

NOTICE

YELLOW MEDICINE EAST School Board Meeting



Monday, February 9, 2009 at 7:00 PM
Regular Meeting
YME High School Board Room

School Board Meeting Agenda

1. Call to Order 3
2. Approval of Agenda
3. Approval of January 13, 2009 Meeting Minutes 5
4. Opportunity for Citizens to Speak
5. Reports
 - A. Special Reports
 1. YME FFA Chapter - P. Oftedahl & Students
 2. Yellow Medicine County Chemical Health Coalition - A. Oren
 3. YME PTO - D. Beckler
 - B. Finance Reports
 1. Fund Balance Report 8
 2. Enrollment Report 9
 3. Food Service Report 10
 - C. Student Council, Principal, Curriculum & Staff Development Reports
 1. High School Student Council Report
 2. High School Principal Report - K. Norell
 3. Elementary Principal Report - S. Hinz 11
 4. Curriculum/Staff Development Report - T. Schulte
 - D. Superintendent Report 12
 - E. Board & Committee Reports
 1. Finance Committee
 2. Policy Committee
6. Policy Updates
 - A. Policy 601 - School District Curriculum & Instruction Goals 13

B.	Policy 603 - Curriculum Development	15
C.	Policy 611 - Home Schooling	17
D.	Policy 612.1 - Parental Involvement Policies for Title I Programs	20
E.	Policy 613 - Graduation Requirements	25
F.	Policy 614 - School District Testing Plan & Procedure	29
G.	Policy 615 - Minnesota Assessments, Accommodations, Modifications, and Exemptions for IEP. Section 504 Accommodation, and LEP Students	34
H.	Policy 616 - School District System Accountability	36
I.	Policy 619 - Staff Development for Standards	41
J.	Policy 620 - Credit for Learning	43
K.	Policy 699 - Homebound or Hospital Instruction	49
L.	Policy 702 - Accounting	50
M.	Policy 702.1 Electronic Funds Transfers	52
7.	Personnel Items	
A.	JH Track Coach - T. Feldman	
B.	Leave of Absence Request - P. Jensen	
8.	Action Items	
A.	Approval of Bills for Payment	53
B.	2008-2009 School Calendar Adjustment	65
C.	2009-2010 School Calendar	66
9.	Discussion Items	
A.	Start Time for Future Board Meetings	
10.	Correspondence	
11.	Upcoming Events	68
12.	Adjourn	

YELLOW MEDICINE EAST PUBLIC SCHOOLS

Independent School District 2190

To: YME School Board Members
From: Allen Stoeckman, Superintendent
Date: February 6, 2009
RE: Board Meeting – February 9, 2009

The agenda notes for the February 9, 2009 Board meeting are as follows. Supporting exhibits are posted on BoardBook. Please let Denise know if you will be unable to attend.

Item **Description**

1. **Call to Order**

2. **Approval of Agenda**

3. **Approval of January 13, 2009 Meeting Minutes**

4. **Opportunity for Citizens to Speak**

5. **Reports**
 - A. **Special Reports**
 1. **YME FFA Chapter – P. Oftedahl & Students**
 2. **Yellow Medicine County Chemical Health Coalition – A. Oren**
 3. **YME PTO – D. Beckler**

 - B. **Finance Reports**
 1. **Fund Balance Report**
 2. **Enrollment Report**
 3. **Food Service Report**

 - C. **Student Council, Principal, Curriculum & Staff Development Reports**
 1. **High School Student Council Report**
 2. **High School Report – K. Norell**
 3. **Elementary Report – S. Hinz**

 - D. **Superintendent Report**

 - E. **Board & Committee Reports**
 1. **Finance Committee**

Met on January 23 and determined to set \$700,000 as the target for reductions.
 2. **Policy Committee**

Met on February 3 and reviewed the 100 and 300 series policies. The committee will meet again to review the 200 series policies.

6. **Policy Updates**

The first reading of the policies below were approved at the January meeting. *Recommend approval of second reading and adoption of the policies listed.*

- A. **Policy 601 – School District Curriculum & Instruction Goals (New to meet MN statute 120B.11 regarding curriculum and instruction)**
- B. **Policy 603 – Curriculum Development (New to meet MN statute 120B.11)**
- C. **Policy 611 – Home Schooling (Revised)**
- D. **Policy 612.1 – Parental Involvement Policies for Title I Programs (Combined with 612.2)**
- E. **Policy 613 – Graduation Requirements (New to meet MN statute 120B.11)**
- F. **Policy 614 – School District Testing Plan & Procedure (Revised)**
- G. **Policy 615 – Minnesota Assessments, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation, and LEP Students (Revised)**
- H. **Policy 616 – School District System Accountability (Revised)**
- I. **Policy 619 – Staff Development for Standards (Revised)**
- J. **Policy 620 – Credit for Learning (Reviewed)**
- K. **Policy 699 – Homebound Instruction (Revised)**
- L. **Policy 702 – Accounting (New to meet Audit requirements)**
- M. **Policy 702.1 – Electronic Fund Transfers (New to meet Audit requirements)**

7. Personnel Items

A. Leave of Absence Request – P. Jensen

Pam Jensen has notified the District of her intent to continue her requested leave of absence for the 2009-2010 school year. Ms. Jensen was granted a 5-year leave of absence beginning with the 2005-2006 school year. This is the fifth and final year of her leave of absence.

8. Action Items

A. Approval of Bills for Payment

The list of bills is posted on BoardBook. *Recommend approval of bills for payment.*

B. 2008-2009 School Calendar Adjustment

To make up for the snow days we have had, the 2008-2009 school calendar will be adjusted as follows: April 8, which had been an early out, will become a full student day; April 9, which had been a teacher inservice day, will become a student day with an early out; and April 13, which had been a vacation day, will become a full student day. *Recommend approval of calendar adjustment.*

C. 2009-2010 School Calendar

Two calendars have been developed for the 2009-2010 school year. One calendar is for starting school before Labor Day and calendar is for starting school after Labor Day. We will adopt both and await the Minnesota Legislature’s decision regarding beginning school prior to Labor Day. *Recommend approval of the 2009-2010 calendars.*

9. Discussion Items

A. Start Time for Future Board Meetings

Suggest 5:30 PM for all meetings or 5:30 PM during the winter months and 7:00 PM during the spring, summer, and fall.

10. Correspondence

11. Upcoming Events & Activities

12. Adjourn

YELLOW MEDICINE EAST ISD #2190
SCHOOL BOARD MEETING MINUTES
JANUARY 13, 2009 – 5:00 PM
(Rescheduled from January 12, 2009 – 7:00 PM)
YME BOARD ROOM

Board Members Present: Jane Hagert, Rich Jepson, Larry Lee, Tim Opdahl, Grant Velde, Elmo Volstad, Steve Zumhofe

Community & Staff Members Present: Kathy Anderson, LeeAnn Boushek, Stacy Hinz, Karen Norell, Al Stoeckman, Denise Streich, Kathy Velde

Superintendent Stoeckman called the meeting to order.

Superintendent Stoeckman administered the acceptance and oath of office to new board members Tim Opdahl, Jane Hagert, Larry Lee and Steve Zumhofe.

Superintendent Stoeckman led the selection of Board Chair for the 2009 calendar year.

Chair -
Jepson nominated by Zumhofe. Jepson declined the nomination.

Volstad nominated by Zumhofe, second by Velde.

No other nominations for Chair were received.

Motion by Jepson, second by Opdahl and carried unanimously to elect Elmo Volstad as Board Chair for the 2009 calendar year.

Chairman Volstad conducted the remainder of the meeting.

Vice-Chair -
Jepson nominated by Lee.

No other nominations for Vice-Chair were received.

Motion by Velde, second by Lee and carried unanimously to elect Rich Jepson as Board Vice-Chair for the 2009 calendar year.

Clerk –
Hagert nominated by Jepson.

No other nominations for Clerk were received.

Motion by Zumhofe, second by Opdahl and carried unanimously to elect Jane Hagert as Board Clerk for the 2009 calendar year.

Treasurer -
Lee nominated by Zumhofe.

No other nominations for Treasurer were received.

Motion by Hagert second by Zumhofe and carried unanimously to elect Larry Lee as Board Treasurer for the 2009 calendar year.

Board members volunteered to serve on the following committees/boards:

Finance Committee -Lee, Hagert, Opdahl

Policy Committee -Zumhofe, Velde

Buildings & Grounds Committee -Volstad, Jepson

Negotiations Committee -Volstad, Opdahl, Jepson

Minnesota Valley Cooperative Center Board – Velde, Lee, Zumhofe

Minnesota River Valley Education District Board - Zumhofe

Minnesota State High School League - Jepson

Minnesota School Board Association - Hagert

Chairman Volstad approved the agenda for the meeting.

Chairman Volstad approved the minutes from the December 17, 2008 meeting.

The opportunity for citizens to speak received no response.

Motion by Jepson, second by Velde and carried to approve bills for payment in the amount of \$452,913.92, with checks numbered 10639 through 10768 and to approve investments for the District.

Fund balance, enrollment, and food service reports were submitted.

Principals Hinz & Norell reported on their respective sites.

Superintendent Stoeckman reviewed the report he submitted to the Board.

Motion by Lee, second by Zumhofe and carried to approve the first reading of Policy 601 – School District Curriculum & Instruction Goals.

Motion by Lee, second by Zumhofe and carried to approve the first reading of Policy 603 – Curriculum Development.

Motion by Lee, second by Zumhofe and carried to approve the first reading of Policy 611 – Home Schooling.

Motion by Lee, second by Zumhofe and carried to approve the first reading of Policy 612.1 – Parental Involvement Policies for Title I Programs.

Motion by Lee, second by Zumhofe and carried to approve the first reading of Policy 613 – Graduation Requirements.

Motion by Lee, second by Zumhofe and carried to approve the first reading of Policy 614 – School District Testing Plan & Procedure.

Motion by Lee, second by Zumhofe and carried to approve the first reading of Policy 615 – Minnesota Assessments, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation, and LEP Students.

Motion by Lee, second by Zumhofe and carried to approve the first reading of Policy 616 – School District System Accountability.

Motion by Lee, second by Zumhofe and carried to approve the first reading of Policy 619 – Staff Development for Standards.

Motion by Lee, second by Zumhofe and carried to approve the first reading of Policy 620 – Credit for Learning.

Motion by Lee, second by Zumhofe and carried to approve the first reading of Policy 699 – Homebound or Hospital Instruction.

Motion by Lee, second by Zumhofe and carried to approve the first reading of Policy 702 – Accounting.

Motion by Lee, second by Zumhofe and carried to approve the first reading of Policy 702.1 – Electronic Fund Transfers.

Motion by Lee, second by Zumhofe and carried to repeal Policy 604 – Instructional Curriculum.

Motion by Lee, second by Zumhofe and carried to repeal Policy 612.2 – Elementary Parental Involvement for Title I Programs.

Motion by Jepson, second by Velde and carried to approve the leave of absence request received from Becky Leiseth.

Motion by Jepson, second by Velde and carried to approve a long-term substitute contract with Cathy Michaelson.

Motion by Jepson, second by Velde and carried to approve the leave of absence request received from Pam Loken

Motion by Jepson, second by Velde and carried to approve the employment of Mary Fyling as the 2009 spring play director.

Motion by Hagert, second by Jepson and carried to reserve the fourth Monday of the month for second board meetings, as necessary.

Upcoming Events

Event	Date	Location	Time
MSBA Phase I Training	January 13, 2009	Mpls. Hilton	7:00-9:30 PM
MSBA Phase II Training	January 14, 2009	Mpls. Hilton	8:45 am-3:00 PM
MSBA Leadership Conference	January 15, 2009	Mpls. Convention Ctr.	8:00 am-3:00 PM
Paraprofessional Week	January 19-23, 2009	District	
Inservice Day - No School	January 19, 2009	District	
Late Start	January 20, 2009	District	
5-Year Planning/Second Board Meeting	January 26, 2009	YME Board Room	5:30 PM
Board Meeting	February 9, 2009	YME Board Room	7:00 PM

The meeting was adjourned by Chairman Volstad.

Yellow Medicine East #2190
Board Report
February 2009

2008-09 Expenditures	Original Budget	Year to Date	Budget Balance	Percent	% Exp.
By Fund	2008-09	Expenditures		Expended	2007-08%
General	9,369,272	4,778,341	4,590,931	51.00%	53.00%
Food Service	403,003	221,023	181,980	54.84%	50.79%
Community Service	317,547	164,860	152,687	51.92%	48.15%
Debt Redemption	75,390	74,890	500	99.34%	98.81%
Trust Fund	0		0	0.00%	0.00%
Total	10,165,212	5,239,114	4,926,098	51.54%	53.13%

Year to date amounts include current month's accounts payables plus previous month's payroll.

Salaries % expended to date (approximately)

Contracted July-June	Supt/Finance/Maint/Comm Ed	58.33%
Contracted August-July	Principals	50.00%
Contracted Sept-August	Teachers/Fd Svc Supv/Nurses	41.67%
12 Month Non-certified	Secretaries	58.33%
12 Month Non-certified	Custodians	52.75%
9 Month Non-certified	Assistants/Cooks	45.00%

Liquid Asset Fund (Investments)

Month End Cash Invested \$1,361,536.26

Electronic Fund Transfers/LAF Checks

			From	To
1/15/2009	\$ 200,000.00	Board Accounts Payable	LAF	GF Bank
1/20/2009	\$ 4,510.00	Annual Sales Tax	LAF	State
1/21/2009	\$ 75,000.00	Board Accounts Payable	LAF	GF Bank
1/21/2009	\$ 5,000.00	Payroll (F&M Bank)	LAF	GF Bank
1/22/2009	\$ 261,312.63	Payroll (GF Bank direct deposits)	LAF	GF Bank
1/26/2009	\$ 100,000.00	Payroll Accounts Payable	LAF	GF Bank
1/13/2009	\$ 90.57	RevTrak Fees	LAF	RevTrak
1/23/2009	\$ 91,634.23	Federal Tax (Payroll)	LAF	IRS
1/23/2009	\$ 14,332.89	State Taxes (Payroll)	LAF	State
1/26/2009	\$ 8,170.31	ING (403B Payroll)	LAF	ING
1/26/2009	\$ 1,486.38	Valic (403B Payroll)	LAF	Valic

<u>Certificate of Deposits</u>	<u>Amount</u>	<u>Due</u>	<u>Percent</u>
12/8/2008	\$ 95,000.00	2/6/2009	2.25%
12/8/2008	\$ 205,000.00	2/6/2009	2.85%
1/21/2009	\$ 152,000.00	3/23/2009	1.35%
1/21/2009	\$ 248,000.00	3/23/2009	1.39%

CD's are included in Month End Cash Invested

Food Service Report January- 2009

	Free	Reduced	Full Pay	Adult	Total Meals
Breakfast K-4	644	111	82	30	867
Breakfast 5-6	173	71	63	0	307
Breakfast 7-12	458	190	435	0	1083
Total Breakfasts					2257
Lunch K-4	2100	864	2100	282	4940
Lunch 5-6	684	455	1062	14	2215
Lunch 7-12	1353	747	2828	82	5011
Total Lunches					12,166

Site	Approved Free Students	Approved Reduced Students	Full Pay Students
Elem K-6	165	83	224
Grade 7-12	105	62	278
Totals	270	145	502



Home of the 'Sting'

YELLOW MEDICINE EAST

Independent School District 2190

Success For All Learners

Bert Raney Elementary

Stacy Hinz, Principal
555 7th Avenue
Granite Falls, MN 56241
320-564-4082 - Phone
320-564-4427 - Fax
shinz@yme.k12.mn.us

Visit us on the web at:

<http://isd2190.org>

To: YME School Board Members

From: Stacy Hinz

RE: February Board Report

Please accept my written report for the month of February as I am chaperoning the 5th grade overnight field trip to Lake Carlos on Feb. 9/10.

1. Principal Survey – Mr. Stoeckman shared the survey results with me and I will also be sharing those with the staff. I was evaluated by all elementary staff members in the areas of communication skills, quality of work, manages requests in a timely fashion, flexibility, approachable, responsive to requests for support and guidance, problem analysis, organization ability, sensitivity, and instructional leadership. I appreciated the feedback.
2. School-Wide Discipline – The elementary will be working with Corwin Kronenberg on June 1st to organize our school wide discipline plan. We will take time over the summer to fine-tune our implementation. He is nationally known for helping schools create and implement above the line and below the line behaviors.
3. Parent Session – Mr. Kronenberg will also be coming to YME on Tuesday March 24th for a 90 minute parent session on “Teaching Kids to be Responsible” ~ The session will run from 6:30-8:00 in the little theater.
4. February 18th – Grades K-8 will attend a presentation on “Cyber-bullying and Relational Aggression”

Reminder: Feel free to stop in and visit Bert Raney Elementary! Thank you to the YME-PTO for the excellent mid-year carnival on Monday March 2nd.

YELLOW MEDICINE EAST – ISD 2190



Superintendent Report

February 9, 2009

- School Board Recognition Week, February 23-27
- Survey drafted to gather feedback from YME Stakeholders on the budget challenges we are facing
- School Board & Stakeholder Planning Summary

Mission

The mission of the Yellow Medicine East School District is to create opportunities for all individuals to be successful in an inclusive environment where lifelong learning is nurtured.

Our Goals and what we Value is to:

- Develop in students the communication, academic and social skills needed to contribute to a digital, global society.
- Infuse the use of technology into the curriculum to support individualized learning from early childhood through post secondary experiences.
- Foster lifelong wellness and cooperation through curricular and co-curricular activities.
- Afford teachers opportunities for self-renewal by supporting innovative teaching techniques that model a passion for learning.
- Access the talents of support staff, volunteers and community experts to enhance student learning.
- Provide environmental friendly, state-of-the-art learning, performance, and gathering spaces.
- Cooperate with neighboring school districts to adapt to the changing demographic and educational needs of our region.

Reviewed by YME Administrators: December 19, 2008

First YME Reading: January 12, 2009

Second YME Reading: February 9, 2009

Adopted: February 9, 2009

601 SCHOOL DISTRICT CURRICULUM AND INSTRUCTION GOALS

I. PURPOSE

The purpose of this policy is to establish broad curriculum parameters for the school district that encompass the Minnesota Graduation Standards and the federal No Child Left Behind Act and Goals 2000.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school district to establish learner results toward which all learning in the school district should be directed and for which all school district learners should be held accountable.

III. DEFINITIONS

- A. “Instruction” means methods of providing learning experiences that enable students to meet state and district academic standards and graduation requirements.
- B. “Curriculum” means district or school adopted programs and written plans for providing students learning experiences that lead to expected knowledge and skills.

IV. STUDENT PERFORMANCE GOALS

- A. All students will be required to demonstrate essential skills to effectively participate in lifelong learning. The following skills may need to be modified for students with unique learning needs:
 - 1. reading, writing, speaking, listening, and viewing in the English language;
 - 2. mathematical and scientific concepts;
 - 3. locating, organizing, communicating, and evaluating information and developing methods of inquiry (i.e. problem solving);
 - 4. creative and critical thinking, decision making, and study skills;
 - 5. work readiness skills;
 - 6. global and cultural understanding.

- B. Each student will have the opportunity to develop and apply essential knowledge that enables that student to live as a responsible, productive citizen.
- C. Students will have the opportunity to develop creativity and self-expression through visual and verbal images, music, literature, world languages, movement, and the performing arts.
- D. School practices and instruction will be directed toward developing within each student a positive self-image and a sense of personal responsibility.
- E. Students will be given the opportunity to acquire human relations skills to appreciate, understand, and accept human diversity.

Legal References: Minn. Stat. § 120B.02 (Educational Expectations for Minnesota Students)
 Minn. Stat. § 120B.11 (School District Process)
 20 U.S.C. § 5801, *et seq.* (National Education Goals 2000)
 20 U.S.C. § 6301, *et seq.* (No Child Left Behind Act)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
 MSBA/MASA Model Policy 613 (Graduation Requirements)
 MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
 MSBA/MASA Model Policy 615 (Basic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation, and LEP Students)
 MSBA/MASA Model Policy 616 (School District System Accountability)

Reviewed by YME Administrators: December 19, 2008

First YME Reading: January 12, 2009

Second YME Reading: February 9, 2009

Adopted: February 9, 2009

603 CURRICULUM DEVELOPMENT

I. PURPOSE

The purpose of this policy is to provide direction for continuous review and improvement of the school curriculum.

II. GENERAL STATEMENT OF POLICY

Curriculum development shall be directed toward the fulfillment of the goals and objectives of the education program of the school district.

III. RESPONSIBILITY

- A. The superintendent shall be responsible for curriculum development and for determining the most effective way of conducting research on the school district's curriculum needs and establishing a long range curriculum development program. Timelines shall be determined by the superintendent that will provide for periodic reviews of each curriculum area.
- B. A district advisory committee shall provide assistance at the request of the superintendent. The advisory committee membership shall be a reflection of the community and, to the extent possible, shall reflect the diversity of the district and its learning sites, and shall include parent, teacher, support staff, student, community residents and administration representation.
- C. Within the ongoing process of curriculum development, the following needs shall be addressed:
 - 1. Provide for articulation of courses of study from kindergarten through grade twelve.
 - 2. Identify minimum objectives for each course and at each elementary grade level.
 - 3. Provide for continuing evaluation of programs for the purpose of attaining school district objectives.
 - 4. Provide a program for ongoing monitoring of student progress.
 - 5. Provide for specific, particular and special needs of all members of the student community.

6. Integrate required and elective course standards in the scope and sequence of the district curriculum.
 7. Meet all requirements of the Minnesota Department of Education and the No Child Left Behind Act.
- D. It shall be the responsibility of the superintendent to keep the school board informed of all state-mandated curriculum changes, as well as recommended discretionary changes and to periodically present recommended modifications for school board review and approval.
- E. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to curriculum development.

Legal References: Minn. Stat. § 120B.10 (Findings; Improving Instruction and Curriculum)
 Minn. Stat. § 120B.11 (School District Process)
 Minn. Rules Part 3500.0550 (Inclusive Educational Program)
 Minn. Rules Parts 3501.0010-3501.0180 (Graduation Standards – Reading and Mathematics)
 Minn. Rules Parts 3501.0200-3501.0290 (Graduation Standards – Written Composition)
 Minn. Rules Parts 3501.0505-3501.0635 (K-12 Standards)
 20 U.S.C. § 6301, *et seq.* (No Child Left Behind Act)

Cross References: MSBA/MASA Model Policy 604 (Instructional Curriculum)
 MSBA/MASA Model Policy 605 (Alternative Programs)
 MSBA/MASA Model Policy 613 (Graduation Requirements)
 MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
 MSBA/MASA Model Policy 615 (Basic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation, and LEP Students)
 MSBA/MASA Model Policy 616 (School District System Accountability)
 MSBA/MASA Model Policy 617 (School District Ensurance of Preparatory and High School Standards)
 MSBA/MASA Model Policy 618 (Assessment of Standard Achievement)
 MSBA/MASA Model Policy 619 (Staff Development for Standards)
 MSBA/MASA Model Policy 620 (Credit for Learning)
 MSBA/MASA Model Policy 623 (Mandatory Summer School Instruction)

Previous adoption : January 10, 2005
Reviewed by YME Administrators: December 19, 2008
First reading: January 12, 2009
Second reading: February 9, 2009
Adoption: February 9, 2009

611 HOME SCHOOLING

I. PURPOSE

The purpose of this policy is to recognize and provide guidelines in accordance with state law for parents who wish to have their children receive education in a home school that is an alternative to an accredited public or private school.

II. GENERAL STATEMENT OF POLICY

The Compulsory Attendance Law (Minn. Stat. § 120A.22) provides that the parent or guardian of a child is primarily responsible for assuring that the child acquires knowledge and skills that are essential for effective citizenship. (Minn. Stat. § 120A.22, Subd. 1)

III. CONDITIONS FOR HOME SCHOOLING

The person in charge of a home school and the school district must provide instruction and meet the requirements specified in Minn. Stat. § 120A.22.

IV. IMMUNIZATION

The parent of a home-schooled child shall submit statements as required by Minn. Stat. § 121A.15, Subds. 1, 2, 3 and 4, on the appropriate Minnesota Department of Education form, to the superintendent of the school district in which the child resides by October 1 of each school year. (Minn. Stat. § 121A.15)

V. TEXTBOOKS, INSTRUCTIONAL MATERIAL, STANDARD TESTS

Upon formal request as required by law, the school district will provide textbooks, individualized instructional materials and standardized tests and loan or provide them for use by a home-schooled child as provided in Minn. Stat. § 123B.42 and Minn. Rules Ch. 3540. The school district is not required to expend any amount for this purpose that exceeds the amount it receives pursuant to Minn. Stat. §§ 123B.40-123B.48 for this purpose. If curriculum has both physical and electronic components, the school district will, at the request of the student or the student's parent or guardian, make the electronic component accessible to a resident student provided that the school district does not incur more than an incidental cost as a result of providing access electronically.

VI. PUPIL SUPPORT SERVICES

Upon formal request as required by law, the school district will provide pupil support services in the form of health services and counseling and guidance services to a

home-schooled child as provided by Minn. Stat. § 123B.44 and Minn. Rules Ch. 3540. The school district is not required to expend an amount for any of these purposes that exceeds the amount it receives pursuant to Minn. Stat. §§ 123B.40-123B.48 for any of these purposes.

VII. EXTRACURRICULAR ACTIVITIES

Resident pupils who receive instruction in a home school (where five or fewer students receive instruction) may fully participate in extracurricular activities of the school district on the same basis as other public school students. (Minn. Stat. §§ 123B.36, Subd. 1, and 123B.49, Subd. 4)

VIII. SHARED TIME PROGRAMS

Enrollment in class offerings of the school district.

- A. A home-schooled child who is a resident of the school district may enroll in classes in the school district as a shared time pupil on the same basis as other nonpublic school students. The provisions of this policy shall not be determinative of whether the school district allows the enrollment of any pupils on a shared-time basis.
- B. The school district may limit enrollment of shared-time pupils in such classes based on the capacity of a program, class, grade level, or school building. The school board and administration retain sole discretion and control over scheduling of all classes and assignment of shared time pupils to classes.

IX. OPTIONAL COOPERATIVE ARRANGEMENTS

A. Activities

- 1. Minnesota State High School League sponsored activities (where six or more students receive instruction in the home school or the home school students are not residents of the school district).

A home school which is a member of the Minnesota State High School League may request that the school district enter into a cooperative sponsorship arrangement as provided in Minnesota State High School League Bylaw 403.00. The approval of such an arrangement shall be at the discretion of the school board.

- a. The home school must become a member of the Minnesota State High School League in accordance with the rules of the Minnesota State High School League.
- b. The home school is solely responsible for any costs or fees associated with its application for and/or subsequent membership in the Minnesota State High School League.

- c. The home school is responsible for any and all costs associated with its participation in a cooperative sponsorship arrangement as well as any school district activity fees associated with the Minnesota State High School League activity.
2. Non-Minnesota State High School League activities where six or more students receive instruction in the home school.

A home-schooled child may participate in non-Minnesota State High School League activities offered by the school district upon application and approval from the school board to participate in the activity and the payment of any activity fees associated with the activity. However home school students may not be charged higher activity fees than other public school students. An approval shall be granted at the discretion of the school board.

B. Transportation Services

1. The school district may provide nonpublic nonregular transportation services to a home-schooled child.
2. The school board of the school district retains sole discretion and control and management of scheduling routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of school children, and any other matter relating to the provision of transportation services.

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120A.24 (Reporting)
Minn. Stat. § 120A.26 (Enforcement and Prosecution)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 123B.36 (School Boards May Require Fees)
Minn. Stat. § 123B.41 (Definitions)
Minn. Stat. § 123B.42 (Textbooks, Individual Instruction Material, Standard Tests)
Minn. Stat. § 123B.44 (Provision of Pupil Support Services)
Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities)
Minn. Stat. § 123B.86 (Equal Treatment - Transportation)
Minn. Stat. § 123B.92 (Transportation Aid Entitlement)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Rules Ch. 3540 (Textbooks, Individualized Instruction Materials, Standardized Tests)

Cross References: MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)
MSBA/MASA Model Policy 510 (School Activities)

*Previous adoption: October 8, 2007
Reviewed by ICAC: October 21, 2008
First Reading: January 12, 2009
Second Reading: February 9, 2009
Adoption: February 9, 2009*

612.1 PARENTAL INVOLVEMENT POLICIES FOR TITLE I PROGRAMS

I. PURPOSE

The purpose of this policy is to encourage and facilitate involvement by parents of students participating in Title I in the educational programs and experiences of students. The policy shall provide the framework for organized, systematic, ongoing, informed and timely parental involvement in relation to decisions about the Title I services within the school district. The involvement of parents by the school district shall be directed toward both public or private school children whose parents are school district residents or whose children attend school within the boundaries of the school district.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of the school district to plan and implement, with meaningful consultation with parents of participating children, programs, activities and procedures for the involvement of those parents in its Title I programs.
- B. It is the policy of the school district to fully comply with 20 U.S.C. § 6318 which requires the school district to develop jointly with, agree upon with, and distribute to parents of children participating in Title I programs written parental involvement policies.

III. PARENTAL SUPPORT ACTIVITIES

The district will at the building level provide the following materials and opportunities, which will build the parent's capacity to support the academic goals of their children.

- A. Building handbooks are distributed to each family in the district prior to the start of a new school year. General information as well as programs and services available are highlighted in this resource.
- B. Each school will host a Back to School night prior the new school year. Academic information as well as available programs and services are shared with parents.
- C. Schoolwide assistance schools will host one or two family nights for students. These events provide activities for parents as well as children.
- D. Parent volunteer information will be collected and forwarded to classroom teachers at the start of each new school year.

- E. Family liaisons will connect both the American Indian and the Hispanic families with the school and school events.
- F. Focus groups will be held annually with parents to assess the parental level of satisfaction and to determine needs for the next school year with regard to social, academic and extra curricular activities.
- G. School/parent liaisons are also employed to help develop and strengthen parent groups for all levels of programming.

IV. PARENT MEETINGS

The following information details how the school shall carry out the federal requirements of parental involvement.

A. Meetings

1. An annual meeting will be convened each fall to which all parents of participating children shall be invited and encouraged to attend. This meeting will provide information informing parents of their school’s participation in Title I programs, and to explain to parents of participating children the program, its requirements, and their right to be involved;
2. Parents will be solicited to volunteer to serve on an advisory committee. This committee will meet quarterly and will develop and review annually the school parental involvement policy and the school-wide program plan.
3. All parents of participating children will be provided with timely information about Title I programs. This information will be presented via the District newsletter which is published quarterly and the District website which will include links to the Department of Education’s website. Information will also be shared with other advisory groups such as our Systems Accountability Committee and other advisory groups.

- B. Each school shall jointly develop with parents a school/parent compact which outlines how parents, staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state’s high standards. The compact shall define the:
 1. School’s responsibility for fulfilling the academic piece of the compact;
 2. Parent’s responsibility for supporting his or her child’s learning by monitoring school attendance and homework completion,

monitoring television watching, volunteering in his or her child's classroom, and participating, as appropriate, in decisions relating to his or her child's education and use of extracurricular time.

3. The compact will be shared with parents at parent teacher conferences. At this time, the child's achievement and progress will be shared. Teachers, administrators and other school staff will available at times that are convenient for meeting with the parent.

C. To ensure the effective involvement of parents and to support a partnership among the school, parents, and community to improve student academic achievement, the school will:

1. Provide assistance to participating parents in understanding such topics as the state's academic content standards and state academic achievement standards, local academic assessments, Title I requirements, and how to monitor a child's progress and work with educators to improve the achievement of their children. This will be done by:

district

newspaper.

- a. Providing information about the school report cards in both and building newsletters.
- b. Providing links to the report card on the district website.
- c. Publishing articles regarding the report card in the local
- d. Sharing report card information with all district parent advisory groups.

2. Provide teachers with materials and training to assist parents in working with their children to improve their children's achievement. This will include:

- a. Providing teachers with instruction in creating classroom websites.
- b. Providing teachers with continuous instruction in interpreting the NWEA test results so that this data may be shared with parents at conferences.
- c. Encouraging teachers to communicate weekly with all parents via email or a printed newsletter.
- d. Encouraging teachers to use parent volunteers in the instructional classroom setting.
- e. Providing parents with access to the Parent Portal for student directory information, which include attendance, lesson plans, grades as well as lunch account information.

in

3. The District will work to increase involvement of English Language Learner (ELL) parents and community members programs that support English Language Learners through:

when

- a. The use of an interpreter at parent meetings and student staffing when needed and appropriate. This would also include such things as open houses and kindergarten roundup. Interpreters for phone calls are also used needed.
- b. Letters translated as needed for families where very limited English is understood or is used in the home. We will use resources from neighboring districts as well as those made available through the DOE website.
- c. Home School liaisons provide ongoing interpretation as needed.
- d. The district's website provides translator program that allows the information found on the website to be translated into a number of languages.

4. The District will use technology to promote parental involvement and increase communication with parents.

- a. Email addresses are collected at the beginning of each year from all parents that have either a personal or work email address.
- b. All classroom teachers are encouraged to communicate with parents via email if it is available.
- c. All school communications will include the YME website address as well as other school contact information.
- d. Classroom teachers are encouraged to create classroom websites linked from the district website. These sites will include general information such as course outcomes and weekly lesson plans.
- e. Parents will have access to the grades of their students, test data, as well as their attendance and other information available through the district data warehouse.
- f. The district is exploring placing computers throughout the school communities to all technology access to those families that do not have that capability in their

homes.

5. The district will work to engage parents with migrant, ELL, homeless, neglected or delinquent or recent head start into programs and services by:

children

- a. ESL staff make home visits to families to assist in school and program registrations.
- b. Social work staff as well as other school staff will make family contacts to share program and services available as needed.
- c. Open houses and family events will be offered to

- families.
 - d. School staff will work with other programs such as Headstart to assist in getting parents to attend functions designed to provide school information to families.
 - e. Interpreters will be provided as needed at parent/school functions.
 - f. Conferences will be scheduled as needed to share progress of students and determine other programming needs.
 - g. School staff will work with families to provide after school programming as needed.
 - h. School/family liaisons will work to include parents of all students in field trips and other school events.
- D. To carry out the requirements of parental involvement, the Title I advisory committee will review this and other parent involvement policies annual to meet the changing needs of parents and the school.

Legal References: 20 U.S.C. § 6318 (Parental Involvement)

Cross References:

Reviewed by YME Administrators: December 19, 2008

First YME Reading: January 12, 2009

Second YME Reading: February 9, 2009

Adopted: February 9, 2009

613 GRADUATION REQUIREMENTS

I. PURPOSE

The purpose of this policy is to set forth requirements for graduation from the school district.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school district that all students must pass the Minnesota Graduation Basic Standards tests or the Minnesota Comprehensive Assessments Second Edition (MCA-II's) per state requirements or higher guidelines and must satisfactorily complete, as determined by the school district, all course credit requirements and graduation standards, as established by the school board, in order to graduate.

III. DEFINITIONS

- A. "Course credit" is equivalent to a student's successful completion of an academic year of study or a student's mastery of the applicable subject matter, as determined by the school district.
- B. "Department" means the Department of Education.
- C. "Section 504 Accommodation" means the defined appropriate accommodations or modifications that must be made in the school environment to address the needs of an individual student with disabilities.
- D. "Individualized Education Program" or "IEP" means a written statement developed for a student eligible by law for special education and services.
- E. "English language learners" or "ELL" student means an individual whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency.

IV. TEST ADMINISTRATOR

The Superintendent shall be named the school district test administrator. Said person shall be in charge of all test procedures and shall bring recommendations to the school board annually for approval.

V. GRADUATION REQUIREMENTS

- A. For students enrolled in grade 8 in the 2005-2006 school year and later, only the

following options shall fulfill students' state graduation test requirements:

1. for reading and mathematics:
 - a. obtaining an achievement level equivalent to or greater than proficient as determined through a standard setting process on the Minnesota comprehensive assessments in grade 10 for reading and grade 11 for mathematics or achieving a passing score as determined through a standard setting process on the graduation-required assessment for diploma in grade 10 for reading and grade 11 for mathematics or subsequent retests;
 - b. achieving a passing score as determined through a standard setting process on the state-identified language proficiency test in reading and the mathematics test for English language learners or the graduation-required assessment for diploma equivalent of those assessments for students designated as English language learners;
 - c. achieving an individual passing score on the graduation-required assessment for diploma as determined by appropriate state guidelines for students with an IEP or 504 plan;
 - d. obtaining an achievement level equivalent to or greater than proficient as determined through a standard setting process on the state-identified alternate assessment or assessments in grade 10 for reading and grade 11 for mathematics for students with an IEP; or
 - e. achieving an individual passing score on the state-identified alternate assessment or assessments as determined by appropriate state guidelines for students with an IEP; and
2. for writing:
 - a. achieving a passing score on the graduation-required assessment for diploma in grade 9.
 - b. achieving a passing score as determined through a standard setting process on the state-identified language proficiency test in writing for students designated as English language learners;
 - c. achieving an individual passing score on the graduation-required assessment for diploma as determined by appropriate state guidelines for students with an IEP or 504 plan; or
 - d. achieving an individual passing score on the state-identified alternate assessment or assessments as determined by appropriate state guidelines for students with an IEP.

- B. Beginning ninth grade students must successfully complete, as determined by the school district, the following high school level course credits for graduation:
1. Four credits of language arts;
 2. Three credits of mathematics, encompassing at least algebra, geometry, statistics and probability sufficient to satisfy the academic standard. Beginning in the 2010-2011 school year, students must satisfactorily complete an algebra I credit by the end of eighth grade. Students scheduled to graduate in the 2014-2015 school year or later must satisfactorily complete an algebra II credit or its equivalent;
 3. Three credits of science, including at least one credit in biology. Beginning in the 2010-2011 school year, students scheduled to graduate in the 2014-2015 school year or later must satisfactorily complete a chemistry or physics credit;
 4. Three and one-half credits of social studies, encompassing at least United States history, geography, government and citizenship, world history, and economics, or three credits of social studies, encompassing at least United States history, geography, government and citizenship, and world history, and one-half credit of economics taught in a school's social studies, agriculture education, or business department;
 5. One credit in the arts; and
 6. A minimum of seven elective course credits.
 7. An agriculture science course may fulfill a science credit requirement to the specified science credits in biology and chemistry or physics under Section V.C.3. above.
 8. A career and technical education course may fulfill a science, mathematics, or arts credit requirement in addition to the specified science, mathematics, or arts credit under Section V.C.2., V.C.3., or V.C.5. above.
- C. All students must satisfactorily complete the following required and elective standards, in accordance with the standards adopted by the school district:
1. School District Standards, Health and Physical Education (K-12);
 2. School District Standards, Vocational and Technical Education (K-12); and
 3. School District Standards, World Languages (K-12).
- D. Academic standards in health, physical education, world languages, and

vocational and technical education will be reviewed on an annual basis.*

* Reviews are required to be conducted on a periodic basis. Therefore, this time period may be changed to accommodate individual school district needs.

VI. EARLY GRADUATION

Students may be considered for early graduation, as provided for within Minn. Stat. § 120B.07 upon meeting the following conditions:

- A. All course or standards and credit requirements must be met;
- B. The principal or designee shall conduct an interview with the student and parent or guardian, familiarize the parties with opportunities available in post-secondary education, and arrive at a timely decision; and
- C. The principal's decision shall be in writing and may be subject to review by the superintendent and school board.

VII. NOTICE

The school district will notify students and their parents of the school district's graduation requirements within 30 working days of a student's entry into ninth grade.

Legal References: Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
Minn. Stat. § 120B.023 (Benchmarks)
Minn. Stat. § 120B.024 (Graduation Requirements; Course Credits)
Minn. Stat. § 120B.07 (Early Graduation)
Minn. Stat. § 120B.11 (School District Process)
Minn. Rules Parts 3501.0010-3501.0180 (Rules Relating to Graduation Standards - Mathematics and Reading)
Minn. Rules Parts 3501.0200-3501.0290 (Rules Relating to Graduation Standards - Written Composition)
Minn. Rules Parts 3501.0505-3501.0635 (K-12 Standards)
20 U.S.C. § 6301, *et seq.* (No Child Left Behind Act)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Basic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation, and LEP Students)
MSBA/MASA Model Policy 616 (School District System Accountability)

Previous adoption: March 10, 2008
Reviewed by YME Administrators: December 19, 2008
First YME Reading: January 12, 2009
Second YME Reading: February 9, 2009
Adopted: February 9, 2009

614 SCHOOL DISTRICT TESTING PLAN AND PROCEDURE

I. PURPOSE

It is the purpose of this policy to set forth the school district's testing plan and procedure.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school district to implement procedures for testing, test security, reporting, documentation, notification to students and parents and student record keeping in accordance with Minnesota law.

III. DUTIES OF SCHOOL DISTRICT TEST ADMINISTRATOR

The school district test administrator as named in Policy 613, Graduation Requirements, shall be responsible for preparing and presenting annually to the school board for approval, and overseeing the publishing of the test administration plan. The school district test administrator shall file the plan with the Department of Education and deliver the plan to all households in the school district by October 15 of each year. The plan shall include:

- A. The graduation requirements;
- B. The number of opportunities a student shall have to retake tests of academic standards during each year;
- C. The opportunities for remediation for a student who has not passed tests of academic standards;
- D. The process for requesting an additional testing opportunity and accommodations for a senior who has met all other graduation requirements but has not passed one or more basic standards;
- E. The process for appealing the school district's response to requests in item C.;
- F. The method to report breaches in test security procedures to the school district and the Department; and
- G. Procedures for meeting the needs of Limited English Proficient students, students who require an IEP or students who require Section 504 Accommodation.

IV. TEST SECURITY

- A. Security Requirements. When administering tests for the basic standards, the school district shall observe the following test security measures in addition to any requirements imposed by the Minnesota Department of Education:
1. All test booklets, answer sheets, and test materials shall be placed in locked storage before and after the test administration;
 2. The tests, testing materials, and answer sheets are nonpublic data under Minn. Stat. § 13.34;
 3. No copies of test booklets or answer sheets shall be made; and
 4. The school district shall report any violations of test security to the Department. The Department shall receive reports of violations of test security from anyone with knowledge of such an incident.
- B. Security Violations. The Department shall investigate any reported incidents of breaches in test security. The consequences of a violation of test security may include:
1. The invalidation of test scores if a violation is found to justify serious questions about the integrity of the results of the test administration; or
 2. Other reasonable sanctions that are necessary to preserve the security and confidentiality of future tests and test administrations.

V. SCHOOL DISTRICT REPORTING TO THE DEPARTMENT AND PUBLIC

- A. The school district shall report the information specified below to the Department annually by October 15 in a format to be determined by the Department.
- B. The school district shall prepare and disseminate annually by October 15 a public report of the information specified below through the official newspaper or through publications sent to all households in the school district.
- C. The reports required above shall include:
1. The number of students enrolled at each grade level 9 through 12 according to the end of the year Minnesota Automated Reporting Student System (MARSS) report;
 2. The number of students at each grade level 9 through 12 passing each basic standard at the state standards level;
 3. The number of students at each grade level 9 through 12 passing each basic standard at an individualized level under an IEP or a Section 504 Accommodation plan;

4. The number of students at each grade level 9 through 12 passing tests in each basic standard with tests that have been translated into a language other than English;
 5. The number of students at each grade level 9 through 12 exempt from testing in each basic standard; and
 6. For grade 12 of the previous year only, the number of students currently denied a high school diploma because of not passing the state standard for a basic standard when all other graduation requirements have been met.
- D. The superintendent shall submit reports identifying expenditures related to basic standards testing, to the Department as required by law.

VI. REQUIRED DOCUMENTATION FOR PROGRAM AUDIT

The school district shall maintain records necessary for program audits conducted by the Department. The records must include documentation that:

- A. Required notifications to parents and students meet the requirements of Minn. Rules Part 3501.0120;
- B. Required student records meet the requirements of Minn. Rules Part 3501.0130;
- C. The school district's process for additional testing of students meets the requirements of Minn. Rules Part 3501.0050;
- D. Test security procedures comply with Minn. Rules Part 3501.0150;
- E. The school district's decisions regarding testing accommodations, modifications, and granting exemptions are in compliance with Minn. Rules Parts 3501.0090 and 3501.0100;
- F. The school district's curriculum and instruction provides appropriate learning opportunities in the basic standards in compliance with Minn. Rules Part 3501.0110;
- G. Remediation plans for students are on file consistent with Minn. Rules Part 3501.0110;
- H. The basic standards test administration plan complies with Minn. Rules Part 3501.0140, subpart 2;
- I. The documentation for students granted accommodations or exempted from testing complies with Minn. Rules Part 3501.0090;
- J. The assessments and documentation of performance for students granted modifications of statewide standards comply with Minn. Rules Part 3501.0090,

subpart 2, item C; and

- K. The school district's process for testing considerations for LEP students complies with Minn. Rules Part 3501.0100.

VII. REQUIRED NOTIFICATION TO PARENTS AND STUDENTS

- A. Written Notice. The school district shall establish and maintain a system to provide written notice to parents and students about graduation requirements.
- B. Notice of Graduation Requirements. No later than thirty (30) working days after the date of the entrance into the 9th grade or transfer of a student into the school district during or after 9th grade, the school district shall provide to the parents and the student written notice of:
 - 1. The graduation requirements; and
 - 2. The grade in which the student shall have the first opportunity to take a test in basic standards.
- C. Notice Pertaining to Adequate Yearly Progress. If the school district is proposed for identification for school improvement, for corrective action, or for restructuring by the Minnesota Department of Education, the school district shall provide to parents of students in the school district sufficiently detailed summary data of its academic assessments or other academic indicators reviewed to determine whether the school is making adequate yearly progress to permit parents to appeal the Department's proposal.

VIII. STUDENT RECORD KEEPING

- A. Test Results. The school district shall keep a record on each student that includes:
 - 1. The basic standards tests taken; and
 - 2. Results of the most recent Minnesota assessments given.
- B. Student Progress. Individual student progress shall be reported on a student record as described in items 1. to 4. below.
 - 1. "Pass-state level" shall be noted on the record of a student who passes a basic standards test under standard conditions or with an accommodation. The records for students passing with an accommodation shall not be different from the records of students passing the test under standard conditions.
 - 2. "Pass-individual level" shall be noted on the record of a student who

passes a basic standards test with a modification established in the IEP or Section 504 Accommodation plan in accordance with Minn. Rules Part 3501.0090.

3. “Pass-translation” shall be noted on the record of a student who passes a basic standards test that has been translated into a language other than English and has not been validated by the state as a state test with a set passing score.
4. “Exempt” shall be noted on the record of a student who has been exempted from a basic standards test.

Legal References:

Minn. Stat. § 13.34 (Examination Data)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Stat. § 120B.36, Subd. 2 (Adequate Yearly Progress)
Minn. Stat. § 123B.143, Subd. 1 (Superintendent)
Minn. Rules Parts 3501.0010-3501.0180 (Rules Relating to Graduation Standards - Mathematics and Reading)
Minn. Rules Parts 3501.0200-3501.0290 (Rules Relating to Graduation Standards - Written Composition)
Minn. Rules Parts 3501.0505-3501.0635 (K-12 Standards)
20 U.S.C. § 6301, *et seq.* (No Child Left Behind Act)

Cross References:

MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 615 (Basic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation, and LEP Students)
MSBA/MASA Model Policy 616 (School District System Accountability)

Previous adoption: January 10, 2005
Reviewed by YME Administrators: December 19, 2008
First YME Reading: January 12, 2009
Second YME Reading: February 9, 2009
Adopted: February 9, 2009

615 MINNESOTA ASSESSMENTS, ACCOMMODATIONS, MODIFICATIONS, AND EXEMPTIONS FOR IEP, SECTION 504 ACCOMMODATION, AND LEP STUDENTS

I. PURPOSE

The purpose of the policy is to provide adequate opportunity for students identified as having IEP, Section 504 Accommodation, or LEP needs to meet Minnesota graduation requirements.

II. GENERAL STATEMENT OF POLICY

A. The school district will utilize the existing annual review of Individualized Education Programs (IEPs) or Section 504 Accommodation plans to review, on a case-by-case basis, the extent of student participation Minnesota assessments.

B. Students with LEP needs must be identified and accommodations made.

III. DEFINITION OF TERMS

See the “Procedures Manual for the Minnesota Assessments” which can be found on the Minnesota Department of Education’s website.

IV. GRANTING AND DOCUMENTING ACCOMMODATIONS, MODIFICATIONS, OR EXEMPTIONS FOR BASIC STANDARDS TESTING

See the “Guidelines for Accommodations in the Minnesota Assessment System” document which can be found on the Minnesota Department of Education’s website.

V. RECORDS

All test accommodations, modifications, or exemptions shall be reported to the School District Test Administrator. The School District Test Administrator shall be responsible for keeping a list of all such test accommodations, modifications, and exemptions for school district audit purposes. Testing results will be documented and reported.

Legal References: Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Rules Parts 3501.0010-3501.0180 (Rules Relating to Graduation Standards - Mathematics and Reading)

Minn. Rules Parts 3501.0200-3501.0290 (Rules Relating to Graduation Standards - Written Composition)

Minn. Rules Parts 3501.0505-3501.0635 (K-12 Standards)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 616 (School District System Accountability)

*Previous adoption: January 10, 2005
Reviewed by YME Administrators: December 19, 2008
First YME Reading: January 12, 2009
Second YME Reading: February 9, 2009
Adopted: February 9, 2009*

616 SCHOOL DISTRICT SYSTEM ACCOUNTABILITY

I. PURPOSE

The purpose of this policy is to focus public education strategies on a process which promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding the implementation of the Minnesota Academic Standards and the No Child Left Behind Act.

II. GENERAL STATEMENT OF POLICY

Implementation of the Minnesota Academic Standards and No Child Left Behind Act will require a new level of accountability for the school district. The school district also will establish a system to review and improve instruction, curriculum and assessment which will include substantial input by students, parents or guardians and local community members. The school district will be accountable to the public and the state through annual reporting.

III. DEFINITIONS

- A. “Course credit” is equivalent to a student successfully completing an academic year of study or a student mastering the applicable subject matter as determined by the school district.
- B. “Graduation Standards” means the course credit requirements of the Minnesota Academic Standards that school districts must offer and certify that students complete to be eligible for a high school diploma.

IV. ESTABLISHMENT OF GOALS; IMPLEMENTATION; EVALUATION AND REPORTING

A. School District Goals

- 1. The school board has established school district-wide goals which provide broad direction for the school district. Incorporated in these goals are the graduation and education standards contained in the Minnesota Academic Standards and the No Child Left Behind Act. The broad goals shall be reviewed annually and approved by the school board. The school board shall adopt annual goals based on the recommendations of the Instruction and Curriculum Advisory Committee.

2. The improvement goals should address recommendations identified through the advisory committee process. The school district's goal setting process will include consideration of individual site goals. School district goals may be developed through an education effectiveness program, an evaluation of student progress committee, or through some other locally determined process.
- B. System for Reviewing All Instruction and Curriculum. Incorporated in the process will be analysis of the school district's progress toward implementation of the Minnesota Academic Standards.
- C. Instruction and Curriculum Advisory Committee.
1. By October 31 of each year, the advisory committee will meet to advise and assist the school district in the implementation of the school district system accountability and comprehensive continuous improvement process.
 2. The advisory committee, working in cooperation with other committees of the school district [such as the Technology, Educational Effectiveness, Grade Level, Site Instruction, Curriculum and Assessment committees, etc.,] will provide active community participation in:
 - a. Reviewing the school district instructional and curriculum plan;
 - b. Identifying annual instruction and curriculum improvement goals for recommendation to the school board;
 - c. Making recommendations regarding the evaluation process that will be used to measure school district progress toward its goals;
 - d. Making recommendations regarding the development of the "Annual Report on Curriculum, Instruction and Student Achievement."
 3. The advisory committee shall meet the following criteria:
 - a. The advisory committee shall ensure active community participation in all planning for instruction and curriculum affecting Graduation Standards.
 - b. The advisory committee shall make recommendations to the school board on school district-wide standards, assessments and program evaluation.
 - c. Building teams may be established as subcommittees to develop and implement an education effectiveness plan and to carry out methods to improve instruction, curriculum, and assessments as

well as methods to use technology in meeting the school district improvement plan.

- d. A local plan to evaluate student progress, using a local process, shall be used for developing a plan for assessment of student progress toward the Graduation Standards, as well as program evaluation data for use by the advisory committee in the instruction and curriculum review process. This plan shall annually be approved by the school board.
4. The advisory committee shall, when possible, be comprised of two-thirds community representatives and shall reflect the diversity of the community. Included in its membership should be:
- a. Staff Development/Curriculum Coordinator
 - b. Principal
 - c. School Board Member
 - d. Student Representative
 - e. One teacher from each building or instructional level
 - f. Two parents from each building or instructional level
 - g. Two residents without school-aged children, non-representative of local business or industry
 - h. Two residents representative of local business or industry
 - i. School District Test Administrator

D. Educational Planning and Assessment System

The school district may elect to participate in the Educational Planning and Assessment System (EPAS) program offered by ACT, Inc., to provide a longitudinal, systematic approach to student educational and career planning, assessment, instructional support, and evaluation.

E. Reporting

An “Annual Report on Curriculum, Instruction and Student Achievement” shall be approved by the school board by October 1 of each year. The school board shall publish the report in the local newspaper with the largest circulation in the district, by mail, or by electronic means such as the school district website. If electronic means are used, the school district must publish notice of the report in a periodical of general circulation in the school district. The school district must

make copies of the report available to the public on request. A copy shall be sent to the Commissioner by October 15 of each year. The public report shall include, but not be limited to, the following:

1. Student achievement goals for meeting state academic Standards;
2. Result of local assessment data and any additional test data, including all data required by Minn. Rules Part 3501.0160;
3. School district improvement plans including staff development goals;
4. Progress on previous improvement plans;
5. Amount and type of revenue attributed to each educational site as defined in Minn. Stat. § 123B.04;
6. Names of advisory committee members, dates their terms expire, method of selection and application dates;
7. Periodic reports on constituencies' satisfaction with schools;
8. Biennial evaluations of the school district testing programs according to the following:
 - a. written objectives of the assessment program;
 - b. names of tests and grade levels tested;
 - c. use of test results; and
 - d. student achievement results compared to previous years.

Legal References: Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.35 (Student Achievement Levels)
Minn. Stat. § 123B.04 (Site Decision Making Agreement)
Minn. Rules Parts 3501.0010-3501.0180 (Rules Relating to Graduation Standards - Mathematics and Reading)
Minn. Rules Parts 3501.0200-3501.0290 (Rules Relating to Graduation Standards - Written Composition)
Minn. Rules Part 3501.0160 (District Reporting Requirements)
Minn. Rules Parts 3501.0505-3501.0635 (K-12 Standards)
20 U.S.C. § 6301, *et seq.* (No Child Left Behind Act)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and

Instruction Goals)

MSBA/MASA Model Policy 613 (Graduation Requirements)

MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)

MSBA/MASA Model Policy 615 (Basic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation, and LEP Students)

MSBA/MASA Model Policy 617 (School District Ensurance of Preparatory and High School Standards)

MSBA/MASA Model Policy 618 (Assessment of Standard Achievement)

MSBA/MASA Model Policy 619 (Staff Development for Standards)

MSBA/MASA Model Policy 620 (Credit for Learning)

Previous adoption: January 10, 2005
Reviewed by YME Administrators: December 19, 2008
First YME Reading: January 12, 2009
Second YME Reading: February 9, 2009
Adoption: February 9, 2009

619 STAFF DEVELOPMENT FOR STANDARDS

I. PURPOSE

The purpose of this policy is to establish opportunities for staff development which advance the staff's ability to work effectively with the Academic Standards and with students as they progress to achievement of those Academic Standards and meet the requirements of the No Child Left Behind Act.

II. GENERAL STATEMENT OF POLICY

The school district is committed to developing staff policies and processes for continuous improvement of curriculum, instruction and assessment to ensure effective implementation of the Academic Standards and the No Child Left Behind Act at all levels.

III. STANDARDS FOR STAFF DEVELOPMENT

- A. The Staff Development Committee shall address the needs of all staff in prioritizing staff development which will ensure effective implementation of the Academic Standards and the No Child Left Behind Act at all levels. The Committee will advise the school board on the planning of staff development opportunities.
- B. The school district shall place a high priority on staff development including activities, programs, and other efforts to implement the Academic Standards effectively and to upgrade that implementation continuously.
- C. Staff development plans for the school district shall address identified needs for Academic Standards implementation throughout all levels of the school district programs.
- D. In service, staff meeting, and district and building level staff development plans and programs shall focus on improving implementation of the Academic Standards at all levels for all students, including those with special needs.

IV. TRAINING AND PROFESSIONAL DEVELOPMENT

- A. Paraprofessionals. The school district will provide each paraprofessional who assists a licensed teacher in providing student instruction with initial training. Such training will include training in emergency procedures, confidentiality,

vulnerability, reporting obligations, discipline, policies, roles and responsibilities, and building orientation. Training will be provided within the first 60 days a paraprofessional begins supervising or working with students.

B. Teachers/Administrators

1. The school district will provide high quality and ongoing professional development activities as required by state and federal laws.
2. The school district will assign an administrator to serve as a highly objective uniform state standard of evaluation (“HOUSSE”) reviewer. The administrator shall meet with teachers and, where appropriate, certify the teacher’s application for highly qualified status.

Legal References: Minn. Stat. § 120B.02 (Educational Expectations for Minnesota’s Students)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.363 (Credential for Education Paraprofessionals)
Minn. Stat. § 122A.16 (Qualified Teacher Defined)
Minn. Stat. § 122A.60 (Staff Development Program)
Minn. Rules Parts 3501.0010-3501.0180 (Rules Relating to Graduation Standards - Mathematics and Reading)
Minn. Rules Parts 3501.0200-3501.0290 (Rules Relating to Graduation Standards - Written Composition)
Minn. Rules Parts 3501.0505-3501.0635 (K-12 Standards)
20 U.S.C. § 6301, *et seq.* (No Child Left Behind Act)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 616 (School District System Accountability)

First Reading: February 11, 2008
Second Reading & Adoption: March 10, 2008
Reviewed: January 12, 2009

620 CREDIT FOR LEARNING

I. PURPOSE

The purpose of this policy is to recognize student achievement which occurs in Post-Secondary Enrollment Options and other advanced enrichment programs. For students completing Minnesota Academic Standards, the purpose of this policy also is to recognize student achievement, which occurs in other schools in alternative learning sites in out-of-school experiences such as community organizations, work-based learning, and other educational activities and opportunities.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school district to develop and provide processes and procedures by which students may meet a graduation requirement for a Minnesota Academic Standard, whether the school district offers the content standard in its curriculum or the student accomplishes the work in another learning environment. The school district will provide a process for transfer of standards completed in another Minnesota school district, recognition of work completed in other schools and post-secondary institutions, and credit for standards achieved in extracurricular activities, activities outside the school, previous learning, and community and work experiences. The school district may also waive the Academic content standards for certain students if the criteria for such waivers are met.

III. EARNING HIGH SCHOOL CREDIT BY ASSESSMENT

In accordance with the Minnesota Department of Education rule 120.B.024 Sec. 6, Graduation Requirements, Course Credits, the opportunity to earn credit by assessment is provided as an option for students in grades 9 through 12. This option is not meant to imply that successfully completing the assessment provides the same experience as completing the course. A richer and more complete experience is provided through the course, and a student who possesses the essential skills may still benefit from full participation. Therefore, students and parents or guardians should carefully consider if credit by assessment is appropriate.

A student may attempt to earn credit by assessment only once for each course and may not earn credit by assessment for a course in which he/she previously received a grade or an incomplete. Courses that are sequential must be addressed in the same sequence. If a course requires a prerequisite, the student must have received credit for the prerequisite before attempting the assessment for the course. The student must continue to maintain full time status during the process.

Assessment will encompass all applicable subject matter, including state and local standards. It can be in one or more format, including the following: a formal written test covering all or a portion of the course content, performance-based assessment, demonstration of skills, interview, development of a portfolio, presentation, exhibition, written composition. A student must produce high-quality work and achieve at or above an A- level in order to receive credit by assessment. If the student does not achieve at this level, the credit is not awarded and the student must take the course in order to earn the credit.

If the student completes the assessment process in a satisfactory manner, the student's transcript will show the credit earned and a course grade of "passing."

A. Credit by Assessment Process

1. The student will discuss the credit by assessment process with the high school principal and then complete the appropriate sections of the application form (Appendix A) along with a parent/guardian. The process must begin at least one term prior to the start of the course. The summer period will be treated as one term.
2. The student will submit the application form, with the student and parent portions completed, to the high school principal. At the time the application is submitted, it is assumed that the student is ready to begin working on the assessment(s).
3. The principal and a teacher for the course will determine the assessment or set of assessments, and the criteria for awarding credit. Once an assessment(s) has been established for a course, subsequent applicants will be evaluated using the same assessment(s) and criteria. However, adjustments can be made in order to reflect any changes to the course.

The assessment(s) will be aligned with the content of the entire course and will include state and local standards.

4. The student will complete all portions of the assessment(s) and submit it for evaluation within one term. During the assessment(s), a student may request an explanation or clarification of an item or project from the teacher. If the student fails to complete the entire assessment process during the designated time period, the credit will be denied.
5. The teacher will evaluate the assessment(s) and then consult with the student, informing him/her of the results of the assessment.
6. If the student demonstrates high quality work and achieves at or above an A- level, he/she will be awarded credit for the course. A course grade of "passing" will be put on the student's transcript.

IV. RIGOROUS COURSE OF STUDY WAIVER-ACADEMIC STANDARDS

- A student shall with parent permission apply for a waiver, using the Graduation Standards Waiver Application (see Appendix B) from an academic standard when the principal or designee of Yellow Medicine East School District determines that:
1. The student is participating in a course of study, including an advanced placement or international baccalaureate course or program; a learning opportunity outside the district or school curriculum, or an approved preparatory program for employment or postsecondary education that is equally or more rigorous than the corresponding state or local academic standard required by the school district; and
 2. The student would be precluded from participating in the rigorous course of study, learning opportunity, or preparatory employment or postsecondary education program if the student were required to achieve the academic standard to be waived;
- B. The student will complete the Graduation Standard Waiver Application Form (see Appendix B) and apply to the high school principal or designee. The designee or high school principal will meet with a committee that may include the building principal, curriculum coordinator, counselors and teaching staff. The counselor or designee will notify the student and parent and/or guardian(s) of the decision of the committee. A preliminary approval may be granted at this time.
- C. Application for a waiver will be considered only if the application is submitted and approved prior to the student's anticipated graduation date.
- D. To receive final approval the student must satisfactorily complete the requirements for the rigorous course of study, learning opportunity, or preparatory employment or postsecondary education program.
1. The student must provide documentation of successful passage of the rigorous course, and
 2. This written documentation must be received by a date as determined by the committee to qualify for the final approval waiver.

V. TRANSFER OF ACHIEVEMENT FOR SPECIAL NEEDS

Special needs students who transfer into the district will have their records reviewed by the counselor and the special education teacher that will be the case manager. The test scores and the skill level of the students will help determine the level at which an individual student may have specific classes transferred. The case manager will review this information.

VI. POST-SECONDARY ENROLLMENT CREDIT

- A. A student who satisfactorily completes a post-secondary enrollment options course or program or on-line learning course or program under Minn. Stat. § 124D.09, that has been approved as meeting the necessary requirements, is not required to complete

other requirements of the Minnesota Academic Standards adopted by the school district corresponding to that specific rigorous course of study.

- B. Secondary credits granted to a student through a post-secondary enrollment options course or program or on-line learning course or program shall be counted toward the graduation and credit requirements of a student completing the Minnesota Academic Standards.
- C. A list of the courses or programs meeting the necessary requirements may be obtained from the Department and/or school district.

Legal References: Minn. Rule Parts 3501.0010 to 3501.0180 (Rules relating to Graduation Standards - Mathematics and Reading)
Minn. Rule Parts 3501.0200-3501.0290 (Rules relating to Graduation Standards - Written Composition)
Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 124D.09 (Post-Secondary Enrollment Options)
Minn. Stat. § 124D.095 (On-Line Learning Options)

Cross References: Policy 104 (School District Mission Statement)
Policy 601 (School District Curriculum and Instruction Goals)
Policy 613 (Graduation Requirements)
Policy 614 (School District Testing Plan and Procedure)
Policy 615 (Basic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation and LEP Students)
Policy 616 (School District System Accountability)
Policy 618 (Assessment of Standard Achievement)

APPENDIX A

CREDIT BY ASSESSMENT APPLICATION FORM

I. To be completed by the student

Student Name _____

Grade _____

Date _____

High School Principal _____

I am requesting permission to test out of the following course: _____

I believe that I qualify to test out because (write a brief explanation) _____

Student Signature _____

Date _____

II. To be completed by the parent/guardian

I have reviewed the above application and the process for receiving credit by assessment. I grant permission to proceed for the above named course.

Parent/Guardian Signature _____

Date _____

III. To be completed by the principal, counselor, and teacher of the course

Principal's Signature _____

Date Application Received _____

List of Assessments for the course:

Student completed the process within the timeframe	Yes	No
Student produced high-quality work at or above A- level	Yes	No
Credit successfully earned	Yes	No

Teacher's Signature _____

Date _____

Principal's Signature _____

Date _____

Graduation Standard Waiver Application Form

(Submit to high school principal)

Student Name: _____ Date: _____

Date of Application must not be more that 18 months and not less than 6 months prior to graduation.

Name of Standard Requesting to be Waived: _____

List course/courses in which the standard is offered at Yellow Medicine East School District.

Reason for Waiver Application (including rigorous alternative plan to replace waived standard).

Committee Review

Preliminary Approval Yes No

Were the requirements completed? Yes No

Final Approval Yes No

I have reviewed the academic standards that will be waived if my child satisfactorily completes
_____ and hereby provide my consent for the waiver to be considered by the school
board.

Parent Signature

Date

This letter will be placed in the student's cumulative folder.

*Replaces YME Policy 5166
First Reading: April 14, 2003
Adopted: May 12, 2003
Reviewed: January 12, 2009*

699 HOMEBOUND OR HOSPITAL INSTRUCTION

I. PURPOSE

The purpose of this policy is to identify students eligible to receive homebound or hospital instruction.

II. GENERAL STATEMENT OF POLICY

Homebound or hospital instruction is available to students who are absent from school due to prolonged illness or disability. A request to provide homebound instruction must be made in writing by the student's physician to the building administrator.

III. PROCEDURES

Under normal circumstances, homebound instruction will not be provided if the student will be absent from school for less than ten (10) school days. After the building administrator has approved the request, instruction may then be provided by the student's classroom teacher or other licensed staff. One hour of homebound instruction is provided for each day the student is absent from school. Part-time instruction may also be provided for those students who are unable to return to a full time school program following a prolonged absence from school.

IV. ESTABLISHMENT OF PAY RATE

The rate of pay for providing homebound instruction will be established by the Board of Education on an annual basis.

Reviewed by YME Administrators: December 30, 2008

First Reading: January 12, 2009

Second Reading: February 9, 2009

Adopted: February 9, 2009

702 ACCOUNTING

I. PURPOSE

The purpose of this policy is to adopt the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts provided for in guidelines adopted by the Minnesota Department of Education.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to comply with the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts.

III. MAINTENANCE OF BOOKS AND ACCOUNTS

The school district shall maintain its books and records and do its accounting in compliance with the Uniform Accounting and Reporting Standards for Minnesota School Districts (UFARS) provided for in the guidelines adopted by the Minnesota Department of Education and in compliance with applicable state laws and rules relating to reporting of revenues and expenditures.

IV. PERMANENT FUND TRANSFERS

Unless otherwise authorized pursuant to Minn. Stat. § 123B.80, as amended, or any other law, fund transfers shall be made in compliance with UFARS and permanent fund transfers shall only be made in compliance with Minn. Stat. §123B.79, as amended, or other applicable statute.

V. REPORTING

The school board shall provide for an annual audit of the books and records of the school district to assure compliance of its records with UFARS. Each year, the school district shall also provide for the publication of the financial information specified in Minn. Stat. §123B.10 in the manner specified therein.

Legal References: Minn. Stat. § 123B.02 (School District Powers)
Minn. Stat. § 123B.09 (School Board Powers)
Minn. Stat. § 123B.10 (Publication of Financial Information)
Minn. Stat. § 123B.14, Subd. 7 (Duties of School Board Clerk)

Minn. Stat. § 123B.75 (Revenue)
Minn. Stat. § 123B.76 (Expenditures)
Minn. Stat. § 123B.77 (Accounting, Budgeting and Reporting Requirements)
Minn. Stat. § 123B.78 (Cash Flow, Revenues, Borrowing, Deficits)
Minn. Stat. § 123B.79 (Permanent Fund Transfers)
Minn. Stat. § 123B.80 (Exceptions for Permanent Fund Transfers)

Cross References: MSBA/MASA Model Policy 703 (Annual Audit)
MSBA Service Manual, Chapter 7, Education Funding

Reviewed by YME Administrators: December 30, 2008
First Reading: January 12, 2009
Second Reading: February 9, 2009
Adopted: February 9, 2009

702.1 ELECTRONIC FUNDS TRANSFERS

I. PURPOSE

The purpose of this policy is to provide procedures for the authorization of electronic fund transfers for business operations.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school district to comply with all laws regarding electronic fund transfers for school districts.

III. REQUIREMENT

- A. The school board shall annually delegate the authority to make electronic fund transfers to the designated business administrators.
- B. The disbursing bank shall keep on file a certified copy of the delegation of authority.
- C. The initiator of the electronic funds transfer shall be identified.
- D. The initiator shall document the request and obtain an approval from a business administrator before initiating the transfer.
- E. A written confirmation of the transaction shall be made no later than one business day after the transaction and shall be used in lieu of a check, order check or warrant required to support the transaction.
- F. A list of all transactions made by electronic funds transfer shall be submitted to the school board at its next regular meeting after the transaction.

Legal Reference: Minn. Stat. 471.38 Subd. 3a

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10806	ADVOCATE TRIBUNE	02/09/2009	1	legals	0	17.10	2,553.15
01 E 005 010 000 000 380				BOARD OF EDUCATION//PRINTING/ADVERTISING/		17.10	
			10		0	109.18	
09 L 230 28				TRUST FUND/DEFERRED REVENUE/SENIOR CITIZENS CARD PROJEC		109.18	
			2	winter warm up	0	168.30	
04 E 500 580 000 325 380				EARLY CHILDHOOD AND FAM ED/EARLY CHILDHOOD AND FAMILY E		168.30	
			3	ECFE FAMILY EVENT	0	168.30	
04 E 500 580 000 325 380				EARLY CHILDHOOD AND FAM ED/EARLY CHILDHOOD AND FAMILY E		168.30	
			4	OLE & LENA	0	2,090.27	
				BROCHURES			
04 E 500 505 000 321 380				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PRINTIN		2,090.27	
10807	ALPHA WIRELESS	02/09/2009	625566	CAMERAS	0	12,166.00	12,166.00
01 E 005 850 000 342 530				FACILITIES/SAFE SCHOOLS/EQUIPMENT PURCHASES/		12,166.00	
10808	AMERICAN WELDING AND GAS	02/09/2009	AJ514		0	431.86	431.86
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		431.86	
10809	APPERT FOODS	02/09/2009	1		0	5,596.96	5,596.96
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		5,187.21	
02 E 005 770 000 701 495				FOOD SERVICES/SCHOOL LUNCH/MILK/		22.12	
02 E 005 770 000 705 490				FOOD SERVICES/BREAKFAST/FOOD/		387.63	
10810	Vendor Continued Void	02/09/2009					0.00
10811	BENNETT & BENNETT INC.	02/09/2009	1	REGULAR ROUTES	0	54,519.36	72,589.93
01 E 005 760 000 720 361				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/BUS CON		54,519.36	
			10		0	12,804.83	
01 E 005 760 000 713 361				PUPIL TRANSPORTATION/OPEN ENROLLMENT/BUS CONTR. (XWKD T		2,237.76	
01 E 005 760 000 717 361				PUPIL TRANSPORTATION/LATE ACTIVITY BUS/BUS CONTR. (XWKD		248.64	
01 E 005 760 000 720 361				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/BUS CON		1,967.55	
01 E 005 760 000 723 361				PUPIL TRANSPORTATION/HANDICAPPED/BUS CONTR. (XWKD TO 36		6,957.68	
04 E 500 582 000 344 361				LEARNING READINESS/LEARNING READINESS/BUS CONTR. (XWKD		86.58	
01 E 300 258 233 000 370				MUSIC//RENTALS AND LEASES/INSTRUMENTAL MUSIC		30.00	
01 E 005 760 000 728 361				PUPIL TRANSPORTATION/TO BOARD AND LODGING FACILITY/BUS		981.36	
04 E 500 505 000 332 361				COMMUNITY EDUCATION GENERAL/YOUTH SERVICES-COMMUNITY ED		295.26	
			11	k-bowl	0	380.88	
01 E 300 218 000 733 361				GIFTED & TALENTED/TRANSPORTATION/NON-AUTHORIZED/BUS CON		380.88	
			12	science/nature	0	142.04	
01 E 300 211 000 733 361				SECONDARY EDUCATION GENERAL/TRANSPORTATION/NON-AUTHORIZ		142.04	
			13	upward bound	0	112.90	
01 E 300 211 000 733 361				SECONDARY EDUCATION GENERAL/TRANSPORTATION/NON-AUTHORIZ		112.90	
			16	bbb	0	933.38	
01 E 300 294 213 733 361				BOYS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/BUS CONTR.		933.38	
			17	gbb	0	703.61	
01 E 300 296 213 733 361				GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/BUS CONTR		703.61	
			18	wrestling	0	1,676.08	
01 E 300 294 221 733 361				BOYS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/BUS CONTR.		1,676.08	
			19	bowling	0	723.90	
01 E 005 760 000 725 361				PUPIL TRANSPORTATION/BETWEEN SCHOOLS/BUS CONTR. (XWKD T		723.90	
				danceline	0	592.95	
01 E 300 296 228 733 361				GIRLS ATHLETICS/TRANSPORTATION/NON-AUTHORIZED/BUS CONTR		592.95	
10812	BEST BUSINESS PRODUCTS	02/09/2009	911683		0	237.13	237.13
02 E 005 770 000 701 401				FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/		237.13	
10813	BRUFLAT PLUMBING & HEATING INC	02/09/2009	4472		0	268.79	690.19
01 E 025 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		268.79	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 025 810 000 000 350			4493	pipe replaced OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC	0	149.48 149.48	
01 E 005 810 000 000 350			4493-	pipe replaced OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC	0	271.92 271.92	
10814 BURSCH TRAVEL		02/09/2009	1	LITERACY CONFERENCE	0	380.80	380.80
01 E 100 204 000 414 366				TITLE II EISENHWOER/TITLE II ESEA/TRAVEL-SCHOOL BUSINES		380.80	
10815 CALICO INDUSTRIES, INC.		02/09/2009	1		0	410.25	410.25
02 E 005 770 000 701 401				FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/		410.25	
10816 CARL'S BAKERY		02/09/2009	2497	INTERGENERATIONAL	67	25.51	88.21
01 E 005 020 000 315 401				SUPERINTENDENT'S OFFICE/INTEGRATION/GENERAL SUPPLIES/		25.51	
01 E 100 203 399 000 401			2498	PR. RESPECT ELEMENTARY GENERAL ED.//GENERAL SUPPLIES/INTERGENERATIO	299	62.70 62.70	
10817 CENEX CREDIT CARD		02/09/2009	1		0	630.23	630.23
01 E 005 810 193 000 442				OPERATIONS AND MAINTENANCE//GAS & OIL/CAR EXPENSES		630.23	
10818 CITY OF GRANITE FALLS		02/09/2009	1	SWR/WTR	0	1,125.11	9,781.71
01 E 005 810 183 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/SEWER-WATE		1,125.11	
01 E 005 810 184 000 330			2	ELECTRICITY OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT	0	8,557.65 8,557.65	
01 E 005 810 191 000 330			3	GARAGE OPERATIONS AND MAINTENANCE//UTILITY SERVICES/OUTSIDE MA	0	88.95 88.95	
01 E 300 361 000 830 330			4	CARPENTRY CARPENTRY/VOCATIONAL PROGRAMS/UTILITY SERVICES/	0	10.00 10.00	
10819 CITY OF GRANITE FALLS		02/09/2009	2269	SAND	0	53.02	53.02
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		53.02	
10820 CLASSROOM DIRECT/REPRINT		02/09/2009	206700520363	CHART	274	13.47	44.38
01 E 100 219 000 317 430				LEP/COMPENSATORY/SUPPLIES/		13.47	
01 E 100 203 405 000 430			206700531012	graph paper ELEMENTARY GENERAL ED.//SUPPLIES/5TH GRADE	282	30.91 30.91	
10821 FERN CLOUD		02/09/2009	1	PIONEER POETRY RESIDENCY	0	240.00	240.00
01 E 100 203 399 000 305				ELEMENTARY GENERAL ED.//PROFESSIONAL FEES/INTERGENERATI		240.00	
10822 CONSUMERS COOPERATIVE OIL CO.		02/09/2009	1	fuel oil	0	2,934.01	2,940.01
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		2,934.01	
01 E 025 810 000 000 410			2	OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/	0	6.00 6.00	
10823 COUNTRYSIDE PUBLIC HEALTH		02/09/2009	5506	KITCHEN INSPECTION	0	193.58	193.58
02 E 005 770 000 701 350				FOOD SERVICES/SCHOOL LUNCH/REPAIRS AND MAINTENANCE SVCS		193.58	
10824 CULLIGAN		02/09/2009	1		0	22.73	22.73
01 E 025 810 183 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/SEWER-WATE		22.73	
10825 DACEY, FLORENCE		02/09/2009	1	RESIDENCY	0	2,583.00	2,583.00
01 E 100 203 399 000 305				ELEMENTARY GENERAL ED.//PROFESSIONAL FEES/INTERGENERATI		2,583.00	
10826 BRJH, INC		02/09/2009	129	SHARE	290	65.00	170.00
01 E 005 790 721 000 401				OTHER PUPIL SUPPORT SERVICES//GENERAL SUPPLIES/SHARE LI		65.00	
01 L 230 33				ART EXPO GENERAL FUND/DEFERRED REVENUE/BERT RANEY ACTIVITY ACCOU	296	105.00 105.00	
10827 DAVE'S ELECTRIC CO		02/09/2009	1		0	29.91	65.66

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		29.91	
			2		0	35.75	
01 L 230 16				GENERAL FUND/DEFERRED REVENUE/BERT RANEY-WATER		35.75	
10828 DAWSON-BOYD SCHOOL #378		02/09/2009	1101	common in-service	0	163.50	163.50
01 E 005 610 375 308 401				CURRICULUM CONSULTANT & DEVLOP/STAFF DEV. 25% DIST. WID		163.50	
10829 DEAN FOODS NORTH CENTRAL, INC.		02/09/2009	1		0	3,292.92	3,292.92
02 E 005 770 000 701 401				FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/		2,296.54	
02 E 005 770 000 705 495				FOOD SERVICES/BREAKFAST/MILK/		426.47	
02 E 005 770 000 707 495				FOOD SERVICES/ALA CARTE/OTHER/MILK/		569.91	
10830 DOLLARS FOR SCHOLARS		02/09/2009	1	BERT RANEY	0	300.00	300.00
01 L 230 69				GENERAL FUND/DEFERRED REVENUE/TARGET \$ (HINZ)		300.00	
10831 DRAMATIC PUBLISHING		02/09/2009	2087504	SPRING PLAY	195	288.50	288.50
01 E 300 298 236 000 899				EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FOREN		288.50	
10832 DU-MART		02/09/2009	401647	AFS	292	11.41	11.41
01 E 100 790 308 799 401				OTHER PUPIL SUPPORT SERVICES/OTHER GRANTS/GENERAL SUPPL		11.41	
10833 ECOLAB		02/09/2009	9640436		0	139.00	139.00
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		139.00	
10834 Vendor Continued Void		02/09/2009					0.00
10835 ECONOMART		02/09/2009	1	KAIA	0	401.22	739.05
01 E 300 331 000 830 433				VOCATIONAL HOME EC/VOCATIONAL PROGRAMS/INDIVIDUAL INST		401.22	
			10015	AG	0	17.21	
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		17.21	
			10186	ICAC	0	14.77	
01 E 100 216 000 401 366				TITLE I - PART A/TITLE I/TRAVEL-SCHOOL BUSINESS/		14.77	
			10191	AR PRIZES	0	23.75	
01 E 100 203 000 000 899				ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/		23.75	
			10224	ECFE	0	81.91	
04 E 500 580 000 325 430				EARLY CHILDHOOD AND FAM ED/EARLY CHILDHOOD AND FAMILY E		81.91	
			20076	AFTER SCHOOL	0	30.86	
01 E 100 790 308 799 401				OTHER PUPIL SUPPORT SERVICES/OTHER GRANTS/GENERAL SUPPL		30.86	
			30054	BOYS BB	0	44.80	
01 E 300 294 213 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/BASKETBALL		44.80	
			30055	LETTUCE	0	30.00	
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		30.00	
			30056	integration	0	41.01	
01 E 005 020 000 315 401				SUPERINTENDENT'S OFFICE/INTEGRATION/GENERAL SUPPLIES/		41.01	
			30064	PLANNING MTG.	0	65.09	
01 E 005 010 000 000 899				BOARD OF EDUCATION//MISCELLANEOUS EXPENSE/		65.09	
			30127	H STUKEL	0	-11.57	
04 E 500 580 000 325 430				EARLY CHILDHOOD AND FAM ED/EARLY CHILDHOOD AND FAMILY E		-11.57	
10836 EVAN-MOOR		02/09/2009	850934	HWR PRACTICE BOOK	0	21.99	21.99
01 E 100 203 404 000 430				ELEMENTARY GENERAL ED.//SUPPLIES/4TH GRADE		21.99	
10837 FARM & HOME PUBLISHERS, LTD		02/09/2009	F405604	RENVILLE COUNTY	0	37.00	37.00
01 E 005 760 000 720 401				PUPIL TRANSPORTATION/REGULAR TO AND FROM SCHOOL/GENERAL		37.00	
10838 FRAN DEBAERE		02/09/2009	8880	FAX HOOK UPS	0	237.00	237.00
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		237.00	
10839 FRANKLIN COVEY CO.		02/09/2009	60441034	PLANNER	184	39.92	39.92
01 E 300 420 000 419 460				SPECIAL EDUCATIONAL GENERAL/94-142 FEDERAL/BOOKS/WORKBO		39.92	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10840	FRONTIER TELEPHONE	02/09/2009	1		0	167.32	167.32
01 E 025 810 000 000 320				OPERATIONS AND MAINTENANCE//COMMUNICATIONAL SERVICES/		167.32	
10841	FRY, JILL	02/09/2009	1	AFS	0	59.60	59.60
01 E 100 790 308 799 401				OTHER PUPIL SUPPORT SERVICES/OTHER GRANTS/GENERAL SUPPL		59.60	
10842	MARY FYLLING	02/09/2009	1	WORKSHOP AFTER SCHOOL	0	50.00	50.00
01 E 100 790 308 799 305				OTHER PUPIL SUPPORT SERVICES/OTHER GRANTS/PROFESSIONAL		50.00	
10843	GLSPORTS	02/09/2009	450183		0	418.81	418.81
01 E 300 296 210 000 401				GIRLS ATHLETICS//GENERAL SUPPLIES/SOFTBALL		418.81	
10844	GRANITE FALLS AUTO PARTS	02/09/2009	1	Ag	0	38.89	632.71
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		38.89	
			2	perkins	0	299.00	
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		299.00	
			3		0	237.61	
01 E 005 810 193 000 401				OPERATIONS AND MAINTENANCE//GENERAL SUPPLIES/CAR EXPENS		237.61	
			4		0	57.21	
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		57.21	
10845	GRANITE FLORAL & GREENHOUSE	02/09/2009	77119		0	35.10	55.10
01 E 300 301 501 830 433				AG EDUCATION (VOCATIONAL)/VOCATIONAL PROGRAMS/INDIVIDUA		35.10	
			77148		0	20.00	
01 E 300 294 213 000 401				BOYS ATHLETICS//GENERAL SUPPLIES/BASKETBALL		20.00	
10846	GREAT PLAINS NATURAL GAS CO	02/09/2009	1		0	8,171.63	23,491.99
01 E 025 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		8,171.63	
			10		0	15,320.36	
01 E 005 810 000 000 440				OPERATIONS AND MAINTENANCE//FUEL FOR BUILDINGS/		15,320.36	
10847	HAWTHORN INN & SUITES	02/09/2009	61688	LLI	216	130.00	390.00
01 E 100 216 000 401 366				TITLE I - PART A/TITLE I/TRAVEL-SCHOOL BUSINESS/		130.00	
			61691	LLI	0	130.00	
01 E 100 216 000 401 366				TITLE I - PART A/TITLE I/TRAVEL-SCHOOL BUSINESS/		130.00	
			61694	LLI	0	130.00	
01 E 100 216 000 401 366				TITLE I - PART A/TITLE I/TRAVEL-SCHOOL BUSINESS/		130.00	
10848	HDL	02/09/2009	1829994		182	2.40	2.40
01 E 300 255 000 000 450				INDUSTRIAL EDUCATION//MATERIALS PURCH FOR RESALE/		2.40	
10849	HEARTLAND AUDIO	02/09/2009	1524	REPAIR INTERCOM SYSTEM	0	757.80	1,229.52
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		757.80	
			1525	WIRELESS MIC	168	471.72	
01 E 300 211 000 000 899				SECONDARY EDUCATION GENERAL//MISCELLANEOUS EXPENSE/		471.72	
10850	HENDERSON, ROBIN	02/09/2009	1	project respect	0	26.97	200.21
01 E 100 203 399 000 401				ELEMENTARY GENERAL ED.//GENERAL SUPPLIES/INTERGENERATIO		26.97	
			2	PROJECT RESPECT	0	52.21	
01 E 100 203 399 000 401				ELEMENTARY GENERAL ED.//GENERAL SUPPLIES/INTERGENERATIO		52.21	
			3	AFS	0	80.55	
01 E 100 790 308 799 401				OTHER PUPIL SUPPORT SERVICES/OTHER GRANTS/GENERAL SUPPL		80.55	
			4	SHARE GRANT	0	40.48	
01 E 005 790 721 000 401				OTHER PUPIL SUPPORT SERVICES//GENERAL SUPPLIES/SHARE LI		40.48	
10851	HILLYARD/HUTCHINSON	02/09/2009	202623		0	2,493.30	2,985.18
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		2,493.30	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 005 810 000 000 410			2763022	OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/	0	287.34	287.34
01 E 005 810 000 000 410			2763024	OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/	0	204.54	204.54
10852 HINZ, STACY		02/09/2009	1	BRAINERD MILEAGE	0	133.50	182.89
01 E 100 204 000 414 366				TITLE II EISENHWOER/TITLE II ESEA/TRAVEL-SCHOOL BUSINES		133.50	
01 E 100 204 000 414 366			2	TITLE II EISENHWOER/TITLE II ESEA/TRAVEL-SCHOOL BUSINES	0	47.89	47.89
01 E 100 204 000 414 366			22	TITLE II EISENHWOER/TITLE II ESEA/TRAVEL-SCHOOL BUSINES	0	1.50	1.50
10853 HOFFMAN & BROBST		02/09/2009	345920	FY08	0	13,030.00	13,030.00
01 E 005 110 000 000 311				ACCOUNTING OFFICE//PROFESSIONAL/TECHNICAL SVCS/		13,030.00	
10854 HOMEWOOD SUITES		02/09/2009	121690	LITERACY	0	276.69	276.69
01 E 100 204 000 414 366				TITLE II EISENHWOER/TITLE II ESEA/TRAVEL-SCHOOL BUSINES		276.69	
10855 IKON OFFICE SOLUTIONS		02/09/2009	5010416578	RISO 1/25-4/24/09	0	799.14	799.14
01 E 300 211 000 000 350				SECONDARY EDUCATION GENERAL//REPAIRS AND MAINTENANCE SV		799.14	
10856 IMAGESTUFF.COM		02/09/2009	70870	TAGS	0	59.92	59.92
01 E 100 203 000 000 899				ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/		59.92	
10857 INK SPOT		02/09/2009	1	STAMPER	0	33.29	33.29
01 E 100 407 000 419 433				SPECIFIC LEARNING DISABILIT/94-142 FEDERAL/INDIVIDUAL I		33.29	
10858 INNOVATIVE OFFICE SOLUTIONS		02/09/2009	1015944304	STAPLES	205	283.00	1,091.93
01 E 300 211 000 000 430				SECONDARY EDUCATION GENERAL//SUPPLIES/		283.00	
01 E 100 203 000 000 899			WO-6410450-1	ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/	283	157.16	157.16
01 E 100 203 000 000 899			WO-6437123-1	ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/	288	126.27	126.27
01 E 100 203 000 000 899			WO-6463575-1	ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/	291	63.00	63.00
01 E 300 211 000 000 430			WO6372310-1	SECONDARY EDUCATION GENERAL//SUPPLIES/	206	434.78	434.78
01 E 300 211 000 000 430			WO6372310-2	SECONDARY EDUCATION GENERAL//SUPPLIES/	206	27.72	27.72
10859 JENSEN, MARY		02/09/2009	1	LLI CONF	0	13.90	13.90
01 E 100 204 000 414 366				TITLE II EISENHWOER/TITLE II ESEA/TRAVEL-SCHOOL BUSINES		13.90	
10860 JIM'S CLOTHING & SPORTING GOOD		02/09/2009	81618	KNOWLEDGE BOWL	0	532.00	1,050.00
01 E 300 218 000 388 899				GIFTED & TALENTED/TAG (06)/MISCELLANEOUS EXPENSE/		532.00	
04 E 500 505 000 321 450			81622	ELEM. WRESTLING	0	518.00	518.00
04 E 500 505 000 321 450				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/MATERIA		518.00	
10861 KDMA - AM		02/09/2009	1	OLE & LENA	0	105.00	105.00
04 E 500 505 000 321 380				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PRINTIN		105.00	
10862 KILOWATT COMMUNITY CENTER		02/09/2009	1	BOYS BB	0	700.00	903.00
01 E 300 298 000 000 370				EXTRACURRICULAR ACTIVITIES//RENTALS AND LEASES/		700.00	
01 E 300 298 000 000 370			2	WRESTLING	0	12.00	12.00
01 E 300 298 000 000 370				EXTRACURRICULAR ACTIVITIES//RENTALS AND LEASES/		12.00	
04 E 500 580 000 325 430			3	ECFE	0	191.00	191.00
04 E 500 580 000 325 430				EARLY CHILDHOOD AND FAM ED/EARLY CHILDHOOD AND FAMILY E		191.00	
10863 KNAPPER, TIMOTHY		02/09/2009	1		0	117.89	292.33

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
04 E 500 505 000 321 366				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/TRAVEL-		117.89	
			10	CD DOCK/GYM	0	42.73	
01 E 300 292 000 000 899				BOYS/GIRLS ATHLETICS//MISCELLANEOUS EXPENSE/		42.73	
			2		0	131.71	
01 E 300 298 000 000 366				EXTRACURRICULAR ACTIVITIES//TRAVEL-SCHOOL BUSINESS/		131.71	
10864 KOEPKE, SHEILA		02/09/2009	1		0	28.08	28.08
01 E 300 211 130 000 366				SECONDARY EDUCATION GENERAL//TRAVEL-SCHOOL BUSINESS/HOM		28.08	
10865 KUBITZ EDUCATIONAL SERVICES		02/09/2009	12124	LITERACY GUIDE	253	199.50	199.50
01 E 100 203 000 317 433				ELEMENTARY GENERAL ED./COMPENSATORY/INDIVIDUAL INST SUP		199.50	
10866 KVAM, PEGGY		02/09/2009	1		0	20.00	211.30
01 E 100 050 000 000 401				PRINCIPAL'S OFFICE//GENERAL SUPPLIES/		20.00	
			10		0	1.25	
01 E 100 204 000 414 305				TITLE II EISENHWOER/TITLE II ESEA/PROFESSIONAL FEES/		1.25	
			2		0	111.25	
01 E 100 204 000 414 305				TITLE II EISENHWOER/TITLE II ESEA/PROFESSIONAL FEES/		111.25	
			3	LC	0	78.80	
01 E 100 204 000 414 305				TITLE II EISENHWOER/TITLE II ESEA/PROFESSIONAL FEES/		78.80	
10867 LADNER'S HARDWARE		02/09/2009	1		0	91.68	326.59
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		91.68	
			2		0	27.24	
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		27.24	
			3		0	26.35	
01 E 300 212 000 000 430				ART//SUPPLIES/		26.35	
			4		0	176.44	
01 E 005 810 000 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/		176.44	
			5		0	4.88	
01 E 300 298 000 000 899				EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/		4.88	
10868 LAKES COUNTRY SERVICE COOP		02/09/2009	60018	KNOWLEDGE BOWL BOXES	0	281.00	281.00
01 E 300 218 000 388 401				GIFTED & TALENTED/TAG (06)/GENERAL SUPPLIES/		281.00	
10869 MACKIN LIBRARY MEDIA		02/09/2009	230263		262	86.85	243.23
01 E 100 620 000 000 470				EDUCATIONAL MEDIA/LIBRARY//LIBRARY BOOKS/		86.85	
			230302		247	36.02	
01 E 100 620 000 000 470				EDUCATIONAL MEDIA/LIBRARY//LIBRARY BOOKS/		36.02	
			230602		0	11.87	
01 E 100 620 000 000 470				EDUCATIONAL MEDIA/LIBRARY//LIBRARY BOOKS/		11.87	
			231420		270	108.49	
01 E 100 620 000 000 470				EDUCATIONAL MEDIA/LIBRARY//LIBRARY BOOKS/		108.49	
10870 MIDWEST TECHNOLOGY		02/09/2009	2009456-0		179	205.50	205.50
01 E 300 255 000 000 450				INDUSTRIAL EDUCATION//MATERIALS PURCH FOR RESALE/		205.50	
10871 MN FEED DISTRIBUTORS		02/09/2009	163547		0	82.50	82.50
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		82.50	
10872 MN WEST COMM.& TECH. COLL		02/09/2009	107075		0	616.43	2,610.08
01 E 300 200 000 000 433				POST SECONDARY OPTIONS ENROLL//INDIVIDUAL INST SUPPLIES		616.43	
			107458		0	1,213.11	
01 E 300 200 000 000 433				POST SECONDARY OPTIONS ENROLL//INDIVIDUAL INST SUPPLIES		1,213.11	
			107798		0	780.54	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 300 200 000 000 433				POST SECONDARY OPTIONS ENROLL//INDIVIDUAL INST SUPPLIES		780.54	
10873 M.S.B.A. INSURANCE TRUST		02/09/2009	ACCT449	BD TRAINING	49	574.00	574.00
01 E 005 010 000 000 366				BOARD OF EDUCATION//TRAVEL-SCHOOL BUSINESS/		574.00	
10874 MTI DISTRIBUTING CO.		02/09/2009	650826-00		0	340.20	532.59
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		340.20	
			650826-02		0	192.39	
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		192.39	
10875 MUSIC MART		02/09/2009	588509		0	10.75	15.38
01 E 300 258 233 000 350				MUSIC//REPAIRS AND MAINTENANCE SVCS/INSTRUMENTAL MUSIC		10.75	
			589706		0	4.63	
01 E 300 258 233 000 450				MUSIC//MATERIALS PURCH FOR RESALE/INSTRUMENTAL MUSIC		4.63	
10876 MUSSER ENVIRONMENTAL		02/09/2009	030-03	FY09 H&S (3)	0	2,362.46	2,362.46
01 E 005 860 000 352 305				HEALTH & SAFETY EQUIP/ENVIRONMENTAL HLTH & SAFETY/PROFE		2,362.46	
10877 NELSEN'S CLEANERS & LAUNDERERS		02/09/2009	1		0	31.68	31.68
02 E 005 770 000 701 382				FOOD SERVICES/SCHOOL LUNCH/LAUNDRY AND DRY CLEANING/		31.68	
10878 NEW ARCHERY PRODUCTS		02/09/2009	221425	ARCHERY	193	56.95	56.95
01 E 300 240 000 000 430				HEALTH/PHY ED/RECREATION//SUPPLIES/		56.95	
10879 OFFICEMAX CONTRACT INC.		02/09/2009	891232		63	20.38	20.38
01 E 005 010 000 000 401				BOARD OF EDUCATION//GENERAL SUPPLIES/		20.38	
10880 PAN-O-GOLD BAKING CO.		02/09/2009	1		0	759.63	759.63
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		700.00	
02 E 005 770 000 705 490				FOOD SERVICES/BREAKFAST/FOOD/		59.63	
10881 Vendor Continued Void		02/09/2009					0.00
10882 J.W. PEPPER & SON INC.		02/09/2009	11556226		0	43.99	412.71
01 E 300 258 233 000 430				MUSIC//SUPPLIES/INSTRUMENTAL MUSIC		43.99	
			11556506		0	75.00	
01 E 300 258 233 000 430				MUSIC//SUPPLIES/INSTRUMENTAL MUSIC		75.00	
			11557520		0	128.69	
01 E 300 258 231 000 430				MUSIC//SUPPLIES/VOCAL MUSIC		128.69	
			11557886		197	24.95	
01 E 300 258 231 000 430				MUSIC//SUPPLIES/VOCAL MUSIC		24.95	
			11559976		192	50.00	
01 E 300 258 233 000 430				MUSIC//SUPPLIES/INSTRUMENTAL MUSIC		50.00	
			11562082		0	3.95	
01 E 300 258 231 000 430				MUSIC//SUPPLIES/VOCAL MUSIC		3.95	
			4359469		0	86.13	
04 E 500 590 158 321 401				OTHER COMMUNITY SERVICES/COMMUNITY EDUCATION/GENERAL SU		86.13	
10883 QUILL CORPORATION		02/09/2009	3736616		0	17.43	47.12
01 E 005 110 000 000 401				ACCOUNTING OFFICE//GENERAL SUPPLIES/		17.43	
			3807065		58	29.69	
01 E 005 110 000 000 401				ACCOUNTING OFFICE//GENERAL SUPPLIES/		29.69	
10884 REINHART INST FOODS		02/09/2009	1		0	5,438.34	5,438.34
02 E 005 770 000 701 401				FOOD SERVICES/SCHOOL LUNCH/GENERAL SUPPLIES/		331.28	
02 E 005 770 000 701 490				FOOD SERVICES/SCHOOL LUNCH/FOOD/		4,398.24	
02 E 005 770 000 705 490				FOOD SERVICES/BREAKFAST/FOOD/		708.82	
10885 RTS		02/09/2009	1		0	188.63	190.84
01 E 005 810 000 000 320				OPERATIONS AND MAINTENANCE//COMMUNICATIONAL SERVICES/		188.63	
			2		0	2.21	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 025 810 000 000 320				OPERATIONS AND MAINTENANCE//COMMUNICATIONAL SERVICES/		2.21	
10886	RUTLEDGE DENINE	02/09/2009	1	SECONDARY EDUCATION GENERAL/COMPENSATORY/TRAVEL-SCHOOL	0	97.10	124.82
01 E 300 211 130 317 366						97.10	
			2	SECONDARY EDUCATION GENERAL/COMPENSATORY/TRAVEL-SCHOOL	0	27.72	
01 E 300 211 130 317 366						27.72	
10887	SAWMILL	02/09/2009	1	OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/	0	280.80	280.80
01 E 005 810 000 000 410				INDUSTRIAL EDUCATION//SUPPLIES/		30.63	
01 E 300 255 000 000 430						250.17	
10888	SCHOOL HEALTH CORPORATION	02/09/2009	1492036-00	HEALTH SERVICES/NURSE//GENERAL SUPPLIES/	280	47.69	554.72
01 E 200 720 000 000 401						47.69	
			1492036-01	scale	0	507.03	
01 L 230 92				GENERAL FUND/DEFERRED REVENUE/BC/BS SETTLEMENT		507.03	
10889	SNA	02/09/2009	1	ANNUAL CERT. FEE	0	8.00	8.00
02 E 005 770 000 701 820				FOOD SERVICES/SCHOOL LUNCH/DUES & MEMBERSHIPS/		8.00	
10890	SOCIAL STUDIES SCHOOL SERVICE	02/09/2009	1341-24	SOCIAL STUDIES-SCIENCES//SUPPLIES/	0	83.88	83.88
01 E 300 270 000 000 430						83.88	
10891	SOUTHWEST WHOLESALE	02/09/2009	1	FOOD SERVICES/SCHOOL LUNCH/FOOD/	0	6,267.89	6,745.63
02 E 005 770 000 701 490						6,267.89	
			2	FOOD SERVICES/BREAKFAST/FOOD/	0	477.74	
02 E 005 770 000 705 490						477.74	
10892	STEIN'S, INC	02/09/2009	542283	OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/	0	946.50	946.50
01 E 005 810 000 000 410						946.50	
10893	ALLEN L STOECKMAN	02/09/2009	1	SUPERINTENDENT'S OFFICE//TRAVEL-SCHOOL BUSINESS/	0	112.99	112.99
01 E 005 020 000 000 366						112.99	
10894	SUBWAY	02/09/2009	413032	parent mtg.	0	24.75	24.75
01 E 100 216 000 401 366				TITLE I - PART A/TITLE I/TRAVEL-SCHOOL BUSINESS/		24.75	
10895	SW/WC SERVICE COOP - MARSHALL	02/09/2009	24188	SCIENCE CONF.	0	50.00	2,981.70
01 E 100 218 000 388 369				GIFTED & TALENTED/TAG (06)/PARTICIPATION FEES/		50.00	
			24191	AUTISM TRAINING	0	2,880.80	
01 E 005 411 000 419 305				AUTISTIC/94-142 FEDERAL/PROFESSIONAL FEES/		2,880.80	
			385910	MUSIC//SUPPLIES/VOCAL MUSIC	194	50.90	
01 E 300 258 231 000 430						50.90	
10896	TECH CHECK	02/09/2009	12292	1ST CLASS JUNE 09	0	95.12	223.57
01 E 200 612 000 302 555				TECHNOLOGY/CAPITAL OUTLAY/TECHNOLOGY EQUIPMENT/		95.12	
			12388	COMPUTER REPAIR	0	128.45	
01 E 300 257 000 000 350				COMPUTER TECHNOLOGY//REPAIRS AND MAINTENANCE SVCS/		128.45	
10897	THRIFTY WHITE DRUG	02/09/2009	1002137	PHOTOS	0	16.89	32.87
01 E 100 203 000 000 899				ELEMENTARY GENERAL ED.//MISCELLANEOUS EXPENSE/		16.89	
			196749	RID	0	15.98	
01 E 005 810 191 000 410				OPERATIONS AND MAINTENANCE//CUST/REPAIR SUPPLIES/OUTSID		15.98	
10898	TIES	02/09/2009	28627	CONFERENCE	0	780.00	1,560.00
01 E 100 204 000 414 366				TITLE II EISENHWOER/TITLE II ESEA/TRAVEL-SCHOOL BUSINES		780.00	
			28627-	ONFERENCE	0	780.00	
01 E 300 204 000 414 366				TITLE II EISENHWOER/TITLE II ESEA/TRAVEL-SCHOOL BUSINES		780.00	
10899	US SCHOOL SUPPLY	02/09/2009	131486A	ELEMENTARY GENERAL ED.//GENERAL SUPPLIES/INTERGENERATIO	277	64.35	64.35
01 E 100 203 399 000 401						64.35	
10900	VELDE SANITATION	02/09/2009	49213		0	300.00	1,058.23

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 025 810 000 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/		300.00	
			49213-		0	758.23	
01 E 005 810 000 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/		758.23	
10901 VISA		02/09/2009	1	millenium hotel	0	121.35	194.24
01 E 005 010 000 000 366				BOARD OF EDUCATION//TRAVEL-SCHOOL BUSINESS/		121.35	
			2	alibris-smartsavin	0	31.95	
01 E 300 211 000 000 899				SECONDARY EDUCATION GENERAL//MISCELLANEOUS EXPENSE/		31.95	
			3	AMAZON	0	16.00	
01 E 300 620 106 000 460				EDUCATIONAL MEDIA/LIBRARY//BOOKS/WORKBOOKS/DAKOTA LANGU		16.00	
			4	AMAZON	0	24.94	
01 E 300 298 236 000 401				EXTRACURRICULAR ACTIVITIES//GENERAL SUPPLIES/FORENSICS		24.94	
10902 WEIDAUER, BARRY		02/09/2009	1		0	90.00	90.00
01 E 300 211 000 000 366				SECONDARY EDUCATION GENERAL//TRAVEL-SCHOOL BUSINESS/		90.00	
10903 WEST CENTRAL TAE KWON DO		02/09/2009	1	JAN 09	0	394.40	394.40
04 E 500 505 000 321 305				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/PROFESS		394.40	
10904 XCEL ENERGY		02/09/2009	1		0	8.78	8.78
01 E 025 810 184 000 330				OPERATIONS AND MAINTENANCE//UTILITY SERVICES/ELECTRICIT		8.78	
10905 Vendor Continued Void		02/09/2009					0.00
10906 Vendor Continued Void		02/09/2009					0.00
10907 Vendor Continued Void		02/09/2009					0.00
10908 Vendor Continued Void		02/09/2009					0.00
10909 Vendor Continued Void		02/09/2009					0.00
10910 Vendor Continued Void		02/09/2009					0.00
10911 YME SCHOOLS-ADM		02/09/2009	12208	S ASHBURN	0	42.25	6,090.36
02 R 005 000 000 701 601				SCHOOL LUNCH/SALES TO PUPILS/		42.25	
			12228	KMS	0	80.00	
01 E 300 298 000 000 899				EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/		80.00	
			12737	us post office	0	307.61	
04 E 500 505 000 321 329				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/POSTAGE		307.61	
			12738	KEVIN DEBOER	0	200.00	
01 E 300 294 213 000 319				BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL		200.00	
			12739	MATT DALLE	0	200.00	
01 E 300 294 213 000 319				BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL		200.00	
			12741	KIMBALL HS	0	135.00	
01 E 300 294 221 000 369				BOYS ATHLETICS//PARTICIPATION FEES/WRESTLING		135.00	
			12742		0	25.00	
01 E 200 420 640 419 367				SPECIAL EDUCATIONAL GENERAL/94-142 FEDERAL/TRAVEL-PROFE		25.00	
			12743	CINDY ANDERSEN	0	30.00	
04 R 500 000 000 321 050				COMMUNITY EDUCATION/FEES FROM PATRONS/		30.00	
			12744	MNI AAA	0	190.00	
04 E 500 505 000 321 366				COMMUNITY EDUCATION GENERAL/COMMUNITY EDUCATION/TRAVEL-		190.00	
			12745	MITCH HAWKS	0	116.00	
01 E 005 810 000 000 350				OPERATIONS AND MAINTENANCE//REPAIRS AND MAINTENANCE SVC		116.00	
			12746	GF CHAMBER OF	0	100.00	
09 L 230 27				COMMERCE			
				TRUST FUND/DEFERRED REVENUE/SENIOR CITIZENS ADVOCACY		100.00	
			12747	SHIRLEY MOCK	0	43.05	
02 R 005 000 000 701 601				SCHOOL LUNCH/SALES TO PUPILS/		43.05	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
02 R	005 000 000 701 601		12748	ERICA HESS SCHOOL LUNCH/SALES TO PUPILS/	0	23.95 23.95	
01 E	300 218 000 388 369		12749	ORTONVILLE KB GIFTED & TALENTED/TAG (06)/PARTICIPATION FEES/	0	100.00 100.00	
01 E	300 298 216 000 899		12750	GENE'S SPORTING GOODS EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FLO-T	0	450.00 450.00	
01 E	300 294 221 000 319		12751	LARYY HALVERSON BOYS ATHLETICS//OTHER PERSONAL SERVICES/WRESTLING	0	200.00 200.00	
01 E	300 294 221 000 319		12752	TOM JACOBSEN BOYS ATHLETICS//OTHER PERSONAL SERVICES/WRESTLING	0	80.00 80.00	
01 E	200 420 640 419 367		12754	PACT 4 SPECIAL EDUCATIONAL GENERAL/94-142 FEDERAL/TRAVEL-PROFE	0	25.00 25.00	
01 E	300 298 216 000 899		12756	MN WEST EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FLO-T	0	20.00 20.00	
01 E	300 294 213 000 319		12757	LARRY WENAAS BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL	0	200.00 200.00	
01 E	300 296 213 000 319		12758	JIM REED GIRLS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL	0	200.00 200.00	
01 E	300 296 213 000 319		12759	BRANDON MENSINK GIRLS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL	0	35.00 35.00	
01 E	300 298 216 000 899		12760	AMERICAN HEART ASSOCIATION EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FLO-T	0	170.00 170.00	
02 R	005 000 000 701 601		12761	BRUCE & JANAL LUNDIN SCHOOL LUNCH/SALES TO PUPILS/	0	205.95 205.95	
02 R	005 000 000 701 601		12762	DANIEL & ERIN KORSTAD SCHOOL LUNCH/SALES TO PUPILS/	0	5.05 5.05	
01 E	300 790 388 000 899		12763	MN WEST OTHER PUPIL SUPPORT SERVICES//MISCELLANEOUS EXPENSE/KID	0	20.00 20.00	
01 E	005 110 000 000 401		12764	SKYWARD INC ACCOUNTING OFFICE//GENERAL SUPPLIES/	0	200.00 200.00	
01 E	300 298 236 000 319		12765	JERRY ANDERSON EXTRACURRICULAR ACTIVITIES//OTHER PERSONAL SERVICES/FOR	0	50.00 50.00	
01 E	300 298 236 000 319		12766	JESSICA ANDERSON EXTRACURRICULAR ACTIVITIES//OTHER PERSONAL SERVICES/FOR	0	50.00 50.00	
01 E	300 298 236 000 319		12767	JEFF IVERSON EXTRACURRICULAR ACTIVITIES//OTHER PERSONAL SERVICES/FOR	0	50.00 50.00	
04 R	500 000 000 321 050		12768	NANCY AUS COMMUNITY EDUCATION/FEES FROM PATRONS/	0	25.00 25.00	
01 E	100 640 000 306 367		12769	MESPA STAFF DEVELOPMENT/STAFF DEV. 50% SITE/TRAVEL-PROFESS DE	0	365.00 365.00	
01 E	300 298 216 000 899		12770	REGION 3A EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FLO-T	0	710.00 710.00	
01 E	300 294 213 000 319		12771	NICK RICHTER BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL	0	400.00 200.00	
01 E	300 296 213 000 319			GIRLS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL		200.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
01 E 300 296 213 000 319			12772	BRIAN ONKEN GIRLS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL	0	200.00 200.00	
01 E 300 294 213 000 319			12773	CRAIG NORLAND BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL	0	200.00 200.00	
01 E 300 294 221 000 319			12775	ANOKA SCHOOLS BOYS ATHLETICS//OTHER PERSONAL SERVICES/WRESTLING	0	175.00 175.00	
01 E 300 240 000 000 430			12776	WILLIE'S KORNER STORE HEALTH/PHY ED/RECREATION//SUPPLIES/	0	161.50 161.50	
01 E 300 294 213 000 319			12777	OWEN GUSTAFSON BOYS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL	0	220.00 110.00	
01 E 300 296 213 000 319				GIRLS ATHLETICS//OTHER PERSONAL SERVICES/BASKETBALL		110.00	
01 E 300 218 000 388 369			12778	DAWSON-BOYD HS GIFTED & TALENTED/TAG (06)/PARTICIPATION FEES/	0	80.00 80.00	
10912 YME BOARD ACCOUNT		02/09/2009	1	one act play	0	35.00	35.00
01 E 300 298 236 000 899				EXTRACURRICULAR ACTIVITIES//MISCELLANEOUS EXPENSE/FOREN		35.00	
10913 YME PTO		02/09/2009	1	AFS	0	26.00	47.00
01 E 100 790 308 799 401				OTHER PUPIL SUPPORT SERVICES/OTHER GRANTS/GENERAL SUPPL		26.00	
01 E 005 790 721 000 401			2	SHARE	0	21.00	
				OTHER PUPIL SUPPORT SERVICES//GENERAL SUPPLIES/SHARE LI		21.00	
10914 YME-FOOD SERVICE		02/09/2009	1	FOOD SVC.	0	4.90	4.90
01 E 100 790 388 000 899				OTHER PUPIL SUPPORT SERVICES//MISCELLANEOUS EXPENSE/KID		4.90	
109 Computer Check(s) For a Total of							200,957.37

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	109	Computer	Checks For a Total of	200,957.37
Total For	109	Manual, Wire Tran, ACH & Computer	Checks	200,957.37
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	200,957.37

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	947.78	0.00	171,891.96	172,839.74
02	FOOD SERVICE	0.00	320.25	22,744.12	23,064.37
04	COMMUNITY SERVICE	0.00	55.00	4,789.08	4,844.08
09	TRUST FUND	209.18	0.00	0.00	209.18



Yellow Medicine East 2008-2009 School Calendar



8:15 am – 2:44 pm – Elementary School
8:15 am – 2:50 pm – High School

July 2008						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2008						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2008						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2008						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2008						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2008						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 25-28 Inservice Days

September 2 First Day of School

September 22-26 Homecoming Week

September 22 Late Start

October 6 High School Conferences

October 14 Early Out

October 15 Inservice Day

October 16 & 17 EM Break

October 31 End of 1st Quarter – 41 Days

November 3 Late Start

November 6 & 11 Bert Raney Conferences

November 26 Inservice Day

November 27 & 28 Thanksgiving Break

December 8 High School Conferences

Dec. 24 – Jan. 2 Christmas Break

January 16 End of 2nd Quarter – 44 Days

January 19 Inservice Day

January 20 Late Start

February 11 Early Out

February 12 Inservice Day

February 13 Comp Day – No School

February 16 Presidents Day

February 23 High School Conferences

March 5 & 10 Bert Raney Conferences

March 20 Early Out

March 27 End of 3rd Quarter – 46 Days

April 9 Early Out

April 10 Comp Day - Easter Break

April 18 Prom

May 1 Early Out

May 25 Memorial Day

May 28 End of 4th Quarter – 40 Days

May 29 Early Out

May 29 Inservice Day

May 29 Graduation

June 1 Inservice Day

171 Student Contact Days

January 2009						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2009						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2009						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2009						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2009						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2009						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- First/Last Day of School
- Inservice Day
- Vacation Day
- Early Out
- Late Start
- Comp Day
- End of Quarter

Up to two days may be used for Parent-Teacher Conferences and will be scheduled by the administrators. The first day missed for inclement weather will not be made up. All other days missed or storms or other emergencies will be made up at the end of the year. The board reserves the right to amend or adjust the calendar.

Yellow Medicine East 2009-2010 School Calendar



July 2009						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2009						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2009						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2009						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2009						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2009						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AFTER Labor Day

September 1-3	Staff Development Days
September 7	Labor Day
September 8	First Day of School
October 15-16	Education Minnesota Break
November 5	End of 1 st Quarter – 41 Days
November 6	Staff Development Day
November 25	Staff Development Day
November 26 & 27	Thanksgiving Break
Dec. 24- Jan. 1	Winter Break
January 18	Staff Development Day
January 22	End of 2 nd Quarter – 44 Days
January 25	Staff Development Day
February 12	Staff Development Day
February 15	President's Day
March 31	End of 3 rd Quarter – 45 Days
April 1	Staff Development Day
April 2 & 5	Spring Break
May 31	Memorial Day
June 2	End of 4 th Quarter – 41 Days
June 3 & 4	Staff Development Days

171 Student Contact Days
184 Teacher Contract Days
includes
11 Staff Development Days
2 Parent/Teacher Conference Days

January 2010						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2010						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2010						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2010						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2010						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2010						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- First/Last Day of School
- End of Quarter
- Vacation/Holiday
- Staff Development Day

16 evening hours will be used for Parent-Teacher Conferences and will be scheduled by the administrators. The first day missed for inclement weather will not be made up. All other days missed or storms or other emergencies will be made up at the end of the year. The board reserves the right to amend or adjust the calendar.

Yellow Medicine East 2009-2010 School Calendar



July 2009						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2009						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2009						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2009						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2009						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2009						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

BEFORE Labor Day

August 25-27 Staff Development Days

September 1 First Day of School
September 7 Labor Day

October 15-16 Education Minnesota Break
October 30 End of 1st Quarter – 41 Days

November 2 Staff Development Day
November 25 Staff Development Day
November 26 & 27 Thanksgiving Break

Dec. 24- Jan. 1 Winter Break

January 15 End of 2nd Quarter – 44 Days
January 18 & 19 Staff Development Days

February 12 Staff Development Day
February 15 President's Day

March 25 End of 3rd Quarter – 45 Days
March 26 Staff Development Day

April 2 & 5 Spring Break

May 26 End of 4th Quarter – 41 Days
May 27-28 Staff Development Days
May 31 Memorial Day

January 2010						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2010						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2010						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2010						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2010						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2010						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

171 Student Contact Days
184 Teacher Contract Days
includes
11 Staff Development Days
2 Parent/Teacher Conference Days

- 1 First/Last Day of School
- X End of Quarter
- 1 Vacation/Holiday
- 1 Staff Development Day

16 evening hours will be used for Parent-Teacher Conferences and will be scheduled by the administrators. The first day missed for inclement weather will not be made up. All other days missed or storms or other emergencies will be made up at the end of the year. The board reserves the right to amend or adjust the calendar.

Upcoming Events and Activities

Event	Date	Location	Time
Early Out	February 11, 2009	District	
Inservice Day - No School	February 12, 2009	District	
Comp Day - No School	February 13, 2009	District	
President's Day - No School	February 16, 2009	District	
Board Meeting	March 9, 2009	YME Board Room	7:00 PM