



**Future Ready. Community Strong.**

## **Regular Meeting Agenda**

Diamondhead Education Center  
200 W. Burnsville Parkway  
Burnsville, MN, 55337  
November 16, 2017  
6:30 PM

6:00 Board Listening Session with Directors Jim Schmid and Dan Luth

### I. Call to Order

A. Welcome

B. Pledge of Allegiance

C. Future Ready. Community Strong.

1. National Merit Recognition

2. DECA Students

3

3. Partnership with Farmer's Insurance

10

Presenter: Dr. Kathy Funston, Director of Strategic Partnerships and Pathways

### II. Business Meeting

A. Approval of Agenda

B. Consent Agenda

Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.

1. Approve Minutes

15

2. Approve Personnel Recommendations

20

3. Adopt a Resolution to Accept Donations

21

4. Approve Payroll, Expenditures, Receipts and Investments

23

5. Approve Final Request of an Extended Field Trip to Italy (Rome, Florence and Venice) March 2018

63

6. Approve, on Second Reading Basis, Changes to Policies *104: School District Mission Statement; 203.2: Order of the Regular School Board Meeting; 206: Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations; 210: Conflict of Interest - School Board Member; 304: Superintendent Contract, Duties, and Evaluation; 601: School District Curriculum and Instructional Goals; 603: Curriculum Development; and 612.1: Title 1 Family Engagement*

64

7. Approve Out-of-State Travel for Director Luth to Attend the NSBA Annual Conference in April 2018	92
8. Approve the School Bus Stops at which School Bus Drivers Shall not Activate the Eight-Way Flashing Red Signals and Authorize the Director of Transportation to Modify the List as Necessary as School Bus Routes are Modified	93
9. Approve Change Order #1 for the Diamondhead, Edward Neill and Harriet Bishop Pavement Maintenance Project	101
III. New Business	
A. Receive a Report on the World's Best Workforce Plan Presenter: Dr. Stacie Stanley	105
B. Receive a Report on Fall Enrollment Presenter: Lisa Rider, Executive Director of Business Services	114
C. Adopt a Resolution Canvassing Returns of Votes of School District Special Election Presenter: Lisa Rider, Executive Director of Business Services	131
IV. Reports	
A. Board of Education Committee Reports	143
B. Student Representative	
C. Superintendent	
D. Board Member	
E. Listening Session	
V. Adjourn to a Closed Session, as Permitted by M.S. 13D.05, to Discuss Negotiation Strategies	



**one91**  
Burnsville · Eagan · Savage



# BURNSVILLE HIGH SCHOOL BLOOD DRIVE

***Future Ready. Community Strong.***



## DECA Project

- Public Relations Campaign
- Response to recent tragedies

## Community Partnerships

- Firefly Credit Union
- Memorial Blood Centers

## Community Outreach

- Called 143 businesses at a calling party
- Gained community outreach skills and built connections
- Had gracious donors such as Chipotle, Chick-Fil-A, Hampton Inn, Pawn America, and more



## Memorial Blood Centers Workshop



- Attended a coordinator workshop at Children's Hospital, Mpls
- Connected and collaborated with schools throughout MN

# Burnsville High School Blood Drive

## Blood Drive

November 3rd, 2017

MEMORIAL'S GOAL: 150 units

↳

OUR GOAL: 200 units

**TOTAL COLLECTION: 167 units**



May 23rd, 2018

- Hosting a second blood drive this spring
- Looking for a team of juniors who will run the events next year

∞

We have learned and will be starting our second leg of our PR



THANK YOU!

QUESTIONS?



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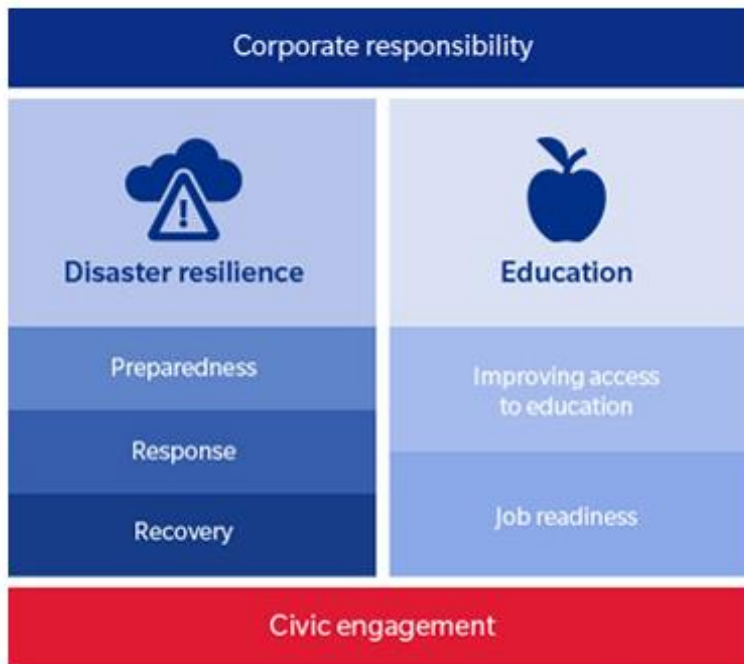


10

# Farmer's Insurance Partnerships for Schools

***Future Ready. Community Strong.***

# The Otting Agency



Giving back to the communities in which we live and work



# Partnerships for Schools

- \$500 each month to a school or program
- Enhance existing curricula at each site
- Up to \$6,000 per year
- Ongoing!

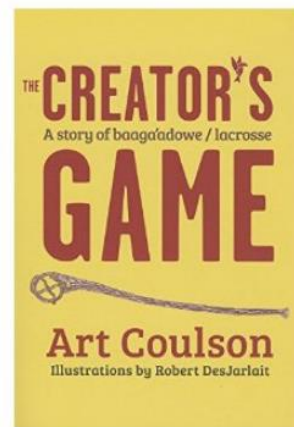
# Partnerships for Schools

**Example**

## Middle School Grants

Classroom books aligned to Minnesota social studies and language arts standards.

These resources will broaden students' knowledge and engage them in Minnesota history and culture.



# Partnerships for Schools

For more information on this partnership or other partnerships, contact:

Dr. Kathy Funston  
[kfunston@isd191.org](mailto:kfunston@isd191.org)  
952-707-6276

School Board Minutes  
 INDEPENDENT SCHOOL DISTRICT 191  
 October 26, 2017

The meeting of the Board of Education was called to order by Chair Alt at 6:30 p.m. at the Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN.

Call to Order

Members present: Directors VandenBoom, Currier, Schatz, Luth, Miller, Schmid and Chair Alt. Others in attendance were Superintendent Amoroso, Student Representative Haddorff, administrators, staff, and members of the public.

Attendance

Alt welcomed the audience and asked Schatz to lead the Pledge of Allegiance.

Pledge

Received a report from Vicki Roy regarding Read for the Record.

Read for the Record

Public recognition was given to Terese Trezell, Minnesota Vikings Hometown Hero and National School Public Relations Association award recipients Aaron Tinklenberg and Jennifer Gardner.

Public Recognition

Moved by Schatz, seconded by Schmid, to approve the agenda. Motion carried unanimously (7, 0).

Agenda

Moved by Schmid, seconded by VandenBoom, to approve the consent agenda with the removal of Policy 425: *Professional Development*.

Consent Agenda

-Approve minutes from a regular board meeting on September 28, 2017 and a board retreat on October 6, 2017.

Minutes

-Approve personnel recommendations for C. Dorigan-Slette, N. Mosher, J. Pettes, G. Paek, T. Sturm, D. Pfeiffer, K. Munson, M. Mesarchik, M. Soucek, R. LaBonte, C. Leiva, P. Olson, E. Hoffman, J. Jensen, U. Yusuf, R. Kolumbs, K. Heino, Q. Middleton, E. Ontiveros, C. Schaffer, M. McClellan, R. Griffiths, A. Joyce, A. Sieben, L. Fountain, J. May, L. Jenkins, T. Reilly, C. Tucker, J. Harris, T. Perkins, M. Fellman, A. Dvorak, and C. Heirigs,

Personnel

-Accept donations as presented.

- Approve August payroll checks numbered 718833-718852 and Direct Deposit notices numbered 655505-657407 in the net amount of \$3,993,749.36. June, August & September claims to date represented by checks numbered 454374-454888, 1018465-1018653, and 102092-102102 and wire transfers and adjustments totaling \$9,120,333.31. Accept Aug receipts of \$17,691,377.62 and investments for the General Fund, 2012A Alt Facilities & 2015A School Building Bonds and OPEB of \$47,265,505.19 as of August 31, 2017.

Donations  
 Payroll, deposits,  
 receipts and  
 investments

-Approve with no changes to Policies 207: *Public Hearings*; 212: *School Board Member Development*; 213: *School Board Committees*; 214: *Out-of-*

Policies

*State Travel by School Board Members; 301: School District Administration; 303: Superintendent Selection; 306: Administrator Code of Ethics and 604: Instructional Curriculum.*

-Approve, on a second reading basis, changes to Policies 102: *Equal Educational Opportunity*; and 103: *Complaints-Students, Employees, Parents, Other Persons*.

-Approve, on a first reading basis, changes to Policies 425: *Professional Development* and Policy 210: *Conflict of Interest-School Board Members*. Motion carried unanimously (7, 0).

Moved by Currier, seconded by Schatz, to approve, on a first reading basis, Policy 425: *Professional Development* and refer policy back to committee for comments. Motion carried unanimously after discussion (7, 0).

Received an Elementary Library Media report from Katie Salmela, Digital Learning Specialist & Elementary Media Coordinator.

Moved by Schmid, seconded by Miller, to award the base bid in the amount of \$303,682.03 for the 2017 Casework Replacement Project at Nicollet Middle School to RAK Construction Inc. Motion carried after discussion (7, 0).

Moved by Currier, seconded by Schatz, to approve entering into a Joint Powers with the City of Burnsville to jointly support The GARAGE music program and Burnsville Youth Collaborative and authorize administration to complete and execute said agreement. Motion carried after discussion (7, 0).

Moved by Schatz, seconded by Currier, to approve the Initial Application for an Extended Field Trip to Costa Rica July 2-July 11, 2018. Motion carried after discussion (7, 0).

Moved by Miller, seconded by VandenBoom, to approve, on first reading basis, changes to Policies 601: *School District Curriculum and Instructional Goals*; 603: *Curriculum Development*; and 612.1: *Title 1 Family Engagement*. Motion carried unanimously after discussion (7, 0).

Moved by Luth, seconded by Schatz, to approve, on a first reading basis, changes to Policies 104: *School District Mission Statement*; 203.2: *Order of the Regular School Board Meeting*; and 206: *Public Participation in Board Deliberations*. Motion carried unanimously after discussion (7, 0).

Moved by Schatz, seconded by VandenBoom, to approve, on a first reading basis, changes to Policy 304: *Superintendent Contract, Duties, and Evaluation*. Motion carried unanimously (7, 0).

Elementary Library  
Media Report

Award Bid

Joint Powers  
Agreement with  
The Garage

Extended Field  
Trip

Policies

Reports

Received a report from VandenBoom on behalf of the Technology Committee; Schmid on behalf on of Policy Review Committee; Currier on behalf of the Student Performance and Achievement Committee, ISD 917, and Hall of Fame; Luth on behalf of the Negotiating Committee.

Received verbal reports from Student Representative Haddorff and Superintendent Amoroso.

Moved by Schmid, seconded by Schatz, to adjourn at 8:31 p.m. Motion carried unanimously (7, 0).

The workshop began at 8:41 p.m. The purpose of the workshop was Technology Services. The workshop concluded at 10:17 p.m.

Adjourn to a  
Workshop

Workshop

November 16, 2017

Jim Schmid, clerk

Date Approved

DRAFT

Special School Board Meeting Minutes  
INDEPENDENT SCHOOL DISTRICT 191  
November 9, 2017

The meeting of the Board of Education was called to order by Chair Alt at 7:03 a.m. at the Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN.

Call to Order

Members present: Directors VandenBoom, Currier, Schatz, Luth, Miller, Schmid and Chair Alt. Others in attendance were Superintendent Amoroso, administrators, staff, and members of the public.

Attendance

Alt welcomed the audience and asked Currier to lead the Pledge of Allegiance.

Pledge

Moved by Luth, seconded by Schatz, to approve the agenda. Motion carried unanimously (7, 0).

Agenda

Moved by Schmid, seconded by Miller, that the Board adopts a resolution relating to withdrawal from the joint powers organization Technology and Information Education Services (TIES).

TIES

BE IT RESOLVED by the School Board (the "Board") of Independent School District No. 191 (Burnsville-Eagan-Savage), Dakota and Scott Counties, Minnesota (the "School District") as follows:

Resolution

It is hereby found, determined, and declared as follows:

1. Independent School District 191 (Burnsville-Eagan-Savage) is a member of Technology and Information Educational Services (TIES);
2. The TIES Bylaws state that a member may withdraw by giving written notice to the Clerk of the TIES Executive Committee;
3. Minnesota Statute Section 123B.02, Subd. 3.(c) and the TIES Bylaws state that withdrawal is effective on June 30th the following fiscal year;
4. The School District shall withdraw as a member of TIES effective June 30, 2019; and
5. The Superintendent is authorized and directed to give the Clerk of the TIES Executive Committee written notice of this withdrawal on or before July 31, 2018. The notice shall include a certified copy of this resolution.

Motion carried after discussion with Luth abstaining (6, 0 with Schmid,

VandenBoom, Currier, Alt, Schatz and Miller voting in favor and none against).

Moved by Vandenboom, seconded by Schmid, to elect an alternate to go to the TIES annual meeting. Motion fails after discussion (1, 6 with VandenBoom voting in favor and Schmid, Currier, Alt, Schatz, Luth and Miller voting against).

Moved by Schatz, seconded by Miller, to adjourn at 7:49 a.m. Motion carried unanimously (7, 0).

Adjourn

November 16, 2017

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Jim Schmid, clerk

Date Approved

DRAFT

November 16, 2017

**Burnsville-Eagan-Savage Public Schools  
Independent School District 191  
Human Resources**

**TO:** Members, Board of Education  
Cynthia Amoroso, Superintendent

**FROM:** Stacey Sovine, Executive Director of Human Resources

**DATE:** November 16, 2017 FINAL

**RE:** Recommended Personnel Changes

CLASSIFICATION	ACTION	POSITION CONTROL	NAME	FINAL	LOCATION	POSITION	EFFECTIVE DATE
Certified	Appointment		Angela Lobben		Harriet Bishop Elementary	Teacher Long Term Substitute	11/3/2017-1/2/2018
Certified	Appointment	Replacement	Marlys Johnson		Metcalf Middle School	Teacher Long Term Substitute	11/2/2017-1/2/2018
Certified	Appointment	Replacement	Lindsey Storhaug		Diamondhead Education Center	Teacher ABE	10/31/2017
Certified	Appointment	New Position	Cheri Ethen		Diamondhead Education Center	CE ECFE Teacher	11/6/2017
Certified	Retirement		Mary Mesarchik		ECSE Center	Occupational Therapist	01/19/18 Revised
Certified	Retirement		Marlys Thom		Burnsville High School	Teacher	11/3/2017
Classified	Appointment		Terri Reilly	*	ECSE Center	EA Level IV	11/17/2017
Classified	Appointment	Replacement	Chloe Dawson		Metcalf Middle School	EA Level IV	8/29/2017
Classified	Appointment	Replacement	Dave Dixon		Burnsville High School	EA Level IV	11/13/2017
Classified	Appointment	Replacement	Brenda Hernandez		Hidden Valley Elementary	EA Level III	10/30/2017
Classified	Appointment	Replacement	Paige Johnson		Hidden Valley Elementary	EA Level III	10/30/2017
Classified	Appointment	Replacement	Miller Whitney		Burnsville High School	EA Level IV	11/7/2017
Classified	Appointment	Replacement	Travis Nowlan	*	Burnsville High School	EA Level IV	11/13/2017
Classified	Appointment	New Position	Anthony Allen		Diamondhead Education Center	CE Coordinator I	10/30/2017
Classified	Appointment	New Position	Kristi Myers		Diamondhead Education Center	CE Facilities Coordinator I	10/30/2017
Classified	Appointment	New Position	Kelly Schmitz		Diamondhead Education Center	CE Program Associate	10/26/2017
Classified	Probationary Release		Micheal Frost		Hidden Valley Elementary	Custodian	10/26/2017
Classified	Probationary Release		Harpreet Kaur		Burnsville High School	Food Service Associate	11/2/2017
Classified	Resignation		Karen Heino		WM. Byrne Elementary School	EA Level II	11/17/2017
Classified	Resignation		Mary Andren		Vista View Elementary School	EA Level IV	10/30/2017
Classified	Resignation		Jacquelyn Queen		Burnsville High School	EA Level IV	10/30/2017
Classified	Retirement		Jane Sisler		Harriet Bishop Elementary	EA Level IV	11/10/2017
Classified	Retirement		Kent Foster		Burnsville High School	Custodian	12/31/2017
Classified	Termination		Drew Bogue	*	Burnsville High School	Custodian	10/31/2017
Co-Curricular/Coach	Appointment	Replacement	Isha Daniels		Burnsville High School	Assistant Girls Basketball Coach	Winter Season 2018
Co-Curricular/Coach	Appointment	Replacement	Bodhi Engum		Burnsville High School	Assistant Boys Hockey Coach	Winter Season 2018
Co-Curricular/Coach	Appointment	Replacement	David Gonzalez-Cameron		Burnsville High School	Assistant Girls Hockey Coach	Winter Season 2018
Co-Curricular/Coach	Appointment	Replacement	Michelle Neuer		Burnsville High School	Assistant Nordic Skiing Coach	Winter Season 2018
Co-Curricular/Coach	Appointment	Replacement	Dmytro Hutsal	*	Metcalf Middle School	Middle School Wrestling Coach	Winter Season 2018
Co-Curricular/Coach	Appointment	New Position	Kaitlynn Schlagel		Burnsville High School	Winter Guard Advisor	Winter Season 2018
Co-Curricular/Coach	Appointment	New Position	Stephen Beaulieu		Burnsville High School	Assistant Boys Hockey Coach	Winter Season 2018



**Agenda II.B.3.  
November 16, 2017**

**To:** Members, Board of Education  
Cindy Amoroso, Superintendent

**From:** Lisa K. Rider, Executive Director of Business Services

**Date:** November 9, 2017

**Re:** Donations

**RECOMMENDATION:** To adopt a resolution to approve and accept donations as presented.

**RESOLUTION TO ACCEPT DONATIONS**

**WHEREAS,**

1. School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and
2. Minnesota Statute 123B.02, Subd. 6 states the School Board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated; and
3. Minnesota Statute 465.03 states the School Board may accept a grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and
4. Businesses and individuals have submitted donations to the district;

**THEREFORE, BE IT RESOLVED** by the School Board of ISD 191 to approve and accept with appreciation the donations as presented below and to permit their use as designated by the donors.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Members in favor of the motion:

Members opposed:

Whereupon said Resolution was declared duly passed and adopted on November 16, 2017.

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Jim Schmid  
Clerk – Board of Education

Date	Donor	Recipient	Terms	Donation
10/2/2017	The Walser Foundation, Nancy Warner	District 191	To support the Engine and Automotive Technologies Pathway at Burnsville High School	\$75,000.00
10/24/2017	Wells Fargo and Red Robin	William Byrne Elementary	donated money	\$71.14
10/24/2017	Savage Area Women of Today	Harriet Bishop Elementary	Donation to the Service Club	\$25.00
10/23/2017	Marilyn & Al Oukrop	Rahn Elementary	to give extra school supplies	all types of three ring binders
11/2/2017	Travis Steinhouse	Burnsville High School	This vehicle will either be disassembled in the consumer auto class to give the students the opportunity to work with the tools of the trade, and to demonstrate and explain the subsystems of the automobile or used in the auto body class to give students the opportunity to remove, replace, and repair panels to provide real industry experience.	2004 Chevy Venture Vin # IGNDX13E24D268788
11/2/2017	Gerald Lynch	Burnsville High School	This vehicle will either be disassembled in the consumer auto class to give the students the opportunity to work with the tools of the trade, and to demonstrate and explain the subsystems of the automobile or used in the auto body class to give students the opportunity to remove, replace, and repair panels to provide real industry experience.	1999 Ford Taurus Vin # 1FAFP52U5XG231826
10/27/2017	Gus Jenn Scholarship Fundraiser	John Metcalf Middle School	Scholarship Donation	\$5,500.00
11/2/2017	Glendale United Methodist Church	Hidden Valley Elementary	For the health office to purchase extra clothing for students to have on hand	\$500.00
11/7/2017	Allina Health Community Engagement	Harriet Bishop Elementary	Help support our students and staff	\$100.00
11/3/2017	Nathan Schmid	Sioux Trail Elementary	Student use	School supplies
10/27/2017	Farmers Insurance Attn: Jill Philippi	Sioux Trail Elementary	Supplies for student use	Crayons, markers, scissors, rulers, pencils, glue, etc.

**Total monetary donation received: \$81,196.14**



**Future Ready. Community Strong.**

**Agenda II.B.4  
November 7, 2017**

**TO: Cindy Amoroso, Superintendent and Board of Education**  
**FROM: Lisa K. Rider, Executive Director of Business Services**  
**DATE: November 16, 2017**  
**RE: September Payroll, Claims and Receipts**

**RECOMMENDATION:** That the Board approves Sep payroll checks numbered 718856-718883 and Direct Deposit notices numbered 657408-660365 in the net amount of \$4,011,147.11. Sep & Oct claims to date represented by checks numbered 454889-455452, 1018654-1018820, and 102103-102113 and wire transfers and adjustments totaling \$7,678,309.21. Also, that the Board accepts Sep receipts of \$10,607,000.71 and investments for the General Fund, 2012A Alt Facilities & 2015A School Building Bonds and OPEB of \$49,088,186.73 as of September 30, 2017.

September payroll, wire transfers, claims and receipts have been prepared under the direction of Robin Pikal, Director of Accounting, and are presented for approval by the School Board.

LKR/mw

**INDEPENDENT SCHOOL DISTRICT 191  
FINANCIAL REPORT  
September 2017**

**Cash Receipts**

Receipts		
Miscellaneous Adjustments		\$10,607,000.71
<b>TOTAL SEPT CASH RECEIVED</b>		<b>10,607,000.71</b>

**CASH DISBURSEMENTS**

September		
Regular Payroll Checks	718856-718883	\$4,011,147.11
Direct Deposit Notices	657408-660365	
Aug payables previously approved:		\$1,383,392.15
Sep Claims previously approved:		\$1,623,303.30
June Claims previously approved:		\$146,269.80
Sep Claims:	454889-454982	\$527,929.63
	455078-455172	
	1018654-1018716	
	102103-102105	
SepA/P Wires- Wires+P1+P-card		\$5,757,003.65
Miscellaneous Adjustments		\$0.00
<b>TOTAL SEP CASH DISBURSED</b>		<b>13,449,045.64</b>

**TOTAL EXPENSES TO BE APPROVED**

Sep Cash Disbursed		\$13,449,045.64
Less: Items Previously Approved		-\$3,152,965.25
Plus: Sep Payables	454983-455077	\$761,226.79
Checks	455322-455406	
Oct Claims:	455172-455321	\$632,149.14
Checks	455407-455452	
	1018717-1018820	
	102106-102113	
<b>TOTAL TO BE APPROVED</b>		<b>11,689,456.32</b>

	<u>Money Market</u>	<u>(Original Cost)</u> <u>Investments</u>	<u>Total 9/30/2017</u>
GENERAL FUND	\$6,716,750.00	\$24,473,284.37	\$31,190,034.37
OPEB	\$281,512.13	\$8,666,762.00	\$8,948,274.13
OPEB EQUITY INV THROUGH JULY 31, 2017	\$31,099.45	\$4,100,834.21	\$4,131,933.66
2015A SCHOOL BUILDING BONDS	\$817,944.57	\$4,000,000.00	\$4,817,944.57
	\$7,847,306.15	\$41,240,880.58	\$49,088,186.73

Note: The attached investment reports are provided by our investment advisor, PMA Financial Network, Inc. These reports include our investment and money market balances.



# Total Portfolio Report CAR

As of: 09/30/17

PMA Financial Network, Inc.

2135 CityGate Lane  
7th Floor  
Naperville, Illinois 60563  
Telephone . 630-657-6400  
Facsimile . 630-718-8701

## BURNSVILLE ISD 191 / GENERAL FUND

2960

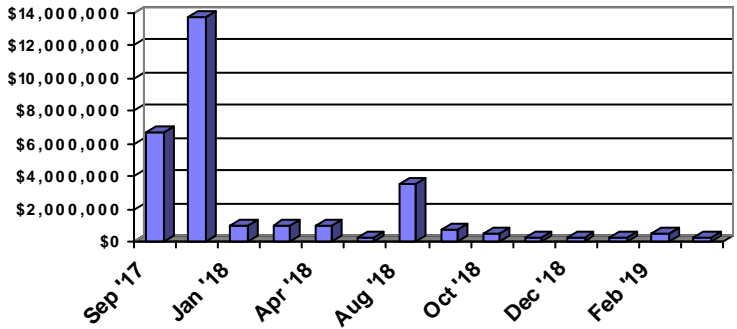
Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
LTD	0	1	09/30/17	09/30/17	PMA SECURITIES SYNDICATE (PMAS)	\$6,716,750.00	\$6,716,750.00	
MM					Investment Shares Portfolio	\$1,313,584.37	\$1,313,584.37	
TS	244897	1	09/01/17	10/02/17	MN TRUST TERM SERIES	\$13,762,845.90	\$13,750,000.00	1.100
CD	223724	1	05/02/16	01/26/18	PREMIER BANK	\$249,908.02	\$246,900.00	0.701
CD	223725	1	05/02/16	01/26/18	REPUBLIC BANK OF CHICAGO	\$249,902.04	\$246,900.00	0.700
CD	230000	1	08/17/16	01/26/18	CFG COMMUNITY BANK	\$249,974.65	\$247,500.00	0.693
CD	230001	1	08/17/16	01/26/18	BANK OF THE OZARKS	\$249,895.85	\$247,600.00	0.649
CD	229998	1	08/17/16	02/09/18	EAST BOSTON SAVINGS BANK	\$249,945.22	\$247,200.00	0.749
CD	229999	1	08/17/16	02/09/18	CAPITAL BANK NA	\$249,966.87	\$247,400.00	0.700
CD	229997	1	08/17/16	02/20/18	TBK BANK, SSB / THE NATIONAL BANK	\$247,169.61	\$244,400.00	0.749
SEC	38090	1	08/31/16	02/28/18	Independence Bank Of Kentucky Certificate of Deposit	\$249,000.00	\$249,000.00	0.701
CD	232867	1	10/18/16	04/18/18	US METRO BANK	\$249,977.02	\$247,200.00	0.750
CD	232868	1	10/18/16	04/18/18	EAGLEBANK / VIRGINIA HERITAGE BANK	\$249,977.43	\$247,200.00	0.750
SEC	38699	1	10/26/16	04/26/18	Capital One, National Association Certificate of Deposit	\$248,000.00	\$248,000.00	0.985
SEC	38701	1	10/28/16	04/27/18	Synovus Bank Certificate of Deposit	\$248,000.00	\$248,000.00	0.818
SEC	40158	1	08/09/17	05/15/18	Bank Of China Certificate of Deposit	\$247,000.00	\$247,000.00	1.266
CD	229994	1	08/17/16	08/17/18	PACIFIC WESTERN BANK	\$249,849.36	\$244,900.00	1.011
CD	229995	1	08/17/16	08/17/18	FARMERS & MERCHANTS UNION BANK	\$249,879.07	\$245,500.00	0.892
CD	229996	1	08/17/16	08/17/18	INDEPENDENCE BANK- MT	\$249,957.57	\$246,300.00	0.743
CD	230012	1	08/18/16	08/21/18	SOLARITY CREDIT UNION	\$1,521,540.91	\$1,500,000.00	0.720
SEC	38088	1	08/24/16	08/24/18	Yadkin Bank Certificate of Deposit	\$249,000.00	\$249,000.00	0.738
SEC	38086	1	08/25/16	08/27/18	BankUnited, NA Certificate of Deposit	\$248,000.00	\$248,000.00	0.851
CD	244784	1	08/31/17	08/31/18	CORPORATE ONE FEDERAL CREDIT UNION	\$249,907.10	\$246,700.00	1.300
SEC	38087	1	08/31/16	08/31/18	Wells Fargo Bank, NA - Sd Certificate of Deposit	\$249,000.00	\$249,000.00	0.951
SEC	38089	1	08/31/16	08/31/18	Guaranty Bank And Trust Company Certificate of Deposit	\$249,000.00	\$249,000.00	0.751
CD	246451	1	09/26/17	09/26/18	FIRST COMMONS BANK NA	\$249,983.84	\$246,500.00	1.413
CD	246452	1	09/26/17	09/26/18	QUONTIC BANK, FSB	\$249,910.61	\$246,600.00	1.343
CD	246453	1	09/26/17	09/26/18	VERVE, A CREDIT UNION	\$249,963.93	\$246,600.00	1.364
CD	232865	1	10/18/16	10/25/18	ACB BANK	\$249,961.39	\$245,500.00	0.900
CD	232866	1	10/18/16	10/25/18	FREEMPORT STATE BANK	\$249,979.96	\$245,800.00	0.842
SEC	39527	1	05/10/17	11/13/18	American Express Centurion Bank Certificate of Deposit	\$248,000.00	\$248,000.00	1.435
SEC	40472	1	09/06/17	12/06/18	American Express Bank, Fsb Certificate of Deposit	\$247,000.00	\$247,000.00	1.533
SEC	39192	1	01/31/17	01/31/19	BMW Bank Of North America Certificate of Deposit	\$248,000.00	\$248,000.00	1.417
SEC	40160	1	08/03/17	02/04/19	Morgan Stanley Bank, National Association Certificate of Deposit	\$247,000.00	\$247,000.00	1.468
SEC	40161	1	08/03/17	02/04/19	Morgan Stanley Private Bank, National Association Certificate of Deposit	\$247,000.00	\$247,000.00	1.468
SEC	40516	1	09/07/17	03/07/19	Comenity Capital Bank / World Financial Capital Bank Certificate of Deposit	\$249,000.00	\$249,000.00	1.469

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
<i>Note: Weighted Yield &amp; Weighted Average Portfolio Maturity are calculated only on the CD, CP, &amp; SEC desk.</i>						<b>Total Amount --&gt;</b>	<b>\$31,283,830.72</b>	<b>\$31,190,034.37</b>

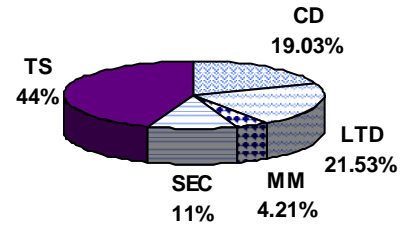
**Time and Dollar Weighted Portfolio Yield:** 1.039 %

**Weighted Average Portfolio Maturity:** 91.01 Days

**MM:** 4.21%  
**CD's:** 19.03%  
**CP:** 0.00%  
**SEC:** 11.13%



*Portfolio Maturity Summary - Maturing \$/Month*



*Portfolio Allocation by Transaction Type*



# Total Portfolio Report CAR

As of: 09/30/17

PMA Financial Network, Inc.

2135 CityGate Lane  
7th Floor  
Naperville, Illinois 60563  
Telephone . 630-657-6400  
Facsimile . 630-718-8701

## BURNSVILLE ISD 191 / 2009 OPEB TRUST

3596

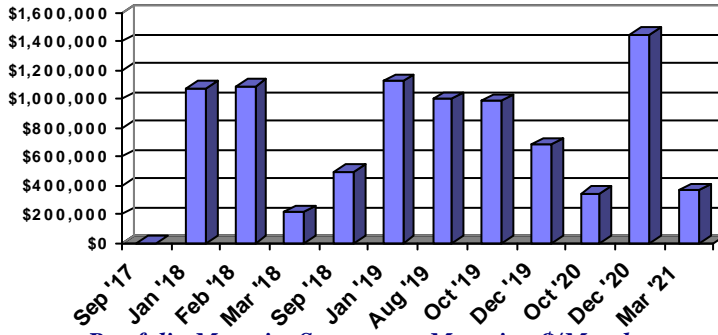
Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$281,512.13	\$281,512.13	
CD	205079	1	01/08/15	01/08/18	FIRST FREEDOM BANK	\$164,252.21	\$159,400.00	1.012
CD	205080	1	01/08/15	01/08/18	TRUSTONE FINANCIAL FEDERAL CREDIT UNION	\$249,684.73	\$241,600.00	1.111
CD	205081	1	01/08/15	01/08/18	HIBERNIA BANK	\$207,054.62	\$201,000.00	1.003
CD	192888	1	01/13/14	01/16/18	INDUSTRIAL & COMMERCIAL BANK OF CHINA	\$210,686.40	\$200,000.00	1.332
SEC	33742	1	01/14/15	01/16/18	Goldman Sachs Bank USA Certificate of Deposit	\$248,000.00	\$248,000.00	1.404
CD	205817	1	02/03/15	02/05/18	ADIRONDACK BANK	\$240,475.35	\$234,000.00	0.921
CD	205818	1	02/03/15	02/05/18	FIRST NB OF MCGREGOR	\$102,681.43	\$100,000.00	0.891
CD	205819	1	02/03/15	02/05/18	FIRST NATIONAL BANK	\$249,815.96	\$243,000.00	0.932
SEC	33857	1	02/05/15	02/05/18	Ally Bank Certificate of Deposit	\$248,000.00	\$248,000.00	1.154
CD	182782	1	02/15/13	02/15/18	PLAINS COMMERCE BANK	\$249,902.70	\$236,400.00	1.142
CD	208034	1	03/24/15	03/26/18	PEAPACK-GLADSTONE BANK	\$208,860.51	\$203,000.00	0.960
SEC	30731	1	09/25/13	09/25/18	Discover Bank Certificate of Deposit	\$247,000.00	\$247,000.00	2.013
SEC	30738	1	09/25/13	09/25/18	Compass Bank Certificate of Deposit	\$247,000.00	\$247,000.00	1.962
CD	192886	1	01/13/14	01/14/19	M.Y. SAFRA BANK	\$248,142.42	\$228,500.00	1.717
CD	192887	1	01/13/14	01/14/19	STEARNS BANK NA (N)	\$248,500.88	\$230,700.00	1.542
SEC	28287	1	10/09/12	01/15/19	Lakewood Township NJ Ref	\$630,000.00	\$630,000.00	1.580
SEC	28397	1	11/15/12	08/15/19	DENTON TX INDEP SCH DIST TXBL -REF - SER C	\$1,000,000.00	\$1,000,000.00	1.520
CD	232809	1	10/14/16	10/15/19	GBC INTERNATIONAL BANK	\$249,730.21	\$241,800.00	1.092
CD	232810	1	10/14/16	10/15/19	LUANA SAVINGS BANK	\$237,251.62	\$230,000.00	1.050
CD	232811	1	10/14/16	10/15/19	CITIZENS STATE BANK OF LA CROSSE	\$106,113.69	\$103,200.00	0.940
SEC	28316	1	10/15/12	10/15/19	ABERDEEN TWP NJ REF	\$390,000.00	\$390,000.00	1.570
SEC	28317	1	10/16/12	12/01/19	FAIRFIELD & UNION OH LOCAL SCH DIST	\$330,000.00	\$294,162.00	1.620
SEC	28355	1	10/19/12	12/01/19	COOK CNTY IL HIGH SCH DIST #205 THORNTON TWP	\$350,000.00	\$350,000.00	1.939
SEC	38171	1	09/02/16	10/01/20	City of New York NY	\$345,000.00	\$345,000.00	1.300
SEC	40118	1	07/31/17	12/15/20	Kane County Forest Preserve District	\$1,450,000.00	\$1,450,000.00	1.670
SEC	38170	1	09/02/16	03/01/21	City of Rochester NH	\$365,000.00	\$365,000.00	1.340

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
<i>Note: Weighted Yield &amp; Weighted Average Portfolio Maturity are calculated only on the CD, CP, &amp; SEC desk.</i>						<b>Total Amount --&gt;</b>	<b>\$9,104,664.86</b>	<b>\$8,948,274.13</b>

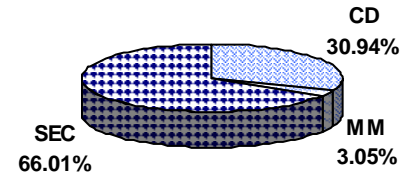
**Time and Dollar Weighted Portfolio Yield: 1.528 %**

**Weighted Average Portfolio Maturity: 605.78 Days**

**MM: 3.15%**  
**CD's: 31.88%**  
**CP: 0.00%**  
**SEC: 64.98%**



**Portfolio Maturity Summary - Maturing \$/Month**



**Portfolio Allocation by Transaction Type**



# Total Portfolio Report CAR

As of: 09/30/17

PMA Financial Network, Inc.

2135 CityGate Lane  
7th Floor  
Naperville, Illinois 60563  
Telephone . 630-657-6400  
Facsimile . 630-718-8701

## BURNSVILLE ISD 191 / 2015A BONDS

5762

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate	
MM					Investment Shares Portfolio	\$817,944.57	\$817,944.57		
TS	244898	1	09/01/17	10/02/17	MN TRUST TERM SERIES	\$3,503,269.86	\$3,500,000.00	1.100	
TS	245787	1	09/14/17	10/12/17	MN TRUST TERM SERIES	\$500,414.25	\$500,000.00	1.080	
						<b>Total Amount --&gt;</b>	<b>\$4,821,628.68</b>	<b>\$4,817,944.57</b>	

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.

Time and Dollar Weighted Portfolio Yield: 1.091 %

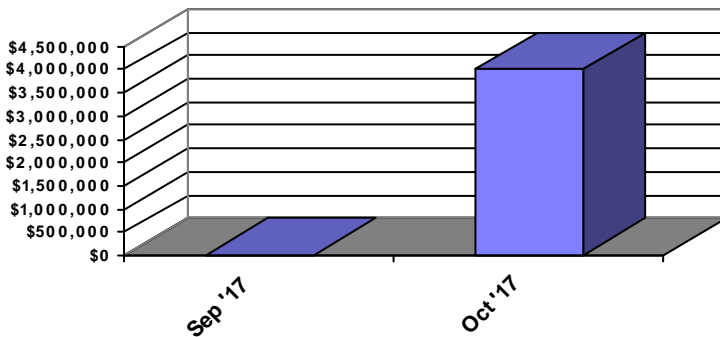
Weighted Average Portfolio Maturity: 2.70 Days

MM: 16.98%

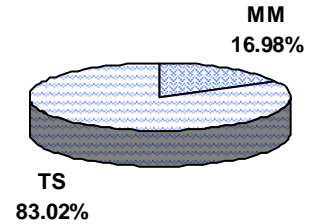
CD's: 0.00%

CP: 0.00%

SEC: 0.00%



Portfolio Maturity Summary - Maturing \$/Month



Portfolio Allocation by Transaction Type

## September 2017

### Wire Transfers

<b>Date</b>	<b>From</b>	<b>To</b>	<b>Amount</b>	<b>For</b>
090117	MSDLAF	Internal Revenue Service	793,165.52	8/31/17 Payroll - Federal Taxes
090117	MSDLAF	State of Minnesota	130,149.83	8/31/17 Payroll - State Taxes
090117	MSDLAF	State of Minnesota	2,157.00	8/31/17 Payroll - Child Support
090117	MSDLAF	Corporate Health	17,415.96	Medical Claims
090117	MSDLAF	Corporate Health	6,393.48	Flex Claims
090517	MSDLAF	Preferred One	324,260.24	Health Insurance
090717	MSDLAF	Delta Dental	25,825.31	Dental Insurance
090817	State of Minnesota	MSDLAF	157.05	MN State - MMB
090817	MSDLAF	Corporate Health	5,767.56	Flex Claims
090817	MSDLAF	Corporate Health	7,272.09	Medical Claims
091317	MSDLAF	Delta Dental	11,784.16	Dental Insurance
091217	MSDLAF	PERA	116,022.99	8/31/17 Payroll - PERA
091417	State of Minnesota	MSDLAF	26,449.58	MN State - MMB
091117	MSDLAF	Preferred One	326,049.53	Health Insurance
091217	MSDLAF	TRA	333,421.50	8/31/17 Payroll - TRA
091517	MSDLAF	People's Bank	220,424.23	9/15/17 Payroll - TSA Wire
091517	MSDLAF	Corporate Health	10,483.61	Medical Claims
091517	State of Minnesota	MSDLAF	3,587,265.08	MN State - MMB
091517	MSDLAF	Corporate Health	8,336.75	Flex Claims
081617	MSDLAF	State of Minnesota	127,206.32	9/15/17 Payroll - State Taxes
081617	MSDLAF	State of Minnesota	2,157.00	9/15/17 Payroll - Child Support
091817	MSDLAF	Preferred One	290,802.80	Health Insurance
091817	MSDLAF	Internal Revenue Service	771,471.93	9/15/17 Payroll - Federal Taxes

## September 2017

### Wire Transfers

<b>Date</b>	<b>From</b>	<b>To</b>	<b>Amount</b>	<b>For</b>
092017	MSDLAF	Delta Dental	11,367.67	Dental Insurance
092017	State of Minnesota	MSDLAF	19,424.78	MN State - MMB
092117	State of Minnesota	MSDLAF	37,959.98	MN State - MMB
092117	MSDLAF	Healthy Savings	2,781.24	Healthy Savings Program
092217	MSDLAF	Corporate Health	13,176.25	Medical Claims
092217	MSDLAF	Corporate Health	10,868.94	Flex Claims
092517	MSDLAF	Preferred One	303,796.21	Health Insurance
092617	MSDLAF	PERA	118,786.39	9/15/17 Payroll - PERA
092617	MSDLAF	TRA	352,716.14	9/15/17 Payroll - TRA
092717	MSDLAF	Delta Dental	14,477.26	Dental Insurance
092817	State of Minnesota	MSDLAF	98,712.42	MN State - MMB
092917	MSDLAF	Corporate Health	27,083.52	Medical Claims
092917	State of Minnesota	MSDLAF	6,018,319.70	MN State - MMB
092917	MSDLAF	Corporate Health	20,327.77	Flex Claims

## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
1	1018654		\$13.75	Sep 20, 2017	88888	4467	BARLAGE, SUSAN
1	1018655		\$49.35	Sep 20, 2017	88888	11821	BLANDIN, MELISSA
1	1018656		\$39.96	Sep 20, 2017	88888	12303	LOESCH, JAKE
1	1018657		\$69.12	Sep 20, 2017	88888	13256	FANDRICH, KARI M
1	1018658		\$26.96	Sep 20, 2017	88888	15682	GONZALEZ, MEGAN
1	1018659		\$27.92	Sep 20, 2017	88888	15982	ANDERSON, BJORN RS
1	1018660		\$5.56	Sep 20, 2017	88888	16377	ALEXON, BETH J
1	1018661		\$5.35	Sep 20, 2017	88888	16448	HENRICH, SARAH L
1	1018662		\$55.05	Sep 20, 2017	88888	17435	LUND, ELLIOTT J
1	1018663		\$42.21	Sep 20, 2017	88888	17731	KIBLER, CHRISTIAN D
1	1018664		\$14.80	Sep 20, 2017	88888	17752	BRAGG, KAITLIN
1	1018665		\$10.00	Sep 20, 2017	88888	18189	LINDBERG, CHARLOTTE
1	1018666		\$78.91	Sep 20, 2017	88888	18414	KATZMAREK, ABIGAIL S
1	1018667		\$74.98	Sep 20, 2017	88888	18633	BERCHILD, MEGAN A
1	1018668		\$52.06	Sep 20, 2017	88888	18649	BLUHM, WILLIAM AE
1	1018669		\$19.99	Sep 20, 2017	88888	18998	ARAKAWA, DEBORAH J
1	1018670		\$189.28	Sep 20, 2017	88888	4356	SIMON, GLENN D.
1	1018671		\$49.59	Sep 20, 2017	88888	10543	WURDEMAN, SCOTT
1	1018672		\$12.49	Sep 20, 2017	88888	13651	SEXTON, MARCIA
1	1018673		\$9.63	Sep 20, 2017	88888	15695	THOMPSON, HYE-JEONG M
1	1018674		\$22.38	Sep 20, 2017	88888	16103	PILNEY, MAUREEN A
1	1018675		\$19.98	Sep 20, 2017	88888	16920	YAGER, AMY LYN
1	1018676		\$48.00	Sep 20, 2017	88888	17014	SLETTEN, ELIZABETH M
1	1018677		\$79.96	Sep 20, 2017	88888	17841	MUNSON, KIMBERLY M
1	1018678		\$18.34	Sep 20, 2017	88888	18144	MILINOVICH, TRACY
1	1018679		\$30.00	Sep 20,	88888	18192	WOLFRAM, MICHAEL

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
1	1018680		\$24.55	Sep 20, 2017	88888	18536	SPAULDING, SHEILA J
1	1018681		\$4.92	Sep 20, 2017	88888	18635	MCDOWELL, MORGAN
1	1018682		\$35.15	Sep 20, 2017	88888	19302	SCHROEDER, WENDY
1	1018683		\$1.18	Sep 27, 2017	88888	6842	CHALLGREN, MARGARET TEN BROEK
1	1018684		\$53.61	Sep 27, 2017	88888	7490	LEAKE, DONALD L
1	1018685		\$5.56	Sep 27, 2017	88888	9302	BOHR, JENNIFER L
1	1018686		\$2.09	Sep 27, 2017	88888	11817	ALVEY, HEATHER
1	1018687		\$94.39	Sep 27, 2017	88888	11821	BLANDIN, MELISSA
1	1018688		\$25.37	Sep 27, 2017	88888	11833	DOUGLAS, LORI
1	1018689		\$170.00	Sep 27, 2017	88888	11833	DOUGLAS, LORI
1	1018690		\$30.18	Sep 27, 2017	88888	11833	DOUGLAS, LORI
1	1018691		\$95.84	Sep 27, 2017	88888	11911	ELFERING, JEAN
1	1018692		\$10.17	Sep 27, 2017	88888	12319	CIN, STEPHANIE P
1	1018693		\$12.57	Sep 27, 2017	88888	13288	LUTZ, AMANDA J
1	1018694		\$69.50	Sep 27, 2017	88888	13373	AARS, KRISTINA
1	1018695		\$114.30	Sep 27, 2017	88888	13413	COLEMAN, COLLEEN M
1	1018696		\$40.13	Sep 27, 2017	88888	14479	KIBLER, JEANNE
1	1018697		\$125.69	Sep 27, 2017	88888	16617	HANSEN, MARIE C
1	1018698		\$68.22	Sep 27, 2017	88888	17311	HOINS, DAWN
1	1018699		\$400.00	Sep 27, 2017	88888	18043	AMOROSO, CYNTHIA
1	1018700		\$200.00	Sep 27, 2017	88888	18391	JOHNSON, DOUGLAS A
1	1018701		\$14.23	Sep 27, 2017	88888	18797	GOODBUFFALO, DOMINIC E
1	1018702		\$6.85	Sep 27, 2017	88888	18990	FLIKEID, TASHA
1	1018703		\$9.95	Sep 27, 2017	88888	19250	BERENS, MICHELE E
1	1018704		\$11.40	Sep 27, 2017	88888	7347	SMITH, KELLY L

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
1	1018705		\$7.28	Sep 27, 2017	88888	8281	PLASCHKO, MARY BETH
1	1018706		\$5.89	Sep 27, 2017	88888	9239	OPATZ, LARRY
1	1018707		\$55.00	Sep 27, 2017	88888	10890	RETHLAKE-HOMOLKA, PAM
1	1018708		\$262.06	Sep 27, 2017	88888	15010	NELSON, KATIE L
1	1018709		\$28.73	Sep 27, 2017	88888	15133	MOBERG, CARLENE
1	1018710		\$9.74	Sep 27, 2017	88888	15700	REID, LISA M
1	1018711		\$5.51	Sep 27, 2017	88888	16003	PRANSCHKE, STEPHANIE T
1	1018712		\$200.00	Sep 27, 2017	88888	16166	RIDER, LISA K
1	1018713		\$200.00	Sep 27, 2017	88888	17487	SOVINE, STACEY
1	1018714		\$200.00	Sep 27, 2017	88888	18215	WATKINS, DAVID
1	1018715		\$31.46	Sep 27, 2017	88888	18296	VAN OSDEL, BETHANY A
1	1018716		\$200.00	Sep 27, 2017	88888	19154	PIKAL, ROBIN
1	1018717		\$33.65	Oct 4, 2017	88888	4467	BARLAGE, SUSAN
1	1018718		\$6.47	Oct 4, 2017	88888	6452	BERG, JANET
1	1018719		\$10.70	Oct 4, 2017	88888	8797	KNOTT, KELLY S
1	1018720		\$26.65	Oct 4, 2017	88888	11821	BLANDIN, MELISSA
1	1018721		\$11.24	Oct 4, 2017	88888	15682	GONZALEZ, MEGAN
1	1018722		\$27.99	Oct 4, 2017	88888	15977	HEIM, WILLIAM V
1	1018723		\$101.06	Oct 4, 2017	88888	17322	CZAPAR, KELLY N
1	1018724		\$7.49	Oct 4, 2017	88888	17742	BUCK, REBECCA L
1	1018725		\$17.84	Oct 4, 2017	88888	17755	JOHNSON, CORY CHARLES
1	1018726		\$9.63	Oct 4, 2017	88888	17819	ABRAHAMSON, JONATHAN
1	1018727		\$7.54	Oct 4, 2017	88888	18381	DEROUIN, JILL
1	1018728		\$35.00	Oct 4, 2017	88888	18676	CHALLANS, EMILY
1	1018729		\$25.00	Oct 4, 2017	88888	18676	CHALLANS, EMILY
1	1018730		\$82.39	Oct 4,	88888	18691	GULDEN, JANET

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
1	1018731		\$86.99	Oct 4, 2017	88888	18797	GOODBUFFALO, DOMINIC E
1	1018732		\$41.41	Oct 4, 2017	88888	18842	JACOBS, MICHELLE
1	1018733		\$57.51	Oct 4, 2017	88888	6326	NEPSUND, CYNTHIA J
1	1018734		\$92.43	Oct 4, 2017	88888	6874	STEAD, AMY JO
1	1018735		\$307.00	Oct 4, 2017	88888	8871	NASH, STEPHANIE
1	1018736		\$199.20	Oct 4, 2017	88888	11073	MEYER, CHAD
1	1018737		\$14.95	Oct 4, 2017	88888	11378	MARO, JULIE A
1	1018738		\$37.63	Oct 4, 2017	88888	12351	PORTER, JANICE
1	1018739		\$18.24	Oct 4, 2017	88888	13905	WENDLING, PAULA L
1	1018740		\$139.25	Oct 4, 2017	88888	15691	RUZICHKA, LAURIE J
1	1018741		\$79.72	Oct 4, 2017	88888	15911	WILLSON, DAWN M
1	1018742		\$20.94	Oct 4, 2017	88888	17903	PETROSKEY, KELLIE A
1	1018743		\$2.68	Oct 4, 2017	88888	18045	VO, KELLY RAE
1	1018744		\$124.21	Oct 4, 2017	88888	18987	ROTTJAKOB, RONDA K
1	1018745		\$46.04	Oct 4, 2017	88888	19130	WHITE, STEPHANIE C
1	1018746		\$113.21	Oct 4, 2017	88888	19203	STAMPLEY, MORGAN
1	1018747		\$137.50	Oct 4, 2017	88888	19218	TOMAS, KELLY
1	1018748		\$388.00	Oct 4, 2017	88888	19218	TOMAS, KELLY
1	1018749		\$3.48	Oct 11, 2017	88888	6452	BERG, JANET
1	1018750		\$9.42	Oct 11, 2017	88888	6842	CHALLGREN, MARGARET TEN BROEK
1	1018751		\$23.81	Oct 11, 2017	88888	7847	KOLSTAD, MICHELE M
1	1018752		\$37.18	Oct 11, 2017	88888	8309	HENDRIX, EUGENIA M
1	1018753		\$30.00	Oct 11, 2017	88888	8678	HARTMAN, THOMAS P
1	1018755		\$23.93	Oct 11, 2017	88888	9250	DUNDON, MARY LOU
1	1018756		\$29.37	Oct 11, 2017	88888	9302	BOHR, JENNIFER L

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
1	1018758		\$220.00	Oct 11, 2017	88888	9363	BIEN, BERNADETTE L
1	1018760		\$98.71	Oct 11, 2017	88888	9552	DORIGAN-SLETTE, CYNTHIA M
1	1018761		\$12.79	Oct 11, 2017	88888	11817	ALVEY, HEATHER
1	1018762		\$71.74	Oct 11, 2017	88888	12319	CIN, STEPHANIE P
1	1018763		\$11.56	Oct 11, 2017	88888	12336	LOGAN, KARI M
1	1018764		\$32.64	Oct 11, 2017	88888	13288	LUTZ, AMANDA J
1	1018765		\$33.12	Oct 11, 2017	88888	13406	ALLEN, SUSAN M
1	1018766		\$103.60	Oct 11, 2017	88888	14112	HARTL, ARAN J
1	1018767		\$28.46	Oct 11, 2017	88888	14624	JORDAN, JOANNA
1	1018768		\$40.34	Oct 11, 2017	88888	14751	KELLER, KATIE
1	1018769		\$70.62	Oct 11, 2017	88888	15074	CHAMERLIK, KAREN
1	1018770		\$6.00	Oct 11, 2017	88888	15977	HEIM, WILLIAM V
1	1018771		\$66.07	Oct 11, 2017	88888	16633	CLOUTIER, DANA M
1	1018772		\$150.00	Oct 11, 2017	88888	16826	BARR, BARBARA M
1	1018773		\$6.63	Oct 11, 2017	88888	17156	BOMSTA, LYLE J
1	1018774		\$6.00	Oct 11, 2017	88888	17175	FUNSTON, KATHY L
1	1018775		\$77.49	Oct 11, 2017	88888	17175	FUNSTON, KATHY L
1	1018776		\$253.90	Oct 11, 2017	88888	17175	FUNSTON, KATHY L
1	1018777		\$70.09	Oct 11, 2017	88888	17216	CHOUANARD, MARY E
1	1018778		\$64.20	Oct 11, 2017	88888	17283	ERBES, SARAH L
1	1018779		\$124.01	Oct 11, 2017	88888	17655	JENSEN, STEVEN
1	1018780		\$32.10	Oct 11, 2017	88888	17764	COZAD, PATRICIA M
1	1018781		\$4.17	Oct 11, 2017	88888	17981	BLOOD, KELSEY JO
1	1018782		\$13.98	Oct 11, 2017	88888	18189	LINDBERG, CHARLOTTE
1	1018783		\$194.98	Oct 11, 2017	88888	18391	JOHNSON, DOUGLAS A
1	1018784		\$23.60	Oct 11,	88888	18630	ANDERSON, JANELLE D

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
1	1018785		\$63.20	Oct 11, 2017	88888	18717	DAVILA, ROSA N
1	1018786		\$42.54	Oct 11, 2017	88888	18952	CSELOVSZKI, CASSANDRA K
1	1018787		\$34.24	Oct 11, 2017	88888	18990	FLIKEID, TASHA
1	1018788		\$149.98	Oct 11, 2017	88888	19131	ESSAY, KENNETH P
1	1018789		\$42.80	Oct 11, 2017	88888	19158	EWERT, CASEY B
1	1018790		\$11.19	Oct 11, 2017	88888	19267	FITZGERALD, ELIZABETH
1	1018791		\$111.71	Oct 11, 2017	88888	4356	SIMON, GLENN D.
1	1018792		\$35.37	Oct 11, 2017	88888	7076	WHITE-JARZYNA, SUSAN L
1	1018793		\$72.37	Oct 11, 2017	88888	7076	WHITE-JARZYNA, SUSAN L
1	1018794		\$27.93	Oct 11, 2017	88888	7347	SMITH, KELLY L
1	1018795		\$489.25	Oct 11, 2017	88888	8269	VAN DER WOUDE, LORALIE A
1	1018796		\$31.67	Oct 11, 2017	88888	8281	PLASCHKO, MARY BETH
1	1018797		\$62.54	Oct 11, 2017	88888	9239	OPATZ, LARRY
1	1018798		\$99.99	Oct 11, 2017	88888	9629	MCKINNEY, MARGARET
1	1018799		\$85.07	Oct 11, 2017	88888	9670	ROBOLE, VICKI M
1	1018800		\$15.16	Oct 11, 2017	88888	9785	MCCARTHY, JENNIFER
1	1018801		\$13.16	Oct 11, 2017	88888	10287	TANBERG, TERESA L
1	1018802		\$40.66	Oct 11, 2017	88888	10543	WURDEMAN, SCOTT
1	1018803		\$305.33	Oct 11, 2017	88888	10819	MAIDMENT, LORI
1	1018804		\$106.00	Oct 11, 2017	88888	10972	WITTNEBEL, KATHY
1	1018805		\$8.50	Oct 11, 2017	88888	11895	WITTENKELLER, JANE E
1	1018806		\$85.07	Oct 11, 2017	88888	13692	NIEMIEC, ALICIA
1	1018807		\$48.31	Oct 11, 2017	88888	14671	SMITH, TRACY J
1	1018808		\$109.46	Oct 11, 2017	88888	14961	SPRY, KARIE
1	1018809		\$58.90	Oct 11, 2017	88888	15010	NELSON, KATIE L

## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
1	1018810		\$96.30	Oct 11, 2017	88888	15695	THOMPSON, HYE-JEONG M
1	1018811		\$72.39	Oct 11, 2017	88888	15700	REID, LISA M
1	1018812		\$29.80	Oct 11, 2017	88888	16003	PRANSCHKE, STEPHANIE T
1	1018813		\$80.79	Oct 11, 2017	88888	16213	STAHLY, JANICE
1	1018814		\$40.77	Oct 11, 2017	88888	17183	VOIGT, PAMELA M
1	1018815		\$23.59	Oct 11, 2017	88888	18071	MCPARLAND, SHANNON
1	1018816		\$22.47	Oct 11, 2017	88888	18403	REGNIER, STACY
1	1018817		\$367.84	Oct 11, 2017	88888	18612	MALLINGER, MELINDA
1	1018818		\$23.22	Oct 11, 2017	88888	18624	ROEHL, PETER A
1	1018819		\$71.69	Oct 11, 2017	88888	18677	MCLAUGHLIN, ALEXANDRA M
1	1018820		\$78.54	Oct 11, 2017	88888	18915	RENFORD, RYNETTA M
<b>Check Count</b>	<b>164</b>	<b>Grand Total</b>	<b>\$11,238.49</b>				

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	454889	Clear	\$607.42	Sep 19, 2017	02623	1	ACCO BRANDS USA LLC
4	454890	Clear	\$1,012.50	Sep 19, 2017	01168	0	BLOOMINGTON, CITY OF
4	454891	Clear	\$150.00	Sep 19, 2017	00673	0	BURNSVILLE, CITY OF
4	454892	Clear	\$11,986.43	Sep 19, 2017	29306	0	C.G.T. LIMITED
4	454893		\$94.80	Sep 19, 2017	00001	1765	COATZOZON, ESERALDA
4	454894	Clear	\$664.48	Sep 19, 2017	27279	1	COLE PAPERS INC.
4	454895	Clear	\$1,269.12	Sep 19, 2017	00502	0	CORNERSTONE COPY CENTER
4	454896		\$37.00	Sep 19, 2017	01016	2	DAKOTA COUNTY PROPERTY TAXATION & RECORDS
4	454897	Clear	\$73,708.38	Sep 19, 2017	00809	0	DAKOTA ELECTRIC ASSOCIATION
4	454898	Clear	\$463.20	Sep 19, 2017	26262	0	EDUCATORS BENEFIT CONSULTANTS, LLC
4	454899		\$1,625.00	Sep 19, 2017	01856	2	IND. SCHOOL DIST. 271
4	454900	Clear	\$2,220.72	Sep 19, 2017	27633	0	KELLY SERVICES, INC.
4	454901		\$35.00	Sep 19, 2017	08543	7	MN DEPT OF HEALTH
4	454902	Clear	\$500.00	Sep 19, 2017	02136	0	NORMANDEALE COMMUNITY COLLEGE
4	454903	Clear	\$134.35	Sep 19, 2017	03508	4	PARK NICOLLET HEALTH SERVICES
4	454904	Clear	\$13.15	Sep 19, 2017	04172	0	UNITED PARCEL SERVICE
4	454905	Clear	\$11,576.45	Sep 19, 2017	28417	0	UNIVERSAL ATHLETIC SERVICE INC.
4	454906	Clear	\$7,292.98	Sep 19, 2017	04417	1	US FOODS INC
4	454907	Clear	\$19.99	Sep 19, 2017	00016	3325	WILLMERT, NICHOLAS
4	454908	Clear	\$2,116.99	Sep 22, 2017	29434	0	ACER SERVICE CORPORATION
4	454909	Clear	\$4,472.75	Sep 22, 2017	28551	0	ADVANCED IMAGING SOLUTIONS
4	454910	Clear	\$10,064.85	Sep 22, 2017	28551	1	ADVANCED IMAGING SOLUTIONS
4	454911	Clear	\$800.00	Sep 22, 2017	28713	1	AGILE SPORTS TECHNOLOGIES, INC.
4	454912	Clear	\$16,146.00	Sep 22, 2017	00249	1	APPLE COMPUTER INC.
4	454913	Clear	\$116.50	Sep 22, 2017	05368	0	BURGESON, NANCY
4	454914	Clear	\$7,800.00	Sep 22,	20289	1	CDW GOVERNMENT, INC.

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
4	454915		\$364.32	Sep 22, 2017	02519	0	CENTERPOINT ENERGY
4	454916	Clear	\$183.20	Sep 22, 2017	00016	1988	COLEGROVE, SUANNE
4	454917	Clear	\$345.00	Sep 22, 2017	25919	0	CORDOVA, LETICIA
4	454918		\$476.31	Sep 22, 2017	00502	0	CORNERSTONE COPY CENTER
4	454919		\$101.05	Sep 22, 2017	28858	0	DELANEY, TOM
4	454920		\$500.00	Sep 22, 2017	00016	3329	DELIUS, ANDREA
4	454921	Clear	\$900.00	Sep 22, 2017	20524	0	DEWALD, RINA C.
4	454922		\$254.00	Sep 22, 2017	03556	0	DROOGSMA, DALE
4	454923		\$97,641.47	Sep 22, 2017	28300	1	DURHAM SCHOOL SERVICES
4	454924		\$549.60	Sep 22, 2017	00016	1783	EWER, MICHELLE
4	454925	Clear	\$76.50	Sep 22, 2017	04449	0	GUILFORD PRESS
4	454926	Clear	\$2,774.30	Sep 22, 2017	28176	1	GUMDROP CASES
4	454927		\$15.45	Sep 22, 2017	00016	3253	HULBERT-RODRIGUEZ, CHRISTINE
4	454928		\$450.00	Sep 22, 2017	24954	0	INSIGNIA, INC.
4	454929		\$2,338.00	Sep 22, 2017	23420	0	IXL LEARNING, INC.
4	454930	Clear	\$60.00	Sep 22, 2017	24542	0	JAMA, SAFIYO
4	454931		\$811.30	Sep 22, 2017	29552	1	KASMO CONSULTANCY LIMITED
4	454932		\$274.80	Sep 22, 2017	00016	2216	LINDSEY, DENISE
4	454933		\$183.20	Sep 22, 2017	00016	2201	LOCKREM, LEISHA
4	454934	Clear	\$492.34	Sep 22, 2017	03029	1	MINNESOTA ENERGY RESOURCES
4	454935		\$450.00	Sep 22, 2017	09181	1	MN ADMINISTRATOR FOR SPECIAL EDUCATION (MASE)
4	454936		\$818.00	Sep 22, 2017	08338	0	MN ASSOC OF SECONDARY SCHOOL PRINCIPAL(MASSP)
4	454937		\$818.00	Sep 22, 2017	08338	0	MN ASSOC OF SECONDARY SCHOOL PRINCIPAL(MASSP)
4	454938	Clear	\$180.00	Sep 22, 2017	24243	0	MUNOZ, MARIBEL
4	454939		\$1,325.00	Sep 22, 2017	00421	0	MUSIC THEATRE INTERNATIONAL

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	454940		\$237.50	Sep 22, 2017	24717	0	NAMES, NUMBERS & MORE
4	454941		\$120.00	Sep 22, 2017	24879	0	PEREZ, MELISSA M.
4	454942		\$2,575.00	Sep 22, 2017	29553	0	PLAYWORKS EDUCATION ENERGIZED
4	454943	Clear	\$850.00	Sep 22, 2017	08798	12	REGENTS OF THE UNIVERSITY OF MINNESOTA
4	454944		\$75.00	Sep 22, 2017	20491	0	SAVAGE, DAWN
4	454945	Clear	\$736.75	Sep 22, 2017	02397	0	SCHOOL MATE
4	454946		\$10.00	Sep 22, 2017	26552	3	SCHOOL NUTRITION ASSOCIATION
4	454947	Clear	\$1,720.00	Sep 22, 2017	29554	0	SIGNATION SIGN GROUP
4	454948		\$72.80	Sep 22, 2017	00001	1766	SKOGSTAD, JESSICA
4	454949		\$274.80	Sep 22, 2017	00016	3327	SPITZNAGLE, KATHLEEN
4	454950	Clear	\$183.20	Sep 22, 2017	00016	3328	TEN EYCK, EMILY
4	454951		\$162.50	Sep 22, 2017	29551	0	THOMPSON, STACI
4	454952	Clear	\$235.10	Sep 22, 2017	00826	1	TIERNEY BROTHERS, INC.
4	454953	Clear	\$1,020.50	Sep 22, 2017	27429	1	TRANSWORLD SYSTEMS, INC.
4	454954	Clear	\$225.00	Sep 22, 2017	08798	27	UNIVERSITY OF MINNESOTA
4	454955	Clear	\$43,890.12	Sep 22, 2017	04417	1	US FOODS INC
4	454956	Unissued	\$0.00	Sep 22, 2017	04417	1	US FOODS INC
4	454957	Unissued	\$0.00	Sep 22, 2017	04417	1	US FOODS INC
4	454958	Clear	\$499.50	Sep 22, 2017	29298	0	WARM HANDS GREEN HEART
4	454959		\$229.10	Sep 22, 2017	00016	3026	WATTERSON, SHELLY
4	454960	Clear	\$2,790.00	Sep 22, 2017	29156	0	WILDERNESS INQUIRY
4	454961		\$168.10	Sep 26, 2017	02519	3	CENTERPOINT ENERGY SERVICES, INC.
4	454962		\$157.50	Sep 26, 2017	28401	0	CHOY, KEREN
4	454963		\$1,000.00	Sep 26, 2017	00906	0	DAKOTA COUNTY TECHNICAL COLLEGE
4	454964	Clear	\$747.00	Sep 26, 2017	09837	2	DEPARTMENT OF HUMAN SERVICES
4	454965		\$300.00	Sep 26,	20524	0	DEWALD, RINA C.

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
4	454966		\$259.97	Sep 26, 2017	03003	2	J.W. PEPPER & SON INC.
4	454967	Clear	\$9,599.00	Sep 26, 2017	02102	0	KRAUS-ANDERSON INS. AGENCY, INC.
4	454968	Clear	\$914.70	Sep 26, 2017	02216	0	LAVONNE WAGENER MUSIC
4	454969		\$140.00	Sep 26, 2017	22324	0	MULTILINGUAL WORD, INC.
4	454970	Clear	\$23.70	Sep 26, 2017	00000	1599	PEDERSEN, NORMA
4	454971		\$210.00	Sep 26, 2017	24879	0	PEREZ, MELISSA M.
4	454972	Clear	\$4,432.00	Sep 26, 2017	03532	2	SCHMITT MUSIC
4	454973		\$799.96	Sep 26, 2017	03640	1	STAPLES ADVANTAGE
4	454974		\$2,185.00	Sep 26, 2017	24346	0	STRATEGIC BEHAVIORAL SOLUTIONS
4	454975		\$12,500.00	Sep 26, 2017	28810	0	THE MORRIS LEATHERMAN COMPANY
4	454976	Clear	\$40,649.53	Sep 26, 2017	04417	1	US FOODS INC
4	454977	Unissued	\$0.00	Sep 26, 2017	04417	1	US FOODS INC
4	454978	Unissued	\$0.00	Sep 26, 2017	04417	1	US FOODS INC
4	454979		\$60.00	Sep 26, 2017	25560	0	WARSAME, KADRA
4	454980		\$60.00	Sep 26, 2017	25837	0	WILLIAMS, REBECCA
4	454981		\$285.00	Sep 26, 2017	08458	0	WORDMASTERS LLC
4	454982	Clear	\$14.80	Sep 26, 2017	02776	0	XCEL ENERGY
4	454983		\$2,034.83	Oct 1, 2017	28491	0	A.J. MOORE ELECTRIC, INC.
4	454984		\$12.95	Oct 1, 2017	05588	0	ACE HARDWARE & PAINT
4	454985		\$6,967.99	Oct 1, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	454986	Unissued	\$0.00	Oct 1, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	454987	Unissued	\$0.00	Oct 1, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	454988	Unissued	\$0.00	Oct 1, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	454989	Unissued	\$0.00	Oct 1, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	454990	Unissued	\$0.00	Oct 1, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	454991		\$500.00	Oct 1, 2017	28566	0	AHERN, PATRICK
4	454992		\$392.77	Oct 1, 2017	27586	0	AMERICAN OFFICE PRODUCTS
4	454993		\$1,525.45	Oct 1, 2017	03503	0	AMERICAN TIME & SIGNAL
4	454994		\$165.60	Oct 1, 2017	01365	0	AMERIPRIDE LINEN AND APPAREL SERVICES
4	454995		\$5,964.00	Oct 1, 2017	00249	1	APPLE COMPUTER INC.
4	454996		\$19,841.00	Oct 1, 2017	00106	0	AQUA ENGINEERING, INC.
4	454997		\$1,272.03	Oct 1, 2017	26500	0	ARMSTRONG TORSETH SKOLD & RYDEEN INC.
4	454998		\$14,034.32	Oct 1, 2017	00477	0	BIX PRODUCE COMPANY
4	454999	Unissued	\$0.00	Oct 1, 2017	00477	0	BIX PRODUCE COMPANY
4	455000	Unissued	\$0.00	Oct 1, 2017	00477	0	BIX PRODUCE COMPANY
4	455001	Unissued	\$0.00	Oct 1, 2017	00477	0	BIX PRODUCE COMPANY
4	455002		\$120.81	Oct 1, 2017	00172	1	BLICK ART MATERIALS
4	455003		\$2,316.01	Oct 1, 2017	26720	0	BLUE BELL ENTERPRISES, INC.
4	455004		\$10,412.00	Oct 1, 2017	06473	1	BRAUN INTERTEC CORP.
4	455005		\$109,777.00	Oct 1, 2017	20289	1	CDW GOVERNMENT, INC.
4	455006		\$382.33	Oct 1, 2017	03866	0	CONTINENTAL CLAY COMPANY
4	455007		\$2,862.25	Oct 1, 2017	23509	0	COOL AIR MECHANICAL, INC.
4	455008		\$1,222.00	Oct 1, 2017	00502	0	CORNERSTONE COPY CENTER
4	455009		\$144.65	Oct 1, 2017	00645	0	CUB FOODS
4	455010		\$901.44	Oct 1, 2017	29228	1	CUMMINS NPOWER LLC
4	455011		\$312.40	Oct 1, 2017	03215	0	CUSTOM REFRIGERATION
4	455012		\$12,307.13	Oct 1, 2017	04186	1	DALCO
4	455013	Unissued	\$0.00	Oct 1, 2017	04186	1	DALCO
4	455014	Unissued	\$0.00	Oct 1, 2017	04186	1	DALCO
4	455015		\$6,072.16	Oct 1, 2017	00279	0	DIVERSIFIED SNACK DISTRIBUTION
4	455016	Unissued	\$0.00	Oct 1,	00279	0	DIVERSIFIED SNACK DISTRIBUTION

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
4	455017		\$4,669.75	Oct 1, 2017	00827	0	DODGE OF BURNSVILLE, INC.
4	455018		\$1,170.00	Oct 1, 2017	24933	0	DURAND MANUFACTURING, INC.
4	455019		\$1,600.00	Oct 1, 2017	01064	2	EARL F. ANDERSEN
4	455020		\$196.96	Oct 1, 2017	08846	2	ECOLAB
4	455021		\$30,000.00	Oct 1, 2017	28525	1	EDGENUITY INC.
4	455022		\$136.50	Oct 1, 2017	28982	0	EKON-O-PAC, LLC
4	455023		\$205.00	Oct 1, 2017	01078	0	ELECTRO WATCHMAN, INC.
4	455024		\$52.75	Oct 1, 2017	23054	1	FASTENAL
4	455025		\$2,000.00	Oct 1, 2017	26109	0	FIELD ENVIRONMENTAL CONSULTING, INC.
4	455026		\$1,090.00	Oct 1, 2017	28631	1	FRATTALLONE'S/BURNSVILLE
4	455027		\$2,913.45	Oct 1, 2017	01541	1	GENERAL PARTS, LLC
4	455028		\$1,545.55	Oct 1, 2017	04387	1	GRAINGER
4	455029	Unissued	\$0.00	Oct 1, 2017	04387	1	GRAINGER
4	455030		\$31.50	Oct 1, 2017	24154	0	HEALTH COUNSELING SERVICES
4	455031		\$19,213.88	Oct 1, 2017	29507	1	HENRICKSEN
4	455032		\$14,959.73	Oct 1, 2017	09046	0	HI TECH REFRIGERATION, INC
4	455033		\$411.12	Oct 1, 2017	04818	0	HORIZON COMMERCIAL POOL SUPPLY
4	455034		\$2,582.50	Oct 1, 2017	27693	0	IDEAL SERVICES, INC.
4	455035		\$1,250.75	Oct 1, 2017	28877	0	INTERSTATE ALL BATTERY CENTER
4	455036		\$4,044.60	Oct 1, 2017	28622	1	JTM PROVISIONS CO. INC.
4	455037		\$15,453.00	Oct 1, 2017	28688	0	K12 TRANSPORTATION MANAGEMENT SERVICES, INC.
4	455038		\$199.00	Oct 1, 2017	29371	0	KENDELL DOORS & HARDWARE, INC.
4	455039		\$6,542.47	Oct 1, 2017	24803	0	L&M BOILER SYSTEMS, INC.
4	455040		\$29.00	Oct 1, 2017	26151	0	LIGHTSPEED TECHNOLOGIES, INC.
4	455041		\$113.50	Oct 1, 2017	05077	0	LOCKSAFE INC.

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	455042		\$7,891.87	Oct 1, 2017	02196	0	MACKIN EDUCATIONAL RESOURCES
4	455043		\$128.70	Oct 1, 2017	27932	1	MATHESON TRI-GAS, INC.
4	455044		\$390.00	Oct 1, 2017	04333	1	MEDCO SUPPLY COMPANY
4	455045		\$2,982.00	Oct 1, 2017	09509	0	MINITEX
4	455046		\$158.40	Oct 1, 2017	28041	0	MIXMI BRANDS INC.
4	455047		\$79.54	Oct 1, 2017	03519	0	NAPA AUTO PARTS
4	455048		\$356.40	Oct 1, 2017	02704	0	NASCO
4	455049		\$72.32	Oct 1, 2017	04940	1	NATIONAL SCHOOL PRODUCTS
4	455050		\$322.00	Oct 1, 2017	20320	0	NORTHERN AIR CORPORATION (NAC)
4	455051		\$434.00	Oct 1, 2017	03073	1	PRO-ED
4	455052		\$7,097.58	Oct 1, 2017	28785	1	PRODOCON, INC
4	455053		\$228.49	Oct 1, 2017	05511	0	RED WING SHOE STORE
4	455054		\$223.38	Oct 1, 2017	21851	0	RED WING SHOE STORE
4	455055		\$2,428.32	Oct 1, 2017	28946	0	REFRESH TECHNOLOGIES
4	455056		\$293.92	Oct 1, 2017	00927	0	RUBENSTEIN & ZIFF, INC.
4	455057		\$4,873.80	Oct 1, 2017	23241	0	RYAN MECHANICAL, INC.
4	455058		\$6,445.88	Oct 1, 2017	03537	1	SCHOOL HEALTH SUPPLY CO., INC.
4	455059		\$50,000.00	Oct 1, 2017	02217	1	SIEMENS INDUSTRY, INC.
4	455060		\$795.20	Oct 1, 2017	03587	1	SIMPLEX GRINNELL
4	455061		\$767.43	Oct 1, 2017	03689	0	STATE SUPPLY CO., INC.
4	455062		\$3,463.22	Oct 1, 2017	23998	2	SUMMIT COMMERCIAL FACILITIES GROUP
4	455063		\$640.00	Oct 1, 2017	04664	0	SUMMIT PRINT COPY AND MAIL SERVICE
4	455064		\$23,413.20	Oct 1, 2017	27435	1	TEACHING STRATEGIES LLC
4	455065		\$85.00	Oct 1, 2017	27677	0	THE RETROFIT COMPANIES, INC.
4	455066		\$794.31	Oct 1, 2017	00826	1	TIERNEY BROTHERS, INC.
4	455067		\$1,584.78	Oct 1,	22123	1	TOTAL FILTRATION SERVICES, INC.

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
4	455068		\$970.40	Oct 1, 2017	04045	1	TRANE U.S. INC.
4	455069		\$67.16	Oct 1, 2017	24444	0	TRI STATE BOBCAT
4	455070		\$17,646.24	Oct 1, 2017	03802	0	TRIO SUPPLY
4	455071	Unissued	\$0.00	Oct 1, 2017	03802	0	TRIO SUPPLY
4	455072	Unissued	\$0.00	Oct 1, 2017	03802	0	TRIO SUPPLY
4	455073	Unissued	\$0.00	Oct 1, 2017	03802	0	TRIO SUPPLY
4	455074		\$9,734.00	Oct 1, 2017	26691	1	TURNITIN, LLC
4	455075		\$3,350.06	Oct 1, 2017	01197	1	US FOODS CULINARY EQUIPMENT & SUPPLIES LLC
4	455076		\$542.49	Oct 1, 2017	04321	1	WARD'S NATURAL SCIENCE
4	455077		\$2,500.00	Oct 1, 2017	24410	1	ZMD ENGINEERED SOLUTIONS
4	455078		\$7,361.01	Sep 29, 2017	28551	0	ADVANCED IMAGING SOLUTIONS
4	455079		\$10,064.85	Sep 29, 2017	28551	1	ADVANCED IMAGING SOLUTIONS
4	455080		\$120.00	Sep 29, 2017	28727	0	ALY, ZAKARIA
4	455081		\$51.00	Sep 29, 2017	25296	0	ANAYA, DAVID
4	455082		\$66.00	Sep 29, 2017	27373	0	AYENI, PHILIP
4	455083		\$51.00	Sep 29, 2017	26265	0	BEECHER, JOHN
4	455084		\$97.50	Sep 29, 2017	29571	0	BIALLAS, MARIE CAROLE
4	455085		\$120.00	Sep 29, 2017	29567	0	BOCKIN, BRYCE
4	455086		\$51.00	Sep 29, 2017	25320	0	BORCHERS, WILLIAM S
4	455087		\$66.00	Sep 29, 2017	29566	0	BROTHERTON, JAMES CARROLL JR
4	455088		\$51.00	Sep 29, 2017	29570	0	BROWNING, JAMES
4	455089		\$328.00	Sep 29, 2017	29565	0	BUCK, NATHAN
4	455090		\$1,687.50	Sep 29, 2017	09991	0	BURNSVILLE ASSOCIATION OF EDUCATIONAL ASSTS
4	455091		\$732.00	Sep 29, 2017	29243	0	CARLSON, GERRI
4	455092		\$6,818.20	Sep 29, 2017	02519	0	CENTERPOINT ENERGY

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	455093		\$591.47	Sep 29, 2017	02781	5	CENTURYLINK
4	455094		\$60.00	Sep 29, 2017	28260	0	CHOY, SERGIO R.
4	455095		\$2,500.00	Sep 29, 2017	26146	0	CONNELL, PETER
4	455096		\$539.50	Sep 29, 2017	00502	0	CORNERSTONE COPY CENTER
4	455097		\$120.00	Sep 29, 2017	29569	0	DALSIN, TYLER
4	455098		\$66.00	Sep 29, 2017	28071	0	DAY, JON
4	455099		\$420.00	Sep 29, 2017	20524	0	DEWALD, RINA C.
4	455100		\$88.00	Sep 29, 2017	23971	0	DOHERTY, SANDY
4	455101		\$66.00	Sep 29, 2017	29564	0	EASTERWOOD, JOHN
4	455102		\$188.10	Sep 29, 2017	09272	2	ECM PUBLISHERS, INC.
4	455103		\$387.90	Sep 29, 2017	28531	1	EDUCATION MINNESOTA
4	455104		\$66.00	Sep 29, 2017	24520	0	ERICKSON, TYRUS
4	455105		\$445.00	Sep 29, 2017	29557	0	EXPRESS FACTORING
4	455106		\$3,784.58	Sep 29, 2017	28988	1	FRONTLINE TECHNOLOGIES GROUP, LLC
4	455107		\$122.00	Sep 29, 2017	27604	0	GREAT LAKES HIGHER EDUCATION CORPORATION
4	455108		\$66.00	Sep 29, 2017	29563	0	HACHEM, DRISS
4	455109		\$66.00	Sep 29, 2017	22035	0	HEIFORT, MICHAEL
4	455110		\$38.75	Sep 29, 2017	00862	3	HERFF JONES, INC.
4	455111		\$66.00	Sep 29, 2017	29326	0	HUPPERT, ADAM
4	455112		\$88.95	Sep 29, 2017	24954	0	INSIGNIA, INC.
4	455113		\$70.00	Sep 29, 2017	20540	0	INTELLIGERE, INC
4	455114		\$153.00	Sep 29, 2017	03574	0	JESSEN, CHRIS
4	455115		\$66.00	Sep 29, 2017	21225	0	JUREWICZ, MATT
4	455116		\$250.00	Sep 29, 2017	25881	0	KANDAKAI, PATRICIA
4	455117		\$210.00	Sep 29, 2017	23607	0	KENNEY, PATRICK
4	455118		\$1,000.00	Sep 29,	00016	3331	KITTAMS, CULLEN

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
4	455119		\$120.00	Sep 29, 2017	03225	0	KORTE, STEVE
4	455120		\$1,352.00	Sep 29, 2017	02102	0	KRAUS-ANDERSON INS. AGENCY, INC.
4	455121		\$201.00	Sep 29, 2017	27404	0	LORENSEN, DEB
4	455122		\$201.00	Sep 29, 2017	08984	0	MADER, MARIA
4	455123		\$153.00	Sep 29, 2017	24505	0	MALDONADO III, ANGEL LUIS
4	455124		\$120.00	Sep 29, 2017	29547	0	MALM, DAVID
4	455125		\$88.00	Sep 29, 2017	26850	0	MARSHALL, GREG
4	455126		\$86.00	Sep 29, 2017	29558	0	MCELROY, CHRISTOPHER
4	455127		\$86.00	Sep 29, 2017	29556	0	MCGOWAN, TIMOTHY
4	455128		\$240.00	Sep 29, 2017	29338	0	MCSHANE, JAMES
4	455129		\$139.00	Sep 29, 2017	23866	0	MESSERLI & KRAMER PA
4	455130		\$100.00	Sep 29, 2017	05886	0	MILLER, STEVE
4	455131		\$75.00	Sep 29, 2017	22397	0	MN BOARD OF SCHOOL ADMINISTRATORS (MBSA)
4	455132		\$35.00	Sep 29, 2017	08543	7	MN DEPT OF HEALTH
4	455133		\$200.00	Sep 29, 2017	25316	0	MN-NAME
4	455134		\$1,410.00	Sep 29, 2017	03216	0	MROS, RICHARD
4	455135		\$112.00	Sep 29, 2017	08769	0	NCPERS MINNESOTA
4	455136		\$240.00	Sep 29, 2017	29561	0	NEWMAN, MARK W
4	455137		\$50.00	Sep 29, 2017	29560	0	OBER, JACOB
4	455138		\$66.00	Sep 29, 2017	04870	0	OELFKE, MARK
4	455139		\$240.00	Sep 29, 2017	29572	0	OLERUD, JODY
4	455140		\$120.00	Sep 29, 2017	24508	0	PARSONS, ZACHARY
4	455141		\$120.00	Sep 29, 2017	24879	0	PEREZ, MELISSA M.
4	455142		\$88.00	Sep 29, 2017	23949	0	PEREZ, TONY
4	455143		\$130.00	Sep 29, 2017	06693	0	POWELL, MALINDA

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	455144		\$20.00	Sep 29, 2017	24681	0	PROFESSIONAL WIRELESS COMMUNICATIONS
4	455145		\$86.00	Sep 29, 2017	06382	0	REEM, BRETT
4	455146		\$2,569.94	Sep 29, 2017	20099	2	RELIASTAR LIFE INSURANCE COMPANY
4	455147		\$2,705.50	Sep 29, 2017	20099	3	RELIASTAR LIFE INSURANCE COMPANY
4	455148		\$1,380.45	Sep 29, 2017	20099	4	RELIASTAR LIFE INSURANCE COMPANY
4	455149		\$750.00	Sep 29, 2017	24420	0	RICHARDS, LUCAS
4	455150		\$240.00	Sep 29, 2017	27733	0	RICHARDSON, EUGENE
4	455151		\$363.00	Sep 29, 2017	28277	0	ROBERT J. BRUNO, LTD
4	455152		\$174.00	Sep 29, 2017	25562	0	SACHS, ALICE
4	455153		\$151.00	Sep 29, 2017	24679	0	SCHALLER, WES
4	455154		\$66.00	Sep 29, 2017	05978	0	SCHOAF, SCOTT
4	455155		\$604.41	Sep 29, 2017	03196	6	SCHOLASTIC INC.
4	455156		\$8,406.88	Sep 29, 2017	07382	0	SCHOOL SERVICES EMPLOYEES LOCAL 284
4	455157		\$9,250.00	Sep 29, 2017	29559	0	SITEIMPROVE, INC.
4	455158		\$86.00	Sep 29, 2017	29331	0	SMITH, MARK
4	455159		\$2,012.50	Sep 29, 2017	24346	0	STRATEGIC BEHAVIORAL SOLUTIONS
4	455160		\$480.00	Sep 29, 2017	21149	0	SUCANSKY, SARAH
4	455161		\$86.00	Sep 29, 2017	29311	0	THARALDSON, RYAN
4	455162		\$39,495.43	Sep 29, 2017	24486	0	THE HARTFORD
4	455163		\$483.00	Sep 29, 2017	26627	0	THE PLAYS THE THING PRODUCTIONS
4	455164		\$495.00	Sep 29, 2017	28340	0	TWIN CITIES PHOTO BOOTH
4	455165		\$95.00	Sep 29, 2017	04172	1	UPS FREIGHT
4	455166		\$194.00	Sep 29, 2017	02813	7	US DEPARTMENT OF EDUCATION
4	455167		\$424.56	Sep 29, 2017	04417	1	US FOODS INC
4	455168		\$312.00	Sep 29, 2017	28298	0	US HEALTH WORKS MEDICAL GRP MN, PC
4	455169		\$306.00	Sep 29,	29555	0	VERSLUIS,J R FRANS

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
4	455170		\$75.00	Sep 29, 2017	25560	0	WARSAME, KADRA
4	455171		\$1,000.00	Sep 29, 2017	00807	0	WINONA STATE UNIVERSITY
4	455172		\$180.00	Sep 29, 2017	29573	0	ZWACH, PETER
4	455173		\$660.00	Oct 3, 2017	26089	0	ADAGIO DJAY ENTERTAINMENT
4	455174		\$721.38	Oct 3, 2017	00428	0	ARAMARK
4	455175		\$55.00	Oct 3, 2017	04895	0	ASSOCIATION OF CLERICAL EMPLOYEES
4	455176		\$5,600.00	Oct 3, 2017	21968	0	CEL PUBLIC RELATIONS, INC.
4	455177		\$32,521.74	Oct 3, 2017	28424	0	CENTRAL ROOFING COMPANY
4	455178		\$120.00	Oct 3, 2017	28260	0	CHOY, SERGIO R.
4	455179		\$124.85	Oct 3, 2017	28540	0	CORE BEVERAGE
4	455180		\$84.00	Oct 3, 2017	22013	0	CUSTOM WATER WORKS
4	455181		\$39.60	Oct 3, 2017	09272	2	ECM PUBLISHERS, INC.
4	455182		\$1,125.22	Oct 3, 2017	28651	0	FOOD GROUP
4	455183		\$103.35	Oct 3, 2017	00575	0	GROTH MUSIC COMPANY
4	455184		\$120.00	Oct 3, 2017	29568	1	ILLIKMAN, MONICA
4	455185		\$140.00	Oct 3, 2017	09327	0	INTERMEDIATE SCHOOL DISTRICT 917
4	455186		\$1,032.00	Oct 3, 2017	29424	1	K12 MANAGEMENT
4	455187		\$184.50	Oct 3, 2017	08356	1	KENNEDY & GRAVEN, CHARTERED
4	455188		\$7,000.00	Oct 3, 2017	28953	0	LINDSEY, DELORES
4	455189		\$345.86	Oct 3, 2017	23914	0	MIDWEST VENDING
4	455190		\$15,043.66	Oct 3, 2017	07448	0	MINNESOTA VALLEY ELECTRIC COOPERATIVE
4	455191		\$450.00	Oct 3, 2017	04656	2	MSNA
4	455192		\$880.00	Oct 3, 2017	22324	0	MULTILINGUAL WORD, INC.
4	455193		\$120.00	Oct 3, 2017	02694	1	NATIONAL GEOGRAPHIC BEE
4	455194		\$2,775.00	Oct 3, 2017	24471	0	OPG-3 INC.

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	455195		\$300.00	Oct 3, 2017	24879	0	PEREZ, MELISSA M.
4	455196		\$101.00	Oct 3, 2017	25293	0	PORTER, MARILYN
4	455197		\$434.00	Oct 3, 2017	27940	0	RED'S SAVOY PIZZA
4	455198		\$7,064.38	Oct 3, 2017	09588	0	SAVAGE, CITY OF
4	455199		\$20.00	Oct 3, 2017	09588	4	SAVAGE, CITY OF
4	455200		\$38.00	Oct 3, 2017	26552	3	SCHOOL NUTRITION ASSOCIATION
4	455201		\$4,650.00	Oct 3, 2017	27742	0	STRATEGIC SOURCE INC
4	455202		\$1,823.70	Oct 3, 2017	28502	0	THE MCDOWELL AGENCY, INC.
4	455203		\$28,396.21	Oct 3, 2017	04417	1	US FOODS INC
4	455204	Unissued	\$0.00	Oct 3, 2017	04417	1	US FOODS INC
4	455205		\$201.00	Oct 3, 2017	28298	0	US HEALTH WORKS MEDICAL GRP MN, PC
4	455206		\$60.00	Oct 3, 2017	25837	0	WILLIAMS, REBECCA
4	455207		\$3,023.00	Oct 6, 2017	00017	0	AIM ELECTRONICS, INC.
4	455208		\$150.00	Oct 6, 2017	00216	2	ALPHA VIDEO & AUDIO, INC.
4	455209		\$10,034.86	Oct 6, 2017	27586	0	AMERICAN OFFICE PRODUCTS
4	455210		\$675.00	Oct 6, 2017	00673	0	BURNSVILLE, CITY OF
4	455211		\$15,620.23	Oct 6, 2017	04226	0	BURNSVILLE, CITY OF
4	455212	Unissued	\$0.00	Oct 6, 2017	04226	0	BURNSVILLE, CITY OF
4	455213		\$150.00	Oct 6, 2017	01904	1	CENTENNIAL HIGH SCHOOL
4	455214		\$440.00	Oct 6, 2017	00219	0	CHANHASSEN DINNER THEATRES
4	455215		\$16,000.00	Oct 6, 2017	27322	0	CLIFTONLARSONALLEN, LLP
4	455216		\$60.00	Oct 6, 2017	25919	0	CORDOVA, LETICIA
4	455217		\$429.04	Oct 6, 2017	28540	0	CORE BEVERAGE
4	455218		\$91.90	Oct 6, 2017	00502	0	CORNERSTONE COPY CENTER
4	455219		\$180.00	Oct 6, 2017	20524	0	DEWALD, RINA C.
4	455220		\$725.00	Oct 6,	27732	0	DIALOG ONE LLC

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
4	455221		\$1,429.56	Oct 6, 2017	28224	0	DOUBLE TREE BY HILTON
4	455222		\$156.00	Oct 6, 2017	25222	0	EAGAN ROTARY CLUB
4	455223		\$651.22	Oct 6, 2017	26262	0	EDUCATORS BENEFIT CONSULTANTS, LLC
4	455224		\$23,494.90	Oct 6, 2017	28988	1	FRONTLINE TECHNOLOGIES GROUP, LLC
4	455225		\$91.60	Oct 6, 2017	00016	3332	HEALY, EMILY
4	455226		\$60.00	Oct 6, 2017	29182	0	HUTSAL, OLEKSANDRA
4	455227		\$70.00	Oct 6, 2017	20540	0	INTELLIGERE, INC
4	455228		\$11,544.48	Oct 6, 2017	27633	0	KELLY SERVICES, INC.
4	455229		\$284.85	Oct 6, 2017	27439	1	LEARNING A-Z
4	455230		\$1,100.00	Oct 6, 2017	28931	0	MASPA/STATE NEGOTIATORS
4	455231		\$2,217.33	Oct 6, 2017	04333	1	MEDCO SUPPLY COMPANY
4	455232		\$40.00	Oct 6, 2017	08014	0	MN ASSOC OF SECRETARIES TO THE PRINCIPA(MASP)
4	455233		\$1,000.00	Oct 6, 2017	27788	1	MN DECA- JACKIE SCHILLER
4	455234		\$290.00	Oct 6, 2017	06098	1	MN STATE BAR ASSOCIATION
4	455235		\$150.00	Oct 6, 2017	06265	6	NATIONAL ASSOCIATION OF SCHOOL NURSES (NASN)
4	455236		\$700.00	Oct 6, 2017	25883	0	NATIONAL SPORTS CENTER
4	455237		\$1,112.46	Oct 6, 2017	24471	0	OPG-3 INC.
4	455238		\$60.00	Oct 6, 2017	24879	0	PEREZ, MELISSA M.
4	455239		\$374.50	Oct 6, 2017	24681	0	PROFESSIONAL WIRELESS COMMUNICATIONS
4	455240		\$52.50	Oct 6, 2017	09266	0	ROSEMOUNT HIGH SCHOOL
4	455241		\$51.00	Oct 6, 2017	29578	0	SANABRIA, CRISTIAN
4	455242		\$158.50	Oct 6, 2017	27828	1	SCRIPPS NATIONAL SPELLING BEE
4	455243		\$9,384.00	Oct 6, 2017	23848	0	SFM
4	455244		\$850.00	Oct 6, 2017	29575	0	SKOW, KAREN
4	455245		\$339.69	Oct 6, 2017	27808	0	SOUTHPORT CLEANERS

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	455246		\$500.00	Oct 6, 2017	29579	0	THE LOPPET FOUNDATION
4	455247		\$112.00	Oct 6, 2017	04153	0	U.S. POSTMASTER
4	455248		\$29,248.98	Oct 6, 2017	04417	1	US FOODS INC
4	455249	Unissued	\$0.00	Oct 6, 2017	04417	1	US FOODS INC
4	455250	Unissued	\$0.00	Oct 6, 2017	04417	1	US FOODS INC
4	455251		\$23.50	Oct 10, 2017	06215	0	AIRPORT TAXI, INC.
4	455252		\$756.99	Oct 10, 2017	01365	0	AMERIPRIDE LINEN AND APPAREL SERVICES
4	455253		\$86.00	Oct 10, 2017	27779	0	ARTIS III, ROGER
4	455254		\$25.00	Oct 10, 2017	29565	0	BUCK, NATHAN
4	455255		\$266.02	Oct 10, 2017	02781	5	CENTURYLINK
4	455256		\$60.00	Oct 10, 2017	28401	0	CHOY, KEREN
4	455257		\$105.00	Oct 10, 2017	28260	0	CHOY, SERGIO R.
4	455258		\$113.00	Oct 10, 2017	27899	0	COONCE, PERRY
4	455259		\$1,719.50	Oct 10, 2017	00502	0	CORNERSTONE COPY CENTER
4	455260		\$750.00	Oct 10, 2017	24984	0	CORY, BRENT
4	455261		\$9,618.84	Oct 10, 2017	00641	0	DICK'S/LAKEVILLE SANITATION, INC.
4	455262		\$25.00	Oct 10, 2017	23971	0	DOHERTY, SANDY
4	455263		\$66.00	Oct 10, 2017	09316	0	EADS, WILLIAM
4	455264		\$874.44	Oct 10, 2017	01002	0	EAGAN, CITY OF
4	455265		\$3,894.16	Oct 10, 2017	02333	1	EARTHGRAINS BAKING CO. INC.
4	455266		\$69.30	Oct 10, 2017	09272	2	ECM PUBLISHERS, INC.
4	455267		\$117.00	Oct 10, 2017	24520	0	ERICKSON, TYRUS
4	455268		\$66.00	Oct 10, 2017	28199	0	FEINE, DAN
4	455269		\$64.32	Oct 10, 2017	28202	0	FOUNDATION 191
4	455270		\$86.00	Oct 10, 2017	29580	0	GLAD, JASON
4	455271		\$86.00	Oct 10,	06337	0	HANSON, GORDON

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
4	455272		\$66.00	Oct 10, 2017	24344	0	HOWARD, DOMINIC
4	455273		\$60.00	Oct 10, 2017	29182	0	HUTSAL, OLEKSANDRA
4	455274		\$1,050.64	Oct 10, 2017	01390	0	INTERMEDIATE SCHOOL DISTRICT 287
4	455275		\$60.00	Oct 10, 2017	24542	0	JAMA, SAFIYO
4	455276		\$51.00	Oct 10, 2017	03574	0	JESSEN, CHRIS
4	455277		\$323.00	Oct 10, 2017	29582	0	JOHNSON, BRETT
4	455278		\$109.00	Oct 10, 2017	29019	0	JOHNSON, MICHAEL
4	455279		\$66.00	Oct 10, 2017	01752	0	JOHNSTON, RANDY L.
4	455280		\$66.00	Oct 10, 2017	28526	0	KAHMEYER, TROY
4	455281		\$51.00	Oct 10, 2017	29583	0	KIMANI, PAUL
4	455282		\$120.00	Oct 10, 2017	29584	0	KOCH, JOSEPH
4	455283		\$210.00	Oct 10, 2017	29336	0	KOLTES, GREGORY
4	455284		\$86.00	Oct 10, 2017	29585	0	KORBA, CHAD
4	455285		\$60.00	Oct 10, 2017	03225	0	KORTE, STEVE
4	455286		\$86.00	Oct 10, 2017	27025	0	LEFEBVRE, NATHANIEL
4	455287		\$25.00	Oct 10, 2017	27404	0	LORENSEN, DEB
4	455288		\$25.00	Oct 10, 2017	08984	0	MADER, MARIA
4	455289		\$1,000.00	Oct 10, 2017	29588	0	MAKING MATHEMATICS MEANINGFUL
4	455290		\$25.00	Oct 10, 2017	26850	0	MARSHALL, GREG
4	455291		\$150.00	Oct 10, 2017	05884	0	MILLER, CHARLOTTE
4	455292		\$90.00	Oct 10, 2017	09215	0	MINNESOTA CHILDREN'S MUSEUM
4	455293		\$155.00	Oct 10, 2017	03814	0	MINNESOTA COMMUNITY EDUCATION ASSOC (MCEA)
4	455294		\$420.00	Oct 10, 2017	03661	0	MN SCHOOL COUNSELORS ASSOCIATION (MSCA)
4	455295		\$600.00	Oct 10, 2017	06886	2	MN STATE HIGH SCHOOL MATHEMATICS LEAGUE
4	455296		\$1,250.00	Oct 10, 2017	06964	0	NICOL, BARBARA

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	455297		\$120.00	Oct 10, 2017	24508	0	PARSONS, ZACHARY
4	455298		\$240.00	Oct 10, 2017	25811	0	PEARSON, LANE
4	455299		\$180.00	Oct 10, 2017	24879	0	PEREZ, MELISSA M.
4	455300		\$25.00	Oct 10, 2017	23949	0	PEREZ, TONY
4	455301		\$68.00	Oct 10, 2017	27023	0	PLOENZKE, DANIEL
4	455302		\$120.00	Oct 10, 2017	24785	0	ROCK, KEITH
4	455303		\$15.00	Oct 10, 2017	00000	7338	SAUVE, DONNA
4	455304		\$100.00	Oct 10, 2017	24679	0	SCHALLER, WES
4	455305		\$86.00	Oct 10, 2017	29304	0	SCHREIBER, BEN
4	455306		\$971.00	Oct 10, 2017	01076	3	SWNEWSMEDIA.COM
4	455307		\$10.00	Oct 10, 2017	00000	7339	TELSCHOW, LAURA
4	455308		\$32,552.38	Oct 10, 2017	08203	1	TIES
4	455309		\$270.00	Oct 10, 2017	29586	0	TRAVERS, MOLLY
4	455310		\$37,644.92	Oct 10, 2017	04417	1	US FOODS INC
4	455311	Unissued	\$0.00	Oct 10, 2017	04417	1	US FOODS INC
4	455312	Unissued	\$0.00	Oct 10, 2017	04417	1	US FOODS INC
4	455313	Unissued	\$0.00	Oct 10, 2017	04417	1	US FOODS INC
4	455314		\$51.00	Oct 10, 2017	29587	0	VAUGHAN, CHRISTOPHER
4	455315		\$86.00	Oct 10, 2017	06272	0	VEKICH, STEVE
4	455316		\$86.00	Oct 10, 2017	01021	0	WALVIN, STEVE
4	455317		\$66.00	Oct 10, 2017	28957	0	WATWOOD, IAN
4	455318		\$66.00	Oct 10, 2017	29197	0	WILLIAMS, AARON
4	455319		\$86.00	Oct 10, 2017	22327	0	WOLLAN, TOM SR.
4	455320		\$86.00	Oct 10, 2017	25298	0	WORM, PHIL
4	455321		\$125.00	Oct 10, 2017	09127	1	MN SHAPE
4	455322		\$9,646.40	Oct 16,	28491	0	A.J. MOORE ELECTRIC, INC.

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
4	455323		\$7,801.23	Oct 16, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	455324	Unissued	\$0.00	Oct 16, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	455325	Unissued	\$0.00	Oct 16, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	455326	Unissued	\$0.00	Oct 16, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	455327	Unissued	\$0.00	Oct 16, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	455328	Unissued	\$0.00	Oct 16, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	455329		\$219.60	Oct 16, 2017	01365	0	AMERIPRIDE LINEN AND APPAREL SERVICES
4	455330		\$1,063.70	Oct 16, 2017	00106	0	AQUA ENGINEERING, INC.
4	455331		\$59.98	Oct 16, 2017	00428	0	ARAMARK
4	455332		\$26,454.71	Oct 16, 2017	03544	2	BEST BUY BUSINESS ADVANTAGE ACCOUNT
4	455333		\$6,923.48	Oct 16, 2017	00477	0	BIX PRODUCE COMPANY
4	455334	Unissued	\$0.00	Oct 16, 2017	00477	0	BIX PRODUCE COMPANY
4	455335	Unissued	\$0.00	Oct 16, 2017	00477	0	BIX PRODUCE COMPANY
4	455336		\$784.57	Oct 16, 2017	00172	1	BLICK ART MATERIALS
4	455337		\$233.22	Oct 16, 2017	20206	1	BOOKSOURCE
4	455338		\$1,238.21	Oct 16, 2017	00454	0	BRYAN ROCK PRODUCTS INC
4	455339		\$3,050.00	Oct 16, 2017	00707	1	CARRIER CORPORATION
4	455340		\$1,479.28	Oct 16, 2017	20289	1	CDW GOVERNMENT, INC.
4	455341		\$920.00	Oct 16, 2017	03622	1	CENGAGE LEARNING
4	455342		\$14,723.88	Oct 16, 2017	24466	1	CENTER FOR THE COLLABORATIVE CLASSROOM
4	455343		\$898.02	Oct 16, 2017	23509	0	COOL AIR MECHANICAL, INC.
4	455344		\$1,587.87	Oct 16, 2017	04186	1	DALCO
4	455345	Unissued	\$0.00	Oct 16, 2017	04186	1	DALCO
4	455346		\$266.15	Oct 16, 2017	00837	1	DEMCO, INC.
4	455347		\$5,154.12	Oct 16, 2017	00279	0	DIVERSIFIED SNACK DISTRIBUTION

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	455348	Unissued	\$0.00	Oct 16, 2017	00279	0	DIVERSIFIED SNACK DISTRIBUTION
4	455349		\$258.00	Oct 16, 2017	01064	2	EARL F. ANDERSEN
4	455350		\$371.60	Oct 16, 2017	28982	0	EKON-O-PAC, LLC
4	455351		\$557.50	Oct 16, 2017	01078	0	ELECTRO WATCHMAN, INC.
4	455352		\$41.06	Oct 16, 2017	23054	1	FASTENAL
4	455353		\$109.00	Oct 16, 2017	08698	1	FERGUSON ENTERPRISES # 1657
4	455354		\$1,082.00	Oct 16, 2017	27736	0	GLOBAL COMMUNICATIONS WIRING & SERVICES
4	455355		\$365.85	Oct 16, 2017	01458	1	GOPHER
4	455356		\$2,815.90	Oct 16, 2017	04387	1	GRAINGER
4	455357	Unissued	\$0.00	Oct 16, 2017	04387	1	GRAINGER
4	455358		\$116.50	Oct 16, 2017	27750	0	GRAPHIC SPECIALTIES, INC.
4	455359		\$4,802.34	Oct 16, 2017	09046	0	HI TECH REFRIGERATION, INC
4	455360		\$22,926.95	Oct 16, 2017	26668	1	HM RECEIVABLES CO LLC
4	455361		\$377.08	Oct 16, 2017	03362	4	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.
4	455362		\$9,000.00	Oct 16, 2017	24406	0	IDENTITY AUTOMATION, LP
4	455363		\$1,183.85	Oct 16, 2017	05816	0	JOHN A. DALSIN & SON, INC.
4	455364		\$8,068.90	Oct 16, 2017	28622	1	JTM PROVISIONS CO. INC.
4	455365		\$532.25	Oct 16, 2017	08955	0	KELLEHER, HELMRICH AND ASSOCIATES
4	455366		\$758.85	Oct 16, 2017	24803	0	L&M BOILER SYSTEMS, INC.
4	455367		\$602.50	Oct 16, 2017	05077	0	LOCKSAFE INC.
4	455368		\$2,020.15	Oct 16, 2017	28612	0	MASTER AUTOMOTIVE TIRE & QUICK LUBE
4	455369		\$94.00	Oct 16, 2017	27932	1	MATHESON TRI-GAS, INC.
4	455370		\$22,115.00	Oct 16, 2017	06559	1	MATRIX COMMUNICATIONS, INC.
4	455371		\$3,050.00	Oct 16, 2017	08865	10	METRO ECSU-REGION 11 ISD#920
4	455372		\$2,008.80	Oct 16, 2017	08999	1	MINNESOTA ELEVATOR INC
4	455373		\$100.00	Oct 16,	07914	2	MN DEPT OF LABOR AND INDUSTRY

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
4	455374		\$5,850.00	Oct 16, 2017	28271	0	MN EQUIPMENT SOLUTION
4	455375		\$29.28	Oct 16, 2017	02704	0	NASCO
4	455376		\$1,463.49	Oct 16, 2017	25372	4	NCS PEARSON INC
4	455377		\$6,156.00	Oct 16, 2017	20320	0	NORTHERN AIR CORPORATION (NAC)
4	455378		\$1,301.00	Oct 16, 2017	26086	0	ORKIN COMMERCIAL SERVICES
4	455379		\$243.70	Oct 16, 2017	03695	0	OVERHEAD DOOR COMPANY OF THE NORTHLAND
4	455380		\$425.84	Oct 16, 2017	26290	0	PERFORMANCE APPAREL, LLC
4	455381		\$117.17	Oct 16, 2017	28785	1	PRODOCON, INC
4	455382		\$49.00	Oct 16, 2017	24681	0	PROFESSIONAL WIRELESS COMMUNICATIONS
4	455383		\$634.50	Oct 16, 2017	03058	0	PSYCHOLOGICAL ASSESS. RESOURCES INC
4	455384		\$3,899.00	Oct 16, 2017	29492	0	PURELAND SUPPLY LLC
4	455385		\$470.00	Oct 16, 2017	25729	0	RENT N' SAVE PORTABLE SERVICES
4	455386		\$294.00	Oct 16, 2017	28528	0	ROCK HARD LANDSCAPE SUPPLY
4	455387		\$4,467.00	Oct 16, 2017	03537	1	SCHOOL HEALTH SUPPLY CO., INC.
4	455388		\$446.80	Oct 16, 2017	25097	1	SCHOOL SPECIALTY INC
4	455389		\$2,088.00	Oct 16, 2017	03369	0	SEXTON PRINTING
4	455390		\$54.11	Oct 16, 2017	03745	2	SHERWIN-WILLIAMS
4	455391		\$26,075.00	Oct 16, 2017	02217	1	SIEMENS INDUSTRY, INC.
4	455392		\$4,696.22	Oct 16, 2017	03587	1	SIMPLEX GRINNELL
4	455393		\$470.25	Oct 16, 2017	03689	0	STATE SUPPLY CO., INC.
4	455394		\$187.83	Oct 16, 2017	03658	0	SUBSCRIPTION SERVICES OF AMERICA INC.
4	455395		\$2,377.45	Oct 16, 2017	23998	2	SUMMIT COMMERCIAL FACILITIES GROUP
4	455396		\$400.00	Oct 16, 2017	22872	0	SYLVANDER HEATING, INC.
4	455397		\$8,760.00	Oct 16, 2017	27435	1	TEACHING STRATEGIES LLC
4	455398		\$167.40	Oct 16, 2017	22618	0	TEE JAY NORTH, INC.

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	455399		\$25.24	Oct 16, 2017	22123	1	TOTAL FILTRATION SERVICES, INC.
4	455400		\$52,714.30	Oct 16, 2017	04045	1	TRANE U.S. INC.
4	455401		\$497.90	Oct 16, 2017	04060	0	TRANS-MISSISSIPPI BIOLOGICAL SUPPLY
4	455402		\$8,392.34	Oct 16, 2017	03802	0	TRIO SUPPLY
4	455403	Unissued	\$0.00	Oct 16, 2017	03802	0	TRIO SUPPLY
4	455404	Unissued	\$0.00	Oct 16, 2017	03802	0	TRIO SUPPLY
4	455405		\$299.50	Oct 16, 2017	26170	0	TUMBLEWEED PRESS, INC.
4	455406		\$1,599.75	Oct 16, 2017	04419	0	WESTERN PSYCHOLOGICAL SERVICES
4	455407		\$935.71	Oct 13, 2017	29434	0	ACER SERVICE CORPORATION
4	455408		\$27,577.00	Oct 13, 2017	00111	3	ACT ASPIRE LLC
4	455409		\$750.00	Oct 13, 2017	28713	1	AGILE SPORTS TECHNOLOGIES, INC.
4	455410		\$306.50	Oct 13, 2017	27125	0	ALLEN, DARIEL J.
4	455411		\$8.50	Oct 13, 2017	05188	0	AWARDS DIRECT-DIRECT IMPRESSIONS
4	455412		\$300.00	Oct 13, 2017	01168	3	BLOOMINGTON POLICE DEPT- CRIME PREVENTION
4	455413		\$300.00	Oct 13, 2017	00673	0	BURNSVILLE, CITY OF
4	455414		\$2,000.00	Oct 13, 2017	29000	0	CAPTIVATE MEDIA + CONSULTING
4	455415		\$2,500.00	Oct 13, 2017	20289	1	CDW GOVERNMENT, INC.
4	455416		\$2,440.86	Oct 13, 2017	00502	0	CORNERSTONE COPY CENTER
4	455417		\$131.00	Oct 13, 2017	28531	0	EDUCATION MINNESOTA
4	455418		\$240.00	Oct 13, 2017	03506	0	EIGHMY, KAREN
4	455419		\$1,120.00	Oct 13, 2017	02995	0	FAST SIGNS
4	455420		\$121.00	Oct 13, 2017	27604	0	GREAT LAKES HIGHER EDUCATION CORPORATION
4	455421		\$120.00	Oct 13, 2017	22902	0	HENRY, LAWRENCE
4	455422		\$324.00	Oct 13, 2017	04763	0	HIRSCH, JAMES A.
4	455423		\$1,000.00	Oct 13, 2017	29590	0	HUSAK, PATRICE
4	455424		\$200.00	Oct 13,	01880	2	IND. SCHOOL DIST. 194

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
4	455425		\$8,942.00	Oct 13, 2017	02102	0	KRAUS-ANDERSON INS. AGENCY, INC.
4	455426		\$210.00	Oct 13, 2017	29592	0	KUKLOCK, DANIEL
4	455427		\$240.00	Oct 13, 2017	29591	1	LANGSETH, ALAN
4	455428		\$502.44	Oct 13, 2017	03029	1	MINNESOTA ENERGY RESOURCES
4	455429		\$75.00	Oct 13, 2017	03333	2	MN ASSOC OF ALTERNATIVE PROGRAMS (MAAP)
4	455430		\$910.00	Oct 13, 2017	02538	0	MN ELEMENTARY SCHOOL PRINCIPALS ASSOC (MESPA)
4	455431		\$130.00	Oct 13, 2017	03164	0	MN MUSIC EDUCATORS ASSOCIATION (MMEA)
4	455432		\$209.01	Oct 13, 2017	03858	3	NATIONAL GEOGRAPHIC EXPLORER
4	455433		\$193.98	Oct 13, 2017	09589	2	NEOPOST USA INC
4	455434		\$126.00	Oct 13, 2017	02467	0	NOVAK, JANICE S.
4	455435		\$60.00	Oct 13, 2017	24879	0	PEREZ, MELISSA M.
4	455436		\$1,215.00	Oct 13, 2017	03055	4	PITNEY BOWES
4	455437		\$1,952.00	Oct 13, 2017	03184	1	PSAT/NMSQT
4	455438		\$224.00	Oct 13, 2017	28168	0	ROARK, RICHARD JEFFREY
4	455439		\$314.00	Oct 13, 2017	28277	0	ROBERT J. BRUNO, LTD
4	455440		\$3,500.00	Oct 13, 2017	00016	3333	ROBINSON, SPENCER
4	455441		\$1,775.00	Oct 13, 2017	04504	0	ROGERS ATHLETIC COMPANY INC
4	455442		\$231.66	Oct 13, 2017	03532	2	SCHMITT MUSIC
4	455443		\$10,889.31	Oct 13, 2017	23848	0	SFM
4	455444		\$135.00	Oct 13, 2017	06455	1	SHAKOPEE HIGH SCHOOL
4	455445		\$371.50	Oct 13, 2017	24465	2	SHRED-IT USA
4	455446		\$100.00	Oct 13, 2017	00001	1767	SOUNDARA, SIVIENDKHONE
4	455447		\$759.36	Oct 13, 2017	00497	6	TIME FOR KIDS
4	455448		\$66.00	Oct 13, 2017	27397	0	TURCOTTE, BILL
4	455449		\$735.33	Oct 13, 2017	28417	0	UNIVERSAL ATHLETIC SERVICE INC.

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	455450		\$194.00	Oct 13, 2017	02813	7	US DEPARTMENT OF EDUCATION
4	455451		\$506.82	Oct 13, 2017	04417	1	US FOODS INC
4	455452		\$20,880.38	Oct 13, 2017	02776	0	XCEL ENERGY
<b>Check Count</b>	<b>564</b>	<b>Grand Total</b>	<b>\$1,715,788.22</b>				

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## Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
3	102103		\$2,434.60	Sep 29, 2017	25911	1	AMERICAN ENGINEERING TESTING INC.
3	102104		\$5,931.88	Sep 29, 2017	24485	1	DYNAMIC COMPANIES
3	102105		\$495.00	Sep 29, 2017	26662	1	RAPTOR TECHNOLOGIES
3	102106		\$6,636.76	Oct 13, 2017	27586	0	AMERICAN OFFICE PRODUCTS
3	102107		\$402.02	Oct 13, 2017	24485	1	DYNAMIC COMPANIES
3	102108		\$7,389.40	Oct 13, 2017	01078	0	ELECTRO WATCHMAN, INC.
3	102109		\$6,215.00	Oct 13, 2017	02858	2	GRAPHIC SOURCE
3	102110		\$36,209.00	Oct 13, 2017	24274	1	INNOVATIVE OFFICE SOLUTIONS, LLC
3	102111		\$29,124.74	Oct 13, 2017	29523	0	IYAW AND ASSOCIATES
3	102112		\$96,340.45	Oct 13, 2017	28341	0	MINNESOTA ROADWAYS CO.
3	102113		\$3,100.00	Oct 13, 2017	02217	1	SIEMENS INDUSTRY, INC.
<b>Check Count</b>	<b>11</b>	<b>Grand Total</b>	<b>\$194,278.85</b>				

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**Future Ready. Community Strong.**

**Agenda II.B.5.  
November 16, 2017**

**To:** Board of Education, Members  
Superintendent Cindy Amoroso

**From:** Dave Watkins, Assistant Superintendent

**Date:** November 9, 2017

**Re:** Approve an Extended Field Trip

**RECOMMENDATION:** that the Board of Education approves a final application for approval of an extended field trip for Burnsville High School Band, Choir, and Orchestra students to travel to Italy February 23-March 3, 2018.

The group will tour Italy including Rome, Florence, and Venice. They will perform eight concerts during their trip. They will also get a better understanding and awareness of another culture through its people and historic sites.

The primary objective of the trip is to enhance students' musical experience through performance. Students will also enhance their awareness of other cultures. Performances include daytime/evening concerts and concerts side-by-side with schools

- The total anticipated cost per students is \$3,390.00 plus \$100-\$300 for spending. Several fundraising opportunities have been provided.
- 14 chaperones and 118 students are going on the trip.
- Sponsoring staff: Keith French, Molly Holmes, Martha Schmidt and Jaclyn Anderson.

The initial field trip request was approved by the Board on Nov. 17, 2016.



**Future Ready. Community Strong.**

**Agenda II.B.6.  
November 16, 2017**

**To:** Board of Education

**From:** Cindy Amoroso, Superintendent

**Date:** November 9, 2017

**Re:** Policies 104: *School District Mission Statement*; 203.2: *Order of the Regular School Board Meeting*; 206: *Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations*; 210: *Conflict of Interest - School Board Member*; 304: *Superintendent Contract, Duties, and Evaluation*; 601: *School District Curriculum and Instructional Goals*; 603: *Curriculum Development*; and 612.1: *Title 1 Family Engagement*

**Recommendation:** Approve, on Second Reading Basis, Changes to Policies 104: *School District Mission Statement*; 203.2: *Order of the Regular School Board Meeting*; 206: *Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations*; 210: *Conflict of Interest - School Board Member*; 304: *Superintendent Contract, Duties, and Evaluation*; 601: *School District Curriculum and Instructional Goals*; 603: *Curriculum Development*; and 612.1: *Title 1 Family Engagement*

- Policy 104 and 203.2 were reviewed by the Policy Review Committee on October 10, 2017. Changes to the policies were suggested by administration. The first reading was presented by Cindy Amoroso and approved by the Board on October 26, 2017.
- Policy 206 was reviewed by the Policy Review Committee on September 19, 2017. Changes to the policy were suggested by administration. The first reading was presented by Cindy Amoroso and approved by the Board on October 26, 2017.
- Policy 210 was reviewed by the Policy Review Committee on October 10, 2017. A cross reference to Policy 499: *Nepotism Prohibition* was added to the policy. The first reading was approved on the consent agenda by the Board on October 26, 2017.
- Policy 304 was reviewed by the Policy Review Committee on October 10, 2017. The committee suggested making a minor change to the policy. The first reading was presented by Jim Schmid and approved by the Board on October 26, 2017.
- Policy 601 and 603 were reviewed by the Policy Review Committee on September 19, 2017; Policy 612.1 was reviewed by the Policy Review Committee on October 10, 2017. Changes

to the policies were suggested by MSBA and administration. The first reading was presented by Dave Watkins and approved by the Board on October 26, 2017.

*Adopted:* 9/2012  
*Reviewed:* 10/26/2017  
*Revised:* 11/16/2017  
*Rescinds:* AD, AE/IA, and IA/EA

## **104 SCHOOL DISTRICT MISSION STATEMENT**

### **I. PURPOSE**

The purpose of this policy is to establish a clear statement of the purpose for which Independent School District 191 exists.

### **II. GENERAL STATEMENT OF POLICY**

The mission statement adopted by the school board is based on the beliefs and values of the community, guides the actions and decision-making of the school district, and provides the context within which the school district's strategic directions are derived. The school board, on behalf of and with extensive participation by the community, should develop a consensus among its members regarding the nature of the enterprise the school board governs, the purposes it serves, the constituencies it should consider, including student representation, and the results it intends to produce.

### **III. MISSION STATEMENT**

Each Student. Future Ready. Community Strong.

### **IV. STATEMENT OF CORE VALUES**

- A. Expectations: I will set a high bar for myself and others in learning, behavior, commitment to do one's best and service to others and community.
- B. Respect: I will honor the uniqueness of myself and others.
- C. Integrity: I will do the right thing, even when no one is looking.
- D. Partnership: I will engage in relationships and action which empowers learning for ALL.

### **V. VISION STATEMENT**

Independent School District 191 will become the leading and preferred source of learning and education for its students and adult learners because we do the following well:

- A. Serve the unique needs of our students, families and communities first and foremost.
- B. Utilize technology for instruction to provide rigorous, personalized learning, and

maximize operational systems.

- C. Provide relevant and engaging student learning and enrichment leading to college and career readiness for all.
- D. Develop innovative attractive and aligned academic programs, support services and opportunities.
- E. Invest and engage in real partnership across those with differing interests, talents, assets and opportunities aligned with District mission and core values.
- F. Energize and leverage our community diversity in all forms as unique and valued assets for developing true real-world ready learners and citizens.
- G. Attract, value, retain and develop the very best employees in education and operations to serve our students and families.

## **VI. RESPONSIBILITIES**

- A. The school board will develop a consensus among its members regarding the nature of the enterprise the school board governs, the purpose it serves, the constituencies it should consider, and the results it intends to produce.
- B. The superintendent will assist the school board in review of its strategic plan, including the school district's mission statement.

## **VII. REVIEW**

The school board will review the school district's mission every three years, as part of the school board's ongoing strategic plan. The school board will conduct a comprehensive review of the mission, including the beliefs and values of the community, every five to seven years.

**Legal References:** Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement)  
Minn. Rule Parts 3501.0010-3501.0180  
Minn. Rule Parts 3501.0200-3501.0270

**Cross References:**

*Adopted: 04/23/2015*  
*Reviewed: 10/26/2017*  
*Revised: 11/16/2017*  
*Rescinds:*

*Burnsville-Eagan-Savage School District Policy 203.2*

## **203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING**

### **I. PURPOSE**

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

### **II. GENERAL STATEMENT OF POLICY**

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

### **III. ORDER**

A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:

1. Call to order.
2. Welcome.
3. Pledge of Allegiance.
4. Approval of agenda.
5. Information
6. Consent agenda.
7. Approval of prior meeting minutes.
8. Personnel recommendations.
9. Donations.
10. Payroll, expenditures, receipts and investments.
11. Budget Analysis.
12. Other old or unfinished business.
13. New business.
14. Adjournment.

B. Some items in this order may be considered as part of a consent agenda.

C. The school board may depart from the order of business with the consent of the majority of members present.

***Legal References:*** Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

***Cross References:*** Burnsville-Eagan-Savage School District Policy 203 (Operation of the

School Board – Governing Rules)  
Burnsville-Eagan-Savage School District Policy 203.5 (School Board  
Meeting Agenda)  
Burnsville-Eagan-Savage School District Policy 203.6 (Consent Agendas)

*Adopted:* 11/2003  
*Reviewed:* 10/26/2017  
*Revised:* 11/16/2017  
*Rescinds:* BDDH

*Burnsville-Eagan-Savage School District Policy 206*

## **206 PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS/COMPLAINTS ABOUT PERSONS AT SCHOOL BOARD MEETINGS AND DATA PRIVACY CONSIDERATIONS**

### **I. PURPOSE**

- A. The school board recognizes the value of participation by the public in deliberations and decisions on school district matters. At the same time, the school board recognizes the importance of conducting orderly and efficient proceedings, with opportunity for expression of all participants' respective views.
- B. The purpose of this policy is to provide procedures to assure open and orderly public discussion as well as to protect the due process and privacy rights of individuals under the law.

### **II. GENERAL STATEMENT OF POLICY**

- A. The policy of the school board is to encourage input and feedback by the public of subjects related to the management of the school district at school board meetings. The school board may adopt reasonable time, place, and manner restrictions on public expression in order to facilitate free discussion by all interested parties.
- B. The school board shall, as a matter of policy, protect the legal rights to privacy and due process of employees and students.
- C. The Board may hold public meetings where the public will not be invited to address the school board including regular business meetings, work sessions and board retreats. The public will still be entitled to notice of these meetings and will be allowed to attend these meetings, but the public will not necessarily be allotted time during the meeting to address the board.

### **III. DEFINITIONS**

- A. "Personnel data" means government data on individuals maintained because the individual is or was an employee or applicant for employment. For purposes of this policy, "employee" includes a volunteer or an independent contractor.
- B. Personnel data on current and former employees that is "public" includes:

Name; employee identification number, which must not be the employee's social security number; actual gross salary; salary range; terms and conditions of

employment relationship; contract fees; actual gross pension; the value and nature of employer paid fringe benefits; the basis for and the amount of any added remuneration, including expense reimbursement, in addition to salary; bargaining unit; job title; job description; education and training background; previous work experience; date of first and last employment; the existence and status of any complaints or charges against the employee, regardless of whether the complaint or charge resulted in a disciplinary action; the final disposition of any disciplinary action as defined in Minn. Stat. § 13.43, Subd. 2(b), together with the specific reasons for the action and data documenting the basis of the action, excluding data that would identify confidential sources who are employees of the public body; the complete terms of any agreement settling any dispute arising out of the employment relationship, including a buyout agreement as defined in Minn. Stat. § 123B.143, Subd. 2, except that the agreement must include specific reasons for the agreement if it involves the payment of more than \$10,000 of public money; work location; work telephone number; badge number; work-related continuing education; honors and awards received; and payroll time sheets or other comparable data that are only used to account for employee's work time for payroll purposes, except to the extent that release of time sheet data would reveal the employee's reasons for the use of sick or other medical leave or other not public data.

- C. Personnel data on current and former applicants for employment that is "public" includes:

Veteran status; relevant test scores; rank on eligible list; job history; education and training; and work availability. Names of applicants shall be private data except when certified as eligible for appointment to a vacancy or when applicants are considered by the appointing authority to be finalists for a position in public employment. For purposes of this subdivision, "finalist" means an individual who is selected to be interviewed by the appointing authority prior to selection.

- D. "Educational data" means data maintained by the school district which relates to a student.
- E. "Student" means an individual currently or formerly enrolled or registered in the school district, or applicants for enrollment, or individuals who receive shared time services.
- F. Data about applicants for appointments to a public body, including a school board, collected by the school district as a result of the applicant's application for appointment to the public body are private data on individuals, except that the following are public: name; city of residence, except where the appointment has a residency requirement that requires the entire address to be public; education and training; employment history; volunteer work; awards and honors; prior government service; any data required to be provided or that is voluntarily provided in an application to a multimember agency pursuant to Minn. Stat. § 15.0597; and veteran status. Once an individual has been appointed to a public body, the following additional items of data are public: residential address; either

a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee; the first and last dates of service on the public body; the existence and status of any complaints or charges against an appointee; and, upon completion of an investigation of a complaint or charge against an appointee, the final investigative report unless access to the data would jeopardize an active investigation. Any electronic mail address or telephone number provided by a public body for use by an appointee shall be public. An appointee may use an electronic mail address or telephone number provided by the public body as the designated electronic mail address or telephone number at which the appointee can be reached.

#### **IV. RIGHTS TO PRIVACY**

- A. School district employees have a legal right to privacy related to matters which may come before the school board, including, but not limited to, the following:
  - 1. right to a private hearing for teachers, pursuant to Minn. Stat. § 122A.40, Subd. 14 (Teachers Discharge Hearing);
  - 2. right to privacy of personnel data as provided by Minn. Stat. § 13.43 (Personnel Data);
  - 3. right to consideration by the school board of certain data treated as not public as provided in Minn. Stat. § 13D.05 (Not Public Data);
  - 4. right to a private hearing for licensed or nonlicensed head varsity coaches to discuss reasons for nonrenewal of a coaching contract pursuant to Minn. Stat. § 122A.33, Subd. 3.
- B. School district students have a legal right to privacy related to matters which may come before the school board, including, but not limited to, the following:
  - 1. right to a private hearing, Minn. Stat. § 121A.47, Subd. 5 (Student Dismissal Hearing);
  - 2. right to privacy of educational data, Minn. Stat. § 13.32 (Educational Data); 20 U.S.C. § 1232g (FERPA);
  - 3. right to privacy of complaints as provided by child abuse reporting and discrimination laws, Minn. Stat. § 626.556 (Reporting of Maltreatment of Minors) and Minn. Stat. Ch. 363A (Minnesota Human Rights Act).

#### **V. THE PUBLIC'S OPPORTUNITY TO BE HEARD**

- A. The school board will strive to give all members of the public of the school district an opportunity to be heard and to have complaints considered and evaluated, within the limits of the law and this policy and subject to reasonable time, place, and manner restrictions. Among the rights available to the public is

the right to access public data as provided by Minn. Stat. § 13.43, Subd. 2 (Public Data).

B. The school board provides three opportunities for public input:

1. Board Listening Sessions

The school board or superintendent may schedule a listening session prior to a regularly scheduled school board meeting during which time the public may make comments directly to the designated school board members or superintendent that deal with any topic related to the board's conduct of the schools. The school board, however, will not act at that day's/evening's regular meeting on any issue presented during the school board listening sessions if that issue was not previously published as an agenda item. A report summarizing the listening session will be given and distributed to board members via the consent agenda at a future meeting.

2. Public Hearings

Public hearings are required by law to be held concerning certain issues, including but not limited to, school closings (Minn. Stat. § 123B.51), truth in taxation (Minn. Stat. § 375.065) education district establishment (Minn. Stat. § 123A.15), and agreements for secondary education (Minn. Stat. § 123A.30). Additionally, other public hearings may be held by the school board on school district matters at the discretion of the school board.

3. Public Forums

The school board may schedule an open forum to create a venue in which the public can gather to become informed about a specific issue, ask questions, offer input, and/or engage in a public conversation.

## **VI. LISTENING SESSION PROTOCOL**

A. Agenda Items

1. Members of the public who wish to have a subject discussed at a public school board listening session are encouraged to notify the superintendent's office in advance of the listening session. Each speaker should provide his or her name, address, the name of group represented (if any), and the subject to be covered or the issue to be addressed.
2. At the start of the listening session, any person wishing to speak will complete and submit a card with their name, address, name of group representing, if any, and topic.
3. The facilitating board member will recognize one speaker at a time, and will rule out of order other speakers who are not recognized. Only those

speakers recognized by the facilitating board member will be allowed to speak. Comments by others are out of order. Individuals who interfere with or interrupt speakers, the school board, or the proceedings may be directed to leave.

4. The school board retains the discretion to limit discussion of any agenda item to a reasonable period of time as determined by the school board. If a group or organization wishes to address the school board on a topic, the school board reserves the right to require designation of one or more representatives or spokespersons to speak on behalf of the group or organization.
5. Matters proposed for placement on the agenda which may involve data privacy concerns, which may involve preliminary allegations, or which may be potentially libelous or slanderous in nature shall not be considered in public, but shall be processed as determined by the school board in accordance with governing law.
6. The facilitating board member shall promptly rule out of order any discussion by any person, including school board members, that would violate the provisions of state or federal law, this policy or the statutory rights of privacy of an individual.
7. Personal attacks by anyone addressing the school board are unacceptable. Persistence in such remarks by an individual shall terminate that person's privilege to address the school board.
8. Depending upon the number of persons in attendance seeking to be heard, the school board reserves the right to impose such other limitations and restrictions as necessary in order to provide an orderly, efficient, and fair opportunity for those present to be heard.

#### B. Complaints

1. Routine complaints about a teacher or other employee should first be directed to that teacher or employee or to the employee's immediate supervisor.
2. If the complaint is against an employee relating to child abuse, discrimination, racial, religious, or sexual harassment, or other activities involving an intimidating atmosphere, the complaint should be directed to the employee's supervisor or other official as designated in the school district policy governing that kind of complaint. In the absence of a designated person, the matter should be referred to the superintendent.
3. Unresolved complaints from Paragraph 1. of this section or problems concerning the school district should be directed to the superintendent's office.

4. Complaints which are unresolved at the superintendent's level may be brought before the school board by notifying the school board in writing.

## **VII. PENALTIES FOR VIOLATION OF DATA PRIVACY**

- A. The school district is liable for damages, costs and attorneys' fees, and, in the event of a willful violation, punitive damages for violation of state data privacy laws. (Minn. Stat. § 13.08, Subd. 1)
- B. A person who willfully violates data privacy or whose conduct constitutes the knowing unauthorized acquisition of not public data is guilty of a misdemeanor. (Minn. Stat. § 13.09)
- C. In the case of an employee, willful violation of the Minnesota data practices law, Chapter 13, and any rules adopted thereunder, including any action subject to a criminal penalty, constitutes just cause for suspension without pay or dismissal. (Minn. Stat. § 13.09)

***Legal References:*** Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)  
Minn. Stat. § 13.43 (Personnel Data)  
Minn. Stat. § 13.601, Subd. 3 (Applicants for Appointment)

Minn. Stat. § 13D.05 (Open Meeting Law)  
Minn. Stat. § 121A.47, Subd. 5 (Student Dismissal Hearing)  
Minn. Stat. § 122A.33, Subd. 3 (Coaches; Opportunity to Respond)  
Minn. Stat. § 122A.40, Subd. 14 (Teacher Discharge Hearing)  
Minn. Stat. § 122A.44 (Contracting with Teachers)  
Minn. Stat. § 123B.02, Subd. 14 (Employees; Contracts for Services)  
Minn. Stat. § 123B.143, Subd. 2 (Disclose Past Buyouts or Contract is Void)  
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)  
Minn. Stat. § 626.556 (Reporting of Maltreatment of Minors)  
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)  
Minn. Op. Atty. Gen. 852 (July 14, 2006)

***Cross References:*** Burnsville-Eagan-Savage School District Policy 103 (Complaints-Students, Employees, Parents, Other Persons/  
Burnsville-Eagan-Savage School District Policy 205 (Open Meetings and Closed Meetings)  
Burnsville-Eagan-Savage School District Policy 207 (Public Hearings)  
Burnsville-Eagan-Savage School District Policy 406 (Public and Private Personnel Data)  
Burnsville-Eagan-Savage School District Policy 515 (Protection and Privacy of Pupil Records)

MSBA Service Manual, Chapter 13, School Law Bulletin “C”  
(Minnesota’s Open Meeting Law)  
MSBA Service Manual, Chapter 13, School Law Bulletin “I” (School  
Records – Privacy – Access to Data)

*Adopted: 4/1987*  
*Reviewed: 10/26/2017*  
*Revised: 11/16/2017*  
*Rescinds: BBFA*

## **210 CONFLICT OF INTEREST – SCHOOL BOARD MEMBERS**

### **I. PURPOSE**

The purpose of this policy is to observe state statutes regarding conflicts of interest and to engage in school district business activities in a fashion designed to avoid any conflict of interest or the appearance of impropriety.

### **II. GENERAL STATEMENT OF POLICY**

The policy of the school board is to contract for goods and services in conformance with statutory conflict of interest laws and in a manner that will avoid any conflict of interest or the appearance thereof. Accordingly, the school board will contract under the statutory exception provisions only when it is clearly in the best interest of the school district because of limitations that may exist on goods or services otherwise available to the school district.

### **III. GENERAL PROHIBITIONS AND RECOGNIZED STATUTORY EXCEPTIONS**

- A. A school board member who is authorized to take part in any manner in making any sale, lease, or contract in his or her official capacity shall not voluntarily have a personal financial interest in that sale, lease, or contract or personally benefit financially therefrom.
- B. In the following circumstances, however, the school board may as an exception, by unanimous vote, contract for goods or services with a school board member of the school district:
  - 1. In the designation of a bank or savings association, in which a school board member is interested, as an authorized depository for school district funds and as a source of borrowing, provided such deposited funds are protected in accordance with Minn. Stat. Ch. 118A. Any school board member having said interest shall disclose that interest and the interest shall be entered upon the minutes of the school board. Disclosure must be made when such bank or savings association is first designated as a depository or source of borrowing, or when such school board member is elected, whichever is later. Disclosure serves as notice of the interest and must only be made once;
  - 2. The designation of an official newspaper, or publication of official matters therein, in which the school board member is interested when it is the only

newspaper complying with statutory requirements relating to the designation or publication;

3. A contract with a cooperative association of which the school board member is a shareholder or stockholder but not an officer or manager;
4. A contract for which competitive bids are not required by law. A contract made under this exception will be void unless the following procedures are observed:
  - a. The school board must authorize the contract in advance of its performance by adopting a resolution setting out the essential facts and determining that the contract price is as low as or lower than the price at which the goods or services could be obtained elsewhere.
  - b. In the case of an emergency when the contract cannot be authorized in advance, payment of the claims must be authorized by a like resolution wherein the facts of the emergency are also stated.
  - c. Before a claim is paid, the interested school board member must file with the clerk of the school board an affidavit stating:
    - (1) The name of the school board member and the office held;
    - (2) An itemization of the goods or services furnished;
    - (3) The contract price;
    - (4) The reasonable value;
    - (5) The interest of the school board member in the contract; and
    - (6) That to the best of the school board member's knowledge and belief, the contract price is as low as, or lower than, the price at which the goods or services could be obtained from other sources.
5. A school board member may rent space in a public facility at a rate commensurate with that paid by other members of the public.

C. In the following circumstances, the school board may as an exception, by majority vote at a meeting where all school board members are present, contract for services with a school board member of the school district: A school board member may be newly employed or may continue to be employed by the school district as an employee where there is a reasonable expectation on July 1, or at the

time the contract is entered into or extended, that the amount to be earned by that school board member under that contract or employment relationship, will not exceed \$8,000 in that fiscal year. If the school board member does not receive majority approval to be initially employed or to continue in employment at a meeting where all school board members are present, that employment must be immediately terminated and that school board member will have no further rights to employment while serving as a school board member in the school district.

D. A contract made pursuant to the aforementioned exceptions will be void unless the following procedures are observed:

1. The school board must authorize the contract in advance of its performance by adopting a resolution setting out the essential facts and determining that the contract price is as low as or lower than the price at which the goods or services could be obtained elsewhere;
2. In the case of an emergency when the contract cannot be authorized in advance, payment of the claims must be authorized by a like resolution wherein the facts of the emergency are also stated; and
3. Before a claim is paid, the interested school board member must file with the clerk of the school board an affidavit stating the following:
  - a. The name of the school board member and the office held (if any);
  - b. An itemization of the goods or services furnished;
  - c. The contract price;
  - d. The reasonable value;
  - e. The interest of the school board member in the contract; and
  - f. That, to the best of the school board member's knowledge and belief, the contract price is as low as, or lower than, the price at which the goods or services could be obtained from other sources.

E. The school board may contract with a class of school district employees, such as teachers or custodians, where the spouse of a school board member is a member of the class of employees contracting with the school board and the employee spouse receives no special monetary or other benefit that is substantially different from the benefits that other members of the class receive under the employment contract. In order for the school board to invoke this exception, it must have a majority of disinterested school board members vote to approve the contract, direct the school board member spouse to abstain from voting to approve the contract, and publicly set out the essential facts of the contract at the meeting where the contract is approved.

#### **IV. LIMITATIONS ON RELATED EMPLOYEES**

- A. The school board can hire or dismiss teachers only at duly called meetings. Where a husband and wife, brother and sister, or two brothers or sisters, constitute a quorum, no contract employing a teacher may be made or authorized except upon the unanimous vote of the full school board.
- B. The school board may not employ any teacher related by blood or marriage to a school board member, within the fourth degree as computed by the civil law, except by a unanimous vote of the full school board.

#### **V. CONFLICTS PRIOR TO TAKING OFFICE**

A school board member with personal financial interest in a sale, lease, or contract with the school district which was entered before the school board member took office and presents an actual or potential conflict of interest, shall immediately notify the school board of such interest. It shall thereafter be the responsibility of the school board member to refrain from participating in any action relating to the sale, lease, or contract. At the time of renewal of any such sale, lease, or contract, the school board may enter into or renew such sale, lease, or contract only if it falls within one of the enumerated exceptions for contracts relating to goods or services provided above and if the procedures provided in this policy are followed.

#### **VI. DETERMINATION AS TO WHETHER A CONFLICT OF INTEREST EXISTS**

The determination as to whether a conflict of interest exists is to be made by the school board. Any school board member who has an actual or potential conflict shall notify the school board of such conflict immediately. The school board member shall thereafter cooperate with the school board as necessary for the school board to make its determination.

**Legal References:** Minn. Stat. § 122A.40, Subd. 3 (Teacher Hiring, Dismissal)  
Minn. Stat. § 123B.195 (Board Member's Right to Employment)  
Minn. Stat. § 471.87 (Public Officers; Interest in Contract; Penalty)  
Minn. Stat. § 471.88, Subds. 2, 3, 4, 5, 12, 13, and 21 (Exceptions)  
Minn. Stat. § 471.89 (Contract, When Void)  
Op. Atty. Gen. 90-A (Aug. 14, 1957)  
Op. Atty. Gen. 90-C-5 (July 30, 1940)  
Op. Atty. Gen. 437-A-4 (March 15, 1935)

**Cross References:** Burnsville-Eagan-Savage School District Policy 101 (Legal Status of the School Board)  
Burnsville-Eagan-Savage School District Policy 209 (Code of Ethics)  
Burnsville-Eagan-Savage School District Policy 499 (Nepotism Prohibition)  
MSBA Service Manual, Chapter 1, School District Governance, Powers and Duties

*Adopted: 5/2004*  
*Reviewed: 10/26/2017*  
*Revised: 11/16/2017*  
*Rescinds: AFB*

## **304 SUPERINTENDENT CONTRACT, DUTIES, AND EVALUATION**

### **I. PURPOSE**

The purpose of this policy is to provide for the use of an employment contract with the superintendent, a position description, and the use of an approved instrument to evaluate performance.

### **II. GENERAL STATEMENT OF POLICY**

- A. The superintendent's contract shall be used to formalize the employment relationship and to specifically identify and clarify all conditions of employment with the superintendent.
- B. Evaluation is a summative description of the superintendent's performance in all areas of his/her responsibility. The purpose of the performance evaluation is to recognize effective leadership and management, encourage improved performance, communicate and clarify school board expectations, generate mutual understanding, improve communication, and facilitate the process of planning to meet future needs. The specific duties for which the superintendent is accountable shall be set forth in a position description for the superintendent
  - 1. The school board will formally evaluate the superintendent at least annually.
  - 2. The superintendent and school board members will establish a clear set of expectations for the evaluation, including the goals to be accomplished and the instrument(s) to be used, to provide a consistent and fair process for the evaluation.
- C. The school board may use the model contract approved by the boards of the Minnesota School Boards Association and the Minnesota Association of School Administrators as a model instrument.

### **III. PROCESS FOR CONDUCTING THE SUPERINTENDENT'S EVALUATION**

- A. School board members will complete as much of the evaluation form as possible before the evaluation meeting.
- B. At the evaluation meeting, the superintendent will meet with the school board to present information regarding the status of annual goal accomplishment, overall

performance relative to the job description, and input from others regarding performance. School board members may ask clarifying questions.

- C. The school board and superintendent together will engage in discussion using the information provided by the superintendent in addition to school board members' individual evaluative comments. Following this joint discussion, the school board may ask the superintendent for time by itself to determine evaluation outcomes. If granted, the superintendent will be invited to rejoin the school board for a final review and comment.
- D. The vice chair will prepare a summative evaluation draft based on the discussion noted above and on written comments from individual school board members. All school board members will review the draft. Following that review, the vice chair will meet with the superintendent to share the summative evaluation and the school board's perspective regarding the superintendent's performance. A copy of the summative evaluation instrument will be provided to the superintendent for his/her personnel file.
- E. The vice chair will summarize the findings of the performance evaluation at the next public meeting of the school board following the evaluation.

***Legal References:*** Minn. Stat. § 123B.143 (Superintendent)

***Cross References:*** MSBA Service Manual, Chapter 3, Superintendent of Schools (See Model Contract, Sample Performance Appraisals, and Model Job Description)

*Adopted: 6/1986*

*Burnsville-Eagan-Savage School District Policy 601*

*Reviewed: 10/26/2017*

*Revised: 11/16/2017*

*Rescinds: IA-AE (rescinded on 9/2012 by Policy 104)*

## **601 SCHOOL DISTRICT CURRICULUM AND INSTRUCTION GOALS**

### **I. PURPOSE**

The purpose of this policy is to establish broad curriculum parameters for the school district that encompass the Minnesota Graduation Standards and federal law and are aligned with creating the world's best workforce.

### **II. GENERAL STATEMENT OF POLICY**

The policy of the school district is to establish the "world's best workforce" in which all learning in the school district should be directed and for which all school district learners should be held accountable in order to be real-world ready.

### **III. DEFINITIONS**

- A. "Academic standard" means a summary description of student learning in a required content area or elective content area.
- B. "Benchmark" means specific knowledge or skill that a student must master to complete part of an academic standard by the end of the grade level or grade band.
- C. "Curriculum" means district or school adopted programs and written plans for providing students with learning experiences that lead to expected knowledge, skills, and career and college readiness.
- D. "Instruction" means methods of providing learning experiences that enable students to meet state and district academic standards and graduation requirements.
- E. "Performance measures" are measures to determine school district and school site progress in striving to create the world's best workforce and must include at least the following:
  - 1. the size of the academic achievement gap and rigorous course taking, including college-level advanced placement, , postsecondary enrollment options including concurrent enrollment, other statutorily recognized courses of study or industry certification courses or programs and enrichment experiences by student subgroup;

2. student performance on the Minnesota Comprehensive Assessments;
  3. high school graduation rates; and
  4. career and college readiness under Minn. Stat. § 120B.30, Subd. 1.
- F. “World’s best workforce” means striving to: meet school readiness goals; have all third-grade students achieve grade-level literacy; close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness before graduating from high school; and have all students graduate from high school.
- G. “Experiential learning” means learning for students that includes career exploration through a specific class or course or through work-based experiences such as job shadowing, mentoring, entrepreneurship, service learning, volunteering, internships, other cooperative work experience, youth apprenticeship, or employment.

#### **IV. LONG-TERM STRATEGIC PLAN**

- A. The school board, at a public meeting, shall adopt a comprehensive, long-term strategic plan to support and improve teaching and learning that is aligned with creating the world’s best workforce and includes the following:
1. clearly defined school district and school site goals and benchmarks for instruction and student achievement for identified state and federal categories;
  2. a process to assess and evaluate each student’s progress toward meeting state and local academic standards, assess and identify students for participation in gifted and talented programs and accelerate their instruction, adopt procedures for early admission to kindergarten or first grade of gifted and talented learners which are sensitive to under-represented groups, and identifying the strengths and weaknesses of instruction affecting students’ progress and growth toward career and college readiness and leading to the world’s best workforce;
  3. a system to periodically review and evaluate the effectiveness of all instruction and curriculum, taking into account strategies and best practices, student outcomes, principal evaluations under Minn. Stat. § 123B.147, Subd. 3, students’ access to effective teachers who are members of populations under-represented among the licensed teachers in the district or school and who reflect the diversity of enrolled students under Minn. Stat. § 120B.35, Subd. 3(b)(2), and teacher evaluations under Minn. Stat. § 122A.40, Subd. 8, or 122A.41, Subd. 5;

4. strategies for improving instruction, curriculum, and student achievement, and, where practicable, the native language development and the academic achievement of English learners;
5. a process to examine the equitable distribution of teachers and strategies to ensure low-income and minority children are not taught at higher rates than other children by inexperienced, ineffective, or out-of-field teachers;
6. education effectiveness practices that integrate high-quality instruction, rigorous curriculum, technology, and a collaborative professional culture that develops and supports teacher quality, performance, and effectiveness; and;
7. an annual budget for continuing to implement the school district plan.

B. School district and school site goals will meet all state and federal requirements.

**Legal References:** Minn. Stat. § 120B.018 (Definitions)  
Minn. Stat. § 120B.02 (Educational Expectations for Minnesota Students)  
Minn. Stat. § 120B.11 (School District Process)  
Minn. Stat. § 120B.12 (Reading Proficiently no Later than the End of Grade 3)  
Minn. Stat. § 120B.30, Subd. 1 (Statewide Testing and Reporting System)  
Minn. Stat. § 120B.35, Subd. 3 (Student Academic Achievement and Growth)  
Minn. Stat. § 122A.40, Subd. 8 (Employment; Contracts; Termination)  
Minn. Stat. § 122A.41, Subd. 5 (Teacher Tenure Act; Cities of the First Class; Definitions)  
Minn. Stat. § 123B.147, Subd. 3 (Principals)  
20 U.S.C. § 5801, *et seq.* (National Education Goals 2000)  
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

**Cross References:** Burnsville Eagan Savage School District Policy 104 (School District Mission Statement)  
Burnsville Eagan Savage School District Policy 613 (Graduation Requirements)  
Burnsville Eagan Savage School District Policy 614 (School District Testing Plan and Procedure)  
Burnsville Eagan Savage School District Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)  
Burnsville Eagan Savage School District Policy 616 (School District System Accountability)  
Burnsville Eagan Savage School District Policy 618 (Assessment of Student Achievement)

*Adopted: 5/1985*  
*Reviewed: 10/26/2017*  
*Revised: 11/16/2017*  
*Rescinds: IF*

## **603 CURRICULUM DEVELOPMENT**

### **I. PURPOSE**

The purpose of this policy is to provide direction for continuous review and improvement of the school curriculum.

### **II. GENERAL STATEMENT OF POLICY**

Curriculum development shall be directed toward the fulfillment of the goals and objectives of the education program of the school district.

### **III. RESPONSIBILITY**

- A. The superintendent shall be responsible for curriculum development and for determining the most effective way of conducting research on the school district's curriculum needs and establishing a long range curriculum development program. Timelines shall be determined by the superintendent that will provide for periodic reviews of each curriculum area.
- B. A district advisory committee shall provide assistance at the request of the superintendent. The advisory committee membership shall be a reflection of the community and, to the extent possible, shall reflect the diversity of the district and its school sites, and shall include parent, teacher, support staff, student, community residents, and administration representation, and shall provide translation to the extent appropriate and practicable. Whenever possible, parents and other community residents shall comprise at least two-thirds of advisory committee members.
- C. Within the ongoing process of curriculum development, the following needs shall be addressed:
  - 1. Provide for articulation of courses of study from kindergarten through grade twelve.
  - 2. Identify minimum objectives for each course and at each elementary grade level.
  - 3. Provide for continuing evaluation of programs for the purpose of attaining school district objectives.

4. Provide a program evaluating student progress towards achieving academic goals.
  5. Provide for specific, particular, and special needs of all members of the student community.
  6. Develop a local literacy plan to: have every child, including English learners, reading at or above grade level no later than the end of grade 3; and to have teachers providing comprehensive, scientifically-based reading instruction consistent with law.
  7. Integrate required and elective course standards in the scope and sequence of the district curriculum.
  8. Meet all applicable requirements of the Minnesota Department of Education and federal law.
- D. The superintendent shall be responsible for keeping the school board informed of all state-mandated curriculum changes, as well as recommended discretionary changes, and for periodically presenting recommended modifications for school board review and approval.
- E. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to curriculum development.

**Legal References:** Minn. Stat. § 120B.10 (Findings; Improving Instruction and Curriculum)  
Minn. Stat. § 120B.11 (School District Process)  
Minn. Stat. § 120B.12 (Reading Proficiently no Later than the End of Grade 3)  
Minn. Rules Part 3500.0550 (Inclusive Educational Program)  
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)  
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)  
Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the Arts)  
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)  
Minn. Rules Parts 3501.1000-3501.1190 (Graduation-Required Assessment for Diploma) (repealed Minn. L. 2013, Ch. 116, Art. 2, § 22)  
Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)  
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)  
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

**Cross References:** Burnsville Eagan Savage School District Policy 604 (Instructional Curriculum)

Burnsville Eagan Savage School District Policy 605 (Alternative Programs)  
Burnsville Eagan Savage School District Policy 613 (Graduation Requirements)  
Burnsville Eagan Savage School District Policy 614 (School District Testing Plan and Procedure)  
Burnsville Eagan Savage School District Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)  
Burnsville Eagan Savage School District Policy 616 (School District System Accountability)  
Burnsville Eagan Savage School District Policy 617 (School District Ensurance of Preparatory and High School Standards)  
Burnsville Eagan Savage School District Policy 618 (Assessment of Student Achievement)  
Burnsville Eagan Savage School District Policy 619 (Staff Development for Standards)  
Burnsville Eagan Savage School District Policy 620 (Credit for Learning)  
Burnsville Eagan Savage School District Policy 623 (Mandatory Summer School Instruction)

*Adopted: 05/2003*  
*Reviewed: 10/26/2017*  
*Revised: 11/16/2017*  
*Rescinds: KAA*

*Burnsville-Eagan-Savage School District Policy 612.1*

## **612.1 TITLE I FAMILY ENGAGEMENT**

### **I. PURPOSE**

The purpose of this policy is to encourage and facilitate engagement by parents of students participating in Title I in the educational programs and experiences of students. The policy shall provide the framework for organized, systematic, ongoing, informed and timely parental engagement in relation to decisions about the Title I services within the school district. The engagement of parents by the school district shall be directed toward both public and private school children whose parents are school district residents or whose children attend school within the boundaries of the school district.

### **II. GENERAL STATEMENT OF POLICY**

- A. The policy of the school district is to plan and implement, with meaningful consultation with parents of participating children, programs, activities and procedures for the engagement of parents and families in its Title I programs.
- B. The policy of the school district is to comply with 20 U.S.C. § 6318 which requires the school district to develop jointly with, agree upon with, and distribute to parents of children participating in Title I programs written parent and family engagement policies.

### **III. DEFINITIONS**

For the purposes of this policy, “parent” is defined as a person or persons who look after and/or are legally responsible for a child who is a student in District 191.

### **IV. COMMUNICATION**

The school board is committed to establishing and supporting planned and systematic two-way communication between the school district and its staff, students, parents, and community members. The Family Engagement Policy will provide direction for the communication activities between Title I schools and parents.

- A. Involve parents and family members in the joint development of the school district’s Title I plan and the development of support and improvement plans;
- B. Provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the school district in planning and implementing effective parent and family involvement activities

to improve student academic achievement and school performance, meaningful consultation with individuals with expertise in effectively engaging parents and family members in education;

- C. Coordinate and integrate parent and family engagement strategies with similar strategies, to the extent feasible and appropriate, with other relevant federal, state, and local laws and programs under other programs;
- D. Conduct, with the meaningful engagement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools served, including identifying barriers to greater participation by parents in parental engagement activities (with particular attention to, parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or who are of a racial or ethnic minority background); the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and strategies to support successful school and family interactions;
- E. Use the findings of such evaluations to design evidence-based strategies for more effective parental engagement and to revise, if necessary, the district-level policy and school-level parent and family engagement plans; and
- F. Involve parents in the activities of the schools, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the school district to adequately represent the needs of the population served by the school district for the purposes of developing, revising, and reviewing the parent and family engagement policy.
- G. A Title I school district website will be established that will include this Family Engagement Policy.

## **V. PARENTING**

The Family Engagement Plan of each Title I school will encourage high student achievement by sharing this responsibility between home and school.

- A. Parents will be notified of workshops and other programs that meet the needs expressed by parents.
- B. The Family-School Compact will be developed with input from families and will articulate the responsibilities parents, students, and schools share for students' success in achieving the state's high standards.

## **VI. DECISION-MAKING AND ADVOCACY**

- A. The advisory committee is comprised of school district staff and parents who represent participating schools, public and nonpublic. The purpose of this

committee is to accomplish the following:

1. Preview and provide input into the Family Engagement Policy;
2. Disseminate information to parents;
3. Be available to answer parents' questions; and
4. Review the school district's Title I Program.

## **VII. VOLUNTEERING**

Title I learners are best served by the active participation of all parents and citizens of their community. Volunteers help individualize instruction, promote school and community interaction, support school activities, provide multi-generational and multi-cultural experiences, and enrich the curriculum for all learners. The school district encourages the engagement of volunteers.

## **VIII. COLLABORATING WITH THE COMMUNITY**

To ensure effective engagement of parents and to support a partnership among the school, parents, and community to improve academic achievement, Title I schools will coordinate with similar other programs, such as Head Start, Early Childhood Family Education, Parent-Teacher-Student Organizations, and Community Education Services.

*Legal References:* 20 U.S.C. § 6318 (Parent and Family Engagement)

*Cross References:*



**Agenda II.B.7.  
November 16, 2017**

**To:** Board of Education, Members  
**From:** Abigail Alt, Chair  
**Date:** November 9, 2017  
**Re:** **Approve Out-of-State Travel by School Board Member**

**RECOMMENDATION:** that the Board of Education approves out-of-state travel for Director Dan Luth who will be attending the NSBA Annual Conference in San Antonio, Texas in April 2018.

Travel to an out-of-state meeting, such as regional or national meetings of the National School Boards Association, for which a board member intends to seek reimbursement from the school district, must be preapproved by the Board of Education at a regularly scheduled meeting. (See Board Policy 214.)

Requests for reimbursement must adhere to the district's expense reimbursement regulation, be itemized on the appropriate school district form and submitted to the district office. Reimbursable expenses may include transportation, meals, lodging, registration fees, required materials, parking fees, tips and other reasonable and necessary school district-related expenses. Receipts for lodging, commercial transportation, registration, and other reasonable and necessary expenses must be attached to the reimbursement form.

Amounts to be reimbursed for board member out-of-state travel, including registration fees, shall be within the School Board's approved budget allocations.



**Agenda II.B.8.  
November 16, 2017**

**To: Members, Board of Education  
Superintendent Amoroso**

**From: Lisa K. Rider, Executive Director of Business Services**

**Date: November 16, 2017**

**Re: Authorization for transportation bus stops**

**RECOMMENDATION:** That the Board of Education, as authorized by Minnesota State Statute 169.443 subd 3, approve the following school bus stops at which school bus drivers shall not activate the eight way flashing red signals and authorize the Director of Transportation to modify the list as necessary as school bus routes are modified.

Minnesota Statute 169.443 subd 3 specifies how and when school bus drivers must use the eight way flashing red signals and the stop-signal arm. In most situations, school bus drivers are to activate the eight way flashing red signals and extend the stop-signal arm when the school bus is stopped on a street or highway to load or unload school students. The same Minnesota statute also allows for the loading and unloading of students, without the use of the eight way flashing red signals, when students are not required to cross the street or highway and when the bus is able to pull off the traveled portion of the roadway.

Special transportation bus stops typically take longer than regular school bus stops resulting in the roadway being blocked for extended periods of time when the eight way flashing red signals are used. After consulting with the Minnesota Department of Public Safety, the local highway department and the district's transportation contractor, the Director of Transportation has identified a list of special transportation bus stops that qualify as bus stops at which school bus drivers shall not use the eight way flashing red signals while loading and unloading students in order to avoid blocking the roadway for extended periods of time.

Therefore, we recommend that the Board of Education annually approve a list of school bus stops at which school bus drivers shall not activate the pre-warning flashing amber signals or flashing red signals when loading and unloading students. We also recommend that the Board of Education authorize the Director of Transportation to modify the list of approved bus stops during the course of a school year in order to accommodate the changing transportation needs of individual students.

# ISD 191 BUS STOP LISTING

## STOP DESCRIPTION

114TH ST E  
115TH ST E  
117TH ST E  
121ST ST E  
122ND ST E  
123RD ST E  
124TH ST W  
125TH ST E  
125TH ST W  
126TH ST W  
129TH ST E  
129TH ST W  
12TH AVE S  
130TH ST E  
130TH ST W  
131 1/2 ST W  
131ST ST W  
132ND ST W  
133RD ST W  
134TH ST E  
134TH ST W  
136 1/2 ST W  
136TH ST W  
137TH PL W  
137TH ST W  
139TH ST W  
140TH ST W  
141ST ST W  
143RD ST W  
144TH ST W  
145TH ST E  
145TH ST W  
147TH ST W  
17TH AVE  
17TH AVE S  
1ST AVE S  
23RD AVE  
2ND AVE  
2ND AVE S  
2ND ST S  
3RD ST NE  
4TH AVE S

# ISD 191 BUS STOP LISTING

## STOP DESCRIPTION

5TH AVE  
5TH AVE N  
6TH ST N  
71ST ST E  
8TH AVE S  
90TH ST S  
ALDEN POND LN  
ALDRICH AVE  
ALDRICH AVE S  
ALLEN DR  
AMBERWOOD LN  
ARBOR VISTA RD  
ASPEN GROVE LN  
BALLANTRAE RD  
BIRNAMWOOD DR  
BLUEBILL DR  
BLUEBILL DR  
BLUESTONE DR E  
BRIDGEWATER DR  
BROOKVIEW DR  
BRUTUS DR  
BURNSVILLE PKWY E  
BURNSVILLE PKWY W  
CARNELIAN LN  
CARVER CT  
CAVELL AVE  
CEDAR AVE S  
CEDAR BEND  
CEDARVIEW CIR  
CHANCELLOR MANR  
CHANCELLOR MNR  
CHANHASSEN RD  
CHIPPENDALE CT  
CHOWEN BEND  
CHOWEN BND  
CIRCLE DR  
CIRCLE LN  
CLIFF RD E  
CO RD 11  
CO RD 5  
COACHMAN RD  
COMMONWEALTH DR

# ISD 191 BUS STOP LISTING

## STOP DESCRIPTION

CONNELLY CIR  
CORAL LN  
CORD42 W  
COUNTY RD 42 W  
COUNTY RD 42 W  
COUNTY RD 5  
COURT PL  
CREDIT VIEW DR  
CREEK WAY  
CRESTMOUNT LN  
DAYTON AVE  
DEERWOOD DR  
DIFFLEY RD  
DUPONT AVE N  
E RIVER RD  
EAGLE BLUFF DR  
EARLEY LAKE PL  
EGAN DR  
EVERGREEN DR  
EXPLORER CT  
FAIRFIELD RD  
FILLMORE ST NE  
FOREST GLEN DR  
FOUNTAIN HILLS CT NE  
FREMONT AVE S  
FRONTAGE RD W  
GABBRO TRL  
GALLE CT  
GALWAY CT  
GARNER WAY  
GARNET DR  
GEORGIA DR  
GERMANE AVE  
GETTYSBURG WAY  
GIRARD AVE S  
GLAZIER AVE  
GLENHURST AVE  
GLENVIEW DR  
GOLD TRL  
GOLDEN HILL TER  
GRANADA WAY  
GRAND AVE

# ISD 191 BUS STOP LISTING

## STOP DESCRIPTION

GREAT OAKS DR  
GREENHAVEN DR  
GREENWOOD DR  
HALLMARK WAY  
HAMILTON ST  
HARMONY CIR  
HAROLD DR  
HARRIET AVE  
HARRIET AVE  
HAYES DR  
HEATHER DR  
HIGHCLERE DR  
HIGHLAND DR  
HIGHLAND VIEW AVE  
HIGHLAND VIEW LN  
HIGHPOINT CURV  
HIGHWAY 13 E  
HIGHWAY 13 W  
HILLSIDE LN  
HOLLOW PARK CT  
HORIZON CIR  
HORIZON HTS  
HORIZON RD  
HUNTERS WAY  
HUNTINGTON AVE  
HURLEY ST E  
HWY 13 E  
HWY 13 W  
IBERIA AVE  
INGLEWOOD AVE  
IRIS CR  
IRVING AVE  
IRVING AVE S  
IRVING LN  
IRWIN RD  
JACKSON ST  
JADE LN  
JAMES AVE  
JASPER DR  
JOPLIN AVE  
JOPPA AVE S  
JOPPA CIR

# ISD 191 BUS STOP LISTING

## STOP DESCRIPTION

KIPLING AVE  
KIPLING AVE S  
KIPLING CT  
KNOX AVE N  
KRESTWOOD DR  
LAC LAVON DR  
LACOTA LN  
LAUREL CT  
LEISURE LN  
LIBERTY LN  
LIMESTONE DR  
LOBELIA CT  
LOWER HAMLET CT  
LYNDALE AVE N  
LYNN AVE  
MAGNETITE PT  
MAIN ST E  
MANOR DR  
MANOR DR S  
MARBLE LN  
MCANDREWS RD W  
MCCOLL DR  
MCCOOL DR E  
MCLEOD ST  
MEADOW CIR S  
MEADOWOOD DR  
MEGHAN LN  
MILLPOND AVE  
MONTEREY AVE S  
MOONSTONE DR  
MORGAN AVE S  
NATCHEZ CT  
NICOLLET AVE  
NICOLS RD  
OAK LEAF CT  
OAKCREST CIR  
OCONNELL RD  
OLIVER AVE  
OLIVER AVE S  
ONYX DR  
OPAL PL  
PARK AVE

# ISD 191 BUS STOP LISTING

## STOP DESCRIPTION

PARK PL NW  
PARKVIEW LN  
PARKWAY PL  
PARKWOOD DR  
PENN AVE S  
PIN OAK DR  
PLEASANT LN  
PLYMOUTH AVE  
PORTLAND AVE  
PORTLAND AVE  
PRAIRIE ROSE WAY  
PRESERVE BLVD W  
PRINCETON AVE  
PUMICE PT  
QUEBEC AVE  
QUENTIN AVE S  
RADISSON DR  
RAHN RD  
RAINIER CT  
RAMBUSH RD  
RED OAK CT S  
RIO LOMA DR  
RIVER HILLS DR  
RIVER HILLS DR W  
RIVER OAK DR  
RIVER VALLEY DR  
RIVER WOODS LN  
RIVERTON AVE  
SELKIRK DR  
SEQUOIA CT  
SHAWNEE LN  
SHEFFIELD CT  
SIBLEY ST  
SILVER BELL RD  
SIOUX CT  
SLATER LN  
SLATER RD  
SOUTH PARK CT  
SOUTH PARK DR  
SOUTHCROSS DR  
ST ANTHONY AVE  
SUMMERSET LN

# ISD 191 BUS STOP LISTING

## STOP DESCRIPTION

SUNSET LAKE DR  
TAMARACK LN  
TERRACE DR  
TIMBERLAND DR  
TOLEDO CT  
TOPAZ DR  
TRAILWAY DR  
TRAVELERS TRL E  
UPTON AVE S  
VALLEY VIEW DR N  
VICKSBURG LN N  
VIENNA LN  
VILLAGE RD  
VIVIAN DR  
WALDEN ST  
WARNER AVE  
WATER LILLY LN  
WELLINGTON CRES  
WELLINGTON CRES E  
WILLIAMS DR  
WINSLOW AVE  
WOODBRIIDGE DR  
WOODBRIIDGE LN  
WOODHILL RD  
YORK AVE  
YORK AVE S  
YOSEMITE AVE S  
ZANE AVE N  
ZARTHAN AVE  
ZEBULON PIKE AVE



**Agenda II.B.9.  
November 16, 2017**

**To: Members, Board of Education  
Superintendent Amoroso**

**From: Lisa K. Rider, Executive Director of Business Services**

**Date: November 16, 2017**

**Re: Change Order #1 for the Diamondhead, Edward Neill and Harriet Bishop  
Pavement Maintenance Project.**

RECOMMENDATION: That the Board of Education approve Change Order #1 for the Diamondhead, Edward Neill and Harriet Bishop Pavement Maintenance Project in the amount of \$150,737.05.

On April 13, 2017 the School Board approved the bid for the Diamondhead, Edward Neill and Harriet Bishop Pavement Maintenance Project.

Change order #1 is in the amount of \$150,737.05. Items on this change order include a 95% reconstruction of the upper and lower West parking lots at Diamondhead Education Center, a complete reconstruction of the playground at Harriet Bishop Elementary and multiple soil corrections on the Edward Neill Elementary parking lot.

This change order in the amount of \$150,737.05 increases the original contract amount of \$312,814.03 to a new total amount of \$463,551.08 or 48.19% of the original bid.

Core samples were taken prior to design for the rehabilitation of these bituminous lots and specifications were developed per the core sample results. Contractors bid these projects with what was known at the time the plans and specifications were developed which did not have full reconstruction as part of the project in hopes that it would not be necessary.

As with any bituminous project the actual conditions of the base underneath the bituminous is not known until the bituminous has been fully removed and in these particular cases the base for the lots was subpar and needed to be removed and fully reconstructed to provide lots that will be trouble free for many years.

The original budget for these projects was built to fully reconstruct these lots which was not necessary at Edward Neill Elementary where spot soil corrections were needed.

This completed project with change orders is less than what was originally budgeted.

This is the only change order for this project.

The items on this change order have been reviewed and validated by ATS&R Architects and Engineers.



# AIA®

# Document G701™ – 2001

## Change Order

<b>PROJECT</b> <i>(Name and address):</i>	<b>CHANGE ORDER NUMBER:</b> 001	<b>OWNER:</b> <input type="checkbox"/>
Pavement Maintenance	<b>DATE:</b> October 4, 2017	<b>ARCHITECT:</b> <input type="checkbox"/>
Bishop Elementary School		<b>CONTRACTOR:</b> <input type="checkbox"/>
Neill Elementary School		<b>FIELD:</b> <input type="checkbox"/>
Diamondhead Education Center		<b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR</b> <i>(Name and address):</i>	<b>ARCHITECT'S PROJECT NUMBER:</b> 16082	
McNamara Contracting, Inc.	<b>CONTRACT DATE:</b> April 13, 2017	
16700 Chippendale Avenue	<b>CONTRACT FOR:</b> General Construction	
Rosemount, MN 55068		

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*

Item #1 - Diamondhead Education Center: Owner approved McNamara's (Option 2) estimate for 12" of subsoil corrections to pavement area throughout site project area.

Refer to McNamara Contracting Bid (dated 04/04/17).

ADD            \ \$107,791.20

Item #2 - Diamondhead Education Center: Owner approved the additional removal and replacement of 20 pounds of curb and gutter to be incorporated into the project per unit pricing.

ADD            \ \$1,590.80

Item #3 - Harriet Bishop Elementary School: Owner approved McNamara's (Option 6) estimate for 12" of subsoil corrections to the playground pavement area.

Refer to McNamara Contracting Bid (dated 04/04/17).

ADD            \ \$30,336.69

Item #4 - Harriet Bishop Elementary School: Owner approved McNamara's (Option 9) for the contractor's alternative bituminous path overlay process in lieu of Alternate No. 1 process. The work to be completed for same amount as Alternate No.1 (\$19,539.66)

Refer to McNamara Contracting Bid (dated 04/04/17).

NO CHANGE

Item #5 - Edward Neill Elementary School: Owner approved additional Class 5 stone for low areas and difference for existing thickened bituminous pavement sections.

Refer to McNamara Contracting, Inc. Invoice #1 (dated 07/27/17)

ADD            \ \$6,450.00

Item #6 - Edward Neill Elementary School: Owner approved subsoil corrections due to encountered organic soils.

Refer to McNamara Contracting, Inc. Invoice #2 (dated 07/27/17).

ADD            \$4,568.36

**TOTAL ADD THIS CHANGE ORDER: \$150,737.05**

The original Contract Sum was	\$	<u>312,814.03</u>
The net change by previously authorized Change Orders	\$	<u>0.00</u>
The Contract Sum prior to this Change Order was	\$	<u>312,814.03</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>150,737.05</u>
The new Contract Sum including this Change Order will be	\$	<u>463,551.08</u>

The Contract Time will be increased by Zero (0) days.  
The date of Substantial Completion as of the date of this Change Order therefore is UNCHANGED.

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

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**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Armstrong, Torseth, Skold & Rydeen, Inc.  
**ARCHITECT** *(Firm name)*

8501 Golden Valley Road, Suite 300,  
Minneapolis, MN 55427

**ADDRESS**

  
**BY** *(Signature)*

Mark G. Hayes AIA, Partner  
*(Typed name)*

OCT. 5, 2017  
**DATE**

McNamara Contracting, Inc.  
**CONTRACTOR** *(Firm name)*

16700 Chippendale Avenue, Rosemount,  
MN 55068

**ADDRESS**

  
**BY** *(Signature)*

Michel Tubbs  
*(Typed name)*

10/11/17  
**DATE**

ISD 191 Burnsville Eagan Savage  
**OWNER** *(Firm name)*

200 West Burnsville Parkway, Burnsville,  
MN 55337

**ADDRESS**

**BY** *(Signature)*

*(Typed name)*

**DATE**



***Future Ready. Community Strong.***

**Agenda III.A.  
November 16, 2017**

**To:** Board of Education  
Superintendent Cindy Amoroso

**From:** Dr. Stacie Stanley, Director of Curriculum, Instruction, Assessment and Student Support Services

**Date:** November 9, 2017

**Re:** Report on World's Best Workforce Plan

Receive a report on the World's Best Workforce Plan from Dr. Stacie Stanley, Director of Curriculum, Instruction, Assessment and Student Support Services.



**ONE91**  
Burnsville · Eagan · Savage



# World's Best Workforce Plan ISD 191 School Board Report November 16, 2017

***Future Ready. Community Strong.***

# World's Best Workforce

- 2013 Legislation which focuses on increased student performance.
- **Addresses Five Goal Areas:**
  - All children ready for school
  - All third graders can read at grade level
  - All racial and economic achievement gaps are closed.
  - All students are ready for career and college
  - All students graduate from high school

# Ready for Kindergarten

- Metric : Letter Name Fluency
- AimsWeb Fall Screening
- Benchmarks throughout school year
- Aligned with Being a Reader

## Strategies

- Voluntary Pre-Kindergarten
- Dakota County Birth - 8 Early Intervention Partnership

# 3rd Grade Students Read at Grade Level

- 3rd Grade Minnesota Comprehensive Assessments

## Strategies

- Being A Reader Curriculum
- Screening & Progress Monitoring
- Early Intervention

# All Racial & Economic Achievement Gaps Closed - Reading

110

<b>All Racial &amp; Economic Achievement Gaps between Students are Closed</b>		
<b>Protected Class &amp; White Student Gap Baseline - Spring 2014</b>	<b>Protected Class &amp; White Student Gap Spring 2017</b>	<b>3 Year Reduction</b>
32.2%	28.7%	3.7%

<b>All Racial &amp; Economic Achievement Gaps between Students are Closed</b>		
<b>Students who Qualify for Free or Reduced Price Meals Baseline - Spring 2014</b>	<b>Students who Qualify for Free or Reduced Price Meals Spring 2017</b>	<b>3 Year Reduction</b>
34.3%	32.8%	2.4%

# All Students Career & College Ready

111

<b>All Students Career &amp; College Ready</b>	
<b>Spring 2017 ACT</b>	<b>Mean Composite</b>
	20

# All Students Graduate from High School

<b>All Students Graduate from High School</b>		
<b>Spring 2017</b>	<b>ISD 191 4 - Year Graduation Rate</b>	<b>State of Minnesota 4- Year Graduation Rate</b>
	**Not Available	**Not Available

**Thank You**



**Agenda III.B.  
November 16, 2017**

**To:** Board of Education  
Superintendent Cindy Amoroso

**From:** Lisa Rider, Executive Director of Business Services

**Date:** November 9, 2017

**Re:** Receive a report on Fall Enrollment

Receive a report on Fall Enrollment from Lisa Rider, Executive Director of Business Services.



**one91**  
Burnsville · Eagan · Savage



115

# ISD 191 2017-2018 Fall Enrollment

***Future Ready. Community Strong.***

# Early Education Students –

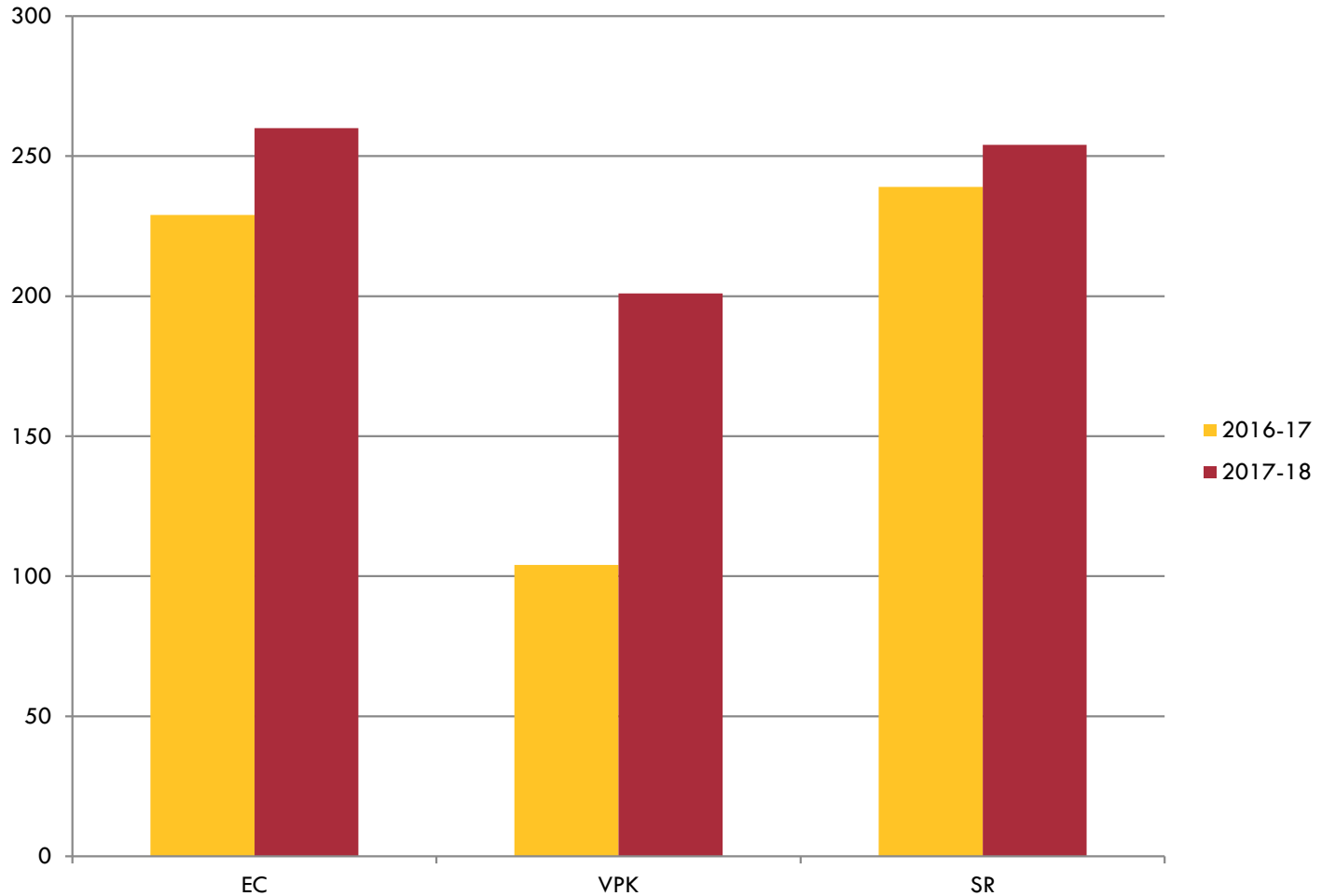
Programming expanding to educate more Pre-Kindergarten children in ONE91

2

- Early Ed Students are:
  - Early Childhood Special Education – funded by State & Federal Funds (General Fund)(Birth to Pre-K)
  - Voluntary Pre-Kindergarten – Funded by State Grant (General Fund)
  - School Readiness – Funded by Tuition and State Pathways Scholarships (Community Education)

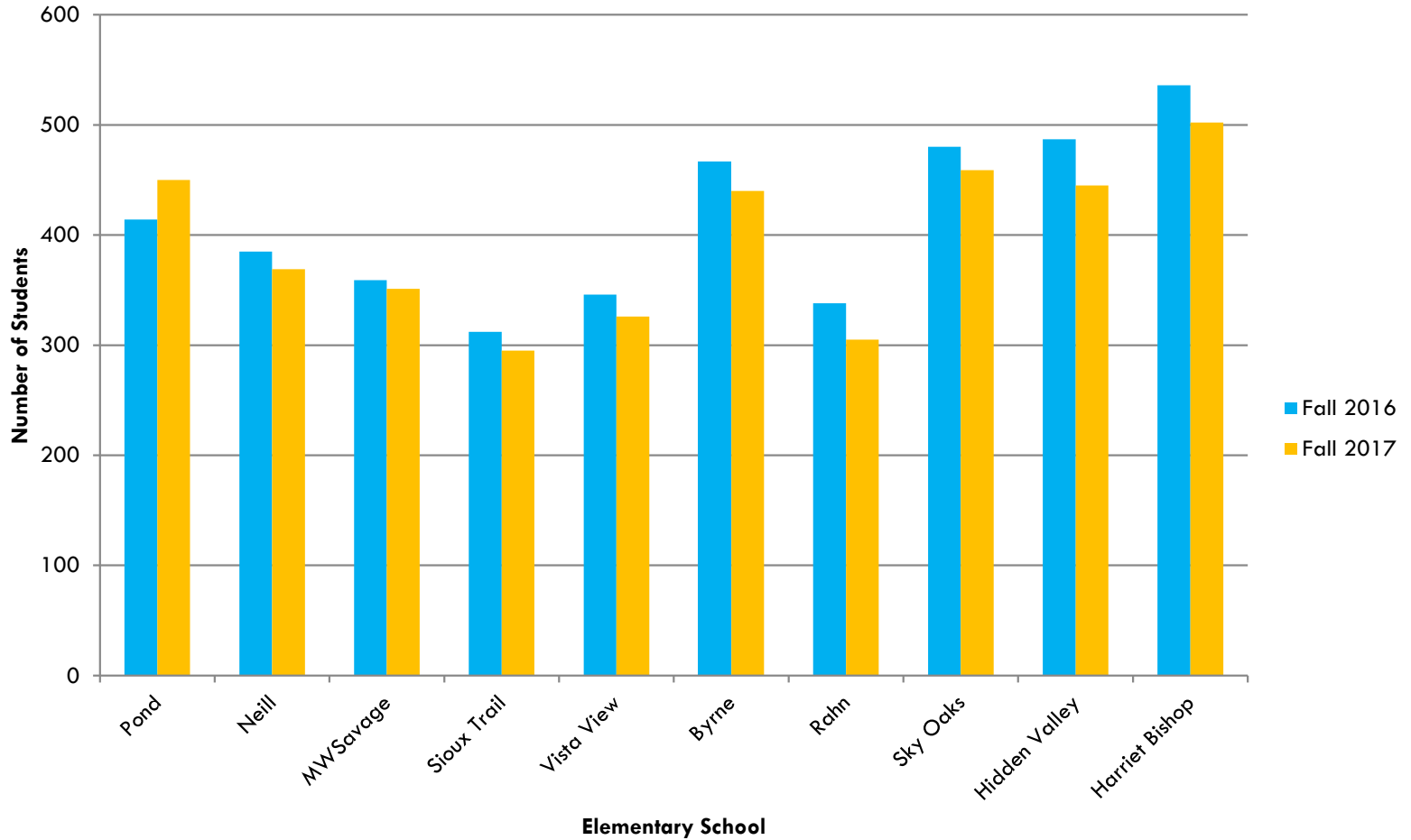
# Early Ed- 2-Yr Comparison October 1 Seat Count Fall 2016 to Fall 2017

3



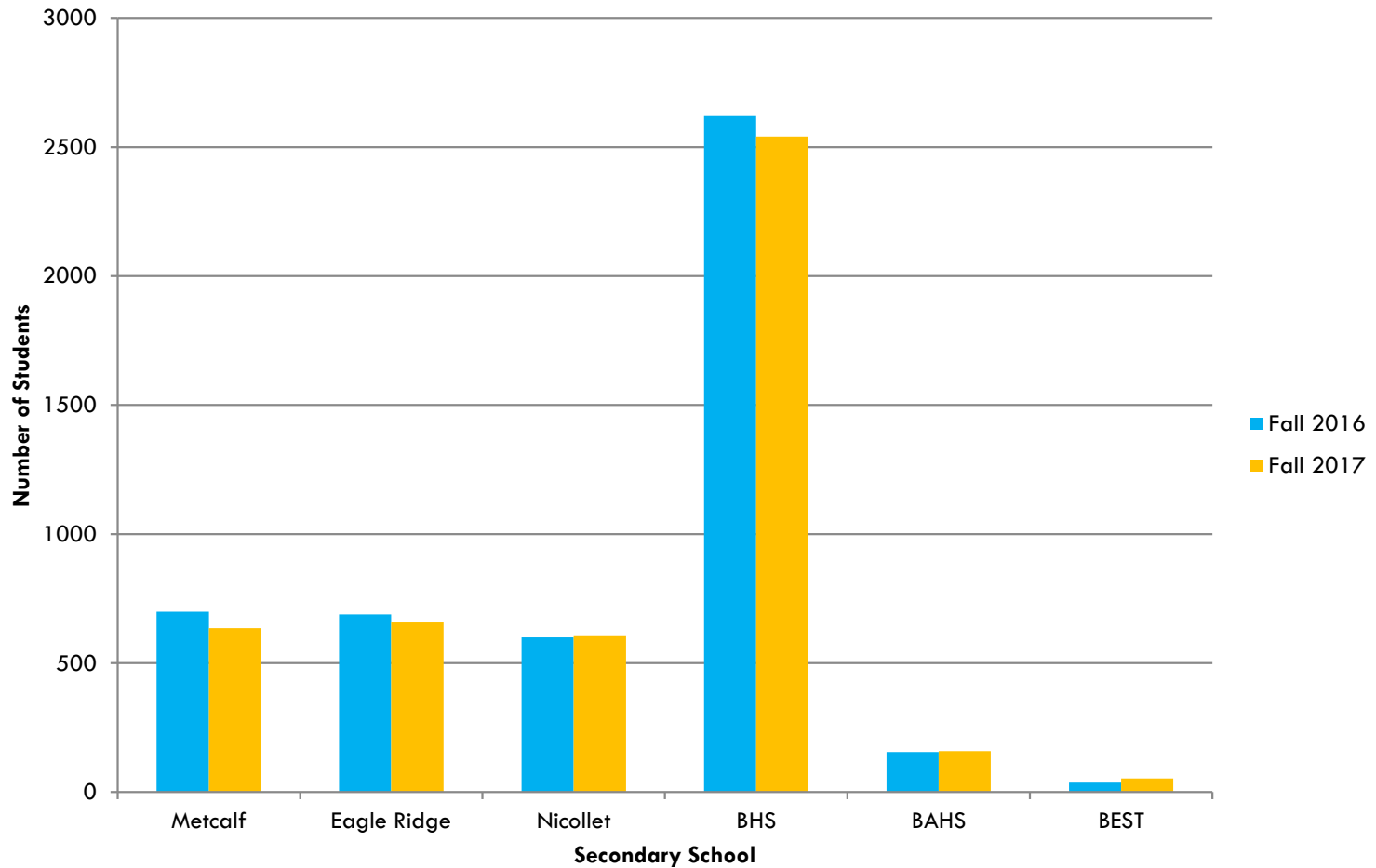
117

# Elementary- 2-Yr Comparison October 1 Seat Count Fall 2016 to Fall 2017 Grades K-5



# Secondary- 2-Yr Comparison October 1 Seat Count Fall 2016 to Fall 2017 Grades 6-12

5



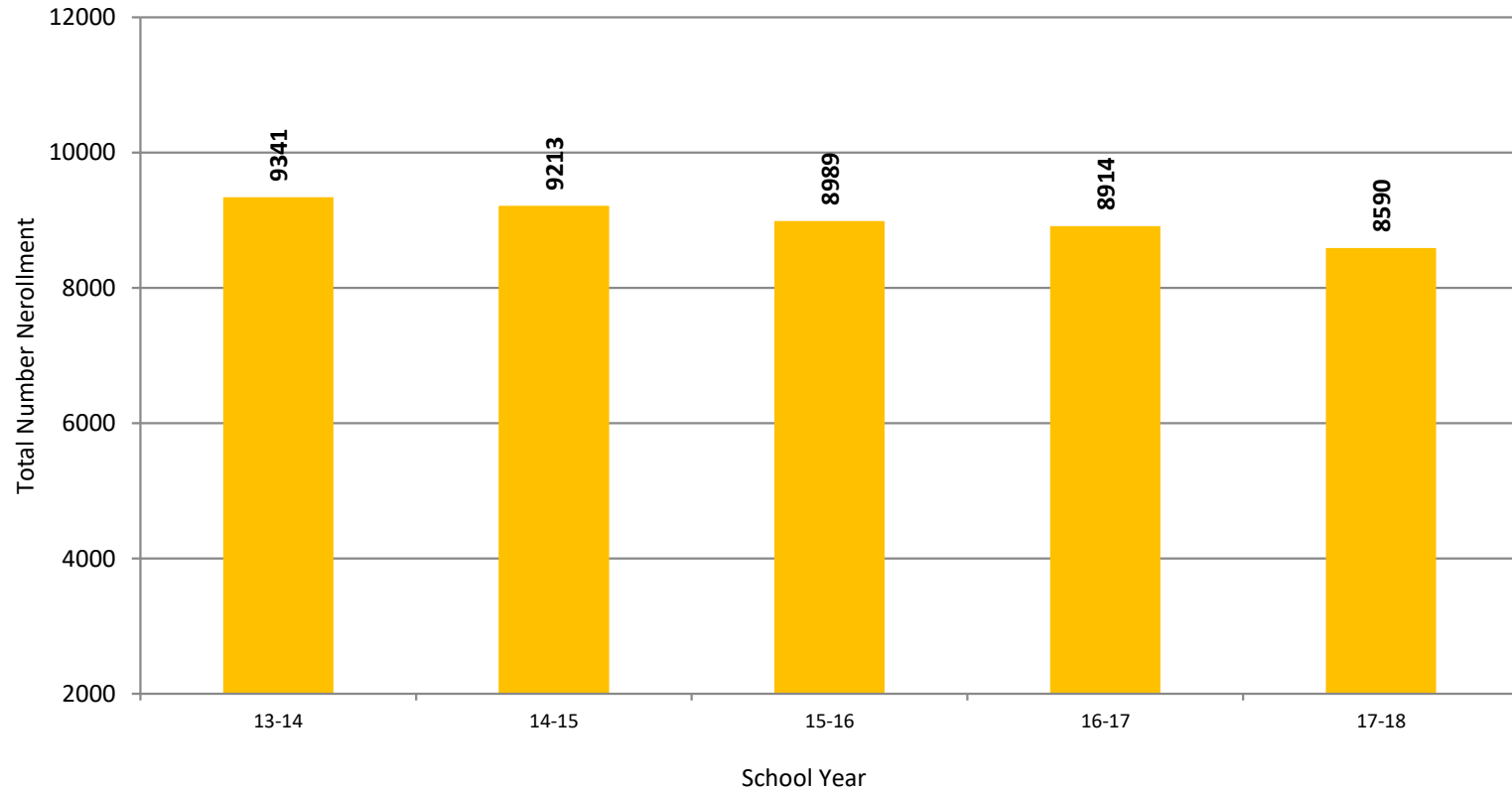
119

# Historical Enrollment Data- Oct 1

## Grades K-12

6

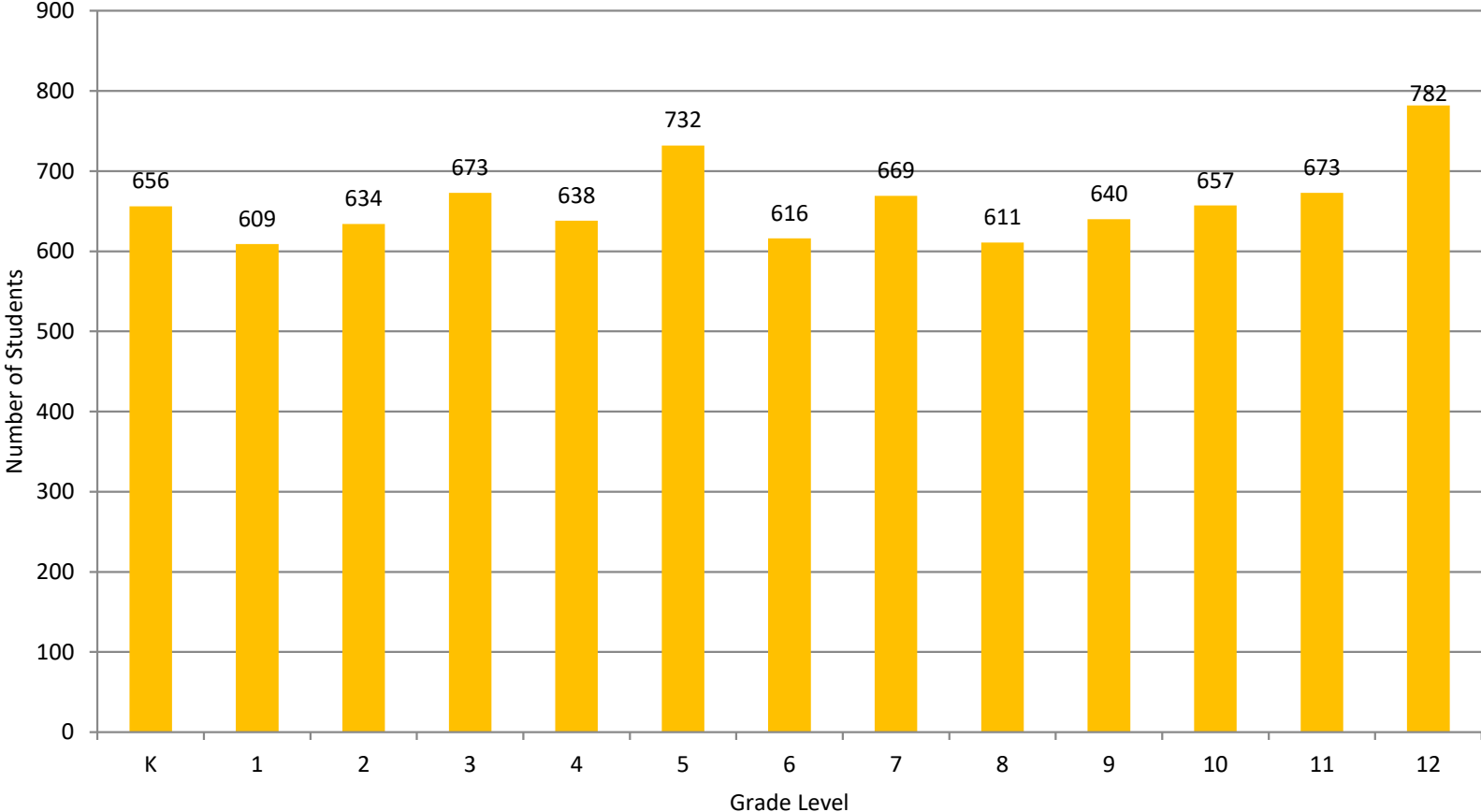
### 5- Year Trend: Fall K-12 Enrollment



\* 2014-17 Finalized MDE Fall Counts

\*\*2017-18 Preliminary MDE Fall Counts

Oct 1st Seat Count by Grade Level



121

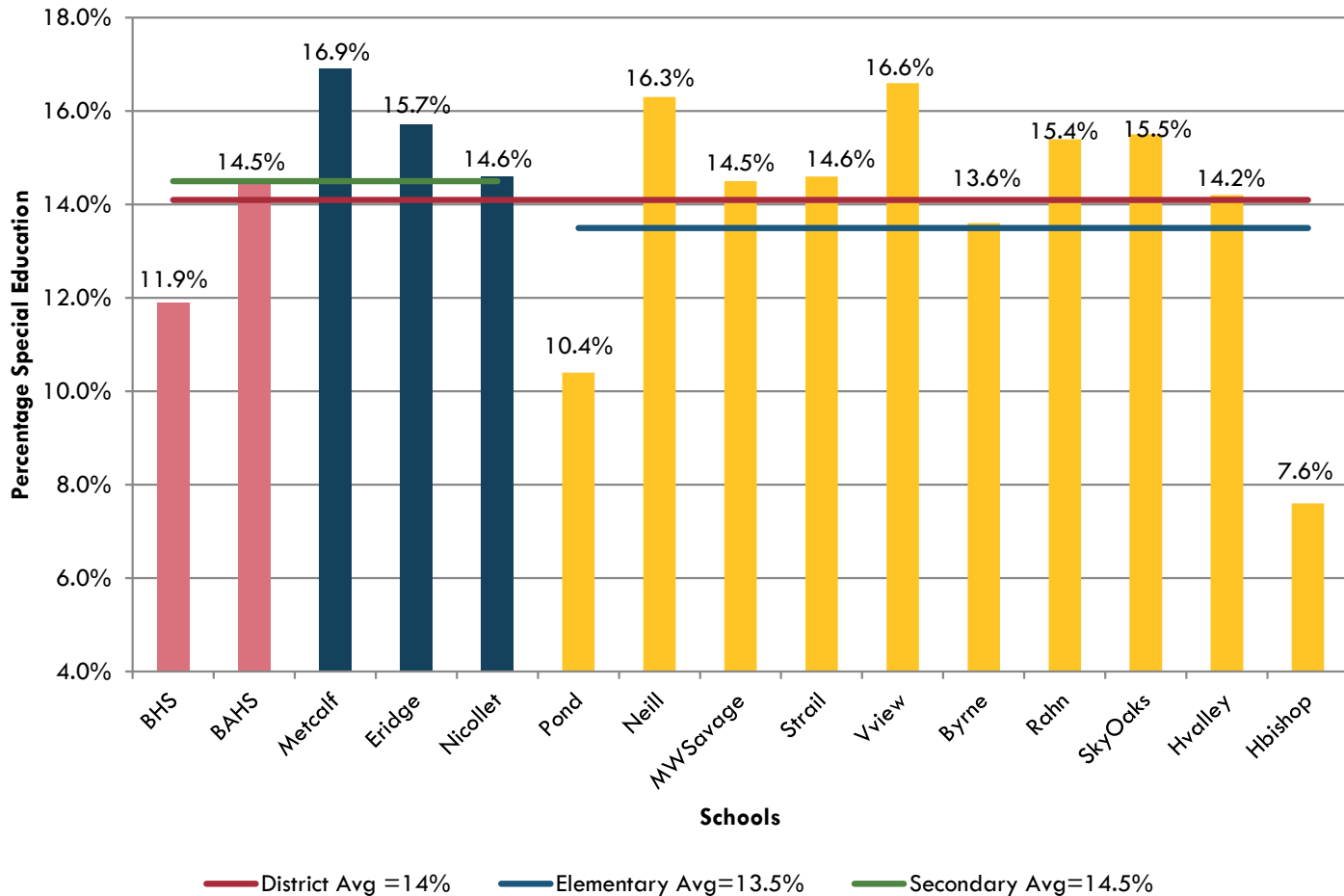
District Seat Count as of 10/1/2017

# Composition of the Fall October 1, 2017 Population

# % Students Served Special Education by Building

including District, Elementary, and Secondary Average

K-12



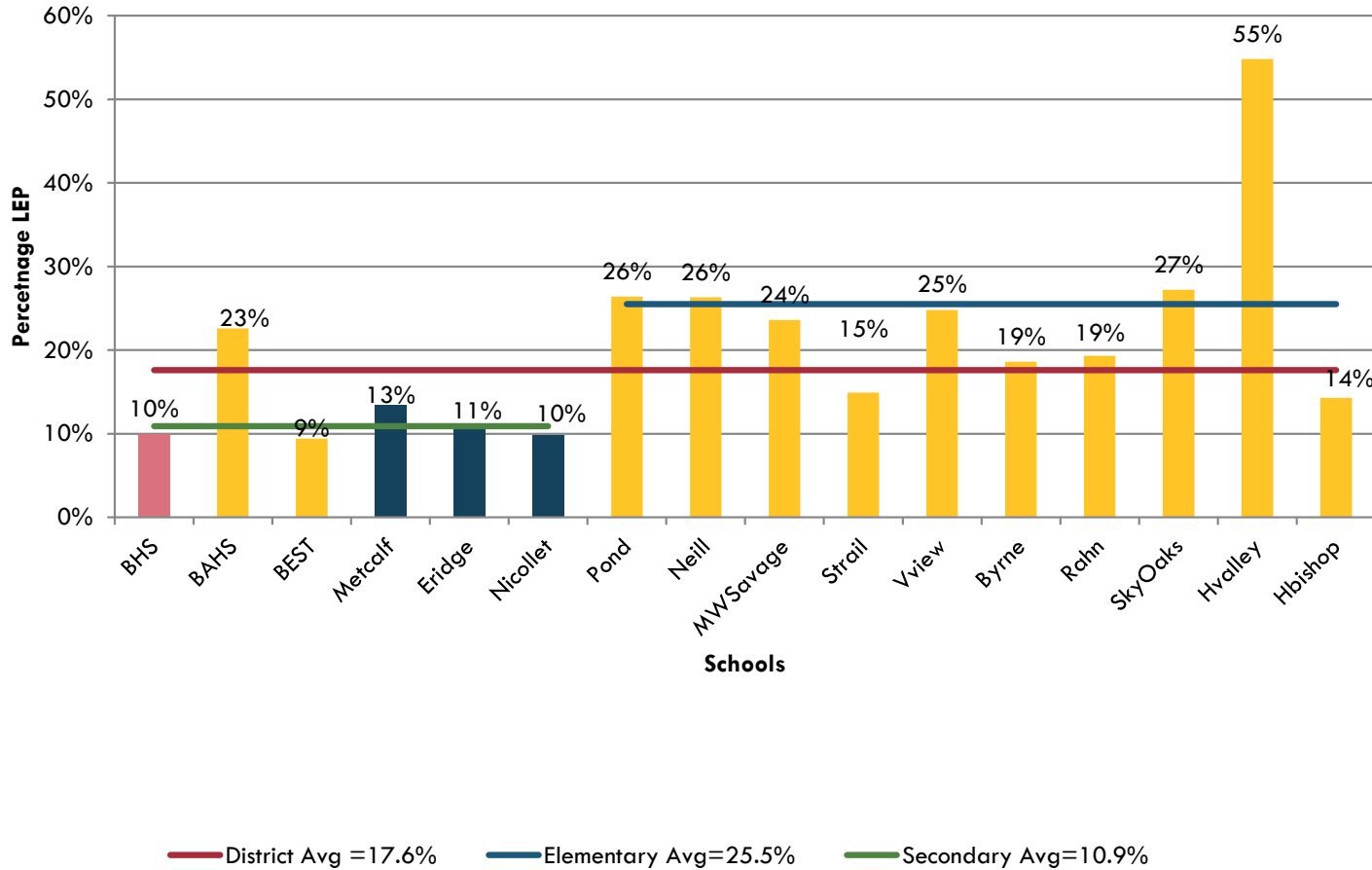
123

# % Students Served Limited English Proficiency by Building

including District, Elementary, and Secondary Average

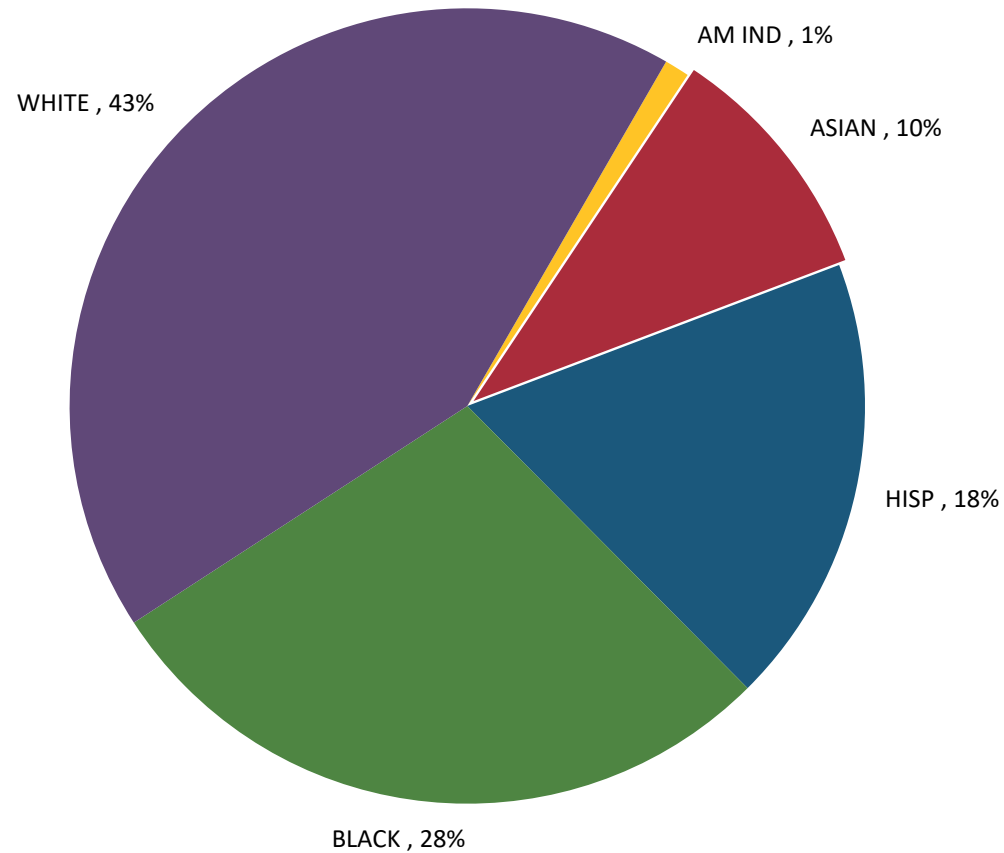
10

124



# District Composition - Enrollment by Ethnicity K-12

## 2017-2018 % Ethnicity Enrollment



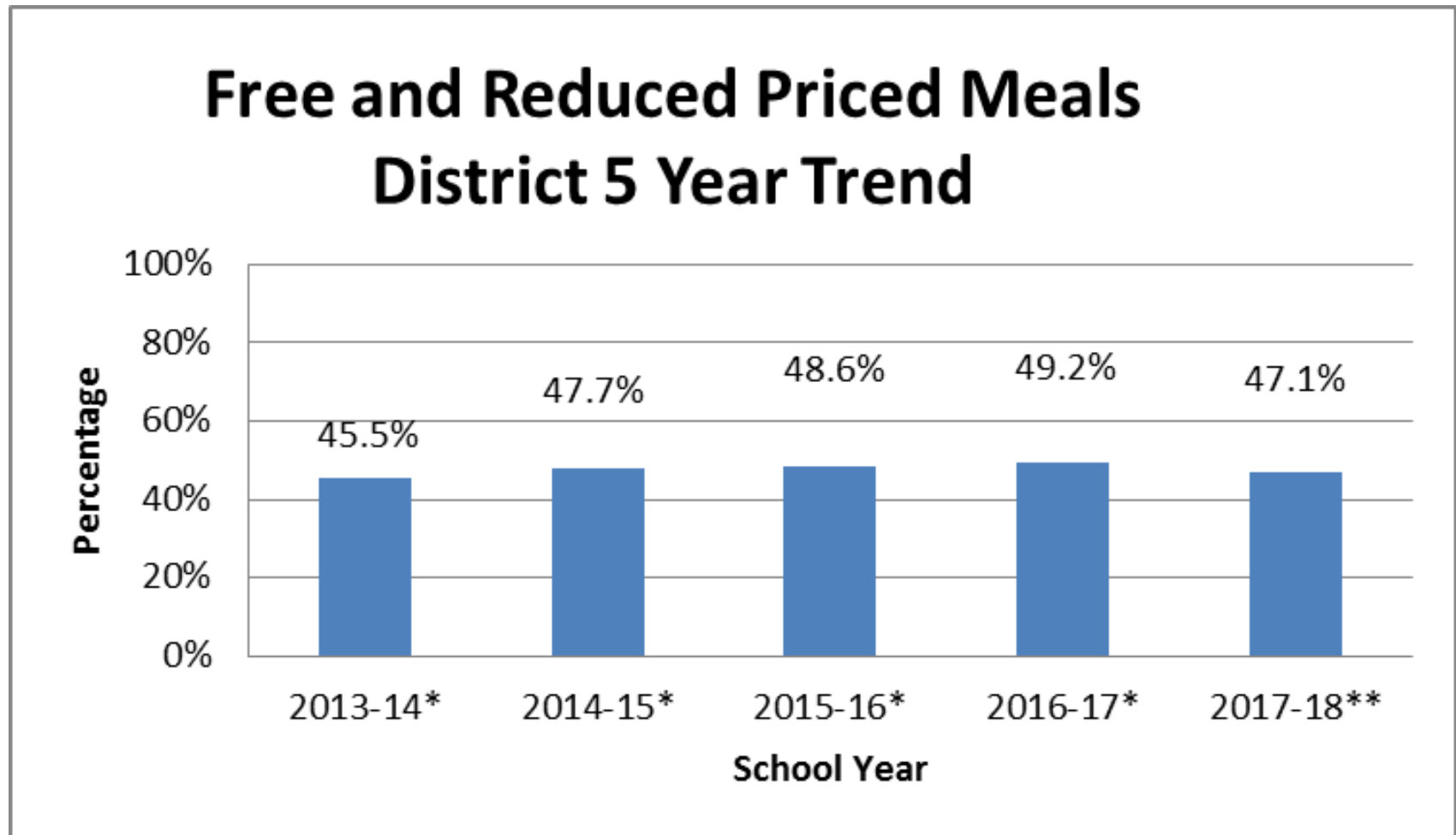
# District Composition

## % Free and Reduced Eligibility Trend

K-12

12

126



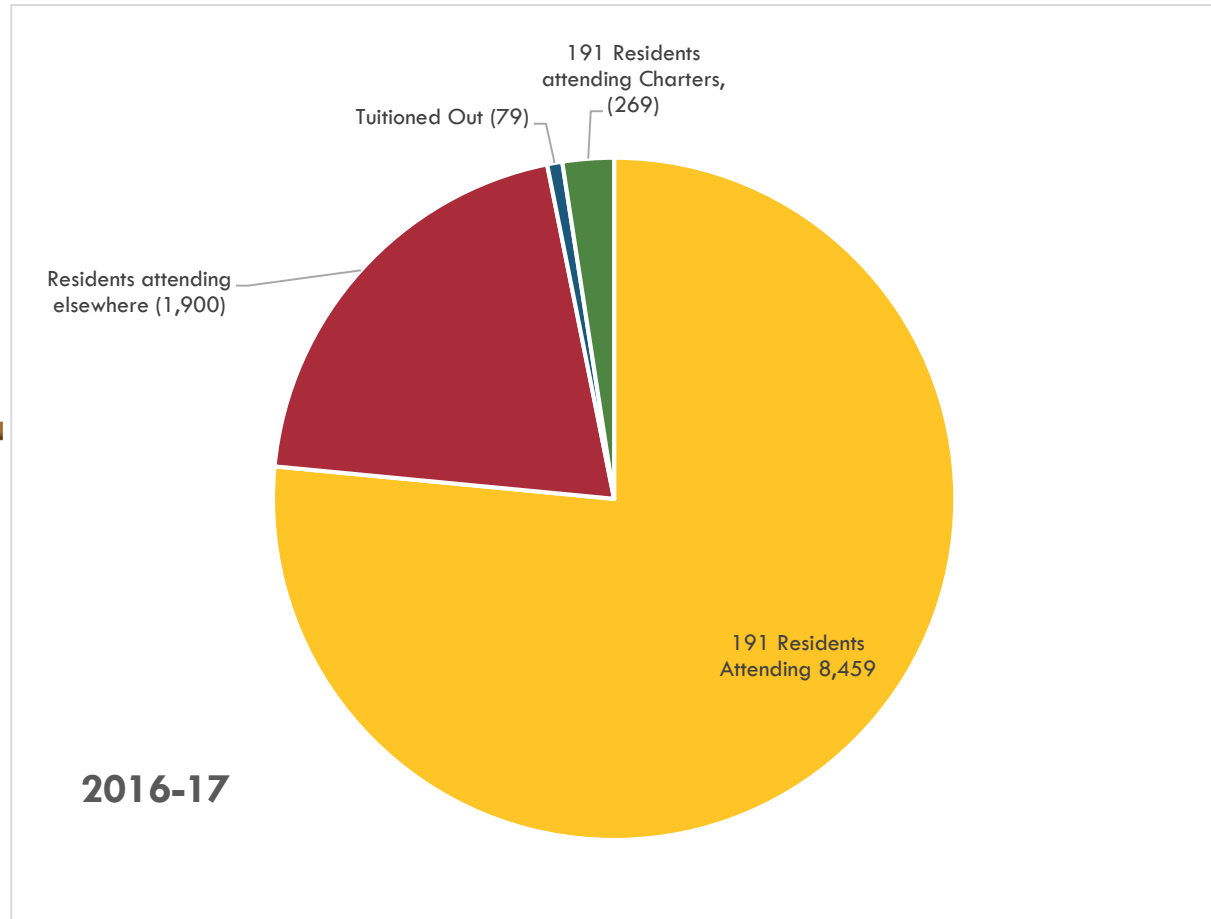
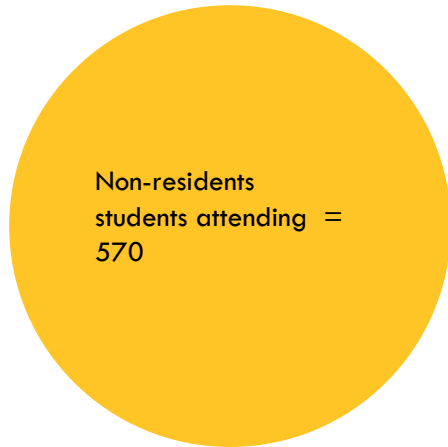
\* 2014-2017 Finalized MDE Fall Counts

\*\*2017-2018 Preliminary MDE Fall Counts: Numbers as of 10/23/2017

# School Choice 2016-2017 PK-12

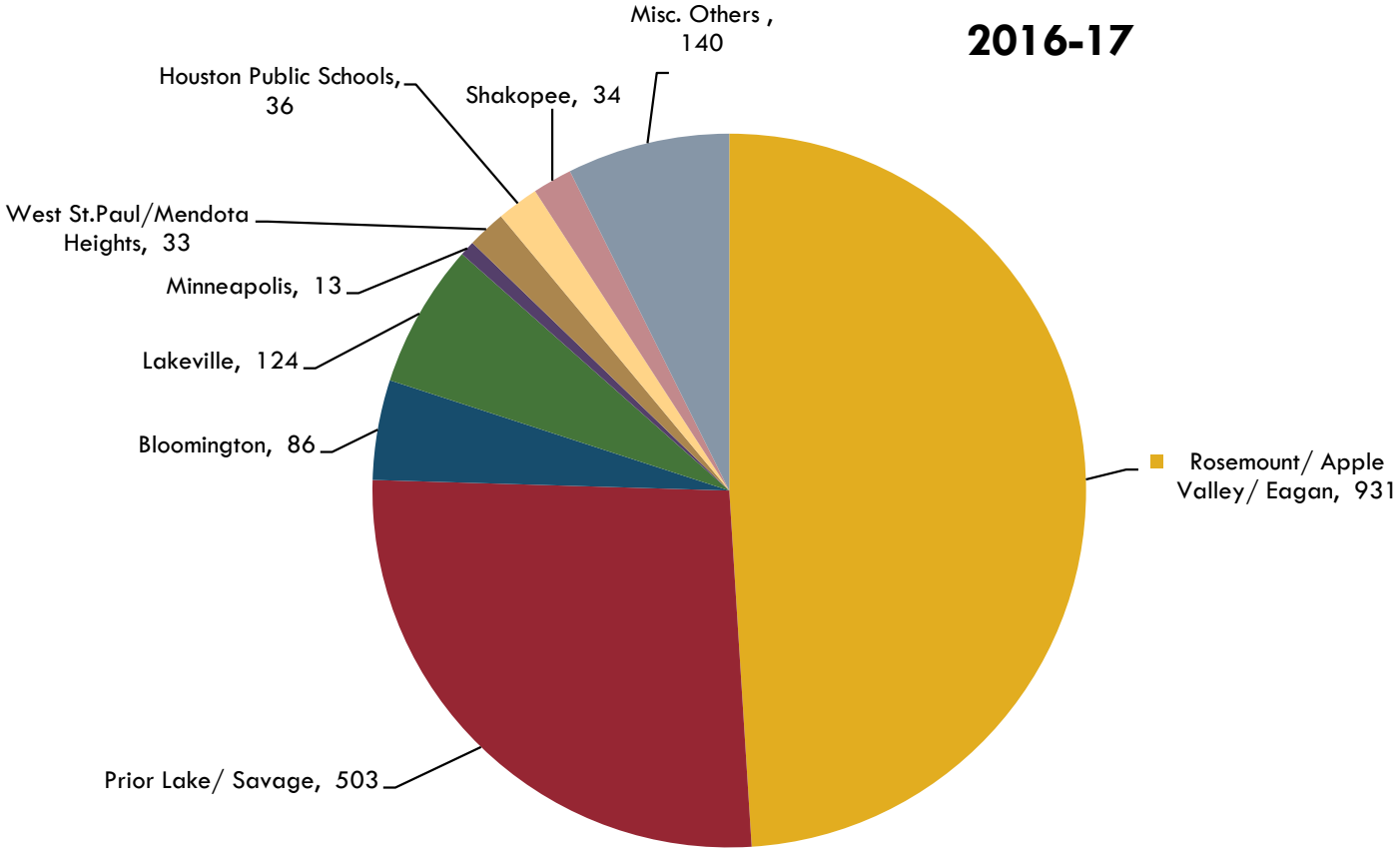
Total Students Served of 9,029 includes 8,459 of residents and 570 of Non-residents.

127

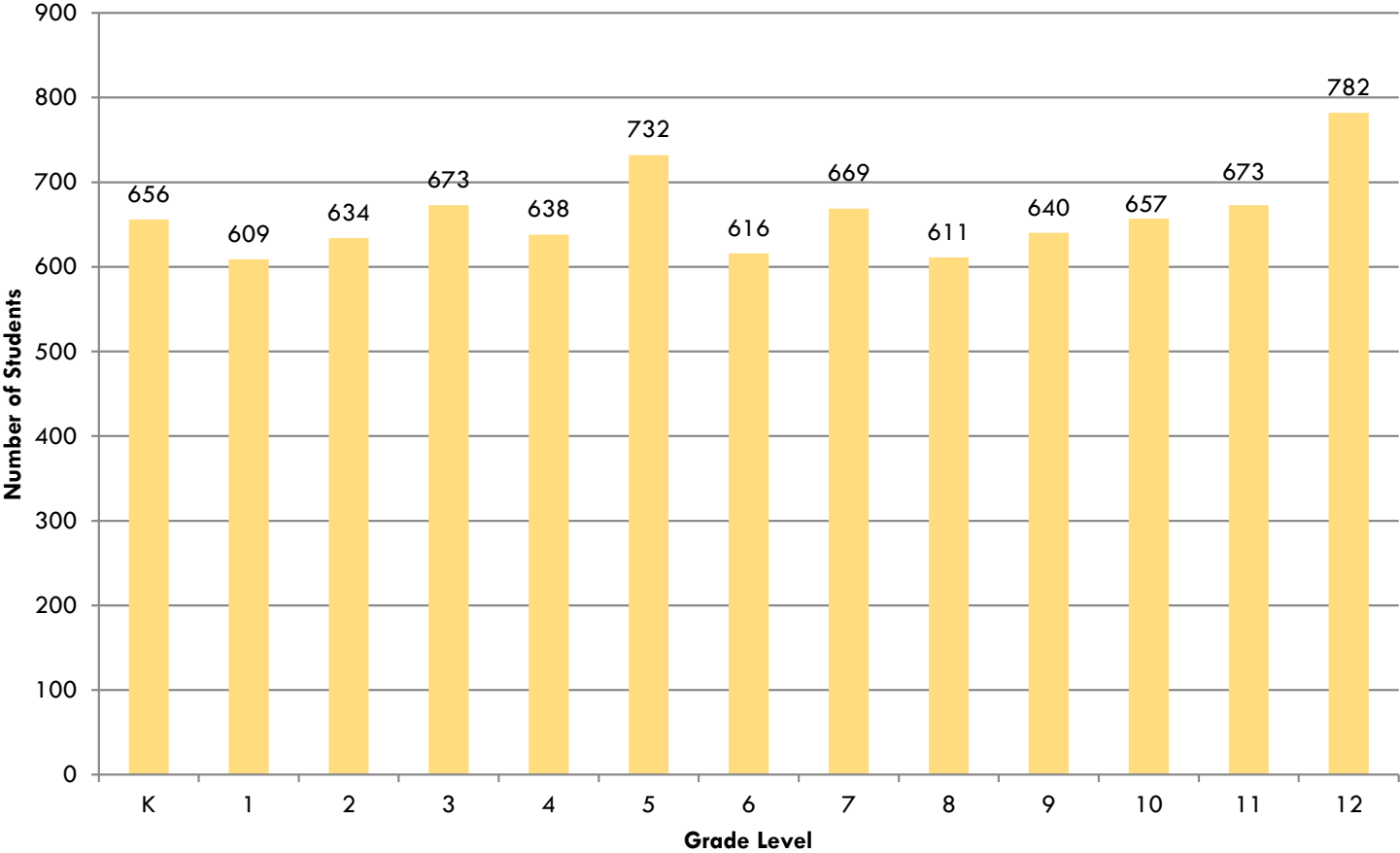


# School Choice 2016-2017 PK-12

## Resident students served at other public schools



# 2017-18 Grade Level Enrollment – Update Oct 1<sup>st</sup>



8,590 Total 2017-18 Fall Enrollment K-12

**District** **ONE91**

***Future Ready. Community Strong.***



**Agenda III.C.  
November 16, 2017**

**To:** Board of Education  
Superintendent Cindy Amoroso

**From:** Lisa Rider, Executive Director of Business Services

**Date:** November 9, 2017

**Re:** Canvass Election Results

**Recommendation:** that the Board adopts a resolution canvassing returns of votes of school district special election.

EXTRACT OF MINUTES OF MEETING  
OF THE SCHOOL BOARD  
OF INDEPENDENT SCHOOL DISTRICT NO. 191  
(BURNSVILLE-EAGAN-SAVAGE)  
DAKOTA AND SCOTT COUNTIES, MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 191 (Burnsville-Eagan-Savage), Dakota and Scott Counties, Minnesota, was duly held in said school district on the 16 day of November, 2017, at 6:30 p.m. for the purpose, in part, of canvassing its special election.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ moved the adoption of the following resolution:

**RESOLUTION CANVASSING RETURNS  
OF VOTES OF SCHOOL DISTRICT SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 191, Dakota and Scott Counties, Minnesota, as follows:

1. It is hereby found, determined and declared that the special election of the voters of this school district held on November 7, 2017, was in all respects duly and legally called and held.
2. As specified in the attached Abstract and Return of Votes Cast, a total of 7834 voters of the district voted at said special election on the question of renewing the operating levy authority of the district.
3. A total of 4923 voters voting in favor of the question 1, and a total of 1628 voters voting against the question 1, the question was approved.
4. A total of 4143 voters voting in favor of the question 2, and a total of 2390 voters voting against the question 2, the question was approved.
5. The clerk is hereby directed to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA )  
COUNTIES OF DAKOTA ) SS  
AND SCOTT )

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 191 (Burnsville-Eagan-Savage), Dakota and Scott Counties, Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to canvassing the results of the special election of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this 16 day of November 2017.

---

School District Clerk  
Independent School District No. 191  
(Burnsville-Eagan-Savage)  
Dakota and Scott Counties, Minnesota

**CLERK'S CERTIFICATE AS TO ABSTRACT AND RETURN OF VOTES CAST**

STATE OF MINNESOTA    )  
COUNTIES OF DAKOTA   ) SS  
AND SCOTT                )

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 191 (Burnsville-Eagan-Savage), Dakota and Scott Counties, Minnesota, do hereby certify that I have carefully compared the attached copy of the Abstract and Return of Votes Cast of the special election held on November 7, 2017, with the original thereof on file and of record in my office and the same is a full, true and complete copy thereof.

WITNESS MY HAND officially as Clerk of said School District this 16 day of November, 2017.

---

School District Clerk  
Independent School District No. 191  
(Burnsville-Eagan-Savage)  
Dakota and Scott Counties, Minnesota

Abstract of Votes Cast  
Independent School District No. 191 (BURNSVILLE)  
State of Minnesota  
at the School District General Election  
Held Tuesday, November 7, 2017

Compiled from the Official Returns.

Summary of Totals  
Independent School District No. 191 (BURNSVILLE)  
Tuesday, November 7, 2017 School District General Election

Number of persons registered as of 7 a.m.	43912
Number of persons registered on Election Day	276
Number of accepted regular, military, and overseas absentee ballots and mail ballots	851
Number of federal office only absentee ballots	0
Number of presidential absentee ballots	0
Total number of persons voting	7834

Summary of Totals  
Independent School District No. 191 (BURNSVILLE)  
Tuesday, November 7, 2017 School District General Election

**KEY TO PARTY ABBREVIATIONS**

NP - Nonpartisan

SCHOOL DISTRICT QUESTION 1 (ISD #191)

NP	NP
YES	NO
4923	1628

SCHOOL DISTRICT QUESTION 2 (ISD #191)

NP	NP
YES	NO
4143	2390

Detail of Election Results  
 Independent School District No. 191 (BURNSVILLE)  
 Tuesday, November 7, 2017 School District General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
19 8639 : ISD 191 P5 VISTA VIEW ELEMENTARY SCHOOL	5941	29	801
19 8640 : ISD 191 P2 GIDEON POND ELEMENTARY SCHOOL	6750	42	1148
19 8641 : ISD 191 P4 SIOUX TRAIL ELEMENTARY SCHOOL	6552	22	1151
19 8642 : ISD 191 P1 EDWARD NEILL ELEMENTARY SCHOOL	6520	39	1028
19 9491 : ISD 191 P3 JOHN METCALF JUNIOR HIGH SCHOOL	6185	20	632
70 0105 : SAVAGE P-1	1980	10	306
70 0110 : SAVAGE P-2	2006	20	383
70 0111 : SAVAGE P-3	2335	23	578
70 0112 : SAVAGE P-4	2607	20	655
70 0116 : SAVAGE P-7	1774	40	735
70 0117 : SAVAGE P-8	1185	11	413
70 9492 : ISD 191 HARRIET BISHOP ELEMENTARY	77	0	4
Independent School District No. 191 (BURNSVILLE) Total:	43912	276	7834

Detail of Election Results  
 Independent School District No. 191 (BURNSVILLE)  
 Tuesday, November 7, 2017 School District General Election

Office Title: SCHOOL DISTRICT QUESTION 1 (ISD #191)

Precinct	NP YES	NP NO
19 8639 : ISD 191 P5 VISTA VIEW ELEMENTARY SCHOOL	605	194
19 8640 : ISD 191 P2 GIDEON POND ELEMENTARY SCHOOL	893	254
19 8641 : ISD 191 P4 SIOUX TRAIL ELEMENTARY SCHOOL	880	270
19 8642 : ISD 191 P1 EDWARD NEILL ELEMENTARY SCHOOL	773	252
19 9491 : ISD 191 P3 JOHN METCALF JUNIOR HIGH SCHOOL	466	166
70 0105 : SAVAGE P-1	190	115
70 0110 : SAVAGE P-2	277	104
70 0111 : SAVAGE P-3	198	104
70 0112 : SAVAGE P-4	533	121
70 0116 : SAVAGE P-7	60	36
70 0117 : SAVAGE P-8	45	11
70 9492 : ISD 191 HARRIET BISHOP ELEMENTARY	3	1
<b>Total:</b>	<b>4923</b>	<b>1628</b>

Office Title: SCHOOL DISTRICT QUESTION 2 (ISD #191)

Precinct	NP YES	NP NO
19 8639 : ISD 191 P5 VISTA VIEW ELEMENTARY SCHOOL	500	297
19 8640 : ISD 191 P2 GIDEON POND ELEMENTARY SCHOOL	773	370
19 8641 : ISD 191 P4 SIOUX TRAIL ELEMENTARY SCHOOL	731	413
19 8642 : ISD 191 P1 EDWARD NEILL ELEMENTARY SCHOOL	646	374

19 9491 : ISD 191 P3 JOHN METCALF JUNIOR HIGH SCHOOL	388	242
70 0105 : SAVAGE P-1	154	151
70 0110 : SAVAGE P-2	236	147
70 0111 : SAVAGE P-3	161	141
70 0112 : SAVAGE P-4	457	196
70 0116 : SAVAGE P-7	55	42
70 0117 : SAVAGE P-8	40	15
70 9492 : ISD 191 HARRIET BISHOP ELEMENTARY	2	2
Total:	<b>4143</b>	<b>2390</b>

We, the school board members of Independent School District No. 191 (BURNSVILLE), certify that we have canvassed the returns of the School District General Election held on Tuesday, November 7, 2017 and have herein specified the names of any candidates receiving votes and the number of votes received by each candidate, and have herein specified the number of votes for and against any ballot questions voted on in this election.

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the clerk of Independent School District No. 191 (BURNSVILLE).

Witness our official signature at \_\_\_\_\_ in \_\_\_\_\_ County this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
School Board Member

\_\_\_\_\_  
School Board Member

\_\_\_\_\_  
School Board Member

\_\_\_\_\_  
School Board Member

\_\_\_\_\_  
School Board Member

\_\_\_\_\_  
School Board Member

\_\_\_\_\_  
School Board Member

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State of Minnesota  
Independent School District No. 191 (BURNSVILLE)

I, \_\_\_\_\_, Clerk of the Independent School District No. 191 (BURNSVILLE) do hereby certify the within and foregoing \_\_\_\_\_ pages to be a full and correct copy of the original abstract and return of the votes cast in the Independent School District No. 191 (BURNSVILLE) School District General Election held on Tuesday, November 7, 2017.

Witness my hand and official seal of office this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_



**Agenda IV.A.  
November 16, 2017**

**To:** Board of Education, Members  
Cindy Amoroso, Superintendent

**From:** Abigail Alt, Chair

**Date:** November 14, 2017

**Re:** Committee Reports

The following committees may provide updates to the School Board:

Technology Committee – Bob VandenBoom, Committee Chair  
Policy Review Committee – Jim Schmid, Committee Chair  
Student Performance and Achievement – DeeDee Currier, Committee Chair  
Negotiating Committee- Dan Luth, Committee Chair  
Intermediate School District 917, DeeDee Currier, Board Representative  
TIES, Dan Luth, Board Representative

Other Board Assignments:

- MSBA
- AMSD
- Foundation 191
- Minnesota State High School League
- BHS Hall of Fame
- Burnsville Chamber of Commerce
- Savage Chamber of Commerce
- Dakota Chamber of Commerce
- Scott County SCALE
- U of M CIS