

BOARD AGENDA
INDEPENDENT SCHOOL DISTRICT 191

Burnsville High School Senior Campus
Diamondhead Education Center
Special Meeting
April 30, 2015
7:30 PM

- I. Call To Order
 - A. Welcome
 - B. Pledge of Allegiance
- II. Approval of Agenda
- III. Approval of April 23, 2015 Board Meeting Minutes 2
 - Presenter: Chair VandenBoom
 - Time: 5 Minutes
- IV. New Business
 - A. FY 16 Budget Presentation 7
 - Presenter: Lisa Rider, Executive Director of Business Services
 - B. Approval of FY16 Budget Guidance 18
 - Presenter: Lisa Rider, Executive Director of Business Services
- V. Adjourn



**Agenda III
April 30, 2015**

To: Board of Education, Members

From: Chair VandenBoom

Date: April 30, 2015

Re: April 23, 2015 Board Meeting Minutes

RECOMMENDATION: that the Board of Education waives the reading and approves the minutes of the April 23, 2015 board meeting.

School Board Minutes
INDEPENDENT SCHOOL DISTRICT 191
April 23, 2015

The meeting of the Board of Education was called to order by Chair VandenBoom at 6:30 p.m. at the Burnsville High School Senior Campus in the Diamondhead Education Center.

Call to Order

Directors Currier, Alt, Luth, Sweep, Hill and Chair VandenBoom were present. Schmid was absent. Others in attendance were Superintendent Gothard, Student Representative Davidson, administrators, staff and members of the public.

Attendance

VandenBoom welcomed the audience and asked Currier to lead the Pledge of Allegiance.

Pledge of Allegiance

Public recognition was given to Burnsville High School student successes including Quiz Bowl, drumline, DECA, boys' swim team, and Nordic ski team.

Public Recognition

Received a report from Tim Hammes and Fay Finn about Bowls for BrainPower.

Moved by Sweep, seconded by Alt, to approve the agenda. Motion carried (6, 0).

Agenda

Moved by Luth, seconded by Hill, to approve the consent agenda:

Consent Agenda

- Minutes of the April 9, 2015 board meeting.
- Approve personnel recommendations for A. Abbe, N. Holden, B. Schoeneck, R. Walgenbach, C. Brinkman, V. Robole, C. Erickson, T. Farrington, S. Hedeem, K. Robertson, B. Nordrum, H. Schwartzhoff, P. Burkart, D. Westlund and B. Pihl.
- Adopt a resolution approving and accepting donations.
- Approve March payroll checks numbered 718061-718089, and direct deposit notices numbered 566456-569483, in the net amount of \$3,812,410.10. March and April claims to date represented by checks numbered 438759-439307, 1012658-1012860, 105-107, and 101036-101044 and wire transfers and adjustments totaling \$6,684,305.43. Accept March receipts of \$13,023,232.10 and investments for the General Fund, 2012A Alt Facilities, and OPEB of \$44,149,270.93 as of March 31, 2015.
- Accept the budget analysis for the month ending March 31, 2015.

Minutes
Personnel

Donations
Payroll, deposits,
receipts and
investments

- Approve second reading of Board Policies 509: *Enrollment of Nonresident Students*, 201: *Legal Status of the School Board*, 202: *School Board Officers*, 203: *Operations of the School Board*, 203.1: *School Board Procedures: Rules of Order*, 203.2: *Order of the Regular School Board Meeting*, 203.5: *School Board Meeting Agenda*, and 203.6: *Consent Agenda*.
Motion carried (6, 0).

Budget analysis
Policies

Received a report from Glenn Simon, director of operations and transportation and Taylor Hays, Green Schools' liaison on District One91 Environmental Updates.

District One91
Environmental

Received a report from Dr. Stacie Stanley, director of equity and integrated student services and Jen Babiash, TLT coordinator on Culturally Proficient Schools.

Culturally
Proficient

Moved by Currier, seconded by Sweep, to adopt the following resolution: BE IT RESOLVED, by the School Board of Independent School District 191, that the teaching contracts of the following long-term substitute teachers be terminated at the close of the 2014-2015 school year. BE IT FURTHER RESOLVED, that written notice is sent to said teachers regarding termination and nonrenewal of his/her contract as provided by law: J. Beach, M. Begley, E. Berger, L. Biagini, M. Bires, S. Breun, G. Busse, K. Cates, C. Dorigan-Slette, K. Durand, S. Gessner, G. Johnson, A. Kalkman, S. Kronbach, M. Mello, A. Mishica, N. Mosher, R. Nygren, S. Peterson, J. Purdy-Erdahl, L. Secore, A. Shimota, J. Willemssen, and M. Winecke. A roll call vote was taken and the motion carried with all voting in favor (6, 0).

Termination of
teaching
contracts for
long-term
substitute
teachers

Moved by Alt, seconded by Luth, to adopt the following resolution: BE IT RESOLVED, by the School Board of Independent School District 191 that the portion of teaching contracts of staff in excess of 1.0 and/or contractual rights be terminated at the close of the 2014-2015 school year:

Termination and
nonrenewal of
teaching
contracts in
excess of 1.0

TEACHER NAME	TOTAL FTE
M. Thom	0.100
K. Quirk	0.100
S. Brady	0.100
J. Hammer	0.065
M. McCool	0.050
R. Paetzold	0.100
H. Foldenaur	0.065
L. King	0.165

C. Brett	0.200
S. Pranschke	0.065
H. Eichten	0.100
A. Dettling	0.065
E. Walker	0.100
E. Durand	0.065
R. Czapar	0.065
R. Czapar	0.200 (one semester)
N. Anderson	0.100
S. Erickson	0.050
S. Wysocki	0.200
D. Quamme	0.065
J. Thomas	0.200
A. Leafblad	0.050
R. Pope	0.130

BE IT FURTHER RESOLVED, that written notice is sent to said teachers regarding termination of that portion of his/her contract in excess of 1.0. A roll call vote was taken and the motion carried with discussion with all voting in favor (6, 0).

Moved by Sweep, seconded by Currier, to approve the extension of BEST location lease with M & E Realty Co. through August 31, 2016. Motion carried (6, 0).

Moved by Hill, seconded by Luth, to approve the 2015-16 Birth-to-Three Early Childhood Special Education Program and Evaluation Team Calendar. This calendar is unique as the services and programming occur throughout the calendar year. Motion carried after discussion (6, 0).

Dr. Gothard gave an update and public statement regarding the MCA testing issues.

Received oral reports from Hill on behalf of the Student Performance and Achievement and Legislative Committee; Alt on behalf of Meet and Confer; VandenBoom on behalf of the Negotiating Committee; and Currier on behalf of the Policy Review Committee.

Moved by Sweep, seconded by Alt, to adjourn to a board workshop at 8:12 p.m. Motion carried (6, 0).

The board workshop began at 8:22 p.m. and concluded at 10:10

BEST Program
Lease Extension

Birth-Three Early
Childhood
Special
Education
Calendar

Testing Issues

Committee
Reports

Adjourn to a
board workshop

Board workshop

p.m. The purpose of the workshop was to discuss the FY 16 budget.

DeeDee Currier, clerk

April 30, 2015
Date Approved

DRAFT



**Agenda IV.A
April 30, 2015**

To: Board of Education, Members
Dr. Joe Gothard, Superintendent

From: Lisa Rider, Executive Director of Business Services

Date: April 30, 2015

Re: FY 16 Budget Presentation

Lisa Rider, Executive Director of Business Services will give a presentation on the FY 16 Budget.



∞

BURNSVILLE-EAGAN-SAVAGE SCHOOL DISTRICT 191

FY16 BUDGET ADJUSTMENTS 4/30/15

Assumptions used in Developing an Adopted Budget

- Formula
- Enrollment
- Class Sizes
- Inflationary Impact

6

Considerations

- Actual versus revised budget impact on Projected Unassigned Fund balance(UFB)
- Additional Committed Fund Balance
- Necessary adjustments for initial implementation of Vision One91 in FY17
- Desired Ending Unassigned Fund Balance FY16

FY16 Proposed Budget Adjustments

Key proposals as of April 23 Workshop

- Formula Revenue \$500,000
- Unassigned Fund Balance 10.19%
- Required adjustments -\$6,200,302

FY16 Proposed Budget Adjustments

Key proposals as of April 23 Workshop

Assumptions

- Formula Revenue \$500,000
- Enrollment – same as actual FY15
- Class Size – Elem:25.5; Sec: Incr. by 1
- Inflationary Impact 3.75%

FY16 Proposed Budget Adjustments

Key proposals as of April 23 Workshop

Considerations

- Actual vs. Budget \$0
- Additional Committed Fund Balance \$0
- Vision One91: proposal alignment
- Desired FY16 Fund Balance 10.19%

13

FY16 Proposed Budget Adjustments

- Non staff adjustments include \$996,000, the (equivalent of approximately 15 FTEs)

14

FY16 Proposed Budget Adjustments

<u>UNIT</u>	<u>FTE</u>	<u>% of Unit</u>
➤ BEA	= 52.16-	(6.87%)
➤ EA	= 10.20-	(4.88%)
➤ ADMIN	= 3.00-	(6.82%)
➤ CLERICAL	= 3.00-	(4.55%)

15

Committed Fund Considerations

- Three approaches for a specific purpose:
 - Fixed Amount
 - Excess of projected unassigned fund balance FY15
 - Excess of formula revenue increase above \$500,000 FY16

February 24, 2015 Yes Vote ??

- **Why can't we use the proceeds from the Yes Vote this past February to cover our budget needs?**
- Building Bond Proceeds of \$65,000,000 are not available to cover operational costs of conducting business, per state law.
- Capital Projects Technology Revenue of \$2,500,000 will not be available until FY17 and will then be used for Technology purposes.



Agenda IV.B
April 30, 2015

To: Board of Education, Members
Dr. Joe Gothard, Superintendent

From: Lisa Rider, Executive Director of Business Services

Date: April 30, 2015

Re: Approval of FY16 Budget Guidance

RECOMMENDATION: that the Board of Education approves the FY16 budget guidance.