME Board Room - #113

The Truth in Taxation Hearing will begin at 6:00 pm with regular Board business following.

1. Call to Order 3
2. Truth in Taxation Hearing 5
3. Approval of Agenda
4. Approval of November 14, 2011 Meeting Minutes 24
5. Opportunity for Citizens to Speak
6. Special Reports
 - A. Chamber Choir Presentation - J. Iverson & Students 26
 - B. 2010-2011 Audit Report - B. Evenstad, Hoffman & Brobst
7. Reports
 - A. Enrollment Report 27
 - B. Finance Report 28
 - C. Bert Raney Elementary Report - J. Kennedy
 - D. YME High School Report - K. Norell
 - E. Superintendent Report - A. Stoeckman
8. Action Items
 - A. Approval of Bills for Payment 29
 - B. Approval of 2010-2011 Audit Report
 - C. Certification of 2011 Pay 2012 Levy
 - D. Flexible Learning Year
 - E. Adequate Yearly Progress Plans - BRE & District 56
 - F. YME Technology Plan 87
 - G. Approval of General Fund Health & Severance Fund Balance as a "Committed" Fund Balance - As outlined in Fund Balance Policy #714
9. Personnel Items
 - A. Request for Leave of Absence - K. Shackelford
 - B. Math Tutor - Z. Koepke

- C. Retirement - K. Knutson
- D. JH Girls Basketball Coach - T. Feldman
- 10. Discussion Items
 - A. MSBA Conference - January 12 & 13, 2011
- 11. Closed Session
 - A. Negotiations
- 12. Upcoming Events
 - A. Holiday Break - No School - December 23, 2011 - January 2, 2012
 - B. Classes Resume - January 3, 2012
 - C. Board Meeting - January 9, 2012 - 5:30 pm - YME Board Room
- 13. Adjourn

YELLOW MEDICINE EAST PUBLIC SCHOOLS

Independent School District 2190

To: YME School Board Members
From: Allen Stoeckman, Superintendent
Date: December 9, 2011
RE: Board Meeting – December 12, 2011

The agenda notes for the December 12, 2011 Board meeting are as follows. Please note that the meeting will begin at 6:00 pm with the Truth in Taxation Hearing. Regular Board business will follow.

Supporting exhibits are posted on BoardBook. Please let Denise know if you will be unable to attend.

- | Item | Description |
|------|--|
| 1. | Call to Order |
| 2. | Truth in Taxation Hearing |
| 3. | Approval of Agenda |
| 4. | Approval of November 14, 2011 Meeting Minutes |
| 5. | Opportunity for Citizens to Speak |
| 6. | Special Reports |
| A. | Chamber Choir Presentation – J. Iverson & Students
<i>Members of the Chamber Choir will perform for us.</i> |
| B. | 2010-2011 Audit Report – B. Evenstad, Hoffman & Brobst
<i>Barry will be in attendance to review the annual audit report.</i> |
| 7. | Reports |
| A. | Enrollment Report |
| B. | Finance Report |
| C. | Bert Raney Elementary Report – J. Kennedy |
| D. | YME High School Report – K. Norell |
| E. | Superintendent Report – A. Stoeckman |
| 8. | Action Items |
| A. | Approval of Bills for Payment
<i>The list of bills is posted on BoardBook.</i> |
| B. | Approval of 2010-2011 Audit Report
<i>Recommend acceptance and approval of the auditors report.</i> |
| C. | Certification of 2011 Pay 2012 Levy
<i>Recommend approval.</i> |
| D. | Flexible Learning Year
<i>Neighboring school districts to our south are part of a Flexible Learning Year (FLY) School Calendar initiative where school begins 2 weeks before Labor Day. As a member of MRVED, our education district is also considering a similar calendar. Should YME</i> |

consider this type of calendar, public meetings must be held prior to submitting a proposal to the Minnesota Department of Education. See calendar draft posted on BoardBook. Do you want to proceed?

- E. Adequate Yearly Progress Plans – BRE & District
Jodi and I will summarize the action plans that the Minnesota Department of Education requires for schools/districts that have not met adequate yearly progress (AYP). The YME School District is in Corrective Action stage and Bert Raney Elementary School is in the Pre-Restructuring stage. Recommend approval.
- F. YME Technology Plan
The Minnesota Department of Education requires school districts to submit a Technology Plan every 3 years. The 2012-15 plan has been reviewed and revised by the Technology Committee. One change relating to internet safety and maintaining content filters is to educate students about appropriate online behavior in compliance with CIPA Child Internet Protection Act. See page 5 of the plan. Recently a lyceum was held for grades 6-12. "Online Footprint" was an eye-opener for students. Recommend Approval.
- G. Approval of General Fund Health & Severance Fund Balance as a "Committed" Fund Balance – As Outlined In Fund Balance Policy # 714
As per recommendation by Hoffman & Brobst, the District Auditor. Recommend approval.

9. Personnel Items

- A. Request for Leave of Absence – K. Shackelford
Kerri is requesting a 6 week leave of absence in late February.
- B. Math Tutor – Z. Koepke
As we did for the 2010-11 school year, Jobs Money (which must be spent by September 30, 2012) will be used to hire additional help to assist students. Zach will work with the secondary Math teachers and tutor individual or small groups. He will be paid paraprofessional wage. Total cost is approximately \$6,000. Recommend approval.
- C. Retirement – K. Knutson
Kathy has served the district for many years as a paraprofessional and social worker. In 2009 she was placed on unrequested leave. She now plans to retire. Recommend approval.
- D. JH Girls Basketball Coach – T. Feldman
Mr. Knapper is recommending Tasha Feldman as JH girls' basketball coach. Recommend approval.

10. Discussion Items

- A. MSBA Conference – January 12 & 13, 2011
This is the annual professional conference for School Board Members. Because of our busy lives, I would invite you to attend for one day (Thursday, January 12). There is no cost. Please check your calendars and let me know if you would be able to attend.

11. Closed Session

- A. Negotiations
Updates will be given on principal and teacher negotiations.

12. Upcoming Events

- A. Holiday Break – No School – December 23, 2011-January 2, 2012
- B. Classes Resume – January 3, 2012
- C. Board Meeting – January 9, 2012 – 5:30 PM – YME Board Room

13. Adjourn

YELLOW MEDICINE EAST

ISD #2190

Truth in Taxation Hearing

2011 Pay 2012

December 12, 2011

Yellow Medicine East Board room

6:00 p.m.

Truth In Taxation Law

- ▣ **Minnesota's Truth in Taxation law began back in 1988. The 2009 Legislature made changes to the law.**

- ▣ **Requires that cities, counties and school districts follow two important steps before adopting a tax levy for the following year.**
 - ▣ **Mail notice to each property owner in the county including:**
 - ▣ Tax levies proposed by city, county, and school district.
 - ▣ What percent increase/(decrease) such a levy would mean in dollars.

 - ▣ **A public meeting for each taxing jurisdiction in which the public is allowed to speak and the budget and levy is discussed.**
 - ▣ This meeting may be part of a regularly scheduled meeting.
 - ▣ The meeting must not start before 6:00

School District Funds

- ▣ The School District is required to account for money in different *funds*. Each fund has a definite purpose. Tax levy is one source of revenue for most of those funds.



Our District has 8 Funds:

- **General Fund**
- **Food Service Fund**
- **Community Service Fund**
- **Building Construction Fund**
- **Debt Service Fund**
- **Trust and Agency Fund**
- **OPEB Revocable Trust Fund**
- **OPEB Debt Service Fund**

Fund 1 General Fund (Levy and other Revenue)

Accounts for most daily operating costs.

INSTRUCTION / MAINTENANCE

- Classroom Instruction
- Extra-Curricular Activities
- Utilities, supplies, maintenance

TRANSPORTATION OPERATIONS

- Transportation of Students

CAPITAL EXPENDITURES

- Health and Safety
- Safe School
- Buildings
- Equipment Purchases

FUND 2 FOOD SERVICE (No Levy)

- Accounts for School Lunch & Breakfast Programs

FUND 4 COMMUNITY SERVICE (Levy and other)

- Accounts for the “Lifelong Learning” Programs.
- Levy is based on :*
 - a) Adult population of the District (7,006)*
 - b) Early childhood levy is based on the number of children 0-4 years old in the district (368)*
- Adult Continuing Education
- Early Childhood Family Education Classes
- School and Community Sponsored Recreation Programs
- Senior Citizen’s Programs

FUND 6 BUILDING FUND (No Levy)

- Accounts for building construction programs that are funded by the sale of bonds, capital loans or the Alternative Bonding Program (including levies)

FUND 7 DEBT SERVICE FUND (Levy and other)

- Accounts for Principal and Interest Payment on long term debt (buildings).

FUND 9 AGENCY FUND (No Levy)

- Funds received, held and expended as directed by outside sources. This fund does not have revenue or expense budgets. Funds are accounted for in general ledger accounts. Usually donated funds.

FUND 25 OPEB Revocable Trust Fund

- Accounts for resources set aside and held in a revocable trust arrangement for post employment benefits for retirees. (Funded with bonds issued in 2009-10)

FUND 47 AGENCY FUND (Levy)

- Activity to record levy proceeds and the repayment of the OPEB bonds accounted for in this fund.

Yellow Medicine East School

2011-12 Original Budgets

Fund	Appropriation	Actual Fund Balance 6-30-2011	Projected Revenues	Projected Expenditures	Difference	Projected Fund Balance 6-30-2012
	Health & Safety	82,916	-51,706	60,440	-112,146	-29,230
	Capital	475,237	216,687	250,300	-33,613	441,624
	Severance/Health (Assigned)	55,248	0	0	0	55,248
	Safe Schools	52,123	-1,003	38,230	-39,233	12,890
	Basic Skills	49,073		0	0	49,073
	Deferred Maint	0	57,128	57,128	0	0
	Unreserved/Assigned/ Nonspendable	1,505,849	8,537,220	8,736,396	-199,176	1,306,673
01 General	Total	2,220,446	8,758,326	9,142,494	-384,168	1,836,278
	Food Svc. Assigned	3,689				
	Food Svc. Inventory (Non-Spendable)	15,372				
02 Food Service	Total	19,062	371,400	375,215	-3,815	15,247
	ECFE/Learn. Readiness	10,047	77,612	85,580	-7,968	2,079
	Pool	-56,620	69,243	50,400	18,843	-37,777
	Comm Ed Gen.	25,743	191,886	190,946	940	26,683
04 Community Ed.	Total	-20,830	338,741	326,926	11,815	-9,015
**06 Building Fund	Total (Estimated)	1,806,675	1,225,000	2,000,000	-775,000	1,031,675
07 Debt Svc	Total	8,461	1,260,450	1,158,565	101,885	110,346
25 OPEB	Total	1,686,842	57,000	111,600	-54,600	1,632,242
47 Debt Svc (OPEB)	Total	10,783	198,183	189,745	8,438	19,221
Grand Total		5,731,439	12,209,100	13,304,545	-1,095,445	4,635,994

ORIGINAL BUDGET FISCAL YEAR 2011-12

REVENUES	General	Food Service	Community Ed.	Building/Co nstruction	Debt Service	OPEB Trust	OPEB Debt Svc.	Totals	Percent
Levy/Taxes	1,041,725	0	168,677	0	746,912	0	198,183	2,155,497	17.655%
Misc. Local Rev.	254,185	150,500	135,597	1,225,000	0	57,000	0	1,822,282	14.926%
State	7,088,278	18,900	19,412	0	513,538	0	0	7,640,128	62.577%
Federal	374,138	202,000	15,055	0	0	0	0	591,193	4.842%
TOTALS	8,758,326	371,400	338,741	1,225,000	1,260,450	57,000	198,183	12,209,100	100%

EXPENSES	General	Food Service	Community Ed.	Building/Co nstruction	Debt Service	OPEB Trust	OPEB Debt Svc.	Totals	Percent
**Salaries/ Benefits	6,908,883	163,915	213,126	0	0	111,600	0	7,397,524	55.601%
Purchased Services	1,309,719	5,000	72,500	0	0	0	0	1,387,219	10.427%
Supplies/Misc.	517,794	206,300	41,300	0	0	0	0	765,394	5.753%
Capital/Health & Safety	406,098	0	0	2,000,000	0	0	0	2,406,098	18.085%
Transfers Out	0	0	0	0	0	0	0	0	0.000%
Long Term Debt	0	0	0	0	1,158,565	0	189,745	1,348,310	10.134%
TOTALS	9,142,494	375,215	326,926	2,000,000	1,158,565	111,600	189,745	13,304,545	100%

BUDGET BALANCE	-384,168	-3,815	11,815	-775,000	101,885	-54,600	8,438	-1,095,445
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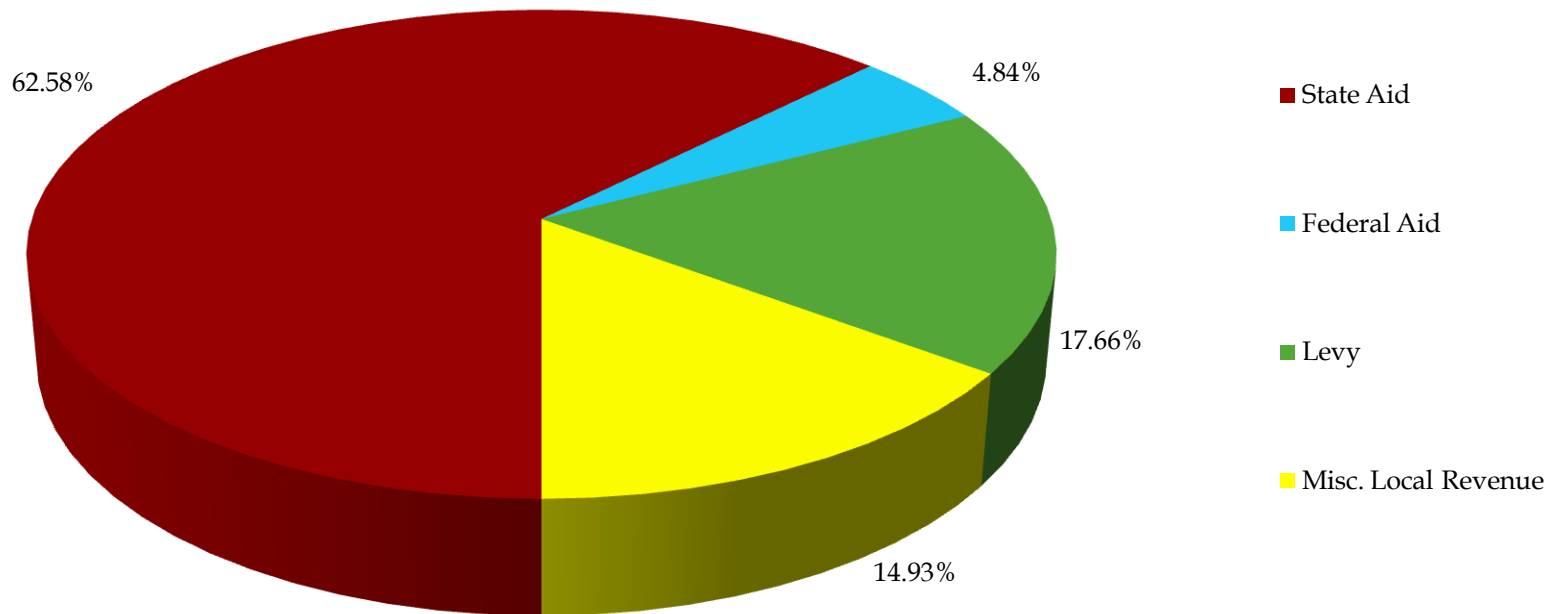
** Includes payment to Minnesota Valley Cooperative Center for Special Education salaries & benefits contract with YME.

Revenues	71.74%	3.04%	2.77%	10.03%	10.32%	0.47%	1.62%	100.00%
Expenses	68.72%	2.82%	2.46%	15.03%	8.71%	0.84%	1.43%	100.00%

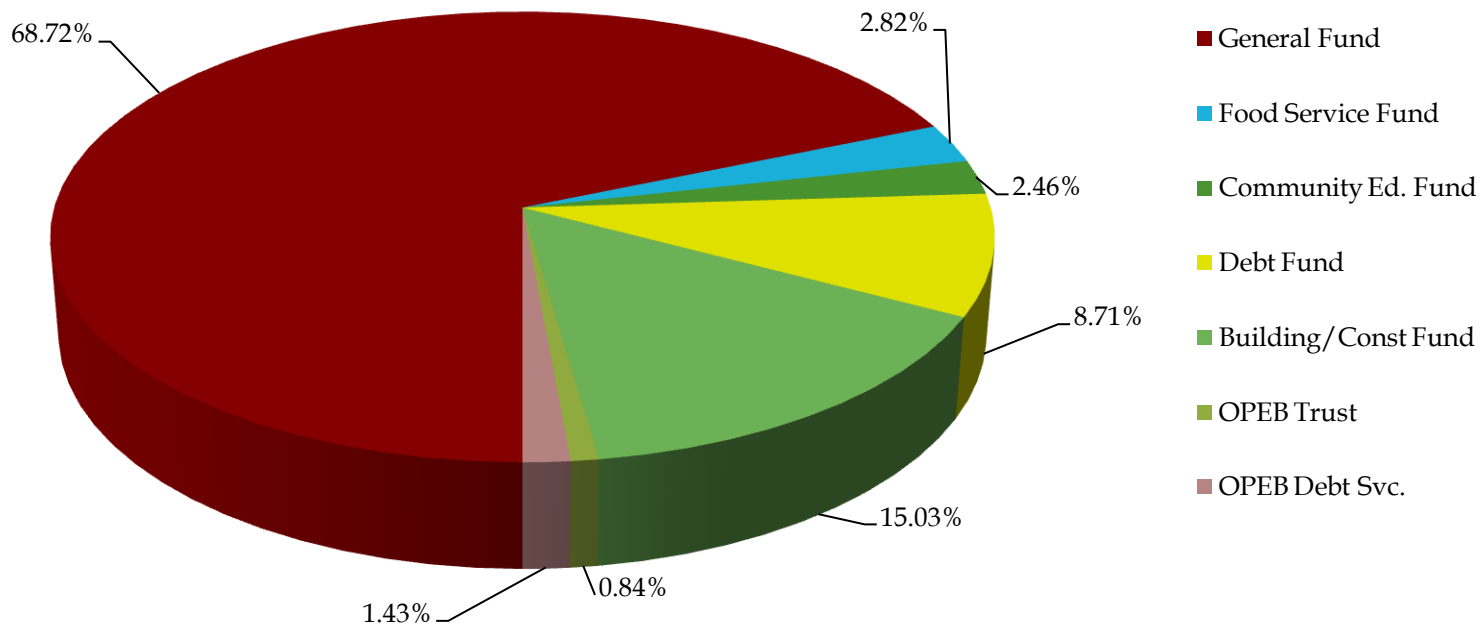
General Fund Changes In State Basic Per Pupil Allowance

Year	Total Basic Allocation	Percent Change
1997-98	3,581	2.17%
1998-99	3,530	-1.42%
1999-00	3,740	5.95%
2000-01	3,964	5.99%
2001-02	4,068	2.62%
2002-03	4,601	13.10%
2003-04	4,601	0.00%
2004-05	4,601	0.00%
2005-06	4,783	3.96%
2006-07	4,974	3.99%
2007-08	5,074	2.01%
2008-09	5,124	0.99%
2009-10	5,124	0.00%
2010-11	5,124	0.00%
2011-12	5,174	0.98%

Revenue by Funding Type



2011-12 Expenses By Fund



Comparison Taxes Payable 2012 to 2011

Levy Description	Proposed Payable 2012 Levy	Final Payable 2011 Levy	Change in \$	Change in %
Miscellaneous (Equity)	39,347.96	42,334.12	(2,986.16)	-7.054%
Pact 4 Levy (Final 2011)	-	1,765.33	(1,765.33)	-100.000%
Integration	31,546.05	38,643.28	(7,097.23)	-18.366%
Career Technical Levy	31,385.60	26,905.61	4,479.99	16.651%
Referendum (Includes Equity)	827,515.03	753,846.97	73,668.06	9.772%
Reemployment	38,640.67	70,775.98	(32,135.31)	-45.404%
Leases (Track/MRVED/KCC)	74,019.89	84,370.56	(10,350.67)	-12.268%
Facilities & Equip Bond Adjust.	(191,599.00)	(206,023.00)	14,424.00	-7.001%
Unreserved Sub-Total	850,856.50	812,618.85	38,237.65	4.705%
Operating Capital	210,224.10	216,686.56	(6,462.46)	-2.982%
Safe Schools	29,106.00	(1,002.90)	30,108.90	-3002.184%
Health & Safety	36,286.15	(51,705.62)	87,991.77	-170.178%
Deferred Maintenance	58,212.00	57,127.80	1,084.20	1.898%
Total General fund (01)	1,184,684.75	1,033,724.69	150,960.06	14.604%

Early Childhood Family Ed.	42,487.90	38,144.90	4,343.00	11.386%
Pool	56,619.82	69,242.44	(12,622.62)	-18.230%
Community Education	57,939.62	61,288.97	(3,349.35)	-5.465%
Total Community Education (04)	157,047.34	168,676.31	(11,628.97)	-6.894%

Facilities Bond (1997 Energy Project)	81,349.00	78,378.00	2,971.00	3.791%
Alternative Facilities (2010-12 Project) Capital	56,504.00	53,813.00	2,691.00	5.001%
Alternative Facilities (2010-12 Project) QZABS	481,826.00	487,076.00	(5,250.00)	-1.078%
Capital Bonds (2010-12 Energy/Capital) QZABS	110,250.00	127,645.00	(17,395.00)	-13.628%
OPEB Bonds	201,228.00	198,183.00	3,045.00	1.536%
Total Debt Redemption (07,47)	931,157.00	945,095.00	(13,938.00)	-1.475%

Grand Total Levy	2,272,889.09	2,147,496.00	125,393.09	5.839%
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By Fund: (\$)

Total General fund	1,184,684.75	1,033,724.69	150,960.06	14.604%
Total Community Education	157,047.34	168,676.31	(11,628.97)	-6.894%
Total Debt Redemption	931,157.00	945,095.00	(13,938.00)	-1.475%
Grand Total Levy (Increase)	2,272,889.09	2,147,496.00	125,393.09	5.839%

By Fund: (%)

General Fund Percent	52.122%	48.136%
Community Ed. Percent	6.910%	7.855%
Debt Redemption Percent	40.968%	44.009%
Total	100%	100%

Levy Comparison

- ▣ **Referendum Revenue** - \$401.19 PPU (Per Pupil Unit) voter approved 2010 for 10 years beginning taxes payable 2012 (through taxes payable 2021). \$633.47 PPU (currently) voter approved 2006 for 10 years with inflationary factor.
- ▣ **Integration Levy** -YME identified by State Department as a “racially isolated school.” Levy share 30%/State share 70%
- ▣ **Reemployment Levy** - Estimated unemployment insurance costs adjusted over time for actual expenditures. 100% Levy.
- ▣ **Lease Levy** - Track, MRVED, KCC Levy is adjusted to actual cost annually. 100% Levy.
- ▣ **Facilities & Equipment Bond Adjustment Levy** - General Fund levy offsets Debt Service levy for 1997 facilities bond and 2010 facilities bond. The 1997 bond levy sunsets after 2011 pay 2012 levy. Last payment is February 2013. The 2010 bond levy (new) payments will be levied through taxes levied 2023 payable 2024. Last payment is February 2025.
- ▣ **Operating Capital Levy** - For buildings and equipment. 100% Levy.

Levy Comparison cont'd

Health & Safety Levy - Hazardous substance removal, fire safety code maintenance and repairs, and health, safety, environmental and air quality management. Based on projects reported over a rolling three year period. Adjusted to actual annually. 100% Levy.

Deferred Maintenance Levy - For repair of buildings. 100% Levy.

Safe Schools Levy - For security of buildings. 100% Levy

Early Childhood Family Education (ECFE) Levy - Levy funding portion increased from 84.32% to 96.3%. State Aid 3.7%.

Pool Levy - Levy based on actual deficit from previous fiscal year (2010-11). Levied on previous ISD 892 (Clarkfield) property.

Community Education Levy - Based on census of district residents. District residents decreased by 405 from the 2000 census to the 2010 census. (7,411 to 7,006)

OPEB Bonds Levy- Levy of Other Post Employment Benefits (OPEB) for retirees (including current employees benefits when retired). Based on actuarial study. Bonds issued in 2009-10.

Alternative Facilities Levy- for bonds issued for facilities project. The total amount issued to date is \$8,260,000 with up to another \$1,250,000 to be issued. \$9,510,000.

Summary: Property Taxes are Increasing

- ▣ Because state-wide, market values are increasing (median increase by classification: 49% over five years).
- ▣ Because equalization factors are not keeping up with market values, more burden is falling on local taxpayers.
- ▣ Because Basic and Special Education formulas are losing buying power, causing school boards to ask local voters for increases and renewals of referendum levies.
- ▣ Because as home values increase at a slower rate than commercial/ industrial and agricultural acreage, there is a shift in tax burden from town to farm in rural school districts.
- ▣ The 2011 legislature added to this trend with the change from a tax credit to shield lower valued homes (inhabited presumably by lower income citizens) from property taxes with an exclusion paid for by tax payers in other property tax classifications (Ag and C/I) and higher valued homes. But the exclusion doesn't work as well as a shield as the homestead credit did, so even those taxes are increasing

Whereas, Pursuant to Minnesota Statutes the School Board of Independent School District No. 2190 is authorized to make the following proposed tax levies for general purposes:

General Fund	\$ 1,184,684.75
Community Service	\$ 157,047.34
<u>Debt Redemption/OPEB</u>	<u>\$ 931,157.00</u>
Total Proposed Tax levy	\$ 2,272,889.09

Now Therefore, Be it resolved by the School Board of Independent School District No. 2190 that the levy to be levied in 2011 to be collected in 2012 is set at \$2,272,889.09 The clerk of the ISD 2190 School Board is authorized to certify the proposed levy to the County Auditor of Yellow Medicine County.

QUESTIONS?



**YELLOW MEDICINE EAST ISD #2190
SCHOOL BOARD MEETING MINUTES
MONDAY, NOVEMBER 14, 2011 – 5:30 pm
YME BOARD ROOM**

Board Members Present: Jane Hagert, Dawn Odegard, Tim Opdahl, Steve Rupp, Grant Velde, Shelly Weir, Steve Zumhofe

Community / Staff Members Present: Kathy Anderson, LeeAnn Boushek, Terri Dinesen, Tasha Feldman, Mike Gaffaney, Jodi Kennedy, Tim Knapper, Sheila Koepke, Karen Norell, Sharon Rupp, Al Stoeckman, Denise Streich, Kathy Velde

Chairman Velde called the meeting to order.

Motion by Weir, second by Hagert and carried to approve the agenda for the meeting.

Motion by Zumhofe, second by Weir and carried to approve the minutes from the October 10, 2011 Board meeting.

The opportunity for citizens to speak received no response.

Tasha Feldman, head Volleyball Coach, and Mike Gaffaney, Head Football Coach, reported on their respective seasons.

Tim Knapper, Activities Director, submitted written reports on behalf of the girl's tennis team, the fall musical, and the cross country team. He also reported on YME student participation in MSHSL sponsored athletic activities from the 2010-2011 school year.

Sheila Koepke, High School Student Council Advisor, reported on the recent and upcoming activities sponsored by student council.

Enrollment & fund balance reports were submitted for review.

Bert Raney Elementary Principal, Jodi Kennedy, reported that conferences held this fall had a 75-80% attendance rate, homecoming & pumpkin day activities were sponsored by the elementary student council, and shared concerns regarding student attendance.

YME High School Principal, Karen Norell, submitted a written report. Discussion was had regarding prom supervision and parental involvement.

Superintendent Stoeckman reviewed his submitted report outlining the open enrollment history of the District, the future of the Clarkfield building, and the limited trial regarding the facilities project. He also shared that an evacuation drill will be executed on November 16, and that the development of additional STEM (Science Technology Engineering & Math) programs are being explored with MN West.

Motion by Rupp, second by Wier and carried to approve facility project bills for payment in the amount of \$95,017.49 with checks numbered 239-244, and 2013; wire transfers in the amount of \$166,193.89 numbered 1100072-1100077; and Board bills for payment in the amount of \$503,274.16 with checks numbered 12121-12295.

Motion by Hagert, second by Zumhofe and carried to approve the employment of an additional 2.75 hours per day for Karla Meyer, kitchen staff.

Motion by Odegard, second by Zumhofe and carried to approve Leona Aiekens as an on-call kitchen assistant for up to 30 hours per month at 80% kitchen helper substitute pay.

Motion by Zumhofe, second by Opdahl and carried to approve the employment of Elaine Hauger, High School Technology Coach.

Motion by Opdahl, second by Hagert and carried to approve the employment of Randy Haakenson as a short call substitute High School Physical Education Instructor.

Motion by Opdahl, second by Hagert and carried to approve the employment of Randy Haakenson, High School Paraprofessional.

Motion by Opdahl, second by Weir and carried to approve the employment of Rich Jepson, C-squad Girls Basketball Coach.

Motion by Hagert, second by Odegard and carried to accept the resignation of Dean Baldry, Assistant Football Coach.

Motion by Zumhofe, second by Rupp and carried to recognize the volunteer coaches for the winter season: Danceline – Meghan Jensen, Anna Sturgeon. Wrestling – Wyatt Sand, Tom Jacobson, Joe Guzman, John Miller, Ray Miller, Evan Stock, Casey Field.

Discussion items included the possible implementation of a Flexible Learning Year by the MRVED Districts and the Board will meet in January for a work session to revisit the vision of the District.

Upcoming Events:

No School – November 23, 24, 25, 2011

Teacher Negotiation Meeting – December 8, 2011 – 5:30 pm – YME Board Room

Truth in Taxation Hearing followed by Board Meeting – December 12, 2011 – 6:00 pm – YME Board Room

Chairman Velde adjourned the meeting.

YME Chamber Choir December Performances and Events

SATURDAY, DEC. 3 - UMM Carol Concert (optional)

MONDAY, DEC. 5 - Lions Club Banquet

FRIDAY, DEC. 9 - Citizens Bank Appreciation Day

SATURDAY, DEC. 10 - *Les Miserables* (optional)

MONDAY, DEC. 12 - YME School Board Meeting

WEDNESDAY, DEC. 14 - "Hallelujah Chorus"
Rehearsal with Community Choir

THURSDAY, DEC. 15 - Granite Falls Chamber of
Commerce - K.K. Berge Building

SUNDAY, DEC. 18 - Area Church Visit

9:15am - UCC

10:00am - Rock Haven

10:30am - GFLC

11:20am - Zion (Dawson)

12:15pm - St. Andrew's

MONDAY, DEC. 19 - Holiday Concert

WEDNESDAY, DEC. 21 - Carol-o-Grams

THURSDAY, DEC. 22 - Kiwanis Meeting

YELLOW MEDICINE EAST ENROLLMENT UPDATE 2011-2012

	SEPTEMBER			OCTOBER			NOVEMBER			DECEMBER			JANUARY		
	BRE	HS	ENR	BRE	HS	ENR	BRE	HS	ENR	BRE	HS	ENR	BRE	HS	ENR
Kindergarten	57			56			53			53					
First Grade	69			69			68			65					
Second Grade	53			53			54			51					
Third Grade	56			56			55			55					
Fourth Grade	48			49			50			47					
Fifth Grade	48			47			48			48					
Sixth Grade	72			72			72			72					
	403			402			400			391					0
Seventh Grade		61			63			62			62				
Eighth Grade		54			56			55			55				
Ninth Grade		88			89			88			87				
Tenth Grade		70			71			70			70				
Eleventh Grade		72			70			70			69				
Twelfth Grade		80			81			79			79				
		425			430			424			422				0
K-12 TOTAL			828			832			824			813			0

	FEBRUARY			MARCH			APRIL			MAY			LAST DAY OF SCHOOL		
	BRE	HS	ENR	BRE	HS	ENR	BRE	HS	ENR	BRE	HS	ENR	BRE	HS	ENR
Kindergarten															
First Grade															
Second Grade															
Third Grade															
Fourth Grade															
Fifth Grade															
Sixth Grade															
	0			0			0			0			0		
Seventh Grade															
Eighth Grade															
Ninth Grade															
Tenth Grade															
Eleventh Grade															
Twelfth Grade															
		0			0			0			0			0	
K-12 TOTAL			0			0			0			0			0

Board Report
December 2011

2011-12	Original	Year to Date	Budget Balance	Percent	2010-11
By Fund	2011-12	Expenditures		Expended	YTD Expended
					On Original Budget
General	9,142,494	3,281,485	5,861,009	35.89%	37.11%
Food Service	375,215	124,476	250,739	33.17%	27.65%
Community Service	326,926	112,826	214,100	34.51%	33.74%
Debt Redemption	75,145	2,323	72,823	3.09%	4.30%
Debt Red. (Constr. Bonds)	1,083,420	263,710	819,710	24.34%	25.71%
OPEB Bonds Trust	111,600	50,996	60,604	45.70%	0.00%
OPEB Debt Service	189,745	42,323	147,422	22.31%	34.20%
Sub-total	11,304,545	3,878,139	7,426,407	34.31%	
Building Project (Fund 06)	1,548,404	1,548,404	0		8,848,707
Total	12,852,949	5,426,543	7,426,407		Bldg Expense Includes FY10 & FY11

Year to date amounts include current month's accounts payables plus previous month's payroll.

Building Project Budget to equal amount expended (per Board budget approval June 2011)

Building Project expended to date: \$10,397,111

Salaries % expended to date (approximately)

Contracted July-June	Supt/Finance/Maint/Comm Ed	41.67%
Contracted August-July	Principals	33.33%
Contracted Sept-August	Teachers/Fd Svc Supv/Nurses	25.00%
12 Month Non-certified	Secretaries	41.67%
12 Month Non-certified	Custodians	32.00%
9 Month Non-certified	Assistants/Cooks	29.00%

Liquid Asset Fund/Citizen's Alliance Money Market (Investments)

11/30/2011

Month End Cash Invested	\$1,772,199.06	General Closing Market Value
Construction Account (QZABS 8.26 Mil)	\$346,364.49	Facilities Project
Capital/Energy Bonds (QZABS 2.485 Mil)	\$69,328.73	Facilities Project

Electronic Fund Transfers/LAF Checks

			From	To
11/18/2011	\$ 549.43	Xcel Energy	F&M	Xcel
11/8/2011	\$ 70.79	RevTrak Fees	LAF	Revtrak
11/16/2011	\$ 300,000.00	Board Accounts Payable	LAF	GF Bank
11/21/2011	\$ 5,000.00	Payroll (F&M Bank)	LAF	F&M Bank
11/22/2011	\$ 285,511.91	Payroll (GF Bank direct deposits)	LAF	GF Bank
11/23/2011	\$ 75,000.00	Board Accounts Payable	LAF	GF Bank
11/17/2011	\$ 30,000.00	Alt. Facilities Transfer (Money Mkt Acct)	Citizens	LAF
11/17/2011	\$ 127,000.00	Energy/Capital Transfer (Money Mkt Acct)	Citizens	LAF

Trust Fund (PERA) OPEB \$1,694,150.04 Ending 11/30/2011

CHECK CHECK			
NUMBER	DATE	VENDOR	AMOUNT SB
000000245		CARROW'S	219.00
000000246		PAAPE ENERGY INC.	5,202.48
000000247		TEST & BALANCE ASSOCIATE, INC.	20,394.60
000002014		HONEYWELL INTERNATIONAL INC.	19,156.00
		Totals for 12/12/2011	44,972.08
		Totals for BNK00	44,972.08
000012296		AMERICAN FAMILY LIFE ASSURANCE	340.94
000012297		AMERITAS LIFE INSURANCE CORP.	468.97
000012298		INTERNAL REVENUE SERVICE	187.00
000012300		MADISON NATIONAL LIFE	2,434.65
000012301		MCDOWELL AGENCY, INC.	8.00
000012302		MSEA	1,042.04
000012303		154200 NCPERS MN	80.00
000012304		PRE-PAID LEGAL	25.90
000012305		PRINCIPAL MUTUAL LIFE	7,047.11
000012306		SCHULTE, TREVOR	400.00
000012307		SELECT ACCOUNT	370.00
000012309		SW/WC SVC. COOP - HEALTH INS.	49,773.61
000012310		VERIZON	426.00
000012311		Y.M.E.E.A.	3,203.59
201100078		ING SERVICE CENTER	17,453.76
201100079		FEDERAL TAX WITHHOLDING	89,143.70
201100080		MN TEACHERS RETIREMENT ASSOC.	32,443.66
201100081		PUBLIC EMPLOYEES RETIREMENT	17,565.29
201100082		STATE TAX WITHHOLDING	16,327.60
		Totals for 11/23/2011	238,741.82
000012312		BBE SCHOOLS	185.00
000012313		KIMBALL HIGH SCHOOL	145.00
000012314		LAC QUI PARLE VALLEY ISD 2853	30.00
000012315		MILLS, BILL	220.00
000012316		REDWOOD VALLEY HIGH SCHOOL	125.00
000012317		REED, JIM	220.00
000012318		STAPLES-MOTLEY HIGH SCHOOL	100.00
000012319		WILLMAR HIGH SCHOOL	160.00
		Totals for 12/01/2011	1,185.00
000012320		ACKERMAN, CHARLENE	100.00
000012321		ADVOCATE TRIBUNE	417.40
000012322		ANACONDA SPORTS	354.85
000012323		ANDERSON, CINDY	305.10
000012324		AUS FLOORS & MORE INC.	4,103.90
000012327		BENNETT & BENNETT INC.	78,651.12
000012328		BERGESON, KAIA	115.83
000012329		BILL'S ELECTRIC	536.80
000012330		BORCH'S INC.	1,406.70
000012331		BRUFLAT PLUMBING & HEATING INC.	63.43
000012332		BUSINESSWARE SOLUTIONS	724.68
000012333		CARL'S BAKERY	11.26
000012334		CENEX CREDIT CARD	742.37
000012335		CHIPPEWA COUNTY AUDITOR	174.82
000012337		CITY OF GRANITE FALLS	10,994.61
000012338		CITY OF GRANITE FALLS	306.88
000012339		CONSUMERS COOPERATIVE OIL CO.	110.04

CHECK CHECK			
NUMBER	DATE	VENDOR	AMOUNT SB
000012340		CRAIGMILE, MARC	220.00
000012341		CULLIGAN	24.95
000012342		DAVE'S ELECTRIC CO	110.99
000012343		DEAN FOODS NORTH CENTRAL, INC.	2,702.42
000012344		DISTRIBUTED WEBSITE CORPORATION	1,700.00
000012345		DOLLAR STOP	11.00
000012346		DRIGGS, JODEE	536.00
000012347		EAP CONSULTANTS	210.60
000012350		ECONOMART	1,605.37
000012351		EDUCATIONAL TESTING SERVICE	90.00
000012352		FARMERS UNION OIL CO.	53.02
000012353		FELDMAN, TASHA	22.00
000012354		FIRST CHOICE FOOD & BEVERAGE SOLUTIONS	204.88
000012355		FRAN DEBAERE	368.00
000012356		FRIENDSHIP CAFE	308.83
000012357		FRONTIER TELEPHONE	176.95
000012358		GAMEDAY ATHLETICS	1,587.55
000012359		GOOGLE, INC.	7.86
000012360		GRANITE FALLS BOWL	225.00
000012361		GRANITE FALLS AREA CHAMBER	150.00
000012362		GRANITE FALLS AUTO PARTS	271.33
000012363		GRANITE FALLS BANK	40.00
000012364		GREAT PLAINS NATURAL GAS CO	6,718.44
000012365		GUSTAFSON, OWEN	220.00
000012366		H & H CONST. INC	1,070.00
000012367		HAAN CRAFTS	203.95
000012368		HAGEN MINI STORAGE	150.00
000012369		HALVORSON, LARRY	160.00
000012370		HENDERSON, ROBIN	88.76
000012371		HERMITAGE ART COMPANY	54.62
000012372		HILLYARD/HUTCHINSON	622.15
000012373		IKON OFFICE SOLUTIONS	500.00
000012374		INGSTAD BROADCASTING	115.00
000012375		INK SPOT	283.00
000012376		INNOVATIVE OFFICE SOLUTIONS	694.86
000012377		IVERSON, JEFFREY	122.46
000012378		JIM'S CLOTHING & SPORTING GOOD	1,599.00
000012379		KILOWATT COMMUNITY CENTER	1,590.00
000012380		KNAPPER, TIMOTHY	12.80
000012381		KVAM, PEGGY	35.23
000012382		LAVOIE, SHEILA	1,240.32
000012383		LETENDRE, MIKE	220.00
000012384		LIFELINE AED INC.	300.00
000012385		MARCO INC	221.08
000012386		LONDGREN, KAREN	35.49
000012387		MCEA	229.00
000012388		MMEA	210.00
000012389		MN DEPARTMENT OF LABOR & IND.	110.00
000012390		MN DEPARTMENT OF LABOR & IND.	1,316.10
000012391		MINNESOTA ELEVATOR, INC.	319.84
000012392		MN FEED DISTRIBUTORS	130.00
000012393		MINNESOTA HISTORIAL SOCIETY	250.00
000012394		MINNESOTA HISTORIAL SOCIETY	50.00
000012395		MONTE CANDY	135.80
000012396		MUSIC MART	42.53
000012397		MUSIC STREET	28.00

CHECK CHECK			
NUMBER	DATE	VENDOR	AMOUNT SB
000012398		MVCC	124,000.00
000012399		MVTV	47.95
000012400		NELSEN'S CLEANERS & LAUNDERERS	21.18
000012401		NEW DOMINION SCHOOL	3,022.00
000012402		NOBLE, KRISTIN	375.00
000012403		NORLAND, CRAIG	220.00
000012404		ODEGARD, DAWN	27.30
000012405		OFFICE MAX CONTRACT INC.	1,346.88
000012406		OLSON SANITATION INC.	1,020.78
000012407		PACT 4 FAMILIES COLLABORATIVE	76.00
000012408		PAN-O-GOLD BAKING CO.	795.97
000012409		PARK SQUARE THEATRE	392.00
000012410		PEARSON EDUCATION	65.31
000012411		PETERSON, GREG	160.00
000012412		PITNEY BOWES	1,042.35
000012413		PORTA PHONE	54.65
000012414		POSTMASTER	190.00
000012415		PRAIRIE RUNNERS 4-H CLUB	175.00
000012416		PURCHASE POWER	3,000.00
000012417		R & H THEATRICALS	16.00
000012418		RATWICK, ROSZAK & MALONEY, P.A	11,918.26
000012419		REINHART INST FOODS	13,402.98
000012420		RENVILLE SALES INC	259.52
000012421		RIDDELL/ALL AMERICAN	1,509.72
000012422		RIDGEWATER COLLEGE	585.00
000012423		ROBERT BREMMER CONSTRUCTION	85.87
000012424		RTS	152.94
000012425		RUTLEDGE DENINE	130.54
000012426		RYER PLUMBING INC.	2,000.00
000012427		SAWMILL	3,396.85
000012428		SCHOOL NURSE SUPPLY, INC.	162.20
000012429		SCHWIEGER, SCOTT	220.00
000012430		SKATETIME SCHOOL PROGRAMS	1,920.00
000012431		SOUTHWEST STATE UNIVERSITY	3,625.00
000012432		SOUTHWEST WHOLESALE	3,073.96
000012433		SPORTSGRAPHICS	7,410.00
000012434		STOECKMAN, ALLEN	95.12
000012435		SUTER, JACOB	25.00
000012436		SW/WC SERVICE COOP - MARSHALL	497.00
000012437		TAMS-WITMARK MUSIC LIBRARY INC	42.25
000012438		TEACHER DIRECT	12.76
000012439		THEATRICAL COSTUME COMPANY	670.00
000012440		TJOSVOLD EQUIPMENT	60.69
000012441		TROPHY DEPOT	92.62
000012442		TRUE VALUE-GF/MONTE	630.65
000012443		VIKING COCA-COLA	97.85
000012444		VISA	206.64
000012445		WEIR, SHELLY	43.68
000012446		WEST CENTRAL TAE KWON DO	1,092.00
000012447		WEST CENTRAL TRIBUNE	49.00
000012448		WINGERT, DAVID	138.00
000012449		XCEL ENERGY	31.37
000012450		YME SCHOOL ACTIVITY ACCOUNT	5,536.12
000012453		YME SCHOOLS-ADM	1,919.13
000012454		YME BOARD ACCOUNT	50.00
000012455		YME HOOPS CLUB	75.00

CHECK CHECK			
<u>NUMBER</u>	<u>DATE</u>	<u>VENDOR</u>	<u>AMOUNT</u> <u>SB</u>
000012456		YME SILHOUETTES	205.00
000012457		YME-FOOD SERVICE	154.08
Totals for 12/12/2011			326,450.14
Totals for BNK05			566,376.96
Totals for checks			611,349.04

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL FUND	226,996.12	134.00	286,631.36	513,761.48
02	FOOD SERVICE	6,342.02	11.70	20,264.08	26,617.80
04	COMMUNITY SERVICE	11,637.69	0.00	3,905.80	15,543.49
06	CONSTRUCTION/BUILDING FUND	0.00	0.00	44,972.08	44,972.08
25	REVOCABLE TRUST (FY10)	0.00	0.00	10,454.19	10,454.19
***	Fund Summary Totals ***	244,975.83	145.70	366,227.51	611,349.04

***** End of report *****

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
12320	CHARLENE ACKERMAN	12/12/2011	1	wrestling testing	0	100.00	100.00
01 E 300 294 221 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/WRESTLING		100.00	
12321	ADVOCATE TRIBUNE	12/12/2011	1	down christmas lane	0	136.80	417.40
04 E 500 505 000 321 380				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PRINTIN		136.80	
			2	legals	0	158.60	
01 E 005 010 000 000 380				BOARD OF EDUCATION//PRINTING/ADVERTISING/		158.60	
			3	BUDGET PUBLICATIONS	0	122.00	
01 E 005 010 000 000 380				BOARD OF EDUCATION//PRINTING/ADVERTISING/		122.00	
12322	ANACONDA SPORTS	12/12/2011	1904867	baseball	0	189.35	354.85
01 E 300 294 215 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/BASEBALL		189.35	
			1904867-1	BB	0	165.50	
01 E 300 294 215 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/BASEBALL		165.50	
12323	CINDY ANDERSON	12/12/2011	1	CHAIR- DOWN X-MAS LANE	0	300.00	305.10
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		300.00	
			2	REIMB. FOR DCL SUPPLIES	0	5.10	
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		5.10	
12324	AUS FLOORS & MORE INC.	12/12/2011	10084	BLINDS	0	4,103.90	4,103.90
01 E 005 850 000 302 522				FACILITIES/CAPITAL OUTLAY/BUILDING IMPROVEMENTS/		4,103.90	
12325	Vendor Continued Void	12/12/2011					0.00
12326	Vendor Continued Void	12/12/2011					0.00
12327	BENNETT & BENNETT INC.	12/12/2011	1	REGULAR ROUTES	0	56,154.94	78,651.12
01 E 005 760 000 720 361				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/BUS CON		56,154.94	
			11	BELVIEW #1	0	3,025.80	
01 E 005 760 000 728 361				PUPIL TRANSPORTATION/TO BOARD AND LODGING FACILITY/BUS		3,025.80	
			12	BELVIEW #2	0	1,617.24	
01 E 005 760 000 728 361				PUPIL TRANSPORTATION/TO BOARD AND LODGING FACILITY/BUS		1,617.24	
			15	YA	0	162.16	
01 E 300 218 000 733 361				GIFTED & TALENTED/TRANSPORTATION/NON-AUTHORIZED/BUS CON		162.16	
			2	FUEL	0	6,736.56	
01 E 005 760 000 720 361				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/BUS CON		6,736.56	
			21	FB	0	140.19	
01 E 300 294 211 733 361				BOYS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/BUS CONTR.		140.19	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 300 292 226 733 361			23	CC BOYS/GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/BUS	0	292.90 292.90	
01 E 300 296 209 733 361			24	VB GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/BUS CONTR	0	125.84 125.84	
01 E 300 296 228 733 361			25	DANCELINE GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/BUS CONTR	0	462.52 462.52	
01 E 300 294 213 733 361			26	BBB BOYS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/BUS CONTR.	0	113.24 113.24	
01 E 300 296 213 733 361			27	GBB GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/BUS CONTR	0	161.36 161.36	
01 E 005 760 000 720 361			3	CLKFD. SHUTTLE PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/BUS CON	0	1,276.80 1,276.80	
01 E 005 760 000 713 361			4	OUT OF DISTRICT PUPIL TRANSPORTATION/OPEN ENROLLMENT/BUS CONTR. (XWKD T	0	3,331.08 3,331.08	
01 E 005 760 000 717 361			5	ATHLETIC SHUTTLE PUPIL TRANSPORTATION/LATE ACTIVITY BUS/BUS CONTR. (XWKD	0	287.28 287.28	
01 E 005 760 000 723 361			6	SPECIAL NEEDS PUPIL TRANSPORTATION/HANDICAPPED/BUS CONTR. (XWKD TO 36	0	3,583.21 3,583.21	
01 E 005 760 000 723 361			8	PRAIRIE LAND SHUTTLE PUPIL TRANSPORTATION/HANDICAPPED/BUS CONTR. (XWKD TO 36	0	1,150.00 1,150.00	
01 E 300 258 233 000 370			9	BAND RENT MUSIC//RENTALS AND LEASES/INSTRUMENTAL MUSIC	0	30.00 30.00	
12328 BERGESON, KAIA		12/12/2011	1	GROCERIES FOR FACS CLASSES	0	115.83 115.83	115.83
01 E 300 331 000 830 433				VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST		115.83	
12329 BILL'S ELECTRIC		12/12/2011	5069	CLKFD GYM LIGHTS OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC	0	263.60 263.60	536.80
01 E 025 810 000 000 350			5069-	CAFETERIA ELEM. NEW OUTLETS	0	273.20 273.20	
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		273.20	
12330 BORCH'S INC.		12/12/2011	AAT003021		0	1,406.70	1,406.70
01 E 300 294 213 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/BASKETBALL		437.50	
01 E 300 294 221 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/WRESTLING		413.80	
01 E 300 296 213 000 401				GIRLS ATHLETICS//GENERAL SUPPLIES/BASKETBALL		555.40	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
12331	BRUFLAT PLUMBING & HEATING INC	12/12/2011	6066	FIXED STEM LINE (CLKFD)	0	63.43	63.43
01 E 025 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		63.43	
12332	BUSINESSWARE SOLUTIONS	12/12/2011	174884		0	724.68	724.68
01 E 200 612 000 302 555				TECHNOLOGY/CAPITAL OUTLAY/TECHNOLOGY EQUIPMENT/		724.68	
12333	CARL'S BAKERY	12/12/2011	4716	COOKIES-DOWN CHRISTMAS LANE	0	11.26	11.26
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		11.26	
12334	CENEX CREDIT CARD	12/12/2011	1		0	742.37	742.37
01 E 005 810 193 000 442				OPERATIONS AND MAINTENANCE//GAS & OIL/CAR EXPENSES		742.37	
12335	CHIPPEWA COUNTY AUDITOR	12/12/2011	1	INV. FOR PROP. TAX NOTICES	0	174.82	174.82
01 E 005 010 000 000 899				BOARD OF EDUCATION//MISCELLANEOUS EXPENSE/		174.82	
12336	Vendor Continued Void	12/12/2011					0.00
12337	CITY OF GRANITE FALLS	12/12/2011	1	BR WATER/SEWER	0	538.30	10,994.61
01 E 005 810 183 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/SEWER-WATE		538.30	
			2	BR ELECTRICITY	0	2,316.86	
01 E 005 810 184 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT		2,316.86	
			3	HS WATER/SEWER	0	1,063.68	
01 E 005 810 183 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/SEWER-WATE		1,063.68	
			4	HS ELECTRICITY	0	6,944.05	
01 E 005 810 184 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT		6,944.05	
			5	TRACK	0	21.40	
01 E 005 810 184 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT		21.40	
			6	CARPENTRY	0	10.79	
01 E 300 361 000 000 330				CARPENTRY//UTILITY SERVICES/		10.79	
			7	OM	0	99.53	
01 E 005 810 191 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/OUTSIDE MA		99.53	
12338	CITY OF GRANITE FALLS	12/12/2011	11	BUS TRIPS	0	306.88	306.88
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		306.88	
12339	CONSUMERS COOPERATIVE OIL CO.	12/12/2011	1		0	110.04	110.04
01 E 005 810 193 000 442				OPERATIONS AND MAINTENANCE//GAS & OIL/CAR EXPENSES		110.04	
12340	MARC CRAIGMILE	12/12/2011	1-5-12	BOYS BB OFFICIAL	0	220.00	220.00
01 E 300 294 213 000 319				BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL		220.00	
12341	CULLIGAN	12/12/2011	1		0	24.95	24.95

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E	025 810 183 000 330			OPERATIONS AND MAINTENANCE//UTILITY SERVICES/SEWER-WATE		24.95	
12342	DAVE'S ELECTRIC CO	12/12/2011	105660	WATER	0	69.50	110.99
02 E	005 770 000 701 401			FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/		69.50	
			105727		0	24.99	
01 E	005 810 000 000 410			OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		24.99	
			105750	WATER	0	16.50	
02 E	005 770 000 701 401			FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/		16.50	
12343	DEAN FOODS NORTH CENTRAL, INC.	12/12/2011	1		0	2,702.42	2,702.42
02 E	005 770 000 701 490			FOOD SERVICES/SCHOOL LUNCH/FOOD/		49.33	
02 E	005 770 000 701 495			FOOD SERVICES/SCHOOL LUNCH/MILK/		1,860.62	
02 E	005 770 000 705 495			FOOD SERVICES/BREAKFAST/MILK/		792.47	
12344	DISTRIBUTED WEBSITE CORPORATIO	12/12/2011	10551	WEBSITE	0	1,700.00	1,700.00
				PORTAL-rSchoolToda			
				Y			
01 E	200 612 000 302 555			TECHNOLOGY/CAPITAL OUTLAY/TECHNOLOGY EQUIPMENT/		1,700.00	
12345	DOLLAR STOP	12/12/2011	1		0	11.00	11.00
01 E	100 212 000 000 430			ART//SUPPLIES/		11.00	
12346	JODEE LEIGH DRIGGS	12/12/2011	1	pizza ranch	0	536.00	536.00
				INTEGRATION			
01 E	005 211 731 315 305			SECONDARY EDUCATION GENERAL/INTEGRATION/PROFESSIONAL FE		536.00	
12347	EAP CONSULTANTS	12/12/2011	dec		0	210.60	210.60
01 L	230 92			GENERAL FUND/DEFERRED REVENUE/WELLNESS \$		210.60	
12348	Vendor Continued Void	12/12/2011					0.00
12349	Vendor Continued Void	12/12/2011					0.00
12350	ECONOMART	12/12/2011	1	FACS	0	804.34	1,605.37
01 E	300 331 000 830 433			VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST		804.34	
			10		0	11.97	
02 E	005 770 000 701 495			FOOD SERVICES/SCHOOL LUNCH/MILK/		11.97	
			12	CONCESSIONS	0	1.79	
01 L	230 21			GENERAL FUND/DEFERRED REVENUE/CONCESSIONS		1.79	
			13		0	23.31	
04 E	500 590 157 321 401			OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		23.31	
			14	IN-SVC	0	386.52	
01 E	005 640 731 315 305			STAFF DEVELOPMENT/INTEGRATION/PROFESSIONAL FEES/INTEGRA		386.52	
			15		0	-15.00	
01 E	300 331 000 830 433			VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST		-15.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
04 E 500 590 000 321 401			2	COFFEE CLUB	0	11.47	
				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		11.47	
04 E 500 590 157 321 401			3	CAREGIVERS	0	2.99	
				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		2.99	
01 E 100 203 372 000 899			4	2ND GRADE SNACKS	0	158.79	
				ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/SNACKS-2N		158.79	
04 E 500 590 156 321 401			5	CHORES	0	15.66	
				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		15.66	
04 E 500 590 000 321 401			6	W/W GROUP	0	6.98	
				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		6.98	
01 E 300 260 000 000 430			7	SCIENCE	0	40.43	
				NATURAL SCIENCES//SUPPLIES/		40.43	
01 E 005 640 731 315 305			8		0	106.04	
				STAFF DEVELOPMENT/INTEGRATION/PROFESSIONAL FEES/INTEGRA		106.04	
02 E 005 770 000 701 490			9	FS	0	50.08	
				FOOD SERVICES/SCHOOL LUNCH/FOOD/		50.08	
12351 EDUCATIONAL TESTING SERVICE		12/12/2011	20160055	para pro assessment	0	90.00	90.00
01 E 100 203 000 000 899				ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/		90.00	
12352 FARMERS UNION OIL CO.		12/12/2011	1		0	15.50	53.02
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		15.50	
01 E 005 810 191 000 410			2		0	37.52	
				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		37.52	
12353 TASHA FELDMAN		12/12/2011	1	STATE VB	0	22.00	22.00
01 E 300 296 209 000 401				GIRLS ATHLETICS//GENERAL SUPPLIES/VOLLEYBALL		22.00	
12354 FIRST CHOICE FOOD & BEVERAGE S		12/12/2011	1		0	204.88	204.88
01 L 230 21				GENERAL FUND/DEFERRED REVENUE/CONCESSIONS		204.88	
12355 FRAN DEBAERE		12/12/2011	11311	WIRE/JACKS	0	368.00	368.00
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		368.00	
12356 FRIENDSHIP CAFE		12/12/2011	586355	DOWN CHRISTMAS LANE	0	308.83	308.83
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		308.83	
12357 FRONTIER TELEPHONE		12/12/2011	1		0	176.95	176.95
01 E 025 810 000 000 320				OPERATIONS AND MAINTENANCE//COMMUNICATIONAL SERVICES/		176.95	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
12358	GAMEDAY ATHLETICS	12/12/2011	38057	WHISTLES	0	29.70	1,587.55
01 E 300 292 000 000 899				BOYS/GIRLS ATHLETICS//MISCELLANEOUS EXPENSE/		29.70	
			38058	BB BATS	0	569.85	
01 E 300 294 215 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/BASEBALL		569.85	
			38149	BB BATS	0	988.00	
01 E 300 294 215 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/BASEBALL		988.00	
12359	GOOGLE, INC.	12/12/2011	95745		0	7.86	7.86
01 E 200 612 199 000 401				TECHNOLOGY//GENERAL SUPPLIES/KAREN MCCOY		7.86	
12360	GRANITE FALLS BOWL	12/12/2011	1	PROJECT RESPECT	0	225.00	225.00
01 E 005 203 734 315 305				ELEMENTARY GENERAL ED./INTEGRATION/PROFESSIONAL FEES/IN		225.00	
12361	GRANITE FALLS AREA CHAMBER	12/12/2011	516	2012 MEMBERSHIP	0	150.00	150.00
04 E 500 590 000 321 401				DUES OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		150.00	
12362	GRANITE FALLS AUTO PARTS	12/12/2011	1	AG SMALL ENGINES	0	192.49	271.33
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		192.49	
			2		0	78.84	
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		78.84	
12363	GRANITE FALLS BANK	12/12/2011	1	box rental	0	40.00	40.00
01 E 300 211 000 000 899				SECONDARY EDUCATION GENERAL//MISCELLANEOUS EXPENSE/		40.00	
12364	GREAT PLAINS NATURAL GAS CO	12/12/2011	1	CLKFD	0	1,602.37	6,718.44
01 E 025 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		1,602.37	
			10	BR	0	1,283.85	
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		1,283.85	
			2	bre	0	66.51	
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		66.51	
			20	hs	0	3,371.66	
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		3,371.66	
			3	HS	0	320.71	
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		320.71	
			4	MAINT	0	73.34	
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		73.34	
12365	OWEN GUSTAFSON	12/12/2011	1-6-12	GIRLS BB OFFICIAL	0	220.00	220.00
01 E 300 296 213 000 319				GIRLS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL		220.00	
12366	H & H CONST. INC	12/12/2011	1	SCHOOL PARKING	0	1,070.00	1,070.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				LOT			
01 E	005 810 191 000 350			OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		1,070.00	
12367	HAAN CRAFTS	12/12/2011	169150		0	203.95	203.95
01 E	300 250 000 000 433			HOME ECONOMICS//INDIVIDUAL INST SUPPLIES/		203.95	
12368	HAGEN MINI STORAGE	12/12/2011	1		0	150.00	150.00
01 E	005 810 000 000 899			OPERATIONS AND MAINTENANCE//MISCELLANEOUS EXPENSE/		150.00	
12369	LARRY HALVORSON	12/12/2011	1-3-12	WRESTLING	0	160.00	160.00
				OFFICIAL			
01 E	300 294 221 000 319			BOYS ATHLETICS//OTHER PERSONAL SERVICES/WRESTLING		160.00	
12370	HENDERSON, ROBIN	12/12/2011	1	PROJECT RESPECT	0	88.76	88.76
01 E	005 203 734 315 305			ELEMENTARY GENERAL ED./INTEGRATION/PROFESSIONAL FEES/IN		88.76	
12371	HERMITAGE ART COMPANY	12/12/2011	844610		0	54.62	54.62
01 E	300 258 233 000 430			MUSIC//SUPPLIES/INSTRUMENTAL MUSIC		54.62	
12372	HILLYARD/HUTCHINSON	12/12/2011	600014432		0	140.15	622.15
01 E	005 810 000 000 410			OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		140.15	
			600014446		0	482.00	
01 E	005 810 000 000 410			OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		482.00	
12373	IKON OFFICE SOLUTIONS	12/12/2011	1032305407		0	350.00	500.00
01 E	300 211 000 000 430			SECONDARY EDUCATION GENERAL//SUPPLIES/		350.00	
			1032321775		0	150.00	
01 E	300 211 000 000 430			SECONDARY EDUCATION GENERAL//SUPPLIES/		150.00	
12374	INGSTAD BROADCASTING	12/12/2011	1	DCL	0	115.00	115.00
04 E	500 505 000 321 380			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PRINTIN		115.00	
12375	INK SPOT	12/12/2011	10931		0	121.00	283.00
01 E	100 203 000 000 430			ELEMENTARY GENERAL ED.//SUPPLIES/		121.00	
			10933		0	162.00	
01 E	100 203 000 000 430			ELEMENTARY GENERAL ED.//SUPPLIES/		162.00	
12376	INNOVATIVE OFFICE SOLUTIONS	12/12/2011	10874861		92	138.74	694.86
01 E	100 203 000 000 899			ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/		138.74	
			10874964		0	22.68	
01 E	100 203 000 000 899			ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/		22.68	
			10877314		69	208.24	
01 E	300 211 000 000 430			SECONDARY EDUCATION GENERAL//SUPPLIES/		208.24	
			10887012		0	64.38	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 100 203 000 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/		64.38	
			10890399-1		0	181.62	
01 E 300 211 000 000 430				SECONDARY EDUCATION GENERAL//SUPPLIES/		97.47	
01 E 300 220 000 000 430				ENGLISH//SUPPLIES/		4.95	
01 E 300 260 000 000 430				NATURAL SCIENCES//SUPPLIES/		79.20	
			10891806-1		0	79.20	
01 E 300 260 000 000 430				NATURAL SCIENCES//SUPPLIES/		79.20	
12377 JEFFREY IVERSON		12/12/2011	1	PITCH PIPES	0	94.61	122.46
01 E 300 258 231 000 430				MUSIC//SUPPLIES/VOCAL MUSIC		94.61	
			2	CHRISTMAS CONCERT EXP.	0	27.85	
01 E 300 258 231 000 430				MUSIC//SUPPLIES/VOCAL MUSIC		27.85	
12378 JIM'S CLOTHING & SPORTING GOOD		12/12/2011	71785	FFA SHIRTS	0	1,483.00	1,599.00
01 L 230 31				GENERAL FUND/DEFERRED REVENUE/AG RECYCLING (METAL) FY11		1,483.00	
			84288	CUSTODIAL SHIRTS	0	116.00	
01 E 005 810 126 000 401				OPERATIONS AND MAINTENANCE//GENERAL SUPPLIES/CUSTODIAL		116.00	
12379 KILOWATT COMMUNITY CENTER		12/12/2011	1	cc	0	18.00	1,590.00
01 E 300 298 000 000 370				EXTRACURRICULAR ACTIVITIES//RENTALS AND LEASES/		18.00	
			2	PRESCHOOL SCREENING	0	200.00	
04 E 500 583 000 354 305				PRE-SCHOOL SCREENING/EARLY CHILDHOOD SCREENING/PROFESSI		200.00	
			3	STAFF INSVC-INTEGRATION	0	175.00	
01 E 005 640 734 315 305				STAFF DEVELOPMENT/INTEGRATION/PROFESSIONAL FEES/INTEGRA		175.00	
			4	V.SKJEFTE	0	200.00	
01 E 300 211 000 000 370				SECONDARY EDUCATION GENERAL//RENTALS AND LEASES/		200.00	
			5	PE CLASSES	0	997.00	
01 E 300 211 000 000 370				SECONDARY EDUCATION GENERAL//RENTALS AND LEASES/		997.00	
12380 KNAPPER, TIMOTHY		12/12/2011	1	DCL	0	12.80	12.80
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		12.80	
12381 KVAM, PEGGY		12/12/2011	1	k/1	0	35.23	35.23
01 E 100 203 362 000 899				ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/ELEM SNAC		35.23	
12382 SHEILA LAVOIE		12/12/2011	1	TRANSPORTATION THRU 11/30/11	0	1,240.32	1,240.32
01 E 005 760 000 728 361				PUPIL TRANSPORTATION/TO BOARD AND LODGING FACILITY/BUS		1,240.32	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
12383	MIKE LETENDRE	12/12/2011	12-22-11	BOYS BB OFFICIAL	0	220.00	220.00
01 E	300 294 213 000 319			BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL		220.00	
12384	LIFELINE AED INC.	12/12/2011	LL-4018	DEFIBULATORS	0	300.00	300.00
01 L	230 92			GENERAL FUND/DEFERRED REVENUE/WELLNESS \$		300.00	
12385	MARCO INC	12/12/2011	INV866524	OVERAGE	0	140.00	221.08
04 E	500 590 000 321 401			OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		140.00	
04 E	500 590 000 321 401		INV876922	OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU	0	81.08	81.08
12386	LONDGREN, KAREN	12/12/2011	1		0	35.49	35.49
01 E	200 612 199 000 366			TECHNOLOGY//TRAVEL-SCHOOL BUSINESS/KAREN MCCOY		35.49	
12387	MCEA	12/12/2011	1	knapper	0	229.00	229.00
04 E	500 505 000 321 366			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/TRAVEL-		229.00	
12388	MMEA	12/12/2011	3539	BETH JAHN	0	105.00	210.00
01 E	100 203 407 000 430			ELEMENTARY GENERAL ED.//SUPPLIES/ELEM MUSIC		105.00	
01 E	300 640 000 307 367		3552	nicole boelter	0	105.00	105.00
				STAFF DEVELOPMENT/STAFF DEV. 25% EX. SITE/TRAVEL-PROFES		105.00	
12389	MN DEPARTMENT OF LABOR & IND.	12/12/2011	ABR00359151		0	20.00	110.00
01 E	005 810 000 000 350			OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		20.00	
01 E	005 810 000 000 350		ABR00359251	OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC	0	70.00	70.00
01 E	005 810 000 000 350		ABR00376701	OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC	0	20.00	20.00
12390	MN DEPARTMENT OF LABOR & IND.	12/12/2011	PS000006751	INSPECTION	0	1,316.10	1,316.10
01 E	300 361 000 830 433			CARPENTRY/VOCATIONAL PROGRAMS/INDIVIDUAL INST SUPPLIES/		1,316.10	
12391	MINNESOTA ELEVATOR, INC.	12/12/2011	229411		0	319.84	319.84
01 E	005 860 000 347 590			HEALTH & SAFETY EQUIP/PHYSICAL HAZARD CONTROL/OTHER CAP		319.84	
12392	MN FEED DISTRIBUTORS	12/12/2011	181924		0	130.00	130.00
01 E	005 810 191 000 410			OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		130.00	
12393	MINNESOTA HISTORIAL SOCIETY	12/12/2011	1	HISTORY DAY	0	250.00	250.00
01 E	005 203 734 315 305			ELEMENTARY GENERAL ED./INTEGRATION/PROFESSIONAL FEES/IN		250.00	
12394	MINNESOTA HISTORIAL SOCIETY	12/12/2011	TEDIN17818	C. PAPPADACKIS -	0	50.00	50.00
01 E	300 640 000 306 367			CIVIL WAR ON DEC. 7TH STAFF DEVELOPMENT/STAFF DEV. 50% SITE/TRAVEL-PROFESS DE		50.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 005 810 000 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/		970.78	
			2097-	CLKFD	0	50.00	
01 E 025 810 000 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/		50.00	
12407 PACT 4 FAMILIES COLLABORATIVE		12/12/2011	1	COLL MTG	0	6.00	76.00
01 E 300 050 000 000 366				PRINCIPAL'S OFFICE//TRAVEL-SCHOOL BUSINESS/		6.00	
			2	BRAIN CONF.	0	70.00	
01 E 100 640 000 306 367				STAFF DEVELOPMENT/STAFF DEV. 50% SITE/TRAVEL-PROFESS DE		70.00	
12408 PAN-O-GOLD BAKING CO.		12/12/2011	1		0	795.97	795.97
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		755.78	
02 E 005 770 000 705 490				FOOD SERVICES/BREAKFAST/FOOD/		40.19	
12409 PARK SQUARE THEATRE		12/12/2011	B323485		0	392.00	392.00
01 E 005 211 731 315 305				SECONDARY EDUCATION GENERAL/INTEGRATION/PROFESSIONAL FE		392.00	
12410 PEARSON EDUCATION		12/12/2011	4021155568		0	65.31	65.31
01 E 100 203 403 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/3RD GRADE		65.31	
12411 GREG PETERSON		12/12/2011	12-15-11	WRESTLING	0	160.00	160.00
				OFFICIAL			
01 E 300 294 221 000 319				BOYS ATHLETICS//OTHER PERSONAL SERVICES/WRESTLING		160.00	
12412 PITNEY BOWES		12/12/2011	454116-OT11	POSTAGE METER	0	1,042.35	1,042.35
01 E 005 020 000 000 370				SUPERINTENDENT'S OFFICE//RENTALS AND LEASES/		1,042.35	
12413 PORTA PHONE		12/12/2011	7865		0	54.65	54.65
01 E 300 292 000 000 899				BOYS/GIRLS ATHLETICS//MISCELLANEOUS EXPENSE/		54.65	
12414 POSTMASTER		12/12/2011	1	2012 PERMIT	0	190.00	190.00
01 E 005 020 000 000 329				SUPERINTENDENT'S OFFICE//POSTAGE AND EXPRESS/		190.00	
12415 PRAIRIE RUNNERS 4-H CLUB		12/12/2011	1	DCL CONCESSIONS	0	175.00	175.00
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		175.00	
12416 PURCHASE POWER		12/12/2011	13		0	3,000.00	3,000.00
01 E 005 020 000 000 329				SUPERINTENDENT'S OFFICE//POSTAGE AND EXPRESS/		500.00	
01 E 100 203 000 000 329				ELEMENTARY GENERAL ED.//POSTAGE AND EXPRESS/		1,000.00	
01 E 300 211 000 000 329				SECONDARY EDUCATION GENERAL//POSTAGE AND EXPRESS/		1,500.00	
12417 R & H THEATRICALS		12/12/2011	74774		0	16.00	16.00
01 E 300 298 236 000 899				EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FOREN		16.00	
12418 RATWICK, ROSZAK & MALONEY, P.A		12/12/2011	-48962	OTHER	0	60.00	11,918.26
01 E 005 150 000 000 305				LEGAL SERVICES//PROFESSIONAL FEES/		60.00	
			48962	LAWSUIT	0	11,858.26	
01 E 005 150 000 000 305				LEGAL SERVICES//PROFESSIONAL FEES/		11,858.26	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
12419	REINHART INST FOODS	12/12/2011	1		0	13,402.98	13,402.98
02 E	005 770 000 701 401			FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/		642.05	
02 E	005 770 000 701 490			FOOD SERVICES/SCHOOL LUNCH/FOOD/		10,654.77	
02 E	005 770 000 705 401			FOOD SERVICES/BREAKFAST/GENERAL SUPPLIES/		17.45	
02 E	005 770 000 705 490			FOOD SERVICES/BREAKFAST/FOOD/		2,088.71	
12420	RENVILLE SALES INC	12/12/2011	126587		0	258.17	259.52
01 E	300 331 000 830 433			VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST		258.17	
			20141		0	1.35	
01 E	300 331 000 830 433			VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST		1.35	
12421	RIDDELL/ALL AMERICAN	12/12/2011	94112623		0	273.08	1,509.72
01 E	300 294 211 000 401			BOYS ATHLETICS//GENERAL SUPPLIES/FOOTBALL		273.08	
			94182679		0	566.24	
01 E	300 294 211 000 401			BOYS ATHLETICS//GENERAL SUPPLIES/FOOTBALL		566.24	
			94187459		0	670.40	
01 E	300 294 211 000 401			BOYS ATHLETICS//GENERAL SUPPLIES/FOOTBALL		670.40	
12422	RIDGEWATER COLLEGE	12/12/2011	151481	P.A.S.- CHOPWHEEL AND BOLTS FOR AG DEPT.	0	585.00	585.00
01 E	300 301 501 830 433			AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		585.00	
12423	ROBERT BREMMER CONSTRUCTION	12/12/2011	1	REPLACED GARAGE DOOR	0	85.87	85.87
01 E	005 810 191 000 350			OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		85.87	
12424	RTS	12/12/2011	1	GF	0	151.90	152.94
01 E	005 810 000 000 320			OPERATIONS AND MAINTENANCE//COMMUNICATIONAL SERVICES/		151.90	
			2	CLKFD	0	1.04	
01 E	025 810 000 000 320			OPERATIONS AND MAINTENANCE//COMMUNICATIONAL SERVICES/		1.04	
12425	RUTLEDGE DENINE	12/12/2011	1		0	130.54	130.54
01 E	300 211 130 317 366			SECONDARY EDUCATION GENERAL/COMPENSATORY/TRAVEL-SCHOOL		130.54	
12426	RYER PLUMBING INC.	12/12/2011	6272	HOUSE PARTIAL	0	2,000.00	2,000.00
01 E	300 361 000 830 433			CARPENTRY/VOCATIONAL PROGRAMS/INDIVIDUAL INST SUPPLIES/		2,000.00	
12427	SAWMILL	12/12/2011	1	HOUSE	0	1,953.35	3,396.85
01 E	300 361 000 830 433			CARPENTRY/VOCATIONAL PROGRAMS/INDIVIDUAL INST SUPPLIES/		1,953.35	
			2	IT RESALE	0	32.48	
01 E	300 255 000 000 450			INDUSTRIAL EDUCATION//MATERIALS PURCH FOR RESALE/		32.48	
			3	WRESTLING ROOM	0	296.44	
01 E	300 292 000 000 899			BOYS/GIRLS ATHLETICS//MISCELLANEOUS EXPENSE/		296.44	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 300 292 000 000 899			4	ATHLETICS	0	34.58	
				BOYS/GIRLS ATHLETICS//MISCELLANEOUS EXPENSE/		34.58	
01 E 300 361 000 830 433			5	HOUSE	0	1,080.00	
				CARPENTRY/VOCATIONAL PROGRAMS/INDIVIDUAL INST SUPPLIES/		1,080.00	
12428 SCHOOL NURSE SUPPLY, INC.		12/12/2011	370716 IN		0	114.55	162.20
01 E 200 720 000 000 401				HEALTH SERVICES/NURSE//GENERAL SUPPLIES/		114.55	
01 E 200 720 000 000 401			376349		95	47.65	
				HEALTH SERVICES/NURSE//GENERAL SUPPLIES/		47.65	
12429 SCOTT SCHWIEGER		12/12/2011	12-13-11	GIRLS BB OFFICIAL	0	220.00	220.00
01 E 300 296 213 000 319				GIRLS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL		220.00	
12430 SKATETIME SCHOOL PROGRAMS		12/12/2011	7213	ELEM.	0	1,920.00	1,920.00
01 L 230 33				GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU		1,920.00	
12431 SOUTHWEST STATE UNIVERSITY		12/12/2011	117605	FALL PSEO	0	3,625.00	3,625.00
01 E 300 200 000 000 433				POST SECONDARY OPTIONS ENROLL//INDIVIDUAL INST SUPPLIES		3,625.00	
12432 SOUTHWEST WHOLESALE		12/12/2011	1		0	3,073.96	3,073.96
02 E 005 770 000 701 401				FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/		461.15	
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		1,877.68	
02 E 005 770 000 705 490				FOOD SERVICES/BREAKFAST/FOOD/		735.13	
12433 SPORTSGRAPHICS		12/12/2011	14799	HOOPS CLUB TO	0	7,410.00	7,410.00
01 L 230 20				REIMBURSE		7,410.00	
12434 ALLEN L STOECKMAN		12/12/2011	1		0	95.12	95.12
01 E 005 020 000 000 366				SUPERINTENDENT'S OFFICE//TRAVEL-SCHOOL BUSINESS/		95.12	
12435 JACOB B SUTER		12/12/2011	1	BOYS BB APPS	0	25.00	25.00
01 E 300 294 213 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/BASKETBALL		25.00	
12436 SW/WC SERVICE COOP - MARSHALL		12/12/2011	34071	IPAD TRAINING	0	100.00	497.00
01 E 200 612 199 000 366				TECHNOLOGY//TRAVEL-SCHOOL BUSINESS/KAREN MCCOY		100.00	
01 E 100 640 000 306 367			34071-	IPAD TRAINING	0	100.00	
				JAHN		100.00	
				STAFF DEVELOPMENT/STAFF DEV. 50% SITE/TRAVEL-PROFESS DE		100.00	
01 E 100 218 000 388 369			34104	YOUNG ARTIST	0	192.00	
				GIFTED & TALENTED/TAG (06)/PARTICIPATION FEES/		192.00	
01 E 005 640 000 308 366			34210	PRINCIPALS MTG.	0	105.00	
				STAFF DEVELOPMENT/STAFF DEV. 25% DIST. WIDE/TRAVEL-SCHO		105.00	
12437 TAMS-WITMARK MUSIC LIBRARY INC		12/12/2011	S81075		0	42.25	42.25

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 300 298 236 000 899				EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FOREN		42.25	
12438	TEACHER DIRECT	12/12/2011	W417019900011		0	12.76	12.76
01 E 100 203 404 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/4TH GRADE		12.76	
12439	THEATRICAL COSTUME COMPANY	12/12/2011	408012	RENTAL	0	670.00	670.00
01 E 300 298 236 000 899				EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FOREN		670.00	
12440	TJOSVOLD EQUIPMENT	12/12/2011	99667		0	60.69	60.69
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		60.69	
12441	TROPHY DEPOT	12/12/2011	506092		0	92.62	92.62
01 E 300 296 209 000 401				GIRLS ATHLETICS//GENERAL SUPPLIES/VOLLEYBALL		92.62	
12442	TRUE VALUE-GF/MONTE	12/12/2011	1		0	630.65	630.65
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		347.11	
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		95.26	
01 E 300 294 221 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/WRESTLING		34.97	
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		64.34	
01 E 300 361 000 830 433				CARPENTRY/VOCATIONAL PROGRAMS/INDIVIDUAL INST SUPPLIES/		88.97	
12443	VIKING COCA-COLA	12/12/2011	1	returns	0	-515.00	97.85
01 L 230 21				GENERAL FUND/DEFERRED REVENUE/CONCESSIONS		-515.00	
			2	returns	0	70.85	
01 L 230 20				GENERAL FUND/DEFERRED REVENUE/ACTIVITIES/ATHLETIC (COKE		70.85	
			3	sales	0	643.75	
01 L 230 21				GENERAL FUND/DEFERRED REVENUE/CONCESSIONS		643.75	
			4	sales	0	-101.75	
01 L 230 20				GENERAL FUND/DEFERRED REVENUE/ACTIVITIES/ATHLETIC (COKE		-101.75	
12444	VISA	12/12/2011	1	oriental trading	0	56.99	206.64
01 E 005 203 734 315 305				ELEMENTARY GENERAL ED./INTEGRATION/PROFESSIONAL FEES/IN		56.99	
			2	ups(irs)	0	27.03	
01 E 005 020 000 000 329				SUPERINTENDENT'S OFFICE//POSTAGE AND EXPRESS/		27.03	
			3	IPAD SUBSCRIPTION	0	20.00	
01 E 200 612 199 000 401				TECHNOLOGY//GENERAL SUPPLIES/KAREN MCCOY		20.00	
			4	UPS (MUSICAL)	0	87.96	
01 E 300 298 236 000 899				EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FOREN		87.96	
			5	UPS (TKNAPPER)	0	14.66	
01 E 300 298 000 000 899				EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/		14.66	
12445	SHELLY J WEIR	12/12/2011	1	MILEAGE	0	43.68	43.68
01 E 005 010 000 000 366				BOARD OF EDUCATION//TRAVEL-SCHOOL BUSINESS/		43.68	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
12446	WEST CENTRAL TAE KWON DO	12/12/2011	1		0	500.00	1,092.00
04 E	500 505 000 321 305			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		500.00	
			10		0	592.00	
04 E	500 505 000 321 305			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		592.00	
12447	WEST CENTRAL TRIBUNE	12/12/2011	1		0	49.00	49.00
01 E	005 010 000 000 380			BOARD OF EDUCATION//PRINTING/ADVERTISING/		49.00	
12448	DAVID WINGERT	12/12/2011	1	WRESTLING	0	138.00	138.00
01 E	300 294 221 000 401			BOYS ATHLETICS//GENERAL SUPPLIES/WRESTLING		138.00	
12449	XCEL ENERGY	12/12/2011	1		0	31.37	31.37
01 E	025 810 184 000 330			OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT		31.37	
12450	YME SCHOOL ACTIVITY ACCOUNT	12/12/2011	1	FALL CONCESSION	0	3,600.00	5,536.12
01 L	230 21			PROFIT			
				GENERAL FUND/DEFERRED REVENUE/CONCESSIONS		3,600.00	
			10	CHEMICAL	0	498.53	
01 L	230 76			COALITION			
				GENERAL FUND/DEFERRED REVENUE/CHEMICAL COALITION (FY10)		498.53	
			11	POP PROFILE	0	1,219.39	
01 L	230 15			GENERAL FUND/DEFERRED REVENUE/STUDENT COUNCIL		1,219.39	
			2	DRAMA B-FY11	0	134.00	
01 R	005 000 000 000 099			STUDENT FINES			
				MISCELLANEOUS LOCAL REVENUE/		134.00	
			3	POP PROFIT	0	84.20	
01 L	230 39			GENERAL FUND/DEFERRED REVENUE/BERT RANEY JUICE MACHNINE		84.20	
12451	Vendor Continued Void	12/12/2011					0.00
12452	Vendor Continued Void	12/12/2011					0.00
12453	YME SCHOOLS-ADM	12/12/2011	13148	AARP	0	182.00	1,919.13
04 E	500 505 000 321 450			COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		182.00	
			13149	MARY MORGAN	0	11.70	
02 R	005 000 000 701 601			SCHOOL LUNCH/SALES TO PUPILS/		11.70	
			13150	SMSU BB	0	50.00	
01 E	300 292 000 306 367			BOYS/GIRLS ATHLETICS/STAFF DEV. 50% SITE/TRAVEL-PROFESS		50.00	
			13151	J LALIM	0	730.00	
01 L	215 00			GENERAL FUND/DEDUCTIONS PAYABLE		730.00	
			13152	MIKE LETENDRE	0	220.00	
01 E	300 296 213 000 319			GIRLS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL		220.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 005 203 734 315 305			13153	FERN CLOUD ELEMENTARY GENERAL ED./INTEGRATION/PROFESSIONAL FEES/IN	0	150.00	
01 E 300 294 213 000 319			13155	DYLAN LINDSTROM BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL	0	50.00	
04 E 500 590 000 321 401			13156	POSTMASTER OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU	0	24.64	
01 E 300 218 000 388 369			13158	YME ACT. KNOWLEDGE BOWL GIFTED & TALENTED/TAG (06)/PARTICIPATION FEES/	0	20.00	
01 E 300 218 000 388 369			13159	LQPV HS GIFTED & TALENTED/TAG (06)/PARTICIPATION FEES/	0	40.00	
01 E 300 294 221 000 401			13161	MN 9TH GR. & UNDER WRESTLING LEAGUE BOYS ATHLETICS//GENERAL SUPPLIES/WRESTLING	0	150.00	
01 E 300 298 216 000 899			13162	GF BOWLING CENTER EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FLO-T	0	60.00	
01 E 300 298 216 000 899			13163	MECA SPORTSWEAR EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FLO-T	0	230.79	
12454 YME BOARD ACCOUNT		12/12/2011	1	POSTER PRINT EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FOREN	0	50.00	50.00
01 E 300 298 236 000 899						50.00	
12455 YME HOOPS CLUB		12/12/2011	1	STUDENT PARTICIPATION OTHER PUPIL SUPPORT SERVICES//MISCELLANEOUS EXPENSE/KID	0	75.00	75.00
01 E 100 790 388 000 899						75.00	
12456 YME SILHOUETTES		12/12/2011	1	KID CHANGE OTHER PUPIL SUPPORT SERVICES//MISCELLANEOUS EXPENSE/KID	0	205.00	205.00
01 E 300 790 388 000 899						205.00	
12457 YME-FOOD SERVICE		12/12/2011	1	STAFF IN-SERVICE STAFF DEVELOPMENT/INTEGRATION/PROFESSIONAL FEES/INTEGRA	0	40.00	154.08
01 E 005 640 734 315 305						40.00	
01 E 100 050 000 000 899			2	BIRTHDAY TREATS PRINCIPAL'S OFFICE//MISCELLANEOUS EXPENSE/	0	10.23	
						10.23	
01 E 100 203 000 000 899			3	NL ELEMENTARY GENERAL ED./MISCELLANEOUS EXPENSE/	0	103.85	
						103.85	

138 Computer Check(s) For a Total of 326,450.14

Check Summary

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	138	Computer	Checks For a Total of	326,450.14
Total For	138	Manual, Wire Tran, ACH & Computer	Checks	326,450.14
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	326,450.14

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	17,896.04	134.00	284,238.52	302,268.56
02	FOOD SERVICE	0.00	11.70	20,264.08	20,275.78
04	COMMUNITY SERVICE	0.00	0.00	3,905.80	3,905.80

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
245	CARROW'S	12/12/2011	39040	CLEAN STAGE CURTAINS FROM PROJ. DUST	0	219.00	219.00
06 E 300 855 850 366 520				ALTERNATIVE FACILITIES/INDOOR AIR QUALITY/BUILDING CONS		219.00	
246	PAAPE ENERGY INC.	12/12/2011	15		0	5,202.48	5,202.48
06 E 300 855 850 366 520				ALTERNATIVE FACILITIES/INDOOR AIR QUALITY/BUILDING CONS		5,202.48	
247	TEST & BALANCE ASSOCIATE, INC.	12/12/2011	1		0	20,394.60	20,394.60
06 E 300 855 850 366 520				ALTERNATIVE FACILITIES/INDOOR AIR QUALITY/BUILDING CONS		20,394.60	
			3	Computer	Check(s) For a Total of		25,816.08

Check Summary

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	25,816.08
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	25,816.08
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	25,816.08

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
06	CONSTRUCTION/BUILDING FUND	0.00	0.00	25,816.08	25,816.08

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
2014	HONEYWELL INTERNATIONAL INC.	12/12/2011	3563248	ENERGY	0	6,431.00	19,156.00
06 E	005 870 852 386 520			BUILDING CONSTRUCTION/DEFERRED MAINTENANCE/BUILDING CON		6,431.00	
			3563248/	CAPITAL	0	12,725.00	
06 E	005 870 851 386 520			BUILDING CONSTRUCTION/DEFERRED MAINTENANCE/BUILDING CON		12,725.00	
				1 Computer	Check(s) For a Total of		19,156.00


	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	19,156.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	19,156.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	19,156.00

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
06	CONSTRUCTION/BUILDING FUND	0.00	0.00	19,156.00	19,156.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
12312	BBE SCHOOLS	12/01/2011	12-1-11	JR HIGH WRESTLING ENTRY FEE	0	45.00	185.00
01 E 300 294 221 000 369				BOYS ATHLETICS//PARTICIPATION FEES/WRESTLING		45.00	
			12-2-11	WRESTLING ENTRY FEE	0	140.00	
01 E 300 294 221 000 369				BOYS ATHLETICS//PARTICIPATION FEES/WRESTLING		140.00	
12313	KIMBALL HIGH SCHOOL	12/01/2011	1-14-12	WRESTLING ENTRY FEE	0	145.00	145.00
01 E 300 294 221 000 369				BOYS ATHLETICS//PARTICIPATION FEES/WRESTLING		145.00	
12314	LAC QUI PARLE VALLEY ISD 2853	12/01/2011	12-12-12	WRESTLING ENTRY FEE JH	0	30.00	30.00
01 E 300 294 221 000 369				BOYS ATHLETICS//PARTICIPATION FEES/WRESTLING		30.00	
12315	BILL MILLS	12/01/2011	12-6-11	BOYS BB OFFICIAL	0	220.00	220.00
01 E 300 294 213 000 319				BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL		220.00	
12316	REDWOOD VALLEY HIGH SCHOOL	12/01/2011	12-16-11	WRESTLING ENTRY FEE	0	125.00	125.00
01 E 300 294 221 000 369				BOYS ATHLETICS//PARTICIPATION FEES/WRESTLING		125.00	
12317	JIM REED	12/01/2011	12-8-11	GIRLS BB OFFICIAL	0	220.00	220.00
01 E 300 296 213 000 319				GIRLS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL		220.00	
12318	STAPLES-MOTLEY HIGH SCHOOL	12/01/2011	1-21-12	WRESTLING ENTRY FEE	0	100.00	100.00
01 E 300 294 221 000 369				BOYS ATHLETICS//PARTICIPATION FEES/WRESTLING		100.00	
12319	WILLMAR HIGH SCHOOL	12/01/2011	12-5-11	JR HIGH WRESTLING FEE	0	35.00	160.00
01 E 300 294 221 000 369				BOYS ATHLETICS//PARTICIPATION FEES/WRESTLING		35.00	
			12-9-11	WRESTLING ENTRY FEE	0	125.00	
01 E 300 294 221 000 369				BOYS ATHLETICS//PARTICIPATION FEES/WRESTLING		125.00	

8 Computer Check(s) For a Total of 1,185.00

	School Improvement Division 1500 Highway 36 West Roseville, MN 55113-4266	DISTRICT LEVEL IMPROVEMENT PLAN	2011-2012
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I. General Information and Instructions:

Improvement plans are due **December 9, 2011** to the Southwest West Central Service Cooperative for submission to the Minnesota Department of Education by **December 21, 2011**.

**DISTRICT or CHARTER SCHOOL (Multiple Sites)
IDENTIFICATION INFORMATION**

District Name and Number: Yellow Medicine East School District, ISD 2190	Phone: 320-564-4081
Superintendent/Director: Allen Stoeckman	Fax: 320-564-4781
Site Address: 450 9th Avenue Granite Falls, MN 56241	Email: astoeckman@isd2190.org

District Improvement Team Members (for additional members, please attach names to plan)

<i>Improvement Team Members</i>	<i>Improvement Team Roles</i>
1. Allen Stoeckman	Superintendent
2. Jodi Kennedy	Elementary Principal
3. Karen Norell	Secondary Principal, Parent
4. Angie Weniger	Parent
5. Cori Ann Dahlger	Parent
6. Jennefier Katevold	Parent
7. Angie Jans	Elementary Teacher, Parent
8. Peggy Kvam	Elementary Teacher
9. Jane Schaffren	Elementary Teacher
10. Al Reszel	Secondary SPED Teacher
11. Heather Anderson	Secondary English Teacher
12. Kaia Bergeson	Secondary FACS Teacher
13. Sheila Koepke	Secondary SPED Teacher, Parent
14. Jake Suter	Secondary Science Teacher
15. Melissa Larson	ELL Teacher
16. Adela Espinoza	ELL Paraprofessional, Parent
17. Robin Henderson	Integration Coordinator
18. Helen Blue-Redner	Diversity Liaison, Parent
19. Grant Velde	Board Member, Parent
20. Christy Hemp	SWWC


AYP (In Need of Improvement) Stages 2011-2012 School Year

*Any district in Continuing In Need of Improvement must complete Appendix B (1.2, 2.1, 2.2)

**Any district in Corrective Action must complete Appendix C (3.1, 3.2)

Please Check the AYP stage that applies:

- In Need of Improvement 1.1 1.2
- Cont. In Need of Improvement 2.1 2.2
- Corrective Action 3.1 3.2

	School Improvement Division 1500 Highway 36 West Roseville, MN 55113-4266	DISTRICT LEVEL IMPROVEMENT PLAN	2011-2012
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Is it the intention of the district to use this plan to fulfill the requirements as both a Title I District Improvement Plan (DIP) and a Title III Annual Measurable Achievement Objective (AMAO) Plan?

Yes No (YME is in a consortium for Title III with the Minnesota River Valley Education District)

	School Improvement Division 1500 Highway 36 West Roseville, MN 55113-4266	DISTRICT LEVEL IMPROVEMENT PLAN	2011-2012
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IMPROVEMENT PLAN ASSURANCES

Related to the consequences for Title I school improvement, the LEA agrees to the following assurances:

1. The identified district will create or revise a current improvement plan with input of AYP Coordinators, teachers, and parents as outlined in P.L. 107-110, Section 1116.
2. The improvement plan will be developed and/or revised within 90 days of identification and shall cover a two-year period.
3. The district identified for AYP status will reserve and spend at least 10% of the district's Title I, Part A allocation for professional development activities related to carrying out the initiatives of the improvement plan in the current school year.
4. The district will ensure that all teachers teaching core content classes meet the requirements of highly qualified.
5. District and school improvement funds/resources will supplement and not supplant state and local funds.
6. A notice of district AYP status must be provided to **all** parents/guardians of enrolled students as directed under NCLB.
7. The district must maintain the improvement plan and related documentation to be available upon request by MDE as needed, including compliance requirements.
8. If updating an *In Need of Improvement* plan (stages 1.2, 2.1, 2.2) Appendix B of this application must be completed; a district in Corrective Action must complete Appendix C.

We hereby agree to the assurances as printed herein and verify that all the information provided in this school improvement application is true and accurate to the best of my knowledge.

(Signature of Superintendent/Director)

(Date)

(Signature of LEA Representative)

(Date)


LOCAL BOARD OF EDUCATION ACTION

The local Board of Education of _____ *(District Name)* has authorized

_____ *(Name)* at a monthly meeting on _____ *(date)* to act as the Local Education Agency (LEA) representative in reviewing and filing the attached plan as provided under P.L. 107-110 for school year 2011-12. The LEA Representative ensures the school district maintains compliance with the appropriate federal statutes, regulations, and procedures and acts as the responsible authority in all matters relating to the review and administration of this improvement plan. The district ensures that its designee(s) will participate as a member of the improvement team and work in collaboration with the regional center and/or MDE providing technical assistance through the AYP Statewide System of Support.

(Signature of Superintendent/Director)

(Date)

	School Improvement Division 1500 Highway 36 West Roseville, MN 55113-4266	DISTRICT LEVEL IMPROVEMENT PLAN	2011-2012
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Title I districts identified as not making adequate yearly progress (AYP) for two consecutive years are required to develop (or revise) and implement an improvement plan based on the eight elements prescribed under PL 107-110 Section 1116:

Eight elements to be included in the needs *improvement* plan:

1. Ensure all students are proficient in core academic subjects by 2013-2014
2. Establish annual measurable objectives for continuous and substantial progress to achieve proficiency
3. LEA will incorporate strategies based on scientifically based research to strengthen core academic subjects
4. Ensure the professional development needs of instructional staff are met by providing opportunities to participate in high quality professional development
5. Address the fundamental teaching and learning needs in the district
6. Promote effective parent involvement strategies
7. Incorporate extended day and extended school year activities as appropriate
8. Outline the responsibility of the school, local education agency (LEA), and state education agency (SEA) including the technical assistance provided by the LEA

II. EXECUTIVE SUMMARY INTRODUCTION:

The Yellow Medicine East School District is located in rural west-central/southwest Minnesota. Elementary students (K-6) attend Bert M. Raney Elementary School in Granite Falls. Junior High/Senior High students (7-12) attend Yellow Medicine East High School in Granite Falls.

As reported on the 2011 District School Report Card, during the 2010-2011 school year, 850 students were enrolled at Yellow Medicine East School District. Student demographics are:

Demographics:

LEP – 5%
SPED – 17%
FRP – 49%

Ethnicity:

Am Indian – 15%
Hispanic – 12%
Asian – 1%
Black – 1%
White – 72%

The District AYP attendance rate was at ninety-four (94) percent and the graduation rate was at ninety-eight (98) percent. Three hundred sixty (360) students were identified as being open enrolled out of the school district, while ninety-three (93) students who attend school at YME are from neighboring districts.

Yellow Medicine East School District was identified in the corrective action stage (3.1) based on the 2011 Minnesota Comprehensive Assessment (MCA) results. The following table provides the MCA-II, MCA-III, attendance, and graduation AYP results for all areas/groups of students:

2010 YME Accountability Report Card

Student Group	Math Yes or No	Reading Yes or No	Attendance Yes or No	Graduation Rate Yes or No
All students	No	No	Yes	Yes
American Indian	No	No	Yes	-
Asian	-	-	-	-
Black	-	-	-	-
LEP	No	No	Yes	-
Free/Reduced Lunch	No	No	Yes	-
Hispanic	No	No	Yes	-
Special Education	Yes	No	Yes	-
White	No	No	Yes	-

2011 YME Accountability Report Card

Student Group	Math Yes or No	Reading Yes or No	Attendance Yes or No	Graduation Rate Yes or No
All students	Yes	No	Yes	Yes
American Indian	No	No	Yes	-
Asian	-	-	-	-
Black	-	-	-	-
LEP	No	Yes	Yes	-
Free/Reduced Lunch	No	Yes	Yes	-
Hispanic	No	Yes	Yes	-
Special Education	Yes	Yes	Yes	-
White	Yes	No	Yes	-

The tables above show significant improvement. The 2010 report card had only 1 of the 14 YME subgroups showing proficiency in Math and Reading. The 2011 report card above shows 7 of the 14 YME subgroups meeting proficiency in Math and Reading.

2011-12 District Improvement Action Plan

1. To improve overall reading proficiency score by 14% as measured by the 2012 Minnesota Comprehensive Assessments II (MCA II).
2. To improve overall math proficiency scores by 19% as measured by the 2012 Minnesota Comprehensive Assessment III (MCA III).

III. NEEDS ASSESSMENT:

The comprehensive needs assessment with the results printed below was completed on September 15, 2010 with the teaching certified, and support staff. *On January 24, 2011 a locally developed needs assessment was also done using an online survey regarding the effectiveness of our staff development program following lengthy discussion of Reeves 90/90/90 article. See 3a Professional Development under IV Elements Section.* Completing another Needs Assessment prior to the 2011-12 school year was not deemed necessary. A needs assessment will be given again in the spring of 2012 to measure any progress in moving from “developing” to “implementing” the topics listed below.

Teaching, certified, and support staff completed the needs assessment on September 15, 2010 in small discussion groups. Following is a summary:

Response choices:

- #1 No system-wide approach
- #2 Developing an approach
- #3 Approach fully developed
- #4 Approach fully implemented
- #5 Approach evaluated

33 Questions:


- #1 8 times (Assessment and Use of Results, 4 of 5 questions received a 1)
- #2 **21 times**
- #3 3 times
- #4 1 time (Curriculum alignment question)

Topics:

	<u>Range of Responses</u>	
• Assessment and Use of Results	1.5 – 2.0	
• Curriculum (Reading and/or Math)	2.2 – 3.2	
• Instruction (Reading and/or Math)	1.6 – 2.9	greatest range 1.3
• Culture for Learning	1.9 – 2.3	least 0.4
• Engaging Families and Community	2.1 – 2.6	
• Professional Development	2.0 – 2.7	
• Leadership	2.1 – 2.5	least 0.4
• Planning and Resources	2.0 – 2.5	

Assessment Data:

- Our core curriculum is not meeting the majority of student’s needs in our district. Overall, in reading and math, we are consistently far below the state average on the MCA-II and MCA III.
- Our NWEA scores demonstrate we are not making the targeted growth.
- Time needs to be spent ensuring standards are embedded and the standards are being taught. Staff members indicate a lack of understanding and use of assessment data based on the responses to the Needs Assessment mentioned earlier.
- Teachers need to look at the test specifications, academic standards, item samplers for sub-strands and cognitive levels in order to understand what is being assessed on the MCA-II and MCA III.

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Program Data:

- The current model used in Special Education needs to be reviewed.
- We are in year four of our new math curriculum and anticipate more success as familiarity increases.
- The 7th-12th grade math teachers do not currently have a common prep time, however, they are conducting routine department meetings to review data and modify practices to meet student needs.
- The 7th-12th grade English teachers do not have common prep time, however they are conducting routine department meetings to review data and modify practices to meet student needs.
- 7th and 8th grade students who are identified as “at risk” as well as SPED students identified for reading have been placed in a reading skills specific English course that utilizes the Read 180 program.
- Students entering 7th grade at YME and who are still not at grade level in math are taking part in a course called Middle School Math. This course is designed to intervene as soon as possible with students who are not ready for the more advanced math courses at this time.

Quality Indicators Survey:

- In most of the areas, the staff indicated that we either are developing a system-wide approach or we do not have a system-wide approach.
- Staff members have expressed a desire to work together to improve staff morale, create a positive learning environment, improve student behavior, and improve attendance. “We are YME.”

Professional Development:

YME has 11 Staff Development/Workdays in its school calendar. In the past, these days have been used for a wide variety of topics. The staff development time as a district has not been focused. The new School Improvement Team will combine discussion of assessment, curriculum, instruction, and staff development to improve academic achievement.

IV. ELEMENTS SECTION:

1. Ensure all students are proficient in core academic subjects by 2013-2014

a) *Challenges* that have prevented the district from making adequate progress.

- Teachers have received training on many best practice topics over the past 10 years that have not received follow-through and have not been put into practice in the district.
- The position of curriculum/staff development/assessment coordinator has been a “revolving door”. In the past 11 years there have been 7 different curriculum/staff development/assessment coordinators.
- The teaching staff has not used data to drive instruction in the classroom and to design their curriculum. Training and time is needed to review assessments.
- The results of formative assessments have not been used. Currently NWEA (which is a formative and summative assessment) is used in grades K-6, and Study Island in grades 7-12, as a method of assessing student learning. Teachers need to feel comfortable accessing the data and understanding how to use it to drive instruction.
- There continues to be little communication and alignment of the K-12 curriculum.

- Secondary content area teachers have not reviewed the reading and math standards. Training for all teachers in the Sheltered Instruction Observation Protocol (SIOP) model was a one-time “sit and get”.

Successes

- Based on the school climate survey results shown on page 19, YME has improved greatly especially in the areas of Order & Discipline and Staff Morale. Implementing research based strategies for academic improvement into an environment that is in “chaos” would not be effective and or long lasting.
- YME is poised to make further growth as the vocabulary of “collective efficacy” and “We are YME” becomes part on the norm.

b) Identify the fixed targets that are appropriately set for all students to be on track for 100% proficiency by 2013-2014 in reading and math.

Math MCA-III Proficiency Targets							
YME Grade							
	3rd	4th	5th	6th	7th	8th	11th
2011	64%	50%	33%	56%	38%	29%	41%
2012	81%	76%	67%	55%	71%	59%	61%
2013	91%	91%	88%	84%	77%	86%	81%
2014	100%	100%	100%	100%	100%	100%	100%

Reading MCA-II Proficiency Targets							
YME Grade							
	3rd	4th	5th	6th	7th	8th	10th
2011	70%	56%	58%	66%	47%	61%	65%
2012	76%	80%	71%	72%	78%	67%	87%
2013	88%	88%	90%	86%	86%	90%	90%
2014	100%	100%	100%	100%	100%	100%	100%

Reading All MCA II Proficiency Targets		
	YME	
2011	59%	
2012	73%	
2013	86%	
2014	100%	

Math All MCA III Proficiency Targets		
	YME	
2011	42%	
2012	61%	
2013	81%	
2014	100%	

Reading American Indian MCA II Proficiency Targets		
		YME
	2011	48%
	2012	66%
	2013	84%
	2014	100%

Math American Indian MCA III Proficiency Targets		
		YME
	2011	25%
	2012	50%
	2013	75%
	2014	100%

Math LEP MCA III Proficiency Targets		
		YME
	2011	5%
	2012	40%
	2013	70%
	2014	100%

Math FRP MCA-III Proficiency Targets		
		YME
	2011	29%
	2012	53%
	2013	77%
	2014	100%


Math Hispanic MCA-III Proficiency Targets		
		YME
	2011	14%
	2012	43%
	2013	72%
	2014	100%

Reading White MCA-II Proficient Targets		
		YME
	2011	66%
	2012	78%
	2013	90%
	2014	100%

2. Establish annual measurable goals for continuous and substantial progress to achieve proficiency

a) Provide annual MCA measurable goals for identified student group(s).

- The following student groups at Yellow Medicine East School District will increase proficiency in Reading as measured by the Spring 2012 MCA as follows:
 - All students from 59% to 73%.
 - American Indian students from 48% to 66%.
 - White students from 66% to 78%.
- The following student groups at Yellow Medicine East School District will increase proficiency in Math as measured by the Spring 2012 MCA as follows:
 - All students from 42% to 61%.
 - American Indian students from 25% to 50%.
 - LEP students from 5% to 40%.
 - Free/Reduced students from 29% to 53%.
 - Hispanic students from 14% to 43%.

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b) Describe the process of tracking goal progress over the two years of the plan.

- The information provided on charts, tracks the student groups and the district as a whole in reading and math and acts as a guide to measure progress.
- We will be using Northwest Evaluation Association (NWEA) measures of Academic Progress (MAP) in the fall and winter for all students in grades K-6 in math and in reading and will have teachers review the MCA and NWEA alignment as part of tracking the progress of students toward achievement of the standards and student growth.
- We will use the Developmental Reading Assessment (DRA) to track the progress of our students in grades K-6 in reading and for English Language Learners in grades 7-12.

Describe alignment between the various assessments used to measure progress (if using assessment(s) other than MCA-II)

- In using NWEA –Measures of Academic Progress, staff will be utilizing the continuum of learning provided by NWEA. The continuum links NWEA directly to the Minnesota Academic standards.
- DRA’s are used to assist in measuring students reading at grade level.

3. Incorporate strategies based on scientifically based research to strengthen core academic subjects

a) Identify scientifically research-based strategies that are clearly stated and aligned to performance goals (developed under element number 2).

90/90/90


On the January 24, 2011 staff development day teachers and support staff in small group and large groups discussed Dr. Douglas Reeves *High Performance in High Poverty Schools: 90/90/90 and Beyond* article written about schools with high poverty, high minority, yet scoring with high proficiency. In comparison YME is 47/28/50. Focus areas coming from this discussion were the importance of formative assessments, giving student feedback, and writing across all curriculum areas.

Reflection

Reflection is now a required mandate to renew teaching licenses with the Minnesota Board of Teaching. The local Yellow Medicine East Continuing Education Committee is asking teachers to reflect on Robert Marzano’s book, *The Art and Science of Teaching* especially focusing on three questions from the book: “What will I do to establish and communicate learning goals, track student progress, and celebrate success? What will I do to engage students? What will I do to establish and maintain effective relationships with students?”

Professional Learning Communities

Following Richard Dufour’s work on Professional Learning Communities our certified staff will be participating in monthly grade level meetings, curriculum department meetings, or Professional Learning Communities. The overarching theme of these group discussions is that *all students learn*. The driving questions will be: What do we want each student to learn? How will we know when each student has learned it? How will we respond when a student experiences difficulty in learning?

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Success in Sight

YME has been selected as a pilot site by the Minnesota Department of Education (MDE) for Middle Level Redesign. With the expertise of a facilitator from the Mid-Continent Research in Education and Learning (McREL), YME is receiving guidance on how to engage in lasting, effective improvement efforts to meet the challenge of helping all students achieve high standards for learning based on Robert Marzano’s *What Works in Schools*.

Assessment

- We will continue to use NWEA MAP assessments in reading and math to assess student progress and growth and have teachers use it to drive instruction in the classroom. Students in grades K-6 will be assessed in the fall and winter for reading and math. NWEA MAP is a formative assessment and we will use the results of these assessments to make curricular and instructional decisions.
- We will continue use the DRA assessment for students in grades K-6 in reading, which is both a formative and summative assessment. We will look at how we can transfer the information between grade levels to help us continue to utilize the information. DRA is a research-based assessment and aligns to our performance in reading.
- The testing environments will continue to be aligned to meet individual students needs and we will set up the best testing environment possible for students. Research has shown that students should be assessed in the environment where instruction occurs.


Curriculum

Reading

- Based on the data (MCA II, NWEA, DRA, and teacher judgment), students in grade 7 will continue to be placed in a reading class and have reading for a full year in addition to their regular English class. This course will be using the Read 180 program and will allow additional instructional time. Allowing the additional instruction is documented as a research-based strategy. Grade 8 students, who did not exit the program last year, will continue with the program this year (2011-2012).
- The research-based program, Reading Recovery, will continue to be used as an intervention with first grade students who are struggling readers.
- Leveled Literacy Instruction will continue be used as an intervention with identified “at-risk” students in grades K-6.
- Teachers in K-5 will pilot *Literacy by Design* reading curriculum by Houghton Mifflin Reading.

Math

- During the summer of 2011, eleven (regular and SPED) teachers were trained in Add Vantage Math Recovery (AVMR).
- During the 2007-2008 school year, a new math series was implemented in grades K-5. The Houghton-Mifflin mathematics program is research-based and aligned to the Minnesota Academic Standards.
- Grades 6-12 math teachers have met and coordinated their curriculum. Through this effort, 6th grade adopted the Holt math program. This is a research-based math curriculum.
- Criteria have been developed for placement in math classes at the 7-12 level. This allows for differentiated instruction to meet students’ individual needs. This high school math department is striving to meet students’ needs at their instructional levels.

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- Based on the data (MCA, NWEA, and teacher judgment), struggling students in grade 7 will be placed in middle school math class and have math for a full year. .

ELL Program

- The data for each individual student will be reviewed to build the Individual Learning Plan (ILP).
- “English in a Flash” is continuing to be implemented in our LEP program. This research-based program has help expand our students’ speaking and listening comprehension. Exploration will continue on the best use of this program for our students. Students will be able to come in the morning before school to work on the “English in a Flash” program.

b) Describe how the identified strategies will improve student achievement in the cited area(s).

English in a Flash

- This program will give students more practice in the oral development of the English language and be based on the student’s instructional need. This program will help the ELL coordinator to monitor the student’s needs and base instruction on their needs. This program is in addition to their ELL instruction during the day.

Training Staff in the Use of Data to Drive Instruction

- In order to best meet the needs of students; we need to use data to drive the instruction in the classroom. We want to utilize the current data we have to help us make instructional decisions.

Embedding Standards


- The standards need to be truly embedded and assessed in the classroom. Teachers need to instruct their students and assess the students in the standards. The reading and math standards also need to be embedded in the other content areas and need to be a focus of all teachers.
- The entire Kindergarten through grade 12 teaching staff has been meeting on staff development days to align curriculum by identify gaps and overlaps. Also common vocabulary.
- MCA test specs are being utilized to create pacing guides for instruction to meet standards.

4. Ensure the professional development needs of instructional staff are met by providing opportunities to participate in high quality professional development

Address the following:

a) Describe the high quality professional development supported by the 10% set-aside of the district Title I funds to meet the needs of the instructional staff.

The Title I set aside funds will be used to provide high quality professional development to the instructional staff that does the following:

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- ELL program development (Title III consortium meetings and Integration Collaborative meetings)
- Add Vantage Math Recovery (AVMR) training for K-3 teachers (regular and SPED) in June 2011
- To provide for job-embedded professional development, an additional 2% will be set aside for the cost of substitutes teachers allowing for grade level meetings, curriculum department meetings and professional learning communities to meet monthly during the regular work day

b) Explain how the professional development plan will directly address the academic achievement challenges that caused the district to be identified.

The professional development plan relates directly to reading and math achievement of ALL students and also creates/utilizes an effective ELL and SPED program based on research and on best meeting students' needs. The above mentioned activities center on providing early intervention opportunities and more focused lesson instruction to our struggling learners.

5. Address the fundamental teaching and learning needs in the district


Address the following:

a) Identify fundamental teaching and learning needs as identified from the district needs assessment process in the area(s) cited that contributed to the identification of needs improvement status.

- Based on the data, the core curriculum in reading and math does not meet the needs of a large percentage of students' needs.
- The ELL program is continuing to improve on its use of current research and best practices.
- The SPED program is continuing to improve on its use of current research and best practices.
- Teachers of both math and reading continue to review the placement of the standards and ensure they are placed and assessed in the classroom.
- The teaching staff needs to understand the data better and then use the data to drive instruction in the classroom.
- The teaching staff needs to engage students and parents/guardians in setting goals. Having parents and students involved and accountable for their learning goals increases the chance of student success.

b) Describe teaching and learning needs that will be addressed such as choice of instructional programs and materials, use of instructional time, improved use of assessments, etc.

- 8 teachers have been trained in Leveled Literacy Instruction (LLI).
- All K-6 teachers are using *The Next Step in Guided Reading* as a reference guide to impact reading instruction.
- Elementary staff will continue to use a literacy framework based on 60 minutes of reading instruction, 60 minutes of writer's workshop and 30 minutes of word study per day.

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- DRA assessments will be used to drive the instruction in grades K-6 and for ELL grades K-12. The NWEA MAP and MCA-II assessments will be used to identify students' needs. The DRA and NWEA are formative assessments and will guide our instruction. MCA-II will be used as a summative measure of learning.

6. Promote effective parent involvement strategies


Address the following:

a) Identify research-based or best practice strategies used to increase parent involvement, including new efforts and enhancements to existing strategies.

- Parent Teacher Organization – Parent Teacher Organization will continue to plan activities and support parent involvement in both the elementary and high school. The PTO provides opportunities to develop parent leaders, representation/support for parents, and recruit parent volunteers.
- Goals – Goals will be set with students who take the MCA and NWEA Assessments, with the information being shared with parents. This will encourage the parents and students in increasing student achievement and encourage the home-school connection.
- Individual Learning Plans (ILPs) – ILPs will continue to be completed with all identified ELL students and shared with parents. These ILPs will lead to more focused, differentiated instruction for all of our ELL students in both the ELL and regular education classroom.
- A School Improvement Committee has been formed which combines the AYP, Curriculum/Instruction, and Staff Development Committees. The hope is to streamline communication within each meeting from assessment to instruction to professional development.
- Title I Parent Compact – This plan will be reviewed and modified to strengthen the home-to-school connection.
- Translations – Translations are provided when needed for notes, homework, etc. Teachers will be made aware of freetranslations.com as a resource to use also. This will help involve parents who may otherwise be left out. If homework comes home in the native language, some parents will be more able to help.

b) Explain how these effective parent involvement strategies will contribute to improved student learning in the specifically cited area(s).

- Parents will understand the goals set by their students and understand the role they have in ensuring their child reaches the goal. ELL ILPs will set clear student goals for this particular student group.
- Elementary parents will have the opportunity to be involved in many activities. Our Parent Teacher Organization continually plans activities and supports parent involvement from Kindergarten to high school graduation.
- Providing translations will help parents be more involved in their child's education. Translations are provided when needed for notes, homework, etc. Teachers will be made aware of freetranslations.com as a resource for this. If homework and books come home in the native

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language, some parents, who may have otherwise been left out, will be more able to help and be involved in their child's education.

b) If in *Corrective Action*, describe process to evaluate parent involvement strategies.

- We will keep track of attendance at parent/teacher conferences, create and analyze parent involvement surveys and perception data.
- There have been no consistent tools used to determine parental involvement. Through the use of an online survey, focus groups, and convenience polling at parent/teacher conferences we will determine which communication tools are preferred by parents.

7. Incorporate extended day and extended school year activities as appropriate

Address the following if providing extended day activities:

a) Describe the activities to be conducted before or after school, during the summer, and/or during an extension of the school year to meet student needs.

The principal and teachers at Bert Raney Elementary are planning extended day activities for students who qualify in grades 3-6. These services will run from January to April 2012. The program will integrate Targeted Services, Supplemental SES programming, and Integration activities for at-risk students. This same program offered from January 2011 to April 2012 to 80 at-risk students in grades 3-6 resulted in 60 students participating with a 90% attendance rate. The program included reading, math, science, and creative arts programming.

b) Identify how these activities help students meet the measurable goals set to improve achievement in the cited area(s).


The after school program offers students supplemental small group instruction. NWEA and MCA data are used to identify low skill areas. The math and reading skills stations that the students rotate to are designed to address their specific deficiency areas.

c) Describe how staff are identified and trained to provide effective services and activities to improvement achievement within the cited area(s).

The teachers and paraprofessionals providing the extended day program are employed by our local education district (Minnesota River Valley Education District or MRVED).

8. Outline the responsibility of the school, local education agency (LEA), and state education agency (SEA) including the technical assistance provided by the LEA

Address the following:

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a) Describe the technical assistance that has been provided and/or is essential to effectively implement the district improvement plan.

- Christy Hemp from the SW/WC Service Cooperative provides technical assistance to address our adequate yearly progress needs.
- A team from YME participated in a Day 1 data training held at YME by Christy Hemp on September 26, 2011.
- This team also attended Day 2 Data Mine training with other schools in our region on October 10, 2011 in Olivia facilitated by the SWWC Cooperative.
- The SW/WC Service Cooperative presented training on formative assessment to all teaching staff on October 19, 2011.
- We will continue to work with SW/WC Cooperative and the Minnesota River Valley Education District (MRVED) for support on our staff on staff development days.

b) After consultation with the regional service cooperatives or SEA, identify the technical assistance that will be provided specific to the district stage of *In Need of Improvement*.

- Staff members will attend workshops/meetings with the SW/WC Service Cooperative, MRVED, and the Minnesota Department of Education for technical assistance.
- Christy Hemp will serve as a resource person to increase our academic performance.
- The SW/WC Service Cooperative and MRVED are assisting teachers in identifying Reading, Math, and Science essential standards.

V. Highly Qualified Teachers - Public Law 107-110, the No Child Left Behind Act of 2001:

All of the teachers in this district teaching core content classes are highly qualified:


- Yes
 No

VI. DISTRICT IMPROVEMENT ACTION PLAN

The YME Leadership team needs to prioritize the development, implementation and evaluation of the action plan. *Choosing too many improvement strategies will overwhelm and exhaust staff.* YME needs to close the achievement gap.

Key steps now and in the future of the YME action plans include:

- *Needs assessment analysis used to shape district (LEA) policies and procedures, especially those that affect leadership, assessment, curriculum and budget allocations*
- *Identify people responsible for implementing strategies, collecting the assessment data, and monitoring overall progress*
- *Identify Title I set aside funds to support job-embedded professional development that staff needs to implement the improvement strategies from elements 4 and 5*


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District Continuous Improvement Action Plan

STAGE 3.1	SMART Goal(s): To improve the students' math skills for All students from 59% to 73%, for American Indian students from 25 % to 50 %, for LEP students from 5% to 40%, for FRP students from 29% to 53%, and for Hispanic students from 14% to 43% as measured by the 2012 MCA.		
CITED CONTENT AREA: Math CITED STUDENT GROUP(s): All, American Indian, LEP, FRP, and Hispanic	IMPROVEMENT STRATEGIES (Policies/Resources/Practices): Identify students who were partially proficient on the 2011 Math MCA and the sub strand(s) in which they were partially proficient and provide individual and small group assistance to become proficient on the 2012 Math MCA through more effective use of formative assessment.		
ACTION STEPS (Describe how improvement strategies will be implemented for cited areas)	*ACTION PLAN LEADERS	**BENCHMARKS (Dates or Timelines)	***PROGRESS NOTES (Planned Evidence)
Action Step 1: From the 2011 DSR, current students in grades 4-8 who were partially proficient on the 2011 Math MCA will be identified. <ul style="list-style-type: none"> o Teachers have received data o Discussion is ongoing within grade level and PLCs 	Christy Hemp Allen Stoeckman Jodi Kennedy Karen Norell	- September 2011 - December 2011	- Minutes from grade level, department, and PLC meetings
Action Step 2: Additional teaching staff will be hired to work individually or in small groups to help students become proficient. <ul style="list-style-type: none"> o Math tutoring will be offered to students in grades 7, 8, and 11 who are partially proficient. o A math specialist will assist students in grades 3-6 who are partially proficient. 	Allen Stoeckman	- December 2011	- December 12 YME Board Meeting - December 14 tutoring begins - January 2012 elementary math specialist begins
Action Step 3: Formative Assessments will be used to assess progress towards meeting proficiency. <ul style="list-style-type: none"> o Teachers have met to identify gaps and overlaps o Essential standards are being identified to meet proficiency o Formative Assessment has been introduced and training will be ongoing 	Christy Hemp Lisa Gregoire Allen Stoeckman Jodi Kennedy Karen Norell Karen Londgren	- October 2011 - January, February, March and April of 2012	- NWEA - Study Island

JOB-EMBEDDED PROFESSIONAL DEVELOPMENT *(question addressed below)*

Grade levels, Curriculum Departments, and Professional Learning Communities will have monthly opportunities to meet within the school day to discuss, plan, and review instructional strategies to assist students who (D) did not meet or (P) partial met proficiency on the MCA.

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District Continuous Improvement Action Plan

STAGE 3.1	SMART Goal(s): To improve the students' reading skills for All students from 59% to 73%, for American Indian students from 48% to 66%, and for White students from 66% to 78% as measured by the 2012 Reading MCA.
CITED CONTENT AREA: Reading CITED STUDENT GROUP(s): All, American Indian, and White	IMPROVEMENT STRATEGIES (Policies/Resources/Practices): Identify students who were partially proficient on the 2011 Reading MCA and the sub strand(s) in which they were partially proficient and provide individual assistance to become proficient on the 2012 Reading MCA.

ACTION STEPS (Describe how improvement strategies will be implemented for cited areas)	*ACTION PLAN LEADERS	**BENCHMARKS (Dates or Timelines)	***PROGRESS NOTES (Planned Evidence)
Action Step 1: From the 2011 DSR, current students in grades 4-8 who were partially proficient on the 2011 Reading MCA will be identified. <ul style="list-style-type: none"> ○ Teachers have received data ○ Discussion is ongoing within grade level and PLCs 	Christy Hemp Allen Stoeckman Jodi Kennedy Karen Norell	- September 2011 - December 2011	- Minutes from grade level, department, and PLC meetings
Action Step 2: As part of the Middle Level Redesign project through the MDE and McREL all teaching staff will address reading strategies by completing “fractals” with “collective efficacy”. <ul style="list-style-type: none"> ● “Phrasing” in K-5 ● “Front Load” for Vocabulary in 6-10 	Allen Stoeckman Jodi Kennedy Karen Norell Heather Anderson	- January, February, March of 2012	- Fractal pre/post test - Content Area Reading Strategies (CARS) in 6-10 - Fluency K-5
Action Step 3: Formative Assessments will be used to assess progress towards meeting proficiency. <ul style="list-style-type: none"> ○ Teachers have met to identify gaps and overlaps ○ Essential standards are being identified to meet proficiency ○ Formative Assessment has been introduced and training will be ongoing 	Allen Stoeckman Jodi Kennedy Karen Norell Karen Londrigen	- October 2011 - January, February, March, and April of 2012	- NWEA - DRA - Study Island

JOB-EMBEDDED PROFESSIONAL DEVELOPMENT *(question addressed below)*

Grade levels, Curriculum Departments, and Professional Learning Communities will have monthly opportunities to meet within the school day to discuss, plan, and review instructional strategies to assist students who (D) did not meet or (P) partial met proficiency on the MCA.

District Corrective Actions for 2011-2012

Changes have been made in administration:

- The curriculum/staff development coordinator voluntarily chose to return to full-time teaching.
- The elementary principal voluntarily asked to be reassigned to a full-time elementary teacher position.
- A new elementary principal was hired with leadership experience in reading and use of assessments.
- The superintendent (with prior experience as a curriculum/instruction coordinator in another district) has assumed partial responsibility of curriculum/staff development coordinator.
- Building principals have assumed more direct responsibility of curriculum/instruction with formal observations focused on student engagement.

Changes have been made in use of assessments:

- Based on the Needs Assessment mentioned in section III, more emphasis is being placed on meeting individual student needs by studying assessment data.
- With the help of Christy Hemp of SWWC, each student's score on the 2011 MCA II and MCA III has been identified as to their level of proficiency (D, P, M, E) in Reading, Math, and Science.
- Fall NWEA scores in grades 1-6 are being used as a baseline for curriculum and instruction changes.
- Winter NWEA administration has been added to determine student progress toward "Growth Targets".

Changes made in grade configuration:

- The two buildings on the YME campus have been reconfigured from a K-6 and a Preschool, 7-12 building to a PreK-5 and a 6-12 building.

Changes made to improve school climate:

- Anecdotal information collected through online surveys, listening sessions, and individual conversations with staff members during the 2008-09 and 2009-10 school years indicate a lack of trust and communication gaps within and between the schools. (See online survey results below given in June of 2010)

	Please award a letter grade for the following areas.					Response Count
	A	B	C	D	F	
Facility Appearance	5.1% (4)	21.5% (17)	43.0% (34)	26.6% (21)	3.8% (3)	79
Order and Discipline	0.0% (0)	17.7% (14)	36.7% (29)	25.3% (20)	20.3% (16)	79
Academic Instruction	14.1% (11)	57.7% (45)	19.2% (15)	7.7% (6)	1.3% (1)	78
Connected Students and Staff	7.7% (6)	51.3% (40)	30.8% (24)	9.0% (7)	1.3% (1)	78
Staff Morale	2.6% (2)	12.8% (10)	37.2% (29)	28.2% (22)	19.2% (15)	78
Public Perception	0.0% (0)	18.2% (14)	55.8% (43)	20.8% (16)	5.2% (4)	77

- Below are the results of the same online survey given in October 2011 that show a reduction in the number of failing grades and an increase in the number of above average grades since June of 2010.

	Please award a letter grade for the following areas.					Response Count
	October 2011	A	B	C	D	
Facility Appearance	18.7% (17)	57.1% (52)	19.8% (18)	4.4% (4)	0.0% (0)	91
Order and Discipline	12.1% (11)	60.4% (55)	20.9% (19)	6.6% (6)	0.0% (0)	91
Academic Instruction	12.2% (11)	66.7% (60)	18.9% (17)	2.2% (2)	0.0% (0)	90
Connected Students and Staff	14.3% (13)	57.1% (52)	26.4% (24)	1.1% (1)	1.1% (1)	91
Staff Morale	6.6% (6)	45.1% (41)	36.3% (33)	9.9% (9)	2.2% (2)	91
Public Perception	6.7% (6)	41.6% (37)	41.6% (37)	9.0% (8)	1.1% (1)	89

- Principals and teachers at both the Elementary and JH/HS have taken steps to improve student behavior. Bert Raney Elementary School has been selected as a cohort member of the SWWC’s Positive Behavior Intervention Strategies initiative (PBIS) and is participating in staff training for implementation in 2012.
- During the summers of 2010 and 2011 a School Climate Committee met discussing ways to improve morale and create opportunities for all staff to interact changing divisive “they” comments to inclusive “we” comments. Primary activities included more avenues of communication among K-12 staff, recognition of service to the school district, and celebrating successes.

Appendix Attachments

Appendix A: Scoring Rubrics

Appendix C: District Corrective Action Addendum [§1116(c)(10)(C)]

Appendix A: Scoring Rubrics

A Rubric for District Improvement Plans

The essential requirements in the school or district improvement applications have been incorporated (general information, executive summary, needs assessment, highly qualified teachers and improvement action plan)	
<i>Completed</i>	<i>Not Completed</i>
<ul style="list-style-type: none"> <input type="checkbox"/> General and contact information is included <input type="checkbox"/> Area(s) for identification are included <input type="checkbox"/> Overview of improvement plan for 2011-2012 school year is provided <input type="checkbox"/> Demographics are included in executive summary <input type="checkbox"/> Elements are addressed and easily located in the plan <input type="checkbox"/> Comprehensive needs assessment summary for 2011-2012 school year is provided <input type="checkbox"/> Highly Qualified Teachers section is completed on the plan <input type="checkbox"/> District improvement action plan is included with all sections completed 	<ul style="list-style-type: none"> <input type="checkbox"/> General information is incorrect or incomplete <input type="checkbox"/> Area(s) for identification are not included <input type="checkbox"/> Overview of improvement plan for 2011-2012 school year is incomplete <input type="checkbox"/> Demographics are not included in plan <input type="checkbox"/> Elements are not provided or are incomplete <input type="checkbox"/> Comprehensive needs assessment summary is not provided or incomplete for 2011-2012 school year <input type="checkbox"/> Highly Qualified Teachers section is incomplete <input type="checkbox"/> District improvement action plan is not included or incomplete

A Rubric for District Improvement Plans

(DISTINGUISHED ← PROFICIENT ← NEEDS REVISION)

1. Ensure all students are proficient in core academic subjects by 2013-2014		
Distinguished	Proficient	Needs Revision
<ul style="list-style-type: none"> <input type="checkbox"/> Challenges preventing the school or district from not making AYP are identified; actions, including policies and practices, are evident in the plan to address barriers <input type="checkbox"/> Targets are specific, clear, measurable and appropriately identified for all students to be on track for 100% proficiency by 2013-2014 in reading and math 	<ul style="list-style-type: none"> <input type="checkbox"/> Challenges preventing the school or district from not making AYP are identified <input type="checkbox"/> Targets are identified for all students to be on track for 100% proficiency by 2013-2014 in reading and math 	<ul style="list-style-type: none"> <input type="checkbox"/> Challenges preventing the school or district from not making AYP are not identified or not clearly presented <input type="checkbox"/> Targets are not provided or are unclear

A Rubric for District Improvement Plans

(DISTINGUISHED ← PROFICIENT ← NEEDS REVISION)

2. Establish annual measurable goals for continuous and substantial progress to achieve proficiency		
Distinguished	Proficient	Needs Revision
<ul style="list-style-type: none"> <input type="checkbox"/> Annual measurable goals for identified student group(s) are clearly identified via SMART goals <input type="checkbox"/> Goals are documented for identified student groups and plans for implementation and evaluation are evident 	<ul style="list-style-type: none"> <input type="checkbox"/> Annual measurable goals for identified student group(s) are clearly identified <input type="checkbox"/> Goals for identified student group(s) are established and a means of tracking progress is provided over 2 years of plan 	<ul style="list-style-type: none"> <input type="checkbox"/> Goals are not measurable <input type="checkbox"/> Goals are not identified for targeted student group(s)

A Rubric for District Improvement Plans

(DISTINGUISHED ← PROFICIENT ← NEEDS REVISION)

3. Incorporate strategies based on scientifically based research to strengthen core academic subjects		
Distinguished	Proficient	Needs Revision
<ul style="list-style-type: none"> <input type="checkbox"/> Strategies are identified and an action plan is detailed for implementation of each identified strategy <input type="checkbox"/> Strategies are aligned to the performance goals and specific activities and timelines are provided for each strategy <input type="checkbox"/> Sources of scientifically-based research are identified and evidence is linked to cited area(s) 	<ul style="list-style-type: none"> <input type="checkbox"/> Strategies are identified for each performance goal <input type="checkbox"/> Strategies are aligned to the performance goals <input type="checkbox"/> Sources of scientifically-based research are identified regarding cited area(s) 	<ul style="list-style-type: none"> <input type="checkbox"/> Strategies are not identified <input type="checkbox"/> Strategies are not aligned to the performance goals <input type="checkbox"/> Sources of research are not identified

A Rubric for District Improvement Plans

(DISTINGUISHED ← PROFICIENT ← NEEDS REVISION)

4. Ensure the professional development needs of instructional staff are met by providing opportunities to participate in high quality professional development		
Distinguished	Proficient	Needs Revision
<ul style="list-style-type: none"> <input type="checkbox"/> All teachers participate in high quality professional development linked directly to student achievement including cited area(s) <input type="checkbox"/> Title I set aside funds are used for the purpose of providing high quality professional development that targets the needs of instructional staff to address district identification area(s) <input type="checkbox"/> Schedules provide time for opportunities to participate in high quality professional development in an aligned, planned manner <input type="checkbox"/> Professional development provides clearly organized, job-embedded collaboration to improve classroom practice 	<ul style="list-style-type: none"> <input type="checkbox"/> Teachers participate in high quality professional development <input type="checkbox"/> Title I set aside funds are used for the purpose of providing high quality professional development that targets the needs of instructional staff 	<ul style="list-style-type: none"> <input type="checkbox"/> Little or no description is provided about professional development <input type="checkbox"/> Use of 10% Title I set aside is unclear

A Rubric for District Improvement Plans

(DISTINGUISHED ← PROFICIENT ← NEEDS REVISION)

5. Address the teaching and learning needs in the district		
Distinguished	Proficient	Needs Revision
<ul style="list-style-type: none"> <input type="checkbox"/> A comprehensive needs assessment process is used to identify and review teaching and learning needs <input type="checkbox"/> Teaching and learning needs are aligned to identified areas for improvement and are supported by scientifically research based strategies 	<ul style="list-style-type: none"> <input type="checkbox"/> A needs assessment process is used to identify teaching and learning needs <input type="checkbox"/> Teaching and learning needs are aligned to identified areas for improvement 	<ul style="list-style-type: none"> <input type="checkbox"/> A needs assessment process to identify teaching and learning needs is incomplete or missing <input type="checkbox"/> Little or no alignment of teaching and learning needs to identified areas for improvement

A Rubric for District Improvement Plans


(DISTINGUISHED ← PROFICIENT ← NEEDS REVISION)

6. Promote effective parent involvement strategies		
Distinguished	Proficient	Needs Revision
<input type="checkbox"/> Strategies are identified that are effective based on research and best practice and an evaluation process is evident <input type="checkbox"/> Strategies are identified to inform families about continuous academic progress, especially in cited area(s)	<input type="checkbox"/> Strategies are identified that are effective based on research and best practice (and include a process for evaluation when completing Appendix B or C) <input type="checkbox"/> Strategies are identified and linked to improving student learning in cited area(s)	<input type="checkbox"/> Strategies are not identified or unclear to promote effective parent involvement <input type="checkbox"/> Strategies are not identified or are not linked with improving learning in cited area(s)

A Rubric for District Improvement Plans
 (DISTINGUISHED ← PROFICIENT ← NEEDS REVISION)

7. Incorporate extended day and extended school year activities as appropriate		
Distinguished	Proficient	Needs Revision
<input type="checkbox"/> Goals are clearly stated, measurable and align with improvement goals <input type="checkbox"/> Extended day/ year activities meet student needs in cited area(s) and result in student achievement <input type="checkbox"/> Highly Qualified staff is trained in the area(s) they are servicing for the extended day program	<input type="checkbox"/> Goals are provided or align to improvement goals <input type="checkbox"/> Extended day/ year activities meet student needs in cited area(s) <input type="checkbox"/> Staff is trained and prepared for the extended day program	<input type="checkbox"/> Goals are vague or not provided <input type="checkbox"/> Activities have no correlation to cited area(s) <input type="checkbox"/> Little or no training is provided to staff

REMINDER: For districts not providing extended day activities; please provide rationale in the plan.

	School Improvement Division 1500 Highway 36 West Roseville, MN 55113-4266	DISTRICT LEVEL IMPROVEMENT PLAN	2011-2012
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A Rubric for District Improvement Plans

(DISTINGUISHED ← PROFICIENT ← NEEDS REVISION)

8. Outline the responsibility of the school, local education agency (LEA), and state education agency (SEA) including technical assistance provided by the LEA		
Distinguished	Proficient	Needs Revision
<input type="checkbox"/> Evidence of LEA/SEA collaboration and technical assistance for development of the plan <input type="checkbox"/> Evidence of LEA/SEA collaboration and technical assistance in the implementation of the plan	<input type="checkbox"/> Evidence of LEA/SEA customized coordination and technical assistance for development of the plan <input type="checkbox"/> Evidence of LEA/SEA customized coordination and technical assistance in the implementation of the plan	<input type="checkbox"/> Little or no evidence of LEA/SEA support in development of the plan <input type="checkbox"/> Little or no evidence of LEA/SEA inclusion in the implementation of the plan

A Checklist for District Improvement Action Plan

(PROFICIENT ← NEEDS REVISION)

<p>Leadership teams need to prioritize the development, implementation and evaluation of the action plan as the central focus of the continuous improvement process.</p>		
Action Plan Indicator	Proficient	Needs Revision
1. All goals align with data and needs identified in the Needs Analysis		
2. There is a definite shift from programs to practices as identified in the action plan		
3. Improvement Strategy(s) have been prioritized, focused and integrated so that instructional practices (action steps) are matched to the gap		
4. Action steps consistently describe how practices will be implemented and who will implement them		
5. The action plan clearly identifies the core of teachers and district staff who will lead the design, implementation and ongoing assessment of action steps		
6. Implementation Monitoring Frequency aligns with the pacing of improvement strategy implementation		

_____ **Reviewer & Date**

_____ **Region**

Appendix C: District Corrective Action Addendum §1116(c)(10)(C)

Public Law 107-110, No Child Left behind (NCLB) Act of 2001 Requirements	Found on page#
<p>1. Please complete in detail the “District Improvement Action Plan for AYP” template (currently used in district improvement plan or a similar tool) to describe how the required 2% programmatic setaside (corrective action) will be utilized (this is in addition to the 10% professional development setaside).</p> <p>So as not to overwhelm teachers with demands on their time outside of the regular school day and to provide for job-embedded professional development, substitute teachers will be used so teachers may meet monthly by grade level, curriculum department, or professional learning communities to assist students who are not proficient in becoming proficient on the 2012 Minnesota Comprehensive Assessment.</p>	<p>- Pages 11 & 12</p> <p>- Pages 9 & 10</p>
<p>2. List any existing district improvement plan elements that have been revised to exit <i>Corrective Action</i> stage of <i>In Need of Improvement</i></p> <ul style="list-style-type: none"> • Revisit needs assessment • Update improvement goals • Evaluate the implementation of current instructional strategies • Align professional development with cited area(s) • Review and revise district teaching and learning needs • Evaluate the implementation of current parent involvement strategies • Identify additional technical assistance and support from AYP state wide system of support 	<p>- Assessment page 5</p> <p>- Goals page 8</p> <p>- PD pages 9, 10, 12</p> <p>- Revisions page 12</p> <p>- Support page 15</p>

**YELLOW MEDICINE EAST ISD# 2190
450 9TH AVENUE
GRANITE FALLS MN 56241
320-564-4081**

TECHNOLOGY PLAN

JULY 1, 2012 - JUNE 30, 2015

Table of Contents

- A. Technology Needs Assessment
- B. Goals and Strategies
- C. Professional Development Plan
- D. Evaluation Plan

A. Technology Needs Assessment

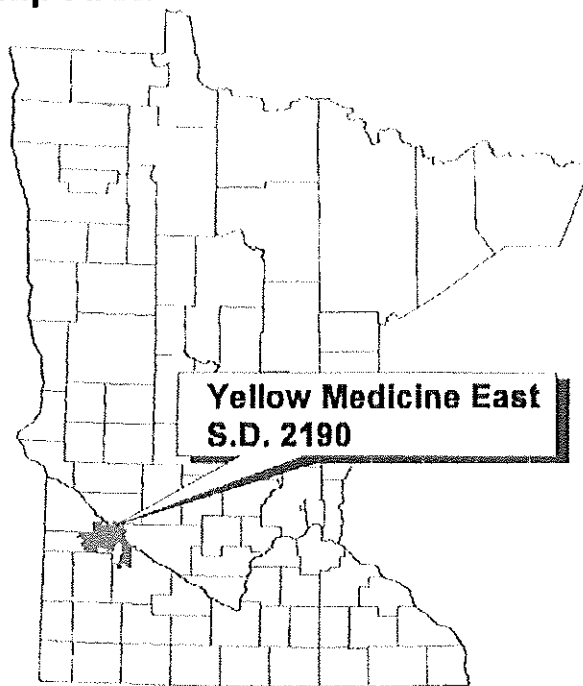
Organizational Leadership and Technology Steering Committee

Liz DeBlicek	Elementary Secretary
Elaine Hauger	Technology Coach, Secondary Teacher
Stacy Hinz	Elementary Teacher
Beth Jahn	Technology Coach, Elementary Music
Karen Londgren	Technology Coordinator
Brandon Raymo	Ass't Director, Minnesota River Valley Ed District (MRVED)
Amy Stewart	Special Education Teacher
Allen Stoeckman	Superintendent

Yellow Medicine East Independent School District (ISD) 2190 is comprised of two buildings serving approximately 830 PreK-12 students and approximately 150 staff members.

Yellow Medicine East ISD 2190 is a rural school district located in southwest Minnesota. It serves the communities of Clarkfield, Echo, Granite Falls, Hanley Falls, Hazel Run, and Upper Sioux community. Yellow Medicine East provides regular and special educational services for students PreK-12. Community educational services are also provided.

Map Area



Needs Assessment:

- The needs of the Yellow Medicine East district are determined by online surveys, input from staff development meetings, faculty meetings, community education advisory council meetings, and Individualized Educational Plans (IEP) meetings. The district also reviews and implements the Midcontinent Research in Education & Learning (MCREL) standards, International Society for Technology in Education (ISTE) standards, National Educational Technology Standards (NETS) standards and the Minnesota Academic Standards in determining the needs of the district. Industry and higher education standards are also reviewed as programming needs are determined in the district.

The needs of Yellow Medicine East ISD 2190 are to:

- Maintain the position of a full-time, in-house technology coordinator
- Provide Technology Coaches in each building
- Provide continuous acquisition and updating of equipment, hardware, software, and infrastructure as well as accessibility for learners and community.
- Provide updates and management of curriculum
- Provide all learners with a 21st century technologically enriched learning environment
- Revise the K-12 technology curriculum to encourage embedding technology into the core curriculum and Minnesota Academic Standards.
- Provide adaptive technologies for learners with special needs.
- Continually offer staff development opportunities to facilitate staff job expectations, integrate technology into the content areas, and to assist learners in meeting the Minnesota Academic Standards.
- Provide technology security to the best of the district's ability
- Provide communication tools to include but not limited to: telephone, Internet, district website, Facebook, SchoolMessenger, and other online resources.
- Secure financial commitment from the Board of Education
- Secure funding from additional resources to include E-rate, grant opportunities, and donations.
- Provide adequate hardware, software, and bandwidth to meet the needs of online testing and test prep to include but not limited to: Northwest Evaluation Association (NWEA) testing, State Minnesota Comprehensive Assessment (MCA) testing.
- Provide online curriculum opportunities
- Support data-driven decision-making by analyzing and synthesizing test data for curriculum purposes, providing hardware and software resources pertinent to data analysis, and provide staff time to disseminate data and modify curriculum to meet the needs of all learners.

Yellow Medicine East has recently upgraded its current infrastructure to support mobile technology and will continue to evaluate and adjust for future needs.

The Little Crow Telemedia Network (LCTN) manages the Internet access from our school District local area network (LAN) to the Internet Point of Presence (POP). The LCTN leases video and data services from Windstream Communications providing Interactive Television (ITV) and Internet access.

The LCTN provides the following video services:

- * Manages the Audio/video router distributing signals for each class on the ITV network.
- * Manages the cross connect channels to Central Minnesota Distance Learning Network (CMDLN) and other post-secondary education option (PSEO) sites.
- * Creates and manages the joint ITV schedule

- * Provides access to other K-12 schools for additional classes, meetings and other activities.
- * Promotes and creates connections to other sites for video field trips
- * Provides connections to Internet Protocol (IP) video and Internet 2 connections

The data services provides a 1000 mpbs wide-area network (WAN) which connects up the 18 other Public School Districts and allow us to share the Internet access. This lease is in effect until June 2014. The LCTN puts out the request for proposal (RFP) for the Internet point of presence (POP) and through a committee and the Governing Board of LCTN & MRVED, selects a vendor. The LCTN then configures and manages all IP traffic, including routers, domain name server (DNS) servers, and other servers for the Districts. Currently the District shares 90 mbps of broadband Internet access with other schools.

The District is responsible for the LAN up to the router, but can receive assistance from the LCTN on LAN issues. The LCTN provides the following:

- * Manages WAN edge Switches (HP Procurve gig)
- * Manages the Border router to Internet
- * Manages Cisco (Cisco Security Agent) CSA firewall between the schools and Internet
- * Manages connection to Internet 2 and video services through Ridgewater and CMDLN.
- * Provides mail scanner for schools to eliminate viruses.
- * Provides expertise on Linux based content filters and firewalls.
- * Manages the WAN and Access to the Internet so all schools have an equal and fair share of bandwidth, and will increase bandwidth when growth dictates it.

Yellow Medicine East agrees to a Letter of Agency for the LCTN/MRVED to hold an RFP, conduct bids and manage contract for WAN and Internet as well as apply for Erate and Telecom Aid on the districts behalf.

Yellow Medicine East agrees to follow the Children's Internet Protection Act (CIPA), that includes maintaining content filter at the district level and to provide for the education of minors about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms, and cyber bullying awareness and response.

Yellow Medicine East maintains records on Acceptable use policy, open meetings, training and changes related to the Acceptable Use Policy (AUP).

Processes used in collection the needs assessment (for hardware, software, curriculum, and training) data include: learner, department, and administrative input, direct observation of learners, committee review process, online survey forms, and Atomic Learning Tech Skills Assessments. Learners' needs are assessed and addressed on an ongoing basis throughout the district. The Technology Steering Committee meets monthly to ensure that all needs are being addressed.

B. Goals and Strategies

The Goals and Strategies for Yellow Medicine East have been based off the overall district Mission, Goals, and Values per below:

Mission

The mission of the Yellow Medicine East School District is to create opportunities for all individuals to be successful in an inclusive environment where lifelong learning is nurtured.

Goals & Values

- Develop in students the communication, academic and social skills needed to contribute to a global, digital society.
- Infuse the use of technology into the curriculum to support individualized learning from early childhood through post secondary experiences.
- Foster lifelong wellness and cooperation through curricular and co-curricular activities.
- Afford teachers opportunities for self-renewal by supporting innovative teaching techniques that model a passion for learning.
- Access the talents of support staff, volunteers and community experts to enhance student learning.
- Provide state-of-the-art, environmental friendly learning, performance, and gathering spaces.
- Cooperate with neighboring school districts to adapt to the changing demographic and educational needs of our region.

With this in mind, the following goals and strategies have been developed in relation to technology:

- To develop life long learners prepared for technology in the 21st century
- To embed technology in all areas of the curriculum to enhance learner outcomes.
- To enhance learner engagement through the use of audio, visual, and kinesthetic technology tools.
- To provide professional development as set forth by the staff development technology goals.
- To assess learners through online testing as determined by state requirements.
- To provide access to student data and district information in electronic and print format that enhances parental and community involvement.
- To develop online/electronic curriculum or content for use in the classroom

C. Professional Development

The district will provide time and resources for all staff to attend technology training sessions, workshops, conferences and in-service trainings dedicated to promoting the use and infusion of technology into all areas of the curriculum. All administrators, faculty, and ancillary staff will be trained to better utilize technology within their department or positions. The district also provides optional trainings for substitute teachers on use of classroom technology.

The district is dedicated to providing real-time technology training sessions. Technology coaches are present in each building to facilitate real-time learning and provide support for curriculum integration.

Staff are provided many additional training resources in a variety of delivery methods including: Atomic Learning, bi-monthly webinars provided by our education district, in-house tutorials.

The district performs an online needs assessment each January for hardware and software for the upcoming school year. From the data gathered, the staff development committee determines the areas of greatest need for future

in-service and training opportunities.

D. Evaluation Plan

The technology steering committee reviews the technology plan on a bi-annual basis. An annual needs assessment via online survey (using Google Forms or other electronic survey medium) will be performed approximately January and is used to determine additional needs or needs that have been met.

Links: The following may be found at <http://isd2190.org> under the District Link and then Policies.

AUP

Web Publishing Policy

Email Policy

Tech Plan

Attachments:

Needs Assessment

District Strategic Plan