

INDEPENDENT SCHOOL DISTRICT #832
REGULAR MEETING – BOARD OF EDUCATION
Thursday, July 9, 2009 - 7:00 PM
Mahtomedi District Education Center - Community Room

The Mission of the Mahtomedi School District No. 832, as a multi-community public school system, is to provide individually challenging, lifelong learning experiences for all people, leading to productive and self-fulfilling roles in a global society, accomplished through partnerships with students, families, staff and communities all committed to excellence.

- AGENDA -

1. CALL TO ORDER
2. ROLL CALL OF ATTENDANCE
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items
5. PRESENTATIONS/RECOGNITION
 - A. There will be no building presentation/school board recognition this month.
6. PUBLIC COMMENT
Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.
7. REPORT FROM STUDENT REPRESENTATIVE
 - A. There will be no student representative report this month.
8. APPROVAL OF MINUTES
 - A. June 12, 2009 - Regular Meeting 5
 - B. June 25, 2009 - Study Session 10
9. DISCUSSION/INFORMATION ITEMS
 - A. Calendar of Events 12
 - B. Northeast YMCA Partnership Revised Proposal
Presenter: Shane Hoefer
 - C. National Educators' Computing Conference (NECC) Conference
Presenter: Denise Waalen
 - D. Engineering Initiatives Progress Report
Presenter: Denise Waalen and Kathe Nickleby
10. ACTION ITEMS

Agenda - July 9, 2009

- A. Approval of Proposed Schedule Change for Mahtomedi High School
Presenter: Kathe Nickleby
 - B. Approval of Health and Safety Attachment 99 13
Presenter: Phil Belden
 - C. Approval of Northeast Metropolitan Intermediate School District No. 916's Health and Safety Program Budget Resolution 25
Presenter: Mark Wolak
11. SCHOOL BOARD COMMITTEE REPORTS
- A. Association of Metropolitan School Districts (AMSD) Board
Presenter: Steve Wolgamot
 - B. Integration Districts (EMID & NSP-M-O)
Presenter: Kevin Donovan
 - C. Minnesota School Boards Association (MSBA) Legislative Liaison
Presenter: Cathy Dalton
 - D. Northeast Metro 916 Board 29
Presenter: John Belisle
12. SUPERINTENDENT'S REPORT
- A. Globe Report Card - 2001 Bond & Levy 30
13. ADJOURNMENT
14. CONSENT AGENDA ITEMS (Items Approved Under #4)
- A. Approval to Pay Bills - Check No. 361838 to 362406 32
 - B. Approval of Wire Transfer Transactions 44
 - C. Approval of Fiscal Agency Agreement Between Mahtomedi Public Schools and the Mahtomedi Area Educational Foundation 45
 - D. Approval of North St. Paul-Maplewood-Oakdale Multi-District Integration Collaborative Governance Agreement 49
 - E. Approval of Membership in the Association of Metropolitan School Districts (AMSD) for 2009-2010 53
 - F. Approval of Membership in the Minnesota School Boards Association (MSBA) for 2009-2010 62
 - G. Gifts/Grants Totaling \$28,229
 - 1. Approval of Grant from 3M Foundation to Mahtomedi Engineering Leadership Program - \$25,000
 - 2. Approval of Gift from Bern Hapke to Mahtomedi Middle School - Piano
 - 3. Approval of Gift from Wildwood Lions Club to Mahtomedi Area Community Education Summer Youth Program - \$729
 - H. Personnel
 - 1. Approval of Contracts and Work Agreements
 - a. Leanne Barry - Tier II Reading Teacher - Mahtomedi Middle School (2009-2010)

Agenda - July 9, 2009

- b. Christina Boice-Mallach - Behavior Specialist - Mahtomedi Middle School (2009-2010)
 - c. Carissa Deragisch - Social Studies Teacher - Mahtomedi High School (2009-2010)
 - d. Pam Harein - Special Education Finance Specialist - District Wide (2009-2010)
 - e. Amanda Hudak - Special Education Teacher - Mahtomedi Middle School (2009-2010)
 - f. Ellen Isaacson - Elementary Extended Day Program Supervisor - Community Education (2009-2010)
 - g. Harmony Lewis - Tier II Math Teacher - Mahtomedi Middle School (2009-2010)
 - h. Paul Olson - Math Teacher - Mahtomedi High School (2009-2010)
 - i. Joseph Pendleton - School Psychologist - Wildwood Elementary School (2009-2010)
 - j. Erin Whisler - Elementary Extended Day Program Supervisor - Community Education (2009-2010)
 - k. Approval of Resolution Regarding the Contracts of Assistant Superintendent, Director of Business Services, Director of Special Services, and Director of Student Activities Regarding an Agreed Upon Salary Freeze
2. Approval of Leaves of Absence
- a. Amy Albrecht - Math Teacher - Mahtomedi Middle School (11/7/09 to 1/29/10)
 - b. Julie Conzemius - Music Teacher - Mahtomedi Middle School (11/3/09 to 4/9/10)
 - c. William Gangl - Industrial Technology Teacher - Mahtomedi Middle School (2009-2010)
3. Approval of Resignations/Retirements/Terminations
- a. Ben LaFrinier - Paraprofessional - O. H. Anderson Elementary School (6/9/09)
 - b. Paula Metling - Paraprofessional - Mahtomedi Middle School (6/5/08)

PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at mark.wolak@mahtomedi.k12.mn.us or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during Public Comment. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive.
- Individuals will be recognized in the order received. Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.

Minutes of Regular Meeting

Board of Education Mahtomedi Public Schools

A Regular meeting of the Board of Education of the Mahtomedi Public Schools was held **June 11, 2009**, beginning at 7:00 PM in the Mahtomedi District Education Center – Community Room.

1. CALL TO ORDER

Meeting called to order at 7:02 p.m. by Chair Steve Wolgamot.

2. ROLL CALL OF ATTENDANCE

Present: John Belisle; Cathy Dalton; Mary Jo Deters; Kevin Donovan; Judy Schwartz; Steve Wolgamot; and Superintendent Mark Wolak, ex officio.

3. APPROVAL OF THE AGENDA

Schwartz moved, Dalton seconded, approval of the agenda. Carried.

4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

Schwartz moved, Dalton seconded, approval of the actions recommended on the consent agenda. Carried.

5. PRESENTATIONS/RECOGNITION

A. John Deir - Retiring Mahtomedi High School Principal

School Board Chair Steve Wolgamot presented retiring high school principal John Deir with a bell and thanked Deir for his years of service to the school district.

6. PUBLIC COMMENT

Julie Donaldson, parent of Mahtomedi High School student, spoke to the school board and asked the board to reconsider the minimum class size number or look at other alternatives so that upper level French is not discontinued.

Gerry Dielentheis, parent of Mahtomedi High School students, spoke to the school board about his concerns regarding the discontinuation of upper level French and asked the board to consider other options for offering upper level languages.

7. REPORT FROM STUDENT REPRESENTATIVE

- A. There will be no student representative report this month.

8. APPROVAL OF MINUTES

- A. May 12, 2009 - Study Session

Donovan moved, Schwartz seconded, approval of the minutes from the May 12, 2009, school board study session. Carried.

- B. May 14, 2009 - Regular Meeting

Donovan moved, Schwartz seconded, approval of the minutes from the May 14, 2009, school board study session. Carried.

- C. May 28, 2009 - Study Session

Donovan moved, Schwartz seconded, approval of the minutes from the May 28, 2009, school board study session. Carried.

9. DISCUSSION/INFORMATION ITEMS

- A. Calendar of Events

A July study session was added to the calendar of events. The date proposed did not work for all school board members. Another date will be found to hold the study session.

- B. Current Profile of High School Required and Elective Credits

Assistant Superintendent Denise Waalen reviewed with the school board the High School's current class offerings. A wide variety of classes are offered at Mahtomedi High School which reduces the number of students in each class. Administration is looking at what the district currently requires to graduate and whether those requirements should be revised so that there are fewer offerings and more students in those classes. Assistant Superintendent Waalen and Superintendent Mark Wolak will continue to study required and elective credits and bring back to the school board for further discussion.

- C. Set Date for Public Comment on Proposed High School Schedule Change for 2010-2011 - June 25, 2009

A public forum will be held on June 25 at 7:00 p.m. at the District Education Center to discuss the potential schedule changes at Mahtomedi High School. Presentations will be given by administration and teachers. Schwartz moved, Belisle seconded approval to hold a public forum on June 25. Carried.

D. Cost Analysis of Proposed Schedule Change

Assistant Superintendent Denise Waalen reviewed with the school board the expected staff development and textbook costs, staffing projections, transition of required credits over the next five years, and proposed requirements for the 6X2 schedule if Mahtomedi High School transitions from a 4 to a 6 period day.

School Board Chair Steve Wolgamot discussed with the school board members and Assistant Superintendent Waalen the minimum class size issue. There were 42 classes offered that did not meet the 25 student minimum. Several departments decided to combine courses to meet the 25 minimum. The option for French IV and V for the 2009-2010 school year is to take College in the School French through the White Bear Lake School District. Other options will be looked at for the 2010-2011 school year and beyond.

10. ACTION ITEMS

A. Approval of 2010-2011 School Calendar

School board members discussed having graduation on the last day of school instead of four days early. Belisle moved, Donovan seconded, approval of the 2010-2011 school calendar except for the June 4 graduation date. School board members would like further discussion on the practice of seniors graduating early. Carried.

B. Approval of Resolution Regarding Superintendent's Contract

School Board Clerk Kevin Donovan reported that the School Board Personnel Committee met with Superintendent Wolak and that he has agreed to take a salary freeze for the 2009-2010 school year. The Superintendent will also be negotiating the same salary freeze for administrators and other school district employees. Donovan moved, Schwartz seconded, approval of the resolution regarding the Superintendent's contract. Carried.

C. Approval of Preliminary Budget for 2009-2010

Denise Sundstrom, Director of Business Services, reviewed with the school board the preliminary 2009-2010 budget. Because the state is waiting for Governor Pawlenty to balance the budget, this is very preliminary. The district is anticipating that education funding will remain flat. The district is also planning on payments from the state being delayed so will have to borrow money to meet payroll. The four funds the school board will be approving tonight and their ending fund balances are: General Fund - \$3,448,426, Food Service - \$310,201, Community Education - \$207,131, and Debt Service \$868,574. Because of the federal stimulus funding, which is only for one year, the state is contributing \$1,741,000 less to the school district. The general fund did include the \$750,000 in spending reductions/revenue enhancements approved at the May school board meeting. Belisle moved, Schwartz seconded approval of the preliminary budget for 2009-2010. Carried.

- D. Approval to Change July 9 School Board Meeting From 7:00 AM to 7:00 PM

Because the school board may be acting on a schedule change at the high school, the July regular school board meeting will be held at 7:00 p.m. Donovan moved, Dalton seconded, approval to change the July 9 school board meeting from 7:00 a.m. to 7:00 p.m. Carried.

11. SCHOOL BOARD COMMITTEE REPORTS

- A. Association of Metropolitan School Districts (AMSD) Board

None.

- B. East Metro Integration District 6067 (EMID)

School Board Clerk Kevin Donovan reported that an agreement has been worked out with the East Metro Integration District 6067 and North St. Paul-Maplewood-Oakdale School District 622 so students that were currently enrolled in EMID from NSP-M-O can continue to attend. Roseville District 623 has committed to be the fiscal host.

- C. Minnesota School Boards Association (MSBA) Legislative Liaison

None.

- D. Northeast Metro 916 Board

The Northeast Metro 916 report was included in the school board packet.

12. SUPERINTENDENT'S REPORT

- A. Continuous Improvement Practice - Satisfaction Survey Process

The school board has indicated an interest in surveying the high school parents and students. Assistant Superintendent Waalen will share with the school board the survey information that has already been gathered and find out what additional information the school board would like to know.

- B. Teacher Retirees

Superintendent Wolak noted the three teacher retirees this year: Stephanie Cook, Cynthia Lattimore, and Dick Zgonc.

13. ADJOURNMENT

Belisle moved, Donovan seconded, adjournment. Meeting adjourned at 8:50 p.m. Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)
 - A. Approval to Pay Bills – Check No. 361345 - 361837
 - B. Approval of Wire Transfer Transactions
 - C. Approval of Membership in the Metropolitan Educational Cooperative Service Unit (ECSU) for 2009-2010
 - D. Approval of International Travel Request as Per Policy - Mahtomedi High School Students Traveling to Costa Rica (Colegio Tecnico Don Bosco) to Participate in 4-8 Week Summer Program
 - E. Gifts/Grants Totaling \$12,736.14
 1. Approval of Donation from Minnesota Business Partnership Education Foundation (Qwest Teaches & Technology Award) to Scot Hovan at Mahtomedi High School - \$7,425
 2. Approval of Donation from Kramer-Berg American Legion Post 507 to Mahtomedi High School Athletic Awards Banquet - \$2,598.14
 3. Approval of Donation from 3M Foundation (Ingenuity Grant) to Mahtomedi Middle School - \$2,463
 4. Approval of Donation from Kramer-Berg American Legion Post 507 to Mahtomedi High School Band - \$250
 - F. Personnel
 1. Approval of Contracts and Work Agreements
 - a. Ann Galbus - .32 FTE Special Education Assistive Technology Support - O. H. Anderson Elementary School (2009-2010)
 - b. Julie Niehaus-Comfort - .5 FTE Second Grade (Job Share) - Wildwood Elementary School (2009-2010)
 - c. Michelle Noha - .5 FTE Licensed School Nurse - District-Wide (2009-2010)
 - d. Anthony Walfort - Social Studies Teacher - Mahtomedi High School (2009-2010)
 2. Approval of Leaves of Absence
 - a. Carol Stabenow - Title I Teacher - O. H. Anderson Elementary School (2009-2010, .5 FTE LOA)
 - b. Jenna Veenis - Special Education Teacher - Mahtomedi Middle School (8/31/09 to 11/6/09)
 3. Approval of Resignations/Retirements/Terminations
 - a. Cory Fusco - Math Teacher - Mahtomedi High School (6/10/09)
 - b. Chris Hemenway - Paraprofessional - Wildwood Elementary School (6/9/09)
 - c. Richard Zgonc - Social Studies Teacher - Mahtomedi High School (6/10/09)
 4. Approval of Discontinuation of Position
 - a. Anna Winter - Pre-School Instructor - District Education Center (6/10/09)

KEVIN DONOVAN, CLERK

Minutes of Study Session

Board of Education Mahtomedi Public Schools

A Study Session of the Board of Education of the Mahtomedi Public Schools was held **June 25, 2009**, beginning at 7:00 PM in the Mahtomedi District Education Center – Community Room.

1. CALL TO ORDER

Chair Steve Wolgamot called the study session to order at 7:15 p.m.

2. ROLL CALL OF ATTENDANCE

Present: John Belisle; Cathy Dalton; Mary Jo Deters; Kevin Donovan; Steve Wolgamot; and Superintendent Mark Wolak, ex officio. Absent: Judy Schwartz.

3. DISCUSSION/INFORMATION ITEMS

A. PUBLIC FORUM - Proposed 2010-2011 Schedule Change for High School

The school board is considering a change in the High School schedule for the 2010-2011 school year. The change in schedule will reduce the costs to the school district by an estimated \$330,000 annually.

Assistant Superintendent Denise Waalen presented an overview of the timeline and process used by the High School Schedule Committee. John Deir, Mahtomedi High School Principal, reviewed the pros and cons of the different schedule options. School Board Chair Steve Wolgamot invited comments from citizens in attendance at the meeting.

Fourteen citizens addressed the concerns they had regarding the proposed change in schedules. The citizens were: Bob Maixner, Anastasia Eldredge, Mark Hjelle, Andrea Dees, Jane Armstrong, Sharon Mitchell, John Buettner, Lauren Langan, Eileen Armitage, Steve Brink, Fred Neher, Maggie Kochevar, Debbie Driscoll. Maixner outlined the pros and cons of each schedule option when considering the needs of students. Hjelle expressed concerns about tracking students in or out of high level math courses. Dees expressed concern about the increased demands of a six period schedule. Armstrong raised questions about which schedule preserved the most Advanced Placement courses. Mitchell and Beuttner each raised questions regarding the best schedule for curriculum offerings. Langan noted that change is difficult and that the six-period day may be the best choice given the economic concerns.

A short break was taken at 8:45 and the meeting began again at 8:50 p.m.

Armitage spoke of the strengths of the school district and praised school leaders and teachers for the high quality work. Brink raised questions about the need for changing the schedule. Neher addressed the disruptive nature of schedule changes. Kochevar shared a perspective that change is okay and parents need to support the school district leaders. Driscoll noted concerns about physical education programs.

B. Update on Proposed Northeast YMCA Partnership

Tom Holland, from the Northeast YMCA, shared his perspectives on the benefits of the proposed NE YMCA Partnership. School board members asked questions about the current proposal and stated concerns about the financial requirements of the current proposal.

4. ADJOURNMENT

Wolgamot moved, Belisle seconded, adjournment. Meeting adjourned at 10:00 p.m.
Carried.

KEVIN P. DONOVAN, CLERK

CALENDAR OF EVENTS

JULY		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Tuesday, July 7</u> 6:00 p.m.	Northeast Metro 916 School Board Meeting	Bellaire School, White Bear Lake
<u>Thursday, July 9</u> 7:00 p.m.	School Board Meeting	District Education Center – Community Room
<u>Tuesday, July 21</u> 4:00 p.m.	School Board Study Session	District Education Center – Community Room

AUGUST		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Wednesday, August 5</u> 6:00 p.m.	Northeast Metro 916 School Board Meeting	Bellaire School, White Bear Lake
<u>Thursday, August 13</u> 4:30-6:30 p.m.	AMSD Board of Directors Meeting & Social	Northland Inn, Minneapolis
<u>Monday, August 10</u> 7:00 p.m.	MAEF Board of Trustees Meeting	District Education Center - Board Room
<u>Thursday, August 13</u> 7:00 p.m.	School Board Meeting	District Education Center - Community Room
<u>Wednesday, August 26</u> 6:00 p.m.	EMID Joint Powers School Board Meeting	Harambee Elementary School, Maplewood
<u>Thursday, August 27</u> 5:45 p.m. 7:00 p.m.	School Board Dinner Session School Board Study Session	District Education Center - Board Room District Education Center - Community Room

**I.S.D. 832 MAHTOMEDI SCHOOLS
FY 2009 – 2010
HEALTH AND SAFETY
ATTACHMENT 99 CRITERIA
FOR SCHOOL BOARD CERTIFICATION**

TO: SCHOOL BOARD MEMBERS
FROM: PHIL BELDEN, COORDINATOR OF HEALTH & SAFETY
DATE: JULY 9TH, 2009

Attachment 99 Performance Criteria

General Comments

Key district personnel are: Phil Belden, Coordinator of Health and Safety
Julie Osterbauer, (Custodial) Assistant to Coordinator
Mathew Young, High School Science Lab Safety
John Allen, Middle School Science Lab Safety
Mark LeFeber, Industrial Technology Safety
Art Safety, to be determined
Dyan Lovgren, OSHA recordkeeping
Rachel Sande, District Nurse, Blood borne Pathogen
Health and Safety Management Assistance Professionals:
Mike Weigel, Metro ESCU
Debbie Green, A.E.S. (Applied Environmental Sciences)

Completion steps for Attachment 99

General Requirements

Written Plans have been reviewed by the District and A.E.S. (Applied Environmental Sciences) for compliance. Please see attached for recommendations. Approximately 80-90% complete. Ongoing

Part 1 Attachment 99 Performance Criteria - IAQ Management Plan

IAQ Coordinator

District 832 IAQ Coordinator: Phil Belden, Certificate number # I 1025

Communication Pathways: Globe
Employees Health and Safety Program
All Staff Handbooks
District Wide Share Network
Newsletters

Walk-through performed

Walk through completed by Heather Heil, A.E.S. from February 3rd through February 26th, 2009. Documents are located in the Health and Safety office in the I.A.Q. file. Mock OSHA performed by Mike Weigel from Metro ESCU, November 2008 and is located in the Health & Safety Office AWAIR file. Walk through also completed by the District's Health and Safety Committee. O & M program managed through F.M. Systems.

Attachment 99 Performance Criteria – Safety Committees

District 832 Health and Safety Committee Members:

Phil Belden, Coordinator of Health & Safety / Indoor Air Quality
Julie Osterbauer, Assistant to Coordinator (Custodial)
Dyan Lovgren, (Clerical)
Mary George, (Community Education)
Rachel Sande, (Health Services)
Jeff Whisler, (Activities)
Principals, (to be determined)
Thomas Cappelen (Wildwood Elementary)
Bryan Allen, (Middle School)
John Petronek, (O.H. Anderson Elementary)
Special Education, (to be determined)
Food Service, (to be determined)

I.S.D. 832 staff per OSHA 300, total number of recordable injury/illness cases: 13
Days lost due to accidents / injuries 2008-2009: 4

Two greatest concerns: **1. Compliance of Health and Safety Practices**
Educational staff compliance with on-line training.
General housekeeping in classrooms.
2. Compliance of Written Plans

Attachment 99 Performance Criteria – Lab Safety

Chemical Hygiene Officers Appointed: Mathew Young, High School
Jennifer Steiger, High School

Written plan has been revised. (December 2009) and is located in the Health & Safety office.

Attachment 99 Performance Criteria – Lock out / Tag out

Written plan has been revised. (May 2009) and is located in the Health & Safety Office and all custodial offices.

Attachment 99 Performance Criteria – Confined Space

Working with A.E.S. Written plan is ongoing. No district personnel are allowed in any permitted confined space in the district at this time.

Attachment 99 Performance Criteria- Employee Right-To-Know

Written plan has been revised. (May 2009) and is located in the Health & Safety office.

Attachment 99 Performance Criteria due at MDE 7/24/2009

General Comments

- School district personnel shall be involved in the process of completing this section. This section cannot be completed as a "turnkey" process.
- Responsibility for Health and Safety belongs at the district level. The task can, in certain circumstances, be delegated to employees or contractors, but not the responsibility.
- There must be a key district person responsible for each Health and Safety topic. This person is responsible for understanding Attachments 4 and 99 information.
- Attachment 99 replaces Attachment 4 as a reporting requirement. Only Attachment 99 and not Attachment 4 shall be reported to MDE. Attachment 4 should be used by your district to internally review all Health and Safety programs. MDE is phasing in topics a portion each year until they are all entirely included. For 2009 Pay 2010, no changes have been made and the topics are limited to Indoor Air Quality, Safety Committees, Laboratory Safety, Confined Spaces and Employee Right-To-Know. Specific performance criteria are described and the district must either verify they will meet MDE's criteria or provide their own. Either way, districts will be held to their board-adopted performance criteria. Substituted criteria which is not performance based is an unacceptable report.
- Districts are required to follow the directions shown below and return the completed, board-certified Attachment 99 in order to receive H&S funding for 2009 Pay 2010. All H&S new funding will be delayed until Attachment 99 is received and verified.
- H&S Management Assistance professionals will key their reporting to the elements in this Attachment. This is part of MDE's plan to verify that the district is meeting its performance criteria commitment and has conducted a hazard assessment and adopted plans for hazard removal, per page 57 of this Attachment. A district may not refuse access by a Management Assistance professional to accomplish this task and the MDE will not process requests for funding approval without a properly completed Attachment 99. See Attachment 9 for MDE involvement with the Management Assistance program.

Completion Steps for Attachment 99

- District reviews its health and safety hazards, plans/programs to manage them, and this letter and attachments.
- District reviews Attachment 99, affirms each element by highlighting or otherwise indicating, and completes all forms accurately. The attachment is designed to be a "turn-around document."
- School board validates the information on Attachment 99, certifying that the information in the completed Attachment 99 H&S Performance Criteria will be implemented during school year 2009-2010. In this manner the board, as the policy-setting authority, recognizes and accepts its responsibility for Health and Safety in a manner satisfactory to MDE. A copy of the board-approved minutes and agenda must be attached.
- District returns Attachment 99 in time to arrive at MDE, attn Audrey Bomstad, or **alternatively each region Management Assistance professional**, no later than July 24, 2009. Late submissions are strongly discouraged.
- Electronic submission is acceptable and is preferred. Otherwise, provide two paper copies with visible highlighting. Don't forget to maintain a copy in district files, and to highlight adopted language.

Begin board-certifying here - General Requirements

- ✓ • The H&S written plans include policies for managing the hazard, assessing for the hazard, training, and record keeping.
- ✓ • There is a key district person responsible for each Health and Safety topic. This person is responsible for understanding Attachments 4 and 99 information and the information in the written plans.
- 90% ✓ • The written plans are current, complete and accurate. They are concise and well organized. They do not make references to other districts or states, or persons not currently with the district.
- ✓ • In particular, the documentation of training and required reporting is accurate and complete. Training includes an adequate roster of trainees, is dated, and a syllabus of the training, giving information on what trainees can be reasonably expected to know or do.

- ✓ • The practice of re-photocopying required reports shall not be allowed. Each report shall have a fresh printout with fresh signatures and dates.
- ✓ • The district has contracted for a Management Assistance professional (or not). His/her name is:

Debbie Green, AES Mike Weigel, ESCU

Part I Attachment 99 Performance Criteria – IAQ Management Plan

A. IAQ Coordinator – required in plan

- ✓ • A person meeting criteria in Attachments 3 and 7 has been appointed as the districts IAQ coordinator.
- ✓ • Communication pathway has been established to notify district staff, parents, and students, who the IAQ Coordinator is and how to contact him/her.
- ✓ • IAQ coordinator's role and authority shall be clearly defined and understood by district employees, such that he/she can operate effectively.
- ✓ • The IAQ Coordinator's name and certificate number are: Phillip Belden I 1025

B. Walk-through performed (required in plan)– Walkthroughs shall be performed at least annually on all school buildings in the district that houses students and/or employees and shall evaluate the following:

- ✓ • obvious water intrusion problems (interior and exterior);
- ✓ • obvious ventilation failures and/or problems;
- ✓ • obvious building/structural failures and/or problems;
- ✓ • overall cleanliness of buildings and classrooms; and
- ✓ • assess the need for O&M programs (e.g. ventilation, carpet, building compounds).

C. Evaluation of key building systems- required in plan

District is using Walkdo system

- ✓ • District shall evaluate all classrooms using equivalent* to the EPA's Tools For Schools Teacher's Checklist at least annually.
- ✓ • District shall evaluate ventilation systems using equivalent* to the EPA's Tools For Schools Ventilation Checklist at least annually. Activity 22 may be excluded here.
- ✓ • District shall evaluate all building maintenance issues using equivalent* to the EPA's Tools For Schools maintenance checklist at least annually.
- ✓ • * Equivalent means that each element of each topic is included to the depth described in TFS. If there is a significant departure, an explanation shall accompany the plan.

D. IAQ Management Plan (required in plan) - District shall develop and implement an effective district specific IAQ management plan that shall at a minimum have the following elements:

- ✓ • identification of IAQ Coordinator;
- ✓ • communication plan/policy that is specific to the district;
- ✓ • complaint plan/policy that is district specific;
- ✓ • plan/policy to address district IAQ issues observed and/or noted during the walk through or through the building systems evaluation process;
- ✓ • implementation schedule that prioritizes and allocates expenditures to remediate known IAQ issues such as deferred maintenance items (e.g. roof leaks);
- ✓ • operations and maintenance plan to maintain building components and mechanical systems;
- ✓ • district policies that are established that affect air quality (animals, cleaning, renovation projects, pest management, chemical use, etc.); and
- ✓ • annual review of district IAQ Management Plan by IAQ Coordinator and/or IAQ Committee, and school board. This includes a review of all documentation to ensure the plan is indeed district specific and current.

E. District responses to parental concerns--required in plan

- ✓ • Parents know where to go to find answers to their IAQ questions.
- ✓ • Parents can obtain checklists or self help information so they can properly evaluate their child's home or other out of school situation.
- ✓ • Parents can obtain information about school facility construction, maintenance and housekeeping practices, chemicals used, mold and HVAC related information, chemical producing academic subjects, pesticides and herbicides and the like to determine the extent to which school activities

- ✓ contribute to a child's symptoms.
- ✓ • Parents can obtain information on what a parent can do – how they can effect change – upon discovering questionable activities occurring within schools.

***F. Mechanical Ventilation Improvements if funded under either H&S or Alternative Facilities Bonding and Levy programs**

- ✓ • All mechanical ventilation improvements shall result in demonstrated current performance criteria as found in state law, statute or rule, to include proper amount of ventilation rate over a specified outside temperature range, proper filtration, and ability to measure ventilation rate.
- ✓ • Any commissioning resulting from mechanical ventilation improvements shall be done and validated by a Systems Inspector per M.S. 123B.72 that has adequate errors and omissions insurance.
- ✓ • Mechanical ventilation improvement work funded under H&S shall remain under warranty by the outside party until a full range of seasons has occurred, allowing any deficiencies to become manifest and be corrected.

***G. M.S. 123B.57 responsibility to "...monitor and improve the quality of indoor air..."**

- ✓ • The district shall determine the mechanical ventilation rate of each occupied space and plan and implement its improvement in a timely manner where found to be inadequate. Use of outside air intake flow hood for unit ventilators or CO2 or thermal-based calculations found in ASHRAE 62-1989 with controls set to minimal outside air settings are adequate. Intended to satisfy TFS Ventilation Checklist Activity 22. This activity does not have to be done to receive HS & funding.
- ✓ • The district shall determine if there is mold or water intrusion for each occupied space and plan and implement its remediation in a timely manner where found to exist. Visual inspections are adequate.
- ✓ • The district shall determine the quality of air entering the building and make improvement where needed. Use of human senses is adequate.
- ✓ • The district shall monitor the use of chemicals, cleaning materials, carpet maintenance (if applicable) pesticides and general housekeeping to ensure proper indoor air quality. Use of human senses is adequate.

Note: Starred paragraphs are not mandatory for inclusion in the district's IAQ program for H&S funding.

Attachment 99 Performance Criteria – Safety Committees

- ✓ • A district safety committee shall be established where the district exceeds 25 employees or is experiencing excessive lost workdays or accident/incident rates.
- ✓ • Written statements shall be developed describing safety committee role, responsibilities, activities and administrative support.
- ✓ • Role of safety committee shall be stated, and shall include consideration of the following.
 - ✓ Review high hazard areas of health and safety for adequacy of program protection.
 - ✓ Monitor the effectiveness of the safety and health program. Assist administrators, H&S coordinators and supervisors on district/school H&S issues. Bring committee recommendations to school board.
 - ✓ Everyone in district needs to know they should contact members of safety committee FIRST for H&S issues.
- ✓ • There shall be greater employee representation than management, with each bargain unit represented. The safety committee member list shall be posted.
- ✓ • The number of employee representatives on the committee shall equal or exceed the number of management representatives. The safety committee members shall be made known to all district staff.
- ✓ • The safety committee shall meet at least quarterly.
- ✓ • An agenda shall be established prior to meeting. Attendance and minutes shall be recorded. A report of activities shall be posted where all employees have access to it.
- ✓ • The chair shall be elected by the committee and identified by name.
- ✓ • Training shall be provided to safety committee members as to their roles and responsibilities.
- ✓ • Meeting activities shall include consideration of these activities.
 - ✓ Establish annual safety goals and objectives for meeting those goals.
 - ✓ Conduct and/or review safety inspections.
 - ✓ Assist in accident investigation.

No projects being funded at this time.

- ✓ Review accident reports and OSHA 300 logs.
- ✓ Accept and evaluate employee suggestions. Make reporting uncomplicated, keeping reporters at ease.
- ✓ Review job procedures and recommend improvements.
- ✓ Monitor safety program effectiveness.
- ✓ Publicize and promote safety and health.
- ✓ • School board shall review the program annually.

Attachment 99 Performance Criteria – Laboratory Safety Standard and Chemical Hygiene Plan

- ✓ • There shall be a written and current Chemical Hygiene Plan for all laboratories, per OSHA Laboratory Safety Standard 29 CFR 1910.1450.
- ✓ • The Chemical Hygiene Officer (CHO) shall be identified for each laboratory. His or her names are:

Mathew Young, Jennifer Steiger - High School

- ✓ • The CHO shall be responsible for developing and reviewing at least annually chemical handling, storage labeling and disposal procedures (SOPs).
- ✓ • The CHO shall be responsible for reviewing at least annually lab activities to ensure safe procedures are used.
- ✓ • The CHO shall review stored chemicals annually and remove unused or excess amounts.
- ✓ • The CHO shall be responsible for developing and reviewing at least annually engineering controls (e.g. ventilation, chemical storage, fume hoods, gas lines and shutoff, fire prevention, eye-wash and deluge shower)
- ✓ • The CHO shall be responsible for developing and reviewing at least annually personal protective equipment (PPE) needs (e.g. eye protection, gloves, splash guards, gowns). Included are ensuring students do not wear dangerous clothing (e.g. rings, chains, unsafe shoes, un-bound hair).
- ✓ • The CHO shall be responsible for developing and reviewing at least annually necessary training for lab employees and ensure that safety is adequately included in curriculum.
- ✓ • The CHO shall be responsible for developing and reviewing at least annually record keeping practices and procedures, to include chemical inventory, MSDS sheets, monthly checks of safety equipment and implementing MDE and other safety checklists.

Attachment 99 Performance Criteria – Lockout/Tagout (LO/TO)

- ✓ • District shall develop and implement a Written Management Plan for Lockout/Tagout, encompassing OSHA standard 29 CFR 1910.147, explaining procedures for implementing Lockout/Tagout for each area for each building where LO/TO hazards exist.
- ✓ • The district administration shall identify school district Contact Person(s) for Lockout/Tagout zones.
- ✓ • The district administration shall survey the facility at least annually to identify energy potential physical hazards that require Lockout/Tagout.
- ✓ • The district administration shall train affected employees on proper Lockout/Tagout methods and techniques at least annually.
- ✓ • The district administration shall identify and procure Lockout/Tagout locks, tags and other devices. (List locations of equipment)
- ✓ • The district administration shall evaluate Lockout/Tagout record keeping practices and procedures at least annually.
- ✓ • Procedures are in place to inform contractors of Lockout/Tagout requirements
- ✓ • Specific energy controls are developed when required.
- ✓ • The district administration shall evaluate current Lockout/Tagout procedures at least annually.
- ✓ • The district administration shall survey the facility at least annually to identify Confined Spaces physical hazards per the standard that require Confined Space entry procedures, using the criteria found at http://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=9797http://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=9804

Attachment 99 Performance Criteria – Confined Spaces

Review program and obtain school board approval at least annually.

✓ **Confined Space Standard**

- ✓ • District shall develop and implement a Written Management Plan for Confined Spaces, encompassing OSHA standard 29 CFR 1910.146, explaining procedures for implementing Confined Spaces for each area for each building where Confined Spaces hazards exist.
- ✓ • The district administration shall identify school district Contact Person(s) for Confined Spaces permit and non-permit zones.
- ✓ • The district administration shall survey the facility at least annually to identify Confined Spaces physical hazards per the standard that require Confined Space entry procedures, using the criteria found at http://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=9797
- ✓ • The district shall determine the location of all Confined Spaces, and which are Permit Required Confined Spaces using the criteria found in Attachment A of the standard.
- ✓ • Using the criteria found in 1910.146(c)(5), the district shall determine which Permit Required spaces need comply with paragraphs (d) through (f) and (h) through (k) of the standard.
- ✓ • For Permit Required spaces that need not comply with paragraphs (d) through (f) and (h) through (k) of the standard, the district shall establish and maintain monitoring and inspection data that will demonstrate that continuous forced air ventilation alone is sufficient.
- ✓ • For Permit Required spaces where the district has not established and maintained monitoring and inspection data that will demonstrate that continuous forced air ventilation alone is sufficient, the district shall implement paragraphs (d) through (f) and (h) through (k) of the standard.
- ✓ • The district shall establish a properly trained and provisioned Permit Required Confined Space rescue and emergency service, that will become activated whenever a person enters a Permit Required Confined Space.
- ✓ • The district shall carry out practice Permit Required Confined Spaces rescues at least once every 12 month, as called for under paragraph (K) of the standard.
- ✓ • District shall inform Confined Spaces entrants information called for in the standard, how they may communicate with persons outside the Confined Spaces and what steps they should take if they should develop a medical emergency while in the Confined Spaces (e.g. heat stress, electrocution, burns, heart attack).
- ✓ • The district shall inform any outside contractor doing work in a Confined Space that the workplace contains permit spaces and that permit space entry is allowed only through compliance with a permit space program per 1910.143.

Attachment 99 Performance Criteria – Employee Right-To-Know (ERTK)

✓ **Employee-Right to Know - Hazard Communication. The program shall:**

- ✓ • Develop and implement a Written Management Plan for Minnesota Employee Right To Know, in compliance with Minnesota Rule 5206.
- ✓ • Identify school district Contact Person(s) for MN ERTK.
- ✓ • Review Written Plan as needed, and update (at least annually).
- ✓ • Identify Hazard communications functional areas (e.g. kitchen, shops, art, maintenance).
- ✓ • Survey the facility to identify chemical, heat, noise, radiation and infectious agents hazards.
- ✓ • Manage Material Safety Data Sheet (MSDS) acquisition, compilation and distribution. Ideally, MSDS would be available in functional area.
- ✓ • Perform Chemical Inventory. Update at least annually. Ideally, chemical inventory would be available with MSDSs in functional area.
- ✓ • Monitor use and markings on Secondary Use Containers.
- ✓ • Ensure placement of ERTK Minnesota-approved posters.
- ✓ • Perform initial and annual functional area training.
- ✓ • Provide all record keeping activities and procedures.
- ✓ • Respond to regulatory agency correspondence, guidelines and recommendations, guidelines and recommendations.
- ✓ • Monitor or provide updates on regulatory changes and new developments.
- ✓ • Review program and obtain school board approval at least annually.

District personnel does not enter any permitted confined space.

Individual Hazards Identified in H&S Management Assistance Reports

Location	Equipment	Brief Description of Hazard	Work to be accomplished	Anticipated Completion
<i>Wildwood Rm2B</i>	<i>Evacuation sign missing</i>	<i>Evacuation Hazard</i>	<i>Replace missing sign</i>	<i>November 15 2008</i>
<i>Wildwood P.E. Office</i>	<i>Extension cord used as permanent wiring</i>	<i>Electrical Hazard</i>	<i>Remove Extension cord</i>	<i>November 6th 2008</i>
<i>Wildwood P.E. Office</i>	<i>Power strips Daisy-chained</i>	<i>Electrical Hazard</i>	<i>Remove daisy-chaining</i>	<i>November 15th 2008</i>
<i>Wildwood Staff Lounge</i>	<i>A.V. cart</i>	<i>Ungrounded (electrical hazard)</i>	<i>Replace cord</i>	<i>November 15 2008</i>
<i>Wildwood Kitchen</i>	<i>Eyewash station Blocked</i>	<i>Personal Protective Equipment (chemical hazard)</i>	<i>Housekeeping</i>	<i>November 15 2008</i>
<i>Wildwood throughout</i>	<i>Fire Extinguishers</i>	<i>Fire hazard</i>	<i>Monthly checks</i>	<i>November 6th 2008</i>
<i>Wildwood Dish/boiler room</i>	<i>Personal Protective Equipment (goggles)</i>	<i>Personal Protective Equipment Needed (chemical hazard)</i>	<i>Supply areas with proper P.P.E.</i>	<i>November 15 2008</i>
<i>Wildwood Boiler room</i>	<i>Hole in floor</i>	<i>Trip/fall hazard</i>	<i>Cover plate on floor</i>	<i>November 15th 2008</i>

Individual Hazards Identified in H&S Management Assistance Reports

Location	Equipment	Brief Description of Hazard	Work to be accomplished	Anticipated Completion
<i>Mahtomedi Middle School Mechanical Room</i>	<i>Exit Sign</i>	<i>Evacuation Hazard</i>	<i>Install Exit sign</i>	<i>January 2009</i>
<i>Mahtomedi Middle School Mechanical Room</i>	<i>Emergency Lighting</i>	<i>Trip/Fall & Evacuation Hazard</i>	<i>Install emergency Lighting</i>	<i>January 2009</i>
<i>Mahtomedi Middle School Art Room</i>	<i>Over head Projector</i>	<i>Ungrounded (electrical hazard)</i>	<i>Replaced Cord</i>	<i>November 15th 2008</i>
<i>Mahtomedi Middle School Room 255</i>	<i>Unlabeled Container</i>	<i>Employee Right to Know (chemical hazard)</i>	<i>Add labels & follow up custodial training</i>	<i>November 6th 2008</i>
<i>Mahtomedi Middle School Room 276</i>	<i>Eyewash Station Blocked</i>	<i>Personal Protective Equipment (chemical hazard)</i>	<i>Housekeeping</i>	<i>November 6th 2008</i>
<i>Mahtomedi Middle School Mechanical Room</i>	<i>Air Handler Return Fans</i>	<i>Accidental Cycling Hazard (pinch/entanglement)</i>	<i>Install Machine Guarding</i>	<i>April 2009</i>
<i>Mahtomedi Middle School Art room</i>	<i>Pottery Glazing with lead</i>	<i>Right To Know (Poison Hazard)</i>	<i>Remove Leaded glazes</i>	<i>November 15th 2008</i>

Date: July 9th, 2009

School District: I.S.D. 832 Mahtomedi Schools

Person Affirming: Steve Wolgamot

Signature: _____

Telephone with ext. _____

I affirm that the following is an accurate, board-approved summary of this school district's current Health and Safety Program, submitted in accordance with Minn. Stat. § 123B.57 regardless of whether or not funding is requested. A copy of the school board minutes is attached.
Additional comments:

As Coordinator of Health & Safety I feel that the District is 95% compliant with local, state and federal regulations. I feel that the program is working well because we have few staff concerns and although we have had a slight increase in our injuries and days lost, we will keep working towards regulations and compliance.

I would also like to thank the Health & Safety Committee members and a special thank you to Julie Osterbauer with her assistance with the Health & Safety program.

Phillip Belden, Coordinator of Health & Safety

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

Year 2008



U.S. Department of Labor
Occupational Safety and Health Administration
Form approved OMB no. 12180178

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	4	0	0
(G)	(H)	(I)	(J)

Total number of days away from work	Total number of days of job transfer or restriction
4	0
(K)	(L)

Total number of... (M)			
(1) Injury	13	(4) Poisoning	0
(2) Skin Disorder	0	(5) Hearing Loss	0
(3) Respiratory Condition	0	(6) All Other Illnesses	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave. NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment information

Your establishment name Mahtomed! Public Schools

Street 1520 Mahtomed Ave

City Mahtomed State MN Zip 55115

Industry description (e.g., Manufacture of motor truck trailers)
Elementary and Secondary Schools

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

821

OR North American Industrial Classification (NAICS), if known (e.g., 336212)

N/A

Employment information

Annual average number of employees _____

Total hours worked by all employees last year _____

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Denise Lundstrom
Company executive

Dir. of Business Sen
Title

651-407-2000
Phone

2/1/2009
Date

23

OSHA's Form 300 (Rev. 01/2004) Log of Work-Related Injuries and Illnesses

Attention: This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Year _____
U.S. Department of Labor
Occupational Safety and Health Administration
Form approved OMB no. 1218-0176

You must record information about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an injury and illness incident report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Establishment name Mahtomedi School District
City Mahtomedi State MN

24

(A) Case No.	(B) Employee's Name	(C) Job Title (e.g., Welder)	(D) Date of injury or onset of illness (mo./day)	(E) Where the event occurred (e.g. Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g. Second degree burns on right forearm from acetylene torch)	CHECK ONLY ONE box for each case based on the most serious outcome for that case:				Enter the number of days the injured or ill worker was:		Check the "injury" column or choose one type of illness:						
						Death	Days away from work	Restricted work activity		Away From Work (days)	On job transfer or restriction (days)	Injury (1)	Skin Disorder (2)	Respiratory Condition (3)	Poisoning (4)	Hearing Loss (5)	All other illnesses (6)	
								Job transfer or restriction (I)	Other recordable cases (J)									
(G)	(H)	(I)	(J)	(K)	(L)	(1)	(2)	(3)	(4)	(5)	(6)							
1		Para	8/8	OHA	Scraped arm							X						
2		Clerical	3/4	HS	Strained Back							X						
3		Custodial	3/14	HS	Back Pain		X			1		X						
4		Teacher	3/12	WW	Hurt right hand							X						
5		Para	4/18	WW	Hurt Finger							X						
6		Para	4/28	OHA	Back Strain							X						
7		Teacher	4/25	HS	Broke Wrist							X						
8		Para	5/15	OHA	Back Strain		X			1		X						
9		Custodial	7/22	HS	Cut Thumb		X			1		X						
10		Casual	8/5	OHA	Nail in foot							X						
11		Teacher	10/7	WW	Bruised Elbo							X						
12		Custodial	11/19	WW	Back Strain							X						
13		Para	12/15	MS	Bruised Elbo & wrist		X			1		X						
Page totals						0	4	0	0	4	0	13	0	0	0	0	0	0

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 280 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

Injury (1)
Skin Disorder (2)
Respiratory Condition (3)
Poisoning (4)
Hearing Loss (5)
All other illnesses (6)

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT #832
(Mahtomedi)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a _____ meeting of School Board of Independent School District No. 832, State of Minnesota, was held on _____, 2009, at _____-o'clock __.m., for the purpose, in part, of approving the Northeast Metropolitan Intermediate School District No. 916's health and safety program budget and authorizing the inclusion of a proportionate share of Intermediate School District's health and safety projects in the district's application for health and safety revenue.

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING NORTHEAST METROPOLITAN
INTERMEDIATE SCHOOL DISTRICT NO. 916'S HEALTH AND
SAFETY PROGRAM BUDGET AND AUTHORIZING THE INCLUSION
OF A PROPORTIONATE SHARE OF THOSE PROJECTS IN THE
DISTRICT'S APPLICATION FOR HEALTH AND SAFETY REVENUE**

BE IT RESOLVED by the School Board of Independent School District No. 832, State of Minnesota, as follows:

1. The school board of Northeast Metropolitan Intermediate School District No. 916 has approved a health and safety program budget for its facilities for the 2009-2010 school year in the amount of \$82,419. The various components of this program budget are attached as EXHIBIT A hereto and are incorporated herein by reference. Said budget is hereby approved.

2. Minnesota Statutes, Section 123B.57, Subdivision 1, as amended, provides that if an intermediate school district's health and safety budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its health and safety revenue application.

3. The proportionate share of the costs of the intermediate school district's health and safety program for each member school district to be included in its application shall be determined by utilizing a blended rate where half of the rate is determined by multiplying the total cost of the intermediate school district health and safety program times the ratio of the member school district's net tax capacity to the total net tax capacity of the intermediate school district and half of the rate is determined by multiplying the total cost of the intermediate school district health and safety program times the ratio of ADM utilization by district to the total ADM utilization. The inclusion of this proportionate share in the district's health and safety revenue application for fiscal year

2010 is hereby approved, subject to approval by the Commissioner of the Minnesota Department of Education.

4. Upon receipt of the proportionate share of health and safety revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

COUNTY OF _____

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 832, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Independent School District No. 832 held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Northeast Metropolitan Intermediate School District No. 916's health and safety program budget and authorizing the inclusion of a proportionate share of the Intermediate School District's health and safety projects in the district's application for health and safety revenue.

WITNESS MY HAND officially as such Clerk this ___ day of _____, 2009.

Clerk
Independent School District No. 832

EXHIBIT A
Northeast Metro 916
Health and Safety Levy
July 7, 2009

Health and safety category:

Physical Hazard Control	District wide	10,853.00
Hazardous Substance	District wide	4,288.00
H&S Management	District wide	53,118.00
Asbestos	District wide	8,960.00
Fire and Life Safety	District wide	4,600.00
Indoor air quality	District wide	600.00
		82,419.00

Northeast Metro 916
Health and Safety Levy Allocation
FY 10

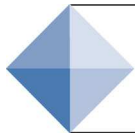
District #	District Name	Weighted Average*
12	Centennial	\$ 5,671.65
13	Columbia Heights	\$ 6,214.20
832	Mahtomedi	\$ 2,778.00
621	Moundsvie	\$ 9,236.31
622	North St. Paul	\$ 13,896.52
623	Roseville	\$ 9,644.08
833	South Washington County	\$ 13,282.23
16	Spring Lake Park	\$ 4,102.51
834	Stillwater	\$ 8,311.97
624	White Bear Lake	\$ 9,281.53
		\$ 82,419.00

<u>Health and safety category:</u>	<u>Fin code</u>	
Physical Hazard Control	347	10,853.00
Hazardous Substance	349	4,288.00
H&S Management	352	53,118.00
Asbestos	358	8,960.00
Fire and Life Safety	363	4,600.00
Indoor air quality	366	600.00
		82,419.00

+ Based on 'FY'09' utilization figures.

^ Updated by Springsted for new tax capacities.

* Weighted average calculation of 50% tax capacity and 50% ADM utilization of each member district.



TO: Northeast Metro 916 Board of Education
FROM: Connie Hayes
DATE: July 8, 2009
RE: July 7 Board of Education Meeting Talking Points

Members present: Belisle-832, Brunnette-833, Livingston-622, Lodico-12, Forsberg-16, Parsons-624, Sager-621 and Roberts-13.

Members absent: Buchholz-834 and Majerus-623.

Among a number of topics discussed at the July 7, 2009, meeting of the Northeast Metro 916 Board of Education, the following agenda items were addressed:

1. **Planning for a collaborative phone service is underway.** The member district technology leaders have been meeting on a regular basis for the last year to share ideas. One area of need that arose out of those meetings was that a number of the member districts are looking to update their phone systems in the next several years. Kristine Carr has initiated a study with an independent technology firm who will provide data on the potential feasibility and efficiency for members to purchase and support this technology on a “shared service” basis. A report is due in the fall.
2. **A facilities study has been initiated.** The District has initiated a study to evaluate the feasibility of co-locating more programs into permanent space for the purpose of greater efficiencies. The District will continue to do additional planning with its member districts for possible collaborative efforts to resolve these issues as well. A report will be available in the fall for discussion.
3. **The Board approved a new three-year contract for the superintendent.** The Executive Committee recommended, and the Board approved, a new three-year contract for Superintendent Connie Hayes with no change in salary and benefits. The Personnel Committee will continue to meet with the superintendent to consider restructuring retiree benefits.
4. **The Board approved new two-year contracts for the Directors.** The superintendent recommended, and the Board approved, new contracts for the Directors with no change in salary or benefits at this time. Language was added to the contracts that would allow for consideration of changes in the future.
5. **A new health and safety plan was approved.** Each year the Board must approve the health and safety program budget prior to each member district approving their portion. The cost is calculated based on a combined method of usage and tax capacity. On average, the cost on a home valued at \$150,000 is approximately \$0.21.

Globe Report Card

A Special Report from Mahtomedi Public Schools on the 2001 Operating Levy and Bond

Dear Community Members,

This community has a strong history of support for public education and a willingness to provide financial resources to maintain a challenging curriculum, a wide range of activities and athletic programs, and instructional space for effective teaching. In 2001, this community approved an operating levy (to lower class sizes and add a world language program) and a bond (to complete necessary expansion and improvements to our school facilities as well as purchase land for a future location of Wildwood School).

This is a report card of what was accomplished by the school district with the use of money from the 2001 school tax election.

This report confirms that money from this election was used wisely and has added tremendous value to our community for years to come. The School Board facilities committee, district and school administration, and a citizen facilities committee are near completion of a two-year review of our comprehensive facility plan. More information about current recommendations will be made in the months ahead. As always, if you have questions or concerns, please do not hesitate to call me at 651.407.2001 or email me at Mark.Wolak@mahtomedi.k12.mn.us.

Again, thank you for your continued support for the students and staff of Mahtomedi Public Schools!

Sincerely,

Mark Wolak, Superintendent

2001 Question #1: Lower Class Sizes and Add World Language Program

Question #1 asked voters to continue an existing operating levy of \$164 per student and increase it by \$233 to maintain current programming and add programs and staff to meet the growing needs of the school district. On November 6, 2001, school district voters approved Question #1 and the revenue was used to add a world language program (Spanish) for students in grades K-6, create 2.5 FTE additional teachers at Mahtomedi High School, reduce class sizes, add the district's school resource officer, and provide operating funds for Question #2.

2001 Question #2: Improve Facilities and Upgrade Technology

Question #2, which was approved by school district residents, asked voters to approve a bond in the amount of \$12.2 million for acquisition and betterment of school sites and facilities. This would include the renovation, remodeling, upgrading, equipping, and construction of additional classrooms at the Middle School; the acquisition of land for athletic fields and a future school site; and security, health, and safety improvements to various other school district sites and facilities. In addition, voters were asked to approve an annual levy of \$300,000 for a period of 10 years to be used for the acquisition and installation of improved technology and technology systems at various school district facilities.

2001 Question #3: Construction of a Community Swimming Pool

Question #3 asked voters to approve a bond in the amount of \$4.975 million for the construction of a community swimming pool to be added to the Middle School. Question #3 was defeated.



High School Black Box Theater



High School Art Department



Lockers and Hallway Flooring

Mahtomedi High School

- ◆ Blackbox Theater Addition (Total sq. ft. 6,174)
 - Theater
 - Two restrooms
 - Theater storage
 - Recarpet main lobby of auditorium (3,893 sq. ft.)
- ◆ Art Addition & Remodel (Total sq. ft. 4,748)
 - Pottery room addition
 - New large gas fired kiln
 - Remodeled graphic arts room
 - Remodeled animation room
- ◆ Relocate & Remodel South Student Restrooms (625 sq. ft.)
- ◆ Relocate South Student Lockers
- ◆ Relocate & Remodel South Teachers' Offices (337 sq. ft.)
- ◆ Place New Terrazzo Flooring in Commons (11,574 sq. ft.)
- ◆ New Tile in Hallways (8,882 sq. ft.)
- ◆ New Flooring in Rooms 1001, 1018, and 1019 (2,125 total sq. ft.)
- ◆ Add Student Lockers in Special Education Wing

Mahtomedi Middle School



Middle School 7th Grade Pod



Middle School Gymnasium

- ◆ Physical Education Addition (Total sq. ft. 19,845)
 - New gymnasium encompassing three basketball courts
 - Physical education storage
 - Physical education/health classroom
 - Two student restrooms
- ◆ Add 7th Grade Pod (Total sq. ft. 9,585)
 - Six classrooms
 - Computer lab
 - Science storage
 - Two student restrooms
- ◆ Technology Addition (Total sq. ft. 4,674)
 - Industrial technology w/ storage
 - Information technology with district-wide server room
- ◆ Reroof entire 1990 original building (75,775 sq. ft.)
- ◆ Relocate physical education field

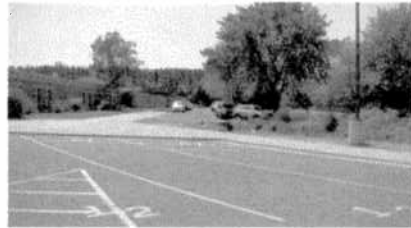


Middle School Technology

O.H. Anderson Elementary School



OHA Main Office



OHA Student Dropoff



OHA Music Classroom



OHA Staff Parking

- ◆ Relocate & Remodel Music Room (1,113 sq. ft.)
- ◆ Relocate & Remodel Main Office & Nurse's Office (2,136 sq. ft.)
- ◆ Parking Lot Improvements
 - North bus drop-off (40,000 sq. ft.)
 - South staff parking (17,500 sq. ft.)
 - Resurface student drop-off (18,500 sq. ft.)

Wildwood Elementary School



Wildwood Main Office

- ◆ Remodel Main Office (1,018 sq. ft.)
- ◆ Hallway Carpet (5,283 sq. ft.)
- ◆ Remodel East Student Restrooms (572 sq. ft.)
- ◆ Remodel South Student Restrooms (72 sq. ft.)



Wildwood East Wing Restrooms

Mahtomedi Learning Center

- ◆ Relocate & Remodel (3,718 sq. ft.)

Land Purchase and Improvement

- ◆ Purchase Land (70 acres)
- ◆ Hazard Clean-up and Remediation
- ◆ Constructed 250-space Parking Lot
- ◆ Constructed Three Green Spaces for Playing Fields

CHECK REGISTER

Jun-09

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
361838	Clear	\$28,689.94	06/02/09	03477	WHITE BEAR DODGE
361839	Clear	\$432.94	06/02/09	00094	AMERICAN FAMILY ASSURANCE
361840	Clear	\$8,082.66	06/02/09	07208	AMERIPRISE FINANCIAL SERVICES
361841	Clear	\$6,739.42	06/02/09	00734	ESI/EFS
361842	Clear	\$31,099.79	06/02/09	00828	FIDELITY INVESTMENTS
361843	Clear	\$8,228.28	06/02/09	07207	ING-ILIAC
361844	Clear	\$378.90	06/02/09	01556	MAHTOMEDI AREA EDUC.FOUNDATION
361845	Clear	\$5,384.73	06/02/09	01695	METLIFE
361846	Clear	\$256.00	06/02/09	01740	MINN NCPERS GROUP LIFE INS
361847	Clear	\$14.90	06/02/09	01888	NATIONAL INSURANCE SERVICES
361848	Clear	\$665.50	06/02/09	02017	OFFICE & PROFESSIONAL
361849	Clear	\$759.84	06/02/09	02048	OPERATING ENGINEERS LOCAL #70
361850	Clear	\$442.21	06/02/09	01004	ORCHARD TRUST CO LLC
361851	Clear	\$67.08	06/02/09	01499	UNITE HERE LOCAL 17
361852	Clear	\$65.00	06/02/09	04342	WISCONSIN SCTF
361853	Clear	\$282.35	06/04/09	00009	AAA AWARDS
361854	Clear	\$1,500.00	06/04/09	06577	AFTER-SCHOOL GOLF ACADEMY INC
361855	Clear	\$400.00	06/04/09	07476	AMANDA ABRIZENSKI
361856	Clear	\$69.95	06/04/09	00095	AMERICAN FLAGPOLE & FLAG CO
361857	Clear	\$20.00	06/04/09	07447	ANGELO TUCCITTO
361858	Clear	\$169.80	06/04/09	06066	ANN CAPEDER
361859	Clear	\$48.88	06/04/09	07350	ANNE FETROW
361860	Clear	\$37.40	06/04/09	01733	ANNE MILLER
361861	Clear	\$59.56	06/04/09	07500	ANTHONY GOVRIK
361862	Clear	\$35.37	06/04/09	02530	BETHANY SNEDEN
361863	Clear	\$45.00	06/04/09	04574	BILL WEIGEL SIGNS
361864	Clear	\$380.00	06/04/09	00284	BIRDIE MARKETING
361865	Clear	\$160.00	06/04/09	02642	BONNY KAY STREGE
361866	Clear	\$69.75	06/04/09	03016	BRENDA WYNVEEN
361867	Clear	\$215.00	06/04/09	00399	CAMPBELL-LOGAN BINDERY
361868	Clear	\$60.00	06/04/09	07492	CAROL SALMON
361869	Clear	\$134.72	06/04/09	00419	CARRON NET CO INC
361870	Clear	\$210.41	06/04/09	07066	CASSANDRA HUBERTY
361871	Clear	\$22.44	06/04/09	00169	CATHERINE (KATIE) ARVESEN
361872	Clear	\$112.98	06/04/09	00437	CDW GOVERNMENT INC
361873	Clear	\$1,505.10	06/04/09	00448	CENTURY RESOURCES INC
361874	Clear	\$259.95	06/04/09	03115	CHARLES LINDERKAMP
361875	Clear	\$96.28	06/04/09	07299	COBORNSDELIVERS LLC
361876	Clear	\$37.64	06/04/09	00553	STAPLES/CORPORATE EXPRESS
361877	Clear	\$692.08	06/04/09	00553	CORPORATE EXPRESS DOC & PRINT
361878	Clear	\$437.52	06/04/09	05601	CRAIG MICKELSON
361879	Clear	\$765.00	06/04/09	07088	CUSTOM WATER WORKS
361880	Clear	\$103.50	06/04/09	02359	CYNTHIA SAMELS
361881	Clear	\$1,134.83	06/04/09	00599	DALCO
361882	Clear	\$600.00	06/04/09	07483	DAVE HERZIG
361883	Clear	\$61.00	06/04/09	07434	DAVID OUSDIGIAN
361884	Clear	\$82.76	06/04/09	01444	DEBORAH LAUER
361885	Clear	\$98.45	06/04/09	00631	DELTA EDUCATION INC
361886	Clear	\$68.00	06/04/09	03996	DENNIS P.HEUER
361887	Clear	\$5,875.38	06/04/09	03328	DIVERSIFIED SNACK DIVISION
361888	Clear	\$1,092.00	06/04/09	00678	DOMINO'S PIZZA
361889	Clear	\$310.00	06/04/09	00678	DOMINO'S PIZZA
361890	Clear	\$806.88	06/04/09	00678	DOMINO'S PIZZA

CHECK REGISTER

Jun-09

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
361891	Clear	\$167.55	06/04/09	00679	DONATELLI'S
361892	Clear	\$11.08	06/04/09	01516	DYAN LOVGREN
361893	Clear	\$168.00	06/04/09	00714	EAGLE SCREEN PRINTING
361894	Clear	\$1,971.80	06/04/09	06030	EARTHGRAINS BAKING CO.INC
361895	Clear	\$700.00	06/04/09	01421	EILEEN LAMBERT
361896	Clear	\$350.00	06/04/09	03969	ENERGYWISE CONSULTING,LLC
361897	Clear	\$34.01	06/04/09	00129	ERIKA ANDERSON
361898	Clear	\$598.80	06/04/09	00803	EXPRESS PERSONNEL SERVICES INC
361899	Clear	\$7,833.33	06/04/09	05516	FAIRVIEW
361900	Clear	\$1,500.00	06/04/09	00834	FIRST QUALITY FENCE INC
361901	Clear	\$60.00	06/04/09	07496	GALEN SONNEK
361902	Clear	\$1,400.00	06/04/09	07479	GREAT CLIPS IMAX THEATRE
361903	Clear	\$1,041.65	06/04/09	01038	HAAS MUSICAL INSTRUMENT REPAIR
361904	Clear	\$120.50	06/04/09	01133	HOBART SERVICES
361905	Clear	\$8,465.75	06/04/09	01164	HOUGHTON MIFFLIN RECEIVABLES CO LLC
361906		\$125.00	06/04/09	03293	I.S.D # 016 SPRING LAKE PARK
361907	Clear	\$130.00	06/04/09	07484	I.S.D # 719-PRIOR LAKE-SAVAGE AREA SCHOOLS
361908	Clear	\$2,469.06	06/04/09	03408	INTERMEDIATE DISTRICT 287
361909	Clear	\$60.00	06/04/09	07488	JACK CEDARLEAF
361910	Clear	\$35.20	06/04/09	07254	JACLYN VIRNIG
361911	Clear	\$60.00	06/04/09	07494	JAMES SAXON
361912	Clear	\$167.22	06/04/09	04152	JEAN OSWALD
361913	Clear	\$45.00	06/04/09	02930	JEANNE WHISLER
361914	Clear	\$7.00	06/04/09	07478	JENNA VEENIS
361915	Clear	\$55.07	06/04/09	02616	JENNIFER STEIGER
361916	Clear	\$60.00	06/04/09	07495	JEROME SOMMER
361917	Clear	\$6,579.38	06/04/09	03141	JOAN STAHLMANN
361918	Clear	\$41.25	06/04/09	03988	JOHN H.HANKEN
361919	Clear	\$90.00	06/04/09	06437	JOSH NALEZNY
361920	Clear	\$60.00	06/04/09	04888	KAREN MOEN
361921	Clear	\$32.30	06/04/09	06640	KATE FETROW
361922	Clear	\$136.40	06/04/09	01950	KATHE NICKLEBY
361923	Clear	\$13,243.02	06/04/09	03378	KELLY SERVICES, INC
361924	Clear	\$118.00	06/04/09	06206	KRIS THIES
361925	Clear	\$5,950.90	06/04/09	01411	LAFAYETTE LIFE INSURANCE CO
361926	Clear	\$215,737.62	06/04/09	06819	LAIDLAW TRANSIT INC
361927	Clear	\$70.00	06/04/09	05541	LARRY GALLAGHER
361928	Clear	\$388.90	06/04/09	03195	LASERPLUS, LLC
361929	Clear	\$94.60	06/04/09	01705	LEROY R METZ JR
361930	Clear	\$70.00	06/04/09	05235	LES ZIBELL
361931	Clear	\$54.00	06/04/09	07459	LISA AXELSON
361932	Clear	\$48.24	06/04/09	01624	LISA MATHIES
361933	Clear	\$69.00	06/04/09	07073	LOFFLER
361934	Clear	\$1,856.28	06/04/09	01539	MACKIN LIBRARY MEDIA
361935	Clear	\$3,955.31	06/04/09	03182	MADISON NATIONAL LIFE
361936	Clear	\$220.00	06/04/09	05325	MAPLE GROVE HIGH SCHOOL
361937	Clear	\$103.00	06/04/09	06518	MARK BRINE
361938	Clear	\$35.00	06/04/09	07499	MARK HJELLE
361939	Clear	\$12,301.98	06/04/09	04063	MCGRAW HILL COMPANIES
361940	Clear	\$1,000.00	06/04/09	00249	MERCEDES BERGMAN
361941	Clear	\$300.00	06/04/09	00252	MICHAEL F.BERNAUER
361942	Clear	\$140.00	06/04/09	01780	MN DEPT OF HEALTH
361943	Clear	\$147.65	06/04/09	01681	NANCY MELQUIST

CHECK REGISTER

Jun-09

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
361944	Clear	\$269.99	06/04/09	01929	NETSUPPORT INC
361945	Clear	\$60.00	06/04/09	07493	MICHAEL NEELY
361946	Clear	\$120.00	06/04/09	07498	NICHOLAS WHITNEY
361947	Clear	\$101.20	06/04/09	02157	NICOLE POIRIER
361948	Clear	\$198.00	06/04/09	06200	NORTH SHORE GYM SALES
361949	Clear	\$145.00	06/04/09	07480	NORTH ST PAUL COMMUNITY ED
361950	Clear	\$107.83	06/04/09	01971	NORTHEAST METRO 916
361951	Clear	\$188.00	06/04/09	04488	ORANGE TREE EMPLOYMENT SCREENING
361952	Clear	\$99.30	06/04/09	01363	PAM KLINKHAMMER
361953	Clear	\$120.00	06/04/09	07489	PAMELA FRANCIS
361954	Clear	\$1,936.92	06/04/09	05985	PAMS LUNCHROOM LLC
361955		\$260.35	06/04/09	00580	PATRICK CROTHERS
361956	Clear	\$222.52	06/04/09	02688	PAULA TANSOM
361957	Clear	\$65.00	06/04/09	07487	PERRY AZARY
361958	Clear	\$51.57	06/04/09	02161	POPP.COM INC
361959	Clear	\$100.00	06/04/09	07501	RED ROCK ELEMENTARY SCHOOL
361960	Clear	\$575.00	06/04/09	07391	REGENTS OF THE UNIVERSITY OF MINNESOTA
361961	Clear	\$90.00	06/04/09	06512	RESCO
361962	Clear	\$120.00	06/04/09	07490	RICHARD LENNARTSON
361963	Clear	\$60.00	06/04/09	07491	ROBERT MAIXNER
361964	Clear	\$86.05	06/04/09	02160	ROBERT PONTIOUS
361965	Clear	\$103.00	06/04/09	07366	RON WEILL
361966	Clear	\$60.00	06/04/09	07486	RONALD AUSTIN
361967	Clear	\$1,874.00	06/04/09	04718	ROYAL MECHANICAL INC
361968		\$32.03	06/04/09	00509	RYAN COLLINS
361969	Clear	\$199.50	06/04/09	04434	SAIL LA VIE
361970	Clear	\$745.50	06/04/09	06473	SAINTS NORTH ROLLER RINK
361971	Clear	\$3,936.04	06/04/09	02363	SAM'S CLUB DISCOVER
361972	Clear	\$41.16	06/04/09	01127	SARAH HILL
361973	Clear	\$206.67	06/04/09	02406	SCHMITT MUSIC COMPANY
361974	Clear	\$125.00	06/04/09	07482	SCOTT CHRISTENSEN
361975	Clear	\$450.00	06/04/09	03123	SHEILA MERZER M A
361976	Clear	\$131.99	06/04/09	02535	SOCIAL STUDIES SCHOOL SERVICE
361977	Clear	\$583.72	06/04/09	03747	SONIC CREEK PRODUCTIONS
361978	Clear	\$37.63	06/04/09	02564	SPEEDWAY SUPERAMERICA LLC
361979	Clear	\$200.00	06/04/09	02583	ST CROIX TREE SERVICE INC
361980	Clear	\$48.31	06/04/09	02610	STATE SUPPLY CO INC
361981	Clear	\$60.00	06/04/09	07497	STEVEN URBANIAK
361982		\$102.00	06/04/09	02658	SUCCESS BEYOND THE CLASSROOM
361983	Clear	\$93.68	06/04/09	03297	SUE ROBINSON
361984	Clear	\$26.84	06/04/09	02777	TERRY TRAUTMAN
361985	Clear	\$535.95	06/04/09	02745	THYSSENKRUPP ELEVATOR
361986	Clear	\$120.00	06/04/09	07485	TIMOTHY BOLTON
361987	Clear	\$2,476.47	06/04/09	02903	WASTE MANAGEMENT-BLAINE MN
361988	Clear	\$44.95	06/04/09	04788	WATER CARE
361989	Clear	\$195.11	06/04/09	05949	WENDY GRANDLIENARD
361990	Clear	\$239.27	06/04/09	00918	WILLIAM GANGL
361991	Clear	\$6,293.01	06/04/09	00723	XCEL ENERGY
361992	Clear	\$463.56	06/04/09	03017	XEROX CORPORATION
361993	Clear	\$189.82	06/04/09	03017	XEROX CORPORATION
361994	Clear	\$9,062.25	06/04/09	03017	XEROX CORPORATION
361995	Unissued	\$0.00	06/04/09	03017	XEROX CORPORATION
361996		\$19,199.30	06/04/09	07417	ZYFA-ZEPHYR YOUTH FOOTBALL ASSN

CHECK REGISTER**Jun-09**

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
361997	Clear	\$1,386.00	06/08/09	03716	SHOREVIEW COMMUNITY CENTER
361998	Clear	\$659.24	06/09/09	07504	SHAREL'S
361999	Clear	\$25.32	06/11/09	03483	AMY ALBRECHT
362000		\$52.55	06/11/09	07503	ANNA SULLIVAN
362001	Clear	\$13.20	06/11/09	00788	ANNE ERICKSON
362002	Clear	\$116.52	06/11/09	01733	ANNE MILLER
362003	Clear	\$54.73	06/11/09	07500	ANTHONY GOVRIK
362004	Clear	\$212.46	06/11/09	05415	BETH LINDBERG
362005	Clear	\$227.72	06/11/09	02530	BETHANY SNEDEN
362006	Clear	\$328.36	06/11/09	00281	BIO CORPORATION
362007	Clear	\$718.81	06/11/09	04186	BROOKE CARLSON
362008	Clear	\$49.08	06/11/09	06496	BRYAN FARMER
362009	Clear	\$178.05	06/11/09	00365	BUDGETEXT CORP
362010	Clear	\$377.66	06/11/09	07510	CALLAHAN'S DAIRY QUEEN
362011		\$92.00	06/11/09	01967	CATHERINE NOREEN
362012	Clear	\$35.00	06/11/09	07505	CATHY FERRAZZO
362013	Clear	\$15,930.00	06/11/09	00527	COMSTOCK & SONS INC
362014	Clear	\$347.27	06/11/09	00541	CONTINENTAL CLAY COMPANY
362015	Clear	\$175.97	06/11/09	00553	STAPLES/CORPORATE EXPRESS
362016	Clear	\$12,719.70	06/11/09	00553	CORPORATE EXPRESS BUSINESS INTERIORS
362017		\$795.40	06/11/09	00599	DALCO
362018	Clear	\$134.42	06/11/09	04151	DAN GRAY
362019	Clear	\$20.35	06/11/09	00412	DEB CARLSON
362020	Clear	\$3,932.40	06/11/09	03433	DELL COMPUTER CORP.
362021	Clear	\$240.00	06/11/09	03603	DIANE TJORNHOM
362022	Clear	\$1,158.00	06/11/09	00678	DOMINO'S PIZZA
362023		\$12.50	06/11/09	07506	DONNA BULLINGER
362024	Clear	\$3,731.00	06/11/09	00714	EAGLE SCREEN PRINTING
362025	Clear	\$8.63	06/11/09	03256	ED MORREIM
362026	Clear	\$10.95	06/11/09	07511	ELIZABETH GOLDEN
362027	Clear	\$382.00	06/11/09	00783	EPA AUDIO VISUAL
362028		\$199.42	06/11/09	00129	ERIKA ANDERSON
362029	Clear	\$1,077.84	06/11/09	00803	EXPRESS PERSONNEL SERVICES INC
362030	Clear	\$648.73	06/11/09	00856	FOLLETT EDUCATIONAL SERVICES
362031	Clear	\$44.88	06/11/09	02602	FRANCES STANG
362032	Clear	\$66.31	06/11/09	06697	FRATTALLONE'S ACE HARDWARE STORES
362033	Clear	\$2,824.00	06/11/09	06650	GALLAGHER & ASSOCIATES, INC
362034	Clear	\$18.28	06/11/09	05185	GERI RYE
362035	Clear	\$227.66	06/11/09	02719	GRETCHEN TENTIS
362036	Clear	\$6,219.06	06/11/09	06935	HASTINGS CO-OP CREAMERY CO.
362037	Clear	\$328,788.36	06/11/09	01096	HEALTHPARTNERS
362038	Clear	\$1,613.85	06/11/09	01102	HEINEMANN LIBRARY
362039	Clear	\$157.15	06/11/09	00728	HELEN EDINGER
362040	Clear	\$16.75	06/11/09	00953	HELEN GILBERTSON
362041	Clear	\$943.00	06/11/09	01173	HUMAN SERVICES INC
362042	Clear	\$120.00	06/11/09	01240	J W PEPPER & SONS, INC.
362043	Clear	\$234.80	06/11/09	05151	JAN LONNQUIST
362044		\$156.35	06/11/09	01944	JANET NEWMAN
362045	Clear	\$478.82	06/11/09	02013	JENNIFER OCH
362046	Clear	\$43.13	06/11/09	02894	JENNIFER WARD
362047	Clear	\$96.70	06/11/09	03464	JIM HERING
362048	Clear	\$93.86	06/11/09	03335	JUDY BURSHTEN
362049	Clear	\$200.20	06/11/09	05158	JULIE POOLER

CHECK REGISTER

Jun-09

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
362050	Clear	\$79.85	06/11/09	01603	KAREN MARSHALL
362051	Clear	\$69.12	06/11/09	04211	KARENA RYDLAND
362052	Clear	\$173.14	06/11/09	01540	KATHY MACKIN
362053	Clear	\$71.50	06/11/09	01730	KEITH MILEY
362054	Clear	\$9,180.59	06/11/09	03378	KELLY SERVICES, INC
362055	Clear	\$154.46	06/11/09	05905	KIMBERLE ELSHOLTZ
362056	Clear	\$95.87	06/11/09	01372	KNOWLAN'S SUPER MARKETS
362057	Clear	\$865.61	06/11/09	07512	KRIS MASON
362058	Clear	\$335.52	06/11/09	01416	LAKE COUNTRY BOOKSELLERS
362059	Clear	\$1,087.90	06/11/09	03195	LASERPLUS, LLC
362060	Clear	\$16.50	06/11/09	01512	LAURA LORENZ
362061	Clear	\$164.88	06/11/09	00949	LAURIE GERVER
362062	Clear	\$1,040.00	06/11/09	07149	LINDA NORDGREN
362063	Clear	\$263.86	06/11/09	00202	LORI J BAKER
362064	Clear	\$828.00	06/11/09	03119	M.A.P.S- MEDIATION ARBITRATION &PARALEGAL SER
362065	Clear	\$7,858.12	06/11/09	03182	MADISON NATIONAL LIFE
362066	Clear	\$4.58	06/11/09	01557	MAHTOMEDI AUTO SERVICE
362067	Clear	\$62.31	06/11/09	02281	MARIANNE RICE
362068	Clear	\$300.26	06/11/09	05263	MARIE SORTLAND
362069	Clear	\$123.69	06/11/09	07082	MARK PAULSON
362070	Clear	\$17.58	06/11/09	01101	MARY JO HEI
362071		\$19.25	06/11/09	02410	MARY SCHNELL
362072	Clear	\$500.00	06/11/09	01618	MASSP-MN ASSOC.OF SEC.SCH PRINCIPALS
362073	Clear	\$19,393.29	06/11/09	04063	MCGRAW HILL COMPANIES
362074	Clear	\$94.74	06/11/09	01684	MENARDS OAKDALE CASHWAY LUMBER
362075	Clear	\$240.00	06/11/09	07508	MIKE & BETH MUSTAR
362076	Clear	\$107.70	06/11/09	06448	MYBI-MAHTOMEDI YOUTH BASEBALL INC
362077	Clear	\$3,270.00	06/11/09	05629	NAVIANCE
362078	Clear	\$78.43	06/11/09	05028	NICK FALDE
362079	Clear	\$145.00	06/11/09	07480	NORTH ST PAUL COMMUNITY ED
362080	Clear	\$310.00	06/11/09	02043	ON SITE SANITATION INC
362081	Clear	\$20,400.00	06/11/09	03538	PARTSTOCK COMPUTER
362082		\$133.94	06/11/09	00580	PATRICK CROTHERS
362083	Clear	\$206.61	06/11/09	04141	PAUL YDSTIE
362084	Clear	\$360.95	06/11/09	02151	PLUNKETTS INC
362085	Clear	\$88.53	06/11/09	06012	PREMIUM WATERS INC
362086	Clear	\$778.25	06/11/09	02180	PRESS PUBLICATIONS
362087	Clear	\$1,986.55	06/11/09	02227	QWEST
362088	Clear	\$636.00	06/11/09	06512	RESCO
362089	Clear	\$865.00	06/11/09	02160	ROBERT PONTIOUS
362090	Clear	\$60.00	06/11/09	01518	ROLAND LOZIER
362091	Clear	\$144.00	06/11/09	06784	SANDY SCHOENECKER
362092	Clear	\$176.20	06/11/09	01127	SARAH HILL
362093	Clear	\$103.99	06/11/09	02418	SCHOOL LIBRARY JOURNAL
362094	Clear	\$266.68	06/11/09	06248	SCHOOL TECH INC /WOLVERINE SPORTS
362095	Clear	\$1,150.00	06/11/09	03123	SHEILA MERZER M A
362096	Clear	\$25.00	06/11/09	05956	SIMPLICITY PATTERN CO.INC
362097	Clear	\$1,783.76	06/11/09	03747	SONIC CREEK PRODUCTIONS
362098	Clear	\$10,245.00	06/11/09	03224	ST BENARD SOFTWARE
362099	Clear	\$112.67	06/11/09	03849	STACY WENDORFF
362100	Clear	\$36.07	06/11/09	02610	STATE SUPPLY CO INC
362101	Clear	\$54.95	06/11/09	01574	THE MAILBOX
362102	Clear	\$350.00	06/11/09	06157	THERMEX CORP.

CHECK REGISTER

Jun-09

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
362103	Clear	\$412.73	06/11/09	02748	TIES
362104	Clear	\$63.80	06/11/09	05393	TONYA KOSTUCH
362105	Clear	\$340.56	06/11/09	03345	TRIO SUPPLY CO
362106	Clear	\$37,101.50	06/11/09	06934	US FOODSERVICE INC
362107	Clear	\$100.00	06/11/09	05553	VACATION SPORTS
362108	Clear	\$38.68	06/11/09	00332	VALERIE BRASS
362109	Clear	\$30.16	06/11/09	02858	VERIZON WIRELESS
362110	Clear	\$149.00	06/11/09	03017	XEROX CORPORATION
362111	Clear	\$20,134.68	06/12/09	07208	AMERIPRISE FINANCIAL SERVICES
362112	Clear	\$17,887.47	06/12/09	00734	ESI/EFS
362113	Clear	\$92,340.30	06/12/09	00828	FIDELITY INVESTMENTS
362114	Clear	\$24,713.77	06/12/09	07207	ING-ILIAC
362115	Clear	\$20,571.19	06/12/09	01695	METLIFE
362116	Clear	\$2,211.05	06/12/09	01004	ORCHARD TRUST CO LLC
362117	Clear	\$600.00	06/12/09	04342	WISCONSIN SCTF
362118	Clear	\$172.45	06/15/09	07515	CHARISSA DEBOW
362119	Clear	\$74.65	06/18/09	00009	AAA AWARDS
362120	Clear	\$5,514.16	06/18/09	00031	ACCESS COMMUNICATIONS INC
362121	Clear	\$365.87	06/18/09	00046	ADT SECURITY SERVICES INC
362122		\$8.30	06/18/09	07526	ALBERT EMOLA
362123	Clear	\$11.45	06/18/09	07554	ALF SIVERTSON
362124		\$1,108.20	06/18/09	03870	ALL CITIES CLEANING,LLC
362125	Clear	\$53.25	06/18/09	05651	AMY GADBOIS
362126	Clear	\$79.35	06/18/09	06066	ANN CAPEDE
362127	Clear	\$29.05	06/18/09	07350	ANNE FETROW
362128	Clear	\$1,064.00	06/18/09	01544	ANNICA INC.
362129	Clear	\$67.10	06/18/09	00535	BARBARA CONNELLY
362130	Clear	\$7.65	06/18/09	07523	BRIAN CRESS
362131	Clear	\$103.05	06/18/09	04387	BRUCE SHAY
362132	Clear	\$329.00	06/18/09	00370	BUREAU OF EDUCATION & RESEARCH
362133		\$7.75	06/18/09	07557	BURNETT SULLIVAN
362134	Clear	\$1,004.15	06/18/09	00437	CDW GOVERNMENT INC
362135	Clear	\$8,577.00	06/18/09	00406	CHASE CARD SERVICE/BANK ONE
362136	Clear	\$350.00	06/18/09	03895	CHRIST LUTHERAN SCHOOL
362137	Clear	\$34.98	06/18/09	05926	CHRISTOPHER MOORE
362138		\$1,430.81	06/18/09	00478	CITIBUSINESS CARD
362139		\$1,050.00	06/18/09	03897	CONCORDIA ACADEMY
362140	Clear	\$438.92	06/18/09	00553	STAPLES/CORPORATE EXPRESS
362141	Clear	\$3,035.71	06/18/09	00599	DALCO
362142	Clear	\$17.10	06/18/09	07534	DAVID IMSDAHL
362143		\$8.10	06/18/09	07548	DAVID REISHUS
362144		\$645.04	06/18/09	01313	DEBORAH KACZOREK
362145	Clear	\$4,507.52	06/18/09	03433	DELL COMPUTER CORP.
362146	Clear	\$83.00	06/18/09	07564	DENISE MCCORMICK
362147	Clear	\$48.20	06/18/09	07532	DENNIS HOUDEK
362148	Clear	\$153.09	06/18/09	07561	DIANA FALDE
362149	Clear	\$6.90	06/18/09	07549	DIERDRA REYES
362150	Clear	\$64.77	06/18/09	00678	DOMINO'S PIZZA
362151		\$8.20	06/18/09	07546	DONALD ODEGARD
362152	Clear	\$558.00	06/18/09	00714	EAGLE SCREEN PRINTING
362153	Clear	\$11,759.40	06/18/09	07321	EDUCATORS RESOURCE NETWORK
362154	Clear	\$1,190.00	06/18/09	03969	ENERGYWISE CONSULTING,LLC
362155	Clear	\$369.47	06/18/09	00787	ERICKSON OIL PRODUCTS INC

CHECK REGISTER

Jun-09

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
362156	Clear	\$598.80	06/18/09	00803	EXPRESS PERSONNEL SERVICES INC
362157		\$19.55	06/18/09	07556	FRANK STRANTZ
362158	Clear	\$420.20	06/18/09	01464	G&K SERVICES
362159	Clear	\$413.00	06/18/09	00991	GRAPHIC SOURCE INC
362160	Clear	\$130.00	06/18/09	03081	GRAY SEEVER
362161	Clear	\$86.52	06/18/09	00355	GRETCHEN BRUNNER
362162	Clear	\$118.80	06/18/09	06921	HAYLEY WENDER
362163	Clear	\$210.35	06/18/09	01124	HIGHSMITH
362164	Clear	\$2,623.80	06/18/09	03729	HILL MURRAY H.S
362165	Clear	\$205.00	06/18/09	06142	HISTORICAL PERSPECTIVES FOR CHILDREN INC
362166	Clear	\$46,961.70	06/18/09	03248	I.S.D # 834 STILLWATER
362167	Clear	\$118.44	06/18/09	03248	I.S.D # 834 STILLWATER
362168		\$6.20	06/18/09	07531	JAMES HANSEN
362169		\$17.00	06/18/09	07547	JAMES RAY
362170	Clear	\$29.75	06/18/09	07525	JAY EKLUND
362171	Clear	\$137.96	06/18/09	04152	JEAN OSWALD
362172	Clear	\$28.15	06/18/09	02898	JEANNA WARREN
362173		\$25.00	06/18/09	07562	JENNA MARTINSON
362174	Clear	\$183.10	06/18/09	04068	JOHN DEIR
362175	Clear	\$13.30	06/18/09	07527	JOHN FROST
362176		\$22.90	06/18/09	07528	JOHN GAGNE
362177	Clear	\$27.35	06/18/09	07541	JOHN MCELREATH
362178	Clear	\$14.65	06/18/09	07544	JOHN NEWMAN
362179	Clear	\$73.20	06/18/09	07553	JOHN SCHWIETERS
362180	Clear	\$20.59	06/18/09	03335	JUDY BURSHTEN
362181	Clear	\$399.87	06/18/09	02921	JUDY WERNER
362182	Clear	\$8.90	06/18/09	07551	K WAYNE RYE
362183		\$19.34	06/18/09	05898	KAITLYN ANDERSON
362184	Clear	\$9.00	06/18/09	02983	KATHRYN WINKELMAN
362185	Clear	\$19.57	06/18/09	01540	KATHY MACKIN
362186	Clear	\$17.60	06/18/09	01730	KEITH MILEY
362187	Clear	\$127.63	06/18/09	01945	KEITH NEWMAN
362188	Clear	\$21,953.51	06/18/09	03378	KELLY SERVICES, INC
362189	Clear	\$19.50	06/18/09	07524	KEVIN DENIS
362190		\$350.00	06/18/09	03901	KING OF KINGS LUTHERAN SCHOOL
362191	Void	\$15.50	06/18/09	07537	KIRK KLUEGEL
362192	Clear	\$687.49	06/18/09	01372	KNOWLAN'S SUPER MARKETS
362193	Clear	\$20.35	06/18/09	07518	KYLE ANDERSON
362194	Clear	\$18,277.50	06/18/09	06819	LAIDLAW TRANSIT INC
362195	Clear	\$6,745.65	06/18/09	06819	LAIDLAW TRANSIT INC
362196	Clear	\$60.00	06/18/09	01420	LAKESIDE FLORAL INC
362197		\$44.30	06/18/09	07516	LARRY ADEN
362198	Clear	\$141.00	06/18/09	03195	LASERPLUS, LLC
362199		\$50.00	06/18/09	00329	LAURA BRANDT
362200	Clear	\$330.22	06/18/09	00949	LAURIE GERVER
362201	Clear	\$22.90	06/18/09	07096	LEO JOHNSON
362202	Clear	\$1,925.00	06/18/09	03916	LIBERTY CLASSICAL ACADEMY
362203	Clear	\$50.39	06/18/09	01624	LISA MATHIES
362204		\$100.00	06/18/09	07565	LOFTS OF STILLWATER
362205		\$61.29	06/18/09	00557	LYNDA COUNIHAN
362206		\$184.58	06/18/09	01850	LYNN MUCCIACCIARO
362207	Clear	\$82.19	06/18/09	01557	MAHTOMEDI AUTO SERVICE
362208	Clear	\$101.08	06/18/09	03161	MARK LEFEBER

CHECK REGISTER

Jun-09

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
362209	Clear	\$5.35	06/18/09	06665	MARK MOORES
362210	Clear	\$347.83	06/18/09	04866	MATT SOBIESKI
362211	Clear	\$112.05	06/18/09	07052	MEGAN LORENZ
362212	Clear	\$32.64	06/18/09	01683	MENARDS
362213		\$49.55	06/18/09	07519	MICHAEL BEMENT
362214		\$8.45	06/18/09	07540	MICHAEL MCDONALD
362215	Clear	\$25.40	06/18/09	06538	MID-AMERICA SPORTS ADVANTAGE
362216	Clear	\$130.00	06/18/09	06867	MINNESOTA NATIVE LANDSCAPES
362217	Clear	\$1,669.00	06/18/09	04051	MINNESOTA ZOO
362218	Clear	\$1,221.60	06/18/09	05841	MN WALDORF
362219	Clear	\$38.97	06/18/09	05917	MOLLY HOLLIHAN
362220	Clear	\$4,835.80	06/18/09	03902	MOUNDS PARK ACADEMY
362221	Clear	\$19.15	06/18/09	04767	NADER KAMELI
362222	Clear	\$135.00	06/18/09	03332	NCTM
362223		\$1,396.60	06/18/09	03904	NEW LIFE ACADEMY
362224	Clear	\$1,046.60	06/18/09	03905	NORTH HEIGHTS CHRISTIAN ACADEMY
362225	Clear	\$1,000.54	06/18/09	03699	OAK GLEN COUNTRY CLUB
362226	Clear	\$350.00	06/18/09	05826	OAK HILL MONTESORI
362227	Clear	\$1,135.00	06/18/09	02043	ON SITE SANITATION INC
362228	Clear	\$13,855.00	06/18/09	03538	PARTSTOCK COMPUTER
362229	Clear	\$25.30	06/18/09	07542	PATRICIA SCHABER
362230	Clear	\$16.25	06/18/09	07517	PAUL ANDERSON
362231	Clear	\$43.90	06/18/09	07522	PAUL BRUGGEMAN
362232	Clear	\$44.24	06/18/09	00474	PAUL CHRISTENSEN
362233	Clear	\$50.74	06/18/09	05056	PAUL MCGIBBON
362234	Clear	\$110.00	06/18/09	04517	PEGGY MEADER
362235	Clear	\$576.38	06/18/09	00238	PHILLIP BELDEN
362236	Clear	\$692.79	06/18/09	02145	PITNEY BOWES
362237	Clear	\$68.25	06/18/09	02162	PORTA PHONE CO
362238	Clear	\$2,195.00	06/18/09	02186	PRINTING RESOURCES
362239		\$425.00	06/18/09	02210	PUBLICITY SIGNS/ BRIAN LOOMIS
362240		\$11.65	06/18/09	07555	RANDALL STONE
362241	Clear	\$14.00	06/18/09	03136	RATWIK ROSZAK & MALONEY P A
362242	Clear	\$22.00	06/18/09	07490	RICHARD LENNARTSON
362243		\$18.45	06/18/09	07521	RICK BROWNE
362244		\$43.96	06/18/09	06756	ROB GARRY
362245		\$13.60	06/18/09	07538	ROBERT KREIGER
362246		\$12.55	06/18/09	04383	ROGER PIFFNER
362247	Clear	\$753.00	06/18/09	01518	ROLAND LOZIER
362248		\$35.45	06/18/09	07558	RONALD WIRTH
362249	Clear	\$186.03	06/18/09	02367	SAM'S CLUB
362250	Clear	\$90.94	06/18/09	02367	SAM'S CLUB
362251	Clear	\$65.10	06/18/09	01720	SARAH LORNTSON
362252		\$176.42	06/18/09	04426	SCOT HOVAN
362253		\$12.83	06/18/09	07520	SCOTT BOCKLUND
362254	Clear	\$15.55	06/18/09	07545	SCOTT O'CONNOR
362255	Clear	\$3,922.00	06/18/09	05607	SIX FLAGS
362256	Clear	\$225.00	06/18/09	02551	SOUTHEASTERN SECURITY CONSULT
362257		\$175.00	06/18/09	03906	ST AGNES HIGH SCHOOL
362258	Clear	\$5,521.95	06/18/09	02580	ST ANDREWS ACADEMY
362259	Clear	\$1,925.00	06/18/09	03909	ST PAUL ACADEMY
362260	Clear	\$1,400.00	06/18/09	02594	ST THOMAS ACADEMY
362261	Clear	\$4,252.66	06/18/09	02615	STEICHEN'S/GENE'S SPORTING GOODS

CHECK REGISTER

Jun-09

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
362262		\$7.15	06/18/09	07559	STEPHEN YOHN
362263		\$5.94	06/18/09	02929	STEVE WHEELER
362264	Clear	\$10.00	06/18/09	07530	STEVEN HAMER
362265		\$5.45	06/18/09	07533	STEVEN HUSO
362266		\$13.30	06/18/09	07552	STEVEN SCHILTGEN
362267		\$5.30	06/18/09	07539	TAMI ORPUT
362268	Clear	\$450.00	06/18/09	04198	TAMS-WITMARK MUSIC LIBRARY INC
362269		\$60.00	06/18/09	07021	TATIANA HAKANSON
362270	Clear	\$4,082.03	06/18/09	06048	TAYLOR PUBLISHING CO
362271	Clear	\$648.00	06/18/09	04711	TAYLORS FALLS CANOE RENTAL
362272	Clear	\$5.70	06/18/09	07543	TERRENCE MONTPETIT
362273	Clear	\$1,843.80	06/18/09	01511	THE LORENZ CORPORATION
362274	Clear	\$135.00	06/18/09	02135	THE PIANO WORKS
362275	Clear	\$20.50	06/18/09	02178	THE PRESIDENT'S CHALLENGE
362276	Clear	\$53.20	06/18/09	07550	THOMAS BENEDICT
362277	Clear	\$7.40	06/18/09	07529	THOMAS HAGEN
362278		\$11.65	06/18/09	07535	THOMAS JENSEN
362279	Clear	\$8.30	06/18/09	02318	THOMAS ROERING
362280	Clear	\$275.00	06/18/09	02747	TIERNEY BROTHERS INC
362281	Clear	\$650.43	06/18/09	02748	TIES
362282	Clear	\$350.00	06/18/09	03910	TOTINO-GRACE SCHOOL
362283	Clear	\$175.00	06/18/09	05843	TRINITY SCHOOL AT RIVER RIDGE
362284	Clear	\$21.38	06/18/09	02863	VIKING ELECTRIC SUPPLY
362285	Clear	\$2,900.00	06/18/09	05845	WALDO-FMSYSTEMS.BIZ CO
362286	Clear	\$12.85	06/18/09	07536	WENDY JOHNSON
362287	Clear	\$228.68	06/18/09	02941	WHITE BEAR GLASS INC
362288	Clear	\$873.80	06/18/09	03911	WHITE BEAR MONTESSORI
362289	Clear	\$30.47	06/18/09	00918	WILLIAM GANGL
362290	Clear	\$350.00	06/18/09	05842	WOODCREST BAPTIST ACADEMY
362291	Clear	\$13,155.50	06/18/09	00723	XCEL ENERGY
362292	Clear	\$320.00	06/18/09	07563	ZIPPYS SCREEN PRINTING & EMBROIDERY
362293		\$2,158.10	06/18/09	07417	ZYFA-ZEPHYR YOUTH FOOTBALL ASSN
362294	Clear	\$1,742.50	06/24/09	02842	VALLEYFAIR
362295		\$687.20	06/25/09	06762	ALEX PFIFFNER
362296	Clear	\$810.30	06/25/09	00080	ALPHAGRAPHICS # 401
362297	Clear	\$373.63	06/25/09	00084	AMAZON ENVIRONMENTAL INC
362298	Clear	\$51.75	06/25/09	00363	ANGELA BUCKINGHAM
362299	Clear	\$302.58	06/25/09	06010	ANN GALBUS
362300	Clear	\$65.00	06/25/09	07570	ANNA MARKGRAF
362301	Clear	\$5,005.00	06/25/09	00152	APPLEWOOD HILLS GOLF COURSE
362302	Clear	\$210,891.06	06/25/09	02558	AUL HRA
362303	Clear	\$906.71	06/25/09	00208	BARNES & NOBLE
362304	Clear	\$235.00	06/25/09	05854	BERI DWYER
362305	Clear	\$18,400.00	06/25/09	00257	BERRYS FLOOR COVERING
362306		\$6.00	06/25/09	02530	BETHANY SNEDEN
362307		\$256.00	06/25/09	07574	BRENTON BRADDOCK
362308	Clear	\$249.75	06/25/09	04564	BRITTANY HENRY
362309	Clear	\$120.00	06/25/09	06024	BRYAN THELL
362310		\$1,791.79	06/25/09	03115	CHARLES LINDERKAMP
362311		\$240.00	06/25/09	07573	CHARLIE ADAMS
362312		\$301.95	06/25/09	05926	CHRISTOPHER MOORE
362313	Clear	\$3,238.77	06/25/09	00553	STAPLES/CORPORATE EXPRESS
362314	Unissued	\$0.00	06/25/09	00553	STAPLES/CORPORATE EXPRESS

CHECK REGISTER

Jun-09

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
362315		\$175.89	06/25/09	07475	COUNCIL OF ECONOMIC EDUCATION
362316	Clear	\$344.60	06/25/09	00558	COURAGE CENTER
362317	Clear	\$175.00	06/25/09	03899	CRETIN-DERHAM HALL
362318	Clear	\$5,120.00	06/25/09	04065	CTB INC.
362319	Clear	\$199.90	06/25/09	04151	DAN GRAY
362320		\$216.00	06/25/09	06057	DAN WARDEN
362321		\$174.52	06/25/09	02882	DAVID WALD
362322	Clear	\$1,320.00	06/25/09	03433	DELL COMPUTER CORP.
362323	Clear	\$135.30	06/25/09	03514	DENISE SUNDSTROM
362324		\$147.91	06/25/09	00809	DIANNA FALDE
362325	Clear	\$760.96	06/25/09	03328	DIVERSIFIED SNACK DIVISION
362326	Clear	\$2,085.00	06/25/09	00714	EAGLE SCREEN PRINTING
362327		\$3,980.25	06/25/09	07321	EDUCATORS RESOURCE NETWORK
362328	Clear	\$383.00	06/25/09	03241	ELECTRONIC DESIGN CO
362329	Clear	\$200.25	06/25/09	06763	ERICA HJELLE
362330		\$1,551.95	06/25/09	03087	ERIKA HAMMERSCHMIDT
362331	Clear	\$116.47	06/25/09	00883	FREE SPIRIT PUBLISHING INC
362332	Clear	\$336.94	06/25/09	00963	GLENCOE/McGRAW HILL COMPANIES
362333	Clear	\$32.31	06/25/09	00987	GRAINGER
362334	Clear	\$240.75	06/25/09	06786	HANNAH FROST
362335		\$200.00	06/25/09	06783	HARRY WHITAKER
362336	Clear	\$1,364.58	06/25/09	06935	HASTINGS CO-OP CREAMERY CO.
362337		\$61.00	06/25/09	07566	HEIDI HANSEN
362338	Clear	\$537.74	06/25/09	01164	HOUGHTON MIFFLIN HARCOURT/HM RECEIVEABLES CO
362339	Clear	\$9,529.66	06/25/09	01173	HUMAN SERVICES INC
362340	Clear	\$497.02	06/25/09	07502	INFOBASE PUBLISHING
362341		\$48.91	06/25/09	02931	JEFF WHISLER
362342	Clear	\$250.00	06/25/09	04753	JESSICA GRANEC
362343	Clear	\$525.00	06/25/09	07577	JOE STUPKA
362344	Clear	\$226.60	06/25/09	04068	JOHN DEIR
362345		\$99.00	06/25/09	05829	JORDYN STREGE
362346	Clear	\$220.50	06/25/09	05866	JOSIE SOLIE
362347	Clear	\$450.00	06/25/09	06862	KATELYN ANDERSON
362348	Clear	\$43.43	06/25/09	01945	KEITH NEWMAN
362349	Clear	\$7,628.80	06/25/09	03378	KELLY SERVICES, INC
362350	Clear	\$95.00	06/25/09	06056	KELSEY ENGBRECHT
362351	Clear	\$222.00	06/25/09	07318	KELSEY NELSON
362352		\$220.50	06/25/09	04557	KELSEY ZACHMAN
362353		\$34.39	06/25/09	01509	KIM LOOS
362354	Clear	\$64.00	06/25/09	07578	KIRA CLUNIS
362355	Clear	\$7.75	06/25/09	07537	KIRK KLUEGEL
362356	Clear	\$186.85	06/25/09	01372	KNOWLAN'S SUPER MARKETS
362357		\$1,081.18	06/25/09	07572	KORY ANDRY
362358	Clear	\$16,635.13	06/25/09	06819	LAIDLAW TRANSIT INC
362359	Clear	\$99.00	06/25/09	07357	LAKE COUNTRY SERVICE COOPERATIVE
362360		\$109.95	06/25/09	05476	LIBRARY SPARKS
362361	Clear	\$480.00	06/25/09	07575	LINDSAY GOMINSKY
362362	Clear	\$497.34	06/25/09	01539	MACKIN LIBRARY MEDIA
362363	Clear	\$245.25	06/25/09	04565	MARA HJELLE
362364	Clear	\$525.00	06/25/09	07576	MARK SCHOLLMEYER
362365		\$99.00	06/25/09	01101	MARY JO HEI
362366	Clear	\$375.00	06/25/09	05828	MATT JEANS
362367	Clear	\$141.65	06/25/09	03229	MATTHEW SOBIESKI

CHECK REGISTER

Jun-09

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
362368	Clear	\$525.00	06/25/09	06099	MCIS MN DEPT OF EDUCATION
362369	Clear	\$1,462.50	06/25/09	07052	MEGAN LORENZ
362370	Clear	\$1,155.00	06/25/09	06809	METRO TESTING -GARY FORD
362371		\$240.00	06/25/09	07540	MICHAEL MCDONALD
362372	Clear	\$186.00	06/25/09	07349	NACAC-NATIONAL ASSN OF COLLEGE ADMISSIONS COU
362373		\$117.15	06/25/09	01883	NATIONAL GEOGRAPHIC SCHOOL PUBLISHING
362374		\$240.00	06/25/09	06764	NICK FISHER
362375	Clear	\$240.00	06/25/09	02043	ON SITE SANITATION INC
362376	Clear	\$434.00	06/25/09	04488	ORANGE TREE EMPLOYMENT SCREENING
362377	Clear	\$50.60	06/25/09	01363	PAM KLINKHAMMER
362378	Clear	\$171.24	06/25/09	00580	PATRICK CROTHERS
362379		\$1,569.40	06/25/09	03099	PAUL ISAACS
362380	Clear	\$204.94	06/25/09	07477	PEARSON EDUCATION
362381	Clear	\$6,045.00	06/25/09	02145	PITNEY BOWES / PURCHASE POWER
362382	Clear	\$440.00	06/25/09	02165	POSTMASTER-U.S POST OFFICE
362383	Clear	\$308.15	06/25/09	02165	POSTMASTER-US POST OFFICE
362384	Clear	\$214.32	06/25/09	02373	RACHEL SANDE
362385	Clear	\$245.00	06/25/09	06512	RESCO
362386	Clear	\$540.00	06/25/09	06784	SANDY SCHOENECKER
362387	Clear	\$284.00	06/25/09	02413	SCHOLASTIC BOOK CLUBS INC
362388	Clear	\$216.13	06/25/09	02420	SCHOOL SPECIALTY INC
362389	Clear	\$83.93	06/25/09	03053	SHARON ZWEBER
362390	Clear	\$33.54	06/25/09	02535	SOCIAL STUDIES SCHOOL SERVICE
362391	Clear	\$110.67	06/25/09	02536	SOCIAL STUDIES SCHOOL SERVICE
362392		\$157.60	06/25/09	02580	ST ANDREWS ACADEMY
362393	Clear	\$2,349.21	06/25/09	02615	STEICHEN'S/GENE'S SPORTING GOODS
362394		\$1,551.95	06/25/09	03088	STEVE HAMMERSCHMIDT
362395	Clear	\$85.07	06/25/09	02754	T-MOBILE
362396	Clear	\$145.00	06/25/09	06805	TAYLOR BURNS
362397		\$12.00	06/25/09	02135	THE PIANO WORKS
362398	Clear	\$16,760.00	06/25/09	02747	TIERNEY BROTHERS INC
362399		\$198.00	06/25/09	05746	TORY SCHILTGEN
362400	Clear	\$1,025.00	06/25/09	03438	TR EQUIPMENT SERVICES LLC
362401	Clear	\$112.37	06/25/09	02858	VERIZON WIRELESS
362402	Clear	\$78.11	06/25/09	02889	WALMART COMMUNITY
362403	Clear	\$6,925.00	06/25/09	02916	WELSH COMPANIES LLC
362404		\$405.00	06/25/09	07571	WHITE BEAR YACHT CLUB
362405		\$7.67	06/25/09	03009	WORDMASTERS
362406	Clear	\$466.59	06/25/09	00723	XCEL ENERGY
	CK AMT	\$1,724,367.86			

MAHTOMEDI CONSTRUCTION PAYMENTS - MAY 31, 2009 - JUNE 30, 2009

<u>Check Number</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Code</u>
362285	6/18/09	Waldo Company	Invoice #119 Annual Fee for FMSystems/Waldo	\$2,900.00	06-005-870-000-305-000
362216	6/18/09	Minnesota Native Landscapes	Invoice #4683 Buffer Strip Mowing	\$130.00	06-005-870-000-305-101
TOTAL				\$3,030.00	

**INDEPENDENT SCHOOL DISTRICT #832
WIRE TRANSFER TRANSACTIONS
MONTH OF JUNE 2009**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
6/1/09	State of Minnesota	MN Trust	\$8,535.02	direct state payment
6/5/09	Washington County	MN Trust	\$2,483,439.00	direct payment
6/8/09	MN Trust	MSDLAF	\$2,500,000.00	cover checks
6/10/09	US Bank	Peoples Bank of Commerce-EBC Flex	\$26,347.49	flex benefits
6/10/09	US Bank	Central Bank	\$887.56	para union dues
6/10/09	MSDLAF	US Bank	\$1,474,416.82	cover checks
6/10/09	US Bank	IRS	\$527,987.00	federal & fica taxes
6/10/09	US Bank	MN Dept of Revenue	\$83,564.80	state payroll taxes
6/10/09	US Bank	Wis. Dept. of Revenue	\$8,268.23	state payroll taxes
6/10/09	US Bank	Public Emp. Retirement Assoc.	\$19,864.72	pera retirement
6/10/09	US Bank	Mn Teachers Retirement	\$235,498.61	teachers retirement
6/12/09	MN Trust	MSDLAF	\$500,000.00	cover checks
6/20/09	State of Minnesota	MN Trust	\$1,000,782.67	direct state payment
6/20/09	State of Minnesota	MN Trust	\$9,127.00	direct state payment
6/24/09	MN Trust	MSDLAF	\$500,000.00	cover checks
6/26/09	MN Trust	MSDLAF	\$500,000.00	cover checks
6/30/09	US Bank	Peoples Bank of Commerce-EBC Flex	\$1,702.26	flex benefits
6/30/09	US Bank	Central Bank	\$887.56	para union dues
6/30/09	MSDLAF	US Bank	\$440,829.21	cover checks
6/30/09	US Bank	IRS	\$120,083.93	federal & fica taxes
6/30/09	US Bank	MN Dept of Revenue	\$16,583.33	state payroll taxes
6/30/09	US Bank	Wis. Dept. of Revenue	\$1,365.80	state payroll taxes
6/30/09	US Bank	Public Emp. Retirement Assoc.	\$36,684.58	pera retirement
6/30/09	US Bank	Mn Teachers Retirement	\$31,198.98	TRA payment
6/30/09	State of Minnesota	MN Trust	\$10,816.40	direct state payment
6/30/09	State of Minnesota	MN Trust	\$25,407.74	direct state payment

**FISCAL AGENCY AGREEMENT BETWEEN
MAHTOMEDI PUBLIC SCHOOLS AND
THE MAHTOMEDI AREA EDUCATIONAL FOUNDATION**

THIS AGREEMENT, is made and entered into by and between the Mahtomedi Public Schools, Independent School District No. 832, hereinafter known as the “School District”, and the Mahtomedi Area Educational Foundation, hereinafter known as the “Foundation.”

WHEREAS, the Foundation provides funding for educational opportunities within the School District and the Mahtomedi area community; and

WHEREAS, the Foundation desires to retain an Executive Director to manage its programs; and

WHEREAS, the School District has the resources to facilitate the payment of salary and benefits to the Foundation’s Executive Director on behalf of the Foundation;

WHEREAS, the School District’s sole obligation under this Agreement shall be to act as fiscal agent as set forth in this Agreement; and

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein and other good and valuable consideration, it is agreed as follows:

1. The School District shall serve as the fiscal agent to the Foundation. Services shall include the School District’s bi-weekly payment (24 payments) directly to the Foundation’s Executive Director the annual compensation set by the Foundation Board of Directors, including applicable taxes. Such payment shall be made by the School District to the Executive Director as per the regular payroll cycle of the school district. Services shall also include payment by the School District to the insurance carrier of the monthly group single health insurance premium and other elected benefits outlined in the letter of employment for the Executive Director.
2. The Foundation shall reimburse the School District for such compensation, including taxes, of the Foundation’s Executive Director contractual costs on the 15th day of the month following the end of the quarter. The dates quarterly payments are due are: January 15, April 15, July 15, and October 15. The school district will submit an invoice to the Foundation prior to the due dates.
3. The Foundation shall reimburse the School District for the monthly single group health insurance premium and all other elected benefits paid by the School District for the benefit of the Executive Director. Reimbursement will be made as per the quarterly payment schedule noted above.

4. As payment for services provided by the School District as fiscal agent, the Foundation shall pay the School District an annual fee of \$14,000. This fee may be changed annually by mutual agreement of both parties. Acting as fiscal agent includes payroll services, accounting services, telephone and electronic mail services, office computer and technology assistance from IT staff.
5. The Foundation is organized as an independent, self-sustaining educational foundation and is not a part of the legal structure of the School District. The Foundation is governed by its own Board of Directors, which is comprised of community volunteers, one member of the School Board, and the School District Superintendent as an ex officio member. The Foundation Board of Directors shall enter into whatever contracts it deems necessary to facilitate its purposes and programs, without the input of the School District.
6. To the extent that any profit or loss is sustained by the Foundation, such profit or loss is attributed only to the Foundation and its Board of Directors, and not to the School District. As the fiscal agent for the Foundation, the School District shall not have authority to approve or disapprove expenditures made pursuant to the Foundation's contract with its Executive Director, but shall only function as the conduit of compensation paid by the Foundation to the Executive Director.
7. The Foundation shall acquire and keep in full force and effect liability insurance coverage as is necessary to adequately insure against any and all potential losses resulting directly or indirectly from the operation of the Foundation, and shall provide proof of such insurance to the School District prior to May 1, 2007.
8. The Foundation shall assume full liability for its activities and programs and shall indemnify and hold harmless the School District, its officers, agents, and employees from any suits, claims, or liability arising under this Agreement or arising from the operation of the Foundation.
9. All payments made in the operation of the Foundation, shall be made from funds generated by the Foundation and it is understood and agreed that under no circumstances is the School District undertaking or obligated to provide its funds for the operation of the Foundation.
10. No employee, independent contractor or agent of the Foundation shall be considered an employee of the School District for any purpose, including, but not limited to, salaries, wages or other compensation or fringe benefits; worker's compensation; unemployment compensation; public employees' retirement; social security; liability; insurance; keeping of personnel records; termination or discharge of employment and individual contracts.

11. The School District shall have no authority under any circumstances to hire or retain, discipline, supervise, provide work direction, set hours of work or operation of the Foundation's Executive Director, or discharge any employee, independent contractor, or agent of the Foundation.
12. This agreement may be amended only in writing executed by both parties.
13. This agreement shall be governed by the laws of the State of Minnesota.
14. This agreement shall be in full force and effect for the period from July 1, 2009 through June 30, 2010, and will be renewed for successive one-year terms upon mutual agreement of the School District and the Foundation unless terminated by the Foundation. Either party wishing to either renew or terminate this agreement must give a 90-day notice prior to the renewal or termination date.

IN WITNESS WHEREOF, the parties have hereunto set their hands and each warrants that they

each are empowered and authorized to execute this agreement.

Date: _____ MAHTOMEDI AREA EDUCATIONAL FOUNDATION

By _____

Its _____

Date: _____ MAHTOMEDI PUBLIC SCHOOLS, ISD NO. 832

By _____

Its _____

Agenda Item _____

Fiscal Agent for Mahtomedi Area Educational Foundation

RECOMMENDED MOTION: “. . . that the School District enters into an agreement with the Mahtomedi Area Educational Foundation to serve as fiscal agent from July 1, 2009 through June 30, 2010 unless terminated by either party with a 90-day notice prior to the expiration date of June 30, 2010.”

Rationale:

The Mahtomedi Area Educational Foundation serves as a non-profit corporation providing funding for educational opportunities within the Mahtomedi area. This action represents an agreement with the Foundation for Independent School District No. 832 to serve as the fiscal agent for the time period stated.

**NORTH ST. PAUL-MAPLEWOOD-OAKDALE MULTI DISTRICT
INTEGRATION COLLABORATIVE
GOVERNANCE AGREEMENT**

ARTICLE I: PARTIES

This Collaborative Governance Agreement (“Agreement”) is hereby entered into by and between Independent School District No. 622, North St. Paul-Maplewood-Oakdale Public Schools (“District 622”) and Independent School District No. 832, Mahtomedi Public Schools (“District 832”) in accordance with the terms and conditions set forth herein.

ARTICLE II: AUTHORITY

Each independent school district organized under Minnesota law has the authority under Minn. Stat. § 123B.02 to govern, manage, and control the district; to carry out its duties and responsibilities; and to conduct the business of the district including implied powers in addition to any specific powers granted by the legislature. Minn. Stat. § 124D.86 empowers independent school districts to establish a Multi District Collaborative Council and to receive integration revenue to finance a Multi District Integration Collaborative.

ARTICLE III: GENERAL PURPOSE

The general purpose of this Agreement is to provide for the creation and operation of the North St. Paul-Maplewood-Oakdale Multi District Integration Collaborative Council (“Council”), which will serve in an advisory role for the North St. Paul-Maplewood-Oakdale Multi District Integration Collaborative (“Collaborative”), subject to the approval of the District 622 School Board. The Council and the parties to this Agreement shall implement the North St. Paul-Maplewood-Oakdale Multi District Integration Plan (“Integration Plan”). The Integration Plan and a budget for its implementation were submitted to the Minnesota Department of Education for review and approval in March 2009.

ARTICLE IV: GOVERNANCE

The District 622 School Board shall serve as the governing body for the Collaborative as provided in this Article.

Section 1. The District 622 School Board shall approve the desegregation funds provided to all participating districts in the Collaborative as provided in Minn. Stat. § 124D.86. Further, the District 622 School Board shall administer all other funds derived from grants, if any, consistent with the goals of the Integration Plan.

Section 2. The District 622 School Board shall have the authority to set policies and procedures as it deems necessary to effectuate the goals of the Integration Plan.

Section 3. The District 622 School Board may exercise any other powers necessary and incidental to the implementation of this Agreement.

ARTICLE V: MULTI DISTRICT COLLABORATIVE COUNCIL

Section 1. The Multi District Collaborative Council shall be composed of the following four representatives from each of the participating districts: the Superintendent or designee, Business Manager, School Board Member and a representative from the local district's community advisory council.

Section 2. The Multi District Collaborative Council shall serve in an advisory role to the District 622 School Board in the implementation of this Agreement.

Section 3. The Multi District Collaborative Council shall adopt at its first meeting by-laws to govern its operation.

ARTICLE VI: COMMUNITY COLLABORATIVE COUNCIL

Section 1. The Community Collaborative Council shall develop or recommend programs, services and initiatives that will support the goals of the Integration Plan.

Section 2. The Community Collaborative Council shall provide input and make recommendations on how grant monies or other funds shall be spent to accomplish the goals of the Integration Plan.

Section 3. The Community Collaborative Council shall adopt by-laws to govern its operation at its first meeting.

ARTICLE VII: CONTRACTED SERVICES

The District 622 School Board may enter into contracts and disburse public funds to carry out the purposes of this Agreement. On exercising these specific powers the District 622 School Board shall comply with all applicable statutes and rules.

ARTICLE VIII: DURATION AND TERMINATION OF GOVERNANCE AGREEMENT

Section 1. This Agreement shall continue in effect until there is no longer a statutory mandate or integration funding from the State of Minnesota, at which time the participating districts shall agree to terminate this Agreement and dissolve the Collaborative and its Council.

Section 2. Upon dissolution, any and all property and remaining monies shall be divided among the participating districts. Distribution shall be determined on the basis of each participating district's contributions or purchases made pursuant to this Agreement, consistent with applicable state and federal laws.

Section 3. This Agreement shall not be amended or modified except by unanimous, written Agreement between the participating districts.

ARTICLE IX: ADDITION/WITHDRAWAL OF DISTRICT PARTICIPATION

Section 1. The participation of any additional school districts in the North St. Paul-Maplewood-Oakdale Multi District Integration Collaborative shall be selected by current participating districts with final approval from the District 622 School Board.

Section 2. Each participating district shall meet all the requirements of the Minnesota Department of Education Desegregation Rules and the participating district's local mission and strategic plan shall align with that of the Collaborative. Potential additional participating districts shall also submit a letter to the District 622 School Board stating their intention to join the Collaborative, no less than 16 months prior to the date of desired participation in the Collaborative.

Section 2. Any participating district desiring to withdraw from the Collaborative shall submit a written notice approved by that local district's school board, no less than 16 months prior to the desired date of withdrawal.

ARTICLE X: SHARED COSTS

Section 1. All expenditures of the Collaborative shall be identified and approved by a Shared Programs Document, a sample of which is attached hereto as Exhibit A and made a part hereof. This document shall be completed for each shared program prior to implementation of the program and shall include the name of the expenditure, estimated cost, and a breakdown of the percent for which each member district is responsible.

ARTICLE XI: EFFECTIVE DATE

This Agreement shall be effective on **July 1, 2009**.

IN WITNESS WHEREOF, The undersigned parties have caused this Agreement to be signed on their behalf.

INDEPENDENT SCHOOL DISTRICT NO. 622

_____ Date: _____
School Board Chair

_____ Date: _____
Superintendent

INDEPENDENT SCHOOL DISTRICT NO. 832

_____ Date: _____
School Board Chair

_____ Date: _____
Superintendent



RECEIVED JUL 06 2009

Association of Metropolitan School Districts

1667 Snelling Ave. N., St. Paul, MN 55108 • 651-999-7325 • fax 651-999-7328 • www.amsd.org

July 1, 2009

Dear Superintendent Mark Wolak,

I am enclosing a copy of your AMSD dues statement for the 2009-10 year. The original statement was mailed to your business office. Also enclosed is a copy of my annual report to AMSD board members. The report summarizes many of the activities AMSD was engaged in over the past year and may be of interest to school board members and staff who may not be as familiar with AMSD and the benefits we offer to our member districts.

As you know, it was another extremely challenging year at the Capitol. I am pleased that we were successful in getting several of our AMSD platform initiatives passed during the 2009 session. AMSD also played a critical role in staving off cuts to education. At the same time, I realize that our member school districts continue to face tremendous challenges as the state continues to provide inadequate funding for our schools. In recognition of the budget challenges, we have developed a budget that results in dues being lowered for our member school districts.

Now more than ever, it is critical that metropolitan school districts work together and speak with a unified voice to advocate for the needs of our students. AMSD is the one and only education organization with the mission of advocating for the unique needs and challenges facing metropolitan school districts. We will continue to provide you with timely updates and advocate on your behalf throughout the summer and fall as we prepare for another challenging legislative session. We also continue to be available to provide updates to your school board and community and stand ready to assist you in your local grassroots advocacy efforts.

Thank you for your partnership and for your contributions to AMSD. I look forward to working with you in the coming year. Please feel free to contact me if you have any questions or would like additional information.

Sincerely,

Scott Croonquist
Executive Director

Enclosures

AMSD Members: Anoka Hennepin, Bloomington, Brooklyn Center, Burnsville, Eastern Carver County, Columbia Heights, East Metro Integration District 6067, Eden Prairie, Edina, Elk River, Fridley, Hopkins, Intermediate District 287, Intermediate District 917 (Associate Member), Inver Grove Heights, Mahtomedi, Minneapolis, MSU Mankato Center for Engaged Leadership (Associate Member), Minnetonka, Mounds View, Northeast Metro Intermediate School District 916 (Associate Member), North St. Paul/Maplewood/Oakdale, Orono, Richfield, Robbinsdale, Roseville, Rosemount-Apple Valley-Eagan, Shakopee, South St. Paul, Spring Lake Park, St. Anthony/New Brighton, St. Louis Park, St. Paul, TIES (Associate Member), Wayzata, West Metro Education Program, and West St. Paul



1667 Snelling Ave. N.,
 Suite C107
 St. Paul, MN 55108

Invoice

Date	Invoice #
7/1/2009	519

Bill To

Mahtomedi Public Schools
 Denise Sundstrom, Director of Bus. Servic
 1520 Mahtomedi Ave.
 Mahtomedi, MN 55115

Terms
Net 30

Description	Amount
AMSD Membership Dues 2009-10	8,718.00
Thank you for your membership!	Total \$8,718.00



Association of Metropolitan School Districts

1667 Snelling Ave. N, St. Paul, MN 55108 ☐ 651-999-7325 ☐ fax 651-999-7328 ☐
www.amsd.org

May 28, 2009

To: AMSD Board of Directors

From: Scott Croonquist

RE: Executive Director's Report

Over the past year AMSD has enhanced its reputation as the voice for metropolitan school districts by playing a major role in shaping state education policy and building support for public education among policymakers and the general public. The year provided many challenges, not the least of which was a historic \$6.4 billion state budget deficit. While the federal stimulus funding package provided some budgetary relief, it also added a great deal of complexity to the legislative and budgeting processes. State policymakers and staff from the Minnesota Department of Education went to great lengths to decipher the various funding streams and identify the strings that were attached to the federal funding. To assist in this effort, AMSD sponsored a town hall forum on the American Recovery and Reinvestment Act with Congresswoman Betty McCollum. Nearly 100 AMSD board members and staff attended the meeting to receive an update on the federal stimulus package and provide input to Congresswoman McCollum.

In addition to the budget challenge, there were important discussions about several critical policy issues including resolving issues related to the GRAD, implementation of a growth model, the future of integration efforts and enhanced oversight of charter schools. AMSD board members and staff played an integral role in providing research and data to policymakers in these important areas.

AMSD was particularly instrumental in calling attention to the issues related to the math GRAD and organized a letter campaign to force an administrative hearing on the proposed GRAD rule. AMSD school board members, superintendents, assessment directors and curriculum specialists offered compelling testimony at the hearing and paved the way for legislative action during the session.

Likewise, we actively participated in a charter school advisory committee established by the Minnesota Department of Education. Working with other education organizations, we helped draft recommendations to greatly increase financial and academic accountability for charter schools. In addition, we were successful in strengthening state law to clarify that charter schools cannot be approved to keep open or reestablish a district building that would otherwise be closed.

AMSD also worked with several other education organizations to develop a list of mandates recommended for repeal or temporary suspension. Not surprisingly, legislators quickly pared our list of almost 100 mandates down to about a dozen. In the end we were able to get some needed mandate relief and added flexibility with how funds are used.

Prior to the session, the AMSD Board of Directors approved a legislative platform focused on key priorities identified by our member school districts. The Legislative Committee developed recommendations based on feedback received during small group discussions at our August Board of Directors meeting. The platform, developed before we knew the extent of the budget challenge, called on the governor and legislators to enact the New Minnesota Miracle funding framework and phase it in over time. AMSD played a central role in developing the New Minnesota Miracle in partnership with the other members of the P.S. Minnesota coalition.

The AMSD platform also focused on enhancing teacher quality by maintaining and improving the Q Comp program, ensuring that all school districts have comprehensive teacher induction and mentoring programs, establishing more rigorous requirements for entrance to teacher preparation programs and requiring training for all educators in the area of cultural competence.

In addition, the platform highlighted the need to intensify efforts to help all students succeed by lengthening the school year and requiring summer school for students not making adequate yearly progress. Finally, AMSD initiated a thoughtful discussion about the need to create a State Center for Educational Leadership and Research to provide state policymakers with nonpartisan, independent data and research to help them make sound decisions.

Despite the enormous budget deficit, virtually all of our platform initiatives were on the table for discussion during the session.

- The New Minnesota Miracle funding framework was included in the House Omnibus Education Finance Bill and came within an eyelash of being adopted. The House proposed to adopt the new funding framework and begin implementing it in 2014. At one point, the conference committee members had agreed to adopt it as part of the final compromise but the deal fell apart when the Senate insisted that its version of a shared services proposal be included. Rep. Mindy Greiling provided outstanding leadership and was clearly the driving force behind the New Minnesota Miracle. She has indicated that she intends to pursue the legislation again next year.
- Most of our proposals to enhance teacher quality were included in Governor Pawlenty's Teacher Transformation Act. Unfortunately, the proposals fell victim to the projected budget deficit.
- Likewise, the budget deficit proved to be too big an obstacle to move forward with our proposals to lengthen the school year and enhance summer school programming. We made a valiant attempt to change state law to allow school boards to start the school year before Labor Day. After our initial attempt to suspend the current law failed in committee, we crafted a new approach that would have allowed the school year to start any time with the caveat that school could not be held on the Thursday and Friday immediately prior to Labor Day. A vote on this amendment came up just short when it was offered on the House floor. We are still losing way too many of our metro legislators on this issue.
- Rep. Carlos Mariani and Sen. Sandy Rummel introduced legislation reflecting our proposal to create a State Center on Education Leadership and Research. The legislation was heard in committees in both the House and Senate and generated a great deal of discussion and support. Once again, the budget deficit provided a major obstacle and we

tried to identify a way to advance the legislation without state funding. In the end, the only progress made was a provision directing the Office of Educational Accountability at the University of Minnesota to annually report on growth-based, value-added data.

As noted above, we did succeed in repealing or suspending some state mandates as well as providing some much need flexibility in how funding streams are used.

- After years of trying, we succeeded in repealing the superintendent's annual targeted passage rate report.
- School districts can now publish a summary of the annual report on curriculum and instruction rather than the full report.
- The two percent staff development set aside requirement is suspended for two years.
- School districts can transfer up to \$51 per pupil from the operating capital account to the general fund if the board adopts a resolution confirming that the district's facilities needs are being met.
- The safe schools maintenance of effort requirement was changed from a dollar amount to either a dollar amount or an FTE level.
- Significant progress was made to better align federal and state special education laws.

As is almost always the case in the legislative process, teamwork was essential to our successful efforts. Kris Amundson, our contract lobbyist, provided tremendous assistance on all of the above issues. She provided strategic counsel throughout the session and continues to have exceptional access to key legislators. In addition, we continue to work cooperatively for the benefit of all AMSD members with Minneapolis Schools Lobbyist Jim Grathwol, St. Paul Schools Lobbyist Mary Gilbert and Intermediate District Schools Lobbyist Valerie Dosland. Last, but certainly not least, the lobbying efforts of individual AMSD board members, staff from our member school districts, and district legislative action coalitions played a major role in our success. I had the opportunity to meet and work with several of the parent legislative action coalitions from our member school districts. There are no better advocates for public education than our parent leaders and we will work to build on the successful partnership we have with them.

To support our direct lobbying efforts, AMSD continued to provide research and communications services to our member districts.

AMSD RESEARCH ACTIVITIES

Legislative Presentation – In December we hosted 40 metro legislators at our annual legislative session preview. Superintendents Mark Bezek, Debra Bowers, Patty Phillips and Mark Robertson provided excellent presentations to go along with a Power Point I used to present the AMSD legislative agenda. We also heard from Speaker of the House Margaret Anderson Kelliher, Senate Majority Leader Larry Pogemiller and Commissioner Alice Seagren.

AMSD Bill Tracker – Office Manager Laura Dale maintained a bill tracker to monitor the introduction and progression of bills impacting our member districts throughout the session. The bill tracker was accessible through our web site so our board members and district staff could monitor bills of particular interest to their district.

Analysis and Briefs – AMSD Research Director Kevin Sampers led our efforts to provide members with analysis of current research and legislation in order to help them respond to a variety of issues including:

- Worked with Humphrey institute graduate students on three research projects.
 - The first project involved looking at the factors that cause stress on district budgets and the changing environment in education over the past 10 years.
 - The second project was an extension of the first as it involved developing a survey that would quantify the changes in Minnesota districts.
 - Finally, a third group updated previous research done on adequacy litigation across the country.
- Provided data and research to member school districts conducting a referendum campaign in the fall and following the election created an analysis of referendum success.
- Updated position papers in preparation for the 2009 legislative session.
- Completed two Budget Surveys of metro districts. The first was completed prior to the start of the session and the second after the House and Senate had developed their budget proposals. The budget surveys had a major impact on the outcome of the session. The second survey gathered information about both the anticipated budget gap and projected staff layoffs under the House and Senate education budget proposals. The survey results garnered significant media attention and played a critical role in avoiding cuts to education funding in the 2010-11 biennial budget.
- Researched various health insurance issues in preparation for the latest proposal to pool all school employees in a statewide health insurance pool. Worked with Bloomington Superintendent Les Fujitake who helped organize an ad hoc working group consisting of health care consultants and AMSD staff. This included regular meetings and an analysis of claims data of metropolitan school districts to determine the likely impact of a mandatory statewide health insurance pool. We also gathered information from the State of Oregon which is one of the only states to have established a health insurance pool for school employees.
- Researched shared services proposals in other states and gathered examples of service sharing already taking place by our member school districts. Attended House Shared Services task force meetings.
- Analyzed history and current status of districts in Statutory Operating Debt – SOD.
- Completed an analysis of AYP results for districts across the state.
- Analyzed special education cross subsidy information.
- Worked with House of Representatives staff to provide analysis and research to support the development of a Location Equity Index formula for inclusion in the New Minnesota Miracle legislation.
- Continued to feature relevant research findings in the monthly newsletter to build support for our legislative agenda.

Kevin also represented AMSD at hearings on the Minnesota Department of Education's proposed new science standards. He continues to serve as a representative on the Minnesota Board of Teaching's Standards and Rules Committee which has dealt with rule changes for alternative licensure, community experts, and teaching license waivers. Kevin also monitored House K-12 policy and Finance committee meetings.

AMSD COMMUNICATIONS ACTIVITIES

Communications - AMSD Office Manager Laura Dale continues to play a key role in our communications efforts. We worked on several fronts to provide timely and accurate information to AMSD board members, legislators and other policymakers and the media. Our communications activities included:

- Designing a legislative platform brochure for distribution to legislators and key state officials, and for use by AMSD member districts.
- An opinion piece by AMSD Chair Pat Gleason appeared in the Star Tribune in March and was effective in dispelling the notion that K-12 education had been held harmless during recent budget shortfalls.
- We received extensive media coverage when we released the results of our two budget surveys. The survey data was referred to throughout the legislative session both in the media and by legislators.
- We continued to use *Connections*, our monthly newsletter, to communicate key messages, summarize important research and celebrate successful programs offered by our member districts. *Connections* is widely read by legislators and legislative staff and we receive many positive comments about the content and effectiveness of the newsletter.

Electronic Advocacy

We used our web-based advocacy tool at key times during the session to generate communications to state policymakers. We need to continue to build the database and educate our stakeholders about the importance of responding to our calls for action.

Member Services

- The AMSD web site was updated constantly to provide access to pertinent newspaper articles, new research reports and relevant data.
- Legislative updates and one-on-one assistance have been provided to communications/public relations staff in AMSD member districts throughout the year.
- Presented AMSD's legislative platform at several of our member school district board meetings and also spoke to several parent advocacy groups.
- We arranged for a wide variety of guest speakers at AMSD Board of Director meetings during the past year. Last September we presented our annual AMSD Friend of Public Education Awards to Rep. John Benson, Rep. Carol McFarlane and Sen. Kathy Saltzman for their work during the 2008 legislative session. In October, our guest speakers were Jay Kiedrowski, co-chair of the State Budget Trends Study Commission and Michael Vekich, Chair of the Governor's 21st Century Tax Reform Commission. In December we hosted our annual legislative preview and hosted about 40 metropolitan legislators. Senate Majority Leader Larry Pogemiller, House Speaker Margaret Anderson Kelliher and Commissioner Alice Seagren provided a session overview. Rep. Nora Slawik and Sen. Tarryl Clark provided a session update focusing on early childhood issues at our January meeting. In March our guest speakers were the legislature's tax chairs, Rep. Ann Lenczewski and Sen. Tom Bakk. In April we heard from Rep. Mindy Greiling and Sen. Chuck Wiger. Dr. Bill Morris of Decision Resources presented an overview of his most recent polling data related to the public's views on education related issues at our first May meeting. As is our tradition, we have representatives from the MDE – Chas Anderson, Tom Melcher and Michelle Weber – scheduled to speak at our final board

meeting of the year to provide a session overview as well as an update on the American Recovery and Reinvestment Act.

Annual Conference

Our annual winter conference was held in January around the theme, *Getting Unstuck: Creating Consensus and Moving Minnesota Forward*. Our keynote speaker was University of Minnesota President Robert Bruininks. The conference included a presentation and discussion on teacher quality featuring Commissioner Alice Seagren, Dr. Michael Miller from Minnesota State University at Mankato, Tom Dooher, president of Education Minnesota, David Olson, president of the MN Chamber of Commerce and Peter Hutchinson, president of the Bush Foundation. We also had an interesting presentation and panel discussion on measuring student growth featuring Rob Meyer from the University of Wisconsin, Dr. Jim Angermeyr from Bloomington Public Schools, MDE Deputy Commissioner Chas Anderson and Parents United Executive Director Mary Cecconi. We had close to 200 attendees including legislators and legislative staff.

Partnerships

AMSD continues to be an active partner in the Alliance for Student Achievement, working collaboratively on several initiatives during the year.

While P.S. Minnesota is no longer active, the New Minnesota Miracle legislation developed by the coalition was at the center of education funding discussions at the Capitol during the 2009 session.

AMSD co-hosted, along with the Association of Metropolitan Municipalities and the Institute on Race and Poverty, a conference on the Future of the Twin Cities. The conference focused on issues important to maintaining a thriving, healthy metropolitan area including school integration.

We provided support to an effort initiated by St. Louis Park School Board Member Bruce Richardson to develop common ground with the Minnesota Chamber of Commerce. This is an ongoing effort that we hope to continue to build on in the coming year.

New Members

We were very pleased to welcome the Anoka-Hennepin and Columbia Heights school districts as new members this year. AMSD now has 33 members and 4 associate members. Our member school districts enroll about 40 percent of the students in the state.

Voice For Metro Schools

Building coalitions and working with our sister education organizations continues to be a high priority. In addition, we continue to work on broadening our partnerships with the business community and other public policy advocacy organizations. There is no question that public education fares much better when we are able to speak with a unified voice and resist attempts to divide us along geographic or other lines.

At the same time, it is inevitable that there will be times when differences arise in the political process. The most visible example is during discussions about the importance of the location equity index in the new Minnesota Miracle proposal. During those times, it is very clear that

AMSD is the only education organization that consistently represents the interests of metropolitan school districts. In addition, metro school districts face challenges related to demographics, integration laws and rules and NCLB related requirements that are distinct from our rural counterparts. By working together, metropolitan school districts can greatly increase the chances that the needs of our students will be addressed positively.

Our efforts in recent years have led to metro legislators doing a better job of recognizing the importance of working with their local school officials. They have become more likely to fight for the needs of their local school district. However, we still have work to do. There are still too many times that metro legislators cast votes that are not in the best interest of their local school district. We must be vigilant in reminding our local legislators that we expect them to fight for the interests of their students and their taxpayers.

It is a privilege to work with the dedicated AMSD board members and district staff on the issues that are critical for our students and citizens. I look forward to working with you during the summer and fall months as we prepare for the 2010 legislative session. Unfortunately, the next session will continue to present funding and policy challenges. It is more important than ever that metropolitan school districts work together to speak with a unified voice for our students.

1900 W. Jefferson Ave.
St. Peter, Minnesota
56082-3015

Tel: 507.934.2450
MN: 800.324.4459

Fax: 507.931.1515
www.mnmsba.org

MINNESOTA SCHOOL BOARDS ASSOCIATION



RECEIVED JUL 08 2009

OFFICERS AND DIRECTORS

PRESIDENT

Jackie Magnuson
Rosemount-Apple Valley-Eagan

DIRECTOR DISTRICT 1

Mary Kleis
Austin

DIRECTOR DISTRICT 2

Kent Thiesse
Lake Crystal Wellcome Memorial

DIRECTOR DISTRICT 3

Daniel Zimansky
Tracy

DIRECTOR DISTRICT 4

Carol Bomben
Eden Prairie

DIRECTOR DISTRICT 5

Marilynn Forsberg
Spring Lake Park

DIRECTOR DISTRICT 6

Rolf Parsons
White Bear Lake

DIRECTOR DISTRICT 7

Roz Peterson
Lakeville

DIRECTOR DISTRICT 8

Elona Street-Stewart
St. Paul

DIRECTOR DISTRICT 9

Karen Kirschner
Mora

DIRECTOR DISTRICT 10

Nancy Dashner
Frazee-Vergas

DIRECTOR DISTRICT 11

Walter Hautala
Mesabi East

DIRECTOR DISTRICT 12

Gary Lee
Fertile-Beltrami

EXECUTIVE DIRECTOR

Bob Meeks
St. Peter

July 1, 2009

Dear Superintendent:

It's time to renew your district's membership to MSBA!

On behalf of your Association's board and staff, I want to thank you for the opportunity to "support, promote and enhance" your important work. We look forward to another year of serving your board and school district.

Your dues invoice is included with this letter. MSBA's Board of Directors has adopted an operating budget of \$3,361,193 for fiscal year 2009-10. Dues are the stabilizing support for any association. Without the strong support of membership through the payment of dues, MSBA can neither maintain nor expand the menu of programs and services needed and enjoyed by our members.

In these years of financial strain, members naturally want to ensure they are getting the maximum services and benefits for their dues. Here is a list of some of your membership's primary benefits:

- Free on-call assistance on matters ranging from the open meeting law to personnel issues to NCLB implementation to elections. Checking with MSBA first may save significantly on attorneys' fees.
- Lobbying at the state and federal levels coupled with daily Capitol updates during the legislative session.
- Negotiations training and master agreement analysis.
- Access to insurance products and services offered through MSBA Insurance Trust-endorsed insurers and their agents.
- Access to Policy Services (if a subscriber) and customized policy audits.
- Free access to the Public Education Employee Relations Network (PEERNet) which provides employee salary, benefits, and leave data as well as Master Agreement language and grievance arbitration decisions.
- Free registration to the annual Leadership Conference for the entire district leadership team.
- Free "toolkits," such as the School Board Recognition Week program.
- Free on-call communications consulting.
- Free electronic news clipping service from the state's daily and weekly newspapers.
- Power-Card — a highly secured procurement card program available for the direct purchase of goods and services, which greatly increases the efficiency of the purchasing process and has the potential to generate rebates to your district.

MSBA's Mission:
Support, promote, and
enhance the work of
public school boards.

(over)

- Reduced-cost board training, including seminars, workshops, and customized inservice training brought to your board room. Online training is also available for your convenience.
- Access to money-saving cash management and borrowing programs, including but not limited to, the Minnesota School District Liquid Asset Fund Plus, the Minnesota Tax and Aid Anticipation Borrowing Program, and the Lease Purchase Program.
- Access to BoardBook Web-based paperless meetings.
- Free electronic and print postings for administrative job vacancies.
- Free access to an electronic, downloadable MSBA calendar listing important dates for elections and education-related events.
- Free subscriptions to MSBA publications, including the following: *Boardcaster*, *Journal* magazine, *Capitol Compass* (electronic), and *Management Services Newsletter* (electronic).
- Newly elected board members receive MSBA's *Service Manual*, a comprehensive resource of education-related laws and regulations at a minimal cost. This manual will be sent to them on a CD.
- MSBA Online, the Association website that provides round-the-clock access to information and services.
- Access to MSBA-endorsed PaySchools, an electronic payment processing system that enables districts to receive school-related fees from parents via electronic check, credit, or debit card.
- Access to MSBA Playground Compliance Program (MPCP) with the National Playground Compliance Group, LLC.

Brochures highlighting some of MSBA's exciting opportunities have been included with this mailing.

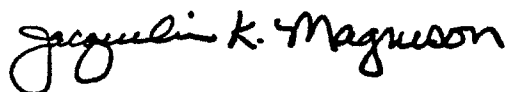
Subscribers to Policy Services will also find their renewal notice on the same invoice. Policy revisions keep your district in compliance with current law. You can access and download all model policies from the MSBA website 24 hours a day, seven days a week. Also, our policy consultants are here to answer your questions about policy issues. If you are not a member of Policy Services, please call us for more information.

MSBA is recognized nationwide as an outstanding service organization, and we will strive to uphold that reputation. MSBA's board and staff look forward to working with you. If you have any questions, please don't hesitate to call your Association office at 800-324-4459.

Sincerely,



Bob Meeks
Executive Director



Jacqueline Magnuson (Rosemount-Apple Valley-Eagan)
MSBA President

Enclosures



Minnesota School Boards Association

1900 West Jefferson Ave. ♦ St. Peter, MN 56082-3015

INVOICE

DATE	INVOICE #
7/01/2009	7714

**ATTN: Accounts Payable
ISD #832
1520 Mahtomedi Ave
Mahtomedi, MN 55115-1907**

MSBA: Support, promote and enhance the work of local school boards.

DUE DATE

11/15/2009

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
DIST	Association Dues (FY 7/1/09 to 6/30/10)			6,390.00
POLICYREN	Policy Services Renewal (FY 7/1/09 to 6/30/10)			475.00
	<p>Dues for ISD #832 are based on 3,113.40 "Average Daily Membership of Students Served" for the fiscal year ended June 30, 2008, as provided by the Minnesota Department of Education.</p> <p>In accordance with IRS Code Sec. 6113, contributions or gifts (including membership dues) to MSBA are not deductible as charitable contributions for Federal income tax purposes.</p>			

QUESTIONS ABOUT THIS INVOICE?
800-324-4459 • 507-934-2450
FAX 507-931-1515
www.mnmsba.org

TOTAL	6,865.00
--------------	-----------------