

# BOARD AGENDA

## INDEPENDENT SCHOOL DISTRICT 191

Burnsville High School Senior Campus  
Diamondhead Education Center  
Regular Meeting  
February 7, 2013  
6:30 PM

- I. Call to Order
  - A. Welcome Public
  - B. Pledge of Allegiance
  - C. Public Recognition
    - 1. Burnsville High School Triple A Award
- II. Business Meeting
  - A. Approval of Agenda
  - B. Consent Agenda

Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.

    - 1. Minutes from January 17, 2013 board meeting 2
    - 2. Human Resources 4
    - 3. Donations 7
    - 4. Board Committee Assignments 16
    - 5. Change Order # 1 for Marion W. Savage Elementary School Heating and Plant Replacement and HVAC Alterations 19
    - 6. Approve Adjustment to Rates for Short-Term Substitute Teachers 22
    - 7. Board Workshop 23
- III. New Business
  - A. Resolution Calling a Public Hearing on a Property Tax Abatement . 24
  - B. Recommendation for 2013-2014 School Calendar (Lindholm) (10 minutes) 33
  - C. Adopt a Resolution to Close Kindergarten Open Enrollment for 2012-13 (Dr. Clegg) (5 Minutes) 37
  - D. Adopt a Resolution to Close Open Enrollment for 2013-14 (Dr. Clegg) (5 minutes) 38
  - E. Receive Report and Approve Recommendation on FY14 Preliminary Budget (Dr. Clegg) (20 minutes) 39
- IV. Reports
  - A. Student Advisor
  - B. Superintendent
  - C. Board Members
- V. Adjourn to Board Workshop for Attendance Boundaries and Integration Plan

School Board Minutes  
INDEPENDENT SCHOOL DISTRICT 191  
January 17, 2013

The meeting of the Board of Education was called to order by Chair Hill at 6:30 p.m. at the Burnsville High School Senior Campus in the Diamondhead Education Center.

Call to Order

Members present: Directors Currier, Luth, Schmid, Sweep, VandenBoom, Teiken and Chair Hill. Others in attendance were Superintendent Clegg, administrators and staff.

Attendance

Chair Hill welcomed the audience and asked Director Currier to lead the Pledge of Allegiance.

Pledge of Allegiance

Moved by Director Teiken that Director Sweep be nominated and elected Chair of the Board for 2013. Motion carried (4, 3; Directors Sweep, Teiken, Schmid, and VandenBoom voted in favor; Chair Hill, Directors Luth and Currier opposed.)

Board Elections

Moved by Director Hill that Director Currier be nominated and elected Clerk of the Board for 2013.

Moved by Director Teiken that Director VandenBoom be nominated and elected Clerk of the Board for 2013.

Director Currier withdrew her name from consideration for Clerk.

Motion carried unanimously to elect Director VandenBoom as Clerk of the Board for 2013 (7, 0).

Moved by Director Hill, seconded by Director Currier, to approve the agenda. Motion carried unanimously (7, 0).

Agenda

Director Teiken gave public recognition to Leanne Banks who was selected to receive the 2012-2013 Burnsville-Eagan-Savage School District's Inclusion Award.

Public Recognition

Director Luth left the meeting at 6:35 p.m. and returned to the meeting at 6:40 p.m.

Moved by Director Luth, seconded by Director VandenBoom to approve the consent agenda.

Consent Agenda

- Minutes of the January 10, 2013 Board meeting.
- Personnel changes for S. Grimes, C. Mullins, J. Robinson, L.

Minutes  
HR

- Toth, C. Neibaur, and H. Waggoner.
- Donations: K. Volner donated \$210.00 to Harriet Bishop Elementary School through the Wells Fargo Foundation Educational Matching Gift program; M. Jurgens and C.Haberlack (POA) donated \$1000.00 to Harriet Bishop Elementary School to go towards families who are in need of clothing, food, or other items; the following individuals gave to Eagle Ridge Junior High through the Wells Fargo Educational Matching Gift Program: B. Sillman donated \$134.61, N. Rian donated \$40.39, and C. Lame-Yousufzai donated \$35.
  - Approve December payroll checks numbered 716932-716984, and Direct Deposit notices numbered 486299-489127, in the net amount of \$3,599,836.65. December & January claims to date represented by checks numbered 421306-421779, 1006465-1006619, and 100760-100766 and wire transfers and adjustments totaling \$5,751,709.41. Also, that the Board accepts December receipts of \$27,632,619.02 and investments for the General Fund, 2011 Alt. Facilities, and OPEB of \$44,576,582.26 as of December 31, 2012.
  - Accept the Budget Analysis for the month ending December 31, 2012. The December Budget Reports are presented for Board information and review. The reports indicate that year-to-date expenditures plus encumbrances in all funds total \$52,138,868 or 33.15% of the Revised Budget. Year-to-date revenue in all funds total \$70,557,970 or 47.86% of the Revised Budget.
- Motion carried unanimously (7, 0).

Donations

Payroll,  
Expenditures,  
Receipts, &  
Investments

Budget Analysis

Received an update on mental health services and partnership with Headway Emotional Health Services.

Headway  
Services

Moved by Director Hill, seconded by Director Currier to approve Corporate Health Systems, Inc. as the Agent of Record for Group Insurance for the remainder of 2012-2013 school year.

Agent of Record

Moved by Director Luth, seconded by Director VandenBoom to adjourn at 7:32 p.m. to a Board workshop with School Exec Connect to discuss the superintendent search process. Motion carried unanimously (7, 0).

Adjourn to  
workshop

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Bob VandenBoom, clerk

**Burnsville-Eagan-Savage Public Schools  
Independent School District 191  
Human Resources**

TO: Members, Board of Education  
Randall Clegg, Superintendent

FROM: Stacey Sovine, Director of Labor Relations

DATE: February 7, 2013

RE: Recommended Personnel Changes

**Certified  
Appointment**

Lindsay Crownhart -New-Teacher, ESL, 1.0 FTE, ERJH, effective 1/22/13

Tatiana Hamer -New-Teacher, ESL, 1.0 FTE, HV/HB, effective 2/1/13

Deanne Vaubel -Replacement-Long term substitute, Counselor, 1.0 FTE,  
ERJH, effective 1/17/13 - 6/7/13

Kendra Vogt -Replacement-Long term substitute, Math, 1.0 FTE,  
BHS, effective 1/21/13 - 6/7/13

**Leave of Absence**

Carrie Brett -Counselor, ERJH, requests a 1.0 FTE parental leave of  
absence, effective 3/18/13 - 6/7/13

Colleen Coleman -Teacher, BHS, requests a .4 FTE general leave of  
absence, working .6 FTE, effective 2nd semester  
2012/13 school year

Amanda Jensen -Teacher, BHS, requests a 1.0 FTE parental leave of  
absence, effective 3/13/13 - 3/29/13

Emily Robb \*Teacher, NJH, requests a 1.0 FTE parental leave of  
absence, effective 2013/14 school year

Kristina Robertson \*Teacher (currently on leave), requests a 1.0 FTE  
general leave of absence, effective 2013/14 school year

Bethann Wiley \*Teacher (currently on leave), requests a 1.0 FTE  
general leave of absence, effective 2013/14 school year

**Leave Denial**

Amy Ebel -Teacher (currently on leave), request for a 1.0 FTE  
general leave of absence denied

Nichole Holden \*Teacher, MWS, request for a .5 FTE general leave of  
absence denied

\*added to original report  
Burnsville-Eagan-Savage #191  
Board Meeting – 02/7/2013

Maria Ruhland	-Teacher, SO, request for a .2 FTE general leave of absence denied
Kathryn Wendling	-Teacher, BHS, request for a .2 FTE parental leave of absence denied
<b><u>Resignation</u></b>	
Stephanie Grimes	-Teacher, Neill, effective 1/24/13
Jami Lemire	*Teacher, BEST, effective 2/6/13
<b><u>Retirement</u></b>	
Carol Blum	-Licensed School Nurse, St. John's, after 7 years in the District, effective 6/7/13
Sue Breun	*Teacher, ECSE, after 27 years in the District, effective 6/7/13
Debra Hubbard	*Teacher, VV, after 34 years in the District, effective 6/7/13
Andrew Karageorgiou	-Teacher, MJH, after 40 years in the District, effective 6/7/13
Jeff Wersal-LaVelle	-Teacher, BHS, after 40 years in the District, effective 6/7/13
<b><u>Return from Leave</u></b>	
Kristrina Aars	*Teacher, (currently on a partial leave), requests to return to work 1.0 FTE, effective 2013/14 school year
Carol Burhans	*Teacher, (currently on leave), requests to return to work 1.0 FTE, effective 2013/14 school year
Tiffany Lenton	*Teacher, (currently on leave), requests to return to work 1.0 FTE, effective 2013/14 school year
Lisa Reid	-Teacher, (currently on leave), requests to return to work 1.0 FTE, effective 2013/14 school year
<b><u>Classified</u></b>	
<b><u>Appointment</u></b>	
Esther Anderson	-Replacement-2nd Cook, 3 hrs/day, Rahn, effective 2/4/13
Sandra Drenttel	-New-MEA, 3 hrs/day, ECSE, effective 1/24/13
Lindsey Mann	-Replacement-Guidance Secretary, 8 hrs/day, 12 mo/year, BHS, effective 2/1/13
Laura Peterson	*Replacement-Principal Secretary, 8 hrs/day, Byrne, effective 2/19/13
Galanie Sillga	*Replacement-EA-Level 2, 6 hrs/day, GP, effective 1/22/13
<b><u>Leave of Absence</u></b>	
Janelle Dokken	-2nd Cook, HB, requests a general leave of absence, effective 1/25/13 - 4/26/13

\*added to original report  
Burnsville-Eagan-Savage #191  
Board Meeting – 02/7/2013

**Resignation**

Lori Wilson

-MEA, VV, effective 1/18/13

**Retirement**

William Gibbons

-Custodian (currently on leave), after 17 years in the District, effective 1/28/13

TO: Board of Education  
Dr. Randall Clegg, Superintendent

FROM: Taber Akin, Principal – Sioux Trail School

DATE: January 18, 2013

RE: Special Donation

Agenda Item II.B.3

Sioux Trail received the following Target donation through their Field Trip Grants Programs c/o Scholarship America. See the attached award letter.

I request that the following donation be accepted by our district for Sioux Trail Elementary School:

Target	\$700.00
2013 Field Trip Grant	

TO: Board of Education Agenda Item II.B.3  
Dr. Randall Clegg, Superintendent

FROM: Taber Akin, Principal – Sioux Trail School

DATE: January 18, 2013

RE: Special Donation

Members of the Sioux Trail community work tirelessly for the success of all our students. Evidence of this can be seen in the extensive volunteerism and generosity of monetary gifts.

I request that the following corporate community support donation be accepted by our district for Sioux Trail Elementary School:

Wells Fargo Foundation Educational Matching Gift Program	This check represents the quarterly Wells Fargo matching contribution of employee payroll donations made through the annual Giving campaign. (William Haugen - children attended Sioux Trail)	\$538.44
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TO: Dr. Randall Clegg, Superintendent                      Agenda Item II.B.3

FROM: Kelly Ronn

DATE: January 30, 2013

RE:        *Gifts to Metcalf Jr. High School*

I recommend that the Board of Education accept the following gift totaling in the value amount of \$1,100.00, from Mr. Leo Clark.

This was a charitable donation of musical instruments that will be used by numerous students that are in need of a "loaner" instrument until they can afford their own or until theirs is repaired.

Metcalf appreciates the generosity of the Mr. Leo Clark and have sent them a letter.

**Diamondhead Education Center**

200 West Burnsville Parkway - Burnsville, MN 55337 - 952-707-4110

Fax 952-707-4166

To: Members, ISD 191 Board of Education

Agenda Item II.B.3

February 7, 2013

From: Tom Umhoefer, Community Education Director

Date: January 28, 2013

Re: BrainPower in a Backpack Donations

Recommendation: That the Board of Education accept cash and in-kind donations totaling \$6430.08 to the *BrainPower in a Backpack* program.

The Community Education program would like to thank all those who generously donated to our BrainPower in a Backpack program.

Donation Source	Amount	In-Kind Items	Value
Daffodil Garden Club	\$200.00		
Kathryn Wendling's classes		food	\$200.00
Harriet Bishop Project KIDS		food	\$300.00
Debra Blackwell	\$50.00		
Paula Snow	\$15.00		
Rachel Marty	\$300.00		
Jerome Melhouse	\$237.80		
Anonymous		food	\$100.00
Sheryl and Mike Burkhardt	\$50.00		
Pamela A. Hansen	\$50.00		
Dorothy M. Turner	\$25.00		
Pfaff Family		food	\$105.00
Mary Farnham		food	\$61.41
Anonymous		food	\$100.00
Steve and Fay Finn	\$250.00		
Giving Campaign	\$318.93		
Giving Campaign	\$315.05		
Kate Hardegger	\$300.00		
Mark and Kim Evanko	\$50.00		
Harriet Bishop Project KIDS Holiday Drive	\$822.10	food	\$20.00

November 30 Giving Campaign	\$320.93		
December 14 Giving Campaign	\$318.93		
December 28 Giving Campaign	\$320.93		
Sheryl and Mike Burkhardt	\$50.00		
Walmart	\$1,250.00		
Donna Andrews		cereal (96)	\$50.00
Target		gift card	\$249.00


Total Checks and Cash	\$5,244.67		\$1,185.41
Donated Food	\$1,185.41		
Total Value of Contributions	\$6,430.08		

**EAGLE RIDGE JUNIOR HIGH SCHOOL  
BURNSVILLE-EAGAN-SAVAGE  
INDEPENDENT SCHOOL DISTRICT 191**



**MEMO**

TO: Superintendent Randall Clegg and members of the District 191 School Board

FROM: Don Leake 

DATE: January 21, 2013

Re: Donations to Eagle Ridge Junior High School

I recommend that the Board of Education accept a fundraiser donation of \$439.49 from Noodles & Company. The address for Noodles & Company is 901 County Road 42, Burnsville, MN 55306.

We are grateful for these generous donations, and want to extend our appreciation for their support of our school community.

To: ✓ Dr. Randy Clegg  
From: Rob Nelson  
CC: Rose Herrmann (Code – 01-491-260-000-096-000)  
Date: January 14, 2013  
Memo: Wells Fargo Community Support Campaign

I am pleased to inform you that Harriet Bishop Elementary School has received a Wells Fargo Community Support charitable donation in the amount of \$70.00. I would like to recognize and thank Erin Neutz, a parent, who recognized Harriet Bishop for this contribution.

I recommend that the School Board accept this gift from Erin Neutz in the amount of \$70.00.

Erin Neutz  
5775 Woodbridge Drive  
Savage, MN 55378

RN/jh



**Agenda II.B.3.  
February 7, 2013**

**To: Members, Board of Education**  
**From: Lisa K. Rider, Executive Director of Business Services**  
**Date: February 7, 2013**  
**Re: Donation from Durham Bus Services**

RECOMMENDATION: That the Board of Education accept the \$10,000 donation from Durham Bus Services

An unrestricted donation of \$10,000 dollars from Durham School Services has been received in appreciation for the use of the Burnsville High School and Diamondhead Education facilities during the startup of their transportation services within our district this fall. Durham utilized office space at Burnsville High School and Diamondhead Education facilities during the period of August through October. Additionally, the back parking lot near the Burnsville High School athletic facilities was used at the very beginning of the school year for the parking of the buses.

It is recommended that this gift be shared equally between the Burnsville High School Athletic Department and the Community Education Ready for Kindergarten program.

To: Randy Clegg, Superintendent of Schools

Agenda Item II.B.3

From: Jon Bonneville, Principal

Date: February 4, 2013

RE: PTO Donations

It is my recommendation that the School Board of Independent School District #191 accept a check for \$11,100.00 in support of:

Accelerated Reader	\$1,000.00
August Class Assignment mailing	\$ 400.00
English Language Learners	\$ 400.00
Equipment (Radios for School)	\$2,500.00
Field Trips	\$3,000.00
All School Field Trip	\$2,500.00
Planners for grades 4-5-6	\$1,000.00
Principal Fund	\$ 50.00
Scholarship Fund	\$ 250.00

The staff very much appreciates the continued support of our school community and the hard work of our PTO members.



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TO: Members, Board of Education Agenda Item II.B.4  
February 7, 2013

FROM: Sandy Sweep, Chair

DATE: February 7, 2013

RE: Board Committee Appointments

**Recommendation:** That the Board of Education approve the Board Representative Appointments for 2013.

**BURNSVILLE-EAGAN-SAVAGE PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT 191  
BOARD OF EDUCATION  
2013 Board Representative Appointments**

**Position**

**2013**

**Intermediate School District 917**

Represent District 191 on Intermediate School District 917  
1<sup>st</sup> and 3<sup>rd</sup> Tuesday with exception of one meeting in August and one in January; 7 – 9 p.m. plus occasionally committee meetings prior to regular meeting; meet at DCTC; three-year terms

Ron Hill  
*(term ends 6/30/15)*

**Minnesota State High School League**

Represent the School District at regional and state meetings (periodic meetings)

Jim Schmid

**Meet and Confer**

Meet with bargaining unit representatives (BEA/Principals) monthly -- usually @ 3:45 on Tuesday

Jim Schmid  
Ron Hill  
Bob VandenBoom

**Negotiating Committee**

Represents the Board in the employer/employee bargaining process

Sandy Sweep  
Jim Schmid

**Board Agenda Committee**

Meet with Superintendent to develop and review meeting agendas. Twice monthly, week before meeting

Sandy Sweep  
Jim Schmid  
Paula Teiken

**Policy Review Committee**

Review existing Board Policy Manual and recommend revisions and updates as appropriate and required

DeeDee Currier  
Bob VandenBoom  
Ron Hill

**Foundation 191**

Board liaison to school district foundation. Monthly Board meeting and event participation.

Paula Teiken

**Position**

**2013**

**AMSD** (Association of Metropolitan School Districts)  
Two Fridays each month 7 – 9 a.m.

Sandy Sweep  
Bob VandenBoom

**Burnsville Chamber of Commerce**

Provides a vehicle for interaction of the business and education communities for the enhancement of education in District 191  
Monthly meetings

Sandy Sweep

**Savage Chamber of Commerce**

Provides a vehicle for interaction of the business and education communities for the enhancement of education in District 191  
Monthly meetings

DeeDee Currier

**Eagan Chamber of Commerce**

Provides a vehicle for interaction of the business and education communities for the enhancement of education in District 191  
Monthly meetings

Bob VandenBoom

**MSBA** (Minnesota School Boards Association) **Liaison**

Bob VandenBoom  
DeeDee Currier  
Ron Hill

**TIES** (Computer consortium for school districts)

Advises our data processing provider on policies and priorities -- yearly meeting;  
Exec. Committee meets monthly

Dan Luth  
*(term ends 6/30/15)*

**Burnsville High School Hall of Fame Committee**

DeeDee Currier





# AIA®

## Document G701™ – 2001

### Change Order

**PROJECT (Name and address):**

Marion Savage Elementary School  
Heating Plant Replacement and  
HVAC Alterations  
4819 West 126th Street  
Savage, Minnesota

**CHANGE ORDER NUMBER:** 001

**DATE:** January 2, 2013

**OWNER:**

**ARCHITECT:**

**CONTRACTOR:**

**FIELD:**

**OTHER:**

**TO CONTRACTOR (Name and address):**

Cool Air Mechanical, Inc.  
1441 Rice Street  
St. Paul, MN 55117

**ARCHITECT'S PROJECT NUMBER:** 11006.6

**CONTRACT DATE:** April 19, 2012

**CONTRACT FOR:** General Construction

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*

- |     |   |                  |
|-----|---|------------------|
| 1.  | Per Cool Air proposal request #1.R1, dated 6/20/12, additional piping demolition in tunnel.   | ADD \$3,117      |
| 2.  | Per Cool Air proposal request #2, dated 7/19/12, extend copper line.                          | ADD \$4,180      |
| 3.  | Per Cool Air proposal request #3.R1, dated 8/9/12, insulate existing ductwork.                | ADD \$5,589      |
| 4.  | Per Cool Air proposal request #4, dated 7/19/12, provide ACT soffit in hallway.               | ADD \$ 691       |
| 5.  | Per Cool Air proposal request #5, dated 7/19/12, revise chase in office area.                 | ADD \$1,402      |
| 6.  | Per Cool Air proposal request #6, dated 7/19/12, increase size of boiler stack.               | ADD \$2,402      |
| 7.  | Per Cool Air proposal request #7, dated 5/3/10, hydrostatic test.                             | NO COST          |
| 8.  | Per Cool Air proposal request #8, dated 8/9/12, install receptacles (use allowances in spec). | NO COST          |
| 9.  | Per Cool Air proposal request #9, dated 8/9/12, dis-assemble and re-assemble AHU.             | NO COST          |
| 10. | Per Cool Air proposal request #10, dated 8/9/12, additional Sch. 40 grooved piping.           | ADD \$3,396      |
| 11. | Per Cool Air proposal request #11, dated 8/9/12, extra EFIS installed.                        | NO COST          |
| 12. | Omit sound mats per email dated 4/5/12.   | DEDUCT (\$2,500) |

**TOTAL ADD THIS CHANGE ORDER \$18,277.00**

The original Contract Sum was	\$	<u>1,289,800.00</u>
The net change by previously authorized Change Orders	\$	<u>0.00</u>
The Contract Sum prior to this Change Order was	\$	<u>1,289,800.00</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>18,277.00</u>
The new Contract Sum including this Change Order will be	\$	<u>1,308,077.00</u>

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is unchanged.

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Armstrong, Torseth, Skold & Rydeen, Inc.  
ARCHITECT (Firm name)

8501 Golden Valley Road, Suite 300  
Minneapolis, MN 55427

ADDRESS

BY (Signature)

Mark G. Hayes, AIA, Partner  
(Typed name)

JAN. 2, 2013  
DATE

Cool Air Mechanical, Inc.  
CONTRACTOR (Firm name)

1441 Rice Street  
St. Paul, MN 55117

ADDRESS

BY (Signature)

MARK MANGSKAU  
(Typed name)

1/9/2013  
DATE

Burnsville-Eagan-Savage Public Schools  
OWNER (Firm name)

Independent School District No. 191  
100 River Ridge Court  
Burnsville, MN 55337-1613

ADDRESS

BY (Signature)

(Typed name)

DATE



To: Members, Board of Education  
Randall Clegg, Superintendent

Agenda Item II.B.6

From: Stacey Sovine, Director of Labor Relations

Date: February 7, 2013

RE: Recommendation to Adjust Short-Term Substitute Teacher Rates

**Recommendation:**

That the Board of Education allow Kelly Services to pay their retired ISD 191 employees a daily flat rate of \$125 for teaching as a short term substitute teacher.



**TO:** Members, Board of Education

**Agenda II.B.7**

**FROM:** Randy Clegg, Superintendent

**DATE:** February 7, 2013

**RE:** Board Workshop

**Recommendation:** That the Board of Education schedule a Board Workshop on Tuesday, February 19, 2013, at 5:00 p.m., at the Administrative Services Center in Conference Room A to receive a report on FY14 Preliminary Budget and FY15 Guiding Change and Process.

**INDEPENDENT SCHOOL DISTRICT NO. 191  
(BURNSVILLE—EAGAN—SAVAGE)**

**RESOLUTION CALLING A PUBLIC HEARING ON A  
PROPERTY TAX ABATEMENT FOR CERTAIN PROPERTY IN  
THE CITY OF SHAKOPEE, MINNESOTA, AND GRANTING  
CERTAIN BUSINESS SUBSIDIES TO ROSEMOUNT INC., OR  
ANY OF ITS AFFILIATES**

WHEREAS, Rosemount Inc., a Minnesota corporation, or any of its affiliates (the “Developer”), has proposed to acquire, construct, and equip improvements (the “Minimum Improvements”) to real property (the “Property”) located in the City of Shakopee, Minnesota (the “City”) and located within Independent School District No. 191 (Burnsville—Eagan—Savage) (the “School District”); and

WHEREAS, the School District has contemplated granting a property tax abatement in order to facilitate the Minimum Improvements, all pursuant to Minnesota Statutes, Sections 469.1812 through 469.1815 (the “Abatement Act”); and

WHEREAS, the Board of Education of the School District has determined to consider granting a tax abatement of all or a portion of the School District’s share of property taxes generated by improvements on the Property in the maximum amount of \$366,925 and to hold a public hearing thereon in accordance with the Abatement Act; and

WHEREAS, the Abatement provided to the Developer by the School District to help finance the Minimum Improvements constitutes a business subsidy under Minnesota Statutes, Sections 116J.993 to 116J.995 (the “Business Subsidy Act”); and

WHEREAS, before the School District may grant an abatement or provide financial assistance that constitutes a business subsidy under the Business Subsidy Act, the School District must conduct a duly noticed public hearing; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Independent School District No. 191 (Burnsville—Eagan—Savage), that:

1. The School District Clerk is authorized and directed to publish a notice for publication in the School District’s official newspaper setting a public hearing before the Board of Education of the School District on Thursday, March 7, 2013, at or after 6:30 p.m. at the Burnsville High School Senior Campus, Burnsville, Minnesota, on the proposed Abatement. The notice, attached as EXHIBIT A, shall be published in the newspaper at least 10 but not more than 30 days prior to the public hearing, and shall be in substantially the form attached hereto.

2. The School District Clerk is authorized and directed to take all other actions necessary to bring the proposed abatements and the other business subsidies before the Board of Education of the School District at the time of the public hearing.

Approved by the Board of Education of Independent School District No. 191 (Burnsville—Eagan—Savage) this 7<sup>th</sup> day of February, 2013.

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Chair

ATTEST:

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School District Clerk





information for  
**Emerson Process Management**

Valley Park Dr

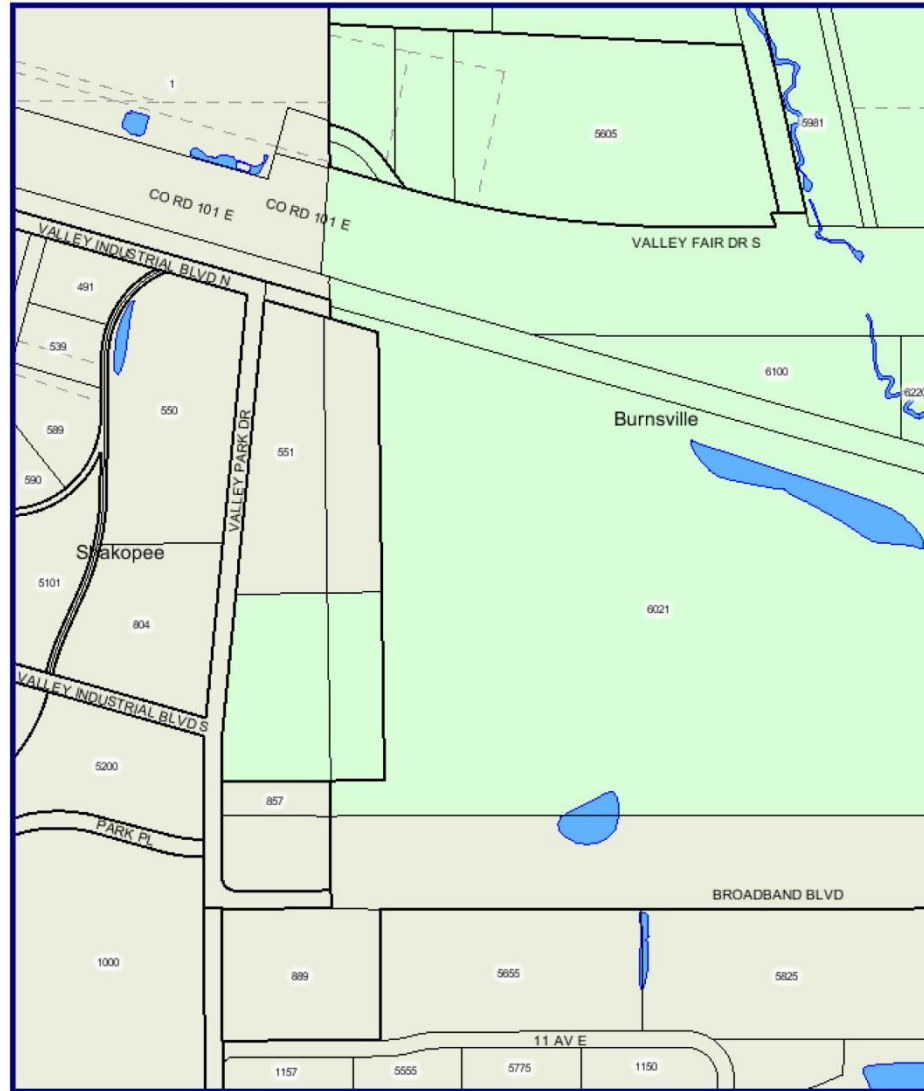


### Emerson Site

- Site
- Fiber Optic
  - HICKORY TECH
  - SCOTT COUNTY
  - Scott County Conduit



# Scott County, MN



29

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. Scott County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Scott County Surveyors Office.

**Map Scale**  
1 inch = 490 feet

**Map Date**  
2/6/2013



## Proposed Economic Development Incentives for Emerson/Rosemount, Inc.

<b>COUNTY:</b>	
Property Tax Abatement (9 years)	\$570,608
Fiber Optic	TBD
<b>CITY:</b>	
Property Tax Abatement (9 years)	\$590,496
SAC Credits (up to 125 @ \$2435)	\$304,375
Waive SAC Access Fee (City SAC)	\$39,900
Waive City Trunk Storm Water Charge	\$102,362
EAC Fund Balance	\$103,000
Loan Proceeds	\$247,000
Forgivable Loan	\$350,000
<b>STATE:</b>	
Infrastructure Grant	\$1.2 million (up to)
MN Jobs Skills Partnership Grant	\$400,000 (up to)
MN Investment Fund Grant	\$500,000
Sales Tax Exemption on Bldg. Materials*	\$800,000

\* Dependent upon action by the 2013 State Legislature

***The fiscal incentives identified above are the maximum amounts contingent upon approval of all the government entities (city, county, state); the implementation of the Emerson plan being proposed; the approved financing plan between the City and Emerson; the approved financing plan between the County and Emerson; the total number of new jobs being created and wages being paid, and the parties entering into all of the appropriate development agreements.***

# ***Emerson Process Management (Rosemount, Inc.)***

## **Request for Property Tax Abatement Shakopee Site—ISD 191**

<b>Recommended Term:</b>	<b>9 years</b>
<b>Estimated Total Revenues:</b>	<b>\$366,925</b>
<b>(Net Present Value)</b>	<b>\$278,863</b>

Tax Abatement Revenue Projections – Scenario 3

**Projected Tax Abatement Report**

City of Shakopee, Minnesota

Proposed Tax Abatement Project - Emerson

School District Abatement Participation of Incremental Bldg Value of \$12.15M

with 9 year term, FD Cont properties within and incremental MV Inflator

Annual Period Ending (1)	Total Market Value (2)	Total Net Tax Capacity (3)	Less: Non- Abated Net Tax Capacity (4)	Less: Fiscal Disp. @ * 39.0329% (5)	Retained Captured Net Tax Capacity (6)	Times: Tax Capacity Rate ** (7)	Annual Incremental Local Taxes (8)	School District Abatement Revenues 26.13% (9)	Total Tax Abatement (10)	PV Total Abatement Revenues 06/01/13 4.00%
12/31/12	8,850,000	176,250	176,250	0	0	114.516%	0	0	0	0
12/31/13	8,850,000	176,250	176,250	0	0	114.516%	0	0	0	0
12/31/14	8,850,000	176,250	176,250	0	0	114.516%	0	0	0	0
12/31/15	21,000,000	419,250	176,250	94,850	148,150	114.516%	169,655	38,713	38,713	34,416
12/31/16	21,000,000	419,250	176,250	94,850	148,150	114.516%	169,655	38,713	38,713	33,092
12/31/17	21,000,000	419,250	176,250	94,850	148,150	114.516%	169,655	38,713	38,713	31,819
12/31/18	21,210,000	423,450	176,250	96,489	150,711	114.516%	172,588	39,382	39,382	31,124
12/31/19	21,422,100	427,692	176,250	98,145	153,297	114.516%	175,549	40,058	40,058	30,441
12/31/20	21,636,321	431,976	176,250	99,817	155,909	114.516%	178,540	40,741	40,741	29,769
12/31/21	22,069,047	440,631	176,250	103,196	161,185	114.516%	184,583	42,119	42,119	29,593
12/31/22	22,510,428	449,459	176,250	106,641	166,568	114.516%	190,746	43,526	43,526	29,404
12/31/23	22,960,637	458,463	176,250	110,156	172,057	114.516%	197,033	44,960	44,960	29,205
							<b>\$1,608,004</b>	<b>\$366,925</b>	<b>\$366,925</b>	<b>\$278,863</b>

\* Fiscal disparities contribution from incremental building growth

\*\* Estimated proposed payable 2013 tax rate based on information provided by County



**Assistant Superintendent**

TO: Members of the Board of Education  
Superintendent Randall Clegg  
Agenda Item III.B  
Jan 31, 2013

FROM: Chris Lindholm, Assistant Superintendent

DATE: February 7, 2013

RE: 2013-14 Academic Calendar Approval

**RECOMMENDATION:**

The Board of Education approve option B for the 2013-14 academic calendar

The task force that brought the recommendation forward regarding late starts in December convened on January 7th to develop academic calendar options for 2013-14 and 2014-15. Two options were approved for 2013-14 and were moved forward for gathering input. The only difference between option A and option B is the scheduling of a professional day on Feb 17th or April 18th. Because both of these dates are non-contact days for students on both calendar options, the parent input collected through some of our elementary PTOs reflected no preferences. The tallied input from staff is as follows:

Option A with a professional day in April = 196  
Option B with a professional day in Feb = 201

With no clear preference among staff or a staff group, I am recommending implementation of option B. Some members of the Teaching and Learning Team voiced a slight preference for the February date for scheduling district collaborative team work on curriculum and instruction.

**Kindergarten:**

Both calendar options include starting school for our kindergarten students two days after all other students as has been our practice for the past three years. This decision has been brought to the board later in the year as a separate recommendation in the past. Our kindergarten teachers use these first two days to schedule individual 30 minute sessions with each student to assess their readiness in multiple academic and social areas. Unlike in other grade levels, our kindergarten teachers start the year with little or no information regarding their students, and they spend the first several weeks of school implementing many

assessments and activities to learn about each child. The 30 minute sessions during these first two days are a critical venue for speeding up this process and improving the ability of our teachers to meet the needs of each student.

**2014-15 Calendar:**

The task force is recommending that the decision regarding the 2014-15 academic calendar be delayed until a Design Team is convened to address several questions regarding how we schedule parent/teacher conferences. Some of the issues that have been raised include:

- Scheduling all conferences at the same time makes it impossible to address the need for interpreters across our multiple sites
- Some elementary staff believe an earlier spring conference may be more beneficial
- There is some concern that the parents our teachers need to meet with most do not attend conferences
- At the secondary level, there is a need to consider how technology has changed the dynamics of parent-teacher conferences, how we might clarify and communicate the purpose of conferences, and how we might schedule conferences more intentionally tied to our Strategic Roadmap

The team recommends that a Design Team be convened to clarify the issues, develop options, and facilitate input processes with staff and parents through late winter and spring with hope of establishing direction for scheduling conferences in 2014-15 by summer 2013. The team will develop 2014-15 academic calendar options reflecting any necessary changes, gather input, and prepare a recommendation by the fall of 2013.

# ISD191 Academic Calendar 2013-14 Draft A

170 Contact Days

JULY				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

JANUARY				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

AUGUST				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

FEBRUARY				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

New Teachers 8/20 - 8/21  
Fall Workshop 8/26 - 8/29

SEPTEMBER				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
20	30			

MARCH				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Labor Day 9/2  
First Student Day 9/3  
First Day for Kindergarten - 9/5

OCTOBER				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
18	28	29	30	31

APRIL				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

Professional Day 10/14  
Conferences 10/15 - 10/16  
Fall Break 10/17 - 10/18

NOVEMBER				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
18	25	26	27	28
			29	

MAY				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Professional Day 11/27  
Thanksgiving 11/28 - 11/29

DECEMBER				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
15	30	31		

JUNE				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

Winter Break 12/23 - 1/1

Winter Break 12/23 - 1/1

Sem 1 Ends 1/17  
Professional Day 1/20

12 s1 & 9 s2

Holiday - 2/17  
19

Professional Day 3/19  
Conferences 3/20 - 3/21  
Spring Break 3/24 - 3/28  
13

Professional Day - 4/18

21

Holiday - Memorial Day 5/26  
21

Last Student Day 6/5  
Professional Day 6/6

4

83 Sem 1  
87 Sem 2  
**170 Student Contact Days**

4 Fall workshop  
6 Professional Days  
4 Conference Days  
**184 Teacher Days**

**ISD191 Academic Calendar  
2013-14 Draft B**

170 Contact Days

JULY				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

JANUARY				
M	T	W	T	F
		1	2	3
6	7	8	9	10
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Winter Break 12/23 - 1/1

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12 s1 & 9 s2

AUGUST				
M	T	W	T	F
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5	6	7	8	9
12	13	14	15	16
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3	4	5	6	7
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23	24	25	26	27
20	30			

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10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

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Conferences 3/20 - 3/21  
Spring Break 3/24 - 3/28  
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Labor Day 9/2  
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M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
18	28	29	30	31

APRIL				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

Holiday - 4/18  
21

Professional Day 10/14  
Conferences 10/15 - 10/16  
Fall Break 10/17 - 10/18

NOVEMBER				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
18	25	26	27	28
		29		

MAY				
M	T	W	T	F
			1	2
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16	17	18	19	20
23	24	25	26	27
15	30	31		

JUNE				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

Last Student Day 6/5  
Professional Day 6/6

Winter Break 12/23 - 1/1

4

83 Sem 1  
87 Sem 2  
**170 Student Contact Days**

4 Fall workshop  
6 Professional Days  
4 Conference Days  
**184 Teacher Days**

RESOLUTION CLOSING KINDERGARTEN OPEN ENROLLMENT  
FOR REMAINDER OF THE 2012-13 SCHOOL YEAR

WHEREAS pursuant to Minnesota Statutes section 124D.03, subdivisions 2 and 6, the Board of Education may reject applications for enrollment based on the number of students in a particular grade level, class size standards, and school building capacity if the Board adopts a resolution limiting the number of nonresident students enrolling at that grade level to a number that is not less than one percent of the total enrollment at that grade level; and

WHEREAS the Burnsville-Eagan-Savage School District now enrolls eight hundred seventy-three (873) students in kindergarten of which sixty-four (64) are nonresident students enrolled under the Enrollment Options Program; and

WHEREAS kindergarten enrollments at all ten elementary schools in the district are at or above classroom capacities; and

WHEREAS open enrollment applications are still being received for the current 2012-2013 school year from nonresident student;

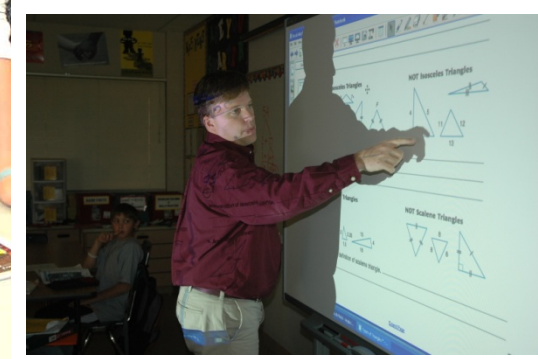
BE IT RESOLVED by the Burnsville-Eagan-Savage Board of Education that for purposes of open enrollment, kindergarten enrollment is determined to be at capacity for the 2012-2013 school year and closed to additional applications for enrollment.

RESOLUTION LIMITING NONRESIDENT ENROLLMENT AND ADOPTING  
STANDARDS FOR ACCEPTING AND REJECTING OPEN ENROLLMENT  
APPLICATIONS

WHEREAS pursuant to Minnesota Statutes section 124D.03, subdivisions 2 and 6, the Board of Education may reject applications for enrollment based on the number of students in a particular grade level, class size standards, and school building capacity if the Board adopts a resolution limiting the number of nonresident students enrolling at that grade level to a number that is not less than one percent of the total enrollment at that grade level; and

BE IT RESOLVED by the Burnsville-Eagan-Savage Board of Education as follows:

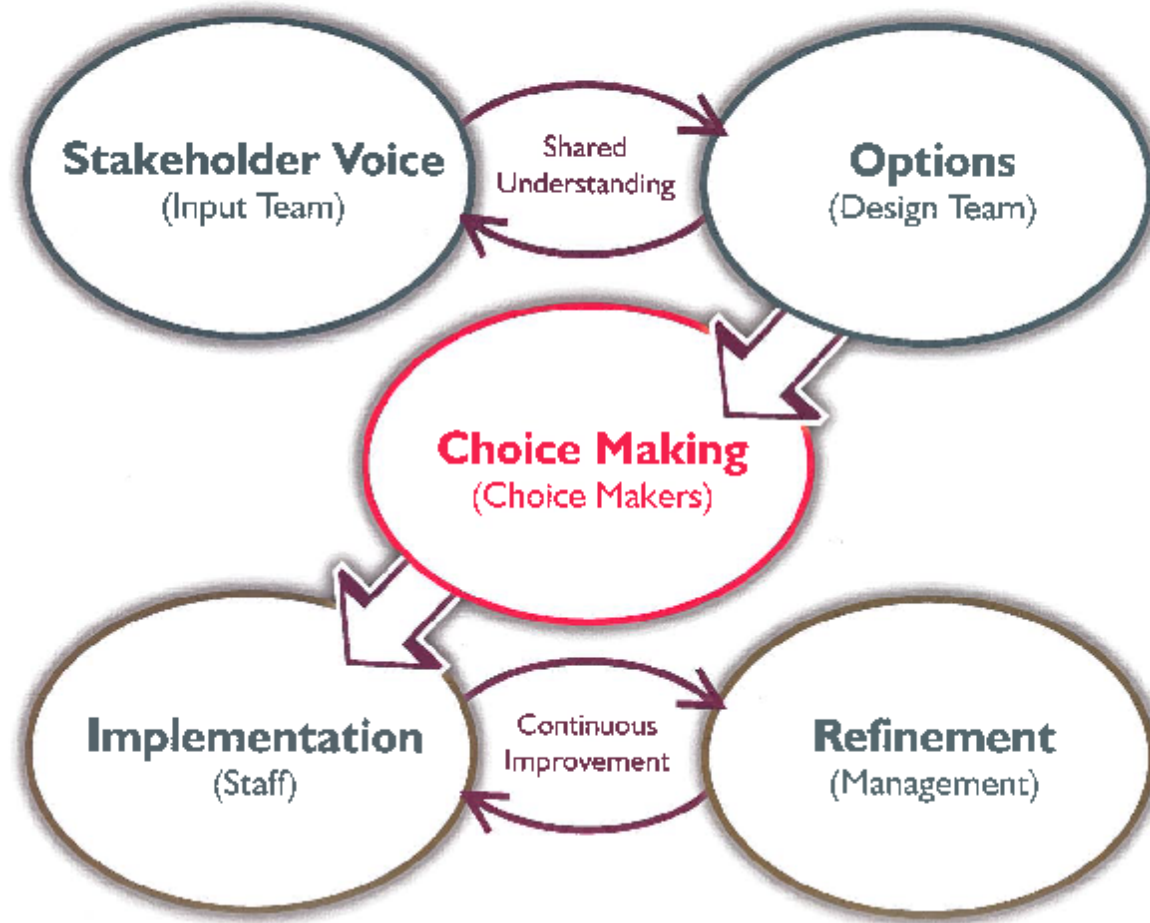
1. For the 2013-2014 school year, the number of nonresident students who may enroll under the Enrollment Options Program in kindergarten, may not exceed eight percent (8%) of the total kindergarten enrollment in the district.
2. For the 2013-2014 school year, the number of nonresident students who may enroll under the Enrollment Options Program in grade one, may not exceed 64 or cause the total enrollment in grade one to exceed eight hundred seventy-seven (877) students.
3. For the 2013-2014 school year, the number of nonresident students who may enroll under the Enrollment Options Program in grade two may not exceed seventy-four (74) students or cause the total enrollment in grade two to exceed seven hundred ninety-nine (799) students.
4. For the 2013-2014 school year, the number of nonresident students who may enroll under the Enrollment Options Program in grade three may not exceed forty-six (46) students or cause the total enrollment in grade three to exceed seven hundred twenty-eight (728) students.
5. For the 2013-2014 school year, the number of nonresident students who may enroll under the Enrollment Options Program in grade four may not exceed thirty-nine (39) students or cause the total enrollment in grade four to exceed seven hundred thirty-seven (737) students.
6. For the 2013-2014 school year, the number of nonresident students who may enroll under the Enrollment Options Program in grade five may not exceed forty-one (41) students or cause the total enrollment in grade five to exceed seven-hundred twenty-six (726) students.
7. For the 2013-2014 school year, the number of nonresident students who may enroll under the Enrollment Options Program in grade six may not exceed twenty-seven (27) students or cause the total enrollment in grade six to exceed seven hundred (700) students.
8. This Resolution is not intended to impact the School District's right to accept or reject nonresident students who seek to enroll in the District pursuant to a non-resident tuition agreement and in compliance with Minnesota Statutes section 124D.08.



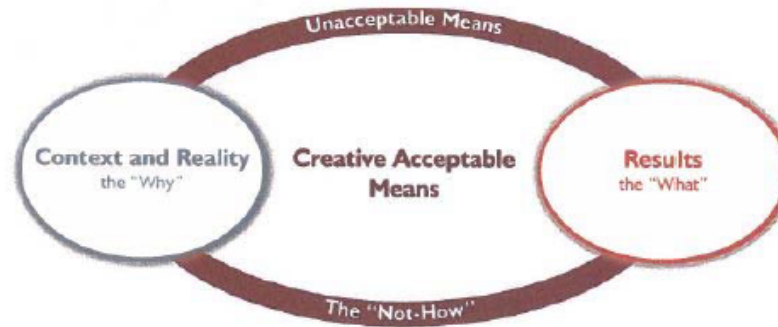
# BURNSVILLE-EAGAN-SAVAGE PUBLIC SCHOOL DISTRICT 191

## 2013-2014 BUDGET RECOMMENDATION

# Decision Making



ISD191 District Budget  
FY14/FY15



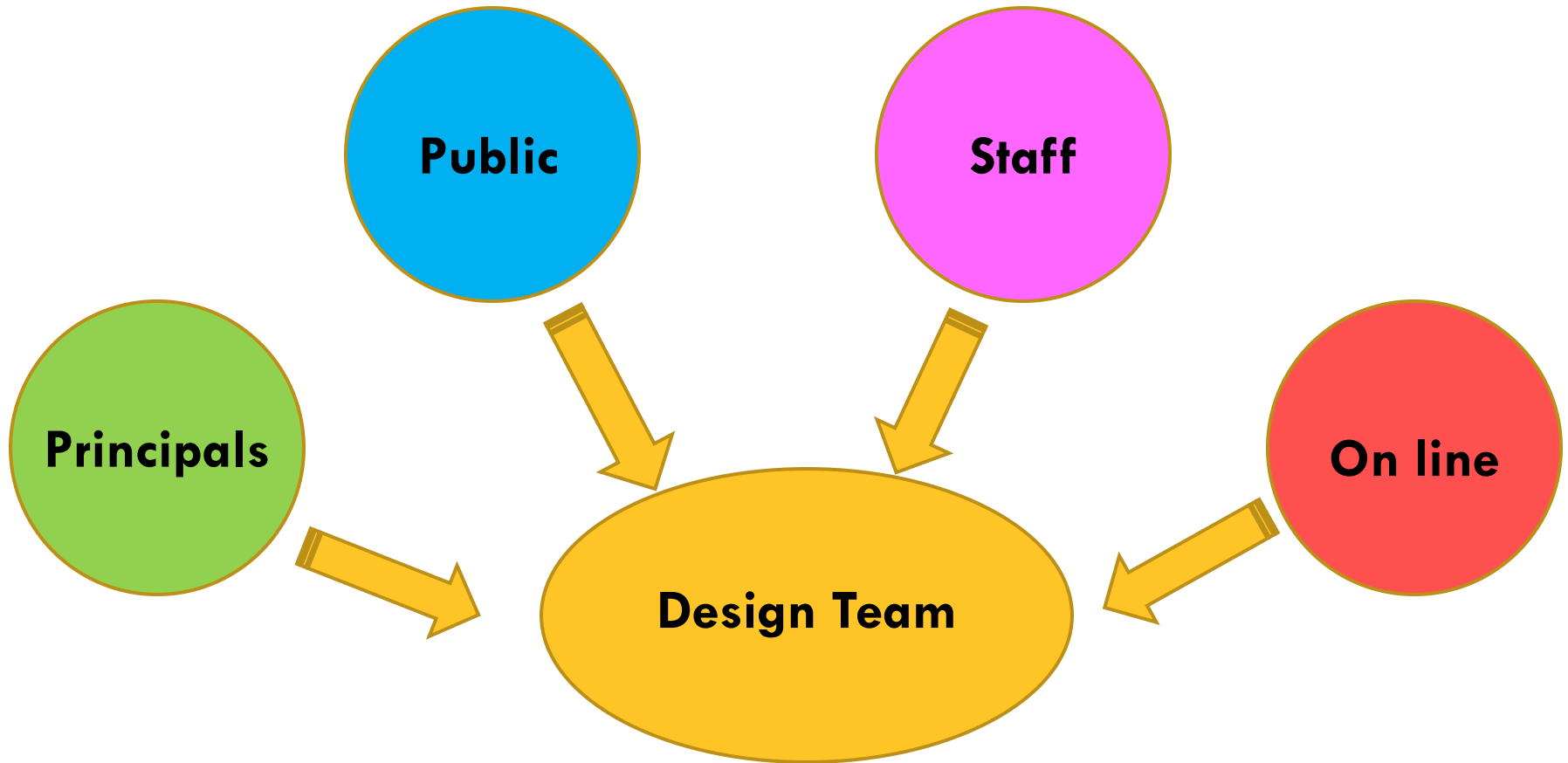
Why:	Not How:	What:
<ul style="list-style-type: none"> <li>• Modifications need to be made to establish a projected FY14 and FY15 budget</li> <li>• Uncertain enrollments for future years</li> <li>• Uncertain funding</li> <li>• Building Capacities</li> <li>• Obtaining Demographic study for future use</li> </ul>	<ul style="list-style-type: none"> <li>• No raise in average class sizes for FY14</li> <li>• No change that contradicts Strategic Roadmap</li> <li>• No changes without addressing implications and creating an implementation plan</li> </ul>	<ul style="list-style-type: none"> <li>• FY14 Unassigned fund balance of 10%</li> <li>• Establish a projected FY15 budget that maintains a fund balance of 8% (per policy)</li> <li>• Aligned to Strategic Roadmap</li> <li>• Increased Equitable opportunities for children</li> <li>• Efficient and effective use of resources among budget units</li> </ul>

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# Design Team

- Glenn Simon
- Brady Hoffman
- Janice Porter
- Dave Helke
- Taber Akin
- Robert Nystrom
- Chris Lindholm
- Kathy Funston
- David Bernard
- Stephanie Corbey
- Ruth Dunn
- Lisa Rider
- Connie Erickson
- Tom Umhoefer
- Stacey Sovine

# Input Process



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# 2014 Preliminary Proposed Budget by Budget Unit

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	2013	2014
	Revised Budget	Proposed FY14 Budget
<b>01010 - General Elementary Instruction - Personnel</b>	<b>16,144,789</b>	<b>16,851,931</b>
Provides funding necessary to provide instruction in the core academic subjects of language arts, math, science and social studies at the ten elementary schools.		
<b>01030 - General Elementary Instruction - Subs</b>	<b>400,000</b>	<b>417,520</b>
Provides funding necessary for elementary substitutes.		
<b>02010 - General Junior High Instruction - Personnel</b>	<b>4,930,532</b>	<b>5,146,489</b>
Provides funding necessary to offer courses in the core academic subjects of language arts, math, science, social studies, and world language at the three junior highs.		
<b>02020 - General Junior High Instruction - Subs</b>	<b>150,000</b>	<b>156,570</b>
Provides funding necessary for junior high substitutes.		
<b>03010 - General High School Instruction - Personnel</b>	<b>5,102,623</b>	<b>5,326,118</b>
Provides funding necessary to offer courses in the core academic subjects of language arts, math, science, social studies, and world language at the senior high school.		
<b>03020 - General High School Instruction - Subs</b>	<b>100,000</b>	<b>104,380</b>
Provides funding necessary for high school substitutes.		

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	2013	2014
	Revised Budget	Proposed FY14 Budget
<b>04010 - PhyEd, Health, Art, Music - Personnel</b>	<b>4,822,900</b>	<b>5,083,343</b>
Provides funding for K-12 physical education, 7-12 health, K-12 visual arts, K-12 general/vocal music and 5-12 instructional music education.		
<b>06010 - Family and Consumer Science Instruction</b>	<b>421,817</b>	<b>440,293</b>
Provides funding to operate the instructional program of family and consumer science.		
<b>06020 - Trade and Industrial Education</b>	<b>502,881</b>	<b>524,907</b>
Provides funding to operate the instructional program of trade and industrial education.		
<b>06040 - Business and Office Education</b>	<b>264,704</b>	<b>276,298</b>
Provides funding to operate the instructional program of business and office education.		
<b>06060 - Post-Secondary Tuition</b>	<b>675,000</b>	<b>704,565</b>
Provides the budget for secondary students to attend classes through the various university and college programs including college in the schools (CIS) and post-secondary enrollment options (PSEO).		

	2013	2014
	Revised Budget	Proposed FY14 Budget
<b>07010 - K-12 Media Services</b>	<b>832,173</b>	<b>905,155</b>
Provides funding for K-12 media services, media specialists and media educational assistants.		
<b>07020 - K-12 Gifted and Talented</b>	<b>429,913</b>	<b>448,743</b>
Provides funding for a half-time gifted and talented instructor at each elementary school.		
<b>07030 - 7-12 Guidance Services</b>	<b>1,038,075</b>	<b>1,083,543</b>
Provides funding for 7-12 guidance services.		
<b>07060 - English Second Language Learner</b>	<b>2,619,515</b>	<b>2,734,250</b>
Provides funding for the K-12 English Second Language Learner program and includes salaries, benefits, and other instructional expenses.		
<b>08010 - Site Allocation of Instructional/Operational Resources</b>	<b>1,053,433</b>	<b>1,099,573</b>
Provides the per / pupil funding allocation for instructional and operational related expenses. This funding is intended to cover the costs of building level equipment repairs, general supplies, classroom supplies, copiers, and telephones.		

	2013	2014
	Revised Budget	Proposed FY14 Budget
<b>09010 - Special Ed Salaries</b>	<b>14,857,550</b>	<b>14,464,511</b>
Provides funding for staff costs necessary to operate the Office of Individualized Student Services. Most, but not all of these expenditures, are either reimbursed with state or federal special education funds or are related to general education functions.		
<b>09020 - Special Ed Benefits</b>	<b>5,106,769</b>	<b>5,330,445</b>
Provides funding for Individualized Student Services' staff benefits.		
<b>09030 - Special Ed Purchased Services</b>	<b>2,188,508</b>	<b>2,284,365</b>
Provides funding for Individualized Student Services' purchased services, supplies and equipment.		
<b>09040 - Special Ed Transportation</b>	<b>2,520,425</b>	<b>2,630,820</b>
Required transportation, purchased services, supplies and equipment.		
<b>10010 - Alternative Learning Center</b>	<b>3,516,394</b>	<b>3,670,412</b>
Provides categorical funds to operate the alternative high school, and extended day and extended year programs for elementary and junior high school students.		

	2013	2014
	Revised Budget	Proposed FY14 Budget
<b>10020 - Mental Health Services</b>	<b>140,567</b>	<b>186,724</b>
Licensed mental health professionals, through a financial partnership with Headway Emotional Health Services, who are able to respond to pressing mental health needs, proactively support student success, and be readily available in case of a crisis.		
<b>10030 - K-12 Nursing/Health Services</b>	<b>890,281</b>	<b>929,275</b>
Provides funding to operate the health services department including salaries, benefits and other operating expenses. Certain FTEs may also be include in special education Salaries, 09010.		
<b>11010 - Co-Curricular Activities (Non-Athletic)</b>	<b>445,338</b>	<b>464,844</b>
Provides funding to support co-curricular activities. These funds are supplemented through ticket sales, fund raising, donations, etc.		
<b>11020 - 9-12 Interscholastic Athletics</b>	<b>1,089,692</b>	<b>1,137,421</b>
Provides funding for 9-12 athletics. These funds are supplemented through ticket sales, fund raising, donations, etc.		

	2013	2014
	Revised Budget	Proposed FY14 Budget
<b>12010 - Title I, Part A Regular - Improving Basic Programs</b>	<b>1,384,611</b>	<b>1,445,257</b>
Provides funding to help ensure all children meet challenging state academic standards. Includes staffing, instructional, supplemental education services and staff development expenses.		
<b>12020 - Title II, Part A Regular - Teacher/Principal Training &amp; Recruiting</b>	<b>518,522</b>	<b>541,233</b>
Funding pays a portion of teacher and administrative salaries of highly qualified professionals working to improve student achievement.		
<b>12030 - Title III Regular - Limited English Proficient Students</b>	<b>365,153</b>	<b>381,147</b>
Funding is intended to support ESL personnel, their professional development, and interpretation needs of our LEP families.		
<b>12050 - Carl Perkins Grant</b>	<b>68,000</b>	<b>70,978</b>
Funding pays for professional development and supplies for individuals who teach Family and Consumer Science, Business, and Technology Education at Burnsville Senior High School.		
<b>13010 - Q-Comp/Pro-Pay</b>	<b>2,968,336</b>	<b>3,098,349</b>
Provides for expenditures associated with the Q-Comp / Pro-Pay programs including salaries and benefits, stipends, performance incentives and other operating expenses.		

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	2013	2014
	Revised Budget	Proposed FY14 Budget
<b>13020 - Integration</b>	<b>1,387,450</b>	<b>404,420</b>
Provides for expenditures related to the integration and equity program including salaries and benefits, professional development and other operating expenses.		
<b>13030 - Compensatory Education</b>	<b>5,369,618</b>	<b>5,604,807</b>
Provides funding to operate compensatory programs and initiatives to meet the educational needs of students who are under prepared or are not meeting age appropriate performance standards.		
<b>14010 - Instructional Technologies</b>	<b>1,340,183</b>	<b>1,398,883</b>
Provides funding to support the utilization of technology in the delivery of curriculum and as a teaching and learning tool.		
<b>14020 - Administrative and Operational Technologies</b>	<b>1,597,885</b>	<b>1,667,872</b>
Provides funding to manage and support the administrative and operational technologies including operational resources, equipment and supplies, including the District's intranet and telephone systems.		

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	2013	2014
	Revised Budget	Proposed FY14 Budget
<b>15010 - Instructional Development</b>	<b>503,507</b>	<b>525,561</b>
Provides funding for professional development (PD) to support the acquisition of learning goals. Includes operational resources, purchased services, equipment, supplies, and \$300K for building level PD allocations.		
<b>15020 - Curriculum Development</b>	<b>291,780</b>	<b>304,560</b>
Provides funding for the ongoing development of a comprehensive written curriculum. Also includes operational resources, purchased services, equipment and supplies.		
<b>15030 - Curriculum Adoptions</b>	<b>576,226</b>	<b>601,465</b>
Provides funding for the purchase of curriculum resources to support delivery of the written curriculum including textbooks, manipulatives, software and software subscriptions.		
<b>15040 - Assessment Program</b>	<b>378,593</b>	<b>752,985</b>
Provides funding necessary to implement required accountability assessments to monitor student progress toward achievement of academic standards through software fees, purchased services, equipment and supplies.		

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	2013	2014
	Revised Budget	Proposed FY14 Budget
<b>16010 - Board of Education</b>	<b>245,452</b>	<b>256,203</b>
Provides funding for the School Board. Includes School Board stipends, elections, legal fees and other expenses related to Board initiatives.		
<b>16020 - Superintendent</b>	<b>352,896</b>	<b>368,353</b>
Provides funding to operate the office of Superintendent of Schools to support the District's mission, vision, and instructional goals.		
<b>16030 - Assistant Superintendent</b>	<b>283,631</b>	<b>296,054</b>
Provides funding to operate the office of the Assistant Superintendent of Schools to support the development, operation and evaluation of the elementary and secondary instructional programs.		
<b>16040 - Human Resources</b>	<b>709,355</b>	<b>740,425</b>
Provides funding to support operation of the Human Resources office including advertising, recruiting, hiring, staff development, legal fees, software applications, and compliance requirements.		
<b>16041 - Workers Comp &amp; Unemployment</b>	<b>962,500</b>	<b>1,004,658</b>
Provides funding to support the workers' compensation and unemployment expenses.		

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	2013	2014
	Revised Budget	Proposed FY14 Budget
<b>16050 - Business</b>	<b>1,103,089</b>	<b>1,151,404</b>
Provides funding to operate the business services including accounting, payroll, and mandatory state and federal reporting.		
<b>16051,16052,16053 - Business - Internal Service Fund</b>	<b>1,064,694</b>	<b>1,111,328</b>
Provides funding for required severance payouts as stipulated in the various bargaining agreements and contributions to the medical and dental internal service funds.		
<b>16060 - Communications and Marketing</b>	<b>433,617</b>	<b>400,419</b>
Provides funding to the communications and marketing initiatives, maintenance of District websites, social networks, publications, etc.		
<b>16070 - Student Registration</b>	<b>186,375</b>	<b>194,538</b>
Provides funding to operate the student registration and enrollment services.		

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	2013	2014
	Revised Budget	Proposed FY14 Budget
<b>17011 - Elementary Administrators</b>	<b>1,084,516</b>	<b>1,132,018</b>
Provides funding to operate the elementary principals' offices at each school.		
<b>17012 - Elementary Building Clerical</b>	<b>445,642</b>	<b>465,161</b>
Provides funding to operate the elementary principals' offices at each school.		
<b>17013 - Elementary EAs</b>	<b>320,705</b>	<b>334,752</b>
Provides funding for various administrative and educational roles at each school.		
<b>17014 - Elem. Admin Benefits</b>	<b>494,950</b>	<b>516,629</b>
Provides funding for the benefits of the above administrator, clerical and EA staff.		

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	2013	2014
	Revised Budget	Proposed FY14 Budget
<b>17021 - Secondary Administrators</b>	<b>1,196,972</b>	<b>1,249,399</b>
Provides funding to operate the secondary principals' offices at each school.		
<b>17022 - Secondary Building Clerical</b>	<b>738,961</b>	<b>771,327</b>
Provides funding to operate the secondary principals' offices at each school.		
<b>17023 - Secondary EAs</b>	<b>203,683</b>	<b>212,604</b>
Provides funding for various administrative and educational roles at each school.		
<b>17024 - Sec. Admin Benefits</b>	<b>584,818</b>	<b>610,433</b>
Provides funding for the benefits of the above administrator, clerical and EA staff.		
<b>17025 - Miscellaneous Stipends</b>	<b>129,822</b>	<b>135,508</b>
Provides funding for miscellaneous stipends and extra hours that are currently not attached to another budget unit.		

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	2013	2014
	Revised Budget	Proposed FY14 Budget
<b>17026 - Campus Cup</b>	<b>110,264</b>	<b>115,094</b>
Provides funding of the Café located at the Senior Campus at Diamondhead.		
<b>18010 - Student Transportation</b>	<b>3,985,194</b>	<b>4,159,745</b>
Provides funding to transport eligible students to and from school including during regular and extended year/day terms.		
<b>19010 - Custodial</b>	<b>4,958,124</b>	<b>5,175,290</b>
Provides funding to operate the custodial services. Includes supplies, equipment and contracted services.		
<b>19020 - Building, Grounds and Maintenance</b>	<b>1,715,613</b>	<b>1,790,757</b>
Provides funding to operate the buildings, grounds and maintenance departments. Includes supplies, equipment and contracted services.		
<b>19030 - Environmental Health and Safety/ADA Compliance</b>	<b>529,358</b>	<b>552,544</b>
Provides funding to operate the environmental health and safety department. Includes supplies, equipment and contracted services.		

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	2013	2014
	Revised Budget	Proposed FY14 Budget
<b>19040 - Facility Leases</b>	<b>605,506</b>	<b>632,027</b>
Provides funding for the facility leases for BEST, Pates Stadium and the Hamilton Building.		
<b>19050 - Warehouse and Purchasing</b>	<b>86,970</b>	<b>90,779</b>
Provides funding to operate the warehouse and purchasing departments.		
<b>19060 - Utilities</b>	<b>1,694,250</b>	<b>1,768,458</b>
Provides funding for the utilities.		
<b>20010 - School Resource Officers</b>	<b>260,000</b>	<b>271,388</b>
Provides primary funding for school police resource officers for the secondary schools.		
<b>20030 - Safe Schools</b>	<b>251,824</b>	<b>262,854</b>
Provides primary funding for additional supervision at Burnsville Senior High.		
<b>Total General Fund Expenditure Budget</b>	<b>111,758,693</b>	<b>114,970,161</b>

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**Design Team Budget Additions and Reduction Options:**

Budget Addition	Budget Unit	Budget Impact
Lowering grade1 and grade2 class sizes by 1 student in the district ratio adds 3.5 FTEs	01010	290,000
Capital Budget needs for Technology - 6 yr to 4 and 5yr	14010	155,000
Increase technology level 1 support by 1.0 FTE and add days and hours for all.	14010	112,000
Investment toward mobile device purchase and replacement to support technology integration in our classrooms.	14010	400,000
Budget Reduction		
Reduction of the Strings Program	04010	(114,800)
Reduce Site Allocation of Operational/Instructional Resources by 10%	08010	(100,000)
Eliminate Asst. Superintendent Position	16030	(150,000)
Reduce Technology 5%	14010	(100,000)
Increase core subject class size by average of 1 student per class at secondary: (6 FTEs reduced for travel and overloads to an equivalent 2.0 FTEs)	03010	(160,000)
Increase class size by average of 1 student per class at elementary: 8.5 FTEs	01010	(700,000)

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## General Fund Budget Comparative Summary

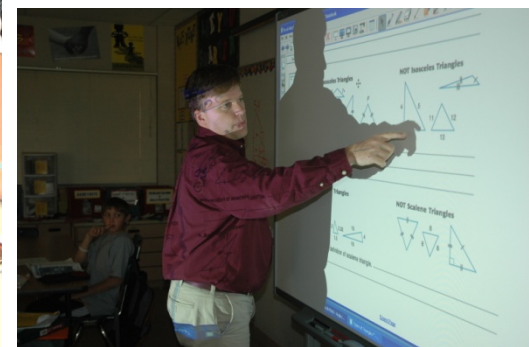
	Actual Results 2011-12	Adopted Budget 2012-13	Revised Budget 2012-13	Projected 2013-14	Projected 2014-15
Total Beginning Fund Balance	\$ 17,541,406	\$ 21,722,281	\$ 21,722,281	\$ 19,501,125	\$ 14,676,638
Revenues	110,320,643	108,587,757	109,511,368	110,145,674	110,059,729
Expenditures	106,139,768	110,895,911	111,732,524	114,970,161	118,994,117
Variance (Revenues - Expenditures)	4,180,875	(2,308,154)	(2,221,156)	(4,824,487)	(8,934,388)
Total Ending Fund Balance	<u>\$ 21,722,281</u>	<u>\$ 19,414,127</u>	<u>\$ 19,501,125</u>	<u>\$ 14,676,638</u>	<u>\$ 5,742,250</u>
<b>Breakdown of Fund Balance Categories</b>					
Nonspendable	\$ 189,006	\$ 189,006	\$ 189,006	\$ 189,006	\$ 189,006
Restricted	3,562,528	1,965,714	1,965,714	1,290,640	1,290,640
Committed	2,519,534	1,819,534	1,819,534	1,022,299	800,000
Unassigned	15,451,213	15,439,873	15,526,871	12,174,693	3,462,604
Total Ending Fund Balance	<u>\$ 21,722,281</u>	<u>\$ 19,414,127</u>	<u>\$ 19,501,125</u>	<u>\$ 14,676,638</u>	<u>\$ 5,742,250</u>
Unassigned Fund Balance %	14.56%	13.92%	13.90%	10.59%	2.91%

Recommend committing unassigned fund balance in excess of 8%  
to support instructional technologies.

# Next Steps

- Budget Workshop – February 19
- Approval of Proposed Budget– February 21
- Revise FY13 Budget – March 21
- Adopt FY14 Operational Budget – By June 30

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# BURNSVILLE-EAGAN-SAVAGE PUBLIC SCHOOL DISTRICT 191

## 2013-2014 BUDGET RECOMMENDATION