

*The mission of the Frazee-Vergas Public School District, a leader in quality education is to provide and promote a secure and respectful educational environment which encourages the development of individual potential for life-long learning in a diversified society.*

**Frazee-Vergas Public Schools, ISD 23**  
**Frazee, Minnesota 56544**  
**School Board Regular**  
**Vergas Event Center**  
**Monday, October 8, 2012**  
**6:00 PM**

1. Call to Order by the School Board Chairperson	
2. Pledge of Allegiance	
3. Citizen & Delegation Requests	
4. Adoption of the Agenda	
5. Guests	
6. Consider Consent Agenda	3
A. Adoption of the Minutes - September 10, 2012	11
B. Check Summary	14
C. Personnel	
1. Approval of Resignation of the One Act Play Advisor	25
2. Approval of Hiring an Assistant Dance Team Coach	26
3. Approval of Hiring Special Education Paraprofessional	
4. Approval of Lane Change Requests	27
D. Other:	
1. Approval of the Anderson Bus Company Contract for 2012-2014	30
2. Transfer \$122.92 from the General Fund to the Food Service Fund	
3. Approval for the District to seek MSHSL Grant Funding	
4. Approval to set the Budget Hearing/Truth in Taxation meeting for Monday, December 10, 2012 at 7:00 p.m. in the High School Media Center	
5. Approval of School District Enrollment Options Program Applications	
6. Acceptance and Acknowledgement of Gifts	
7. Communications Reports	
A. Staff	
B. Administrative:	
1. Mrs. Thorp, Director of Community Education	39
2. Mr. Skjonsberg, Director of Special Education	40
3. Mr. Haugen, Elementary Dean of Students	41
4. Mr. Nudell, K-12 Principal	42
5. Dr. Cheney, Superintendent	44
C. School Board	

8. Discussion Items - No Action Required

- A. Freshwater Education District Presentation
- B. Capital One Lease Purchase

9. Consider Business Items - Action Required

- A. Review and Approval of changing the Monday, November 12, 2012 (Veteran's Day) Regular School Board Meeting
- B. Set Meeting to Canvas Ballots
- C. Approval of the Gifted and Talented shared position
- D. Approval of the District Audit Report for 2011-2012

10. Meetings/Workshops

- A. Referendum Public Meetings: Monday, Oct. 8, 7:00 p.m., Vergas Community Center  
Hall  
Tuesday, Oct. 9, 7:00 p.m., Height of Land Town  
Thursday, Oct. 11, 7:00 p.m., Shell Lake Town Hall  
Monday, Oct. 15, 7:00 p.m., Frazee High School  
Tuesday, Oct. 16, 7:00 p.m., Vergas Community Center  
Tuesday, Oct. 23, 7:00 p.m., Frazee High School  
Thursday, Oct. 25, 7:00 p.m., Wolf Lake Lions Hall  
Saturday, Oct. 27, 9:00 a.m., Frazee High School  
Monday, Oct. 29, 7:00 p.m., Toad Lake Town Hall
- B. Health & Safety Meeting, Wednesday, October 17, 2012, 7:45 a.m.
- C. Regular School Board Meeting, November - TBD.

11. Adjournment of Meeting

\*The agenda is tentative until approved by the school board. The agenda is subject to change without notice.

\*\*The public may address the School Board in accordance with Policy 206 Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations

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    5. Dr. Cheney, Superintendent
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1. Referendum Committee Meeting, September 19, 2012
8. Discussion Items - No Action Required
  - A. Freshwater Education District Presentation
  - B. Capital One Lease Purchase
9. Consider Business Items - Action Required
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**Frazee-Vergas Public Schools, ISD 23**  
Regular Meeting of the Board of Education  
**Background Information**  
**October 8, 2012**

**BACKGROUND INFORMATION**

**CONSENT AGENDA ITEMS**

**ITEM 6.1 Topic: Minutes**

**Background:** Minutes from the September 10, 2012 Regular School Board Meeting are attached. If corrections to the minutes are necessary, please let Stacey know.

**Recommendation: Administration recommends Board approval**

**ITEM 6.3.1 Topic: Approval of Resignation of the One Act Advisor**

**Background:** The District has received a letter of resignation from Lindsey Seawell. The resignation is effective with school board approval.

**Recommendation: Administration recommends Board approval**

**ITEM 6.3.2 Topic: Approval of Hiring an Assistant Dance Team Coach**

**Background:** The District has completed the hiring process in accordance with District Hiring Policy 427 and recommends hiring Lindsey Seawell as the Assistant Dance Team Coach at Step 0, 8% of the FEA Master Agreement, Extra-Curricular Schedule, \$2,568.

**Recommendation: Administration recommends Board approval**

**ITEM 6.3.3 Topic: Approval of Hiring a Special Education Paraprofessional**

**Background:** The District is in the process of completing the hiring process in accordance with District Hiring Policy 427 and will bring a recommendation to the Board meeting. **Recommendation: Administration recommends Board approval**

**ITEM 6.3.4 Topic: Approval of Lane Change Requests**

**Background:** The following certified staff has satisfactorily met the requirements for lane change(s) as per the Master Agreement:

Natalie Roppe BA15 to BA30                      Dave Conzemius MA to MA15

Dustin Geiser BA15 to BA30

The combined cost increase for the lane changes is \$4,044.00.

**Recommendation: Administration recommends Board approval**

**ITEM 6.4.1 Topic: Approval of the Anderson Bus Company Contract for 2012-2014**

**Background:** We have worked with Anderson Bus Company to agree on a new contract for 2012-13 and 2013-14. They have worked to reduce one route from 16 routes to 15 routes. We have requested that the contract have a higher base fuel escalator clause. Currently we pay for excess costs for fuel above \$1.60 per gallon. The proposed contract moves that number to \$2.50 per gallon. The financial impact is that we will pay less in excess fuel costs and more in daily route charges. Our cost for activity trips and special education services will go up 3% in 2012-13 and 2% in 2013-14. Given the same year to year fuel usage and special non-route trips, we believe that the total cost under the new contract (attached) will not exceed the District's cost for transportation in 2011-12.

**Recommendation: Administration recommends Board approval**

**ITEM 6.4.2 Topic: Transfer \$122.92 from the General Fund to the Food Service Fund**

**Background:** The Audit Report, coming later in this meeting, indicates that the food service fund balance has been depleted. In this circumstance, the general fund must bring the food service fund back from the \$122.92 deficit.

**Recommendation: Administration recommends Board approval**

**ITEM 6.4.3 Topic: Approval for the District to seek MSHSL Grant Funding**

**Background:** This acknowledgement allows the District to apply for MSHSL Foundation Grants.

**Recommendation: Administration recommends Board approval**

**ITEM 6.4.4 Topic: Approval to set the Budget Hearing/Truth in Taxation meeting for Monday, December 10, 2012 at 7:00 p.m. in the High School Media Center**

**Background:** Districts are required to discuss the Payable 2013 Levy and FY 2013 budget at a regularly scheduled board meeting and allow the public to speak.

- The public hearing must take place after 6:00 p.m.
- The public hearing must be held between Nov. 25 and Dec. 26.
- The District may adopt the final levy at the same meeting.

(The City of Frazee has scheduled their required meeting at 6:01 p.m. on December 10, 2012)

**Recommendation: Administration recommends Board approval**

**ITEM 6.4.5 Topic: Approval of School District Enrollment Options Program Applications**

**Background:** The District received the Enrollment Options Applications for enrollment out of the District to: Detroit Lakes (9), Perham (2), Minnesota Virtual Academy (2). Enrollment into the District from: Perham (2), Detroit Lakes (2).

**Recommendation: Administration recommends Board approval**

**ITEM 6.4.6 Topic: Acceptance and Acknowledgement of Gifts**

**Background:** Donations were accepted from the Target, 2012 Take Charge of Education program, \$423.25 for the Elementary and \$534.47 for the High School. State Bank & Trust, Pay it Forward program donated \$500 to Frazee-Vergas Public School, will be used in Mrs. Angie Olson's 2<sup>nd</sup> grade classroom. United Community Bank, presented a check to our Frazee Activities in the amount of \$5,000 – they are the sponsor of the Summer Picnics that were held on Wednesday's during the summer, with free will donations offered for the meal, generated nearly \$3,000 of donations.

**Recommendation: Administration recommends Board approval**

**COMMUNICATION REPORTS**

**ITEM 7.2.1 Topic: Mrs. Thorp, Director of Community Education**

**Background:** Written report is attached. Please contact Mrs. Thorp in advance of the meeting with any questions.

**ITEM 7.2.2 Topic: Mr. Skjonsberg, Director of Special Education**

**Background:** Written report is attached. Please contact Mr. Skjonsberg in advance of the meeting with any questions.

**ITEM 7.2.3 Topic: Mr. Haugen, Elementary Dean of Students**

**Background:** Written report is attached. Please contact Mr. Haugen in advance of the meeting with any questions.

**ITEM 7.2.4 Topic: Mr. Nudell, K-12 Principal**

**Background:** Written report is attached. Please contact Mr. Nudell in advance of the meeting with any questions.

**ITEM 7.2.5 Topic: Dr. Cheney, Superintendent**

**Background:** Written report is attached. Please contact Dr. Cheney in advance of the meeting with any questions.

**ITEM 7.3 Topic: School Board**

**Background:** Minutes from the September 19, 2012 Referendum Committee Meeting attached.

## DISCUSSION ITEMS – No Action Required

### ITEM 8.1 Topic: Freshwater Education District Presentation

**Background:** As part of the overall review of staffing and service delivery models for Special Education Services, we have invited the Freshwater Education District to provide information about their services. Director Jerry Nesland will be present at the meeting to outline their Special Education options and answer any questions.

### ITEM 8.2 Topic: Capital One Lease Purchase

**Background:** In June 2008, the Frazee-Vergas School Board entered into a Tax-Exempt Lease Purchase Financing Agreement with Capital One Bank. The principal amount was \$1,278,782. Interest over the 15-year term was scheduled to be \$499,781.80 at 4.6%. The funds were used to pay for the purchase and installation of HVAC equipment at the High School. Monthly principal and interest payments are \$9,880.91 or \$118,570 per year. These funds are currently paid from the capital outlay portion of our general fund.

The District has the option to pre-pay the balance of this agreement with a 30 day notice to Capital One. The December 2012 payout amount would be about \$1,015,000.

Should the District desire to reduce the principal by \$500,000 (or some other amount) we would pay the original loan off and negotiate a new agreement for \$515,000 with a revised term and interest rate.

The third option the Board could consider would be to simply re-negotiate the interest rate to reduce our projected interest cost.

As we analyze our cash reserves and prepare to react to the outcome of our November 6, 2012 referendum, we have options to consider. After consultation with our Business Office, the Superintendent recommends that if the reduced \$700 per pupil referendum passes that the Board exercise one of the three options above. Knowing what I know at this point, I would most likely recommend paying the entire balance before the end of the calendar year and saving the tax payers \$270,000 in interest costs. This plan would free up \$120,000 per year in general fund expenditures to be used for technology initiatives that are part of the District's Goals.

Do we want to signal, to our constituents, what our intent will be should the referendum pass?

**BUSINESS ITEMS – Action Required**

**ITEM 9.1 Topic: Review and Approval of changing the Monday, November 12, 2012 (Veteran’s Day) Regular School Board Meeting**

**Background:** The second Monday of the month is usually when the Regular School Board meeting is scheduled for, but in November that falls on Veteran’s Day and no public meeting is to be held on that holiday, therefore the meeting needs to be rescheduled.

**Recommendation: Administration recommends movement of the meeting.**

**ITEM 9.2 Topic: Set Meeting to Canvas Ballots**

**Background:** The School Board needs to canvas the November 6, 2012 Ballots at a public meeting. Election laws call for this to happen between the 3rd and 10<sup>th</sup> day following the General Election. The Board could consider scheduling this meeting in conjunction with their regular November Board meeting. We could also have a stand alone meeting at any time within the window outlined above.

**Recommendation: Schedule in conjunction with the Regular November Board Meeting.**

**ITEM 9.3 Topic: Approval of the Gifted and Talented shared position**

**Background:** We are responding to the School Board and Staff’s desire to implement more programming, opportunities and challenges for gifted and advanced students. We have been working with the Perham School District to purchase service resulting in their gifted and talented specialist coming to our District on Wednesdays. Students in grades 3 through 8 would be eligible for this service. The services would be on Wednesdays, starting on Wednesday, Oct. 24, 2012 and run through Wednesday, May 15, 2013, which is 29 days. Listed below is a “draft” of a schedule for the G/T Teacher.

Tentative Schedule (8:00-2:45)

8:00-8:10	Prepare in building
8:10-9:05	Grade 7-8 at HS.....the rest of the day is at the elementary school
9:25-10:15	Grade 3
10:30-11:20	Grade 5-6 (Session 1)
11:20-12:40	Lunch & Prep
12:40-1:30	Grade 4
1:45-2:35	Grade 5-6 (Session 2)
2:35-2:45	Prepare in building

**Financial Impact:** \$12,000 contract for service with the Perham School District

**Recommendation: Administration recommends Board Approval as outlined.**

**ITEM 9.4 Topic: Approval of the District Audit Report for 2011-2012.**

**Background:** A representative from Carlson Highland and Co., the District’s independent auditing firm, will be present to review the audit for fiscal year 2011-2012.

**Recommendation: Administration recommends Board Approval.**

## **MEETING & WORKSHOP SCHEDULE**

### **ITEM 10.1 Topic:** Referendum Public Meetings

Monday, Oct. 8, 7:00 p.m., Vergas Community Center  
Tuesday, Oct. 9, 7:00 p.m., Height of Land Town Hall  
Thursday, Oct. 11, 7:00 p.m., Shell Lake Town Hall  
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Monday, Oct. 29, 7:00 p.m., Toad Lake Town Hall

**ITEM 10.2 Topic:** Health & Safety Meeting, Wednesday, October 17, 2012, 7:45 a.m.

**ITEM 10.3 Topic:** Regular School Board Meeting, November – TBD.

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**SCHOOL BOARD MINUTES**  
**September 10, 2012**  
**BOARD OF EDUCATION**  
**FRAZEE-VERGAS PUBLIC SCHOOLS ISD #23**

The Regular Meeting of the Board of Education of Frazee-Vergas Independent School District #23 was called to order by Chair Bauer on Monday, September 10, 2012, 6:00 p.m. in the High School Media Center. Members in attendance: Dana Laine, Keith Janu, Steve Jepson, Matt Bauer, Richard Ziegler, James Nelson, Ken Fett.

Present were Administrators: Superintendent Charles Cheney, Principal Rob Nudell, Dean of Students Troy Haugen, Special Education Director Bardie Skjonsberg, Community Education Director Lori Thorp and Executive Assistant Stacey Foss.

Media present; Frazee Forum Barbie Porter, Detroit Lakes Tribune Pippi Mayfield, KRCQ Jake Judd . Three guests were present.

The Pledge of Allegiance was recited by board members and guests.

**Citizen & Delegation Requests**

None.

**Adoption of the Agenda**

Motion Ziegler, to adopt the agenda, second Fett. Motion carried.

**Welcome New Teaching Staff**

Principal Rob Nudell introduced the New Teaching Staff; Felicia Antonsen, Lori Paakh, Anne Pedersen, Andrew Paulson, Aron Velde. Angie Olson was not able to attend.

**CONSENT AGENDA**

Chair Bauer amended the Consent Agenda and moved item 6.E.1., Approval of a Resolution to have the October School Board Meeting on Columbus Day, to Consider Business Items 9.F.

Motion Jepson, second Ziegler, to approve the consent agenda as amended. Motion carried.

Consent Agenda included the following items:

- Approved the adoption of the minutes from the August 14, 2012, Regular School Board meeting
- Treasurer's Report
- Check Summary
- Approved Hiring Monica Arens, Nicole Strand, Becky Kertscher as Food Service Workers
- Approved Hiring Patricia Walker, Tyler King, Katherine Ketter as Custodians
- Approved Hiring Susan Krause, Kelsey Mosher as Title I Paraprofessionals at the Elementary School
- Approved Hiring Shelley Day-HS, Cindy Wischnak-EL as Special Education Paraprofessionals
- Approved Reinstating Sara Jacobson(ULA) as a .80 FTE Title I & Title II Elementary Teacher
- Approved Lane Changes for the following employees: Lisa Smith, Markay Larson, Bobbie Blickenstaff, Jolene Tappe, Amy Tollefson, Heidi Graham at a cost increase of \$14,452.00.
- Approved the 2012-2013 Catering Contract with Mahube Head Start
- Approved School District Enrollment Options Program Applications

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## **Communication Reports**

(Detailed written reports can be found on BoardBook)

### **Mrs. Thorp, Director of Community Education**

- Mrs. Thorp commented on the new software, Registration Werks, now being used by Community Education and Early Childhood Family Education and how nice it will be for those wishing to register and purchase classes online. She also thanked Judi Goebel for her extra work in entering all the data needed.

### **Mr. Skjonsberg, Director of Special Education**

- Great new staff hired. Looking forward to a good year.

### **Mr. Haugen, Elementary Dean of Students**

- Opening Enrollment – total K-6, 494 students
- MCA Assessment Results and Frazee-Vergas Elementary has again been named a “Reward School” for the 2012-2013 school year – top 15% of Title I schools in Minnesota as measured by the Multiple Measures Rating (MMR) – our score was 96.94% - top 3%.

### **Mr. Nudell, K-12 Principal**

- Opening Enrollment – total 7-12, 422 students
- Testing scores are up in reading, science scores are not back yet – always working to improve.
- Bullying/Climate issues are being addressed – Homeroom (12-16 kids) is being held to discuss issues such as school pride, conflict resolution, etc. There will be activities throughout the year.

### **Dr. Cheney, Superintendent**

- Superintendent Cheney thanked Rob Nudell, Troy Haugen, Bardie Skjonsberg and Stacey Foss for a smooth start to the school year
- The Custodial Staff has all been hired and summer projects have been completed.
- Food Service startup is going well – new oven at Elementary seems to be working well.
- League of Woman Voters will be sponsoring a candidate forum – no other details yet
- Superintendent Cheney met with the Retired Teachers – referendum was discussed
- The Weight/Fitness Equipment – working on a time to pick it up.
- Draft of the ballot for the November election – sample of the referendum question.
- Perham District has a gifted and talented instructor -checking with them to potentially share 1 day of time
- Transportation Contract is still being worked on – will have it ready for next meeting
- Special Education Units will be coming to a future meeting

## **Discussion Items – No Action Required**

### **8.A – 2013-2014 Industrial Technology House Project**

The Jons' family is interested in working with the Frazee-Vergas District to purchase the Industrial Technology House Project in 2013-2014. When the time comes, we will contact them about preparing a contract.

### **8.B – Review and Provide Additional Input to a Preliminary Outline of Activities Intending to Inform Voters About the November 6, 2012 Referendum.**

The attachment Decision Points/Questions for the Referendum Committee was discussed – times for the meetings to be held and board representation at the meetings – a request will be sent to members for who is available to attend the public forums/meetings.

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## **Consider Business Items – Action Required**

### **9.A – Certify Preliminary Property Tax Levy Payable in 2013**

Motion by Jepson to certify preliminary property tax levy payable in 2013 at the maximum allowable by law, second by Laine. The Tax Levy schedule was approved at the August meeting, discussion and final certification of the levy will be at the Regular School Board meeting on Monday, December 10, 2012. Motion carried.

### **9.B – Approved the CISA Yearly Report**

Motion by Laine, second by Ziegler to approve the CISA Yearly Report. Motion carried.

### **9.C – Approved Termination of Climate Makers Preventive Maintenance Contract**

Motion by Ziegler, second by Nelson to terminate the Preventive Maintenance Contract with Climate Makers. They will work with Darrel Dey to help familiarize him with the system. This will create a savings to the District of approximately \$34,000 per calendar year. Motion carried.

### **9.D – Review and Approved the Sale of Current Refunding Bonds to Refinance two 2004 Bonds.**

The Resolution, introduced by Laine, seconded by Nelson, authorizing issuance, awarding sale, prescribing the form and details and providing for the payment of \$2,705,000 general obligation school building refunding bonds, Series 2012. The bonds were refinanced by United Bankers' Bank in Bloomington, MN, the most favorable proposal received. The District will save \$154,595. Roll call vote: Nelson, Fett, Ziegler, Bauer, Jepson, Janu, Laine all voted in favor. No one voted against. Motion carried.

### **9.E – Approved Holding the October 8, 2012 School Board Meeting in Vergas**

Motion by Nelson, second by Laine to approve holding the October 8, 2012 school board meeting in Vergas. Motion carried.

### **9.F – Approved a Resolution to have the October School Board Meeting on Columbus Day**

Motion by Laine to adopt the following resolution: Resolution to hold and conduct a regular school board meeting on Columbus Day, Monday, October 8, 2012, Nelson seconded it. Roll call vote: Nelson, Fett, Ziegler, Bauer, Jepson, Janu, Laine all voted in favor. No one voted against. Motion carried.

## **Meetings/Workshops**

- Community Education Advisory Council, September 10, 2012, 4:00 p.m.
- Working Session – Goals Meeting – TBD  
Suggested Options – Wednesday, September 26, 2012, 5:30 p.m., High School Conference Room was agreed upon by Board members.
- Referendum Committee Meeting, Wednesday, September 19, 2012 at 8:00 a.m., High School Conference Room
- Fall Area MSBA Meeting in Fergus Falls, Tuesday, September 18, 2012
- Regular School Board Meeting, **Monday, October 8, 2012, 6:00 p.m., Vergas Event Center**
- Health & Safety Meeting, Wednesday, October 17, 2012, 7:45 a.m.
- MREA Fall Area Meeting – Member Laine brought Legislative Updates from the meeting.

## **Adjournment**

Motion Laine, second by Ziegler to adjourn meeting at 7:07 p.m.

Clerk: \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
72018	ADAMS, LORIE S.	10/08/2012	Wal-Mart	Custodial Supplies	0	10.74	10.74
72019	ALL-IN-ALL	10/08/2012	Oct.01	Sept Cust Gas	0	157.40	425.69
			Oct.02	Sept Gas	0	209.36	
			Oct.03	Sept. ECFE Supplies	0	58.93	
72020	Vendor Continued Void	10/08/2012					0.00
72021	Vendor Continued Void	10/08/2012					0.00
72022	AMAZON CREDIT PLAN	10/08/2012	010672805031	English Books	13255	60.62	1,723.65
			010676251432	English Books	13255	60.62	
			114446481770	SP ED SUPPLIES	13202	50.91	
			129281671674	College on-line books	13209	144.98	
			153095501001	elementary technology, sound system/i pod nano/pedometer	13090	7.82	
			153099718743	elementary technology, sound system/i pod nano/pedometer	13090	23.46	
			157607741245	College on-line books	13209	194.83	
			157609353613	College on-line books	13209	308.07	
			185492283085	HS Psychology books	13260	637.23	
			232691043457	media center	13155	79.08	
			266782780550	elem music chairpad	13091	17.47	
			292894828791	English Books	13255	69.28	
			292896618726	English Books	13255	69.28	
72023	ANDERSON'S SCHOOL EVENTS	10/08/2012	5645613	Staff Lanyards	13256	263.85	263.85
72024	APPLE COMPUTER, INC.	10/08/2012	4204765297	athletics - Ipad and case	13278	798.00	1,295.00
			4204830699	sp ed replacement broken ipad	13277	399.00	
			4205311525	athletics - Ipad and case	13278	98.00	
72025	ARVIG COMMUNICATION SYSTEMS	10/08/2012	Oct.01	Sept Security Monitor	0	19.95	19.95
72026	AWARD DECALS	10/08/2012	33436	FB Helmet Decals	0	252.71	252.71
72027	BAUER, MATTHEW A	10/08/2012	Qtr 3	Qtr 3 Bd Mileage	0	31.08	31.08
72028	BECKER COUNTY COMMUNITY HEALTH	10/08/2012	09-28	Summer Presch Scn	0	960.00	960.00
72029	BIO CORPORATION	10/08/2012	178407	Science - animal dissection	13279	154.80	154.80
72030	BLUE84 SPIRIT	10/08/2012	654988	Comm Ed T-Shirts	0	559.50	559.50
72031	BRAINARD, KIRSTY	10/08/2012	12-13	Non Public Supplies	0	320.88	320.88
72032	BREMER INSURANCE	10/08/2012	77896	12-13 Volunteer	0	235.00	235.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
72033	CAPITAL ONE PUBLIC FUNDING, LL	10/08/2012	Oct.01	Accident Ins. Phase I	0	6,002.70	9,880.91
			Oct.02	Lease-Principal Phase I	0	3,878.21	
				Lease-Interest			
72034	Vendor Continued Void	10/08/2012					0.00
72035	CITY OF FRAZEE	10/08/2012	20120924.1	False Alarm Fire Call	0	150.00	3,324.88
			20120928.1	Legal Issue-Rental Space	0	30.00	
			Oct.0235	Sept Wat/Sew (0)	0	26.00	
			Oct.0236	Sept Wat/Sew (450)	0	39.50	
			Oct.1160	Sept Wat/Sew (5885)	0	202.54	
			Oct.1320	Sept Wat/Sew (163,300)	0	680.84	
			Oct.1321	SummWat/Sew (145,700) (Lawn)	0	2,196.00	
72036	EDUCATIONAL RESEARCH & DEV COU	10/08/2012	132071	Student Plans Training	0	395.44	395.44
72037	CONSTELLATION NEWENERGY GAS DI	10/08/2012	0807359410	Aug Gas (192 TH)	0	207.60	207.60
72038	CRISIS PREVENTION INSTITUTE	10/08/2012	IUSI203094	Annual Membership 12-13	0	125.00	125.00
72039	DACOTAH PAPER CO.	10/08/2012	81560	Custodial Supplies	13304	246.60	577.45
			81880	Custodial Supplies	13304	330.85	
72040	DAVIS PUBLICATIONS	10/08/2012	588927	art supplies	13080	4,912.16	7,412.16
			589102	art supplies	13079	2,500.00	
72041	DEAN FOODS NC	10/08/2012	Oct.01	Sept Milk-Elem	0	2,753.42	4,331.27
			Oct.02	Sept Milk-HS	0	1,490.81	
			Oct.03	Sept Groc	0	87.04	
72042	DICK'S SUPER SOIL	10/08/2012	67767	Field Fertilizer	0	484.00	484.00
72043	DL Paint and Glass	10/08/2012	27172	Glass Window Repair	0	159.66	332.61
			27527	Sneeze Guards-Kitchen	13308	172.95	
72044	DREWES, HOLLY	10/08/2012	12-13	Non-Public Supplies	0	172.57	172.57
72045	ECKROTH MUSIC	10/08/2012	1485101	band-drums	13138	9,829.68	9,829.68
72046	ECOLAB	10/08/2012	9693026	Kitchen Supplies	0	183.49	183.49
72047	EDUCATORS BENEFIT CONSULTANTS,	10/08/2012	15224	Sept 403b Service	0	207.80	207.80
72048	EDUCATION TO GO	10/08/2012	1056803	Comm Ed Instructor	0	60.00	62.25
			1058097	Comm Ed Instructor	0	2.25	
72049	ELLISON EDUCATIONAL EQUIPMENT	10/08/2012	2781959.	ELEM SUPPLIES	13174	25.10	25.10
72050	ESSENTIA HEALTH	10/08/2012	083112.3	Aug OT Svc	0	480.00	480.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
72051	ESTR PUBLICATIONS	10/08/2012	5452INV	sp ed ESTR testing	13280	67.00	67.00
72052	EVOLUTION CHAIR	10/08/2012	6078	chair cover	13118	49.00	49.00
72053	FETT, KENNETH M	10/08/2012	Qtr 3	Qtr 3 Bd Mileage	0	10.82	10.82
72054	FOLLETT EDUCATIONAL SVC	10/08/2012	13235693	textbooks - hs	13203	208.80	1,827.35
			1359869A	HS grade 9 books	13262	518.10	
			1359879A	textbooks Sp Ed & Geography	13267	1,081.10	
			1359879B	textbooks Sp Ed & Geography	13267	19.35	
72055	Vendor Continued Void	10/08/2012					0.00
72056	Vendor Continued Void	10/08/2012					0.00
72057	Vendor Continued Void	10/08/2012					0.00
72058	Vendor Continued Void	10/08/2012					0.00
72059	FOOD SERVICES OF AMERICA-FARGO	10/08/2012	2092820	Sept Kitchen Supplies (returned)	0	-59.49	24,098.02
			2095553.1	Sept Lunch Groc	0	4,419.59	
			2095553.2	Sept Bkfst Groc	0	1,363.65	
			2095553.3	Sept Kitchen Supplies	0	330.24	
			2095554	Sept Lunch Groc	0	79.09	
			2095556.1	Sept Lunch Groc	0	544.40	
			2095556.2	Sept Bkfst Groc	0	457.91	
			2095556.3	Sept Kitch Supplies	0	111.38	
			2100210.1	Sept Lunch Groc	0	3,606.20	
			2100210.2	Sept Bkfst Groc	0	234.47	
			2100210.3	Sept Ketch Supp	0	146.06	
			2100211.1	SeptLunch Groc	0	1,531.82	
			2100211.2	Sept Bkfst Groc	0	498.09	
			2100211.3	Sept Kitch Supp	0	48.77	
			2102045.1	Sept Lunch Groc	0	461.42	
			2102045.2	Sept Kitch Supp	0	84.64	
			2104756.1	Sept Lunch Groc	0	2,289.15	
			2104756.2	Sept Bkfst Groc	0	567.65	
			2104756.3	Sept Kitch Supp	0	86.52	
			2104757	Sept Lunch Groc	0	46.20	
			2104758.1	Sept Lunch Groc	0	798.94	
			2104758.2	Sept Bkfst Groc	0	382.34	
			2104758.3	Sept Kitch Supp	0	215.48	
			2105842	Sept Lunch Groc	0	348.43	
			2109517.1	Sept Lunch Groc	0	2,836.59	
			2109517.2	Sept Bkfst Groc	0	503.78	
			2109517.3	Sept Ala Carte Groc	0	111.10	
			2109518	Sept Lunch Groc	0	182.82	
			2109519.1	Sept Lunch Groc	0	885.28	
			2109519.2	Sept Bkfst Groc	0	844.92	
			2109519.3	Sept Kitch Supp	0	140.58	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
72060	FRAZEE AUTO BODY	10/08/2012	6155	Chevy Astro Windshield Replacement	0	272.08	272.08
72061	FRAZEE ELECTRIC	10/08/2012	6264	Cross Walk Light	0	1,919.84	2,577.60
			6303	PC Board Repairs	0	657.76	
72062	FRAZEE FORUM	10/08/2012	91949	Bd Mtg Notice	0	40.50	2,416.46
			92058	Aug Mtg Minutes	0	265.96	
			92117	SpEd Para Ad	0	85.50	
			92181	Comm Ed Brochures	0	1,930.00	
			92210	Referendum Public Mtg Notice	0	94.50	
72063	GLACIER SALT SYSTEMS	10/08/2012	570264	Softener Salt	0	387.51	387.51
72064	GOVCONNECTION, INC.	10/08/2012	49495820	replacement lamp	13298	320.00	320.00
72065	GRAINGER PARTS	10/08/2012	9935529629	Custodial Vacuum/Classroom pencil sharpeners	13306	142.19	1,284.19
			9935889551	Custodial Vacuum/Classroom pencil sharpeners	13306	222.00	
			9937381250	Custodial Vacuum/Classroom pencil sharpeners	13306	920.00	
72066	HAAN CRAFTS, LLC	10/08/2012	0180634	FACS Supplies Resale	0	145.55	145.55
72067	HANDWRITING WITHOUT TEARS	10/08/2012	704198-1	Kindergarten	13263	727.38	727.38
72068	HANSON'S PLUMBING & HEATING	10/08/2012	12-0650	Move Water Cooler-Elem	0	352.00	7,734.61
			12-0651	Install Water Cooler-HS Commons	0	2,097.00	
			12-0652	Install Toilet-Locker Room	0	5,280.11	
			12-0676	Custodial Parts	0	5.50	
72069	HOBART SALES SERVICE	10/08/2012	MB930511	Dishwasher Repairs	0	306.50	306.50
72070	IASCO-TESCO	10/08/2012	M1526	electronics system	13281	880.00	880.00
72071	IMPREST FUND	10/08/2012	BM	Sept Indian Ed Wkshp	0	60.00	1,523.32
			LL	Sept VB Help	0	100.00	
			Oct.01	Sept VB Entry Fees	0	725.00	
			Oct.02	Sept Comm Ed Brochure Postage	0	478.32	
			SS-TU	Sept Sch Rdnss Refund	0	160.00	
72072	INTERQUEST DETECTION CANINES	10/08/2012	123nm-01	Canine Svc	0	300.00	300.00
72073	INTEGRATED SYSTEMS CORP.	10/08/2012	0654195	Oct Skyward Host Fees-HS	0	238.00	419.00
			0654249	Oct Skyward Host	0	181.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Fees-Elem			
72074	ISD AUSTIN DISTRICT #8492	10/08/2012	CS	Sept SpEd Tuition	0	2,911.68	2,911.68
72075	J.W. PEPPER & SON, INC.	10/08/2012	11815630	music curriculum	13252	60.00	60.00
72076	JANKE'S SEW & VAC	10/08/2012	2226	Vacuum Cleaner	13302	6.95	6.95
				Bags			
72077	JANU, KEITH L	10/08/2012	Qtr 3	Qtr 3 Bd Mileage	0	8.88	8.88
72078	JEPSON, STEVEN L	10/08/2012	Qtr 3	Qtr 3 Bd Mileage	0	17.76	17.76
72079	JON & SON'S DISPOSAL	10/08/2012	Oct.01	Sept Gbg Svc	0	982.80	982.80
72080	KELLE' TEAM	10/08/2012	97301	JV Dance Costumes	13253	1,048.76	1,048.76
72081	KINETIC LEASING	10/08/2012	111317	Oct Copier Lease	0	788.35	788.35
72082	LAINE, DANA M.	10/08/2012	Qtr 3	Qtr 3 Bd Mileage	0	111.00	111.00
72083	LAKE 7 CONSULTING	10/08/2012	10-03	Comm Ed Youth FB	0	500.00	500.00
72084	LAKELAND MENTAL HEALTH CENTER	10/08/2012	320652	EAP Svc	0	88.00	88.00
72085	LAKES RADIO	10/08/2012	333246	Back to School	0	300.00	300.00
				Safety Ads			
72086	LCSC COOPERATIVE PURCHASING	10/08/2012	70478	Para Wkshop	0	200.00	11,804.09
			70538	Food Service	13024	50.00	
			70560	Training-CNeyens			
			70671	Sept Bus Mgmt Svc	0	9,152.09	
				Toner for the	13261	2,402.00	
				district			
72087	LEARN MATH FAST BOOKS	10/08/2012	0912301	SP ED ELEM MATH	13300	190.00	190.00
				SYSTEM-			
72088	LIBERTY BUSINESS SYSTEMS INC.	10/08/2012	64847	Sept Elem Copier	0	104.00	1,699.16
			64848	Maint			
			64995	Qtr 3 Comm Ed	0	90.00	
			64995	copier Maint			
			64995	Qtr 3 HS Office	0	1,142.00	
			64995	copier Maint			
			66550	STAPLES FOR	13297	220.50	
			67468	COPIER			
			67468	Sept ECFE/Head	0	142.66	
				Start Copier			
				Maint			
72089	LORETEL SYSTEMS	10/08/2012	Oct.01	Sept Ph Svc	0	596.88	662.06
			Oct.02	Sept Ph Svc-FS	0	29.39	
			Oct.03	Sept Ph Svc-CS	0	35.79	
72090	MAASFEP	10/08/2012	TH	Titles Fall Wkshp	0	295.00	295.00
72091	MARCO PRODUCT, INC	10/08/2012	151671	social work	13228	63.90	63.90
				leadership games			
72092	MARCO CONNECT	10/08/2012	SOW 5786-b	Servers	0	6,067.88	6,067.88
				Virtualization-Fin			
				al Pay			
72093	MATH-U-SEE	10/08/2012	0152674-IN	Home School	13269	112.50	112.50
				Supplies			
72094	MN BOARD/SCHOOL ADMINISTRATORS	10/08/2012	RNudell	12-13 Annual Fees	0	37.50	37.50
72095	MIKE'S LOCK & KEY SERVICE	10/08/2012	11334	Install Door-HS	0	795.50	795.50
72096	MINEER SIGNS	10/08/2012	2342	Sports Banners	0	1,259.12	1,259.12
72097	MINN-KOTA COMMUNICATIONS	10/08/2012	84128	6 Used Radios	0	1,152.00	1,152.00
72098	MN ENERGY RESOURCES	10/08/2012	Oct.01	Sept Gas (0 TH)	0	18.60	138.25

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			Oct.02	Sept Gas (52 TH)	0	42.36	
			Oct.03	Sept Gas (33 TH)	0	37.15	
			Oct.04	Sept Gas (48 TH)	0	40.14	
72099	MOTION INDUSTRIES	10/08/2012	ND31-151872	rubber cushion- custodial	13241	82.48	82.48
72100	MSBA COMMUNICATIONS	10/08/2012	037211L1N1V4	Board Book Subscription 12-13	0	2,000.00	2,050.00
			03760L2VoQ9	Attorneys Newsletter Renewal	0	50.00	
72101	NASCO	10/08/2012	78261	Phy Ed disk golf set	13284	42.30	42.30
72102	NDR CABLES & NETWORKS	10/08/2012	8736	Technology - elem and sp ed projects	13285	173.04	173.04
72103	NORTHERN BUSINESS PRODUCTS	10/08/2012	486373	SP ED CACULATORS	13213	254.85	254.85
72104	NUDELL, ROBERT M	10/08/2012	Wal-Mart	Weightroom Photos	0	7.48	7.48
72105	OK LUMBER & HARDWARE	10/08/2012	09062	Custodial Supplies	0	107.97	117.56
			09074	Tech Supplies	0	9.59	
72106	ORIENTAL TRADING COMPANY INC.	10/08/2012	652951872-01	ECFE - PARTY SUPPLIES	13287	75.74	107.73
			652956056-01	SOCIAL WORK- INCENTIVE COINS	13288	31.99	
72107	OTTER TAIL POWER CO	10/08/2012	Oct.01	Sept Electric	0	12,495.67	12,495.67
72108	PEMBERTON, SORLIE, RUFER & KER	10/08/2012	18	Legal Advice-Referendum	0	1,214.39	1,214.39
72109	PERHAM STEEL	10/08/2012	10-04	steel for SB benches, Picnic Tables, 7th Grade Industrial Tech	13312	685.30	685.30
72110	PINEAPPLE APPEAL	10/08/2012	11179	FACS Supplies-Resale	0	43.47	43.47
72111	PLANK ROAD PUBLISHING	10/08/2012	13-014018	MUSIC DOWNLOAD SUBSCRIPTION	13289	102.25	102.25
72112	PRAIRIE EMBROIDERY	10/08/2012	1095	Hornet Windshirts	0	264.00	835.00
			1129	Hornet Windshirts	0	220.00	
			1133	Kitchen Uniforms	0	351.00	
72113	PRAXAIR DISTRIBUTION, INC.	10/08/2012	44089794	Sept. Cyl Rental	0	109.85	798.74
			44164245	Shop Supplies	0	688.89	
72114	PURCHASE POWER	10/08/2012	Oct.01	Postage	0	1,065.70	1,065.70
72115	RAINBOW RESOURCE	10/08/2012	1350880	Home School Supplies	13272	202.46	202.46
72116	REALLY GOOD STUFF	10/08/2012	4112165	Kindergarten book baskets	13286	65.89	65.89
72117	RENNEBERG HARDWOODS INC.	10/08/2012	528801	woodworking supplies	13296	1,365.00	1,365.00
72118	ROCHESTER TELECOM SYSTEMS, INC	10/08/2012	Oct.01	Sept Ph - LD	0	234.74	234.74
72119	ROYAL SPORT SHOP	10/08/2012	2423	FB Helmets	0	88.00	88.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
72120	S & G DISTRIBUTION	10/08/2012	09-24	Cleaned Comm Ed Brochure Distribution	0	64.35	64.35
72121	S & T AUTO REPAIR	10/08/2012	08-08	09 Suburban Oil	0	86.65	339.22
			09-13	Chg 04 Astro Oil	0	252.57	
72122	SCHOLASTIC INC.	10/08/2012	M4927794	chg/AC Fix ELEM CLASSROOM MAGAZINES	13101	129.20	129.20
72123	SCHOOL NURSE SUPPLY, INC.	10/08/2012	0408116	NURSE SUPPLIES -BAND AID	13290	153.49	153.49
72124	SCHOOL SPECIALTY INC	10/08/2012	208109207268	SP ED SUPPLIES	13183	92.70	748.47
			208109230739	smartboard cover	13238	278.55	
			208109255547	/ elem table			
			208109255547	ELEM-LANYARDS	13291	28.14	
			208109255551	Home School Supplies	13274	20.65	
			208109292012	District Receipt books	13301	253.68	
			308101437361	sp ed teacher supplies	13135	74.75	
72125	SCHULTZ, KARRIE E.	10/08/2012	Wal-Mart	ECFE Supplies	0	20.95	20.95
72126	SERVICE FOOD MARKET	10/08/2012	Oct.01	Sept FACS Supplies	0	36.16	36.16
72127	SETON TESTING SERVICES	10/08/2012	370314	Homeschool Supplies	2012119	100.00	200.00
			419693	Home School Supplies	13273	100.00	
72128	SKALLERUD, DALE	10/08/2012	09-20	CC timer	0	250.00	250.00
72129	Vendor Continued Void	10/08/2012					0.00
72130	STEIN'S, INC.	10/08/2012	648931-1	Cust Supp	0	156.68	799.96
			648931-2	Cust Supp	0	91.28	
			650135	Cust Supp	0	38.50	
			650135-1	Cust Supp	0	38.37	
			650573	Cust Supp	0	268.80	
			650601	Cust Supp	0	70.35	
			651088	Custodial Supplies	13303	135.98	
72131	STELLHER HUMAN SERVICES, INC.	10/08/2012	120930	Jul-Aug SpEd Svc	0	3,411.16	5,116.74
			121025	Sep SpEd Svc	0	1,705.58	
72132	TEACHER CREATED RESOURCES	10/08/2012	5667380	Home School Supplies	13271	20.46	20.46
72133	TEACHER'S DISCOVERY	10/08/2012	P0333086901019	sp ed teacher supplies	13141	26.85	183.52
			P040342801024	Spanish Supplies	13257	156.67	
72134	TEACHER'S DISCOUNT	10/08/2012	308101424773	elementary supplies	13098	47.46	47.46
72135	TEAM ELECTRONICS	10/08/2012	11025	Oct Security Monitor	0	23.00	23.00
72136	THORP, LORI L	10/08/2012	B&B Bowl	FB Comm Ed	0	85.50	85.50

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
72137	TIERNY BROTHERS	10/08/2012	637030	Supplies TECHNOLOGY-SMARTBO	13294	622.30	622.30
72138	TIGERDIRECT	10/08/2012	P41124970101	ARD & PRINTHEAD social studies	13179	48.52	139.60
			P41125020101	wireless presenter TECHNOLOGY GRADES	13180	91.08	
72139	TIME COMMUNICATIONS	10/08/2012	4326-092812	5 & 6 Oct Elecator	0	18.95	18.95
72140	TWEETON, BONITA G	10/08/2012	09-10	Monitor	0	116.94	116.94
72141	VEX ROBOTICS, INC	10/08/2012	11042590	Art Mileage	0	116.94	116.94
72142	WAL-MART STORE	10/08/2012	1088698	ROBOTICS-BEST	13295	797.74	797.74
72143	WOODWIND AND BRASSWIND	10/08/2012	13882762	CONTROL SYSTEM			
			13894912	Health Supplies	0	169.32	169.32
				Marching band	13077	4.49	89.94
				Lyres			
				Marching band	13077	85.45	
				Lyres			
72144	ZIEGLER, RICHARD E	10/08/2012	Qtr 3	Qtr 3 Bd Mileage	0	46.62	46.62
				127 Computer	Check(s) For a Total of		152,984.53



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
71869	ELLISON EDUCATIONAL EQUIPMENT	10/08/2012	2781959	ELEM SUPPLIES	0	66.00	66.00
				1 Void	Check(s) For a Total of		66.00

	9	Manual	Checks For a Total of	107,288.46
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	127	Computer	Checks For a Total of	152,984.53
Total For	136	Manual, Wire Tran,	ACH & Computer Checks	260,272.99
Less	1	Voided	Checks For a Total of	66.00
			Net Amount	260,206.99

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
01	GENERAL FUND	0.00	0.00	222,519.19	222,519.19
02	FOOD SERVICE FUND	0.00	0.00	31,556.95	31,556.95
04	COMMUNITY SERVICE FUND	0.00	160.00	5,970.85	6,130.85

**Trautman, Dave**

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**From:** Seawell, Lindsey  
**Sent:** Friday, September 14, 2012 9:08 AM  
**To:** Trautman, Dave  
**Subject:** One Act Advisor Resignation

Dave,

I would like to resign as the One Act advisor this year. As I will be coaching danceline this winter, I will not be able to take on One Act as well.

Thank you,

Lindsey Seawell

*Recommend Approval.*

*David Trautman*

*9-17-12*

Frazee-Vergas Public School # 23  
305 North Lake St.  
Frazee, MN 56544

**Recommendation for Employment**

**Date of Recommendation:** 9-13-12  
**Start Date:** 10-22-12  
**Position:** Assistant Dance Team Coach  
**\*Schedule:** Winter, 2012-13  
**\*Rate of Pay:** Step 0at 8% = \$2568

**Board Approved:**

I recommend Lindsey Seawell for the **Assistant Dance Team position.**

**The duties of this job involve:**

Lindsey will work with the Head Coach and develop the JV program in both J/F and H/K.

**This person's qualifications are:**

Lindsey has a background in dance with classes taken and has also choreographed several musicals and pageants.

**Reason this person is being recommended for the position?**

Lindsey has an interest in the arts and is readily available being on staff and has established a good relationship with our students.


**Number of applications received for the position?**

One.

**Number of applicants interviewed for this position?**

One.

**Signed:** \_\_\_\_\_



**Copies:**  
**Business Office**  
**Superintendent**  
**Personnel File**

### Request for Lane Change

Please review the Frazee Education Association Collective Bargaining Article VI. Basic Schedule and Rates of Pay - all subdivisions. Complete this form and submit it to the Superintendent for review and approval. An official university transcript is required and must accompany this form. This form and the official transcript will be placed in your file.

Name: Natalie Koppe

Current Lane (please check appropriate lane):

BA \_\_\_\_\_ BA 15  BA 30 \_\_\_\_\_ BA 45 \_\_\_\_\_ BA 60 \_\_\_\_\_

BA 75 \_\_\_\_\_ BA 90 \_\_\_\_\_ MA \_\_\_\_\_ MA 15 \_\_\_\_\_ MA 30 \_\_\_\_\_

Requested Lane Change (please check appropriate lane):

BA \_\_\_\_\_ BA 15 \_\_\_\_\_ BA 30  BA 45 \_\_\_\_\_ BA 60 \_\_\_\_\_

BA 75 \_\_\_\_\_ BA 90 \_\_\_\_\_ MA \_\_\_\_\_ MA 15 \_\_\_\_\_ MA 30 \_\_\_\_\_ MA 45 \_\_\_\_\_

Institution(s) providing transcript(s): (use back of form if more room is needed)

1. MSUM

2. \_\_\_\_\_

Carry-over credits from previous lane change:

4.5

Please list course(s) and credit(s) to be applied to lane change: (use back of form if more room is needed)

Course Name & Number	Credits based on Quarter
1. <u>Literacy Instruction &amp; Assessment EECE 613</u>	<u>4.5</u>
2. <u>Literacy in Content Area EECE 614</u>	<u>4.5</u>
3. <u>Literature for Young &amp; Adolescent Readers EECE 615</u>	<u>4.5</u>
4. _____	_____
5. _____	_____

Total credits 18  
Carry over credits 3

Natalie Koppe 9/4/12  
Applicant Signature Date

Approved Cheney 9/12/12 Denied \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

## Request for Lane Change

Please review the Frazee Education Association Collective Bargaining Article VI. Basic Schedule and Rates of Pay - all subdivisions. Complete this form and submit it to the Superintendent for review and approval. An official university transcript is required and must accompany this form. This form and the official transcript will be placed in your file.

Name: David J. Conzemius

Current Lane (please check appropriate lane):

BA \_\_\_\_\_ BA 15 \_\_\_\_\_ BA 30 \_\_\_\_\_ BA 45 \_\_\_\_\_

MA X \_\_\_\_\_ MA 15 \_\_\_\_\_ MA 30 \_\_\_\_\_

Requested Lane Change (please check appropriate lane):

BA \_\_\_\_\_ BA 15 \_\_\_\_\_ BA 30 \_\_\_\_\_ BA 45 \_\_\_\_\_

MA \_\_\_\_\_ MA 15 X \_\_\_\_\_ MA 30 \_\_\_\_\_

Institution(s) providing transcript(s):

1. University of St. Thomas, St. Paul, MN
2. \_\_\_\_\_
3. \_\_\_\_\_

Please list course(s) and credit(s) to be applied to lane change:

- |      | Course Name  | Credits based on Semester     |
|------|--|-------------------------------|
| ✓ 1. | <u>CTED 789 Creativity + Imagination</u>   | <u>2 Semester - 3 Quarter</u> |
| ✓ 2. | <u>CTED 539 Talented-Gifted + Failing</u>  | <u>2 Semester - 3 Quarter</u> |
| ✓ 3. | <u>CTED 895 Internet Content for Classroom</u>                                     | <u>2 Semester - 3 Quarter</u> |
| ✓ 4. | <u>CTED 5051 Teaching in the 21<sup>st</sup> Century Classroom</u>                 | <u>2 Semester - 3 Quarter</u> |
| ✓ 5. | <u>CTED 5752 Fire up: Ideas + Strategies that<br/>motivate Teaching + Learning</u> | <u>2 Semester - 3 Quarter</u> |
| 6.   | _____  | _____                         |

David Conzemius      9/13/2012  
Applicant Signature      Date

Approved [Signature] 9/12/12      Denied \_\_\_\_\_

Reason for Denial:

\_\_\_\_\_

### Request for Lane Change

Please review the Frazee Education Association Collective Bargaining Article VI. Basic Schedule and Rates of Pay - all subdivisions. Complete this form and submit it to the Superintendent for review and approval. An official university transcript is required and must accompany this form. This form and the official transcript will be placed in your file.

Name: Dustin Geiser

Current Lane (please check appropriate lane):

BA \_\_\_\_\_ BA 15  BA 30 ~~\_\_\_\_\_~~ BA 45 \_\_\_\_\_ BA 60 \_\_\_\_\_

BA 75 \_\_\_\_\_ BA 90 \_\_\_\_\_ MA \_\_\_\_\_ MA 15 \_\_\_\_\_ MA 30 \_\_\_\_\_

Requested Lane Change (please check appropriate lane):

BA \_\_\_\_\_ BA 15 \_\_\_\_\_ BA 30  BA 45 \_\_\_\_\_ BA 60 \_\_\_\_\_

BA 75 \_\_\_\_\_ BA 90 \_\_\_\_\_ MA \_\_\_\_\_ MA 15 \_\_\_\_\_ MA 30 \_\_\_\_\_ MA 45 \_\_\_\_\_

Institution(s) providing transcript(s): (use back of form if more room is needed)

1. Minnesota State University Moorhead

2. \_\_\_\_\_

Carry-over credits from previous lane change:

~~195~~ 4.5

Please list course(s) and credit(s) to be applied to lane change: (use back of form if more room is needed)

Course Name & Number	History of Lit. Instruction	Credits based on Quarter
1. <u>EECE 613</u>	<u>Reading Clinic/Diag</u>	<u>4.5</u>
2. <u>EECE 615</u>	<u>Lit Yng/Adolent Readers</u>	<u>4.5</u>
3. <u>EECE 645</u>	<u>Dw Diag Inst. Lit</u>	<u>4.5</u>
4. _____	_____	_____
5. _____	_____	_____

Total credits 33  
Carry over credits 3

Dustin Geiser  
Applicant Signature

9/12/12  
Date

Approved K. [Signature] Denied \_\_\_\_\_  
Reason for Denial: \_\_\_\_\_

Rec'd 9/13/12/12

# **SCHOOL BUS TRANSPORTATION CONTRACT**

**between**

**Independent School District #23  
Frazee, Minnesota**

**and**

**Anderson Bus Company  
Frazee, Minnesota**

**2012-2013**

**2013-2014**

**PUBLIC SCHOOL PUPILS TRANSPORTATION CONTRACT  
INDEPENDENT SCHOOL DISTRICT NO. 23  
FRAZEE, MINNESOTA 56544**

AGREEMENT

THIS AGREEMENT is made effective by and between Independent School District No. 23, Frazee, Minnesota, (hereafter, "school district") and Anderson Bus Company of Frazee, Inc. (hereafter, "bus operator") as follows:

ARTICLE I

Section 1. It is contracted and agreed by and between the said parties that the bus operator shall transport school pupils required to be transported by the school district from any points on the designated routes to and from designated schools according to the routes and schedules as are furnished from time to time by the superintendent of the school district, or such person duly designated by him/her, for the period of this contract.

Section 2. The bus operator agrees:

- a. To furnish chassis and passenger school bus bodies both conforming to all the State and Federal laws and regulations relating to school buses.
- b. To keep said school buses properly stored so that they will insure proper warmth and comfort for the pupils transported therein, each bus to be equipped with good and sufficient heaters.
- c. To have said buses maintained by qualified mechanics so that they will be at all times in good mechanical condition and kept clean and will from time to time add such equipment and safety devices as may be required by any new regulations of the State of Minnesota relating to school buses.
- d. To furnish drivers over 18 years of age in good health and in possession of a valid, effective bus driver's license issued by the Motor Vehicle Department of the State of Minnesota, for said buses in adequate numbers and of proper qualifications to fulfill the requirements of the contract.
- e. To furnish the Superintendent of School with a current listing of drivers and substitute drivers along with copies of current license and driving record.
- f. To establish and enforce regulations for the rules relating to the conduct of such drivers.
- g. To discharge or replace any drivers violating rules of conduct or not meeting qualifications or such requirements or qualifications as may be established herein in addition thereto.

- h. To have on hand serviceable standby buses in sufficient numbers to make all trips necessary under this contract so that all normal buses are operating at all times.
- i. To furnish the Superintendent of Schools with an annual accounting of bus ages and conditions as well as the annual State of MN Inspection Report.
- j. To equip all buses with two-way radios and availability to have cameras with electronic recording units installed at any time. It is understood that cameras will be used on a daily schedule on some busses and that the cameras will be changed to other busses on a scheduled or need basis.
- k. To provide heated storage for at least 75% of the regular bus route vehicles.

Section 3. The School District agrees to provide payment for services on the last business day of the month for services rendered during the month.

Section 4. The entire operation contemplated in this agreement shall comply with applicable rules and regulations adopted by the State Board of Education, State Department of Transportation, State Department of Public Safety, and the school district presently in effect or now or hereafter adopted and required. The bus operator will be bound by all rules and regulations, local ordinances, or state laws relating to road conditions and road restrictions of any other subdivisions of government and any other regulations relating to the operation contemplated herein.

## ARTICLE II

Section 1. The school district agrees to pay the bus operator in consideration and compensation of operator's obligation for performance under this contract an amount as specified in Appendix A for not more than 168 school days. Average seating capacity of buses will be 71-83.

Subd. 1. The school calendar, including vacations, holidays and recess periods, shall be provided to the operator prior to the school year each year. In the event that the actual number of days school is in session each school year and during which pupils must be transported shall exceed 168 days, the school district and operator shall determine the additional cost to operator of transporting the pupils during the additional days and the compensation to be paid to operator shall be mutually agreed upon between the parties in writing.

Subd. 2. Extra-curricular and special trips shall be in addition to the above amount and paid according to operator's proposal or as otherwise provided by an attachment to this agreement.

## ARTICLE III

Section 1. The bus operator agrees to keep in effect liability insurance for each bus to insure against liabilities in addition to any other coverage required by the specifications. The total amount of liability coverage shall not be less than \$1,000,000. The school district shall approve the company and policy submitted to fulfill this requirement and be included in an appropriate endorsement. Any additional coverage obtained by the bus operator will apply to this contract at the time secured. Operator shall have Independent School District #23 named as additional insured on all appropriate insurance policies.

Section 2. Copies of insurance policies must be supplied to the Superintendent by September 1st of each year.

Section 3. Operator shall not be held or deemed in any way to be the agent or employee of the school district. It is the intention of the parties that operator is and shall be considered as an independent contractor. No officer, employee or agent of operator shall be deemed to be an officer, employee or agent of the school district, unless he/she is also an officer or employee of the school district and in his/her course of employment with the school district. Operator agrees to hold harmless and indemnify the school district from any and all claims, demands, causes of action, and suits against the school district caused by the negligence or intentional acts of the officers, employees and agents of the contractor, and the school district shall pay or settle no claims or judgments arising out of such negligence or intentional acts of the officers, employees or agents of the contractor, except as otherwise required by law, without approval of the contractor or his/her insurer, in writing, and shall immediately give notice of all claims or suits to contractor.

#### ARTICLE IV

Section 1. It is agreed by the parties that in the event the bus operator is unable to provide transportation services as herein specified because of acts of God, fire, riot, war, picketing, civil commotion, strikes, labor disputes or any other similar condition, the school district may excuse him/her from performance hereunder and terminate the contract or shall have the right to take over the operation of such buses that the bus operator is prevented from running with such school employees or other persons as the school district may deem appropriate until the bus operator is able to resume operation. The school district shall pay to the bus operator for such buses the same amount specified in the heretofore mentioned rate schedule, less all expenses and costs incurred by the school district in the operation and maintenance of the vehicles.

#### ARTICLE V

Section 1. This agreement shall be in full force and effect for a period commencing **July 1, 2012**, and continued until **June 30, 2014**. (This agreement may be renewed at the option of the school district on the same terms by a written notice mailed to second party on or before August 15 annually).

Subd. 1. The minimum service to be provided under this agreement shall be to transport one round trip each day school is in session all pupils required to be transported under this agreement to and from school to the residing place of the pupil for a period of not more than 173 days during each school year of this agreement, if required by the school district. This statement shall not in any way excuse contractor from performing all other obligations or duties required under this contract, or the specifications or proposal attached hereto, during the period of this contract for the consideration recited.

Subd. 2. This contract may be amended or terminated by mutual agreement of the parties in writing approved by the school board upon 30 days written notice of one party to the other, or as otherwise permitted by this contract or the specifications or bids attached hereto. Failure or refusal of either party to substantially perform the conditions of this contract during the term of the contract will permit the other party to terminate the contract upon 30 days written notice in writing to the breaching party, unless within such 30 day period the breaching party shall correct the performance to the satisfaction of the other party, but both parties shall be entitled to all remedies provided by law in case of such breach, failure or refusal, but neither party shall be required to accept less than full performance of this contract unless otherwise agreed in writing by the parties. All notices under this contract required to be given to the school district shall be directed to the superintendent of the school district at the school district's administrative offices. All notices required to be given to the contractor shall be directed to it at its principle office last on record with the school district.

## ARTICLE VI

Section 1. The specifications and general conditions relating hereto are included herein and made a part of this contract by reference along with any proposal submitted by operator, except as otherwise provided in this contract.

Section 2. The school board may approve any and all school bus routes, drivers and alternate drivers. The school district reserves the right to change or alter the schedules and routes of travel by giving at least two weeks' written notice to operator, but any additional costs shall be verified in writing by the operator and additional compensation shall be mutually agreed upon by the parties in writing.

## ARTICLE VII

Section 1. Operator cannot assign or transfer any part or all of his interest in this contract without the written approval of the school board of the school district authorized at a regular or special meeting of the school board.

## ARTICLE VIII

### Section 1. Rules for Operation:

Subd. 1. All drivers shall submit to the school district before the date on which school opens or before the date on which such driver shall operate on the routes, a statement as to the driver's physical condition and health to show compliance with applicable regulations. A physician's statement may be required.

Subd. 2. All drivers shall be required to travel over the routes and make the stops according to the timetables designated by the superintendent or his designee.

Subd. 3. All drivers shall exercise all proper care in protecting children from injury and exposure and shall supervise and direct children during periods of loading and unloading.

Subd. 4. The drivers shall supervise all pupils when they cross the highway before entering and upon leaving the school bus.

Subd. 5. All drivers shall observe and obey all traffic rules and regulations imposed by the State of Minnesota and the various municipalities on all public roads.

Subd. 6. All drivers shall observe all operating rules adopted promulgated by the State Board of Education, the Commissioner of Highways and the local school board for the operation of the vehicle on the roads.

Subd. 7. Each driver shall maintain order among the children at all times when they are being transported to and from school, shall allow them to enter and leave the bus only at such places as shall be designated by the superintendent and shall report all cases of disobedience, improper conduct and speech, and cases of tardiness to the principal of the school to which the pupil is transported and which he attends.

Subd. 8. No driver shall use profane or indecent language within the hearing of any pupils and shall tolerate no such language on the part of the pupils.

Subd. 9. No drivers shall be under the influence of an alcoholic beverage or narcotic drug as defined by the Minnesota Highway Traffic Regulation Act (MS. 169) at any time while transporting students. The school district may refuse to accept as a driver any person who habitually uses alcoholic beverages or narcotic drugs to excess as determined by the school district, and the school district shall not be required to accept any driver whose driver's or chauffeur's license is under suspension or revocation.

Subd. 10. Each driver will make such daily and weekly reports as may be required by the superintendent regarding the schedules and passengers and incidents enroute. Such reports shall be delivered to the party of the second part, who in turn, shall deliver them to the superintendent.

Subd. 11. The contractor shall report immediately to the superintendent all accidents involving the vehicles operated by the driver during the transportation of pupils. A written report of all accidents shall be sent to the superintendent so that it is received at the District Office within 48 hours of the accident.

Subd. 12. All drivers shall attend the meetings of the school bus drivers that may be called by the contractor/superintendent.

Subd. 13. All drivers shall attend regional bus drivers' school of instruction as the same may be scheduled, and shall bring the vehicle used by the driver for the transportation for inspection when such inspection is ordered by the State Board of Education.

Subd. 14. No drivers shall allow students to use tobacco, alcoholic beverages or narcotic drugs while in the bus.

Subd. 15. Any driver not complying with the rules for safety shall be subject to immediate dismissal.

Subd. 16. No driver shall use tobacco products while students are being transported.

Subd. 17. Each driver will be subject to all State and Federal requirements for licensure, drug, alcohol testing and all other requirements.

## ARTICLE IX

### Section 1. Records, Reports, Driver Qualifications:

Subd. 1. The Contractor will maintain records and reports as requested by the School District such as accident reports, load counts, route mileage charts, gasoline consumption, bus maintenance, route sheets, driver qualifications, etc.

Subd. 2. The Contractor shall submit all reports required by the State Board of Education, the State of Minnesota and all other reports or requests for information by the School District.

Subd. 3. Specific reports which must be submitted to the District are as follows:

- Semi-annual copy of State School Bus Inspection Report
- Driver qualification reports shall be submitted to the School District within 30 days after the opening day of school. The qualification report is relative to each driver's social security number, driver's license number, bus route

assignment, routes driven, bus seat capacity, age of bus, model, body and license plate number. Notification will also be given to the School District for each new driver that is hired during the school year.

- Load counts
- Route mileage
- Monthly gas consumption by category/route
- Periodic updates of driver qualification report
- Driver evaluations
- Drug/Alcohol testing
- Criminal background checks
- Other reports required by the state or federal government

Subd. 4. The contractor hereby agrees to provide the district with duly licensed and qualified bus drivers at all times. It is the contractor's responsibility to provide the district with drivers who meet all the requirements for driver licensure and other standards, such as drug/alcohol testing, criminal background checks, and vehicle driving records. The district shall have access to any and all driver records upon demand.

## APPENDIX A

### RATES

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>
15 Routes @:	\$257.21 per route per day	<b>\$293.00 route per day</b>	<b>\$293.00 route per day</b>

### EXTRA-CURRICULAR RATES

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>
Per mile	\$ 1.84 per mile	<b>\$ 1.90 per mile</b>	<b>\$ 1.94 per mile</b>
Driver (2-hour minimum charge)	\$13.41 per hour	<b>\$13.81 per hour</b>	<b>\$14.08 per hour</b>

### SPECIAL PROGRAMS

(Only students with a transportation services identified on their Individual Education Plan (IEP) are provided special program transportation.)

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>
Special Runs:			
• Per mile	\$ 1.80 per mile	<b>\$ 1.85 per mile</b>	<b>\$ 1.89 per mile</b>
• Driver (2-hour minimum charge)	\$13.38 per hour	<b>\$13.78 per hour</b>	<b>\$14.05 per hour</b>
Perham (One estimated van route)	\$75.10 per day	<b>\$77.35 per day</b>	<b>\$78.90 per day</b>
Frazee Area AM/PM Bus Routes (Four estimated bus routes)	\$257.21 per route per day	<b>\$264.93 per route per day</b>	<b>\$270.23 per route per day</b>

The bus contractor will bill the District month by month for transportation services from **July 1, 2012 through June 30, 2014.**

**APPENDIX B**

**ESCALATOR CLAUSE EFFECTIVE 7/1/2012**

This escalator clause is proposed as a part of the 2012-2014 Bus Agreement. The clause covers diesel fuel used in the transportation of students of Independent District #23 by the Anderson Bus Company of Frazee, Inc. The escalator mechanism applies to fuel costs after the reduction or less tax.

The base price of diesel fuel is \$2.50. The school shall compute the subsidy amount by the following formula:

$$(\text{Cost Price} - \text{Base Price}) \times \text{Gallons} = \text{Subsidy}$$

NOTE: Gasoline may be computed if consumption warrants.

Operator and school district have complied with the provisions of M.S. 123B.52, subd. 3. Any adjustments or refunds under this contract shall be determined by Mutual Consent of the parties,

IN WITNESS WHEREOF, we have executed this agreement as follows:

**FOR INDEPENDENT SCHOOL DISTRICT NO. 23**

BY: \_\_\_\_\_  
Chairman

and \_\_\_\_\_  
Clerk

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

**FOR ANDERSON BUS COMPANY OF FRAZEE, INC.**

BY: \_\_\_\_\_  
Owner

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

Visit our web page at <http://www.frazer.k12.mn.us/page.cfm?pid=15> and click on “Frazer Vergas Web Store” to check out our on-line class listings. Customers may browse the class information, and registrations with debit/credit payments can be made through the store. The options of registering by phone, email, mail or visiting our office will also still be available.

**Early Childhood Family Education (ECFE) (Karrie Schultz, Coordinator)**

**Child-alone preschool classes** of Kinder Quest (4-year-olds) and Discovery Learning (age 3 & 4) have both started, and 3’s Alone begins tomorrow (Oct. 9). These sessions are full, and we’ve already had inquiries regarding registrations for Fall 2013.

The Mixed Ages and More Mixed Ages weekly parent-child groups are launching last and this week. A number of one-time special events take place through the fall, and a theater trip to *Rapunzel and her Dragon* has been added.

Advisory Council met Thursday, Sept. 27. This group includes a number of ECFE parents as well as agency representatives.

**Community Education (Lori Thorp, Director)**

Fall session has been off to a busy start. Youth football ran through September and involved about 90 children in grades 1-6. The 5<sup>th</sup>/6<sup>th</sup> grade tackle football began in August and concluded with a Sept. 27 scrimmage against Detroit Lakes – we estimated it’s been about 15 years since DL came to Frazer for football – and then all six grades marched in the Sept. 28 Homecoming parade. Flag football groups for 1<sup>st</sup>/2<sup>nd</sup> and 3<sup>rd</sup>/4<sup>th</sup> grades wrapped up this past week. Gymnastics and Mat Rat Wrestling are other sports which will offer camps beginning this fall.

Adult offerings are a broad mixture of one-time and multiple-session classes. There are a lot of sessions in each of the upcoming months, including quite a few holiday features, cooking classes, and general interest topics.

Youth classes are for a variety of ages and include some fun partnerships, such as Smart Spending for Seniors (for high school seniors and their parents) with United Community Bank staff on Nov. 1. A new Mother-Daughter Book Club for moms and daughters in grades 4-6, spearheaded by Summer Johannsen, will have its organizational meeting on Oct. 16. Promotion on these and other sessions is done through the brochure, take-home sheets to elementary students, “buck” slips and posters throughout the community, and e-blasts.

**FSADMM (Frazer Students Against Drunk Motoring and More):** Jim Jacobson will remain through the 2012-13 year as coordinator for this student-led group which emphasizes healthy life choices.

We are currently waiting to hear from Essentia as to a date for a future **blood screening**.

Advisory Council had its first meeting of the 2012-13 year on September 10, and members will meet again December 10.

<b><u>Related Meetings</u></b>	Thursday, Oct. 4	Essentia Community Health Assessment Focus Group
	Wednesday, Oct. 10	BES Incubator Advisory Council, 4-5 p.m.
	Thursday, Oct. 18	Frazer Thrift Store Board Meeting, 6:30 p.m.
	Monday, Dec. 10	Community Education Advisory Council Meeting, 4-5 p.m.

Please call (334-3181, Ext. 5343), e-mail ([lthorp@frazer.k12.mn.us](mailto:lthorp@frazer.k12.mn.us)), or talk to Lori or Karrie with any questions or suggestions regarding this report or Community Education/ECFE programming.

Frazee-Vergas ISD #23

Bardie L Skjonsberg

Director of Special Education

October 8, 2012 School Board Report

Highlights:

- Corrective Action Plans for Compliance Review and Fiscal Monitoring findings
- Working with business office on state and federal Budgets
- Purchased and implemented a new Transition software program for high school transition needs
- Addressing paraprofessional needs

Tentative Schedule:

- Regional SPED Director's meeting 10/12
- NW Minnesota School Psychologists Fall Conference 10/25

If you have any questions or concerns about our special education system, please feel free to call me at the office at 218-334-3181 ext. 5337, at home at 218-844-5198, on my cell phone at 218-850-2231 or email me at [bskjonsberg@frazee.k12.mn.us](mailto:bskjonsberg@frazee.k12.mn.us)

**Frazee-Vergas Elementary School  
Troy Haugen, Dean of Students  
Frazee, Minnesota 56544**

**Dean of Students' Report  
October 8, 2012**

**1.0 Enrollment**

**1.1 October 1 Enrollment**

<b>1.1.1</b>	Kindergarten -	72
<b>1.1.2</b>	Grade 1 -	70
<b>1.1.3</b>	Grade 2 -	72
<b>1.1.4</b>	Grade 3 -	63
<b>1.1.5</b>	Grade 4 -	70
<b>1.1.6</b>	Grade 5 -	71
<b>1.1.7</b>	Grade 6 -	79
<b>1.1.8</b>	Total K-6	<b><u>487</u></b>

**1.2 Enrollment History**

<b>1.2.1</b>	September -	494
<b>1.2.2</b>	October -	487

**2.0 Buildings & Grounds Update**

**2.1 Facilities look great.**

**3.0 Hornet Connection**

**3.1** Hornet Connection began on October 1. Hornet Connection is our after school Targeted Services program that allows students who qualify to receive after school programming Monday through Thursday until 5:00 October through April.

If you have any questions or concerns, please feel free to call me at the office at 218-334-3181 x. 4625, at home at 218-937-5519, on my cell phone at 218-849-3676 or email me at [thaugen@frazee.k12.mn.us](mailto:thaugen@frazee.k12.mn.us) .

My tentative schedule:

October 18-19	Fall Break – out of the office
November 2	End of First Quarter
November 5	Staff Development – no school for students
November 8	Parent – Teacher Conferences (4-7pm)
November 9	Parent – Teacher Conferences (8-noon)

**Oct. 2012 School Board Report:**  
Submitted by Rob Nudell (K-12 Principal)

**Science Testing Results:** See attached testing scores. The Science scores arrived last week and have been added to the Testing Data Sheet.

**Bullying/School Climate:** The Homerooms are meeting on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month. It is going well.

**Collaboration between schools:** Here is a note I received from an Elementary teacher, it is fun and exciting to see our staff and students working together!

I want to commend our HS and Elementary staff on efforts of Collaborative teaching. With our schools close together we are blessed to have the opportunity to do so many fun things. The seniors in the Spring worked with Kindergarten and First grade. Last week, Ms. Blickenstaff brought down an English class and HS students read to the 1st grader classes. This past week, Ms. Seawell had a class down here teaching Spanish words to 3rd grade. Just seeing the kids together is such an awesome sight!

**Students of the Month for Sept.**

7<sup>th</sup>/8<sup>th</sup>: Brice Korf

9<sup>th</sup>/10<sup>th</sup>: Nathan Nguyen

11<sup>th</sup>/12<sup>th</sup>: Ashley Bachman

**Homecoming:** We had a fun, yet busy week. The pepfest took place at 1:40 on Friday, Sept. 28<sup>th</sup>. The parade was well attended and had 45 entries for the parade. The dance followed the football game and was outside on the blacktop at the Elementary School. All in all a great week!

**Weight room equipment:** We have installed the new equipment. There were about 10 adults and 10 students who helped move the equipment. A special "thank you" goes to Jay Malstrom for getting us this equipment.

As always, if you have questions or concerns, please stop in and see me or give me a call.

**FHS Testing Results**

2008-09      2009-10      2010-11      2011-12

**MATH**

7th Grade	F-V	51.9	57.6	43.1	55.1
	State	62.6	64.4	51.7	58.6

8th Grade	F-V	45.9	50.7	40.6	59.5
	State	59.7	58.5	53.2	62

11th Grade	F-V	26.6	38.5	33.3	60.4
	State	41.6	43.2	48.6	57.7

**READING**

7th Grade	F-V	69.6	71.2	63.8	59.2
	State	64.8	66.1	69.6	71.4

8th Grade	F-V	63.9	68.9	73.5	73.8
	State	66.8	68.1	68.1	72.4

10th Grade	F-V	69.7	64.3	73.7	81.7
	State	74.2	75.3	75.3	76.8

**SCIENCE**

8th Grade	F-V	47.5	61	52.1	65.1
	State	42.6	47.9	44.4	41.9

10th Grade	F-V	56.9	53.7	63.1	65.2
	State	49.5	51.8	53.8	51.7

**WRITING**

9th Grade	F-V				97
	State				91.9

**Superintendent's Report**  
**October 8, 2012**

1. General Referendum Information Activity
  
2. Candidate Forum, October 16, 2012, 8:00/8:15 p.m., Frazee Event Center
  
3. Weight/Fitness Equipment Report
  
4. Town Hall Meeting Arrangements

**Frazee-Vergas Public Schools  
Referendum Committee Meeting  
Wednesday, September 19, 2012  
8:00 a.m., High School Conference Room**

**MINUTES**

Member in Attendance: Matt Bauer, Jim Nelson, Richard Ziegler, Chuck Cheney

Others Attending: Barbie Porter, Steve Jepson

1. Chairman Bauer called the meeting to order at 8:00 a.m.
  
2. Ziegler moved and Nelson seconded the approval of the agenda.
  
3. Nelson moved and Ziegler seconded the approval of the September 5, 2012 minutes.
  
4. Superintendent Cheney led a discussion and received input on the following:
  - a. Final outline of Town Hall meetings.
  - b. Initial data to be included in a referendum brochure.  
The committee suggested a mail date around October 25<sup>th</sup>.
  - c. Review & revision of power point draft.
  - d. Consideration of a "District Report Card" relating to the Administrative buyout
  
6. Meeting adjourned at 9:20 a.m.