

**Rum River Special Education Cooperative Governing Board  
Wednesday, June 12, 2013 at 2:00 PM  
RRSEC Committee Meeting  
McQuoid's Inn, 1325 Hwy 47 North, Isle, MN**

**Agenda: Regular Board Business**

Agenda attached

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**AGENDA FOR REGULAR EXECUTIVE COUNCIL MEETING**  
**Wednesday, June 12, 2013**  
**2:00 p.m. – Isle, McQuoids Inn**

I. CALL TO ORDER REGULAR EXECUTIVE COUNCIL MEETING  
Chairperson Bruce Novak Time: \_\_\_\_\_

II. ROLL CALL  
Kathy Belsheim, Mike Conner, Julia Espe, Jerry Hansen, Bruce Novak,  
Craig Schultz and Gregory Winter  
Superintendents Present:  
Superintendents Absent:  
Others Present:

III. APPROVAL OF AGENDA  
A motion to approve the June 12, 2013 Agenda was made by \_\_\_\_\_,  
and seconded by \_\_\_\_\_.  
The motion \_\_\_\_\_.

IV. APPROVAL OF MINUTES  
*Minutes of the Executive Council Meeting held on April 17, 2013 (Attachment #1)*  
  
A motion to approve the April 17, 2013 Minutes was made by \_\_\_\_\_,  
and seconded by \_\_\_\_\_.  
The motion \_\_\_\_\_.

V. CONSENT AGENDA

- A. Approval of April - May 2013 Payment Distribution and P-Card Detail (Attachment #2)
- B. Receive the RR North and RR South Educational Programs Student Enrollment (Attachment #3)
- C. Personnel Action - Approval

RESIGNATION

Assistant to the Coordinator, RR South/North  
Carissa Jivery, Effective 6/10/13 (Attachment # 4)

HIRING

Academic/Behavior Manager  
Leah Armstrong, RR East, Effective 7/1/13

Alecia Cox, RR East, Effective 7/1/13

Licensed Alcohol & Drug Counselor, RR South  
Leah Falk, Effective 7/1/13 (Attachment #5)

Teacher

Anna Black, RR East, Effective 7/1/13

Trista Kirchberg, RR East, Effective 7/1/13

Jesse LaValla, RR East, Effective 7/1/13

Jeremiah Semler, RR East, Effective 7/1/13

CHANGE IN ASSIGNMENT

RRSEC Account Executive

Tracy Wells, from part-time to full time, Effective 7/1/13 (Attachment #6)

TRANSFER

Academic/Behavior Manager

Brittany Adolphson, from RR South to RR East, Effective 8/28/13

Jason Knighton-Johnson, from RR South to RR East, Effective 8/28/13

Christian Lundeen, from RR North to RR East, Effective 8/28/13

Jessica Stromgren, from RR South to RR East, Effective 8/28/13

Administrative Assistant

Sue Dunleavy, from RRSEC to RR East, Effective 7/1/13

Special Education Coordinator - RRSEC

Joanna Wuornos, transfer from RRSEC to RR South/North, Assistant to the Coordinator, Effective 7/1/13 (Attachment #7)

Howard Armstrong, from RRSEC to RR East, Effective 7/1/13

Teacher

Scott Erickson, from RR South to RR East, Effective 7/1/13

Rebecca Uphoff, from RR South Autism Teacher to RRSEC Autism Consultant, Effective 7/1/13

VandaRae Nelson, from IIS to RR East, Effective 7/1/13

D. Contracts

1. Contract Between Rum River North and Brad Tolzman for Cleaning Services (Attachment #8)

E. Receive the Parent Advisory Council Meeting Minutes – May 2, 2013 (Attachment #9)

*The Director of Special Education recommends that the consent items be approved as notated above.*

A motion to approve the consent agenda was made by \_\_\_\_\_, and seconded by \_\_\_\_\_. The motion \_\_\_\_\_.

VI. ITEMS FOR DISCUSSION AND ACTION

A. Renewal of Insurance Proposal for 2013- 2014 (Attachment #10)

Discussion:

*Attached is the summary proposal from EMC Insurance Company for your consideration and approval.*

A motion to approve the EMC Insurance Company proposal for 2013 – 2014, was made by \_\_\_\_\_ and seconded by \_\_\_\_\_.  
The motion \_\_\_\_\_.

VII. ITEMS FOR DISCUSSION

A. RRSEC Lease Levy Costs (Attachment #11)

Discussion:

*Attached are eight (8) scenarios for the Board to consider regarding the Lease Levy Costs for the three level IV programs.*

B. Rum River East Update (Attachment #12)

Discussion:

*Pauline will discuss renovation at the RR East site.*

C. Restrictive Procedures Statute Changes (Attachment #13)

Discussion:

*Included in the 2013 Omnibus Bill are changes to the Restrictive Procedures Law which goes into effect July 1, 2013. Pauline is working on incorporating the changes into district plans. The changes are more than just language changes. Staff will need to change some of their practices.*

D. Negotiation Request (Attachment #14)

Discussion:

*The Administrative Coordinators request an opportunity to negotiate their FY 14 and FY 15 contracts.*

E. Executive Council Meeting Schedule for 2013 - 2014 (Attachment #15)

Discussion:

*Attached are the meeting dates for the upcoming school year.*

*August 14, 2013 – 9:00 a.m. – Princeton Board Room*

*September 18, 2013 – 9:00 a.m. – Ogilvie Board Room*

*October 10, 2013 – 7:00 p.m. – Ogilvie Board Room – GOVERNING BOARD*

*November 13, 2013 – 9:00 a.m. – Cambridge-Isanti Board Room*

*January 15, 2014 – 9:00 a.m. – Braham Board Room*

*February 12, 2014 – 9:00 a.m. – Milaca Board Room*

*March 12, 2014 – 9:00 a.m. – Mora Board Room*

*April 16, 2014(Optional) – 9:00 a.m. – RRSEC*

*May 8, 2014 – 7:00 p.m. – Ogilvie Board Room – GOVERNING BOARD*

*June 11, 2014 – 9:00 a.m. – Isle Board Room*

VIII. ADJOURNMENT

A motion to adjourn the meeting was made by \_\_\_\_\_, and seconded by \_\_\_\_\_ . The motion \_\_\_\_\_ . Time: \_\_\_\_\_

**MINUTES OF THE REGULAR EXECUTIVE COUNCIL MEETING**  
**Rum River Special Education Cooperative**  
**Wednesday, April 17, 2013**

The Regular Executive Council meeting of the Rum River Special Education Cooperative was called to order by Bruce Novak at 9:15 a.m., in the Rum River Special Education Cooperative Conference Room.

Executive Council members present were: Kathy Belsheim, Mike Conner, Julia Espe, Jerry Hansen, Bruce Novak, Craig Schultz and Gregory Winter; and Pauline Bangma, Director of Special Education. Absent: None. Others present: Jeannine Miller and Howard Armstrong.

The Board reviewed the agenda. Moved by Mike Conner, seconded by Gregory Winter, to approve the agenda. Motion carried.

Presentation: Mark Lenz and Scott Johnson shared the Design Plan and construction timeline for the new Level IV Program.

Approval of minutes. Moved by Gregory Winter, seconded by Kathy Belsheim, to approve the minutes of the Executive Council Meeting held on March 13, 2013. Motion carried.

The Council reviewed the Consent Agenda. Moved by Jerry Hansen, seconded by Kathy Belsheim, to approve the items in the Consent Agenda. Motion carried. The consent agenda consisted of the following:

- Approved the March 2013 Payment Distribution and P-Card Detail.
- Received the RR North and RR South Educational Programs Student Enrollment
- Approved the FY 14 RRSEC and Oak Land Cooperative Center Agreement
- Approved the Maternity Leave for Kathryn Letourneau Teacher for the Deaf/Hard of Hearing, to commence approximately May 3, 2013
- Approved the Contracted DHH Services Contract with Becky Walker-Blondell, approximately May 3 – June 7, 2013

The Council discussed and action was required on the following:

- Rum River North/South Revised FY 13 Budget - A motion to approve the Revised FY 13 Budget for Rum River North/South, to be forwarded to the Governing Board for approval, was made by Mike Conner, seconded by Julia Espe. The motion carried.
- Rum River Special Education Revised FY 13 Budget – A motion to approve the Revised FY 13 Budget for Rum River Special Education Cooperative, to be forwarded to the Governing Board for approval, was made by Gregory Winter, seconded by Bruce Novak. The motion carried.
- Rum River North/South Amended FY 14 Budget – A motion to approve the Amended FY 14 Budget for Rum River North/South, to be forwarded to the Governing Board for approval, was made by Kathy Belsheim, seconded by Mike Conner. The motion carried.
- FY 14 Budget for the New Level IV Program – Howard Armstrong presented the FY 14 budget for the new RRSEC Level IV Program. A motion to approve the new RRSEC Level IV Program Budget, to be forwarded to the Governing Board for approval, was made by Gregory Winter, seconded by Jerry Hansen. The motion carried.
- Level IV Leases – Discussion began at the April 3 Governing Board meeting as to how to cover the cost of the leases at RR North/South and the new HS Program. The Executive Council continued the discussion, but tabled it until the June 12 meeting.

The Council discussed the following:

- RRSEC Email Storage – Discussion of Districts switching their email accounts to a Google Account and whether emails were retrievable in the current or future email system to produce documents as part of a records request for MDE.

There being no further business to discuss, moved by Julia Espe, seconded by Mike Conner, to adjourn the meeting at 10:54 a.m.

The Governing Board meeting is scheduled for Thursday, May 9, 7:00 p.m., Ogilvie Board Room.

The next Executive Council meeting is scheduled for Wednesday, June 12, 2:00 p.m., Isle Board Room.

Minutes by Pauline Bangma

**Rum River Special Ed Coop**  
**April - May 2013 Payment Distributions**

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Batch	Pmt	Pmt	Bank	Grp	Code	Rcd	Vendor	Pd	JE	JE	Debit	Credit
6079	B	01	206	000				F	Other Accts Payable	6079	1236	MSDL	1	3738	MASTERCARD P-CARC	201310	6079	1235		1,394.78	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1236	MSDL	1	3738	MASTERCARD P-CARC	201310	6079	1235		125.26	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1236	MSDL	1	3738	MASTERCARD P-CARC	201310	6079	1235		1,458.42	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1236	MSDL	1	3738	MASTERCARD P-CARC	201310	6079	1235		362.00	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1236	MSDL	1	3738	MASTERCARD P-CARC	201310	6079	1235		159.06	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1236	MSDL	1	3738	MASTERCARD P-CARC	201310	6079	1235		994.93	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1236	MSDL	1	3738	MASTERCARD P-CARC	201310	6079	1235		24.93	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1236	MSDL	1	3738	MASTERCARD P-CARC	201310	6079	1235		26.79	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1236	MSDL	1	3738	MASTERCARD P-CARC	201310	6079	1235		1,147.39	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1236	MSDL	1	3738	MASTERCARD P-CARC	201310	6079	1235		18.43	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1236	MSDL	1	3738	MASTERCARD P-CARC	201310	6079	1235		51.13	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1237	A/P	1	00763	CITY OF CAMBRIDGE	201310	6079	1235		97.96	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1238	A/P	1	4123	CENTERPOINT ENERG	201310	6079	1235		480.15	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1239	A/P	1	00038	CAMBRIDGE STAR	201310	6079	1235		0.51	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1240	A/P	1	00040	CUB FOODS	201310	6079	1235		29.44	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1240	A/P	1	00040	CUB FOODS	201310	6079	1235		4.99	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1240	A/P	1	00040	CUB FOODS	201310	6079	1235		57.24	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1241	A/P	1	00043	CENTRAL MINNESOTA	201310	6079	1235		223.73	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1241	A/P	1	00043	CENTRAL MINNESOTA	201310	6079	1235		323.72	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1242	A/P	1	00043	remit CENTRAL MINNESOTA	201310	6079	1235		50.41	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1243	A/P	1	00045	CITY OF CAMBRIDGE	201310	6079	1235		4,771.92	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1244	A/P	1	00322	KNUTSON, FLYNN & DE	201310	6079	1235		1,852.50	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1245	A/P	1	00884	NORTHLAND FIRE PRC	201310	6079	1235		65.00	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1246	A/P	1	01031	REMI.I.S.D. #912 MILACA	201310	6079	1235		593.00	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1247	A/P	1	03528	G & K SERVICES	201310	6079	1235		47.31	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1248	A/P	1	03713	EAST CENTRAL SANIT.	201310	6079	1235		166.86	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1249	A/P	1	2094	MINN DEPT OF PUBLIC	201310	6079	1235		28.00	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1250	A/P	1	3247	REMIINNOVATIVE OFFICE S	201310	6079	1235		237.99	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1250	A/P	1	3247	REMIINNOVATIVE OFFICE S	201310	6079	1235		182.65	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1251	A/P	1	3784	NATIONAL JOINT POW	201310	6079	1235		20.00	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1252	A/P	1	4244	NORTHSIDE COMMON:201310	6079	1235		20,812.50	0.00		
6079	B	01	206	000				F	Other Accts Payable	6079	1253	A/P	1	5027	REMITAZZO, LLC	201310	6079	1235		5,073.59	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1254	A/P	1	7014	FIRST BAPTIST CHURC	201310	6079	1235		30.00	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1255	A/P	1	7026	T M JOHNSON BROS IP	201310	6079	1235		151.00	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1256	A/P	1	01036	I.S.D. #333 - OGILVIE	201310	6079	1235		155.67	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1257	A/P	1	01402	I.S.D. #332 - MORA	201310	6079	1235		17,253.35	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1258	A/P	1	00038	CAMBRIDGE STAR	201310	6079	1235		33.77	0.00	
6079	B	01	206	000				F	Other Accts Payable	6079	1259	A/P	1	00043	remit CENTRAL MINNESOTA	201310	6079	1235		48.95	0.00	

# Rum River Special Ed Coop

## April - May 2013 Payment Distributions

Co	L	Fd Org	Pro	Crs	Fin	O/S	Ty	Description	Batch	Pmt Co	Pmt No	Bank	Grp	Code	Rcd	Vendor	Pd	JE Co	JE Cd	Debit Amount	Credit Amount
6079	B	01	206	000			F	Other Accts Payable		6079	1260	A/P 1	1	3981		US ENERGY SERVICES	201310	6079	1235	170.51	0.00
										6079	1261	A/P 1	1	00151		MINN DEPT OF ECONC	201311	6079	1258	94.30	0.00
										6079	1262	A/P 1	1	4123		CENTERPOINT ENERG	201311	6079	1258	442.32	0.00
										6079	1263	MSDL 1	1	3738		MASTERCARD P-CARC	201311	6079	1258	84.35	0.00
										6079	1263	MSDL 1	1	3738		MASTERCARD P-CARC	201311	6079	1258	831.35	0.00
										6079	1263	MSDL 1	1	3738		MASTERCARD P-CARC	201311	6079	1258	8,261.12	0.00
										6079	1263	MSDL 1	1	3738		MASTERCARD P-CARC	201311	6079	1258	735.49	0.00
										6079	1263	MSDL 1	1	3738		MASTERCARD P-CARC	201311	6079	1258	466.88	0.00
										6079	1263	MSDL 1	1	3738		MASTERCARD P-CARC	201311	6079	1258	1.59	0.00
										6079	1263	MSDL 1	1	3738		MASTERCARD P-CARC	201311	6079	1258	84.98	0.00
										6079	1263	MSDL 1	1	3738		MASTERCARD P-CARC	201311	6079	1258	4,069.73	0.00
										6079	1263	MSDL 1	1	3738		MASTERCARD P-CARC	201311	6079	1258	759.42	0.00
										6079	1263	MSDL 1	1	3738		MASTERCARD P-CARC	201311	6079	1258	185.09	0.00
										6079	1263	MSDL 1	1	3738		MASTERCARD P-CARC	201311	6079	1258	79.39	0.00
										6079	1263	MSDL 1	1	3738		MASTERCARD P-CARC	201311	6079	1258	1,063.10	0.00
										6079	1263	MSDL 1	1	3738		MASTERCARD P-CARC	201311	6079	1258	159.45	0.00
										6079	1263	MSDL 1	1	3738		MASTERCARD P-CARC	201311	6079	1258	95.80	0.00
										6079	1264	A/P 1	1	00763		CITY OF CAMBRIDGE	201311	6079	1258	105.86	0.00
										6079	1265	A/P 1	1	7018		MILLE LACS HEALTH S	201311	6079	1258	2,686.57	0.00
										6079	1266	A/P 1	1	7027		ROAD & TRACK	201311	6079	1258	15.00	0.00
										6079	1267	A/P 1	1	00038		CAMBRIDGE STAR	201311	6079	1258	20.54	0.00
										6079	1267	A/P 1	1	00038		CAMBRIDGE STAR	201311	6079	1258	0.32	0.00
										6079	1267	A/P 1	1	00038		CAMBRIDGE STAR	201311	6079	1258	21.16	0.00
										6079	1268	A/P 1	1	00040		CUB FOODS	201311	6079	1258	12.85	0.00
										6079	1269	A/P 1	1	00043		CENTRAL MINNESOTA	201311	6079	1258	143.83	0.00
										6079	1269	A/P 1	1	00043		CENTRAL MINNESOTA	201311	6079	1258	147.47	0.00
										6079	1269	A/P 1	1	00043		CENTRAL MINNESOTA	201311	6079	1258	201.65	0.00
										6079	1269	A/P 1	1	00043		CENTRAL MINNESOTA	201311	6079	1258	186.98	0.00
										6079	1270	A/P 1	1	00043		CENTRAL MINNESOTA	201311	6079	1258	61.67	0.00
										6079	1271	A/P 1	1	00045		CITY OF CAMBRIDGE	201311	6079	1258	4,774.92	0.00
										6079	1272	A/P 1	1	00322		KNUTSON, FLYNN & DI	201311	6079	1258	381.25	0.00
										6079	1273	A/P 1	1	00719		HERMANS BAKERY	201311	6079	1258	31.80	0.00
										6079	1274	A/P 1	1	02804		REMEDPARTMENT OF HUM	201311	6079	1258	490.00	0.00
										6079	1274	A/P 1	1	02804		REMEDPARTMENT OF HUM	201311	6079	1258	420.00	0.00
										6079	1275	A/P 1	1	03393		TIERNEY BROTHERS II	201311	6079	1258	135.00	0.00
										6079	1276	A/P 1	1	03528		G & K SERVICES	201311	6079	1258	47.31	0.00
										6079	1276	A/P 1	1	03528		G & K SERVICES	201311	6079	1258	47.31	0.00
										6079	1277	A/P 1	1	03713		EAST CENTRAL SANIT.	201311	6079	1258	166.86	0.00

**Rum River Special Ed Coop**  
**April - May 2013 Payment Distributions**

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Batch	Pmt	No	Pmt	Bank	Grp	Code	Rcd	Vendor	Pd	JE	JE	JE	Debit	Credit
																				Co	Cd	Co	Amount	Amount
6079	B	01	206	000				F	Other Accts Payable		6079	1278		A/P1	1	04387		MARK PRINTING	201311	6079	1258	799.00	0.00	
											6079	1279		A/P1	1	14107		SCRED	201311	6079	1258	74.00	0.00	
											6079	1280		A/P1	1	2360		REMIPHONAK INC.	201311	6079	1258	157.39	0.00	
											6079	1281		A/P1	1	3247		REMIINNOVATIVE OFFICE S	201311	6079	1258	201.99	0.00	
											6079	1282		A/P1	1	3784		NATIONAL JOINT POW	201311	6079	1258	20.00	0.00	
											6079	1283		A/P1	1	4055		LANDWORKS CONSTR	201311	6079	1258	470.00	0.00	
											6079	1283		A/P1	1	4055		LANDWORKS CONSTR	201311	6079	1258	562.50	0.00	
											6079	1284		A/P1	1	4244		NORTHSIDE COMMON:	201311	6079	1258	20,812.50	0.00	
											6079	1285		A/P1	1	5027		REMITAZ20, LLC	201311	6079	1258	5,224.76	0.00	
											6079	1285		A/P1	1	5027		REMITAZ20, LLC	201311	6079	1258	755.85	0.00	
											6079	1286		A/P1	1	7018		MILLE LACS HEALTH S	201311	6079	1258	2,630.05	0.00	
											6079	1287		A/P1	1	7024		ELECTRO WATCHMAN	201311	6079	1258	1,447.40	0.00	
											6079	1287		A/P1	1	7024		ELECTRO WATCHMAN	201311	6079	1258	1,837.68	0.00	
											6079	1287		A/P1	1	7024		ELECTRO WATCHMAN	201311	6079	1258	3,875.25	0.00	
											6079	1288		A/P1	1	7028		MINNCO CREDIT UNIOI	201311	6079	1258	25.00	0.00	
											6079	1289		A/P1	1	3784		NATIONAL JOINT POW	201311	6079	1264	200.00	0.00	
											6079	1290		A/P1	1	3981		US ENERGY SERVICES	201311	6079	1264	111.38	0.00	
											6079	1291		A/P1	1	4123		CENTERPOINT ENERG	201311	6079	1264	290.61	0.00	

Account Total: \$125,734.91

Report Total: \$125,734.91





# Rum River Special Ed Coop

## Voucher Detail Report by Voucher Number

Batch	Vo	St Ty	Description	SKU Code	Loc	Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Prd	Dist %	Units	Rate	Disc %	Amount	
1	3738		MASTERCARD P-CARD																		
0413pc	1407	P	I 255001838220000, SUBWAY 00183822, 04/08/2013	rrno	6079	E	01	010	400	913	317	433	F	201310	100.00%	1.0000	6.6500	0.00%	6.65		
			334304391884, DAIRY QUEEN #11009 QPS, 04/08/2013	rrno	6079	E	01	010	400	913	317	433	F	201310	100.00%	1.0000	29.8500	0.00%	29.85		
			061779500043BA, TEAL S MARKET, 04/19/2013	rrno	6079	E	01	010	400	913	317	433	F	201310	100.00%	1.0000	16.4300	0.00%	16.43		
			334304391884, DAIRY QUEEN #11009 QPS, 04/19/2013	rrno	6079	E	01	010	400	913	317	433	F	201310	100.00%	1.0000	3.7300	0.00%	3.73		
				Voucher Total																	466.88
1	3738		MASTERCARD P-CARD																		
0413pc	1408	P	I 048202352992, WAL-MART #2352, 04/02/2013	rrso	6079	E	01	010	408	912	317	433	F	201310	100.00%	1.0000	27.7400	0.00%	27.74		
			048202352992, WAL-MART #2352, 04/05/2013	rrso	6079	E	01	010	400	912	317	433	F	201310	100.00%	1.0000	270.3200	0.00%	270.32		
			951020432880, 057-WENDY'S CAMBRIDGQ60, 04/08/2013	rrso	6079	E	01	010	400	912	317	433	F	201310	100.00%	1.0000	7.7800	0.00%	7.78		
			395700030003, WAYFAIR-WAYFAIR, 04/09/2013	rrso	6079	E	01	010	400	912	317	433	F	201310	100.00%	1.0000	99.9000	0.00%	99.90		
			07637972515MDZ, McDONALD S M2515, 04/15/2013	rrso	6079	E	01	010	400	912	317	433	F	201310	100.00%	1.0000	6.6200	0.00%	6.62		
			06362561645SV2, CUB FOODS #1645, 04/16/2013	rrso	6079	E	01	010	400	912	317	433	F	201310	100.00%	1.0000	20.9400	0.00%	20.94		
			048202352992, WAL-MART #2352, 04/19/2013	rrso	6079	E	01	010	408	912	317	433	F	201310	100.00%	1.0000	273.2800	0.00%	273.28		
			048204738990, SAMSCLUB #4738, 04/22/2013	rrso	6079	E	01	010	400	912	317	433	F	201310	100.00%	1.0000	28.9100	0.00%	28.91		
				Voucher Total																	735.49
1	3738		MASTERCARD P-CARD																		
0413pc	1409	P	I 434508552883, INNOVATIVE OFFICE SOLU, 03/28/2013	RRSEC6079	6079	E	01	001	420	000	419	401	F	201310	100.00%	1.0000	105.1400	0.00%	105.14		
			42122238881, CRISIS PREVENTION, 04/01/2013	RRSEC6079	6079	E	01	001	420	000	419	367	F	201310	100.00%	1.0000	1,798.0000	0.00%	1,798.00		
			434508552883, INNOVATIVE OFFICE SOLU, 04/01/2013	RRSEC6079	6079	E	01	001	420	000	419	401	F	201310	100.00%	1.0000	67.0000	0.00%	67.00		
			224036700991, TDS TELECOM, 04/03/2013	RRSEC6079	6079	E	01	010	408	913	740	320	F	201310	100.00%	1.0000	93.8000	0.00%	93.80		
			650007000034221, RESOURCE TRAINING & SO, 04/17/2013	RRSEC6079	6079	E	01	001	420	000	419	367	F	201310	100.00%	1.0000	650.0000	0.00%	650.00		
			434508552883, INNOVATIVE OFFICE SOLU, 04/18/2013	RRSEC6079	6079	E	01	001	420	000	419	401	F	201310	100.00%	1.0000	143.0400	0.00%	143.04		
			542929804453397, EQUIPMENT SHOP, 04/19/2013	RRSEC6079	6079	E	01	001	404	000	419	433	F	201310	100.00%	1.0000	67.5000	0.00%	67.50		

**Rum River Special Ed Coop**  
**Voucher Detail Report by Voucher Number**

Batch	Vo	St Ty Description	SKU Code	Loc	Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Prd	Dist %	Units	Rate	Disc %	Amount
1	3738	MASTERCARD P-CARD																	
0413pc	1409																		
P	I	106037000105813, CTS*FRONTIER ONLINEPAY, 04/19/2013	RRSEC6079	E	01	010	408	913	740	320	F	201310	100.00%	1.0000	79.0200	0.00%	79.02		
		051558000203554, ACT*Summer Institute, 04/19/2013	RRSEC6079	E	01	001	412	000	437	367	F	201310	100.00%	1.0000	270.0000	0.00%	270.00		
		112442000108778, APL*APPLEONLINESTOREUS, 04/19/2013	RRSEC6079	E	01	010	408	912	317	555	F	201310	100.00%	1.0000	396.0000	0.00%	396.00		
		267025247888, TKO ELECTRONICS INC., 04/19/2013	RRSEC6079	E	01	010	408	914	000	401	F	201310	100.00%	1.0000	95.0000	0.00%	95.00		
		434508552883, INNOVATIVE OFFICE SOLU, 04/19/2013	RRSEC6079	E	01	001	420	000	419	401	F	201310	100.00%	1.0000	234.9500	0.00%	234.95		
		498894177204005, WESTONE LABORATORIES I, 04/19/2013	RRSEC6079	E	01	001	405	000	419	433	F	201310	100.00%	1.0000	99.4300	0.00%	99.43		
		498894177204005, WESTONE LABORATORIES I, 04/19/2013	RRSEC6079	E	01	001	400	000	000	433	F	201310	100.00%	1.0000	99.4200	0.00%	99.42		
		434466925881, WPS, 04/22/2013	RRSEC6079	E	01	001	404	000	419	433	F	201310	100.00%	1.0000	51.0000	0.00%	51.00		
		434508552883, INNOVATIVE OFFICE SOLU, 04/22/2013	RRSEC6079	E	01	001	420	000	419	401	F	201310	100.00%	1.0000	18.8800	0.00%	18.88		
		328006618990, AT&T *287022475540, 04/23/2013	RRSEC6079	E	01	001	420	000	419	320	F	201310	100.00%	1.0000	221.2200	0.00%	221.22		
		051558000203554, ACT*Summer Institute, 04/24/2013	RRSEC6079	E	01	001	412	000	437	367	F	201310	100.00%	1.0000	340.0000	0.00%	340.00		
		784959000762203, Amazon.com, 04/24/2013	RRSEC6079	E	01	001	411	000	419	433	F	201310	100.00%	1.0000	52.0700	0.00%	52.07		
		784959000762203, Amazon.com, 04/24/2013	RRSEC6079	E	01	001	405	000	419	433	F	201310	100.00%	1.0000	21.8500	0.00%	21.85		
		267974057882, SUPPORTING SUCCESS FOR, 04/24/2013	RRSEC6079	E	01	001	405	000	419	433	F	201310	100.00%	1.0000	23.4500	0.00%	23.45		
		174030075991, CRISIS PREVENTION, 04/25/2013	RRSEC6079	E	01	001	420	000	419	367	F	201310	100.00%	1.0000	1,999.0000	0.00%	1,999.00		
		270595000762203, AMAZON MKTPLACE PMTS, 04/25/2013	RRSEC6079	E	01	001	411	000	419	433	F	201310	100.00%	1.0000	111.2300	0.00%	111.23		
		434508552883, INNOVATIVE OFFICE SOLU, 04/25/2013	RRSEC6079	E	01	001	420	000	419	401	F	201310	100.00%	1.0000	142.5100	0.00%	142.51		
		28646382, WWW.PECS.ORG.UK, 04/26/2013	RRSEC6079	E	01	001	411	000	419	433	F	201310	100.00%	1.0000	186.5300	0.00%	186.53		
		28646382, WWW.PECS.ORG.UK, 04/26/2013	RRSEC6079	E	01	001	411	000	419	433	F	201310	100.00%	(1.0000)	2.6700	0.00%	(2.67)		
		174030072998, PAYPAL *HIPHELPERSI, 04/26/2013	RRSEC6079	E	01	001	404	000	419	433	F	201310	100.00%	1.0000	73.0000	0.00%	73.00		
		174030072998, PAYPAL *CHARLES333, 04/26/2013	RRSEC6079	E	01	001	404	000	419	433	F	201310	100.00%	1.0000	47.8000	0.00%	47.80		
		421248561886, PRO ED INC, 04/26/2013	RRSEC6079	E	01	001	405	000	419	433	F	201310	100.00%	1.0000	631.4000	0.00%	631.40		
		267517451881, AUSM, 04/26/2013	RRSEC6079	E	01	001	412	000	437	367	F	201310	100.00%	1.0000	85.0000	0.00%	85.00		



# Rum River Special Ed Coop Voucher Detail Report by Voucher Number

Batch	Vo	St Ty Description	SKU Code	Loc	Co	L	Fd Org	Pro	Crs	Fin	O/S	Ty	Prd	Dist %	Units	Rate	Disc %	Amount	
1	3738	MASTERCARD P-CARD																	
0513pc	1451																		
		P I 4445022001751, CASEYS GEN STORE 1751, 05/02/2013	rrsec	6079	E 01 001	420	000	419	367	F	201311	100.00%		1.0000	14.8200	0.00%	14.82		
															Voucher Total			14.82	
1	3738	MASTERCARD P-CARD																	
0513pc	1452																		
		P I 422899470000218, WRIGHT-HENNEPIN COR, 05/02/2013	005	6079	E 01 010	400	912	000	320	F	201311	100.00%		1.0000	24.9500	0.00%	24.95		
		334017929889, EAST CENTRAL ENERGY, 05/08/2013	005	6079	E 01 010	400	912	000	331	F	201311	100.00%		1.0000	694.1100	0.00%	694.11		
		334017929889, EAST CENTRAL ENERGY, 05/08/2013	005	6079	E 01 001	400	000	000	331	F	201311	100.00%		1.0000	370.0100	0.00%	370.01		
		3529, CULLIGAN PINE CITY, 05/21/2013	005	6079	E 01 001	420	000	419	401	F	201311	100.00%		1.0000	50.6500	0.00%	50.65		
															Voucher Total			1,139.72	
1	3738	MASTERCARD P-CARD																	
0513pc	1453																		
		P I 11552400011711, WSC-Windstream Pmt&Fee, 05/17/2013	RRSO	6079	E 01 010	400	912	000	320	F	201311	100.00%		1.0000	18.4200	0.00%	18.42		
															Voucher Total			18.42	
1	3738	MASTERCARD P-CARD																	
0513pc	1454																		
		P I 4445000559948, OFFICE MAX, 04/30/2013	rrsec	6079	E 01 001	420	000	419	401	F	201311	100.00%		1.0000	11.9500	0.00%	11.95		
		825240992883, CEC, 04/30/2013	rrsec	6079	E 01 001	420	000	419	820	F	201311	100.00%		1.0000	326.0000	0.00%	326.00		
															Voucher Total			337.95	
1	3738	MASTERCARD P-CARD																	
0513pc	1455																		
		P I 335021876883, THRIFTY WHITE PHARM #7, 05/10/2013	rrno	6079	E 01 010	408	913	740	401	F	201311	100.00%		1.0000	33.9900	0.00%	33.99		
		526501050201607, FAIRVIEW NORTHLAND PHA, 05/10/2013	rrno	6079	E 01 010	408	913	740	401	F	201311	100.00%		1.0000	37.0700	0.00%	37.07		
		526501050201607, FAIRVIEW NORTHLAND PHA, 05/10/2013	rrno	6079	E 01 010	408	913	740	401	F	201311	100.00%		(1.0000)	34.9400	0.00%	(34.94)		
		267517451881, AUSM, 05/24/2013	rrno	6079	E 01 010	408	913	740	367	F	201311	100.00%		1.0000	85.0000	0.00%	85.00		
															Voucher Total			121.12	
1	3738	MASTERCARD P-CARD																	
0513pc	1456																		
		P I 048202352992, WAL-MART #2352, 05/03/2013	rrno	6079	E 01 010	408	913	740	401	F	201311	100.00%		1.0000	3.3700	0.00%	3.37		

# Rum River Special Ed Coop

## Voucher Detail Report by Voucher Number

Batch	Vo	St Ty Description	SKU Code	Loc	Co	L	Fd Org	Pro	Crs	Fin	O/S	Ty	Prd	Dist %	Units	Rate	Disc %	Amount	
1	3738	MASTERCARD P-CARD																	
0513pc	1456																		
	P	I   784959000762203, Amazon.com, 05/13/2013	rrno	6079	E	01	010	408	913	740	367	F	201311	100.00%	1.0000	20.2400	0.00%	20.24	
		4445091168658, CDW GOVERNMENT, 05/15/2013	rrno	6079	E	01	010	408	912	317	555	F	201311	100.00%	1.0000	463.9800	0.00%	463.98	
		4445091168658, CDW GOVERNMENT, 05/17/2013	rrno	6079	E	01	010	408	912	317	555	F	201311	100.00%	1.0000	543.5200	0.00%	543.52	
		4445091168658, CDW GOVERNMENT, 05/21/2013	rrno	6079	E	01	010	408	913	317	555	F	201311	100.00%	1.0000	1,128.3300	0.00%	1,128.33	
		4445091168658, CDW GOVERNMENT, 05/23/2013	rrno	6079	E	01	010	408	912	317	555	F	201311	100.00%	1.0000	626.8500	0.00%	626.85	
															Voucher Total			2,786.29	
1	3738	MASTERCARD P-CARD																	
0513pc	1457																		
	P	I   335202096889, PIZZA HUT OF CAMBRIDGE, 05/10/2013	RRSO	6079	E	01	010	400	912	317	433	F	201311	100.00%	1.0000	4.5700	0.00%	4.57	
		07637972515MDZ, McDONALD S M215, 05/13/2013	RRSO	6079	E	01	010	408	912	317	433	F	201311	100.00%	1.0000	8.5300	0.00%	8.53	
		4445000559948, OFFICE MAX, 05/22/2013	RRSO	6079	E	01	010	408	912	740	401	F	201311	100.00%	1.0000	9.2100	0.00%	9.21	
		4445000559948, OFFICE MAX, 05/23/2013	RRSO	6079	E	01	010	408	912	740	401	F	201311	100.00%	1.0000	72.6600	0.00%	72.66	
															Voucher Total			94.97	
1	3738	MASTERCARD P-CARD																	
0513pc	1458																		
	P	I   334304391884, DAIRY QUEEN #11009 QPS, 04/29/2013	rrno	6079	E	01	010	400	913	317	433	F	201311	100.00%	1.0000	6.4600	0.00%	6.46	
		334304391884, DAIRY QUEEN #11009 QPS, 05/06/2013	rrno	6079	E	01	010	408	913	317	433	F	201311	100.00%	1.0000	14.9200	0.00%	14.92	
		255001838220000, SUBWAY 00183822, 05/10/2013	rrno	6079	E	01	010	400	913	317	433	F	201311	100.00%	1.0000	5.3400	0.00%	5.34	
		334304391884, DAIRY QUEEN #11009 QPS, 05/13/2013	rrno	6079	E	01	010	408	913	317	433	F	201311	100.00%	1.0000	7.9900	0.00%	7.99	
		542929804935120, HARDEE S #250 - MI, 05/17/2013	rrno	6079	E	01	010	408	913	317	433	F	201311	100.00%	1.0000	6.9900	0.00%	6.99	
		334304391884, DAIRY QUEEN #11009 QPS, 05/17/2013	rrno	6079	E	01	010	408	913	317	433	F	201311	100.00%	1.0000	7.4700	0.00%	7.47	
															Voucher Total			49.17	
1	3738	MASTERCARD P-CARD																	
0513pc	1459																		
	P	I   06362561645SV2, CUB FOODS #1645, 05/02/2013	RRSO	6079	E	01	010	400	912	317	433	F	201311	100.00%	1.0000	19.9500	0.00%	19.95	
		048202352992, WAL-MART #2352, 05/03/2013	RRSO	6079	E	01	010	400	912	317	433	F	201311	100.00%	1.0000	210.7000	0.00%	210.70	

# Rum River Special Ed Coop

## Voucher Detail Report by Voucher Number

Batch	Vo	St Ty	Description	SKU Code	Loc	Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Prd	Dist %	Units	Rate	Disc %	Amount	
1	3738		MASTERCARD P-CARD																		
0513pc	1459	P	I 07637972515MDZ, MCDONALD S M2515, 05/06/2013	RRSO	6079	E	01	010	400	912	317	433	F	201311	100.00%	1.0000	6.1800	0.00%	6.18		
			048202352992, WAL-MART #2352, 05/16/2013	RRSO	6079	E	01	010	400	912	317	433	F	201311	100.00%	1.0000	6.8200	0.00%	6.82		
			063625616455V2, CUB FOODS #1645, 05/17/2013	RRSO	6079	E	01	010	400	912	317	433	F	201311	100.00%	1.0000	8.0700	0.00%	8.07		
			048202352992, WAL-MART #2352, 05/17/2013	RRSO	6079	E	01	010	400	912	317	433	F	201311	100.00%	1.0000	299.3100	0.00%	299.31		
			08515952352WSP, WAL-MART #2352, 05/24/2013	RRSO	6079	E	01	010	400	912	317	433	F	201311	100.00%	1.0000	47.6800	0.00%	47.68		
			07637972515MDZ, MCDONALD S M2515, 05/27/2013	RRSO	6079	E	01	010	400	912	317	433	F	201311	100.00%	1.0000	10.0200	0.00%	10.02		
				Voucher Total																	
																				608.73	
1	3738		MASTERCARD P-CARD																		
0513pc	1460	P	I 063625616455V2, CUB FOODS #1645, 04/30/2013	rrsec	6079	E	01	001	420	000	419	401	F	201311	100.00%	1.0000	9.6000	0.00%	9.60		
			267517451881, AUSM, 04/30/2013	rrsec	6079	E	01	001	412	212	437	367	F	201311	100.00%	1.0000	85.0000	0.00%	85.00		
			4445091168658, CDW GOVERNMENT, 05/01/2013	rrsec	6079	E	01	010	408	914	000	401	F	201311	100.00%	1.0000	54.0600	0.00%	54.06		
			335202096889, PIZZA HUT OF CAMBRIDGE, 05/01/2013	rrsec	6079	E	01	001	420	000	419	367	F	201311	100.00%	1.0000	96.0000	0.00%	96.00		
			542929803894583, GROUND HOUSE COFFE, 05/03/2013	rrsec	6079	E	01	001	420	000	419	367	F	201311	100.00%	1.0000	60.7500	0.00%	60.75		
			224036700991, TDS TELECOM, 05/03/2013	rrsec	6079	E	01	010	408	913	740	320	F	201311	100.00%	1.0000	102.4700	0.00%	102.47		
			112442000108778, APL*APPLEONLINESTOREUS, 05/06/2013	rrsec	6079	E	01	001	420	000	419	401	F	201311	100.00%	1.0000	99.0000	0.00%	99.00		
			270595000762203, AMAZON MKTPLACE PMTS, 05/13/2013	rrsec	6079	E	01	001	420	000	419	401	F	201311	100.00%	1.0000	56.1200	0.00%	56.12		
			270595000762203, AMAZON MKTPLACE PMTS, 05/13/2013	rrsec	6079	E	01	001	420	000	419	401	F	201311	100.00%	1.0000	6.0100	0.00%	6.01		
			650007000034221, RESOURCE TRAINING & SO, 05/16/2013	rrsec	6079	E	01	010	408	912	000	367	F	201311	100.00%	1.0000	650.0000	0.00%	650.00		
			051558000203554, ACT*Summer Institute, 05/17/2013	rrsec	6079	E	01	001	412	212	437	367	F	201311	100.00%	( 1.0000)	10.0000	0.00%	( 10.00)		
			106037000105813, CTS*FRONTIER ONLINEPAY, 05/21/2013	rrsec	6079	E	01	010	408	913	740	320	F	201311	100.00%	1.0000	137.7300	0.00%	137.73		
			112442000108778, APL*APPLEONLINESTOREUS, 05/23/2013	rrsec	6079	E	01	010	408	912	317	555	F	201311	100.00%	1.0000	7,580.0000	0.00%	7,580.00		
			112442000108778, APL*APPLEONLINESTOREUS, 05/23/2013	rrsec	6079	E	01	010	400	912	000	555	F	201311	100.00%	1.0000	2,274.0000	0.00%	2,274.00		

# Rum River Special Ed Coop

## Voucher Detail Report by Voucher Number

Batch	Vo	St Ty Description	SKU Code	Loc	Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Prd	Dist %	Units	Rate	Disc %	Amount	
1	3738	MASTERCARD P-CARD																		
0513pc	1460																			
P	I	112442000108778, APL*APPLEONLINESTOREUS, 05/23/2013		rrsec	6079	E	01	010	408	912	317	555	F	201311	100.00%	1.0000	5,306.0000	0.00%	5,306.00	
		434508552883, INNOVATIVE OFFICE SOLU, 05/23/2013		rrsec	6079	E	01	001	420	000	419	401	F	201311	100.00%	1.0000	184.7700	0.00%	184.77	
		328006618990, AT&T *287022475540, 05/24/2013		rrsec	6079	E	01	001	420	000	419	320	F	201311	100.00%	1.0000	221.2200	0.00%	221.22	
		267517451881, AUSM, 05/24/2013		rrsec	6079	E	01	001	412	212	437	367	F	201311	100.00%	1.0000	85.0000	0.00%	85.00	
		434508552883, INNOVATIVE OFFICE SOLU, 05/24/2013		rrsec	6079	E	01	001	420	000	419	401	F	201311	100.00%	1.0000	15.3200	0.00%	15.32	
																Voucher Total			17,013.05	
1	3738	MASTERCARD P-CARD																		
0513pc	1461																			
P	I	23819460015, PROCOMPUTING CORPORATI, 05/08/2013		RRSO	6079	E	01	010	400	912	317	555	F	201311	100.00%	1.0000	289.1100	0.00%	289.11	
		048202352992, WAL-MART #2352, 05/24/2013		RRSO	6079	E	01	010	400	912	317	433	F	201311	100.00%	1.0000	54.7800	0.00%	54.78	
																Voucher Total			343.89	
1	3738	MASTERCARD P-CARD																		
0513pc	1462																			
P	I	07637972515MDZ, MCDONALD S M2515, 05/06/2013		RRSO	6079	E	01	010	400	912	317	433	F	201311	100.00%	1.0000	4.8000	0.00%	4.80	
		07637972515MDZ, MCDONALD S M2515, 05/10/2013		RRSO	6079	E	01	010	408	912	317	433	F	201311	100.00%	1.0000	4.9100	0.00%	4.91	
		953160084885, TACO JOHNS OF CAMBRQPS, 05/10/2013		RRSO	6079	E	01	010	408	912	317	433	F	201311	100.00%	1.0000	6.0800	0.00%	6.08	
		255001078470000, SUBWAY 00107847, 05/16/2013		RRSO	6079	E	01	010	400	912	317	433	F	201311	100.00%	1.0000	6.5200	0.00%	6.52	
		953160084885, TACO JOHNS OF CAMBRQPS, 05/16/2013		RRSO	6079	E	01	010	400	912	317	433	F	201311	100.00%	1.0000	6.0800	0.00%	6.08	
		255001078470000, SUBWAY 00107847, 05/22/2013		RRSO	6079	E	01	010	400	912	317	433	F	201311	100.00%	1.0000	5.1800	0.00%	5.18	
		07637972515MDZ, MCDONALD S M2515, 05/23/2013		RRSO	6079	E	01	010	400	912	317	433	F	201311	100.00%	1.0000	9.9200	0.00%	9.92	
		255001078470000, SUBWAY 00107847, 05/24/2013		RRSO	6079	E	01	010	400	912	317	433	F	201311	100.00%	1.0000	8.6600	0.00%	8.66	
		953160084885, TACO JOHNS OF CAMBRQPS, 05/24/2013		RRSO	6079	E	01	010	400	912	317	433	F	201311	100.00%	1.0000	6.0800	0.00%	6.08	
																Voucher Total			58.23	
1	3738	MASTERCARD P-CARD																		
0513pc	1463																			
P	I	4445001669861, U-HAUL-CAMBRIDGE-TRU #, 05/27/2013		rrsec	6079	E	01	010	420	914	419	303	F	201311	100.00%	1.0000	104.1500	0.00%	104.15	

# Rum River Special Ed Coop Voucher Detail Report by Voucher Number

Batch	Vo	St Ty Description	SKU Code	Loc	Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Prd	Dist %	Units	Rate	Disc %	Amount
1	3738	MASTERCARD P-CARD																	
0513pc	1463																		
		P   03-0004753497, HOLIDAY FUEL CENTER #7, 05/27/2013	rrsec	6079	E	01	010	420	914	419	303	F	201311	100.00%	1.0000	125.0000	0.00%	125.00	
		03-0004753497, HOLIDAY FUEL CENTER #7, 05/27/2013	rrsec	6079	E	01	010	420	914	419	303	F	201311	100.00%	1.0000	12.3900	0.00%	12.39	
																Voucher Total			241.54
1	3738	MASTERCARD P-CARD																	
0513pc	1464																		
		P   06362561645SV2, CUB FOODS #1645, 05/03/2013	RRSO	6079	E	01	010	400	912	317	433	F	201311	100.00%	1.0000	38.9000	0.00%	38.90	
		06362561645SV2, CUB FOODS #1645, 05/21/2013	RRSO	6079	E	01	010	400	912	317	433	F	201311	100.00%	1.0000	30.3600	0.00%	30.36	
																Voucher Total			69.26
																Report Total			39,774.90



Rum River South  
Extended School Year 2013

#	Name	Grade	Home School	Entry Date
1	JF	9	BAHS	11/16/06
2	JV	8	IMS	05/09/08
3	JS	8	CMS	02/26/09
4	CK	5	PES	06/22/10
5	DK	3	BES	09/30/10
6	HM	5	CIS	01/13/11
7	RO	7	IIS	02/28/11
8	ST	4	OES	02/28/11
9	IO	12	PHS	04/04/11
10	CB	5	CIS	05/13/11
11	NP	5	BES	06/21/11
12	KM	4	CIS	09/06/11
13	AH	7	CMS	09/22/11
14	HC	4	CIS	11/07/11
15	JE	7	IMS	11/11/11
16	AA	6	CMS	12/05/11
17	JB	5	IIS	01/03/12
18	GP	9	BAHS	01/12/12
19	JJ	10	CIHS	01/31/12
20	AB	10	BAHS	02/02/12
21	CC	9	CIHS	02/09/12
22	RT	7	MMS	02/23/12
23	AC	10	CIHS	04/13/12
24	TK	5	CIS	04/26/12
25	BS	8	CMS	09/04/12
26	JE	10	BAHS	09/07/12
27	CM	6	BAHS	09/10/12
28	LK	4	IIS	09/18/12
29	IN	3	IIS	10/10/12
30	JW	1	CPS	11/26/12
31	JG	11	CIHS	11/27/12
32	SL	9	CIHS	12/17/12
33	JL	12	CIHS	02/06/13
34	JM	1	MES	02/13/13
35	AS	1	BES	04/12/13
36	CL	5	CIS	05/01/13
37	AR	4	CIS	05/06/13
<b>Average</b>		<b>2.6</b>		



Rum River North  
Extended School Year 2013

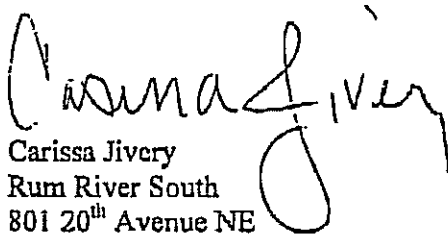
#	Name	Grade	Home School	Entry Date
1	DL	7	Princeton	12/21/10
2	NA	11	Princeton	02/14/11
3	JA	9	Princeton	04/18/11
4	MA	5	Princeton	09/06/11
5	CH	4	Milaca	10/10/11
6	JH	5	Milaca	03/13/12
7	KD	5	Milaca	03/26/12
8	OM	2	Princeton	05/14/12
9	MR	7	Ogilvie	05/16/12
10	BM	6	Milaca	09/04/12
11	EH	7	Milaca	10/16/12
12	IF	1	Milaca	11/05/12
13	KS	10	Milaca	11/15/12
14	KT	10	Ogilvie	02/06/13
15	HB	8	CMS	02/11/13
16	CC	4	Princeton	02/25/13
17	JW	8	Princeton	02/28/13
18	RR	9	Isle	03/13/13
19	DW	1	Princeton	03/18/13
20	DM	1	Milaca	04/22/13

4/18/13

To whom this may concern,

I'm resigning from my position as Non-Administrative Coordinator of the Rum River North and Rum River South Programs. I will meet my obligations listed in the 2012-2013 contract by June 10, 2013; therefore, my resignation will be effective on that day.

Thank you,

A handwritten signature in black ink that reads "Carissa Jivery". The signature is written in a cursive style with a large, looped "J" and "I".

Carissa Jivery  
Rum River South  
801 20<sup>th</sup> Avenue NE  
Cambridge, MN 55008  
763-552-6704

**Letter of Assignment For Leah Falk**  
FY 2013-2014

This memo will serve to confirm your employment for the position of Licensed Alcohol & Drug Counselor (LADC) at Rum River South, Rum River Special Education Cooperative. Responsibilities for your position are specified in the position description. Your date of hire is 8/26/2013. Your salary for 199.5 days, 8 hours/day, will be \$40,435 annually effective 7/1/2013.

Your prorated benefits include:

- FICA:** 6.20% OASDI, 1.45% Medicare (or current federal rate)    **PERA:** 7.25% 1/1/11    **TRA:** 6.58 %
- HOLIDAY:** You will not be paid for vacation, holidays or overtime.
- HEALTH:** 2013-14 - Single: \$5,380, E+1: \$11,298, Family: \$15,745
- DENTAL:** 2013-14 - Single: 100%, Family: 80%
- LIFE:** Two times annual salary
- LONG-TERM DISABILITY:** Premium paid 100%
- 403B MATCHING CONTRIBUTION PLAN:** 4 to 9 years of experience \$600.00; 10 to 14 years of experience \$850.00; 15 to 19 years of experience \$1,100.00; 20 or more years of experience \$1,600.00.
- SICK LEAVE:** Earned at the rate of ten (10) days for each year of service; the number of days allowed is subject to the discretion of the District; unused sick leave days may accumulate to a maximum of one hundred (100) days. Illness or disability shall be limited to fifteen (15) days for any single illness or disability in a single year, except when attending physician certified physical inability to perform the work. Medical certification form attending physician may be required for any and all absences due to illness.
- FUNERAL:** Up to five (5) days per separate occurrence may be allowed if death or funeral involves the employee or employee's spouse's father, mother, sister, brother, husband, wife, son or daughter or up to three (3) days for the employee's or employee's spouse's grandparents or grandchildren. The specific amount of leave allowed shall be within the discretion of the District, dependent upon specific case circumstances.
- PERSONAL:** Four (4) days per year, purpose at discretion of employee. May be accumulated to a maximum of 10 days. Requests for personal leave must be requested in writing to the Supervisor in advance whenever reasonably possible.
- CHILD CARE/ADOPTION LEAVE:** May be granted because of need to prepare and provide parental care for child or children of employee. Must inform Supervisor in writing three (3) calendar months before commencement of leave. Leave will be granted for a period of up to twelve (12) months.

Rum River Special Education Cooperative #6079 reserves all management rights including the right to change hours, days, schedules, shift and location according to School District business needs. This assignment is not intended to create an express or implied contract of employment.

If you have questions, please contact Pauline Bangma, Director of Special Education, at 763-552-7701.

\_\_\_\_\_  
Leah Falk, Social Worker

\_\_\_\_\_  
Date

\_\_\_\_\_  
Pauline Bangma, Director of Special Education

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bruce Novak, RRSEC Executive Council Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tim Hitchings, Cambridge-Isanti Board Chair

\_\_\_\_\_  
Date

## FY 2014 Letter of Assignment For Tracy Wells

This memo will serve to confirm your employment for the position of Account Executive at Rum River Special Education Cooperative. Responsibilities for you position are specified in the position description.

Your salary will be \$54,600 effective FY 2013-2014 for 260 days. Your schedule will be for 8 hours per day exclusive of a ½ hour unpaid lunch. The core hours of your contract are 8:00-4:30.

Your benefits include:

**FICA/Medicare:** 6.20% OASDI, 1.45% Medicare (or current federal rate)  
**PERA:** 7.25% 1/1/11  
**Health:** 2013-14 - Single: \$4,495, E+1: \$10,760, Family: \$14,995  
**Dental:** 2013-14 - Single: \$332.80, Family: \$967.80  
**Holiday:** 11 holidays per year  
**Life:** Premium paid 100%. Benefit is two times annual salary.  
**403B Matching Contribution Plan :** \$500 for years 0-4

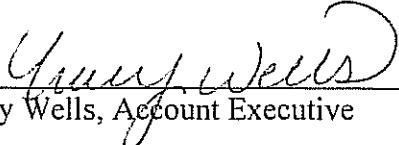
**PTO:** Twenty-six (26) PTO days per year. The employee may accrue up to 30 days in a sick leave bank to be used for illness only and after four days of consecutive illness. The employee may elect to utilize a maximum of eight (8) PTO days each contract year to first replenish the employee's sick leave bank and then as a contribution toward a post-retirement health arrangement account. The usage of PTO must be approved by the Director of Special Education.

**Bereavement Leave:** Up to five (5) days shall be allowed for the death in the employee's immediate family (spouse, child, parent and grandchild). Up to three (3) days shall be allowed for the death of the employee's sibling, sibling-in-law, parent-in-law, or grandparent. One (1) day leave will be allowed for the death of the employee's aunt or uncle.

**Professional Dues:** The RRSEC will pay the employee's membership dues in approved professional organization.

RRSEC #6079 reserves all management rights including the right to change hours, days, schedules, shift and location according to the Cooperative's business needs. This assignment is not intended to create an express or implied contract of employment.

If you have questions, please contact Pauline Bangma, Director of Special Education at 763-552-7701.

  
 \_\_\_\_\_  
 Tracy Wells, Account Executive

6.4.13  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Pauline Bangma, Director of Special Education

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Bruce Novak, RRSEC Executive Council Chair

\_\_\_\_\_  
 Date

# Letter of Assignment For Joanna Wuornos

## FY 2013-2014

This memo will serve to confirm your employment for the position of Assistant to the Coordinator of RR North/South. Responsibilities for your position are specified in the position description. Your salary will be \$70,000 effective FY 2013-2014 for 200 days.

Your benefits include:

**FICA/Medicare:** 6.20% OASDI, 1.45% Medicare (or current federal rate)

**HEALTH:** 2013-14 - Single: \$5,380

**DENTAL:** 2013-14 - Single: 100%

**LIFE:** Two times annual salary

**LONG-TERM DISABILITY:** Premium paid 100%

**403B MATCHING CONTRIBUTION PLAN:** 0 to 5 years of experience \$500.00

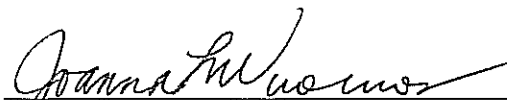
**BEREAVEMENT LEAVE:** Up to five (5) days shall be allowed for a death in the employee's immediate family (spouse, child, parent & grandchild). Up to three (3) days shall be allowed for the death of the employee's sibling, sibling-in-law, parent-in-law or grandparent. One (1) day leave will be allowed for the death of the employee's aunt or uncle.

**SICK LEAVE:** Ten (10) days per year. Unused sick leave days may accumulate to a maximum of 90 days.

**PERSONAL:** Four (4) days per year. Employee may accumulate unused personal leave days to a maximum of ten days.

Rum River Special Education Cooperative #6079 reserves all management rights including the right to change hours, days, schedules, shift and location according to School District business needs. This assignment is not intended to create an express or implied contract of employment.

If you have questions, please contact Pauline Bangma, Director of Special Education, at 763-552-7701.

  
\_\_\_\_\_  
Joanna Wuornos, Assistant to the Coordinator  
RR North/South

May 30, 2013  
Date

\_\_\_\_\_  
Pauline Bangma, Director of Special Education

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bruce Novak, RRSEC Executive Council Chair

\_\_\_\_\_  
Date

Joanna Wuornos  
19060 Baldwin Street NW  
Elk River, MN 55330  
320-493-2792  
jvagle@cambridge.k12.mn.us

May 7, 2013

Pauline Bangma  
Special Education Director  
Rum River Special Education Cooperative  
140 Buchanan Street N Suite 150  
Cambridge, MN 55008

Dear Pauline:

Please accept this letter as notification that I am leaving my position as the Rum River Special Education Coordinator for the districts of Isle and Milaca.

If I can be of assistance during this transition, please let me know.

Sincerely,

*Joanna Wuornos*

**CONTRACT BETWEEN RUM RIVER NORTH  
AND BRAD TOLZMAN**

Rum River North agrees to the Cleaning Services Agreement as stated on the attached form for cleaning services at 303 3<sup>rd</sup> Ave. SW, Milaca, MN. Brad Tolzman and any help he may enlist will deliver Service from another party.

The period of this agreement shall be from July 1, 2013 through June 30, 2014. Rum River North will pay Brad Tolzman the amount of \$50.00 for each day of service. This amount will be billed at the end of each month of service. Payment terms are net 30 days and will go through district payroll for applicable income taxes.

A minimum charge of \$50.00 will be paid for days on which full services are performed and \$10.00 for days on which only bathrooms are cleaned.

Rum River North agrees to provide necessary equipment such as vacuum cleaner, brooms, mops, trash bags, buckets, and general cleaning supplies. If personal vacuum is used, Rum River North agrees to pay an additional \$10.00 per visit.

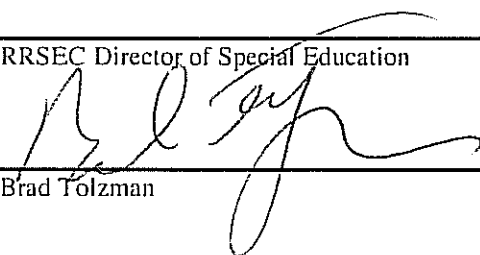
Either party for determining time required and quality of performance may review this agreement as often as necessary. This contract can be terminated with four (4) weeks written notice by either party.

SIGNED THIS DATE:

\_\_\_\_\_  
RRSEC Board Chairperson Date

\_\_\_\_\_  
RRSEC Board Clerk Date

\_\_\_\_\_  
RRSEC Director of Special Education Date

  
Brad Tolzman Date 6/3/13

CLEANING SERVICES AGREEMENT  
RUM RIVER NORTH  
July 1, 2013 through June 30, 2014

SERVICES PERFORMED

WEEKLY:

1. Empty garbage from each room and place in dumpster
2. Vacuum all carpeted areas
3. Sweep and mop all tiled floors
4. Clean bathrooms (toilet, sink, walls around toilet, check for running water)
5. Restock bathroom supplies (soap, towels, toilet paper)
6. Dust student desks, wipe chairs as needed
7. Make sure all desks and chairs are in place
8. Clean glass doors

AS NEEDED:

1. Wash garbage containers (at least 2X per month) with bleach
2. Clean time out room
3. Spot clean walls that are painted
4. Wash inside windows and wipe down window ledges (at least monthly)
5. Wash outside windows as needed and as weather permits
6. Vacuum and spot clean cloth chairs

TERMS FOR THE ABOVE WORK

1. Cleaning will be provided 3 times per week, providing students and/or staff is present within that week.
2. Garbage will be taken out every Friday (or last school day of the week) regardless of whether or not it is a scheduled cleaning day.
3. Contract does not include stripping or waxing floors or carpet cleaning.
4. Vacuum cleaner will be provided by Rum River North

PRICE PER CLEANING OCCURRENCE: \$50.00

PRICE PER BATHROOM CLEANING OCCURRENCE: \$10.00

**Rum River Special Education Cooperative**  
**Parent Advisory Council Meeting Minutes**  
**May 2, 2013**

In attendance: Sherry Carlson, Jennifer Smart, Sue Rogers, Jennie Ellingson, Kelley Rooney, Rebecca Thomsen and Pauline Bangma.

Absent: Eric Tye, Jean LaBeau, Jodi Oslund, Sabrina Quinn, Theresa Jensen, Debra Franz, Amber Carpenter and Carol Johnson

1. Members introduced themselves.
2. Motion to approve the Minutes of January 24, 2013 PAC meeting was made by Rebecca Thomsen and seconded by Kelley Rooney. Motion carried.
3. The new RR East Level IV Program was discussed.
4. ESY – The ESY process was discussed.
5. Resources for Parents – The following PACER Handouts were distributed and discussed: Introducing Your Child to the School Community Using a “Student Snapshot” Format; A Guide to Preparing Your Child with a Disability for Life Beyond High School; Conservatorship; Possibilities: A Financial Resource for Parents of Children with Disabilities; and PACER Center’s Archived Webinars.
6. Guardianship will be included in the 2013 – 2014 parent training.

Next meeting: November 7, 2013

Menu: Chili/Cheese Bread/Cheese Cake

Renewal Insurance Proposal

---

Prepared for:

***ISD 6079 Rum River Special Ed Coop***

***140 Buchanan St N Ste 150  
Cambridge, MN 55008-1640***

Renewal Effective  
07/01/2013

***Princeton Agencies, Inc***

**210 2<sup>nd</sup> Ave SW  
Milaca, MN 56353  
Phone: 320-983-3913 – Fax: 320-983-3918  
Toll Free: 800-321-2853**

## ISD #6079-Rum River Special Ed Coop 2013-2014 Property

---

- ✓ Location 1-1 140 Buchanan St NE Ste 150, Cambridge
  - Replacement cost coverage
  - Special form perils
  - BPP \$270,000
  - \$1,000 deductible
  - 100% Co-Insurance
  
- ✓ Location 2-1 801 20<sup>th</sup> Ave NE, Cambridge
  - Replacement cost coverage
  - Special form perils
  - BPP \$265,000
  - \$1,000 deductible
  - 100% Co-Insurance
  
- ✓ Location 3-1 303 3<sup>rd</sup> Ave SW, Milaca
  - Replacement cost coverage
  - Special form perils
  - BPP \$265,000
  - \$1,000 deductible
  - 100% Co-Insurance

### **Total Blanket Property Limits**

- ✓ Total Blanket Property coverage \$800,000
- ✓ Deductible \$1,000
- ✓ Tenants Betterments & Improvements coverage \$60,000
- ✓ Business Income & Extra Expense
  - \$1,000,000 limit

## Liability

---

### Liability section- includes all locations

- ✓ General Aggregate \$2,000,000
- ✓ Products and Completed \$2,000,000
- ✓ Occurrence limit \$1,000,000
- ✓ Personal & Advertising Injury \$1,000,000
- ✓ Medical payments to others \$5,000
  - EXCLUDES student med pay
- ✓ Fire damage to premises rented to you \$300,000
- ✓ Abuse & Molestation Liability included
  
- ✓ Employee Benefits Liability limit
  - \$1,000,000 each claim
  - \$2,000,000 aggregate
  - \$1,000 deductible
  - Retro Date of 08/14/2008
  
- ✓ Violent Response coverage
  - \$250,000 aggregate
  - \$250,000 each event
  - \$25,000 each person
  
- ✓ School Leaders Liability ("Linebacker")
  - \$1,000,000 each occurrence
  - \$2,000,000 aggregate
  - \$1,000 deductible
  - Retro Date of 08/14/2008

## Auto

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- ✓ Hired & Non Owned Auto Liability
  - \$1,000,000 limit

## Umbrella

---

- ✓ Limit \$1,000,000
  - \$0 Self Insured Retention (Deductible)

Premium Summary

---

	<u>Expiring</u>	<u>Renewal</u>
Property	\$ 819	\$ 836
Liability	\$ 589	\$ 600
School Leaders Liability	\$1,618	\$1,702
Commercial Auto	\$ 219	\$ 219
Umbrella	\$ 606	\$ 606
<b><u>Total EMC package</u></b>	<b><u>\$3,851</u></b>	<b><u>\$3,963</u></b>

May we bind this renewal coverage for ISD #6079 Rum River Special Ed Coop to be effective 07/01/2013?

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**Optional Coverage**

**Property Off Premise**

\$250,000 Limit  
 \$1,000 Deductible  
 \$375.00 per year

Accept      Decline

**Student Medical Payments**

Additional \$500.00 per year

Accept      Decline

**Data Compromise Coverage:**

\$50,000 annual aggregate  
 Additional \$372.00 per year

Accept      Decline

**Violent Response:**

\$1,000,000/\$1,000,000 limits  
 Additional \$50.00 per year

Accept      Decline

\_\_\_\_\_  
 Authorized Signature

\_\_\_\_\_  
 Date

*Consider This Coverage  
 For Durable Medical Equip.*

*Most Decline  
 But let Me Know  
 If you want to  
 Discuss.*

*New Higher  
 Limits.  
 suggest That  
 you Accept.*

*Very important  
 coverage for  
 Form 90  
 compromise.*

## #1: Lease Levy Costs by Usage

<u>RR North</u>	\$61,784.10									
<u>RR South</u>	\$249,750.00									
<u>New Site</u>	\$156,000.00									
<u>District</u>	<u>RR North Membership Days in FY 12</u>	<u>RR South Membership Days in FY 12</u>	<u>RR North Lease Cost</u>	<u>RR South Lease Cost</u>	<u>New Site # of Students</u>	<u>New Site Lease Cost</u>	<u>Total Current Lease Cost</u>			
Braham	0	1071	\$0.00	\$42,484.47	6	\$49,263.16	\$91,747.63			
Cambridge-Isanti	189	2468	\$4,214.07	\$97,900.73	6	\$49,263.16	\$151,377.96			
Isle	306	0	\$6,822.78	\$0.00	0	\$0.00	\$6,822.78			
Milaca	680	76	\$15,161.74	\$3,014.77	1	\$8,210.53	\$26,387.04			
Mora	0	1389	\$0.00	\$55,098.91	2	\$16,421.05	\$71,519.96			
Ogilvie	371	347	\$8,272.07	\$13,764.81	1	\$8,210.53	\$30,247.41			
Princeton	1225	945	\$27,313.43	\$37,486.31	3	\$24,631.57	\$89,431.31			
<b>Total</b>	<b>2,771</b>	<b>6,296</b>	<b>\$61,784.10</b>	<b>\$249,750.00</b>	<b>19</b>	<b>\$156,000.00</b>	<b>\$467,534.10</b>			

<u>District</u>	<u>Current Levy Cost per Student (all levies)</u>	<u>Proposed Levy Cost per Student (all levies)</u>
Braham	\$45.28	\$85.77
Cambridge-Isanti	\$32.84	\$41.28
Isle	\$15.12	\$15.12
Milaca	\$32.33	\$35.91
Mora	\$39.13	\$47.37
Ogilvie	\$30.19	\$41.44
Princeton	\$124.96	\$130.90

\* Costs based solely on usage. Districts pay their portion of each lease based on membership days at each site.

## #2: Lease Levy Costs by Child Count & Usage

<b>Total Leases</b>		\$467,534.10							
<b>Calc. by Child Count</b>		\$100,000.00							
<b>Calc. by Usage</b>		\$367,534.10							
<b>District</b>	<b>Rum River North Lease % (based on FY 12 Membership Days)</b>	<b>RR North Lease Cost (Pro-rated @ 13.21%)</b>	<b>Rum River South Lease % (based on FY 12 Membership Days)</b>	<b>RR South Lease Cost (Pro-rated @ 53.42%)</b>	<b>New Site Lease % (based on FY 12 Membership Days)</b>	<b>New Site Lease Cost (Pro-rated @ 33.37%)</b>	<b>Child Count %</b>	<b>Child Count Cost</b>	<b>Total RRSEC Lease Cost</b>
Braham	0.00%	\$0.00	17.01%	\$33,397.55	31.58%	\$38,726.35	6.79%	\$6,791.76	\$78,915.66
Cambridge-Isanti	6.82%	\$3,312.73	39.20%	\$76,960.93	31.58%	\$38,726.35	35.45%	\$35,454.48	\$154,454.50
Isle	11.04%	\$5,363.47	0.00%	\$0.00	0.00%	\$0.00	3.12%	\$3,120.54	\$8,484.01
Milaca	24.54%	\$11,918.82	1.21%	\$2,369.95	5.26%	\$6,454.39	14.30%	\$14,304.17	\$35,047.33
Mora	0.00%	\$0.00	22.06%	\$43,313.91	10.53%	\$12,908.78	11.90%	\$11,904.28	\$68,126.97
Ogilvie	13.39%	\$6,502.77	5.51%	\$10,820.68	5.26%	\$6,454.39	4.43%	\$4,425.86	\$28,203.71
Princeton	44.21%	\$21,471.41	15.03%	\$29,468.43	15.79%	\$19,363.18	24.00%	\$23,998.91	\$94,301.93
<b>Total</b>	<b>100.00%</b>	<b>\$48,569.21</b>	<b>100.00%</b>	<b>\$196,331.44</b>	<b>100.00%</b>	<b>\$122,633.45</b>	<b>100.00%</b>	<b>\$100,000.00</b>	<b>\$467,534.10</b>

<b>District</b>	<b>Current Levy Cost per Student (all district levies)</b>	<b>Proposed Levy Cost per Student (all district levies)</b>
Braham	\$45.28	\$75.22
Cambridge-Isanti	\$32.84	\$41.80
Isle	\$15.12	\$18.81
Milaca	\$32.33	\$39.69
Mora	\$39.13	\$45.67
Ogilvie	\$30.19	\$38.64
Princeton	\$124.96	\$132.07

**\*\$100,000 of total cost determined by Gen Ed Childcount.**

**\*Remaining balance based on usage. Districts pay their portion of each lease based on membership days at each site.**

### #3: Lease Levy Costs by 15K per District and Usage

<b>Total Leases</b>		<b>\$467,534.10</b>						
<b>15K per district</b>		<b>\$105,000.00</b>						
<b>Calc. by Usage</b>		<b>\$362,534.10</b>						
<b>District</b>	<b>Rum River North Lease % (based on FY 12 Membership Days)</b>	<b>RR North Lease Cost (Pro-rated @ 13.21%)</b>	<b>Rum River South Lease % (based on FY 12 Membership Days)</b>	<b>RR South Lease Cost (Pro-rated @ 53.42%)</b>	<b>New Site Lease % (based on FY 12 Membership Days)</b>	<b>New Site Lease Cost (Pro-rated @ 33.37%)</b>	<b>15K per District</b>	<b>Total RRSEC Lease Cost</b>
Braham	0.00%	\$0.00	17.01%	\$32,943.20	31.58%	\$38,199.51	\$15,000.00	\$86,142.71
Cambridge-Isanti	6.82%	\$3,267.67	39.20%	\$75,913.94	31.58%	\$38,199.51	\$15,000.00	\$132,381.11
Isle	11.04%	\$5,290.51	0.00%	\$0.00	0.00%	\$0.00	\$15,000.00	\$20,290.51
Milaca	24.54%	\$11,756.68	1.21%	\$2,337.71	5.26%	\$6,366.59	\$15,000.00	\$35,460.97
Mora	0.00%	\$0.00	22.06%	\$42,724.66	10.53%	\$12,733.17	\$15,000.00	\$70,457.83
Ogilvie	13.39%	\$6,414.31	5.51%	\$10,673.47	5.26%	\$6,366.59	\$15,000.00	\$38,454.37
Princeton	44.21%	\$21,179.31	15.01%	\$29,067.53	15.79%	\$19,099.76	\$15,000.00	\$84,346.60
<b>Total</b>	<b>100.00%</b>	<b>\$47,908.47</b>	<b>100.00%</b>	<b>\$193,660.51</b>	<b>100.00%</b>	<b>\$120,965.12</b>	<b>\$105,000.00</b>	<b>\$467,534.10</b>

**\*Each district pays \$15,000 towards the total amount.**

**\*The remaining balance is based on usage. Districts pay their portion of each lease based on membership days at each site.**

<b>District</b>	<b>Current Levy Cost per Student (all district levies)</b>	<b>Proposed Levy Cost per Student (all district levies)</b>
Braham	\$45.28	\$81.16
Cambridge-Isanti	\$32.84	\$38.02
Isle	\$15.12	\$44.98
Milaca	\$32.33	\$39.87
Mora	\$39.13	\$46.83
Ogilvie	\$30.19	\$52.69
Princeton	\$124.96	\$129.67

### #4: Lease Levy Costs by Child Count, 15K per District, & Usage

Total Leases		\$467,534.10								
Calc. by Child Count		\$100,000.00								
15K per District		\$105,000.00								
Calc. by Usage		\$262,534.10								
District	Rum River North Lease % (based on FY 12 Membership Days)	Rum River South Lease % (based on FY 12 Membership Days)	RR North Lease Cost (Pro-rated @ 13.21%)	RR South Lease Cost (Pro-rated @ 53.42%)	New Site Lease % (based on FY 12 Membership Days)	New Site Lease Cost (Pro-rated @ 33.37%)	Child Count %	Child Count Cost	15K per District	Total RRSEC Lease Cost
Braham	0.00%	17.01%	\$0.00	\$23,856.28	31.58%	\$27,662.71	6.79%	\$6,791.76	\$15,000.00	\$73,310.74
Cambridge-Isanti	6.82%	39.20%	\$2,366.33	\$54,974.13	31.58%	\$27,662.71	35.45%	\$35,454.48	\$15,000.00	\$135,457.65
Isle	11.04%	0.00%	\$3,831.19	\$0.00	0.00%	\$0.00	3.12%	\$3,120.54	\$15,000.00	\$21,951.73
Milaca	24.54%	1.21%	\$8,513.76	\$1,692.88	5.26%	\$4,610.45	14.30%	\$14,304.17	\$15,000.00	\$44,121.26
Mora	0.00%	22.06%	\$0.00	\$30,939.66	10.53%	\$9,220.90	11.90%	\$11,904.28	\$15,000.00	\$67,064.83
Ogilvie	13.39%	5.51%	\$4,645.01	\$7,729.35	5.26%	\$4,610.45	4.43%	\$4,425.86	\$15,000.00	\$36,410.67
Princeton	44.21%	15.01%	\$15,337.29	\$21,049.66	15.79%	\$13,831.35	24.00%	\$23,998.91	\$15,000.00	\$89,217.21
<b>Total</b>	<b>100.00%</b>	<b>100.00%</b>	<b>\$34,693.58</b>	<b>\$140,241.95</b>	<b>100.00%</b>	<b>\$87,598.57</b>	<b>100.00%</b>	<b>\$100,000.00</b>	<b>\$105,000.00</b>	<b>\$467,534.10</b>

**\*Each district pays 15,000 towards the total amount.**

**\*The next \$100,000 divided by Gen Ed Child Count.**

**\*The remaining balance is based on usage. Districts pay their portion of each lease based on membership days at each site.**

District	Current Levy Cost per Student (all district levies)	Proposed Levy Cost per Student (all district levies)
Braham	\$45.28	\$70.62
Cambridge-Isanti	\$37.84	\$38.55
Isle	\$15.12	\$48.66
Milaca	\$32.33	\$43.65
Mora	\$39.13	\$45.14
Ogilvie	\$30.19	\$49.89
Princeton	\$124.96	\$130.85

## #5: Shared Lease Levy Costs

<u>RR North</u>	\$61,784.10		
<u>RR South</u>	\$249,750.00		
<u>New Site</u>	\$156,000.00		
<u>Total</u>	\$467,534.10		
<u>District</u>	<u>Membership Days in FY</u>	<u>Percentage</u>	<u>Amount</u>
	<b>12</b>		
Braham	1071	11.81%	\$55,225.44
Cambridge-Isanti	2657	29.30%	\$137,006.52
Isle	306	3.37%	\$15,778.70
Milaca	756	8.34%	\$38,982.66
Mora	1389	15.32%	\$71,622.90
Ogilvie	718	7.92%	\$37,023.21
Princeton	2170	23.93%	\$111,894.67
<b>Total</b>	<b>9,067</b>	<b>100.00%</b>	<b>\$467,534.10</b>

<u>District</u>	<u>Current Lease Levy Cost per Student (all district levies)</u>	<u>Proposed Lease Levy Cost per Student (all district levies)</u>
Braham	\$45.28	\$55.75
Cambridge-Isanti	\$32.84	\$38.81
Isle	\$15.12	\$34.98
Milaca	\$32.33	\$41.41
Mora	\$39.13	\$47.42
Ogilvie	\$30.19	\$50.73
Princeton	\$124.96	\$133.96

**\*All leases are combined and the cost is shared by total membership days.**

## #6: Lease Levy Costs by Child Count & Shared Sites

<b>Total Leases</b>		<b>\$467,534.10</b>				
<b>Calc. by Child Count</b>		<b>\$100,000.00</b>				
<b>Shared Amount</b>		<b>\$367,534.10</b>				
<b>District</b>	<b>Total RRSEC Membership Days in FY 12</b>	<b>% of Total Membership Days</b>	<b>Shared Lease Levy Cost</b>	<b>Child Count %</b>	<b>Child Count Cost</b>	<b>Total RRSEC Lease Cost</b>
Braham	1071	11.81%	\$43,413.37	6.79%	\$6,791.76	\$50,205.13
Cambridge-Isanti	2657	29.30%	\$107,702.45	35.45%	\$35,454.48	\$143,156.93
Isle	306	3.37%	\$12,403.82	3.12%	\$3,120.54	\$15,524.36
Milaca	756	8.34%	\$30,644.73	14.30%	\$14,304.17	\$44,948.90
Mora	1389	15.32%	\$56,303.61	11.90%	\$11,904.28	\$68,207.89
Ogilvie	718	7.92%	\$29,104.39	4.43%	\$4,425.86	\$33,530.25
Princeton	2170	23.93%	\$87,961.73	24.00%	\$23,998.91	\$111,960.64
<b>Total</b>	<b>9067</b>	<b>100.00%</b>	<b>\$367,534.10</b>	<b>100.00%</b>	<b>\$100,000.00</b>	<b>\$467,534.10</b>

<b>District</b>	<b>Current Levy Cost per Student (all district levies)</b>	<b>Proposed Levy Cost per Student (all district levies)</b>
Braham	\$45.28	\$51.62
Cambridge-Isanti	\$32.84	\$39.87
Isle	\$15.12	\$34.41
Milaca	\$32.33	\$44.01
Mora	\$39.13	\$45.71
Ogilvie	\$30.19	\$45.94
Princeton	\$124.96	\$136.33

**\*\$100,000 of total cost determined by Gen Ed Childcount.**

**\*Remaining balance is shared by total membership days.**

# #7: Lease Levy Costs by 15K per District and Shared Sites

<u>Total Leases</u>		\$467,534.10			
<u>15K per District</u>		\$105,000.00			
<u>Shared Amount</u>		\$362,534.10			
<u>District</u>	<u>Total RRSEC Membership Days in FY 12</u>	<u>% of Total Membership Days</u>	<u>Shared Lease Levy Cost</u>	<u>15K per District</u>	<u>Total RRSEC Lease Cost</u>
Braham	1071	11.81%	\$42,822.77	\$15,000.00	\$57,822.77
Cambridge-Isanti	2657	29.30%	\$106,237.25	\$15,000.00	\$121,237.25
Isle	306	3.37%	\$12,235.08	\$15,000.00	\$27,235.08
Milaca	756	8.34%	\$30,227.83	\$15,000.00	\$45,227.83
Mora	1389	15.32%	\$55,537.65	\$15,000.00	\$70,537.65
Ogilvie	718	7.92%	\$28,708.45	\$15,000.00	\$43,708.45
Princeton	2170	23.93%	\$86,765.08	\$15,000.00	\$101,765.08
<b>Total</b>	<b>9067</b>	<b>100.00%</b>	<b>\$362,534.10</b>	<b>\$105,000.00</b>	<b>\$467,534.10</b>

<u>District</u>	<u>Current Levy Cost per Student (all district levies)</u>	<u>Proposed Levy Cost per Student (all district levies)</u>
Braham	\$45.28	\$57.89
Cambridge-Isanti	\$32.84	\$36.11
Isle	\$15.12	\$60.37
Milaca	\$32.33	\$44.13
Mora	\$39.13	\$46.88
Ogilvie	\$30.19	\$59.88
Princeton	\$124.96	\$133.87

\*Each district pays \$15,000 towards the total amount.

\*Remaining balance is shared by total membership days.

## #8: Lease Levy Costs by Child Count, 15K per District, & Shared Sites

<b>Total Leases</b>		\$467,534.10					
<b>Calc. by Child Count</b>		\$100,000.00					
<b>15K per District</b>		\$105,000.00					
<b>Shared Amount</b>		\$262,534.10					
<b>District</b>	<b>Total RRSEC Membership Days in FY 12</b>	<b>% of Total Membership Days</b>	<b>Shared Lease Levy Cost</b>	<b>Child Count %</b>	<b>Child Count Cost</b>	<b>15K per District</b>	<b>Total RRSEC Lease Cost</b>
Braham	1071	11.81%	\$31,010.70	6.79%	\$6,791.76	\$15,000.00	\$52,802.46
Cambridge-Isanti	2657	29.30%	\$76,933.18	35.45%	\$35,454.48	\$15,000.00	\$127,387.66
Isle	306	3.37%	\$8,860.20	3.12%	\$3,120.54	\$15,000.00	\$26,980.74
Milaca	756	8.34%	\$21,889.91	14.30%	\$14,304.17	\$15,000.00	\$51,194.07
Mora	1389	15.32%	\$40,218.36	11.90%	\$11,904.28	\$15,000.00	\$67,122.64
Ogilvie	718	7.92%	\$20,789.62	4.43%	\$4,425.86	\$15,000.00	\$40,215.48
Princeton	2170	23.93%	\$62,832.14	24.00%	\$23,998.91	\$15,000.00	\$101,831.05
<b>Total</b>	<b>9067</b>	<b>100.00%</b>	<b>\$262,534.10</b>	<b>100.00%</b>	<b>\$100,000.00</b>	<b>\$105,000.00</b>	<b>\$467,534.10</b>

<b>District</b>	<b>Current Levy Cost per Student (all district levies)</b>	<b>Proposed Levy Cost per Student (all district levies)</b>
Braham	\$45.28	\$53.76
Cambridge-Isanti	\$32.84	\$37.17
Isle	\$15.12	\$59.81
Milaca	\$32.33	\$46.73
Mora	\$39.13	\$45.16
Ogilvie	\$30.19	\$55.10
Princeton	\$124.96	\$133.89

**\*Each district pays 15,000 towards the total amount.**

**\*The next \$100,000 divided by Gen Ed Child Count.**

**\*Remaining balance is shared by total membership days.**

January 28, 2013

TO: Ms. Pauline Bangma  
Director of Special Education  
Rum River Special Education Cooperative

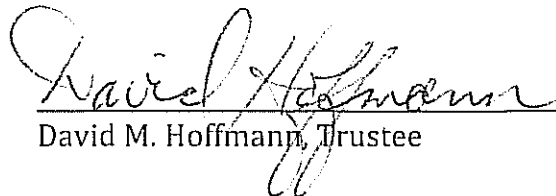
FROM: John B. Hoffmann Disclaimer Trust  
Brooklyn Park, Minnesota 55428

Re: Letter of Clarification Regarding Lease Proposal Dated January 9, 2013,  
for Property at 1730 Third Avenue N.E. Cambridge

To clarify item on second page regarding improvements; the landlord and his agent had received the \$600,000.00 estimate from the consultant and architect used by the school district. Therefore, in order for this to move in an orderly and prompt way we have decided it best to let tenant handle these building improvements and choose their own project manager to insure building would be ready for September 1, 2013, school year. Since these improvements are going to be handled by the tenant, the landlord would like to clarify that the \$600,000.00 was an estimate and if project improvements can be done for less, rent factors could be adjusted but this would also be true if cost exceeds the \$600,000.00.

I have been working with my agent, Weldon Hendrickson, and he has had contact with Pauline Bangma and Tracy regarding rent rate increases after year three and feels they have a good understanding of them.

We appreciate the opportunity to work toward an amicable lease for both tenant and landlord.

  
\_\_\_\_\_  
David M. Hoffmann, Trustee

## Restrictive Procedure Changes (July 1, 2013)

### Clarification of Definitions:

1. **Emergency:** "Emergency" means a situation where immediate intervention is needed to protect a child or other individual from physical injury ~~or to prevent serious property damage.~~ Emergency does not mean circumstances such as: a child who does not respond to a task or request and instead places his or her head on a desk or hides under a desk or table; a child who does not respond to a staff person's request unless failing to respond would result in physical injury to the child or other individual; or an emergency incident has already occurred and no threat of physical injury currently exists.
2. **"Restrictive procedures"** means the use of physical holding or seclusion in an emergency. Restrictive procedures must not be used to punish or otherwise discipline a child.
3. **"Seclusion"** means confining a child alone in a room from which egress is barred. Egress may be barred by an adult locking or closing the door in the room or presenting the child from leaving the room. Removing a child from an activity to a location where the child cannot participate in or observe the activity is not seclusion.

### Restrictive Procedures Plan:

1. Schools that intend to use restrictive procedures shall maintain and make publicly accessible in an electronic format on a school or district Website or make a paper copy available upon request.
2. The plan must describe how the school will implement a range of positive behavior strategies and provide links to mental health services.
3. The plan must describe how the school will monitor and review the use of restrictive procedures including convening an oversight committee to undertake a quarterly review of the use of restrictive procedures... Schools annually must publicly identify oversight committee members who must at least include:
  - a mental health professional, school psychologist or school social worker;
  - an expert in positive behavior strategies;
  - a special education administrator; and
  - a general education administrator.

### Physical Holding or Seclusion:

1. Cannot be used to discipline a non-compliant child.
2. Must not be used to punish or otherwise discipline a child.

May 23, 2013

Rum River Special Education Cooperative  
140 Buchanan Street N, Suite 150  
Cambridge, MN 55008

RRSEC Superintendents/Director of Special Education

The Rum River Special Education Cooperative (RRSEC) Special Education Administrative Coordinators are requesting to begin the contract negotiations process for the 2013-14 and 2014-15 contract. The RRSEC Special Education Administrative Coordinators' contract expires on June 30, 2013.

Please indicate some dates in August that would work for the RRSEC negotiation team to meet with the Administrative Special Education Coordinators negotiation team members.

**RUM RIVER SPECIAL EDUCATION COOPERATIVE  
DISTRICT NO. 6079  
EXECUTIVE COUNCIL MEETING SCHEDULE  
2013 - 2014**

<b>Month</b>	<b>Meetings</b>
<b>August</b>	<b>8/14/13, 9:00 am - 11:00 am Princeton Board Room</b>
<b>September</b>	<b>9/18/13, 9:00 am - 11:00 am Ogilvie Conference Room, High School</b>
<b>October</b>	<b>10/10/13, 7:00 pm - Governing Board Meeting Ogilvie Board Room</b>
<b>November</b>	<b>11/13/13, 9:00 am - 11 am Cambridge-Isanti Board Room</b>
<b>January</b>	<b>1/15/14, 9:00 am - 11 am Braham Board Room</b>
<b>February</b>	<b>2/12/14, 9:00 am - 11 am Milaca Board Room</b>
<b>March</b>	<b>3/12/14, 9:00 am - 11 am Mora Board Room</b>
<b>April</b>	<b>4/16/14, 9:00 am - 11 am RRSEC</b>
<b>May</b>	<b>5/8/14, 7:00 pm - Governing Board Meeting Ogilvie Board Room</b>
<b>June</b>	<b>6/11/14, 9:00 am Isle Board Room</b>