

Princeton Public Schools - ISD 477
Tuesday, December 20, 2016 at 7:00 PM
Regular School Board Meeting
District Office Board Room located at City Hall

Our Mission

Princeton is an innovative leader in instruction, developing in EVERY learner the ability to succeed in an ever-changing world.

Our Vision

Princeton will equip every student to be career and college ready through personalized instruction, community partnerships and collaboration.

1. **PROCEDURAL ITEMS**
2. Call to Order and Pledge of Allegiance
3. Roll Call
4. Reception to honor the service of School Board members Jeremy Miller and Chuck Nagle.
5. Truth in Taxation 3
6. Citizen Comments
7. **REPORTS**
 - a. Board Members Committee Reports
 - b. Student Council Report
 - c. Superintendent Report
8. **APPROVE AGENDA**
9. **DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES** 33
10. **CONSENT AGENDA**

The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.

 - a. Personnel 36
 - b. Gifts 38
 - c. Bills 44
 - d. Wire Transfers 55
 - e. Treasurer's Report 56
 - f. Open Enrollment 57
 - g. Construction Change Orders 58

11. INFORMATIONAL ITEMS

- a. Graduation Rates-Presented by Barb Muckenhirn and Andrea Preppernau 60
- b. Superintendent Evaluation Summary-Presented by Jeremy Miller
- c. Superintendent Update-Presented by Julia Espe 71
- d. Sweep and Money Market Account at Bremer-Presented by Michelle Czech 94
- e. Property and Liability Insurance Renewal-Presented by Michelle Czech 95

12. ACTION ITEMS

- a. Joint Powers Agreement for Rum River Special Education Cooperative-*I move to accept the Joint Powers Agreement for Rum River Special Education Cooperative as presented.* 115
- b. 2016 Pay 2017 Levy- 126
Whereas, Pursuant to Minnesota Statutes the School Board of Independent School District No. 477, Princeton, Minnesota, is authorized to make the following tax limitation levies for general purposes: General Fund : \$3,102,508.95, Community Ed: \$324,899.79, Debt Service: \$3,319,518.03. Total Certified \$6,746,926.77. Now Therefore, be it resolved by the School Board of Independent School District No. 477, Minnesota, that the levy to be levied in 2016 to be collected in 2017 is set at \$6,746,926.77. The Princeton School Board is authorized to certify the following tax limitation levy to the County Auditors of Mille Lacs, Isanti, Sherburne, and Benton Counties.

13. FUTURE MEETING(s) INFORMATION

- a. Project Oversight Committee meeting-3:00-Thursdays, December 22nd
- b. Wellness Community Meeting- 3:30-Wednesday, January 4th
- c. Leadership Conference-January 12-13th
- d. Policy Meeting-5:30-Tuesday, January 17th

14. ADDITIONS TO AGENDA

15. ADJOURN-

TRUTH IN TAXATION REPORT
ISD 477, PRINCETON, MINNESOTA
DECEMBER 20, 2016

3

Presenter:
Michelle Czech,
Director of Business Services

TRUTH IN TAXATION LAW

Minnesota's Truth in Taxation Law requires that cities, counties and school districts follow certain steps before adopting a tax levy for the following year. One important part of that law requires a mailed notice to each property owner in the county, which describes the tax levies proposed by the city, county and school district and what percent increase (decrease) a levy would mean in dollars.

TRUTH IN TAXATION PUBLIC MEETING

Part 2 of the law - “Truth in Taxation”

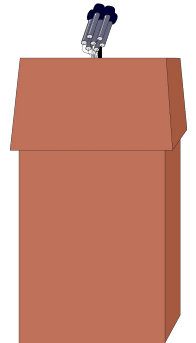
- Public meeting for each taxing jurisdiction



REQUIREMENTS OF TRUTH IN TAXATION MEETING

Public Meeting must include:

- Current year budget
- Proposed property tax levy
- Public must be given time to comment

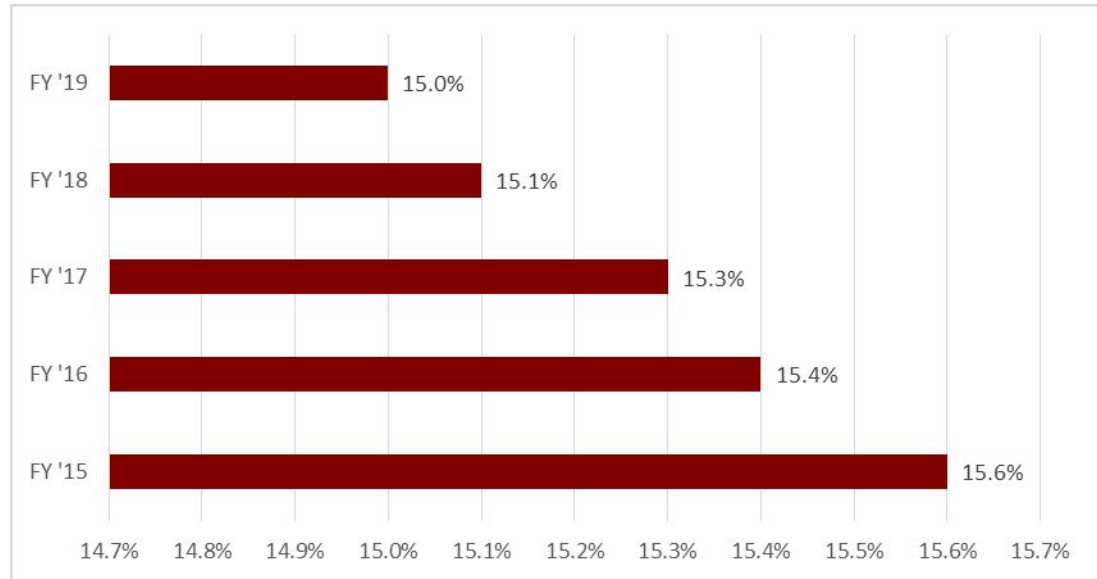


Taxes Decline as Percent of Statewide Personal Income

- Total Revenue by Minnesota's state and local governments as percentage of total personal income of MN residents.
- Current trends predicted to decline in FY '18 & FY '19

Minnesota's Price of Government

State and Local Revenues as % of MN Personal Income



(Data source, MN Department of Management and Budget, 2016)

WHO & WHAT IMPACTS STATE LEVIES

- ❖ State Legislature
- ❖ Governor's Administration
- ❖ School Boards



SCHOOL DISTRICT FUNDS

- ❖ General Fund
- ❖ Food Service Fund
- ❖ Community Education Fund
- ❖ Building Fund
- ❖ Debt Service Fund



BUDGET 2016-2017

JUNE 2016

	2017 Estimated	2017 Estimated		2016
	REVENUES	EXPENDITURES	VARIANCE	FUND BALANCE
GENERAL FUND	\$34,375,815	\$37,152,589	\$ (2,776,774.00)	\$ 11,138,730.24
FOOD SERVICE	\$ 1,666,700	\$1,792,054	\$ (125,354.00)	\$ 391,159.38
COMMUNITY EDUCATION	\$ 1,424,659	\$1,537,641	\$ (112,982.00)	\$ 361,590.29
BUILDING FUND	\$ -	\$6,000,000	\$ (6,000,000.00)	\$ 5,610,790.79
DEBT SERVICE	\$ 3,506,739	\$3,682,541	\$ (175,802.00)	\$ 653,483.56
TOTAL	\$ 40,973,913	\$50,164,825		

10



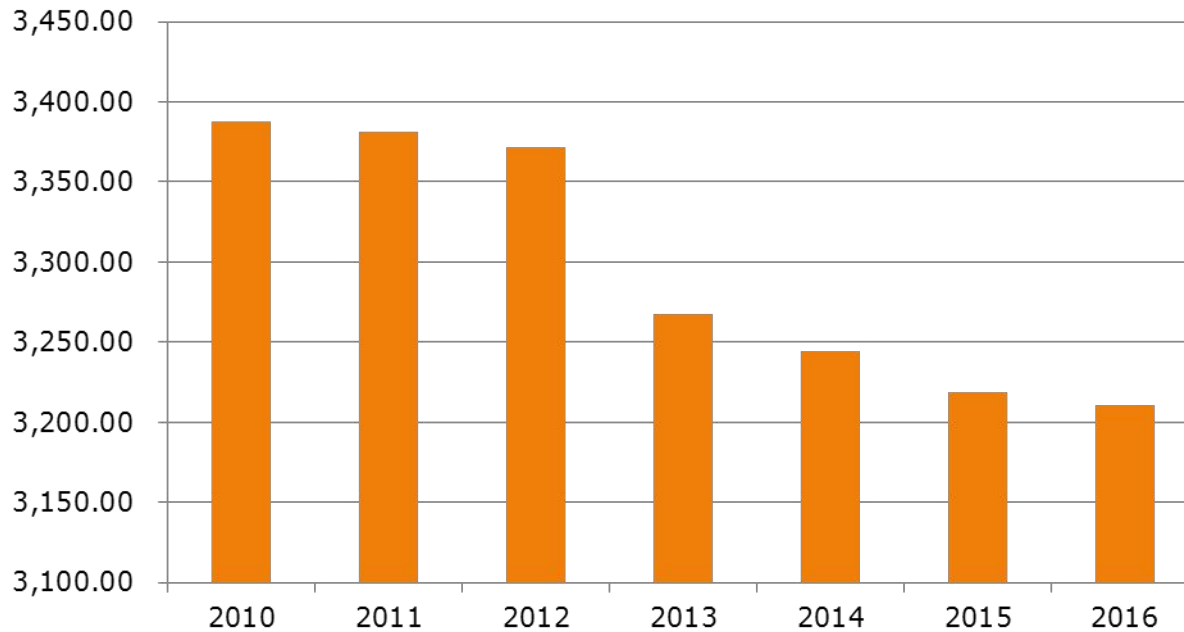
A LOOK
at the
BUDGET

GENERAL FUND REVENUES

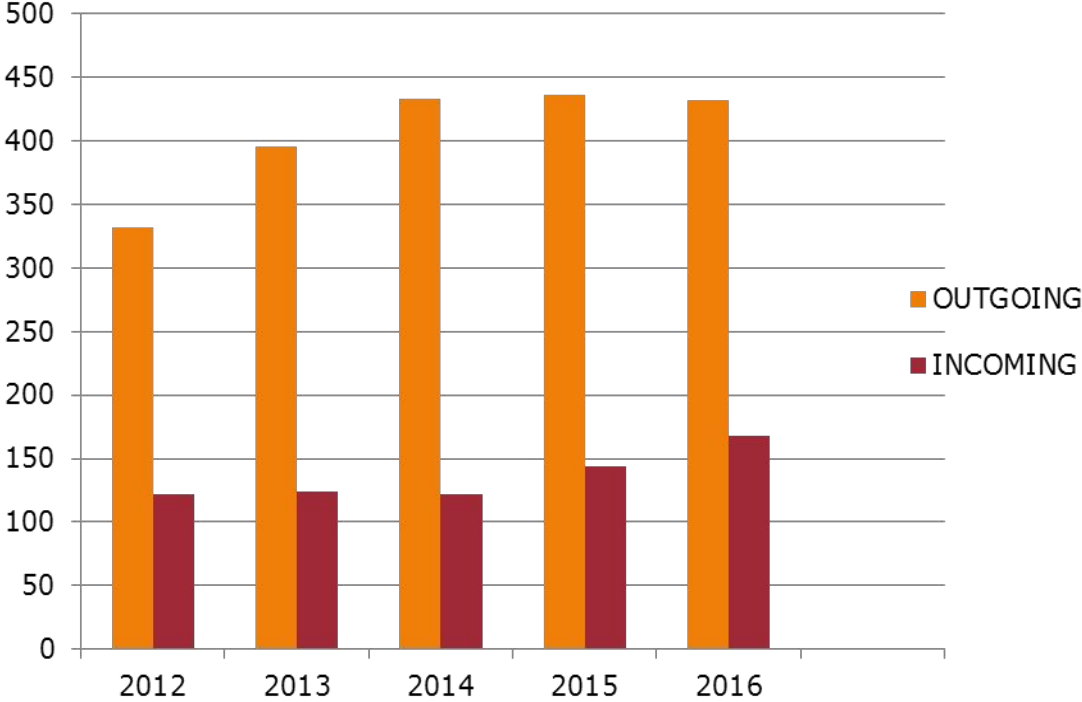
- ❖ Based on student enrollment
- ❖ Local operating levies
- ❖ Special Education
- ❖ Federal Grants
- ❖ State Programs



END OF YEAR ADJUSTED AVERAGE DAILY MEMBERSHIP



OPEN ENROLLMENT



COMMUNITY EDUCATION

- ❖ Based on the adult population in the District
- ❖ Early Childhood is based on the number of children under 5 years of age
- ❖ Participation Fees



FOOD SERVICE FUND

- ❖ Based on Federal Grant of free/reduced lunch
- ❖ Based on student participation
- ❖ Receive State Aid
- ❖ The District does not levy dollars for this fund



OTHER DISTRICT FUNDS

❖ BUILDING FUND

Voters passed a \$29,955,000 building bond for a new K-2 building & improvements at the High School. This was recognized on the Pay 2015 Taxes. The project will be finalized during this school year.

❖ DEBT SERVICE FUND

District's Bond Payments

SCHOOL DISTRICT LEVY

2016 Payable 2017

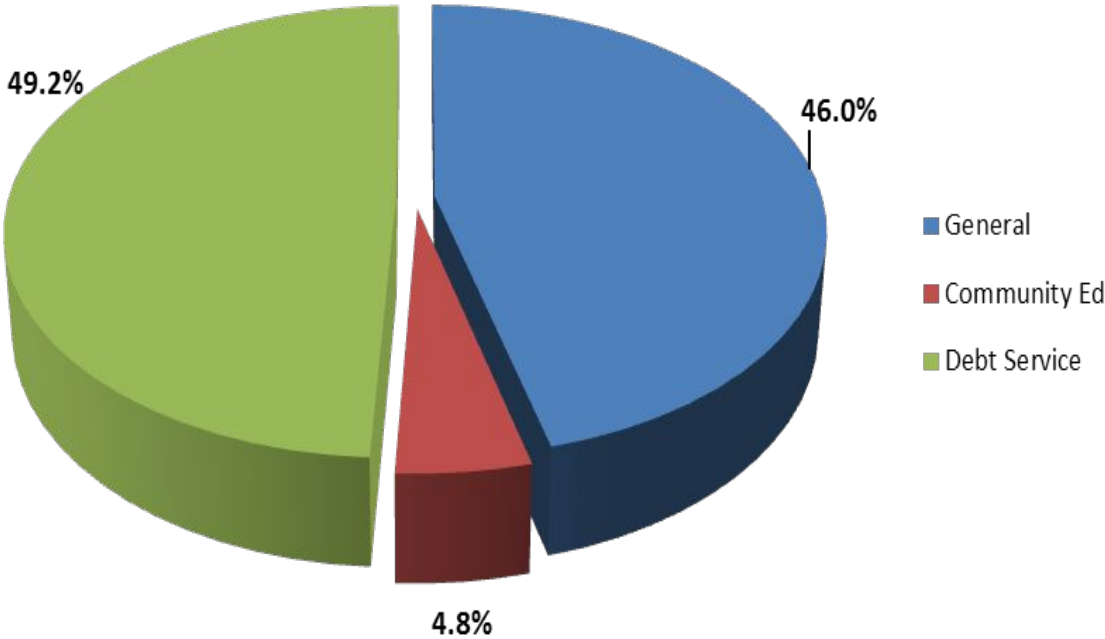
2017-2018 School Year



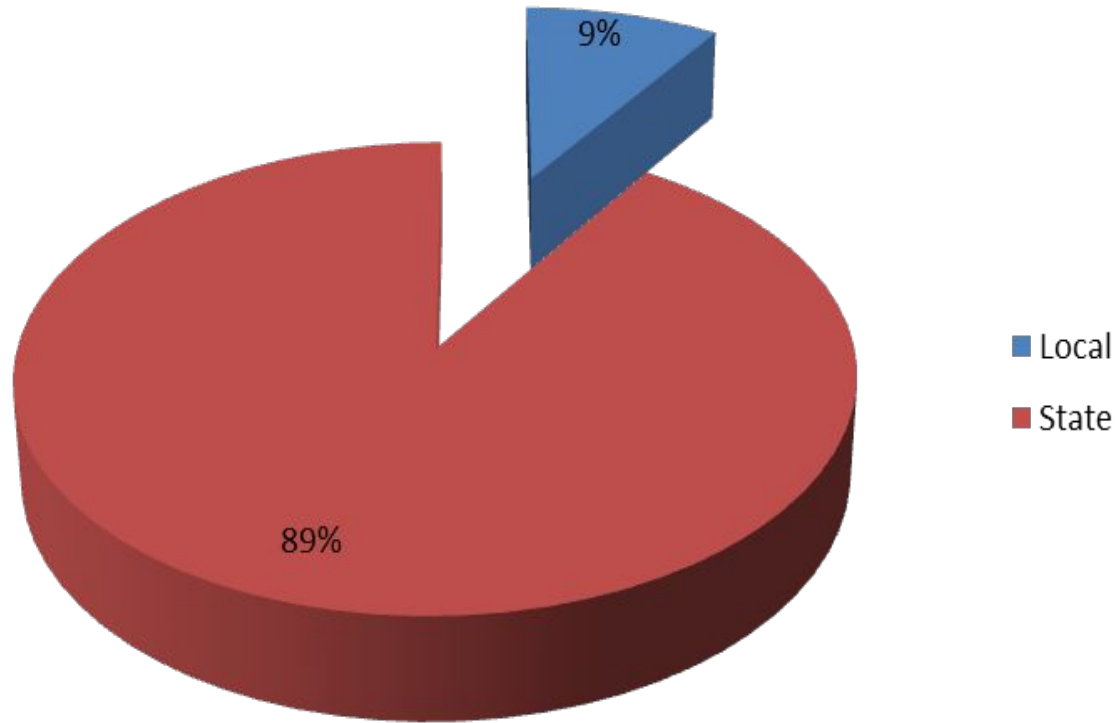
2016 PAYABLE 2017 LEVY

<u>GENERAL EDUCATION LEVY</u>	<u>2017</u>	<u>2018</u>
LOCAL OPTIONAL LEVY REFERENDUM (\$424.00 ALLOWED)	\$1,298,609.99	\$1,397,348.27
CAREER & TECHNICAL	\$82,278.82	\$68,402.96
SAFE SCHOOLS	\$120,029.70	\$130,331.52
OPERATING CAPITAL	\$228,909.74	\$164,798.34
TRANSITION LEVY	\$13,008.54	\$14,151.99
EQUITY LEVY	\$308,427.15	\$364,390.04
HEALTH & SAFETY	-\$145.21	-\$3,703.97
LONG TERM FACILITY MAINTENANCE	\$659,769.75	\$523,695.70
ALTERNATIVE TEACHER COMPENSATION (Quality compensation)	\$211,127.13	\$207,813.55
LEASE LEVY	\$495,076.56	\$406,422.63
REEMPLOYMENT LEVY	\$16,618.70	\$7,258.35
FACILITY ADJUSTMENT	-\$202,352.21	-\$200,743.75
GENERAL EDUCATION LEVY	\$44,966.61	\$22,145.87
ABATEMENT ADJUSTMENT	-\$1,460.55	\$197.45
TOTAL GENERAL EDUCATION LEVY	\$3,274,864.72	\$3,102,508.95
<u>COMMUNITY EDUCATION LEVY</u>	<u>2017</u>	<u>2018</u>
STANDARD COMMUNITY EDUCATION	\$140,895.38	\$148,693.71
EARLY CHILDHOOD	\$50,865.16	\$51,822.29
HOME VISITING	\$2,264.00	\$836.32
SCHOOL AGE CARE (disabled)	\$108,765.56	\$123,543.50
ADJUSTMENTS	-\$208.02	\$3.97
TOTAL COMMUNITY EDUCATION LEVY	\$302,582.08	\$324,899.79
	<u>2017</u>	<u>2018</u>
GENERAL DEBT	\$3,370,980.07	\$3,319,518.03
TOTAL DEBT LEVY	\$3,370,980.07	\$3,319,518.03
TOTAL LEVY	\$6,948,426.87	\$6,746,926.77

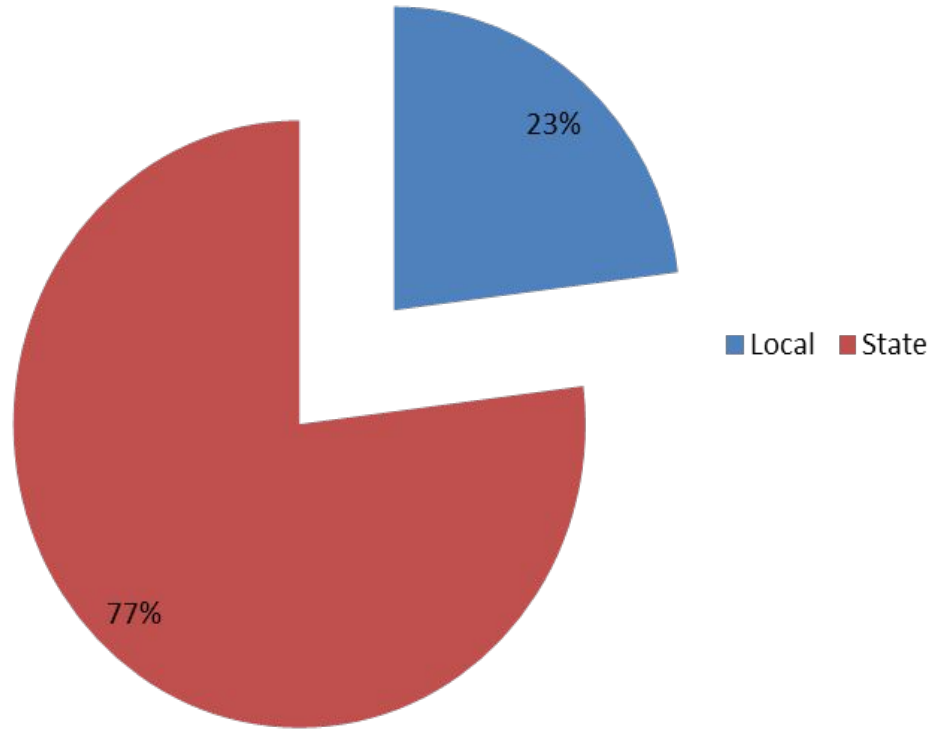
HOW YOUR SCHOOL TAXES ARE SPENT



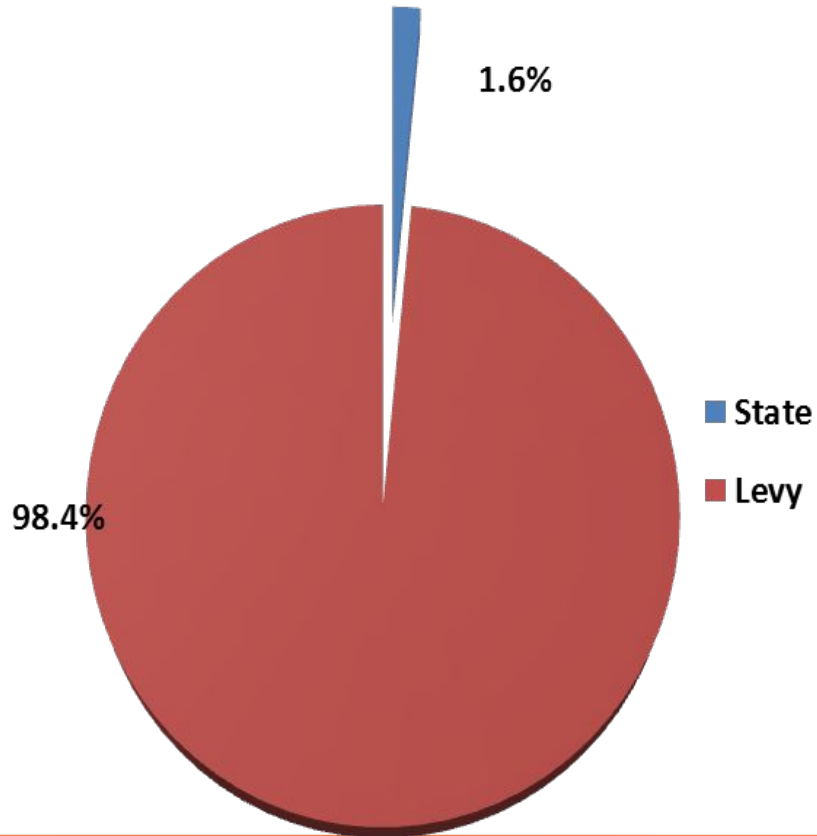
GENERAL FUND PROPERTY TAX SUPPORTED



COMMUNITY EDUCATION PROPERTY TAX SUPPORTED



DEBT SERVICE FUND PROPERTY TAX SUPPORTED



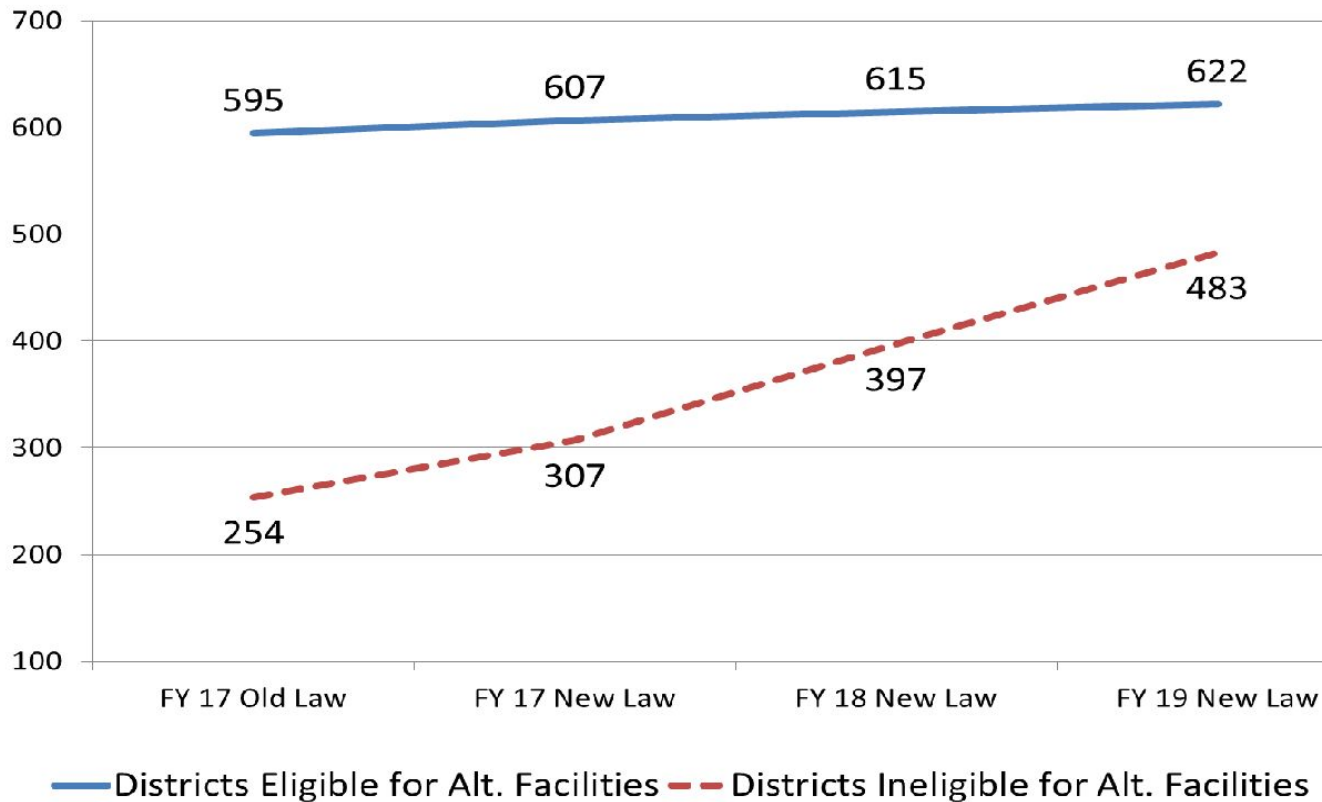
LEGISLATIVE CHANGES 2015

❖ Long Term Facility Maintenance

- Based on idea that all districts should have the same opportunity to generate facility maintenance funds.
- Before LTFM, largest 25 school districts were investing \$2.79/SF in maintenance. Districts like ours capped at \$0.58.
- School Board approved a 10-year facility maintenance plan in August.
- Replaces Health & Safety and Deferred Maintenance Levies that were part of District's Levies for a number of years.
- Three Year Phase in. This year is the second year of the phase in.

Long Term Facilities Maintenance

Districts Eligible for Alternative Facilities Revenue vs Other Districts
FY 17 – FY 19, Current Dollars, 2015 End-of-Session Estimates



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PROPOSED LEVY DECREASE

\$ 201,500
or
2.90%



REASONS FOR DECREASE

❖ Long Term Facility Maintenance Levy

- Change in Building Age

❖ Debt Service Fund

- Formula requires us to levy 5% more than bond payment.
- When fund balance gets too large, the state decreases that amount needed.

CAUSES OF PROPERTY TAX +/-

- ❖ Changes in market values and statewide trending in different directions
- ❖ Changes in class rates/history
- ❖ Changes in state legislation
- ❖ Voter approved referendums

CHANGES IN MARKET VALUE

Market Values are final

❖ Discussed at:

- Local Board Review in the spring
- County Board of Equalization

❖ Final Taxable Market Value

- May reflect a reduction (homestead exclusion)
- May exclude improvements to property



DON'T FORGET PROPERTY TAX REFUNDS

State of MN tax refund programs.

- ❖ These programs may reduce the net tax burden for local taxpayers, but only if you take time to complete and send in the forms.
- ❖ For help with the forms and instructions:
 - Consult your tax professional.
 - www.taxes.state.mn.us

PROPERTY TAX REFUNDS

MN Property Tax Refund (Circuit Breaker)

- ❖ Has existed since 1970s.
- ❖ Available to all owners of homestead property
- ❖ Annual income must be approximately \$105,500 or less (income limit is higher if you have dependents).
- ❖ Refund is a sliding scale, based on total property taxes and income.
- ❖ Maximum refund is \$2,657.
- ❖ Especially helpful to those with lower incomes.
- ❖ Fill out state tax form M-1PR.

PROPERTY TAX REFUNDS

Special Property Tax Refund

- ❖ Available for all homestead properties with a gross tax increase of at least 12% and \$100 over the prior year.
- ❖ Refund is 60% of the amount by which the tax increase exceeds the greater of 12% or \$100, up to a maximum of \$1,000.
- ❖ No income limits.
- ❖ Fill out state tax form M-1PR.

ISD 477 RESOLUTION

Whereas, Pursuant to Minnesota Statutes the School Board of Independent School District No. 477, Princeton, Minnesota, is authorized to make the following tax limitation levies for general purposes:

General Fund \$ 3,102,508.95

Community Ed \$ 324,899.79

Debt Service \$ 3,319,518.03

Total Certified \$ 6,746,926.77

Now Therefore, be it resolved by the School Board of Independent School District No. 477, Minnesota, that the levy to be levied in 2016 to be collected in 2017 is set at \$. The Princeton School Board is authorized to certify the following tax limitation levy to the County Auditors of Mille Lacs, Isanti, Sherburne, and Benton Counties.

Call to order and Pledge of Allegiance

The regular meeting of the School Board of District #477 was called to order by Chair Jeremy Miller on the **15th day of November, at 7:00 p.m.** in the District Office Board Room.

Roll Call: Members Present: Jeremy Miller, Howard Vaillancourt, Chuck Nagle, Deb Ulm, Eric Minks

Members Absent: Chad Young, Craig Johnson

Others present: Superintendent Julia Espe, Director of Business Services Michelle Czech, Director of Human Resources Stacie Vos, Director of Community Education Gwen Anderson

Student Council Representative: Lacey Broding

Citizen Comments: Sam Petrov from Richfield, Mn came to speak to the board about Dual-enrollment.

REPORTS

Board committee meeting(s) and School Events each Board member attended.

Jeremy Miller: Agenda Planning meeting
Deb Ulm: Wellness Committee meeting

Student Council Representative: No report

Superintendent Report:

- * Discussed the "Teaching Map" video that she sent out.
- * Started the classroom visits this past week.
- * MREA conference was yesterday, there was a group from Princeton that attended. Barb Muckenhirn and Sarah Durch did a presentation about student achievement.
- * Princeton Area Chamber of Commerce was today, Michelle Czech was elected to be on the board.

APPROVE AGENDA

Jeremy Miller pulled the Rum River Joint Powers Agreement from the agenda at this time. *Motion made by Chuck Nagle, seconded by Eric Minks to add Dual enrollment on the additions to the agenda. Motion to approve the agenda with the changes was passed unanimously.*

DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES

Motion made by Howard Vaillancourt and seconded by Eric Minks, to approve the November 1st, 2016 Regular Board meeting minutes as presented. Motion passed unanimously.

CONSENT AGENDA

Motion made by Deb Ulm, seconded by Howard Vaillancourt *to approve the consent agenda as presented. Personnel, Bills, Wire Transfers, Treasurer's Report.* Motion passed unanimously.

SPECIAL ACTION

Advanced Refunding- Motion made by Eric Minks and seconded by Howard Vaillancourt to accept the resolution awarding the sale, determining the form and details, authorizing the execution, delivery, and registration, and providing for the payment of general obligation refunding bonds, series 2016A. Upon roll call the following voted for: Howard Vaillancourt, Jeremy Miller, Chuck Nagle, Eric Minks, Deb Ulm. Motion passed unanimously.

INFORMATION

Superintendent's Evaluation Process- Presentation was given by Julia Espe about the Superintendent's evaluation process and timeline.

Enrollment Review- Presentation was given by Michelle Czech on our enrollment review. This information can be located on Boardbook.

Property and Liability Insurance Renewal- Presentation was given by Michelle Czech on the property and Liability Insurance Renewal.

ACTION ITEMS

Second reading of policies -203.5, 701, 701.2, 703, 704, 705, 706, 708, 709, 710, 711, 712, 714, 720 and 902 . Motion made by Eric Minks and seconded by Deb Ulm to accept the second reading of the policies as presented. Upon Roll call the following for: Deb Ulm, Howard Vaillancourt, Jeremy Miller, Chuck Nagle, Eric Minks. Motion passed unanimously.

Spanish Immersion Liaison- Motion made by Deb Ulm and seconded by Eric Minks to accept the Spanish Immersion Liaison position. Upon roll call the following voted for: Eric Minks, Deb Ulm, Howard Vaillancourt, Jeremy Miller. Opposed: Chuck Nagle. Motion passed 4:1.

School Readiness Instructors- Motion made by Howard Vaillancourt and seconded by Deb Ulm to accept the School Readiness Instructors as part of the teacher's contract. Howard Vaillancourt made an amendment to his motion to include that school readiness instructors can be part of the teacher's contract subject to an approval from the PEA. Eric Minks seconded the amendment to the motion. Upon roll call the following voted on the new motion. Eric Minks, Deb Ulm, Howard Vaillancourt, Jeremy Miller. Motion passed unanimously.

Act on Resolution for Canvassing the Return of Votes from the General Election for four school board members. - Motion made by Eric Minks and seconded by Deb Ulm to approve the resolution

canvassing returns of votes of school District General election. Upon roll call the following voted for: Howard Vaillancourt, Jeremy Miller, Chuck Nagle, Eric Minks and Deb Ulm. Motion passed unanimously.

Motion made by Howard Vaillancourt and seconded by Eric Minks to approve the resolution authorizing issuance of Certificates of Election and directing the School District Clerk to perform other election related duties. Upon roll call: Chuck Nagle, Eric Minks, Deb Ulm, Howard Vaillancourt and Jeremy Miller. Motion passed unanimously.

Future Meetings: Mediation on Friday for the Tennis Courts
Board Workshop Dec. 6th at 5:00

Additions to the agenda:

Dual Enrollment- Chuck Nagle shared information on dual enrollment from a Center for School Change Conference he attended.

ADJOURN - Motion to adjourn the meeting made by Howard Vaillancourt, seconded by Eric Minks. Meeting was adjourned at 8:11 p.m.

Chair Jeremy Miller

Clerk Eric Minks

Recorder-Kari Plafcan

12.20.16

Name	Status	Job Title	Group	Replacing	Effective Date	Wage
Bauman, Tammy	Change In assignment	going to HS-SpEd Para	Para	N/A	12.6.16	
Beck, Sara	Extra Duty	School Store/Concessions Stand Advisor	PEA	Margaret Miron	8.16-6.16	\$3,758.00
Beckers, Jeff	Extra Duty	Bus Transfer Staff	PEA		9.12.16	\$1,127.00
Bergmann, Colleen	Extra Duty/Change in assignment	Yearbook advisor-going from .25 to .50			16-17	
Bergstrom, Courtney	Extra Duty	Targeted Services Teacher	PEA		10.1.16-4.15.17	\$32.00/hr
Buisman, Michele	New Hire	SpEd Para	Para	Jennie Ruth Warren	11.22.16	\$15.13/hr
Cartwright, Becky	New hire	LTS- HS Career Center Specialist	PEA	Jill Overby	1.3.17-3.24.17	\$20.00/hr
Dalske, Carol	LOA	HS-Kitchen Server	Food Service	N/A	12.19.16- (approx 3 months)	
Danielson, Jennifer	Extra Duty	Targeted Services Teacher	PEA		11.1.16-4.15.17	\$32.00/hr
Fay, Ryan	Intermittent LOA	Enrichment and Recreation Coordinator	Individual	N/A	3.6.17-6.7.17	
Hallbeck, Michelle	Extra Duty	Math Lead Teacher	PEA		16-17	\$1,500.00
Hauge, Jeff	New Hire	School Age Childcare Coordinator	At Will	Gayle Harshman	12.1.16	\$25/hr
Hershey, Logan	Extra Duty	Assistant Boys Swimming and Diving Coach		Steve Milam	11.16-4.17	\$3,139.00
Hovis, Judy	Extra Duty	IS-Bus Supervision			16-17	\$1,127.00
Gatewood, Jodi	Extra Duty	Targeted Services Teacher	PEA		10.1.16-4.15.17	\$32.00/hr
Gilson, Cheryl	New Hire	IS Speech Pathologist-LTS		Kristy Knutson	1.3.17	\$34,760.64
Kraft, Samantha	Extra Duty	Temp-Targeted Services Building Coordinator	PEA	Alex Fay	12.1.16-4.15.17	\$300-\$500 stipened depending on enrollment
Kraft, Samantha	Extra Duty	Targeted Services Teacher	PEA		1.1.17-4.15.17	\$32.00/hr
Knutson, Kristy	Resignation	IS-Speech Language Pathologist	PEA	N/A	12.22.16	
Meixell, Darrien	Extra Duty	Assistant Wresling Coach		Jay Grove	11.16-3.17	\$3,382.00
Milam, Ingeri	Resignation	HS-Gifted and Talented Coordinator		N/A	11.21.16	
Murvke, Alex	Extra Duty	HS-Gifted and Talented Coordinator	PEA	Ingeri Milam	12.8.16	\$3,500.00
Norton, Cathy	Extra Duty	Math Lead Teacher	PEA		16-17	\$1,500.00
Norton, Cathy	Extra Duty	Targeted Services Teacher	PEA		11.1.16-4.15.17	\$32.00/hr
Overfield, Amanda	Change in assignment	Hs-Breakfast Server (will job share)	Food Service		11.1.16	No Change
Pemberton, Amanda	Extra Duty	Bus Transfer Staff	PEA		9.12.16	\$1,127.00
Powers, Ratana	New Hire	HS Assistant Gymnastics Coach		Nicole Alley	11.21.16	\$3,006.00
Quiroga, Geraldina	New Hire	PS-Spanish Immersion Cultural Liaison	At Will			\$20.00/hr
Ruzek, Janna	Extra Duty	Targeted Services Teacher	PEA		1.1.17-4.15.17	\$32.00/hr
Skruzacek, Laura	Extra Duty	Targeted Services Teacher	PEA		11.1.16-4.15.17	\$32.00/hr
Skuzza, Nancy	New Hire	LTS-IS Food Server	Food Service	Sue Dupay	11.14.16	\$11.36
Stencel, Carrie	Extra Duty	Targeted Services Teacher	PEA		11.1.16-4.15.17	\$32.00/hr
Tarvestad, Carrie	Extra Duty/Change in assignment	Yearbook advisor-going from .25 to .50			16-17	
Vogel, Kari	New Hire	Targeted Services Teacher	10.1.16-4.15.17		10.1.16-4.15	\$32.00/hr
Wallace, Cori	Resignation	Student Services Para	Para	N/A	12.22.16	
Weir, Char	New Hire	IS-Crossing Guard		Judy DeStefano	9.16-6.17	\$563.50

Wentworth, Taylor	Extra Duty	One Act Play Director		Deon Haider	12.16-2.17	\$2,630.00
Wright, Melissa	Change in assignment	HS-Breakfast Server (will job share)	Food Service		11.1.16	No Change

PRINCETON PUBLIC SCHOOLS

ACCEPTANCE OF GIFTS FORM

In compliance with school district Policy 706 (Acceptance of Gifts), this form must be completed for approval by the School Board before the district receives the gift or donation.

Please obtain Principal's signature prior to sending to board for approval.

Donor name: Princeton Wrestling Boosters Club.

Description of gift: \$ 885.00 check -
~~cash~~

Purpose of gift: This is 1/2 of the total to purchase
Wrestling warm ups - boosters club will
purchase 1/2 + district will purchase

How this gift specifically relates to the building curriculum: others 1/2.
These will be returned to school
after each season for continued
use for years to come.

This gift meets all requirements of Policy 706 (on reverse side).

Accepted Not Accepted [Signature] Date: 11/29/16
Principal

Accepted Not Accepted [Signature] Date: 12.6.16
Superintendent

Accepted Not Accepted _____ Date: _____
School Board Chairperson

PRINCETON PUBLIC SCHOOLS
ACCEPTANCE OF GIFTS FORM

In compliance with school district Policy 706 (Acceptance of Gifts), this form must be completed for approval by the School Board before the district receives the gift or donation.

Please obtain Principal or Director signature prior to sending to board for approval.

Donor name: Glenn Metalcraft

Description of gift: funds for Vex IQ Robotics
program

Pre-Condition, Condition, or Limitation on use:
funds used for equipment and instructor
fees.

How this gift specifically relates to the program or school: help boost our
enrichment and robotic offerings at the elementary
levels to provide a feeder option to MS and
HS Robotic and STEM options

This gift meets all requirements of Policy 706

Accepted Not Accepted Green C Staff Name
Principal or Director Date: 10.11.16

Accepted Not Accepted Julia Espe Staff Name
Superintendent Date: 10.17.16

Accepted Not Accepted _____ Date: _____
School Board Chairperson

Code Assigned: _____ Program Name _____

Routing:

Principal or Director (thank you note attached)

Copy to Building

Business Services

Board Approval

Revised: October 29, 2013

PRINCETON PUBLIC SCHOOLS

ACCEPTANCE OF GIFTS FORM

In compliance with school district Policy 706 (Acceptance of Gifts), this form must be completed for approval by the School Board before the district receives the gift or donation.

Please obtain Principal's signature prior to sending to board for approval.

Donor name: See attached. - Donation for
Description of gift: Middle School Prestige Card
Program

Purpose of gift: Incentive for students who are
on the Honor Roll + meeting behavior
expectations.

How this gift specifically relates to the building curriculum: It is for
students who give best
effort in academics / behaviors.

This gift meets all requirements of Policy 706 (on reverse side).

Accepted Not Accepted [Signature] Date: 11/6/16
Principal

Accepted Not Accepted [Signature] Date: 11.16.16
Superintendent

Accepted Not Accepted _____ Date: _____
School Board Chairperson

PRINCETON PUBLIC SCHOOLS

ACCEPTANCE OF GIFTS FORM

In compliance with school district Policy 706 (Acceptance of Gifts), this form must be completed for approval by the School Board before the district receives the gift or donation.

Please obtain Principal's signature prior to sending to board for approval.

Donor name: Coborn's, Princeton, NJ

Description of gift: ① 1,539 pieces of cheese, ② 125 loaves of bread, ③ lunch meat to make 2500 sandwiches.

Purpose of gift: These will be used to make sandwiches for Allan Law the "sandwich guy" - this is part of our Togetherness Day event on 11/23 to

How this gift specifically relates to the building curriculum: provide students service learning opportunities to help others.
For more info about our Togetherness Day - please visit: goo.gl/OKjfo1 & goo.gl/oh5Rus

This gift meets all requirements of Policy 706 (on reverse side).

Accepted Not Accepted

[Signature]
Principal

Date: 11/15/16

Accepted Not Accepted

[Signature]
Superintendent

Date: 11.16.16

Accepted Not Accepted

School Board Chairperson

Date: _____

PRINCETON PUBLIC SCHOOLS
ACCEPTANCE OF GIFTS FORM

In compliance with school district Policy 706 (Acceptance of Gifts), this form must be completed for approval by the School Board before the district receives the gift or donation.

Please obtain Principal or Director signature prior to sending to board for approval.

Donor name: Emmanuel Lutheran Church

Description of gift: 15 small quilts-w. stuffed animals

Pre-Condition, Condition, or Limitation on use:

How this gift specifically relates to the program or school:

This gift meets all requirements of Policy 706

Accepted

Not Accepted

Mary Appleton
Staff Name
Green A

Date: 11.10.16

Principal or Director

Accepted

Not Accepted

Julia Espe

Date:

11.16.16

Superintendent

Accepted

Not Accepted

Date:

School Board Chairperson

Code Assigned: _____ Program Name _____

Routing:

Principal or Director (thank you note attached)

Copy to Building

Business Services

Board Approval

Revised: October 29, 2013

PRINCETON PUBLIC SCHOOLS

ACCEPTANCE OF GIFTS FORM

In compliance with school district Policy 706 (Acceptance of Gifts), this form must be completed for approval by the School Board before the district receives the gift or donation.

Please obtain Principal's signature prior to sending to board for approval.

Donor name: Ultimate Sports

Description of gift: 2 \$25 gift certificates

Purpose of gift: MS fundraiser

How this gift specifically relates to the building curriculum: All money earned from fundraisers goes into the Student Activities account.

This gift meets all requirements of Policy 706 (on reverse side).

Accepted Not Accepted [Signature] Date: 11/14/16
Principal

Accepted Not Accepted [Signature] Date: 11.16.16
Superintendent

Accepted Not Accepted _____ Date: _____
School Board Chairperson

Princeton Public Schools #477
Detail Payment Register By Check No.
Fund Summary

Fund Description		Total
01	General Fund	\$70,803.61
06	Construction	\$242,191.63
Report Total		\$312,995.24

Princeton Public Schools #477
Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	69558	163955	Check	1	11524	1	ALL FURNITURE INC	Yes	No	No	USD	12/20/2016	1,170.08
			69567	163956	Check	1	2128		D.ERVASTI SALES CO.	Yes	No	No	USD	12/20/2016	1,831.60
			69563	163957	Check	1	15149		DESIGNER SIGN SYSTEMS	Yes	No	No	USD	12/20/2016	5,724.76
			69568	163958	Check	1	2331		EGAN COMPANY	Yes	No	No	USD	12/20/2016	7,167.79
			69562	163959	Check	1	15128		GENERAL OFFICE PRODUCTS COMI	Yes	No	No	USD	12/20/2016	57,732.14
			69561	163960	Check	1	15125		GOPHER STATE CONTRACTORS, INC	Yes	No	No	USD	12/20/2016	27,532.02
			69557	163961	Check	1	11238		ICS CONSULTING, INC	Yes	No	No	USD	12/20/2016	23,528.64
			69560	163962	Check	1	15123		INTEREUM	Yes	No	No	USD	12/20/2016	23,116.08
			69569	163963	Check	1	3701		LAKESHORE	Yes	No	No	USD	12/20/2016	1,021.24
			69566	163964	Check	1	15239		PALMER HAMILTON	Yes	No	No	USD	12/20/2016	11,485.10
			69564	163965	Check	1	15204		PLADSON ENVIRONMENTAL INC.	Yes	No	No	USD	12/20/2016	15,945.00
			69570	163966	Check	1	5175		PROFESSIONAL TURF & RENOVATIC	Yes	No	No	USD	12/20/2016	16,000.00
			69565	163967	Check	1	15205		RACHEL CONTRACTING, INC.	Yes	No	No	USD	12/20/2016	29,069.00
			69559	163968	Check	1	14904		ROCHON CORPORATION	Yes	No	No	USD	12/20/2016	41,320.78
			69573	163969	Check	1	8531	2	STRATEGIC EQUIPMENT	Yes	No	No	USD	12/20/2016	1,847.76
			69571	163970	Check	1	6464		WATERMANAGEMENT SERVICES	Yes	No	No	USD	12/20/2016	16,443.86
			69572	163971	Check	1	6500		WEST BRANCH CONSTRUCTION C	Yes	No	No	USD	12/20/2016	32,059.39
														Bank Total: 001	\$312,995.24
														Report Total:	\$312,995.24

Princeton Public Schools #477
Detail Payment Register By Check No.
Fund Summary

Fund Description	Total
01 General Fund	\$1,239,578.86
02 Food Service	\$109,869.54
04 Community Service	\$36,280.56
10 Student Activities	\$34,665.09
Report Total	\$1,420,394.05

Princeton Public Schools #477
Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp. Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	69091	163629	Check	1	12825	1 ANOKA COUNTY FARMS	Yes	Yes	No	USD	11/14/2016	432.00
			69086	163630	Check	1	11427	1 AT&T MOBILITY	Yes	Yes	No	USD	11/14/2016	280.75
			69084	163631	Check	1	10584	CARD SERVICES	Yes	Yes	No	USD	11/14/2016	2,341.91
			69104	163632	Check	1	4290	CENTERPOINT ENERGY	Yes	Yes	No	USD	11/14/2016	767.48
			69105	163633	Check	1	4290	CENTERPOINT ENERGY	Yes	Yes	No	USD	11/14/2016	1,519.89
			69090	163634	Check	1	12663	DERRICK DARCY	Yes	Yes	No	USD	11/14/2016	11.50
			69100	163635	Check	1	15370	DEZIEL JENNIFER	Yes	No	No	USD	11/14/2016	50.00
			69099	163636	Check	1	15369	GIBBS JAMES	Yes	Yes	No	USD	11/14/2016	50.00
			69088	163637	Check	1	12235	HATFIELD HAILEY	Yes	Yes	No	USD	11/14/2016	17.00
			69096	163638	Check	1	15224	KURTH DEBRA	Yes	Yes	No	USD	11/14/2016	20.00
			69098	163639	Check	1	15368	MATTISON MARGARET	Yes	Yes	No	USD	11/14/2016	130.00
			69109	163640	Check	1	8388	1 METRO SALES INC	Yes	Yes	No	USD	11/14/2016	1,028.21
			69092	163641	Check	1	12957	1 MIDCONTINENT COMMUNICATIONS	Yes	Yes	No	USD	11/14/2016	518.40
			69097	163642	Check	1	15325	MINNESOTA INDIAN EDUCATION AS	Yes	Yes	No	USD	11/14/2016	200.00
			69111	163643	Check	1	9119	1 NATIONAL TICKET COMPANY	Yes	Yes	No	USD	11/14/2016	292.36
			69106	163644	Check	1	4707	NORCOSTCO INC.	Yes	Yes	No	USD	11/14/2016	2,826.00
			69101	163645	Check	1	15371	PERKINS BLAKE	Yes	Yes	No	USD	11/14/2016	50.00
			69102	163646	Check	1	1693	PETTY CASH-MARGARET DEGLMAN	Yes	Yes	No	USD	11/14/2016	28.78
			69103	163647	Check	1	1693	PETTY CASH-MARGARET DEGLMAN	Yes	Yes	No	USD	11/14/2016	12.00
			69107	163648	Check	1	5040	PIZZA BARN	Yes	Yes	No	USD	11/14/2016	113.49
			69095	163649	Check	1	14886	QP PHOTOGRAPHY	Yes	Yes	No	USD	11/14/2016	288.00
			69089	163650	Check	1	12648	REBYL SPORTS, INC.	Yes	Yes	No	USD	11/14/2016	1,622.50
			69110	163651	Check	1	8562	1 REGION 7AA	Yes	No	No	USD	11/14/2016	1,945.00
			69085	163652	Check	1	1098	5 RIDDELL, INC	Yes	Yes	No	USD	11/14/2016	575.91
			69108	163653	Check	1	5472	4 SAM'S CLUB	Yes	Yes	No	USD	11/14/2016	2,178.66
			69094	163654	Check	1	14477	TEACHERS ON CALL	Yes	Yes	No	USD	11/14/2016	14,381.70
			69093	163655	Check	1	13262	1 WALMART COMMUNITY/GECRB	Yes	Yes	No	USD	11/14/2016	1,354.41
			69087	163656	Check	1	12182	WILKINSON AMBER	Yes	Yes	No	USD	11/14/2016	50.00
			69113	163657	Check	1	1457	RESOURCE TRAINING & SOLUTIONS	Yes	Yes	No	USD	11/18/2016	244,649.50
			69116	163660	Check	1	6312	3 US GAMES	Yes	Yes	No	USD	11/16/2016	409.73
			69120	163661	Check	1	10795	1 ACE SOLID WASTE, INC	Yes	Yes	No	USD	11/18/2016	3,653.92
			69131	163662	Check	1	14983	ANDERSON ERIC	Yes	Yes	No	USD	11/18/2016	800.00
			69119	163663	Check	1	10631	AUDIO QUIP	Yes	Yes	No	USD	11/18/2016	1,080.00
			69150	163664	Check	1	4545	AUTO VALUE PRINCETON	Yes	Yes	No	USD	11/18/2016	483.97
			69132	163665	Check	1	14986	BOYD WALTER	Yes	Yes	No	USD	11/18/2016	800.00
			69129	163666	Check	1	14103	CULLIGAN BOTTLED WATER	Yes	Yes	No	USD	11/18/2016	128.43
			69124	163667	Check	1	11656	DEAN FOODS NORTH CENTRAL	Yes	Yes	No	USD	11/18/2016	4,902.18
			69146	163668	Check	1	2278	ECOWATER SYSTEMS	Yes	Yes	No	USD	11/18/2016	21.00
			69136	163669	Check	1	15192	EMPLOYEE BENEFITS CORPORATIC	Yes	Yes	No	USD	11/18/2016	226.40
			69139	163670	Check	1	15375	EPILEPSY FOUNDATION	Yes	Yes	No	USD	11/18/2016	10.00
			69144	163671	Check	1	15380	FENNER DRIVES INC.	Yes	Yes	No	USD	11/18/2016	287.90

**Princeton Public Schools #477
Check Register by Bank and Check Number**

Batch	Co	Bank	Pyemt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	69121	163672	Check	1	10908	1	G & K SERVICES	Yes	Yes	No	USD	11/18/2016	4,911.59
			69127	163673	Check	1	13998		HEWITT DANIEL	Yes	No	No	USD	11/18/2016	116.00
			69140	163674	Check	1	15376		HOCKEY ZONE MINNESOTA LLC	Yes	Yes	No	USD	11/18/2016	299.99
			69122	163675	Check	1	11134		I.S.D. #6079	Yes	Yes	No	USD	11/18/2016	64,222.16
			69138	163676	Check	1	15373		JACKSON JACOB	Yes	Yes	No	USD	11/18/2016	116.00
			69137	163677	Check	1	15372		JAQUES ERIC	Yes	No	No	USD	11/18/2016	800.00
			69141	163678	Check	1	15377		JESSOP CRAIG	Yes	Yes	No	USD	11/18/2016	500.00
			69147	163679	Check	1	3723		LARSEN BARB	Yes	Yes	No	USD	11/18/2016	800.00
			69135	163680	Check	1	15000		LEY ZACH	Yes	Yes	No	USD	11/18/2016	116.00
			69128	163681	Check	1	14006		LINQUIST BRANDON	Yes	Yes	No	USD	11/18/2016	116.00
			69153	163682	Check	1	6941	2	M.M.S.A.	Yes	Yes	No	USD	11/18/2016	1,210.00
			69133	163683	Check	1	14991		MEED TREVOR	Yes	Yes	No	USD	11/18/2016	116.00
			69149	163685	Check	1	4136	2	MENARDS	Yes	No	No	USD	11/18/2016	60.52
			69123	163686	Check	1	11477		MINUTEMAN PRESS	Yes	Yes	No	USD	11/18/2016	130.91
			69118	163687	Check	1	10006	2	MNGWL	Yes	No	No	USD	11/18/2016	150.00
			69143	163688	Check	1	15379		NORTH CENTRAL VOLLEYBALL ASSN	Yes	Yes	No	USD	11/18/2016	180.00
			69154	163689	Check	1	8655		OEFFLING SCOTT	Yes	Yes	No	USD	11/18/2016	116.00
			69145	163690	Check	1	1693		PETTY CASH-MARGARET DEGLMAN	Yes	No	No	USD	11/18/2016	93.81
			69151	163691	Check	1	5040		PIZZA BARN	Yes	Yes	No	USD	11/18/2016	77.00
			69126	163692	Check	1	13473		SCHWAN CUP HS	Yes	No	No	USD	11/18/2016	700.00
			69130	163693	Check	1	14477		TEACHERS ON CALL	Yes	Yes	No	USD	11/18/2016	15,296.36
			69152	163694	Check	1	6079		TEAM SPORTING GOODS INC	Yes	Yes	No	USD	11/18/2016	13.99
			69125	163695	Check	1	13389	1	THE MCDOWELL AGENCY, INC.	Yes	Yes	No	USD	11/18/2016	705.05
			69134	163696	Check	1	14998		WALN JARED	Yes	Yes	No	USD	11/18/2016	800.00
			69142	163697	Check	1	15378		WORLD CLASS AWARDS	Yes	Yes	No	USD	11/18/2016	79.60
			69155	163698	Check	1	4136	2	MENARDS	Yes	No	No	USD	11/18/2016	171.96
			69156	163699	Check	1	14758		DELTA DENTAL OF MINNESOTA	Yes	Yes	No	USD	11/21/2016	13,987.25
			69157	163700	Check	1	14820		NATIONAL INSURANCE SERVICES of	Yes	Yes	No	USD	11/21/2016	6,981.53
			69160	163701	Check	1	1140	3	AMERICAN RED CROSS	Yes	Yes	No	USD	11/23/2016	310.00
			69190	163702	Check	1	4545		AUTO VALUE PRINCETON	Yes	Yes	No	USD	11/23/2016	126.90
			69172	163703	Check	1	14091		CUSTOM INK, LLC	Yes	Yes	No	USD	11/23/2016	668.00
			69182	163704	Check	1	2265		ECKROTH MUSIC CO.	Yes	Yes	No	USD	11/23/2016	225.38
			69183	163705	Check	1	2270		ECM PUBLISHERS INC.	Yes	Yes	No	USD	11/23/2016	628.38
			69162	163706	Check	1	11991		EMC INSURANCE COMPANIES	Yes	Yes	No	USD	11/23/2016	221.21
			69184	163707	Check	1	2778	1	GOPHER STATE ONE CALL INC	Yes	No	No	USD	11/23/2016	29.70
			69167	163708	Check	1	13371		GREEN BARN GARDEN CENTER	Yes	Yes	No	USD	11/23/2016	1,281.17
			69163	163709	Check	1	12552		IXL LEARNING	Yes	No	No	USD	11/23/2016	2,231.00
			69186	163710	Check	1	4048		M.A.S.S.P.	Yes	No	No	USD	11/23/2016	870.00
			69188	163711	Check	1	4326	1	M.M.E.A.	Yes	Yes	No	USD	11/23/2016	375.00
			69185	163712	Check	1	4028		MARV'S TRUE VALUE	Yes	Yes	No	USD	11/23/2016	1,768.51
			69181	163713	Check	1	15385		MATTER REGGIE	Yes	Yes	No	USD	11/23/2016	50.00

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Princeton Public Schools #477
Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	69199	163714	Check	1	8514		MID MN DAMAGE PREVENTION	Yes	Yes	No	USD	11/23/2016	767.50
			69187	163715	Check	1	4222		MILACA BUILDING CENTER	Yes	Yes	No	USD	11/23/2016	889.89
			69161	163716	Check	1	11477		MINUTEMAN PRESS	Yes	Yes	No	USD	11/23/2016	1,390.87
			69189	163717	Check	1	4349	3	MN DEPARTMENT OF HEALTH	Yes	No	No	USD	11/23/2016	70.00
			69176	163718	Check	1	14587		MW LEASING	Yes	No	No	USD	11/23/2016	780.00
			69179	163719	Check	1	15379		NORTH CENTRAL VOLLEYBALL ASSI	Yes	No	No	USD	11/23/2016	900.00
			69165	163720	Check	1	13257		NORTHERN SPEECH SERVICES	Yes	Yes	No	USD	11/23/2016	107.17
			69177	163721	Check	1	15065		PACER CENTER INC	Yes	Yes	No	USD	11/23/2016	551.30
			69166	163722	Check	1	13355	1	PALMER BUS SERVICE, INC.	Yes	Yes	No	USD	11/23/2016	116,028.45
			69192	163724	Check	1	5040		PIZZA BARN	Yes	Yes	No	USD	11/23/2016	1,351.71
			69180	163725	Check	1	15384		PNC EQUIPMENT FINANCE, LLC	Yes	Yes	No	USD	11/23/2016	41,199.22
			69200	163726	Check	1	9866	1	PREMIUM WATERS INC	Yes	Yes	No	USD	11/23/2016	68.85
			69170	163727	Check	1	13606		PUTNAM TARA	Yes	No	No	USD	11/23/2016	50.00
			69193	163728	Check	1	5214	1	QUILL CORPORATION	Yes	No	No	USD	11/23/2016	166.88
			69194	163729	Check	1	5273	4	REGION 4 FFA	Yes	No	No	USD	11/23/2016	20.00
			69169	163730	Check	1	13559		RUPP, ANDERSON, SQUIRES & WALI	Yes	Yes	No	USD	11/23/2016	1,571.82
			69195	163731	Check	1	5576	1	SCHMITT MUSIC COMPANY	Yes	Yes	No	USD	11/23/2016	389.61
			69198	163732	Check	1	8024	2	SCHOOL FINANCES	Yes	No	No	USD	11/23/2016	100.00
			69196	163733	Check	1	5874	5	STAR TRIBUNE	Yes	Yes	No	USD	11/23/2016	566.10
			69173	163734	Check	1	14459		SURRATT NICOLE	Yes	No	No	USD	11/23/2016	50.00
			69175	163735	Check	1	14477		TEACHERS ON CALL	Yes	Yes	No	USD	11/23/2016	9,840.91
			69174	163736	Check	1	14460		TERNES MELISSA	Yes	Yes	No	USD	11/23/2016	50.00
			69168	163737	Check	1	13389	1	THE MCDOWELL AGENCY, INC.	Yes	Yes	No	USD	11/23/2016	30.00
			69197	163738	Check	1	6149		TIEMENS TOM	Yes	Yes	No	USD	11/23/2016	90.00
			69164	163739	Check	1	12980	1	TIES	Yes	No	No	USD	11/23/2016	99.00
			69178	163740	Check	1	15226		ULTIMATE SPORTS AND APPAREL	Yes	Yes	No	USD	11/23/2016	995.00
			69171	163741	Check	1	13908		VERIZON WIRELESS	Yes	Yes	No	USD	11/23/2016	320.18
			69159	163742	Check	1	11163		WILSON JENNIFER	Yes	No	No	USD	11/23/2016	50.00
			69201	163743	Check	1	5038	1	PITNEY BOWES	Yes	No	No	USD	11/23/2016	318.50
			69202	163744	Check	1	6317		RESERVE ACCOUNT	Yes	No	No	USD	11/23/2016	2,000.00
			69203	163745	Check	1	14135	3	M.T.E.E.A.	Yes	No	No	USD	11/23/2016	225.00
			69280	163746	Check	1	14313		D.S. Erickson & Associates, PLLC	Yes	No	No	USD	11/30/2016	237.41
			69285	163747	Check	1	4593		EDUCATION MINNESOTA	Yes	No	No	USD	11/30/2016	903.18
			69282	163748	Check	1	3177		HORACE MANN LIFE INS. CO.	Yes	No	No	USD	11/30/2016	67.14
			69283	163749	Check	1	4332		MN BENEFIT ASSN	Yes	No	No	USD	11/30/2016	119.43
			69284	163750	Check	1	4584	2	NCPEERS MINNESOTA	Yes	No	No	USD	11/30/2016	64.00
			69286	163751	Check	1	4936		PEA DUES ACCT.	Yes	No	No	USD	11/30/2016	19,736.66
			69287	163752	Check	1	5121		PRINCETON CUSTODIANS	Yes	Yes	No	USD	11/30/2016	1,355.62
			69288	163753	Check	1	5126		PRINCETON PARAPROFESSIONALS	Yes	No	No	USD	11/30/2016	3,012.26
			69289	163754	Check	1	5587		SEIU LOCAL 284	Yes	No	No	USD	11/30/2016	889.04
			69281	163755	Check	1	14550		SHERBURNE COUNTY AREA UNITEC	Yes	No	No	USD	11/30/2016	363.10

Princeton Public Schools #477
Check Register by Bank and Check Number

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	69310	163756	Check	1	14363		A&B WELDING & CONSTRUCTION IN	Yes	No	No	USD	12/02/2016	922.50
		69308	163757	Check	1	14005	1	AGC NETWORKS INC	Yes	No	No	USD	12/02/2016	512.50
		69294	163758	Check	1	1140	3	AMERICAN RED CROSS	Yes	No	No	USD	12/02/2016	289.00
		69298	163759	Check	1	11942	1	BAUMAN THOMAS	Yes	No	No	USD	12/02/2016	113.00
		69316	163760	Check	1	15340		BECKER SCOTT & PATTI	Yes	No	No	USD	12/02/2016	50.00
		69303	163761	Check	1	1346		BECKER HIGH SCHOOL	Yes	No	No	USD	12/02/2016	105.00
		69309	163762	Check	1	1409		BERNICK'S PEPSI-COLA	Yes	No	No	USD	12/02/2016	259.20
		69323	163763	Check	1	1596		BUREAU OF EDUCATION & RESEAR	Yes	No	No	USD	12/02/2016	245.00
		69324	163764	Check	1	1840		C.M.E.R.D.C.	Yes	No	No	USD	12/02/2016	1,219.82
		69299	163765	Check	1	12434	1	C.M.S.C.A.	Yes	No	No	USD	12/02/2016	100.00
		69331	163766	Check	1	4290		CENTERPOINT ENERGY	Yes	No	No	USD	12/02/2016	8,279.03
		69305	163767	Check	1	13773		COIL'S FLAGS & FLAGPOLES	Yes	No	No	USD	12/02/2016	319.80
		69341	163768	Check	1	8491		COUNTRY SIDE PEST CONTROL, INC	Yes	No	No	USD	12/02/2016	375.00
		69296	163769	Check	1	11656		DEAN FOODS NORTH CENTRAL	Yes	No	No	USD	12/02/2016	1,475.13
		69313	163770	Check	1	14511		DEAVEL JONA	Yes	No	No	USD	12/02/2016	1,564.00
		69326	163771	Check	1	2685	5	ECOLAB EQUIPMENT CARE - GCS SI	Yes	No	No	USD	12/02/2016	4,341.40
		69325	163772	Check	1	2331		EGAN COMPANY	Yes	No	No	USD	12/02/2016	4,749.93
		69344	163773	Check	1	9555	1	GRAY BAR ELECTRIC	Yes	No	No	USD	12/02/2016	1,215.60
		69327	163774	Check	1	2955		HANDYMAN'S INC.	Yes	No	No	USD	12/02/2016	4,613.38
		69301	163775	Check	1	12967		HILDI INC.	Yes	No	No	USD	12/02/2016	4,900.00
		69297	163776	Check	1	11937		HILLMAN KEVIN	Yes	No	No	USD	12/02/2016	116.00
		69291	163778	Check	1	10237		INTEGRATED SYSTEMS CORPORATI	Yes	No	No	USD	12/02/2016	416.67
		69306	163779	Check	1	13905		JACKET CHEER BOOSTER	Yes	No	No	USD	12/02/2016	170.00
		69317	163780	Check	1	15373		JACKSON JACOB	Yes	No	No	USD	12/02/2016	116.00
		69342	163781	Check	1	8956		JORGENSON ROB	Yes	No	No	USD	12/02/2016	1,165.38
		69329	163782	Check	1	3569		KIEL'S APPLIANCE & TV	Yes	No	No	USD	12/02/2016	4,658.30
		69340	163783	Check	1	7064		LARKIN PETER J.	Yes	No	No	USD	12/02/2016	113.00
		69315	163784	Check	1	15000		LEY ZACH	Yes	No	No	USD	12/02/2016	116.00
		69330	163785	Check	1	4090		M.C.E.A.	Yes	No	No	USD	12/02/2016	260.00
		69307	163786	Check	1	13985		MCCOY MIKE	Yes	No	No	USD	12/02/2016	116.00
		69292	163787	Check	1	10432	2	MEI TOTAL ELEVATOR SOLUTIONS	Yes	No	No	USD	12/02/2016	248.27
		69300	163788	Check	1	12957	1	MIDCONTINENT COMMUNICATIONS	Yes	No	No	USD	12/02/2016	163.47
		69295	163789	Check	1	11477		MINUTEMAN PRESS	Yes	No	No	USD	12/02/2016	508.41
		69332	163790	Check	1	4363		MN HISTORICAL SOCIETY	Yes	No	No	USD	12/02/2016	1,338.00
		69333	163791	Check	1	4776	3	OFFICEMAX INC.	Yes	No	No	USD	12/02/2016	3,705.22
		69322	163792	Check	1	15393		OKAN KELLY	Yes	No	No	USD	12/02/2016	102.60
		69302	163793	Check	1	13355	1	PALMER BUS SERVICE, INC.	Yes	No	No	USD	12/02/2016	96,539.73
		69334	163794	Check	1	5040		PIZZA BARN	Yes	No	No	USD	12/02/2016	174.16
		69335	163795	Check	1	5127		PRINCETON ELECTRIC	Yes	No	No	USD	12/02/2016	2,542.82
		69336	163796	Check	1	5129		PRINCETON FLORAL & GIFT	Yes	No	No	USD	12/02/2016	100.00
		69320	163797	Check	1	15391		PRINCETON TIGER GIRLS VOLLEYB.	Yes	No	No	USD	12/02/2016	33.00

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0477		001	69345	163798	Check	1	9640		PROTECTION SYSTEMS, INC.	Yes	No	No	USD	12/02/2016	257.20
			69293	163799	Check	1	10862		PUTNAM MAUREEN	Yes	No	No	USD	12/02/2016	150.00
			69346	163800	Check	1	9802		REVENIG GARY	Yes	No	No	USD	12/02/2016	113.00
			69311	163801	Check	1	14388	1	ROBOTICS EDU & COMPETITION FO	Yes	No	No	USD	12/02/2016	240.00
			69337	163802	Check	1	5472	4	SAM'S CLUB	Yes	No	No	USD	12/02/2016	330.06
			69319	163803	Check	1	15389		SCHRAMEL ASHLEY	Yes	No	No	USD	12/02/2016	50.00
			69318	163804	Check	1	15386		SELL GARY JR	Yes	No	No	USD	12/02/2016	232.00
			69343	163805	Check	1	9494	1	SNA	Yes	No	No	USD	12/02/2016	50.00
			69338	163806	Check	1	5872		STAGES THEATRE CO	Yes	No	No	USD	12/02/2016	1,972.00
			69304	163808	Check	1	13481	1	SUMMIT FIRE PROTECTION	Yes	No	No	USD	12/02/2016	1,490.00
			69312	163809	Check	1	14477		TEACHERS ON CALL	Yes	No	No	USD	12/02/2016	12,881.74
			69314	163810	Check	1	14868		U.S. BANK EQUIPMENT FINANCE	Yes	No	No	USD	12/02/2016	190.24
			69339	163811	Check	1	6461		WATSON CO. INC.	Yes	No	No	USD	12/02/2016	469.48
			69347	163812	Check	1	2682		GAVE GARAGE DOOR CO.	Yes	No	No	USD	12/02/2016	200.00
			69348	163813	Check	1	3231		HY-TECH AUTOMOTIVE	Yes	No	No	USD	12/02/2016	829.05
			69436	163814	Check	1	7706	3	AMAZON.COM	Yes	No	No	USD	12/09/2016	2,047.66
			69407	163815	Check	1	1137		AMERIPRIDE SERVICES INC.	Yes	No	No	USD	12/09/2016	1,745.61
			69437	163816	Check	1	8363	1	APPLE, INC.	Yes	No	No	USD	12/09/2016	2,540.00
			69408	163817	Check	1	11427	1	AT&T MOBILITY	Yes	No	No	USD	12/09/2016	240.33
			69438	163818	Check	1	8410	2	BATTERIES PLUS BULBS	Yes	No	No	USD	12/09/2016	207.36
			69410	163819	Check	1	11665		BENFORD MARIA	Yes	No	No	USD	12/09/2016	360.00
			69420	163820	Check	1	14925		BUTLER NICOLE	Yes	No	No	USD	12/09/2016	50.00
			69424	163821	Check	1	1840		C.M.E.R.D.C.	Yes	No	No	USD	12/09/2016	65.00
			69405	163822	Check	1	10584		CARD SERVICES	Yes	No	No	USD	12/09/2016	2,015.12
			69411	163823	Check	1	12622		CARTRIDGE WORLD MN, INC.	Yes	No	No	USD	12/09/2016	347.95
			69421	163824	Check	1	15237		CEL PUBLIC RELATIONS, INC.	Yes	No	No	USD	12/09/2016	5,870.00
			69414	163825	Check	1	14103		CULLIGAN BOTTLED WATER	Yes	No	No	USD	12/09/2016	81.95
			69404	163826	Check	1	10069		DALCO	Yes	No	No	USD	12/09/2016	392.85
			69409	163827	Check	1	11656		DEAN FOODS NORTH CENTRAL	Yes	No	No	USD	12/09/2016	2,428.16
			69413	163828	Check	1	14071		DEHNICKE ADAM	Yes	No	No	USD	12/09/2016	113.00
			69425	163829	Check	1	2265		ECKROTH MUSIC CO.	Yes	No	No	USD	12/09/2016	2,022.95
			69426	163830	Check	1	2270		ECM PUBLISHERS INC.	Yes	No	No	USD	12/09/2016	979.51
			69427	163831	Check	1	2353		ELECTRIC MOTOR SERVICE INC	Yes	No	No	USD	12/09/2016	56.00
			69422	163832	Check	1	15395		GLANZ TANYA	Yes	No	No	USD	12/09/2016	10.00
			69428	163833	Check	1	3140		HOFMAN OIL CO. INC.	Yes	No	No	USD	12/09/2016	503.00
			69429	163834	Check	1	3271		I.S.D. #728	Yes	No	No	USD	12/09/2016	175.00
			69439	163835	Check	1	8650		KOPETKA FRANK	Yes	No	No	USD	12/09/2016	113.00
			69430	163836	Check	1	3774		LEE'S PRO SHOP	Yes	No	No	USD	12/09/2016	2,781.90
			69431	163837	Check	1	4156		M.E.S.P.A.	Yes	No	No	USD	12/09/2016	375.00
			69423	163838	Check	1	1693		PETTY CASH-MARGARET DEGLMAN	Yes	No	No	USD	12/09/2016	88.82
			69432	163839	Check	1	5037		PIPENHAGEN LAURA	Yes	No	No	USD	12/09/2016	20.00

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0477		001	69433	163840	Check	1	5040		PIZZA BARN	Yes	No	No	USD	12/09/2016	67.38
			69434	163841	Check	1	5173	2	PROGRESS PUBLICATIONS	Yes	No	No	USD	12/09/2016	696.80
			69415	163842	Check	1	14420		ROBOTICS EDUCATION & COMPETITION	Yes	No	No	USD	12/09/2016	80.00
			69435	163843	Check	1	5525	3	SCHOLASTIC BOOK FAIRS	Yes	No	No	USD	12/09/2016	2,414.27
			69416	163844	Check	1	14459		SURRATT NICOLE	Yes	No	No	USD	12/09/2016	50.00
			69418	163845	Check	1	14477		TEACHERS ON CALL	Yes	No	No	USD	12/09/2016	6,481.63
			69417	163846	Check	1	14460		TERNES MELISSA	Yes	No	No	USD	12/09/2016	50.00
			69419	163847	Check	1	14857		VAWSER ROBERT	Yes	No	No	USD	12/09/2016	113.00
			69412	163848	Check	1	13262	1	WALMART COMMUNITY/GECRB	Yes	No	No	USD	12/09/2016	1,227.69
			69406	163849	Check	1	11163		WILSON JENNIFER	Yes	No	No	USD	12/09/2016	50.00
			69440	163850	Check	1	15392		STMA COMMUNITY ED. ISD #885	Yes	No	No	USD	12/09/2016	200.00
			69449	163851	Check	1	14313		D.S. Erickson & Associates, PLLC	Yes	No	No	USD	12/15/2016	258.54
			69450	163852	Check	1	1457		RESOURCE TRAINING & SOLUTIONS	Yes	No	No	USD	12/16/2016	251,578.00
			69480	163853	Check	1	13461		ACCURATE HOME CARE, LLC	Yes	No	No	USD	12/20/2016	6,021.80
			69456	163854	Check	1	10120	1	ACT	Yes	No	No	USD	12/20/2016	250.00
			69548	163855	Check	1	8706		ADVERSIGN OF MINNESOTA INC	Yes	No	No	USD	12/20/2016	603.70
			69472	163856	Check	1	1259	1	AUDIO COMMUNICATIONS	Yes	No	No	USD	12/20/2016	1,030.00
			69489	163857	Check	1	1438		BIO CORPORATION	Yes	No	No	USD	12/20/2016	225.14
			69458	163858	Check	1	10364		BORDER STATES ELECTRIC SUPPLY	Yes	No	No	USD	12/20/2016	6,069.72
			69503	163859	Check	1	1840		C.M.E.R.D.C.	Yes	No	No	USD	12/20/2016	3,967.75
			69500	163860	Check	1	1668		CARL E. JOHNSON PLBG & HTG	Yes	No	No	USD	12/20/2016	384.13
			69473	163861	Check	1	12622		CARTRIDGE WORLD MN, INC.	Yes	No	No	USD	12/20/2016	179.98
			69515	163862	Check	1	3954	4	CDW-G INC	Yes	No	No	USD	12/20/2016	7,680.67
			69502	163863	Check	1	1721		CENTRAL MCGOWAN INC.	Yes	No	No	USD	12/20/2016	536.44
			69501	163864	Check	1	1720		CENTRAL MN FOSTER GRANDPARENT	Yes	No	No	USD	12/20/2016	855.00
			69543	163865	Check	1	8069	1	CHEMSEARCH	Yes	No	No	USD	12/20/2016	641.18
			69455	163866	Check	1	10089		DALCO	Yes	No	No	USD	12/20/2016	6,493.06
			69468	163867	Check	1	12028		DECKER EQUIPMENT	Yes	No	No	USD	12/20/2016	172.16
			69504	163868	Check	1	2269		ECMECC	Yes	No	No	USD	12/20/2016	6,565.05
			69474	163869	Check	1	12623		ECOLAB INSTITUTIONAL	Yes	No	No	USD	12/20/2016	2,022.83
			69549	163870	Check	1	9068		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	12/20/2016	320.80
			69505	163871	Check	1	2331		EGAN COMPANY	Yes	No	No	USD	12/20/2016	15,190.07
			69506	163872	Check	1	2336		EHLERS AND ASSOCIATES INC	Yes	No	No	USD	12/20/2016	1,000.00
			69497	163873	Check	1	15318		EKON-O-PAC	Yes	No	No	USD	12/20/2016	1,798.50
			69542	163874	Check	1	7874	1	ELECTRONIC DESIGN COMPANY	Yes	No	No	USD	12/20/2016	844.50
			69507	163875	Check	1	2557		FLINN SCIENTIFIC INC.	Yes	No	No	USD	12/20/2016	37.60
			69486	163876	Check	1	14159	1	FOLLETT SCHOOL SOLUTIONS, INC.	Yes	No	No	USD	12/20/2016	941.38
			69499	163877	Check	1	15363		FREMONT WATER SOLUTIONS	Yes	No	No	USD	12/20/2016	682.35
			69484	163878	Check	1	14049		FUN EXPRESS, LLC	Yes	No	No	USD	12/20/2016	220.23
			69508	163879	Check	1	2775		GOPHER	Yes	No	No	USD	12/20/2016	2,401.39
			69540	163880	Check	1	6645		GRAINGER	Yes	No	No	USD	12/20/2016	1,789.10

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0477		001	69482	163881	Check	1	13869		GRANT ASSIST CONSULTING	Yes	No	No	USD	12/20/2016	1,071.25
			69552	163882	Check	1	9555	1	GRAY BAR ELECTRIC	Yes	No	No	USD	12/20/2016	1,885.14
			69541	163883	Check	1	7294		HARDWARE DISTRIBUTORS, LTD	Yes	No	No	USD	12/20/2016	803.21
			69555	163884	Check	1	9966		HD SUPPLY	Yes	No	No	USD	12/20/2016	65.00
			69493	163885	Check	1	14773		HILLER COMMERCIAL FLOORS	Yes	No	No	USD	12/20/2016	3,896.30
			69509	163886	Check	1	3182	3	HOUGHTON-MIFFLIN	Yes	No	No	USD	12/20/2016	1,874.07
			69510	163887	Check	1	3231		HY-TECH AUTOMOTIVE	Yes	No	No	USD	12/20/2016	322.62
			69462	163888	Check	1	11134		I.S.D. #6079	Yes	No	No	USD	12/20/2016	45,086.25
			69550	163889	Check	1	9379		IMAGE MARKET	Yes	No	No	USD	12/20/2016	334.65
			69461	163890	Check	1	10909	1	INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	12/20/2016	2,499.60
			69471	163891	Check	1	12552		IXL LEARNING	Yes	No	No	USD	12/20/2016	49.00
			69511	163892	Check	1	3375	1	J & R SCHOOL SUPPLIES INC	Yes	No	No	USD	12/20/2016	162.00
			69554	163893	Check	1	9932		J.P. COOKE COMPANY	Yes	No	No	USD	12/20/2016	93.65
			69512	163894	Check	1	3511	2	J.W. PEPPER & SON INC.	Yes	No	No	USD	12/20/2016	565.48
			69466	163895	Check	1	11911		JONES SCHOOL SUPPLY	Yes	No	No	USD	12/20/2016	20.55
			69513	163896	Check	1	3561		KERN DEWENTER VIERE LTD	Yes	No	No	USD	12/20/2016	1,600.00
			69514	163897	Check	1	3613	2	KNOW BUDDY RESOURCES	Yes	No	No	USD	12/20/2016	658.71
			69491	163898	Check	1	14531		LAKE COUNTRY SCALE WORKS, INC	Yes	No	No	USD	12/20/2016	192.00
			69460	163899	Check	1	10744	1	LEARNING A - Z	Yes	No	No	USD	12/20/2016	1,044.45
			69477	163900	Check	1	13027	1	LEARNING SCIENCES INTERNATION	Yes	No	No	USD	12/20/2016	18,000.00
			69556	163901	Check	1	9997	2	LIBRARIANS' BOOK EXPRESS	Yes	No	No	USD	12/20/2016	707.59
			69475	163902	Check	1	12647		LOFFLER COMPANIES - 131511	Yes	No	No	USD	12/20/2016	140.50
			69492	163903	Check	1	14645	2	MAKERGEAR	Yes	No	No	USD	12/20/2016	250.00
			69465	163904	Check	1	11724		MANUFACTURER'S SUPPLY	Yes	No	No	USD	12/20/2016	230.88
			69516	163905	Check	1	4022		MARKERBOARD PEOPLE	Yes	No	No	USD	12/20/2016	156.75
			69494	163906	Check	1	14835		MAX INTERACTIVE INC.	Yes	No	No	USD	12/20/2016	255.00
			69517	163907	Check	1	4067	2	MAYER JOHNSON/ DYNAVOX	Yes	No	No	USD	12/20/2016	305.65
			69459	163908	Check	1	10432	2	MEI TOTAL ELEVATOR SOLUTIONS	Yes	No	No	USD	12/20/2016	248.27
			69495	163909	Check	1	14862		MERIDIAN CONSULTING GROUP, LLC	Yes	No	No	USD	12/20/2016	6,781.25
			69545	163910	Check	1	8388	1	METRO SALES INC	Yes	No	No	USD	12/20/2016	881.50
			69518	163911	Check	1	4196		MID CENTRAL DOOR COMPANY	Yes	No	No	USD	12/20/2016	156.00
			69519	163912	Check	1	4273		MINNESOTA CLAY CO.	Yes	No	No	USD	12/20/2016	2,034.67
			69463	163913	Check	1	11477		MINUTEMAN PRESS	Yes	No	No	USD	12/20/2016	725.35
			69520	163914	Check	1	4282		MINVALCO INC.	Yes	No	No	USD	12/20/2016	1,287.19
			69521	163915	Check	1	4349		MN DEPARTMENT OF HEALTH	Yes	No	No	USD	12/20/2016	35.00
			69467	163916	Check	1	11933	2	NETOP TECH, INC.	Yes	No	No	USD	12/20/2016	150.00
			69522	163917	Check	1	4707		NORCOSTCO INC.	Yes	No	No	USD	12/20/2016	166.02
			69478	163918	Check	1	13290		OFFICEMAX.COM	Yes	No	No	USD	12/20/2016	69.99
			69483	163919	Check	1	13982		OPENDNS INC.	Yes	No	No	USD	12/20/2016	825.00
			69523	163920	Check	1	4868	1	PAN-O-GOLD BAKING CO.	Yes	No	No	USD	12/20/2016	1,979.00
			69490	163921	Check	1	14437		PARCHMENT INC.	Yes	No	No	USD	12/20/2016	1,097.25

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		69524	163923	Check	1	5127		PRINCETON ELECTRIC	Yes	No	No	USD	12/20/2016	2,160.77
		69526	163924	Check	1	5194		PRINCETON PUBLIC UTILITIES	Yes	No	No	USD	12/20/2016	68,507.95
		69525	163925	Check	1	5175		PROFESSIONAL TURF & RENOVATIC	Yes	No	No	USD	12/20/2016	7,500.00
		69527	163926	Check	1	5214	1	QUILL CORPORATION	Yes	No	No	USD	12/20/2016	4,268.16
		69551	163927	Check	1	9505		RAYMOND GEDDES & COMPANY	Yes	No	No	USD	12/20/2016	208.80
		69528	163928	Check	1	5254		REALLY GOOD STUFF	Yes	No	No	USD	12/20/2016	261.76
		69476	163929	Check	1	12648		REBYL SPORTS, INC.	Yes	No	No	USD	12/20/2016	637.00
		69529	163930	Check	1	5305		RESOURCE TRAINING & SOLUTIONS	Yes	No	No	USD	12/20/2016	1,215.26
		69553	163931	Check	1	9776		SAFEBAY CONSTRUCTION, INC	Yes	No	No	USD	12/20/2016	940.00
		69530	163932	Check	1	5593	5	SCHOOL SPECIALTY INC.	Yes	No	No	USD	12/20/2016	1,742.50
		69531	163933	Check	1	5642		SENTRY SYSTEMS INC.	Yes	No	No	USD	12/20/2016	914.90
		69488	163934	Check	1	14366		SHRED RIGHT	Yes	No	No	USD	12/20/2016	20.25
		69496	163935	Check	1	15235	1	SNA SPORTS GROUP	Yes	No	No	USD	12/20/2016	348.00
		69485	163936	Check	1	14062		STEEL SALES CORP.	Yes	No	No	USD	12/20/2016	2,216.42
		69547	163937	Check	1	8531	2	STRATEGIC EQUIPMENT	Yes	No	No	USD	12/20/2016	524.59
		69457	163938	Check	1	10207		SWEETWATER SOUND, INC.	Yes	No	No	USD	12/20/2016	386.98
		69498	163939	Check	1	15330		TEACHER SYNERGY, LLC	Yes	No	No	USD	12/20/2016	23.98
		69532	163940	Check	1	6072	1	TEACHER'S DISCOVERY	Yes	No	No	USD	12/20/2016	69.50
		69481	163941	Check	1	13767	1	TEACHERS SYNERGY, LLC	Yes	No	No	USD	12/20/2016	144.22
		69533	163942	Check	1	6079		TEAM SPORTING GOODS INC	Yes	No	No	USD	12/20/2016	565.01
		69479	163943	Check	1	13389	1	THE MCDOWELL AGENCY, INC.	Yes	No	No	USD	12/20/2016	249.10
		69469	163944	Check	1	12320		THE METRO GROUP, INC	Yes	No	No	USD	12/20/2016	918.36
		69544	163945	Check	1	8080		THIRD WEEK BOOKS	Yes	No	No	USD	12/20/2016	1,125.00
		69534	163946	Check	1	6202		TRANS-MISSISSIPPI BIOLOGICAL	Yes	No	No	USD	12/20/2016	128.78
		69535	163947	Check	1	6226	1	TRIARCO ARTS & CRAFTS	Yes	No	No	USD	12/20/2016	2,294.22
		69536	163948	Check	1	6231		TRIO SUPPLY COMPANY	Yes	No	No	USD	12/20/2016	3,262.24
		69470	163949	Check	1	12404	1	TUMBLEWEED PRESS INC	Yes	No	No	USD	12/20/2016	539.10
		69546	163950	Check	1	8428		TWIN CITY HARDWARE	Yes	No	No	USD	12/20/2016	5,499.32
		69487	163951	Check	1	14333		UPPER LAKES FOODS, INC.	Yes	No	No	USD	12/20/2016	62,976.14
		69537	163952	Check	1	6318		US SCHOOL SUPPLY INC	Yes	No	No	USD	12/20/2016	647.60
		69538	163953	Check	1	6464		WATERMANAGEMENT SERVICES	Yes	No	No	USD	12/20/2016	924.50
		69539	163954	Check	1	6495		WENGER CORP	Yes	No	No	USD	12/20/2016	815.00

Bank Total: 001

\$1,420,394.05

Report Total:

\$1,420,394.05

54

Princeton Public Schools - ISD #477

Wire Transfer Report

December 20, 2016

<u>Date:</u>	<u>Amount:</u>	<u>Description:</u>
11/15/2016	\$ 560,095.86	ACH File Transfer
11/15/2016	\$ 203,996.23	Federal Tax Wire Transfer
11/15/2016	\$ 32,283.72	State Tax Wire Transfer
11/15/2016	\$ 10,339.92	Select Account HSA
11/15/2016	\$ 383.70	MN Revenue
11/15/2016	\$ 92,219.64	TRA File Transfer
11/15/2016	\$ 33,641.64	PERA File Transfer
11/15/2016	\$ 436.00	MN Child Support File Transfer
11/15/2016	\$ 46,751.73	TSA File Transfer
11/30/2016	\$ 563,182.70	ACH File Transfer
11/30/2016	\$ 204,820.91	Federal Tax Wire Transfer
11/30/2016	\$ 32,172.83	State Tax Wire Transfer
11/30/2016	\$ 10,434.92	Select Account H S A
11/30/2016	\$ 333.33	MN Revenue
11/30/2016	\$ 89,954.40	TRA File Transfer
11/30/2016	\$ 36,932.36	PERA File Transfer
11/30/2016	\$ 436.00	MN Child Support File Transfer
11/30/2016	\$ 44,583.71	TSA File Transfer
12/5/2016	\$ 11,334.16	BMO Harris Bank - (Pcards)
12/5/2016	\$ 185.00	MN Revenue - (Sales tax)
11/3/2016	\$ 6,208.16	SelectAccount
11/10/2016	\$ 938.92	SelectAccount
11/17/2016	\$ 1,700.70	SelectAccount
11/21/2016	\$ 188.96	SelectAccount
11/28/2016	\$ 3,518.03	SelectAccount
	\$	
	\$	
TOTAL	\$ 1,987,073.53	

**PRINCETON PUBLIC SCHOOLS
TREASURER'S REPORT
MONTHLY CASH FLOW REPORT FOR NOVEMBER 2016**

FUND	BEGINNING BALANCE	MONTHLY RECEIPTS	MONTHLY DISBURSEMENTS	JOURNAL ENTRIES	ENDING BALANCE
01 General	11,998,209.23	2,190,692.29	2,921,881.98	(3,835.68)	11,267,019.54
02 Food Service	339,032.22	244,996.63	167,716.40	3,333.90	416,312.45
04 Community Service	469,002.49	108,746.73	139,871.44	(1,617.00)	437,877.78
06 Building Fund	1,608,132.82	24,783.86	180,649.50	0.00	1,452,267.18
07 Debt Service	2,057,634.19	368,093.89	0.00	0.00	2,425,728.08
10 Activities	147,361.96	52,242.17	29,955.04	(2,383.98)	169,649.09
TOTAL	16,619,372.91	2,989,555.57	3,440,074.36		16,168,854.12

Bank Accounts

AP/PR Account (Bremer)	848,090.33
MSDLAF+	3,224,106.83
Investments (Fd01)	11,013,105.95
Investments (Fd06)	<u>1,429,607.82</u>
	16,514,910.93
O/S Accts Pay Checks	(254,318.54)
O/S Payroll Checks	(8,783.98)
O/S Wires	(87,960.79)
NSF Checks	<u>5,006.50</u>
TOTAL	16,168,854.12

Open Enrolled Students (Out/In) as of December 20, 2016

In/Out	Start Date	Resident Dist	Attending Dist	Grade	Reason Given
In	12.12.16	Milaca	Princeton	8	district of choice
In	12.12.16	Milaca	Princeton	6	district of choice

CONSTRUCTION CHANGE ORDERS

12.20.16

	ADD	Description	Project
TO Contractor	\$380.00	Floor tile/mastic-2nd floor	District Office Asbestos
TO Contractor	\$7,295.00	Flooring/mastic/paper backing removal	Community Ed Office
Rochon Corporation	\$11,124.75	Shop water Line	Princeton High School
Rochon Corporation	\$4,657.16	Roof access ladder at the "A" addition	Princeton High School
Rochon Corporation	\$2,550.62	Patch VCT at removed kitchen walls	Princeton High School
Rochon Corporation	\$1,008.00	Wall mirror in the choir directors office	Princeton High School
Rochon Corporation	\$4,771.45	Reinforcing at garage door	Princeton High School
Rochon Corporation	\$1,181.25	Furred wall in B134	Princeton High School
Rochon Corporation	\$2,902.78	Door hardware	Princeton High School
Rochon Corporation	\$997.50	Replace existing steam trap in the boiler room	Princeton High School
Rochon Corporation	\$1,260.00	Serving area sprinkler heads	Princeton High School
Rochon Corporation	\$6,391.35	Relocate ductwork in the elevator equipment room	Princeton High School
Rochon Corporation	\$4,565.40	Owner requested drinking fountain in Area B corridor	Princeton High School
Rochon Corporation	\$1,549.80	Electrical work at bleachers	Princeton High School
Rochon Corporation	\$535.50	Patch floor tile and base in the corridor outside of the kitchen and school store.	Princeton High School
Gopher State Contractors	\$341.04	Change entry window of City Hall	Family Center, Transitions and District Center
Gopher State Contractors	\$975.06	Removed ceiling shutter and add window	Family Center, Transitions and District Center
Gopher State Contractors	\$2,051.91	Re-route downspout	Family Center, Transitions and District Center
Gopher State Contractors	\$3,061.06	Furring out column enclosures	Family Center, Transitions and District Center
Gopher State Contractors	\$2,451.23	City Hall Light	Family Center, Transitions and District Center
Gopher State Contractors	\$18,055.94	Tie in City Hall water to School	Family Center, Transitions and District Center
Gopher State Contractors	\$6,510.67	Added work toward PR 7	Family Center, Transitions and District Center
Gopher State Contractors	\$24,079.11	Miscellaneous time and material work	Family Center, Transitions and District Center
Gopher State Contractors	\$586.16	New Closers	Family Center, Transitions and District Center

Gopher State Contractors	\$5,888.27	Baseboard heat and furniture	Family Center, Transitions and District Center
Gopher State Contractors	\$17,397.89	Floor Prep	Family Center, Transitions and District Center



Graduation Rates

DECEMBER 20, 2016

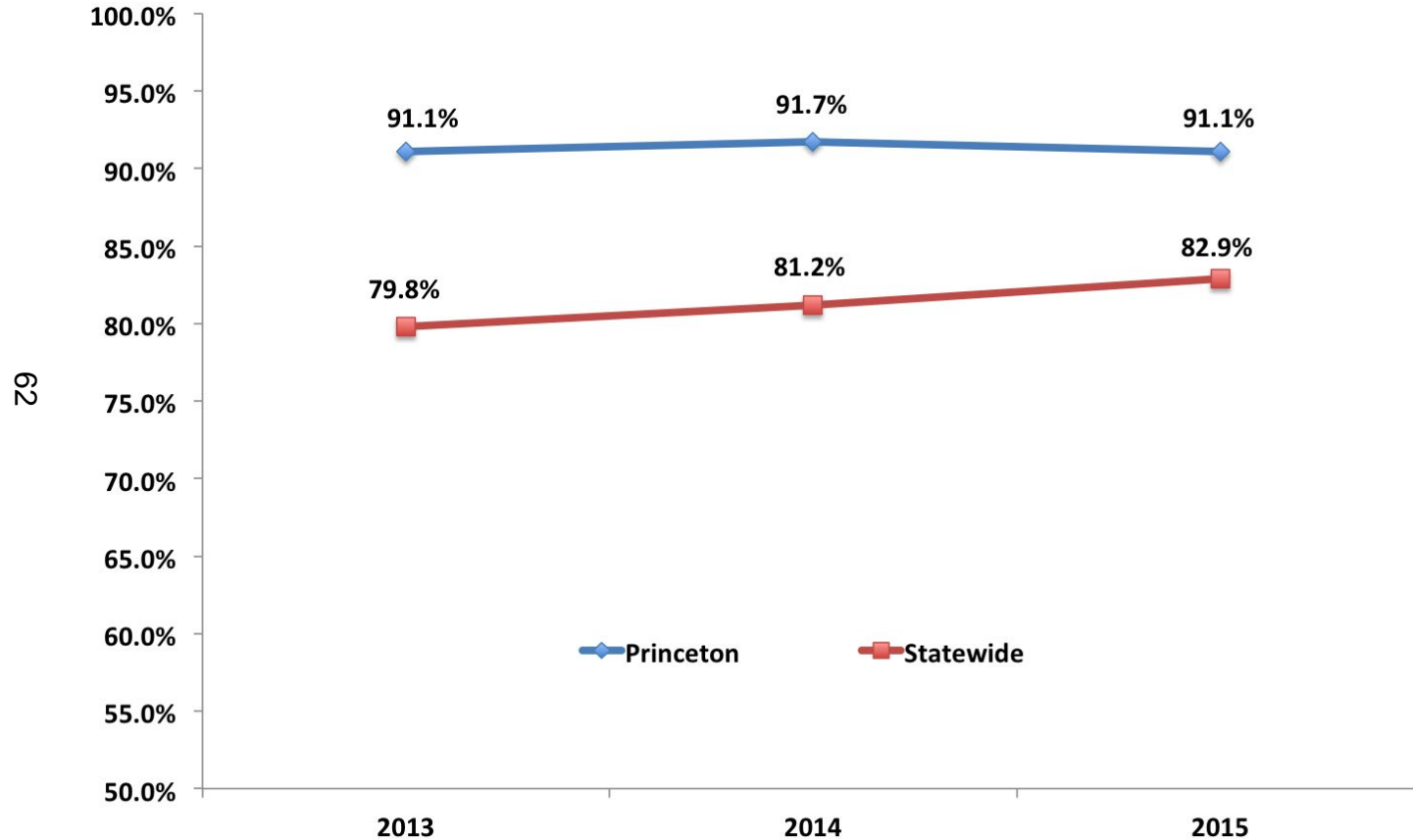


HIGH SCHOOL GRADUATION



Goal: Princeton's
Graduation rate will be
higher than 90% with no
student group below 85%.

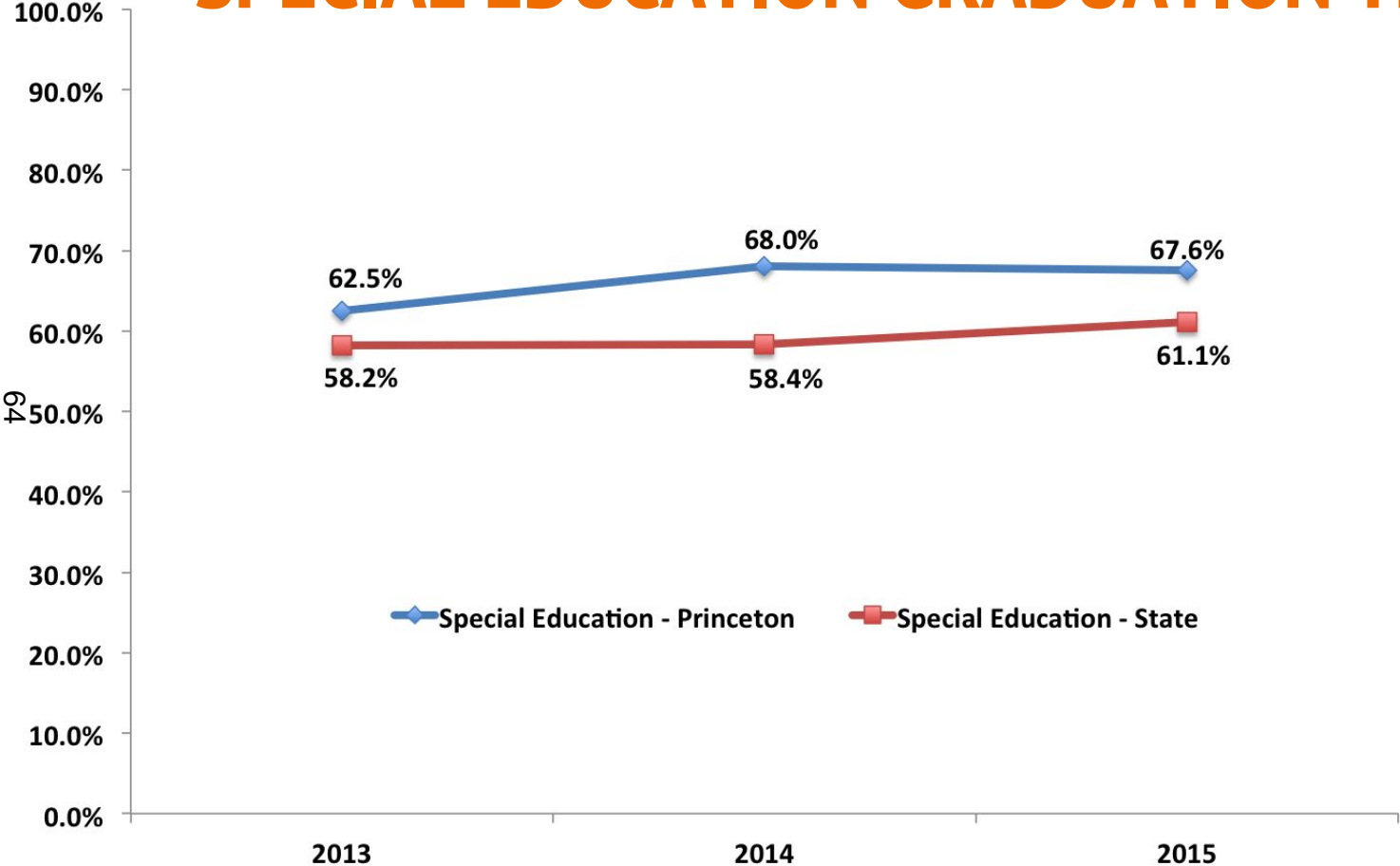
FOUR YEAR GRADUATION RATES



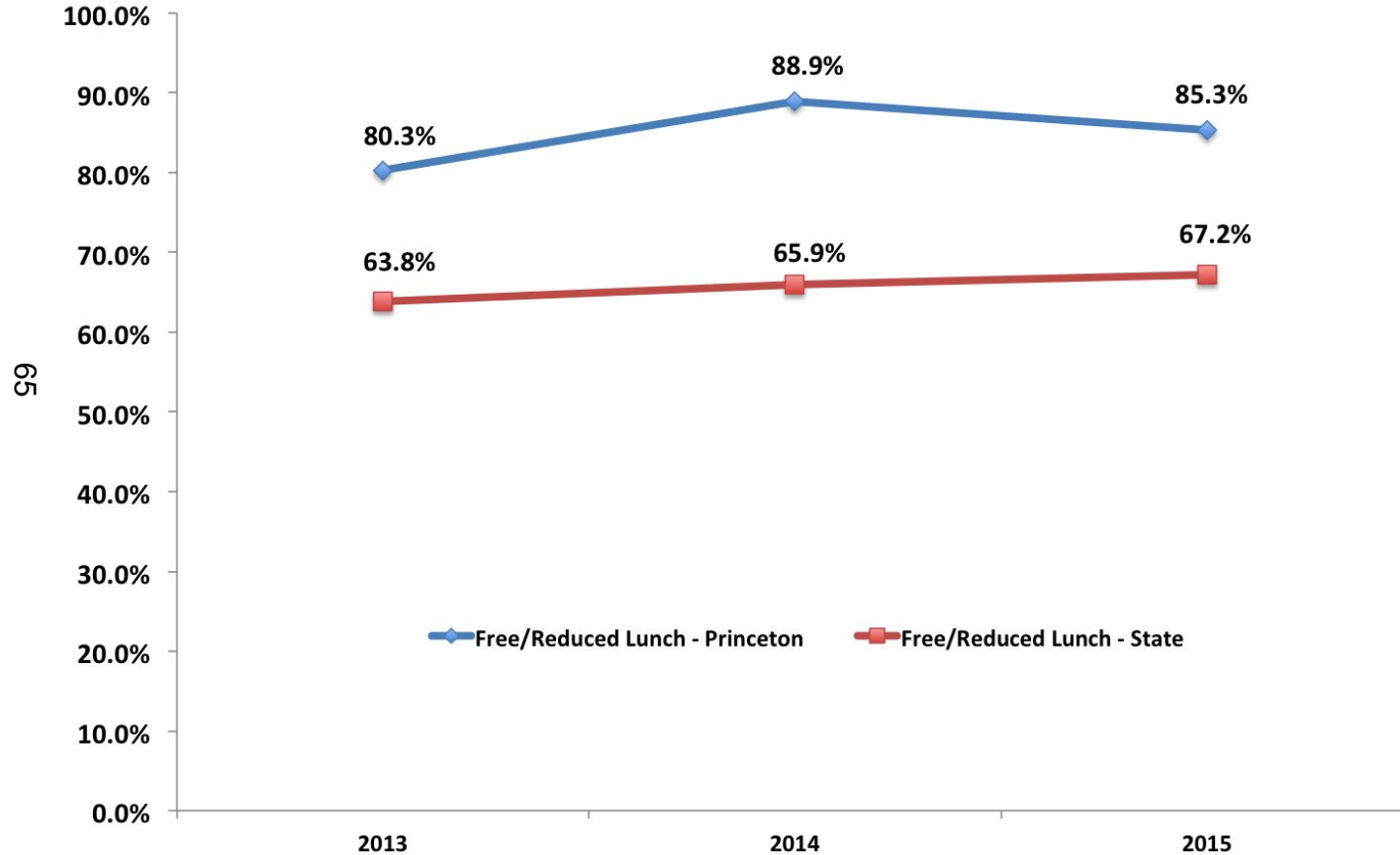
Graduation Categories - Class of 2015

	N	%
Graduate	224	91.1%
Continuing	11	4.5%
Dropped Out	6	2.4%
Unknown	5	2.0%
Total	246	100%

SPECIAL EDUCATION GRADUATION TRENDS

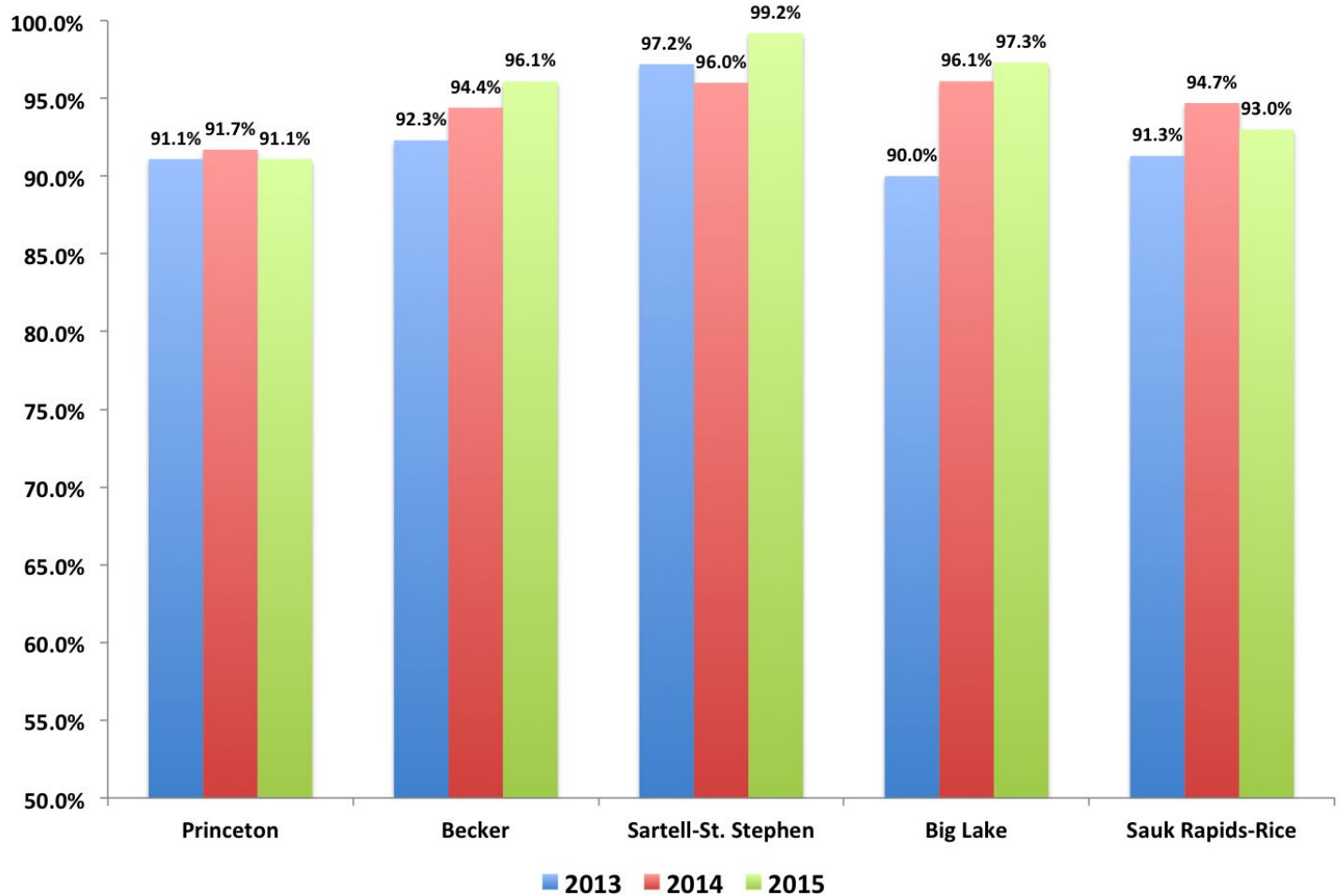


FREE/REDUCED LUNCH GRADUATION TRENDS



DISTRICT COMPARISONS (3 year trend)

99



Graduation Categories - Class of 2015

	Princeton	Becker	Sartell-St. Stephen	Big Lake	Sauk Rapids-Rice
Graduate	91.1%	96.1%	99.2%	97.3%	93.0%
Continuing	4.5%	2.9%	0.4%	2.3%	4.0%
Dropped Out	2.4%	1.0%	0.4%	0.5%	1.5%
Unknown	2.0%	0.0%	0.0%	0.0%	1.5%

What does the research say?

The single most predictive indicator of high school dropout is the student's academic standing during the ninth grade (Williamston, 2010).

88

Students with high absenteeism in 9th grade and/or failure of one or more courses = 3x less likely to complete high school (Warren et al., 2011).

What Data Might a District Use?

A Attendance



Research has long shown a strong relationship between how often a student misses school and his or her probability of graduating in four years. Most students who do not regularly attend class fall behind in their coursework and consequently see their grades suffer. Poor attendance can also indicate that a student is struggling with health, family, or other issues that are distracting them from their studies.

B Behavior incidents



As few as one suspension in grade 6 may predict whether a student graduates in four years. Behavior incidents can indicate that a student is disengaged with the school environment. Suspensions often cause an additional burden on students to catch up on the material they missed.

C Course performance



Number of course failures and overall grade point average obviously correlate with a student's probability of graduating in four years. If a student fails a course, he or she will need to make up credit outside the regularly scheduled school time to stay on track. Poor course performance can also indicate disengagement at the classroom level.

TYPE OF INTERVENTION

FOCUS AND EXAMPLES OF INTERVENTIONS

SCHOOLWIDE

(all students)



TARGETED

(15–20 percent of students)



INTENSIVE

(5–10 percent of students)

ATTENDANCE

- Respond to every absence
- Create a culture that encourages attendance
- Positive social incentives for good attendance
- Data tracking by teacher teams

- Brief daily check by adult after two or more unexcused absences in a month
- Investigation and problem solving by attendance team

- Sustained one-on-one attention and problem solving
- Appropriate social service or community support

BEHAVIOR

- Teach, model, and expect good behavior
- Positive social incentives and recognition for good behavior
- Data tracking by teacher teams

- Involve behavior team following two or more office referrals
- Simple behavior checklist student takes from class to class, checked each day by an adult
- Mentor assigned

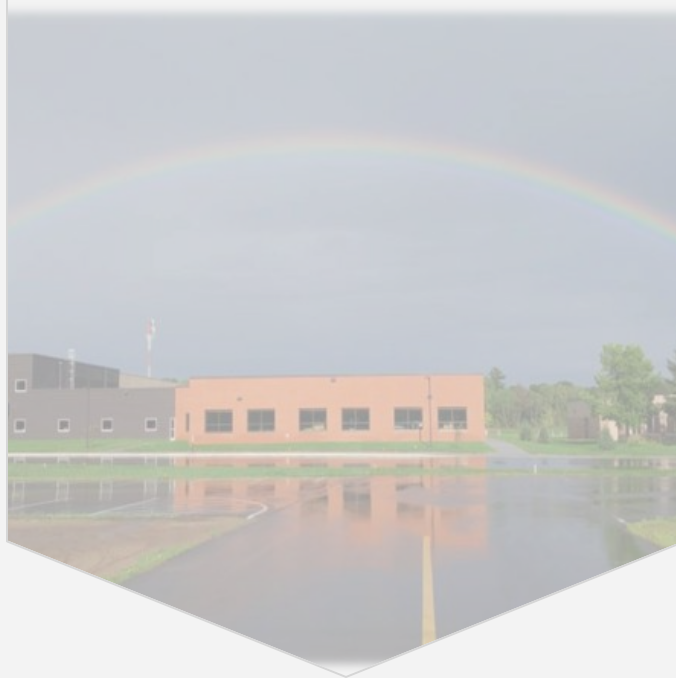
- In-depth behavioral assessment
- Behavior contracts with family involvement
- Appropriate social service or community supports

COURSE PERFORMANCE

- Research-based instructional programs
- In-classroom support to enable active and engaging teaching
- Data tracking by teacher teams

- Elective extra-help courses—tightly linked to core curriculum—that preview upcoming lessons and fill in knowledge gaps
- Targeted, reduced class size for students whose failure is rooted in social or emotional issues

- One-on-one tutoring



Superintendent Update 2016

PRINCETON PUBLIC SCHOOL DISTRICT 477

MISSION STATEMENT

Princeton is an innovative leader in instruction, developing in EVERY learner the ability to succeed in an ever-changing world.

VISION

Princeton will equip every student to be career and college ready through personalized instruction, community partnerships and collaboration.

CORE VALUES

- **Citizenship:** *Fostering in students the understanding of the rights, duties, and responsibilities essential to a democratic society.*
- **Collaborative Leadership:** *Working together interdependently, learning from each other, and taking responsibility for our individual and collective actions.*
- **Connections:** *Engaging in our shared purpose with our stakeholders: Staff, students, families, community, organizations, and school board.*
- **Excellence:** *Making continuous and deliberate steps toward ongoing achievement.*
- **Innovation:** *Insisting upon intentional, courageous, and continuous improvement through analysis and action*
- **Integrity:** *Aligning our actions with our values and beliefs.*
- **Learning:** *Pledging to create meaningful, and challenging growth that results in student success*
- **Respect:** *Listening to, accepting, and valuing each individual in the school district and community.*

District Goals

Goal I: Provide personalized instruction for every student.

Goal II: Prepare 21st Century students to be Career and College ready.

Goal III: Implement innovative programming.

Goal IV: Guarantee creative and relevant digital learning.

Goal V: Improve communication and engagement with staff, parents, business and community partners in order to maximize student success.

Goal V: Staff Engagement

- #1 Ambassadors
- Resulting in growth in enrollment and improved retention of students
- More information: Boardnews
- More opportunities to be engaged in district level decision making: Feedback Loops
- Clarifying how to resolve issues within the district
- Professional and positive talking in the community is important
- WE are the District

School Board Committees

- Activities
- Finance
- Community Education Advisory Board
- Meet and Confer
- Minnesota State High School League (MSHSL)
- Negotiations Classified
- Negotiations Certified
- Policy
- Project Oversight
- Rum River Special Education Cooperative
- Schools for Equity in Education
- Teaching and Learning
- Transportation
- Wellness

District Information

District Geography

Includes parts of-Benton, Isanti, Mille Lacs and Sherburne Counties

Includes the cities and townships of:

Princeton Milaca Zimmerman

Greenbush Township Princeton Township

Blue Hill Township Santiago Township

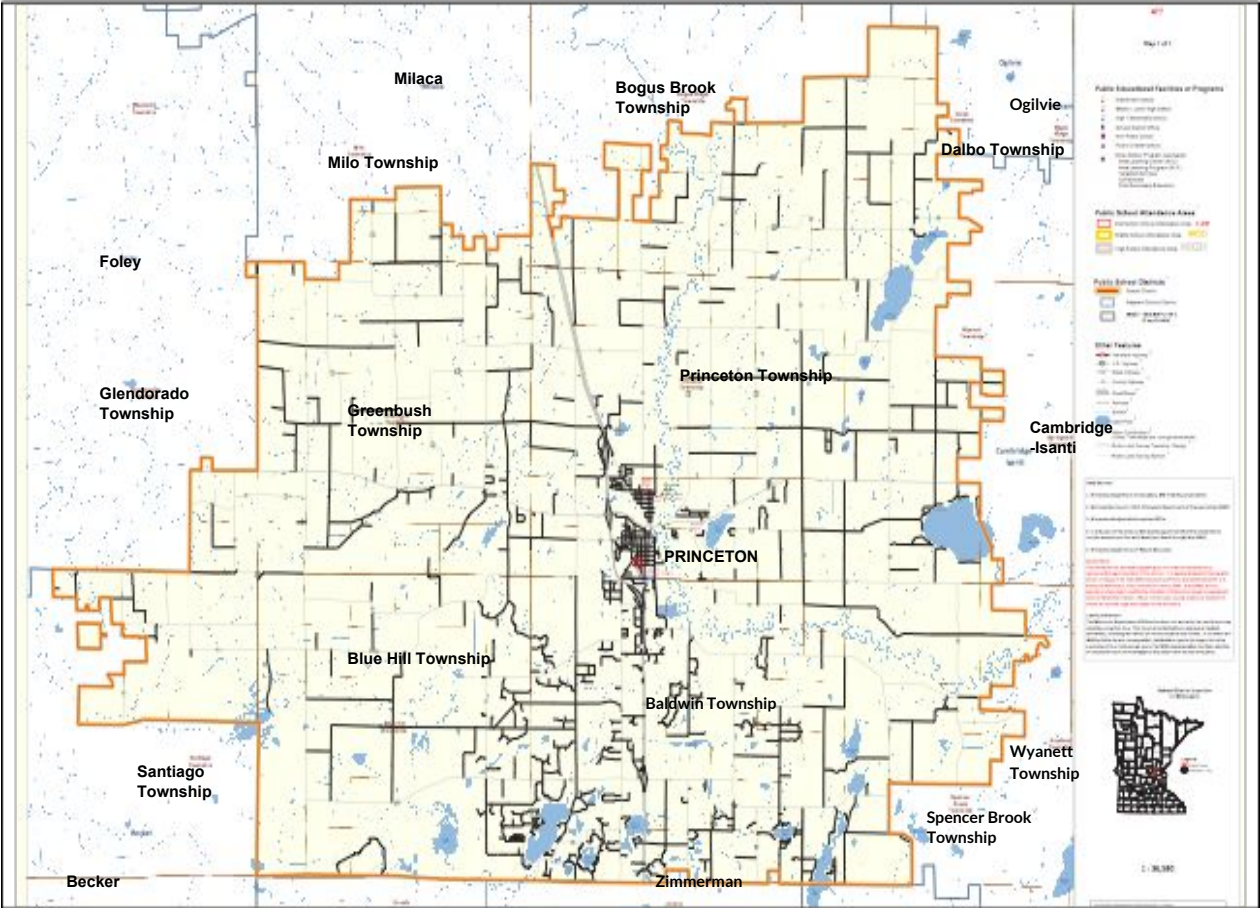
Bogus Brook Township Dalbo Township

Baldwin Township Milo Township

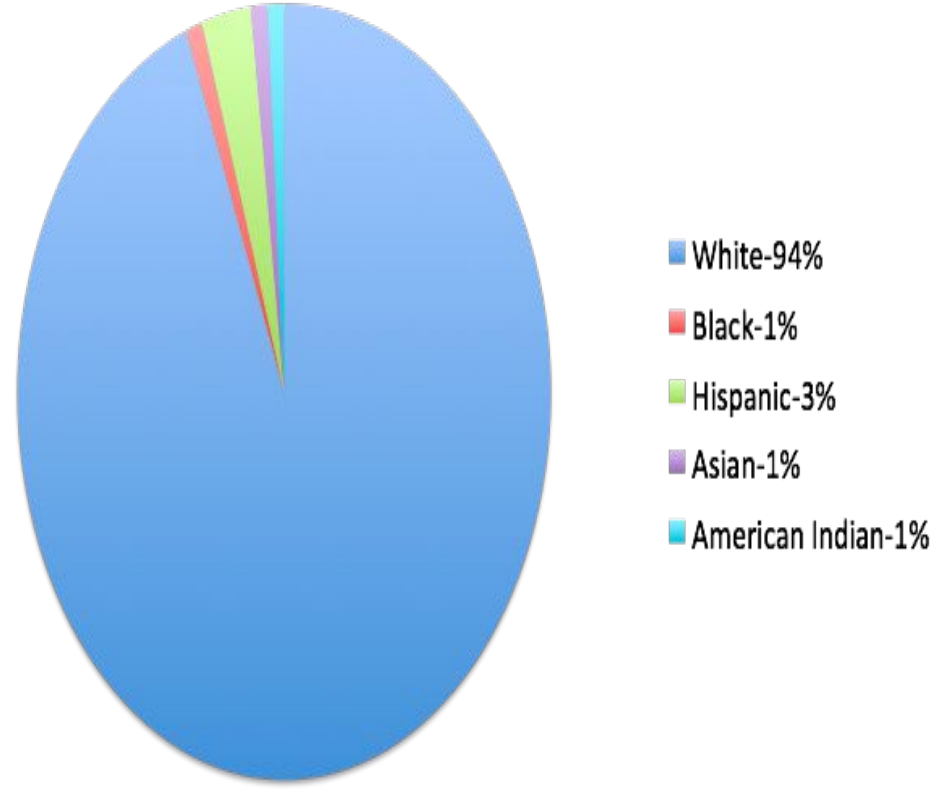
Spencer Brook Township Wyanett Township

Attendance Area

80



District Demographics



Demographics

- 14% Special Education
- 32% Free/Reduced Lunches
- .09% English Learners
 - Top 5 Languages (other than English)
 - Spanish
 - Russian
 - Vietnamese
 - Serbian
 - Chinese

Special Education

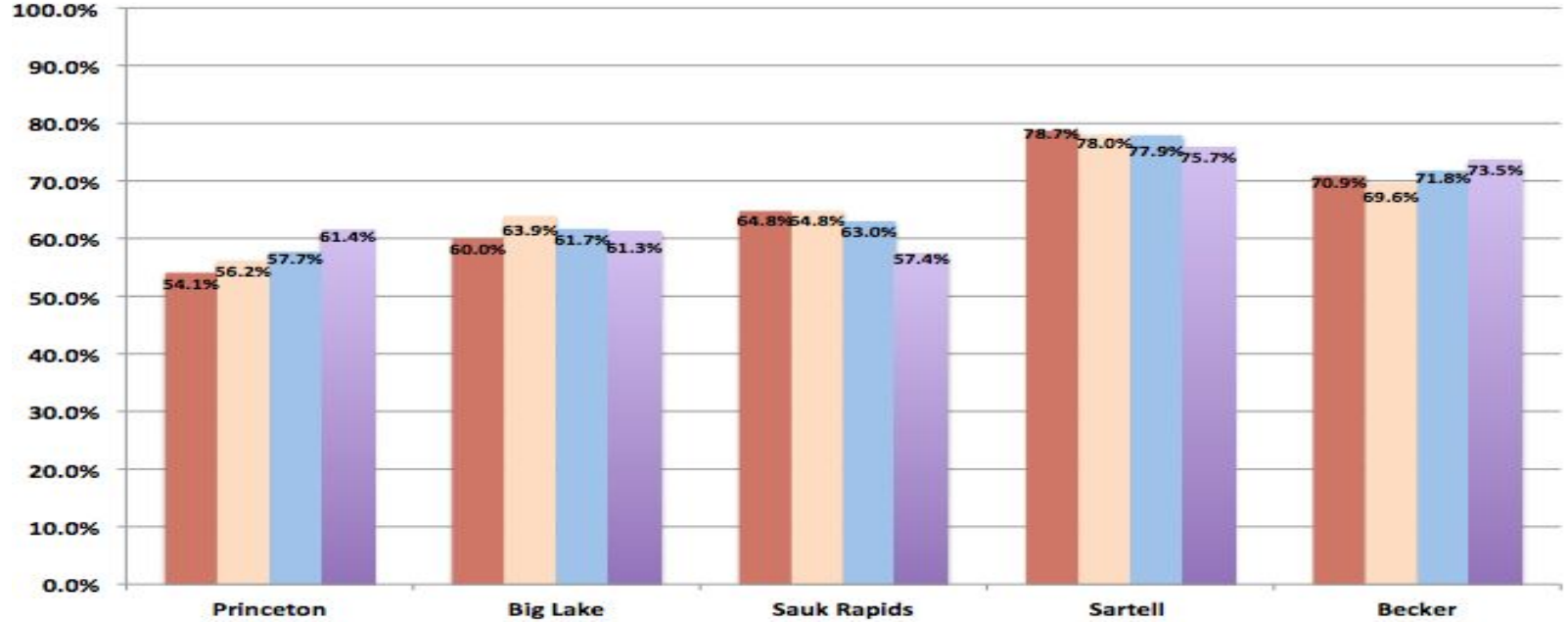
- 454 students, birth-21, receive Special Education services (14%)

- Primary Disability Area:
 - Autism Spectrum Disorders-55
 - Blind-Visually Impaired-1
 - Deaf and Hard of Hearing-6
 - Developmental Cognitive Disabilities Mild to Moderate-14
 - Developmental Cognitive Disabilities Moderate to Severe-11
 - Developmentally Delayed-59
 - Emotional or Behavioral Disorders-75
 - Other Health Disabilities-66
 - Physically Impaired-1
 - Severely Multiply Impaired-1
 - Specific Learning Disabilities-59
 - Speech or language Impairments-104
 - Traumatic Brain Injury-2

Free and Reduced Lunch

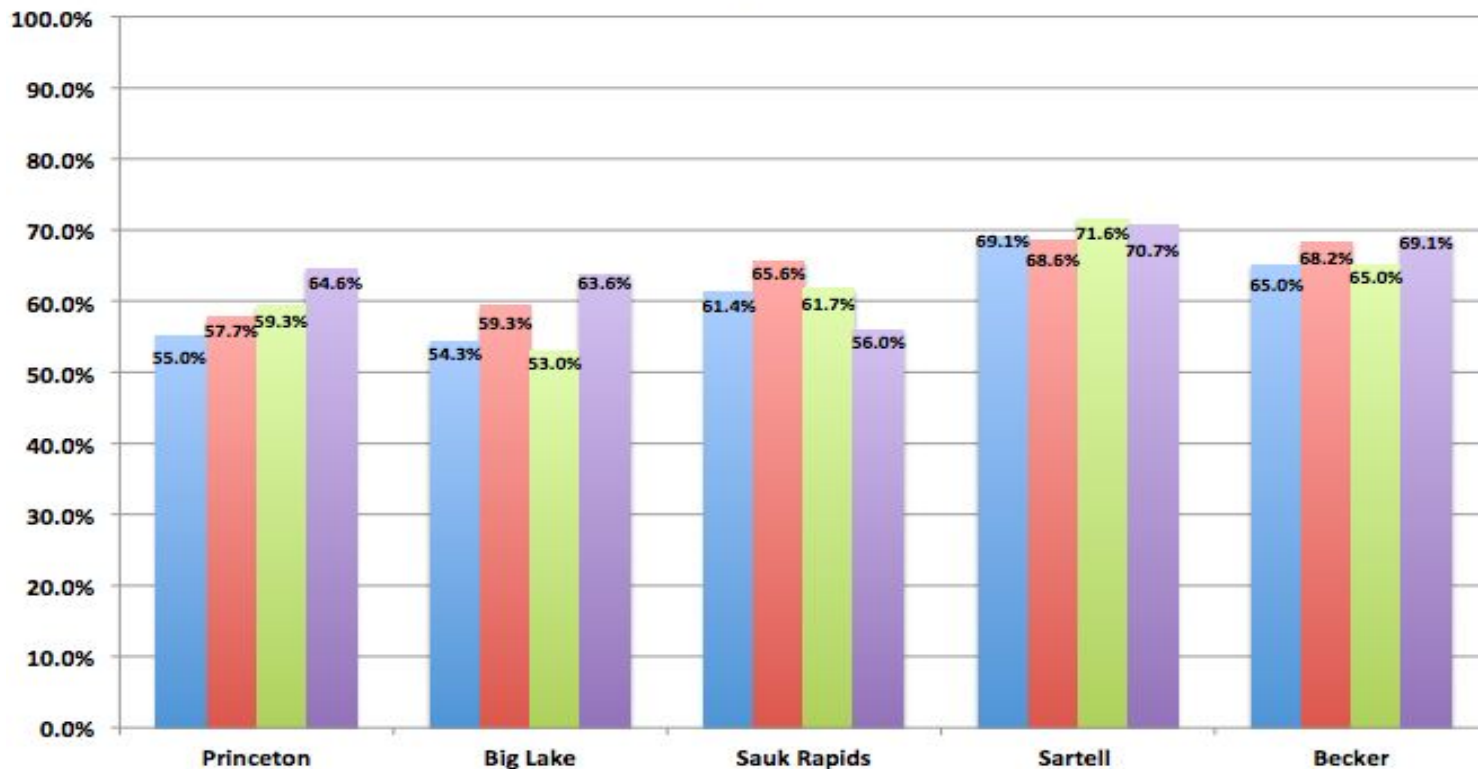
<u>SCHOOL</u>	<u>REDUCED</u>	<u>FREE</u>	<u>TOTAL</u>	<u>%</u>
Primary	75	165	240	32.2
Intermediate	80	178	258	34.5
Middle	96	140	236	32.2
Senior High	96	181	277	27.6
Online	1	15	16	38.1
Educational Options	4	4	8	72.7
Area Learning Center	0	7	7	70
TOTALS	352	690	1042	32

Math Percent Proficient 2013-2016



Source: Minnesota Department of Education Report Card
Date: July 28, 2016

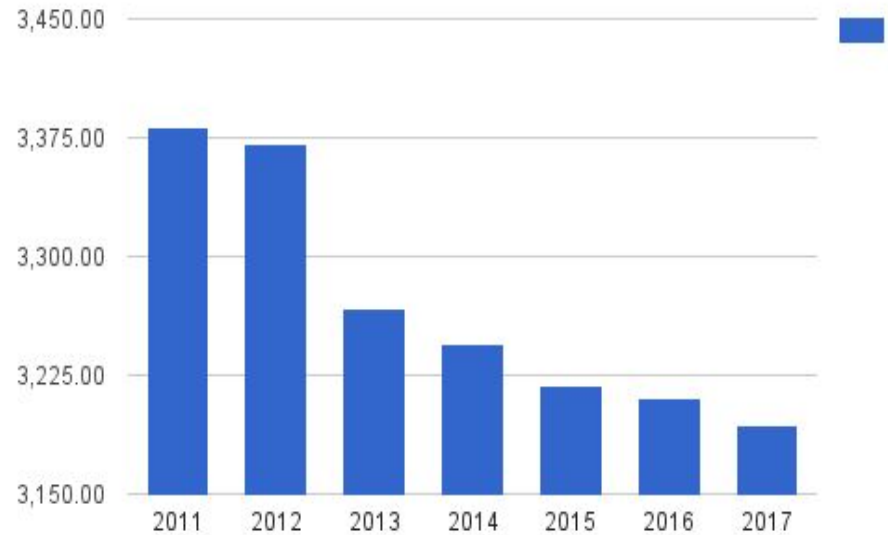
Reading Percent Proficient 2013-2016



Source: Minnesota Department of Education Report Card
Date: July 28, 2016

Enrollment Counts

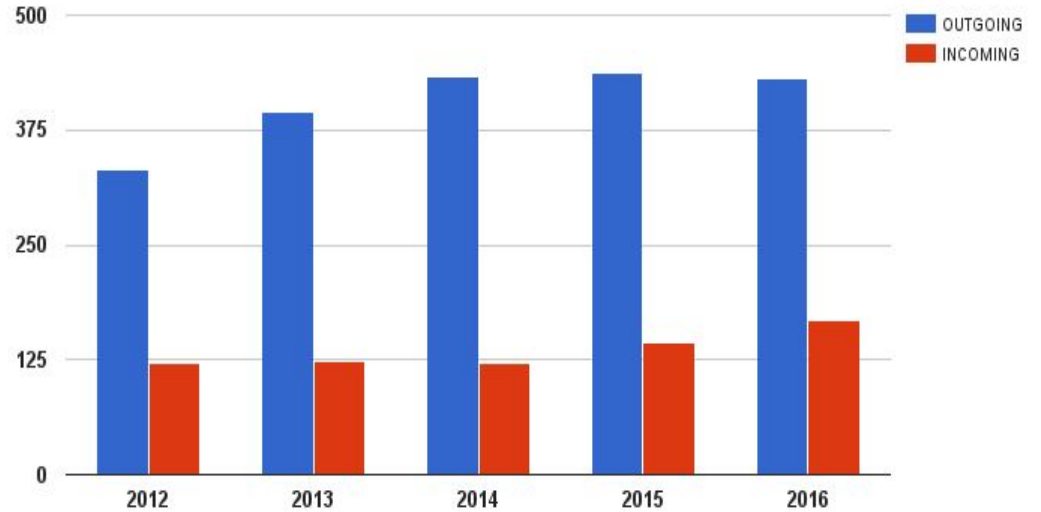
2010	3,387.55
2011	3380.93
2012	3371.35
2013	3267.12
2014	3244.41
2015	3218.69
2016	3210.33
2017*	3193.90



Open Enrollment

Outgoing Incoming

2012	332.12	121.31
2013	394.94	123.60
2014	433.43	121.71
2015	436.51	144.19
2016	431.70	168.06



OPEN ENROLLMENT

Fund Balance History

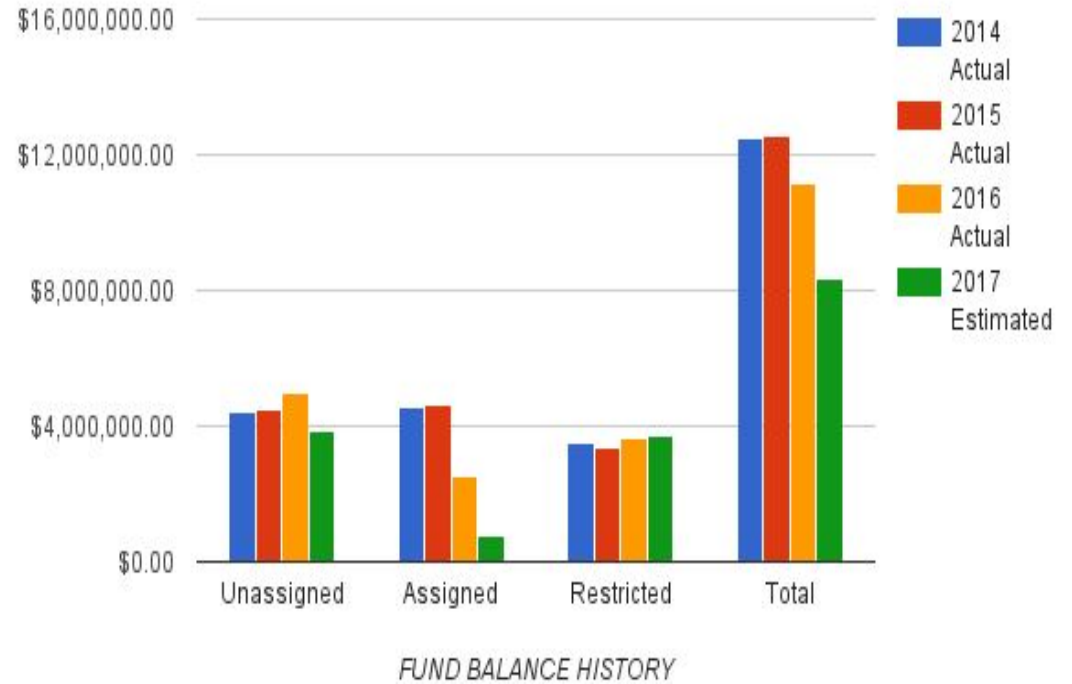
UNASSIGNED- Is the operating account for the district. The account pays for most employees, maintenance, utilities etc.

ASSIGNED-Is money the board has set aside for specific projects. Building Improvements, Program Initiatives, Technology, Qcomp and the Activity Account all fall under this category.

RESTRICTED-Is the money that is restricted by MN Statute and can only be used for the purpose the state has set it aside. Long Term Facility Maintenance, Operating Capital, Gifted & Talented, Staff Development and Severance Commitments are under this category.

Fund Balance

06



Summary of FTE's

91

*Includes Building Licensed Administration

** Does not Include Hourly Staff

	2015	2016	2017
High School	54.69	50.68	48.90
Middle School	40.50	39.00	39.58
Intermediate School	38.00	40.50	41.00
Primary School	40.00	42.00	42.50
Special Education	39.93	40.23	38.64
Student Services	1.03	2.03	8.71
District Education Services	2.00	3.00	3.25
TOTALS	216.15	217.55	222.58

Class Size Range Guidelines

- Springs of 2013, 2014, 2015, & 2016
- Administrators and Board Approved
 - Kindergarten-19-21
 - 1st Grade-20-23
 - 2nd & 3rd Grade-22-25
 - 4th & 5th Grade-23-26
 - 6th-8th Grade-25-30
 - 9th-12th Grade-25-30

Questions?

Contact me:

julia.espe@isd477.org

763-389-6190 (Office)

320-493-2203 (Cell)

Thank you for your time!

Thank you for taking time this morning to visit about an Insurance Cash Sweep (ICS) account, an exciting new option Bremer Bank is able to offer the Princeton School District.

I like to think of ICS Accounts as FDIC Sweep accounts. Here is a very quick explanation of how they work;

The Princeton Public School sets up a transaction account with Bremer Bank, signs the agreements, and deposits funds.

Funds are swept daily from your ICS checking account to the ICS Money Market account where it earns you interest! The rate is monitored daily by Bremer to make sure it stays competitive for you.

Deposits are sent to demand deposit accounts at other member institutions in amounts under the standard FDIC insurance maximum of \$250,000.

You are able to choose a “peg balance” or minimum amount you want left in your checking every morning after the daily sweep. Keep in mind the balance of all your ICS accounts are available to you.

Through ICS, you can:

- Enjoy peace of mind ICS funds are eligible for multimillion dollar FDIC insurance that’s backed by the full faith and credit of the United States government.
- Earn interest Put excess cash balances to work.
- Save time By providing access to FDIC insurance through a single bank relationship, ICS can help your public unit comply with investment policy mandates.
- Access funds Enjoy unlimited program withdrawals on demand deposit accounts.
- Support your community Feel good knowing that the full amount of your funds placed through ICS can stay local to support lending opportunities that build a stronger community.

Renewal Insurance Proposal

Prepared for:

ISD 477 Princeton Schools
706 1st Street
Princeton, MN 55371

Renewal Effective
01/01/2017

Princeton Agencies, Inc.
104 South Rum River Dr.
Princeton MN 55371
320-293-0981

All buildings are blanketed by location and include:

◆ Replacement Cost Coverage ◆ Special Forms Perils ◆ Inflation Guard

Location 1

Building 1 High School Complex
Current Value \$47,991,111
Expiring Value \$46,183,761
Current BPP \$9,398,222

Building 8 Greenhouse
Current Value \$76,376
Expiring Value \$73,438
Current BPP \$8,158

Building 2 Dugouts/Athletic Storage
Current Value \$17,714
Expiring Value \$17,033
Current BPP \$9,793

Building 9 Garage "by shops"
Current Value \$167,002
Expiring Value \$160,579
Current BPP \$32,639

Building 3 Athletic Storage
Current Value \$8,913
Expiring Value \$8,570
Current BPP \$12,239

Building 10 ALC (portable)
Current Value \$132,952
Expiring Value \$127,838
Current BPP \$32,639

Building 4 Maintenance Garage
Current Value \$31,634
Expiring Value \$30,417
Current BPP \$101,226

Building 11 Tennis Storage
Current Value \$2,409
Expiring Value \$2,316
Current BPP \$541

Building 5 Concession Stand
Current Value \$35,468
Expiring Value \$34,104
Current BPP \$26,681

Building 12 Property in the Open
Bleachers, lights, Etc.
Current Value \$973,440
Expiring Value \$936,000

Building 6 Storage Garage
Current Value \$40,307
Expiring Value \$38,757
Current BPP \$14,686

Building 13 Garage
Current Value \$20,398
Expiring Value \$19,613
Current BPP \$2,163

Building 7 Pump House
Current Value \$4,520
Expiring Value \$4,346
Current BPP \$None

Building 14 HS Track Surface (PIO)
Current Value \$432,640
Expiring Value \$416,000

Building 15 Video Scoreboard (PIO)
Current Value \$158,673

All buildings are blanketed by location and include:

◆ Replacement Cost Coverage ◆ Special Forms Perils ◆ Inflation Guard

Location 2

Building 1 Storage
Current Value \$7,844
Expiring Value \$7,542
Current BPP \$2,163

Location 3

Building 1 Intermediate School
Complex
Current Value \$19,813,179
Expiring Value \$19,051,134
Current BPP \$4,121,141

Building 2 Intermediate School Garage
Current Value \$38,657
Expiring Value \$37,170
Current BPP \$132,146

Building 3 Intermediate School PIO
Current Value \$324,480
Expiring Value \$312,000

Location 4

Building 1 Middle School Complex
Current Value \$32,623,330
Expiring Value \$31,368,587
Current BPP \$6,524,666

Building 2 Middle School PIO
Current Value \$540,800
Expiring Value \$520,000

Building 3 Middle School Well House
Current Value \$14,993
Expiring Value \$14,416

Location 5

Building 1 Family Center Complex
Current Value \$7,663,986
Expiring Value \$7,369,217
Current BPP \$1,609,712

Building 2 Family Center PIO
Current Value \$104,000
Expiring Value \$104,000

Building 3 Family Center Storage
Current Value \$1,708
Expiring Value \$1,642
Current BPP \$4,106

Building 4 Family Center Storage
Current Value \$2,563
Expiring Value \$2,464
Current BPP \$6,842

Location 6

Building 1 Primary School Complex
Current Value \$19,000,000
Expiring Value Builders Risk
Current BPP \$3,800,000

Building 2 Primary School Complex PIO
Current Value \$425,000

Location 7

BPP ONLY 705 North 2nd Street
District Office
Current BPP \$809,000

BPP ONLY 705 North 2nd Street
"Transitions"
Current BPP \$100,000

All buildings are blanketed by location and include:

- ◆ Replacement Cost Coverage ◆ Special Forms Perils ◆ Inflation Guard

Location 8

BPP ONLY 241 4th Avenue South
"Old Fire Hall"
Current BPP \$50,000

Total Blanket Property Limits

- ✓ Total Property coverage \$157,452,860 *Expiring \$152,375,697*
 - Total Building coverage \$127,675,551 *Expiring \$123,534,182*
 - Total Business Personal Property \$26,798,763 *Expiring \$25,951,080*
 - Total Blanket Property in the Open (Included in blanket)
 - ✓ based on \$2,959,033
 - Replacement Cost Coverage
- ✓ 100% Co-Insurance
- ✓ Replacement Cost/Agreed Value
- ✓ Special form perils
- ✓ Deductible \$10,000 per occurrence
- ✓ Additional limit for property off premise
 - \$135,750 subject to \$5,000 deductible

Business Income and Extra Expense

- ✓ BI/EE \$2,000,000 limit
 - Subject to 72 hour rule
- ✓ Equipment breakdown coverage \$100,000,000
 - Subject to \$10,000 deductible

Crime coverage

- ✓ Employee Theft
 - \$300,000 per occurrence
 - \$3,000 deductible
- ✓ Forgery and Alteration
 - \$50,000 per occurrence
 - \$3,000 deductible
- ✓ Inside/Outside the premise theft of cash
 - \$40,000 per occurrence
 - \$2,500 deductible
- ✓ Computer fraud and funds transfer fraud
 - \$100,000 per occurrence
 - \$3,000 deductible
- ✓ Data Breach (see policy for details)
 - Response expenses coverage, \$50,000 annual aggregate
 - Defense and liability coverage, \$50,000 annual aggregate
 - Identity recovery, \$25,000 aggregate
 - Subject to \$1,000 deductible
- ✓ Cyber Coverage
 - Computer Attack Limit \$250,000
 - Data re-creation sublimit \$12,500
 - Loss of business sublimit \$12,500
 - Public Relations sublimit \$5,000
 - Subject to \$10,000 deductible

Liability

Liability section- includes all locations

- ✓ Occurrence limit \$1,000,000
- ✓ Personal & Advertising Injury \$1,000,000
- ✓ Medical payments to others \$5,000
 - EXCLUDES student med pay
- ✓ Fire damage to premises rented to you \$100,000
- ✓ Abuse & Molestation Liability included
- ✓ Employee Benefits Liability limit
 - \$1,000,000 each claim
 - \$2,000,000 aggregate
 - \$1,000 Deductible
 - Retro Date of 01/01/2001
- ✓ Emergency Response coverage
 - \$1,000,000 event limit
 - \$25,000 per person limit
 - \$10,000 per person/\$100,000 aggregate Post event expense

Liability continued

- ✓ School Leaders Liability
 - \$1,000,000 each occurrence
 - \$2,000,000 aggregate
 - \$2,000 deductible
 - Retro Date of 01/01/2001
 - Law Enforcement Endorsement

Commercial Auto

Auto list and coverage

- ✓ Symbol 1 liability limits \$1,000,000
- ✓ Uninsured/Underinsured limit \$1,000,000
- ✓ Personal Injury Protection included
- ✓ Hired and Non-owned liability limit \$1,000,000
- ✓ Comprehensive coverage on applicable vehicles: \$250 deductible
- ✓ Collision Coverage on applicable vehicles: \$500 deductible
- ✓ See attached list for vehicles

Umbrella

Coverage limits

- ✓ \$2,000,000 excess liability limit
- ✓ Extends over premise, general liability, and autos,
- ✓ \$10,000 Self Insured Retention

Premium Summary

	<u>2016 Hanover offer</u>	<u>2016 EMC Policy</u>	<u>2017 EMC</u>
Property	\$71,253	\$69,587	\$73,820
Builder's Risk	\$17,600	\$25,549	NA
Liability	\$20,308	\$20,501	\$20,900
Linebacker	\$5,814	\$5,814	\$6,136
* Data Compromise	\$969	\$969	\$969
Crime	\$2,745	\$2,784	\$2,474
Commercial Auto	\$9,180	\$8,547	\$8,788
Umbrella	\$7,648	\$7,788	\$7,850
Sub-total	\$135,517	\$141,539	\$120,937
Cancelled BR	-\$8,272	-\$12,085	NA
Grand Total	\$127,245	\$129,454	\$120,937

*Delete Terrorism Coverage for all lines less \$3,100 108,953

May we bind this coverage for your district with an effective date of 1-1-2017?

Authorized Signature

Date

Payment Options

Paid in full single payment	\$120,937.06
Monthly Electronic Funds Transfer (No monthly service fee zero down)	\$10,078.09 month
Monthly billing 10 payments (There is a \$6 fee added for this option 25% down)	\$30,234.27 down \$9,988.65 month

Please help me update your file:

Approximate Number of Pre-K Students	_ 180/ _____
Approximate Number of K-8 Students	_ 2,193/ _____
Approximate Number of 9-12 Students	_ 1,015/ _____
Approximate number or teachers	_ 436/ _____
Approximate number of staff (EBL)	_ 450/ _____
Vacant Land (acres)	_ 107/ _____

Loss payable:

Innovative Modular Solutions
PO Box 70
Oswego, IL 60543

US Bank NA
Corp Trust Service
60 Livingston Ave
St Paul MN 55107

PNC Equipment Finance LLC
ISAOA
995 Dalton Ave
Cincinnati OH 45203
Lease number 199600000
(Video scoreboard)

Additional Insured:

Princeton Youth Hockey

Arnold C. Whitcomb Revocable Trust

Sally A. Whitcomb Revocable Trust

City of Princeton

US Bank National Association

Brainerd International Raceway

ISD #477- Princeton Schools

Effective: 1/1/2017



POLICY HOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, that you have a right to purchase insurance coverage for losses resulting from acts of terrorism, as defined in Section 102(1) of the Act: You are hereby notified that under the Act, as amended in 2007, the definition of act of terrorism has changed.

The term "act of terrorism" means any act that is certified by the Secretary of the Treasury—in concurrence with the Secretary of State, and the Attorney General of the United States—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

DISCLOSURE OF FEDERAL PARTICIPATION IN PAYMENT OF TERRORISM LOSSES

Under your coverage, any losses resulting from certified acts of terrorism may be partially reimbursed by the United States Government under a formula established by the Act, as amended. Your policy, however, may contain other exclusions which might affect your coverage, such as an exclusion for nuclear events. Under the formula, the United States Government generally reimburses 85% of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage.

DISCLOSURE OF \$100 BILLION CAP

The Terrorism Risk Insurance Act, as amended, contains a \$100 billion cap that limits U.S. Government reimbursement as well as insurers' liability for losses resulting from certified acts of terrorism when the amount of such losses exceeds \$100 billion in any one calendar year. If the aggregate insured losses for all insurers exceed \$100 billion, your coverage may be reduced.

DISCLOSURE OF PREMIUM

See disclosure of premium in the preceding pages in the quote letter.

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- Private passenger/light truck	\$50
- Medium truck	\$150
Personal Effects Coverage	\$600
Duties in the Event of Accident, Claim, Suit or Loss	Included
Unintentional Failure to Disclose Information	Included
Bodily Injury Redefined	Included

Umbrella

COVERAGE	LIMIT
Limits of Liability — Each Occurrence or Each Claim	\$2,000,000
Limits of Liability — General Aggregate	\$2,000,000
Retained Limit	\$0
Follow Form Employee Benefits Liability Coverage	Included
Follow Form Automobile Liability Coverage	Included
Follow Form Employers Liability Coverage (with approved carrier) when Scheduled on 475-0003	Can be included with info
Follow Form Incidental Professional Liability Coverage for Schools	Included
Follow Form Sexual Misconduct or Sexual Molestation Liability	Included
Follow Form School and Educators Legal Liability	Included
Follow Form Employment Practices Liability	Included

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Non-Monetary Relief Defense Coverage 421-0348	\$100,000
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Auto**Educational Institution Business Auto Coverage Broadening Endorsement
461-0252**

COVERAGE	LIMITS
Temporary Substitute Auto Physical Damage	Included
Broadening Named Insured	Included
Supplementary Payments — Increased Limits	
– Bail Bonds	\$2,500
– Loss of Earnings	\$500 per day
Employees as Insureds	Included
Expense You Incur to Return a Stolen Auto	\$1,000
– Sign Coverage	\$2,000
Glass Deductible Waiver for Repair	Included
Transportation Expense	
– Per Day Limit	\$50
– Maximum Limit	\$1,500
Hired Auto Physical Damage	\$50,000
– Owner’s Actual Loss of Use	\$1,000
Audio, Visual, Data and Global Positioning Electronic Equipment Coverage	\$500
Rental Reimbursement and Material Transfer Expense	
– Number of Days	60 Days
– Limit	\$3,000
Airbag Coverage	Included
Auto Lease or Loan Physical Damage Extension	Included
Towing and Labor	

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Effective: 1/1/2017



Non-Monetary Relief Defense Coverage 421-0360	\$100,000
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Educational Institution Employment Practices Liability Endorsement

This endorsement amends the School and Educators Legal Liability Coverage Part to provide employment practices liability coverage on a claims-made basis. The limits provided in this endorsement are included in and not in addition to the limits provided in the School and Educators Legal Liability Coverage Part.

COVERAGE	WRONGFUL EMPLOYMENT ACT LIMIT	AGGREGATE LIMIT	DEDUCTIBLE PER WRONGFUL EMPLOYMENT ACT	RETROACTIVE DATE
With Third Party Coverage and Defense Expenses Outside Limits 421-1719	\$1,000,000	\$2,000,000	\$10,000	1/1/2001
COVERAGE				LIMIT
Wage and Hour Laws Exclusion with Defense Expense Sublimit Endorsement 421-1720 - "Defense Expenses" per "Wrongful Employment Act" Limit				\$300,000

Sexual Misconduct or Sexual Molestation Liability

This endorsement provides bodily injury coverage for the insured only arising from a physical sexual act of misconduct or molestation. Additional exclusions, conditions and definitions apply as outlined in the form. Limits provided are separate and not included in the GL limits.

COVERAGE	LIMIT
Limits of Liability — Each Incident (Occurrence form 421-0334)	\$1,000,000
Limits of Liability — Aggregate	\$1,000,000
Innocent Party Defense Coverage Endorsement 421-0343	\$300,000

Law Enforcement Professional Legal Liability Coverage Part

This endorsement provides coverage for damages because of the insured's negligent acts, errors or omissions committed in the performance of law enforcement and security guard duties for an educational institution. The coverage is provided on a claims-made basis. Additional exclusions, conditions and definitions apply as outlined in the form.

COVERAGE	EACH CLAIM LIMIT	AGGREGATE LIMIT	EACH CLAIM DEDUCTIBLE	RETROACTIVE DATE
Law Enforcement Professional Legal Liability 421-0344	\$100,000	\$100,000	\$5,000	1/1/2013
COVERAGE				LIMIT

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		- Fire, Lightning, Explosion, Smoke and Leakage from Fire Protection Systems Damage Limit	
Unintentional Failure to Notify	Included	Who Is An Insured Extension – Co-employees and Volunteer Workers	Included

Broadened Bodily Injury and Property Damage for Educational Institutions 421-1729

COVERAGE	LIMIT
This optional endorsement extends the policy to include property damage resulting from the use of reasonable force to protect persons or property and bodily injury arising from the use of reasonable force to restrain or remove a student whose behavior is interfering with the orderly exercise and performance of the school's function subject to the terms outlined in the endorsement.	Included

Employee Benefits Liability – Claims Made

EACH CLAIM	AGGREGATE	DEDUCTIBLE	RETROACTIVE DATE
\$1,000,000	\$2,000,000	\$1,000	TBD

Incidental Professional Liability Coverage for Educational Institutions Endorsement

This endorsement provides bodily injury coverage for "covered incidental professional services" provided to your employees or students and incidental to the operations of your educational institution. This includes nursing, psychological, psychometric, guidance counseling, athletic training, speech, hearing, occupational or physical therapy services. Coverage applies to the insured and employees of the insured who perform these services. Additional exclusions, conditions and definitions apply as outlined in the form.

COVERAGE	LIMIT
Occurrence form 421-1744	Included

School and Educators Legal Liability Coverage Part

This coverage part provides coverage against claims for the directors and officers of the governing body of the educational institution, employees, substitute teachers, volunteer workers and student teachers for "wrongful acts" while acting in their capacity as such. Coverage is also provided for the insured entity. Coverage is provided on a claims-made basis. Additional exclusions, conditions and definitions apply as outlined in the form.

COVERAGE	EACH CLAIM LIMIT	AGGREGATE LIMIT	EACH CLAIM DEDUCTIBLE	RETROACTIVE DATE
School and Educators Legal Liability 421-0353	\$1,000,000	\$2,000,000	\$10,000	1/1/2001

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School Athletic Equipment, Uniforms, Similar and Related Equipment and Accessories	\$50,000
School Musical Instruments, Similar and Related Equipment and Accessories	\$50,000
School Cameras, Projection Machines, Films, Similar and Related Equipment and Accessories	\$50,000
Dwellings Under Construction by Vocational Shop Classes	\$100,000

General Liability

Educational Institution Commercial General Liability Broadening Endorsements

COVERAGE		LIMITS	COVERAGE		LIMITS
Additional Insured by Contract, Agreement or Permit	Included		Additional Insured — Broad Form Vendors	Included	
Additional Insured – Primary and Non – Contributory	Included		Additional Insured – Groups, Board Members, Trustees, Student Teachers	Included	
Blanket Waiver of Subrogation	Included		Aggregate Limit Per Location	Included	
Bodily Injury Redefined	Included		Aircraft, Auto or Watercraft Amendments	Included	
Broad Form Property Damage — Borrowed Equipment, Customers Goods & Use of Elevators	Included		Broad Form Named Insured	Included	
Knowledge of Occurrence	Included		Broadcasting & Publication – Personal and Advertising Injury	Included	
Liberalization Clause	Included		Infirmity, Clinic or Hospital Exclusion	Included	
Medical Payments – Increased Reporting Period	Included		Medical Payments for Students Exclusion	Included	
Newly Acquired or Formed Organizations — Covered until end or policy period	Included		Mobile Equipment Redefined	Included	
Non-Owned Watercraft	51 feet		Personal Injury — Broad Form	Included	
Supplementary Payments Increased Limits – Bail Bonds	\$2,500		Personal Injury – Televised or Videotaped	Included	
– Loss of Earnings per day	\$1,000		Publication	Included	
Unintentional Failure to Disclose Hazards	Included		Property Damage Legal Liability – Broad Form	\$1,000,000	

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Data Breach Coverage Annual Aggregate Limit of Insurance	\$50,000
Additional Expense Coverages Annual Aggregate Limit of Insurance	\$25,000
Data Breach Coverage Deductible	\$1,000

Emergency Event Management 411-0610

This coverage endorsement provides valuable protection if the insured is affected by an actual or attempted violent act, outbreak of a specified illness, specified felonies and other incidents as outlined in the form. There are three coverage limits as outlined below.

COVERAGE	LIMIT OF INSURANCE	WAITING PERIOD
Emergency Event Communication Expense	\$100,000	None
Emergency Event Business Income and Extra Expense	\$100,000	BI – follows the BI/EE form EE - None
Post Emergency Event Expense – Per Person Limit	\$100,000	None
- Aggregate Limit	\$100,000	None

Equipment Breakdown Coverage 451-0038

COVERAGE	LIMITS	DEDUCTIBLE
Equipment Breakdown Limit	Follows Building & Personal Property Limit	\$10,000
Business Income & Extra Expense	Follows Business Income & Extra Expense Limit	72 hours

ADDITIONAL COVERAGE	LIMITS
Expediting Expenses	\$100,000
Hazardous Substances	\$100,000
Spoilage	\$100,000

ADDITIONAL COVERAGE	LIMITS
Data Restoration	\$100,000
Service Interruption	Included

Educational Institution Miscellaneous Property Coverage Form 441-0243

This coverage endorsement provides valuable protection for the special types of property that schools have on or off their premises.

COVERAGE	LIMITS
School Band Uniforms, Choir Robes, Similar and Relate Property	\$50,000

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Accounts Receivable, Deferred Payments, Fine Arts, Fire Department Service Charge, Movement of Property, Outdoor Property, Personal Effects & Property of Others, Research & Development Documentation, Valuable Papers & Records (other than Electronic Data)

Educational Institutions Property Broadening Endorsement 411-0812

This endorsement provides Industry specific coverage options and is offered in combination with the Bronze, Silver, Gold, or Platinum Broadening Endorsements.

COVERAGE	LIMITS	COVERAGE	LIMITS
Automated External Defibrillators	\$5,000	Paved Surfaces	\$400,000
Broadened Building Coverage	Included	Personal Effects of Students	\$100,000
Emergency Evacuation Expense	\$25,000	Real Property of Others Required by Contract	\$5,000
Fundraiser Business Income	\$50,000	Special Settlement Provisions	
		- Agreed Amount Coverage (Losses <=\$25,000)	Included
		- Replacement Cost – Leased Personal Property	Included
Glass Showcases	\$2,500	Spoilage – On Premises	\$25,000
		Spoilage – In Transit	\$5,000

Additional Covered Property CP1410

This endorsement removes the below described property from Property Not Covered and adds it to Covered Property on the Building and Personal Property Coverage Form.

DESCRIPTION OF PROPERTY	TYPE OF PROPERTY
Appurtenant structures outdoor and other property at all insured locations as listed on the SOV	Buildings, Property in the Open

Data Breach Coverage Form 411-0669

This coverage endorsement provides a number of valuable services and first-party expense coverages for covered loss, theft, accidental release or accidental publication of the data.

Two additional forms are included with Data Breach Coverage

- Associates and Family Members Additional Coverage Endorsement, form #411-0679, extends coverage to employees and their families
- Identity Theft Resolution Services, form #411-0681, which outlines the services available if a loss or theft of private personal data occurs.

Note: Higher limits are available for an additional charge. If requested, completion of a questionnaire may be required.

COVERAGE	LIMITS
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Gold Property Broadening Endorsement 411-0793

COVERAGE	LIMIT	COVERAGE	LIMIT	COVERAGE	LIMIT	COVERAGE	LIMIT	COVERAGE	LIMIT	COVERAGE	LIMIT	COVERAGE	LIMIT	COVERAGE	LIMIT
Additional Covered Property		Included		Money Orders & Counterfeit Money		\$40,000									
Brands & Labels		Included		Newly Acquired/Constructed Property – Building		\$2,000,000		Newly Acquired – Business Personal Property							
Broadened Building Coverage		Included		Newly Acquired Locations – BI/EE		\$250,000									
Broadened Business Personal Property Coverage		Included		Non-Owned Detached Trailers		\$25,000									
Building Limit – Inflation Guard		Included		Ordinance or Law		\$500,000									
BI/EE from Dependent Properties		\$150,000		Pollutant Clean-Up and Removal		\$100,000									
Catastrophe Allowance		\$50,000		Preservation of Property		90 days									
Computer and Funds Transfer Fraud		\$100,000		Preservation of Property – Expense		\$50,000									
Consequential Loss to Stock		Included		Property in Transit		\$100,000									
Contract Penalties		\$50,000		Property Off Premises		\$150,000									
Debris Removal		\$250,000		Prototypes		Included									
Denial of Access to Premises		Included		Rewards – Arson, Theft, Vandalism		\$75,000									
E-Commerce		\$10,000		Sales Representatives Samples		\$25,000									
Electronic Data Processing Equipment		Included		Seasonal Increase – Business Personal Property		Included									
Employee Theft including ERISA Compliance		\$300,000		Sewer Backup		Included									
Employee Tools and Work Clothing		\$25,000		Soft Costs		\$25,000									
Expediting Expense		\$50,000		Temporary Relocation of Property		\$100,000									
Extended Business Income		180 days		Tenant Glass		\$15,000									
Extended Coverage on Property – w/in 2,000 feet		Included		Tenant Relocation		\$50,000									
Extra Expense		\$300,000		Theft Damage to Building		Included									
Fire Protection Equipment Recharge		Included		Transit Business Income & Extra Expense		\$75,000									
Food Contamination – Including Additional Advertising Expense		\$25,000 \$3,000		Undamaged Tenants Improvements & Betterments		\$50,000									
Forgery & Alteration		\$50,000		Underground Water Seepage		\$50,000									
Foundations & Underground Pipes		Included		Unintentional Property Reporting Errors		\$500,000									
International Air Shipments		\$50,000		Unnamed Locations		\$150,000									
Inventory & Loss Appraisal		\$250,000		Utility Services – Direct Damage		\$100,000									
Key Replacement & Lock Repair		\$20,000		Utility Services – Business Income		\$100,000									
Lease Cancellation		\$50,000		Voluntary Parting		\$50,000									
Leasehold Interest – Tenants		\$150,000		Water Damage, Other Liquids, Powder or Molten Material Damage		\$50,000									
Marring & Scratching		Included		Windblown Debris		\$10,000									
Money & Securities		\$40,000		Worldwide Property Off-Premises		\$75,000									
Coverages Included within a \$500,000 Blanket Limit of Insurance:															

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COVERAGE	INSURANCE COMPANY	PREMIUM
Package (including taxes/surcharges)	Massachusetts Bay	\$ 111,380.36
Automobile (including taxes/surcharges)	Allmerica Financial Benefit	\$ 8,841.00
Umbrella	Hanover Insurance	\$ 5,132.00
Terrorism (optional)		Included
Total Estimated Premium		\$ 125,353.36

Please Note:

1. This account has been quoted based on information you furnished or information available to us.
2. Our Loss Control portal www.hanover.com/risksolutions/ is a valuable resource available to our insureds where they can find Loss Prevention information, as well as utilize selected vendors to provide reduced-fee employment screening, MVR checks and Background checks
3. Quoted rates or pricing are subject to change if exposures change at time of issuance.

Subject To:

1. Signed Statement of Values
2. 5 years current valued loss runs
3. Satisfactory loss control and compliance with all recommendations
4. In order for the Umbrella to go over the employer's liability carrier, we require an AM Best rating of at least B++ / Size VII. Approved WC carriers include (but not limited to): SFM, Accident Fund, Dakota Truck, RTW, Am Trust and Employers

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Damage Caps and Insurance Requirements for Schools in Minnesota

Government entities are generally responsible for their actions as well as those of their officers, employees, or agents when acting within the scope of their employment or duties.¹ As a consequence, school officials concerned over injuries, lawsuits, and potential “liability” may be hesitant to allow the public to use school facilities for recreational activities.

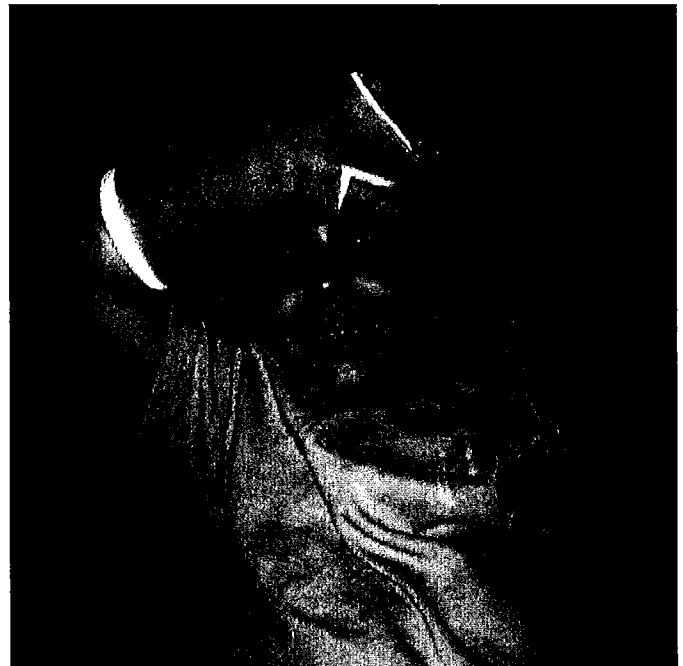
What are the statutory damage caps?

Statutory damage caps limit how much someone can recover from a municipality.² A school district's total liability will generally not exceed \$500,000 for any individual claim, or \$1,500,000 for all claims arising from the same incident.³ While periodically adjusted by the legislature, a municipality's liability for all related damages cannot exceed the limit applicable at the time of the incident.⁴ Furthermore, the statute does not allow parties to seek punitive damage awards against a school district or other governmental entity.⁵

Why are they important?

Damage caps limit a school's exposure to costly litigation and large awards or settlements. They are important to public health initiatives because school districts are more willing to open their recreational facilities to the community when they do not face potentially unlimited financial liability if something were to go wrong.

Fortunately, school districts are provided certain protections that limit their exposure to damages.



With greater access to recreational facilities, community members are more likely to be physically active, helping curb the detrimental effects of a sedentary lifestyle.

Are there any exceptions?

Some incidents are subject to a *higher* cap. For instance, the municipal tort cap is doubled for claims arising out of the release or threatened release of a hazardous substance under the Environmental Response and Liability Act or other similar laws.⁶ An exception may arise when an officer or employee is also employed in the profession for someone other than the municipality.⁷

Some incidents may be subject to no damages cap. Claims arising out of contractual liability, liquor sales, eminent domain or condemnation, constitutional claims, or federal civil rights violations are not affected by the statutory limits. Individuals involved in these types of claims may not be affected by the above statutory limits and may allow for higher limits on recovery.⁸

The liability limits can be waived by purchasing liability insurance in excess of the limits set in state statute.⁹ In these circumstances, the new limit for recovery would be determined by the total amount of liability coverage under the policy. For example, if the statutory cap was set at \$500,000 a governmental entity could elect to waive the statutory limits by purchasing \$1,000,000 in liability insurance. However, the purchase of commercial insurance, the participation in a self-insurance pool, or the decision to self-insure does not in itself constitute a waiver of any immunities, damage caps, or other exclusions.¹⁰ As a result, it is possible for municipalities to purchase excess coverage without waiving the damage caps provided in state statute.¹¹



What are some practical considerations schools can take to limit their exposure?

The key to avoiding liability is preventing claims from arising in the first place. Schools and school districts should be proactive and develop and implement risk management strategies to help reduce injuries and accidents on their property. Determining what, if any, insurance is required by groups using school facilities is one important strategy.

Many sports or other physical activities pose a greater risk for injuries due to the inherent dangers associated with those activities. A school should require these groups to carry their own liability insurance to pay potential claims and injuries on their own. The school should determine what amount of insurance is adequate for the activity, require that it is named as an “additional insured” under the policy, and require that organization to “defend and indemnify” the school if the school district is also sued.¹²

In contrast, it may be unnecessary or impractical to require a book club who meets once a month in the library to carry a million dollar liability policy. Nevertheless, a school can mitigate risks associated with the uninsured groups by prohibiting risky activities, requiring proper supervision, and using waivers and indemnification agreements.¹³ In either situation, the school should balance the risks associated with each activity and respond accordingly.

Joint Powers Agreement for Rum River Special Education Cooperative

This Agreement amended this 11th day of October 2016 by and between Independent School Districts:

Braham I.S.D. #314
Cambridge-Isanti I.S.D. #911
Isle I.S.D. #473 Milaca
I.S.D. #912 Mora I.S.D. #332
Ogilvie I.S.D. #333
Princeton I.S.D. #477

hereinafter referred to as Member Districts witness:

WHEREAS, each Member District has determined that required special education services can best be delivered through cooperative efforts; the undersigned Independent School Districts hereby agree:

1. ESTABLISHMENT OF JOINT POWERS COOPERATIVE. That hereby there is established a Joint Powers Special Education Cooperative to be known as the Rum River Special Education Cooperative as approved by majority vote of the school board of each Member District.
2. PURPOSE OF AGREEMENT. The purpose of this Agreement shall be to provide by cooperative effort, comprehensive education programs as can be efficiently and effectively operated by this group of districts. This Agreement amends and supersedes the previous Agreement between “members” and is effective starting July 1, 2016.
3. ACCOMPLISHMENT OF PURPOSE. The purpose of this Agreement shall be the creation of a Joint Powers Governing Board (herein referred to as the “Governing Board”) and the Joint Powers Executive Council (herein referred to as the “Executive Council”), who shall, on behalf of the Member Districts, apply for, receive and administer educational funding, including state special education reimbursements and money received through federal and other sources. The Governing Board and Executive Council shall administer these funds and exercise its authority in such a way as to accomplish the purpose of this Agreement as set forth in Paragraph 2. The establishment of the Rum River Special Education Cooperative shall facilitate the delivery of services provided by State and Federal law and regulations, the Commissioner of Education and the Member Districts. The care, management and control of the Rum River Special Education Cooperative shall be vested in the Cooperative’s Joint Powers Board.

WHEREAS, methods to accomplish improved educational opportunities for the Member Districts shall include:

ARTICLE I

Governance

A. Rum River Special Education Cooperative Joint Powers Governing Board of Directors

1. The Governing Board shall consist of one appointed school board member from each Member District. The Director of Special Education of the Rum River Special Education Cooperative and the superintendents of all Member Districts shall serve as ex officio, non voting members of the Governing Board.
2. Each Representative shall be appointed for a two year term by the Member District's school board, may be reappointed and shall continue to serve until his or her successor is appointed. Each Member District shall be entitled to only one vote, which must be made in person and not in proxy.
3. A Board vacancy shall be filled for the unexpired term by appointment of the school board of the Member District whose seat is vacant, within 30 days of the vacancy.
4. Each Member District staff appoints an alternate delegate to represent that Member District when its delegate is unavailable.
5. The elected officers of the Governing Board shall be a Chairperson, a Vice-Chairperson and a Clerk. The Secretary of the Governing Board shall be the Director of Special Education and, as such, shall serve in the capacity of an Executive Secretary. The Executive Secretary shall have no vote and no authority as a Board member.
6. The election of the Governing Board officers is by majority vote of the members of the Governing Board at its first meeting of each fiscal year. A term of an officer is for one year and such term shall expire at the meeting at which the new officer is elected.
7. At any meeting at which a quorum is not present, the delegates in attendance have the power to set the time and place for the next meeting. A quorum shall consist of a majority of all the voting members of the Governing Board.

B. Board Officer Responsibilities

The Governing Board, in addition to the authority found elsewhere in the Agreement, is empowered generally to act in the interest of the Member Districts as a group, within the purposes of this Agreement. Board officers shall have the parliamentary duties usually ascribed to such offices as well as those specifically assigned:

1. The Chairperson conducts the meetings, executes undertakings offered as directed by the Board and is the official representative of the Board in all matters relating to the Special Education Cooperative.

2. The Vice-Chairperson acts in the absence of the Chairperson and has all the powers of the Chairperson during the latter's absence.
3. The Clerk shall be responsible for ordering and signing of all contracts, at the direction of the Board.

C. Governing Board Responsibilities

The responsibilities of the Governing Board shall be to:

1. Provide a thorough and continuing system of reporting to and communication with the Board of Education of each Member District.
2. Employ a Director of Special Education who shall be responsible to the Governing Board for the administration of the Special Education Cooperative's services.
3. Provide or procure necessary facilities, equipment, and property to purchase, lease, grant, or through other lawful means, subject to any applicable statutory provisions, for its use with the scope of this Agreement and to dispose of same in accordance with law and this Agreement when the need for it has ended or when the Agreement is terminated.
4. Enter into contracts, as it deems appropriate, by law, regulation, or order for the manner of use and for the supervision and disposition of property assigned to, held by or managed by it.
5. Employ licensed and non-licensed personnel as and when the need arises either as employees of the Joint Powers Cooperative, by entering into contractual relationships with independent contractors, or by purchasing services through a Member District, but only to the extent that funds have been made available to it for that purpose.
6. Govern the affairs of the Joint Powers Cooperative under the policies, guidelines and directives of the Governing Board within the law.
7. Prior to July 1 of each year, the Governing Board will approve and adopt its revenue and expenditure budget for the next fiscal year. Budget revisions shall be presented to the Governing Board for approval during the current year if adjustments become necessary. Proposed budget, adjustments shall be recommended by the Executive Board prior to consideration by the Governing Board.
8. Annually review the Joint Powers Agreement and report to Member District Boards and, to the extent required by law, the Commissioner of Education about the activities of the Joint Powers Cooperative.
9. Establish and maintain a schedule of time and place of its meetings and give notice of regular and special meetings as required under the Minnesota Open Meeting law, Minnesota Statutes, Chapter 13D (as amended). The Board shall also comply with State and federal laws

applicable to its Member District's school boards.

10. Establish, review regularly, and amend as necessary, by-laws specifying the duties and powers of its officers and the meeting dates of the Board, as well as such other provisions as may be usual and necessary for the efficient conduct of the business of the Governing Board.
11. Establish special educational programs for, and arrange the provision of special education and related services to students on behalf of, Member Districts.
12. Adopt fiscal, personnel, and other policies consistent with applicable law to govern the administration and operation of its services as well as those services and staff shared between the Cooperative and the Member Districts and/or other agencies.
13. Do what is reasonably necessary to achieve the purpose of this Agreement to the extent that such action is within the intent and purpose of this Agreement and complies with all state, federal, and local laws, rules, regulations, and ordinances applicable to the Cooperative and/or its Member Districts.
14. Contract with a Member District to act as the fiscal host to the Joint Powers Cooperative to provide the functions essential and necessary for the management of fiscal affairs related to the operations of the Cooperative programs, acting in the name of the Cooperative's Governing Board, with the Cooperative Governing Board approval to include payroll, bills, receipt of funds, maintenance of fiscal records, and disbursement of funds.

ARTICLE II

Administration

A. Rum River Special Education Cooperative Joint Powers Executive Council

1. Executive Council Meetings

The superintendents of the Member Districts shall constitute the Executive Board to Rum River Special Education Cooperative.

- a. The Executive Council shall meet at least eight times per year at times and places determined by the Executive Council. The Council will establish and maintain a schedule of time and place of its meetings and give notice of regular and special meetings as required under the Minnesota Open Meeting Law.
- b. A majority of the members shall constitute a quorum for the purpose of conducting business. A quorum once established at a meeting shall not thereafter be lost at that meeting by the withdrawal of members. At any meeting at which a quorum is not present, the members in attendance shall have the power to set the time and place for the next meeting.

2. Executive Council Responsibilities

The Executive Council shall:

- a. Act as the administering council of Rum River Special Education Cooperative and in addition to such other authority as may be granted to it in this agreement, shall be generally empowered to:
 - 1) Administer the affairs of Rum River Special Education Cooperative under direction of the Governing Board;
 - 2) Review, revise, and recommend an annual budget to the Governing Board prior to June 30 of each year and approve all disbursements of funds within the approved budget or otherwise approved by the Governing Board;
 - 3) Make recommendations to the Governing Board in the matter of policy, programs and such other matters as would enhance the function of Rum River Special Education Cooperative.
- b. Have all the functions essential and necessary to the administration of Rum River Special Education Cooperative; including the recruitment, supervision, assignment of all personnel, and the recommendation to the Governing Board for employment and termination of licensed personnel and non-licensed personnel.
- c. Be responsible for the management of the fiscal affairs related to the operation of Rum River Special Education Cooperative and in such capacity shall authorize the payment of all bills and payroll checks, within the approved budget or otherwise approved by the Governing Board, and receive all monies on behalf of the Rum River Special Education Cooperative.
- d. Make application for, receive, and administer federal and State aids, grants, and reimbursements for programs carried out by the Cooperative and for which the Cooperative is entitled.
- e. Bill each of the Member Districts regularly for its proportionate share of the costs of operations of the Rum River Special Education Cooperative.

B. Joint Powers Director of Special Education

The Director of Special Education shall be employed by the Rum River Special Education Cooperative and supervised by the Executive Council. The Director of Special Education shall be the chief administrative officer of the Rum River Special Education Cooperative.

1. Duties

- a. The Director is responsible to recruit, interview and recommend the employment of prospective employees to the Executive Council.
- b. The Director shall inform all candidates for employment that approval of employment may come only from the Governing Board.
- c. The Director is responsible for the assignment, supervision and evaluation of all personnel employed by the Joint Powers Cooperative.
- d. The Director shall submit to the Executive Council for review proposed policies for the Joint Powers Cooperative and guidelines for the operation of each program or service offered by the Joint Powers Cooperative. The Executive Council shall recommend for approval by the Governing Board policies and program guidelines for the Joint Powers Cooperative.
- e. The Director shall prepare an annual budget, which shall be presented to the Executive Council in March of the year preceding the school year in which the budget is to take effect.
- f. The Director shall make all necessary reports and file all claims for reimbursement and aids to which the Joint Powers Cooperative is entitled.
- g. The Director shall prepare advisory reports to the Superintendents and/or the Boards of Education.

ARTICLE III

Finance

The costs of the operation of the Rum River Special Education Cooperative, including such things as salaries, travel, supplies and equipment, shall be borne by the Member Districts. Service costs shall be shared on a per capita basis. Costs for programs paid with local and state funds shall be shared based on the Member Districts' general populations. Federal programs expenditures shall be based on the December child count (number of students with disabilities) from the prior year. Member Districts will be billed monthly for their proportionate share of the costs of the operation of the Joint Powers Cooperative. Final billing to each member district will take place at the end of the fiscal year. A certified audit and financial report shall be prepared at the close of each fiscal year by a certified public accountant that has been approved by the Joint Governing Board.

Each Member District will be responsible for its own costs, including attorney's fees, incurred in due process proceedings, including, but not limited to, actual or threatened administrative complaints, due process hearings, and mediation or other dispute resolution procedures related to such actual or threatened administrative complaints.

A. FINANCIAL OPERATIONS OF THE JOINT POWERS COOPERATIVE: The Joint Powers

Cooperative will contract for financial services with a Member District for the management of the fiscal affairs related to the operation of the Cooperative. Contracted services will include:

1. Maintenance of records, disbursement of funds, and acceptance of receipts in accordance with the budget as approved by the Joint Powers Board.
2. Make application for, receive and administer Federal and State aids, grants and reimbursements for programs carried out by the Cooperative.
3. Make payments to and require payment from Member Districts as necessary and appropriate under the law and as described by the By-Laws of the Joint Powers Cooperative.
4. Pay all bills, issue all payroll checks and receive all funds and bill Member Districts for the proportionate share of the costs of operations of the Cooperative.
5. Make necessary reports to State and other agencies and file all claims for reimbursement and State and federal aids for which the Cooperative is entitled.
6. Establish and maintain financial records from which an annual audit report may be derived.
7. If requested, provide an annual audit report to each of the Member Districts.
8. Other financial services required by law.

B. SEPARATE BENEFITS FOR MEMBER DISTRICTS.

Nothing herein shall prevent any Member District from applying separately for any benefits to which it may itself be entitled.

ARTICLE IV

Programs and Services

The Joint Powers Cooperative is vested with the authority to provide effective and efficient programs and services for all of its Member Districts as follows:

- A. Programs for students with disabilities will be coordinated, and staff utilized, as agreed by Member Districts.
- B. Low incidence services will be coordinated and staff utilized as agreed by Member Districts.
- C. Research, evaluation, planning and program and/or staff development will be carried out as agreed by Member Districts.
- D. Summer Extended School Year (ESY) programs will be carried out as agreed by Member Districts.

- E. Assistive technology for educational programs will be managed and implemented as agreed by Member Districts.
- F. Three separate site educational programs for students with emotional/behavioral disorders will be managed and implemented as agreed by Member Districts.
- G. A separate site program for students with challenging behaviors and communication disorders will be managed and implemented as agreed by Member Districts.
- H. Assistance with improvement initiatives such as Response to Intervention (RtI) and Positive Behavioral Interventions and Supports (PBIS) will be provided as agreed by Member Districts.
- I. Improved learning will be an ongoing goal and function of the Joint Powers Cooperative.
- J. Special Education practices and procedures will be developed and administered in a manner that is in compliance with current law.
- K. Comprehensive planning will be an ongoing function and goal of the Joint Powers Cooperative.
- L. The Joint Powers Cooperative will comply with and monitor the Member Districts' compliance with State and federal laws applicable to the services and programs provided by the Cooperative.

ARTICLE V

Membership

- A. Addition of Member Districts:
Any school district, whether or not an original signatory, may become a member upon application to the Cooperative Joint Powers Board, with majority consent of the current Member Districts and subscription to this Agreement. Such applicants shall also agree to apply to the Cooperative, a pro rata cost for the real and personal property owned by the Cooperative. This amount shall be determined by the Cooperative's Joint Powers Board from the records it has maintained. Before any district is accepted to the Rum River Special Education Cooperative, the cost and fiscal responsibility shall be presented in writing to the district requesting membership. Membership shall become effective on the date of subscription to the Agreement.
- B. Withdrawal of Member Districts:
 - 1. All Member Districts shall be bound by the terms of this Agreement during any fiscal year in which it is a member. Any Member District may withdraw from the Cooperative by giving to the other Member Districts before July 1, written notice of its intention to withdraw. Such withdrawal, however, shall become effective only on June 30 of the fiscal year following the year in which the notice of withdrawal was provided to each other Member District. The withdrawing Member District is encouraged to submit comment as to why it is withdrawing.

2. In the event a Member District consolidates with another Member District and thereby creates another new school district, the new district continues as a Member District and assumes responsibility for the debt and assets of the consolidated districts. The new consolidated Member District must only appoint one member to the Governing Board and is only entitled to one vote on the Governing Board.
3. Upon withdrawal from the Cooperative, the withdrawing Member District shall be refunded its proportionate share of current depreciated value of any real or personal property it helped purchase. The amount refunded shall not exceed the proportionate share originally paid by the withdrawing Member District for said property. The withdrawing Member District remains responsible for its share of any debt incurred by the Cooperative pursuant to Minnesota Statutes, section 123B.02, subdivision 3.
4. The withdrawal of any Member District shall be subject to other applicable laws, including, but not necessarily limited to, Minnesota Statutes, § 123A.33 (as amended).

ARTICLE VI

Dissolution of the Joint Powers Cooperative

A. Dissolution

1. This Agreement may be terminated by a two-thirds vote of the Cooperative Joint Powers Board. Such determination, however, shall become effective only on June 30 of the fiscal year following the year in which the vote occurred.
2. Upon termination of the Cooperative, all funds remaining after payment of all outstanding debt and obligations and all property owned by it shall be distributed to Member Districts at the time of dissolution in the same proportion as those Member Districts contributed to the Cooperative when they joined.
3. The Dissolution of the Cooperative shall be subject to other applicable law, including, but not necessarily limited to, Minnesota Statutes, § 123A.33 (as amended).

ARTICLE VII

Review and Amendment

- A. The Governing Board shall review this Agreement annually. Necessary amendments shall be identified and proposed to each of the school boards of the Member Districts. The amendments must be adopted by majority vote of the full membership of each Member District school board. No Amendment shall become effective until after it is so approved by all Member District school boards. Should any provision of this Agreement be found unlawful, invalid, void, or unenforceable, those

provisions shall be severable, the rest of this Agreement shall remain in full force in effect, and the Agreement shall be amended so that the Agreement is lawful, valid, and enforceable.

IN WITNESS WHEREOF, this Agreement is entered into by the action of the governing body of each signatory, and in attestation thereof this instrument is signed in their respective names; by direction of their Boards of Education by their respective clerks in Independent School District #314 of Braham, Independent School District #911 of Cambridge-Isanti, Independent School District #473 of Isle, Independent School District #912 of Milaca, Independent School District #332 of Mora, Independent School District #333 of Ogilvie, Independent School District #477 of Princeton.

INDEPENDENT SCHOOL DISTRICT #314
BRAHAM, MINNESOTA

Clerk

Date

INDEPENDENT SCHOOL DISTRICT #332
MORA, MINNESOTA

Clerk

Date

INDEPENDENT SCHOOL DISTRICT #911
CAMBRIDGE, MINNESOTA

Clerk

Date

INDEPENDENT SCHOOL DISTRICT #333
OGILVIE, MINNESOTA

Clerk

Date

INDEPENDENT SCHOOL DISTRICT #473
ISLE, MINNESOTA

Clerk

Date

INDEPENDENT SCHOOL DISTRICT #477
PRINCETON, MINNESOTA

Clerk

Date

INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA

Clerk

Date

2016 Levy Pay 2017			
	Proposed	Proposed	
	School Year	School Year	
GENERAL EDUCATION LEVY	2017	2018	
LOCAL OPT. ALLOW/REFEREND(424)	\$1,298,609.99	\$1,397,348.27	
CAREER & TECHNICAL	\$82,278.82	\$68,402.96	
SAFE SCHOOLS	\$120,029.70	\$130,331.52	
OPERATING CAPITAL	\$228,909.74	\$164,798.34	
TRANSITION LEVY	\$13,008.54	\$14,151.99	
EQUITY LEVY	\$308,427.15	\$364,390.04	
HEALTH & SAFETY	-\$145.21	-\$3,703.97	
LONG TERM FACILITY MAINT.	\$659,769.75	\$523,695.70	
ALT TEACHER COMP(Qcomp)	\$211,127.13	\$207,813.55	
LEASE LEVY	\$495,076.56	\$406,422.63	
REEMPLOYMENT LEVY	\$16,618.70	\$7,258.35	
FACILITY ADJUSTMENT	-\$202,352.21	-\$200,743.75	
GENERAL ED LEVY	\$44,966.61	\$22,145.87	
ABATEMENT ADJUSTMENT	-\$1,460.55	\$197.45	
TOTAL GENERAL EDUCATION LEVY	\$3,274,864.72	\$3,102,508.95	
COMMUNITY EDUCATION LEVY	2017	2018	
STANDARD COMMUNITY ED	\$140,895.38	\$148,693.71	
EARLY CHILDHOOD	\$50,865.16	\$51,822.29	
HOME VISITING	\$2,264.00	\$836.32	
SCHOOL AGE CARE (disabled)	\$108,765.56	\$123,543.50	
ADJUSTMENTS	-\$208.02	\$3.97	
TOTAL COMMUNITY EDUCATION LEVY	\$302,582.08	\$324,899.79	
	2017	2018	
GENERAL DEBT	\$3,370,980.07	\$3,319,518.03	
TOTAL DEBT LEVY	\$3,370,980.07	\$3,319,518.03	
			Variance
TOTAL LEVY	\$6,948,426.87	\$6,746,926.77	-\$201,500.10
			-2.90%

Whereas, Pursuant to Minnesota Statutes the School Board of Independent School

District No. 477, Princeton, Minnesota, is authorized to make the following tax limitation

levies for general purposes:

		General Fund		\$3,102,508.95			
		Community Ed		\$324,899.79			
		Debt Service		\$3,319,518.03			
		Total Certified		\$6,746,926.77			

Now Therefore, be it resolved by the School Board of Independent School District

No. 477, Minnesota, that the levy to be levied in 2016 to be collected in 2017 is set

at \$6,746,926.77. The Princeton School Board is authorized to certify the following tax

limitation levy to the County Auditors of Mille Lacs, Isanti, Sherburne, and Benton Counties.