



Waverly Community Schools

Regular Meeting

Monday, November 8, 2010 7:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held November 8, 2010, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
- II. Special Presentations
- III. Correspondence - Secretary Mary Ann Martin
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. ***Approval of Minutes 3
- IX. Presentation of Reports
 - A. Finance & Personnel
 - 1. ***Recommendation to approve Report #10-23, Financial Recommendation 10
 - 2. ***Recommendation to approve Report #10-24, Summer Tax Collection Resolution 13
 - 3. Recommendation to approve Revised Report #10-25, Personnel Recommendations 16
 - B. Other
 - 1. Recommendation to approve Report #10-26, Resolution - The Waverly Way 17
 - 2. Recommendation to approve Report #10-27, Waverly Middle School Redesign Model and School Improvement Grant 20
- X. Superintendent's Report
- XI. Public Comment
- XII. Other Board Business
- XIII. Adjournment
- XIV. ***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
October 11, 2010**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 6:45 p.m. in Conference Room B of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President (arrived at 6:48 p.m.)
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee

Staff Present:

Dr. Debra L. Jones, Superintendent
Mrs. Jacklin Blodgett, Assistant Superintendent
Mrs. Dorothy Blackwell, Chief Academic Officer
Mr. Rob Spagnuolo, Chief Operations Officer

Purpose

The purpose of the meeting was a discussion of negotiations and a personnel issue.

Request for Closed Session

A motion was presented by Member Jones and supported by Member Martin. MOTION: The Board of Education go into closed session for the purpose of discussing negotiations and a personnel issue.

Roll call vote was taken. Motion carried, with all members present voting aye (Members Broughton, Martin, Brewer-Williams, Smith, Jones, and Knaggs). (Member Slocum was absent).

Return to open session

The Board returned to open session at 7:45 p.m.

Adjournment

The meeting adjourned at 7:47 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
October 11, 2010**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:55 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee

Staff Present:

Dr. Debra L. Jones, Superintendent
Mrs. Jacklin Blodgett, Assistant Superintendent
Mr. Rob Spagnuolo, Chief Operations Officer
Gretchen Mikula
Michelle Frederick
Heather Lewis
Mike Moreno
Vince Perkins
Dave Pike
LuAnn Stuible
Vicki Cameron
Patty Little
Beth D'Mello
Dan Pock
Rebecca Pease

Other:

Leslie McComb, Student Representative
Mary Jo White
Dave Percival
Amy Vich
Jill Thompson
Erin Lewis

Pledge

Member Jones led the pledge of allegiance to the flag.

President Broughton apologized for the late start of the meeting, stating district business demanded it.

Special Presentation

The staff spotlight featured recognition of middle school science teacher Vicki Cameron. Vicki was hired in October of 1985 as a part time art teacher at the Waverly Middle School. During this time, she was also a sub for the district. She has been a Department Chair for 7th Grade Basic Block at the Middle School. Vicki has also taught Life Skills, French, Summer School, Social Studies, Health and Science. She is known as a very encouraging teacher and is still excited about teaching. In her classroom, students are allowed to be expressive and creative as she has created a trusting and safe environment.

Special Presentation (cont.)

A video highlighting Mrs. Cameron's career at Waverly which included testimonials from staff and students, was shown. Dr. Debra Jones presented a plaque and certificate to Mrs. Cameron. Her name will also appear on a plaque which is displayed in the Administrative Center lobby.

Dr. Debra Jones presented the 2009-2010 Waverly Community Schools Annual Report to the Board of Education, as required by law.

Correspondence

None

Public Comment

None

Student Representative Report

Leslie McComb reported since the last Board meeting, students seem to be getting set for a great school year. The football team has won two of their four games, the last win being the Homecoming game. Homecoming was really fun and successful. The students seemed more involved in the spirit days, especially "superhero day". The parade was cool, we won the game, and the dance was a lot of fun.

Board Member Comment

Member Knaggs congratulated Mrs. Cameron on her recognition, noting his oldest daughter had her as a teacher last year. He congratulated the high school football team for winning the homecoming game and thanked Leslie for her report.

Member Martin stated Vicki Cameron was an important part of her three children's middle school education and congratulated her on her recognition. She reported she had the opportunity to attend the Academic Awards at the high school and it was a pleasure to see so many students receive awards. Member Martin said the Homecoming Parade was awesome and it was fun to see all the kids participating. The Homecoming Court was absolutely gorgeous, the band played wonderfully, and the football team was great. Member Martin congratulated King Ramadan Ahmeti and Queen Summer Chahin. Member Martin reported she had a friend who attended an open house at the Delta Fire Department who heard a compliment on how the middle school students were evacuated in an orderly and appropriate way when the fire department was recently called to the building. She thanked all who trained the students and staff in this evacuation procedure.

Member Slocum said he was sorry he missed the recent Academic Breakfast. He stated last weekend was the best football weekend forever for him. The Warriors, Spartans, and Lions all won and Alabama went down. Member Slocum acknowledged the great job Board Member Jones did announcing Waverly's Homecoming game.

Member Brewer-Williams thanked the Board and administration for their patience during her dad's illness. She said he lost his battle to cancer, but it did not rob him of his spirit. Member Brewer-Williams stated Homecoming was spectacular, with all the people behind the scenes making it a success. She attended the pep rally since her daughter was on the court. She expressed her gratitude to the principal and staff for their hard work. Member Brewer-Williams thanked Vicki Cameron for all she does for students and thanked her for all her help with the Jasmine Miles Foundation. Member Brewer-Williams stated she also attended the Academic Breakfast and she is pleased to see so many students doing well. She reported she read in a recent magazine that Waverly graduate Hannah Martin received a LAFCU Right to Education Award of \$2400.

Member Jones congratulated Vicki Cameron on her fine achievements during her tenure in the Waverly Community Schools. He reported the Delta Waverly Bookie Event will be held on October 26th at Reno's

Board Member Comment (cont.)

West. This event is a fundraiser with proceeds going to the Delta Township Library. He asked Board members to step up and volunteer their services and noted Superintendent Jones is going to be a celebrity server. Member Jones also reported Silver Bells in the City is Friday, November 19th from 5:00 to 10:00 p.m. He noted the Waverly Reflections and band always participate as do many Waverly families.

Member Broughton congratulated Vicki Cameron, noting both of his boys had Vicki as a teacher. He said Ms. Cameron is representative of the district's great teachers.

Adoption of Agenda

A motion was presented by Member Slocum and supported by Member Jones. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES –7; NAYS – 0.

******Approval of Minutes***

The minutes of the regular meeting of September 27, 2010 were approved as presented.

Instructional Report – Waverly Middle School – For Information

Heather Lewis, Waverly Middle School teacher, presented an overview of GoogleDocs, part of the Google Application Suite. These applications are free for our students and provide ways to learn technology without spending money on expensive programs.

******Financial Recommendation – Report #10-20 – For Action***

The treasurer's report was approved as presented.

Acceptance of 2009-2010 Audit Report – Report #10-21 – For Action

A motion was presented by Member Brewer-Williams and supported by Member Martin. MOTION: The Board of Education approve and accept the annual audit report from Plante & Moran, PLLC for the 2009-2010 fiscal year in order to comply with State and Federal regulations.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Personnel Recommendations – Report #10-22 Revised – For Action

A motion was presented by Member Jones and supported by Member Slocum. MOTION: The Board of Education approve the employment of Abigail Taylor, High School Special Education teacher; the employment of Deborah Whiting, Colt Lunch Assistant; the resignation of Amy Henry, High School English teacher; the resignation of Lindy Baynes, Colt Lunch Assistant; Extra-Curricular Schedule B Stipends; and the coaching assignment of David Pike, JV Football Assistant Coach.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Superintendent's Report

Dr. Jones reported Board Professional Development will be held on October 25th at the East Conference Center. Dr. Jones indicated the day will start at 7:30 a.m. with a legislative breakfast. Lunch will be a potluck.

Dr. Jones asked the Board who would be attending the Strategic Planning meetings on October 26 and 27 from 2:00-10:00 p.m. Member Knaggs indicated he would attend.

October 11, 2010

Superintendent's Report (cont.)

Dr. Jones informed the Board they need to determine who will be the delegate to the MASB conference delegate assembly on November 4th. Member Slocum said he would assume that role.

Public Comment

None

Other Board Business

Member Slocum provided an update from the MASB legislative committee of which he is a member.

Adjournment

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

***Consent Agenda

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
October 25, 2010**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:38 a.m. in the East Conference Center, 3131 W. Michigan Avenue, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mrs. Kim Smith, Vice Secretary-Treasurer (arrived at 8:35 a.m.)
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee (arrived at 8:40 a.m.)

Staff Present:

Dr. Debra L. Jones, Superintendent
Mrs. Jacklin Blodgett, Assistant Superintendent
Mrs. Dorothy Blackwell, Chief Academic Officer
Mr. Rob Spagnuolo, Chief Operations Officer
Mr. Al Momrik, Director of Technology
Mr. Eldon McGraw
Ms. Rebecca Pease

Others Present:

Representative Joan Baur
Representative Rick Jones
Mr. Kevin Harty, Thrun Law Firm

Purpose

The purpose of the meeting was a legislative breakfast to dialogue with legislators who represent our district, followed by Board Professional Development.

Recess

The meeting recessed at 8:33 a.m.

A meeting of the Board, Central Office Administrators, and Attorney Kevin Harty resumed at 8:39 a.m.

Motion to go to Closed Session

A motion was presented by Member Martin and supported by Member Slocum. MOTION: The Board of Education enter into closed session to discuss negotiations.

Roll call vote was taken, with all members present voting aye. VOTE: AYES – 6 (Members Broughton, Slocum, Martin, Brewer-Williams, Jones, and Knaggs). ABSENT (Member Smith).

Return to Open Session

The Board returned to open session at 9:08 a.m.

Staff arriving at 9:09 a.m.:

Mr. David Pike, Ms. Cassandra Hailey, Ms. Sonya Cornell, Mr. Dennis Farmer.

The Board discussed the 2009-2010 RtI report with Dorothy Blackwell and RtI coaches.

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October 25, 2010

Following this discussion, Dr. Jones and the Board met to discuss the Waverly Way resolution; coffee with the Superintendent; new initiatives; and calendar.

From 11:30 a.m. to 1:00 p.m., the superintendent, Board, Central Office Administrative Team, and principals (Peggy Baldwin, Shawn Talifarro, Vickie Tisdale, Mike Moreno, and Vince Perkins) met to discuss easing the stress and Waverly School System restructuring.

At 1:00 p.m., Dennis Farmer, Becky McQuillan, Tony Terranova, and Tracy Thomas joined the group to discuss expulsion procedures.

Adjournment

The meeting adjourned at 1:59 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
November 8, 2010**

Report #10-23

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated October 31, 2010 has been reviewed and it is recommended that the Report be approved. The cash balance as of September 30, 2010 was \$1,584,910.54. Receipts during October 2010 consist of current taxes and other revenues in the amount of \$4,099,179.58 less disbursements during October of \$2,600,988.62 left the district with a General Fund cash balance as of October 31, 2010 of \$3,083,101.50.

Waverly Community Schools
 Budget Status Report as of 10/31/10
 General Fund - Revenue Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
MAJOR CLASS 111 TOTALS	Property Tax Levy	9,090,352.00	3,752,980.34	5,337,371.66	58.71
MAJOR CLASS 119 TOTALS	Delinquent Taxes	40,000.00	8,520.30	31,479.70	78.70
MAJOR CLASS 131 TOTALS	Tuition	11,000.00	7,393.01	3,606.99	32.79
MAJOR CLASS 151 TOTALS	Interest On Investments	10,000.00	1,585.73	8,414.27	84.14
MAJOR CLASS 171 TOTALS	Athletic Revenue	163,043.00	40,022.18	123,020.82	75.45
MAJOR CLASS 191 TOTALS	Rental on Buildings	20,000.00	1,770.00	18,230.00	91.15
MAJOR CLASS 199 TOTALS	Miscellaneous	5,000.00	260.58	4,739.42	94.79
MAJOR CLASS 311 TOTALS	State Revenue	16,911,991.00	1,582,636.27	15,329,354.73	90.64
MAJOR CLASS 414 TOTALS	Federal Grants	629,359.00	1.00	629,358.00	100.00
MAJOR CLASS 417 TOTALS	Grants Through Intermediates	341,083.00	0.00	341,083.00	100.00
MAJOR CLASS 418 TOTALS	Unrestricted Flow Thru Grants	19,000.00	4,137.83	14,862.17	78.22
MAJOR CLASS 519 TOTALS	IISD Reimbursements	2,250,000.00	207,227.59	2,042,772.41	90.79
	Total For Revenues	29,490,828.00	5,606,534.83	23,884,293.17	80.99

Waverly Community Schools
Budget Status Report as of 10/31/10
General Fund - Expense Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
FUNCTION 111 TOTALS	Elementary	7,210,787.00	1,255,210.85	5,955,576.15	82.59
FUNCTION 112 TOTALS	Middle School	2,444,279.00	469,035.69	1,975,243.31	80.81
FUNCTION 113 TOTALS	High School	4,911,598.00	789,463.72	4,122,134.28	83.93
FUNCTION 119 TOTALS	Summer School	3,000.00	372.88	2,627.12	87.57
FUNCTION 122 TOTALS	Special Education	3,266,087.00	554,256.05	2,711,830.95	83.03
FUNCTION 125 TOTALS	Compensatory Education	533,669.00	99,303.96	434,365.04	81.39
FUNCTION 199 TOTALS	Holding Account for Employee Benefits	10,000.00	0.00	10,000.00	100.00
FUNCTION 212 TOTALS	Guidance Services	615,873.00	108,760.61	507,112.39	82.34
FUNCTION 215 TOTALS	Speech Pathology & Audiology	581,508.00	103,236.70	478,271.30	82.25
FUNCTION 216 TOTALS	Social Work Services	564,441.00	102,733.75	461,707.25	81.80
FUNCTION 218 TOTALS	Teacher Consultant	300,899.00	53,738.07	247,160.93	82.14
FUNCTION 219 TOTALS	Other Pupil Services	41,662.00	29,358.93	12,303.07	29.53
FUNCTION 221 TOTALS	Improvement of Instruction	706,376.00	66,582.73	639,793.27	90.57
FUNCTION 222 TOTALS	Educational Media Services	815,257.00	258,452.98	556,804.02	68.30
FUNCTION 226 TOTALS	Supervision & Direction	262,494.00	86,224.13	176,269.87	67.15
FUNCTION 231 TOTALS	Board of Education	63,343.00	39,648.06	23,694.94	37.41
FUNCTION 232 TOTALS	Executive Administration	348,637.00	139,375.57	209,261.43	60.02
FUNCTION 241 TOTALS	Office of the Principal	1,812,788.00	503,340.27	1,309,447.73	72.23
FUNCTION 249 TOTALS	Other School Administration	78,347.00	1,273.86	77,073.14	98.37
FUNCTION 252 TOTALS	Fiscal Services	355,912.00	136,544.77	219,367.23	61.64
FUNCTION 257 TOTALS	Internal Services	61,472.00	18,315.79	43,156.21	70.20
FUNCTION 259 TOTALS	Other Business Services	69,042.00	61,306.76	7,735.24	11.20
FUNCTION 261 TOTALS	Operating Building Services	3,278,695.00	1,055,002.59	2,223,692.41	67.82
FUNCTION 266 TOTALS	Security Services	81,712.00	15,063.45	66,648.55	81.57
FUNCTION 271 TOTALS	Pupil Transportation Services	817,898.00	192,598.22	625,299.78	76.45
FUNCTION 283 TOTALS	Staff/Personnel Services	232,381.00	62,359.35	170,021.65	73.17
FUNCTION 284 TOTALS	Information Management Services	195,186.00	99,571.01	95,614.99	48.99
FUNCTION 285 TOTALS	Other Central Services	434.00	(92.02)	526.02	121.20
FUNCTION 293 TOTALS	Athletic Activities	474,082.00	100,367.32	373,714.68	78.83
FUNCTION 299 TOTALS	Other Support Services	35,000.00	6,514.00	28,486.00	81.39
FUNCTION 331 TOTALS	Communication	14,206.00	13,925.40	280.60	1.98
FUNCTION 511 TOTALS	Equipment Loan Principal & Interest	156,435.00	156,421.63	13.37	0.01
FUNCTION 621 TOTALS	Child Care Support	150,000.00	30,000.00	120,000.00	80.00
Total for Expenses		30,493,500.00	6,608,267.08	23,885,232.92	78.33

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
November 8, 2010**

Report #10-24

FOR ACTION ***

Subject: **Summer Tax Collection Resolution**

Recommendation:

The Superintendent recommends the Board of Education adopt the Annual Summer Tax Resolution, invoking for 2011 its previously adopted, ongoing resolution imposing a summer tax levy of one-half (1/2) of school property taxes upon property located within the School District. A copy will be affixed to the official minutes of this meeting.

Statement of Purpose:

Adoption of the summer tax collection resolution will allow local units of government to collect summer property taxes for the District.

Budget Impact:

If the resolution is not adopted, the district will be unable to collect summer taxes. This would create cash flow problems and require borrowing to meet the district's financial obligations as well as added expense in interest and legal fees.

Historical Perspective:

By December 31st of each year, the school district is required to notify the various taxing authorities of the intention to request collection of summer taxes.

Through correspondence from the school district's legal counsel, it has been suggested that the district adopt a resolution to meet legal requirements of School Code Section 1613, more particularly, 1982 P.A. 333 (Summer Tax Collection Statute).

A Michigan Court of Appeals decision has been issued "...Where a school board has adopted an ongoing resolution establishing summer tax collection, the board is required each year, before January 1, to take official action invoking the previously adopted resolution to collect the summer tax levy by requesting each township and city to collect. The ongoing resolution eliminates the yearly need to publish notice of a public meeting to institute a summer tax levy...".

Discussion of Options:

The Board may adopt the resolution as presented or reject the resolution. If the resolution is rejected the District will only levy property taxes for the winter tax levy.

Rationale for Proposal:

It is necessary to adopt this resolution to allow for the collection of summer property taxes, which will aid the District in cash flow.

WAVERLY COMMUNITY SCHOOLS
ANNUAL SUMMER TAX RESOLUTION

Ingham, Eaton, and Clinton Counties, Michigan

A regular meeting of the Board of Education of said District was held at the Educational Services and Administrative Center, 515 Snow Road, Lansing, Michigan, in said District, on the 8th day of November 2010, at 7:30 o'clock p.m.

The meeting was called to order by President, John Broughton.

PRESENT: Members

ABSENT: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, this Board of Education by resolution of January 26, 1983, determined to impose a summer property tax levy to collect one-half (1/2) of school property taxes, including debt services, upon property located within the School District, beginning with 1983 and continuing from year to year until specifically revoked by the Board of Education.

NOW THEREFORE, BE IT RESOLVED THAT:

1. This Board of Education, pursuant to 1976 PA 451, as amended, hereby invokes for 2011 its previously adopted ongoing resolution imposing a summer tax levy of one-half (1/2) of school property taxes, including debt service, beginning with 1983, and continuing from year to year until specifically revoked by this Board of Education, and requests each city and/or township in which this District is located to collect those summer taxes.
2. The Superintendent or her designee is authorized and directed to forward to the governing body of each city and/or township in which this district is located, a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2011 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be sent so that the appropriate governing bodies receive them before January 1, 2011.
3. The Superintendent or her designee is authorized and directed to negotiate on behalf of this District, with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCLA 380.1611 or MCLA 380.1612. Any such property agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are and the same are hereby rescinded.

Ayes: Members

Nays: Members

Absent: Members

RESOLUTION DECLARED ADOPTED.

**Mary Ann Martin, Secretary
Waverly Community Schools
Board of Education**

The undersigned, duly qualified Secretary of the Board of Education of Waverly Community Schools of Lansing, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on November 8, 2010, the original of which is part of the Board's official minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

**Mary Ann Martin, Secretary
Waverly Community Schools
Board of Education**

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
November 8, 2010**

Report #10-25

Subject: Personnel Report

FOR ACTION

A. Resignation – NonCertified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Rob Spagnuolo	Chief Operations Officer	Personal	11/12/10

B. Employment – Non Certified

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Rosa Sczepanski	East Child Care Assistant	\$7.50	10/11/10

C. Resignation – NonCertified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Amy Greeley	Secretary to Chief Academic Officer and Chief Operations Officer	Personal	11/6/10
Cathleen Marsh	High School Attendance Secretary	Personal	11/12/10

D. Extra-Curricular 8.8 Stipends

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>	<u>Effective</u>
Kristen Hood	Colt Extended Learning & Community Outreach	\$400.25	2010-11 Sch. Yr.
Andrea Waddell	Colt Family Council Representative	\$400.25	2010-11 Sch. Yr.
Diana Oldham	Colt March is Reading Month Co-Chair	\$150	2010-11 Sch. Yr.
Andrea Waddell	Colt March is Reading Month Co-Chair	\$150	2010-11 Sch. Yr.
Jamie Holland	Colt March is Reading Month Co-Chair	\$150	2010-11 Sch. Yr.
Marilyn Hobrle	Colt March is Reading Month Co-Chair	\$150	2010-11 Sch. Yr.
Dani Gimm	Colt March is Reading Month Co-Chair	\$150	2010-11 Sch. Yr.
Karen Burgess	Colt Learning Enrichment Committee Co-Chair	\$215	2010-11 Sch. Yr.
Amanda Nemeth	Colt Learning Enrichment Committee Co-Chair	\$215	2010-11 Sch. Yr.
Leo Blundell	Colt Learning Enrichment Committee Co-Chair	\$215	2010-11 Sch. Yr.
Jamie Holland	Colt Sportsmanship Committee Co-Chair	\$216.50	2010-11 Sch. Yr.
Jodi Thelen	Colt Sportsmanship Committee Co-Chair	\$216.50	2010-11 Sch. Yr.
Jeff Hager	Colt Sportsmanship Committee Co-Chair	\$216.50	2010-11 Sch. Yr.
Leo Blundell	Colt Sportsmanship Committee Co-Chair	\$216.50	2010-11 Sch. Yr.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
November 8, 2010**

Report #10-26

FOR ACTION

Subject: **Resolution – The Waverly Way**

Recommendation:

The Superintendent recommends the Board of Education adopt the attached resolution demonstrating its support of audience decorum at district events, the Waverly Way.

Budget Impact:

Costs will be covered through existing line-item budgets.

Statement of Purpose/Issue:

To encourage individuals who attend Waverly events to support the students' efforts by modeling respect, responsibility, and caring while in attendance at those events. The posters will be posted both inside and directly outside areas in our school district where performances/assemblies are held.

Background Information/Historical Perspective:

The Character Clusters of caring, responsibility, respect, and honesty have been instilled in Waverly students since the adoption of the district's Strategic Plan. The Waverly Way is an additional opportunity to support the Character Clusters.

Discussion of Options/Alternatives:

The Board may adopt the resolution as presented, modify it, or reject it.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a life long learner, and contribute as a citizen of our global society.

RESOLUTION

Board of Education Commitment to the Waverly Way

Whereas, the Waverly Community Schools Board of Education recognizes the hard work of its students in preparing for performances to parents, community members, and others.

Whereas, students are eager to be recognized for their efforts and look forward to sharing these occasions with an audience.

Whereas, the Character Clusters of caring, responsibility, respect, and honesty have been instilled in Waverly students since the adoption of the District's Strategic Plan.

Whereas, the event is about the students, their families and guests.

Therefore, be it resolved that the Waverly Community Schools Board of Education supports the adoption of the Waverly Way for audience decorum at district events and encourages individuals to:

- Remain seated during performances;
- Refrain from disturbing others with any conversation;
- Be courteous. Turn off their cell phones;
- Clap for individuals only after solo performances;
- And hold applause to the end and refrain from yelling or using any type of noisemaker to draw individual attention to a participant.
- Model the character clusters of respect, responsibility and caring as an audience member.

The Waverly Way document will be posted at venues throughout the District and an adult will read the message prior to all Waverly events.

John Broughton, President

Kimberly Smith, Vice Secretary-Treasurer

Britt Slocum, Vice President

Calvin L. Jones, Trustee

Mary Ann Martin, Secretary

Michael Knaggs, Trustee

Fonda Brewer-Williams, Treasurer

Adopted: _____

THE WAVERLY WAY

Welcome to a Waverly Community Schools event! We appreciate your support. The students have worked very hard in preparation for this proceeding. They are eager to have you recognize their efforts and are looking forward to sharing this occasion with you.

In preparation we've discussed the importance of the audience attentiveness and display of appropriate behavior.

The Waverly Way is to

- *Remain seated during the performance;*
- *Refrain from disturbing others with any conversation;*
- *Be courteous. Turn off your cell phones;*
- *Clap for individuals only after solo performances;*
- *Hold any applause to the end and refrain from yelling out, whistling or using any type of noisemaker to draw individual attention to a participant.*

This event is about your child, the other students, their families and guests. Waverly Community Schools is the heart of the community. Let us join together in modeling the Waverly character clusters of respect, responsibility and caring.



**Waverly Community Schools
Board of Education
Regular Meeting
November 8, 2010**

Report #10-27

FOR ACTION

Subject: Waverly Middle School Redesign Model and School Improvement Grant

Recommendation:

The Superintendent recommends the Board of Education adopt the proposed redesign model and grant application for Waverly Middle School.

Statement of Purpose/Issue:

Waverly Middle School appeared on the 5% persistently lowest achieving school list in September 2010 based on a lack of student progress in the areas of math and reading. The Michigan Department of Education requires all schools listed to pick a reform model and create a plan for implementation in the 2011-2012 school year. Waverly Community Schools has chosen the “transformation” model from the four redesign options for implementation.

Budget Impact:

A required component of the reform model is an executable addendum that addresses financial incentives, extra compensation, and other contract language impacted by the reform model. A tentative agreement has been reached with the Waverly Education Association that will need ratification from the unit before November 16, 2010. Administrators will share the cost of the addendum at the Board meeting on Monday night.

Historical Perspective:

Waverly Middle School will implement the transformation model. The required components of the transformational model are listed in the chart below.

<u>Required SIG Criteria</u>	<u>Develop & Increase School Leader Effectiveness Waverly Middle School SIP</u>	<u>Source of Funding</u>
Replace the principal	Waverly Community School (WCS) District replaced the middle school principal for the 2010 school year. Mike Moreno is the new principal, he comes in with a successful academic record from Waverly East Intermediate. He will be leading the staff through the execution of the transformation model and work closely with IISD and the MDE.	General Fund & SIG Found in Reform model
Include student data in teacher/leader evaluation	The WCS Board of Education (BOE) and WEA (association) have collaborated on a new evaluation model that integrates student data and significant growth progress with state, district, and local assessments. Time will be set aside for administrators to evaluate teachers' professional goals as well as student performance. A financial incentive will be negotiated.	SIG & General Fund Found in Addendum

Evaluations designed with teacher/principal involvement	A new model for evaluation was created this year with input from the BOE, WEA, principals and current teaching staff. The new model is designed to meet the needs of proficient tenured staff, probationary staff, and tenure/non-tenured staff with IDP's through the method of goal setting, monthly observations and data discussions.	General Fund Found in Addendum
Remove leaders and staff who have not increased student achievement	The BOE and WEA have drafted an addendum to the contract to address staff members that are not proficient through evaluation.	General Fund Found in Addendum
Provide on-going job embedded staff development	Coaches will be hired to provide support for staff in the areas of reading, mathematics, and writing. In addition to IISD, staff will utilize expertise of Marazano's <u>Classrooms that Work</u> . Weekly professional development sessions will be conducted with the entire staff, focusing on student achievement. All instructional staff will receive training in Differentiated Instruction, Effective Instructional Strategies, Formative Assessment and specific supplemental programs to be integrated into our core instruction. Coaches and key instructional staff will research, select, receive training in and implement Tier 2 and Tier 3 interventions during PD. Staff will be trained on assistive and 21st Century technology purchased through the SIG. Staff will be trained using Google for Educators' products to help with communication, collaboration, and continuity. Staff will also receive training in scientific researched based intervention from the following: PALS, Rocket Math, Study Island, Word Problems Made Easy, 6 minute Fluency, READ 180, REWARDS, LIFT, Pennington Teaching, MIBLISI and ISD trainings.	General Fund & SIG Found in SIP Pages: 3-4 8-10 14-22 26-29 34-42
Implement financial incentives or career growth or flexible work conditions	The BOE and WEA are working on the ratification of an addendum to the contract. This will include a financial incentive with a satisfactory evaluation, a step increase, or stipend for staff above step 11. There have been six schedule B positions added to provide growth opportunities for staff.	General Fund & SIG Found in Addendum
<u>Permissible SIG Criteria</u>		
Provide additional compensation to attract and retain staff	Upon approval of the SIG grant money we will provide classroom technology equipment to attract and retain staff.	General Fund & SIG
Institute system for measuring changes in instructional practices that result from PD	Evaluations will be completed by staff after every professional development session. Teachers will record how PD impacts student growth during Data Day sessions.	SIG & Title II

<p>Ensure that school is not required to accept a teacher without the mutual consent of teacher & principal, regardless of seniority</p>	<p>The addendum includes a provision exempting teachers from contract seniority language with regards to teacher assignments. Current Middle School teachers will have the opportunity to recommit to the new Middle School transformation model as detailed in the SIG grant.</p>	<p>Found in Addendum Recommitment document</p>
<p><u>Required SIG Criteria</u></p>	<p><u>Comprehensive Instructional Reform Strategies</u></p>	
<p>Use data to identify and implement an instructional program that is research based and aligned from one grade to the next as well as with state standards</p>	<p>MS Staff has implemented Data Days. Teachers will have this set time throughout the year to scrutinize student data and collaborate to make educational decisions with regard to the curriculum. This will include scientifically based research, core curriculum, and intervention which are aligned to state standards. Flexible scheduling through the teaming model will be designed based on student data from progress monitoring. Academic planners will be used for all students to help with organization, time management and communication between school and home. This will allow for clarification of assignments and expectations. Reading, math and data coaches will be hired to support research-based instructional program implementation.</p> <p>Math teachers will meet to discuss curriculum alignment and development, review results of common assessments and collect data. Coaches and instructional staff will review 6th-8th grade MEAP results to identify potential areas in need of remediation. Staff in all content areas will implement direct vocabulary instruction and explicit comprehension strategies, supported by research in the text, <u>Improving Adolescent Literacy: Content Area Strategies at Work</u>. English teachers will create and implement a three tiered reading intervention program. Teacher training and purchase of professional texts including; <u>Teaching Reading to Black Adolescent Males</u>, and <u>Reading Don't Fix No Chevys</u>, will help to plan for our focus on the black male sub-group in the area of literacy.</p>	<p>SIG & Title II Found in SIP Pages: 2-4 6-7 9-10 11-12 15-16 19-21 22-25 26-28 30-38 AARA</p>
<p>Promote continuous use of student data to inform instruction and meet individual needs of students</p>	<p>At each Data Day, teachers will utilize strategic monitoring and progress monitoring to follow and adjust instruction to student needs (RTI model). Students will also be provided additional reading and math interventions during specific intervention times throughout the school day. We will use the AIMSWEB program to implement strategic and progress monitoring for students. Research has supported the importance of a Librarian to help support students; we plan to hire this full time position. We plan to sustain the Response to Intervention Coaches to maintain the Data Days structure at the Middle School.</p>	<p>SIG & Title II Found in SIP Pages: 19,31,36 10-11 AARA</p>

<u>Permissible SIG Criteria</u>		
Conduct reviews to ensure curriculum is implemented with fidelity and is impacting student achievement	At Data Days, staff will conduct reviews to ensure curriculum is implemented with fidelity and is impacting student achievement (RTI model). Rubrics will be designed to ensure fidelity of implementation of intervention strategies.	SIG & Title II
Implement a school wide RTI model	WCS is currently in year two of the RTI/MIBLISI grant for implementation of Response to Intervention. We will continue implementation. We plan to sustain the work of our existing RTI coaches by extending their positions.	SIG & Title II
Provide PD to teachers/principals on strategies to support students in least restrictive environment and ELL	The IISD will provide professional development for all staff on the new Learning Disabled Eligibility Guidelines. PD will be provided for staff regarding best practices for English Language Learners. Key concepts of SIOP training will be implemented by trained staff members. All instructional staff will attend a summer institute to work on strategies to support all students through an overview of SIP, team scheduling, team meetings, professional rounds, PLC's and universal screening. Staff will be provided compensation for attendance.	SIG & AARA, General Fund
Use and integrate technology-based interventions	Five members of the MS Staff have been selected to participate in the MI Champions Program offered by the Michigan Association for Computer Users in Learning (MACUL). This program is a two year endeavor which requires staff to attend two MACUL conferences on technology in education and complete an online course focusing on technology-based learning. These members will share their knowledge with the staff during PD throughout the year. After two years, another five teachers can apply for the next Cohort for the MI Champions Grant. In addition, READ180 by Scholastic will be purchased as a computer-based literacy support program with professional support from IISD. Staff will receive student response systems once training has been completed in using the technology for effective instruction. We will purchase document cameras, projectors, scanners, mobile slates and flip cameras for all core classrooms and instructional staff will be trained on assistive and 21st Century technology to enhance curriculum delivery, increase student response, collect data and engage learners.	SIG & General Fund
Increase rigor	All WMS students will take the ACT Explore test. We will also offer a Gifted and Talented program in the future.	SIG & ISD
Summer transition programs	We will offer a Summer Academy for students to increase achievement in math and reading. We will	SIG

	be providing students with a novel for a summer reading assignment.	
Increase grad rates through credit recovery, smaller learning communities, and other strategies	We will be planning an alternative middle school program, similar to Ombudsman, for students potentially at risk for dropping out. This will involve hiring a behavioral specialist for several programs including the Intensive Intervention (I2) program for at-risk students.	SIG
Establish early-warning systems to identify students who may be at risk of failure	The district-wide Data Days initiative will help insure students are on track with their learning K-12. We will hire a behavioral specialist to help monitor at risk students to prevent drop outs, and facilitate positive behavior at the Middle School.	SIG
<u>Required SIG Criteria</u>	<u>Increased Learning Time and Creating Community-Oriented Schools</u>	
Provide increased learning time	Pending the addendum, WMS will increase instructional time to at least 227+ hours by lengthening the school day, adding additional professional development, and a summer academy. An hourly rate will be paid for staff to create after-school programs for student enrichment. Additional compensation will be available to staff and administrators for increased instructional time if WMS is approved for the SIG. Staff will have additional time beyond the day to meet, document, and discuss the results of their use of professional learning communities. This time will also be used to accommodate the three tiered program. Some teachers, paraprofessionals and college level students will be available after school to provide extra instructional support needed as indicated by data.	General Funds & SIG Found in Addendum
Provide ongoing mechanisms for family and community engagement	WMS has an established Parent-Teacher Council and will continue to provide ongoing mechanisms for family and community engagement. We will facilitate Parent Skill Workshops to help promote relationships between parents and schools, while informing them of curriculum and student performance.	SIG Found in SIP: 5,8,11-14, 18, 25, 31, 33, 42
<u>Permissible SIG criteria</u>		
Partnering with parents and other organizations to create safe school environments that meet students' social, emotional, and health needs	WMS will continue implementing PALS (Peer Assistance and Leadership). WMS will hire a behavioral specialist for several programs, including an Intensive Intervention program. We will create materials for comprehensive services for students; this will be coordinated by the Social Worker and Behavior Specialist. Parent curriculum enrichment meetings will foster communication between the classroom teacher and the parent. These meetings,	SIG

	<p>which will include food and incentives, will be offered six times a year. Students will also be offered incentives for achievement, attendance, and participation in supplemental programs. WMS will implement the SPLASH (Shaping Positive Lifestyles & Attitudes through School Health) program, which will provide for quality health education and a physical education curriculum.</p>	
<p>Extending or restructuring the school day to add time for strategies that build relationships between students, faculty, and other school staff</p>	<p>The middle school has restructured to accommodate teams of core-curriculum teachers, with common students, intervention times, plan times and transition times. This creates a team of four core teachers, one elective teacher and one special education teacher per 135 students. Student planners will be used to extend communications with families daily.</p>	
<p>Implementing approaches to improve school climate and discipline</p>	<p>WMS will provide professional development for certified and non-certified staff on anti-bullying tactics, self-esteem and identification of the conflict cycle. MIBLISI positive behavior support professional development is being provided to the RTI leadership team through IISD. WMS will continue to look at ways to improve school climate with regards to scheduling (i.e. teams), staffing, and non-academic times (i.e. lunch). We will develop a library of professional books (i.e., <u>Teach Like a Champion, Motivating Students Who Don't Care...</u>) We will provide student planners to help students organize their time, understand expectations, and clarify assignments.</p>	<p>SIG</p>
<p><u>Required SIG Criteria</u></p>	<p><u>Providing Operational Flexibility and Sustained Support</u></p>	
<p>Provide operational flexibility to implement comprehensive approach to substantially increase student achievement and increase graduation rates</p>	<p>The new principal will have complete control and flexibility over operations, staffing and budget. Providing SIG funding is approved, WMS has created a three-year calendar for reform programming and implementation. All students will have opportunity for additional learning time to address student achievement and enrichment programs. All Waverly Middle School staff will participate in various professional development workshops and professional collaboration time. We will hire six positions for extracurricular activities for staff and students: Leadership Success Coaches, Student Services Coaches, and MS Family and Community Coordination.</p>	<p>SIG Found in Addendum</p>
<p>Ensure that school receives ongoing intensive Technical Assistance (TA) and related support from the LEA, SEA, or</p>	<p>Waverly Community Schools (LEA) in partnership with IISD (selected provider) will provide technical assistance and support for WMS staff. Upon approval of the SIG funds, we will be able to fully</p>	<p>SIG Found in Reform Model</p>

**designated external leader
partner or organization**

**implement the transformational model and address
the goals of WMS.**

Strategic Plan Reference:

Curriculum, Instruction & Assessment

We will continue our efforts to provide instruction and assessment that will prepare our students to meet or exceed state standards on all areas tested and demonstrate Waverly Essential Skills.