



Future Ready. Community Strong.

Special Meeting Agenda

Diamondhead Education Center
200 W. Burnsville Parkway
Burnsville, MN, 55337

July 13, 2017

6:30 PM

- I. Call to Order
 - A. Welcome Public
 - B. Pledge of Allegiance
- II. Business Meeting
 - A. Approval of Agenda
 - B. Consent Agenda
 - Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.
 - 1. Approve Meeting Minutes 2
- III. New Business
 - A. Adopt a Resolution Relating to Renewing and Increasing General Education Revenue of the School District and Calling a Special Election 6
 - Presenter: Lisa Rider, Executive Director of Business Services
- IV. Adjourn to a Closed Session, as Permitted by M.S. 13D.05, to Discuss Negotiation Strategies

School Board Minutes
INDEPENDENT SCHOOL DISTRICT 191
June 22, 2017

The meeting of the Board of Education was called to order by Chair Alt at 6:30 p.m. at the Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN.

Call to Order

Members present: Directors Schmid, VandenBoom, Currier, Schatz, Miller and Chair Alt. Luth was absent. Others in attendance were Superintendent Gothard, administrators, staff, and members of the public.

Attendance

Alt welcomed the audience and asked Miller to lead the Pledge of Allegiance.

Pledge of Allegiance

Public recognition was given to Dr. Joe Gothard, superintendent.

Public Recognition

Moved by Schatz, seconded by VandenBoom, to approve the agenda. Motion carried unanimously (6, 0).

Agenda

Moved by Schmid, seconded by Currier, to approve the consent agenda:
-Approve minutes of the June 8, 2017 regular board meeting and June 14, 2017 board retreat.

Consent Agenda Minutes

-Approve personnel recommendations for E. Challans, J. Taylor, O. Adedeji, K. Green, L. Moran, J. Bordonaro, S. Baumbauer, K. Schwintek, K. Sayers, K. Decker, A. Young, K. Christensen, J. Struck, M. Sullivan, K. Kelson, S. Calvo, V. Tucker, C. Willis, G. Wendorf, and B. Edberg.

Personnel Recommendations

-Adopt a resolution to approve and accept donations as presented.

Donations

-Approve May payroll checks numbered 718758-718774 and direct deposit notices numbered 645038-648051 in the net amount of \$3,893,609.60.

Deposits, checks, receipts and investments

May & June claims to date represented by checks numbered 452888-453372, 1017952-1018167, and 101983-102020 and wire transfers and adjustments totaling \$7,560,543.38. Also, that the Board accepts May receipts of \$19,407,350.62 and investments for the General Fund, 2012A Alt Facilities, 2015A School Building Bonds and OPEB of \$50,329,930.42 as of May 31, 2017.

-Accepts the Budget Analysis for the month ending May 31, 2017.

Budget Analysis

-Authorize the release of June and July checks covering District obligations due and payable for June and July business.

-Approve second reading of non-substantive changes to Policy 423:

Policy 423

Employee Student Relationships.

Motion carried unanimously (6, 0).

Moved by Schatz, seconded by Schmid, to approve contract for Solar Arrays. Motion carried unanimously after discussion (6, 0).

Solar Arrays Contract

Moved by Currier, seconded by VandenBoom, to approve the Burnsville

Burnsville Promise

Promise Agreement with the Inver Hills Community College Foundation and the Burnsville-Eagan-Savage School District 191. Motion carried after discussion (6, 0).

Agreement

Moved by Schmid, seconded by VandenBoom, to approve the naming of the practice fields to the east of the stadium to now be called the Ted Seidel Practice Fields in honor and memory of Ted Seidel, the head boys' soccer coach at Burnsville High School for 28 years. Motion carried unanimously after discussion (6, 0).

Renaming Soccer Fields

Received a report regarding 2016-17 donations from Superintendent Joe Gothard.

Donations

Moved by Currier, seconded by Miller, to approve the 2017-18 Student Handbook. Motion carried unanimously after discussion (6, 0).

Student Handbook

Moved by Schmid, seconded by Currier, to approve the 2017-2018 ECSE Program Parent Handbook. Motion carried unanimously (6, 0).

ECSE Program Parent Handbook

Moved by Miller, seconded by Schatz, to approve the 2017-18 student handbook for the BEST Transition Program. Motion carried unanimously after discussion (6, 0).

BEST Transition Program Handbook

Moved by VandenBoom, seconded by Schatz, to approve the contracts for property, casualty and liability insurance for the 2017-2018 year with Affiliated FM Insurance Company; American Alternative Insurance Company; National Union Fire Insurance Company Pittsburgh PA; Stratford Insurance Company; The Insurance Company of the State of PA; Auto-Owners Insurance Company; Admiral Insurance Company; and Cincinnati Insurance Companies. Motion carried unanimously after discussion (6, 0).

Insurance Contracts

Moved by Schatz, seconded by Miller, to adopt a resolution modifying Combined Polling Places for School District Elections not held on the day of a statewide election. Motion carried unanimously after discussion (6, 0).

Combined Polling Places

Moved by Schmid, seconded by Schatz, to adopt the resolution approving Intermediate School District No. 917's Long-Term Facility Maintenance Program Budget and Authorizing the Inclusion of a Proportionate Share of Those Projects In the District's Application for Long-Term Facility Maintenance Revenue. Motion carried unanimously (6, 0).

917's LTFM

Moved by Currier, seconded by Schmid, to approve the Long-Term Facilities Maintenance Revenue Application. Motion carried unanimously (6, 0).

LTFM Revenue Application

Moved by VandenBoom, seconded by Miller, to approve the commitment

Fund Balance

of fund balance for Fiscal Year 2017 to include fund balance resulting from carryover funds and ProPay funds. Motion carried unanimously after discussion (6, 0).

Moved by Schmid, seconded by Currier, to approve the 2017-18 Adopted Budget providing all funds revenues of \$172,593,648 and all funds expenditures of \$225,706,752 and waive fund balance Policy 714. Motion carried unanimously after discussion (6, 0).

Moved by VandenBoom, seconded by Schatz, to award the bid of Chromebook purchase and related license and service for 1:1 Middle School program to Best Buy Education. Motion carried unanimously after discussion (6, 0).

Received verbal reports from VandenBoom on behalf of the Technology Committee; Schmid on behalf of Policy Review Committee; and Currier on behalf of the Student Performance and Achievement Committee.

Received closing remarks from Dr. Joe Gothard, superintendent.

Moved by Schatz, seconded by Schmid, to adjourn at 8:19 p.m. to a board workshop followed by a closed session, as permitted by M.S. 13D.05, to discuss negotiation strategies. Motion carried unanimously (6, 0).

The workshop began at 8:26 p.m. and adjourned to a closed session at 9:10 p.m. The purpose of the workshop was possible ballot language.

2017-18 Adopted Budget

Award Chromebook Bid

Reports

Adjourn to workshop

Workshop

Jim Schmid, clerk

July 13, 2017
Date Approved

Closed Session Minutes
INDEPENDENT SCHOOL DISTRICT 191
June 22, 2017

The Board meeting was called to order by Chair Alt at 9:10 p.m. at Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN.

Call to Order

Members present: Directors Schmid, Currier, Schatz, Miller, VandenBoom and Chair Alt. Luth was absent.

Attendance

Others in Attendance: J. Gothard, superintendent; L. Rider, executive director of business services; S. Sovine, executive director of human resources; and J. Kenney, executive assistant.

The meeting was closed, as permitted by Minnesota Statutes 13D.03, to discuss ISD 191's labor negotiation strategies with the Burnsville Education Association.

Purpose

The meeting adjourned at 9:59 p.m.

Adjourn

Jim Schmid, clerk

July 13, 2017
Date Approved



**Agenda III.A.
July 13, 2017**

To: Members, Board of Education
From: Lisa K. Rider, Executive Director of Business Services
Date: July 7, 2017
Re: Adopt a Resolution Calling for an Election

RECOMMENDATION: that the Board of Education adopts a resolution relating to renewing and increasing general education revenue of the school district and calling a special election thereon.

After much discussion related to the expiring referendum and possible options before the board, this resolution asks for a renewal and increase in general education revenue in a special election with two questions for our community to vote upon for approval.

The resolution calls a special election on November 7, 2017 between the hours of 7:00 a.m. and 8:00 p.m. to vote on the following questions:

The first question is a straight renewal of the current amount \$757.19 per adjusted pupil unit. The second question is for an increase to the amount of \$415 with inflation applied in future years on the whole amount (\$1,172.19). Question 1 must pass for Question 2 to be possible. Only passage of both Question 1 and Question 2 will provide additional general education revenue per adjusted pupil unit. Should Question 1 not pass, the district will lose general education revenue of nearly \$7million in FY19.

Extract of Minutes of Meeting of
School Board of Independent School District No. 191
(Burnsville-Eagan-Savage),
Dakota and Scott Counties, Minnesota

Pursuant to due call and notice thereof, a special meeting of the School Board of Independent School District No. 191 (Burnsville-Eagan-Savage), Dakota and Scott Counties, Minnesota, was held in said School District on Thursday, July 13, 2017, at 6:30 p.m.

The following members were present:

The following members were absent:

Member _____ introduced the following resolution and moved its adoption:

**INDEPENDENT SCHOOL DISTRICT NO. 191
(BURNSVILLE-EAGAN-SAVAGE)**

**RESOLUTION RELATING TO RENEWING AND INCREASING GENERAL
EDUCATION REVENUE OF THE SCHOOL DISTRICT AND CALLING A SPECIAL
ELECTION THEREON**

BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 191 (Burnsville-Eagan-Savage), Dakota and Scott Counties, Minnesota (the “School District”) as follows:

It is hereby found, determined, and declared as follows:

1. The District has a current referendum authorization of \$757.19 per adjusted pupil unit (hereafter “pupil”), which expires at the end of taxes-payable year 2017.

2. The Board finds, determines, and declares that it is necessary and expedient for the School District to renew its current referendum revenue authorization, with the renewed authorization first effective for taxes payable in 2018. The proposed referendum revenue authorization would be applicable for ten years unless otherwise revoked or reduced as provided by law.

3. The Board further finds, determines and declares that it is necessary and expedient for the School District to increase its referendum revenue authorization by an additional \$415.00 per pupil, for a total referendum revenue authorization of \$1,172.19 per pupil, first effective for taxes payable in 2018. The proposed total authorization would increase annually by the rate of inflation as determined by statute, provided that actual referendum revenue authorization for any year would not exceed the statutory maximum for that year. The proposed total authorization would be applicable for ten years unless otherwise revoked or reduced as provided by law.

4. The questions of renewing and increasing the referendum revenue authorization of the School District shall be submitted to the qualified electors of the School District as School District Ballot Questions 1 and 2 at a special election which is hereby called and directed to be held on Tuesday, November 7, 2017, in conjunction with the statewide general election.

5. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this special election are those precincts or part of precincts located within the boundaries of the School District that have been designated by the School District by resolution adopted June 22, 2017. The voting hours at those polling places shall be the hours between 7:00 a.m. and 8:00 p.m.

6. The School District’s Clerk (the “Clerk”) is hereby authorized and directed to perform the following duties:

(a) provide written notice of the special election to the County Auditor of Dakota

and Scott Counties at least 74 days before the date of the special election;

(b) provide written notice of the special election to the Commissioner of Education at least 74 days before the date of the special election;

(c) mail the Notice of Special Election, prepared in substantially the form attached as Exhibit A, to every taxpayer in the School District, at least 15 days but no more than 30 days prior to the date of the special election;

(d) post the Notice of Special Election at the administrative offices of the School District, for public inspection, at least ten days before the date of the special election;

(e) submit the Notice of Special Election to the Commissioner of Education at least 15 days prior to the date of the special election; and

(f) publish the Notice of Special Election in the official newspaper of the School District once each week for at least two consecutive weeks, with the last publication being at least one week prior to the date of the special election.

7. The Clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting any other elections on that date. The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements with appropriate municipal and county officials regarding preparation and distribution of ballots or ballot cards, election administration, and cost sharing.

8. The Clerk is further authorized and directed to cause a printed Ballot for the question to be prepared in accordance with Minnesota Statutes, Section 205A.08, Subdivision 4, for use at the special election, to cause a sample ballot to be posted in the administrative offices of the School District, for public inspection, at least four (4) days before the date of the special election and to cause a sample ballot to be posted at each polling place on the date of the special election. The Clerk is further authorized and directed to cooperate with the proper election officials to cause ballots or ballot cards to be prepared for use at said election. The ballot shall be in substantially the form attached as Exhibit B.

9. If the School District will be contracting to print the ballots for this special election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section. 204D.04, a sufficient bond, letter of credit or certified check acceptable to the Clerk in an amount not less than \$1000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit or certified check in an amount equal to the value of the purchase.

10. The individuals designated as judges for the last state general election shall act as election judges for this special election at the various polling places and shall conduct said election in the manner prescribed by law. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

11. The special election shall be held and the returns made and canvassed in the manner prescribed by law, and the Board shall meet between November 10 and November 17, 2017 (on a date between the third and tenth day after the election) for the purpose of canvassing the results thereof.

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EXHIBIT A

NOTICE OF SPECIAL ELECTION

INDEPENDENT SCHOOL DISTRICT NO. 191
(BURNSVILLE-EAGAN-SAVAGE)
DAKOTA AND SCOTT COUNTIES, MINNESOTA

NOTICE IS HEREBY GIVEN that a special election has been called and will be held in and for Independent School District No. 191 (Burnsville-Eagan-Savage), Dakota and Scott Counties, Minnesota, on November 7, 2017, between the hours of 7:00 a.m. and 8:00 p.m. to vote on the following questions:

SCHOOL DISTRICT BALLOT QUESTION 1

APPROVE RENEWED REFERENDUM LEVY AUTHORIZATION

The school board of Independent School District No. 191 has proposed to renew a portion of its referendum revenue authorization in the amount of \$757.19 per pupil, which expires at the end of taxes-payable year 2017. The renewed authorization amount of \$757.19 per pupil proposed in this ballot question would be first effective for taxes payable in 2018, and would be applicable for ten years unless earlier revoked or reduced as provided by law.

Shall the renewal of the referendum levy authorization proposed by the school board of Independent School District No. 191 be approved?

Passage of this referendum extends an existing operating referendum at the same amount per pupil as in the previous year.

SCHOOL DISTRICT BALLOT QUESTION 2

APPROVE INCREASE IN REFERENDUM LEVY AUTHORIZATION

If School District Ballot Question 1 is approved, the school board of Independent School District No. 191 has proposed a total authorization amount of \$1,172.19 per pupil for the school district's referendum revenue authorization, which is an increase of \$415.00 per pupil. This authorization would be first effective for taxes payable in 2018, and would increase annually by the rate of inflation as determined by statute, provided that actual referendum revenue authorization for any year would not exceed the statutory maximum for that year. This authorization would be applicable for ten years unless earlier revoked or reduced as provided by law.

If School District Ballot Question 1 is approved, shall the increase in the referendum levy authorization proposed by the school board of Independent School District No. 191 also be approved?

Passage of this referendum will result in an increase in your property taxes.

The tax impact for typical residential homesteads, apartments, commercial-industrial

properties, and most other classes of property within the School District is shown in the table below:

Burnsville School District No. 191

Renew Referendum Add \$415.00 Per Pupil	Expiring
--	-----------------

Estimated Tax Impact for Potential Referendum Levy

June 21, 2017

Year Taxes are Payable	Question 1			Question 2	Total, Questions 1 and 2	
	2017	2018		2018		
	Expired Authority	Proposed Authority	NET CHANGE	Proposed Authority	NET CHANGE	
Revenue per Pupil Unit	-\$757.19	\$757.19	\$0.00	\$415.00	\$415.00	
Est. Net Change in Ref. Rev.	-\$7,365,551	\$7,285,395	-\$80,156	\$3,993,130	\$3,912,974	
Est. Market Value Tax Rate	-0.11124%	0.10283%	-0.00841%	0.05636%	0.04795%	
Type of Property	Estimated Market Value	Estimated Taxes for Referendum Levy Only*				
	\$100,000	-\$111	\$103	-\$8	\$56	\$48
	125,000	-139	129	-10	70	60
	150,000	-167	154	-13	85	72
	175,000	-195	180	-15	99	84
	200,000	-222	206	-16	113	97
	225,000	-250	231	-19	127	108
	250,000	-278	257	-21	141	120
	300,000	-334	308	-26	169	143
Residential	350,000	-389	360	-29	197	168
Homesteads,	400,000	-445	411	-34	225	191
Apartments,	450,000	-501	463	-38	254	216
and Commercial-	500,000	-556	514	-42	282	240
Industrial Property	600,000	-667	617	-50	338	288
	700,000	-779	720	-59	395	336
	800,000	-890	823	-67	451	384
	900,000	-1,001	925	-76	507	431
	1,000,000	-1,112	1,028	-84	564	480
	1,250,000	-1,391	1,285	-106	705	599
	1,500,000	-1,669	1,542	-127	845	718
	2,000,000	-2,225	2,057	-168	1,127	959

* The figures in the table are based on school district taxes for the referendum levy only, and do not include tax levies for other purposes. Tax increases shown above are gross increases, not including the impact of the Minnesota Homestead Credit Refund ("Circuit Breaker") program. Many owners of homestead property will qualify for a refund, based on their income and total property taxes. This will decrease the net effect of the referendum levy for many property owners.

NOTE: Agricultural property will pay taxes for the proposed referendum based only on the value of the house, garage and one acre.

Seasonal recreational residential property (i.e., cabins) will pay no taxes for the proposed referendum.

The polling places for this election and the precincts served by those polling places shall be as follows:

SCOTT COUNTY:

The polling places serving City of Savage precincts located in whole or in part within the boundaries of the School District shall be those polling places established by the City of Savage for statewide general elections, as follows:

PRECINCT 1 POLLING PLACE: St. John the Baptist Catholic Church
4625 W. 125th Street
Savage, Minnesota

PRECINCT 2 POLLING PLACE: Glendale United Methodist Church
13550 Glendale Road
Savage, Minnesota

PRECINCT 3 POLLING PLACE: Savage City Hall
6000 McColl Drive
Savage, Minnesota

PRECINCT 4 POLLING PLACE: Harriet Bishop Elementary School
14400 O'Connell Road
Savage, Minnesota

PRECINCT 6 POLLING PLACE: Bethesda Church
15033 Highway 13
Savage, Minnesota

PRECINCT 7 POLLING PLACE: Bridgewood Church
6201 W. 135th Street
Savage, Minnesota

PRECINCT 8 POLLING PLACE: O'Connell Fire Station
14321 O'Connell Road
Savage, Minnesota

The polling place serving City of Shakopee precincts located in whole or in part within the boundaries of the School District shall be the combined polling place established by the School District by resolution on June 22, 2017, as follows:

COMBINED POLLING PLACE: Harriet Bishop Elementary School
14400 O'Connell Road
Savage, Minnesota

This combined polling place serves all territory in Independent School District No. 191 located in the **City of Shakopee, P-4 and P-12A**, Scott County, Minnesota.

DAKOTA COUNTY:

The polling places serving City of Burnsville, City of Apple Valley, and City of Eagan precincts located in whole or in part within the boundaries of the School District shall be the combined polling places previously established by the School District for School District special elections, as follows:

COMBINED POLLING PLACE: Edward Neill Elementary School
13409 Upton Avenue
Burnsville, MN

This combined polling place serves all territory in Independent School District No. 191 located in the **City of Burnsville, P-02, P-07, P-11, P-12, and P-16**, Dakota County, Minnesota.

COMBINED POLLING PLACE: Gideon Pond Elementary School
613 130th Street E.
Burnsville, MN

This combined polling place serves all territory in Independent School District No. 191 located in the **City of Burnsville, P-06, P-08, P-09, and P-14**, Dakota County, Minnesota.

COMBINED POLLING PLACE: John Metcalf Junior High School
2250 Diffley Road
Burnsville, MN

This combined polling place serves all territory in Independent School District No. 191 located in the **City of Eagan, P-04, P-5A, P-5B, P-9A, and P-9B**, Dakota County, Minnesota.

COMBINED POLLING PLACE: Sioux Trail Elementary School
2801 River Hills Drive
Burnsville, MN

This combined polling place serves all territory in Independent School District No. 191 located in the **City of Apple Valley, P-5A**, and in the **City of Burnsville, P-01, P-05, and P-10**, Dakota County, Minnesota.

COMBINED POLLING PLACE: Vista View Elementary School
13109 County Road 5
Burnsville, MN

This combined polling place serves all territory in Independent School District No. 191 located in the **City of Burnsville, P-03, P-04, and P-17**, Dakota County, Minnesota.

Any eligible voter residing in the school district may vote at said election at the polling place designated above for the precinct in which he or she resides. The polls for said election will be open between 7:00 a.m. and 8:00 p.m. on the date of said election.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling places on election day.

Dated: July 13, 2017

BY ORDER OF THE SCHOOL BOARD

/s/ _____
School District Clerk
Independent School District No. 191
(Burnsville-Eagan-Savage)
Dakota and Scott Counties, Minnesota

EXHIBIT B

SCHOOL DISTRICT QUESTION BALLOT

**INDEPENDENT SCHOOL DISTRICT NO. 191
(BURNSVILLE-EAGAN-SAVAGE PUBLIC SCHOOLS)
STATE OF MINNESOTA
SPECIAL ELECTION**

November 7, 2017

To vote for a question, fill in the oval next to the word "YES" for that question.
To vote against a question, fill in the oval next to the word "NO" for that question.

SCHOOL DISTRICT BALLOT QUESTION 1

APPROVE RENEWED REFERENDUM LEVY AUTHORIZATION

The school board of Independent School District No. 191 has proposed to renew a portion of its referendum revenue authorization in the amount of \$757.19 per pupil, which expires at the end of taxes-payable year 2017. The renewed authorization amount of \$757.19 per pupil proposed in this ballot question would be first effective for taxes payable in 2018, and would be applicable for ten years unless earlier revoked or reduced as provided by law.

Shall the renewal of the referendum levy authorization proposed by the school board of Independent School District No. 191 be approved?

YES
 NO

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING TO
EXTEND AN EXISTING PROPERTY TAX REFERENDUM THAT IS
SCHEDULED TO EXPIRE.**

SCHOOL DISTRICT BALLOT QUESTION 2

APPROVE INCREASE IN REFERENDUM LEVY AUTHORIZATION

If School District Ballot Question 1 is approved, the school board of Independent School District No. 191 has proposed a total authorization amount of \$1,172.19 per pupil for the school district's referendum revenue authorization, which is an increase of \$415.00 per pupil. This authorization

would be first effective for taxes payable in 2018, and would increase annually by the rate of inflation as determined by statute, provided that actual referendum revenue authorization for any year would not exceed the statutory maximum for that year. This authorization would be applicable for ten years unless earlier revoked or reduced as provided by law.

If School District Ballot Question 1 is approved, shall the increase in the referendum levy authorization proposed by the school board of Independent School District No. 191 also be approved?

YES

NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

