

Princeton Public Schools - ISD 477
Tuesday, January 14, 2014 at 7:00 PM
Regular School Board Meeting
District Office Board Room

OUR VISION
NO BOUNDARIES TO LEARNING

OUR MISSION
TO DEVELOP THE POTENTIAL IN EACH PERSON THROUGH ACADEMIC & EXTRA-CURRICULAR PROGRAMS

PROCEDURAL ITEMS

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Citizen Comments

REPORTS

1. Board Members Committee Reports
2. Student Council Report
3. Superintendent Report

APPROVE AGENDA

DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES 3

CONSENT AGENDA

The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.

1. Gifts 7
2. Personnel 9
3. Fundraiser 10

POLICY 2nd READINGS

1. #405 Veterans Preference 12
2. #406 Employee Public and Private Personnel Data 14
3. #407 Employee Right to Know 23
4. #418 Drug-Free Workplace Drug-Free School 26
5. #419 Tobacco-Free Environment 31

MEETINGS TO BE SET 34

ADDITIONS TO AGENDA

ADJOURN

Call to order and Pledge of Allegiance

The regular meeting of the School Board of District #477 was called to order by Chair Deb Ulm on the **17th day of December 2013, at 7:00 p.m.** in the District Office Board Room.

Roll Call: Members Present: Eric Minks, Jeremy Miller,
Chuck Nagle, Deb Ulm, Howard Vaillancourt, and Chad Young

Members Absent: Craig Johnson

Others present: Superintendent Julia Espe and
Director of Business Services Michelle Czech

Citizen Comments: None

Student Council Rep: Gabrielle Foede

Recognition of Student Achievement: Mary Claire Mayerchak for advancing to the State Tennis Tournament, achieving #1 Singles Section Champion and Conference Player of the Year and Megan Gourley for breaking the school diving record. Activities Director Darin Laabs presented to the Mississippi 8 Fall results.

Truth in Taxation Hearing: Director of Business Services, Michelle Czech provided the board, and the citizens with an overview of the district funds, current budget, enrollment, expenses, and where the tax payer dollars are utilized.

REPORTS

Board Reports:

Deb Ulm: Attended: Curriculum, Facilities Projects, and the Agenda meeting with Dr. Espe.

Howard Vaillancourt: Attended: Curriculum and Facilities Project meetings.

Eric Minks Attended: Finance and Certified Negotiations meetings.

Jeremy Miller Attended: Finance and Certified Negotiations meetings.

Chad Young Attended: Facilities meeting and two hockey games.

Chuck Nagle Attended: Finance and Curriculum meetings

Student Council Rep: Reported that the council was at Coborns for a Bell ringing activity this past Saturday and the council is now getting ready for the SnowBall Dance.

Superintendent Report: The community meeting was well attended\; 107 people attended the community meeting. Our district won the business of year award. Approximately half of our Administrators and their Secretaries attended a seminar called The BreakThrough Coach. This program provided them with skills that will assist in organizing their day in order to spend more time in the classroom.

APPROVE AGENDA

Motion made by Howard Vaillancourt with the removal of the agenda item: Property and Liability Insurance, seconded by Chad Young, **to approve the agenda** as presented. Motion passed unanimously.

DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES

Motion by Eric Minks and seconded by Chad Young, **to approve the November 26, 2013 Regular School Board meeting minutes, and the November 26, 2013, Closed Meeting Minutes.** Motion passed unanimously.

CONSENT AGENDA

The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.

Motion was made by Howard Vaillancourt and seconded by Eric Minks, **to approve the consent agenda items:** Gifts, Personnel, Non Resident Agreements, Bills, Wires and Transfers, and the Treasurers report. Motion passed unanimously.

ACTION ITEMS

Set Tax Levy Payable for 2013-2014

Motion was made by Jeremy Miller and seconded by Howard Vaillancourt **to approve the Set Tax Levy Payable for 2013-2014 as it is presented.** Upon roll call the following voted in favor of: Howard Vaillancourt, Deb Ulm, Eric Minks, and Jeremy Miller, Chad Young, and the following member voted against the same: Chuck Nagle. Motion was passed 5:1

~~Property & Liability Insurance~~ - Removed

Seniority Lists

Motion was made by Howard Vaillancourt and seconded by Eric Minks **to approve the Seniority Lists.** Upon roll call the following voted in favor of: Howard Vaillancourt, Deb Ulm, Chuck Nagle, Eric Minks, Chad Young, and the following voted against the same: Jeremy Miller. Motion was passed 6:1.

POLICY 1st READINGS: #405 Veteran's Preference, #406 Employee Public and Private Personnel Data, #407 Employee Right to Know -Exposure to Hazardous Substances, #418 Drug-Free Workplace/Drug-Free School, #419 Tobacco-Free Environment. The board approved the policies to be moved to 2nd reading.

MEETINGS TO SET

1. Activities January 8, 9:00 Board Room
 2. MSBA Leadership Conference – January 16th & 17th
- Registered to attend: Julia, Jeremy, Eric, Deb, Craig, Chad, Brenda, Michelle

ADDITIONS TO AGENDA – None

ADJOURN The meeting was adjourned at 8:20 p.m.

Chair Deb Ulm

Recorder: Bridget Sorensen

Clerk Chad Young

The regular meeting of the School Board of District #477 was called to order by Chair Deb Ulm on the 17th day of December 2013, at 7:00 p.m. in the District Office Board Room. Members Present: Eric Minks, Jeremy Miller, Chuck Nagle, Deb Ulm, Howard Vaillancourt, and Chad Young. Members Absent: Craig Johnson. Others present: Superintendent Julia Espe and Director of Business Services Michelle Czech. Student Council Rep: Gabrielle Foede

Citizen Comments: None

Recognition of Student Achievement: Mary Claire Mayerchak for advancing to the State Tennis Tournament, achieving #1 Singles Section Champion and Conference Player of the Year and Megan Gourley for breaking the school diving record. Activities Director Darin Laabs presented to the Mississippi 8 Fall results.

Truth in Taxation Hearing: Director of Business Services, Michelle Czech provided the board, and the citizens with an overview of the district funds, current budget, enrollment, expenses, and where the tax payer dollars are utilized.

APPROVE AGENDA: Motion made by Howard Vaillancourt with the removal of the agenda item: Property and Liability Insurance, seconded by Chad Young, to approve the agenda as presented. Motion passed unanimously.

DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES: Motion by Eric Minks and seconded by Chad Young, to approve the November 26, 2013 Regular School Board meeting minutes, and the November 26, 2013, Closed Meeting Minutes. Motion passed unanimously.

CONSENT AGENDA: Motion was made by Howard Vaillancourt and seconded by Eric Minks, to approve the consent agenda items: Gifts, Personnel, Non Resident Agreements, Bills, Wires and Transfers, and the Treasurers report. Motion passed unanimously.

Set Tax Levy Payable for 2013-2014: Motion was made by Jeremy Miller and seconded by Howard Vaillancourt to approve the Set Tax Levy Payable for 2013-2014 as it is presented. Upon roll call the following voted in favor of: Howard Vaillancourt, Deb Ulm, Eric Minks, and Jeremy Miller, Chad Young, and the following member voted against the same: Chuck Nagle. Motion was passed 5:1

~~Property & Liability Insurance-Removed~~

Seniority Lists: Motion was made by Howard Vaillancourt and seconded by Eric Minks to approve the Seniority Lists. Upon roll call the following voted in favor of: Howard Vaillancourt, Deb Ulm, Chuck Nagle, Eric Minks, Chad Young, and the following voted against the same: Jeremy Miller. Motion was passed 6:1.

POLICY 1st READINGS: #405 Veteran's Preference, #406 Employee Public and Private Personnel Data, #407 Employee Right to Know -Exposure to Hazardous Substances, #418 Drug-Free Workplace/Drug-Free School, #419 Tobacco-Free Environment. The board approved the policies to be moved to 2nd reading.

MEETINGS TO SET: Activities Board Committee Meeting_January 8, 9:00 Board Room. MSBA Leadership Conference – January 16th & 17th Registered to attend: Julia, Jeremy, Eric, Deb, Craig, Chad, Brenda, Michelle Czech. There were no additions to the agenda and the meeting was adjourned at 8:20p.m. The full board minutes are located in the Superintendent's Office at the School District Office building, 706 1st St, and on the districts website www.princeton.k12.mn.us

Chair Deb Ulm

Recorder: Bridget Sorensen

Clerk Chad Young

Gifts to Princeton Schools
(January 14, 2014)

School/Program	Amount/Item	Donor
District Decision	\$1,000.00	Eddy Family Foundation
Girls Basketball	\$400.00	Princeton Tigers Back Court Club

Purpose

To be used where needed.

To pay for the cost of a coach bus to Hibbing

	A	B	C	D	E	F	G
1	January 14, 2014						
2	Name	Status	Job Title	Group	Replacing	Effective Date	Wage
3	Bratulich, Rebecca	LOA	Teacher - NE	PEA	N/A	January 13, 2014 (4-10 weeks)	N/A
4	Cunningham, Michelle	New	Head Clay Target League Coach	PEA	New Position	4/2014 - 6/2014	\$2992 (class C, step 1)
5	Daubner, Nathan	New	Track Assistant Coach	PEA	John Auel	3/2014 - 6/2014	\$2660 (class D, step 1)
6	Graphenteen, Tammy	Resignation	Food Service - MS	FSV	N/A	1/3/2014	N/A
7	Hanson, Jeff	New	Clay Target League Assistant Coach	PEA	New Position	4/2014 - 6/2014	\$2327 (class E, step 1)
		Increase in hours and Location Change					
8	Helm, Lori		Food Service - MS	FSV	Tammy Graphenteen	1/6/2014	same
9	Kampa, Renee	LOA Extension	Food Service - NE	FSV	N/A	1/9/14 - 2/19/14	N/A
10	Lemm, Kelly	Position Change	Accademic Behavior Assistant Para - MS	ESA	Jeanne Bromberg	1/15/2014	\$12.90/hour (class III, step 1-3)
11	Sandford, Ken	New	Range Safety Officer - Clay Target	PEA	New Position	4/2014 - 6/2014	\$997 (class I, step 1)
12	Smith, Kevin	Resignation	SPED Paraprofessional - NE	ESA	N/A	1/6/2014	N/A
13	St. Dennis, Aletha	LTS	Title Teacher - NE	PEA	Rebecca Bratulich	1/13/2014 (~4-6 weeks)	\$185.41/day
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SHOW YOUR TIGER PRIDE

SAVE MONEY AND SUPPORT YOUR
SCHOOLS WHILE WE KEEP YOU
SAFE AND ON THE ROAD

LET'S SUPPORT OUR COMMUNITY

FOR EVERY VISIT THAT A CUSTOMER MENTIONS
THIS FUNDRAISER, RUM RIVER AUTOMOTIVE WILL
MAKE A DONATION TO THE PRINCETON SCHOOLS.

WE WILL DONATE \$5 FOR EVERY OIL CHANGE
SERVICE AND \$10 FOR ANY REPAIR OR SERVICE
OVER \$50.

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101 4TH AVE N, PRINCETON
763-389-3811

www.RumRiverAutomotive.com

FUNDRAISING APPROVAL FORM

Date of fundraiser: <i>Ongoing</i>		Projected profit: <i>Unknown</i>		Amount earned: <i>Unknown</i>	
Group or organization proposing the fundraiser: <i>Rum River Automotive</i>				Item(s) being sold: <i>N/A</i>	
Company/organization supplying items to be sold: <i>Rum River Automotive will donate \$5/oil changes; \$10/repair over \$50.00</i>					
The money raised will be used for: <i>To be determined at each site</i>					
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.				Place a checkmark beside each box to indicate whether the criteria for fundraising are met.	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:					
				Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.				<input checked="" type="checkbox"/>
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).				<input checked="" type="checkbox"/>
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.				<input checked="" type="checkbox"/>
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.			<input checked="" type="checkbox"/>	<i>N/A</i>
5.	Information is going home with the students to the parents explaining the district's fundraising policy.			<input checked="" type="checkbox"/>	
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.			<input checked="" type="checkbox"/>	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.			<input checked="" type="checkbox"/>	<i>N/A</i>
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: <ul style="list-style-type: none"> • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together. 			<input checked="" type="checkbox"/>	<i>N/A</i>
I have reviewed Policy #511 Fundraising and agree to its provisions:					
Date: <i>1.14.14</i>		Teacher/Sponsor Signature: <i>Julia Espe</i>			
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED					
Date: <i>1.14.14</i>		Administrator Signature: <i>Julia Espe</i>			
Date: <i>1.14.14</i>		Superintendent Signature: <i>Julia Espe</i>			
Date:		School Board Chair Signature:			

PRINCETON PUBLIC SCHOOLS**VETERAN'S PREFERENCE**

[Note: The provisions of this policy substantially reflect legal requirements.]

I. PURPOSE

The purpose of this policy is to comply with the Minnesota Veterans Preference Act (VPA) which provides preference points for veterans applying for employment with political subdivisions, including school districts, as well as additional rights for veterans in the discharge process.

II. GENERAL STATEMENT OF POLICY

- A. The school district's policy is to comply with the VPA regarding veteran's preference rights and mandated preference points to veterans and spouses of deceased veterans or disabled veterans.
- B. The school district's policy is also to comply with the VPA requirement that no covered veteran may be removed from public employment except for incompetency or misconduct shown after a hearing upon due notice and in writing. This paragraph does not apply to the position of teacher.
- C. Veteran's preference points will be applied pursuant to applicable law as follows:
 - 1. A credit of ten points shall be added to the competitive open examination rating of a non disabled veteran, who so elects, provided that the veteran obtained a passing rating on the examination without the addition of the credit points.
 - 2. A credit of fifteen points shall be added to the competitive open examination rating of a disabled veteran, who so elects, provided that the veteran obtained a passing rating on the examination without the addition of the credit points.
 - 3. A credit of five points shall be added to the competitive promotional examination rating of a disabled veteran, who so elects, provided that (a) the veteran obtained a passing rating on the examination without the addition of the credit points and (b) the veteran is applying for a first promotion after securing public employment.
 - 4. A preference may be used by the surviving spouse of a deceased veteran and by the spouse of a disabled veteran who, because of the disability, is unable to qualify.

- D. Eligibility for and application of veteran's preference, the definition of a veteran, and the definition of a disabled veteran for purposes of this policy will be pursuant to the VPA.
- E. When notifying applicants that they have been accepted into the selection process, the school district shall notify applicants that they may elect to use veteran's preference.
- F. The school district's policy is to use a 100-point hiring system to enable allocation of veteran's preference points, including teaching positions, whenever possible. If a 100-point hiring system is not used for filling a teaching position, preference points will not be added, but all veteran applicants who have proper licensure for the teaching position will be granted an interview for the position.
- G. If the school district rejects a member of the finalist pool who has claimed veteran's preference, the school district shall notify the finalist in writing of the reasons for the rejection and file the notice with the school district's personnel officer.
- H. In accordance with the VPA, no honorably discharged veteran shall be removed from a position of employment except for incompetency, misconduct, or good faith abolishment of position.
 - 1. Incompetency or misconduct must be shown after a hearing, upon due notice, upon stated charges, in writing.
 - 2. A veteran must irrevocably elect to be governed either by the VPA or by arbitration provisions set forth in a collective bargaining agreement in the event of a discharge.
- I. The VPA and the provisions of this policy do not apply to the position of private secretary, superintendent, head of a department, or any person holding a strictly confidential relation to the school board or school district. The VPA and the provisions of this policy apply to teachers only with respect to the hiring process, as set forth in Paragraph F., above.

Legal References: Minn. Stat. § 43A.11 (Veteran's Preference)
 Minn. Stat. § 197.455 (Veteran's Preference Applied)
 Minn. Stat. § 197.46 (Veterans Preference Act)
Hall v. City of Champlin, 463 N.W.2d 502 (Minn. 1990)
Young v. City of Duluth, 410 N.W.2d 27 (Minn. Ct. App. 1987)

Cross References: Princeton Policy 401 (Equal Employment Opportunity)

Adopted: May 13, 2003
 Revised: November 23, 2010
 Revised: January 14, 2014

PRINCETON PUBLIC SCHOOLS

EMPLOYEE PUBLIC AND PRIVATE PERSONNEL DATA

I. PURPOSE

The purpose of this policy is to provide guidance to school district employees as to the data the school district collects and maintains regarding its personnel.

II. GENERAL STATEMENT OF POLICY

- A. All data on individuals collected, created, received, maintained or disseminated by the school district, which is classified by statute or federal law as public, shall be accessible to the public pursuant to the procedures established by the school district.
- B. All other data on individuals is private or confidential.

III. DEFINITIONS

- A. “Public” means that the data is available to anyone who requests it.
- B. “Private” means the data is available to the subject of the data and to school district staff who need it to conduct the business of the school district.
- C. “Confidential” means the data is not available to the subject.
- D. “Parking space leasing data” means the following government data on an application for, or lease of, a parking space: residence address, home telephone number, beginning and ending work hours, place of employment, location of parking space, and work telephone number.
- E. “Personnel data” means data on individuals collected because they are or were employees of the school district, applicants for employment, or volunteers or independent contractors for the school district, or members of or applicants for an advisory board or commission. Personnel data include data submitted to the school district by an employee as part of an organized self-evaluation effort by the school district to request suggestions from all employees on ways to cut costs, make the school district more efficient, or to improve school district operations. An employee who is identified in a suggestion shall have access to all data in the suggestion except the identity of the employee making the suggestion.

- F. “Finalist” means an individual who is selected to be interviewed by the school board for a position.
- G. “Protected health information” means individually identifiable health information transmitted in electronic form by a school district acting as a health care provider. “Protected health information” excludes health information in education records covered by FERPA and employment records held by a school district in its role as employer.
- H. “Public official” means business manager, human resource director, and an individual defined as superintendent, principal, or director who is employed in a position requiring an administrative license.

IV. PUBLIC PERSONNEL DATA

- A. The following information on employees, including volunteers and independent contractors, is public:
 - 1. name;
 - 2. employee identification number, which may not be the employee’s social security number;
 - 3. actual gross salary;
 - 4. salary range;
 - 5. terms and conditions of employment relationship;
 - 6. contract fees;
 - 7. actual gross pension;
 - 8. the value and nature of employer-paid fringe benefits;
 - 9. the basis for and the amount of any added remuneration, including expense reimbursement, in addition to salary;
 - 10. job title;
 - 11. bargaining unit;
 - 12. job description;
 - 13. education and training background;
 - 14. previous work experience;

15. date of first and last employment;
16. the existence and status of any complaints or charges against the employee, regardless of whether the complaint or charge resulted in a disciplinary action;
17. the final disposition of any disciplinary action, as defined in Minn. Stat. § 13.43, Subd. 2(b), together with the specific reasons for the action and data documenting the basis of the action, excluding data that would identify confidential sources who are employees of the school district;
18. the complete terms of any agreement settling any dispute arising out of the employment relationship, including superintendent buyout agreements, except that the agreement must include specific reasons for the agreement if it involves the payment of more than \$10,000 of public money, and such agreement may not have the purpose or effect of limiting access to or disclosure of personnel data or limiting the discussion of information or opinions related to personnel data;
19. work location;
20. work telephone number;
21. badge number;
22. work-related continuing education;
23. honors and awards received; and
23. payroll time sheets or other comparable data that are used only to account for employee's work time for payroll purposes, except to the extent that release of time sheet data would reveal the employee's reasons for the use of sick or other medical leave or other not public data.
23. honors and awards received; and
24. payroll time sheets or other comparable data that are used only to account for employee's work time for payroll purposes, except to the extent that release of time sheet data would reveal the employee's reasons for the use of sick or other medical leave or other not public data.

- B. The following information on applicants for employment is public:
1. veteran status;
 2. relevant test scores;
 3. rank on eligible list;
 4. job history;
 5. education and training; and
 6. work availability.
- C. Names of applicants are private data except when certified as eligible for appointment to a vacancy or when they become finalists for an employment position.
- D. Applicants for appointment to a public body.
1. Data about applicants for appointment to a public body are private data on individuals except that the following are public:
 - a. name;
 - b. city of residence, except when the appointment has a residency requirement that requires the entire address to be public;
 - c. education and training;
 - d. employment history;
 - e. volunteer work;
 - f. awards and honors;
 - g. prior government service;
 - h. any data required to be provided or that are voluntarily provided in an application for appointment to a multimember agency pursuant to Minn. Stat. § 15.0597; and
 - i. veteran status.
 2. Once an individual is appointed to a public body, the following additional items of data are public:
 - a. residential address;

- b. either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee;
 - c. first and last dates of service on the public body;
 - d. the existence and status of any complaints or charges against an appointee; and
 - e. upon completion of an investigation of a complaint or charge against an appointee, the final investigative report is public, unless access to the data would jeopardize an active investigation.
- 3. Notwithstanding paragraph 2., any electronic mail address or telephone number provided by a public body for use by an appointee shall be public. An appointee may use an electronic mail address or telephone number provided by the public body as the designated electronic mail address or telephone number at which the appointee can be reached.
- E. Regardless of whether there has been a final disposition as defined in Minn. Stat. § 13.43, Subd. 2(b), upon completion of an investigation of a complaint or charge against a public official, as defined in Minn. Stat. § 13.43, Subd. 2(e), or if a public official resigns or is terminated from employment while the complaint or charge is pending, all data relating to the complaint or charge are public, unless access to the data would jeopardize an active investigation or reveal confidential sources.
- F. Data relating to a complaint or charge against a public official is public only if: (1) the complaint or charge results in disciplinary action or the employee resigns or is terminated from employment while the complaint or charge is pending; or (2) potential legal claims arising out of the conduct that is the subject of the complaint or charge are released as part of a settlement agreement with another person. Data that is classified as private under another law is not made public by this provision.

V. PRIVATE PERSONNEL DATA

- A. All other personnel data are private and will only be shared with school district staff whose work requires such access. Private data will not be otherwise released unless authorized by law or by the employee's informed written consent.
- B. Data pertaining to an employee's dependents are private data on individuals.
- C. Data created, collected or maintained by the school district to administer employee assistance programs are private.
- D. Parking space leasing data are private.

- E. Personnel data may be disseminated to labor organizations to the extent the school district determines it is necessary for the labor organization to conduct its business or when ordered or authorized by the Commissioner of the Bureau of Mediation Services.
 - F. The school district may display a photograph of a current or former employee to prospective witnesses as part of the school district's investigation of any complaint or charge against the employee.
 - G. The school district may, if the responsible authority or designee reasonably determines that the release of personnel data is necessary to protect an employee from harm to self or to protect another person who may be harmed by the employee, release data that are relevant to the concerns for safety to:
 - 1. The person who may be harmed and to the attorney representing the person when the data are relevant to obtaining a restraining order;
 - 2. A pre-petition screening team conducting an investigation of the employee under Minn. Stat. § 253B.07, Subd. 1; or
 - 3. A court, law enforcement agency or prosecuting authority.
 - H. Private personnel data or confidential investigative data on employees may be disseminated to a law enforcement agency for the purpose of reporting a crime or alleged crime committed by an employee, or for the purpose of assisting law enforcement in the investigation of such a crime or alleged crime.
 - I. A complainant has access to a statement provided by the complainant to the school district in connection with a complaint or charge against an employee.
 - J. When allegations of sexual or other types of harassment are made against an employee, the employee shall not have access to data that would identify the complainant or other witnesses if the school district determines that the employee's access to that data would:
 - 1. threaten the personal safety of the complainant or a witness; or
 - 2. subject the complainant or witness to harassment.
- If a disciplinary proceeding is initiated against the employee, data on the complainant or witness shall be available to the employee as may be necessary for the employee to prepare for the proceeding.
- K. The school district shall make any report to the board of teaching or the state board of education as required by Minn. Stat. § 122A.20, Subd. 2, and shall, upon written request from the licensing board having jurisdiction over a teacher's license, provide the licensing board with information about the teacher from the

school district's files, any termination or disciplinary proceeding, and settlement or compromise, or any investigative file in accordance with Minn. Stat. § 122A.20, Subd. 2.

- L. Private personnel data shall be disclosed to the department of economic security for the purpose of administration of the unemployment insurance program under Minn. Stat. Ch. 268.
- M. When a report of alleged maltreatment of a student in a school is made to the Commissioner of Education, data that are relevant and collected by the school about the person alleged to have committed maltreatment must be provided to the Commissioner on request for purposes of an assessment or investigation of the maltreatment report.
- N. The school district shall release to a requesting school district or charter school private personnel data on a current or former employee related to acts of violence toward or sexual contact with a student, if an investigation conducted by or on behalf of the school district or law enforcement affirmed the allegations in writing prior to release and the investigation resulted in the resignation of the subject of the data.
- O. The identity of an employee making a suggestion as part of an organized self-evaluation effort by the school district to cut costs, make the school district more efficient, or to improve school district operations is private.
- P. Health information on employees is private unless otherwise provided by law. To the extent that the school district transmits protected health information, the school district will comply with all privacy requirements.
- Q. Personal home contact information for employees may be used by the school district and shared with another government entity in the event of an emergency or other disruption to ensure continuity of operation for the school district or government entity.
- R. The personal telephone number, home address, and electronic mail address of a current or former employee of a contractor or subcontractor maintained as a result of a contractual relationship between the school district and a contractor or subcontractor entered on or after August 1, 2012, are private data. These data must be shared with another government entity to perform a function authorized by law. The data also must be disclosed to a government entity or any person for prevailing wage purposes.

VI. MULTIPLE CLASSIFICATIONS

If data on individuals are classified as both private and confidential by Minn. Stat. Ch. 13, or any other state or federal law, the data are private.

VII. CHANGE IN CLASSIFICATIONS

The school district shall change the classification of data in its possession if it is required to do so to comply with other judicial or administrative rules pertaining to the conduct of legal actions or with a specific statute applicable to the data in the possession of the disseminating or receiving agency.

VIII. RESPONSIBLE AUTHORITY

The school district has designated the Human Resources Coordinator as the authority responsible for personnel data. If you have any questions, contact Kristine Voce at 763-389-6181.

IX. EMPLOYEE AUTHORIZATION/RELEASE FORM

An employee authorization form is included as an addendum to this policy.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.02 (Definitions)
Minn. Stat. § 13.37 (General Nonpublic Data)
Minn. Stat. § 13.39 (Civil Investigation Data)
Minn. Stat. § 13.43 (Personnel Data)
Minn. Stat. § 122A.20, Subd. 2 (Mandatory Reporting)
P.L. 104-191 (HIPAA)
45 C.F.R. Parts 160 and 164 (HIPAA Regulations)

Cross References: Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)
Policy 515 (Protection and Privacy of Pupil Records)
MSBA Service Manual, Chapter 13, School Law Bulletin "I" (School Records – Privacy – Access to Data)

Adopted: May 11, 2004
Revised: December 8, 2009
Revised: January 14, 2014

Consent to Release – Request from an Individual

An individual asks the government entity to release his/her private data to an outside entity or person. Because the entity does not have statutory authority to release the data, it must get the individual's written informed consent.

Explanation of Your Rights

If you have a question about anything on this form, or would like more explanation, please talk to

_____ before you sign it.
[entity contact person name and contact information]

I, _____, give my permission for _____
[name of individual data subject] [name of government entity]

to release data about me to _____ as described on this form.
[name of other entity or person]

1. The specific data I want _____ to release _____.
[name of government entity] [explanation of data]
2. I understand that I have asked _____ to release the data.
[name of government entity]
3. I understand that although the data are classified as private at _____, the
[name of government entity]
classification/treatment of the data at _____ depends on laws or
[name of other entity or person]
policies that apply to _____.
[name of other entity or person]

This authorization to release expires _____.
[date/time of expiration]

Individual data subject's signature _____ Date _____

Parent/guardian's signature [if needed] _____ Date _____

PRINCETON PUBLIC SCHOOLS

EMPLOYEE RIGHT TO KNOW – EXPOSURE TO HAZARDOUS SUBSTANCES

The provisions of this policy accurately reflect the requirements of Minn. Stat. § 182.653.

I. PURPOSE

The purpose of this policy is to provide school district employees a place of employment and conditions of employment free from recognized hazards that are likely to cause death or serious injury or harm. (Minn. Stat. § 182.653, Subd. 2)

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to provide information and training to employees who may be “routinely exposed” to a hazardous substance, harmful physical agent, infectious agent, or blood borne pathogen.

III. DEFINITIONS

- A. “Commissioner” means the Commissioner of Labor and Industry.
- B. “Routinely exposed” means that there is a reasonable potential for exposure during the normal course of assigned work or when an employee is assigned to work in an area where a hazardous substance has been spilled.
- C. “Hazardous substance” means a chemical or substance, or mixture of chemicals and substances, which:
 - 1. is regulated by the Federal Occupational Safety and Health Administration under the Code of Federal Regulations; or
 - 2. is either toxic or highly toxic; an irritant; corrosive; a strong oxidizer; a strong sensitizer; combustible; either flammable or extremely flammable; dangerously reactive; pyrophoric; pressure-generating; compressed gas; carcinogen; teratogen; mutagen; reproductive toxic agent; or that otherwise, according to generally accepted documented medical or scientific evidence, may cause substantial acute or chronic personal injury or illness during or as a direct result of any customary or reasonably foreseeable accidental or intentional exposure to the chemical or substance; or

3. is determined by the commissioner as a part of the standard for the chemical or substance or mixture of chemicals and substances to present a significant risk to worker health and safety or imminent danger of death or serious physical harm to an employee as a result of foreseeable use, handling, accidental spill, exposure, or contamination.
- D. “Harmful physical agent” means a physical agent determined by the commissioner as a part of the standard for that agent to present a significant risk to worker health or safety or imminent danger of death or serious physical harm to an employee. This definition includes but is not limited to radiation, whether ionizing or nonionizing.
 - E. “Infectious agent” means a communicable bacterium, rickettsia, parasites, virus, or fungus determined by the commissioner by rule, with approval of the commissioner of health, which according to documented medical or scientific evidence causes substantial acute or chronic illness or permanent disability as a foreseeable and direct result of any routine exposure to the infectious agent. Infectious agent does not include an agent in or on the body of a patient before diagnosis.
 - F. “Blood borne pathogens” means a pathogenic microorganisms that is present in human blood and can cause disease in humans. This definition includes, but is not limited to, hepatitis B virus (HBV) and human immunodeficiency virus (HIV).

IV. TARGET JOB CATEGORIES

Annual training will be provided to all full- and part-time employees who are “routinely exposed” to a hazardous substance, harmful physical agent, infectious agent, or blood borne pathogen as set forth above.

V. TRAINING SCHEDULE

Training will be provided to employees before beginning a job assignment as follows:

- A. Any newly-hired employee assigned to a work area where he or she is determined to be “routinely exposed” under the guidelines above.
- B. Any employee reassigned to a work area where he or she is determined to be “routinely exposed” under the above guidelines.

Legal References: Minn. Stat. Ch. 182 (Occupational Safety and Health)
Minn. Rules Ch. 5205 (Safety and Health Standards)
Minn. Rules Ch. 5206 (Employee Right to Know Standards)
29 C.F.R. § 1910.1050, App. B (Substance Technical Guidelines)

Cross References: Princeton Public Schools Policy 420 (Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions)
MSBA/MASA Model Policy 807 (Health and Safety Policy)

Adopted: December 17, 2002

Revised: August 10, 2010

Revised: January 14, 2014

PRINCETON PUBLIC SCHOOLS

**DRUG-FREE WORKPLACE/
DRUG-FREE SCHOOL****I. PURPOSE**

The purpose of this policy is to maintain a safe and healthful environment for employees and students by prohibiting the use of alcohol, toxic substances and controlled substances without a physician's prescription.

II. GENERAL STATEMENT OF POLICY

- A. Use of controlled substances, toxic substances, and alcohol before, during, or after school hours, at school or in any other school location, is prohibited as general policy. Paraphernalia associated with controlled substances is prohibited.
- B. A violation of this policy occurs when any student, teacher, administrator, other school district personnel, or member of the public uses alcohol, toxic substances, or controlled substances in any school location.
- C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or member of the public who violates this policy.

III. DEFINITIONS

- A. "Alcohol" includes any alcoholic beverage, malt beverage, fortified wine, or other intoxicating liquor.
- B. "Controlled substances" include narcotic drugs, hallucinogenic drugs, amphetamines, barbiturates, marijuana, anabolic steroids, or any other controlled substance as defined in Schedules I through V of the Controlled Substances Act, 21 U.S.C. § 812, including analogues and look-alike drugs.
- C. "Toxic substances" includes glue, cement, aerosol paint, or other substances used or possessed with the intent of inducing intoxication or excitement of the central nervous system.
- D. "Use" includes to sell, buy, manufacture, distribute, dispense, possess, use, or be under the influence of alcohol and/or controlled substances, whether or not for the purpose of receiving remuneration or consideration.

- E. “Possess” means to have on one’s person, in one’s effects, or in an area subject to one’s control.
- F. “School location” includes any school building or on any school premises; in any school-owned vehicle or in any other school-approved vehicle used to transport students to and from school or school activities; off school property at any school-sponsored or school-approved activity, event, or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district; or during any period of time such employee is supervising students on behalf of the school district or otherwise engaged in school district business.

IV. EXCEPTIONS

- A. A violation of this policy does not occur when a person brings onto a school location, for such person’s own use, a controlled substance which has a currently accepted medical use in treatment in the United States and the person has a physician’s prescription for the substance. The person shall comply with the relevant procedures of this policy.
- B. A violation of this policy does not occur when a person possesses an alcoholic beverage in a school location when the possession is within the exceptions of Minn. Stat. § 624.701, Subd. 1a (experiments in laboratories; pursuant to a temporary license to sell liquor issued under Minnesota laws or possession after the purchase from such a temporary license holder).

V. PROCEDURES

- A. Students who have a prescription from a physician for medical treatment with a controlled substance must comply with the school district’s student medication policy.
- B. Employees who have a prescription from a physician for medical treatment with a controlled substance are permitted to possess such controlled substance and associated necessary paraphernalia, such as an inhaler or syringe. The employee must inform his or her supervisor. The employee may be required to provide a copy of the prescription.
- C. Each employee shall be provided with written notice of this Drug-Free Workplace/Drug-Free School policy and shall be required to acknowledge that he or she has received the policy.
- D. Employees are subject to the school district’s drug and alcohol testing policies and procedures.
- E. Members of the public are not permitted to possess controlled substances in a school location except with the express permission of the superintendent.

- F. Possession of alcohol on school grounds pursuant to the exceptions of Minn. Stat. § 624.701, Subd. 1a, shall be by permission of the school board only. The applicant shall apply for permission in writing and shall follow the school board procedures for placing an item on the agenda.

VI. ENFORCEMENT

A. Students.

1. A student who violates the terms of this policy shall be subject to discipline in accordance with the school district's discipline policy. Such discipline may include suspension or expulsion from school.
2. The student may be referred to a drug or alcohol assistance or rehabilitation program and/or to law enforcement officials when appropriate.

B. Employees.

1. As a condition of employment in any federal grant, each employee who is engaged either directly or indirectly in performance of a federal grant shall abide by the terms of this policy and shall notify his or her supervisor in writing of his or her conviction of any criminal drug statute for a violation occurring in any of the places listed above on which work on a school district federal grant is performed, no later than five (5) calendar days after such conviction. Conviction means a finding of guilt (including a plea of no contest) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the federal or state criminal drug statutes.
2. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, termination, or discharge as deemed appropriate by the school board.
3. In addition, any employee who violates the terms of this policy may be required to satisfactorily participate in a drug and/or alcohol abuse assistance or rehabilitation program approved by the school district. Any employee who fails to satisfactorily participate in and complete such a program is subject to nonrenewal, suspension, or termination as deemed appropriate by the school board.
4. Sanctions against employees, including nonrenewal, suspension, termination, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies.

C. The Public.

A member of the public who violates this policy shall be informed of the policy and asked to leave. If necessary, law enforcement officials will be notified and asked to provide an escort.

Legal References: Minn. Stat. § 340A.403 (3.2 Percent Malt Liquor Licenses)
 Minn. Stat. § 340A.404 (Intoxicating Liquor; On-Sale Licenses)
 Minn. Stat. § 609.684 (Sale of Toxic Substances to Children; Abuse of Toxic Substances)
 Minn. Stat. § 624.701 (Liquor in Certain Buildings or Grounds)
 41 U.S.C. §§ 701-707 (Drug-Free Workplace Act)
 20 U.S.C. § 7101-7165 (Safe and Drug-Free Schools and Communities Act)
 21 U.S.C. § 812 (Schedules of Controlled Substances)
 41 U.S.C. §§ 8101-8106 (Drug-Free Workplace Act)
 21 C.F.R. §§ 1308.11-1308.15 (Controlled Substances)
 34 C.F.R. Part 85 (Government-wide Requirements for Drug-Free Workplace)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension and Dismissal of School District Employees)
 MSBA/MASA Model Policy 416 (Drug and Alcohol Testing)
 MSBA/MASA Model Policy 417 (Chemical Use/Abuse)
 MSBA/MASA Model Policy 506 (Student Discipline)
 MSBA/MASA Model Policy 516 (Student Medication)

Independent School District #477
 Princeton, Minnesota 55371

Adopted: June 8, 2004
 Revised: January 14, 2014

[TO BE PLACED ON SCHOOL DISTRICT LETTERHEAD]

— ACKNOWLEDGMENT —

DRUG-FREE WORKPLACE/DRUG-FREE SCHOOL POLICY

I have received a copy of the Drug-Free Workplace/Drug-Free School Policy of Independent School District No. _____, _____, Minnesota.

Dated: _____

Signature of Employee/Applicant

Typed or Printed Name

PRINCETON PUBLIC SCHOOLS**TOBACCO-FREE ENVIRONMENT**

[Note: School districts are not required by statute to have a policy addressing these issues. However, Minn. Stat. § 144.416 requires that entities that control public places must make reasonable efforts to prevent smoking in public places, including the posting of signs or any other means which may be appropriate.]

I. PURPOSE

The purpose of this policy is to maintain a learning and working environment that is tobacco free.

II. GENERAL STATEMENT OF POLICY

- A. A violation of this policy occurs when any student, teacher, administrator, other school personnel of the school district, or person smokes or uses tobacco, tobacco-related devices, or electronic cigarettes in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls. In addition, this prohibition includes vehicles used, in whole or in part, for work purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- B. A violation of this policy occurs when any elementary school, middle school, or secondary school student possesses any type of tobacco, tobacco-related device, or electronic cigarette in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls and includes vehicles used, in whole or in part, for school purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or person who is found to have violated this policy.
- D. The school district will not solicit or accept any contributions or gifts of money, curricula, materials, or equipment from companies that directly manufacture and are identified with tobacco products, devices, or electronic cigarettes. The school district will not promote or allow promotion of tobacco products or e-cigarettes on school property or at school-sponsored events.

III. TOBACCO AND TOBACCO-RELATED DEVICES DEFINED

- A. “Electronic cigarette” means any oral device that provides a vapor of liquid nicotine, lobelia, and/or other similar substance, and the use or inhalation of which simulates smoking. The term shall include any such devices, whether they are manufactured, distributed, marketed, or sold as e-cigarettes, e-cigars, e-pipes, or under another product name or descriptor.
- B. “Tobacco” means cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product; cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco.
- C. “Tobacco-related devices” means cigarette papers or pipes for smoking.
- D. “Smoking” means inhaling or exhaling smoke from any lighted cigar, cigarette, pipe, or any other lighted tobacco or plant product. Smoking also includes carrying a lighted cigar, cigarette, pipe, or any other lighted tobacco or plant product intended for inhalation.

IV. EXCEPTIONS

- A. A violation of this policy does not occur when an Indian adult lights tobacco on school district property as a part of a traditional Indian spiritual or cultural ceremony. An Indian is a person who is a member of an Indian tribe as defined under Minnesota law.
- B. A violation of this policy does not occur when an adult nonstudent possesses a tobacco or nicotine product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.

V. ENFORCEMENT

- A. All individuals on school premises shall adhere to this policy.
- B. Students who violate this tobacco-free policy shall be subject to school district discipline procedures.
- C. School district administrators and other school personnel who violate this tobacco-free policy shall be subject to school district discipline procedures.

- D. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota or federal law, and school district policies.
- E. Persons who violate this tobacco-free policy may be referred to the building administration or other school district supervisory personnel responsible for the area or program at which the violation occurred.
- F. School administrators may call the local law enforcement agency to assist with enforcement of this policy. Smoking or use of any tobacco product in a public school is a violation of the Minnesota Clean Indoor Air Act and/or the Freedom to Breathe Act of 2007 and is a petty misdemeanor. A court injunction may be instituted against a repeated violator.
- G. No persons shall be discharged, refused to be hired, penalized, discriminated against, or in any manner retaliated against for exercising any right to a smoke-free environment provided by the Freedom to Breathe Act of 2007 or other law.

VI. DISSEMINATION OF POLICY

- A. This policy shall appear in the student handbook.
- B. The school district will develop a method of discussing this policy with students and employees.

Legal References: Minn. Stat. §§ 144.411-144.417 (Minnesota Clean Indoor Air Act)
 Minn. Stat. § 609.685 (Sale of Tobacco to Children)
 2007 Minn. Laws Ch. 82 (Freedom to Breathe Act of 2007)

Cross References: Princeton Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
 Princeton Policy 506 (Student Discipline)
 MSBA Service Manual, Chapter 2, Students; Rights, Responsibilities and Behavior

Adopted: June 8, 2004
 Revised: August 26, 2008
 Revised: October 27, 2009
 Revised: December 21, 2010
 Revised: June 28, 2011
 Revised: January 14, 2014

Princeton 2014 School Board Committees and Positions

1. **ACTIVITIES COMMITTEE** - Serve as board representative along with Activities Director, High School Principal, Superintendent, Director of Business Services, and Community Ed Director. to review Activities Council recommendations. **Meets three times per year.**

CHAIR:

Craig Johnson	Jeremy Miller	Eric Minks	Chuck Nagle	Howard Vaillancourt	Deb Ulm	Chad Young

2. **FINANCE COMMITTEE** - The Board Chair and Treasurer serve on the committee with the Director of Business Services and the Superintendent. **Meets quarterly** to review finance, business topics, and budget.

CHAIR:

Craig Johnson	Jeremy Miller	Eric Minks	Chuck Nagle	Howard Vaillancourt	Deb Ulm	Chad Young

3. **GRIEVANCE COMMITTEE** – **Meets as necessary** due to contract disputes.

CHAIR:

Craig Johnson	Jeremy Miller	Eric Minks	Chuck Nagle	Howard Vaillancourt	Deb Ulm	Chad Young

4. **WORLD'S BEST WORKFORCE COMMITTEE**- Serve as a board representative on this advisory committee. The purpose of the committee is to provide input to the District. Goals are:

CHAIR:

Craig Johnson	Jeremy Miller	Eric Minks	Chuck Nagle	Howard Vaillancourt	Deb Ulm	Chad Young

- Have all students meet school readiness goals.
- Close the achievement gap.
- Have all students graduate.
- Have all students attain college career readiness.

Committee **meets three times per year:** meeting time and location TBA.

5. **COMMUNITY EDUCATION ADVISORY BOARD** - Serve as board representative on committee. The advisory board makes program recommendations to the school board. **Meets quarterly**, (4-5 times per year) at noon in the District Office Board Room.

CHAIR:

Craig Johnson	Jeremy Miller	Eric Minks	Chuck Nagle	Howard Vaillancourt	Deb Ulm	Chad Young

Princeton 2014 School Board Committees and Positions

6. **POLICY** – Serve on committee to review and propose policy changes. Meets quarterly.

CHAIR:

Craig Johnson	Jeremy Miller	Eric Minks	Chuck Nagle	Howard Vaillancourt	Deb Ulm	Chad Young

7. **Rum River Special Education Cooperative Governing Board** - Serve as a Princeton representative on RRSEC governing board. Meets quarterly in the evening with locations TBD.

CHAIR:

Craig Johnson	Jeremy Miller	Eric Minks	Chuck Nagle	Howard Vaillancourt	Deb Ulm	Chad Young

8. **SCHOOLS FOR EQUITY IN EDUCATION (SEE)** - Serve as board representative at General Membership meetings. Day meetings are usually held five to six times during the school year.

CHAIR:

Craig Johnson	Jeremy Miller	Eric Minks	Chuck Nagle	Howard Vaillancourt	Deb Ulm	Chad Young

9. **Negotiations/Certified** – Serve as a board representative in negotiations with teachers and administrators.

CHAIR:

Craig Johnson	Jeremy Miller	Eric Minks	Chuck Nagle	Howard Vaillancourt	Deb Ulm	Chad Young

10. **NEGOTIATIONS/Classified** – Serve as a board representative in negotiations for classified staff.

CHAIR:

Craig Johnson	Jeremy Miller	Eric Minks	Chuck Nagle	Howard Vaillancourt	Deb Ulm	Chad Young

11. **Meet & Confer** – Serve on committee to meet and confer with PEA as needed.

CHAIR:

Craig Johnson	Jeremy Miller	Eric Minks	Chuck Nagle	Howard Vaillancourt	Deb Ulm	Chad Young

12. **MINNESOTA STATE HIGH SCHOOL LEAGUE (MSHSL)**
 Serve as board representative to the Minnesota State High School League. Receives mailings and usually has state level meeting at MSBA Leadership Conference.

CHAIR:

Craig Johnson	Jeremy Miller	Eric Minks	Chuck Nagle	Howard Vaillancourt	Deb Ulm	Chad Young

Princeton 2014 School Board Committees and Positions

13. Oak Land Vocational –

Serve as the representative on the Oak Land Vocational Board. **Meets monthly.**

CHAIR:

Craig Johnson	Jeremy Miller	Eric Minks	Chuck Nagle	Howard Vaillan-court	Deb Ulm	Chad Young

14. Facilities Projects – Serve on the Committee to advise bond referendum planning and implementation. **Meets twice per month.**

CHAIR:

Craig Johnson	Jeremy Miller	Eric Minks	Chuck Nagle	Howard Vaillan-court	Deb Ulm	Chad Young

15. Transportation – Board members assist the District with bus negotiations.

CHAIR:

Craig Johnson	Jeremy Miller	Eric Minks	Chuck Nagle	Howard Vaillan-court	Deb Ulm	Chad Young