

BOARD AGENDA

INDEPENDENT SCHOOL DISTRICT 191

Burnsville High School Senior Campus
Diamondhead Education Center
Regular Meeting
November 19, 2015
6:30 PM

(6:00 PM Superintendent Listening Session with Dr. Joe Gothard, Superintendent and Lisa Rider, Executive Director of Business Services)

- I. Call to Order
 - A. Welcome
 - B. Pledge of Allegiance
- II. Business Meeting
 - A. Approval of Agenda
 - B. Consent Agenda

Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.

 - 1. Approve Minutes 3
 - 2. Approve Personnel Recommendations 8
 - 3. Adopt a Resolution to Accept Donations 9
 - 4. Approve Payroll, Expenditures, Receipts and Investments 11
 - 5. Approve Out-of-State Travel by Board Members 61
 - 6. Approve Change Order #2 for the 2015 Sky Oaks Elementary School Alterations Project 62
 - 7. Approve Change Orders #027, and #029 for the 2015 Additions and Alterations to Burnsville High School Bid Package #1 65
 - 8. Approve Change Orders #028 and #030 for the 2015 Additions and Alterations to Burnsville High School Bid Package #3 70
- III. New Business
 - A. Award Bid Package #4 (Part 3 of 3) 75
Presenter: Lisa Rider, Executive Director of Business Services
 - B. Report on Business Leader & Educator Partnerships 90
Presenter: Dr. Kathy Funston, Director of Curriculum
 - C. Approve the Recommendation to Adjust Short-Term Substitute Teacher Rates 105
Presenter: Stacey Sovine, Executive Director of Human Resources
 - D. Approve, on a First Reading Basis, Board Policies 104: *School District Mission and Vision*, 206: *Public Participation in School Board Deliberations*, 404: *Employment Background Checks* (rescind GCDC), 421: *Gifts to Employees and School Board Members* (rescind GBI-R), 427: *Workload Limits for Certain Special Education Teachers*, 498: *Political Campaigns* 106

and Activities (rescind GBG), 499: Nepotism Prohibition (rescind GBCAA), 505: Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees, 507: Corporal Punishment, 508: Extended School Year for Certain Students with Individualized Education Programs, 533: Wellness (rescind JFCI & JFCI-E), 608: Instructional Services-Special Education (rescind IHBHA), and 904: Distribution of Materials on School District Property by Nonschool Persons (rescind KJA & KJA-R and KI) and rescind GBEC

Presenter: Dr. Joe Gothard, Superintendent

IV. Board of Education Committee Reports

167

V. Adjourn

School Board Minutes
INDEPENDENT SCHOOL DISTRICT 191
November 5, 2015

The meeting of the Board of Education was called to order by Chair VandenBoom at 6:30 p.m. at the Burnsville High School Senior Campus in the Diamondhead Education Center.

Call to Order

Directors Currier, Alt, Luth, Hill, Sweep, Schmid and Chair VandenBoom were present. Others in attendance were Superintendent Gothard, Student Representative Abegaz administrators, staff and members of the public.

Attendance

VandenBoom welcomed the audience and asked Sweep to lead the Pledge of Allegiance.

Pledge of Allegiance

Moved by Luth, seconded by Currier, to approve the agenda. Motion carried unanimously (7, 0).

Agenda

Moved by Alt, seconded by Schmid to approve the consent agenda with the removal of agenda item 5:

Consent Agenda

- Minutes of the October 22, 2015 regular board meeting and October 27, 2015 board retreat.
- Approve personnel recommendations for J. Paulsen, D. Benjaminson, E. Husen, J. Jones, G. Mitchell, P. Wells, E. Williams, J. Anderson, S. Berge, B. Johnson, M. Racette, A. Achenback and A. Davis.
- Adopt a resolution to approve and accept donations.
- Approve, on a second reading basis, Board Policy 527: *Student Use and Parking of Motor Vehicles; Patrols, Inspections and Searches* and rescind JHFD.
- Approve change orders #018, #019, #020, #021, #022R, #023, #024, #025, and #026 for the 2015 Additions and Alterations to Burnsville High School Bid Package #1.

Minutes

Personnel

Donations
Policy 527

Change Orders

Motion carried unanimously (7, 0).

Moved by Hill, seconded by Luth, to approve change order #2 for the 2015 Diamondhead Education Center Early Childhood Program Alterations Project in the amount of \$91,271.98. Motion carried unanimously after discussion (7, 0).

Moved by Schmid, seconded by Currier, to approve the recommended spring conferences for the 2016-17 and 2017-18

Spring conferences

calendar. Motion carried unanimously after discussion (7, 0).

Moved by Currier, seconded by Sweep, to award the Burnsville High School Bid Package #4 prime contracts, including the base bid and Alternates #1 through #7, and #9 through #11 and the owner direct purchase to the following contractors and authorize the signing of contracts with said contractors.

Award Bid Pack #4

Contract#	Type	Contractor	Amount
0335	Polished Concrete Floors No conforming bids received, proceeding with obtaining quotes	TBD	
0511	Misc. Metals Erection	Red Cedar Steel Erectors, Inc.	126,500
0550	Misc. Metals Fabrication	American Structural Metals, Inc.	802,450
0790	Caulking/Firestopping/Traffic Coatings No conforming bids received, proceeding with obtaining quotes	TBD	
0833	Overhead/Coiling Doors	Overhead Door of the Northland	73,689
0920	Drywall/Cold Formed Metal Framing/DEFS	Commercial Drywall, Inc.	609,850
0930	Tile	Multiple Concepts Interiors, Inc.	1,324,000
0950	Acoustical Ceilings	Kirk Acoustics	300,280
0965	Resilient Flooring/Carpet	Floors by Beckers, Inc.	431,132
0966	Epoxy Terrazzo Flooring	Advance Terrazzo & Tile Co. Inc.	508,000
0990	Painting	Fransen Decorating, Inc.	230,305
1022	Folding Panel Partitions	W.L.Hall Company	52,904

1044	Signage	TBD on 11/19 Board meeting, Part 3	
1140	Food Service Equipment	Advanced Contract Equipment and Design d.b.a. Rapids Foodservice Contract and Design	18,381
1420	Elevators	TBD on 11/19 Board meeting, Part 3	
1440	Wheelchair Lifts	DRN Enterprises, d.b.a Arrow Lift	26,989
2100	Fire Protection	Reject all bids received for this contract – Will be rebid	
2305	Testing & Balancing	Marcus Global, Inc. D.b.a Systems Management & Balancing of Minnesota	67,800
	Total all Contracts		\$4,572,280
Contract#	Type-Owner Direct Purchase	Contractor	Amount
0980M	Owner Direct Purchase Finishes, Specialties and Equipment Materials	Haldeman-Homme, Inc.	\$831,373
0980L	Owners Direct Purchase Finishes, Specialties and Equipment -Labor	Haldeman-Homme, Inc.	253,408
	Total all Owner Direct Purchase		\$1,084,781

Motion carried unanimously after discussion (7, 0).

Moved by Luth, seconded by Hill to reject the fire protection bids.
 Motion carried unanimously (7, 0)

Moved by Sweep, seconded by Alt, to award the base bid for the districtwide security camera project in the amount of \$144,189 to Trans Alarm. Motion carried unanimously (7, 0).

Security Camera Project

Moved by Alt, seconded by Luth, to approve the Financial Audit Report for 2014-2015. Motion carried unanimously after discussion (7, 0).

Financial Audit Report

Received a report from Lisa Rider, executive director of business services regarding enrollment projection data.

Enrollment Projections

Moved by Hill, seconded by Sweep, to approve, on a first reading basis, Board Policy 409: *Employee Publications, Instructional Materials, Inventions and Creations* and rescind GCQB & GCQB-R. Moved by Luth, seconded by Schmid, to refer Policy 409 back to committee. Motion carried unanimously after discussion (7, 0).

Policy 409

Reports given verbally by Student Representative Abegaz, Superintendent Gothard and Board members Dr. Currier on behalf of the Policy Review Committee, Alt, Schmid, and VandenBoom.

Reports

Moved by Schmid, seconded by Sweep, to adjourn at 8:08 p.m. to a closed session as permitted by Minnesota Statute 13D.03 to discuss ISD 191's labor negotiation strategy related to BEA. Motion carried unanimously (7, 0).

Adjourn to closed session

November 19, 2015

DeeDee Currier, clerk

Date Approved

Closed Session Notes
INDEPENDENT SCHOOL DISTRICT 191
November 5, 2015

This meeting will be closed, as permitted by Minnesota Statutes 13D.03, to discuss ISD 191's labor negotiation strategy.

Preliminary

The school board closed session was called to order by Chair VandenBoom at 8:17 p.m. at the Burnsville High School Senior Campus in the Diamondhead Education Center.

Call to Order

Members present: Directors Luth, Alt, Currier, Hill, Sweep, Schmid and Chair VandenBoom

Attendance

Others in attendance were Dr. Gothard, superintendent; S. Sovine, executive director of human resources; L. Rider, executive director of business services; and J. Kenney, executive assistant.

The following item was discussed:

Purpose

- Negotiation Strategy with the Burnsville Education Association.

The closed session adjourned at 9:33 p.m.

Adjourn

November 19, 2015

DeeDee Currier, clerk

Date Approved

**Burnsville-Eagan-Savage Public Schools
Independent School District 191
Human Resources**

TO: Members, Board of Education
Joe Gothard, Superintendent

FROM: Stacey Sovine, Executive Director of Human Resources

DATE: November 19, 2015

RE: Recommended Personnel Changes

Certified

Appointment

Dianne Dorle *New-Teacher, Intervention, .50 FTE, GP, effective 11/16/15
Elizabeth Khoury *Replacement-Teacher ABE, .46 FTE, DEC, effective 11/30/15
Krista Kramer *New-Teacher, Title I, 1.0 FTE, ST, effective 11/16/15
Kathryn Reagan -Replacement –Long Term Substitute, Teacher ECSE, .50 FTE, DEC,
effective 11/4/15
Andrew Tofte -Replacement-Long Term Substitute, Teacher, 1.0, MWS, effective 11/9/15

Retirement

Jean Jaeger -Teacher, ECSE, after 28 years in the District, effective 1/22/16

Classified

Appointment

Hudayfi Barsug -Replacement-EA Level III, 7.5 hrs/day ,GP, effective 11/10/15
Michael Gavnik *Replacement-EA Level II, 2.25 hrs/day, ST, effective 11/16/15
Bryan Jensen -Replacement-B Shift Custodian, 8 hrs/day, WB, effective 11/10/15
Shawn Swain -Replacement-Custodian, 8 hrs/day, WB, effective 11/9/15

Change in Assignment

Sara Berge -Assignment changes to EA Level II, 6 hrs/day, SO, effective 11/12/15
Alicia Brambila -Assignment changes to Cultural Liaison, 4 hrs/day, HV, effective 11/2/15
Mary Christensen -Assignment changes to EA Level II, 3.75 hrs/day, EN, effective 11/16/15
Robert Martinez *Assignment changes to Custodian Day Shift Lead, 8 hrs/day, NJH,
effective 11/16/15
Winston Ruiz -Assignment changes to EA Level III, 6.5 hrs/day, HV, effective 11/2/15
Darcie Schwarz *Assignment changes to EA Level II, 3.5 hrs/day, HV, effective 11/16/15

Release During Probation

Paul Milhaupt *EA Level III, ST, effective 11/13/15

Resignation

Lisa Wade *Clerical Level II, BHS, effective 12/15/15

Retirement

Mariana Schunk -EA Level IV, Rahn, after 18 years in the District, effective 1/29/16

Coaches/Co-Curricular Appointment

Adedoyin Abiodun -Replacement-Step Team Coach, BHS, effective Winter Season
Daniel Boeser -Replacement-Assistant Boys Hockey Coach, BHS, effective Winter Season
Aaron Dupre *Replacement-Assistant Boys Hockey Coach, BHS, effective Winter Season
Randy Johnson -Replacement-Assistant Boys Hockey Coach, BHS, effective Winter Season
Michael Ramirez *Replacement-Assistant Wrestling Coach, BHS, effective Winter Season
Casey Rooney *Replacement-Assistant Boys Hockey Coach, BHS, effective Winter Season
Nathan Scott *Replacement-9A Girls Basketball Coach, BHS, effective Winter Season
Andre Sellars *Replacement-Assistant Wrestling Coach, BHS, effective Winter Season
Keith Taylor *Replacement-Assistant Boys Hockey Coach, BHS, effective Winter Season



**Agenda II.B.3
November 19, 2015**

To: Members, Board of Education
Dr. Joe Gothard, superintendent

From: Lisa K. Rider, Executive Director of Business Services

Date: November 13, 2015

Re: Donations

RECOMMENDATION: To adopt a resolution to approve and accept donations as presented.

RESOLUTION TO APPROVE AND ACCEPT DONATIONS

WHEREAS,

1. School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and
2. Minnesota Statute 123B.02 states the School Board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated; and
3. Minnesota Statute 465.03 states the School Board may accept a gift, grant, or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and
4. Businesses and individuals have submitted donations to the district;

THEREFORE, BE IT RESOLVED by the School Board of ISD 191 to approve and accept with appreciation the donations as presented below and to permit their use as designated by the donors.

Moved by: _____

Seconded by: _____

Members in favor of the motion:

Members opposed:

Whereupon said Resolution was declared duly passed and adopted on Nov. 19, 2015.

Dr. DeeDee Currier
Clerk – Board of Education

Timestamp	Date	Donor	Recipient	Terms	Donation
10/31/2015 12:00:24	10/26/2015	Loraine Arneson	ISD 191	BrainPower in a Backpack	\$20.00
10/31/2015 12:02:26	10/26/2015	Janice Schorn	ISD 191	BrainPower in a Backpack	\$10.00
10/31/2015 12:03:52	10/26/2015	BJ Holm	ISD 191	BrainPower in a Backpack	\$144.00
10/31/2015 12:05:22	10/26/2015	Barbara Jensen	ISD 191	BrainPower in a Backpack	\$10.00
11/5/2015 7:31:58	10/13/2015	Roger Schumacher	Burnsville High School	Auto class	2003 Buick Vin # 3G5DB03E73S567393
11/5/2015 7:36:04	10/30/2015	Ed Sandvig	Burnsville High School	Auto class	1998 Toyota Camery Vin #,4T1BG22K6WU226314
11/5/2015 19:18:59	11/5/2015	Sheryl and Mike Burkhardt	ISD 191	BrainPower in a Backpack	\$100.00
11/12/2015 12:38:28	11/12/2015	Pat Frische	Sioux Trail Elementary	books	about 50 children's books
11/12/2015 12:43:48	9/1/2015	River Hills Methodist Church	Sioux Trail Elementary	support Sioux Trail	4 boxes of school supplies & a bag of food every week
11/12/2015 12:58:15	9/16/2015	Lion's Club	Sioux Trail Elementary	support students with learning	dictionaries for all 3rd grade students
11/12/2015 13:02:31	9/14/2015	M. Bundy's Grandmother	Sioux Trail Elementary	students to keep warm	4 scarfs and 5 hats handmade
11/12/2015 13:05:07	10/1/2015	J & J Westerlund's Grandmother	Sioux Trail Elementary	keep students warm	6 big bags full of boots, coats, clothing

Total monetary contributions to accept: **\$284.00**



**Agenda II.B.4
Nov 19th, 2015**

TO: Dr. Joe Gothard, Superintendent and Board of Education
FROM: Lisa K. Rider, Executive Director of Business Services
DATE: Nov 19th, 2015
RE: October Payroll, Claims and Receipts

RECOMMENDATION: That the Board approves October payroll checks numbered 718269-718296, and Direct Deposit notices numbered 587727-590698, in the net amount of \$3,778,656.11. Oct & Nov claims to date represented by checks numbered 442617-443263, 132-137, 1014077-1014290, and 101166-101198 and wire transfers and adjustments totaling \$7,543,002.65. Also, that the Board accepts Oct receipts of \$14,954,356.58 and investments for the General Fund, 2012A Alt Facilities, 2015A School Building Bonds and OPEB of \$107,344,261 as of October 31, 2015.

October payroll, wire transfers, claims and receipts have been prepared under the direction of Gordon Winterlin, Director of Accounting, and are presented for approval by the School Board. I would be glad to answer any questions.

LKR/mw

**INDEPENDENT SCHOOL DISTRICT 191
FINANCIAL REPORT
October 2015**

Cash Receipts

Receipts	\$14,954,356.58
Miscellaneous Adjustments	

TOTAL OCTOBER CASH RECEIVED

14,954,356.58

CASH DISBURSEMENTS

Oct

Regular Payroll Checks	718269-718296	\$3,778,656.11
Direct Deposit Notices	587727-590698	

Sep Payables previously approved:	\$557,321.24
Oct Claims previously approved:	\$677,825.71

Oct Claims:	442617-442887	\$2,249,521.98
	442974-443027	
	132-137	
	1014077-1014245	
	101166-101189	

Oct Wire Transfers	\$4,307,547.47
Miscellaneous Adjustments	<u>\$7,758.78</u>

TOTAL OCT CASH DISBURSED

11,578,631.29

TOTAL EXPENSES TO BE APPROVED

Oct Cash Disbursed	\$11,578,631.29
Less: Items Previously Approved	-\$1,235,146.95

Plus: Oct Payables	442888-442973	\$382,844.02
Checks	443163-443263	

Nov Claims:	443028-443162	\$595,330.40
Checks	1014246-1014290	
	101190-101198	

TOTAL TO BE APPROVED

11,321,658.76

	<u>Money Market</u>	<u>(Original Cost) Investments</u>	<u>Total 10/31/2015</u>
GENERAL FUND	\$11,353.95	\$28,439,751.19	\$28,451,105.14
OPEB	\$2,659.50	\$9,794,062.00	\$9,796,721.50
OPEB EQUITY INV THROUGH OCTOBER 31, 2015	\$51,904.82	\$4,539,247.74	\$4,591,152.56
2015A SCHOOL BUILDING BONDS	\$37,306.36	\$58,954,001.93	\$58,991,308.29
2012A ALT FACILITIES	\$3,780,968.46	\$78.90	\$3,781,047.36
ALT FACILITY FUND	\$1,642,926.80	\$0.00	\$1,642,926.80
	<u>\$5,527,119.89</u>	<u>\$101,727,141.76</u>	<u>\$107,254,261.65</u>

Note: The attached investment reports are provided by our investment advisor, PMA Financial Network, Inc. These reports include our investment and money market balances.



Total Portfolio Report CAR

As of: 10/31/15

PMA Financial Network, Inc.

2135 CityGate Lane
7th Floor
Naperville, Illinois 60563
Telephone . 630-657-6400
Facsimile . 630-718-8701

BURNSVILLE ISD 191 / GENERAL FUND

2960

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$11,353.95	\$11,353.95	
CD	196230	1	5/6/14	11/6/15	FIRST UTAH BANK	\$249,997.60	\$248,900.00	0.298
CD	196231	1	5/6/14	11/6/15	EAGLEBANK / VIRGINIA HERITAGE BANK	\$249,809.74	\$248,900.00	0.248
CD	196750	1	5/22/14	11/23/15	WESTERN ALLIANCE BANK / TORREY PINES BANK	\$2,261,292.20	\$2,252,800.00	0.250
TS	209285	1	5/6/15	12/29/15	MN TRUST TERM SERIES	\$1,000,779.18	\$1,000,000.00	0.120
TS	215224	1	9/4/15	1/11/16	MN TRUST TERM SERIES	\$2,000,989.59	\$2,000,000.00	0.140
SEC	33790	1	1/23/15	1/22/16	Bank Of Baroda Certificate of Deposit	\$248,000.00	\$248,000.00	0.300
SEC	33793	1	1/23/15	1/22/16	Firstmerit Bank NA Certificate of Deposit	\$248,000.00	\$248,000.00	0.250
TS	209624	1	5/19/15	1/26/16	MN TRUST TERM SERIES	\$961,313.23	\$960,451.19	0.130
CD	193379	1	1/30/14	1/27/16	MECHANICS SAVINGS BANK	\$249,928.83	\$247,700.00	0.453
CD	195418	1	4/2/14	1/27/16	ABC BANK / AUSTIN BANK OF CHICAGO	\$249,991.37	\$248,700.00	0.285
CD	195419	1	4/2/14	1/27/16	NATIONAL BANK OF COXSACKIE	\$249,992.64	\$248,900.00	0.241
CD	195420	1	4/2/14	1/27/16	EAST WEST BANK	\$249,912.05	\$248,800.00	0.246
CD	195421	1	4/2/14	1/27/16	ORRSTOWN BANK	\$249,992.66	\$248,900.00	0.241
CD	196228	1	5/6/14	1/27/16	FAR EAST NATIONAL BANK	\$100,466.68	\$100,000.00	0.270
CD	196229	1	5/6/14	1/27/16	FINANCIAL FEDERAL BANK	\$249,306.09	\$248,400.00	0.211
CD	196274	1	5/8/14	1/27/16	EAST WEST BANK	\$4,049,392.45	\$4,030,000.00	0.280
CD	196749	1	5/22/14	1/27/16	ACCESS NATIONAL BANK	\$249,956.86	\$248,700.00	0.300
CD	205378	1	1/20/15	1/27/16	AFFILIATED BANK	\$249,999.29	\$249,130.00	0.342
CD	205379	1	1/20/15	1/27/16	FIRST COMMONS BANK NA	\$249,997.37	\$249,350.00	0.248
CD	205380	1	1/20/15	1/27/16	FIRST ADVANTAGE BANK- TN	\$249,996.05	\$249,380.00	0.242
CD	205381	1	1/20/15	1/27/16	BANKVISTA	\$249,979.27	\$249,110.00	0.342
CD	205382	1	1/20/15	1/27/16	BREMER BANK, NA	\$249,991.75	\$249,230.00	0.300
SEC	33791	1	1/28/15	1/28/16	Santander Bank, N.A. / Sovereign Bank Certificate of Deposit	\$248,000.00	\$248,000.00	0.300
CD	193377	1	1/30/14	2/1/16	SEASIDE NATIONAL BANK & TRUST	\$249,934.94	\$247,700.00	0.450
CD	193378	1	1/30/14	2/1/16	PRIVATE BANK - MI	\$249,932.47	\$247,400.00	0.510
CDR	193423	1	2/6/14	2/4/16	Landmark Bank, N.A.	\$243,372.87	\$241,235.77	0.449
CDR	193423	2	2/6/14	2/4/16	Standing Stone National Bank	\$243,372.87	\$241,235.77	0.449
CDR	193423	3	2/6/14	2/4/16	First State Bank	\$243,372.87	\$241,235.77	0.449
CDR	193423	4	2/6/14	2/4/16	Norway Savings Bank (MHC)	\$243,372.87	\$241,235.77	0.449
CDR	193423	5	2/6/14	2/4/16	F&M Bank and Trust Company	\$243,372.87	\$241,235.77	0.449
CDR	193423	6	2/6/14	2/4/16	Citizens Security Bank & Trust Company	\$217,609.47	\$215,698.61	0.449
CDR	193423	7	2/6/14	2/4/16	Southern Bank	\$217,291.71	\$215,383.64	0.449
CDR	193423	8	2/6/14	2/4/16	LegacyTexas Bank / ViewPoint Bank (MHC)	\$140,667.23	\$139,432.01	0.449
CDR	193423	9	2/6/14	2/4/16	Mutual of Omaha Bank	\$124,399.26	\$123,306.89	0.449
CD	194320	1	3/3/14	3/14/16	POST OAK BANK, NA	\$249,914.78	\$247,900.00	0.400
CD	194321	1	3/3/14	3/14/16	PREMIER BANK	\$249,927.32	\$248,100.00	0.362
CD	194322	1	3/3/14	3/14/16	INDEPENDENT BANK / BANK OF HOUSTON	\$249,965.07	\$248,200.00	0.350
CD	194323	1	3/3/14	3/14/16	STATE BANK OF DAVIS	\$249,932.51	\$248,200.00	0.348
CD	194324	1	3/3/14	3/14/16	LENA STATE BANK	\$249,927.31	\$248,200.00	0.342
CD	208545	1	4/2/15	4/1/16	STATE BANK OF INDIA (NY)	\$249,952.09	\$249,300.00	0.262
CD	208546	1	4/2/15	4/1/16	BANCO POPULAR NORTH AMERICA	\$82,505.75	\$82,300.00	0.250
CD	208547	1	4/2/15	4/1/16	BANCO POPULAR NORTH AMERICA	\$84,210.00	\$84,000.00	0.250
CD	208548	1	4/2/15	4/1/16	BANCO POPULAR NORTH AMERICA	\$83,207.50	\$83,000.00	0.250

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
SEC	34466	1	4/9/15	4/6/16	Bank Of India Certificate of Deposit	\$248,000.00	\$248,000.00	0.351
SEC	34467	1	4/16/15	4/15/16	Synovus Bank Certificate of Deposit	\$248,000.00	\$248,000.00	0.250
CD	210440	1	6/3/15	6/2/16	COMMUNITY CAPITAL BANK OF VIRGINIA	\$249,951.11	\$249,300.00	0.261
CD	210441	1	6/3/15	6/2/16	MRV BANKS	\$249,902.84	\$249,300.00	0.242
CD	210442	1	6/3/15	6/2/16	TOMATOBANK NA	\$249,446.88	\$248,800.00	0.260
CD	210443	1	6/3/15	6/2/16	WESTERN ALLIANCE BANK / TORREY PINES BANK	\$249,946.37	\$249,200.00	0.300
CD	210444	1	6/3/15	6/2/16	HIAWATHA BANK AND TRUST COMPANY	\$249,927.34	\$249,200.00	0.292
CD	208542	1	4/2/15	7/26/16	METROPOLITAN COMMERCIAL BANK	\$249,959.80	\$249,000.00	0.293
CD	208543	1	4/2/15	7/26/16	ROCKFORD B&TC	\$249,959.80	\$249,000.00	0.293
CD	208544	1	4/2/15	7/26/16	GREAT MIDWEST BANK	\$249,946.44	\$249,300.00	0.197
CD	215193	1	9/4/15	9/2/16	PENTAGON FEDERAL CREDIT UNION (183 day and out)	\$2,760,666.39	\$2,750,000.00	0.390
SEC	36017	1	9/15/15	9/15/16	Everbank Certificate of Deposit	\$248,000.00	\$248,000.00	0.450
SEC	34831	1	6/12/15	12/12/16	Berkshire Bank Certificate of Deposit	\$249,000.00	\$249,000.00	0.517
SEC	36016	1	9/10/15	3/10/17	Capital One Bank (usa), National Association Certificate of Deposit	\$248,000.00	\$248,000.00	0.718
CD	215192	1	9/4/15	3/28/17	PENTAGON FEDERAL CREDIT UNION (183 day and out)	\$3,779,332.19	\$3,750,000.00	0.500

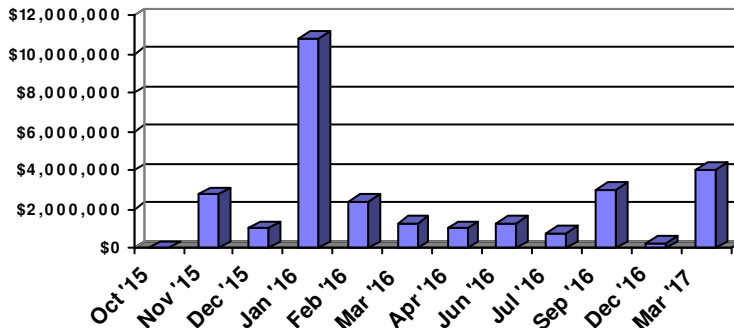
Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.

Total Amount --> \$28,574,719.77 \$28,451,105.14

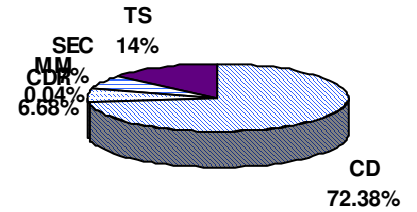
Time and Dollar Weighted Portfolio Yield: 0.400 %

Weighted Average Portfolio Maturity: 180.25 Days

MM: 0.04%
CD's: 72.38%
CP: 0.00%
SEC: 6.98%



Portfolio Maturity Summary - Maturing \$/Month



Portfolio Allocation by Transaction Type



Total Portfolio Report CAR

As of: 10/31/15

PMA Financial Network, Inc.

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BURNSVILLE ISD 191 / 2009 OPEB TRUST

3596

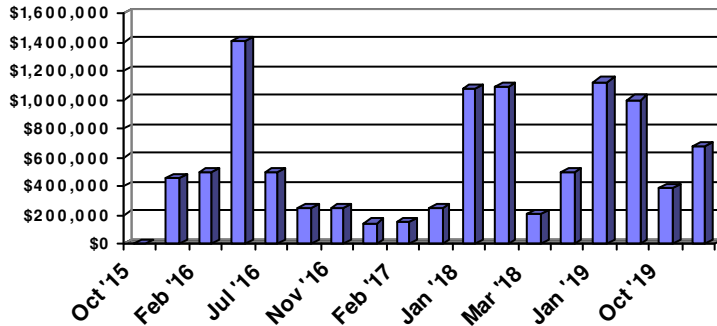
Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$2,659.50	\$2,659.50	
CD	181996	1	1/16/13	1/19/16	BANK OF THE WEST	\$249,980.28	\$246,200.00	0.510
CD	181997	1	1/16/13	1/19/16	MIDLAND STATES BANK	\$206,595.48	\$203,800.00	0.456
CD	182847	1	2/19/13	2/19/16	EAST BOSTON SAVINGS BANK	\$249,956.54	\$245,900.00	0.550
CD	182848	1	2/19/13	2/19/16	BRIDGEWATER BANK	\$249,899.41	\$245,800.00	0.556
CD	186939	1	6/21/13	6/21/16	FIFTH THIRD BANK	\$155,206.99	\$152,000.00	0.703
CD	187204	1	6/27/13	6/27/16	FIFTH THIRD BANK	\$92,008.39	\$90,000.00	0.743
SEC	29761	1	6/28/13	6/28/16	BMW Bank Of North America Certificate of Deposit	\$249,000.00	\$249,000.00	0.753
CD	208035	1	3/24/15	6/30/16	CFG COMMUNITY BANK	\$249,921.56	\$248,500.00	0.450
CD	208036	1	3/24/15	6/30/16	IDB BANK- NY	\$100,497.94	\$100,000.00	0.392
CD	208037	1	3/24/15	6/30/16	GBC INTERNATIONAL BANK	\$203,045.66	\$202,500.00	0.212
CD	217111	1	10/15/15	6/30/16	MODERN BANK, NATIONAL ASSOCIATION	\$110,196.19	\$110,000.00	0.251
SEC	34379	1	3/30/15	6/30/16	Safra National Bank Certificate of Deposit	\$249,000.00	\$249,000.00	0.360
CD	187467	1	7/2/13	7/5/16	FIRST CAPITAL BANK	\$249,919.20	\$244,400.00	0.750
CD	187468	1	7/2/13	7/5/16	LUANA SAVINGS BANK	\$248,891.44	\$245,200.00	0.500
SEC	31043	1	10/23/13	10/24/16	Sallie Mae Bank Certificate of Deposit	\$248,000.00	\$248,000.00	1.155
CD	187466	1	7/2/13	11/14/16	DAKOTA COMMUNITY BANK	\$249,965.13	\$244,200.00	0.700
CD	192889	1	1/13/14	1/13/17	FAR EAST NATIONAL BANK	\$144,811.46	\$140,800.00	0.949
SEC	23783	1	12/20/10	2/1/17	Woodridge Illinois Taxable	\$150,000.00	\$150,000.00	3.350
SEC	30736	1	9/25/13	9/25/17	Cit Bank Certificate of Deposit	\$247,000.00	\$247,000.00	1.508
CD	205079	1	1/8/15	1/8/18	FIRST FREEDOM BANK	\$164,252.21	\$159,400.00	1.012
CD	205080	1	1/8/15	1/8/18	TRUSTONE FINANCIAL FEDERAL CREDIT UNION	\$249,684.73	\$241,600.00	1.111
CD	205081	1	1/8/15	1/8/18	HIBERNIA BANK	\$207,054.62	\$201,000.00	1.003
CD	192888	1	1/13/14	1/16/18	INDUSTRIAL & COMMERCIAL BANK OF CHINA	\$210,686.40	\$200,000.00	1.332
SEC	33742	1	1/14/15	1/16/18	Goldman Sachs Bank USA Certificate of Deposit	\$248,000.00	\$248,000.00	1.404
CD	205817	1	2/3/15	2/5/18	ADIRONDACK BANK	\$240,475.35	\$234,000.00	0.921
CD	205818	1	2/3/15	2/5/18	FIRST NB OF MCGREGOR	\$102,681.43	\$100,000.00	0.891
CD	205819	1	2/3/15	2/5/18	FIRST NATIONAL BANK	\$249,815.96	\$243,000.00	0.932
SEC	33857	1	2/5/15	2/5/18	Ally Bank Certificate of Deposit	\$248,000.00	\$248,000.00	1.154
CD	182782	1	2/15/13	2/15/18	PLAINS COMMERCE BANK	\$249,902.70	\$236,400.00	1.142
CD	208034	1	3/24/15	3/26/18	PEAPACK-GLADSTONE BANK	\$208,860.51	\$203,000.00	0.960
SEC	30731	1	9/25/13	9/25/18	Discover Bank Certificate of Deposit	\$247,000.00	\$247,000.00	2.013
SEC	30738	1	9/25/13	9/25/18	Compass Bank Certificate of Deposit	\$247,000.00	\$247,000.00	1.962
CD	192886	1	1/13/14	1/14/19	M.Y. SAFRA BANK	\$248,142.42	\$228,500.00	1.717
CD	192887	1	1/13/14	1/14/19	STEARNS BANK NA (N)	\$248,500.88	\$230,700.00	1.542
SEC	28287	1	10/9/12	1/15/19	Lakewood Township NJ Ref	\$630,000.00	\$630,000.00	1.580
SEC	28397	1	11/15/12	8/15/19	DENTON TX INDEP SCH DIST TXBL -REF - SER C	\$1,000,000.00	\$1,000,000.00	1.520
SEC	28316	1	10/15/12	10/15/19	ABERDEEN TWP NJ REF	\$390,000.00	\$390,000.00	1.570
SEC	28317	1	10/16/12	12/1/19	FAIRFIELD & UNION OH LOCAL SCH DIST	\$330,000.00	\$294,162.00	1.620
SEC	28355	1	10/19/12	12/1/19	COOK CNTY IL HIGH SCH DIST #205 THORNTON TWP	\$350,000.00	\$350,000.00	1.939

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
<i>Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.</i>						Total Amount -->	\$9,976,612.38	\$9,796,721.50

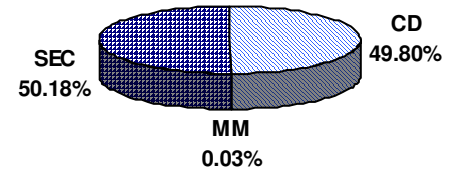
Time and Dollar Weighted Portfolio Yield: 1.422 %

Weighted Average Portfolio Maturity: 780.44 Days

MM: 0.03%
CD's: 51.01%
CP: 0.00%
SEC: 48.97%



Portfolio Maturity Summary - Maturing \$/Month



Portfolio Allocation by Transaction Type



Total Portfolio Report CAR

As of: 10/31/15

PMA Financial Network, Inc.

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BURNSVILLE ISD 191 / 2015A BONDS

5762

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$37,306.36	\$37,306.36	
SDA					Savings Deposit Account - CITIBANK (SDA)	\$2,102,501.93	\$2,102,501.93	
CD	209382	1	5/12/15	11/12/15	PENTAGON FEDERAL CREDIT UNION (183 day and out)	\$30,054,448.89	\$30,000,000.00	0.360
SEC	34635	1	5/15/15	12/1/15	WILMETTE IL	\$270,000.00	\$270,000.00	0.200
TS	209625	1	5/19/15	1/26/16	MN TRUST TERM SERIES	\$3,002,692.61	\$3,000,000.00	0.130
CD	209399	1	5/12/15	5/11/16	FIRST NATIONAL BANK OF PARK FALLS	\$249,263.58	\$248,400.00	0.348
SEC	34641	1	5/14/15	5/12/16	IOWA ST HGR EDU LOAN AUTH RANS- UNIV OF DUBUQUE	\$4,900,000.00	\$4,900,000.00	0.550
SEC	34615	1	5/15/15	5/13/16	First Niagara Bank Certificate of Deposit	\$249,000.00	\$249,000.00	0.251
CD	209360	1	5/8/15	5/19/16	FIELDPOINT PRIVATE BANK & TRUST	\$249,900.26	\$249,000.00	0.351
CD	209361	1	5/8/15	5/19/16	BANK OF CHINA	\$249,993.70	\$249,200.00	0.308
CD	209362	1	5/8/15	5/19/16	FARMERS & MERCHANTS UNION BANK	\$249,951.19	\$249,200.00	0.292
CD	209363	1	5/8/15	5/19/16	IDB BANK- NY	\$148,446.13	\$148,000.00	0.292
SEC	34614	1	5/20/15	5/20/16	Bankunited, NA Certificate of Deposit	\$248,000.00	\$248,000.00	0.250
SEC	34616	1	5/20/15	5/20/16	Investors Bank (mhc) Certificate of Deposit	\$248,000.00	\$248,000.00	0.250
SEC	34617	1	5/13/15	6/1/16	waukee ia csd	\$725,000.00	\$725,000.00	0.350
SEC	34625	1	5/14/15	6/15/16	UMATILLA SD 008R-A	\$330,000.00	\$330,000.00	0.370
CD	209397	1	5/12/15	6/16/16	OREGON COMMUNITY BANK & TRUST	\$249,334.69	\$248,400.00	0.343
CD	209398	1	5/12/15	6/16/16	ASIAN PACIFIC NATIONAL BANK	\$249,253.06	\$248,300.00	0.349
CD	216903	1	10/6/15	6/16/16	BRIDGEWATER BANK	\$1,001,427.54	\$1,000,000.00	0.205
CD	209396	1	5/12/15	7/21/16	SUMMIT BANK - OR	\$249,173.29	\$248,100.00	0.363
CD	213963	1	8/12/15	7/21/16	HOME BANK OF ARKANSAS	\$249,996.15	\$249,400.00	0.254
CD	213964	1	8/12/15	7/21/16	UNITY NATIONAL BANK OF HOUSTON	\$249,912.38	\$249,300.00	0.261
CD	213965	1	8/12/15	7/21/16	BANK OF THE OZARKS	\$249,995.95	\$249,500.00	0.211
CD	213966	1	8/12/15	7/21/16	CENTRAL BANK OF OKLAHOMA / ONB BANK AND TRUST COMPANY	\$249,995.52	\$249,500.00	0.211
CD	213967	1	8/12/15	7/21/16	PACIFIC WESTERN BANK	\$249,970.75	\$249,500.00	0.200
CD	213968	1	8/12/15	7/21/16	COMMUNITY WEST BANK	\$249,927.29	\$249,500.00	0.182
CD	213969	1	8/12/15	7/21/16	BANK 7	\$249,942.32	\$249,400.00	0.231
CD	213970	1	8/12/15	7/21/16	FIRST GUARANTY BANK	\$249,982.27	\$249,600.00	0.163
CD	216901	1	10/6/15	7/21/16	SECURITY BANK & TRUST CO	\$100,197.14	\$100,000.00	0.249
CD	216902	1	10/6/15	7/21/16	BRIDGEWATER BANK	\$651,312.45	\$650,000.00	0.255
SEC	34620	1	5/13/15	8/1/16	Huntsville AL	\$150,000.00	\$150,000.00	0.370
CD	213962	1	8/12/15	8/11/16	PLAINSCAPITAL BANK	\$249,936.03	\$249,300.00	0.255
CD	209381	1	5/12/15	8/18/16	HIGHLAND BANK	\$1,004,437.22	\$1,000,000.00	0.349
CD	212776	1	7/3/15	8/18/16	FIRST HOME BANK	\$249,921.59	\$249,100.00	0.293
CD	212777	1	7/3/15	8/18/16	STRATFORD STATE BANK	\$249,915.94	\$249,200.00	0.251
CD	213958	1	8/12/15	8/18/16	ENERBANK USA	\$249,915.62	\$249,000.00	0.361
CD	213959	1	8/12/15	8/18/16	GRANDPOINT BANK	\$249,993.67	\$249,100.00	0.345
CD	213960	1	8/12/15	8/18/16	CITIZENS COMMUNITY BANK	\$249,976.51	\$249,200.00	0.300
CD	213961	1	8/12/15	8/18/16	PAN AMERICAN BANK	\$249,989.58	\$249,200.00	0.306
CD	216897	1	10/6/15	8/18/16	LANDMARK COMMUNITY BANK	\$249,930.51	\$249,300.00	0.291
CD	216898	1	10/6/15	8/18/16	BOFI FEDERAL BANK	\$249,955.48	\$249,200.00	0.350
CD	216899	1	10/6/15	8/18/16	AMERICAN INVESTORS BANK AND MORTGAGE	\$249,540.64	\$249,000.00	0.250
CD	216900	1	10/6/15	8/18/16	WOLVERINE BANK, FSB	\$249,952.31	\$249,400.00	0.255

BURNSVILLE ISD 191 / 2015A BONDS

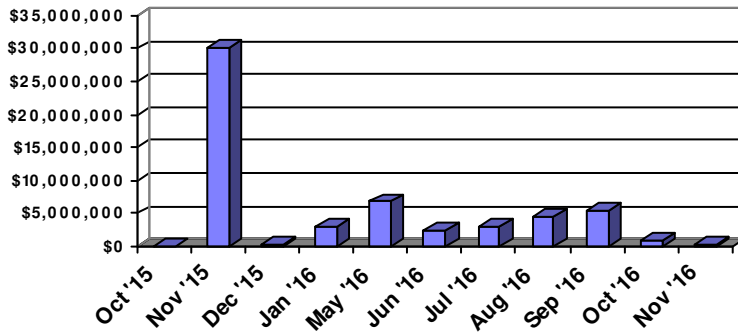
5762

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
SEC	35761	1	8/19/15	8/19/16	Tcf National Bank - Dtc Certificate of Deposit	\$248,000.00	\$248,000.00	0.350
SEC	35763	1	8/19/15	8/19/16	Mizuho Bank (USA) Certificate of Deposit	\$248,000.00	\$248,000.00	0.400
SEC	35759	1	8/25/15	8/25/16	Bbcn Bank Certificate of Deposit	\$249,000.00	\$249,000.00	0.400
SEC	34618	1	6/4/15	9/1/16	LEAVENWORTH CNTY KS UNIF SCH DIST #458	\$995,000.00	\$995,000.00	0.540
SEC	34624	1	6/4/15	9/1/16	GEARY CNTY KS UNIF SCH DIST #475	\$555,000.00	\$555,000.00	0.400
SEC	34628	1	6/1/15	9/1/16	NORTH CENTRL WI TECH CLG DIST	\$1,540,000.00	\$1,540,000.00	0.400
CD	209358	1	5/8/15	9/15/16	GLOBAL BANK	\$249,986.60	\$249,000.00	0.292
CD	209359	1	5/8/15	9/15/16	MIDDLEFIELD BANKING COMPANY	\$249,918.22	\$249,100.00	0.242
CD	209379	1	5/12/15	9/15/16	HIGHLAND BANK	\$249,969.88	\$248,300.00	0.499
CD	209380	1	5/12/15	9/15/16	HIGHLAND BANK	\$755,742.08	\$751,700.00	0.399
SEC	34619	1	5/13/15	9/15/16	MONROE CNTY PA	\$275,000.00	\$275,000.00	0.460
SEC	34621	1	5/14/15	9/15/16	BRISTOL TWP PA	\$500,000.00	\$500,000.00	0.450
CD	209365	1	5/11/15	10/21/16	BRIDGEWATER BANK	\$1,005,875.25	\$1,000,000.00	0.406
CD	209357	1	5/8/15	11/17/16	SONABANK	\$249,995.36	\$248,100.00	0.499

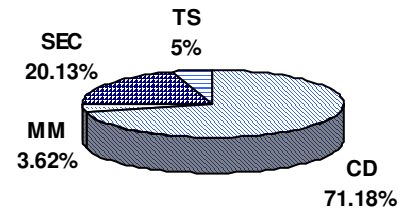
Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.

Total Amount --> \$59,089,877.94 \$58,991,308.29

Time and Dollar Weighted Portfolio Yield: 0.367 %
Weighted Average Portfolio Maturity: 115.27 Days
MM: 3.63%
CD's: 71.40%
CP: 0.00%
SEC: 19.88%



Portfolio Maturity Summary - Maturing \$/Month



Portfolio Allocation by Transaction Type



Total Portfolio Report CAR

As of: 10/31/15

PMA Financial Network, Inc.

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BURNSVILLE ISD 191 / 2012A ALT FACILITY

5070

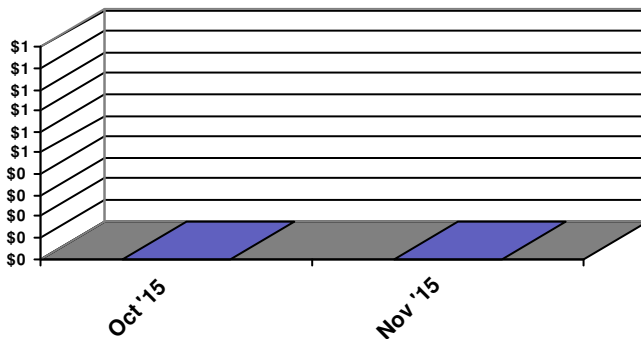
Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$3,780,968.46	\$3,780,968.46	
SDA					Savings Deposit Account - CITIBANK (SDA)	\$78.90	\$78.90	
Total Amount -->						\$3,781,047.36	\$3,781,047.36	

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.

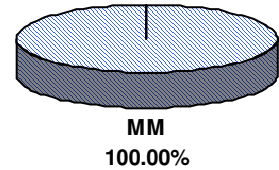
Time and Dollar Weighted Portfolio Yield: 0.080 %

Weighted Average Portfolio Maturity: 0.00 Days

MM: 100.00%
CD's: 0.00%
CP: 0.00%
SEC: 0.00%



Portfolio Maturity Summary - Maturing \$/Month



Portfolio Allocation by Transaction Type



Total Portfolio Report CAR

As of: 10/31/15

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BURNSVILLE ISD 191 / ALT FACILITY FUND

5298

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$1,642,926.80	\$1,642,926.80	
Total Amount -->						\$1,642,926.80	\$1,642,926.80	

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.

Time and Dollar Weighted Portfolio Yield: 0.000 %

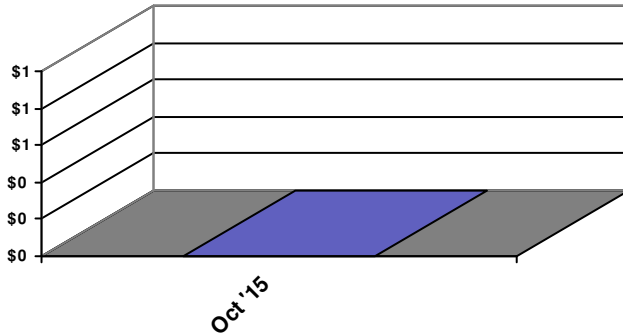
Weighted Average Portfolio Maturity: 0.00 Days

MM: 100.00%

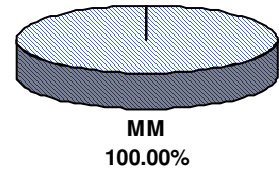
CD's: 0.00%

CP: 0.00%

SEC: 0.00%



Portfolio Maturity Summary - Maturing \$/Month



Portfolio Allocation by Transaction Type

October 2015

Wire Transfers

Date	From	To	Amount	For
100115	MSDLAF	State of Minnesota	3,369.50	Sept 30th Payroll - Child Support
100115	MSDLAF	Internal Revenue Service	729,412.83	Sept 30th Payroll - Federal Taxes
100115	MSDLAF	State of Minnesota	118,725.97	Sept 30th Payroll - State Taxes
100115	MSDLAF	Medica	10,444.60	Health Insurance
100115	MSDLAF	Preferred One	68,193.11	Health Insurance
100215	MSDLAF	Corporate Health	25,376.25	Medical Claims
100215	MSDLAF	Corporate Health	23,547.50	Flex Claims
100515	MSDLAF	Preferred One	194,098.44	Health Insurance
100715	State of Minnesota	MSDLAF	20,432.95	MN State - MMB
100715	MSDLAF	Delta Dental	10,758.48	Dental Insurance
100915	MSDLAF	Corporate Health	13,478.69	Medical Claims
100915	MSDLAF	Corporate Health	14,032.29	Flex Claims
101315	MSDLAF	TRA	330,469.04	Sept 30th Payroll - TRA
101315	MSDLAF	PERA	102,656.86	Sept 30th Payroll - PERA
101315	MSDLAF	Preferred One	204,400.20	Health Insurance
101515	MSDLAF	Teacher's Federal Credit Union	36,725.38	Oct 15th Payroll - Teacher's Dues
101515	MSDLAF	People's Bank	178,736.68	Oct 15th Payroll - TSA wire
101515	MSDLAF	Neopost	5,000.00	Postage
101515	MSDLAF	Delta Dental	16,834.35	Dental Insurance
101515	State of Minnesota	MSDLAF	1,846,773.48	MN State - MMB
101615	MSDLAF	State of Minnesota	3,369.50	Oct 15th Payroll - Child Support
101615	MSDLAF	Internal Revenue Service	781,805.41	Oct 15th Payroll - Federal Taxes
101615	MSDLAF	State of Minnesota	130,354.71	Oct 15th Payroll - State Taxes
101615	MSDLAF	Corporate Health	16,761.71	Medical Claims
101615	MSDLAF	Corporate Health	12,897.91	Flex Claims
101915	State of Minnesota	MSDLAF	444.67	MN State - MMB
101915	MSDLAF	Preferred One	265,620.72	Health Insurance
102115	MSDLAF	Delta Dental	16,057.76	Dental Insurance
102215	State of Minnesota	MSDLAF	864,311.00	MN State - MMB
102315	MSDLAF	US Bank	35,000.00	US Bank Payment Plus Prefunding wire
102315	MSDLAF	US Bank	50,000.00	US Bank P-Card Prefunding wire

October 2015

Wire Transfers

Date	From	To	Amount	For
102615	Dakota County	MSDLAF	5,519,000.00	Tax Advance
102615	Scott County	MSDLAF	1,668,591.00	School/State Advance
102615	MSDLAF	Preferred One	263,386.54	Health Insurance
102815	State of Minnesota	MSDLAF	23,950.00	MN State - MMB
102815	MSDLAF	TRA	368,346.66	Oct 15th Payroll - TRA
102815	MSDLAF	PERA	107,734.83	Oct 15th Payroll - PERA
102815	MSDLAF	Delta Dental	13,011.87	Dental Insurance
102915	State of Minnesota	MSDLAF	309,236.79	MN State - MMB
102915	MSDLAF	US Bank	5,000.00	US Bank Fleet Card Prefunding Wire
103015	State of Minnesota	MSDLAF	2,182,947.74	MN State - MMB
103015	MSDLAF	Corporate Health	16,502.67	Medical Claims
103015	MSDLAF	Corporate Health	7,547.10	Flex Claims

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
1	1014077		\$13.23	2015-10-14 00:00:00.0000000	88888	4467	BARLAGE, SUSAN
1	1014078		\$28.64	2015-10-14 00:00:00.0000000	88888	6452	BERG, JANET
1	1014079		\$118.44	2015-10-14 00:00:00.0000000	88888	7255	HAUER, PAMELA A
1	1014080		\$40.25	2015-10-14 00:00:00.0000000	88888	7269	BARTH, TAMI RAE
1	1014081		\$42.09	2015-10-14 00:00:00.0000000	88888	7298	BRENNAN, CAROL ANN
1	1014082		\$170.90	2015-10-14 00:00:00.0000000	88888	7388	KNUTSEN, HEIDI
1	1014083		\$548.93	2015-10-14 00:00:00.0000000	88888	8557	HANSMANN, PATRICIA I
1	1014084		\$35.00	2015-10-14 00:00:00.0000000	88888	8678	HARTMAN, THOMAS P
1	1014085		\$64.17	2015-10-14 00:00:00.0000000	88888	8784	CARROLL, MICHELE
1	1014086		\$103.50	2015-10-14 00:00:00.0000000	88888	10290	BRADY, STEVE
1	1014087		\$46.35	2015-10-14 00:00:00.0000000	88888	12301	HJERMSTAD, HEATHER
1	1014088		\$20.70	2015-10-14 00:00:00.0000000	88888	13243	FINCH, JEANNE
1	1014089		\$40.93	2015-10-14 00:00:00.0000000	88888	13256	FANDRICH, KARI M
1	1014090		\$6.07	2015-10-14 00:00:00.0000000	88888	13415	ENGELHARDT, ANGELA C
1	1014091		\$71.30	2015-10-14 00:00:00.0000000	88888	13495	BROWN, CHRISTOPHER M
1	1014092		\$132.02	2015-10-14 00:00:00.0000000	88888	14594	HEWETT, THOMAS
1	1014093		\$47.89	2015-10-14 00:00:00.0000000	88888	14624	JORDAN, JOANNA
1	1014094		\$14.49	2015-10-14 00:00:00.0000000	88888	14641	ENGSTROM, HEATHER L
1	1014095		\$202.63	2015-10-14 00:00:00.0000000	88888	15691	KING, LAURIE J
1	1014096		\$109.00	2015-10-14 00:00:00.0000000	88888	16159	HUNT, STEPHEN T
1	1014097		\$23.12	2015-10-14 00:00:00.0000000	88888	16377	ALEXON, BETH J
1	1014098		\$30.00	2015-10-14 00:00:00.0000000	88888	16885	CUNNIEN, LAURIE A
1	1014099		\$25.88	2015-10-14 00:00:00.0000000	88888	16885	CUNNIEN, LAURIE A
1	1014100		\$18.40	2015-10-14 00:00:00.0000000	88888	17003	ARIAS, ANGELA JOY
1	1014101		\$22.54	2015-10-14 00:00:00.0000000	88888	17216	CHOUANARD, MARY E
1	1014102		\$67.74	2015-10-14	88888	17737	BLAZQUEZ, JAVIER

23

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				00:00:00.0000000			
1	1014103		\$12.88	2015-10-14 00:00:00.0000000	88888	18002	GOLDSMITH, EMILY R
1	1014104		\$85.97	2015-10-14 00:00:00.0000000	88888	18029	GOEBEL, ARIELLE L THIBEAULT
1	1014105		\$89.00	2015-10-14 00:00:00.0000000	88888	18043	AMOROSO, CYNTHIA
1	1014106		\$302.97	2015-10-14 00:00:00.0000000	88888	18189	LINDBERG, CHARLOTTE
1	1014107		\$49.00	2015-10-14 00:00:00.0000000	88888	18190	JOHNSON, BRIAN J
1	1014108		\$106.26	2015-10-14 00:00:00.0000000	88888	18313	GREGORY, AMANDA
1	1014109		\$25.86	2015-10-14 00:00:00.0000000	88888	18369	HAGEL, AVERYEL F
1	1014110		\$222.50	2015-10-14 00:00:00.0000000	88888	18391	JOHNSON, DOUGLAS A
1	1014111		\$33.65	2015-10-14 00:00:00.0000000	88888	18645	EBENHOH, TEEGAN M
1	1014112		\$278.65	2015-10-14 00:00:00.0000000	88888	4356	SIMON, GLENN D.
1	1014113		\$51.99	2015-10-14 00:00:00.0000000	88888	6326	NEPSUND, CYNTHIA J
1	1014114		\$191.25	2015-10-14 00:00:00.0000000	88888	6624	WESSEN, JANE E
1	1014115		\$36.52	2015-10-14 00:00:00.0000000	88888	6968	SODERHOLM, WM ERIC
1	1014116		\$51.75	2015-10-14 00:00:00.0000000	88888	9670	ROBOLE, VICKI M
1	1014117		\$50.10	2015-10-14 00:00:00.0000000	88888	11789	RAU, JESSICA
1	1014118		\$74.50	2015-10-14 00:00:00.0000000	88888	11805	NELSON, AMY MAI-LEE
1	1014119		\$10.35	2015-10-14 00:00:00.0000000	88888	12009	STENE, BARBARA
1	1014120		\$8.86	2015-10-14 00:00:00.0000000	88888	12335	SCHLICHTING, CATHERINE
1	1014121		\$161.58	2015-10-14 00:00:00.0000000	88888	13381	NESVIG, ERIKA
1	1014122		\$125.35	2015-10-14 00:00:00.0000000	88888	13692	NIEMIEC, ALICIA
1	1014123		\$33.87	2015-10-14 00:00:00.0000000	88888	14127	ZONDAG, KIMBERLY
1	1014124		\$119.32	2015-10-14 00:00:00.0000000	88888	14961	SPRY, KARIE
1	1014125		\$57.00	2015-10-14 00:00:00.0000000	88888	15398	SKOGLUND, ALLISON L
1	1014126		\$370.00	2015-10-14 00:00:00.0000000	88888	15733	MCDERMOTT-BATY, JODY
1	1014127		\$34.81	2015-10-14 00:00:00.0000000	88888	16486	SCHMIDT, DWIGHT A

24

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
1	1014128		\$30.07	2015-10-14 00:00:00.0000000	88888	16491	VITALI, ALICIA F
1	1014129		\$13.22	2015-10-14 00:00:00.0000000	88888	16497	SCHERRER, HUEL C
1	1014130		\$121.33	2015-10-14 00:00:00.0000000	88888	16501	NESS, KAREN M
1	1014131		\$25.30	2015-10-14 00:00:00.0000000	88888	16574	ROBASSE, CHRISTINE M
1	1014132		\$24.73	2015-10-14 00:00:00.0000000	88888	16574	ROBASSE, CHRISTINE M
1	1014133		\$51.75	2015-10-14 00:00:00.0000000	88888	16999	RENKEN, CARISSA M
1	1014134		\$170.00	2015-10-14 00:00:00.0000000	88888	17573	SETH, SCOTT J
1	1014135		\$15.70	2015-10-14 00:00:00.0000000	88888	17586	PERLICH, SHAWN
1	1014136		\$71.30	2015-10-14 00:00:00.0000000	88888	17827	SCHMEICHEL, MATTHEW T
1	1014137		\$47.78	2015-10-14 00:00:00.0000000	88888	18536	SPAULDING, SHEILA J
1	1014138		\$25.47	2015-10-14 00:00:00.0000000	88888	18624	ROEHL, PETER A
1	1014139		\$8.28	2015-10-14 00:00:00.0000000	88888	18634	SEAMEN, MICHELLE A
1	1014140		\$18.63	2015-10-14 00:00:00.0000000	88888	18635	MCDOWELL, MORGAN
1	1014141		\$27.99	2015-10-14 00:00:00.0000000	88888	18643	REID, GUYNEL M
1	1014142		\$63.83	2015-10-14 00:00:00.0000000	88888	18657	MCINNIS, MARNIE JO
1	1014143		\$11.39	2015-10-21 00:00:00.0000000	88888	7839	BARNES, CHERISE C
1	1014144		\$30.36	2015-10-21 00:00:00.0000000	88888	8189	BRAUN, JEAN C
1	1014145		\$261.74	2015-10-21 00:00:00.0000000	88888	9267	HOLDEN, MATTHEW J
1	1014146		\$50.54	2015-10-21 00:00:00.0000000	88888	9302	BOHR, JENNIFER L
1	1014147		\$39.23	2015-10-21 00:00:00.0000000	88888	9755	CHRISTEN, LISA K.
1	1014148		\$12.31	2015-10-21 00:00:00.0000000	88888	11817	ALVEY, HEATHER
1	1014149		\$43.01	2015-10-21 00:00:00.0000000	88888	11966	HANSON, LISA
1	1014150		\$61.47	2015-10-21 00:00:00.0000000	88888	12319	CIN, STEPHANIE P
1	1014151		\$97.61	2015-10-21 00:00:00.0000000	88888	13372	HAYDEN, SUZANNE
1	1014152		\$37.61	2015-10-21 00:00:00.0000000	88888	13406	ALLEN, SUSAN M
1	1014153		\$13.00	2015-10-21	88888	14501	HARRISON, STACY LYNN

25

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				00:00:00.0000000			
1	1014154		\$121.29	2015-10-21 00:00:00.0000000	88888	14652	HERKENHOFF, PATRICIA ANN
1	1014155		\$38.93	2015-10-21 00:00:00.0000000	88888	15074	CHAMERLIK, KAREN
1	1014156		\$16.68	2015-10-21 00:00:00.0000000	88888	15381	KRAL, MELISSA M
1	1014157		\$18.77	2015-10-21 00:00:00.0000000	88888	15982	ANDERSON, BJORN RS
1	1014158		\$35.33	2015-10-21 00:00:00.0000000	88888	15982	ANDERSON, BJORN RS
1	1014159		\$39.34	2015-10-21 00:00:00.0000000	88888	16004	JORGENSEN, SHANNON E
1	1014160		\$15.98	2015-10-21 00:00:00.0000000	88888	16313	HANSON, DEBRA A
1	1014161		\$12.94	2015-10-21 00:00:00.0000000	88888	16448	HENRICH, SARAH L
1	1014162		\$47.00	2015-10-21 00:00:00.0000000	88888	17159	LAFAVRE, MAXINE B
1	1014163		\$28.52	2015-10-21 00:00:00.0000000	88888	17246	CANTON, EMILIE J
1	1014164		\$170.05	2015-10-21 00:00:00.0000000	88888	17634	KOTHE, MICHELLE L
1	1014165		\$75.27	2015-10-21 00:00:00.0000000	88888	17904	ERICKSON, SHELLY L
1	1014166		\$22.93	2015-10-21 00:00:00.0000000	88888	17920	ARENT, ANNEMARIE
1	1014167		\$80.00	2015-10-21 00:00:00.0000000	88888	18562	BLIESE, TRUDY M
1	1014168		\$81.82	2015-10-21 00:00:00.0000000	88888	18627	ABDIWAHAB, MOHAMED S
1	1014169		\$40.99	2015-10-21 00:00:00.0000000	88888	18633	BERCHILD, MEGAN A
1	1014170		\$80.93	2015-10-21 00:00:00.0000000	88888	18668	ABDULLAHI, SACDIYO J
1	1014171		\$88.15	2015-10-21 00:00:00.0000000	88888	5573	WEILER, ROBERT M
1	1014172		\$27.37	2015-10-21 00:00:00.0000000	88888	6326	NEPSUND, CYNTHIA J
1	1014173		\$46.00	2015-10-21 00:00:00.0000000	88888	7569	O'REILLY, GINA
1	1014174		\$671.42	2015-10-21 00:00:00.0000000	88888	8359	TAYLOR, JORDAN A-M
1	1014175		\$127.41	2015-10-21 00:00:00.0000000	88888	9239	OPATZ, LARRY
1	1014176		\$11.39	2015-10-21 00:00:00.0000000	88888	9277	ZEIGLER, SARAH
1	1014177		\$16.79	2015-10-21 00:00:00.0000000	88888	10299	WEIGHTMAN, ELIZABETH C
1	1014178		\$97.00	2015-10-21 00:00:00.0000000	88888	11462	VAURIO, SONYA

26

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
1	1014179		\$37.00	2015-10-21 00:00:00.0000000	88888	11948	TOELLER, SANDRA L
1	1014180		\$33.00	2015-10-21 00:00:00.0000000	88888	12413	SANDBERG, ANN
1	1014181		\$17.54	2015-10-21 00:00:00.0000000	88888	12869	SCHEIT, ANDREA
1	1014182		\$51.75	2015-10-21 00:00:00.0000000	88888	13470	SMALLEY, AMY C
1	1014183		\$16.10	2015-10-21 00:00:00.0000000	88888	14000	MCCLELLAN, MELISSA E
1	1014184		\$33.00	2015-10-21 00:00:00.0000000	88888	14675	NEISEN, LUANN M
1	1014185		\$33.35	2015-10-21 00:00:00.0000000	88888	15821	NAAS, ANNE B
1	1014186		\$40.31	2015-10-21 00:00:00.0000000	88888	16345	WALCZAK, CHERYL M
1	1014187		\$5.95	2015-10-21 00:00:00.0000000	88888	16491	VITALI, ALICIA F
1	1014188		\$13.00	2015-10-21 00:00:00.0000000	88888	17453	WALLACE, JOY M
1	1014189		\$19.32	2015-10-21 00:00:00.0000000	88888	17716	NEWBY, MATTHEW
1	1014190		\$30.02	2015-10-21 00:00:00.0000000	88888	17719	NIERENGARTEN, BRIANNA L
1	1014191		\$43.00	2015-10-21 00:00:00.0000000	88888	17813	RACETTE, MARCIA A
1	1014192		\$57.00	2015-10-21 00:00:00.0000000	88888	17823	UTTER, LINDA M
1	1014193		\$13.00	2015-10-21 00:00:00.0000000	88888	17950	QUESENBERRY, KIMBERLY
1	1014194		\$43.00	2015-10-21 00:00:00.0000000	88888	18001	SEXTON, TRACY M
1	1014195		\$91.37	2015-10-21 00:00:00.0000000	88888	18288	REMSING, JODY L
1	1014196		\$26.33	2015-10-21 00:00:00.0000000	88888	18296	VAN OSDEL, BETHANY A
1	1014197		\$36.00	2015-10-21 00:00:00.0000000	88888	18310	THOMPSON, DAVID P
1	1014198		\$47.00	2015-10-21 00:00:00.0000000	88888	18579	REESEN, JEAN E
1	1014199		\$62.22	2015-10-21 00:00:00.0000000	88888	18639	PIOTROWSKI, AMY
1	1014200		\$39.99	2015-10-28 00:00:00.0000000	88888	8217	DWIRE, MELINDA
1	1014201		\$9.68	2015-10-28 00:00:00.0000000	88888	8735	GRANT, ANNETTE
1	1014202		\$220.00	2015-10-28 00:00:00.0000000	88888	9363	BIEN, BERNADETTE L
1	1014203		\$67.07	2015-10-28 00:00:00.0000000	88888	9569	ANDREWS, DONNA
1	1014204		\$50.00	2015-10-28	88888	9901	BUSSE, CYNTHIA

27

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				00:00:00.0000000			
1	1014205		\$124.87	2015-10-28 00:00:00.0000000	88888	11357	GANDRUD, JENNIFER L
1	1014206		\$16.50	2015-10-28 00:00:00.0000000	88888	14077	HELKE, DAVID M
1	1014207		\$5.00	2015-10-28 00:00:00.0000000	88888	14147	KLINNERT, ELIZABETH
1	1014208		\$24.73	2015-10-28 00:00:00.0000000	88888	14243	LAQUA, NANCY A
1	1014209		\$31.74	2015-10-28 00:00:00.0000000	88888	14479	KIBLER, JEANNE
1	1014210		\$67.00	2015-10-28 00:00:00.0000000	88888	16608	DITMARSEN, SANDRA L
1	1014211		\$220.00	2015-10-28 00:00:00.0000000	88888	16826	BARR, BARBARA M
1	1014212		\$22.46	2015-10-28 00:00:00.0000000	88888	16920	DETLING, AMY LYN
1	1014213		\$8.91	2015-10-28 00:00:00.0000000	88888	17156	BOMSTA, LYLE J
1	1014214		\$24.90	2015-10-28 00:00:00.0000000	88888	17175	FUNSTON, KATHY L
1	1014215		\$8.63	2015-10-28 00:00:00.0000000	88888	17981	BLOOD, KELSEY JO
1	1014216		\$400.00	2015-10-28 00:00:00.0000000	88888	17994	GOTHARD, JOSEPH M
1	1014217		\$129.00	2015-10-28 00:00:00.0000000	88888	17994	GOTHARD, JOSEPH M
1	1014218		\$200.00	2015-10-28 00:00:00.0000000	88888	18043	AMOROSO, CYNTHIA
1	1014219		\$874.10	2015-10-28 00:00:00.0000000	88888	18070	BORER, BARBARA
1	1014220		\$39.73	2015-10-28 00:00:00.0000000	88888	18325	DIETRICH, KELLY J
1	1014221		\$200.00	2015-10-28 00:00:00.0000000	88888	18391	JOHNSON, DOUGLAS A
1	1014222		\$108.10	2015-10-28 00:00:00.0000000	88888	18513	BYRNES, NICOLE
1	1014223		\$26.45	2015-10-28 00:00:00.0000000	88888	18513	BYRNES, NICOLE
1	1014224		\$42.52	2015-10-28 00:00:00.0000000	88888	18656	ELLIS, TENEASHA L
1	1014225		\$177.75	2015-10-28 00:00:00.0000000	88888	9771	PLUCINAK, JODY L
1	1014226		\$19.55	2015-10-28 00:00:00.0000000	88888	11825	SIEBER, ANDREA
1	1014227		\$17.54	2015-10-28 00:00:00.0000000	88888	13693	NEAL, BRYENY B
1	1014228		\$31.99	2015-10-28 00:00:00.0000000	88888	14130	MCCROSKEY, SHARI
1	1014229		\$115.00	2015-10-28 00:00:00.0000000	88888	14605	MCKANE, MICHELLE M

28

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
1	1014230		\$32.20	2015-10-28 00:00:00.0000000	88888	14998	NEUER, MICHELLE E
1	1014231		\$10.87	2015-10-28 00:00:00.0000000	88888	15133	MOBERG, CARLENE
1	1014232		\$64.98	2015-10-28 00:00:00.0000000	88888	15911	WILLSON, DAWN M
1	1014233		\$449.21	2015-10-28 00:00:00.0000000	88888	16003	PRANSCHKE, STEPHANIE T
1	1014234		\$200.00	2015-10-28 00:00:00.0000000	88888	16166	RIDER, LISA K
1	1014235		\$106.95	2015-10-28 00:00:00.0000000	88888	16213	STAHLY, JANICE
1	1014236		\$20.94	2015-10-28 00:00:00.0000000	88888	16486	SCHMIDT, DWIGHT A
1	1014237		\$41.17	2015-10-28 00:00:00.0000000	88888	17462	TINKLENBERG, AARON D
1	1014238		\$200.00	2015-10-28 00:00:00.0000000	88888	17487	SOVINE, STACEY
1	1014239		\$38.19	2015-10-28 00:00:00.0000000	88888	17542	SMITH, JACQUELINE J
1	1014240		\$186.23	2015-10-28 00:00:00.0000000	88888	17542	SMITH, JACQUELINE J
1	1014241		\$57.88	2015-10-28 00:00:00.0000000	88888	17903	PETROSKEY, KELLIE A
1	1014242		\$34.96	2015-10-28 00:00:00.0000000	88888	18074	SHAW, OKSANA
1	1014243		\$51.70	2015-10-28 00:00:00.0000000	88888	18215	WATKINS, DAVID
1	1014244		\$200.00	2015-10-28 00:00:00.0000000	88888	18287	STANLEY, STACIE L
1	1014245		\$200.00	2015-10-28 00:00:00.0000000	88888	18405	WINTERLIN, GORDON D
1	1014246		\$77.00	2015-11-04 00:00:00.0000000	88888	3383	ILES, CORNELIA
1	1014247		\$43.70	2015-11-04 00:00:00.0000000	88888	7399	GILES, SHARI M THEIS
1	1014248		\$25.70	2015-11-04 00:00:00.0000000	88888	7847	KOLSTAD, MICHELE M
1	1014249		\$231.31	2015-11-04 00:00:00.0000000	88888	8128	GIERADA, BARBARA L
1	1014250		\$15.48	2015-11-04 00:00:00.0000000	88888	8284	JEFFERS, LUCRETIA
1	1014251		\$9.49	2015-11-04 00:00:00.0000000	88888	9500	DEBRONSKY, ROBIN
1	1014252		\$66.48	2015-11-04 00:00:00.0000000	88888	9569	ANDREWS, DONNA
1	1014253		\$273.70	2015-11-04 00:00:00.0000000	88888	10425	GOODLING, BEVERLY
1	1014254		\$273.70	2015-11-04 00:00:00.0000000	88888	10425	GOODLING, BEVERLY
1	1014255		\$77.58	2015-11-04	88888	11821	BLANDIN, MELISSA

29

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				00:00:00.0000000			
1	1014256		\$33.12	2015-11-04 00:00:00.0000000	88888	13243	FINCH, JEANNE
1	1014257		\$33.74	2015-11-04 00:00:00.0000000	88888	13396	HUTCHINSON, JENNIFER L
1	1014258		\$14.99	2015-11-04 00:00:00.0000000	88888	15982	ANDERSON, BJORN RS
1	1014259		\$140.53	2015-11-04 00:00:00.0000000	88888	16001	FRITZ, KIMBERLY A
1	1014260		\$43.24	2015-11-04 00:00:00.0000000	88888	16377	ALEXON, BETH J
1	1014261		\$10.70	2015-11-04 00:00:00.0000000	88888	17156	BOMSTA, LYLE J
1	1014262		\$50.00	2015-11-04 00:00:00.0000000	88888	17742	BUCK, REBECCA L
1	1014263		\$37.42	2015-11-04 00:00:00.0000000	88888	17752	BRAGG, KAITLIN
1	1014264		\$2,190.00	2015-11-04 00:00:00.0000000	88888	17873	DERDEN, WILLIAM M
1	1014265		\$89.30	2015-11-04 00:00:00.0000000	88888	18007	LAMONT, HEIDI O
1	1014266		\$109.00	2015-11-04 00:00:00.0000000	88888	18043	AMOROSO, CYNTHIA
1	1014267		\$56.90	2015-11-04 00:00:00.0000000	88888	18070	BORER, BARBARA
1	1014268		\$134.44	2015-11-04 00:00:00.0000000	88888	18265	BROWN, JACKLYN D
1	1014269		\$52.44	2015-11-04 00:00:00.0000000	88888	18649	BLUHM, WILLIAM AE
1	1014270		\$8.28	2015-11-04 00:00:00.0000000	88888	1893	MEADORS, LARRY GENE
1	1014271		\$169.45	2015-11-04 00:00:00.0000000	88888	4356	SIMON, GLENN D.
1	1014272		\$372.00	2015-11-04 00:00:00.0000000	88888	8627	ORTH, STEVEN D. R.
1	1014273		\$45.08	2015-11-04 00:00:00.0000000	88888	9223	REIHER, PAM
1	1014274		\$86.25	2015-11-04 00:00:00.0000000	88888	9586	WOLF, NICHOLAS
1	1014275		\$193.92	2015-11-04 00:00:00.0000000	88888	9771	PLUCINAK, JODY L
1	1014276		\$118.62	2015-11-04 00:00:00.0000000	88888	11867	SCHLINK, JOANNE
1	1014277		\$40.42	2015-11-04 00:00:00.0000000	88888	14671	SMITH, TRACY J
1	1014278		\$36.80	2015-11-04 00:00:00.0000000	88888	14998	NEUER, MICHELLE E
1	1014279		\$109.00	2015-11-04 00:00:00.0000000	88888	15911	WILLSON, DAWN M
1	1014280		\$108.10	2015-11-04 00:00:00.0000000	88888	15911	WILLSON, DAWN M

30

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
1	1014281		\$16.04	2015-11-04 00:00:00.0000000	88888	16011	NELSON, JEFFREY P
1	1014282		\$86.19	2015-11-04 00:00:00.0000000	88888	17431	QUINTANA, MARIANA
1	1014283		\$47.74	2015-11-04 00:00:00.0000000	88888	17554	WELKE, ASHLEY L
1	1014284		\$4.00	2015-11-04 00:00:00.0000000	88888	18055	NIFFENEGGER, KAMALA N
1	1014285		\$52.44	2015-11-04 00:00:00.0000000	88888	18074	SHAW, OKSANA
1	1014286		\$14.00	2015-11-04 00:00:00.0000000	88888	18192	WOLFRAM, MICHAEL
1	1014287		\$145.00	2015-11-04 00:00:00.0000000	88888	18287	STANLEY, STACIE L
1	1014288		\$11.16	2015-11-04 00:00:00.0000000	88888	18634	SEAMEN, MICHELLE A
1	1014289		\$22.02	2015-11-04 00:00:00.0000000	88888	18635	MCDOWELL, MORGAN
1	1014290		\$16.97	2015-11-04 00:00:00.0000000	88888	18687	UGAS, MARYAN
Check Count	214	Grand Total	\$19,775.34				

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	442617	Clear	\$8,472.00	2015-10-13 00:00:00.0000000	28136	1	AIRWATCH, LLC
4	442618	Clear	\$810.00	2015-10-13 00:00:00.0000000	29258	0	AKERSON, ELIZABETH
4	442619	Clear	\$90.00	2015-10-13 00:00:00.0000000	23652	0	ALL IN ONE TRANSLATION AGENCY, LLC
4	442620	Clear	\$884.52	2015-10-13 00:00:00.0000000	00075	4	ANOKA HENNEPIN ISD #11
4	442621	Clear	\$4,500.00	2015-10-13 00:00:00.0000000	28649	0	ARVIG
4	442622	Clear	\$325.00	2015-10-13 00:00:00.0000000	28410	0	AUGUST ASH, INC.
4	442623	Clear	\$330.00	2015-10-13 00:00:00.0000000	05352	1	BHS BOYS BASKETBALL BOOSTER CLUB
4	442624		\$220.00	2015-10-13 00:00:00.0000000	00722	3	BLOOMINGTON JEFFERSON HIGH SCHOOL
4	442625	Clear	\$8,430.30	2015-10-13 00:00:00.0000000	01904	1	CENTENNIAL ISD 12
4	442626	Clear	\$960.00	2015-10-13 00:00:00.0000000	25919	0	CORDOVA, LETICIA
4	442627	Clear	\$783.04	2015-10-13 00:00:00.0000000	28540	0	CORE BEVERAGE
4	442628	Clear	\$39.00	2015-10-13 00:00:00.0000000	00000	7221	DALE, MARY
4	442629	Clear	\$420.00	2015-10-13 00:00:00.0000000	20524	0	DEWALD, RINA C.
4	442630	Clear	\$30.00	2015-10-13 00:00:00.0000000	28051	0	DO GOOD DIAPERS LLC
4	442631	Clear	\$2,247.50	2015-10-13 00:00:00.0000000	01928	0	EASTERN CARVER COUNTY SCHOOLS
4	442632	Clear	\$218.75	2015-10-13 00:00:00.0000000	04416	0	FAIRVIEW
4	442633	Clear	\$273.00	2015-10-13 00:00:00.0000000	29310	0	FREDRICK, TRACEY
4	442634		\$97.50	2015-10-13 00:00:00.0000000	29314	0	GRETZ, JOSHUA
4	442635	Clear	\$4.94	2015-10-13 00:00:00.0000000	00862	3	HERFF JONES, INC.
4	442636	Clear	\$148.50	2015-10-13 00:00:00.0000000	29313	0	HEZSELY, KAROL
4	442637	Clear	\$829.63	2015-10-13 00:00:00.0000000	26668	1	HM RECEIVABLES CO LLC
4	442638	Clear	\$469.00	2015-10-13 00:00:00.0000000	04692	0	IND. SCHOOL DIST. 2144
4	442639	Clear	\$99.33	2015-10-13 00:00:00.0000000	09224	1	IND. SCHOOL DIST. 622
4	442640	Clear	\$115.21	2015-10-13 00:00:00.0000000	02483	0	INTEGRA TELECOM
4	442641	Clear	\$317.75	2015-10-13 00:00:00.0000000	25195	0	IPROMOTEU, INC.
4	442642	Clear	\$140.00	2015-10-13	20523	0	JONES, SCOTT

32

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				00:00:00.0000000			
4	442643	Clear	\$302.00	2015-10-13 00:00:00.0000000	27225	0	K&K EXPRESS, LLC
4	442644	Clear	\$43.50	2015-10-13 00:00:00.0000000	29281	0	KLATTE, JEAN
4	442645	Clear	\$438.79	2015-10-13 00:00:00.0000000	03029	1	MINNESOTA ENERGY RESOURCES CORPORATION
4	442646	Clear	\$100.00	2015-10-13 00:00:00.0000000	07914	2	MN DEPT OF LABOR AND INDUSTRY
4	442647	Clear	\$362.50	2015-10-13 00:00:00.0000000	08858	1	MN ORCHESTRA
4	442648	Clear	\$195.00	2015-10-13 00:00:00.0000000	04820	1	MSHSBCA
4	442649	Clear	\$3,000.00	2015-10-13 00:00:00.0000000	06964	0	NICOL, BARBARA
4	442650		\$180.00	2015-10-13 00:00:00.0000000	02467	0	NOVAK, JANICE S.
4	442651	Clear	\$660.00	2015-10-13 00:00:00.0000000	24879	0	PEREZ, MELISSA M.
4	442652		\$1,000.00	2015-10-13 00:00:00.0000000	00016	3025	PERSAUD, ISRAEL
4	442653	Clear	\$171.46	2015-10-13 00:00:00.0000000	28434	0	RUPP, ANDERSON, SQUIRES & WALDSPURGER, P.A.
4	442654	Clear	\$7,978.73	2015-10-13 00:00:00.0000000	09588	0	SAVAGE, CITY OF
4	442655	Clear	\$224.88	2015-10-13 00:00:00.0000000	09588	4	SAVAGE, CITY OF
4	442656	Clear	\$70.00	2015-10-13 00:00:00.0000000	20491	0	SAVAGE, DAWN
4	442657	Clear	\$64.00	2015-10-13 00:00:00.0000000	05978	0	SCHOAF, SCOTT
4	442658	Clear	\$1,454.00	2015-10-13 00:00:00.0000000	03369	0	SEXTON PRINTING
4	442659	Clear	\$152.40	2015-10-13 00:00:00.0000000	27563	0	SHRED RIGHT
4	442660	Clear	\$400.00	2015-10-13 00:00:00.0000000	28802	0	SLIPSCREEN PRINTING LLC
4	442661	Clear	\$428.76	2015-10-13 00:00:00.0000000	23998	2	SUMMIT COMMERCIAL FACILITIES GROUP
4	442662	Clear	\$32.29	2015-10-13 00:00:00.0000000	24311	0	SUNDHEIMER, DONNA
4	442663	Clear	\$51.00	2015-10-13 00:00:00.0000000	29309	0	TAHERI, BEN
4	442664	Clear	\$64.00	2015-10-13 00:00:00.0000000	29311	0	THARALDSON, RYAN
4	442665	Clear	\$740.00	2015-10-13 00:00:00.0000000	22918	0	THE SIGN PRODUCERS, INC.
4	442666	Clear	\$532.85	2015-10-13 00:00:00.0000000	08203	1	TIES
4	442667	Clear	\$2,179.24	2015-10-13 00:00:00.0000000	28417	0	UNIVERSAL ATHLETIC SERVICE INC.

33

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	442668	Clear	\$1,342.16	2015-10-13 00:00:00.0000000	20019	0	VERNON COMPANY
4	442669	Clear	\$71.00	2015-10-13 00:00:00.0000000	26855	0	VU, MINH ANH
4	442670	Clear	\$64.00	2015-10-13 00:00:00.0000000	29312	0	WEIS, SCOTT
4	442671		\$396.00	2015-10-13 00:00:00.0000000	24245	0	YOUTH ENRICHMENT LEAGUE
4	442672		\$105.00	2015-10-17 00:00:00.0000000	28775	0	ABDULQADIR, FARHIYO
4	442673	Clear	\$4,466.37	2015-10-17 00:00:00.0000000	28551	0	ADVANCED IMAGING SOLUTIONS
4	442674		\$330.00	2015-10-17 00:00:00.0000000	23909	0	ALEMENY-JONES, AUREA
4	442675	Clear	\$27,983.00	2015-10-17 00:00:00.0000000	27223	1	AVID CENTER
4	442676		\$74.00	2015-10-17 00:00:00.0000000	24112	0	BOLITHO, CHERYL
4	442677	Clear	\$708.00	2015-10-17 00:00:00.0000000	08621	1	CHILDREN'S THEATRE COMPANY
4	442678	Clear	\$487.50	2015-10-17 00:00:00.0000000	25919	0	CORDOVA, LETICIA
4	442679	Clear	\$331.00	2015-10-17 00:00:00.0000000	00502	0	CORNERSTONE COPY CENTER
4	442680	Clear	\$102.65	2015-10-17 00:00:00.0000000	29006	0	DECK THE WALLS
4	442681	Clear	\$300.00	2015-10-17 00:00:00.0000000	07014	5	EASTERN CARVER COUNTY SCHOOLS
4	442682	Clear	\$74.00	2015-10-17 00:00:00.0000000	29321	0	EBERLE, PAT
4	442683	Clear	\$108.15	2015-10-17 00:00:00.0000000	09272	2	ECM PUBLISHERS, INC.
4	442684	Clear	\$169.50	2015-10-17 00:00:00.0000000	28531	0	EDUCATION MINNESOTA
4	442685	Clear	\$119.00	2015-10-17 00:00:00.0000000	09162	0	ENGELKING, JAMES
4	442686	Clear	\$493.75	2015-10-17 00:00:00.0000000	04416	0	FAIRVIEW
4	442687	Clear	\$285.00	2015-10-17 00:00:00.0000000	26554	0	GANADO, CESAR
4	442688	Clear	\$434.00	2015-10-17 00:00:00.0000000	20324	1	GURSTEL,STALOCH & CHARGO PA
4	442689		\$285.00	2015-10-17 00:00:00.0000000	28654	0	HERSI, SANAA
4	442690	Clear	\$120.00	2015-10-17 00:00:00.0000000	27442	0	IBARRA, HILIANA
4	442691	Clear	\$11,530.78	2015-10-17 00:00:00.0000000	09327	0	INTERMEDIATE SCHOOL DISTRICT 917
4	442692		\$1,638.75	2015-10-17 00:00:00.0000000	00906	5	ISD 917-FUND CHEF
4	442693	Clear	\$2,268.00	2015-10-17	04113	0	J&D TROPHY

34

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				00:00:00.0000000			
4	442694	Clear	\$60.00	2015-10-17 00:00:00.0000000	22010	0	JASSO, SEVERA E.
4	442695	Clear	\$539.98	2015-10-17 00:00:00.0000000	02216	0	LAVONNE WAGENER MUSIC
4	442696		\$85.00	2015-10-17 00:00:00.0000000	28966	0	LEBENS, BOB
4	442697		\$70.00	2015-10-17 00:00:00.0000000	26282	0	LEE, WAI YEE
4	442698	Clear	\$255.00	2015-10-17 00:00:00.0000000	09951	0	MATH MASTERS OF MN
4	442699	Clear	\$239.00	2015-10-17 00:00:00.0000000	23866	0	MESSERLI & KRAMER PA
4	442700	Clear	\$50.00	2015-10-17 00:00:00.0000000	02540	0	MN SCHOOL BOARDS ASSOCIATION (MSBA)
4	442701	Clear	\$540.00	2015-10-17 00:00:00.0000000	04656	2	MSNA
4	442702		\$50.00	2015-10-17 00:00:00.0000000	02956	0	MSOPA
4	442703	Clear	\$555.00	2015-10-17 00:00:00.0000000	24243	0	MUNOZ, MARIBEL
4	442704	Clear	\$193.98	2015-10-17 00:00:00.0000000	09589	2	NEOPOST USA INC
4	442705	Clear	\$71.00	2015-10-17 00:00:00.0000000	29320	0	OLDENKAMP, ERIC
4	442706	Clear	\$240.00	2015-10-17 00:00:00.0000000	26842	0	PERALTA, GERMAN
4	442707		\$675.00	2015-10-17 00:00:00.0000000	24879	0	PEREZ, MELISSA M.
4	442708		\$99.00	2015-10-17 00:00:00.0000000	29171	0	PERFORMANT RECOVERY INC
4	442709		\$234.00	2015-10-17 00:00:00.0000000	29322	0	PODRATZ, JERRY
4	442710		\$60.00	2015-10-17 00:00:00.0000000	21343	0	RAMACHER, THUY
4	442711	Clear	\$265.00	2015-10-17 00:00:00.0000000	28277	0	ROBERT J. BRUNO, LTD
4	442712		\$30.00	2015-10-17 00:00:00.0000000	08220	0	ROCHESTER MAYO HIGH SCHOOL
4	442713	Clear	\$441.20	2015-10-17 00:00:00.0000000	03532	2	SCHMITT MUSIC
4	442714	Clear	\$480.00	2015-10-17 00:00:00.0000000	26857	0	SOTO, NESTOR DAVID
4	442715	Clear	\$226.65	2015-10-17 00:00:00.0000000	28502	0	THE MCDOWELL AGENCY, INC.
4	442716	Clear	\$56.00	2015-10-17 00:00:00.0000000	29324	0	TRETTEL, KEVIN
4	442717	Clear	\$404.09	2015-10-17 00:00:00.0000000	29053	0	TWIN CITY MECHANICAL, INC.
4	442718		\$38.07	2015-10-17 00:00:00.0000000	E7415	0	UMHOEFER, THOMAS C

35

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	442719	Clear	\$3,384.74	2015-10-17 00:00:00.0000000	28417	0	UNIVERSAL ATHLETIC SERVICE INC.
4	442720	Clear	\$520.00	2015-10-17 00:00:00.0000000	02813	5	US DEPARTMENT OF EDUCATION
4	442721	Clear	\$412.91	2015-10-17 00:00:00.0000000	04417	1	US FOODS INC
4	442722	Clear	\$64.00	2015-10-17 00:00:00.0000000	29323	0	VAIL, STEVEN
4	442723		\$165.00	2015-10-17 00:00:00.0000000	25560	0	WARSAME, KADRA
4	442724	Clear	\$120.00	2015-10-17 00:00:00.0000000	25837	0	WILLIAMS, REBECCA
4	442725	Clear	\$240.00	2015-10-20 00:00:00.0000000	28551	0	ADVANCED IMAGING SOLUTIONS
4	442726		\$209.00	2015-10-20 00:00:00.0000000	27777	0	ANDREWS, JOHN
4	442727	Clear	\$119.00	2015-10-20 00:00:00.0000000	25844	0	ASFOUR, MOHAMED
4	442728		\$71.00	2015-10-20 00:00:00.0000000	23367	0	BARTCZAK, ANDREW
4	442729	Clear	\$108.00	2015-10-20 00:00:00.0000000	09341	0	BEAMAN, LOUISE
4	442730	Clear	\$112.00	2015-10-20 00:00:00.0000000	26265	0	BEECHER, JOHN
4	442731	Clear	\$96.00	2015-10-20 00:00:00.0000000	28560	0	BROBACK, HENRY
4	442732	Clear	\$163.00	2015-10-20 00:00:00.0000000	28546	0	CAHILL, TED
4	442733	Clear	\$15.00	2015-10-20 00:00:00.0000000	02519	0	CENTERPOINT ENERGY
4	442734	Clear	\$512.04	2015-10-20 00:00:00.0000000	02781	5	CENTURYLINK
4	442735	Clear	\$120.00	2015-10-20 00:00:00.0000000	28260	0	CHOY, SERGIO R.
4	442736	Clear	\$96.00	2015-10-20 00:00:00.0000000	25015	0	CHRISTENSEN, ERIK
4	442737	Clear	\$285.87	2015-10-20 00:00:00.0000000	25513	1	CHURCH OFFSET PRINTING, INC.
4	442738	Clear	\$153.00	2015-10-20 00:00:00.0000000	25292	0	CLEAR, DAVID
4	442739	Clear	\$675.00	2015-10-20 00:00:00.0000000	00502	0	CORNERSTONE COPY CENTER
4	442740	Clear	\$9,579.13	2015-10-20 00:00:00.0000000	28504	0	CORPORATE HEALTH SYSTEMS, INC.
4	442741	Clear	\$74,507.59	2015-10-20 00:00:00.0000000	00809	0	DAKOTA ELECTRIC ASSOCIATION
4	442742	Clear	\$56.00	2015-10-20 00:00:00.0000000	08039	0	DAVIS, FORSTER
4	442743		\$80.00	2015-10-20 00:00:00.0000000	09316	0	EADS, BILL
4	442744	Clear	\$475.80	2015-10-20	26262	0	EDUCATORS BENEFIT

36

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				00:00:00.0000000			CONSULTANTS, LLC
4	442745	Clear	\$119.00	2015-10-20 00:00:00.0000000	09162	0	ENGELKING, JAMES
4	442746	Clear	\$64.00	2015-10-20 00:00:00.0000000	28103	0	EVANS, DANIEL
4	442747	Clear	\$420.00	2015-10-20 00:00:00.0000000	29328	0	EVANS-VANN, TRAVELLE
4	442748		\$150.00	2015-10-20 00:00:00.0000000	20715	0	GAGSTETTER, MARK
4	442749	Clear	\$51.00	2015-10-20 00:00:00.0000000	24708	0	GEIKEN, GARY
4	442750	Clear	\$119.00	2015-10-20 00:00:00.0000000	29327	0	GONZALEZ, JONATHAN ALEXANDER SUAZO
4	442751	Clear	\$71.00	2015-10-20 00:00:00.0000000	28926	0	GOODWIN, PAUL
4	442752	Clear	\$149.00	2015-10-20 00:00:00.0000000	28944	0	HANSON, RANDY
4	442753	Clear	\$68.96	2015-10-20 00:00:00.0000000	00862	3	HERFF JONES, INC.
4	442754	Clear	\$119.00	2015-10-20 00:00:00.0000000	27791	0	HIEDEMAN, LARRY
4	442755	Clear	\$80.00	2015-10-20 00:00:00.0000000	29326	0	HUPPERT, ADAM
4	442756	Clear	\$254.46	2015-10-20 00:00:00.0000000	01390	0	INTERMEDIATE SCHOOL DISTRICT 287
4	442757	Clear	\$110.00	2015-10-20 00:00:00.0000000	05432	0	ISTE
4	442758	Clear	\$64.00	2015-10-20 00:00:00.0000000	24735	0	KEES, ED
4	442759	Clear	\$35,063.83	2015-10-20 00:00:00.0000000	27633	0	KELLY SERVICES, INC.
4	442760		\$85.00	2015-10-20 00:00:00.0000000	29325	0	KOLNIK, JOHN
4	442761		\$112.00	2015-10-20 00:00:00.0000000	28192	0	KRAMER, PAUL
4	442762	Clear	\$11,133.53	2015-10-20 00:00:00.0000000	02203	0	LAKESHORE LEARNING MATERIALS
4	442763		\$60.00	2015-10-20 00:00:00.0000000	26282	0	LEE, WAI YEE
4	442764	Clear	\$64.00	2015-10-20 00:00:00.0000000	27025	0	LEFEBVRE, NATHANIEL
4	442765	Clear	\$245.88	2015-10-20 00:00:00.0000000	06064	0	MEEKER AND WRIGHT SPECIAL
4	442766	Clear	\$209.00	2015-10-20 00:00:00.0000000	05886	0	MILLER, STEVE
4	442767	Clear	\$490.00	2015-10-20 00:00:00.0000000	22324	0	MULTILINGUAL WORD, INC.
4	442768	Clear	\$85.50	2015-10-20 00:00:00.0000000	03091	4	NCS PEARSON INC
4	442769	Clear	\$3,630.60	2015-10-20 00:00:00.0000000	24335	1	NEW DOMINION SCHOOL

37

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	442770	Clear	\$71.00	2015-10-20 00:00:00.0000000	29294	0	OLANDA, OSCAR DANIEL SANCHEZ
4	442771	Clear	\$621.30	2015-10-20 00:00:00.0000000	29262	0	ON DEMAND PRINTING
4	442772	Clear	\$75.00	2015-10-20 00:00:00.0000000	02400	1	ORNDORF, RICK
4	442773		\$64.00	2015-10-20 00:00:00.0000000	29330	0	PACKOWSKI, MATT
4	442774		\$180.00	2015-10-20 00:00:00.0000000	24879	0	PEREZ, MELISSA M.
4	442775	Clear	\$1,215.00	2015-10-20 00:00:00.0000000	03055	4	PITNEY BOWES
4	442776	Clear	\$102.00	2015-10-20 00:00:00.0000000	25293	0	PORTER, MARILYN
4	442777	Clear	\$165.00	2015-10-20 00:00:00.0000000	22793	0	RABINOWICZ, JACK
4	442778		\$60.00	2015-10-20 00:00:00.0000000	21343	0	RAMACHER, THUY
4	442779	Clear	\$142.00	2015-10-20 00:00:00.0000000	29329	0	RAMIC, ALMIN
4	442780		\$85.00	2015-10-20 00:00:00.0000000	06382	0	REEM, BRETT
4	442781		\$142.00	2015-10-20 00:00:00.0000000	24785	0	ROCK, KEITH
4	442782	Clear	\$80.00	2015-10-20 00:00:00.0000000	04705	0	SAMES, RANDY
4	442783	Clear	\$102.00	2015-10-20 00:00:00.0000000	24679	0	SCHALLER, WES
4	442784	Clear	\$85.00	2015-10-20 00:00:00.0000000	29331	0	SMITH, MARK
4	442785	Clear	\$28.64	2015-10-20 00:00:00.0000000	00000	9695	STEARNS, FRANCES
4	442786	Clear	\$112.00	2015-10-20 00:00:00.0000000	29309	0	TAHERI, BEN
4	442787	Clear	\$64.00	2015-10-20 00:00:00.0000000	23741	0	TISCHENDORF, MIKE
4	442788	Clear	\$64.00	2015-10-20 00:00:00.0000000	27826	0	TOUSIGNANT, JOHN
4	442789	Clear	\$56.00	2015-10-20 00:00:00.0000000	28942	0	TUSA, DAVID
4	442790	Clear	\$28.96	2015-10-20 00:00:00.0000000	04172	0	UNITED PARCEL SERVICE
4	442791	Clear	\$62,046.03	2015-10-20 00:00:00.0000000	04417	1	US FOODS INC
4	442792	Unissued	\$0.00	2015-10-20 00:00:00.0000000	04417	1	US FOODS INC
4	442793	Unissued	\$0.00	2015-10-20 00:00:00.0000000	04417	1	US FOODS INC
4	442794	Unissued	\$0.00	2015-10-20 00:00:00.0000000	04417	1	US FOODS INC
4	442795	Unissued	\$0.00	2015-10-20	04417	1	US FOODS INC

38

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				00:00:00.0000000			
4	442796		\$112.00	2015-10-20 00:00:00.0000000	25783	0	VU, HIEP
4	442797	Clear	\$56.00	2015-10-20 00:00:00.0000000	05950	0	WINTER, CLARENCE
4	442798	Clear	\$17,534.15	2015-10-20 00:00:00.0000000	02776	0	XCEL ENERGY
4	442799	Clear	\$474.27	2015-10-23 00:00:00.0000000	28147	1	AGROPUR
4	442800	Clear	\$488.00	2015-10-23 00:00:00.0000000	00216	2	ALPHA VIDEO & AUDIO, INC.
4	442801		\$210.00	2015-10-23 00:00:00.0000000	22108	0	AYAQUICA, SHERI
4	442802		\$16.00	2015-10-23 00:00:00.0000000	00016	3029	CELIS, KAYLA
4	442803	Clear	\$595.00	2015-10-23 00:00:00.0000000	08621	1	CHILDREN'S THEATRE COMPANY
4	442804	Clear	\$120.00	2015-10-23 00:00:00.0000000	28401	0	CHOY, KEREN
4	442805	Clear	\$420.00	2015-10-23 00:00:00.0000000	28260	0	CHOY, SERGIO R.
4	442806	Clear	\$166.60	2015-10-23 00:00:00.0000000	00016	1988	COLEGROVE, SUANNE
4	442807	Clear	\$300.00	2015-10-23 00:00:00.0000000	25919	0	CORDOVA, LETICIA
4	442808	Clear	\$815.99	2015-10-23 00:00:00.0000000	28540	0	CORE BEVERAGE
4	442809		\$2,324.99	2015-10-23 00:00:00.0000000	22061	0	DISTRIBUTED WEBSITE CORPORATION
4	442810		\$2,500.00	2015-10-23 00:00:00.0000000	28856	0	DOBBINS, ELIZABETH
4	442811	Clear	\$188.00	2015-10-23 00:00:00.0000000	28747	0	FERDINAND, MARGARET
4	442812		\$52.01	2015-10-23 00:00:00.0000000	28202	0	FOUNDATION 191
4	442813	Clear	\$2,210.55	2015-10-23 00:00:00.0000000	20540	0	GARDEN & ASSOCIATES, INC
4	442814	Clear	\$621.00	2015-10-23 00:00:00.0000000	04248	0	GEYEN, JULIE
4	442815		\$120.00	2015-10-23 00:00:00.0000000	28654	0	HERSI, SANAA
4	442816		\$248.45	2015-10-23 00:00:00.0000000	00016	3027	HESS, CARRIE
4	442817	Clear	\$60.00	2015-10-23 00:00:00.0000000	29182	0	HUTSAL, OLEKSANDRA
4	442818		\$600.00	2015-10-23 00:00:00.0000000	01394	6	IND SCHOOL DIST 196
4	442819		\$496.00	2015-10-23 00:00:00.0000000	01994	0	J&R SCHOOL SUPPLIES, INC.
4	442820	Clear	\$39,357.77	2015-10-23 00:00:00.0000000	28503	1	LINA

39

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	442821		\$66.00	2015-10-23 00:00:00.0000000	28978	0	LINDSKOOG BOSCH, ALEJANDRA
4	442822	Clear	\$45.00	2015-10-23 00:00:00.0000000	08543	6	MN DEPT OF HEALTH
4	442823	Clear	\$2,200.00	2015-10-23 00:00:00.0000000	29174	0	NATIONAL SUPERINTENDENTS ROUNDTABLE
4	442824		\$80.00	2015-10-23 00:00:00.0000000	28905	0	NICE GUY TECHNOLOGY LLC
4	442825	Clear	\$64.00	2015-10-23 00:00:00.0000000	29332	0	NORRIS, CHAD
4	442826	Clear	\$184.08	2015-10-23 00:00:00.0000000	02489	1	OFFICE DEPOT COMPANY
4	442827		\$728.00	2015-10-23 00:00:00.0000000	29333	0	PEDIATECH NURSING, LLC
4	442828	Clear	\$143.00	2015-10-23 00:00:00.0000000	24681	0	PROFESSIONAL WIRELESS COMMUNICATIONS
4	442829	Clear	\$1,700.00	2015-10-23 00:00:00.0000000	08798	12	REGENTS OF THE UNIVERSITY OF MINNESOTA
4	442830	Clear	\$1,857.37	2015-10-23 00:00:00.0000000	20099	2	RELIASTAR LIFE INSURANCE COMPANY
4	442831	Clear	\$1,950.95	2015-10-23 00:00:00.0000000	20099	3	RELIASTAR LIFE INSURANCE COMPANY
4	442832		\$300.00	2015-10-23 00:00:00.0000000	00014	1270	RODRIGUEZ, EMILEE
4	442833	Clear	\$174.00	2015-10-23 00:00:00.0000000	25562	0	SACHS, ALICE
4	442834	Clear	\$2,100.00	2015-10-23 00:00:00.0000000	29027	0	SCHOUVIELLER, LORI
4	442835	Clear	\$67.00	2015-10-23 00:00:00.0000000	01232	0	SHAFFER, DON
4	442836	Clear	\$14.46	2015-10-23 00:00:00.0000000	00000	9695	STEARNS, FRANCES
4	442837	Clear	\$77.50	2015-10-23 00:00:00.0000000	27465	0	SUMMER, JULIE ANNA
4	442838	Clear	\$208.25	2015-10-23 00:00:00.0000000	00016	2455	TASA, ALESIA
4	442839	Clear	\$17,806.96	2015-10-23 00:00:00.0000000	08203	1	TIES
4	442840		\$997.00	2015-10-23 00:00:00.0000000	28962	1	TOPPERS PIZZA BURNSVILLE
4	442841	Unissued	\$0.00	2015-10-23 00:00:00.0000000	28962	1	TOPPERS PIZZA BURNSVILLE
4	442842		\$380.00	2015-10-23 00:00:00.0000000	27447	0	TWIN CITIES BALLET OF MINNESOTA
4	442843	Clear	\$380.00	2015-10-23 00:00:00.0000000	05900	0	UNIQUE SOFTWARE CORPORATION
4	442844	Clear	\$456.86	2015-10-23 00:00:00.0000000	04417	1	US FOODS INC
4	442845	Clear	\$94.00	2015-10-23 00:00:00.0000000	28298	0	US HEALTH WORKS MEDICAL GRP MN, PC
4	442846	Clear	\$166.60	2015-10-23	00016	3026	WATTERSON, SHELLY

40

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				00:00:00.0000000			
4	442847	Clear	\$481.80	2015-10-23 00:00:00.0000000	00016	3028	WHITE, JANICE
4	442848		\$630.00	2015-10-27 00:00:00.0000000	26089	0	ADAGIO DJAY ENTERTAINMENT
4	442849	Clear	\$9,484.29	2015-10-27 00:00:00.0000000	28551	0	ADVANCED IMAGING SOLUTIONS
4	442850	Clear	\$133.43	2015-10-27 00:00:00.0000000	28147	1	AGROPUR
4	442851		\$144.95	2015-10-27 00:00:00.0000000	00017	0	AIM ELECTRONICS, INC.
4	442852	Clear	\$10.00	2015-10-27 00:00:00.0000000	00216	2	ALPHA VIDEO & AUDIO, INC.
4	442853		\$1,150.00	2015-10-27 00:00:00.0000000	00673	0	BURNSVILLE, CITY OF
4	442854		\$3,838.31	2015-10-27 00:00:00.0000000	02519	0	CENTERPOINT ENERGY
4	442855	Clear	\$3,900.20	2015-10-27 00:00:00.0000000	24807	1	CHIP SHOPPE, THE
4	442856		\$500.00	2015-10-27 00:00:00.0000000	01049	1	EAGAN, CITY OF
4	442857	Clear	\$3,214.61	2015-10-27 00:00:00.0000000	02333	1	EARTHGRAINS BAKING CO. INC.
4	442858	Clear	\$113.30	2015-10-27 00:00:00.0000000	09272	2	ECM PUBLISHERS, INC.
4	442859		\$64.00	2015-10-27 00:00:00.0000000	29334	0	HIVES, JAMAAL
4	442860		\$175.00	2015-10-27 00:00:00.0000000	01880	2	IND. SCHOOL DIST. 194
4	442861	Clear	\$60.00	2015-10-27 00:00:00.0000000	22010	0	JASSO, SEVERA E.
4	442862		\$36,993.64	2015-10-27 00:00:00.0000000	27633	0	KELLY SERVICES, INC.
4	442863	Clear	\$312.00	2015-10-27 00:00:00.0000000	29336	0	KOLTES, GREGORY
4	442864	Clear	\$3,140.86	2015-10-27 00:00:00.0000000	08682	2	LIFETOUCH
4	442865		\$279.00	2015-10-27 00:00:00.0000000	09951	0	MATH MASTERS OF MN
4	442866		\$71.00	2015-10-27 00:00:00.0000000	29338	0	MCSHANE, JAMES
4	442867		\$819.00	2015-10-27 00:00:00.0000000	24921	0	MECA SPORTSWEAR
4	442868		\$100.00	2015-10-27 00:00:00.0000000	02694	1	NATIONAL GEOGRAPHIC BEE
4	442869		\$67.00	2015-10-27 00:00:00.0000000	23609	0	NEUMAN, MICHAEL
4	442870	Clear	\$1,404.03	2015-10-27 00:00:00.0000000	00766	0	NORTHFIELD LINES, INC.
4	442871		\$509.70	2015-10-27 00:00:00.0000000	02489	1	OFFICE DEPOT COMPANY

41

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	442872		\$64.00	2015-10-27 00:00:00.0000000	23452	0	PEARSON, CRAIG
4	442873		\$434.00	2015-10-27 00:00:00.0000000	24681	0	PROFESSIONAL WIRELESS COMMUNICATIONS
4	442874		\$73.00	2015-10-27 00:00:00.0000000	29335	0	RAUWERDINK, KENTON
4	442875		\$4,270.00	2015-10-27 00:00:00.0000000	00488	0	REGION 3AA
4	442876	Clear	\$275.21	2015-10-27 00:00:00.0000000	03532	2	SCHMITT MUSIC
4	442877		\$394.02	2015-10-27 00:00:00.0000000	03196	6	SCHOLASTIC INC.
4	442878		\$434.00	2015-10-27 00:00:00.0000000	02397	0	SCHOOL MATE
4	442879	Clear	\$492.00	2015-10-27 00:00:00.0000000	03413	0	SOUTH METRO SPORTS
4	442880	Clear	\$5,778.40	2015-10-27 00:00:00.0000000	28611	0	SOUTHWEST METRO EDUCATIONAL CO
4	442881		\$51.00	2015-10-27 00:00:00.0000000	29337	0	SWITZER, ADAM
4	442882	Clear	\$8,951.15	2015-10-27 00:00:00.0000000	03802	0	TRIO SUPPLY
4	442883		\$69.95	2015-10-27 00:00:00.0000000	29339	0	TROPHIES PLUS, INC.
4	442884	Clear	\$42,962.78	2015-10-27 00:00:00.0000000	04417	1	US FOODS INC
4	442885	Unissued	\$0.00	2015-10-27 00:00:00.0000000	04417	1	US FOODS INC
4	442886	Unissued	\$0.00	2015-10-27 00:00:00.0000000	04417	1	US FOODS INC
4	442887		\$94.00	2015-10-27 00:00:00.0000000	28298	0	US HEALTH WORKS MEDICAL GRP MN, PC
4	442888		\$1,581.30	2015-11-01 00:00:00.0000000	28171	0	ADVANCEPIERRE FOODS
4	442889		\$13,072.53	2015-11-01 00:00:00.0000000	28147	1	AGROPUR
4	442890	Unissued	\$0.00	2015-11-01 00:00:00.0000000	28147	1	AGROPUR
4	442891	Unissued	\$0.00	2015-11-01 00:00:00.0000000	28147	1	AGROPUR
4	442892	Unissued	\$0.00	2015-11-01 00:00:00.0000000	28147	1	AGROPUR
4	442893	Unissued	\$0.00	2015-11-01 00:00:00.0000000	28147	1	AGROPUR
4	442894	Unissued	\$0.00	2015-11-01 00:00:00.0000000	28147	1	AGROPUR
4	442895	Unissued	\$0.00	2015-11-01 00:00:00.0000000	28147	1	AGROPUR
4	442896	Unissued	\$0.00	2015-11-01 00:00:00.0000000	28147	1	AGROPUR
4	442897		\$588.38	2015-11-01	03503	0	AMERICAN TIME & SIGNAL

42

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				00:00:00.0000000			
4	442898		\$478.60	2015-11-01 00:00:00.0000000	01365	0	AMERIPRIDE LINEN AND APPAREL SERVICES
4	442899	Unissued	\$0.00	2015-11-01 00:00:00.0000000	01365	0	AMERIPRIDE LINEN AND APPAREL SERVICES
4	442900	Unissued	\$0.00	2015-11-01 00:00:00.0000000	01365	0	AMERIPRIDE LINEN AND APPAREL SERVICES
4	442901		\$1,167.52	2015-11-01 00:00:00.0000000	03178	1	AQUA LOGIC, INC.
4	442902		\$69.34	2015-11-01 00:00:00.0000000	00428	0	ARAMARK
4	442903		\$614.05	2015-11-01 00:00:00.0000000	00386	1	BARNES & NOBLE, INC.
4	442904		\$18.10	2015-11-01 00:00:00.0000000	29278	0	BEST BYTE COMPUTERS, INC.
4	442905		\$11,867.25	2015-11-01 00:00:00.0000000	00477	0	BIX PRODUCE COMPANY
4	442906	Unissued	\$0.00	2015-11-01 00:00:00.0000000	00477	0	BIX PRODUCE COMPANY
4	442907	Unissued	\$0.00	2015-11-01 00:00:00.0000000	00477	0	BIX PRODUCE COMPANY
4	442908	Unissued	\$0.00	2015-11-01 00:00:00.0000000	00477	0	BIX PRODUCE COMPANY
4	442909	Unissued	\$0.00	2015-11-01 00:00:00.0000000	00477	0	BIX PRODUCE COMPANY
4	442910	Unissued	\$0.00	2015-11-01 00:00:00.0000000	00477	0	BIX PRODUCE COMPANY
4	442911		\$2,867.35	2015-11-01 00:00:00.0000000	26720	0	BLUE BELL ENTERPRISES, INC.
4	442912		\$1,350.00	2015-11-01 00:00:00.0000000	29306	0	C.G.T. LIMITED
4	442913		\$198.50	2015-11-01 00:00:00.0000000	27640	0	COMMERCIAL KITCHEN SERVICES
4	442914		\$165.00	2015-11-01 00:00:00.0000000	06013	1	CULLIGAN OF NORTHFIELD
4	442915		\$1,422.04	2015-11-01 00:00:00.0000000	00782	1	CURRICULUM ASSOCIATES, INC.
4	442916		\$5,696.93	2015-11-01 00:00:00.0000000	04186	1	DALCO
4	442917	Unissued	\$0.00	2015-11-01 00:00:00.0000000	04186	1	DALCO
4	442918		\$161.80	2015-11-01 00:00:00.0000000	00837	1	DEMCO, INC.
4	442919		\$9,661.06	2015-11-01 00:00:00.0000000	00279	0	DIVERSIFIED SNACK DISTRIBUTION
4	442920	Unissued	\$0.00	2015-11-01 00:00:00.0000000	00279	0	DIVERSIFIED SNACK DISTRIBUTION
4	442921	Unissued	\$0.00	2015-11-01 00:00:00.0000000	00279	0	DIVERSIFIED SNACK DISTRIBUTION
4	442922		\$290.00	2015-11-01 00:00:00.0000000	24933	0	DURAND MANUFACTURING, INC.

43

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	442923		\$453.72	2015-11-01 00:00:00.0000000	01078	0	ELECTRO WATCHMAN, INC.
4	442924		\$1,045.00	2015-11-01 00:00:00.0000000	26949	0	FAIRFIELD GLASS & WINDOW, INC.
4	442925		\$199.50	2015-11-01 00:00:00.0000000	26109	0	FIELD ENVIRONMENTAL CONSULTING, INC.
4	442926		\$2,261.28	2015-11-01 00:00:00.0000000	28651	0	FOOD GROUP
4	442927		\$406.00	2015-11-01 00:00:00.0000000	01541	1	GENERAL PARTS, LLC
4	442928		\$1,435.24	2015-11-01 00:00:00.0000000	04387	1	GRAINGER
4	442929	Unissued	\$0.00	2015-11-01 00:00:00.0000000	04387	1	GRAINGER
4	442930		\$130.00	2015-11-01 00:00:00.0000000	24154	0	HEALTH COUNSELING SERVICES
4	442931		\$203.25	2015-11-01 00:00:00.0000000	09046	0	HI TECH REFRIGERATION
4	442932		\$1,452.68	2015-11-01 00:00:00.0000000	09318	1	HILLYARD INC - MINNEAPOLIS
4	442933		\$752.40	2015-11-01 00:00:00.0000000	01784	2	HIRSHFIELD'S PAINT MANUFACTURING
4	442934		\$797.43	2015-11-01 00:00:00.0000000	26668	1	HM RECEIVABLES CO LLC
4	442935		\$3,000.24	2015-11-01 00:00:00.0000000	28887	1	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.
4	442936		\$440.00	2015-11-01 00:00:00.0000000	24274	1	INNOVATIVE OFFICE SOLUTIONS
4	442937		\$2,212.60	2015-11-01 00:00:00.0000000	28877	0	INTERSTATE ALL BATTERY CENTER
4	442938		\$2,542.94	2015-11-01 00:00:00.0000000	05816	0	JOHN A. DAL SIN & SON, INC.
4	442939		\$6,017.85	2015-11-01 00:00:00.0000000	28622	1	JTM PROVISIONS CO. INC.
4	442940		\$15,150.00	2015-11-01 00:00:00.0000000	28688	0	K12 TRANSPORTATION MANAGEMENT SERVICES, INC.
4	442941		\$189.68	2015-11-01 00:00:00.0000000	02203	0	LAKESHORE LEARNING MATERIALS
4	442942		\$363.35	2015-11-01 00:00:00.0000000	27253	0	LANDS BEST FOODS LLC
4	442943		\$80.00	2015-11-01 00:00:00.0000000	02196	0	MACKIN EDUCATIONAL RESOURCES
4	442944		\$1,864.46	2015-11-01 00:00:00.0000000	08999	1	MEI TOTAL ELEVATOR SOLUTIONS
4	442945		\$938.40	2015-11-01 00:00:00.0000000	28041	0	MIXMI BRANDS INC.
4	442946		\$68.27	2015-11-01 00:00:00.0000000	27342	1	MONOPRICE
4	442947		\$42.97	2015-11-01 00:00:00.0000000	03519	0	NAPA AUTO PARTS
4	442948		\$1,424.59	2015-11-01	02765	0	NORCOSTCO, INC.

44

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				00:00:00.0000000			
4	442949		\$108.76	2015-11-01 00:00:00.0000000	02489	1	OFFICE DEPOT COMPANY
4	442950		\$1,267.00	2015-11-01 00:00:00.0000000	28785	1	PRODOCON, INC
4	442951		\$339.00	2015-11-01 00:00:00.0000000	24681	0	PROFESSIONAL WIRELESS COMMUNICATIONS
4	442952		\$100.80	2015-11-01 00:00:00.0000000	07235	0	REALLY GOOD STUFF
4	442953		\$250.00	2015-11-01 00:00:00.0000000	05511	0	RED WING SHOE STORE
4	442954		\$125.00	2015-11-01 00:00:00.0000000	21851	0	RED WING SHOE STORE
4	442955		\$428.89	2015-11-01 00:00:00.0000000	03364	0	REMEDIA PUBLICATIONS, INC.
4	442956		\$19.98	2015-11-01 00:00:00.0000000	00458	0	RESOURCES FOR READING, INC.
4	442957		\$7,252.00	2015-11-01 00:00:00.0000000	03532	2	SCHMITT MUSIC
4	442958		\$70,472.99	2015-11-01 00:00:00.0000000	03196	3	SCHOLASTIC INC.
4	442959		\$226.35	2015-11-01 00:00:00.0000000	03537	1	SCHOOL HEALTH SUPPLY CO., INC.
4	442960		\$121.10	2015-11-01 00:00:00.0000000	25097	1	SCHOOL SPECIALTY INC
4	442961		\$264.93	2015-11-01 00:00:00.0000000	02688	0	SCHOOLMASTERS SAFETY
4	442962		\$1,190.20	2015-11-01 00:00:00.0000000	03587	1	SIMPLEX GRINNELL
4	442963		\$119.49	2015-11-01 00:00:00.0000000	28582	0	SOUTHWEST STRINGS
4	442964		\$228.60	2015-11-01 00:00:00.0000000	03689	0	STATE SUPPLY CO., INC.
4	442965		\$232.75	2015-11-01 00:00:00.0000000	23998	2	SUMMIT COMMERCIAL FACILITIES GROUP
4	442966		\$236.70	2015-11-01 00:00:00.0000000	04308	0	SUPER DUPER SCHOOL CO.
4	442967		\$98.00	2015-11-01 00:00:00.0000000	02899	0	TESSMAN COMPANY
4	442968		\$1,217.15	2015-11-01 00:00:00.0000000	22123	1	TOTAL FILTRATION SERVICES, INC.
4	442969		\$4,321.00	2015-11-01 00:00:00.0000000	04498	2	TRUGREEN PROCESSING CENTER
4	442970		\$1,085.78	2015-11-01 00:00:00.0000000	01197	1	US FOODS CULINARY EQUIPMENT & SUPPLIES LLC
4	442971	Unissued	\$0.00	2015-11-01 00:00:00.0000000	01197	1	US FOODS CULINARY EQUIPMENT & SUPPLIES LLC
4	442972		\$52.86	2015-11-01 00:00:00.0000000	04243	1	VIKING ELECTRIC SUPPLY, INC.
4	442973		\$612.92	2015-11-01 00:00:00.0000000	07032	1	WILLIAM H. SADLIER, INC.

45

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	442974		\$20,846.00	2015-10-30 00:00:00.0000000	04995	0	JEFF BELZER'S CHEVROLET
4	442975		\$277.20	2015-10-30 00:00:00.0000000	29248	0	ACHIEVE MOORE LLC
4	442976		\$10,064.85	2015-10-30 00:00:00.0000000	28551	1	ADVANCED IMAGING SOLUTIONS
4	442977		\$156.00	2015-10-30 00:00:00.0000000	27125	0	ALLEN, DARIEL J.
4	442978		\$4,000.00	2015-10-30 00:00:00.0000000	29297	0	AMPLIFIED IT, LLC
4	442979		\$58.00	2015-10-30 00:00:00.0000000	04895	0	ASSOCIATION OF CLERICAL EMPLOYEES
4	442980		\$1,148.75	2015-10-30 00:00:00.0000000	00016	1028	BHS BOYS CROSS COUNTRY BOOSTER CLUB
4	442981		\$808.75	2015-10-30 00:00:00.0000000	00016	2812	BHS GIRLS CROSS COUNTRY BOOSTER CLUB
4	442982		\$425.00	2015-10-30 00:00:00.0000000	28901	0	BML CONFERENCE EXECUTIVE SECRETARY
4	442983		\$1,041.00	2015-10-30 00:00:00.0000000	27359	1	BOULDER NORDIC SPORT MIDWEST
4	442984		\$56.50	2015-10-30 00:00:00.0000000	28205	0	BROOKES PUBLISHING
4	442985		\$1,710.00	2015-10-30 00:00:00.0000000	09991	0	BURNSVILLE ASSOCIATION OF EDUCATIONAL ASSTS
4	442986		\$2,893.00	2015-10-30 00:00:00.0000000	00435	0	BURNSVILLE ICE CENTER
4	442987		\$20.00	2015-10-30 00:00:00.0000000	29343	0	CARSON, WENDY
4	442988		\$346.50	2015-10-30 00:00:00.0000000	28973	0	CASPERSON, JULIE
4	442989		\$337.50	2015-10-30 00:00:00.0000000	00963	0	COSGROVE, DON
4	442990		\$280.00	2015-10-30 00:00:00.0000000	00666	1	COUNCIL FOR EXCEPTIONAL CHILDREN
4	442991		\$168.50	2015-10-30 00:00:00.0000000	28531	0	EDUCATION MINNESOTA
4	442992		\$295.97	2015-10-30 00:00:00.0000000	00889	1	ELSMORE SWIM SHOP
4	442993		\$75.00	2015-10-30 00:00:00.0000000	E5868	0	FREDERICKSON, NORMAN D
4	442994		\$472.00	2015-10-30 00:00:00.0000000	04957	0	GEMINI ATHLETIC WEAR, INC.
4	442995		\$668.00	2015-10-30 00:00:00.0000000	27736	0	GLOBAL COMMUNICATIONS WIRING & SERVICES
4	442996		\$432.00	2015-10-30 00:00:00.0000000	23312	0	GORNY, MICHELE
4	442997		\$399.00	2015-10-30 00:00:00.0000000	20324	1	GURSTEL,STALOCH & CHARGO PA
4	442998		\$306.00	2015-10-30 00:00:00.0000000	04763	0	HIRSCH, JAMES A.
4	442999		\$2,783.20	2015-10-30	02483	0	INTEGRA TELECOM

46

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				00:00:00.0000000			
4	443000		\$42,600.41	2015-10-30 00:00:00.0000000	27633	0	KELLY SERVICES, INC.
4	443001		\$460.00	2015-10-30 00:00:00.0000000	08356	1	KENNEDY & GRAVEN, CHARTERED
4	443002		\$5,600.00	2015-10-30 00:00:00.0000000	26749	0	KES, DANIEL R.
4	443003		\$230.00	2015-10-30 00:00:00.0000000	26743	0	KIDCREATE STUDIO
4	443004		\$300.00	2015-10-30 00:00:00.0000000	00014	1281	KIRKOV, ANNA
4	443005		\$68.48	2015-10-30 00:00:00.0000000	00016	3030	KOLSTAD, BARB
4	443006		\$621.60	2015-10-30 00:00:00.0000000	26890	0	LOVLIE, CHRISTINE
4	443007		\$80.00	2015-10-30 00:00:00.0000000	02196	0	MACKIN EDUCATIONAL RESOURCES
4	443008		\$275.00	2015-10-30 00:00:00.0000000	07356	1	MARSHALL PUBLIC SCHOOLS
4	443009		\$210.00	2015-10-30 00:00:00.0000000	23866	0	MESSERLI & KRAMER PA
4	443010		\$128.00	2015-10-30 00:00:00.0000000	08769	0	NCPERS MINNESOTA
4	443011		\$180.00	2015-10-30 00:00:00.0000000	02467	0	NOVAK, JANICE S.
4	443012		\$180.00	2015-10-30 00:00:00.0000000	24879	0	PEREZ, MELISSA M.
4	443013		\$98.00	2015-10-30 00:00:00.0000000	29171	0	PERFORMANT RECOVERY INC
4	443014		\$100.00	2015-10-30 00:00:00.0000000	00024	0	PLYMOUTH PLAYHOUSE
4	443015		\$144.00	2015-10-30 00:00:00.0000000	00488	0	REGION 3AA
4	443016		\$2,235.00	2015-10-30 00:00:00.0000000	26796	0	SAFEWAY DRIVING SCHOOL
4	443017		\$275.55	2015-10-30 00:00:00.0000000	03196	6	SCHOLASTIC INC.
4	443018		\$418.00	2015-10-30 00:00:00.0000000	02397	0	SCHOOL MATE
4	443019		\$7,306.93	2015-10-30 00:00:00.0000000	07382	0	SCHOOL SERVICES EMPLOYEES LOCAL 284
4	443020		\$58.30	2015-10-30 00:00:00.0000000	03660	0	SKATEVILLE
4	443021		\$1,879.00	2015-10-30 00:00:00.0000000	28095	0	SPED FORMS, INC.
4	443022		\$300.00	2015-10-30 00:00:00.0000000	29342	0	STAR TRANSPORTATION
4	443023		\$200.00	2015-10-30 00:00:00.0000000	28852	0	TYLER, BRUCE
4	443024		\$13,704.02	2015-10-30 00:00:00.0000000	28417	0	UNIVERSAL ATHLETIC SERVICE INC.

47

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	443025		\$520.00	2015-10-30 00:00:00.0000000	02813	5	US DEPARTMENT OF EDUCATION
4	443026		\$150.00	2015-10-30 00:00:00.0000000	27393	0	VERSATILE VEHICLES, INC.
4	443027		\$249.95	2015-10-30 00:00:00.0000000	29298	0	WARM HANDS GREEN HEART
4	443028		\$150.00	2015-11-03 00:00:00.0000000	00673	0	BURNSVILLE, CITY OF
4	443029		\$472.00	2015-11-03 00:00:00.0000000	08621	1	CHILDREN'S THEATRE COMPANY
4	443030		\$60.00	2015-11-03 00:00:00.0000000	28260	0	CHOY, SERGIO R.
4	443031		\$115,668.33	2015-11-03 00:00:00.0000000	28990	1	CSI LEASING, INC
4	443032		\$60.79	2015-11-03 00:00:00.0000000	00645	0	CUB FOODS
4	443033		\$2,759.35	2015-11-03 00:00:00.0000000	28381	0	FEAR THE RODENT SPORTS
4	443034		\$15.00	2015-11-03 00:00:00.0000000	00016	3031	INTHATHIRATH, MONICA
4	443035		\$31,889.00	2015-11-03 00:00:00.0000000	02102	0	KRAUS-ANDERSON INS. AGENCY, INC.
4	443036		\$100.00	2015-11-03 00:00:00.0000000	26282	0	LEE, WAI YEE
4	443037		\$5,127.04	2015-11-03 00:00:00.0000000	26241	0	M&E REALTY COMPANY
4	443038		\$6,743.10	2015-11-03 00:00:00.0000000	22012	0	MIDWEST PLAYSCAPES INC
4	443039		\$14,686.71	2015-11-03 00:00:00.0000000	07448	0	MINNESOTA VALLEY ELECTRIC COOPERATIVE
4	443040		\$504.00	2015-11-03 00:00:00.0000000	08858	1	MN ORCHESTRA
4	443041		\$733.50	2015-11-03 00:00:00.0000000	29243	0	NORTHERN, GERRI
4	443042		\$1,534.00	2015-11-03 00:00:00.0000000	29333	0	PEDIATECH NURSING, LLC
4	443043		\$180.00	2015-11-03 00:00:00.0000000	24879	0	PEREZ, MELISSA M.
4	443044		\$3,010.00	2015-11-03 00:00:00.0000000	24681	0	PROFESSIONAL WIRELESS COMMUNICATIONS
4	443045		\$60.00	2015-11-03 00:00:00.0000000	22793	0	RABINOWICZ, JACK
4	443046		\$280.00	2015-11-03 00:00:00.0000000	21343	0	RAMACHER, THUY
4	443047		\$385.00	2015-11-03 00:00:00.0000000	08798	12	REGENTS OF THE UNIVERSITY OF MINNESOTA
4	443048		\$20.00	2015-11-03 00:00:00.0000000	09588	4	SAVAGE, CITY OF
4	443049		\$361.80	2015-11-03 00:00:00.0000000	25097	1	SCHOOL SPECIALTY INC
4	443050		\$80.00	2015-11-03	29231	0	SIVONGSAY, KHAMBAY

48

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				00:00:00.0000000			
4	443051		\$24.55	2015-11-03 00:00:00.0000000	00016	2056	SOMAR, DAVID OR PAMELA
4	443052		\$709.50	2015-11-03 00:00:00.0000000	28502	0	THE MCDOWELL AGENCY, INC.
4	443053		\$2,659.96	2015-11-03 00:00:00.0000000	28417	0	UNIVERSAL ATHLETIC SERVICE INC.
4	443054		\$6,539.14	2015-11-03 00:00:00.0000000	04417	1	US FOODS INC
4	443055	Unissued	\$0.00	2015-11-03 00:00:00.0000000	04417	1	US FOODS INC
4	443056		\$150.00	2015-11-03 00:00:00.0000000	25560	0	WARSAME, KADRA
4	443057		\$60.00	2015-11-03 00:00:00.0000000	25837	0	WILLIAMS, REBECCA
4	443058		\$13.67	2015-11-03 00:00:00.0000000	02776	0	XCEL ENERGY
4	443059		\$22.95	2015-11-06 00:00:00.0000000	00001	1673	ADAMS, JENNIFER
4	443060		\$372.50	2015-11-06 00:00:00.0000000	06215	0	AIRPORT TAXI, INC.
4	443061		\$60.00	2015-11-06 00:00:00.0000000	27129	0	ALI, AMAAL
4	443062		\$150.00	2015-11-06 00:00:00.0000000	00216	2	ALPHA VIDEO & AUDIO, INC.
4	443063		\$73.05	2015-11-06 00:00:00.0000000	00009	8	APPLE VALLEY HIGH SCHOOL
4	443064		\$64.20	2015-11-06 00:00:00.0000000	00000	9520	BALDESHWILER, MICHELE
4	443065		\$112.00	2015-11-06 00:00:00.0000000	23367	0	BARTCZAK, ANDREW
4	443066		\$300.00	2015-11-06 00:00:00.0000000	01740	0	BHS ALPINE SKI TEAM BOOSTER
4	443067		\$300.00	2015-11-06 00:00:00.0000000	09039	0	BHS SWIM BOOSTER CLUB
4	443068		\$125.76	2015-11-06 00:00:00.0000000	26720	0	BLUE BELL ENTERPRISES, INC.
4	443069		\$3,017.50	2015-11-06 00:00:00.0000000	00673	0	BURNSVILLE, CITY OF
4	443070		\$127.50	2015-11-06 00:00:00.0000000	22414	0	CARLSON, ASHLEIGH
4	443071		\$60.00	2015-11-06 00:00:00.0000000	28401	0	CHOY, KEREN
4	443072		\$300.00	2015-11-06 00:00:00.0000000	28260	0	CHOY, SERGIO R.
4	443073		\$250.00	2015-11-06 00:00:00.0000000	29004	0	COMFY CHAIR PRODUCTIONS, INC.
4	443074		\$38.15	2015-11-06 00:00:00.0000000	00001	1674	CONGDON, GEORGIA
4	443075		\$660.00	2015-11-06 00:00:00.0000000	25919	0	CORDOVA, LETICIA

49

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	443076		\$646.10	2015-11-06 00:00:00.0000000	28540	0	CORE BEVERAGE
4	443077		\$230.00	2015-11-06 00:00:00.0000000	28779	0	DALE, MARICELA
4	443078		\$43.85	2015-11-06 00:00:00.0000000	00001	1672	DAOHEUANG, MANEE
4	443079		\$779.41	2015-11-06 00:00:00.0000000	29348	1	DELICIOSO CATERING
4	443080		\$9,136.84	2015-11-06 00:00:00.0000000	00641	0	DICK'S/LAKEVILLE SANITATION, INC.
4	443081		\$135.62	2015-11-06 00:00:00.0000000	01143	1	EBSCO INFORMATION SERVICES
4	443082		\$1,300.40	2015-11-06 00:00:00.0000000	29341	1	EDMENTUM
4	443083		\$641.60	2015-11-06 00:00:00.0000000	26262	0	EDUCATORS BENEFIT CONSULTANTS, LLC
4	443084		\$108.00	2015-11-06 00:00:00.0000000	07210	0	EKEGREN, JEANNE
4	443085		\$64.00	2015-11-06 00:00:00.0000000	28103	0	EVANS, DANIEL
4	443086		\$108.00	2015-11-06 00:00:00.0000000	29328	0	EVANS-VANN, TRAVELLE
4	443087		\$1,152.35	2015-11-06 00:00:00.0000000	28651	0	FOOD GROUP
4	443088		\$55.01	2015-11-06 00:00:00.0000000	28202	0	FOUNDATION 191
4	443089		\$68.00	2015-11-06 00:00:00.0000000	21290	0	GORMLEY, DAN
4	443090		\$512.50	2015-11-06 00:00:00.0000000	29349	0	INVER GROVE HEIGHTS-PARKS&REC, CITY OF
4	443091		\$293.00	2015-11-06 00:00:00.0000000	01994	0	J&R SCHOOL SUPPLIES, INC.
4	443092		\$120.00	2015-11-06 00:00:00.0000000	22010	0	JASSO, SEVERA E.
4	443093		\$68.00	2015-11-06 00:00:00.0000000	25959	0	JOHNSON, MEGHAN
4	443094		\$4,172.73	2015-11-06 00:00:00.0000000	27633	0	KELLY SERVICES, INC.
4	443095		\$56.00	2015-11-06 00:00:00.0000000	28192	0	KRAMER, PAUL
4	443096		\$24.00	2015-11-06 00:00:00.0000000	02319	0	LAVAN FLOOR COVERING CO.
4	443097		\$21.24	2015-11-06 00:00:00.0000000	02216	0	LAVONNE WAGENER MUSIC
4	443098		\$52.00	2015-11-06 00:00:00.0000000	26151	0	LIGHTSPEED TECHNOLOGIES, INC.
4	443099		\$357.69	2015-11-06 00:00:00.0000000	27932	1	MATHESON TRI-GAS, INC.
4	443100		\$365.00	2015-11-06 00:00:00.0000000	08112	0	MEDICINE LAKE TOURS
4	443101		\$100.00	2015-11-06	26315	1	METRO COMMUNITY ED. DIRECTORS

50

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				00:00:00.0000000			ASSN.
4	443102		\$314.49	2015-11-06 00:00:00.0000000	23914	0	MIDWEST VENDING
4	443103		\$112.00	2015-11-06 00:00:00.0000000	05886	0	MILLER, STEVE
4	443104		\$75.00	2015-11-06 00:00:00.0000000	03333	4	MN ASSOC OF ALTERNATIVE PROGRAMS (MAAP)
4	443105		\$264.00	2015-11-06 00:00:00.0000000	00624	0	MN HISTORICAL SOCIETY
4	443106		\$792.00	2015-11-06 00:00:00.0000000	00624	0	MN HISTORICAL SOCIETY
4	443107		\$3,684.00	2015-11-06 00:00:00.0000000	02445	0	MN STATE HIGH SCHOOL LEAGUE (MSHSL)
4	443108		\$738.00	2015-11-06 00:00:00.0000000	02613	0	MN ZOO
4	443109		\$70.00	2015-11-06 00:00:00.0000000	22324	0	MULTILINGUAL WORD, INC.
4	443110		\$438.00	2015-11-06 00:00:00.0000000	29243	0	NORTHERN, GERRI
4	443111		\$90.00	2015-11-06 00:00:00.0000000	27637	0	OLSON, JEFF
4	443112		\$660.00	2015-11-06 00:00:00.0000000	24879	0	PEREZ, MELISSA M.
4	443113		\$914.00	2015-11-06 00:00:00.0000000	24681	0	PROFESSIONAL WIRELESS COMMUNICATIONS
4	443114		\$14,308.00	2015-11-06 00:00:00.0000000	00488	0	REGION 3AA
4	443115		\$854.00	2015-11-06 00:00:00.0000000	04555	1	REGION 6AA
4	443116		\$90.00	2015-11-06 00:00:00.0000000	29150	0	ROODELL, JANINA VIRNA TORRES
4	443117		\$270.00	2015-11-06 00:00:00.0000000	03619	0	SAVAGE CHAMBER OF COMMERCE
4	443118		\$288.75	2015-11-06 00:00:00.0000000	03196	6	SCHOLASTIC INC.
4	443119		\$64.00	2015-11-06 00:00:00.0000000	29347	0	SEIFERT, JAKE
4	443120		\$801.80	2015-11-06 00:00:00.0000000	20185	0	SHIRTY SOMETHING
4	443121		\$45.00	2015-11-06 00:00:00.0000000	29070	0	TEIGLAND, ROY
4	443122		\$49,608.00	2015-11-06 00:00:00.0000000	08203	1	TIES
4	443123		\$56.00	2015-11-06 00:00:00.0000000	28942	0	TUSA, DAVID
4	443124		\$2,420.00	2015-11-06 00:00:00.0000000	28417	0	UNIVERSAL ATHLETIC SERVICE INC.
4	443125		\$50,211.37	2015-11-06 00:00:00.0000000	04417	1	US FOODS INC
4	443126	Unissued	\$0.00	2015-11-06 00:00:00.0000000	04417	1	US FOODS INC

51

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	443127	Unissued	\$0.00	2015-11-06 00:00:00.0000000	04417	1	US FOODS INC
4	443128	Unissued	\$0.00	2015-11-06 00:00:00.0000000	04417	1	US FOODS INC
4	443129		\$60.00	2015-11-06 00:00:00.0000000	25560	0	WARSAME, KADRA
4	443130		\$190.98	2015-11-06 00:00:00.0000000	20007	0	WASTE MANAGEMENT
4	443131		\$45.00	2015-11-06 00:00:00.0000000	01777	0	WIENS, TIM
4	443132		\$1,287.00	2015-11-06 00:00:00.0000000	29156	0	WILDERNESS INQUIRY
4	443133		\$735.87	2015-11-10 00:00:00.0000000	01365	0	AMERIPRIDE LINEN AND APPAREL SERVICES
4	443134		\$413.00	2015-11-10 00:00:00.0000000	03931	0	BERRY COFFEE COMPANY
4	443135		\$12,742.26	2015-11-10 00:00:00.0000000	04226	0	BURNSVILLE, CITY OF
4	443136	Unissued	\$0.00	2015-11-10 00:00:00.0000000	04226	0	BURNSVILLE, CITY OF
4	443137		\$266.02	2015-11-10 00:00:00.0000000	02781	5	CENTURYLINK
4	443138		\$9.02	2015-11-10 00:00:00.0000000	26565	1	COMCAST
4	443139		\$60.00	2015-11-10 00:00:00.0000000	25919	0	CORDOVA, LETICIA
4	443140		\$348.41	2015-11-10 00:00:00.0000000	28540	0	CORE BEVERAGE
4	443141		\$340.76	2015-11-10 00:00:00.0000000	29348	1	DELICIOSO CATERING
4	443142		\$300.00	2015-11-10 00:00:00.0000000	20524	0	DEWALD, RINA C.
4	443143		\$1,715.00	2015-11-10 00:00:00.0000000	28655	0	HORNER, MATTHEW
4	443144		\$400.00	2015-11-10 00:00:00.0000000	08865	20	METRO ECSU - MINNESOTA DB PROJECT
4	443145		\$87.50	2015-11-10 00:00:00.0000000	22385	0	METRO TRANSIT
4	443146		\$112.00	2015-11-10 00:00:00.0000000	04719	0	MITSON, STEVE
4	443147		\$14,165.00	2015-11-10 00:00:00.0000000	08543	9	MN DEPT OF HEALTH
4	443148	Unissued	\$0.00	2015-11-10 00:00:00.0000000	08543	9	MN DEPT OF HEALTH
4	443149		\$4,750.00	2015-11-10 00:00:00.0000000	06964	0	NICOL, BARBARA
4	443150		\$23.90	2015-11-10 00:00:00.0000000	00001	1675	OLSON, MICHELLE
4	443151		\$756.00	2015-11-10 00:00:00.0000000	29333	0	PEDIATECH NURSING, LLC
4	443152		\$625.00	2015-11-10	28987	0	PETTES, JEFFREY

52

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				00:00:00.0000000			
4	443153		\$66.95	2015-11-10 00:00:00.0000000	24681	0	PROFESSIONAL WIRELESS COMMUNICATIONS
4	443154		\$234.00	2015-11-10 00:00:00.0000000	00625	0	REIFF, EDWARD T
4	443155		\$9,153.83	2015-11-10 00:00:00.0000000	09588	0	SAVAGE, CITY OF
4	443156		\$15,874.35	2015-11-10 00:00:00.0000000	23848	0	SFM
4	443157		\$4,650.00	2015-11-10 00:00:00.0000000	27742	0	STRATEGIC SOURCE INC
4	443158		\$1,038.75	2015-11-10 00:00:00.0000000	28962	1	TOPPERS PIZZA BURNSVILLE
4	443159	Unissued	\$0.00	2015-11-10 00:00:00.0000000	28962	1	TOPPERS PIZZA BURNSVILLE
4	443160		\$11,921.46	2015-11-10 00:00:00.0000000	04417	1	US FOODS INC
4	443161		\$188.00	2015-11-10 00:00:00.0000000	28298	0	US HEALTH WORKS MEDICAL GRP MN, PC
4	443162		\$5,595.00	2015-11-10 00:00:00.0000000	24245	0	YOUTH ENRICHMENT LEAGUE
4	443163		\$2,346.20	2015-11-16 00:00:00.0000000	01118	0	ABLENET, INC.
4	443164		\$12,170.18	2015-11-16 00:00:00.0000000	28147	1	AGROPUR
4	443165	Unissued	\$0.00	2015-11-16 00:00:00.0000000	28147	1	AGROPUR
4	443166	Unissued	\$0.00	2015-11-16 00:00:00.0000000	28147	1	AGROPUR
4	443167	Unissued	\$0.00	2015-11-16 00:00:00.0000000	28147	1	AGROPUR
4	443168	Unissued	\$0.00	2015-11-16 00:00:00.0000000	28147	1	AGROPUR
4	443169	Unissued	\$0.00	2015-11-16 00:00:00.0000000	28147	1	AGROPUR
4	443170	Unissued	\$0.00	2015-11-16 00:00:00.0000000	28147	1	AGROPUR
4	443171	Unissued	\$0.00	2015-11-16 00:00:00.0000000	28147	1	AGROPUR
4	443172		\$443.60	2015-11-16 00:00:00.0000000	01365	0	AMERIPRIDE LINEN AND APPAREL SERVICES
4	443173	Unissued	\$0.00	2015-11-16 00:00:00.0000000	01365	0	AMERIPRIDE LINEN AND APPAREL SERVICES
4	443174		\$3,500.00	2015-11-16 00:00:00.0000000	29297	0	AMPLIFIED IT, LLC
4	443175		\$363.20	2015-11-16 00:00:00.0000000	25449	2	AUTOMATED LOGIC CONSTRUCTION SERVICES
4	443176		\$374.85	2015-11-16 00:00:00.0000000	00386	1	BARNES & NOBLE, INC.
4	443177		\$1,414.85	2015-11-16 00:00:00.0000000	08358	0	BERTELSON TOTAL OFFICE SOLUTIONS

53

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	443178		\$11,239.92	2015-11-16 00:00:00.0000000	00477	0	BIX PRODUCE COMPANY
4	443179	Unissued	\$0.00	2015-11-16 00:00:00.0000000	00477	0	BIX PRODUCE COMPANY
4	443180	Unissued	\$0.00	2015-11-16 00:00:00.0000000	00477	0	BIX PRODUCE COMPANY
4	443181	Unissued	\$0.00	2015-11-16 00:00:00.0000000	00477	0	BIX PRODUCE COMPANY
4	443182	Unissued	\$0.00	2015-11-16 00:00:00.0000000	00477	0	BIX PRODUCE COMPANY
4	443183		\$2,295.00	2015-11-16 00:00:00.0000000	28383	0	BLB CONSULTING, LLC
4	443184		\$4,499.28	2015-11-16 00:00:00.0000000	00397	0	BRO-TEX, INC.
4	443185		\$1,187.99	2015-11-16 00:00:00.0000000	00454	0	BRYAN ROCK PRODUCTS INC
4	443186		\$1,350.00	2015-11-16 00:00:00.0000000	29306	0	C.G.T. LIMITED
4	443187		\$277.00	2015-11-16 00:00:00.0000000	02010	0	CADAN TECHNOLOGIES
4	443188		\$133.98	2015-11-16 00:00:00.0000000	01041	0	CARLEX, INC.
4	443189		\$285.00	2015-11-16 00:00:00.0000000	04701	0	CATALYST GRAPHICS, INC.
4	443190		\$366.42	2015-11-16 00:00:00.0000000	20289	1	CDW GOVERNMENT, INC.
4	443191		\$319.03	2015-11-16 00:00:00.0000000	25513	1	CHURCH OFFSET PRINTING, INC.
4	443192		\$252.00	2015-11-16 00:00:00.0000000	24563	0	CRYSTAL BROOK DIRECT
4	443193		\$79.19	2015-11-16 00:00:00.0000000	00645	0	CUB FOODS
4	443194		\$563.44	2015-11-16 00:00:00.0000000	29228	1	CUMMINS NPOWER LLC
4	443195		\$84.00	2015-11-16 00:00:00.0000000	22013	0	CUSTOM WATER WORKS
4	443196		\$6,998.31	2015-11-16 00:00:00.0000000	04186	1	DALCO
4	443197	Unissued	\$0.00	2015-11-16 00:00:00.0000000	04186	1	DALCO
4	443198		\$29.84	2015-11-16 00:00:00.0000000	00837	1	DEMCO, INC.
4	443199		\$11,923.39	2015-11-16 00:00:00.0000000	09859	1	DISCOUNT SCHOOL SUPPLY
4	443200		\$4,944.40	2015-11-16 00:00:00.0000000	00279	0	DIVERSIFIED SNACK DISTRIBUTION
4	443201	Unissued	\$0.00	2015-11-16 00:00:00.0000000	00279	0	DIVERSIFIED SNACK DISTRIBUTION
4	443202		\$405.81	2015-11-16 00:00:00.0000000	01231	0	FLINN SCIENTIFIC, INC.
4	443203		\$5,786.00	2015-11-16	02082	1	FRIEDGES DRYWALL, INC.

54

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				00:00:00.0000000			
4	443204		\$1,046.30	2015-11-16 00:00:00.0000000	01541	1	GENERAL PARTS, LLC
4	443205		\$477.48	2015-11-16 00:00:00.0000000	04387	1	GRAINGER
4	443206		\$1,200.20	2015-11-16 00:00:00.0000000	01641	0	H&B SPECIALIZED PRODUCTS, INC.
4	443207		\$17.38	2015-11-16 00:00:00.0000000	00862	3	HERFF JONES, INC.
4	443208		\$1,232.84	2015-11-16 00:00:00.0000000	09046	0	HI TECH REFRIGERATION
4	443209		\$1,104.21	2015-11-16 00:00:00.0000000	09318	1	HILLYARD INC - MINNEAPOLIS
4	443210		\$4,694.40	2015-11-16 00:00:00.0000000	26668	1	HM RECEIVABLES CO LLC
4	443211		\$67.75	2015-11-16 00:00:00.0000000	04818	0	HORIZON COMMERCIAL POOL SUPPLY
4	443212		\$411.25	2015-11-16 00:00:00.0000000	27693	0	IDEAL SERVICES, INC.
4	443213		\$74.80	2015-11-16 00:00:00.0000000	02055	0	JANELLE PUBLICATIONS, INC.
4	443214		\$486.00	2015-11-16 00:00:00.0000000	29071	0	JOBS FOUNDATION/TECH DUMP
4	443215		\$520.75	2015-11-16 00:00:00.0000000	08955	0	KELLEHER, HELMRICH AND ASSOCIATES
4	443216		\$345.00	2015-11-16 00:00:00.0000000	02203	0	LAKESHORE LEARNING MATERIALS
4	443217		\$957.00	2015-11-16 00:00:00.0000000	27253	0	LANDS BEST FOODS LLC
4	443218		\$142.00	2015-11-16 00:00:00.0000000	06419	1	LENSCRAFTERS, INC.
4	443219		\$599.00	2015-11-16 00:00:00.0000000	02196	0	MACKIN EDUCATIONAL RESOURCES
4	443220		\$8,064.84	2015-11-16 00:00:00.0000000	28793	1	MANSFIELD OIL COMPANY
4	443221		\$7,067.00	2015-11-16 00:00:00.0000000	22012	0	MIDWEST PLAYSCAPES INC
4	443222		\$605.04	2015-11-16 00:00:00.0000000	23914	0	MIDWEST VENDING
4	443223		\$32.70	2015-11-16 00:00:00.0000000	27548	0	MINNESOTA MEMORY, INC.
4	443224		\$432.00	2015-11-16 00:00:00.0000000	28041	0	MIXMI BRANDS INC.
4	443225		\$142.78	2015-11-16 00:00:00.0000000	06285	0	MUSIC IN MOTION
4	443226		\$848.14	2015-11-16 00:00:00.0000000	02704	0	NASCO
4	443227		\$371.25	2015-11-16 00:00:00.0000000	03858	8	NATIONAL GEOGRAPHIC LEARNING
4	443228		\$20,400.00	2015-11-16 00:00:00.0000000	26298	2	NCS PEARSON

55

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
4	443229		\$30.00	2015-11-16 00:00:00.0000000	03091	4	NCS PEARSON INC
4	443230		\$384.81	2015-11-16 00:00:00.0000000	25372	4	NCS PEARSON INC
4	443231		\$71.98	2015-11-16 00:00:00.0000000	02489	1	OFFICE DEPOT COMPANY
4	443232		\$121.50	2015-11-16 00:00:00.0000000	02936	0	OPHOVEN'S SAW SERVICE
4	443233		\$97.12	2015-11-16 00:00:00.0000000	03123	0	PAPCO INC
4	443234		\$23,600.00	2015-11-16 00:00:00.0000000	22848	0	PEOPLES ELECTRIC COMPANY, INC
4	443235		\$2,509.82	2015-11-16 00:00:00.0000000	28785	1	PRODOCON, INC
4	443236		\$798.00	2015-11-16 00:00:00.0000000	05008	0	READ NATURALLY
4	443237		\$250.00	2015-11-16 00:00:00.0000000	21851	0	RED WING SHOE STORE
4	443238		\$236.76	2015-11-16 00:00:00.0000000	03364	0	REMEDIA PUBLICATIONS, INC.
4	443239		\$1,455.00	2015-11-16 00:00:00.0000000	25729	0	RENT N' SAVE PORTABLE SERVICES
4	443240		\$362.50	2015-11-16 00:00:00.0000000	28528	0	ROCK HARD LANDSCAPE SUPPLY
4	443241		\$332.50	2015-11-16 00:00:00.0000000	23241	0	RYAN MECHANICAL, INC.
4	443242		\$947.90	2015-11-16 00:00:00.0000000	03537	1	SCHOOL HEALTH SUPPLY CO., INC.
4	443243		\$371.92	2015-11-16 00:00:00.0000000	25097	1	SCHOOL SPECIALTY INC
4	443244		\$227.27	2015-11-16 00:00:00.0000000	02688	0	SCHOOLMASTERS SAFETY
4	443245		\$2,391.84	2015-11-16 00:00:00.0000000	03609	0	SCIENCE MUSEUM OF MINN.
4	443246		\$6,351.59	2015-11-16 00:00:00.0000000	03587	1	SIMPLEX GRINNELL
4	443247		\$62.99	2015-11-16 00:00:00.0000000	29172	0	SQUIRRELS, LLC
4	443248		\$2,856.14	2015-11-16 00:00:00.0000000	23998	2	SUMMIT COMMERCIAL FACILITIES GROUP
4	443249		\$312.53	2015-11-16 00:00:00.0000000	02073	0	THE PARKE SYSTEM
4	443250		\$32.50	2015-11-16 00:00:00.0000000	00826	1	TIERNEY BROTHERS, INC.
4	443251		\$5,152.75	2015-11-16 00:00:00.0000000	08203	1	TIES
4	443252		\$10,845.72	2015-11-16 00:00:00.0000000	03802	0	TRIO SUPPLY
4	443253	Unissued	\$0.00	2015-11-16 00:00:00.0000000	03802	0	TRIO SUPPLY
4	443254		\$4,897.00	2015-11-16	04498	2	TRUGREEN PROCESSING CENTER

56

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				00:00:00.0000000			
4	443255		\$1,128.34	2015-11-16 00:00:00.0000000	29053	0	TWIN CITY MECHANICAL, INC.
4	443256		\$3,390.52	2015-11-16 00:00:00.0000000	05836	0	U.S. TOY CO/CONSTRUCTIVE PLAYTHINGS
4	443257		\$145.00	2015-11-16 00:00:00.0000000	01197	1	US FOODS CULINARY EQUIPMENT & SUPPLIES LLC
4	443258		\$530.02	2015-11-16 00:00:00.0000000	04243	1	VIKING ELECTRIC SUPPLY, INC.
4	443259		\$670.16	2015-11-16 00:00:00.0000000	04204	4	VIRCO INC
4	443260		\$238.00	2015-11-16 00:00:00.0000000	29179	0	VSC INC
4	443261		\$220.00	2015-11-16 00:00:00.0000000	04419	0	WESTERN PSYCHOLOGICAL SERVICES
4	443262		\$235.00	2015-11-16 00:00:00.0000000	04377	0	WIGEN COMPANIES, INC. #86
4	443263		\$1,500.00	2015-11-16 00:00:00.0000000	26801	0	XTREME TREE TEAM, INC.
Check Count	647	Grand Total	\$1,506,030.00				

57

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
6	132		\$8,025.00	2015-10-15 00:00:00.0000000	08315	0	MEADOW GREEN LAWN & LANDSCAPE
6	133		\$1,830.00	2015-10-15 00:00:00.0000000	07752	1	MILLER ELECTRIC, INC.
6	134		\$18,573.03	2015-10-15 00:00:00.0000000	20320	0	NORTHERN AIR CORPORATION (NAC)
6	135		\$1,346.16	2015-10-15 00:00:00.0000000	26086	0	ORKIN COMMERCIAL SERVICES
6	136		\$958.39	2015-10-28 00:00:00.0000000	07752	1	MILLER ELECTRIC, INC.
6	137		\$4,974.14	2015-10-28 00:00:00.0000000	20320	0	NORTHERN AIR CORPORATION (NAC)
Check Count	6	Grand Total	\$35,706.72				

58

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
3	101166		\$17,432.50	2015-10-16 00:00:00.0000000	29317	0	CROSTOWN MASONRY, INC.
3	101167		\$173,352.20	2015-10-16 00:00:00.0000000	24553	0	EBERT CONSTRUCTION
3	101168		\$377.50	2015-10-16 00:00:00.0000000	01078	0	ELECTRO WATCHMAN, INC.
3	101169		\$145,731.42	2015-10-16 00:00:00.0000000	03078	0	KLAMM MECHANICAL CONTRACTORS, INC.
3	101170		\$168,135.75	2015-10-16 00:00:00.0000000	29276	0	MAX STEININGER, INC.
3	101171		\$14,421.00	2015-10-16 00:00:00.0000000	29315	0	METRO UTILITIES, INC.
3	101172		\$135,185.00	2015-10-16 00:00:00.0000000	29318	0	NORTHLAND CONCRETE & MASONRY, LLC
3	101173		\$115,242.60	2015-10-16 00:00:00.0000000	22848	0	PEOPLES ELECTRIC COMPANY, INC
3	101174		\$11,982.50	2015-10-16 00:00:00.0000000	27677	0	THE RETROFIT COMPANIES, INC.
3	101175		\$278,909.55	2015-10-16 00:00:00.0000000	29263	0	VEIT & COMPANY, INC.
3	101176		\$74,527.50	2015-10-16 00:00:00.0000000	29316	0	WELLS CONCRETE
3	101177		\$48,005.55	2015-10-16 00:00:00.0000000	29165	0	WENCK CONSTRUCTION, INC.
3	101178		\$3,300.00	2015-10-23 00:00:00.0000000	28566	0	AHERN, PATRICK
3	101179		\$2,926.00	2015-10-23 00:00:00.0000000	27745	0	PLADSON ENVIRONMENTAL, INC.
3	101180		\$6,700.00	2015-10-30 00:00:00.0000000	28566	0	AHERN, PATRICK
3	101181		\$248,946.66	2015-10-30 00:00:00.0000000	26500	0	ARMSTRONG TORSETH SKOLD & RYDEEN INC.
3	101182		\$4,400.00	2015-10-30 00:00:00.0000000	04400	0	BESTER BROS TRANSFER & STORAGE CO
3	101183		\$176.25	2015-10-30 00:00:00.0000000	01078	0	ELECTRO WATCHMAN, INC.
3	101184		\$499.00	2015-10-30 00:00:00.0000000	27750	0	GRAPHIC SPECIALTIES, INC.
3	101185		\$4,980.00	2015-10-30 00:00:00.0000000	29241	0	JAMES R HILL, INC.
3	101186		\$21,154.25	2015-10-30 00:00:00.0000000	27888	1	NORTHERN TECHNOLOGIES, INC.
3	101187		\$21,535.00	2015-10-30 00:00:00.0000000	03695	0	OVERHEAD DOOR COMPANY OF THE NORTHLAND
3	101188		\$1,000.00	2015-10-30 00:00:00.0000000	27356	0	TERHAAR, ARCHIBALD, PFEFFERLE & GRIEBEL, LLP
3	101189		\$13,298.00	2015-10-30 00:00:00.0000000	29177	0	TWIN CITY OUTDOOR SERVICES, INC.
3	101190		\$3,254.31	2015-11-06 00:00:00.0000000	26500	0	ARMSTRONG TORSETH SKOLD & RYDEEN INC.
3	101191		\$22,793.30	2015-11-06	00673	0	BURNSVILLE, CITY OF

59

Check Register Report

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Address Number	Vendor Name
				00:00:00.0000000			
3	101192		\$4,002.21	2015-11-06 00:00:00.0000000	28424	0	CENTRAL ROOFING COMPANY
3	101193		\$1,503.01	2015-11-06 00:00:00.0000000	29346	0	DFD
3	101194		\$6,937.05	2015-11-06 00:00:00.0000000	01078	0	ELECTRO WATCHMAN, INC.
3	101195		\$15,592.22	2015-11-06 00:00:00.0000000	09046	0	HI TECH REFRIGERATION
3	101196		\$38,664.00	2015-11-06 00:00:00.0000000	02102	0	KRAUS-ANDERSON INS. AGENCY, INC.
3	101197		\$4,123.00	2015-11-06 00:00:00.0000000	02217	1	SIEMENS INDUSTRY, INC.
3	101198		\$55,663.00	2015-11-06 00:00:00.0000000	29165	0	WENCK CONSTRUCTION, INC.
Check Count	33	Grand Total	\$1,664,750.33				

09



**Agenda II.B.5
November 19, 2015**

To: Board of Education, Members

From: Bob VandenBoom, Chair

Date: November 16, 2015

Re: Approve Out-of-State Travel by School Board Members

RECOMMENDATION: that the Board of Education approves out-of-state travel for Directors Abigail Alt, Ron Hill and Dan Luth who will be attending the NSBA Annual Conference in Boston, MA in April 2016.

Travel to an out-of-state meeting, such as regional or national meetings of the National School Boards Association, for which a board member intends to seek reimbursement from the school district, must be preapproved by the Board of Education at a regularly scheduled meeting. (See Board Policy 214.)

Requests for reimbursement must adhere to the district's expense reimbursement regulation, be itemized on the appropriate school district form and submitted to the district office. Reimbursable expenses may include transportation, meals, lodging, registration fees, required materials, parking fees, tips and other reasonable and necessary school district-related expenses. Receipts for lodging, commercial transportation, registration, and other reasonable and necessary expenses must be attached to the reimbursement form.

Amounts to be reimbursed for board member out-of-state travel, including registration fees, shall be within the School Board's approved budget allocations.



**Agenda II.B.6.
November 19, 2015**

**To: Members, Board of Education
Superintendent Gothard**

From: Lisa K. Rider, Executive Director of Business Services

Date: November 19, 2015

Re: Change Order #2 for the 2015 Sky Oaks Elementary School Alterations

RECOMMENDATION: That the Board of Education approve change order #2 for the 2015 Sky Oaks Elementary School Alterations Project in the amount of \$33,596.00.

On April 9, 2015 the School Board approved the bid for the 2015 Sky Oaks Elementary School Alterations Project. Change Order #2 is an add of \$33,596.00 to the contract amount.

Item #1 in the amount of \$31,525 is the result of a state plan review and a request by the state to make the restrooms that were being remodeled to be fully ADA compliant. The intent of this project was to modify restrooms that were not ADA compliant at Sky Oaks to be ADA compliant. ATS&R's initial design did not fully comply with the code. The state review official asked that the rooms become fully ADA compliant and after that request ATS&R made design changes to accomplish this.

Item #2 was needed to provide hold open door closer arms in lieu of supplied wall holders.

Item #3 was needed to revise casework in the health office. The revisions were necessary to accommodate the data cabinet in the office.

The percent change to the original contract without ADA code compliance requested by the state was 3.61% and the percent change to the original contract with the code compliance and modifications to the restrooms is now 16.3%. The new contract amount is now \$294,603.

The items on this change order have been reviewed and validated by ATS&R Architects and Engineers

BUSINESS OFFICE • 100 River Ridge Court • Burnsville, MN 55337

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Document G701™ – 2001

Change Order

PROJECT <i>(Name and address):</i>	CHANGE ORDER NUMBER: 002	OWNER: <input type="checkbox"/>
Sky Oaks Elementary School Alterations Burnsville, Minnesota	DATE: October 7, 2015	ARCHITECT: <input type="checkbox"/>
TO CONTRACTOR <i>(Name and address):</i>	ARCHITECT'S PROJECT NUMBER: 15002.3	CONTRACTOR: <input type="checkbox"/>
CM Construction Company, Inc. 12215 Nicollet Avenue South Burnsville, MN 55337	CONTRACT DATE: April 09, 2015	FIELD: <input type="checkbox"/>
	CONTRACT FOR: General Construction	OTHER: <input type="checkbox"/>

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Item #1 - Revise toilet rooms as requested by State of Minnesota to comply with ADA.
Refer to RFCOP #2 (dated 06/19/15)

ADD \$31,525.00

Item #2 - Provide hold-open closer arms.
Refer to GCPR #05, RFI #26

ADD \$545.00

Item #3 - Per Punchlist and Owner request, revise casework in Nurse Office.
Refer to GCPR #6

ADD \$1,526.00

TOTAL ADD THIS CHANGE ORDER: \$33,596.00

The original Contract Sum was	\$	253,900.00
The net change by previously authorized Change Orders	\$	7,107.00
The Contract Sum prior to this Change Order was	\$	261,007.00
The Contract Sum will be increased by this Change Order in the amount of	\$	33,596.00
The new Contract Sum including this Change Order will be	\$	294,603.00

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is UNCHANGED

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Armstrong, Torseth, Skold & Rydeen, Inc.
ARCHITECT (Firm name)

8501 Golden Valley Road, Suite 300,
Minneapolis, MN 55427

ADDRESS

BY (Signature)

Mark G. Hayes, AIA
Partner/Architecture

(Typed name)

DATE

OCT. 7, 2015

CM Construction Company, Inc.
CONTRACTOR (Firm name)

12215 Nicollet Avenue South, Burnsville,
MN 55337

ADDRESS

BY (Signature)

(Typed name)

DATE

JIM OLIVER

10/9/15

Burnsville-Eagan-Savage Public Schools
OWNER (Firm name)

Independent School District No. 191, 100
River Ridge Court, Burnsville, MN
55337-1613

ADDRESS

BY (Signature)

(Typed name)

DATE



**Agenda II.B.7.
November 19, 2015**

**To: Members, Board of Education
Superintendent Gothard**

From: Lisa K. Rider, Executive Director of Business Services

Date: November 19, 2015

Re: Change Orders #027, and #029 for the 2015 Additions and Alterations to Burnsville High School

RECOMMENDATION: That the Board of Education approve change orders #027, and #029 for the 2015 Additions and Alterations to Burnsville High School Bid Package #1.

On May 28th, 2015 the School Board approved the bids for contracts #0600, #0240, #2600, #3100, and #3300 for the 2015 Additions and Alterations to Burnsville High School Bid Package #1.

Change order #027 for contract #2600 (Peoples Electric CO., Inc.) is in the amount of \$1,021.00. Reason for this change was added work for locating and identifying an electrical duct bank in the soil corrections area. The change to this contract is about 3.62%.

Change order #029 for contract #0600 (Ebert Construction) is in the amount of \$9,747.00. Included in this change order is work to remove concrete steps, the addition of a new concrete slab and removing a door no longer needed for an exit. The type of wood used in the structure (fire treated wood for the gas tank room). Additional support steel at overhead metal decking. Also to provide additional lintels that were not called out in the original documents, and an additional 2 foot of concrete at the Annex apron to accommodate protective bollards. The change to contract #0600 is about 9.23%.

Total change to the original bid package #1 contract amount of \$3,149,439.00 is 7.48%. New bid package #1 total contract amount with change orders to date is in the amount of \$3,384,987.00.

The items on these change orders have been reviewed and validated by ATS&R Architects and Engineers and WENCK Construction Inc.

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CHANGE ORDER

CONSTRUCTION MANAGER-ADVISER EDITION

AIA DOCUMENT G701/CMa **OCT 28 2015**

NOV 04 2015

(Instructions on reverse side)

OWNER	<input checked="" type="checkbox"/>	PCO #	027
CONSTRUCTION MANAGER	<input checked="" type="checkbox"/>		
ARCHITECT	<input checked="" type="checkbox"/>		
CONTRACTOR	<input checked="" type="checkbox"/>		
FIELD	<input type="checkbox"/>		
OTHER	<input type="checkbox"/>		

PROJECT: 2015 ADDITIONS & ALTERATIONS TO
 (Name and address) BURNSVILLE HIGH SCHOOL BP #1
 600 EAST HIGHWAY 13
 BURNSVILLE, MINNESOTA 55337

CHANGE ORDER NO.: 2600.005
 INITIATION DATE: 10/07/15
 PROJECT NOS.: 301504.01
 CONTRACT FOR: Contract #2600
 Electrical
 CONTRACT DATE: 5/28/2015

TO CONTRACTOR:
 (Name and address) PEOPLES ELECTRIC CO., INC.
 277 FILLMORE AVENUE
 ST. PAUL, MINNESOTA 55107

The Contract is changed as follows:

Provide labor and material as necessary to complete the work for noted on the attached Page #2

RECEIVED

OCT 29 2015

ARMSTRONG, TORSETH
SKOLD & RYDEEN, INC.

Not valid until signed by the Owner, Construction Manager, Architect and Contractor.

The original (Contract Sum) (Guaranteed Maximum Price) was	\$	566,500.00
Net change by previously authorized Change Orders	\$	19,483.00
The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was	\$	585,983.00
The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged) by this Change Order	\$	1,021.00
The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be ...	\$	587,004.00
The Contract Time will be (increased) (decreased) (unchanged) by	zero	(-0-) days
The date of Substantial Completion as of the date of this Change Order therefore is		unchanged.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

WENCK CONSTRUCTION INC.
 CONSTRUCTION MANAGER
 7500 Olson Memorial Hwy, Golden Valley, MN 55427
 ADDRESS
 BY *[Signature]* DATE 10/28/15

ARMSTRONG, TORSETH, SKOLD, & RYDEEN ARCHITECTS
 ARCHITECT
 8501 Golden Valley Road, Ste. 300, Mpls., MN 55427
 ADDRESS
 BY *[Signature]* DATE 11/2/2015

PEOPLES ELECTRIC CO., INC.
 CONTRACTOR
 277 East Fillmore Avenue, St. Paul, MN 55107
 ADDRESS
 BY *[Signature]* DATE 10/26/15

BURNSVILLE-EAGAN-SAVAGE PUBLIC SCHOOLS
 OWNER
 100 River Ridge Court, Burnsville, MN 55337
 ADDRESS
 BY _____ DATE _____



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Change Order

Burnsville High School

Project # 30150401

Tel: 952-707-2000 Fax: 952-707-2102

Date: 10/7/2015

Contractor:

Peoples Electric Company, Inc.
277 East Fillmore Avenue
St. Paul, MN 55107

Architect's Project No:

Contract Date:

Contract Number: 2600

Change Order Number: 005

The Contract is hereby revised by the following items:

PCO	Item #	Description	Amount
RCO-039	001	Additional work to identify and locate the duct bank with work monitored by WCI field personnel.	1,021

The original Contract (s) Value was.....	566,500
Sum of changes by prior Change Orders.....	19,483
The Contract Value prior to this Change Order was.....	585,983
The Contract Value will be changed by this Change Order in the amount of.....	1,021
The new Contract Value including this Change Order will be.....	587,004
The Contract duration will be changed by.....	0 days
The revised Substantial Completion date as of this Change Order is.....	

lh

CHANGE ORDER

CONSTRUCTION MANAGER-ADVISER EDITION

AIA DOCUMENT G701/CMa **OCT 28 2015**

NOV 04 2015

(Instructions on reverse side)

OWNER	<input checked="" type="checkbox"/>	PCO #	029
CONSTRUCTION MANAGER	<input checked="" type="checkbox"/>		
ARCHITECT	<input checked="" type="checkbox"/>		
CONTRACTOR	<input checked="" type="checkbox"/>		
FIELD	<input type="checkbox"/>		
OTHER	<input type="checkbox"/>		

PROJECT: <i>(Name and address)</i>	2015 ADDITIONS & ALTERATIONS TO BURNSVILLE HIGH SCHOOL BP #1 600 EAST HIGHWAY 13 BURNSVILLE, MINNESOTA 55337	CHANGE ORDER NO.:	0600.009
TO CONTRACTOR: <i>(Name and address)</i>	EBERT, INC. D/B/A EBERT CONSTRUCTION 23350 COUNTY ROAD 10 CORCORAN, MINNESOTA 55357	INITIATION DATE:	10/19/15
		PROJECT NOS.:	301504.01
		CONTRACT FOR:	<u>Contract #0600</u> General Construction Shop Annex
		CONTRACT DATE:	5/28/2015

The Contract is changed as follows:

Provide labor and material as necessary to complete the work for noted on the attached Page #2

RECEIVED

OCT 29 2015

**ARMSTRONG, TORSETH
SKOLD & RYDEEN, INC.**

Not valid until signed by the Owner, Construction Manager, Architect and Contractor.

The original (Contract Sum) (Guaranteed Maximum Price) was	\$	671,900.00
Net change by previously authorized Change Orders	\$	52,286.00
The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was	\$	724,186.00
The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged) by this Change Order	\$	9,747.00
The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be ...	\$	733,933.00
The Contract Time will be (increased) (decreased) (unchanged) by	zero	(-0-) days
The date of Substantial Completion as of the date of this Change Order therefore is		unchanged.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

WENCK CONSTRUCTION INC.
CONSTRUCTION MANAGER
7500 Olson Memorial Hwy, Golden Valley, MN 55427

ADDRESS
BY *[Signature]* DATE 10/28/15

EBERT, INC. D/B/A EBERT CONSTRUCTION
CONTRACTOR
23350 County Road 10, Corcoran, MN 55357

ADDRESS
BY *[Signature]* DATE 10/26/15

ARMSTRONG, TORSETH, SKOLD, & RYDEEN ARCHITECTS
ARCHITECT
8501 Golden Valley Road, Ste. 300, Mpls., MN 55427

ADDRESS
BY *[Signature]* DATE 11/2/15

BURNSVILLE-EAGAN-SAVAGE PUBLIC SCHOOLS
OWNER
100 River Ridge Court, Burnsville, MN 55337

ADDRESS
BY _____ DATE _____



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Change Order

Burnsville High School

Project # 30150401

Tel: 952-707-2000 Fax: 952-707-2102

Date: 10/19/2015

Contractor:

Ebert Inc.
23350 County Road 10
Corcoran, MN 55357

Architect's Project No:

Contract Date:

Contract Number: 0600

Change Order Number: 009

The Contract is hereby revised by the following items:

PCO	Item #	Description	Amount
PR-010	001	This work includes the removal of concrete steps, placing a new concrete slab, deleting a door, and changing the type of wood used per PR 010.	3,544
PR-021	001	Additional support steel at wood plates per PR 021.	3,800
RCO-019	001	Provide additional lintels that were not called out in original documents or proposal requests per RFI 35.	903
RCO-035	001	Additional 2' of concrete at annex apron to accommodate bollards.	1,500

The original Contract (s) Value was.....	671,900
Sum of changes by prior Change Orders.....	52,286
The Contract Value prior to this Change Order was.....	724,186
The Contract Value will be changed by this Change Order in the amount of.....	9,747
The new Contract Value including this Change Order will be.....	733,933
The Contract duration will be changed by.....	0 days
The revised Substantial Completion date as of this Change Order is.....	



**Agenda II.B.8.
November 19, 2015**

**To: Members, Board of Education
Superintendent Gothard**

From: Lisa K. Rider, Executive Director of Business Services

Date: November 19, 2015

**Re: Change Orders #028 and #030 for the 2015 Additions and Alterations to
Burnsville High School**

RECOMMENDATION: That the Board of Education approve change orders #028 and #030 for the 2015 Additions and Alterations to Burnsville High School Bid Package #3.

On August 13th, 2015 the School Board approved the bid for contracts #0241, #0330, #0340, #0420, #0510, #2202, #3100, #3210, #3290 and #3301 for the 2015 Additions and Alterations to Burnsville High School Bid Package #3.

Change order #028 for contract #0330 (Northland Concrete & Masonry, LLC) is in the amount of \$9244.00. The reason for this change was to install 4 helical piers at a pad footing to protect a sanitary sewer run that ran directly under the footing during soil corrections. The change to this contract is about 0.35%

Change Order #030 for contract #3290 (Urban Companies, LLC) is in the amount of \$4120.00. The reason for this change is to provide 4 additional spruce trees and associated edging, fabric and rock mulch outside of the Westside addition. The change to this contract is about 1.72%

Total change to the original bid package #3 contract amount of \$9,950,603.00 is 0.09%. New bid package #3 total contract amount with change orders to date is in the amount of \$9,963,967.00.

The items on these change orders have been reviewed and validated by ATS&R Architects and Engineers and WENCK Construction Inc.

CHANGE ORDER

CONSTRUCTION MANAGER-ADVISER EDITION

AIA DOCUMENT G701/CMa

OCT 26 2015
NOV 04 2015

OWNER	<input checked="" type="checkbox"/>	PCO #	028
CONSTRUCTION MANAGER	<input checked="" type="checkbox"/>		
ARCHITECT	<input checked="" type="checkbox"/>		
CONTRACTOR	<input checked="" type="checkbox"/>		
FIELD	<input type="checkbox"/>		
OTHER	<input type="checkbox"/>		

(Instructions on reverse side)

PROJECT: 2015 ADDITIONS & ALTERATIONS TO
(Name and address) BURNSVILLE HIGH SCHOOL BP #1
600 EAST HIGHWAY 13
BURNSVILLE, MINNESOTA 55337

CHANGE ORDER NO.: 0330.001

INITIATION DATE: 10/07/15

TO CONTRACTOR: NORTHLAND CONCRETE & MASONRY COMPANY, LLC
(Name and address) 12026 RIVERWOOD DRIVE
BURNSVILLE, MINNESOTA 55337

PROJECT NOS.: 301504.01

CONTRACT FOR: Contract #0330
Cast In Place Concrete

CONTRACT DATE: 8/13/2015

The Contract is changed as follows:

Provide labor and material as necessary to complete the work for noted on the attached Page #2

RECEIVED

OCT 28 2015

ARMSTRONG, TORSETH
SKOLD & RYDEEN, INC.

Not valid until signed by the Owner, Construction Manager, Architect and Contractor.

The original (Contract Sum) (Guaranteed Maximum Price) was	\$	2,617,189.00
Net change by previously authorized Change Orders	\$	0.00
The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was	\$	2,617,189.00
The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged) by this Change Order	\$	9,244.00
The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be ...	\$	2,626,433.00
The Contract Time will be (increased) (decreased) (unchanged) by	zero	(-0-) days
The date of Substantial Completion as of the date of this Change Order therefore is		unchanged.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

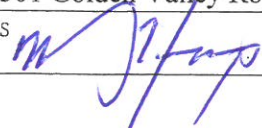
WENCK CONSTRUCTION INC.

CONSTRUCTION MANAGER
7500 Olson Memorial Hwy, Golden Valley, MN 55427

ADDRESS
BY  DATE 10/26/15


ARMSTRONG, TORSETH, SKOLD, & RYDEEN ARCHITECTS

ARCHITECT
8501 Golden Valley Road, Ste. 300, Mpls., MN 55427

ADDRESS
BY  DATE 11/2/15

NORTHLAND CONCRETE & MASONRY COMPANY, LLC

CONTRACTOR
12026 Riverwood Drive, Burnsville, MN 55337

ADDRESS
BY  DATE 10/20/15

BURNSVILLE-EAGAN-SAVAGE PUBLIC SCHOOLS

OWNER
100 River Ridge Court, Burnsville, MN 55337

ADDRESS
BY _____ DATE _____



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Change Order

Burnsville High School

Project # 30150401

Tel: 952-707-2000 Fax: 952-707-2102

Date: 10/7/2015

Contractor:

Northland Concrete and Masonry Company, LLC
 12026 Riverwood Drive
 Burnsville, MN 55337

Architect's Project No:

Contract Date:

Contract Number: 0330

Change Order Number: 001

The Contract is hereby revised by the following items:

PCO	Item #	Description	Amount
RCO-040	001	Installation of 4 helical piers at pad footing in Area 11.	9,244

The original Contract (s) Value was.....	2,617,189
Sum of changes by prior Change Orders.....	0
The Contract Value prior to this Change Order was.....	2,617,189
The Contract Value will be changed by this Change Order in the amount of.....	9,244
The new Contract Value including this Change Order will be.....	2,626,433
The Contract duration will be changed by.....	0 days
The revised Substantial Completion date as of this Change Order is.....	

CHANGE ORDER

CONSTRUCTION MANAGER-ADVISER EDITION

AIA DOCUMENT G701/CMa

OCT 28 2015

NOV 04 2015

OWNER	<input checked="" type="checkbox"/>	PCO #	030
CONSTRUCTION MANAGER	<input checked="" type="checkbox"/>		
ARCHITECT	<input checked="" type="checkbox"/>		
CONTRACTOR	<input checked="" type="checkbox"/>		
FIELD	<input type="checkbox"/>		
OTHER	<input type="checkbox"/>		

(Instructions on reverse side)

PROJECT: 2015 ADDITIONS & ALTERATIONS TO
 (Name and address) BURNSVILLE HIGH SCHOOL BP #3
 600 EAST HIGHWAY 13
 BURNSVILLE, MINNESOTA 55337

TO CONTRACTOR:
 (Name and address) G URBAN COMPANIES, LLC
 3781 LABORE ROAD
 ST PAUL, MINNESOTA 55110

CHANGE ORDER NO.: 3290.001
 INITIATION DATE: 09/29/15
 PROJECT NOS.: 301504.01
 CONTRACT FOR: Contract #Landscaping
 Irrigation Systems
 CONTRACT DATE: 8/13/2015

The Contract is changed as follows:

Provide labor and material as necessary to complete the work for noted on the attached Page #2

RECEIVED

OCT 29 2015

ARMSTRONG, TORSETH
SKOLD & RYDEEN, INC.

Not valid until signed by the Owner, Construction Manager, Architect and Contractor.

The original (Contract Sum) (Guaranteed Maximum Price) was	\$	240,069.00
Net change by previously authorized Change Orders	\$	0.00
The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was	\$	240,069.00
The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged) by this Change Order	\$	4,120.00
The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be ...	\$	244,189.00
The Contract Time will be (increased) (decreased) (unchanged) by	zero	(-0-) days
The date of Substantial Completion as of the date of this Change Order therefore is		unchanged.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

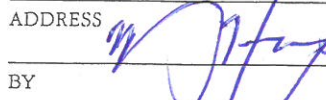
WENCK CONSTRUCTION INC.

CONSTRUCTION MANAGER
 7500 Olson Memorial Hwy, Golden Valley, MN 55427

ADDRESS
 BY  DATE 10/28/15


ARMSTRONG, TORSETH, SKOLD, & RYDEEN ARCHITECTS

ARCHITECT
 8501 Golden Valley Road, Ste. 300, Mpls., MN 55427

ADDRESS
 BY  DATE 11/2/15

G URBAN COMPANIES, LLC

CONTRACTOR
 3781 LaBore Road, St. Paul, MN 55110

ADDRESS
 BY  DATE 10/25/15

BURNSVILLE-EAGAN-SAVAGE PUBLIC SCHOOLS

OWNER
 100 River Ridge Court, Burnsville, MN 55337

ADDRESS
 BY _____ DATE _____



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Change Order

Burnsville High School

Project # 30150401

Tel: 952-707-2000 Fax: 952-707-2102

Date: 9/29/2015

Contractor:

Urban Companies
3781 Labore Road
St. Paul, MN 55110

Architect's Project No:

Contract Date:

Contract Number: 3290

Change Order Number: 001

The Contract is hereby revised by the following items:

PCO	Item #	Description	Amount
PR-012	001	Provide (4) additional Spruce Trees and associated edging, fabric and rock mulch as noted in PR 012.	4,120

The original Contract (s) Value was.....	240,069
Sum of changes by prior Change Orders.....	0
The Contract Value prior to this Change Order was.....	240,069
The Contract Value will be changed by this Change Order in the amount of.....	4,120
The new Contract Value including this Change Order will be.....	244,189
The Contract duration will be changed by.....	0 days
The revised Substantial Completion date as of this Change Order is.....	



**Agenda III.A
November 19, 2015**

To: Members, Board of Education

From: Lisa K. Rider, Executive Director of Business Services

Date: November 13, 2015

Re: Award the Burnsville High School Bid Package #4 Part 3

RECOMMENDATION: That the Board of Education award the Burnsville High School Bid Package #4 prime contracts, including the base bid and Alternates #1 through #7, and #9 through #11 and the owner direct purchase to the following contractors and authorize the signing of contracts with said contractors.

Contract#	Type	Contractor	Amount
0335	Polished Concrete Floors	Centimark d.b.a Questmark Flooring	\$ 15,969
0790	Caulking	The Caulkers Company, Inc.	86,900
1044	Signage	Walker Sign Holdings, Inc. d.b.a Lawrence Sign	32,425
1420	Elevators	TBD – Process in final stage	
	Total all Contracts		\$135,294

On Tuesday October 13, 2015 the Burnsville-Eagan-Savage School District opened sealed bids at 2pm. Wenck Construction, ATS&R and Glenn Simon were present for the bid opening. Bid Pack #4 included 13 (thirteen) alternates. Note Alternates #8,#12 and #13 were rejected. A description of the alternates are attached. The attached recommendation letter from Wenck Construction includes the details of each proposed bid and the recommended lowest responsible bidder for each contract base and accepted alternates for Part 3. Due to this project utilizing a Construction Management as agent (WCI) there is not one general contractor; rather, there is a number of prime contractors which will require awarding of bids to each and the signing of a contract with each prime contractor.



Due to the large number of contracts included in Bid Package #4 (25); the process of interviews and verification of bid numbers has expected taken some time and has been recommended in three (3) parts. Therefore on October 22, the board approved those contracts most time critical for which the process had progressed enough to be able to award the bid as Part 1. November 5, the board approved Part 2, and now Part 3 includes the remaining contracts presented for formal board action at this time, with the exception of the following contracts:

- #1420 Elevators – Process for recommendation is in its final stage and hope is to have this defined prior to the November 19 board meeting. We will update this recommendation and supporting documents as soon as information is available.
- #2100 Fire Protection – Recommend all bids to be rejected; clarification needed for specs and to be rebid. Rejected in Part 2, November 5, 2015.

The contracts for contractors have been developed with the assistance of our construction attorney, Michael Rowley of Terhaar, Archibald, Pfefferle, and Griebel, LLP (TAP&G); Wenck Construction Incorporated (WCI); and Krause Anderson (Property Casualty Insurance) representation. This contract will be finalized in the coming weeks. We ask that the board authorize the signing of these contracts to allow for the work to begin as soon as possible.

Attachments:

- Complete list of all Contracts Part 1 and Part 2 and Part 3
- WCI recommendation for base and accepted alternates, Part 3
- Bid tab summary - complete
- Description of Alternates
- Budget Report



Complete List of All Contracts Bid Pack #4 and Owner Direct Purchases

Contract#	Type	Contractor	Amount
0335	Polished Concrete Floors	Centimark d.b.a QuestmarkFlooring	15,969
0511	Misc. Metals Erection	Red Cedar Steel Erectors, Inc.	126,500
0550	Misc. Metals Fabrication	American Structural Metals, Inc.	802,450
0610	Selective Demo/Carpentry	George F. Cook Construction Co.	1,443,000
0750	Roofing/Metal Panels	Palmer West Construction Company, Inc.	1,603,200
0790	Caulking/Firestopping/Traffic Coatings	The Caulking Company, Inc.	86,900
0810	Doors/Frames/Hardware Supply	Kendell Doors & Hardware, Inc.	409,848
0833	Overhead/Coiling Doors	Overhead Door of the Northland	73,689
0840	Alum. Entr./Curtainwall/Skylights/Glass	Envision Glass, Inc.	1,276,534
0920	Drywall/Cold Formed Metal Framing/DEFS	Commercial Drywall, Inc.	609,850
0930	Tile	Multiple Concepts Interiors, Inc.	1,324,000
0950	Acoustical Ceilings	Kirk Acoustics	300,280
0965	Resilient Flooring/Carpet	Floors by Beckers, Inc.	431,132
0966	Epoxy Terrazzo Flooring	Advance Terrazzo & Tile Co. Inc.	508,000
0990	Painting	Fransen Decorating, Inc.	230,305
1022	Folding Panel Partitions	W.L.Hall Company	52,904
1044	Signage	Walker Sign	32,425

BUSINESS OFFICE • 100 River Ridge Court • Burnsville, MN 55337

www.isd191.org



		Holdings, Inc. d.b.a Lawrence Sign	
1140	Food Service Equipment	Advanced Contract Equipment and Design d.b.a. Rapids Foodservice Contract and Design	18,381
1420	Elevators	TBD – Process in final stage	
1440	Wheelchair Lifts	DRN Enterprises, d.b.a Arrow Lift	26,989
2100	Fire Protection	Reject all bids received for this contract – Will be rebid	
2200	Plumbing/ Heat Piping	El-Jay Plumbing & Heating, Inc.	3,269,000
2302	HVAC/Temperature Controls	Thelen Heating & Roofing, Inc.	2,751,800
2305	Testing & Balancing	Marcus Global, Inc. D.b.a Systems Management & Balancing of Minnesota	67,800
2601	Electrical/Communications/Security/ Paging	Peoples Electric Company	3,558,650
	Total all Contracts		\$19,019,606

Contract#	Type – Owner Direct Purchase	Contractor	Amount
0980M	Owner Direct Purchase Finishes, Specialties and Equipment - Materials	Haldeman- Homme, Inc.	\$831,373
0980L	Owner Direct Purchase Finishes, Specialties and Equipment – Labor	Haldeman- Homme, Inc.	253,408
2380M	Chiller Plant Materials	Trane Co.	849,680
2380L	Chiller Plan Purchase	Trane Co.	446,900
	Total all Owner Direct Purchase		\$2,381,361

ADDITIONS AND ALTERATIONS TO BURNSVILLE HIGH SCHOOL

BID PACKAGE #4

Bid Tabulation 10/13/15

Prepared by Wenck Construction, Inc.



Bidder Name	Base Bid	Alternate #1	Alternate #2	Alternate #3	Alternate #4	Alternate #5	Alternate #6	Alternate #7	Alternate #8	Alternate #9	Alternate #10	Alternate #11	Alternate #12	Alternate #13	Unit Price #1
Contract #0335 - Polished Concrete Floors															
Contract #0511 - Misc. Metals Erection															
Red Cedar Steel Erectors, Inc.	\$126,500.00														
High Five Erectors II, Inc.	\$196,642.00													\$15,000.00	
Contract #0550 - Misc. Metals Fabrication															
American Structural Metals	\$802,450.00														
Contract #0610 - Selective Demo/Carpentry															
George F. Cook Construction Co.	\$1,384,000.00	\$30,000.00	\$29,000.00												
Meisinger Construction Company, Inc.	\$1,472,000.00	\$57,400.00	\$32,000.00											\$10,000.00	
Ebert, Inc. dba Ebert Construction	\$1,523,800.00	\$63,000.00	\$29,400.00											\$10,400.00	
A&L Construction, Inc.	\$1,558,000.00	\$74,000.00	\$29,000.00											\$5,000.00	
Contract #0750 - Roofing/Metal Panels															
Palmer West Construction Company, Inc.	\$1,598,500.00							\$4,700.00							
Central Roofing Company	\$1,657,400.00							\$6,500.00							
Diverse Construction Services, LLC	\$1,669,000.00							\$27,100.00						\$9,700.00	
Flynn Midwest LP dba Dalco Roofing & Sheet Metal	\$1,795,780.00							\$5,400.00							
Rosenquist Construction, Inc.	\$2,120,800.00							\$12,500.00							
John A. Dalsin & Son, Inc.	\$2,562,700.00							\$68,400.00							
Contract #0790 - Caulking/Firestopping/Traffic Coatings															
Contract #0810 - Doors/Frames/Hardware Supply															
Kendell Door, Inc.	\$409,848.00														
Glewwe Doors, Inc.	\$449,194.00														
Contract #0833 - Overhead/Coiling Doors															
Overhead Door of the Northland	\$73,689.00														
Twin City Garage Door	\$111,600.00														
Crawford Doors Sales	\$97,100.00														
Contract #0840 - Alum. Entr./Curtainwall/Skylights/Glass															
Envision Glass, Inc.	\$1,169,213.00						\$30,808.00	\$44,176.00	\$32,337.00						
Ford Metro, Inc.	\$1,238,000.00						\$31,400.00	\$30,000.00	\$31,500.00						
Northern Glass & Glazing, Inc.	\$1,295,000.00						\$48,000.00	\$45,000.00	\$30,000.00						
Empirehouse, Inc.	\$1,935,915.00						\$56,910.00	\$48,415.00	\$47,390.00						
Contract #0920 - Drywall/Cold Formed Metal Framing/DEFS															
Commercial Drywall, Inc.	\$591,575.00	\$9,500.00							\$8,775.00						
Mulcahy Nickalaus	\$679,900.00								\$18,570.00						
Friedges Drywall, inc.	\$686,100.00								\$10,968.00						
RTL Construction, Inc.	\$689,569.00														
Contract #0930 - Tile															
Multiple Concepts Interiors, Inc.	\$1,112,000.00	\$212,000.00													\$7.50
Grazzini Brothers & Company	\$1,423,945.00														

79

ADDITIONS AND ALTERATIONS TO BURNSVILLE HIGH SCHOOL

BID PACKAGE #4

Bid Tabulation 10/13/15

Prepared by Wenck Construction, Inc.



Bidder Name	Base Bid	Alternate #1	Alternate #2	Alternate #3	Alternate #4	Alternate #5	Alternate #6	Alternate #7	Alternate #8	Alternate #9	Alternate #10	Alternate #11	Alternate #12	Alternate #13	Unit Price #1
Contract #0950 - Acoustical Ceilings															
Kirk Acoustics	\$301,000.00														
Acoustics Associates, Inc.	\$396,000.00														
Twin City Acoustics, Inc.	\$398,250.00														
Contract #0965 - Resilient Flooring/Carpet															
Floors by Beckers, Inc.	\$475,500.00														\$5.40
Commercial Flooring Services, LLC	\$499,390.00													\$5,900.00	\$6.30
Grazzini Brothers & Company	\$532,529.00														\$7.50
Multiple Concepts Interiors, Inc.	\$589,900.00														\$7.50
Contract #0966 - Epoxy Terrazzo Flooring															
Advanced Terrazzo & Tile Co., Inc.	\$310,000.00														\$2.00
WTG Terrazzo & Tile, Inc.	\$371,100.00														\$2.00
Twin City Tile & Marble Company	\$413,300.00													\$2,500/\$1M	\$1.00
Grazzini Brothers & Company	\$428,645.00														
Contract #0990 - Painting															
Fransen Decorating, inc.	\$213,870.00	\$5,200.00													
Steinbrecher Painting Company	\$287,000.00	\$3,500.00													\$13,000.00
Wasche Commercial Finishes, Inc.	\$334,800.00	(\$2,200.00)													
Contract #1022 - Folding Panel Partitions															
WL Hall Company	\$52,904.00														
Hufcor, Inc.	\$53,914.00														
Contract #1044 - Signage															
Walker Sign Holdings dba Lawrence Sign	\$32,425.00														
ProSign Branding Solutions	\$22,216.68														
Contract #1140 - Food Service Equipment															
Rapids Foodservice Contract & Design	\$18,381.30														
Boelter, LLC	\$25,746.00														
Strategic Equipment, Inc.	\$39,785.00														
Hockenbergs Foodservice Equipment	\$62,995.00														
Contract #1420 - Elevators															
Thyssen Krupp Elevator	\$149,000.00														
Contract #1440 - Wheelchair Lifts															
Arrow Lift	\$26,989.00														
Contract #2100 - Fire Protection															
Total Fire Protection, Inc.	\$299,545.00	\$2,385.00													
Breth Zenzen Fire Protection	\$466,900.00	\$3,800.00													\$7,000.00
Summit Fire Protection	\$695,000.00														

ADDITIONS AND ALTERATIONS TO BURNSVILLE HIGH SCHOOL

BID PACKAGE #4

Bid Tabulation 10/13/15

Prepared by Wenck Construction, Inc.



Bidder Name	Base Bid	Alternate #1	Alternate #2	Alternate #3	Alternate #4	Alternate #5	Alternate #6	Alternate #7	Alternate #8	Alternate #9	Alternate #10	Alternate #11	Alternate #12	Alternate #13	Unit Price #1
Contract #2200 - Plumbing/Heat Piping															
EI-Jay Plumbing & Heating, Inc.	\$3,182,000.00	\$87,000.00													\$1,200.00
RJ Mechanical, Inc.	\$3,200,000.00	\$96,000.00													
NAC Mechanical & Electrical Services	\$3,521,000.00	\$75,000.00													
Klamm Mechanical Contractors, Inc.	\$3,607,000.00	\$74,000.00													
Weidner Plumbing & Heating Co.	\$3,614,000.00	\$55,000.00												\$16,000.00	
Area Mechanical, Inc.	\$3,665,000.00	\$83,000.00													
Contract #2302 - HVAC/ Temperature Controls															
Thelen Heating & Roofing, Inc.	\$2,180,000.00	\$1,000.00											\$570,800.00	\$391,800.00	\$9,000.00
General Sheet Metal Company, LLC	\$2,237,700.00	\$1,500.00											\$559,700.00	\$387,000.00	\$3,000.00
McDowall Company	\$2,278,490.00	\$2,500.00											\$587,700.00	\$407,000.00	\$6,150.00
NAC Mechanical & Electrical Services	\$2,333,000.00	\$1,000.00											\$570,000.00	\$460,000.00	
Master Mechanical, Inc.	\$2,512,000.00	\$1,500.00											\$587,000.00	\$404,000.00	\$6,000.00
Weidner Plumbing & Heating Co.	\$2,578,000.00												\$582,000.00	\$399,000.00	\$60,000.00
Contract #2305 - Testing & Balancing															
Marcus Global Inc. dba SMB of Minnesota	\$67,800.00	\$0.00													\$12,000.00
Contract #2601 - Electrical/Communications/Security/Paging															
Peoples Electric Company	\$3,439,000.00	\$15,000.00	\$2,500.00			\$3,000.00		(\$1,850.00)	\$757,500.00	\$31,000.00	\$70,000.00				\$3,500.00
NAC Mechanical & Electrical Services	\$3,587,000.00	\$5,000.00				\$7,500.00			(\$32,000.00)	\$16,500.00	\$63,600.00				
Bloomington Electric Company	\$3,899,000.00	\$6,000.00	\$1,000.00			\$3,000.00			\$600,000.00	\$17,000.00	\$64,000.00				\$5,000.00
Phasor Electric Company	\$4,230,000.00	\$5,000.00				\$5,000.00			\$244,000.00	\$16,000.00	\$61,000.00				\$2,500.00
Claude M. Anderson Electric, Inc. DBA NEI Electric	\$4,271,000.00	\$5,500.00	\$1,000.00			\$2,100.00			\$293,064.00	\$17,000.00	\$64,000.00				\$3,000.00
Combined Bids - Contracts 0930/0966															
Grazzini Brothers & Company	\$1,795,000.00	\$250,780.00			\$226,260.00										
Combined Bids - Contracts 2200/2302															
Cool Air Mechanical	\$7,100,000.00												\$566,000.00	\$388,000.00	

81

15002.4

SECTION 01 23 00

1.03 DESCRIPTION OF ALTERNATES

- A. **Alternate 1 - Pool Locker Room Alterations:** State amount on Bid Form to be added to the Base Bid to provide alterations in Girls and Boys Locker Areas Rooms 6-107, 6-108, 6-110, 6-111, 6-112, 6-113, 6-114, 6-115, 6-116, 6-117, 6-121, 6-122, 6-123 and 6-124 as indicated on Sheets A2.2, A3.2, A13.2, MD3.1, MD3.3, MD4.1, MD4.3, M3.02, M3.3, M4.1, M4.4, M5.3, M8.4, E2.3 and E5.1 of the Drawings and related details and Specifications.
- B. **Alternate 2 - Musical Instrument Casework:** State amount on Bid Form to be added to the Base Bid to provide Musical Instrument Casework in Orchestra 7-107 and Band Room 7-109 as indicated in Details 3/A11.3, 3A/A11.3, 3B/A11.3 and as specified in Specification Section 12 32 17. Refer to Electrical Drawings for the abandoning electrical outlets being covered by new casework under this Alternate.
- C. **Alternate 3 - Epoxy Terrazzo Flooring:** State amount on Bid Form to be added to or deducted from the Base Bid to provide Epoxy Terrazzo Flooring, as specified in Section 09 66 23 of the Specifications in lieu of the Base Bid floor finish in Rooms identified on the Room Finish Schedules. Refer to Room Finish Note 14.
- D. **Alternate 4 - Painting of Walls:** State amount on Bid Form to be added to the Base Bid to paint walls in Rooms as indicated on the Room Finish Schedules, as specified in Section 09 91 00 of the Specifications. Refer to Room Finish Note 15.
- E. **Alternate 5 - Electronically Tintable Insulated Glass:** State amount on Bid Form to be added to the Base Bid to provide Electronically Tintable Insulated Glass at the exterior Glazed Aluminum Curtain Wall assembly in Commons Room 10-117, in lieu of Base Bid insulated glazing as specified in Specification Section 08 88 37 and 26 09 00. Refer to Curtain Wall Elevations 2/A9.3 and 2A/A9.3, and Drawings E3.10 and E3.11.
- F. **Alternate 6 - Exterior Sun Control Devices:** State amount on Bid Form to be added to the Base Bid to provide additional Exterior Sun Control Devices as indicated on Exterior Elevations 4A/A4.1 and 3/A4.2 and as specified in Specification Section 10 71 13.
- G. **Alternate 7 - Barrel Metal Framed Skylights:** State amount on Bid Form to be added to the Base Bid to provide the two (2) Barrel Metal Framed Skylights above Room 11-209 per Reflected Ceiling Plan 4A/A7.1 and Detail 6A/A7.3, 1/A13.8 and 4/A13.1, and as specified in Specification Section 08 63 15.
- H. **Alternate 8 - Exterior Plaza LED Light Fixtures:** State amount on Bid Form to be added to or deducted from the Base Bid to provide the Alternate Exterior Plaza LED Light Fixtures, Type DD-ALT in lieu of the Base Bid Exterior Plaza LED Light Fixtures Type DD. Refer to Specification Section 26 06 51 and Sheet E1.1.

15002.4

SECTION 01 23 00

- I. **Alternate 9 - Category 6 Cabling to D1X Data Locations:** State amount on Bid Form to be added to the Base Bid to provide Category 6 cabling to all D1X data outlet locations. Refer to Electrical Systems Drawings.
- J. **Alternate 10 - Classroom Audio Enhancement System:** State amount on Bid Form to be added to the Base Bid to provide the Classroom Audio Enhancement System. Refer to Electrical Systems Drawings and Specification Section 27 41 40.
- K. **Alternate 11 - EMCS Provided by Northern Air Corporation (NAC):** State amount to be added to Base Bid to have Alerton Energy Management and Control System provided by Northern Air Corporation (NAC) as indicated in Sections 23 09 13, 23 09 23, 23 09 93 and on Drawings.
- L. **Alternate 12 - EMCS Provided by Direct Digital Controls (DDC):** State amount to be added to Base Bid to have Alerton Energy Management and Control System provided by Direct Digital Controls (DDC) as indicated in Sections 23 09 13, 23 09 23, 23 09 93 and on Drawings.

PART 2 - PRODUCTS

Not Used

PART 3 - EXECUTION

Not Used

END OF SECTION

M. Alternate 13 - Pollution Liability Coverage

Budget Report with Change Orders

Information	Company	Wenck Estimates	Awarded Bid	Change Orders To Date	Percent of Change	Numer of Change Orders	Contract Amount With Change Orders	Percent of Completion
Bid Pack #1								
Contract #0600 General Construction Shop Annex	Ebert Construction	\$919,600.00	\$671,900.00	\$62,033.00	9.23%	9	\$733,933.00	83.42%
Contract #2300 Mechanical	Klamm Mechanical	\$647,800.00	\$900,000.00	\$10,903.00	1.21%	3	\$910,903.00	72.40%
Contract #2600 Electrical	Peoples Electric	\$293,600.00	\$566,500.00	\$20,504.00	3.62%	4	\$587,004.00	98.08%
Contract #3110 Site Demolition and Improvements	Max Steining Inc.	\$775,285.10	\$530,000.00	\$57,193.00	10.79%	4	\$587,193.00	89.66%
Contract #3300 Site Utility Relocation	Veit & Co.	\$243,170.00	\$410,000.00	\$61,654.00	15.04%	3	\$471,654.00	92.11%
Contract #0240 Building Demolition	Veit & Co.	\$366,047.14	\$71,039.00	\$23,261.00	32.74%	3	\$94,300.00	88.52%
		<u>\$3,245,502.24</u>	<u>\$3,149,439.00</u>	<u>\$235,548.00</u>			<u>\$3,384,987.00</u>	
Bid Pack #2								
Contract #0345 Precast Concrete Wall Panels	Wells Concrete	\$2,403,594.00	\$2,615,000.00	(\$120,000.00)	-4.59%	1	\$2,495,000.00	2.99%
		<u>\$2,403,594.00</u>	<u>\$2,615,000.00</u>	<u>(\$120,000.00)</u>			<u>\$2,495,000.00</u>	
Bid Pack #3								
Contract #0420 Masonry	Crosstown Masonry Incorporated	\$1,305,616.00	\$1,240,000.00	\$0.00	0.00%	0	\$1,240,000.00	3.09%
Contract #3301 Site Utilities	Metro Utilities, Inc.	\$181,880.00	\$288,750.00	\$0.00	0.00%	0	\$288,750.00	4.99%
Contract #3290 Landscaping/Irrigation Systems	Urban Companies, LLC	\$305,275.00	\$240,069.00	\$4,120.00	1.72%	1	\$244,189.00	0.00%
Contract #3210 Asphalt Paving/Curbs	Midwest Asphalt Corporation	\$1,244,655.00	\$921,900.00	\$0.00	0.00%	0	\$921,900.00	0.00%
Contract #3100 Earthwork/Site Demolition	Max Steining Inc.	\$1,179,458.00	\$1,071,000.00	\$0.00	0.00%	0	\$1,071,000.00	36.41%
Contract #2202 Structural Steel Supply	Klamm Mechanical	\$551,250.00	\$872,000.00	\$0.00	0.00%	0	\$872,000.00	5.38%
Contract #0510 Structural Steel Erection	Red Cedar Steel Erectors, Inc.	\$599,057.00	\$582,300.00	\$0.00	0.00%	0	\$582,300.00	0.00%
Contract #0340 Structural Precast Concrete	Wells Concrete	\$1,013,719.00	\$933,340.00	\$0.00	0.00%	0	\$933,340.00	0.00%
Contract #0330 Cast-In-Place Concrete	Northland Concrete & Masonry, LLC	\$2,739,043.00	\$2,617,189.00	\$9,244.00	0.35%	1	\$2,626,433.00	22.16%
Contract #0241 Building Demolition	Lloyd's Construction Services Inc.	\$146,221.00	\$285,155.00	\$0.00	0.00%	0	\$285,155.00	0.00%
Contract #0512 Structural Steel Supply	American Structural Metals, Inc.	\$788,856.00	\$898,900.00	\$0.00	0.00%	0	\$898,900.00	0.00%

Information	Company	Wenck Estimates	Awarded Bid	Change Orders To Date	Percent of Change	Numer of Change Orders	Contract Amount With Change Orders	Percent of Completion
		<u>\$10,055,030.00</u>	<u>\$9,950,603.00</u>	<u>\$13,364.00</u>			<u>\$9,963,967.00</u>	
Bid Pack #4								
Contract #0790 Caulking/Firestopping/Traffic Coatings	The Caulkers Company, Inc.	\$96,495.00	\$86,900.00	\$0.00	0.00%	0	\$86,900.00	0.00%
Contract #0335 Polished Concrete Floors	Questmark Flooring	\$33,633.60	\$15,969.00	\$0.00	0.00%	0	\$15,969.00	0.00%
Contract #0511 Miscellaneous Metals - Erection	Red Cedar Steel Erectors, Inc.	\$58,387.35	\$126,500.00	\$0.00	0.00%	0	\$126,500.00	0.00%
Contract #0550 Miscellaneous Metals Fabrication- Supply	American Structural Metals, Inc.	\$411,285.00	\$802,450.00	\$0.00	0.00%	0	\$802,450.00	0.00%
Contract #0990 Painting	Fransen Decorating, Inc.	\$401,378.25	\$230,305.00	\$0.00	0.00%	0	\$230,305.00	0.00%
Owner Direct - Architectural Purchase	Haldeman-Homme Inc.	\$1,636,582.50	\$1,084,781.00	\$0.00	0.00%	0	\$1,084,781.00	0.00%
Contract #2601 Electrical/Communications/Security/Paging	Peoples Electric	\$3,736,950.00	\$3,558,650.00	\$0.00	0.00%	0	\$3,558,650.00	0.00%
Contract #2305 Testing and Balancing	Marcus Global, Inc.	\$71,299.20	\$67,800.00	\$0.00	0.00%	0	\$67,800.00	0.00%
Contract #2302 HVAC/Temperature Controls	Thelen Heating & Roofing, Inc.	\$3,479,700.00	\$2,751,800.00	\$0.00	0.00%	0	\$2,751,800.00	0.00%
Contract #2200 Plumbing and Heating	El-Jay Plumbing & Heating, Inc.	\$3,709,440.00	\$3,269,000.00	\$0.00	0.00%	0	\$3,269,000.00	0.00%
Contract #2100 Fire Protection		\$427,798.35		\$0.00		0		
Contract #1440 Wheelchair Lift	DRN Enterprises, d.b.a Arrow Lift	\$15,750.00	\$26,989.00	\$0.00	0.00%	0	\$26,989.00	0.00%
Contract #1420 Elevators		\$189,000.00		\$0.00		0		
Contract #1140 Food Service Equipment	Advanced Contract Equipment and Design	\$15,750.00	\$18,381.00	\$0.00	0.00%	0	\$18,381.00	0.00%
Contract #0610 Selective Demolition/Carpentry	George F. Cook Construction Co.	\$1,521,190.65	\$1,443,000.00	\$0.00	0.00%	0	\$1,443,000.00	0.00%
Contract #1022 Folding Panel Partitions	W.L. Hall Company	\$61,425.00	\$52,904.00	\$0.00	0.00%	0	\$52,904.00	0.00%
Contract #0750 Roofing and Metal Panels	Palmer West Construction Company, Inc.	\$2,206,743.00	\$1,603,200.00	\$0.00	0.00%	0	\$1,603,200.00	0.00%
Contract #0966 Epoxy Terrazzo Flooring	Advance Terrazzo Flooring	\$612,417.75	\$508,000.00	\$0.00	0.00%	0	\$508,000.00	0.00%
Contract #0965 Resilient Flooring/Carpet	Floors by Becker, Inc.	\$368,131.05	\$431,132.00	\$0.00	0.00%	0	\$431,132.00	0.00%
Contract #0950 Acoustical Ceilings	Kirk Acoustics	\$383,939.85	\$300,280.00	\$0.00	0.00%	0	\$300,280.00	0.00%
Contract #0930 Tile	Multiple Concepts Interiors, Inc.	\$886,415.25	\$1,324,000.00	\$0.00	0.00%	0	\$1,324,000.00	0.00%

Information	Company	Wenck Estimates	Awarded Bid	Change Orders To Date	Precent of Change	Numer of Change Orders	Contract Amount With Change Orders	Precent of Completion
Contract #0920 Drywall/Cold Formed Metal Framing/DEF	Commercial Drywall, Inc.	\$1,222,033.05	\$609,850.00	\$0.00	0.00%	0	\$609,850.00	0.00%
Contract #0840 Aluminum Entrances I Storefronts I Curta	Envision Glass, Inc.	\$1,668,936.15	\$1,276,534.00	\$0.00	0.00%	0	\$1,276,534.00	0.00%
Contract #0833 Coiling/Overhead Doors	Overhead Door of the Northland	\$76,125.00	\$73,689.00	\$0.00	0.00%	0	\$73,689.00	0.00%
Contract #0810 Doors/Frames/Hardware - Supply	Kendell Doors & Hardware, Inc.	\$445,068.75	\$409,848.00	\$0.00	0.00%	0	\$409,848.00	0.00%
Owner Direct - Chiller Plant Purchase	Train Co.	\$1,470,000.00	\$1,296,580.00	\$0.00	0.00%	0	\$1,296,580.00	0.00%
Contract #1044 Signage	Walker Sign Holdings, Inc.	\$47,250.00	\$32,425.00	\$0.00	0.00%	0	\$32,425.00	0.00%
		<u>\$25,253,124.75</u>	<u>\$21,400,967.00</u>	<u>\$0.00</u>			<u>\$21,400,967.00</u>	
	Grand Totals	<u>\$40,957,250.99</u>	<u>\$37,116,009.00</u>	<u>\$128,912.00</u>	0.35%		<u>\$37,244,921.00</u>	



Responsive partner. Exceptional outcomes.

November 12, 2015

Independent School District #191
100 River Ridge Court
Burnsville, Minnesota 55337

ATTENTION: Mr. Glenn Simon

RE: ADDITIONS AND ALTERATIONS TO BURNSVILLE HIGH SCHOOL - BID PACKAGE #4

Dear Mr. Simon:

Based upon bid results and the results of our pre-award conferences with the apparent low bidder(s), we are making a recommendation for award of the following prime contracts, including the base bid and Alternates #1-#7, and #9-#11.

Contract # Description/Contractor

0335 Polished Concrete
CentiMark d.b.a Questmark Flooring
10701 Hampshire Avenue
Bloomington, Minnesota 55438

Base Bid	\$	15,969
Alternate #1	\$	0
Alternate #2	\$	0
Alternate #3	\$	0
Alternate #4	\$	0
Alternate #5	\$	0
Alternate #6	\$	0
Alternate #7	\$	0
Alternate #9	\$	0
Alternate #10	\$	0
Alternate #11	\$	0

Contract Amount \$ 15,969

0790 Caulking
The Caulkers Company, Inc.
7501 Commerce Lane NE
Fridley, Minnesota 55432

Base Bid	\$	86,900
Alternate #1	\$	0
Alternate #2	\$	0
Alternate #3	\$	0
Alternate #4	\$	0
Alternate #5	\$	0
Alternate #6	\$	0
Alternate #7	\$	0
Alternate #9	\$	0
Alternate #10	\$	0
Alternate #11	\$	0

Contract Amount **\$ 86,900**

1044 Signage
Walker Sign Holdings, Inc. d.b.a Lawrence Sign
945 Pierce Butler Route
St. Paul, Minnesota 55104

Base Bid	\$	32,425
Alternate #1	\$	0
Alternate #2	\$	0
Alternate #3	\$	0
Alternate #4	\$	0
Alternate #5	\$	0
Alternate #6	\$	0
Alternate #7	\$	0
Alternate #9	\$	0
Alternate #10	\$	0
Alternate #11	\$	0

Contract Amount **\$ 32,425**

TOTAL \$ 135,294

Thank you, and please call with any questions.

Yours very truly,

Audie Miller
Project Manager

AM:mh

cc: Architect File. 301504-01



**Agenda III.B
November 19, 2015**

To: Board of Education, Members
Dr. Joe Gothard, Superintendent

From: Dr. Kathy Funston, Director of Curriculum

Date: November 13, 2015

Re: **Report on Business Leader & Educator Partnerships**

Receive a report from Dr. Kathy Funston, director of curriculum on Business Leader & Educator Partnerships.

Business Leader & Educator Partnership

Event Series

“The goal of Vision One91 is to redesign the district to meet the needs of today’s learners and to ensure the district’s mission of ‘Each Student Real- World Ready’.”

**~Superintendent Joe Gothard
March 5, 2015**

**ISD 191 Strategic Directions
include...**

**“Increase the capacity for
partnership with community.”**

**~ISD 191 Board of Education
September 1, 2015**

Overview of the Series

October 8

Business and community organization leaders visit schools.

November 9

93 High school teachers & staff tour businesses to learn how their subject areas are applied in work and career.

November 9

Business and community organization leaders, and school leaders debrief during a facilitated luncheon program.

October 8, 2015

Business and community organization leaders visit schools.

- **28** business leaders spent a morning in our schools
 - Participated in a variety of activities
 - Provided feedback on experience
-

Business Leader comments...

- I have further respect for the school district and the teachers' abilities.
- Great to hear from the different students about the array of programs and their experiences with those programs.
- The school had some state of the art equipment that was interesting.
- How awesome the programs have become since my time in high school! The future is bright!
- Your staff was very friendly and enthusiastic from top to bottom.

November 9, 2015

Over 140 high school teachers & staff toured ⁸⁰ businesses to learn how their subject areas are applied in work and career.

- 20 businesses offering tours
 - Large and small businesses participating
 - Challenge perception paradigm through teacher reflection
-

Teacher and staff comments...

- Growth mindset is very important.
- **Develop intellectual endurance and curiosity.**
- The importance of communication and problem-solving skills.

- **Peer-led discussions--more chances for collaboration/conversation.**
- Teach how to learn more than what to learn. Inspire passion for knowledge, learning and life.
- **Have high expectations for all students.**

November 9, 2015

Business and community organization leaders, and school leaders debriefed during a facilitated luncheon program.

86

- Messages
 - Superintendent Gothard
 - Mayor Kautz
 - Mr. Bill Raker
- Opportunity for dialogue
- Processed “next steps”
- Much appreciation to:
 - City of Burnsville
 - Burnsville Chamber of Commerce

Partnership

Educators, businesspeople and community members working together toward a shared goal

designed to benefit students while at the same time achieving goals unique to each partner.

OPPORTUNITIES

- **Career Awareness**
 - **Career Exploration**
 - **Career Preparation**
 - **Financial**
 - **Systems--workforce & company practices**
-

Interest in working with District 191...

Business Leader & Educator Partnership
Ready to Learn. Ready to Work.
Each Student Real-World Ready
I am interested in exploring connections between businesses, community organizations, and schools.

Name: _____
Business: _____ W or C
Phone: _____
Email: _____

- 38 partnership opportunities for career awareness, career exploration, career preparation, and/or financial partnership.
- Other opportunities included:
 - interviewing skill development
 - mentoring and shadowing
 - internships
 - articulation agreements for college credit
 - fundraising assistance

Business Leader and Educator Partnerships

Sample of additional opportunities that have been created through partnerships in the past 6 months...

101

- ★ **HealthForce MN Health Sciences (CNA) program & Inver Hills Community College curriculum development**
 - \$10,000
- ★ **Bosch Community Fund grant**
 - \$21,920
- ★ **GTC United Way/Joyce Foundation partnership**
 - \$10 million investment in 17 career pathways
- ★ **East African Youth at Work Grant**
 - Approx \$47,000
- ★ **Burnsville Promise**
 - Approx \$200,000
- ★ **Genesys Works**
 - Internships for students in IT fields

Next Steps

Create
Partnership
Steering
Committee to
review and
recommend
opportunities



Business and community leaders can learn more about partnership opportunities with schools and District 191 on the district's web site.

103



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In this section

[Vision One91](#)

[Community Education](#)

[Partnerships](#)

[Alumni](#)

[Volunteering](#)

[For Real Estate Agents](#)

[Foundation 191](#)

[#BurnsvilleStrong](#)

[Senior Center](#)

[Business Leader Partnerships](#)

[Facilities Request](#)

Business Leader And Educator Partnership Event Series

Ready to Learn. Ready to Work.

Each Student Real-World Ready

Why would I want to participate in the Business Leader & Educator Partnership?

The Business Leader & Educator Partnership is a way for leaders—in schools and in business—to share ideas, resources, and a sense of responsibility for public education to ensure successful transitions for all students to college and career.

Business and community organization leaders may benefit directly from:

- Supporting and developing the future workforce
- Connecting with teachers and influencing curricula
- Recruiting talented students desiring mentorships, internships, apprenticeships
- Expanding networking opportunities
- Attracting new customers, brand strength, positive word of mouth, influencing the influencers



Register Your Business to Participate

What is the Business Leader & Educator Partnership?

There are three parts to the Business Leader & Educator Partnership. Business leaders may choose to participate in just one event or all three.

Thursday, Oct. 8, 2015

Business and community organization leaders visit schools.

[More Details](#)
(Registration currently closed)

Monday, Nov. 9, 2015

High school teachers tour businesses and community organizations to learn how their subject areas are used in work and career.

[More Details](#)
(Registration currently closed)

Monday, Nov. 9, 2015

Business and community organization leaders, and school leaders debrief during a facilitated luncheon program.

[More Details](#)

Business Leader & Educator Partnership

Event Series



Human Resources

To: Members, Board of Education
Dr. Joseph Gothard, Superintendent

Agenda Item III.C

From: Stacey Sovine, Executive Director of Human Resources

Date: November 19, 2015

RE: Recommendation to Adjust Short-Term Substitute Teacher Rates

Recommendation:

That the Board of Education allow Kelly Services to pay the following rates for substitute teachers and EA's effective November 23, 2015.

- Increase retired ISD 191 licensed teacher's daily flat rate from \$127 per day to a daily flat rate of \$135 for teaching as a short term substitute teacher for the first forty-five full-day assignments and a flat rate of \$145 per day thereafter.
- Increase licensed teacher's daily flat rate from \$117 per day to a daily flat rate of \$125 for teaching as a short term substitute teacher for the first forty-five full-day assignments and a flat rate of \$135 per day thereafter.
- Increase Education Assistants hourly rate from \$11.75 per hour to an hourly rate of \$13.00 per hour for support as a short term substitute EA.
- Increase Personal Care Assistants hourly rate from \$12.25 per hour to an hourly rate of \$14.00 per hour for support as a short term substitute PCA.



**Agenda III.D
November 19, 2015**

To: Board of Education, Members
From: Dr. Joe Gothard, Superintendent
Date: November 13, 2015
Re: Board Policies

RECOMMENDATION: Approve, on a First Reading Basis, Board Policies 104: *School District Mission and Vision*, 206: *Public Participation in School Board Deliberations*, 404: *Employment Background Checks* (rescind GCDC), 421: *Gifts to Employees and School Board Members* (rescind GBI-R), 427: *Workload Limits for Certain Special Education Teachers*, 498: *Political Campaigns and Activities* (rescind GBG), 499: *Nepotism Prohibition* (rescind GBCAA), 505: *Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees*, 507: *Corporal Punishment*, 508: *Extended School Year for Certain Students with Individualized Education Programs*, 533: *Wellness* (rescind JFCI & JFCI-E), 608: *Instructional Services-Special Education* (rescind IHBHA), and 904: *Distribution of Materials on School District Property by Nonschool Persons* (rescind KJA & KJA-R and KI) and rescind GBEC.

The Policy Review Committee and administration have reviewed these policies and recommend approval on a first reading basis.

Attached are the edited policies and current policies for your review.

Adopted: 9/2012
Reviewed: _____
Revised: _____

Rescinds: AD, AE/IA, and IA/EA

104 SCHOOL DISTRICT MISSION STATEMENT

I. PURPOSE

The purpose of this policy is to establish a clear statement of the purpose for which Independent School District 191 exists.

II. GENERAL STATEMENT OF POLICY

The mission statement adopted by the school board is based on the beliefs and values of the community, guides the actions and decision-making of the school district, and provides the context within which the school district's strategic directions are derived. The school board, on behalf of and with extensive participation by the community, should develop a consensus among its members regarding the nature of the enterprise the school board governs, the purposes it serves, the constituencies it should consider, including student representation, and the results it intends to produce.

III. MISSION STATEMENT

Our schools will empower learning, energize achievement, embrace community, and each student will be real-world ready.

IV. STATEMENT OF CORE VALUES

- A. Expectations: I will set a high bar for myself and others in learning, behavior, commitment to do one's best and service to others and community.
- B. Respect: I will honor the uniqueness of myself and others.
- C. Integrity: I will do the right thing, even when no one is looking.
- D. Partnership: I will engage in relationships and action which empowers learning for ALL.

V. VISION STATEMENT

Independent School District 191 will become the leading and preferred source of learning and education for its students and adult learners because we do the following well:

- A. Utilize technology for instruction to provide rigorous, personalized learning, and maximize operational systems.

- B. Serve the unique needs of our students, families and communities first and foremost.
- C. Provide relevant and engaging student learning and enrichment leading to college and career readiness for all.
- D. Develop innovative attractive and aligned academic programs, support services and opportunities.
- E. Invest and engage in real partnership across those with differing interests, talents, assets and opportunities aligned with District mission and core values.
- F. Energize and leverage our community diversity in all forms as unique and valued assets for developing true real-world ready learners and citizens.
- G. Attract, value, retain and develop the very best employees in education and operations to serve our students and families.

VI. RESPONSIBILITIES

- A. The school board will develop a consensus among its members regarding the nature of the enterprise the school board governs, the purpose it serves, the constituencies it should consider, and the results it intends to produce.
- B. The superintendent will assist the school board in review of its strategic plan, including the school district’s mission statement.

VII. REVIEW

The school board will review the school district’s mission every three years, as part of the school board’s ongoing strategic plan. The school board will conduct a comprehensive review of the mission, including the beliefs and values of the community, every five to seven years.

VIII. CONTACTS

The Office of the Superintendent may be contacted relative to this policy at (952) 707-2005.

Legal References: Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement)
Minn. Rule Parts 3501.0010-3501.0180
Minn. Rule Parts 3501.0200-3501.0270

Cross References:

Adopted: 11/2003
Reviewed: 2/2010
Revised: 9/2012
Rescinds: BDDH

206 PUBLIC PARTICIPATION IN BOARD DELIBERATIONS

I. PURPOSE

The school board recognizes the value of public input in the deliberations and decisions on school district matters and the importance of conducting orderly and efficient proceedings. The purpose of this policy is to provide the procedures through which the public may provide input. ~~This policy applies to all members of the public, employees and students appearing before the Board of Education.~~

II. GENERAL STATEMENT OF POLICY

Meetings of the Board are conducted for the purpose of carrying on the official business of the school district. The Board encourages discussion by the public of subjects related to the management of the school district and the public is welcome to attend all School Board meetings, workshops and public hearings and public forums.

The Board may hold public meetings where the public will not be invited to address the school board including regular business meetings, work sessions and board retreats. The public will still be entitled to notice of these meetings and will be allowed to attend these meetings, but the public will not necessarily be allotted time during the meeting to address the board.

III. THE PUBLIC'S OPPORTUNITY TO BE HEARD

The school board provides three opportunities for public input:

A. Board and/or Superintendent Listening Session

The school board or superintendent may schedule a listening session prior to a regularly scheduled school board meeting during which time the public may make comments directly to the designated school board members or superintendent that deal with any topic related to the board's conduct of the schools. The school board, however, will not act at that day's/evening's regular meeting on any issue presented during the school board listening sessions if that issue was not previously published as an agenda item.

1. A report summarizing the listening session will be given and distributed to board members.

B. Public Hearings

Periodically, the school board is required by state law to hold public hearings to obtain public testimony or comment. A public hearing may occur as part of a regular or special meeting, or it may be the sole purpose of a special meeting.

C. Public Forums

Occasionally the school board may schedule an open forum to create a venue in which the public can gather to become informed about a specific issue, ask questions, offer input, and/or engage in a public conversation.

IV. RIGHTS TO PRIVACY

School district employees and students have a legal right to privacy related to matters which may come before the school board as provided by Minnesota Law. During Board Listening Sessions, Public Hearings, and Public Forums speakers may offer objective criticism of school operations and programs, but no person may present orally or discuss personnel matters or complaints concerning specific employees or students, which should be addressed through established policies and procedures.

V. RESPONSIBILITIES

- A. Board Chair/Acting Chair – has the primary responsible for monitoring compliance with this policy. The Board Chair may rule that a speaker is out of order and may require the speaker to end his or her presentation.
- B. Board Members – in the absence of a Board Chair, all members of the Board will be responsible for monitoring compliance with this policy.
- C. Public – members of the public attending a meeting of the Board will be expected to maintain appropriate and proper decorum at all times.

VI. CONTACTS

The office of the Superintendent may be contacted relative to this policy at (952) 707-2005.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13D.05 (Open Meeting Law)

Cross References: Burnsville-Eagan-Savage School District Policy 103 (Complaints-Students, Employees, Parents, Other Persons/
Burnsville-Eagan-Savage School District Policy 205 (Open Meetings and Closed Meetings)
Burnsville-Eagan-Savage School District Policy 207 (Public Hearings)

Burnsville-Eagan-Savage School District Policy 406 (Public and Private Personnel Data)

Burnsville-Eagan-Savage School District Policy 515 (Protection and Privacy of Pupil Records)

MSBA Service Manual, Chapter 13, School Law Bulletin “C” (Minnesota’s Open Meeting Law)

MSBA Service Manual, Chapter 13, School Law Bulletin “I” (School Records – Privacy – Access to Data)

Adopted: 3/2007
Reviewed:
Revised: 10/2008
Rescinds: GCDC

404 EMPLOYMENT BACKGROUND CHECKS

I. PURPOSE

The purpose of this policy is to maintain a safe and healthful environment in the school district in order to promote the physical, social, and psychological well-being of its students. To that end, Independent School District 191 will seek a criminal history background check for applicants who receive an offer of employment with the school district and on all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, regardless of whether any compensation is paid, or such other background checks as provided by this policy. The school district will also conduct criminal history background checks on all adults who provide after school academic assistance to students or who volunteer as chaperones for students on school-sponsored, overnight field trips. The school district may also elect to do background checks of other volunteers, independent contractors, and student employees in the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district shall require that applicants for school district positions who receive an offer of employment and all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, regardless of whether any compensation is paid, submit to a criminal history background check. The offer of employment or the opportunity to provide services shall be conditioned upon a determination by the school district that an individual's criminal history does not preclude the individual from employment with, or provision of services to, the school district.
- B. The school district specifically reserves any and all rights it may have to conduct background checks regarding current employees, applicants, or service providers without the consent of such individuals.
- C. Adherence to this policy by the school district shall in no way limit the school district's right to require additional information, or to use procedures currently in place or other procedures to gain additional background information concerning employees, applicants, volunteers, service providers, independent contractors, and student employees.

III. PROCEDURES

- A. Normally an individual will not commence employment or provide services until the school district receives the results of the criminal history background check. The school district may conditionally hire an applicant or allow an individual to provide services pending completion of the background check, but shall notify the individual that the individual's employment or opportunity to provide services may be terminated based on the result of the background check. Background checks will be performed by the Minnesota Bureau of Criminal Apprehension (BCA). The BCA shall conduct the background check by retrieving criminal history data as defined in Minn. Stat. § 13.87. The school district reserves the right to also have criminal history background checks conducted by other organizations or agencies.
- B. For an individual to be eligible for employment, to provide athletic coaching services or other extracurricular academic coaching services, volunteer academic assistance, or chaperone services to the school district, except for an enrolled student volunteer, the individual must sign a criminal history consent form, which provides permission for the school district to conduct a criminal history background check, and provide a money order or check payable to either the BCA or to the school district, at the election of the school district, in an amount equal to the actual cost to the BCA and the school district of conducting the criminal history background check. The cost of the criminal history background check is the responsibility of the individual, unless the school district decides to pay the costs for a volunteer, an independent contractor, or a student employee. If the individual fails to provide the school district with a signed Informed Consent Form and fee at the time the individual receives a job offer, or permission to provide services, the individual will be considered to have voluntarily withdrawn the application for employment or request to provide services.
- C. The school district, in its discretion, may elect not to request a criminal history background check on an individual who holds an initial entrance license issued by the state board of teaching or the commissioner of education within the 12 months preceding an offer of employment or permission to provide services.
- D. The school district may use the results of a criminal background check conducted at the request of another school hiring authority if:
1. the results of the criminal background check are on file with the other school hiring authority or otherwise accessible;
 2. the other school hiring authority conducted a criminal background check within the previous 12 months;
 3. the individual executes a written consent form giving the school district access to the results of the check; and
 4. there is no reason to believe that the individual has committed an act

subsequent to the check that would disqualify the individual for employment or provision of services.

- E. For all nonstate residents who are offered employment with or the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, the school district shall request a criminal history background check on such individuals from the superintendent of the BCA and from the government agency performing the same function in the resident state or, if no government entity performs the same function in the resident state, from the Federal Bureau of Investigation. The offer of employment or the opportunity to provide services shall be conditioned upon a determination by the school district that an individual's criminal history does not preclude the individual from employment with, or provision of services to, the school district. Such individuals must provide an executed criminal history consent form.
- F. When required, individuals must provide fingerprints to assist in a criminal history background check. If the fingerprints provided by the individual are unusable, the individual will be required to submit another set of prints.
- G. Copies of this policy shall be available in the school district's employment office and will be distributed to applicants for employment and individuals who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services upon request. The need to submit to a criminal history background check may be included with the basic criteria for employment or provision of services in the position posting and position advertisements.
- H. The individual will be informed of the results of the criminal background check(s) to the extent required by law.
- I. If the criminal history background check precludes employment with, or provision of services to, the school district, the individual will be so advised.
- J. The school district may apply these procedures to other volunteers, independent contractors, student employees, student teachers, and administrative interns.
- K. At the beginning of each school year or when a student enrolls, the school district will notify parents and guardians about this policy and identify those positions subject to a background check and the extent of the school district's discretion in requiring a background check. The school district may include this notice in its student handbook, a school policy guide, or other similar communication. A form notice for this purpose is included with this policy.

IV. CRIMINAL HISTORY CONSENT FORM

A form to obtain consent for a criminal history background check can be obtained from the Human Resource Department.

Legal References: Minn. Stat. § 13.04, Subd. 4 (Inaccurate or Incomplete Data)
Minn. Stat. § 13.87, Subd. 1 (Criminal History Data)
Minn. Stat. § 123B.03 (Background Check)
Minn. Stat. §§ 299C.60-299C.64 (Minnesota Child Protection Background
Check Act)
Minn. Stat. § 364.09(b) (Exception for School Districts)

Cross References:

Descriptor Term: **Employment/Volunteer Background Check**

Descriptor Code: **GCDC**

Issued Date: **3/07**

Reviewed Date:

Revised Date: **10/08**

Rescinds:

I. PURPOSE

The purpose of this policy is to maintain a safe and healthful environment in the school district in order to promote the physical, social, and psychological well being of its students. To that end, Independent School District 191 will seek a criminal history background check for applicants who receive an offer of employment with the school district or such other background checks as provided by this policy. The school district will also conduct criminal history background checks on all volunteer coaches who work with students outside the school day, all adults who regularly volunteer in co-curricular or extra curricular activities outside the school day, and all adults who provide after school academic assistance to students. Criminal history background checks will also be conducted on all volunteers who chaperone students on school-sponsored, overnight field trips.

II. GENERAL STATEMENT OF POLICY

- A. The school district shall require that applicants for school district positions who receive an offer of employment submit to a criminal history background check. The offer of employment shall be conditioned upon a determination by the school district that an applicant's criminal history does not preclude the applicant from employment with the school district.
- B. The school district specifically reserves any and all rights it may have to conduct background checks regarding current employees or applicants without the consent of such individuals.
- C. Adherence to this policy by the school district shall in no way limit the school district's right to require additional information, or to use procedures currently in place or other procedures to gain additional background information concerning employees, applicants and volunteers.

III. PROCEDURES

- A. The school district may conditionally hire an individual pending completion of the background check, but shall notify the individual that the offer of employment may be withdrawn based on the results of the background check. Background checks will be performed by the Minnesota Bureau of Criminal Apprehension (hereinafter "the BCA"). The school district reserves the right to also have criminal history background checks conducted by other organizations or agencies.
- B. An individual who is offered employment must sign a criminal history consent form which provides permission for the school district to conduct a criminal history background check. If the individual fails to provide the school district with a signed Informed Consent Form at the time the individual receives a job offer, the individual will be considered to have voluntarily withdrawn the application for employment.

- C. A volunteer who is chaperoning students on a school-sponsored, overnight field trip must sign a criminal history consent form which provides permission for the school district to conduct a criminal history background check. If the volunteer fails to provide the school district with a signed Informed Consent Form in a timely manner the volunteer will not be permitted to chaperone students on the field trip.
- D. A volunteer coach who works with students outside the school day must sign a criminal history consent form which provides permission for the school district to conduct a criminal history background check before working with students.
- E. All adults who regularly volunteer in co-curricular or extra curricular activities outside of the school day must sign a criminal history consent form which provides permission for the school district to conduct a criminal history background check before working with students.
- F. All adults who provide academic assistance to students for the school district, outside the regular instructional day, must sign a criminal history consent form which provides permission for the school district to conduct a criminal history background check before working with students.
- G. When required, candidates must provide fingerprints to assist in a criminal history background check. If the fingerprints provided by the candidate are unusable, the candidate will be required to submit another set of prints.
- H. Copies of this policy shall be available in the school district's employment office and will be distributed to applicants for employment and volunteers upon request. The need to submit to a criminal history background check may be included with the basic criteria for employment in the job posting and job advertisements.
- I. The applicant will be informed of the results of the criminal background check(s) to the extent required by law.
- J. If the criminal history background check precludes employment with the school district, the individual will be so advised.
- K. If the criminal history background check precludes volunteering with the school district, the individual will be so advised.
- L. The school district may apply these procedures to other volunteers, student teachers, and administrative interns as though they were applicants for employment.
- M. The company(ies) that is(are) contracted to provide vending machine services to the school district will ensure a criminal history background check has been conducted on all service personnel that will be in school buildings prior to the start of each school year. Verification will be received by the school district no later than September 15th of each school year.

Legal References:

Minn. Stat. §13.04, Subd. 4 (Inaccurate or incomplete data)

Minn. Stat. §120.1045 (Background checks)

Minn. Stat. §299C.60-299C.64 (Minnesota Child Protection Background Check Act)

Minn. Stat. §364.09(b) (Exception for School Districts)

Adopted: 07/01
Reviewed: _____
Revised: _____
Rescinds: GBI-R

421 GIFTS TO EMPLOYEES AND SCHOOL BOARD MEMBERS

I. PURPOSE

The purpose of this policy is to avoid the appearance of impropriety or the appearance of a conflict of interest with respect to gifts given to school district employees and school board members.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that students, parents, and others may wish to show appreciation to school district employees. The policy of the school district, however, is to discourage gift-giving to employees and to encourage donors instead to write letters and notes of appreciation or to give small tokens of gratitude as memorabilia.
- B. A violation of this policy occurs when any employee solicits, accepts, or receives, either by direct or indirect means, a gift from a student, parent, or other individual or organization of greater than nominal value.
- C. A violation of this policy occurs when any employee solicits, accepts, or receives a gift from a person or entity doing business with or seeking to do business with the school district. Employees may accept items of insignificant value of a promotional or public relations nature. The superintendent or designee has discretion to determine what value is “insignificant.”
- D. Teachers may accept from ~~publishers~~ vendors free samples of textbooks and related teaching materials.
- E. This policy applies only to gifts given to employees where the donor’s relationship with the employee arises out of the employee’s employment with the school district. It does not apply to gifts given to employees by personal friends, family members, other employees, or others unconnected to the employee’s employment with the school district.
- F. An elected or appointed member of a school board, a school superintendent, a school principal, or a district school officer, including the school business official, may not accept a gift from an interested person.

G. [This policy does not prohibit a school board candidate from accepting campaign donations in compliance with the election and campaign finance provisions of Minnesota law.](#)

III. DEFINITIONS

- A. “Gift” means money, real or personal property, a service, a loan, a forbearance or forgiveness of indebtedness, or a promise of future employment that is given without something of equal or greater value being received in return.
- B. “Interested person” means a person or a representative of a person or association that has a direct financial interest in a decision that a school board member, a superintendent, a school principal, or a district school officer is authorized to make.

IV. PROCEDURES

Any employee considering the acceptance of a gift shall confer with the administration for guidance related to the interpretation and application of this policy.

V. VIOLATIONS

Employees who violate the provisions of this policy may be subject to discipline, which may include reprimand, suspension, and/or termination or discharge.

Legal References: Minn. Stat. § 10A.07 (Conflicts of Interest)
Minn. Stat. § 10A.071 (Prohibition of Gifts)
Minn. Stat. § 15.43 (Acceptance of Advantage by State Employee; Penalty)
Minn. Stat. § 471.895 (Certain Gifts by Interested Persons Prohibited)

Cross References: MSBA/MASA Model Policy 209 (Code of Ethics)
MSBA/MASA Model Policy 210 (Conflict of Interest – School Board Members)
MSBA/MASA Model Policy 306 (Administrator Code of Ethics)

Descriptor Term: **Staff Gifts and Solicitations**

Descriptor Code: **GBI-R**

Issued Date: **7/01**

Reviewed Date:

Revised Date:

Rescinds:

I. PURPOSE

The purpose of this policy is to avoid the appearance of impropriety or the appearance of a conflict of interest with respect to gifts given to Independent School District 191 employees.

II. GENERAL STATEMENT OF POLICY

A. Independent School District 191 recognizes that students, parents, and others may wish to show appreciation to school district employees. It is the policy of the school district, however, to discourage gift giving to employees, and to encourage donors instead to write letters and notes of appreciation or to give small tokens of gratitude as memorabilia.

B. It shall be a violation of this policy for any employee of Independent School District 191 to solicit, accept, or receive either by direct or indirect means, a gift from a student, parent, or other individual or organization of greater than nominal value.

C. It shall be a violation of this policy for any employee of Independent School District 191 to solicit, accept, or receive a gift from a person or entity doing business with or seeking to do business with the school district. Employees may accept items of insignificant value of a promotional or public relations nature. The superintendent has discretion to determine what value is "insignificant."

D. Teachers may accept from publishers free samples of textbooks and related teaching materials.

E. This policy applies only to gifts given to employees where the donor's relationship with the employee arises out of the employee's employment with the Independent School District 191. It does not apply to gifts given to employees by personal friends, family members, other employees, or others unconnected to the employee's employment with Independent School District 191.

III. DEFINITION

"Gift" means money, real or personal property, a service, a loan, a forbearance or forgiveness of indebtedness, or a promise of future employment, that is given without something of equal or greater value being received in return.

IV. PROCEDURES

Any employee considering the acceptance of a gift shall confer with the administration for guidance related to the interpretation and application of this policy.

V. VIOLATIONS

Employees who violate the provisions of this policy may be subject to discipline, which may include reprimand, suspension, and/or termination or discharge.

Legal References:

Minn. Stat. § 10A.07 (Conflicts of Interest)

Minn. Stat. § 10A.071 (Prohibition of Gifts)

Minn. Stat. § 15.43 (Acceptance of Advantage by State Employee; Penalty)

Minn. Stat. § 471.895 (Certain Gifts by Interested Persons Prohibited)

Adopted: 8/27/2015
Reviewed: 8/13/2015
Revised:
Rescinds:

427 WORKLOAD LIMITS FOR CERTAIN SPECIAL EDUCATION TEACHERS

I. PURPOSE

The purpose of this policy is for the Burnsville-Eagan-Savage School District to establish general parameters for determining the workload limits of special education staff who provide services to children and youth with disabilities receiving direct special education services 60 percent or less of the instructional day.

II. DEFINITIONS

A. Special Education Staff; Special Education Teacher

“Special education staff” and “special education teacher” both mean a teacher employed by the school district who is licensed under the rules of the Minnesota Board of Teaching to instruct children and youth with specific disabling conditions.

B. Direct Services

"Direct services" means special education services provided by a special education teacher when the services are related to instruction, including cooperative teaching.

C. Indirect Services

"Indirect services" means special education services provided by a special education teacher which include ongoing progress reviews; cooperative planning; consultation; demonstration teaching; modification and adaptation of the environment, curriculum, materials, or equipment; and direct contact with children and youth with disabilities to monitor and observe.

D. Workload

"Workload" means a special education teacher's total number of minutes required for all due process responsibilities including direct and indirect services, evaluation and reevaluation time, management of Individual Education Program (IEP) plans, travel time, parental contact, and other services required in the IEPs.

III. GENERAL STATEMENT OF POLICY

- A. Workload limits for ~~special~~ Burnsville-Eagan-Savage School District 191 special education teachers shall be determined by the appropriate special education administrator, in consultation with the building principal and the superintendent.
- B. In determining workload limits for special education staff, the Burnsville-Eagan-Savage School District shall take into consideration the following factors: student contact minutes; evaluation and reevaluation time; indirect services; management of IEPs; travel time; and other services required in the IEPs of eligible students.

IV. COLLECTIVE BARGAINING AGREEMENT UNAFFECTED

This policy shall not be construed as a reopening of negotiations between the school district and the special education teachers' exclusive representative, nor shall it be construed to alter or limit in any way the managerial rights or other authority of the school district set forth in the Public Employment Labor Relations Act or in the collective bargaining agreement between the school district and the special education teachers' exclusive representative.

- Legal References:** Minn. Stat. § 179A.07, Subd. 1 (Inherent Managerial Policy)
Minn. R. 3525.2340, Subp. 4.B.
Minn. R. 3525.0210, Subps. 14, 27, 44, and 49 (Definitions of “direct services,” “indirect services,” “teacher” and “workload”)
- Cross References:** ~~MSBA/MASA Model~~ Burnsville-Eagan-Savage School District Policy 508
Extended School Year for Certain Students with Individualized Education Programs
Burnsville-Eagan-Savage School District ~~MSBA/MASA Model~~ Policy 608
Instructional Services—Special Education

Adopted: _____
Reviewed: _____
Revised: _____
Rescinds: GBG

498 POLITICAL CAMPAIGNS AND ACTIVITIES

I. PURPOSES

The purpose of this policy is to recognize the participation of students and employees in political issues. Further, the purpose of this policy is to establish guidelines for the participation of students and employees in political campaigns, partisan or non-partisan election activities, and the distribution of political or partisan materials.

II. GENERAL STATEMENT OF POLICY

- A. The school district will maintain neutrality as to all political campaigns and issues. The school district will not expend public funds or resources to advocate for particular candidates or for only one side of a controversial question. However, the school district may expend reasonable amounts to apprise voters in the school district of facts pertinent to an election, bond issue, or referendum.
- B. The school district recognizes the rights of students and employees to participate in political campaigns and political issues, elections, and public service and the right of students to pursue an education conducted in a suitable academic environment free from disruption.
- C. To protect First Amendment rights, while at the same time preserving the integrity of the education objectives and responsibilities of the school district, the school board adopts the following guidelines.

III. DEFINITIONS

- A. “Distribution” means circulation or dissemination of material by electronic means and/or by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, or posting or displaying material. This includes, but is not limited to, posting on a wall, bulletin board, or other building surface, or anywhere on school district property; leaving items to be picked up by interested persons; directly giving items to persons; or placing items in rooms in a school district building.
- B. “Nonschool-sponsored material” or “unofficial material” includes all materials or objects intended for distribution, except school newspapers, employee newsletters, literary magazines, yearbooks, and other publications funded and/or sponsored or authorized by the school. Examples of nonschool-sponsored

material include, but are not limited to, leaflets, brochures, buttons, badges, fliers, petitions, posters, and underground newspapers, whether written by students or employees.

- C. “Nonschool person” means any person who is not a currently enrolled student or a current employee of the school district.
- D. “Political materials” include, but are not limited to, any paper, handbill, poster, booklet, brochure, advertisement, sample ballot, display, or audio or video presentation, that pertains to a political candidate or political issue.
- E. “Political issue” is an issue that is the subject of a public referendum which is being debated by political candidates or organizations.
- F. “Political candidate” is a person who seeks nomination or election to partisan or nonpartisan public or party office or who has filed as candidate for election.
- G. A “political activity” is an act that is of a nature, done with intent, or done in a way, to influence or tend to directly or indirectly influence, voting at a primary or an election or, if it is done because a person is about to vote, has voted, or has refrained from voting at a primary or an election.
- H. “School activities” means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays, and in-school lunch periods.
- I. ——— “Work hours” for school district employees refer to the period between the time an employee is scheduled to begin work and the end of the employee’s assigned work day (excluding the employee’s lunch and break periods), and any paid overtime hours or extra-duty hours for which the employee has volunteered or been assigned.

J.I.

IV. PROCEDURES

- A. Political Activities of Employees in General
 - 1. Employees of the school district, while acting in the capacity of a school district employee, shall not engage in any political activity during the school day, during work hours, or at school activities.
 - 2. School district employees shall be free to engage in political activities outside of the school day, work hours, or school activities and to campaign and run for political office. Employees shall not allow such political

activities to interfere with the proper performance of their school duties and shall not use school time, supplies, or equipment in these activities.

3. A school district employee or official shall not use his or her official authority or influence to compel a person to take part in a political activity, to pay or promise to pay a political contribution, or apply for membership in or become a member in a political organization.
4. Teachers or other school district employees may not use or recruit students during the school day, during work hours, or at school activities for either distribution of political materials or other political activities.
5. School district employees, while acting in the capacity of a school district employee, shall refrain from any conduct that is intended to be or that reasonably could be perceived as endorsing or opposing specific political issues or political candidates.
6. The implementation of and compliance with this policy shall be coordinated by the superintendent or designee. All inquiries regarding school district elections referendum candidates and campaigns shall be referred to the superintendent or designee.

B. Distribution of Political Materials

1. The distribution of political materials on school district property by nonschool persons is governed by Policy 904, Distribution of Materials on School District Property by Nonschool Persons.
2. The distribution of political materials on school district property by students and employees is governed by Policy 505, Distribution of Nonschool-sponsored Materials on School Premises by Students and Employees.

C. School District Property, Facilities, and Activities

1. Nonpublic forums. All school district property and facilities are nonpublic forums that are designated as reserved for their intended purpose of education and education-related activities. Political activities will not be allowed in such nonpublic forums unless it is part of approved curriculum. Further, reasonable time, place, and manner restrictions may be imposed in such a nonpublic forum.
2. Public forums by designation. The building principal, with approval of the superintendent and the school board, may designate specific property or facilities of the school district as limited public forums open for certain expressive activity such as political speech. The open character of such

property or facilities will not be retained indefinitely. Further, reasonable time, place, and manner restrictions may be imposed. The building principal and the superintendent are responsible for establishing the time, place, and manner restrictions and for ensuring equality of treatment toward all candidates and issues when such a designated public forum is created.

V. VIOLATION OF POLICY

- A. Violation of this policy by a student will be halted, and appropriate disciplinary action will be taken in accordance with the school district's student discipline policy and/or any governing statute.
- B. Violation of this policy by an employee will be halted, and appropriate disciplinary action will be taken, in accordance with any individual contract, collective bargaining agreement, school district policies and procedures, and/or governing statute.
- C. Any other party violating this policy will be requested to leave the school property immediately and, if necessary, the police will be called. In addition, other action may be taken, if appropriate.

VI. IMPLEMENTATION/NOTICE OF POLICY

- A. A copy of this policy will be available on line.~~in school buildings. The policy will be noted in student handbooks and available to students, staff, employees and community members in school buildings and the administrative office.~~
- B. The school district will develop a method of discussing the policy with students and employees.
- C. The school district administration may develop any additional guidelines and procedures necessary to implement his policy. Such additional guidelines shall be submitted to the school board for approval. Upon approval, such guidelines and procedures shall be an addendum to this policy.

Legal References: Minn. Stat. § 10A.01, Subd. 5
Minn. Stat. § 43A.32
Minn. Stat. § 211A.02, Subd.8
Minn. Stat. § 211B.09 (Prohibited public employee activities)
Op. Minn. Atty. Gen. 159a-3 (May 24, 1966) (concluding that a school district could not make expenditure of public funds for printing and mailing of literature urging passage of a bond issue)

Cross References: Burnsville-Eagan-Savage School District Policy 505 (Distribution of Nonschool-sponsored Materials on School Premises by Students and Employees)
Burnsville-Eagan-Savage School District Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

Descriptor Term: **Staff Participation in Political Activities**

Descriptor Code: **GBG**

Issued Date:

Reviewed Date:

Revised Date:

Rescinds:

The Board recognizes and encourages the right of its employees, as citizens, to engage in political activity. However, the Board also recognizes that employees shall not use school property for political purposes during the employee's work day or while school is in session.

Adopted: 11/1983
Reviewed: _____
Revised: 7/2001
Rescinds: GBCAA

499 NEPOTISM PROHIBITION

I. PURPOSE

The purpose of this policy is to establish consistent employment guidelines and to prevent situations where an individual may have or be perceived to have unfair influence over the career development, work assignments, work direction, performance reviews, or compensation of a family member who is also employed by the school district.

II. GENERAL STATEMENT OF POLICY

The school district may employ family members of current employees. However, to be hired, transferred, or promoted, close family members may *not* be assigned to the following:

- A. Positions where one can influence the employment conditions or career of the other. This includes decisions involving hiring, termination, compensation, performance evaluation, discipline, promotional opportunities, and work assignments; or
- B. Positions where one reports to, directs the work of, or otherwise has direct or indirect supervision of another close family member.

III. DEFINITIONS

A. Close Family Member

A close family member means the employee's parent, spouse, child (including adopted child), sibling, grandmother, grandfather, grandchildren, niece, nephew, aunt, uncle, first cousin, all step relatives including stepchild, stepmother, stepfather, stepsister and stepbrother, in-law relationships including father- and mother-in-law, daughter- and son-in-law, brother- and sister-in-law, ward of the employee or employee's spouse, domestic partner, or person cohabitating in the employee's household regardless of the degree of relationship.

B. Direct or Indirect Supervision

Direct or indirect supervision means the authority to make, participate in, or recommend employment- and/or compensation-related decisions involving a close family member, including, but not limited to, decisions concerning hiring,

promotion, transfer, discipline, termination, salary, evaluation, grievance resolution, or other similar personnel actions.

IV. APPLICATION TO SCHOOL BOARD MEMBERS

School board members are not considered to have direct or indirect supervision except in situations when they are called upon to act specifically on matters of employment status or compensation for an applicant or employee. In such cases, school board members shall abstain from the action when a close family member is involved.

V. EXCEPTIONS; SPECIAL CIRCUMSTANCES

In exceptional circumstances, a direct or indirect supervisory relationship may exist between employees who are close family members. Such circumstances may be necessitated by factors such as the unique qualifications or responsibilities of the individuals involved, the lack of other available appropriate supervisory personnel, or whether the position for which the close family member is being considered is temporary in nature. Any exception must be reviewed and approved in writing by the school district's superintendent. Any direct or indirect supervisory relationship approved by the superintendent shall be reported to the school board. All employment decisions affecting the subordinate employee, including, but not limited to, selection, hiring, discipline, performance review, compensation, or leave, must be assigned to other supervisory personnel or, if no other supervisory personnel exist, to the **superintendent or designee school board**. Exceptions involving the superintendent and his or her close family member shall be approved in writing by the school board.

VI. ADDRESSING EXISTING CONFLICTS AND CHANGES IN RELATONSHIP BETWEEN EMPLOYEES

Any school employee involved in a direct or indirect supervisory relationship with a close family member that existed *prior to* the original approval date of this policy or that arises *after* the adoption of this policy shall promptly notify the superintendent of such relationship. The superintendent shall make suitable arrangements for the transfer of one of the employees, assignment of a different supervisor, or a determination that an exception is necessary under Section V. of this policy. Any direct or indirect supervisory relationship approved by the chief administrator under Section V. shall be reported to the school board. The superintendent shall promptly notify the school board of any direct or indirect supervisory relationship which arises concerning his or her close family member. All such direct or indirect supervisory relationships involving the superintendent shall be resolved by the school board in accordance with this policy.

VII. COMPLIANCE WITH EQUAL OPPORTUNITY AND DISCRIMINATION LAWS

Nothing in this policy shall be construed as discouraging the employment of close family members for positions that do not involve direct or indirect supervision. Nothing in this policy shall be construed to otherwise limit the employment opportunities of any person employed by the school district.

Legal References: Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
42 U.S.C. § 2000e *et seq.* (Title VII of the Civil Rights Act)

Cross References: Burnsville-Eagan-Savage School District Policy 210 (Conflict of Interest
–School Board Members)
Burnsville-Eagan-Savage School District Policy 401 (Equal Employment
Opportunity)

Descriptor Term: **Nepotism**

Descriptor Code: **GBCAA**

Issued Date: **11/83**

Reviewed Date:

Revised Date: **7/01**

Rescinds:

Employees of Independent School District 191 will not engage in nepotism.

- A. Nepotism is defined as favoritism shown in the appointment to a position based on familial affiliation.
- B. Two or more members of a family unit will not be assigned to work in the same school or central office if one is in a supervisory position or in a position to recommend employment or otherwise evaluate the work of the other. A family unit shall be defined as persons who are related by blood or marriage.

Adopted: _____

Burnsville-Eagan-Savage School District Policy 505

Reviewed: _____: 8/27/2015

Revised: _____

Rescinds: _____

505 DISTRIBUTION OF NONSCHOOL-SPONSORED MATERIALS ON SCHOOL PREMISES BY STUDENTS AND EMPLOYEES

I. PURPOSE

The purpose of this policy is to protect the exercise of students' and employees' free speech rights, taking into consideration the educational objectives and responsibilities of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that students and employees have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place and in a reasonable manner, nonschool-sponsored material.
- B. To protect First Amendment rights, while at the same time preserving the integrity of the educational objectives and responsibilities of the school district, the school board adopts the following regulations and procedures regarding distribution of nonschool-sponsored material on school property and at school activities.

III. DEFINITIONS

- A. "Distribute" or "Distribution" means circulation or dissemination of material by electronic means and/or means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying material, or placing material in internal staff or student mailboxes.
- B. "Nonschool-sponsored material" or "unofficial material" includes all materials or objects intended for distribution, except school newspapers, employee newsletters, literary magazines, yearbooks, and other publications funded and/or sponsored or authorized by the school. Examples of nonschool-sponsored materials include, but are not limited to, leaflets, brochures, buttons, badges, flyers, petitions, posters, and underground newspapers whether written by students or employees or others, and tangible objects.
- C. "Obscene to minors" means:
 - 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of

minors of the age to whom distribution is requested;

2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of the genitals; and
3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.

D. “Minor” means any person under the age of eighteen (18).

E. “Material and substantial disruption” of a normal school activity means:

1. Where the normal school activity is an educational program of the district for which student attendance is compulsory, “material and substantial disruption” is defined as any disruption which interferes with or impedes the implementation of that program.
2. Where the normal school activity is voluntary in nature (including school athletic events, school plays and concerts, and lunch periods) “material and substantial disruption” is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

In order for expression to be considered disruptive, specific facts must exist upon which the likelihood of disruption can be forecast including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

F. “School activities” means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and other theatrical productions, and in-school lunch periods.

G. “Libelous” is a false and unprivileged statement about a specific individual that tends to harm the individual’s reputation or to lower that individual in the esteem of the community.

IV. GUIDELINES

A. Students and employees of the school district have the right to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, nonschool-sponsored material.

- B. Requests for distribution of nonschool-sponsored material will be reviewed by the administration on a case-by-case basis. However, distribution of the materials listed below is always prohibited. Material is prohibited that:
1. is obscene to minors;
 2. is libelous or slanderous;
 3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;
 4. advertises or promotes any product or service not permitted to minors by law;
 5. advocates violence or other illegal conduct;
 6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religious, or ethnic origin);
 7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.
- C. Distribution by students and employees of nonschool-sponsored materials on school district property are subject to reasonable time, place, and manner restrictions set forth below. In making decisions regarding the time, place, and manner of distribution, the administration will consider factors including, but not limited to, the following:
1. whether the material is educationally related;
 2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline, or school activities;
 3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;
 4. the quantity or size of materials to be distributed;
 5. whether distribution would require assignment of school district staff, use of school district equipment, or other resources;

6. whether distribution would require that nonschool persons be present on the school grounds;
7. whether the materials are a solicitation for goods or services not requested by the recipients.

V. TIME, PLACE, AND MANNER OF DISTRIBUTION

- A. No nonschool-sponsored material shall be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.
- B. Distribution of nonschool-sponsored material is prohibited when it blocks the safe flow of traffic within corridors and entrance ways of the school, and school parking lots. Distribution shall not impede entrance to or exit from school premises in any way.
- C. No one shall coerce a student or staff member to accept any publication.
- D. The time, place, and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

VI. PROCEDURES FOR APPEAL PROCESS

- A. ~~Any student or employee wishing to distribute (as defined in this policy) nonschool-sponsored material must first submit for approval a copy of the material to the principal at least 24 hours in advance of desired distribution time, together with the following information:~~
 1. ~~Name and phone number of the person submitting the request and, if a student, the room number of his or her first period class.~~
 2. ~~Date(s) and time(s) of day intended for distribution.~~
 3. ~~Location where material will be distributed.~~
4. ~~If material is intended for students, the grade(s) of students to whom the distribution is intended. Administration will establish guidelines and procedures for distribution of materials.~~
- B. ~~Within one school day, the principal will review the request and render a decision. In the event that permission to distribute the material is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.~~
- C. ~~If the person submitting the request does not receive a response within one school day, the person shall contact the office to verify that the lack of response was not due to an inability to locate the person.~~

- ~~BD.~~ If the person is dissatisfied with the decision of the ~~principal administrator~~, the person may submit a written request for appeal to the superintendent. ~~–If the person does not receive a response within three (3) school days (not counting Saturdays, Sundays, and holidays) of submitting the appeal, the person shall contact the office of the superintendent to verify that the lack of response is not due to an inability to locate the person.~~
- ~~EC.~~ Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

VII. DISCIPLINARY ACTION

- A. Distribution by any student of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place, and manner of distribution as described above will be halted and disciplinary action will be taken in accordance with the school district's Student Discipline Policy.
- B. Distribution by any employee of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place, and manner of distribution as described above will be halted and appropriate disciplinary action will be taken, in accordance with any individual contract, collective bargaining agreement, school district policies and procedures, and/or governing statute.
- C. Any other party violating this policy will be requested to leave the school property immediately and, if necessary, the police will be called.

VIII. NOTICE OF POLICY TO STUDENTS AND EMPLOYEES

A copy of this policy will be published in student handbooks and posted in school buildings.

~~IX. IMPLEMENTATION~~

~~The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.~~

~~*[Note: School districts may add guidelines which reflect varied local practices relating to this subject matter including addressing the subject of consistency and uniformity for approving or disapproving practices under this policy.]*~~

Legal References: U. S. Const., amend. I
Hazelwood School District v. Kuhlmeier, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988)

Bethel Sch. Dist. No. 403 v. Fraser, 478 U.S. 675, 106 S.Ct. 3159, 92 L.Ed.2d 549 (1986)

Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)

Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987)

Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir. 2009)

Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist., 640 F.3d 329 (8th Cir. 2011), cert. denied ___U.S. ___, 132 S.Ct. 592 (2011)

Cross References: Burnsville-Eagan-Savage School District Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Burnsville-Eagan-Savage School District Policy 506 (Student Discipline)
Burnsville-Eagan-Savage School District Policy 512 (School-Sponsored Student Publications)
Burnsville-Eagan-Savage School District Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

Adopted: _____
Reviewed: _____
Revised: _____
Rescinds: _____

507 CORPORAL PUNISHMENT

I. PURPOSE

The purpose of this policy is to describe limitations on corporal punishment of students.

II. GENERAL STATEMENT OF POLICY

No employee or agent of the school district shall cause corporal punishment to be inflicted upon a student to reform unacceptable conduct or as a penalty for unacceptable conduct. As used in this policy, the term “corporal punishment” means conduct involving hitting or spanking a person with or without an object, or unreasonable physical force that causes bodily harm or substantial emotional harm.

III. EXCEPTIONS

A teacher or school principal may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another. Other school district employees, school bus drivers, or other agents of a school district may use reasonable force when necessary under the circumstances to restrain a student or prevent bodily harm or death to another.

IV. VIOLATION

Employees who violate the provisions of this policy shall be subject to disciplinary action as appropriate. Any such disciplinary action shall be made pursuant to and in accordance with applicable statutory authority, collective bargaining agreements and school district policies. Violation of this policy may also result in civil or criminal liability for the employee.

Legal References: Minn. Stat. § 121A.58 (Corporal Punishment)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 123B.25 (Actions Against Districts and Teachers)
Minn. Stat. § 609.06 Subd. 1 (6)(7) (Authorized Use of Force)

Cross References: Burnsville-Eagan-Savage School District Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Burnsville-Eagan-Savage School District Policy 506 (Student Discipline)

Adopted: _____
Reviewed: _____
Revised: _____
Rescinds: _____

508 EXTENDED SCHOOL YEAR FOR CERTAIN STUDENTS WITH INDIVIDUALIZED EDUCATION PROGRAMS

I. PURPOSE

The purpose of this policy is to ensure that the school district Burnsville-Eagan-Savage School District 191 complies with the overall requirements of law as mandated for certain students subject to individualized education program (IEP) plans when necessary to provide a free appropriate public education (FAPE).

II. GENERAL STATEMENT OF POLICY

- A. Extended School Year Services Must Be Available to Provide a FAPE. The District shall provide extended school year (ESY) services to a student who is the subject of an IEP if the student's IEP team determines the services are necessary during a break in instruction in order to provide a FAPE.
- B. Extended School Year Determination. At least annually, the IEP team must determine that a student is in need of ESY services if the student meets any of the following conditions:
1. There will be significant regression of a skill or acquired knowledge from the student's level of performance on an annual goal that requires more than the length of the break in instruction to recoup unless the IEP team determines a shorter time for recoupment is more appropriate; OR
 2. Services are necessary for the student to achieve a reasonable degree of personal independence or self-sufficiency typically identified in the annual IEP goals for a student requiring a functional curriculum because of the critical nature of the skill addressed by an annual goal, the student's age and level of development, and the timeliness for teaching the skill; OR
 3. The IEP team otherwise determines, given the student's unique needs, that ESY services are necessary to ensure the pupil receives a FAPE.
- C. Required Factors Schools Must Consider in Making ESY Determinations. The IEP team must decide ESY eligibility using information including:
1. Prior observations of the student's regression and recoupment over the summer;

2. Observations of the student's tendency to regress over extended breaks in instruction during the school year; and
 3. Experience with other students with similar instructional needs.
- D. Additional Factors to Consider, Where Relevant. In making its determination of ESY needs, the following factors must be considered, where relevant:
1. The student's progress and maintenance of skills during the regular school year.
 2. The student's degree of impairment.
 3. The student's rate of progress.
 4. The student's behavioral or physical problems.
 5. The availability of alternative resources.
 6. The student's ability and need to interact with nondisabled peers.
 7. The areas of the student's curriculum which need continuous attention.
 8. The student's vocational needs.
- E. No Unilateral Decisions. In the course of providing ESY services to children with disabilities, the school district may not unilaterally limit the type, amount, or duration of those services.
- F. Services to Nonresident Students Temporarily Placed in School District. A school district may provide ESY services to nonresident children with disabilities temporarily placed in the school district in accordance with applicable state law.

Legal References: Minn. Stat. § 125A.14 (Extended School Year)
Minn. Rules Part 3525.0755
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)
34 C.F.R. Part 300

Cross References:

Adopted: 6/06

Reviewed: 06/23/15

Revised: 5/09

Rescinds: JFCI and JFCI-E

Burnsville-Eagan-Savage School District Policy 533

533 WELLNESS

I. PURPOSE

Independent School District 191 is committed to providing a school environment that promotes healthy behaviors and habits relating to nutrition and physical activity. These behaviors and habits will serve as a foundation for a healthy lifestyle during adulthood.

II. GENERAL STATEMENT OF POLICY

This policy will provide guidelines to create an optimal learning environment to support student health through education, healthy food choices, and physical activity so that students can develop skills and knowledge needed to maintain a healthy lifestyle. To achieve this purpose the Burnsville-Eagan-Savage School District will endeavor to:

- A. Establish nutrition guidelines for all food choices made available to students through the school district.
- B. Establish guidelines for students' physical activity.
- C. Ensure information is shared with staff, families, and the broader community to positively impact student health and to serve as role models for students.
- D. Ensure basic nutrition education and the importance of physical activity is incorporated into all levels of education.

III. NUTRITION EDUCATION AND PROMOTION

Given that schools are well positioned to provide credible nutrition education, the Burnsville-Eagan-Savage School District will endeavor to:

- A. Provide evidence-based nutrition education through a well-articulated curriculum to promote and protect student health.
- B. Review the health curriculum, including nutrition education, to align with the established curriculum review cycle.
- C. Include nutrition education in all educational sites, including elementary grades and required secondary classes in health or other appropriate courses.

- D. Encourage staff and families to make healthy food choices at school and home.

IV. PHYSICAL ACTIVITY

Developing active, fit, and healthy students requires the integration of physical activity into school life. Quality Physical Education in conjunction with co-curricular activities and recess enables students to develop physical competence, health related fitness, personal responsibility, and enjoyment of movement so that they can be physically active for a lifetime. For purposes of this policy, physical activity is defined as any body movement produced by skeletal muscles which results in an expenditure of energy.

Recognizing the importance of physical activity to a learner's physical and emotional well-being and academic achievement, the Burnsville-Eagan-Savage School District will endeavor to:

- A. Provide evidence-based fitness information to students through a well-articulated curriculum.
- B. Promote a physically active lifestyle for students.
- C. Provide physical activity and/or physical educational opportunities for students in all grade levels.
- D. View physical activity as an educational support component for elementary students that should be provided on a regular basis and not withheld as a form of punishment or behavior management, i.e.: recess, physical education.
- E. Encourage staff to integrate physical activity into the curriculum whenever appropriate.
- F. Partner with nonprofit agencies, athletic clubs and organizations, city park, and recreation departments, and community education to more effectively articulate programs to families.
- G. Encourage families to be physically active with their children at home and in the community.
- H. Review the physical education curriculum regularly through the curriculum renewal cycle.

V. FOOD AND NUTRITION SERVICES PROGRAM

The Burnsville-Eagan-Savage School District recognizes that good nutrition during the school year is vitally important for helping children grow strong, succeed in school, and establish healthy habits for a lifetime. Studies suggest that healthy eating habits help students achieve their full academic potential and decrease discipline and emotional

problems. School meals offer a variety of healthy choices that are tasty, attractive and of excellent quality that meet and/or exceed the nutrition standards established by the United States Department of Agriculture (USDA). Recognizing the importance of the impact of healthy eating habits on student success, the Burnsville-Eagan-Savage School District will endeavor to:

A. Utilize marketing strategies to promote healthy food choices. Education regarding USDA standards is encouraged in school-based marketing of foods and beverages.

B. Make every effort to minimize barriers to apply for free and reduced-priced meals.

B.C. The Burnsville-Eagan-Savage School District will also strive to prevent the overt identification of students who receive free and reduced-price school meals and eliminate any social stigma attached to eating school meals.

C.D. Provide nutritional information per USDA standards.

D.E. Provide accommodations for students with special dietary needs due to a chronic health condition.

E.F. Provide adequate time for students to eat meals.

VI. FOOD AND BEVERAGES

Good nutrition is linked to better learning, and the environments in which we live affect the food choices we make. Realizing that some beverages and food of minimal nutritional value can jeopardize a student's health and nutrition, the Burnsville-Eagan-Savage School District will endeavor to:

A. Assure that all future food and beverage vending contracts are negotiated to include the following provisions:

1. Elementary students will not have access to food and beverage vending machines at school.
2. Secondary students may have access to vending machines with healthy food/beverage options that comply with USDA standards.

B. Assure all school district sponsored programs that sell or serve foods and/or beverages comply with the school district wellness policy and USDA standards.

C. Assure individuals and organizations that bring food and/or beverages for student consumption follow the district wellness policy and USDA standards.

D. Minimize the use of food and/or beverages as a reward. If food and/or beverages are used as a reward, they should follow the district wellness policy.

- E. Assure school district sanctioned organizations make healthy food choices when determining fundraisers involving food and beverages sold on school property.
- F. Discourage meetings or activities during mealtimes, unless students may eat during such activities.
- G. Promote hand washing or hand sanitizing before they eat meals or snacks.

VII. IMPLEMENTATION AND MONITORING

- A. The wellness policy will be implemented throughout the Burnsville-Eagan- Savage School District.
- B. The superintendent or designee will ensure compliance with this wellness policy and will provide a periodic assessment of compliance with the policy to the public.
- C. School food and nutrition services staff will ensure that the school food and nutrition services program complies with the wellness policy and will report to the School Food and Nutrition Services Director or designee.
- D. The school board will review and revise this policy as necessary or appropriate.
- E. The school district will post this wellness policy on its website.

Legal References: Minn. Stat. § 121A.215 (Local School District Wellness Policy)
 42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
 42 U.S.C. § 1758b (Local School Wellness Policy)
 42 U.S.C. § 1771 *et seq.* (Child Nutrition Act of 1966)
 7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
 7 C.F.R. § 210.10 (School Lunch Program Regulations)
 7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources: Minnesota Department of Education, www.education.state.mn.us
 Minnesota Department of Health, www.health.state.mn.us
 County Health Departments
 Action for Healthy Kids Minnesota, www.actionforhealthykids.org
 United States Department of Agriculture, www.fns.usda.gov

Cross References: Burnsville-Eagan-Savage School District Policy 417 (Chemical Use and Abuse)
 Burnsville-Eagan-Savage School District Policy 418 (Drug-Free Workplace/Drug-Free School)
 Burnsville-Eagan-Savage School District Policy 419 (Tobacco-Free Environment)

Burnsville-Eagan-Savage School District Policy 420 (Students with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions)

Burnsville-Eagan-Savage School District Policy 530 (Immunization Requirements)

Descriptor Term: **Child Nutrition and Wellness**

Descriptor Code: **JFCI**

Issued Date: **6/06**

Reviewed Date:

Revised Date: **5/09**

Rescinds:

I. Purpose

The School District believes that establishing healthy behaviors and habits relating to nutrition and physical activity are critical to a successful school career. These behaviors and habits will serve as a foundation for a healthy lifestyle during adulthood.

II. General Statement of Policy

This policy will provide guidelines to create an optimal learning environment to support student health through education, healthy food choices, and physical activity so that students they can reach their full academic potential. To achieve this purpose this policy will endeavor to:

- A. Establish nutrition guidelines for all food choices made available to students through the District.
- B. Establish guidelines for students' physical activity.
- C. Ensure information is shared with staff, families, and the broader community to positively impact student health and to serve as role models for students.
- D. Ensure basic nutrition education and the importance of physical activity be incorporated into all levels of education.

III. Nutrition Education And Promotion

Given that schools are well positioned to provide credible nutrition education, the Burnsville-Eagan-Savage School District will endeavor to:

- A. Provide evidence-based nutrition information, which includes unhealthy eating and dieting behaviors, through a well-articulated curriculum.
- B. Review the health curriculum including nutrition education, to align with the established curriculum review cycle.
- C. Include nutrition education in all elementary grades and required secondary classes in health or another appropriate course.
- D. Integrate nutrition education into other curricular areas and encourage District food service staff to reinforce the nutrition curriculum.
- E. Provide healthy nutrition education opportunities during National Nutrition month in March at all educational sites.
- F. Discourage unhealthy eating and dieting behaviors.
- G. Encourage staff and families to make healthy food choices at school and home.

IV. Physical Activity

Developing active, fit, and healthy students requires the integration of physical activity into school life. Quality Physical Education in conjunction with co-curricular activities and recess enables students to develop physical competence, health related fitness, self responsibility, and enjoyment of movement so that they can be physically active for a lifetime. For purposes of this policy physical activity is defined as any body movement produced by skeletal muscles that results in an expenditure of energy.

Recognizing the importance of physical activity to a learner's physical and emotional well-being and academic achievement, the Burnsville-Eagan-Savage School District will endeavor to:

- A. Provide evidence-based fitness information to students through a well articulated curriculum.
- B. Promote a physical active lifestyle for students.
- C. Provide physical activity options for students in all grade levels.
- D. Provide all elementary students with a 30-minute daily average of physical activity through physical education classes and regularly scheduled physically active recess.
- E. View recess as an educational support component in K-6 that should be provided on a regular basis.
- F. Provide elementary teachers with training to support physical activity of students during recess.
- G. Encourage staff to integrate physical activity into the curriculum whenever appropriate.
- H. Partner with nonprofit agencies, athletic clubs and organizations, city park and recreation departments, and Community Education to more effectively articulate programs to families.
- I. Encourage families to be physically active with their children at home and in the community.
- J. Review the physical education curriculum regularly through the Curriculum Renewal Cycle.

V. Food Service Program

The Burnsville-Eagan-Savage School District recognizes that good nutrition during the school year is vitally important for helping children grow strong, succeed in school, and establish healthy habits for a lifetime. Studies suggest that healthy eating habits help students achieve their full academic potential and decrease discipline and emotional problems. School meals offer a variety of healthy choices that are tasty, attractive and of excellent quality that meet and/or exceed the nutrition standards established by the United States Department of Health. Recognizing the importance of the impact of healthy eating habits on student success, the District will endeavor to:

- A. Incorporate whole grains into the Food Service Program as often as possible.
- B. Offer and promote a minimum of 2 choices of fruits and/or vegetables at each school meal.
- C. Utilize marketing strategies to promote healthy food choices.
- D. Minimize barriers to apply for free or reduced meals for students.
- E. Recognize the needs of students with special dietary needs due to a chronic health condition.
- F. Provide adequate time for students to eat.
- G. Align á la carte beverage offerings to reflect the beverage vending guidelines.
- H. Label all á la carte offerings served by the District Food Service Program with nutritional information including calories, fat, sugars, and serving size.

VI. Food and Beverages

Good nutrition is linked to better learning and the environments in which we live affect the food choices we make. Schools and the community have an obligation to provide high quality, nutritional food choices to shape life-long healthy food habits. Realizing that some beverages and food of minimal nutritional value can jeopardize a student's health and nutrition, the Burnsville-Eagan-Savage School District will endeavor to:

- A. Assure that all future food and beverage vending contracts are negotiated to include:
 - a. Elementary students will not have access to food and beverage vending machines at school.
 - b. Secondary students may have access to vending machines with healthy food/beverage options.

- B. Encourage all District sponsored programs that serve foods and snacks to comply with the District's "Healthy Food Guidelines."
- C. Encourage organizations and individuals bringing food and/or beverages into the school to follow the "Healthy Food Guidelines."
- D. Minimize the use of food as a reward. If food is used as a reward it should follow the District's "Healthy Food Guidelines."
- E. Encourage food/beverages used by District sanctioned organizations as fundraisers to make healthy food choices.
- F. Recognize the needs of students with special dietary needs due to a chronic health condition.

VII. Implementation and Monitoring

District policies are regularly reviewed by the Board of Education and revised as necessary or appropriate.

Cross References:	JFCG	Smoking by students
	JFCH	Drug and Alcohol Possession and Sale by students
	JHCB	Immunization of students
	JHCC	Communicable Diseases

Descriptor Term: **Child Nutrition and Wellness**
 Descriptor Code: **JFCI-E**
 Issued Date: **6/06**
 Reviewed Date:
 Revised Date: **5/09**
 Rescinds:

EXHIBIT I

Independent School District 191 Healthy Food Guidelines				
	Serving Size Limits	Fat	Sugar*	Preferred option
Milk	12 ounces	1% or non-fat	100% milk flavored or plain	1% or nonfat milk that is 100% fluid milk or hot chocolate that is made with 100% milk
Water**	None	NA	No added sugars	Bottled or canned water, plain or flavored without added sugar, carbonated or uncarbonated
Fruit Juice	8-12 ounces	NA	No added sugars	100% fruit juices and fruit spritzers made with 100% fruit juice, fruit smoothies made with 100% fruit and 100% fruit juice
Soda pop, sports drinks, coffee, coffee- based beverages, tea**	12 ounces or less	3 grams of fat or less per 8 ounces	No added sugars	Unsweetened, caffeine-free coffee and tea, unsweetened sparkling water, skim milk coffee drinks
Yogurt	8 ounces or less	Non-fat and low-fat	Sugar is not the first ingredient	Non-fat and low-fat yogurts
Ice cream and frozen desserts	4 ounces	5 grams or less	Sugar is not the first ingredient	Whole fruit bars, some gelatin desserts, some frozen yogurts
Fruits and vegetables	No limit	5 grams or less	Sugar is not the first ingredient	Canned, frozen or fresh fruits and vegetables, dried fruit, canned fruit in juice Serve with low-fat dip and sauces on the side to make foods more appealing
Nuts and seeds	1 ounce	NA	Sugar is not the first ingredient	Nuts and seeds in limited portions

Descriptor Term: **Child Nutrition and Wellness**
 Descriptor Code: **JFCI-E**
 Issued Date: **6/06**
 Reviewed Date:
 Revised Date: **5/09**
 Rescinds:

Independent School District 191 Healthy Food Guidelines				
	Serving Size Limits	Fat	Sugar*	Preferred option
Cookies	1 ounce	5 grams or less	Sugar is not the first ingredient	Low-fat cookies made with whole grain flours and/or fruits containing 2-3 grams of fiber per serving
Cereal / Breakfast bars, candy	1 ounce	5 grams or less	Sugar is not the first ingredient	Granola bars, graham crackers and cereals made with whole grains and/or fruits containing 2-3 grams of fiber per serving
Bakery items (pastries, muffins, etc.)	2 ounces	5 grams or less	Sugar is not the first ingredient	Small muffins, bagels and other pastries made with whole grain flours and/or fruits containing 2-3 grams of fiber per serving
Crackers, chips, popcorn	1.25 ounces	5 grams or less	Sugar is not the first ingredient	Low-fat or baked chips, pretzels, some popcorn and crackers, animal and graham crackers Items made with whole grain flours and/or fruits containing 2-3 grams of fiber per serving
Cheese	1 ounce	7 grams of fat or less	NA	Mozzarella cheese, 100% low-fat cheese
Meat / Meat substitutes	3 ounces	5 grams of fat/ounce or less except for peanut butter	NA	Unbreaded chicken, turkey, ham, lean ground beef, water-packed tuna

*There are many different types of sugar. The term "sugar" can mean *sucrose, high-fructose corn syrup, corn syrup, dextrose, glucose fructose, maltose, honey and corn sweeteners*. In an effort to simplify, the term "sugar" may relate to one or more of the ingredients listed above. The target goal of is to be 35% or less of weight to come from added sugars. Artificial sweeteners are not recommended.

**Encourage the use of beverages that are free of caffeine and artificial sweeteners, with the exception of chocolate milk.

Adopted: 2/99
Reviewed:
Revised:
Rescinds: IHBHA

608 INSTRUCTIONAL SERVICES – SPECIAL EDUCATION

I. PURPOSE

The purpose of this policy is to set forth the position of the Independent School District 191 School Board on the need to provide special education and related services to some students in the District.

II. GENERAL STATEMENT OF POLICY

Consistent with federal and Minnesota law, special education instruction and related services will be provided to all children with disabilities ages birth through 21 or graduation, who need and meet the eligibility criteria for special education instruction and related services. Special education instruction and related services included on a child's Individual Education Program (IEP) plan, Individual Interagency Intervention Plan (IIIP) or Individual Family Service Plan (IFSP) will be provided at no cost to the parent or guardian of the child.

III. RESPONSIBILITIES

- A. The school board accepts its responsibility to identify, evaluate, and provide special education instruction and related services to children with disabilities who are the responsibility of the District and who meet the eligibility criteria to qualify for special education and related services as set forth in Minnesota and federal law.
- B. The District shall ensure that all qualified children with disabilities are provided the special education and related services which are appropriate to their educational needs.
- C. When such services require or result from interagency cooperation, the District shall participate in such interagency activities in compliance with applicable federal and state law.
- D. If parents or guardians object to the District's proposed action regarding identification, evaluation, placement or program of their child with a disability, they will have the opportunity to meet with appropriate District staff in at least one conciliation conference.
- E. If conflicts regarding the child's identification, evaluation, placement or program cannot be resolved in a conciliation conference or other alternative dispute

resolution process, the parent, guardian or the District will have the right to an impartial due process hearing. Procedures for dispute resolution set out in Minnesota and federal law will be followed.

Legal References: Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 125A.02 (Definition of Child with a Disability)
Minn. Rules Ch.3525 (Department of Education: Child with a Disability)
Minn. Stat. §§ 125A.027, 125A.03, 125A.08, 125A.15, and 125A.29 (District Obligations)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)

Cross References: Burnsville-Eagan-Savage School District Policy 508 (Extended School Year for Certain Students with Individualized Education Programs)
Burnsville-Eagan-Savage School District Policy 509 (Enrollment of Nonresident Students)
Burnsville-Eagan-Savage School District Policy 521 (Student Disability Nondiscrimination)

Descriptor Term: **Provision of Special Education and Related Services at Private Schools**

Descriptor Code: **IHBHA**

Issued Date: **2/99**

Reviewed Date:

Revised Date:

Rescinds:

1. **ELEMENTARY AND SECONDARY SCHOOL SPECIAL EDUCATION PROGRAMS.**

Independent School District 191 provides access to a free appropriate public education to all children residing within the District who qualify for special education and related services. It is the policy of the School District to provide direct, on-site special education and related services at public school sites to all children eligible for such services who have been privately enrolled in kindergarten through twelfth grade programs at non-public schools, including home schools and private schools, regardless of the private schools' religious or secular orientation.

The School District adopts this policy to maximize the educational benefits that can be provided to students with special needs given the limited resources available to the District. This policy permits the District to maintain control over the quality of personnel and programs providing special education and related services to students with disabilities. Additionally, by providing such services at public school sites, the District's trained special and regular education professionals can integrate diverse services into a coordinated program bringing together curriculum, services, adaptations, accommodations, assisted technologies and scheduling to best provide educational benefit to each student served. By providing such services in an integrated environment at public school sites, using staff that are trained and coordinated by the District, the District can best assure that a free appropriate public education is available to all students.

2. **EARLY CHILDHOOD SPECIAL EDUCATION PROGRAMS**

It is the policy of Independent School District 191 to provide early childhood special education and related services at public and non-public sites to children who are eligible to receive such services when such services are necessary to meet the special education needs and goals as established by the child's Individualized Family Service Plan Team. This policy applies to all early childhood students eligible for such services residing within the School District regardless of the public or private and secular or religious nature of the site where such services are provided.

The School District adopts this policy because it recognizes the special character of early childhood special education students and the importance of providing appropriate programs to early childhood special education students in their homes, public classrooms, and community based sites as required by Minnesota rule 3525.2335 including public and private day care facilities and preschools. The School District recognizes that early childhood students, both with and without disabilities, unlike K-12 students, participate in a wide variety of placements and natural settings that are appropriate to their developmental level ranging from day care settings, to hospitals. Because of the diverse nature of early childhood programs, early childhood special education programs must necessarily operate with considerable autonomy. Additionally, those programs frequently focus on developmental skills rather than specific-curriculum instruction allowing discrete services to be easily integrated into the natural setting of each student's program of early childhood education.

The School District reserves the discretion to not provide early childhood special education and related services at non-public sites when to do so would impose additional costs greater than the costs of providing such services at a public school site.

Adopted: 6/1986, 11/1991

Reviewed: 2/2011

Revised: 8/2006, 3/2011

Rescinds: ~~KIL~~, KJA

Burnsville-Eagan-Savage School District Policy 904

904 DISTRIBUTION OF MATERIALS ON SCHOOL DISTRICT PROPERTY BY NONSCHOOL PERSONS

I. PURPOSE

The purpose of this policy is to provide for distribution of materials appropriate to the school setting by nonstaff and nonstudents on school district property in a reasonable time, place, and manner which does not disrupt the educational program nor interfere with the educational objectives of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district intends to provide a method for nonschool persons and organizations to distribute materials appropriate to the school setting within the limitations and provisions of this policy.
- B. To provide for orderly and nondisruptive distribution of materials, the school board adopts the following regulations and procedures.

III. DEFINITIONS

- A. “Distribution” means circulation or dissemination of materials by electronic mean and/or means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying materials, or placing materials in internal staff or student mailboxes.
- B. “Materials” includes all materials and objects intended by nonschool persons or nonschool organizations for distribution. Examples of nonschool-sponsored materials include, but are not limited to, leaflets, brochures, buttons, badges, flyers, petitions, posters, underground newspapers whether written by students, employees or others, and tangible objects.
- C. “Nonschool person” means any person who is not currently enrolled as a student in or employed by the school district.
- D. “Obscene to minors” means:
 - 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;

2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, and lewd exhibition of the genitals; and
 3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
- E. “Minor” means any person under the age of eighteen (18).
- F. “Material and substantial disruption” of a normal school activity means:
1. Where the normal school activity is an educational program of the school district for which student attendance is compulsory, “material and substantial disruption” is defined as any disruption which interferes with or impedes the implementation of that program.
 2. Where the normal school activity is voluntary in nature (including school athletic events, school plays and concerts, and lunch periods) “material and substantial disruption” is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

In order for expression to be considered disruptive, specific facts must exist upon which the likelihood of disruption can be forecast including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

- G. “School activities” means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays, other theatrical productions, and in-school lunch periods.
- H. “Libelous” is a false and unprivileged statement about a specific individual that tends to harm the individual’s reputation or to lower him or her in the esteem of the community.

IV. GUIDELINES

- A. Nonschool persons and organizations may, within the provisions of this policy, be granted permission to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, materials and objects which are appropriate to the school setting.
- B. Requests for distribution of materials will be reviewed by the administration on a

case-by-case basis. However, distribution of the following materials is always prohibited. Material is prohibited that:

1. violates any other ISD 191 policy;
2. is obscene to minors;
3. is libelous;
4. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;
5. advertises any product or service not permitted to minors by law;
6. advocates violence or other illegal conduct;
7. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religious, or ethnic origin);
8. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.
9. solicits donations, unless by an approved charitable organization.

C. Permission for nonschool persons to distribute materials on school district property is a privilege and not a right. In making decisions regarding permission for such distribution, the administration will consider factors including, but not limited to, the following:

1. whether the material is educationally related;
2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline, or school activities;
3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;
4. the quantity or size of materials to be distributed;
5. whether distribution would require assignment of school district staff, use of school district equipment, or other resources;

6. whether distribution would require that nonschool persons be present on the school grounds;
7. whether the materials are a solicitation for goods or services not requested by the recipients.

V. TIME, PLACE, AND MANNER OF DISTRIBUTION

If permission is granted pursuant to this policy for the distribution of any materials, the time, place, and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

VI. PROCEDURES

- A. Any nonschool person wishing to distribute materials must first submit for approval a copy of the materials to the administration at least five days in advance of desired distribution time, together with the following information:
 1. Name and phone number of the person submitting the request.
 2. Date(s) and time(s) of day of requested distribution.
 3. If material is intended for students, the grade(s) of students to whom the distribution is intended.
 4. The proposed method of distribution.
- B. The administration will review the request and render a decision. The administration will assign a location and method of distribution and will inform the persons submitting the request whether nonschool persons may be present to distribute the materials. In the event that permission to distribute the materials is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.
- C. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.
- D. In the event that permission to distribute materials is denied, the nonschool person or organization may request reconsideration of the decision by the superintendent. The request for reconsideration must be in writing and must set forth the reasons why distribution is desirable and in the interest of the school community.

VII. VIOLATION OF POLICY

Any party violating this policy or distributing materials without permission will be directed to leave the school property immediately and, if necessary, the police will be

called.

~~VIII. IMPLEMENTATION~~

~~The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.~~

~~[Note: School districts are encouraged to consider additional guidelines which reflect varied local practices relating to this subject matter including addressing the subject of consistency and uniformity for approving or disapproving practices under this policy.]~~

Legal References: U. S. Const., amend. I
Hazelwood School District v. Kuhlmeier, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988)
Doe v. South Iron R-1 School District, 498 F.3d 878 (8th Cir. 2007)
Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987)
Cornelius v. NAACP Legal Defense and Educational Fund, Inc., 473 U.S. 788, 105 S.Ct. 3439, 87 L.Ed.2d 567 (1985)
Perry Education Ass'n v. Perry Local Educators' Ass'n, 460 U.S. 37, 103 S.Ct. 948, 74 L.Ed.2d 794 (1983)
Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir. 2009)
Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist., 640 F.3d 329 (8th Cir. 2011), cert. denied ___ U.S. ___, 132 S.Ct. 592 (2011)

Cross References: Burnsville-Eagan-Savage School District Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
Burnsville-Eagan-Savage School District Policy 512 (School-Sponsored Student Publications)

Descriptor Term: **Solicitations, Promotions, Advertising,
Literature Drops**

Descriptor Code: **KJA**

Issued Date: **11/91**

Reviewed Date: **2/11**

Revised Date: **3/11**

Rescinds:

Non-school agencies or persons shall not be permitted access to students, employees, staff, school visitors, school buildings, or school sites for the purpose of distributing literature and materials, posting signs, soliciting donations, promoting products/private interests or recruiting volunteers.

Exceptions may be granted for program announcements from other governmental agencies or youth groups listed in Title 36 of the United States Code as patriotic societies. "Community youth sports organizations" means the Burnsville Athletic Club.

The School District retains the right to permit access for its own programs, for those of an individual school or school group such as Parent Teacher Organization or Student Council.

The intent of this policy is to avoid using students, employees and school patrons as a captive audience, to avoid disruption of the learning environment and to ensure that the School District, its employees, and students are not burdened or offended by information provided.

Students have the right to distribute at reasonable times and places and in a reasonable manner, nonschool sponsored materials. Such materials must be approved by the principal or designee to ensure that they are not obscene to minors, defamatory, promoting illegal products/services, harassing or discriminatory, in violation of District policy, or that they present a clear, present likelihood that distribution may cause disruption to the education environment. Students will be required to distribute such materials before or after school from one location designated by the principal or designee.

This policy is not intended to limit the exchange of ideas in an educational setting, restrict individual rights with respect to freedom of expression, impede the use of school facilities for proprietary purposes as provided in policies regarding the use of school facilities, or restrict communications between employee bargaining units and their membership.

Descriptor Term: **Solicitations, Promotions, Advertising,
Literature Drops - Regulation**

Descriptor Code: **KJA-R**

Issued Date: **11/91**

Reviewed Date: **2/11**

Revised Date: **3/11**

Rescinds:

The following criteria are to be used in determining whether the proposed solicitation or promotion will be authorized:

1. The activity/materials should contribute significantly to the instructional program, community betterment, student welfare, or student activities.
2. The activity/materials should be a type that teachers seek not ones that are thrust upon them to promote the interests of an outside agency. Typically, the initiative for securing same should come from the school. Provision of any resource should not limit the discretion of the school or teachers in the use of the materials.
3. The activity/materials should be of such content and quality that they contribute to the educational process. Donated resources should meet the same standards used for the selection and purchase of other instructional materials.
4. Although the materials may contain advertising, this feature should be inconspicuous and the commercial purposes of the sponsor should not be dominant in the material. Sponsor recognition or use of logos should be for identification rather than for commercial purposes.
5. Unless of nominal value, acceptance of any material or product is subject to the District's Gift Policy.
6. District employees should be cognizant of the need to use instructional time for instructional purposes and the burdens (social, economic and psychological) that promoting the use of particular products may place on some students.
7. Care should be taken to assure that one proprietary interest is not satisfied to the exclusion of all others.
8. The sale of advertising in student newspapers, yearbooks and programs is permitted consistent with foregoing criteria relating to benefit, appropriateness and proprietary interest.

Descriptor Term: **Public Solicitations in the School**

Descriptor Code: **K1**

Issued Date: **6/86**

Reviewed Date:

Revised Date: **8/06**

Rescinds:

Non-school agencies or persons shall not be permitted to sell any item or material or to solicit donations for any purposes in the schools.

Exceptions may be allowed when these activities are cooperatively sponsored by the school or the Community Education Department with prior approval of the principal or Superintendent.

Participation by students in charitable activities is considered to be a desirable part of their total education. However, schools shall conduct only approved charity drives.

Descriptor Term: **Staff Health and Safety
Employees with Sexually Transmitted Infections and
Diseases and Certain Other Communicable Diseases and
Infectious Conditions**

Descriptor Code: **GBEC**

Issued Date: **7/01**

Reviewed Date:

Revised Date:

Rescinds:

I. PURPOSE

Public concern that students and staff of Independent School District 191 be able to attend the schools of the district without being infected with serious communicable or infectious diseases, including but not limited to, HIV, Acquired Immune Deficiency Syndrome (AIDS), and Hepatitis B, requires that the School Board adopt measures effectively responding to health concerns while respecting the rights of all students, employees, and contractors, including those who are so infected. The purpose of this policy is to adopt such measures.

II. GENERAL STATEMENT OF POLICY

A. Employees

It is the policy of the school board of Independent School District 191 that employees with communicable diseases not be excluded from attending to their customary employment so long as they are physically, mentally and emotionally able to safely perform tasks assigned to them and so long as their employment does not create a substantial risk of the transmission of illness to students, employees, or others in the school district.

B. Circumstances and Conditions

1. Determinations of whether a contagious individual's school attendance or job performance creates a significant risk of the transmission of the illness to students or employees of the school district will be made on a case by case basis. Such decisions will be based upon the nature of the risk (how it is transmitted), the duration of the risk (how long the carrier is infectious), the severity of the risk (what is the potential harm to third parties) and the probabilities the disease will be transmitted and will cause varying degrees of harm. When a student is disabled, such a determination will be made in consultation with the educational planning team.
2. The school board recognizes that some students and some employees, because of special circumstances and conditions, may pose greater risks for the transmission of infectious conditions than other persons infected with the same illness. Examples include students who display biting behavior, students or employees who are unable to control their bodily fluids, who have oozing skin lesions or who have severe disorders which result in spontaneous external bleeding. These conditions need to be taken into account and considered in assessing the risk of transmission of the disease and the resulting effect upon the educational program of the student or employment of the employee by consulting with the

Commissioner of Health, the physician of the student or employee, and the parent(s)/guardian of the student.

D. Precautions

Independent School District 191 will develop routine procedures for handling blood spills at school and for educating employees about these procedures. The procedures shall be developed through cooperation with health professionals taking into consideration guidelines of the Minnesota Department of Education and the Minnesota Department of Health (last revised 1988). (These precautionary procedures shall be consistent with the school district's procedures regarding blood-borne pathogens developed pursuant to the school district's employee right to know policy.)

E. Information Sharing

1. Employee and student health information shall be shared within the school district only with those whose jobs require such information and with those who have a legitimate educational (including health and safety) need to know and shall be shared only to the extent required to accomplish legitimate educational goals and to comply with employees' right to know requirements.
2. Employee and student health data shall be shared outside the school district only in accordance with state and federal law and with the school district's policies on employee and student records and data.

F. Reporting

If a medical condition of student or staff threatens public health, it must be reported to the Commissioner of Health.

G. Vaccination and Screening

The school district will develop procedures regarding the administration of Hepatitis B vaccinations and Tuberculosis containment in keeping with current state and federal law.

Legal References:

- Minn. Stat. § 121.203 (Health-Related Programs)
- Minn. Stat. § Ch. 363 (Minnesota Human Rights Act)
- 20 U.S.C. § 401 et seq. (IDEA) (Individuals with Disabilities Employment Act)
- 29 U.S.C. § 794 et seq. (§ 504 of Rehabilitation Act of 1973)
- 42 U.S.C. § 12101 et seq. (Americans with Disabilities Act)



**Agenda IV
November 19, 2015**

To: Board of Education, Members
From: Chair VandenBoom
Date: November 13, 2015
Re: Committee Reports

The following committees may provide updates to the School Board:

- Negotiating Committee (Director Schmid, committee chair)
- Policy Review Committee (Dr. Currier, committee chair)
- Student Performance and Achievement (Director Hill, committee chair)
- Legislative Committee (Director Hill, committee chair)
- Ad Hoc Technology (Director Luth, committee chair)