



School District 622

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

*Ready for tomorrow*

# SCHOOL BOARD MEETING

## Regular Meeting

January 21, 2020  
6:00 PM

**Board Members:**

Caleb Anderson, Treasurer  
Theresa Augé, Director  
Steve Hunt, Director  
Benjamin Jarman, Director  
Nancy Livingston, Vice Chair  
Becky Neve, Clerk  
Michelle Yener, Chair

**Superintendent:**

Christine Tucci Osorio

622 Education Center  
2520 East 12<sup>th</sup> Avenue  
North St. Paul, Minnesota 55109

*District Mission Statement:*

*We commit each day to develop and empower lifelong learners who thrive in diverse communities.*

**SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT 622  
North St. Paul-Maplewood-Oakdale**

**Regular Meeting  
January 21, 2020  
6:00 PM**

**District Education Center, 2520 East 12th Avenue, North St. Paul**

**A G E N D A**

**I. Call to Order and Pledge of Allegiance**

**II. Approval of the Agenda**

**III. Public Comment**

*An opportunity for public to comment on items. Speakers shall complete a registration card, state their name and address, and will have between two and four minutes, depending on the number of speakers, to speak on a topic. The Public Comment section of the meeting shall last no longer than thirty minutes.*

**IV. Consent Agenda**

**6**

*The Consent Agenda consists of routine items that are acted on in a single, consolidated motion without Board discussion. Board members have the option of pulling items off the Consent Agenda if they wish to discuss them or consider them individually.*

***\*I recommend that the consent agenda items, listed below, be approved as presented.***

- |   |    |
|---|----|
| A. Minutes of December 17, 2019 Business Meeting  | 7  |
| B. Minutes of January 14, 2020 Special Meeting    | 11 |
| C. Minutes of January 14, 2020 Work Study Session | 16 |
| D. Routine Personnel                              | 17 |
| E. Bid Award                                      | 19 |

***Our construction manager Jeff Martin has recommended 20 contractors in his attached award letters, which will award base bids and alternates***

*totaling \$30,121,160. Bid Package 1 includes 2 scopes of work for precast concrete and structural steel for \$3,717,765. Bid Package 2 has the rest of the project cost with 19 scopes of work and totals \$26,403,395. Both total base bid packages came in under budget and allowed us to add the additional gym and hallway. The alternates total \$745,898. The approved referendum amount for Carver's construction budget is \$30,482,141 - bid awards total \$30,121,160 - leaving us with a construction budget surplus of \$360,981.*

|                  |    |
|------------------|----|
| F. Bid Calendar  | 37 |
| G. Disbursements | 38 |

**V. Reports**

|   |    |
|---|----|
| A. Student School Board Representatives - Alvarez/Saunders-Pearce |    |
| B. Superintendent - Tucci Osorio                                  |    |
| C. Business Office - R. Anderson                                  |    |
| 1. Facilities Update - Vaughn Dierks (Wold Architects)            | 42 |

**VI. Action Items**

|  |    |
|--|----|
| A. Business Office   |    |
| 1. Acknowledgment of Contributions - Livingston  | 59 |
| <i><u>*I recommend that the contributions, with a total of \$76,956.54 for the 2019-2020 fiscal year, be approved.</u></i>   |    |
| 2. Approval of 2019-2020 January Budget Revisions - R. Anderson  | 61 |
| <i>We have just received our January numbers and have used those to determine any January budget revisions that need to be prepared. Randy discussed these revisions at the January 14 work session which were used to update our financial projection model in planning for our 2020-21 next year's budget.</i> |    |

*Randy has attached a sheet with explanations for each portion of the proposed revisions.*

*\*I recommend that the resolution outlining the proposed budget revisions be approved as presented.*

B. Human Resources - J. Coffey

1. Ratification of the 2019-2021 NSPMOEA Master Agreement 64

*The District has reached a tentative agreement with the Education Association representing teachers for the contract period July 1, 2019 to June 30, 2021. The terms and conditions of the agreement include steps and lanes and a 2% increase to the salary and longevity schedule in each year of the contract. The District contribution towards health insurance was increased by 3% for 2019-20 and 5% for 2020-21. In addition, the District contribution towards the 403b plan was increased from 3.5% to 3.6% This is the same version we had on the December 17 agenda, but it was pulled as per NSPMOEA's request.*

*\*I recommend that the 2019-2021 Education Association Master agreement be approved as presented.*

C. Assistant Superintendent - Sayles-Adams

1. Revision of the 2019-2020 School Calendar 65

*Lisa will be proposing to make March 24, 2020 a 10th & 11th grades only day with an early release of 1:30 p.m. at the high school level in order to make accommodations for the best MCA and ACT testing environment. This is the same plan as last school year.*

*\*I recommend that the 2019-2020 school calendar be revised for the proposed ACT/MCA accommodations.*

D. School Board

1. Set February 22, 2020 Board Retreat Agenda & Designate Meeting Room

*We have set the date, time and general location for the retreat, but we need to set the agenda and designate our meeting space.*

*Suggested topics include review of the MSBA Board self-evaluation summary, equity work, review of the service animal policy, and online learning. In addition, we will have time for individual check ins and sharing.*

*\*I recommend that the February 22, 2020 retreat which begins at 9:00 a.m. and ends at 2:00 p.m. in Conference Room 202 of the District Education Center include the following agenda items: 1)MSBA Board Self-Evaluation Summary; 2) Board Check In; 3)Equity Work; 4)Policy 536 (Service Animals in Schools); 5)Online Learning; 6)Superintendent Check In.*

2. MSBA Local Control Resolution

66

*MSBA has made it a priority to focus on issues surrounding increased funding, school safety, mandate reduction and local control during the 2020 legislative session at the state Capitol. They are asking for school districts to help them reaffirm the importance of local control in our schools and communities and have requested that we present a local control resolution for your approval.*

*We discussed this at the January 14 work session and it was decided to put it before you tonight for your consideration.*

*\*I recommend that the MSBA Local Control Resolution be approved as presented.*

**VII. Board Communications**

**VIII. Future Board Meeting Dates**

A. February 18, 2020 Business Meeting 6:00 p.m. (Board Room)

B. February 22, 2020 Board Retreat 9:00 a.m. - 2:00 p.m.

#### IV. CONSENT AGENDA

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Therefore, the following resolution is recommended:

BE IT RESOLVED by the School Board of Independent School District No. 622 that Consent Agenda Items, IV.A. through IV.G., be approved as written, and a copy of the agenda items is attached to the minutes.

MOTION:

SECOND:

**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**REGULAR MEETING  
SCHOOL BOARD  
December 17, 2019**

Chair Yener called the meeting to order at 6:03 p.m. with the following present: Chair Yener, Vice Chair Livingston, Clerk Augé, Treasurer Anderson, Directors Hunt, Jarman, Neve, Superintendent Tucci Osorio, and Student Board Representatives Alvarez and Saunders-Pearce.

Others present were: Josh Anderson, Director of Communications & Technology Innovation; Randy Anderson, Director of Business Services; Troy Miller, Assistant Superintendent; Lisa Sayles-Adams, Assistant Superintendent; and Kim Cavallaro, Administrative Assistant.

The meeting opened with the Pledge of Allegiance.

Livingston moved and Hunt seconded the following motion, which carried on a 7 - 0 vote:

THAT the agenda be approved as presented.

During the Public Comment portion of the meeting, Cathy DeGiusti, Angie Polos, and Bobby Kasper addressed the Board with concerns regarding contract negotiations.

Augé moved and Livingston seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following Consent Agenda Items, IV.A. through IV.E., be approved as written, and a copy of the agenda items is attached to the minutes.

North High Student Representative Alvarez reported on the following items: North students have had many opportunities to give back to their community. During homeroom time, stockings have been passed around for donations which will be used to make blankets for people in need. Polar Buddies is another opportunity where students at North can assist students with special needs and help them out in certain ways. Upper classmen have volunteered to be tutors for underclassmen. A program called Genesis Works has started to help students gain corporate skills for the workspace.

Tartan High Student Representative Saunders-Pearce reported on the following items: Tartan's student run newspaper, the Plaid Press, is running again after a 6-year hiatus. Students can come with any articles and contact advisors if they want to submit anything independently. A Creative Writing club is starting up where students can submit pieces. Tartan BPA brought holiday cards around to all lunches and got signatures for the Red Cross

holidays for heroes project. This program gives cards to veterans who are overseas or in the hospital over the holiday break. Student Council has been busy with the Holiday Helping Hands project and they organized the semi-formal dance, which was a great time for all. Tartan Choir recently had their winter concert. They sang winter and holiday staples and new songs as well. Nordic ski athletes have continually placed well at meets so far this season and Tartan boys basketball has had some big wins.

Miller introduced Eagle Point Elementary Principal Shawn Bromeland who shared highlights regarding the positive culture, climate and instruction at Eagle Pont. He also shared achievement data.

Tucci Osorio discussed the upcoming ribbon cutting ceremonies and open houses. Castle Elementary is scheduled for January 15, 2020 from 4:30 - 6:00 p.m.; and Richardson Elementary is January 29, 2020 from 4:30 - 6:00 p.m.

R. Anderson presented the 2019 Payable 2020 Tax Levy and community members were invited to speak, however no one wished to do so.

Jackie Huegel from the Accounting Firm of MMKR presented the findings from the FY 2019 audit and offered a clean opinion on the District's financial statements.

Neve moved and Anderson seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

| <u>Donor</u>                       | <u>Item and/or Amount</u> | <u>Purpose</u>                       |
|------------------------------------|---------------------------|--------------------------------------|
| Megan Kohler Keyser                | \$500.00                  | Cowern Negative Meal Balances        |
| Town & Country Office Cleaning     | \$507.00                  | North High Student Council           |
| Daniel Engstrom                    | \$432.49                  | North High Nordic Ski                |
| Fusion Parent Booster Organization | \$2,000.00                | North High Fusion Drumline Equipment |
| Ronald Erickson                    | \$20.00                   | Meals on Wheels                      |
| Delores Kujawski                   | \$30.00                   | Meals on Wheels                      |
| Eva Tembreull                      | \$10.00                   | Meals on Wheels                      |
| Mary Burdick                       | \$50.00                   | Meals on Wheels                      |
| Gayle Spannbauer                   | \$50.00                   | Meals on Wheels                      |
| Doug Andrus-Andrus Built LLC       | \$100.00                  | Meals on Wheels                      |
| Carole Lynn                        | \$20.00                   | Meals on Wheels                      |

|                      |                   |                                   |
|----------------------|-------------------|-----------------------------------|
| Pam Woodward         | \$20.00           | Meals on Wheels                   |
| Russell & Lynn Howe  | \$50.00           | Meals on Wheels                   |
| Duke and Amy Coborn  | \$100.00          | Meals on Wheels                   |
| Betty Motz           | \$100.00          | Meals on Wheels                   |
| Mary Lindeman        | \$200.00          | Meals on Wheels                   |
| Laurie Karnes        | \$50.00           | Meals on Wheels                   |
| Mary Jones           | \$25.00           | Meals on Wheels                   |
| Curt & Joan Reeves   | \$20.00           | Meals on Wheels                   |
| Barb Rueb            | \$250.00          | Meals on Wheels                   |
| Len & Mary Jo Hassel | \$50.00           | Meals on Wheels                   |
| Hans & Becky Neve    | \$50.00           | Meals on Wheels                   |
| Bruce Fisher         | \$20.00           | Metro Meals on Wheels             |
| Beth Pittman         | Target Gift Cards | Oakdale Elementary - Holiday Help |

Hunt moved and Livingston seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2019 Payable 2020 property tax levy is adopted in the total amount of \$54,512,785.63 and, further, that the School Board Clerk is authorized to sign the document used to certify the property tax levy to the county auditors and the Minnesota Department of Education.

Augé moved and Jarman seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the audit reports for the fiscal year ending in June 30, 2019 presented by Malloy, Montague, Karnowski, Radosevich and Co. P.A. be accepted as presented.

(Anderson left the room for a brief moment and was not present for the Course Name Change Proposal vote)

Augé moved and Livingston seconded the following resolution, which carried on a 6 - 0 vote:

BE IT RESOLVED, that the School Board of ISD 622 adopt the course name change beginning Fall 2020 for:

| Current                  | Proposed                     |
|--------------------------|------------------------------|
| Chemistry Essentials A/B | Introductory Chemistry A/B/C |

Neve moved and Jarman seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED that the School Board of Independent School District #622 hereby revises the following policies:

- 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
- 516 (Student Medication)
- 534 (Unpaid Meal Charges)
- 601 (School District Curriculum and Instruction Goals)
- 603 (Curriculum Development)
- 613 (Graduation Requirements)
- 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans and LEP Students)
- 616 (School District System Accountability)
- 620 (Credit for Learning)
- 703 (Annual Audit)
- 721 (Uniform Grant Guidelines)
- 723 (Post-Issuance Debt Compliance)
- 802 (Disposition of Obsolete Equipment and Material)

During Board Communications, the following items were shared:

- ✓ Anderson wished everyone a safe and happy holiday.
- ✓ Hunt mentioned that he was recently at a graduation ceremony at UWRF and he reflected on all of the high school graduations he had attended over the years. He said it was like looking ahead four years later to see all the good work the teachers and staff do to prep their students for college graduation and it is a good time to remind us why we do the work we do.
- ✓ Yener thanked all of the students who were in attendance at the meeting and invited them to come back any time.

Anderson moved and Hunt seconded the following motion, which carried:

THAT the meeting be adjourned.

The meeting adjourned at 7:39 p.m.

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Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, [www.isd622.org](http://www.isd622.org).

**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**SPECIAL MEETING  
SCHOOL BOARD  
January 14, 2020**

Chair Yener called the meeting to order at 4:32 PM with the following present: Chair Yener, Vice Chair Livingston, Clerk Augé, Director Neve, and Superintendent Tucci Osorio. Absent: Directors Hunt and Jarman. Arriving at 4:35 PM: Treasurer Anderson.

Others present were: Josh Anderson and Kim Cavallaro.

Yener requested nominations for Chair. Livingston nominated Yener. There being no other nominations, a unanimous ballot was cast.

Yener requested nominations for Vice Chair. Augé nominated Livingston. There being no other nominations, a unanimous ballot was cast.

Yener requested nominations for Clerk. Augé nominated Neve. There being no other nominations, a unanimous ballot was cast.

Yener requested nominations for Treasurer. Neve nominated Anderson. There being no other nominations, a unanimous ballot was cast.

(Anderson arrived)

The Organizational Resolutions were considered. Augé moved and Anderson seconded the following resolution, which carried on a 5 - 0 vote with an amendment requested by Augé to insert the word “guardian” wherever “parent” is listed:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following organizational resolutions, numbered 1-19, be accepted as presented:

1. THAT the School Board approve memberships, related dues, and authorize signature of membership documents by the appropriate individual(s) in the following organizations:  
Minnesota School Boards Association (MSBA)  
Association of Metropolitan School Districts (AMSD)  
Minnesota State High School League (MSHSL)  
Ramsey County League of Local Governments (RCLLG)
2. THAT the School Board appoint the following individual Board Members to serve as Board Representatives or Liaison members as indicated:  
January - December 2020 Appointment:  
NMI 916 Board (Yener)

Finance Advisory (Anderson - with Neve as alternate)

January - May 2020 Appointment:  
Educational Equity Alliance Cooperative (Yener)

January - June 2020 Appointment:  
Advisory (Augé)

June - December 2020 Appointment:  
Educational Equity Alliance Cooperative (Jarman)

September - December 2020 Appointment:  
Advisory (Jarman)

3. THAT the School Board approves monthly compensation for School Board members at the rate of \$492 per month; \$500 per year additional for Board Chair; and \$600 per year expense allowance for each Board member.
4. THAT pursuant to Board Policy 205 the School Board business meeting dates, will be as follows:  
January 21, February 18, March 24, April 28, May 19, June 23  
AND THAT THE School Board Work Study Session meeting dates will be as follows:  
January 14, March 17, April 7, June 9  
AND THAT THE School Board Retreat meeting date will be as follows:  
February 22  
THE regular meeting place for School Board business meetings shall be the Board Room in the District Education Center at 6:00 p.m., unless otherwise specified.  
THE regular meeting place and time for School Board Study Sessions will be posted.
5.
  - a. Premier Bank and Associated Bank are designated as the official depositories of School District funds, subject to its furnishing collateral security and otherwise complying with the provisions of Minnesota statute.
  - b. The School Board treasurer or chief financial officer are authorized to accept and release collateral as required.
  - c. The officers of the School Board, the Superintendent, and the chief financial officer and designee(s), whichever are necessary, are authorized to sign checks, signature cards, and other forms and documents required from time to time by the depository.
  - d. The depository is authorized to accept facsimiles of the signatures of the officers of the School Board upon checks drawn on school district funds in accordance with Minnesota statute.
  - e. This resolution shall be valid until superseded.
6. THAT imprest funds be authorized in the amount of \$3,630, that the Superintendent or designee be appointed as custodian of such funds, and that their only uses be for the payment of proper claims against the District,

- excluding salaries and personal expenses, which it is impractical to pay in any other manner, all as permitted by Minnesota statute.
7. THAT the Woodbury Bulletin newspaper is designated as the official newspaper of the School District, in accordance with Minnesota statute.
  8. THAT the following legal firms be designated and recognized as the School District's attorneys for legal affairs and consultations, with any exceptions to be approved by the School Board:  
Karen Kepple Law Office  
Knutson, Flynn, and Deans  
Ratwik, Roszak, and Maloney  
Kennedy-Graven  
Dorsey & Whitney, LLP  
Rupp, Anderson, Squires & Waldspurger  
Fredrikson & Byron, P.A.  
Paula Forbes, PLLC
  9. THAT the Superintendent or designee be authorized to issue checks between Board meetings in advance of Board approval under the following conditions and to include such payments in the next list of bills submitted to the Board for approval:
    - a. Payments of claims which cannot be deferred until the next Board meeting without loss to the District of a discount privilege or because of contract terms, purchase order terms, or a vendor's standard terms which are part of contract, in accordance with Minnesota statute.
    - b. Payments of claims within the standard payment period as defined in Minnesota statute.
  10. THAT, as permitted by Minnesota statute, the Superintendent or designee be authorized to lease, purchase, and contract for goods and services, within the budget as approved by the Board, provided that any transaction in an amount exceeding the minimum amount for which bids are required (\$175,000 per Minnesota Statute 471.345), must first be specifically authorized by the Board and must fulfill all other applicable legal requirements for School District contracts.
  11. THAT the Director of Business Services be allowed to open brokerage accounts with U.S. Bank, Minnesota Trust, and PMA Securities.
  12. THAT Ehlers be approved as the District Financial Advisor for the fiscal year 2019-2020.
  13. THAT MMKR be approved as the District Auditor.
  14. THAT the Superintendent or designee be authorized to enter into agreements to make electronic funds transfers (wire transfers) as permitted by Minnesota statute and submit a list of such transfers at the next regular School Board meeting after the transfers take place.
  15. THAT the Superintendent or Director of Business Services are authorized to approve change orders to building program contracts, as requested by the construction manager and architect, within the budget, in the amount of \$175,000 or less per change order.
  16. THAT application for financial assistance as provided under ESEA as amended, be authorized, and that the Superintendent of Schools or designee appoint a

Local Agency Representative who would be directed to execute and file application(s) for and on behalf of the School District and otherwise act as authorized representative of the School District in all activities related to ESEA. Further, that the Superintendent of Schools appoints the ESEA contact person.

17. THAT the Superintendent of Schools or designee be authorized, on behalf of the Board, to prepare and apply for grants to the School District from local, state, federal, or private resources.
18. THAT authority be granted to the Superintendent of Schools or designee for the 2019-2020 school year to execute non-resident student attendance agreements, as required by Minnesota statute, on behalf of the School Board.
19. THAT the following public notice shall be mailed to students' homes and distributed to staff through the District's annual information & student responsibility handbook publication and posted on the district's website at <http://www.isd622.org/Domain/7>

NOTICE IS HEREBY GIVEN -

That Independent School District 622, pursuant to the U.S. General Education Provisions act and Minnesota Government Data Practices Act, declares the following as "directory information" as provided in said Act and, that information relating to students may be made public if said information is in any of the following categories:

Name of Student, Date of Birth and Grade

Name, Address and Telephone Number of Student's Parent(s)/Guardian(s)

Participation in official recognized activities and sports

Weight and height of members of athletic teams

Grade levels completed

Degrees, honors and awards received

The most recent previous educational agency or institution attended by the student.

Photos, such as those taken for yearbooks or other school and District publications, are directory information for those specific purposes only.

Directory information does not include identifying data that references religions, race, color, gender, social position, or nationality.

A parent/guardian, or student who is 18, who wishes to make directory information private must notify their principal in writing each year the child attends district schools. The notification remains in effect until October 15 of the next school year.

Additionally, a parent/guardian, or student who is 18, who wishes to refuse the release of directory information to military recruiting officers and post-secondary institutions must notify their principal in writing by October 15 each year.

Livingston moved and Neve seconded the following motion, which carried on a 5 - 0 vote:

THAT a Closed Session be held in Room 201A on January 21, 2020 immediately following the adjournment of the January 21, 2020 business meeting to discuss contract negotiations.

Livingston moved and Anderson seconded the following motion, which carried on a 5 - 0 vote:

THAT the meeting be adjourned.

The meeting adjourned at 4:49 PM.

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Clerk

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**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**WORK STUDY SESSION  
SCHOOL BOARD  
January 14, 2020**

Chair Yener called the meeting to order at 5:00 PM with the following present: Chair Yener, Vice Chair Livingston, Clerk Augé, Director Neve, and Superintendent Tucci Osorio. Absent: Directors Hunt, Jarman, and Treasurer Anderson.

Others present were: Josh Anderson, Randy Anderson, Kim Cavallaro, Jenna Peters, and Sal Bagley from Wold Architects.

In the audience: Rory Sanders, Cindy Swaim, Mike Boland.

Bagley presented Phase 3 of the facilities plan and concentrated on the renovation of Skyview Middle School and the development of the new Maplewood and Eagle Point elementary schools. She shared the project schedule, discussed core planning, schematic design diagrams, and user group meetings.

R. Anderson reviewed enrollment projections, budget assumptions, and financial projections, which are used to drive the 2020-21 budget development process. He also presented initial budget revisions for the 2019-20 budgets.

Tucci Osorio presented a local control resolution and led a discussion on the consideration of adopting the document at an upcoming business meeting.

Due to time constraints, discussion on the policy regarding service animals in schools was postponed until the February 22, 2020 board retreat.

The meeting adjourned at 7:01 PM.

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Clerk

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# Employment

| First Name | Last Name     | Employed as  | Building       | Effective | Pay Rate    | Per        |
|------------|---------------|--|----------------|-----------|-------------|------------|
| Ryan       | Abrahamson    | 8th Grade Boys Basketball Asst Coach                     | John Glenn     | 1/2/20    | \$1,940.00  | Assignment |
| Ibrahm     | Abukar        | 7th Grade Boys Basketball Head Coach                     | John Glenn     | 1/2/20    | \$2,467.20  | Assignment |
| Maidah     | Ali           | AVID Tutor   | District Wide  | 1/7/20    | \$15.00     | Hour       |
| Tess       | Behrens       | Boys Swimming Head Coach                                 | North          | 11/25/19  | \$6,012.16  | Assignment |
| Clara      | Boyle         | Girls Skiing Asst Coach                                  | Tartan         | 12/16/19  | \$1,000.00  | Assignment |
| Dillon     | Brennan       | Boys Basketball Asst Coach                               | North          | 11/18/19  | \$4,509.12  | Assignment |
| Justin     | Burgs Jr.     | Boys Wrestling Asst Coach                                | Skyview Middle | 11/11/19  | \$2,188.60  | Assignment |
| Jo'Daiza   | Burroughs     | Special Ed Paraprofessional                              | Tartan         | 12/18/19  | \$15.68     | Hour       |
| Thomas     | Cummings      | Boys Wrestling Asst Coach                                | North          | 11/18/19  | \$4,645.76  | Assignment |
| Laura      | Doyle         | Girls Gymnastic Asst Coach                               | Tartan         | 12/2/19   | \$3,142.72  | Assignment |
| Juanita    | Flickinger    | Lunch/Playground Monitor                                 | Cowern         | 12/17/19  | \$14.47     | Hour       |
| Christina  | Gebre         | AVID Tutor   | District Wide  | 1/2/20    | \$15.00     | Hour       |
| Darren     | Harris        | Boys Basketball Asst Coach                               | North          | 11/18/19  | \$1,500.00  | Assignment |
| Brooke     | Johnson       | AC Special Needs Child Care Paraprofessional             | Castle         | 1/1/20    | \$16.80     | Hour       |
| Jarvis     | Keys          | Girls Basketball Head Coach                              | North          | 11/11/19  | \$7,378.56  | Assignment |
| Todd       | Klingsporn    | 8th Grade Boys Basketball Coach                          | Maplewood      | 1/2/20    | \$2,230.60  | Assignment |
| Julaine    | Kobiske       | ABE Instructor   | Gladstone      | 1/2/20    | \$29.92     | Hour       |
| Tyler      | Kowarsch      | Lunch/Playground Monitor                                 | Castle         | 1/2/20    | \$14.47     | Hour       |
| Patsy      | Lee           | EL Teacher - One Year Only                               | North/Tartan   | 1/21/20   | \$23,723.38 | Year       |
| Colin      | Leitch        | Boys Hockey Head Coach                                   | Tartan         | 11/11/19  | \$6,558.72  | Assignment |
| Jared      | Lyle          | 8th Grade Boys Basketball Head Coach                     | John Glenn     | 1/2/20    | \$2,467.20  | Assignment |
| Edith      | Monterroso    | Building Education Assistant - Bilingual Spanish/English | North          | 1/8/20    | \$14.00     | Hour       |
| Emily      | Ross          | SPED Teacher - One Year Only                             | North          | 1/6/20    | \$21,330.59 | Year       |
| Curt       | Russell       | 7th Grade Boys Basketball Coach                          | Maplewood      | 1/2/20    | \$2,230.60  | Assignment |
| Trenton    | Schultz       | Special Ed Paraprofessional                              | Skyview Middle | 1/2/20    | \$15.32     | Hour       |
| Lindsay    | Seeman        | Lunch/Playground Monitor                                 | Cowern Elem    | 1/2/20    | \$14.79     | Hour       |
| Jessica    | Shaw          | Special Ed Paraprofessional                              | Prairie Care   | 1/2/20    | \$16.80     | Hour       |
| Robert     | Tallarico Jr. | Boys Hockey Asst Coach                                   | Tartan         | 11/11/19  | \$2,732.80  | Assignment |
| Martha     | Taye          | Cultural Academic Support Specialist                     | Skyview Middle | 1/2/20    | \$20.00     | Hour       |
| Kyle       | Taylor        | Boys Wrestling Asst Coach                                | Skyview Middle | 11/11/19  | \$2,188.60  | Assignment |
| Timothy    | Tekautz       | 8th Grade Boys Basketball Coach                          | Maplewood      | 1/2/00    | \$2,230.60  | Assignment |
| Manal      | Trapolsi      | 1:1 Special Ed Paraprofessional                          | Skyview Elem   | 1/2/20    | \$16.04     | Hour       |
| Rashad     | Watkins       | 8th Grade Boys Basketball Coach                          | Maplewood      | 1/2/20    | \$2,230.60  | Assignment |
| Deundrae   | Wells         | 7th Grade Boys Basketball Asst Coach                     | John Glenn     | 1/2/20    | \$1,940.00  | Assignment |
| Jacqueline | Yeager        | Food Services III  | Skyview Middle | 1/2/20    | \$14.41     | Hour       |

| <b>Status Change</b> |                  |                              |                                      |                  |                 |            |
|----------------------|------------------|------------------------------|--------------------------------------|------------------|-----------------|------------|
| <b>First Name</b>    | <b>Last Name</b> | <b>From</b>                  | <b>To</b>                            | <b>Effective</b> | <b>Pay Rate</b> | <b>Per</b> |
| Brian                | Finley           | Bus Driver Trainee           | Part Time Bus Driver                 | 1/1/2020         | \$20.16         | Hour       |
| Hannah               | Huntley          | Avid Tutor                   | Special Ed Paraprofessional          | 1/2/2020         | \$15.32         | Hour       |
| Christyn             | Kroeger          | Food Services Asst Cafeteria | Food Services Asst Cafeteria Manger  | 12/16/2019       | \$17.51         | Hour       |
| Natasha              | LaRose           | American Indian Specialist   | American Indian Ed Lead              | 12/2/2019        | \$25.00         | Hour       |
| Jennifer             | Stiff            | Food Services Asst Cafeteria | Food Services Asst Cafeteria Manger  | 12/16/2019       | \$17.85         | Hour       |
| Darcy                | Timmerman        | Food Services Asst Cafeteria | Food Services Elem Cafeteria Manager | 12/16/2019       | \$19.06         | Hour       |
| Ashley               | White            | Lunch/Playground Monitor     | Receptionist                         | 12/16/2019       | \$14.33         | Hour       |

| <b>Leave of Absence</b> |                  |                   |                 |                      |                   |
|-------------------------|------------------|-------------------|-----------------|----------------------|-------------------|
| <b>First Name</b>       | <b>Last Name</b> | <b>Assignment</b> | <b>Building</b> | <b>Leave Type</b>    | <b>Dates</b>      |
| Daniel                  | Elo              | STEM Teacher      | Castle          | Child Care           | 12/16/19-01/23/20 |
| Andrew                  | Jackson          | Grade 5 Teacher   | Carver          | Child Care           | 01/02/20-01/15/20 |
| Leah                    | Jackson          | Grade 1 Teacher   | Carver          | Child Care           | 02/11/20-04/03/20 |
| Torrie                  | Lukin-Johnson    | Grade 1 Teacher   | Weaver          | Child Care           | 01/30/20-04/10/20 |
| Seth                    | Schleicher       | 1:1 SE Para       | Tartan          | Non-compensatory LOA | 01/13/20-04/17/20 |
| Emily                   | Schmidt-Kost     | Grade 6 Teacher   | Maplewood       | Child Care           | 02/13/20-03/27/20 |
| Christina               | Stickler         | Non Unit RN       | District Wide   | Non-compensatory LOA | 01/13/20-01/31/20 |

| <b>Resignation</b>  |                  |   |                      |                  |
|---------------------|------------------|---|----------------------|------------------|
| <b>* First Name</b> | <b>Last Name</b> | <b>Assignment</b>                             | <b>Building</b>      | <b>Effective</b> |
| * Dean              | Anderson         | Full Time Custodian                           | Tartan               | 2/28/2020        |
| Sonjae              | Blanks           | Behavior Intervention Specialist              | Skyview Elem         | 12/20/2019       |
| Emmalee             | Bunch            | Lunch/Playground Monitor                      | Skyview Elem         | 12/30/2019       |
| Isiah               | Bundy            | Education Assistant                           | Skyview Middle       | 12/2/2019        |
| Brittany            | Clark            | Para Job Coach                                | Tartan               | 12/19/2019       |
| Kevin               | Flanagan         | Special Ed Paraprofessional                   | Next Step            | 12/20/2019       |
| Nicholas            | Garcia           | Full Time Custodian                           | Richardson           | 12/31/2019       |
| Yovana              | Hernandez Cortez | Special Ed Paraprofessional                   | Tartan               | 12/20/2019       |
| Celeste             | Loibl            | Special Needs Paraprofessional                | Castle               | 12/20/2019       |
| * Patricia          | Maier            | Nutrition Services                            | Oakdale              | 12/20/2019       |
| Michael             | McMillan         | Special Ed Paraprofessional                   | John Glenn           | 1/3/2020         |
| Sandra              | Milbrandt        | Sub Special Needs Child Care Paraprofessional | District Wide        | 11/29/2019       |
| Tammy               | Molohon          | Hall Monitor                                  | John Glenn           | 12/13/2019       |
| Elizabeth           | Olson            | Special Ed Paraprofessional                   | Maplewood            | 1/14/2020        |
| * Colleen           | Rafferty         | Nutrition Services                            | Skyview Middle       | 12/20/2019       |
| Abegail             | Reisinger        | Sub Child Care Paraprofessional               | Weaver/District Wide | 12/18/2019       |
| Catherine           | Steffen          | Special Ed Paraprofessional                   | North                | 12/20/2019       |
| Steven              | Tacheny          | Part Time Bus Driver                          | Bus Garage           | 12/30/2019       |
| Debra               | Toronto          | Sub Special Needs Child Care Paraprofessional | District Wide        | 12/18/2019       |
| Viviane             | Vaaj             | LPN   | Beaver Lake          | 12/10/2019       |
| Amber               | Walter           | Comm Ed Clerk                                 | DEC                  | 1/23/2020        |
| Ashley              | White            | Lunch Monitor                                 | Eagle Point          | 12/13/2019       |
| Marissa             | Worlie           | Special Ed Paraprofessional                   | Tartan               | 12/18/2019       |
| Nichol              | Zimmerman        | Elementary Teacher - Long Term Substitute     | Carver/District Wide | 12/20/2019       |

IV. BID AWARDS

Sealed bids were solicited as required by law for goods and services listed below. The bids were opened and tabulated by the Business Office and are recommended for award to the lowest responsible bidders. Bid tabulations are on file in the Business Office.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that contracts be awarded as follows:

| <u>For</u>   | <u>Vendor</u>                                | <u>Fund</u> | <u>Amount</u>       |
|--|--|-------------|---------------------|
| <b>CARVER ELEMENTARY ADDITION<br/>AND RENOVATIONS - BID PACKAGE<br/>#1</b> | VARIOUS<br>(SEE LETTER OF<br>RECOMMENDATION) | 6           | \$3,717,765         |
| <b>CARVER ELEMENTARY ADDITION<br/>AND RENOVATIONS - BID PACKAGE<br/>#2</b> | VARIOUS<br>(SEE LETTER OF<br>RECOMMENDATION) | 6           | \$26,403,395        |
|  | <b>TOTAL</b>                                 |             | <b>\$30,121,160</b> |



January 16, 2020

Mr. Randy Anderson  
Director of Business Services  
North St. Paul-Maplewood-Oakdale ISD 622  
2520 East 12<sup>th</sup> Avenue  
North St. Paul, Minnesota 55109

RE: Carver Elementary School Addition and Renovations – Bid Package #1  
Letter of Recommendation for Contract Awards

Dear Mr. Anderson,

Adolfson & Peterson Construction (AP) is pleased to provide this Letter of Recommendation for Contract Awards for bids received on Tuesday, December 3rd, 2019 for Bid Package #1. The District received 6 bids for the 2 work scopes, which averages 3 bids per work scope. AP recommends North St. Paul-Maplewood-Oakdale ISD 622 award contracts to each of the following contractors based on the acceptance of Alternate #1:

Work Scope #03A – Architectural Precast Concrete & Hollow Core Plank

Wells Concrete

Maple Grove, Minnesota

Bid: \$3,173,000

Work Scope #05A – Structural Steel, Joists, & Metal Deck

Central Minnesota Fabrication

Brooklyn Park, Minnesota

Bid: \$544,765

Total Bid Amount Final Contract Award – Bid Package #1: \$3,717,765

AP has conducted post-bid interviews with the above apparent low bidders and based on our findings, recommend the above contractors for contract award. The above contracts are important to the overall project schedule and awarding the above contracts will allow the work to begin on site as required per the project schedule.

Adolfson & Peterson Construction

6701 West 23rd Street | Minneapolis, MN 55426

p 952.544.1561 | f 952.525.2333 | www.a-p.com

we exist to build a better tomorrow

Should you have any questions, please do not hesitate to contact me.

Regards,



Jeff Martin  
Construction Manager  
Adolfson & Peterson Construction  
(952) 607-4657  
[jmartin@a-p.com](mailto:jmartin@a-p.com)

CC: Mike Boland – ISD 622  
Troy Miller - LHB  
Chris Bubser - LHB  
David Jaeger – AP  
Mike Elsnes – AP  
Katie Milton – AP  
Sarah Adolfson - AP

Enc: Bid Tabulation Sheets – 2 pgs.

**Adolfson & Peterson Construction**

6701 West 23rd Street | Minneapolis, MN 55426

p 952.544.1561 | f 952.525.2333 | [www.a-p.com](http://www.a-p.com)

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**Carver Elementary School Addition and Renovations**

**Bid Package #1**

**Tuesday, December 3, 2019 @ 2:00 pm**

**Work Scope - 3A - Architectural Precast Concrete & Hollow Core Plank**

**BID TABULATION SHEET**



| Bidder         | Bid Security | Acknowledge Addendums |   |   |   | Base Bid       | Alternate #1 | Alternate #2  | Notes |
|----------------|--------------|-----------------------|---|---|---|----------------|--------------|---------------|-------|
|                |              | 1                     | 2 | 3 | 4 |                |              |               |       |
| Wells Concrete | X            | X                     | X |   |   | \$2,900,000.00 | \$273,000.00 | (\$94,000.00) |       |
| Taracon        | X            | X                     | X |   |   | \$3,025,623.00 | \$330,381.00 | \$0.00        |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |
|                |              |                       |   |   |   |                |              |               |       |

22





January 16, 2020

Mr. Randy Anderson  
Director of Business Services  
North St. Paul-Maplewood-Oakdale ISD 622  
2520 East 12<sup>th</sup> Avenue  
North St. Paul, Minnesota 55109

RE: Carver Elementary School Addition and Renovations – Bid Package #2  
Letter of Recommendation for Contract Awards

Dear Mr. Anderson,

Adolfson & Peterson Construction (AP) is pleased to provide this Letter of Recommendation for Contract Awards for bids received on Tuesday, January 14<sup>th</sup>, 2020 for Bid Package #2. The District received 81 bids for the 19 work scopes, which averages 4 bids per work scope. AP recommends North St. Paul-Maplewood-Oakdale ISD 622 award contracts to each of the following contractors based on the acceptance of Alternates #1, #4, & #8B:

Work Scope #03B – Concrete & Masonry

Northland Concrete & Masonry  
Shakopee, Minnesota Bid: \$1,523,675

Work Scope #05B – Steel Erection

High Five Erectors  
Shakopee, Minnesota Bid: \$1,027,500

Work Scope #06A – Carpentry & Select Demolition

George F Cook Construction  
Minneapolis, Minnesota Bid: \$4,082,000

Work Scope #07A – Roofing

Berwald Roofing  
North St. Paul, Minnesota Bid: \$881,900

Work Scope #07B – Firestopping & Joint Sealants

Northland Concrete & Masonry  
Fridley, Minnesota Bid: \$88,300

Adolfson & Peterson Construction  
5500 Wayzata Blvd, Suite 600 | Minneapolis, MN 55416  
p 952.544.1561 | f 952.525.2333 | www.a-p.com

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|   |      |             |
|---|------|-------------|
| <u>Work Scope #08A – Hollow Metal Doors, Frames, Hardware - Supply</u><br>Kendall Door and Hardware<br>Mendota Heights, Minnesota | Bid: | \$363,483   |
| <u>Work Scope #08B – Aluminum Entrances &amp; Curtain Walls</u><br>Brin Northwestern Glass<br>Minneapolis, Minnesota              | Bid: | \$1,894,000 |
| <u>Work Scope #09A – Drywall</u><br>RTL Construction<br>Shakopee, Minnesota   | Bid: | \$1,639,869 |
| <u>Work Scope #09B &amp; 9E– Ceramic Tile &amp; Resilient Flooring</u><br>Super Set Tile & Stone<br>Plymouth, Minnesota           | Bid: | \$694,000   |
| <u>Work Scope #09C – Acoustical Ceilings &amp; Treatments</u><br>Architectural Sales of MN<br>Minneapolis, Minnesota              | Bid: | \$472,300   |
| <u>Work Scope #09D – Wood Athletic Flooring</u><br>Haldeman-Homme<br>Minneapolis, Minnesota                                       | Bid: | \$29,498    |
| <u>Work Scope #09F – Painting &amp; Wallcoverings</u><br>Steinbrecher Painting<br>Princeton, Minnesota                            | Bid: | \$206,700   |
| <u>Work Scope #11A – Food Service Equipment</u><br>Culinex<br>Sartell, Minnesota  | Bid: | \$436,450   |
| <u>Work Scope #14A – Elevator</u><br>ThyssenKrupp<br>Minneapolis, Minnesota   | Bid: | \$111,000   |
| <u>Work Scope #21A – Fires Protection</u><br>Nasseff Mechanical & Plumbing<br>St. Paul, Minnesota                                 | Bid: | \$409,400   |

Work Scope #22A – Mechanical & Plumbing

Pioneer Power  
Woodbury, Minnesota

Bid: \$6,242,000

Work Scope #26A – Electrical

Phasor Electric  
Blaine, Minnesota

Bid: \$3,368,000

Work Scope #31A – Site Work, Utilities, Paving, Landscaping

Park Construction  
St. Paul, Minnesota

Bid: \$2,933,320

Total Bid Amount Final Contract Award – Bid Package #2: \$26,403,395

The low bidder for Work Scope #31A, Lloyds Construction Services, requests to have their bid be withdrawn by the School Board due to a mathematical error in their bid resulting in an incomplete bid.

AP has conducted post-bid interviews with the above apparent low bidders and based on our findings, recommend the above contractors for contract award. The above contracts are important to the overall project schedule and awarding the above contracts will allow the work to begin on site as required per the project schedule.

Should you have any questions, please do not hesitate to contact me.

Regards,



Jeff Martin  
Construction Manager  
Adolfson & Peterson Construction  
(952) 607-4657  
[jmartin@a-p.com](mailto:jmartin@a-p.com)

CC: Mike Boland – ISD 622  
Troy Miller & Phil Waugh - LHB  
David Jaeger & Sarah Adolfson – AP

Adolfson & Peterson Construction  
5500 Wayzata Blvd, Suite 600 | Minneapolis, MN 55416  
p 952.544.1561 | f 952.525.2333 | [www.a-p.com](http://www.a-p.com)

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Enc: Bid Tabulation Sheets – 19 pgs. & Lloyds Construction Services Letter Dated 1-15-20

**Adolfson & Peterson Construction**  
5500 Wayzata Blvd, Suite 600 | Minneapolis, MN 55416  
p 952.544.1561 | f 952.525.2333 | [www.a-p.com](http://www.a-p.com)

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Adolfson & Peterson Construction  
Attn: Jeff Martin

January 15, 2020

ISD #622  
2520 E. 12<sup>th</sup> Ave.  
North St. Paul, MN 55109

RE: Carver Elementary School Additions & Renovation – Bid Package #2  
Work Scope #31: Site Work, Paving, Utilities, Mass Building Demolition

Jeff,  
I regret to inform you that I have found error in my process of working up the quantities during my takeoff. I have discovered scaling issues that resulted in my quantities being significantly inaccurate and way less than should have been. Unfortunately, due to this error, I would appreciate if the school district would withdrawal my bid submission from your system and return my bid bond without incident.

I appreciate your understanding and wish you well in working with the other bidders. I look forward to future bid invitations from ISD 622 as well as A&P.

Respectfully,



Jeff Stocker  
Senior Project Manager  
Lloyd's Construction Services, Inc.

## **BID/RFP CALENDAR**

| <u><b>NAME OF BID/RFP</b></u>   | <u><b>BID OPENING</b></u><br>(if applicable) | <u><b>BOARD MEETING</b></u> |
|---|--|-----------------------------|
| <b>ROOFING &amp; ROOF MAINTENANCE – SKYVIEW AND WEAVER ELEMENTARY SCHOOLS</b> | 2/04/20<br>2:00 PM<br>BOARDROOM              | 2/18/20                     |
| <b>JOHN GLENN MIDDLE SCHOOL ADDITIONS &amp; RENOVATIONS – BID PACKAGE #1</b>  | 2/04/20<br>10:00 AM<br>BOARDROOM             | 3/24/20                     |
|   |  |                             |
|   |  |                             |
|   |  |                             |
|   |  |                             |

*“Notice to Bidders” can be found on ISD 622 website at [www.isd622.org](http://www.isd622.org). Click on “New Bid/RFP Posted” Quick Link to see a complete listing of Bids and RFPs.*

*Note: RFP’S have a due date/time only. There is not a formal opening or reading of the proposals unless noted. Bids have a due date/time and room location for the formal opening and reading of the bids.*

*Last Updated: 1/16/20 3:41 PM*

IV. DISBURSEMENTS

State statutes require school boards to provide for payment of just claims and also require that a list of electronic fund transfers be submitted to the school board at its next regular meeting. This action will authorize payment of audited and allowable claims, purchase of investments, transfers to the payroll account, and transactions by electronic fund (wire) transfers.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following disbursements and transfers be approved:

|  |    |                |
|--|----|----------------|
| General Fund                                     | \$ | 4,094,148.00   |
| Food Service                                     |    | 408,914.00     |
| Community Service                                |    | 684,951.00     |
| Building Construction                            |    | 1,581,479.00   |
| Debt Service                                     |    | 4,500.00       |
| Trust  |    | 98,296.00      |
| Internal Service Fund                            |    | 24,187.00      |
| OPEB Benefits Trust Fund                         |    | 12,670.00      |
|  |    | <hr/>          |
| A/P Checks Disbursed (12-01-19 thru 12-31-19)    | \$ | 6,909,145.00   |
| Payroll Disbursed - Net (12-01-19 thru 12-31-19) | \$ | 4,695,605.00   |
| Wire Transfers (12-01-19 thru 12-31-19)          | \$ | 18,599,510.00  |
| Investments on 01-02-20                          | \$ | 362,958,280.00 |

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

INVESTMENTS

| DEPOSITORY   | TYPE    | RATE  | PURCHASED             | AMOUNT                  |
|--|---------|-------|-----------------------|-------------------------|
| MSDLAF<br>OTHER FUNDS                                      | MM      | 1.67% | (BALANCE AT 01-02-20) | \$360,301.00            |
| P M A SECURITIES<br>OPERATING FUNDS                        | VARIOUS | 1.92% | (BALANCE AT 01-02-20) | \$58,590,075.00         |
| P M A SECURITIES<br>REFUNDING PROCEEDS                     | VARIOUS | 1.65% | (BALANCE AT 01-02-20) | \$8,152,083.00          |
| P M A SECURITIES<br>MAINTENANCE FACILITIES BONDS           | VARIOUS | 2.18% | (BALANCE AT 01-02-20) | \$19,169,182.00         |
| P M A SECURITIES<br>CAPITAL FACILITIES AND ABATEMENT BONDS | VARIOUS | 2.59% | (BALANCE AT 01-02-20) | \$725,451.00            |
| P M A SECURITIES<br>COP                                    | VARIOUS | 2.63% | (BALANCE AT 01-02-20) | \$294,579.00            |
| P M A SECURITIES<br>CITY OF OAKDALE - CASTLE PROJECT       | VARIOUS | 2.57% | (BALANCE AT 01-02-20) | \$1,170,739.00          |
| P M A SECURITIES<br>BUILDING BONDS                         | VARIOUS | 1.75% | (BALANCE AT 01-02-20) | \$196,620,570.00        |
| P M A SECURITIES<br>MAINTENANCE BONDS                      | VARIOUS | 1.67% | (BALANCE AT 01-02-20) | \$64,958,560.00         |
| P M A SECURITIES<br>OPEB BONDS                             | VARIOUS | 2.01% | (BALANCE AT 01-02-20) | \$11,591,530.00         |
| ASSOCIATED BANK<br>EQUITY INVESTMENTS                      | EQUITY  | 1.76% | (BALANCE AT 01-02-20) | \$1,325,210.00          |
|  |         |       |                       | <u>\$362,958,280.00</u> |



NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

WIRE TRANSFERS

12-01-19 thru 12-31-19

| DATE     | FROM         | TO                |                        | REASON             |
|----------|--------------|-------------------|------------------------|--------------------|
| 12/02/19 | P M A        | HEALTH PARTNERS   | \$203,450.00           | MEDICAL CLAIM FEES |
| 12/02/19 | PREMIER BANK | ANNUITY COMPANIES | \$217,531.00           | PAYROLL PAYABLES   |
| 12/02/19 | PREMIER BANK | DELTA DENTAL      | \$143,019.00           | MONTHLY PAYMENT    |
| 12/03/19 | P M A        | PREMIER BANK      | \$1,500,000.00         | A/P - P/R*         |
| 12/03/19 | PREMIER BANK | HEALTH PARTNERS   | \$304,017.00           | HEALTH CLAIMS      |
| 12/04/19 | PREMIER BANK | ANNUITY COMPANIES | \$566,221.00           | PAYROLL PAYABLES   |
| 12/04/19 | PREMIER BANK | FURTHER           | \$17,241.00            | FLEX PROCESSING    |
| 12/05/19 | PREMIER BANK | PITNEY BOWES      | \$3,000.00             | POSTAGE            |
| 12/09/19 | PREMIER BANK | HEALTH PARTNERS   | \$319,029.00           | HEALTH CLAIMS      |
| 12/09/19 | PREMIER BANK | FURTHER           | \$3,473.00             | FLEX PROCESSING    |
| 12/11/19 | P M A        | PREMIER BANK      | \$4,770,000.00         | A/P - P/R*         |
| 12/13/19 | PREMIER BANK | ANNUITY COMPANIES | \$42,959.00            | PAYROLL PAYABLES   |
| 12/13/19 | PREMIER BANK | I R S             | \$799,903.00           | PAYROLL TAX        |
| 12/16/19 | P M A        | PREMIER BANK      | \$1,500,000.00         | A/P - P/R*         |
| 12/16/19 | PREMIER BANK | FURTHER           | \$12,202.00            | FLEX PROCESSING    |
| 12/16/19 | PREMIER BANK | HEALTH PARTNERS   | \$281,547.00           | HEALTH CLAIMS      |
| 12/16/19 | PREMIER BANK | STATE OF MINN.    | \$129,146.00           | PAYROLL TAX        |
| 12/17/19 | PREMIER BANK | ANNUITY COMPANIES | \$215,992.00           | PAYROLL PAYABLES   |
| 12/18/19 | PREMIER BANK | FURTHER           | \$11,821.00            | FLEX PROCESSING    |
| 12/20/19 | PREMIER BANK | ANNUITY COMPANIES | \$541,300.00           | PAYROLL PAYABLES   |
| 12/23/19 | P M A        | PREMIER BANK      | \$500,000.00           | A/P - P/R*         |
| 12/23/19 | PREMIER BANK | HEALTH PARTNERS   | \$430,460.00           | HEALTH CLAIMS      |
| 12/24/19 | PREMIER BANK | FURTHER           | \$10,357.00            | FLEX PROCESSING    |
| 12/27/19 | P M A        | PREMIER BANK      | \$4,907,000.00         | A/P - P/R*         |
| 12/30/19 | PREMIER BANK | HEALTH PARTNERS   | \$241,082.00           | HEALTH CLAIMS      |
| 12/30/19 | PREMIER BANK | FURTHER           | \$5,064.00             | FLEX PROCESSING    |
| 12/31/19 | PREMIER BANK | ANNUITY COMPANIES | \$42,805.00            | PAYROLL PAYABLES   |
| 12/31/19 | PREMIER BANK | MISCELLANEOUS     | \$6,238.00             | MISCELLANEOUS      |
| 12/31/19 | PREMIER BANK | I R S             | \$874,653.00           | PAYROLL TAX        |
|          |              | TOTAL             | <u>\$18,599,510.00</u> |                    |

\* TO COVER ACCOUNTS PAYABLE OR PAYROLL CHECKS



**Wold Architects and Engineers**  
332 Minnesota Street  
Suite W2000  
Saint Paul, MN 55101  
651 227 7773



**PLANNERS  
ARCHITECTS  
ENGINEERS**

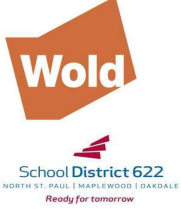
## **New Maplewood and Eagle Point Elementary Skyview Middle School**

School Board Update  
January 14, 2020



## Agenda

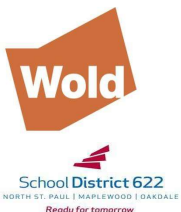
1. Design Process
2. New Maplewood and Eagle Point Elementary Schools Building Update
  1. Project Schedule
  2. Core Planning
  3. SD Diagram
  4. User Group Meetings
3. Skyview Middle School Building Update
  1. Project Schedule
  2. Core Planning
  3. SD Diagram



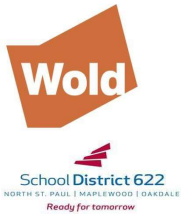
## Design Process

**Project Phases:**

- Schematic Design
  - » Putting the Pieces in the Right Locations
  - » Core Planning Groups ← **Middle School Project is Here**
- Design Development
  - » Moving from 2D to 3D
  - » User Group Meetings ← **Elementary Project is Here**
  - » Coordination
- Construction Documents
  - » Drawings / Contracts for Bidding
- Bidding
- Construction
- Occupancy



## **New Maplewood and Eagle Point Elementary Schools Building Core Planning**



## Project Overview

- » (Qty 2) replacement Pre-K-5th grade elementary buildings on existing sites
- » 112,000 Sqft
- » 5 section buildings (6 Kindergarten)
- » 4 Pre-K classrooms
- » 5 center based special education classrooms
- » 1 young scholars classroom
- » Specialists – Music,STEM,Gym

### Schedule

- » Schematic Design: October – Mid December 2019
- » Design Development: Mid December 2019 – February 2020
- » Construction Documents: March – May 2020
- » Bidding: Early Summer
- » Construction starts: August 2020
- » Project Complete: March 2022



## School Tours

### » Centerview Elementary School



### » Northwoods Elementary School



### » Carver Elementary School



### » East Lake Elementary School





**Wold**  
School District 622  
NORTH ST. PAUL | MAPLEWOOD | OAKDALE  
*Ready for tomorrow*

## Planning Process



**Input Resources**

- District Administration
- Teachers
- Para Professionals
- Volunteers
- Site Administration
- Students
- Maintenance Personnel
- Food Service
- Grounds
- Community Groups
- Boosters
- Parents
- Senior Citizens
- Voters
- Other

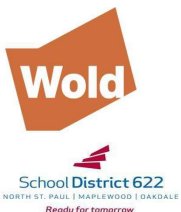
**INPUT GIVERS**

- COMMUNITY REPS.
- STAFF
- ADMIN.
- PARENTS
- OTHER STAKEHOLDERS

**CORE PLANNING GROUP** "DECISION MAKERS"

**To be successful, a Core Planning Group must:**

- » Be empowered to make decisions
- » Be willing to make decisions
- » Request information, not a decision from input givers
- » Be a manageable size to allow for a faster timeline

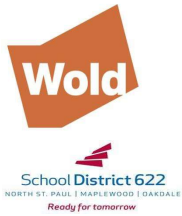


**Wold**  
School District 622  
NORTH ST. PAUL | MAPLEWOOD | OAKDALE  
*Ready for tomorrow*

## Elementary Core Planning Team

- Guiding Principles
- Developed Criteria
- Met 7 times:
  - October 1, 2019
  - October 16, 2019
  - October 30, 2019
  - November 13, 2019
  - November 20, 2019
  - December 11, 2019

|                     |                   |
|---------------------|-------------------|
| Randy Anderson      | Afolabi Runsewe   |
| Troy Miller         | Nicole Derusha    |
| Mike Boland         | Abby Jackson      |
| Josh Anderson       | Kari Ratz         |
| Tricia St. Michaels | Megan Anders      |
| Duane Wöeste        | Jan Arnquist      |
| Jenna Peters Travis | Joseph Brooks     |
| Barringer Shawn     | Kate Cremons      |
| Bromeland           | Brooke Nelson     |
| Pangjua Xiong       | Lori Dvorak       |
| Tracy Buhl          | Doug Ronsberg     |
| Heidi George        | Holly Butterfield |



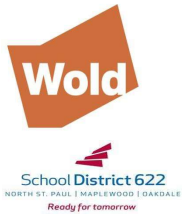
## Guiding Principles (1/2)

- The buildings should be **safe** and **secure** while also feeling **welcoming** and **inviting** for students, staff, and visitors.
- Navigation should be **intuitive**, both within the building and for pick-up / drop-off.
- The new Eagle Point and Maplewood buildings should each have their own unique **identity/personality**.
- The designs should be **warm, comfortable**, and create a **sense of belonging**.
- The designs should optimize natural **daylighting**.
- The layout of the buildings should incorporate principles of universal design to be **inclusive** and **accessible** for all.
- The buildings should meet the needs of today while providing **future flexibility**, including **technology**.



## Guiding Principles (2/2)

- Create a **fun, open**, and **dynamic** environment that will inspire student creativity.
- The design should provide a variety of learning spaces to promote **flexibility, adaptability**, and **student choice**.
- The designs should be **fiscally responsible** and consider longevity, durability, and ease of maintenance.
- The buildings and site design should be considerate and **respectful** of the surrounding neighborhoods.
- The buildings should be 'master planned' for future **expansion**.
- Flexible, **innovative learning spaces** should be created that encourage collaboration and accommodate a **variety of learning styles**.
- In order to maximize student learning time, transitions between spaces should be **efficient**.



## Design Criteria (1/4)

- The main entrance should be easy to find for visitors, with the main office directly adjacent. There should be a **secure vestibule**, and visitors enter directly into the main office.
- The layout should separate older and younger students and provide **age-based** options.
- The site designs should include **adequate parking** for both day to day functions as well as community events.
- After school hours, the gym, cafeteria, performance space, and portion of the media center may be **accessible for events**.
- The buildings should have **support spaces** for special education, including break out, motor, sensory, and small group resource spaces. These should be distributed to be near students and reduce travel time.
- All **bus students** will enter the building near the **cafeteria**, including Pre-K students.



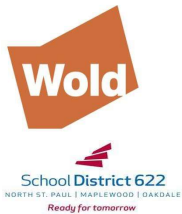
## Design Criteria (2/4)

- Before/After school programming (**Adventure Connections**) will use the bus/play entry.
- The **playground** will be **inclusive** for all ages and abilities. Students will not cross drive lanes or parking to reach the playground.
- Comparable **classrooms** across the district should be **equitable**, including center based classrooms.
- Classrooms will be arranged in two grade-level **Pods**. They should have a small **learning community** feel and easily flex to **accommodate bubble years**.
- Every classroom should allow for **passive supervision** to the pod's flexible learning area.
- Pre-K, Kindergarten, and 1st grade classrooms will be on the first floor. 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grade classrooms will be located on the 2<sup>nd</sup> floor.



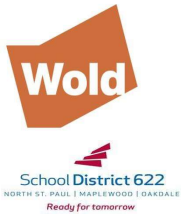
## Design Criteria (3/4)

- Whenever possible, classrooms should have access to **natural daylight**. Center based classrooms must have an **exterior window**.
- There should be a variety of spaces for **presentations** and **performances**.
- The **media center** should be the **heart** of the school, located between the classroom pods and public areas of the building. It should have multiple access points. The design should be **open**, and it should be located near the main entry.
- **Specialist classrooms** (Music, Gym and STEM) should be **adjacent** to one another for team support and collaboration, and be near performance space.
- **Specialists** will be located on the **first floor** for easy access for young students and students in the multiple needs program.
- **Specialist spaces** should be designed to support multiple programs to support **future flexibility**.



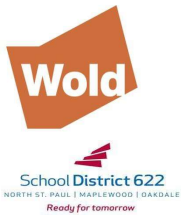
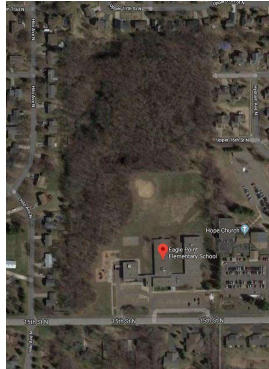
## Design Criteria (4/4)

- Student and staff **bathrooms** should be distributed appropriately.
- The designs should include **storage** space for both students and staff.
- The **multiple needs program** will be located on the **first floor**. The **CID** classrooms will be located based on **age** of the students.
- The cafeteria will not be directly adjacent to the main entry.
- Student lockers / cubbies will be located within the classrooms, and there should be one for every student.
- Students should be able to enter the nurse's office without passing through the main office.
- Pre-K, Kindergarten, Multiple Needs, STEM, and Music classrooms will have a sink inside the room. 1st-5<sup>th</sup> grade classrooms will share a common project sink in the flexible learning area.
- Every typical classroom will have an operable glass wall.



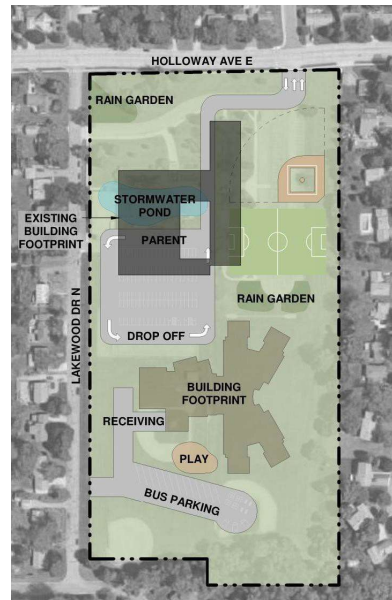
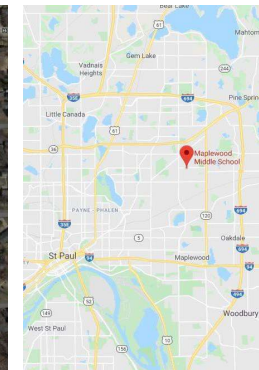
### Draft Site Diagram – Eagle Point

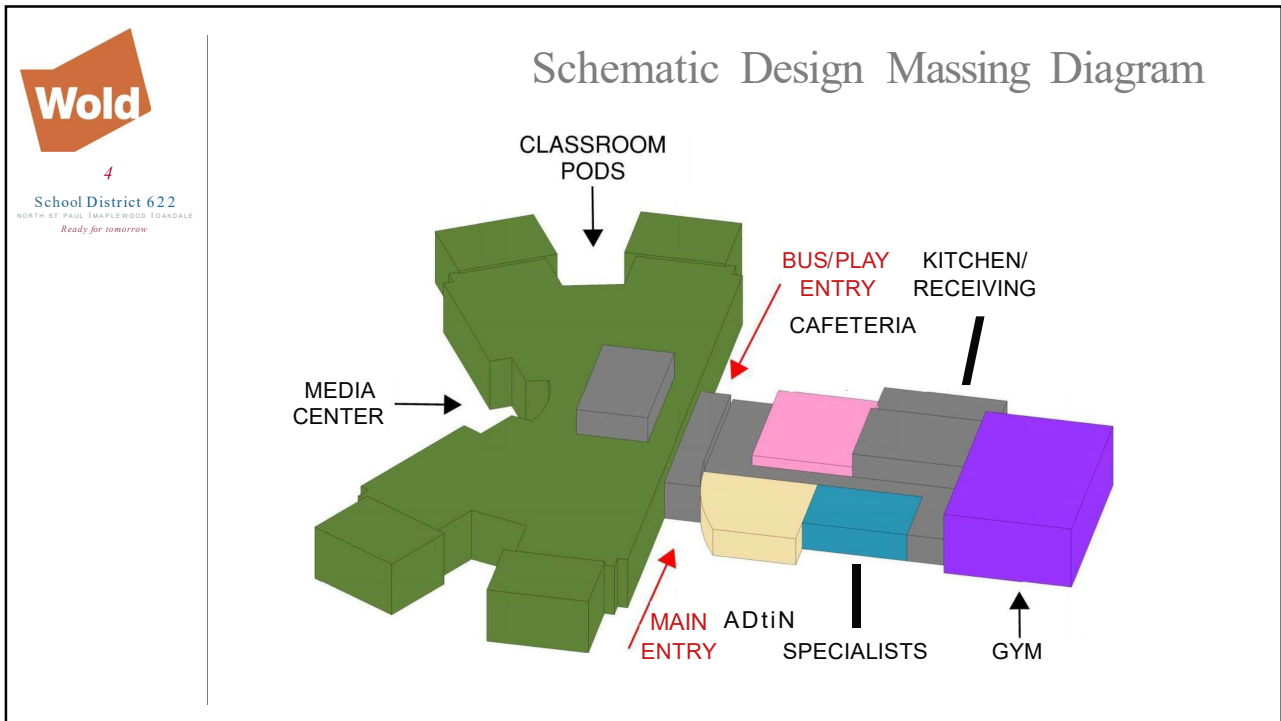
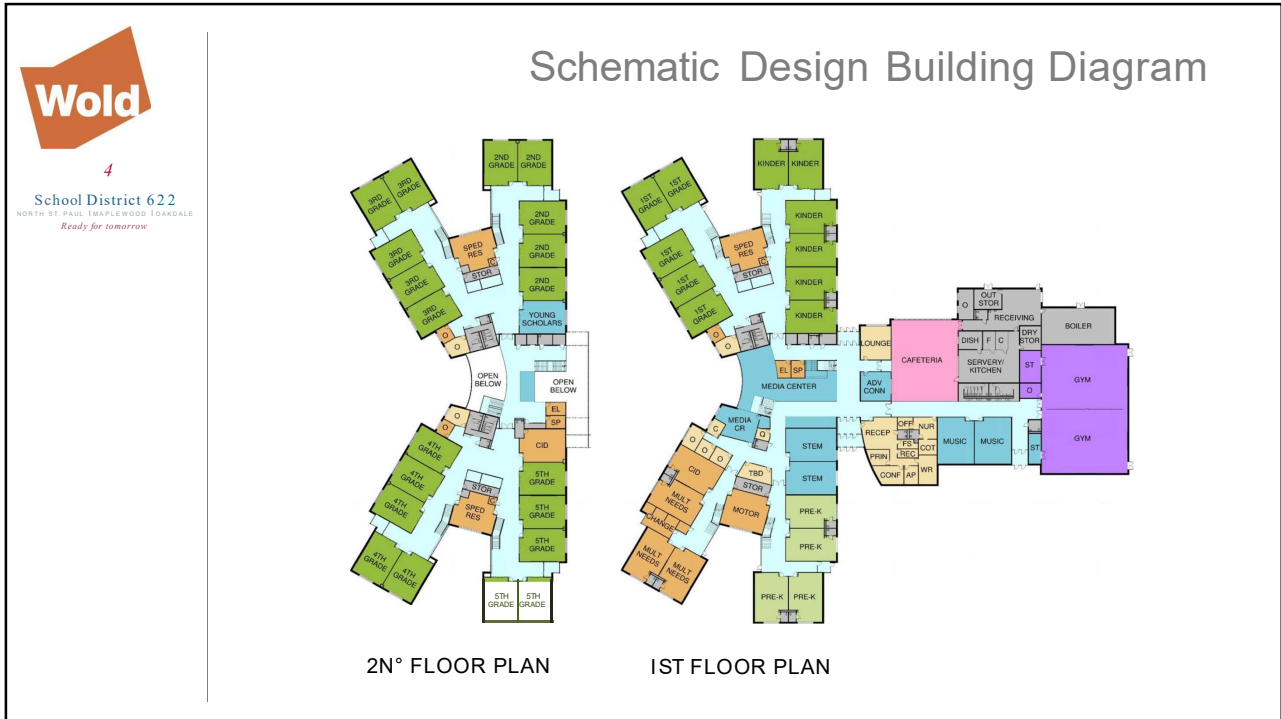
- Existing Eagle Point Elem School Site
- Flat terrain
- Heavily wooded, maintain barrier to adjacent neighborhoods





### Draft Site Diagram - Maplewood

- Existing Maplewood Middle School Site
- Flat terrain
- Preserve existing rain gardens







**Skyview Middle  
School Core  
Planning**



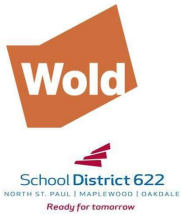

## Project Overview

Additions and renovations for a sixth through eighth grade 1,350 student capacity Middle School.

- » Administration Addition
- » Fitness Addition
- » House Renovations
- » Media Center Renovations
- » Center Based Special Education Renovations
- » Exploratory Renovations
- » Cafeteria/Servery Improvements

**Schedule**

- » Schematic Design: October - December 2019
- » Design Development: January - March 2020
- » Construction Documents: April 2020 - June 2020
- » Bidding: mid-summer 2020
- » Construction starts: Fall 2020
- » Project Complete: Fall 2022

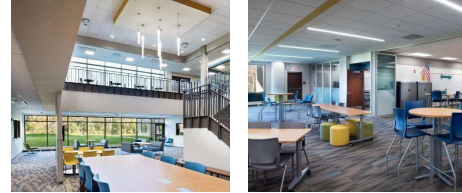


## School Tours

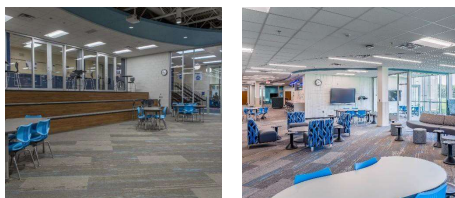
### » New Prague Middle School



### » PrairieWinds Middle School



### » Owatonna Middle School



## Middle School Core Planning Team

- Guiding Principles
- Developed Criteria
- Met 5 times:
  - October 23, 2019
  - November 5, 2019
  - November 14, 2019
  - December 5, 2019
  - December 19, 2019
  - January 16, 2020 (Meeting #6)

|                  |                   |
|------------------|-------------------|
| RandyAnderson    | Lisa Sayles-Adams |
| Mike Boland      | Brett Latterell   |
| JoshAnderson     | Jason Tinney      |
| Jenna Peters     | Julie Koehler     |
| Lynn Pham        |                   |
| Jill Kenton      |                   |
| Nicky Napierala  |                   |
| Jen Miley        |                   |
| Jill Miklausich  |                   |
| Jeff Martin      |                   |
| Eric Mjolsness   |                   |
| Travis Barringer |                   |



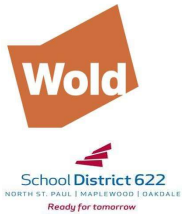
## Guiding Principles (1/3)

- The building should be **safe** and **secure** while also feeling **welcoming** and **inviting** for students, staff, and visitors.
- The building should maximize **flexibility** in use.
- The designs should optimize natural **daylighting**.
- Navigation within the building should be **intuitive**. There should be multiple ways to get across the core of the building.
- The designs should be **warm, comfortable, and inclusive** for all students.
- The design should be **holistic** and feel seamless between existing and renovated/new spaces.
- There should be a **variety of flexible collaboration spaces** throughout the building to support **flexibility, adaptability, and student choice**.
- The building should feel **open and connected**, with visibility / transparency to **create an engaging learning environment**.



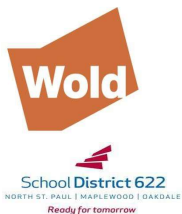
## Guiding Principles (2/3)

- The building should be arranged in **entire grade-level learning communities**. These communities will include classrooms organized around large group / flexible learning commons.
  - » 6<sup>th</sup> grade should have their own space to help transition from elementary school.
- The design should support a unique sense of **identity and pride** that is visible throughout the building.
- The media center will be a **learning commons for the building** and provide a variety of spaces to support small group, large group and individual learning. The “living room” of the media center should be able to remain open while some spaces can be secured after-hours.
  - » A variety of seating options should be provided as well as conference rooms.
  - » The media collection and media carts should be able to be secured.



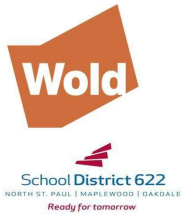
## Guiding Principles (3/3)

- The design should support **access to technology and equipment** to support relevant learning.
- The building should have spaces that are designed to be **flexible and multi-use** to support current and future programming. Classrooms and labs should be **consistent in size and layout** to support use by a wide variety of functions.
- The serverly design should **support student choice and efficient circulation**.



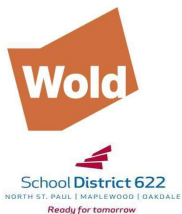
## Design Criteria (1/4)

- The main entrance should be easy to find for visitors, with the main office directly adjacent. There should be a **secure vestibule**, and visitors enter directly into the main office.
  - » There will be a weather vestibule to wait indoors.
  - » The principal and reception should have windows directly to the exterior.
  - » The Nurse should be directly connected to the reception. However, there should be a separate entrance to the nurse for students (not through reception).
- Spaces within the building that should be **arranged for after-hours and community use** include the gymnasiums, pool, concessions, community locker rooms, cafeteria/commons, and flexible classroom spaces.
  - » Classroom and lab areas will be able to be secured from these "common" areas.



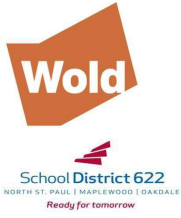
## Design Criteria (2/4)

- The cafeteria should act as a commons for the building and be designed for use as a learning space throughout the entire day. It will be welcoming and have **access to natural daylight**.
  - » It should be near the main entry while having some definition.
  - » There will be a variety of seating types.
  - » The design should have separate zones to support student choice.
- Science classrooms should be centrally located to classrooms by grade level. There will be two multi-purpose labs.
- Exploratory spaces should be centrally located to both the community and academic sides.
  - » PLTV, FACS, and IT should be located together.
  - » Music/Choir should be acoustically separate.
- Student services should have a separate student entrance and be co-located with Administration.



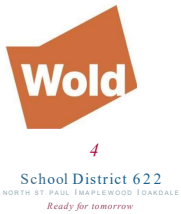
## Design Criteria (3/4)

- The courtyards in the building should be **used as learning spaces**.
- The design should include **learning stairs** that support presentations and other grade-level activities.
  - » These should be located in the Cafeteria/Commons and/or Media Center.
- There should be spaces throughout the building to allow students to **“regroup and return”**.
- There should be a **multipurpose stage** to support presentations and large group activities.
  - » This should be located in the Cafeteria/Commons.
- The media center will be centrally located to academic spaces.
- All restrooms will be **gender neutral**. There will be staff restrooms.
- There will be a **“coat area”** near the bus entrance to the building in lieu of student lockers.

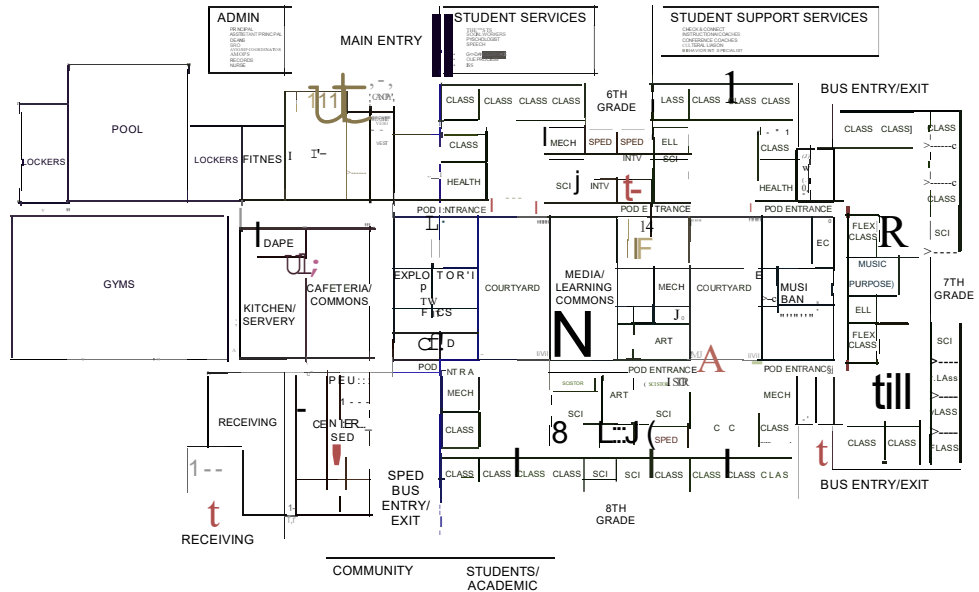


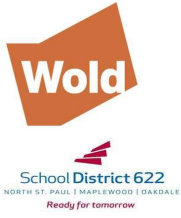
## Design Criteria (4/4)

- The pool locker rooms will be designed for District activities and community use. There will not be a locker for every student for PE.
  - » There will be 150 half height lockers in each locker room.
- Center-based classrooms should be **outside of the academic house** while resource rooms are **distributed** to near general education classrooms.
  - » Center based should be located by an entrance/exit and be in a calmer environment with-in the school.
  - » CREED should not be located in center based but instead on the fringe of the academic side.



## Draft Concept Diagram





## Next Steps

- Skyview Middle School
  - » January 16, 2020 – Core Planning Group Meeting #6
  - » January 30th-31st & February 5th-6th – User Group Round 1
  - » March 6th – User Group Round 2



**Thank you!**

**Questions?**

VI. A. 1. ACKNOWLEDGEMENT OF CONTRIBUTIONS

Minnesota Statute 123B.02 permits school boards to “...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

| <u>Donor</u>                                      | <u>Item and/or Amount</u> | <u>Purpose</u>  |
|---|---------------------------|-----------------|
| Dianna Crenshaw                                   | \$50.00                   | Meals on Wheels |
| K.B. Services Company                             | \$500.00                  | Meals on Wheels |
| Richard & LeeAnn Seppala                          | \$100.00                  | Meals on Wheels |
| VFW Post 1350                                     | \$100.00                  | Meals on Wheels |
| Katherine Langness                                | \$200.00                  | Meals on Wheels |
| Julius & Darlene Loipersbeck                      | \$25.00                   | Meals on Wheels |
| Kathleen Johnson                                  | \$100.00                  | Meals on Wheels |
| Randee Edmundson                                  | \$25.00                   | Meals on Wheels |
| John & Cindy Trembreull                           | \$20.00                   | Meals on Wheels |
| Diane Donatell (in honor of Jack Werner)          | \$50.00                   | Meals on Wheels |
| James Fitzpatrick (In Memory of Gigi Fitzpatrick) | \$1,000.00                | Meals on Wheels |
| Nancy Johnson                                     | \$50.00                   | Meals on Wheels |
| Jerry and Maggie Hanson                           | \$100.00                  | Meals on Wheels |
| David & Kristine Anderson                         | \$50.00                   | Meals on Wheels |
| Phylis Kisch                                      | \$50.00                   | Meals on Wheels |
| Graphic Options LLC                               | \$50.00                   | Meals on Wheels |
| Gerald Evans                                      | \$50.00                   | Meals on Wheels |
| Kimberly Tuccitto                                 | \$50.00                   | Meals on Wheels |
| Lori Rothmund                                     | \$30.00                   | Meals on Wheels |
| Judie Steenberg                                   | \$25.00                   | Meals on Wheels |
| Kristin Nelson                                    | \$250.00                  | Meals on Wheels |
| GEN Financial Management, Inc.                    | \$50.00                   | Meals on Wheels |
| Therese Faulconbridge                             | \$50.00                   | Meals on Wheels |
| Theresa Augé                                      | \$50.00                   | Meals on Wheels |
| Pam and Dan Norton                                | \$20.00                   | Meals on Wheels |

|                                       |  |                                     |
|---------------------------------------|--|-------------------------------------|
| Patrick & Cheryl Gysbers              | \$200.00                                 | Meals on Wheels                     |
| Anonymous                             | \$100.00                                 | Meals on Wheels                     |
| Roni Dornfeld                         | \$38.81                                  | Meals on Wheels                     |
| Knights of Columbus                   | \$300.00                                 | Meals on Wheels                     |
| Sharon Marlow                         | \$50.00                                  | Meals on Wheels refrigerator        |
| Bobbie & Gregory Bigwood              | \$2,000.00                               | Tartan High student needs           |
| Carey Nadeau                          | Microwave                                | Cowern staff lounge                 |
| St. Paul Fire Fighters Local 21 Union | \$1,000.00                               | Tartan Knowledge Bowl Team          |
| Tool Tolerance                        | \$750.00                                 | North Robotics                      |
| Jeffrey Scholl                        | Adcom Stereo Amplifier and Pre Amplifier | Tartan Band                         |
| Office Depot/Office Max               | School supplies                          | Weaver Elementary                   |
| Shelby Kersten                        | Cub gift cards                           | Oakdale Elementary families in need |
| Kevin J. Curtis                       | 14 children's books                      | 622 elementary buildings            |
| Sue Singh                             | \$25.00                                  | 622 Adult Enrichment Senior Program |
|                                       |  |                                     |
|                                       |  |                                     |

MOTION:

SECOND:

Total fiscal year 2019-2020 monetary contributions: \$76,956.54

VI. A. 2. RESOLUTION ADOPTING THE 2019-20 JANUARY BUDGET REVISIONS

The Director of Business Services recommends that the School Board approve the attached list of budget revisions affecting the 2019-20 budgets.

**General Fund Budget 01**

Revenues: Positive and negative revenue adjustments are outlined on the attached document and amount to a change to 2019-20 revenue from \$149,024,612 to \$151,213,900, an increase of \$2,189,288

Expenditures: Expenditure adjustments are outlined on the attached document and amount to a change in 2019-20 expenditures from \$148,971,896 to \$150,803,357, an increase of \$1,831,461.

With these revisions, the General Fund will see revenues exceeding expenditures by \$410,543

**Community Service Budget 04**

Revenues: Positive and negative revenue adjustments are outlined on the attached list and amount to a change in 2019-20 revenue from \$9,705,518 to \$10,223,773, an overall increase of \$518,255.

Expenditures: Positive and negative expenditure adjustments are outlined on the attached list and amount to a change in 2019-20 expenditures from \$10,088,275 to \$10,652,327, an increase of \$564,052.

With these revision, the overall Community Education fund balance will see a planned spend down of **(\$428,554)**.

**Construction Fund 06**

Updating the budget to recognize the sale of bonds and expenses for Phase 2 & 3 of our Facilities Plan.

**Debt Service 07**

Revisions to these funds include an increase in revenue of \$8,679,490 and an increase in expenditures of \$8,224,188. These changes are due to the District's refunding of General Obligation Bonds.

**Health Self Insured Fund 20**

Update the revenues and claim expenses to the fund.

THEREFORE the Director of Business Services recommends that the following resolution be approved:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2019-20 District Budget be revised as per the attached listing of changes.

MOTION:  
SECOND:

## **ANNOTATION ADOPTING THE 2019-20 JANUARY BUDGET REVISIONS**

We have just received our January numbers and have used those to determine any January budget revisions that need to be prepared. These revisions were discussed at the work session and were used to update our financial projection model in planning for the next budget year, 2020-21.

### **General Fund Budget 01**

**Revenues:** Positive and negative revenue adjustments are outlined on the attached document and amount to a change to 2019-20 revenue from \$149,024,612 to \$151,213,900, an increase of \$2,189,288

**Expenditures:** Expenditure adjustments are outlined on the attached document and amount to a change in 2019-20 expenditures from \$148,971,896 to \$150,803,357, an increase of \$1,831,461.

With these revisions, the General Fund will see revenues exceeding expenditures by \$410,543

Budget adjustments to revenues and expenditures include:

- An increase in Special Education aid due to the change in the funding formula.
- Our revenue has been adjusted to reflect our updated enrollment change, which affects state aid.
- The increase in salary and benefits due to the added staff at the beginning of the year.
- An increase in expenditures for the addition of the bus lease.
- A one-time expenditure for adding Chromebooks to the high schools.

### **Community Service Budget 04**

Each year, Community Education submits budget amendments to reflect actual state aid revenue. The total awards by MDE are not known when the budgets are being prepared for the upcoming fiscal year. Therefore, amendments are done to accurately reflect our aid entitlement.

In addition, other Community Education revenues and expenditures have been revised based on projections for participation this year. Participation in programs affects revenue collected in the form of fees, as well as expenditures needed to provide programming.

**Revenues:** Positive and negative revenue adjustments are outlined on the attached list and amount to a change in 2019-20 revenue from \$9,705,518 to \$10,223,773, an overall increase of \$518,255.

**Expenditures:** Positive and negative expenditure adjustments are outlined on the attached list and amount to a change in 2019-20 expenditures from \$10,088,275 to \$10,652,327, an increase of \$564,052.

With these revision, the overall Community Education fund balance will see a planned spend down of **(\$428,554)**.

### **Construction Fund 06**

Updating the budget to recognize the sale of bonds and expenses for Phase 2 & 3 of our Facilities Plan.

### **Debt Service 07**

Revisions to these funds include an increase in revenue of \$8,679,490 and an increase in expenditures of \$8,224,188. These changes are due to the District's refunding of General Obligation Bonds.

### **Health Self Insured Fund 20**

Update the revenues and claim expenses to the fund.

| Fund                               | 2019-2020 January Budget Revisions                | Revenue              | Expense              |
|------------------------------------|---|----------------------|----------------------|
| <b>General Fund 01</b>             | <b>2019-2020 Original Budget</b>                  | <b>\$149,024,612</b> | <b>\$148,971,896</b> |
| 01 R 000 000 000 313 021           | Equity  | (\$90,000)           |                      |
| 01 R 000 000 000 000 092           | Interest  | 300,000              |                      |
| 01 R 000 000 000 000 211           | State Aid   | 962,716              |                      |
| 01 R 000 000 000 000 201           | State Endowment Aid                               | 90,643               |                      |
| 01 R 000 000 000 000 212           | State Literacy Aid                                | (32,600)             |                      |
| 01 R 000 000 000 000 227           | Abatement Aid                                     | (14,952)             |                      |
| 01 R 005 760 000 720 300           | Non-Public Transportation Aid                     | (26,519)             |                      |
| 01 R 000 000 000 740 360           | State Special Education Aid                       | 1,000,000            |                      |
| 01 E XXX XXX XXX XXX 1XX           | Various Salaries                                  |                      | 835,000              |
| 01 E XXX XXX XXX XXX 2XX           | Various Benefits                                  |                      | 275,000              |
| 01 E 005 108 000 000 456           | Technology Weaver Stem                            |                      | 3,538                |
| 01 E 005 108 000 000 466           | Technology Weaver Stem                            |                      | 360                  |
| 01 E 005 108 000 000 505           | Gaggle  |                      | 8,113                |
| 01 E 005 108 000 000 556           | Promethean Monitor                                |                      | 3,450                |
| 01 E 005 107 000 000 305           | Communications                                    |                      | 21,000               |
| 01 E 005 760 000 733 580           | Principle on Capital Lease - Buses                |                      | 160,000              |
| 01 E 005 760 000 733 581           | Interest on Capital Lease - Buses                 |                      | 25,000               |
| 01 E 998 211 000 000 390           | Secondary Tuition to Other School Districts       |                      | 150,000              |
| 01 E 005 108 000 302 556           | 1 to 1 Device Initiative - High Schools           |                      | 350,000              |
|                                    | <b>2019-2020 Revised Budget</b>                   | <b>\$151,213,900</b> | <b>\$150,803,357</b> |
| <b>Community Service Fund 04</b>   | <b>2019-2020 Original Budget</b>                  | <b>\$9,705,518</b>   | <b>\$10,088,275</b>  |
| 04 R 005 520 000 322 XXX           | Adult Basic Ed (ABE)                              | 490,983              |                      |
| 04 R 005 505 000 321 XXX           | General Community Education                       | 31,548               |                      |
| 04 R 005 585 000 325 XXX           | Early Childhood Family Ed.                        |                      |                      |
| 04 R 005 582 000 344 XXX           | School Readiness                                  |                      |                      |
| 04 R 700 590 000 351 XXX           | Non-Public Pupil Aid                              | (4,276)              |                      |
| 04 R 005 583 000 354 XXX           | Early Childhood Screening                         |                      |                      |
| 04 E 005 520 000 322 XXX           | Adult Basic Ed (ABE)                              |                      | 490,983              |
| 04 E 005 505 000 321 XXX           | General Community Education                       |                      | 100,591              |
| 04 E 005 585 000 325 XXX           | Early Childhood Family Ed.                        |                      | (64,005)             |
| 04 E 005 582 000 344 XXX           | School Readiness                                  |                      | 40,759               |
| 04 E 700 590 000 351 XXX           | Non-Public Pupil Aid                              |                      | (4,276)              |
| 04 E 005 580 000 354 XXX           | Early Childhood Screening                         |                      |                      |
|                                    | <b>2019-2020 Revised Budget</b>                   | <b>\$10,223,773</b>  | <b>\$10,652,327</b>  |
| <b>Construction Fund 06</b>        | <b>2019-2020 Original Budget</b>                  | <b>\$500,000</b>     | <b>\$25,765,000</b>  |
| 06 R 000 000 000 000 092           | Interest Earnings                                 | \$4,000,000          |                      |
| 06 R 000 000 000 000 631           | Sale of Building Bonds - Series 2019A             | \$198,436,075        |                      |
| 06 R 000 867 000 000 631           | Sale of LTFM Bonds - Series 2019B                 | \$65,672,068         |                      |
| 06 R 000 000 000 791 635           | Certificates of Participation                     |                      |                      |
| 06 E 000 000 000 000 790           | Debt Service Other - Closing Costs Series 2019A&B |                      | \$2,872,341          |
| 06 E 027 XXX XXX XXX XXX           | Construction - Carver                             |                      | \$5,000,000          |
| 06 E 055 XXX XXX XXX XXX           | Construction - John Glenn                         |                      | \$5,000,000          |
| 06 E 054 867 000 383 520           | Construction - LTFM Skyview                       |                      | \$1,550,000          |
| 06 E 055 867 000 383 520           | Construction - LTFM John Glenn                    |                      | \$750,000            |
| 06 E 058 867 000 384 520           | Construction - LTFM Tartan                        |                      | \$500,000            |
|                                    | <b>2019-2020 Revised Budget</b>                   | <b>\$268,608,143</b> | <b>\$41,437,341</b>  |
| <b>Debt Service Fund 07</b>        | <b>2019-2020 Original Budget</b>                  | <b>\$14,466,620</b>  | <b>\$13,943,319</b>  |
| 07 R 000 000 000 000 631           | Capitalized Interest on 2019A                     | 468,500              |                      |
| 07 R 000 000 000 000 631           | Sale of Bonds GO Refunding Bond 2019C             | 8,210,990            |                      |
| 07 E 005 910 000 000 790           | 2019C Closing Costs                               |                      | 74,188               |
| 07 E 005 910 000 000 920           | Bond Refunding Payments                           |                      | 8,150,000            |
|                                    | <b>2019-2020 Revised Budget</b>                   | <b>\$23,146,110</b>  | <b>\$22,167,507</b>  |
| <b>Health Self Insured Fund 20</b> | <b>2019-2020 Original Budget</b>                  | <b>\$18,947,600</b>  | <b>\$18,947,600</b>  |
| 20 R 000 000 000 000 099           | Payroll EE and ER                                 | (100,000)            |                      |
| 20 E 005 940 XXX 000 220           | Various   |                      | (305,000)            |
|                                    | <b>2019-2020 Revised Budget</b>                   | <b>\$18,847,600</b>  | <b>\$18,642,600</b>  |

VI. B. 1. RATIFICATION OF THE 2019-2021 NORTH ST. PAUL-MAPLEWOOD-OAKDALE EDUCATION ASSOCIATION MASTER AGREEMENT

The District has reached a tentative agreement with North St. Paul-Maplewood-Oakdale Education Association representing teachers of the district for the contract period July 1, 2019 to June 30, 2021. The membership of the North St. Paul-Maplewood-Oakdale Education Association voted and ratified the agreement.

The proposed settlement is a two-year agreement covering the years 2019-20 and 2020-21. The terms and conditions of the agreement include steps and lanes and a 2% increase to the salary and longevity schedule in each year of the contract. The district contribution towards health insurance was increased by 3% for 2019-20 and 5% for 2020-21. In addition, the district contribution towards the 403b was increased from 3.5% to 3.6%.

There were several language items that were negotiated including a Memorandum of Understanding related to special education due process time.

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2019-2021 North St. Paul-Maplewood-Oakdale Education Association Master Agreement be approved.

MOTION:

SECOND:

VI. C. 1. REVISION OF THE 2019-2020 SCHOOL CALENDARS FOR ACT & MCA TESTING DATES

After approval of 2019-2020 school calendars, the topic of having a school day for juniors to take the ACT and sophomores to take the MCA test is once again being proposed.

Other districts are making similar accommodations to ensure the best testing environment possible. Enough hours have been built into the 2019-2020 school calendar to ensure that a proposed non-school day for ninth and twelfth graders will not negatively affect ADM funding.

Therefore, the Assistant Superintendent of Secondary Schools recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2019-2020 School Calendar be revised to reflect March 24, 2020 as a school day for tenth and eleventh graders only at the high school level with an early release for the purpose of MCA and ACT testing.

MOTION:

SECOND:

VI. C. 2. LOCAL CONTROL RESOLUTION

WHEREAS, locally elected school boards are positioned best to represent their students, staff, parents and community members and address local needs and challenges; and

WHEREAS, each school district faces unique needs which depend on a variety of factors including demographics, geography and district size; and

WHEREAS, just like legislative leaders, locally elected school boards are held accountable through Minnesota's elections process; and

WHEREAS, school board policies at the local level are enacted only after a comprehensive, legal and open process; and

WHEREAS, under Minnesota's Open Meeting Law, school board business generally occurs in meetings that are scheduled, publicized and accessible to members of the public; and

WHEREAS, preservation of local control in Minnesota has yielded statewide benefits, such as Minnesota scoring higher on average than our national peers on the ACT college entrance exam in 2019; and

WHEREAS, one-size-fits-all mandates stifle innovation and creativity and consume staff time and resources; and

WHEREAS, more than 30 bills to restrict local decision-making were introduced in the 2019-20 biennium thus far; and

WHEREAS, excellence in student achievement for all Minnesota students guides the work of the school board.

NOW, THEREFORE, BE IT RESOLVED that the School Board of Independent School District No. 622, North St. Paul-Maplewood-Oakdale Schools, supports local decision-making authority and opposes legislation that restricts the ability for locally elected school boards to respond to the needs of their districts, students, and communities.

ADOPTED by the North St. Paul-Maplewood-Oakdale School Board this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Passed on a vote of \_\_\_\_\_ ayes; \_\_\_\_\_ nays