

# BOARD AGENDA

## INDEPENDENT SCHOOL DISTRICT 191

Burnsville High School Senior Campus  
Diamondhead Education Center  
Regular Meeting  
September 2, 2010  
6:30 PM

- I. Call to Order
  - A. Welcome
  - B. Pledge of Allegiance
  - C. Minnesota School Nutrition Association Award to two food service employees
- II. Business Meeting
  - A. Approval of Agenda
  - B. Consent Agenda
    - Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.
    - 1. Minutes of August 19, 2010 School Board Meeting 2
    - 2. Human Resources Report 5
    - 3. Donations 8
    - 4. Approve the Integration & Equity Advisory Committee Members 9
    - 5. Approve superintendent contract modifications as listed for 2010-2013 11
- III. Unfinished Business
- IV. New Business
  - A. Receive a report on the Eagle Ridge Junior High Gifted Program (10 minutes) 12  
(Leake)
- V. Reports
  - A. Superintendent
  - B. Board Members
- VI. Adjourn

School Board Minutes  
 INDEPENDENT SCHOOL DISTRICT 191  
 August 19, 2010

The meeting of the Board of Education was called to order by Chair Currier at 6:30 p.m. at the Burnsville High School Senior Campus in the Diamondhead Education Center.

Call to Order

Members present: Directors Hill, Martin, Morrison, Sweep and Chair Currier.

Attendance

Members absent: Directors Banyard and Luth

Chair Currier welcomed the audience and Director Morrison led the Pledge of Allegiance.

Pledge of Allegiance

Moved by Director Morrison, seconded by Director Martin, to approve the agenda. Motion carried unanimously (5,0).

Agenda

Moved by Director Martin, seconded by Director Sweep, to approve the consent agenda as follows:

Consent  
 Agenda  
 Minutes

- Minutes of the August 5, 2010 Board Meeting and Closed Session
- Personnel changes for S. Bennek, J. Calnon, K. Czapar, T. DeZiel, M. Enge, I. Hamilton, R. Larson, J. Marshall, L. Nelson, R. McGruder, E. Riegner, M. Roberts-Simmons, S. Stalock, J. Swenson, L. Thompson, C. Hines, G. May, J. Marshall, K. Miller, A. Collignon, L. Goren, I. Izea-Martinez, D. Teal, J. Ville, A. Carrick, D. Holker, D. McDonald, S. Smith, A. Weatherford, J. Hanson, D. Starr, C. Hilgers

Human  
 Resources

- Donation from the Burnsville Morning Rotary of school supplies valued at \$500 to be distributed to the district elementary schools; \$10,758.35 from the Sky Oaks PTO to Sky Oaks Elementary in support of student programs and activities; \$100 for instructional supplies and materials from Residential Mortgage Group to Harriet Bishop Elementary; \$55 from Erin Neutz through the Wells Fargo Community Support program to Harriet Bishop Elementary; \$50 from Wells Fargo's Matching Gift program to Harriet Bishop Elementary; and, school supplies (valued at \$80) from the Burnsville Lions Club to Sky Oaks Elementary

Donations

- Approve June payroll checks numbered 714492-714627 and Direct Deposit notices numbered 394451-400664 in the net amount of \$4,190,125.23. June and July claims to date represented by checks numbered 399539-400577, 1001048-1001400, 100434-100434 and wire transfers and adjustments totaling \$7,387,986.64. Also that the Board accepts June receipts of \$11,982,454.57 and investments for General Operations and Alt. Facilities and OPEB of \$24,828,916.15 as of June 30, 2010
- Approve July payroll checks numbered 714630-714716 and Direct Deposit notices numbered 400704-402500 in the net amount of

Payroll, Claims  
 & Receipts

\$2,179,558.06. June, July & August claims to date represented by checks numbered 400578-401404, 1001401-1001454, 100435-100436 and wire transfers and adjustments totaling \$9,035,199.01. Also, that the Board accepts July receipts of \$4,168,127.44 and investments for General Operations and Alt. Facilities and OPEB of \$20,678,819.25 as of July 31, 2010

- Approve, on a second reading basis, with noted corrections, revisions to the following Board Policies: Policy CBA and CBA-R, Qualifications & Duties of the Superintendent; Policy CBB, Recruitment & Appointment of Superintendent; Policy BFA (was CHA), Development of Regulations; Policy BFB (new), Suspension of Policy; and, Policy BFC (was CHD/BFE), Administration in the Absence of Policy
- Approve the extended field trip proposal submitted by Harriet Bishop Elementary School for sixth grade students to go to the Eagle Bluff Environmental Learning Center September 13-15, 2010 and that policy requirements prohibiting elementary extended field trips be waived

Policy Revisions

Elementary Field Trip

Chair Currier noted the generous donations. Motion carried unanimously (5,0).

Moved by Director Sweep, seconded by Director Morrison, to approve the 2010 Scope and Sequence for Language Arts, Math and Science. Motion carried unanimously (5,0).

Scope & Sequence

Moved by Director Hill, seconded by Director Morrison, to approve the following rates of pay for substitute teachers, substitute educational assistants, and substitute food service workers employed directly by District 191 for the 2010-11 school year.

Substitute Pay Rates

Reserve Teachers: \$110 per full day; \$62 per half day; \$120 per day after 10 consecutive days in the same assignment (retroactive to the first day of the assignment); \$189.14 per day, based on current Step 1, Lane 1 after 30 consecutive days in the same assignment (retroactive to the first day of the assignment). District #191 Retired Teachers: \$120 per full day; \$67 per half day; \$130 per day after 10 consecutive days in the same assignment (retroactive to the first day of the assignment); \$189.14 per day after 30 consecutive days in the same assignment (retroactive to the first day of the assignment). As close to 100% as possible of one day of pay will be deposited into the Minnesota State Retirement System's Post-Retirement Healthcare Savings Plan each pay period in which a retiree works as a substitute teacher at least one full day.

General Educational Assistants: \$11.75 per hour. Special Education and Health Assistants: \$12.25 per hour. Health Assistants with no

formal medical license and in district training only: \$12.25 per hour. Food Service Substitutes: \$10.75 per hour. Peak Time Substitute Teacher Rates (December 1-22, May 1-31, and June 1-9) are also recommended for approval. Reserve Teachers: \$113 per full day; \$62 per half day. District #191 Retired Teachers: \$123 per full day; \$67 per half day. LPNs subbing for health assistants: \$15.30 per hour. RNs with 2-3 years training: \$20.40 per hour. RNs with B.S. degree: \$25.50 per hour. Motion carried unanimously (5,0).

Moved by Director Morrison, seconded by Director Martin, to adjourn to a Board Work Session on Board Operational Goals at 7:37 p.m. Motion carried unanimously (5,0).

Adjourn

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Sandra M. Sweep, Clerk

**Burnsville-Eagan-Savage Public Schools  
Independent School District 191  
Human Resources Office**

TO: Members, Board of Education  
Randall Clegg, Superintendent

FROM: Tania Z. Chance, Ph.D., Executive Director Human Resources

DATE: September 2, 2010

RE: Recommended Personnel Changes

**Certified  
Appointment**

Mary Duran	*Teacher, ERJH, .2 FTE Social Studies and .8 FTE Language Arts, effective 2010/11 school year
Angela Froemming	*Teacher, ESL, .75 FTE, SO, effective 2010/11 school year
Alison Humpal	-Teacher, Social Studies, MJH, 1.0 FTE, effective 2010/11 school year
Darcie Jamison	-Teacher, Speech Lang. Path., ECSE, .5 FTE, effective 2010/11 school year
Meggan Malone	*Teacher, Bus. Ed., BHS, 1.0 FTE, effective 2010/11 school year
Vincent McMahan	*Teacher, ESL, ERJH, .5 FTE, effective 2010/11 school year
Sarah B. Olson	-Teacher, Care & Treatment, SE Academy, .5 FTE, effective 2010/11 school year
Marcia Orcholski	*Teacher, Kindergarten, .5 FTE, SO, effective 2010/11 school year
Andrea Stevens	-Teacher, Grade 3, VV, 1.0 FTE, effective 2010/11 school year
Mary Stucynski	-Teacher, Social Studies, BHS, .5 FTE, effective 2010/11 school year
Alissa Tofte	-Long term substitute, Teacher, Grade 3, VV, 1.0 FTE, effective 2010/11 school year

\*added to original report  
Burnsville-Eagan-Savage #191  
Board Meeting – 09/02/2010

Kimberly Vitullo

\*Teacher, ESL, HV, 1.0 FTE, effective 2010/11 school year

**Change in Assignment**

Sandra Ditmarsen

-Assignment increases with the addition of .5 FTE Instructional Interventionist, VV, effective 2010/11 school year

Rachel Gorton

-Assignment increases with the addition of Instructional Technology Integration, Vale, .4 FTE until 12/31/10 and 1.0 FTE beginning 1/1/11

Aimee Hagen

-Assignment increases with the addition of .5 FTE, Kindergarten Teacher, VV, effective 2010/11 school year

Beth Wegleitner

-Assignment increases to 1.0 FTE, Math, NJH, effective 2010/11 school year

**Leave of Absence**

Heidi Nielsen

-Licensed School Nurse, requests to extend her medical leave of absence, effective August 30, 2010 for a period of 6 to 8 weeks

Christine Peterson

Teacher, ST, requests a 1.0 FTE parental leave of absence, effective 8/30/10, returning to work 10/4/10

**Recall from Termination**

Jill Patterson

-Teacher, Dance, Envision, .8 FTE, effective 2010/11 school year

**Resignation**

Melanie K. Crawford

-Teacher, effective 8/17/10

Natasha Monsaas-Daly

\*Teacher, effective 8/26/10

**Retirement**

Kathy Anderson

-School Psychologist, Districtwide, after 32 years in the District, effective 10/31/10

**Classified Appointment**

Elsy Bates

\*Replacement, Cook Helper, BHS, 3 hrs/day, effective August 30, 2010

Wanda Evans

\*Replacement, Cook Helper, BHS, 3.5 hrs/day, effective August 30, 2010

\*added to original report  
Burnsville-Eagan-Savage #191  
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Lina Alkiswaani	*Replacement, MEA, /ECSE Center, 5 hrs/day, effective 8/30/10
Tara Frank	*Replacement, Health Assistant, HV, 5.35 hrs/day, effective 8/30/10
Keshia Gaddy	*Replacement, Health Assistant, Byrne, 5.35 hrs/day, effective 8/30/10
Gary Jones	*Replacement, Temporary, B-Shift Custodian, GP/MJH, 8 hrs/as per contract, effective 8/30/10
Terry Kinyon	*Replacement, B-Shift Custodian, HB/ERJH, 8 hrs/as per contract, effective 8/30/10
Glen Older	*Replacement, B-Shift Custodian, DEC, 8 hrs/as per contract, effective 8/30/10
Juanita Ville	*Replacement, Campus Supervisor, MJH, 6.5 hrs/day, 5 days/week, effective 8/30/10

**Change in Assignment**

Tausha Chamberland	*Assignment changes to 5.75 hrs/day, cafeteria, BHS, effective 8/30/10
Mary Holewa	*Assignment changes to 7 hrs/day, cafeteria, Neill, effective 8/30/10

**Leave of Absence**

Cindy Boles	*Assistant Cook Mgr., Neill, requests a 1 year leave of absence, effective 8/20/10
Kathy Brix	*MEA, MJH, requests a medical leave of absence, effective 8/30/10 until 9/27/10

**Resignation**

Lori Wilke	*Health Assistant, effective 8/4/10
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**COMMUNITY EDUCATION**

**Resignation**

Jennifer Turek	*Aquatics Coordinator, effective 8/23/10
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To: Dr. Randall Clegg, Superintendent of Schools

From: Jon Bonneville, Principal

Date: August 26, 2010

RE: Donation

It is my recommendation that the School Board of Independent School District #191 accept this check in the amount of \$500 from the ADC Foundation. Hidden Valley was nominated by Kersten Thellin who is an employee of ADC and a Hidden Valley parent. Kersten participated in the "Dollars for Doers" program through her employment, which resulted in the \$500.00 award. The monies will be used to begin a building beautification/playground fund for Hidden Valley.

Kersten Thellin  
4004 144th St. W.  
Savage, MN 55378

ADC  
P.O. Box 1101  
Minneapolis, MN 55440-1101

Amended  
Agenda Item II.B.4  
September 2, 2010

To: Members, Board of Education  
Superintendent Randy Clegg

From: Tania Chance  
Executive Director of Human Resources

Date: August 27, 2010

RE: Integration & Equity Advisory Committee Members for 2010-2011

**Recommendation:** That the Board of Education approve the membership roster for the 2010-2011 Integration and Equity Advisory Committee.

Discussion

In June, 2007 the Board of Education approved the formation of an Integration and Equity Advisory Committee. The purpose of the committee is to advise the superintendent or designee and monitor, evaluate and review implementation of the school district's joint integration plan.

**Integration and Equity Advisory Committee 2010-2011  
Burnsville-Eagan-Savage School District 191**

<u>Name</u>	<u>Address</u>	<u>E-Mail Address</u>	<u>Phone Number</u>	<u>Role</u>
Tania Chance	Administrative Services Center 100 River Ridge Court Burnsville MN 55337	<a href="mailto:tchance@burnsville.k12.mn.us">tchance@burnsville.k12.mn.us</a>	W: 952-707-2008	District Administrator - HR
Sharon Diedrich	10811 27th Avenue South Burnsville, MN 55337	<a href="mailto:sharondiedrich@yahoo.com">sharondiedrich@yahoo.com</a>	C: 952-994-9787 H: 952-894-7345	Community resident
Bill Englehardt	Burnsville High School 600 East Hwy 13 Burnsville MN 55337	<a href="mailto:wengelhardt@burnsville.k12.mn.us">wengelhardt@burnsville.k12.mn.us</a>	W: 952-707-2283	Teacher
Cynthia Espinoza	4644 Morris Circle Bloomington, MN 55437	<a href="mailto:cespinoza@burnsville.k12.mn.us">cespinoza@burnsville.k12.mn.us</a>	H: 612-490-8322	Family School Resource Advisor

<u>Antwan Harris</u>	Burnsville High School 600 East Hwy 13 Burnsville, MN 55337	<a href="mailto:aharris@burnsville.k12.mn.us">aharris@burnsville.k12.mn.us</a>	W: 952.707.2109	Dean
Don Leake	Eagle Ridge Junior High School 13955 Glendale Road Savage MN 55378	<a href="mailto:dleake@burnsville.k12.mn.us">dleake@burnsville.k12.mn.us</a>	W: 952-707-2801	Principal
Rob Nelson	Harriet Bishop Elementary School 14400 O'Connell Road Savage MN 55378	<a href="mailto:rnelson@burnsville.k12.mn.us">rnelson@burnsville.k12.mn.us</a>	W: 952-707-3901	Principal
Mark Parson	13504 Bryant Avenue Burnsville MN 55337	<a href="mailto:mark_parson@hotmail.com">mark_parson@hotmail.com</a>	C: 952-454-7750 H: 952-890-5410	Parent
Attila (Atta) Pegan	12629 Natchez Avenue Savage MN 55378	<a href="mailto:nagep@hotmail.com">nagep@hotmail.com</a>	H: 952-894-9988	Parent
Lisa Rider	Administrative Services Center 100 River Ridge Court Burnsville MN 55337	<a href="mailto:lrider@burnsville.k12.mn.us">lrider@burnsville.k12.mn.us</a>	W: 952-707-2050	District Administrator - Business Office
Ellen Shulman	Administrative Services Center 100 River Ridge Court Burnsville MN 55337	<a href="mailto:eshulman@burnsville.k12.mn.us">eshulman@burnsville.k12.mn.us</a>	W: 952-707-2013 C: 612-205-3596	Integration and Equity Coordinator
Sam Wright	2527 117th Street East Burnsville MN 55337	<a href="mailto:samuel.wright12@comcast.net">samuel.wright12@comcast.net</a>	C: 612-743-6252 H: 952-882-8704	Parent

TO: Members, Board of Education Agenda Item II.B.5  
September 2, 2010  
FROM: DeeDee Currier, Board Chair  
DATE: September 2, 2010  
RE: Superintendent Contract Modifications

**Recommendation:** That the Board of Education approve superintendent contract modifications as listed below for 2010-2013.

### **Discussion**

In discussions with Superintendent Clegg, he has asked that the Board consider making no changes to his compensation package for the 2010-2011 contract year. He did, however, indicate he would be open to the idea of extending the current contract through June 30, 2013.

Based upon my conversation with Superintendent Clegg, I would recommend the following amendments to the Superintendent's Contact between Dr. Randall Clegg and the School Board of ISD 191 Burnsville-Eagan-Savage:

- Page 1, Item III. A. Duration. Strike "July 1, 2009, and ending June 30, 2012" and insert "July 1, 2010, and ending June 30, 2013."
- Page 5, Item VI. Insurance. Insert "The composite rate consists of the CHP (health reimbursement account) plus the 105 plan plus the high deductible premium. The in-network out of pocket equals the deductible."
- Page 7, Item VIII. Salary. Strike "2009-2010" and insert "2010-2011" in the first sentence. Dr. Clegg requests to continue at his current salary for the 2010-2011 school year.

TO: Members, Board of Education Agenda Item IV.A  
September 2, 2010  
FROM: Randy Clegg, Superintendent  
DATE: August 27, 2010  
RE: Eagle Ridge Junior High Gifted Program

Principal Don Leake, Eagle Ridge Junior High School, will present an overview of the Gifted and Talented Junior High Program for the 2010-2011 school year. The presentation will include:

- The plan to meet the academic, both core and elective, and the social-emotional needs of the Gifted and Talented students, as well as all of our students through the use of the house model.
- The professional development plan for the Gifted and Talented teachers leading up to the start of the year and for the coming school year.
- Planning the 9-12 program.