



Future Ready. Community Strong.

Regular Meeting Agenda

Diamondhead Education Center
200 W. Burnsville Parkway
Burnsville, MN, 55337
March 23, 2017
6:30 PM

(6:00 PM Superintendent Listening Session with Dr. Joe Gothard, Superintendent and Lisa Rider, Executive Director of Business Services)

- I. Call to Order
 - A. Welcome Public
 - B. Pledge of Allegiance
- II. Business Meeting
 - A. Approval of Agenda
 - B. Consent Agenda
 - Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.
 - 1. Approve Meeting Minutes 3
 - 2. Approve Personnel Recommendations 6
 - 3. Adopt a Resolution to Accept Donations 8
 - 4. Payroll, Expenditures, Receipts, and Investments 10
 - 5. Budget Analysis 53
 - 6. Approve Second Reading of Policies 406: *Public and Private Personnel Data*; 501: *Weapons Policy*, and 506: *Student Discipline* 60
- III. New Business
 - A. Award the Bid for the Burnsville High School Miscellaneous Pavement Alterations Project 92
Presenter: Lisa Rider, Executive Director of Business Services
 - B. Award the Bid for the Eagle Ridge Middle School Tennis Court Resurfacing / Replacement Project 95
Presenter: Lisa Rider, Executive Director of Business Services
 - C. Approve Agreements with Northern Natural Gas Company Related to Pipeline Project on Rahn Elementary School Property 98
Presenter: Lisa Rider, Executive Director of Business Services
- IV. Committee Reports 110

V. Report on Listening Session	111
VI. Recess to a Closed Session for Discussion of Private Student Data	112
VII. Reconvene to Take Appropriate Action	113
VIII. Adjourn to a Board Workshop	
A. Health and Dental Insurance Renewal	
Presenter: Chase Ambrosia from One Digital	

School Board Minutes
 INDEPENDENT SCHOOL DISTRICT 191
 March 9, 2017

The meeting of the Board of Education was called to order by Chair Alt at 6:30 p.m. at the Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN.

Call to Order

Members present: Directors Currier, Schmid, VandenBoom, Miller, Schatz, Luth, and Chair Alt. Others in attendance were Superintendent Gothard, Student Representative Green, administrators, staff, and members of the public.

Attendance

Alt welcomed the audience and asked Currier to lead the Pledge of Allegiance.

Pledge of Allegiance

Public recognition was given to Triple A Recipients and Founders of the Job Shadow Club at Burnsville High School. .

Public Recognition

Moved by VandenBoom, seconded by Miller, to approve the agenda. Motion carried unanimously (7, 0).

Agenda

Moved by Schatz, seconded by Luth, to approve the consent agenda:
 -Approve minutes of the regular board meeting on February 23, 2017.
 -Approve personnel recommendations for S. Corbey, K. Freeburg, A. Osman, J. Himrich, J. Brostom, A. Cordahl, B. Ribnick, J. Wittstruck, L. Meagher, M. Rocke, J. Kopel, M. Anderson, J. VanOekel, J. Perry, H. Kaur, A. Bassett, A. Joyce, S. Mohamud, M. Young, L. Joelle, G. Winterlin, L. Peterson, R. Astacio Matos, P. Schneeweis, L. Gagnon and J. Lilly.
 -Adopt a resolution to approve and accept donations as presented.
 -Approve, on a first reading basis, changes to Policies 406: *Public and Private Personnel Data*; 501: *Weapons Policy*; and 506: *Student Discipline*.
 -Approve an application for initial approval of an extended field trip for Burnsville High School students to travel to Puerto Rico in June 2018.
 -Approve an application for initial approval of an extended field trip for Burnsville High School Travel Club students to travel to Netherlands, Belgium, and France in June 2018.
 -Approve change Orders #181, #182R, #194, #218, #219 and #256 for the 2015 Additions and Alterations to Burnsville High School.
 -Approve change order #09 for the 2016 Alterations to Diamondhead Education Center and Administrative Service Center.
 -Approve change orders #019, #020 and #021 for the 2016 Additions and Alterations to Metcalf Middle School, William Byrne Elementary and Rahn Elementary schools.
 Motion carried unanimously (7, 0).

Consent Agenda
 Minutes
 Personnel
 Recommendations

Policies 406, 501
 and 506
 Extended Field
 Trips

Change Orders

Moved by Currier, seconded by Miller, to award the base bid in the amount

Award Bid

of \$103,820.00 for the 2017 Partial Roof Rehabilitation at Nicollet Middle School to Central Roofing Company. Motion carried unanimously with discussion (7, 0).

Receive a report from Jeff Pope, AVID coordinator and Renee Brandner, principal at Nicollet Middle School on AVID (Advancement Via Individual Determination).

AVID

Moved by Schmid, seconded by Currier, to approve FY 18 Achievement and Integration Revenue Budget plan. The FY18 representing revenues and expenditure of each \$1,911,171.78. Motion carried unanimously after discussion (7, 0).

FY18 A&I
Revenue Budget
Plan

Receive a report from Tom Umhoefer, Director of Community Education on Project Kids, the EDGE, and PALS.

Reports

Received verbal reports from Student Representative Green, Superintendent Gothard, Director Currier, and Director Schmid.

Moved by Schmid, seconded by Luth, to adjourn at 8:18 p.m. Motion carried unanimously (7, 0).

Adjourn

March 23, 2017

Jim Schmid, clerk

Date Approved

School Board Minutes
INDEPENDENT SCHOOL DISTRICT 191
March 10, 2017

The retreat of the Board of Education was called to order by Chair Alt at 8:00 a.m. at Oak Ridge Hotel and Conference Center, 1 Oak Ridge Drive, Chaska, MN 55318.

Call to Order

Members present: Directors VandenBoom, Luth, Currier, Schmid, Schatz, Miller, and Chair Alt.

Attendance

J. Gothard and J. Kenney were also present. S. Stanley, L. Rider, S. Sovine and R. Dunn were present for a portion of the meeting.

Purpose

The purpose of the retreat was short- and long-term planning and board organization.

The retreat adjourned at 4:00 p.m.

Adjourn

March 23, 2017

Jim Schmid, clerk

Date Approved

March 23, 2017

**Burnsville-Eagan-Savage Public Schools
Independent School District 191
Human Resources**

TO: Members, Board of Education
Joe Gothard, Superintendent

FROM: Stacey Sovine, Executive Director of Human Resources

DATE: March 23, 2017 FINAL
RE: Recommended Personnel Changes

9

CLASSIFICATION	ACTION	POSITION CONTROL	NAME	FINAL	LOCATION	POSITION	FTE	EFFECTIVE DATE
Administrative	Appointment	Replacement	Kenneth Essay	*	Harriet Bishop Elementary	Principal	1.0 FTE	7/1/2017
Administrative	Appointment	Replacement	Stephanie White	*	Diamondhead Education Center	Director of Special Education	1.0 FTE	7/1/2017
Certified	Appointment		Nancy Mosher	*	WM. Byrne Elementary School	Teacher - Long Term Substitute	1.0 FTE	3/15/17-5/31/17
Certified	Appointment	Replacement	Kelly Freeburg		District-wide	Teacher - Social Worker	1.0 FTE	2/27/2017 Revised
Certified	Appointment	Replacement	Jill Bear		Diamondhead Education Center	Teacher - ABE	.89 FTE	3/16/2017
Certified	Change of Assignment		Sheila Spaulding	*	ECSE Center	Teacher - ECSE	1.0 FTE	2017/2018
Certified	Resignation		Laurie Coddington		Nicollett Middle School	Teacher	1.0 FTE	6/9/2017
Certified	Resignation		Tyler Krebs		Burnsville High School	Teacher	1.0 FTE	6/9/2017
Certified	Resignation		Paula Leah		Diamondhead Education Center	Teacher	1.0 FTE	6/9/2017
Certified	Resignation		Jody Remsing	*	District-wide	SPED Supervisor	1.0 FTE	6/30/2017
Certified	Resignation		Kari Ward	*	Vista View Elementary School	Teacher	1.0 FTE	6/9/2017
Certified	Retirement		Julie Beenken		Sky Oaks Elementary School	Teacher - Nurse	.925 FTE Revised	5/2/2017
Certified	Retirement		Eileen Feely	*	MW Savage Elementary School	Teacher	1.0 FTE	6/9/2017
Certified	Leave of Absence		Megan Anderson	*Revise	MW Savage Elementary School	Teacher	1.0 FTE	2017/2018 School Year
Certified	Leave of Absence		Bridgette Andrews	*	Nicollett Middle School	Teacher	.32 FTE	2017/2018 School Year
Certified	Leave of Absence		Wendy Hirsche		Burnsville Alternative High School	Teacher	.5 FTE	2017/2018 School Year
Certified	Leave of Absence		Christine Knutson		WM. Byrne Elementary School	Teacher	.5 FTE	2017/2018 School Year
Certified	Leave of Absence		Mindi Limberg		Vista View Elementary School	Teacher	.5 FTE	2017/2018 School Year
Certified	Leave of Absence		Michelle Lindell		MW Savage Elementary School	Teacher	.5 FTE	2017/2018 School Year
Classified	Appointment	Replacement	Hamdi Hussein		ECSE Center	Cultural Liaison	7 hrs/day	2/21/2017 Revised
Classified	Appointment	Replacement	Michael Frost		Burnsville High School	Custodian	8 hrs/day	3/13/2017
Classified	Appointment	Replacement	Katherine Souvannavong	*	Sioux Trail Elementary School	EA Level II	4 hrs/day	3/20/2017
Classified	Appointment	New Position	Kelsey Estey		Burnsville High School	EA Level IV	7 hrs/day	2/21/2017 Revised
Classified	Appointment	New Position	Susan Moore		District-wide	AVID Tutor		3/15/2017
Classified	Appointment	New Position	Nicholas Sanborn	*	Diamondhead Education Center	CE Supervisor	5 hrs/day	3/20/2017
Classified	Appointment	New Position	Janeth Campos Mendoza	*	District-wide	AVID Tutor		3/23/2017
Classified	Change of Assignment		Esther Anderson		Rahn Elementary School	Food Service Associate	5.75 hrs/day	3/16/2017
Classified	Resignation		Ramon Astacio Matos	*	Edward Neill Elementary	Custodian	8 hrs/day	3/13/2017

Classified	Retirement		Donald Koch		WM. Byrne Elementary School	EA Level II	2.25 hrs/day	3/10/2017
Classified	Leave of Absence		Kassandra Lopez	*	Diamondhead Education Center	Clerical Level I	8 hrs/day	3/31/2017-4/30/2017
Classified	Leave of Absence		Leann Peterson		Burnsville High School	Food Service Assistant Manager	7 hrs/day	2017/2018 First Sem
Co-Curricular/Coach		Replacement	Ann Strader			Assistant Boys Tennis Coach		Spring Season



**Agenda II.B.3.
March 23, 2017**

To: Members, Board of Education
Dr. Joe Gothard, Superintendent

From: Lisa K. Rider, Executive Director of Business Services

Date: March 17, 2017

Re: Donations

RECOMMENDATION: To adopt a resolution to approve and accept donations as presented.

RESOLUTION TO ACCEPT DONATIONS

WHEREAS,

1. School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and
2. Minnesota Statute 123B.02, Subd. 6 states the School Board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated; and
3. Minnesota Statute 465.03 states the School Board may accept a grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and
4. Businesses and individuals have submitted donations to the district;

THEREFORE, BE IT RESOLVED by the School Board of ISD 191 to approve and accept with appreciation the donations as presented below and to permit their use as designated by the donors.

Moved by: _____

Seconded by: _____

Members in favor of the motion:

Members opposed:

Whereupon said Resolution was declared duly passed and adopted on March 23, 2017.

Jim Schmid
Clerk – Board of Education

Date	Donor	Recipient	Terms	Donation
3/3/2017	Wells Fargo Matching Gifts Program	Joseph Nicollet Middle School	Wells Fargo Matching Gifts Program	\$100.00
3/6/2017	Chason-Cedar BP	John Metcalf Middle School	Fundraiser	\$92.15
3/6/2017	Wells Fargo Matching Gift Program	Harriet Bishop Elementary	To help support our students and staff	\$200.00
3/2/2017	Travis Buck	District 191	Bowls for BrainPower (soup)	\$250.00
3/3/2017	Lisa Christen	District 191	Bowls for BrainPower	\$50.00
2/7/2017	John & Tiffany Liebert	Food & Nutrition Services	Apply to meal accounts with a negative balance for Vista View students	\$100.00
2/27/2017	Optimist Club -- Prior Lake / Savage	BrainPower in a BackPack	Cash Donation	\$500.00
3/1/2017	Rev. Jim and Margaret Mikkelson	BrainPower in a BackPack	Cash Donation	\$144.00
3/8/2017	MVEC	Harriet Bishop Elementary	To be used for the HB Service Club	\$600.00
3/10/2017	Prior Lake-Savage Optimist	Harriet Bishop Elementary	To be used for the HB Service Club	\$500.00
3/10/2017	Mosaic Global Sales	Harriet Bishop Elementary	To be used for the HB Service Club	\$500.00

Total monetary contributions to accept: **\$3,036.15**



**Agenda II.B.4
March 15, 2017**

TO: Dr. Joe Gothard, Superintendent and Board of Education
FROM: Lisa K. Rider, Executive Director of Business Services
DATE: March 23, 2017
RE: February Payroll, Claims and Receipts

RECOMMENDATION: That the Board approves Feb payroll checks numbered 718687-718715 and Direct Deposit notices numbered 635919-638988, in the net amount of \$3,957,290.58. Feb & Mar claims to date represented by checks numbered 451343-451855, 1017331-1017576, and 101879-101910 and wire transfers and adjustments totaling \$7,060,413.06. Also, that the Board accepts Feb receipts of \$11,294,288.57 and investments for the General Fund, 2012A Alt Facilities, 2015A School Building Bonds and OPEB of \$45,841,848.37 as of February 28, 2017.

February payroll, wire transfers, claims and receipts have been prepared under the direction of Gordon Winterlin, Director of Accounting, and are presented for approval by the School Board. I would be glad to answer any questions.

LKR/mw

**INDEPENDENT SCHOOL DISTRICT 191
FINANCIAL REPORT
February 2017**

Cash Receipts

Receipts		\$11,294,288.57
Miscellaneous Adjustments		

TOTAL FEBRUARY CASH RECEIVED

11,294,288.57

CASH DISBURSEMENTS

February

Regular Payroll Checks	718687-718715	\$3,957,290.58
Direct Deposit Notices	635919-638988	

Jan payables previously approved:		\$439,984.75
Feb Claims previously approved:		\$931,810.74

February Claims:	451343-451540	\$1,132,944.82
	1017331-1017432	
	101879-101898	

February Wire Transfers		\$4,689,775.60
Miscellaneous Adjustments		\$12,265.84

TOTAL FEBRUARY CASH DISBURSED

11,164,072.33

TOTAL EXPENSES TO BE APPROVED

February Cash Disbursed		\$11,164,072.33
Less: Items Previously Approved		-\$1,371,795.49

Plus: Feb Payables	451541-451613	\$395,378.89
Checks	451752-451826	

Mar Claims:	451614-451751	\$830,047.91
Checks	451827-451855	
	1017433-1017576	
	101899-101910	

TOTAL TO BE APPROVED

11,017,703.64

	<u>Money Market</u>	<u>(Original Cost)</u> <u>Investments</u>	<u>Total 2/28/2017</u>
GENERAL FUND	\$2,531,675.52	\$19,925,432.80	\$22,457,108.32
OPEB	\$15,702.57	\$9,535,862.00	\$9,551,564.57
OPEB EQUITY INV THROUGH JANUARY 31, 2017	\$101,175.00	\$4,300,499.06	\$4,401,674.06
2015A SCHOOL BUILDING BONDS	\$874,522.84	\$7,500,000.09	\$8,374,522.93
2012A ALT FACILITIES	\$806,978.49	\$250,000.00	\$1,056,978.49
	<u>\$4,330,054.42</u>	<u>\$41,511,793.95</u>	<u>\$45,841,848.37</u>

Note: The attached investment reports are provided by our investment advisor, PMA Financial Network, Inc. These reports include our investment and money market balances.



Total Portfolio Report CAR

As of: 02/28/17

PMA Financial Network, Inc.

2135 CityGate Lane
7th Floor
Naperville, Illinois 60563
Telephone . 630-657-6400
Facsimile . 630-718-8701

BURNSVILLE ISD 191 / GENERAL FUND

2960

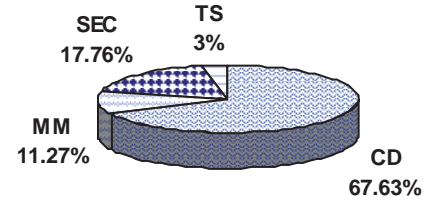
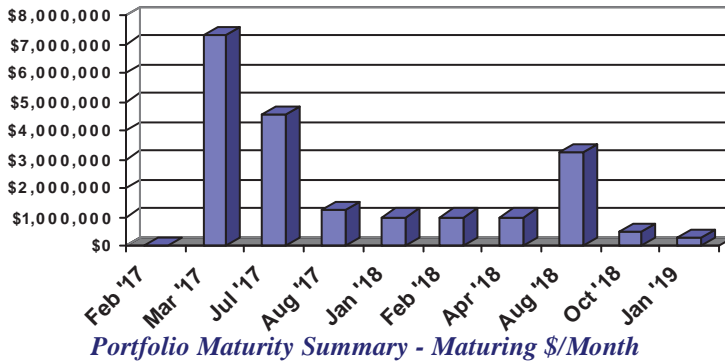
Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$2,531,675.52	\$2,531,675.52	
TS	235451	1	02/01/17	03/01/17	MN TRUST TERM SERIES	\$750,471.79	\$750,000.00	0.820
SEC	36016	1	09/10/15	03/10/17	Capital One Bank (usa), National Association Certificate of Deposit	\$248,000.00	\$248,000.00	0.718
CD	221437	1	03/01/16	03/13/17	CENTRAL BANK	\$249,950.14	\$248,300.00	0.640
CD	221438	1	03/01/16	03/13/17	ABC BANK / AUSTIN BANK OF CHICAGO	\$249,985.42	\$248,300.00	0.657
CD	221439	1	03/01/16	03/13/17	BANK OF THE WEST	\$249,969.70	\$248,400.00	0.612
CD	221519	1	03/02/16	03/13/17	CHEMICAL BANK / TALMER BANK AND TRUST - C	\$1,764,997.36	\$1,755,000.00	0.553
CD	215192	1	09/04/15	03/28/17	PENTAGON FEDERAL CREDIT UNION (183 day and out)	\$3,779,332.19	\$3,750,000.00	0.500
SEC	36587	1	11/24/15	07/14/17	Federal Home Loan Mortgage Corporation Note	\$1,500,000.00	\$1,499,932.80	0.753
CD	223056	1	04/07/16	07/26/17	PENTAGON FEDERAL CREDIT UNION (183 day and out)	\$3,023,435.80	\$3,000,000.00	0.600
CD	230002	1	08/17/16	08/17/17	STATE BANK OF INDIA (NY)	\$249,921.25	\$248,400.00	0.612
CD	230003	1	08/17/16	08/17/17	HIGH PLAINS BANK	\$248,586.03	\$247,100.00	0.601
CD	230004	1	08/17/16	08/17/17	GRANITE COMMUNITY BANK / FIRST NB OF COLD SPRING	\$249,964.92	\$248,400.00	0.630
CD	230005	1	08/17/16	08/17/17	BANK OF SPRINGFIELD	\$248,812.53	\$247,300.00	0.612
SEC	38091	1	09/01/16	08/31/17	Safra National Bank Certificate of Deposit	\$248,000.00	\$248,000.00	0.600
CD	223724	1	05/02/16	01/26/18	PREMIER BANK	\$249,908.02	\$246,900.00	0.701
CD	223725	1	05/02/16	01/26/18	REPUBLIC BANK OF CHICAGO	\$249,902.04	\$246,900.00	0.700
CD	230000	1	08/17/16	01/26/18	CFG COMMUNITY BANK	\$249,974.65	\$247,500.00	0.693
CD	230001	1	08/17/16	01/26/18	BANK OF THE OZARKS	\$249,895.85	\$247,600.00	0.649
CD	229998	1	08/17/16	02/09/18	EAST BOSTON SAVINGS BANK	\$249,945.22	\$247,200.00	0.749
CD	229999	1	08/17/16	02/09/18	CAPITAL BANK NA	\$249,966.87	\$247,400.00	0.700
CD	229997	1	08/17/16	02/20/18	TBK BANK, SSB / THE NATIONAL BANK	\$247,169.61	\$244,400.00	0.749
SEC	38090	1	08/31/16	02/28/18	Independence Bank Of Kentucky Certificate of Deposit	\$249,000.00	\$249,000.00	0.701
CD	232867	1	10/18/16	04/18/18	US METRO BANK	\$249,977.02	\$247,200.00	0.750
CD	232868	1	10/18/16	04/18/18	EAGLEBANK / VIRGINIA HERITAGE BANK	\$249,977.43	\$247,200.00	0.750
SEC	38699	1	10/26/16	04/26/18	Capital One, National Association Certificate of Deposit	\$248,000.00	\$248,000.00	0.985
SEC	38701	1	10/28/16	04/27/18	Synovus Bank Certificate of Deposit	\$248,000.00	\$248,000.00	0.818
CD	229994	1	08/17/16	08/17/18	PACIFIC WESTERN BANK	\$249,849.36	\$244,900.00	1.011
CD	229995	1	08/17/16	08/17/18	FARMERS & MERCHANTS UNION BANK	\$249,879.07	\$245,500.00	0.892
CD	229996	1	08/17/16	08/17/18	INDEPENDENCE BANK- MT	\$249,957.57	\$246,300.00	0.743
CD	230012	1	08/18/16	08/21/18	SOLARITY CREDIT UNION	\$1,521,540.91	\$1,500,000.00	0.720
SEC	38088	1	08/24/16	08/24/18	Yadkin Bank Certificate of Deposit	\$249,000.00	\$249,000.00	0.738
SEC	38086	1	08/25/16	08/27/18	Bankunited, NA Certificate of Deposit	\$248,000.00	\$248,000.00	0.851
SEC	38087	1	08/31/16	08/31/18	Wells Fargo Bank, NA - Sd Certificate of Deposit	\$249,000.00	\$249,000.00	0.951
SEC	38089	1	08/31/16	08/31/18	Guaranty Bank And Trust Company Certificate of Deposit	\$249,000.00	\$249,000.00	0.751
CD	232865	1	10/18/16	10/25/18	ACB BANK	\$249,961.39	\$245,500.00	0.900
CD	232866	1	10/18/16	10/25/18	FREEMPORT STATE BANK	\$249,979.96	\$245,800.00	0.842
SEC	39192	1	01/31/17	01/31/19	BMW Bank Of North America Certificate of Deposit	\$248,000.00	\$248,000.00	1.417

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
<i>Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.</i>						Total Amount -->	\$22,598,987.62	\$22,457,108.32

Time and Dollar Weighted Portfolio Yield: 0.772 %

Weighted Average Portfolio Maturity: 192.00 Days

MM: 11.27%
CD's: 67.65%
CP: 0.00%
SEC: 17.74%



Portfolio Allocation by Transaction Type



Total Portfolio Report CAR

As of: 02/28/17

PMA Financial Network, Inc.

2135 CityGate Lane
7th Floor
Naperville, Illinois 60563
Telephone . 630-657-6400
Facsimile . 630-718-8701

BURNSVILLE ISD 191 / 2009 OPEB TRUST

3596

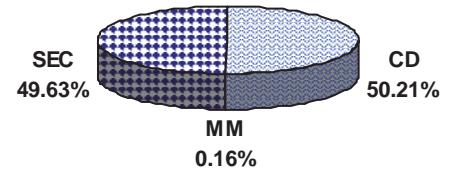
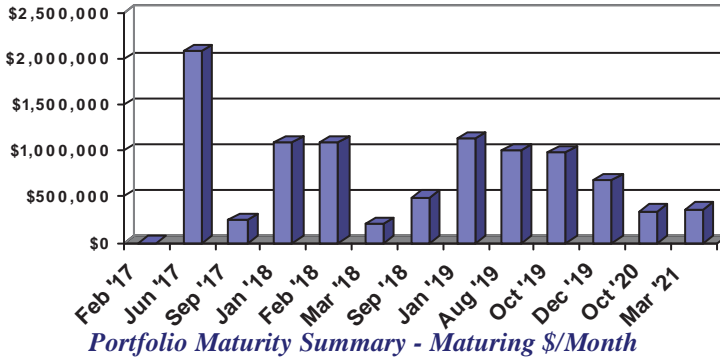
Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$15,702.57	\$15,702.57	
CD	230007	1	08/18/16	06/30/17	ALLIANT CREDIT UNION	\$248,797.62	\$247,600.00	0.559
CD	230008	1	08/18/16	06/30/17	LANDMARK COMMUNITY BANK	\$248,882.70	\$247,700.00	0.552
CD	230009	1	08/18/16	06/30/17	BOFI FEDERAL BANK	\$249,984.92	\$248,800.00	0.550
CD	230010	1	08/18/16	06/30/17	USAMERIBANK	\$248,881.85	\$247,700.00	0.551
CD	230011	1	08/18/16	06/30/17	ENERBANK USA	\$248,881.96	\$247,700.00	0.551
CD	233847	1	12/02/16	06/30/17	PRUDENTIAL SAVINGS BANK	\$249,246.30	\$248,400.00	0.592
CD	233848	1	12/02/16	06/30/17	FINANCIAL FEDERAL BANK	\$249,988.57	\$249,200.00	0.550
CD	235539	1	02/02/17	06/30/17	BANK OF EAST ASIA	\$85,919.27	\$85,700.00	0.631
CD	235540	1	02/02/17	06/30/17	BREMER BANK, NA	\$249,957.06	\$249,300.00	0.650
SEC	30736	1	09/25/13	09/25/17	Cit Bank Certificate of Deposit	\$247,000.00	\$247,000.00	1.508
CD	205079	1	01/08/15	01/08/18	FIRST FREEDOM BANK	\$164,252.21	\$159,400.00	1.012
CD	205080	1	01/08/15	01/08/18	TRUSTONE FINANCIAL FEDERAL CREDIT UNION	\$249,684.73	\$241,600.00	1.111
CD	205081	1	01/08/15	01/08/18	HIBERNIA BANK	\$207,054.62	\$201,000.00	1.003
CD	192888	1	01/13/14	01/16/18	INDUSTRIAL & COMMERCIAL BANK OF CHINA	\$210,686.40	\$200,000.00	1.332
SEC	33742	1	01/14/15	01/16/18	Goldman Sachs Bank USA Certificate of Deposit	\$248,000.00	\$248,000.00	1.404
CD	205817	1	02/03/15	02/05/18	ADIRONDACK BANK	\$240,475.35	\$234,000.00	0.921
CD	205818	1	02/03/15	02/05/18	FIRST NB OF MCGREGOR	\$102,681.43	\$100,000.00	0.891
CD	205819	1	02/03/15	02/05/18	FIRST NATIONAL BANK	\$249,815.96	\$243,000.00	0.932
SEC	33857	1	02/05/15	02/05/18	Ally Bank Certificate of Deposit	\$248,000.00	\$248,000.00	1.154
CD	182782	1	02/15/13	02/15/18	PLAINS COMMERCE BANK	\$249,902.70	\$236,400.00	1.142
CD	208034	1	03/24/15	03/26/18	PEAPACK-GLADSTONE BANK	\$208,860.51	\$203,000.00	0.960
SEC	30731	1	09/25/13	09/25/18	Discover Bank Certificate of Deposit	\$247,000.00	\$247,000.00	2.013
SEC	30738	1	09/25/13	09/25/18	Compass Bank Certificate of Deposit	\$247,000.00	\$247,000.00	1.962
CD	192886	1	01/13/14	01/14/19	M.Y. SAFRA BANK	\$248,142.42	\$228,500.00	1.717
CD	192887	1	01/13/14	01/14/19	STEARNS BANK NA (N)	\$248,500.88	\$230,700.00	1.542
SEC	28287	1	10/09/12	01/15/19	Lakewood Township NJ Ref	\$630,000.00	\$630,000.00	1.580
SEC	28397	1	11/15/12	08/15/19	DENTON TX INDEP SCH DIST TXBL -REF - SER C	\$1,000,000.00	\$1,000,000.00	1.520
CD	232809	1	10/14/16	10/15/19	GBC INTERNATIONAL BANK	\$249,730.21	\$241,800.00	1.092
CD	232810	1	10/14/16	10/15/19	LUANA SAVINGS BANK	\$237,251.62	\$230,000.00	1.050
CD	232811	1	10/14/16	10/15/19	CITIZENS STATE BANK OF LA CROSSE	\$106,113.69	\$103,200.00	0.940
SEC	28316	1	10/15/12	10/15/19	ABERDEEN TWP NJ REF	\$390,000.00	\$390,000.00	1.570
SEC	28317	1	10/16/12	12/01/19	FAIRFIELD & UNION OH LOCAL SCH DIST	\$330,000.00	\$294,162.00	1.620
SEC	28355	1	10/19/12	12/01/19	COOK CNTY IL HIGH SCH DIST #205 THORNTON TWP	\$350,000.00	\$350,000.00	1.939
SEC	38171	1	09/02/16	10/01/20	City of New York NY	\$345,000.00	\$345,000.00	1.300
SEC	38170	1	09/02/16	03/01/21	City of Rochester NH	\$365,000.00	\$365,000.00	1.340

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
<i>Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.</i>						Total Amount -->	\$9,716,395.55	\$9,551,564.57

Time and Dollar Weighted Portfolio Yield: 1.405 %

Weighted Average Portfolio Maturity: 583.16 Days

MM: 0.16%
CD's: 51.56%
CP: 0.00%
SEC: 48.28%



Portfolio Allocation by Transaction Type



Total Portfolio Report CAR

As of: 02/28/17

PMA Financial Network, Inc.

2135 CityGate Lane
7th Floor
Naperville, Illinois 60563
Telephone . 630-657-6400
Facsimile . 630-718-8701

BURNSVILLE ISD 191 / 2015A BONDS

5762

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$874,522.84	\$874,522.84	
SDA					Savings Deposit Account - CITIBANK	\$0.09	\$0.09	
TS	235453	1	02/01/17	03/01/17	MN TRUST TERM SERIES	\$6,003,774.25	\$6,000,000.00	0.820
TS	235789	1	02/13/17	03/14/17	MN TRUST TERM SERIES	\$1,501,024.94	\$1,500,000.00	0.860
Total Amount -->						\$8,379,322.12	\$8,374,522.93	

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.

Time and Dollar Weighted Portfolio Yield: **0.851 %**

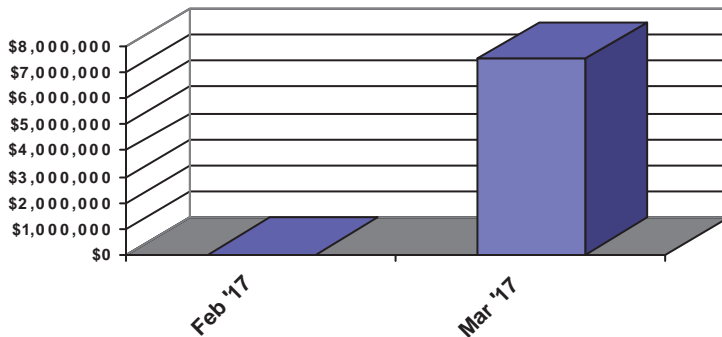
Weighted Average Portfolio Maturity: **3.22 Days**

MM: **10.44%**

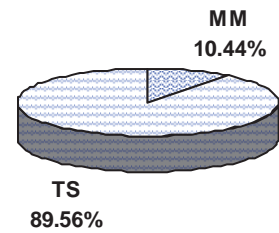
CD's: **0.00%**

CP: **0.00%**

SEC: **0.00%**



Portfolio Maturity Summary - Maturing \$/Month



Portfolio Allocation by Transaction Type



Total Portfolio Report CAR

As of: 02/28/17

PMA Financial Network, Inc.

2135 CityGate Lane

7th Floor

Naperville, Illinois 60563

Telephone . 630-657-6400

Facsimile . 630-718-8701

BURNSVILLE ISD 191 / 2012A ALT FACILITY

5070

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$806,978.49	\$806,978.49	
TS	235452	1	02/01/17	03/01/17	MN TRUST TERM SERIES	\$250,157.27	\$250,000.00	0.820
Total Amount -->						\$1,057,135.76	\$1,056,978.49	

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.

Time and Dollar Weighted Portfolio Yield: 0.820 %

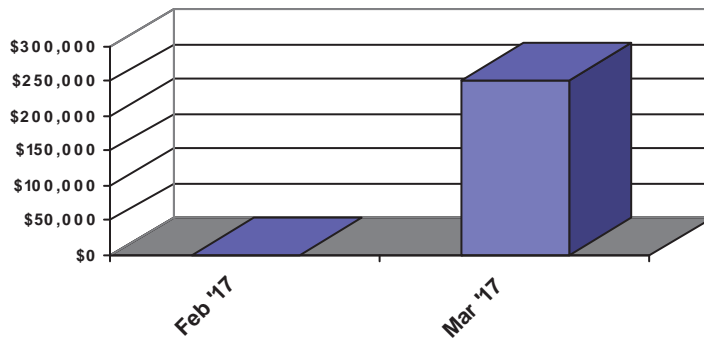
Weighted Average Portfolio Maturity: 0.24 Days

MM: 76.35%

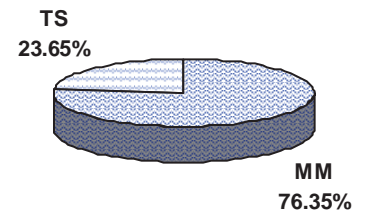
CD's: 0.00%

CP: 0.00%

SEC: 0.00%



Portfolio Maturity Summary - Maturing \$/Month



Portfolio Allocation by Transaction Type

February 2017

Wire Transfers

Date	From	To	Amount	For
020117	MSDLAF	Internal Revenue Service	792,931.01	1/31/17 Payroll - Federal Taxes
020117	MSDLAF	State of Minnesota	129,069.75	1/31/17 Payroll - State Taxes
020117	MSDLAF	State of Minnesota	2,151.10	1/31/17 Payroll - Child Support
020217	State of Minnesota	MSDLAF	1,128.13	MN State - MMB
020317	MSDLAF	Corporate Health	19,218.40	Flex Claims
020317	MSDLAF	Corporate Health	7,482.39	Medical Claims
020617	MSDLAF	Preferred One	183,895.99	Health Insurance
020617	MSDLAF	Delta Dental	31,952.76	Dental Insurance
020817	State of Minnesota	MSDLAF	25,717.52	MN State - MMB
020817	MSDLAF	Delta Dental	7,686.53	Dental Insurance
020917	State of Minnesota	MSDLAF	5,588.64	MN State - MMB
021017	MSDLAF	Corporate Health	12,094.91	Medical Claims
021017	MSDLAF	Corporate Health	7,535.97	Flex Claims
021017	MSDLAF	PERA	115,501.01	1/31/17 Payroll - PERA
021017	MSDLAF	TRA	347,987.02	1/31/17 Payroll - TRA
021317	MSDLAF	Preferred One	166,311.15	Health Insurance
021517	MSDLAF	People's Bank	183,639.58	2/15/17 Payroll - TSA Wire
021517	MSDLAF	Teacher's Federal Credit Union	38,625.60	2/15/17 Payroll - Teacher's Dues
021517	MSDLAF	Delta Dental	12,072.04	Dental Insurance
021617	State of Minnesota	MSDLAF	4,876,456.59	MN State - MMB
021617	State of Minnesota	MSDLAF	2,289.45	MN State - MMB
021617	MSDLAF	US Bank	105,000.00	US Bank P-Card prefunding wire
021617	MSDLAF	Internal Revenue Service	767,497.86	2/15/17 Payroll - Federal Taxes
021617	MSDLAF	State of Minnesota	126,348.88	2/15/17 Payroll - State Taxes
021617	MSDLAF	State of Minnesota	2,151.10	2/15/17 Payroll - Child Support
021717	MSDLAF	Corporate Health	11,391.74	Medical Claims
021717	MSDLAF	Corporate Health	14,658.20	Flex Claims
022117	MSDLAF	Preferred One	414,680.81	Health Insurance
022217	MSDLAF	Healthy Savings	2,919.20	Healthy Savings Program
022317	State of Minnesota	MSDLAF	15,444.31	MN State - MMB
022317	State of Minnesota	MSDLAF	134,501.96	MN State - MMB
022317	MSDLAF	Delta Dental	17,901.93	Dental Insurance
022417	MSDLAF	State of Minnesota	15,756.06	02/15/17 Payroll - Unemployment
022417	MSDLAF	Corporate Health	5,047.04	Medical Claims
022417	MSDLAF	Corporate Health	8,271.75	Flex Claims
022717	MSDLAF	Preferred One	423,119.45	Health Insurance
022717	MSDLAF	PERA	117,612.80	2/15/17 Payroll - PERA

February 2017

Wire Transfers

Date	From	To	Amount	For
022717	MSDLAF	TRA	354,153.32	2/15/17 Payroll - TRA
022817	MSDLAF	People's Bank	183,538.24	2/28/17 Payroll - TSA Wire
022817	MSDLAF	Teacher's Federal Credit Union	38,715.60	2/28/17 Payroll - Teacher's Dues
022817	State of Minnesota	MSDLAF	5,435,090.36	MN State - MMB

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
1	1017331		\$25.68	Feb 15, 2017	88888	2051	DEERING, KARI
1	1017332		\$25.68	Feb 15, 2017	88888	4467	BARLAGE, SUSAN
1	1017333		\$112.62	Feb 15, 2017	88888	7269	BARTH, TAMI RAE
1	1017334		\$20.28	Feb 15, 2017	88888	8189	BRAUN, JEAN C
1	1017335		\$36.29	Feb 15, 2017	88888	8284	JEFFERS, LUCRETIA
1	1017336		\$93.36	Feb 15, 2017	88888	9267	HOLDEN, MATTHEW J
1	1017337		\$35.47	Feb 15, 2017	88888	9302	BOHR, JENNIFER L
1	1017338		\$39.44	Feb 15, 2017	88888	10591	DAY, RANDELL
1	1017339		\$44.14	Feb 15, 2017	88888	11966	HANSON, LISA
1	1017340		\$51.52	Feb 15, 2017	88888	12301	HJERMSTAD, HEATHER
1	1017341		\$68.80	Feb 15, 2017	88888	12319	CIN, STEPHANIE P
1	1017342		\$37.24	Feb 15, 2017	88888	12336	LOGAN, KARI M
1	1017343		\$15.09	Feb 15, 2017	88888	13288	LUTZ, AMANDA J
1	1017344		\$99.23	Feb 15, 2017	88888	13372	HAYDEN, SUZANNE
1	1017345		\$39.54	Feb 15, 2017	88888	13415	ENGELHARDT, ANGELA C
1	1017346		\$51.10	Feb 15, 2017	88888	14147	KLINNERT, ELIZABETH
1	1017347		\$24.40	Feb 15, 2017	88888	14479	KIBLER, JEANNE
1	1017348		\$42.16	Feb 15, 2017	88888	14751	KELLER, KATIE
1	1017349		\$20.00	Feb 15, 2017	88888	15758	CARLSON, SANDRA K
1	1017350		\$10.38	Feb 15, 2017	88888	15977	HEIM, WILLIAM V
1	1017351		\$1,091.73	Feb 15, 2017	88888	16319	CONNELL, PAUL J
1	1017352		\$48.48	Feb 15, 2017	88888	16448	HENRICH, SARAH L
1	1017353		\$101.48	Feb 15, 2017	88888	16451	LOPEZ, MARIA T
1	1017354		\$12.47	Feb 15, 2017	88888	16823	BUNKERS, KATHLEEN K
1	1017355		\$24.34	Feb 15, 2017	88888	17156	BOMSTA, LYLE J
1	1017356		\$38.36	Feb 15,	88888	17216	CHOUANARD, MARY E

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
1	1017357		\$69.55	Feb 15, 2017	88888	17322	CZAPAR, KELLY N
1	1017358		\$94.80	Feb 15, 2017	88888	17435	LUND, ELLIOTT J
1	1017359		\$155.72	Feb 15, 2017	88888	17677	GLAS, JOHN M
1	1017360		\$14.99	Feb 15, 2017	88888	17742	BUCK, REBECCA L
1	1017361		\$7.28	Feb 15, 2017	88888	17742	BUCK, REBECCA L
1	1017362		\$16.05	Feb 15, 2017	88888	17764	COZAD, PATRICIA M
1	1017363		\$21.40	Feb 15, 2017	88888	17786	LARSON, KATIE
1	1017364		\$30.51	Feb 15, 2017	88888	17865	KEGEL, STANLEY H
1	1017365		\$7.76	Feb 15, 2017	88888	18002	GOLDSMITH, EMILY R
1	1017366		\$397.28	Feb 15, 2017	88888	18114	LENHARDT, ROBERT S
1	1017367		\$81.52	Feb 15, 2017	88888	18114	LENHARDT, ROBERT S
1	1017368		\$351.15	Feb 15, 2017	88888	18114	LENHARDT, ROBERT S
1	1017369		\$56.39	Feb 15, 2017	88888	18649	BLUHM, WILLIAM AE
1	1017370		\$38.57	Feb 15, 2017	88888	18848	LEMIRE, KATHERINE M
1	1017371		\$91.33	Feb 15, 2017	88888	4356	SIMON, GLENN D.
1	1017372		\$47.03	Feb 15, 2017	88888	6326	NEPSUND, CYNTHIA J
1	1017373		\$14.87	Feb 15, 2017	88888	9277	ZEIGLER, SARAH
1	1017374		\$98.44	Feb 15, 2017	88888	9670	ROBOLE, VICKI M
1	1017375		\$501.69	Feb 15, 2017	88888	9802	O'NEILL-MAGER, JENNIFER
1	1017376		\$17.76	Feb 15, 2017	88888	10287	TANBERG, TERESA L
1	1017377		\$86.07	Feb 15, 2017	88888	13437	SULLIVAN, JODI L
1	1017378		\$21.24	Feb 15, 2017	88888	15133	MOBERG, CARLENE
1	1017379		\$20.68	Feb 15, 2017	88888	16103	PILNEY, MAUREEN A
1	1017380		\$24.90	Feb 15, 2017	88888	16589	PLANTE, MARY TRACEY
1	1017381		\$46.55	Feb 15, 2017	88888	17719	NIERENGARTEN, BRIANNA L

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
1	1017382		\$63.02	Feb 15, 2017	88888	18215	WATKINS, DAVID
1	1017383		\$72.92	Feb 15, 2017	88888	18310	THOMPSON, DAVID P
1	1017384		\$105.91	Feb 15, 2017	88888	18478	PICARD, DONALD L
1	1017385		\$268.08	Feb 15, 2017	88888	18612	MALLINGER, MELINDA
1	1017386		\$13.75	Feb 15, 2017	88888	18657	MCINNIS, MARNIE JO
1	1017387		\$34.51	Feb 15, 2017	88888	18846	OTTO, CARON
1	1017388		\$140.00	Feb 15, 2017	88888	18876	WOJCIK, HARRISON J
1	1017389		\$75.00	Feb 22, 2017	88888	2469	LAWELLIN, MARCIA
1	1017390		\$44.70	Feb 22, 2017	88888	6842	CHALLGREN, MARGARET TEN BROEK
1	1017391		\$15.25	Feb 22, 2017	88888	9552	DORIGAN-SLETTE, CYNTHIA M
1	1017392		\$29.22	Feb 22, 2017	88888	10826	KACHMAN, ANGELA
1	1017393		\$24.00	Feb 22, 2017	88888	11818	HAMMER, JEFFREY
1	1017394		\$51.60	Feb 22, 2017	88888	11818	HAMMER, JEFFREY
1	1017395		\$43.95	Feb 22, 2017	88888	13256	FANDRICH, KARI M
1	1017396		\$45.00	Feb 22, 2017	88888	13324	KORKOWSKI, KATHERINE M
1	1017397		\$63.03	Feb 22, 2017	88888	13495	BROWN, CHRISTOPHER M
1	1017398		\$90.79	Feb 22, 2017	88888	14594	HEWETT, THOMAS
1	1017399		\$27.93	Feb 22, 2017	88888	14624	JORDAN, JOANNA
1	1017400		\$278.49	Feb 22, 2017	88888	15991	DRAHOS, CYNTHIA
1	1017401		\$31.05	Feb 22, 2017	88888	17003	ARIAS, ANGELA JOY
1	1017402		\$41.63	Feb 22, 2017	88888	17292	CALNON, JENNIFER
1	1017403		\$35.00	Feb 22, 2017	88888	17464	EDMONSON, SUSAN L
1	1017404		\$218.16	Feb 22, 2017	88888	17807	ANDERSON, EMILY E
1	1017405		\$64.00	Feb 22, 2017	88888	17983	ANDREWS, JEFFREY G
1	1017406		\$400.00	Feb 22, 2017	88888	17994	GOTHARD, JOSEPH M
1	1017407		\$200.00	Feb 22,	88888	18043	AMOROSO, CYNTHIA

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
1	1017408		\$81.79	Feb 22, 2017	88888	18325	DIETRICH, KELLY J
1	1017409		\$200.00	Feb 22, 2017	88888	18391	JOHNSON, DOUGLAS A
1	1017410		\$359.90	Feb 22, 2017	88888	8359	TAYLOR, JORDAN A-M
1	1017411		\$26.00	Feb 22, 2017	88888	9820	ORLANDO, KARI R
1	1017412		\$57.95	Feb 22, 2017	88888	11321	WALLENTA, PAUL S
1	1017413		\$490.53	Feb 22, 2017	88888	13651	SEXTON, MARCIA
1	1017414		\$114.49	Feb 22, 2017	88888	13692	NIEMIEC, ALICIA
1	1017415		\$90.38	Feb 22, 2017	88888	15911	WILLSON, DAWN M
1	1017416		\$98.80	Feb 22, 2017	88888	16046	STRAHOTA, SARA J
1	1017417		\$18.99	Feb 22, 2017	88888	16087	ROBB, EMILY C
1	1017418		\$200.00	Feb 22, 2017	88888	16166	RIDER, LISA K
1	1017419		\$97.51	Feb 22, 2017	88888	16491	VITALI, ALICIA F
1	1017420		\$46.95	Feb 22, 2017	88888	16951	WEST, JULIE MARGARET WARD
1	1017421		\$40.84	Feb 22, 2017	88888	17324	MALONE, MEGGAN J
1	1017422		\$88.01	Feb 22, 2017	88888	17431	QUINTANA, MARIANA
1	1017423		\$200.00	Feb 22, 2017	88888	17487	SOVINE, STACEY
1	1017424		\$45.00	Feb 22, 2017	88888	17841	MUNSON, KIMBERLY M
1	1017425		\$48.17	Feb 22, 2017	88888	18008	TOMALA, CRYSTAL M
1	1017426		\$122.83	Feb 22, 2017	88888	18144	MILINOVICH, TRACY
1	1017427		\$170.00	Feb 22, 2017	88888	18193	WILLIAMSON, JENNIFER
1	1017428		\$45.00	Feb 22, 2017	88888	18372	MUNDY, ANNA J
1	1017429		\$200.00	Feb 22, 2017	88888	18405	WINTERLIN, GORDON D
1	1017430		\$40.77	Feb 22, 2017	88888	18536	SPAULDING, SHEILA J
1	1017431		\$35.85	Feb 22, 2017	88888	18677	MCLAUGHLIN, ALEXANDRA M
1	1017432		\$3.64	Feb 22, 2017	88888	18983	SANTOS, MIYA D

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
1	1017433		\$25.68	Mar 1, 2017	88888	2051	DEERING, KARI
1	1017434		\$65.24	Mar 1, 2017	88888	7858	WARMKA, CHERI R
1	1017435		\$72.01	Mar 1, 2017	88888	10543	WURDEMAN, SCOTT
1	1017436		\$59.06	Mar 1, 2017	88888	12283	NELSON, MICHELLE L
1	1017437		\$200.63	Mar 1, 2017	88888	12579	STARKEY, MICHELE M
1	1017438		\$19.64	Mar 1, 2017	88888	15911	WILLSON, DAWN M
1	1017439		\$17.12	Mar 1, 2017	88888	16066	REAGAN, KATHRYN M
1	1017440		\$60.99	Mar 1, 2017	88888	16213	STAHLY, JANICE
1	1017441		\$26.91	Mar 1, 2017	88888	16669	PETTINELLI, STEPHEN M
1	1017442		\$18.34	Mar 1, 2017	88888	17234	MARSHALLA, ASHLEY A
1	1017443		\$37.60	Mar 1, 2017	88888	17772	ADEDEJI, OLUWATONI
1	1017444		\$317.95	Mar 1, 2017	88888	18307	ELWARD, LUCIUS P
1	1017445		\$11.02	Mar 1, 2017	88888	18381	DEROUIN, JILL
1	1017446		\$417.57	Mar 1, 2017	88888	3547	HUGSTAD-VAA, JENNIFER JO
1	1017447		\$48.62	Mar 1, 2017	88888	8287	KRUPKE, GRETA
1	1017448		\$245.92	Mar 1, 2017	88888	11756	ERICKSON, CONSTANCE
1	1017449		\$16.99	Mar 1, 2017	88888	11818	HAMMER, JEFFREY
1	1017450		\$161.54	Mar 1, 2017	88888	15691	KING, LAURIE J
1	1017451		\$16.05	Mar 1, 2017	88888	16004	JORGENSON, SHANNON E
1	1017452		\$50.29	Mar 1, 2017	88888	16448	HENRICH, SARAH L
1	1017453		\$136.24	Mar 1, 2017	88888	16789	KRONABETTER, JULIE R
1	1017454		\$6.42	Mar 1, 2017	88888	17283	ERBES, SARAH L
1	1017455		\$198.16	Mar 1, 2017	88888	18114	LENHARDT, ROBERT S
1	1017456		\$43.66	Mar 1, 2017	88888	18140	KAHIYE, AXMAD
1	1017457		\$5.57	Mar 8, 2017	88888	6452	BERG, JANET
1	1017458		\$8.83	Mar 8,	88888	6956	ASHLEY, MARY K

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
1	1017459		\$20.20	Mar 8, 2017	88888	7805	CHERP, NANCY M
1	1017460		\$4.28	Mar 8, 2017	88888	7847	KOLSTAD, MICHELE M
1	1017461		\$168.21	Mar 8, 2017	88888	8128	GIERADA, BARBARA L
1	1017462		\$92.10	Mar 8, 2017	88888	8128	GIERADA, BARBARA L
1	1017463		\$49.22	Mar 8, 2017	88888	8287	KRUPKE, GRETA
1	1017464		\$27.56	Mar 8, 2017	88888	8309	HENDRIX, EUGENIA M
1	1017465		\$377.44	Mar 8, 2017	88888	8309	HENDRIX, EUGENIA M
1	1017466		\$2,985.00	Mar 8, 2017	88888	9829	BONNEVILLE, JON G
1	1017467		\$75.00	Mar 8, 2017	88888	10637	KUGLER, JULIE
1	1017468		\$39.08	Mar 8, 2017	88888	13372	HAYDEN, SUZANNE
1	1017469		\$18.98	Mar 8, 2017	88888	13372	HAYDEN, SUZANNE
1	1017470		\$26.97	Mar 8, 2017	88888	13406	ALLEN, SUSAN M
1	1017471		\$21.83	Mar 8, 2017	88888	14624	JORDAN, JOANNA
1	1017472		\$129.74	Mar 8, 2017	88888	14652	HERKENHOFF, PATRICIA ANN
1	1017473		\$68.28	Mar 8, 2017	88888	14969	DEMPSEY, JODI JEAN
1	1017474		\$57.78	Mar 8, 2017	88888	15074	CHAMERLIK, KAREN
1	1017475		\$104.00	Mar 8, 2017	88888	16159	HUNT, STEPHEN T
1	1017476		\$136.73	Mar 8, 2017	88888	16244	GILBERTSON, SHERRY A
1	1017477		\$13.49	Mar 8, 2017	88888	16377	ALEXON, BETH J
1	1017478		\$13.17	Mar 8, 2017	88888	16605	CRAWFORD, CINDY Y
1	1017479		\$59.12	Mar 8, 2017	88888	16633	CLOUTIER, DANA M
1	1017480		\$20.87	Mar 8, 2017	88888	17126	BERGMAN, ANNA T
1	1017481		\$18.24	Mar 8, 2017	88888	17156	BOMSTA, LYLE J
1	1017482		\$67.78	Mar 8, 2017	88888	17435	LUND, ELLIOTT J
1	1017483		\$18.63	Mar 8, 2017	88888	17742	BUCK, REBECCA L

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
1	1017484		\$45.00	Mar 8, 2017	88888	17742	BUCK, REBECCA L
1	1017485		\$35.39	Mar 8, 2017	88888	17807	ANDERSON, EMILY E
1	1017486		\$52.96	Mar 8, 2017	88888	17807	ANDERSON, EMILY E
1	1017487		\$172.26	Mar 8, 2017	88888	17880	KEDING, ANGELICA
1	1017488		\$3.84	Mar 8, 2017	88888	18414	KATZMAREK, ABIGAIL S
1	1017489		\$20.23	Mar 8, 2017	88888	18630	ANDERSON, JANELLE D
1	1017490		\$38.68	Mar 8, 2017	88888	18842	JACOBS, MICHELLE
1	1017491		\$44.53	Mar 8, 2017	88888	18882	AMMERMAN, ELISABETH A
1	1017492		\$59.23	Mar 8, 2017	88888	18919	ARMSTRONG, NICHOLAS G
1	1017493		\$63.55	Mar 8, 2017	88888	18943	HUGHES, RACHEL J
1	1017494		\$47.31	Mar 8, 2017	88888	18951	CESARO-MOXLEY, RACHEL L
1	1017495		\$65.91	Mar 8, 2017	88888	18952	CSELOVSZKI, CASSANDRA K
1	1017496		\$50.40	Mar 8, 2017	88888	18955	BAUMBAUER, SARA L
1	1017497		\$75.01	Mar 8, 2017	88888	19000	KERSTETER, DIANNE L
1	1017498		\$39.99	Mar 8, 2017	88888	6326	NEPSUND, CYNTHIA J
1	1017499		\$65.27	Mar 8, 2017	88888	9239	OPATZ, LARRY
1	1017500		\$126.26	Mar 8, 2017	88888	9670	ROBOLE, VICKI M
1	1017501		\$296.72	Mar 8, 2017	88888	9771	PLUCINAK, JODY L
1	1017502		\$1.77	Mar 8, 2017	88888	11895	WITTENKELLER, JANE E
1	1017503		\$94.80	Mar 8, 2017	88888	14961	SPRY, KARIE
1	1017504		\$65.27	Mar 8, 2017	88888	16213	STAHLY, JANICE
1	1017505		\$82.82	Mar 8, 2017	88888	16345	WALCZAK, CHERYL M
1	1017506		\$10.00	Mar 8, 2017	88888	17053	SCHROEDER, MICHELLE R
1	1017507		\$32.05	Mar 8, 2017	88888	18071	MCPARLAND, SHANNON
1	1017508		\$235.40	Mar 8, 2017	88888	18075	SCHLAGER, DEREK A
1	1017509		\$21.19	Mar 8,	88888	18334	SHANLEY, SARAH J

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
1	1017510		\$13.54	Mar 8, 2017	88888	18536	SPAULDING, SHEILA J
1	1017511		\$89.74	Mar 8, 2017	88888	18634	SEAMEN, MICHELLE A
1	1017512		\$59.60	Mar 8, 2017	88888	18634	SEAMEN, MICHELLE A
1	1017513		\$6.00	Mar 8, 2017	88888	18634	SEAMEN, MICHELLE A
1	1017514		\$28.52	Mar 8, 2017	88888	18677	MCLAUGHLIN, ALEXANDRA M
1	1017515		\$1,685.50	Mar 8, 2017	88888	18709	WALBERG, HEATHER K
1	1017516		\$170.00	Mar 8, 2017	88888	18974	MITSCH, KELLI L
1	1017517		\$21.08	Mar 15, 2017	88888	4467	BARLAGE, SUSAN
1	1017518		\$7.23	Mar 15, 2017	88888	6452	BERG, JANET
1	1017519		\$15.41	Mar 15, 2017	88888	8189	BRAUN, JEAN C
1	1017520		\$82.55	Mar 15, 2017	88888	9267	HOLDEN, MATTHEW J
1	1017521		\$49.01	Mar 15, 2017	88888	9302	BOHR, JENNIFER L
1	1017522		\$53.96	Mar 15, 2017	88888	9569	ANDREWS, DONNA
1	1017523		\$94.36	Mar 15, 2017	88888	11817	ALVEY, HEATHER
1	1017524		\$43.34	Mar 15, 2017	88888	11966	HANSON, LISA
1	1017525		\$51.95	Mar 15, 2017	88888	12301	HJERMSTAD, HEATHER
1	1017526		\$39.96	Mar 15, 2017	88888	12303	LOESCH, JAKE
1	1017527		\$32.96	Mar 15, 2017	88888	12319	CIN, STEPHANIE P
1	1017528		\$30.77	Mar 15, 2017	88888	12336	LOGAN, KARI M
1	1017529		\$13.32	Mar 15, 2017	88888	13288	LUTZ, AMANDA J
1	1017530		\$57.58	Mar 15, 2017	88888	13406	ALLEN, SUSAN M
1	1017531		\$67.25	Mar 15, 2017	88888	14479	KIBLER, JEANNE
1	1017532		\$93.99	Mar 15, 2017	88888	14594	HEWETT, THOMAS
1	1017533		\$25.36	Mar 15, 2017	88888	15381	KRAL, MELISSA M
1	1017534		\$14.98	Mar 15, 2017	88888	15516	FRANK, SHARON M

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
1	1017535		\$89.11	Mar 15, 2017	88888	15682	GONZALEZ, MEGAN
1	1017536		\$14.24	Mar 15, 2017	88888	16823	BUNKERS, KATHLEEN K
1	1017537		\$35.85	Mar 15, 2017	88888	17216	CHOUANARD, MARY E
1	1017538		\$9.49	Mar 15, 2017	88888	17222	ELLIOTT, RACHEL R
1	1017539		\$67.84	Mar 15, 2017	88888	17246	CANTON, EMILIE J
1	1017540		\$26.22	Mar 15, 2017	88888	17764	COZAD, PATRICIA M
1	1017541		\$20.33	Mar 15, 2017	88888	17786	LARSON, KATIE
1	1017542		\$178.00	Mar 15, 2017	88888	17994	GOTHARD, JOSEPH M
1	1017543		\$178.00	Mar 15, 2017	88888	18043	AMOROSO, CYNTHIA
1	1017544		\$198.16	Mar 15, 2017	88888	18114	LENHARDT, ROBERT S
1	1017545		\$322.01	Mar 15, 2017	88888	18114	LENHARDT, ROBERT S
1	1017546		\$81.58	Mar 15, 2017	88888	18114	LENHARDT, ROBERT S
1	1017547		\$229.49	Mar 15, 2017	88888	18114	LENHARDT, ROBERT S
1	1017548		\$354.03	Mar 15, 2017	88888	18162	GAUTHIER, JACQUELINE
1	1017549		\$34.25	Mar 15, 2017	88888	18289	HARVES, NICOLE R
1	1017550		\$11.97	Mar 15, 2017	88888	18668	ABDULLAHI, SACDIYO J
1	1017551		\$20.76	Mar 15, 2017	88888	18786	ALVARADO, MARY
1	1017552		\$81.96	Mar 15, 2017	88888	18797	GOODBUFFALO, DOMINIC E
1	1017553		\$102.87	Mar 15, 2017	88888	18904	FREDRICKS, JOEL J
1	1017554		\$47.39	Mar 15, 2017	88888	18943	HUGHES, RACHEL J
1	1017555		\$28.25	Mar 15, 2017	88888	18943	HUGHES, RACHEL J
1	1017556		\$109.14	Mar 15, 2017	88888	4356	SIMON, GLENN D.
1	1017557		\$72.13	Mar 15, 2017	88888	8180	NORDMARK, PAMELA J
1	1017558		\$203.51	Mar 15, 2017	88888	8627	ORTH, STEVEN D. R.
1	1017559		\$90.92	Mar 15, 2017	88888	9216	MEYER, NANCY L
1	1017560		\$18.62	Mar 15,	88888	9277	ZEIGLER, SARAH

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
1	1017561		\$15.94	Mar 15, 2017	88888	10287	TANBERG, TERESA L
1	1017562		\$57.97	Mar 15, 2017	88888	11452	TRANBY, BONITA K.
1	1017563		\$238.61	Mar 15, 2017	88888	12754	NASH, DEREK B
1	1017564		\$48.90	Mar 15, 2017	88888	13381	NESVIG, ERIKA
1	1017565		\$38.41	Mar 15, 2017	88888	13437	SULLIVAN, JODI L
1	1017566		\$66.88	Mar 15, 2017	88888	13692	NIEMIEC, ALICIA
1	1017567		\$154.00	Mar 15, 2017	88888	16016	SCHWENN, JEFFREY A
1	1017568		\$10.00	Mar 15, 2017	88888	16589	PLANTE, MARY TRACEY
1	1017569		\$19.00	Mar 15, 2017	88888	16816	SAHLI, JONATHAN C
1	1017570		\$17.63	Mar 15, 2017	88888	17247	WOOD, KIMBERLY R
1	1017571		\$459.03	Mar 15, 2017	88888	17562	SAHLI, SCOTT J
1	1017572		\$11.45	Mar 15, 2017	88888	17719	NIERENGARTEN, BRIANNA L
1	1017573		\$64.04	Mar 15, 2017	88888	18215	WATKINS, DAVID
1	1017574		\$61.90	Mar 15, 2017	88888	18310	THOMPSON, DAVID P
1	1017575		\$51.04	Mar 15, 2017	88888	18635	MCDOWELL, MORGAN
1	1017576		\$124.95	Mar 15, 2017	88888	18933	SPRINGER, MELISSA A
Check Count	246	Grand Total	\$25,584.62				

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	451344		\$1,972.00	Feb 17, 2017	00016	1028	BHS BOYS CROSS COUNTRY BOOSTER CLUB
4	451345		\$1,695.00	Feb 17, 2017	27006	1	BRAINPOP
4	451346	Clear	\$76.00	Feb 17, 2017	28992	0	BUFORD, TERON
4	451347	Clear	\$405.00	Feb 17, 2017	00673	0	BURNSVILLE, CITY OF
4	451348	Clear	\$60.00	Feb 17, 2017	28260	0	CHOY, SERGIO R.
4	451349	Clear	\$2,072.29	Feb 17, 2017	06231	0	CONSOLIDATED COMMUNICATIONS
4	451350	Clear	\$224.40	Feb 17, 2017	00502	0	CORNERSTONE COPY CENTER
4	451351	Clear	\$64,141.31	Feb 17, 2017	00809	0	DAKOTA ELECTRIC ASSOCIATION
4	451352	Clear	\$29.45	Feb 17, 2017	00001	1726	DANNER, JASON
4	451353	Clear	\$98.27	Feb 17, 2017	22970	0	DELEGARD TOOL COMPANY
4	451354		\$156.00	Feb 17, 2017	25222	0	EAGAN ROTARY CLUB
4	451355		\$147.00	Feb 17, 2017	28531	0	EDUCATION MINNESOTA
4	451356	Clear	\$46.50	Feb 17, 2017	00000	7313	ESPINOZA, LUZ
4	451357	Clear	\$8,009.00	Feb 17, 2017	04957	0	GEMINI ATHLETIC WEAR, INC.
4	451358	Clear	\$122.00	Feb 17, 2017	27604	0	GREAT LAKES HIGHER EDUCATION CORPORATION
4	451359	Clear	\$76.00	Feb 17, 2017	28716	0	GRIDER, RICHARD
4	451360	Clear	\$82.00	Feb 17, 2017	28683	0	HALL, CHARLES
4	451361	Clear	\$150.00	Feb 17, 2017	02830	1	HILL-MURRAY SCHOOL
4	451362	Clear	\$2,448.00	Feb 17, 2017	25854	1	HOCKENBERGS
4	451363	Clear	\$25.00	Feb 17, 2017	00016	2837	HOLWEGER, JENNIFER
4	451364	Clear	\$2,769.16	Feb 17, 2017	28693	0	HYATT REGENCY MINNEAPOLIS
4	451365		\$200.00	Feb 17, 2017	02495	2	IND SCHOOL DIST 192
4	451366	Clear	\$15,300.00	Feb 17, 2017	28688	0	K12 TRANSPORTATION MANAGEMENT SERVICES, INC.
4	451367	Clear	\$37.00	Feb 17, 2017	00000	7312	LARSON, JUDY
4	451368	Clear	\$68.00	Feb 17, 2017	28369	0	LENZ, KELLY
4	451369		\$279.00	Feb 17,	09951	0	MATH MASTERS OF MN

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
4	451370	Clear	\$10,747.54	Feb 17, 2017	03029	1	MINNESOTA ENERGY RESOURCES CORPORATION
4	451371		\$2,400.00	Feb 17, 2017	27788	1	MN DECA- JACKIE SCHILLER
4	451372		\$35.00	Feb 17, 2017	02475	1	MN PCS USERS GROUP
4	451373	Clear	\$290.00	Feb 17, 2017	00476	0	MN SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS
4	451374		\$50.00	Feb 17, 2017	28357	0	NATAS-UPPER MIDWEST FOUNDATION
4	451375	Clear	\$24.00	Feb 17, 2017	25372	4	NCS PEARSON INC
4	451376		\$75.00	Feb 17, 2017	00000	7311	NORDHAGEN, KELSEY
4	451377	Clear	\$550.00	Feb 17, 2017	28995	0	NORTH RIDGE COMMUNICATIONS, LLC
4	451378	Clear	\$300.00	Feb 17, 2017	24879	0	PEREZ, MELISSA M.
4	451379	Clear	\$2,000.00	Feb 17, 2017	08798	12	REGENTS OF THE UNIVERSITY OF MINNESOTA
4	451380	Clear	\$114.00	Feb 17, 2017	28994	0	RUTT, JOHN
4	451381	Clear	\$93.07	Feb 17, 2017	03532	2	SCHMITT MUSIC
4	451382	Clear	\$1,513.98	Feb 17, 2017	03587	1	SIMPLEX GRINNELL
4	451383	Clear	\$50,000.00	Feb 17, 2017	08203	1	TIES
4	451384	Clear	\$138.16	Feb 17, 2017	28417	0	UNIVERSAL ATHLETIC SERVICE INC.
4	451385	Clear	\$135.00	Feb 17, 2017	02813	7	US DEPARTMENT OF EDUCATION
4	451386	Clear	\$90.00	Feb 17, 2017	23463	18	US DEPT OF TREASURY
4	451387	Clear	\$41,825.41	Feb 17, 2017	04417	1	US FOODS INC
4	451388	Unissued	\$0.00	Feb 17, 2017	04417	1	US FOODS INC
4	451389	Unissued	\$0.00	Feb 17, 2017	04417	1	US FOODS INC
4	451390	Unissued	\$0.00	Feb 17, 2017	04417	1	US FOODS INC
4	451391	Unissued	\$0.00	Feb 17, 2017	04417	1	US FOODS INC
4	451392	Unissued	\$0.00	Feb 17, 2017	04417	1	US FOODS INC
4	451393	Unissued	\$0.00	Feb 17, 2017	04417	1	US FOODS INC
4	451394	Clear	\$1,000.00	Feb 17, 2017	00016	3249	WAL, JAL

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	451395	Clear	\$11,489.98	Feb 21, 2017	28551	0	ADVANCED IMAGING SOLUTIONS
4	451396		\$33.00	Feb 21, 2017	06215	0	AIRPORT TAXI, INC.
4	451397	Clear	\$1,125.00	Feb 21, 2017	28758	0	BEHAVE YOUR BEST LLC
4	451398		\$76.00	Feb 21, 2017	20522	0	BLOCK, DAN
4	451399		\$384.00	Feb 21, 2017	08621	1	CHILDREN'S THEATRE COMPANY
4	451400	Clear	\$180.00	Feb 21, 2017	28260	0	CHOY, SERGIO R.
4	451401	Clear	\$300.00	Feb 21, 2017	00016	3178	CHRISTOPHERSON, HOLLY
4	451402	Clear	\$1,050.00	Feb 21, 2017	25919	0	CORDOVA, LETICIA
4	451403	Clear	\$255.83	Feb 21, 2017	28540	0	CORE BEVERAGE
4	451404	Clear	\$5,638.87	Feb 21, 2017	00502	0	CORNERSTONE COPY CENTER
4	451405		\$61.01	Feb 21, 2017	00645	0	CUB FOODS
4	451406		\$300.00	Feb 21, 2017	29221	0	DANCELIFE BALLROOM
4	451407	Clear	\$785.00	Feb 21, 2017	20524	0	DEWALD, RINA C.
4	451408	Clear	\$9,784.21	Feb 21, 2017	29385	0	DIGITAL INSURANCE, INC.
4	451409	Clear	\$1,492.91	Feb 21, 2017	00827	0	DODGE OF BURNSVILLE, INC.
4	451410	Clear	\$76.00	Feb 21, 2017	24362	0	FERN, NATHAN
4	451411		\$1,625.31	Feb 21, 2017	28651	0	FOOD GROUP
4	451412	Clear	\$76.00	Feb 21, 2017	06276	0	GILLUND, TOM
4	451413	Clear	\$56,937.91	Feb 21, 2017	27811	0	HEADWAY EMOTIONAL HEALTH SERVICES
4	451414		\$125.00	Feb 21, 2017	01880	3	IND. SCHOOL DIST. 194 - LAKEVILLE SOUTH
4	451415		\$200.00	Feb 21, 2017	01880	3	IND. SCHOOL DIST. 194 - LAKEVILLE SOUTH
4	451416	Clear	\$280.00	Feb 21, 2017	20540	0	INTELLIGERE, INC
4	451417	Clear	\$81.00	Feb 21, 2017	26990	0	JOHNSON, BRENT
4	451418	Clear	\$140.00	Feb 21, 2017	24067	0	JOHNSON, DENNIS
4	451419	Clear	\$39,142.61	Feb 21, 2017	27633	0	KELLY SERVICES, INC.
4	451420	Clear	\$280.18	Feb 21,	23914	0	MIDWEST VENDING

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
4	451421		\$360.00	Feb 21, 2017	29160	0	MINNESOTA QUIZ BOWL ALLIANCE (MQBA)
4	451422	Clear	\$299.00	Feb 21, 2017	25372	4	NCS PEARSON INC
4	451423	Clear	\$18.86	Feb 21, 2017	02489	1	OFFICE DEPOT COMPANY
4	451424	Clear	\$82.00	Feb 21, 2017	25966	0	PEARSON, TANNER
4	451425	Clear	\$857.00	Feb 21, 2017	29333	0	PEDIATECH NURSING, LLC
4	451426	Clear	\$660.00	Feb 21, 2017	24879	0	PEREZ, MELISSA M.
4	451427	Clear	\$2,235.55	Feb 21, 2017	20099	2	RELIASTAR LIFE INSURANCE COMPANY
4	451428	Clear	\$2,798.65	Feb 21, 2017	20099	3	RELIASTAR LIFE INSURANCE COMPANY
4	451429		\$76.00	Feb 21, 2017	03451	0	RIES, ROBERT A
4	451430	Clear	\$302.40	Feb 21, 2017	28168	0	ROARK, RICHARD JEFFREY
4	451431		\$91.05	Feb 21, 2017	00001	1727	RYDHOLM, LINDA
4	451432	Clear	\$76.00	Feb 21, 2017	04844	0	SCHMIT, JEFF
4	451433		\$62.00	Feb 21, 2017	27997	0	SCHNEIDER, MATTHEW
4	451434		\$143.00	Feb 21, 2017	27931	0	SMITH, CLAYTON
4	451435	Clear	\$38,135.17	Feb 21, 2017	24486	0	THE HARTFORD
4	451436		\$60.00	Feb 21, 2017	24968	0	TRANG, KRISTINE
4	451437	Clear	\$179.00	Feb 21, 2017	24519	0	ULTRA GREEN PACKAGING, INC.
4	451438	Clear	\$1,175.97	Feb 21, 2017	28417	0	UNIVERSAL ATHLETIC SERVICE INC.
4	451439	Clear	\$39,823.58	Feb 21, 2017	04417	1	US FOODS INC
4	451440	Unissued	\$0.00	Feb 21, 2017	04417	1	US FOODS INC
4	451441	Unissued	\$0.00	Feb 21, 2017	04417	1	US FOODS INC
4	451442	Unissued	\$0.00	Feb 21, 2017	04417	1	US FOODS INC
4	451443	Clear	\$60.00	Feb 21, 2017	25560	0	WARSAME, KADRA
4	451444	Clear	\$10,064.85	Feb 24, 2017	28551	1	ADVANCED IMAGING SOLUTIONS
4	451445		\$253.75	Feb 24, 2017	09426	0	ARNESON, AL

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	451446		\$5.00	Feb 24, 2017	00000	7316	BAUMEL, ANGI
4	451447	Clear	\$700.00	Feb 24, 2017	03719	0	BURNSVILLE GIRLS BASKETBALL BOOSTERS
4	451448		\$4,193.00	Feb 24, 2017	02422	5	BURNSVILLE YMCA
4	451449		\$28.45	Feb 24, 2017	00529	1	CAROLINA BIOLOGICAL SUPPLY COMPANY
4	451450		\$552.00	Feb 24, 2017	28973	0	CASPERSON, JULIE
4	451451		\$868.53	Feb 24, 2017	20289	1	CDW GOVERNMENT, INC.
4	451452		\$588.01	Feb 24, 2017	02781	5	CENTURYLINK
4	451453		\$60.00	Feb 24, 2017	28260	0	CHOY, SERGIO R.
4	451454		\$264.00	Feb 24, 2017	27274	0	COMPUTER EXPLORERS
4	451455	Clear	\$502.50	Feb 24, 2017	25919	0	CORDOVA, LETICIA
4	451456		\$150.00	Feb 24, 2017	00016	3251	DODD, HOWARD OR SUSANNE
4	451457	Clear	\$69.30	Feb 24, 2017	09272	2	ECM PUBLISHERS, INC.
4	451458		\$465.00	Feb 24, 2017	26949	0	FAIRFIELD GLASS & WINDOW, INC.
4	451459		\$145.83	Feb 24, 2017	28202	0	FOUNDATION 191
4	451460		\$32.00	Feb 24, 2017	00016	3252	GLEASON, LOU
4	451461		\$417.00	Feb 24, 2017	29031	0	GOSWAMI, ALPA
4	451462		\$2,980.86	Feb 24, 2017	07139	0	HASTINGS BUS COMPANY
4	451463		\$82.00	Feb 24, 2017	29058	0	HAWKINS, CLAUDE
4	451464		\$20,374.00	Feb 24, 2017	01394	0	IND. SCHOOL DIST. 196
4	451465	Clear	\$668.75	Feb 24, 2017	20540	0	INTELLIGERE, INC
4	451466		\$62.00	Feb 24, 2017	29032	0	KASNER, DANIEL
4	451467		\$52,651.12	Feb 24, 2017	27633	0	KELLY SERVICES, INC.
4	451468	Clear	\$1,906.50	Feb 24, 2017	08356	1	KENNEDY & GRAVEN, CHARTERED
4	451469		\$12.56	Feb 24, 2017	00016	3226	KIENHOLZ, SHIRLEY
4	451470		\$15.00	Feb 24, 2017	00000	7315	KISCH, JOANNE
4	451471		\$84.92	Feb 24,	00016	1612	KOCON, MELANIE

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				2017			
4	451472		\$25.00	Feb 24, 2017	00016	3250	KULKULKA, STEVE OR TAMMI
4	451473	Clear	\$500.00	Feb 24, 2017	27381	0	LAPOINTE, TIANA
4	451474	Clear	\$940.50	Feb 24, 2017	27847	0	LAPOINTE, WAKINYAN
4	451475		\$233.65	Feb 24, 2017	00001	972	LEE, SUSAN
4	451476		\$874.00	Feb 24, 2017	23675	0	MAXWELL, KIM
4	451477		\$323.70	Feb 24, 2017	25512	0	MAYER ARTS, INC.
4	451478	Clear	\$272.00	Feb 24, 2017	08112	0	MEDICINE LAKE TOURS
4	451479		\$180.00	Feb 24, 2017	02540	0	MN SCHOOL BOARDS ASSOCIATION (MSBA)
4	451480		\$39.00	Feb 24, 2017	05320	10	MRPA/MASS
4	451481	Clear	\$156.06	Feb 24, 2017	03519	0	NAPA AUTO PARTS
4	451482	Clear	\$360.00	Feb 24, 2017	24879	0	PEREZ, MELISSA M.
4	451483		\$5.00	Feb 24, 2017	00000	7314	POPKES, OLGA
4	451484		\$3,291.00	Feb 24, 2017	24469	0	REACH MEDIA NETWORK
4	451485		\$5,300.00	Feb 24, 2017	29412	0	REFLECTION SCIENCES, INC.
4	451486		\$82.00	Feb 24, 2017	29067	0	RICE, ANTHONY
4	451487		\$76.00	Feb 24, 2017	29075	0	SANCHEZ, GARLAND
4	451488		\$20.00	Feb 24, 2017	09588	4	SAVAGE, CITY OF
4	451489	Clear	\$173.25	Feb 24, 2017	03532	2	SCHMITT MUSIC
4	451490		\$198.00	Feb 24, 2017	26552	3	SCHOOL NUTRITION ASSOCIATION
4	451491		\$391.90	Feb 24, 2017	28502	0	THE MCDOWELL AGENCY, INC.
4	451492		\$565.50	Feb 24, 2017	27429	1	TRANSWORLD SYSTEMS, INC.
4	451493	Clear	\$200.00	Feb 24, 2017	28852	0	TYLER, BRUCE
4	451494		\$60.00	Feb 24, 2017	25958	0	UGAS, ABDISAMAD
4	451495		\$500.00	Feb 24, 2017	24404	0	WELCH, VICTORIA
4	451496		\$660.00	Feb 27, 2017	26089	0	ADAGIO DJAY ENTERTAINMENT

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4	451497		\$2,520.00	Feb 27, 2017	09076	0	AGL CONSULTING
4	451498		\$206.50	Feb 27, 2017	27125	0	ALLEN, DARIEL J.
4	451499		\$1,945.50	Feb 27, 2017	09991	0	BURNSVILLE ASSOCIATION OF EDUCATIONAL ASSTS
4	451500		\$26,861.40	Feb 27, 2017	00673	0	BURNSVILLE, CITY OF
4	451501		\$5,600.00	Feb 27, 2017	21968	0	CEL PUBLIC RELATIONS, INC.
4	451502		\$62,964.76	Feb 27, 2017	02519	0	CENTERPOINT ENERGY
4	451503		\$4,457.24	Feb 27, 2017	02519	3	CENTERPOINT ENERGY SERVICES, INC.
4	451504		\$60.00	Feb 27, 2017	28260	0	CHOY, SERGIO R.
4	451505		\$82.00	Feb 27, 2017	28696	0	DALLE, MATT
4	451506		\$30.00	Feb 27, 2017	28051	0	DO GOOD DIAPERS LLC
4	451507		\$76.00	Feb 27, 2017	21011	0	DROUCHES, GEORGE
4	451508		\$147.00	Feb 27, 2017	28531	0	EDUCATION MINNESOTA
4	451509		\$122.00	Feb 27, 2017	27604	0	GREAT LAKES HIGHER EDUCATION CORPORATION
4	451510		\$82.00	Feb 27, 2017	29058	0	HAWKINS, CLAUDE
4	451511		\$48.00	Feb 27, 2017	20540	0	INTELLIGERE, INC
4	451512		\$2,789.25	Feb 27, 2017	01390	0	INTERMEDIATE SCHOOL DISTRICT 287
4	451513		\$140.00	Feb 27, 2017	24067	0	JOHNSON, DENNIS
4	451514		\$76.00	Feb 27, 2017	08976	0	LANDY, SCOTT
4	451515		\$42.90	Feb 27, 2017	06419	1	LENSCRAFTERS, INC.
4	451516		\$82.00	Feb 27, 2017	28760	0	LESHOURE, BRANDON
4	451517		\$378.00	Feb 27, 2017	26466	0	MN HIGHWAY SAFETY & RESEARCH CENTER
4	451518		\$114.15	Feb 27, 2017	27599	0	MN STATE HIGH SCHOOL CLAY TARGET LEAGUE
4	451519		\$112.00	Feb 27, 2017	08769	0	NCPERS MINNESOTA
4	451520		\$216.00	Feb 27, 2017	09589	2	NEOPOST USA INC
4	451521		\$898.00	Feb 27, 2017	29333	0	PEDIATECH NURSING, LLC
4	451522		\$392.80	Feb 27,	24539	0	POOL, JANET

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				2017			
4	451523		\$379.00	Feb 27, 2017	24681	0	PROFESSIONAL WIRELESS COMMUNICATIONS
4	451524		\$295.00	Feb 27, 2017	28277	0	ROBERT J. BRUNO, LTD
4	451525		\$82.00	Feb 27, 2017	29152	0	ROSE, DANIEL
4	451526		\$174.00	Feb 27, 2017	25562	0	SACHS, ALICE
4	451527		\$76.00	Feb 27, 2017	27520	0	SANDERS, JASON CHARLES
4	451528		\$7,406.74	Feb 27, 2017	07382	0	SCHOOL SERVICES EMPLOYEES LOCAL 284
4	451529		\$527.00	Feb 27, 2017	03660	0	SKATEVILLE
4	451530		\$76.00	Feb 27, 2017	25858	0	SPANOVICH, BRIAN
4	451531		\$379.75	Feb 27, 2017	27465	0	SUMMER, JULIE ANNA
4	451532		\$48.06	Feb 27, 2017	00826	1	TIERNEY BROTHERS, INC.
4	451533		\$133.77	Feb 27, 2017	21190	0	TROUSIL, WANDA
4	451534		\$119.00	Feb 27, 2017	02813	7	US DEPARTMENT OF EDUCATION
4	451535		\$90.00	Feb 27, 2017	23463	18	US DEPT OF TREASURY
4	451536		\$64,890.32	Feb 27, 2017	04417	1	US FOODS INC
4	451537	Unissued	\$0.00	Feb 27, 2017	04417	1	US FOODS INC
4	451538	Unissued	\$0.00	Feb 27, 2017	04417	1	US FOODS INC
4	451539	Unissued	\$0.00	Feb 27, 2017	04417	1	US FOODS INC
4	451540	Unissued	\$0.00	Feb 27, 2017	04417	1	US FOODS INC
4	451541		\$12,710.48	Mar 1, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	451542	Unissued	\$0.00	Mar 1, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	451543	Unissued	\$0.00	Mar 1, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	451544	Unissued	\$0.00	Mar 1, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	451545	Unissued	\$0.00	Mar 1, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	451546	Unissued	\$0.00	Mar 1, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	451547	Unissued	\$0.00	Mar 1, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA

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4	451548	Unissued	\$0.00	Mar 1, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	451549	Unissued	\$0.00	Mar 1, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	451550		\$915.27	Mar 1, 2017	03503	0	AMERICAN TIME & SIGNAL
4	451551		\$365.75	Mar 1, 2017	01365	0	AMERIPRIDE LINEN AND APPAREL SERVICES
4	451552	Unissued	\$0.00	Mar 1, 2017	01365	0	AMERIPRIDE LINEN AND APPAREL SERVICES
4	451553		\$5,440.00	Mar 1, 2017	00145	0	APACHE GROUP
4	451554		\$789.64	Mar 1, 2017	00428	0	ARAMARK
4	451555		\$156.11	Mar 1, 2017	00386	1	BARNES & NOBLE, INC.
4	451556		\$3,054.55	Mar 1, 2017	03544	2	BEST BUY BUSINESS ADVANTAGE ACCOUNT
4	451557		\$10,565.49	Mar 1, 2017	00477	0	BIX PRODUCE COMPANY
4	451558	Unissued	\$0.00	Mar 1, 2017	00477	0	BIX PRODUCE COMPANY
4	451559	Unissued	\$0.00	Mar 1, 2017	00477	0	BIX PRODUCE COMPANY
4	451560	Unissued	\$0.00	Mar 1, 2017	00477	0	BIX PRODUCE COMPANY
4	451561		\$3,311.11	Mar 1, 2017	26720	0	BLUE BELL ENTERPRISES, INC.
4	451562		\$2,368.75	Mar 1, 2017	00707	1	CARRIER CORPORATION
4	451563		\$1,204.50	Mar 1, 2017	04701	0	CATALYST GRAPHICS, INC.
4	451564		\$18,039.12	Mar 1, 2017	20289	1	CDW GOVERNMENT, INC.
4	451565		\$7,074.00	Mar 1, 2017	24466	1	CENTER FOR THE COLLABORATIVE CLASSROOM
4	451566		\$22.00	Mar 1, 2017	26628	0	CENTRAL FIRE PROTECTION, INC.
4	451567		\$1,216.76	Mar 1, 2017	03866	0	CONTINENTAL CLAY COMPANY
4	451568		\$8,962.52	Mar 1, 2017	04186	1	DALCO
4	451569	Unissued	\$0.00	Mar 1, 2017	04186	1	DALCO
4	451570	Unissued	\$0.00	Mar 1, 2017	04186	1	DALCO
4	451571		\$144.65	Mar 1, 2017	00837	1	DEMCO, INC.
4	451572		\$7,695.24	Mar 1, 2017	00279	0	DIVERSIFIED SNACK DISTRIBUTION
4	451573	Unissued	\$0.00	Mar 1,	00279	0	DIVERSIFIED SNACK DISTRIBUTION

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				2017			
4	451574		\$244.80	Mar 1, 2017	28982	0	EKON-O-PAC, LLC
4	451575		\$4.31	Mar 1, 2017	23054	1	FASTENAL
4	451576		\$109.50	Mar 1, 2017	26109	0	FIELD ENVIRONMENTAL CONSULTING, INC.
4	451577		\$935.00	Mar 1, 2017	23346	0	FLR SANDERS, INC.
4	451578		\$1,997.27	Mar 1, 2017	01541	1	GENERAL PARTS, LLC
4	451579		\$1,229.00	Mar 1, 2017	27736	0	GLOBAL COMMUNICATIONS WIRING & SERVICES
4	451580		\$684.10	Mar 1, 2017	04387	1	GRAINGER
4	451581	Unissued	\$0.00	Mar 1, 2017	04387	1	GRAINGER
4	451582		\$565.00	Mar 1, 2017	01641	0	H&B SPECIALIZED PRODUCTS, INC.
4	451583		\$100.00	Mar 1, 2017	24154	0	HEALTH COUNSELING SERVICES
4	451584		\$4,550.00	Mar 1, 2017	01436	2	HEINEMANN EDUCATIONAL BOOKS
4	451585		\$1,447.51	Mar 1, 2017	09046	0	HI TECH REFRIGERATION, INC
4	451586		\$1,238.55	Mar 1, 2017	09318	1	HILLYARD INC - MINNEAPOLIS
4	451587		\$3,434.40	Mar 1, 2017	28622	1	JTM PROVISIONS CO. INC.
4	451588		\$117.85	Mar 1, 2017	02203	0	LAKESHORE LEARNING MATERIALS
4	451589		\$94.63	Mar 1, 2017	25074	1	LIFE TECHNOLOGIES CORPORATION
4	451590		\$730.00	Mar 1, 2017	05077	0	LOCKSAFE INC.
4	451591		\$258.50	Mar 1, 2017	04999	0	LRP PUBLICATIONS
4	451592		\$1,012.74	Mar 1, 2017	02196	0	MACKIN EDUCATIONAL RESOURCES
4	451593		\$1,441.65	Mar 1, 2017	24496	0	MARKET DISTRIBUTION, INC.
4	451594		\$1,631.61	Mar 1, 2017	07752	0	MILLER ELECTRIC, INC.
4	451595		\$14.48	Mar 1, 2017	27342	1	MONOPRICE
4	451596		\$2,588.85	Mar 1, 2017	02765	0	NORCOSTCO, INC.
4	451597		\$2,049.21	Mar 1, 2017	20320	0	NORTHERN AIR CORPORATION (NAC)
4	451598		\$225.75	Mar 1, 2017	02489	1	OFFICE DEPOT COMPANY

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4	451599		\$515.00	Mar 1, 2017	26951	0	OLYMPUS LOCKERS & STORAGE PRODUCTS, INC.
4	451600		\$146.30	Mar 1, 2017	03073	1	PRO-ED
4	451601		\$1,162.65	Mar 1, 2017	28785	1	PRODOCON, INC
4	451602		\$1,883.10	Mar 1, 2017	28528	0	ROCK HARD LANDSCAPE SUPPLY
4	451603		\$104.85	Mar 1, 2017	03532	2	SCHMITT MUSIC
4	451604		\$124.65	Mar 1, 2017	03553	0	SOUTHPAW ENTERPRISES, INC.
4	451605		\$720.00	Mar 1, 2017	08203	1	TIES
4	451606		\$2,899.21	Mar 1, 2017	22123	1	TOTAL FILTRATION SERVICES, INC.
4	451607		\$15,126.54	Mar 1, 2017	03802	0	TRIO SUPPLY
4	451608	Unissued	\$0.00	Mar 1, 2017	03802	0	TRIO SUPPLY
4	451609	Unissued	\$0.00	Mar 1, 2017	03802	0	TRIO SUPPLY
4	451610		\$13.98	Mar 1, 2017	01197	1	US FOODS CULINARY EQUIPMENT & SUPPLIES LLC
4	451611		\$1,816.01	Mar 1, 2017	04243	1	VIKING ELECTRIC SUPPLY, INC.
4	451612		\$353.10	Mar 1, 2017	04419	0	WESTERN PSYCHOLOGICAL SERVICES
4	451613		\$19.43	Mar 1, 2017	04566	0	ZIEGLER INC.
4	451614		\$675.00	Mar 3, 2017	24541	0	ANDERSON INSURANCE & INVESTMENT AGENCY, INC
4	451615		\$55.50	Mar 3, 2017	04895	0	ASSOCIATION OF CLERICAL EMPLOYEES
4	451616		\$82.00	Mar 3, 2017	29416	0	BINGHAM, MARK
4	451617		\$330.00	Mar 3, 2017	28401	0	CHOY, KEREN
4	451618		\$120.00	Mar 3, 2017	28260	0	CHOY, SERGIO R.
4	451619		\$493.60	Mar 3, 2017	27279	1	COLE PAPERS INC.
4	451620		\$502.50	Mar 3, 2017	25919	0	CORDOVA, LETICIA
4	451621		\$50.00	Mar 3, 2017	29228	1	CUMMINS NPOWER LLC
4	451622		\$221.12	Mar 3, 2017	24217	1	DAKOTA COUNTY TREASURER AUDITOR
4	451623		\$23.17	Mar 3, 2017	22970	0	DELEGARD TOOL COMPANY
4	451624		\$80.00	Mar 3,	07754	1	EDGEWOOD MIDDLE SCHOOL

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				2017			
4	451625		\$651.22	Mar 3, 2017	26262	0	EDUCATORS BENEFIT CONSULTANTS, LLC
4	451626		\$770.00	Mar 3, 2017	29072	0	ELECTRAMATIC, INC.
4	451627		\$825.00	Mar 3, 2017	29420	0	EQUITY ALLIANCE MN- DO NOT USE SEE #25905
4	451628		\$2,487.52	Mar 3, 2017	28651	0	FOOD GROUP
4	451629		\$145.83	Mar 3, 2017	28202	0	FOUNDATION 191
4	451630		\$80.00	Mar 3, 2017	22902	0	HENRY, LAWRENCE
4	451631		\$330.00	Mar 3, 2017	29182	0	HUTSAL, OLEKSANDRA
4	451632		\$70.00	Mar 3, 2017	20540	0	INTELLIGERE, INC
4	451633		\$11,975.70	Mar 3, 2017	02102	0	KRAUS-ANDERSON INS. AGENCY, INC.
4	451634		\$70.00	Mar 3, 2017	26282	0	LEE, WAI YEE
4	451635		\$68.00	Mar 3, 2017	08112	0	MEDICINE LAKE TOURS
4	451636		\$70.00	Mar 3, 2017	26466	0	MN HIGHWAY SAFETY & RESEARCH CENTER
4	451637		\$180.00	Mar 3, 2017	28322	0	MOHAMMOUD, ZAHRA ALI
4	451638		\$420.00	Mar 3, 2017	24243	0	MUNOZ, MARIBEL
4	451639		\$59.97	Mar 3, 2017	27289	0	NETWORX CORPORATION
4	451640		\$300.00	Mar 3, 2017	24879	0	PEREZ, MELISSA M.
4	451641		\$44.52	Mar 3, 2017	24694	0	PREFERRED LEGAL SERVICES, INC.
4	451642		\$60.00	Mar 3, 2017	21343	0	RAMACHER, THUY
4	451643		\$35.99	Mar 3, 2017	03532	2	SCHMITT MUSIC
4	451644		\$47,088.00	Mar 3, 2017	09331	0	SCHMITTY & SONS SCHOOL BUSES, INC.
4	451645		\$12,227.94	Mar 3, 2017	28611	0	SOUTHWEST METRO INTERMEDIATE
4	451646		\$4,283.75	Mar 3, 2017	24346	0	STRATEGIC BEHAVIORAL SOLUTIONS
4	451647		\$4,650.00	Mar 3, 2017	27742	0	STRATEGIC SOURCE INC
4	451648		\$82.00	Mar 3, 2017	29418	0	SULLIVAN, THOMAS
4	451649		\$7,788.43	Mar 3, 2017	29345	1	T-MOBILE

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4	451650		\$76.00	Mar 3, 2017	29417	0	THOM, DAVID
4	451651		\$10.75	Mar 3, 2017	21190	0	TROUSIL, WANDA
4	451652		\$49.00	Mar 3, 2017	00000	7318	TULLIS, LANA
4	451653		\$4,263.06	Mar 3, 2017	04153	1	U.S. POSTMASTER
4	451654		\$89.98	Mar 3, 2017	E7415	0	UMHOEFER, THOMAS C
4	451655		\$145.00	Mar 3, 2017	08595	0	UNIVERSITY OF MINNESOTA-TUITION
4	451656		\$998.00	Mar 3, 2017	24368	0	WILSON, NATHAN
4	451657		\$1,545.00	Mar 3, 2017	07737	0	YOUTH FRONTIERS, INC.
4	451658		\$500.00	Mar 7, 2017	24972	0	BIBLIOTHECA, LLC
4	451659		\$10,110.24	Mar 7, 2017	04226	0	BURNSVILLE, CITY OF
4	451660	Unissued	\$0.00	Mar 7, 2017	04226	0	BURNSVILLE, CITY OF
4	451661		\$120.00	Mar 7, 2017	25919	0	CORDOVA, LETICIA
4	451662		\$3,444.84	Mar 7, 2017	01002	0	EAGAN, CITY OF
4	451663		\$80.19	Mar 7, 2017	03981	0	ECKROTH MUSIC
4	451664		\$150.00	Mar 7, 2017	09272	2	ECM PUBLISHERS, INC.
4	451665		\$461.44	Mar 7, 2017	00575	0	GROTH MUSIC COMPANY
4	451666		\$41.95	Mar 7, 2017	02483	0	INTEGRA TELECOM
4	451667		\$8,577.35	Mar 7, 2017	03029	1	MINNESOTA ENERGY RESOURCES CORPORATION
4	451668		\$50.00	Mar 7, 2017	03333	1	MN ASSOC OF ALTERNATIVE PROGRAMS (MAAP)
4	451669		\$225.00	Mar 7, 2017	00624	0	MN HISTORICAL SOCIETY
4	451670		\$690.00	Mar 7, 2017	29333	0	PEDIATECH NURSING, LLC
4	451671		\$23.00	Mar 7, 2017	26552	3	SCHOOL NUTRITION ASSOCIATION
4	451672		\$10,408.95	Mar 7, 2017	23848	0	SFM
4	451673		\$31.20	Mar 7, 2017	27563	0	SHRED RIGHT
4	451674		\$401.90	Mar 7, 2017	28502	0	THE MCDOWELL AGENCY, INC.
4	451675		\$4,500.00	Mar 7,	08203	1	TIES

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				2017			
4	451676		\$15,458.60	Mar 7, 2017	04417	1	US FOODS INC
4	451677		\$624.00	Mar 7, 2017	28298	0	US HEALTH WORKS MEDICAL GRP MN, PC
4	451678		\$5,167.66	Mar 7, 2017	00535	1	VERIZON WIRELESS
4	451679		\$16.97	Mar 7, 2017	02776	0	XCEL ENERGY
4	451680		\$480.00	Mar 10, 2017	28551	0	ADVANCED IMAGING SOLUTIONS
4	451681		\$360.00	Mar 10, 2017	23909	0	ALEMENY-JONES, AUREA
4	451682		\$180.00	Mar 10, 2017	27129	0	ALI, AMAAL
4	451683		\$755.07	Mar 10, 2017	01365	0	AMERIPRIDE LINEN AND APPAREL SERVICES
4	451684		\$1,128.81	Mar 10, 2017	27359	1	BOULDER NORDIC SPORT MIDWEST
4	451685		\$2,925.00	Mar 10, 2017	00435	0	BURNSVILLE ICE CENTER
4	451686		\$12,450.20	Mar 10, 2017	00673	0	BURNSVILLE, CITY OF
4	451687		\$847.50	Mar 10, 2017	29243	0	CARLSON, GERRI
4	451688		\$202.50	Mar 10, 2017	28401	0	CHOY, KEREN
4	451689		\$525.00	Mar 10, 2017	28260	0	CHOY, SERGIO R.
4	451690		\$6,562.50	Mar 10, 2017	06392	0	COMPAS, INC.
4	451691		\$76.00	Mar 10, 2017	07831	0	COOMBE, JEFF
4	451692		\$592.50	Mar 10, 2017	25919	0	CORDOVA, LETICIA
4	451693		\$540.00	Mar 10, 2017	27732	0	DIALOG ONE LLC
4	451694		\$10,512.41	Mar 10, 2017	00641	0	DICK'S/LAKEVILLE SANITATION, INC.
4	451695		\$30.00	Mar 10, 2017	28051	0	DO GOOD DIAPERS LLC
4	451696		\$341.00	Mar 10, 2017	25053	0	EF EDUCATIONAL TOURS
4	451697		\$76.00	Mar 10, 2017	03439	0	ERICKSON, RICHARD J.
4	451698		\$76.00	Mar 10, 2017	22539	0	GEYEN, MARK
4	451699		\$3,575.00	Mar 10, 2017	27635	0	GLOBAL TRANSLATION & INTERPRETER
4	451700		\$82.00	Mar 10, 2017	24088	0	HEALY, MICHAEL

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	451701		\$76.00	Mar 10, 2017	28355	0	HILL, WESLEY
4	451702		\$2,043.29	Mar 10, 2017	20347	1	HOUSE OF PRINT
4	451703		\$60.00	Mar 10, 2017	29182	0	HUTSAL, OLEKSANDRA
4	451704		\$2,468.75	Mar 10, 2017	20540	0	INTELLIGERE, INC
4	451705		\$23,220.11	Mar 10, 2017	09327	0	INTERMEDIATE SCHOOL DISTRICT 917
4	451706		\$89.98	Mar 10, 2017	03003	2	J.W. PEPPER & SON INC.
4	451707		\$82.00	Mar 10, 2017	07850	0	JENSEN, RANDY
4	451708		\$82.00	Mar 10, 2017	24067	0	JOHNSON, DENNIS
4	451709		\$638.00	Mar 10, 2017	29424	1	K12 MANAGEMENT
4	451710		\$190.00	Mar 10, 2017	25881	0	KANDAKAI, PATRICIA
4	451711		\$107,178.45	Mar 10, 2017	27633	0	KELLY SERVICES, INC.
4	451712		\$82.00	Mar 10, 2017	28360	0	KIEFFER, ROBERT
4	451713		\$82.00	Mar 10, 2017	03225	0	KORTE, STEVE
4	451714		\$37.01	Mar 10, 2017	28748	0	LAMPRECHT, JOHN
4	451715		\$60.00	Mar 10, 2017	26282	0	LEE, WAI YEE
4	451716		\$82.00	Mar 10, 2017	28657	0	LUKANICH, JAMES
4	451717		\$2,058.00	Mar 10, 2017	06064	0	MEEKER AND WRIGHT SPECIAL
4	451718		\$2,200.00	Mar 10, 2017	24441	0	MEIER, MITCHELL
4	451719		\$175.00	Mar 10, 2017	03814	0	MINNESOTA COMMUNITY EDUCATION ASSOC (MCEA)
4	451720		\$9,193.37	Mar 10, 2017	03029	1	MINNESOTA ENERGY RESOURCES CORPORATION
4	451721		\$13,894.82	Mar 10, 2017	07448	0	MINNESOTA VALLEY ELECTRIC COOPERATIVE
4	451722		\$76.00	Mar 10, 2017	29046	0	MISENER, DENNIS JR.
4	451723		\$380.00	Mar 10, 2017	25536	1	MN ACTION FOR HEALTHY KIDS
4	451724		\$770.00	Mar 10, 2017	08616	1	MN STATE CHESS ASSOCIATION
4	451725		\$219.00	Mar 10, 2017	02445	0	MN STATE HIGH SCHOOL LEAGUE (MSHSL)
4	451726		\$295.00	Mar 10,	24210	0	MNACTE/SNP

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
4	451727		\$60.00	Mar 10, 2017	24243	0	MUNOZ, MARIBEL
4	451728		\$1,107.17	Mar 10, 2017	02765	0	NORCOSTCO, INC.
4	451729		\$5,183.43	Mar 10, 2017	06477	0	OFFICE OF MN IT SERVICES
4	451730		\$210.00	Mar 10, 2017	28607	0	OLSON, ELLEN
4	451731		\$75.00	Mar 10, 2017	26842	0	PERALTA, GERMAN
4	451732		\$750.00	Mar 10, 2017	24879	0	PEREZ, MELISSA M.
4	451733		\$60.00	Mar 10, 2017	22793	0	RABINOWICZ, JACK
4	451734		\$60.00	Mar 10, 2017	21343	0	RAMACHER, THUY
4	451735		\$1,606.00	Mar 10, 2017	00488	0	REGION 3AA
4	451736		\$4,914.17	Mar 10, 2017	09588	0	SAVAGE, CITY OF
4	451737		\$240.00	Mar 10, 2017	09588	2	SAVAGE, CITY OF
4	451738		\$131.49	Mar 10, 2017	03532	2	SCHMITT MUSIC
4	451739		\$60,181.00	Mar 10, 2017	23848	0	SFM
4	451740		\$129.12	Mar 10, 2017	24465	2	SHRED-IT USA
4	451741		\$480.00	Mar 10, 2017	26857	0	SOTO, NESTOR DAVID
4	451742		\$772.93	Mar 10, 2017	26921	0	SOUTH SUBURBAN CONFERENCE
4	451743		\$1,620.36	Mar 10, 2017	28611	0	SOUTHWEST METRO INTERMEDIATE
4	451744		\$76.00	Mar 10, 2017	03545	0	THUROW, JOSH
4	451745		\$103,183.15	Mar 10, 2017	08203	1	TIES
4	451746		\$285.00	Mar 10, 2017	25958	0	UGAS, ABDISAMAD
4	451747		\$179.39	Mar 10, 2017	27728	1	US GAMES
4	451748		\$225.00	Mar 10, 2017	25560	0	WARSAME, KADRA
4	451749		\$240.00	Mar 10, 2017	25837	0	WILLIAMS, REBECCA
4	451750		\$82.00	Mar 10, 2017	05416	0	WILTJER, BRENDEN
4	451751		\$79.99	Mar 10, 2017	25497	0	WOLTERS KLUWER

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	451752		\$1,609.81	Mar 16, 2017	28491	0	A.J. MOORE ELECTRIC, INC.
4	451753		\$9,699.02	Mar 16, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	451754	Unissued	\$0.00	Mar 16, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	451755	Unissued	\$0.00	Mar 16, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	451756	Unissued	\$0.00	Mar 16, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	451757	Unissued	\$0.00	Mar 16, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	451758	Unissued	\$0.00	Mar 16, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	451759	Unissued	\$0.00	Mar 16, 2017	28147	1	AGROPUR INC. DIVISION NATREL USA
4	451760		\$1,764.48	Mar 16, 2017	27586	0	AMERICAN OFFICE PRODUCTS
4	451761		\$461.46	Mar 16, 2017	01365	0	AMERIPRIDE LINEN AND APPAREL SERVICES
4	451762	Unissued	\$0.00	Mar 16, 2017	01365	0	AMERIPRIDE LINEN AND APPAREL SERVICES
4	451763		\$555.45	Mar 16, 2017	03197	0	ATTAINMENT CO., INC.
4	451764		\$868.98	Mar 16, 2017	09987	1	BEARCOM
4	451765		\$12,895.52	Mar 16, 2017	00477	0	BIX PRODUCE COMPANY
4	451766	Unissued	\$0.00	Mar 16, 2017	00477	0	BIX PRODUCE COMPANY
4	451767	Unissued	\$0.00	Mar 16, 2017	00477	0	BIX PRODUCE COMPANY
4	451768	Unissued	\$0.00	Mar 16, 2017	00477	0	BIX PRODUCE COMPANY
4	451769	Unissued	\$0.00	Mar 16, 2017	00477	0	BIX PRODUCE COMPANY
4	451770		\$224.46	Mar 16, 2017	20206	1	BOOKSOURCE
4	451771		\$330.00	Mar 16, 2017	23756	0	BRUTUS, INC.
4	451772		\$525.24	Mar 16, 2017	20289	1	CDW GOVERNMENT, INC.
4	451773		\$5,145.00	Mar 16, 2017	23509	0	COOL AIR MECHANICAL, INC.
4	451774		\$324.21	Mar 16, 2017	00647	0	CROWN RENTAL, INC.
4	451775		\$146.50	Mar 16, 2017	00645	0	CUB FOODS
4	451776		\$30.52	Mar 16, 2017	00645	2	CUB FOODS
4	451777		\$612.76	Mar 16,	29228	1	CUMMINS NPOWER LLC

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
4	451778		\$114,366.52	Mar 16, 2017	04186	1	DALCO
4	451779	Unissued	\$0.00	Mar 16, 2017	04186	1	DALCO
4	451780		\$1,994.44	Mar 16, 2017	00279	0	DIVERSIFIED SNACK DISTRIBUTION
4	451781		\$88.20	Mar 16, 2017	06626	1	EDUCATIONAL PRODUCTS, INC
4	451782		\$377.50	Mar 16, 2017	01078	0	ELECTRO WATCHMAN, INC.
4	451783		\$996.60	Mar 16, 2017	26949	0	FAIRFIELD GLASS & WINDOW, INC.
4	451784		\$72.68	Mar 16, 2017	23054	1	FASTENAL
4	451785		\$2,000.00	Mar 16, 2017	26109	0	FIELD ENVIRONMENTAL CONSULTING, INC.
4	451786		\$51.75	Mar 16, 2017	01235	1	FLAGHOUSE INC.
4	451787		\$6,995.00	Mar 16, 2017	00691	0	FRONTIER AG & TURF
4	451788		\$2,697.00	Mar 16, 2017	01541	1	GENERAL PARTS, LLC
4	451789		\$350.82	Mar 16, 2017	01458	1	GOPHER
4	451790		\$1,132.30	Mar 16, 2017	04387	1	GRAINGER
4	451791	Unissued	\$0.00	Mar 16, 2017	04387	1	GRAINGER
4	451792		\$1,047.08	Mar 16, 2017	09318	1	HILLYARD INC - MINNEAPOLIS
4	451793		\$1,316.25	Mar 16, 2017	27693	0	IDEAL SERVICES, INC.
4	451794		\$533.00	Mar 16, 2017	08955	0	KELLEHER, HELMRICH AND ASSOCIATES
4	451795		\$603.59	Mar 16, 2017	02203	0	LAKESHORE LEARNING MATERIALS
4	451796		\$149.94	Mar 16, 2017	24472	0	LEADING EDGE
4	451797		\$95.00	Mar 16, 2017	05077	0	LOCKSAFE INC.
4	451798		\$683.80	Mar 16, 2017	24496	0	MARKET DISTRIBUTION, INC.
4	451799		\$393.00	Mar 16, 2017	05756	0	MASTER ELECTRIC CO., INC.
4	451800		\$91.96	Mar 16, 2017	27932	1	MATHESON TRI-GAS, INC.
4	451801		\$1,351.50	Mar 16, 2017	27063	0	MIDWEST BLINDS
4	451802		\$2,782.21	Mar 16, 2017	08999	1	MINNESOTA ELEVATOR INC

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	451803		\$30.00	Mar 16, 2017	07914	2	MN DEPT OF LABOR AND INDUSTRY
4	451804		\$70.00	Mar 16, 2017	08702	0	MOBILE HEALTH SERVICES LLC
4	451805		\$171.91	Mar 16, 2017	03519	0	NAPA AUTO PARTS
4	451806	Unissued	\$0.00	Mar 16, 2017	03519	0	NAPA AUTO PARTS
4	451807		\$127.70	Mar 16, 2017	02489	1	OFFICE DEPOT COMPANY
4	451808		\$1,301.00	Mar 16, 2017	26086	0	ORKIN COMMERCIAL SERVICES
4	451809		\$110.49	Mar 16, 2017	05511	0	RED WING SHOE STORE
4	451810		\$2,497.28	Mar 16, 2017	28946	0	REFRESH TECHNOLOGIES
4	451811		\$573.75	Mar 16, 2017	09053	0	RIFTON EQUIPMENT
4	451812		\$36,577.86	Mar 16, 2017	03537	1	SCHOOL HEALTH SUPPLY CO., INC.
4	451813		\$259.13	Mar 16, 2017	03745	1	SHERWIN-WILLIAMS
4	451814		\$145.92	Mar 16, 2017	03745	2	SHERWIN-WILLIAMS
4	451815		\$20,000.00	Mar 16, 2017	02217	1	SIEMENS INDUSTRY, INC.
4	451816		\$10,255.97	Mar 16, 2017	03587	1	SIMPLEX GRINNELL
4	451817		\$67.95	Mar 16, 2017	03553	0	SOUTHPAW ENTERPRISES, INC.
4	451818		\$526.00	Mar 16, 2017	23998	2	SUMMIT COMMERCIAL FACILITIES GROUP
4	451819		\$62.73	Mar 16, 2017	01377	0	THERAPY SHOPPE
4	451820		\$797.42	Mar 16, 2017	22123	1	TOTAL FILTRATION SERVICES, INC.
4	451821		\$6,496.16	Mar 16, 2017	03802	0	TRIO SUPPLY
4	451822	Unissued	\$0.00	Mar 16, 2017	03802	0	TRIO SUPPLY
4	451823		\$3,363.11	Mar 16, 2017	26380	0	TYLER TECHNOLOGIES INC
4	451824		\$484.00	Mar 16, 2017	01197	1	US FOODS CULINARY EQUIPMENT & SUPPLIES LLC
4	451825		\$45.72	Mar 16, 2017	04243	1	VIKING ELECTRIC SUPPLY, INC.
4	451826		\$425.77	Mar 16, 2017	04566	0	ZIEGLER INC.
4	451827		\$1,035.50	Mar 14, 2017	22108	0	AYAQUICA, SHERI
4	451828		\$30.00	Mar 14,	29343	0	CARSON, WENDY

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Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			
4	451829		\$9.06	Mar 14, 2017	26565	1	COMCAST
4	451830		\$645.00	Mar 14, 2017	25919	0	CORDOVA, LETICIA
4	451831		\$773.14	Mar 14, 2017	29431	1	CRAYOLA EXPERIENCE
4	451832		\$8,226.65	Mar 14, 2017	28385	0	CYPRUS CLASSICAL ACADEMY
4	451833		\$140.00	Mar 14, 2017	29430	0	DEAN'S KOMBUCHA, LLC
4	451834		\$150.00	Mar 14, 2017	29432	0	DIRIE, BAHJO
4	451835		\$4,000.00	Mar 14, 2017	22061	0	DISTRIBUTED WEBSITE CORPORATION
4	451836		\$2,050.00	Mar 14, 2017	24432	0	I GOT SKILLS
4	451837		\$288.00	Mar 14, 2017	01994	0	J&R SCHOOL SUPPLIES, INC.
4	451838		\$157.50	Mar 14, 2017	20523	0	JONES, SCOTT
4	451839		\$50.00	Mar 14, 2017	08353	0	LOWELL INN
4	451840		\$97.00	Mar 14, 2017	20044	0	MIDWEST AUDIO VISUAL, INC.
4	451841		\$126.00	Mar 14, 2017	02467	0	NOVAK, JANICE S.
4	451842		\$968.50	Mar 14, 2017	29012	0	PACHABELLY DANCE
4	451843		\$675.00	Mar 14, 2017	29333	0	PEDIATECH NURSING, LLC
4	451844		\$120.00	Mar 14, 2017	24879	0	PEREZ, MELISSA M.
4	451845		\$618.30	Mar 14, 2017	29413	0	QIVITALITY, LLC
4	451846		\$265.10	Mar 14, 2017	03196	6	SCHOLASTIC INC.
4	451847		\$20,000.00	Mar 14, 2017	29250	1	SCHOOLOGY INCORPORATED
4	451848		\$995.00	Mar 14, 2017	28095	0	SPED FORMS, INC.
4	451849		\$20.90	Mar 14, 2017	24477	1	TAYLOR COMMUNICATIONS, INC.
4	451850		\$50,000.00	Mar 14, 2017	08203	1	TIES
4	451851		\$22,744.00	Mar 14, 2017	04417	1	US FOODS INC
4	451852	Unissued	\$0.00	Mar 14, 2017	04417	1	US FOODS INC
4	451853	Unissued	\$0.00	Mar 14, 2017	04417	1	US FOODS INC

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	451854		\$312.00	Mar 14, 2017	28298	0	US HEALTH WORKS MEDICAL GRP MN, PC
4	451855		\$600.00	Mar 14, 2017	29429	0	ZITZOW, TYSON
Check Count	512	Grand Total	\$1,796,342.07				

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
3	101879		\$2,260.05	Feb 17, 2017	29367	0	AMERICAN STRUCTURAL METALS, INC.
3	101880		\$18,902.15	Feb 17, 2017	29362	0	COMMERCIAL DRYWALL, INC.
3	101881		\$4,660.70	Feb 17, 2017	29317	0	CROSSTOWN MASONRY, INC.
3	101882	Clear	\$217.80	Feb 17, 2017	09272	2	ECM PUBLISHERS, INC.
3	101883		\$49,252.75	Feb 17, 2017	29369	0	ENVISION GLASS INC.
3	101884	Clear	\$9,280.45	Feb 17, 2017	26194	0	FREEMOTION FITNESS, INC.
3	101885		\$34,698.75	Feb 17, 2017	29360	0	G URBAN COMPANIES INC
3	101886		\$12,600.52	Feb 17, 2017	29368	0	GEORGE F COOK CONSTRUCTION CO
3	101887	Clear	\$1,040.00	Feb 17, 2017	03131	0	HALLBERG ENGINEERING, INC.
3	101888	Clear	\$27,786.22	Feb 17, 2017	29296	0	INTEREUM, INC.
3	101889	Clear	\$559.82	Feb 17, 2017	24579	1	LIFE FITNESS
3	101890		\$6,000.20	Feb 17, 2017	29315	0	METRO UTILITIES, INC.
3	101891	Clear	\$80,995.98	Feb 17, 2017	27702	0	MORCON CONSTRUCTION INC.
3	101892		\$10,223.90	Feb 17, 2017	26094	0	MULTIPLE CONCEPTS INTERIORS, INC.
3	101893		\$25,737.40	Feb 17, 2017	29318	0	NORTHLAND CONCRETE & MASONRY, LLC
3	101894		\$29,122.26	Feb 17, 2017	29357	0	RED CEDAR STEEL ERECTORS, INC
3	101895		\$45,272.25	Feb 17, 2017	28078	0	SMB OF MINNESOTA
3	101896		\$2,944.05	Feb 17, 2017	29363	0	THELEN HEATING & ROOFING INC.
3	101897		\$25,438.15	Feb 17, 2017	29370	0	TOTAL FIRE PROTECTION, INC.
3	101898	Clear	\$5,800.00	Feb 17, 2017	24410	1	ZMD ENGINEERED SOLUTIONS
3	101899		\$16,889.93	Mar 10, 2017	26500	0	ARMSTRONG TORSETH SKOLD & RYDEEN INC.
3	101900		\$5,704.00	Mar 10, 2017	23509	0	COOL AIR MECHANICAL, INC.
3	101901		\$841.51	Mar 10, 2017	09272	2	ECM PUBLISHERS, INC.
3	101902		\$8,807.92	Mar 10, 2017	01078	0	ELECTRO WATCHMAN, INC.
3	101903		\$780.00	Mar 10, 2017	26949	0	FAIRFIELD GLASS & WINDOW, INC.
3	101904		\$2,148.92	Mar 10,	27736	0	GLOBAL COMMUNICATIONS WIRING &

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				2017			SERVICES
3	101905		\$58,720.26	Mar 10, 2017	29296	0	INTEREUM, INC.
3	101906		\$4,667.99	Mar 10, 2017	24467	1	MCKESSON MEDICAL SURGICAL
3	101907		\$10,643.00	Mar 10, 2017	07752	0	MILLER ELECTRIC, INC.
3	101908		\$9,975.00	Mar 10, 2017	22848	0	PEOPLES ELECTRIC COMPANY, INC
3	101909		\$14,910.00	Mar 10, 2017	02217	1	SIEMENS INDUSTRY, INC.
3	101910		\$9,563.00	Mar 10, 2017	05681	3	SNA SPORTS GROUP
Check Count	32	Grand Total	\$536,444.93				



**Agenda II.B.5
 March 15, 2017**

TO: Dr. Joe Gothard, Superintendent and Board of Education
FROM: Lisa K. Rider, Executive Director of Business Services
DATE: March 23, 2017
RE: Budget Analysis for the Month Ending February 28, 2017

RECOMMENDATION: That the Board accepts the Budget Analysis for the month ending February 28, 2017

The February Budget Reports are presented for Board information and review. The reports indicate the following:

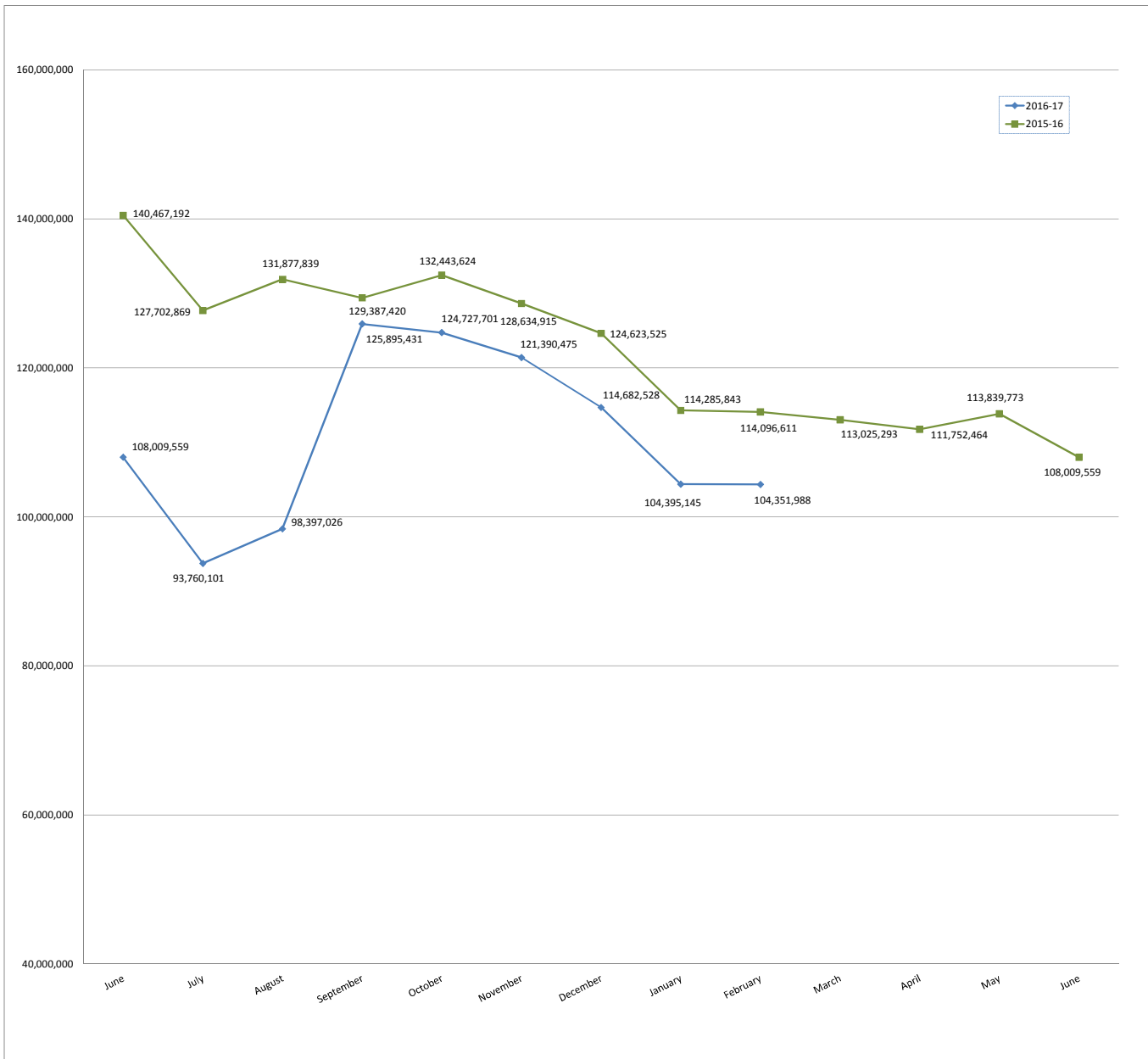
	<u>Year-to-Date Revenue</u>	<u>% of Adopted Budget</u>	<u>Year-to-Date Expenditures</u>	<u>% of Adopted Budget</u>
All Funds	\$ 103,945,953	61.83%	\$ 126,370,492	55.36%
General Fund	\$ 69,731,505	57.26%	\$ 70,609,184	56.12%

To assist the Board in monitoring monthly financial activity and to help identify budget-to-actual deviations, the following graphs have been developed for all funds and the general fund:

Cash and Investments by Month for Last year and Current year
 Revenues Year-to-Date for Last two years and Current year
 Expenditures Year-to-Date for Last two years and Current year

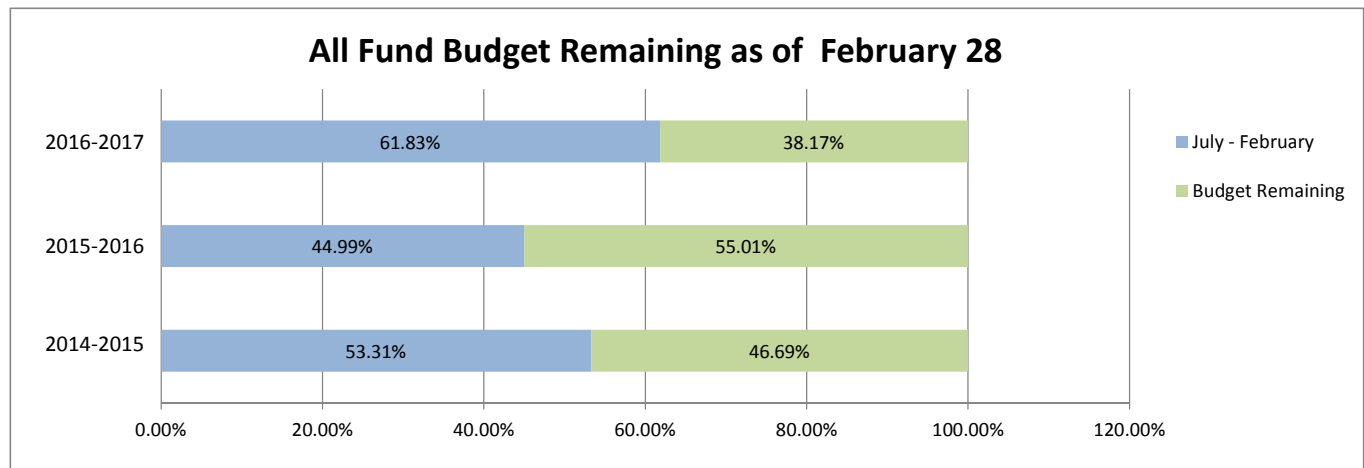
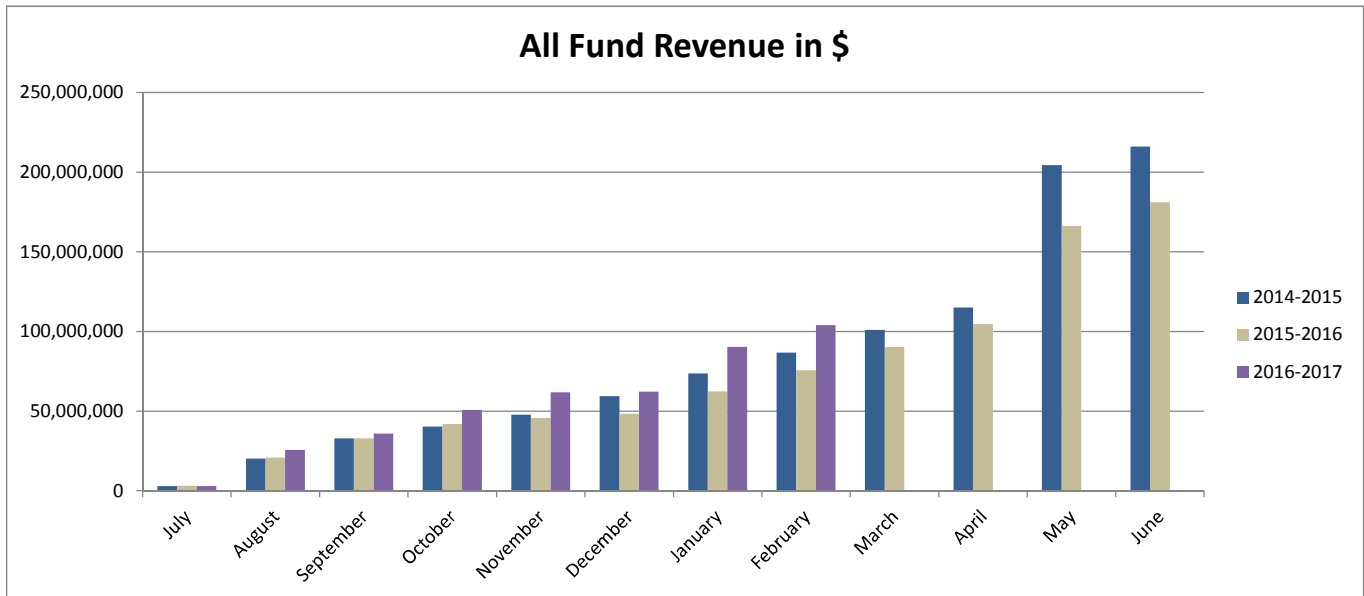
All of the reports and graphs show last year's actual figures, this year's budget and this year's activity to day. Additional detail is available upon request. I would be glad to answer any questions regarding these reports.

ALL FUNDS CASH AND INVESTMENTS
2015-16 AND 2016-17



**REVENUE COMPARISON
ALL FUNDS**

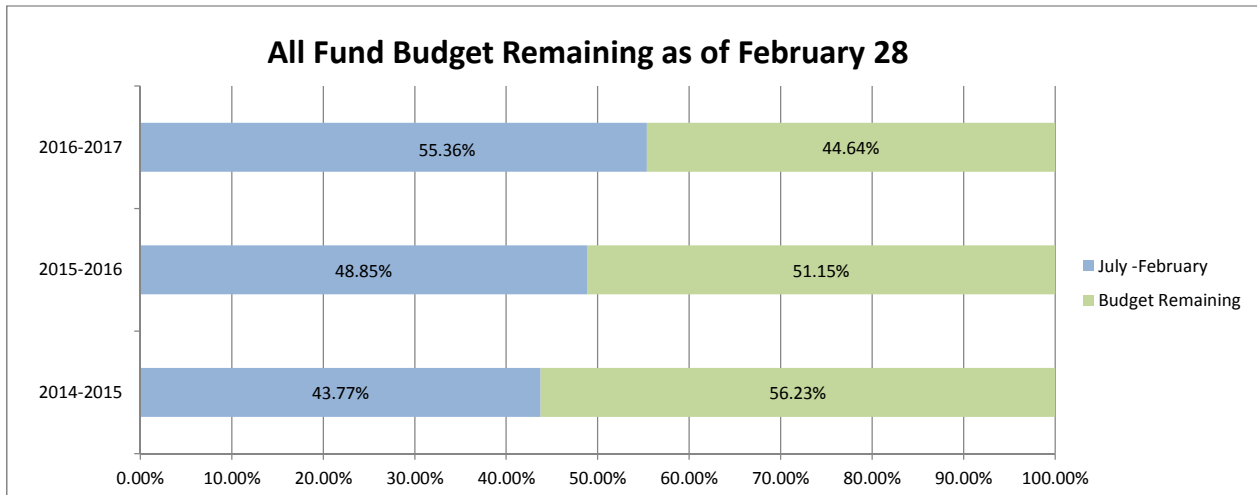
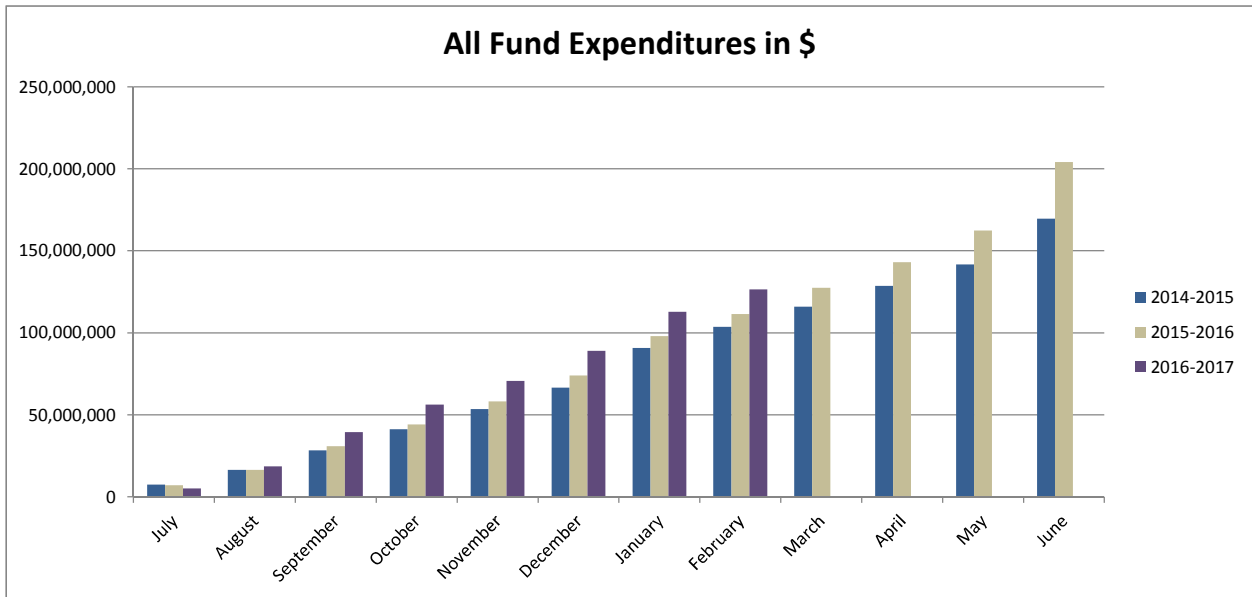
	2014-2015		2015-2016		2016-2017	
	\$	%	\$	%	\$	%
July	2,850,387	1.75%	3,044,376	1.81%	2,809,302	1.67%
August	20,097,761	12.36%	20,776,436	12.36%	25,542,740	15.19%
September	32,867,875	20.22%	32,729,505	19.47%	35,814,597	21.30%
October	40,162,882	24.70%	41,826,417	24.88%	50,756,340	30.19%
November	47,710,427 **	29.35%	45,631,362 **	27.14%	61,773,537 **	36.74%
December	59,268,168	36.46%	48,389,298	28.78%	62,140,926	36.96%
January	73,682,714	45.32%	62,310,017	37.06%	90,177,955	53.64%
February	86,673,781	53.31%	75,637,174	44.99%	103,945,953	61.83%
March	100,985,658	62.12%	90,285,615	53.70%		0.00%
April	115,060,703	70.77%	104,623,897	62.23%		0.00%
May	204,278,857	125.65%	166,252,241	98.89%		0.00%
June	215,999,627	132.86%	181,117,868	107.73%		0.00%
BUDGET	162,289,404	100.00%	162,577,015	100.00%	168,118,811	100.00%



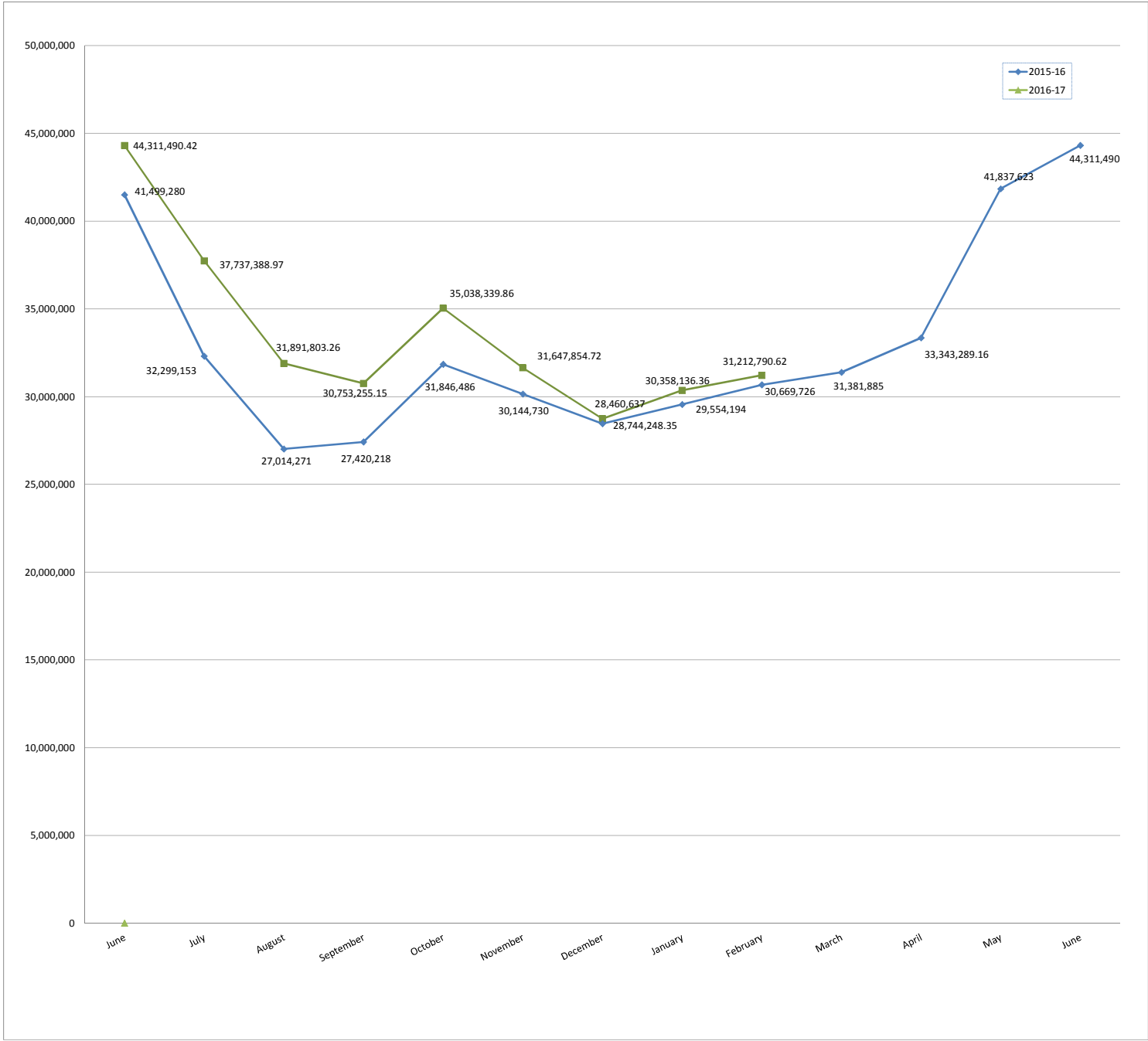
** The year to year comparison will vary due to the timing of the reversal of prior year accruals.

**EXPENDITURE COMPARISON
ALL FUNDS**

	2014-2015		2015-2016		2016-2017	
	\$	%	\$	%	\$	%
July	7,547,048	3.19%	7,049,033	3.09%	5,196,342	2.28%
August	16,483,027	6.96%	16,404,117	7.19%	18,514,790	8.11%
September	28,293,796	11.95%	30,882,275	13.53%	39,525,196	17.32%
October	41,129,759	17.37%	44,144,329	19.34%	56,289,453	24.66%
November	53,531,556	22.61%	58,247,227	25.52%	70,699,295	30.97%
December	66,513,786	28.09%	73,968,194	32.40%	88,941,755	38.96%
January	90,772,024	38.34%	97,976,121	42.92%	112,826,815	49.43%
February	103,617,253	43.77%	111,499,625	48.85%	126,370,492	55.36%
March	115,995,927	48.99%	127,360,079	55.79%		0.00%
April	128,584,685	54.31%	142,980,681	62.64%		0.00%
May	141,606,925	59.81%	162,380,604	71.14%		0.00%
June	169,539,828	71.61%	204,018,788	89.38%		0.00%
BUDGET	169,749,976	100.00%	236,752,755	100.00%	228,264,493	100.00%

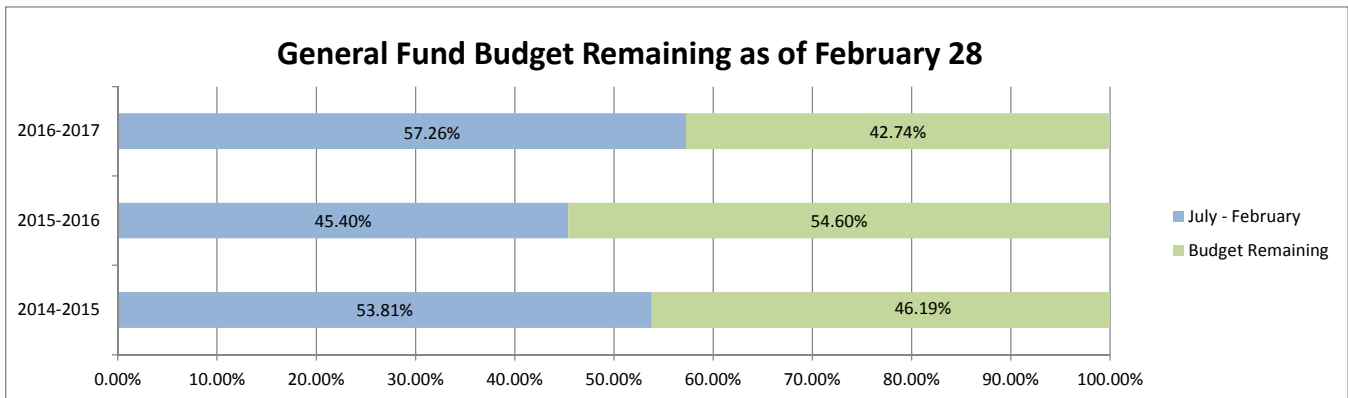
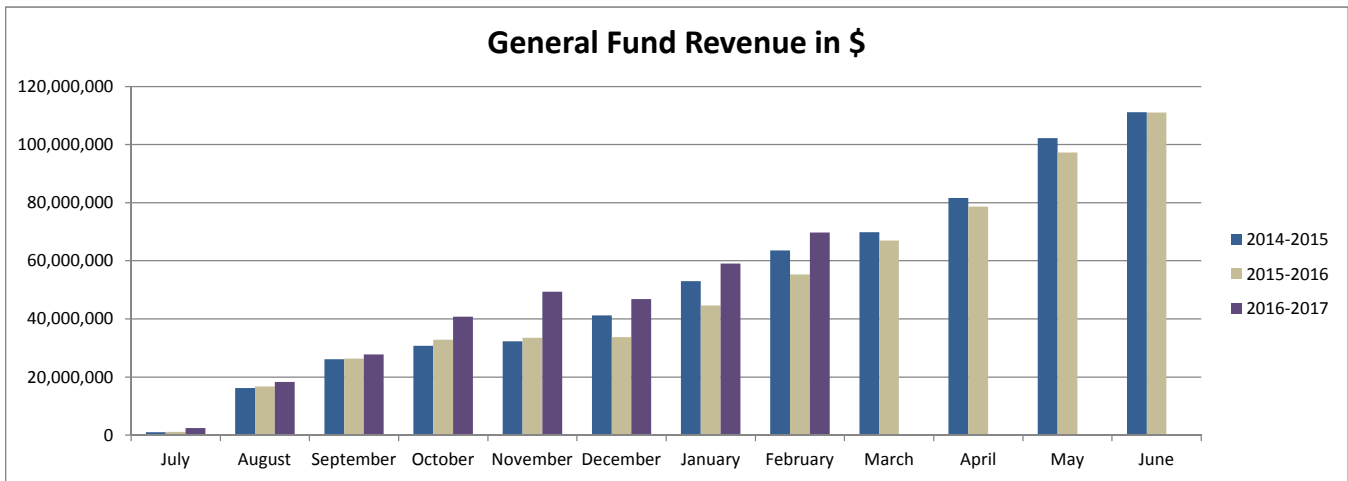


GENERAL FUND CASH AND INVESTMENTS
2015-16 AND 2016-17



**REVENUE COMPARISON
GENERAL FUND**

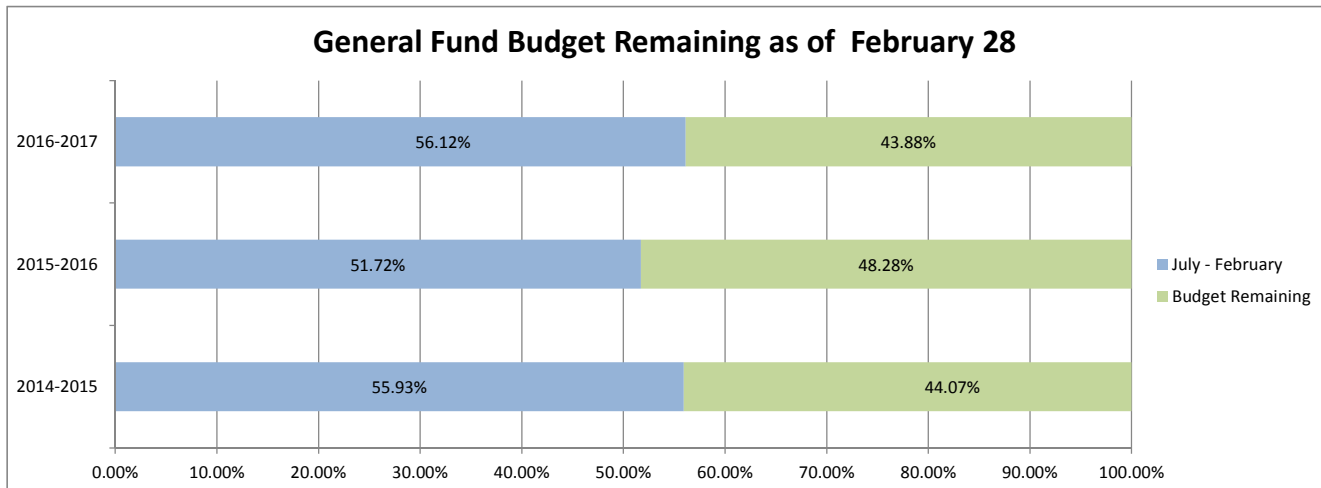
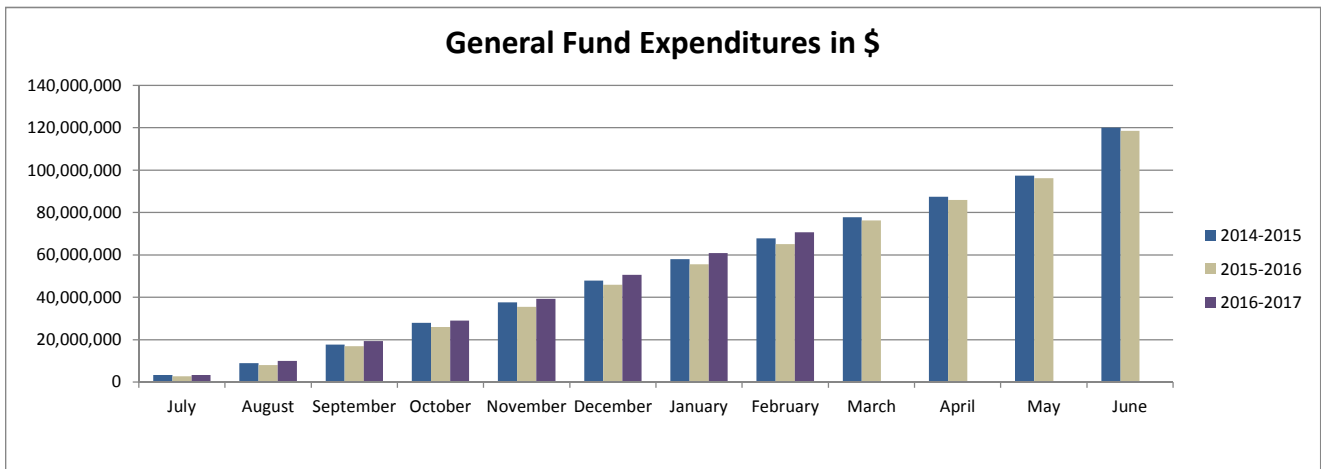
	2014-2015		2015-2016		2016-2017	
	\$	%	\$	%	\$	%
July	998,299	0.85%	1,172,002	0.96%	2,428,394	1.99%
August	16,255,179	13.77%	16,819,666	13.81%	18,330,814	15.05%
September	26,150,902	22.15%	26,303,462	21.60%	27,731,893	22.77%
October	30,774,320	26.07%	32,868,210	26.99%	40,727,980	33.44%
November	32,344,957 **	27.40%	33,523,977 **	27.53%	49,365,639 **	40.54%
December	41,271,780	34.96%	33,750,953	27.71%	46,887,839	38.50%
January	53,037,217	44.93%	44,669,701	36.68%	59,026,452	48.47%
February	63,519,175	53.81%	55,293,029	45.40%	69,731,505	57.26%
March	69,865,296	59.18%	67,001,225	55.02%		0.00%
April	81,679,509	69.19%	78,653,851	64.59%		0.00%
May	102,274,231	86.64%	97,297,732	79.90%		0.00%
June	111,161,850	94.17%	111,032,879	91.17%		0.00%
BUDGET	116,289,398	100.00%	118,046,063	100.00%	121,781,224	100.00%



** The year to year comparison will vary due to the timing of the reversal of prior year accruals.

**EXPENDITURE COMPARISON
GENERAL FUND**

	2014-2015		2015-2016		2016-2017	
	\$	%	\$	%	\$	%
July	3,337,696	2.75%	2,684,247	2.13%	3,281,485	2.61%
August	8,947,182	7.38%	7,972,377	6.34%	9,904,860	7.87%
September	17,645,205	14.56%	16,911,827	13.44%	19,362,893	15.39%
October	27,881,276	23.00%	25,943,715	20.62%	28,951,109	23.01%
November	37,625,436	31.04%	35,429,463	28.16%	39,179,314	31.14%
December	47,847,779	39.47%	45,930,671	36.51%	50,514,628	40.15%
January	57,981,560	47.83%	55,592,345	44.18%	60,876,065	48.38%
February	67,797,669	55.93%	65,071,177	51.72%	70,609,184	56.12%
March	77,794,585	64.17%	76,193,365	60.56%		0.00%
April	87,372,670	72.07%	85,924,006	68.29%		0.00%
May	97,383,134	80.33%	96,128,215	76.40%		0.00%
June	120,005,229	98.99%	118,503,256	94.19%		0.00%
BUDGET	120,691,888	100.00%	121,227,919	100.00%	125,819,062	100.00%





Future Ready. Community Strong.

**Agenda II.B.6.
March 23, 2017**

To: Board of Education
From: Dr. Joe Gothard, Superintendent
Date: March 17, 2017
Re: Second reading of changes to Policies 406: *Public and Private Personnel Data*; 501: *Weapons Policy*; and 506: *Student Discipline*

Recommendation: That the Board of Education approves, on a second reading basis, changes to Policies 406: *Public and Private Personnel Data*; 501: *Weapons Policy*; and 506: *Student Discipline*.

Background Information: The Policy Review Committee will be reviewing all policies on a rotating basis every three to five years. New policies or policies with substantive changes will be listed under new business. Policies with non-substantive changes or changes that were made as a result of Minn. State Statute will be listed on the consent agenda.

The Policy Review Committee met on February 21 to review changes to the policies listed below and are recommending Board approval.

- 406: *Public and Private Personnel Data* – The policy is being updated to comply with Minn. State Statutes. The policy was last revised on June 9, 2016. (The changes suggested by MSBA in 2014 were not included in the last policy revision).
- 501: *Weapons Policy* – MSBA recommended revising the policy. The policy was adopted on September 24, 2015.
- 506: *Student Discipline* – Non substantive changes were made to the policy. The policy was last revised on May 26, 2016.

The first reading was approved on March 9, 2017.

Adopted: 12/03
Reviewed: 5/26/2016
Revised: 3/23/2017
Rescinds: GBLA

406 PUBLIC AND PRIVATE PERSONNEL DATA

I. PURPOSE

The purpose of this policy is to provide guidance to Independent School District 191 employees as to the data the school district collects and maintains regarding its personnel.

II. GENERAL STATEMENT OF POLICY

- A. All data on individuals collected, created, received, maintained or disseminated by Independent School District 191, which is classified by statute or federal law as public, shall be accessible to the public pursuant to the procedures established by the school district.
- B. All other data on individuals is private or confidential.

III. DEFINITIONS

- A. "Public" means that the data is available to anyone who requests it.
- B. "Private" means the data is available to the subject of the data and to school district staff who need it to conduct the business of the school district.
- C. "Confidential" means the data is not available to the subject.
- D. "Personnel data" means government data on individuals collected because they are or were employees of the school district, applicants for employment, volunteers or independent contractors for the school district, or members of or applicants for an advisory board or commission. Personnel data includes data submitted to the school district by an employee as part of an organized self-evaluation effort by the school district to request suggestions from all employees on ways to cut costs, make the school district more efficient, or to improve school district operations. An employee who is identified in a suggestion shall have access to all data in the suggestion except the identity of the employee making the suggestion.
- E. "Finalist" means an individual who is selected to be interviewed by the school board for a position.
- F. "Protected health information" means individually identifiable health information transmitted in electronic form by a school district acting as a health

care provider. "Protected health information" excludes health information in education records covered by the Federal Family Educational Rights and Privacy Act and employment records held by a school district in its role as employer.

- G. "Public officials" means business managers; human resource directors; athletic directors whose duties include at least 50 percent of their time spent in administration, personnel, supervision, and evaluation; chief financial officers; directors; and individuals defined as superintendents and principals.

IV. PUBLIC PERSONNEL DATA

- A. The following information on employees, including volunteer and independent contractors, is public:
1. name;
 2. employee identification number, which may not be the employee's social security number;
 3. actual gross salary;
 4. salary range;
 5. terms and conditions of employment relationship;
 6. contract fees;
 7. actual gross pension;
 8. the value and nature of employer-paid fringe benefits;
 9. the basis for and the amount of any added remuneration, including expense reimbursement, in addition to salary;
 10. job title;
 11. bargaining unit;
 12. job description;
 13. education and training background;
 14. previous work experience;
 15. date of first and last employment;

16. the existence and status of any complaints or charges against the employee, regardless of whether the complaint or charge resulted in a disciplinary action;
17. the final disposition of any disciplinary action, as defined in Minn. Stat. §13.43, Subd. 2(b), together with the specific reasons for the action and data documenting the basis of the action, excluding data that would identify confidential sources who are employees of the school district;
18. the complete terms of any agreement settling any dispute arising out of the employment relationship, including superintendent buyout agreements, except that the agreement must include specific reasons for the agreement if it involves the payment of more than \$10,000 of public money, and such agreement may not have the purpose or effect of limiting access to or disclosure of personnel data or limiting the discussion of information or opinions related to personnel data;
19. work location;
20. work telephone number;
21. badge number;
22. work-related continuing education;
23. honors and awards received;
24. payroll time sheets or other comparable data that are used only to account for employee's work time for payroll purposes, except to the extent that release of time sheet data would reveal the employee's reasons for the use of sick or other medical leave or other not public data.

B. The following information on applicants for employment or advisory board/ commission is public:

1. veteran status;
2. relevant test scores;
3. rank on eligible list;
4. job history;
5. education and training; and
6. work availability;

- C. Names of applicants are private data except when certified as eligible for appointment to a vacancy or when they become finalists for an employment position.
- D. Regardless of whether there has been a final disposition as defined in Minn. Stat. §13.43, Subd.2 (b), upon completion of an investigation of a complaint or charge against a public official, as defined in Minn. Stat. 13.43, Subd. 2(e), or if a public official resigns or is terminated from employment while the complaint or charge is pending, all data relating to the complaint or charge are public, unless access to the data would jeopardize an active investigation or reveal confidential sources.
- E. According to Minn. Stat. Section 13.43, subd. 2 (f)(1)(2), data relating to a complaint or charge against a public official is public only if: (1) the complaint or charge results in disciplinary action or the employee resigns or is terminated from employment while the complaint or charge is pending; or (2) potential legal claims arising out of the conduct that is the subject of the complaint or charge are released as part of a settlement agreement. Data that is classified as private under another law is not made public by this provision.

V. PRIVATE PERSONNEL DATA

- A. All other personnel data is private and will only be shared with school district staff whose work requires such access. Private data will not be otherwise released unless authorized by law or by the employee's informed written consent.
- B. Data pertaining to an employee's dependents is private data on individuals.
- C. Data created, collected, or maintained by the school district to administer employee assistance programs are private.
- D. An individual's checking account number is private when submitted to a government entity.
- E. Personal data may be disseminated to labor organizations to the extent the school district determines it is necessary for the labor organization to conduct its business or when ordered or authorized by the Commissioner of the Bureau of Mediation Services.
- F. Independent School District 191 may display a photograph of a current or former employee to prospective witnesses as part of the school district's investigation of any complaint or charge against the employee.
- G. Independent School District 191 may, if the responsible authority or designee reasonably determines that the release of personnel data is necessary to protect an employee from harm to self or to protect another person who may be harmed by the employee, release data that are relevant to the concerns for safety to:

1. The person who may be harmed and to the attorney representing the person when the data are relevant to obtaining a restraining order;
 2. A pre-petition screening team conducting an investigation of the employee under Minn. Stat. §253.07, Subd. 1; or
 3. A court, law enforcement agency or prosecuting authority.
- H. Private personnel data or confidential investigative data on employees may be disseminated to a law enforcement agency for the purpose of reporting a crime or alleged crime committed by an employee, or for the purpose of assisting law enforcement in the investigation of such a crime or alleged crime.
- I. A complainant has access to a statement provided by the complainant to be school district in connection with a complaint or charge against an employee.
- J. When allegations of sexual or other types of harassment are made against an employee, the employee shall not have access to data that would identify the complainant or other witnesses if the school district determines that the employee's access to that data would:
1. threaten the personal safety of the complainant or a witness; or
 2. subject the complainant or witness to harassment.
- If a disciplinary proceeding is initiated against the employee, data on the complainant or witness shall be available to the employee as may be necessary for the employee to prepare for the proceeding.
- K. Independent School District 191 shall make any report to the board of teaching or the state board of education as required by Minn. Stat. §122A.20, Subd. 2, and shall, upon written request from the licensing board having jurisdiction over a teacher's license, provide the licensing board with information about the teacher from the school district's files, any termination or disciplinary proceeding, and settlement or compromise, or any investigative file in accordance with Minn. Stat. §122A.20, Subd. 2.
- L. Private personnel data shall be disclosed to the department of economic security for the purpose of administration of the unemployment insurance program under Minn. Ch. 268.
- M. When a report of alleged maltreatment of a student in a school is made to the Commissioner of Minnesota Department of Education, data that are relevant and collected by the school about the person alleged to have committed maltreatment must be provided to the Commissioner on request for purposes of an assessment or investigation of the maltreatment report. Additionally, personnel data may be released for purposes of informing a parent, legal guardian, or custodian of a child that an incident has occurred that may constitute maltreatment of the child, when

the incident occurred, and the nature of the conduct that may constitute maltreatment.

- N. The school district shall release to a requesting school district or charter school private personnel data on a current or former employee related to acts of violence toward or sexual contact with a student, if an investigation conducted by or on behalf of the school district or law enforcement affirmed the allegations in writing prior to release and the investigation resulted in the resignation of the subject of the data; or the employee resigned while a complaint or charge involving the allegations was pending, the allegations involved acts of sexual contact with a student, and the employer informed the employee in writing, before the employee resigned, that if the employee resigns while the complaint or charge is still pending, the employer must release private personnel data about the employee's alleged sexual contact with a student to a school district or charter school requesting the data after the employee applies for employment with that school district or charter school and the data remain classified as provided in Minn. Stat. Ch. 13. Data that are released under this paragraph must not include data on the student.
- O. The identity of an employee making a suggestion as part of an organized self-evaluation effort by the school district to cut costs, make the school district more efficient, or to improve school district operations is private.
- P. Health information on employees is private unless otherwise provided by law. To the extent that the school district transmits protected health information, the school district will comply with all privacy requirements.
- Q. Personal home contact information for employees may be used by the school district and shared with another government entity in the event of an emergency or other disruption to ensure continuity of operation for the school district or government entity.
- R. The personal telephone number, home address, and electronic mail address of a current or former employee of a contractor or subcontractor maintained as a result of a contractual relationship between the school district and a contractor or subcontractor entered on or after August 1, 2012, are private data. These data must be shared with another government entity to perform a function authorized by law. The data also must be disclosed to a government entity or any person for prevailing wage purposes.
- S. When a teacher is discharged immediately because the teacher's license has been revoked due to a conviction for child abuse or sexual abuse or when the Commissioner of the Minnesota Department of Education (MDE) makes a final determination of child maltreatment involving a teacher, the executive director of human resources or designee must include in the teacher's employment record the information contained in the record of the disciplinary action or the final maltreatment determination, consistent with the definition of public data under Minn. Stat. § 13.41, Subd. 5, and must provide the Board of Teaching and the

licensing division at MDE with the necessary and relevant information to enable the Board of Teaching and MDE's licensing division to fulfill their statutory and administrative duties related to issuing, renewing, suspending, or revoking a teacher's license. In addition to the background check required under Minn. Stat. § 123B.03, a school board or other school hiring authority must contact the Board of Teaching and MDE to determine whether the teacher's license has been suspended or revoked, consistent with the discharge and final maltreatment determinations. Unless restricted by federal or state data practices law or by the terms of a collective bargaining agreement, the responsible authority for a school district must disseminate to another school district private personnel data on a current or former teacher (employee or contractor) of the district, including the results of background investigations, if the requesting school district seeks the information because the subject of the data has applied for employment with the requesting school district.

VI. MULTIPLE CLASSIFICATIONS

If data on individuals is classified as both private and confidential by Minn. Stat. Ch. 13, or any other state or federal law, the data are private.

VII. CHANGE IN CLASSIFICATIONS

Independent School District 191 shall change the classification of data in its possession if it is required to do so to comply with other judicial or administrative rules pertaining to the conduct of legal actions or with a specific statute applicable to the data in the possession of the disseminating or receiving agency.

VIII. RESPONSIBLE AUTHORITY

The school district has designated Stacey Sovine, executive director of human resources as the authority responsible for personnel data. If you have any questions, contact him at 952-707-2010.

IX. EMPLOYEE AUTHORIZATION/RELEASE FORM

An employee authorization form is included as an addendum to this policy.

Legal References:

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

Minn. Stat. §13.02 (Definitions)

Minn. Stat. §13.37 (General Nonpublic Data)

Minn. Stat. §13.39 (Civil Investigation Data)

Minn. Stat. §13.43 (Personnel Data)

Minn. Stat. § 13.601, Subd. 3 (Elected and Appointed Officials)

Minn. Stat. §122A.20, Subd. 2 (Mandatory Reporting)P.L.

Minn. Stat. § 122A.40, Subds. 13 and 16 (Employment; Contracts; Termination)

Minn. Stat. § 626.556, Subd. 7 (Reporting of Maltreatment of Minors)

P.L. 104-191 9HIPAA)

45 C.F.R. Parts 160 and 164 (HIPAA Regulations)

Cross References:

Policy 206 (Public Participation in School Board Deliberations)

Policy 515 (Protection and Privacy of Pupil Records)

MSBA Service Manual, Chapter 13, School Law Bulletin “T” (School Records – Privacy – Access to Data)

Adopted: 9/24/2015
Reviewed: 9/10/2015
Revised: 3/23/2017
Rescinds:

Burnsville-Eagan-Savage School District Policy 501

501 SCHOOL WEAPONS POLICY

I. PURPOSE

The purpose of this policy is to assure a safe school environment for students, staff and the public.

II. GENERAL STATEMENT OF POLICY

No student or nonstudent, including adults and visitors, shall possess, use or distribute a weapon when in a school location except as provided in this policy. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school employee, volunteer, or member of the public who violates this policy.

III. DEFINITIONS

A. "Weapon"

1. A "weapon" means any object, device or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to, any firearm, whether loaded or unloaded; airguns; pellet guns; BB guns; all knives; blades; clubs; metal knuckles; numchucks; throwing stars; explosives; fireworks; mace and other propellants; stunguns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.
2. No person shall possess, use or distribute any object, device or instrument having the appearance of a weapon and such objects, devices or instruments shall be treated as weapons including, but not limited to, weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon.
3. No person shall use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.), to inflict bodily harm and/or intimidate and such use will be treated as the possession and use of a weapon.

- B. "School Location" includes any school building or grounds, whether leased, rented, owned or controlled by the school, locations of school activities or trips, bus stops, school buses or school vehicles, school-contracted vehicles, the area of

entrance or departure from school premises or events, all locations where school-related functions are conducted, and anywhere students are under the jurisdiction of the school district.

- C. “Possession” means having a weapon on one’s person or in an area subject to one’s control in a school location.

IV. EXCEPTIONS

- A. A student who finds a weapon on the way to school or in a school location, or a student who discovers that he or she accidentally has a weapon in his or her possession, and takes the weapon immediately to the principal’s office shall not be considered to possess a weapon. If it would be impractical or dangerous to take the weapon to the principal’s office, a student shall not be considered to possess a weapon if he or she immediately turns the weapon over to an administrator, teacher or head coach or immediately notifies an administrator, teacher or head coach of the weapon’s location.
- B. It shall not be a violation of this policy if a nonstudent (or student where specified) falls within one of the following categories:
1. active licensed peace officers;
 2. military personnel, or students or nonstudents participating in military training, who are on duty performing official duties;
 3. persons authorized to carry a pistol under Minn. Stat. § 624.714 while in a motor vehicle or outside of a motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle;
 4. persons who keep or store in a motor vehicle pistols in accordance with Minn. Stat. §§ 624.714 or 624.715 or other firearms in accordance with § 97B.045;
 - a. Section 624.714 specifies procedures and standards for obtaining pistol permits and penalties for the failure to do so. Section 624.715 defines an exception to the pistol permit requirements for “antique firearms which are carried or possessed as curiosities or for their historical significance or value.”
 - b. Section 97B.045 generally provides that a firearm may not be transported in a motor vehicle unless it is (1) unloaded and in a gun case without any portion of the firearm exposed; (2) unloaded and in the closed trunk; or (3) a handgun carried in compliance with §§ 624.714 and 624.715.

5. firearm safety or marksmanship courses or activities for students or nonstudents conducted on school property;
6. possession of dangerous weapons, BB guns, or replica firearms by a ceremonial color guard;
7. possession of dangerous weapons, BB guns, or replica firearms with written permission of the principal or other person having general control and supervision of the school or the director of a child care center; or
8. persons who are on unimproved property owned or leased by a child care center, school or school district unless the person knows that a student is currently present on the land for a school-related activity.

C. Policy Application to Instructional Equipment/Tools

While the school district does not allow the possession, use or distribution of weapons by students, or nonstudents, such a position is not meant to interfere with instruction or the use of appropriate equipment and tools by students or nonstudents. Such equipment and tools, when properly possessed, used and stored, shall not be considered in violation of the rule against the possession, use or distribution of weapons. However, when authorized instructional and work equipment and tools are used in a potentially dangerous or threatening manner, such possession and use will be treated as the possession and use of a weapon.

D. Firearms in School Parking Lots and Parking Facilities

A school district may not prohibit the lawful carry or possession of firearms in a school parking lot or parking facility. For purposes of this policy, the “lawful” carry or possession of a firearm in a school parking lot or parking facility is specifically limited to nonstudent permit-holders authorized under Minn. Stat. § 624.714 to carry a pistol in the interior of a vehicle or outside the motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle. Any possession or carry of a firearm beyond the immediate vicinity of a permit-holder’s vehicle shall constitute a violation of this policy.

V. CONSEQUENCES FOR STUDENT WEAPON POSSESSION / USE / DISTRIBUTION

- A. The school district does not allow the possession, use or distribution of weapons by students. Consequently, the minimum consequence for students possessing, using or distributing weapons shall include:
1. immediate out-of-school suspension;
 2. confiscation of the weapon;

3. immediate notification of police;
 4. parent or guardian notification; and
 5. recommendation to the superintendent of dismissal for a period of time not to exceed one year.
- B. Pursuant to Minnesota law, a student who brings a firearm, as defined by federal law, to school will be expelled for at least one year. The school board may modify this requirement on a case-by-case basis.

C. Administrative Discretion

While the school district does not allow the possession, use or distribution of weapons by students, the superintendent may use discretion in determining whether, under the circumstances, a course of action other than the minimum consequences specified above is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for lesser discipline.

VI. CONSEQUENCES FOR WEAPON POSSESSION / USE / DISTRIBUTION BY NONSTUDENTS

A. Employees

1. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, or discharge as deemed appropriate by the school board.
2. Sanctions against employees, including nonrenewal, suspension, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies.
3. When an employee violates the weapons policy, law enforcement may be notified, as appropriate.

B. Other Nonstudents

1. Any member of the public who violates this policy shall be informed of the policy and asked to leave the school location. Depending on the circumstances, the person may be barred from future entry to school locations. In addition, if the person is a student in another school district, that school district may be contacted concerning the policy violation.
2. If appropriate, law enforcement will be notified of the policy violation by the member of the public and may be asked to provide an escort to remove the member of the public from the school location.

Legal References: Minn. Stat. § 97B.045 (Transportation of Firearms)
Minn. Stat. § 121A.05 (Referral to Police)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)
Minn. Stat. § 609.02, Subd. 6 (Definition of Dangerous Weapon)
Minn. Stat. § 609.605 (Trespass)
Minn. Stat. § 609.66 (Dangerous Weapons)
Minn. Stat. § 624.714 (Carrying of Weapons without Permit; Penalties)
Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments)
18 U.S.C. § 921 (Definition of Firearm)
In re C.R.M. 611 N.W.2d 802 (Minn. 2000)

Cross References: Burnsville-Eagan-Savage School District Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Burnsville-Eagan-Savage School District Policy 506 (Student Discipline)
Burnsville-Eagan-Savage School District Policy 525 (Violence Prevention)

Adopted: 5/04
Reviewed: 5/12/2016
Revised: 3/23/2017
Rescinds: JFC

Burnsville-Eagan-Savage School District Policy 506

506 STUDENT DISCIPLINE

I. PURPOSE

The purpose of this policy is to ensure that students are aware of and comply with the school district's expectations for student conduct. Such compliance will enhance the school district's ability to maintain discipline and ensure that the school district's work toward its mission of providing an exemplary educational program to its students is not interrupted. The school district will take appropriate disciplinary action when students fail to adhere to the Code of Student Conduct established by this policy.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that individual responsibility and mutual respect are essential components of the educational process. The school board further recognizes that nurturing the maturity of each student is of primary importance and is closely linked to the balance that must be maintained between authority and self-discipline as the individual progresses from a child's dependence on authority to the more mature behavior of self-control.

All students are entitled to learn and develop in a setting which promotes respect of self, others, and property. Proper positive discipline can only result from an environment which provides options and stresses student self-direction, decision-making, and responsibility. Schools can function effectively only with internal discipline based on mutual understanding of rights and responsibilities.

Students must conduct themselves in an appropriate manner that maintains a climate in which learning can take place. Overall decorum affects student attitudes and influences student behavior. Proper student conduct is necessary to facilitate the education process and to create an atmosphere conducive to high student achievement.

Although this policy emphasizes the development of self-discipline, it is recognized that there are instances when it will be necessary to administer disciplinary measures. The position of the school district is that a fair and equitable district-wide student discipline policy will contribute to the quality of the student's educational experience. This discipline policy is adopted in accordance with and subject to the Minnesota Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56.

In view of the foregoing and in accordance with Minn. Stat. § 121A.55, the school board, with the participation of school district administrators, teachers, employees, students, parents, community members, and such other individuals and organizations as

appropriate, has developed this policy which governs student conduct and applies to all students of the school district.

III. AREAS OF RESPONSIBILITY

- A. The School Board. The school board holds all school personnel responsible for the maintenance of order within the school district and supports all personnel acting within the framework of this discipline policy.
- B. Superintendent. The superintendent shall establish guidelines and directives to carry out this policy, hold all school personnel, students, and parents responsible for conforming to this policy, and support all school personnel performing their duties within the framework of this policy. The superintendent shall also establish guidelines and directives for using the services of appropriate agencies for assisting students and parents. Any guidelines or directives established to implement this policy shall be submitted to the school board for approval and shall be attached as an addendum to this policy.
- C. Principal. The school principal is given the responsibility and authority to formulate building rules and regulations necessary to enforce this policy, subject to final school board approval. The principal shall give direction and support to all school personnel performing their duties within the framework of this policy. The principal shall consult with parents of students conducting themselves in a manner contrary to the policy. The principal shall also involve other professional employees in the disposition of behavior referrals and shall make use of those agencies appropriate for assisting students and parents. A principal, in exercising his or her lawful authority, may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.
- D. Teachers. All teachers shall be responsible for providing a well-planned teaching/learning environment and shall have primary responsibility for student conduct, with appropriate assistance from the administration. All teachers shall enforce the Code of Student Conduct. In exercising the teacher's lawful authority, a teacher may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.
- E. Other School District Personnel. All school district personnel shall be responsible for contributing to the atmosphere of mutual respect within the school. Their responsibilities relating to student behavior shall be as authorized and directed by the superintendent. A school employee, school bus driver, or other agent of a school district, in exercising his or her lawful authority, may use reasonable force when it is necessary under the circumstances to restrain a student or prevent bodily harm or death to another.
- F. Parents or Legal Guardians. Parents and guardians shall be held responsible for the behavior of their children as determined by law and community practice.

They are expected to cooperate with school authorities and to participate regarding the behavior of their children.

- G. Students. All students shall be held individually responsible for their behavior and for knowing and obeying the Code of Student Conduct and this policy.
- H. Community Members. Members of the community are expected to contribute to the establishment of an atmosphere in which rights and duties are effectively acknowledged and fulfilled.

IV. STUDENT RIGHTS

All students have the right to an education and the right to learn.

V. STUDENT RESPONSIBILITIES

All students have the responsibility:

- A. For their behavior and for knowing and obeying all school rules, regulations, policies, and procedures;
- B. To attend school daily, except when excused, and to be on time to all classes and other school functions;
- C. To pursue and attempt to complete the courses of study prescribed by the state and local school authorities;
- D. To make necessary arrangements for making up work when absent from school;
- E. To assist the school staff in maintaining a safe school for all students;
- F. To be aware of all school rules, regulations, policies, and procedures, including those in this policy, and to conduct themselves in accord with them;
- G. To assume that until a rule or policy is waived, altered, or repealed, it is in full force and effect;
- H. To be aware of and comply with federal, state, and local laws;
- I. To volunteer information in disciplinary cases should they have any knowledge relating to such cases and to cooperate with school staff as appropriate;
- J. To respect and maintain the school's property and the property of others;
- K. To dress and groom in a manner which meets standards of safety and health and common standards of decency and which is consistent with applicable school district policy;

- L. To avoid inaccuracies in student newspapers or publications and refrain from indecent or obscene language;
- M. To conduct themselves in an appropriate physical or verbal manner; and
- N. To recognize and respect the rights of others.

VI. CODE OF STUDENT CONDUCT

- A. The following are examples of unacceptable behavior subject to disciplinary action by the school district. These examples are not intended to be an exclusive list. Any student who engages in any of these activities shall be disciplined in accordance with this policy. This policy applies to all school buildings, school grounds, and school property or property immediately adjacent to school grounds; school-sponsored activities or trips; school bus stops; school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes; the area of entrance or departure from school premises or events; and all school-related functions, school-sponsored activities, events or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting unacceptable behavior subject to disciplinary action at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events. This policy also applies to any student whose conduct at any time or in any place interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student, other students, or employees.
 - 1. Violations against property including, but not limited to, damage to or destruction of school property or the property of others, failure to compensate for damage or destruction of such property, arson, breaking and entering, theft, robbery, possession of stolen property, extortion, trespassing, unauthorized usage, or vandalism;
 - 2. The use of profanity or obscene language, or the possession of obscene materials;
 - 3. Gambling, including, but not limited to, playing a game of chance for stakes;
 - 4. Violation of the school district's Hazing Prohibition Policy;
 - 5. Attendance problems including, but not limited to, truancy, absenteeism, tardiness, skipping classes, or leaving school grounds without permission;
 - 6. Violation of the school district's Student Attendance Policy;
 - 7. Opposition to authority using physical force or violence;

8. Using, possessing, or distributing tobacco, e-cigarettes, tobacco paraphernalia, or tobacco related devices;
9. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of alcohol or other intoxicating substances or look-alike substances;
10. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of narcotics, drugs, or other controlled substances (except as prescribed by a physician), or look-alike substances (these prohibitions include medical marijuana or medical cannabis, even when prescribed by a physician, and one student sharing prescription medication with another student);
11. Using, possessing, or distributing items or articles that are illegal or harmful to persons or property including, but not limited to, drug paraphernalia;
12. Using, possessing, or distributing weapons, or look-alike weapons or other dangerous objects;
13. Violation of the school district's Weapons Policy;
14. Violation of the school district's Violence Prevention Policy;
15. Possession of ammunition including, but not limited to, bullets or other projectiles designed to be used in or as a weapon;
16. Possession, use, or distribution of explosives or any compound or mixture, the primary or common purpose or intended use of which is to function as an explosive;
17. Possession, use, or distribution of fireworks or any substance or combination of substances or article prepared for the purpose of producing a visible or an audible effect by combustion, explosion, deflagration or detonation;
18. Using an ignition device, including a butane or disposable lighter or matches, inside an educational building and under circumstances where there is a risk of fire, except where the device is used in a manner authorized by the school;
19. Violation of any local, state, or federal law as appropriate;
20. Acts disruptive of the educational process, including, but not limited to, disobedience, disruptive or disrespectful behavior, defiance of authority, cheating, insolence, insubordination, failure to identify oneself, improper activation of fire alarms, or bomb threats;

21. Violation of the school district's Internet Acceptable Use and Safety Policy;
22. Use of devices or objects to cause distractions or facilitate cheating;
23. Violation of school bus or transportation rules or the school district's Student Transportation Safety Policy;
24. Violation of parking or school traffic rules and regulations, including, but not limited to, driving on school property in such a manner as to endanger persons or property;
25. Violation of directives or guidelines relating to lockers or improperly gaining access to a school locker;
26. Violation of the school district's Search of Student Lockers, Desks, Personal Possessions, and Student's Person Policy;
27. Violation of the school district's Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches Policy;
28. Possession or distribution of slanderous, libelous, or pornographic materials;
29. Violation of the school district's Bullying Prohibition Policy;
30. Student attire or personal grooming which creates a danger to health or safety or creates a disruption to the educational process, including clothing which bears a message which is lewd, vulgar, or obscene, apparel promoting products or activities that are illegal for use by minors, or clothing containing objectionable emblems, signs, words, objects, or pictures communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership;
31. Criminal activity;
32. Falsification of any records, documents, notes, or signatures;
33. Tampering with, changing, or altering records or documents of the school district by any method including, but not limited to, computer access or other electronic means;
34. Scholastic dishonesty which includes, but is not limited to, cheating on a school assignment or test, plagiarism, or collusion, including the use of electronic devices or other technology to accomplish this end;

35. Impertinent or disrespectful language toward teachers or other school district personnel;
36. Violation of the school district's Harassment and Violence Policy;
37. Actions, including fighting or any other assaultive behavior, which causes or could cause injury to the student or other persons or which otherwise endangers the health, safety, or welfare of teachers, students, other school district personnel, or other persons;
38. Committing an act which inflicts great bodily harm upon another person, even though accidental or a result of poor judgment;
39. Violations against persons, including, but not limited to, assault or threatened assault, fighting, harassment, interference or obstruction, attack with a weapon, or look-alike weapon, sexual assault, illegal or inappropriate sexual conduct, or indecent exposure;
40. Verbal assaults or verbally abusive behavior including, but not limited to, use of language that is discriminatory, abusive, obscene, threatening, intimidating, or that degrades other people;
41. Physical or verbal threats including, but not limited to, the staging or reporting of dangerous or hazardous situations that do not exist;
42. Inappropriate, abusive, threatening, or demeaning actions based on race, color, creed, religion, sex, marital status, status with regard to public assistance, disability, national origin, or sexual orientation;
43. Violation of the school district's Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees Policy;
44. Violation of school rules, regulations, policies, or procedures, including, but not limited to, those policies specifically enumerated in this policy;
45. Other acts, as determined by the school district, which are disruptive of the educational process or dangerous or detrimental to the student or other students, school district personnel or surrounding persons, or which violate the rights of others or which damage or endanger the property of the school, or which otherwise interferes with or obstruct the mission or operations of the school district or the safety or welfare of students or employees.

VII. DISCIPLINARY ACTION OPTIONS

The general policy of the school district is to utilize progressive discipline to the extent reasonable and appropriate based upon the specific facts and circumstances of student misconduct. The specific form of discipline chosen in a particular case is solely within

the discretion of the school district. At a minimum, violation of school district rules, regulations, policies, or procedures will result in discussion of the violation and a verbal warning. The school district shall, however, impose more severe disciplinary sanctions for any violation, including exclusion or expulsion, if warranted by the student's misconduct, as determined by the school district. Disciplinary action may include, but is not limited to, one or more of the following:

- A. Student conference with teacher, principal, counselor, or other school district personnel, and verbal warning;
- B. Confiscation by school district personnel and/or by law enforcement of any item, article, object, or thing, prohibited by, or used in the violation of, any school district policy, rule, regulation, procedure, or state or federal law. If confiscated by the school district, the confiscated item, article, object, or thing will be released only to the parent/guardian following the completion of any investigation or disciplinary action instituted or taken related to the violation.
- C. Parent contact;
- D. Parent conference;
- E. Removal from class;
- F. In-school suspension;
- G. Suspension from extracurricular activities;
- H. Detention or restriction of privileges;
- I. Loss of school privileges;
- J. In-school monitoring or revised class schedule;
- K. Referral to in-school support services;
- L. Referral to community resources or outside agency services;
- M. Financial restitution;
- N. Referral to police, other law enforcement agencies, or other appropriate authorities;
- O. A request for a petition to be filed in district court for juvenile delinquency adjudication;
- P. Out-of-school suspension under the Pupil Fair Dismissal Act;
- Q. Preparation of an admission or readmission plan;

- R. Expulsion under the Pupil Fair Dismissal Act;
- S. Exclusion under the Pupil Fair Dismissal Act; and/or
- T. Other disciplinary action as deemed appropriate by the school district.

VIII. REMOVAL OF STUDENTS FROM CLASS

- A. The teacher of record shall have the general control and governance of the classroom. Teachers have the responsibility of attempting to modify disruptive student behavior by such means as outlined in the Student/Parent Handbook.. “Removal from class” and “removal” mean any actions taken by an authorized school district employee to prohibit a student from attending a class or activity period for a period of time not to exceed five (5) days, pursuant to this discipline policy.

Grounds for removal from class shall include any of the following:

1. Willful conduct that significantly disrupts the rights of others to an education, including conduct that interferes with a teacher’s ability to teach or communicate effectively with students in a class or with the ability of other students to learn;
2. Willful conduct that endangers surrounding persons, including school district employees, the student or other students, or the property of the school;
3. Willful violation of any school rules, regulations, policies or procedures, including the Code of Student Conduct in this policy; or
4. Other conduct, which in the discretion of the teacher or administration requires removal of the student from class.

Such removal shall be for at least one (1) activity period or class period of instruction for a given course of study and shall not exceed five (5) such periods.

- B. If a student is removed from class more than ten (10) times in a school year, the school district shall notify the parent or guardian of the student’s tenth removal from class and make reasonable attempts to convene a meeting with the student’s parent or guardian to discuss the problem that is causing the student to be removed from class.

IX. DISMISSAL

- A. “Dismissal” means the denial of the current educational program to any student, including exclusion, expulsion, and suspension. Dismissal does not include removal from class.

The school district shall not deny due process or equal protection of the law to any student involved in a dismissal proceeding which may result in suspension, exclusion or expulsion.

The school district shall not dismiss any student without attempting to provide alternative educational services before dismissal proceedings, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property.

B. Violations leading to suspension, based upon severity, may also be grounds for actions leading to expulsion, and/or exclusion. A student may be dismissed on any of the following grounds:

1. Willful violation of any reasonable school board regulation, including those found in this policy;
2. Willful conduct that significantly disrupts the rights of others to an education, or the ability of school personnel to perform their duties, or school sponsored extracurricular activities; or
3. Willful conduct that endangers the student or other students, or surrounding persons, including school district employees, or property of the school.

C. Suspension Procedures

1. "Suspension" means an action by the school administration, under rules promulgated by the School Board, prohibiting a student from attending school for a period of no more than ten (10) school days; provided, however, if a suspension is longer than five (5) school days, the suspending administrator shall provide the superintendent with a reason for the longer term of suspension. This definition does not apply to dismissal for one (1) school day or less where a student with a disability does not receive regular or special education instruction during that dismissal period.
2. If a student's total days of removal from school exceed ten (10) cumulative days in a school year, the school district shall make reasonable attempts to convene a meeting with the student and the student's parent or guardian before subsequently removing the student from school and, with the permission of the parent or guardian, arrange for a mental health screening for the student at the parent or guardian's expense. The purpose of this meeting is to attempt to determine the pupil's need for assessment or other services or whether the parent or guardian should have the student assessed or diagnosed to determine whether the student needs treatment for a mental health disorder.

3. Each suspension action may include a readmission plan. The plan shall include, where appropriate, a provision for implementing alternative educational services upon readmission which must not be used to extend the current suspension. A readmission plan must not obligate a parent or guardian to provide psychotropic drugs to their student as a condition of readmission. School administration must not use the refusal of a parent or guardian to consent to the administration of psychotropic drugs to their student or to consent to a psychiatric evaluation, screening, or examination of the student as a ground, by itself, to prohibit the student from attending class or participating in a school-related activity, or as a basis of a charge of child abuse, child neglect, or medical or educational neglect. The school administration may not impose consecutive suspensions against the same student for the same course of conduct, or incident of misconduct, except where the student will create an immediate and substantial danger to self or to surrounding persons or property or where the school district is in the process of initiating an expulsion, in which case the school administration may extend the suspension to a total of fifteen (15) days.
4. A child with a disability may be suspended. When a child with a disability has been suspended for more than five (5) consecutive days or ten (10) cumulative school days in the same year, and that suspension does not involve a recommendation for expulsion or exclusion or other change in placement under federal law, relevant members of the child's IEP team, including at least one of the child's teachers, shall meet and determine the extent to which the child needs services in order to continue to participate in the general education curriculum, although in another setting, and to progress toward meeting the goals in the child's IEP. That meeting must occur as soon as possible, but no more than ten (10) days after the sixth (6th) consecutive day of suspension or the tenth (10th) cumulative day of suspension has elapsed.
5. The school administration shall implement alternative educational services when the suspension exceeds five (5) days. Alternative educational services may include, but are not limited to, special tutoring, modified curriculum, modified instruction, other modifications or adaptations, instruction through electronic media, special education services as indicated by appropriate assessments, homebound instruction, supervised homework, or enrollment in another district or in an alternative learning center under Minn. Stat. § 123A.05 selected to allow the pupil to progress toward meeting graduation standards under Minn. Stat. § 120B.02, although in a different setting.
6. The school administration shall not suspend a student from school without an informal administrative conference with the student. Effort will be made to include parent or guardian in the administrative conference. The informal administrative conference shall take place before the suspension, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property, in which

case the conference shall take place as soon as practicable following the suspension. At the informal administrative conference, a school administrator shall notify the student of the grounds for the suspension, provide an explanation of the evidence the authorities have, and the student may present the student's version of the facts. A separate administrative conference is required for each period of suspension.

7. After school administration notifies a student of the grounds for suspension, school administration may, instead of imposing the suspension, petition the juvenile court that the student is in need of services under Minn. Stat. Ch. 260C.
8. A written notice containing the grounds for suspension, a brief statement of the facts, a description of the testimony, a readmission plan, and a copy of the Minnesota Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56, shall be personally served upon the student at or before the time the suspension is to take effect, and upon the student's parent or guardian by mail within forty-eight (48) hours of the conference.
9. The school administration shall make reasonable efforts to notify the student's parent or guardian of the suspension by telephone as soon as possible following suspension.
10. In the event a student is suspended without an informal administrative conference on the grounds that the student will create an immediate and substantial danger to surrounding persons or property, the written notice shall be served upon the student and the student's parent or guardian within forty-eight (48) hours of the suspension. Service by mail shall be complete upon mailing.
11. Notwithstanding the foregoing provisions, the student may be suspended pending the school board's decision in an expulsion or exclusion proceeding, provided that alternative educational services are implemented to the extent that suspension exceeds five (5) days.

D. Expulsion and Exclusion Procedures

1. "Expulsion" means a school board action to prohibit an enrolled student from further attendance for up to twelve (12) months from the date the student is expelled. The authority to expel rests with the school board.
2. "Exclusion" means an action taken by the school board to prevent enrollment or re-enrollment of a student for a period that shall not extend beyond the school year. The authority to exclude rests with the school board.

3. All expulsion and exclusion proceedings will be held pursuant to and in accordance with the provisions of the Minnesota Pupil Fair Dismissal Act, Minn. Stat. §§121A.40-121A.56.
4. No expulsion or exclusion shall be imposed without a hearing, unless the right to a hearing is waived in writing by the student and parent or guardian.
5. The student and parent or guardian shall be provided written notice of the school district's intent to initiate expulsion or exclusion proceedings. This notice shall be served upon the student and his or her parent or guardian personally or by mail, and shall contain a complete statement of the facts; a list of the witnesses and a description of their testimony; state the date, time and place of hearing; be accompanied by a copy of the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56; describe alternative educational services accorded the student in an attempt to avoid the expulsion proceedings; and inform the student and parent or guardian of their right to: (1) have a representative of the student's own choosing, including legal counsel at the hearing; (2) examine the student's records before the hearing; (3) present evidence; and (4) confront and cross-examine witnesses. The school district shall advise the student's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from the Minnesota Department of Education (MDE).
6. The hearing shall be scheduled within ten (10) days of the service of the written notice unless an extension, not to exceed five (5) days, is requested for good cause by the school district, student, parent, or guardian.
7. All hearings shall be held at a time and place reasonably convenient to the student, parent, or guardian and shall be closed, unless the student, parent, or guardian requests an open hearing.
8. The school district shall record the hearing proceedings at district expense, and a party may obtain a transcript at its own expense.
9. The student shall have a right to a representative of the student's own choosing, including legal counsel, at the student's sole expense. The school district shall advise the student's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from MDE. The school board may appoint an attorney to represent the school district in any proceeding.
10. If the student designates a representative other than the parent or guardian, the representative must have a written authorization from the student and the parent or guardian providing them with access to and/or copies of the student's records.

11. All expulsion or exclusion hearings shall take place before and be conducted by an independent hearing officer designated by the school district. The hearing shall be conducted in a fair and impartial manner. Testimony shall be given under oath and the hearing officer shall have the power to issue subpoenas and administer oaths.
12. At a reasonable time prior to the hearing, the student, parent or guardian, or authorized representative shall be given access to all school district records pertaining to the student, including any tests or reports upon which the proposed dismissal action may be based.
13. The student, parent or guardian, or authorized representative, shall have the right to compel the presence of any school district employee or agent or any other person who may have evidence upon which the proposed dismissal action may be based, and to confront and cross-examine any witnesses testifying for the school district.
14. The student, parent or guardian, or authorized representative, shall have the right to present evidence and testimony, including expert psychological or educational testimony.
15. The student cannot be compelled to testify in the dismissal proceedings.
16. The hearing officer shall prepare findings and a recommendation based solely upon substantial evidence presented at the hearing, which must be made to the school board and served upon the parties within two (2) days after the close of the hearing.
17. The school board shall base its decision upon the findings and recommendation of the hearing officer and shall render its decision at a meeting held within five (5) days after receiving the findings and recommendation. The school board may provide the parties with the opportunity to present exceptions and comments to the hearing officer's findings and recommendation provided that neither party presents any evidence not admitted at the hearing. The decision by the school board must be based on the record, must be in writing, and must state the controlling facts on which the decision is made in sufficient detail to apprise the parties and the Commissioner of Education (Commissioner) of the basis and reason for the decision.
18. A party to an expulsion or exclusion decision made by the school board may appeal the decision to the Commissioner within twenty-one (21) calendar days of school board action pursuant to Minn. Stat. § 121A.49. The decision of the school board shall be implemented during the appeal to the Commissioner.

19. The school district shall report any suspension, expulsion or exclusion action taken to the appropriate public service agency, when the student is under the supervision of such agency.
20. The school district must report, through the MDE electronic reporting system, each expulsion or exclusion within thirty (30) days of the effective date of the action to the Commissioner. This report must include a statement of alternative educational services given the student and the reason for, the effective date, and the duration of the exclusion or expulsion. The report must also include the student's age, grade, gender, race, and special education status. The dismissal report must include state student identification numbers of affected students.
21. Whenever a student fails to return to school within ten (10) school days of the termination of dismissal, a school administrator shall inform the student and his/her parent or guardian by mail of the student's right to attend and to be reinstated in the school district.

X. ADMISSION OR READMISSION PLAN

A school administrator shall prepare and enforce an admission or readmission plan for any student who is excluded or expelled from school. The plan may include measures to improve the student's behavior, including completing a character education program consistent with Minn. Stat. § 120B.232, Subd. 1, and require parental involvement in the admission or readmission process, and may indicate the consequences to the student of not improving the student's behavior. The readmission plan must not obligate parents to provide a sympathomimetic medication for their child as a condition of readmission.

XI. NOTIFICATION OF POLICY VIOLATIONS

Notification of any violation of this policy and resulting disciplinary action shall be as provided herein, or as otherwise provided by the Pupil Fair Dismissal Act or other applicable law. The teacher, principal or other school district official may provide additional notification as deemed appropriate.

XII. STUDENT DISCIPLINE RECORDS

The policy of the school district is that complete and accurate student discipline records be maintained. The collection, dissemination, and maintenance of student discipline records shall be consistent with applicable school district policies and federal and state law, including the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13.

XIII. STUDENTS WITH DISABILITIES

- A. Students who are currently identified as eligible under the IDEA or Section 504 will be subject to the provisions of this policy, unless the student's IEP or 504 plan specifies a necessary modification.

- B. Before initiating an expulsion or exclusion of a student with a disability, relevant members of the child's IEP team and the child's parent shall, consistent with federal law, conduct a manifestation determination and determine whether the child's behavior was
1. caused by or had a direct and substantial relationship to the child's disability and
 2. whether the child's conduct was a direct result of a failure to implement the child's IEP.
- C. If the student's educational program is appropriate and the behavior is not a manifestation of the student's disability, the school district will proceed with discipline – up to and including expulsion – as if the student did not have a disability, unless the student's educational program provides otherwise.
- D. If the team determines that the behavior subject to discipline is a manifestation of the student's disability, the team shall conduct a functional behavioral assessment and implement a behavioral intervention plan for such student provided that the school district had not conducted such assessment prior to the manifestation determination before the behavior that resulted in a change of placement. Where a behavioral intervention plan previously has been developed, the team will review the behavioral intervention plan and modify it as necessary to address the behavior.
- E. School personnel may order a change in the placement of a student with a disability for the same amount of time that a student without a disability would be subject to discipline, but not to exceed 45 school days, if a student with a disability:
1. carries or possesses a weapon; or
 2. knowingly possesses or uses illegal drugs or sells or solicits the sale of a controlled substance; or
 3. inflicts serious bodily harm upon another person;

while on school transportation, at school, on school premises, or at a school function.

The IEP team must include services and modifications designed to address the misbehavior which led to the placement in an interim alternative educational setting, expulsion, or exclusion, and modifications designed to address the behavior that gave rise to the 45-day placement.

- F. When a student who has an IEP is excluded or expelled for misbehavior that is not a manifestation of the student's disability, the school district shall continue to

provide special education and related services during the period of expulsion or exclusion.

XIV. OPEN ENROLLED STUDENTS

The school district may terminate the enrollment of a nonresident student enrolled under an Enrollment Option Program (Minn. Stat. § 124D.03) or Enrollment in Nonresident District (Minn. Stat. § 124D.08) at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy (Minn. Stat. Ch. 260A), and the student's case has been referred to juvenile court. The school district may also terminate the enrollment of a nonresident student over the age of seventeen (17) enrolled under an Enrollment Options Program if the student is absent without lawful excuse for one or more periods on fifteen (15) school days and has not lawfully withdrawn from school.

XV. DISTRIBUTION OF POLICY

The school district will notify students and parents of the existence and contents of this policy through the Independent School District 191 Student/Parent Handbook or in such a manner as it deems appropriate. Copies of this discipline policy shall be made available to all students and parents at the commencement of each school year and to all new students and parents upon enrollment. This policy shall also be available upon request in each principal's office.

XVI. REVIEW OF POLICY

The principal and representatives of parents, students and staff in each school building shall confer at least annually to review this discipline policy, determine if the policy is working as intended, and to assess whether the discipline policy has been enforced. Any recommended changes shall be submitted to the superintendent for consideration by the school board, which shall conduct an annual review of this policy.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120B.02 (Educational Expectations for Minnesota Students)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.26 (School Preassessment Teams)
Minn. Stat. § 121A.29 (Reporting; Chemical Abuse)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.575 (Alternatives to Pupil Suspension)
Minn. Stat. § 121A.582 (Reasonable Force)
Minn. Stat. §§ 121A.60-121A.61 (Removal From Class)
Minn. Stat. § 122A.42 (General Control of Schools)
Minn. Stat. § 123A.05 (Area Learning Center Organization)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.08 (Enrollment in Nonresident District)
Minn. Stat. Ch.125A (Students With Disabilities)
Minn. Stat. § 152.22 (Medical Cannabis; Definitions)

Minn. Stat. § 152.23 (Medical Cannabis; Limitations)

Minn. Stat. Ch. 260A (Truancy)

Minn. Stat. Ch. 260C (Juvenile Court Act)

20 U.S.C. §§ 1400-1487 (Individuals with Disabilities Education Improvement Act of 2004)

29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)

34 C.F.R. § 300.530(e)(1) (Manifestation Determination)

Cross References: Burnsville-Eagan-Savage School District Policy 413 (Harassment and Violence)
Burnsville-Eagan-Savage School District Policy 417 (Chemical Use and Abuse)
Burnsville-Eagan-Savage School District Policy 419 (Tobacco Free Environment)
Burnsville-Eagan-Savage School District Policy 501 (School Weapons)
Burnsville-Eagan-Savage School District Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
Burnsville-Eagan-Savage School District Policy 503 (Student Attendance)
Burnsville-Eagan-Savage School District Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
Burnsville-Eagan-Savage School District Policy 514 (Bullying Prohibition Policy)
Burnsville-Eagan-Savage School District Policy 524 (Internet Acceptable Use and Safety Policy)
Burnsville-Eagan-Savage School District Policy 525 (Violence Prevention)
Burnsville-Eagan-Savage School District Policy 526 (Hazing Prohibition)
Burnsville-Eagan-Savage School District Policy 527 (Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches)
Burnsville-Eagan-Savage School District Policy 610 (Field Trips)
Burnsville-Eagan-Savage School District Policy 709 (Student Transportation Safety Policy)
Burnsville-Eagan-Savage School District Policy 711 (Video Recording on School Buses)
Burnsville-Eagan-Savage School District Policy 712 (Video Surveillance Other Than on Buses)



**Agenda III.A.
March 23, 2017**

**To: Members, Board of Education
Superintendent Gothard**

From: Lisa K. Rider, Executive Director of Business Services

Date: March 23, 2017

Re: Award the bid for the Burnsville High School Miscellaneous Pavement Alterations project.

RECOMMENDATION: That the Board of Education award the base bid and alternate #1 in the amount \$169,145.00 for the Burnsville High School Miscellaneous Pavement Alterations project to Minnesota Roadways Company.

On Tuesday, March 14, 2017 sealed bids were received and publicly read aloud for the Burnsville High School Miscellaneous Pavement Alterations project. Four bids were submitted; the low bid and alternate #1 in the amount of \$169,145.00 was submitted by Minnesota Roadways Company.

Attached are the bid tabulation results as well as ATS&R's recommendation letter.

**BURNSVILLE HIGH SCHOOL - MISCELLANEOUS PAVEMENT ALTERATIONS - REBID
 BURNSVILLE-EAGAN-SAVAGE SCHOOD DISTRICT
 PROJECT NUMBER: 16072.1**

BID DATE: MARCH 14, 2017 @ 3:00 PM

CONTRACTOR	MCNAMARA CONTRACTING, INC.	MINNESOTA ROADWAYS	CM CONSTRUCTION	G URBAN COMPANIES
BASE BID	\$151,307.05	\$151,760.00	\$218,000.00	\$298,000.00
Alternate No. 1 Additional Pavement Corrections	\$24,634.83	\$17,385.00	\$20,000.00	\$18,000.00
BID SECURITY	YES	YES	YES	YES
ADDENDUMS 1 AND 2	YES	YES	YES	NO
CERTIFICATION OF COMPLIANCE WITH RESPONSIBLE CONTRACTOR ACT	YES	YES	YES	YES
BASE BID + ALTERNATE NO. 1	\$175,941.88	\$169,145.00	\$238,000.00	\$316,000.00

cc: Accounting, Mark Hayes, File, FO

0000-END BID TABULATIONS



ARMSTRONG TORSETH SKOLD & RYDEEN INC

March 15, 2017

Mr. Glenn Simon
ISD 191, Burnsville-Eagan-Savage
Diamondhead Education Center
200 West Burnsville Parkway
Burnsville, MN 55337

Re: Bid Results and Recommendation for Award of Contract for:
Burnsville High School Miscellaneous Pavement Alterations
ATS&R Project Number 16072.1

Dear Mr. Simon:

On Tuesday, March 14, 2017, bids were received for the Burnsville High School Miscellaneous Pavement Alterations project. Four (4) bidders submitted bids for the work; all of the bids were complete and responsive.

The apparent low, responsible bidder for this work is McNamara Contracting, Inc. with a Base Bid of \$151,307.05.

The project included one Bid Alternate. After review of the Bid Alternate with District Administration, it is the recommendation that Alternate No. 1 be awarded. The acceptance of the Bid Alternate changes the low, responsible bidder to Minnesota Roadways Company for a total Contract Amount of \$169,145.00.


It is the recommendation of ATS&R for the Burnsville-Eagan-Savage Public School District, based on the bid received and follow-up confirmation with the Contractor, to award the Contract for Construction, including the Base Bid and Alternate No. 1, to:

Minnesota Roadways Company
4370 Valley Industrial Boulevard South
Shakopee, MN 55379
Phone: (952) 496-2651
Fax: (952) 496-2522
Email: JohnN@mnroadways.com

In the amount of:	Base Bid	\$151,760.00
	Alternate No. 1 – Additional Pavement Corrections	\$ 17,385.00
	Total Contract Amount	\$169,145.00

Thank you for your consideration in this matter. We look forward to a very successful project.

Sincerely,


Mark G. Hayes, AIA
Project Architect / Partner

MGH/dme

Attachment: Bid Tabulation

cc: Debbie Erickson, ATS&R Ron Spoden, ATS&R Phil Olson, ATS&R



**Agenda III.B.
March 23, 2017**

**To: Members, Board of Education
Superintendent Gothard**

From: Lisa K. Rider, Executive Director of Business Services

Date: March 23, 2017

Re: Award the bid for the Eagle Ridge Middle School Tennis Court Resurfacing / Replacement Project.

RECOMMENDATION: That the Board of Education award the base bid and alternate #1 in the amount \$125,445.00 for the Eagle Ridge Middle School Tennis Court Resurfacing / Replacement Project to Bituminous Roadways Inc.

On Tuesday, March 14, 2017 sealed bids were received and publicly read aloud for the Eagle Ridge Middle School Tennis Court Resurfacing / Replacement Project. Five bids were submitted; the low bid and alternate #1 in the amount of \$125,445.00 was submitted by Bituminous Roadways Inc.

Attached are the bid tabulation results as well as ATS&R's recommendation letter.

**TENNIS COURT RESURFACING TO EAGLE RIDGE MIDDLE SCHOOL
BURNSVILLE-EAGAN-SAVAGE SCHOOL DISTRICT
PROJECT NUMBER: 16083**

BID DATE: MARCH 14, 2017 @ 2:00 PM

CONTRACTOR	BITUMINOUS ROADWAYS	NORTHWEST ASPHALT, INC.	MINNESOTA ROADWAYS	MCNAMARA CONTRACTING, INC.	G URBAN COMPANIES
BASE BID	\$76,845.00	\$108,625.00	\$110,400.00	\$116,428.80	\$163,000.00
Alternate No. 1 Tennis Ct. Area Sub-Drain Tile System	\$48,600.00	\$47,330.00	\$135,000.00	\$50,928.00	\$40,000.00
Alternate No. 2 Lawn Area Sub-Drain Tile System	\$27,500.00	\$18,700.00	\$48,000.00	\$48,930.70	\$12,000.00
Unit Price 1 Tennis Ct. Pavement Base Aggregate Material Corrections Per Cu.Yard	\$45.00	\$35.00	\$40.00	\$63.12	\$45.00
Unit Price 2 Tennis Ct. Sand Subbase Corrections Per Cu. Yard	\$45.00	\$29.50	\$38.00	\$39.66	\$45.00
Unit Price 3 Sub-Drain Tile System in Lawn Area Per Ln. Ft.	\$44.00	\$29.75	\$65.00	\$73.58	\$25.00
Unit Price 4 Sub-Drain Tile System in Tennis Ct. Area Per Ln. Ft,	\$32.50	\$29.75	\$78.00	\$31.83	\$40.00
BID SECURITY	YES	YES	YES	YES	YES
ADDENDUM 1	YES	YES	YES	YES	NO
CERTIFICATION OF COMPLIANCE WITH RESPONSIBLE CONTRACTOR ACT	YES	YES	YES	YES	YES
BASE BID + ALTERNATE NO. 1	\$125,445.00	\$155,955.00	\$245,400.00	\$167,356.80	\$203,000.00

cc: Accounting, Mark Hayes, File, FO

00000-END BID TABULATIONS



ARMSTRONG TORSETH SKOLD & RYDEEN INC

March 15, 2017

Mr. Glenn Simon
ISD 191 - Burnsville-Eagan-Savage
Diamondhead Education Center
200 West Burnsville Parkway
Burnsville, MN 55337

Re: Bid Results and Recommendation for Award of Contract for:
Eagle Ridge Middle School Tennis Court Resurfacing
ATS&R Project Number 16083

Dear Mr. Simon:

On Tuesday, March 14, 2017, bids were received for the Eagle Ridge Middle - School Tennis Court Resurfacing / Replacement project. Five bidders submitted bids for the work; all of the bids were complete and responsive.

The apparent low, responsible bidder for this work is Bituminous Roadways with a Base Bid of \$76,845.00.

The project included two Bid Alternates as follows:
Alternate No. 1 – Tennis Court Area Sub-drain Tile System
Alternate No. 2 – Lawn Area Sub-drain Tile System

After review of the Bid Alternates with District Administration, it is the recommendation that Alternate No. 1 be awarded, for a total Contract Amount of \$125,445.00. Acceptance of the Bid Alternate does not affect the results of the low bidder.

It is the recommendation of ATS&R for the Burnsville-Eagan-Savage Public School District, based on the bid received and follow-up confirmation with the Contractor, to award the Contract for Construction, including the Base Bid and Alternate No. 1, to:

Bituminous Roadways, Inc.
1520 Commerce Drive
Mendota Heights, MN 55120
Phone: 651-686-7001
Fax: 651-687-9857
Email: krausej@bitroads.com

In the amount of:	Base Bid	\$ 76,845.00
	Alternate No. 1 – Tennis Court Area Sub-drain Tile System	<u>\$ 48,600.00</u>
	Total Contract Amount	\$125,445.00

Thank you for your consideration in this matter. We look forward to a very successful project.

Sincerely,


Mark G. Hayes, AIA
Project Architect / Partner

MGH/dme

Attachment: Bid Tabulation

cc: Debbie Erickson, ATS&R Ron Spoden, ATS&R Phil Olson, ATS&R



**Agenda III.C.
March 23, 2017**

To: Board of Education
Dr. Joe Gothard, Superintendent

From: Lisa Rider, Executive Director of Business Services

Date: March 16, 2017

Re: Approve necessary agreements for Northern Natural Gas Cedar Station Upgrade project as it relates to ISD 191 property.

Recommendation: That the Board of Education approve agreement, pipeline easement and temporary work space agreement to facilitate Northern Natural Gas's Cedar Station Upgrade project.

Some months ago ISD 191 received two offers for use of our property located at Rahn Elementary School and Cedar School for purposes of temporary work and setup space. We engaged Kennedy Graven law firm to assist with the negotiation and process of seeking an appropriate agreement. Through this process the scope of the use of our property has been minimized to only summer days being scheduled on our premises of the Rahn Elementary School and no use of our land at Cedar School.

Attached to the board agenda is the agreement with the pipeline easement and temporary work space agreement as Attachment A.

We believe the agreement is in the best interest of our students and families in providing the work be completed during the summer months and very limited impact to the school year use of our facility.

Proceeds from the agreement will be used to pay any direct expenses incurred such as legal and appraisal work done. Any net proceeds will be handled as required under 123B.51 Subd. 4 (b), also attached.

AGREEMENT

This Agreement made and entered into this _____ day of _____, 2017, by and between NORTHERN NATURAL GAS COMPANY, a Delaware corporation, with principal offices at 1111 South 103rd Street, Omaha, Nebraska 68124 (hereinafter referred to as “Northern”), and the Independent School District, 191 (“ISD 191”).

WHEREAS, to facilitate Northern’s Cedar Station Upgrade Project, Northern needs to acquire certain temporary and permanent rights of access and use of a portion of the Rahn Elementary School property.

WHEREAS, the Parties have agreed to a pipeline easement and temporary work space agreement (together herein, the “Easements”) on Rahn Elementary School property, said Easements attached hereto as **Attachment A**; and

WHEREAS, the Parties have reached an agreement as to the compensation that Northern shall pay ISD 191 in exchange for the Easements.

NOW THEREFORE, it is agreed by and between the parties hereto as follows:

1. Within twenty (20) days of execution of this Agreement, NNG shall pay ISD 191 the sum of One Hundred and Fifty-One Thousand, Seven Hundred and Fifty-Seven and 50/100 Dollars (\$151,757.50).
2. Within ten (10) days of receipt of the above-described payment, ISD 191 shall transmit executed versions of the Easements.
3. This Agreement may be executed in counterparts.

IN WITNESS WHEREOF, the parties have executed this instrument the day and year first above written.

NORTHERN NATURAL GAS COMPANY

INDEPENDENT SCHOOL DISTRICT 191

By _____
Joseph A. Jessen
Agent and Attorney-in-Fact

By _____
Its:

ATTACHMENT A
Pipeline Easement and Temporary Work Space Permit

[see attached]

W.O. 01116826
No.:
Line MNM80202
No.:
Tract DA-101
No.:

PIPELINE EASEMENT

For and in consideration of Ten and No/100 dollars (\$10.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, the undersigned (hereinafter referred to as Grantor, whether one or more), hereby bargains, grants, conveys, and warrants to NORTHERN NATURAL GAS COMPANY, a Delaware corporation, with principal offices at P. O. Box 3330, Omaha, Nebraska 68103 (hereinafter referred to as Grantee), the right, privilege, and easement to construct, maintain, operate, inspect, repair, replace, protect, alter, and remove pipelines and below ground appurtenances, including cathodic protection apparatus, on, over, under, across the following described land situated in the County of Dakota and the State of Minnesota, to-wit ("Easement Area"):

See Easement Exhibit attached hereto and made a part hereof.

TO HAVE AND TO HOLD unto said Grantee, its successors and assigns.

It is further agreed as follows:

1. That in the exercise of its rights hereunder, Grantee shall: (a) bury all line pipe to provide a minimum cover of thirty-six inches (36"), except in rock where a minimum cover of twenty-four inches (24") will be provided; (b) restore the ground surface as nearly as practicable to the original contour which existed immediately prior to the commencement of any work; (c) provide suitable ditch cross-overs during construction as are reasonably required by Grantor; (d) properly support each side of a contemplated fence opening by suitable post and braces before a fence is cut, and, where required, to provide a temporary gate; (e) repair in a good and workmanlike manner any and all fences and drainage and irrigation systems which are cut or damaged by Grantee; and (f) restore or pay Grantor for any damages caused by Grantee to Grantor's growing crops, grasses, trees, shrubbery, fences, buildings, athletic fields or playgrounds as a result of the construction of Grantee's facilities.

2. That Grantor shall have the right to use and enjoy the surface of the Easement Area for agricultural, pasturage, athletic fields, playgrounds, or other similar purposes which will not interfere with the use of the right-of-way by the Grantee for any of the purposes herein above granted, it being understood that no building, structure, improvement, or obstruction, other than ordinary and usual fences and athletic field and playground equipment and fixtures, shall be placed within or upon the right-of-way, and that there shall be no alteration of the ground surface or grade of the right-of-way, without the express written consent of the Grantee, and, to the extent that written permission has not been given, Grantee shall have the right to clear and keep cleared from within the right-of-way all trees, brush, undergrowth, buildings, structures, improvements, or other obstructions, though Grantee has no obligation to do so, and, after said pipeline has been installed, Grantee shall not be liable for damages caused on the right-of-way by keeping the right-of-way clear of such trees, brush, undergrowth, buildings, structure, improvements, and other obstructions in the exercise of its rights hereunder.

3. That because Grantor operates a public school on the property, Grantee's right of access to the Easement Area shall be limited as follows:

- a. Except as provided in subparagraphs 3b, 3c and 3d herein, Grantee, its employees, agents and independent contractors:
 - i. Shall not enter the Easement Area between the hours of 5:00 a.m. and 6:00 p.m. on any day school is in session;
 - ii. Shall not enter the Easement Area during any school function on the site; and
 - iii. Shall provide Grantor 48 hours' prior written notice.
- b. Should it be necessary to perform Grantee's federally-required annual pipeline surveillance between 5:00 a.m. and 6:00 p.m. on any day school is in session or during any school function on the site, prior to accessing the Easement Area, Grantee, its employees, agents and independent contractors, shall contact Grantor's Director of Operations.
- c. Should it be necessary to respond to a Gopher one call between 5:00 a.m. and 6:00 p.m. on any day school is in session or during any school function on the site, Grantee shall, at its earliest opportunity under the circumstances, inform Grantor's Director of Operations of the scope of work to be performed and the names of Grantee's employees who will be performing the work. Grantee and Grantor shall cooperate to ensure necessary access on conditions reasonably required to ensure student safety and compliance with the Gopher one call laws.
- d. Should it be necessary to respond to an emergency between 5:00 a.m. and 6 p.m. on any day school is in session or during any school function on the site, Grantee shall, at its earliest opportunity under the circumstances, inform Grantor's Director of Operations.
- e. Grantor's school operations and published schedules are subject to change. Grantee shall use reasonable efforts to ensure that it secures the Grantor's scheduling information necessary to comply with this paragraph.
- f. Grantor may, in its sole discretion, elect to grant additional rights of entry to Grantee. Any additional right of entry, and any modification of this easement, shall be ineffective unless it is in writing and executed by Grantor.
- g. Nothing in this paragraph is intended to limit Grantee's right to televise the pipeline or to make any other robotic or remote access to Grantee's underground facilities that does not involve the entry of individuals on school grounds.
- h. Smoking is prohibited at all times. Alcohol and illicit drugs are prohibited at all times. Firearms and weapons of any kind are prohibited at all times.
- i. Grantee shall comply with all federal, state, and local laws and regulations applicable to activities on school property.

5. That the rights of the Grantee may be assigned in whole or in part.

It is understood and agreed that this easement and all rights, privileges, and obligations created herein shall run with the land and shall inure to the benefit of and be binding upon the legal representatives, heirs, executors, administrators, successors, and assigns of the parties hereto.

[Remainder of page intentionally blank.]

W.O. 01116826
No.:
Line MNM80202
No.:
Tract DA-101
No.:

TEMPORARY WORK SPACE PERMIT

KNOW ALL PERSONS BY THESE PRESENTS

That the undersigned, for Ten Dollars (\$10.00) and other good and valuable consideration received does hereby grant unto NORTHERN NATURAL GAS COMPANY, a Delaware corporation, its successors and assigns, hereinafter called "Grantee", an area approximately 96,910 square feet of temporary working space as shown on the attached "Temporary Workspace Exhibit" and located on land described as follows (the "Temporary Working Space"):

The North 640.0 feet of the East 990.22 feet of the Southeast Quarter (SE1/4) of Section Thirty (30), Township Twenty-seven (27), Range Twenty-three (23), Dakota County, Minnesota. Subject to an easement now of record to Northern States Power Company over the North 200 feet of the East 990.22 feet of the Southeast Quarter (SE1/4) of Section Thirty (30), Township Twenty-seven (27), Range Twenty-three (23).

AND

The West thirty (30) feet of the East 1020.22 feet of the North 640.0 feet of the Southeast quarter (SE1/4) of section 30, Township 27, Range 23, Dakota County, Minnesota. Subject to an easement now of record to Northern States Power Company over and across the north two hundred (200) feet thereof.

TO HAVE AND TO HOLD said Temporary Working Space unto Northern Natural Gas Company, its successors and assigns, from **June 12, 2017 to August 17, 2017**, and from **June 11, 2018 to August 10, 2018** (collectively, the "Easement Term").

And in consideration thereof, the parties agree:

- 1.) That Grantee, its successors and assigns, will pay to the Grantor any damage to fences, improvements, athletic fields and playgrounds which may be caused by the exercise of the rights hereby granted.
- 2.) That Grantee agrees to restore the property to its original condition as nearly as practicable upon completion of construction of the subject pipeline.
- 3.) That, at any time before August 10, 2018, Grantee may request access to the Temporary Work Space from the Grantor for dates beyond the Easement Term, and shall pay Grantor the amount of \$50.00 for each additional date requested.

- 4.) That because Grantor operates a public school on the property, Grantee, its employees, agents and independent contractors:
 - a. Shall not, except in the case of an emergency, enter the Temporary Working Space between the hours of 5:00 a.m. and 6:00 p.m. on any day school is in session;
 - b. Shall not, except in the case of an emergency, enter the Temporary Working Space during any school function on the site; and
 - c. Shall provide Grantor 48 hours' prior written notice, except in the case of an emergency. In case of emergency, to the extent reasonably practicable, Grantee shall contact Grantor's on-site principal.
- 5.) Smoking is prohibited at all times. Alcohol and illicit drugs are prohibited at all times. Firearms and weapons of any kind are prohibited at all times.
- 6.) Grantee shall comply with all federal, state, and local laws and regulations applicable to activities on school property.

[remainder of page intentionally blank]

W.O. No.: 01116826
Line No.: MNM80202
Tract No.: «RelatedTractNumber»

The undersigned represent that the above described land is not rented for the years 2017 or 2018.

Executed this _____ day of _____, 2017.

GRANTOR:

Independent School District 191, a Minnesota municipal corporation

By:

Its:

Right of Way Agent for Northern Natural Gas Company

123B.51 SCHOOLHOUSES AND SITES; USES FOR SCHOOL AND NONSCHOOL PURPOSES; CLOSINGS.

Subdivision 1. **Sites.** According to section 126C.40, subdivision 1, or 465.71, when funds are available, the board may locate and acquire necessary sites of schoolhouses or enlargements, or additions to existing schoolhouse sites by lease, purchase or condemnation under the power of eminent domain; it may erect schoolhouses on the sites; it may erect or purchase garages for district-owned school buses. When property is taken by eminent domain by authority of this subdivision when needed by the district for such purposes, the fact that the property has been acquired by the owner under the power of eminent domain or is already devoted to public use, shall not prevent its acquisition by the district. The board may sell or exchange schoolhouses or sites, and execute deeds of conveyance thereof.

Subd. 2. **Use of schoolhouses.** The board may authorize the use of any schoolhouses in the district for divine worship, Sunday schools, public meetings, elections, postsecondary instruction, and other community purposes that, in its judgment, will not interfere with their use for school purposes. Before permitting any of these uses, the board may require a cash or corporate surety bond in a reasonable amount conditioned for the proper use of the schoolhouse, payment of all rent, and repair of all damage caused by the use. It may determine a reasonable charge for using the schoolhouse.

It may authorize the use of any schoolhouses or buildings owned or leased by the district for primaries, elections, registrations, and related activities if the board determines that the use will not interfere with school purposes. It may impose reasonable regulations and conditions upon the use as may seem necessary and proper.

Subd. 3. **Lease real property.** When necessary, the board may lease real property for school purposes.

Subd. 4. **Lease for nonschool purpose.** (a) The board may lease to any person, business, or organization real property that is not needed for school purposes, or part of the property that is not needed for school purposes if the board determines that leasing part of the property does not interfere with the educational programs taking place on the property. The board may charge and collect reasonable consideration for the lease and may determine the terms and conditions of the lease.

(b) In districts with outstanding bonds, the net proceeds of the lease must be first deposited in the debt retirement fund of the district in an amount sufficient to meet when due that percentage of the principal and interest payments for outstanding bonds that is ascribable to the payment of expenses necessary and incidental to the construction or purchase of the particular building or property that is leased. Any remaining net proceeds in these districts may be deposited in either the debt redemption fund or operating capital account. All net proceeds of the lease in districts without outstanding bonds shall be deposited in the operating capital account of the district.

(c) The board may make capital improvements to the real property, not exceeding in cost the replacement value of the property, to facilitate its rental, and the lease of the improved property, or part of it, shall provide for rentals which will recover the cost of the improvements over the initial term of the lease. Notwithstanding paragraph (b), the portion of the rentals representing the cost of the improvements shall be deposited in the operating capital account of the district and the balance of the rentals shall be used as provided in paragraph (b).

Subd. 5. **Schoolhouse closing.** The board may close a schoolhouse only after a public hearing on the question of the necessity and practicability of the proposed closing. Published notice of the hearing shall be given for two weeks in the official newspaper of the district. The time and place of the meeting, the description and location of the schoolhouse, and a statement of the reasons for the closing must be specified in the notice.

Parties requesting to give testimony for and against the proposal shall be heard by the board before it makes a final decision to close or not to close the schoolhouse.

Subd. 5a. **Temporary closing.** A school district that proposes to temporarily close a schoolhouse or that intends to lease the facility to another entity for use as a schoolhouse for three or fewer years is not subject to subdivision 5 if the school board holds a public meeting and allows public comment on the schoolhouse's future.

Subd. 6. **Proceeds of sale or exchange.** (a) Proceeds of the sale or exchange of school buildings or real property of the district must be used as provided in this subdivision.

(b) In districts with outstanding bonds, the proceeds of the sale or exchange shall first be deposited in the debt retirement fund of the district in an amount sufficient to meet when due that percentage of the principal and interest payments for outstanding bonds which is ascribable to the payment of expenses necessary and incidental to the construction or purchase of the particular building or property which is sold.

(c) After satisfying the requirements of paragraph (b), a district with outstanding bonds may deposit proceeds of the sale or exchange in its general fund reserved for operating capital account if the amount deposited is used for the following:

(1) for expenditures for the cleanup of polychlorinated biphenyls, if the method for cleanup is approved by the department;

(2) for capital expenditures for the betterment, as defined in section 475.51, subdivision 8, of district-owned school buildings; or

(3) to replace the building or property sold.

(d) In a district with outstanding bonds, the amount of the proceeds of the sale or exchange remaining after the application of paragraphs (b) and (c), which is sufficient to meet when due that percentage of the principal and interest payments for the district's outstanding bonds which is not governed by paragraph (b), shall be deposited in the debt retirement fund.

(e) Any proceeds of the sale or exchange remaining in districts with outstanding bonds after the application of paragraphs (b), (c), and (d), and all proceeds of the sale or exchange in districts without outstanding bonds shall be deposited in the general fund reserved for operating capital account of the district.

(f) Notwithstanding paragraphs (c) and (d), a district with outstanding bonds may deposit in its general fund reserved for operating capital account and use for any lawful operating capital expenditure without the reduction of any levy limitation the same percentage of the proceeds of the sale or exchange of a building or property as the percentage of the initial cost of purchasing or constructing the building or property which was paid using revenue from the general fund reserved for operating capital account.

Subd. 7. **Use of buildings by lower grades.** (a) In addition to the protections provided in existing building and fire code rules and standards, the following alternatives apply for existing school buildings:

(1) rooms occupied by preschool, kindergarten, and first and second grade students for classrooms, latchkey, day care, early childhood family education or teen parent or similar programs may be located on any floor level below the fourth story of a school building if the building is protected throughout by a complete automatic sprinkler system and a complete automatic fire alarm system consisting of automatic smoke detection throughout the exit system and approved smoke detection in all rooms and areas other than classrooms and offices;

(2) rooms used by preschool, kindergarten, or first grade students for classrooms, latchkey, day care, early childhood family education or teen parent or similar programs, must be located on the story of exit discharge, and rooms used by second grade students, for any purpose, must be located on the story of exit discharge or one story above unless one of the following conditions is met:

(i) a complete automatic sprinkler system is provided throughout the building, the use of the affected room or space is limited to one grade level at a time, and exiting is provided from the affected room or space which is independent from the exiting system used by older students; or

(ii) a complete approved automatic fire alarm system is installed throughout the building consisting of automatic smoke detection throughout the exit system and approved detection in all rooms and areas other than classrooms and offices, the use of the affected room or space is limited to one grade level at a time and exiting is provided from the affected room or space which is independent from the exiting system used by older students.

(b) For purposes of paragraph (a), clause (2), pupils from second grade down are considered one grade level.

(c) Accessory spaces, including gymnasiums, cafeterias, media centers, auditoriums, libraries, and band and choir rooms, which are used on an occasional basis by preschool, kindergarten, and first and second grade students are permitted to be located one level above or one level below the story of exit discharge, provided the building is protected throughout by a complete automatic sprinkler system or a complete approved corridor smoke detection system.

(d) Paragraphs (a) and (c) supersede any contrary provisions of the State Fire Code or State Building Code and rules relating to those codes must be amended by the state agencies having jurisdiction of them.

(e) Paragraphs (a) to (d) are effective for new school buildings beginning July 1, 1994.

History: *Ex1959 c 71 art 4 s 18; 1973 c 123 art 5 s 7; 1975 c 59 s 1; 1975 c 199 s 1; 1976 c 168 s 1; 1976 c 239 s 32; 1978 c 706 s 16; 1979 c 295 s 1; 1980 c 609 art 6 s 17,18; 1981 c 358 art 6 s 13; 1983 c 314 art 6 s 5,6; art 7 s 20; 1984 c 463 art 7 s 9,10; 1985 c 279 s 1; 1Sp1985 c 12 art 7 s 14; 1986 c 444; 1987 c 398 art 7 s 21; 1989 c 222 s 9; 1989 c 329 art 5 s 3,4; 1990 c 562 art 7 s 4; art 8 s 23; 1991 c 130 s 37; 1992 c 499 art 12 s 29; 1993 c 224 art 5 s 2; 1Sp1995 c 3 art 16 s 13; 1998 c 397 art 6 s 69-74,124; art 11 s 3; 2000 c 489 art 5 s 2; 1Sp2003 c 9 art 4 s 1,2; 2006 c 214 s 20; 2009 c 96 art 2 s 35*



**Agenda IV.
March 23, 2017**

To: Board of Education, Members
From: Abigail Alt, Chair
Date: March 17, 2017
Re: Committee Reports

The following committees may provide updates to the School Board:

Technology Committee – Bob VandenBoom, Committee Chair
Policy Review Committee – Jim Schmid, Committee Chair
Student Performance and Achievement – DeeDee Currier, Committee Chair
Negotiating Committee- Dan Luth, Committee Chair
Intermediate School District 917, Dee Currier, Board Representative

Other Board Assignments:

- MSBA
- AMSD
- Foundation 191
- Minnesota State High School League
- BHS Hall of Fame
- Burnsville Chamber of Commerce
- Savage Chamber of Commerce
- Dakota Chamber of Commerce
- Scott County SCALE
- U of M CIS
- TIES



**Agenda V.
March 23, 2017**

To: Board of Education, Members
Dr. Joe Gothard, Superintendent

From: Directors Dan Luth and Darcy Schatz

Date: March 17, 2017

Re: Listening Session Summary

Directors Dan Luth and Darcy Schatz will give a summary regarding the listening session on March 9, 2017.



**Agenda VI.
March 23, 2017**

To: Board of Education, Members
From: Dr. Joe Gothard, Superintendent
Date: March 23, 2017
Re: Recess to a closed session to Discuss Private Student Data

RECOMMENDATION: that the Board of Education moves to a closed session as permitted by M.S. §13.D.05, Subdivision 2(a), to discuss private student data.



**Agenda VII.
March 23, 2017**

To: Board of Education, Members
From: Dr. Joe Gothard, Superintendent and Laura Booth, Attorney
Date: March 23, 2017
Re: Expulsion of a Student

Recommendation

Adopt the Resolution Relating to the Proposed Expulsion of the Student and expel the student immediately, for one calendar year from today's date.

Background

A student is being recommended for expulsion. This recommendation is in accordance with the School District's student discipline policy. Board Policies 413, 525 and 506 are published on our website and widely available. All proceedings leading up to this recommended action are in compliance with the Minnesota Pupil Fair Dismissal Act (Minn. Stat. §§ 121A.40– 121A.56).

Under Minnesota Law, the name of the student and related details are private information. For this reason, the Waiver and Notice of Proposed Expulsion should not be made available to the public. If the School Board wishes to discuss the details of this expulsion in a manner that could identify the student it must be done in a closed session. The "Resolution Relating to the Proposed Expulsion of the Student" may be released to the public because it does not identify the student.

Board Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE PROPOSED
EXPULSION OF THE STUDENT IDENTIFIED IN THE ATTACHMENTS HERETO
(HEREINAFTER REFERRED TO AS THE "STUDENT")

WHEREAS, the Student is a full-time student of the School District; and

WHEREAS, the Student was placed on suspension and proposed for expulsion pursuant to the Pupil Fair Dismissal Act, Minn. Stat. §§121A.40 - 121A.56; and

WHEREAS, the Student and guardian were properly served with written notice of the School District's intent to initiate expulsion proceedings; and

WHEREAS, pursuant to the Pupil Fair Dismissal Act, said notice contained a statement of the facts, witnesses and a description of their testimony, described alternative educational programs, stated the date, time and place of hearing, and advised the Student and the Student's guardian of their rights, including their right to waive the hearing in writing if they wished to acquiesce to the expulsion proposed by the School District; and

WHEREAS, this notice was also accompanied by a copy of the Pupil Fair Dismissal Act, Minn. Stat. §§121A.40 - 121A.56; and

WHEREAS, the Student and a parent elected in writing to waive the scheduled hearing with the understanding that by such waiver, a term of expulsion for a calendar year for today's date would be submitted for action to the School Board of Independent School District No. 191.

THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 191 as follows:

1. The School Board of Independent School District No. 191 hereby accepts the Waiver of Hearing executed by the Student and guardian, a copy of which is incorporated herein by reference.
2. Having reviewed the record relating to this matter, the School Board hereby finds that the School District has fully complied with the Pupil Fair Dismissal Act.
3. Having reviewed the record relating to this matter, the School Board hereby finds that the Student engaged in conduct that constituted: (1) willful violation of reasonable School Board regulations that are clear and definite to provide notice to pupils that they must conform their conduct to the requirements of the regulations; (2) willful conduct that endangers the pupil or other pupils or surrounding persons, including school district employees, or the property of the school; and (3) willful conduct which significantly disrupts the rights of others to an education, or the ability of school personnel to perform their duties, or school sponsored extracurricular activities.

4. In reaching this decision, the School Board has specifically reviewed and considered the Notice of Proposed Expulsion, the signed Waiver, and the Administration Report and its exhibits. The School Board has considered the recommendation contained in the Notice of Proposed Expulsion regarding the Student's conduct, has considered the administration's recommendation and has decided that the conduct requires an expulsion immediately through March 23, 2018. The considered the alternative to expulsion and the Student's refusal to agree to further assessment. Due to the nature of the conduct engaged in by the Student, the terms of suspension and expulsion are reasonable and appropriate.

5. The School Board of School District No. 191 hereby orders that the expulsion of the Student be imposed pursuant to the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40 -121A.56. Said expulsion shall be imposed immediately through March 23, 2018, in accordance with the facts contained in the written notice provided to the Student, a copy of which is incorporated herein by reference.

6. The Superintendent is directed to notify the Student, the Student's guardian and the Commissioner of Education of the expulsion; and

7. It is further ordered that pursuant to a proper request, the School District shall provide copies of this two-page resolution. However, any release of said resolution shall not include the documents supporting the expulsion as the School Board hereby finds that such materials constitute private data on individuals pursuant to the Minnesota Government Data Practices Act, Minn. Stat. § 13.32. The Superintendent is specifically directed to maintain the private data classification of these materials in accordance with all applicable state and federal law, including the provisions of Minnesota Statutes Chapter 13.

The motion for adoption of the foregoing resolution was duly seconded by Board Member_____.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: _____

 Board Clerk
 Dated: March 23, 2017