

**REGULAR SCHOOL BOARD MEETING  
7:00 PM  
TUESDAY, JANUARY 22, 2013  
DISTRICT OFFICE BOARD ROOM**

**AGENDA**

**1. REVIEW COMMUNICATION**

3

- a. School Board Committee and Board Member Reports
- b. Superintendent Report (Reasons We Are Proud)

**2. ACT ON AGENDA**

**3. CONSENT AGENDA**

- a. Minutes of January 8, 2013 Organizational Meeting (enclosed)
- b. Minutes of January 8, 2013 Regular Meeting (enclosed)
- c. Personnel (enclosed)
- d. Bills (enclosed)
- e. Wire Transfers (enclosed)
- f. Nonresident Student Attendance Agreements
- g. Acceptance of Gifts (enclosed)
  - 1. \$35.00 from Wells Fargo Foundation to be used for Middle School Student Activity Fund

**4. ACT ON 2013 SCHOOL BOARD MEETING DATES AND TIMES**

**5. ASSIGNMENTS TO SCHOOL BOARD COMMITTEES**

**6. ACT ON REVISION TO SCHOOL DISTRICT GOALS**

Change wording on C2 to the following; Maintain a minimum of 10% as an unreserved general fund balance (enclosed)

7. **UPDATE ON SAFE ROUTES TO SCHOOL**, presented by Michelle Czech (Handouts will be provided at board meeting)
8. **ADDITIONS TO AGENDA**
9. **SET COMMITTEE MEETING DATES**
10. **ADJOURN**



Motion by Howard Vaillancourt, seconded by Jeremy Miller to approve the **agenda** as presented. Motion carried unanimously.

Motion by Craig Johnson, seconded by Chuck Nagle, to approve the **consent agenda** as presented:

- a. Minutes of January 8, 2013 Organizational Meeting (enclosed)
- b. Minutes of January 8, 2013 Regular Meeting (enclosed)
- c. Personnel (enclosed)
- d. Bills (enclosed)
- e. Wire Transfers (enclosed)
- f. Nonresident Student Attendance Agreements

Effective	Resident Dist.	Serving Dist.	Grade	Reason
09/06/12	Elk River	Princeton	1	School Choice
09/06/12	Elk River	Princeton	2	School Choice
09/04/12	Mora	Princeton	12	Moved out of Princeton
10/16/12	North Branch	Princeton	10	School Choice
12/01/12	Elk River	Princeton	10	School Choice
12/13/12	Princeton	Cambridge	9	School Choice
01/02/13	Princeton	Elk River	4	School Choice
01/02/13	Princeton	Elk River	2	School Choice
12/06/12	Princeton	Fergus Falls	9	School Choice
01/23/13	Princeton	Houston	9	School Choice
01/0/2013	Princeton	Milaca	7	School Choice

- g. Acceptance of Gifts (enclosed)
  - \$35.00 from Wells Fargo Foundation to be used for Middle School Student Activity Fund

Upon roll call vote being taken regarding the **consent agenda**, motion carried unanimously.

Motion by Jeremy Miller, seconded by Howard Vaillancourt, to keep **School Board Meetings** on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday. There was considerable discussion related to meeting days. Craig Johnson requested consideration to move the meetings to the 1<sup>st</sup> and 3<sup>rd</sup> weeks of the month. Howard Vaillancourt and Chuck Nagle disagreed, and other evenings were considered with no solution. Upon roll call vote, the following voted in favor thereof: Jeremy Miller, Eric Minks, Chuck Nagel, Deb Ulm, Howard Vaillancourt, and Chad Young, and the following voted against the same Craig Johnson.

**Assignments to School Board Committees** (enclosed)

Motion by Howard Vaillancourt, seconded by Jeremy Miller to approve the **Revision to the School District Goals** to read as: Maintain a minimum of 10% as an unreserved general fund balance (enclosed). Motion carried unanimously.


**Safe Routes to School** update by Michelle Czech (handouts enclosed). Michelle explained that surveys were sent out, collected and reviewed and from them it has been determined that sidewalks were needed at 5<sup>th</sup> St N/12<sup>th</sup> St N/15<sup>th</sup> Ave N. The committee is recommending that application for an infrastructure grant be submitted. The grant would be designed so that there would be no cost to homeowners or the district. In addition, the committee will apply for a non-infrastructure grant. The due date for the grants is February 14, 2013.


**Additions to the Agenda:** None

Chuck Nagle mentioned the possibility of setting regular committee dates as a motion. Deb Ulm said that the meeting dates are determined by the committees. The following meetings were scheduled:

Tuesday	2/5/2013	Finance Committee	7:00 a.m.	Superintendent's Office
Tuesday	2/6/2013	Security Committee	7:00 a.m.	Superintendent's Office

The meeting was **adjourned** at 9:25 p.m.

  
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Deb Ulm, Chair

  
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Chad Young, Clerk

Recorder: Bridget Sorensen

**Reasons to be PROUD**  
**January 22, 2013**

1. An incident occurred last Thursday at South Elementary, during lunch. A first grader choked on food, and Maggie Holm, our cafeteria paraprofessional, performed the Heimlich maneuver very calmly, and saved the student's life. Maggie is our hometown hero!

**2. High School Band and Choir have been selected to perform for the MMEA 2013 Conference!!**

**Thursday Afternoon, February 14**

Princeton High School Concert Choir Mark Potvin 1:00 PM

Princeton High School Symphonic Winds Jim Baxter 1:00 PM

3. Yesterday, our instructional staff had a professional development day, and there was phenomenal learning. Topics were:

- Creating Professional Development Plans,
- Learning Goals and Rubrics,
- Google application, and
- Some independent time to apply their learning.

4. On this Friday, we will have building tours for board members. Pete Olson will give a high school tour at 9:00 am, and Greg Finck and Keith Barlage will give a South Elementary tour at 10:15. All board members are welcome!

The **organizational** meeting of the School Board of District #477 was called to order by Clerk Eric Minks on the 8th day of January, 2013, at 6:30 p.m. in the District Board Room.

**Roll Call. Members present:** Craig Johnson (arrived 6:42 p.m.), Jeremy Miller, Eric Minks, Chuck Nagle, Deb Ulm, Howard Vaillancourt, Chad Young

**Administration Present:** Interim Superintendent Julia Espe,  
Director of Business Services Michelle Czech

**Members absent:** None

Motion by Deb Ulm, seconded by Howard Vaillancourt to approve the agenda. Motion carried unanimously.

The School Board reviewed the School District Goals for 2013.

Clerk Eric Minks called for nominations for the office of school board **chair** for 2013. Howard Vaillancourt nominated Deb Ulm. Craig Johnson nominated Eric Minks. There were no further nominations. Upon roll call vote, the following voted in favor of Deb Ulm: Jeremy Miller, Eric Minks, Chuck Nagle, Deb Ulm, Howard Vaillancourt, Chad Young; and the following voted Eric Minks: Craig Johnson. Motion carried.

Chair Ulm called for nominations for the office of school board **vice chair** for 2013. Craig Johnson nominated Eric Minks. Eric Minks nominated Jeremy Miller. There were no further nominations. Upon roll call vote, the following voted in favor of Eric Minks: Craig Johnson, Jeremy Miller, Eric Minks, Chuck Nagle, Deb Ulm, Chad Young; and the following voted Jeremy Miller: Howard Vaillancourt. Motion carried.

Chair Ulm called for nominations for the office of school board **clerk** for 2013. Craig Johnson nominated Chad Young. There were no further nominations. Motion carried unanimously.

Chair Ulm called for nominations for the office of school board **acting clerk** for 2013. Craig Johnson nominated Chuck Nagle. There were no further nominations. Motion carried unanimously.

Chair Ulm called for nominations for the office of school board **treasurer** for 2013. Eric Minks nominated Jeremy Miller. There were no further nominations. Motion carried unanimously.

Motion by Howard Vaillancourt, seconded by Jeremy Miller to set the **salary of the recorder at \$95.00 per meeting** of three hours or less in length, with an additional amount corresponding to the recorder's overtime rate of salary for meeting hours beyond three in length. Motion carried unanimously.

The board discussed policy #299 "School Board Member Compensation and Expenses" and asked the Policy Committee to review.

Motion by Craig Johnson, seconded by Eric Minks to adopt the resolution designating **Bremer Bank; Peoples Bank of Commerce; Wells Fargo Bank; Minnesota School District Liquid Asset Fund; Citigroup; PMA Securities/MnTrust; Sherburne State Bank; The PFM Group, Edward Jones and Spire Financial** as official depositories for school district funds and investments for 2012. Motion carried unanimously.

Motion by Howard Vaillancourt, seconded by Eric Minks to designate the **Princeton Union-Eagle** as the official school district publication for 2013. Motion carried unanimously.

Motion by Howard Vaillancourt, seconded by Eric Minks to designate **Thomas Deans from Knutson, Flynn & Deans** as bond counsel for 2013. Motion carried unanimously.

Motion by Jeremy Miller, seconded by Craig Johnson to designate **Ratwick, Roszak & Maloney and Rupp, Anderson, Squires, & Waldspurgen**. Motion carried unanimously.


Motion by Eric Minks, seconded by Jeremy Miller to **Table Acting on the School Board Dates/Times** until the January 22, 2013 regular school board meeting. Motion carried unanimously.

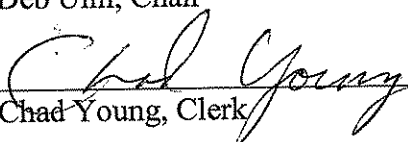
Motion by Howard Vaillancourt, seconded by Jeremy Miller to **adopt the resolution authorizing the Director of Business Services to make short-term investments, deposits, transfers and withdrawals from savings via wire transfers to other financial institutions, to make electronic fund transfers, to sign stop-payments in accordance with existing Minnesota Statutes 123B.14, subdivision 1.** Motion carried unanimously.

Motion Eric Minks, seconded by Howard Vaillancourt to **adopt the resolution authorizing the Superintendent and Director of Business Services to lease, purchase, and contract for goods and services within the general budget categories pursuant to Minnesota Statute 123B.52, subdivision 2.** Motion carried unanimously.

Motion by Jeremy Miller, seconded by Craig Johnson to **adopt the resolution authorizing the Director of Business Services to use facsimile signatures for all school district checks and orders and to authorize the Director of Business Services to use the 2012 facsimile signatures until a new signature plate is prepared.** Motion carried unanimously.

The meeting adjourned at 7:08 p.m.

  
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Deb Ulm, Chair

  
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Chad Young, Clerk

Recorder: Bridget Sorensen

The regular meeting of the School Board of District #477 was called to order by Chair Deb Ulm, on January 8, 2013, at 7:15 p.m. in the District Office Board Room.

**Roll Call. Members present:** Craig Johnson, Jeremy Miller, Eric Minks, Chuck Nagle, Deb Ulm, Howard Vaillancourt, Chad Young

**Others present:** Director of Business Services Michelle Czech  
Interim Superintendent Julia Espe

**Members absent:** None

**Citizen Comments:** None

Motion by Craig Johnson, seconded by Howard Vaillancourt to approve the **agenda** as amended:

Add "Discuss committee meeting minutes"

Add "Discuss speakers in boardroom"

Motion carried unanimously.

Motion by Craig Johnson, seconded by Howard Vaillancourt, to approve the **consent agenda** as presented:

**MINUTES OF DECEMBER 18, 2012 REGULAR SCHOOL BOARD MEETING**

**PERSONNEL** (attached)

Motion carried unanimously.

Motion by Craig Johnson, seconded by Jeremy Miller, to approve a **snow makeup** day for teachers only. Motion carried unanimously. Note: each building will follow their own schedule.

Motion by Howard Vaillancourt, seconded by Jeremy Miller to approve the following **policy changes**. Motion carried unanimously.

202	Revise	<b>SCHOOL BOARD OFFICERS</b>
206	Revise	<b>PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS/COMPLAINTS ABOUT PERSONS AT SCHOOL BOARD MEETINGS AND DATA PRIVACY CONSIDERATIONS</b>
301	Revise	<b>SCHOOL DISTRICT ADMINISTRATION</b>
302	Revise	<b>SUPERINTENDENT</b>
704	Revise	<b>DEVELOPMENT AND MAINTENANCE OF AN INVENTORY OF FIXED ASSETS AND A FIXED ASSET ACCOUNTING SYSTEM</b>

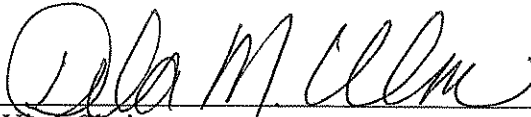
Motion by Eric Minks, seconded by Chuck Nagle, to table the **assignments to school board committee's** until the January 22, 2013 regular school board meeting.


Motion by Eric Minks, seconded by Craig Johnson to add a **school district security committee**. Upon roll vote the following voted in favor: Craig Johnson, Jeremy Miller, Eric Minks, Deb Ulm, Howard Vaillancourt, and Chad Young; and the following voted against the same Chuck Nagle.

Motion by Chuck Nagle, seconded by Howard Vaillancourt to have **formal minutes taken at all committee meetings** and the distribution of said minutes. Motion was removed by Chuck Nagle

Motion by Chuck Nagle, for enhancement of **speakers in board room and use of microphones** during school board meetings. No motion needed by Deb Ulm. Motion was removed by Chuck Nagle.

Motion by Howard Vaillancourt, seconded by Eric Minks to adjourn at 8:05 p.m.

  
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Deb Ulm, Chair

  
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Chad Young, Clerk

Recorder: Bridget Sorensen

Name	Status	Job Title	Group	Replacing	Effective Date	Wage
Alford, Kristen	Change In Current Assignment	Server/NE - Addition of .25 min/day	Food Service	N/A	1/14/2013	no change
Baxter, Stacia	Change In Current Assignment	Server/M.S. - Addition of .25 min/day	Food Service	N/A	1/14/2013	no change
Christensen, Wendy	Change In Current Assignment	Dishwasher/M.S. - Addition of .5 min/day	Food Service	N/A	1/14/2013	no change
Dupay, Susan	Change In Current Assignment	Head Cook - SE - Addition of .25 min/day	Food Service	N/A	1/14/2013	no change
Giesey, Connie	Change In Current Assignment	Head Cook/SE - Addition of .25 min/day	Food Service	N/A	1/14/2013	no change
Gould, Darlene	Change In Current Assignment	Server/M.S. - Addition of .5 min/day	Food Service	N/A	1/14/2013	no change
Gouhary, Amanda	Change In Current Assignment	Dishwasher/NE - Addition of .5 min/day	Food Service	N/A	1/14/2013	no change
Hermans, Terri	Change In Current Assignment	FT Cook Helper/SE - Addition of .25 min/day	Food Service	N/A	1/14/2013	no change
Lemmon, Kelly	Change In Current Assignment	Dishwasher/SE - Addition of .5 min/day	Food Service	N/A	1/14/2013	no change
Morris, Juanita	Change In Current Assignment	Dishwasher/HS - Addition of .25 min/day	Food Service	N/A	1/14/2013	no change
Moses, Dorina	Change In Current Assignment	Head Cook/M.S. - Addition of .25 min/day	Food Service	N/A	1/14/2013	no change
Sellin, Dawn	Change In Current Assignment	Server/SE - Addition of .25 min/day	Food Service	N/A	1/14/2013	no change
Stichter, Angela	Change In Current Assignment	Server/NE - Addition of .25 min/day	Food Service	N/A	1/14/2013	no change
Turnquist, Beverly	NEW	Server/HS	Food Service	Juanita Morris	1/14/13-6/6/13	\$10.76/Hr
Osborn, Heidi	NEW	Special Ed Needs Nurse Sub	Individual	N/A	1/10/2013	\$25.00/Hr
Sorensen, Bridget	NEW	Superintendent Secretary (contract - attached)	Individual	Angela Oswald	1/21/2013	\$23.50/Hr
Johns, Lauren	LOA	Para/NE	Paraprofessional	N/A	1/14/2013	N/A
Mize-Schwieger, Margaret	NEW	Playground Para/SE	Paraprofessional	Karen Carlson	12/20/2013	\$12.02/Hr
Anderson, Matt	NEW	Social Studies Teacher/HS/Long-Term Sub	Substitute	Diane Anderson	1/14/13-6/7/13	\$185.41 per day x 89 days
Fenske, Andrew	NEW	Girls BB Head Coach	PEA	Aaron Johnson	11/28/2012	\$3990 pro-rated
Gatewood, Jodi, M.	LOA	7th Grade Math Teacher	PEA	N/A	3/7/13 - 4/25/13	N/A
Gatewood, Jodi, M.	NEW	MS Math League Advisor	PEA	N/A	2012-13	\$665/Yr
Kath, Becky	NEW	3rd Grade Teacher	PEA	Michelle Johnson	1/7/13-2/15/13	185.41/day x 30 days
Norman, Clayton	LOA	Teacher/NE	PEA	N/A	3/19/13 - 5/4/13	N/A
Nyboer, Brianna	LOA	Teacher/NE	PEA	N/A	3/18/13 - 5/5/13	N/A
Scherer, Brad	NEW	Assistant Yearbook Advisor	PEA	Becky Cartwright	2012-13	\$665/Yr
Wolf, Tiffany	LOA	ELL Teacher/SE	PEA	N/A	3/25/13 - 6/7/13	N/A

## EMPLOYMENT AGREEMENT

This Employment Agreement (“Agreement”) is entered into by and between Independent School District No. 477 (“District”) and Bridget Sorensen (“Employee”). The District and the Employee are collectively referred to as “the parties”.

WHEREAS, the parties desire to enter into an employment agreement governing the terms and conditions of the Employee’s employment with the District;

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises and agreements contained in this Agreement, the parties hereby agree as follows:

1. **Term.** This Agreement will take effect on January 21, 2013, and will terminate on June 30, 2014, unless either party exercises its right to terminate the Agreement earlier. The District or the Employee may terminate this Agreement at any time, with or without cause, by providing written notice to the other party. Absent early termination, the Agreement will expire and the Employee’s employment with the District will end at the close of business on June 30, 2014. This Agreement will not automatically renew.
2. **At-Will Employment Status.** The Employee is an at-will employee regardless of any statements, representations, procedures, or policies that may be made or promulgated by the District or its agents or representatives. Accordingly, the District may terminate the Employee as it sees fit by providing the Employee with written notice of termination. The District is not required to show cause for termination of the Employee or this Agreement.
3. **Position.** Subject to the terms of this Agreement, the District hereby agrees to employ the Employee in the position of “**Superintendent’s Secretary**” for the District, and Employee hereby accepts such employment.
  - (a) **Duties.** The Employee must perform all duties expected of a Superintendent’s Secretary in good faith, and to the best of her ability. In addition, the Employee must perform all duties that are assigned or prescribed by the District regardless of whether such duties are specifically described in this Agreement, in a job description, or in a policy, manual, or handbook. The Employee may not, directly or indirectly, engage or participate in any action or conduct that conflicts in any respect with the interests of the District, nor may the Employee engage or participate in any action or conduct that is inconsistent with her job duties, the basic educational mission of the District, or the desired image of the District. Finally, the Employee must comply with all applicable federal and state laws and with all rules, regulations, and policies established by the District.
  - (b) **District Rights.** The District’s Superintendent, and any designee of the Superintendent, has the authority to create and modify a written job description for the Employee; to direct the Employee’s job performance; and to oversee and review the Employee’s performance. In addition, at any time, the Superintendent may assign new or additional duties to the Employee.

4. **Wage.** While this Agreement is in effect, the Employee will earn an hourly wage of \$23.50. The employee authorizes the District to make payroll deductions for paying the Employee's PERA contribution and the Employee's health and dental insurance premium contribution, if applicable. In the event of a payroll error that results in an overpayment, the District may correct the error by withholding monies from the Employee's future paycheck(s) until the amount of the overpayment is captured. The District's obligation to make any payments under the Agreement will cease immediately in the event that the Employee resigns or her employment is terminated for any reason.

5. **Insurance.** While this Agreement is in effect, the District will make premium contributions in the amounts stated for the following types of insurance:

(a) **Health Insurance.** The District will contribute up to \$486.94 per month toward the cost of the premium for single medical and hospitalization coverage; up to \$544.36 per month toward the cost of the premium for employee plus children medical and hospitalization coverage; or up to \$626.04 per month toward the cost of the premium for family medical and hospitalization coverage, if applicable. The Employee must pay any additional cost of the premium through payroll deduction in order to be eligible to participate in the plan.

(b) **Dental Insurance.** The District will contribute up to \$13.00 per month toward the cost of the premium for dental insurance through a group dental insurance plan selected by the District. The Employee must pay any additional cost of the premium through payroll deduction in order to be eligible to participate in the plan.

(c) **Long-Term Disability.** The District will contribute 100% for the cost of the premium for long-term disability (LTD) insurance through a plan selected by the District.

(d) **Life Insurance.** The District will contribute 100% for the cost of the premium for a group term life insurance with a death benefit of fifty thousand dollars (\$50,000), provided that the Employee is enrolled in and meets the terms established by the life insurance plan selected by the District. The Employee must pay any additional cost of the premium for additional coverage through payroll deduction in order to be eligible to participate in the plan.

(e) **Disclaimers.** The District will select the insurance carrier and the insurance plan for all types of insurance identified in this Agreement. At any time the District may change the insurance carrier and/or the insurance plan that it selects, subject to any applicable laws. Any description of insurance benefits in this Agreement is intended to be informational only. The Employee agrees that she may not bring any action against the District for any claim that is not covered or paid by any type of insurance described or mentioned in the Agreement, including group health insurance, LTD insurance, or life insurance. The District is not promising or guaranteeing that any particular claim will be paid or covered by insurance, or that any specific amount or benefit will be provided under any insurance policy. The District's only obligation is to select an insurance plan and make the premium contributions that are described in this Agreement, provided that

the Employee is enrolled in and meets the terms established by the plan selected by the District. The eligibility and coverage of the Employee and any dependents will be governed entirely by the terms of the applicable insurance policy. Subject to any applicable requirements of federal or state law, the District's obligation to make any contribution toward the cost of any premium will cease immediately upon termination of the Agreement.

(f) **No Additional Compensation.** If the Employee declines to participate in any insurance plan selected by the District, or if she does not meet the terms established by an insurance plan selected by the District, the Employee may not make any claim against the District for additional compensation in lieu of, or in addition to, the District's contribution toward the premium for coverage.

6. **Paid Leave.** The District will provide the following types of paid leave:

(a) **Holidays.** The Employee is not expected to work on the following holidays: Independence Day; Labor Day; Thanksgiving Day; Friday after Thanksgiving Day; Day before Christmas; Christmas Day; New Year's Day; President's Day; Good Friday; Easter Monday; and Memorial Day.

(b) **Personal Leave.** The Employee may take up to two (2) days of paid personal leave during the term of this Agreement. Upon termination of this Agreement, the Employee will have no right to be paid for the cash value of any unused days of personal leave. Days of personal leave will be forfeited if they are not used during the term of this Agreement. The Employee must request personal leave and obtain approval from the Superintendent before taking personal leave. The Superintendent, or a designee, may deny a request for personal leave at a given time based upon the Superintendent's assessment of the needs of the District.

(c) **Sick Leave.** The Employee will earn paid sick leave at the rate of one day for each full month of work that is completed. The Employee may use accumulated sick leave whenever she is absent due to illness or a serious health condition that prevents her attendance and the performance of her job duties; to care for a sick or injured child/ and for any other reason expressly permitted by state or federal law. If the Employee reports being absent due to illness or serious health condition, the District may require the Employee to provide a certification from a qualified physician stating that the absence was due to illness or a serious health condition. The District may make the final determination as to whether the Employee is entitled to receive sick leave for a given absence. Sick leave may not be used to conduct personal business. If the Employee takes a leave of absence for a serious health condition, the Employee's accumulated sick leave will be applied beginning at the time the leave commences. Any absences due to illness that are in excess of the Employee's accrued sick leave and accrued personal leave will be without pay. Upon termination of the Agreement, the Employee will have no right to be paid the cash value of any unused days of sick leave.

(d) **Emergency/Bereavement Leave.** The Employee may take up to three (3) days of paid leave during the term of this Agreement for any emergencies for deaths in the Employee's immediate family. For purposes of this Agreement, immediate family is defined as a spouse, child, parent, brother, sister, grandchild, grandparent, or in-law. Upon termination of this Agreement, the Employee will have no right to be paid for unused days of emergency/bereavement leave.

(e) **Vacation.** The Employee will earn paid vacation at the rate of one day for each full month of work that is completed, up to a maximum of twelve (12) days per year. If the Employee resigns before completing a full year of service, the employee shall not be entitled to any unused vacation pay. The Employee will be entitled to receive prorata pay after completion of one full year of service of any unused vacation time provided the Employee gives the District at least two (2) weeks notice of separation from the District.

7. **Tax Deferred Matching Plan.** The District will match Employee contributions up to \$450 per year to Employee's 403(b) each fiscal year. A salary reduction authorization agreement must be completed by employee and account established with District designated vendor.

8. **Covenant of Diligence, Good Faith, and Loyalty.** The Employee agrees to perform her job duties diligently, in good faith, and to the best of her ability. The Employee further agrees to be loyal to the District. The Employee may not, directly or indirectly, engage or participate in any action or conduct that conflicts in any respect with the interests of the District, nor may the Employee engage or participate in any action or conduct that is inconsistent with her job duties, the basic educational mission of the District, or the desired image of the District. The Employee must perform her duties in a trustworthy, ethical, legal, and diligent manner and must use her best efforts to promote the interests of the District.

9. **Choice of Law and Severability.** This Agreement will be governed by the laws of the State of Minnesota, regardless of whether any change occurs in the Employee's domicile or status as a resident of Minnesota. If any part of this Agreement is construed to be unenforceable or in violation of any applicable law, the remaining portions of the Agreement will remain in full force and effect.

10. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties relating to the District's employment of the Employee. Neither party has relied upon any statements or promises that are not set forth in this document. The terms of this Agreement are contractual and supersede any and all prior agreements between the parties and any inconsistent provisions in any employee handbook or District policy. The Employee understands and agrees that any handbooks, manuals, or policies adopted by the District do not create an express or implied contract between the District and the Employee. No waiver or modification of any provision of this Agreement will be valid unless it is in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have voluntarily entered into this Agreement on the dates shown below. This Agreement shall not become effective unless and until it is approved by the School Board of the District and signed by both parties.

**EMPLOYEE**

Dated: 1-22-13

Bridget Sorensen  
Bridget Sorensen

**INDEPENDENT SCHOOL DISTRICT NO. 477, PRINCETON**

Dated: 1-22-13

Olga M. Ullm  
School Board Chair

Dated: 1-22-15

Chad Young  
School Board Clerk

Independent School District No. 477 is an Equal Opportunity Employer and does not discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, disability, status with regard to public assistance, sexual orientation, or age.

Princeton Public Schools #477  
 Check Register by Bank and Check Number

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	52699	150329	Check	1	13493		TRUONG WENDY	Yes	Yes	No	USD	12/14/2012	38.10
		52735	150330	Check	1	1457		BLUE CROSS & BLUE SHIELD /	Yes	Yes	No	USD	12/19/2012	214,893.00
		52736	150331	Check	1	2189		DOMINO'S PIZZA	Yes	Yes	No	USD	12/19/2012	112.00
		52737	150332	Check	1	2189		DOMINO'S PIZZA	Yes	Yes	No	USD	12/19/2012	48.00
		52761	150333	Check	1	7706	3	AMAZON.COM	Yes	Yes	No	USD	12/20/2012	270.25
		52741	150334	Check	1	12974	1	ARONSON TONY	Yes	Yes	No	USD	12/20/2012	106.00
		52757	150335	Check	1	6981		BISTODEAU BRIAN	Yes	Yes	No	USD	12/20/2012	106.00
		52743	150336	Check	1	13049		BUCCELLATO JAMES	Yes	Yes	No	USD	12/20/2012	107.00
		52751	150337	Check	1	4290		CENTERPOINT ENERGY	Yes	Yes	No	USD	12/20/2012	20,283.28
		52762	150338	Check	1	8001		CHILDERS DAVE	Yes	Yes	No	USD	12/20/2012	68.00
		52747	150339	Check	1	1903		CONFIDENCE LEARNING CENTER	Yes	Yes	No	USD	12/20/2012	744.00
		52746	150340	Check	1	13495		DEISTING RANDY	Yes	No	No	USD	12/20/2012	100.00
		52760	150341	Check	1	7054		DEMARAIS DEAN	Yes	Yes	No	USD	12/20/2012	140.00
		52744	150342	Check	1	13058	1	FRIEDRICHS MATT	Yes	Yes	No	USD	12/20/2012	126.00
		52745	150343	Check	1	13494		GLYNN KYLE	Yes	Yes	No	USD	12/20/2012	90.00
		52764	150344	Check	1	8436		JOHNSON BOB	Yes	Yes	No	USD	12/20/2012	90.00
		52738	150345	Check	1	11304		KLEIN MATT	Yes	Yes	No	USD	12/20/2012	126.00
		52766	150346	Check	1	8650		KOPETKA FRANK	Yes	Yes	No	USD	12/20/2012	100.00
		52749	150347	Check	1	4048		M.A.S.S.P.	Yes	No	No	USD	12/20/2012	360.00
		52750	150348	Check	1	4156		M.E.S.P.A.	Yes	Yes	No	USD	12/20/2012	360.00
		52748	150349	Check	1	4028		MARV'S TRUE VALUE	Yes	Yes	No	USD	12/20/2012	898.28
		52763	150350	Check	1	8294		MISSISSIPPI 8 CONFERENCE	Yes	Yes	No	USD	12/20/2012	774.00
		52752	150351	Check	1	4969		PERFORMANCE TOURS	Yes	Yes	No	USD	12/20/2012	27,930.00
		52753	150352	Check	1	5135		PRINCETON ACE HARDWARE INC.	Yes	Yes	No	USD	12/20/2012	532.25
		52754	150353	Check	1	5194		PRINCETON PUBLIC UTILITIES	Yes	Yes	No	USD	12/20/2012	50,662.75
		52755	150354	Check	1	5226	1	RADI MARTY	Yes	Yes	No	USD	12/20/2012	100.00
		52765	150355	Check	1	8623		RICKER MARK	Yes	Yes	No	USD	12/20/2012	100.00
		52740	150356	Check	1	11400		RUSTAD CHRIS	Yes	No	No	USD	12/20/2012	107.00
		52739	150357	Check	1	11372		SCHERBER DREW	Yes	Yes	No	USD	12/20/2012	100.00
		52758	150358	Check	1	6997		SETRUM GARY	Yes	Yes	No	USD	12/20/2012	107.00
		52756	150359	Check	1	6854		SIMONES MIKE	Yes	Yes	No	USD	12/20/2012	100.00
		52742	150360	Check	1	13026		SMITH DIANE	Yes	Yes	No	USD	12/20/2012	107.00
		52759	150361	Check	1	7006		THUNDER BLADES INC	Yes	Yes	No	USD	12/20/2012	96.00
		52767	150362	Check	1	5146		PRINCETON POST OFFICE	Yes	Yes	No	USD	12/20/2012	1,448.60
		52790	150363	Check	1	8007		ANDOVER HIGH SCHOOL	Yes	No	No	USD	12/27/2012	225.00
		52768	150364	Check	1	11277		BEYER ADAM	Yes	Yes	No	USD	12/27/2012	68.00
		52787	150365	Check	1	7415		BUKOWSKI MIKE	Yes	Yes	No	USD	12/27/2012	100.00
		52771	150366	Check	1	12297		EHRlichMAN CRAIG	Yes	Yes	No	USD	12/27/2012	100.00
		52770	150367	Check	1	11991		EMC INSURANCE COMPANIES	Yes	Yes	No	USD	12/27/2012	50.00
		52778	150368	Check	1	2820		GREAT AMERICAN OPPORTUNITIES	Yes	Yes	No	USD	12/27/2012	4,737.00
		52793	150369	Check	1	9921		HEATHCOTE ADAM	Yes	Yes	No	USD	12/27/2012	100.00

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0477	001	52775	150370	Check	1	13486		HJELTMAN TREVOR	Yes	Yes	No	USD	12/27/2012	50.00
		52789	150371	Check	1	7891		KALTVED DOUGLAS	Yes	Yes	No	USD	12/27/2012	68.00
		52774	150372	Check	1	13482		LEE JORDAN	Yes	Yes	No	USD	12/27/2012	68.00
		52780	150373	Check	1	4467		M.S.B.A.	Yes	Yes	No	USD	12/27/2012	820.00
		52777	150374	Check	1	13499		MINNETONKA TECHNOLOGY INSTT	Yes	No	No	USD	12/27/2012	139.00
		52779	150375	Check	1	4358	2	MIN F.F.A.	Yes	No	No	USD	12/27/2012	412.00
		52781	150376	Check	1	5040		PIZZA BARN	Yes	No	No	USD	12/27/2012	198.00
		52782	150377	Check	1	5273	1	REGION 4 FFA	Yes	No	No	USD	12/27/2012	161.00
		52788	150378	Check	1	7422		RUIJIS BILL	Yes	Yes	No	USD	12/27/2012	100.00
		52785	150379	Check	1	6833	1	RYMER KAREN	Yes	Yes	No	USD	12/27/2012	52.98
		52783	150380	Check	1	5472	4	SAM'S CLUB	Yes	Yes	No	USD	12/27/2012	2,084.30
		52769	150381	Check	1	11628		SFM	Yes	Yes	No	USD	12/27/2012	101,508.00
		52772	150382	Check	1	12786		SINKEL JAMES	Yes	Yes	No	USD	12/27/2012	90.00
		52773	150383	Check	1	12787		SKAROHLID PAT	Yes	Yes	No	USD	12/27/2012	52.98
		52792	150384	Check	1	9494	1	SNA	Yes	Yes	No	USD	12/27/2012	44.75
		52786	150385	Check	1	6836		TALBERG PAT	Yes	Yes	No	USD	12/27/2012	52.98
		52784	150386	Check	1	6054	3	TARGET BANK	Yes	Yes	No	USD	12/27/2012	37.02
		52791	150387	Check	1	8099		THE CHIP SHOPPE	Yes	Yes	No	USD	12/27/2012	1,184.60
		52776	150388	Check	1	13498		TRANSMISSION CLINIC	Yes	Yes	No	USD	12/27/2012	1,800.00
		52805	150389	Check	1	4593		EDUCATION MINNESOTA	Yes	Yes	No	USD	12/27/2012	588.62
		52810	150390	Check	1	9088		EDUCATORS BENEFIT CONSULTANT	Yes	Yes	No	USD	12/31/2012	7,771.49
		52802	150391	Check	1	3177		EDUCATORS BENEFIT CONSULTANT	Yes	Yes	No	USD	12/31/2012	67.14
		52803	150392	Check	1	4332		HORACE MANN LIFE INS. CO.	Yes	Yes	No	USD	12/31/2012	103.60
		52804	150393	Check	1	4584		MIN BENEFIT ASSN	Yes	Yes	No	USD	12/31/2012	128.00
		52806	150394	Check	1	4936		MIN NCPERS LIFE INSURANCE	Yes	Yes	No	USD	12/31/2012	16,234.56
		52807	150395	Check	1	5121		PEA DUES ACCT.	Yes	Yes	No	USD	12/31/2012	1,012.80
		52808	150396	Check	1	5126		PRINCETON CUSTODIANS	Yes	Yes	No	USD	12/31/2012	2,778.29
		52809	150397	Check	1	5587		PRINCETON PARAPROFESSIONALS	Yes	No	No	USD	12/31/2012	573.96
		52811	150398	Check	1	11048		SEIU LOCAL 284	Yes	Yes	No	USD	12/31/2012	7,990.46
		52813	150399	Check	1	10795		HEALTH PARTNERS	Yes	Yes	No	USD	12/31/2012	2,357.25
		52815	150400	Check	1	11427	1	ACE SOLID WASTE, INC	Yes	Yes	No	USD	01/02/2013	368.51
		52812	150401	Check	1	10592		AT&T MOBILITY	Yes	Yes	No	USD	01/02/2013	30.00
		52824	150402	Check	1	7007		BARTLETT JENN	Yes	No	No	USD	01/02/2013	97.00
		52825	150403	Check	1	7008		BECKER CHAR	Yes	No	No	USD	01/02/2013	97.00
		52826	150404	Check	1	7091		BERTRAM TRACY	Yes	No	No	USD	01/02/2013	144.00
		52820	150405	Check	1	1799		CAMPBELL CHAD	Yes	No	No	USD	01/02/2013	185.00
		52818	150406	Check	1	13501		CITY OF PRINCETON	Yes	No	No	USD	01/02/2013	72.00
		52816	150407	Check	1	13024		CONLEY BEN	Yes	Yes	No	USD	01/02/2013	72.00
		52814	150408	Check	1	11361	1	DALLE MATT	Yes	Yes	No	USD	01/02/2013	97.00
		52827	150409	Check	1	9420		FORD ASHLEE	Yes	No	No	USD	01/02/2013	144.00
		52821	150410	Check	1	4480		GUIDARELLI JOE	Yes	No	No	USD	01/02/2013	90.00
				Check	1			M.S.H.S.C.A.	Yes	No	No	USD		

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0477	001	52822	150411	Check	1	5489		SANBORN TIM	Yes	Yes	No	USD	01/02/2013	144.00
		52823	150412	Check	1	6286	4	UNIVERSITY OF MINNESOTA AG ED	Yes	No	No	USD	01/02/2013	30.00
		52817	150413	Check	1	13500		WEBER NIKKI	Yes	No	No	USD	01/02/2013	97.00
		52819	150414	Check	1	13502		WILLIAMS CHIP	Yes	Yes	No	USD	01/02/2013	50.00
		52831	150415	Check	1	1208		APOLLO HIGH SCHOOL #742	Yes	No	No	USD	01/10/2013	200.00
		52841	150416	Check	1	1572		BUFFALO HIGH SCHOOL	Yes	No	No	USD	01/10/2013	50.00
		52842	150417	Check	1	2361		ELK RIVER HIGH SCHOOL	Yes	No	No	USD	01/10/2013	50.00
		52852	150418	Check	1	8435		HAMMER AARON	Yes	Yes	No	USD	01/10/2013	100.00
		52838	150419	Check	1	13486		HJELTMAN TREVOR	Yes	No	No	USD	01/10/2013	150.00
		52835	150420	Check	1	13004		HOLTE JON	Yes	Yes	No	USD	01/10/2013	107.00
		52848	150421	Check	1	6729		JAACKS DEAN	Yes	No	No	USD	01/10/2013	100.00
		52851	150422	Check	1	7693	1	JOHNSON ERIC	Yes	Yes	No	USD	01/10/2013	75.00
		52840	150423	Check	1	13506		MIN CHILDREN'S THEATRE COMPAN	Yes	No	No	USD	01/10/2013	2,848.00
		52843	150424	Check	1	4427		MONTICELLO PUBLIC SCHOOLS	Yes	No	No	USD	01/10/2013	50.00
		52849	150425	Check	1	6866	1	NORMAN TODD	Yes	No	No	USD	01/10/2013	100.00
		52836	150426	Check	1	13073		NORTH BRANCH KNOWLEDGE BOW	Yes	No	No	USD	01/10/2013	50.00
		52850	150427	Check	1	6992		OFTEDAL DICK	Yes	No	No	USD	01/10/2013	106.00
		52832	150428	Check	1	12462		OLSON TERENCE ALAN	Yes	No	No	USD	01/10/2013	107.00
		52837	150429	Check	1	13355	1	PALMER BUS SERVICE, INC.	Yes	Yes	No	USD	01/10/2013	133,216.81
		52829	150430	Check	1	10168		PAULSON COURTNEY	Yes	Yes	No	USD	01/10/2013	250.00
		52830	150431	Check	1	10862		PUTNAM MAUREEN	Yes	Yes	No	USD	01/10/2013	175.00
		52847	150432	Check	1	6317		RESERVE ACCOUNT	Yes	Yes	No	USD	01/10/2013	2,000.00
		52853	150433	Check	1	9551		ROGERS HIGH SCHOOL	Yes	No	No	USD	01/10/2013	50.00
		52844	150434	Check	1	5506	2	SAUK RAPIDS - RICE HIGH SCHOOL	Yes	No	No	USD	01/10/2013	50.00
		52839	150435	Check	1	13505		SCHULZE JOEL	Yes	No	No	USD	01/10/2013	100.00
		52833	150436	Check	1	12555		SCHWICHTENBERG HEIDI	Yes	Yes	No	USD	01/10/2013	100.00
		52834	150437	Check	1	12909		SEWRAY TAMMY	Yes	Yes	No	USD	01/10/2013	50.00
		52845	150438	Check	1	5894		ST. CLOUD TECH HIGH SCHOOL	Yes	No	No	USD	01/10/2013	50.00
		52846	150439	Check	1	5926		ST. FRANCIS HIGH SCHOOL	Yes	No	No	USD	01/10/2013	50.00
		52828	150440	Check	1	10081	1	WIEME ALEX	Yes	No	No	USD	01/11/2013	174.00
		52854	150441	Check	1	3931		LUTHER COLLEGE	Yes	Yes	No	USD	01/15/2013	7,185.41
		52864	150442	Check	1	9068		EDUCATORS BENEFIT CONSULTAN	Yes	No	No	USD	01/15/2013	7,525.53
		52865	150443	Check	1	11788		MADISON NATIONAL LIFE	Yes	No	No	USD	01/16/2013	140.00
		52876	150444	Check	1	11947		ANDERSON DAWN	Yes	No	No	USD	01/16/2013	106.00
		52873	150445	Check	1	11277		BEYER ADAM	Yes	No	No	USD	01/16/2013	100.00
		52897	150446	Check	1	6731		BOLDUC TOM	Yes	No	No	USD	01/16/2013	100.00
		52869	150447	Check	1	10717		CALDWELL JOHN	Yes	No	No	USD	01/16/2013	100.00
		52905	150448	Check	1	7154		CALLAGHAN KATHY	Yes	No	No	USD	01/16/2013	140.00
		52903	150449	Check	1	7091		CAMPBELL CHAD	Yes	No	No	USD	01/16/2013	50.00
		52868	150450	Check	1	10584		CARD SERVICES	Yes	No	No	USD	01/16/2013	1,474.79
		52877	150451	Check	1	12297		EHRlichman CRAIG	Yes	No	No	USD	01/16/2013	100.00

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		52875	150453	Check	1	11361	1	FORD ASHLEE	Yes	No	No	USD	01/16/2013	140.00
		52884	150454	Check	1	13058	1	FRIEDRICHS MATT	Yes	No	No	USD	01/16/2013	107.00
		52888	150455	Check	1	13512		GAGNON DANNY	Yes	No	No	USD	01/16/2013	125.00
		52889	150456	Check	1	13513		GRABOW KEVIN	Yes	No	No	USD	01/16/2013	8.20
		52908	150457	Check	1	7925		GROSSINGER JANE	Yes	No	No	USD	01/16/2013	140.00
		52882	150458	Check	1	13036	1	HAHN RYAN	Yes	No	No	USD	01/16/2013	106.00
		52911	150459	Check	1	8435		HAMMER AARON	Yes	No	No	USD	01/16/2013	100.00
		52871	150460	Check	1	10808		HEINE MARTY	Yes	No	No	USD	01/16/2013	100.00
		52881	150461	Check	1	13004		HOLTE JON	Yes	No	No	USD	01/16/2013	106.00
		52878	150462	Check	1	12751		HOUSE NATHAN JOHN	Yes	No	No	USD	01/16/2013	51.80
		52909	150463	Check	1	7933		JESSEN CHRIS	Yes	No	No	USD	01/16/2013	107.00
		52902	150464	Check	1	7075		KIRSHBAUM JIM	Yes	No	No	USD	01/16/2013	107.00
		52891	150465	Check	1	13515		KIRSHBAUM SHELBY	Yes	No	No	USD	01/16/2013	106.00
		52892	150466	Check	1	4156		M.E.S.P.A.	Yes	No	No	USD	01/16/2013	350.00
		52874	150467	Check	1	11314		MILLER SCOTT	Yes	No	No	USD	01/16/2013	107.00
		52872	150468	Check	1	11257	1	MORAN KRIS	Yes	No	No	USD	01/16/2013	107.00
		52870	150469	Check	1	10761		MULHERON AMBER	Yes	No	No	USD	01/16/2013	140.00
		52900	150470	Check	1	6992		OFTEDAL DICK	Yes	No	No	USD	01/16/2013	107.00
		52893	150471	Check	1	5118		PRINCETON CHAMBER OF COMMER	Yes	No	No	USD	01/16/2013	150.00
		52894	150472	Check	1	5226	1	RADI MARTY	Yes	No	No	USD	01/16/2013	100.00
		52898	150473	Check	1	6822		REETZ DOUG	Yes	No	No	USD	01/16/2013	240.00
		52895	150474	Check	1	5301	2	RESOURCES FOR EDUCATORS	Yes	No	No	USD	01/16/2013	219.00
		52890	150475	Check	1	13514		RICHFIELD SWIM BOOSTERS	Yes	No	No	USD	01/16/2013	95.00
		52907	150476	Check	1	7422		RUIS BILL	Yes	No	No	USD	01/16/2013	240.00
		52899	150477	Check	1	6833	1	RYMER KAREN	Yes	No	No	USD	01/16/2013	52.98
		52879	150478	Check	1	12786		SINKEL JAMES	Yes	No	No	USD	01/16/2013	160.00
		52880	150479	Check	1	12787		SKAROHILD PAT	Yes	No	No	USD	01/16/2013	52.98
		52912	150480	Check	1	9494		SNA	Yes	No	No	USD	01/16/2013	44.75
		52886	150481	Check	1	13510		SUTCH DANIEL	Yes	No	No	USD	01/16/2013	107.00
		52885	150482	Check	1	13508		SVIHEL STACY	Yes	No	No	USD	01/16/2013	50.00
		52910	150483	Check	1	7934		THOMPSON JASON	Yes	No	No	USD	01/16/2013	107.00
		52896	150484	Check	1	6285	10	UNIVERSITY OF MINNESOTA	Yes	No	No	USD	01/16/2013	323.00
		52883	150485	Check	1	13040		UTSCH ADAM	Yes	No	No	USD	01/16/2013	100.00
		52887	150486	Check	1	13511		VAN DERIET MICHAEL	Yes	No	No	USD	01/16/2013	50.00
		52906	150487	Check	1	7175		WAHMAN JILL	Yes	No	No	USD	01/16/2013	140.00
		52904	150488	Check	1	7146		WHITE SHARON	Yes	No	No	USD	01/16/2013	140.00
		52963	150489	Check	1	13461		ACCURATE HOME CARE, LLC	Yes	No	No	USD	01/22/2013	329.13
		52936	150490	Check	1	12238		AJ INDUSTRIES, INC	Yes	No	No	USD	01/22/2013	2,034.97
		53047	150491	Check	1	7706	3	AMAZON.COM	Yes	No	No	USD	01/22/2013	170.80
		52927	150492	Check	1	1140	3	AMERICAN RED CROSS	Yes	No	No	USD	01/22/2013	378.00

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		52932	150494	Check	1	1168		ANDERSON'S	Yes	No	USD	01/22/2013	23.24
		52933	150495	Check	1	1213		APPERT'S FOODSERVICE	Yes	No	USD	01/22/2013	19,146.74
		52935	150496	Check	1	1218		AQUA LOGIC	Yes	No	USD	01/22/2013	106.85
		53014	150497	Check	1	4545		AUTO VALUE PRINCETON	Yes	No	USD	01/22/2013	46.17
		52964	150498	Check	1	13488		BARCLAY WOOD TOYS & BLOCKS	Yes	No	USD	01/22/2013	77.92
		52946	150499	Check	1	1299		BARNES & NOBLE	Yes	No	USD	01/22/2013	215.47
		52958	150500	Check	1	13417	1	BECKY'S TECH SUPPORT	Yes	No	USD	01/22/2013	270.00
		52969	150501	Check	1	1409		BERNICK'S PEPSI-COLA	Yes	No	USD	01/22/2013	1,074.50
		52919	150502	Check	1	10865	1	BFG SUPPLY COMPANY	Yes	No	USD	01/22/2013	740.12
		52973	150503	Check	1	1840		C.M.E.R.D.C.	Yes	No	USD	01/22/2013	5,585.90
		52942	150504	Check	1	12622		CARTRIDGE WORLD	Yes	No	USD	01/22/2013	691.94
		53000	150505	Check	1	3954	4	CDW-G INC	Yes	No	USD	01/22/2013	2,420.71
		52923	150506	Check	1	11026	1	CENGAGE LEARNING	Yes	No	USD	01/22/2013	482.25
		52970	150507	Check	1	1721		CENTRAL MCGOWAN INC.	Yes	No	USD	01/22/2013	706.93
		52971	150508	Check	1	1788		CHRISTENSEN LORI	Yes	No	USD	01/22/2013	40.33
		52972	150509	Check	1	1818		CLEMENSEN ENTERPRISES	Yes	No	USD	01/22/2013	120.00
		53046	150510	Check	1	7388	2	COLLEGE OF ST BENEDICT	Yes	No	USD	01/22/2013	80.53
		53049	150511	Check	1	8491		COUNTRY SIDE PEST CONTROL, INC	Yes	No	USD	01/22/2013	365.00
		52934	150512	Check	1	12148		CRAFT'S DIRECT	Yes	No	USD	01/22/2013	96.88
		52974	150513	Check	1	1990		CRYSTAL CABINET WORKS INC	Yes	No	USD	01/22/2013	61.33
		52948	150514	Check	1	13029		D. BORGQUIST AND ASSOCIATES, L	Yes	No	USD	01/22/2013	8,450.00
		52913	150515	Check	1	10069		DALCO	Yes	No	USD	01/22/2013	8,228.07
		52939	150516	Check	1	12344		DAUBNER JENNIFER	Yes	No	USD	01/22/2013	361.48
		52947	150517	Check	1	13015		DOHRMANN ERIN	Yes	No	USD	01/22/2013	62.61
		52975	150518	Check	1	2265		ECKROTH MUSIC CO.	Yes	No	USD	01/22/2013	1,081.30
		52976	150519	Check	1	2270		ECM PUBLISHERS INC.	Yes	No	USD	01/22/2013	7,585.18
		52984	150520	Check	1	2685	5	ECOLAB EQUIPMENT CARE - GCS SI	Yes	No	USD	01/22/2013	941.91
		52977	150521	Check	1	2278		ECOWATER SYSTEMS	Yes	No	USD	01/22/2013	21.00
		52943	150522	Check	1	12842	1	EDHELPER	Yes	No	USD	01/22/2013	719.64
		53052	150523	Check	1	9068		EDUCATORS BENEFIT CONSULTANT	Yes	No	USD	01/22/2013	311.70
		52978	150524	Check	1	2331		EGAN COMPANY	Yes	No	USD	01/22/2013	813.00
		52979	150525	Check	1	2353		ELECTRIC MOTOR SERVICE INC	Yes	No	USD	01/22/2013	962.70
		52918	150526	Check	1	10571	1	EMED CO INC.	Yes	No	USD	01/22/2013	82.47
		52968	150527	Check	1	13517		ERIK'S BIKE SHOP	Yes	No	USD	01/22/2013	309.94
		52980	150528	Check	1	2474		FAIRVIEW HOME CARE & HOSPICE	Yes	No	USD	01/22/2013	286.00
		53055	150529	Check	1	9499		FARGO PUBLIC SCHOOLS	Yes	No	USD	01/22/2013	537.44
		53053	150530	Check	1	9088		FASTSIGNS	Yes	No	USD	01/22/2013	130.96
		52981	150531	Check	1	2501		FEDERATED CO-OPS INC	Yes	No	USD	01/22/2013	279.60
		52982	150532	Check	1	2557		FLINN SCIENTIFIC INC.	Yes	No	USD	01/22/2013	122.30
		52983	150533	Check	1	2576		FOLLETT LIBRARY RESOURCES	Yes	No	USD	01/22/2013	363.20

Princeton Public Schools #477  
Check Register by Bank and Check Number

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	53056	150534	Check	1	9775	GABLE CONSTRUCTION	Yes	No	USD	01/22/2013	1,699.00
		52985	150535	Check	1	2778	GOPHER STATE ONE-CALL INC	Yes	No	USD	01/22/2013	101.45
		53044	150536	Check	1	6645	GRAINGER	Yes	No	USD	01/22/2013	3,605.75
		52986	150537	Check	1	2864	GROTH MUSIC	Yes	No	USD	01/22/2013	467.90
		53051	150538	Check	1	8569	HAMVAS CHRISTY	Yes	No	USD	01/22/2013	96.98
		52987	150539	Check	1	2955	HANDYMAN'S INC.	Yes	No	USD	01/22/2013	801.52
		52916	150540	Check	1	10264	HANNA ALAN	Yes	No	USD	01/22/2013	400.18
		52952	150541	Check	1	13331	HASTINGS CO-OP CREAMERY	Yes	No	USD	01/22/2013	7,956.40
		52988	150542	Check	1	3102	HIGHSMITH	Yes	No	USD	01/22/2013	359.33
		52989	150543	Check	1	3109	HILLYARD, INC	Yes	No	USD	01/22/2013	426.75
		52990	150544	Check	1	3140	HOFMAN OIL CO. INC.	Yes	No	USD	01/22/2013	660.90
		52991	150545	Check	1	3183	HOUGHTON - MIFFLIN CO.	Yes	No	USD	01/22/2013	3,921.13
		52992	150546	Check	1	3231	HY-TECH AUTOMOTIVE	Yes	No	USD	01/22/2013	929.55
		52924	150547	Check	1	11134	I.S.D. #6079	Yes	No	USD	01/22/2013	22,180.00
		53054	150548	Check	1	9379	IMAGE MARKET	Yes	No	USD	01/22/2013	398.75
		52920	150549	Check	1	10909	INNOVATIVE OFFICE SOLUTIONS	Yes	No	USD	01/22/2013	14.94
		52915	150550	Check	1	10237	INTEGRATED SYSTEMS CORPORAT	Yes	No	USD	01/22/2013	416.67
		52944	150551	Check	1	12924	ISITE SOFTWARE, LLC	Yes	No	USD	01/22/2013	347.00
		52994	150552	Check	1	3511	J.W. PEPPER OF MINNEAPOLIS	Yes	No	USD	01/22/2013	922.96
		52957	150553	Check	1	13392	JIM'S CELL PHONE & IPOD REPAIR	Yes	No	USD	01/22/2013	94.95
		52993	150554	Check	1	3425	JINDRA'S SEWER SERVICE	Yes	No	USD	01/22/2013	715.00
		52962	150555	Check	1	13446	KARLSBURGER FOODS, INC.	Yes	No	USD	01/22/2013	108.00
		52995	150556	Check	1	3657	KEPHART'S	Yes	No	USD	01/22/2013	93.75
		52996	150557	Check	1	3623	KOEHLER & DRAMM INC.	Yes	No	USD	01/22/2013	982.07
		52997	150558	Check	1	3701	LAKESHORE	Yes	No	USD	01/22/2013	37.94
		52937	150559	Check	1	12240	LANGLAIS KATE	Yes	No	USD	01/22/2013	80.00
		52998	150560	Check	1	3774	LEE'S PRO SHOP	Yes	No	USD	01/22/2013	2,302.72
		52940	150561	Check	1	12346	LENTZ SARAH	Yes	No	USD	01/22/2013	160.66
		53059	150562	Check	1	9937	LIBRARIANS' BOOK EXPRESS	Yes	No	USD	01/22/2013	328.72
		52966	150563	Check	1	13496	LIGHTSPEED TECHNOLOGIES, INC	Yes	No	USD	01/22/2013	1,127.00
		52931	150564	Check	1	11671	LILY PAD CERAMICS	Yes	No	USD	01/22/2013	275.00
		52999	150565	Check	1	3945	MACKIN COMPANY	Yes	No	USD	01/22/2013	888.82
		53057	150566	Check	1	9800	MAKE MUSIC, INC.	Yes	No	USD	01/22/2013	460.00
		53001	150567	Check	1	4028	MARV'S TRUE VALUE	Yes	No	USD	01/22/2013	324.80
		53002	150568	Check	1	4030	MASA	Yes	No	USD	01/22/2013	149.00
		52921	150569	Check	1	10931	MASTER GRAPHICS	Yes	No	USD	01/22/2013	3,219.60
		53003	150570	Check	1	4067	MAYER JOHNSON/ DYNAVOX	Yes	No	USD	01/22/2013	39.97
		53004	150571	Check	1	4087	MCDOWALL COMPANY	Yes	No	USD	01/22/2013	4,766.00
		52945	150572	Check	1	12960	MCKENZIE CO.	Yes	No	USD	01/22/2013	259.84
		53005	150573	Check	1	4136	MENARDS	Yes	No	USD	01/22/2013	200.00
		53050	150574	Check	1	8514	MID MN DAMAGE PREVENTION	Yes	No	USD	01/22/2013	115.00

Princeton Public Schools #477  
Check Register by Bank and Check Number

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	52950	150575	Check	1	13219		MIDWEST ASPHALT CORP.	Yes	No	USD	01/22/2013	10,228.46
		53006	150576	Check	1	4222		MILACA BUILDING CENTER	Yes	No	USD	01/22/2013	501.55
		53008	150577	Check	1	4245		MILLE LACS CO AUDITOR/TREAS.	Yes	No	USD	01/22/2013	1,018.88
		53007	150578	Check	1	4241	1	MILLE LACS COUNTY	Yes	No	USD	01/22/2013	252.00
		53009	150579	Check	1	4273		MINNESOTA CLAY CO.	Yes	No	USD	01/22/2013	12.24
		52917	150580	Check	1	10432		MINNESOTA ELEVATOR, INC	Yes	No	USD	01/22/2013	164.32
		53011	150581	Check	1	4292		MINNITEX	Yes	No	USD	01/22/2013	2,574.83
		52929	150582	Check	1	11477	1	MINUTEMAN PRESS	Yes	No	USD	01/22/2013	98.65
		53010	150583	Check	1	4282		MINVALCO INC.	Yes	No	USD	01/22/2013	833.08
		53012	150584	Check	1	4349	2	MN DEPARTMENT OF HEALTH	Yes	No	USD	01/22/2013	45.00
		53045	150585	Check	1	6877		MOORE MEDICAL CORP	Yes	No	USD	01/22/2013	612.07
		53013	150586	Check	1	4537		NASCO	Yes	No	USD	01/22/2013	14.33
		53015	150587	Check	1	4555		NATIONAL FFA ORGANIZATION	Yes	No	USD	01/22/2013	154.13
		53016	150588	Check	1	4628		NELSON NURSERY	Yes	No	USD	01/22/2013	2,415.85
		52822	150589	Check	1	10974		NILES JAYME	Yes	No	USD	01/22/2013	11.29
		52954	150590	Check	1	13342		NORMAN MARCY	Yes	No	USD	01/22/2013	1,911.00
		52949	150591	Check	1	13069	1	NORTHERN SALT INC	Yes	No	USD	01/22/2013	482.00
		53018	150592	Check	1	4767		OAK LAND VOCATIONAL CENTER	Yes	No	USD	01/22/2013	17,231.90
		53017	150593	Check	1	4762		OAKWOOD GAME FARM	Yes	No	USD	01/22/2013	90.00
		53019	150594	Check	1	4776	3	OFFICEMAX INC.	Yes	No	USD	01/22/2013	257.36
		52960	150595	Check	1	13440		OLIVER PRESS, INC	Yes	No	USD	01/22/2013	616.00
		53020	150596	Check	1	4824		OPTIONS INC	Yes	No	USD	01/22/2013	2,011.36
		53021	150597	Check	1	4827	3	ORIENTAL TRADING CO. INC.	Yes	No	USD	01/22/2013	133.15
		53022	150598	Check	1	4868	1	PAN-O-GOLD BAKING CO.	Yes	No	USD	01/22/2013	1,003.00
		52953	150599	Check	1	13334		PERFORMANCE FOOD GROUP, INC.	Yes	No	USD	01/22/2013	1,127.55
		52967	150600	Check	1	13503		PETERSON ANDREA	Yes	No	USD	01/22/2013	321.32
		53023	150601	Check	1	5038	1	PITNEY BOWES	Yes	No	USD	01/22/2013	271.00
		53024	150602	Check	1	5040		PIZZA BARN	Yes	No	USD	01/22/2013	51.94
		53048	150603	Check	1	7733		PLAYSCRIPTS, INC	Yes	No	USD	01/22/2013	135.00
		53058	150604	Check	1	9866	1	PREMIUM WATERS INC	Yes	No	USD	01/22/2013	56.85
		53027	150605	Check	1	5135		PRINCETON ACE HARDWARE INC.	Yes	No	USD	01/22/2013	484.23
		53025	150606	Check	1	5127		PRINCETON ELECTRIC	Yes	No	USD	01/22/2013	740.68
		53026	150607	Check	1	5129		PRINCETON FLORAL & GIFT	Yes	No	USD	01/22/2013	50.50
		53029	150608	Check	1	5194		PRINCETON PUBLIC UTILITIES	Yes	No	USD	01/22/2013	53,685.69
		53028	150609	Check	1	5159		PRINCETON YOUTH HOCKEY ASSN	Yes	No	USD	01/22/2013	22,000.00
		52955	150610	Check	1	13358		QUIKSHIP CALIFORNIA INC.	Yes	No	USD	01/22/2013	120.72
		53030	150611	Check	1	5214	1	QUILL CORPORATION	Yes	No	USD	01/22/2013	1,544.32
		52928	150612	Check	1	11452		RATWIK, ROSZAK & MALONEY, PA	Yes	No	USD	01/22/2013	2,227.32
		52965	150613	Check	1	13491		RIVERSIDE FAMILY CHIROPRACTIC	Yes	No	USD	01/22/2013	1,600.00
		52951	150614	Check	1	13311		SANDSTROM'S	Yes	No	USD	01/22/2013	419.27
		53031	150615	Check	1	5553	5	SCHOLASTIC INC	Yes	No	USD	01/22/2013	106.28

**Princeton Public Schools #477**  
**Check Register by Bank and Check Number**

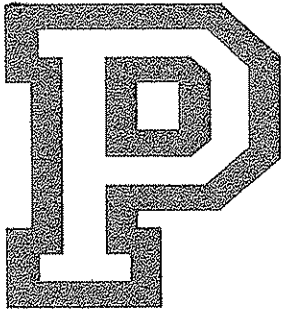
Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	53032	150616	Check	1	5593	5	SCHOOL SPECIALTY INC.	Yes	No	No	USD	01/22/2013	716.56
		53033	150617	Check	1	5668		SHERBURNE COUNTY TREASURER	Yes	No	No	USD	01/22/2013	1,123.92
		52961	150618	Check	1	13441		SIGNATURE AQUATICS	Yes	No	No	USD	01/22/2013	3,043.50
		53034	150619	Check	1	5702		SILVER BELL TROPHIES & AWARDS	Yes	No	No	USD	01/22/2013	495.00
		53035	150620	Check	1	5874		STAR TRIBUNE	Yes	No	No	USD	01/22/2013	24.15
		52941	150621	Check	1	12534		SUPERIOR SALES LLC	Yes	No	No	USD	01/22/2013	3,197.13
		53036	150622	Check	1	6079		TEAM SPORTING GOODS INC	Yes	No	No	USD	01/22/2013	506.92
		52956	150623	Check	1	13389		THE MCDOWELL AGENCY, INC.	Yes	No	No	USD	01/22/2013	2,072.50
		52938	150624	Check	1	12320		THE METRO GROUP, INC	Yes	No	No	USD	01/22/2013	1,626.12
		52925	150625	Check	1	11316		TOYS FOR SPECIAL CHILDREN, INC	Yes	No	No	USD	01/22/2013	671.90
		53037	150626	Check	1	6231		TRIO SUPPLY COMPANY	Yes	No	No	USD	01/22/2013	1,160.71
		53038	150627	Check	1	6310		US FOODSERVICE	Yes	No	No	USD	01/22/2013	28,605.40
		53039	150628	Check	1	6318		US SCHOOL SUPPLY INC	Yes	No	No	USD	01/22/2013	126.20
		53040	150629	Check	1	6342	2	VAN DYKE SUPPLY COMPANY	Yes	No	No	USD	01/22/2013	212.24
		53041	150630	Check	1	6376		VIKING COCA COLA BOTTLING	Yes	No	No	USD	01/22/2013	1,471.10
		52959	150631	Check	1	13419		VOX LIBERI	Yes	No	No	USD	01/22/2013	1,635.52
		53042	150632	Check	1	6455	1	WARD'S NATURAL SCIENCE EST LLI	Yes	No	No	USD	01/22/2013	48.97
		53043	150633	Check	1	6461		WATSON CO. INC.	Yes	No	No	USD	01/22/2013	488.88
		52930	150634	Check	1	11610	1	YOUTH SERVICES INT'L	Yes	No	No	USD	01/22/2013	1,800.00
		52914	150635	Check	1	10072	1	ZAPP SPORTING GOODS	Yes	No	No	USD	01/22/2013	322.50

Bank Total: 001 **\$946,598.76**

Report Total: **\$946,598.76**

Princeton Public Schools #477  
Detail Payment Register By Check No.  
Fund Summary

<b>Fund Description</b>	<b>Total</b>
01 General Fund	\$789,972.72
02 Food Service	\$77,454.93
04 Community Service	\$21,974.81
10 Student Activities	\$57,196.30
<b>Report Total</b>	<b>\$946,598.76</b>



**PRINCETON PUBLIC SCHOOLS - DISTRICT #477**

706 -1<sup>st</sup> Street • Princeton, MN 55371

Phone (763) 389-2422 • Fax (763) 389-9142

*Richard T. Lahn, Superintendent (763) 389-6190*

*Michelle Czech, Director of Business Services (763) 389-6183*

*Brenda Alexander, Human Resources Coordinator (763) 389-6181*

*Melinda Jezierski, Director of Teaching & Learning (763) 389-7278*

**Wire transfers:**

January 22, 2013

<u>Date:</u>	<u>Amount:</u>	<u>Description:</u>
12/31/2012	\$ 482,381.36	ACH File Transfer
12/31/2012	\$ 147,827.16	Federal Tax Wire Transfer
12/31/2012	\$ 25,918.16	State Tax Wire Transfer
12/31/2012	\$ 5,298.48	Select Account H S A
12/31/2012	\$ 100.00	MN Revenue
12/31/2012	\$ 67,031.32	TRA File Transfer
12/31/2012	\$ 26,432.39	PERA File Transfer
12/31/2012	\$ 378.50	MN Child Support File Transfer
12/31/2012	\$ 32,522.19	TSA File Transfer
1/15/2013	\$ 429,877.77	ACH File Transfer
1/15/2013	\$ 149,950.87	Federal Tax Wire Transfer
1/15/2013	\$ 24,086.64	State Tax Wire Transfer
1/15/2013	\$ 4,742.79	Select Account H S A
1/15/2013	\$ 150.66	MN Revenue
1/15/2013	\$ 65,069.38	TRA File Transfer
1/15/2013	\$ 22,046.40	PERA File Transfer
1/15/2013	\$ 378.50	MN Child Support File Transfer
1/15/2013	\$ 46,139.25	TSA File Transfer
1/15/2013	\$ 24,840.00	ING/MSRS
	\$	
	\$	
<b>TOTAL</b>	<b>\$ 1,555,171.82</b>	

*Committed to Excellence!*

**PRINCETON PUBLIC SCHOOLS  
TREASURER'S REPORT  
MONTHLY CASH FLOW REPORT FOR DECEMBER 2012**

<b>FUND</b>	<b>BEGINNING BALANCE</b>	<b>MONTHLY RECEIPTS</b>	<b>MONTHLY DISBURSEMENTS</b>	<b>JOURNAL ENTRIES</b>	<b>ENDING BALANCE</b>
<b>01 General</b>	10,527,556.97	3,607,571.62	2,443,417.97	(1,322.28)	11,691,710.62
<b>02 Food Service</b>	459,398.60	108,891.17	109,706.69	(1,362.92)	458,583.08
<b>04 Community Service</b>	276,561.93	92,604.80	83,639.62	(543.14)	285,527.11
<b>06 Building Fund</b>	48,184.02	0.00	0.00	0.00	48,184.02
<b>07 Debt Service</b>	1,651,387.09	366,684.70	0.00	86.68	2,018,071.79
<b>10 Activities</b>	174,066.87	62,770.66	53,130.19	0.00	183,707.34
<b>TOTAL</b>	13,137,155.48	4,238,522.95	2,689,894.47		14,685,783.96

<u>Bank Accounts</u>	
AP/PR Account (Bremer)	210,345.70
MSDLAF+	2,548,176.99
Investments (Fd01)	<u>12,091,415.60</u>
	14,849,938.29
O/S Accts Pay Checks	(94,859.18)
O/S Payroll Checks	(6,869.82)
O/S Wires	(64,217.33)
NSF Checks	<u>1,792.00</u>
<b>TOTAL</b>	<b>14,685,783.96</b>

1/4/2013

	A	B	C	D	E
	Effective	Resident Dist.	Serving Dist.	Grade	Reason
1					
2	9/6/2012	Elk River	Princeton	1	School Choice
3	9/6/2012	Elk River	Princeton	2	School Choice
4	9/4/2012	Mora	Princeton	12	Moved out of Princeton
5	10/16/2012	North Branch	Princeton	10	School Choice
6	12/1/2012	Elk River	Princeton	10	School Choice
7	12/13/2012	Princeton	Cambridge	9	School Choice
8	1/2/2013	Princeton	Elk River	4	School Choice
9	1/2/2013	Princeton	Elk River	2	School Choice
10	12/6/2012	Princeton	Fergus Falls	9	School Choice
11	1/23/2013	Princeton	Houston	9	School Choice
12	01/0/2013	Princeton	Milaca	7	School Choice
13					
14	1/22/2013				

PRINCETON PUBLIC SCHOOLS

**ACCEPTANCE OF GIFTS FORM**

In compliance with school district **Policy 706 (Acceptance of Gifts)**, this form must be completed for approval by the School Board before the district receives the gift or donation.

Please obtain Principal's signature prior to sending to board for approval.

Donor name: Wells Fargo Foundation

Description of gift: 25<sup>00</sup>

Purpose of gift: Middle School Student Activity Fund

How this gift specifically relates to the building curriculum: \_\_\_\_\_

This gift meets all requirements of Policy 706 (on reverse side).

Accepted  Not Accepted [Signature] Date: 1/2/13  
Principal

Accepted  Not Accepted [Signature] Date: 1/21/13  
Superintendent

Accepted  Not Accepted [Signature] Date: 1-22-13  
School Board Chairperson

**2013 Committee Assignments  
Revised 1.28.13**

**Finance**

Jeremy\*  
Eric  
Chuck

**Grievance**

Howard\*  
Craig  
Chuck

**Negotiations/Certified**

Craig\*  
Jeremy  
Deb

**Negotiations/Classified**

Howard\*  
Chad  
Eric

**Policy**

Deb\*  
Chuck  
Chad

**Curriculum**

Deb\*  
Chuck  
Howard

**Meet and Confer**

Jeremy\*  
Craig  
Deb

**Transportation**

Craig\*  
Chuck  
Deb

**Activities**

Eric\*  
Howard  
Craig

**Oakland Vocational**

Eric\*  
Chad  
Craig (Alternate)

**ECFE/Community Ed.**

Howard\*  
Craig (1<sup>st</sup> assignment version listed Craig as  
Chair of this committee)

**Mille Lacs County Interagency Early  
Intervention**

Jeremy\*

**Rum River Joint Powers Board**

Eric\*

**Native American Parent Education**

Deb\*

**Schools for Equity in Education**

Chad\*  
Chuck

**Facilities**

All Board Members

**Wellness**

Jeremy\*

**Security**

Eric\*  
Jeremy  
Chad

**School Liaisons**

High School	Craig
Middle School	Chad
North Elementary	Jeremy
South Elementary	Howard

**1.28.13**



PRINCETON PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT NO. 477  
706 First Street, Princeton, MN 55371  
763.389.2422 763.389.9142 Fax

*Julia Espe, Interim Superintendent* 763.389.6190  
*Michelle Czech, Director of Business Services* 763.389.6183  
*Brenda Alexander, Director of Human Resources* 763.389.6181  
*Melinda Jezierski, Director of Teaching and Learning* 763.389.7278

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## SCHOOL DISTRICT GOALS

### VISION

*No boundaries to learning.*

### MISSION

*To develop the potential in each person through academic & extra-curricular programs.*

#### A. STUDENT ACHIEVEMENT

1. Set high academic standards and ensure students achieve, on average, above state and national averages.
2. Improve academic achievement by utilizing data.
3. Maximize participation in co-curricular and extra-curricular activities.

#### B. CURRICULUM, INSTRUCTION, ASSESSMENT

1. Continue the review cycle for curriculum areas as scheduled.
2. Continue to provide relevant and rigorous learning experiences with an emphasis on core curriculum.

#### C. BUDGET AND FINANCE

1. Maintain the financial health of the district without compromising our mission.
2. ~~Work toward~~ Maintain a minimum of 10% as an unreserved general fund balance.

#### D. SAFE AND WELCOMING ENVIRONMENT

1. Continue to provide a safe learning environment, promote a positive school climate and work toward improving student social and academic behavior.
2. Continue to promote parental involvement in the student learning process.
3. Develop and maintain a safe and healthy work environment which respects the professionalism of all employees.

#### E. FACILITIES

1. Develop, in conjunction with all employee groups and community, a plan to provide school facilities that will ensure appropriate space for students and support our mission of teaching and learning.
2. Develop a plan to maintain and improve school facilities.

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*Committed to Excellence!*

## SAFE ROUTES TO SCHOOL

**Members of Committee: Penny Simonsen, Carie Furman, Bruce Cochran, Dan Voce, Michelle Cunningham, Kari Vogel, Michelle Czech, Jane Odgers, Diane Boser, Dick Dobson, Jodi Dopp, Amanda Groshong, Eric Minks**

**Princeton received a Safe Routes to School planning grant Spring of 2012. Purpose of the grant is to plan for active life styles in Princeton focusing on grades K-8. Examples: Walking School Bus, Bike Rodeo's etc.**

**August of 2012 East Central Regional Development Council assigned Penny Simonsen to implement the planning grant.**

**Volunteer Committee was constructed based on criteria set by the grant.**

**First Meeting held Oct 30, 2012**

**Received information that there are grant opportunities and applications are due February 14<sup>th</sup>.**

**Conducted 4 types of surveys based on grant requirements.**

- Parent**
- Classroom**
- Walking**
- Biking**

**Met November 30 where it was determined to narrow scope based on survey information. Grant applies to K-8 but parents indicated they would not allow students K-2 to walk to school under any circumstances. Another factor was the possibility of South Elementary being in a different location in a few years. The lack of sidewalks on the North end was noted as a safety concern and a deterrent to encouraging students to walk to school.**

**Met January 9<sup>th</sup> where we reviewed all the finalized data from the surveys that Penny Simonsen compiled.**

- Agreed that we should apply for the next available grants for Safe Routes to School.**
- Two possible grants Infrastructure and non-infrastructure.**
- Needed to verify if we could apply for both.**

**Received email confirmation that we can apply for both grants late in the day on January 17<sup>th</sup>, 2013.**

**City and County will be applying for the infrastructure grant. Penny Simonsen from ECRDC will be assisting in writing the grant. The maps attached show that we are submitting the**

infrastructure grant for sidewalks on 5<sup>th</sup> and 12<sup>th</sup> avenues. The grant is for up to 300,000. Property owners along the affected streets will be notified by a courtesy letter that we are applying for the infrastructure grant. There will be no cost to home owners.

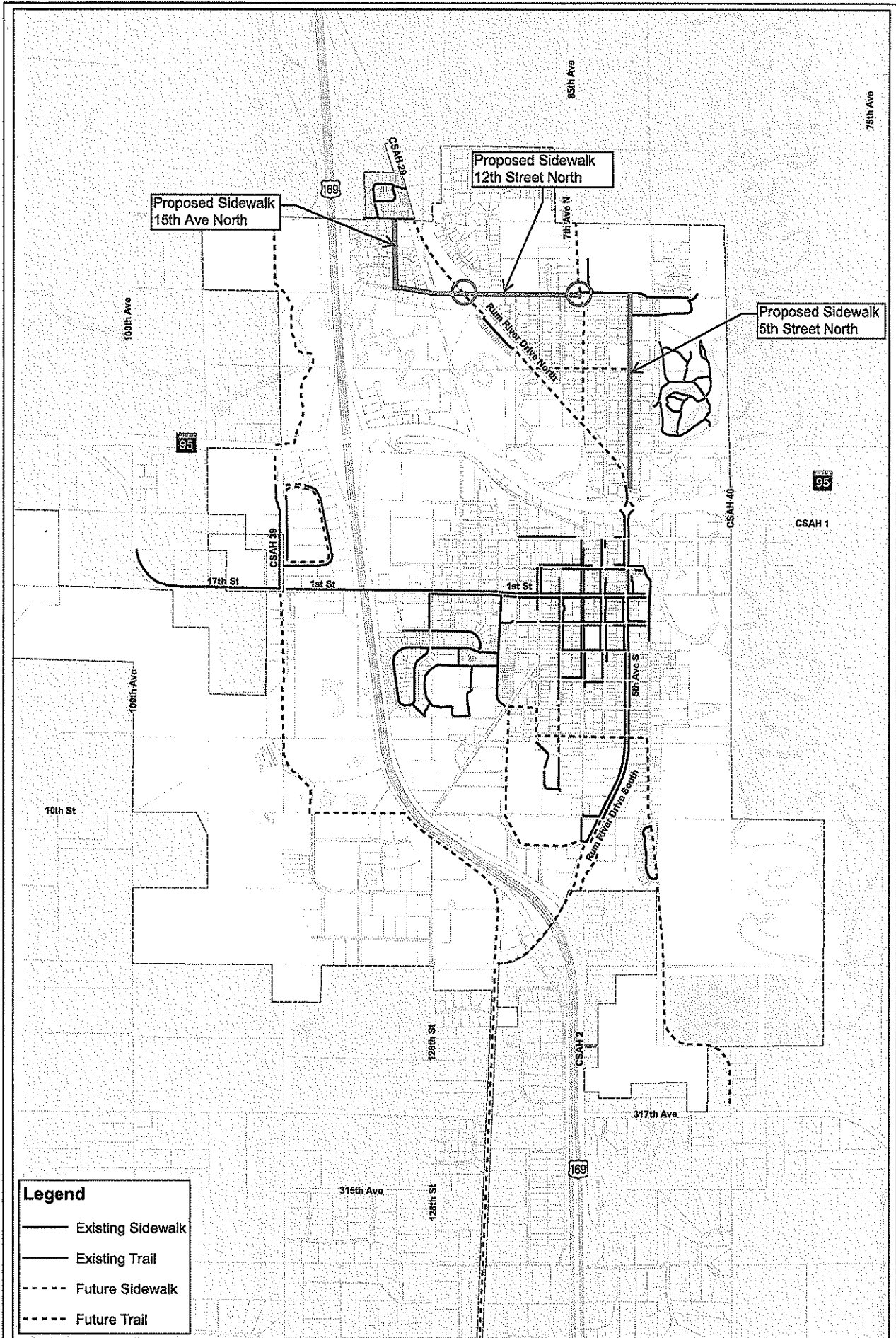
We will take the lead on the non-infrastructure grant. Dan Voce, Kari Vogel, and Michelle Cunningham are the instructional leaders on the team and are willing to assist on this portion of the grant. This portion of the grant is for education, encouragement and enforcement of an active life style. The grant is for up to \$10,000. .

The committee is meeting on Wednesday, January 23, 2013.

At our next board meeting we will be asking for a resolution of support for the non-infrastructure grant and a letter of concurrence stating support for the infrastructure grant.



Princeton Safe Routes to School Grant Application 2013  
Proposed Infrastructure Improvements



**Legend**

- Existing Sidewalk
- Existing Trail
- - - Future Sidewalk
- - - Future Trail

**2012 Comprehensive Park & Trail Plan  
Future Trails and Sidewalk Map  
City of Princeton, Minnesota**



This project was funded in part by the Initiative Foundation, a regional foundation.  
Map Date: 7/16/2012  
These maps are for planning purposes only.

