

The mission of the Frazee-Vergas Public School District, a leader in quality education is to provide and promote a secure and respectful educational environment which encourages the development of individual potential for life-long learning in a diversified society.

**Frazee-Vergas Public Schools, ISD 23
Frazee, Minnesota 56544
School Board Working Session
High School Media Center
Monday, November 23, 2009
6:00 PM**

11/20 H & S Cmt Mtg added to Mtgs; 11/24 Added Absence Report and Liberty

1. Call to Order by the School Board Chairperson
2. Pledge of Allegiance
3. Citizen & Delegation Requests
4. Recognition of Visitors and Guests
5. Adoption of the Agenda 3
6. Consider Consent Agenda 5
 - A. Adoption of the Minutes - November 9, 2009 7
 - B. LCSC Board of Directors Election 11
7. Communications Reports
 - A. Guests:
 1. Leadership Academy Students
 2. Liberty Business Systems 14
 - B. Staff:
 1. Mrs. Menz, Employee Leave Report 15
 2. Mrs. Thorp, Community Education Director - Community Education Report 16
 3. High School Special Education Staff 17
 - C. Administrative:
 1. Mr. Trautman, Activities Director - Fall Activities Report 18
 2. Mr. Koslofsky, Principal - Principal's Report
 - D. School Board:
 1. Chairperson, Dana Laine - MSBA Delegate Assembly Report
 2. Director, Don Thorp - MREA Conference Report
8. Discussion Items- No Action Required
 - A. 2009-2011 Negotiations Strategy-Closed Session as per MN Statute 13D.03
9. Meetings/Workshops
 - A. Health & Safety Committee Meeting, Wednesday, November 25, 7:45 a.m., High School Conference Room
 - B. Truth & Taxation Hearing, Monday, November 30, 6:00 p.m., High School Media Center
 - C. Open Forum, Monday, November 30, 7:00 p.m., High School Media Center

- D. Board Meet & Confer Session, Monday, December 7, 2009, 3:30 p.m.,
District Business Office
- E. Meet & Confer Meeting, Monday, December 7, 2009, 4:00 p.m., High School
Conference Room
- F. Regular School Board Meeting, December 14, 6:00 p.m., High School Media
Center
- G. FEA-School Board Negotiations, Tuesday, December 15, 2009, 8:30 a.m. -
4:00 p.m., High School Room 330
- H. School Board Working Session, December 28, 6:00 p.m. , High School
Media Center
- I. MSBA State Leadership Conference, January 13-15, Minneapolis Convention
Center

10. Adjournment of Meeting

*The agenda is tentative until approved by the school board. The agenda is subject to change without notice.

**The public may address the School Board in accordance with Policy 206 Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations

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**Frazee-Vergas Public Schools, ISD 23
Frazee, Minnesota 56544
School Board Working Session
High School Media Center
Monday, November 23, 2009**

***TENTATIVE AGENDA**

- 1.0 Call to Order by the School Board Chairperson
- 2.0 Citizen & Delegation Requests
 - 2.1 None
- 3.0 Recognition of Visitors and Guests
 - 3.1 None
- 4.0 Adoption of the Agenda D/A
- 5.0 Consider Consent Agenda D/A
 - 5.1 Adoption of the Minutes –November 9, 2009
 - 5.2 LCSC Board of Directors Election
- 6.0 Communications Reports
 - 6.1 Guests:
 - 6.1.1 Leadership Academy Students
 - 6.1.2 Liberty Business Systems
 - 6.2 Staff:
 - 6.2.1 Mrs. Menz, Business Manager-Employee Leave Report
 - 6.2.2 Mrs. Thorp, Community Education Director-Community Education Report
 - 6.2.3 High School Special Education Staff
 - 6.3 Administrative:
 - 6.3.1 Mr. Trautman, Activities Director-Fall Activities Report
 - 6.4 Board:
 - 6.4.1 Chairperson, Dana Laine-MSBA Delegate Assembly Report
 - 6.4.2 Director, Don Thorp-MREA Conference Report
- 7.0 Discussion Items- No Action Required D/A
 - 7.1 2009-2011 Negotiations Strategy-Closed Session as per MN Statute 13D.03
- 8.0 Meetings/Workshops
 - 8.1 Health & Safety Committee Meeting, Wednesday, November 25, 7:45 a.m., High School Conference Room
 - 8.2 Truth & Taxation Hearing, November 30, 6:00 p.m., High School Media Center
 - 8.3 Open Forum, November 30, 7:00 p.m., High School Media Center
 - 8.4 Board Meet & Confer Meeting, December 7, 3:30 p.m., High School Conference Room
 - 8.5 Meet & Confer Meeting, December 7, 4:00 p.m., High School Conference Room
 - 8.6 Regular School Board Meeting, December 14, 6:00 p.m. , High School Media Center

- 8.7 FEA- School Board Negotiations, Tuesday, December 15, 8:30 a.m. – 4:00 p.m., High School Room 330
- 8.8 School Board Working Session, December 28, 6:00 p.m. , High School Media Center
- 8.9 MSBA State Leadership Conference, January 13-15, Minneapolis Convention Center

9.0 Adjournment of Meeting

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Revised: Oct. 16, 11:48 a.m.

District Goals:

TENTATIVE

**Frazee-Vergas Public Schools, ISD 23
School Board Working Session
Background Information
November 23, 2009**

Please contact Board Chair Laine, Donna Mineer, Diane Menz, Amie Erickson, or myself with any questions or concerns.

BACKGROUND INFORMATION

CONSENT AGENDA ITEMS

ITEM 5.1 Topic: Minutes

Background: Minutes from the regular board meeting on November 9, 2009 are included in your board packet. If corrections to the minutes are necessary, please let me know at your earliest convenience.

Recommendation: Administration recommends Board approval.

ITEM 5.2 Topic: LCSC Board of Directors Election

Background: At the November 9 school board meeting the school board nominated director Keith Janu to the LCSC Board of Directors. Recommend voting for and submitting ballots for Keith Janu.

Recommendation: Administration recommends Board approval.

COMMUNICATION REPORTS

ITEM 6.1.1 Topic: Leadership Academy Students

Background: This is a new program designed to help develop leadership skills and pride in students. Members of the committee will inform the school board of program expectations.

ITEM 6.1.2 Topic: Liberty Business Systems

Background: Representative from Liberty Business Systems have been requested to give the school board a presentation to address the “printing” and “copying” concerns of the FEA. Liberty conducted a print and copy audit on the district and has been working with the district for two years and providing print and copy recommendations for maximum efficiency and effectiveness.

ITEM 6.2.1 Topic: Leave Report

Background: Mrs. Menz will provide the school board with a report on leaves. The leaves will be for a period of one month. This will help educate you on the variety and frequency of leaves taken by employees.

ITEM 6.2.2 Topic: Community Education

Background: Mrs. Thorp will provide the school board with the monthly community education report.

ITEM 6.2.3 Topic: High School Special Education Staff

Background: The high school special education department requested the opportunity to present special education to the school board.

ITEM 6.3.1 Topic: Fall Activities Report

Background: Mr. Trautman will give the school board a report on fall activities and the upcoming winter season.

CONSIDER ACTION ITEMS

ITEM 7.1 Topic: 2009-2011 Negotiations Strategy – Closed session as per MN Statute 13D.03

Background: Confidential

Recommendation: Administration recommends Board approval.

MEETING & WORKSHOP SCHEDULE – No Action Required

- 8.1 Health & Safety Committee Meeting, Wednesday, November 25, 7:45 a.m., High School Conference Room
- 8.2 Truth & Taxation Hearing, November 30, 6:00 p.m., High School Media Center
- 8.3 Open Forum, November 30, 7:00 p.m., High School Media Center
- 8.4 School Board Negotiations Strategy Closed Meeting, TBD., District Business Office
- 8.5 FEA-Board Negotiations, TBD., High School Conference Room
- 8.6 Meet & Confer Meeting, December 7, 4:00 p.m., High School Conference Room
- 8.7 Regular School Board Meeting, December 14, 6:00 p.m. , High School Media Center
- 8.8 School Board Working Session, December 28, 6:00 p.m. , High School Media Center
- 8.9 MSBA State Leadership Conference, January 13-15, Minneapolis Convention Center

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**SCHOOL BOARD MINUTES
November 9, 2009
BOARD OF EDUCATION
FRAZEE-VERGAS PUBLIC SCHOOLS ISD #23**

The Regular Meeting of the Board of Education of Frazee-Vergas Independent School District #23 was called to order by Chair Dana Laine on Monday, November 9, 2009 at 6:00 p.m. in the High School Media Center. Members in attendance were Dwight Cook, Nancy Dashner, Keith Janu, Steve Jepson, Dana Laine, Don Thorp and Rich Ziegler.

Present were Administrators: Superintendent Deron Stender, K-12 Principal Brian Koslofsky, Elementary Dean of Students Troy Haugen, Office Managers: Diane Menz and Donna Mineer. Media present was Frazee Forum Barbara Porter. Approximately 6 guests were present.

The Pledge of Allegiance was recited by board members and guests.

Chair Laine noted the following changes on the agenda:

- Add Consent Agenda item 3 under Personnel Actions as Approval of Licensed Employee Medical Leave Request
- Move Audit Report to Communications Reports, item C.

Motion Cook, second Thorp to approve the amended agenda. Motion carried.

CONSENT AGENDA

Chair Laine asked if any of the items on the Consent Agenda needed to be pulled for further discussion. Discussion followed. Motion Dashner, second Cook to approve the Consent Agenda which included the following items:

- Approved the adoption of the minutes from the October 26, 2009 regular board meeting;
- Approved the Treasurer's Report & Investments which included the following:

Investments Purchased /Deposits

MA Payment 10/13/09	\$1,486.93
MSDLAF Deposit 10/15/09	\$168,297.87
MSDLAF Deposit 10/30/09	\$211,698.46
MA Payment 10/27/09	\$4,758.73

Investments Matured/Withdrawals

UCB Check #370	\$90,000.00
UCB Check #371	\$3,600.00
MSDLAF check #1983	\$142,000.00
MSDLAF check #1984	\$242,000.00
MSDLAF check #110	\$81,700.00
MSDLAF check #1985	\$311,000.00
MSDLAF check #	\$136,000.00

- Approved the Check Summary Report:

A/P checks for 11/06/09	\$183,325.10
Payroll & Benefits	\$578,017.76
Anderson Bus Company	\$100,675.37
Nelson Auto Center	\$24,881.90
Grand Total	\$886,899.86

- Approved payment of the Anderson Bus transportation billing at the end of the month.
- Approved recommendations to hire the following staff:

Lynn Sisson	Long Term KG Substitute	\$173.41/day
Lynn Lueders	ECSE Special Education Para	\$10.10/hour

- Approved medical leave request for licensed employee.
- Approved school district enrollment options program applications.
- Approved the Employee Assistance Contract with Lakeland Mental Health Center.
- Acknowledged and accepted the following gifts with thanks to the respective donors:
Frazee Lions – \$500 (to Grid Iron Club)

Following discussion, the board voted unanimously to approve the Consent Agenda. Motion carried.

Communication Reports

Troy Haugen, Dean of Students:

- Reported November 9 enrollment at 493.
- Reported NWEA and STAR Literacy testing has been completed for grades 2-6.
- Reported DIBELS assessments have been completed for grades K-6.
- Shared Hornet Connection enrollment to be 70.
- Stated PT Conferences will be held November 12 and 13th.

Brian Koslofsky, K-12 Principal:

- Shared October students of the month:
 - Student of the Month nominations were:
 - 7th grade – Calvin Streeper, 8th grade – Josh Schermerhorn
 - 9th grade – Laura Pihlaja, 10th grade – Zach Ziegler
 - 11th grade – Brandon Van Watermulen, 12th grade – Kelsey Bauer
 - Students of the month chosen were:
 - 7th grade – Calvin Streeper
 - 9th grade – Laura Pihlaja
 - 11th grade – Brandon Van Watermulen
- Shared October “Got Caught” as Tony Teiken, Brett Gildersleeve, Shane Dahring, Hannah Keranen, Thomas Ohman, Jacob Galbrecht, Martin Thorp, Jenna Decker, Liz Golkowski, Collin Wurst, Jamie Ament, Chuck Gerving, Devon Denio, and Wyatt Nelson.
- Reported October 1 enrollment as 403.
- Presented the discipline reports. Discipline is down 34%.

Deron Stender, Superintendent:

- Reported November 2nd enrollment at 896.
- Updated board on on-line education time-line.

Brian Jacobson, Carlson Highland & Co, LLP - CPA:

- Shared District’s audit report for year ended June 30, 2009. Report was favorable.
- Commended Donna Mineer and Diane Menz for fiscal management.

Discussion Items

- Reviewed Labor Management Committee. Motion by Dashner, second by Thorp to partake in LMC training to utilize in Meet and Confer and Site Council, yet respectfully decline LMC process. Discussion followed. Roll call vote. Motion carried by 5-2 vote.
- Reviewed District Fleet Size. Discussion. Motion Jepson, second Thorp to forgo repair of brown van. Motion carried. District to forgo purchase of replacement eight-passenger vehicle at this time.
- Shared nomination of Keith Janu to Lakes Country Service Cooperative Board. Motion Dashner, second Cook to nominate Keith Janu to LCSC. Motion carried.
- Reviewed MREA Board of Directors and Legislative Action Committee Voting. Motion Dashner, second Thorp for board to cast votes for Deron Stender for MREA Administrator Representative, Dana Laine for MREA School Board Representative, and for Nancy Dashner, MREA At-Large Representative.

Meetings/Workshops

The mission of the Frazee-Vergas Public School District, a leader in quality education, is to provide and promote a secure and respectful educational environment which encourages the development of individual potential for life-long learning in a diversified society.

- School Board Negotiations Strategy Closed Meeting per MN Statute 13D.03, November 9, 5:00 p.m., District Business Office
- School Board Negotiations Strategy Closed Meeting per MN Statute 13D.03, November 16, 3:30 p.m., District Business Office
- FEA/School Board Negotiations Meeting, November 16, 5:00 p.m., HS Conference Room
- School Board Working Session, November 23, 6:00 p.m., High School Media Center
- Truth & Taxation Hearing, November 30, 6:00 p.m., High School Media Center
- School Board Open Forum, Monday, November 30, 7:00 p.m., High School Media Center
- School Board Meeting, December 14, 6:00 p.m., High School Media Center
- MSBA State Leadership Conference, January 13-15, Minneapolis Convention Center

Business Items

10.1 Approval of District's 2008-2009 Audit Report

Motion Cook, second Thorp to approve the 2008-2009 Frazee-Vergas School District Audit Report. Motion carried by unanimous vote.

10.2 Approval of Second and Final Reading of the Frazee-Vergas Mission Statement

Motion Dashner, second Cook to approve the second and final reading of the Frazee-Vergas Mission Statement. Motion carried by unanimous vote.

10.3 Approval of First Reading of Frazee-Vergas School District Policies

Motion Thorp, second Cook to approve the first reading of the following policies:

- 203.5 School Board Meeting Agenda
- 204 School Board Meeting Minutes
- 205 Open Meetings and Closed Meetings
- 206 Public Participation in School Board Meetings
- 208 Development, Adoption, and Implementation of Policies
- 210 Conflict of Interest-School Board Members
- 401 Equal Employment Opportunity
- 404 Employment Background Checks
- 404F Employment Background Checks Form
- 407 Employee Right to Know-Exposure to Hazardous Substances
- 409 Employee Publications, Instructional Materials, Inventions, and Creations
- 410 Family and Medical Leave Policy
- 412 Expense Reimbursement
- 419 Tobacco-Free Environment
- 420 Students and Employees with Communicable and Infectious Conditions
- 503 Student Attendance
- 515 Protection and Privacy of Pupil Records Form
- 515F Protection and Privacy of Pupil Records Form
- 521 Student Disability Nondiscrimination
- 521F Student Disability Nondiscrimination Form
- 524B ISD#23; Frazee-Vergas Public Schools Do(s) and Don't (s) for Information Technology Use
- 526 Hazing Prohibition
- 603 Curriculum Development
- 613 Graduation Requirements
- 615 Basic Standards Testing, Accommodations, Modifications, and Exemptions
- 616 School District System Accountability
- 618 Assessment of Standard Achievement
- 705 Investments
- 707 Transportation of Public School Students
- 708 Transportation of Nonpublic School Students

709 Student Transportation Safety Policy
709F Student Transportation Safety Policy Form
720 Vending Machines
802 Disposition of Obsolete Equipment and Material
805 Waste Reduction and Recycling
212 School Board Member Development
414F Mandated Reporting of Child Neglect or Abuse –Form
415 Mandated Reporting of Maltreatment of Vulnerable Adults
504 Student Dress and Appearance
509F Enrollment of Nonresident Students-Form
524 Internet Acceptable Use and Safety Policy
531 The Pledge of Allegiance
533 Wellness
609 Religion
614 School District Testing Plan and Procedure
617 School District Ensurance of Standards
619 Staff Development Standards
620 Credit for Learning
713 Student Activity Accounting
806 Crisis Management
806F Crises Management Form
904 Distribution of Materials on School Property by Nonschool Persons
906 Community Notification of Predatory Offenders

Motion carried by unanimous vote.

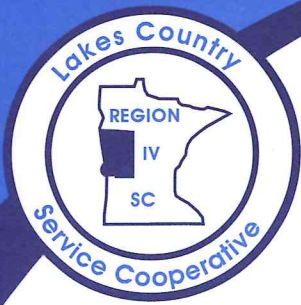
2009-2011 Negotiations Strategy-Closed Session as per MN Statute 13D.03

Cook asked if there were any concerns regarding negotiations. Being none, closed session was deemed unnecessary.

Adjournment

The meeting was adjourned at 6:52 p.m.

Clerk: _____



Lakes Country Service Cooperative

Jeremy Kovash, Executive Director

1001 E. Mount Faith | Fergus Falls, MN 56537

Phone: (218) 739-3273 | Fax: (218) 739-2459 | www.lcsc.org

NOV 13 2009

November 11, 2009

To: Superintendent of Schools
School Board Clerk

From: Jeremy Kovash, Executive Director

Re: LCSC Board Election

According to Service Cooperative legislation, LCSC is required to hold a Board of Directors Election. Enclosed please find the ballots for the Lakes Country Service Cooperative (LCSC) Board election along with resumes for each of the School Board candidates.

Board members will need to vote for one candidate, the candidate will fill one three-year term on the LCSC Board. The candidate receiving the greatest number of votes will fill the three-year term. Please have the board members vote at your next board meeting and return the ballots to Jessica Snyder. **Ballots must be postmarked no later than December 7, 2009.**

There should be enough ballots enclosed for each of your board members, however, if you need additional ballots please contact Jessica Snyder and she will send them out to you. **Photo copies are not acceptable.**

If you have any questions you may contact Jessica at 800-739-3273 or jsnyder@lcsc.org.

Thank you.

Service Cooperative Board of Directors

Chairperson • David Schornack, Perham
Mike Boen, Pelican Rapids - At Large
Barry Bergem, Battle Lake

Vice Chairperson • Norman Kolstad, Underwood
Supt. Scott Monson, Morris
Nancy Dashner, Frazee - Vergas

Clerk • Robert Block, Otter Tail County
Dr. Rachel Grieger, New York Mills
Dr. William Tomhave, Moorhead

Treasurer • Tom Kummrow, Fergus Falls
Supt. Philip Jensen, Hawley
Kathryn Ouren, Pelican Rapids
Hal Leland, Fergus Falls

AN EQUAL OPPORTUNITY EMPLOYER

Serving the Counties of: Becker • Clay • Douglas • Grant • Otter Tail • Pope • Stevens • Traverse • Wilkin

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CANDIDATE RESUMES

SCHOOL BOARD MEMBER POSITION

BARRY BERGEM Nominated by Battle Lake Public Schools, ISD #524 (Incumbent)

Experience: Barry Bergem has served on the Battle Lake School Board for the past twelve years and has served six years as board chair. He is currently serving on the Lakes Country Service Cooperative Board of Directors and also serves on the policy committee and the facilities committee.

Personal: Barry has served on numerous boards and has been involved with various community organizations which include board member of Faith Haven Camp, board member and past president of Eagle Lake Church, past church youth advisor, past president of Moorhead Chamber Ambassadors, past board member of Moorhead Area Chamber of Commerce, past president of Moorhead Optimist Club, former Lieutenant Governor of Dakotas, Minnesota, Manitoba District of Optimist International. Barry serves on the Clay County Collaborative Board and also serves as a speech judge and has chaperoned FFA trips. Barry has ten years of banking experience, and for the past 23 years he has worked for the credit card industry. Barry and his wife have five children and reside in the Battle Lake area.

KEITH JANU Nominated by Frazee-Vergas Public Schools, ISD #023

Experience: Keith Janu has served on the Frazee-Vergas School Board since 2008. Since that time he has held the position of School Board Clerk. He actively serves on the early childhood committee, building and grounds committee, and policy committee. Before being an elected official Keith was on the PACE committee (parents and community for education) and was instrumental in passing a \$1,000 ppu referendum. Keith effectively gained the respect and trust of the people to help lead the district in passing a critical referendum. Keith continues to demonstrate strong leadership skills and is recognized for his communication skills, honesty, integrity and a great work ethic.

Keith has completed three phases of training by MSBA and has attended the MSBA winter and summer conferences. Keith has also attended the MSBA fall delegate assemblies and MREA fall assemblies. Keith is an active board member and does his homework. Keith is a tremendous asset to the Frazee-Vergas School District and will diligently serve the members of LCSC.

Personal: Keith is a native and graduate of Frazee. He left Frazee to serve in the military before returning to live with his wife Beth. He has two children enrolled in the Frazee district. He is self employed; and owns and operates an adult foster care.

CAROL JUUL Nominated by Evansville Public Schools, ISD #208

Experience: Carol Juul has served on the Evansville Board of Education since 2005. Since that time she has held the position of Treasurer and most recently Vice Chair. Carol is currently serving as the Vice Chair of the United Way of Douglas & Pope Counties. As a member of the Alexandria Lakes Area Chamber of Commerce Education Committee from 2000-2003, Carol worked in the areas of: Career Exploration Day, Jr. Achievement & Summer Business Institute. From 1990-2000 Carol was a member of Business and Professional Women and was awarded the AAA Woman of the Year award in 2000.

Personal: In November Carol was named the President of Bremer Bank in Fergus Falls. Carol resides in Evansville with her husband and 3 boys.

Lakes Country Service Cooperative
1001 E. Mt. Faith Ave
Fergus Falls, MN 56537

2009 SCHOOL ELECTION BALLOT
Vote for one (1) candidate

You are voting for one (1) three-year term. Term will run from January 1, 2010-December 31, 2012.

Please mark the box next to one (1) candidate.

- Barry Bergem
- Carol Juul
- Keith Janu
- _____

Return ballots to Lakes Country Service Cooperative, attn: Jessica Snyder, Human Resource Generalist, by **December 7, 2009**.

Jeremy Kovash, Executive Director

Current Costs For:
Fraze Vergas Schools



3429 Interstate Blvd · Fargo, ND · 58103
 701-241-8504 (p) 701-241-8541 (f)

Current Equipment

Xerox Phaser 3600 *18 Desktop Printers*



<i>Average Volume</i>	24,000
<i>Average CPP</i>	\$0.0194
<i>Monthly Cost</i>	\$464.42
<i>5 year cost</i>	\$27,865.20

Volume redirected to:

Lanier 907ex *90 ppm copier with print/scan system*

<i>Average Volume</i>	24,000
<i>Average CPP</i>	\$0.0042
<i>Monthly Cost</i>	\$100.80
<i>5 year cost</i>	\$6,048.00

Please contact me with any questions you may have. I appreciate your interest in Liberty Business Systems, Inc. and our products and we look forward to servicing your account.



Cordially,

Tom Weber
 Account Manager

This information is strictly confidential

November 2009 Absence Report (Activity 10-21-09 thru 11-20-09)										
Group	Sick Leave	Eme. Leave	Dep. Care	Total S.L.	Personal Leave	Duty Related/ Wkshp	Vacation	Total Days Missed	Total Work Days	Percent Missed
FEA (74.65 FTE)	21.7900	1.5000	19.2500	42.5400 (Days)	67.25 (hours)	22.83 (days)		74.98	1716.95	4.367%
MSEA (45 members)	131.5000	2.0000	71.0000	204.5000 (Hours)	34.50 (hours)	0 (days)		35.41	945	3.747%
AFSCME (6 members)	20.0000	0.0000	0.0000	20.0000 (Hours)	0.00 (hours)	0 (days)	44 (hours)	8.00	138	5.797%
Independent (12 members)	24.0000	0.0000	0.0000	24.0000 (Hours)	0.00 (hours)	2.5 (days)	56 (hours)	12.50	276	4.529%
NOTES:										
Sick leave for FEA is in days, while their personal leave is in hours.										
MSEA & AFSCME sick leave, personal leave and vacation is in hours.										
Emergency leave and Dependent care are both part of sick leave and are deducted from accrued sick leave.										

Early Childhood Family Education

- ECFE Coordinator Karrie Schultz arranged this afternoon's **legislator/parent forum**.
- ECFE is adding an additional "special" this season through partnering with the Frazee Area Community Club to add early childhood activities to **Santa Day in Frazee** (Dec. 12). This type of partnership has worked for the corresponding Vergas event for a number of years.
- Parents from our ECFE room are designing and setting up a display themed "**Children Shape the Future**" for **Frazee's Festival of Trees** (Nov. 27-29 and Dec. 4-6.) The tree décor will include lists of consumable items which can be donated for early childhood programming needs.
- Planning is underway for Spring activities, including a PBS literacy grant application which would fund an event for children age 0-8 and their families. This event, featuring Clifford the Big Red Dog, would provide great activities, a snack, and books as the early childhood component for a Community-wide Read.

Community Education

Fall Session:

Early- to mid-November programming included crafting sessions, Pilates exercise, Steve Carlson's two-night Kennedy series, blood screening (57 participants), the beginning of the Student Driver Education classroom session (15 participants; 20 days of class), 8-Hour Defensive Driving (18 participants), and a second round of CPR/First Aid Classes as well as the beginning of a four-week set for guitar, piano and voice lessons.

For December, ECFE and Community Education will co-market a **holiday series** including the two Santa Days in Vergas and Frazee, a Christmas Card Creation Clinic on Dec. 10, a Kids' Holiday Cookie Decorating session at the Palace Café on Dec. 15, and the Dec. 20 theater trip to *Church Basement Ladies: Away in the Basement*.

The school musical *The All Night Strut* ran November 13, 14 and 15. Community Education provides funding for this project, with this year's show including four lead players, an adult 4-person band, as well as dancers/servers and crew members. About 200 people attended over the three-day weekend.

Spring Session:

Several theater trips (*Mama Mia* in the Twin Cities and *A Funny Thing Happened on the Way to the Forum* at NDSU) are already being planned and pre-marketed.

Blood Screening will take place in May (date to be determined).

Spring sessions are well into the planning/scheduling phase.

Other

The November Community Luncheon was cancelled due to the date coinciding with Veterans Day activities. The next luncheon will be **Dec. 9 at 12:30 p.m.** with entertainment provided by elementary music students.

Forward Frazee continues its meetings on the third Friday monthly, with the fall schedule alternating locations throughout the community. Breakfasts are provided by grant funds. The next meeting is **Friday, December 18 at 7 a.m. at the Frazee Event Center**. (Please RSVP to Community Ed. if you are planning to attend.)

Community Education provides funding for after-school high school media center staffing. After Nov. 30, the schedule is changing to Monday-Thursday, from 3:30-4:15 p.m. (one additional day, slightly shorter hours.)

Presentation Info for Board Meeting (November 23rd)

Description/Qualifying of DCD program:

Intellectual Portion

Developmental Cognitive Disability (DCD) has 2 categories.

One is Mild to Moderate (DCD-MM)

- IQs between 50 to 70 (average IQ is 100)

Severe to Profound (DCD-SP)

- IQs that fall below 50

** These scores are obtained from specialized testing done at Frazee High School by the district psychologist (Bardie Skjonsberg) or at a site that parent's can choose and pay for on their own.

Adaptive Behavior Portion

DCD must have Adaptive Behavior testing.

**This test determines a person's ability to live more independently. Areas of Socialization, Self-Care, Home Living, Work Skills, and Recreation are scored by lengthy questionnaires completed by both parents/home guardians and teachers.

- scores should be below the 15% percentile from the average in order for DCD placement to occur.

Academic Portion

- tests are given every 3 years to determine progress is being made on an individual level for reading, math and written language.
- we use the standardized test of the Woodcock Johnson III has the basis for determining scores.

Current Numbers

- 15 students being serviced within the DCD room (DCD, OHD, SLD)
- Serviced in math, English, life skills, and alternative science

MTAS testing

Typically my students do not take the MCA tests given by the state, but we have taken the Minnesota Test of Academic Skills (MTAS) that is geared toward students who would not generally take the MCA due to current academic levels. The MTAS scores reading, math and science for the grades that would normally be tested using the MCAs.

Additional Facts:

- **Monitor/assist with 19 classes outside the DCD room**
- **4 paraprofessionals go to classes outside the DCD room to assist with notes, modifications, and reading**

ACTIVITIES REPORT
For
FRAZEE-VERGAS SCHOOL BOARD
11-23-09

Presented by Activities Director: Dave Trautman

Contains:

- Fall Activities Report: Review of fall season.
- Winter Activities Report: Preview of winter activities.
- Officials Ratings for Volleyball and Football.

FALL ACTIVITIES

Note: Post-Season Reviews have been conducted in all fall activities with their respective head coaches.

Cross Country (Head Coach - Jason Sannes-Venhuizen): This year we had 11 boys and 6 girls on the team. They were a very young team and had some individual and team success in meets that were built for their age groups. We also hosted our first Cross Country meet for the first time in many years. It was held at Ike Fischer's farm and provided a rather unique course. Plans are in place to have it there again next year. The district paid for the head coach position this year with all other funding coming from their Booster organization. Their Boosters paid for the Assistant Coach position which was filled by Sheila Johnson.

Volleyball (Head Coach – Jerry Bellefeuille): We had 50 volleyball players out in grades 7-12. We had 5 different teams competing at Varsity, JV, B and 8th & 7th grade levels. The volleyball fund (Boosters) supported the program by providing three junior high coaches to the program. This year's volleyball season struggled through some injuries and tough matches. They have a good nucleus coming back for next year.

Football (Head Coach – Jim Rader): We had 80 students out for football in grades 7-12. We had 4 different teams which were: Varsity, Junior Varsity (9& 10), 8th and 7th grades. The football fund and Gridiron Club supported the program by funding 4 Junior High coaching positions. Our varsity team finished with a very respectable record of 6-2 in the regular season.

Cheerleading (Advisor - Becky Matejka) : We had 5 girls involved with this program. This is a program that is totally funded by outside funding. Primarily it is all volunteer or they work to support themselves.

Officials Ratings for Schools: You will find two evaluations from the MSHSL regarding our schools ratings for Volleyball and Football. Overall we did quite well.

Musical: We had 6 students participate in this year's musical. They held three performances the second weekend in November. They performed the musical "The All Night Strut". Dave Christensen was the director. They tried a new format by setting the Commons up as a Dinner Theatre arrangement.

WINTER ACTIVITIES: PREVIEW

Dance Team: We have 33 students involved in the program. The Dance Team Boosters have hired two assistant coaches. I will be recommending that the district pay for the Assistant Dance Team position as they are the only activity that is funding an Assistant coach that also funds the JV/Junior High coaching staff. This would align us with the practice of the district funding the varsity program and maintain consistency within all our programs.

Gymnastics: We have 10 students involved in this program. The Boosters are funding this program with the exception of the head coach position which is paid by the district.

Boys Basketball: At the present time the boys' coaches feel that we will be able to field a Varsity, B-team, C-team and 7th & 8th grade program this year. If this were to happen the Boosters would need to fund two positions rather than one as they have in the past few years. Practice begins today.

Girls Basketball: We have 19 students out for grades 9-12 and we also have 18 girls out in grades 7 & 8. At this time we plan to have Varsity, B-team and 7th & 8th grade teams. The Booster Club is funding one junior high coach.

Wrestling: The Booster club is paying for a Junior High coaching position. Practice begins today.

Knowledge Bowl: Knowledge Bowl practice has just started and their first competition will be on 12-22-09. Their advisor is Olivia Hoff.

One Act Play: One Act will begin shortly. The play that they will be performing is called, "In the Tank". It is a play about two lobsters and the conflict that they have in determining their purpose. It is a comedy. Their director is Olivia Hoff.

FFA: We have 35 students involved in FFA. They are involved in various contests throughout the school year.

FOR YOUR INFORMATION

-Free Injury Evaluations: Dr. Tom Wilson has agreed to come in on Tuesday mornings and offer free evaluations for our student-athletes. He will be here every Tuesday beginning December 1st from 8:00am until 9:00am. This will be a very good training resource for our athletes and coaches.

-Fall Academic Awards: The MSHSL has a program that recognizes student academic achievement while participating in a MSHSL event. This program is for any student that participates in Varsity/JV or B team programs. The program is called "Spotlight on Scholarship" and each individual student is awarded a certificate if they maintain the following grade point average:

4.0 – 3.6 = Gold Certificate

3.0 – 3.59 = Silver Certificate

All of our programs together had a total of 25 Gold certificates and 26 Silver certificates. Each activity had a good percentage of their student-athletes receiving one of these certificates. Volleyball in particular had 24 out of 28 girls receive one or the other. Football had 18 out of 48 and also will receive a team plate for their total team GPA. Cross Country had 8 of their 17 athletes qualify for this certificate.

Overall this program exemplifies that our students do well while being involved in activities. They have to learn how to be organized and how to manage their studies and activities as well as learn the concept of time management.



Officials Ratings for Schools

The MSHSL asked for assistance from officials in order to provide feedback to our schools in regard to sportsmanship/behavior of coaches, players and spectators; as well as a rating on game personnel and site management. Individual game ratings and composite scores are provided to our schools and will provide incentives for our schools to deal with sportsmanship and behavior issues.

Ratings for Frazee High School FOOTBALL

Group	Average Score	5's (Best)	4's	3's	2's	1's
Spectators	4.43	3	4	0	0	0
Participants	4.43	3	4	0	0	0
Coaches	4.29	2	5	0	0	0
Site Management	4.5	2	2	0	0	0
Game Personnel (timer, PA, etc)	4.5	2	2	0	0	0
Comments:						
<ul style="list-style-type: none"> Coaching staff very professional, participants respectful, a pleasure to work with this school 						

Spectators, Participants and Coaches:

Excellent (5) - Sportsmanship and behavior were exemplary - absolutely no problems. This was an exceptional officiating experience.

Good (4) - Overall sportsmanship and behavior was very good. This was a pleasurable officiating experience.

Acceptable (3) - Sportsmanship and behavior was generally good. There were some minor problems. This was an average officiating experience

Needs Improvement (2) - There were several problems with sportsmanship and/or behavior. Improvement is needed. This was a disappointing officiating experience.

Unacceptable (1) - Sportsmanship and/or behavior was poor - there were issues that must be addressed. An MSHSL Incident Report Form has been filed. This was not an enjoyable officiating experience.

N/A - Not applicable

Site Management and Game Personnel:

Excellent (5) -- Welcomed by school staff, facilities for officials available and prepared, site management available & helpful throughout the contest. Game personnel well-prepared and knowledgeable; good communication.

Good (4) - Greeted by school staff, facilities for officials available, site management available when needed. Game personnel knowledgeable and cooperative.

Acceptable (3) - Greeted upon arrival, facilities available, but not prepared, site management present most of the time. Game personnel acceptable.

Needs Improvement (2) - Not greeted, facilities not prepared, site management not available or helpful. Game personnel not prepared - led to minor problems.

Unacceptable (1) - Not greeted, no facilities available, no site manager. Game personnel not prepared or available - problems with game personnel

NA - Not Applicable



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Ratings for Frazee High School VOLLEYBALL

Group	Average Score	5's (Best)	4's	3's	2's	1's
Spectators	4.08	2	10	1	0	0
Participants	4.15	2	11	0	0	0
Coaches	4.08	2	10	1	0	0
Site Management	4.17	1	5	0	0	0
Game Personnel (timer, PA, etc)	4.17	1	5	0	0	0
Comments:						
<ul style="list-style-type: none"> • Good conduct. 						

Spectators, Participants and Coaches:

Excellent (5) - Sportsmanship and behavior were exemplary - absolutely no problems. This was an exceptional officiating experience.

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