



School District 622
NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

SCHOOL BOARD MEETING

Regular Meeting

**May 21, 2019
6:00 PM**

Board Members:

Caleb Anderson, Treasurer
Theresa Augé, Clerk
Steve Hunt, Director
Benjamin Jarman, Director
Nancy Livingston, Vice Chair
Becky Neve, Director
Michelle Yener, Chair

Superintendent:

Christine Osorio

622 Education Center
2520 East 12th Avenue
North St. Paul, Minnesota 55109

District Mission Statement:

We commit each day to develop and empower lifelong learners who thrive in diverse communities.

**SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 622
North St. Paul-Maplewood-Oakdale**

**Regular Meeting
May 21, 2019
6:00 PM**

District Education Center, 2520 East 12th Avenue, North St. Paul

A G E N D A

I. Call to Order and Pledge of Allegiance

II. Approval of the Agenda

III. Public Comment

An opportunity for public to comment on items. Speakers shall complete a registration card, state their name and address, and will have between two and four minutes, depending on the number of speakers, to speak on a topic. The Public Comment section of the meeting shall last no longer than thirty minutes.

IV. Achievement Awards

A. Tartan Robotics - Jarman

9

B. Recognition of Katelyn Krummel & Hayley Pedersen - Osorio

As we say goodbye to Katelyn and Hayley, we welcome current Tartan 10th grader Evan Saunders-Pearce and current North 10th grader Manny Alvarez. We are hoping to have Evan and Manny in the audience so that introductions can be made.

V. Consent Agenda

10

The Consent Agenda consists of routine items that are acted on in a single, consolidated motion without Board discussion. Board members have the option of pulling items off the Consent Agenda if they wish to discuss them or consider them individually.

**I recommend that the consent agenda items, listed below, be approved as presented.*

| | |
|--|----|
| A. Minutes of April 23, 2019 Business Meeting | 11 |
| B. Minutes of April 23, 2019 Closed Session | 18 |
| C. Routine Personnel | 19 |
| D. Bid Award | 21 |
| E. Bid Rejection | 28 |
| <i>We are rejecting the bids for the Polar Arena project due to the bids coming in 40% over budget. We will repackage and bid the work out this fall/winter for repairs to be done next spring. At this time, contractors had a "full work load" and significantly increased their bids to accommodate our project. We still want to update the Zamboni room electrical this summer in order to accommodate the new battery powered Zamboni that will arrive in the next few months.</i> | |
| F. Disbursements | 30 |

VI. Reports

| | |
|---|----|
| A. Student School Board Representatives - <i>Krummel/Pedersen</i> | |
| B. Superintendent/Community Education - <i>Osorio/Greenlee-Karp</i> | |
| 1. Elementary Student Leadership | 34 |
| <i>Youth Programs Coordinator Laura Greenlee-Karp will provide a brief overview of District 622's Elementary Leadership Council. Laura will share a video of this new program in action, and will invite student leaders from each school to share what they learned from being on the council and what they like about their school.</i> | |
| C. Assistant Superintendent - <i>Sayles-Adams</i> | |
| 1. North High STEM Presentation - <i>T. Waeffler & North High Students</i> | 52 |
| <i>North High Math Teacher Tom Waeffler recently took a team of 10 North students to a STEM event and won for the second year in a row. This evening, Tom, along with 5 of the students, will share a STEM highlights presentation with the Board.</i> | |
| D. Superintendent - <i>Osorio</i> | |

1. Facilities 53

I want to take a moment to publically thank our voters for their support of the referendum, and then I would like to share a timeline which outlines next steps for our facilities work. I will also touch on other considerations such as the legacy of our District and its buildings, as well as plans for support for those who work in buildings scheduled for transition or families and children who will be changing buildings.

2. Recognition of District 622 Business Office - Excellence in Financial Reporting Award

VII. Action Items

A. Business Office

1. Acknowledgment of Contributions - Auge 57

**I recommend that the contributions, with a total of \$86,787.31 for the 2018-2019 fiscal year, be approved.*

2. Approval of Final 2018-2019 Budget Revisions - R. Anderson 58

We have just received our April numbers and have used those to determine any May budget revisions that need to be prepared. Because of the need to use timely information, we will be finishing any necessary analysis and using this information to update our financial projections and next year's budget.

**I recommend that the final 2018-2019 budget revisions be approved as presented.*

3. Canvass the Election - R. Anderson 60

Minnesota Statute, Section 205A.10, subdivision 3, states that the School Board needs to meet and canvass the returns of the special election between the third and tenth days after the election. Voters in 622 passed the building bond referendum with 3,491 YES votes to 2,220 NO votes.

**I recommend that the Board canvass the returns of the May 14,*

2019 building bond referendum special election.

B. Human Resources - Coffey

1. Dental Insurance

64

It is time for the District to renew our dental policy with Delta Dental, effective July 1, 2019. There are no changes to the District's retention contract and no change to the rate of \$99.25/month.

**I recommend that the Board approve the renewal of Delta Dental for the period effective July 1, 2019 - June 30, 2020.*

C. Assistant Superintendent - Sayles-Adams

1. Course Approval - A. Waeffler

65

Administration is recommending the addition of a new course to be offered beginning the 2019-2020 school year, Ethnic Studies.

This course is a one trimester elective recommended for both high schools and will be offered to 11th and 12th grade students. No prerequisite, and the startup cost for each concurrent section offered is \$1,300.00.

This course fulfills a missing element in the Social Studies department course offerings. The main purpose of this course, in alignment with the 622 Strategic Plan Learner Outcomes #1, #2, and the 622 High School Learner Profile, is to educate students to be socially, politically, and economically conscious about their personal connections to local and national history. It addresses social justice, social responsibility, and social change.

The course spans from past to present, allowing students to identify similar social patterns and universal qualities present in other societies and their own. It also includes an identity component where students consider concepts related to their own personal, group, and/or national identity. The course will explore cultural

issues thematically and it will also focus on the experiences of Native Americans, Latinx Americans, African Americans, and Asian Americans and the LGBTQ community, among other groups. Students taking this course should be prepared to read thoroughly, think openly, write reflectively, research carefully, and discuss respectfully.

622 Advisory Committee recommended this course for approval with a vote of 10 YES, and 1 YES with reservations.

**I recommend that Ethnic Studies be approved as a new course offering beginning with the 2019-2020 school year.*

D. Technology/Communications - J. Anderson

1. Revision to 2019-2020 School Calendar

66

The 2020 Primary Election will be held on March 3, 2020, and several of our district buildings (Beaver Lake, Carver, Cowern, Maplewood MS, and Richardson) are used as polling locations. There are safety and security concerns that come with using school buildings as voting locations, so we are requesting that March 3, 2020, be designated as a non-school/staff development day. In return, Friday, February 28, 2020 would be come school day for all.

**I recommend that the 2019-2020 school calendar be revised to reflect February 28, 2020 as a student contact day, and March 3, 2020 as a non-school/staff development day.*

E. Superintendent - Osorio

1. Policy Revisions - Renumbering of Policies

67

In order to provide uniformity among school districts and MSBA, and to make policy search easier for our parents and community members, it is proposed that our current policy numbering system be revised and each policy assigned a new number.

Current policies have been matched to the MSBA comparable document, or in circumstances where no MSBA policy exists and we have a District 622 specific document, a policy number has been assigned according to the appropriate series.

**I recommend that the policy revisions to reflect the renumbering of policies be approved as presented.*

F. School Board

1. Set Agenda & Location for June 25, 2019 Reflection Study Session

We have set the date and time of the June 25, 2019 reflection session, but we need to set the location and agenda. Suggested topics include our usual individual board reports (committees, trainings, liaisons, conferences), and in addition we had board member interest in discussing the Lillie News and the 2019-2020 School Board meeting schedule resolution.

**I recommend that the June 25, 2019 reflection session which begins at 5:00 p.m. be held in Room 202 of the District 622 Education Center and contain the following agenda items: 1)Ice Breaker; 2)Reports; 3)Board Member Topics of Interest.*

2. Set Closed Session - Negotiations

As we continue with the negotiations process, it is requested that we have a closed session so that you can be brought up to speed on what has transpired so far. We are looking to have this meeting immediately following the adjournment of the June 11 work session.

**I recommend that a closed session be set immediately following the adjournment of the June 11, 2019 work study session (approximate start time of 6:30 p.m.) in Room 201A of the District 622 Education Center for the purpose of negotiations.*

3. Revise June 11, 2019 Work Study Session Agenda

We are proposing to add an agenda item to the June 11 work study

session agenda - Troy's annual report on suspension. A work session will allow more time for topic discussion rather than a business meeting format for which it was originally scheduled.

**I recommend that the June 11, 2019 work study session agenda be revised as follows: 1)Pathways; 2)Budget Review; 3)Facilities; and 4)Annual Report on Suspension.*

4. Set July Business Meeting

Since we are moving the proposed action to set the 2019-2020 board meeting dates to June, it is necessary to set the July business meeting tonight to allow us to cleanly schedule a July closed session for my evaluation.

**I recommend that a board business meeting take place on July 23, at 4:30 p.m. in the board room of the District 622 Education Center.*

5. Set Closed Session - Superintendent Evaluation

Minnesota's Open Meeting Law 13D.05, Subdivision 3a, states that a public body may close a meeting to evaluate the performance of an individual who is subject to its authority.

**I recommend that we set a closed session to evaluate the superintendent on July 23, 2019 in Room 202 immediately following the adjournment of the 4:30 p.m. board business meeting.*

VIII. Board Communications

IX. Future Board Meeting Dates

- A. June 11, 2019 Work Study Session 4:30 p.m. (Room 202)
- B. June 25, 2019 Reflection Study Session 5:00 p.m.
- C. June 25, 2019 Business Meeting 6:00 p.m. (Board Room)

IV. A. ACHIEVEMENT AWARDS, *presented by: Jarman*

The School Board of the North St. Paul-Maplewood-Oakdale School District is proud of its students, citizens, and staff who demonstrate service “above and beyond” the call of duty. We are proud to recognize the following individual(s):

- A. Tartan Robotics Mentors: The mentors of our FIRST Robotics program at Tartan High School, all volunteers, have demonstrated infinite patience while teaching a diverse group of students who have varying abilities. These mentors model how engineers think and act; encouraging the robotics team population to work together to creatively solve problems.

These nine volunteers represent 69 robotics competition seasons of experience with an average of 7.7 seasons per person. These 69 seasons conservatively represent 4000 volunteer hours and 500 Saturdays working in the shops with the robotics team at Tartan.

With their professional background in Electrical, Industrial, Computer, and Mechanical Engineering, they mentor our students through challenging problems in coding, machining, design, project management, CAD, and prototyping. Tartan and our community are in their debt.

Tartan Robotics Mentors are: **Brian Haupt, Bruce Broyles, Don Bosse, Don Jeske, Jack Lai, John Kelliher II, John Kelliher III, Lance Van Elsen, and Tim Cartony.**

Mentors are being nominated by Tartan Industrial Technology Teacher & FIRST Robotics Coach Ken Balfanz and Tartan Athletic Director Bryan Munter.

V. CONSENT AGENDA

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Therefore, the following resolution is recommended:

BE IT RESOLVED by the School Board of Independent School District No. 622 that Consent Agenda Items, V.A. through V.F., be approved as written, and a copy of the agenda items is attached to the minutes.

MOTION:

SECOND:

**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**REGULAR MEETING
SCHOOL BOARD
April 23, 2019**

Chair Yener called the meeting to order at 6:02 p.m. with the following present: Chair Yener, Clerk Augé, Treasurer Anderson, Directors Hunt, Jarman, Neve, Superintendent Osorio, and Student Board Representative Krummel. Arriving at 6:03 PM: Vice Chair Nancy Livingston. Absent: Student Board Representative Pedersen.

Others present were: Julie Coffey, Director of Human Resources; Terri Johnson, Director of Community Education; Randy Anderson, Director of Business Services; Troy Miller, Assistant Superintendent; Kim Cavallaro, Administrative Assistant.

The meeting opened with the Pledge of Allegiance.

Augé moved and Neve seconded the following motion, which carried on a 6- 0 vote:

THAT the agenda be approved as presented.

(Livingston arrived)

During the Public Comment section of the meeting, Angie Ambourn, Jerry Hanson, Dick Seppala, Eileen Armitage, Ron Czerepak, Dennis Fendt, and Logan Jones addressed the Board regarding the referendum.

Anderson presented Achievement Awards to Cowern Elementary staff members Deb Biddick, Kate Brazil, and Matthew Sheeley; and to EXCEL Award Winners 3M, Gil Surine & Delen Hanson, Jailin Pineda-Ruiz, and Deb Thompson.

Neve moved and Livingston seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following Consent Agenda Items, V.A. through V.H., be approved as written, and a copy of the agenda items is attached to the minutes.

With approval of the routine personnel agenda as part of the Consent Agenda, Osorio introduced new employee Lisa Sayles-Adams who was hired as the Secondary Assistant Superintendent effective May 6, 2019. Sayles-Adams greeted the Board.

Tartan High Student Representative Krummel reported on the following items: Kendra Ekereke is Tartan’s Athena award winner and will be honored on April 24th at a luncheon hosted by Randy Shaver. Also this Wednesday is the National Honor Society academic awards ceremony. The Tartan High School Knowledge Bowl team competed at the Minnesota state tournament and finished in 6th place. Ten student athletes signed their letters of intent for the schools they will be attending next year. The BPA blood drive took place today and was the second blood drive of the year, with many students participating in this great cause. Conferences and incoming freshmen orientation took place on Thursday. There was an athletics and activities fair in conjunction with the orientation and students received their first Tartan swag - a Tartan blue t-shirt that said Class of 2023. Many clubs volunteered to help the students and show them around including NHS, Student Council and Link Crew. Relay for Life is quickly approaching - May 17- and the students are getting more and more excited. Over \$73,000 has been raised. There is a spaghetti dinner this Friday at Hope Church which will bring in even more fundraising dollars. Prom is May 11 at the Mall of America. Tartan DECA has 12 students attending the international career development conference from April 27 - May 1 and ten of the students are competing with 2 attending conferences. All of the students are very excited to be part of the event.

Miller introduced Skyview Middle School Principal Lynn Pham who shared highlights regarding the positive culture, climate and instruction at Skyview Middle. She also shared a progress report on SIP goals.

Johnson introduced Out of School Time Supervisor Tad Hagan, who provided a brief overview of District 622’s Community Education OST programs.

R. Anderson reported on the Commissioner’s Review & Comment for the District’s proposed building bonds. After he completed his presentation, there was an opportunity for the public to address the Board with concerns specific to Review & Comment; however, no one wished to speak to the topic.

Osorio provided a referendum update and shared referendum communications outreach.

Jarman moved and Livingston seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

| <u>Donor</u> | <u>Item and/or Amount</u> | <u>Purpose</u> |
|------------------------|---------------------------|--------------------------------|
| Bret & Theresa Hedican | \$1,000.00 | North High Boys Hockey Program |
| David & Susan Opsahl | \$200.00 | North High Boys Hockey Program |
| Gilbert Construction | \$500.00 | North High Boys Hockey Program |

| | | |
|----------------------------|----------|--------------------------------|
| Hockey & Sons/Troy Ward | \$500.00 | North High Boys Hockey Program |
| John Horner | \$50.00 | North High Boys Hockey Program |
| Loring & Judy Voss | \$25.00 | North High Boys Hockey Program |
| Patrick Kinney | \$300.00 | North High Boys Hockey Program |
| Robert & Christine Michel | \$25.00 | North High Boys Hockey Program |
| Robert & Marilyn Fisher | \$100.00 | North High Boys Hockey Program |
| Scott Thorsen | \$250.00 | North High Boys Hockey Program |
| Steven Splittstoesser | \$100.00 | North High Boys Hockey Program |
| American Legion Post 39 | \$250.00 | North High Boys Hockey Program |
| Edward & Kelly Lindahl | \$200.00 | North High Boys Hockey Program |
| Glen Wilson | \$100.00 | North High Boys Hockey Program |
| John & Cindy Priebe | \$50.00 | North High Boys Hockey Program |
| Mark & Whitney Ostebo | \$50.00 | North High Boys Hockey Program |
| William & Barbara Swanson | \$50.00 | North High Boys Hockey Program |
| William & Claudia Courteau | \$50.00 | North High Boys Hockey Program |
| Berwald Roofing | \$100.00 | North High Boys Hockey Program |
| Charles & Sherri Themmes | \$25.00 | North High Boys Hockey Program |
| Christopher Thorsen | \$300.00 | North High Boys Hockey Program |
| Daniel & Karen Forsythe | \$25.00 | North High Boys Hockey Program |
| Daniel & Terry Jozefow | \$200.00 | North High Boys Hockey Program |
| Gregory & Tammy Malmquist | \$50.00 | North High Boys Hockey Program |
| Henriksen Ace Hardware | \$250.00 | North High Boys Hockey Program |
| James & Debbie Brown | \$75.00 | North High Boys Hockey Program |
| Lisa Boone Agency | \$100.00 | North High Boys Hockey Program |
| Mark & Nancy Johnson | \$100.00 | North High Boys Hockey Program |
| Merles Water Conditioning | \$100.00 | North High Boys Hockey Program |
| Nita Kvaal | \$60.00 | North High Boys Hockey Program |
| Polar Plastics Inc. | \$200.00 | North High Boys Hockey Program |
| Sandberg Mortuary Inc. | \$300.00 | North High Boys Hockey Program |
| Stacie & Kurtis Wagner | \$25.00 | North High Boys Hockey Program |
| T.A. Schifsky & Sons | \$150.00 | North High Boys Hockey Program |

| | | |
|------------------------------------|--------------------------------|---------------------------------|
| Vicki and Matthew Olson | \$100.00 | Webster Elementary field trips |
| Ideal Credit Union | \$1,500.00 | Meals on Wheels |
| Form Factor | Tables, cabinets, and shelving | ISD 622 Schools |
| Megan Kohler Keyser | \$200.00 | Cowern negative meal accounts |
| Theresa Augé | Pool noodles | ISD 622 aquatic & swim programs |
| Doug Huntley (3M matching program) | \$970.30 | Weaver Elementary |
| OfficeMax | School supplies | Weaver Elementary |
| Chuck Nelson | Science equipment | Richardson Elementary |
| Pat Leach | Photo paper | North High photography class |
| Ideal Credit Union | \$4,400.00 | Tartan DECA Conference |

Livingston moved and Anderson seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that pursuant to Minnesota Statute 122A.40, Subdivision 5, that the teaching contracts of the following probationary teachers are hereby terminated at the close of the 2018-2019 and non-renewed for the 2019-2020 school year effective June 10, 2019.

| | | |
|---------------------|-----|-------------------------------------|
| Justyn Burgess | 1.0 | Student Services |
| Kevin Busko | 1.0 | Student Services |
| Sally Butwin | 1.0 | Student Services |
| Lisa Cannon Ratliff | 1.0 | Student Services |
| Julieann Chapman | 1.0 | Student Services |
| James Collins | 1.0 | Student Services |
| Paige Gallagher | 1.0 | Student Services |
| Justin Henry | 1.0 | Student Services - Tier 1 Licensure |
| Lindsay Paulson | 1.0 | Student Services |
| Lisa Pavel | .50 | Student Services |
| Gina Schaak | 1.0 | Student Services |
| Kelly Strasser | 1.0 | Student Services |
| Hannah Sundermeyer | 1.0 | Student Services |
| Tova Rupp | .40 | Student Services |
| Jessica Wan | 1.0 | Student Services |
| Chelsea Wangen | 1.0 | Student Services - Tier 1 Licensure |
| Amy Bergum | 1.0 | ECFE |
| Karen Swansen | 1.0 | ECFE - Tier I Licensure |
| Tanya Berns | 1.0 | Elementary |

| | | |
|--------------------|-----|------------|
| Kelly Brunner | 1.0 | Elementary |
| Anita Bruno | .90 | Elementary |
| Kayla Finn | 1.0 | Elementary |
| Sarah Johnson | .49 | Elementary |
| Lori Kolberg | .30 | Elementary |
| Roberto Pratts | 1.0 | Elementary |
| Seth Schaal | .90 | Elementary |
| Naomi Taylor | 1.0 | Elementary |
| Anna Wacholz | 1.0 | Elementary |
| Tammy Bialik | 1.0 | Secondary |
| David Butler | 1.0 | Secondary |
| Katherine Cabieses | 1.0 | Secondary |
| Kaela Crouch | 1.0 | Secondary |
| Emily Hagstrom | 1.0 | Secondary |
| Mallory Hoch | 1.0 | Secondary |
| Stephen Kanavati | 1.0 | Secondary |
| Caroline Libsock | 1.0 | Secondary |
| Kolleen Maveus | 1.0 | Secondary |
| Barclay Woodbury | .80 | Secondary |

Augé moved and Anderson seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the District approve the renewal of the life insurance policy with Madison National Life at a rate of \$0.165 effective for the period July 1, 2019 through June 30, 2021.

Neve moved and Anderson seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the District approve the contract with Vital WorkLife as the Employee Assistance Program vendor effective July 1, 2019 through June 30, 2021.

Augé moved and Jarman seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the additional work assignments and extracurricular assignment portion of all teacher contracts be terminated effective June 30, 2019.

Neve moved and Livingston seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board appoint Theresa Augé to serve as a Board Representative/Liaison to Advisory for a one-year term beginning August 2019 - July 2020.

Hunt moved and Livingston seconded the following resolution, which carried on a 7 - 0 vote:

WHEREAS, Independent School District No. 622 canceled instructional days on January 28, 2019, January 29, 2019, January 30, 2019, January 31, 2019, February 20, 2019, and April 11, 2019 during the 2018-2019 school year due to health and safety concerns; and

WHEREAS, the Minnesota Legislature enacted Laws of Minnesota 2019, Chapter 5—Senate File 1743, which permits Minnesota school districts and charter schools to count these dates as instructional days for purposes of calculating the number of hours and days in the school year pursuant to Minnesota law and the calculation of average daily membership pursuant to Minnesota law for students enrolled both before and after those school closure dates; and

WHEREAS, the School District wishes to count four of the six dates identified above for the purposes set forth in Laws of Minnesota 2018, Chapter 5—Senate File 1743; and

WHEREAS, School District 622 will adopt an e-learning plan beginning the 2019-2020 school year.

NOW THEREFORE BE IT RESOLVED by the School Board of Independent School District No. 622, State of Minnesota, as follows:

Pursuant to Laws of Minnesota 2019, Chapter 5—Senate File 1743, the canceled four instructional days will be counted in the calculation of the number of hours and days in the school year and the calculation of the average daily membership for the 2018-2019 school year; and the School District will comply with all other requirements set forth in Laws of Minnesota 2019, Chapter 5—Senate File 1743; and the School District will adopt an e-learning plan beginning the 2019-2020 school year.

During Board Communications, the following items were shared:

- ✓ Augé acknowledged that two of the evening's EXCEL winners were from the District's Department of Equity. She added that she and Neve recently watched a group of Latino student dancers perform at a Gladstone event and said that they were excellent and very impressive. Augé asked our Community Education Department to look for ways to reach out to our ethnic groups and ask them to participate in other opportunities such as this. She talked about how she took her 16-month old grandson to his first ECFE class and stated that the teacher did a wonderful job. She encouraged voters that if they have not found an avenue to get the information on the vote that is coming up to reach out to any one of our city councils or our superintendent's office. She added that groups interested in having a referendum presentation could contact the superintendent's office to get a presentation scheduled.
- ✓ Anderson said that every seat in the board room was full for the meeting because many students were in attendance to be involved in civic engagement opportunities. He thanked the students and also recognized their teacher, Vicky Fellows, and thanked her for the work she does with our students.

- ✓ Livingston reported that May 20 is the last day of the Minnesota legislative session. She said that the pace is picking up and both parties are very far apart when it comes to funding our schools. She reminded the audience to pay attention to this as a very small increase could mean layoffs for our district and districts across the state.
- ✓ Neve added information about the Gladstone event that Augé discussed earlier. She mentioned how we often talk about commitment to lifelong learning and that she had learned something at that event. Neve reported that she had participated in the Project 622 Connect program last week and gave a shout out to everyone involved. Neve said that she had attended the Quora building/program tour. She said that the amount of safety and security at the building is impressive and perhaps systems that we can look forward to in the future.
- ✓ Jarman reported that he is continuing his building tours. His last tour was at Next Step and he commented how the students bake dog biscuits right at the facility. He said that they have a business model and sell their dog biscuits. He encouraged every dog owner to check it out. Jarman ended his report by reminding everyone vote on May 14th.
- ✓ Yener said that Richardson is having their carnival next Friday and she was recently at a carnival planning meeting where discussion took place on the need to be flexible because of the construction. Yener said that we all need to acknowledge that this is not an easy time for the Richardson and Castle teachers with the construction under way. Yener said that although the District is doing the best they can to minimize the disruptions, it is important to appreciate the staff members who are doing their best getting through the school year.

Neve moved and Anderson seconded the following motion, which carried:

THAT the meeting be adjourned.

The meeting adjourned at 8:20 p.m.

Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, www.isd622.org.

**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**CLOSED SESSION
SCHOOL BOARD
April 23, 2019**

A Closed Session was called to order by Chair Yener at 8:26 p.m. for the purpose of strategizing for labor negotiations. Present were: Chair Yener, Vice Chair Livingston, Clerk Augé, Treasurer Anderson, Directors Jarman, Neve, and Superintendent Osorio. Absent: Director Hunt.

Others present were: Randy Anderson and Julie Coffey.

The Closed Session adjourned at 9:25 p.m.

Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, www.isd622.org.

Employment

| First Name | Last Name | Employed as | Building | Effective | Pay Rate | Per |
|------------|-------------|-------------------------------|--------------------------|-----------|-------------|------------|
| Maylynn | Arntzen | SPED Teacher | Tartan | 8/26/19 | \$50,789.00 | Year |
| Catherine | Augustin | SPED CID Teacher | Eagle Point | 8/26/19 | \$41,589.00 | Year |
| Shane | Barton | Transition Teacher | Next Step | 8/26/19 | \$41,826.00 | Year |
| Brady | Bomsta | Math Teacher | North | 8/26/19 | \$39,039.00 | Year |
| Katherine | Borne | Transition Teacher | Next Step-Project SEARCH | 8/26/19 | \$66,868.00 | Year |
| Anthony | Bradley | Girls Track Asst Coach | Skyview Middle | 4/1/19 | \$1,698.00 | Assignment |
| Kelly | Brunner | Grade 2 Teacher | Webster | 8/26/19 | \$43,173.00 | Year |
| Jacob | Carter | Boys La Crosse Head Coach | North | 4/1/19 | \$5,192.32 | Assignment |
| Carin | Crego-Faul | Spanish Teacher | Tartan | 8/26/19 | \$45,235.00 | Year |
| Megan | David | Social Worker | Eagle Point | 8/26/19 | \$49,841.00 | Year |
| Merryn | Flavell | AVID Tutor | Districtwide | 4/23/19 | \$15.00 | Hour |
| William | Foote | Girls Softball Asst Coach | Tartan | 3/11/19 | \$3,860.08 | Assignment |
| Michael | Forbes | Social Studies Teacher | Maplewood | 8/26/19 | \$63,093.00 | Year |
| Michael | Friberg | Girls Track Asst Coach | Skyview Middle | 4/1/19 | \$1,698.00 | Assignment |
| Amy | Gaides | Girls Softball Asst Coach | Skyview Middle | 4/1/19 | \$1,616.80 | Assignment |
| Lawrence | Gold | Part Time Bus Driver | Bus Garage | 4/22/19 | \$20.16 | Hour |
| Mitchell | Grengs | Boys La Crosse Asst Coach | North | 4/1/19 | \$3,620.96 | Assignment |
| Maggie | Griffen | Girls La Crosse Asst Coach | North | 4/1/19 | \$3,484.32 | Assignment |
| Rachel | Hansberry | Speech Language Pathologist | Oakdale Elem | 8/26/19 | \$42,866.00 | Year |
| Adrienne | Hanson | SPED Teacher | Weaver | 8/26/19 | \$49,841.00 | Year |
| Paul | Hazzard | Boys Golf Head Coach | North | 3/18/19 | \$5,465.60 | Assignment |
| Rebecca | Hendrickson | Speech Language Pathologist | Beaver Lake | 8/26/19 | \$42,866.00 | Year |
| Kalynne | Hibbard | Speech Language Pathologist | Castle | 8/26/19 | \$44,142.00 | Year |
| Tracy | Iaria | School Social Worker | Skyview Elem | 8/26/19 | \$70,899.00 | Year |
| Michelle | Johnson | Boys Track Asst Coach | Tartan | 3/18/19 | \$819.84 | Assignment |
| Kaitlyn | Juaire | Girls Softball Head Coach | Skyview Middle | 4/1/19 | \$1,779.20 | Assignment |
| Brittney | Klingl | Language Arts Teacher | Skyview Middle | 8/26/19 | \$36,072.00 | Year |
| Leah | Korf | Grade 5 Teacher | Cowern Elem | 8/26/19 | \$51,739.00 | Year |
| Edward | Kupka | Girls Softball Head Coach | Skyview Middle | 4/1/19 | \$1,779.20 | Assignment |
| Wouang | Lao | Grade 2 Teacher | Carver | 8/26/19 | \$50,037.00 | Year |
| Andrea | Lemon | Care and Treatment Teacher | Phoenix | 8/26/19 | \$48,123.60 | Year |
| Ronald | Lese | Part Time Bus Driver | Bus Garage | 4/9/19 | \$20.16 | Hour |
| Kevin | Lindahl | Boys La Crosse Head Coach | Tartan | 4/1/19 | \$6,558.72 | Assignment |
| Kristin | Lodahl | Girls Softball Asst Coach | Tartan | 3/11/19 | \$2,800.00 | Assignment |
| Michael | McMillan | SPED Para | John Glenn | 4/29/19 | \$16.80 | Hour |
| Stacy | Moua | Kindergarten Teacher | Weaver | 8/26/19 | \$42,866.00 | Year |
| Brandon | Peterson | Youth Enrichment Program Asst | Districtwide | 5/7/19 | \$18.00 | Hour |
| William | Raymond | Boys Tennis Asst Coach | North | 3/25/19 | \$4,099.20 | Assignment |
| Amy | Ritchie | SPED Teacher | Carver and Skyview Elem | 8/26/19 | \$57,423.00 | Year |
| Jinah | Schad | Grade 5 Teacher | Skyview Elem | 8/26/19 | \$41,798.00 | Year |
| Amanda | Scherling | Coed Tennis Asst Coach | Skyview Middle | 4/1/19 | \$1,616.80 | Assignment |
| Deana | Schinkoeth | Bus Monitor | Bus Garage | 4/18/19 | \$17.59 | Hour |
| Donald | Schuette | Boys Track Asst Coach | Tartan | 3/18/19 | \$2,766.96 | Assignment |
| Jerome | Schwalbach | Boys Baseball Head Coach | Skyview Middle | 4/1/19 | \$1,779.20 | Assignment |
| Jaclyn | Smith | Social Studies Teacher | Maplewood | 8/26/19 | \$68,953.00 | Year |
| Jillian | Stafki | Art Teacher | Maplewood | 8/26/19 | \$43,751.00 | Year |
| Rachel | Stiglitz | ABE Facilitator Workforce | Harmony | 5/2/19 | \$20.85 | Hour |
| Mike | Strachota | Boys Baseball Head Coach | Skyview Middle | 4/1/19 | \$1,779.20 | Assignment |
| Hannah | Sundermeyer | EL Teacher | North and Tartan | 8/26/19 | \$43,296.92 | Year |
| Kyle | Taylor | Girls Track Asst Coach | Skyview Middle | 4/1/19 | \$1,698.00 | Assignment |
| Venla | Vang | SPED Para | Harmony | 5/20/19 | \$15.32 | Hour |
| Alyssa | Wesley | Grade 4 Teacher | Oakdale Elem | 8/26/19 | \$41,589.00 | Year |
| Ashley | White | Child Care Para | Eagle Point | 4/22/19 | \$12.58 | Hour |
| A | Yang | Social Studies Teacher | North | 8/26/19 | \$73,049.00 | Year |

Status Change

| First Name | Last Name | From | To | Effective | Pay Rate |
|------------|-----------------|---------------------------------|------------------------------|-----------|-------------|
| Melissa | Amador | Student Contact Days Bus Driver | Bus Monitor | 4/18/2019 | \$20.16 |
| Allison | Ims | CC Para .25 | CC Para .28125 | 4/29/2019 | \$16.42 |
| Peggy | Knowles | .75 Media EA | .8125 Building EA | 9/3/2019 | \$17.20 |
| Christyn | Kroeger | FS III Short Hour | FS III Long Hour | 5/28/2019 | \$14.69 |
| Ryan | Liddicoat | Industrial Tech. Teacher .93 | Industrial Tech. Teacher 1.0 | 8/26/2019 | \$50,037.00 |
| Lindsay | Luczkowiak | EL Teacher .80 | EL Teacher 1.0 | 8/26/2019 | \$53,468.00 |
| Belinda | Manolis | EL Teacher .80 | EL Teacher 1.0 | 8/26/2019 | \$53,468.00 |
| Allison | Mensing | SPED Teacher .50 | SPED Teacher 1.0 | 8/26/2019 | \$64,984.00 |
| Diane | Miller | .50 Classroom EA | .625 Classroom EA | 9/3/2019 | \$15.47 |
| Molly | Organ | SPED Para .75 | Sped Para .75/ CC Para .25 | 4/22/2019 | \$16.80 |
| Oksana | Shaw | EL Teacher .70 | EL Teacher 1.0 | 8/26/2019 | \$75,194.00 |
| Tanya | Slavsky | Physical/Health Teacher .80 | Physical/Health Teacher .94 | 8/26/2019 | \$79,129.75 |
| Lam | Thahn-Que | .6875 Building EA | .75 Building EA | 9/3/2019 | \$14.76 |
| Julie | Weyer | Guidance Secretary | Secondary School Secretary | 7/1/2019 | \$25.60 |
| Emily | Wilcox Freeburg | Choir Teacher .40 | Choir Teacher .60 | 8/26/2019 | \$33,306.60 |
| Cory | Witek | CC SN Para AC .3125 | SN CC Para AC .28125 | 4/15/2019 | \$16.80 |
| Stephanie | Woodbury | Secondary School Secretary | Student Registrar Clerk | 7/1/2019 | \$19.03 |

Leave of Absence

| First Name | Last Name | Assignment | Building | Leave Type | Dates |
|------------|-----------|------------|----------------|------------|-------------------|
| Cory | Zeglin | Non Unit | Maplewood | Child Care | 06/19/19-07/23/19 |
| Heidi | Zempel | EA | Richardson/DEC | Child Care | 06/06/19-09/02/19 |

Resignation

| * First Name | Last Name | Assignment | Building | Effective |
|--------------|---------------|----------------------------------|---------------------------|-----------|
| * Vikki | Conlin | Food Service | Oakdale | 5/31/2019 |
| * James | Demko | Full Time Driver/Custodian | Bus Garage | 6/7/2019 |
| Lawrence | Gold | Part Time Bus Driver | Bus Garage | 4/4/2019 |
| Kionna | Hampton | Behavior Intervention Specialist | Oakdale | 4/8/2019 |
| * Tracie | Hanson Pelton | Music/Choir Teacher | Tartan and Skyview Middle | 6/10/2019 |
| * Pamela | Hellsten | Multiple Needs Teacher | John Glenn | 6/10/2019 |
| * Lou Ann | Henderson | Music/Choir Teacher | Carver | 8/11/2019 |
| * June | House | Multiple Needs Teacher | John Glenn | 6/10/2019 |
| * Carolyn | Jones | Grade 2 Teacher | Cowern | 6/10/2019 |
| * Robin | Kiihn | Industrial Tech Teacher | North | 6/10/2019 |
| Kriss | Kringle | SPED Para | North | 6/7/2019 |
| * Dayle | Langlois | Social Studies Teacher | Skyview Middle | 6/10/2019 |
| Thomas | Lybeck | Student Contact Days Driver | Bus Garage | 4/25/2019 |
| Lindsay | Noll | SPED Teacher | Weaver | 6/10/2019 |
| Tamara | Price | Part Time Bus Driver | Bus Garage | 4/24/2019 |
| Zane | Tuenge | Student Contact Days Driver | Bus Garage | 6/14/2019 |
| Leah | Villa | SPED Teacher | Maplewood | 6/10/2019 |
| * Margaret | Walz | Food Service Manager | North | 6/19/2019 |

Termination

| First Name | Last Name | Assignment | Building | Effective |
|------------|-----------|---------------------------------|----------|-----------|
| Marvin | Bryant | Behavior Intervention Assistant | Harmony | 4/19/2019 |

Lay-Off

| First Name | Last Name | Assignment | Building | Effective |
|------------|-----------|--------------|----------------|-----------|
| Theresa | Zapel | Copy Room EA | Skyview Middle | 6/7/2019 |

V. D. BID AWARDS

Sealed bids were solicited as required by law for goods and services listed below. The bids were opened and tabulated by the Business Office and are recommended for award to the lowest responsible bidders. Bid tabulations are on file in the Business Office.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that contracts be awarded as follows:

| <u>For</u> | <u>Vendor</u> | <u>Fund</u> | <u>Amount</u> |
|-----------------------|----------------------|-------------|---------------|
| TARTAN H.S. SITEWORK | URBAN COMPANIES | 1 | \$215,000 |
| SKYVIEW M.S. SITEWORK | PARK CONSTRUCTION | 1 | \$1,052,410 |



May 15, 2019

Mr. Randy Anderson
Director of Business Services
North St. Paul-Maplewood-Oakdale ISD 622
2520 East 12th Avenue
North St. Paul, Minnesota 55109

RE: Tartan High School Sitework
Letter of Recommendation for Contract Award

Dear Mr. Anderson,

Adolfson & Peterson Construction (AP) is pleased to provide this Letter of Recommendation for Contract Awards for bids received on Tuesday, May 14th, 2019 for the Tartan High School Sitework. The District received two (2) bids for Work Scope 02A – Earthwork, Excavation and Sitework. AP recommends North St. Paul-Maplewood-Oakdale ISD 622 award a contract to the following contractor:

Work Scope #02A-Earthwork, Excavation and Sitework
G Urban Companies, Inc.
St. Paul, Minnesota

Base Bid: \$215,000

Total Base Bid Amount Contract Award: \$215,000

The bid results noted above provide the project to fall within the approved budget for the work scope being awarded. The approved budget for the work was \$216,538.

AP has conducted a post-bid interview with the above apparent low bidder and based on our findings, recommend the above contractor for contract award. The above contract will address various existing long-term drainage problems by providing new storm sewer utilities, regraded areas and a new retaining wall.

Adolfson & Peterson Construction
5500 Wayzata Blvd, Suite 600 | Minneapolis, MN 55416
p 952.544.1561 | f 952.525.2333 | www.a-p.com

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Should you have any questions, please do not hesitate to contact me.

Regards,



Patrick Sims
Senior Preconstruction Manager
Adolfson & Peterson Construction
(952) 607-4663
psims@a-p.com

CC: Mike Boland – ISD 622
Kim Cavallaro – ISD 622
Holly Butterfield – ISD 622
Troy Miller - LHB
Adam Besse - LHB
David Jaeger – AP
Jackie Larson – AP
Sarah Gehrman - AP

Enc: Bid Tabulation Sheets – 1 pg.

Adolfson & Peterson Construction
5500 Wayzata Blvd, Suite 600 | Minneapolis, MN 55416
p 952.544.1561 | f 952.525.2333 | www.a-p.com

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Tartan High School Sitework



Tuesday, May 14, 2019 @ 2:00 pm

Work Scope 02A - Earthwork, Excavation and Sitework

| Bidder | Bid Security | Acknowledge Addendums | | | | TOTAL BASE BID | COMMENTS |
|-------------------------|--------------|-----------------------|---|---|---|----------------|----------|
| | | 1 | 2 | 3 | 4 | | |
| G Urban Companies, Inc. | Yes | X | X | | | 215,000.00 | |
| US Siteworks | Yes | X | X | | | 372,000.00 | |
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|-------------------------|-----|---|---|--|--|------------|---------------|
| G Urban Companies, Inc. | Yes | X | X | | | 215,000.00 | LOW BASE BID |
| AVERAGE COST | | | | | | 293,500.00 | AVERAGE COST |
| US Siteworks | Yes | X | X | | | 372,000.00 | HIGH BASE BID |

| | |
|-----------------|--------------|
| ESTIMATE AMOUNT | \$216,538.00 |
|-----------------|--------------|

| | |
|-------------------------------------|------------|
| DIFFERENCE BETWEEN BID AND ESTIMATE | \$1,538.00 |
|-------------------------------------|------------|



May 17, 2019

Mr. Randy Anderson
Director of Business Services
North St. Paul-Maplewood-Oakdale ISD 622
2520 East 12th Avenue
North St. Paul, Minnesota 55109

RE: Skyview Community School Parking Lot Improvements
Letter of Recommendation for Contract Award

Dear Mr. Anderson,

Adolfson & Peterson Construction (AP) is pleased to provide this Letter of Recommendation for Contract Award for bids received on Thursday, May 16th, 2019 for the Skyview Community School Parking Lot Improvements. The District received seven (7) bids for Work Scope 02A – Earthwork, Excavation and Sitework. AP recommends North St. Paul-Maplewood-Oakdale ISD 622 award a contract to the following contractor:

Work Scope #02A-Earthwork, Excavation and Sitework
Park Construction Company
Minneapolis, Minnesota

Base Bid: \$1,052,410

Total Base Bid Amount Contract Award: \$1,052,410

The bid results noted above provide the project to fall under the approved budget for the work scope being awarded. The approved budget for the work was \$1,138,300, which resulted in an under-budget amount of \$85,890.

AP has conducted a post-bid interview with the above apparent low bidder and based on our findings, recommend the above contractor for contract award. The above contract will address the replacement of an existing parking lot on the west side of the Skyview Community School that will be completed for the 2019-2020 school year.

Adolfson & Peterson Construction
5500 Wayzata Blvd, Suite 600 | Minneapolis, MN 55416
p 952.544.1561 | f 952.525.2333 | www.a-p.com

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Should you have any questions, please do not hesitate to contact me.

Regards,



Patrick Sims
Senior Preconstruction Manager
Adolfson & Peterson Construction
(952) 607-4663
psims@a-p.com

CC: Mike Boland – ISD 622
Kim Cavallaro – ISD 622
Holly Butterfield – ISD 622
Troy Miller - LHB
Adam Besse - LHB
David Jaeger – AP
Jackie Larson – AP
Sarah Gehrman - AP

Enc: Bid Tabulation Sheets – 1 pg.

Adolfson & Peterson Construction
5500 Wayzata Blvd, Suite 600 | Minneapolis, MN 55416
p 952.544.1561 | f 952.525.2333 | www.a-p.com

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Skyview Community School Parking Lot Improvements



Thursday, May 16, 2019 @ 2:00 pm

Work Scope 02A - Earthwork, Excavation and Sitework

| Bidder | Bid Security | Acknowledge Addendums | | | | TOTAL BASE BID | COMMENTS |
|----------------------------|--------------|-----------------------|---|---|---|----------------|----------|
| | | 1 | 2 | 3 | 4 | | |
| Park Construction Company | Yes | X | | | | 1,052,410.00 | |
| Veit Specialty Contracting | Yes | X | | | | 1,194,700.00 | |
| Frattalone Companies | Yes | X | | | | 1,249,950.00 | |
| Max Steininger, Inc. | Yes | X | | | | 1,284,300.00 | |
| US Siteworks, Inc. | Yes | X | | | | 1,309,567.00 | |
| T.A. Schifsky & Sons, Inc. | Yes | X | | | | 1,680,000.00 | |
| G Urban Companies | Yes | X | | | | 1,800,000.00 | |
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|---------------------------|-----|---|--|--|--|---------------------|---------------------|
| Park Construction Company | Yes | X | | | | 1,052,410.00 | LOW BASE BID |
| AVERAGE COST | | | | | | 1,367,275.29 | AVERAGE COST |
| G Urban Companies | Yes | X | | | | 1,800,000.00 | HIGH BASE BID |

| | |
|------------------------|----------------|
| ESTIMATE AMOUNT | \$1,138,300.00 |
|------------------------|----------------|

| | |
|--|-------------|
| DIFFERENCE BETWEEN BID AND ESTIMATE | \$85,890.00 |
|--|-------------|

Adolfson Peterson Construction
 5500 Wayzata Blvd, Suite 600
 Minneapolis, Mn 55416



April 25, 2019

Mr. Randy Anderson
Director of Business Services
North St. Paul-Maplewood-Oakdale ISD 622
2520 East 12th Avenue
North St. Paul, Minnesota 55109

RE: Polar Arena Renovations
Letter of Recommendation to Reject Bids

Dear Mr. Anderson,

Adolfson & Peterson Construction (AP) recommends the North St. Paul-Maplewood-Oakdale ISD 622 reject all bids received on April 16, 2019 for the Polar Arena Renovations due to the bids exceeding the established project budget. AP recommends that the project be rebid in November 2019 when the construction market is anticipated to have capacity and contractors will be looking to fill their schedules for the 2020 construction season.

Should you have any questions, please do not hesitate to contact me.

Regards,

A handwritten signature in blue ink, appearing to read 'Patrick Sims', is written in a cursive style.

Patrick Sims
Senior Preconstruction Manager
Adolfson & Peterson Construction
(952) 607-4663
psims@a-p.com

CC: Mike Boland – ISD 622
Troy Miller - LHB
Mark Kusnierek – LHB
David Jaeger – AP

Adolfson & Peterson Construction
5500 Wayzata Blvd, Suite 600 | Minneapolis, MN 55416
p 952.544.1561 | f 952.525.2333 | www.a-p.com

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V. E. BID REJECTIONS

Sealed bids were solicited as required by law for goods and services listed below. The bids were opened, read aloud and tabulated by the Business Office. The School District reserves the discretionary right to reject any or all bids within sixty (60) days of the bid opening if it is in the School District’s opinion that it is in the best interest to do so.

Therefore, the Director of Business Services recommends the following resolution:

WHEREAS, the Operations Supervisor and the School District’s Construction Manager have identified certain specification language that should be revised and amended in order to better the projects; and

WHEREAS, the specification language included in the bid documents will be revised and/or amended in accordance therewith.

NOW, THEREFORE BE IT RESOLVED by the School Board of Independent School District No. 622 that the bid package for Polar Arena opened on April 16th, 2019 with the following work scopes is hereby rejected, and the Director of Business is hereby authorized to return all bid deposits; and be it further that the School Board authorizes the Director of Business to take the necessary steps to effectuate the intent of this resolution.

| <u>For</u> | <u>Work</u> |
|---|------------------------------------|
| POLAR ARENA RENOVATIONS WORK SCOPE 06A | General Construction |
| POLAR ARENA RENOVATIONS WORK SCOPE 07A | Roofing |
| POLAR ARENA RENOVATIONS WORK SCOPE 21A | Fire Protection |
| POLAR ARENA RENOVATIONS WORK SCOPE 22A | Mechanical |
| POLAR ARENA RENOVATIONS WORK SCOPE 26A | Electrical Power and Technology |

V. DISBURSEMENTS

State statutes require school boards to provide for payment of just claims and also require that a list of electronic fund transfers be submitted to the school board at its next regular meeting. This action will authorize payment of audited and allowable claims, purchase of investments, transfers to the payroll account, and transactions by electronic fund (wire) transfers.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following disbursements and transfers be approved:

| | | |
|--|----|----------------|
| General Fund | \$ | 3,867,301.00 |
| Food Service | | 294,341.00 |
| Community Service | | 155,452.00 |
| Trust | | 88,729.00 |
| Internal Service Fund | | 45,889.00 |
| OPEB Benefits Trust Fund | | 2,759.00 |
| | | <hr/> |
| A/P Checks Disbursed (04-01-19 thru 04-30-19) | \$ | 4,454,471.00 |
| Payroll Disbursed - Net (04-01-19 thru 04-30-19) | \$ | 4,751,845.00 |
| Wire Transfers (04-01-19 thru 04-30-19) | \$ | 16,856,200.00 |
| Investments on 05-01-19 | \$ | 115,121,100.00 |

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

INVESTMENTS

| DEPOSITORY | TYPE | RATE | PURCHASED | AMOUNT |
|--|---------|-------|-----------------------|------------------|
| MSDLAF OTHER FUNDS | MM | 2.42% | (BALANCE AT 05-01-19) | \$323,993.00 |
| P M A SECURITIES OPERATING FUNDS | VARIOUS | 2.47% | (BALANCE AT 05-01-19) | \$48,037,352.00 |
| P M A SECURITIES MAINTENANCE FACILITIES BONDS | VARIOUS | 2.49% | (BALANCE AT 05-01-19) | \$40,416,865.00 |
| P M A SECURITIES CAPITAL FACILITIES AND ABATEMENT BONDS | VARIOUS | 2.49% | (BALANCE AT 05-01-19) | \$5,187,232.00 |
| P M A SECURITIES COP | VARIOUS | 2.54% | (BALANCE AT 05-01-19) | \$7,257,202.00 |
| P M A SECURITIES CITY OF OAKDALE - CASTLE PROJECT | VARIOUS | 2.57% | (BALANCE AT 05-01-19) | \$1,146,877.00 |
| P M A SECURITIES OPEB BONDS | VARIOUS | 2.28% | (BALANCE AT 05-01-19) | \$11,350,767.00 |
| ASSOCIATED BANK EQUITY INVESTMENTS | EQUITY | 1.36% | (BALANCE AT 05-01-19) | \$1,400,812.00 |
| | | | | \$115,121,100.00 |

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

WIRE TRANSFERS

04-01-19 thru 04-30-19

| DATE | FROM | TO | | REASON |
|----------|--------------|-------------------|------------------------|--------------------|
| 04/01/19 | P M A | HEALTH PARTNERS | \$208,647.00 | MEDICAL CLAIM FEES |
| 04/01/19 | PREMIER BANK | ANNUITY COMPANIES | \$2,531.00 | PAYROLL PAYABLES |
| 04/01/19 | PREMIER BANK | FURTHER | \$5,179.00 | FLEX PROCESSING |
| 04/01/19 | PREMIER BANK | DELTA DENTAL | \$139,049.00 | MONTHLY PAYMENT |
| 04/01/19 | PREMIER BANK | HEALTH PARTNERS | \$288,028.00 | HEALTH CLAIMS |
| 04/01/19 | PREMIER BANK | STATE OF MINN. | \$129,857.00 | PAYROLL TAX |
| 04/02/19 | PREMIER BANK | ANNUITY COMPANIES | \$216,979.00 | PAYROLL PAYABLES |
| 04/02/19 | PREMIER BANK | FURTHER | \$1,272.00 | FLEX PROCESSING |
| 04/03/19 | PREMIER BANK | FURTHER | \$13,957.00 | FLEX PROCESSING |
| 04/05/19 | P M A | PREMIER BANK | \$1,000,000.00 | A/P - P/R* |
| 04/05/19 | PREMIER BANK | ANNUITY COMPANIES | \$495,632.00 | PAYROLL PAYABLES |
| 04/08/19 | P M A | PREMIER BANK | \$500,000.00 | A/P - P/R* |
| 04/08/19 | PREMIER BANK | FURTHER | \$4,817.00 | FLEX PROCESSING |
| 04/08/19 | PREMIER BANK | HEALTH PARTNERS | \$271,919.00 | HEALTH CLAIMS |
| 04/11/19 | P M A | PREMIER BANK | \$3,360,000.00 | A/P - P/R* |
| 04/12/19 | P M A | PREMIER BANK | \$1,000,000.00 | A/P - P/R* |
| 04/15/19 | PREMIER BANK | ANNUITY COMPANIES | \$38,879.00 | PAYROLL PAYABLES |
| 04/15/19 | PREMIER BANK | FURTHER | \$2,345.00 | FLEX PROCESSING |
| 04/15/19 | PREMIER BANK | HEALTH PARTNERS | \$442,269.00 | HEALTH CLAIMS |
| 04/15/19 | PREMIER BANK | I R S | \$838,756.00 | PAYROLL TAX |
| 04/16/19 | PREMIER BANK | STATE OF MINN. | \$142,957.00 | PAYROLL TAX |
| 04/17/19 | PREMIER BANK | ANNUITY COMPANIES | \$222,812.00 | PAYROLL PAYABLES |
| 04/18/19 | PREMIER BANK | FURTHER | \$13,962.00 | FLEX PROCESSING |
| 04/19/19 | P M A | PREMIER BANK | \$1,000,000.00 | A/P - P/R* |
| 04/22/19 | PREMIER BANK | ANNUITY COMPANIES | \$539,387.00 | PAYROLL PAYABLES |
| 04/22/19 | PREMIER BANK | FURTHER | \$7,060.00 | FLEX PROCESSING |
| 04/22/19 | PREMIER BANK | HEALTH PARTNERS | \$198,495.00 | HEALTH CLAIMS |
| 04/24/19 | PREMIER BANK | FURTHER | \$2,348.00 | FLEX PROCESSING |
| 04/24/19 | PREMIER BANK | PITNEY BOWES | \$3,000.00 | POSTAGE |
| 04/26/19 | P M A | PREMIER BANK | \$3,425,000.00 | A/P - P/R* |
| 04/29/19 | P M A | PREMIER BANK | \$1,000,000.00 | A/P - P/R* |
| 04/29/19 | PREMIER BANK | FURTHER | \$4,970.00 | FLEX PROCESSING |
| 04/29/19 | PREMIER BANK | HEALTH PARTNERS | \$390,798.00 | HEALTH CLAIMS |
| 04/30/19 | PREMIER BANK | ANNUITY COMPANIES | \$37,916.00 | PAYROLL PAYABLES |
| 04/30/19 | PREMIER BANK | FURTHER | \$42,800.00 | FLEX PROCESSING |
| 04/30/19 | PREMIER BANK | MISCELLANEOUS | \$6,339.00 | MISCELLANEOUS |
| 04/30/19 | PREMIER BANK | I R S | \$847,809.00 | PAYROLL TAX |
| 04/30/19 | PREMIER BANK | STATE OF MINN. | \$10,431.00 | UNEMPLOYMENT |
| | | TOTAL | <u>\$16,856,200.00</u> | |

* TO COVER ACCOUNTS PAYABLE OR PAYROLL CHECKS



School District 622

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow



Elementary Student Leadership Council

2018 - 2019

Carey Nadeau, Christine Osorio, Jennifer Griggs-Andress, Khristlyn Goodman,
Wayne Felton, Josh Anderson, Lisa Thao, Laura Greenlee-Karp

Elementary Leadership Council Video

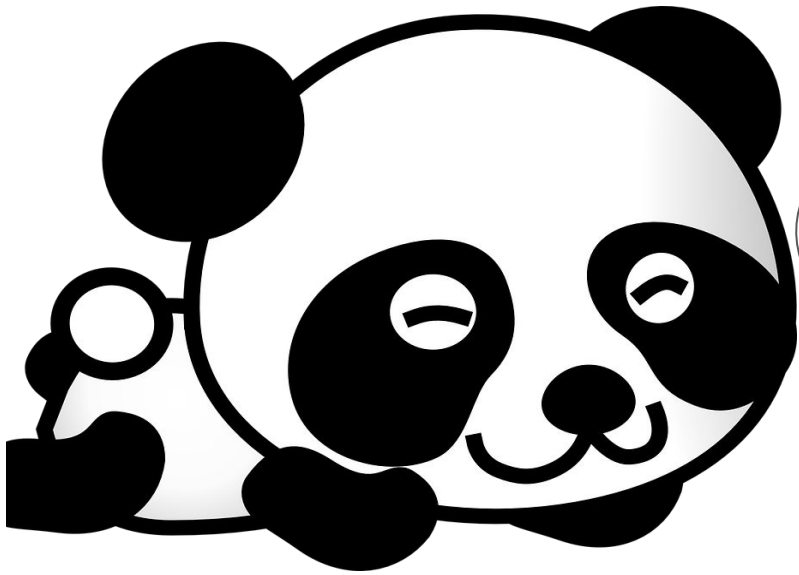
622ELS



Student Leader Presentations

1. Who are you?
2. What did you learn while on the ELC?
3. What do you like about your school?





CARVER ELEMENTARY

CREATORS:

- WHAT WE LIKE ABOUT SCHOOL IS,
- OUR COMPUTERS, AND IPADS
- OUR CLASSROOM TEACHERS, AND STAFF
- THE WELCOMING FEELING,
- AND OUR NICE STUDENTS THAT WELCOME EVERYONE
- OUR PLAYGROUND AND BUDDY BENCH!
- AND CARVER C.A.R.E.S!
- AND THE MUSIC VIDEO EACH YEAR!



CASTLE ELEMENTARY:

Ava M., Danielle D., Isabel R., Sak A.

What we learned in Elementary Leadership:

- To be confident
- To be a leader
- All the departments in the district center
- People who work in the district center and what they do
- To always welcome new kids
- Know your manners; say “thank you” when people donate/help out
- Learn to be respectful



What we like about Castle!

- Recess
- Lunch
- All-school morning meetings
- Specialists
- All school rewards
- Teachers
- Students



Cowern Elementary

Luke 4th ,Charlotte 4th ,Pangnha 5th, Raheem 5th





What we learned in elementary leadership

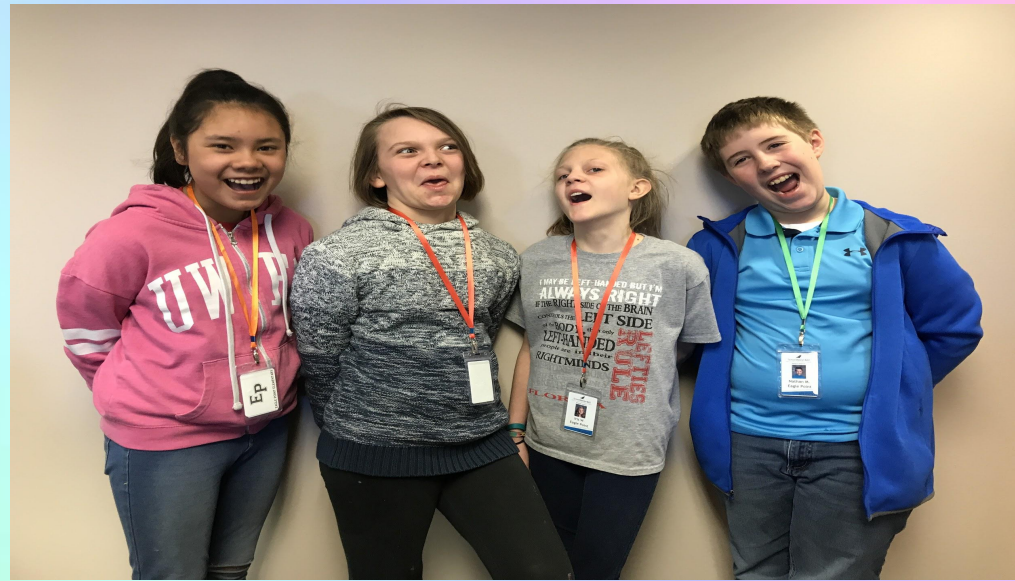
- people have different comfort zones
- people have different opinions
- people can be a leader no matter how old or how small
- you have to always respect people no matter what they look like

What we like about our school

- there are nice teachers
- we get to go on field trips
- we have respectful people
- there is a lot of trust
- everyone respects your feelings
- we have helpful people



Eagle Point Elementary



At EAGLE POINT ELEMENTARY there are buddy benches. There are ZERO voices in the halls, and ZERO tolerance for bullying and very nice people. We learned to be very welcoming to new kids at our school .We also learned how to be a strong leader at our school



Oakdale

What we like about Oakdale Elementary:

- You make friends
- Lots of events
- Different people: Everyone is accepted
- Accepting and KIND staff
- There's always a place where you fit in
- There's usually no bullies
- We have fun but still learning



What We Learned



Jesse
Safiya
Kajshia
Corey

We learned:

- There are different jobs people might have
- How to welcome people to our school
- To be confident in yourself
- That people do things differently and that's okay



Richardson

Penguin pride growing strong!



Richardson is a great place to be we learn a lot and we have fun and we love making friends.

Richardson has fun subjects like gym, math and reading!
And we have secret underground tunnels!

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We also have W.I.N time where we get extra help on subjects on Math and Reading, we also have after school activities like dinner with our families.



WEAVER-ADDIE, HANNAH, LINCOLN, GAOSINGYEE



What we have learned here:

We've learned...

- ~ That welcoming new students is important
- ~ Being a new student is hard
- ~ The importance of being included
- ~ That we should HAVE FUN!



What we love about Weaver:

- ~ The staff
- ~ The special events
- ~ The food
- ~ Good books in the library and in our classrooms
- ~ Specialists





Who are we?

We are Nlaymun, Hope, Dereck and Christopher.

What did you learn by doing this?

We learned to welcome kids to our school and partnership.

What do you love about your school?

Art night, Stem night, Harvest moon dance and All School Morning Meeting (ASMM)



Special Thanks to Our Sponsors

Target

North St Paul Rotary Club

Cummins NPower



North High School STEM Highlights

*American Heart Association's Advancing Sciences Event
Target Field, 2018 & 2019*



In 2018, North High students win 1st place in the STEM competition at the first Advancing Sciences event, winning a \$10,000 grant. A portion of the grant has already been invested in STEM initiatives, including:

- Materials for North students to build four 3D-printers for use our math and science classrooms, enhancing learning and building interdisciplinary connections with tech ed.
- Having a representative from the Bakken Museum put on static electricity demonstrations for our physics classes.
- Transportation for two field trips (May 2018 & Feb 2019) to Medtronic labs. Students from underrepresented groups worked with scientists and engineers dissecting sheep brains, operating electron scanning microscopes, and generating power from lemons.
- Thirty graphing calculators for students to check-out from the media center, increasing student access to essential technology in math and science courses.



Last month North High students returned to the Advancing Sciences event, and won the first place grant *again* - this time for \$5,000. We already have some ideas for how to continue improving students' access and exposure to STEM experiences and technology, both inside and outside the classroom:

- Purchasing more graphing calculators for students to check-out.
- Hosting a STEM day at North at which John Glenn and Maplewood students would present STEM projects that they developed with North students.
- Developing a STEM outreach program where North students travel to 622 elementary schools to demonstrate engaging STEM activities.
- Starting a Drone Club in which students would apply principles from their STEM courses to build and program drones.
- Scholarships to support students in our Robotics and How To Build Almost Anything courses, so that they are able to take home the technology they worked on in class.



THANK YOU VOTERS!!

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Proposed Timeline - Next Steps

| | |
|-------|--|
| 18-19 | <p align="center">Facilities Plan - Stakeholder Input May 14, 2019 Facilities Bond Referendum Passed</p> |
| 19-20 | <p align="center">Architectural Drawings Completed for Middle Schools & Carver by Fall 2019 Construction begins in Spring 2020</p> |
| 20-21 | <p align="center">Construction Continues, New Elementary Schools Designed & Out for Bid Boundary Study Underway Design Work Begins for High School Renovation</p> |
| 21-22 | <p align="center">Construction Continues for Elementary & Middle Sites High School Construction Begins</p> |
| 22-23 | <p align="center">New & Renovated Elementary and Middle Schools Open New Boundaries Take Effect High School Construction Continues</p> |
| 23-24 | <p align="center">High School Construction Final Phase</p> |

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Considerations

Transparency & Communication

Fiscal Responsibility During Construction

Support for Staff who will be Changing Buildings

Support for Families who will be Changing Buildings

Staff & Community Input During Planning

622 History - Legacy

Learn more:

www.isd622.org/bond2019
communications@isd622.org
651.748.7629



VII. A. 1. ACKNOWLEDGEMENT OF CONTRIBUTIONS

Minnesota Statute 123B.02 permits school boards to “...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

| <u>Donor</u> | <u>Item and/or Amount</u> | <u>Purpose</u> |
|--|--|--|
| Michael Testa | \$50.00 | Meals on Wheels |
| Charles Bernardy Bernardy Solutions LLC | Schools supplies for students and staff | Tartan High School |
| Max Joiner | Lenova Ideapad 330 | North High Band Senior |
| Cub Foods - Maplewood | Gift card | Community Education - EXCEL Awards |
| Pizza Ranch | 15 pizzas | Community Education - EXCEL Awards |
| Maplewood Bakery | Donuts and cookies | Weaver - Leader in Me - Leadership Day |
| Papa John's Pizza | Pizza cards | Weaver - Leader in Me - Leadership Day |
| Kwik Trip | Donuts, coffee, water & apples | Weaver - Leader in Me - Leadership Day |
| Perkins Restaurant | Muffins | Harmony - Staff Appreciation Week |
| Burger King | Coupons | Harmony - Staff Appreciation Week |
| Buffalo Wild Wings | Free Wing Party | Harmony - Staff Appreciation Week |
| Cub Foods | Gift card | Harmony - Staff Appreciation Week |
| McDonald's | Sandwiches | Harmony - Staff Appreciation Week |
| Caribou Coffee | Coffee | Harmony - Staff Appreciation Week |
| Target | 5 gift cards | Harmony - Staff Appreciation Week |
| Royal Nutrition | 75 smoothies or tea | Harmony - Staff Appreciation Week |
| HyVee | 4 gift cards | Harmony - Staff Appreciation Week |
| Starbucks | 2 containers of coffee | Harmony - Staff Appreciation Week |
| | | |
| | | |
| | | |
| | | |
| | | |

MOTION:
SECOND:

Total fiscal year 2018-2019 monetary contributions: \$86,787.31

VII. A. FINAL 2018-2019 BUDGET REVISIONS

General Fund Budget 01

We have a few budget updates to reflect in the General Fund Budget to both revenues and expenditures.

Revenues: Positive and negative revenue adjustments are outlined on the attached document and amount to a change to 2018-19 revenue from \$151,508,895 to \$152,429,164, an increase of \$920,269.

Expenditures: Expenditure adjustments are outlined on the attached document and amount to a change in 2018-19 expenditures from \$148,452,668 to \$148,692,699, an increase of \$240,031.

With these revisions, the General Fund will see revenues exceeding expenditures by \$3,786,465.

Budget adjustments to revenues and expenditures include:

- Fiscal Disparities increased by \$1.4 million then budgeted, which reduces the taxes levied on taxpayers by that amount and is adjusted by the increase in Fiscal Disparities - resulting in no loss of revenue.
- Our revenue has been adjusted to reflect our updated enrollment change, which affects state aid. I've also adjusted our federal revenues to align with the amount we will actually draw.
- Reduction in revenue in activity fees due to free and reduced participation.
- An increase in interest revenue due to the rising interest rates.
- An increase in PSEO tuition since we are receiving all of the state aid on these students and paying Century College the tuition. This should result in an increase in overall revenue of about \$45,000.
- An increase in expense for the running of the District's stand-alone election - payable to the counties for running the election.
- An increase in furniture, fixtures & equipment - mockup technology and classroom furniture for Castle and Richardson.

Community Service Budget 04

An increase in revenues and expenses for the federal and state adjustments for Adult Basic Education (ABE). This is something we do annually before the end of the fiscal year.

Construction Fund 06

Adjusting the construction budget, as we are not spending the bonding funds for the Castle and Richardson projects as quickly as was anticipated.

Debt Service 07 & OPEB Debt Service 47

Re-categorize the discount and closing costs for the OPEB refunding bonds from Fund 07 to Fund 47.

Health Self Insured Fund 20

Update the budget for increased claims utilization.

THEREFORE, the Director of Business Services recommends that the following resolution be approved:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2018-19 District Budget be revised as per the attached listing of changes.

| Fund | 2018-2019 May Budget Revisions | Revenue | Expense |
|------------------------------------|--|----------------------|----------------------|
| General Fund 01 | 2018-2019 January Budget Revision | \$151,508,895 | \$148,452,668 |
| 01 R 000 000 000 000 001 | Reduce Levy Amount Due to increase in Fiscal Disparities | (\$1,400,000) | |
| 01 R 000 000 000 000 009 | Increase in Fiscal Disparities | \$1,400,000 | |
| 01 R 005 865 000 000 001 | Moving LTFM Revenue to Fund 06 | | |
| 01 R 005 865 000 000 001 | Decrease in Participation Fees | (\$1,500) | |
| 01 R 057 294 203 000 050 | Decrease in Participation Fees | (\$1,000) | |
| 01 R 057 294 209 000 050 | Decrease in Participation Fees | (\$2,000) | |
| 01 R 058 294 209 000 050 | Decrease in Participation Fees | (\$3,500) | |
| 01 R 058 294 211 000 050 | Decrease in Participation Fees | (\$1,000) | |
| 01 R 057 294 212 000 050 | Decrease in Participation Fees | (\$4,000) | |
| 01 R 057 294 231 000 050 | Decrease in Participation Fees | (\$1,000) | |
| 01 R 058 294 237 000 050 | Decrease in Participation Fees | (\$1,000) | |
| 01 R 057 296 203 000 050 | Decrease in Participation Fees | (\$2,500) | |
| 01 R 058 296 204 000 050 | Decrease in Participation Fees | (\$2,000) | |
| 01 R 057 296 205 000 050 | Decrease in Participation Fees | (\$1,500) | |
| 01 R 058 296 205 000 050 | Decrease in Participation Fees | (\$750) | |
| 01 R 057 296 221 000 050 | Decrease in Participation Fees | (\$2,500) | |
| 01 R 057 296 233 000 050 | Decrease in Participation Fees | (\$1,000) | |
| 01 R 090 000 309 000 060 | Decrease in Admission | (\$7,000) | |
| 01 R 057 294 209 000 060 | Decrease in Admission | (\$1,000) | |
| 01 R 000 000 000 000 092 | Increase in Interest | \$40,000 | |
| 01 R 000 000 000 000 094 | Decrease in Other Rent | (\$10,000) | |
| 01 R 000 000 000 000 099 | Decrease in Misc. Revenue | (\$30,000) | |
| 01 R 000 000 000 000 211 | Decrease in Basic Revenue | (\$47,481) | |
| 01 R 000 000 000 316 211 | Increase in Staff Development | \$2,466 | |
| 01 R 000 000 000 330 211 | Decrease in L & D | (\$671) | |
| 01 R 000 000 000 388 211 | Increase in Gifted & Talented | \$254 | |
| 01 R 000 219 000 317 211 | Increase in EL | \$13,328 | |
| 01 R 005 850 000 302 211 | Increase in Capital Aid | \$158,564 | |
| 01 R 005 000 000 000 212 | Decrease in Literacy Aid | (\$24,880) | |
| 01 R 000 000 000 313 300 | Increase in Integration Aid | \$56,939 | |
| 01 R 000 000 000 335 300 | Decrease in Q-Comp Aid | (\$25,000) | |
| 01 R 005 204 011 414 400 | Increase in Title II Carry Over | \$152,000 | |
| 01 R 005 205 000 417 400 | Increase in Title III | \$45,000 | |
| 01 R 005 216 000 401 400 | Increase in Title I | \$350,000 | |
| 01 R 005 216 011 401 400 | Increase in Title I Carry Over | \$122,000 | |
| 01 R 005 411 000 422 400 | Increase in Fed 422 | \$11,000 | |
| 01 R 005 420 000 419 400 | Increase in Fed 419 SPED | \$140,000 | |
| 01 E 005 108 000 302 555 | Technology Backup Storage | | (10,000) |
| 01 E 005 205 000 417 XXX | Reallocation of Title III Funds | | (59,964) |
| 01 E 005 205 011 417 XXX | Reallocation of Title III Carryover Funds | | 19,995 |
| 01 E 005 211 612 000 394 | PSEO Tuition - Century College | | 200,000 |
| 01 E 005 105 199 000 319 | Election Fees - County | | 40,000 |
| 01 E 005 810 016 302 530 | Increase in Furniture, Fixtures & Equipment | | 50,000 |
| 01 E 005 865 xxx xxx xxx | Moving LTFM Expenses to Fund 06 | | |
| | 2018-2019 May Revised Budget | \$152,429,164 | \$148,692,699 |
| Community Service Fund 04 | 2018-2019 January Budget Revision | \$9,651,365 | \$10,039,165 |
| 04 R 005 520 000 322 300 | ABE State Funds Adjustment | 153,300 | |
| 04 E 005 520 000 322 XXX | ABE State Funds Adjustment | | 153,300 |
| 04 R 005 520 000 438 400 | ABE Federal Funds Adjustment | 33,333 | |
| 04 E 005 520 000 438 XXX | ABE Federal Funds Adjustment | | 33,333 |
| | 2018-2019 May Revised Budget | \$9,837,998 | \$10,225,798 |
| Construction Fund 06 | 2018-2019 January Budget Revision | \$61,113,217 | \$23,765,336 |
| 06 E 000 000 000 791 790 | Debt Service Other | | \$15,800 |
| 06 E XXX XXX XXX XXX XXX | Construction | | (\$4,400,000) |
| | 2018-2019 May Revised Budget | \$61,113,217 | \$19,381,136 |
| Debt Service Fund 07 | 2018-2019 January Budget Revision | \$15,427,012 | \$15,070,566 |
| 07 R 000 000 000 000 631 | Sale of Bonds GO Refunding Bond 2018E | | |
| 07 E 005 910 000 000 790 | 2018D & E Discounts and closing costs | | (44,948) |
| 07 E 005 910 000 000 920 | Bond Refunding Payments | | |
| | 2018-2019 May Revised Budget | \$15,427,012 | \$15,025,618 |
| Health Self Insured Fund 20 | 2018-2019 January Budget Revision | \$17,111,000 | \$17,111,000 |
| 20 R 000 000 000 000 099 | Payroll EE and ER | | |
| 20 E 005 940 220 000 220 | Claims | | 1,000,000 |
| | 2018-2019 May Revised Budget | \$17,111,000 | \$18,111,000 |
| OPEB Debt Service Fund 47 | 2018-2019 January Budget Revision | \$16,682,728 | \$16,676,386 |
| 47 E 005 910 000 000 790 | 2018D & E Discounts and closing costs | | 44,948 |
| | 2018-2019 May Revised Budget | \$16,682,728 | \$16,721,334 |

VII. A. 3. RESOLUTION CANVASSING RETURNS OF VOTES OF SCHOOL DISTRICT SPECIAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 622, State of Minnesota, as follows:

1. It is hereby found, determined and declared that the special election of the voters of this school district held on May 14, 2019, was in all respects duly and legally called and held.

2. As specified in the attached Abstract and Return of Votes Cast, at said election a total of 5,711 voters of the school district voted on the question of authorizing the issuance of school building bonds for a school acquisition and betterment program (SCHOOL DISTRICT QUESTION 1), of which 3,491 voted in favor, 2,220 voted against the same, and there were 0 completely blank or defective ballots related to this question. Said proposition, having received the approval of at least a majority of such votes, is hereby declared to have carried.

3. The clerk is hereby directed to certify the results of the election to the county auditors of each county in which the school district is located in whole or in part and to the Commissioner of Education.

MOTION:

SECOND:

**INDEPENDENT SCHOOL DISTRICT NO. 622
(NORTH ST. PAUL-MAPLEWOOD-OAKDALE)
STATE OF MINNESOTA**

**ABSTRACT AND RETURN OF VOTES CAST
SPECIAL ELECTION**

MAY 14, 2019

Registration Statistics

| | |
|--|------------|
| Number of persons registered at opening of polls | *1. 48,784 |
| Number of new registrants on election day | *2. 125 |

Ballots delivered to the precinct

| | |
|--|-----------|
| Ballots delivered as certified by the clerk | 3. 22,550 |
| Ballot count adjustments from incident log (+/-) | 4. 0 |
| Number of unofficial ballots made | 5. 0 |
| Number of absentee ballots delivered | 6. 371 |

Total number of ballots delivered to precinct (3+4+5+6=A)

A 22,921

Ballots not in the ballot box

| | |
|---|------------|
| Number of spoiled ballots | *7 20 |
| Number of originals for which duplicates made | *8. 0 |
| Number of rejected absentees | *9. 4 |
| Number of unused ballots | 10. 17,047 |

Total number of ballots not in the ballot box (7+8+9+10=B)

B 17,071

Ballots cast in the ballot box

| | |
|--|------------|
| Number of signatures on roster (preregistered + EDR) | *11. 5,479 |
| Number of accepted regular, military and overseas absentee ballots | *12. 232 |
| Number of accepted federal only absentee ballots | *13. 0 |
| Number of accepted presidential only absentee ballots | *14. 0 |

Total number of ballots in the ballot box (=persons voting) (11+12+13+14=C)

C 5,711

Ballots returned to Auditor/Clerk

Ballots returned from the precinct (B + C = D)

D 22,782

Difference for auditor/clerk notation on delivery record (A - D = E)

E 139

*are entered into ERS stats

SUMMARY OF ELECTION TOTALS

**SCHOOL DISTRICT QUESTION 1
PROPOSITION ON ISSUANCE OF SCHOOL BUILDING BONDS**

| | |
|--|--------------|
| Yes | 3,491 |
| No | 2,220 |
| Completely Blank Ballots | 0 |
| Completely Defective Ballots | 0 |
| <hr/> | |
| TOTAL BALLOTS COUNTED FOR THIS QUESTION | 5,711 |

VII. B. 1. DENTAL INSURANCE RENEWAL

The District's dental policy with Delta Dental renews on July 1, 2019. There are no changes to the district's retention contract with Delta and no changes to the composite rate of \$99.25 per month.

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the District approve the renewal of the dental insurance policy with Delta Dental at a rate of \$99.25 per month effective for the period July 1, 2019 through June 30, 2020.

MOTION:

SECOND:

VII. C. 1. HIGH SCHOOL COURSE PROPOSAL CHANGES BEGINNING FALL 2019

District 622 Department of Teaching and Learning and the 622 Advisory Committee recommend the addition of a new course for Fall 2019.

Therefore, the Assistant Superintendent for Secondary Schools and Secondary Teaching and Learning recommends the following resolution:

BE IT RESOLVED, that the School Board of ISD 622 adopt the course curricula for Ethnic Studies, beginning in Fall 2019.

MOTION:

SECOND:

VII. D. 1. REVISION OF THE 2019-2020 SCHOOL CALENDAR: MARCH 3 PRESIDENTIAL
PRIMARY

After approval of the 2019-2020 school calendar, the topic of school buildings as polling locations was discussed.

Several District 622 school buildings are used as polling locations. Minnesota's Primary Elections will be held on March 3, 2020. For safety & security reasons, we are proposing to adjust the school calendar so March 3, 2020, is a non-school day for students, with staff development for teachers. The current scheduled staff development day on February 28, 2020, would become a school day.

Therefore, the Director of Communications & Technology Innovation recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2019-2020 School Calendar be revised to reflect February 28, 2020, as a school day and March 3, 2020, as a non-school day/staff development.

MOTION:

SECOND:

POLICY REVISIONS - RENUMBERING OF POLICIES

In order to provide uniformity among school districts and MSBA, and to make policy search easier for our parents and community members, it is proposed that our current policy numbering system be revised and each policy assigned a new number. All policies have been reviewed and compared to the MSBA master policy list, which sorts policies by content and series.

- 100 Series: School District
- 200 Series: School Board
- 300 Series: Administration
- 400 Series: Personnel
- 500 Series: Students
- 600 Series: Education Programs
- 700 Series: Non-Instructional Operations
- 800 Series: Buildings and Sites
- 900 Series: School/Community Relations

Current policies have been matched to the MSBA comparable document, or in circumstances where no MSBA comparable policy exists, a policy number has been assigned according to the appropriate series.

Therefore, the Superintendent of Schools recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District. No. 622 that the following policies be revised and assigned a new policy number as presented below:

| Policy Name | Current District 622 Policy Number | Proposed Policy Number |
|---|------------------------------------|------------------------|
| Board Governance | G-010 | 215 |
| Legal Status of the School Board | G-012 | 201 |
| School Board Member Development | G-013 | 212 |
| Board Member Qualifications, Terms of Office | G-020 | 216 |
| Board Officers, Committees & Liaisons | G-021 | 202 |
| Board Code of Conduct & Service | G-022 | 209 |
| Conflict of Interest – School Board Members | G-023 | 210 |
| Out of State Travel by School Board Members | GM-023 | 214 |
| Board Meeting Rules of Order, Schedule, Agendas & Minutes | G-031 | 203 |
| School Board Meeting Minutes | G-032 | 204 |
| Open Meetings & Closed Meetings | G-033 | 205 |

| | | |
|--|---------|-------|
| Public Meetings | G-034 | 207 |
| Public Participation in School Board Meetings/Complaints/Data Privacy Considerations | G-035 | 206 |
| Policy Stewardship | G-050 | 208 |
| Superintendent-Board Relationship | SBR-000 | 301 |
| Roles of Board & Superintendent | SBR-010 | 304 |
| Administrative Rule, Regulation & Procedure | SBR-011 | 305 |
| Superintendent | SBR-012 | 302 |
| Evaluation of the Superintendent | SBR-021 | 307 |
| Mission, Values & Beliefs | E-000 | 104 |
| Advertising | E-007 | 905 |
| Gifts to and Solicitation by Employees & School Board Members | E-008 | 421 |
| Early Entrance to Kindergarten | E-009 | 625 |
| Student Surveys | E-011 | 520 |
| Student Promotion, Retention, and Program Design | E-012 | 513 |
| Graduation Requirements | E-014 | 613 |
| Student Attendance | E-015 | 503 |
| Student Dress & Appearance | E-016 | 504 |
| Do Not Resuscitate/Do Not Intubate | E-017 | 518 |
| Immunization Requirements | E-018 | 530 |
| Organization of School Calendar & School Day | E-019 | 602 |
| Instructional Services – Special Education | E-020 | 608 |
| Mandated Reporting of Child Neglect or Physical or Sexual Abuse | E-021 | 414 |
| Mandated Reporting of Maltreatment of Vulnerable Adults | E-022 | 415 |
| Video & Electronic Surveillance Other Than on School Transportation Vehicles | E-025 | 712 |
| Transportation of Public School Students | E-026 | 707 |
| Transportation of Non-Public School Students | E-027 | 708 |
| Field Trips | E-028 | 610 |
| Video Recording on School Buses | E-029 | 711 |
| Fund Balance | E-031 | 714 |
| Establishment & Adoption of School District Budget | E-032 | 701 |
| Modification of School District Budget | E-033 | 701.1 |
| Annual Audit | E-034 | 703 |
| Accounting | E-035 | 702 |
| Investments | E-036 | 705 |
| Vending Machines | E-038 | 720 |
| Discipline, Suspension, and Dismissal of School District Employees | E-040 | 403 |
| Employment Background Checks | E-041 | 404 |
| Acceptable Use of Wireless Devices for Employees | E-042 | 428 |
| Veteran's Preference | E-043 | 405 |
| Respect in the Workplace | E-044 | 429 |

| | | |
|---|----------|-----|
| Religion | E-045 | 609 |
| Criminal or Civil Action Against School District, School Board Member, Employee or Student | E-046 | 211 |
| Drug & Alcohol Testing | E-047 | 416 |
| Subpoena of a School District Employee | E-048 | 408 |
| Responsible Trustee of Assets and Facility Standards | E-055 | 808 |
| Use of Facilities & Equipment | E-056 | 902 |
| Disposition of Obsolete Equipment & Materials | E-057 | 802 |
| Waste Reduction & Recycling | E-058 | 805 |
| Equal Access to School Facilities | E-059 | 801 |
| Code of Ethics & Behaviors | E-060 | 306 |
| Intellectual Property Rights | E-060.1 | 409 |
| Public Data Request | E-062 | 722 |
| Alternative Programs | E-071 | 605 |
| Enrollment of Nonresident Students | E-072 | 509 |
| Complaints – Students, Employees, Parents, Other Persons | E-073 | 103 |
| Extended School Year for Certain Students with Individualized Education Programs | E-074 | 508 |
| Interviews of Students by Outside Agencies | E-075 | 519 |
| Community Education | E-076 | 901 |
| Visitors to School District Buildings & Sites | E-077 | 903 |
| Distribution of Materials on School District by Non-School Persons | E-082 | 904 |
| Distribution of Non-School Sponsored Materials | E-083 | 505 |
| School Sponsored Student Publications & Activities | E-084 | 512 |
| Employee-Student Relationships | E-085 | 423 |
| Textbooks & Instructional Materials | E-087 | 606 |
| Staff Development | E-088 | 425 |
| Assessment of Student Achievement | E-089 | 618 |
| Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 plans, and LEP Students | E-090 | 615 |
| Credit for Learning | E-091 | 620 |
| Online Learning Options | E-092 | 624 |
| School District Testing Plan & Procedure | E-093 | 614 |
| Staff Notification of Violent Behavior by Students | E-094 | 529 |
| Post-Issuance Debt Compliance | E-095 | 723 |
| Procuring Materials & Services | E-096 | 724 |
| Uniform Grant Guidance Policy Regarding Federal Revenue Sources | E-097 | 721 |
| Unpaid Meal Charges | E-098 | 534 |
| Equal Educational Opportunity | EM-020.1 | 102 |
| Equal Employment Opportunity | EM-020.2 | 401 |
| Disability Nondiscrimination Policy | EM-020.3 | 402 |

| | | |
|---|-----------|-------|
| Public & Private Personnel Data & Form: Employee Authorization for Release of Information | EM-020.4 | 406 |
| Employee Right to Know – Exposure to Hazardous Substances | EM-020.5 | 407 |
| Family & Medical Leave | EM-020.6 | 410 |
| Harassment & Violence | EM-020.7 | 413 |
| Chemical Use & Abuse | EM-020.8 | 417 |
| Drug Free Workplace/Drug Free School | EM-020.9 | 418 |
| Tobacco Free Environment | EM-020.10 | 419 |
| Pledge of Allegiance | EM-020.11 | 531 |
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