



Future Ready. Community Strong.

Regular Meeting Agenda

Diamondhead Education Center
200 W. Burnsville Parkway
Burnsville, MN, 55337

June 21, 2018

6:30 PM

5:45 PM Board Listening Session Directors DeeDee Currier and Eric Miller

- I. Call to Order
 - A. Welcome Public
 - B. Pledge of Allegiance
- II. Approval of Agenda
- III. Information
 - A. Future Ready. Community Strong.
 - 1. Introduce 2018-19 Student Representative Sundus Farah
 - 2. Introduce Dr. Jenna Mitchler, Director of Curriculum, Instruction and Student Services
 - B. Receive a Report on Teacher Externship Pilot 3
Presenter: Dr. Kathy Funston, Director of Strategic Partnerships and Pathways
 - C. Receive a Report on the Superintendent Evaluation 15
Presenter: DeeDee Currier, Vice Chair
 - D. Committee Reports 16
- IV. Business Meeting
 - A. Consent Agenda
Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.
 - 1. Approve Meeting Minutes 17
 - 2. Approve Personnel Recommendations 22
 - 3. Adopt a Resolution to Accept Donations 23
 - 4. Approve Payroll, Expenditures, Receipts and Investments 25
 - 5. Accept Budget Analysis 62
 - 6. Receive a Report on the Listening Session on June 14, 2018 67
 - 7. Approve, on a Second Reading Basis, Changes to Policies 299: *Student Representative to the School Board*; 403: *Discipline, Suspension, and* 68

Dismissal of School District Employees; 607: Organization of Grade Levels; 610: Field Trips; 613: Graduation Requirements; and 616: School District Accountability

V. New Business

- A. Approve Purchase of Elementary Technology 90
Presenter: Doug Johnson, Director of Technology
- B. Approve Committed Fund Balance for FY18 91
Presenter: Lisa Rider, Executive Director of Business Services
- C. Approve FY19 Adopted Budget 92
Presenter: Lisa Rider, Executive Director of Business Services
- D. Adopt a Resolution Relating to Election of School Board Members and Calling 97
the School District Election
Presenter: Lisa Rider, Executive Director of Business Services
- E. Adopt Resolution Relating to the Termination and Nonrenewal of the 105
Teaching Contracts of Probationary Certified Personnel at the Close of the
2017 - 2018 School Year
Presenter: Stacey Sovine, Executive Director of Human Resources

VI. Adjourn to a Closed Session, as Permitted by M.S. 13D.05, to Discuss
Negotiation Strategies



ONE91
Burnsville · Eagan · Savage



ω

Teacher Externship Pilot

June 2018

Future Ready. Community Strong.

Teacher Externship Pilot

A unique opportunity connecting the classroom to the workplace. Spending time in the workplace to learn through direct experience about trends, skill requirements and opportunities in industries in the community can enrich teaching and help bring relevance to student learning.

4



Greater Twin Cities United Way



5

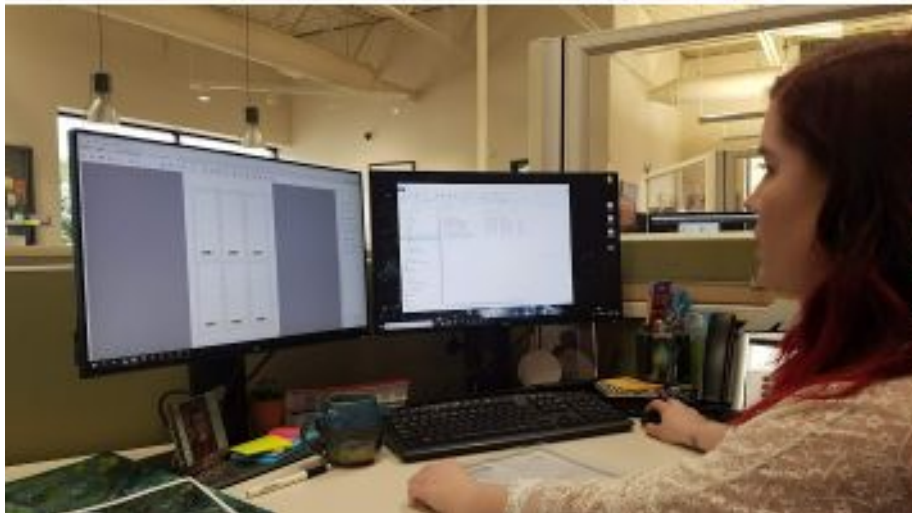
Learning and Innovation Skills

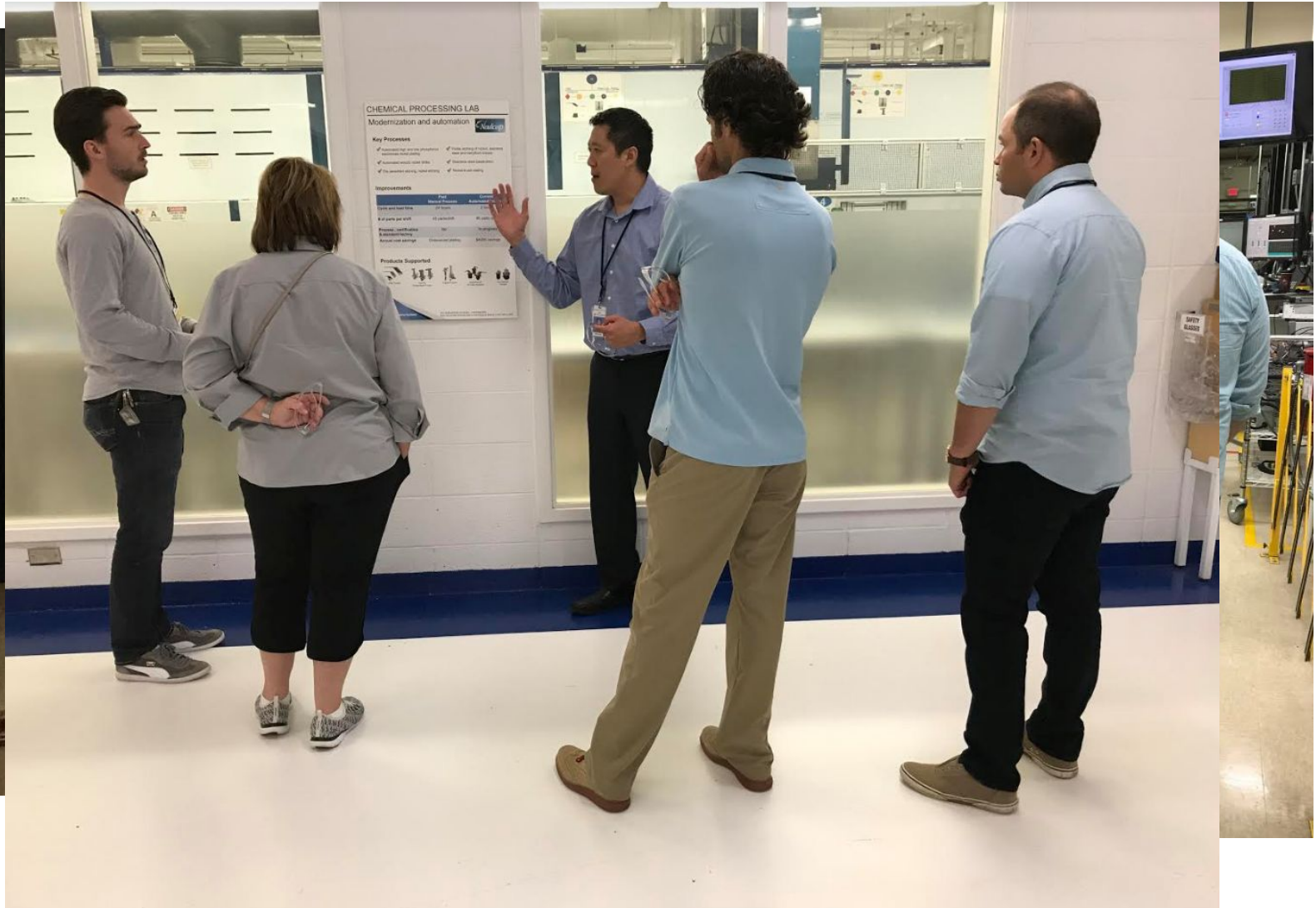
Dakota and Scott County Data from Wanted *Analytics*
"Top 10" from May 11 through June 11, 2018

SOFT SKILL	# Jobs
Oral and written communication	3,536
Customer service oriented	1,386
Detail oriented	1,350
Marketing	1,262
Problem solving	1,236
Integrity	1,215
High Energy	1,005
Team-oriented, teamwork	949
Work independently	858
Organizational skills	857



Partnership for Schools





 FAIRVIEW



2015 LENGTH OF TRAINING/EDUCATION & BASE SALARY CAREERS WITH GREAT OUTLOOK & POTENTIAL

ON THE JOB TRAINING	BASE SALARY/HOUR
Dietary Aide	\$13.38- \$14.54
Patient Access Services Rep I (must type)	\$16.92
Housekeeping Aide	\$13.38- \$ 14.54
Rehab Aide	\$14.72
Case Cart Aide, SPD Aide	\$15.00- \$16.00
Surgical Instrument Tech	\$22.86
1 YEAR OR LESS	
Health Unit Coordinator	\$16.10
Nursing Assistant	\$15.30
EEG Technician	\$21.59
Emergency Medical Technician (EMT)	\$16.10
Pharmacy Tech	\$16.10
Lab Care Tech	\$23.80
2 YEARS	
Respiratory Therapist (2-4 years)	\$26.44
Registered Radiologic Technologist	\$24.97
Special Procedures Technologist (CT)	\$29.15
Ultrasound Technologist	\$32.16
Registered Nurse (Associate Degree)	\$30.40
Surgical Technologist	\$22.86
Echo Technologist	\$32.16
LPN	\$21.30
Physical Therapy Assistant	\$20.55
HIM Specialist	\$17.75
Clinical Lab Tech	\$18.45
4 YEARS	
Human Resources Strategist	\$33.48
Nuclear Medicine Technologist	\$32.16
Medical Tech/Clinical Lab Scientist	\$26.22
Registered Nurse (Bachelor Degree)	\$31.46
Financial Analyst	\$23.80- \$26.22
Maintenance Engineer	\$27.53
Social Worker	\$24.97
Dietitian	\$24.00
GRADUATE DEGREE	
Anesthetist/CRNA	\$ 75.65
Pharmacist (5-9 years)	\$50.92
Physician Assistant (6+ years)	\$47.50
Clinical Nurse Specialist	\$42.00
Nurse Practitioner (7 years)	\$50.50
Physical Therapist (7 years)	\$32.16
Physician (8-12 years)	\$95.00



**Benefits for
teachers,
students and
businesses**

- ❖ Positive image/perception of schools, education, and business
- ❖ Relationships resulting in new collaborations
 - guest speakers, industry tours, support, employees
- ❖ Identification and focus on transferable skills
 - learning and innovation skills
- ❖ Being able to share the WHY, not just the what
- ❖ Inspire passion for knowledge, learning, pathways and life

“Every host was wonderful, helpful, informative, and generous with their time. Thank you!”

“This was one of the most enjoyable experiences I have had and would like to remain connected to the community.”

“I would have loved to have experienced this with more of my social studies colleagues and even students. The implementation of our experience into the classroom will be key going forward.”

This was an awesome experience! I think the initial setup of this has been phenomenal!”

100% would participate again

Thank you!

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LIVE UNITED



Greater Twin Cities United Way



Partnerships for Schools

For more information on partnerships
and pathways, contact:

Dr. Kathy Funston
kfunston@isd191.org
952-707-6276



**Agenda III.C.
June 21, 2018**

To: Board of Education, Members
From: DeeDee Currier, Vice Chair
Date: June 15, 2018
Re: Report on Superintendent Evaluation

Receive a report from DeeDee Currier regarding Superintendent Cindy Amoroso's evaluation.



**Agenda III.D.
June 21, 2018**

To: Board of Education, Members
Cindy Amoroso, Superintendent

From: Jim Schmid, Chair

Date: June 15, 2018

Re: Committee Reports

The following committees may provide updates to the School Board:

Technology Committee – Bob VandenBoom, Committee Chair
Policy Review Committee – Abigail Alt, Committee Chair
Student Performance and Achievement – Dan Luth, Committee Chair
Negotiating Committee- Dan Luth, Committee Chair
Intermediate School District 917 - DeeDee Currier, Board Representative
TIES - Abigail Alt, Board Representative

Other Board Assignments:

- MSBA
- AMSD
- Foundation 191
- Minnesota State High School League
- BHS Hall of Fame
- Burnsville Chamber of Commerce
- Savage Chamber of Commerce
- Dakota Chamber of Commerce
- Scott County SCALE
- U of M CIS

School Board Minutes
 INDEPENDENT SCHOOL DISTRICT 191
 June 14, 2018

The meeting of the Board of Education was called to order by Chair Schmid at 6:30 p.m. at the Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN.

Call to Order

Members present: Directors Currier, Alt, Miller, Schatz, VandenBoom, Luth and Chair Schmid. Others in attendance were Student Representative Haddorff, Superintendent Amoroso, administrators, staff and members of the public.

Attendance

Schmid welcomed the audience and asked Haddorff to lead the Pledge of Allegiance.

Pledge of Allegiance

Moved by Schatz, seconded by Miller, to approve the agenda. Motion carried unanimously (7, 0).

Agenda

Future Ready. Community Strong. Recognized Student Representative Luke Haddorff.

Future Ready.
Community
Strong.

Received a verbal report from Student Representative Haddorff.

Received a report on Adult Basic Education (ABE) from Tom Umhoefer, director of community education, and Jason Sellars, ABE coordinator.

Information

Received a report on K-5 Technology Rollout Plan from Doug Johnson, director of technology, and Rachel Gorton, instructional technology coordinator.

Received a report on Q Comp (ProPay) from Jen Bohr, Q Comp coordinator and Don Leake, Principal on Special Assignment and Project Coordinator.

Received a report on FY19 Adopted Budget Proposed from Lisa Rider, executive director of business services.

Received a verbal report from Superintendent Amoroso.

Received verbal reports from Board Members Alt and Miller.

Moved by Alt, seconded by Currier, to approve the consent agenda:
 -Approve minutes of the regular board meeting and closed session on May 24, 2018, and closed session on June 7, 2018.

Consent Agenda
Minutes

-Approve personnel recommendations for H. Hassler, B. Rucker, E. Thompson, B. Bruns, H. Koury, M. Lindell, C. Brett, A. Moalin, A. Moalin, C. Novine, A. Wening, V. McKenzie, E. Stadherr, A. Selliris, C. Cselovski, E.

Personnel
Recommendations

Walker, J. Flug, R. Hanson, L. Henke, J. Krohn, K. MacNally, J. Kinsella, C. Bowen, W. Drey, C. DeCarlo, D. Long, N. Ramlow, K. Nicholson, R. Thep, M. Stampley, D. Good, A. Vega, M. Berchild, C. Lindberg, H. Sandell, J. Wallace-Vertein, L. Yu, N. Roffers. R. Mestas. and R. Leonard.

- Adopt a resolution to approve and accept donations as presented.
- That the firm of Clifton Larson Allen be contracted to perform the 2017-18 financial audit. Field work and final reporting will occur during the fall/winter of 2018-19 school year.

- Approve the property, casualty, liability agent of record agreement with the Kraus-Anderson Insurance Agency for the 2018-19 fiscal year.

- Appoint OneDigital as agent of record for group medical, life, long term disability and dental insurance for the 2018-19 fiscal year.

- Approve the workers' compensation agent of record agreement with Anderson Insurance & Investment Agency, Inc., for the 2018-19 fiscal year.

- Renew the district's membership in the Minnesota School Boards Association (MSBA).

- Approves a Resolution for Membership in the Minnesota State High School League for the 2018-2019 school year.

- Renew the district's membership in the Association of Metropolitan School Districts (AMSD).

- Receive a report on the Listening Session on May 24, 2018.

- Approve, on a second reading basis, changes to Policies 701:

Establishment and Adoption of School District Budget; 709: Student Transportation Safety Policy; 805: Waste Reduction and Recycling; and 806: Emergency Operations Policy.

- Approve, on a second reading basis, new Policy 495: *Staff Recognition.*

- Approve, on a first reading basis, changes to Policies 299: *Student Representative to the School Board; 613: Graduation Requirements; 607: Organization of Grade Levels; 610: Field Trips; and 616: School District Accountability.*

- Approve no changes to Policies 410: *Family and Medical Leave Policy; 414: Mandated Reporting of Child Neglect or Physical or Sexual Abuse; 415: Mandated Reporting of Maltreatment of Vulnerable Adults; 508: Extended School Year for Certain Students with Individualized Education Programs; and 514: Bullying Prohibition Policy.*

- Approve the Lead in Water Management Plan.

- Approve the updated temporary work space agreement to facilitate Northern Natural Gas's Cedar Station Upgrade project.

Motion carried unanimously (7, 0).

Moved by VandenBoom, seconded by Miller, to adopt the resolution approving Intermediate School District No. 917's Long-Term Facility Maintenance Program Budget and Authorizing the Inclusion of a Proportionate Share of Those Projects In the District's Application for Long-Term Facility Maintenance Revenue. Motion carried unanimously after discussion (7, 0).

Moved by Luth, seconded by Schatz, to approve the Long-Term Facilities

Donations
Fiscal
Appointments

MSBA

MSHSL

AMSD

Policies

917 LTFM

LTFM Application

Maintenance Revenue Application for FY2020. Motion carried unanimously after discussion (7,0).

Moved by Currier, seconded by Schatz, to adopt a resolution authorizing execution of legal documents related to TIES. A roll call vote was taken and the Motion carried unanimously after discussion (7, 0 with VandenBoom, Schatz, Currier, Schmid, Luth, Alt and Miller voting in favor and none against).

TIES

Moved by Alt, seconded by Luth, to approve the contracts for property, casualty and liability insurance for the 2018-2019 year with Affiliated FM Insurance Company; American Alternative Insurance Company; National Union Fire Insurance Company Pittsburgh PA; Stratford Insurance Company; The Insurance Company of the State of PA; Auto-Owners Insurance Company; Admiral Insurance Company; and Cincinnati Insurance Companies. Motion carried unanimously after discussion (7, 0).

Contracts

Moved by Luth, seconded by Schatz, that the Board of Education approves the proposed revisions and re-adopts the unchanged language in the 2017-2019 Master Agreement with the Burnsville District-Wide Administrators. Motion carried unanimously after discussion (7, 0).

DWA

Moved by Currier, seconded by Miller, to approve the 2018-19 Student Handbook. Motion carried unanimously (7, 0).

Student Handbook

Moved by Luth, seconded by Schatz, to approve, on a first reading basis, changes to Policy 403: *Discipline, Suspension, and Dismissal of School District Employees*. Motion carried unanimously (7, 0).

Policy 403

Moved by Schatz, seconded by VandenBoom, to adjourn at 8:44 p.m. to Closed Session, as permitted by M.S. 13D.03, for Negotiation Strategies followed by another closed session, as permitted by Minnesota State Statute §13D.05, Subd 3, for the Superintendent's Evaluation. Motion carried unanimously (7, 0).

Adjourn to a
Closed Session

Bob VandenBoom, clerk

June 21, 2018
Date Approved

Closed Session Minutes
INDEPENDENT SCHOOL DISTRICT 191
June 14, 2018

The closed session was called to order by Chair Schmid at 8:53 p.m. at Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN.

Call to Order

Members present: Directors Luth, VandenBoom, Currier, Schatz, Miller, Alt, and Chair Schmid.

Attendance

Others in Attendance: C. Amoroso, superintendent; L. Rider, executive director of business services; and D. Wakins, assistant superintendent.

The meeting was closed, as permitted by Minnesota Statutes 13D.03, to discuss ISD 191's labor negotiation strategies with the Burnsville Education Association.

Purpose

The meeting adjourned at 9:29 p.m.

Adjourn

Bob VandenBoom, clerk

June 21, 2018
Date Approved

Closed Session Minutes
INDEPENDENT SCHOOL DISTRICT 191
June 14, 2018

This meeting will be closed for the Superintendent's Evaluation as permitted by Minnesota Statute §13D.05 Subd. 3.

Preliminary

The closed session was called to order by Chair Schmid at 9:32 p.m. at Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN.

Call to Order

Members present: Directors Alt, Currier, Luth, Miller, Schatz, VandenBoom and Chair Schmid. Cindy Amoroso, superintendent was also present.

Attendance

The Superintendent Evaluation was discussed.

Agenda

The closed session adjourned at 11:30 p.m.

Adjourn

June 21, 2018

Bob VandenBoom, clerk

Date Approved

June 21, 2018

**Burnsville-Eagan-Savage Public Schools
Independent School District 191
Human Resources**

TO: Members, Board of Education
Cynthia Amoroso, Superintendent

FROM: Stacey Sovine, Executive Director of Human Resources

DATE: June 21, 2018 FINAL

RE: Recommended Personnel Changes

CLASSIFICATION	ACTION	POSITION CONTROL	NAME	FINAL	LOCATION	POSITION	EFFECTIVE DATE
Administrative	Retirement		Barbara Borer	*	Rahn Elementary School	Principal	6/29/2018
Certified	Appointment		Emily Thomas	*	Burnsville High School	Teacher	8/20/2018
Certified	Appointment	Replacement	Molly Moran	*	Eagle Ridge Middle School	Teacher	8/20/2018
Certified	Resignation		Sarah Schram	*	Burnsville High School	Teacher	6/8/2018
Certified	Resignation		Jennifer Lee	*	Vista View Elementary School	Teacher	6/8/2018
Certified	Resignation		Robert Pope	*	Diamondhead Education Center	Coordinator	6/29/2018
Certified	Termination		Kathryn Reagan	*	ECSE Center	Teacher Long Term Substitute	6/8/2018
Classified	Appointment		Mohamed Aden	*	District-wide	Custodian	6/25/2018
Classified	Change of Assignment	New Position	Kelsey Beerling	*	Harriet Bishop Elementary	CE Supervisor	7/2/2018
Classified	Resignation		Kristin Kiratli	*	ECSE Center	EA Level IV	6/7/2018
Classified	Termination		Hamdi Hussein	*	ECSE Center	Cultural Liaison Long Term Substitu	6/8/2018
Co-Curricular/Coach	Termination		Madison Rean	*	Burnsville High School	Asst Cheer Coach	6/19/2018



**Agenda IV.A.3.
June 21, 2018**

To: Members, Board of Education
Cindy Amoroso, Superintendent

From: Lisa K. Rider, Executive Director of Business Services

Date: June 14, 2018

Re: Donations

RECOMMENDATION: To adopt a resolution to approve and accept donations as presented.

RESOLUTION TO ACCEPT DONATIONS

WHEREAS,

1. School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and
2. Minnesota Statute 123B.02, Subd. 6 states the School Board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated; and
3. Minnesota Statute 465.03 states the School Board may accept a grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and
4. Businesses and individuals have submitted donations to the district;

THEREFORE, BE IT RESOLVED by the School Board of ISD 191 to approve and accept with appreciation the donations as presented below and to permit their use as designated by the donors.

Moved by: _____

Seconded by: _____

Members in favor of the motion:

Members opposed:

Whereupon said Resolution was declared duly passed and adopted on June 21, 2018.

Bob VandenBoom
Clerk – Board of Education

Date	Donor	Recipient	Terms	Donation
6/7/2018	William Byrne PTO	William Byrne Elementary	PTO's donation to the staff/school throughout the year	\$7,000
6/8/2018	Patty Resvick	John Metcalf Middle School	Support the band program	Vito Clarinet Serial#D93856
4/26/2018	Anonymous	Joseph Nicollet Middle School	for students	\$90.00
5/29/2018	Anonymous	Joseph Nicollet Middle School	for students	\$90.00

Total monetary donation received: \$7,180.00



**Agenda IV.A.4
June 13, 2018**

TO: Cindy Amoroso, Superintendent and Board of Education
FROM: Lisa K. Rider, Executive Director of Business Services
DATE: June 21, 2018
RE: April Payroll, Claims and Receipts

RECOMMENDATION: That the Board approves Apr payroll checks numbered 719000-719018 and Direct Deposit notices numbered 679068-682123 in the net amount of \$3,954,315.64. Apr & May claims to date represented by checks numbered 458504-458979, 1019788-1020001, and 102163-102166 and wire transfers and adjustments totaling \$7,744,817.97. Also, that the Board accepts Apr receipts of \$14,117,463.99 and investments for the General Fund & 2015A School Building Bonds and OPEB of \$49,030,391.94 as of April 30, 2018.

April payroll, wire transfers, claims and receipts have been prepared under the direction of Robin Pikal, Director of Accounting, and are presented for approval by the School Board.

LKR/mw

**INDEPENDENT SCHOOL DISTRICT 191
FINANCIAL REPORT
April 2018**

Cash Receipts

Receipts		
Miscellaneous Adjustments		\$14,117,463.99
TOTAL APR CASH RECEIVED		14,117,463.99

CASH DISBURSEMENTS

April

Regular Payroll Checks	719000-719018	\$3,954,315.64
Direct Deposit Notices	679068-682123	
Mar payables previously approved:		\$568,025.19
Apr Claims previously approved:		\$465,522.83
Apr Claims:	458504-458663	\$1,330,055.19
	1019788-1019865	\$10,224.73
	102163	\$6,183.43
Apr A/P Wires- Wires+P-card		\$5,473,686.06
Miscellaneous Adjustments		\$8,225.31
TOTAL APR CASH DISBURSED		11,816,238.38

TOTAL EXPENSES TO BE APPROVED

Apr Cash Disbursed		\$11,816,238.38
Less: Items Previously Approved		-\$1,033,548.02
Plus: Apr Payables	458664-458724	\$420,319.80
Checks	458900-458978	
May Claims:	458725-458899	\$496,123.45
Checks	458979	
	1019866-1020001	
	102164-102166	
TOTAL TO BE APPROVED		11,699,133.61

	<u>Money Market</u>	<u>(Original Cost)</u> <u>Investments</u>	<u>Total 4/30/2018</u>
GENERAL FUND	\$6,739,530.00	\$25,487,269.72	\$32,226,799.72
OPEB	\$1,350,879.15	\$7,980,562.00	\$9,331,441.15
OPEB EQUITY INV THROUGH APRIL 30, 2018	\$13,927.66	\$4,191,195.17	\$4,205,122.83
2015A SCHOOL BUILDING BONDS	\$3,267,028.24	\$0.00	\$3,267,028.24
	\$11,371,365.05	\$37,659,026.89	\$49,030,391.94

Note: The attached investment reports are provided by our investment advisor, PMA Financial Network, Inc. These reports include our investment and money market balances.



Total Portfolio Report CAR

As of: 04/30/18

PMA Financial Network, Inc.

2135 CityGate Lane
7th Floor
Naperville, Illinois 60563
Telephone . 630-657-6400
Facsimile . 630-718-8701

BURNSVILLE ISD 191 / GENERAL FUND

2960

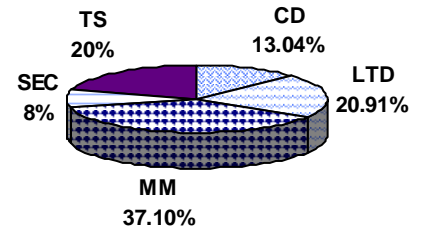
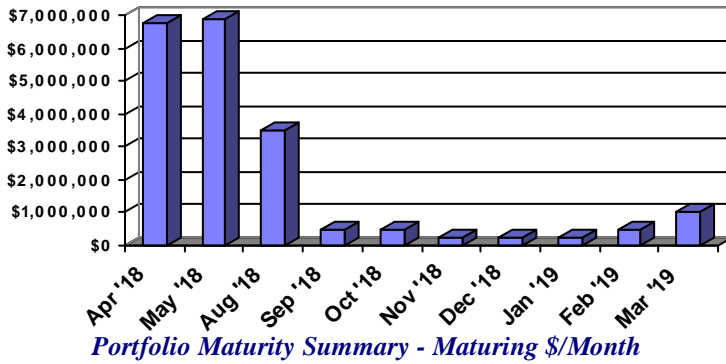
Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
LTD	0	1	04/30/18	04/30/18	PMA SECURITIES SYNDICATE (PMAS)	\$6,739,530.00	\$6,739,530.00	
MM					Investment Shares Portfolio	\$11,956,669.72	\$11,956,669.72	
SEC	40158	1	08/09/17	05/15/18	Bank Of China Certificate of Deposit	\$247,000.00	\$247,000.00	1.266
TS	252988	1	04/25/18	05/25/18	MN TRUST TERM SERIES	\$6,610,035.62	\$6,600,000.00	1.850
CD	229994	1	08/17/16	08/17/18	PACIFIC WESTERN BANK	\$249,849.36	\$244,900.00	1.011
CD	229995	1	08/17/16	08/17/18	FARMERS & MERCHANTS UNION BANK	\$249,879.07	\$245,500.00	0.892
CD	229996	1	08/17/16	08/17/18	INDEPENDENCE BANK- MT	\$249,957.57	\$246,300.00	0.743
CD	230012	1	08/18/16	08/21/18	SOLARITY CREDIT UNION	\$1,521,540.91	\$1,500,000.00	0.720
SEC	38088	1	08/24/16	08/24/18	Yadkin Bank Certificate of Deposit	\$249,000.00	\$249,000.00	0.738
SEC	38086	1	08/25/16	08/27/18	Bankunited, NA Certificate of Deposit	\$248,000.00	\$248,000.00	0.851
CD	244784	1	08/31/17	08/31/18	CORPORATE ONE FEDERAL CREDIT UNION	\$249,907.10	\$246,700.00	1.300
SEC	38087	1	08/31/16	08/31/18	Wells Fargo Bank, NA - Sd Certificate of Deposit	\$249,000.00	\$249,000.00	0.951
SEC	38089	1	08/31/16	08/31/18	Guaranty Bank And Trust Company Certificate of Deposit	\$249,000.00	\$249,000.00	0.751
CD	246451	1	09/26/17	09/26/18	BROOKLINE BANK / FIRST COMMONS BANK NA	\$249,983.84	\$246,500.00	1.411
CD	246452	1	09/26/17	09/26/18	QUONTIC BANK, FSB	\$249,910.61	\$246,600.00	1.343
CD	232865	1	10/18/16	10/25/18	ACB BANK	\$249,961.39	\$245,500.00	0.900
CD	232866	1	10/18/16	10/25/18	FREEMPORT STATE BANK	\$249,979.96	\$245,800.00	0.842
SEC	39527	1	05/10/17	11/13/18	American Express Centurion Bank Certificate of Deposit	\$248,000.00	\$248,000.00	1.435
SEC	40472	1	09/06/17	12/06/18	American Express Bank, Fsb Certificate of Deposit	\$247,000.00	\$247,000.00	1.533
SEC	39192	1	01/31/17	01/31/19	BMW Bank Of North America Certificate of Deposit	\$248,000.00	\$248,000.00	1.417
SEC	40160	1	08/03/17	02/04/19	Morgan Stanley Bank, National Association Certificate of Deposit	\$247,000.00	\$247,000.00	1.468
SEC	40161	1	08/03/17	02/04/19	Morgan Stanley Private Bank, National Association Certificate of Deposit	\$247,000.00	\$247,000.00	1.468
SEC	40516	1	09/07/17	03/07/19	Comenity Capital Bank / World Financial Capital Bank Certificate of Deposit	\$249,000.00	\$249,000.00	1.469
CD	252115	1	03/19/18	03/19/19	CFG COMMUNITY BANK	\$249,853.11	\$244,900.00	2.023
CD	252116	1	03/19/18	03/19/19	LANDMARK COMMUNITY BANK	\$249,853.11	\$244,900.00	2.023
CD	252117	1	03/19/18	03/19/19	VILLAGE BANK & TRUST - WINTRUST	\$249,949.00	\$245,000.00	2.020

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
<i>Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.</i>						Total Amount -->	\$32,304,860.37	\$32,226,799.72

Time and Dollar Weighted Portfolio Yield: 1.377 %

Weighted Average Portfolio Maturity: 42.02 Days

MM: 37.10%
CD's: 13.04%
CP: 0.00%
SEC: 8.47%



Portfolio Allocation by Transaction Type



Total Portfolio Report CAR

As of: 04/30/18

PMA Financial Network, Inc.

2135 CityGate Lane
7th Floor
Naperville, Illinois 60563
Telephone . 630-657-6400
Facsimile . 630-718-8701

BURNSVILLE ISD 191 / 2009 OPEB TRUST

3596

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$1,350,879.15	\$1,350,879.15	
CD	250360	1	01/25/18	06/29/18	PRUDENTIAL SAVINGS BANK	\$249,987.95	\$248,500.00	1.410
CD	250361	1	01/25/18	06/29/18	WESTERN ALLIANCE BANK / TORREY PINES BANK	\$102,108.18	\$101,500.00	1.411
SEC	30731	1	09/25/13	09/25/18	Discover Bank Certificate of Deposit	\$247,000.00	\$247,000.00	2.013
SEC	30738	1	09/25/13	09/25/18	Compass Bank Certificate of Deposit	\$247,000.00	\$247,000.00	1.962
CD	192886	1	01/13/14	01/14/19	M.Y. SAFRA BANK	\$248,142.42	\$228,500.00	1.717
CD	192887	1	01/13/14	01/14/19	STEARNS BANK NA (N)	\$248,500.88	\$230,700.00	1.542
SEC	28287	1	10/09/12	01/15/19	Lakewood Township NJ Ref	\$630,000.00	\$630,000.00	1.580
SEC	28397	1	11/15/12	08/15/19	DENTON TX INDEP SCH DIST TXBL -REF -SER C	\$1,000,000.00	\$1,000,000.00	1.520
CD	232809	1	10/14/16	10/15/19	GBC INTERNATIONAL BANK	\$249,730.21	\$241,800.00	1.092
CD	232810	1	10/14/16	10/15/19	LUANA SAVINGS BANK	\$237,251.62	\$230,000.00	1.050
CD	232811	1	10/14/16	10/15/19	CITIZENS STATE BANK OF LA CROSSE	\$106,113.69	\$103,200.00	0.940
SEC	28316	1	10/15/12	10/15/19	ABERDEEN TWP NJ REF	\$390,000.00	\$390,000.00	1.570
SEC	28317	1	10/16/12	12/01/19	FAIRFIELD & UNION OH LOCAL SCH DIST	\$330,000.00	\$294,162.00	1.620
SEC	28355	1	10/19/12	12/01/19	COOK CNTY IL HIGH SCH DIST #205 THORNTON TWP	\$350,000.00	\$350,000.00	1.939
CD	250359	1	01/25/18	01/27/20	KS STATEBANK / KANSAS STATE BANK OF MANHATTAN	\$181,747.83	\$175,000.00	1.914
SEC	38171	1	09/02/16	10/01/20	City of New York NY	\$345,000.00	\$345,000.00	1.300
CD	248949	1	12/01/17	12/01/20	FIRST CAPITAL BANK	\$249,924.47	\$236,100.00	1.950
CD	248950	1	12/01/17	12/01/20	CITIZENS B&TC OF JACKSON	\$173,250.83	\$163,900.00	1.900
SEC	40118	1	07/31/17	12/15/20	Kane County Forest Preserve District	\$1,450,000.00	\$1,450,000.00	1.820
CD	249934	1	01/09/18	01/11/21	THIRD COAST BANK, SSB	\$248,912.73	\$233,800.00	2.119
CD	249935	1	01/09/18	01/11/21	BANK OF WISCONSIN DELLS	\$249,105.23	\$234,700.00	2.040
CD	249936	1	01/09/18	01/11/21	PRIME ALLIANCE BANK	\$249,105.23	\$234,700.00	2.040
SEC	38170	1	09/02/16	03/01/21	City of Rochester NH	\$365,000.00	\$365,000.00	1.340

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.

Total Amount --> **\$9,498,760.42** **\$9,331,441.15**

Time and Dollar Weighted Portfolio Yield: **1.697 %**

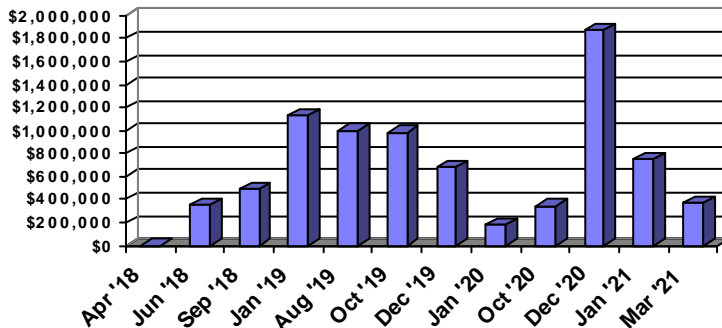
Weighted Average Portfolio Maturity: **535.42 Days**

MM: **14.48%**

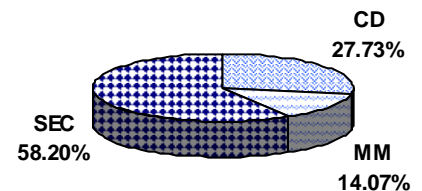
CD's: **28.53%**

CP: **0.00%**

SEC: **56.99%**



Portfolio Maturity Summary - Maturing \$/Month



Portfolio Allocation by Transaction Type



Total Portfolio Report CAR

As of: 04/30/18

PMA Financial Network, Inc.

2135 CityGate Lane
7th Floor
Naperville, Illinois 60563
Telephone . 630-657-6400
Facsimile . 630-718-8701

BURNSVILLE ISD 191 / 2015A BONDS

5762

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$3,267,028.24	\$3,267,028.24	
Total Amount -->						\$3,267,028.24	\$3,267,028.24	

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.

Time and Dollar Weighted Portfolio Yield: 0.000 %

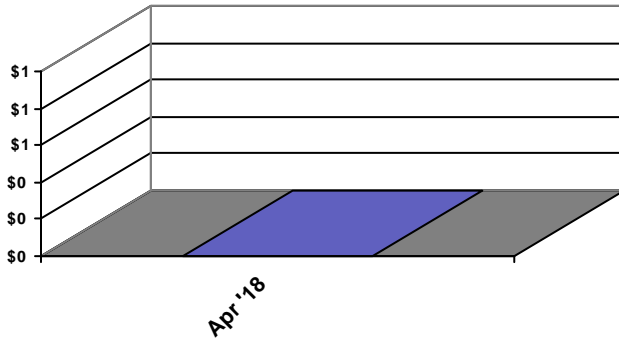
Weighted Average Portfolio Maturity: 0.00 Days

MM: 100.00%

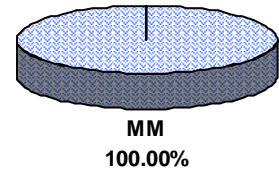
CD's: 0.00%

CP: 0.00%

SEC: 0.00%



Portfolio Maturity Summary - Maturing \$/Month



Portfolio Allocation by Transaction Type

April 2018

Wire Transfers

Date	From	To	Amount	For
040218	MSDLAF	PERA	115,118.13	3/30/18 Payroll - PERA
040218	MSDLAF	TRA	354,638.16	3/30/18 Payroll - TRA
040218	MSDLAF	State of Minnesota	2,400.50	3/30/18 Payroll - Child Support
040218	MSDLAF	State of Minnesota	75.00	3/30/18 Garnishments
040218	MSDLAF	PlanSource	5,898.67	Flex Claims
040218	MSDLAF	Preferred One	366,870.53	Health Insurance
040218	MSDLAF	Teacher's Federal Credit Union	41,257.16	3/30/18 Payroll - Teacher's Dues
040318	MSDLAF	First Bank & Trust	190,586.29	3/30/18 Payroll - TSA Wire
040418	MSDLAF	Internal Revenue Service	740,821.26	3/30/18 Payroll - Federal Taxes
040418	MSDLAF	State of Minnesota	129,725.81	3/30/18 Payroll - State Taxes
040418	MSDLAF	Delta Dental	20,650.49	Dental Insurance
040618	MSDLAF	PlanSource	9,543.93	Medical Claims
040618	MSDLAF	PlanSource	18,264.58	Flex Claims
040918	MSDLAF	Preferred One	396,979.25	Health Insurance
041118	MSDLAF	Delta Dental	17,481.58	Dental Insurance
041118	MSDLAF	US Bank	70,000.00	US Bank P-Card prefunding wire
041218	MSDLAF	Preferred One	82,637.56	Health Insurance
041318	MSDLAF	PlanSource	5,559.60	Medical Claims
041318	MSDLAF	PlanSource	6,861.54	Flex Claims
041618	MSDLAF	Preferred One	558,867.09	Health Insurance
041618	MSDLAF	Internal Revenue Service	685,598.29	4/15/18 Payroll - Federal Taxes

April 2018

Wire Transfers

Date	From	To	Amount	For
041618	MSDLAF	State of Minnesota	120,901.06	4/15/18 Payroll - State Taxes
041618	MSDLAF	First Bank & Trust	191,102.99	4/15/18 Payroll - TSA Wire
041618	MSDLAF	State of Minnesota	13.59	4/15/18 Garnishments
041618	MSDLAF	State of Minnesota	2,138.50	3/15/18 Payroll - Child Support
041618	MSDLAF	PERA	113,919.24	4/15/18 Payroll - PERA
041618	MSDLAF	TRA	351,685.56	4/15/18 Payroll - TRA
041818	MSDLAF	Healthy Savings	3,125.86	Healthy Savings Program
041818	MSDLAF	MN Department of Revenue	99.00	March Sales Tax
041818	MSDLAF	Delta Dental	14,565.87	Dental Insurance
042018	MSDLAF	PlanSource	2,701.50	Medical Claims
042018	MSDLAF	PlanSource	17,209.47	Flex Claims
042318	MSDLAF	Preferred One	334,717.67	Health Insurance
042518	MSDLAF	Delta Dental	11,462.11	Dental Insurance
042718	MSDLAF	Healthy Savings	3,673.12	Healthy Savings Program
042718	MSDLAF	PlanSource	9,728.21	Medical Claims
042718	MSDLAF	PlanSource	9,147.14	Flex Claims
043018	MSDLAF	Preferred One	325,431.78	Health Insurance
043018	MSDLAF	Internal Revenue Service	733,024.55	4/30/18 Payroll - Federal Taxes
043018	MSDLAF	State of Minnesota	128,539.84	4/30/18 Payroll - State Taxes
043018	MSDLAF	State of Minnesota	2,138.50	4/30/18 Payroll - Child Support
043018	MSDLAF	State of Minnesota	226.00	4/30/18 Garnishments

April 2018

Wire Transfers

Date	From	To	Amount	For
043018	MSDLAF	TRA	354,696.82	4/30/18 Payroll - TRA
043018	MSDLAF	PERA	112,050.69	4/30/18 Payroll - PERA
043018	MSDLAF	First Bank & Trust	192,274.20	4/30/18 Payroll - TSA Wire
043018	MSDLAF	Teacher's Federal Credit Union	41,132.66	4/30/18 Payroll - Teacher's Dues

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
1	1019788		\$17.29	Apr 18, 2018	88888	6874	STEAD, AMY JO
1	1019789		\$216.30	Apr 18, 2018	88888	6874	STEAD, AMY JO
1	1019790		\$913.89	Apr 18, 2018	88888	8627	ORTH, STEVEN D. R.
1	1019791		\$115.21	Apr 18, 2018	88888	10311	MATHYS, SANDRA
1	1019792		\$125.00	Apr 18, 2018	88888	10911	SILVERS, KATHRYN
1	1019793		\$125.00	Apr 18, 2018	88888	12724	STEEG, KIMBERLY KAYE
1	1019794		\$94.29	Apr 18, 2018	88888	13692	NIEMIEC, ALICIA
1	1019795		\$75.00	Apr 18, 2018	88888	14226	STALOCK, SHARRON C
1	1019796		\$25.45	Apr 18, 2018	88888	14242	TOFTE, ALISSA G
1	1019797		\$53.41	Apr 18, 2018	88888	15010	NELSON, KATIE L
1	1019798		\$237.19	Apr 18, 2018	88888	15691	RUZICHKA, LAURIE J
1	1019799		\$18.26	Apr 18, 2018	88888	15925	SAMPERS, KAREN M
1	1019800		\$130.26	Apr 18, 2018	88888	16213	STAHLY, JANICE
1	1019801		\$100.69	Apr 18, 2018	88888	16896	NAEF, NATHAN A
1	1019802		\$164.64	Apr 18, 2018	88888	16970	RAMOS, VERONICA
1	1019803		\$27.26	Apr 18, 2018	88888	17565	PETRI, KATHRYN E
1	1019804		\$51.07	Apr 18, 2018	88888	18677	MCLAUGHLIN, ALEXANDRA M
1	1019805		\$116.54	Apr 18, 2018	88888	19195	SOLBERG, LAYNE A
1	1019806		\$112.01	Apr 18, 2018	88888	19229	WOODS, MEGAN M
1	1019807		\$48.89	Apr 18, 2018	88888	19259	WEISBOND, JONAH
1	1019808		\$11.94	Apr 18, 2018	88888	8189	BRAUN, JEAN C
1	1019809		\$23.68	Apr 18, 2018	88888	8274	HOLT, CLAYTON B
1	1019810		\$29.97	Apr 18, 2018	88888	8284	JEFFERS, LUCRETIA
1	1019811		\$126.82	Apr 18, 2018	88888	11821	BLANDIN, MELISSA
1	1019812		\$62.96	Apr 18, 2018	88888	11833	DOUGLAS, LORI
1	1019813		\$29.43	Apr 18,	88888	15074	CHAMERLIK, KAREN

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Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2018			
1	1019814		\$116.15	Apr 18, 2018	88888	16244	GILBERTSON, SHERRY A
1	1019815		\$2,417.41	Apr 18, 2018	88888	16319	CONNELL, PAUL J
1	1019816		\$32.52	Apr 18, 2018	88888	16617	HANSEN, MARIE C
1	1019817		\$61.96	Apr 18, 2018	88888	17216	CHOUANARD, MARY E
1	1019818		\$24.00	Apr 18, 2018	88888	17436	LAKE, DAVID
1	1019819		\$123.56	Apr 18, 2018	88888	17921	LEE, JENNIFER
1	1019820		\$6.00	Apr 18, 2018	88888	17981	BLOOD, KELSEY JO
1	1019821		\$200.00	Apr 18, 2018	88888	18114	LENHARDT, ROBERT S
1	1019822		\$25.00	Apr 18, 2018	88888	18114	LENHARDT, ROBERT S
1	1019823	Void	\$96.58	Apr 18, 2018	88888	18691	GULDEN, JANET
1	1019824		\$408.00	Apr 18, 2018	88888	19106	HADDORFF, RYAN
1	1019825		\$92.43	Apr 18, 2018	88888	19446	HOLLOWAY, ANDREA
1	1019826		\$14.39	Apr 25, 2018	88888	4467	BARLAGE, SUSAN
1	1019827		\$92.21	Apr 25, 2018	88888	7269	BARTH, TAMI RAE
1	1019828		\$32.37	Apr 25, 2018	88888	7304	GOSSMAN, LISA ANN
1	1019829		\$105.00	Apr 25, 2018	88888	9394	HUEMOELLER, MICHAEL T
1	1019830		\$142.79	Apr 25, 2018	88888	13415	ENGELHARDT, ANGELA C
1	1019831		\$45.00	Apr 25, 2018	88888	13915	BARR, SARAH B
1	1019832		\$25.84	Apr 25, 2018	88888	14243	LAQUA, NANCY A
1	1019833		\$58.93	Apr 25, 2018	88888	15977	HEIM, WILLIAM V
1	1019834		\$13.73	Apr 25, 2018	88888	16377	ALEXON, BETH J
1	1019835		\$19.08	Apr 25, 2018	88888	17156	BOMSTA, LYLE J
1	1019836		\$55.31	Apr 25, 2018	88888	17292	CALNON, JENNIFER
1	1019837		\$11.06	Apr 25, 2018	88888	17435	LUND, ELLIOTT J
1	1019838		\$36.00	Apr 25, 2018	88888	17784	BELGRAVE, ANGELA I

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Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
1	1019839		\$245.00	Apr 25, 2018	88888	17901	KENNEY, JAMI
1	1019840		\$400.00	Apr 25, 2018	88888	18043	AMOROSO, CYNTHIA
1	1019841		\$200.00	Apr 25, 2018	88888	18391	JOHNSON, DOUGLAS A
1	1019842		\$52.00	Apr 25, 2018	88888	18623	DESHAW, JENNIFER R
1	1019843		\$256.21	Apr 25, 2018	88888	18842	JACOBS, MICHELLE
1	1019844		\$28.89	Apr 25, 2018	88888	18842	JACOBS, MICHELLE
1	1019845		\$53.96	Apr 25, 2018	88888	18952	CSELOVSZKI, CASSANDRA K
1	1019846		\$150.00	Apr 25, 2018	88888	10972	WITTNEBEL, KATHY
1	1019847		\$7.63	Apr 25, 2018	88888	14998	NEUER, MICHELLE E
1	1019848		\$78.48	Apr 25, 2018	88888	15695	THOMPSON, HYE-JEONG M
1	1019849		\$125.00	Apr 25, 2018	88888	16013	PETERSON, JULIE A
1	1019850		\$200.00	Apr 25, 2018	88888	16166	RIDER, LISA K
1	1019851		\$34.70	Apr 25, 2018	88888	17471	SCHMID, JAMES D
1	1019852		\$200.00	Apr 25, 2018	88888	17487	SOVINE, STACEY
1	1019853		\$14.84	Apr 25, 2018	88888	18008	TOMALA, CRYSTAL M
1	1019854		\$200.00	Apr 25, 2018	88888	18215	WATKINS, DAVID
1	1019855		\$22.89	Apr 25, 2018	88888	18403	REGNIER, STACY
1	1019856		\$45.00	Apr 25, 2018	88888	18604	SCHMIDTKE, ANGILA R
1	1019857		\$70.34	Apr 25, 2018	88888	18612	MALLINGER, MELINDA
1	1019858		\$34.50	Apr 25, 2018	88888	18624	ROEHL, PETER A
1	1019859		\$3.27	Apr 25, 2018	88888	18634	SEAMEN, MICHELLE A
1	1019860		\$22.40	Apr 25, 2018	88888	18635	MCDOWELL, MORGAN
1	1019861		\$59.95	Apr 25, 2018	88888	18846	OTTO, CARON
1	1019862		\$89.05	Apr 25, 2018	88888	18915	RENFORD, RYNETTA M
1	1019863		\$92.85	Apr 25, 2018	88888	18987	ROTTJAKOB, RONDA K
1	1019864		\$200.00	Apr 25,	88888	19154	PIKAL, ROBIN

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Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2018			
1	1019865		\$30.00	Apr 25, 2018	88888	19310	MEYMAN, WHITNEY
1	1019866		\$85.79	May 2, 2018	88888	6968	SODERHOLM, WM ERIC
1	1019867		\$15.62	May 2, 2018	88888	8791	OMODT, JANE
1	1019868		\$12.54	May 2, 2018	88888	9223	REIHER, PAM
1	1019869		\$56.24	May 2, 2018	88888	9239	OPATZ, LARRY
1	1019870		\$62.49	May 2, 2018	88888	9295	WAGNER-SMITH, SHERRY
1	1019871		\$17.98	May 2, 2018	88888	16920	YAGER, AMY LYN
1	1019872		\$68.40	May 2, 2018	88888	17240	SCHNOBRICH, ANGELA M
1	1019873		\$34.99	May 2, 2018	88888	17462	TINKLENBERG, AARON D
1	1019874		\$66.55	May 2, 2018	88888	17753	PIEPER, JILL
1	1019875		\$68.40	May 2, 2018	88888	18854	PAUL-CRITCHLEY, MADISON
1	1019876		\$104.60	May 2, 2018	88888	19203	STAMPLEY, MORGAN
1	1019877		\$11.85	May 2, 2018	88888	19234	PALESCH, KAYCIE R
1	1019878		\$60.79	May 2, 2018	88888	19257	RIVERS, JESSICA L
1	1019879		\$162.13	May 2, 2018	88888	3833	LAMB, CYNTHIA L
1	1019880		\$146.61	May 2, 2018	88888	8309	HENDRIX, EUGENIA M
1	1019881		\$27.60	May 2, 2018	88888	10637	KUGLER, JULIE
1	1019882		\$56.03	May 2, 2018	88888	12301	HJERMSTAD, HEATHER
1	1019883		\$41.05	May 2, 2018	88888	13256	FANDRICH, KARI M
1	1019884		\$39.89	May 2, 2018	88888	13406	ALLEN, SUSAN M
1	1019885		\$125.78	May 2, 2018	88888	14077	HELKE, DAVID M
1	1019886		\$889.89	May 2, 2018	88888	14416	LUTH, DANIEL W
1	1019887		\$14.00	May 2, 2018	88888	15074	CHAMERLIK, KAREN
1	1019888		\$9.81	May 2, 2018	88888	15682	GONZALEZ, MEGAN
1	1019889		\$92.17	May 2, 2018	88888	15851	GOODLING, STEFANIE
1	1019890		\$23.81	May 2, 2018	88888	15977	HEIM, WILLIAM V
1	1019891		\$21.92	May 2, 2018	88888	15982	ANDERSON, BJORN RS
1	1019892		\$87.18	May 2, 2018	88888	16690	LARSON, DEBORAH M
1	1019893		\$152.35	May 2, 2018	88888	17142	GRAY, KAREN M
1	1019894		\$268.08	May 2, 2018	88888	17175	FUNSTON, KATHY L
1	1019895		\$92.11	May 2, 2018	88888	17283	ERBES, SARAH L
1	1019896		\$13.63	May 2, 2018	88888	17764	COZAD, PATRICIA M
1	1019897		\$14.00	May 2, 2018	88888	18153	KAISERSHOT, TROY M
1	1019898		\$96.58	May 2, 2018	88888	18691	GULDEN, JANET
1	1019899		\$57.12	May 2, 2018	88888	18797	GOODBUFFALO, DOMINIC E
1	1019900		\$444.10	May 2, 2018	88888	18842	JACOBS, MICHELLE
1	1019901		\$20.93	May 2, 2018	88888	18842	JACOBS, MICHELLE
1	1019902		\$160.65	May 2, 2018	88888	19159	CARLSON, JENNIFER A
1	1019903		\$100.24	May 2, 2018	88888	19277	ANDERSON, LAURIE
1	1019904		\$49.32	May 2, 2018	88888	19738	GEESMAN, GARRETT D

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Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
1	1019905		\$56.46	May 9, 2018	88888	8255	HILL, KARI L
1	1019906		\$56.08	May 9, 2018	88888	9236	LIPPKA, JONALYN
1	1019907		\$16.24	May 9, 2018	88888	9302	BOHR, JENNIFER L
1	1019908		\$65.24	May 9, 2018	88888	10290	BRADY, STEVE
1	1019909		\$29.98	May 9, 2018	88888	11817	ALVEY, HEATHER
1	1019910		\$68.82	May 9, 2018	88888	11821	BLANDIN, MELISSA
1	1019911		\$39.96	May 9, 2018	88888	12303	LOESCH, JAKE
1	1019912		\$37.55	May 9, 2018	88888	12319	CIN, STEPHANIE P
1	1019913		\$6.54	May 9, 2018	88888	13288	LUTZ, AMANDA J
1	1019914		\$42.99	May 9, 2018	88888	13396	HUTCHINSON, JENNIFER L
1	1019915		\$73.90	May 9, 2018	88888	13396	HUTCHINSON, JENNIFER L
1	1019916		\$64.00	May 9, 2018	88888	13666	BECKER, SARAH J
1	1019917		\$112.87	May 9, 2018	88888	14077	HELKE, DAVID M
1	1019918		\$20.17	May 9, 2018	88888	14183	BELLMONT, CHRISTOPHER
1	1019919		\$16.40	May 9, 2018	88888	14479	KIBLER, JEANNE
1	1019920		\$278.02	May 9, 2018	88888	14594	HEWETT, THOMAS
1	1019921		\$57.72	May 9, 2018	88888	15074	CHAMERLIK, KAREN
1	1019922		\$87.53	May 9, 2018	88888	16451	LOPEZ, MARIA T
1	1019923		\$25.92	May 9, 2018	88888	17003	ARIAS, ANGELA JOY
1	1019924		\$4.14	May 9, 2018	88888	17156	BOMSTA, LYLE J
1	1019925		\$14.07	May 9, 2018	88888	17292	CALNON, JENNIFER
1	1019926		\$9.60	May 9, 2018	88888	18381	DEROUIN, JILL
1	1019927		\$62.68	May 9, 2018	88888	18797	GOODBUFFALO, DOMINIC E
1	1019928		\$18.58	May 9, 2018	88888	18990	FLIKEID, TASHA
1	1019929		\$121.64	May 9, 2018	88888	19250	BERENS, MICHELE E
1	1019930		\$23.93	May 9, 2018	88888	19261	ATTANASIO, MEGAN
1	1019931		\$64.20	May 9, 2018	88888	19312	LAHR, JOELYNN
1	1019932		\$95.59	May 9, 2018	88888	19446	HOLLOWAY, ANDREA
1	1019933		\$134.56	May 9, 2018	88888	4356	SIMON, GLENN D.
1	1019934		\$50.00	May 9, 2018	88888	6874	STEAD, AMY JO
1	1019935		\$8.01	May 9, 2018	88888	7347	SMITH, KELLY L
1	1019936		\$2,250.00	May 9, 2018	88888	8086	NEPSUND, JEFF L
1	1019937		\$37.01	May 9, 2018	88888	9629	MCKINNEY, MARGARET
1	1019938		\$202.89	May 9, 2018	88888	9771	PLUCINAK, JODY L
1	1019939		\$45.45	May 9, 2018	88888	10543	WURDEMAN, SCOTT
1	1019940		\$163.18	May 9, 2018	88888	12579	STARKEY, MICHELE M
1	1019941		\$50.69	May 9, 2018	88888	13905	WENDLING, PAULA L
1	1019942		\$23.28	May 9, 2018	88888	14779	ZAK, GLORIA
1	1019943		\$19.02	May 9, 2018	88888	15700	REID, LISA M
1	1019944		\$1,245.00	May 9, 2018	88888	15741	PHILLIPS, MARIA
1	1019945		\$10.36	May 9, 2018	88888	16003	PRANSCHKE, STEPHANIE T
1	1019946		\$75.00	May 9, 2018	88888	16594	MONSON, COREY E

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
1	1019947		\$15.48	May 9, 2018	88888	16896	NAEF, NATHAN A
1	1019948		\$28.14	May 9, 2018	88888	17183	VOIGT, PAMELA M
1	1019949		\$25.78	May 9, 2018	88888	17719	NIERENGARTEN, BRIANNA L
1	1019950		\$346.29	May 9, 2018	88888	18037	PARKINSON, JACQUELYN R
1	1019951		\$15.04	May 9, 2018	88888	18045	VO, KELLY RAE
1	1019952		\$84.00	May 9, 2018	88888	18635	MCDOWELL, MORGAN
1	1019953		\$84.00	May 9, 2018	88888	18677	MCLAUGHLIN, ALEXANDRA M
1	1019954		\$1,785.05	May 9, 2018	88888	18697	THEIS, RACHAEL L
1	1019955		\$366.04	May 9, 2018	88888	18697	THEIS, RACHAEL L
1	1019956		\$17.05	May 9, 2018	88888	19222	ULRICH, JULIA
1	1019957		\$52.32	May 9, 2018	88888	19302	SCHROEDER, WENDY
1	1019958		\$31.39	May 9, 2018	88888	19455	MARTINEZ, ANNETTE
1	1019959		\$28.73	May 16, 2018	88888	4467	BARLAGE, SUSAN
1	1019960		\$126.17	May 16, 2018	88888	9267	HOLDEN, MATTHEW J
1	1019961		\$143.85	May 16, 2018	88888	9394	HUEMOELLER, MICHAEL T
1	1019962		\$45.78	May 16, 2018	88888	9552	DORIGAN-SLETTE, CYNTHIA M
1	1019963		\$16.84	May 16, 2018	88888	13396	HUTCHINSON, JENNIFER L
1	1019964		\$6.65	May 16, 2018	88888	13396	HUTCHINSON, JENNIFER L
1	1019965		\$193.04	May 16, 2018	88888	13406	ALLEN, SUSAN M
1	1019966		\$42.96	May 16, 2018	88888	13422	KRZEWKI, CATHERINE D
1	1019967		\$77.72	May 16, 2018	88888	13495	BROWN, CHRISTOPHER M
1	1019968		\$7.99	May 16, 2018	88888	15977	HEIM, WILLIAM V
1	1019969		\$43.52	May 16, 2018	88888	17175	FUNSTON, KATHY L
1	1019970		\$64.31	May 16, 2018	88888	17216	CHOUANARD, MARY E
1	1019971		\$57.06	May 16, 2018	88888	17322	CZAPAR, KELLY N
1	1019972		\$26.17	May 16, 2018	88888	17755	JOHNSON, CORY CHARLES
1	1019973		\$87.37	May 16, 2018	88888	17784	BELGRAVE, ANGELA I
1	1019974		\$46.00	May 16, 2018	88888	17901	KENNEY, JAMI
1	1019975		\$53.97	May 16, 2018	88888	18289	HARVES, NICOLE R
1	1019976		\$179.43	May 16,	88888	18545	KROHN, JULIE C

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2018			
1	1019977		\$72.33	May 16, 2018	88888	18662	BRANCH, NANCY C
1	1019978		\$57.99	May 16, 2018	88888	19158	EWERT, CASEY B
1	1019979		\$13.20	May 16, 2018	88888	19401	ETHEN, CHERI L
1	1019980		\$77.25	May 16, 2018	88888	19475	BUCKREY, SUSAN E
1	1019981		\$26.75	May 16, 2018	88888	6874	STEAD, AMY JO
1	1019982		\$528.53	May 16, 2018	88888	8627	ORTH, STEVEN D. R.
1	1019983		\$59.57	May 16, 2018	88888	9239	OPATZ, LARRY
1	1019984		\$107.37	May 16, 2018	88888	9670	ROBOLE, VICKI M
1	1019985		\$245.17	May 16, 2018	88888	9785	MCCARTHY, JENNIFER
1	1019986		\$125.00	May 16, 2018	88888	13000	TUCCI, AMY J
1	1019987		\$180.09	May 16, 2018	88888	13651	SEXTON, MARCIA
1	1019988		\$61.91	May 16, 2018	88888	14127	ZONDAG-HAMER, KIMBERLY
1	1019989		\$125.00	May 16, 2018	88888	14453	RHINEVAULT, LYNN
1	1019990		\$125.00	May 16, 2018	88888	14453	RHINEVAULT, LYNN
1	1019991		\$265.96	May 16, 2018	88888	14961	SPRY, KARIE
1	1019992		\$73.08	May 16, 2018	88888	15010	NELSON, KATIE L
1	1019993		\$46.65	May 16, 2018	88888	15133	MOBERG, CARLENE
1	1019994		\$98.10	May 16, 2018	88888	15695	THOMPSON, HYE-JEONG M
1	1019995		\$147.25	May 16, 2018	88888	16491	VITALI, ALICIA F
1	1019996		\$70.63	May 16, 2018	88888	17462	TINKLENBERG, AARON D
1	1019997		\$272.32	May 16, 2018	88888	18612	MALLINGER, MELINDA
1	1019998		\$15.75	May 16, 2018	88888	18635	MCDOWELL, MORGAN
1	1019999		\$68.40	May 16, 2018	88888	18677	MCLAUGHLIN, ALEXANDRA M
1	1020000		\$93.39	May 16, 2018	88888	18909	SAYERS, KEVIN
1	1020001		\$20.17	May 16, 2018	88888	19169	STRUCK, JULIE

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
Check Count	214	Grand Total	\$27,058.22				

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	458504	Clear	\$437.50	Apr 17, 2018	29756	0	AVANT ASSESSMENT, LLC
4	458505		\$7,838.50	Apr 17, 2018	02422	5	BURNSVILLE YMCA
4	458506	Clear	\$60,640.29	Apr 17, 2018	00809	0	DAKOTA ELECTRIC ASSOCIATION
4	458507	Clear	\$300.00	Apr 17, 2018	27732	0	DIALOG ONE LLC
4	458508	Void	\$53.70	Apr 17, 2018	01994	0	J&R SCHOOL SUPPLIES, INC.
4	458509	Clear	\$1,140.00	Apr 17, 2018	05303	0	LEGIONVILLE
4	458510		\$356.00	Apr 17, 2018	02613	0	MN ZOO
4	458511	Clear	\$6,048.75	Apr 17, 2018	22324	0	MULTILINGUAL WORD, INC.
4	458512	Clear	\$34.57	Apr 17, 2018	02765	0	NORCOSTCO, INC.
4	458513		\$685.00	Apr 17, 2018	26064	0	PRINTEEZ & PROMOTION
4	458514	Clear	\$510.00	Apr 17, 2018	26662	1	RAPTOR TECHNOLOGIES
4	458515	Clear	\$86.00	Apr 17, 2018	22579	0	SCHAD TRACY SIGNS
4	458516	Clear	\$425.00	Apr 17, 2018	29575	0	SKOW, KAREN
4	458517	Clear	\$5,721.25	Apr 17, 2018	24346	0	STRATEGIC BEHAVIORAL SOLUTIONS
4	458518	Clear	\$992.25	Apr 17, 2018	02039	0	THE WORKS
4	458519	Clear	\$165.00	Apr 17, 2018	28298	0	US HEALTH WORKS MEDICAL GRP MN, PC
4	458520	Clear	\$901.25	Apr 17, 2018	20019	0	VERNON COMPANY
4	458521	Clear	\$400.00	Apr 20, 2018	28758	0	BEHAVE YOUR BEST LLC
4	458522	Clear	\$234.00	Apr 20, 2018	29571	0	BIALLAS, MARIE CAROLE
4	458523		\$13.25	Apr 20, 2018	00001	1790	BOURQUIN, MARY
4	458524	Clear	\$409.50	Apr 20, 2018	28973	0	CASPERSON, JULIE
4	458525	Clear	\$15,046.15	Apr 20, 2018	02519	0	CENTERPOINT ENERGY
4	458526		\$60.00	Apr 20, 2018	28401	0	CHOY, KEREN
4	458527		\$60.00	Apr 20, 2018	28260	0	CHOY, SERGIO R.
4	458528	Clear	\$3,444.99	Apr 20, 2018	06231	0	CONSOLIDATED COMMUNICATIONS
4	458529	Clear	\$195.00	Apr 20,	00502	0	CORNERSTONE COPY CENTER

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2018			
4	458530	Clear	\$820.00	Apr 20, 2018	26097	0	DAD'S BELGIAN WAFFLES
4	458531	Clear	\$89.10	Apr 20, 2018	09272	2	ECM PUBLISHERS, INC.
4	458532		\$562.14	Apr 20, 2018	25053	0	EF EDUCATIONAL TOURS
4	458533	Clear	\$220.50	Apr 20, 2018	03506	0	EIGHMY, KAREN
4	458534		\$148.50	Apr 20, 2018	29761	0	EKBLAD, BETHANY
4	458535	Clear	\$741.70	Apr 20, 2018	02995	0	FAST SIGNS
4	458536	Clear	\$50.00	Apr 20, 2018	03622	2	GALE/CENGAGE LEARNING
4	458537	Clear	\$90.00	Apr 20, 2018	00575	0	GROTH MUSIC COMPANY
4	458538	Clear	\$49.00	Apr 20, 2018	00001	1789	HARPER, KAREN
4	458539	Clear	\$475.00	Apr 20, 2018	28876	0	IMAGINE DESIGN & CREATIVE CONSULTING, INC
4	458540		\$25,045.00	Apr 20, 2018	01394	0	IND. SCHOOL DIST. 196
4	458541	Clear	\$229.00	Apr 20, 2018	01896	0	INSTRUMENTALIST AWARDS, LLC
4	458542	Clear	\$25,116.69	Apr 20, 2018	09327	0	INTERMEDIATE SCHOOL DISTRICT 917
4	458543		\$147.00	Apr 20, 2018	29479	0	JAMERSON, FELICIA
4	458544		\$53.70	Apr 20, 2018	06157	0	JONES SCHOOL SUPPLY COMPANY, INC.
4	458545	Clear	\$36,819.70	Apr 20, 2018	27633	0	KELLY SERVICES, INC.
4	458546		\$244.10	Apr 20, 2018	00016	3113	LINK, TIM
4	458547	Clear	\$3,083.33	Apr 20, 2018	05220	0	MACPHAIL
4	458548	Clear	\$656.40	Apr 20, 2018	25512	0	MAYER ARTS, INC.
4	458549	Clear	\$1,785.00	Apr 20, 2018	24921	0	MECA SPORTSWEAR
4	458550		\$960.00	Apr 20, 2018	03814	0	MINNESOTA COMMUNITY EDUCATION ASSOC (MCEA)
4	458551	Clear	\$1,586.19	Apr 20, 2018	03029	1	MINNESOTA ENERGY RESOURCES
4	458552	Clear	\$350.00	Apr 20, 2018	02613	0	MN ZOO
4	458553	Clear	\$130.50	Apr 20, 2018	25372	4	NCS PEARSON INC
4	458554	Clear	\$182,250.00	Apr 20, 2018	02136	0	NORMANDALE COMMUNITY COLLEGE

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	458555		\$486.00	Apr 20, 2018	02467	0	NOVAK, JANICE S.
4	458556		\$780.00	Apr 20, 2018	24879	0	PEREZ, MELISSA M.
4	458557	Unissued	\$0.00	Apr 20, 2018	24879	0	PEREZ, MELISSA M.
4	458558	Clear	\$65.08	Apr 20, 2018	03532	2	SCHMITT MUSIC
4	458559	Clear	\$664.00	Apr 20, 2018	26552	3	SCHOOL NUTRITION ASSOCIATION
4	458560	Clear	\$84.00	Apr 20, 2018	03609	0	SCIENCE MUSEUM OF MINN.
4	458561	Clear	\$330.21	Apr 20, 2018	28183	0	SECOND HARVEST HEARTLAND
4	458562	Clear	\$3,851.00	Apr 20, 2018	03369	0	SEXTON PRINTING
4	458563	Clear	\$533.00	Apr 20, 2018	27209	0	SOCCERCHILI
4	458564	Clear	\$6,164.36	Apr 20, 2018	29345	1	T-MOBILE
4	458565	Clear	\$732.70	Apr 20, 2018	28502	0	THE MCDOWELL AGENCY, INC.
4	458566	Clear	\$11.84	Apr 20, 2018	21190	0	TROUSIL, WANDA
4	458567	Clear	\$3,209.40	Apr 20, 2018	28417	0	UNIVERSAL ATHLETIC SERVICE INC.
4	458568	Clear	\$42,787.43	Apr 20, 2018	04417	1	US FOODS INC
4	458569	Unissued	\$0.00	Apr 20, 2018	04417	1	US FOODS INC
4	458570	Unissued	\$0.00	Apr 20, 2018	04417	1	US FOODS INC
4	458571	Unissued	\$0.00	Apr 20, 2018	04417	1	US FOODS INC
4	458572	Unissued	\$0.00	Apr 20, 2018	04417	1	US FOODS INC
4	458573	Unissued	\$0.00	Apr 20, 2018	04417	1	US FOODS INC
4	458574	Unissued	\$0.00	Apr 20, 2018	04417	1	US FOODS INC
4	458575	Unissued	\$0.00	Apr 30, 2018	00000	0	COMMUNITY EDUCATION REFUND ACCOUNT
4	458576	Unissued	\$0.00	Apr 30, 2018	00000	0	COMMUNITY EDUCATION REFUND ACCOUNT
4	458577	Unissued	\$0.00	Apr 30, 2018	00000	0	COMMUNITY EDUCATION REFUND ACCOUNT
4	458578	Unissued	\$0.00	Apr 30, 2018	00000	0	COMMUNITY EDUCATION REFUND ACCOUNT
4	458579	Unissued	\$0.00	Apr 30, 2018	00000	0	COMMUNITY EDUCATION REFUND ACCOUNT
4	458580	Unissued	\$0.00	Apr 30,	00000	0	COMMUNITY EDUCATION REFUND

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2018			ACCOUNT
4	458581	Unissued	\$0.00	Apr 30, 2018	00000	0	COMMUNITY EDUCATION REFUND ACCOUNT
4	458582	Unissued	\$0.00	Apr 30, 2018	00000	0	COMMUNITY EDUCATION REFUND ACCOUNT
4	458583	Unissued	\$0.00	Apr 30, 2018	00000	0	COMMUNITY EDUCATION REFUND ACCOUNT
4	458584	Unissued	\$0.00	Apr 30, 2018	00000	0	COMMUNITY EDUCATION REFUND ACCOUNT
4	458585	Unissued	\$0.00	Apr 30, 2018	00000	0	COMMUNITY EDUCATION REFUND ACCOUNT
4	458586	Unissued	\$0.00	Apr 30, 2018	00000	0	COMMUNITY EDUCATION REFUND ACCOUNT
4	458587	Unissued	\$0.00	Apr 30, 2018	00000	0	COMMUNITY EDUCATION REFUND ACCOUNT
4	458588	Unissued	\$0.00	Apr 30, 2018	00000	0	COMMUNITY EDUCATION REFUND ACCOUNT
4	458589	Unissued	\$0.00	Apr 30, 2018	00000	0	COMMUNITY EDUCATION REFUND ACCOUNT
4	458590	Unissued	\$0.00	Apr 30, 2018	00000	0	COMMUNITY EDUCATION REFUND ACCOUNT
4	458591	Unissued	\$0.00	Apr 30, 2018	00000	0	COMMUNITY EDUCATION REFUND ACCOUNT
4	458592	Unissued	\$0.00	Apr 30, 2018	00000	0	COMMUNITY EDUCATION REFUND ACCOUNT
4	458593	Clear	\$34,213.50	Apr 24, 2018	05296	0	360 COMMUNITIES
4	458594	Clear	\$788.40	Apr 24, 2018	28551	0	ADVANCED IMAGING SOLUTIONS
4	458595	Clear	\$293.58	Apr 24, 2018	01253	1	BATTERIES PLUS
4	458596	Clear	\$2,000.00	Apr 24, 2018	29511	0	BUSCH, ZACHARY
4	458597		\$29,053.35	Apr 24, 2018	02519	0	CENTERPOINT ENERGY
4	458598	Clear	\$461,674.48	Apr 24, 2018	28300	1	DURHAM SCHOOL SERVICES
4	458599	Clear	\$496.00	Apr 24, 2018	26262	1	EDUCATORS BENEFIT CONSULTANTS, LLC
4	458600	Clear	\$395.00	Apr 24, 2018	29729	0	GREATAMERICA FINANCIAL SERVICES
4	458601	Clear	\$55,952.74	Apr 24, 2018	27633	0	KELLY SERVICES, INC.
4	458602		\$72.00	Apr 24, 2018	23675	0	MAXWELL, KIM
4	458603		\$308.00	Apr 24, 2018	24921	0	MECA SPORTSWEAR
4	458604	Clear	\$388.00	Apr 24, 2018	22385	0	METRO TRANSIT
4	458605	Clear	\$89.66	Apr 24, 2018	00421	0	MUSIC THEATRE INTERNATIONAL

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	458606	Clear	\$12,528.75	Apr 24, 2018	29713	0	PRESIDIO NETWORKED SOLUTIONS GROUP, LLC
4	458607	Clear	\$40.00	Apr 24, 2018	28502	0	THE MCDOWELL AGENCY, INC.
4	458608	Clear	\$213.52	Apr 24, 2018	20019	0	VERNON COMPANY
4	458609		\$531.24	Apr 24, 2018	22874	1	WESTERN STATES ENVELOPE & LABEL
4	458610		\$240.00	Apr 27, 2018	28551	0	ADVANCED IMAGING SOLUTIONS
4	458611		\$185.65	Apr 27, 2018	06215	0	AIRPORT TAXI, INC.
4	458612		\$1,560.48	Apr 27, 2018	26245	1	AUDIO LOGIC SYSTEMS
4	458613		\$514.78	Apr 27, 2018	05944	0	BURNSVILLE SWIM CLUB, INC.
4	458614		\$733.80	Apr 27, 2018	29243	0	CARLSON, GERRI
4	458615		\$199.80	Apr 27, 2018	24466	1	CENTER FOR THE COLLABORATIVE CLASSROOM
4	458616		\$60.00	Apr 27, 2018	28401	0	CHOY, KEREN
4	458617		\$120.00	Apr 27, 2018	28260	0	CHOY, SERGIO R.
4	458618		\$1,440.00	Apr 27, 2018	29462	2	CONQUER NINJA ATHLETICS
4	458619		\$1,466.73	Apr 27, 2018	00502	0	CORNERSTONE COPY CENTER
4	458620		\$42.00	Apr 27, 2018	02213	3	DAKOTA COUNTY MASTER GARDENERS
4	458621		\$480.00	Apr 27, 2018	20524	0	DEWALD, RINA C.
4	458622		\$1,666.66	Apr 27, 2018	26551	0	EAGLES WINGS, LLC
4	458623		\$1,106.21	Apr 27, 2018	28651	0	FOOD GROUP
4	458624		\$45.00	Apr 27, 2018	00862	3	HERFF JONES, INC.
4	458625		\$1,326.00	Apr 27, 2018	29767	0	HIGH FIVE, LLC
4	458626		\$2,712.50	Apr 27, 2018	24432	0	I GOT SKILLS
4	458627		\$7.50	Apr 27, 2018	20540	0	INTELLIGERE, INC
4	458628		\$105,471.41	Apr 27, 2018	09327	0	INTERMEDIATE SCHOOL DISTRICT 917
4	458629		\$3,520.00	Apr 27, 2018	26911	0	INTERNATIONAL GYMNASTICS OF MN, LLC
4	458630		\$60.00	Apr 27, 2018	24542	0	JAMA, SAFIYO
4	458631	Clear	\$100.00	Apr 27,	29765	0	JSR CREATIVE, LLC

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2018			
4	458632		\$45,643.73	Apr 27, 2018	27633	0	KELLY SERVICES, INC.
4	458633		\$96.00	Apr 27, 2018	21553	3	LIFETIME FITNESS
4	458634		\$2,513.85	Apr 27, 2018	25512	0	MAYER ARTS, INC.
4	458635	Unissued	\$0.00	Apr 27, 2018	25512	0	MAYER ARTS, INC.
4	458636		\$405.00	Apr 27, 2018	24523	0	MIDWEST LANGUAGE BANC, INC.
4	458637		\$500.00	Apr 27, 2018	02613	0	MN ZOO
4	458638		\$380.00	Apr 27, 2018	02613	0	MN ZOO
4	458639		\$1,920.00	Apr 27, 2018	03216	0	MROS, RICHARD
4	458640		\$105.90	Apr 27, 2018	02765	0	NORCOSTCO, INC.
4	458641		\$780.00	Apr 27, 2018	24879	0	PEREZ, MELISSA M.
4	458642	Unissued	\$0.00	Apr 27, 2018	24879	0	PEREZ, MELISSA M.
4	458643		\$315.60	Apr 27, 2018	29413	1	QIVITALITY, LLC
4	458644		\$2,641.70	Apr 27, 2018	20099	2	RELIASTAR LIFE INSURANCE COMPANY
4	458645		\$2,597.36	Apr 27, 2018	20099	3	RELIASTAR LIFE INSURANCE COMPANY
4	458646		\$1,322.74	Apr 27, 2018	20099	4	RELIASTAR LIFE INSURANCE COMPANY
4	458647		\$253.75	Apr 27, 2018	25562	0	SACHS, ALICE
4	458648		\$8,400.00	Apr 27, 2018	26796	0	SAFEWAY DRIVING SCHOOL
4	458649		\$49.00	Apr 27, 2018	03532	2	SCHMITT MUSIC
4	458650		\$263.59	Apr 27, 2018	25097	1	SCHOOL SPECIALTY INC
4	458651		\$660.91	Apr 27, 2018	28183	0	SECOND HARVEST HEARTLAND
4	458652		\$382.50	Apr 27, 2018	29575	0	SKOW, KAREN
4	458653		\$401.50	Apr 27, 2018	25227	0	SOLBERG, STACY
4	458654		\$554.00	Apr 27, 2018	01209	0	STAGES THEATRE COMPANY
4	458655		\$39,514.44	Apr 27, 2018	24486	0	THE HARTFORD
4	458656		\$495.00	Apr 27, 2018	29764	0	TWIN CITIES PHOTO BOOTHS

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	458657		\$120.00	Apr 27, 2018	25958	0	UGAS, ABDISAMAD
4	458658	Clear	\$49,357.36	Apr 27, 2018	04417	1	US FOODS INC
4	458659	Unissued	\$0.00	Apr 27, 2018	04417	1	US FOODS INC
4	458660	Unissued	\$0.00	Apr 27, 2018	04417	1	US FOODS INC
4	458661	Clear	\$165.00	Apr 27, 2018	28298	0	US HEALTH WORKS MEDICAL GRP MN, PC
4	458662		\$120.00	Apr 27, 2018	25560	0	WARSAME, KADRA
4	458663		\$400.00	Apr 27, 2018	29766	0	WILKENING, ROB
4	458664		\$304.79	May 1, 2018	29434	0	ACER SERVICE CORPORATION
4	458665		\$12,616.73	May 1, 2018	28147	1	AGROPUR INC. DIVISION NATREL USA
4	458666	Unissued	\$0.00	May 1, 2018	28147	1	AGROPUR INC. DIVISION NATREL USA
4	458667	Unissued	\$0.00	May 1, 2018	28147	1	AGROPUR INC. DIVISION NATREL USA
4	458668	Unissued	\$0.00	May 1, 2018	28147	1	AGROPUR INC. DIVISION NATREL USA
4	458669	Unissued	\$0.00	May 1, 2018	28147	1	AGROPUR INC. DIVISION NATREL USA
4	458670	Unissued	\$0.00	May 1, 2018	28147	1	AGROPUR INC. DIVISION NATREL USA
4	458671	Unissued	\$0.00	May 1, 2018	28147	1	AGROPUR INC. DIVISION NATREL USA
4	458672	Unissued	\$0.00	May 1, 2018	28147	1	AGROPUR INC. DIVISION NATREL USA
4	458673	Unissued	\$0.00	May 1, 2018	28147	1	AGROPUR INC. DIVISION NATREL USA
4	458674	Unissued	\$0.00	May 1, 2018	28147	1	AGROPUR INC. DIVISION NATREL USA
4	458675	Unissued	\$0.00	May 1, 2018	28147	1	AGROPUR INC. DIVISION NATREL USA
4	458676		\$536.28	May 1, 2018	01365	0	AMERIPRIDE LINEN AND APPAREL SERVICES
4	458677	Unissued	\$0.00	May 1, 2018	01365	0	AMERIPRIDE LINEN AND APPAREL SERVICES
4	458678	Unissued	\$0.00	May 1, 2018	01365	0	AMERIPRIDE LINEN AND APPAREL SERVICES
4	458679		\$133.71	May 1, 2018	00428	0	ARAMARK
4	458680		\$1,701.29	May 1, 2018	26500	0	ARMSTRONG TORSETH SKOLD & RYDEEN INC.
4	458681		\$1,338.82	May 1, 2018	25449	2	AUTOMATED LOGIC CONTRACTING SERVICES
4	458682		\$427.55	May 1,	00386	1	BARNES & NOBLE, INC.

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2018			
4	458683		\$9,172.97	May 1, 2018	03544	2	BEST BUY BUSINESS ADVANTAGE ACCOUNT
4	458684		\$22,282.77	May 1, 2018	00477	0	BIX PRODUCE COMPANY
4	458685	Unissued	\$0.00	May 1, 2018	00477	0	BIX PRODUCE COMPANY
4	458686	Unissued	\$0.00	May 1, 2018	00477	0	BIX PRODUCE COMPANY
4	458687	Unissued	\$0.00	May 1, 2018	00477	0	BIX PRODUCE COMPANY
4	458688	Unissued	\$0.00	May 1, 2018	00477	0	BIX PRODUCE COMPANY
4	458689	Unissued	\$0.00	May 1, 2018	00477	0	BIX PRODUCE COMPANY
4	458690		\$2,476.67	May 1, 2018	27279	1	COLE PAPERS INC.
4	458691	Unissued	\$0.00	May 1, 2018	27279	1	COLE PAPERS INC.
4	458692		\$6,709.65	May 1, 2018	03866	0	CONTINENTAL CLAY COMPANY
4	458693		\$2.69	May 1, 2018	00645	0	CUB FOODS
4	458694		\$8,466.46	May 1, 2018	04186	1	DALCO
4	458695	Unissued	\$0.00	May 1, 2018	04186	1	DALCO
4	458696		\$4,343.82	May 1, 2018	00279	0	DIVERSIFIED SNACK DISTRIBUTION
4	458697	Unissued	\$0.00	May 1, 2018	00279	0	DIVERSIFIED SNACK DISTRIBUTION
4	458698		\$335.23	May 1, 2018	01064	2	EARL F. ANDERSEN
4	458699		\$1,196.57	May 1, 2018	01078	0	ELECTRO WATCHMAN, INC.
4	458700		\$49.61	May 1, 2018	29706	0	EXPRESS AUTO PARTS
4	458701		\$59.55	May 1, 2018	23054	1	FASTENAL
4	458702		\$847.01	May 1, 2018	04387	1	GRAINGER
4	458703	Unissued	\$0.00	May 1, 2018	04387	1	GRAINGER
4	458704		\$296.15	May 1, 2018	01478	1	GRAYBAR ELECTRIC COMPANY, INC.
4	458705		\$363.80	May 1, 2018	09318	1	HILLYARD INC - MINNEAPOLIS
4	458706		\$2,860.36	May 1, 2018	04818	0	HORIZON COMMERCIAL POOL SUPPLY
4	458707		\$202.09	May 1, 2018	29752	0	LAPTOPSCREEN.COM

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	458708		\$389.50	May 1, 2018	05077	0	LOCKSAFE INC.
4	458709		\$2,461.38	May 1, 2018	28612	0	MASTER AUTOMOTIVE TIRE & QUICK LUBE
4	458710		\$258.69	May 1, 2018	25372	4	NCS PEARSON INC
4	458711		\$494.99	May 1, 2018	20591	0	PAINTERS GEAR, INC.
4	458712		\$777.80	May 1, 2018	26290	0	PERFORMANCE APPAREL, LLC
4	458713		\$884.21	May 1, 2018	28785	0	PRODOCON, INC
4	458714		\$1,000.00	May 1, 2018	28785	1	PRODOCON, INC
4	458715		\$768.00	May 1, 2018	03101	0	PUMP AND METER SERVICE, INC.
4	458716		\$550.00	May 1, 2018	28453	1	RIVERLAND COMMUNITY COLLEGE
4	458717		\$930.20	May 1, 2018	03587	1	JOHNSON CONTROLS FIRE PROTECTION LP
4	458718		\$136.94	May 1, 2018	27209	0	SOCCERCHILI
4	458719		\$1,424.53	May 1, 2018	03689	0	STATE SUPPLY CO., INC.
4	458720		\$545.04	May 1, 2018	22123	1	TOTAL FILTRATION SERVICES, INC.
4	458721		\$7,496.08	May 1, 2018	03802	0	TRIO SUPPLY
4	458722	Unissued	\$0.00	May 1, 2018	03802	0	TRIO SUPPLY
4	458723		\$162.34	May 1, 2018	01197	1	US FOODS CULINARY EQUIPMENT & SUPPLIES LLC
4	458724		\$199.27	May 1, 2018	04243	1	VIKING ELECTRIC SUPPLY, INC.
4	458725		\$912.00	May 2, 2018	08048	1	AMERICAN HEART ASSOCIATION
4	458726		\$57.00	May 2, 2018	04895	0	ASSOCIATION OF CLERICAL EMPLOYEES
4	458727		\$2,015.50	May 2, 2018	09991	0	BURNSVILLE ASSOCIATION OF EDUCATIONAL ASSTS
4	458728		\$60.00	May 2, 2018	28260	0	CHOY, SERGIO R.
4	458729		\$900.00	May 2, 2018	25919	0	CORDOVA, LETICIA
4	458730		\$285.00	May 2, 2018	20524	0	DEWALD, RINA C.
4	458731		\$131.00	May 2, 2018	28531	0	EDUCATION MINNESOTA
4	458732		\$105.32	May 2, 2018	28202	0	FOUNDATION 191
4	458733		\$50.00	May 2,	03622	2	GALE/CENGAGE LEARNING

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2018			
4	458734		\$125.00	May 2, 2018	27604	0	GREAT LAKES HIGHER EDUCATION CORPORATION
4	458735		\$288.00	May 2, 2018	01994	0	J&R SCHOOL SUPPLIES, INC.
4	458736		\$1,276.00	May 2, 2018	08356	1	KENNEDY & GRAVEN, CHARTERED
4	458737		\$110.00	May 2, 2018	08865	10	METRO ECSU-REGION 11 ISD#920
4	458738		\$96.00	May 2, 2018	08769	0	NCPERS MINNESOTA
4	458739		\$1,654.45	May 2, 2018	06477	0	OFFICE OF MN IT SERVICES
4	458740		\$660.00	May 2, 2018	24879	0	PEREZ, MELISSA M.
4	458741		\$330.00	May 2, 2018	29748	0	PLANER, SHARON
4	458742		\$1,341.40	May 2, 2018	26642	0	ROASTED PEAR
4	458743		\$298.00	May 2, 2018	28277	0	ROBERT J. BRUNO, LTD
4	458744		\$6,395.12	May 2, 2018	09588	0	SAVAGE, CITY OF
4	458745		\$20.00	May 2, 2018	09588	4	SAVAGE, CITY OF
4	458746		\$44.48	May 2, 2018	03532	2	SCHMITT MUSIC
4	458747		\$7,878.41	May 2, 2018	07382	0	SCHOOL SERVICES EMPLOYEES LOCAL 284
4	458748		\$829.15	May 2, 2018	28502	0	THE MCDOWELL AGENCY, INC.
4	458749		\$60.00	May 2, 2018	25958	0	UGAS, ABDISAMAD
4	458750		\$32.91	May 2, 2018	E7415	0	UMHOFER, THOMAS C
4	458751		\$21.58	May 2, 2018	04172	0	UNITED PARCEL SERVICE
4	458752		\$327.25	May 2, 2018	04417	1	US FOODS INC
4	458753		\$60.00	May 2, 2018	25560	0	WARSAME, KADRA
4	458754		\$14.27	May 2, 2018	02776	0	XCEL ENERGY
4	458755		\$113.00	May 4, 2018	02623	1	ACCO BRANDS USA LLC
4	458756		\$10,064.85	May 4, 2018	28551	1	ADVANCED IMAGING SOLUTIONS
4	458757		\$372.00	May 4, 2018	27125	0	ALLEN, DARIEL J.
4	458758		\$922.95	May 4, 2018	00428	0	ARAMARK

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	458759		\$400.00	May 4, 2018	22108	0	AYAQUICA, SHERI
4	458760		\$17,901.00	May 4, 2018	29731	0	BDS LAUNDRY
4	458761		\$183.20	May 4, 2018	00016	3217	BOSHOLM, KELLI
4	458762		\$10,332.25	May 4, 2018	04226	0	BURNSVILLE, CITY OF
4	458763	Unissued	\$0.00	May 4, 2018	04226	0	BURNSVILLE, CITY OF
4	458764		\$566.26	May 4, 2018	27279	1	COLE PAPERS INC.
4	458765		\$143.00	May 4, 2018	00502	0	CORNERSTONE COPY CENTER
4	458766		\$125.00	May 4, 2018	29488	0	CULLOTON, MELISSA
4	458767		\$140.00	May 4, 2018	22013	0	CUSTOM WATER WORKS
4	458768		\$20,231.25	May 4, 2018	22059	0	DAKOTA OUTDOORS LLC
4	458769		\$3,881.25	May 4, 2018	27732	0	DIALOG ONE LLC
4	458770		\$368.15	May 4, 2018	01541	1	GENERAL PARTS, LLC
4	458771		\$91.60	May 4, 2018	00016	3154	HACK, WENDY
4	458772		\$75.00	May 4, 2018	29182	0	HUTSAL, OLEKSANDRA
4	458773		\$368.08	May 4, 2018	01394	0	IND. SCHOOL DIST. 196
4	458774		\$271.25	May 4, 2018	20540	0	INTELLIGERE, INC
4	458775		\$24,175.00	May 4, 2018	01029	0	INVER HILLS COMMUNITY COLLEGE
4	458776		\$60.00	May 4, 2018	24542	0	JAMA, SAFIYO
4	458777		\$350.00	May 4, 2018	28572	0	JOJO'S RISE AND WINE
4	458778		\$245.00	May 4, 2018	20523	0	JONES, SCOTT
4	458779		\$39,988.37	May 4, 2018	27633	0	KELLY SERVICES, INC.
4	458780		\$1,990.00	May 4, 2018	08356	1	KENNEDY & GRAVEN, CHARTERED
4	458781		\$402.61	May 4, 2018	26743	0	KIDCREATE STUDIO
4	458782		\$404.01	May 4, 2018	23914	0	MIDWEST VENDING
4	458783		\$12,504.44	May 4, 2018	07448	0	MINNESOTA VALLEY ELECTRIC COOPERATIVE
4	458784		\$60.00	May 4,	00624	0	MN HISTORICAL SOCIETY

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2018			
4	458785		\$67.20	May 4, 2018	02540	0	MN SCHOOL BOARDS ASSOCIATION (MSBA)
4	458786		\$6,579.00	May 4, 2018	27076	0	PROFORMA
4	458787		\$280.00	May 4, 2018	27940	0	RED'S SAVOY PIZZA
4	458788		\$268.80	May 4, 2018	28168	0	ROARK, RICHARD JEFFREY
4	458789		\$395.00	May 4, 2018	03609	0	SCIENCE MUSEUM OF MINN.
4	458790		\$1,285.00	May 4, 2018	07091	2	ST CLOUD STATE UNIV-PROJECT LEAD THE WAY
4	458791		\$17.00	May 4, 2018	02039	0	THE WORKS
4	458792		\$1,228.00	May 4, 2018	28417	0	UNIVERSAL ATHLETIC SERVICE INC.
4	458793		\$580.00	May 4, 2018	08595	0	UNIVERSITY OF MINNESOTA-TUITION
4	458794		\$36,815.16	May 4, 2018	04417	1	US FOODS INC
4	458795	Unissued	\$0.00	May 4, 2018	04417	1	US FOODS INC
4	458796	Unissued	\$0.00	May 4, 2018	04417	1	US FOODS INC
4	458797		\$95.00	May 4, 2018	24368	0	WILSON, NATHAN
4	458798		\$47.50	May 4, 2018	29768	0	ZENISEK, DEBORAH
4	458799		\$180.00	May 8, 2018	22108	0	AYAQUICA, SHERI
4	458800		\$500.00	May 8, 2018	24972	0	BIBLIOTHECA, LLC
4	458801		\$120.00	May 8, 2018	28260	0	CHOY, SERGIO R.
4	458802		\$1,150.00	May 8, 2018	27732	0	DIALOG ONE LLC
4	458803		\$10,248.69	May 8, 2018	00641	0	DICK'S/LAKEVILLE SANITATION, INC.
4	458804		\$2,954.68	May 8, 2018	02333	1	EARTHGRAINS BAKING CO. INC.
4	458805		\$665.55	May 8, 2018	26262	1	EDUCATORS BENEFIT CONSULTANTS, LLC
4	458806		\$10,640.50	May 8, 2018	01475	0	FRIEDGES LANDSCAPING, INC.
4	458807		\$9.50	May 8, 2018	00001	1791	HILL, RENEE
4	458808		\$175.00	May 8, 2018	20540	0	INTELLIGERE, INC
4	458809		\$300.45	May 8, 2018	04113	0	J&D TROPHY

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	458810		\$6,013.35	May 8, 2018	03029	1	MINNESOTA ENERGY RESOURCES
4	458811		\$100.00	May 8, 2018	07914	2	MN DEPT OF LABOR AND INDUSTRY
4	458812		\$22.00	May 8, 2018	00000	7359	MOE, CAROL
4	458813		\$40.00	May 8, 2018	00000	7360	MOHAMED, FEIZA
4	458814		\$25.00	May 8, 2018	00000	1599	PEDERSEN, NORMA
4	458815		\$780.00	May 8, 2018	24879	0	PEREZ, MELISSA M.
4	458816	Unissued	\$0.00	May 8, 2018	24879	0	PEREZ, MELISSA M.
4	458817		\$75.72	May 8, 2018	03532	2	SCHMITT MUSIC
4	458818		\$1,030.25	May 8, 2018	20185	0	SHIRTY SOMETHING
4	458819		\$386.54	May 8, 2018	24465	2	SHRED-IT USA
4	458820		\$3,834.73	May 8, 2018	03587	1	JOHNSON CONTROLS FIRE PROTECTION LP
4	458821		\$765.00	May 8, 2018	29575	0	SKOW, KAREN
4	458822		\$27.20	May 8, 2018	00001	1792	STRAYER, BRIAN
4	458823		\$3,338.71	May 8, 2018	29345	1	T-MOBILE
4	458824		\$3,000.00	May 8, 2018	04153	1	U.S. POSTMASTER
4	458825		\$60.00	May 8, 2018	25958	0	UGAS, ABDISAMAD
4	458826		\$180.00	May 8, 2018	28417	0	UNIVERSAL ATHLETIC SERVICE INC.
4	458827		\$34,448.31	May 8, 2018	04417	1	US FOODS INC
4	458828	Unissued	\$0.00	May 8, 2018	04417	1	US FOODS INC
4	458829	Unissued	\$0.00	May 8, 2018	04417	1	US FOODS INC
4	458830		\$1,579.70	May 8, 2018	20019	0	VERNON COMPANY
4	458831		\$415.62	May 10, 2018	E4596	0	WEBER, DENNIS R.
4	458832		\$1,554.00	May 11, 2018	02623	1	ACCO BRANDS USA LLC
4	458833		\$249.00	May 11, 2018	29771	0	AMERICAN MAILING MACHINES
4	458834		\$500.00	May 11, 2018	29483	0	BEDEAU, ROBIN
4	458835		\$6,234.07	May 11,	24972	0	BIBLIOTHECA, LLC

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2018			
4	458836		\$7,759.50	May 11, 2018	02422	5	BURNSVILLE YMCA
4	458837		\$448.00	May 11, 2018	00502	0	CORNERSTONE COPY CENTER
4	458838		\$616.25	May 11, 2018	29770	0	DAHLEN, KIM
4	458839		\$500.00	May 11, 2018	29482	0	DEARLY, JERRY M.
4	458840		\$500.00	May 11, 2018	29491	0	DECORY, TRAVIS
4	458841		\$833.33	May 11, 2018	22061	1	DISTRIBUTED WEBSITE CORPORATION
4	458842		\$113.85	May 11, 2018	09272	2	ECM PUBLISHERS, INC.
4	458843		\$304.50	May 11, 2018	24275	0	FAGERNESS, JOYCE
4	458844		\$325.00	May 11, 2018	29465	0	FROST III, ROBERT
4	458845		\$312.50	May 11, 2018	29667	0	GOETZ & ECKLAND P.A.
4	458846		\$91.60	May 11, 2018	00016	2457	GUERRIER, CHARITY
4	458847		\$1,042.00	May 11, 2018	20324	1	GURSTEL LAW FIRM, P.C.
4	458848		\$174.83	May 11, 2018	02483	1	INTEGRA TELECOM
4	458849		\$48,518.88	May 11, 2018	27633	0	KELLY SERVICES, INC.
4	458850		\$500.00	May 11, 2018	29481	0	LABLANC, CHASKE
4	458851		\$500.00	May 11, 2018	27847	0	LAPOINTE, WAKINYAN
4	458852		\$175.00	May 11, 2018	00016	3354	LE-VU, KENT
4	458853		\$400.00	May 11, 2018	29773	0	LITTLEJOHN, JAKE
4	458854		\$500.00	May 11, 2018	29772	0	MASMS-MN ED FACILITY MGMT PROFESSIONAL ASSOC
4	458855		\$1,200.00	May 11, 2018	29742	0	MASSIE, MARIUS
4	458856		\$684.00	May 11, 2018	28830	0	MINNESOTA WATER LLC
4	458857		\$412.00	May 11, 2018	26466	0	MN HIGHWAY SAFETY & RESEARCH CENTER
4	458858		\$303.58	May 11, 2018	24717	0	NAMES, NUMBERS & MORE
4	458859		\$378.00	May 11, 2018	02467	0	NOVAK, JANICE S.
4	458860		\$15.92	May 11, 2018	03532	2	SCHMITT MUSIC

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	458861		\$573.70	May 11, 2018	28183	0	SECOND HARVEST HEARTLAND
4	458862		\$520.00	May 11, 2018	03413	0	SOUTH METRO SPORTS
4	458863		\$200.00	May 11, 2018	26921	0	SOUTH SUBURBAN CONFERENCE
4	458864		\$384.00	May 11, 2018	27104	0	SUBURBAN LAW ENFORCEMENT ASSOCIATION (SLEA)
4	458865		\$759.50	May 11, 2018	27465	0	SUMMER, JULIE ANNA
4	458866		\$10.00	May 11, 2018	28502	0	THE MCDOWELL AGENCY, INC.
4	458867		\$200.00	May 11, 2018	28852	0	TYLER, BRUCE
4	458868		\$12,445.15	May 11, 2018	02776	0	XCEL ENERGY
4	458869		\$12,922.83	May 14, 2018	28551	0	ADVANCED IMAGING SOLUTIONS
4	458870		\$1,200.00	May 14, 2018	29771	0	AMERICAN MAILING MACHINES
4	458871		\$400.00	May 14, 2018	28758	0	BEHAVE YOUR BEST LLC
4	458872		\$318.00	May 14, 2018	08957	0	BURNSVILLE ROTARY BREAKFAST
4	458873		\$180.00	May 14, 2018	28401	0	CHOY, KEREN
4	458874		\$60.00	May 14, 2018	28260	0	CHOY, SERGIO R.
4	458875		\$390.00	May 14, 2018	25919	0	CORDOVA, LETICIA
4	458876		\$360.00	May 14, 2018	20524	0	DEWALD, RINA C.
4	458877		\$105.00	May 14, 2018	28051	0	DO GOOD DIAPERS LLC
4	458878		\$131.00	May 14, 2018	28531	0	EDUCATION MINNESOTA
4	458879		\$1,557.00	May 14, 2018	02082	1	FRIEDGES DRYWALL, INC.
4	458880		\$34.28	May 14, 2018	24391	1	FUN EXPRESS, LLC
4	458881		\$125.00	May 14, 2018	27604	0	GREAT LAKES HIGHER EDUCATION CORPORATION
4	458882		\$647.00	May 14, 2018	20324	1	GURSTEL LAW FIRM, P.C.
4	458883		\$255.00	May 14, 2018	20540	0	INTELLIGERE, INC
4	458884		\$25,116.69	May 14, 2018	09327	0	INTERMEDIATE SCHOOL DISTRICT 917
4	458885		\$13,275.00	May 14, 2018	01029	0	INVER HILLS COMMUNITY COLLEGE
4	458886		\$97.00	May 14,	22385	0	METRO TRANSIT

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2018			
4	458887		\$1,744.56	May 14, 2018	03029	1	MINNESOTA ENERGY RESOURCES
4	458888		\$836.25	May 14, 2018	22324	0	MULTILINGUAL WORD, INC.
4	458889		\$360.00	May 14, 2018	24243	0	MUNOZ, MARIBEL
4	458890		\$174.00	May 14, 2018	25372	4	NCS PEARSON INC
4	458891		\$120.00	May 14, 2018	24879	0	PEREZ, MELISSA M.
4	458892		\$301.00	May 14, 2018	28277	0	ROBERT J. BRUNO, LTD
4	458893		\$5.00	May 14, 2018	00016	3355	SHARIF, MUNA MOHAMUD
4	458894		\$75.00	May 14, 2018	23594	0	SOUTHWEST WEST CENTRAL SERVICE COOPERATIVE
4	458895		\$340.00	May 14, 2018	01209	0	STAGES THEATRE COMPANY
4	458896		\$95.00	May 14, 2018	24490	0	UPPER MISSISSIPPI IRRIGATION
4	458897		\$115.00	May 14, 2018	02813	7	US DEPARTMENT OF EDUCATION
4	458898		\$184.14	May 14, 2018	04417	1	US FOODS INC
4	458899		\$210.00	May 14, 2018	25560	0	WARSAME, KADRA
4	458900		\$709.48	May 16, 2018	29434	0	ACER SERVICE CORPORATION
4	458901		\$2,431.02	May 16, 2018	28171	0	ADVANCEPIERRE FOODS
4	458902		\$9,558.13	May 16, 2018	28147	1	AGROPUR INC. DIVISION NATREL USA
4	458903	Unissued	\$0.00	May 16, 2018	28147	1	AGROPUR INC. DIVISION NATREL USA
4	458904	Unissued	\$0.00	May 16, 2018	28147	1	AGROPUR INC. DIVISION NATREL USA
4	458905	Unissued	\$0.00	May 16, 2018	28147	1	AGROPUR INC. DIVISION NATREL USA
4	458906	Unissued	\$0.00	May 16, 2018	28147	1	AGROPUR INC. DIVISION NATREL USA
4	458907	Unissued	\$0.00	May 16, 2018	28147	1	AGROPUR INC. DIVISION NATREL USA
4	458908	Unissued	\$0.00	May 16, 2018	28147	1	AGROPUR INC. DIVISION NATREL USA
4	458909	Unissued	\$0.00	May 16, 2018	28147	1	AGROPUR INC. DIVISION NATREL USA
4	458910		\$1,435.39	May 16, 2018	03503	0	AMERICAN TIME & SIGNAL
4	458911		\$286.51	May 16, 2018	01365	0	AMERIPRIDE LINEN AND APPAREL SERVICES

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Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	458912	Unissued	\$0.00	May 16, 2018	01365	0	AMERIPRIDE LINEN AND APPAREL SERVICES
4	458913		\$1,471.83	May 16, 2018	26500	0	ARMSTRONG TORSETH SKOLD & RYDEEN INC.
4	458914		\$345.21	May 16, 2018	00386	1	BARNES & NOBLE, INC.
4	458915		\$75,398.00	May 16, 2018	03544	2	BEST BUY BUSINESS ADVANTAGE ACCOUNT
4	458916		\$15,988.75	May 16, 2018	00477	0	BIX PRODUCE COMPANY
4	458917	Unissued	\$0.00	May 16, 2018	00477	0	BIX PRODUCE COMPANY
4	458918	Unissued	\$0.00	May 16, 2018	00477	0	BIX PRODUCE COMPANY
4	458919	Unissued	\$0.00	May 16, 2018	00477	0	BIX PRODUCE COMPANY
4	458920		\$4,171.05	May 16, 2018	26720	0	BLUE BELL ENTERPRISES, INC.
4	458921		\$10,812.10	May 16, 2018	25085	0	BUILDING MATERIAL SUPPLY, INC.
4	458922		\$1,867.58	May 16, 2018	20289	1	CDW GOVERNMENT, INC.
4	458923		\$1,080.00	May 16, 2018	24466	1	CENTER FOR THE COLLABORATIVE CLASSROOM
4	458924		\$1,553.16	May 16, 2018	27279	1	COLE PAPERS INC.
4	458925		\$2,937.97	May 16, 2018	23509	0	COOL AIR MECHANICAL, INC.
4	458926		\$3.29	May 16, 2018	00645	0	CUB FOODS
4	458927		\$21.25	May 16, 2018	00645	2	CUB FOODS
4	458928		\$9,667.32	May 16, 2018	04186	1	DALCO
4	458929	Unissued	\$0.00	May 16, 2018	04186	1	DALCO
4	458930		\$47,269.00	May 16, 2018	29652	0	DAYLIGHT DESIGNS, INC.
4	458931		\$4,538.80	May 16, 2018	28864	1	DEERE AND COMPANY
4	458932		\$5,302.02	May 16, 2018	00279	0	DIVERSIFIED SNACK DISTRIBUTION
4	458933	Unissued	\$0.00	May 16, 2018	00279	0	DIVERSIFIED SNACK DISTRIBUTION
4	458934		\$231.25	May 16, 2018	24933	0	DURAND MANUFACTURING, INC.
4	458935		\$84.86	May 16, 2018	29706	0	EXPRESS AUTO PARTS
4	458936		\$189.00	May 16, 2018	26949	0	FAIRFIELD GLASS & WINDOW, INC.
4	458937		\$90.80	May 16,	23054	1	FASTENAL

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Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2018			
4	458938		\$395.98	May 16, 2018	08698	1	FERGUSON ENTERPRISES # 1657
4	458939		\$2,000.00	May 16, 2018	26109	0	FIELD ENVIRONMENTAL CONSULTING, INC.
4	458940		\$653.54	May 16, 2018	01541	1	GENERAL PARTS, LLC
4	458941		\$491.65	May 16, 2018	04387	1	GRAINGER
4	458942		\$472.50	May 16, 2018	27750	0	GRAPHIC SPECIALTIES, INC.
4	458943		\$3,561.95	May 16, 2018	09046	0	HI TECH REFRIGERATION, INC
4	458944		\$9,044.23	May 16, 2018	04818	0	HORIZON COMMERCIAL POOL SUPPLY
4	458945		\$1,139.82	May 16, 2018	03362	4	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.
4	458946		\$156.90	May 16, 2018	21184	1	HP
4	458947		\$63.60	May 16, 2018	28877	0	INTERSTATE ALL BATTERY CENTER
4	458948		\$120.00	May 16, 2018	28929	0	JOHN'S SEWER AND DRAIN CLEANING, INC.
4	458949		\$523.75	May 16, 2018	08955	0	KELLEHER, HELMRICH AND ASSOCIATES
4	458950		\$27,796.00	May 16, 2018	25133	0	LANO EQUIPMENT
4	458951		\$9.90	May 16, 2018	27932	1	MATHESON TRI-GAS, INC.
4	458952		\$1,698.00	May 16, 2018	22012	0	MIDWEST PLAYSCAPES INC
4	458953		\$79.20	May 16, 2018	28041	0	MIXMI BRANDS INC.
4	458954		\$759.82	May 16, 2018	28240	1	MN SUPPLY
4	458955		\$1.01	May 16, 2018	02544	1	MTI DISTRIBUTING CO.
4	458956		\$75.47	May 16, 2018	03519	0	NAPA AUTO PARTS
4	458957		\$265.00	May 16, 2018	20320	0	NORTHERN AIR CORPORATION (NAC)
4	458958		\$238.00	May 16, 2018	27700	0	OLYMPIC COMMUNICATIONS INC.
4	458959		\$1,301.00	May 16, 2018	26086	0	ORKIN COMMERCIAL SERVICES
4	458960		\$80.88	May 16, 2018	01709	1	PPG ARCHITECTURAL FINISHES
4	458961		\$1,148.00	May 16, 2018	28785	1	PRODOCON, INC
4	458962		\$197.00	May 16, 2018	29492	0	PURELAND SUPPLY LLC

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Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	458963		\$245.00	May 16, 2018	29715	0	RAINBOW TREE COMPANY
4	458964		\$18,264.74	May 16, 2018	29749	0	RAK CONSTRUCTION, INC.
4	458965		\$98.00	May 16, 2018	28528	0	ROCK HARD LANDSCAPE SUPPLY
4	458966		\$58.83	May 16, 2018	03196	3	SCHOLASTIC INC.
4	458967		\$497.40	May 16, 2018	03587	1	JOHNSON CONTROLS FIRE PROTECTION LP
4	458968		\$1,000.00	May 16, 2018	29446	0	SIMPSONIAN LLC
4	458969		\$18.00	May 16, 2018	03553	0	SOUTHPAW ENTERPRISES, INC.
4	458970		\$337.12	May 16, 2018	03689	0	STATE SUPPLY CO., INC.
4	458971		\$12,836.10	May 16, 2018	29762	0	TASTY BRANDS
4	458972		\$1,311.00	May 16, 2018	02899	0	TESSMAN COMPANY
4	458973		\$39.28	May 16, 2018	24444	0	TRI STATE BOBCAT
4	458974		\$11,544.99	May 16, 2018	03802	0	TRIO SUPPLY
4	458975	Unissued	\$0.00	May 16, 2018	03802	0	TRIO SUPPLY
4	458976	Unissued	\$0.00	May 16, 2018	03802	0	TRIO SUPPLY
4	458977		\$206.99	May 16, 2018	04243	1	VIKING ELECTRIC SUPPLY, INC.
4	458978		\$28,941.84	May 16, 2018	29757	1	WERNER ELECTRIC
4	458979		\$460.00	May 14, 2018	29774	0	BELLECOURT, LITTLE CROW
Check Count	476	Grand Total	\$2,206,638.42				

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Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
3	102163		\$6,183.43	Apr 27, 2018	01078	0	ELECTRO WATCHMAN, INC.
3	102164		\$3,852.84	May 4, 2018	26500	0	ARMSTRONG TORSETH SKOLD & RYDEEN INC.
3	102165		\$8,285.63	May 4, 2018	01078	0	ELECTRO WATCHMAN, INC.
3	102166		\$10,888.06	May 4, 2018	28341	0	MINNESOTA ROADWAYS CO.
Check Count	4	Grand Total	\$29,209.96				

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**Agenda IV.A.5
June 13, 2018**

TO: Cynthia Amoroso, Superintendent and Board of Education

FROM: Lisa K. Rider, Executive Director of Business Services

DATE: June 21, 2018

RE: Budget Analysis for the Month Ending April 30, 2018

RECOMMENDATION: That the Board accepts the Budget Analysis for the month ending April 30, 2018

The April Budget Reports are presented for Board information and review. The reports indicate the following:

	Year-to-Date Revenue	% of Adopted Budget	Year-to-Date Expenditures	% of Adopted Budget
All Funds	\$ 133,279,961	76.82%	\$ 135,923,819	62.80%
General Fund	\$ 105,226,923	83.24%	\$ 92,530,566	70.72%

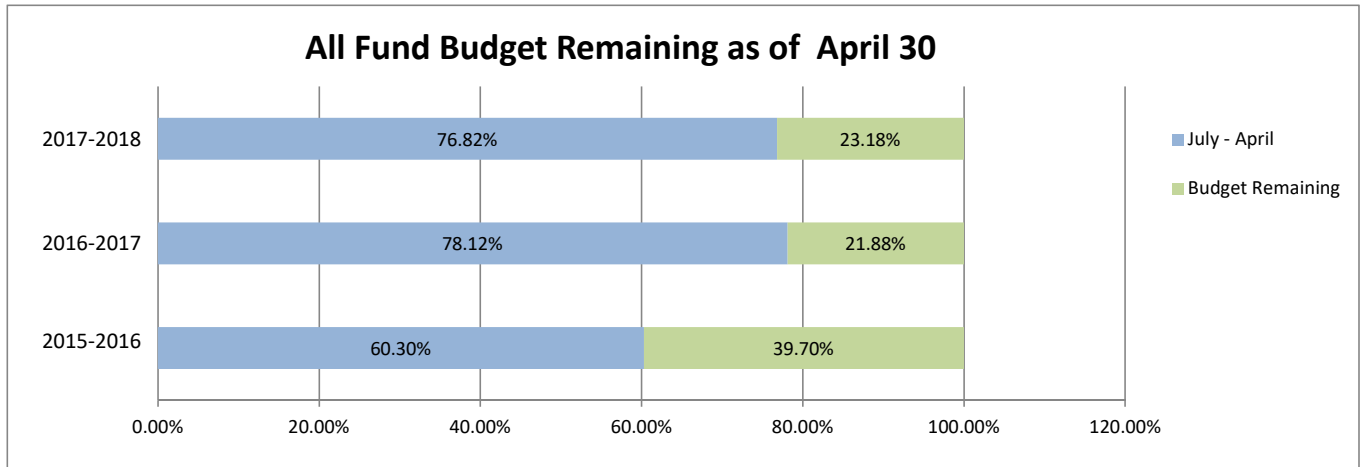
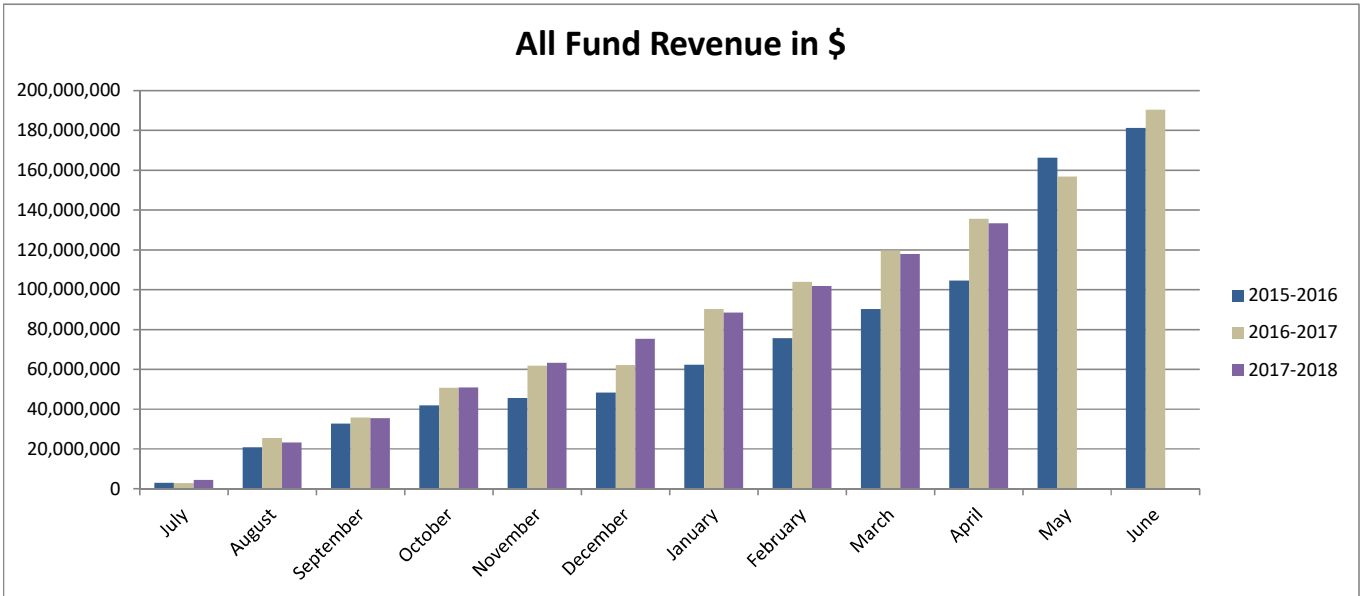
To assist the Board in monitoring monthly financial activity and to help identify budget-to-actual deviations, the following graphs have been developed for all funds and the general fund:

Revenues Year-to-Date for Last two years and Current year
Expenditures Year-to-Date for Last two years and Current year

All of the reports and graphs show last year’s actual figures, this year’s budget and this year’s activity to day. Additional detail is available upon request.

**REVENUE COMPARISON
ALL FUNDS**

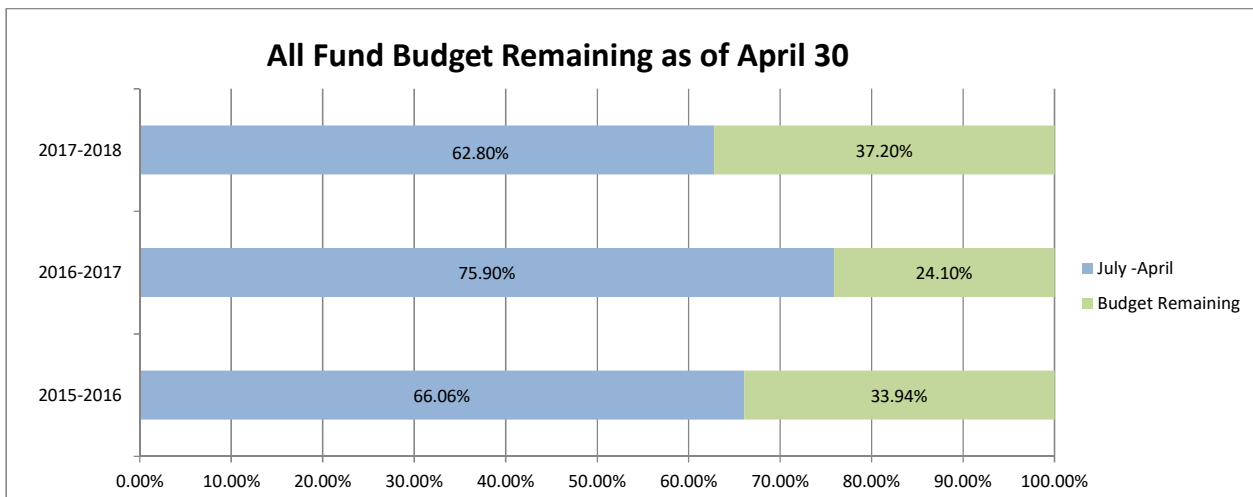
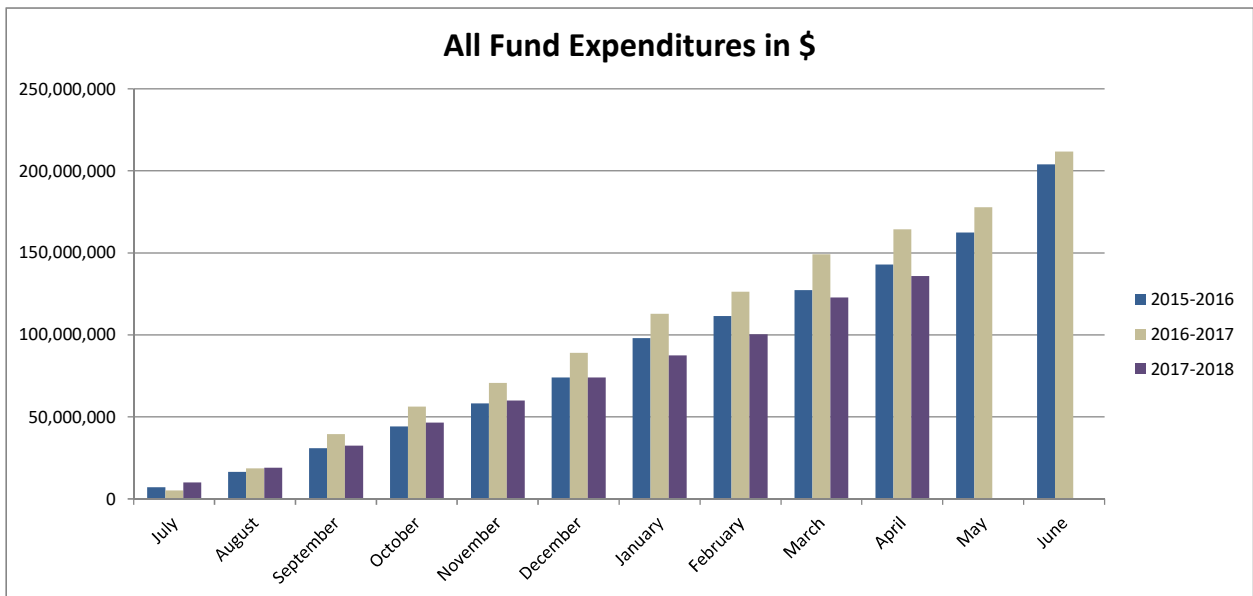
	2015-2016		2016-2017		2017-2018	
	\$	%	\$	%	\$	%
July	3,044,376	1.75%	2,809,302	1.62%	4,408,507	2.54%
August	20,776,436	11.97%	25,542,740	14.72%	23,331,132	13.45%
September	32,729,505	18.86%	35,814,597	20.64%	35,437,865	20.42%
October	41,826,417	24.11%	50,756,340	29.25%	50,946,461	29.36%
November	45,631,362 **	26.30%	61,773,537 **	35.60%	63,197,024 **	36.42%
December	48,389,298	27.89%	62,140,926	35.82%	75,336,594	43.42%
January	62,310,017	35.91%	90,177,955	51.97%	88,429,452	50.97%
February	75,637,174	43.59%	103,945,953	59.91%	101,775,734	58.66%
March	90,285,615	52.04%	119,608,094	68.94%	117,859,358	67.93%
April	104,623,897	60.30%	135,537,967	78.12%	133,279,961	76.82%
May	166,252,241	95.82%	156,805,987	90.38%		0.00%
June	181,117,868	104.39%	190,363,597	109.72%		0.00%
BUDGET	162,577,015	100.00%	185,899,440	100.00%	173,504,173	100.00%



** The year to year comparison will vary due to the timing of the reversal of prior year accruals.

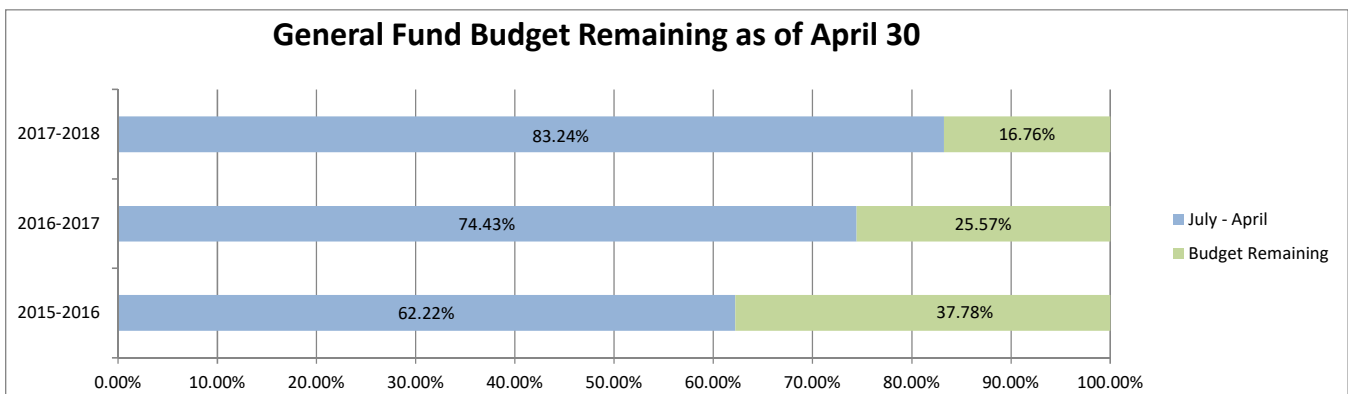
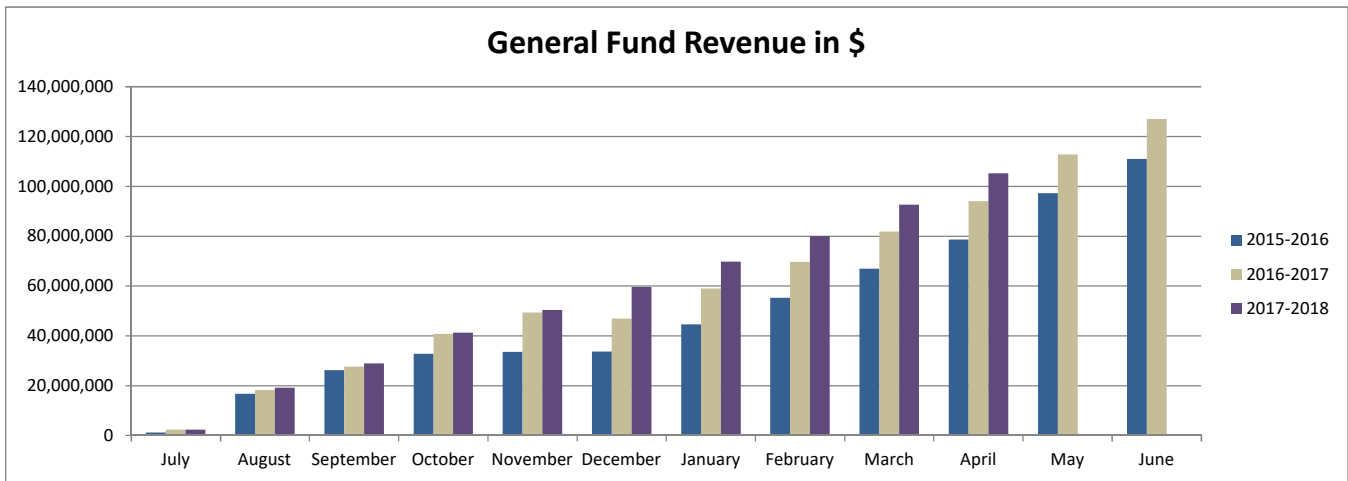
**EXPENDITURE COMPARISON
ALL FUNDS**

	2015-2016		2016-2017		2017-2018	
	\$	%	\$	%	\$	%
July	7,049,033	3.26%	5,196,342	2.40%	10,085,346	4.66%
August	16,404,117	7.58%	18,514,790	8.55%	18,992,738	8.78%
September	30,882,275	14.27%	39,525,196	18.26%	32,446,236	14.99%
October	44,144,329	20.40%	56,289,453	26.01%	46,483,002	21.48%
November	58,247,227	26.91%	70,699,295	32.67%	59,866,783	27.66%
December	73,968,194	34.18%	88,941,755	41.09%	74,007,378	34.19%
January	97,976,121	45.27%	112,826,815	52.13%	87,488,695	40.42%
February	111,499,625	51.52%	126,370,492	58.39%	100,396,791	46.39%
March	127,360,079	58.84%	149,154,290	68.91%	122,867,135	56.77%
April	142,980,681	66.06%	164,279,619	75.90%	135,923,819	62.80%
May	162,380,604	75.03%	177,853,141	82.17%		0.00%
June	204,018,788	94.26%	211,687,557	97.81%		0.00%
BUDGET	236,752,755	100.00%	209,757,533	100.00%	216,433,319	100.00%



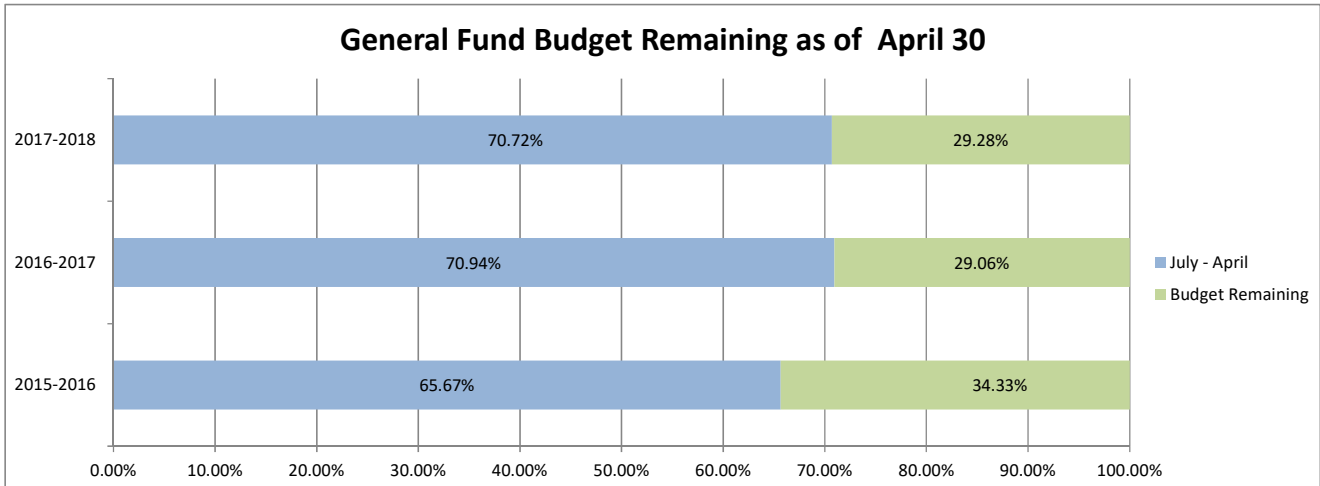
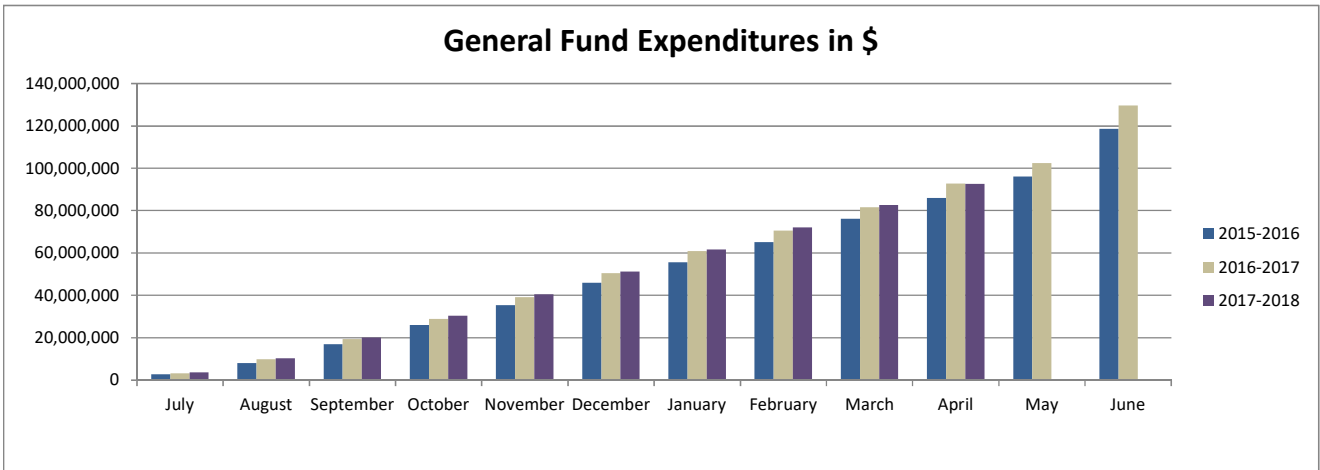
**REVENUE COMPARISON
GENERAL FUND**

	2015-2016		2016-2017		2017-2018	
	\$	%	\$	%	\$	%
July	1,172,002	0.93%	2,428,394	1.92%	2,439,823	1.93%
August	16,819,666	13.31%	18,330,814	14.50%	19,160,640	15.16%
September	26,303,462	20.81%	27,731,893	21.94%	28,923,752	22.88%
October	32,868,210	26.00%	40,727,980	32.22%	41,294,231	32.67%
November	33,523,977 **	26.52%	49,365,639 **	39.05%	50,405,720 **	39.88%
December	33,750,953	26.70%	46,887,839	37.09%	59,702,729	47.23%
January	44,669,701	35.34%	59,026,452	46.70%	69,744,468	55.17%
February	55,293,029	43.74%	69,731,505	55.16%	80,085,405	63.36%
March	67,001,225	53.00%	81,909,480	64.80%	92,606,670	73.26%
April	78,653,851	62.22%	94,081,747	74.43%	105,226,923	83.24%
May	97,297,732	76.97%	112,774,259	89.22%		0.00%
June	111,032,879	87.84%	127,035,902	100.50%		0.00%
BUDGET	118,046,063	100.00%	125,084,975	100.00%	126,406,866	100.00%



**EXPENDITURE COMPARISON
GENERAL FUND**

	2015-2016		2016-2017		2017-2018	
	\$	%	\$	%	\$	%
July	2,684,247	2.05%	3,281,485	2.51%	3,704,721	2.83%
August	7,972,377	6.09%	9,904,860	7.57%	10,272,961	7.85%
September	16,911,827	12.92%	19,362,893	14.80%	20,165,861	15.41%
October	25,943,715	19.83%	28,951,109	22.13%	30,322,535	23.17%
November	35,429,463	27.08%	39,179,314	29.94%	40,577,389	31.01%
December	45,930,671	35.10%	50,514,628	38.61%	51,240,711	39.16%
January	55,592,345	42.49%	60,876,065	46.52%	61,706,044	47.16%
February	65,071,177	49.73%	70,609,184	53.96%	72,026,300	55.05%
March	76,193,365	58.23%	81,513,622	62.30%	82,606,811	63.13%
April	85,924,006	65.67%	92,821,959	70.94%	92,530,566	70.72%
May	96,128,215	73.47%	102,373,514	78.24%		0.00%
June	118,503,256	90.57%	129,530,276	98.99%		0.00%
BUDGET	121,227,919	100.00%	126,665,266	100.00%	130,846,390	100.00%





**Agenda IV.A.6.
June 21, 2018**

To: Board of Education, Members
From: Dave Watkins, Assistant Superintendent
Date: June 14, 2018
Re: Report on Listening Session on June 14, 2018

6.14.18 School Board Listening Session
Board Members: Jim Schmid and Darcy Schatz
Assistant Superintendent Dave Watkins

Five people spoke at the listening session with concerns regarding the negotiations between the Board of Education and Burnsville Education Association (BEA). The speakers shared concerns that the negotiations process was causing harm to the health of the district and was negatively impacting our students, staff, and One91 community. Concerns were also shared around the motives of the Board and how the district may lose teachers because of the negotiations. One of the speakers also shared a concern about how concerns he has raised about a school issue was handled by site and district administration.

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Future Ready. Community Strong.

**Agenda IV.A.7.
June 21, 2018**

To: Board of Education
Cindy Amoroso, Superintendent

From: Dave Watkins, Assistant Superintendent

Date: June 14, 2018

Re: Policies 299: *Student Representative to the School Board*; 403: *Discipline, Suspension, and Dismissal of School District Employees*; 607: *Organization of Grade Levels*; 610: *Field Trips*; 613: *Graduation Requirements*; and 616: *School District Accountability*

Recommendation: Approve, on a second reading basis, changes to Policies 299: *Student Representative to the School Board*; 403: *Discipline, Suspension, and Dismissal of School District Employees*; 607: *Organization of Grade Levels*; 610: *Field Trips*; 613: *Graduation Requirements*; and 616: *School District Accountability*.

The policies were reviewed by administration and the Policy Review Committee on June 6, 2018. The first reading was approved by the Board of Education on June 14, 2018.

Adopted: 7/1985

Burnsville-Eagan-Savage School District Policy 299

Reviewed: 6/14/2018

Revised: 6/21/2018

Rescinds: ABC/ABC-R/JFB

299 STUDENT REPRESENTATIVE TO THE SCHOOL BOARD

I. PURPOSE

The purpose of this policy is to provide for student input on the school board through the establishment of a student representative who shall be an ex officio member of the school board.

II. GENERAL STATEMENT OF POLICY

A. Selection

A student representative shall be selected from the student body of the Burnsville High School to serve on the school board. This student representative will provide student views and suggestions in regard to the development of educational policies and programs and will serve as an advisor to the school board.

B. Eligibility

The person selected from the student body shall be a member of the junior class during the selection period and will adhere to the student code of conduct.

C. Term

The student representative shall serve for one student school year.

D. Election

The high school administration and Student Council shall establish the date and method for selection within the guidelines of this regulation and submit the name of the appointee from the student body at large to the school board.

E. Duties

1. The student representative shall attend all school board meetings and provide perspective, from the student point of view, to school board deliberations.

2. If the selected student representative is unable to attend a meeting, the Senior High School Student Council President shall serve as a temporary substitute.
3. The student representative will prepare for school board meetings by becoming familiar with agenda items and attached materials received prior to each school board meeting.
4. The student representative shall participate in the regular school board orientation and any other in-servicing activities deemed appropriate by the Superintendent.
5. The student representative shall abide by the school board's policies, rules of parliamentary procedure, and processes.

F. Limitations

1. The student representative shall not vote on issues before the school board.
2. The student representative shall not be furnished or exposed to material and will not participate in discussions pertaining to the following:
 - a. personnel matters or private personnel data;
 - b. negotiation materials;
 - c. land acquisition or sale information;
 - d. items covered by the attorney-client privilege;
 - e. private student data, including student discipline information.

Legal References:

Cross References:

Adopted: 4/1987
Reviewed: 6/14/2018
Revised: 6/21/2018
Rescinds: GCPAB

403 DISCIPLINE, SUSPENSION, AND DISMISSAL OF SCHOOL DISTRICT EMPLOYEES

I. PURPOSE

The purpose of this policy is to achieve the effective operation of Independent School District 191's programs through the cooperation of all employees under a system of policies and rules applied fairly and uniformly.

II. GENERAL STATEMENT OF POLICY

The disciplinary process described herein is designed to utilize progressive steps, where appropriate, to produce positive corrective action. While the school district intends that in most cases progressive discipline will be administered, the specific form of discipline chosen in a particular case and/or the decision to impose discipline in a manner otherwise, is solely within the discretion of the school district.

III. DISCIPLINE

A. Violation of School Laws and Rules

The form of discipline imposed for violations of school laws and rules may vary from a written reprimand to termination of employment or discharge depending upon factors such as the nature of the violation, whether the violation was intentional, knowing and/or willful and whether the employee has been the subject of prior disciplinary or corrective action of the same or a different nature. School laws and rules to which this provision applies include:

1. policies of Independent School District 191;
2. directives and/or job requirements imposed by administration and/or the employee's supervisor; and
3. federal, state and local laws, rules and regulations, including, but not limited to, the rules and regulations adopted by federal and state agencies.

B. Substandard Performance

An employee's substandard performance may result in the imposition of discipline ranging from a written reprimand to termination of employment or discharge. In most instances, discipline imposed for the reason of substandard performance

will follow a progressive format and may be preceded by non-disciplinary corrective actions such as: Verbal Warnings, Written Warnings, and Improvement Plans to provide expectations, help, and encouragement to improve from the employee's supervisor. Reasonable time for correction of the employee's deficiency will be provided.

C. Misconduct

Misconduct of an employee will result in the imposition of discipline consistent with the seriousness of the misconduct. Conduct which falls into this category includes, but is not limited to:

1. unprofessional conduct;
2. failure to observe rules, regulations, policies and standards of Independent School District 191 and/or directives and orders of supervisors and any other act of an insubordinate nature;
3. continuing neglect of duties in spite of verbal warnings, written warnings and/or other forms of discipline;
4. personal and/or immoral misconduct;
5. use of illegal drugs, alcohol or any other chemical substance on the job or any use off the job which impacts on the employee's performance;
6. deliberate and serious violation of the rights and freedoms of other employees, students, parents or other persons in the school community;
7. activities of a criminal nature relating to the fitness or effectiveness of the employee to perform the duties of the position;
8. failure to follow the canons of professional and personal ethics;
9. falsification of credentials and experience;
10. unauthorized destruction of school district property;
11. other good and sufficient grounds relating to any other act constituting inappropriate conduct;
12. neglect of duty;
13. violation of the rights of others as provided by federal and state laws related to human rights.

IV. FORMS OF DISCIPLINE

- A. The forms of discipline that may be imposed by Independent School District 191 include, written reprimand; letter of deficiency; disciplinary suspension, demotion or leave of absence without pay; and dismissal/termination or discharge from employment.
- B. Other forms of discipline, including any combination of the forms described in Paragraph A., above, may be imposed if, in the judgment of the administration, another form of discipline will better accomplish Independent School District 191's objective of stopping or correcting the offending conduct and improving the employee's performance.

V. PROCEDURES FOR ADMINISTERING POLICY

- A. In an instance where any form of discipline is imposed, the employee's supervisor will:
 - 1. Consult with the Executive Director of Human Resources to determine the appropriate corrective action or discipline level required depending upon factors such as the nature of the violation, whether the violation was intentional, knowing and/or willful and whether the employee has been the subject of prior disciplinary or corrective action of the same or a different nature. If the employee's supervisor is the Executive Director of Human Resources, the supervisor will consult with the superintendent.
 - 2. Advise the employee if the corrective action is disciplinary and identify the form of discipline imposed.
 - 3. Advise the employee of any inadequacy, deficiency or conduct which is the cause of the discipline.
 - 4. Provide directives to the employee to correct the conduct or performance.
 - 5. Forward copies of all writings to the Executive Director of Human Resources for filing in the employee's personnel file.
 - 6. Allow a reasonable period of time, when appropriate, for the employee to correct or remediate the performance or conduct.
 - 7. Specify the expected level of performance or modification of conduct to be required from the employee.
- B. Independent School District 191 retains the right to immediately discipline, terminate or discharge an employee as appropriate, subject to relevant governing law and collective bargaining agreements where applicable.

Legal References: Minn. Stat. § 122A.40 (Teachers – Employment; Contracts; Termination)
 Minn. Stat. § 122A.41 (Teacher Tenure)
 Minn. Stat. § 122A.44 (Contracting with Teachers)

Minn. Stat. § 122A.58 (Coaches)
Minn. Stat. § 123B.02, Subd. 14 (Employees; Contracts for Services)
Minn. Stat. § 123B.143 (Superintendent)
Minn. Stat. § 123B.147 (Principals)
Minn. Stat. § 197.46 *et seq.* (Veterans Preference Act)

Cross References: MSBA Service Manual, Chapter 3, Employees

Adopted: 12/17/2015
Reviewed: 6/14/2018
Revised: 6/21/2018
Rescinds:

607 ORGANIZATION OF GRADE LEVELS

I. PURPOSE

The purpose of this policy is to address the grade level organization of schools within the school district.

II. GENERAL STATEMENT OF POLICY

A. The policy of the school district is to address the groupings of grade levels as recognized in Minn. Stat. § 120A.05, as follows:

Elementary: ***Grades kindergarten through 5***

Middle: ***Grades 6-8***

High School: ***Grades 9-12***

B. The superintendent may seek school board approval to administer certain programs on a nongraded basis or a design different from that indicated. Program proposals that seek school board approval must meet all state requirements and reflect the rationale for the modification.

III. DEFINITIONS

A. “Kindergarten” means a program designed for students five years of age on September 1 of the calendar year in which the school year commences that prepares students to enter first grade the following school year.

Legal References: Minn. Stat. § 120A.05, Subds. 9, 10a, 11, 13, 17 (Public Schools)
Minn. Stat. § 123B.02, Subd. 2 (General Powers of Independent School Districts)

Cross References:

Adopted: 11/2000
Reviewed: 6/14/2018
Revised: 6/21/2018
Rescinds: IICA

Burnsville-Eagan-Savage School District Policy 610

610 FIELD TRIPS

I. PURPOSE

The purpose of this policy is to provide guidelines for student trips and to identify the general process to be followed for review and approval of trip requests.

II. GENERAL STATEMENT OF POLICY

The general expectation of the school board is that all student trips will be well planned, conducted in an orderly manner and safe environment, and will relate directly to the objectives of the class or activity for which the trip is requested. Student trips will be categorized within three general areas:

A. Instructional Trips

Trips that take place during the school day, relate directly to a course of study, and require student participation shall fall in this category. These trips shall be subject to review and approval of the building principal and shall be financed by school district funds within the constraints of the school building budget. Fees may not be assessed against students to defray direct costs of instructional trips. (Minn. Stat. § 123B.37, Prohibited Fees)

B. Supplementary Trips

This category pertains to those trips in which students voluntarily participate and which may take place outside the regular school day. Examples of trips in this category involve student activities, clubs, and other special interest groups. These trips are subject to review and approval of the activities director and/or the building principal. Financial contributions by students may be requested. (Minn. Stat. § 123B.36, Authorized Fees)

C. Extended Trips

1. Trips that involve one or more overnight stops fall into this category. Extended trips may be instructional or supplementary and must be requested well in advance of the planned activity. An extended trip request form must be completed and approved at each level: student, principal, superintendent, and school board. Exceptions to the approval policy may be granted or expedited to accommodate emergencies or contingencies (e.g., tournament competition).

2. The school board acknowledges and supports the efforts of booster clubs and similar organizations in providing extended trip opportunities for students.
3. The process to obtain extended field trip permission is:
 - a. An ISD 191 employee initiates a written request (form: Proposal for Extended Field Trip) to the activities director or principal.
 - b. The activities director and principal review the request and, if appropriate, forward the request for preliminary approval (prior to communicating with parents and students) by the superintendent or Board of Education as appropriate per schedule below:

PRELIMINARY APPROVAL SCHEDULE

Local, Regional Travel - Principal	60 days in advance
National Travel - Superintendent	120 days in advance
International Travel – School Board	180 days in advance

- c. The superintendent reviews the request, and if appropriate, forwards the request to the Board of Education.
- d. The trip is approved or denied.
- e. Activities director or principal notifies the coach/advisor of the trip status.
- f. Parents and students are contacted regarding the feasibility of the approved trip.
- g. The activities director and principal review the request and, if appropriate, forward the request for final approval by the superintendent or Board of Education as appropriate per the schedule below:

FINAL APPROVAL SCHEDULE

Local, Regional Travel - Principal	30 days in advance
National Travel - Superintendent	60 days in advance
International Travel – School Board	120 days in advance

III. REGULATIONS

- A. Rules of conduct and discipline for students and employees shall apply to all student trip activity.
- B. The school administration shall be responsible for providing more detailed procedures, including parental involvement, supervision, and such other factors

deemed important and in the best interest of students.

- C. Transportation shall be furnished through a commercial carrier or school-owned vehicle.
- D. An employee may use a personal vehicle to transport staff or personal property for purposes of a field trip upon prior, written approval from administration.
- E. An employee must not use a personal vehicle to transport one or more students for purposes of a field trip.
 - 1. If immediate transportation of a student is required due to an emergency or unforeseen circumstance, such as the illness or injury of a child, and the transportation does not constitute regular or scheduled transportation, a personal vehicle may be used. To the extent a personal vehicle is used, the vehicle must be properly registered and insured.
 - 2. An employee must obtain preapproval by administration of student transportation by a personal vehicle, pursuant to Section III.E.1, if practicable. If preapproval by administration of use of a personal vehicle cannot be obtained in a reasonable time given the circumstances, an employee shall report the relevant facts and circumstances justifying the need for use of a personal vehicle to administration as soon as practicable. The relevant facts and circumstances for use of a personal vehicle shall be documented by administration.
 - 3. Equitable transportation must be provided to all students.

IV. ADDITIONAL GUIDELINES FOR EXTENDE

- A. Chaperones of same gender of students must be on the trip.
- B. Ratio of chaperones to students is 10:1 with a minimum of two chaperones on the trip.
- C. Plan for supervision of students must be provided prior to trip.

V. CANCELLATION

The superintendent is authorized to cancel an approved field trip should safety circumstances arise that in the superintendent's judgment warrant such action (e.g., based on U.S. State department travel advisories or other basis as determined by the superintendent).

Legal References: Minn. Stat. § 123B.36 (Authorized Fees)
Minn. Stat. § 123B.37 (Prohibited Fees)
Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities;

Insurance)

Minn. Stat. § 169.011, Subd. 71(a) (Definition of a School Bus)

Minn. Stat. § 169.454, Subd. 13 (Type III Vehicle Standards – Exemption)

Sonkowsky v. Board of Educ. for Indep. Sch. Dist. No. 721, 327 F.3d 675 (8th Cir. 2003)

Lee v. Pine Bluff Sch. Dist., 472 F.3d 1026 (8th Cir. 2007)

Cross References: Burnsville-Eagan-Savage School District Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Burnsville-Eagan-Savage School District Policy 423 (Employee – Student Relationships)
Burnsville-Eagan-Savage School District Policy 506 (Student Discipline)
Burnsville-Eagan-Savage School District Policy 707 (Transportation of Public School Students)
Burnsville-Eagan-Savage School District Policy 709 (Student Transportation Safety Policy)
Burnsville-Eagan-Savage School District Policy 710 (Extracurricular Transportation)

Adopted: 4/1997
Reviewed: 6/14/2018
Revised: 6/21/2018
Rescinds: IKF

613 GRADUATION REQUIREMENTS

I. PURPOSE

The purpose of this policy is to set forth requirements for graduation from the school district.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is that all students entering grade 8 in the 2011-2012 school year and earlier must satisfactorily complete, as determined by the school district, all credit requirements, all state academic standards, or local standards where state standards do not apply, and successfully pass graduation examinations, as required, in order to graduate. For students entering grade 8 in the 2012-2013 school year and later, the school district's policy is that students must demonstrate, as determined by the school district, their satisfactory completion of the credit requirements and their understanding of academic standards. The school district must adopt graduation requirements that meet or exceed state graduation requirements established in law or rule.

III. DEFINITIONS

- A. "Academic standard" means: (1) a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, or the arts, or (2) a locally adopted expectation for student learning in health, the arts, career and technical education, or world languages.
- B. "Credit" means a student's successful completion of a semester of study or a student's mastery of the applicable subject matter, as determined by the school district, and sufficient to satisfy applicable academic standards
- C. "Section 504 Accommodation" means the defined appropriate accommodations or modifications that must be made in the school environment to address the needs of an individual student with disabilities.
- D. "Individualized Education Program" or "IEP" means a written statement developed for a student eligible by law for special education and services.
- E. "English language learners" or "EL" student means an individual whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency.

- F. “GRAD” means the graduation-required assessment for diploma that measures the reading, writing, and mathematics proficiency of high school students.

IV. DISTRICT ASSESSMENT ADMINISTRATOR

The district shall name a staff member as the school district assessment administrator. Said person shall be in charge of all test procedures.

V. GRADUATION ASSESSMENT REQUIREMENTS

- A. Graduation assessment requirements for students first enrolled in grade 8 in 2011 12 or earlier are:
- Meet or have met graduation assessment requirements through routes related to the Graduation-Required Assessments for Diploma (GRAD)*; OR
 - Take or have taken The ACT + Writing, the WorkKeys, the Compass, or the Armed Services Vocational Aptitude Battery (ASVAB); OR
 - Meet or have met district alternative, equivalent assessment to satisfy the graduation assessment requirements.

*GRAD routes outlined in 2015-16 Procedures Manual for the Minnesota Assessments, p. 33.

- B. Students first enrolled in grade 8 in 2012-13 or later are not required to take any graduation assessments. However, all students must:
- Be provided the opportunity to participate in a district-provided college entrance exam in grade 11 or grade 12; AND
 - Be provided assistance, no later than grade 9, in exploration and planning activities for career interests or post-secondary education; AND
 - Have a record of progress toward career and college readiness on the high school transcript.

VI. GRADUATION CREDIT REQUIREMENTS

- A. Students who first enrolled in grade 9 in the 2015-16 school year must successfully complete, as determined by the school district, 32 high school level credits for graduation. Requirements for graduation are as follows:
1. Successfully complete the following courses: Geography 9, English 9, Math 9, Earth/Physical Science 9;
 2. Successfully complete 32 high school level credits in grades 10-12.

- a. Six credits of language arts;
 - b. Six credits of social studies, including world history, American history, government, and economics;
 - c. Four credits of mathematics, including geometry and algebra II;
 - d. Four credits of science, including biology and chemistry;
 - e. Two credits in the arts;
 - f. One credit of health;
 - g. One credit of physical education; and
 - h. Eight credits of electives.
- B. Students who first enrolled in grade 9 in the 2016-2017 school year or later must successfully complete 46 high school level credits for graduation.
- 1. Eight credits of language arts;
 - 2. Six credits of mathematics, including two credits of geometry, two credits of Algebra II, and two credits of statistics and probability;
 - 3. Six credits of science, including two credits of physical science, two credits of biology and two credits of chemistry;
 - 4. Seven credits of social studies, including one credit of geography, two credits of world history, two credits of American history, , one credit of government and one credit of economics ;;
 - 5. Two credits in the arts;
 - 6. One credit of health;
 - 7. One credit of physical education;
 - 8. One credit of College and Career Planning (Success 191), required during freshman year; and
 - 9. Fourteen credits of electives.

VII. GRADUATION STANDARDS REQUIREMENTS

- A. All students must satisfactorily complete the following required Graduation Standards in accordance with the standards developed by the Minnesota

Department of Education (MDE):

1. Minnesota Academic Standards, English Language Arts K-12;
 2. Minnesota Academic Standards, Mathematics K-12;
 3. Minnesota Academic Standards, Science K-12;
 4. Minnesota Academic Standards, Social Studies K-12;
 5. Minnesota Academic Standards, Physical Education K-12; and
 6. Locally adopted standards, Arts K-12.
- B. The academic standards for language arts, mathematics, and science apply to all students except the very few students with extreme cognitive or physical impairments for whom an IEP team has determined that the required academic standards are inappropriate. An IEP team that makes this determination must establish alternative standards.

VIII. EARLY GRADUATION

Students may be considered for early graduation, as provided for within Minn. Stat. § 120B.07, upon meeting the following conditions:

- A. All course or standards and credit requirements must be met;
- B. The principal or designee shall conduct an interview with the student and parent or guardian, familiarize the parties with opportunities available in post-secondary education, and arrive at a timely decision; and
- C. The principal's decision shall be in writing and may be subject to review by the superintendent and school board.

Legal References: Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.023 (Benchmarks)
Minn. Stat. § 120B.024 (Graduation Requirements; Course Credits)
Minn. Stat. § 120B.07 (Early Graduation)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to Postsecondary Education and Employment; Involuntary Career Tracking Prohibited)
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)

Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)

Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the Arts)

Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)

Minn. Rules Parts 3501.1000-3501.1190 (Graduation-Required Assessment for Diploma) (repealed Minn. L. 2013, Ch. 116, Art. 2, § 22)

Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)

20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

- Cross References:***
- Burnsville-Eagan-Savage School District Policy 104 (School District Mission Statement)
 - Burnsville-Eagan-Savage School District Policy 601 (School District Curriculum and Instruction Goals)
 - Burnsville-Eagan-Savage School District Policy 614 (School District Testing Plan and Procedure)
 - Burnsville-Eagan-Savage School District Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
 - Burnsville-Eagan-Savage School District Policy 616 (School District System Accountability)

Adopted: 05/1986
Reviewed: 6/14/2018
Revised: 6/21/2018
Rescinds: IE

616 SCHOOL DISTRICT SYSTEM ACCOUNTABILITY

I. PURPOSE

The purpose of this policy is to focus public education strategies on a process which promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding the implementation of the Minnesota Academic Standards and federal law.

II. GENERAL STATEMENT OF POLICY

The school district will establish a system to implement the Minnesota Academic Standards and review and improve instruction, curriculum, and assessment which will include input by students, parents or guardians, and local community members. The school district will be accountable to the public and the state through annual reporting.

III. DEFINITIONS

- A. “Credit” means a student’s successful completion of one semester of study or a student’s mastery of the applicable subject matter, as determined by the school district.
- B. “Graduation Standards” means the credit requirements and Minnesota Academic Standards that school districts must offer and certify that students complete to be eligible for a high school diploma.
- C. “World’s best workforce” means striving to: meet school readiness goals; have all third grade students achieve grade-level literacy; close the academic achievement gap among all racial and ethnic groups of students, between students living in poverty and students not living in poverty, between English language learners and non-English language learners, between students who receive or do not receive special education; have all students attain career and college readiness before graduating from high school; and have all students graduate from high school.

IV. ESTABLISHMENT OF GOALS; IMPLEMENTATION; EVALUATION AND REPORTING

- A. School District Goals

1. The school board has established school district-wide goals which provide broad direction for the school district. Incorporated in these goals are the graduation and education standards contained in the Minnesota Academic Standards and federal law. The broad goals shall be reviewed annually and approved by the school board.
 2. The improvement goals should address recommendations identified through the district continuous improvement process. The school district's goal setting process will include consideration of individual site goals. School district goals will be developed through the district's continuous improvement process.
 3. The district's continuous improvement process will ensure:
 - a. The evaluation of students' progress and the identification of the strengths and weaknesses of instruction and curriculum affecting students' progress;
 - b. A plan for improving instruction and curriculum; and
 - c. An instruction plan that includes educational effectiveness processes integrating instruction, curriculum, assessment, and technology.
- B. System for Reviewing All Instruction and Curriculum. Incorporated in the process will be analysis of the school district's progress toward implementation of the Minnesota Academic Standards. Instruction and curriculum shall be reviewed and evaluated by taking into account strategies and best practices, student outcomes, principal evaluations under Minn. Stat. § 123B.147, Subd. 3, and teacher evaluations under Minn. Stat. § 122A.40, Subd. 8, or 122A.41, Subd. 5.
- C. Advisory Committee
1. By November 1 of each year, the advisory committee will meet to advise and assist the school district in the implementation of the school district system accountability.
 2. The Student Achievement and Systems Improvement Advisory Committee (SASIAC), working in cooperation with other committees of the school district, will provide active community participation in:
 - a. Reviewing the school district instructional and curriculum plan, with emphasis on implementing the Minnesota Academic Standards;

- b. Advising on annual instruction and curriculum improvement goals for recommendation to the school board;
 - c. Provide feedback that will be used to measure school district progress toward its goals;
 - 3. SASIAC shall meet the following criteria:
 - a. SASIAC shall ensure active community participation in planning for instruction and curriculum affecting achievement.
 - b. SASIAC shall give input to the school board on school district-wide standards, assessments, and program evaluation.
 - 4. SASIAC shall, when possible, be comprised of two-thirds community representatives and shall reflect the diversity of the community. Included in its membership should be:
 - a. Director of Curriculum, Instruction, Assessment and Support Services
 - b. School Improvement and Student Achievement Coordinator
 - c. School Board Member
 - d. Student Representative
 - e. Teacher representative from elementary and secondary
 - f. One parent from each building or a minimum of one parent from each instructional level
 - 5. SASIAC shall meet four times annually.
- D. Reporting. Consistent with Minn. Stat. § 120B.36, Subd. 1, the school board shall publish the World’s Best Workforce report on the school district website. The school board shall hold an annual public meeting to review student achievement goals, local assessment outcomes, plans, strategies, and practices for improving curriculum and instruction and cultural competency and efforts to equitably distribute diverse, effective, experienced, and in-field teachers, and to review school district success in realizing the previously adopted student achievement goals and related benchmarks and the improvement plans leading to the world’s best workforce. The school board must transmit an electronic summary of its report to the Commissioner in the form and manner the Commissioner

determines. The school district shall periodically survey affected constituencies about their connection to and level of satisfaction with school. The school district shall include the results of this evaluation in its summary report to the Commissioner.

Legal References: Minn. Stat. § 120B.02 (Educational Expectations for Minnesota’s Students)
Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.128 (Educational Planning and Assessment System (EPAS) Program)
Minn. Stat. § 120B.35 (Student Achievement Levels)
Minn. Stat. § 120B.36 (School Accountability; Appeals Process)
Minn. Stat. § 122A.40, Subd. 8 (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subd. 5 (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123B.04 (Site Decision Making Agreement)
Minn. Stat. § 123B.147, Subd. 3 (Principals)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: Burnsville-Eagan-Savage School District Policy 104 (School District Mission Statement)
Burnsville-Eagan-Savage School District Policy 601 (School District Curriculum and Instruction Goals)
Burnsville-Eagan-Savage School District Policy 613 (Graduation Requirements)
Burnsville-Eagan-Savage School District Policy 614 (School District Testing Plan and Procedure)
Burnsville-Eagan-Savage School District Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
Burnsville-Eagan-Savage School District Policy 617 (School District Ensurance of Preparatory and High School Standards)
Burnsville-Eagan-Savage School District Policy 618 (Assessment of Student Achievement)
Burnsville-Eagan-Savage School District Policy 619 (Staff Development)

for Standards)
Burnsville-Eagan-Savage School District Policy 620 (Credit for Learning)



To: Members, Board of Education

**Agenda Item V.A.
June 21, 2018**

From: Doug Johnson, Director of Technology

Date: June 14, 2018

Re: Award bid for Middle Schools Chromebook Purchase

RECOMMENDATION: That the Board of Education approve the contract for Chromebook and Chrome Tablet purchase, related licenses, and services for the 2018-19 Elementary School and High School programs to Best Buy Education.

In response to a Request for Quotation, we reviewed proposals from two trusted vendors. Both vendors have a cooperative purchasing agreement in place for us to take advantage of with this purchase. The quantities and specifications of devices met the proposal criteria which was based on the district's long range technology plan. Best Buy had the lowest cost on each specified device.

These are the items that best fit our goals and budget for 2018-2019. Each item includes white glove, asset tagging, and Google licenses.

- Acer Chromebook C738T 650 units @ \$284.50. Total \$184,925
9th Grade
- Acer Chromebook R751T 1300 units @ \$324.89. Total \$422,357
3rd and 5th Grades
- Acer Chromebook Tab 10 1000 units @ \$337.27. Total \$337,270
Kindergarten, 1st and 2nd Grades

It is recommended the contract be approved with Best Buy Education through the NCPA contract #01-40.



**Agenda V.B.
June 21, 2018**

**To: Members, Board of Education
Cindy Amoroso, Superintendent**

From: Lisa K. Rider, Executive Director of Business Services

Date: June 14, 2018

Re: Establish Fiscal Year 2018 Committed Fund Balance

RECOMMENDATION: that the Board of Education approve the commitment of fund balance for Fiscal Year 2018 to include fund balance resulting from carryover funds and ProPay funds.

The Fund Balance Policy 714 revised March 10, 2016 follows GASB Statement No. 54 which allows for the highest decision-making authority of a government, our Board of Education, to commit fund balance for a specific purpose by taking action prior to year end while amounts can be determined in a subsequent period. Commitments would be calculated as follows:

Carryover Funds: Calculated with revenues generated by department, area or site plus any unspent expenditure budget, including any multi-year grants/donations, as audited.

ProPay Funds: Calculated with dedicated revenues unspent, as audited.



Future Ready. Community Strong.

**Agenda V.C.
June 21, 2018**

TO: Members, Board of Education
FROM: Lisa Rider, Executive Director of Business Services
DATE: June 14, 2018
RE: Approve FY2018-2019 Adopted Budget

RECOMMENDATION: That the Board of Education approve the 2018-19 Adopted Budget providing all funds revenues of \$174,346,301 and all funds expenditures of \$177,577,573.

Below is a summary of the proposed 2018-2019 Adopted Budget for your review. A full summary of the General Fund budget units and the assigned staffing are attached for review prior to action for adoption at the June 21, 2018 board meeting.

<u>Fund</u>	<u>Revenue</u>	<u>Expenditure</u>	<u>Inc (Decr) to Fund Balance</u>
General	\$ 127,122,457	\$ 128,759,941	\$ (1,637,484)
Food Service	5,910,702	6,117,537	(206,835)
Community Service	6,842,663	7,029,322	(186,659)
Capital Projects	10,000	2,132,658	(2,122,658)
Debt Service	10,673,007	11,101,798	(428,791)
Total Governmental	150,558,829	155,141,256	(4,582,427)
Trust & Agency	840,000	840,000	-
Internal Service	22,947,472	21,596,317	1,351,155
All Funds	\$ 174,346,301	\$ 177,577,573	\$ (3,231,272)

The 2018-2019 Budget was prepared in accordance with the following Board of Education decisions. The parameters used to develop the budget are detailed in the presentation materials but are essentially as follows:

1. General education funding, on a per pupil basis, was increased to \$6,312 per adjusted pupil unit, per legislation.
2. Elementary class sizes averaging around 24.5:1 resulting from a range of class sizes of 21-30 depending on grade level and secondary class sizes averaging around 33-36:1.

3. Enrollment decreased with estimates based on projected end of year Early Childhood-12 average daily membership of 8,858 for 2017-2018 and 8,678 for 2018-2019, a decrease of 180 average daily memberships.
4. An estimated \$352,000 reduction in Health Insurance costs across the operating funds is included as a result of the OPEB Trust implicit rate contributions.
5. Five percent increase in 2018-2019 health insurance premium costs for self-insured employee health benefits. Three percent increase in 2018-2019 dental insurance premium costs.
6. The projected Unassigned Fund Balance for the General Fund is 8.00% considering the use of restricted and committed fund balances in the areas of Area Learning Center, Capital, program carryover, and ProPay. This reflects a reduction in fund balance due to expenditures exceeding revenues by \$1,637,484.

This adopted budget will be revised later in the 2018-2019 year to adjust for actual data relating to federal updates, enrollment, staffing, audited fund balances, etc.

Prior to June 30, 2018 the board will need to define what fund balances they would be committing for 2018-2019 year.

GENERAL FUND

Overview

This budget utilizes the spend down of existing fund balance over the option of reducing expenditures potentially impacting programming that is critical to the Vision One91 ongoing transition.

Following is a list of the most significant assumptions used in developing the revenue budget:

Basic Allowance

The basic funding allowance is \$6,312 per pupil unit.

Special Education

Special education categorical aid has been adjusted considering the new special education funding and will continue to be monitored for needed adjustments at budget revision. This is an area of particular concern as the ceiling included in the revenue calculation limits the amount of additional expenditures which we see reimbursed.

Referendum

The district's referendum authority 2018-2019 is a combined \$1,763.75 per adjusted pupil unit prior to local optional allowance of \$424. After local optional subtraction the amount is \$1,348.75 reflecting the equivalent amounts approved by the voters in November 2011 and November 2017. Total referendum revenue adjusts each year in direct proportion to adjusted pupil units served. Estimated referendum revenue, including the local optional allowance, for the 2018-2019 year is approximately \$20.6 million, or roughly 16% of total General Fund revenues.

Alternative Teacher Compensation

Alternative Teacher Compensation revenue of approximately \$2.3 million is not included in the 2018-2019 budget as at this moment there is no agreed upon ProPay plan between the Board of Education and Burnsville Education Association.

Compensatory and English Learners

Compensatory and English Learner revenue of approximately \$9.8 million is included and a priority is placed on covering costs of English Learner staff at all buildings. The degree of services needed by English learners vary, our assessment of students and the responding services will fluctuate. The remainder of this funding continues to be dedicated to providing educational programs for at risk students through various district initiatives.

Enrollment

Enrollment is a crucial factor in determining a school district's revenue because most funding formulas are student based. The 2018-2019 adopted budget assumes a decline in estimated EC-12 enrollment from estimated 8,858 students (Average Daily Membership) in 2017-2018 to 8,678 in 2018-2019. Enrollment uncertainty creates the potential for significant increases or decreases in student-based revenue. This assumption will need to be re-evaluated when the October 1, 2018, enrollment is known and the retention factor for 2018-2019 is determined. With each student generating approximately \$10,924 in revenue, a small deviation in enrollment can produce a significant change in revenue.

Revenue Restrictions

Restrictions on the use of general education revenue are offset with dedicated revenue. Following are restrictions imposed on general education revenue in 2018-2019:

Basic Skills (Compensatory, English Learners)	Operating Capital
Learning & Development	Area Learning Center
Gifted & Talented	Alternative Teacher Compensation
Achievement and Integration	Staff Development
	Long-Term Facility Maintenance

Operating Capital Expenditures

Operating Capital expenditures are budgeted in the General Fund but are supported by revenue that is dedicated to this purpose. Operating Capital expenditures included in this budget amount to approximately \$3.2 million. Every effort will be made to maximize the use of the capital funds.

Long-Term Facilities Maintenance Revenue

New in 2016-2017 was the Long-Term Facilities Maintenance Revenue that rolls together the health and safety and the alternative facility projects. Therefore, both revenue and expenditures for projects must be recorded in the general fund moving forward for any projects funded by the Long-Term Facilities Maintenance Revenue.

Technology Capital Projects

New in 2016-2017 school year was the generation of \$2.5 million annually for the purpose of technology within our district. These funds have allowed our technology budget to increase to

just over \$5 million. At our High School level this includes a 1:1 Chromebook deployment implemented the fall of 2016. Middle School level 1:1 Chromebook deployment was implemented in fall of 2017. At the elementary levels, digital learning specialists are at every school for student instruction in technology and to assist our teachers in implementation of technology to further support the engagement of students in learning. During the fall of 2018, a tiered rollout of Chromebook deployment in our elementary schools will be implemented.

Student Transportation

The student transportation budget is based on current service levels and reflect the most recent contract entered into with Schmitt and Sons.

Site Based Budgeting

A large portion of the operating budget is expended at the site level based on ranges of class sizes determined by Principals and other Administrators in the staffing process. Instructional budgets, while determined on a uniform basis across the district, are distributed among various accounts and programs at the school building level. Unspent budget balance at the end of a year in school accounts is carried forward to the succeeding year provided the Board continues to commit the related fund balance.

FOOD SERVICE

The Food Service Fund budget shows a planned spend down of fund balance estimated at \$206,835 for the 2018-2019 year. The lunch prices incorporated into this budget for 2018-2019 will be modified as a result of the federal guidance to be \$2.70 for elementary, \$2.80 for Middle School and High School Students, and \$4.00 for adults. Milk prices will remain at \$0.50. Breakfast prices remain at \$1.50 for all students and \$2.10 for adults. It is anticipated that ala carte income will be less in the 2018-2019 school year.

COMMUNITY EDUCATION

The Community Service Fund shows a planned spend down of \$186,659. Community Education has been designing programs and offerings around a population that has fewer discretionary dollars to spend and continues to face the same if not more needs in terms of services, language and cultural barriers.

The addition of the Partners Achieving Learning Success (PALS) program and Burnsville Youth Collaborative (BYC) are deliberate programmatic options to provide access to high quality, academic and enrichment experiences at no cost to participants. Voluntary Pre-Kindergarten (VPK) is yet another example of the response to an opportunity that puts students in classrooms for a quality learning experience at no cost to families.

These and many other measures are aimed at providing access while acknowledging the need to ensure the revenue stream can support the department as a whole, while still providing high quality opportunities for our entire community.

CAPITAL BUILDING PROJECTS

The Capital Building Projects Fund now only includes Vision One91 referendum building project funds unspent. These projects utilize the bond proceeds received in May, 2015 as a result of the

Vision One91 referendum approval in February, 2015. Of the \$65 million bond issuance, approximately \$2 million is projected to be remaining as final payments and final projects are expected to be wrapped up in the 2018-2019 budget. Once the 2017-2018 audit is complete, the capital building project budget will be adjusted to reflect actual remaining balances.

DEBT REDEMPTION

The Debt Redemption Fund is used to record revenues and expenses relating to principal and interest on bonded debt. These funds are dedicated to debt redemption and cannot be used for any other purpose.

FORMAT

Attached is the General Fund budget broken into budget units and a list of employees for each budget unit. This format will allow for a greater understanding of what is included in our entire General Fund budget.

SUMMARY

This budget was developed in accordance with direction provided by the Board of Education. There is potential for significant change as actual enrollment and staffing patterns are recognized. Our reality is there are constant changes to staffing assignments as we adjust our staffing to best serve our student's needs. Therefore much of the staffing details will change but overall the amount of positions approved by the board to fulfill its' mission will remain within the guidelines of the proposed budget. The proposed adopted budget aligns with earlier projections.



**Agenda Item V.D.
June 21, 2018**

To: Members, Board of Education
Cindy Amoroso, Superintendent

From: Lisa Rider, Executive Director of Business Services

Date: June 14, 2018

Re: Election of School Board Members and Calling the School District General Election

RECOMMENDATION: That the Board of Education adopts the attached formal resolution calling a School District General Election on Tuesday, November 6, 2018 to elect four (4) members to the School Board for terms of four (4) years each.

The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 191 shall begin at 8 a.m. on July 31, 2018, and shall close at 5 p.m. on August 14, 2018.

The general election shall be held on Tuesday, November 6, 2018. At that election, four (4) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district clerk, Independent School District No. 191, 200 West Burnsville Parkway, Burnsville, MN 55337. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5 p.m. on August 14, 2018.

I recommend the adoption of the resolution.

Attachments:
Notice of Filing Dates for Election to the School Board
Resolution Calling School Board Election

**NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 191
(BURNSVILLE-EAGAN-SAVAGE)
DAKOTA AND SCOTT COUNTIES, MINNESOTA**

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 191 shall begin at 8 a.m. on July 31, 2018, and shall close at 5 p.m. on August 14, 2018.

The general election shall be held on Tuesday, November 6, 2018. At that election, four (4) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district clerk, Independent School District No. 191, 200 West Burnsville Parkway, Burnsville, MN 55337. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5 p.m. on August 14, 2018.

Dated: _____, 2018

BY ORDER OF THE SCHOOL BOARD

/s/ _____
School District Clerk
Independent School District No. 191
(Burnsville-Eagan-Savage)
Dakota and Scott Counties, Minnesota

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 191
(BURNSVILLE-EAGAN-SAVAGE)
DAKOTA AND SCOTT COUNTIES, MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 191 (Burnsville-Eagan-Savage), Dakota and Scott Counties, Minnesota, was held in said school district on June 21, 2018, at ____ o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 191, Dakota and Scott Counties, Minnesota, as follows:

1. (a) It is necessary for the school district to hold its general election for the purpose of electing four (4) school board members for terms of four (4) years each.

(b) The clerk shall include on the ballot the names of the individuals who file affidavits of candidacy on said general election during the period for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and directed to be held on Tuesday, the 6th day of November, 2018, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

3. Pursuant to Minnesota Statutes, Section 205A.11, the school district polling places and the precincts served by those polling places, as previously established and designated for school district elections held in conjunction with a statewide election, are hereby designated for this general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of Dakota and Scott Counties, at least seventy-four (74) days before the date of said general election. The notice shall specify the date of said election and the office or offices to be voted on at said general election.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause a sample ballot to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said elections to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of the general election.

The notice of election so posted and published shall state the offices to be filled as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this general election and generally to cooperate with any election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate officials regarding preparation and distribution of ballots, election administration and cost sharing.

5. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form attached hereto as Exhibit A, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:

6. The name of each candidate for office at each election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

7. If the School District will be contracting to print the ballots for this election, it is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

8. If not performed by election officials conducting other elections on that date, the clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the general election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance of publication once in the official newspaper, by posting a notice, and by notifying the county or legislative district chair of each major political party.

9. If not performed by the election officials conducting other elections on that date, the clerk is hereby authorized and directed to cause notice of the location of the counting center or the place where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the general election and in the newspaper of widest circulation once on the day preceding the general election, or once the week preceding the general election if the newspaper is a weekly.

10. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at the various polling places and combined polling places during the November 6, 2018 general election. The election judges shall act as clerks of election and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

SCHOOL DISTRICT BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 191 (BURNSVILLE-EAGAN-SAVAGE) GENERAL ELECTION

NOVEMBER 6, 2018

INSTRUCTIONS TO VOTERS
TO VOTE, COMPLETELY FILL IN THE OVAL(S) NEXT TO YOUR CHOICE(S).



SCHOOL BOARD MEMBER

VOTE FOR UP TO FOUR

NAME

NAME

NAME

NAME

NAME

NAME

write-in, if any

write-in, if any

write-in, if any

write-in, if any

STATE OF MINNESOTA)
COUNTIES OF DAKOTA)SS
AND SCOTT)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 191 (Burnsville-Eagan-Savage), Dakota and Scott Counties, Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to the calling of the general election of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this ____ day of _____ 2018.

School District Clerk

**BURNSVILLE – EAGAN – SAVAGE
INDEPENDENT SCHOOL DISTRICT 191
HUMAN RESOURCES**

AGENDA ITEM: V.E.

To: Members of the Board of Education
Superintendent Cynthia Amoroso

From: Stacey Sovine
Executive Director of Human Resources

Date: June 21, 2018

RE: Resolution relating to the Termination and Nonrenewal of the Teaching Contracts of Probationary Certified Personnel at the close of the 2017 - 2018 school year.

RECOMMENDATION: It is the recommendation that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Board of Education of Independent School District 191, pursuant to Minnesota Statute § 122A.40 that the teaching contracts of the following licensed probationary teachers in Independent School District 191 be terminated at the end of the 2017 – 2018 school year.

Name	Location	FTE Amount
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Palesch, Kaycie	ERMS	1.00
Weber, Joanna	BHS	1.00

BE IT FURTHER RESOLVED, that written notice is sent to said teachers regarding termination and nonrenewal of his/her contract as provided by law.