



**School District 622**  
NORTH ST. PAUL | MAPLEWOOD | OAKDALE

*Ready for tomorrow*

# SCHOOL BOARD MEETING

## Regular Meeting

**April 23, 2019  
6:00 PM**

**Board Members:**

Caleb Anderson, Treasurer  
Theresa Augé, Clerk  
Steve Hunt, Director  
Benjamin Jarman, Director  
Nancy Livingston, Vice Chair  
Becky Neve, Director  
Michelle Yener, Chair

**Superintendent:**

Christine Osorio

622 Education Center  
2520 East 12<sup>th</sup> Avenue  
North St. Paul, Minnesota 55109

*District Mission Statement:*

*We commit each day to develop and empower lifelong learners who thrive in diverse communities.*

**SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT 622  
North St. Paul-Maplewood-Oakdale**

**Regular Meeting  
April 23, 2019  
6:00 PM**

**District Education Center, 2520 East 12th Avenue, North St. Paul**

**A G E N D A**

- I. Call to Order and Pledge of Allegiance**
- II. Approval of the Agenda**
- III. Public Comment**  
*An opportunity for public to comment on items. Speakers shall complete a registration card, state their name and address, and will have between two and four minutes, depending on the number of speakers, to speak on a topic. The Public Comment section of the meeting shall last no longer than thirty minutes.*
- IV. Achievement Awards - Anderson** 7
  - A. Cowern Staff Members
  - B. EXCEL Award Winners
- V. Consent Agenda** 9  
*The Consent Agenda consists of routine items that are acted on in a single, consolidated motion without Board discussion. Board members have the option of pulling items off the Consent Agenda if they wish to discuss them or consider them individually.*  
***\*I recommend that the consent agenda items, listed below, be approved as presented.***
  - A. Minutes of March 26, 2019 Work Study Session 10
  - B. Minutes of March 26, 2019 Reflection Session 11
  - C. Minutes of March 26, 2019 Business Meeting 12

D. Minutes of April 9, 2019 Special Meeting	21
E. Minutes of April 9, 2019 Work Study Session	23
F. Routine Personnel	24
G. Bid Award	26
H. Disbursements	29
<b>VI. Reports</b>	
A. Student School Board Representatives - <i>Krummel/Pedersen</i>	
B. Assistant Superintendent - <i>Miller</i>	
<i>Principal Lynn Pham will be highlighting some of the great work happening at Skyview Middle School. The work they are doing is directly aligned to the Strategic Plan and they are excited about their progress. Lynn will also be sharing with some of the progress they are making on their SIP goals.</i>	
1. Skyview Middle School	33
C. Community Education	
1. Out of School Time - Adventure Connection - <i>Johnson/Hagen</i>	40
<i>Out of School Time Supervisor, Tad Hagen, will provide a brief overview of District 622's Community Education OST programs. Tad will share some nuts and bolts about Adventure Connection, as well as enrollment numbers. He will also share some examples of new program areas within the broader Out of School Time umbrella.</i>	
D. Business Office	
1. Discussion on Commissioner's Review & Comment for Proposed Building Bonds & Opportunity for Public to Speak - <i>R. Anderson</i>	52
<i>According to the Minnesota Department of Education (MDE) and Minnesota Statutes, a review and comment statement on the educational and economic advisability of our proposed school construction projects must be submitted for approval. Information provided by our school district and from MDE is the basis of this review and comment.</i>	

*Our review and comment for Phase 2 & 3 of our Facilities Plan was submitted to MDE and the Commissioner of Education returned a positive response. With this positive review and comment, voter approval is required in order for our District to proceed with the proposed projects.*

*Minnesota Statute requires our school board hold a public meeting to discuss the review and comment prior to the date of the bond referendum. That public meeting will be held in conjunction with our April 23, Board Business Meeting which will begin at 6:00 p.m.*

E. Superintendent - Osorio

- 1. Facilities 55  
*I will provide an update on referendum communications outreach.*

VII. Action Items

A. Business Office

- 1. Acknowledgment of Contributions - Jarman 89  
*\*I recommend that the contributions, with a total of \$86,737.31 for the 2018-2019 fiscal year, be approved.*

B. Human Resources - Coffey

- 1. Termination of Probationary Teachers 91  
*Assessment of need and right sizing create a reduction in the number of staff required. All of the individuals named in the resolution have probationary status with the district.*

*\*I recommend that the teaching contracts of the probationary teachers as outlined in the proposed resolution be terminated at the close of the 2018-2019 school year and non-renewed for the 2019-2020 school year.*

- 2. Life Insurance Renewal 93  
*The proposed renewal provided by National Insurance Services, underwritten by Madison National Life Company, guarantees the*

*renewal rate of \$0.165 effective for the period July 1, 2019 through June 30, 2021. This new rate is comprised of \$0.145 life insurance and \$0.020 accidental death and dismemberment.*

*\*I recommend that the Board approve the renewal of the life insurance policy with Madison National Life as presented.*

3. New Vendor - Employee Assistance Program 94

*The District requested proposals for a new vendor for the Employee Assistance Program. The District's Insurance Committee has reviewed the proposal and is recommending acceptance of the Vital WorkLife contract effective July 1, 2019 through June 30, 2021.*

*\*I recommend that the Board approve the contract with Vital WorkLife as the Employee Assistance Program vendor effective July 1, 2019 through June 30, 2021.*

4. Termination of Added Teacher Assignments 95

*Each year we sever extracurricular and added work assignments from the teacher contract effective at the end of the school year so we are protected from adverse costs if funding is reduced the next year.*

*\*I recommend that the resolution to terminate added teacher assignments be approved.*

C. School Board

1. Advisory Committee Board Liaison Appointment 96

*At the April 9 work session, you discussed who would fill Theresa's position as the next Advisory Committee member. This term is for one year and would be from August 2019 - July 2020. After polling the Board, Theresa expressed interest in remaining on the committee.*

*\*I recommend that Theresa Auge' be appointed to Advisory as the School Board Liaison Member for a one year term beginning August*

2019 and ending July 2020.

2. Resolution for School Calendar Adjustment for the 2018-2019 School Year 97

*With the recent passage of Chapter 5 --S.F. No. 1743, school districts may modify the calculation of days and hours of instruction and compensation for school days canceled during the 2018-2019 school year due to health and safety concerns. Our District wishes to utilize this and count 4 of our 6 canceled days as instructional days (one day was already made up on March 1). Districts that choose to count days missed because of weather must pass a resolution. In addition, we wish to state that we will be adopting an e-learning plan beginning next year school.*

*\*I recommend that the resolution to count 4 weather-related canceled instruction days from the 2018-2019 to be counted in the calculation of the number of hours and days in the school year and the calculation of the average daily membership for the 2018-2019 school year; and that District 622 will adopt an e-learning plan beginning the 2019-2020 school year.*

**VIII. Board Communications**

**IX. Future Board Meeting Dates**

- A. May 21, 2019 Business Meeting 6:00 p.m. (Board Room)
- B. June 11, 2019 Work Study Session 4:30 p.m. (Room 202)

III. A. ACHIEVEMENT AWARDS, *presented by: Anderson*

The School Board of the North St. Paul-Maplewood-Oakdale School District is proud of its students, citizens, and staff who demonstrate service “above and beyond” the call of duty. We are proud to recognize the following individual(s):

1. Cowern staff members **Deb Biddick, Kate Brazil, and Matthew Sheeley** are being recognized for their quick action in helping an injured child. Before a recent Ashland theatrical performance, this trio of Cowern staff members really helped out the entire family. Nurse Brazil showed up just in the nick of time to run through her list of concussion checks. Teacher Deb Biddick helped with the cleanup and consoling, and Teacher Matthew Sheeley was on the phone with 911. The family was a little panicky, but they were able to overcome the occurrence with the focus of these three individuals. They were calm, professional, and treated the child (who just happens to be Ben Jarman’s niece and does not attend Cowern Elementary) like their own child. Everything ended well and after the incident and inspection by a doctor, Ben’s niece was able to go home without a single stitch.

Deb, Kate and Matthew are nominated by Ben Jarman.

2. **EXCEL Award Winners:** Excellence in Community Education Leadership (EXCEL) Awards are presented to individuals and groups for their outstanding contributions to the continuum of Lifelong Learning in District 622.

**Receiving the Community Contribution Award:**

**3M**, nominated by Cheryl Gysbers. For more than 20 years, 3M has provided teams of volunteer drivers for Gladstone Meals on Wheels. Currently 3M provides 13 teams/week, which over a year’s time adds up to almost 700 volunteer hours and 500 meals delivered! 3M also provides an average of \$12,000 per year in financial support to Gladstone Meals on Wheels through the 3M Gives and volunteer match program. Thank you 3M for your community-mindedness, we so appreciate it!

**Receiving the Community Educator Award:**

**Gil Surine & Delen Hanson**, nominated by Laura Greenlee-Karp. Gil and Delen go above and beyond their roles as part-time Bicultural Liaisons to partner with Community Education. They have helped families understand and register for Community Education programming, volunteered their time to create afterschool programming for Latino students, collaborated on family events such as "Dia de los Muertos," brought the LaFeE dance troupe to perform at a special event for seniors, and provided cultural training for Community Education staff. Thank you both for partnering to educate the community!

**Receiving the Lifelong Learner Award:**

**Jailin Pineda-Ruiz**, nominated by Scott Helland and Rita Bulger. Jailin attends Harmony Adult Education classes in rain, snow, or shine every day. She has attended 400 hours of class in the last 8 months, achieving much in a short time. Jailin started with Harmony Adult Education last July and improved her reading scores 3 grade levels in 6 months, which typically takes 3 years. She then took her next step and earned her GED. In addition, Jailin recently passed her Parapro assessment, which is one of the career pathways available at Harmony. She is truly committed to lifelong learning!

**Receiving the Community Education Senior Friend Award:**

**Deb Thompson**, nominated by Cheryl Gysbers. Deb has a sincere commitment to improve mobility in older adults and decrease their risk of falling. Deb was originally a student in a Tai Chi class and experienced the benefits of regular practice. Since January, 2016, Deb has donated her time to teach a class called Tai Chi/Qigong Moves for Seniors. This class runs year round and meets twice a week, which means Deb has volunteered approximately 1,000 hours since 2016. Thanks for being a friend to seniors, Deb!

V. CONSENT AGENDA

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Therefore, the following resolution is recommended:

BE IT RESOLVED by the School Board of Independent School District No. 622 that Consent Agenda Items, V.A. through V.H., be approved as written, and a copy of the agenda items is attached to the minutes.

MOTION:

SECOND:

**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**WORK STUDY SESSION  
SCHOOL BOARD  
March 26, 2019**

Chair Yener called the meeting to order at 4:32 p.m. with the following present: Chair Yener, Vice Chair Livingston, Clerk Augé, Directors Hunt, Jarman, Neve, and Superintendent Osorio. Arriving at 4:36 PM: Treasurer Anderson.

Others present were: Janet Doman, Josh Anderson, and Kim Cavallaro.

In the audience: Kevin Berglund, Rory Sanders, and Cindy Swaim.

Accounting Supervisor Janet Doman answered questions related to the capital budget plan overview, 2019-20 LTFM projects, and 2019-20 budget planning.

Osorio reviewed the referendum communications calendar which detailed past presentations and future scheduled sessions. Conversation was held regarding presentation feedback and safety upgrades to buildings.

The meeting adjourned at 5:04 p.m.

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Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, [www.isd622.org](http://www.isd622.org).

**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**REFLECTION STUDY SESSION  
SCHOOL BOARD  
March 26, 2019**

Chair Yener called the meeting to order at 5:05 p.m. with the following present: Chair Yener, Vice Chair Livingston, Clerk Augé, Treasurer Anderson, Directors Hunt, Jarman, Neve, and Superintendent Osorio.

Others present were: Josh Anderson, and Kim Cavallaro.

In the audience: Kevin Berglund, Rory Sanders, and Cindy Swaim.

Board members shared reports regarding committee news, site visits and general information. Conversation was held on various District topics such as snow days' relief, special education cross subsidy, facilities, and online learning; which resulted from the shared news.

The meeting adjourned at 5:44 p.m.

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Clerk

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**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**REGULAR MEETING  
SCHOOL BOARD  
March 26, 2019**

Chair Yener called the meeting to order at 6:00 p.m. with the following present: Chair Yener, Vice Chair Livingston, Clerk Augé, Treasurer Anderson, Directors Hunt, Jarman, Neve, Superintendent Osorio, and Student Board Representatives Krummel and Pedersen.

Others present were: Julie Coffey, Director of Human Resources; Josh Anderson, Director of Communications & Technology Innovation; Troy Miller, Assistant Superintendent; and Kim Cavallaro, Administrative Assistant.

The meeting opened with the Pledge of Allegiance.

Livingston moved and Neve seconded the following motion, which carried on a 7 - 0 vote:

THAT the agenda be approved as presented.

During the Public Comment portion of the meeting, Kevin Berglund and Bob Zick addressed the board with comments regarding the referendum; Rory Sanders addressed the board with comments about school district news.

Augé moved and Anderson seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following Consent Agenda Items, IV.A. through IV.F., be approved as written, and a copy of the agenda items is attached to the minutes.

North High Student Representative Pedersen reported on the following items: This past month we have seen individuals from North's basketball team have great success, and two 2018 North graduates participated in this year's NCAA March Madness tournament. Swim and Dive completed their season and did very well at the state meet. A college fair was held last week and over 100 schools including 2 year, 4 year and military programs were represented. Students were able to interact with admissions counselors, learn about scholarships, and ask questions. DECA State was held earlier in March and North students had great accomplishments with 12 students placing at the event. North's Robotic team is in the midst of their season, and at their most recent competition in Duluth, they ranked 23<sup>rd</sup> out of 60 teams. Eight North artists were selected to participate in the Best 100 Show, with students submitting various forms of artwork.

Tartan High Student Representative Krummel reported on the following items: Tartan BPA and DECA had extreme success and are moving forward to nationals. The DECA international conference is in April and 12 students will be attending. The BPA national conference is in Anaheim, California in May and there are 8 students attending from Tartan BPA. Relay is on track to hit \$2M this year, and several fundraisers, including a spaghetti dinner, are planned to help raise the money. Incoming freshmen open house and spring conferences will take place on April 18 and provides a great opportunity for incoming freshmen to see the school. The Academic Awards ceremony hosted by NHS is on April 24. Juniors will be taking the ACT on April 2, and sophomores will be taking MCAs as well. Spring sports are starting with tryouts and we can't wait see what the season holds.

Miller introduced Richardson Elementary Principal Jenna Peters who shared highlights featuring the great work happening at Richardson.

Osorio shared an updated on referendum communication and played a referendum video. She reviewed her vision for 622 schools which includes safe and secure schools, up-to-date innovative learning environments, and healthy environments. She directed the audience to the District website which shows fact sheets, levy information, frequently asked questions, videos, and many other sources of information.

(Livingston left the room for a brief moment and was not present for the Acknowledgment of Contributions vote)

Anderson moved and Augé seconded the following resolution, which carried on a 6 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
Target - North St. Paul	\$200.00 Gift card	Elementary Leadership Council
North St. Paul Rotary	\$500.00	Elementary Leadership Council
Target - North St. Paul	95 ginger bread houses	Richardson and Oakdale Elementary
HealthStar Home Health	\$227.64	Cowern negative balance meal accounts
3M Abrasives Systems Division	\$350.00	Carver negative balance meal accounts
Ann Flor/North Polar Club	\$7,502.36	North Girls Athletics
Theresa & Thierry Augé	\$100.00	Meals on Wheels
Knights of Columbus	\$300.00	Meals on Wheels
Dan Tatro	\$213.46	Meals on Wheels
Lisa Kemp	\$97.02	Meals on Wheels

Roni Dornfeld	\$77.62	Meals on Wheels
Wade Kretmen	\$727.72	Meals on Wheels
Somwattie Singh	\$25.00	Gladstone Senior Center
All Seasons Rental	Cooler	Harmony ice fishing event
Jill Standish	Winter hats	Richardson students
Rotary Club	Dictionaries	All 622 Elementary Schools
Charlie Christopherson	\$150.00	John Glenn Holiday gifts

(Anderson left the room for a brief moment and was not present for the Capital Expenditure Budget vote)

Hunt moved and Neve seconded the following resolution, which carried on a 6 - 0 vote:

BE IT RESOLVED that the School Board of Independent School District No. 622 approve and adopt the 2019-2020 Capital Expenditure Budget as per the Capital Budget Plan.

Neve moved and Livingston seconded the following resolution, which carried on a roll call vote with the following members voting AYE: Jarman, Neve, Hunt, Livingston, Anderson, Augé, Yener; and the following members voting NAY: none.

BE IT RESOLVED by the School Board of Independent School District No. 622, State of Minnesota, as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's special election on May 14, 2019 to act as such at the polling places and combined polling places listed on said exhibit.

2. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

3. The school district clerk is hereby authorized to appoint additional election judges, as needed, to fill vacancies that may occur on or before election day.

**EXHIBIT A**

POLLING PLACES AND  
COMBINED POLLING PLACES

ELECTION JUDGES

River of God Church

Head Election Judge Kimberlee Redington

North Presbyterian Church	Head Election Judge	Ronald Furchtenicht
Cowern Elementary School	Head Election Judge	Harry Helms
Gladstone Fire Station	Head Election Judge	Vincent Rodriguez
Wakefield Park Community Building	Head Election Judge	William Lynch
Maplewood Community Center/YMCA	Head Election Judge	Jennifer Nguyen-Moore
Redeeming Love Church	Head Election Judge	Eric Isakson
First Evangelical Free Church	Head Election Judge	Ahsan Ansari
Ramsey County Library	Head Election Judge	Melissa Wenzel
Maplewood Middle School	Head Election Judge	Jamie Gudknecht
East Metro Regional Public Safety	Head Election Judge	David Bedor
Beaver Lake Education Center	Head Election Judge	Vaughn Bodelson
Carver Elementary School	Head Election Judge	Lyle Puppe
Lutheran Church of Peace	Head Election Judge	Tim Stafki

All other Ramsey County Election Judges to be assigned to a polling location:

Ice Demmings	Thomas Koller	Christine Kansier
Cindy Sweeney	Verretta Strickland	Debra Morrison
Christine Tosarello	Romayne Houle	Jerry Supinski
Robert Rozmarynowski	Ruby Park	Daniel Huneke
Jean Beckman	Karen Fry	Donita Bolden
Mary Harder	Stephanie William	Julius Loipersbeck
Gloria Dunshee	Ifedayo Kila	Harry Helms
Tim Stafki	James Sandberg	Mark Gilstad
Pearl Schuft	Ugbad Abdilahi	Richard Brovitch
Gayle Wasmundt	Charles Lehnen	Stephanie Lange
Metric Giles	Eric Isakson	Angela Jaeger
Terrence Garvey	Mohamed Mohamud	Kevin Rogers
Eric Anderson	Joseph O'Connell	Mary Furchtenicht
Vicki Anderson	Theresa Faast	Hellen Calderon
Patricia Kivela	Brenda Hurley	America Villegas-Montes

Allison Jiminez  
Lychia Lee  
Paul Roberts  
Destiny Moua  
Javier Garcia

Chyanne Ly  
Kao Lee Thao  
E Chai Khang  
Andrew Becker  
Maryam Salem

Fatuma Jama  
Chadsy Xiong  
Emmanuella Anigbogu

Lake Elmo City Hall

Head Election Judge

Jim Allen

Apostolic Bible Institute and Church

Head Election Judge

Paul Eggert

Transfiguration Church

Head Election Judge

Cheryl Gruhke

Redeemer Baptist Church

Head Election Judge

Charles Knandel

House of Prayer Church

Head Election Judge

Julie Mougín

Silver Lake Methodist Church

Head Election Judge

John Blair

Oakdale Discovery Center

Head Election Judge

William Baumeister

Hope Evangelical Free Church

Head Election Judge

Michael Johnson

Guardian Angels Church

Head Election Judge

Celeste Klein

King of Kings Lutheran Church

Head Election Judge

Michael Flint

All other Washington County Election Judges to be assigned to a polling location:

Harold Braaten  
Thomas Burns  
Geoffrey Fournier  
James Jacobs  
Louise Jacobs  
Lori Koeritzer  
Richard Osborn  
Jean Ahles  
Jane Aufmuth  
Virgil Beckmann  
Robert Berry  
Karen Boget-Abrahamson  
Johnie Butcher Jr  
Charles Clausen  
Judith Clausen  
Gregory Conroy  
Berry Conway  
Carol Davis  
Joann Decker  
Janet Eischens  
Peggy Erlandson  
Jeannette Ethier  
Abby Fischer  
Janet Fylstra  
Amber Ganyaw  
Melissa Garay-triviski  
Glen Giacoletto  
William Golberg  
Linda Gray  
Angela Hagg  
Karlene Harthun  
Pauline Herber  
Alta Houghton  
Donald Houghton  
Gerard Huck  
Sharon Ihle  
Liane Jensen  
Sherwood Johnston  
William Johnston  
Marilyn Joy  
Susan Kasowan  
Robert Kluk  
Margaret Kothlow  
Caroline Larsen  
Ronald Leitner  
Annette Mallak  
Jay Martin  
Michelle McDonald

William McMichael  
Pamela Marie Meissner  
Harold Mishmash  
Patricia Mishmash  
Dennis Nelson  
Julie Nippoldt  
Charlotte Nitardy  
Marilyn Novak  
Janice Pasqualini  
Karen Paul  
Shannon Petersen  
Lillian Phillips  
Richard I Phillips  
Leslie Racine Jr  
Joseph Reynolds Sr  
Lillian Riordan  
Elisa Roberts  
Julie Ryan  
Elizabeth Scalzo  
Pamela Schaefer  
Cynthia Shanley  
Timothy Shanley  
Sheryle Simpson  
Linda Smith  
Mary Snyder  
Jean Strenger  
Jacquelyn Sullivan  
Kathryn Taguinod  
Richard Thielman  
Rita Thomas  
Irma Triviski  
Lesley Tucker  
Gail Upton  
James Varpness  
Joann York  
Al-ghazaali Touray

Anderson moved and Augé seconded the following resolution, which carried on a roll call vote with the following members voting AYE: Jarman, Neve, Hunt, Livingston, Anderson, Augé, Yener; and the following members voting NAY: none.

WHEREAS, on December 18, 2018 the District established polling places and combined polling places for school district elections held during calendar year 2019; and

WHEREAS, Richardson Elementary School was designated as the polling place to serve all territory in Independent School District No. 622 located in the City of North St. Paul, Precinct 4; Ramsey County, Minnesota, and

WHEREAS, Richardson Elementary School is under construction and has become unavailable to serve as a polling place for the District's May 14, 2019 Special Election; and

WHEREAS, Minnesota Statutes, Section 204B.16 authorizes the change in a polling place that was approved before December 31, 2018 if the polling place is not available:

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 622, State of Minnesota, as follows:

1. The polling place for all territory in Independent School District No. 622 located in the City of North St. Paul, Precinct 4; Ramsey County, Minnesota, is hereby changed for elections held in 2019 from Richardson Elementary School to Cowern Elementary School, 2131 Margaret Street No., North St. Paul, Minnesota.

2. Pursuant to Minnesota Statutes, Section 204B.16, subd. 1a, the District shall send a notice of change in this polling place location to each affected household with at least one registered voter in the precinct. The notice should be sent at least 25 days before the next election by nonforwardable mail stating the location of the new polling place.

Hunt moved and Augé seconded the following resolution, which carried on a 7-0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the District approve the health insurance bid from HealthPartners for the period July 1, 2019 through June 30, 2022 and approve an overall 10% increase in the budget rates for health insurance for the period July 1, 2019 through June 30, 2020.

Anderson moved and Livingston seconded, which carried on a 7 - 0 vote:

BE IT RESOLVED that the School Board of Independent School District #622 hereby revises the following policies:

- E-014 (Graduation Requirements)
- E-057 (Disposition of Obsolete Equipment & Materials)
- E-089 (Assessment of Student Achievement)
- E-090 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
- E-093 (School District Testing Plan and Procedure)
- EM-020.28 (School District System Accountability)
- EM-020.29 (Instructional Curriculum)
- EM-020.30 (Curriculum Development)
- EM-020.33 (School District Curriculum and Instruction Goals)

Yener asked board members to set a special meeting. Augé moved and Neve seconded the following motion which carried on a 7 - 0 vote:

THAT a special meeting be held on April 9, 2019 in the board room with the following agenda items: Bus Purchase Contract and Security Camera Purchase.

Yener asked board members to set the time, agenda and location for the April 9, 2019 work study session. Augé moved and Anderson seconded the following motion, which carried on a 7 - 0 vote:

THAT the April 9, 2019 work study session begin immediately following the adjournment of the April 9, 2019 4:30 p.m. special meeting and take place in Conference Room 202 of the District 622 Education Center and contain the following agenda items: 1)Superintendent Check In (including year round schools and facilities); 2)Review of Summer Long-Term Facilities Maintenance Projects & Budgets; 3)NSBA Update; and 4)Advisory Committee Term.

Yener asked board members to set a closed session for continued contract negotiations discussion. Augé moved and Neve seconded the following motion which carried on a 7 - 0 vote:

THAT a closed session take place immediately following the adjournment of the April 23, 2019 business meeting for the purpose of discussing contract negotiations.

During Board Communications, the following items were shared:

- ✓ Jarman visited Gladstone recently and talked about the programming at that site which includes early childhood education and adult enrichment. He talked about how the seniors and preschool children interact, take classes together, and share their knowledge.

Livingston moved and Jarman seconded the following motion, which carried:

THAT the meeting be adjourned.

The meeting adjourned at 7:35 p.m.

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Clerk

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**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**SPECIAL MEETING  
SCHOOL BOARD  
April 9, 2019**

Chair Yener called the meeting to order at 4:31 p.m. with the following present: Chair Yener, Clerk Augé, Directors Hunt, Jarman, Neve, and Superintendent Osorio. Absent: Vice Chair Livingston and Treasurer Anderson.

Others present were: Randy Anderson and Kim Cavallaro.

Augé moved and Neve seconded the following resolution, which carried on a 5 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District 622 that pursuant to the state contract terms, a contract is awarded as follows:

For	Vendor	Fund	Amount
Five (5) International 2020. Type PB105 77 Passenger Buses	Hoglund Bus Co. Inc	01	\$ 477,700.43
License Plate, Title, Transfer (School District Pays) And Document Fees		01	\$ 743.75
<b>Total: Five (5) 2019 Type PB105 77 Passenger Buses &amp; Excise Taxes, License Plates, Title, Transfer and Document Fees</b>			<b>\$ 478,444.18</b>
Four (4) International 2020. Type PB105 29+2 Passenger Buses With Lift	Hoglund Bus Co. Inc	01	\$ 408,945.26
License Plate, Title, Transfer (School District Pays) And Document Fees		01	\$ 595.00
<b>Total: Four (4) 2020 Type PB105 29+2 Passenger Buses &amp; Excise Taxes, License Plates, Title, Transfer and Document Fees</b>			<b>\$ 409,540.26</b>
One (1) Used International 2018. Type PB105 77 Passenger Bus	Hoglund Bus Co. Inc	01	\$ 68,319.75
License Plate, Title, Transfer (School District Pays) And Document Fees		01	\$ 133.75
<b>Total: One (1) Type PB105 77 Passenger Bus &amp; Excise Taxes, License Plates, Title, Transfer and Document Fees</b>			<b>\$ 68,453.50</b>

Augé moved and Jarman seconded the following resolution, which carried on a 5 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that pursuant to the state contract terms a contract be awarded as follows:

<u>For</u>	<u>Vendor</u>	<u>Fund</u>	<u>Amount</u>
Video Surveillance	Pro-Tec Design	Safe Schools	\$272,098.00

Neve moved and Augé seconded the following motion, which carried on a 5 - 0 vote:

THAT the meeting be adjourned.

The meeting adjourned at 4:42 p.m.

\_\_\_\_\_  
Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, [www.isd622.org](http://www.isd622.org).

**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**WORK STUDY SESSION  
SCHOOL BOARD  
April 9, 2019**

Chair Yener called the meeting to order at 4:48 p.m. with the following present: Chair Yener, Vice Chair Livingston, Clerk Augé, Treasurer Anderson, Directors Hunt, Jarman, Neve, and Superintendent Osorio.

Others present were: Randy Anderson, Josh Anderson, and Kim Cavallaro.

In the audience: Rory Sanders.

During her check in, Osorio briefly discussed upcoming plans to improve the course registration process. She also presented a facilities update and shared draft drawings.

(Hunt left the meeting at 5:31 p.m.)

Osorio finished her report by discussing the topic of year round schools, an item on which board members requested additional information.

(Osorio left the meeting at 6:04 p.m. as she was speaking at the Hmong Parent Committee meeting)

R. Anderson reviewed the summer long-term facilities maintenance projects and budgets which were presented at the March 26 work session.

Board Members Augé, Livingston, Anderson and Yener shared comments regarding their recent attendance at the National School Board Association's annual conference. They also touched on the Prioritizing Student Voice in Strategic Planning presentation that Osorio, Yener, and Jeff Cavett facilitated for the conference.

Board members discussed the open term for a school board liaison to Advisory, beginning August 2019 and ending July 2020. Appointment of the individual will be an action item at the April 23, 2019 business meeting.

The meeting adjourned at 7:05 p.m.

---

Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, [www.isd622.org](http://www.isd622.org).

# Employment

First Name	Last Name	Employed as	Building	Effective	Pay Rate	Per
Ryan	Abrahamson	Boys Baseball Asst Coach	Tartan	3/18/19	\$3,894.24	Assignment
Jason	Arndt	Boys Tennis Head Coach	Tartan	3/25/19	\$5,465.60	Assignment
Kenneth	Balfanz	Trap Team Head Coach	Tartan	3/18/19	\$2,443.00	Assignment
Douglas	Berfeldt	Boys Baseball Asst Coach	Tartan	3/18/19	\$4,577.44	Assignment
Emily	Blake	Boys Tennis Co-Head Coach	John Glenn	3/25/19	\$1,698.00	Assignment
James	Boyle	Girls Track Head Coach	Tartan	3/18/19	\$6,422.08	Assignment
Pamela	Brandt	Adapted Bowling Head Coach	Tartan	3/25/19	\$6,148.80	Assignment
Tiane	Bridgeman	Adapted Bowling Asst Coach	North	3/18/19	\$4,030.88	Assignment
James	Butler	Boys Track Asst Coach	Tartan	3/18/19	\$2,220.40	Assignment
Cliff	Charpentier	Girls Softball Head Coach	North	3/11/19	\$6,695.36	Assignment
Christian	Chase	Part Time Bus Driver	Bus Garage	3/26/19	\$20.16	Hour
Christopher	DeCorsey	Girls La Crosse Asst Coach	Tartan	4/1/19	\$5,875.52	Assignment
Gerald	Diebel	Boys Tennis Head Coach	North	3/25/19	\$5,602.24	Assignment
Jessica	Dooley-Semple	Girls Softball Head Coach	Tartan	3/11/19	\$6,285.44	Assignment
Matthew	Duffee	Boys Track Head Coach	Tartan	3/18/19	\$6,422.08	Assignment
David	Edgett Jr.	Part Time Custodian - Arena	District Wide	3/20/19	\$17.59	Hour
Michael	Ericson	9th Grade Softball Asst Coach	North	3/11/19	\$3,300.00	Assignment
Richard	Estes	Girls LaCrosse Head Coach	North	4/1/19	\$6,012.16	Assignment
Jean	Estes	Girls LaCrosse Asst Coach	North	4/1/19	\$3,757.60	Assignment
Tyrone	Evans	Girls Track Asst Coach	Tartan	3/18/19	\$4,577.44	Assignment
Mark	Gatzke	Boys Baseball Asst Coach	Tartan	3/18/19	\$4,167.52	Assignment
Gavin	Graham	Boys Track Head Coach	John Glenn	3/25/19	\$1,779.20	Assignment
Robert	Hackney	Girls Track Asst Coach	North	3/11/19	\$4,440.80	Assignment
Allison	Hannon	Girls Track Asst Coach	North	3/11/19	\$4,030.88	Assignment
Glenn	Hansen	Adapted Bowling Asst Coach	Tartan	3/25/19	\$2,083.76	Assignment
David	Harrigan	Boys Baseball Asst Coach	Tartan	3/18/19	\$3,860.08	Assignment
Michael	Head	Girls Softball Asst Coach	Tartan	3/11/19	\$3,757.60	Assignment
Yovana	Hernandez Cortes	SPED Para	Tartan	4/8/19	\$15.32	Hour
Robert	Homer	Girls Softball Asst Coach	North	3/11/19	\$4,850.72	Assignment
Michael	Houston	Girls Gold Asst Coach	Tartan	3/18/19	\$3,279.36	Assignment
Michelle	Johnson	Girls Track Asst Coach	Tartan	3/18/19	\$819.84	Assignment
Sarah	Kennis	Girls Softball Co-Head Coach	John Glenn	3/25/19	\$1,698.00	Assignment
Michael	Knutsen	Boys Baseball Asst Coach	North	3/18/19	\$3,894.24	Assignment
Amy	Krier	Adapted Bowling Asst Coach	Tartan	3/25/19	\$2,083.76	Assignment
Ryan	Larson	Girls Track Head Coach	John Glenn	3/25/19	\$1,779.20	Assignment
Betsy	Lee	SPED Para	Beaver Lake	4/1/19	\$16.80	Hour
Pao	Lee	Technology Support Specialist	DEC	4/15/19	\$52,130.00	Year
Colin	Leitch	Boys La Crosse Asst Coach	Tartan	4/1/19	\$4,372.48	Assignment
Natalie	MacDonald	Girls Track Asst Coach	Tartan	3/18/19	\$3,894.24	Assignment
Dominic	Mahon	Girls Track Asst Coach	North	3/11/19	\$4,304.16	Assignment
Gabrielle	Mariano	Girls Softball Asst Coach	North	3/11/19	\$1,700.00	Assignment
Prudence	McQuiston	Adapted Bowling Head Coach	North	3/18/19	\$6,012.16	Assignment
Denver	Moeller	Boys Baseball Asst Coach	North	3/18/19	\$3,586.80	Assignment
Stephen	Moore	Girls Softball Asst Coach	Tartan	3/11/19	\$4,304.16	Assignment
Amy	Mousel	Girls Gold Head Coach	Tartan	3/18/19	\$4,919.04	Assignment
Jaimee	Nowicki	Girls La Crosse Asst Coach	Tartan	4/1/19	\$4,850.72	Assignment
Matthew	Oberg	Boys Tennis JV Coach	Tartan	3/25/19	\$2,596.16	Assignment
Jamie	Oliver	Boys Track Asst Coach	North	3/11/19	\$4,577.44	Assignment
Jordan	Osberg	Boys Track Asst Coach	Tartan	3/18/19	\$3,484.32	Assignment
Katie	Pangborn	Girls Track Asst Coach	John Glenn	3/25/19	\$1,616.80	Assignment
James	Pearson	Boys Golf Head Coach	North	3/18/19	\$5,602.24	Assignment
Lennard	Rambo	Girls Softball Asst Coach	North	3/11/19	\$4,440.80	Assignment
Audra	Richards	Girls Track Asst Coach	Tartan	3/18/19	\$3,074.40	Assignment
Curt	Russell	Boys Baseball Head Coach	Tartan	3/18/19	\$6,695.36	Assignment
Diana	Saccoman	Boys Tennis Co-Head Coach	John Glenn	3/25/19	\$1,698.00	Assignment
Daniel	Salava	Boys Track Asst Coach	North	3/11/19	\$4,577.44	Assignment
Lisa	Sayles-Adams	Assistant Superintendent - Secondary	DEC	5/6/19	\$165,000.00	Year
Anthony	Schrepher	Boys Baseball Head Coach	North	3/18/19	\$6,422.08	Assignment
Renee	Semonick	Girls Track Asst Coach	John Glenn	3/25/19	\$1,616.80	Assignment
Shannon	Smith	Adapted Bowling Asst Coach	Tartan	3/25/19	\$3,620.96	Assignment
Kristine	Stadler	Preschool Classroom EA	Gladstone	4/1/19	\$15.47	Hour
Sheila	Strain	Lunch/Playground Monitor	Skyview Elementary	4/5/19	\$14.47	Hour
James	Swofford	Boys Baseball Asst Coach	North	3/18/19	\$3,894.24	Assignment
Charles	Tabaka	Girls La Crosse Asst Coach	Tartan	4/1/19	\$3,962.56	Assignment
Elizabeth	Tabaka	Girls La Crosse Head Coach	Tartan	4/1/19	\$4,030.88	Assignment
Dave	Terry	Boys Track Asst Coach	North	3/11/19	\$4,577.44	Assignment
Megan	Teske	Girls Softball Co-Head Coach	John Glenn	3/25/19	\$1,698.00	Assignment
Thomas	Thole	Girls Softball Asst Coach	North	3/11/19	\$4,850.72	Assignment
Montanna	Thole	Girls Softball Asst Coach	North	3/11/19	\$1,500.00	Assignment
Erik	Tvedten	Girls La Crosse Head Coach	Tartan	4/1/19	\$5,055.68	Assignment
Robert	Veitch	Boys La Crosse Asst Coach	Tartan	4/1/19	\$3,962.56	Assignment
Nicholas	Wagner	Behavior Intervention Specialist - SPED	Harmony	3/25/19	\$23.19	Hour
Todd	Wallert	Boys Track Head Coach	North	3/11/19	\$5,875.52	Assignment
Todd	Wallert	Girls Track Head Coach	North	3/11/19	\$6,695.36	Assignment
Meredith	Weincoff	Boys Track Asst Coach	John Glenn	3/25/19	\$1,616.80	Assignment
DeUndrae	Wells	SPED Para	John Glenn	4/16/19	\$16.80	Hour
Cassie	Wilt	Elementary Education Teacher - LTS	Webster	1/2/19	\$21,934.28	Year
Mark	Woodcock	Boys Track Asst Coach	North	3/11/19	\$4,577.44	Assignment
Craig	Zupko	Trap Team Head Coach	North	3/20/19	\$2,443.00	Assignment

## Status Change

First Name	Last Name	From	To	Effective	Pay Rate	Per
Krista	Contreras	Sub Cook	FS3 Short Hour	4/8/19	\$13.84	Hour
Izabela	Hunt	.5625 CC Para	.25 CC Para/.40625 SN CC Para	4/8/19	\$15.32	Hour
Ruby	Kotchick	Sub Cook	FS3 Short Hour	4/1/19	\$13.84	Hour
Bernie	Miller	Driver/Mechanic	Mechanic Lead	3/25/19	\$29.37	Hour
Christine	Mueller	PT Bus Driver	Student Contact Day Driver	4/15/19	\$20.86	Hour
Kale	Remmers	.875 ARN	.8125 ARN	3/18/19	\$18.88	Hour
Corey	Witek	.60 ECSE Para/.3125 SN CC Para	.3125 SN CC Para	4/18/19	\$16.80	Hour
Stephanie	Woodbury	Grade IV - Secondary School Secretary	Grade V - Student Registrar Clerk	7/1/19	\$19.03	Hour

## Leave of Absence

First Name	Last Name	Assignment	Building	Leave Type	Dates
Amy	Cosgrove	Guidance Counselor	North	Child Care	05/10/19-06/10/19
Melissa	Helmick	Grade 2 Teacher	Oakdale	Child Care	05/21/19-06/10/19
Alexa	Johnson	Grade 2 Teacher	Castle	Child Care	05/12/19-06/10/19
Melissa	Mandel	Career and Tech Teacher	North	Child Care	05/24/19-06/10/19
Jessica	Sorgaard	Pre K Instructor	Richardson	Child Care	05/04/19-06/10/19

## Resignation

* First Name	Last Name	Assignment	Building	Effective
Lauren	Berfeldt	Receptionist	Skyview Elementary	4/5/2019
Tacara	Bryant	1:1 SPED Para	John Glenn	3/25/2019
Kristy	Cunningham	Bus Monitor	Bus Garage	3/7/2019
Shona	Davis	Part Time Bus Driver Trainee	Bus Garage	3/18/2019
Breanna	Ervin	Full Time Custodian	Carver	3/26/2019
Aimee	Lee	SPED Para	John Glenn	4/18/2019
Ione	Livingston	EC Screener	District Wide	4/1/2019
Diane	Lovell-Thomas	MTSS EA	Webster	6/7/2019
Susan	Mohr	SPED Para	Cowern	5/3/2019
Michael	Moore	Part Time Bus Driver	Bus Garage	3/29/2019
* Susan	Okoneski	Grade 4 Teacher	Eagle Point	6/10/2019
Cassidy	Ross	ECSE Speech Language Pathologist	Beaver Lake	6/10/2019
Amy	Watson	Music Teacher	Eagle Point	6/10/2019
* Teresa	Wieler	FAN SPED Teacher	John Glenn	6/10/2019
Lisa	Xiong	Intervention EA	Richardson	4/12/2019

## Termination

First Name	Last Name	Assignment	Building	Effective
Vernon	Mooney	Part Bus Driver	Bus Garage	3/21/2019

V. G. BID AWARDS

Sealed bids were solicited as required by law for goods and services listed below. The bids were opened and tabulated by the Business Office and are recommended for award to the lowest responsible bidders. Bid tabulations are on file in the Business Office.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that contracts be awarded as follows:

<u>For</u>	<u>Vendor</u>	<u>Fund</u>	<u>Amount</u>
2019 OAKDALE ELEMENTARY HVAC	HORWITZ	1	\$239,930.00



March 27, 2019

Mike Boland  
Independent School District 622  
2520 East 12<sup>th</sup> Avenue  
North St. Paul, MN 55109

Re: Oakdale Elementary School HVAC Project – 2019  
Project No. R18-3337.000

Dear Mr. Boland,

We are writing you regarding the bids that we received for the above referenced project.

On February 29, 2019, Hallberg Engineering, Inc. issued Oakdale Elementary School HVAC Project – 2019 bid package to contractors. This bid package described the required work to replace five (5) fan coil units with one (1) outdoor unit serving five (5) VAV boxes.

On March 6, 2019, a walk-through was conducted with the bidding contractors at Oakdale Elementary School. On March 19, 2019 Independent School District No. 622 received bids where they were read aloud at 2:00 p.m. (see attached Bid Tabulation). Horwitz was the apparent low bidder, Hallberg Engineering, Inc. contacted them to verify that they would hold to their bid and will have Northern Air Corporation perform the temperature control work identified in Base Bid #2 in the amount of \$24,930.00. Horwitz confirmed that they were confident in their bid. Based on that we recommend awarding the base bid #1 and #2 in the amount of \$239,930.00 to Horwitz.

Sincerely,

HALLBERG ENGINEERING, INC.

Tom Gunderson

Attachments: Bid Tabulation



# QUOTE TABULATION

Independent School District 622  
Oakdale Elementary School  
HVAC Project - 2019  
Project No. R18-3337.000

Date: 3/19/18  
 Time: 2:00 p.m.

COMPANY	Base Bid #1	Base Bid #2 Temperature Controls	Attended Walk Thru
Horwitz	\$215,000.00	\$24,930.00	Yes
Northern Air Corporation	\$234,000.00	\$25,150.00	Yes

V. DISBURSEMENTS

State statutes require school boards to provide for payment of just claims and also require that a list of electronic fund transfers be submitted to the school board at its next regular meeting. This action will authorize payment of audited and allowable claims, purchase of investments, transfers to the payroll account, and transactions by electronic fund (wire) transfers.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following disbursements and transfers be approved:

General Fund	\$	4,058,403.00
Food Service		353,213.00
Community Service		132,073.00
Building Construction		1,085,494.00
Trust		115,020.00
Internal Service Fund		55,938.00
OPEB Benefits Trust Fund		23,303.00
		<hr/>
A/P Checks Disbursed (03-01-19 thru 03-31-19)	\$	5,823,444.00
Payroll Disbursed - Net (03-01-19 thru 03-31-19)	\$	4,386,766.00
Wire Transfers (03-01-19 thru 03-31-19)	\$	17,072,974.00
Investments on 04-01-19	\$	112,430,931.00

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

INVESTMENTS

DEPOSITORY	TYPE	RATE	PURCHASED	AMOUNT
MSDLAF OTHER FUNDS	MM	2.47%	(BALANCE AT 04-01-19)	\$317,966.00
P M A SECURITIES OPERATING FUNDS	VARIOUS	2.63%	(BALANCE AT 04-01-19)	\$44,126,693.00
P M A SECURITIES MAINTENANCE FACILITIES BONDS	VARIOUS	2.48%	(BALANCE AT 04-01-19)	\$41,443,812.00
P M A SECURITIES CAPITAL FACILITIES AND ABATEMENT BONDS	VARIOUS	2.48%	(BALANCE AT 04-01-19)	\$5,436,791.00
P M A SECURITIES COP	VARIOUS	2.54%	(BALANCE AT 04-01-19)	\$7,257,202.00
P M A SECURITIES CITY OF OAKDALE - CASTLE PROJECT	VARIOUS	2.57%	(BALANCE AT 04-01-19)	\$1,146,799.00
P M A SECURITIES OPEB BONDS	VARIOUS	2.28%	(BALANCE AT 04-01-19)	\$11,350,712.00
ASSOCIATED BANK EQUITY INVESTMENTS	EQUITY	1.53%	(BALANCE AT 04-01-19)	\$1,350,956.00
				<u>\$112,430,931.00</u>



NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

WIRE TRANSFERS

03-01-19 thru 03-31-19

DATE	FROM	TO		REASON
03/01/19	P M A	HEALTH PARTNERS	\$201,816.00	MEDICAL CLAIM FEES
03/01/19	PREMIER BANK	ANNUITY COMPANIES	\$3,010.00	PAYROLL PAYABLES
03/01/19	PREMIER BANK	DELTA DENTAL	\$139,148.00	MONTHLY PAYMENT
03/01/19	PREMIER BANK	STATE OF MINN.	\$147,291.00	UNEMPLOYMENT
03/04/19	P M A	PREMIER BANK	\$1,000,000.00	A/P - P/R*
03/04/19	PREMIER BANK	ANNUITY COMPANIES	\$217,619.00	PAYROLL PAYABLES
03/04/19	PREMIER BANK	FURTHER	\$7,085.00	FLEX PROCESSING
03/04/19	PREMIER BANK	HEALTH PARTNERS	\$470,930.00	HEALTH CLAIMS
03/05/19	PREMIER BANK	FURTHER	\$14,514.00	FLEX PROCESSING
03/05/19	PREMIER BANK	PITNEY BOWES	\$3,000.00	POSTAGE
03/07/19	PREMIER BANK	ANNUITY COMPANIES	\$546,000.00	PAYROLL PAYABLES
03/08/19	P M A	PREMIER BANK	\$1,000,000.00	A/P - P/R*
03/11/19	PREMIER BANK	FURTHER	\$4,807.00	FLEX PROCESSING
03/11/19	PREMIER BANK	HEALTH PARTNERS	\$299,494.00	HEALTH CLAIMS
03/13/19	P M A	PREMIER BANK	\$3,250,000.00	A/P - P/R*
03/14/19	P M A	PREMIER BANK	\$1,500,000.00	A/P - P/R*
03/15/19	PREMIER BANK	ANNUITY COMPANIES	\$38,946.00	PAYROLL PAYABLES
03/15/19	PREMIER BANK	I R S	\$807,384.00	PAYROLL TAX
03/18/19	PREMIER BANK	FURTHER	\$5,639.00	FLEX PROCESSING
03/18/19	PREMIER BANK	HEALTH PARTNERS	\$461,182.00	HEALTH CLAIMS
03/18/19	PREMIER BANK	STATE OF MINN.	\$138,977.00	PAYROLL TAX
03/19/19	PREMIER BANK	ANNUITY COMPANIES	\$218,979.00	PAYROLL PAYABLES
03/20/19	PREMIER BANK	FURTHER	\$56,868.00	FLEX PROCESSING
03/22/19	P M A	PREMIER BANK	\$1,000,000.00	A/P - P/R*
03/22/19	PREMIER BANK	ANNUITY COMPANIES	\$516,702.00	PAYROLL PAYABLES
03/22/19	PREMIER BANK	FURTHER	\$1,501.00	FLEX PROCESSING
03/25/19	PREMIER BANK	FURTHER	\$9,205.00	FLEX PROCESSING
03/25/19	PREMIER BANK	HEALTH PARTNERS	\$178,047.00	HEALTH CLAIMS
03/27/19	P M A	PREMIER BANK	\$3,030,000.00	A/P - P/R*
03/28/19	PREMIER BANK	PITNEY BOWES	\$3,000.00	POSTAGE
03/29/19	P M A	PREMIER BANK	\$1,000,000.00	A/P - P/R*
03/29/19	PREMIER BANK	ANNUITY COMPANIES	\$37,996.00	PAYROLL PAYABLES
03/29/19	PREMIER BANK	MISCELLANEOUS	\$7,860.00	MISCELLANEOUS
03/29/19	PREMIER BANK	I R S	\$755,974.00	PAYROLL TAX
		TOTAL	<u>\$17,072,974.00</u>	

\* TO COVER ACCOUNTS PAYABLE OR PAYROLL CHECKS

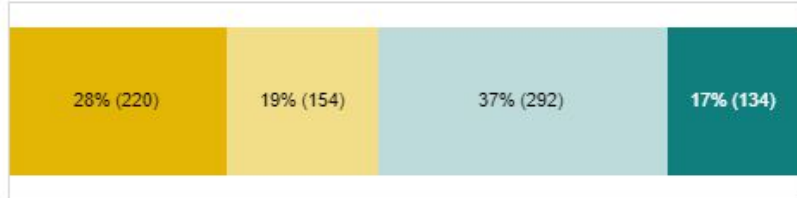


Skyview Middle School

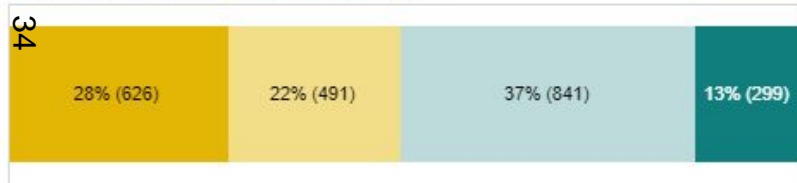
# What's the Data?

## Reading

Skyview Middle Achievement Level

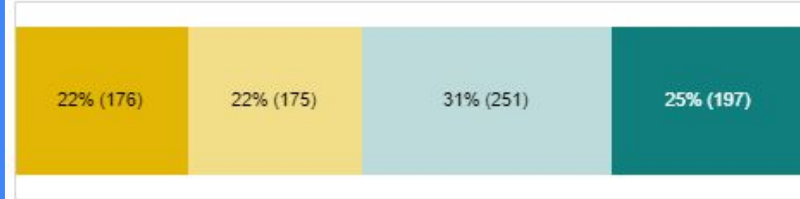


District Middle Achievement Level\*

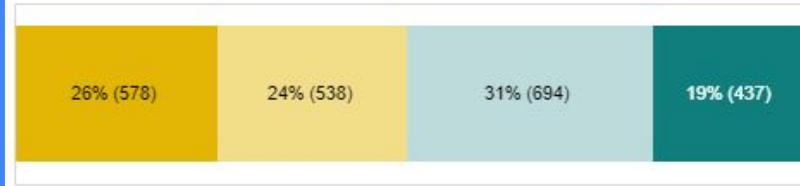


## Math

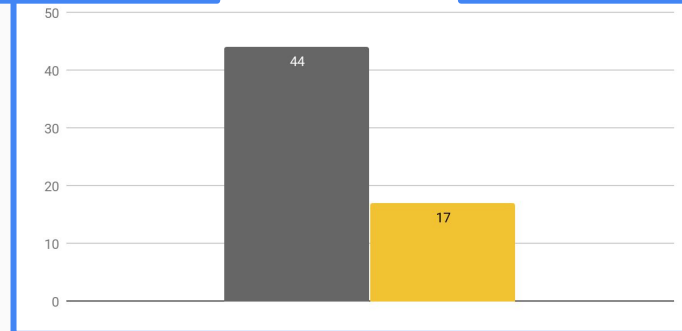
Skyview Middle Achievement Level



District Middle Achievement Level\*



■ SY17-18 ■ SY18-19

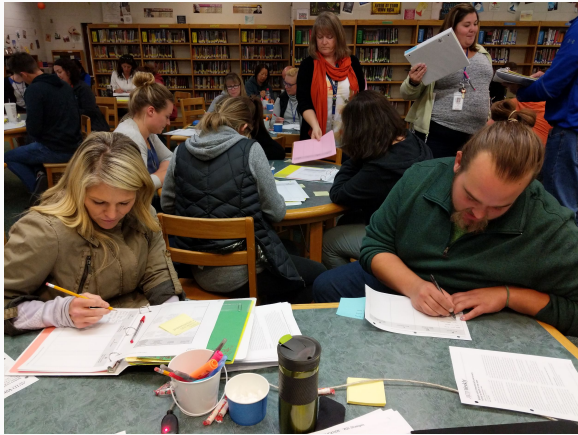


Behavior - Suspensions

# What Are Skyview's Goals?



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## Behavior

Behavior referrals will decrease from 1400 in SY 2017-2018 to 700 in SY 2018-2019.

### Focus on:

- Focusing on equity
- Self-care and mindfulness
- De-escalation strategies and teaching replacement behaviors
- Coping skills
- Restoring and assigning logical consequences for students
- Learning developmental levels of middle schoolers
- Creating predictable environments for students and start fresh every day
- Communicating and building trusting relationships that are professional

## Academics

Reading proficiency will increase from 53% in 2017-2018 to 59% in 2018-2019.

### Focus on:

- Learning and incorporating W2L strategies
- Learning multiple ways to engage students
- Observing other classrooms and sharing strategies
- Creating Tri At a Glance and Week's At a Glance
- Aligning Q Comp and writing goal
- Teaching SEL during advisory

# What's the Culture and Climate at Skyview?



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Social Emotional Learning (SEL) during Advisory!

Self-care and Mindfulness

	MOVEMENT 1	MOVEMENT 2	MOVEMENT 3
<input type="checkbox"/>	Mountain #3	Upward Mountain #4	Forward Fold #9
<input type="checkbox"/>	Mountain #3	Tree (both sides) #5	Mountain #3
<input type="checkbox"/>	Mountain #3	Eagle (both sides) #6	Mountain #3
<input type="checkbox"/>	Mountain #3	Woodchopper #19	Mountain #3
<input type="checkbox"/>	Hands on Heart & Belly #20	Seated Twists (both sides) #21	Head on Desk #22

**CALM** - Choose One final relaxation

<input type="checkbox"/>	Child's Pose #24
<input type="checkbox"/>	Head on Desk #22
<input type="checkbox"/>	Lying Down #27
<input type="checkbox"/>	Legs up Wall/Chair #23

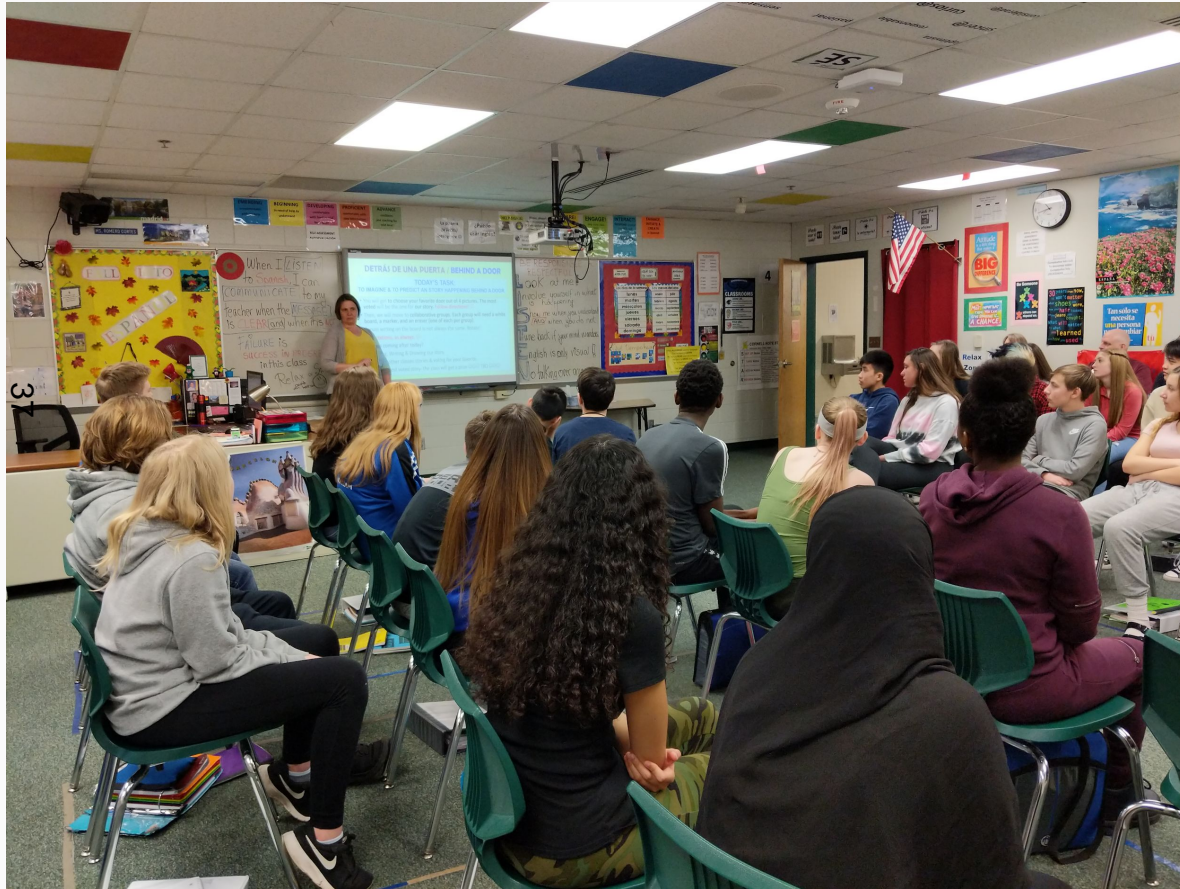
  

**RELAXATIONS**

<input type="checkbox"/>	Progressive Relaxation #27
<input type="checkbox"/>	Guided Visualization
<input type="checkbox"/>	Listening Relaxation (music, nature sounds, room sounds)



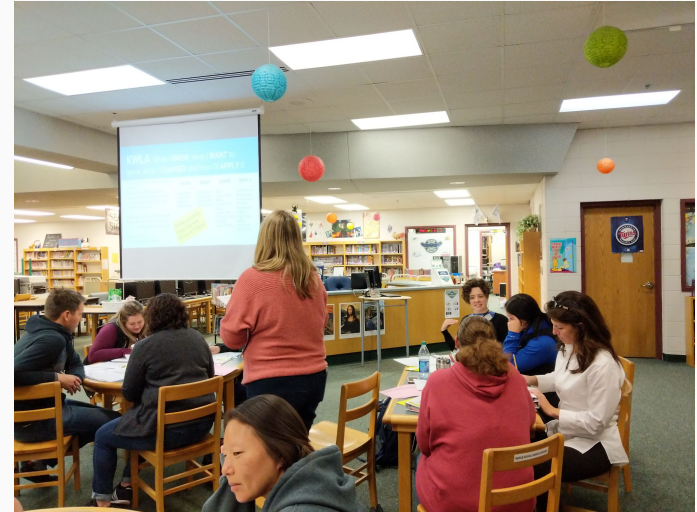
# What Does Engagement Look Like at Skyview?



# What does PD look like at Skyview?



Sharing Strategies!



Including Student Voice!

# Did you know Skyview reached AVID National Demonstration Status?

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# School District 622

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

*Ready for tomorrow*

**District 622 Community Education**

**Out of School Time Programs  
(O.S.T.)**

**Tad Hagen  
O.S.T. Supervisor**



# Presentation Overview

- Introduce the Out of School Time Team
- Adventure Connection Nuts and Bolts
- Adventure Connection Video
- Secondary Programming
- Next Steps for Out of School Time



# Mission Outcomes

1. Each learner will use creativity, critical thinking, and intercultural competence to address real world challenges.
2. Each learner will develop and embrace their identity, strengths, interests and self-advocacy skills to actively navigate their learning pathway.

# Out of School Time Programs

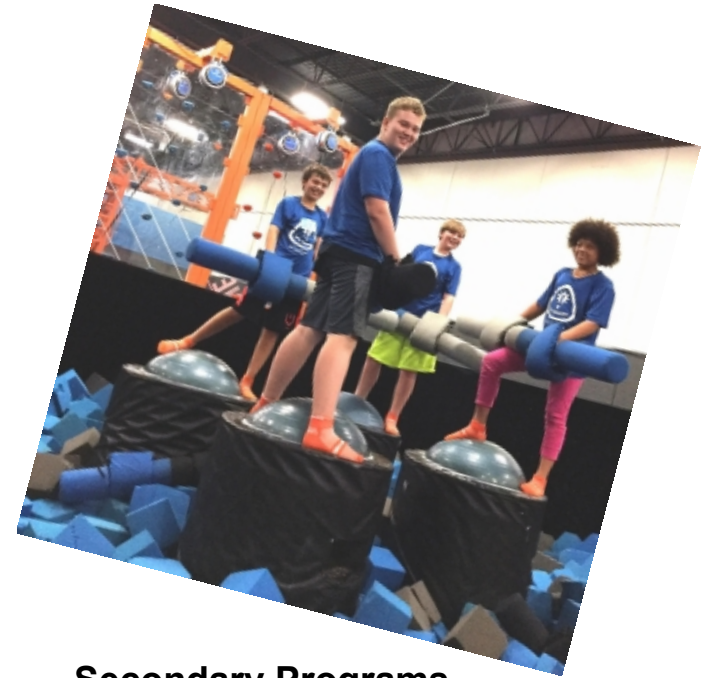
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**Youth Development and Enrichment**



**Adventure Connection**



**Secondary Programs**



School District 6224

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

# The O.S.T. Team



**Tad Hagen**



**Megan Pettit**



**Angie Polos**



**Jenn Bratvold**



**Laura Greenlee-Karp**



**Kelly Ayd**



**Amber Walter**

# Adventure Connection-Site Managers

Mary Aaron- Carver Elementary School

Amanda Pfarr- Castle Elementary School

Lisa Harrington- Cowern Elementary School

Janice Moor- Eagle Point Elementary School

Christina Harrington- Oakdale Elementary School

Carol Gustafson- Richardson Elementary School

Carolyn Kapuska- Skyview Elementary School

To Be Determined- Skyview Middle School

Stacy Jackson- Weaver Elementary School



# Adventure Connection-Nuts and Bolts

- Partnership with the elementary schools for over 30 years
- Open 238 days a year (school year, non-school days and summer)
- Choice based program that values social emotional learning, equity,safety and continuous improvement
- Certification and Accreditation

# Adventure Connection-By the Numbers

	2016-2017	2017-2018	2018-2019
School Year	705	762	780
Non School Days	1,327 172 Unique Participants	1,444 186 Unique Participants	1612 185 Unique Participants
Summer	215	242	301
Epic Summer	40	30	33

# Adventure Connection-Video



# O.S.T. -Secondary Programming



# O.S.T. Next Steps

- Accreditation for Adventure Connection
- Outreach in Youth Programs
- Professional Development

# Thank You- Questions



## Description of Proposed School Construction Project

North St. Paul-Maplewood-Oakdale Public School District, ISD #0622-01, is proposing a one-question bond referendum on May 14, 2019, that would authorize \$275 million in bonding authority to finance district-wide facility improvements.

Proposed projects would be scheduled for completion in the 2019-2025 calendar years. Cost estimates by location/project type are as follows:

	Construction Costs	Inflation Single Year (5%)	Design Contingency	Construction Contingency	Soft Costs	Professional Fees	Total
<b>North High School</b>							
Existing Building Renovations (Commons/Cafeteria/Media Center)	\$327,200	\$22,904	\$12,254	\$12,683	\$13,126	\$29,006	\$417,172
Building System Updates	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Two Story Addition (secure entry and hands on learning labs)	\$7,397,875	\$517,851	\$118,736	\$281,206	\$291,048	\$649,256	\$9,255,972
Entry Plaza and Receiving (from the pedestrian bridge to Margaret St)	\$1,000,000	\$70,000	\$26,750	\$38,386	\$39,730	\$88,205	\$1,263,071
Parking Lot Improvements (Between the School and DEC)	\$400,000	\$28,000	\$10,700	\$15,355	\$15,892	\$35,282	\$505,229
Moving Costs including programs from the DEC	\$50,000	\$3,500	\$0	\$0	\$0	\$0	\$53,500
	<b>\$9,175,075</b>	<b>\$642,255</b>	<b>\$168,440</b>	<b>\$347,629</b>	<b>\$359,796</b>	<b>\$801,749</b>	<b>\$11,494,945</b>
<b>New Maplewood Elementary School</b>							
New Building	\$21,968,750	\$1,098,438	\$807,352	\$835,609	\$864,855	\$1,911,093	\$27,486,097
Site Development Costs	\$2,125,000	\$106,250	\$33,469	\$79,265	\$82,039	\$183,009	\$2,609,033
Stormwater Management	\$575,000	\$28,750	\$15,094	\$21,660	\$22,418	\$49,770	\$712,691
Building Demolition	\$1,500,000	\$75,000	\$0	\$55,125	\$57,054	\$64,103	\$1,751,282
Moving Costs from the Middle School and to the Elementary	\$150,000	\$7,500	\$0	\$0	\$0	\$0	\$157,500
	<b>\$26,318,750</b>	<b>\$1,315,938</b>	<b>\$855,914</b>	<b>\$991,659</b>	<b>\$1,026,367</b>	<b>\$2,207,975</b>	<b>\$32,716,602</b>
<b>John Glenn Middle School</b>							
Entry Plaza, Landscaping and Irrigation	\$265,000	\$21,200	\$16,457	\$16,646	\$10,377	\$36,330	\$366,010
Parking/Drives/Bus Drives and Parking	\$1,750,000	\$140,000	\$108,675	\$109,927	\$68,530	\$239,916	\$2,417,048
Regrade Fields and Provide Fencing	\$425,000	\$34,000	\$26,393	\$26,697	\$16,643	\$58,265	\$586,997
Stormwater Improvements	\$100,000	\$8,000	\$6,210	\$6,282	\$3,916	\$13,709	\$138,117
Secure Entry and Administration Addition	\$1,410,560	\$112,845	\$87,596	\$88,605	\$55,237	\$193,381	\$1,948,223
Project Labs Addition - single story	\$2,681,250	\$214,500	\$166,506	\$168,424	\$104,997	\$367,586	\$3,703,263
Media Center Addition (4000) with Classrooms (2750) Above	\$1,447,875	\$115,830	\$89,913	\$90,949	\$56,698	\$198,496	\$1,999,762
Second Story Classroom Addition Over Existing 916 Wing	\$2,816,850	\$225,348	\$174,926	\$176,942	\$110,307	\$386,176	\$3,890,549
Renovate the Existing Building	\$6,565,000	\$525,200	\$407,687	\$412,384	\$257,084	\$900,028	\$9,067,382
Receiving and Boiler Room Addition	\$1,538,125	\$123,050	\$95,518	\$96,618	\$60,233	\$210,869	\$2,124,412
Student Entry/Verticle Circ/Student Services	\$2,093,750	\$167,500	\$130,022	\$131,520	\$81,991	\$287,043	\$2,891,825
New Competition Pool and Support Spaces	\$7,449,375.00	\$595,950	\$462,606	\$467,936	\$291,716	\$1,021,272	\$10,288,855
Abatement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Move of staff and students	\$250,000.00	\$20,000	\$0	\$0	\$0	\$0	\$270,000
	<b>\$28,792,785</b>	<b>\$2,303,423</b>	<b>\$1,772,507</b>	<b>\$1,792,929</b>	<b>\$1,117,728</b>	<b>\$3,913,071</b>	<b>\$39,692,444</b>
<b>Tartan High School</b>							
Renovate and Expand Music and Support Areas	\$5,062,500	\$379,688	\$190,477	\$197,143	\$204,043	\$676,320	\$6,710,170
Renovate Classroom/Labs and Locker Rooms/Gym	\$1,547,500	\$116,063	\$24,953	\$59,098	\$61,166	\$204,671	\$2,013,451
New Classroom/Lab Wings	\$32,976,250	\$2,473,219	\$531,742	\$1,259,342	\$1,303,419	\$4,361,401	\$42,905,374
New Secure Entry, Lobby Spaces and Administration	\$4,260,600	\$319,545	\$68,702	\$162,710	\$168,404	\$563,502	\$5,543,463
Construct Kitchen, Cafeteria, Receiving and Central Plant	\$10,621,875	\$796,641	\$171,278	\$405,643	\$419,840	\$1,404,837	\$13,820,113
Demolition Costs (includes Oakdale Elementary School)	\$2,350,000	\$176,250	\$0	\$88,419	\$91,513	\$308,455	\$3,014,637
Entry Plaza to Building and Stadium	\$1,250,000	\$93,750	\$33,594	\$48,207	\$49,894	\$166,158	\$1,641,603
Expand/Replace Parking Lots	\$1,345,000	\$100,875	\$36,147	\$51,871	\$53,686	\$178,786	\$1,766,365
Move of Students and Staff	\$200,000	\$15,000	\$0	\$0	\$0	\$29,563	\$244,563
	<b>\$59,613,725</b>	<b>\$4,471,029</b>	<b>\$1,056,893</b>	<b>\$2,272,433</b>	<b>\$2,351,968</b>	<b>\$7,893,693</b>	<b>\$77,659,740</b>



The district has supplied cost estimates to operate and staff the additional building space and believes existing revenues will be sufficient to fund any operational cost increases associated with the proposed facility improvements. In addition, the school board believes the proposed projects are in the best long-term interest of the district.

If the bond referendum is successful and bonds are sold, the debt service on the bonds will be eligible for debt service equalization under Minnesota Statutes, section 123B.53, subdivision 3, if the bond schedule is approved. The amount of debt service equalization aid, if any, the district receives is determined annually and is dependent upon property wealth, student population, and other statutory requirements.

**Review and Comment Statement**

Based on the department's analysis of the school district's required documentation and other pertinent information from sources of the Minnesota Department of Education, the Commissioner of Education provides a positive review and comment.

**Additional Information is Available**

Persons desiring additional information regarding this proposal should contact the school district superintendent's office.



Mary Cathryn Ricker, NBCT  
Commissioner

April 12, 2019

# School District 622

## May 14, 2019 Bond Referendum

55



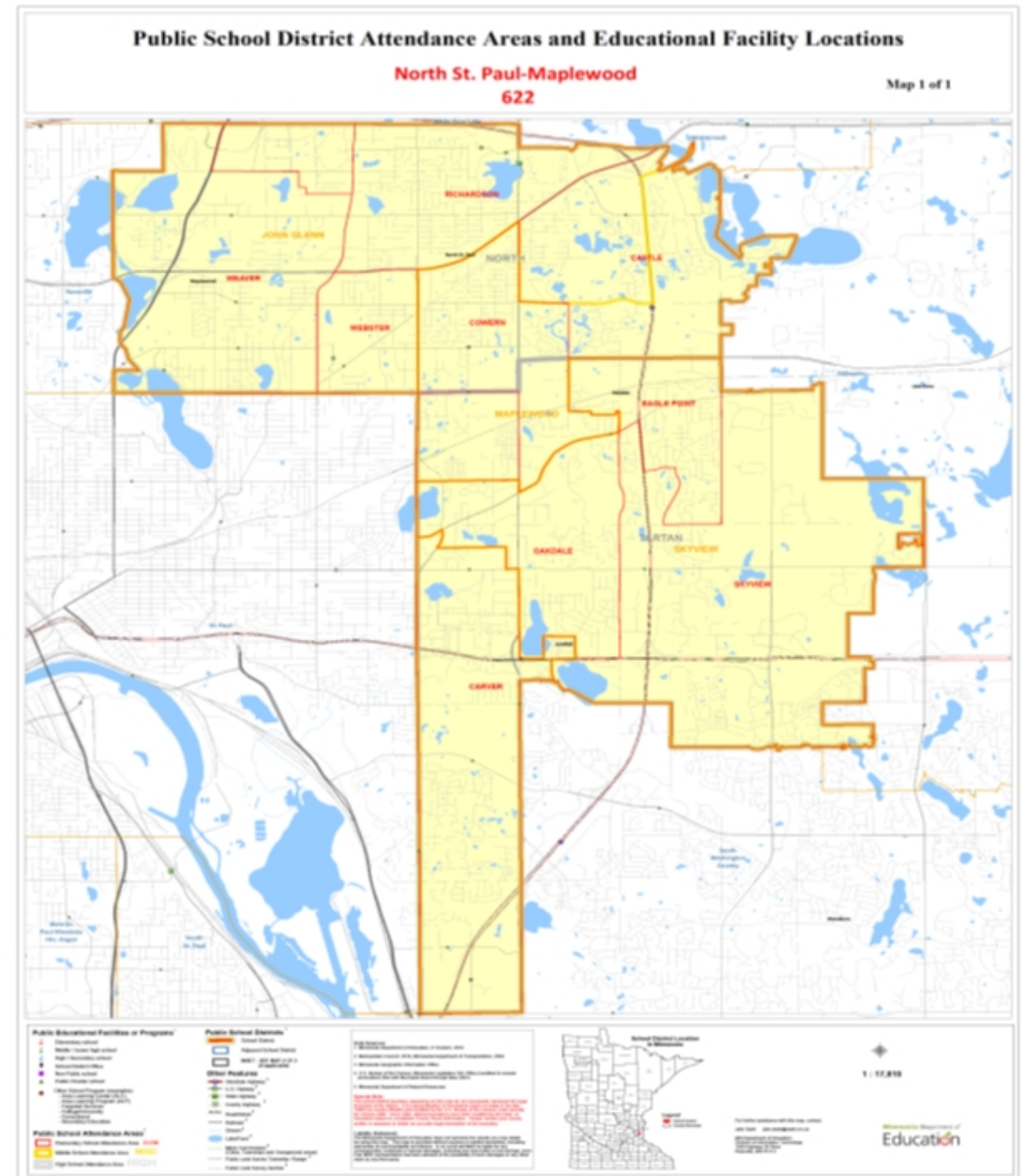
# ISD #622 Geography 42 Square Miles

Ramsey and Washington Counties

Geographic Boundaries include all, or portions of, seven communities including: North St. Paul, Maplewood, Oakdale, Lake Elmo, Landfall, Pine Springs, and Woodbury

10,600 Students

- 2 High Schools
- 3 Middle Schools
- 9 Elementary Schools
- Early childhood center, alternative learning, special education transition center, senior center



# Vision for 622 Schools

Safe, secure schools

Up-to-date, innovative learning environments

Healthy environments



# History: Began with Facility Audits, Fall 2016

Building tours and meetings with staff

Code reviews

Building reclassification and storm water management

Updated site safety and security plans

Operations and maintenance review

Energy consumption and cost study

58

# Open spaces used for interventions



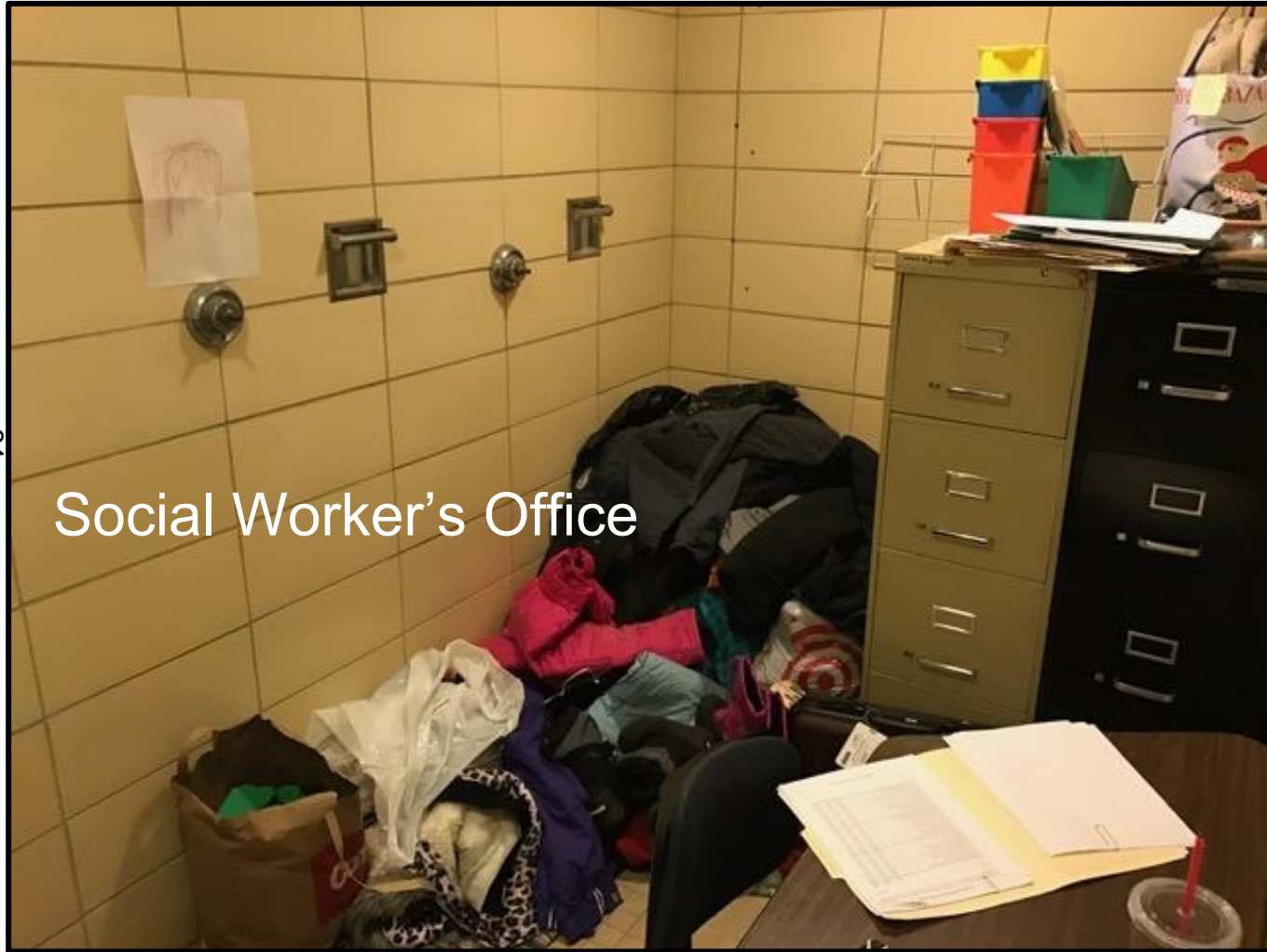
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# Intervention taught in basement storage

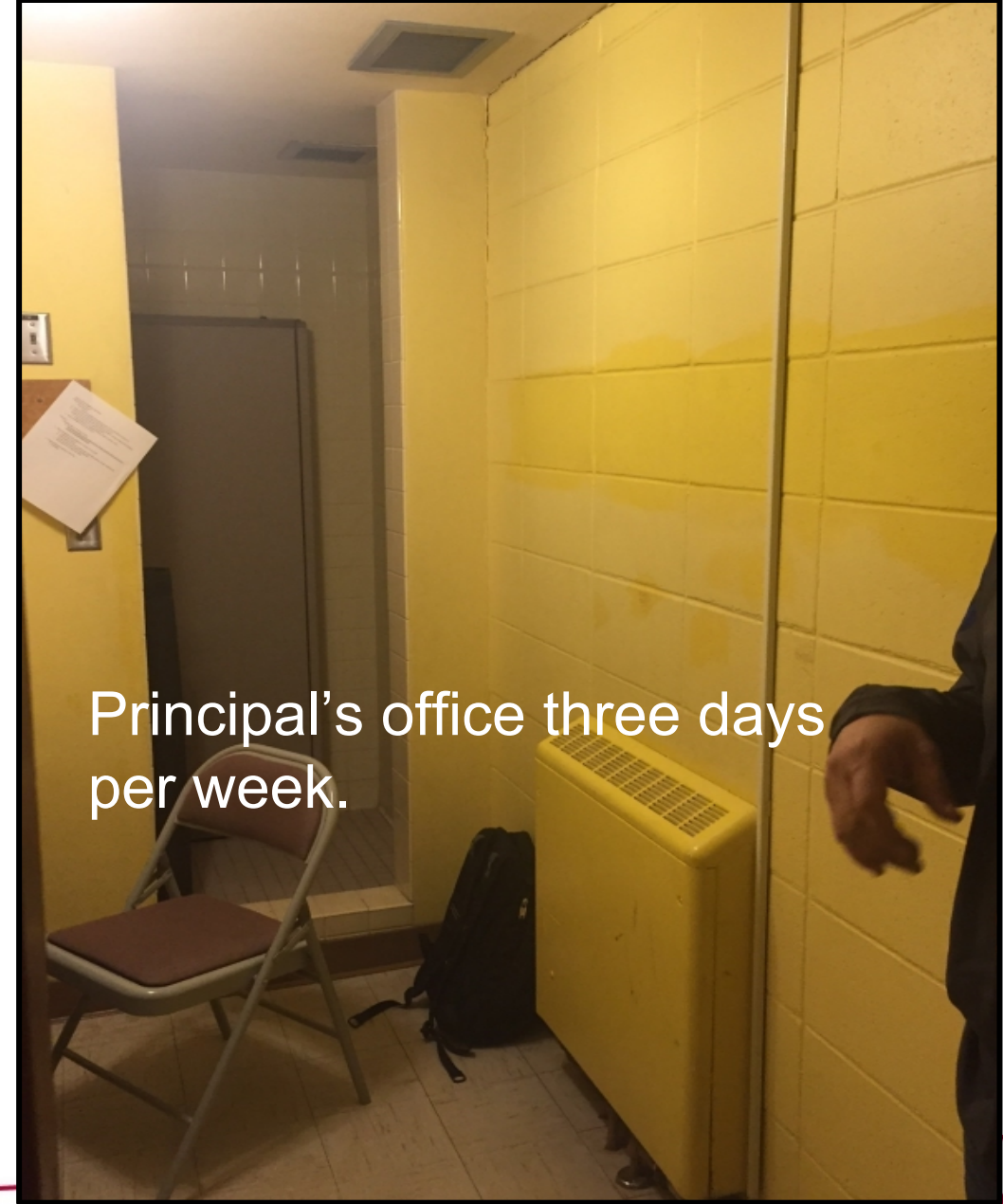
## School library was put on the stage



# Repurposed shower stalls



Social Worker's Office



Principal's office three days per week.

61

# Electrical closet used as an intervention space

62



# Toilet Hidden - Bathroom Used for Reading Class



# Inadequate space for multiple needs program



64

# Retrofitted Spaces



# Facility Disrepair



66



# Crowded hallways



# Parking lot congestion



# North High School split campus



69

# Demographic Shifts

Nearly 2,000 new homes planned for Oakdale  
253 new units planned in Woodbury  
400 new units coming to NSP

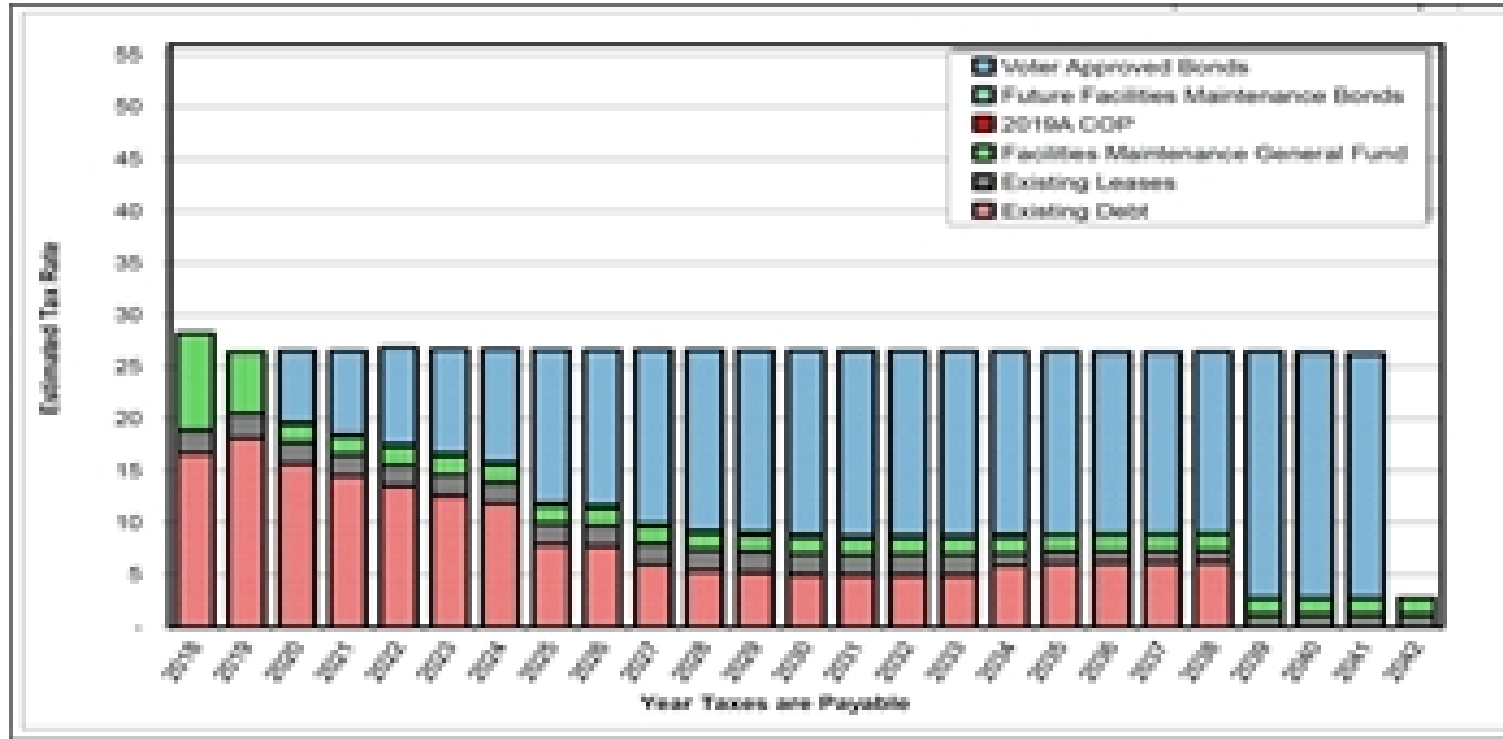
70 North Saint Paul, Maplewood, and Oakdale all predict  
an increase in school-age children

Saint Paul Schools to open Crosswinds Middle School  
just across our border in Woodbury

NSP  
School District 622

School locations and boundaries don't currently align with student populations

# Opportunity to Reinvest Due to Debt Forecast



- Current debt being paid off
- Opportunity to add new debt with minimal tax increase for property owners

# Community Input, 2018-2019

Staff presentations and input

Parent presentations and input

Community presentations and input

School Board discussions and questions

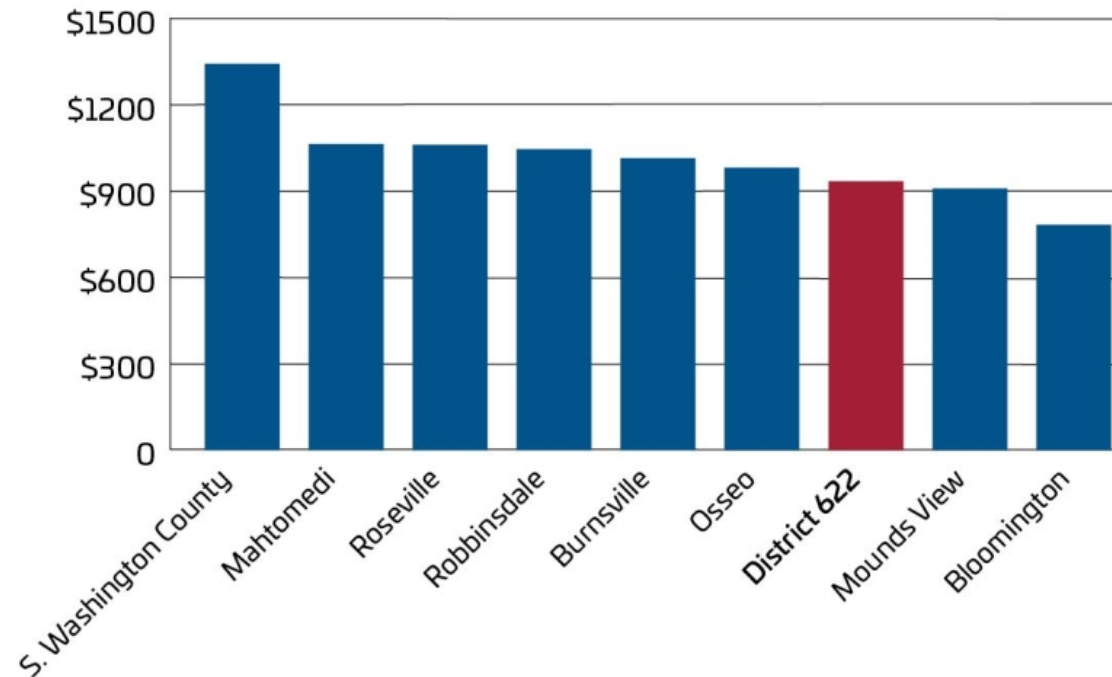
Modifications based on input

# Financial Accountability

- Received Minnesota Department of Education School Finance Award for timely and accurate financial reporting
- Consistently receive clean financial audits from an independent auditor - best report an organization can receive
- Our Business Services director was named Minnesota Business Official of 2017-18 by the Minnesota Association of School Business Officials
- Saved taxpayers more than \$7 million by refinancing bonds over the last three years
- Since 2016 have significantly reduced utilities costs

# School Tax Comparison

**Total Annual School Property Taxes**  
District 622 taxes lower than most comparable school districts



Taxes payable 2018 on \$200,000 value home

Source: Pay 18 School Tax Report, Minnesota Department of Education and Ehlers

# Goals for future building renovations...

75



# All Schools

Secure entrances

Modern furniture

Flexible learning spaces

76



# Safe Schools

Secure entrances

Push-button lock down zones

Protective glass

Cameras and upgraded communications systems

Innovative door hardware to support lockdowns

Safe drop-off and pick-up zones

77



School District 622

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

# Safe Schools

Photo courtesy of LHB corp



School District 622

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

# Innovative Learning Environments

## Flexible learning spaces

Internet cafe at each high school for online/blended learning

Ergonomically designed furniture



# School Consolidations

08



School District 622

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

# Elementary Schools

## Reduce from nine elementary sites to seven larger sites

Build new Eagle Point Elementary on existing site

Build new Elementary School on existing Maplewood site

Renovate and expand Carver Elementary

Relocate Skyview Elementary students into new sites

Close Oakdale Elementary - Repurpose land for Tartan expansion

Close Webster Elementary - Repurpose for district programming

81

# Middle Schools

## Reduce from three Middle Schools to two

Renovate and expand Skyview Middle into the entire building

Renovate and expand John Glenn

Close Maplewood Middle School

# High Schools

Tartan - Renovate and Expand

North - Renovate and Expand

83



# Tax Impact

Total request: \$275M in bond funding

- Opportunity to reinvest due to current debt being paid off
- Replace old debt with new debt

**Tax impact on average homeowner: \$5 per month\***

*\*\$200,000 value home*

# Summary: May 14, 2019 Bond Referendum

**Safe, secure schools • Up-to-date, innovative learning environments • Healthy environments**

- Add secure entrances to all schools
- Provide all schools with modern furniture and flexible classroom spaces for independent, small group and large group learning
- Renovate and/or expand five schools
- Build two new elementary schools
- Close or repurpose some schools

**\$5 per month tax increase for average homeowner**

# School Boundaries



# Tentative Facilities Plan Timeline

<b>18-19</b>	<b>Draft Facilities Plan - Stakeholder Input</b>
<b>19-20</b>	<b>May 14, 2019 Facilities Bond Referendum</b>
<b>20-21</b>	<b>If passes, Phase II architectural drawings completed projects out to bid</b>
<b>21-22</b>	<b>Phase II Construction New Proposed School Boundaries Announced</b>
<b>22-23</b>	<b>New and Renovated Schools Open New Boundaries Take Effect Phase III Construction</b>
<b>22-23</b>	<b>Phase III Complete</b>

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# Learn more:

[www.isd622.org/bond2019](http://www.isd622.org/bond2019)  
[communications@isd622.org](mailto:communications@isd622.org)  
651.748.7629



VI. A. 1. ACKNOWLEDGEMENT OF CONTRIBUTIONS

Minnesota Statute 123B.02 permits school boards to “...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
Bret & Theresa Hedican	\$1,000.00	North High Boys Hockey Program
David & Susan Opsahl	\$200.00	North High Boys Hockey Program
Gilbert Construction	\$500.00	North High Boys Hockey Program
Hockey & Sons/Troy Ward	\$500.00	North High Boys Hockey Program
John Horner	\$50.00	North High Boys Hockey Program
Loring & Judy Voss	\$25.00	North High Boys Hockey Program
Patrick Kinney	\$300.00	North High Boys Hockey Program
Robert & Christine Michel	\$25.00	North High Boys Hockey Program
Robert & Marilyn Fisher	\$100.00	North High Boys Hockey Program
Scott Thorsen	\$250.00	North High Boys Hockey Program
Steven Splittstoesser	\$100.00	North High Boys Hockey Program
American Legion Post 39	\$250.00	North High Boys Hockey Program
Edward & Kelly Lindahl	\$200.00	North High Boys Hockey Program
Glen Wilson	\$100.00	North High Boys Hockey Program
John & Cindy Priebe	\$50.00	North High Boys Hockey Program
Mark & Whitney Ostebo	\$50.00	North High Boys Hockey Program
William & Barbara Swanson	\$50.00	North High Boys Hockey Program
William & Claudia Courteau	\$50.00	North High Boys Hockey Program
Berwald Roofing	\$100.00	North High Boys Hockey Program
Charles & Sherri Themmes	\$25.00	North High Boys Hockey Program
Christopher Thorsen	\$300.00	North High Boys Hockey Program
Daniel & Karen Forsythe	\$25.00	North High Boys Hockey Program
Daniel & Terry Jozefow	\$200.00	North High Boys Hockey Program
Gregory & Tammy Malmquist	\$50.00	North High Boys Hockey Program
Henriksen Ace Hardware	\$250.00	North High Boys Hockey Program
James & Debbie Brown	\$75.00	North High Boys Hockey Program
Lisa Boone Agency	\$100.00	North High Boys Hockey Program

Mark & Nancy Johnson	\$100.00	North High Boys Hockey Program
Merles Water Conditioning	\$100.00	North High Boys Hockey Program
Nita Kvaal	\$60.00	North High Boys Hockey Program
Polar Plastics Inc.	\$200.00	North High Boys Hockey Program
Sandberg Mortuary Inc.	\$300.00	North High Boys Hockey Program
Stacie & Kurtis Wagner	\$25.00	North High Boys Hockey Program
T.A. Schifsky & Sons	\$150.00	North High Boys Hockey Program
Vicki and Matthew Olson	\$100.00	Webster Elementary field trips
Ideal Credit Union	\$1,500.00	Meals on Wheels
Form Factor	Tables, cabinets, and shelving	ISD 622 Schools
Megan Kohler Keyser	\$200.00	Cowern negative meal accounts
Theresa Augé	Pool noodles	ISD 622 aquatic & swim programs
Doug Huntley (3M matching program)	\$970.30	Weaver Elementary
OfficeMax	School supplies	Weaver Elementary
Chuck Nelson	Science equipment	Richardson Elementary
Pat Leach	Photo paper	North High photography class
Ideal Credit Union	\$4,400.00	Tartan DECA Conference

MOTION:

SECOND:

Total fiscal year 2018-2019 monetary contributions: \$86,737.31

VII. B. 1. TERMINATION OF PROBATIONARY TEACHERS

The individuals named in the following resolution are teachers who have probationary status in the district and are proposed for non-renewal of their contract and termination of their employment at the close of the current 2018-2019 school year.

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that pursuant to Minnesota Statute 122A.40, Subdivision 5, that the teaching contracts of the following probationary teachers are hereby terminated at the close of the 2018-2019 and non-renewed for the 2019-2020 school year effective June 10, 2019.

Justyn Burgess	1.0	Student Services
Kevin Busko	1.0	Student Services
Sally Butwin	1.0	Student Services
Lisa Cannon Ratliff	1.0	Student Services
Julieann Chapman	1.0	Student Services
James Collins	1.0	Student Services
Paige Gallagher	1.0	Student Services
Justin Henry	1.0	Student Services - Tier 1 Licensure
Lindsay Paulson	1.0	Student Services
Lisa Pavel	.50	Student Services
Gina Schaak	1.0	Student Services
Kelly Strasser	1.0	Student Services
Hannah Sundermeyer	1.0	Student Services
Tova Rupp	.40	Student Services
Jessica Wan	1.0	Student Services
Chelsea Wangen	1.0	Student Services - Tier 1 Licensure
Amy Bergum	1.0	ECFE
Karen Swansen	1.0	ECFE - Tier I Licensure
Tanya Berns	1.0	Elementary
Kelly Brunner	1.0	Elementary
Anita Bruno	.90	Elementary
Kayla Finn	1.0	Elementary
Sarah Johnson	.49	Elementary
Lori Kolberg	.30	Elementary
Roberto Pratts	1.0	Elementary
Seth Schaal	.90	Elementary
Naomi Taylor	1.0	Elementary
Anna Wacholz	1.0	Elementary
Tammy Bialik	1.0	Secondary
David Butler	1.0	Secondary
Katherine Cabieses	1.0	Secondary
Kaela Crouch	1.0	Secondary
Emily Hagstrom	1.0	Secondary
Mallory Hoch	1.0	Secondary

Stephen Kanavati	1.0	Secondary
Caroline Libsock	1.0	Secondary
Kolleen Maveus	1.0	Secondary
Barclay Woodbury	.80	Secondary

MOTION:

SECOND:

VII. B. 4. LIFE INSURANCE RENEWAL

The District's life insurance policy renews on July 1, 2019. Madison National Life Insurance has increased the total rate of our policy from \$0.145 to \$0.165 per \$1,000. This new rate is comprised of \$0.145 life insurance and \$0.020 accidental death and dismemberment (AD&D). There are no changes to the dependent life coverage or the step rates for retirees beyond age 70.

The proposed renewal provided by National Insurance Services, underwritten by Madison National Life Company guarantees the rate for the two-year period July 1, 2019 through June 30, 2021.

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the District approve the renewal of the life insurance policy with Madison National Life at a rate of \$0.165 effective for the period July 1, 2019 through June 30, 2021.

MOTION:

SECOND:

VII. B. 3. EMPLOYEE ASSISTANCE PROGRAM VENDOR

The District requested proposals for a new vendor for the Employee Assistance Program. The District's Insurance Committee has reviewed the proposals and is recommending acceptance of the Vital WorkLife proposal effective July 1, 2019.

Proposals were received from six vendors and meetings were held with five vendors to review their proposals. Vital WorkLife was the low cost bid with a rate of \$0.97 per member per month. The Vital WorkLife proposal included unlimited telephonic counseling for the employee and anyone with the employee's household and three face-to-face counseling sessions per issue, per year, for the employee and anyone in the employee's household. Vital WorkLife also provides a robust online component that allows employees to access a variety of online resources. In addition, there is free telephonic legal consultation including a free thirty minute in-person consultation and free phone consultation with a financial planner. Vital WorkLife also includes an educator peer coaching program whereby District staff can have three free telephonic sessions with counseling staff who have worked in a K-12 school setting and have a unique perspective into the issues facing educators.

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the District approve the contract with Vital WorkLife as the Employee Assistance Program vendor effective July 1, 2019 through June 30, 2021.

MOTION:

SECOND:

VII. B. 4. TERMINATION OF ADDED TEACHER ASSIGNMENTS

Each year the added work assignments and extracurricular assignments from the basic teacher contract are discontinued effective at the end of the school year. The purpose of such action is so that these assignments are not construed to be part of the continuing contract of a teacher and to provide additional protection from the adverse effect of extracurricular assignments in the next school year when funding for these services remains uncertain.

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the additional work assignments and extracurricular assignment portion of all teacher contracts be terminated effective June 30, 2019.

MOTION:

SECOND:

VII. C. 1. ADVISORY COMMITTEE BOARD LIAISON APPOINTMENT

There is an opening for a School Board member to serve on Advisory for a one-year term beginning August 2019 - July 2020. Currently, Theresa Augé serves in that role and her term expires July 31, 2019. Per Policy G-021, it is the duty of the School Board Chair to appoint committee liaisons.

Therefore, the following resolution is recommended:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board appoint Theresa Augé to serve as a Board Representative/Liaison to Advisory for a one-year term beginning August 2019 - July 2020.

MOTION:

SECOND:

VII. C. 2. RESOLUTION FOR SCHOOL CALENDAR ADJUSTMENT FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, Independent School District No. 622 canceled instructional days on January 28, 2019, January 29, 2019, January 30, 2019, January 31, 2019, February 20, 2019, and April 11, 2019 during the 2018-2019 school year due to health and safety concerns; and

WHEREAS, the Minnesota Legislature enacted Laws of Minnesota 2019, Chapter 5—Senate File 1743, which permits Minnesota school districts and charter schools to count these dates as instructional days for purposes of calculating the number of hours and days in the school year pursuant to Minnesota law and the calculation of average daily membership pursuant to Minnesota law for students enrolled both before and after those school closure dates; and

WHEREAS, the School District wishes to count four of the six dates identified above for the purposes set forth in Laws of Minnesota 2018, Chapter 5—Senate File 1743; and

WHEREAS, School District 622 will adopt an e-learning plan beginning the 2019-2020 school year.

NOW THEREFORE BE IT RESOLVED by the School Board of Independent School District No. 622, State of Minnesota, as follows:

Pursuant to Laws of Minnesota 2019, Chapter 5—Senate File 1743, the canceled four instructional days will be counted in the calculation of the number of hours and days in the school year and the calculation of the average daily membership for the 2018-2019 school year; and the School District will comply with all other requirements set forth in Laws of Minnesota 2019, Chapter 5—Senate File 1743; and the School District will adopt an e-learning plan beginning the 2019-2020 school year.

MOTION:

SECOND: