

Princeton Public Schools - ISD 477
Tuesday, October 21, 2014 at 7:00 PM
Regular School Board Meeting
District Office Board Room

OUR VISION
NO BOUNDARIES TO LEARNING

OUR MISSION
TO DEVELOP THE POTENTIAL IN EACH PERSON THROUGH ACADEMIC & EXTRA-CURRICULAR PROGRAMS

PROCEDURAL ITEMS

Call to Order and Pledge of Allegiance

Roll Call

Citizen Comments

APPROVE AGENDA

REPORTS

1. Board Members Committee Reports
2. Student Council Report - Melinda Meyer
3. Superintendent Report

DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES 3

CONSENT AGENDA

The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.

1. (a) Additional Staffing 8
(b) Personnel 12
2. Bills 13
3. Wire Transfers 26
4. Treasurer's Report 27
5. Gifts 28
6. Student Open Enrollments 29
7. Fundraiser 30
8. Field Trip 34

INFORMATION

1. Oak Land Update - Director of Oak Land, Rebecca Fuller 39
2. Multiple Measurements Rating and Focus Rating Report - Director of Teaching and 52

Learning, Julie Williams

3. District Goals 2014-15 Input from Board Members - Superintendent Espe 64
4. Website Update Report - Director of Technology Eric Simmons
Here is a link to the outline and plan for improving Princeton School's digital communication:
http://prezi.com/o4fvhp3nlwsk/?utm_campaign=share&utm_medium=copy&rc=ex0share

ACTION

1. Audit - KDV 68
2. Teachers Seniority List - Director of Human Resources Stacie Vos 120
3. Assurance of Compliance - Director of Human Resources Stacie Vos
4. Strategic Plan Stipends 121

FUTURE MEETINGS:

1. November 3, 5:00 p.m. Finance Meeting - Superintendent's Office
2. November 4, 8:05 p.m. Start time for next board meeting.
3. November 12, 2014, 5:30 p.m., Native American Family Meeting, in the District Office Board Room.
4. November 18 - Board Workshop (after the Regular Board meeting)
Topics: Technology Plan
Teaching & Learning Plan

October 22, 7:00 p.m. Oak Land Meeting in the Cambridge-Isanti Education Center

ADDITIONS TO AGENDA

ADJOURN for a Closed Board Session Topics are: Negotiation Strategies and Superintendent Evaluation

Call to order and Pledge of Allegiance

The regular meeting of the School Board of District #477 was called to order by Chair Deb Ulm on the **7th day of October, at 7:00 p.m.** in the District Office Board Room.

Roll Call: Members Present: Jeremy Miller, Eric Minks, Chuck Nagle, Deb Ulm, Howard Vaillancourt, and Chad Young.

Members Absent: Craig Johnson

Student Council Rep: Absent

Others present: Superintendent Julia Espe, the Director of Business Services, Michelle Czech, and Director of Teaching and Learning, Julie Williams.

Citizen Comments: None

PRESENTATION OF AWARDS

Pass Program - Star of Innovation Award from MASSP - Dave Adney MASSP Executive Director, presented the board with the Star of Innovation Award.

Monsanto Check Presentation - Monsanto Representatives: Mike Jackson and Robert Peterson presented a check for \$10,000.00 to the Gerth and Orton Family Farms. The families gave the check to the District to be used in the FFA program. FFA teacher Jessica Lupkes told the board that the money will be used to purchase Chrome Books with the Lab Masters software which is lab equipment that assists in analyzing the work. FACS classes will also benefit from the software program.

REPORTS

Board committee meeting(s) and School Events each Board member attended.

Howard Vaillancourt: Project Oversight Committee, Strategic Planning Interview, Community Education Advisory, Activities, and the Meet & Confer meeting.

Chad Young: Strategic Planning Interview and the Special Board meeting.

Eric Minks: Finance, Strategic Planning Interview, and Activities committee meeting.

Jeremy Miller: Meet and Confer, Strategic Planning Interview, and the Finance meeting.

Deb Ulm: Core Planning, Agenda Planning, Project Oversight Committee, Strategic Planning Interview, Community Education Advisory, Special Board meeting, Grandparents Day at North, and the Finance meeting.

Superintendent Report: Superintendent Espe provided the board with MREA Information. She also let the board know that she has met with the Co-Chairs of the Collaborative Strategic Planning committee to plan for the

October 20th meeting. Board member goals will be used in planning. Board members are invited to attend the collaborative strategic planning sessions. Superintendent announced that on October 30th the Commissioner will be coming to the district for a visit at the North Elementary Gymnasium. Superintendent let the board know that she is going into classrooms (40 classrooms so far) again this year, and she can see the Learning Goals and Scales are being conducted in the classrooms. Instructional rounds will be held three times this year. Teachers on Call meetings were held and we had about 50 attendees.

APPROVE AGENDA

Motion made by Chad Young, and seconded by Eric Minks, to approve the agenda. Motion passed unanimously.

DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES

Motion by Howard Vaillancourt, and seconded by Chad Young, to approve the September 16, 2014 Regular Board meeting minutes and the September 29, 2014, Special School Board Meeting Minutes as presented. Motion passed unanimously.

CONSENT AGENDA

Motion made by Eric Minks, and seconded by Howard Vaillancourt, to approve the consent agenda items: Personnel, Gifts, Open Enrollments, Fundraisers, Enrollment Update, and Field Trips. Motion passed unanimously.

INFORMATION

Facilities Report – Ryan Hoffman from ICS provided the board with a summary of updates with the new building projects. The full summary can be found at www.princeton.k12.mn.us home page by clicking on the meeting access link in the School Board box, then select October 7, 2014 Regular School Board meeting.

ACTION ITEMS

General Obligation School Building Refunding the Bond Series 2014B. Motion made by Jeremy Miller, and seconded by Chad Young, **to approve the General Obligation School Building Refunding the Bond Series 2014B; Covenanteeing and Obligating the District to be bound by and to use the provisions of Minnesota statutes, section 126C.55 to guarantee the payment of the principal and interest on the bonds**, provided that the total net savings included in the most favorable proposal is at least \$800,000.00, the present value benefit as a percentage of the present value of the refunded debt service is at least 6% and a favorable recommendation to accept the proposal is received from Ehlers & Associates, Inc. In the Terms of Proposal, the District may reserve the right, after proposals are open and prior to award, to increase or decrease the specified principal amount of the Refunding Bonds offered for sale, with the increase or decrease to occur in multiples of \$5,000.00 in any of the maturities. The Chair and Superintendent are authorized and directed to endorse an acceptance on both copies of the most favorable proposal and to send one copy to the Purchaser. Upon roll call the following voted in favor of: Eric Minks,

Jeremy Miller, Howard Vaillancourt, Chad Young, and Deb Ulm. The following voted against: Chuck Nagle.
Motion passed 5:1

Second Readings. Motion made by Jeremy Miller, and seconded by Eric Minks, **to approve the 2nd Readings of policies, 524 Internet Acceptable Use and Safety, and 624 Online Learning Options.**

Motion passed unanimously.

FUTURE BOARD COMMITTEE MEETINGS

Teaching and Learning Meeting. Set a new date (Howard, Jeremy, Chad). It was decided that the Director of Teaching and Learning will send out items for the committee to review instead of holding a meeting.

1. October 7, 5:00 p.m. Superintendent's Office - Finance Meeting
2. October 7, Closed Board meeting after Regular Board Meeting
3. October 21, 5:30 p.m. Superintendent's Office, Policy Meeting
4. October 21, Closed Board Session after the Regular Meeting adjourns
5. November 4, Regular Board Meeting starts at 8:05 p.m.
6. ~~November 13, 5:00 p.m. Superintendent's Office Curriculum Meeting~~

ADDITIONS TO AGENDA - None

ADJOURN - The meeting was adjourned at 8:30 p.m.

Recorder: Bridget Sorensen

Chair Deb Ulm

Clerk Eric Minks

Call to order and Pledge of Allegiance The regular meeting of the School Board of District #477 was called to order by Chair Deb Ulm on the 7th day of October, at 7:00 p.m. in the District Office Board Room.

Members Present: Jeremy Miller, Eric Minks, Chuck Nagle, Deb Ulm, Howard Vaillancourt, and Chad Young. Members Absent: Craig Johnson. Student Council Rep: Absent. Others present: Superintendent Julia Espe, the Director of Business Services, Michelle Czech, and Director of Teaching and Learning, Julie Williams. Citizen Comments: None

PRESENTATION OF AWARDS Pass Program - Star of Innovation Award from MASSP - Dave Adney MASSP Executive Director, presented the board with the Star of Innovation Award.

Monsanto Check Presentation - Monsanto Representatives: Mike Jackson and Robert Peterson presented a check for \$10,000.00 to the Gerth and Orton Family Farms. The families gave the check to the District to be used in the FFA program. FFA teacher Jessica Lupkes told the board that the money will be used to purchase Chrome Books with the Lab Masters software which is lab equipment that assists in analyzing the work. FACS classes will also benefit from the software program.

Board committee meeting(s) and School Events each Board member attended. Are available in the online meeting minutes. Superintendent Report is available in the online meeting minutes.

APPROVE AGENDA *Motion made by Chad Young, and seconded by Eric Minks, to approve the agenda. Motion passed unanimously.*

DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES *Motion by Howard Vaillancourt, and seconded by Chad Young, to approve the September 16, 2014 Regular Board meeting minutes and the September 29, 2014, Special School Board Meeting Minutes as presented. Motion passed unanimously.*

CONSENT AGENDA *Motion made by Eric Minks, and seconded by Howard Vaillancourt, to approve the consent agenda items: Personnel, Gifts, Open Enrollments, Fundraisers, Enrollment Update, and Field Trips. Motion passed unanimously.*

INFORMATION Facilities Report – Ryan Hoffman from ICS provided the board with a summary of updates with the new building projects. The full summary can be found at www.princeton.k12.mn.us home page by clicking on the meeting access link in the School Board box, then select October 7, 2014 Regular School Board meeting.

ACTION ITEMS General Obligation School Building Refunding the Bond Series 2014B. Motion made by Jeremy Miller, and seconded by Chad Young, to approve the General Obligation School Building Refunding the Bond Series 2014B; Covenantee and Obligating the District to be bound by and to use the provisions of Minnesota statutes, section 126C.55 to guarantee the payment of the principal and interest on the bonds, provided that the total net savings included in the most favorable proposal is at least \$800,000.00, the present value benefit as a percentage of the present value of the refunded debt service is at least 6% and a favorable recommendation to accept the proposal is received from Ehlers & Associates, Inc. In the Terms of Proposal, the District may reserve the right, after proposals are open and prior to award, to increase or decrease the specified principal amount of the Refunding Bonds offered for sale, with the increase or decrease to occur in multiples of \$5,000.00 in any of the maturities. The Chair and Superintendent are authorized and directed to endorse an acceptance on both copies of the most favorable proposal and to send one copy to the Purchaser. Upon roll call the following voted in favor of: Eric Minks, Jeremy Miller, Howard Vaillancourt, Chad Young, and Deb Ulm. The following voted against: Chuck Nagle. Motion passed 5:1

Second Readings. Motion made by Jeremy Miller, and seconded by Eric Minks, to approve the 2nd Readings of policies, 524 Internet Acceptable Use and Safety, and 624 Online Learning Options. Motion passed unanimously.

FUTURE BOARD COMMITTEE MEETINGS

Teaching and Learning Meeting. Set a new date (Howard, Jeremy, Chad). It was decided that the Director of Teaching and Learning will send out items for the committee to review instead of holding a meeting.

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October 7, Closed Board meeting after Regular Board Meeting
October 21, 5:30 p.m. Superintendent's Office, Policy Meeting
October 21, Closed Board Session after the Regular Meeting adjourns
November 4, Regular Board Meeting starts at 8:05 p.m.
~~November 13, 5:00 p.m. Superintendent's Office - Curriculum Meeting~~
ADDITIONS TO AGENDA – None ADJOURN - The meeting was adjourned at 8:30 p.m.
Recorder: Bridget Sorensen

**PRINCETON PUBLIC SCHOOLS
REQUEST TO ADD PROGRAM, POSITION, ACTIVITY TO BUDGET**

ADMINISTRATOR REQUESTING & BUILDING:

BARB MUCKENHIRN, HIGH SCHOOL

PROGRAM, POSITION, ACTIVITY:

FACS ADDITIONAL FTE .07

RATIONALE:

We don't have enough section for 9th graders, we looked at three options and felt this was best.

EXPENSES ASSOCIATED WITH REQUEST:

- Wages: \$4,041
- Benefits: \$1,135
- Other:
- Supplies:
- Travel:
- Total: \$5176

REVENUES ASSOCIATED WITH REQUEST:

- Enrollment:
- Student Fees:
- Other:
- Gate Fees:
- Grants:

OTHER REDUCTIONS ASSOCIATED WITH REQUEST: (example: staffing, shift in programming, supplies)

NONE

SUSTAINABILITY PLAN:

Staffing FTE's are reevaluated during budget development for the 2015-16 school year.

ROUTE TO SUPERINTENDENT

Office Use Only:

Date of Finance Meeting: 10/07/2014

Date of Board Meeting: 10/21/2014 Approved _____ Denied _____

**PRINCETON PUBLIC SCHOOLS
REQUEST TO ADD PROGRAM, POSITION, ACTIVITY TO BUDGET**

ADMINISTRATOR REQUESTING & BUILDING:

Dan Voce, Middle School Principal

PROGRAM, POSITION, ACTIVITY:

.4 Middle School Phy Ed Teacher

RATIONALE:

Princeton Middle School has enrolled 13 new students for the 2014-15 school year and total enrollment at Princeton Middle School is at 811. Enrollment in 2013-14 ended at 798.

MS administration recommendation and request for additional staffing:

Add back .4 PE teacher making the position 1.0 FTE and allowing 6th grade student access to more phy-ed time and allow students more opportunity for targeted RTI interventions.

Sandy Slinde was hired as the .6 phy-ed teacher. Previously, we had combined the lunchroom paraprofessional to include supervision of the girls locker room since there was no female phy-ed teacher. Making this position full time would eliminate the need to have a full time paraprofessional and change this job to part time (.5). The savings could be used to pay for part of the phy-ed teacher salary. Even though the salaries are different, the benefit to students would be positive and there would be a small impact on the budget for staff.

EXPENSES ASSOCIATED WITH REQUEST:

- | | |
|------------------|---------------------|
| • Wages: \$2,664 | Supplies: |
| • Benefits: | Travel: |
| • Other: | Est. Total: \$2,664 |

REVENUES ASSOCIATED WITH REQUEST:

- | | |
|-----------------|------------|
| • Enrollment: | Gate Fees: |
| • Student Fees: | Grants: |
| • Other: | |

OTHER REDUCTIONS ASSOCIATED WITH REQUEST: (example: staffing, shift in programming, supplies)

With the addition of a .4 phy ed position there would be a reduction in the locker room supervision/lunchroom para. The para position would move from a 1.0 position to a .5 position. The addition of a .4 phy ed position would eliminate the need for para supervision in the girls locker room. The para job would continue to provide lunchroom supervision and cleaning.

SUSTAINABILITY PLAN:

Reduction in para position from full time to half time creates possible sustainability. Staffing decisions would be made on enrollment projections and/or board decisions at the end of the school year for 2015-2016.

ROUTE TO SUPERINTENDENT

Office Use Only:

Date of Activity Meeting:

Date of Finance Meeting: 10/07/2014

Date of Board Meeting: **Approved** _____ **Denied** _____

Princeton Public Schools, ISD 0477 Board Consent Agenda

	A	B	C	D	E	F	G
1	October 21, 2014						
2	Name	Status	Job Title	Group	Replacing	Effective Date	Wage
3	Anderson, Gwen	LOA	Director of CE	Ind.	N/A	12/2/2014	N/A
4	Buzzell, Mary	Resignation	Language Arts Teacher - HS	PERA	N/A	10/15/2014	N/A
5	Dalske, Carol	Change in Assignment	Head Cook - HS	FS	JoAnn Rose	10/6/14	\$16.14/hr
6	Eversman, Mitchel	Extra Duty	Assistant/Co Knowledge Bowl Advisor - HS	PEA	N/A	11/2014-3/2015	\$1,815.00
7	Grose, Brad	Extra Duty	Robotics Advisor - M.S	PEA	N/A	10/3/14-12/31/14	\$1,452.00
8	Hoskins, Brianna	PT to FT	Preschool Tiger Club Lead - DO	PARA	N/A	9/8/14	Current Wage
9	Kok, LaDawn	New Hire	Food Service Server - NE	FS	Kristen Alfords	10/6/14	\$10.76/hr
10	Mudek, Dustin	New Hire	Custodian - SE	Custodian	Lois Thoreson	10/9/14	\$15.12/hr
11	Neubauer, Jordan	Extra Duty	Assistant Boys Basketball Coach - H.S.	PEA	N/A	11/14 - 3/15	\$3,339.00
12	Nyboer, Brenna	LOA	4th/5th Grade Looping Teacher - N.E.	PEA	N/A	1/5/15 - 3/5/15	N/A
13	Pearson, Amanda	PT to FT	Preschool Tiger Club Lead - DO	PARA	N/A	9/8/14	Current Wage
14							
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21							
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23							
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25							

Princeton Public Schools #477

Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	59760	156127	Check	1	9068		EDUCATORS BENEFIT CONSULTANT	Yes	Yes	No	USD	09/15/2014	3,984.28
			59758	156128	Check	1	13965		GURSTEL CHARGO PA	Yes	Yes	No	USD	09/15/2014	364.62
			59759	156129	Check	1	14368		MILLE LACS COUNTY SHERIFF	Yes	No	No	USD	09/15/2014	515.44
			59791	156130	Check	1	12623		ECOLAB INSTITUTIONAL	Yes	Yes	No	USD	09/16/2014	2,033.90
			59792	156131	Check	1	5571		SCHOLASTIC MAGAZINES	Yes	Yes	No	USD	09/16/2014	5,957.94
			59793	156132	Check	1	14333		UPPER LAKES FOODS, INC.	Yes	Yes	No	USD	09/16/2014	37,034.84
			59794	156133	Check	1	1409		BERNICK'S PEPSI-COLA	Yes	Yes	No	USD	09/16/2014	866.09
			59833	156134	Check	1	12259		ANDERSON BARB	Yes	Yes	No	USD	09/18/2014	80.00
			59832	156135	Check	1	12254		BAKER JAMES	Yes	Yes	No	USD	09/18/2014	125.00
			59845	156136	Check	1	14370		BIASCO TYE	Yes	Yes	No	USD	09/18/2014	70.00
			59837	156137	Check	1	12806		BLACKSTAD RUSS	Yes	Yes	No	USD	09/18/2014	80.00
			59848	156138	Check	1	1636		CAMBRIDGE HIGH SCHOOL	Yes	No	No	USD	09/18/2014	130.00
			59849	156139	Check	1	1799		CITY OF PRINCETON	Yes	Yes	No	USD	09/18/2014	785.00
			59850	156140	Check	1	1996		CTAM	Yes	Yes	No	USD	09/18/2014	50.00
			59840	156141	Check	1	13846		DIERKS SCOTT	Yes	Yes	No	USD	09/18/2014	80.00
			59843	156142	Check	1	14349		ERICKSON LUKE	Yes	Yes	No	USD	09/18/2014	125.00
			59836	156143	Check	1	12349		FARMER HAYLEY	Yes	Yes	No	USD	09/18/2014	75.00
			59834	156144	Check	1	12283		FERGUS DAVID	Yes	No	No	USD	09/18/2014	80.00
			59851	156145	Check	1	2624	1	FRED PRYOR SEMINARS	Yes	Yes	No	USD	09/18/2014	299.00
			59864	156146	Check	1	7142		FREESE DALE	Yes	Yes	No	USD	09/18/2014	150.00
			59852	156147	Check	1	2821	2	GREAT THEATRE	Yes	Yes	No	USD	09/18/2014	600.00
			59847	156148	Check	1	14373		HANSON CHELSEA	Yes	Yes	No	USD	09/18/2014	40.50
			59846	156149	Check	1	14371		HANSON RYAN	Yes	Yes	No	USD	09/18/2014	90.00
			59853	156150	Check	1	3140		HOFMAN OIL CO. INC.	Yes	Yes	No	USD	09/18/2014	668.87
			59863	156151	Check	1	7011		HOMMERDING DICK	Yes	Yes	No	USD	09/18/2014	90.00
			59835	156152	Check	1	12285		KACHEL ALAN	Yes	Yes	No	USD	09/18/2014	195.00
			59854	156153	Check	1	3534		K-BOB CAFE	Yes	Yes	No	USD	09/18/2014	50.02
			59855	156154	Check	1	4007		KEMPS	Yes	Yes	No	USD	09/18/2014	3,204.00
			59865	156155	Check	1	8566		LIESER JOHN	Yes	Yes	No	USD	09/18/2014	150.00
			59856	156156	Check	1	4048		M.A.S.S.P.	Yes	No	No	USD	09/18/2014	848.00
			59842	156157	Check	1	14135		M.T.E.E.A.	Yes	Yes	No	USD	09/18/2014	210.00
			59838	156158	Check	1	12840		MONROE MARK W.	Yes	Yes	No	USD	09/18/2014	70.00
			59857	156159	Check	1	4539		N.A.S.S.P.	Yes	Yes	No	USD	09/18/2014	85.00
			59844	156160	Check	1	14367		NIEMANN ALAN	Yes	Yes	No	USD	09/18/2014	150.00
			59841	156161	Check	1	14081		OVERLIE BRANDON	Yes	Yes	No	USD	09/18/2014	70.00
			59858	156162	Check	1	4897		PARK SQUARE THEATRE	Yes	No	No	USD	09/18/2014	1,932.00
			59839	156163	Check	1	13833		PETERSEN JAMES	Yes	Yes	No	USD	09/18/2014	125.00
			59859	156164	Check	1	5194		PRINCETON PUBLIC UTILITIES	Yes	Yes	No	USD	09/18/2014	72,989.30
			59860	156165	Check	1	5305		RESOURCE TRAINING & SOLUTIONS	Yes	Yes	No	USD	09/18/2014	190.00
			59831	156166	Check	1	11736		SEXTON STEPHEN C.	Yes	Yes	No	USD	09/18/2014	70.00
			59866	156167	Check	1	9494	1	SNA	Yes	Yes	No	USD	09/18/2014	46.75

Princeton Public Schools #477

Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	59861	156168	Check	1	6229		TRINITY LUTHERAN CHURCH	Yes	Yes	No	USD	09/18/2014	200.00
			59862	156169	Check	1	6229		TRINITY LUTHERAN CHURCH	Yes	No	No	USD	09/18/2014	100.00
			59871	156170	Check	1	1457		BLUE CROSS & BLUE SHIELD /	Yes	Yes	No	USD	09/22/2014	225,287.00
			59872	156171	Check	1	14135		M.T.E.E.A.	Yes	Yes	No	USD	09/25/2014	150.00
			59873	156172	Check	1	10120	2	ACT	Yes	No	No	USD	09/25/2014	205.00
			59909	156173	Check	1	7706	3	AMAZON.COM	Yes	Yes	No	USD	09/25/2014	627.36
			59891	156174	Check	1	14380		BERG ADAM	Yes	No	No	USD	09/25/2014	87.00
			59885	156175	Check	1	14370		BIASCO TYE	Yes	No	No	USD	09/25/2014	150.00
			59906	156176	Check	1	6731		BOLDUC TOM	Yes	No	No	USD	09/25/2014	75.00
			59910	156177	Check	1	8756		BRODING PATRICE	Yes	No	No	USD	09/25/2014	125.00
			59890	156178	Check	1	14379		BROWN GREG	Yes	No	No	USD	09/25/2014	87.00
			59878	156179	Check	1	12503		BUDION MICHAEL	Yes	No	No	USD	09/25/2014	87.00
			59895	156180	Check	1	1572		BUFFALO HIGH SCHOOL	Yes	No	No	USD	09/25/2014	140.00
			59896	156181	Check	1	1693		CASH	Yes	Yes	No	USD	09/25/2014	540.00
			59902	156182	Check	1	4290		CENTERPOINT ENERGY	Yes	Yes	No	USD	09/25/2014	2,516.14
			59880	156183	Check	1	13274		CENTRAL FLEET SERVICE	Yes	Yes	No	USD	09/25/2014	75.69
			59892	156184	Check	1	14383		CLEMENTE DANIELLE	Yes	No	No	USD	09/25/2014	31.00
			59907	156185	Check	1	7344		EMBROIDER THIS	Yes	No	No	USD	09/25/2014	126.00
			59893	156186	Check	1	14384		ENTERTAINMENT PLUS	Yes	No	No	USD	09/25/2014	340.00
			59897	156187	Check	1	2494	1	FARBER SOUND, LLC	Yes	Yes	No	USD	09/25/2014	8,946.68
			59884	156188	Check	1	14185	1	GIANT MICROBES	Yes	Yes	No	USD	09/25/2014	27.85
			59898	156189	Check	1	2746	1	GLAZIER CLINICS	Yes	No	No	USD	09/25/2014	369.00
			59889	156190	Check	1	14378		GOTHMANN TOM	Yes	No	No	USD	09/25/2014	87.00
			59888	156191	Check	1	14377		HARRIS DENNIS	Yes	No	No	USD	09/25/2014	87.00
			59887	156192	Check	1	14376		HOEKSTRA ROBERT	Yes	Yes	No	USD	09/25/2014	55.00
			59877	156193	Check	1	12285		KACHEL ALAN	Yes	Yes	No	USD	09/25/2014	80.00
			59899	156194	Check	1	3941	2	M.A.A.S.F.E.P.	Yes	No	No	USD	09/25/2014	985.00
			59900	156195	Check	1	4048		M.A.S.S.P.	Yes	No	No	USD	09/25/2014	260.00
			59901	156196	Check	1	4048	1	M.A.S.S.P. DIVISION OF STUDENT AC	Yes	No	No	USD	09/25/2014	140.00
			59903	156197	Check	1	4354	1	MN DEPARTMENT OF PUBLIC SAFET	Yes	No	No	USD	09/25/2014	5.00
			59879	156198	Check	1	12840		MONROE MARK W.	Yes	Yes	No	USD	09/25/2014	55.00
			59904	156199	Check	1	4539	2	N.A.S.S.P.	Yes	Yes	No	USD	09/25/2014	95.00
			59883	156200	Check	1	13833		PETERSEN JAMES	Yes	Yes	No	USD	09/25/2014	55.00
			59912	156201	Check	1	9866	1	PREMIUM WATERS INC	Yes	Yes	No	USD	09/25/2014	10.00
			59874	156202	Check	1	11452		RATWIK, ROSZAK & MALONEY, PA	Yes	No	No	USD	09/25/2014	15.95
			59882	156203	Check	1	13353		RAY DARREN	Yes	Yes	No	USD	09/25/2014	80.00
			59905	156204	Check	1	6317		RESERVE ACCOUNT	Yes	Yes	No	USD	09/25/2014	2,000.00
			59876	156205	Check	1	12091	1	RYDIN DECAL	Yes	Yes	No	USD	09/25/2014	417.96
			59881	156206	Check	1	13311		SANDSTROM'S	Yes	Yes	No	USD	09/25/2014	342.32
			59908	156207	Check	1	7420		SCHNEIDER PAT	Yes	Yes	No	USD	09/25/2014	75.00
			59886	156208	Check	1	14375		SCHUSTER TODD	Yes	No	No	USD	09/25/2014	75.00

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Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	59875	156209	Check	1	11736		SEXTON STEPHEN C.	Yes	Yes	No	USD	09/25/2014	80.00
			59911	156210	Check	1	9494	2	SNA	Yes	No	No	USD	09/25/2014	17.00
			59894	156211	Check	1	14385		WATERS LYNN	Yes	Yes	No	USD	09/25/2014	75.00
			59923	156212	Check	1	14313		D.S. Erickson & Associates, PLLC	Yes	No	No	USD	09/30/2014	245.72
			59928	156213	Check	1	4593		EDUCATION MINNESOTA	Yes	No	No	USD	09/30/2014	728.56
			59922	156214	Check	1	14191		EDUCATION MINNESOTA - CUSTODI	Yes	No	No	USD	09/30/2014	1,049.20
			59933	156215	Check	1	9068		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	09/30/2014	4,306.50
			59921	156216	Check	1	13965		GURSTEL CHARGO PA	Yes	No	No	USD	09/30/2014	387.65
			59925	156217	Check	1	3177		HORACE MANN LIFE INS. CO.	Yes	No	No	USD	09/30/2014	67.14
			59924	156218	Check	1	14368		MILLE LACS COUNTY SHERIFF	Yes	No	No	USD	09/30/2014	521.41
			59926	156219	Check	1	4332		MN BENEFIT ASSN	Yes	No	No	USD	09/30/2014	119.43
			59927	156220	Check	1	4584		MN NCPERS LIFE INSURANCE	Yes	No	No	USD	09/30/2014	80.00
			59929	156221	Check	1	4936		PEA DUES ACCT.	Yes	No	No	USD	09/30/2014	9,365.56
			59930	156222	Check	1	5121		PRINCETON CUSTODIANS	Yes	No	No	USD	09/30/2014	84.00
			59931	156223	Check	1	5126		PRINCETON PARAPROFESSIONALS	Yes	No	No	USD	09/30/2014	1,138.79
			59932	156224	Check	1	5587		SEIU LOCAL 284	Yes	No	No	USD	09/30/2014	490.37
			59934	156225	Check	1	9579		ARROWWOOD RESORT & CONF CTI	Yes	No	No	USD	09/30/2014	200.94
			59935	156226	Check	1	9579		ARROWWOOD RESORT & CONF CTI	Yes	No	No	USD	09/30/2014	200.94
			59936	156227	Check	1	11788		MADISON NATIONAL LIFE INS CO	Yes	No	No	USD	09/30/2014	7,839.64
			59937	156228	Check	1	13771		METLIFE	Yes	No	No	USD	09/30/2014	10,565.63
			59949	156229	Check	1	13854		AIKEN REBECCA	Yes	No	No	USD	10/02/2014	90.00
			59942	156230	Check	1	12259		ANDERSON BARB	Yes	No	No	USD	10/02/2014	55.00
			59947	156231	Check	1	13417		BECKY'S TECH SUPPORT	Yes	No	No	USD	10/02/2014	590.00
			59960	156232	Check	1	6731		BOLDUC TOM	Yes	No	No	USD	10/02/2014	140.00
			59948	156233	Check	1	13846		DIERKS SCOTT	Yes	No	No	USD	10/02/2014	150.00
			59943	156234	Check	1	12263		FREITAG STEVE	Yes	No	No	USD	10/02/2014	70.00
			59961	156235	Check	1	7693		JOHNSON ERIC	Yes	No	No	USD	10/02/2014	80.00
			59941	156236	Check	1	11737		JOHNSON GREGGE	Yes	No	No	USD	10/02/2014	80.00
			59952	156237	Check	1	4007		KEMPS	Yes	No	No	USD	10/02/2014	3,935.35
			59939	156238	Check	1	11160		KIEL TRAVIS	Yes	No	No	USD	10/02/2014	140.00
			59950	156239	Check	1	14362		LARSON STEVE	Yes	No	No	USD	10/02/2014	55.00
			59954	156240	Check	1	4048		M.A.S.S.P.	Yes	No	No	USD	10/02/2014	150.00
			59953	156241	Check	1	4030		MASA	Yes	No	No	USD	10/02/2014	825.00
			59944	156242	Check	1	12317		NELSON CHAD	Yes	No	No	USD	10/02/2014	70.00
			59951	156243	Check	1	14367		NIEMANN ALAN	Yes	No	No	USD	10/02/2014	140.00
			59946	156244	Check	1	13355	1	PALMER BUS SERVICE, INC.	Yes	No	No	USD	10/02/2014	7,526.99
			59955	156245	Check	1	4868	1	PAN-O-GOLD BAKING CO.	Yes	No	No	USD	10/02/2014	249.80
			59956	156246	Check	1	5301	2	RESOURCES FOR EDUCATORS	Yes	No	No	USD	10/02/2014	89.00
			59958	156247	Check	1	5547	5	S.N.D.M.	Yes	No	No	USD	10/02/2014	100.00
			59938	156248	Check	1	10552	2	S.U.M.	Yes	No	No	USD	10/02/2014	425.00
			59957	156249	Check	1	5472	4	SAM'S CLUB	Yes	No	No	USD	10/02/2014	3,958.67

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Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	59962	156250	Check	1	9494	1	SNA	Yes	No	No	USD	10/02/2014	46.75
			59940	156251	Check	1	11407		STURGES SHANE	Yes	No	No	USD	10/02/2014	90.00
			59959	156252	Check	1	6054	3	TARGET BANK	Yes	No	No	USD	10/02/2014	237.20
			59945	156253	Check	1	13262	1	WALMART COMMUNITY/GECRB	Yes	No	No	USD	10/02/2014	1,811.70
			59963	156254	Check	1	8553		OLMSTEAD LEANNE	Yes	No	No	USD	10/02/2014	101.14
			59964	156255	Check	1	2072		DAYTONA COUNTRY CLUB	Yes	No	No	USD	10/03/2014	200.00
			59965	156256	Check	1	2891		GUTHRIE THEATER GROUP SALES	Yes	No	No	USD	10/06/2014	2,867.00
			60020	156257	Check	1	10795		ACE SOLID WASTE, INC	Yes	No	No	USD	10/10/2014	2,653.26
			60023	156258	Check	1	11427	1	AT&T MOBILITY	Yes	No	No	USD	10/10/2014	274.82
			60027	156259	Check	1	13410		AVHS CHEERLEADING BOOSTER CL	Yes	No	No	USD	10/10/2014	15.00
			60051	156260	Check	1	6731		BOLDUC TOM	Yes	No	No	USD	10/10/2014	75.00
			60054	156261	Check	1	8756		BRODING PATRICE	Yes	No	No	USD	10/10/2014	195.00
			60019	156262	Check	1	10556		COLLEGE CHAD	Yes	No	No	USD	10/10/2014	87.00
			60026	156263	Check	1	13055		CRIMSON CHEERLEADING	Yes	No	No	USD	10/10/2014	95.00
			60046	156264	Check	1	2286	2	EDINA CHEERLEADING	Yes	No	No	USD	10/10/2014	20.00
			60029	156265	Check	1	14349		ERICKSON LUKE	Yes	No	No	USD	10/10/2014	70.00
			60025	156266	Check	1	12263		FREITAG STEVE	Yes	No	No	USD	10/10/2014	70.00
			60022	156267	Check	1	11113		GOTHAM STEVE	Yes	No	No	USD	10/10/2014	87.00
			60024	156268	Check	1	11734		GYANG ANDREW	Yes	No	No	USD	10/10/2014	87.00
			60044	156269	Check	1	14417		HARRINGTON MICHAEL	Yes	No	No	USD	10/10/2014	80.00
			60034	156270	Check	1	14401		HERSHEY DYLAN	Yes	No	No	USD	10/10/2014	60.00
			60047	156271	Check	1	3140		HOFMAN OIL CO. INC.	Yes	No	No	USD	10/10/2014	1,256.32
			60035	156272	Check	1	14402	1	HUDL	Yes	No	No	USD	10/10/2014	3,104.00
			60053	156273	Check	1	7693		JOHNSON ERIC	Yes	No	No	USD	10/10/2014	80.00
			60032	156274	Check	1	14399		JUILFS DELAND J.	Yes	No	No	USD	10/10/2014	60.00
			60048	156275	Check	1	4007		KEMPS	Yes	No	No	USD	10/10/2014	1,984.50
			60037	156276	Check	1	14411		KENMARK, INC.	Yes	No	No	USD	10/10/2014	2,718.00
			60038	156277	Check	1	14411		KENMARK, INC.	Yes	No	No	USD	10/10/2014	500.00
			60052	156278	Check	1	7363		KLEIS JEROME G	Yes	No	No	USD	10/10/2014	75.00
			60049	156279	Check	1	4331		M.A.S.P.	Yes	No	No	USD	10/10/2014	40.00
			60031	156280	Check	1	14398		MANDILE RICHARD	Yes	No	No	USD	10/10/2014	70.00
			60040	156281	Check	1	14413		MINNETONKA CHEERLEADING BOO:	Yes	No	No	USD	10/10/2014	120.00
			60021	156282	Check	1	10829	1	MN INTERSCHOLASTIC ATHLETIC AI	Yes	No	No	USD	10/10/2014	120.00
			60041	156283	Check	1	14414		MREA	Yes	No	No	USD	10/10/2014	1,745.00
			60042	156284	Check	1	14415		NAMI QUEENS/NASSAU	Yes	No	No	USD	10/10/2014	47.70
			60050	156285	Check	1	4774		OFFICE MAX #119	Yes	No	No	USD	10/10/2014	331.99
			60028	156286	Check	1	13833		PETERSEN JAMES	Yes	No	No	USD	10/10/2014	110.00
			60043	156287	Check	1	14416		PHILLIPS SHARON	Yes	No	No	USD	10/10/2014	50.00
			60039	156288	Check	1	14412		PRIOR LAKE CHEERLEADING	Yes	No	No	USD	10/10/2014	25.00
			60030	156289	Check	1	14375		SCHUSTER TODD	Yes	No	No	USD	10/10/2014	75.00
			60036	156290	Check	1	14404		SKOCHENSKI BRYAN	Yes	No	No	USD	10/10/2014	87.00

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0477		001	60045	156291	Check	1	14418		SPRUTE TAWNYA	Yes	No	No	USD	10/10/2014	40.00
			60033	156292	Check	1	14400		STEWART JENNIFER	Yes	No	No	USD	10/10/2014	60.00
			60018	156293	Check	1	10554		WALTERS JOHN	Yes	No	No	USD	10/10/2014	87.00
			60055	156294	Check	1	8661		XCEL ENERGY CENTER	Yes	No	No	USD	10/13/2014	741.00
			60066	156295	Check	1	9068		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	10/15/2014	4,445.39
			60064	156296	Check	1	13965		GURSTEL CHARGO PA	Yes	No	No	USD	10/15/2014	390.85
			60065	156297	Check	1	14368		MILLE LACS COUNTY SHERIFF	Yes	No	No	USD	10/15/2014	487.30
			60067	156298	Check	1	1457		BLUE CROSS & BLUE SHIELD /	Yes	No	No	USD	10/15/2014	238,011.50
			60069	156299	Check	1	2891		GUTHRIE THEATER GROUP SALES	Yes	No	No	USD	10/14/2014	2,867.00
			60068	156300	Check	1	13313		NAfME	Yes	No	No	USD	10/14/2014	127.00
			60072	156301	Check	1	3271	4	I.S.D. #728 COMMUNITY ED	Yes	No	No	USD	10/15/2014	25.00
			60071	156302	Check	1	11840		PINEHAVEN FARM	Yes	No	No	USD	10/15/2014	294.00
			60073	156303	Check	1	2891		GUTHRIE THEATER GROUP SALES	Yes	No	No	USD	10/15/2014	1,774.00
			60074	156304	Check	1	14426		BASELINE TENNIS CLUB	Yes	No	No	USD	10/15/2014	180.00
			60075	156305	Check	1	14427		STATE TENNIS BANQUET	Yes	No	No	USD	10/15/2014	500.00
			60099	156306	Check	1	12514		1ST CHOICE DOCUMENT DESTRUCT	Yes	No	No	USD	10/21/2014	316.05
			60214	156307	Check	1	6847	3	3M COMPANY	Yes	No	No	USD	10/21/2014	1,158.00
			60093	156308	Check	1	12074		ACHIEVEMENT PRODUCTS FOR CHI	Yes	No	No	USD	10/21/2014	114.78
			60090	156309	Check	1	11511	1	ACME TOOLS	Yes	No	No	USD	10/21/2014	203.98
			60124	156310	Check	1	14005		AGC NETWORKS INC	Yes	No	No	USD	10/21/2014	112.50
			60122	156311	Check	1	13910		AM PAINTING OF PRINCETON, INC.	Yes	No	No	USD	10/21/2014	215.25
			60086	156312	Check	1	1137		AMERIPRIDE LINEN & APPAREL	Yes	No	No	USD	10/21/2014	1,181.41
			60098	156313	Check	1	12321	1	APEC	Yes	No	No	USD	10/21/2014	50.02
			60094	156314	Check	1	1213		APPERT'S FOODSERVICE	Yes	No	No	USD	10/21/2014	696.73
			60218	156315	Check	1	8363	1	APPLE, INC.	Yes	No	No	USD	10/21/2014	8,687.87
			60095	156316	Check	1	1218		AQUA LOGIC	Yes	No	No	USD	10/21/2014	2,642.29
			60101	156317	Check	1	1259	1	AUDIO COMMUNICATIONS	Yes	No	No	USD	10/21/2014	24.50
			60176	156318	Check	1	4545		AUTO VALUE PRINCETON	Yes	No	No	USD	10/21/2014	258.93
			60116	156319	Check	1	13778		BAREFOOT T-SHIRTS	Yes	No	No	USD	10/21/2014	993.00
			60126	156320	Check	1	1409		BERNICK'S PEPSI-COLA	Yes	No	No	USD	10/21/2014	1,487.45
			60125	156321	Check	1	14021		BEYOND SPORT MARTIAL ARTS & FI	Yes	No	No	USD	10/21/2014	111.20
			60134	156322	Check	1	1438		BIO CORPORATION	Yes	No	No	USD	10/21/2014	1,199.16
			60133	156323	Check	1	14372		BIZWORLD.ORG	Yes	No	No	USD	10/21/2014	40.50
			60140	156324	Check	1	14425		BUFFALO YOUTH WRESTLING	Yes	No	No	USD	10/21/2014	720.00
			60143	156325	Check	1	1840		C.M.E.R.D.C.	Yes	No	No	USD	10/21/2014	2,460.81
			60141	156326	Check	1	1668		CARL E. JOHNSON PLBG & HTG	Yes	No	No	USD	10/21/2014	2,040.56
			60102	156327	Check	1	12622		CARTRIDGE WORLD	Yes	No	No	USD	10/21/2014	831.90
			60103	156328	Check	1	12622	1	CARTRIDGE WORLD	Yes	No	No	USD	10/21/2014	239.97
			60111	156329	Check	1	13063	1	CDW	Yes	No	No	USD	10/21/2014	350.00
			60169	156330	Check	1	3954	4	CDW-G INC	Yes	No	No	USD	10/21/2014	13,060.83
			60142	156331	Check	1	1721		CENTRAL MCGOWAN INC.	Yes	No	No	USD	10/21/2014	162.65

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0477		001	60217	156332	Check	1	8069	1	CHEMSEARCH	Yes	No	No	USD	10/21/2014	191.28
			60127	156333	Check	1	14103		CULLIGAN BOTTLED WATER	Yes	No	No	USD	10/21/2014	20.91
			60144	156334	Check	1	2012		CURRICULUM ASSOCIATES	Yes	No	No	USD	10/21/2014	346.08
			60123	156335	Check	1	13999		CYBER ACOUSTICS	Yes	No	No	USD	10/21/2014	228.00
			60076	156336	Check	1	10069		DALCO	Yes	No	No	USD	10/21/2014	12,858.03
			60092	156337	Check	1	12028	3	DECKER EQUIPMENT	Yes	No	No	USD	10/21/2014	103.59
			60146	156338	Check	1	2169		DISCOUNT SCHOOL SUPPLY	Yes	No	No	USD	10/21/2014	134.95
			60147	156339	Check	1	2265		ECKROTH MUSIC CO.	Yes	No	No	USD	10/21/2014	210.00
			60148	156340	Check	1	2270		ECM PUBLISHERS INC.	Yes	No	No	USD	10/21/2014	4,304.62
			60154	156341	Check	1	2685	5	ECOLAB EQUIPMENT CARE - GCS SI	Yes	No	No	USD	10/21/2014	770.00
			60104	156342	Check	1	12623		ECOLAB INSTITUTIONAL	Yes	No	No	USD	10/21/2014	273.47
			60149	156343	Check	1	2278		ECOWATER SYSTEMS	Yes	No	No	USD	10/21/2014	21.00
			60220	156344	Check	1	9068		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	10/21/2014	315.44
			60150	156345	Check	1	2331		EGAN COMPANY	Yes	No	No	USD	10/21/2014	2,264.64
			60151	156346	Check	1	2353		ELECTRIC MOTOR SERVICE INC	Yes	No	No	USD	10/21/2014	1,737.83
			60108	156347	Check	1	12846	1	ESSENTIAL CABLING TECHNOLOGIE	Yes	No	No	USD	10/21/2014	243.42
			60152	156348	Check	1	2454		EVAN-MOOR CORPORATION	Yes	No	No	USD	10/21/2014	59.98
			60221	156349	Check	1	9088		FASTSIGNS	Yes	No	No	USD	10/21/2014	298.80
			60089	156350	Check	1	11480		FISHING POND	Yes	No	No	USD	10/21/2014	209.92
			60114	156351	Check	1	13698		FLINT TONER.COM	Yes	No	No	USD	10/21/2014	87.58
			60128	156352	Check	1	14159	1	FOLLETT SCHOOL SOLUTIONS, INC.	Yes	No	No	USD	10/21/2014	1,935.72
			60153	156353	Check	1	2624	1	FRED PRYOR SEMINARS	Yes	No	No	USD	10/21/2014	299.00
			60224	156354	Check	1	9775		GABLE CONSTRUCTION	Yes	No	No	USD	10/21/2014	175.00
			60131	156355	Check	1	14334		GEARED UP APPAREL	Yes	No	No	USD	10/21/2014	2,163.00
			60110	156356	Check	1	13030		GIFTS & GADGETS GALORE	Yes	No	No	USD	10/21/2014	334.24
			60155	156357	Check	1	2774		GOODHEART-WILLCOX CO. INC.	Yes	No	No	USD	10/21/2014	1,954.38
			60156	156358	Check	1	2778		GOPHER STATE ONE-CALL INC	Yes	No	No	USD	10/21/2014	56.65
			60213	156359	Check	1	6645		GRAINGER	Yes	No	No	USD	10/21/2014	3,400.23
			60157	156360	Check	1	2864		GROTH MUSIC	Yes	No	No	USD	10/21/2014	297.96
			60158	156361	Check	1	2955		HANDYMAN'S INC.	Yes	No	No	USD	10/21/2014	3,781.74
			60159	156362	Check	1	2976	2	HARCOURT, INC	Yes	No	No	USD	10/21/2014	745.24
			60160	156363	Check	1	3058	3	HEINEMANN	Yes	No	No	USD	10/21/2014	10,260.00
			60138	156364	Check	1	14423		HENNEPIN THEATRE TRUST	Yes	No	No	USD	10/21/2014	100.00
			60216	156365	Check	1	7899		HERBST LUMBER COMPANY	Yes	No	No	USD	10/21/2014	820.50
			60109	156366	Check	1	12967		HILDI INC.	Yes	No	No	USD	10/21/2014	1,900.00
			60161	156367	Check	1	3109		HILLYARD, INC	Yes	No	No	USD	10/21/2014	317.67
			60112	156368	Check	1	13217		HOLT-PETERSON CHARTER BUS	Yes	No	No	USD	10/21/2014	1,265.00
			60162	156369	Check	1	3183	2	HOUGHTON - MIFFLIN CO.	Yes	No	No	USD	10/21/2014	549.48
			60163	156370	Check	1	3218	1	HUMAN KINETICS	Yes	No	No	USD	10/21/2014	489.08
			60084	156371	Check	1	11134		I.S.D. #6079	Yes	No	No	USD	10/21/2014	581.29
			60085	156372	Check	1	11237		INFINITY ONLINE	Yes	No	No	USD	10/21/2014	1,500.00

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0477		001	60082	156373	Check	1	10909	1	INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	10/21/2014	4,556.92
			60117	156374	Check	1	13822		INSULATION MIDWEST, INC.	Yes	No	No	USD	10/21/2014	774.33
			60077	156375	Check	1	10237		INTEGRATED SYSTEMS CORPORATI	Yes	No	No	USD	10/21/2014	416.67
			60227	156376	Check	1	9932		J.P. COOKE COMPANY	Yes	No	No	USD	10/21/2014	44.50
			60165	156377	Check	1	3511	2	J.W. PEPPER & SON INC.	Yes	No	No	USD	10/21/2014	65.99
			60164	156378	Check	1	3425		JINDRA'S SEWER SERVICE	Yes	No	No	USD	10/21/2014	930.00
			60119	156379	Check	1	13868		K12 TRANSPORTATION MANAGEME	Yes	No	No	USD	10/21/2014	4,000.00
			60135	156380	Check	1	14382		KELVIN TECHNOLOGY	Yes	No	No	USD	10/21/2014	1,503.64
			60166	156381	Check	1	3561		KERN DEWENTER VIERE LTD	Yes	No	No	USD	10/21/2014	18,000.00
			60167	156382	Check	1	3623		KOEHLER & DRAMM INC.	Yes	No	No	USD	10/21/2014	104.33
			60168	156383	Check	1	3701		LAKESHORE	Yes	No	No	USD	10/21/2014	87.52
			60115	156384	Check	1	13729		LAMINATOR.COM	Yes	No	No	USD	10/21/2014	104.95
			60105	156385	Check	1	12647		LOFFLER	Yes	No	No	USD	10/21/2014	980.87
			60170	156386	Check	1	4028		MARV'S TRUE VALUE	Yes	No	No	USD	10/21/2014	1,146.49
			60171	156387	Check	1	4087		MCDOWALL COMPANY	Yes	No	No	USD	10/21/2014	43,133.75
			60081	156388	Check	1	10824		MEDICS TRAINING INCORPORATED	Yes	No	No	USD	10/21/2014	1,161.00
			60172	156389	Check	1	4136		MENARDS	Yes	No	No	USD	10/21/2014	2,289.17
			60173	156390	Check	1	4196		MID CENTRAL DOOR COMPANY	Yes	No	No	USD	10/21/2014	1,986.00
			60219	156391	Check	1	8514		MID MN DAMAGE PREVENTION	Yes	No	No	USD	10/21/2014	456.25
			60100	156392	Check	1	12571	1	MIDWEST MACHINERY CO	Yes	No	No	USD	10/21/2014	81.57
			60139	156393	Check	1	14424		MIDWEST SCREEN PRINT	Yes	No	No	USD	10/21/2014	450.00
			60129	156394	Check	1	14314		MIDWEST SPORTS	Yes	No	No	USD	10/21/2014	525.00
			60174	156395	Check	1	4273		MINNESOTA CLAY CO.	Yes	No	No	USD	10/21/2014	2,057.74
			60078	156396	Check	1	10432		MINNESOTA ELEVATOR, INC	Yes	No	No	USD	10/21/2014	338.32
			60088	156397	Check	1	11477	1	MINUTEMAN PRESS	Yes	No	No	USD	10/21/2014	124.91
			60175	156398	Check	1	4349	4	MN DEPARTMENT OF HEALTH	Yes	No	No	USD	10/21/2014	100.00
			60145	156399	Check	1	2122	2	MN DEPT. OF LABOR & INDUSTRY	Yes	No	No	USD	10/21/2014	100.00
			60215	156400	Check	1	6877		MOORE MEDICAL CORP	Yes	No	No	USD	10/21/2014	734.26
			60222	156401	Check	1	9119	1	NATIONAL TICKET COMPANY	Yes	No	No	USD	10/21/2014	336.35
			60226	156402	Check	1	9892	1	NCS PEARSON, INC.	Yes	No	No	USD	10/21/2014	1,427.76
			60177	156403	Check	1	4827	4	ORIENTAL TRADING CO. INC.	Yes	No	No	USD	10/21/2014	332.94
			60118	156404	Check	1	13841		OWL BRAND DISCOVERY KITS	Yes	No	No	USD	10/21/2014	13.85
			60178	156405	Check	1	4868	1	PAN-O-GOLD BAKING CO.	Yes	No	No	USD	10/21/2014	1,674.20
			60179	156406	Check	1	4938	3	PEARSON EDUCATION	Yes	No	No	USD	10/21/2014	3,878.19
			60225	156407	Check	1	9866	1	PREMIUM WATERS INC	Yes	No	No	USD	10/21/2014	71.85
			60182	156408	Check	1	5135		PRINCETON ACE HARDWARE INC.	Yes	No	No	USD	10/21/2014	423.07
			60180	156409	Check	1	5118		PRINCETON CHAMBER OF COMMER	Yes	No	No	USD	10/21/2014	35.00
			60181	156410	Check	1	5127		PRINCETON ELECTRIC	Yes	No	No	USD	10/21/2014	265.10
			60185	156411	Check	1	5194		PRINCETON PUBLIC UTILITIES	Yes	No	No	USD	10/21/2014	73,038.45
			60183	156412	Check	1	5149		PRINCETON RENTAL INC.	Yes	No	No	USD	10/21/2014	7.50
			60184	156413	Check	1	5173	2	PROGRESS PUBLICATIONS	Yes	No	No	USD	10/21/2014	670.00

Princeton Public Schools #477

Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	60096	156414	Check	1	12280	2	PROJECT LEAD THE WAY	Yes	No	No	USD	10/21/2014	3,000.00
			60186	156415	Check	1	5214	1	QUILL CORPORATION	Yes	No	No	USD	10/21/2014	4,084.73
			60087	156416	Check	1	11452		RATWIK, ROSZAK & MALONEY, PA	Yes	No	No	USD	10/21/2014	594.50
			60187	156417	Check	1	5254		REALLY GOOD STUFF	Yes	No	No	USD	10/21/2014	245.73
			60106	156418	Check	1	12648		REBYL SPORTS, INC.	Yes	No	No	USD	10/21/2014	5,333.00
			60188	156419	Check	1	5305		RESOURCE TRAINING & SOLUTIONS	Yes	No	No	USD	10/21/2014	94.00
			60189	156420	Check	1	5310		REYNOLDS BALLOON & PARTY	Yes	No	No	USD	10/21/2014	245.00
			60137	156421	Check	1	14420		ROBOTICS EDUCATION & COMPETITION	Yes	No	No	USD	10/21/2014	100.00
			60083	156422	Check	1	10923	1	ROCHESTER 100 INC	Yes	No	No	USD	10/21/2014	375.00
			60190	156423	Check	1	5457		SAFETY-KLEEN CORP.	Yes	No	No	USD	10/21/2014	930.00
			60191	156424	Check	1	5521		SCANTRON CORPORATION	Yes	No	No	USD	10/21/2014	93.02
			60194	156425	Check	1	5576	1	SCHMITT MUSIC COMPANY	Yes	No	No	USD	10/21/2014	575.00
			60192	156426	Check	1	5553	5	SCHOLASTIC INC	Yes	No	No	USD	10/21/2014	44.93
			60193	156427	Check	1	5571		SCHOLASTIC MAGAZINES	Yes	No	No	USD	10/21/2014	18.70
			60195	156428	Check	1	5593	5	SCHOOL SPECIALTY INC.	Yes	No	No	USD	10/21/2014	2,407.22
			60196	156429	Check	1	5642		SENTRY SYSTEMS INC.	Yes	No	No	USD	10/21/2014	225.00
			60120	156430	Check	1	13872		SEPTIC CHECK	Yes	No	No	USD	10/21/2014	725.00
			60107	156431	Check	1	12747	1	SHOPKO STORES OPERATING CO.,	Yes	No	No	USD	10/21/2014	72.82
			60132	156432	Check	1	14366		SHRED RIGHT	Yes	No	No	USD	10/21/2014	21.06
			60197	156433	Check	1	5702		SILVER BELL TROPHIES & AWARDS	Yes	No	No	USD	10/21/2014	30.00
			60223	156434	Check	1	9494	1	SNA	Yes	No	No	USD	10/21/2014	35.00
			60198	156435	Check	1	5770		SOCIAL STUDIES SCHOOL SERV	Yes	No	No	USD	10/21/2014	529.44
			60113	156436	Check	1	13261	1	SOCIAL THINKING PUBLISHING	Yes	No	No	USD	10/21/2014	274.22
			60136	156437	Check	1	14397		SOUNDWAVES RECORDING LLC	Yes	No	No	USD	10/21/2014	894.00
			60091	156438	Check	1	11652	1	STAPLES ADVANTAGE	Yes	No	No	USD	10/21/2014	697.27
			60199	156439	Check	1	5873	5	STAR TRIBUNE	Yes	No	No	USD	10/21/2014	901.44
			60200	156440	Check	1	6072	1	TEACHER'S DISCOVERY	Yes	No	No	USD	10/21/2014	115.19
			60201	156441	Check	1	6079		TEAM SPORTING GOODS INC	Yes	No	No	USD	10/21/2014	690.26
			60097	156442	Check	1	12320		THE METRO GROUP, INC	Yes	No	No	USD	10/21/2014	4,872.44
			60202	156443	Check	1	6109		THERAPY SHOPPE	Yes	No	No	USD	10/21/2014	105.80
			60079	156444	Check	1	10439		THREE RIVERS YOUTH FOOTBALL L	Yes	No	No	USD	10/21/2014	1,500.00
			60203	156445	Check	1	6213	2	TRANE U.S. INC.	Yes	No	No	USD	10/21/2014	2,034.00
			60205	156446	Check	1	6223	3	TREETOP PUBLISHING	Yes	No	No	USD	10/21/2014	527.18
			60204	156447	Check	1	6216		TREND ENTERPRISES INC.	Yes	No	No	USD	10/21/2014	35.06
			60206	156448	Check	1	6226	1	TRIARCO ARTS & CRAFTS	Yes	No	No	USD	10/21/2014	340.27
			60207	156449	Check	1	6231		TRIO SUPPLY COMPANY	Yes	No	No	USD	10/21/2014	2,139.84
			60130	156450	Check	1	14333		UPPER LAKES FOODS, INC.	Yes	No	No	USD	10/21/2014	76,974.38
			60121	156451	Check	1	13908		VERIZON WIRELESS	Yes	No	No	USD	10/21/2014	420.96
			60208	156452	Check	1	6376		VIKING COCA COLA BOTTLING	Yes	No	No	USD	10/21/2014	999.35
			60209	156453	Check	1	6455	1	WARD'S NATURAL SCIENCE EST LLC	Yes	No	No	USD	10/21/2014	241.65
			60210	156454	Check	1	6461		WATSON CO. INC.	Yes	No	No	USD	10/21/2014	638.64

Princeton Public Schools #477

Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	60211	156455	Check	1	6495		WENGER CORP	Yes	No	No	USD	10/21/2014	1,803.00
			60212	156456	Check	1	6575		WILLIAM V. MACGILL & CO.	Yes	No	No	USD	10/21/2014	362.93
			60080	156457	Check	1	10747		ZIEGLER CAT	Yes	No	No	USD	10/21/2014	187.35
Bank Total: 001														\$1,090,238.09	
Report Total:														\$1,090,238.09	

Princeton Public Schools #477
Detail Payment Register By Check No.
Fund Summary

Fund	Description	Total
01	General Fund	\$882,093.97
02	Food Service	\$150,997.05
04	Community Service	\$24,436.22
10	Student Activities	\$32,710.85
Report Total		\$1,090,238.09

Princeton Public Schools #477

Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	60230	156458	Check	1	7473	1	CLARK ENGINEERING	Yes	No	No	USD	10/21/2014	14,037.50
			60228	156459	Check	1	11238		ICS CONSULTING, INC	Yes	No	No	USD	10/21/2014	40,579.60
			60229	156460	Check	1	13827		WOLD ARCHITECTS AND ENGINEER	Yes	No	No	USD	10/21/2014	42,677.65
Bank Total: 001														\$97,294.75	
Report Total:														\$97,294.75	

Princeton Public Schools #477 Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0477	001	156458	7473	1	CLARK ENGINEERING		Check		
				E 06	110 870 000 000 305	Bond Ref. Site survey NE property		\$7,900.00	
				E 06	110 870 000 000 305	Bond Ref. Site survey property northeast of NE		\$1,937.50	
		Voucher #: 105270	Invoice		Invoice No: 65926	10/21/2014	Paid Amt:	\$9,837.50	
				E 06	110 870 000 000 305	Bond Ref. site survey property northeast of NE		\$2,862.50	
				E 06	110 870 000 000 305	Bond Ref. site survey HS property		\$1,337.50	
		Voucher #: 105271	Invoice		Invoice No: 66203	10/21/2014	Paid Amt:	\$4,200.00	
								Check Amount:	\$14,037.50
0477	001	156459	11238		ICS CONSULTING, INC		Check		
				E 06	110 870 000 000 305	Bond Referendum project - Progress billing #1		\$10,000.00	
		Voucher #: 105264	Invoice		Invoice No: 2428	10/21/2014	Paid Amt:	\$10,000.00	
				E 06	110 870 000 000 305	Bond Referendum project - Progress billing #2		\$10,000.00	
				E 06	110 870 000 000 305	Bond Referendum project - reimburseable mil		\$288.40	
		Voucher #: 105265	Invoice		Invoice No: 2434	10/21/2014	Paid Amt:	\$10,288.40	
				E 06	110 870 000 000 305	Bond Referendum project - Progress billing #3		\$10,000.00	
				E 06	110 870 000 000 305	Bond Referendum project - Reimburseable mi		\$291.20	
		Voucher #: 105266	Invoice		Invoice No: 2472	10/21/2014	Paid Amt:	\$10,291.20	
				E 06	110 870 000 000 305	Bond Referendum project - Progress billing #4		\$10,000.00	
		Voucher #: 105267	Invoice		Invoice No: 2490	10/21/2014	Paid Amt:	\$10,000.00	
								Check Amount:	\$40,579.60
0477	001	156460	13827		WOLD ARCHITECTS AND ENGINEERS		Check		
				E 06	110 870 000 000 305	New K-2 school through 12.5% of schematic d		\$22,134.38	
				E 06	110 870 000 000 305	In House/Cad Reproduction		\$553.35	
				E 06	110 870 000 000 305	Communications		\$10.14	
				E 06	110 870 000 000 305	Mileage		\$538.72	
				E 06	110 870 000 000 305	Reprographics		\$12.40	
		Voucher #: 105268	Invoice		Invoice No: 43889	10/21/2014	Paid Amt:	\$23,248.99	
				E 06	110 870 000 000 305	New K-2 school through 27.5% of schematic d		\$18,362.81	
				E 06	110 870 000 000 305	In House/Cad Reproduction		\$459.08	
				E 06	110 870 000 000 305	Communications		\$8.06	
				E 06	110 870 000 000 305	Mileage		\$566.16	
				E 06	110 870 000 000 305	Reprographics		\$32.55	
		Voucher #: 105269	Invoice		Invoice No: 44283	10/21/2014	Paid Amt:	\$19,428.66	
								Check Amount:	\$42,677.65
								Report Total:	\$97,294.75

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Princeton Public Schools #477
Detail Payment Register By Check No.
Fund Summary

Fund Description	Total
06 Construction	\$97,294.75
Report Total	\$97,294.75

Princeton Public Schools - ISD #477

Wire Transfer Report

October 21, 2014

<u>Date:</u>	<u>Amount:</u>	<u>Description:</u>
9/15/2014	\$ 460,155.19	ACH File Transfer
9/15/2014	\$ 168,179.12	Federal Tax Wire Transfer
9/15/2014	\$ 27,545.42	State Tax Wire Transfer
9/15/2014	\$ 7,590.81	Select Account H S A
9/15/2014	\$ 90,236.38	TRA File Transfer
9/15/2014	\$ 16,876.07	PERA File Transfer
9/15/2014	\$ 656.50	MN Child Support File Transfer
9/15/2014	\$ 58,448.49	TSA File Transfer
9/15/2014	\$ 80,162.90	MSRS Severance Payment
9/19/2014	\$ 20,336.10	ACH File Transfer
9/19/2014	\$ 5,470.18	Federal Tax Wire Transfer
9/19/2014	\$ 676.81	State Tax Wire Transfer
9/19/2014	\$ 189.78	TRA File Transfer
9/19/2014	\$ 3,357.15	PERA File Transfer
9/30/2014	\$ 497,494.08	ACH File Transfer
9/30/2014	\$ 174,783.81	Federal Tax Wire Transfer
9/30/2014	\$ 28,333.97	State Tax Wire Transfer
9/30/2014	\$ 7,884.64	Select Account H S A
9/30/2014	\$ 511.64	MN Revenue
9/30/2014	\$ 81,635.94	TRA File Transfer
9/30/2014	\$ 30,744.25	PERA File Transfer
9/30/2014	\$ 656.50	MN Child Support File Transfer
9/30/2014	\$ 38,368.63	TSA File Transfer
10/3/2014	\$ 11,501.91	BMO Harris Bank - (Pcards)
10/10/2014	\$ 924.00	MN Revenue - (Sales tax)
TOTAL	\$ 1,812,720.27	

**PRINCETON PUBLIC SCHOOLS
TREASURER'S REPORT
MONTHLY CASH FLOW REPORT FOR SEPTEMBER 2014**

FUND	BEGINNING BALANCE	MONTHLY RECEIPTS	MONTHLY DISBURSEMENTS	JOURNAL ENTRIES	ENDING BALANCE
01 General	14,109,069.74	2,682,859.74	3,048,512.95	(1,568.35)	13,743,416.53
02 Food Service	339,820.34	116,713.02	97,375.35	4,280.83	359,158.01
04 Community Service	397,269.87	85,078.80	88,838.86	(1,098.54)	393,509.81
06 Building Fund	29,849,694.97	0.00	4,178.49	0.00	29,845,516.48
07 Debt Service	1,931,911.08	5,410.52	0.00	31.08	1,937,321.60
10 Activities	99,391.81	26,653.61	21,833.84	(2,748.18)	104,211.58
TOTAL	46,727,157.81	2,916,715.69	3,260,739.49		46,383,134.01

Bank Accounts

AP/PR Account (Bremer)	533,925.22
MSDLAF+	4,402,511.53
Investments (Fd01)	11,741,344.84
Investments (Fd06)	<u>29,845,516.48</u>
	46,523,298.07
O/S Accts Pay Checks	(59,501.32)
O/S Payroll Checks	(9,688.86)
O/S Wires	(75,755.38)
NSF Checks	<u>4,781.50</u>
TOTAL	46,383,134.01

Gifts to Princeton Schools
October 21, 2014

School/Program	Amount/Item	Donor	Purpose
Middle School Robotics	Check \$2000.00	Glenn Metalcraft	To purchase start up kits and supplies
High School Robotics	Check \$2000.00	Pellco	To purchase start up kits and supplies

	A	B	C	D	E	F
1	Open Enrolled Students (Out/In) as of October 21, 2014 that need Board Approval					
2	OE In/Out	Effective	Resident Dist.	Serving Dist.	Grade	Reason
3						
4	The following is information for Board Members - Open Enrollments that do not require board approval					
5	OUT	10/1/2014	Princeton	Elk River	3	Survey has not been returned as of this board meeting date.
6	IN	9/2/2014	Onamia	Princeton	2 & 4	On route to parent place of employment.
7						

RECEIVED
10-7-14

FUNDRAISING APPROVAL FORM

Date of fundraiser: Oct 25 Projected profit: \$ 2000.00 Amount earned:

Group or organization proposing the fundraiser: FFA Item(s) being sold: Money/Crop Donations

Company/organization supplying items to be sold: Crop + Money Drive for Camp Courage

The money raised will be used for: Donation to Camp Courage / FFA Activities

The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.

Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:

Place a checkmark beside each box to indicate whether the criteria for fundraising are met.

		Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.	<input checked="" type="checkbox"/>	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).	<input checked="" type="checkbox"/>	
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.	<input checked="" type="checkbox"/>	
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.	<input checked="" type="checkbox"/>	
5.	Information is going home with the students to the parents explaining the district's fundraising policy.	<input checked="" type="checkbox"/>	
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.	<input checked="" type="checkbox"/>	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.	<input checked="" type="checkbox"/>	
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: <ul style="list-style-type: none"> ◦ K-8: Only allowed if a parent or guardian is with the student ◦ 9-12: Groups of two or more students working together. 	<input checked="" type="checkbox"/>	

I have reviewed Policy #511 Fundraising and agree to its provisions:

Date: 10/2/14 Teacher/Sponsor Signature: [Signature]

As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. APPROVED NOT APPROVED

Date: 10/3/14 Administrator Signature: [Signature]

Date: 10/7/14 Superintendent Signature: [Signature]

Date: _____ School Board Chair Signature: _____

RECEIVED
10-9-14

COPY

511

FUNDRAISING APPROVAL FORM

Date of fundraiser: <u>Oct 20 - Nov 20</u>		Projected profit: <u>3000.00</u>	Amount earned:	
Group or organization proposing the fundraiser: <u>Princeton FFA</u>			Item(s) being sold: <u>Fruit, sausage, cheese, butterbraids</u>	
Company/organization supplying items to be sold: <u>Minnitex, McCone Foods, Butterbraids</u>				
The money raised will be used for: <u>FFA Member Events/Activities</u>				
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.			Place a checkmark beside each box to indicate whether the criteria for fundraising are met.	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:				
			Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.		<input checked="" type="checkbox"/>	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).		<input checked="" type="checkbox"/>	
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.		<input checked="" type="checkbox"/>	
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.		<input checked="" type="checkbox"/>	
5.	Information is going home with the students to the parents explaining the district's fundraising policy.		<input checked="" type="checkbox"/>	
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.		<input checked="" type="checkbox"/>	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.		<input checked="" type="checkbox"/>	
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: <ul style="list-style-type: none"> • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together. 		<input checked="" type="checkbox"/>	
I have reviewed Policy #511 Fundraising and agree to its provisions:				
Date: <u>10/8/14</u>	Teacher/Sponsor Signature: <u>[Signature]</u>			
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED				
Date: <u>10/8/14</u>	Administrator Signature: <u>[Signature]</u>			
Date: <u>10/14/14</u>	Superintendent Signature: <u>[Signature]</u>			
Date:	School Board Chair Signature:			



RECEIVED
10-10-14

511

FUNDRAISING APPROVAL FORM

Date of fundraiser: 10-15-2014		Projected profit: \$50⁰⁰		Amount earned:			
Group or organization proposing the fundraiser: LEO				Item(s) being sold: Tiger hats			
Company/organization supplying items to be sold: LEO Club							
The money raised will be used for: Various service projects (LEO)							
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.				Place a checkmark beside each box to indicate whether the criteria for fundraising are met.			
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:							
				Yes		No	
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.			X			
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).			X			
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.			X			
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.			X			
5.	Information is going home with the students to the parents explaining the district's fundraising policy.			X		X	
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.			X			
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.			X			
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together.			X			
I have reviewed Policy #511 Fundraising and agree to its provisions:							
Date: 10-9-14		Teacher/Sponsor Signature: Mr Nelson					
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED							
Date: 10/10/14		Administrator Signature: Darin Shaabs					
Date: 10/14/14		Superintendent Signature: Julia Espe					
Date:		School Board Chair Signature:					

u



RECEIVED
10-14-14

FUNDRAISING APPROVAL FORM

Date of fundraiser: Nov. 1-21		Projected profit: \$500 ⁰⁰ - \$1000 ⁰⁰		Amount earned: \$2000-4000	
Group or organization proposing the fundraiser: thirty-one gifts early childhood				Item(s) being sold: bags/totes	
Company/organization supplying items to be sold: thirty-one gifts adv course 2					
The money raised will be used for: ecfe activities					
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.				Place a checkmark beside each box to indicate whether the criteria for fundraising are met.	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:					
		Yes	No		
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.	X			
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable). <i>by counsel</i>	X			
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.		X		
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.	X			
5.	Information is going home with the students to the parents explaining the district's fundraising policy.		X		
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.	X			
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.	X			
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together.		X		
I have reviewed Policy #511 Fundraising and agree to its provisions:					
Date: 10/14/14		Teacher/Sponsor Signature: Sarah Stang			
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED					
Date: 10/14/14		Administrator Signature: <i>[Signature]</i>			
Date: 10/14/14		Superintendent Signature: Julia Espe			
Date:		School Board Chair Signature:			



Educational Tours

Watch videos, read
reviews and enroll on your
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




This is also your tour number

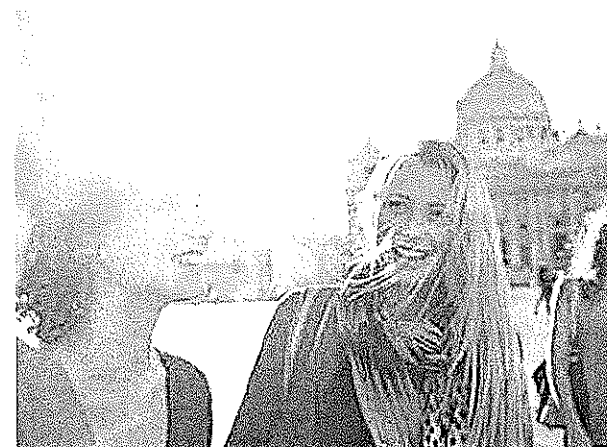
ITALY & GREECE

10 or 16 days (Italy + Greece) Extension includes Turkey

When you walk through the Roman Forum, climb the Acropolis in Athens and visit the site of the Oracle at Delphi, you're among some of the world's most historically significant ancient sights. But these places offer more than just a trip to the deep past—witness more recent history at the awe-inspiring Sistine Chapel and in the dramatic natural beauty of Capri.

EVERYTHING YOU GET:

-  Full-time Tour Director
-  Sightseeing: 6 sightseeing tours led by expert, licensed local guides; 1 walking tour
-  Entrances: Sistine Chapel; St. Peter's Basilica; Colosseum; Roman Forum; Capri island cruise; Pompeii Roman Ruins; Delphi site; Delphi Museum; Acropolis; Acropolis Museum
-  weShare, our online platform that taps into each student's interests for a more engaging learning experience
-       All of the details are covered: Round-trip flights on major carriers; Comfortable motorcoach; Night ferry; 3-day Greek island cruise with extension (Cruise staff gratuities included); 7 overnight stays in hotels with private bathrooms; 1 night cabin accommodation (4 with extension); European breakfast and dinner daily (3 meals daily during cruise extension)



Anyone can see the world.

YOU'RE GOING TO EXPERIENCE IT.

As you can see, your EF tour includes visits to the places you've learned about in school. That's a given. But it's so much more than that. Immersing yourself in new cultures—surrounded by the people, the language, the food, the way of life—creates inspirational moments that can't be listed in an itinerary. They can only be experienced.

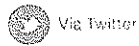
And the experience begins long before you get your passport stamped and meet your **Tour Director** in your arrival city. It begins the moment you decide to go. Whether it's connecting with other travelers on Facebook, Twitter or Instagram, or delving deeper into your destinations with our online learning platform, **weShare**, the excitement will hit you long before you pack your suitcase.

When your group arrives abroad, everything is taken care of so you can relax and enjoy the experience. Your full-time Tour Director is with your group around the clock, handling local transportation, hotels and meals while also providing their own insight into the local history and culture. **Expert local guides** will lead your group on sightseeing tours, providing detailed views of history, art, architecture or anything you may have a question about.

When your journey is over and you're unpacking your suitcase at home, you'll realize the benefits of your life-changing experience do not end. They have just begun.

@EFtours I attribute my college semester abroad to the love for travel I discovered on an EF Tour in high school. #traveltuesday

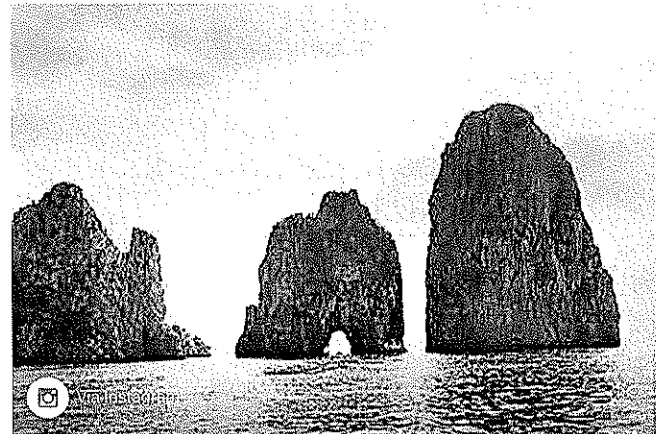
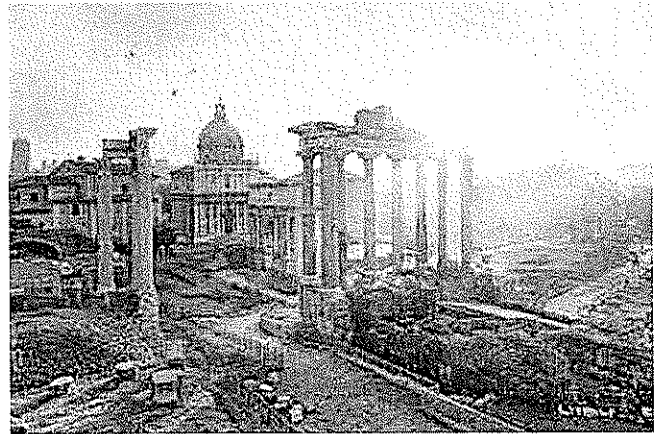
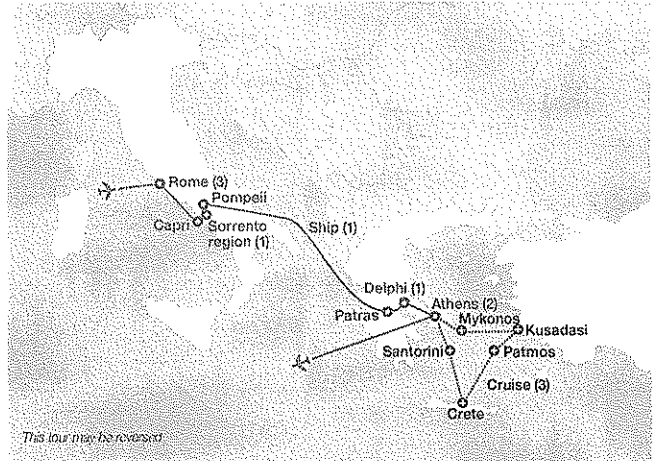
- MELISSA, TRAVELER



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Your teacher's Tour Website



What you'll experience on your tour

Day 1: Fly overnight to Italy

Day 2: Rome

- Meet your Tour Director at the airport in Rome, a city that integrates its past into the present better than any other. During your stay, explore the world's most famous arena, the Colosseum, where you can almost hear the stamping feet of the crowds gathered for gladiatorial combat. Nearby, the Roman Forum marks the former heart of the Roman Empire. Julius Caesar gave many of his great political speeches there. On your visit to the Vatican City, marvel at Michelangelo's breathtaking ceiling in the Sistine Chapel and look out for the colorful uniforms of the Swiss Guard, protectors of the Vatican City. Before you say "arrivederci," toss a coin into the Trevi Fountain to ensure a return trip to the Eternal City.

Day 3: Rome

- Take an expertly guided tour of Vatican City
- Visit the Sistine Chapel
- Visit St. Peter's Basilica
- Time to see more of Rome or
 - ☛ Catacombs

Day 4: Rome

- Take an expertly guided tour of Rome
- Visit the Colosseum
- Visit the Roman Forum
- Take a self-guided walking tour of Rome: Trevi Fountain; Pantheon; Spanish Steps

Day 5: Capri | Sorrento region

- Travel to Capri
- Take an expertly guided tour of Capri
- Take an island cruise
- Continue on to Sorrento and experience the unparalleled beauty of Italy's favorite resort town. Overlooking the Bay of Naples, Sorrento enjoys a mild climate throughout the seasons. Located in the Campania region, Sorrento's idyllic setting marks the starting point of the famed Amalfi Drive. This picturesque stretch of road provides stunning cliff-side views of the Tyrrhenian Sea as it winds 43 miles to Salerno. Sorrento offers a variety of diversions: you can venture to the fragrant lemon groves, splash around in the bay's bright blue waters or just unwind at a café with a cup of cappuccino or a scoop of gelato.

Day 6: Pompeii | Brindisi | Night ferry

- Travel to Pompeii
- Take an expertly guided tour of Pompeii
- Visit the Pompeii Roman Ruins
- Travel by night ferry to Patras

Day 7: Patras | Delphi

- Arrive in Patras
- Travel to Delphi

Day 8: Delphi | Athens

- Take an expertly guided tour of Delphi: Temple of Apollo
- Visit the Delphi Museum
- Continue on to Athens and discover the ancient city named for Athena, goddess of war and wisdom. During your stay you'll visit the Acropolis to view the Parthenon, perhaps the world's greatest architectural feat. See the Temple of Athena Nike, which once housed a gold statue of the goddess, her wings clipped to prevent her from deserting the city. Snap a picture of the Presidential Guard in traditional costume, then pass the stadium that hosted the first modern Olympics in 1896. You'll also have the chance to see the Temple of Olympian Zeus, built in 515 B.C. to honor the most powerful of all Greek gods.
- Enjoy a free evening or
 - ☛ Attend a Greek Evening

Day 9: Athens

- Take an expertly guided tour of Athens: Olympic Stadium
- Visit the Acropolis: Parthenon; Temple of Athena Nike
- Visit the Acropolis Museum
- Take a walking tour of Athens: Plaka District

Day 10: Depart for home

☛ 3-DAY TOUR EXTENSION

Days 10-12: Greek island cruise

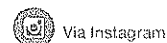
- Cruise the Greek islands and Turkey: Mykonos; Kusadasi; Patmos; Crete; Santorini
- Time to explore on your own or
 - ☛ Shore excursion packages: Ancient Ephesus; Knossos Palace; Oia Village

Day 13: Depart for home



I will never forget this trip to Italy and Greece one of the greatest experiences of my life! #eftours #parthenon #Acropolis #Greece

— KASEY, TRAVELER



Via Instagram

Just returned from a tour in Greece. Could not have chosen better tour guides if I had hand picked them myself. Iris was GREAT! All the guides were extremely knowledgeable and informative. Not to mention the care that they took to ensure our safety and satisfaction! Great Job EF! Thank you again Iris, for an unforgettable trip of a lifetime!

— SUE, GROUP LEADER



Via Facebook

TOP THREE THINGS I WILL SEE, DO, TRY OR EXPLORE

1. _____
2. _____
3. _____

— The easiest ways to —
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800-665-5364



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EF Educational Tours
8 Education Street
Cambridge, MA 02141

My daughter has gained such an amazing view of the world and history from this experience. She has not stopped talking since I picked her up at the airport. Thank you for all the organization, helpful hints, flexible payment plan and knowledgeable tour guides.

—CHARLOTTE, DAUGHTER TRAVELED JUNE 2014



THE WORLD LEADER IN INTERNATIONAL EDUCATION

Your teacher has partnered with EF because of our unmatched experience and worldwide presence, as well as our commitment to providing students with life-changing travel opportunities that are immersive and affordable. For 50 years, we've worked with educators across the globe to help millions of people become citizens of the world by breaking down barriers of language, culture and geography.

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	<p>OAK LAND COOPERATIVE CENTER District 957-51 Rebecca Fuller, Director / Principal</p>	<p>"Quality Education Meeting Individual Needs" Respectful Relationships Student Support Academic Relevance</p>
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1

FY14 BOARD REPORT

PROVIDING ALTERNATIVE PROGRAM AND CAREER/TECHNICAL SERVICES FOR CAMBRIDGE-ISANTI, PRINCETON AND ST. FRANCIS SCHOOLS

REBECCA FULLER, DIRECTOR/PRINCIPAL

History Of Oak Land Cooperative Center

2

Oak Land was developed in the mid 1970s through a spirit of cooperation among three districts of Cambridge-Isanti, Princeton and St. Francis. It was created to provide a greater array of career and technical programs available for district students.

Oak Land Area Learning Center was established in 1988.

Organization of Oak Land Cooperative Center

3

- Governing Board with Elected Officials from Cambridge-Isanti, St. Francis and Princeton Districts
- Fiscal Host: Cambridge-Isanti School District
- In addition, Ogilvie District has a Limited Partnership Agreement
- <http://www.cambridge.k12.mn.us/~alc/Cambridge%20Community>

Oak Land Cooperative Member District Services

4

District Services for Full Partnership Members

5

- Educational Research and Development
- Professional Expertise in Alternative Education
- Career and Technical Education Services
 - Coordinate Perkins Grant Requirements and Trainings
 - Advise District on CTE Licensure, Program Approval and Articulated Credit Agreements
 - Coordinate Technical Skills Attainment Assessments
- Additional Services Available

ADDITIONAL SERVICES FOR FULL PARTNERSHIP MEMBERS

6

- Teen Age Pregnant or Parent Program (TAPP)
- Area Learning Center High School Referral Option
- Junior High Program Referral Option
- Extended Day and Year Around Programs for K-12 grade Student Option
 - Targeted Services
 - Credit Make-up, Credit Recovery and Summer School

FY14 Princeton Senior High CTE Services

7

FY14 Perkins Grant Allocation:	\$19,239.00
Articulated College Credits Earned:	133
CTE Approved Programs SY2014-2019:	10
CTE Licensed Teachers:	12

Oak Land Cooperative Alternative Education Services

8

*QUALITY EDUCATION MEETING INDIVIDUAL
NEEDS
RESPECTFUL RELATIONSHIPS
STUDENT SUPPORT
ACADEMIC RELEVANCE*

*NORTH CENTRAL ASSOCIATION COMMISSION ON
ACCREDITATION AND SCHOOL IMPROVEMENT (NCA CASI)
SINCE 2012*

Student Criteria for Enrollment in all Area Learning Center Programs



- ◆ Performs substantially below the performance level for pupils of the same age in a locally determined achievement test.
- ◆ Is one year behind in satisfactorily completing course work or obtaining credits for graduation.
- ◆ Is pregnant or is a parent.
- ◆ Has been assessed as chemically dependent.
- ◆ Has been excluded or expelled according to sections 121A.40 to 121A.56.
- ◆ Has been referred by a school district for enrollment in an eligible program or a program pursuant to section 12D.69.
- ◆ Is a victim of physical or sexual abuse.
- ◆ Has experienced mental health problems.
- ◆ Has experienced homelessness sometime within six months before requesting a transfer to an eligible program.
- ◆ Speaks English as a second language or has limited English proficiency.
- ◆ Has withdrawn from school or has been chronically truant.

Number of State-Approved Alternative Programs FY14

Targeted Services=281

Contract Alternatives=13

Alternative Programs=59

Area Learning Centers=264

Alternative Education Programming

11

- Three full-time & part-time High School Area Learning Center programs with students, ages 14-21 years old, earning credit toward graduation.
- Off-site Junior High Program for 7th–9th grade students
- School-within-a-School Middle Level Program for 6th – 8th grade students at Princeton Middle
- Targeted Services Program intervention for K-8th grade students

On Site Support Services

12

- Chemical Health Specialist
- Social Worker
- Community Share on Wednesdays
- Academic and Behavior Managers
- School Resource Officer



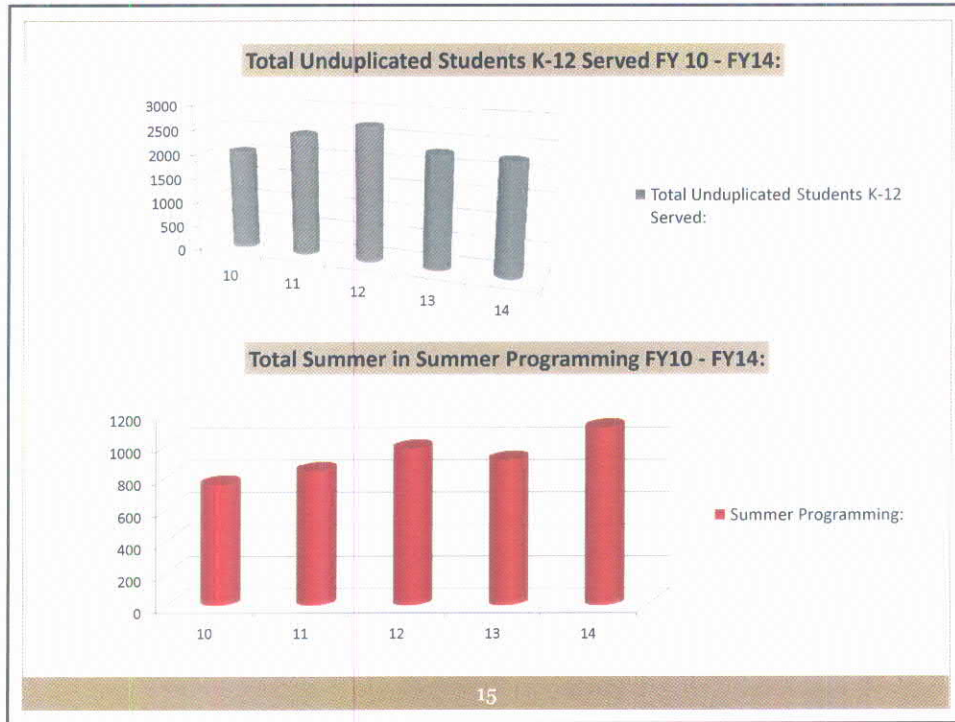
Students Served through Oak Land Cooperative Alternative Education Services

13

**Number of Students Served at
Oak Land Area Learning Center Programs**


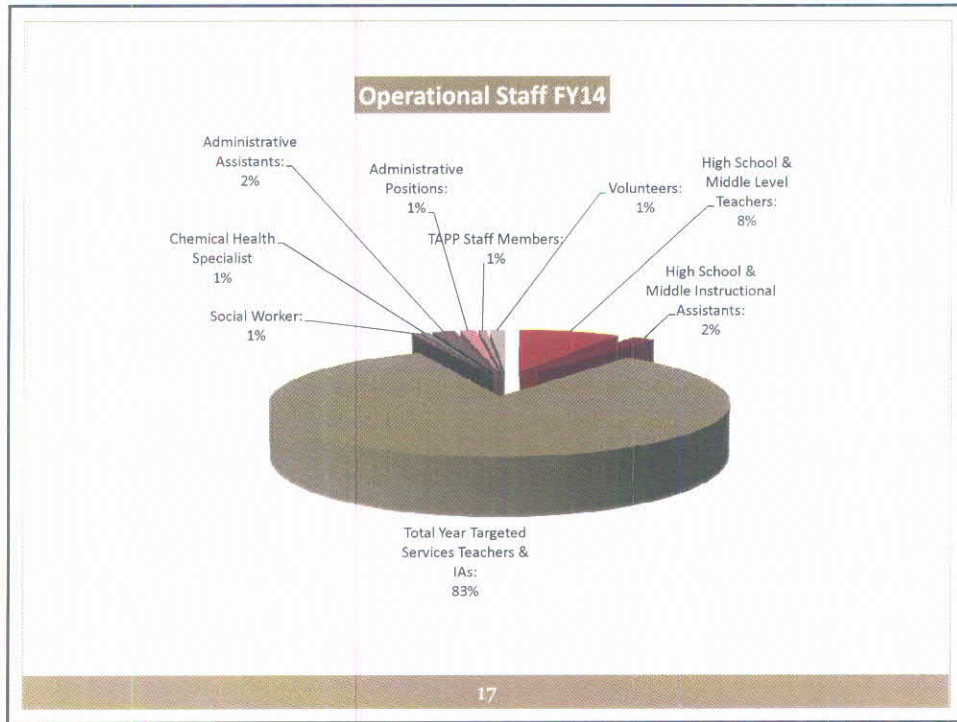
	FY10	FY11	FY12	FY13	FY14
High School ALC Programs:	740	764	860	609	553
Middle Level Off-Site Program:	21/yr	17/yr	17/yr	16/yr	8/yr
Middle Level School within a School:	0	58	63	89	31
Targeted Services Programs K-8th gr:	1269	1622	1774	1560	1661
Summer Programming:	752	838	974	904	1104
Total Unduplicated Students K-12 Served:	2041	2464	2714	2274	2253

14



Students Served Continued . . .	FY10	FY11	FY12	FY13	FY14
Total Participating TAPP Students:	12/yr	17/yr	13/yr	9/yr	10/yr
Total Districts Served:	13	14	10	10	13
Total Districts in Joint Partnership:	3.5	3.5	3.5	3.5	3.5
Free & Reduced Lunches:	108	BS=47% OLW=8% ML=80%	BS=58.3% OLW=47% ML=75%	BS=47% OLW=49% ML=100%	BS=50% OLW=45% ML=50%
Special Education Students Served:	BS=22 OL=23	BS=16 OL=19 ML=3	BS=11 OL=15 ML=2	BS=15 OL=12 ML=2	BS=10 OL=13 ML=1
Graduates in Programs:	BS=19 PR=1 OL=37	BS=12 PR=1 OL=25	BS=17 PR=1 OL=44	BS=25 PR=0 OL=29	BS=19 PR=0 OL=32

16



District Academic Interventions

18

Extended Day K-8th Grade Program Intervention

19

Intervention and Prevention Program that assists student to be successful while remaining in the traditional school environment

Academic focused on Language Arts and Math
Support in School Skills needed for Graduation

Princeton Targeted Services Overview

20

School Year

- Average of 94 (1st – 8th) Students/Term -2%

Summer

- 114 Students during Summer of 2013 -10%

High School Extended Day Credit Recovery and Summer Programming Intervention

21

“Handshake” :8th to 9th Grade Transition
Intervention

Graduation Requirements Referral

8 Year Round Programs Available to Students

2014 Summer Programs 299.23 credits earned

Middle Level Programming Intervention

22

Junior High Off-Site Program
(7th – 9th grade students)

Academic and Behavior Support

Change in Environment due to various reasons. Identified goal and transition back into resident school.


FY14 Five Year Summary
76% of enrolled students do not return to our High School ALC

SWS Middle Level Program
(6th – 8th grade students at Princeton Middle School)

Academic Reading Intervention

90 min. Intensive English focus using the curriculum “Read 180”

FY 14
38% demonstrated > 1 year’s growth
14% demonstrated > 2 year’s growth



Accomplishments in FY14

23

Board Report Accomplishments in FY14

24

- **AdvancED Accreditation**
 - Complete Updated Technology Plan
 - Complete Continuous Improvement Plan
 - Complete an Assessment System with Multiple Measurements
- **Curriculum & Instruction**
 - Social Curriculum Review
- **Programming**
 - Chemical Health Specialist On-Site in Cambridge
 - Implemented a Building Wide Behavior System
- **Staff Development**
 - Implemented Professional Learning Community (PLC) Model
 - IObservation Personal Growth Plans
- **Skyward Student Management System**
 - Increased Access for Families and Student
- **Technology**
 - Embedding Technology Throughout Instruction

Student Accomplishments

25

- Students competed in the MAAP STARS state event and **finished first in Video Promotion and second in Parenting Decision Making.** Also earning one gold (90%) and two silver (80%) ribbons in the Employment Interview event and silver in the Public Speaking competition.

(MAAP STARS is the Minnesota branch of the national vocational organization for alternative students. 16 events ranging from Team Advertising to Employment Interview)

- Over 300 students representing 35 schools participated in the event. Students participate as individuals and/or in team competition events and are evaluated by business leaders.

QUESTIONS . . .

26

**THANK YOU FOR YOUR CONTINUED SUPPORT
OF OAK LAND COOPERATIVE CENTER AND
THE STUDENTS IT SERVES!**



Multiple Measurements Ratings and Focus Ratings 2014 Results

written by Julie Williams, Director of Teaching and Learning

On October 1, the Minnesota Department of Education released the 2014 Multiple Measurements Rating (MMR) and Focus Rating (FR) accountability results. While all schools receive an MMR and FR, only Title 1 schools are eligible for one of the five designation (Priority, Focus, Continuous Improvement, Celebration Eligible and Reward Schools).

A Multiple Measurements Rating (MMR) is given to all schools in the state on an annual basis and measures school performance in the areas of proficiency, growth, achievement gap reduction, and graduation rates.

- Proficiency: Examine each student group in a school and determine whether they have adequate proficiency index rates and are meeting established targets.
- Growth: Measures the ability of schools to get students to exceed predicted growth based on the students' last assessment result.
- Achievement Gap Reduction: Measures the ability of schools to get higher levels of growth from lower-performing student groups than statewide average growth for higher-performing groups.
- Graduation Rates: Examines each student group in a school and determines whether they have adequate graduation rates or are showing adequate improvement from year to year.

The Total MMR score is computed as follows:

- Each domain is worth 25 points
- The MMR is generated by dividing the total number of points earned by the total number of points possible
- For most elementary and middle schools, 75 points possible
- For most high schools, 100 points possible
- The MMR is a 0-100 percentage for all schools

The Focus Rating (FR) is used to measure a school's success in reducing achievement gaps between student groups. Focus Rating measures proficiency and growth of minority students and students. With the Focus Rating the domains are each worth 25 points and the score is generated by dividing the total number of points earned by the total number of points possible.

Princeton Public Schools saw significant increase across all schools in our district

receiving scores. South Elementary does not receive a MMR or FR score due to the fact that they do not give state standardized tests at those grade levels. The high school received an MMR score of 45.73% which was an increase of 5.29% and a FR of 43.46% which was an increase of 21.50%. The middle school received an MMR score of 52.76% which was an increase of 29.43% and a FR of 75.71% which was an increase of 12.15%. North Elementary received an MMR score of 52.81% which was an increase of 23.20% and an FR of 71.90% which was an increase of 10.03%.

In Princeton, South Elementary and North Elementary are the schools that receive Title I funding and would be eligible for an MMR designation. Although North Elementary made significant gains, we fell just short of receiving a designation.

Multiple Measurements Rating (MMR)

2014 Results

Background

In 2011, The U.S. Department of Education invited states to apply for “ESEA flexibility”. Under this flexibility, Minnesota has built an accountability system that moves beyond No Child Left Behind (NCLB) requirements.

The NCLB Flexibility Waiver allows accountability, recognition and support for MN schools by:

- transitioning from a compliance-based, punitive system
- recognizing high performing schools and allowing other schools to learn from best practice
- emphasizing a statewide system of support for professional development
- setting a new goal and targets to reduce the achievement gap in half by 2017
- raising the graduation rate goal to 9-% for every student group
- ensuring all students demonstrate growth

Multiple Measurements Rating

A Multiple Measurements Rating (MMR) is given to all schools in the state on an annual basis and measures school performance in the areas of proficiency, growth, achievement gap reduction, and graduation rates.

Proficiency: Examine each student group in a school and determine whether they have adequate proficiency index rates and are meeting established targets.

Growth: Measures the ability of schools to get students to exceed predicted growth based on the students' last assessment result.

Achievement Gap Reduction: Measures the ability of schools to get higher levels of growth from lower-performing student groups than statewide average growth for higher-performing groups.

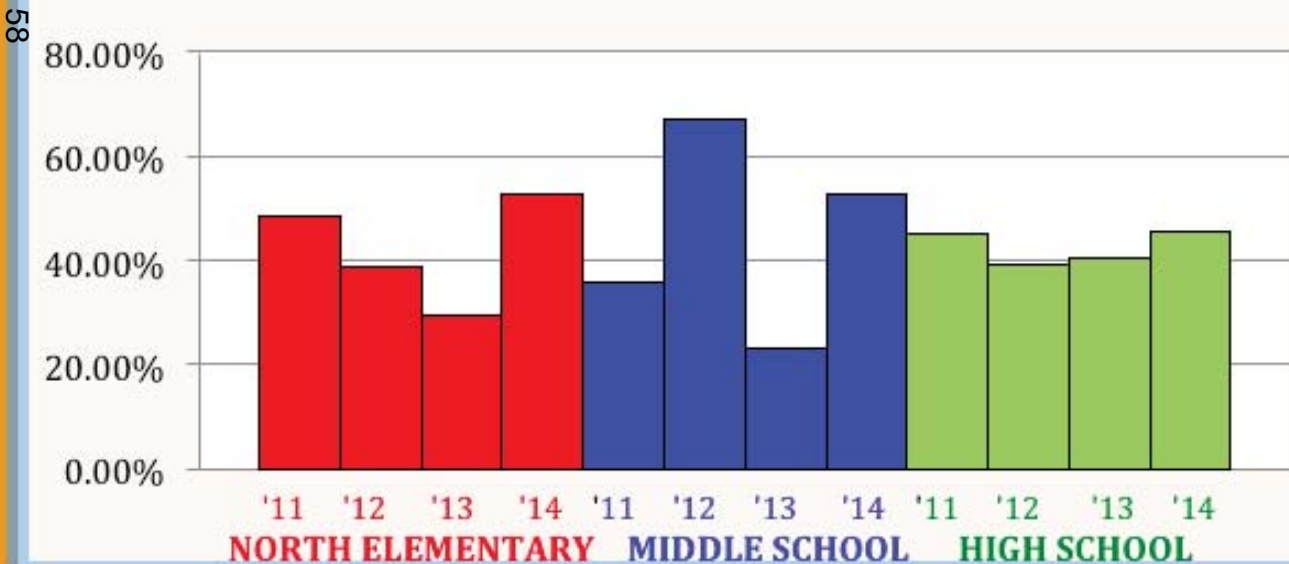
Graduation Rates: Examines each student group in a school and determines whether they have adequate graduation rates or are showing adequate improvement from year to year.

Total MMR

- Each domain is worth 25 points
- The MMR is generated by dividing the total number of points earned by the total number of points possible
- For most elementary and middle schools, 75 points possible
- For most high schools, 100 points possible
- The MMR is a 0-100 percentage for all schools

MMR:Princeton Results

PRINCETON'S MULTIPLE MEASUREMENTS RATING 2011-2014



Year	School	MMR
2011	High School	45.21%
2012	High School	39.11%
2013	High School	40.44%
2014	High School	45.73%
2011	Middle School	35.91%
2012	Middle School	67.04%
2013	Middle School	23.33%
2014	Middle School	52.76%
2011	North Elem	48.64%
2012	North Elem	38.86%
2013	North Elem	29.61%
2014	North Elem	52.81%

Focus Rating (FR)

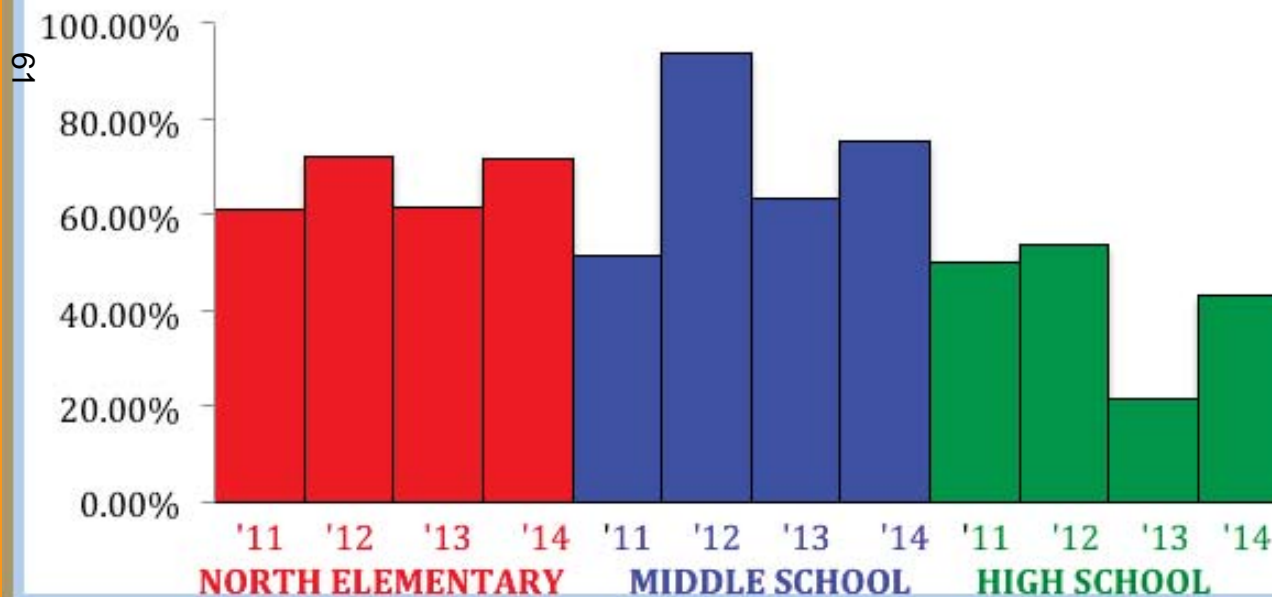
The Focus Rating (FR) is used to measure a school's success in reducing achievement gaps between student groups. Focus Rating measures proficiency and growth of minority students and students receiving special services (EL, Special Ed, Free and Reduced Price Lunch) in the domains Focused Proficiency and Achievement Gap Reduction.

Total Focus Rating (FR)

- Each domain is worth 25 points, for 50 possible points
- The FR is generated by dividing the total number of points earned by the total number of points possible

FR: Princeton Results

**PRINCETON'S FOCUS RATING
2011-2014**



Year	School	FR
2011	High School	50.37%
2012	High School	53.84%
2013	High School	21.96%
2014	High School	43.46%
2011	Middle School	51.73%
2012	Middle School	94.14%
2013	Middle School	63.56%
2014	Middle School	75.71%
2011	North Elem	61.25%
2012	North Elem	72.24%
2013	North Elem	61.87%
2014	North Elem	71.90%

How are schools identified for support?

- Title I schools that perform in the bottom 25% of schools within their grade grouping are identified as:
 - Priority Schools
 - Bottom 5% on MMR
 - Identified every 3 years
 - Focus Schools
 - Bottom 10% on FR
 - Some schools are identified as Focus schools for persistent low graduation rates
 - Identified every 3 years
 - Continuous Improvement
 - Bottom 25% on MMR not already identified as Priority or Focus
 - Annual designation

How are high-performing schools recognized?

- Schools that perform within the top 40% of schools within their grade grouping are annually designated as:
 - Reward Schools
 - Top 15% on MMR
 - Celebration Eligible
 - Next 25% on MMR (in the 60th to 85th percentile)
 - Celebration Eligible schools are invited to apply for the Celebration recognition

**BOARD INPUT ON GOALS
2014-2015**

Princeton Public Schools Vision (what we intend to create and experience)

No boundaries to learning

Input: This needs to be re-considered. (6 members)

Princeton Public Schools Mission Statement (our core purpose)

To develop the potential in each person through academic and co-curricular excellence

Input: This needs to be re-considered. (6 members)

Review of Board Member Priorities 2013-2014

- Increasing student achievement and programs--6 members
- Working together cohesively and positively--6 members
- New/Renovated Facilities--5 members
- Long Range Planning and Improvements to Operation--4 members
- Board Procedures--3 members

Board Member Priorities Revisited for 2014-2015

- Increasing student achievement and programs--6 members
- Working together cohesively and positively as a Board--2 members
- New/Renovated Facilities--5 members
- Long Range Planning and Improvements to Operation--3 members
- Board Procedures--1 member
- NEW: Marketing and Public Relations Campaign needed--2 members
- NEW: Partnerships should increased--2 members
- NEW: Continue with past goals regarding budget and finance--6 members

Specific Feedback from Board Members

Student Achievement Comments

- Is our “primary deal”
- Believe that everyone can succeed
- Help kids feel confidence and be productive
- Need to emphasize career and technical education and personal finance
- Need to consider weighted grades
- Lose too many students to Postsecondary Enrollment Options
- Need more Advanced Placement and more participation in College in the Schools
- Have a great elective program, but how is it leading to careers?
- Need to have more rigorous high academic programming at the secondary level
- Need to hold higher expectations of behaviors and academics at the middle level
- Need to have career pathways at the high school level
- Need apprenticeships, job shadowing, ways to get students into the workplace
- Need to get 2 years of college during high school
- Need to figure out how to promote parental involvement in EDUCATION at all levels
- Need to invest in the funds to get technology in each student’s hands
- Need to have goals to include all students in extracurricular activities
- Making great progress with adding new extracurriculars (2 Board members)
- Continue with PBIS
- Collect the data and show progress (3 Board members)
- “Can we set a goal of achieving at state average?”
- “Teachers who inspired me were tough on me and took an interest in me”

Operations Comments

- Need to keep working on employee salaries that are too low
- Need to maintain and increase our enrollment
- Need to retain our teachers
- Look at staffing at the middle/high school level--smaller than elementary
- Work on morale
- Clarify decision-making procedures
- Electives need to have a plan for offering (every other year?)
- Think about a six hour day at the high school
- Become 50% paperless

New/Renovated Facilities Comments

- We must do something to improve Early Childhood spaces
- High School needs to be remodeled
- Great progress so far (6 Board members)

Marketing/Public Relations Campaign Comments

- Public Relations are needed
- Board Members need to be visible at school activities
- Website needs upgrading
- Should we hire a part-time person for this? (2 Board members)
- Social Media needs to improve (2 members)
- We need a clear image
- We need to brand ourselves (maybe Tiger Pride and Pathways to Careers?)
- Let's reach more people to keep our positive vibe going in the community (2 members)
- Let's put a billboard or electronic board on 169 by Shopko

Partnerships Comments

- Parents are our biggest partners
- We could be more welcoming and inviting to parents and people who come into the schools
- We need to increase involvement of parents at the secondary level (2 Board members)
- Call home for good reasons
- Small businesses, big businesses
- We need to have more events which invite people into the schools
- So important to build public trust

Board Procedures Comments

- Need to get the agreement in whole board not to respond to parent complaints with their own opinions. We have board policy about that.
- Administrators have short history in the district and should do more checking on history/policies
- We need to move along Board meetings in shorter times
- We need to have a balance of letting people talk and moving meetings along
- This is going better than in the past
- Maybe each Board Member should be assigned to a school to go to their activities, concerts, etc.

Budget and Finance Comments

- Over time, we need to shrink the budget
- Need to lose the fund balance slowly

Miscellaneous Comments

- Community Education Opportunities need to expand targeted programs
- Look for Community Education programs for adults that really attract segments of adults like Crossfit and Adult Swimming

**INDEPENDENT SCHOOL DISTRICT NO. 477
Princeton, Minnesota**

COMMUNICATIONS LETTER

Year Ended June 30, 2014

INDEPENDENT SCHOOL DISTRICT NO. 477

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**REPORT ON MATTERS IDENTIFIED AS A RESULT OF
THE AUDIT OF THE FINANCIAL STATEMENTS**

To the School Board and Management
Independent School District No. 477
Princeton, Minnesota

In planning and performing our audit of the financial statements of Independent School District No. 477, Princeton, Minnesota as of and for the year ended June 30, 2014, in accordance with auditing standards generally accepted in the United States of America, we considered the District's internal control over financial reporting (internal control) as a basis for designing our auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented or detected and corrected, on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. The significant deficiency identified is stated within this letter.

The accompanying memorandum also includes financial analysis provided as a basis for discussion.

The matters discussed herein were considered by us during our audit and they do not modify the opinion expressed in our Independent Auditor's Report dated October 13, 2014, on such statements.



This communication is intended solely for the information and use of management, the School Board and others within the District and state oversight agencies is not intended to be and should not be used by anyone other than these specified parties.

Kern, Dewenter, Viere, Ltd

KERN, DEWENTER, VIERE, LTD.
St. Cloud, Minnesota
October 13, 2014

INDEPENDENT SCHOOL DISTRICT NO. 477

SIGNIFICANT DEFICIENCY

June 30, 2014

PREPARATION OF FINANCIAL STATEMENTS AND RELATED NOTE DISCLOSURES

As a function of the audit process, auditors are required to gain an understanding of the District's internal control, including the financial reporting process.

The District does not have an internal control system designed to provide for the preparation of the financial statements and related note disclosures in accordance with accounting principles generally accepted in the United States of America. As auditors, we were requested to draft the financial statements and accompanying Notes to the Financial Statements. This circumstance is not unusual in a district of your size.

This condition increases the risk that errors could occur which would not be prevented or detected and corrected in a timely manner. Even though all management decisions related to financial reporting are made by the District's management and approval of the financial statements and accompanying note disclosures lies with management, it is the responsibility of management and those charged with governance to make the decision whether to accept the degree of risk associated with this condition because of cost or other considerations.

INDEPENDENT SCHOOL DISTRICT NO. 477

**REQUIRED COMMUNICATION
June 30, 2014**

We have audited the financial statements of Independent School District No. 477, Princeton, Minnesota for the year ended June 30, 2014, and have issued our report thereon dated October 13, 2014. Professional standards require that we provide you with the following information related to our audit.

OUR RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA AND GOVERNMENT AUDITING STANDARDS AND OMB CIRCULAR A-133

As stated in our engagement letter, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with U.S. Office of Management and Budget (OMB) *Circular A-133*.

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also in accordance with OMB *Circular A-133*, we examined, on a test basis, evidence about the District's compliance with the types of compliance requirements described in the OMB *Circular A-133* Compliance Supplement applicable to each of its major federal programs for the purpose of expressing an opinion on the District's compliance with those requirements. While our audit provided a reasonable basis for our opinion, it did not provide a legal determination on the District's compliance with those requirements.

Our responsibility for the supplementary information accompanying the financial statements, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

INDEPENDENT SCHOOL DISTRICT NO. 477

REQUIRED COMMUNICATION

June 30, 2014

PLANNED SCOPE AND TIMING OF THE AUDIT

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit involved judgment about the number of transactions to be examined and the areas to be tested.

Our audit included obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District.

QUALITATIVE ASPECTS OF ACCOUNTING PRACTICES

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2014. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Depreciation – The District is currently depreciating its capital assets over their estimated useful lives, as determined by management, using the straight-line method.

General Education and Special Education Aid – General Education Aid is an estimate until average daily membership (ADM) values are final. Since this is normally not done until after the reporting deadline, this Aid is an estimate. Special Education Aid is also dependent upon ADM value; however, in addition to those, this Aid is dependent on the availability of monies and complex formulas that are finalized after reporting deadlines.

Net Other Post Employment Benefits (OPEB) Obligation and Net Pension Obligation – These liabilities are based on actuarial studies of future obligations of the District for post employment and pension benefits.

The financial statement disclosures are neutral, consistent and clear.

INDEPENDENT SCHOOL DISTRICT NO. 477

REQUIRED COMMUNICATION

June 30, 2014

DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT

We encountered no difficulties in dealing with management in performing and completing our audit.

CORRECTED AND UNCORRECTED MISSTATEMENTS

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. We identified the following uncorrected misstatement of the financial statements. Management has determined its effect is immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

- State Receivables

In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in aggregate, to the financial statements taken as a whole.

DISAGREEMENTS WITH MANAGEMENT

For purposes of this letter, a disagreement with management is a financial accounting, reporting or auditing matter, whether or not resolved to our satisfaction that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

MANAGEMENT REPRESENTATIONS

We requested certain representations from management that are included in the management representation letter.

MANAGEMENT CONSULTATIONS WITH OTHER INDEPENDENT ACCOUNTANTS

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

OTHER AUDIT FINDINGS OR ISSUES

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

INDEPENDENT SCHOOL DISTRICT NO. 477

REQUIRED COMMUNICATION

June 30, 2014

OTHER MATTERS

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content and methods of preparing the information to determine that the information complies with accounting principles generally accepted in United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

INDEPENDENT SCHOOL DISTRICT NO. 477

FINANCIAL ANALYSIS

June 30, 2014

The following pages provide graphic representation of select data pertaining to the financial position and operations of the District for the past five years. Our analysis of each graph is presented to provide a basis for discussion of past performance and how implementing certain changes may enhance future performance. We suggest you view each graph and document if our analysis is consistent with yours.

Due to its complexity, it would be impossible to fully explain the funding of public education in Minnesota within this letter. The last section of this report, which contains a summary of legislative changes affecting school districts, gives an indication of how complicated the funding system is. The following section provides some state-wide funding and financial trend information.

AVERAGE DAILY MEMBERSHIP AND PUPIL UNITS

The largest single funding source for Minnesota school districts is basic General Education Aid. Each year, the State Legislature sets a basic formula allowance. Total basic general education revenue is calculated by multiplying the formula allowance by the number of pupil units for which a district is entitled to aid. Pupil units are calculated using a legislatively determined weighting system applied to ADM. Over the years, various modifications have been made to this calculation, including changes in weighting and special consideration for declining enrollment districts.

Year	General Education Aid Formula Allowance	
	Amount	Percent Increase
2004	\$ 4,601	0.0%
2005	4,601	0.0%
2006	4,782	4.0%
2007	4,974	4.0%
2008	5,074	2.0%
2009	5,124	1.0%
2010	5,124	0.0%
2011	5,124	0.0%
2012	5,174	1.0%
2013	5,224	1.0%
2014	5,302	1.5%
2015*	5,831	1.9%

* General Education Aid - Of the \$ 529 increase over 2014, \$ 105 is for inflation at 1.9%; the remaining \$ 424 is a shifting of revenue to adjust for pupil weight changes, pension adjustments changes and other restructuring.

INDEPENDENT SCHOOL DISTRICT NO. 477

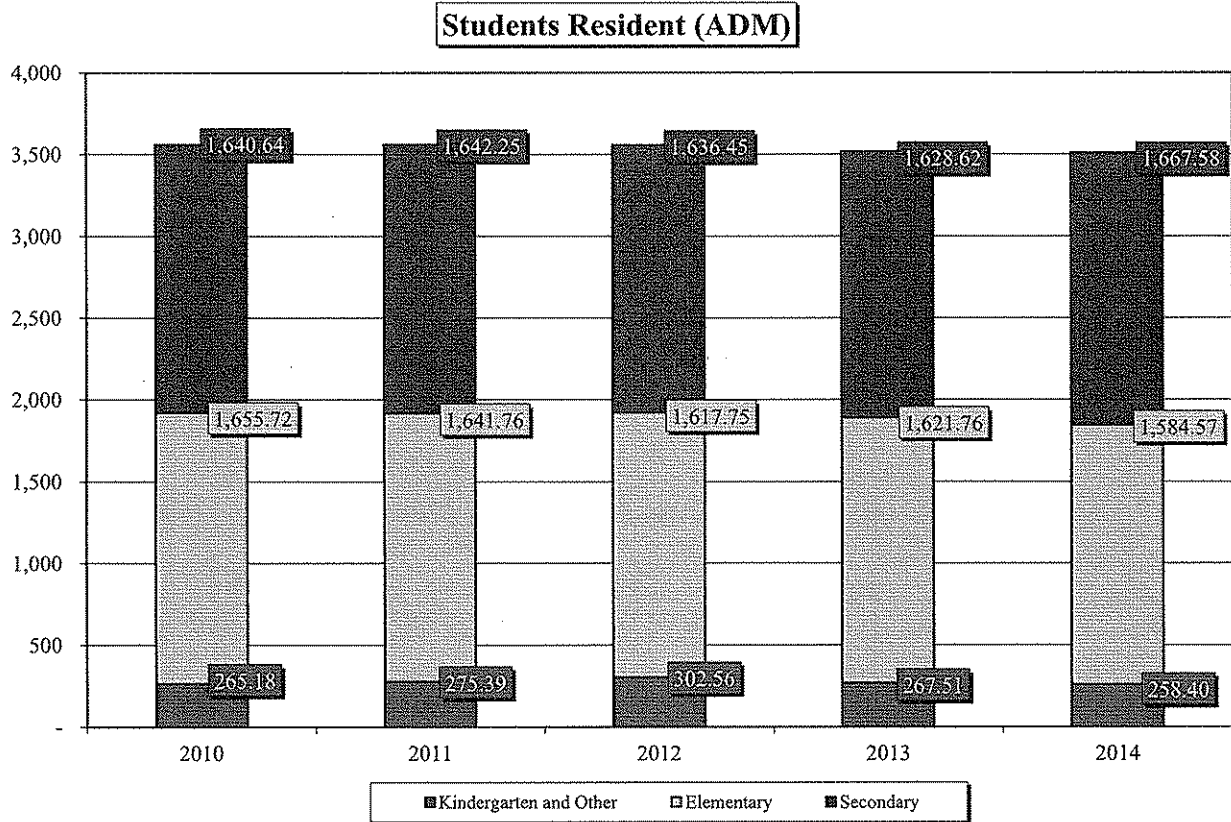
FINANCIAL ANALYSIS

June 30, 2014

RESIDENT AVERAGE DAILY MEMBERSHIP AND WEIGHTED AVERAGE DAILY MEMBERSHIP SERVED

The following summarizes resident ADM of the District over the past five years ended June 30:

ADM	2010	2011	2012	2013	2014
Kindergarten and Other	265.18	275.39	302.56	267.51	258.40
Elementary	1,655.72	1,641.76	1,617.75	1,621.76	1,584.57
Secondary	1,640.64	1,642.25	1,636.45	1,628.62	1,667.58
Total Resident ADM	3,561.54	3,559.40	3,556.76	3,517.89	3,510.55



* Estimate as of September 15, 2014

The chart and graph above illustrate the decrease in resident ADM encountered by the District in the five years presented. Total resident ADM has decreased 1.4% since 2010 and decreased by 0.2% from 2013 to 2014.

To calculate a majority of the District's education aids, the ADM amounts are converted into pupil units by weighting, based on the student's grade level. These weighting factors are presented in the table on the following page.

INDEPENDENT SCHOOL DISTRICT NO. 477

FINANCIAL ANALYSIS

June 30, 2014

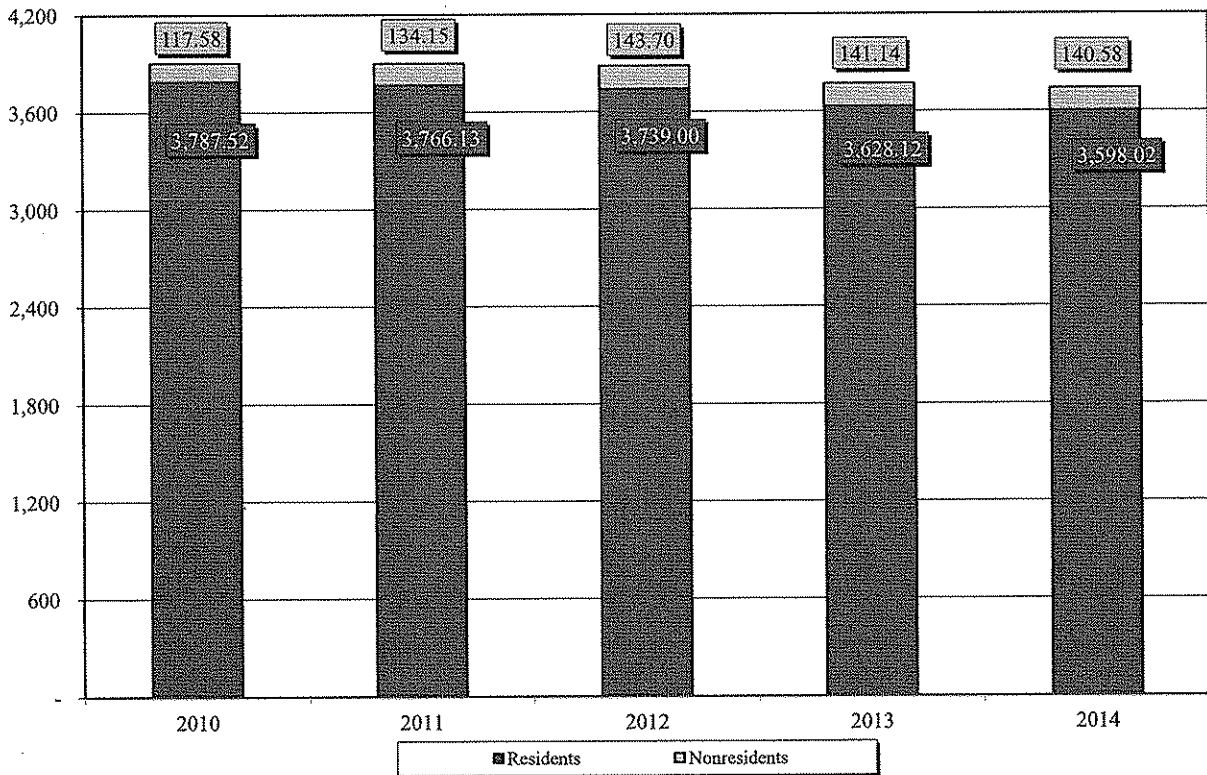
RESIDENT AVERAGE DAILY MEMBERSHIP AND WEIGHTED AVERAGE DAILY MEMBERSHIP SERVED

Pupil Units Weighting						
	Pre-Kindergarten	Kindergarten Disabled	Kindergarten	Elementary Grades 1-3	Elementary Grades 4-6	Secondary
2010 through 2014	1.25	1.00	0.612	1.115	1.06	1.30

WADM	2010	2011	2012	2013	2014
Residents	4,117.10	4,109.17	4,092.98	4,064.89	4,068.10
Resident WADM Going Elsewhere	(329.58)	(343.04)	(353.98)	(436.77)	(470.08)
Nonresident WADM Coming In	117.58	134.15	143.70	141.14	140.58
Total WADM Served	3,905.10	3,900.28	3,882.70	3,769.26	3,738.60

The District once again experienced a decrease in weighted average daily membership (WADM) served in 2014, due to an increase in net students lost to open enrollment of 33.87 WADM in the past year. Total WADM served from 2013 to 2014 decreased .81%, or 30.66 WADM.

Students Served (WADM)



* Estimate as of September 15, 2014

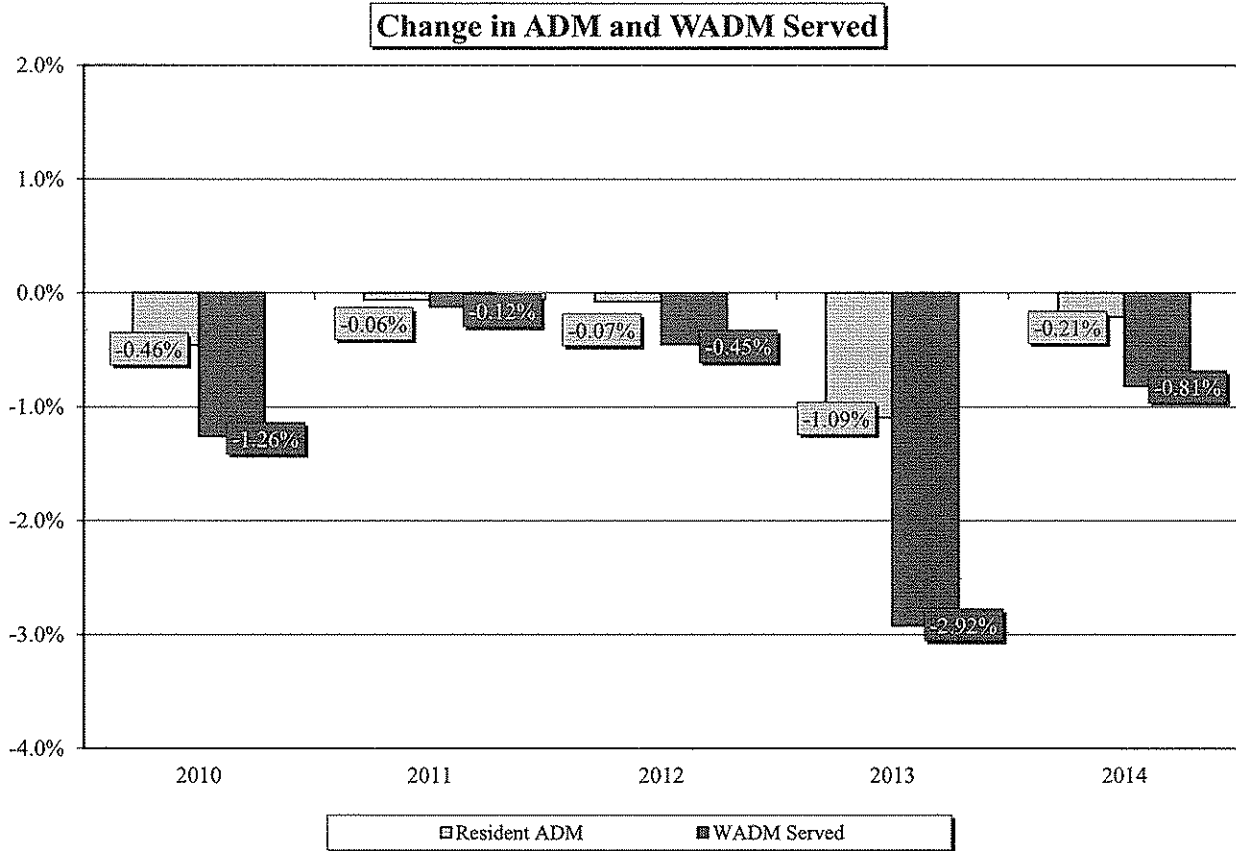
INDEPENDENT SCHOOL DISTRICT NO. 477

FINANCIAL ANALYSIS

June 30, 2014

RESIDENT AVERAGE DAILY MEMBERSHIP AND WEIGHTED AVERAGE DAILY MEMBERSHIP SERVED

The following graph illustrates the percent change in ADM and WADM served over the past five years.



* Estimate as of September 15, 2014

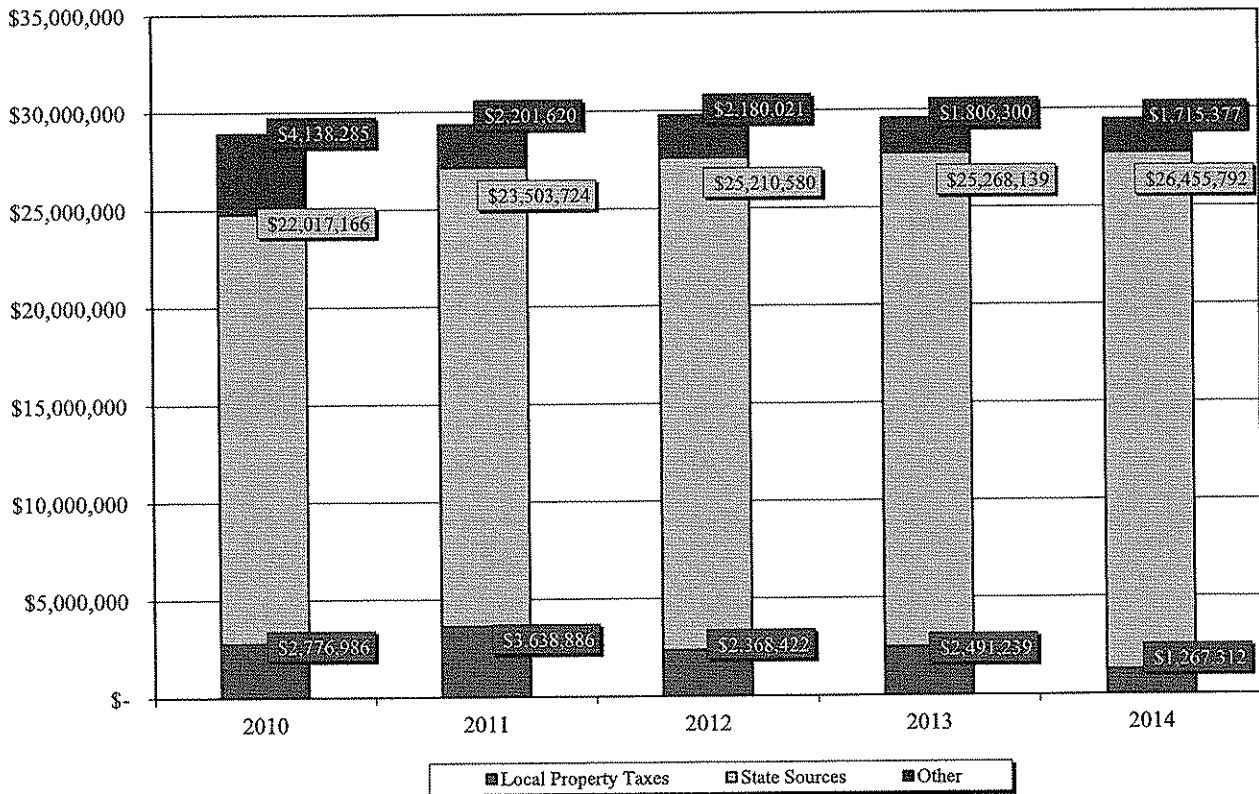
INDEPENDENT SCHOOL DISTRICT NO. 477

**FINANCIAL ANALYSIS
June 30, 2014**

GENERAL FUND SOURCES OF REVENUE

Total General Fund revenue increased \$ 506,044, or 1.7%, over the last five years and decreased only \$ 127,197, or .43%, from 2013 to 2014. Although total revenue was comparable to the prior year, there were offsetting increases and decreases within the major revenue categories or sources. The most significant are outlined below. State revenue sources, which make up approximately 90% of total revenues, increased by only 4.7% from the prior year which was due primarily from the tax shift which shifted revenue from property taxes to state sources in 2014. The property tax revenue decreased 49.1% due to the tax shift. Local revenue decreased 5.0% or \$ 90,923.

General Fund Sources of Revenue



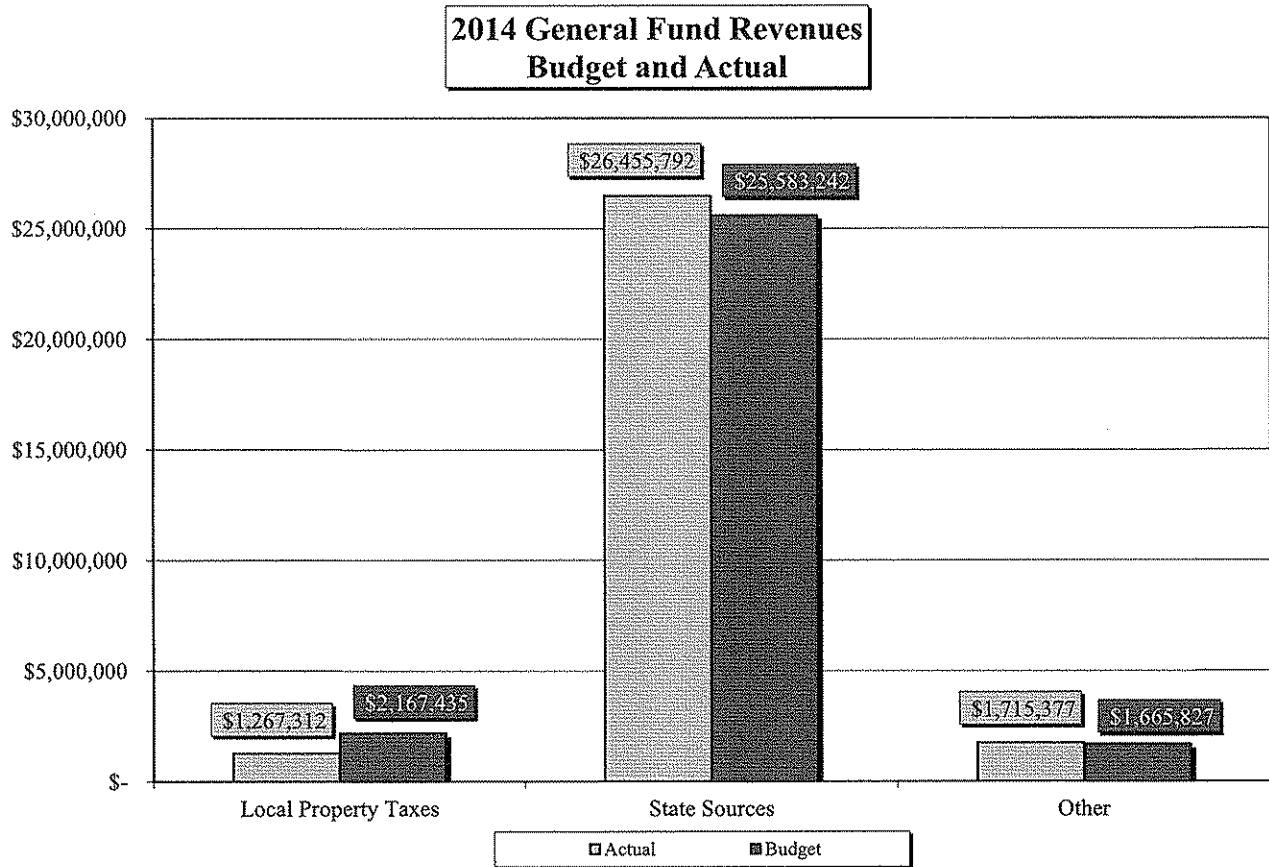
INDEPENDENT SCHOOL DISTRICT NO. 477

FINANCIAL ANALYSIS

June 30, 2014

GENERAL FUND BUDGET AND ACTUAL

Overall, total revenue was over budget by only \$ 21,977, or .07%. Although in total revenues were very close to budget, there were offsetting budget variances within the major categories or sources. Local property tax revenue was under budget by \$ 900,123 and state revenue was over budget by \$ 872,550. Both of these budget variances were due the District not taking the full effect of the tax shift into consideration in the budget.



INDEPENDENT SCHOOL DISTRICT NO. 477

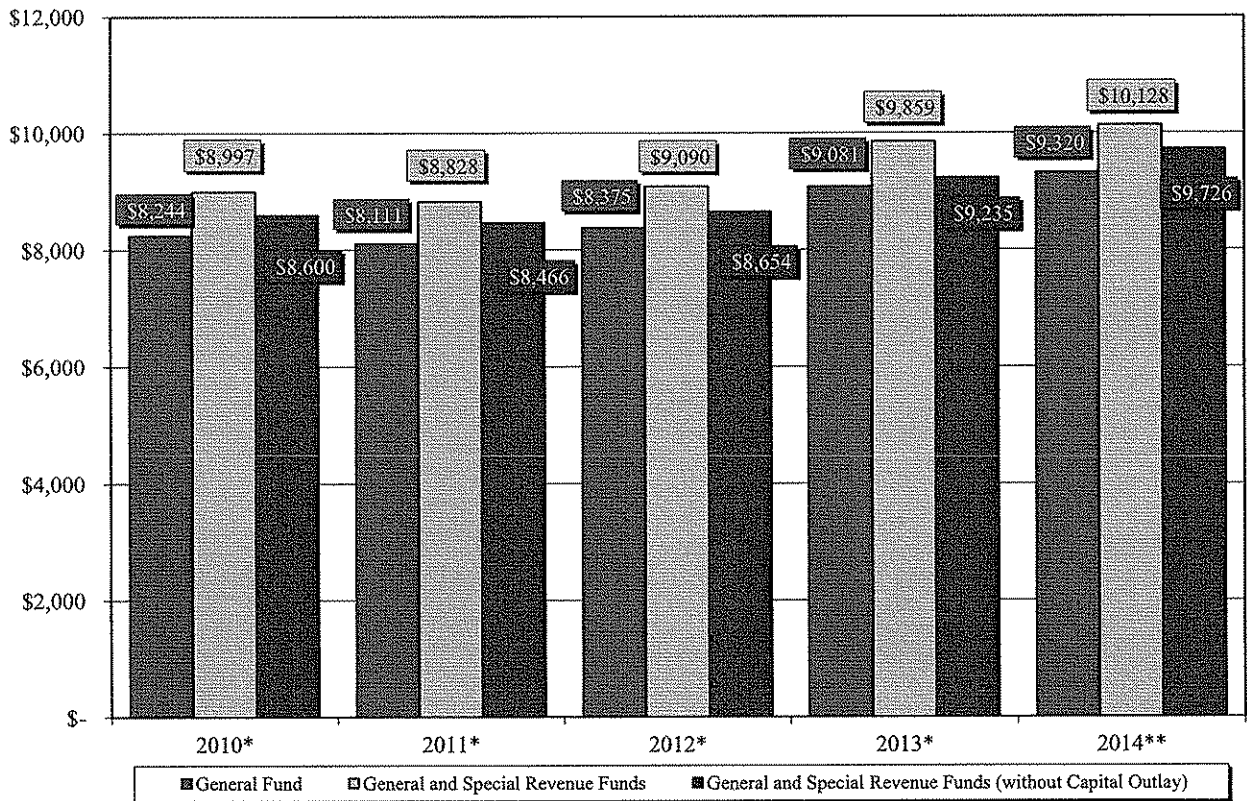
**FINANCIAL ANALYSIS
June 30, 2014**

EXPENDITURES PER STUDENT

Expenditures per student (ADM served) for all programs are summarized as follows:

	2010*	2011*	2012*	2013*	2014**
General Fund	\$ 8,244	\$ 8,111	\$ 8,375	\$ 9,081	\$ 9,320
General and Special Revenue Funds	8,997	8,828	9,090	9,859	10,128
General and Special Revenue Funds (without Capital Outlay)	8,600	8,466	8,654	9,235	9,726

Expenditures Per Student ADM Served



* Source: *School District Profiles*

** Estimate as of September 15, 2014.

The District experienced an increase in expenditures per student ADM from 2013 to 2014, which was the result of an increase in expenditures of \$ 363,254 or 1.2% and a 1.4% decline in the students served. The average 2013 expenditure per ADM served for districts in the 2,200-4,449 enrollment category was \$ 9,927 for the General Fund and \$ 10,897 for the General and Special Revenue Funds, so the District has been consistently lower than other districts of comparable size.

INDEPENDENT SCHOOL DISTRICT NO. 477

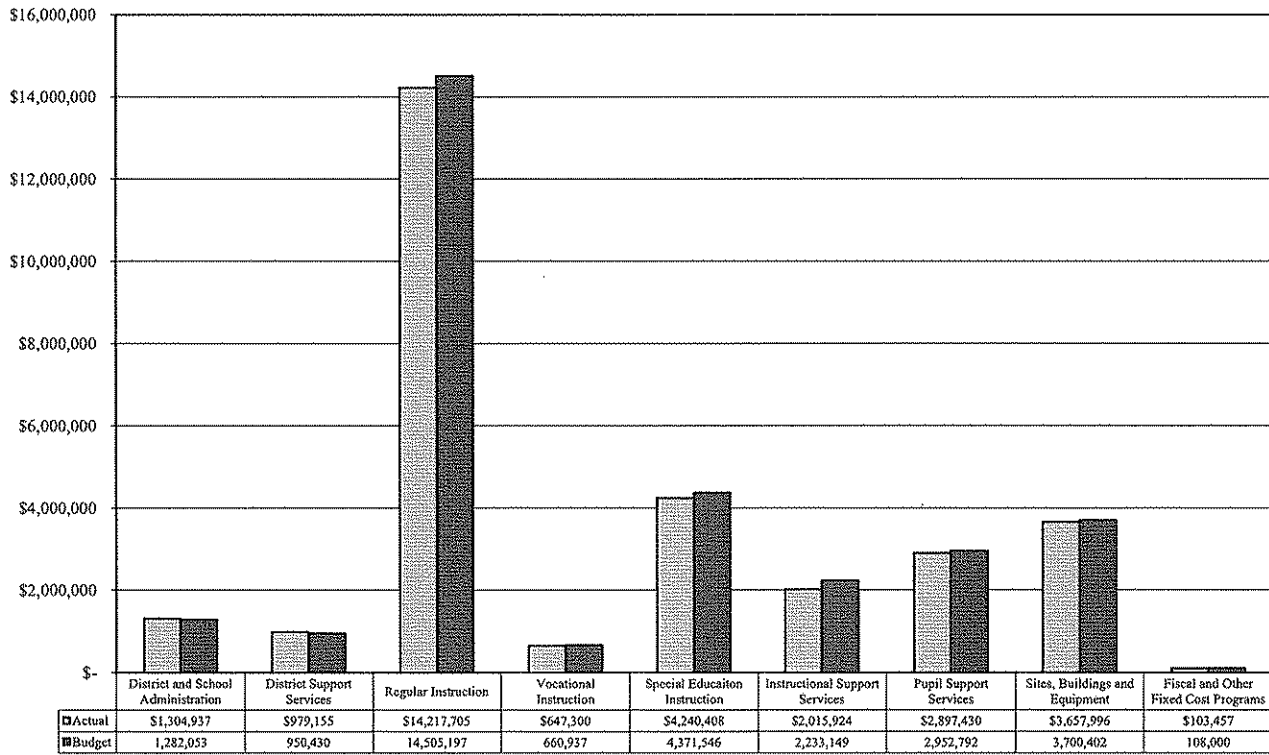
FINANCIAL ANALYSIS

June 30, 2014

GENERAL FUND BUDGET AND ACTUAL

In total, General Fund expenditures were under budget by \$ 700,194. As noted in the graph below, all categories came in under budget, with the exception of Administration and District Support Services. The largest budget variance can be seen in the Regular Instruction category, which was \$ 287,492 under budget primarily due to a conservative budget for student activities which are under board control. Instructional Support Services was \$ 217,225 under budget as a result of staffing changes.

2014 General Fund Expenditures
Budget and Actual



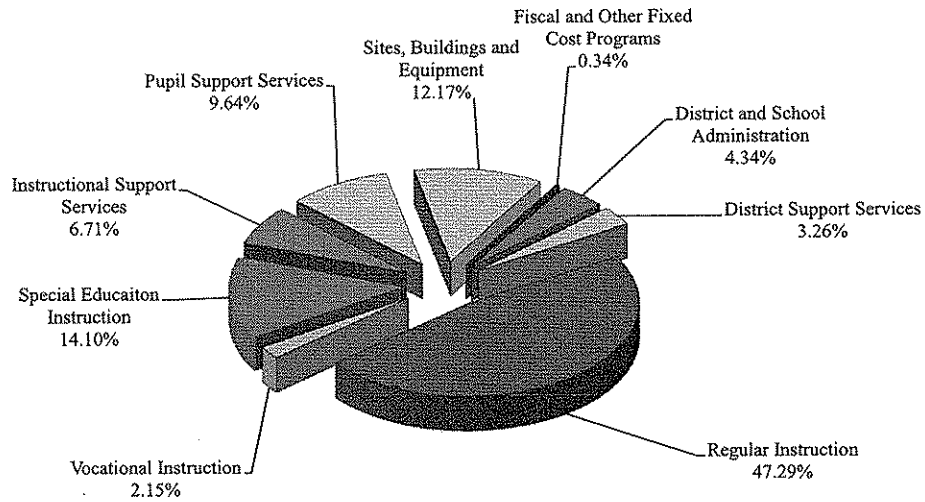
INDEPENDENT SCHOOL DISTRICT NO. 477

FINANCIAL ANALYSIS

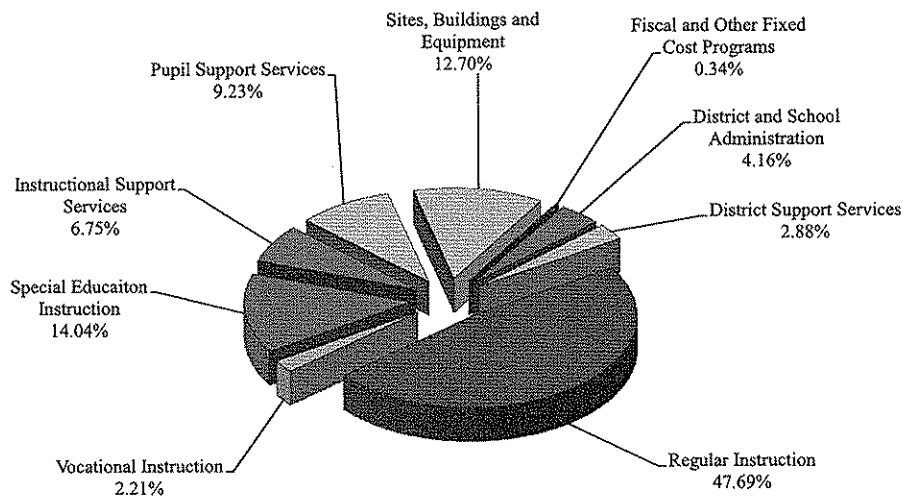
June 30, 2014

GENERAL FUND OPERATIONS

2014 General Fund Expenditures



2013 General Fund Expenditures



INDEPENDENT SCHOOL DISTRICT NO. 477

**FINANCIAL ANALYSIS
June 30, 2014**

GENERAL FUND OPERATIONS

The following table presents five years of comparative operating results for the District's General Fund:

For Year Ended June 30,	2010	2011	2012	2013	2014
Revenues	\$28,932,437	\$29,344,230	\$ 29,759,023	\$29,565,678	\$ 29,438,481
Expenditures	28,148,041	27,449,665	28,241,640	29,701,058	30,064,312
Excess of Revenues Over (Under) Expenditures	784,396	1,894,565	1,517,383	(135,380)	(625,831)
Other Financing Sources	210,000	-	2,270	140,499	-
Fund Balance, July 1	8,720,825	9,715,221	11,609,786	13,129,439	13,134,558
Fund Balance, June 30	\$ 9,715,221	\$ 11,609,786	\$ 13,129,439	\$ 13,134,558	\$ 12,508,727

For the Year Ended June 30,	2010	2011	2012	2013	2014
Nonspendable	\$ -	\$ 93,620	\$ 57,266	\$ 115,513	\$ 120,915
Reserved/Restricted for:					
Staff Development	170,000	39,500	-	-	31,944
Operating Capital	3,077,423	3,280,314	3,045,263	2,556,205	2,612,930
Deferred Maintenance	-	-	5,746	53,532	63,449
Health and Safety	(52,670)	(31,443)	76	(47,281)	(85,013)
Gifted and Talented	49,490	60,664	57,401	45,509	53,654
Committed for:					
Severance Pay	1,266,568	912,844	845,777	728,692	695,993
Assigned for:					
Student Activities	127,946	115,052	128,346	98,397	102,958
Staff Development	-	-	92,178	91,536	-
Q-Comp Program	135,800	123,130	122,783	55,711	53,235
Technology	-	500,000	700,000	667,930	410,504
Building Improvements	-	2,000,000	3,800,000	3,600,000	3,600,000
Program Initiatives	-	-	-	400,000	400,000
ERRP	-	-	84,665	38,131	-
Unassigned	4,940,664	4,516,105	4,189,938	4,730,683	4,448,158
Total	\$ 9,715,221	\$ 11,609,786	\$ 13,129,439	\$ 13,134,558	\$ 12,508,727

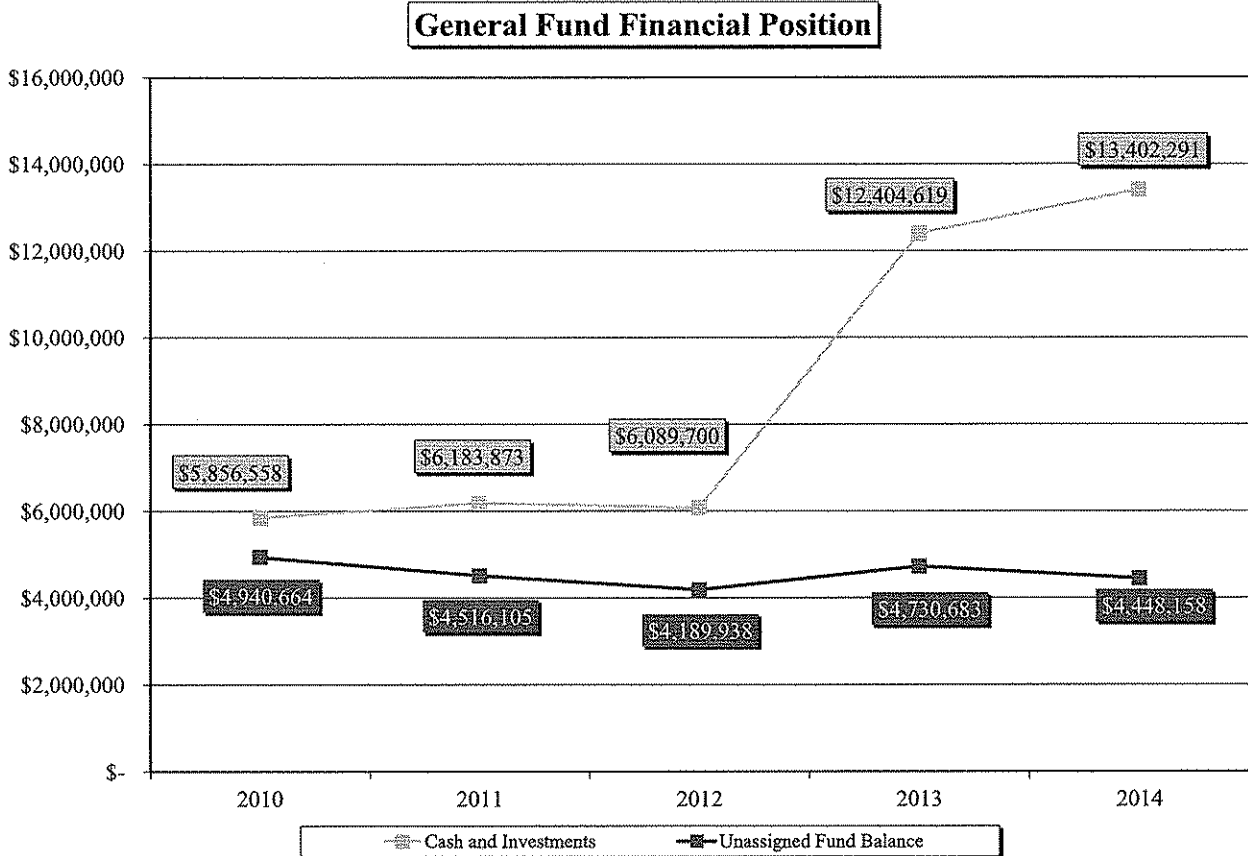
In 2011, the District implemented Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This implementation added the fund balance classification nonspendable, changed the General Fund reserved fund balances to restricted, changed the designated fund balances to committed and assigned and changed the General Fund unreserved fund balance to unassigned.

Between 2014 and 2013 total fund balance decreased by \$ 625,831, including a \$ 282,525 decrease in the unassigned portion. The unassigned balance of \$ 4,448,158 represents slightly less than two months of expenditures (based on year 2014 levels) and 14.5% of the annual budget. The District's fund balance policy requires a minimum General Fund unassigned fund balance of 10.0% of the annual budget.

INDEPENDENT SCHOOL DISTRICT NO. 477

FINANCIAL ANALYSIS
June 30, 2014

GENERAL FUND OPERATIONS



While the General Fund unassigned fund balance has seen a decrease since 2010 of \$ 492,506, the General Fund cash and investment balance has increased \$ 7,545,733 over the same time frame. Part of the reason for the increase in cash and investment balances over this time is due to the State of Minnesota paying approximately 73% of the state aid entitlement by June 2010, 70% was paid by June 30, 2011, 64% by June 30, 2012, 86% by June 30, 2013 and 90% by June 30, 2014. The tax shift was also repaid in 2014 resulting in a further increase in cash.

INDEPENDENT SCHOOL DISTRICT NO. 477

**FINANCIAL ANALYSIS
June 30, 2014**

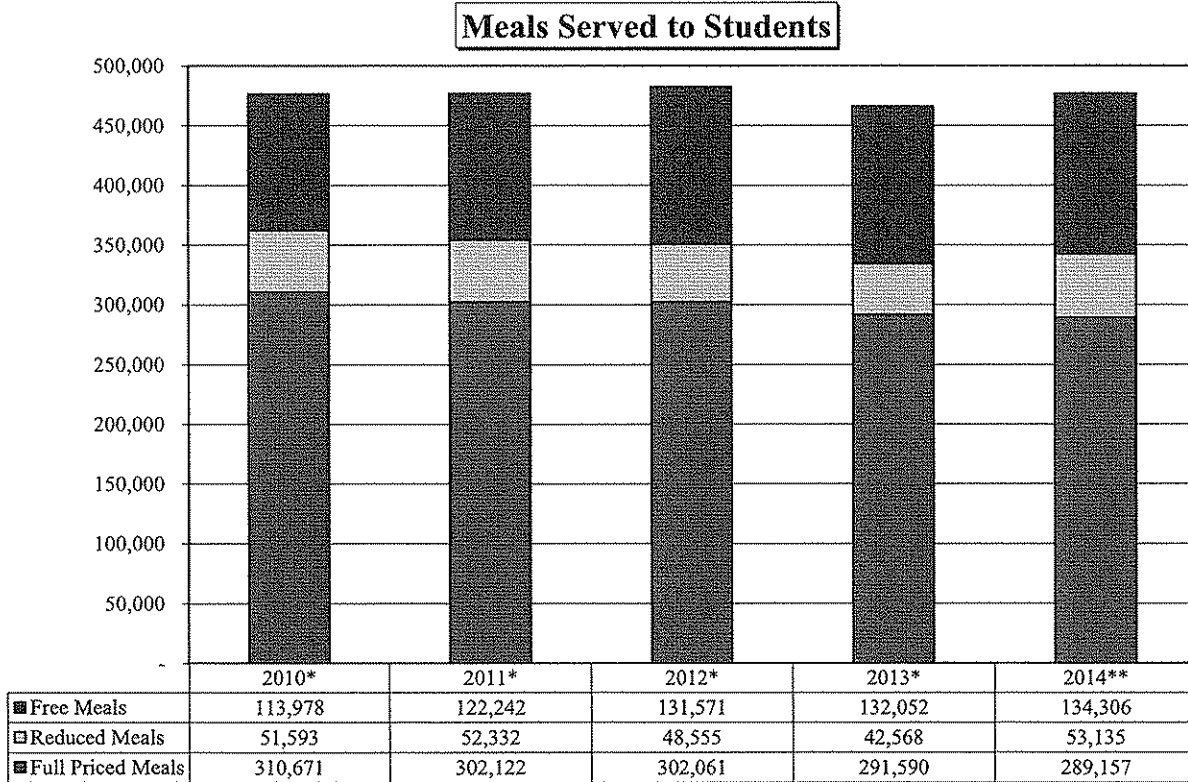
FOOD SERVICE FUND

The following table presents five years of comparative operating results for the District's Food Service Fund.

For the Year Ended June 30,	2010	2011	2012	2013	2014
Revenues	\$ 1,325,818	\$ 1,323,992	\$ 1,341,331	\$ 1,381,076	\$ 1,533,309
Expenditures	1,231,719	1,381,806	1,321,449	1,430,246	1,630,740
Excess of Revenues Over (Under) Expenditures	94,099	(57,814)	19,882	(49,170)	(97,431)
Fund Balance, July 1	439,266	533,365	475,551	495,433	446,263
Fund Balance, June 30	\$ 533,365	\$ 475,551	\$ 495,433	\$ 446,263	\$ 348,832

During the year ending June 30, 2014, revenues increased \$ 152,233 due to a combination of increased free and reduced meal reimbursement, the addition of the summer food service program in the summer of 2014 and the additional \$.06 received per lunch for the Healthy, Hunger-Free Kids Act. Expenditures increased by \$ 200,494 as a result of the increased number of meals served and planned capital purchases. The MDE recommends districts maintain a net cash fund balance not to exceed three months of expenditures based on a nine month operating year.

The following chart reflects the number and type of meals served to students over the five previous years.



* Source: *Food and Nutrition Services: District Financial Report* by the MDE

** Source: SNP claim information submitted to the MDE by the District

INDEPENDENT SCHOOL DISTRICT NO. 477

FINANCIAL ANALYSIS

June 30, 2014

COMMUNITY SERVICE FUND

The following table presents five years of comparative operating results for the District's Community Service Fund.

For the Year Ended June 30,	2010	2011	2012	2013	2014
Revenues	\$ 1,146,087	\$ 1,128,676	\$ 1,154,947	\$ 1,131,170	\$ 1,058,378
Expenditures	1,321,003	1,045,348	1,089,447	1,114,255	977,749
Excess of Revenues Over (Under) Expenditures	(174,916)	83,328	65,500	16,915	80,629
Fund Balance, July 1	303,992	129,076	212,404	277,904	294,819
Fund Balance, June 30	\$ 129,076	\$ 212,404	\$ 277,904	\$ 294,819	\$ 375,448

The Community Service Fund revenues once again exceeded expenditures. During the year ending June 30, 2014, revenues decreased by 6.4% while expenditures decreased 12.3%. Revenues and expenditures decreased primarily due to the All Day Kindergarten activity moving to the General Fund. All categories of restricted fund balance remained positive at year end.

INDEPENDENT SCHOOL DISTRICT NO. 477

LEGISLATIVE SUMMARY June 30, 2014

The following is a brief summary of current legislative changes and issues affecting the funding of Minnesota school districts. More detailed and extensive summaries are available from the Minnesota Department of Education (MDE).

STATE AID APPROPRIATIONS

Total appropriations from the state general fund for E-12 education for the 2014-2015 biennium are \$ 15.6 billion including \$ 7.6 billion for 2014 and \$ 8.0 billion for 2015. This includes the addition of funding for all-day kindergarten, beginning in 2015.

The formula allowance for 2014 General Education Aid was increased \$ 78 (1.5%) to \$ 5,302. For 2015 and later, the formula allowance is set at \$ 5,831, which is an increase of 1.9% over 2014 after adjusting for the change in pupil unit weights and the elimination of the aid subtraction for pension rate changes. Beginning in 2015, basic revenue is calculated using adjusted pupil units with the new pupil weights rather than adjusted marginal cost pupil units.

As of the November 2013 forecast for the state, education appropriations have been restored to the 90%/10% payment schedule, and the tax shift was fully paid back on June 20, 2014.

In 2015, the extended time revenue allowance increases from \$ 4,601 to \$ 5,017 to adjust for the change in pupil weights. Also in 2015, the gifted and talented revenue increases from \$ 12 to \$ 13 to adjust for the change in pupil weights.

For 2015 and later, alternative teacher compensation revenue (Q Comp) will be changed from a component of general education revenue to a separate categorical revenue. The funding amount will not change. Declining enrollment revenue, pension adjustment revenue and location equity revenue will be added as new components of general education revenue.

For 2015 only, teacher development and evaluation revenue is available for districts not enrolled in Q Comp for teachers employed on October 1 of the prior school year. A teacher is defined to include all staff required to be licensed including administrators.

Marginal cost calculations will be eliminated from the definition of pupil units. Beginning in 2015, a new component of general education revenue, "declining enrollment revenue," will be established to replace funding previously provided to districts with declining enrollment through marginal cost pupil units. The declining enrollment revenue is set to equal the decline in adjusted pupil units between the prior year and the current year times 28% of the formula allowance.

The compensatory revenue formula for 2015 and later is adjusted to neutralize the impact of the change in pupil unit weights by deducting \$ 839 from the formula allowance for compensatory revenue calculations instead of \$ 415. Districts will be allowed to use up to 5% of its compensatory revenue for programs designed to prepare children for entry into school including early education programs, parent-training programs, school readiness programs, early kindergarten programs for four-year olds and voluntary home visits and other outreach. This is in addition to the 5% that districts currently have flexibility with. The remaining 90% of compensatory revenue must be spent at the site where the revenue is generated.

INDEPENDENT SCHOOL DISTRICT NO. 477

LEGISLATIVE SUMMARY

June 30, 2014

STATE AID APPROPRIATIONS

For 2015 and later, \$ 530 will be deducted from the formula allowance used in calculating elementary and secondary sparsity revenue to neutralize the impact of pupil unit weighting changes. The transportation sparsity formula was also adjusted to account for the removal of marginal cost pupil unit accounting and the new pupil weights.

Beginning in 2015, the operating capital allowances are adjusted to compensate for the elimination of marginal cost pupil units and the new pupil unit weights. The basic rate increases from \$ 73 to \$ 79; the sliding scale rate based on building age increases from \$ 100 to \$ 109; and the learning year rate increases from \$ 30 to \$ 31. Beginning in 2015, the equalizing factor for operating capital will increase from \$ 10,194 to \$ 14,500 to adjust for the change in pupil unit weights and reduce the property tax share of operating capital revenue to offset the new general education levy. The allowable uses of operating capital revenue are also clarified by including computer hardware, software, annual licensing fees and cross referencing the definition of textbooks in the nonpublic pupil aid statute.

Beginning in 2015, a new component of general education revenue for districts with below average reduction for changes in employer pension contributions is established. The revenue per pupil unit is set to equal the difference between the district's 2014 pension adjustment per pupil unit and the state average year 2014 aid reduction per pupil unit.

Beginning in 2015, location equity revenue is established as a new component of general education revenue. For a district with any of its area in the seven-county metropolitan area, the revenue equals \$ 424 times the adjusted pupil units (APU) for that school year. For all other school districts with more than 2,000 pupils in average daily membership, for the year ending in the year before the levy is certified (2012 for 2015 revenue), the revenue equals \$ 212 times the APU for the school year. Location equity is an equalized levy spread on referendum market value (RMV); the equalizing factor is \$ 510,000. If a district levies less than the maximum amount, the aid is reduced proportionately. A district may opt out of the revenue by adopting a board resolution prior to September 1 of the year prior to the year for which the decision to opt out becomes effective (September 1, 2013 for FY 2015 revenue). For participating districts, the location equity allowance is subtracted from the referendum allowance.

Beginning in 2015, school districts are allowed to use general education revenue generated for all-day kindergarten to meet the needs of three and four year olds in the district. This does not apply to a district with a fee-based all-day kindergarten.

Beginning in 2015, the statewide revenue limit for career and technical education (CTE) revenue expires and revenue is computed using the new formula enacted in 2012 that bases funding on 35% of approved program expenditures.

English learner revenue has been extended from five to six years for 2015. Students with less than six years of ADM in Minnesota whose test results indicate proficiency in English will continue to be eligible for aid if the classroom teacher determines that the student is not proficient.

INDEPENDENT SCHOOL DISTRICT NO. 477

**LEGISLATIVE SUMMARY
June 30, 2014**

PUPIL ACCOUNTING REFORM

Beginning in 2015, pupil accounting reform will occur and pupil unit weights will change as follows:

Prekindergarten and Disabled	From 1.25	To 1.0
Part-time Kindergarten	From .612	To .55
All-Day Kindergarten	From .612	To 1.0
Grades 1-3	From 1.115	To 1.0
Grades 4-6	From 1.06	To 1.0
Grades 7-12	From 1.3	To 1.2

To qualify for all-day kindergarten weight, a pupil must be enrolled in a free all-day every day kindergarten program that is available to all kindergarten students at the pupil's school and must include at least 850 hours of instruction.

GENERAL EDUCATION LEVY REFORM

Beginning in 2015, a district is allowed to convert up to \$ 300 per APU of voter-approved referendum revenue to board-approved referendum revenue by board vote. For a district with less than \$ 300 per APU of referendum revenue after the location equity revenue subtraction, the school board is allowed to authorize new referendum revenue up to the difference between \$ 300 per APU and the district's net referendum allowance after the location equity revenue subtraction.

A new uniform general education levy called the "Student Achievement Levy" has been established for 2015 in the amount of \$ 20 million. All districts may levy up to the general education rate. If a district levies less than the permitted rate, its general education aid is reduced proportionally.

MISCELLANEOUS LEVIES

The maximum rate for the building lease levy is changed from \$ 150 to \$ 162 per pupil unit for districts and from \$ 43 to \$ 46 for intermediate district members to adjust for the pupil unit weighting changes.

The safe school levy for taxes payable in 2014 and later was increased from \$ 30 to \$ 36 per pupil unit. \$ 4 of the increase is new revenue while the other \$ 2 is to adjust for pupil unit weighting changes. The uses of the levy are also expanded to include facility security enhancements, efforts to improve the school climate and costs associate with mental health services.

EARLY CHILDHOOD AND COMMUNITY EDUCATION

An early learning scholarship program was established. For a family to receive a scholarship, it must have a child age 3 or 4 on September 1 of the current year and have income equal to or less than 185% of the federal poverty level. Scholarships may be awarded up to \$ 5,000 per child per year for 2015 and the cap is lifted for 2016.

The growth factor for adult basic education increased from 1.02 to 1.025 for 2015 and later. School readiness aid entitlement is increased by \$ 2 million per year, ongoing. The early childhood family education allowance will be set at 2.3% of the general education formula allowance starting in 2015.

INDEPENDENT SCHOOL DISTRICT NO. 477

LEGISLATIVE SUMMARY

June 30, 2014

EDUCATION EXCELLENCE

Districts may now use the 2% of basic revenue set aside for staff development for teacher evaluation.

SPECIAL EDUCATION

A new special education formula is enacted beginning in 2016. To provide for a transition to the new formula, the current special education regular formula with the addition of the cross subsidy reduction aid remains in place for 2015.

Beginning in 2016, special education aid equals the sum of the new formula aid plus the new formula excess cost aid.

State total special education aid is increased by \$ 39 million for 2016 and by \$ 41 million for 2017.

Beginning in 2015, tuition billing is changed so that the resident district is responsible for 90% of unfunded costs (vs. 100% currently) and the serving district/charter school is responsible for 10% of unfunded costs for open-enrolled students. Intermediate districts, cooperatives and charter schools where at least 70% of students are eligible for special education are exempt from this provision and continue to be able to recover 100% of unfunded special education costs from the resident district. This also does not apply to students placed by the resident district (e.g. at an intermediate district) or served at a charter school with very high special education concentration.

Beginning in 2016, special education aid will be paid directly to cooperatives and intermediate districts, rather than having those aids flow through the resident district. Tuition bills will be reduced to offset the aid paid to the cooperative and intermediaries.

ACCOUNTING

The authority for districts to make unlimited fund transfers that do not increase state aid or levy obligations is extended to 2015. Districts will follow the same procedures outlined for 2014. Transfers are not allowed from the food service or community service funds. The school board must adopt a resolution stating the transfer will not diminish instructional opportunities for students and the district must apply to the Commissioner to make the transfer. The application must include the amount to be transferred and the funds/accounts involved. The application must also be signed by the superintendent and approved by the school board. A transfer cannot be made from the reserved account for staff development revenue as the 2% set aside requirement has been reinstated for those years.

SCHOOL NUTRITION

The rate for each school lunch served increased from 12.5 to 52.5 cents for 2015 for reduced priced students. Districts must now make lunches free for these students.

INDEPENDENT SCHOOL DISTRICT NO. 477

EMERGING ISSUES

June 30, 2014

Executive Summary

The following is an executive summary of financial and business related updates to assist you in staying current on emerging issues in accounting and finance. This summary will give you a preview of the new standards that have been recently issued and what is on the horizon for the near future. The most recent and significant updates include:

- **Internal Control Integrated Framework** – COSO has issued an updated integrated framework for internal control. The update is expected to make the integrated internal control framework easier to use and apply. In addition, the update takes into account globalization of businesses today and its interdependence on technology. This update has been issued and will supersede the original framework at the end of 2014.
- **Accounting Standard Update – Accounting for Pensions** – GASB has issued new statements relating to accounting and disclosures for pension. The new statements require governments providing defined benefit pensions to recognize their long-term obligation for pension benefits as a liability. In addition, the statement includes new requirements for required supplementary information and more extensive footnote disclosures.

The following are extensive summaries of each of the current updates. As your continued business partner, we are committed to keeping you informed of new and emerging issues. We are happy to discuss these issues with you further and their applicability to your District.

COSO PROJECT – INTERNAL CONTROL INTEGRATED FRAMEWORK

In 1992, the Committee on Sponsoring Organizations of the Treadway Commission (COSO) developed an internal control framework that has been adopted and used by entities worldwide. In 2013, COSO finalized and released an updated integrated internal control framework. The update is expected to make the integrated framework easier to use and apply. In addition, the update takes into account, the business environment of today and the reliance on and interdependence of technology within business systems.

The internal control update is not changing the core definition of internal control, the three categories of objectives or the five components of internal control.

COSO defines internal control as a process, affected by an entity's board of directors, management and other personnel. This process is designed to provide reasonable assurance regarding the achievement of the three objectives, as follows: effectiveness and efficiency of operations; reliability of financial reporting; and compliance with applicable laws and regulations.

1. Internal control is a process. It is a means to an end, not an end in itself.
2. Internal control is not merely documented by policy manuals and forms. Rather, it is put in by people at every level of an organization.
3. Internal control can provide only reasonable assurance, not absolute assurance, to an entity's management and board.
4. Internal control is geared to the achievement of objectives in one or more separate but overlapping categories.

INDEPENDENT SCHOOL DISTRICT NO. 477

EMERGING ISSUES

June 30, 2014

COSO PROJECT – INTERNAL CONTROL INTEGRATED FRAMEWORK (CONTINUED)

The five components of internal control, which are unchanged, are as follows:

1. Control Environment - integrity, ethics, management style, etc.
2. Risk Assessment - identification and analysis of relevant risks
3. Control Activities - policies, procedures and activities, including segregation of duties
4. Information and Communication - ensure information effectively flows up, down and across the organization, both internally and externally
5. Monitoring Activities - assessment of the systems performance over time

The updated framework has changed to address the changes in business and operating environments, such as globalization of markets and operations, greater complexities in businesses, reliance on evolving technologies and expectations relating to preventing and detecting fraud. In addition, principles of effective internal controls have been added to each of the components of internal control as follows:

Control Environment:

1. Demonstrates a commitment to integrity and ethical values.
2. The board of directors is independent from management and exercises oversight responsibility of the performance of internal controls.
3. Management establishes structure, reporting lines, authority and responsibility.
4. Demonstrates a commitment to attract, develop and retain competent individuals.
5. Enforces accountability for individual's internal control responsibilities.

Risk Assessment:

6. Specifies suitable objectives with sufficient clarity.
7. Identifies and analyzes risk as a basis for how risks should be managed.
8. Assesses the potential for fraud risk.
9. Identifies and analyzes significant changes that could impact the system of internal controls.

Control Activities:

10. Selects and develops control activities that contribute to the mitigation of risks.
11. Selects and develops general controls over technology.
12. Deploys control activities through policies that establish what is expected and procedures that put policies into place.

Information and Communication:

13. Uses relevant information to support the functioning of other components of internal control.
14. Communicates information internally, including objectives and responsibilities necessary to support the internal controls.
15. Communicates with external parties regarding matters affecting internal control.

INDEPENDENT SCHOOL DISTRICT NO. 477

EMERGING ISSUES

June 30, 2014

COSO PROJECT – INTERNAL CONTROL INTEGRATED FRAMEWORK (CONTINUED)

Monitoring Activities:

16. Conducts ongoing and/or separate evaluations to ascertain whether the components of internal control are present and functioning.
17. Evaluates and communicates deficiencies to those parties responsible for corrective actions.

The updated framework also has additional examples relevant to operation, compliance and reporting objectives added.

While COSO integrated internal control framework is very extensive, this is only a short summary of some of the changes of the updated framework. The updated framework will supersede the original framework at the end of 2014; however, users of the framework are encouraged to transition to the updated framework as soon as possible.

ACCOUNTING STANDARD UPDATE – ACCOUNTING FOR PENSIONS

GASB Statement No. 68 replaces the requirements of Statement No. 27, *Accounting for Pensions by State and Local Governmental Employers* and Statement No. 50, *Pension Disclosures*, as they relate to governments that provide pensions through pension plans administered as trusts or similar arrangements that meet certain criteria. Statement No. 68 requires governments providing defined benefit pensions to recognize their long-term obligation for pension benefits as a liability for the first time, and to more comprehensively and comparably measure the annual costs of pension benefits. GASB Statement No. 71 – *Pension Transition for Contributions Made Subsequent to the Measurement Date* – is an amendment of GASB No. 68.

- GASB 68 will require presentation of the local government’s proportionate share of the pension plan’s Net Pension Liability to be reported on the government-wide statement of net position and the proprietary fund statements of net position – based on last year’s employer contributions
- The Net Pension Liability is measured as the total pension liability less the amount of the pension plan’s fiduciary net position – PERA and TRA currently estimating this around \$6 – 7 billion each
- Governmental Funds will present pension expenditures equal to the total of one) amounts paid by employer to the pension plan and two) the change between the beginning and ending balances of amounts normally expected to be liquidated with expendable available financial resources (i.e. No Change)
- PERA and TRA have been proactive in steps toward implementation and the outlook for reporting to members appears good, based on current plans - the hope is that most of the implementation will be a “plug-in” of PERA and TRA generated data
- PERA and TRA both have a June 30 fiscal year-end – this is the measurement date you will utilize for your presentation in your June 30 financial statements twelve months subsequent to that date

INDEPENDENT SCHOOL DISTRICT NO. 477

EMERGING ISSUES

June 30, 2014

ACCOUNTING STANDARD UPDATE – ACCOUNTING FOR PENSIONS (CONTINUED)

- Other Deferred Inflows/Outflows will include: differences between expected and actual economic experience and investment earnings, changes in assumptions and changes in employer proportion and difference between contributions and proportionate share of pension expense
- Required Supplementary Information will be two separate schedules – Schedule of Changes in Net Pension Liability and Related Ratios & Schedule of Contributions - ten-year presentation for each with notes
- GASB 71 clarifies that in the year of implementation you must determine the deferred outflows associated with pension contributions made subsequent to the measurement date – even if it is not practical to determine the other deferred inflows and outflows

PERA and TRA Plan:

- Perform annual actuarial valuations to determine funded status and liabilities
- Require plan actuary to calculate collective amount of items requiring deferred treatment
- Engage external auditor or audit actuarial census data and schedule of employer's proportionate share
- Communicate results to the school districts
- Provide RSI and suggested footnotes

Local Impacts:

- Your district's proportionate share of the plan's net pension liability will be recognized as a liability on your district's government-wide statements
- Expenditures will continue to be tracked in the fund statements for your statutory contributions, but a reconciling item will be needed to adjust these contributions with your government-wide expenses which will be represented by the change in the net pension liability
- As a result, your financial statements/financial position will be immediately impacted by funding shortfalls at the pension plan
- Additional RSI presenting ten years of information regarding net pension liability, required & actual contributions and related ratios
- Adds more extensive note disclosures, including sensitivity analysis of investment return assumption
- Requires employer to track annual balances of deferred outflows of resources and inflows of resources.
- Must describe signification assumptions and other inputs used to measure total pension liability.



KDV

Independent School District
No. 477
Princeton, Minnesota

Audited Financial Statements
June 30, 2014



Independent Auditor's Reports



- Unmodified Opinion on the District's Financial Statements
- Unmodified Opinion on OMB A-133 Single Audit for Compliance on Federal Programs
- No Findings on OSA Minnesota Legal Compliance Audit
- Government Auditing Standards Internal Control Finding: Preparation of Financial Statements

General Education Formula Allowance



Year	Formula Allowance	
	Amount	Percent Increase
2004	\$ 4,601	0.0%
2006	4,782	4.0%
2007	4,974	4.0%
2008	5,074	2.0%
2009	5,124	1.0%
2010	5,124	0.0%
2011	5,124	0.0%
2012	5,174	1.0%
2013	5,224	1.0%
2014	5,302	1.5%
2015*	5,831	1.9%

* Of the \$ 529 increase over 2014, \$105 is for inflation at 1.9%; the remaining \$ 424 is a shifting of revenue to adjust for pupil weight changes, pension adjustments changes and other restructuring.



Average Daily Membership and Pupil Units (ADM)



ADM	2010	2011	2012	2013	2014
Kindergarten and Other	265.18	275.39	302.56	267.51	258.40
Elementary	1,655.72	1,641.76	1,617.75	1,621.76	1,584.57
Secondary	1,640.64	1,642.25	1,636.45	1,628.62	1,667.58
Total Resident ADM	3,561.54	3,559.40	3,556.76	3,517.89	3,510.55

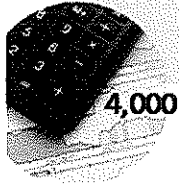
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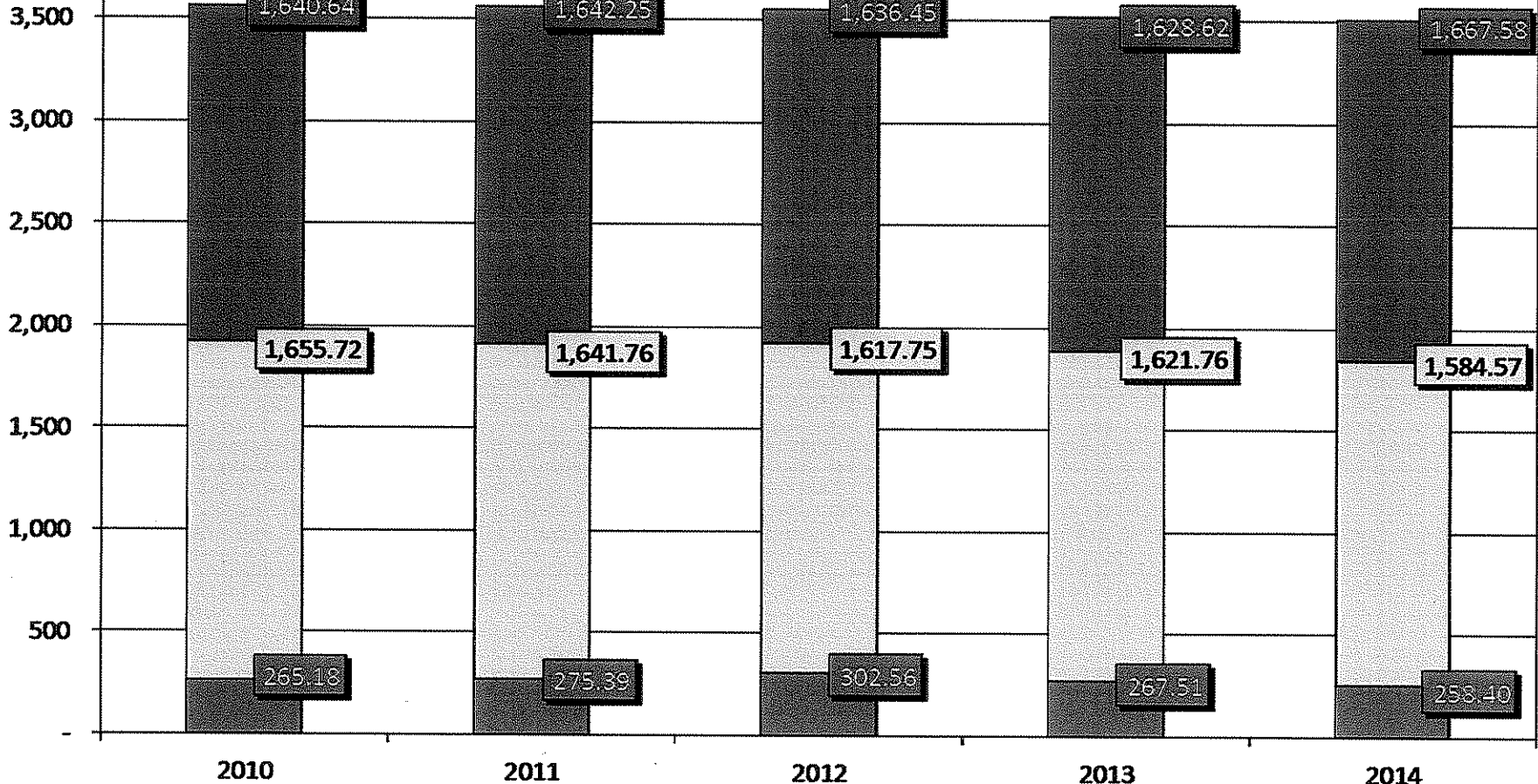
Resident ADM



Students Resident (ADM)



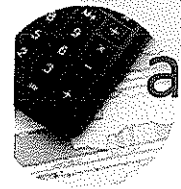
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Kindergarten and Other
 Elementary
 Secondary

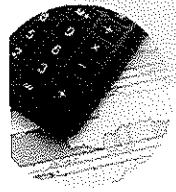
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Average Daily Membership and Pupil Units



Pupil Units Weighting						
	Pre-Kindergarten	Kindergarten Disabled	Kindergarten	Elementary Grades 1-3	Elementary Grades 4-6	Secondary
2010 through 2014	1.25	1.00	0.612	1.115	1.06	1.30

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Weighted Average Daily Membership (WADM)

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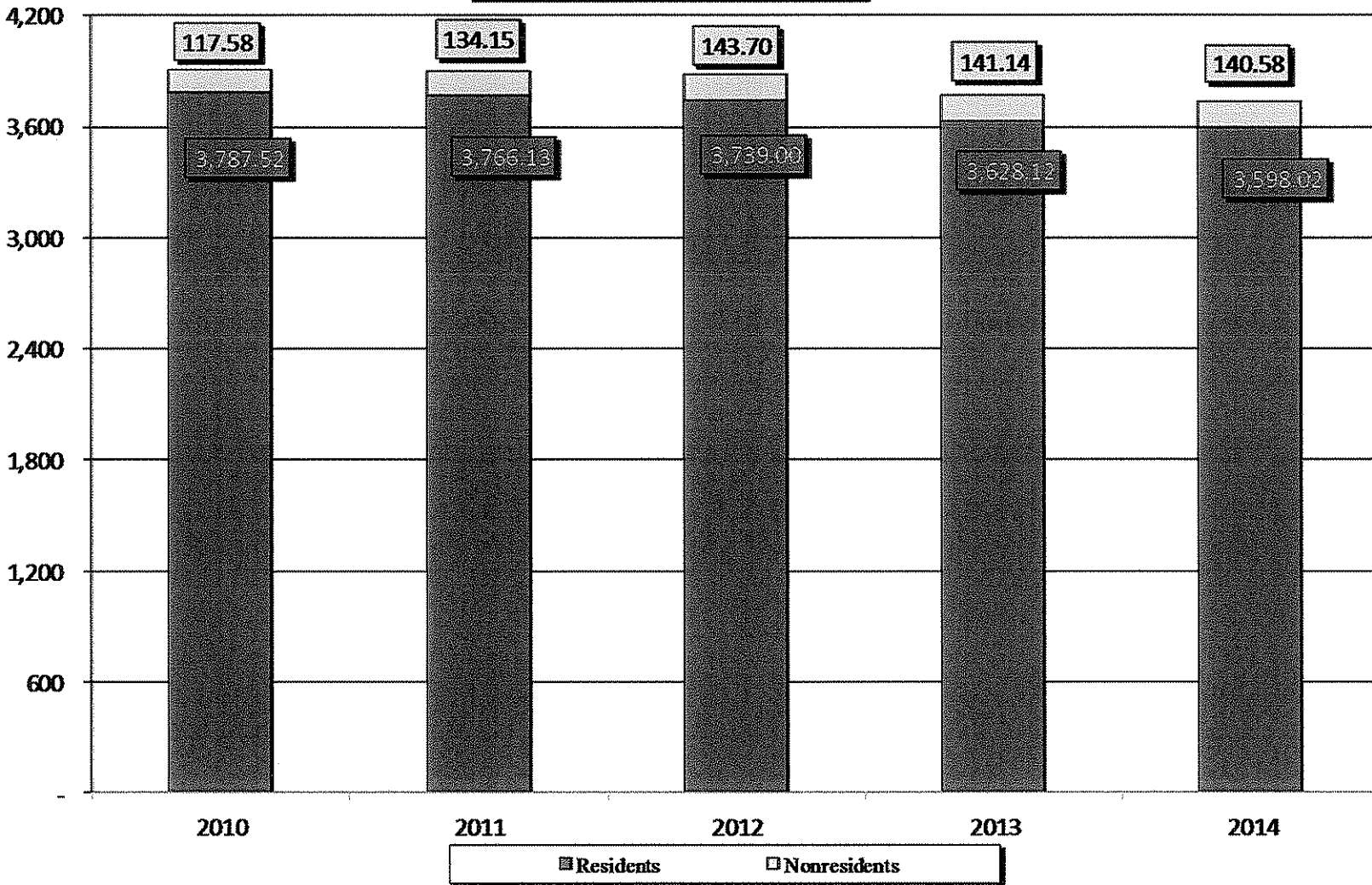
WADM	2010	2011	2012	2013	2014
Residents	4,117.10	4,109.17	4,092.98	4,064.89	4,068.10
Resident WADM Going Elsewhere	(329.58)	(343.04)	(353.98)	(436.77)	(470.08)
Nonresident WADM Coming In	117.58	134.15	143.70	141.14	140.58
Total WADM Served	3,905.10	3,900.28	3,882.70	3,769.26	3,738.60

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Adjusted WADM

KDV

Students Served (WADM)

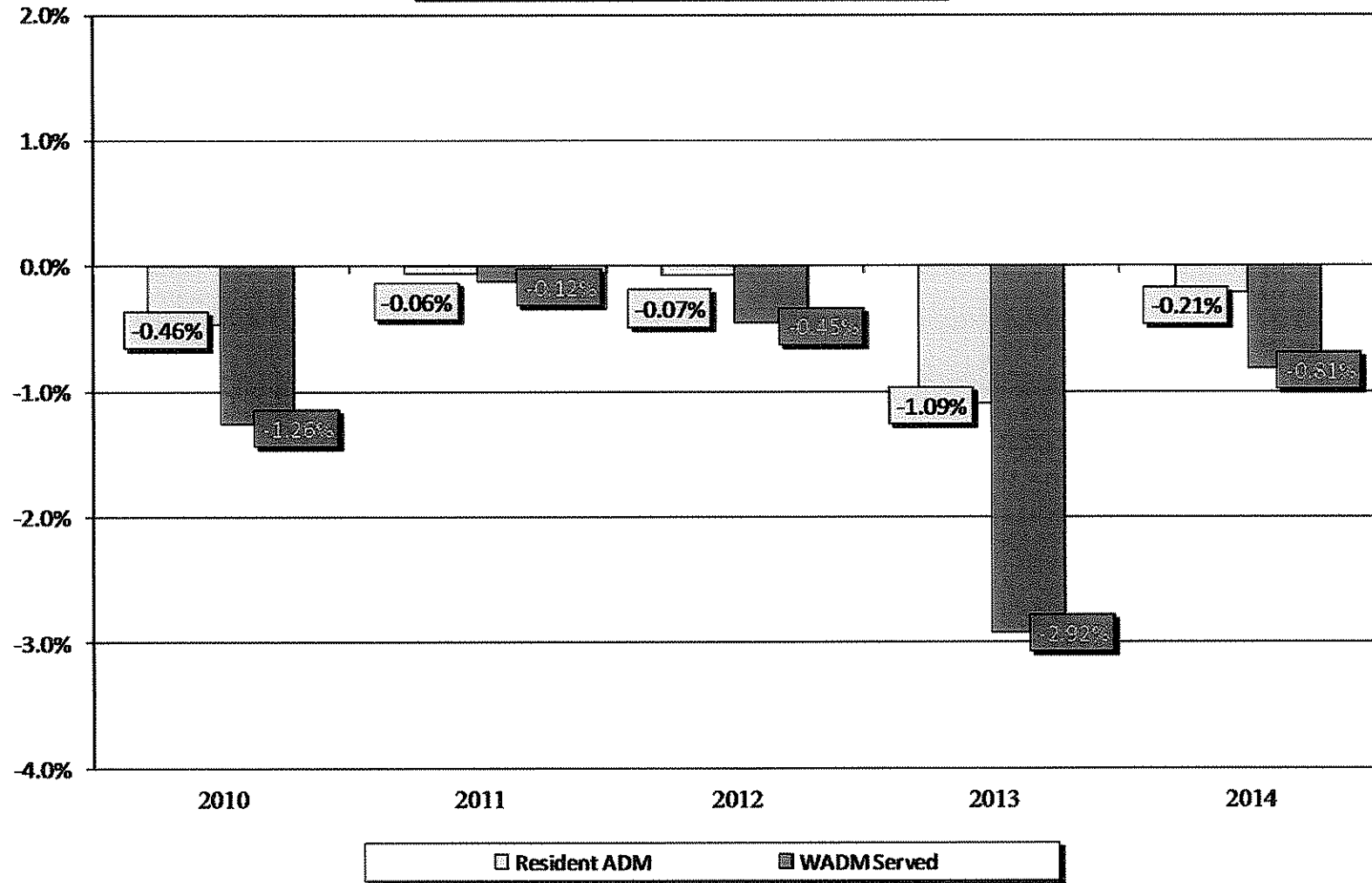


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Change in ADM and WADM Served

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Change in ADM and WADM Served

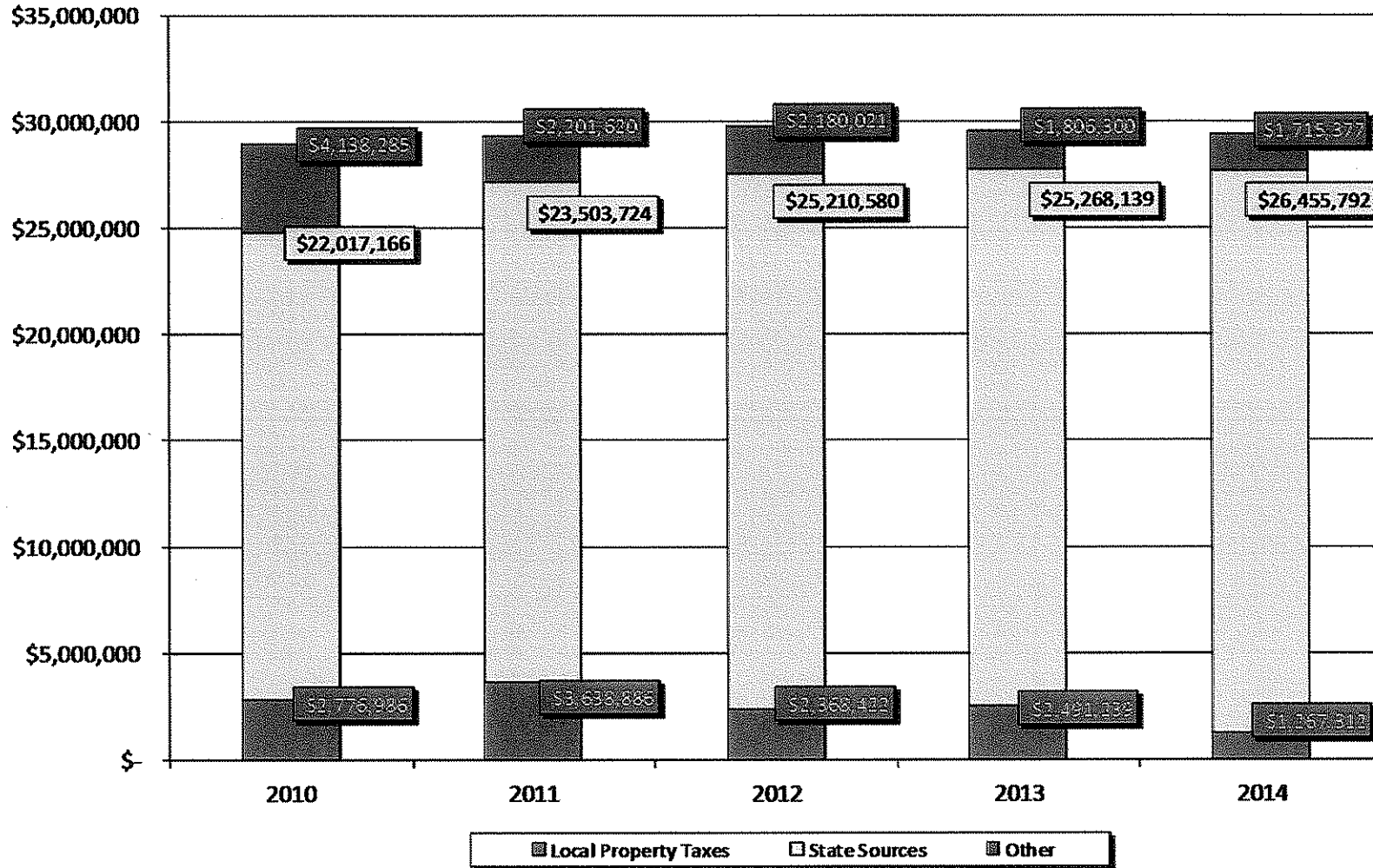


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General Fund Sources of Revenue



General Fund Sources of Revenue

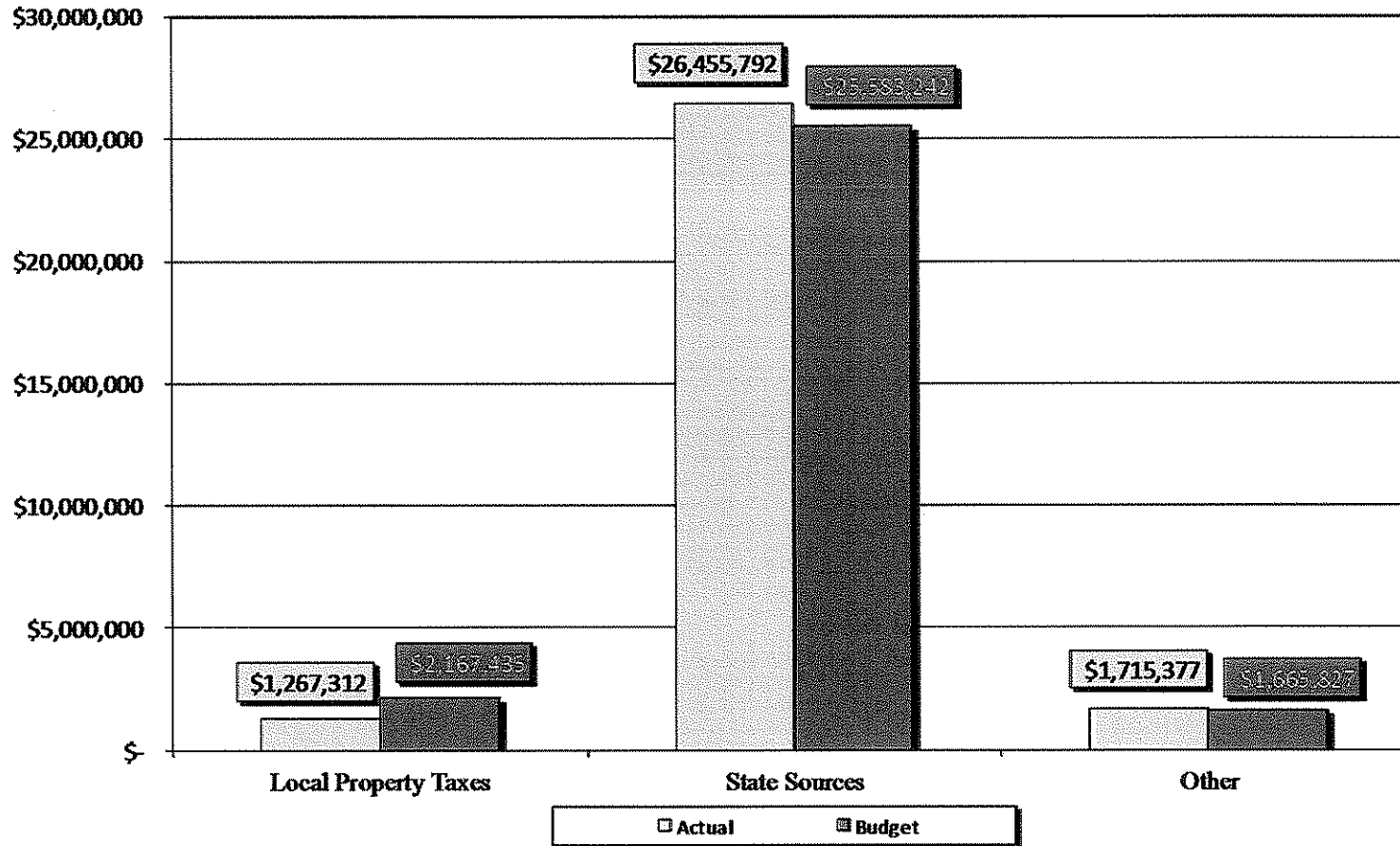


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General Fund Budget and Actual

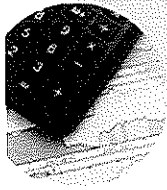


**2014 General Fund Revenues
Budget and Actual**



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Expenditures Per Student ADM Served

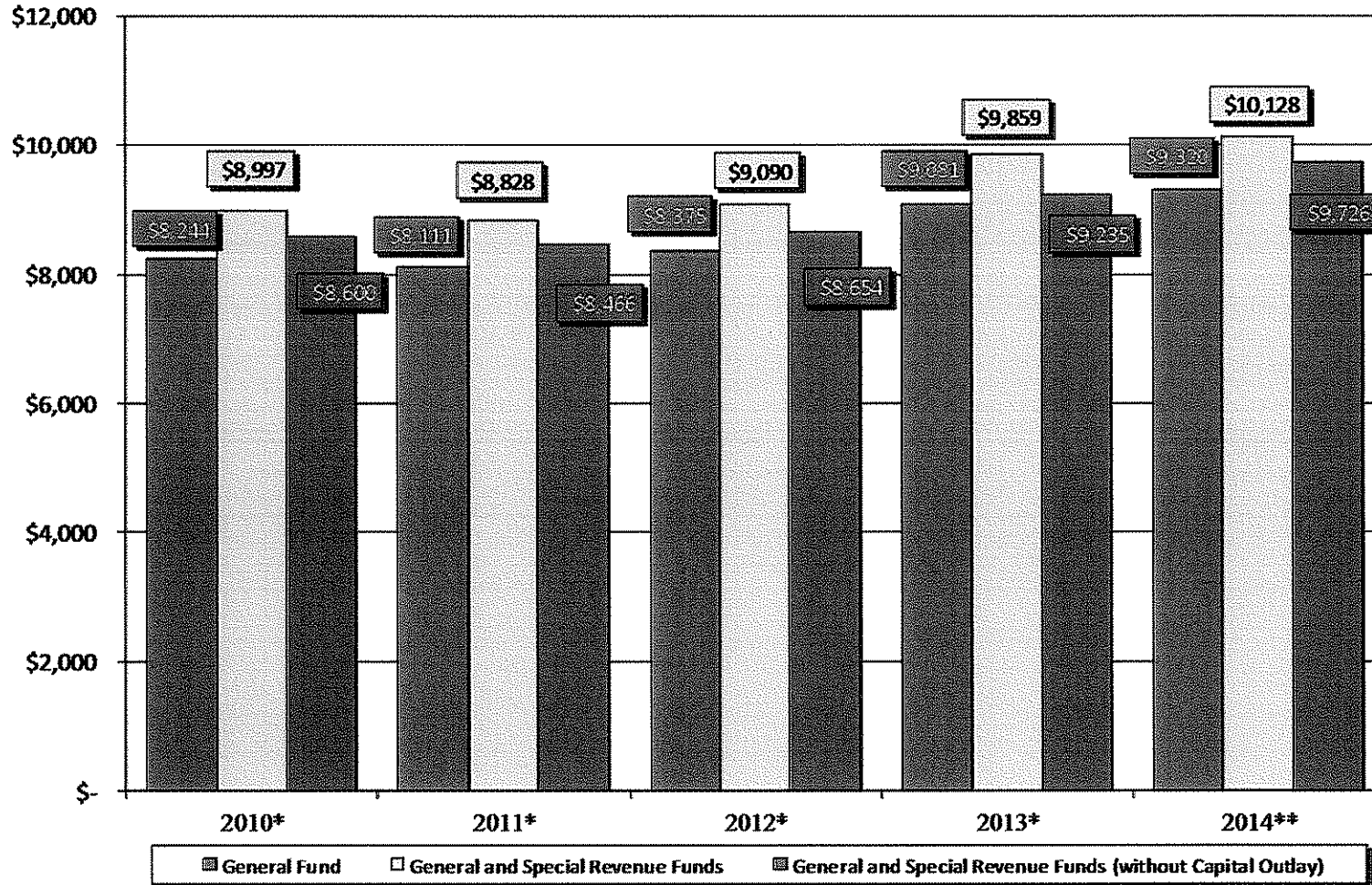


	2010*	2011*	2012*	2013*	2014**
General Fund	\$ 8,244	\$ 8,111	\$ 8,375	\$ 9,081	\$ 9,320
General and Special Revenue Funds	8,997	8,828	9,090	9,859	10,128
General and Special Revenue Funds (without Capital Outlay)	8,600	8,466	8,654	9,235	9,726

Expenditures Per Student ADM Served

KDV

Expenditures Per Student ADM Served

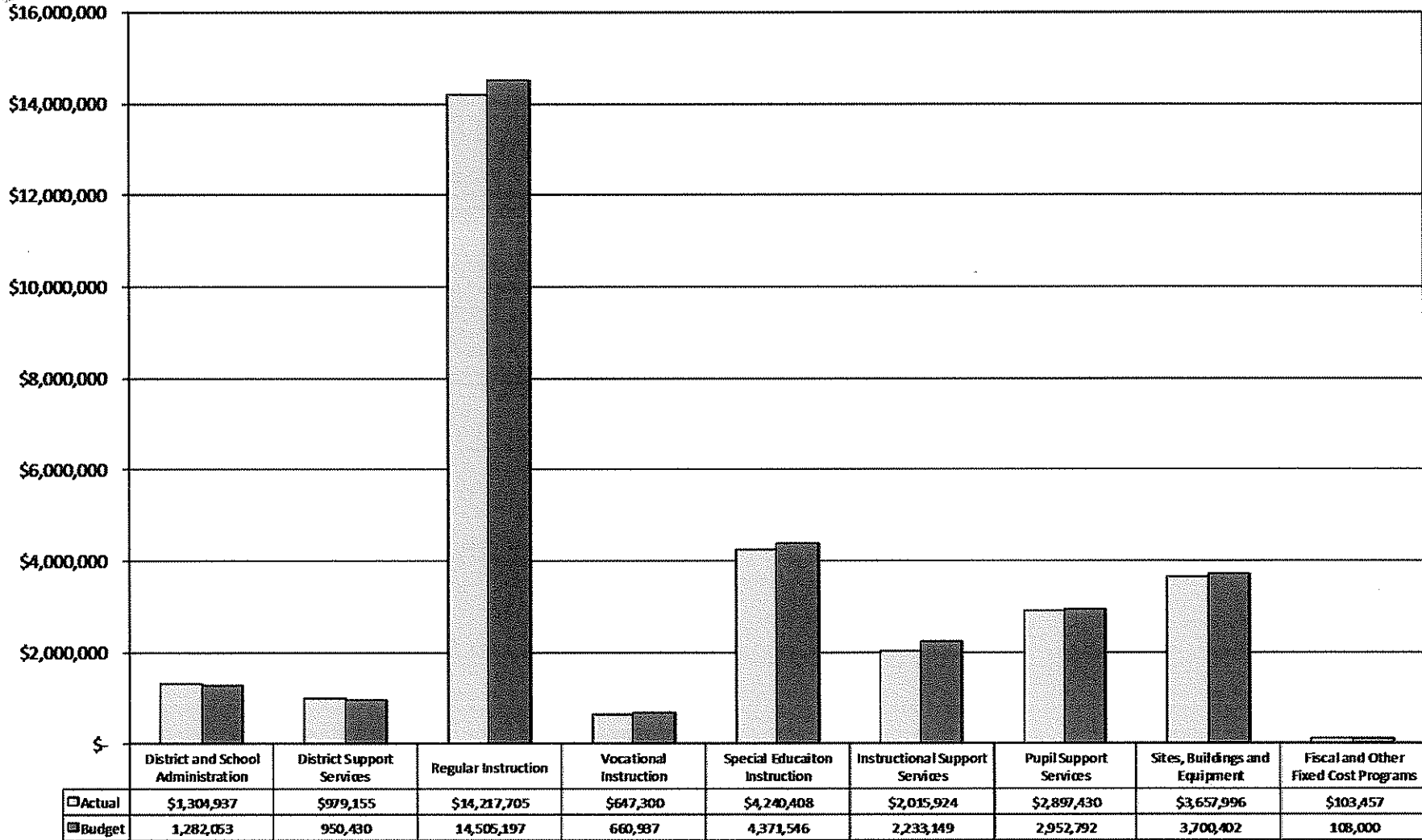


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General Fund Budget and Actual

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2014 General Fund Expenditures Budget and Actual

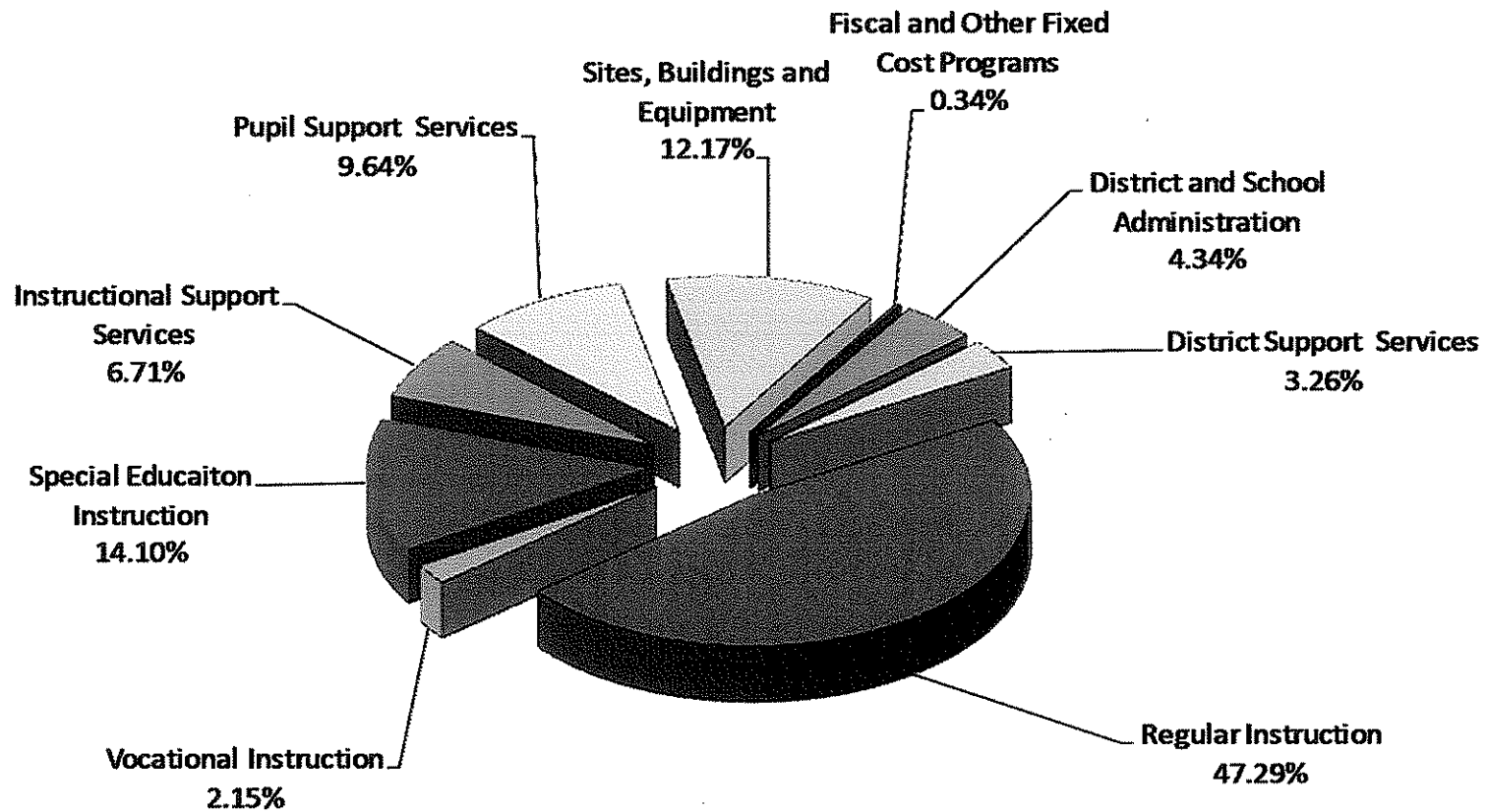


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2014 General Fund Expenditures



2014 General Fund Expenditures

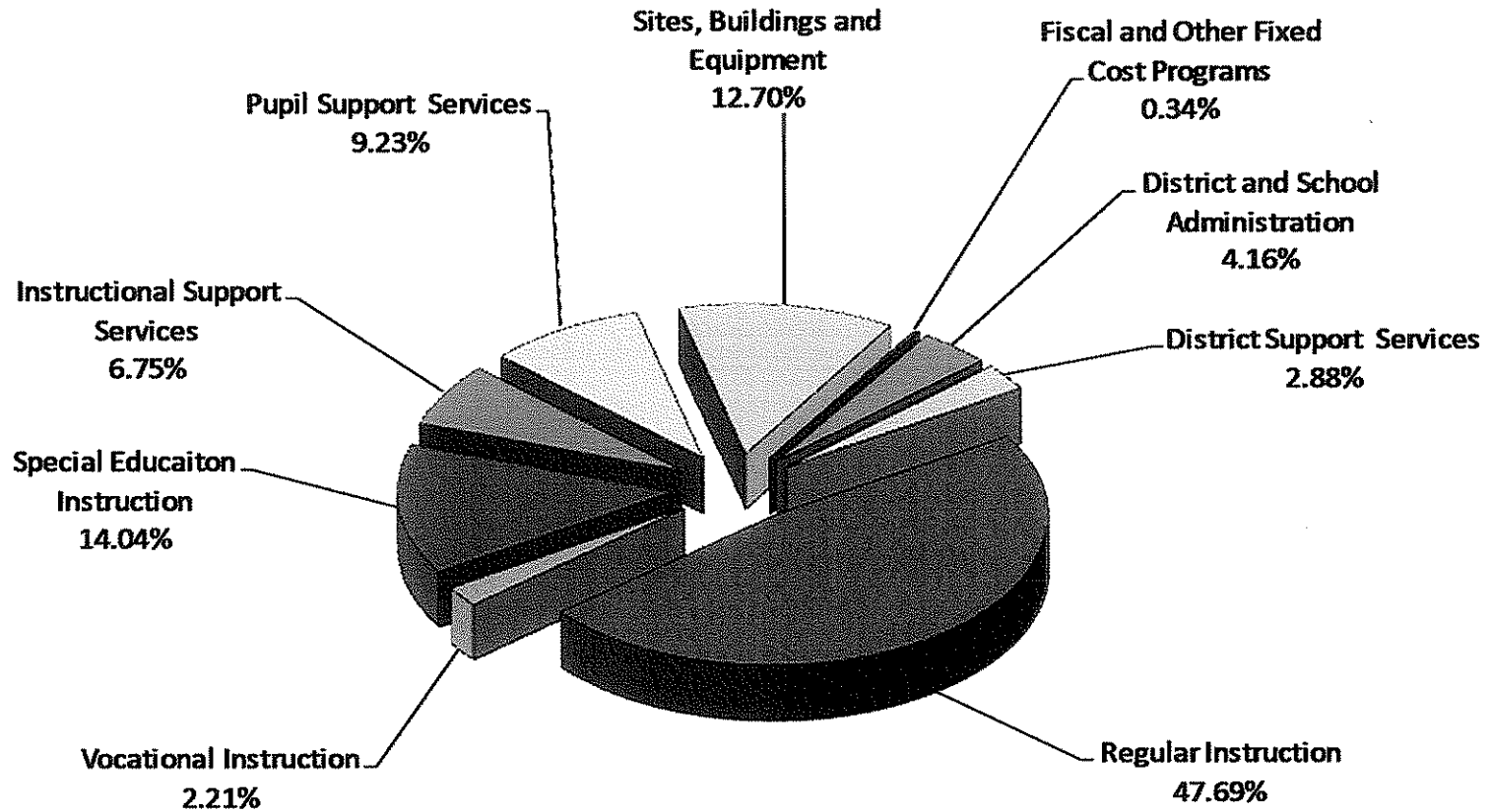


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2013 General Fund Expenditures

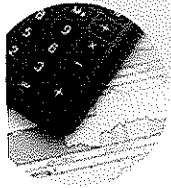


2013 General Fund Expenditures



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General Fund Operations



For Year Ended June 30,	2010	2011	2012	2013	2014
Revenues	\$28,932,437	\$29,344,230	\$ 29,759,023	\$29,565,678	\$ 29,438,481
Expenditures	28,148,041	27,449,665	28,241,640	29,701,058	30,064,312
Excess of Revenues Over (Under) Expenditures	784,396	1,894,565	1,517,383	(135,380)	(625,831)
Other Financing Sources	210,000	-	2,270	140,499	-
Fund Balance, July 1	8,720,825	9,715,221	11,609,786	13,129,439	13,134,558
Fund Balance, June 30	\$ 9,715,221	\$ 11,609,786	\$ 13,129,439	\$ 13,134,558	\$ 12,508,727

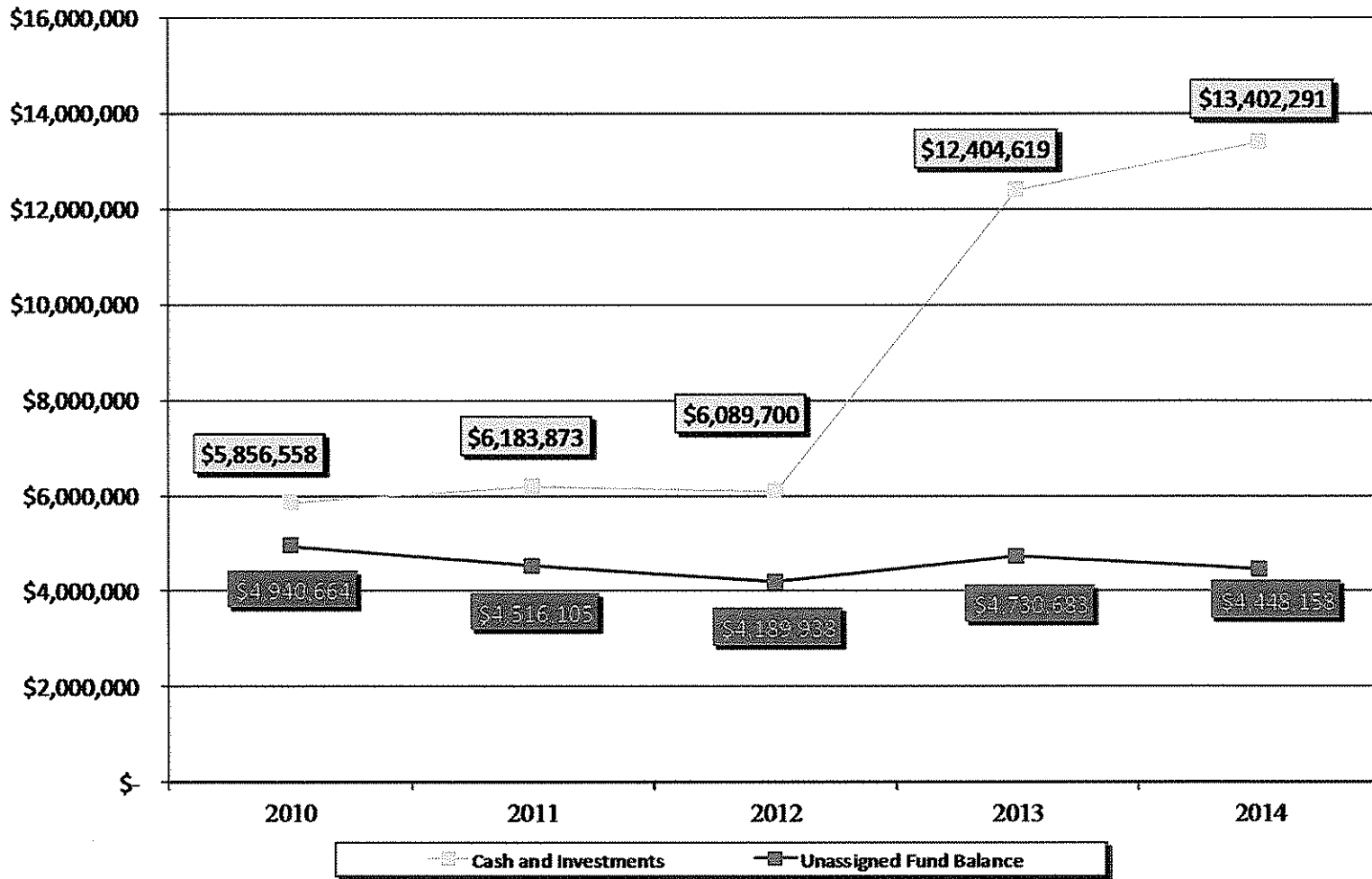
For the Year Ended June 30,	2010	2011	2012	2013	2014
Nonspendable	\$ -	\$ 93,620	\$ 57,266	\$ 115,513	\$ 120,915
Reserved/Restricted for:					
Staff Development	170,000	39,500	-	-	31,944
Operating Capital	3,077,423	3,280,314	3,045,263	2,556,205	2,612,930
Deferred Maintenance	-	-	5,746	53,532	63,449
Health and Safety	(52,670)	(31,443)	76	(47,281)	(85,013)
Gifted and Talented	49,490	60,664	57,401	45,509	53,654
Committed for:					
Severance Pay	1,266,568	912,844	845,777	728,692	695,993
Assigned for:					
Student Activities	127,946	115,052	128,346	98,397	102,958
Staff Development	-	-	92,178	91,536	-
Q-Comp Program	135,800	123,130	122,783	55,711	53,235
Technology	-	500,000	700,000	667,930	410,504
Building Improvements	-	2,000,000	3,800,000	3,600,000	3,600,000
Program Initiatives	-	-	-	400,000	400,000
ERRP	-	-	84,665	38,131	-
Unassigned	4,940,664	4,516,105	4,189,938	4,730,683	4,448,158
Total	\$ 9,715,221	\$ 11,609,786	\$ 13,129,439	\$ 13,134,558	\$ 12,508,727

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General Fund Financial Position

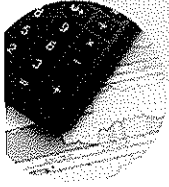


General Fund Financial Position



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Food Service Fund



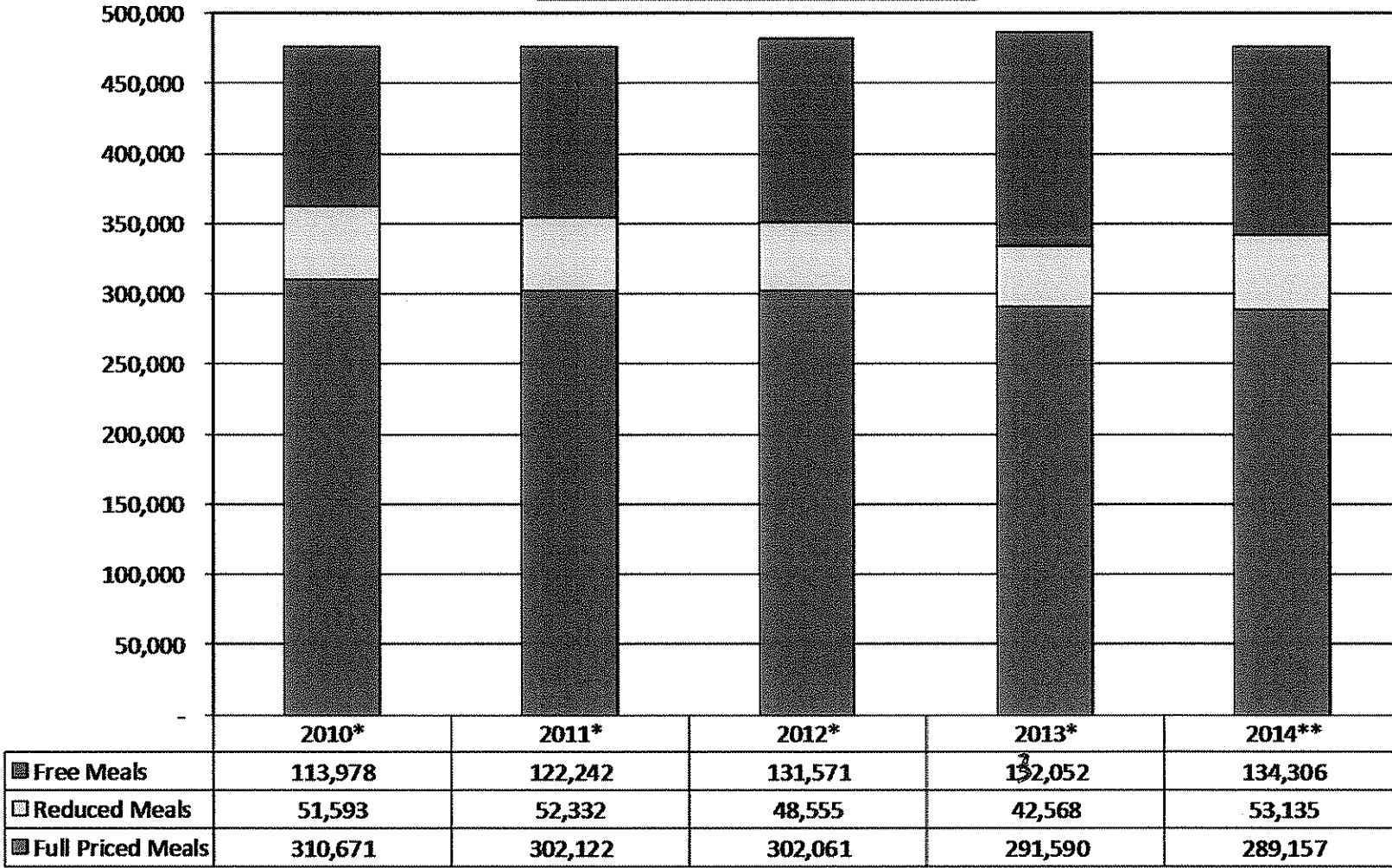
For the Year Ended June 30,	2010	2011	2012	2013	2014
Revenues	\$ 1,325,818	\$ 1,323,992	\$ 1,341,331	\$ 1,381,076	\$ 1,533,309
Expenditures	1,231,719	1,381,806	1,321,449	1,430,246	1,630,740
Excess of Revenues Over (Under) Expenditures	94,099	(57,814)	19,882	(49,170)	(97,431)
Fund Balance, July 1	439,266	533,365	475,551	495,433	446,263
Fund Balance, June 30	\$ 533,365	\$ 475,551	\$ 495,433	\$ 446,263	\$ 348,832

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Served to Students



Meals Served to Students



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Community Service Fund



For the Year Ended June 30,	2010	2011	2012	2013	2014
Revenues	\$ 1,146,087	\$ 1,128,676	\$ 1,154,947	\$ 1,131,170	\$ 1,058,378
Expenditures	1,321,003	1,045,348	1,089,447	1,114,255	977,749
Excess of Revenues Over (Under) Expenditures	(174,916)	83,328	65,500	16,915	80,629
Fund Balance, July 1	303,992	129,076	212,404	277,904	294,819
Fund Balance, June 30	\$ 129,076	\$ 212,404	\$ 277,904	\$ 294,819	\$ 375,448

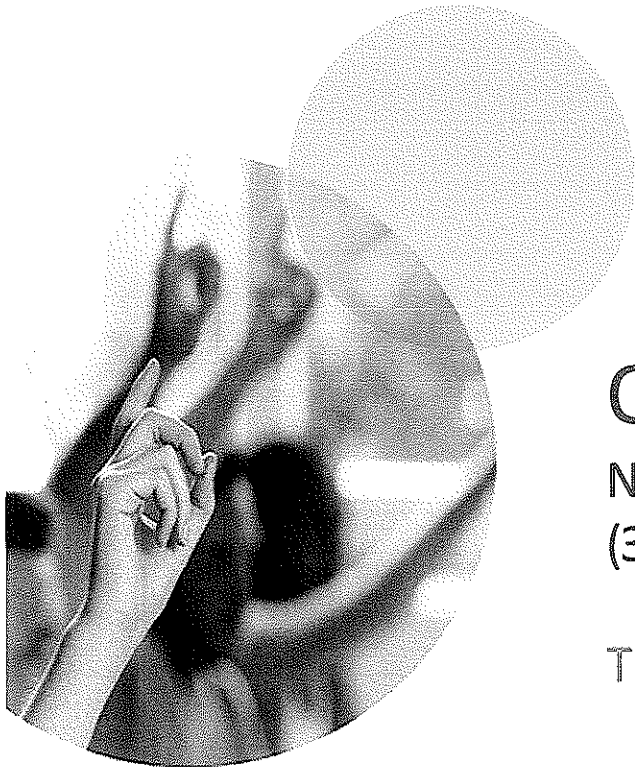
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KDV

Questions

Nancy Schulzetenberg
(320) 650-0219

Thank you!



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PRINCETON PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 477

706 First Street, Princeton, MN 55371
763.389.2422 763.389.9142 Fax

Dr. Julia Espe, Superintendent 763.389.6190
Michelle Czech, Director of Business Services 763.389.6183
Stacie Vos, Director of Human Resources 763.389.6181
Julie Williams, Director of Teaching & Learning 763.389.7278

To: Mary Bahe, Kent Lestrud, Mike Seurer

From: Stacie Vos, Director of Human Resources

Re: Seniority List

Date: October 7, 2014

The District is in the process of updating the Teacher Seniority List. It is my plan to send this out to teachers the week after MEA break. Please review the below information to make sure the process is being consistently practiced and please, make me aware of changes that may have been discussed last year.

Teachers will receive an email stating that the Seniority List is attached and it is organized in the following fashion and that the following procedures will need to be followed, per their contract, regarding discrepancy issues.

- Teachers are listed in order of Date of Service (1st day of new teacher workshop)
 - Seniority List includes
 - Name
 - Amount of Seniority
 - Licensure
 - Salary lane placement
 - Salary step placement
 - First tie breaker is determined as step/lane at time of hire
 - Second tie breaker is determined as the file folder number as listed with the Department of Education (the lower file number having more seniority value)
 - “Any person whose name appears on such list and who may disagree with the findings of the school district and the order of seniority in said list shall have twenty (20) days from the date of posting to supply written documentation, proof, and request for seniority change to the school district.” (Once we are closer to sending this out, I will add specific dates.)
 - “Within twenty (20) working days thereafter, the school district shall evaluate any and all such written communications regarding the order of seniority contained in said list and make appropriate changes.” (Again, I will add specific dates.)
 - A final Seniority List will be prepared by the District and distributed to teaching staff.

Master Teacher Contract, Establishment of a Seniority List, Subd.2 and Subd. 3, pages 20-21.

**PRINCETON PUBLIC SCHOOLS
REQUEST TO ADD PROGRAM, POSITION, ACTIVITY**

ADMINISTRATOR REQUESTING & BUILDING:

JULIA ESPE, SUPERINTENDENT

PROGRAM, POSITION, ACTIVITY:

STRATEGIC PLAN STIPENDS

RATIONALE:

To bring together internal & external stakeholders to create a preferred future. At the end of the process we will have a vision statement, goals, and implementation plan to achieve our goals. As we implement the plan we will reconvene for updates on progress and challenges.

EXPENSES ASSOCIATED WITH REQUEST:

- Wages: \$10,250
- Benefits: \$1,228
- Subs: \$1,500
- Stipends: \$550 for 15 staff participation
- Stipends: \$1000 for 2 co-chairs
- Supplies:
- Food: \$2,022
- Total: \$15,000

REVENUES ASSOCIATED WITH REQUEST: N/A

- Enrollment:
- Student Fees:
- Other:
- Gate Fees:
- Grants:

OTHER REDUCTIONS ASSOCIATED WITH REQUEST: (example: staffing, shift in programming, supplies)

N/A

SUSTAINABILITY PLAN:

One time expense-dollars are budgeted as we have some consulting fees that are one time or every other year, so we can do projects on the off year.

ROUTE TO SUPERINTENDENT

Office Use Only:

Date of Activity Meeting: _____

Date of Finance Meeting: 10/07/2014

Date of Board Meeting: 10/21/2014 **Approved**_____ **Denied**_____

Strategic Planning Participants 14-15 Stipend Amounts			
Last Name	First Name	Position	Stipend
Anderson	Gwen	Participant	\$0.00
Barlage	Keith	Participant	\$0.00
Beach	John	Participant	\$0.00
Borich	John	Participant	\$550.00
Colby	Emorie	Participant	\$0.00
Cooley	Deanna	Participant	\$0.00
Czech	Michelle	Participant	\$0.00
Dohrmann	Erin	Participant	\$0.00
Ehman	Mary	Participant	\$550.00
Engness	Erin	Co-Chair	\$1,000.00
Espe	Julia	Participant	\$0.00
Finck	Greg	Participant	\$0.00
Glaser	Tiffany	Participant	\$550.00
Harvala	Angela	Participant	\$550.00
Jacobs	Erik	Participant	\$550.00
Knight	Cherryl	Participant	\$550.00
Kollar	Trumond	Participant	\$550.00
Laabs	Darin	Participant	\$0.00
Maltz	Denise	Participant	\$550.00
Milam	Steve	Participant	\$550.00
Muckenhirn	Barbara	Participant	\$0.00
Murkve	Alex	Co-Chair	\$1,000.00
Ostroot	Tom	Participant	\$550.00
Pipenhagen	Laura	Participant	\$550.00
Rustman	Emily	Participant	\$0.00
Ruzek	Janna	Participant	\$550.00
Simmons	Eric	Participant	\$0.00
Tschumper	Tom	Participant	\$550.00
VanHooser	Sue	Participant	\$550.00
Voce	Dan	Participant	\$0.00
Vos	Stacie	Participant	\$0.00
Williams	Julie	Participant	\$0.00