



Future Ready. Community Strong.

Regular Meeting Agenda

Diamondhead Education Center
200 W. Burnsville Parkway
Burnsville, MN, 55337
September 26, 2019
6:30 PM

5:45 PM Listening Session with Chair Abigail Alt and Director Lesley Chester

I. Call to Order	
A. Welcome	
B. Pledge of Allegiance	
II. Approval of Agenda	
III. Information	
A. Future Ready. Community Strong.	
1. Summer Programs Report	3
Presenter: Jason Sellars, ABE Coordinator	
B. Committee Reports	20
IV. Business Meeting	
A. Consent Agenda	
Although board action is required, it is generally unnecessary to hold discussion on these items. In the event a board member wishes to discuss an item, that item will be moved for separate consideration.	
1. Approve Minutes	22
2. Approve Personnel Recommendations	26
3. Adopt a Resolution to Approve and Accept Donations	27
4. Approve July Payroll, Claims and Receipts	29
5. Accept the Budget Analysis for the Month Ending June 30, 2019	93
6. Receive a Report on the Listening Session on September 13, 2019	98
7. Approve, on a Second Reading Basis, Changes to Policies 419: <i>Tobacco-Free Environment Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices</i> ; 503: <i>Student Attendance</i> ;	99

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.

and 906: Community Notification of Sex Offenders

8. Approve No Changes to Policies 522: *Student Sex Nondiscrimination*; 101: *Legal Status of the School District*; 101.1: *Name of the School District*; 103: *Complaints - Students, Employees, Parents, Other Persons*; and 104: *School District Mission Statement* 115
9. Approve Non Substantive Changes to Policy 102: *Equal Educational Opportunity* 129
10. Adopt a Resolution Establishing an Absentee Ballot Board 132
11. Approve Scheduling a Board Retreat on December 17, 2019 136
- B. New Business
 1. Approve the Revised Long-Term Facilities Maintenance Program Budget for FY2021. 137
Presenter: Lisa Rider, Executive Director of Business Services
 2. Approve Ice Arena Lease with the City of Burnsville for the 2019-20 School Year 153
Presenter: Lisa Rider, Executive Director of Business Services
 3. Approve Restatement of the Burnsville ISD #191 403b Plan 185
Presenter: Lisa Rider, Executive Director of Business Services
 4. Certify the Proposed Tax Levy Payable in 2020 and set the Date of the Truth and Taxation Hearing 204
Presenter: Lisa Rider, Executive Director of Business Services
 5. Approve, on a First Reading Basis, Changes to Policy 208: *Development, Adoption, and Implementation of Policies* 206
Presenter: Brian Gersich, Assistant Superintendent
- V. Adjourn to a Student Performance and Achievement Committee Meeting on College and Career Readiness 210
Presenter: Iminda Oftedahl, Director of Curriculum, Instruction and Assessment, and Dr. Kathy Funston, Director of Strategic Partnerships and Pathways
- VI. Adjourn to a Closed Session as Permitted by Minnesota Statute 13D.03 to Discuss ISD 191's Labor Negotiation Strategy



**Agenda III.A.1.
September 26, 2019**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Jason Sellars, ABE coordinator

Date: September 20, 2019

Re: Summer Programs Report

Receive a report on Summer Programs from Jason Sellars, ABE coordinator.

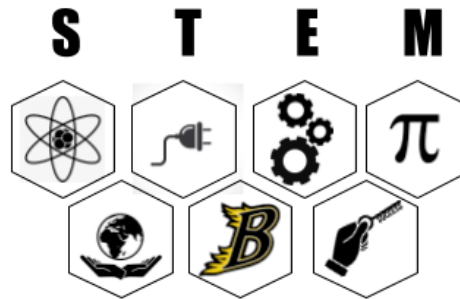


ONE91
Burnsville · Eagan · Savage



Burnsville-Eagan-Savage District ONE91 Summer STEM Success Academy

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Success Academy

Future Ready. Community Strong.

Vision and Philosophy

Each Student. Future Ready. Community Strong.

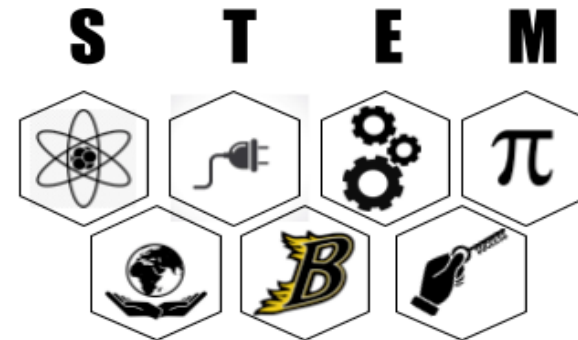
Vision

The Summer STEM Success Academy was created to provide incoming 9th grade students with the academic and social skills required for high school success.

01

Philosophy

- ❖ BHS Pathway Alignment
- ❖ Career and College Readiness
- ❖ Experiential Learning Opportunities
- ❖ Credit Based
- ❖ Smaller Staff-to-Student Ratio
- ❖ High School Simulated Scheduling



Success Academy

Summer STEM Academy Demographics

Each Student. Future Ready. Community Strong.

Gender:

53% female 46% male

Federal Designation:

Black, not Hispanic	32%
Hispanic	29%
White, not Hispanic	20%
Asian/Pacific Islander	16%
Not North American Indian	2%
American Indian/Alaskan	1%

Free & Reduced Lunch:

36% of students in program qualify



Special Education:

7.4%

STEM Summer Academy Structure - Logistics

Each Student. Future Ready. Community Strong.

Dates of Program: July 8 – August 1

Days of Program: Monday through Thursday

Hours of Program: 8:30 am – 1:00 pm

Length of Courses: 70 minutes each

Course Structure: 2 licensed teachers per class

Required Courses:

- STEM Engineering
- 9th Grade Success
- Service Learning Project

STEM Summer Academy Structure - Logistics

Community Strong.

Program Cost:

- Free to all students
- ∞ - Sustainable funding based upon Under 15 ALC guidelines
- Additional funding from Bosch Community Grant in 2020

Transportation:

- Provided free for all students according to district transportation guidelines

Breakfast and Lunch :

- Provided free by Food and Nutritional Services

Summer STEM Academy - Courses

Each Student. Future Ready.

9th Grade Strategies and Success – Allison Millea & Jessica Thomas

Build skills required for high school success: time management, prioritization, study strategies, class and school culture expectations

STEM Survey with Writing – Orion Patrie & Kelsey Amundson

Application and documentation: engineering design process and refining to construct a product or system to solve a problem

Youth Service and Leadership – Jennifer Jensen & Stephanie Meilleur

Develop text with proper technique, aligned to standards, regarding a plan they will execute to impact a community issue of their choice.

Programming Structure - Credit Guidelines

Each Student. Future Ready.

Attendance Requirement:

- 80% for the full session (16 days)

Daily Grading Requirements:

- Active Engagement
- Work Productivity
- Quality to Content Standards

Service Learning Project:

- Phase 1: Project Development
- Phase 2: Project Implementation



Student Achievement

Each Student. Future Ready.

Enrollment Data

Total Students Registered	117	
⇒ Total Students Wait-Listed	28	(20 calls throughout program inquiring about registration)
Total Student Attendance	101	(Attended at least one day of the program)
Highest Daily Attendance	91	
Lowest Daily Attendance	77	(This was Friday field trip to Feed My Starving Children 10 students d/n turn in field trip form and 3 students had prearranged absence)
Average Daily Attendance	87	

Student Achievement

Each Student. Future Ready.

Course Data

All students are required to complete a Continual Learning Plan (CLP) with measurable Academic and Social Emotional Goals aligned to grade level content standards.

↳ Youth Service and Leadership Writing Goal:

Students will creatively develop a text that includes a coherent beginning, body, and conclusion. Students will illustrate the ability to write utilizing correct grammar, as well as figurative and literal language.

Average Pre-Assessment Score: 6.4

Average Post-Assessment Score: 7.04

Student Achievement

Each Student. Future Ready.

Course Data

All students are required to complete a Continual Learning Plan (CLP) with measurable Academic and Social Emotional Goals aligned to grade level content standards.

→ **STEM Engineering Goal:**

Students will apply and document an engineering design process that includes identifying criteria and constraints, making representations, testing and evaluating, and refining the design as needed to construct a product or system to solve an engineering problem.

Average Pre-Assessment Score: 5.53

Average Post-Assessment Score: 8.17



Student Achievement

Each Student. Future Ready. Community Strong.

Course Data

All students are required to complete a Continual Learning Plan (CLP) with measurable Academic and Social Emotional Goals aligned to grade level content standards.

14

9th grade Strategies and Success (Social Emotional Goal):

Students will collaborate to develop skills including time management, prioritization, study strategies, and an understanding of high school expectations.

Average Pre-Assessment Score: 5.69

Average Post-Assessment Score: 9.15

Student Achievement

Each Student. Future Ready. Community Strong.

Youth Service and Leadership Credit:

80 / 101 total students earned Youth Service Credit (79%)

80 / 86 students who regularly attended ADA earned Youth Service Credit (93%)

*** Of the 21 students that did not earn credit:

- 15 did not meet attendance requirement
- 6 did not meet 60% of content standards mastered in course work



Student Achievement

Each Student. Future Ready. Community Strong.

STEM Engineering and Writing Credit:

- 19 82 / 101 total students earned STEM Writing Credit (81%)
82 / 86 students who regularly attended ADA earned STEM Writing Credit (95%)

*** Of the 19 students that did not earn credit:

- 15 did not meet attendance requirement
- 4 did not meet 60% of content standards mastered in course work

Program Sustainability

Each Student. Future Ready. Community Strong.

Total program revenue generated from credits earned more than covered program costs. Program costs included:

17

- Transportation
- Materials and Supplies
- Staffing
- Field Trip
- Curriculum Development
- Program Planning and Development



Partnership Thank You's

Community Strong.

Community Education:

Tom Umhoefer & Courtnee Floback Jackson

System Improvement and Student Achievement (SISA):

Jenna Mitchler & Kathy Funston

Curriculum Review:

Allison Millea & Danielle Christy

Food and Nutritional Services:

Julie Kronabetter & Department

Operations, Properties, and Transportation Team:

Glenn Simon and Department

Administration Team:

Joe Meyer, Katie Salmela, Sarah Noble

Human Resources:

Stacey Sovine, Joy Demuth, Tiffany Weiler

Program Improvement

2020 Summer STEM Success Academy Goals:

- Add a 4th STEM course
- Shorten course periods modeling high school periods
- Add business partnerships
- Add field trips to area businesses and corporate partners
- Accept all students who apply
- Provide more opportunity for student feedback in programming
- Students helping in program planning this year





**Agenda III.B.
September 26, 2019**

To: Board of Education
Superintendent Theresa Battle

From: Chair Abigail Alt

Date: September 20, 2019

Re: Committee, Board Appointment and School Assignment Reports

Receive reports on Board committees, appointments, and school assignments.

Committees:

- Policy Review Committee – DeeDee Currier
- Negotiations Committee – Darcy Schatz
- Legislative Committee – Eric Miller
- Student Performance and Achievement Committee – Abigail Alt

Board Appointments:

- AMSD (Association of Metropolitan School Districts) – DeeDee Currier
- 917 – DeeDee Currier
- Burnsville High School Hall of Fame – DeeDee Currier
- Burnsville Chamber of Commerce Policy Committee – Darcy Schatz
- Foundation 191 – Scott Hume
- MSBA (Minnesota School Boards Association) – Jen Holweger
- MSHSL (Minnesota State High School League) – Eric Miller

School Assignments:

Abigail Alt	Harriet Bishop Elementary Metcalf Middle School
Eric Miller	Burnsville High School
Darcy Schatz	Sky Oaks Elementary
DeeDee Currier	Edward Neill Elementary Eagle Ridge Middle School
Jen Holweger	Nicollet Middle School

Burnsville Alternative High School

Lesley Chester

Vista View Elementary

Scott Hume

Hidden Valley Elementary
William Byrne Elementary

School Board Minutes
INDEPENDENT SCHOOL DISTRICT 191
September 12, 2019

The meeting of the Board of Education was called to order by Chair Alt at 6:30 p.m. at the Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN.

Call to Order

Members present: Schatz, Currier, Hume, Chester, Holweger and Chair Alt. Miller was absent. Others in attendance were Superintendent Battle, Student Board Representative Philipos, administrators, staff, and members of the public.

Attendance

Alt welcomed the audience and asked Chester to lead the Pledge of Allegiance.

Pledge of Allegiance

Moved by Hume, seconded by Chester, to approve the agenda with the removal of agenda items IV.B.1. Motion carried unanimously (6, 0).

Agenda

Alt introduced new student Board Representative Yodahit Philipos.

Board Student Representative

Received a report on the New 5-Year Technology Plan from Don Leake, interim director of technology, and Rachel Gorton, instructional technology coordinator.

Reports

Received a report on Summer Projects from Glenn Simon, director of operations.

Received a report on the Facilities Study Process/Update from Brian Gersich, assistant superintendent.

Received a report from Student Representative Yodahit Philipos.

Received a report on the first day of school from Superintendent Theresa Battle.

Received reports from Board Members Currier on the Burnsville High School Hall of Fame.

Moved by Hume, seconded by Chester, to approve the consent agenda:
-Approve minutes from special board meeting on August 19, 2019, and regular board meeting on August 22, 2019.

Consent Agenda Minutes

-Approve personnel recommendations for D. Brandon, D. Schmidt, J. Amo, J. Pettes, D. Brandon, E. Millin, K. Kelly, M. Isaacson, M. Moukrim, S. Brucker, Virginia Hanson, T. Islam, C. Clancy, M. Lindell, S. Hayden, E. Khoury, J. Scoville, A. Christman, A. Barney, B. Dotzler, D. Gamache, E.

Personnel Recommendations

Deike, E. Gonzales, K. Wilson, K. Stewart, K. Tucker, Lindsey Nelson, Paige Johnson, R. Davila, S. Jama, S. King, T. Quam, E. Hotchkiss, H. Hassan, J. Vogler, K. Kiratli, O. Hernandez, R. Austreng, H. Warren, L. Quast, T. Rush. J Schwab, B. Barkus. J. Hennen, K. Schafer. K. Mitsch, M. Pariseau, M. Althoff, R. Scott, S. Sarhan, Z. Gearman, P. Sanders, S. Holcombe, and M. Holcombe.

- Adopt a resolution to approve and accept donations as presented.
 - Receive a report on the August 22, 2019, Listening Session.
 - Approve no changes to Policies 410: *Family and Medical Leave Policy*; 415: *Mandated Reporting of Maltreatment of Vulnerable Adults*; and 514: *Bullying Prohibition Policy*.
 - Approve non substantive changes to Policy 414: *Mandated Reporting of Child Neglect or Physical or Sexual Abuse*.
- Motion carried unanimously (6, 0).

Donations
Listening Session
Policies

Moved by Schatz, seconded by Holweger, to approve the agreement for mental health services with Headway Emotional Health Services, Inc. for 2019-2020 for a total of \$0 and authorize the Executive Director of Business Services to execute the agreement. Motion carried unanimously (6, 0).

Headway

Moved by Currier, seconded by Hume, to approve the proposed revisions and re-adopt the unchanged language in the 2019-2021 Master Agreement with the Burnsville District-Wide Administrators. Motion carried unanimously (6, 0).

DWA Agreement

Moved by Schatz, seconded by Currier, to approve the rates of pay for the 2019-2020 school year. Motion carried unanimously after discussion (6, 0).

Casual Rates of
Pay

Moved by Chester, seconded by Holweger, to approve, on a first reading basis, changes to Policy 419: *Tobacco-Free Environment Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices*. Motion carried unanimously after discussion (6, 0).

Policies

Moved by Schatz, seconded by Hume, to approve, on a first reading basis, changes to Policy 503: *Student Attendance*. Motion carried unanimously (6, 0).

Moved by Schatz, seconded by Currier, to approve, on a first reading basis, changes to Policy 906: *Community Notification of Sex Offenders*. Motion carried unanimously (6, 0).

Moved by Holweger, seconded by Chester, to adjourn to a workshop on the State Demographer Report followed by a Closed Session, as permitted by Minnesota Statute §13D.03, to discuss ISD 191's Labor Negotiation

Adjourn to
workshop and

Strategy. Motion carried unanimously (6, 0).

closed session

The workshop began at 8:00 p.m. The purpose of the workshop was the State Demographer Report. The meeting ended at 7:25 p.m.

Workshop

September 26, 2019

Darcy Schatz, clerk

Date approved

DRAFT

School Board Minutes
INDEPENDENT SCHOOL DISTRICT 191
September 12, 2019

The closed session of the Board of Education was called to order by Chair Alt at 8:34 p.m. at the Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN.

Call to Order

Directors Chester, Currier, Holweger, Hume, Schatz and Chair Alt were present. Miller was absent. Superintendent Battle, Rider, Gersich, and Sovine were also present.

Attendance

The meeting was closed, as permitted by Minnesota Statutes 13D.03, to discuss ISD 191's labor negotiation strategies with the Burnsville Education Association.

Purpose

The meeting adjourned at 9:12 p.m.

Adjourn

September 26, 2019

Darcy Schatz, clerk

Date approved

September 26th, 2019

**Burnsville-Eagan-Savage Public Schools
Independent School District 191
Human Resources**

TO: Members, Board of Education
Dr. Theresa Battle, Superintendent

FROM: Stacey Sovine, Executive Director of Human Resources

DATE: September 26th, 2019 FINAL

RE: Recommended Personnel Changes

CLASSIFICATION	ACTION	POSITION CONTROL	NAME	FINAL	LOCATION	POSITION	EFFECTIVE DATE
Certified	Appointment		Julie Pettes	*	Vista View Elementary School	Long Term Substitute Teacher	8/26/2019
Certified	Appointment	Replacement	Katie Kelly	*	Metcalf Middle School	Long Term Substitute Teacher	8/28/2019
Certified	Appointment	New Position	Beverly Hanson	*	Edward Neill Elementary	Teacher	9/19/2019
Certified	Appointment	New Position	Melynda Galioto	*	Rahn Elementary School	Teacher	9/19/2019
Classified	Appointment	Replacement	Andrea Bauer	*	District-wide	Cultural Liaison	9/26/2019
Classified	Appointment	Replacement	Angel De Leon	*	Diamondhead Education Center	Clerical Level III	9/19/2019
Classified	Appointment	Replacement	Anthony Linder	*	Burnsville High School	Custodian	9/19/2019
Classified	Appointment	Replacement	Jonathan Berg	*	Nicollet Middle School	Food Service Associate	9/23/2019
Classified	Appointment	Replacement	Sunny Vuong	*	Burnsville High School	AVID Tutor	9/23/2019
Classified	Appointment	New Position	Nazik Elsayed	*	District-wide	AVID Tutor	9/23/2019
Classified	Resignation		Mena Milano	*	Burnsville High School	Food Service Associate	9/20/2019
Classified	Resignation		Paige Johnson	*	WM. Byrne Elementary School	Educational Assistant	9/19/2019
Classified	Resignation		Rumaan Dhaffe	*	Sioux Trail Elementary School	Educational Assistant	9/27/2019
Classified	Retirement		Harold Berg	*	District-wide	Custodian	9/30/2019
Co-Curricular/Coach	Appointment	Replacement	Erin Goodell	*	Burnsville High School	Coach	10/14/2019



**Agenda IV.A.3.
September 26, 2019**

To: Members, Board of Education
Dr. Theresa Battle, Superintendent

From: Lisa K. Rider, Executive Director of Business Services

Date: September 20, 2019

Re: Donations

RECOMMENDATION: To adopt a resolution to approve and accept donations as presented.

RESOLUTION TO ACCEPT DONATIONS

WHEREAS,

1. School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and
2. Minnesota Statute 123B.02, Subd. 6 states the School Board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated; and
3. Minnesota Statute 465.03 states the School Board may accept a grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and
4. Businesses and individuals have submitted donations to the district;

THEREFORE, BE IT RESOLVED by the School Board of ISD 191 to approve and accept with appreciation the donations as presented below and to permit their use as designated by the donors.

Moved by: _____

Seconded by: _____

Members in favor of the motion:

Members opposed:

Whereupon said Resolution was declared duly passed and adopted on September 26, 2019.

Darcy Schatz, Clerk – Board of Education

Date	Donor	Recipient	Terms	Donation
8/27/2019	Berean Baptist Church Kelly Kurz: kellyk@bereanbaptist.com	Harriet Bishop Elementary	for each student to get notebooks to start school year	1500 notebooks from Berean Baptist Church
9/5/2019	Jamies Matthews	Rahn Elementary	helping students with school supplies	school supplies
9/10/2019	Wells Fargo Community Support Campaign	Sioux Trail Elementary	Student use.	\$140.00
9/6/2019	Andrea Ferstan	Burnsville High School	To provide learning equipment for students in the Automotive Technologies Pathway.	2004 Honda Civic
9/10/2019	Cindy Amoroso	District 191	students	beginner drum kit
9/4/2019	Rachel Mikkelsen	Joseph Nicollet Middle School	School Supplies	A case of binders
9/3/2019	LifeStream Family Wellness	Joseph Nicollet Middle School	School Supplies	School supplies - folder, notebooks, calculators
9/16/2019	Hearthside Foods	Vista View Elementary	Donation of School Supplies	Backpacks, markers, folders, glue, pencils, games, notebooks, pens
9/18/2019	Jason from Rain Forest Cafe	Rahn Elementary	to help students with school supplies	back packs and school supplies
9/18/2019	Don Lohrey	Eagle Ridge Middle School	For Orchestra Department	Violin

Total monetary donation received: \$140.00



Future Ready. Community Strong.

**Agenda IV.A.4
Sept 18, 2019**

TO: Dr Theresa Battle, Superintendent and Board of Education
FROM: Lisa K. Rider, Executive Director of Business Services
DATE: Sept 26, 2019
RE: July Payroll, Claims and Receipts

RECOMMENDATION: That the Board approves July payroll checks in the net amount of \$3,857,006.13. July claims to date and wire transfers and adjustments totaling \$8,125,092.39. Also, that the Board accepts July receipts of \$4,071,430.01 and investments for the General Fund & 2015A School Building Bonds and OPEB of \$60,603,020.06 as of July 31, 2019

July payroll, wire transfers, claims and receipts have been prepared under the direction of Robin Pikal, Director of Finance, and are presented for approval by the School Board.

LKR/mw

**INDEPENDENT SCHOOL DISTRICT 191
FINANCIAL REPORT
July 2019**

Cash Receipts

Receipts	\$4,071,430.01
Miscellaneous Adjustments	

TOTAL JULY CASH RECEIVED

4,071,430.01

CASH DISBURSEMENTS

July

Payroll	
Direct Deposit Notices	\$3,857,006.13

A/P

July Claims:		
Checks	473238-473658	\$1,756,924.15
Capital One	6000000045-6000000055	\$27,427.37
ACH	9000000765-9000000808	\$2,036.50
Fund 26 Bond		\$0.00

July A/P Wires- Wires+P-card	\$5,049,457.70
Miscellaneous Adjustments	<u>\$9,590.40</u>

TOTAL JULY CASH DISBURSED

10,702,442.25

June check runs in July

		\$13,387.97	
	473263-473282	\$623,820.83	
	473294-473364	\$23,299.81	
	6000000045-6000000050	\$198,704.29	
	473393-473429	\$2,064.30	
	9000000765-9000000789	25,980.68	
	473430-473527	329,716.67	
	473603-473624	58,858.66	
	473640-473657	3,471.81	
	473658	351.25	
	9000000790-9000000792	1,279,656.27	

TOTAL TO BE APPROVED

11,982,098.52

	<u>Money Market</u>	<u>(Original Cost) Investments</u>	<u>Total 7/31/2019</u>
GENERAL FUND	\$12,739,792.26	\$31,798,812.26	\$44,538,604.52
OPEB	\$1,413,145.18	\$8,132,807.18	\$9,545,952.36
OPEB EQUITY INV THROUGH APRIL 30, 2019	\$31,956.71	\$4,167,188.19	\$4,199,144.90
2015A SCHOOL BUILDING BONDS	\$763.29	\$2,318,554.99	\$2,319,318.28
	<u>\$14,185,657.44</u>	<u>\$46,417,362.62</u>	<u>\$60,603,020.06</u>

Note: The attached investment reports are provided by our investment advisor, PMA Financial Network, Inc. These reports include our investment and money market balances.



Total Portfolio Report CAR

As of: 07/31/19

PMA Financial Network

2135 CityGate Lane
7th Floor
Naperville, Illinois 60563
Telephone . 630-657-6400
Facsimile . 630-718-8701

BURNSVILLE ISD 191 / GENERAL FUND

2960

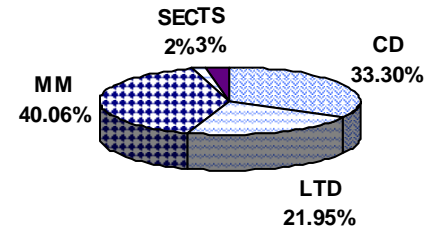
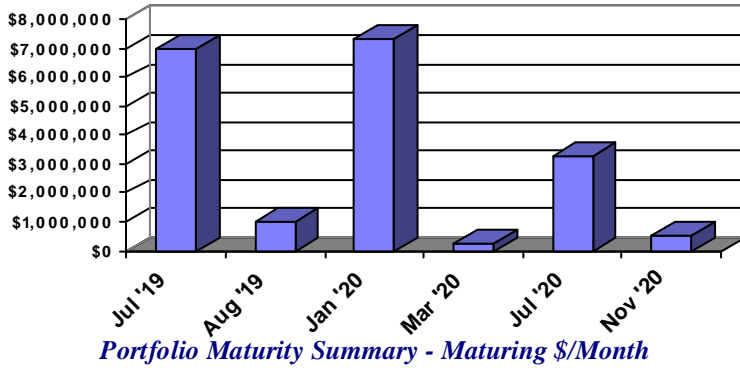
Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
LTD	0	1	07/31/19	07/31/19	PMA SECURITIES SYNDICATE (PMAS)	\$6,978,720.00	\$6,978,720.00	
MM					Investment Shares Portfolio	\$12,739,792.26	\$12,739,792.26	
TS	274743	1	07/25/19	08/23/19	MN TRUST TERM SERIES	\$1,001,708.22	\$1,000,000.00	2.150
CD	269895	1	05/21/19	01/13/20	TEXAS CAPITAL BANK	\$249,903.43	\$246,200.00	2.323
CD	269896	1	05/21/19	01/13/20	HIGH PLAINS BANK	\$249,947.37	\$246,300.00	2.281
CD	269897	1	05/21/19	01/13/20	ROCKFORD B&TC	\$249,966.31	\$246,300.00	2.293
CD	269898	1	05/21/19	01/13/20	FIELDPOINT PRIVATE BANK & TRUST	\$249,903.53	\$246,200.00	2.323
CD	269899	1	05/21/19	01/13/20	WESTERN ALLIANCE BANK / TORREY PINES BANK	\$249,959.11	\$246,300.00	2.288
CD	269900	1	05/21/19	01/13/20	EAST BOSTON SAVINGS BANK	\$249,945.74	\$246,300.00	2.280
CD	269901	1	05/21/19	01/13/20	LANDMARK COMMUNITY BANK	\$249,933.74	\$246,300.00	2.272
CD	269902	1	05/21/19	01/13/20	BANK OF WASHINGTON	\$249,933.74	\$246,300.00	2.272
CD	269903	1	05/21/19	01/13/20	BANK 7	\$249,957.51	\$246,300.00	2.287
CD	269904	1	05/21/19	01/13/20	TBK BANK, SSB / THE NATIONAL BANK	\$249,945.73	\$246,300.00	2.280
CD	264991	1	01/16/19	01/24/20	SERVISFIRST BANK	\$249,771.56	\$243,200.00	2.651
CD	267686	1	03/20/19	01/24/20	UNITED BANK - C	\$4,084,715.97	\$4,000,000.00	2.500
CD	258175	1	07/26/18	01/27/20	FINANCIAL FEDERAL BANK	\$249,610.58	\$240,200.00	2.600
CD	258188	1	07/27/18	01/27/20	EAGLEBANK	\$249,651.28	\$240,500.00	2.525
CD	267685	1	03/20/19	03/19/20	BANK OF CHINA	\$249,823.83	\$243,400.00	2.639
CD	264989	1	01/16/19	07/24/20	PACIFIC WESTERN BANK	\$249,502.67	\$239,000.00	2.886
CD	264990	1	01/16/19	07/24/20	COUNTRY BANK	\$249,543.03	\$239,700.00	2.708
CD	267684	1	03/20/19	07/24/20	PREFERRED BANK	\$249,756.66	\$241,500.00	2.539
CD	272589	1	06/18/19	07/24/20	CFG COMMUNITY BANK	\$249,821.43	\$243,800.00	2.243
CD	272590	1	06/18/19	07/24/20	NEWBANK, NA	\$249,811.67	\$243,800.00	2.239
CD	272591	1	06/18/19	07/24/20	VILLAGE BANK & TRUST - WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272592	1	06/18/19	07/24/20	CRYSTAL LAKE B&TC, NA - WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272593	1	06/18/19	07/24/20	NORTHBROOK B&TC - WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272594	1	06/18/19	07/24/20	SCHAUMBURG B&TC / ADVANTAGE NATIONAL BANK - WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272595	1	06/18/19	07/24/20	BEVERLY BANK & TRUST CO, NA- WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272596	1	06/18/19	07/24/20	ST. CHARLES B&TC - WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272597	1	06/18/19	07/24/20	LAKE FOREST B&TC CO. N.A. - WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272598	1	06/18/19	07/24/20	CORPORATE ONE FEDERAL CREDIT UNION	\$249,832.17	\$243,800.00	2.247
SEC	43345	1	11/23/18	11/23/20	ALLY BANK	\$246,000.00	\$246,000.00	2.956
SEC	43346	1	11/26/18	11/27/20	SYNCHRONY BANK	\$246,000.00	\$246,000.00	3.006

Type	Trans SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
<i>Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.</i>					Total Amount -->	\$32,042,282.73	\$31,798,812.26

Time and Dollar Weighted Portfolio Yield: 2.452 %

Weighted Average Portfolio Maturity: 84.82 Days

MM: 40.06%
CD's: 33.30%
CP: 0.00%
SEC: 1.55%





Total Portfolio Report CAR

As of: 07/31/19

PMA Financial Network

2135 CityGate Lane
7th Floor
Naperville, Illinois 60563
Telephone . 630-657-6400
Facsimile . 630-718-8701

BURNSVILLE ISD 191 / 2009 OPEB TRUST

3596

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$1,413,145.18	\$1,413,145.18	
SEC	28397	1	11/15/12	08/15/19	DENTON TX INDEP SCH DIST TXBL -REF -SER C	\$1,000,000.00	\$1,000,000.00	1.520
CD	232809	1	10/14/16	10/15/19	GBC INTERNATIONAL BANK	\$249,730.21	\$241,800.00	1.092
CD	232810	1	10/14/16	10/15/19	LUANA SAVINGS BANK	\$237,251.62	\$230,000.00	1.050
CD	232811	1	10/14/16	10/15/19	CITIZENS STATE BANK OF LA CROSSE	\$106,113.69	\$103,200.00	0.940
SEC	28316	1	10/15/12	10/15/19	ABERDEEN TWP NJ REF	\$390,000.00	\$390,000.00	1.570
SEC	28317	1	10/16/12	12/01/19	FAIRFIELD & UNION OH LOCAL SCH DIST	\$330,000.00	\$294,162.00	1.620
CD	250359	1	01/25/18	01/27/20	KS STATEBANK / KANSAS STATE BANK OF MANHATTAN	\$181,747.83	\$175,000.00	1.914
CD	262422	1	10/15/18	06/30/20	BANK OF THE VALLEY	\$151,795.23	\$145,000.00	2.732
CD	262461	1	10/16/18	06/30/20	FIRST MID-ILLINOIS BANK & TRUST	\$249,339.06	\$237,300.00	2.972
CD	257798	1	07/19/18	07/20/20	FIRST INTERNET BANK OF INDIANA	\$249,273.69	\$236,400.00	2.696
CD	257799	1	07/19/18	07/20/20	REGENT BANK	\$249,280.58	\$236,700.00	2.650
CD	257800	1	07/19/18	07/20/20	ELGA CREDIT UNION	\$175,787.50	\$166,900.00	2.637
SEC	38171	1	09/02/16	10/01/20	City of New York NY	\$345,000.00	\$345,000.00	1.300
CD	248949	1	12/01/17	12/01/20	FIRST CAPITAL BANK	\$249,924.47	\$236,100.00	1.950
CD	248950	1	12/01/17	12/01/20	CITIZENS B&TC OF JACKSON	\$173,250.83	\$163,900.00	1.900
SEC	40118	1	07/31/17	12/15/20	Kane County Forest Preserve District	\$1,450,000.00	\$1,450,000.00	1.820
CD	249934	1	01/09/18	01/11/21	THIRD COAST BANK, SSB	\$248,912.73	\$233,800.00	2.119
CD	249935	1	01/09/18	01/11/21	BANK OF WISCONSIN DELLS	\$249,105.23	\$234,700.00	2.040
CD	249936	1	01/09/18	01/11/21	PRIME ALLIANCE BANK	\$249,105.23	\$234,700.00	2.040
SEC	38170	1	09/02/16	03/01/21	City of Rochester NH	\$365,000.00	\$365,000.00	1.340

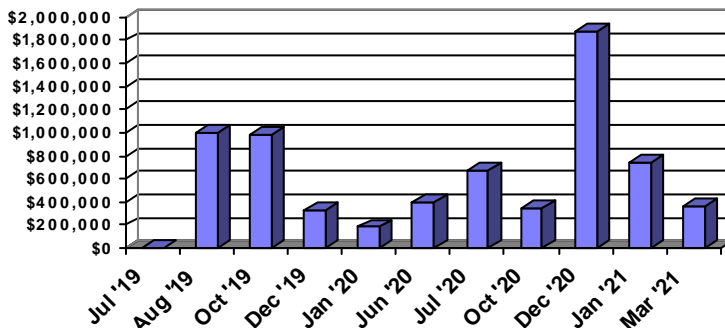
Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.

Total Amount --> **\$8,313,763.08** **\$8,132,807.18**

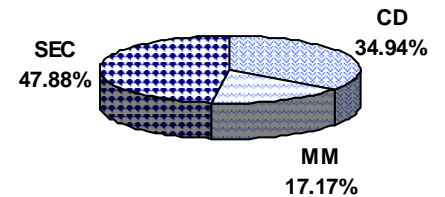
Time and Dollar Weighted Portfolio Yield: **1.918 %**

Weighted Average Portfolio Maturity: **266.57 Days**

MM: 17.38%
CD's: 35.36%
CP: 0.00%
SEC: 47.27%



Portfolio Maturity Summary - Maturing \$/Month



Portfolio Allocation by Transaction Type



Account Statement: Balanced Account

Burnsville ISD 191 OPEB (46752)

Month End (M1 Y2020)

07/01/2019 - 07/31/2019

Dated: 08/08/2019

Locked Down

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Dated: 08/08/2019

<u>Portfolio Summary: Balanced Account (Burnsville ISD 191 OPEB (46752))</u>	1
<u>Returns (Burnsville ISD 191 OPEB (46752))</u>	3
<u>Holdings: Balanced Account (Burnsville ISD 191 OPEB (46752))</u>	5
<u>Transaction and Interest Summary (Burnsville ISD 191 OPEB (46752))</u>	7

Portfolio Summary: Balanced Account

07/01/2019 - 07/31/2019

[Return to Table of Contents](#)

Burnsville ISD 191 OPEB (46752)

Dated: 08/08/2019

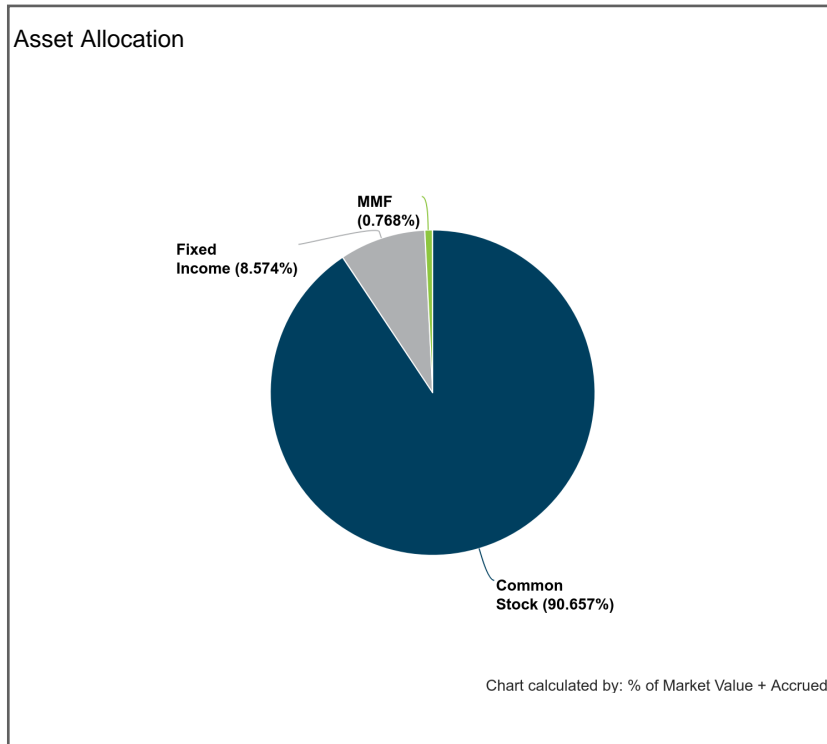
Asset Allocation	
Asset Class	Market Value + Accrued
Common Stock	3,777,852.20
Fixed Income	357,315.00
Money Market Funds	31,956.71
Cash	64.28
---	4,167,188.19

Footnotes: 1,2

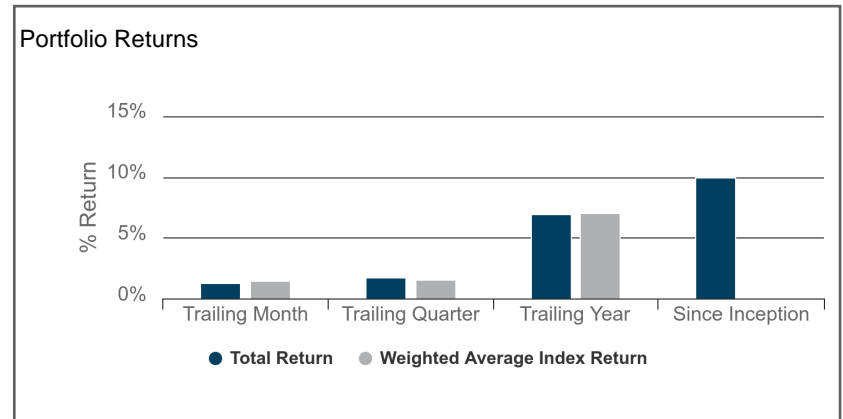
Top Issuers	
Issuer	% of Base Market Value + Accrued
Vanguard Index Funds - Vanguard Total Stock Market ETF	90.657%
Vanguard Bond Index Funds - Vanguard Total Bond Market ETF	8.574%
Goldman Sachs Trust - Goldman Sachs Financial Square Government Fund	0.767%
UNITED STATES OF AMERICA	0.002%

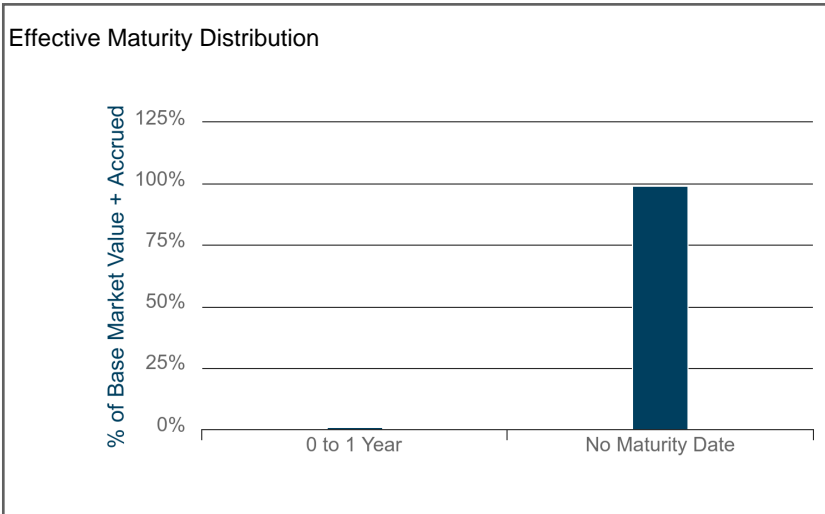
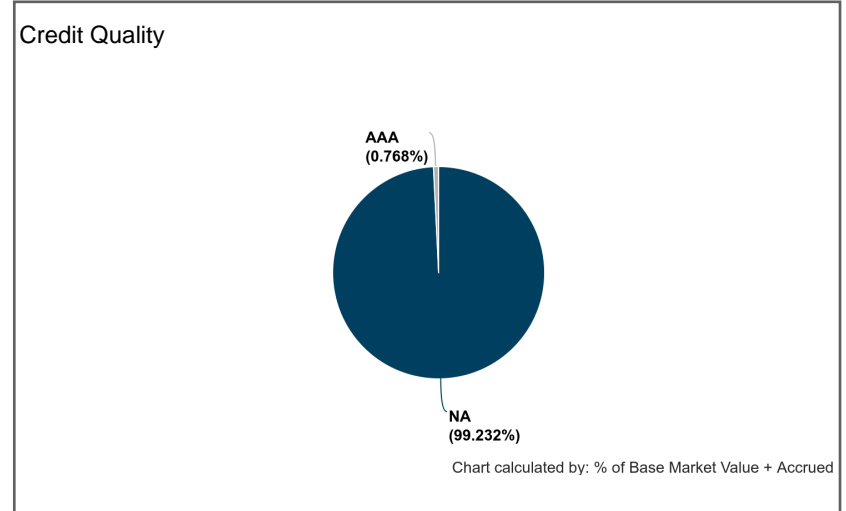
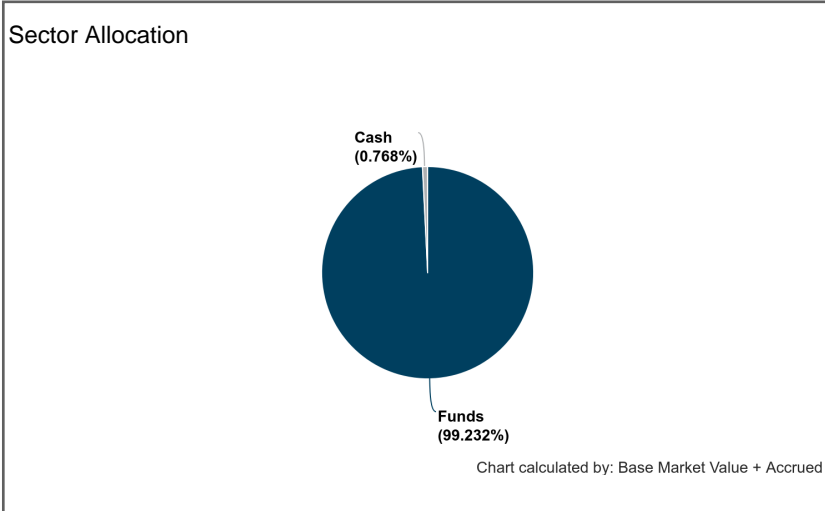
Footnotes: 3,4

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Equity Summary	
Equity Metric	Value
Equity	3,777,852.20
Beta	0.997
R Squared	0.992
Trailing P/E	---
Dividend Yield	0.546





Benchmark Comparison

Risk Metric	Portfolio	Index	Difference
Duration	0.000	---	---
Yield	2.265	---	---
Years to Effective Maturity	0.000	---	---
Years to Final Maturity	0.000	---	---

Footnote: 5

Compliance Status

Status	Compliant
As of	07/31/2019

Index: CRSP US Total Market.

Index data not available for 98 days, ranging between 06/30/2015 and 10/05/2015.

1: * Grouped by: Asset Class. 2: * Groups Sorted by: Market Value + Accrued. 3: * Grouped by: Issuer. 4: * Groups Sorted by: % of Base Market Value + Accrued. 5: * Grouped by: Risk Metric.

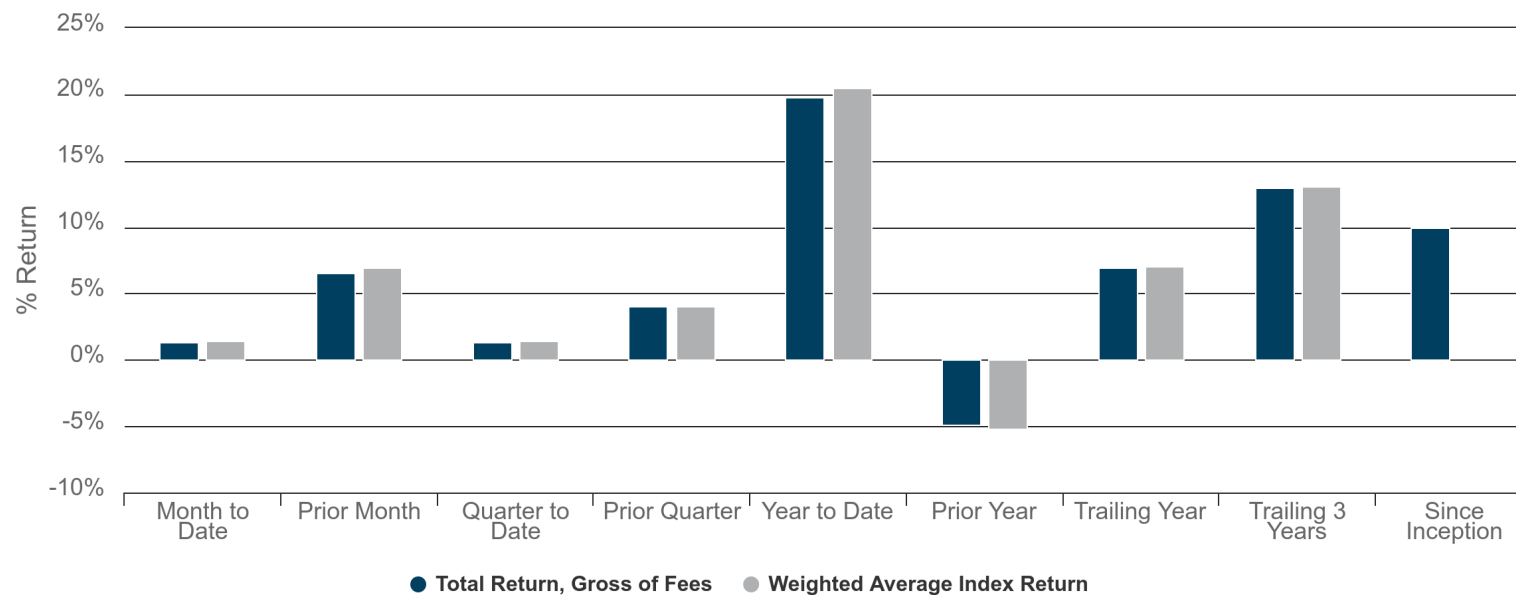
Returns

Burnsville ISD 191 OPEB (46752)

Base Currency: USD As of 07/31/2019

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Dated: 08/08/2019



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Period	Period Begin	Period End	Total Return, Gross of Fees	Weighted Average Index Return
Month to Date	07/01/2019	07/31/2019	1.29%	1.45%
Prior Month	06/01/2019	06/30/2019	6.60%	6.99%
Quarter to Date	07/01/2019	07/31/2019	1.29%	1.45%
Prior Quarter	04/01/2019	06/30/2019	4.03%	4.08%
Year to Date	01/01/2019	07/31/2019	19.83%	20.44%
Prior Year	01/01/2018	12/31/2018	-4.86%	-5.17%
Trailing Year	08/01/2018	07/31/2019	6.96%	7.00%
Trailing 3 Years	08/01/2016	07/31/2019	12.95%	13.11%
Since Inception	11/01/2014	07/31/2019	9.94%	---

Account	Index	Index Start Date	Index End Date
Burnsville ISD 191 OPEB	CRSP US Total Market	10/06/2015	---

Index data not available for 98 days, ranging between 06/30/2015 and 10/05/2015.

Gross of Fees (includes trading).

Returns for periods greater than a year have been annualized.

No Tax Adjustment.

Note that data will not exist prior to the performance inception date of: 11/01/2014.

Historical data exists for the options shown below, only available on historical data boundaries:

Returns

Burnsville ISD 191 OPEB (46752)

Base Currency: USD As of 07/31/2019

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Dated: 08/08/2019

<i>Begin Date</i>	<i>End Date</i>	<i>Return Type</i>	<i>Fee Options</i>	<i>Tax Options</i>
11/01/2014	12/31/2014	Total Return	Gross of Fees, Net of Fees	No Tax Adjustment

Reported Index Return is always Total Return.

Holdings: Balanced Account

As of 07/31/2019

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Burnsville ISD 191 OPEB (46752)

Dated: 08/08/2019

Common Stock

Other
Other

Description	Effective Maturity, Final Maturity	Identifier	Current Units, Original Units	Market Price	Market Value, Market Value + Accrued	Original Cost, Book Value	Accrued Balance, Interest/Dividend Due	Net Unrealized Gain/Loss	Moody's Rating, S&P Rating	Yield, Book Yield	Duration
VANGUARD TSM IDX ETF	---	922908769	24,820.00 24,820.00	152.2100	3,777,852.20 3,777,852.20	2,749,231.21 2,749,231.21	0.00 0.00	1,028,620.99	NA NA	---	---
VANGUARD TSM IDX ETF	---	922908769	24,820.00 24,820.00	152.2100	3,777,852.20 3,777,852.20	2,749,231.21 2,749,231.21	0.00 0.00	1,028,620.99	NA NA	---	---

Fixed Income

Other
Other

Description	Effective Maturity, Final Maturity	Identifier	Current Units, Original Units	Market Price	Market Value, Market Value + Accrued	Original Cost, Book Value	Accrued Balance, Interest/Dividend Due	Net Unrealized Gain/Loss	Moody's Rating, S&P Rating	Yield, Book Yield	Duration
VANGUARD TOT BD ETF	---	921937835	4,305.00 4,305.00	83.0000	357,315.00 357,315.00	344,409.02 344,409.02	0.00 0.00	12,905.98	NA NA	---	---
VANGUARD TOT BD ETF	---	921937835	4,305.00 4,305.00	83.0000	357,315.00 357,315.00	344,409.02 344,409.02	0.00 0.00	12,905.98	NA NA	---	---

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MMF

Cash
Financial

Description	Effective Maturity, Final Maturity	Identifier	Current Units, Original Units	Market Price	Market Value, Market Value + Accrued	Original Cost, Book Value	Accrued Balance, Interest/Dividend Due	Net Unrealized Gain/Loss	Moody's Rating, S&P Rating	Yield, Book Yield	Duration
Receivable	07/31/2019 07/31/2019	CCYUSD	64.28 64.28	1.0000	64.28 64.28	64.28 64.28	0.00 0.00	0.00	Aaa AAA	0.000 0.000	0.000
Receivable	07/31/2019 07/31/2019	CCYUSD	64.28 64.28	1.0000	64.28 64.28	64.28 64.28	0.00 0.00	0.00	Aaa AAA	0.000 0.000	0.000

MMF

Other
Financial

Description	Effective Maturity, Final Maturity	Identifier	Current Units, Original Units	Market Price	Market Value, Market Value + Accrued	Original Cost, Book Value	Accrued Balance, Interest/Dividend Due	Net Unrealized Gain/Loss	Moody's Rating, S&P Rating	Yield, Book Yield	Duration
GOLDMAN:FS GOVT INST	07/31/2019 07/31/2019	38141W273	31,956.71 31,956.71	1.0000	31,956.71 31,956.71	31,956.71 31,956.71	0.00 64.28	0.00	Aaa AAAm	2.270 2.270	0.000
GOLDMAN:FS GOVT INST	07/31/2019 07/31/2019	38141W273	31,956.71 31,956.71	1.0000	31,956.71 31,956.71	31,956.71 31,956.71	0.00 64.28	0.00	Aaa AAAm	2.270 2.270	0.000

Summary

Holdings: Balanced Account

As of 07/31/2019

[Return to Table of Contents](#)

Burnsville ISD 191 OPEB (46752)

Dated: 08/08/2019

Description	Effective Maturity, Final Maturity	Identifier	Current Units, Original Units	Market Price	Market Value, Market Value + Accrued	Original Cost, Book Value	Accrued Balance, Interest/Dividend Due	Net Unrealized Gain/Loss	Moody's Rating, S&P Rating	Yield, Book Yield	Duration
---	07/31/2019 07/31/2019	---	61,145.99 61,145.99	145.1137	4,167,188.19 4,167,188.19	3,125,661.22 3,125,661.22	0.00 64.28	1,041,526.97	Aaa AAA	2.265 2.265	0.000

* Grouped by: PMA Asset Class -> Fixed Income Sector 1 -> Fixed Income Sector. * Groups Sorted by: PMA Asset Class. * Weighted by: Market Value + Accrued, except Book Yield by Base Book Value + Accrued. * Holdings Displayed by: Position.

Transaction and Interest Summary

Burnsville ISD 191 OPEB (46752)

Base Currency: USD 07/01/2019 - 07/31/2019

[Return to Table of Contents](#)

Dated: 08/08/2019

* Does not Lock Down.

Buy

Trade Date	Settle Date	Security Type, Coupon Rate, Final Maturity	Identifier, Issuer, Description	Base Current Units, Base Original Units	Broker/Dealer	Price	Base Principal	Base Accrued Interest	Base Amount	Realized Gain/Loss
---	---	MMFUND 2.270 07/31/2019	38141W273 Goldman Sachs Trust - Goldman Sachs Financial Square Government Fund GOLDMAN:FS GOVT INST	933.81 933.81	Direct	1.000	933.81	0.00	-933.81	0.00
---	---	MMFUND 2.270 07/31/2019	38141W273 Goldman Sachs Trust - Goldman Sachs Financial Square Government Fund GOLDMAN:FS GOVT INST	933.81 933.81	Direct	1.000	933.81	0.00	-933.81	0.00

Equity Dividend

Trade Date	Settle Date	Security Type, Coupon Rate, Final Maturity	Identifier, Issuer, Description	Base Current Units, Base Original Units	Broker/Dealer	Price	Base Principal	Base Accrued Interest	Base Amount	Realized Gain/Loss
07/01/2019	07/05/2019	ETF --- ---	921937835 Vanguard Bond Index Funds - Vanguard Total Bond Market ETF VANGUARD TOT BD ETF	0.00 0.00	Direct	---	0.00	0.00	837.17	0.00
07/01/2019	07/05/2019	ETF --- ---	921937835 Vanguard Bond Index Funds - Vanguard Total Bond Market ETF VANGUARD TOT BD ETF	0.00 0.00	Direct	---	0.00	0.00	837.17	0.00

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Management Fee

Trade Date	Settle Date	Security Type, Coupon Rate, Final Maturity	Identifier, Issuer, Description	Base Current Units, Base Original Units	Broker/Dealer	Price	Base Principal	Base Accrued Interest	Base Amount	Realized Gain/Loss
07/17/2019	07/17/2019	CASH 0.000 07/31/2019	CCYUSD UNITED STATES OF AMERICA US DOLLAR	0.00 0.00	Unknown	---	0.00	0.00	-3,087.77	0.00
07/17/2019	07/17/2019	CASH 0.000 07/31/2019	CCYUSD UNITED STATES OF AMERICA US DOLLAR	0.00 0.00	Unknown	---	0.00	0.00	-3,087.77	0.00

Money Market Funds

Trade Date	Settle Date	Security Type, Coupon Rate, Final Maturity	Identifier, Issuer, Description	Base Current Units, Base Original Units	Broker/Dealer	Price	Base Principal	Base Accrued Interest	Base Amount	Realized Gain/Loss
07/31/2019	07/31/2019	MMFUND 2.270 07/31/2019	38141W273 Goldman Sachs Trust - Goldman Sachs Financial Square Government Fund GOLDMAN:FS GOVT INST	0.00 0.00	Direct	---	0.00	0.00	64.47	0.00
07/31/2019	07/31/2019	MMFUND 2.270 07/31/2019	38141W273 Goldman Sachs Trust - Goldman Sachs Financial Square Government Fund GOLDMAN:FS GOVT INST	0.00 0.00	Direct	---	0.00	0.00	64.47	0.00

Sell

Trade Date	Settle Date	Security Type, Coupon Rate, Final Maturity	Identifier, Issuer, Description	Base Current Units, Base Original Units	Broker/Dealer	Price	Base Principal	Base Accrued Interest	Base Amount	Realized Gain/Loss
07/17/2019	07/17/2019	MMFUND 2.270 07/31/2019	38141W273 Goldman Sachs Trust - Goldman Sachs Financial Square Government Fund GOLDMAN:FS GOVT INST	-3,087.77 -3,087.77	Direct	1.000	-3,087.77	0.00	3,087.77	0.00

Transaction and Interest Summary

Burnsville ISD 191 OPEB (46752)

Base Currency: USD 07/01/2019 - 07/31/2019

[Return to Table of Contents](#)

Dated: 08/08/2019

Trade Date	Settle Date	Security Type, Coupon Rate, Final Maturity	Identifier, Issuer, Description	Base Current Units, Base Original Units	Broker/Dealer	Price	Base Principal	Base Accrued Interest	Base Amount	Realized Gain/ Loss
07/17/2019	07/17/2019	MMFUND 2.270 07/31/2019	38141W273 Goldman Sachs Trust - Goldman Sachs Financial Square Government Fund GOLDMAN:FS GOVT INST	-3,087.77 -3,087.77	Direct	1.000	-3,087.77	0.00	3,087.77	0.00

Summary

Trade Date	Settle Date	Security Type, Coupon Rate, Final Maturity	Identifier, Issuer, Description	Base Current Units, Base Original Units	Broker/Dealer	Price	Base Principal	Base Accrued Interest	Base Amount	Realized Gain/ Loss
---	---	--- 2.270 07/31/2019	---	-2,153.96 -2,153.96	---	---	-2,153.96	0.00	-32.17	0.00

* Grouped by: Transaction Type. * Groups Sorted by: Transaction Type. * Showing transactions with Entry Date within selected date range. * Weighted by: Absolute Value of Base Principal. * MMF transactions are collapsed.

* The Transaction Detail/Trading Activity reports provide our most up-to-date transactional details. As such, these reports are subject to change even after the other reports on the website have been locked down. While these reports can be useful tools in understanding recent activity, due to their dynamic nature we do not recommend using them for booking journal entries or reconciliation.

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Prudent Man's customer statement is intended to detail the investment advisory activity through separately managed accounts. This statement is for general information purposes only and is not intended to provide specific advice or recommendations. All transactions are reflected as of trade date. Although market value, market analytics and other information contained in this Statement have been obtained from third-party sources believed to be reliable, Prudent Man cannot guarantee the accuracy or completeness of such information.

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Please note that the custodian bank maintains control of all account assets, executes/settles all investment transactions and is the official record of securities, investments, cash holdings and transactions in the account. The custodian bank will provide you customer statements of your account and you are encouraged to compare this statement to the custodian's statement and reconcile any differences. Many custodian banks use a settlement date basis which may result in the need to reconcile due to a timing difference.

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Account Assets, Cost and Valuation

In computing the market value of any asset of the Account, each security listed on any national securities exchange shall be valued at the last quoted sale price on the valuation date on the principal exchange on which such security is traded. Any other security or asset shall be valued in a manner determined in good faith by Prudent Man to reflect its fair market value. Certain accounting values are calculated by our accounting system, including amortized cost (which is calculated on a straight line basis), may differ from your method. Non-negotiable FDIC-insured deposit products are priced at par. Although Prudent Man believes the price to be reliable, the values of the investments do not always represent the prices at which the investments could have been bought or sold.

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Information provided for ratings is based upon a good faith inquiry of selected sources, but their accuracy and completeness cannot be guaranteed. Standard & Poor's and Moody's ratings may represent the long-term rating of the issue or issuer as available. For guaranteed or collateralized investments, the secured rating is represented.

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Prudent Man does not have the authority to withdraw funds from the Client's account with the custodian bank. Our clients retain responsibility for their internal account policies, implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

Notification of Changes

In order to better serve you, we request that you promptly notify us of any material change in your investment policy, investment objective or financial situation.

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Prudent Man provides its Clients with a written disclosure statement of its background and business experience. If you would like to receive another copy of the Firm Brochure, please contact Prudent Man at the contact information below.

Affiliated Entities

Securities, public finance services and institutional brokerage services are offered through PMA Securities, Inc. PMA Securities, Inc. is a broker-dealer and municipal advisor registered with the SEC and MSRB, and is a member of FINRA and SIPC. Prudent Man Advisors provides investment advisory services to local government investment pools, local governments and other institutional clients. All other products and services are provided by PMA Financial Network, Inc. PMA Securities, Inc., Prudent Man Advisors, Inc. and PMA Financial Network, Inc. are under common ownership.

Please review the pages of this statement carefully. If you think there are any errors, missing account information or if you need more information about transactions, please contact Prudent Man within 60 days of receipt. If you have other questions or concerns, you should contact your Relationship Manager.

Prudent Man Advisors, Inc.
2135 CityGate Lane, 7th Floor
Naperville, IL 60563
630-657-6400

For more information visit www.pmanetwork.com
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Total Portfolio Report CAR

As of: 07/31/19

PMA Financial Network

2135 CityGate Lane
7th Floor
Naperville, Illinois 60563
Telephone . 630-657-6400
Facsimile . 630-718-8701

BURNSVILLE ISD 191 / 2015A BONDS

5762

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$763.29	\$763.29	
SDA					Savings Deposit Account - ASSOCIATED BANK, NA	\$301,736.85	\$301,736.85	
SDA					Savings Deposit Account - PREFERRED BANK	\$2,016,054.85	\$2,016,054.85	
Total Amount -->						\$2,318,554.99	\$2,318,554.99	

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.

Time and Dollar Weighted Portfolio Yield: **2.293 %**

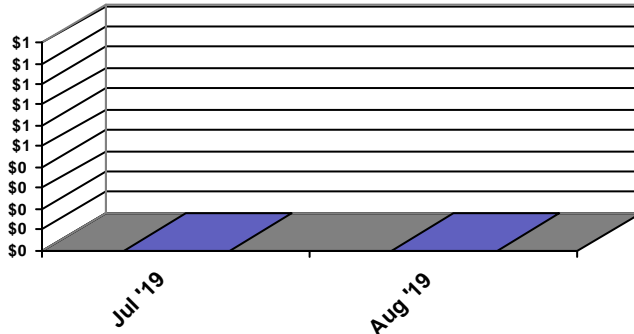
Weighted Average Portfolio Maturity: **1.00 Days**

MM: 100.00%

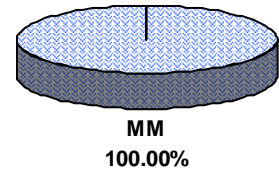
CD's: 0.00%

CP: 0.00%

SEC: 0.00%



Portfolio Maturity Summary - Maturing \$/Month



Portfolio Allocation by Transaction Type

July 2019

Wire Transfers

Date	From	To	Amount	For
07/01/19	MSDLAF	State of Minnesota	1,755.27	6/30/19 Payroll - Child Support
07/01/19	MSDLAF	State of Minnesota	264.37	6/30/19 Garnishments
07/01/19	MSDLAF	Preferred One	376,426.71	Health Insurance
07/01/19	MSDLAF	Internal Revenue Service	1,141,810.25	6/30/19 Payroll - Federal Taxes
07/01/19	MSDLAF	State of Minnesota	210,296.47	6/30/19 Payroll - State Taxes
07/01/19	MSDLAF	Capital One Card	6,955.83	Capital One Virtual Card
07/01/19	MSDLAF	PERA	126,669.87	6/30/19 Payroll - PERA
		Teacher's Federal Credit Union		
07/01/19	MSDLAF	Union	15.00	6/30/19 Payroll - Teacher's Dues
07/02/19	MSDLAF	First Bank & Trust	298,609.02	6/30/19 Payroll - TSA Wire
07/03/19	MSDLAF	TRA	542,767.96	6/30/19 Payroll - TRA
				6/30/19 HCSP - Retirees and Retiree
07/03/19	MSDLAF	State of Minnesota	132,028.88	Rollover
07/05/19	MSDLAF	Delta Dental	28,292.66	Dental Insurance
07/05/19	MSDLAF	PlanSource	6,512.94	Medical Claims
07/05/19	MSDLAF	PlanSource	15,961.19	Flex Claims
07/08/19	MSDLAF	Preferred One	360,202.11	Health Insurance
07/10/19	MSDLAF	PlanSource	2,241.62	Flex Claims
07/10/19	MSDLAF	Healthy Savings	3,057.60	Healthy Savings Program
07/10/19	MSDLAF	Delta Dental	19,622.91	Dental Insurance

07/10/19	MSDLAF	PlanSource	263.20	Flex Claims
07/11/19	MSDLAF	Preferred One	166,877.72	Health Insurance
07/12/19	MSDLAF	US Bank	70,000.00	US Bank P-Card prefunding wire
07/12/19	MSDLAF	Capital One Card	23,299.81	Capital One Virtual Card
07/12/19	MSDLAF	PlanSource	13,617.70	Medical Claims
07/12/19	MSDLAF	PlanSource	10,804.73	Flex Claims
07/15/19	MSDLAF	Preferred One	340,474.81	Health Insurance
07/15/19	MSDLAF	PlanSource	24.44	Medical Claims
07/16/19	MSDLAF	Internal Revenue Service	688,371.03	7/15/19 Payroll - Federal Taxes
07/16/19	MSDLAF	State of Minnesota	118,247.38	7/15/19 Payroll - State Taxes
07/17/19	MSDLAF	Delta Dental	18,232.19	Dental Insurance
07/17/19	MSDLAF	PlanSource	1,983.30	Flex Claims
07/17/19	MSDLAF	PlanSource	1,983.30	Medical Claims
07/19/19	MSDLAF	Capital One Card	27,427.37	Capital One Virtual Card
07/19/19	MSDLAF	First Bank & Trust	216,852.05	7/15/19 Payroll - TSA Wire
07/19/19	MSDLAF	State of Minnesota	421.76	7/15/19 Garnishments
07/19/19	MSDLAF	PERA	118,035.46	7/15/19 Payroll - PERA
07/19/19	MSDLAF	TRA	351,186.81	7/15/19 Payroll - TRA
07/19/19	MSDLAF	PlanSource	4,169.13	Medical Claims
07/19/19	MSDLAF	PlanSource	9,517.17	Flex Claims
07/22/19	MSDLAF	US Bank	70,000.00	US Bank P-Card prefunding wire
07/22/19	MSDLAF	United States Treasury	6,694.39	Quarterly Federal Taxes

07/22/19	MSDLAF	Preferred One	189,243.27	Health Insurance
		MN Department of		
07/23/19	MSDLAF	Revenue	331.00	June Sales Tax
07/24/19	MSDLAF	Delta Dental	18,314.46	Dental Insurance
07/24/19	MSDLAF	PlanSource	3,774.01	Flex Claims
07/24/19	MSDLAF	PlanSource	13,395.73	Medical Claims
07/24/19	MSDLAF	PlanSource	4,729.50	Medical Claims
07/26/19	MSDLAF	PlanSource	5,941.53	Medical Claims
07/26/19	MSDLAF	PlanSource	4,334.12	Flex Claims
07/29/19	MSDLAF	Preferred One	275,860.22	Health Insurance
07/31/19	MSDLAF	US Bank	70,000.00	US Bank Fleet Card prefunding wire
07/31/19	MSDLAF	PlanSource	5,937.13	Flex Claims
07/31/19	MSDLAF	PlanSource	17,879.46	Medical Claims
07/31/19	MSDLAF	Delta Dental	26,200.60	Dental Insurance

AP Check Register

AP Run: 20190717 ACHJN — Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/17/2019	9000000765	ACH	Bellmont, Chris	014183	1 AP5800	50.46
07/17/2019	9000000766	ACH	Brandner, Renee	011279	1 AP5800	61.47
07/17/2019	9000000767	ACH	Byrne, Edward	009811	1 AP5800	70.47
07/17/2019	9000000768	ACH	Deutsch, Matt R	014970	1 AP5800	276.54
07/17/2019	9000000769	ACH	Erbes, Sarah L	017283	1 AP5800	80.62
07/17/2019	9000000770	ACH	Gage, Lucas B	019646	1 AP5800	29.35
07/17/2019	9000000771	ACH	Goodbuffalo, Dominic E	018797	1 AP5800	126.84
07/17/2019	9000000772	ACH	Gulden, Janet	018691	1 AP5800	72.85
07/17/2019	9000000773	ACH	Helke, David M	014077	1 AP5800	376.95
07/17/2019	9000000774	ACH	Kacmarynski, Kristine	017804	1 AP5800	94.89
07/17/2019	9000000775	ACH	Kegley, Renee C	013572	1 AP5800	8.99
07/17/2019	9000000776	ACH	Kreie Arago, Maria	019632	1 AP5800	51.71
07/17/2019	9000000777	ACH	Lallier, Britney	019457	1 AP5800	42.77
07/17/2019	9000000778	ACH	Lund, Elliott J	017435	1 AP5800	52.55
07/17/2019	9000000779	ACH	McParland, Shannon	018071	1 AP5800	16.59
07/17/2019	9000000780	ACH	Mussetter, Ruthanne R	019925	1 AP5800	16.39
07/17/2019	9000000781	ACH	Peka, Emily	018676	1 AP5800	95.73
07/17/2019	9000000782	ACH	Robole, Vicki M	009670	1 AP5800	55.10
07/17/2019	9000000783	ACH	Rottjakob, Ronda K	018987	1 AP5800	17.80
07/17/2019	9000000784	ACH	Simon, Glenn D.	004356	1 AP5800	189.49

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AP Check Register

AP Run: 20190717 ACHJN — Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/17/2019	9000000785	ACH	Smith, Jackie J	017542	1 AP5800	166.56
07/17/2019	9000000786	ACH	Struck, Julie	019169	1 AP5800	32.48
07/17/2019	9000000787	ACH	Taylor, Jordan A-M	008359	1 AP5800	54.85
07/17/2019	9000000788	ACH	Vaught, Elizabeth C	017169	1 AP5800	10.67
07/17/2019	9000000789	ACH	Walczak, Cheryl M	016345	1 AP5800	12.18
Total:						\$2,064.30

20190717 ACHJN Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	25	2,064.30
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	25	\$2,064.30

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AP Check Register

AP Run: 20190724 ACH June — Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/24/2019	9000000790	ACH	Helke, David M	014077	1 AP5800	223.02
07/24/2019	9000000791	ACH	Robb, Brad E	013654	1 AP5800	66.58
07/24/2019	9000000792	ACH	Wurdeman, Scott	010543	1 AP5800	61.65
Total:						\$351.25

20190724 ACH June Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	3	351.25
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	3	\$351.25

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AP Check Register

AP Run: 20190731 ach — Post Date: 2019-07-31 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/31/2019	9000000793	ACH	Battle, Theresa F	019927	1 AP5800	500.00
07/31/2019	9000000794	ACH	Gersich, Brian M	019849	1 AP5800	200.00
07/31/2019	9000000795	ACH	Griffin, Lyndsay K	014006	1 AP5800	54.11
07/31/2019	9000000796	ACH	Johnson, Brian J	018190	1 AP5800	49.00
07/31/2019	9000000797	ACH	Kirchner, Amy	014600	1 AP5800	57.57
07/31/2019	9000000798	ACH	Lattery, Sharleen M	010482	1 AP5800	50.00
07/31/2019	9000000799	ACH	Lavalle, Kallie N	017683	1 AP5800	107.10
07/31/2019	9000000800	ACH	Pikal, Robin	019154	1 AP5800	200.00
07/31/2019	9000000801	ACH	Ray, Stephen	014658	1 AP5800	181.50
07/31/2019	9000000802	ACH	Rider, Lisa K	016166	1 AP5800	200.00
07/31/2019	9000000803	ACH	Risteau, Joseph S	007763	1 AP5800	98.42
07/31/2019	9000000804	ACH	Robasse, Charles W	017916	1 AP5800	20.00
07/31/2019	9000000805	ACH	Rottjakob, Ronda K	018987	1 AP5800	47.00
07/31/2019	9000000806	ACH	Sovine, Stacey	017487	1 AP5800	200.00
07/31/2019	9000000807	ACH	Thurber, Laurie	014811	1 AP5800	49.00

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AP Check Register

AP Run: 20190731 ach — Post Date: 2019-07-31 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/31/2019	9000000808	ACH	Wilson, Michele L	015662	1 AP5800	22.80
Total:						\$2,036.50

20190731 ach Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	16	2,036.50
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	16	\$2,036.50

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AP Check Register

Burnsville-Eagan-Savage SD 191, MN

<u>Fund</u>	<u>Total</u>
01 - GENERAL	3,674.35
02 - FOOD SERVICE	22.80
04 - COMMUNITY SERVICE	754.90
	\$4,452.05

AP Check Register

AP Run: 20190701 AP — Post Date: 2019-07-01 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/01/2019	473238	Check	AMI Imaging Systems Inc	922517	2 AP8845	1,990.00
07/01/2019	473239	Check	Anoka Hennepin School District #11	900075-4	2 AP8845	800.00
07/01/2019	473240	Check	Associated Benefits And Risk Consulting	929828	2 AP8845	20,000.00
07/01/2019	473241	Check	Auto-Owners Insurance Company	928847	2 AP8845	1,417.00
07/01/2019	473242	Check	cmERDC Educational Research and Development Council	927043	2 AP8845	26,220.00
07/01/2019	473243	Check	Distributed Website Corporation	922061-1	2 AP8845	4,890.00
07/01/2019	473244	Check	Electro Watchman Inc	901078	2 AP8845	5,700.00
07/01/2019	473245	Check	Fisler Data LLC	929235	2 AP8845	698.00
07/01/2019	473246	Check	Frontline Technologies Group LLC	928988-1	2 AP8845	3,060.00
07/01/2019	473247	Check	Houghton Mifflin Harcourt Publishing Co	903362-4	2 AP8845	34,872.22
07/01/2019	473248	Check	Integrated Systems Corporation	929858	2 AP8845	20,066.00
07/01/2019	473249	Check	Intermediate School Dist 917	909327	2 AP8845	115,280.35
07/01/2019	473250	Check	Johnson Controls Fire Protection LP	903587	2 AP8845	41,410.00
07/01/2019	473251	Check	MASMS - MN Educational Facility Mgmt Professionals	929772	2 AP8845	1,030.00
07/01/2019	473252	Check	Minnesota School Boards Association - MSBA	902540	2 AP8845	15,422.00
07/01/2019	473253	Check	MN Assoc of School Administrators (MASA)	909181	2 AP8845	2,150.00
07/01/2019	473254	Check	MN Assoc of Secondary School Principal (MASSP)	908338	2 AP8845	6,055.00
07/01/2019	473255	Check	MN Assoc of Secretaries to the Principal - MASP	908014	2 AP8845	80.00

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AP Check Register

AP Run: 20190701 AP — Post Date: 2019-07-01 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/01/2019	473256	Check	MN Dept of Health	908543-6	2 AP8845	180.00
07/01/2019	473257	Check	MN Elementary School Principals Assoc (MESPA)	902538	2 AP8845	934.00
07/01/2019	473258	Check	Naviance Inc	927783-1	2 AP8845	43,435.80
07/01/2019	473259	Check	Northwest Evaluation Association (NWEA)	909421	2 AP8845	1,500.00
07/01/2019	473260	Check	Nutrislice Inc	924438	2 AP8845	4,500.00
07/01/2019	473261	Check	ProTraxx	929852	2 AP8845	25,873.40
07/01/2019	473262	Check	Schoology Incorporated	929250-1	2 AP8845	71,780.00
Total:						\$449,343.77

20190701 AP Summary

Type	Count	Amount
Regular	25	449,343.77
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	25	\$449,343.77

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AP Check Register

AP Run: 20190703 AP JUNE — Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/03/2019	473263	Check	Amazon Capital Services Inc	922956	2 AP8845	290.28
07/03/2019	473264	Check	Ashpole, Dawn	500093	2 AP8845	364.69
07/03/2019	473265	Check	Bergstrom, Molly	500089	2 AP8845	34.15
07/03/2019	473266	Check	Cheers and Canvas, Inc.	930001	2 AP8845	35.00
07/03/2019	473267	Check	Hartung, Debora	500090	2 AP8845	20.80
07/03/2019	473268	Check	Johnson, Karin	500094	2 AP8845	173.88
07/03/2019	473269	Check	Lamprecht, John	928748	2 AP8845	47.81
07/03/2019	473270	Check	Mackin Educational Resources	902196	2 AP8845	1,967.93
07/03/2019	473271	Check	Merry, Vanessa	929912	2 AP8845	270.00
07/03/2019	473272	Check	Midwest Language Banc Inc	924523	2 AP8845	465.00
07/03/2019	473273	Check	MN Highway Safety & Research Center	926466	2 AP8845	72.00
07/03/2019	473274	Check	Nicklaus, Anne or Alan	500095	2 AP8845	86.94
07/03/2019	473275	Check	Office Depot Company	902489-1	2 AP8845	2.44
07/03/2019	473276	Check	Sanh, Nina	500092	2 AP8845	28.05
07/03/2019	473277	Check	School Services Employees Local 284	907382	2 AP8845	7,103.33
07/03/2019	473278	Check	Schultheis, Nick	500091	2 AP8845	29.90
07/03/2019	473279	Check	Smith, Heather	500096	2 AP8845	260.82
07/03/2019	473280	Check	Upper Lakes Food Inc	929826	2 AP8845	1,547.20
07/03/2019	473281	Check	Vernon Company	920019	2 AP8845	175.50
07/03/2019	473282	Check	Yanta, Rebecca	923405	2 AP8845	412.25

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AP Check Register

AP Run: 20190703 AP JUNE — Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
Total:						\$13,387.97

20190703 AP JUNE Summary

Type	Count	Amount
Regular	20	13,387.97
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	20	\$13,387.97

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AP Check Register

AP Run: 20190705 AP --- Post Date: 2019-07-05 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/05/2019	473283	Check	Burnsville Rotary Breakfast	908957-1	2 AP8845	200.00
07/05/2019	473284	Check	Distributed Website Corporation	922061-1	2 AP8845	2,121.00
07/05/2019	473285	Check	Health Consultants For Child Care	901038	2 AP8845	670.00
07/05/2019	473286	Check	Minnesota Superintendents' Office Personnel Assoc - MSOPA	902956	2 AP8845	50.00
07/05/2019	473287	Check	Mouse Inc	929845	2 AP8845	1,000.00
07/05/2019	473288	Check	Office Depot Company	902489-1	2 AP8845	1,589.30
07/05/2019	473289	Check	Respondus	929635	2 AP8845	4,595.00
07/05/2019	473290	Check	Spotify, Inc.	930083	2 AP8845	4,649.50
07/05/2019	473291	Check	Success By Design	902434	2 AP8845	540.59
07/05/2019	473292	Check	Tierney Brothers Inc	900826-1	2 AP8845	2,999.70
07/05/2019	473293	Check	WeVideo Inc	924460	2 AP8845	16,706.24
Total:						\$35,121.33

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20190705 AP Summary

Type	Count	Amount
Regular	11	35,121.33
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	11	\$35,121.33

AP Check Register

AP Run: 20190630 Test — Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/10/2019	473294	Check	Agropur Inc Division Natrel USA	928147-1	2 AP8845	44.58
Total:						\$44.58

20190630 Test Summary

Type	Count	Amount
Regular	1	44.58
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$44.58

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AP Check Register

AP Run: 20190710 AP June --- Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/10/2019	473295	Check	A.J. Moore Electric Inc	928491	2 AP8845	1,248.86
07/10/2019	473296	Check	Acer Service Corporation	929434	2 AP8845	16,144.40
07/10/2019	473297	Check	Advanced Imaging Solutions	928551-1	2 AP8845	8,763.00
07/10/2019	473298	Check	Agropur Inc Division Natrel USA	928147-1	2 AP8845	984.60
07/10/2019	473299	Check	Armstrong Torseth Skold & Rydeen Inc	926500	2 AP8845	2,373.60
07/10/2019	473300	Check	Best Buy Business Advantage Account	903544-2	2 AP8845	0.00
07/10/2019	473301	Check	Bituminous Roadways Inc	900459	2 AP8845	11,136.16
07/10/2019	473302	Check	Bix Produce Company	900477	2 AP8845	453.33
07/10/2019	473303	Check	Bro-Tex Inc	900397	2 AP8845	4,633.20
07/10/2019	473304	Check	Bryan Rock Products Inc	900454	2 AP8845	122.83
07/10/2019	473305	Check	Carrier Corporation	900707-1	2 AP8845	1,526.90
07/10/2019	473306	Check	Centerpoint Energy	902519	2 AP8845	1,480.07
07/10/2019	473307	Check	City of Burnsville - Utilities	904226	2 AP8845	18,552.10
07/10/2019	473308	Check	City of Eagan - Utilities	901002	2 AP8845	1,188.57
07/10/2019	473309	Check	City of Savage - Utilities	909588	2 AP8845	7,471.63
07/10/2019	473310	Check	Consolidated Communications	906231	2 AP8845	3,537.07
07/10/2019	473311	Check	Cottens Inc	929846	2 AP8845	70.13
07/10/2019	473312	Check	Crown Rental Inc	900647	2 AP8845	64.92
07/10/2019	473313	Check	Dalco	904186-1	2 AP8845	11,625.17
07/10/2019	473314	Check	Davidson, Judi	922759	2 AP8845	86.94

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AP Check Register

AP Run: 20190710 AP June --- Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/10/2019	473315	Check	Dick's/Lakeville Sanitation Inc	900641	2 AP8845	9,527.69
07/10/2019	473316	Check	Diversified Snack Distribution	900279	2 AP8845	120.27
07/10/2019	473317	Check	ECM Publishers Inc	909272-2	2 AP8845	128.70
07/10/2019	473318	Check	Ellison Educational Equipment Inc	906038	2 AP8845	103.40
07/10/2019	473319	Check	Field Environmental Consulting Inc	926109	2 AP8845	427.05
07/10/2019	473320	Check	Floyd Total Security	906007	2 AP8845	383.37
07/10/2019	473321	Check	General Parts LLC	901541-1	2 AP8845	1,638.71
07/10/2019	473322	Check	Gopher	901458-1	2 AP8845	9.61
07/10/2019	473323	Check	Gopher Performance	924676-1	2 AP8845	174.33
07/10/2019	473324	Check	Grainger	904387-1	2 AP8845	2,913.91
07/10/2019	473325	Check	Graybar Electric Company Inc	901478-1	2 AP8845	157.14
07/10/2019	473326	Check	Hastings Bus Company	907139	2 AP8845	572.47
07/10/2019	473327	Check	Horizon Commercial Pool Supply	904818	2 AP8845	1,193.79
07/10/2019	473328	Check	Interstate All Battery Center	928877-1	2 AP8845	203.30
07/10/2019	473329	Check	Jim Coopers Tire & Auto Stores	901134	2 AP8845	226.70
07/10/2019	473330	Check	John A Dalsin & Son Inc	905816	2 AP8845	1,550.23
07/10/2019	473331	Check	Johnson Controls Fire Protection LP	903587	2 AP8845	72,556.26
07/10/2019	473332	Check	Kelleher Helmrich and Associates	908955-1	2 AP8845	523.75
07/10/2019	473333	Check	Kelvin	907460	2 AP8845	317.79

AP Check Register

AP Run: 20190710 AP June --- Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/10/2019	473334	Check	Lavan Floor Covering Co	902319	2 AP8845	175.00
07/10/2019	473335	Check	Mackin Educational Resources	902196	2 AP8845	257.66
07/10/2019	473336	Check	Master Automotive Tire & Quick Lube	928612	2 AP8845	139.21
07/10/2019	473337	Check	McDowall Company	930006	2 AP8845	1,118.93
07/10/2019	473338	Check	Medical Disposal Systems Inc	928496-1	2 AP8845	264.06
07/10/2019	473339	Check	MEI Total Elevator Solutions	908999-1	2 AP8845	211.04
07/10/2019	473340	Check	Midwest Fence & Mfg	902822	2 AP8845	3,733.00
07/10/2019	473341	Check	Midwest Playground Contractors Inc	925369	2 AP8845	3,905.00
07/10/2019	473342	Check	Midwest Playscapes Inc	922012	2 AP8845	33,045.97
07/10/2019	473343	Check	Minnesota Energy Resources	903029-1	2 AP8845	351.30
07/10/2019	473344	Check	Minnesota Valley Electric Cooperative	907448	2 AP8845	16,003.34
07/10/2019	473345	Check	Minvalco Inc	904961	2 AP8845	230.35
07/10/2019	473346	Check	MTI Distributing Co	902544-1	2 AP8845	50.36
07/10/2019	473347	Check	Norcostco Inc	902765	2 AP8845	180.31
07/10/2019	473348	Check	Overhead Door Company Of The Northland	903695	2 AP8845	2,803.15
07/10/2019	473349	Check	Pothini, Seema	925931	2 AP8845	174.65
07/10/2019	473350	Check	Prodocon Inc	928785-1	2 AP8845	606.00
07/10/2019	473351	Check	Pump And Meter Service Inc	903101	2 AP8845	496.00
07/10/2019	473352	Check	Rock Hard Landscape Supply	928528	2 AP8845	218.07

AP Check Register

AP Run: 20190710 AP June --- Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/10/2019	473353	Check	Schmitt Music	903532-2	2 AP8845	65,789.00
07/10/2019	473354	Check	Schmitt & Sons - Contract	909331-2	2 AP8845	236,693.01
07/10/2019	473355	Check	Shred-it USA	924465-2	2 AP8845	492.32
07/10/2019	473356	Check	Siemens Industry Inc	902217-1	2 AP8845	961.99
07/10/2019	473357	Check	Teachers On Call	929847	2 AP8845	1,672.79
07/10/2019	473358	Check	Tessman Company	902899	2 AP8845	209.00
07/10/2019	473359	Check	The Hartford	924486	2 AP8845	42,021.93
07/10/2019	473360	Check	Tierney Brothers Inc	900826-1	2 AP8845	2,779.00
07/10/2019	473361	Check	Tri-State Bobcat	924444	2 AP8845	322.88
07/10/2019	473362	Check	Ultimate Events	929516-1	2 AP8845	2,423.21
07/10/2019	473363	Check	Upper Lakes Food Inc	929826	2 AP8845	6,459.75
07/10/2019	473364	Check	Xcel Energy	902776	2 AP8845	15,796.02
Total:						\$623,776.25

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20190710 AP June Summary		
Type	Count	Amount
Regular	70	623,776.25
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	70	\$623,776.25

AP Check Register

AP Run: 20190712 AP — Post Date: 2019-07-12 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/12/2019	473365	Check	Agropur Inc Division Natrel USA	928147-1	2 AP8845	142.52
07/12/2019	473366	Check	Ahern, Patrick	928566	2 AP8845	9,880.00
07/12/2019	473367	Check	Blick Art Materials	900172-1	2 AP8845	3,374.97
07/12/2019	473368	Check	Braun Intertec Corp	906473-1	2 AP8845	3,288.00
07/12/2019	473369	Check	Centurylink	902781-5	2 AP8845	266.02
07/12/2019	473370	Check	Coughlan Companies LLC	929269-2	2 AP8845	10,117.50
07/12/2019	473371	Check	Dalco	904186-1	2 AP8845	2,543.81
07/12/2019	473372	Check	Diversified Snack Distribution	900279	2 AP8845	393.46
07/12/2019	473373	Check	Fairfield Glass & Window Inc	926949	2 AP8845	504.00
07/12/2019	473374	Check	Fisler Data LLC	929235	2 AP8845	349.00
07/12/2019	473375	Check	Flaminio, Kathryn	924387	2 AP8845	2,000.00
07/12/2019	473376	Check	Freiheit, Dustin	929260	2 AP8845	252.00
07/12/2019	473377	Check	Frontier Ag & Turf	900691-1	2 AP8845	3,883.83
07/12/2019	473378	Check	Global Communications Wiring & Services	927736	2 AP8845	210.00
07/12/2019	473379	Check	Grainger	904387-1	2 AP8845	633.97
07/12/2019	473380	Check	Graybar Electric Company Inc	901478-1	2 AP8845	62,316.56
07/12/2019	473381	Check	Horizon Equipment LLC	901324	2 AP8845	406.35
07/12/2019	473382	Check	Identity Automation, LP	924406-1	2 AP8845	24,650.00
07/12/2019	473383	Check	Interstate All Battery Center	928877-1	2 AP8845	731.85

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AP Check Register

AP Run: 20190712 AP — Post Date: 2019-07-12 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/12/2019	473384	Check	Jim Coopers Tire & Auto Stores	901134	2 AP8845	37.80
07/12/2019	473385	Check	Johnson Controls Fire Protection LP	903587	2 AP8845	881.00
07/12/2019	473386	Check	K12 Transportation Management Services Inc	928688	2 AP8845	15,453.00
07/12/2019	473387	Check	Kraus-Anderson Ins Agency Inc	902102	2 AP8845	275,155.88
07/12/2019	473388	Check	MN Assoc of Secondary School Principal (MASSP)	908338	2 AP8845	1,730.00
07/12/2019	473389	Check	MN Dept of Health-Certified Food Protection Manager	908543-7	2 AP8845	35.00
07/12/2019	473390	Check	MN Elementary School Principals Assoc (MESPA)	902538	2 AP8845	1,613.00
07/12/2019	473391	Check	SchoolFinances.com	922278-1	2 AP8845	3,000.00
07/12/2019	473392	Check	SFM	923848	2 AP8845	49,090.00
Total:						\$472,939.52

20190712 AP Summary

Type	Count	Amount
Regular	28	472,939.52
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	28	\$472,939.52

AP Check Register

AP Run: 20190716 June — Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/16/2019	473393	Check	Acco Brands USA LLC	902623-1	2 AP8845	122.40
07/16/2019	473394	Check	Allen, Dariel J	927125	2 AP8845	363.00
07/16/2019	473395	Check	Aqua Logic Inc	903178-1	2 AP8845	436.96
07/16/2019	473396	Check	Ayaquica, Sheri	922108	2 AP8845	265.50
07/16/2019	473397	Check	Carlson, Gerri	929243	2 AP8845	843.00
07/16/2019	473398	Check	Casperson, Julie	928973	2 AP8845	226.50
07/16/2019	473399	Check	Dakota Electric Association	900809	2 AP8845	73,148.44
07/16/2019	473400	Check	Dewald, Rina C	920524	2 AP8845	300.00
07/16/2019	473401	Check	Discount School Supply	909859-1	2 AP8845	518.87
07/16/2019	473402	Check	Fagerness, Joyce	924275	2 AP8845	305.88
07/16/2019	473403	Check	Follett School Solutions Inc	904527-1	2 AP8845	100.38
07/16/2019	473404	Check	Freiheit, Dustin	929260	2 AP8845	252.00
07/16/2019	473405	Check	Fun Express LLC	924391-1	2 AP8845	38.41
07/16/2019	473406	Check	Gopher Performance	924676-1	2 AP8845	525.92
07/16/2019	473407	Check	I Got Skills	924432	2 AP8845	720.00
07/16/2019	473408	Check	Ingina LLC	929246-1	2 AP8845	963.00
07/16/2019	473409	Check	Inver Hills Community College	901029-2	2 AP8845	18,255.00
07/16/2019	473410	Check	Lifetouch	908682-2	2 AP8845	22,046.50
07/16/2019	473411	Check	Lindmeier, Thomas	930013	2 AP8845	111.00
07/16/2019	473412	Check	Multilingual Word Inc	922324	2 AP8845	140.00

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AP Check Register

AP Run: 20190716 June — Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/16/2019	473413	Check	Norcostco Inc	902765	2 AP8845	188.28
07/16/2019	473414	Check	Occupational Health of MN, PC	929919-1	2 AP8845	495.00
07/16/2019	473415	Check	Orkin Commercial Services	926086	2 AP8845	1,301.00
07/16/2019	473416	Check	Pioneer SecureShred	930098	2 AP8845	215.00
07/16/2019	473417	Check	Red Wing Shoe Company Inc	905511-1	2 AP8845	448.32
07/16/2019	473418	Check	Red Wing Shoe Company Inc	921851-1	2 AP8845	470.07
07/16/2019	473419	Check	Safeway Driving School	926796	2 AP8845	13,260.00
07/16/2019	473420	Check	Schmitt & Sons - Charter	909331-1	2 AP8845	38,159.29
07/16/2019	473421	Check	Science Explorers Inc	929087	2 AP8845	870.00
07/16/2019	473422	Check	Solarte Health Inc.	930099	2 AP8845	4,500.00
07/16/2019	473423	Check	St Croix Recreation Fun Playgrounds, Inc.	930095	2 AP8845	1,662.03
07/16/2019	473424	Check	Strategic Behavioral Solutions	924346	2 AP8845	6,971.88
07/16/2019	473425	Check	Teachers On Call	929847	2 AP8845	4,531.07
07/16/2019	473426	Check	T-Mobile	929345-1	2 AP8845	4,075.59
07/16/2019	473427	Check	Trussell, William	930097	2 AP8845	78.00
07/16/2019	473428	Check	Tyler, Bruce	928852	2 AP8845	200.00
07/16/2019	473429	Check	Youth Enrichment League	924245	2 AP8845	1,596.00
Total:						\$198,704.29

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AP Check Register

AP Run: 20190716 June — Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
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20190716 June Summary

Type	Count	Amount
Regular	37	198,704.29
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	37	\$198,704.29

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AP Check Register

AP Run: 20190719 TransJ — Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/19/2019	473430	Check	Abate or Daniel Desta, Elizabeth	500166	2 AP8845	300.00
07/19/2019	473431	Check	Almen, Christy	500138	2 AP8845	300.00
07/19/2019	473432	Check	Amiot, Michael	500139	2 AP8845	300.00
07/19/2019	473433	Check	Anderson, Chad	500140	2 AP8845	250.00
07/19/2019	473434	Check	Anderson, Lori	500141	2 AP8845	250.00
07/19/2019	473435	Check	Arachtingi, Michael	500142	2 AP8845	229.40
07/19/2019	473436	Check	Banks, Christian	500143	2 AP8845	250.00
07/19/2019	473437	Check	Bean, Mary	500144	2 AP8845	233.84
07/19/2019	473438	Check	Bearth, Robin	500145	2 AP8845	250.00
07/19/2019	473439	Check	Becker, Teresa	500146	2 AP8845	223.48
07/19/2019	473440	Check	Bengston, Dana and Alan	500147	2 AP8845	250.00
07/19/2019	473441	Check	Bergerson, Colleen	500148	2 AP8845	250.00
07/19/2019	473442	Check	Biltz, Greg	500149	2 AP8845	250.00
07/19/2019	473443	Check	Bittner, Barbara	500150	2 AP8845	250.00
07/19/2019	473444	Check	Bittner, Jim	500151	2 AP8845	250.00
07/19/2019	473445	Check	Blobaum, Julie	500152	2 AP8845	300.00
07/19/2019	473446	Check	Boyd, Melissa	500153	2 AP8845	300.00
07/19/2019	473447	Check	Braun, Kathryn	500154	2 AP8845	250.00
07/19/2019	473448	Check	Brown, Katherine	500155	2 AP8845	300.00
07/19/2019	473449	Check	Brummer, Jeff	500156	2 AP8845	250.00

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AP Check Register

AP Run: 20190719 TransJ — Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/19/2019	473450	Check	Bruno, Chris	500157	2 AP8845	300.00
07/19/2019	473451	Check	Calcutt, Sandra	500158	2 AP8845	250.00
07/19/2019	473452	Check	Cao, Phong	500159	2 AP8845	300.00
07/19/2019	473453	Check	Carlson, Doug	500160	2 AP8845	250.00
07/19/2019	473454	Check	Carter, Marcelle	500161	2 AP8845	300.00
07/19/2019	473455	Check	Cimino, Dana	500162	2 AP8845	300.00
07/19/2019	473456	Check	Collins, Anna	500163	2 AP8845	300.00
07/19/2019	473457	Check	Cundiff, Gretchen	500164	2 AP8845	250.00
07/19/2019	473458	Check	Depies, Kimberly	500165	2 AP8845	250.00
07/19/2019	473459	Check	Dolan, Lisa	500167	2 AP8845	250.00
07/19/2019	473460	Check	Eyberg, Jaclyn	500168	2 AP8845	300.00
07/19/2019	473461	Check	Fields, Kari	500169	2 AP8845	300.00
07/19/2019	473462	Check	Flynn, Joe and Kelly	500170	2 AP8845	250.00
07/19/2019	473463	Check	Frantzen, Lisa	500171	2 AP8845	300.00
07/19/2019	473464	Check	Frazier, Wendy	500172	2 AP8845	250.00
07/19/2019	473465	Check	Gochez, Silvia	500173	2 AP8845	250.00
07/19/2019	473466	Check	Godfrey, Elizabeth and Joseph	500174	2 AP8845	250.00
07/19/2019	473467	Check	Gomez, Theresa	921339	2 AP8845	227.92
07/19/2019	473468	Check	Haack, Steve	500175	2 AP8845	250.00
07/19/2019	473469	Check	Hank, Sheri	500176	2 AP8845	220.52

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AP Check Register

AP Run: 20190719 TransJ — Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/19/2019	473470	Check	Hansen, Rachel	500177	2 AP8845	300.00
07/19/2019	473471	Check	Helm, Gary	500178	2 AP8845	250.00
07/19/2019	473472	Check	Hjelmberg, Jolene	500179	2 AP8845	250.00
07/19/2019	473473	Check	Hoepfner, Curt	500180	2 AP8845	300.00
07/19/2019	473474	Check	Hohnstadt, Jennifer	500181	2 AP8845	300.00
07/19/2019	473475	Check	Isenberger, Amy	500182	2 AP8845	300.00
07/19/2019	473476	Check	Janisch, Darrin	500183	2 AP8845	250.00
07/19/2019	473477	Check	Johnson, Gail and William	500184	2 AP8845	227.92
07/19/2019	473478	Check	Keeney, Kristin	500185	2 AP8845	250.00
07/19/2019	473479	Check	Keller, Tina	500186	2 AP8845	250.00
07/19/2019	473480	Check	King, Danette	500187	2 AP8845	300.00
07/19/2019	473481	Check	Kirkov, Anna	500188	2 AP8845	300.00
07/19/2019	473482	Check	Klochak, Lyudmila	500189	2 AP8845	250.00
07/19/2019	473483	Check	Kocon, Melanie	500190	2 AP8845	300.00
07/19/2019	473484	Check	Kurtzhals, Aaron and Naomi	500191	2 AP8845	133.20
07/19/2019	473485	Check	Long, Roslynn	500192	2 AP8845	300.00
07/19/2019	473486	Check	Lynick, Sally	500193	2 AP8845	250.00
07/19/2019	473487	Check	Mansheim, Mike	500097	2 AP8845	250.00
07/19/2019	473488	Check	Maslow, Kathleen	500098	2 AP8845	300.00
07/19/2019	473489	Check	Melendez, Wanda	500099	2 AP8845	250.00

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AP Check Register

AP Run: 20190719 TransJ — Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/19/2019	473490	Check	Minerich, Ben	500100	2 AP8845	300.00
07/19/2019	473491	Check	Mitzner, Karen	500101	2 AP8845	300.00
07/19/2019	473492	Check	Mokos, Cynthia M	500102	2 AP8845	250.00
07/19/2019	473493	Check	Muckerheide, Erin	500103	2 AP8845	300.00
07/19/2019	473494	Check	Murphy, Michelle and Aaron	500104	2 AP8845	250.00
07/19/2019	473495	Check	Newman, Sue	500105	2 AP8845	250.00
07/19/2019	473496	Check	Nicklaus, Ann or Steven	500106	2 AP8845	300.00
07/19/2019	473497	Check	Nicklaus, Anne or Alan	500095	2 AP8845	300.00
07/19/2019	473498	Check	Noonan, Sara	500107	2 AP8845	250.00
07/19/2019	473499	Check	O'Keefe, Paula	500108	2 AP8845	250.00
07/19/2019	473500	Check	Olander, Bethany	500109	2 AP8845	250.00
07/19/2019	473501	Check	Ordahl, Amy	500110	2 AP8845	300.00
07/19/2019	473502	Check	Parkman, Christina	500111	2 AP8845	227.92
07/19/2019	473503	Check	Pluntz, Richard	500112	2 AP8845	300.00
07/19/2019	473504	Check	Pornschloegl, Daniel	500113	2 AP8845	250.00
07/19/2019	473505	Check	Rade, Mulualem	500114	2 AP8845	250.00
07/19/2019	473506	Check	Rebney, Lisabeth	500115	2 AP8845	300.00
07/19/2019	473507	Check	Retzlaff, Bobbi	500116	2 AP8845	250.00
07/19/2019	473508	Check	Rilley, Lydia	500117	2 AP8845	250.00
07/19/2019	473509	Check	Root, Amy	500118	2 AP8845	250.00

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AP Check Register

AP Run: 20190719 TransJ — Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/19/2019	473510	Check	Roscoe, Nancy	500119	2 AP8845	300.00
07/19/2019	473511	Check	Samuelson, Leah	500120	2 AP8845	250.00
07/19/2019	473512	Check	Shirley, William	500121	2 AP8845	250.00
07/19/2019	473513	Check	Strickland, Yvonne	500122	2 AP8845	300.00
07/19/2019	473514	Check	Thompson, Luanne	500123	2 AP8845	300.00
07/19/2019	473515	Check	Thurrow, Heather	500124	2 AP8845	300.00
07/19/2019	473516	Check	Tschida, Angela	500125	2 AP8845	250.00
07/19/2019	473517	Check	Vallin, Kurt	500126	2 AP8845	250.00
07/19/2019	473518	Check	Vazquez, Ashley	500127	2 AP8845	232.36
07/19/2019	473519	Check	Von Gohren, Emily	500128	2 AP8845	90.28
07/19/2019	473520	Check	Voxland, William	500129	2 AP8845	250.00
07/19/2019	473521	Check	Weaver, Michael & Kallie	500130	2 AP8845	300.00
07/19/2019	473522	Check	Welsch, Toni	500131	2 AP8845	233.84
07/19/2019	473523	Check	Wilgenbusch, Iika	500132	2 AP8845	300.00
07/19/2019	473524	Check	Williams, Rebecca	925837	2 AP8845	300.00
07/19/2019	473525	Check	Winter, Camila	500133	2 AP8845	250.00
07/19/2019	473526	Check	Zamastil, Sarah	500134	2 AP8845	300.00
07/19/2019	473527	Check	Ziegler, Bradley	500135	2 AP8845	250.00
Total:						\$25,980.68

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AP Check Register

AP Run: 20190719 TransJ — Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
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20190719 TransJ Summary

Type	Count	Amount
Regular	98	25,980.68
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	98	\$25,980.68

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AP Check Register

AP Run: 20190719 AP — Post Date: 2019-07-19 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/19/2019	473528	Check	A.J. Moore Electric Inc	928491	2 AP8845	147.50
07/19/2019	473529	Check	Agropur Inc Division Natrel USA	928147-1	2 AP8845	1,563.44
07/19/2019	473530	Check	Amplified It Llc	929297	2 AP8845	2,450.00
07/19/2019	473531	Check	Anchor Solar Investments LLC	929704	2 AP8845	1,918.12
07/19/2019	473532	Check	Apple Valley High School	900009-3	2 AP8845	245.00
07/19/2019	473533	Check	Aramark	900428-1	2 AP8845	96.14
07/19/2019	473534	Check	Armstrong High School	900163-3	2 AP8845	100.00
07/19/2019	473535	Check	Athena Awards Committee	901131	2 AP8845	100.00
07/19/2019	473536	Check	AVID Center	927223-1	2 AP8845	300.00
07/19/2019	473537	Check	Bearcom	909987-1	2 AP8845	117.81
07/19/2019	473538	Check	Best Buy Business Advantage Account	903544-2	2 AP8845	209.60
07/19/2019	473539	Check	Bix Produce Company	900477	2 AP8845	1,365.04
07/19/2019	473540	Check	Bloomington Jefferson High School	900722-3	2 AP8845	135.00
07/19/2019	473541	Check	Browns Ice Cream Co	904655	2 AP8845	424.47
07/19/2019	473542	Check	Cassidy-Tricker Industrial Sales Inc	900483	2 AP8845	55.00
07/19/2019	473543	Check	CDW Government Inc	920289-1	2 AP8845	252,261.89
07/19/2019	473544	Check	Centennial High School	901904-1	2 AP8845	195.00
07/19/2019	473545	Check	Chaska High School	907014	2 AP8845	340.00
07/19/2019	473546	Check	Christensen, Buck	500136	2 AP8845	38.90
07/19/2019	473547	Check	Cogan, Tom	923963	2 AP8845	4,400.00

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AP Check Register

AP Run: 20190719 AP — Post Date: 2019-07-19 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/19/2019	473548	Check	Cottens Inc	929846	2 AP8845	82.57
07/19/2019	473549	Check	Crown Rental Inc	900647	2 AP8845	42.87
07/19/2019	473550	Check	Dalco	904186-1	2 AP8845	8,996.30
07/19/2019	473551	Check	Discovery Education	905154-1	2 AP8845	22,950.00
07/19/2019	473552	Check	Diversified Snack Distribution	900279	2 AP8845	412.50
07/19/2019	473553	Check	Doyle Security Products	900605	2 AP8845	55.53
07/19/2019	473554	Check	Edina High School	901006	2 AP8845	225.00
07/19/2019	473555	Check	Eric Armin Inc	922450-1	2 AP8845	44.74
07/19/2019	473556	Check	Frontline Technologies Group LLC	928988-1	2 AP8845	106.88
07/19/2019	473557	Check	General Parts LLC	901541-1	2 AP8845	884.95
07/19/2019	473558	Check	Glassman Law Firm	930089	2 AP8845	721.11
07/19/2019	473559	Check	Grainger	904387-1	2 AP8845	1,099.37
07/19/2019	473560	Check	Great Lakes Higher Education Corporation	927604	2 AP8845	130.52
07/19/2019	473561	Check	High Point Networks LLC	929536	2 AP8845	171,365.35
07/19/2019	473562	Check	Ind School Dist 2172	927501	2 AP8845	175.00
07/19/2019	473563	Check	Intermediate School Dist 917	909327	2 AP8845	86,946.69
07/19/2019	473564	Check	Interstate All Battery Center	928877-1	2 AP8845	156.90
07/19/2019	473565	Check	Johnson Controls Fire Protection LP	903587	2 AP8845	2,169.55
07/19/2019	473566	Check	Lakeshore Learning Materials	902203	2 AP8845	41.89

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AP Check Register

AP Run: 20190719 AP — Post Date: 2019-07-19 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/19/2019	473567	Check	Lakeville South High School	902673-10	2 AP8845	160.00
07/19/2019	473568	Check	Loyola Press	904255-1	2 AP8845	3,014.76
07/19/2019	473569	Check	Mankato East High School	924865	2 AP8845	100.00
07/19/2019	473570	Check	Master Automotive Tire & Quick Lube	928612	2 AP8845	75.22
07/19/2019	473571	Check	Matrix Communications Inc	906559-1	2 AP8845	21,748.00
07/19/2019	473572	Check	Mausolf, Janelle	916832	2 AP8845	13.55
07/19/2019	473573	Check	Messerli & Kramer PA	923866	2 AP8845	541.10
07/19/2019	473574	Check	Metzger, Kathryn	500194	2 AP8845	28.55
07/19/2019	473575	Check	Mid City Services	930092	2 AP8845	107.75
07/19/2019	473576	Check	Midwest Band Instrument Service	902491	2 AP8845	9,300.00
07/19/2019	473577	Check	Midwest Blinds	927063	2 AP8845	5,120.00
07/19/2019	473578	Check	Minnetonka High School	903936	2 AP8845	150.00
07/19/2019	473579	Check	MN Assoc of School Administrators (MASA)	909181	2 AP8845	299.00
07/19/2019	473580	Check	MN Assoc of Secretaries to the Principal - MASP	908014	2 AP8845	180.00
07/19/2019	473581	Check	MTI Distributing Co	902544-1	2 AP8845	314.33
07/19/2019	473582	Check	Notable, Inc.	931000	2 AP8845	4,000.00
07/19/2019	473583	Check	Nuvera	902483-1	2 AP8845	176.67
07/19/2019	473584	Check	OPG-3 Inc	924471	2 AP8845	7,269.64
07/19/2019	473585	Check	Prodocon Inc	928785-1	2 AP8845	2,838.00
07/19/2019	473586	Check	Project Lead The Way	925725	2 AP8845	2,250.00

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AP Check Register

AP Run: 20190719 AP — Post Date: 2019-07-19 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/19/2019	473587	Check	Really Good Stuff LLC	907235	2 AP8845	216.94
07/19/2019	473588	Check	Red Wing Shoe Company Inc	905511-1	2 AP8845	104.39
07/19/2019	473589	Check	Red Wing Shoe Company Inc	921851-1	2 AP8845	214.78
07/19/2019	473590	Check	Rochester Century High School	901567-4	2 AP8845	190.00
07/19/2019	473591	Check	Schneider Electric IT USA Inc	927933-2	2 AP8845	4,020.00
07/19/2019	473592	Check	Sourcwell Technology	908203-1	2 AP8845	65,040.00
07/19/2019	473593	Check	South Suburban Conference	926921	2 AP8845	6,000.00
07/19/2019	473594	Check	Steadfast Innovation	930094	2 AP8845	1,500.00
07/19/2019	473595	Check	Swanson, Sue	500137	2 AP8845	11.25
07/19/2019	473596	Check	Teachers On Call	929847	2 AP8845	3,708.02
07/19/2019	473597	Check	Tessman Company	902899	2 AP8845	192.47
07/19/2019	473598	Check	Texthelp Inc	928997	2 AP8845	17,850.00
07/19/2019	473599	Check	Tri-State Bobcat	924444	2 AP8845	302.83
07/19/2019	473600	Check	Upper Lakes Food Inc	929826	2 AP8845	5,791.76
07/19/2019	473601	Check	US Department of Education AWG	902813-6	2 AP8845	343.99
07/19/2019	473602	Check	YMCA Customer Service Center	931001	2 AP8845	25,000.00
Total:						\$751,243.63

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AP Check Register

AP Run: 20190719 AP --- Post Date: 2019-07-19 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
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20190719 AP Summary

Type	Count	Amount
Regular	75	751,243.63
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	75	\$751,243.63

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AP Check Register

AP Run: 20190723 AP June — Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/23/2019	473603	Check	Agropur Inc Division Natrel USA	928147-1	2 AP8845	535.32
07/23/2019	473604	Check	Bituminous Roadways Inc	900459	2 AP8845	261,851.35
07/23/2019	473605	Check	Centerpoint Energy	902519	2 AP8845	1,661.98
07/23/2019	473606	Check	Cub Foods	900645	2 AP8845	63.35
07/23/2019	473607	Check	Dakota County Financial Services	907393-3	2 AP8845	16,003.18
07/23/2019	473608	Check	Eagan Shirt Werks	907092	2 AP8845	507.25
07/23/2019	473609	Check	Earthgrains Baking Co Inc	902333-1	2 AP8845	710.54
07/23/2019	473610	Check	Elpis Enterprises	929377	2 AP8845	376.04
07/23/2019	473611	Check	Heritage Embroidery And Design	926328	2 AP8845	552.50
07/23/2019	473612	Check	Ind School Dist 834	901930	2 AP8845	1,036.08
07/23/2019	473613	Check	Inver Hills Community College	901029-2	2 AP8845	12,825.00
07/23/2019	473614	Check	Lifetouch	908682-2	2 AP8845	1,794.00
07/23/2019	473615	Check	Minnesota Energy Resources	903029-1	2 AP8845	175.65
07/23/2019	473616	Check	North American Banking Company	927563-1	2 AP8845	31.20
07/23/2019	473617	Check	Northeast Metro Intermediate Dist 916	902440	2 AP8845	18,147.06
07/23/2019	473618	Check	Office of MNIT Services	906477	2 AP8845	448.20
07/23/2019	473619	Check	School Health Supply Co Inc	903537-1	2 AP8845	1,978.38
07/23/2019	473620	Check	Siemens Industry Inc	902217-1	2 AP8845	1,710.00
07/23/2019	473621	Check	Sign Source Inc	925652	2 AP8845	246.00

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AP Check Register

AP Run: 20190723 AP June --- Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/23/2019	473622	Check	Southwest Strings	928582	2 AP8845	264.07
07/23/2019	473623	Check	Upper Lakes Food Inc	929826	2 AP8845	8,564.52
07/23/2019	473624	Check	US Postmaster USPS	904153-1	2 AP8845	235.00
Total:						\$329,716.67

20190723 AP June Summary

Type	Count	Amount
Regular	22	329,716.67
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	22	\$329,716.67

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AP Check Register

AP Run: 20190724 AP — Post Date: 2019-07-24 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/24/2019	473625	Check	Agropur Inc Division Natrel USA	928147-1	2 AP8845	776.53
07/24/2019	473626	Check	Association of Metropolitan School Districts - AMSD	900281	2 AP8845	11,723.00
07/24/2019	473627	Check	Bix Produce Company	900477	2 AP8845	845.39
07/24/2019	473628	Check	GreatAmerica Financial Services	929729	2 AP8845	395.00
07/24/2019	473629	Check	Johnson Controls Fire Protection LP	903587	2 AP8845	1,006.00
07/24/2019	473630	Check	Kraus-Anderson Ins Agency Inc	902102	2 AP8845	10,746.67
07/24/2019	473631	Check	McDaniels, Barry	500195	2 AP8845	45.45
07/24/2019	473632	Check	Minnesota Sports Preview	931003	2 AP8845	95.00
07/24/2019	473633	Check	MN Board of School Administrators (MBSA)	922397	2 AP8845	100.00
07/24/2019	473634	Check	MN Valley School Food Association Winona School Nutrition	931004	2 AP8845	150.00
07/24/2019	473635	Check	Mobile Health Services LLC, dba Med Compass	908702	2 AP8845	610.00
07/24/2019	473636	Check	Neopost USA Inc	909589-2	2 AP8845	371.08
07/24/2019	473637	Check	Region V Computer Services	929754	2 AP8845	1,150.00
07/24/2019	473638	Check	Upper Lakes Food Inc	929826	2 AP8845	6,996.78
07/24/2019	473639	Check	VolumeCases	930093	2 AP8845	13,265.00
Total:						\$48,275.90

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AP Check Register

AP Run: 20190724 AP --- Post Date: 2019-07-24 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
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20190724 AP Summary

Type	Count	Amount
Regular	15	48,275.90
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	15	\$48,275.90

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AP Check Register

AP Run: 20190730 AP June --- Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/30/2019	473640	Check	Agropur Inc Division Natrel USA	928147-1	2 AP8845	503.70
07/30/2019	473641	Check	AmeriPride Services, Inc	901365-1	2 AP8845	1,922.69
07/30/2019	473642	Check	Aqua Engineering Inc	900106	2 AP8845	1,566.60
07/30/2019	473643	Check	Brainpop LLC	927006-1	2 AP8845	1,895.00
07/30/2019	473644	Check	Carciofini Company	906131	2 AP8845	1,367.00
07/30/2019	473645	Check	Centerpoint Energy	902519	2 AP8845	475.45
07/30/2019	473646	Check	Field Environmental Consulting Inc	926109	2 AP8845	268.00
07/30/2019	473647	Check	Hi Tech Refrigeration Inc	909046	2 AP8845	1,584.61
07/30/2019	473648	Check	Institute For Environmental Assessment	905834	2 AP8845	1,300.00
07/30/2019	473649	Check	Lamprecht, John	928748	2 AP8845	29.00
07/30/2019	473650	Check	McDowall Company	930006	2 AP8845	1,653.30
07/30/2019	473651	Check	Minnesota Energy Resources	903029-1	2 AP8845	571.20
07/30/2019	473652	Check	Plansource	929793-1	2 AP8845	43,533.60
07/30/2019	473653	Check	The Trophy House Inc	903986	2 AP8845	94.00
07/30/2019	473654	Check	T-Mobile	929345-1	2 AP8845	204.82
07/30/2019	473655	Check	Transportation Plus, Inc.	906215	2 AP8845	1,587.50
07/30/2019	473656	Check	Upper Lakes Food Inc	929826	2 AP8845	242.19
07/30/2019	473657	Check	Warsame, Kadra	925560	2 AP8845	60.00
Total:						\$58,858.66

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AP Check Register

AP Run: 20190730 AP June --- Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
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20190730 AP June Summary

Type	Count	Amount
Regular	18	58,858.66
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	18	\$58,858.66

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AP Check Register

AP Run: 20190730 AP June2 — Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/30/2019	473658	Check	Centerpoint Energy	902519	2 AP8845	3,471.81
Total:						\$3,471.81

20190730 AP June2 Summary

Type	Count	Amount
Regular	1	3,471.81
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$3,471.81

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AP Check Register

AP Run: 20190731 Void — Post Date: 2019-07-31 — AP Run Type: V

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/31/2019	473622	Check	Southwest Strings	928582	2 AP8845	-264.07
Total:						-\$264.07

20190731 Void Summary

Type	Count	Amount
Regular	1	-264.07
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	-\$264.07

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AP Check Register

Burnsville-Eagan-Savage SD 191, MN

<u>Fund</u>	<u>Total</u>
01 - GENERAL	2,561,842.76
02 - FOOD SERVICE	52,352.29
03 - TRANSPORTATION	280,139.97
04 - COMMUNITY SERVICE	66,111.37
16 - FACILITIES RENTAL	2,121.00
22 - ISF - HEALTH SELECT 105	48,033.60
	\$3,010,600.99

AP Check Register

AP Run: 20190711 Virtual June — Post Date: 2019-06-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/11/2019	6000000045		Advanced Imaging Solutions	928551	2 Virtua	6,287.99
07/11/2019	6000000046		Cole Papers Inc	927279-1	2 Virtua	1,883.78
07/11/2019	6000000047		Northern Air Corporation (NAC)	920320	2 Virtua	10,032.00
07/11/2019	6000000048		The SpyGlass Group, LLC	930026	2 Virtua	3,822.00
07/11/2019	6000000049		Tri-Dim Filter Corp	929519	2 Virtua	915.74
07/11/2019	6000000050		Trio Supply	903802	2 Virtua	358.30
Total:						\$23,299.81

20190711 Virtual June Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	6	23,299.81
Total:	6	\$23,299.81

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AP Check Register

AP Run: 20190718 Virtual — Post Date: 2019-07-18 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
07/18/2019	6000000051		Northern Air Corporation (NAC)	920320	2 Virtua	3,000.00
07/18/2019	6000000052		PCS Revenue Control Systems Inc	902475-3	2 Virtua	9,739.40
07/18/2019	6000000053		Seesaw	929508	2 Virtua	10,800.00
07/18/2019	6000000054		Tri-Dim Filter Corp	929519	2 Virtua	2,256.13
07/18/2019	6000000055		Trio Supply	903802	2 Virtua	1,631.84
Total:						\$27,427.37

20190718 Virtual Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	5	27,427.37
Total:	5	\$27,427.37

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AP Check Register

Burnsville-Eagan-Savage SD 191, MN

<u>Fund</u>	<u>Total</u>
01 - GENERAL	38,338.61
02 - FOOD SERVICE	11,734.53
04 - COMMUNITY SERVICE	654.04
	\$50,727.18



**Agenda IV.A.5.
 September 18, 2019**

TO: Dr Theresa Battle, Superintendent and Board of Education
FROM: Lisa K. Rider, Executive Director of Business Services
DATE: September 26, 2019
RE: Budget Analysis for the Month Ending June 30, 2019

RECOMMENDATION: That the Board accepts the Budget Analysis for the month ending June 30, 2019

The May Budget Reports are presented for Board information and review. The reports indicate the following:

	<u>Year-to-Date Revenue</u>	<u>% of Revised Budget</u>	<u>Year-to-Date Expenditures</u>	<u>% of Revised Budget</u>
All Funds	\$ 177,830,694	102.00%	\$ 180,511,422	101.65%
General Fund	\$ 127,946,448	100.65%	\$ 134,041,181	104.10%

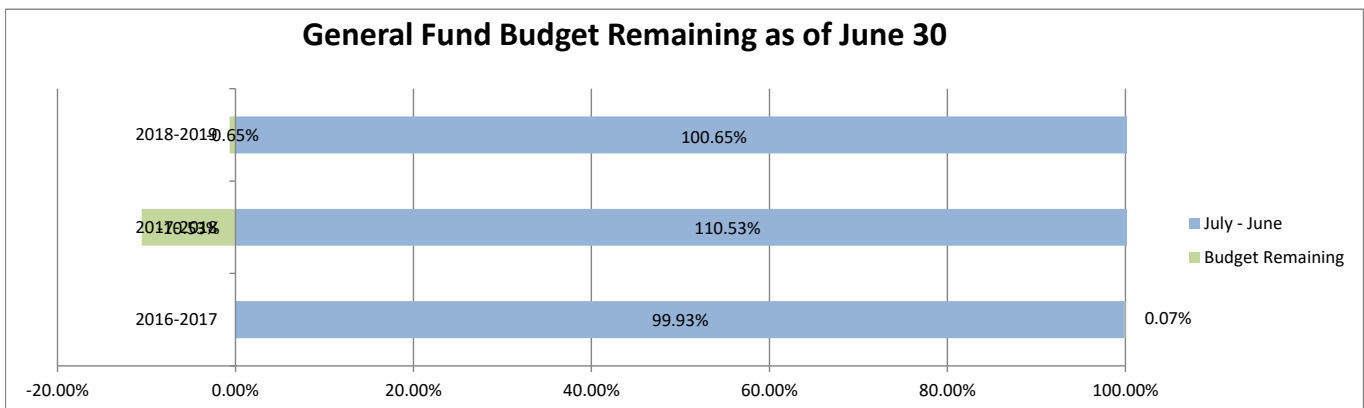
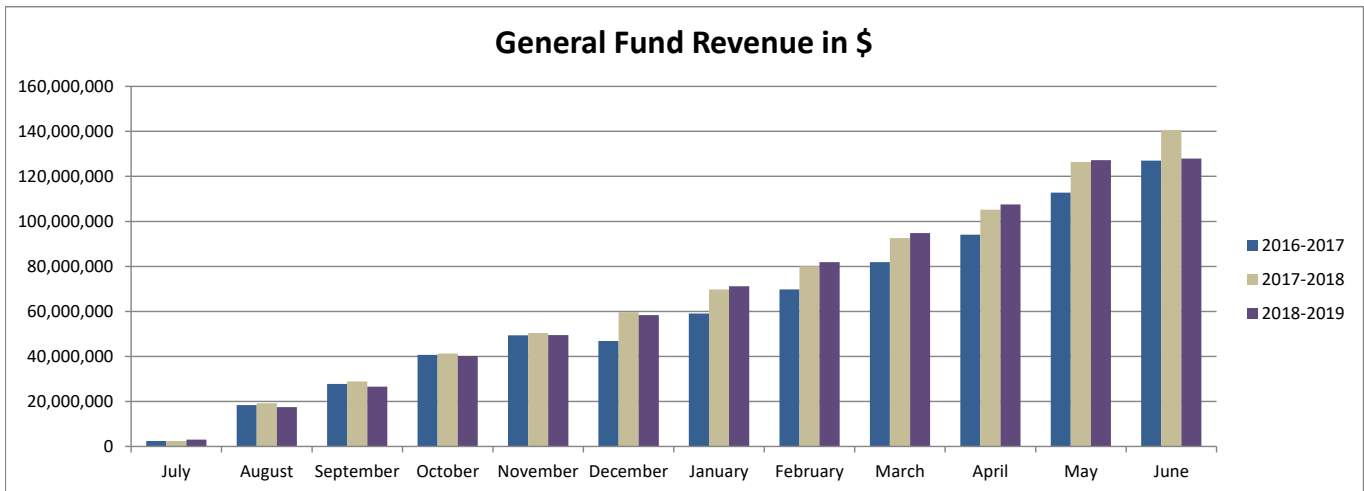
To assist the Board in monitoring monthly financial activity and to help identify budget-to-actual deviations, the following graphs have been developed for all funds and the general fund:

Revenues Year-to-Date for Last two years and Current year
 Expenditures Year-to-Date for Last two years and Current year

All of the reports and graphs show last year’s actual figures, this year’s budget and this year’s activity to day. Additional detail is available upon request.

**REVENUE COMPARISON
GENERAL FUND**

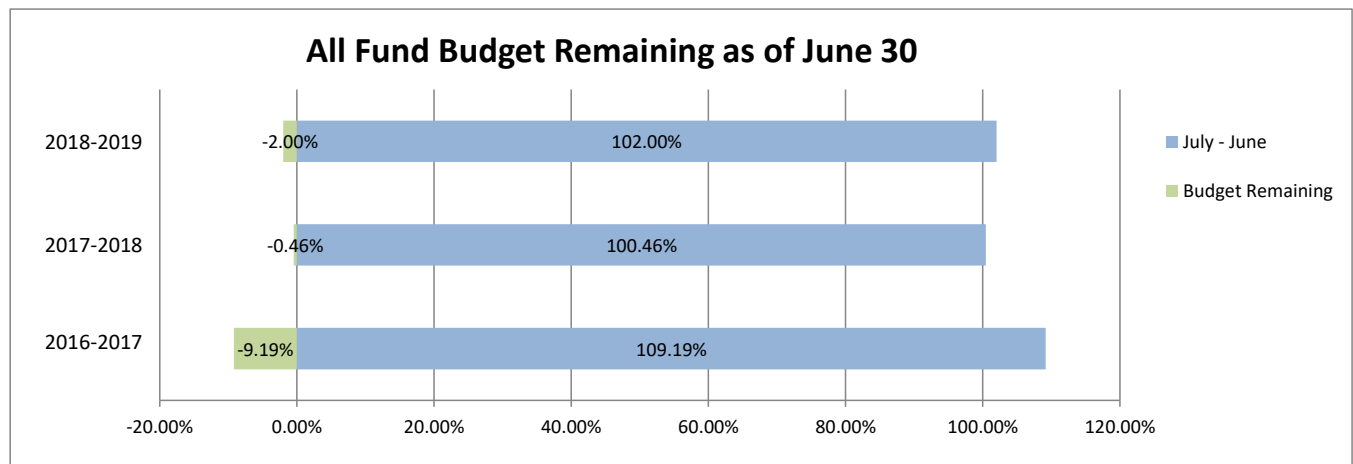
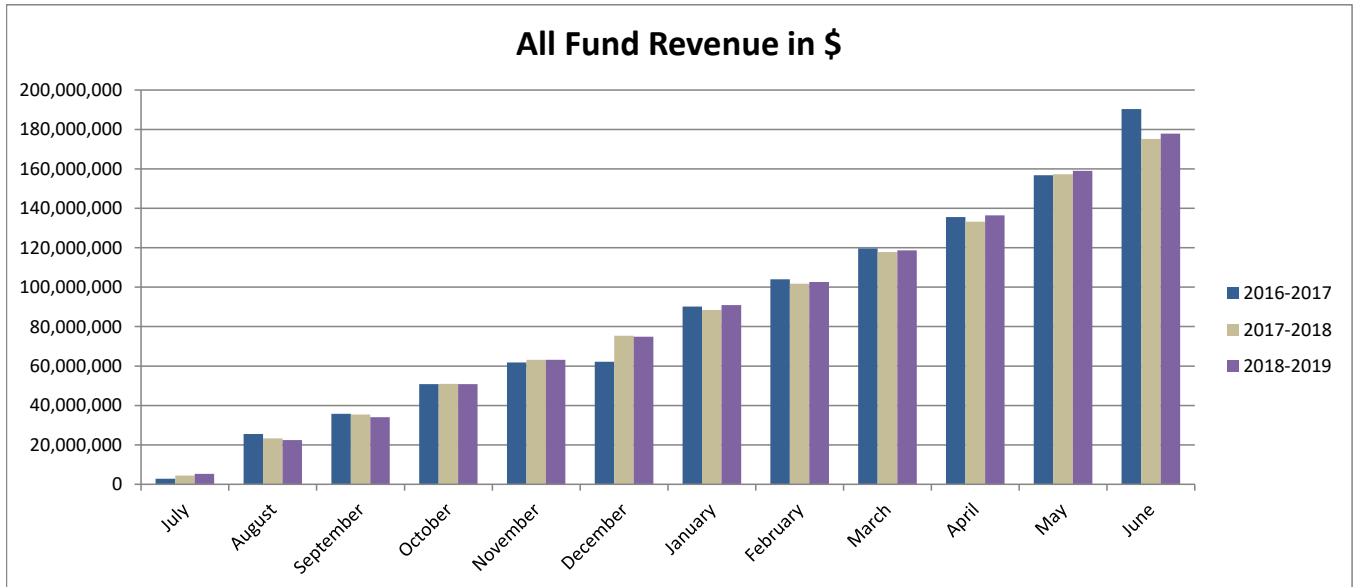
	2016-2017		2017-2018		2018-2019	
	\$	%	\$	%	\$	%
July	2,428,394	1.91%	2,439,823	1.92%	3,049,011	2.40%
August	18,330,814	14.42%	19,160,640	15.07%	17,467,026	13.74%
September	27,731,893	21.82%	28,923,752	22.75%	26,603,063	20.93%
October	40,727,980	32.04%	41,294,231	32.48%	40,148,304	31.58%
November	49,365,639 **	38.83%	50,405,720 **	39.65%	49,468,991 **	38.91%
December	46,887,839	36.88%	59,702,729	46.96%	58,346,985	45.90%
January	59,026,452	46.43%	69,744,468	54.86%	71,139,741	55.96%
February	69,731,505	54.85%	80,085,405	63.00%	81,874,274	64.41%
March	81,909,480	64.43%	92,606,670	72.85%	94,812,594	74.58%
April	94,081,747	74.01%	105,226,923	82.78%	107,566,443	84.62%
May	112,774,259	88.71%	126,445,527	99.47%	127,198,187	100.06%
June	127,035,902	99.93%	140,504,959	110.53%	127,946,448	100.65%
BUDGET	125,084,975	100.00%	126,406,866	100.00%	127,122,457	100.00%



** The year to year comparison will vary due to the timing of the reversal of prior year accruals.

**REVENUE COMPARISON
ALL FUNDS**

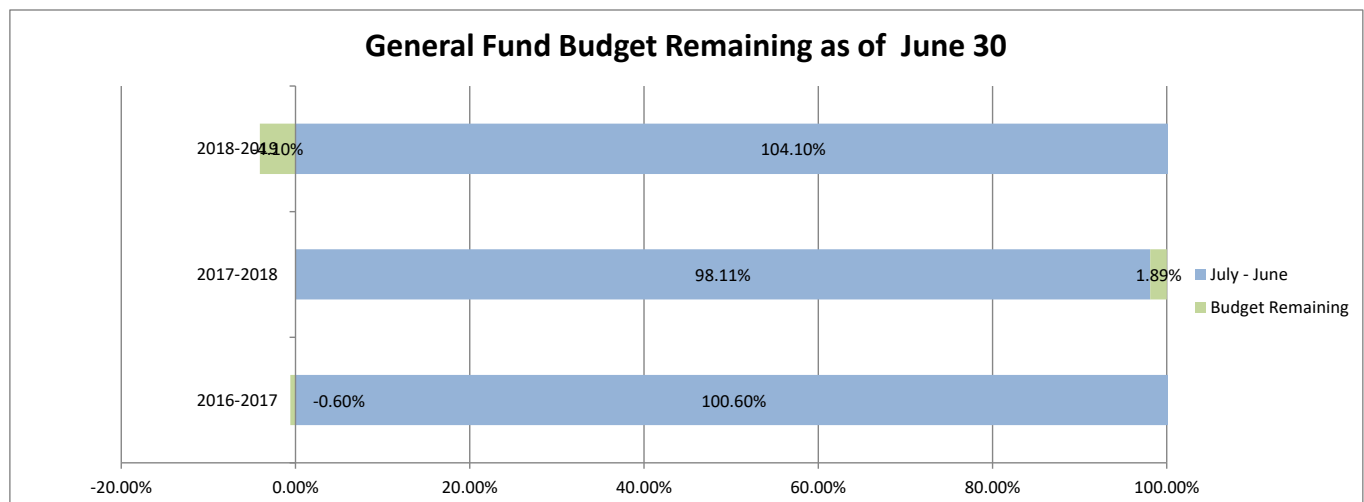
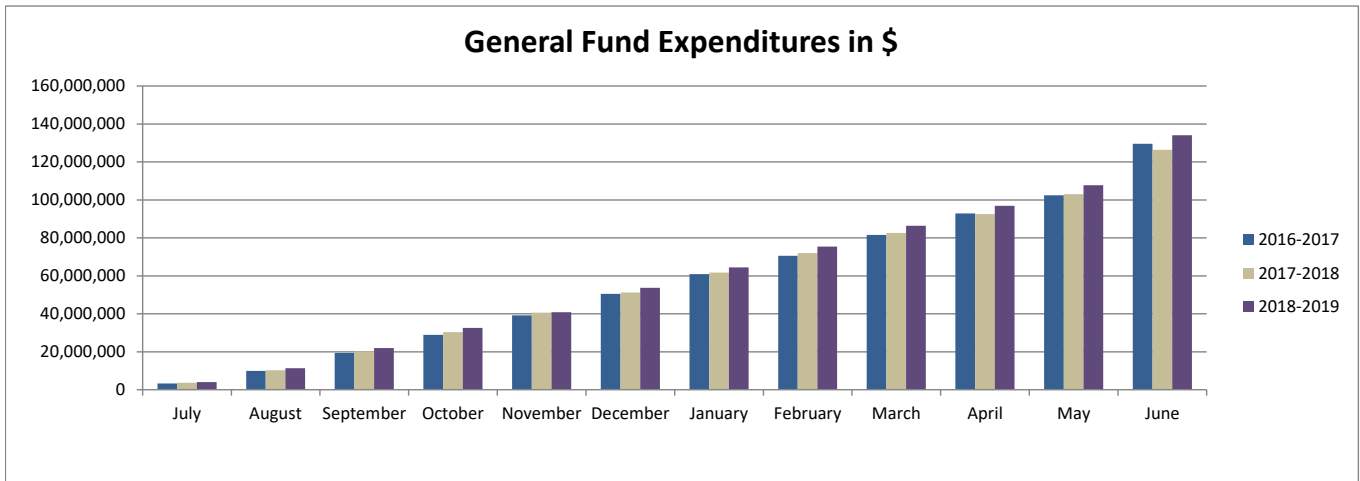
	2016-2017		2017-2018		2018-2019	
	\$	%	\$	%	\$	%
July	2,809,302	1.61%	4,408,507	2.53%	5,335,129	3.06%
August	25,542,740	14.65%	23,331,132	13.38%	22,416,157	12.86%
September	35,814,597	20.54%	35,437,865	20.33%	34,008,972	19.51%
October	50,756,340	29.11%	50,946,461	29.22%	50,811,471	29.14%
November	61,773,537 **	35.43%	63,197,024 **	36.25%	63,156,262 **	36.22%
December	62,140,926	35.64%	75,336,594	43.21%	74,878,779	42.95%
January	90,177,955	51.72%	88,429,452	50.72%	90,963,532	52.17%
February	103,945,953	59.62%	101,775,734	58.38%	102,665,589	58.89%
March	119,608,094	68.60%	117,859,358	67.60%	118,617,121	68.04%
April	135,537,967	77.74%	133,279,961	76.45%	136,463,266	78.27%
May	156,805,987	89.94%	157,317,217	90.23%	159,031,720	91.22%
June	190,363,597	109.19%	175,149,857	100.46%	177,830,694	102.00%
BUDGET	185,899,440	100.00%	173,504,173	100.00%	174,346,301	100.00%



** The year to year comparison will vary due to the timing of the reversal of prior year accruals.

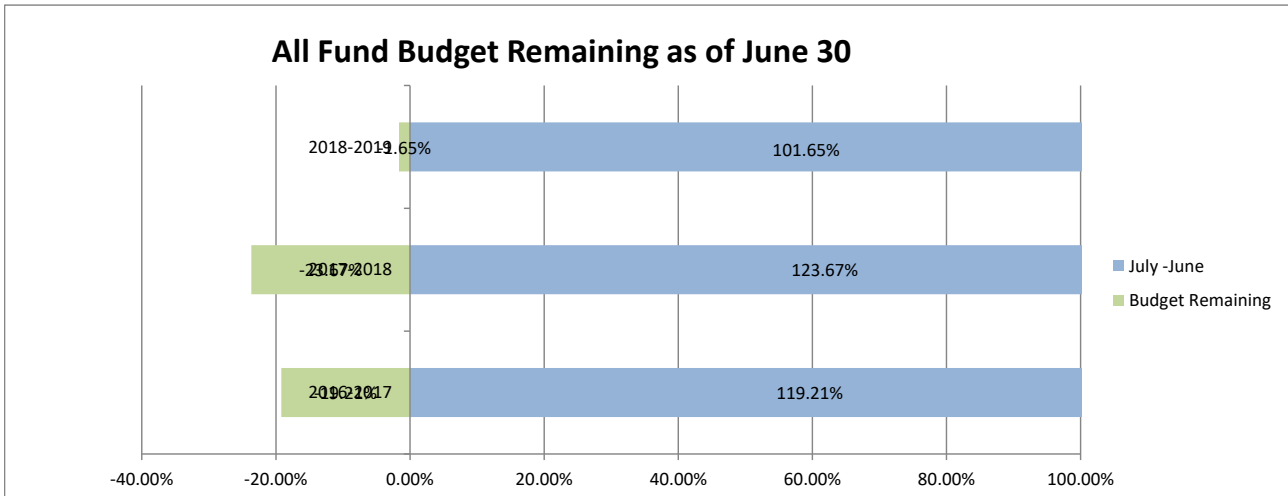
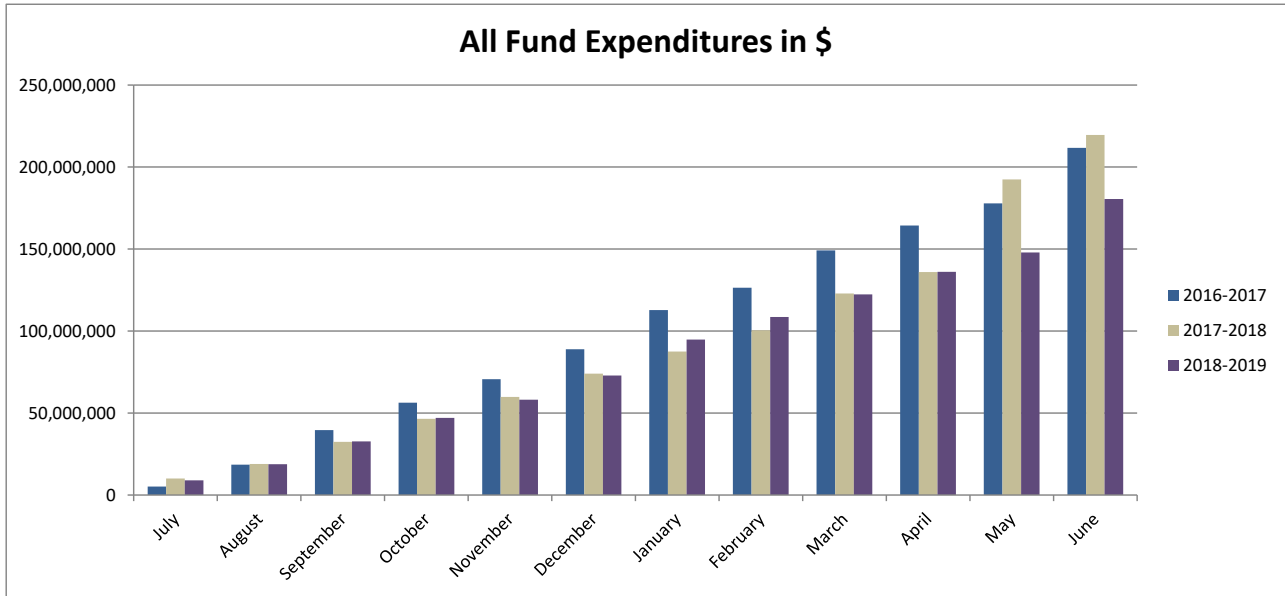
**EXPENDITURE COMPARISON
GENERAL FUND**

	2016-2017		2017-2018		2018-2019	
	\$	%	\$	%	\$	%
July	3,281,485	2.55%	3,704,721	2.88%	4,062,789	3.16%
August	9,904,860	7.69%	10,272,961	7.98%	11,344,843	8.81%
September	19,362,893	15.04%	20,165,861	15.66%	22,000,174	17.09%
October	28,951,109	22.48%	30,322,535	23.55%	32,530,513	25.26%
November	39,179,314	30.43%	40,577,389	31.51%	40,831,427	31.71%
December	50,514,628	39.23%	51,240,711	39.80%	53,644,305	41.66%
January	60,876,065	47.28%	61,706,044	47.92%	64,422,832	50.03%
February	70,609,184	54.84%	72,026,300	55.94%	75,366,706	58.53%
March	81,513,622	63.31%	82,606,811	64.16%	86,317,866	67.04%
April	92,821,959	72.09%	92,530,566	71.86%	96,837,872	75.21%
May	102,373,514	79.51%	103,036,079	80.02%	107,680,428	83.63%
June	129,530,276	100.60%	126,324,445	98.11%	134,041,181	104.10%
BUDGET	126,665,266	100.00%	130,846,390	100.00%	128,759,941	100.00%



**EXPENDITURE COMPARISON
ALL FUNDS**

	2016-2017		2017-2018		2018-2019	
	\$	%	\$	%	\$	%
July	5,196,342	2.93%	10,085,346	5.68%	8,969,704	5.05%
August	18,514,790	10.43%	18,992,738	10.70%	18,843,572	10.61%
September	39,525,196	22.26%	32,446,236	18.27%	32,740,412	18.44%
October	56,289,453	31.70%	46,483,002	26.18%	47,082,647	26.51%
November	70,699,295	39.81%	59,866,783	33.71%	58,133,122	32.74%
December	88,941,755	50.09%	74,007,378	41.68%	72,901,898	41.05%
January	112,826,815	63.54%	87,488,695	49.27%	94,821,290	53.40%
February	126,370,492	71.16%	100,396,791	56.54%	108,536,123	61.12%
March	149,154,290	83.99%	122,867,135	69.19%	122,350,806	68.90%
April	164,279,619	92.51%	135,923,819	76.54%	136,060,010	76.62%
May	177,853,141	100.16%	192,379,812	108.34%	147,894,022	83.28%
June	211,687,557	119.21%	219,609,660	123.67%	180,511,422	101.65%
BUDGET	209,757,533	100.00%	216,433,319	100.00%	177,577,573	100.00%





**Agenda IV.A.6.
September 26, 2019**

To: Board of Education
From: Superintendent Theresa Battle
Date: September 5, 2019
Re: Report on Listening Session on September 12, 2019

School Board Listening Session
09-12-19

Board Members Directors Darcy Schatz and Jennifer Holweger
Superintendent Dr. Theresa Battle

Parents of three children (two high school students and one middle school student) spoke at the listening session.

They shared their concerns about the honors program, structure, and accessibility. They feel parents need to become aware of the options for high school students.



Future Ready. Community Strong.

**Agenda IV.A.7.
September 26, 2019**

To: Board of Education, Members
Dr. Theresa Battle, Superintendent

From: Stacey Sovine, executive director of human resources, Brian Gersich, assistant superintendent, and Aaron Tinklenberg, communications director

Date: September 20, 2019

Re: Changes to Policies 419: *Tobacco-Free Environment Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices*; 503: *Student Attendance*; and 906: *Community Notification of Sex Offenders*

RECOMMENDATION: Approve, on a second reading basis, changes to Policies 419: *Tobacco-Free Environment Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices*; 503: *Student Attendance*; and 906: *Community Notification of Sex Offenders*.

These policies were reviewed by the Policy Review Committee on August 13, 2019, and the first reading was approved by the board at its regular meeting on September 12.

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Adopted: 6/87
Reviewed: 9/12/2019
Revised: 9/26/2019
Rescinds: GBK-R, JFCG

Burnsville-Eagan-Savage School District Policy 419

419 TOBACCO-FREE ENVIRONMENT; POSSESSION AND USE OF TOBACCO, TOBACCO-RELATED DEVICES, AND ELECTRONIC DELIVERY DEVICES

I. PURPOSE

The purpose of this policy is to maintain learning and working environments that are tobacco and smoke free.

II. GENERAL STATEMENT OF POLICY

- A. A violation of this policy occurs when any student, teacher, administrator, other school personnel of the school district, or person smokes or uses tobacco, tobacco-related devices, or carries or uses an activated electronic delivery device in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls. In addition, this prohibition includes vehicles used, in whole or in part, for work purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- B. A violation of this policy occurs when any elementary school, middle school, or secondary school student possesses any type of tobacco, tobacco-related device, or electronic delivery devices in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls and includes vehicles used, in whole or in part, for school purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or person who is found to have violated this policy.
- D. The school district will not solicit or accept any contributions or gifts of money, curricula, materials, or equipment from companies that directly manufacture and are identified with tobacco products, tobacco-related devices, or electronic delivery devices. The school district will not promote or allow promotion of tobacco products or electronic delivery devices on school property or at school-sponsored events.

III. TOBACCO AND TOBACCO-RELATED DEVICES DEFINED

- A. “Electronic delivery device” means any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. Electronic delivery device includes any component part of a product, whether or not marketed or sold separately. Electronic delivery device does not include any product that has been approved or certified by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco-dependence product, or for other medical purposes, and is marketed and sold for such an approved purpose.
- B. “Tobacco” means cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product; cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; Cavendish; plug and twist tobacco; fine cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco.
- C. “Tobacco-related devices” means cigarette papers or pipes for smoking or other devices intentionally designed or intended to be used in a manner which enables the chewing, sniffing, smoking, or inhalation of vapors of tobacco or tobacco products. Tobacco-related devices include components of tobacco-related devices which may be marketed or sold separately.
- D. “Smoking” means inhaling or exhaling, burning or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhaling. Smoking includes carrying or using an activated electronic delivery device.

IV. EXCEPTIONS

- A. A violation of this policy does not occur when a Native American adult lights tobacco on school district property as a part of a traditional Native American spiritual or cultural ceremony. A Native American is a person who is a member of a Native American tribe as defined under Minnesota law and/or self identifies as a Native American.
- B. A violation of this policy does not occur when an adult nonstudent possesses a tobacco or nicotine product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose. Nothing in this exception authorizes smoking or use of tobacco, tobacco-related devices, or electronic delivery devices on school property or at off-campus events sponsored by the school district.

V. ENFORCEMENT

- A. All individuals on school premises shall adhere to this policy.
- B. Students who violate this tobacco-free policy shall be subject to school district discipline procedures.
- C. School district administrators and other school personnel who violate this tobacco-free policy shall be subject to school district discipline procedures.
- D. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota or federal law, and school district policies.
- E. Persons who violate this tobacco-free policy may be referred to the building administration or other school district supervisory personnel responsible for the area or program at which the violation occurred.
- F. School administrators may call the local law enforcement agency to assist with enforcement of this policy. Smoking or use of any tobacco product in a public school is a violation of the Minnesota Clean Indoor Air Act and/or the Freedom to Breathe Act of 2007 and is a petty misdemeanor. A court injunction may be instituted against a repeated violator.
- G. No persons shall be discharged, refused to be hired, penalized, discriminated against, or in any manner retaliated against for exercising any right to a smoke-free environment provided by the Freedom to Breathe Act of 2007 or other law.

VI. DISSEMINATION OF POLICY

- A. This policy shall appear in the student handbook.
- B. The school district will develop a method of discussing this policy with students and employees.

Legal References: Minn. Stat. §§ 144.411-144.417 (Minnesota Clean Indoor Air Act)
Minn. Stat. § 609.685 (Sale of Tobacco to Children)
2007 Minn. Laws Ch. 82 (Freedom to Breathe Act of 2007)

Cross References: Burnsville-Eagan-Savage School District Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Burnsville-Eagan-Savage School District Policy 506 (Student Discipline)
MSBA Service Manual, Chapter 2, Students; Rights, Responsibilities and Behavior
Burnsville-Eagan Savage School District Policy 706 (Acceptance of Gifts)

Adopted: 12/1997
Reviewed: 9/12/2019
Revised: 9/26/2019
Rescinds: JE

503 STUDENT ATTENDANCE

I. PURPOSE

- A. The school board believes that regular school attendance is directly related to success in academic work, benefits students socially, provides opportunities for important communications between teachers and students, and establishes regular habits of dependability important to the future of the student. The purpose of this policy is to encourage regular school attendance and is intended to be positive and not punitive.
- B. This policy also recognizes that class attendance is a joint responsibility to be shared by the student, parent or guardian, teacher, and administrators. This policy will assist students in attending class.

II. GENERAL STATEMENT OF POLICY

A. Responsibilities

1. Student's Responsibility

A student has the right to be in school. A student also has the responsibility to attend all assigned classes and study halls every day that school is in session, participate in the instructional activities for the full class period, and to be aware of and follow the correct procedures when absent from an assigned class or study hall. Finally, a student has the responsibility to request any missed assignments due to an absence.

2. Parent or Guardian's Responsibility

A student's parent or guardian has the responsibility to ensure the student is attending school, to inform the school in the event of a student absence, and to work cooperatively with the school and the student to solve any attendance problems that may arise.

3. Teacher's Responsibility

The teacher has the responsibility to take daily attendance and to maintain accurate attendance records in each assigned class and study hall. The teacher also has the responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly. The

teacher also has the responsibility to provide any student who has been absent with any missed assignments upon request. Finally, the teacher has the responsibility to work cooperatively with the student's parent or guardian and the student to solve any attendance problems that may arise.

4. Administrator's Responsibility

- a. The administrator has the responsibility to require students to attend all assigned classes and study halls. The administrator also has the responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly to all students, to maintain accurate records on student attendance, and to prepare a list of the previous day's absences stating the status of each. Finally, the administrator has the responsibility to inform the student's parents or guardians of the student's attendance and to work cooperatively with them and the student to solve attendance problems.
- b. In accordance with the Minnesota Compulsory Instruction Law, Minn. Stat. § 120A.22, the students of the school district are REQUIRED to attend all assigned classes and/or study halls every day school is in session, unless the student has been excused by the school board from attendance because the student has already completed state and school district standards required to graduate from high school, has withdrawn, or has a valid excuse for absence.

B. Types of Absences

1. Excused Absences

- a. To be considered an excused absence, the student's parent or legal guardian may be asked to verify, in writing, the reason for the student's absence from school. A note from a physician or a licensed mental health professional stating that the student cannot attend school is a valid excuse.
- b. The following reasons shall be sufficient to constitute excused absences:
 - (1) Illness.
 - (2) Serious illness in the student's immediate family.
 - (3) A death or funeral in the student's immediate family or of a close friend or relative.
 - (4) Medical, dental, or orthodontic treatment, or a counseling

appointment.

- (5) Court appearances occasioned by family or personal action.
- (6) Religious instruction not to exceed three hours in any week.
- (7) Physical emergencies such as fire, flood, storm, etc.
- (8) Official school field trip or other school-sponsored activity.
- (9) Removal of a student pursuant to a suspension. Suspensions are to be handled as excused absences and students will be permitted to complete make-up work.
- (10) Active duty in any military branch of the United States.
- (11) A student's condition that requires ongoing treatment for a mental health diagnosis.
- (12) Family emergencies.

c. Consequences of Excused Absences

- (1) Students whose absences are excused are required to make up all assignments missed or to complete alternative assignments as deemed appropriate by the classroom teacher.
- (2) Work missed because of absence must be made up within two school days from the date of the student's return to school. However, the classroom teacher or the building principal may extend the time allowed for completion of make-up work in the case of an extended absence or other extenuating circumstances.

2. Unexcused Absences

- a. The following are examples of absences which will not be excused:
- (1) Truancy. An absence by a student which was not approved by the parent and/or the school district.
 - (2) Any absence in which the student failed to comply with any reporting requirements of the school district's attendance procedures.
 - (3) Work at home.

- (4) Work at a business, except under a school-sponsored work release program.
- (5) Absences resulting from cumulated unexcused tardies (7 tardies equal one unexcused absence)
- (6) Any other absence not included under the attendance procedures set out in this policy.

b. Consequences of Unexcused Absences

- (1) Absences resulting from official suspension will be handled in accordance with the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56.
- (2) Days during which a student is suspended from school shall not be counted in a student's total cumulated unexcused absences.
- (3) In cases of recurring unexcused absences, the administration may also request the county attorney to file a petition with the juvenile court, pursuant to Minnesota statutes.

C. Tardiness

1. Definition: Students are expected to be in their assigned area at designated times. Failure to do so constitutes tardiness.
2. Procedures for Reporting Tardiness
 - a. Students tardy at the start of school must report to the school office for an admission slip.
 - b. Tardiness between periods will be handled by the teacher.
3. Excused Tardiness

Valid excuses for tardiness are:

- a. Illness.
- b. Serious illness in the student's immediate family.
- c. A death or funeral in the student's immediate family or of a close friend or relative.

- d. Medical treatment or appointment.
- d. Court appearances occasioned by family or personal action.
- e. Physical emergency conditions such as fire, flood, storm, etc.
- f. Any tardiness for which the student has been excused in writing by an administrator or faculty member.

4. Unexcused Tardiness

- a. An unexcused tardiness is failing to be in an assigned area at the designated time class period commences without a valid excuse.

D. Participation in Extracurricular Activities and School-Sponsored On-the-Job Training Programs

1. This policy applies to all students involved in any extracurricular activity scheduled either during or outside the school day and any school-sponsored on-the-job training programs.
2. School-initiated absences will be accepted and participation permitted.
3. A student may not participate in any activity or program if he or she has an unexcused absence from any class during the day.
4. If a student is suspended from any class, he or she may not participate in any activity or program that day.
5. If a student is absent from school due to medical reasons, he or she must present a physician's statement or a statement from the student's parent or guardian clearing the student for participation that day. The note must be presented to the coach or advisor before the student participates in the activity or program.
6. Absences of one-half day or more, **even if excused**, prohibits students from participating that day in a Minnesota State High School League (MSHSL) competition. Certain exceptions, as outlined by MSHSL policy, are allowed at the school's discretion.

III. DISSEMINATION OF POLICY

Copies of this policy shall be made available to all students and parents at the commencement of each school year. This policy shall also be available upon request in each principal's office.

IV. REQUIRED REPORTING

A. Continuing Truant

Minn. Stat. § 260A.02 provides that a continuing truant is a student who is subject to the compulsory instruction requirements of Minn. Stat. § 120A.22 and is absent from instruction in a school, as defined in Minn. Stat. § 120A.05, without valid excuse within a single school year for:

1. Three days if the child is in elementary school; or
2. Three or more class periods on three days if the child is in a secondary school.

B. Reporting Responsibility

When a student is initially classified as a continuing truant, Minn. Stat. § 260A.03 provides that the school attendance officer or other designated school official shall notify the student's parent or legal guardian, by first class mail or other reasonable means, of the following:

1. That the child is truant;
2. That the parent or guardian should notify the school if there is a valid excuse for the child's absences;
3. That the parent or guardian is obligated to compel the attendance of the child at school pursuant to Minn. Stat. § 120A.22 and parents or guardians who fail to meet this obligation may be subject to prosecution under Minn. Stat. § 120A.34;
4. That this notification serves as the notification required by Minn. Stat. § 120A.34;
5. That alternative educational programs and services may be available in the child's enrolling or resident district;
6. That the parent or guardian has the right to meet with appropriate school personnel to discuss solutions to the child's truancy;
7. That if the child continues to be truant, the parent and child may be subject to juvenile court proceedings under Minn. Stat. Ch. 260;
8. That if the child is subject to juvenile court proceedings, the child may be subject to suspension, restriction, or delay of the child's driving privilege pursuant to Minn. Stat. § 260C.201; and
9. That it is recommended that the parent or guardian accompany the child to

school and attend classes with the child for one day.

C. Habitual Truant

1. A habitual truant is a child under the age of 17 years who is absent from attendance at school without lawful excuse for seven school days per school year if the child is in elementary school or for one or more class periods on seven school days per school year if the child is in middle school, junior high school, or high school, or a child who is 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days per school year and who has not lawfully withdrawn from school.
2. A school district attendance officer shall refer a habitual truant child and the child's parent or legal guardian to appropriate services and procedures, under Minn. Stat. Ch. 260A.

Legal References: Minn. Stat. § 120A.05 (Definitions)
Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120A.24 (Reporting)
Minn. Stat. § 120A.26 (Enforcement and Prosecution)
Minn. Stat. § 120A.34 (Violations; Penalties)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 260A.02 (Definitions)
Minn. Stat. § 260A.03 (Notice to Parent or Guardian When Child is a Continuing Truant)
Minn. Stat. § 260C.007, Subd. 19 (Habitual Truant Defined)
Minn. Stat. § 260C.201 (Dispositions; Children in Need of Protection or Services or Neglected and in Foster Care)
Goss v. Lopez, 419 U.S. 565, 95 S.Ct. 729 (1975)
Slocum v. Holton Board of Education, 429 N.W.2d 607 (Mich. App. Ct. 1988)
Campbell v. Board of Education of New Milford, 475 A.2d 289 (Conn. 1984)
Hamer v. Board of Education of Township High School District No. 113, 66 Ill. App.3d 7, 383 N.E.2d 231 (1978)
Gutierrez v. School District R-1, 585 P.2d 935 (Co. Ct. App. 1978)
Knight v. Board of Education, 38 Ill. App. 3d 603, 348 N.E.2d 299 (1976)
Dorsey v. Bale, 521 S.W.2d 76 (Ky. 1975)

Cross References: Burnsville-Eagan-Savage School District Policy 506 (Student Discipline)
Burnsville-Eagan-Savage School District Policy 609 (Religion)

Adopted: 6/1998
Reviewed: 9/12/2019
Revised: 9/26/2019
Rescinds: KO

906 COMMUNITY NOTIFICATION OF PREDATORY OFFENDERS

I. PURPOSE

The purpose of this policy is to assist school administrators and staff members in responding to a notification by a law enforcement agency that a convicted predatory offender is moving into the school district so that they may better protect individuals in the school's care while they are on or near the school district premises or under the control of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to provide information to staff regarding known predatory offenders that are moving into the school district so that they may monitor school premises for the safety of the school, its students, and employees. Staff will be notified as appropriate and have access to Offender Fact Sheets.
- B. The superintendent, in cooperation with appropriate school transportation officials, will evaluate bus routes and bus stops. Bus drivers will have access to Offender Fact Sheets. If necessary, bus stops may be moved if they place children in close proximity to a predatory offender who has been convicted of crimes against children of similar ages.
- C. The superintendent, in conjunction with the building principal or designee, shall prepare or provide safety information for distribution to students regarding protecting themselves from abuse, abduction, or exploitation. The school district will prepare a list of available resources. Staff will provide safety information to students on how to protect themselves against abuse, abduction, or exploitation. School officials may ask their police liaison officer or local law enforcement officials for assistance in providing instruction to staff and students.

III. DEFINITIONS

- A. The "Sex Offender Community Notification Act," Minn. Stat. § 244.052, as amended, allows law enforcement agencies to disclose information about certain predatory offenders when they are released into the community. The information disclosed and to whom it is disclosed will depend upon their assessment of the level of risk posed by the predatory offender.
- B. "Risk Level Assessment" is the level of danger to the community as established

by the Minnesota Department of Corrections following a review by a committee of experts. The level of risk assigned to a soon-to-be-released offender determines the scope of notification. (Minn. Stat. § 244.052, Subds. 2, 3)

C. “Risk Levels”

1. “Level I” – Risk Level I is assigned to a predatory offender whose risk assessment score indicates a low risk of re-offense.
2. “Level II” – Risk Level II is assigned to a predatory offender whose risk assessment score indicates a moderate risk of re-offense.
3. “Level III” – Risk Level III is assigned to a predatory offender whose risk assessment score indicates a high risk of re-offense.

(Minn. Stat. § 244.052, Subd. 3(e))

D. “Notification or Disclosure by Law Enforcement Agency”

1. Risk Level I – The local law enforcement agency may disclose certain information to other law enforcement agencies and to any victims of or witnesses to the offense committed by the offender. There will be no disclosure to school districts.
2. Risk Level II – In addition to those notified in Level I, a law enforcement agency may notify agencies and groups the offender is likely to encounter that the offender is about to move into the community and provide to those agencies and groups an Offender Fact Sheet on the offender. School districts, private schools, day care centers, and other institutions serving those likely to be victimized by the predatory offender are included in a Level II notification.
3. Risk Level III – In most cases, the local law enforcement agencies will hold a community meeting and distribute an Offender Fact Sheet with information concerning and a photograph of the soon-to-be-released Level III offender.

(Minn. Stat. § 244.052, Subd. 4)

E. “Offender Fact Sheet” is a data sheet compiled by the Department of Corrections or local law enforcement agency. The Offender Fact Sheet contains both public and private data including a photograph and physical description of the predatory offender, as well as the general location of the offender’s residence.

1. A local law enforcement agency will generally provide Offender Fact Sheets for Level II and Level III predatory offenders directly to the school district.

2. Level III Offender Fact Sheets will be distributed at a community meeting conducted by the local law enforcement agency.
- F. “Law enforcement agency” means the law enforcement agency having primary jurisdiction over the location where the offender expects to reside upon release. (Minn. Stat. § 244.052, Subd. 1(3))
- G. “Criminal history conviction data” is public data on a convicted criminal which is compiled by the State Bureau of Criminal Apprehension (BCA). (Minn. Stat. § 13.87)

IV. PROCEDURES

A. Level II Notification

In keeping with the statutorily designated purpose that Offender Fact Sheets are to be used by staff members to secure the school and protect individuals in the school district’s care while they are on or near the school district’s premises or under the control of the school district, the school district will take the following steps:

1. The superintendent shall notify the law enforcement agencies within the school district that all appropriate Level II and Level III notifications are to be provided at least to the superintendent of schools.
2. Upon notification of the release of a Level II predatory offender, the superintendent or designee shall forward the Offender Fact Sheet to all building principals and appropriate administrators. This would include transportation, food service, early childhood, special education, and buildings and grounds supervisors.
3. Principals of schools in close proximity to the Level II predatory offender’s residence shall meet with staff and show the Offender Fact Sheet to persons within the buildings who supervise students or who would be in a position to observe if the Level II offender was in or around the school. This includes, but is not limited to, administrators, teachers, coaches, paraprofessionals, custodians, clerical and office workers, food service workers, volunteers, and transportation providers.
4. The school district shall request criminal history conviction data on the Level II predatory offender from its local law enforcement agency. On a case-by-case basis, the superintendent may determine whether to send a letter to parents with general information regarding release of the Level II offender and a copy of the criminal history conviction data that the school district obtained from its local law enforcement agency. The offender fact sheet contains data classified as private or not public under Minnesota law and may only be distributed to parents, students, or others outside the school district if it determines the release is for the purpose of securing the

schools and protecting individuals under the school district's care while they are on or near school premises.

5. The school or program administrator will share the Offender Fact Sheet with staff members at their site who are most likely to encounter visitors or others on or near the school grounds, including playground supervisors, custodians, secretaries and physical education teachers.
6. The school district shall not distribute, post or provide access to Level II Offender Fact Sheets to parents, students, or others outside the school district unless a determination has been made that dissemination of the data will help secure the school or protect students.

B. Level III Notification

1. The superintendent shall notify the law enforcement agencies within the school district that all Level III notifications of community meetings are to be provided to the superintendent of schools.
2. When a Level III predatory offender is released into a community, generally the local law enforcement agency will notify the school district of the time and location of the community meeting at which the Level III Offender Fact Sheet will be distributed to the community.
3. When the school district receives this information, the superintendent shall determine on a case-by-case basis whether the school district will notify parents and students of the time, date, and location of the community meeting.
4. When notified of a Level III predatory offender community meeting the superintendent or another school district administrator designated by the superintendent shall attend the community notification meeting.
5. When the school district receives information that a Level III predatory offender is moving into the school district, in addition to following the procedures specified above, the school district shall follow the procedures outlined for a Level II notification.
6. If the predatory offender is participating in programs offered by the school district that require or allow the person to interact with children other than the person's children, the superintendent shall notify parents of children in the school district of the contents of the Offender Fact Sheet.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 244.052 (Community Notification)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
42 U.S.C. § 16901 *et seq.* (Jacob Wetterling Crimes Against Children and

Sexually Violent Offender Registration Program)
Dept. of Admin. Advisory Op. No. 98-004

Cross References: Burnsville-Eagan-Savage School District Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
Burnsville-Eagan-Savage School District Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
Burnsville-Eagan-Savage School District Policy 515 (Protection and Privacy of Pupil Records)
Burnsville-Eagan-Savage School District Policy 903 (Visitors to School District Buildings and Sites)



Future Ready. Community Strong.

**Agenda IV.A.8.
September 26, 2019**

To: Board of Education, Members

From: Stacey Sovine, executive director of human resources, and Dr. Theresa Battle, superintendent

Date: September 20, 2019

Re: No Changes to Policies

RECOMMENDATION: Approve no changes to Policies 522: *Student Sex Nondiscrimination*; 101: *Legal Status of the School District*; 101.1: *Name of the School District*; 103: *Complaints - Students, Employees, Parents, Other Persons*; and 104: *School District Mission Statement*.

These policies were reviewed by the Policy Review Committee on September 10, 2019.

!

Adopted: 10/99

Burnsville-Eagan-Savage School District Policy 522

Reviewed: ~~2/22/2018~~ 9/26/2016

Revised: 3/8/2018

Rescinds: AC / JB / JBR

522 STUDENT SEX NONDISCRIMINATION

I. PURPOSE

Students are protected from discrimination on the basis of sex pursuant to Title IX of the Education Amendments of 1972 and the Minnesota Human Rights Act. The purpose of this policy is to ensure equal educational opportunity for all students and to prohibit discrimination on the basis of sex.

II. GENERAL STATEMENT OF POLICY

- A. The Burnsville-Eagan-Savage School District provides equal educational opportunity for all students, and does not unlawfully discriminate on the basis of sex. No student will be excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any educational program or activity operated by the school district on the basis of sex.
- B. Every school district employee shall be responsible for complying with this policy.
- C. The school board hereby designates Stacey Sovine; 200 Burnsville Parkway, Burnsville, MN, 55337; 952-707-2010; ssovine@isd191.org as its Title IX coordinator. This employee coordinates the school district's efforts to comply with and carry out its responsibilities under Title IX.
- D. Any student, parent, or guardian having questions regarding the application of Title IX and its regulations and/or this policy should discuss them with the Title IX coordinator. Questions relating solely to Title IX and its regulations may be referred to the Assistant Secretary for Civil Rights of the United States Department of Education. In the absence of a specific designee, an inquiry or complaint should be referred to the superintendent or the school district human rights officer.

III. REPORTING GRIEVANCE PROCEDURES

- A. Any student who believes he or she has been the victim of unlawful sex discrimination by a teacher, administrator, or other school district personnel, or any person with knowledge or belief of conduct which may constitute unlawful sex discrimination toward a student should report the alleged acts immediately to an appropriate school district official designated by this policy or may file a grievance. The school district encourages the reporting party or complainant to

use the report form available from the principal of each building or available from the school district office, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting unlawful sex discrimination toward a student directly to a school district human rights officer or to the superintendent.

- B. In Each School Building. The building principal is the person responsible for receiving oral or written reports or grievances of unlawful sex discrimination toward a student at the building level. Any adult school district personnel who receives a report of unlawful sex discrimination toward a student shall inform the building principal immediately.
- C. Upon receipt of a report or grievance, the principal must notify the school district human rights officer and the student's parent or guardian as soon as possible without screening or investigating the report. The principal may request, but may not insist upon a written complaint. A written statement of the facts alleged will be forwarded as soon as practicable by the principal to the human rights officer. If the report was given verbally, the principal shall personally reduce it to written form within 24 hours and forward it to the human rights officer. Failure to forward any report or complaint of unlawful sex discrimination toward a student as provided herein may result in disciplinary action against the principal. If the complaint involves the building principal, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.
- D. The school board hereby designates its Title IX coordinator Stacey Sovine as the school district human rights officer(s) to receive reports, complaints or grievances of unlawful sex discrimination toward a student. If the complaint involves a human rights officer, the complaint shall be filed directly with the superintendent.
- E. The school district shall conspicuously post the name of the Title IX coordinator and human rights officer(s), including office addresses and telephone number and work e-mail address.
- F. Submission of a good faith complaint, grievance or report of unlawful sex discrimination toward a student will not affect the complainant or reporter's future employment, grades or work assignments.
- G. Use of formal reporting forms is not mandatory.
- H. The school district will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.

IV. INVESTIGATION

- A. By authority of the school district, the human rights officer, upon receipt of a report, complaint or grievance alleging unlawful sex discrimination toward a student shall promptly undertake or authorize an investigation. The investigation may be conducted by school district officials or by a third party designated by the school district.
- B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.
- C. In determining whether alleged conduct constitutes a violation of this policy, the school district should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.
- D. In addition, the school district may take immediate steps, at its discretion, to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged unlawful sex discrimination toward a student.
- E. The investigation will be completed as soon as practicable. The school district human rights officer shall make a written report to the superintendent upon completion of the investigation. If the complaint involves the superintendent, the report may be filed directly with the school board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

V. SCHOOL DISTRICT ACTION

- A. Upon conclusion of the investigation and receipt of a report, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and school district policies.
- B. The result of the school district's investigation of each complaint filed under these procedures will be reported in writing to the complainant by the school district in accordance with state and federal law regarding data or records privacy.

VI. REPRISAL

The school district will discipline or take appropriate action against any pupil, teacher,

administrator, or other school personnel who retaliates against any person who reports alleged unlawful sex discrimination toward a student or any person who testifies, assists, or participates in an investigation, or who testifies, assists, or participates in a proceeding or hearing relating to such unlawful sex discrimination. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment.

VII. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES

These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights, initiating civil action, or seeking redress under state criminal statutes and/or federal law, or contacting the Office of Civil Rights for the United States Department of Education.

VIII. DISSEMINATION OF POLICY AND EVALUATION

- A. This policy shall be made available to all students, parents/guardians of students, staff members, employee unions, and organizations.
- B. The school district shall review this policy and the school district's operation for compliance with state and federal laws prohibiting discrimination on a continuous basis.

Legal References: Minn. Stat. § 121A.04 (Athletic Programs; Sex Discrimination)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)
34 C.F.R. Part 106 (Implementing Regulations of Title IX)

Cross References: Burnsville-Eagan-Savage School District Policy 102 (Equal Educational Opportunity)
Burnsville-Eagan-Savage School District Policy 413 (Harassment and Violence)
Burnsville-Eagan-Savage School District Policy 528 (Student Parental, Family, and Marital Status Nondiscrimination)

Adopted: 6/25/2015
Reviewed: [9/28/2017](#)/[9/26/2019](#)
Revised: 6/9/2016
Rescinds:

Burnsville-Eagan-Savage School District Policy 101

101 LEGAL STATUS OF THE SCHOOL DISTRICT

I. PURPOSE

A primary principle of this nation is that the public welfare demands an educated and informed citizenry. The power to provide for public education is a state function vested in the state legislature and delegated to local school districts. The purpose of this policy is to clarify the legal status of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district is a public corporation subject to the control of the legislature, limited only by constitutional restrictions. The school district has been created for educational purposes.
- B. The legislature has authority to prescribe the school district's powers and privileges, its boundaries and territorial jurisdictions.
- C. The school district has only the powers conferred on it by the legislature; however, the school board's authority to govern, manage, and control the school district, to carry out its duties and responsibilities, and to conduct the business of the school district includes implied powers in addition to any specific powers granted by the legislature.

III. RELATIONSHIP TO OTHER ENTITIES

- A. The school district is a separate legal entity.
- B. The school district is coordinate with and not subordinate to the county(ies) in which it is situated.
- C. The school district is not subservient to municipalities within its territory.

IV. POWERS AND AUTHORITY OF THE SCHOOL DISTRICT

- A. Funds
 - 1. The school district, through its school board, has authority to raise funds for the operation and maintenance of its schools and authority to manage and expend such funds, subject to applicable law.

2. The school district has wide discretion over the expenditure of funds under its control for public purposes, subject to the limitations provided by law.
3. School district administrators/board members occupy a fiduciary position in the management and expenditure of funds entrusted to them.

B. Raising Funds

1. The school district shall, within the limitations specified by law, provide by levy of tax necessary funds for the conduct of schools, payment of indebtedness, and all proper expenses.
2. The school district may issue bonds in accordance with the provisions of Minn. Stat. Ch. 475, or other applicable law.
3. The school district has authority to accept gifts and donations for school purposes, subject to applicable law.

C. Property

1. The school district may acquire property for school purposes. It may sell, exchange, or otherwise dispose of property which is no longer needed for school purposes, subject to applicable law.
2. The school district shall manage its property in a manner consistent with the educational functions of the district.
3. The school district may permit the use of its facilities for community purposes which are not inconsistent with, nor disruptive of, its educational mission.
4. School district administrators/board members hold school property as trustees for the use and benefit of students, taxpayers, and the community.

D. Contracts

1. The school district is empowered to enter into contracts in the manner provided by law.
2. The school district has authority to enter into installment purchases and leases with an option to purchase, pursuant to Minn. Stat. § 465.71 or other applicable law.
3. The school district has authority to make contracts with other governmental agencies and units for the purchase, lease or other acquisition of equipment, supplies, materials, or other property, including real property.

4. The school district has authority to enter into employment contracts. As a public employer, the school district, through its designated representatives, shall meet and negotiate with public employees in an appropriate bargaining unit and enter into written collective bargaining agreements with such employees, subject to applicable law.

E. Instructional Resources, Educational Materials, and Studies

1. The school district shall establish and apply the school curriculum.
2. The school district, through its school board and administrators, has the authority to determine what instructional resources, educational materials, and studies should be pursued.

F. Actions and Suits

The school district has authority to sue and to be sued.

Legal References: Minn. Const. art. 13, § 1
Minn. Stat. Ch. 123B (School Districts, Powers and Duties)
Minn. Stat. Ch. 179A (Public Employment Labor Relations)
Minn. Stat. § 465.035 (Conveyance or Lease of Land)
Minn. Stat. §§ 465.71; 471.345; 471.6161; 471.6175; 471.64 (Rights, Powers, Duties of Political Subdivisions)
Minnesota Association of Public Schools v. Hanson, 287 Minn. 415, 178 N.W.2d 846 (1970)
Independent School District No. 581 v. Mattheis, 275 Minn. 383, 147 N.W.2d 374 (1966)
Village of Blaine v. Independent School District No. 12, 272 Minn. 343, 138 N.W.2d 32 (1965)
Huffman v. School Board, 230 Minn. 289, 41 N.W.2d 455 (1950)
State v. Lakeside Land Co., 71 Minn. 283, 73 N.W.970 (1898)

Cross References: Burnsville-Eagan-Savage School District Policy 201 (Legal Status of School Board)
Burnsville-Eagan-Savage School District Policy 603 (Curriculum Development)
Burnsville-Eagan-Savage School District Policy 604 (Instructional Curriculum)
Burnsville-Eagan-Savage School District Policy 606 (Instructional Resources)
Burnsville-Eagan-Savage School District Policy 704 (Development and Maintenance of an Inventory of Fixed Asset Accounting System)
Burnsville-Eagan-Savage School District Policy 705 (Investments)
Burnsville-Eagan-Savage School District Policy 706 (Acceptance of Gifts)
Burnsville-Eagan-Savage School District Policy 801 (Equal Access to School Facilities)
MSBA Service Manual, Chapter 3, Employee Negotiations

MSBA Service Manual, Chapter 13, School Law Bulletin "F" (Contract and Bidding Procedures)

Adopted: 6/25/2015

Burnsville-Eagan-Savage School District Policy 101.1

Reviewed: [9/28/2017](#)/[9/26/2019](#)

Revised:

Rescinds:

101.1 NAME OF THE SCHOOL DISTRICT

I. PURPOSE

The purpose of this policy is to clarify the name of the school district.

II. GENERAL STATEMENT OF POLICY

Pursuant to statute, the official name of the school district is Independent School District No. 191. However, the school district is often referred to by other informal names. In order to avoid confusion and to encourage consistency in school district letterheads, signage, publications and other materials, the school board intends to establish a uniform name for the school district.

III. UNIFORM NAME

- A. The public name of the school district shall be the Burnsville-Eagan-Savage School District.
- B. The name specified above may be used to refer to the school district and may be shown on school district letterheads, signage, publications and other materials.
- C. In official communications and on school district ballots, the school district shall be referred to as Independent School District No. 191 (Burnsville-Eagan-Savage), but inadvertent failure to use the correct name shall not invalidate any legal proceeding or matter or affect the validity of any document.

Legal References: Minn. Stat. § 123A.55 (Classes, Number)

Cross References:

Adopted: 6/1986

Burnsville-Eagan-Savage School District Policy 103

Reviewed: [9/28/2017/9/26/2019](#)

Revised: 10/26/2017

Rescinds: KL

103 COMPLAINTS – STUDENTS, EMPLOYEES, PARENTS, OTHER PERSONS

I. PURPOSE

The school district takes seriously all concerns or complaints by students, employees, parents or other persons. If a specific complaint procedure is provided within any other policy of the school district, negotiated agreement, or Terms and Conditions of Employment, the specific procedure shall be followed in reference to such a complaint. If a specific complaint procedure is not provided, the purpose of this policy is to provide a procedure that may be used.

II. GENERAL STATEMENT OF POLICY

- A. Students, parents, employees or other persons, may report concerns or complaints to the school district. While written reports are encouraged, a complaint may be made orally. Any employee receiving a complaint shall advise the principal or immediate supervisor of the receipt of the complaint. The supervisor shall make an initial determination as to the seriousness of the complaint and whether the matter should be referred to the superintendent. A person may file a complaint at any level of the school district; i.e., principal, superintendent, or school board. However, persons are encouraged to file a complaint at the building level with the staff member most immediately involved with the issue when appropriate.
- B. Depending upon the nature and seriousness of the complaint, the supervisor or other administrator receiving the complaint shall determine the nature and scope of the investigation or follow-up procedures. If the complaint involves serious allegations, the matter shall promptly be referred to the superintendent who shall determine whether an internal or external investigation should be conducted. In either case, the superintendent shall determine the nature and scope of the investigation and designate the person responsible for the investigation or follow-up relating to the complaint. The designated investigator shall ascertain details concerning the complaint and respond promptly to the appropriate administrator concerning the status or outcome of the matter.
- C. The appropriate administrator shall respond in a reasonable time-period in writing to the complaining party concerning the completion of the investigation. The superintendent shall be copied on the correspondence and consulted in advance of the written response when appropriate. The response to the complaining party shall be consistent with the rights of others pursuant to the applicable provisions of Minn. Stat. Ch. 13 (the Minnesota Government Data Practices Act) or other law.

- D. Before a complaint against an employee is acted upon, the employee will have the opportunity to respond to the complaint with the appropriate administrator to present information relevant to the complaint.
- E. No reprisals against a complainant or witness will be tolerated.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

Cross References: Burnsville-Eagan-Savage School District Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)
Burnsville-Eagan-Savage School District Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Burnsville-Eagan-Savage School District Policy 413 (Harassment and Violence)
Burnsville-Eagan-Savage School District Policy 422 (Policies Incorporated by Reference)
Burnsville-Eagan-Savage School District Policy 514 (Bullying Prohibition)
MSBA Service Manual, Chapter 13, School Law Bulletin “I” (School Records – Privacy – Access to Data)

Adopted: 9/2012
Reviewed: ~~10/26/2017~~ 9/26/2019
Revised: 11/16/2017
Rescinds: AD, AE/IA, and IA/EA

104 SCHOOL DISTRICT MISSION STATEMENT

I. PURPOSE

The purpose of this policy is to establish a clear statement of the purpose for which Independent School District 191 exists.

II. GENERAL STATEMENT OF POLICY

The mission statement adopted by the school board is based on the beliefs and values of the community, guides the actions and decision-making of the school district, and provides the context within which the school district's strategic directions are derived. The school board, on behalf of and with extensive participation by the community, should develop a consensus among its members regarding the nature of the enterprise the school board governs, the purposes it serves, the constituencies it should consider, including student representation, and the results it intends to produce.

III. MISSION STATEMENT

Each Student. Future Ready. Community Strong.

IV. STATEMENT OF CORE VALUES

- A. Expectations: I will set a high bar for myself and others in learning, behavior, commitment to do one's best and service to others and community.
- B. Respect: I will honor the uniqueness of myself and others.
- C. Integrity: I will do the right thing, even when no one is looking.
- D. Partnership: I will engage in relationships and action which empowers learning for ALL.

V. VISION STATEMENT

Independent School District 191 will become the leading and preferred source of learning and education for its students and adult learners because we do the following well:

- A. Serve the unique needs of our students, families and communities first and foremost.

- B. Utilize technology for instruction to provide rigorous, personalized learning, and maximize operational systems.
- C. Provide relevant and engaging student learning and enrichment leading to college and career readiness for all.
- D. Develop innovative attractive and aligned academic programs, support services and opportunities.
- E. Invest and engage in real partnership across those with differing interests, talents, assets and opportunities aligned with District mission and core values.
- F. Energize and leverage our community diversity in all forms as unique and valued assets for developing true real-world ready learners and citizens.
- G. Attract, value, retain and develop the very best employees in education and operations to serve our students and families.

VI. RESPONSIBILITIES

- A. The school board will develop a consensus among its members regarding the nature of the enterprise the school board governs, the purpose it serves, the constituencies it should consider, and the results it intends to produce.
- B. The superintendent will assist the school board in review of its strategic plan, including the school district's mission statement.

VII. REVIEW

The school board will review the school district's mission every three years, as part of the school board's ongoing strategic plan. The school board will conduct a comprehensive review of the mission, including the beliefs and values of the community, every five to seven years.

Legal References: Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement)
Minn. Rule Parts 3501.0010-3501.0180
Minn. Rule Parts 3501.0200-3501.0270

Cross References:



**Agenda IV.A.9.
September 26, 2019**

To: Board of Education, Members
From: Dr. Theresa Battle, Superintendent
Date: September 20, 2019
Re: Non Substantive Changes to Policy 102

RECOMMENDATION: Approve non substantive changes to Policy 102: *Equal Educational Opportunity*.

Policy 102 was reviewed by the Policy Review Committee on September 10, 2019,

Adopted: 10/1999
Reviewed: ~~11/15/2018~~ 9/26/2019
Revised: 12/13/2018
Rescinds: AC

Burnsville-Eagan-Savage School District Policy 102

102 EQUAL EDUCATIONAL OPPORTUNITY

I. PURPOSE

The purpose of this policy is to ensure that equal educational opportunity is provided for all students of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district's policy is to provide equal educational opportunity for all students. The school district does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation, gender identity and expression, or age. The school district also makes reasonable accommodations for students with disabilities.
- B. The school district prohibits the harassment of any individual for any of the categories listed above. For information about the types of conduct that constitute violation of the school district's policy on harassment and violence and the school district's procedures for addressing such complaints, refer to the school district's policy on harassment and violence.
- C. This policy applies to all areas of education including academics, coursework, co-curricular and extracurricular activities, or other rights or privileges of enrollment.
- D. Every teacher, administrator, volunteer, contractor, or other employee of the school district is responsible to comply with and ensure compliance with this policy.
- E. Any student, parent or guardian having a question regarding this policy should discuss it with the Assistant Superintendent.

Legal References: Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious, and Racial Harassment and Violence Policy)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. § 1681 *et seq.* (Title IX of the Education Amendments of 1972)
42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)

Cross References: [Burnsville-Eagan-Savage School District Policy 105 \(Equity, Access and Excellence in Education\)](#)

Burnsville-Eagan-Savage School District Policy 402 (Disability Nondiscrimination)

Burnsville-Eagan-Savage School District Policy 413 (Harassment and Violence)

Burnsville-Eagan-Savage School District Policy 422 (Policies Incorporated by Reference)

Burnsville-Eagan-Savage School District Policy 521 (Student Disability Nondiscrimination)

Burnsville-Eagan-Savage School District Policy 522 (Student Sex Nondiscrimination)



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**Agenda IV.A.10.
September 26, 2019**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Lisa K. Rider, executive director of business services

Date: September 20, 2019

Re: Adopt a Resolution Establishing an Absentee Ballot Board

RECOMMENDATION: that the Board of Education adopts a resolution establishing an Absentee Ballot Board for the special election on Nov. 5.

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 191
(BURNSVILLE-EAGAN-SAVAGE)
DAKOTA AND SCOTT COUNTIES, MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 191 (Burnsville-Eagan-Savage), was duly held in said school district on September 26, 2019 at 6:30 p.m. for the purpose, in part, of adopting a resolution that establishes an Absentee Ballot Board for the 2019 Special Election.

Member _____ moved the adoption of the following resolution:

**RESOLUTION ESTABLISHING
AN ABSENTEE BALLOT BOARD**

BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 191 (Burnsville-Eagan-Savage) (the “School District”), as follows:

1. WHEREAS, Minnesota Statutes, Section 203B.121 requires the governing body of each school district with responsibility to accept and reject absentee ballots to establish by resolution an absentee ballot board, which is responsible for accepting and rejecting all returned absentee ballots;
2. BE IT RESOLVED that the Board hereby establishes an Absentee Ballot Board for the School District Special Election on November 5, 2019 (the “Special Election”), which shall be responsible for accepting, rejecting and counting all returned absentee ballots; and delegates to the Absentee Ballot Board the duty of duplicating military and overseas (UOCAVA) absentee ballots when necessary; and
3. BE IT FURTHER RESOLVED that the members of the Absentee Ballot Board shall consist of the individuals named in Exhibit A to this resolution; provided, however, that the Board also appoints other individuals as required and all members appointed as election judges for the Special Election, as authorized under Minnesota Statutes, Section 204B.21, subd. 2, to serve as members of the Absentee Ballot Board; and
4. BE IT FURTHER RESOLVED that the School District Election Clerk is hereby authorized to make any substitutions or additions as deemed necessary.

The motion for adoption of the foregoing resolution was duly seconded by _____.

The following voted in favor:

And the following voted against:

Dated: _____

BY ORDER OF THE SCHOOL BOARD

School District Clerk
Independent School District No. 191
(Burnsville-Eagan-Savage)
Dakota and Scott Counties, Minnesota

EXHIBIT A

Absentee Ballot Board Appointments

Polly Bergerson
Macheal Collins
Erin Fallgatter
Jami Kenney
Lisa Lake
Vicki Roy



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**Agenda IV.A.11.
September 26, 2019**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Chair Abigail Alt

Date: September 20, 2019

Re: Schedule a Board Retreat

RECOMMENDATION: that the Board of Education approves scheduling a Board Retreat on December 17, 2019, from 6:30-9:30 p.m. at Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, to meet with MSBA staff to review and discuss the School Board Self-Evaluation and set Board Team goals for a cost of \$975.00.

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Agenda Item IV.B.1.
September 26, 2019

TO: Members, Board of Education
Dr. Theresa Battle, Superintendent

FROM: Lisa Rider, Executive Director of Business Services

DATE: September 19, 2019

RE: Approve Revised Long-Term Facilities Maintenance Program Budget for FY21

Recommendation: That the Board of Education adopts the resolution approving the Revised Long-Term Facilities Maintenance Program Budget for FY2021.

As a result of the 2015 Legislative Session, Long-Term Facilities Maintenance Revenue was created to replace Alternative Facilities, Health & Safety, and Deferred Maintenance Revenues beginning in FY2017. This recommendation applies to FY2021 which will need to be included in the PAY 2020 levy. Revisions to our application for this revenue are proposed to address a safety concern related to the turf field. This application includes the renovation of the turf field for safety purposes.

What has not changed for ISD 191:

- The 25 large districts formerly eligible for Alternative Facilities revenue, including ISD 191, continue to be eligible for revenue based on approved project costs, without a state-imposed per pupil limit.
- Districts may choose to fund program expenses by issuing bonds, through pay as you go levy, or a combination of the two.

What has changed for ISD 191:

- Previously known Health & Safety and Alternative Facilities revenues are rolled into a new formula entitled Long-Term Facilities Maintenance Revenue.
- Alternative Facilities and Health & Safety project plans must be submitted using the new Long-Term Facility Maintenance Revenue Application and UFARS structure of finance codes established by MDE as a result of the new state statute. Original board-approved projects remain in place, but are now sorted according to the new UFARS coding structure.
- The new funding formula includes equalized state aid; therefore a portion of the ISD 191's existing long-term deferred maintenance plan will now be funded through state aid; this provides ISD 191 the ability to accelerate and expand

the investment in deferred maintenance projects while maintaining a flat overall tax impact. FY2021 estimates \$419,742 of health and safety related projects and \$2,215,958 of alternative facility projects equaling \$2,635,700 for ISD 191 total projects. This FY2021 figure has been increased to include the approximately \$700,000 of cost for the renovation of the turf field.

- Members of intermediate districts and cooperatives may levy for a proportionate share of intermediate/coop costs in addition to the regular allowance, with the approval by school boards of all member districts. A previous agenda item contained the inclusion of ISD 191's proportional share of Intermediate District 917 LTFM revenue anticipated to be \$4,147.24. This amount is approximately 16% of the \$26,265.00 FY2021 Intermediate 917 projects.

For 2021 and beyond, the identified projects are estimated placeholders and will be updated for board approval on an ongoing basis as actual projects are identified. The projected plan continues to estimate investment in projects which will maintain an overall flat tax impact.

I recommend that the Board of Education adopts the resolution approving the Long-Term Facility Maintenance Revenue Application, which now includes debt payments related to Alternative Facilities Bonds sold, Alternative Facilities 10 Year Project Plan and Health & Safety budget and incorporates the requirements of new state statute.

Please contact me with any questions you may have.

Attached:

Long-Term Facility Maintenance Expenditure Plan
10 year projects listed by year and within by site

LTFM/Ten Year Plan

FY	Location	Description of Work	Estimated Cost
2020/2021			
Burnsville High School			
		Replace Sprint Turf on football field / 100,000 SQ FT	\$715,850.00
Districtwide			
		Concrete Replacement	\$25,000.00
		Engineering Fees (10%)	\$84,877.00
		Project Management	\$110,000.00
Eagle Ridge Middle School			
		Replace 1996 carpet throughout building.	\$341,514.00
Harriet Bishop Elementary			
		Bituminous reconstruction on the parking lot/ sidewalk repair (106,500 SF).	\$675,150.00
Nicollet Middle School			
		Replace 1 Hot Water boiler with 5 HE boilers	\$263,567.00
<u>Total FY</u>			<u>\$2,215,958.00</u>

LTFM/Ten Year Plan

FY	Location	Description of Work	Estimated Cost
2021/2022			
Districtwide			
		Concrete Replacement	\$35,000.00
		Engineering Fees (10%)	\$138,800.00
		Project Management	\$110,000.00
Eagle Ridge Middle School			
		Resurface 2014 wood floor, sand and repaint lines	\$25,000.00
		Exterior caulking, tuck-pointing and brick repair.	\$75,000.00
		Remodel locker rooms. (Floor, New Lockers)	\$625,000.00
		Replace interior 1996 wood doors. With HM	\$345,000.00
Gideon Pond Elementary			
		Replace skylights	\$26,000.00
		Replace Interior wood doors With hollow metal doors.	\$249,300.00
<u>Total FY</u>			<u>\$1,629,100.00</u>

LTFM/Ten Year Plan

FY	Location	Description of Work	Estimated Cost
2022/2023			
Diamondhead Education Center			
		Repaint interior of building.	\$63,072.00
		Repair storefront at link.	\$65,000.00
		Repair exterior EIFS, and exterior painting.	\$96,000.00
		Re-roof	\$1,200,000.00
Districtwide			
		Engineering Fees (10%)	\$149,000.00
		Project Management	\$110,000.00
		Concrete Replacement	\$35,000.00
Metcalf Middle School			
		Walk in Cooler & Freezer, Change water cooled to air cooled units and relocate to the roof	\$45,000.00
<u>Total FY</u>			<u>\$1,763,072.00</u>

LTFM/Ten Year Plan

FY	Location	Description of Work	Estimated Cost
2023/2024			
	Burnsville High School		
		Re-Roof C-wing (48195 SF)	\$700,000.00
	Districtwide		
		Engineering Fees (10%)	\$155,000.00
		Concrete Replacement	\$25,000.00
		Project Management	\$110,000.00
	Eagle Ridge Middle School		
		Bituminous Reconstruction, (148,000 SF). Concrete repair	\$435,560.00
	Hidden Valley Elementary		
		Bituminous reconstruction, (120,800 SF).	\$355,550.00
		<u>Total FY</u>	<u>\$1,781,110.00</u>

LTFM/Ten Year Plan

FY	Location	Description of Work	Estimated Cost
2024/2025			
Districtwide			
		Concrete Replacement	\$35,000.00
		Project Management	\$110,000.00
		Engineering Fees (10%)	\$153,300.00
Eagle Ridge Middle School			
		Replace 8 DX rooftop units	\$850,000.00
Sioux Trail Elementary			
		Re-place airdale classroom units	\$367,658.00
<u>Total FY</u>			<u>\$1,515,958.00</u>

LTFM/Ten Year Plan

FY	Location	Description of Work	Estimated Cost
2025/2026			
Districtwide			
		Engineering Fees (10%)	\$194,000.00
		Project Management	\$110,000.00
Metcalf Middle School			
		Replace outdated steam boilers	\$700,000.00
		Steam to Hot water in the square Building	\$694,100.00
		Plumbing updates	\$75,000.00
<u>Total FY</u>			<u>\$1,773,100.00</u>

LTFM/Ten Year Plan

FY	Location	Description of Work	Estimated Cost
2026/2027			
	Burnsville High School		
		Resurface the gymnasium floor	\$45,000.00
	Districtwide		
		Project Management	\$110,000.00
		Engineering Fees (10%)	\$135,000.00
	Eagle Ridge Middle School		
		Repair/repaint walls in educational houses.	\$80,000.00
	Hidden Valley Elementary		
		Replace stage curtains.	\$50,080.00
	MWSavage Elementary		
		Automatic sprinklers in remainder of the building (Fire safety)	\$985,600.00
	Sioux Trail Elementary		
		Exterior caulking, tuck-pointing and brick repair.	\$185,000.00
<u>Total FY</u>			<u>\$1,590,680.00</u>

LTFM/Ten Year Plan

FY	Location	Description of Work	Estimated Cost
2027/2028			
	Cedar School		
		Bituminous overlay, sidewalk and landscaping replacement.	\$521,000.00
	Gideon Pond Elementary		
		Update boilers to Hot water / DDC controls	\$949,100.00
	Nicollet Middle School		
		Repair Bituminous and curbs	\$115,000.00
	Wm Byrne Elementary		
		Repair or replace hose bibs around the school	\$3,000.00
		Repaint Classrooms and replace p-lam counter tops	\$65,000.00
<u>Total FY</u>			<u>\$1,653,100.00</u>

LTFM/Ten Year Plan

FY	Location	Description of Work	Estimated Cost
2028/2029			
Burnsville High School			
		Bituminous reconstruction (South lot)	\$529,775.00
Diamondhead Education Center			
		Replace light fixtures and ACT.	\$100,640.00
		Replace carpet throughout building.	
Eagle Ridge Middle School			
		PAC / folding wall (1996) - replace	\$25,000.00
		Replace pool air handler	\$268,855.00
Sioux Trail Elementary			
		Update boilers to Hot water / DDC controls	\$949,100.00
<u>Total FY</u>			<u>\$1,873,370.00</u>



Division of School Finance
1500 Highway 36 West
Roseville, MN 55113-4266

Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only

ED - 02478-05

Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.

District Info.	Enter Information	District Info.	Enter Information									
District Name:	ISD 191 Burnsville-Eagan-Savage Schools	Date:	05/23/19 brd apprvd; 7/30/19 submitted									
District Number:	191	Email:	lrider@isd191.org									
District Contact Name:	Lisa Rider											
Contact Phone #	952-707-2050											

		Fiscal Year (FY) Ending June 30										
Expenditure Categories		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.												
Finance Code	Category (1)											
347	Physical Hazards	\$72,392	\$72,392	\$72,392	\$72,392	\$72,392	\$72,392	\$72,392	\$72,392	\$72,392	\$72,392	\$72,392
349	Other Hazardous Materials	\$31,000	\$31,000	\$31,000	\$31,000	\$31,000	\$31,000	\$31,000	\$31,000	\$31,000	\$31,000	\$31,000
352	Environmental Health and Safety Management	\$234,350	\$215,484	\$215,484	\$234,350	\$234,350	\$234,350	\$234,350	\$234,350	\$234,350	\$234,350	\$234,350
358	Asbestos Removal and Encapsulation	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
363	Fire Safety	\$90,904	\$99,866	\$90,866	\$90,904	\$81,000	\$72,000	\$90,904	\$81,000	\$72,000	\$90,904	\$90,904
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Health and Safety Capital Projects	\$438,646	\$428,742	\$419,742	\$438,646	\$428,742	\$419,742	\$438,646	\$428,742	\$419,742	\$438,646	\$438,646
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year												
Finance Code	Category (2)											
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$130,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Health and Safety Capital Projects \$100,000 or More	\$0	\$130,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151												
Finance Code	Category (3)											
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner. (No new appropriations for this category FY 2020 - beyond.)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility												
Finance Code	Category (4)											
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects												
Finance Code	Category (5)											
368	Building Envelope	\$352,375	\$106,336	\$0	\$101,000	\$96,000	\$0	\$0	\$0	\$185,000	\$0	\$0
369	Building Hardware and Equipment	\$0	\$0	\$0	\$0	\$65,000	\$0	\$0	\$0	\$0	\$0	\$0
370	Electrical	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0	\$0	\$0
379	Interior Surfaces	\$638,102	\$572,347	\$341,514	\$1,244,300	\$63,072	\$0	\$0	\$0	\$175,080	\$65,000	\$25,000
380	Mechanical Systems	\$230,000	\$78,198	\$263,567	\$0	\$45,000	\$0	\$0	\$1,394,100	\$0	\$949,100	\$1,217,955
381	Plumbing	\$145,000	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000	\$985,600	\$3,000	\$0
382	Professional Services and Salary	\$239,048	\$195,410	\$194,877	\$248,800	\$259,000	\$265,000	\$263,300	\$304,000	\$245,000	\$0	\$0
383	Roof Systems	\$0	\$0	\$0	\$0	\$1,200,000	\$700,000	\$502,658	\$0	\$0	\$0	\$0
384	Site Projects	\$554,480	\$648,287	\$1,416,000	\$35,000	\$35,000	\$816,110	\$735,000	\$0	\$0	\$636,000	\$630,415
	Total Deferred Capital Expense and Maintenance	\$2,159,005	\$1,600,578	\$2,215,958	\$1,629,100	\$1,763,072	\$1,781,110	\$1,515,958	\$1,773,100	\$1,590,680	\$1,653,100	\$1,873,370
Total Annual 10-Year Plan Expenditures		\$2,597,651	\$2,159,320	\$2,635,700	\$2,067,746	\$2,191,814	\$2,200,852	\$1,954,604	\$2,201,842	\$2,010,422	\$2,091,746	\$2,312,016

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FY 21 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 6/04/2019													
191 <= Type in School District Number																	
Burnsville Public School District																	
Calculations for Ten Year Projection				Pay 19	Change only if requiring levy adjustments	Payable 2019 LLC Certification	Current Estimate										
	LLC #	FY 2019	FY 2020	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029				
1		Type your district number in cell A2 (Minneapolis = 1.2)															
2		Type APU, health and safety and alternative facilities project, and bond estimates in lines 6a, 14, 17 to 18, 20, 21, 26, 27 and 50															
3		Type debt excess, intermediate/coop district, and revenue reduction data in lines 13, 15, 23, 31, and 33															
4		Look-up data from following tabs															
5		Initial Formula Revenue															
6		57	9,479.80	9,529.57	9,401.76	9,401.76	9,401.76	9,401.76	9,401.76	9,401.76	9,401.76	9,401.76	9,401.76				
6a		Additional Pre-K Pupil Units (line 19 of Pre-K application)															
6b		Total Adjusted Pupil Units = (6) + (6a)															
7		451	44.13	44.13	45.13	46.13	47.13	48.13	49.13	50.13	51.13	52.13	53.13				
8			\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00				
9		452		1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000				
10		453	3,602,324	3,621,237	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670				
11		Added revenue for Eligible H&S Projects > \$100,000 / site															
12		702															
13		756															
14		701															
15		755															
17		767															
18		455															
19		456															
20a		768															
20b		457															
20c																	
20d		458		3,621,237	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670				
21		459	558,742	558,742	419,742	438,646	428,742	419,742	438,646	428,742	419,742	438,646	438,646				
22		701		6,532,717	6,795,637	6,810,783	6,763,848	6,793,327	6,813,539	6,820,784	6,824,591	6,877,553	6,854,308				
23																	
24		765		6,532,717	6,795,637	6,810,783	6,763,848	6,793,327	6,813,539	6,820,784	6,824,591	6,877,553	6,854,308				
25		766															
26		460		1,600,578	2,215,958	1,629,100	1,763,072	1,781,110	1,515,958	1,773,100	1,590,680	1,653,100	1,873,370				
27		463															
27a		767															
27b		769															
28		466															

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FY 21 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection					Revised 6/04/2019														
191	<= Type in School District Number																		
	Burnsville Public School District																		
			Change only																
			if requiring levy	Payable 2019															
Calculations for Ten Year Projection				LLC #	FY 2019	FY 2020	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029			
29	Total old formula revenue = (21)+(24)+(25)+(26)+(27)+(27a)+(27b)+(28)	467		8,822,038	8,692,037	9,431,337	8,878,529	8,955,662	8,994,179	8,768,143	9,022,626	8,835,013	8,969,299	9,166,324					
30	Total LTFM Revenue for Individual District Projects = Greater of (20d) or [(29) + (20c)]	468		8,822,038	8,692,037	9,431,337	8,878,529	8,955,662	8,994,179	8,768,143	9,022,626	8,835,013	8,969,299	9,166,324					
31	District Requested Reduction from Maximum LTFM Revenue (to levy less than the maximum). Also enter this amount in the Levy Information System. Stated as positive number	469		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
32	District LTFM Revenue (30) - (31)	470		8,822,038	8,692,037	9,431,337	8,878,529	8,955,662	8,994,179	8,768,143	9,022,626	8,835,013	8,969,299	9,166,324					
33	LTFM Revenue for District Share of Eligible Cooperative / Intermediate Projects (Unequalized)	471		11,112	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
34	Grand Total LTFM Revenue (32) + (33)	472		8,833,150	8,692,037	9,431,337	8,878,529	8,955,662	8,994,179	8,768,143	9,022,626	8,835,013	8,969,299	9,166,324					
Aid and Levy Shares of Total Revenue																			
35	For ANTC & APU, three year prior date			2017	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026					
36	Three year prior Ag Modified ANTC	33		86,523,195	86,523,195	93,896,809	97,652,681	101,558,789	105,621,140	109,845,986	114,239,825	118,809,418	123,561,795	128,504,267					
37	Three year prior Adjusted PU (New Weights)	54		9,931.97	9,931.99	9,643.54	9,771.65	9,529.57	9,401.76	9,401.76	9,401.76	9,401.76	9,401.76	9,401.76					
38	ANTC / APU = (36) / (37)	474		8,711.58	8,711.57	9,736.76	9,993.46	10,657.23	11,234.18	11,683.55	12,150.89	12,636.93	13,142.40	13,668.10					
39	State average ANTC / APU with ag value adjustment	475		7,718.42	8,124.44	8,591.39	9,061.00	9,544.16	9,926.00	10,323.00	10,736.00	11,165.00	11,612.00	12,076.00					
40	Equalizing Factor = 123% of (39)	476		9,493.66	9,993.06	10,567.41	11,145.03	11,739.32	12,208.98	12,697.29	13,205.28	13,732.95	14,282.76	14,853.48					
41	Local (levy) share of Equalized Revenue (lesser of 1 or (38) / (40))	477		87.18%	87.18%	92.14%	89.67%	90.78%	92.02%	92.02%	92.02%	92.02%	92.02%	92.02%					
42	State (aid) share of Equalized Revenue (1 - (41))	478		12.82%	12.82%	7.86%	10.33%	9.22%	7.98%	7.98%	7.98%	7.98%	7.98%	7.98%					
43	Equalized Revenue (lesser of (34) or (6) * (8))	473		3,602,324	3,621,237	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670					
44	Initial LTFM State Aid (42) * (43)	479		461,951	464,380	280,829	369,149	329,316	285,252	285,239	285,264	285,133	285,248	285,116					
45	Old formula Grandfathered Alternative Facilities Aid	481		-	-	-	-	-	-	-	-	-	-	-					
46	Total LTFM State Aid (Greater of (44) or (45))	482		461,951	464,380	280,829	369,149	329,316	285,252	285,239	285,264	285,133	285,248	285,116					
47	Total LTFM Levy (34) - (46) (including coop/intermediate)	485		8,371,199	8,227,657	9,150,507	8,509,380	8,626,346	8,708,926	8,482,905	8,737,362	8,549,879	8,684,050	8,881,208					
Debt Service Portion of Revenue (non-grandfather districts)																			
49	Subtotal Debt Service Revenue from above = (12) - (13) + (17) + (24)	765+766+767+768			6,532,717	6,795,637	6,810,783	6,763,848	6,793,327	6,813,539	6,820,784	6,824,591	6,877,553	6,854,308					
50	New LTFM bonds excluding bonds on line 17 (principal + interest)*1.05	769			-	-	-	-	-	-	-	-	-	-					
51	Total Debt Service Revenue = (49) + (50)	770			6,532,717	6,795,637	6,810,783	6,763,848	6,793,327	6,813,539	6,820,784	6,824,591	6,877,553	6,854,308					
52	Equalized debt Service Revenue (lesser of (43) or (51))	486			3,621,237	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670	3,572,670					
53	Debt Service Aid = (52) * (42)	488			464,380	280,829	369,149	329,316	285,252	285,239	285,264	285,133	285,248	285,116					
54	Equalized Debt Service Levy = (52) - (53)	489			3,156,857	3,291,841	3,203,521	3,243,354	3,287,418	3,287,432	3,287,407	3,287,537	3,287,422	3,287,554					
55	Unequalized Debt Service Revenue and Levy = (Greater of zero or (51) - (50))	490			2,911,480	3,222,966	3,238,113	3,191,178	3,220,656	3,240,869	3,248,114	3,251,920	3,304,882	3,281,638					
General Fund Portion of Revenue (non-grandfather districts)																			
57	Total General Fund Revenue = (34) - (51)	491			2,159,320	2,635,700	2,067,746	2,191,814	2,200,852	1,954,604	2,201,842	2,010,422	2,091,746	2,312,016					
58	General Fund Equalized Revenue = (43) - (52)	492			-	-	-	-	-	-	-	-	-	-					
59	Total General Fund Aid = (46) - (53)	493			-	-	-	-	-	-	-	-	-	-					
60	General Fund Equalized Levy = (58) * (41)	494			-	-	-	-	-	-	-	-	-	-					
61	General Fund Unequalized levy = (57) - (58)	495			2,159,320	2,635,700	2,067,746	2,191,814	2,200,852	1,954,604	2,201,842	2,010,422	2,091,746	2,312,016					
62	Total General Fund Levy = (60) + (61)	496			2,159,320	2,635,700	2,067,746	2,191,814	2,200,852	1,954,604	2,201,842	2,010,422	2,091,746	2,312,016					
Notes:																			
1. Underlevy on general fund equalized levy results in proportionate reduction in associated aid.																			
2. Total Debt Service revenue on line 49 must not exceed total LTFM revenue for individual district projects (line 30) for any of the 10 years in the plan.																			
3. For 1A districts with old Alt Facilities bonding, the amount on line 22 will reduce initial revenue on line 10, less the H & S portion entered on line 14.																			

OS

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT #191
(Burnsville)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of Independent School District #191, State of Minnesota, was held on September 26, 2019 at 6:30 p. m., for the purpose, in part, of approving the revised Independent School District No. 191's Long-Term Facility Maintenance budget and authorizing the inclusion of long-term facility maintenance projects in the district's application for long-term facility maintenance.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING THE REVISED INDEPENDENT SCHOOL DISTRICT NO. 191'S LONG-TERM FACILITY MAINTENANCE PROGRAM BUDGET AND AUTHORIZING THE INCLUSION OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR LONG-TERM FACILITY MAINTENANCE REVENUE

BE IT RESOLVED by the School Board of Independent School District #191, State of Minnesota, as follows:

1. The School Board of Independent School District 191, on May 23, had approved a long-term facility maintenance program budget for its facilities for the 2020/2021 school year in the amount of \$1,946,283.00 of which \$419,742 was for Health and Safety expenditures. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference.
2. Since that date, information has been learned that our turf field located at Pates Stadium should be replaced for safety purposes as soon as possible. The anticipated cost of the project will be just over \$700,000.
3. Therefore, the long-term facility maintenance program budget for its facilities for the 2020/2021 school year have been revised to the amount of \$2,635,700 of which \$419,742 continues to be for Health and Safety expenditures. The increase of \$689,417 has been made to the list of projects to be completed for the long-term facility maintenance program budget for the 2020/2021 school year to allow for the replacement of the turf at Pates Stadium. The long-term facility maintenance costs shall be funded through annual levy instead of issuing bonds. The inclusion of the long-term facility maintenance projects in the district's long-term facility

maintenance revenue application for fiscal year 2021 is hereby approved, subject to approval by the Commissioner of Education.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

COUNTY OF DAKOTA

WITNESS MY HAND officially as such Clerk this 26 day of September, 2019.

Darcy Schatz, Clerk
Independent School District #191



TO: Members, Board of Education
Dr. Theresa Battle, Superintendent

FROM: Lisa Rider, Executive Director of Business Services

DATE: September 13, 2019

RE: Approve Burnsville Ice Center Rental Agreement for School Year 2019-20

Agenda Item IV.B.2.
September 26, 2019

Recommendation: That the Board of Education approves the Burnsville Ice Center Rental Agreement for the 2019-2020 school year in the estimated amount of \$98,205.40 for a total of 426.98 hours of ice time.

The ice rental agreement with the City of Burnsville provides practice, game and playoff time for both boys and girls hockey. The contract is similar to last year's language. Anticipated hours have been used to estimate amount of total agreement. The rates per game or hour have increased \$5 per hour from the prior year. I recommend approval.

Attachment: Agreement

**CITY OF BURNSVILLE
BURNSVILLE ICE CENTER RENTAL AGREEMENT**

AGREEMENT made this 7th day of August, 2019, by and between **ISD 191, BURNSVILLE HIGH SCHOOL** (“User”) and the **CITY OF BURNSVILLE** (“City”), a Minnesota municipal corporation.

RECITALS

- A. The City is the owner and manager of the Burnsville Ice Center (“Ice Center”), which facility is conducive to and available for events open to the public.
- B. User desires to use portions of the Ice Center subject to the terms and conditions of this Agreement (“Agreement”) and all applicable laws and regulations.

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions contained herein, the parties mutually agree as follows:

1. **TERM.** The City hereby permits User the use of the Ice Center and facilities incidental thereto for the period as set forth on the schedule attached hereto as “Household Reservation Report”.
2. **FACILITIES.** User will have exclusive use of ice sheet(s) as well as four dressing rooms during the times scheduled. The City will maintain and clean the ice rink. The common areas of the Burnsville Ice Center shall be open to the public at all times. The User will have shared use of the common areas and may not prohibit use by other patrons.
3. **PAYMENT.** The Ice Center will bill User on a monthly basis for ice time and services. Invoices shall be sent 30 to 45 days in advance of due date. All payments shall be due on or before the 15th of the month in which the User is skating.
4. **SERVICES.** Notwithstanding any other provision of this Agreement, the parties may separately agree for the provision of additional services, personnel, and staffing as needed.
5. **RULES AND REGULATIONS.** User hereby agrees that it and its members using the Ice Center will abide by all rules and regulations adopted by the City, and as amended from time to time, for use of the Ice Center.
6. **USER MAINTENANCE.** User shall be responsible for cleanup of the Ice Center and its facilities following each use of the Ice Center, including the pickup and proper disposal of all trash, litter and other debris left in the Ice Center by User and User’s members, guest, invitees, and others utilizing the Ice Center under User’s rental of the Ice Center.
7. **DAMAGE TO ICE CENTER.** User shall be liable to the City for any loss or damage to the Ice Center or its facilities occasioned by, or in connection with the use of the Ice Center by the User or User’s members, guests, or invitees.
8. **INDEMNIFICATION.** User agrees to hold the City and its officers, agents, and employees harmless and defend and indemnify the City against any claims related to use of the Ice Center by User, its agents, employees, or subcontractors. User further agrees to defend, indemnify and hold the City, its officers, agents, and employees harmless from any liability, claims, damages, costs, judgments, or expenses, including reasonable attorney’s fees, occasioned by or arising in connection with the use of the Ice

Center by User or User's guests or invitees, including any and all claims for bodily injury or death or property loss or damage sustained as a result of use of the Ice Center by User or User's guests or invitees.

9. **INSURANCE.** User is required to obtain general liability insurance and provide proof of such insurance upon execution of this Agreement. \$1 million commercial general liability for non-profit affiliated with City, ISD 191 or other similar Burnsville local governmental unit and \$2 million commercial general liability for all others that have contracts of \$20,000.00 or higher in value. User shall also maintain and provide proof of statutory minimum workers' compensation (or alternately) User represents that it does not have any employees or other individuals covered by this Agreement for which User would be obligated to provide workers compensation coverage.
10. **CANCELLATION OR RESCHEDULING.**
 - 10.1 **BY USER:** User shall notify Ice Center Management of any cancellation of any ice time scheduled under this Agreement no later than August 1, 2019. Except as otherwise provided herein, all ice time set forth on the Household Reservation Report must be paid for by the User whether or not the Ice Center is actually used. Exception to the above; when a User team's season is complete with a post season loss, all remaining ice time is deleted off the contract for that particular team.
 - 10.2 **BY CITY:** The City reserves the right to: a) cancel this Agreement for any default or breach of this Agreement by the User or its members; and b) reschedule the dates or times of use by the User provided under Paragraph 1, if the City deems necessary. In the event of a mechanical, or other, failure of the Ice Center equipment or facilities, the City will notify User as soon as possible. The City will reimburse fees paid by the User for any time scheduled under this Agreement which makes the Ice Center unavailable to User as a result of such failures. The City shall not be responsible for any damages suffered by User as the result of any cancellation.
11. **DISTRIBUTION OF AGREEMENT AND RULES.** Prior to using the Ice Center pursuant to this Agreement, User shall make available a copy of the Ice Center rules and regulations to User's members.
12. **AGENT AUTHORITY.** User certifies that s/he is the User or an agent for the User and is authorized to execute this Agreement and accept the responsibility for observance of the rules and regulations of the City.
13. **ASSIGNMENT.** User shall not assign this Agreement, or any interest arising herein, without the express written consent of the City.
14. **ENTIRE AGREEMENT.** The entire agreement of the parties is contained herein, and this Agreement supersedes all prior agreements and negotiations between the parties relating to the subject matter herein as well as any previous agreements presently in effect between the parties relating to the subject matter contained herein. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties, unless otherwise provided herein.
15. **WAIVER.** Any waiver by either party of a breach of any provision of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.

16. MISCELLANEOUS.

- 16.1 **Additional Fees.** User shall pay such other equipment rental, maintenance, and other fees as appropriate and as set forth on the attached "Exhibit A". The City reserves the right to charge supplemental fees for the use of additional locker rooms, additional ice maintenance, and additional clean up expenses.
- 16.2 **Sale of Food and Beverages.** The City has the exclusive right to operate concession sales at the Ice Center for the sale of food and beverages, including food and beverages dispensed from vending machines.
- 16.3 **Advertising.** No advertising by User in or on any part of the Ice Center is permitted without the express written consent of the City.
- 16.4 **Parking Lot Usage.** The User will have shared use of the parking lot on a first come, first served basis and may not prohibit use by other patrons.
- 16.5 **Alcohol.** Alcohol is not allowed on the premises of the Ice Center.

17. ACKNOWLEDGEMENT OF CONCUSSION AWARENESS OBLIGATIONS.

ISD 191, Burnsville High School, a nonprofit organization that organizes youth athletic activities, acknowledges that it has obligations under Minnesota state law to inform and educate coaches, officials, youth athletes, and their parents or guardians about concussions. These obligations include, but are not limited to, making information about the nature and risks of concussions accessible to all participating coaches, officials, youth athletes, and their parents or guardians and requiring that all participating coaches and officials receive periodic online training consistent with the standards set forth in Minnesota Statute and by the Centers for Disease Control. By signing this form and using these facilities, the undersigned acknowledges that it is subject to the responsibilities existing under Minnesota Statutes and verifies that all coaches, officials, youth athletes, and their parents or guardians have complied with the mandated policies prescribed by Minnesota Statute Sections 121A.37 and 121A.38.

- 18. NOTICE.** All notices required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or deposited in the United States Mail, postage prepaid, as follows:

If to the City, to: Dean Mulso
 Recreation Facilities Manager
 251 Civic Center Parkway
 City of Burnsville

If to User, to: ISD 191, Burnsville High School

 Burnsville, MN 55337

By signing this Agreement, the parties acknowledge that they have read, understand, and agreed to abide by all its conditions as stipulated.

ISD 191, BURNSVILLE HIGH SCHOOL

CITY OF BURNSVILLE

By: _____

Melanie Lee, City Manager

Its: _____

Date: _____

Tax ID Number _____

Address _____

Phone _____

Elizabeth Kautz, Mayor

Date _____

Date: _____

THE CITY OF BURNSVILLE REQUIRES, AS A CONDITION OF THIS AGREEMENT, THAT CONTRACTOR'S EMPLOYEES, VOLUNTTERS OR ASSOCIATES REFRAIN FROM CARRYING FIREARMS WHILE ON CITY PROPERTY

EXHIBIT B

1. **Rates.** The Ice Center will bill User on a monthly basis for ice time as follows:
 - a. \$230.00 per hour at 4.5 hours per Varsity combined with a Junior Varsity game and/or 2.5 hours per one Varsity or one Junior Varsity game; plus
 - b. \$150 cleaning fee per single game and \$225 per double game.
2. **Payments.** Payments to the Ice Center of the above fees will be made by User within thirty (30) days of receipt of each invoice.
3. **Ticket Proceeds.** The parties agree that, for the purpose of High School hockey games ("Event") fifty percent (50%) of the ticket proceeds will be retained by the City, and fifty percent (50%) of the ticket proceeds will be paid to the User by the City. Ticket proceeds will be paid to the User within sixty (60) days of each game.
4. **Sales Tax.** Sales tax will not be deducted from gate receipts prior to the above percentage splits being determined and paid.
5. **Ticket Personnel.** For each Event, the Ice Center will schedule ticket personnel and will pay such ticket personnel out of the Ice Center budget.
6. **Adult Supervision.** For each Event, User agrees that the "home school" will provide and pay the public service officer or officers and the adult supervision for the student section.
7. **First Aid Personnel.** For each Event, User agrees that the "home school" will provide and pay the first aid personnel for each game under their game agreement.
8. **Scorekeeper/Announcer.** For each Event, User agrees that the "home school" will provide and pay scorekeeper or announcer scorekeeper combination held under this Agreement.

100 Civic Center Parkway
Burnsville, MN 55337

Household Reservation Contract

Burnsville High School Hockey
600 East Highway 13
Burnsville, MN 55337

Contract #: 57295
Date: 03/19/2019
Organization: Burnsville High School Hockey
Main Contact: Guillaume Paek BHS Hockey

User: mulsod
Status: Firm
Home Phone: (952)707-2111

Day	Date	Time Period	Facility Class	Facility Location	Facility Name	Fees	Paid	Net Due
Mon	10/28/2019	3:10pm - 5:10pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	460.00	0.00	460.00
	Fee Description		Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee
	Winter Prime Time Hourly Rate		230.00	1.00	2.00	0.00	0.00	460.00
	Purpose: BHS Girls							
Tue	10/29/2019	3:10pm - 5:10pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	460.00	0.00	460.00
	Fee Description		Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee
	Winter Prime Time Hourly Rate		230.00	1.00	2.00	0.00	0.00	460.00
	Purpose: BHS Girls							
Wed	10/30/2019	3:10pm - 5:10pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	460.00	0.00	460.00
	Fee Description		Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee
	Winter Prime Time Hourly Rate		230.00	1.00	2.00	0.00	0.00	460.00
	Purpose: BHS Girls							
Thu	10/31/2019	3:10pm - 5:10pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	460.00	0.00	460.00
	Fee Description		Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee
	Winter Prime Time Hourly Rate		230.00	1.00	2.00	0.00	0.00	460.00
	Purpose: BHS Girls							
Fri	11/01/2019	3:10pm - 5:10pm	Ice Rink	Burnsville Ice Ctr	Rink 2	460.00	0.00	460.00
	Fee Description		Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee
	Winter Prime Time Hourly Rate		230.00	1.00	2.00	0.00	0.00	460.00
	Purpose: BHS Girls							
Mon	11/04/2019	3:10pm - 4:40pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	345.00	0.00	345.00
	Fee Description		Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee
	Winter Prime Time Hourly Rate		230.00	1.00	1.50	0.00	0.00	345.00
	Purpose: BHS Girls V							
Mon	11/04/2019	3:10pm - 4:10pm	Ice Rink	Burnsville Ice Ctr	Rink 2	230.00	0.00	230.00
	Fee Description		Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee
	Winter Prime Time Hourly Rate		230.00	1.00	1.00	0.00	0.00	230.00
	Purpose: BHS Girls JV							
Tue	11/05/2019	3:10pm - 4:10pm	Ice Rink	Burnsville Ice Ctr	Rink 2	230.00	0.00	230.00
	Fee Description		Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee
	Winter Prime Time Hourly Rate		230.00	1.00	1.00	0.00	0.00	230.00
	Purpose: BHS Girls JV							
Tue	11/05/2019	4:10pm - 5:50pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	384.10	0.00	384.10
	Fee Description		Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee
	Winter Prime Time Hourly Rate		230.00	1.00	1.67	0.00	0.00	384.10
	Purpose: BHS Girls JV							
Wed	11/06/2019	3:10pm - 4:40pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	345.00	0.00	345.00
	Fee Description		Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee
	Winter Prime Time Hourly Rate		230.00	1.00	1.50	0.00	0.00	345.00
	Purpose: BHS Girls V							
Wed	11/06/2019	3:10pm - 4:10pm	Ice Rink	Burnsville Ice Ctr	Rink 2	230.00	0.00	230.00
	Fee Description		Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee
	Winter Prime Time Hourly Rate		230.00	1.00	1.00	0.00	0.00	230.00
	Purpose: BHS Girls JV							

100 Civic Center Parkway
Burnsville, MN 55337

Household Reservation Contract

Burnsville High School Hockey
600 East Highway 13
Burnsville, MN 55337

Contract #: 57295
Date: 03/19/2019
Organization: Burnsville High School Hockey
Main Contact: Guillaume Paek BHS Hockey

User: mulsod
Status: Firm
Home Phone: (952)707-2111

Day	Date	Time	Ice Rink	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee	0.00	Total
Thu	11/07/2019	3:10pm - 4:10pm	Ice Rink						230.00	0.00	230.00
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>		
				230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose: BHS Girls JV							
Thu	11/07/2019	4:10pm - 5:50pm	Ice Rink						384.10	0.00	384.10
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>		
				230.00	1.00	1.67	0.00	0.00	384.10		
				Purpose: BHS Girls JV							
Fri	11/08/2019	3:10pm - 4:40pm	Ice Rink						345.00	0.00	345.00
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>		
				230.00	1.00	1.50	0.00	0.00	345.00		
				Purpose: BHS Girls V							
Fri	11/08/2019	3:10pm - 4:10pm	Ice Rink						230.00	0.00	230.00
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>		
				230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose: BHS Girls V							
Mon	11/11/2019	3:10pm - 4:40pm	Ice Rink						345.00	0.00	345.00
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>		
				230.00	1.00	1.50	0.00	0.00	345.00		
				Purpose: BHS Girls JV							
Mon	11/11/2019	3:10pm - 4:10pm	Ice Rink						230.00	0.00	230.00
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>		
				230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose: BHS Girls V							
Mon	11/11/2019	4:50pm - 7:00pm	Ice Rink						499.10	0.00	499.10
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>		
				230.00	1.00	2.17	0.00	0.00	499.10		
				Purpose: BHS Girls JV							
Tue	11/12/2019	3:10pm - 4:40pm	Ice Rink						345.00	0.00	345.00
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>		
				230.00	1.00	1.50	0.00	0.00	345.00		
				Purpose: BHS Boys							
Tue	11/12/2019	3:10pm - 4:10pm	Ice Rink						230.00	0.00	230.00
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>		
				230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose: BHS Girls V							
Tue	11/12/2019	4:50pm - 7:00pm	Ice Rink						499.10	0.00	499.10
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>		
				230.00	1.00	2.17	0.00	0.00	499.10		
				Purpose: BHS Girls JV							
Wed	11/13/2019	3:10pm - 5:40pm	Ice Rink						575.00	0.00	575.00
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>		
				230.00	1.00	2.50	0.00	0.00	575.00		
				Purpose: BHS Boys							
Wed	11/13/2019	3:10pm - 4:40pm	Ice Rink						345.00	0.00	345.00
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>		
				230.00	1.00	1.50	0.00	0.00	345.00		
				Purpose: BHS Boys							

100 Civic Center Parkway
Burnsville, MN 55337

Household Reservation Contract

Burnsville High School Hockey
600 East Highway 13
Burnsville, MN 55337

Contract #: 57295
Date: 03/19/2019
Organization: Burnsville High School Hockey
Main Contact: Guillaume Paek BHS Hockey

User:
Status: mulsod Firm
Home Phone: (952)707-2111

Day	Date	Time	Ice Rink	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
Thu	11/14/2019	3:00pm - 4:20pm	Ice Rink							305.90	0.00	305.90
				Burnsville Ice Ctr			Gary R. Harker Rink					
				Fee Description			Discount	Sales Tax	Net Fee			
				Winter Prime Time Hourly Rate	230.00	1.00	1.33	0.00	0.00	305.90		
				Purpose:								
				BHS Boys V								
Thu	11/14/2019	3:10pm - 4:10pm	Ice Rink							230.00	0.00	230.00
				Burnsville Ice Ctr			Rink 2					
				Fee Description			Discount	Sales Tax	Net Fee			
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose:								
				BHS Boys JV								
Thu	11/14/2019	4:30pm - 7:00pm	Ice Rink							575.00	0.00	575.00
				Burnsville Ice Ctr			Gary R. Harker Rink					
				Fee Description			Discount	Sales Tax	Net Fee			
				Winter Prime Time Hourly Rate	230.00	1.00	2.50	0.00	0.00	575.00		
				Purpose:								
				BHS Girls JV vs Champlin Park								
Thu	11/14/2019	7:00pm - 9:00pm	Ice Rink							460.00	0.00	460.00
				Burnsville Ice Ctr			Gary R. Harker Rink					
				Fee Description			Discount	Sales Tax	Net Fee			
				Winter Prime Time Hourly Rate	230.00	1.00	2.00	0.00	0.00	460.00		
				Purpose:								
				BHS Girls V vs Champlin Park V								
Fri	11/15/2019	3:00pm - 4:00pm	Ice Rink							230.00	0.00	230.00
				Burnsville Ice Ctr			Gary R. Harker Rink					
				Fee Description			Discount	Sales Tax	Net Fee			
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose:								
				BHS Boys								
Fri	11/15/2019	3:00pm - 4:10pm	Ice Rink							269.10	0.00	269.10
				Burnsville Ice Ctr			Rink 2					
				Fee Description			Discount	Sales Tax	Net Fee			
				Winter Prime Time Hourly Rate	230.00	1.00	1.17	0.00	0.00	269.10		
				Purpose:								
				BHS Girls V and JV								
Fri	11/15/2019	4:10pm - 5:10pm	Ice Rink							230.00	0.00	230.00
				Burnsville Ice Ctr			Gary R. Harker Rink					
				Fee Description			Discount	Sales Tax	Net Fee			
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose:								
				BHS Boys								
Fri	11/15/2019	5:20pm - 6:20pm	Ice Rink							230.00	0.00	230.00
				Burnsville Ice Ctr			Gary R. Harker Rink					
				Fee Description			Discount	Sales Tax	Net Fee			
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose:								
				BHS Boys								
Fri	11/15/2019	6:30pm - 7:30pm	Ice Rink							230.00	0.00	230.00
				Burnsville Ice Ctr			Gary R. Harker Rink					
				Fee Description			Discount	Sales Tax	Net Fee			
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose:								
				BHS Boys								
Fri	11/15/2019	6:30pm - 7:30pm	Ice Rink							230.00	0.00	230.00
				Burnsville Ice Ctr			Rink 2					
				Fee Description			Discount	Sales Tax	Net Fee			
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose:								
				BHS Boys								
Fri	11/15/2019	7:40pm - 8:40pm	Ice Rink							230.00	0.00	230.00
				Burnsville Ice Ctr			Gary R. Harker Rink					
				Fee Description			Discount	Sales Tax	Net Fee			
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose:								
				BHS Boys								
Fri	11/15/2019	7:40pm - 8:40pm	Ice Rink							230.00	0.00	230.00
				Burnsville Ice Ctr			Rink 2					
				Fee Description			Discount	Sales Tax	Net Fee			
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose:								
				BHS Boys								

100 Civic Center Parkway
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Burnsville, MN 55337

Contract #: 57295
Date: 03/19/2019
Organization: Burnsville High School Hockey
Main Contact: Guillaume Paek BHS Hockey

User: mulsod
Status: Firm
Home Phone: (952)707-2111

	Date	Time	Location	Center	Rink	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
Fri	11/15/2019	8:50pm - 9:50pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
			Fee Description										
			Winter Prime Time Hourly Rate			230.00	1.00	1.00	0.00	0.00	230.00		
			Purpose:	BHS Boys									
Fri	11/15/2019	8:50pm - 9:50pm	Ice Rink	Burnsville Ice Ctr	Rink 2	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
			Fee Description										
			Winter Prime Time Hourly Rate			230.00	1.00	1.00	0.00	0.00	230.00		
			Purpose:	BHS Boys									
Fri	11/15/2019	10:00pm - 10:30pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	115.00	1.00	0.50	0.00	0.00	115.00	0.00	115.00
			Fee Description										
			Winter Prime Time Hourly Rate			230.00	1.00	0.50	0.00	0.00	115.00		
			Purpose:	BHS Boys Extra Time Needed									
Fri	11/15/2019	10:00pm - 10:30pm	Ice Rink	Burnsville Ice Ctr	Rink 2	115.00	1.00	0.50	0.00	0.00	115.00	0.00	115.00
			Fee Description										
			Winter Prime Time Hourly Rate			230.00	1.00	0.50	0.00	0.00	115.00		
			Purpose:	BHS Boys Extra Time Needed									
Sat	11/16/2019	7:00am - 8:00am	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
			Fee Description										
			Winter Prime Time Hourly Rate			230.00	1.00	1.00	0.00	0.00	230.00		
			Purpose:	BHS Boys									
Sat	11/16/2019	8:10am - 9:10am	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
			Fee Description										
			Winter Prime Time Hourly Rate			230.00	1.00	1.00	0.00	0.00	230.00		
			Purpose:	BHS Boys									
Sat	11/16/2019	9:20am - 10:20am	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
			Fee Description										
			Winter Prime Time Hourly Rate			230.00	1.00	1.00	0.00	0.00	230.00		
			Purpose:	BHS Boys									
Sat	11/16/2019	10:30am - 11:30am	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
			Fee Description										
			Winter Prime Time Hourly Rate			230.00	1.00	1.00	0.00	0.00	230.00		
			Purpose:	BHS Boys									
Sat	11/16/2019	11:40am - 12:40pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
			Fee Description										
			Winter Prime Time Hourly Rate			230.00	1.00	1.00	0.00	0.00	230.00		
			Purpose:	BHS Boys									
Sat	11/16/2019	12:50pm - 1:50pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
			Fee Description										
			Winter Prime Time Hourly Rate			230.00	1.00	1.00	0.00	0.00	230.00		
			Purpose:	BHS Boys									
Sat	11/16/2019	2:00pm - 3:00pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
			Fee Description										
			Winter Prime Time Hourly Rate			230.00	1.00	1.00	0.00	0.00	230.00		
			Purpose:	BHS Boys									
Sat	11/16/2019	3:10pm - 4:10pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
			Fee Description										
			Winter Prime Time Hourly Rate			230.00	1.00	1.00	0.00	0.00	230.00		
			Purpose:	BHS Boys									

100 Civic Center Parkway
Burnsville, MN 55337

Household Reservation Contract

Burnsville High School Hockey
600 East Highway 13
Burnsville, MN 55337

Contract #: 57295
Date: 03/19/2019
Organization: Burnsville High School Hockey
Main Contact: Guillaume Paek BHS Hockey

User:
Status: mulsod Firm
Home Phone: (952)707-2111

Sat	11/16/2019	4:20pm - 5:20pm	Ice Rink	Burnsville Ice Ctr			Gary R. Harker Rink	230.00	0.00	230.00
Fee Description				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee	
		Winter Prime Time Hourly Rate		230.00	1.00	1.00	0.00	0.00	230.00	
Purpose: BHS Boys										
Sat	11/16/2019	5:30pm - 6:30pm	Ice Rink	Burnsville Ice Ctr			Gary R. Harker Rink	230.00	0.00	230.00
Fee Description				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee	
		Winter Prime Time Hourly Rate		230.00	1.00	1.00	0.00	0.00	230.00	
Purpose: BHS Boys										
Sat	11/16/2019	6:40pm - 7:40pm	Ice Rink	Burnsville Ice Ctr			Gary R. Harker Rink	230.00	0.00	230.00
Fee Description				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee	
		Winter Prime Time Hourly Rate		230.00	1.00	1.00	0.00	0.00	230.00	
Purpose: BHS Boys										
Sat	11/16/2019	7:50pm - 8:50pm	Ice Rink	Burnsville Ice Ctr			Gary R. Harker Rink	230.00	0.00	230.00
Fee Description				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee	
		Winter Prime Time Hourly Rate		230.00	1.00	1.00	0.00	0.00	230.00	
Purpose: BHS Boys										
Sat	11/16/2019	9:00pm - 10:00pm	Ice Rink	Burnsville Ice Ctr			Gary R. Harker Rink	230.00	0.00	230.00
Fee Description				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee	
		Winter Prime Time Hourly Rate		230.00	1.00	1.00	0.00	0.00	230.00	
Purpose: BHS Boys										
Sat	11/16/2019	10:10pm - 10:50pm	Ice Rink	Burnsville Ice Ctr			Gary R. Harker Rink	154.10	0.00	154.10
Fee Description				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee	
		Winter Prime Time Hourly Rate		230.00	1.00	0.67	0.00	0.00	154.10	
Purpose: BHS Boys Extra Time Needed										
Mon	11/18/2019	3:10pm - 4:25pm	Ice Rink	Burnsville Ice Ctr			Gary R. Harker Rink	287.50	0.00	287.50
Fee Description				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee	
		Winter Prime Time Hourly Rate		230.00	1.00	1.25	0.00	0.00	287.50	
Purpose: BHS Girls V										
Mon	11/18/2019	3:10pm - 4:10pm	Ice Rink	Burnsville Ice Ctr			Rink 2	230.00	0.00	230.00
Fee Description				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee	
		Winter Prime Time Hourly Rate		230.00	1.00	1.00	0.00	0.00	230.00	
Purpose: BHS JV										
Mon	11/18/2019	4:35pm - 5:50pm	Ice Rink	Burnsville Ice Ctr			Gary R. Harker Rink	287.50	0.00	287.50
Fee Description				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee	
		Winter Prime Time Hourly Rate		230.00	1.00	1.25	0.00	0.00	287.50	
Purpose: BHS V										
Mon	11/18/2019	6:00pm - 7:00pm	Ice Rink	Burnsville Ice Ctr			Gary R. Harker Rink	230.00	0.00	230.00
Fee Description				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee	
		Winter Prime Time Hourly Rate		230.00	1.00	1.00	0.00	0.00	230.00	
Purpose: BHS JV										
Tue	11/19/2019	3:10pm - 4:40pm	Ice Rink	Burnsville Ice Ctr			Gary R. Harker Rink	345.00	0.00	345.00
Fee Description				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee	
		Winter Prime Time Hourly Rate		230.00	1.00	1.50	0.00	0.00	345.00	
Purpose: BHS Boys V										
Tue	11/19/2019	3:10pm - 4:10pm	Ice Rink	Burnsville Ice Ctr			Rink 2	230.00	0.00	230.00
Fee Description				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee	
		Winter Prime Time Hourly Rate		230.00	1.00	1.00	0.00	0.00	230.00	
Purpose: BHS Boys JV										

100 Civic Center Parkway
Burnsville, MN 55337

Household Reservation Contract

Burnsville High School Hockey
600 East Highway 13
Burnsville, MN 55337

Contract #: 57295
Date: 03/19/2019
Organization: Burnsville High School Hockey
Main Contact: Guillaume Paek BHS Hockey

User: mulsod
Status: Firm
Home Phone: (952)707-2111

Date	Time	Activity	Location	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee	0.00	Total
Wed	11/20/2019	3:10pm - 4:40pm	Ice Rink								
Purpose: BHS Boys V											
Fee Description: Burnsville Ice Ctr Gary R. Harker Rink											
Winter Prime Time Hourly Rate											
				230.00	1.00	1.50	0.00	0.00	345.00	0.00	345.00
Wed	11/20/2019	3:10pm - 4:40pm	Ice Rink								
Purpose: BHS Boys V											
Fee Description: Burnsville Ice Ctr Rink 2											
Winter Prime Time Hourly Rate											
				230.00	1.00	1.50	0.00	0.00	345.00	0.00	345.00
Wed	11/20/2019	4:50pm - 5:50pm	Ice Rink								
Purpose: BHS Girls V and JV											
Fee Description: Burnsville Ice Ctr Gary R. Harker Rink											
Winter Prime Time Hourly Rate											
				230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Thu	11/21/2019	3:00pm - 4:20pm	Ice Rink								
Purpose: BHS Boys JV											
Fee Description: Burnsville Ice Ctr Gary R. Harker Rink											
Winter Prime Time Hourly Rate											
				230.00	1.00	1.33	0.00	0.00	305.90	0.00	305.90
Thu	11/21/2019	3:10pm - 4:10pm	Ice Rink								
Purpose: BHS Boys V											
Fee Description: Burnsville Ice Ctr Rink 2											
Winter Prime Time Hourly Rate											
				230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Thu	11/21/2019	4:30pm - 7:00pm	Ice Rink								
Purpose: BHS Boys JV											
Fee Description: Burnsville Ice Ctr Gary R. Harker Rink											
Winter Prime Time Hourly Rate											
				230.00	1.00	2.50	0.00	0.00	575.00	0.00	575.00
Thu	11/21/2019	7:00pm - 9:00pm	Ice Rink								
Purpose: BHS Girls JV vs East Ridge JV											
Fee Description: Burnsville Ice Ctr Gary R. Harker Rink											
Winter Prime Time Hourly Rate											
				230.00	1.00	2.00	0.00	0.00	460.00	0.00	460.00
Fri	11/22/2019	3:10pm - 4:25pm	Ice Rink								
Purpose: BHS Girls V vs East Ridge V											
Fee Description: Burnsville Ice Ctr Gary R. Harker Rink											
Winter Prime Time Hourly Rate											
				230.00	1.00	1.25	0.00	0.00	287.50	0.00	287.50
Fri	11/22/2019	3:10pm - 4:10pm	Ice Rink								
Purpose: BHS Girls V											
Fee Description: Burnsville Ice Ctr Rink 2											
Winter Prime Time Hourly Rate											
				230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Fri	11/22/2019	4:35pm - 5:50pm	Ice Rink								
Purpose: BHS JV											
Fee Description: Burnsville Ice Ctr Gary R. Harker Rink											
Winter Prime Time Hourly Rate											
				230.00	1.00	1.25	0.00	0.00	287.50	0.00	287.50
Fri	11/22/2019	6:00pm - 7:00pm	Ice Rink								
Purpose: BHS V											
Fee Description: Burnsville Ice Ctr Gary R. Harker Rink											
Winter Prime Time Hourly Rate											
				230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Mon	11/25/2019	3:10pm - 4:25pm	Ice Rink								
Purpose: BHS JV											
Fee Description: Burnsville Ice Ctr Gary R. Harker Rink											
Winter Prime Time Hourly Rate											
				230.00	1.00	1.25	0.00	0.00	287.50	0.00	287.50
Purpose: BHS Girls V											

100 Civic Center Parkway
Burnsville, MN 55337

Household Reservation Contract

Burnsville High School Hockey
600 East Highway 13
Burnsville, MN 55337

Contract #: 57295
Date: 03/19/2019
Organization: Burnsville High School Hockey
Main Contact: Guillaume Paek BHS Hockey

User: mulsod
Status: Firm
Home Phone: (952)707-2111

Day	Date	Time	Ice Rink	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
Mon	11/25/2019	3:10pm - 4:10pm	Ice Rink							230.00	0.00	230.00
				Burnsville Ice Ctr			Rink 2					
				Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose:								
				BHS JV								
Mon	11/25/2019	4:35pm - 5:50pm	Ice Rink							287.50	0.00	287.50
				Burnsville Ice Ctr			Gary R. Harker Rink					
				Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.25	0.00	0.00	287.50		
				Purpose:								
				BHS Boys V								
Mon	11/25/2019	6:00pm - 7:00pm	Ice Rink							230.00	0.00	230.00
				Burnsville Ice Ctr			Gary R. Harker Rink					
				Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose:								
				BHS JV								
Tue	11/26/2019	3:00pm - 4:20pm	Ice Rink							305.90	0.00	305.90
				Burnsville Ice Ctr			Gary R. Harker Rink					
				Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.33	0.00	0.00	305.90		
				Purpose:								
				BHS Boys V								
Tue	11/26/2019	3:10pm - 4:10pm	Ice Rink							230.00	0.00	230.00
				Burnsville Ice Ctr			Rink 2					
				Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose:								
				BHS Boys JV								
Tue	11/26/2019	4:30pm - 7:00pm	Ice Rink							575.00	0.00	575.00
				Burnsville Ice Ctr			Gary R. Harker Rink					
				Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	2.50	0.00	0.00	575.00		
				Purpose:								
				BHS Girls JV vs Rosemount JV								
Tue	11/26/2019	7:00pm - 9:00pm	Ice Rink							460.00	0.00	460.00
				Burnsville Ice Ctr			Gary R. Harker Rink					
				Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	2.00	0.00	0.00	460.00		
				Purpose:								
				BHS Girls JV vs Rosemount JV								
Wed	11/27/2019	3:10pm - 4:40pm	Ice Rink							345.00	0.00	345.00
				Burnsville Ice Ctr			Gary R. Harker Rink					
				Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.50	0.00	0.00	345.00		
				Purpose:								
				BHS Girls V vs Rosemount V								
Wed	11/27/2019	3:10pm - 4:40pm	Ice Rink							345.00	0.00	345.00
				Burnsville Ice Ctr			Rink 2					
				Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.50	0.00	0.00	345.00		
				Purpose:								
				BHS Boys V								
Wed	11/27/2019	4:50pm - 5:50pm	Ice Rink							230.00	0.00	230.00
				Burnsville Ice Ctr			Gary R. Harker Rink					
				Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose:								
				BHS Girls V and JV								
Thu	11/28/2019	8:00am - 9:30am	Ice Rink							345.00	0.00	345.00
				Burnsville Ice Ctr			Gary R. Harker Rink					
				Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.50	0.00	0.00	345.00		
				Purpose:								
				BHS Boys JV								
Thu	11/28/2019	8:00am - 9:00am	Ice Rink							230.00	0.00	230.00
				Burnsville Ice Ctr			Rink 2					
				Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose:								
				BHS Boys V								

100 Civic Center Parkway
Burnsville, MN 55337

Household Reservation Contract

Burnsville High School Hockey
600 East Highway 13
Burnsville, MN 55337

Contract #: 57295
Date: 03/19/2019
Organization: Burnsville High School Hockey
Main Contact: Guillaume Paek BHS Hockey

User: mulsod
Status: Firm
Home Phone: (952)707-2111

	Date	Time	Ice Rink	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
Sat	12/07/2019	7:00pm - 9:00pm	Ice Rink								
				230.00	1.00	2.00	0.00	0.00	460.00	0.00	460.00
Purpose: BHS Boys V vs Eastview V Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Mon	12/09/2019	3:10pm - 4:25pm	Ice Rink								
				230.00	1.00	1.25	0.00	0.00	287.50	0.00	287.50
Purpose: BHS V vs Eastview V Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Mon	12/09/2019	3:10pm - 4:10pm	Ice Rink								
				230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Purpose: BHS V Fee Description: Burnsville Ice Ctr Rink 2 Winter Prime Time Hourly Rate											
Mon	12/09/2019	4:35pm - 5:50pm	Ice Rink								
				230.00	1.00	1.25	0.00	0.00	287.50	0.00	287.50
Purpose: BHS JV Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Mon	12/09/2019	6:00pm - 7:00pm	Ice Rink								
				230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Purpose: BHS V Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Tue	12/10/2019	3:00pm - 4:20pm	Ice Rink								
				230.00	1.00	1.33	0.00	0.00	305.90	0.00	305.90
Purpose: BHS JV Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Tue	12/10/2019	3:10pm - 4:10pm	Ice Rink								
				230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Purpose: BHS Boys V Fee Description: Burnsville Ice Ctr Rink 2 Winter Prime Time Hourly Rate											
Tue	12/10/2019	4:30pm - 7:00pm	Ice Rink								
				230.00	1.00	2.50	0.00	0.00	575.00	0.00	575.00
Purpose: BHS JV Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Tue	12/10/2019	7:00pm - 9:00pm	Ice Rink								
				230.00	1.00	2.00	0.00	0.00	460.00	0.00	460.00
Purpose: BHS Girls JV vs Prior Lake JV Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Wed	12/11/2019	3:10pm - 4:40pm	Ice Rink								
				230.00	1.00	1.50	0.00	0.00	345.00	0.00	345.00
Purpose: BHS Girls V vs Prior Lake V Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Wed	12/11/2019	3:10pm - 4:40pm	Ice Rink								
				230.00	1.00	1.50	0.00	0.00	345.00	0.00	345.00
Purpose: BHS Boys V Fee Description: Burnsville Ice Ctr Rink 2 Winter Prime Time Hourly Rate											
Wed	12/11/2019	4:50pm - 5:50pm	Ice Rink								
				230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Purpose: BHS Girls V and JV Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											

100 Civic Center Parkway
Burnsville, MN 55337

Household Reservation Contract

Burnsville High School Hockey
600 East Highway 13
Burnsville, MN 55337

Contract #: 57295
Date: 03/19/2019
Organization: Burnsville High School Hockey
Main Contact: Guillaume Paek BHS Hockey

User: mulsod
Status: Firm
Home Phone: (952)707-2111

Day	Date	Time	Rink	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
Thu	12/12/2019	3:00pm - 4:20pm	Ice Rink								
				Burnsville Ice Ctr			Gary R. Harker Rink		305.90	0.00	305.90
				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.33	0.00	0.00	305.90	
				Purpose: BHS Girls V							
Thu	12/12/2019	3:10pm - 4:10pm	Ice Rink								
				Burnsville Ice Ctr			Rink 2		230.00	0.00	230.00
				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00	
				Purpose: BHS JV							
Thu	12/12/2019	4:30pm - 7:00pm	Ice Rink								
				Burnsville Ice Ctr			Gary R. Harker Rink		575.00	0.00	575.00
				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	2.50	0.00	0.00	575.00	
				Purpose: BHS Boys JV vs Prior Lake JV							
Thu	12/12/2019	7:00pm - 9:00pm	Ice Rink								
				Burnsville Ice Ctr			Gary R. Harker Rink		460.00	0.00	460.00
				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	2.00	0.00	0.00	460.00	
				Purpose: BHS Boys V vs Prior Lake V							
Fri	12/13/2019	3:10pm - 4:25pm	Ice Rink								
				Burnsville Ice Ctr			Gary R. Harker Rink		287.50	0.00	287.50
				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.25	0.00	0.00	287.50	
				Purpose: BHS V							
Fri	12/13/2019	3:10pm - 4:10pm	Ice Rink								
				Burnsville Ice Ctr			Rink 2		230.00	0.00	230.00
				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00	
				Purpose: BHS JV							
Fri	12/13/2019	4:35pm - 5:50pm	Ice Rink								
				Burnsville Ice Ctr			Gary R. Harker Rink		287.50	0.00	287.50
				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.25	0.00	0.00	287.50	
				Purpose: BHS V							
Fri	12/13/2019	6:00pm - 7:00pm	Ice Rink								
				Burnsville Ice Ctr			Gary R. Harker Rink		230.00	0.00	230.00
				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00	
				Purpose: BHS JV							
Mon	12/16/2019	3:10pm - 4:25pm	Ice Rink								
				Burnsville Ice Ctr			Gary R. Harker Rink		287.50	0.00	287.50
				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.25	0.00	0.00	287.50	
				Purpose: BHS V							
Mon	12/16/2019	3:10pm - 4:10pm	Ice Rink								
				Burnsville Ice Ctr			Rink 2		230.00	0.00	230.00
				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00	
				Purpose: BHS JV							
Mon	12/16/2019	4:35pm - 5:50pm	Ice Rink								
				Burnsville Ice Ctr			Gary R. Harker Rink		287.50	0.00	287.50
				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.25	0.00	0.00	287.50	
				Purpose: BHS V							
Mon	12/16/2019	6:00pm - 7:00pm	Ice Rink								
				Burnsville Ice Ctr			Gary R. Harker Rink		230.00	0.00	230.00
				Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00	
				Purpose: BHS JV							

100 Civic Center Parkway
Burnsville, MN 55337

Household Reservation Contract

Burnsville High School Hockey
600 East Highway 13
Burnsville, MN 55337

Contract #: 57295
Date: 03/19/2019
Organization: Burnsville High School Hockey
Main Contact: Guillaume Paek BHS Hockey

User: mulsod
Status: Firm
Home Phone: (952)707-2111

	Date	Time	Ice Rink	Location	Rink	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
Tue	12/17/2019	3:10pm - 4:40pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	345.00					0.00	345.00	
	Fee Description												
	Winter Prime Time Hourly Rate												
						230.00	1.00	1.50	0.00	0.00	345.00		
	Purpose: BHS Boys V												
Tue	12/17/2019	3:10pm - 4:10pm	Ice Rink	Burnsville Ice Ctr	Rink 2	230.00					0.00	230.00	
	Fee Description												
	Winter Prime Time Hourly Rate												
						230.00	1.00	1.00	0.00	0.00	230.00		
	Purpose: BHS Boys JV												
Wed	12/18/2019	3:10pm - 4:40pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	345.00					0.00	345.00	
	Fee Description												
	Winter Prime Time Hourly Rate												
						230.00	1.00	1.50	0.00	0.00	345.00		
	Purpose: BHS Boys V												
Wed	12/18/2019	3:10pm - 4:40pm	Ice Rink	Burnsville Ice Ctr	Rink 2	345.00					0.00	345.00	
	Fee Description												
	Winter Prime Time Hourly Rate												
						230.00	1.00	1.50	0.00	0.00	345.00		
	Purpose: BHS Girls V and JV												
Wed	12/18/2019	4:50pm - 5:50pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	230.00					0.00	230.00	
	Fee Description												
	Winter Prime Time Hourly Rate												
						230.00	1.00	1.00	0.00	0.00	230.00		
	Purpose: BHS Boys JV												
Thu	12/19/2019	3:10pm - 4:40pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	345.00					0.00	345.00	
	Fee Description												
	Winter Prime Time Hourly Rate												
						230.00	1.00	1.50	0.00	0.00	345.00		
	Purpose: BHS Girls V												
Thu	12/19/2019	3:10pm - 4:10pm	Ice Rink	Burnsville Ice Ctr	Rink 2	230.00					0.00	230.00	
	Fee Description												
	Winter Prime Time Hourly Rate												
						230.00	1.00	1.00	0.00	0.00	230.00		
	Purpose: BHS Girls JV												
Fri	12/20/2019	3:10pm - 4:25pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	287.50					0.00	287.50	
	Fee Description												
	Winter Prime Time Hourly Rate												
						230.00	1.00	1.25	0.00	0.00	287.50		
	Purpose: BHS V												
Fri	12/20/2019	3:10pm - 4:10pm	Ice Rink	Burnsville Ice Ctr	Rink 2	230.00					0.00	230.00	
	Fee Description												
	Winter Prime Time Hourly Rate												
						230.00	1.00	1.00	0.00	0.00	230.00		
	Purpose: BHS JV												
Fri	12/20/2019	4:35pm - 5:50pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	287.50					0.00	287.50	
	Fee Description												
	Winter Prime Time Hourly Rate												
						230.00	1.00	1.25	0.00	0.00	287.50		
	Purpose: BHS V												
Fri	12/20/2019	6:00pm - 7:00pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	230.00					0.00	230.00	
	Fee Description												
	Winter Prime Time Hourly Rate												
						230.00	1.00	1.00	0.00	0.00	230.00		
	Purpose: BHS JV												
Sat	12/21/2019	12:30pm - 3:00pm	Ice Rink	Burnsville Ice Ctr	Gary R. Harker Rink	575.00					0.00	575.00	
	Fee Description												
	Winter Prime Time Hourly Rate												
						230.00	1.00	2.50	0.00	0.00	575.00		
	Purpose: BHDS Boys JV vs Lakeville South												

100 Civic Center Parkway
Burnsville, MN 55337

Household Reservation Contract

Burnsville High School Hockey
600 East Highway 13
Burnsville, MN 55337

Contract #: 57295
Date: 03/19/2019
Organization: Burnsville High School Hockey
Main Contact: Guillaume Paek BHS Hockey

User: mulsod
Status: Firm
Home Phone: (952)707-2111

Date	Time	Ice Rink	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
Sat	12/21/2019	3:00pm - 5:00pm								
		Ice Rink								
		Fee Description								
		Winter Prime Time Hourly Rate	230.00	1.00	2.00	0.00	0.00	460.00	0.00	460.00
		Purpose:								
		BHS Boys V vs Lakeville South								
Mon	12/23/2019	9:00am - 10:30am								
		Ice Rink								
		Fee Description								
		Winter Prime Time Hourly Rate	230.00	1.00	1.50	0.00	0.00	345.00	0.00	345.00
		Purpose:								
		BHS Boys V vs Lakeville South								
Mon	12/23/2019	9:00am - 10:00am								
		Ice Rink								
		Fee Description								
		Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
		Purpose:								
		BHS Girls V								
Mon	12/23/2019	10:10am - 11:10am								
		Ice Rink								
		Fee Description								
		Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
		Purpose:								
		BHS Girls JV								
Mon	12/23/2019	10:40am - 12:10pm								
		Ice Rink								
		Fee Description								
		Winter Prime Time Hourly Rate	230.00	1.00	1.50	0.00	0.00	345.00	0.00	345.00
		Purpose:								
		BHS Boys JV								
Thu	12/26/2019	8:50am - 9:50am								
		Ice Rink								
		Fee Description								
		Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
		Purpose:								
		BHS Boys V								
Thu	12/26/2019	9:00am - 10:30am								
		Ice Rink								
		Fee Description								
		Winter Prime Time Hourly Rate	230.00	1.00	1.50	0.00	0.00	345.00	0.00	345.00
		Purpose:								
		BHS Boys JV								
Thu	12/26/2019	4:30pm - 7:00pm								
		Ice Rink								
		Fee Description								
		Winter Prime Time Hourly Rate	230.00	1.00	2.50	0.00	0.00	575.00	0.00	575.00
		Purpose:								
		BHS Boys V								
Thu	12/26/2019	4:30pm - 6:45pm								
		Ice Rink								
		Fee Description								
		Winter Prime Time Hourly Rate	230.00	1.00	2.25	0.00	0.00	517.50	0.00	517.50
		Purpose:								
		Girls Holiday Tournament								
Thu	12/26/2019	7:00pm - 9:00pm								
		Ice Rink								
		Fee Description								
		Winter Prime Time Hourly Rate	230.00	1.00	2.00	0.00	0.00	460.00	0.00	460.00
		Purpose:								
		Girls Holiday Tournament								
Thu	12/26/2019	7:00pm - 9:00pm								
		Ice Rink								
		Fee Description								
		Winter Prime Time Hourly Rate	230.00	1.00	2.00	0.00	0.00	460.00	0.00	460.00
		Purpose:								
		Girls Holiday Tournament								
Fri	12/27/2019	9:00am - 10:30am								
		Ice Rink								
		Fee Description								
		Winter Prime Time Hourly Rate	230.00	1.00	1.50	0.00	0.00	345.00	0.00	345.00
		Purpose:								
		BHS Boys V								

100 Civic Center Parkway
Burnsville, MN 55337

Household Reservation Contract

Burnsville High School Hockey
600 East Highway 13
Burnsville, MN 55337

Contract #: 57295
Date: 03/19/2019
Organization: Burnsville High School Hockey
Main Contact: Guillaume Paek BHS Hockey

User:
Status: mulsod Firm
Home Phone: (952)707-2111

	Date	Time	Location	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
Fri	12/27/2019	9:00am - 10:00am	Ice Rink							230.00	0.00	230.00
			Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
			Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00			
			Purpose:									
			BHS Boys JV									
Fri	12/27/2019	4:30pm - 7:00pm	Ice Rink							575.00	0.00	575.00
			Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
			Winter Prime Time Hourly Rate	230.00	1.00	2.50	0.00	0.00	575.00			
			Purpose:									
			BHS Boys JV									
Fri	12/27/2019	4:30pm - 6:45pm	Ice Rink							517.50	0.00	517.50
			Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
			Winter Prime Time Hourly Rate	230.00	1.00	2.25	0.00	0.00	517.50			
			Purpose:									
			Girls Holiday Tournament									
Fri	12/27/2019	7:00pm - 9:00pm	Ice Rink							460.00	0.00	460.00
			Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
			Winter Prime Time Hourly Rate	230.00	1.00	2.00	0.00	0.00	460.00			
			Purpose:									
			Girls Holiday Tournament									
Fri	12/27/2019	7:00pm - 9:00pm	Ice Rink							460.00	0.00	460.00
			Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
			Winter Prime Time Hourly Rate	230.00	1.00	2.00	0.00	0.00	460.00			
			Purpose:									
			Girls Holiday Tournament									
Sat	12/28/2019	10:00am - 12:00pm	Ice Rink							460.00	0.00	460.00
			Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
			Winter Prime Time Hourly Rate	230.00	1.00	2.00	0.00	0.00	460.00			
			Purpose:									
			Girls Holiday Tournament									
Sat	12/28/2019	10:00am - 11:45am	Ice Rink							402.50	0.00	402.50
			Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
			Winter Prime Time Hourly Rate	230.00	1.00	1.75	0.00	0.00	402.50			
			Purpose:									
			Girls Holiday Tournament									
Sat	12/28/2019	11:55am - 2:00pm	Ice Rink							478.40	0.00	478.40
			Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
			Winter Prime Time Hourly Rate	230.00	1.00	2.08	0.00	0.00	478.40			
			Purpose:									
			Girls Holiday Tournament									
Sat	12/28/2019	12:00pm - 2:00pm	Ice Rink							460.00	0.00	460.00
			Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
			Winter Prime Time Hourly Rate	230.00	1.00	2.00	0.00	0.00	460.00			
			Purpose:									
			Girls Holiday Tournament									
Mon	12/30/2019	3:10pm - 4:25pm	Ice Rink							287.50	0.00	287.50
			Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
			Winter Prime Time Hourly Rate	230.00	1.00	1.25	0.00	0.00	287.50			
			Purpose:									
			Girls Holiday Tournament									
Mon	12/30/2019	3:10pm - 4:10pm	Ice Rink							230.00	0.00	230.00
			Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
			Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00			
			Purpose:									
			BHS V									
Mon	12/30/2019	4:35pm - 5:50pm	Ice Rink							287.50	0.00	287.50
			Fee Description	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
			Winter Prime Time Hourly Rate	230.00	1.00	1.25	0.00	0.00	287.50			
			Purpose:									
			BHS JV									

100 Civic Center Parkway
Burnsville, MN 55337

Household Reservation Contract

Burnsville High School Hockey
600 East Highway 13
Burnsville, MN 55337

Contract #: 57295
Date: 03/19/2019
Organization: Burnsville High School Hockey
Main Contact: Guillaume Paek BHS Hockey

User: mulsod
Status: Firm
Home Phone: (952)707-2111

Day	Date	Time	Ice Rink	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee				
Mon	12/30/2019	6:00pm - 7:00pm	Ice Rink							230.00	0.00	230.00	
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>				
				230.00	1.00	1.00	0.00	0.00	230.00				
				Purpose: BHS JV									
Tue	12/31/2019	3:10pm - 4:25pm	Ice Rink							287.50	0.00	287.50	
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>				
				230.00	1.00	1.25	0.00	0.00	287.50				
				Purpose: BHS V									
Tue	12/31/2019	3:10pm - 4:10pm	Ice Rink							230.00	0.00	230.00	
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>				
				230.00	1.00	1.00	0.00	0.00	230.00				
				Purpose: BHS JV									
Tue	12/31/2019	4:35pm - 5:50pm	Ice Rink							287.50	0.00	287.50	
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>				
				230.00	1.00	1.25	0.00	0.00	287.50				
				Purpose: BHS V									
Tue	12/31/2019	6:00pm - 7:00pm	Ice Rink							230.00	0.00	230.00	
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>				
				230.00	1.00	1.00	0.00	0.00	230.00				
				Purpose: BHS JV									
Wed	01/01/2020	3:10pm - 4:40pm	Ice Rink							345.00	0.00	345.00	
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>				
				230.00	1.00	1.50	0.00	0.00	345.00				
				Purpose: BHS Boys V									
Wed	01/01/2020	3:10pm - 4:40pm	Ice Rink							345.00	0.00	345.00	
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>				
				230.00	1.00	1.50	0.00	0.00	345.00				
				Purpose: BHS Girls V and JV									
Wed	01/01/2020	4:50pm - 5:50pm	Ice Rink							230.00	0.00	230.00	
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>				
				230.00	1.00	1.00	0.00	0.00	230.00				
				Purpose: BHS Boys JV									
Thu	01/02/2020	3:00pm - 4:20pm	Ice Rink							305.90	0.00	305.90	
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>				
				230.00	1.00	1.33	0.00	0.00	305.90				
				Purpose: BHS Girls V									
Thu	01/02/2020	3:10pm - 4:10pm	Ice Rink							230.00	0.00	230.00	
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>				
				230.00	1.00	1.00	0.00	0.00	230.00				
				Purpose: BHS Girls JV									
Thu	01/02/2020	4:30pm - 7:00pm	Ice Rink							575.00	0.00	575.00	
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>				
				230.00	1.00	2.50	0.00	0.00	575.00				
				Purpose: BHS Boys JV vs Champlin Park JV									
Thu	01/02/2020	7:00pm - 9:00pm	Ice Rink							460.00	0.00	460.00	
				<u>Amount</u>	<u>Qty</u>	<u>Time Cnt</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Net Fee</u>				
				230.00	1.00	2.00	0.00	0.00	460.00				
				Purpose: BHS Boys V vs Champlin Park V									

100 Civic Center Parkway
Burnsville, MN 55337

Household Reservation Contract

Burnsville High School Hockey
600 East Highway 13
Burnsville, MN 55337

Contract #: 57295
Date: 03/19/2019
Organization: Burnsville High School Hockey
Main Contact: Guillaume Paek BHS Hockey

User:
Status: mulsod Firm
Home Phone: (952)707-2111

Day	Date	Time	Ice Rink	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
Fri	01/03/2020	3:10pm - 4:25pm	Ice Rink	230.00	1.00	1.25	0.00	0.00	287.50	0.00	287.50
Purpose: BHS V Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Fri	01/03/2020	3:10pm - 4:10pm	Ice Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Purpose: BHS V Fee Description: Burnsville Ice Ctr Rink 2 Winter Prime Time Hourly Rate											
Fri	01/03/2020	4:35pm - 5:50pm	Ice Rink	230.00	1.00	1.25	0.00	0.00	287.50	0.00	287.50
Purpose: BHS JV Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Fri	01/03/2020	6:00pm - 7:00pm	Ice Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Purpose: BHS V Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Mon	01/06/2020	3:10pm - 4:25pm	Ice Rink	230.00	1.00	1.25	0.00	0.00	287.50	0.00	287.50
Purpose: BHS JV Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Mon	01/06/2020	3:10pm - 4:10pm	Ice Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Purpose: BHS V Fee Description: Burnsville Ice Ctr Rink 2 Winter Prime Time Hourly Rate											
Mon	01/06/2020	4:35pm - 5:50pm	Ice Rink	230.00	1.00	1.25	0.00	0.00	287.50	0.00	287.50
Purpose: BHS JV Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Mon	01/06/2020	6:00pm - 7:00pm	Ice Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Purpose: BHS V Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Tue	01/07/2020	3:00pm - 4:20pm	Ice Rink	230.00	1.00	1.33	0.00	0.00	305.90	0.00	305.90
Purpose: BHS JV Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Tue	01/07/2020	3:10pm - 4:10pm	Ice Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Purpose: BHS Boys V Fee Description: Burnsville Ice Ctr Rink 2 Winter Prime Time Hourly Rate											
Tue	01/07/2020	4:30pm - 7:00pm	Ice Rink	230.00	1.00	2.50	0.00	0.00	575.00	0.00	575.00
Purpose: BHS Boys JV Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Tue	01/07/2020	7:00pm - 9:00pm	Ice Rink	230.00	1.00	2.00	0.00	0.00	460.00	0.00	460.00
Purpose: BHS Girls JV vs Shakopee JV Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Purpose: BHS Girls V vs Shakopee V											

100 Civic Center Parkway
Burnsville, MN 55337

Household Reservation Contract

Burnsville High School Hockey
600 East Highway 13
Burnsville, MN 55337

Contract #: 57295
Date: 03/19/2019
Organization: Burnsville High School Hockey
Main Contact: Guillaume Paek BHS Hockey

User: mulsod
Status: Firm
Home Phone: (952)707-2111

	Date	Time	Location	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
Sat	01/11/2020	3:00pm - 5:00pm	Ice Rink								
	Fee Description			230.00	1.00	2.00	0.00	0.00	460.00	0.00	460.00
	Winter Prime Time Hourly Rate										
	Purpose: BHS Girls V vs Lakeville South V										
Mon	01/13/2020	3:10pm - 4:25pm	Ice Rink								
	Fee Description			230.00	1.00	1.25	0.00	0.00	287.50	0.00	287.50
	Winter Prime Time Hourly Rate										
	Purpose: BHS V										
Mon	01/13/2020	3:10pm - 4:10pm	Ice Rink								
	Fee Description			230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
	Winter Prime Time Hourly Rate										
	Purpose: BHS JV										
Mon	01/13/2020	4:35pm - 5:50pm	Ice Rink								
	Fee Description			230.00	1.00	1.25	0.00	0.00	287.50	0.00	287.50
	Winter Prime Time Hourly Rate										
	Purpose: BHS V										
Mon	01/13/2020	6:00pm - 7:00pm	Ice Rink								
	Fee Description			230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
	Winter Prime Time Hourly Rate										
	Purpose: BHS JV										
Tue	01/14/2020	4:30pm - 7:00pm	Ice Rink								
	Fee Description			230.00	1.00	2.50	0.00	0.00	575.00	0.00	575.00
	Winter Prime Time Hourly Rate										
	Purpose: BHS Boys JV vs Blake JV										
Tue	01/14/2020	7:00pm - 9:00pm	Ice Rink								
	Fee Description			230.00	1.00	2.00	0.00	0.00	460.00	0.00	460.00
	Winter Prime Time Hourly Rate										
	Purpose: BHS Boys V vs Blake V										
Wed	01/15/2020	3:10pm - 4:40pm	Ice Rink								
	Fee Description			230.00	1.00	1.50	0.00	0.00	345.00	0.00	345.00
	Winter Prime Time Hourly Rate										
	Purpose: BHS Boys V										
Wed	01/15/2020	3:10pm - 4:40pm	Ice Rink								
	Fee Description			230.00	1.00	1.50	0.00	0.00	345.00	0.00	345.00
	Winter Prime Time Hourly Rate										
	Purpose: BHS Girls V and JV										
Wed	01/15/2020	4:50pm - 5:50pm	Ice Rink								
	Fee Description			230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
	Winter Prime Time Hourly Rate										
	Purpose: BHS Boys JV										
Thu	01/16/2020	3:10pm - 4:40pm	Ice Rink								
	Fee Description			230.00	1.00	1.50	0.00	0.00	345.00	0.00	345.00
	Winter Prime Time Hourly Rate										
	Purpose: BHS Girls V										
Thu	01/16/2020	3:10pm - 4:10pm	Ice Rink								
	Fee Description			230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
	Winter Prime Time Hourly Rate										
	Purpose: BHS Girls JV										

100 Civic Center Parkway
Burnsville, MN 55337

Household Reservation Contract

Burnsville High School Hockey
600 East Highway 13
Burnsville, MN 55337

Contract #: 57295
Date: 03/19/2019
Organization: Burnsville High School Hockey
Main Contact: Guillaume Paek BHS Hockey

User:
Status:
Home Phone:

mulso
Firm
(952)707-2111

Date	Time	Ice Rink	Location	Facility	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
Tue	01/21/2020	3:10pm - 4:40pm	Ice Rink	Burnsville Ice Ctr						345.00	0.00	345.00
				Gary R. Harker Rink								
					Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.50	0.00	0.00	345.00		
				Purpose: BHS Boys V								
Tue	01/21/2020	3:10pm - 4:10pm	Ice Rink	Burnsville Ice Ctr						230.00	0.00	230.00
				Rink 2								
					Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose: BHS Boys JV								
Wed	01/22/2020	3:10pm - 4:40pm	Ice Rink	Burnsville Ice Ctr						345.00	0.00	345.00
				Gary R. Harker Rink								
					Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.50	0.00	0.00	345.00		
				Purpose: BHS Boys V								
Wed	01/22/2020	3:10pm - 4:40pm	Ice Rink	Burnsville Ice Ctr						345.00	0.00	345.00
				Rink 2								
					Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.50	0.00	0.00	345.00		
				Purpose: BHS Girls V and JV								
Wed	01/22/2020	4:50pm - 5:50pm	Ice Rink	Burnsville Ice Ctr						230.00	0.00	230.00
				Gary R. Harker Rink								
					Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose: BHS Boys JV								
Thu	01/23/2020	3:10pm - 4:40pm	Ice Rink	Burnsville Ice Ctr						345.00	0.00	345.00
				Gary R. Harker Rink								
					Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.50	0.00	0.00	345.00		
				Purpose: BHS Girls V								
Thu	01/23/2020	3:10pm - 4:10pm	Ice Rink	Burnsville Ice Ctr						230.00	0.00	230.00
				Rink 2								
					Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose: BHS Girls JV								
Fri	01/24/2020	3:10pm - 4:25pm	Ice Rink	Burnsville Ice Ctr						287.50	0.00	287.50
				Gary R. Harker Rink								
					Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.25	0.00	0.00	287.50		
				Purpose: BHS V								
Fri	01/24/2020	3:10pm - 4:10pm	Ice Rink	Burnsville Ice Ctr						230.00	0.00	230.00
				Rink 2								
					Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose: BHS JV								
Fri	01/24/2020	4:35pm - 5:50pm	Ice Rink	Burnsville Ice Ctr						287.50	0.00	287.50
				Gary R. Harker Rink								
					Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.25	0.00	0.00	287.50		
				Purpose: BHS V								
Fri	01/24/2020	6:00pm - 7:00pm	Ice Rink	Burnsville Ice Ctr						230.00	0.00	230.00
				Gary R. Harker Rink								
					Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.00	0.00	0.00	230.00		
				Purpose: BHS JV								
Mon	01/27/2020	3:10pm - 4:25pm	Ice Rink	Burnsville Ice Ctr						287.50	0.00	287.50
				Gary R. Harker Rink								
					Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
				Winter Prime Time Hourly Rate	230.00	1.00	1.25	0.00	0.00	287.50		
				Purpose: BHS V								

100 Civic Center Parkway
Burnsville, MN 55337

Household Reservation Contract

Burnsville High School Hockey
600 East Highway 13
Burnsville, MN 55337

Contract #: 57295
Date: 03/19/2019
Organization: Burnsville High School Hockey
Main Contact: Guillaume Paek BHS Hockey

User: mulsod
Status: Firm
Home Phone: (952)707-2111

Day	Date	Time	Ice Rink	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee		
Mon	01/27/2020	3:10pm - 4:10pm	Ice Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Purpose: BHS JV Fee Description: Burnsville Ice Ctr Rink 2 Winter Prime Time Hourly Rate											
Mon	01/27/2020	4:35pm - 5:50pm	Ice Rink	230.00	1.00	1.25	0.00	0.00	287.50	0.00	287.50
Purpose: BHS JV Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Mon	01/27/2020	6:00pm - 7:00pm	Ice Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Purpose: BHS V Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Tue	01/28/2020	3:00pm - 4:20pm	Ice Rink	230.00	1.00	1.33	0.00	0.00	305.90	0.00	305.90
Purpose: BHS JV Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Tue	01/28/2020	3:10pm - 4:10pm	Ice Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Purpose: BHS Boys V Fee Description: Burnsville Ice Ctr Rink 2 Winter Prime Time Hourly Rate											
Tue	01/28/2020	4:30pm - 7:00pm	Ice Rink	230.00	1.00	2.50	0.00	0.00	575.00	0.00	575.00
Purpose: BHS Boys JV Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Tue	01/28/2020	7:00pm - 9:00pm	Ice Rink	230.00	1.00	2.00	0.00	0.00	460.00	0.00	460.00
Purpose: BHS Girls JV vs Farmington JV Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Wed	01/29/2020	3:10pm - 4:40pm	Ice Rink	230.00	1.00	1.50	0.00	0.00	345.00	0.00	345.00
Purpose: BHS Girls V vs Farmington V Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Wed	01/29/2020	3:10pm - 4:40pm	Ice Rink	230.00	1.00	1.50	0.00	0.00	345.00	0.00	345.00
Purpose: BHS Boys V Fee Description: Burnsville Ice Ctr Rink 2 Winter Prime Time Hourly Rate											
Wed	01/29/2020	4:50pm - 5:50pm	Ice Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Purpose: BHS Girls V and JV Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Thu	01/30/2020	3:00pm - 4:20pm	Ice Rink	230.00	1.00	1.33	0.00	0.00	305.90	0.00	305.90
Purpose: BHS Boys JV Fee Description: Burnsville Ice Ctr Gary R. Harker Rink Winter Prime Time Hourly Rate											
Thu	01/30/2020	3:10pm - 4:10pm	Ice Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Purpose: BHS Girls V Fee Description: Burnsville Ice Ctr Rink 2 Winter Prime Time Hourly Rate											
Purpose: BHS Girls JV											

100 Civic Center Parkway
Burnsville, MN 55337

Household Reservation Contract

Burnsville High School Hockey
600 East Highway 13
Burnsville, MN 55337

Contract #: 57295
Date: 03/19/2019
Organization: Burnsville High School Hockey
Main Contact: Guillaume Paek BHS Hockey

User: mulsod
Status: Firm
Home Phone: (952)707-2111

Day	Date	Time	Ice Rink	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee	0.00	
Thu	01/30/2020	4:30pm - 7:00pm	Ice Rink	230.00	1.00	2.50	0.00	0.00	575.00	0.00	575.00
Purpose: BHS Boys JV vs Farmington JV											
Thu	01/30/2020	7:00pm - 9:00pm	Ice Rink	230.00	1.00	2.00	0.00	0.00	460.00	0.00	460.00
Purpose: BHS Boys V vs Farmington V											
Fri	01/31/2020	3:10pm - 4:25pm	Ice Rink	230.00	1.00	1.25	0.00	0.00	287.50	0.00	287.50
Purpose: BHS V											
Fri	01/31/2020	3:10pm - 4:10pm	Ice Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Purpose: BHS JV											
Fri	01/31/2020	4:35pm - 5:50pm	Ice Rink	230.00	1.00	1.25	0.00	0.00	287.50	0.00	287.50
Purpose: BHS V											
Fri	01/31/2020	6:00pm - 7:00pm	Ice Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Purpose: BHS JV											
Sat	02/01/2020	12:30pm - 3:00pm	Ice Rink	230.00	1.00	2.50	0.00	0.00	575.00	0.00	575.00
Purpose: BHS Boys JV vs Lakeville North JV											
Sat	02/01/2020	3:00pm - 5:00pm	Ice Rink	230.00	1.00	2.00	0.00	0.00	460.00	0.00	460.00
Purpose: BHS Boys V vs Lakeville North V											
Sat	02/01/2020	5:00pm - 7:00pm	Ice Rink	230.00	1.00	2.00	0.00	0.00	460.00	0.00	460.00
Purpose: BHS Girls JV vs Lakeville North JV											
Sat	02/01/2020	7:00pm - 9:00pm	Ice Rink	230.00	1.00	2.00	0.00	0.00	460.00	0.00	460.00
Purpose: BHS Girls V vs Lakeville North V											
Mon	02/03/2020	3:10pm - 4:40pm	Ice Rink	230.00	1.00	1.50	0.00	0.00	345.00	0.00	345.00
Purpose: BHS V											
Mon	02/03/2020	3:10pm - 4:10pm	Ice Rink	230.00	1.00	1.00	0.00	0.00	230.00	0.00	230.00
Purpose: BHS JV											

100 Civic Center Parkway
Burnsville, MN 55337

Household Reservation Contract

Burnsville High School Hockey
600 East Highway 13
Burnsville, MN 55337

Contract #: 57295
Date: 03/19/2019
Organization: Burnsville High School Hockey
Main Contact: Guillaume Paek BHS Hockey

User: mulsod
Status: Firm
Home Phone: (952)707-2111

	Date	Time	Ice Rink	Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
Fri	02/14/2020	3:10pm - 4:10pm	Ice Rink							230.00	0.00	230.00
	Fee Description			Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
	Winter Prime Time Hourly Rate			230.00	1.00	1.00	0.00	0.00	230.00			
	Purpose: BHS Boys JV											
Fri	02/14/2020	4:35pm - 5:50pm	Ice Rink							287.50	0.00	287.50
	Fee Description			Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
	Winter Prime Time Hourly Rate			230.00	1.00	1.25	0.00	0.00	287.50			
	Purpose: BHS V											
Sat	02/15/2020	12:30pm - 3:00pm	Ice Rink							575.00	0.00	575.00
	Fee Description			Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
	Winter Prime Time Hourly Rate			230.00	1.00	2.50	0.00	0.00	575.00			
	Purpose: BHS Boys JV vs Rosemount JV											
Sat	02/15/2020	3:00pm - 5:00pm	Ice Rink							460.00	0.00	460.00
	Fee Description			Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
	Winter Prime Time Hourly Rate			230.00	1.00	2.00	0.00	0.00	460.00			
	Purpose: BHS Boys V vs Rosemount V											
Mon	02/17/2020	3:10pm - 4:40pm	Ice Rink							345.00	0.00	345.00
	Fee Description			Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
	Winter Prime Time Hourly Rate			230.00	1.00	1.50	0.00	0.00	345.00			
	Purpose: BHS Boys V											
Tue	02/19/2020	3:10pm - 4:40pm	Ice Rink							345.00	0.00	345.00
	Fee Description			Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
	Winter Prime Time Hourly Rate			230.00	1.00	1.50	0.00	0.00	345.00			
	Purpose: BHS Boys V											
Wed	02/19/2020	3:10pm - 4:40pm	Ice Rink							345.00	0.00	345.00
	Fee Description			Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
	Winter Prime Time Hourly Rate			230.00	1.00	1.50	0.00	0.00	345.00			
	Purpose: BHS Boys V											
Thu	02/20/2020	3:10pm - 4:40pm	Ice Rink							345.00	0.00	345.00
	Fee Description			Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
	Winter Prime Time Hourly Rate			230.00	1.00	1.50	0.00	0.00	345.00			
	Purpose: BHS Boys V											
Fri	02/21/2020	3:10pm - 4:40pm	Ice Rink							345.00	0.00	345.00
	Fee Description			Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
	Winter Prime Time Hourly Rate			230.00	1.00	1.50	0.00	0.00	345.00			
	Purpose: BHS V											
Mon	02/24/2020	3:10pm - 4:40pm	Ice Rink							345.00	0.00	345.00
	Fee Description			Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
	Winter Prime Time Hourly Rate			230.00	1.00	1.50	0.00	0.00	345.00			
	Purpose: BHS Boys V											
Tue	02/25/2020	3:10pm - 4:40pm	Ice Rink							345.00	0.00	345.00
	Fee Description			Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
	Winter Prime Time Hourly Rate			230.00	1.00	1.50	0.00	0.00	345.00			
	Purpose: BHS Boys V											
Wed	02/26/2020	3:10pm - 4:40pm	Ice Rink							345.00	0.00	345.00
	Fee Description			Amount	Qty	Time Cnt	Discount	Sales Tax	Net Fee			
	Winter Prime Time Hourly Rate			230.00	1.00	1.50	0.00	0.00	345.00			
	Purpose: BHS Boys V											



Agenda Item IV.B.3.
September 26, 2019

TO: Members, Board of Education
Dr. Theresa Battle, Superintendent

FROM: Lisa Rider, Executive Director of Business Services

DATE: September 13, 2019

RE: Approve Restatement of the Burnsville ISD #191 403b Plan

Recommendation: That the Board of Education approves the restatement of the Burnsville ISD #191 403b Plan effective January 1, 2020.

A deadline of March 31, 2020 has been established for all 403(b) plan documents to be restated using the IRS approved form thereby cleaning up any past mistakes in plan documents and affording a forgiveness by the IRS for any mistakes since inception through March 31, 2020.

We have worked with Educators Benefit Consultants, LLC (EBC), our third party administrator for our 403(b) plan to restate our plan in the new IRS approved format effective January 1, 2020. In so doing, we have made a shift in the plan document removing the option for the Special Catch-up after 15 years of service due to the difficulty of tracking and maintaining this information. Removing this option does not significantly impact our employees and is common among school districts.

Attachment: Non-ERISA 403(b) K-12
Administrative Appendix K-12

**Non-ERISA VOLUME SUBMITTER 403(b) PLAN DOCUMENT
FOR PUBLIC SCHOOLS, COMMUNITY COLLEGES,
AND PUBLIC UNIVERSITIES AND COLLEGES
ADOPTION AGREEMENT #04002**

The undersigned Employer hereby adopts a section 403(b) plan in the form a Volume Submitter 403(b) plan attached hereto, and agrees that the following terms, definitions, and elections shall be part of such 403(b) Plan. Where applicable, certain Items have a Default Provision indicated below the Item number that will apply if no election is made by the Employer.

EMPLOYER INFORMATION

1. Employer Name: ISD#191 Burnsville-Eagan-Savage

Address: 200 W. Burnsville Parkway

City: Burnsville

State: MN

Zip Code: 55337

Phone: 952-707-2050

2. Contact Person: Lisa Rider

Phone: 952-707-2050

Email: lrider@isd191.org

3. Employer Identification Number: 41-6000802

4. The Administrator shall be (entity that administers the Plan):

(a) The Employer (b) The Employer Jointly with the Vendors

(c) A designated Administrator (specify): Educators Benefit Consultants, LLC

PLAN INFORMATION

5. Sponsor of the 403(b) Volume Submitter Plan: Educators Benefit Consultants, LLC

Address: 3125 Airport Parkway NE, Cambridge, MN 55008

Phone: 1-855-369-5518

E-mail: leslie@ebcsolutions.com

6. (a) Name of Plan: Burnsville ISD#191 403b

(b) This Plan is a Multiple Employer Plan Yes; No. If Yes, name of Plan Sponsor: _____

7. (a) Plan Year:

- (1) The calendar year;
- (2) The 12-consecutive month period beginning on _____; or
- (3) An initial short Plan Year beginning on _____ and ending on _____ and thereafter the 12-consecutive month period beginning on _____ and ending on _____
- (4) A short Plan Year beginning on _____ and ending on _____

(b) Limitation Year:

- (1) The Plan Year
- (2) The calendar year
- (3) The 12-consecutive month period beginning on _____
- (4) An initial short Plan Year beginning on _____ and ending on _____ and thereafter the 12-consecutive month period beginning on _____ and ending on _____
- (5) A short Plan Year beginning on _____ and ending on _____

8. Effective Date: The Employer has completed and signed this Adoption Agreement in order to:

		Initial Effective Date	Amendment/Restatement Effective Date
<input type="checkbox"/> (a)	Establish a new 403(b) plan (not earlier than the 1 st day of current Plan Year)	_____	N/A
<input checked="" type="checkbox"/> (b)	Restate a 403(b) plan previously adopted by the Employer (restatement date cannot be earlier than 1-01-2009, but not later than 1-01-2010 unless the initial effective date is after 1-01-2010)	<u>10/01/2008</u>	<u>01/01/2020</u>
<input type="checkbox"/> (c)	Amend a 403(b) plan previously adopted by the Employer (Amendments made, if applicable: <u>Removed 15 year catch-up</u>)	<u>01/01/2020</u>	_____

9. The Plan shall accept the following contribution types (check all that apply and complete the corresponding section(s) of the Adoption Agreement, if applicable):

- | | | | |
|---|----------------------------------|---|------------------------|
| <input checked="" type="checkbox"/> (a) | Pre-Tax Elective Deferrals | <input checked="" type="checkbox"/> (j) | Rollovers |
| <input checked="" type="checkbox"/> (b) | Post-Tax Roth Elective Deferrals | <input checked="" type="checkbox"/> (k) | Plan-to-Plan Transfers |

<input checked="" type="checkbox"/> (c)	Age 50 Catch-up Contributions	<input checked="" type="checkbox"/> (l)	Exchanges (as outlined in the Administrative Appendix)
<input type="checkbox"/> (d)	Special Catch-up after 15 years of service	<input checked="" type="checkbox"/> (m)	PTO – Sick Leave
<input type="checkbox"/> (e)	Nondeductible Employee (After-Tax) Contributions	<input type="checkbox"/> (n)	PTO – Vacation
<input checked="" type="checkbox"/> (f)	Mandatory Employee Contribution	<input type="checkbox"/> (o)	Social Security Replacement
<input checked="" type="checkbox"/> (g)	Employer Nonelective Contributions pursuant to the Collective Bargaining Agreement and/or the employment contract	<input type="checkbox"/> (p)	ORP Contributions subject to Article XII of the Plan
<input checked="" type="checkbox"/> (h)	Employer Matching Contributions pursuant to the Collective Bargaining Agreement and/or the employment contract	<input checked="" type="checkbox"/> (q)	Supplemental 403(b) Contributions (subject to Article XII of the Plan)
<input checked="" type="checkbox"/> (i)	Post-Employment Employer Contributions	<input checked="" type="checkbox"/> (r)	Deemed IRA

10. In computing a Participant's Compensation (as defined under Section 2.14 of the Plan, the following shall be excluded:

		All Contributions	Elective Deferrals	Mandatory Contributions	Employer Contributions
<input checked="" type="checkbox"/> (a)	No exclusions. All compensation will be included.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> (b)	Overtime	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> (c)	Bonuses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> (d)	Other (describe another exclusion, for example, stipends):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. (a) Compensation shall be determined over the following Determination period: (1) the Plan Year; or (2) a consecutive 12-month period ending with or within the Plan Year. Enter the day and the month this period begins: _____ (day) _____ (month). For Employees whose date of hire is less than 12 months before the end of the 12-month period designated, compensation will be determined over the Plan Year.

(b) For purposes of allocating Employer Contributions, Compensation (1) shall (2) shall not include amounts paid prior to a Participant's Entry Date.

12. Allocation Periods for Contributions (This will determine if additional contributions need to be made for a given year:

		All Contributions	Matching	Nonelective
<input type="checkbox"/> (a)	Weekly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> (b)	Bi-Weekly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> (c)	Quarterly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> (d)	Annual	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> (e)	Per Pay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> (f)	Other (specify): _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ELIGIBILITY AND PARTICIPATION – ELECTIVE DEFERRALS

13. The following Employees shall be eligible under the Plan to make Elective Deferrals (Check (a) or (b)):

- (a) All Employees of the Employer.
- (b) All Employees of the Employer except the following category(ies):
 - (1) Nonresident aliens described in section 410(b)(3)(C) of the Code, who receive no earned income from the Employer which constitutes income from sources within the U.S.
 - (2) Employees who normally work less than 20 hours per week. An Employee normally works fewer than 20 hours per week if, for the 12-month period beginning on the date the Employee's employment commenced, the Employer reasonably expects the Employee to work fewer than 1,000 hours of service (as defined under section 410(a)(3)(C) of the Internal Revenue Code) in such period, and, for each Plan Year ending after the close of that 12-month period, the Employee has worked fewer than 1,000 hours of service in the preceding 12-month period. Under this provision, an Employee who works 1,000 or more hours of service in the 12-month

period beginning on the date the Employee's employment commenced or in a Plan Year ending after the close of that 12- month period shall then be eligible to participate in the Plan. Once an Employee becomes eligible to have Elective Deferrals made on his or her behalf under the Plan under this standard, the Employee cannot be excluded from eligibility to have Elective Deferrals made on his or her behalf in any later year under this standard.

(3) Employees who are eligible to make Elective Deferrals under another plan, including an IRC section 457(b) eligible governmental plan; a 401(k) qualified cash or deferred arrangement of the Employer or another section 403(b) Plan of the Employer

(4) Employees who are students performing services described in section 3121(b)(10) of the Code.

(c) If 13(b)(2) is elected above, then the following rule will apply for subsequent years in determining whether the Employee is eligible for the Plan. The initial computation period shall begin on the date of hire and end on the anniversary thereof. Subsequent eligibility computation periods shall commence with:

(1) the anniversary of the Employee's employment commencement date; or

(2) the Plan Year which commences prior to the Employee's first anniversary of his employment commencement date.

Default Provision – (c)(2)

(d) (1) The Employer elects to reduce the required Hours of Service per year in 13(b)(2) to _____ (not to exceed 1000) Hours; or

(2) N/A.

Default Provision (d)(2)

14. The Entry Date of a Participant with respect to Elective Deferrals shall be:

(a) On the first day of the month following date of employment;

(b) After the completion of _____ days (may be 30 or 60 days, if Employee receives information on the Plan within the first 30 days of employment)

(c) Entry Date shall mean the Employee's employment commencement date and deferrals elections shall be effective in the next pay period.

(d) Other (Specify. May not exceed 60 days from satisfaction of eligibility requirements): _____

Default Provision (a)

15. Employees are permitted to make Pre-Tax Elective Deferrals to the Plan as follows:

(a) Elective Deferrals of up to the maximum amount permitted under sections 403(b) and 415 of the Code are permitted.

(b) Elective Deferrals of up to _____ % (not to exceed 100%) of a Participant's Compensation are permitted.

16. If Roth 403(b) Elective Deferrals are permitted under the Plan then Excess Deferrals will first be corrected from the:

(a) regular Pre-tax Elective Deferral Account; or

(b) Roth Elective Account

(c) N/A.

Default Provision (a)

AUTOMATIC ENROLLMENT

In consideration of the following provisions, an Employer should determine whether automatic enrollment is permitted under the applicable State law prior to adopting this provision.

17. The Eligible Automatic Contribution Arrangement (EACA) provisions of Article 3.03 of the Plan:

(a) shall not apply

(b) shall apply and the Default Percentage indicated below shall be automatically withheld and contributed to the Plan as a Pre-Tax Elective Deferral.

Default Provision (a)

18. (a) Covered Employee for Purposes of Eligible Automatic Contribution Arrangement (EACA):
Employees covered under the EACA are (Check one of the options below.):

- (1) All Participants
- (2) All Participants who do not have an affirmative election in effect regarding Elective Deferrals
- (3) All Participants who become Participants on or after the effective date of the EACA and who do not have an affirmative election in effect regarding Elective Deferrals

Default Provision (a)(1)

(b) Default Percentage (Check one of the options below and insert a percentage or percentages and, if applicable, a date.):

- (1) The Default Percentage is _____% (a uniform percentage of each Covered Employee's Compensation for the applicable pay period)
- (2) The initial Default Percentage is _____% (a uniform percentage of each Covered Employee's Compensation for the applicable pay period) and will increase by one percentage point as described in Section 3.03 of Article III of the Plan until the Default Percentage is _____%. (Insert the highest default percentage that will apply) Each increase will be effective with the first pay period of the Plan Year or the first pay period after the date inserted here: _____.

Default Provision: If Item 17(b) is selected, then 18(b)(1) shall apply at the rate of 3%

ROLLOVER/TRANSFER AND OTHER EMPLOYEE CONTRIBUTION PROVISIONS

19. (a) Direct Rollovers: The Plan will accept a Direct Rollover of an Eligible Rollover Distribution from (check each that applies or N/A):

- (1) N/A. The Plan will not accept Direct Rollovers from any plan.
- (2) a qualified plan described in section 401(a) or 403(a) of the Code, excluding After-Tax employee contributions.
- (3) an annuity contract described in section 403(b) of the Code, including After-Tax employee contributions.
- (4) an annuity contract described in section 403(b) of the Code, excluding After-Tax employee contributions.
- (5) an eligible plan under section 457(b) of the Code which is maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state.

Default Provision (a) (2)(3) and (5)

(b) The Plan (1) will (2) will not accept Designated Roth accounts from any of the plans selected in 19(a)

Default Provision (b)(2)

20. Participant Rollover Contributions

(a) Participant Rollover Contributions from Other Employer Plans: The Plan will accept a Participant contribution of an Eligible Rollover Distribution from (check each that applies or N/A):

- (1) N/A. The Plan will not accept Rollover Contributions from any employer plan.
- (2) a qualified plan described in section 401(a) or 403(a) of the Code, excluding after-tax employee contributions.
- (3) an annuity contract described in section 403(b) of the Code, excluding after-tax employee contributions.
- (4) an eligible plan under section 457(b) of the Code which is maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state.

Default Provision (a)(2), (3), and (4)

(b) The Plan (1) will (2) will not accept Designated Roth accounts from any of the plans selected in 20(a)

Default Provision (b)(2)

(c) Participant Rollover Contributions from IRAs: The Plan (choose one):

- (1) will (2) will not accept a Participant Rollover Contribution of the portion of a distribution from an individual retirement account or annuity described in section 408(a) or 408(b) of the Code that is eligible to be rolled over and would otherwise be includible in gross income.

Default Provision (c)(1)

21. In-Plan Roth Rollovers:

(a) The Plan (1) will (2) will not permit In-Plan Roth Rollovers of distributable amounts.
Default Provision (a)(2)

(b) The Plan (1) will (2) will not permit In-Plan Roth Rollovers of otherwise non-distributable amounts.
Default Provision (b)(2)

22. Deemed IRA Contributions. A Participant may make Deemed IRA contributions to the following type(s) of IRA Accounts established in accordance with Article XIII of the Plan:

(a) Traditional
 (b) Roth
 (c) Either (a) or (b) above as designated by the Participant at the time the contribution is made

23. Mandatory Employee Contributions shall be required to be made by the following Employees:

(a) _____% of each eligible Employee's Compensation if such Employee was hired after: _____; and if applicable
 (b) _____% of each eligible Employee's Compensation if such Employee was hired after _____, and was a participant in _____ (e.g. state retirement plan) but after receiving a choice has elected to participate in this Plan.

DISTRIBUTION PROVISIONS

24. Pursuant to the underlying Individual Agreements, the following transactions are permitted:

(a) Select all that apply and specify the corresponding sources from which the withdrawal can be made:

		All Contributions	Elective Deferrals	Mandatory Contributions	Employer Contributions
<input checked="" type="checkbox"/> (1)	Financial Hardship Distributions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> (2)	Loans	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> (3)	Distributions at age 59 ½	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(b) The following transactions are permitted:

(1) Plan-to-Plan transfers to another Employer Plan
 (2) Transfers to a State Retirement Plan to purchase service credits
 (3) Distribution of Rollover Contributions at any time

(c) The following distributions are permitted from Employer Contributions under Annuity Contracts only:

(1) Attained Age of _____
 (2) After _____ Years of Service

25. If permitted by the underlying Individual Agreements, the Plan (a) will, (b) will not permit the distribution of Small Account Balances from the Plan.
Default Provision (b)

EMPLOYER CONTRIBUTIONS

26. Employer Contributions

(a) Employer Contributions shall not be made.

(b) Employer Contributions shall be made as follows (check all types that apply):

(1) Employer Contributions shall be made in accordance with any applicable collective bargaining agreements or employment contracts as shall be determined from time to time by the Employer.

(2) Discretionary Contribution Formula: Nonelective Employer contributions will be allocated to each Participant in the ratio that such Participant's Compensation bears to the compensation of all Participants to whom Nonelective Employer contributions are allocated determined annually by the Employer.

(3) Definite Contribution Formula: For each Plan Year, the Employer will contribute for each eligible Participant an amount equal to _____% or \$_____ of such Participant's Compensation.

(4) Employer Post-Employment Contributions shall be made.

- (5) Employer Matching Contributions shall be made under the following formula:
- (A) _____ percent of the Participant's Elective Deferrals
 - (B) _____ percent of the Participant's Employee Contributions
 - (C) The Employer shall not match amounts provided in excess of \$_____, or in excess of _____ percent, of the Participant's Compensation
 - (D) An amount, if any, determined by the Employer
- (6) ORP Contributions under the State of _____ made pursuant to the applicable laws of the ORP.
- (7) Employees hired after _____ where such Employees are making a Mandatory Employee Contribution of _____%, shall receive an Employer Nonelective Contribution of _____% of Compensation.
- Default Provision (b) (1) if Item (b) is selected**

ELIGIBILITY AND PARTICIPATION – EMPLOYER CONTRIBUTIONS

27. All Employees of the Employer (including employers required to be aggregated under sections 414(b), (c), (m), or (o) of the Code) will be eligible to participate in this Plan except the following:

		Nonelective	Matching
<input type="checkbox"/> (a)	N/A. There is no age or service requirement.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> (b)	Employees who have not attained age _____ (cannot exceed age 21)	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> (c)	Employees who have not completed <u>it varies, check collectively bargained agreements and employment agreements</u> Year(s) of Service; or _____ Month(s) of Service; or _____ Day(s) of Service. (Cannot exceed 1 year unless the Plan provides a nonforfeitable right to 100% of the Participant's account balance derived from Employer contributions after not more than 2 years of service in which case up to 2 years is permissible. If the Year(s) of Service selected is or includes a fractional year, an employee will not be required to complete any specified number of Hours of Service to receive credit for such fractional year.)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

28. All Employees who are members of eligible classes of employees shall be eligible to participate in the Plan except:

		Nonelective	Matching
<input type="checkbox"/> (a)	N/A. There are no exclusions	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> (b)	Nonresident Aliens (see Section 2.28 of the Plan)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> (c)	Employees who become Employees as the result of a "section 410(b)(6)(C) transaction"	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> (d)	Employees of the following employer(s) aggregated with the Employer under section 414(b), (c), (m), or (o) of the Code: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> (e)	Hourly Rated Employees	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> (f)	Other (specify): <u>please refer to collectively bargained agreements and employment agreements,</u> (Note: Insert an exclusion category, e.g. Division A Employees.)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> (g)	Nonresident Aliens (see Section 2.28 of the Plan)	<input type="checkbox"/>	<input type="checkbox"/>

29. (a) Eligibility under the Plan will be extended to all Employees who satisfied the eligibility requirements of this Plan with the following prior unrelated employer(s): (1) _____; (2) N/A

(b) The eligibility and service requirements in Item #27 above (1) are (2) are not waived with respect to Employees employed on the Effective Date of this Plan. If these requirements are waived, such Employees shall become Participants in the Plan as of the Effective Date of the Plan.

30. Service for eligibility and vesting will be determined on the basis of the method selected below. Only one method may be selected and such method will be applied to all Employees covered under the Plan.

(a) On the basis of actual hours for which an Employee is paid or entitled to payment

(b) On the basis of days worked. An Employee will be credited with ten (10) hours of service if under Section 2.25 of the Plan such Employee would be credited with at least one (1) Hour of Service during the day

(c) On the basis of weeks worked. An Employee will be credited with forty-five (45) Hours of Service if under Section 2.25 of the Plan such Employee would be credited with at least one (1) Hour of Service during the week

(d) On the basis of semi-monthly payroll periods. An Employee will be credited with ninety-five (95) Hours of Service if under Section 2.25 of the Plan such Employee would be credited with at least one (1) Hour of Service during the semi-monthly payroll period

(e) On the basis of months worked. An Employee will be credited with one hundred ninety (190) Hours of Service if under Section 2.25 of the Plan such Employee would be credited with at least one (1) Hour of Service during the month

(f) On the basis of Elapsed Time, as provided for in Section 2.43(b)(2) of the Plan

31. (a) Subsequent Eligibility Computation Periods shall commence with:

(1) the anniversary of the Employee's employment commencement date; or

(2) the Plan Year which commences prior to the Employee's first anniversary of his employment commencement date.

(b) Subsequent Vesting Computation Periods shall commence with:

(1) the anniversary of the Employee's employment commencement date; or

(2) the Plan Year which commences prior to the Employee's first anniversary of his employment commencement date.

32. An Employee who has completed the eligibility requirements shall enter the Plan on the following Entry Date:

		Nonelective	Matching
<input type="checkbox"/> (a)	There are no age and service requirements. Entry Date shall mean the Employee's employment commencement date.	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> (b)	The day on which the Employee satisfies the eligibility requirements	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> (c)	The first day of the Plan Year in which the Employee satisfies the eligibility requirements	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> (d)	The first day of the first month or the first day of the 7th month of the Plan Year coinciding with or next following the satisfaction of the Plan's eligibility requirements	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> (e)	The first day of the month in which the Participant satisfies the eligibility requirements	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> (f)	The first day of the following months after the Employee satisfies the eligibility requirements _____	<input type="checkbox"/>	<input type="checkbox"/>

33. All of an Employee's Years of Service with the Employer are counted to determine the Vested Percentage in the Participant's Employer Contribution except:

(a) N/A. All Years of Service will count toward Vesting

(b) Years of Service before age 18

(c) Years of Service before the Employer maintained this Plan or a predecessor plan

34. Each Participant's Vested Percentage in his Employer Contribution Account shall be determined as follows:

		Nonelective	Matching
<input checked="" type="checkbox"/> (a)	Vesting Formula #1 - 100% vested at all times	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> (b)	Vesting Formula #2 - 100% vested after _____ (not to exceed three) Years of Service	<input type="checkbox"/>	<input type="checkbox"/>

38. Reliance and Acknowledgements:

- This Adoption Agreement may be used only in conjunction with basic Plan Document #01.
- The Sponsor will inform the adopting Employer of any amendments it makes to the Plan or of its discontinuance or abandonment of the Plan.
- The Employer must complete a new signature page if it modifies any prior elections or makes new elections in its Adoption Agreement.
- Failure to properly complete this Adoption Agreement may result in loss of favorable tax treatment for the Plan. The Employer's tax advisor should review the Plan and this Adoption Agreement prior to the Employer adopting such plan.
- The Employer may rely on the Advisory Letter issued for the approved specimen plan, except to the extent that the Employer's Plan is not identical to the approved specimen plan, disregarding any differences attributable solely to the Employer's choices of options provided under the specimen plan.

AUTHORIZED SIGNATURE AND CERTIFICATION

39. The undersigned Employer acknowledges receipt of a copy of the Plan, Administrative Appendix and this Adoption Agreement on the date indicated below. The adopting Employer by signing below certifies that:

- The Employer is an educational organization described in section 170(b)(1)(A)(ii); and
- For purposes of the nondiscrimination requirements of section 403(b)(12) the Plan is a Governmental Plan within the meaning of section 414(d) of the Code of a Public School; or a Governmental Plan of an organization described in section 501(c)(3) of the Code.

Name of Employer: ISD#191 Burnsville-Eagan-Savage

Signature of Employer:

Date:

Name of Signer: _____

Title: School Board Clerk

RESTATEMENT EFFECTIVE DATES ADDENDUM

Note: If this Plan is not a restatement of any existing Plan, this item does not apply.

GENERAL RESTATEMENT EFFECTIVE DATES

Provision	Effective Date
<input type="checkbox"/> (a) The eligibility requirements under Item	_____
<input type="checkbox"/> (b) The Employer contribution provisions under Item	_____
<input type="checkbox"/> (c) The Vesting Formula under Item	_____
<input type="checkbox"/> (d) In-Service Distributions under Item	_____
<input type="checkbox"/> (e) Enter Provision and Item Number, if applicable: _____	_____
<input type="checkbox"/> (f) Enter Provision and Item Number, if applicable: _____	_____
<input type="checkbox"/> (g) Enter Provision and Item Number, if applicable: _____	_____
<input type="checkbox"/> (h) Enter Provision and Item Number, if applicable: _____	_____
<input type="checkbox"/> (i) Enter Provision and Item Number, if applicable: _____	_____

Note: The effective date(s) above may not be earlier than January 1, 2010 and not later than the last day of the Plan Year in which the Adoption Agreement is signed.

EMPLOYER NAME: SD#191 Burnsville-Eagan-Savage

PART A: RESPONSIBILITIES

The following checklist outlines responsibilities associated with the Plan and the entity obligated to each item. If there is an item without an assignment of responsibility, such item becomes the duty of the Employer as the sponsor of the plan.

TPA	Vendor(s)	Employer	Other (specify)	N/A
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I. PLAN FINANCIAL REPORTING

1.	Review and verify accuracy of Spark File or other Data Sharing Information and notify Vendor of errors. (This includes an annual audit to make sure that all amounts and sourcing did get credited to the proper participant in the Plan.)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
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II. ENROLLMENT OF PARTICIPANTS

2.	If applicable, provide Employee census information prior to each entry date to determine eligibility	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
3.	Evaluate eligibility to determine who enters the plan on each entry date	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
4.	Provide enrollment forms to eligible employee (for deferral elections, investment elections, and beneficiary designations)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
5.	Provide mandatory notices at enrollment for Universal Availability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
6.	Provide other required notices at enrollment, such as "deemed" control group (owning outside business)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
7.	Verify deferral percentage for new participants	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
8.	Analyze eligibility service and vesting service to be credited to rehired employees	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
9.	If Plan does not provide for full and immediate vesting, determine forfeitures that must be restored for rehired participants	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
10.	If certain types of compensation is excluded, evaluate compensation types for participant and ensure that deferrals are being removed from all relevant compensation types (check exclusions, e.g., stipends, coaching bonuses, club sponsorships)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
11.	Confirm that proposed deferrals do not exceed plan defined limits or legal maximums	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

ADMINISTRATIVE APPENDIX

**Non-ERISA 403(b)
FOR PUBLIC SCHOOLS**

		TPA	Vendor(s)	Employer	Other (specify)	N/A
12.	Verify entry and commencement of deferrals for new participants	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
13.	Provide completed enrollment forms to Vendor (Agent)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	participant	<input type="checkbox"/>
14.	Maintain copies of deferral and investment elections and all changes made	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
15.	Collect and maintain copies of beneficiary designations and changes to same	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
16.	If Plan does not provide for full and immediate vesting, determine initial vesting computation period	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>

III. CONTRIBUTION DETERMINATION

17.	Identify census parameters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
18.	Provide census information to determine contribution limits, vesting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
19.	If Employees are not immediately eligible, determine employees eligible to participate in each type of contribution allocation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	participant	<input type="checkbox"/>
20.	Verify type of contributions made (pre-tax deferral, Roth, employer, rollovers, etc.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
21.	If compensation is excluded, determine includible compensation for participant for each type of contribution, if different	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
22.	Determine amount of each type of employer contribution for each participant	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
23.	If Plan accepts Employer contributions, determine amount of true-up matching contribution at year end (if any)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
24.	If Plan accepts Employer contributions, verify that matching contributions do not exceed plan defined limits	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
25.	If Plan accepts Employer contributions, determine maximum contribution under IRC §415 and verify that contributions do not exceed that limit	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
26.	Determine and maintain records of separate accounting for all types of contributions	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

TPA	Vendor(s)	Employer	Other (specify)	N/A
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IV. VESTING AND FORFEITURES

27.	Determine and maintain records of vesting service	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	participant	<input type="checkbox"/>
28.	Determine and maintain records of vested percent	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	participant for amount	<input type="checkbox"/>
29.	Determine timing of forfeiture from a participant's account	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
30.	Determine use of forfeiture	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
31.	Determine amount to be contributed based on use of forfeitures to reduce employer contribution (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>

V. OTHER ALLOCATIONS

32.	Allocate investment gains/losses	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
33.	Allocate contribution	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

VI. ANNUAL COMPLIANCE LIMITATIONS

34.	Prepare annual Universal Availability Notice	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
35.	Deliver annual Universal Availability Notice	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
36.	Monitor statutory limits – Annual 415 limit, Compensation §401(a)(17), Elective Deferrals §402(g), Age 50 Catch-up §414(v), 15 year Catch-up	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
37.	Determine if additional plans must be aggregated with this Plan for overall limits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	participant	<input type="checkbox"/>

VII. ELECTIVE DEFERRALS

38.	Process and verify deferral elections each payroll period to ensure proper deferral by participant, including deferral changes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
39.	Reconcile deferral changes made between payrolls	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
40.	Provide annual mandatory notices (Universal Availability, Automatic Enrollment, Other _____) (if applicable)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
41.	If Universal Availability failed, determine amount to be contributed with lost earnings. Amounts are contributed as earmarked as a QNEC (employer contribution). Amend plan to accept QNECs if necessary	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>

		TPA	Vendor(s)	Employer	Other (specify)	N/A
42.	Ensure deposits of salary deferrals are made to Vendor within required timeframe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
VIII. DISTRIBUTIONS OF BENEFITS						
43.	Prepare and maintain distribution notices and elections	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
44.	Provide distribution forms to participant, including 402(f) notice for rollover information	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
45.	Review distribution forms to see if fully completed and signed by appropriate parties	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
46.	Evaluate eligibility to receive a distribution	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
47.	Authorize distributions and other transactions	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
48.	Confirm vested interest on termination of employment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
49.	Determine amount to be distributed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
50.	If Plan permits Roth Deferrals, determine basis in Roth Distributions	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
51.	If Plan permits Roth Deferrals, determine and maintain beginning date for Roth qualification period	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
52.	If Plan permits Roth Deferrals, determine whether Roth distribution is qualified	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
53.	Proper Income tax withholding deposit made and IRS reporting on Form 945	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	participant	<input type="checkbox"/>
54.	Form 1099-R provided to participant and IRS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
55.	Determine cash-out amounts for the year (e.g., accounts for terminated participants with less than \$1,000 value). Only available for Group Annuities or Group Custodial Agreements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
56.	If elected under the Plan, determine amounts to be moved to an automatic IRA rollover (e.g., amounts for terminated participants with \$1,000 to \$5,000 in value)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
57.	If permitted under the Plan, evaluate eligibility for hardship distribution	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
58.	If permitted under the Plan, notify of ceasing deferrals for 6 months, confirm that deferrals have ceased, solicit new deferral form after 6 months	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

ADMINISTRATIVE APPENDIX

**Non-ERISA 403(b)
FOR PUBLIC SCHOOLS**

		TPA	Vendor(s)	Employer	Other (specify)	N/A
59.	Evaluate proposed QDRO to determine if it qualifies as such	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
60.	Communicate to participant/former spouse regarding QDRO receipt (and provide copy of QDRO Policy) and QDRO determination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	attorney	<input type="checkbox"/>
61.	Segregate account and initiate distribution to Alternate Payee	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
62.	Authorize and verify requirements for Exchanges, 403(b) Transfers and Transfers to State DB Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

IX. PARTICIPANT LOAN, IF AVAILABLE

63.	Provide copy of loan procedure/policies to participants	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
64.	Prepare and retain loan documents (e.g., promissory note, etc.) for each participant loan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	participant	<input type="checkbox"/>
65.	Determine maximum amount that may be borrowed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
66.	Provide Loan Request Forms to participants	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
67.	Confirm proper completion of loan application	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
68.	Approve loan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
69.	Verify that proper loan payment procedures are in place	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
70.	Determine defaulted and offset loans	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
71.	Prepare Form 1099-R on defaulted loan	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

X. MISCELLANEOUS

72.	Identify participants required to take a Required Minimum Distribution (RMD), including terminated employees, beneficiaries	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
73.	Provide timely notice of RMD requirement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
74.	Determine minimum distribution amount	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	participant	<input type="checkbox"/>
75.	Annually review of all Vendor documents including distribution forms, custodial agreements, annuity contracts, withholding notices and elections, etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

	TPA	Vendor(s)	Employer	Other (specify)	N/A
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XI. PLAN QUALIFICATION

76.	Prepare Plan document	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
77.	Prepare Amendments, Required and optional	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
78.	Prepare written procedures/policies, where applicable	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>

PART B: PLAN VENDOR SCHEDULE

This Schedule may be amended from time to time and must be completed and executed by the Employer. Complete multiple pages if necessary.

Please note the following procedures for Transfer/Exchanges:

- The minimum amount for Transfers/Exchanges shall be \$0 (*the default shall be \$0*).
- Exchanges will be permitted between all Approved Vendors in section I and from Deselected Vendors in section II unless otherwise restricted. Please specify any restrictions here: _____.
- Transfers are permitted at any time unless restricted as follows: _____.

I. LIST OF APPROVED VENDORS

These Vendors are authorized to receive ongoing contributions and incoming Transfers and Exchanges (unless restricted above) from Approved Vendors and Deselected Vendors.

Name of Vendor	Address	Contact Person	Phone and Email	Funding Vehicle	
				Custodial Agreement	Annuity Contract
Equitable			800-628-6673	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
ESI Education MN only for Fidelity			877-403-2374	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Fidelity			800-343-0860	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Lincoln Financial Group			800-454-6265	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>

II. LIST OF DESELECTED VENDORS

Exchanges will be permitted from section II Vendors to section I Vendors. However, section II Vendors may not receive Exchanges and Transfers and the assets are not available for Participant Loans and Hardship Distributions unless other procedures apply; specify: _____.

Name of Vendor	Address	Contact Person	Phone and Email	Funding Vehicle	
				Custodial Agreement	Annuity Contract
Anchor Life Ins Company; Ameriprise Financial Services, Inc; Horace Mann Life Insurance; 403(b)ASP (ASpire Financial);Putnam; Thrivent Financial; Met Life a/k/a Metropolitan Mutual Life; Nationwide Life; Reliastar Life Insurance Co; T. Rowe Price; Vanguard; Franklin Templeton Investors Service; Lincoln Benefit Life; Waddell & Reed; Great West Life & Annuity; USAA Financial Services; Franklin Life/American General;				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

ADMINISTRATIVE APPENDIX

**Non-ERISA 403(b)
FOR PUBLIC SCHOOLS**

Northwestern Mutual; Prudential Financial; Aetna Financial/ING/Reliastar; American General Life Insurance; Massachusetts Financial; Massachusetts Mutual; Fortis; Jackson National; American Capital; Citi Street (Met Life); Life USA Insurance; Security First Life Insurance; New York Life Insurance Company					
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>

Employer Name: **ISD#191 Burnsville-Eagan-Savage**

Effective Date of Plan Vendor Schedule: Immediate; or on _____, 20____.

Note: The Plan Vendor Schedule is no longer a part of the 403(b) Plan document. Employers may therefore change the investment providers without completing a new Adoption Agreement.



**Agenda IV.B.4.
September 26, 2019**

**To: Members, Board of Education
Dr. Theresa Battle, Superintendent**

From: Lisa K. Rider, Executive Director of Business Services

Date: September 19, 2019

**Re: Certification of the Proposed Property Tax Levy Payable in 2020 and
schedule the Truth in Taxation Hearing**

RECOMMENDATION: that the Board of Education certify the proposed property tax levy for taxes payable in 2020 and authorize the clerk to execute the levy certification forms in the “maximum amount” and to also schedule the Truth in Taxation Hearing on December 12, 2019, to be held during the regularly scheduled board meeting beginning at 6:30 p.m.

Attached is the current copy of the Certified Levy printout. I am working to review final line items to see about any modifications that may be necessary prior to our meeting on September 26. I will have the latest print out for you on the evening of September 26, 2019; however, since part of the changes will potentially include modifications to LTFM, the report will change once MDE makes the changes based on board decision September 26, 2019. Certifying at the “maximum amount” will allow for anticipated changes, slight statewide adjustments, and referendum results to be made and incorporated into the Proposed Property Tax Notifications and final certified levy.

Attachment: Levy Limitation and Certification 2019 Payable 2020

I. COMPUTATION OF 2019 PAYABLE 2020 LEVY LIMITATION BY FUND (BEFORE COUNTY AUDITOR ADJUSTMENTS):

FUND	INITIAL LEVY LIMITATION	LIMITATION ADJUSTMENTS	ABATEMENT ADJUSTMENTS	OFFSET ADJUSTMENTS	TAC/MAX EFF ADJUSTMENT	MAXIMUM LEVY LIMITATION
GEN-RMV VOTER-EXEMP	13,635,827.48	795,845.50-	N/A			12,839,981.98
GEN-RMV OTHER-EXEMP	6,871,144.88	312,879.18-	N/A			6,558,265.70
GEN-NTC VOTER-EXEMP	3,109,328.83		N/A			3,109,328.83
GEN-NTC OTHER-GENED	N/A	N/A	N/A	N/A	N/A	N/A
GEN-NTC OTHER-EXEMP	6,676,603.38	133,474.46-	167,751.75			6,710,880.67
TOTAL GENERAL	30,292,904.57	1,242,199.14-	167,751.75			29,218,457.18
COM SERV-EXEMP	1,543,391.52	256,091.53	9,585.01			1,809,068.06
DEBT-VOTER-NONEXEMP	3,910,371.00	341,680.32-	57,921.79			3,626,612.47
DEBT-OTHER-NONEXEMP	6,522,609.19	579,396.68-				5,943,212.51
TOTAL DEBT SERV	10,432,980.19	921,077.00-	57,921.79			9,569,824.98
OPEB-VOTER-NONEXEMP						
OPEB-OTHER-NONEXEMP	1,475,956.13	115,721.96-	8,629.47			1,368,863.64
TOTAL OPEB/PENSION	1,475,956.13	115,721.96-	8,629.47			1,368,863.64
TOTAL	43,745,232.41	2,022,906.57-	243,888.02			41,966,213.86

II. COMPARISON OF 2018 PAYABLE 2019 LEVY LIMITATION WITH 2019 PAYABLE 2020 LEVY LIMITATION (BEFORE COUNTY AUDITOR ADJUSTMENTS):

FUND	2018 PAY 2019 LIMITATION	2019 PAY 2020 LIMITATION	INCREASE (DECREASE)	PERCENT CHANGE
GENERAL	30,381,956.50	29,218,457.18	1,163,499.32-	3.83-
COMMUNITY SERVICE	1,543,820.66	1,809,068.06	265,247.40	17.18
GENERAL DEBT SERVICE	10,372,592.18	9,569,824.98	802,767.20-	7.74-
OPEB DEBT SERVICE	1,402,666.65	1,368,863.64	33,803.01-	2.41-
TOTAL	43,701,035.99	41,966,213.86	1,734,822.13-	3.97-

III. COMPARISON OF 2018 PAYABLE 2019 CERTIFIED LEVY PLUS COUNTY AUDITOR ADJUSTMENTS WITH 2019 PAYABLE 2020 CERTIFIED LEVY PLUS COUNTY AUDITOR ADJUSTMENTS:

FUND	2018 PAY 2019 CERTIFIED LEVY + ADJUSTMENTS	2019 PAY 2020 CERTIFIED LEVY + ADJUSTMENTS	INCREASE (DECREASE)	PERCENT CHANGE
GENERAL	30,381,956.50			
COMMUNITY SERVICE	1,543,820.66			
GENERAL DEBT SERVICE	10,372,592.18			
OPEB DEBT SERVICE	1,402,666.65			
TOTAL AFTER ADJUSTMENTS	43,701,035.99			

205



Future Ready. Community Strong.

**Agenda IV.B.5.
September 26, 2019**

To: Board of Education, Members
Dr. Theresa Battle, Superintendent

From: Brian Gersich, Assistant Superintendent

Date: September 20, 2019

Re: Changes to Policy 208: *Development, Adoption, and Implementation of Policies*

RECOMMENDATION: Approve, on a first reading basis, changes to Policy 208: *Development, Adoption, and Implementation of Policies*.

Policy 208 was reviewed by the Policy Review Committee on September 10, 2019,

Attachment: Revised Policy 208

!

Adopted: 11/2003

Burnsville-Eagan-Savage School District Policy 208

Reviewed: [8/24/2017](#)/[9/26/2019](#)

Revised: 6/25/2015, 5/12/2016

Rescinds: BF

208 DEVELOPMENT, ADOPTION, AND IMPLEMENTATION OF POLICIES

I. PURPOSE

The purpose of this policy is to emphasize the importance of the policy-making role of the school board and provide the means for it to continue to be an ongoing effort.

II. GENERAL STATEMENT OF POLICY

Formal guidelines are necessary to ensure the school community that the school system responds to its mission and operates in an effective, efficient, and consistent manner. A set of written policy statements shall be maintained and modified as needed. Policies should define the desire and intent of the school board and should be in a form which is sufficiently explicit to guide administrative action.

III. DEVELOPMENT OF POLICY

- A. The school board has jurisdiction to legislate policy for the school district with the force and effect of law. School board policy provides the general direction as to what the school board wishes to accomplish while delegating implementation of policy to the administration.
- B. The school board's written policies provide guidelines and goals to the school community. The policies shall be the basis for the formulation of guidelines and directives by the administration.
- C. Policies may be proposed by a school board member, employee, student or resident of the school district. Proposed policies or ideas shall be submitted to the superintendent for review by the Policy Review Committee prior to possible placement on the school board agenda. [Policies must comply and not conflict with other policies and or state and federal statute.](#)

IV. ADOPTION OF POLICY

- A. The school board shall give notice of proposed policy changes or adoption of new policies or repeal of existing policies by placing the item on the agenda of two regularly scheduled school board meetings. ~~The proposals shall be distributed and public comment will be allowed at listening sessions prior to final school board action.~~

- B. The final action taken to adopt the proposed policy or repeal an existing policy shall be approved by a simple majority vote of the school board at a subsequent meeting after the meetings at which public input was received. The adopted policy will be effective on the later of the date of passage or the date stated in the motion. A repealed policy will no longer be in effect on the later of the date of board action or the date stated in the motion.
- C. In the case of an emergency, a new or modified policy may be adopted or repealed by a majority vote of a quorum of the school board. A statement regarding the emergency and the need for immediate adoption or repeal of the policy shall be included in the minutes. The emergency action shall expire within one year following the emergency action unless the policy adoption or repeal procedure stated above is followed and the policy adoption or repeal is reaffirmed. The school board shall have discretion to determine what constitutes an emergency situation.
- D. If a policy is modified with minor changes that do not affect the substance of the policy or because of a legal change over which the school board has no control, the modified policy may be approved at one meeting at the discretion of the school board.
- E. All proposals shall be distributed and public comment will be allowed at a listening session prior to final board actions.

V. IMPLEMENTATION OF POLICY

- A. The superintendent or designee shall be responsible for implementing school board policies, other than the policies that cover how the school board will operate. The superintendent or designee shall develop administrative guidelines and directives to provide greater specificity and consistency in the process of implementation. Employee and student handbooks shall be subject to annual review and approval by the school board.
- B. Policies adopted by the school board shall be posted to the school district's website using the codification system and format approved by the school board.
- C. The superintendent and designees are responsible to keep the digital policies current: <http://www.isd191.org/about-us/district-policies>.
- D. The school board shall review policies at least once every five years. The superintendent shall be responsible for developing a system of periodic review, addressing approximately one-fifth of the policies annually. In addition, the school board shall review the following policies annually: 410 Family and Medical Leave Policy; 413 Harassment and Violence; 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse; 415 Mandated Reporting of Maltreatment of Vulnerable Adults; 506 Student Discipline; 514 Bullying Prohibition Policy; 522 Student Sex Nondiscrimination; 524 Internet Acceptable Use and Safety Policy; 616 School District System Accountability; 806

Emergency Operations Policy; and 208 Development, Adoption, and Implementation of Policies.

- E. When no school board policy exists to provide guidance on a matter, the superintendent is authorized to act appropriately under the circumstances keeping in mind the educational philosophy and financial condition of the school district. Under such circumstances, the superintendent shall advise the school board of the action taken, the need for a policy, and will present a recommended policy to the school board for approval.

VI. RESPONSIBILITIES

- A. Board Members—Discharge their governance responsibility through the adoption of policies that establish the focus, criteria, and parameters for decision-making by school district staff to ensure decisions made are congruent with school district goals and priorities.
- B. Board Policy Review Committee—Reviews recommended policies, prior to submitting to the full board for consideration, to ensure policies are within the scope of the school board’s authority and support the school district’s mission, vision, core values, and strategic direction.
- C. District Administrators—Are responsible for informing their subordinates of existing policies and administrative regulations and ensuring that all policies and regulations are implemented with fidelity.
- D. Staff—Are responsible for implementing all school board policies and administrative regulations with fidelity.
- E. Superintendent—Periodically reviews and evaluates all current policies, keeping the school board apprised of the need to revise or repeal existing policies or adopt new policies.

Legal References: Minn. Stat. § 123B.02, Subd. 1 (School District Powers)
Minn. Stat. § 123B.09, Subd. 1 (School Board Powers)

Cross References: Burnsville-Eagan-Savage School District Policy 305 (Policy Implementation)



ONE91
Burnsville · Eagan · Savage



College and Career Readiness

September 26, 2019

210

Future Ready. Community Strong.

Future Ready

What do the numbers show us?

- Graduation
- Academics
- Participation



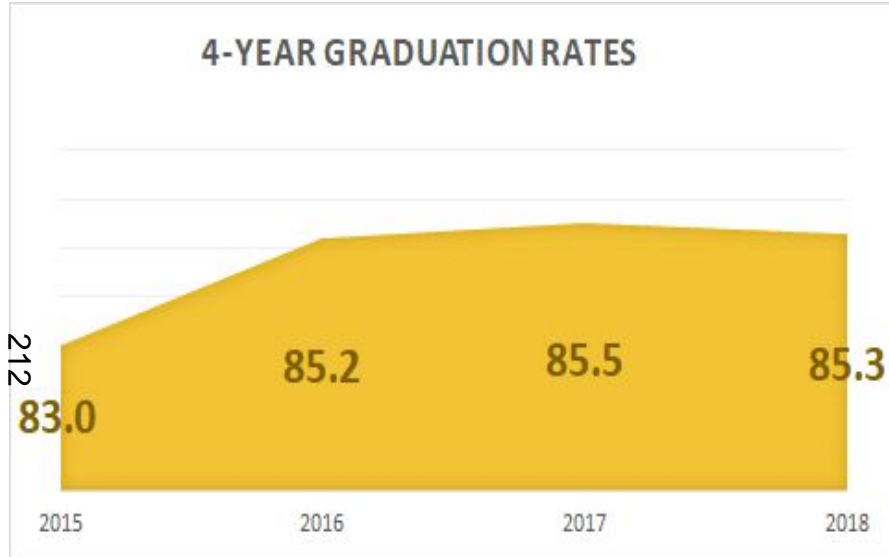
How do our Pathways help students to be college and career ready?

- Program
- Participation
- Successes
- Future

Graduation Rates

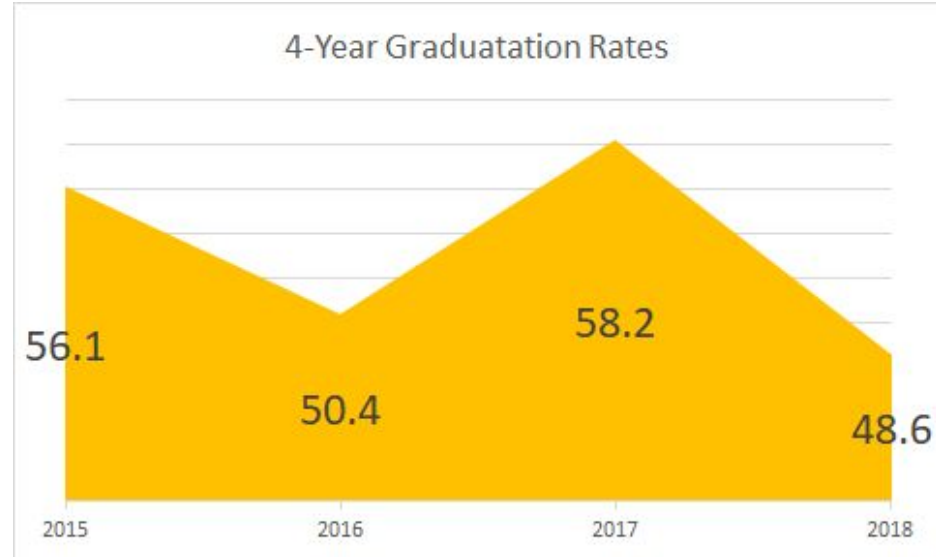
Burnsville High

4-YEAR GRADUATION RATES

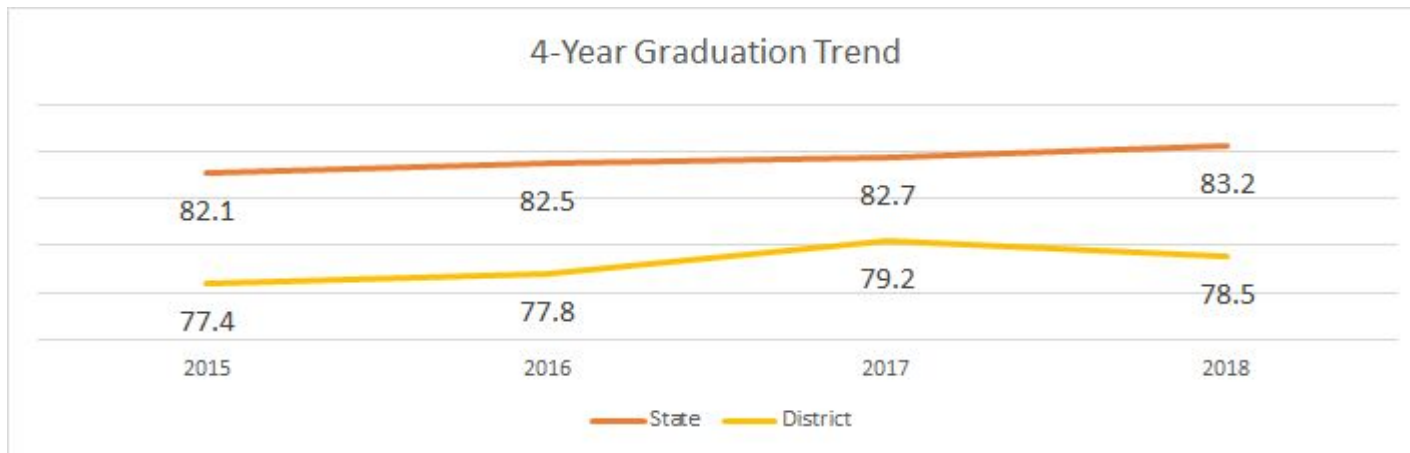


Burnsville Alternative

4-Year Graduation Rates

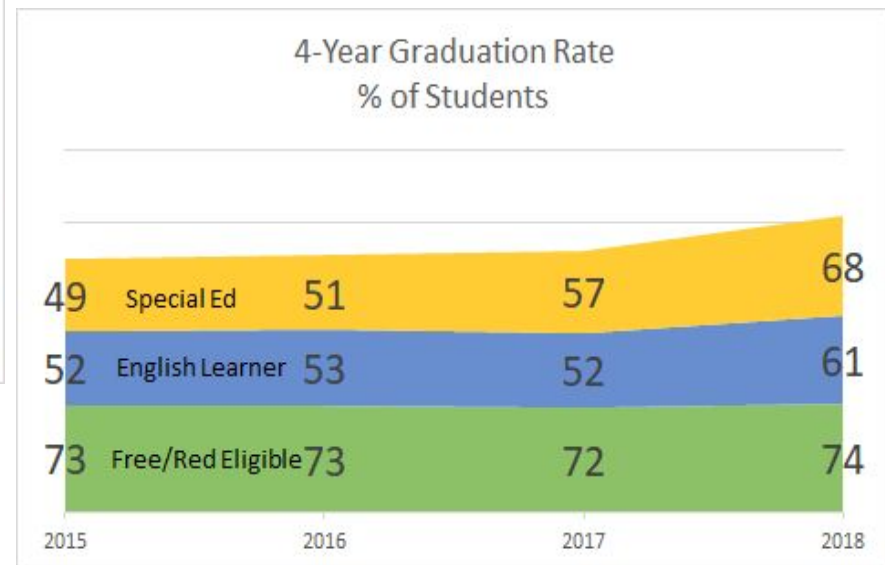
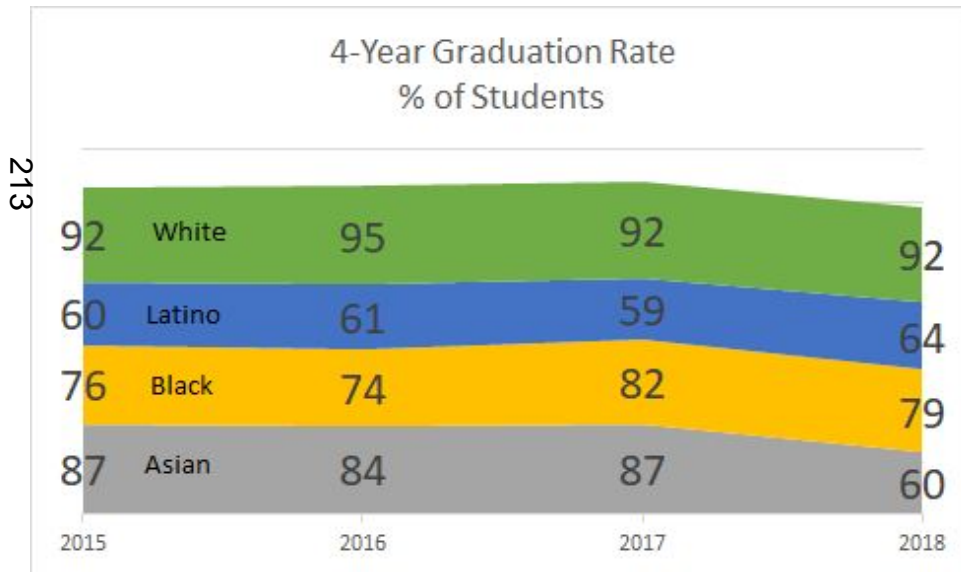


4-Year Graduation Trend

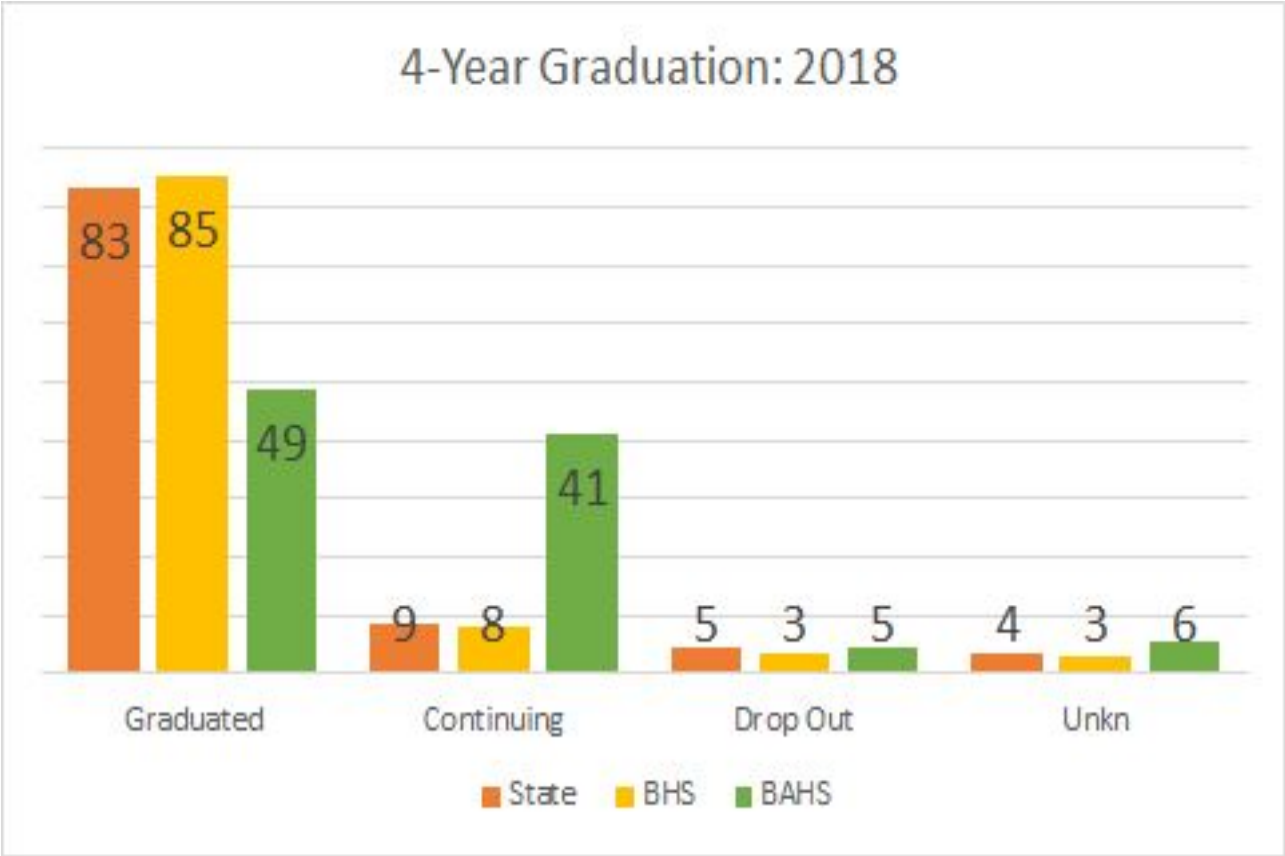


Graduation Rates

BHS: 4-Year Graduation Rates

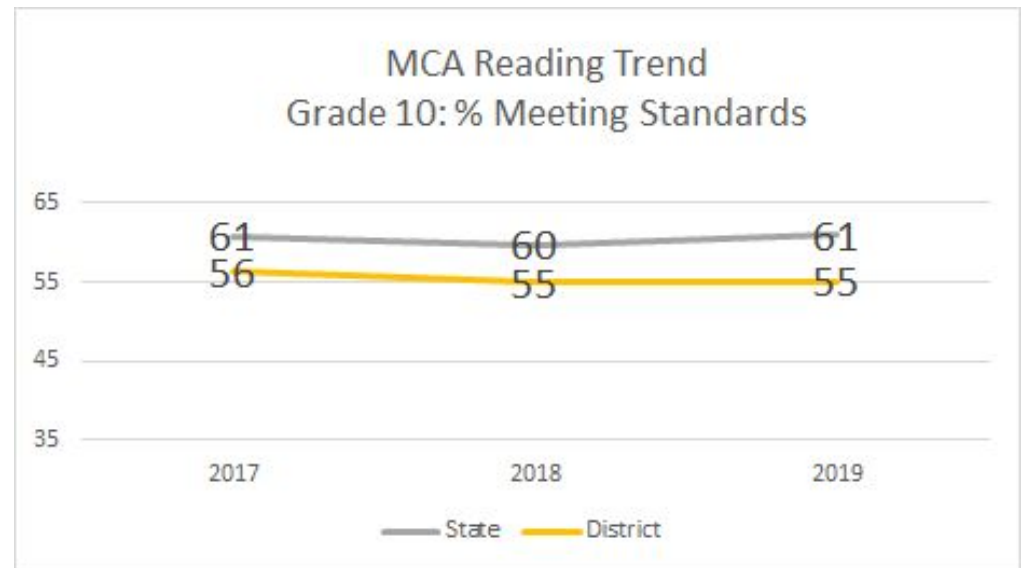
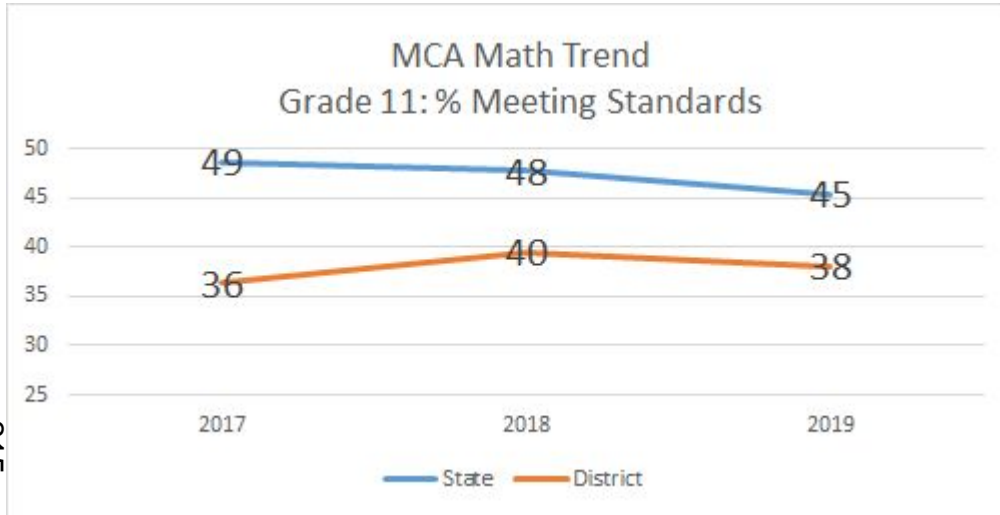


Graduation Rates



MCA Proficiency

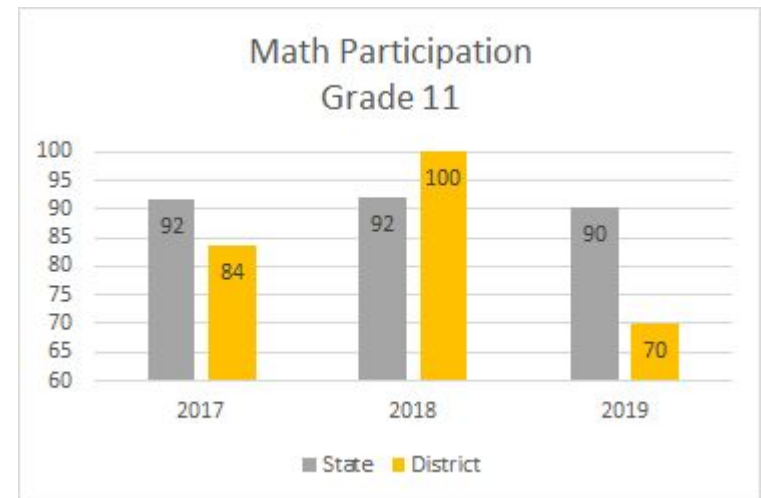
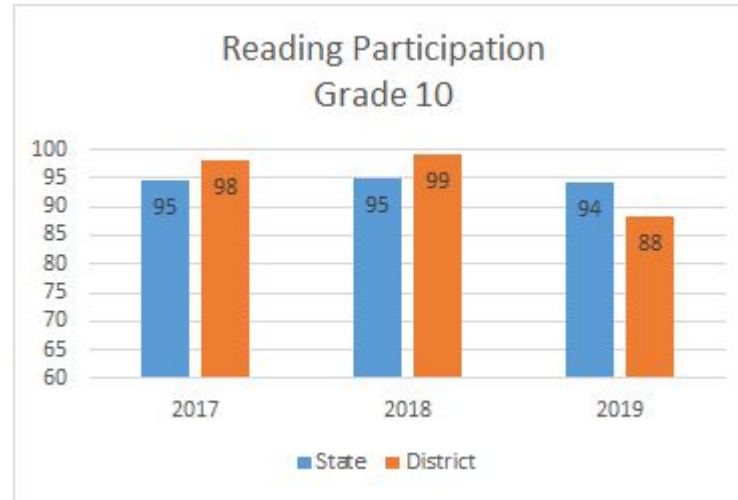
215



MCA Participation

216

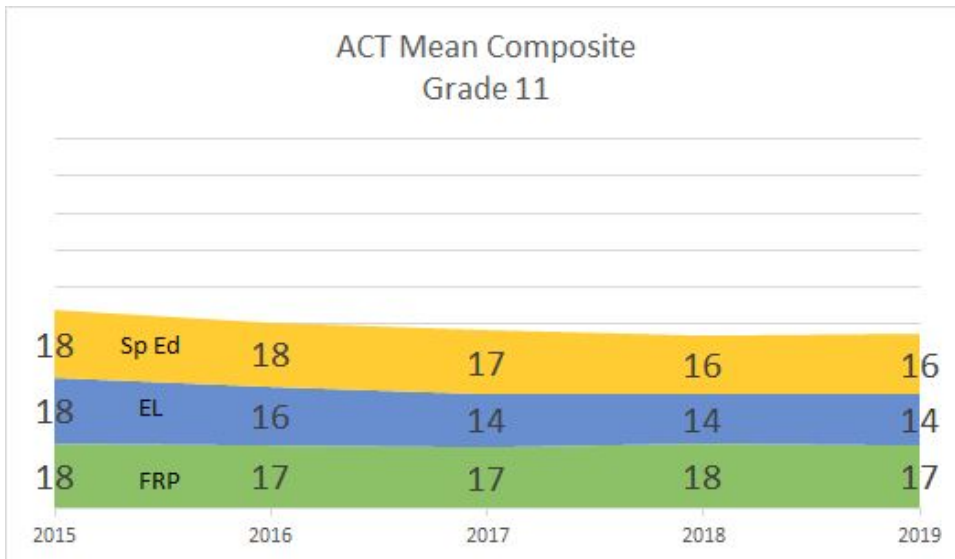
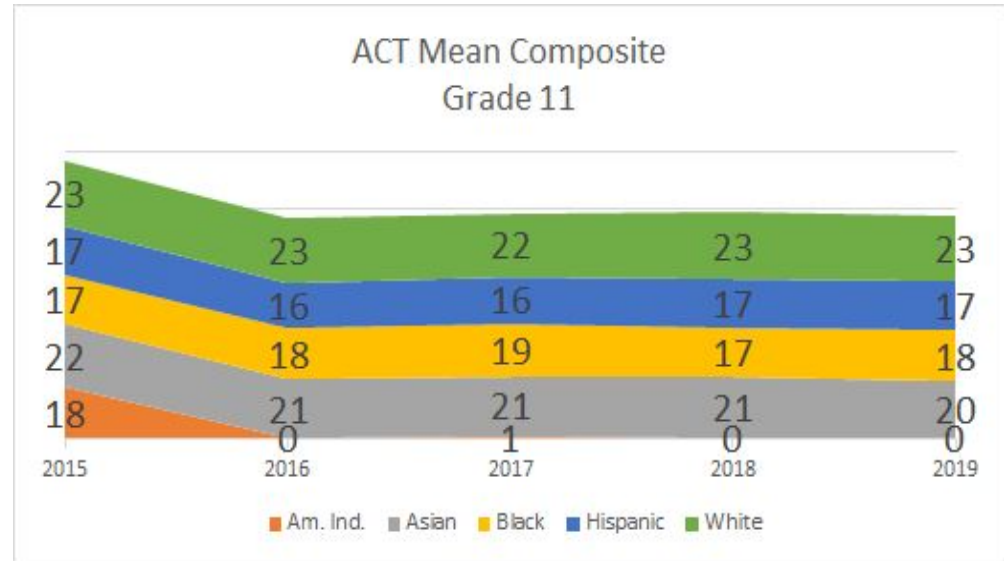
Parent Refusals		
Grade	MCA Math	MCA Reading
3	3	2
4	1	0
5	7	7
6	3	4
7	4	4
8	3	2
10		6
11	61	



ACT



217



An ACT Composite score is the average of the four multiple-choice scale scores from a single administration. The Mean Composite is the average score across the population tested in ONE91.



North Star Accountability: Graduation Rates

218

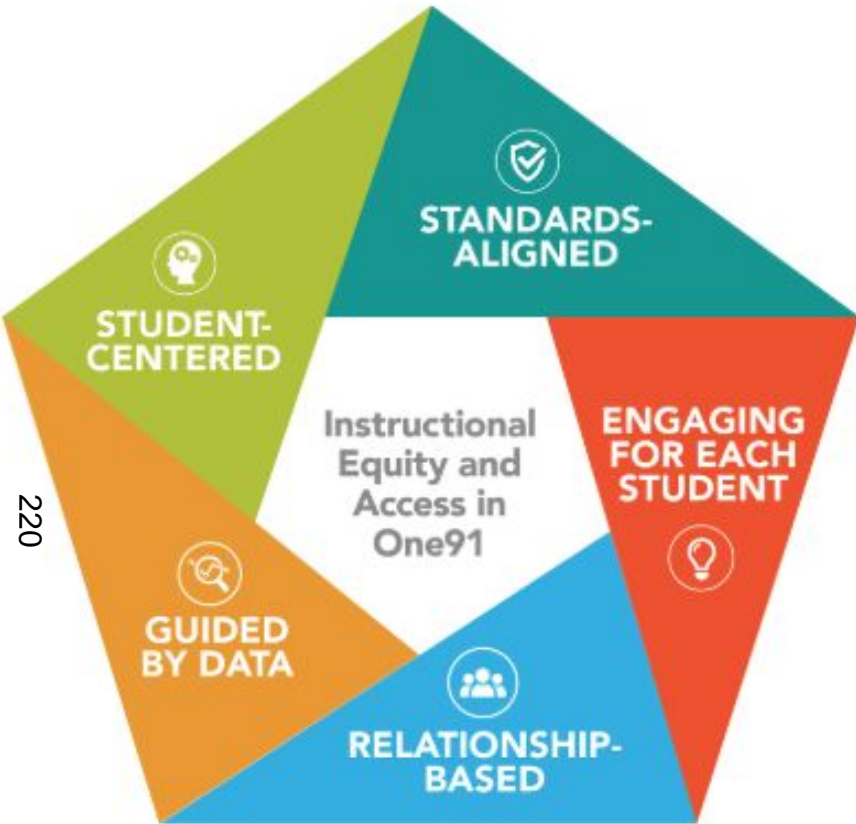
- Regional Centers of Excellence
- Minnesota Early Indicator and Response System (MEIRS)
 - Attendance
 - Behavior incidents
 - Course performance
- Statewide Longitudinal Education Data Systems (SLEDS)
 - Academics—K-12 academic for graduating classes
 - Enrollment—College entrance activity
 - Completion—Post secondary initial entry to degree completion

What Pathways Are



219

Pathways Overview



220



Pathways Preparation



221

Welcome to Success 191

- Digital literacy
- Financial literacy
- College and Career Readiness
- Navigance
- AVID



Outcome	Number	% of students
Non-U.S. College	0	0%
Non-U.S. College (Unspecified)	0	0%
Dropped-out	0	0%
College Prep School	0	0%
Undecided/No Plans	0	0%
Apprenticeship Program	2	0.3%
Career Education	3	0.5%
Other Schools	4	0.7%
4 Yr College (Unspecified)	7	1.2%
Military	9	1.5%
2 Yr College (Unspecified)	10	1.7%
Employed	13	2.2%
Other	20	3.4%
Year Off	22	3.7%
Unknown	91	15.3%
2 Yr College	140	23.6%
4 Yr College	273	46%





WHAT'S YOUR PATHWAY?

Take classes that inspire, engage and prepare you for the future.

2222



DESIGN,
ENGINEERING,
& MANUFACTURING
TECHNOLOGIES



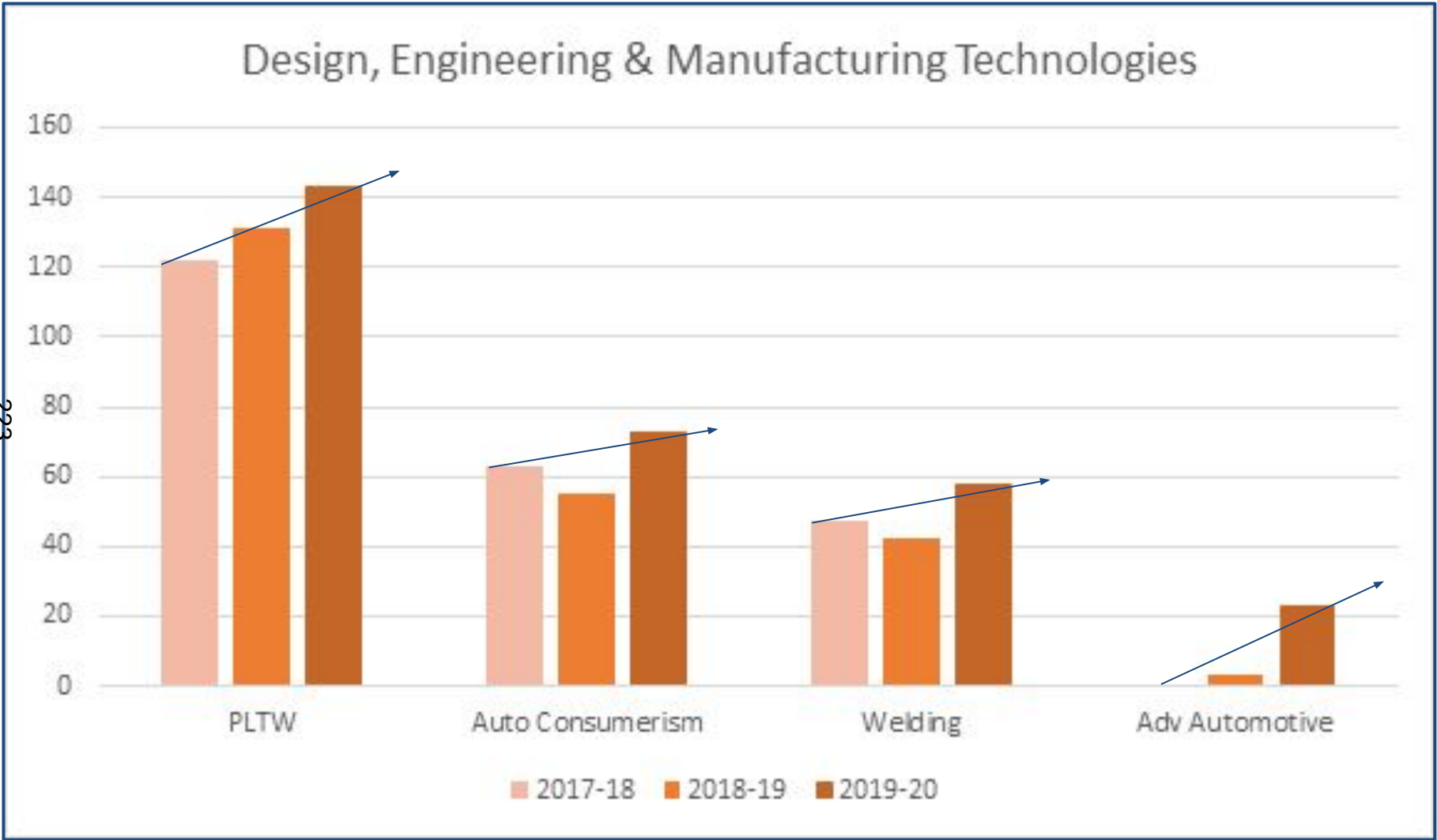
HEALTH SCIENCES &
HUMAN SERVICES



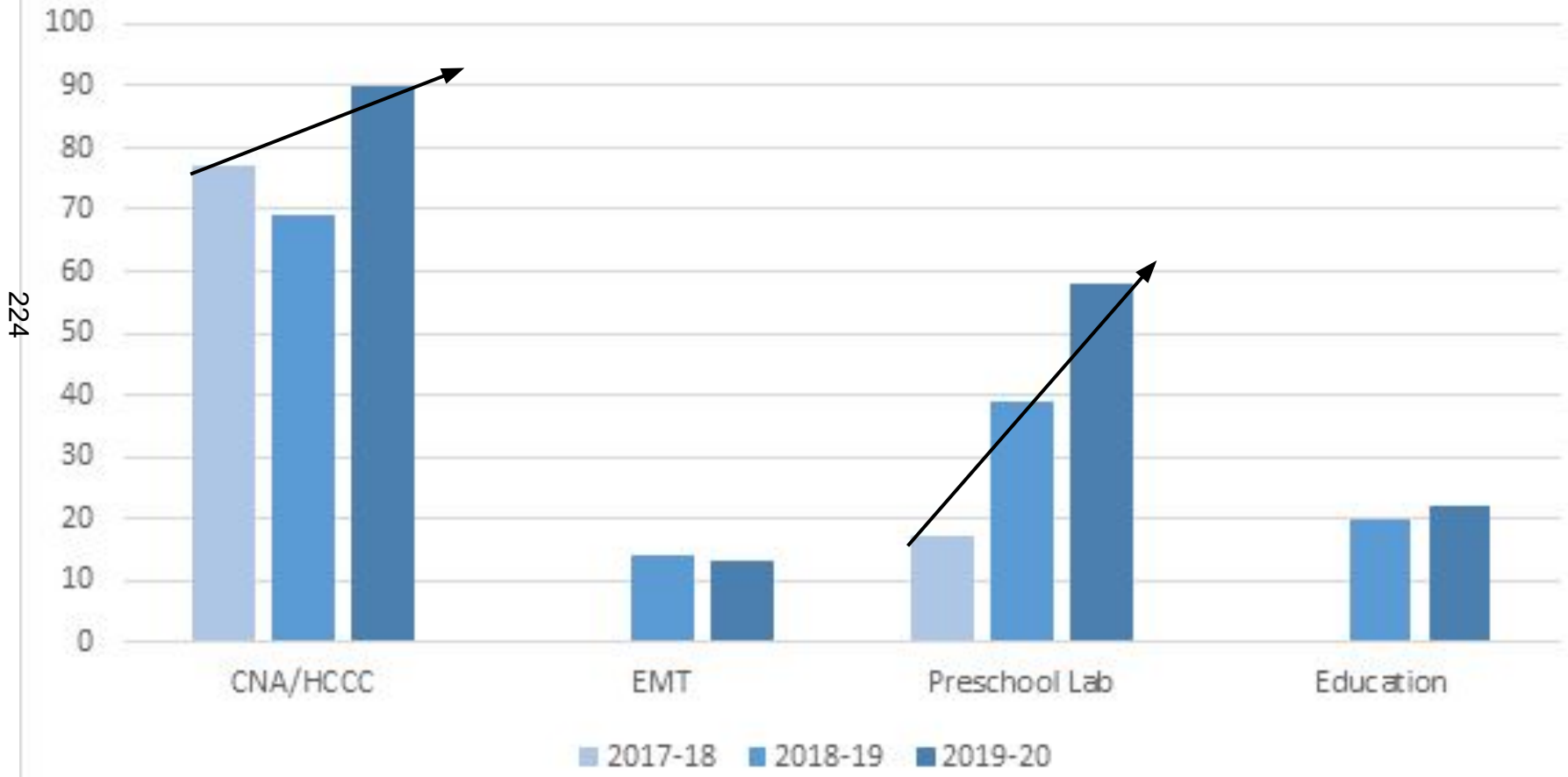
BUSINESS,
MANAGEMENT, &
ENTREPRENEURSHIP



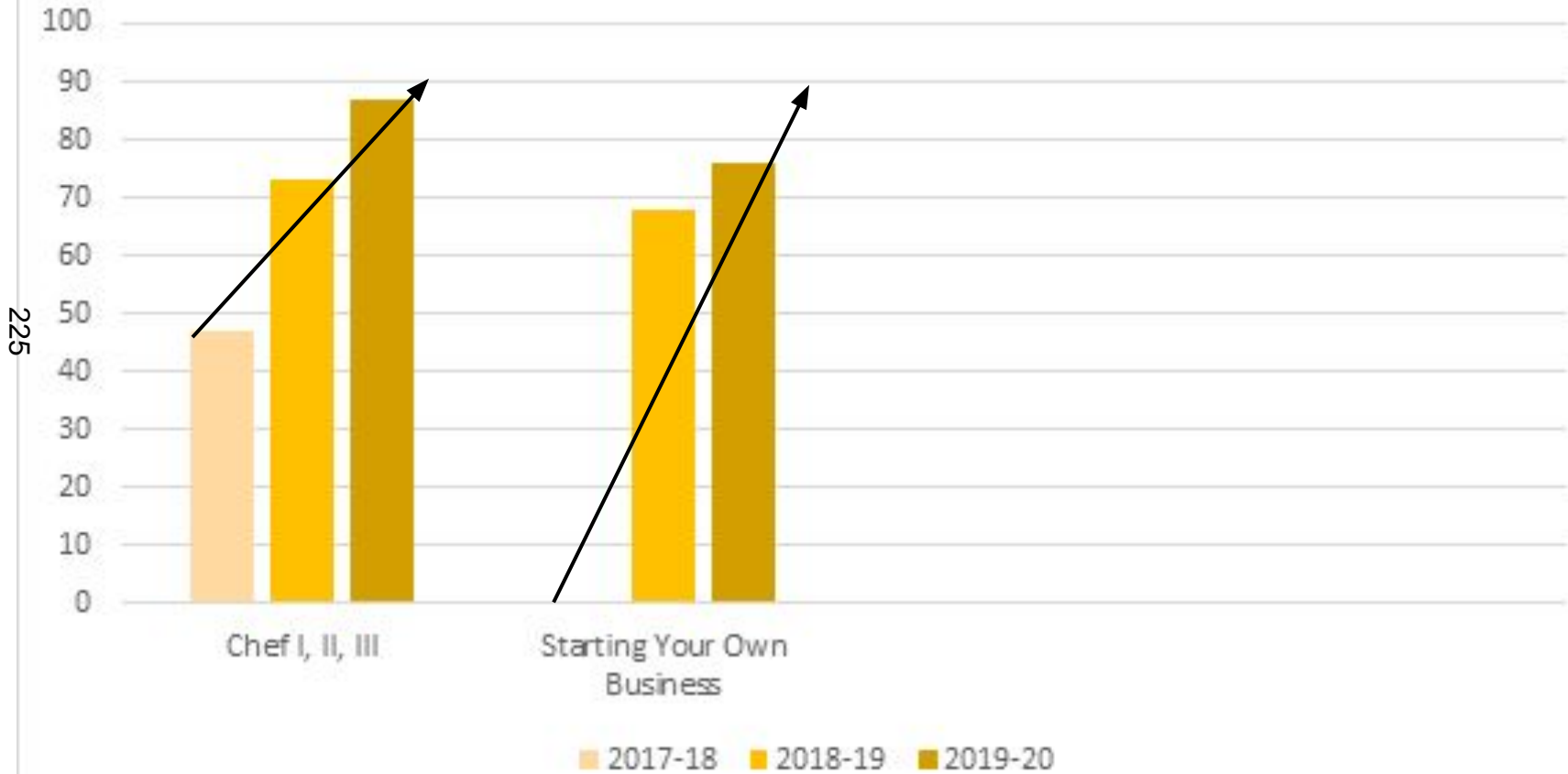
ARTS, GLOBAL
COMMUNICATIONS,
& INFORMATION SYSTEMS



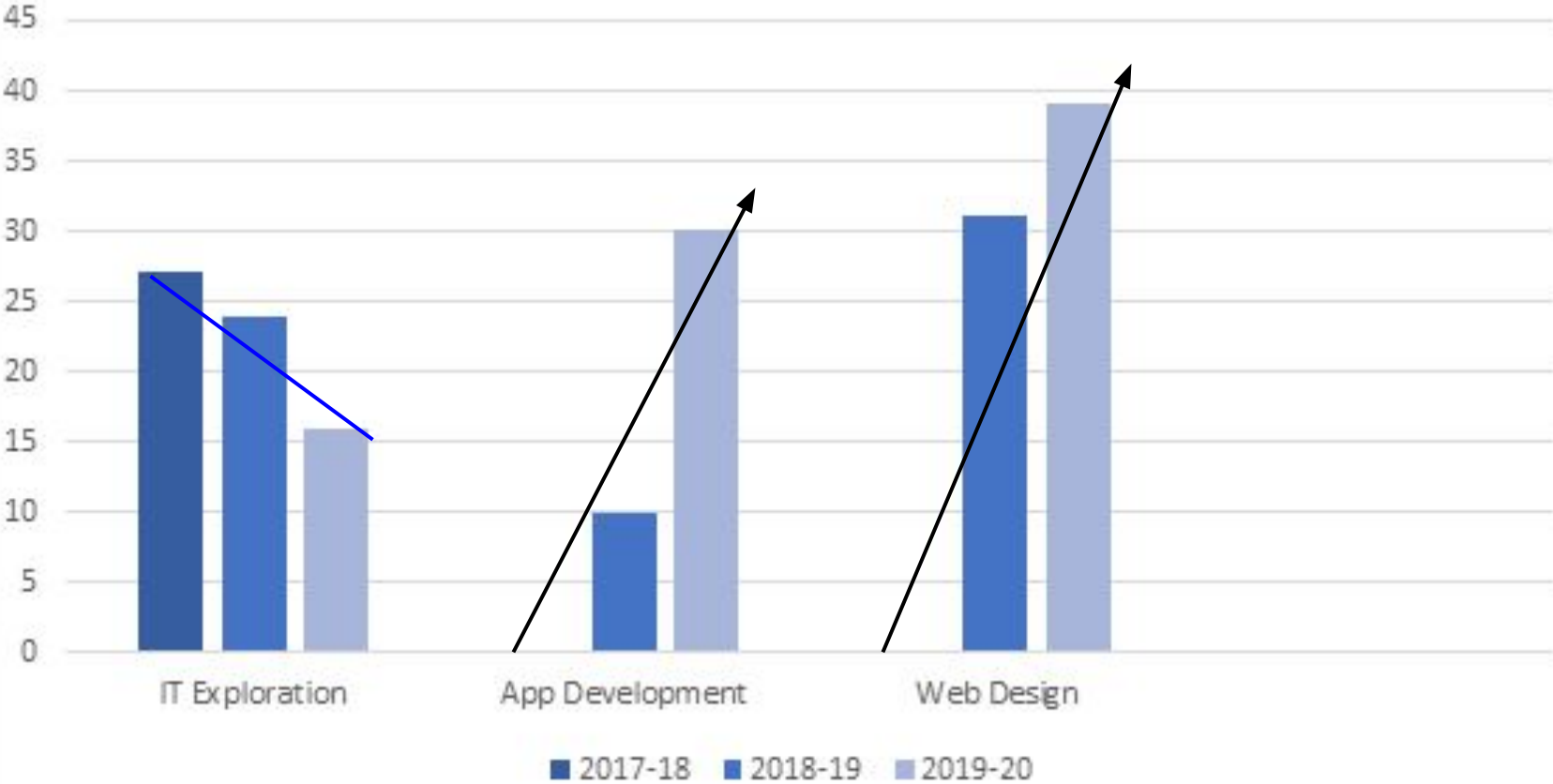
Health Sciences & Human Services



Business, Management & Entrepreneurship



Arts, Global Communications & Information Systems



How are we evaluating Pathway success?

- Perkins nomenclature
 - Under-represented populations
 - Participant
 - Concentrator
 - Completer
- Early college credit opportunities
- Industry-recognized credentials
- Enrollment--at BHS and in Pathways
- Student voice

Pathway Evaluation

Measure	Strength	Opportunity
Underrepresented	Certified Nursing Assistant, Emergency Medical Technician, Chef, Education, Information Technology	Automotive, Project Lead The Way, Business
Early College Credit	Concurrent, PSEO by Contract, Articulation	Postsecondary flexibility
Industry-Recognized Credentials	Certified nursing assistant (CNA) Emergency medical technician (EMT) Chef Information technology (IT) Project Lead the Way (PLTW)	Automotive—ASE (Automotive Service Excellence) Construction—OSHA-10 (Occupational Safety and Health Administration)
Enrollment	Growth Pathway increases	Flexibility for personalized, experiential learning
Student Voice	Information	Agency

What's New?

2018-2019

- Education
- App Development
- Web Design
- EMT
- Chef III

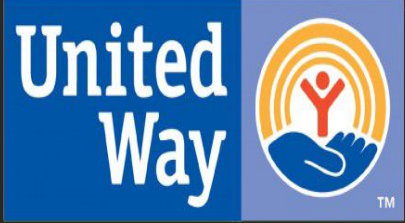
2019-2020

- Work-based Learning

2020-2021

- Manufacturing Pre-Apprenticeship
- Associate's Degree
- Cybersecurity
- Gap Year

bctv 14 Burnsville
COMMUNITY TELEVISION



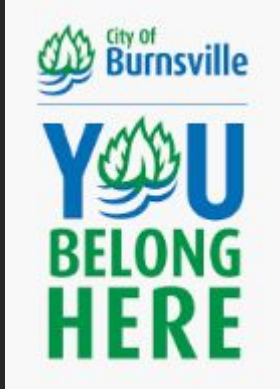
WALSER



City of Eagan



PARTNERSHIPS



OUR
MISSION***Each Student. Future Ready. Community Strong.***

CORE VALUES

Expectations:	I will set a high bar for myself and others in learning, behavior, commitment to do one's best and service to others and community.
Respect:	I will honor the uniqueness of myself and others
Integrity:	I will do the right thing, even when no one is looking
Partnership:	I will engage in relationships and action which empowers learning for ALL

STRATEGIC DIRECTIONS

- Close gaps and raise achievement for all students
- Create a culturally proficient school system
- Maximize resources for optimal student learning
- Increase the capacity for partnership with community

VISION 2020

ISD 191 will become the leading and preferred source of learning and education for its students and adult learners because we:

- Utilize technology for instruction to provide rigorous, personalized learning, and maximize operational systems.
- Serve the unique needs of our students, families and communities first and foremost.
- Provide relevant and engaging student learning and enrichment leading to college and career readiness for all.
- Develop innovative, attractive and aligned academic programs, support services and opportunities.
- Invest and engage in real partnership across those with differing interests, talents, assets and opportunities aligned with District mission and core values.
- Energize and leverage our community diversity in all forms as unique and valued assets for developing true real-world ready learners and citizens.
- Attract, value, retain and develop the very best employees in education and operations to serve our students and families.



Thank You

