



Future Ready. Community Strong.

Special Meeting Agenda

Diamondhead Education Center
200 W. Burnsville Parkway
Burnsville, MN, 55337
December 4, 2019
6:30 PM

- I. Call to Order
 - A. Welcome
 - B. Pledge of Allegiance
- II. Approval of Agenda
- III. Public Hearing
 - A. The Public Notice 2
Presenter: Abigail Alt, Board Chair
 - B. Facilities Realignment 3
Presenter: Brian Gersich, Assistant Superintendent
 - C. Review of Public Hearing Protocols 14
Presenter: Abigail Alt, Board Chair
 - D. Public Comment
- IV. Adjourn

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.

NOTICE OF PUBLIC HEARING ON PROPOSED SCHOOL CLOSURES

INDEPENDENT SCHOOL DISTRICT NO. 191
(BURNSVILLE-EAGAN-SAVAGE)
DAKOTA AND SCOTT COUNTIES, MINNESOTA

Notice is hereby given that the Independent School District No. 191 Board of Education will hold a public hearing on the question of the necessity and practicability of the proposed closings at the end of the 2019-20 school year of each of the following schools:

John Metcalf Middle School, 2250 Diffley Road, Burnsville, MN;
Sioux Trail Elementary, 2801 River Hill Drive, Burnsville, MN; and
Marion W. Savage Elementary, 4419 W. 126th Street, Savage, MN

The public hearing on the question of these proposed closures will take place on:

Date: Wednesday, December 4, 2019
Time: 6:30 PM
Location: Diamondhead Education Center
200 W. Burnsville Parkway
Burnsville, MN 55337

The schools listed above are being considered for possible closure for the following reasons:

(1) the school district's past enrollment decline, (2) the school district's future, projected enrollment decline, (3) the assessed under-utilization of the school district's elementary and middle level schools – leading to increased cost/ineffectiveness – resulting from past and future, projected enrollment decline; (4) a declining General Fund balance; and (5) past and future, projected General Fund budget reductions (cost cutting measures).

Reasons for Proposed Closure of Particular Schools

John Metcalf Middle School: It is the oldest of the three middle schools, its enrollment is the smallest, it has the highest utility cost/square foot (least cost/effective), it has the second smallest capacity, and it has the second highest number of square feet/student.

Sioux Trail Elementary: It does not seem to pose a geographic risk, it is the third oldest elementary school, it has the fourth smallest capacity; it has the second smallest enrollment, and has higher utility costs than other similar elementary schools.

Marion W. Savage Elementary: It is the oldest elementary school, it has the third smallest enrollment, and is among the least cost effective elementary school to operate.

Expectations for the public hearing, including rules of decorum, will be posted on the District website at www.isd191.org. Please visit the District website if you have questions regarding the public hearing, including if you wish to speak at the hearing.

Dated: November 14, 2019

BY ORDER OF THE SCHOOL BOARD

/s/ Darcy Schatz
School District Clerk
Independent School District No. 191
(Burnsville-Eagan-Savage)
Dakota and Scott Counties, Minnesota



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Facilities Realignment Public Hearing December 4, 2019

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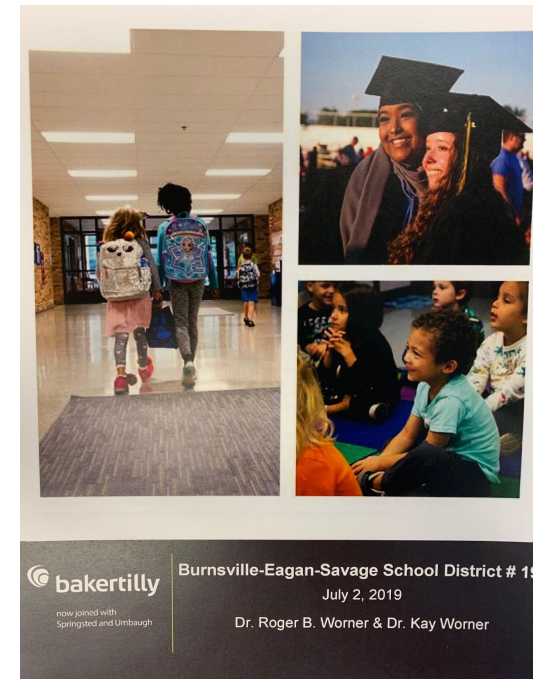
Overview of Presentation

1. Summary of Process & Timeline
2. Summary of Community Participation
- 4 3. Dr. Roger Worner (Consultant) Recommendation



Planning Timeline - Spring and Summer 2019

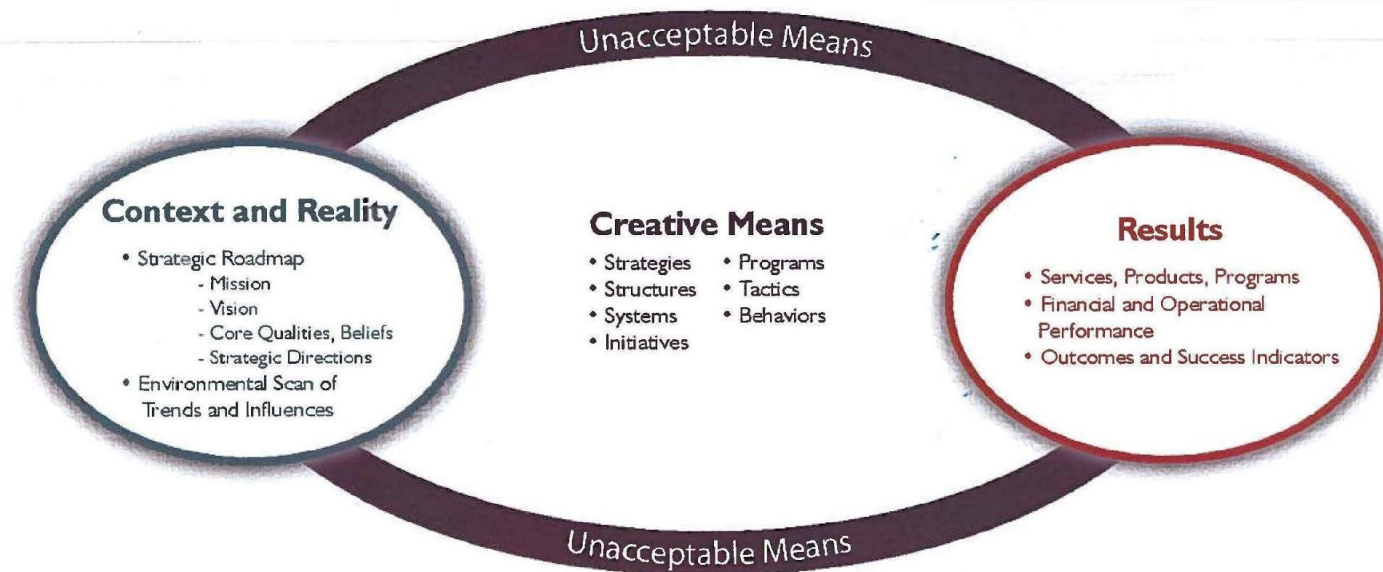
- Spring 2019 - study commissioned with Baker Tilly / Roger Worner Associates, Inc.
 - www.isd191.org/facilities-realignment
- July 2019
 - Comprehensive Study and Recommendations presented to School Board
 - Administration team met to review study and developed guiding change commitments



Guiding Change Framework

Used For:

- Governance and Operational Leadership
- Establishing Boundaries for Creative Work
- Clarity of Roles, Responsibilities, Boundaries



Stakeholder Voice and Options Timeline

- September - October, 2019
 - September 17 - Consultant Presentation with Administration Team
 - September 23 - Design Team Meeting
 - October 1 through 8 - Various site meetings for staff at each school
 - October 2 - Eagle Ridge Focus Group
 - October 7 - Metcalf Focus Group
 - October 8 - Community Focus Group
 - October 9 - Nicollet Focus Group
 - October 14 - Focus Group facilitated in Spanish
 - October 15 - Focus Group facilitated in Somali
 - October 8 through 18 - Various site meetings for middle and high school students
 - October 1 through 20 - Online Feedback Form Active

Stakeholder Participation

Date	Group	Attendance	Feedback Forms
September 23	Design Team	50	35
October 3	Eagle Ridge Focus Group	100	75
October 7	Metcalf Focus Group	80	55
October 8	Community Stakeholder	6	6
October 9	Nicollet Focus Group	100	80
October 14	Focus Group in Spanish	45	39
October 15	Focus Group in Somali	120	90
October 1 to 8	Multiple Building Meetings	Various	232
October 8 to 18	MS/HS Student Focus Groups	Various	75 (BHS)
Multiple	Admin Team	15-25	15
Active until October 20	Online Community Feedback	Various	275+

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Facilities Realignment Public Hearing

Group: Students attending schools

Feelings:

- Concerns about being too crowded if schools are closed
- Amount of student teachers could be reduced to save schools
- Surprised
- Hard for students
- Effects the middle school students more
- Students feel nervous or anxious
- Keep schools more central

Fears:

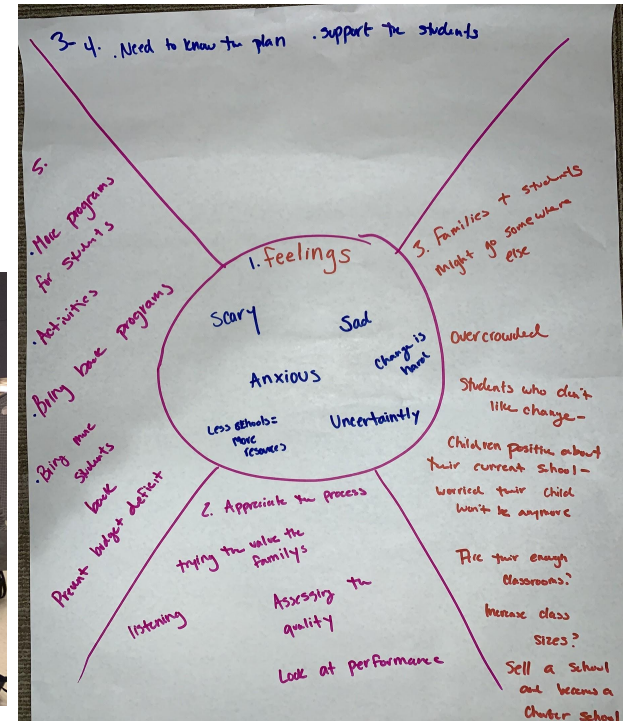
- Students don't want to switch schools.
- Those The students may need to split up friend groups.
- Impact grades
- Impact well-being
- Parents feel more fear

Supports:

- Activities for students to help bond together
- Supports/staff to encourage communities.
- More support/liaisons to be at each building and not split between buildings

Benefits/Opportunities:

- More support to stay in one building instead of moving around to other schools.
- Stronger communities within the schools



Decision Timeline - November and December

- Week of November 4 - Dr. Worner finalized Board recommendations
- November 14 - Dr. Worner presented recommendations to School Board for sites identified
- December 4 - Public Hearing for comments related to recommendation of closing identified schools
- December 12 - Anticipated Board action on proposal to close identified schools

Dr. Worner's Recommendation Presented to the ISD 191 School Board November 14, 2019

- Elementary Schools Identified to Close:
 - Marion W. Savage
 - Sioux Trail

- Middle School Identified to Close:
 - Metcalf Middle School

Site Meetings Following Recommendation

- **Elementary Schools Identified to Close:**
 - Marion W. Savage
 - November 18 - 6:00 PM
 - Sioux Trail
 - November 19 - 6:00 PM

- **Middle School Identified to Close:**
 - Metcalf Middle School
 - November 18 - 6:00 PM

- **Metcalf and Sioux Trail Combined Meeting:**
 - Sioux Trail
 - November 26 - 4:15 PM

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Adopted: 10/1999
Reviewed: 10/26/2017
Revised: 05/28/2015
Rescinds: BDE

207 PUBLIC HEARINGS

I. PURPOSE

The school board recognizes the importance of obtaining public input on matters properly before the school board. The purpose of this policy is to establish procedures to efficiently receive public input.

II. GENERAL STATEMENT OF POLICY

In order for the school board to efficiently receive public input on matters properly before the school board, the procedures set forth in this policy are established by the school board.

III. PROCEDURES

A. Public Hearings

Public hearings are required by law to be held concerning certain issues, including but not limited to, school closings (Minn. Stat. § 123B.51), truth in taxation (Minn. Stat. § 375.065) education district establishment (Minn. Stat. § 123A.15), and agreements for secondary education (Minn. Stat. § 123A.30). Additionally, other public hearings may be held by the school board on school district matters at the discretion of the school board.

B. Notice of Public Hearings

Public notice of a public hearing required by law shall be given as provided by the enabling legislation. Public notice of other hearings shall be given in the manner required for a regular meeting if held in conjunction with a regular meeting, in the manner required for a special meeting if held in conjunction with a special meeting, or as otherwise determined by the school board.

C. Public Participation

The school board retains the right to require that those in attendance at a public hearing indicate their desire to address the school board and complete and file with the clerk of the school board an appropriate request card prior to the commencement of the hearing if the school board utilizes this procedure. In that case, any request to address the school board after the commencement of the hearing will be granted only at the discretion of the school board.

1. Format of Request: If required by the school board, a written request of an individual or a group to address the school board shall contain the name and address of the person or group seeking to address the school board. It shall also contain the name of the group represented, if any, and a brief statement of the subject to be covered or the issue to be addressed.
2. Time Limitation: The school board retains the discretion to limit the time for each presentation as needs dictate.
3. Groups: The school board retains the discretion to require that any group of persons who desire to address the school board designate one representative or spokesperson. In the event that the school board requires the designation of a representative or spokesperson, no other person in the group will be recognized to address the school board, except as otherwise determined by the school board.
4. Privilege to Speak: A school board member should direct any remarks or questions through the chair. Only those speakers recognized by the chair will be allowed to speak. Comments by others are out of order. Individuals who interfere with or interrupt speakers, the school board, or the proceedings may be directed to leave.
5. Personal Attacks: Personal attacks by anyone addressing the school board are unacceptable. Persistence in such remarks by an individual shall terminate that person's privilege to address the school board.
6. Limitations on Participation: Depending upon the number of persons in attendance seeking to be heard, the school board reserves the right to impose such other limitations and restrictions as necessary in order to provide an orderly, efficient, and fair opportunity for those present to be heard.

Legal References: Minn. Stat. § 123A.15 (Education District Establishment)
Minn. Stat. § 123A.30 (Agreements for Secondary Education)
Minn. Stat. § 123B.51 (School Closings)

Cross References: Burnsville-Eagan-Savage School District Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)

Rules for Speaking at a Public Hearing

- You must be signed up to speak. When you sign up, you will be given a number. Only one number per person.
- Speakers will be called in numerical order.
- The Board Chair will call the number of the person whose turn it is to speak, and will also call the number of the person who will speak after that.
- The current speaker will be seated at the table. The speaker who is next must come to the designated waiting area.
- **If you are not in the waiting area when it is your turn to speak, you will lose your turn. Please pay attention to the numbers being called so you are ready when it's your turn.**
- Speakers must stay on topic.
- **Speakers will have up to 3 minutes.** If you are using an interpreter, you will have up to 5 minutes.
- Speakers will receive a 30 second warning before their time is up.
- When your time is up, you will be asked to stop so the next speaker can have their turn.
- If you have a printed version of your statement, you may turn in it to a staff member to ensure Board members receive it.
- Personal attacks and sharing of private information about a student or staff member are not allowed.
- If hearing protocols are not followed, the Board Chair may call for a recess or may adjourn the meeting.

Hablando en una audiencia pública

- Debe estar registrado para hablar. Cuando se registre, se le dará un número. Solo se dará un número por persona.
- Los oradores serán llamados en orden numérico.
- El Presidente de la Junta llamará al número de la persona cuyo turno es para hablar, y también llamará al número de la persona que hablará después de eso.
- El orador actual estará sentado en la mesa. El orador que esté próximo debe acudir a la área de espera designada.
- **Si no está en el área de espera cuando le toca hablar, perderá su turno. Preste atención a los números a los que se llama para que esté listo cuando sea su turno.**
- Los oradores deben permanecer en el tema.
- **Los oradores tendrán hasta 3 minutos.** Si está utilizando un intérprete, tendrá hasta 5 minutos.
- Los oradores recibirán una advertencia de 30 segundos antes de que se acabe el tiempo.
- Cuando se acabe el tiempo, se le pedirá que pare para que el siguiente orador pueda tener su turno.
- Si tiene una versión impresa de su declaración, puede entregarlo a un miembro del personal para asegurarse de que los miembros de la Junta lo reciban.
- Los ataques personales y el intercambio de información privada sobre un estudiante o miembro del personal no están permitidos.
- Si no se siguen los protocolos de audiencia, el Presidente de la Junta puede solicitar un receso o aplazar la reunión.

Kaqaybgalka Dhegeysiga Dadweynaha

- Waa inaad saxiixdaa magacaaga si aad u hadasho. Markaad saxiixdo, waxaa lagu siin doonaa lambar(number). Hal lambar baa qofkiiba lasiin doona.
- Qofka hadlaya waa la wici doonaa.
- The Board Chair (Guddoonka Guddiga) wuxuu soo wici doonaa lambarka qofka uu u jeedo inuu ku hadlo, wuxuuna sidoo kale waci doonaa tirada qofka ku hadli doona ka dib.
- Qofka hadlaya hadda waa la fadhin doonaa miiska. Af-hayaha ku xiga waa inuu yimaadaa goobta sugitaanka.
- **Haddii aadan= joogin sugitaanka markaad noqoto inaad hadasho, waxaad kudhaafi doontaa fursadaada. Fadlan fiiri lambarrada loogu yeero si aad diyaar u tahay marka laguugu yeero.**
- Qofka hadlaya waa inuu ka hadlo hal mowduuc(topic) sida cidda taagerayso
- **Qofka hadlaya wuxuu lahaan doonaa ilaa 3 daqiiqo.** Haddii aad isticmaalayso turjubaan, waxaad lahaan doontaa ilaa 5 daqiiqo.
- Qofka hadlaya wuxuu helayaa digniin 30 ilbiriqsi ah ka hor inta aan la gaarin.
- Marka waqtigaaga dhamadho, waxaa lagu weydiin doonaa inaad joojiso hadalka, sidaa qofka ku xiga fursad uhal.
- Haddii aad soo diyaarsatay waxa aad ku hadli laheed ama laqaysan laheed , waxaad udhiibi kartaa qof shaqaalaha kamid ah, si'aad uhubiso in loo gudbiyo una helaan gudiga waxbarashada.
- Digniin: ha ka hadlin qof kale, fadlan hana la wadaagin macluumaadka gaarka ah oo ardayda iyo shaqaalaha skuulka.