

INDEPENDENT SCHOOL DISTRICT #832
REGULAR MEETING – BOARD OF EDUCATION
Thursday, January 10, 2013 - 7:00 PM
Mahtomedi District Education Center - Community Room

Mission Statement - Mahtomedi Public Schools will ensure a rigorous and relevant education where: all learners are valued and supported, positive relationships are developed, and students are empowered to reach their full potential in a global society.

- AGENDA -

1. CALL TO ORDER BY TEMPORARY CHAIRPERSON
2. ROLL CALL OF ATTENDANCE
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE CONSENT AGENDA - See #15 for Consent Agenda Items
5. ORGANIZATIONAL MATTERS 5
 - A. Swearing In of School Board Members 6
 - B. Election of Chairperson
 - C. Election of Clerk/Vice Chair
 - D. Election of Treasurer
 - E. Salaries of Board Members and Officers (Review of Policy 202.1-School Board Compensation) 8
 - F. Consideration of Board Member Appointments for 2013 10
6. PRESENTATIONS/RECOGNITION
 - A. The Many Layers of a Successful Engineering Program
Presenter: Mary George
 - B. School Safety/Security
Presenter: Phil Belden
7. PUBLIC COMMENT
Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.
8. REPORT FROM STUDENT REPRESENTATIVE
 - A. Carly Perry, Student Representative
9. APPROVAL OF MINUTES
 - A. December 13, 2012 - Regular Meeting 12
10. DISCUSSION/INFORMATION ITEMS
 - A. Calendar of Events 17
 - B. Curriculum Review - World Language 19
Presenter: Lynn Mucciacciaro and Erica Ryan

C. Positive Behavior Intervention Strategies	20
Presenter: Tom Cappelen, Kathy Mackin, and Tamara Terman	
11. ACTION ITEMS	
A. Approval of Resolution Directing the Administration to Prepare Recommendations for Reductions in Programs and Positions and Reasons Therefor (2013-2014)	21
Presenter: Mark Larson	
B. Approval of Operating Practices	23
Presenter: Mark Larson	
C. Approval of Revised 2013 School Board Meeting Schedule	27
D. Approval of 2013-2014 and 2014-2015 School Calendars	29
12. SCHOOL BOARD COMMITTEE REPORTS	
A. Association of Metropolitan School Districts (AMSD) Board	
Presenter: Bob Donohoe	
B. Integration District: Educational Equity Alliance (EEA)	
Presenter: Mary Jo Deters	
C. Minnesota School Boards Association (MSBA) Legislative Liaison	
Presenter: Kevin Donovan	
D. Northeast Metro 916 Board	
Presenter: Judy Schwartz	
E. Other Items/Reports	
13. SUPERINTENDENT'S REPORT	
14. CLOSE MEETING	
A. Discussion of Current Wildwood Property Pursuant to Minnesota Statute 13D.05 Subd. 3(c)(3)	
15. OPEN MEETING	
16. ADJOURNMENT	
17. CONSENT AGENDA ITEMS (Items Approved Under #4)	
A. Approval to Pay Bills - Check No. 378393 to 378634 and 80003197 to 80003321	32
B. Approval of Wire Transfer Transactions	40
C. Approval of Revised FY 13 Integration Budget	41
D. Approval of Student Travel Request - Mahtomedi High School Choir Students to Costa Rica - March 8-18, 2013	47
E. Selection of Official School Publication: <i>White Bear Press</i>	49
F. Selection of Official School District Depositories: <i>Associated Bank Corp, MN Trust, PMA Financial Network Inc., Smith Barney, U. S. Bank of St. Paul, U. S. Bank of White Bear Lake, and designated depositories of the Minnesota School District Liquid Asset Fund</i>	

- G. Designation of Legal Counsel: *Karen Kepple at Northeast Metro 916; Larkin Hoffman; Ratwik, Roszak, and Maloney; and others as needed*
- H. Designation of Financial Advisor: *Springsted, Inc.*
- I. Approval of Resolution Providing Limited Authorization for Superintendent and Business Manager to Sign Contracts 50
- J. Approval of Resolution Relating to Authorization and Use of Facsimile Signatures by School District Officers 51
- K. Authorization to Approve and Pay Vendors before School Board Meetings and Use Wire Transfers
- L. Approval of Donations/Grants Totaling \$3,412
 - 1. From Pine Tree Orchards, Inc. to Mahtomedi High School Nordic Ski Program - \$1,000
 - 2. From Kramer-Berg American Legion Post 507 to Mahtomedi High School Choir Program - \$500
 - 3. From John and Jane Barkholtz to Mahtomedi High School Girls' Hockey Program - \$437
 - 4. From Gene and Laure Warner to Mahtomedi High School Girls' Hockey Program - \$355
 - 5. From Sylvia Maietta to Mahtomedi High School Girls' Hockey Program - \$300
 - 6. From John and Laura Springer to Mahtomedi High School Choir Program - \$300
 - 7. From Donald and Lisa Ambli to Mahtomedi High School Girls' Hockey Program - \$270
 - 8. From Mahtomedi Chiropractic Clinic to Mahtomedi High School Girls' Hockey Program - \$250
- M. Personnel
 - 1. Approval of Contracts and Work Agreements
 - a. Katie Marchant - Long-Term Substitute Second Grade - Wildwood Elementary School (12/17/12 to 1/31/13)
 - 2. Approval of Leaves of Absence
 - a. Katie Nestrud - Third Grade Teacher - O. H. Anderson Elementary School (2-26-13 to 4/26/13)
 - 3. Approval of Resignations/Retirements/Terminations
 - a. Christa Shores - Lunchroom Paraprofessional - O. H. Anderson Elementary School (12/14/12)

PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at mark.larson@mahtomedi.k12.mn.us or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during the Public Comment portion of the meeting. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive. Individuals will be recognized in the order received.
- Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: January 10, 2013

Agenda Item #5

TOPIC: Organizational Matters - This meeting is the annual organizational meeting for the school board.

5. A. Swearing In - Superintendent Mark Larson will swear in Mary Jo Deters, Judy Schwartz, and Steve Wolgamot.

5. B. Election of Chairperson - Current School Board Chair Cathy Dalton will call the meeting to order and lead through Items 5. B. Election of Chairperson. The person elected chair conducts the remainder of the school board meeting.

5. E. Salaries - Enclosed in the packet is salary information for school board members compiled by Northeast Metro 916 and a copy of current Policy 202.1-School Board Compensation. Policy 202.1 requires annual determination of compensation for school board members.

5. F. Board Member Appointments - By policy, the person elected Chairperson identifies the committees and appointments of the school board.

Submitted By:



Name

Superintendent of Schools

Title

Concurrence By:



Dr. Mark Larson

Superintendent of Schools

ADMINISTERING THE OATH OF OFFICE TO SCHOOL BOARD MEMBERS

Superintendent Larson will ask Mary Jo Deters, Judy Schwartz, and Steve Wolgamot to rise and will read the following:

It is an honor that you were elected/appointed to guide the education of our community's children. As you recite the oath of office, you assume a tremendous responsibility as a director of our school district with the duties empowered by the Minnesota Legislature. This power puts you and the other members of our school board in the position of being both morally and legally responsible for equitable, quality education of every student in the district.

In carrying out this responsibility, you will be asked to fulfill the roles of vision, structure, accountability, and advocacy. In providing vision, the board, with extensive participation of the community, envisions the community's educational future and then formulates the goals, defines the outcomes and sets the course for the public schools.

To achieve the vision, the board establishes a structure and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework.

Because as a board we must be accountable to the community, we must ensure a continuous assessment of student achievement and all conditions affecting the education of our children.

As board members, you serve as education's key advocate on behalf of students and our community schools to advance the vision for our schools.

Furthermore, we must strive to work together and with the superintendent and staff to lead the district toward fulfilling the vision we have created, fostering excellence for every student in the areas of academic skills and knowledge, citizenship and personal development.

Having signed the acceptance of office and oath of office, will you please publicly affirm your commitment.

Please raise your right hand and repeat after me ...

I HEREBY ACCEPT THE OFFICE OF SCHOOL BOARD MEMBER OF INDEPENDENT SCHOOL DISTRICT No. 832 FOR A TERM BEGINNING THE FIRST MONDAY IN JANUARY, 2013, AND EXPIRING THE FIRST MONDAY IN JANUARY 2017.

I SWEAR/AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND OF THIS STATE, AND THAT I WILL DISCHARGE FAITHFULLY THE DUTIES OF THE OFFICE OF SCHOOL BOARD MEMBER OF INDEPENDENT SCHOOL DISTRICT No.832 TO THE BEST OF MY JUDGMENT AND ABILITY.

At this time the superintendent should shake hands with the new member(s) and perhaps allow an opportunity for pictures to be taken.



202.1 - SCHOOL BOARD COMPENSATION

I. The School Board and its officers shall be compensated as follows:

- Compensation shall be chair \$5,000; clerk/vice chair \$4,400; treasurer \$4,400, and other members \$4,400. (The school board decreased their compensation in 2010. They chose to be paid at the same rate as the school board members in the Stillwater School District. This was based on the 2009/2009-2010 School Board Compensation document provided by the Northeast Metro 916 Superintendent's Office.)
- The School Board members shall be paid in March, June, September, and December and shall have the deductions withheld required by law.

II. School Board members are eligible for reimbursement of expenses directly related to fulfilling a Board member's official responsibilities. Reimbursed expenses normally include:

- Mileage to and from School Board members homes to school district seminars and meetings. Board members will not be reimbursed for mileage to and from regularly scheduled school board meetings or to and from school district events. Parking and other required transportation will also be reimbursed at rates established by the Board.
- Meals required in conjunction with official school board activities and duties will be up to the per diem established by the School Board.

III. Requests for reimbursement are submitted to the Superintendent for review. Reimbursement will occur through normal payment processing procedures after approval by the School Board.

ADOPTED – September 8, 1994

REVISED – January 12, 1995; January 11, 1996; January 13, 2000; January 11, 2001; January 10, 2002; January 12, 2006; January 11, 2007; January 10, 2008; January 7, 2010

2012/2012-13 SCHOOL BOARD COMPENSATION							
DISTRICT	Chairperson	V-Chairperson	Clerk	Treasurer	Directors	Prescheduled Meetings Per Year	Additional Meetings
<u>Centennial</u>	\$5,342	\$4,773	\$5,114	\$4,773	\$4,546	24	As needed
<u>Columbia Hts</u>	\$7,200	\$6,000	\$6,000	\$6,000	\$6,000	22	12
<u>Spring Lk Pk</u>	\$5,400	\$5,000	\$5,400	\$5,400	\$5,000	19	As needed
<u>Mounds View</u>	\$7,000	\$6,800	\$6,500	\$6,500	\$6,500	27	As needed
<u>NSP-M-Oakd</u>	\$6,200	\$5,700	\$5,700	\$5,700	\$5,700	21	12
<u>Roseville</u>	\$6,240	\$4,960	\$4,960	\$4,960	\$4,960	23	10
<u>White Bear Lk</u>	\$4,900	\$4,700	\$4,900	\$4,700	\$4,500	22	As needed
<u>Mahtomedi</u>	\$5,000	-	\$4,400	\$4,400	\$4,400	21	As needed
<u>So Wash Cty</u>	\$4,800	\$4,800	\$4,800	\$4,800	\$4,800	24	As needed
<u>Stillwater</u>	\$5,000	\$4,400	\$4,400	\$4,400	\$4,400	22 Business	22 Wk Sessions
<u>NE Metro 916</u>	\$5,700	\$5,100	\$5,200	\$5,100	\$5,000	12	As needed
Average	\$5,707	\$5,223	\$5,216	\$5,158	\$5,073	22	14
Average without highest and lowest	\$5,642	\$5,129	\$5,164	\$5,093	\$4,990		
NOTES:							
1. Averages do not include expense reimbursements							
12/18/2012							

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SCHOOL BOARD ORGANIZATIONAL MEETING

ELECTION OF OFFICERS

<u>OFFICE</u>	<u>PURPOSE</u>	<u>2012</u>	<u>2013</u>
Chairperson	The Chairperson presides at all meetings of the school board, countersigns all orders upon the Treasurer for claims allowed by the board, represents the school district in all actions, and performs all of the duties usually incumbent on such officer.	Cathy Dalton	_____
Clerk/Vice Chair	The Clerk keeps records of all meetings of the school board, oversees all elections conducted by the district, and files a report on or before October 15 of each year of the revenues, expenditures, and balances in each fund for the preceding fiscal year. / The Vice Chair shall perform the duties of the chair in the event of the chair's temporary absence.	Mary Jo Deters	_____
Treasurer	The Treasurer shall deposit the funds of the school district in the official depository, make all reports that may be called for by the school board, and performs all of the duties usually incumbent on such officer.	Robert Donohoe	_____

COMMITTEE APPOINTMENTS

<u>COMMITTEE</u>	<u>PURPOSE</u>	<u>2012</u>	<u>2013</u>
Facilities Committee	The purpose of the Facilities Committee is to assist the school board and administration to achieve safe, clean, well-maintained, and attractive buildings and grounds. The committee will review and comment on proposed budgets for buildings and grounds, significant system or staffing changes, and proposed capital projects prior to final review or action by the board.	Cathy Dalton Mary Jo Deters Steven Wolgamot	_____ _____ _____
Finance Committee	The purpose of the Finance Committee is to assist the school board and administration with long-range planning related to district finance. The committee will work with the superintendent and director of business services and selected community members to identify long-range economic strategies and maintain district financial health.	Robert Donohoe Judith Schwartz Steven Wolgamot	_____ _____ _____
Personnel Committee	The purpose of the Personnel Committee is to assist the school board and administration to maintain a quality work force, resolve employee grievances, and negotiate individual and group employment contracts. This will be accomplished by providing parameters and guidance on contract negotiations, employee grievances, and reviewing significant changes in staffing or personnel policies prior to final review or action by the board.	Cathy Dalton Kevin Donovan, <i>chair</i> Judith Schwartz	_____ _____ _____

ADVISORY BOARD APPOINTMENTS

<u>ADVISORY BOARD</u>	<u>PURPOSE</u>	<u>2012</u>	<u>2013</u>
Association of Metropolitan School Districts (AMSD)	The Association of Metropolitan School Districts exists to represent member school districts in the legislative process and to initiate and support legislation in the best interests of public education, member school districts, students, and works to achieve funding equity.	Robert Donohoe Steven Wolgamot(A)	_____ _____ (A)
Minnesota School Boards Association (MSBA) Legislative Committee Liaison	During the legislative session, the Minnesota School Boards Association Legislative Liaisons will serve as the contact person for MSBA’s legislative effort. Legislative Liaisons should stay current on key education issues and provide reports to his/her board at each meeting during the legislative session.	Kevin Donovan Steven Wolgamot(A)	_____ _____ (A)
Minnesota State High School League (MSHSL)	This individual serves as the district representative for Minnesota State High School League matters in combination with the superintendent and serves as a voting member on specific policy issues.	Robert Donohoe Mary Jo Deters (A)	_____ _____ (A)

GOVERNING BOARD APPOINTMENTS

<u>GOVERNING BOARD</u>	<u>PURPOSE</u>	<u>2012</u>	<u>2013</u>
Integration District: Educational Equity Alliance	The integration district partnership with North St. Paul-Maplewood-Oakdale School District was formed to address the Minnesota Desegregation Law.	Mary Jo Deters Cathy Dalton (A)	_____ _____ (A)
Mahtomedi Area Educational Foundation (MAEF)	The mission of the Mahtomedi Area Educational Foundation is to recognize and develop the full potential of all people living and working within District 832 through teaching and learning.	Kevin Donovan Mark Larson, ex officio	_____ Mark Larson, ex officio
Metropolitan Educational Cooperative Service Unit (ECSU)	The Metropolitan Educational Cooperative Services Unit provides cost-effective, high-quality education-based services and programs to school district.	Cathy Dalton	_____ _____ (A)
Northeast Metro 916 Governing Board	Northeast Metropolitan Intermediate School District-916, in cooperation with member school districts, provides programs and services to students including secondary vocational, special education, telecommunications, and other low-incidence specialties.	Judith Schwartz Steven Wolgamot(A)	_____ _____ (A)
TIES Joint Board Rep	TIES is an education technology collaborative that offers cutting-edge school administration software, hardware, Internet services, and professional development designed by educators for education.	Robert Donohoe Cathy Dalton (A)	_____ _____ (A)

The following four committees will also be attended by school board members: Elementary PTO, Mahtomedi Middle School Parent Association (MMSPA), Mahtomedi High School Parent Communication Network/M Club, and Community Education Advisory Council-Kevin Donovan/Bob Donohoe (alternate).

Minutes of Regular Meeting

Board of Education Mahtomedi Public Schools

A **Regular** meeting of the Board of Education of the Mahtomedi Public Schools was held **Thursday, December 13, 2012**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 7:05 p.m. by Chair Cathy Dalton.

2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Mary Jo Deters; Bob Donohoe; Kevin Donovan; Judy Schwartz; Steve Wolgamot; Superintendent Mark Larson, ex officio; and Carly Perry, Student Representative.

3. APPROVAL OF THE AGENDA

Schwartz moved, Donovan seconded, approval of the agenda. Carried.

4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Chair Cathy Dalton noted the \$6,594 in donations to the school district and expressed the school board/district's formal thank you to those who donate to our schools. Schwartz moved, Donohoe seconded, approval of the actions recommended on the consent agenda. Carried.

5. PRESENTATIONS/RECOGNITION

A. Staff and Student Recognition

The following employees and students were recognized by the school board and administration:

TIES Exceptional Teacher: Anastasia Eldredge. Not Present: Judy Livingston.
Career and Technical Center Students of the Month: Derrick Barr and Samantha Nash.
Wildwood Lions Club Peace Poster Contest Winner: Camryn MacLean.
John Hopkins University Center for Talented Youth Talent Search: Stuart Wilkins

B. O. H. Anderson Elementary School

1. Forest Management

Julie McGraw, representing the OHA Nature Trail Committee, explained the upcoming forest management project and also spoke about past Nature Trail events.

2. Words Their Way

Principal Kirsten Bouwens and Q-Comp Coach Helen Edinger explained and showed examples of how OHA is using Words Their Way which is word study for phonics, vocabulary, and spelling instruction. They described the goals of word work/study, what word study is, developmental word knowledge, differentiated instruction, inventory feature guide, active exploration, and Words Their Way student achievement.

6. PUBLIC COMMENT

None.

7. REPORT FROM STUDENT REPRESENTATIVE

A. Carly Perry, Student Representative

School Board Student Representative Carly Perry reported on the following events at Mahtomedi High School: Thanksgiving food drive collected 1,073 pounds of food, Good Neighbor Club toy drive and bell ringing at front door, Parents' Night Out raised \$1,500 for hats and mittens for Jackson Elementary School, winter spirit week, and upcoming choir concert.

8. APPROVAL OF MINUTES

A. November 15, 2012 - Regular Meeting

Donovan moved, Donohoe seconded, approval of the minutes from the November 15, 2012, school board meeting. Carried.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Chair Cathy Dalton reviewed the calendar of events.

B. Facilities Update

Superintendent Mark Larson reviewed with the school board the construction project schedules for Mahtomedi High School and new Wildwood Elementary.

10. ACTION ITEMS

A. Truth-in-Taxation Presentation and Approval to Certify Levy for 2013

Denise Sundstrom, Director of Business Services, presented information regarding the proposed levy payable in 2013 and the tax impact for residents. The School Board adopts a proposed levy in September and adopts a final levy in December. The 2013 levy is proposed to decrease by \$904,254 or 7.73%. Wolgamot moved, Schwartz seconded, approval to certify the levy for 2013. Carried.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

Superintendent Mark Larson reported on the AMSD meeting which topics included the Grad Assessment Test and the legislative platform.

B. Integration District: Educational Equity Alliance (EEA)

School Board Clerk Mary Jo Deters reported on yesterday's MDCC and CCC meeting. The main topic was sustainability and what will be done if funding is discontinued after 2013. Deters recapped all that the integration funding is providing in Mahtomedi.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Director Kevin Donovan reported on the delegate assembly meetings and the upcoming Winter Conference where Mary Jo Deters will be presenting with Jeff Ledermann on Green Ribbon Schools. Also, Deters will be recognized on 100 hours or more of attendance at NSBA and MSBA sponsored meetings.

D. Northeast Metro 916 Board

No report.

E. Other Items/Reports

None.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the following: TIES conference, events at the schools, Kindergarten Dad's Day, Mahtomedi hosting a Tedx event, full-day preschool (more information in the upcoming *Globe*), and *District Administration* magazine article on the FABLAB.

13. ADJOURNMENT

Donovan moved, Donohoe seconded, adjournment. Meeting adjourned at 8:43 p.m. Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval to Pay Bills - Check No. 378022 to 378392 and 80003064 to 80003196

B. Approval of Wire Transfer Transactions

C. Approval of Donations/Grants Totaling \$6,594

1. From Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education Cross Country and Volleyball Programs - \$2,075
2. From Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education Senior Program - \$2,000
3. From Mahtomedi Soccer Association to Mahtomedi High School Girls' Soccer Program - \$1,399
4. From North Oaks Golf Club, Inc. to Mahtomedi High School Drama Club - \$700
5. From Peter and Debra Henry to Mahtomedi High School Girls' Soccer Program - \$420

D. Personnel

1. Approval of Contracts and Work Agreements

- a. Stephanie Douglas - Instructional Paraprofessional - Mahtomedi Middle School (11/28/12)
- b. Courtney Hatcher - Special Education Paraprofessional - Mahtomedi High School (1/2/13)
- c. Mahtomedi Principals' Association (2012-2014)
- d. Christa Shores - Lunchroom Paraprofessional - O. H. Anderson Elementary School (12/10/12)
- e. Teresa Stockwell - Long-Term Substitute Spanish Teacher - Mahtomedi Middle School (12/14/12 to 6/7/13)

2. Approval of Leaves of Absence

- a. Amy Albrecht - Math Teacher - Mahtomedi Middle School (2/12/13 to 5/6/13)
- b. Kimberly O'Connor - Data Assessment Coordinator - District Wide (2/6/13 to 5/3/13)

3. Approval of Resignations/Retirements/Terminations

- a. Joyce Roddy - Language Arts Teacher - Mahtomedi High School
(11/30/12)

MARY JO DETERS, CLERK

Public notice for solicitation of bids, requests for quotes, and requests for proposals are located on the ISD 832 website, www.mahtomedi.k12.mn.us.

CALENDAR OF EVENTS

JANUARY		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Wednesday, January 9</u>		
6:00 p.m.	Northeast Metro 916 School Board Meeting- <i>(Schwartz)</i>	Bellaire School, White Bear Lake
7:30 a.m.	MHS Parent Communication Network Meeting - <i>Registration Information & Graduation Requirements</i>	Black Box Theater
7:00 p.m.	MMS Play - <i>Around the World in 80 Days</i>	Black Box Theatre
<u>Thursday, January 10</u>		
6:00 p.m.	School Board Listening Session - <i>MHS Graduates College Ready</i>	District Education Center - Community Room
7:00 p.m.	School Board Meeting	District Education Center - Community Room
7:00 p.m.	MMS Play - <i>Around the World in 80 Days</i>	Black Box Theatre
<u>Friday, January 11</u>		
7:30-9:00 a.m.	AMSD Board of Directors Meeting- <i>(Donohoe)</i>	TIES Building, St. Paul
1:00-2:15 p.m.	MMSPA Meeting - <i>Text-etiquette 1001</i>	Mahtomedi Middle School - Room 123
<u>Saturday, January 12</u>		
2:00 & 7:00 p.m.	MMS Play - <i>Around the World in 80 Days</i>	Black Box Theatre
<u>Monday, January 14</u>		
6:00 p.m.	Zephyr "M" Club Meeting	Mahtomedi High School - Conference Room
7:00-8:30 p.m.	Parent Communication Network Meeting - <i>Registration Information & Graduation Requirements</i>	Mahtomedi High School - Choir Room
7:00 p.m.	MAEF Board of Trustees Meeting- <i>(Donovan)</i>	District Education Center - Community Room
<u>Wednesday, January 16</u>		
Noon	Adult Senior Community Lunch - <i>It's Magic</i>	District Education Center - Community Room
4:00-6:00 p.m.	Parent Special Education Meeting - <i>Transition</i>	Mahtomedi High School - Black Box Theater
<u>Thursday, January 17</u>		
7:00-8:30 p.m.	OHA Choir/World Music Concert	Chautauqua Fine Arts Center
<u>Thursday, January 17- Friday, January 18</u>		
	MSBA Leadership Conference	Minneapolis Convention Center
<u>Friday, January 18</u>		
	No School - Staff Development	
<u>Monday, January 21</u>		
	No School - Martin Luther King, Jr. Day	
<u>Tuesday, January 22</u>		
6:30-8:30 p.m.	Community Education Advisory Council Mtg.- <i>(Donovan)</i>	District Education Center - Board Room
<u>Thursday, January 24</u>		
6:30 p.m.	Elementary PTO - <i>Curriculum Updates/Reviews</i>	O. H. Anderson Elementary School - Flex Lab
7:00 p.m.	MMS Jazz Band Concert	Chautauqua Fine Arts Center
6:00 p.m.	School Board Facilities Committee Meeting	District Education Center - Board Room
7:00 p.m.	School Board Study Session	District Education Center - Community Room
<u>Monday, January 28</u>		
4:00-5:30 p.m.	Curriculum Advisory Committee Meeting - <i>2011-2012 Elementary World Languages</i>	OHA - Lynn Mucciacciaro's Classroom
<u>Tuesday, January 29</u>		
7:00 p.m.	8 th Grade/HS Symphonic Band Concert	Chautauqua Fine Arts Center

CALENDAR OF EVENTS

FEBRUARY		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Friday, February 1</u> 7:00 a.m.	AMSD Board of Directors Meeting	TIES Building, St. Paul
<u>Tuesday, February 5</u> 6:00 p.m.	Northeast Metro 916 School Board Meeting- (Schwartz)	Bellaire School, White Bear Lake
<u>Wednesday, February 6</u> Noon	Adult Senior Community Lunch - <i>Sharing and Giving with the Mahtomedi Area Preschoolers</i>	District Education Center - Community Room
<u>Thursday, February 7</u> 1:30 p.m. 6:00-9:00 p.m.	Fourth Grade Program MHS One-Act Play Performances	O. H. Anderson School - Large Gym Chautauqua Center & Black Box
<u>Friday, February 8</u> 7:30-9:00 a.m. 1:00-2:15 p.m. 1:30 p.m. 6:00-9:00 p.m.	City Leaders Meeting MMSPA Meeting - <i>Bully Prevention</i> Fourth Grade Program MHS One-Act Play Performances	District Education Center - Board Room Mahtomedi Middle School - Room 123 O. H. Anderson School - Large Gym Chautauqua Center & Black Box
<u>Saturday, February 9</u> 6:00-9:00 p.m.	MHS Once Act Play Performances	Chautauqua Center & Black Box
<u>Monday, February 11</u> 7:00 p.m. 6:00 p.m. 7:00-8:30 p.m.	MAEF Board of Trustees Meeting-(Donovan) Zephyr "M" Club Meeting MHS Parent Communication Network Meeting	District Education Center - Board Room Mahtomedi High School - Conference Room Mahtomedi High School - Room 1610
<u>Thursday, February 14</u> 7:00 p.m.	School Board Meeting	District Education Center - Community Room
<u>Monday, February 18</u>	No School - Presidents' Day Holiday	
<u>Tuesday, February 19</u> 7:30 p.m.	MHS Jazz Bands Concert	Chautauqua Fine Arts Center
<u>Wednesday, February 20</u> Noon	Adult Senior Community Lunch - <i>Linda & Norm Carlson Keynote Singers</i>	District Education Center - Community Room
<u>Friday, February 22</u>	No School - Staff Development/Conferences	
<u>Tuesday, February 26</u> 6:30-8:30 p.m.	Community Education Advisory Council Mtg.- (Donovan)	District Education Center - Board Room
<u>Thursday, February 28</u> 6:00 p.m. 7:00 p.m. 7:00 p.m.	School Board Personnel Committee Meeting School Board Study Session Mahtomedi Middle School Play - <i>The Little Mermaid</i>	District Education Center - Board Room District Education Center - Community Room Chautauqua Fine Arts Center

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: January 10, 2013

Agenda Item #10. B.

TOPIC: Curriculum Review - World Language

PURPOSE OF PRESENTATION: Update the Board on the changes that are happening in the K-5 Spanish Program.

ACTION RECOMMENDED: None.

Submitted By:

Concurrence By:

Lynne Viker and Beth Sneden



Name

Dr. Mark Larson
Superintendent of Schools

Director of Teaching & Learning & Support Services
and Professional Practice and Development Coordinator

Title

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: January 10, 2013

Agenda Item #10. C.

TOPIC: Positive Behavior Intervention Strategies

PURPOSE OF PRESENTATION: Tamera Terman, O. H. Anderson Elementary PBIS Specialist, and Tom Cappelen, Wildwood Elementary PBIS Specialist, will present a general overview of the Wildwood Elementary and O. H. Anderson Elementary positive behavior intervention program. The presentation will highlight programming that is proactively creating a positive climate and encouraging positive social and behavioral interactions for elementary students.

Kathy Mackin, Mahtomedi Middle School, will share programming that has been developed for 6th grade advisory. The programming focuses on positive peer interactions and acceptance of others.

ACTION RECOMMENDED: None.

Submitted By:

Bethany R. Sneden

Name

Professional Practice and Development
Coordinator

Title

Concurrence By:



Dr. Mark Larson

Superintendent of School

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: January 10, 2013

Agenda Item #11. A.

TOPIC: Resolution Directing the Administration to Prepare Recommendations for Reductions in Programs and Positions and Reasons Therefore

PURPOSE OF PRESENTATION: This is the resolution that is done annually in January in anticipation of spring budget reductions.

ACTION RECOMMENDED: Approval

Submitted By:

Mark Larson

Name

Superintendent of Schools

Title

Concurrence By:

Mark Larson

Dr. Mark Larson

Superintendent of Schools



Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION TO PREPARE
RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND
REASONS THEREFOR**

WHEREAS, the financial condition of the school district because of declining enrollment and corresponding state reductions in revenue dictate that the School Board may need to reduce expenditures for the 2013-2014 school year, and

WHEREAS, this reduction in expenditures may include discontinuance of positions and/or discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts may need be to terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 832, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to prepare recommendations for potential discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and prepare recommendations for the School Board for the potential discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof: _____, and the following voted against the same: _____, whereupon said resolution was declared duly passed and adopted.

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: January 10, 2013

Agenda Item #11. B.

TOPIC: Operating Practices

PURPOSE OF PRESENTATION: At the December Study Session, the Board reviews the Operating Practices and makes suggestions and changes. At the Organizational Meeting in January, the Board adopts the practices and follows them until they are re-examined.

Board members may, with the Chair's approval, request placing a specific practice(s) on the agenda at a future Board meeting with the purpose of re-examining at a time other than the December Study Session.

ACTION RECOMMENDED: The Board approve and adopt the Operating Practices as presented.

Submitted By:



Name

Superintendent of Schools

Title

Concurrence By:



Dr. Mark Larson

Superintendent of Schools

Mahtomedi School Board and Superintendent Leadership Team Operating Practices

"The following expectations have been developed and agreed upon to in order to provide structure to the operation of the School Board and to strengthen the relationship among School Board members and between the School Board and Superintendent:"

1. How we relate to one another (unity, conflict and decision making)

- Board members will relate to one another with honesty, integrity, and respect. Once a clear majority of the Board has agreed to a certain position and discussed it thoroughly, other Board members will not renew discussion of that topic provided that a full discussion and vote has taken place.
- Both Board unity and honest disagreement are legitimate and have their appropriate place (individual responsibility, member responsibility, chair responsibility).
- When a majority of the Board makes a decision, the minority members will respect majority rule and exemplify the standard, "I did not agree with this action, but I will respect and support the position of the Board."
- Board members and Superintendent will not criticize or second guess each other behind the scenes.
- Board members agree to devote time on an annual basis to review these norms/guiding principles (*review at the board's January organization meeting*).

2. How we communicate (boundaries, transparency, being informed)

- The Superintendent will respect the need for all Board members to have the same information that relates to issues coming before the Board.
- The Superintendent will provide written updates on a regular basis on issues of interest and concern affecting the school district.
- Board members will channel requests for information, reports, etc. through the Superintendent rather than directly to staff.
- All official communication between Board members and other school district staff will be channeled through the Superintendent, particularly if it relates to performance of school district employees (*Exception – thank you notes from board members to staff*).

3. How we govern (roles, responsibilities and expectations)

- It is agreed that the Board Chair and Superintendent will meet prior to each meeting so that he or she is fully prepared to run the meeting.
- Legal questions should be forwarded to the Superintendent who will contact an attorney for assistance.
- Board members will contact the Superintendent when they receive parental complaints rather than contacting the staff directly.
- All routine personnel recommendations will be approved unless the Superintendent is contacted in advance.
- Board members receiving complaints will encourage parents to follow channels (teacher, principal, superintendent, etc.) and avoid communicating the "I'll fix it" message.
- Board members will appropriately clarify their role; i.e. citizen, parent, or school board member in their interactions with teachers and other staff.
- Board members will set the general parameters for subcommittee and task force committee assignments
- Board members will notify building principals when visiting a building in their official capacity as a member of the Board.
- Board members will attempt to visit each building at least once per year.
- Board members who are not in attendance at assigned school board committee meetings are responsible for getting information discussed prior to any full school board meeting where the same issue may be discussed.
- Board members will focus on policy and board parameters and not on administrative/management activities.
- Board members will recognize and respect that their authority exists where a quorum of the Board meets and not as individuals.

4. How we conduct meetings (meeting protocol/process and participation)

- It is the Board Chair's responsibility to remind members, when necessary to limit discussions to the agenda.
- Board members may bring to the Board items they think are important policy issues. They begin this process by bringing the item to the attention of the Superintendent or the Board Chair who will then schedule the item for a future Board meeting. The Board Chair will be the "gatekeeper" for these issues. At the beginning of a meeting, the Board Chair will discuss what requests have been made and any decision about whether or not to add the item. If the Board Chair determines that an item will not be added to the agenda, the Board member who made that request can ask the Board for approval to add the item. If there is a "second" to the motion and a majority vote for the item, it will be added.
- Board members agree to prepare for discussions in advance and review the materials distributed in the packet before the meeting.
- Board members who disagree with recommendations in the addendum or need more information before making a decision will contact the Superintendent or School Board Chair prior to the meeting.
- The Board Chair will welcome visitors and make it clear at the beginning of the meeting how they can participate. Citizens in the audience can be recognized and comment from the podium at the beginning of the meeting during the "Public Comment" time period.
- Board members needing additional information about consent list recommendations or wishing to move items from the consent list will contact the Superintendent or Board Chair before the meeting.
- An agenda, addendum, and background material for each board meeting will be provided the Friday before each meeting. Additional items may be added at a later date, as needed.
- "No surprises" is an important management standard in regard to public board meetings and is a shared responsibility of the Superintendent and individual Board members.

CREATED - August 2010
ADOPTED - January 13, 2011

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: January 10, 2013

Agenda Item #11. C.

TOPIC: Revised 2013 School Board Meeting Schedule

PURPOSE OF PRESENTATION: A couple of changes have been made to the 2013 school board meeting schedule that was adopted last July.

- The March 14 regular school board meeting has been moved back to March 7 due to Spring Break.
- A Dinner Session has been added on May 23 at 5:45 p.m. prior to the Study Session.
- School Board Committee meetings have also been scheduled.

ACTION RECOMMENDED: Approval.

Submitted By:

Mark Larson

Name

Superintendent of Schools

Title

Concurrence By:

Mark Larson

Dr. Mark Larson
Superintendent of Schools



SCHOOL BOARD MEETING SCHEDULE - 2013				
Day	Date	Time	Type	Location
Thursday	January 10	6:00 p.m.	Listening Session	DEC - Community Room
Thursday	January 24	7:00 p.m.	Regular Meeting	DEC - Community Room
		6:00 p.m.	Facilities Committee	DEC - Board Room
		7:00 p.m.	Study Session	DEC - Community Room
Thursday	February 14	7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	February 28	6:00 p.m.	Personnel Committee	DEC - Board Room
		7:00 p.m.	Study Session	DEC - Community Room
Thursday	March 7	7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	March 28	6:00 p.m.	Finance Committee	DEC - Board Room
		7:00 p.m.	Study Session	DEC - Community Room
Thursday	April 11	7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	April 25	6:00 p.m.	Facilities Committee	DEC - Board Room
		7:00 p.m.	Study Session	DEC - Community Room
Thursday	May 9	7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	May 23	5:45 p.m.	Dinner Session	DEC - Board Room
		7:00 p.m.	Study Session	DEC - Community Room
Thursday	June 13	7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	June 27	6:00 p.m.	Personnel Committee	DEC - Board Room
		7:00 p.m.	Study Session	DEC - Community Room
Thursday	July 11	7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	August 8	7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	August 22	7:00 p.m.	Study Session	DEC - Community Room
Thursday	September 12	7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	September 26	6:00 p.m.	Finance Committee	DEC - Board Room
		7:00 p.m.	Study Session	DEC - Community Room
Thursday	October 10	7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	October 24	6:00 p.m.	Finance Committee	DEC - Board Room
		7:00 p.m.	Study Session	DEC - Community Room
Thursday	November 14	7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	December 12	5:45 p.m.	Dinner Session	DEC - Board Room
		7:00 p.m.	Regular Meeting	DEC - Community Room

Additional meetings will be scheduled as needed.

The District Education Center (DEC) is located at: 1520 Mahtomedi Avenue, Mahtomedi, MN 55115

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: January 10, 2013

Agenda Item #11. D.

TOPIC: 2013-2014 and 2014-2015 School Calendars

PURPOSE OF PRESENTATION: The 2013-2014 and 2014-2015 school calendars are being recommended for approval. Both calendars are similar to the current school year's schedule except for some tweaking of conference days and Spring Break in March 2015 will be March 30-April 3.

ACTION RECOMMENDED: Approval.

Submitted By:

Mark Larson

Name

Superintendent of Schools

Title

Concurrence By:

Mark Larson

Dr. Mark Larson

Superintendent of Schools

MAHTOMEDI PUBLIC SCHOOLS ISD#832

2013-2014 School Calendar

July 2013						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2013						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31




September 2013						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2013						
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2013						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2013						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Student Days = 172

-  = New Employee Orientation
-  = Teacher Duty Day - No School
-  = No School

January 2014						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2014						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2014						
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2014						
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 2014						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2014						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Teacher Days = 185

- Aug 21-23 New Employee Orientation
- Aug 26-29 Staff Development
- Aug 30 Non-Duty Day

- Sept 2 Labor Day {No School}
- SEPT 3 SCHOOL STARTS, GRADES 1-12
- Sept 3-4 Kindergarten Assessment
- SEPT 5 SCHOOL STARTS, GRADE K

- Oct 17-18 Professional Conference {No School}
- Oct 31 End of 1st Quarter (41)

- Nov 1 Staff Development {No School}
- Nov 7 Evening Conferences K-12
- Nov 8 Conferences K-12 {No School}
- Nov 14 Evening Conferences K-12
- Nov 27 Staff Development {No School}
- Nov 28-29 Thanksgiving Break {No School}

- Dec 23-27 Winter Break {No School}
- Dec 30-31 Winter Break {No School}

- Jan 1 Winter Break {No School}
- Jan 16 End of 2nd Quarter (42)
- Jan 17 Staff Development {No School}
- Jan 20 Martin Luther King, Jr. Day {No School}

- Feb 13 Evening Conferences 6-8
- Feb 17 President's Day {No School}
- Feb 18 Evening Conferences K
- Feb 20 Evening Conferences K, 6-8
- Feb 21 Staff Dev. 1-5/Conf. K, 6-12 {No School}

- Mar 6 K-Round-Up - No School for Half-Day K
- Mar 10-14 Spring Break {No School}
- Mar 20 Evening Conferences 9-12
- Mar 27 End of 3rd Quarter (41)
- Mar 27 Evening Conferences 1-5, 9-12
- Mar 28 Conf. 1-5, 9-12 / Staff Dev. K, 6-8 {No School}

- Apr 3 Evening Conferences 1-5
- Apr 18 {No School}

- May 26 Memorial Day {No School}

- June 6 End of 4th Quarter (48)
- June 7 Graduation - Aldrich Arena
- June 9 Staff Development

MAHTOMEDI PUBLIC SCHOOLS ISD#832
2014-2015 School Calendar

July 2014

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2014

S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2014

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	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2014

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	




November 2014

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2014

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Student Days = 172

-  = New Employee Orientation
-  = Teacher Duty Day - No School
-  = No School

January 2015

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2015

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2015

S	M	T	W	T	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2015

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Teacher Days = 185

- Aug 20-22 New Employee Orientation
- Aug 25-28 Staff Development
- Aug 29 Non-Duty Day

- Sept 1 **Labor Day {No School}**
- SEPT 2 SCHOOL STARTS, GRADES 1-12
- Sept 2-3 Kindergarten Assessment
- SEPT 4 SCHOOL STARTS, GRADE K

- Oct 16-17 **Professional Conference {No School}**
- Oct 30 *End of 1st Quarter (41)*
- Oct 30 Evening Conferences 6-12
- Oct 31 **Staff Development {No School}**

- Nov 6 Evening Conferences K-12
- Nov 7 **Conferences K-12 {No School}**
- Nov 11 Evening Conferences K-2
- Nov 13 Evening Conferences 3-5
- Nov 26 **Staff Development {No School}**
- Nov 27-28 **Thanksgiving Break {No School}**

- Dec 23-27 **Winter Break {No School}**
- Dec 30-31 **Winter Break {No School}**

- Jan 1-2 **Winter Break {No School}**
- Jan 15 *End of 2nd Quarter (42)*
- Jan 16 **Staff Development {No School}**
- Jan 19 **Martin Luther King, Jr. Day {No School}**

- Feb 12 Evening Conferences 6-12
- Feb 16 **President's Day {No School}**
- Feb 17 Evening Conferences K
- Feb 19 Evening Conferences K, 6-12
- Feb 20 **Staff Dev. 1-5/Conf. K, 6-12 {No School}**

- Mar 5 **K-Round-Up - No School for Half-Day K**
- Mar 19 Evening Conferences 1-5
- Mar 26 *End of 3rd Quarter (46)*
- Mar 26 Evening Conferences 1-5
- Mar 27 **Conf. 1-5 / Staff Dev. K, 6-12 {No School}**
- Mar 30-31 **Spring Break {No School}**

- Apr 1-3 **Spring Break {No School}**

- May 25 **Memorial Day {No School}**

- June 4 *End of 4th Quarter (43)*
- June 5 *Staff Development*
- June 6 *Graduation - Aldrich Arena*

DEC 2012 CHECK REGISTER

DATE	CK #	AMOUNT	VENDOR	STATUS
12/06/12	378393	\$2,601.00		ACT Clear
12/06/12	378394	\$219.00	AES-APPLIED ENVIRONMENTAL SCIENCES INC	Clear
12/06/12	378395	\$45.70	AMERICA'S CHILD-MAHTOMEDI	Clear
12/06/12	378396	\$125.00	AMERICAN INSTITUTES FOR RESEARCH	Clear
12/06/12	378397	\$64.61	APPERSON	Clear
12/06/12	378398	\$100.00	APPLE INC	Clear
12/06/12	378399	\$394.16	ARROW-ASSET RECOVERY CORPORATION	Clear
12/06/12	378400	\$24.95	BATTERIES PLUS	Clear
12/06/12	378401	\$521.20	BRUCE DJOCK REPAIR	Clear
12/06/12	378402	\$106.00	CCRTL-CENTER FOR CULTURALLY RESPONSIVE TEACH	Clear
12/06/12	378403	\$2,027.47	DELLWOOD HILLS GOLF CLUB	Clear
12/06/12	378404	\$436.35	DIVERSIFIED SNACK DIVISION	Clear
12/06/12	378405	\$1,773.00	DON CUNNINGHAM	Clear
12/06/12	378406	\$160.00	EAGAN HIGH SCHOOL	OUTSTANDING
12/06/12	378407	\$708.55	EAGAN SHIRT WERKS & PROMOTIONALS INC	Clear
12/06/12	378408	\$1,242.65	EARTHGRAINS BAKING CO.INC	Clear
12/06/12	378409	\$115,542.08	FIRST STUDENT	Clear
12/06/12	378410	\$151.80	FRATTALLONE'S ACE HARDWARE STORES	Clear
12/06/12	378411	\$43.29	GOPHER	Clear
12/06/12	378412	\$119.04	GRAINGER	Clear
12/06/12	378413	\$1,041.75	HAAS MUSICAL INSTRUMENT REPAIR	Clear
12/06/12	378414	\$33,783.18	HEALTHPARTNERS/GROUP HEALTH INC	Clear
12/06/12	378415	\$75.00	JACQUELINE ENGE	Clear
12/06/12	378416	\$20.14	JAVELLE EICK	OUTSTANDING
12/06/12	378417	\$20.00	JERILYN RIEF	OUTSTANDING
12/06/12	378418	\$217.28	JOHN DEERE LANDSCAPES/ LESCO	Clear
12/06/12	378419	\$225.00	JOHN RENT	Clear
12/06/12	378420	\$172.00	KAREN HERSHEY	Clear
12/06/12	378421	\$10,846.88	KELLY SERVICES, INC	Clear
12/06/12	378422	\$1,188.00	KIDCREATE STUDIO	Clear
12/06/12	378423	\$2,347.20	KORY ANDRY	Clear
12/06/12	378424	\$525.77	LASERPLUS, LLC	Clear
12/06/12	378425	\$10,416.92	MADISON NATIONAL LIFE	Clear
12/06/12	378426	\$862.98	NEOPOST	Clear
12/06/12	378427	\$44.97	MENARDS OAKDALE CASHWAY LUMBER	Clear
12/06/12	378428	\$4,343.10	METRO ATHLETIC SUPPLY	Clear
12/06/12	378429	\$31.30	MICHELLE DEMULLING	Clear
12/06/12	378430	\$1,490.14	MIDWAY TRAINING SERVICES INC	Clear
12/06/12	378431	\$1,196.00	MUSIC THEATRE INTERNATIONAL	Clear
12/06/12	378432	\$2,697.00	PARTSTOCK COMPUTER	Clear
12/06/12	378433	\$89.41	PLUNKETTS PEST CONTROL INC	Clear
12/06/12	378434	\$61.73	POPP.COM INC	Clear
12/06/12	378435	\$480.23	POSTMASTER	Clear
12/06/12	378436	\$7,121.36	PREFERRED ONE	Clear
12/06/12	378437	\$915.20	PRESS PUBLICATIONS	Clear
12/06/12	378438	\$301.00	ROMAN MARKET INC	Clear
12/06/12	378439	\$150.00	SAMUEL FRENCH INC	Clear
12/06/12	378440	\$828.00	SANDY SCHOENECKER	Clear
12/06/12	378441	\$1,203.95	SANTILLANA USA	Clear

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DATE	CK #	AMOUNT	VENDOR	STATUS
12/06/12	378442	\$694.25	SCHOOL SPECIALTY INC	Clear
12/06/12	378443	\$75.00	SHAHEAN CHEREN	OUTSTANDING
12/06/12	378444	\$353.26	SHERWIN-WILLIAMS CO	Clear
12/06/12	378445	\$75.00	SILVER HARMONY SINGERS	Clear
12/06/12	378446	\$60.00	SOUTHEASTERN SECURITY CONSULTANTS INC	Clear
12/06/12	378447	\$709.00	SPRIGGS PLUMBING /HEATING	Clear
12/06/12	378448	\$1,500.00	SPRINGSTED INC	Clear
12/06/12	378449	\$79.63	STATE SUPPLY CO INC	Clear
12/06/12	378450	\$99.95	SMARTERVILLE EDUCATIONAL LLC	Clear
12/06/12	378451	\$410.00	THE BLAKE SCHOOL	Clear
12/06/12	378452	\$9,134.38	TIERNEY BROTHERS INC	Clear
12/06/12	378453	\$308.68	TRI STATE BOBCAT INC	Clear
12/06/12	378454	\$685.06	TRIO SUPPLY CO	Clear
12/06/12	378455	\$1,112.19	TWIN CITY FILTER SERVICE INC	Clear
12/06/12	378456	\$19,430.00	UNIVERSITY OF MINNESOTA	Clear
12/06/12	378457	\$32.20	VERIZON WIRELESS	Clear
12/06/12	378458	\$700.00	WELCH VILLAGE SKI AREA INC	Clear
12/06/12	378459	\$32.00	WHITE BEAR BOWL INC- PLS OPERATION LLC	Clear
12/06/12	378460	\$33,573.26	XCEL ENERGY	Clear
12/06/12	378461	\$210,025.94	PREFERRED ONE	Clear
12/06/12	378462	\$251.63	XEROX ADMINISTRATION	Clear
12/13/12	378463	\$560.00	ADVANCEPIERRE FOODS	Clear
12/13/12	378464	\$6,129.14	AGROPUR	Clear
12/13/12	378465	\$100.00	APPLE INC	Clear
12/13/12	378466	\$1,296.00	APPLE INC	Clear
12/13/12	378467	\$2,610.95	AWS-ASPEN WASTE SYSTEMS INC	Clear
12/13/12	378468	\$8,112.67	BIX PRODUCE CO LLC	Clear
12/13/12	378469	\$337.00	BLUE CROSS BLUE SHIELD OF MN/SUPPORT SOURCE	Clear
12/13/12	378470	\$3,007.75	CARRIE ARDITO	Clear
12/13/12	378471	\$977.25	CDW GOVERNMENT INC	Clear
12/13/12	378472	\$4,575.00	CECELIA DODGE	Clear
12/13/12	378473	\$47.45	CENTER FOR LEARNING	Clear
12/13/12	378474	\$74.75	CENTRAL WOOD PRODUCTS	Clear
12/13/12	378475	\$1,591.11	CENTURYLINK	Clear
12/13/12	378476	\$241.29	CHERYL FROSTCOUTURE	Clear
12/13/12	378477	\$97.49	COBORNSDELIVERS LLC	Clear
12/13/12	378478	\$9,803.50	COMSTOCK & SONS INC	Clear
12/13/12	378479	\$2,659.00	CTB INC.	Clear
12/13/12	378480	\$548.42	CYNMAR CORPORATION	Clear
12/13/12	378481	\$1,036.70	DALCO	Clear
12/13/12	378482	\$1,730.11	DIVERSIFIED SNACK DIVISION	Clear
12/13/12	378483	\$2,331.00	DOMINO'S PIZZA	Clear
12/13/12	378484	\$240.50	DONATELLI'S	OUTSTANDING
12/13/12	378485	\$730.00	EAGLE SCREEN PRINTING/JEFFREY POESCHL	Clear
12/13/12	378486	\$640.00	ENERGYWISE CONSULTING,LLC	Clear
12/13/12	378487	\$577.93	ERICKSON OIL PRODUCTS INC	Clear
12/13/12	378488	\$27,058.22	FIRST STUDENT	Clear
12/13/12	378489	\$1,205.26	G&K SERVICES	Clear
12/13/12	378490	\$210.00	GINA CROSBY BOOGREN	Clear

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DATE	CK #	AMOUNT	VENDOR	STATUS
12/13/12	378491	\$2,895.75	GORHAM OIEN MECHANICAL INC	Clear
12/13/12	378492	\$110.00	HEALTHPARTNERS/GROUP HEALTH INC	Clear
12/13/12	378493	\$7.54	JOSTENS	Clear
12/13/12	378494	\$14,180.01	KELLY SERVICES, INC	Clear
12/13/12	378495	\$880.00	KIDCREATE STUDIO	Clear
12/13/12	378496	\$34.01	KNOWLAN'S SUPER MARKETS	Clear
12/13/12	378497	\$1,300.50	LANDS BEST FOODS	Clear
12/13/12	378498	\$119.97	LASERPLUS, LLC	Clear
12/13/12	378499	\$4,410.00	LOFFLER COMPANY INC	Clear
12/13/12	378500	\$3,247.66	LOFFLER COMPANY INC	Clear
12/13/12	378501	\$1,485.00	M-F ATHLETIC COMPANY INC	Clear
12/13/12	378502	\$228.52	MACKIN LIBRARY MEDIA/EDUCATIONAL RESOURCES	Clear
12/13/12	378503	\$305.00	MAEF-MAHTOMEDI AREA EDUCATION FOUNDATION	Clear
12/13/12	378504	\$107.44	MENARDS OAKDALE CASHWAY LUMBER	Clear
12/13/12	378505	\$280.92	MIDWAY TRAINING SERVICES INC	Clear
12/13/12	378506	\$117.00	MIDWEST AUDIO VISUAL, INC.	Clear
12/13/12	378507	\$15.50	MINVALCO INC	Clear
12/13/12	378508	\$75.00	MN BOARD OF SCHOOL ADMINISTRATORS	Clear
12/13/12	378509	\$160.00	NACAC-NATIONAL ASSN OF COLLEGE ADMISSIONS COU	Clear
12/13/12	378510	\$3,000.00	NEOFUNDS BY NEOPOST	Clear
12/13/12	378511	\$3,792.84	PAMS LUNCHROOM LLC	Clear
12/13/12	378512	\$1,995.00	PINE TREE APPLE ORCHARD	Clear
12/13/12	378513	\$285.98	PLUNKETTS PEST CONTROL INC	Clear
12/13/12	378514	\$91.25	PREMIUM WATERS INC	Clear
12/13/12	378515	\$130.50	PRESS PUBLICATIONS	Clear
12/13/12	378516	\$185.60	SCHOOL HEALTH CORPORATION	Clear
12/13/12	378517	\$118.64	SIEMENS INDUSTRY, INC	Clear
12/13/12	378518	\$31,849.82	SPRIGGS PLUMBING /HEATING	Clear
12/13/12	378519	\$339.37	STAPLES PRINT SOLUTIONS	Clear
12/13/12	378520	\$569.21	STATE SUPPLY CO INC	Clear
12/13/12	378521	\$577.78	STRATEGIC EQUIPMENT-DON'T USE	Clear
12/13/12	378522	\$583.93	SUNBURST CHEMICALS, INC.	Clear
12/13/12	378523	\$492.70	THE BOOKSOURCE	Clear
12/13/12	378524	\$306.00	THE PIANO WORKS	Clear
12/13/12	378525	\$66.90	THINKING MOVES	Clear
12/13/12	378526	\$1,147.16	THYSSENKRUPP ELEVATOR	Clear
12/13/12	378527	\$665.30	TIERNEY BROTHERS INC	Clear
12/13/12	378528	\$626.25	TIES	Clear
12/13/12	378529	\$201.87	TRIO SUPPLY CO	Clear
12/13/12	378530	\$200.00	TRUSTED EMPLOYEES	Clear
12/13/12	378531	\$28,845.70	US FOODSERVICE INC	Clear
12/13/12	378532	\$489.20	WHITE BEAR LOCKSMITH	Clear
12/13/12	378533	\$275.56	WINNICK SUPPLY INC	Clear
12/17/12	378534	\$85.00	MN DEPT. OF REVENUE	Clear
12/17/12	378535	\$700.00	WISCONSIN SCTF	Clear
12/20/12	378536	\$541.77	AFFINETY SOLUTIONS INC	Clear
12/20/12	378537	\$1,499.75	AMERICAN SECURITY LLC	Clear
12/20/12	378538	\$108.00	ASHLEY DEISTING	Clear
12/20/12	378539	\$3,119.14	B & H PHOTO VIDEO	Clear

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DATE	CK #	AMOUNT	VENDOR	STATUS
12/20/12	378540	\$74.99	BEST BUY CO INC	Clear
12/20/12	378541	\$1,456.00	BF LAUZON ENTERPRISES INC	Clear
12/20/12	378542	\$8,354.50	BF LAUZON ENTERPRISES INC	Clear
12/20/12	378543	\$266.00	BILL FINNEGAN	Clear
12/20/12	378544	\$450.00	BOND TRUST SERVICES CORP.	Clear
12/20/12	378545	\$73.00	BRETT REEM	Clear
12/20/12	378546	\$110.00	BRIAN JANSEN	Clear
12/20/12	378547	\$270.00	BRIAN MIELKE	Clear
12/20/12	378548	\$175.00	BROOKLYN CENTER HIGH SCHOOL	OUTSTANDING
12/20/12	378549	\$79.00	CARL SAARION	Clear
12/20/12	378550	\$186.29	CARLEX INC	Clear
12/20/12	378551	\$8,197.00	CENTURY COLLEGE	Clear
12/20/12	378552	\$15,000.00	CESO-THE CENTER FOR EFFICIENT SCHOOL OPERAT	Clear
12/20/12	378553	\$68.87	COBORNSDELIVERS LLC	Clear
12/20/12	378554	\$1,182.73	CONTINENTAL CLAY COMPANY	OUTSTANDING
12/20/12	378555	\$3,950.70	CREATIVE CATERING LLC BY MOLLY	OUTSTANDING
12/20/12	378556	\$23,436.00	DAKOTA TRUCK UNDERWRITERS	Clear
12/20/12	378557	\$108.00	DAMON LALIBERTE	Clear
12/20/12	378558	\$76.00	DAVID PENN-MCGREE	Clear
12/20/12	378559	\$138.85	DEMCO	Clear
12/20/12	378560	\$1,113.00	DOMINO'S PIZZA	Clear
12/20/12	378561	\$2,479.00	EAGLE SCREEN PRINTING/JEFFREY POESCHL	Clear
12/20/12	378562	\$2.20	EBSCO	Clear
12/20/12	378563	\$248.00	ELECTRONIC DESIGN CO	Clear
12/20/12	378564	\$10.24	ERICA BECKEN	Clear
12/20/12	378565	\$45.42	ERIKA HAMMERSCHMIDT	Clear
12/20/12	378566	\$8,966.67	FAIRVIEW	Clear
12/20/12	378567	\$73.00	GARY BINNS	Clear
12/20/12	378568	\$2,936.00	GRAND SLAM SPORTS	Clear
12/20/12	378569	\$130.00	GRAY SEEVER	Clear
12/20/12	378570	\$225.00	GREATER AMERICAN RIBS INC	Clear
12/20/12	378571	\$10,624.68	GREATER MIDWEST FUNDRAISING,LLC	Clear
12/20/12	378572	\$750.00	GROTH MUSIC	Clear
12/20/12	378573	\$53,081.00	I.S.D # 834 STILLWATER	OUTSTANDING
12/20/12	378574	\$38.96	JACK SELLWOOD	Void
12/20/12	378575	\$458.00	JAMBA JUICE	Clear
12/20/12	378576	\$108.00	JASON PERKINS	Clear
12/20/12	378577	\$102.00	JOEL ESALA	Clear
12/20/12	378578	\$108.00	JOHN FAISON	Clear
12/20/12	378579	\$150.00	JOHN RENT	Clear
12/20/12	378580	\$225.84	JUDITH KROSHUS	OUTSTANDING
12/20/12	378581	\$142.00	KARL CARLSON	OUTSTANDING
12/20/12	378582	\$133.00	KERRY COLYER	OUTSTANDING
12/20/12	378583	\$90.00	LARKIN HOFFMAN DALY & LINDGREN LTD	Clear
12/20/12	378584	\$546.44	LASERPLUS, LLC	Clear
12/20/12	378585	\$19.44	LAURI HILL	OUTSTANDING
12/20/12	378586	\$1,700.00	LINDA NORDGREN	Clear
12/20/12	378587	\$20.08	LOFFLER	Clear
12/20/12	378588	\$116.50	MAHTOMEDI AUTO SERVICE	Clear

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DATE	CK #	AMOUNT	VENDOR	STATUS
12/20/12	378589	\$1,600.00	MAKING MATHEMATICS MEANINGFUL	Clear
12/20/12	378590	\$73.00	MARC FIORAVANTI	Clear
12/20/12	378591	\$55.00	MARK COURTNEY	Clear
12/20/12	378592	\$630.98	MARSHALL CAVENDISH CORP	Clear
12/20/12	378593	\$500.00	MCEA	OUTSTANDING
12/20/12	378594	\$5,706.44	METRO ATHLETIC SUPPLY	Clear
12/20/12	378595	\$90.84	MIKE NIZIOLEK	Clear
12/20/12	378596	\$1,982.15	MINNESOTA COACHES	Clear
12/20/12	378597	\$1,650.00	MMSA	OUTSTANDING
12/20/12	378598	\$100.00	MUSIC CONNECTION INC	Clear
12/20/12	378599	\$87.80	NICKLASSON ATHLETIC CO	Clear
12/20/12	378600	\$20,788.14	NORTHWEST YOUTH & FAMILY SERVICES	Clear
12/20/12	378601	\$272.20	PAULINO BRENER	Clear
12/20/12	378602	\$810.00	PINE TREE APPLE ORCHARD	Clear
12/20/12	378603	\$108.00	RANDY DEISTING	OUTSTANDING
12/20/12	378604	\$55.00	RAY BROWN	Clear
12/20/12	378605	\$347.00	RICK RASSIER	Clear
12/20/12	378606	\$989.98	SAM'S CLUB	Clear
12/20/12	378607	\$14.48	SAM'S CLUB	Clear
12/20/12	378608	\$1,133.76	SCHMITT MUSIC COMPANY	Clear
12/20/12	378609	\$1,625.00	SHEILA MERZER M A	Clear
12/20/12	378610	\$125.00	SIMLEY HIGH SCHOOL	OUTSTANDING
12/20/12	378611	\$15.00	SOUTHEASTERN SECURITY CONSULTANTS INC	Clear
12/20/12	378612	\$2,750.00	SPRINGSTED INC	Clear
12/20/12	378613	\$55.00	STANLEY ROBERTS JR	Clear
12/20/12	378614	\$1,066.95	STAPLES PRINT SOLUTIONS	Clear
12/20/12	378615	\$95.00	STAR TRIBUNE	OUTSTANDING
12/20/12	378616	\$43.95	SUBSCRIPTION SERVICES OF AMERI	Clear
12/20/12	378617	\$20.27	TERRY KILGORE	Clear
12/20/12	378618	\$2,700.00	THE BLIND GUYS	Clear
12/20/12	378619	\$607.49	THE SPEECH GURUS LLC	Clear
12/20/12	378620	\$225.00	TIERNEY BROTHERS INC	Clear
12/20/12	378621	\$1,252.00	TIES	Clear
12/20/12	378622	\$108.00	TOMMY REYNOLDS JR	Clear
12/20/12	378623	\$12.86	TRACY STAKES	Clear
12/20/12	378624	\$754.95	TRIO SUPPLY CO	Clear
12/20/12	378625	\$76.00	U S BANK TRUST N A	Clear
12/20/12	378626	\$4,225.00	XCCENT PARK & RECREATION	Clear
12/20/12	378627	\$8,000.00	YARDWORKS LAWNCARE + MAINTENACE LLC	Clear
12/28/12	378628	\$140.14	AMERICAN FAMILY ASSURANCE	Clear
12/28/12	378629	\$652.00	MAHTOMEDI AREA EDUC.FOUNDATION	Clear
12/28/12	378630	\$85.00	MN DEPT. OF REVENUE	OUTSTANDING
12/28/12	378631	\$9.90	NATIONAL INSURANCE SERVICES	Clear
12/28/12	378632	\$288.00	NCPERS MINNESOTA-179220	Clear
12/28/12	378633	\$711.50	OFFICE & PROFESSIONAL	OUTSTANDING
12/28/12	378634	\$972.60	OPERATING ENGINEERS LOCAL #70	Clear
12/03/12	80003197	\$616.80	CHARLES LINDERKAMP	Clear
12/06/12	80003198	\$53.28	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003199	\$35.98	EMPLOYEE REIMBURSEMENT	Clear

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DATE	CK #	AMOUNT	VENDOR	STATUS
12/06/12	80003200	\$125.32	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003201	\$75.48	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003202	\$124.32	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003203	\$17.76	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003204	\$44.47	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003205	\$49.33	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003206	\$63.00	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003207	\$1,156.74	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003208	\$67.34	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003209	\$39.96	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003210	\$23.53	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003211	\$61.84	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003212	\$15.10	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003213	\$226.38	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003214	\$705.00	STEVE HAMMERSCHMIDT	Clear
12/06/12	80003215	\$156.30	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003216	\$269.99	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003217	\$5.00	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003218	\$18.87	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003219	\$175.00	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003220	\$53.28	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003221	\$2,611.40	EMPLOYEE REIMBURSEMENT	Clear
12/06/12	80003222	\$281.61	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003223	\$12.45	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003224	\$17.26	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003225	\$229.50	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003226	\$286.79	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003227	\$167.19	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003228	\$113.53	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003229	\$1,565.44	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003230	\$54.57	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003231	\$23.63	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003232	\$74.99	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003233	\$48.27	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003234	\$44.01	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003235	\$31.11	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003236	\$149.19	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003237	\$29.93	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003238	\$160.26	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003239	\$25.25	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003240	\$75.76	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003241	\$29.00	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003242	\$54.90	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003243	\$33.30	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003244	\$87.66	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003245	\$20.65	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003246	\$909.92	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003247	\$50.00	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003248	\$50.00	EMPLOYEE REIMBURSEMENT	Clear

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DATE	CK #	AMOUNT	VENDOR	STATUS
12/13/12	80003249	\$50.00	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003250	\$50.00	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003251	\$50.00	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003252	\$50.00	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003253	\$45.83	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003254	\$50.00	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003255	\$50.00	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003256	\$50.00	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003257	\$25.00	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003258	\$25.00	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003259	\$25.00	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003260	\$25.00	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003261	\$50.00	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003262	\$50.00	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003263	\$50.00	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003264	\$40.00	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003265	\$225.00	EMPLOYEE REIMBURSEMENT	Clear
12/13/12	80003266	\$147.97	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003267	\$649.50	CHARLES LINDERKAMP	Clear
12/20/12	80003268	\$705.00	STEVE HAMMERSCHMIDT	Clear
12/20/12	80003269	\$265.00	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003270	\$300.00	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003271	\$36.01	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003272	\$17.76	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003273	\$1,081.18	BRAD BERGIE	Clear
12/20/12	80003274	\$79.37	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003275	\$17.76	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003276	\$6.66	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003277	\$64.38	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003278	\$56.61	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003279	\$50.51	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003280	\$21.78	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003281	\$36.39	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003282	\$25.87	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003283	\$81.59	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003284	\$80.32	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003285	\$184.53	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003286	\$210.00	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003287	\$133.64	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003288	\$33.38	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003289	\$61.43	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003290	\$20.45	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003291	\$48.90	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003292	\$31.99	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003293	\$11.10	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003294	\$81.65	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003295	\$83.25	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003296	\$180.17	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003297	\$956.92	EMPLOYEE REIMBURSEMENT	Clear

DEC 2012 CHECK REGISTER

DATE	CK #	AMOUNT	VENDOR	STATUS
12/20/12	80003298	\$79.07	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003299	\$1,000.00	ERIC JOHNSON	Clear
12/20/12	80003300	\$58.98	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003301	\$1,377.54	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003302	\$266.74	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003303	\$122.58	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003304	\$266.61	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003305	\$648.63	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003306	\$252.90	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003307	\$86.49	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003308	\$8.01	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003309	\$98.40	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003310	\$17.83	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003311	\$42.74	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003312	\$32.00	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003313	\$90.00	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003314	\$705.00	STEVE HAMMERSCHMIDT	Clear
12/20/12	80003315	\$57.72	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003316	\$12.79	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003317	\$106.09	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003318	\$72.92	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003319	\$225.00	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003320	\$15.00	EMPLOYEE REIMBURSEMENT	Clear
12/20/12	80003321	\$90.72	EMPLOYEE REIMBURSEMENT	Clear
TOTAL		915,551.38		

**INDEPENDENT SCHOOL DISTRICT #832
WIRE TRANSFER TRANSACTIONS
MONTH OF DECEMBER 2012**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
12/3/12	US Bank	Preferred One	\$2,070.09	claims payment
12/3/12	Washington County	MN Trust	\$427,696.52	direct payment
12/4/12	State of Minnesota	MN Trust	\$11,428.68	direct state payment
12/10/12	US Bank	Preferred One	\$12,287.77	claims payment
12/10/12	US Bank	Chase Card Service/Bank One	\$7,713.90	cardmember payment
12/10/12	MN Trust	MSDLAF	\$1,000,000.00	cover checks
12/13/12	US Bank	Peoples Bank of Commerce-EBC Flex	\$7,718.03	flex benefits
12/13/12	US Bank	Peoples Bank of Commerce-403-B/457	\$58,778.04	TSA payment/Deferred Comp
12/13/12	US Bank	Central Bank	\$652.37	para union dues
12/13/12	US Bank	The United Educators CU	\$10,959.83	MEA teachers union dues
12/14/12	MSDLAF	US Bank	\$531,681.88	cover checks
12/14/12	US Bank	IRS	\$182,857.97	federal & fica taxes
12/14/12	US Bank	MN Dept of Revenue	\$33,634.85	state payroll taxes
12/14/12	US Bank	Public Emp. Retirement Assoc.	\$21,640.53	pera retirement
12/14/12	US Bank	Mn Teachers Retirement	\$84,219.16	teachers retirement
12/15/12	State of Minnesota	MN Trust	\$2,132,735.32	direct state payment
12/15/12	State of Minnesota	MN Trust	\$3,690.88	direct state payment
12/18/12	MN Trust	MSDLAF	\$1,000,000.00	cover checks
12/18/12	US Bank	MN Dept of Revenue	\$114.00	sales tax payment
12/18/12	State of Minnesota	MN Trust	\$1,008.03	direct state payment
12/17/12	US Bank	Preferred One	\$9,033.99	claims payment
12/24/12	US Bank	Preferred One	\$18,350.48	claims payment
12/24/12	State of Minnesota	MN Trust	\$62,412.37	direct state payment
12/27/12	US Bank	Peoples Bank of Commerce-403-B/457	\$80,862.90	TSA payment/Deferred Comp
12/27/12	US Bank	Central Bank	\$676.92	para union dues
12/27/12	US Bank	The United Educators CU	\$10,959.83	MEA teachers union dues
12/27/12	US Bank	Peoples Bank of Commerce-EBC Flex	\$7,718.03	flex benefits
12/28/12	MN Trust	MSDLAF	\$1,200,000.00	cover checks
12/28/12	MSDLAF	US Bank	\$555,639.47	cover checks
12/28/12	US Bank	IRS	\$189,145.83	federal & fica taxes
12/28/12	US Bank	MN Dept of Revenue	\$34,846.97	state payroll taxes
12/28/12	US Bank	Public Emp. Retirement Assoc.	\$21,910.67	pera retirement
12/28/12	US Bank	Mn Teachers Retirement	\$85,792.14	TRA payment
12/30/12	State of Minnesota	MN Trust	\$799,680.61	direct state payment

Use this worksheet to provide budget data needed to calculate FY13 integration revenue.
Address general questions on Integration Revenue budget submission to the Education Innovation Team,
651-582-8280. Return the completed worksheet by March 15th, 2012 to mde.integration@state.mn.us.
Electronic submission is required. Delete additional pages or those that do not pertain to your budget.

District Name: Mahtomedi Public Schools
District Number: 832
Superintendent: Mark Larson
Collaborative: Educational Equity Alliance
District Contact: Lindsey Olson
Phone: 651-407-2296
E-mail: lindsey.olson@mahtomedi.k12.mn.us

Partner Districts:

North Saint Paul, Maplewood Oakdale Public Schools		

List all Racially Identifiable school sites in your district: **None**

Integration Revenue	\$ 350,174.08
Alternative Attendance Revenue	\$ 1,700.00
TOTAL REVENUE	\$ 351,874.08

Integration Revenue Contributed to Collaborative **\$ 90,000.00**

Notes or Comments:	ORIGINAL BUDGET	REVISED BUDGET	DIFFERENCE
	\$ 261,875.23	\$ 245,253.27	\$ (16,621.96)

CERTIFICATION STATEMENT

We certify that the budget information submitted for our school district to the Minnesota Department of Education (MDE) is an accurate and complete representation of the fiscal year 2013 Integration Revenue budget that was approved by the school board.

Board Approval Date _____

School Board Chair _____ **Date** _____

Superintendent _____ **Date** _____

MDE Approval: _____ **Amount:** _____ **Date:** _____

Integration Revenue Budget Worksheet
FY13
Inter-District Budget: Goal 1

District Number:

832

District Name:

Mahtomedi Public Schools

Goal One:

Line Item Description	UFARS Code	(Required)	Budgeted Amount	Actual Expenditures
Provide a short description of the expenditure	ORG	PROG	FIN	OBJ
I. Provide consistent monitoring of academic				
Integration and Intervension Liason .3 Salary	005	790	315	143
Benefits	005	790	315	210-250
Family and Community Outreach Liason	005	790	315	143
Integration, Invervention and Family Support	005	790	315	141
Benefits	005	790	315	210-250
Mileage/Conferences	005	790	315	366
Instructional Materials	005	790	315	430
II. Identify talent and promote accelerated growth for students of color				
Salary .25 Young Scholars Teacher	005	790	315	143
Benefits:	005	790	315	210-250
Non-Instructional Materials	005	790	315	401
Educational Supplies	005	790	315	430
Food	005	790	315	490
III. Increase parent outreach efforts				
Teacher Staff Support	005	790	315	185
icensed Support Staff	005	790	315	186
Benefits	005	790	315	210-250
Non-Instructional Materials	005	790	315	401
Postage	005	790	315	329
Food	005	790	315	490
IV. Provide educational experiences above and beyond classroom opportunities for students of color				
Scholarships	005	790	315	898
Licensed Teacher Support	005	790	315	185
Non Licensed Support Staff	005	790	315	186
Benefits	005	790	315	210-250
Instructional Materials	005	790	315	430
Non-Instructional Materials	005	790	315	401
Technology	005	790	315	555
Evaluation				
Contracted Evaluation Services	005	790	315	305
TOTAL				

Notes or Comments:

The highlighted columns indicate a an increased expenditure of over \$3000.00. This change was made due to a staffing change that cut down the amount of time a teacher would be able to dedicate to integration work. The integration funding was accordingly reduced. The additional money was put towards increasing the amount of time our family outreach coordinator can dedicate to supporting families of color. The cost of her benefits rose in proportion to her increased contracted time.

Integration Revenue Budget Worksheet
FY13
Inter-District Budget: Goal 2

District Number:

832

District Name:

Mahtomedi Public Schools

Goal Two: Increase student opportunities for sustained interracial contact by: I. Providing classroom materials or consultants that are reflective of all world cultures. II. Grow current student groups that value and celebrate diversity and develop new students groups that value and celebrate diversity and interact with peer groups from adjoining racially isolated school district. III. Strengthen school connectedness to student home cultures

Line Item Description	UFARS Code (Required)				Budgeted Amount	Actual Expenditures	
	ORG	PROG	FIN	OBJ		REVISED	DIFFERENCE
Multicultural Classroom Instructional Materials	005	790	315	430	\$ 2,500.00	\$2,500.00	\$0.00
Fees For Contracted Services	005	790	315	305	\$ 3,500.00	\$3,500.00	\$0.00
Fees for Subs	005	790	315	305	\$300.00	\$300.00	\$0.00
Food	005	790	315	490	\$300.00	\$1,500.00	\$1,200.00
Cross District Student Multicultural Group							\$0.00
Teacher Stipend	005	790	315	185		\$800.00	\$0.00
Benefits					\$ 113.20	\$113.20	\$0.00
III. Strengthen school connectedness to student home culture							\$0.00
Instructional Materials	005	790	315	430	\$ 1,000.00	\$1,000.00	\$0.00
Contracted Services	005	790	315	305	\$ 2,500.00	\$2,500.00	\$0.00
Evaluation							\$0.00
Contracted Services-Evaluation	005	790	315	305	\$ 2,000.00	\$0.00	(\$2,000.00)
TOTAL					\$ 13,013.20	\$12,213.20	(\$800.00)

PARTICIPATION INFORMATION

Participation from Racially Isolated District (RI):
Participation from Your District (if not the RI):
Participation from Other Member Districts:

Projected (7/1/12)		Actual	
Students	Staff	Students	Staff
30	3		
150	15		
NA	NA	NA	NA
180	18		

Total Program Participation:

Notes or Comments:

Integration Revenue Budget Worksheet
FY13
Inter-District Budget: Goal 3

District Number:

832

District Name:

Mahtomedi Public Schools

Goal Three: Increase staff cultural competency and provide sustained interracial contact by: I. Providing consistent training in cultural competency while interacting students and families and sharing strategies to assess classroom materials or teaching strategies for cultural responsiveness or bias. II. Increase staff of color in district III. Provide Cultural Competency Leadership trainingh principals and other district administrators

Line Item Description	UFARS Code (Required)				Budgeted Amount	REVISED	DIFFERENCE
Teacher and Paraprofessional Cultural Competency Training							
SEED Instructional Materials	005	790	315	430	\$ 2,500.00	\$2,500.00	\$0.00
SEED Consultant Fees	005	790	315	305	\$ 500.00	\$500.00	\$0.00
SEED Leader Stipends	005	790	315	185	\$ 2,000.00	\$2,000.00	\$0.00
Benefits					\$ 283.00	\$283.00	\$0.00
District-Wide Staff Cultural Competency Development Materials	005	790	315	430	\$ 2,500.00	\$2,500.00	\$0.00
Fees for subs	005	790	315	305	\$ 1,000.00	\$1,000.00	\$0.00
Fees for conferences	005	790	315	366	\$ 3,000.00	\$3,000.00	\$0.00
Out of State Conference	005	790	315	368	\$ -	\$1,800.00	\$1,800.00
Consultant Fees	005	790	315	305	\$ 2,000.00	\$2,000.00	\$0.00
Food	005	790	315	490	\$ -	\$200.00	\$200.00
Mileage	005	790	315	366	\$ 250.00	\$250.00	\$0.00
II. Increase staff of color in district strategy sharing with 622							\$0.00
reach diverse job applicants	005	790	315	401	\$ 1,500.00	\$1,500.00	\$0.00
Administrative Cultural Competency Training							\$0.00
Instructional Supplies	005	790	315	430	\$ 500.00	\$500.00	\$0.00
Facilitator	005	790	315	305	\$ 2,000.00	\$2,000.00	\$0.00
Mileage	005	790	315	366	\$ 100.00	\$100.00	\$0.00
Evaluation							\$0.00
Contracted Services-Evaluation	005	790	315	305	\$ 2,000.00	\$0.00	(\$2,000.00)
TOTAL					\$ 20,133.00	\$20,133.00	\$0.00

PARTICIPATION INFORMATION

Participation from Racially Isolated District (RI):

Participation from Your District (if not the RI):

Participation from Other Member Districts:

Total Program Participation:

Projected (7/1/12)		Actual	
Students	Staff	Students	Staff
0	75		
0	140		
NA	NA	NA	NA
0	215		

Notes or Comments:

Integration Revenue Budget Worksheet
FY13
Inter-District Budget: Goal 4

District Number:

832

District Name:

Mahtomedi Public Schools

Goal Four: Provide staff development in culturally responsive teaching methods to close the achievement gap by: I. Providing initial SLOP or literacy support training II. Providing consistent support for teachers implementing SLOP or literacy strategies in classroom settings

Line Item Description	UFARS	Code	(Required)		Budgeted Amount	REVISED	DIFFERENCE
Staff Development Stipends	005	790	315	185	\$ 2,500.00	\$ 2,500.00	\$ -
Staff Development Coordinator .3	005	790	315	143	\$ 22,970.80	\$ 7,637.90	\$ (15,332.90)
Benefits	005	790	315	210-250	\$ 6,800.00	\$ 2,180.10	\$ (4,619.90)
Fees for Service	005	790	315	305	\$10,000	\$10,000	\$ -
Instructional Materials	005	790	315	430	\$3,000.00	\$3,000.00	\$ -
Subs	005	790	315	305	\$ 2,000.00	\$ 2,000.00	\$ -
Food	005	790	315	490	\$ 400.00	\$ 600.00	\$ 200.00
Mileage	005	790	315	366	\$ 500.00	\$ 500.00	\$ -
Contracted Services-Evaluation	005	790	315	305	\$ 2,500.00	\$ -	\$ (2,500.00)
TOTAL					\$ 50,670.80	\$ 28,418.00	\$ (22,252.80)

PARTICIPATION INFORMATION

Participation from Racially Isolated District (RI):
Participation from Your District (if not the RI):
Participation from Other Member Districts:

Projected (7/1/12)		Actual	
Students	Staff	Students	Staff
0	50		
	100		
NA	NA	NA	NA
0	150		

Total Program Participation:

Notes or Comments:

**Integration Revenue Budget Worksheet
FY13
Administrative/Indirect**

District Name:

Mahtomedi Public Schools

District Number:

832

Goal Five: *Ensure Quality Management and Outcome Evaluation by: 1. Ensure accountability for implementing the Integration Plan*

Line Item Description	UFARS Code (Required)				Budgeted Amount	REVISED	DIFFERENCE
	ORG	PROG	FIN	OBJ			
Provide a short description of the expenditure							
Educational Equity Coordinator .5 Salary	005	790	315	143	\$ 22,450.00	\$ 22,991.50	\$ 541.50
Benefits	005	790	315	210-25	\$ 7,000.00	7,641.76	\$ 641.76
TOTAL					\$ 29,450.00	\$ 30,633.26	\$ 1,183.26

Notes or Comments:

Mahtomedi High School Band and Choir Costa Trip 2013

March 8 (Friday)

- 5:00 AM Arrive at MSP Airport to depart. Transportation is on your own.
- 6:45 AM Flight Departs via US Airways for Costa Rica. Plane change in Charlotte, NC.
Lunch on your own. A "Snack" is provided on the flight.
- 2:30 PM Arrive at Juan Santa Maria Airport in San Jose, Costa Rica.
Dinner on your own.
Overnight at Hotel Palma Real, San Jose

March 9 (Saturday)

- 7:00 AM Breakfast at the hotel (included)
- 8:00 AM Day tour of San Jose
- 12:30 PM Back to the Hotel. Lunch on your own.
- 6:00 PM Night tour of INBioparque
Dinner at INBioparque (included)
Overnight at Hotel Palma Real

March 10 (Sunday)

- 8:00 AM Breakfast at the hotel (included)
- 9:00 AM Checking out of hotel. Instruments will be stored at the hotel for our return.
Bring all luggage with you.
- 9:30 AM Depart for Arenal
- 11:30 AM Stop in Sarchi for souvenirs and Zarcero to see the topiary.
- 1:30 PM Arrive at Volcan Arenal
All day to enjoy thermal waters at the resort Hotel Los Lagos.
Lunch and Dinner at the hotel (included)
Overnight at Hotel Los Lagos

March 11 (Monday)

- 8:00 AM Breakfast at the hotel (included)
- 11:00 AM Check out of hotel. Load luggage on bus.
Lunch (included)
- 1:00 PM Possible Tour of Lago Arenal
- 5:00 PM Return to San Jose
Dinner on your own
Overnight at Hotel Palma Real

March 12 (Tuesday)

- 7:00 AM Breakfast at the hotel (included)
- 7:45 AM Check out of hotel. Must bring everything, including instruments.
- 8:30 AM Day at Colegio Technico Don Bosco and concert
Lunch (included)
Concert for students
Dinner and Overnight with Host Families

March 13 (Wednesday)

6:00 AM Breakfast with Host Family
7:00 AM Arrive at Colegio Technnico Don Bosco
7:30 AM Load bus for travel to second host school.
4:00 PM Return to Don Bosco and meet with Host Families.
Dinner and Overnight with Host Families

March 14 (Thursday)

6:00 AM Breakfast with Host Family
7:00 AM Arrive at Don Bosco
7:30 AM Depart for Tour of Doka, Poas, La Paz
Another Breakfast and Lunch (included)
5:30 PM Depart for Punta Leona
Dinner at Punta Leona (included)
Overnight Punta Leona

March 15 (Friday)

We are free to explore the resort all day and evening.
All meals are included.
There are opportunities for activities which will require additional fees.
There will be a performance today or tomorrow.
Overnight at Punta Leona

March 16 (Saturday)

We are free to explore the resort for a second day.
There will be an optional trip to Jaco for a zip line excursion.
A Catholic Church service (in Spanish) is available at the chapel in the evening.
Overnight at Punta Leona

March 17 (Sunday)

10:30 AM Load busses and depart for San Jose
Lunch on your own
2:00 PM Tour and souvenirs at Sr. y Sra. Ese
4:00 PM Arrive at Hotel Palma Real
Dinner on your own.

March 18 (Monday)

9:00 AM Breakfast at Hotel (included)
11:30 AM Load buses for Airport
2:35 PM Depart San Jose for Minneapolis, MN with plane change in Charlotte, NC.
11:55 PM Arrive in Minneapolis. Transportation home on your own.
Lunch and dinner on your own. A "snack" is provided on the airplane.

DEC 14 2012

December 12, 2012

Ms. Dawn Maslowski
Administrative Assistant
Mahtomedi School District
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Dear Ms. Maslowski:

The *White Bear Press* newspaper wishes to be considered as your official newspaper for 2013.

We meet all the legal publication requirements under state statutes. Our circulation is audited by Verified Audit Circulation, an independent firm.

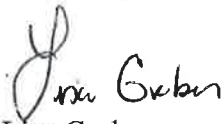
We prefer submittal of legal notices by mail or fax at 651-429-1242, or e-mail your notices to legals@presspubs.com - clearly labeling them as "Legal Notices."

Since 2008 your rate has been \$14.15. Due to paper price increases and expenses, we are asking for \$14.55 per column inch, in 7-point type at 9-lines per inch.

Our deadline for legal notices is Thursday by 5:00 p.m. for the following Wednesday's publication. In an emergency we can receive notices until noon on Friday.

We welcome the opportunity to serve you and look forward to any questions or concerns you may have.

Sincerely,



Lisa Graber
Legal Notice Coordinator



Member _____ introduced the following resolution and moved its adoption:

RESOLUTION PROVIDING LIMITED AUTHORIZATION FOR THE SUPERINTENDENT AND BUSINESS MANAGER TO SIGN CONTRACTS

WHEREAS, Minnesota Statutes §123B.52, Subdivision 2 provides school boards with the authority to authorize superintendents and business managers to sign contracts within adopted budgets, and

WHEREAS, numerous contracts of a routine nature need to be executed on a regular basis, and

WHEREAS, Minnesota Statutes §123B.52, subdivision 1 stipulates that contracts made without compliance to this section can be found to be void,

BE IT THEREFORE RESOLVED that the school board authorizes the superintendent and business manager to execute contracts within the adopted budget as approved by the school board provided that any transaction in an amount exceeding the minimum for which bids are required must first be specifically authorized by the school board and must fulfill all other applicable requirements.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon voted being taken thereon, the following voted in favor thereof: _____, and the following voted against: _____, whereupon said resolution was declared duly passed and adopted.



Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO AUTHORIZATION AND USE OF
FACSIMILE SIGNATURES BY SCHOOL DISTRICT OFFICERS AND
PROVIDING FOR SURETY BOND PROTECTION**

THEREFORE, BE IT RESOLVED by Independent School District No. 832 as follows:

1.) Pursuant to Minnesota Statutes § 47.41, the School Board of the District and the Chairperson, Clerk, and Treasurer thereof who are authorized to sign checks, drafts, warrants, vouchers, or other orders on public funds, hereby authorize the School District depository bank to honor any such instrument bearing a facsimile signature of said officers and to charge the same to the account upon which drawn as fully as though the same bore the manually written signature of such officers.

2.) Pursuant to Minnesota Statutes § 47.42, the School Board of said District approves the use of such facsimile signatures and hereby determines to insure the School District with an insurance company authorized to do business within the state in the amount of \$100,000 in the form of a surety bond or otherwise against the loss of any public funds which may be withdrawn upon unauthorized use of such facsimile signatures unless said loss occurs by reason of any officer's wrongful act.

3.) The clerk is hereby authorized and directed to furnish the School District depository with a copy of this resolution, and the School District officers and said depository are hereby authorized and directed to make the necessary arrangements for the use of facsimile signatures hereafter.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof: _____, and the following voted against the same: _____, whereupon said resolution was declared duly passed and adopted.