

**YELLOW MEDICINE EAST ISD 2190  
SPECIAL BOARD MEETING  
MARCH 27, 2008 @ 7:00 PM  
LOCATION: YME HIGH SCHOOL BOARD ROOM**

**AGENDA**

1. **Call to Order**
2. **Approval of Agenda**
3. **Approval of March 10, 2008 Minutes** 3
4. **Reports**
  - A. Update on Superintendent Search Surveys Returned
  - B. Discussion Concerning Questions for Superintendent Applicants
  - C. Superintendent Interview Protocol
  - D. Budget Reduction Process Report
  - E. MVCC vs. YME District
  - F. Principal Reports
    1. Bert Raney & H.A. Hagg Elementary - S. Hinz 5
    2. YME High School - K. Norell
      - a. Update on HS Registration 6
      - b. HS Graduation Requirements 9
5. **Personnel Items** 10
  - A. Non-Renewal of Probationary Contract - E. Hess (roll call)
  - B. Non-Renewal of Probationary Contract - S. Knutson (roll call)
  - C. Non-Renewal of Probationary Contract - A. Macziewski (roll call)
  - D. Non-Renewal of Probationary Contract - D. McCormick (roll call)
  - E. Non-Renewal of Probationary Contract - T. Roskens (roll call)
  - F. Non-Renewal of Probationary Contract - D. Rupp (roll call)
6. **Action Items** 11
  - A. Board Member Replacement
7. **Consent Items**
8. **Discussion Items** 13
  - A. Board Assignments
  - B. H.A. Hagg Building
    1. Headstart
    2. Other

9. **Correspondence**
10. **Upcoming Events & Activities** 14
11. **Adjourn**

**YELLOW MEDICINE EAST ISD #2190  
SCHOOL BOARD MEETING MINUTES  
MARCH 10, 2008 – 7:00 P.M.  
YME BOARD ROOM**

Board Members Present: Cheryl Eckhardt, Chad Fischer, Warren Formo, Rich Jepson, Art Rillo, Elmo Volstad

Community / Staff Members Present: Heather Anderson, Kathy Anderson, Deb Beckler, Barb Berg, Helen Blue-Redner, LeeAnn Boushek, Liz DeBlieck, Stacy Hinz, Darcy Josephson, Karen Norell, Brian Olson, Kelly Olson, Dick Orcutt, Julia Redner, Linda Richter, Danae Rupp, Rita Strand, Denise Streich, Kathy Velde

Chairman Volstad called the meeting to order.

Chairman Volstad approved the agenda for the meeting.

Chairman Volstad approved the minutes from the February 26, 2008 special meeting.

The opportunity for citizens to speak received no response.

Kathy Velde updated the Board regarding the spring play and the reason it will not be held this year.

Heather Anderson & Barb Berg shared information regarding the Read 180 program, a reading intervention program for middle school students, which will be implemented with our 7<sup>th</sup> grade students next fall.

The YME principals and curriculum coordinator reported on their respective programs.

Motion by Eckhardt, second by Jepson and carried to approve bills for payment in the amount of \$374,691.70, with checks numbered 8801 through 8936.

Fund balance, enrollment and food service reports were submitted for the Board to review.

Motion by Eckhardt, second by Rillo and carried to approve the second reading and adoption of Policy 425 – Staff Development.

Motion by Eckhardt, second by Rillo and carried to approve the second reading and adoption of Policy 614 – School District Testing Plan & Procedure.

Motion by Eckhardt, second by Rillo and carried to approve the second reading and adoption of Policy 620 – Credit for Learning.

Motion by Rillo, second by Formo and carried to accept the resignation of Board member Kathy Busack.

Motion by Formo, second by Rillo and carried to adopt the November 2008 School Board Election timeline, as presented.

Motion by Jepson, second by Formo and carried to change the special board meeting scheduled for Tuesday, March 25 to Thursday, March 27 at 7:00 pm in the YME Board Room.

Motion by Eckhardt, second by Jepson and carried to initiate a public relations committee for the District.

Motion by Jepson, second by Fischer and carried to approve the employment of Schroeder Communications of Delano, MN for the initial public relations committee meetings.

Motion by Formo, second by Jepson and carried to approve the non-non contract for the 2008-2009 & 2009-2010 school year.

Motion by Eckhardt, second by Formo and carried to approve the SW/WC Service Cooperative contracts for FY09.

Discussion items included the Board member replacement process and the superintendent search process.

Upcoming Events & Activities:

<b>Event</b>	<b>Date</b>	<b>Location</b>	<b>Time</b>
Early Out for Students	March 19, 2008	District	1:11 pm
Teacher Inservice Day	March 20, 2008	District	
Easter Break	March 21-24, 2008	District	
Special Board Meeting	March 27, 2008	District	7:00 pm

The meeting was adjourned by Chairman Volstad.

Name	2007-2008	# of students		2008-2009	2008-2009	# of students
Becky Leiseth	K/1	18		TBD	K/1	19
Amy Hoernemann	.5 K/.5 RR	17		TBD	.5 K/.5 RR	19
Kerri Shackelford	.5 K/.5 RR			TBD	.5 K/.5 RR	share
Mary Jensen	K/1	17		TBD	K/1	19
Mary Austgen	K/1	17		TBD	K/1	19
Beth Kesteloot	K/1	17		TBD	K/1	19
Erica Hess	K/1	18		TBD	K/1	18
		104				113
Peggy Kvam	.5 2nd/.5 Coach	21		TBD	.5 2nd/.5 Coach	19
Tera Roskens	.5 2nd			TBD	.5 2nd/.5 RR	
Joanelle Sannerud	2nd	18		TBD	2nd	19
Bev Ims	2nd	17		TBD	2nd	18
Danae Rupp	2nd	16				56
		72				
ZeeAnne Reishus	3rd	15		TBD	3rd	19
Julie Runia	3rd	18		TBD	3rd	19
Caroline Linden	.5 3rd/.5 Coach	17		TBD	.5 3rd/.5 Coach	19
Amanda Macziewski	.5 3rd	50		TBD	.5 3rd grade	share
				TBD	3rd	19
						76
Pete Scheffler	4th	24		TBD	4th	18
Ginger Baldwin	4th	25		TBD	4th	18
		49		TBD	4th	18
						54
Dave Guertin	5th	22		TBD	5th	19
Jane Schaffran	5th	22		TBD	5th	18
Cindy Lavin	5th	21		TBD	5th	18
		65				55
Tom Diekman	6th	19		TBD	6th	25
Steve Huettl	6th	19		TBD	6th	24
Linda Richter	6th	21		TBD	6th	24
		59				73
Steve Koetter	LEAVE	0				
Diane Holum	Reading Recovery					
Maria Ziemke	ASD Teacher	6		Maria Ziemke	ASD Teacher	7
Patty Maryott	Speech/Language			Patty Maryott	Speech/Language	
Clint Schiller	Crossroads	4				
Keisha Louwagie	K/1 SPED	11		Keisha Louwagie	K/1 SPED	16
Mel Schulte	Elem. SPED	14		Mel Schulte	Elem. SPED	9
Marie Seeman	Elem SPED	12		Marie Seeman	Elem SPED	13
Theresa Moritz	Speech/Language			Theresa Moritz	Speech/Language	
Belinda Field	Elem. SPED	19		Belinda Field	Elem. SPED	15
Amy Stewart	Elem SPED	12		Amy Stewart	Elem SPED	13
Mike Gaffaney	Physical Education			Mike Gaffaney	Physical Education	All
Angie Jans	.5 Title/.5 RR			TBD	Title	
Beth Jahn	K-4 Music			Beth Jahn	K-6 Music	All
Jeff Iverson	5th/6th Music					
Margo VanMoer	2-6 Social Worker			Margo VanMoer	Social Worker	
Stephanie Knutson	Birth - 1st Social					
Karen Gustafson	Elem. Tech 4-6			TBD	Elem. Tech 4-6	
H. A Hagg Elem.						
Jim Williams	4th/5th	18		BRE		

# ENROLLMENT NUMBERS FOR 08-09—YME HIGH SCHOOL

3-27-08

Grade 7: 60 + 3 + 4 + 2 (69)  
Grade 8: 76  
Grade 9: 74  
Grade 10: 75  
Grade 11: 85  
Grade 12: 72 + 4

3 sections:

## Language Arts

Mr. Schulte: 10/10/10/12/12/8  
Ms. Royal: 9/9/9/Th.Arts 8/PSEO Speech/8  
Ms. Anderson Reading/7/7/7/PSEO/8  
\_\_\_\_\_: 11/11/11 3.5

3 sections:

## Social Studies

Ms. Butterbrodt: Soc/10/10/10/PSEO Psych/Study  
Mr. Raymo: 8/8/8/11/11/11  
Ms. Stoerzinger: Econ/9/9/9/7/7 3.0

Mr. Weidauer: 7/

## Industrial Arts

Mr. Weidauer: IT 7/Woods/Woods/Metals/Study  
IT 7/Adv./Basic/Draft/Study 1.0 (includes one section of 7 Geography)

3 sections:

## Science

Mr. Petrich: 9/9/9/CPC/CPC/Physics  
Ms. Quick: 7/7/7/8/8/8  
Mr. Suter: Natl/Adv./Adv/Biol/Biol/Biol 3.0

## Math

Mr. Jans: Alg.II/II/II/Calc/Explore 8/Study  
Mr. Hoernemann: Geom/Geom/Geom/MS Math/MS Math/Study  
Ms. Sandry: I/I/I/I/Trig/Study  
Ms. Johnson: Int/Int/Int/Int/Geom/Study 4.0

## PE/Health

Mr. Lalim H7/H8/Strength/Life/H10/H10  
Mr. Baldry Adapted/PE 10/PE 10  
Mrs. Grey 7/7/8/8/9/9 2.5 includes Adapt PE—SpEd

Business/Computer

Mr. Bremmer: 9/9/Flex/Flex/Flex/Econ

Mrs. Listul: 7/7/8/8/BRE/BRE

2.0 includes .4 BRE Tech

Art

Mr. Baldry: Drawing/3D/Art 7

.5 (with PE assignment position is 1.0)

Music

Mr. Iverson: Concert/7/8 Lessons .5 (no elementary music)

Mrs. Boelter: Concert/7/8/ Lessons + grade 5 once per week and grade 6 once per week

*NOTE: We will need part-time help with instrumental lessons*

Agriculture

Mr. Swenson: Hort/Work/Ag. Sci/Sm.Eng/Ag.8/Study

IS Flex/Work/Ag. Sci/Welding/Ag. 8/Study 1.0

AUTO BODY @ Mn. West

Mn. West Campus: 3 students (in combination with Monti, RCW, Marshall, MACCRAY)

World Language

Ms. Vetsch: Span. 7/I/II/II/III 1.0

ITV: French 1 (5) French 2 (1) ASL (5) Chinese (1)

Dakota Language

Mrs. Schommer: I/II \*Upper Sioux has funded ½ of this assignment

FACS

Mrs. Bergeson: Explore 7/Issues/Finance/Child/Foods/Artistic

Explore 7/Facs9/Finance/Foods/Cr.Foods/Artistic 1.0

SpEd

Mrs. Strand DCD

Mrs. Berg EBD/LD & Reading

Mrs. Koepke EBD/LD

Mr. DeZeeuw EBD/LD/DCD

Mr. Wingert EBD/LD/DCD 5.0

Social Workers

Mrs. Khali:

Ms. Knutson:

Ms. Holm:

504/Liaisons

Ms. Bjerkeset: Title VII Indian Liaison

Ms. Rutledge: reduce ½ hour to 7 1/2 hrs. per day/no summer programming

Ms. Becerra: Hispanic Lisison reduce ½ hour to 7 ½ hrs. per day/no overtime programming

Guidance Counselor

Mrs. Skjefte: .5 position

.5

Media

Mrs. Gustafson: ?

Ms. Klassen: Para to 7.5 hours (reduce ½ hour) ?

Paras

*\*All high school paras are MVCC*

S. Frieborg, C. Eishens, K.Halvorson, B.Lecy, B.Torke, K. Rasmussen, T.Schiller, J.Sneller (part time early childhood)

Secretaries

Mrs. Beckler: 12 month employee

Mrs. Knapper: 10 month employee (2 weeks end of school/2 weeks beginning of school)

NOTE: ONLINE through SW/SC 3 students @ \$335 =\$1,005

Language Arts (3)\*

Info Tech (2)

Biology (2) \*

Animal Science (2) \*

Teen/Family (3) \*

Ag. Sales (1)

4 students indicating PSEO classes at Southwest State (undecided regarding full-time status)

11 students indicating PSEO classes at Mn. West (all part-time)

# GRADUATION REQUIREMENTS

• **LANGUAGE ARTS** ..... 8 Semesters ..... 4.0 Credits

\*Note required areas for grades 11 and 12.

• **SOCIAL STUDIES** ..... 8 Semesters ..... 4.0 Credits

\*Note Grade 11 is World History/Geography

\*Note Social 12 is an elective + .5 Economics

• **MATHEMATICS** ..... 6 Semesters ..... 3.0 Credits

• **SCIENCE** ..... 6 Semesters ..... 3.0 Credits

• **PHYSICAL EDUCATION** ..... 2 Semesters ..... 1.0 Credits

• **HEALTH** ..... 1 Semester ..... .5 Credits

• **COMPUTER APPLICATIONS** ..... 1 Semester ..... .5 Credits

\*Grade 9 will have required computer in rotation with PE 9

\*Meets .5 of Arts Standard (Media Arts-9<sup>th</sup> Computer.)

• **ARTS STANDARD** ..... 1 Semester ..... .5 credits

\*May be met in dance, theater, media arts, music, or visual arts

\*Required for class of 2008 and beyond.

*NOTE: Course descriptions list if arts is met.*

---

**YME Graduation Requirements** ..... **REQUIRED** ..... 16.0

*Electives* ..... 7.5

*Arts Standard* ..... 0.5

**TOTAL** ..... 24.0

**RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL  
OF THE TEACHING CONTRACT OF \_\_\_\_\_  
A PROBATIONARY TEACHER.**

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

WHEREAS, \_\_\_\_\_ is a probationary teacher in Independent School District No. 2190.

BE IT RESOLVED, by the School Board of Independent School District No. 2190, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of, \_\_\_\_\_ a probationary teacher in Independent School District No. 2190, is hereby terminated at the close of the current 2007-2008 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

---

**NOTICE OF TERMINATION AND NON-RENEWAL**

Name

Address

City, State Zip

Dear \_\_\_\_\_:

You are hereby notified that at a special meeting of the School Board of Independent School District No. 2190 held on March 27, 2008, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2008-2009 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because of lack of pupils; financial condition of the school district.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 2190

---

Cheryl Eckhardt, Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_

and upon vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_

and the following voted against the same: \_\_\_\_\_

whereupon said resolution was declared duly passed and adopted.





## **2008 YME Board Committee Assignments**

**ECFE Advisory Committee: Fischer**  
(Early Childhood Family Education)

**MVCC Board: Jepson, Eckhardt, Busack**  
(Minnesota Valley Cooperative Center)

**MRVED Board: Fischer**  
(Minnesota River Valley Education District)

**SW/WC SC Delegate: Volstad**  
(Southwest/West Central Service Cooperative)

**RDC: Fischer**  
(Rural Development Commission)

**MSHSL/Local Activities Representative: Rillo**  
(Minnesota State High School League)

**Instructional and Curriculum Advisory Committee:**  
Fischer, Eckhardt

**Staff Development: Formo, Volstad**

**Community Ed. Advisory:**  
Fischer – Clarkfield Site  
Volstad – Granite Falls Site

**IEIC Administrative Team: Eckhardt**  
(Interagency Early Identification Committee)

**MSBA Legislative Liaison: Formo**  
(Minnesota School Board Association)

**Policy Committee: Eckhardt, Volstad**

**Budget/Finance Committee: Fischer, Volstad**

**Negotiations/Personnel Committee:**  
Jepson, Formo, Volstad

**Technology Committee: Eckhardt, Rillo**

**Buildings & Grounds Committee: Volstad, Jepson**

**Transportation Committee: Fischer, Volstad**

**Swimming Pool Committee: Fischer, Eckhardt**

**PAC: Eckhardt**  
(Parent Advisory Committee)

**Vocational Advisory Committee: Jepson**

**Safe Schools Advisory Committee: Rillo**

**Title I Parent Advisory Committee: Busack**

**Health and Wellness Advisory Committee: Rillo**

## Upcoming Events and Activities

<b>Event</b>	<b>Date</b>	<b>Location</b>	<b>Time</b>
End of 3rd Quarter	March 28, 2008	District	
School Board Meeting	April 14, 2008	YME Board Room	7:00 PM
Early Out	April 18, 2008	District	1:11 PM
Special Board Meeting	April 22, 2008	YME Board Room	7:00 PM