



School District 622
NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

SCHOOL BOARD MEETING

Regular Meeting

**January 22, 2019
6:00 PM**

Board Members:

Caleb Anderson, Treasurer
Theresa Augé, Clerk
Steve Hunt, Director
Benjamin Jarman, Director
Nancy Livingston, Vice Chair
Becky Neve, Director
Michelle Yener, Chair

Superintendent:

Christine Osorio

622 Education Center
2520 East 12th Avenue
North St. Paul, Minnesota 55109

District Mission Statement:

We commit each day to develop and empower lifelong learners who thrive in diverse communities.

**SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 622
North St. Paul-Maplewood-Oakdale**

**Regular Meeting
January 22, 2019
6:00 PM**

District Education Center, 2520 East 12th Avenue, North St. Paul

A G E N D A

- I. Call to Order and Pledge of Allegiance**
- II. Approval of the Agenda**
- III. Public Comment**
An opportunity for public to comment on items. Speakers shall complete a registration card, state their name and address, and will have between two and four minutes, depending on the number of speakers, to speak on a topic. The Public Comment section of the meeting shall last no longer than thirty minutes.
- IV. Achievement Awards - Livingston** 7
 - A. Kim Harvieux
 - B. Kindergarten Teachers & Leadership Team
- V. Consent Agenda** 9
The Consent Agenda consists of routine items that are acted on in a single, consolidated motion without Board discussion. Board members have the option of pulling items off the Consent Agenda if they wish to discuss them or consider them individually.
****I recommend that the consent agenda items, listed below, be approved as presented.***
 - A. Minutes of December 18, 2018 Reflection Study Session 10
 - B. Minutes of December 18, 2018 Business Meeting 11
 - C. Minutes of January 15, 2019 Special Meeting 20

D. Minutes of January 15, 2019 Work Study Session	25
E. Routine Personnel	26
F. Bid Rejections	28

We are rejecting the locker bids for both Castle and Richardson. Recently, the principals visited a new elementary school in Chaska to look at how their classroom furniture was organized. During that visit, they noticed that all lockers were located in the classroom instead of the hallway. After a discussion, it was decided to bring the lockers into the classroom. This will be great for classroom supervision during dismissal and helps to address our concern about narrow hallways. Since the project amounts are estimated to be under \$175,000, we will be doing quotes for the new lockers in the classrooms and adjusting the blueprints for this modification.

G. Bid Award	29
--------------	----

We waited to award the bid for Joint Sealers (caulking) because we needed to make sure that the lowest bid contractor had their fire stopping certification, which is required according to the bid specifications. We did verify that they do have the certification and the lowest bidder was awarded the contract at both locations.

H. MSHSL Foundation Form B Grant Request - North/Tartan Adaptive Sports Transportation	38
I. MSHSL Foundation Form B Grant Request - Tartan High School	39
J. Bid Calendar	40
K. Disbursements	41

VI. Reports

A. Student School Board Representatives - *Krummel/Pedersen*

B. Superintendent - *Osorio*

1. Facilities Update	45
C. Assistant Superintendent - <i>Miller</i>	
1. Carver Elementary	47
<i>Gena Abrahamson, Principal at Carver Elementary, will be sharing some exciting highlights regarding the positive culture, climate and instruction at Carver. In addition, she will be sharing some achievement data and information about various programs and practices that make Carver a special place.</i>	
D. Human Resources - <i>Coffey</i>	
1. Insurance Update	56
VII. Action Items	
A. Business Office	
1. Acknowledgment of Contributions - <i>Neve</i>	62
<i><u>*I recommend that the contributions, with a total of \$ 62,545.34 for the 2018-2019 fiscal year, be approved.</u></i>	
B. Teaching & Learning - <i>Mau</i>	
1. Resolution for the Revision of the 2018-2019 School Calendar	64
<i>Peter will be proposing to make June 6, 2019 the last student contact day for all Castle and Richardson students. This will allow staff to have June 7, 2019 as a packing and preparation day for staff for the continued construction work being done at these buildings.</i>	
<i><u>*I recommend that the 2018-2019 School Calendar be revised to reflect June 6, 2019 as the last student contact day for Castle and Richardson.</u></i>	
C. School Board	
1. Set February 23, 2019 Board Retreat Agenda	
<i>We have set the date, time and location for the retreat, but we need to set the agenda. Suggested topics include beginning with an ice breaker; a superintendent check in; facilities/referendum discussion</i>	

and a conversation on equity work in which I will touch on and provide an update on MDHR, Reimagine MN, and student voice/leadership.

**I recommend that the February 23, 2019 retreat which begins at 9:00 a.m. in Conference Room 202 of the District Education Center include the following agenda items: 1)Ice Breaker; 2)Superintendent Check In; 3)Facilities/Referendum; and 4)Equity Work in 622 (MDHR, Reimagine MN, Student Voice & Leadership).*

2. Set Closed Session

To be proactive with contract negotiations, it has been suggested that we have an initial discussion. I am proposing a closed session immediately following the adjournment of the February 26, 2019 business meeting for this purpose.

**I recommend that a closed session take place immediately following the adjournment of the February 26, 2019 business meeting for the purpose of having an initial contract negotiations discussion.*

3. Set Time, Agenda & Location for February 12, 2019 Work Session

We have the date set for our February work session, but we need to approve the time, location and agenda. Suggested topics include my check in, Khrisslyn's assessment update (which you will receive in a flipped format prior to the work session and we'll spend time at the work session with a brief, high-level overview and Q & A), Randy's budget process update and plan (including enrollment and financial projections as well as recommendations for budget adjustments and reductions), and policy revisions.

**I recommend that the February 12, 2019 work study session begin at 4:30 p.m. in Conference Room 202 of the District Education Center with the following agenda items: 1)Superintendent Check In; 2)Assessment Update; 3)Budget 2019-2020, Enrollment and Financial Projections, Recommended Additions/Reductions, and 2018-19*

Budget Revisions; 4)Policy Revisions.

4. Set Work Sessions (March, June)

Randy has requested the addition of two budget related work sessions; one in March and one in June. The March session would take place 30 minutes prior to the March 26 reflection session; and the June session would be an added date proposed for June 11. Both sessions will be in a flipped format. We'll take the opportunity of the addition of the work sessions to include a chance to discuss facilities.

**I recommend that a work study session begin on March 26, 2019 at 4:30 p.m. in Room 202 of the District Education Center with the following agenda: 1)Capital Budget Overview; 2)Summer Long-Term Facilities Maintenance Projects/Budgets; and 3)Facilities; and that a work session begin on June 11, 2019 at 4:30 p.m. in Room 202 of the District Education Center with the following agenda: 1)Budget Review - All Funds; and 2)Facilities.*

VIII. Board Communications

IX. Future Board Meeting Dates

- A. February 12, 2019 Work Study Session
- B. February 23, 2019 Board Retreat 9:00 a.m. (Room 202)
- C. February 26, 2019 Business Meeting 6:00 p.m. (Board Room)

III. A. ACHIEVEMENT AWARDS, *presented by: Livingston*

The School Board of the North St. Paul-Maplewood-Oakdale School District is proud of its students, citizens, and staff who demonstrate service “above and beyond” the call of duty. We are proud to recognize the following individual(s):

A. **Kindergarten Teachers and Leadership Teams**

After determining that kindergarten students were not making the kind of progress we wanted in their early reading skills in the spring of 2017, a Kindergarten Leadership Team was developed to determine causes and provide direction for addressing the problem. The leadership team determined that a framework and scope and sequence for teaching letter sounds was needed.

A sub-group of the leadership team was established to create the scope and sequence for teaching letter sounds as well as organizing and creating the necessary lessons and materials for the year. This Kindergarten Task Force worked over the summer and throughout the 2017-2018 school year developing the needed resources, analyzing student progress monitoring data, and responding to needs from our kindergarten teachers.

As a result of the work of the task force, and our entire team of District 622 Kindergarten teachers who implemented the plan, we increased the percentage of kindergarten students who were “on-track” from 31% in December of 2017 to 76% by the Spring of 2018. In addition, race-based gaps in performance were nearly eliminated.

Nominated individuals are:

Kindergarten Task Force Members & Leadership Team Members: Amy McGuire (Richardson Elementary), Emily Toot (Castle Elementary), Meghan Miller (Webster Elementary), Christa Edlund (Weaver Elementary), Susan Harmon (Webster Elementary), and Melissa Houde (Oakdale Elementary).

Kindergarten Leadership Team Members: Mary Gamache (Carver Elementary), Sara Buffie (Covern Elementary), Nicole DeRusha & Renae Kiser (Eagle Point Elementary), Theresa Thao-Yang (Oakdale Elementary), Hanna Wroblewski (Skyview Elementary), Penny Perry (DEC), and Isabella Anderson-Eggen (DEC).

Kindergarten Teachers: Elizabeth Tabaka, Sheila Skaff, Kristen Blatchley (Carver Elementary); Emily Parent, Heather Jacobson (Castle Elementary); Megan De los Reyes, Cindy Piersdorf (Covern Elementary); Laurie Ylinen, Susan Campbell (Eagle Point Elementary); Eva Nievinski, Juanita Lewis, Annette Ilkka (Oakdale Elementary); Emma Holtan, Heather Cash, Blia Yang (Richardson Elementary); Sue Bugge, Heather O’Brien, Michelle Sundblad (Skyview

Elementary); Katelyn Holloway, Dave White, Carly Klass (Weaver Elementary); and Sara Zimmerman, Margaret Hughes (Webster Elementary).

All Achievement Award recipients are nominated by Peter Mau, Director of Teaching and Learning.

- B. Kim Harvieux**, Kitchen Manager at Eagle Point, for her quick thinking and speedy response in giving the Heimlich maneuver to a student who was choking in the lunchroom. The student was just fine, and we're grateful to Kim for her excellent work!

Kim is nominated by Paula Pohlkamp, Nutrition Services Supervisor.

V. CONSENT AGENDA

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Therefore, the following resolution is recommended:

BE IT RESOLVED by the School Board of Independent School District No. 622 that Consent Agenda Items, V.A. through V.K., be approved as written, and a copy of the agenda items is attached to the minutes.

MOTION:

SECOND:

**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**REFLECTION STUDY SESSION
SCHOOL BOARD
December 18, 2018**

Chair Yener called the meeting to order at 5:10 PM with the following present: Chair Yener, Vice Chair Livingston, Clerk Augé, Treasurer Neve, Directors Anderson, Coborn, Hunt, and Superintendent Osorio. Arriving at 5:20 PM: Director Coborn.

Others present were: Josh Anderson, and Kim Cavallaro.

In the audience: Rory Sanders.

Because the reception for out-going School Board Member Amy Coborn preceded the reflection session and Coborn was still greeting guests, Yener did not open the meeting with an ice breaker.

Yener reviewed board committees and liaison positions and board members confirmed their interest in serving in that capacity. This will be an action item at the January 15, 2019 special meeting.

Board members continued their conversation that began at the October 9, 2018 work session and continued at the November 13, 2018 work session regarding board officer succession. Action is proposed at the January 15, 2019 special meeting.

During the reports section of the meeting, board members shared committee news, site visits and general information. Osorio reported on outcomes from the staff, parent and community facility meetings that have been taking place.

The meeting adjourned at 5:56 PM.

Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, www.isd622.org.

**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**REGULAR MEETING
SCHOOL BOARD
December 18, 2018**

Chair Yener called the meeting to order at 6:02 p.m. with the following present: Chair Yener, Vice Chair Livingston, Clerk Augé, Treasurer Neve, Directors Anderson, Coborn, Hunt, Superintendent Osorio, and Student Board Representatives Krummel and Pedersen.

Others present were: Julie Coffey, Director of Human Resources; Josh Anderson, Director of Communications & Technology Innovation; Randy Anderson, Director of Business Services; Troy Miller, Assistant Superintendent; Peter Mau, Director of Teaching & Learning; and Kim Cavallaro, Administrative Assistant.

The meeting opened with the Pledge of Allegiance.

Augé moved and Livingston seconded the following motion, which carried on a 7 - 0 vote:

THAT the agenda be approved as presented.

During the Public Comment portion of the meeting, Rory Sanders addressed the board on behalf of NSPMOEA to thank Coborn for her years of service.

Neve presented Achievement Awards to the following individuals: Maplewood Middle School Staff Members Judy Lallier, Eric Mjolsness, and Ty Evans, for their skilled and prompt response to students who were in life threatening medical situations.

Anderson moved and Coborn seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following Consent Agenda Items, V.A. through V.D., be approved as written, and a copy of the agenda items is attached to the minutes.

North High Student Representative Pedersen reported on the following items: Students have been anticipating the long awaited winter break and have been excelling in sports and activities the weeks leading up to it. Juniors Shaliciah Jones and Dylan Anacleto were chosen as the North High ExCEL award winners for excellence in community education and leadership. They have proven to be great leaders in their grade and will continue to set an example for others at North High. The Boys Basketball beat De La Salle who is ranked #1 in the top 25 poll. This win was great for the team as they lost a number of seniors last year. Student Council had a productive month hosting a dance and the annual teacher date night in which teachers' children are watched by students. Both the teachers and the students

equally love this activity. Cheerleading has been a relatively new sport to the school. In the past two varsity competitions they have scored second and recently placed first. They also cheer at sporting events, most recently at basketball and hockey games. National Honor Society had their annual Yeah for Toys event which has taken place for over 10 years in which North students raise money to buy gifts for families in need during the holiday season. The event was a success and they hit the goal of raising \$3,000 to purchase the gifts.

Tartan High Student Representative Krummel reported on the following items: Holiday Helping Hands, OACC and Student Council partnered to give gifts to over 230 children two Saturdays ago. Multiple student clubs such as DECA and NHS came together to dress up as elves and Santa to deliver to families in need. Titan athlete Carter Thuringer was selected to play in the 2018 Minnesota all-star football game on Saturday, December 15, at US Bank Stadium. The semi-formal dance was on the 15th at Tartan. To prepare and get the school excited, Student Council had theme days. Students had a lot of fun and nearly 600 tickets were sold. The ASA/Asian New Year celebration was a huge success with dancing, singing, musical performances and a fashion show. Tartan Knowledge Bowl had a meet in early December with the JV team taking first place in the JV competition and the varsity team earning third in the varsity competition. Tartan DECA encouraged students to take the X the text pledge to not text and drive. Students came in the school store and put their thumbprint on a banner to show their pledge and there was a lot of participation for such a great cause.

Osorio acknowledged Coborn and thanked her for her eight years of service and contributions as a member of the District 622 School Board.

Miller introduced Castle Principal Bridget Bruner who shared Castle’s vision and how it is being put into action this year.

R. Anderson presented that 2018 Payable 2019 Tax Levy and community members were invited to speak, although no feedback was received.

Jim Eichten from the Accounting Firm of MMKR presented the findings from the FY 2018 audit and offered a clean opinion on the District’s financial statements.

(Livingston left the room for a brief moment and was not present for the Acknowledgement of Contributions vote)

Hunt moved and Coborn seconded the following resolution, which carried on a 6 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
Theresa Augé	4 boxes of 3 ring binders and computer lift	District staff

Jill Standish	13 hand knit winter hats	Richardson students
3M Foundation Volunteer Match Program - Mark Wolters	\$500.00	Meals on Wheels
Doug Andrus-Andrus Built LLC	\$100.00	Meals on Wheels
Michael Testa	\$50.00	Meals on Wheels
Walter & Mary Lou Lindeman	\$200.00	Meals on Wheels
Carole Lynne	\$25.00	Meals on Wheels
Josephine Zeug	\$500.00	Meals on Wheels
Laurie Karnes	\$47.00	Meals on Wheels
Kimberly Tuccitto	\$50.00	Meals on Wheels
Amy and Duke Coborn	\$100.00	Meals on Wheels
Diane Crenshaw	\$50.00	Meals on Wheels
Kathleen Johnson	\$50.00	Meals on Wheels
Len & Mary Jo Hassel	\$50.00	Meals on Wheels
Mary Jones	\$47.00	Meals on Wheels
Hans and Becky Neve	\$100.00	Meals on Wheels
Tim McKane	\$25.00	Meals on Wheels
Lynn M. Howe	\$50.00	Meals on Wheels
Curt and Joan Reeves	\$47.00	Meals on Wheels
Arlene Morgan	\$47.00	Meals on Wheels
Kristin Nelson	\$200.00	Meals on Wheels
Connie Hall	Winter hats, gloves, scarf and socks	Richardson Elementary
Susan Payne	\$40.00	Maplewood Middle School Library to purchase books in memory of Preston Grinnell
Shelly Clausen	Lawnmower	North High Industrial Tech
Alan and Marie Wynn	\$200.00	Harmony Adult Education - ESL Program

Coborn moved and Livingston seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2018 Payable 2019 property tax levy is adopted in the total amount of \$48,221,970 and, further, that the School Board Clerk is authorized to sign the document used to

certify the property tax levy to the county auditors and the Minnesota Department of Education.

Coborn moved and Anderson seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No.622, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated for use as a polling place by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election in the calendar year following the adoption of this resolution:

POLLING PLACE:

River of God Church
2490 7th Avenue East
North St. Paul, Minnesota

This polling place serves all territory in Independent School District No. 622 located in the City of North St. Paul, Precinct 1, Ramsey County, Minnesota.

POLLING PLACE:

North Presbyterian Church
2675 Highway 36 East
North St. Paul, Minnesota

This polling place serves all territory in Independent School District No. 622 located in the City of North St. Paul, Precinct 2; Ramsey County, Minnesota.

POLLING PLACE:

Cowern Elementary School
2131 Margaret Street North
North St. Paul, Minnesota

This polling place serves all territory in Independent School District No. 622 located in the City of North St. Paul, Precinct 3; Ramsey County, Minnesota.

POLLING PLACE:

Richardson Elementary School
2615 First Street North
North St. Paul, Minnesota

This polling place serves all territory in Independent School District No. 622 located in the City of North St. Paul, Precinct 4; Ramsey County, Minnesota.

POLLING PLACE:

Gladstone Fire Station
1955 Clarence Street
Maplewood, Minnesota

This polling place serves all territory in Independent School District No. 622 located in the City of Maplewood, Precinct 3; Ramsey County, Minnesota

POLLING PLACE:

Wakefield Park Community Building
1860 Hazelwood Street N.
Maplewood, Minnesota

This polling place serves all territory in Independent School District No. 622 located in the City of Maplewood, Precinct 4; Ramsey County, Minnesota

POLLING PLACE:

Maplewood Community Center/YMCA
2100 White Bear Avenue N
Maplewood, Minnesota

This polling place serves all territory in Independent School District No. 622 located in the City of Maplewood, Precinct 5; Ramsey County, Minnesota

POLLING PLACE:

Redeeming Love Church
2425 White Bear Avenue North
Maplewood, Minnesota

This polling place serves all territory in Independent School District No. 622 located in the City of Maplewood, Precinct 6; Ramsey County, Minnesota

POLLING PLACE:

First Evangelical Free Church
2696 Hazelwood Street
Maplewood, Minnesota

This polling place serves all territory in Independent School District No. 622 located in the City of Maplewood, Precinct 7; Ramsey County, Minnesota

COMBINED POLLING PLACE:

Ramsey County Library
3025 Southlawn Drive
Maplewood, Minnesota

This combined polling place serves all territory in Independent School District No. 622 located in the City of Maplewood, Precinct 8 and the City of White Bear Lake, Ward 4, Precinct 1; Ramsey County, Minnesota

POLLING PLACE:

Maplewood Middle School
2410 Holloway Avenue East
Maplewood, Minnesota

This polling place serves all territory in Independent School District No. 622 located in the City of Maplewood, Precinct 9; Ramsey County, Minnesota

POLLING PLACE:

East Metro Regional Public Safety
Training Center
1881 Century Avenue North
Maplewood, Minnesota

This polling place serves all territory in Independent School District No. 622 located in the City of Maplewood, Precinct 10; Ramsey County, Minnesota

POLLING PLACE:

Beaver Lake Education Center
1060 Sterling Street North
Maplewood, Minnesota

This polling place serves all territory in Independent School District No. 622 located in the City of Maplewood, Precinct 11; Ramsey County, Minnesota

POLLING PLACE:

Carver Elementary School

This polling place serves all territory in Independent School District No. 622 located

2680 Upper Afton Road East
Maplewood, Minnesota

in the City of Maplewood, Precinct 12;
Ramsey County, Minnesota

POLLING PLACE:
Lutheran Church of Peace
47 Century Avenue South
Maplewood, Minnesota

This polling place serves all territory in
Independent School District No. 622 located
in the City of Maplewood, Precinct 13;
Ramsey County, Minnesota

COMBINED POLLING PLACE:
Lake Elmo City Hall
3880 Laverne Avenue North
Lake Elmo, Minnesota

This combined polling place serves all
territory in Independent School District No.
622 located in the City of Lake Elmo, Precinct
1 and 2; Washington County, Minnesota

COMBINED POLLING PLACE:
Apostolic Bible Institute and Church
6944 Hudson Blvd.
Oakdale, Minnesota

This combined polling place serves all
territory in Independent School District No.
622 located in the City of Landfall and the
City of Oakdale, Precinct 1; Washington
County, Minnesota

POLLING PLACE:
Transfiguration Church
6133 15th Street North
Oakdale, Minnesota

This polling place serves all territory in
Independent School District No. 622 located
in the City of Oakdale, Precinct 2;
Washington County, Minnesota

POLLING PLACE:
Redeemer Baptist Church
2479 Geneva Avenue North
Oakdale, Minnesota

This polling place serves all territory in
Independent School District No. 622 located
in the City of Oakdale, Precinct 3;
Washington County, Minnesota

POLLING PLACE:
House of Prayer Church
6039 40th Street North
Oakdale, Minnesota

This polling place serves all territory in
Independent School District No. 622 located
in the City of Oakdale, Precinct 4;
Washington County, Minnesota

POLLING PLACE:
Silver Lake Methodist Church
5399 Geneva Avenue North
Oakdale, Minnesota

This polling place serves all territory in
Independent School District No. 622 located
in the City of Oakdale, Precinct 5;
Washington County, Minnesota

POLLING PLACE:
Oakdale Discovery Center
4444 Hadley Avenue North
Oakdale, Minnesota

This polling place serves all territory in
Independent School District No. 622 located
in the City of Oakdale, Precinct 6;
Washington County, Minnesota

POLLING PLACE:

This polling place serves all territory in
Independent School District No. 622 located
in the City of Oakdale, Precinct 7;

Hope Evangelical Free Church
7910 15th Street North
Oakdale, Minnesota

Washington County, Minnesota

COMBINED POLLING PLACE:

Guardian Angels Church
8260 4th Street
Oakdale, Minnesota

This combined polling place serves all territory in Independent School District No. 622 located in the City of Oakdale, Precinct 8 and the City of Pine Springs, Washington County, Minnesota

COMBINED POLLING PLACE:

King of Kings Lutheran Church
1583 Radio Drive
Woodbury, Minnesota

This combined polling place serves all territory in Independent School District No. 622 located in the City of Woodbury, Precincts 1, 2, 7 and 8; Washington County, Minnesota

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7 o'clock a.m. and 8:00 o'clock p.m.
4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.
5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

Coborn moved and Augé seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the audit reports for the fiscal year ending in June 30, 2018 presented by Malloy, Montague, Karnowski, Radosevich and Co. P.A. be accepted as presented.

Coborn moved and Anderson seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2018-2019 School Calendar be revised to reflect April 2, 2019 as a school day for tenth and eleventh graders only at the high school level with an early release for the purpose of MCA and ACT testing.

Yener asked board members to set a board retreat. Coborn moved and Augé seconded the following motion, which carried on a 7 - 0 vote:

THAT a board retreat begins at 9:00 a.m. on February 23, 2019 in Room 202 of the District Education Center.

Yener asked board members to revise the January 15, 2019 special meeting agenda to include bid awards. Coborn moved and Neve seconded the following motion, which carried on a 7 - 0 vote:

THAT the January 15, 2019 special meeting agenda be revised as such: 1)Oath of Office; 2)Election of Officers; 3)Organizational Resolutions; and 4)Bid Awards.

During Board Communications, the following items were shared:

- ✓ Augé thanked the Hmong Parent group for the invitation to attend the Hmong New Year Celebration and said that she was moved to tears at the event. Augé wished everyone a happy holiday and safe travels as they celebrate. She closed her report by thanking Coborn for her eight years of service and reminded her to savor her time off.
- ✓ Livingston said she told Coborn's family at her reception that leadership is hard to define and you know it when you see it - and Coborn has really demonstrated leadership. Livingston thanked her Coborn for her service. Livingston added that AMSD is having a legislative preview at the Quora Education Center on January 4 and said that everyone is invited to attend and hear AMSD's legislative request. She wished everyone a happy holiday season.
- ✓ Anderson thanked Coborn for the really strong leadership she demonstrated while serving on the Board and said that he is really grateful she will still be involved with the Education Foundation. Anderson mirrored Augé's comments about the Hmong parent group and the event. He mentioned that the Eagle Point parent group met their fundraising goal this year; and Principal Bromeland camped out in the gym to host a special reading time with members from the community who came to read to the students.
- ✓ Yener thanked Coborn for everything she has done and said that she appreciated her advocacy for the School District. She added that she had really enjoyed serving with her as a school board member.
- ✓ Coborn reported that not only did Eagle Point make their goal - they raised \$35,000. She thanked everybody for their support over the years and shared a memory of meeting Livingston for coffee who put the bug in Coborn's ear to become a school board member. Coborn said that with the support of her family and friends she has grown so much and had such a great experience educationally and professionally.

Coborn moved and Neve seconded the following motion, which carried:

THAT the meeting be adjourned.

The meeting adjourned at 7:43 PM.

Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, www.isd622.org.

**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**SPECIAL MEETING
SCHOOL BOARD
January 15, 2019**

Chair Yener called the meeting to order at 4:34 p.m. with the following present: Chair Yener, Vice Chair Livingston, Clerk Augé, Treasurer Neve, Directors Anderson, Jarman and Superintendent Osorio. Absent: Director Hunt.

Others present were: Randy Anderson, Troy Miller, Josh Anderson, Tricia Hughes and Kim Cavallaro.

Livingston administered the Oath of Office to Anderson, Jarman and Yener.

Yener requested nominations for Chair. Neve nominated Yener. There being no other nominations, a unanimous ballot was cast.

Yener requested nominations for Vice Chair. Anderson nominated Livingston. There being no other nominations, a unanimous ballot was cast.

Yener requested nominations for Clerk. Yener nominated Augé. There being no other nominations, a unanimous ballot was cast.

Yener requested nominations for Treasurer. Livingston nominated Anderson. There being no other nominations, a unanimous ballot was cast.

The Organizational Resolutions were considered. Neve moved and Livingston seconded the following resolution, which carried on a 6 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following organizational resolutions, numbered 1-19, be accepted as presented:

1. THAT the School Board approve memberships, related dues, and authorize signature of membership documents by the appropriate individual(s) in the following organizations:
Minnesota School Boards Association (MSBA)
Association of Metropolitan School Districts (AMSD)
Minnesota State High School League (MSHSL)
Metropolitan Service Coop (formerly ECSU)
Ramsey County League of Local Governments (RCLLG)
2. THAT the School Board appoint the following individual Board Members to serve as Board Representatives or Liaison members as indicated:
January - December 2019 Appointment:

NMI 916 Board (Livingston)
Finance Advisory (Anderson - with Neve as alternate)
Metro ECSU (Anderson)
Educational Equity Alliance Collaborative (Yener)

January - July 2019 Appointment:
Advisory (Augé)

3. THAT the School Board approves monthly compensation for School Board members at the rate of \$492 per month; \$500 per year additional for Board Chair; and \$600 per year expense allowance for each Board member.
4. THAT pursuant to Board Policy G-033 the School Board business meeting dates, will be as follows:
January 22, February 26, March 26, April 23, May 21, June 25
AND THAT THE School Board Work Study Session meeting dates will be as follows:
January 15, February 12, April 9
AND THAT THE School Board Reflection Study Session meeting dates will be as follows:
March 26, June 25
THE regular meeting place for School Board business meetings shall be the Board Room in the District Education Center at 6:00 p.m., unless otherwise specified.
THE regular meeting place and time for School Board Study Sessions will be posted.
5.
 - a. Premier Bank and Associated Bank are designated as the official depositories of School District funds, subject to its furnishing collateral security and otherwise complying with the provisions of Minnesota statute.
 - b. The School Board treasurer or chief financial officer are authorized to accept and release collateral as required.
 - c. The officers of the School Board, the Superintendent, and the chief financial officer and designee(s), whichever are necessary, are authorized to sign checks, signature cards, and other forms and documents required from time to time by the depository.
 - d. The depository is authorized to accept facsimiles of the signatures of the officers of the School Board upon checks drawn on school district funds in accordance with Minnesota statute.
 - e. This resolution shall be valid until superseded.
6. THAT imprest funds be authorized in the amount of \$51,505, that the Superintendent or designee be appointed as custodian of such funds, and that their only uses be for the payment of proper claims against the District, excluding salaries and personal expenses, which it is impractical to pay in any other manner, and for travel expense advances, all as permitted by Minnesota statute.

7. THAT the Ramsey County Maplewood Review, and the Oakdale-Lake Elmo Review newspapers are designated as the official newspaper of the School District, in accordance with Minnesota statute.
8. THAT the following legal firms be designated and recognized as the School District's attorneys for legal affairs and consultations, with any exceptions to be approved by the School Board:
 - Karen Kepple Law Office
 - Knutson, Flynn, and Deans
 - Ratwik, Roszak, and Maloney
 - Kennedy-Graven
 - Dorsey & Whitney, LLP
 - Rupp, Anderson, Squires & Waldspurger
 - Booth Law Group
 - Fredrikson & Byron, P.A.
9. THAT the Superintendent or designee be authorized to issue checks between Board meetings in advance of Board approval under the following conditions and to include such payments in the next list of bills submitted to the Board for approval:
 - a. Payments of claims which cannot be deferred until the next Board meeting without loss to the District of a discount privilege or because of contract terms, purchase order terms, or a vendor's standard terms which are part of contract, in accordance with Minnesota statute.
 - b. Payments of claims within the standard payment period as defined in Minnesota statute.
10. THAT, as permitted by Minnesota statute, the Superintendent or designee be authorized to lease, purchase, and contract for goods and services, within the budget as approved by the Board, provided that any transaction in an amount exceeding the minimum amount for which bids are required (\$175,000 per Minnesota Statute 471.345), must first be specifically authorized by the Board and must fulfill all other applicable legal requirements for School District contracts.
11. THAT the Director of Business Services be allowed to open brokerage accounts with U.S. Bank, Minnesota Trust, and PMA Securities.
12. THAT Springsted, Incorporated and Ehlers be approved as the District Financial Advisors for the fiscal year 2018-2019.
13. THAT MMKR be approved as the District Auditor.
14. THAT the Superintendent or designee be authorized to enter into agreements to make electronic funds transfers (wire transfers) as permitted by Minnesota statute and submit a list of such transfers at the next regular School Board meeting after the transfers take place.
15. THAT the Superintendent or Director of Business Services are authorized to approve change orders to building program contracts, as requested by the construction manager and architect, within the budget, in the amount of \$175,000 or less per change order.
16. THAT application for financial assistance as provided under ESEA as amended, be authorized, and that the Superintendent of Schools or designee appoint a Local Agency Representative who would be directed to execute and file

application(s) for and on behalf of the School District and otherwise act as authorized representative of the School District in all activities related to ESEA. Further, that the Superintendent of Schools appoints the ESEA contact person.

- 17. THAT the Superintendent of Schools or designee be authorized, on behalf of the Board, to prepare and apply for grants to the School District from local, state, federal, or private resources.
- 18. THAT authority be granted to the Superintendent of Schools or designee for the 2018-19 school year to execute non-resident student attendance agreements, as required by Minnesota statute, on behalf of the School Board.
- 19. THAT the following public notice shall be mailed to students' homes and distributed to staff through the District's annual information & student responsibility handbook publication and posted on the district's website at <http://www.isd622.org/Domain/7>

NOTICE IS HEREBY GIVEN -

That Independent School District 622, pursuant to the U.S. General Education Provisions act and Minnesota Government Data Practices Act, declares the following as "directory information" as provided in said Act and, that information relating to students may be made public if said information is in any of the following categories:

- Name of Student, Date of Birth and Grade
- Name, Address and Telephone Number of Student's Parent(s)
- Participation in official recognized activities and sports
- Weight and height of members of athletic teams
- Grade levels completed
- Degrees, honors and awards received
- The most recent previous educational agency or institution attended by the student.
- Photos, such as those taken for yearbooks or other school and District publications, are directory information for those specific purposes only.

Directory information does not include identifying data that references religions, race, color, gender, social position, or nationality.

A parent, or student who is 18, who wishes to make directory information private must notify their principal in writing each year the child attends district schools. The notification remains in effect until October 15 of the next school year.

Augé moved and Anderson seconded the following resolution, which carried on a 6 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that contracts be awarded as follows:

<u>For</u>	<u>Vendor</u>	<u>Fund</u>	<u>Amount</u>
------------	---------------	-------------	---------------

CASTLE ELEMENTARY ADDITION AND RENOVATIONS - BID PACKAGE #2	VARIOUS (SEE LETTER OF RECOMMENDATION)	1	\$14,944,638
--	---	----------	---------------------

Neve moved and Livingston seconded the following resolution, which carried on a 6 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that contracts be awarded as follows:

<u>For</u>	<u>Vendor</u>	<u>Fund</u>	<u>Amount</u>
RICHARDSON ELEMENTARY ADDITION AND RENOVATIONS - BID PACKAGE #2	VARIOUS (SEE LETTER OF RECOMMENDATION)	1	\$14,844,107

Livingston moved and Anderson seconded the following motion, which carried on a 6 - 0 vote:

THAT the meeting be adjourned.

The meeting adjourned at 4:59 p.m.

Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, www.isd622.org.

**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**WORK STUDY SESSION
SCHOOL BOARD
January 15, 2019**

Chair Yener called the meeting to order at 5:08 PM with the following present: Chair Yener, Vice Chair Livingston, Clerk Augé, Treasurer Anderson, Directors Jarman, Neve, and Superintendent Osorio. Absent: Director Hunt.

Others present were: Randy Anderson, Josh Anderson, Troy Miller, Pat Sims (Adolfson & Peterson Construction), Troy Miller (LHB Corporation) and Kim Cavallaro.

In the audience: Rory Sanders, Tim Kappes, Cindy Swaim.

Yener opened the meeting with an ice breaker.

During her check in, Osorio debriefed about last week's North High incident and discussed packing options for Richardson and Castle staff members.

(Jarman left the meeting at 5:41 PM to attend a mandatory MSBA training)

Osorio discussed the Facilities Plan. She shared community feedback that has been received and the schedule for the numerous facilities presentations she has facilitated. Osorio reviewed her revised facilities proposal and timeline; and discussion took place with board members.

(Livingston left the meeting at 6:20 PM)

The meeting adjourned at 6:44 PM.

Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, www.isd622.org.

Employment

First Name	Last Name	Employed as	Building	Effective	Pay Rate	Per
Ryan	Abrahamson	Boys Basketball Assistant Coach	John Glenn	1/3/19	\$1,940.00	Assignment
Larry	Bickle	Part Time Bus Driver	Bus Garage	1/2/19	\$20.16	Hour
Tessa	Bitker	Pre K EA	Beaver Lake	12/18/18	\$15.30	Hour
Becky	Boyle	Boys Skiing Head Coach	Tartan	11/12/18	\$2,869.44	Assignment
Becky	Boyle	Girls Skiing Head Coach	Tartan	11/12/18	\$2,869.44	Assignment
Eric	Bronaugh	Boys Basketball Assistant Coach	Tartan	11/19/18	\$4,919.04	Assignment
Hannah	Croonquist	Girls Hockey Assistant Coach	Tartan	10/29/18	\$2,527.84	Assignment
William	Fetsch	Boys JV Basketball Coach	Tartan	11/19/18	\$5,055.65	Assignment
Robert	Franzwa	Boys Wrestling Assistant Coach	Tartan	11/19/18	\$3,825.20	Assignment
Nicholas	Fuerst	Girls Hockey Head Coach	Tartan	10/29/18	\$7,515.20	Assignment
Gavin	Graham	Boys Basketball Head Coach	John Glenn	1/3/19	\$2,467.20	Assignment
Miranda	Graham	Lunch/Playground Monitor	Richardson	1/3/19	\$15.48	Hour
Centrell	Green	Boys Basketball Assistant Coach	John Glenn	1/3/19	\$1,940.00	Assignment
Zaria	Hinkle	AVID Tutor	Districtwide	12/20/18	\$15.00	Hour
Jessica	Imholte	Kindergarten/Grade 2 Teacher - 1 Yr Only	Castle	1/7/19	\$21,330.59	Year
Benjamin	Jarman	Board Member	Districtwide	1/1/19	\$5,900.00	Year
Jesami	Jones-Zehourou	Child Care Para	Richardson	12/12/18	\$13.78	Hour
Stephen	Kanavati	Spanish Teacher - 1 Yr Only	Tartan	12/17/18	\$26,866.58	Year
Hana	Kassa	AVID Tutor	Districtwide	1/10/19	\$15.00	Hour
Todd	Klingsporn	Boys Basketball Coach	Maplewood Middle	1/2/19	\$2,203.60	Assignment
Mark	Klingsporn	Boys Basketball Head Coach	Tartan	11/19/18	\$7,925.12	Assignment
Ron	Kruschwitz	Boys Basketball Assistant Coach	John Glenn	1/3/19	\$1,940.00	Assignment
Lisa	Leiviska	Lunch/Playground Monitor	Skyview Elementary	1/14/19	\$14.47	Hour
Jared	Lyle	Boys Basketball Head Coach	John Glenn	1/3/19	\$2,467.20	Assignment
Skye	Maloney	Lunch/Playground Monitor	Oakdale	12/17/18	\$14.79	Hour
Brad	Markfort	Boys Basketball Assistant Coach	Tartan	11/19/18	\$4,919.04	Assignment
Claire	Meeder	Girls Soccer Assistant Coach	Skyview Middle	9/7/18	\$1,616.80	Assignment
Jorge	Moran Rodriguez	AVID Tutor	Districtwide	12/20/18	\$15.00	Hour
Troy	Morisette	Boys Wrestling Assistant Coach	Tartan	11/19/18	\$3,000.00	Assignment
Molly	Organ	SPED Para	Next Step	12/17/18	\$16.80	Hour
Jordan	Osberg	Boys 9th Grade Basketball Coach	Tartan	11/19/18	\$3,825.92	Assignment
Joseph	Recchio	Boys Wrestling Head Coach	Tartan	11/19/18	\$7,241.92	Assignment
Abegail	Reisinger	CC Para AC	Weaver	12/10/18	\$12.58	Hour
Kharunissa	Rhodes	Lunch/Playground Monitor	Richardson	1/2/19	\$14.47	Hour
Curt	Russell	Boys Basketball Coach	Maplewood Middle	1/2/19	\$2,203.60	Assignment
Sarah	Schneider	Girls Hockey Assistant Coach	Tartan	10/29/18	\$2,049.60	Assignment
Jillian	Stafki	Art Teacher - 1 Yr Only	Maplewood Middle	1/2/19	\$24,084.51	Year
Hannah	Sundermeyer	EL Teacher - 1 Yr Only	Tartan	1/14/19	\$22,777.58	Year
Timothy	Tekautz	Boys Basketball Coach	Maplewood Middle	1/2/19	\$2,203.60	Assignment
Pang	Thao	Intervention EA - 1 Yr Only	Richardson	1/2/19	\$14.76	Hour
Nathan	Trulen	Boys Wrestling Assistant Coach	Tartan	11/19/18	\$683.20	Assignment
Matthew	Trulen	Boys Wrestling Assistant Coach	Tartan	11/19/18	\$4,509.12	Assignment
Anne	Walter-Cooke	Student Programs Specialist	DEC	1/5/19	\$38,272.00	Year
Jessica	Wan	Speech Language Pathologist - 1 Yr Only	Beaver Lake	12/17/18	\$22,527.56	Year
Rashad	Watkins	Boys Basketball Coach	Maplewood Middle	1/2/19	\$2,203.60	Assignment
Greg	Weier	Boys Skiing Assistant Coach	Tartan	12/1/18	\$2,117.92	Assignment
Greg	Weier	Girls Skiing Assistant Coach	Tartan	12/1/18	\$2,117.92	Assignment
Jon	Wessel	Girls Weight Room Coordinator Head Coach	Tartan	9/4/18	\$3,102.00	Assignment
Jon	Wessel	Boys Weight Room Coordinator Head Coach	Tartan	9/4/18	\$3,102.00	Assignment
Dania	Whitney	Job Coach	John Glenn	1/22/19	\$16.80	Hour

Status Change						
First Name	Last Name	From	To	Effective	Pay Rate	Per
Melissa	Amador	Part Time Student Contact Bus Driver	Full Time Student Contact Bus Driver	1/10/19	\$20.86	Hour
Kumari	Arimilli	.25 SN CC Para	.28125 SN CC Para	10/10/18	\$17.79	Hour
Alysia	Buckhanan-Garcia	.3125 CC Para	1.0 CC Para	1/10/19	\$13.15	Hour
Riley	Diedrich	.125 Para Monitor	.1875 Para Monitor	9/4/18	\$14.47	Hour
Barbara	Farrell	.60 ECSE Para	.60 ECSE Para/.28 SN CC Para	1/2/19	\$16.80	Hour
Lakrisha	Thompson	.225 Para Monitor/PT Bus Driver	PT Bus Driver	12/21/18	\$15.48	Hour
Amber	Walter	.625 Clerk	1.0 Clerk	1/3/19	\$16.56	Hour

Leave of Absence					
First Name	Last Name	Assignment	Building	Leave Type	Dates
Bridget	Cwengros	Speech Pathologist	Webster/Maplewood Middle	Child Care	1/14/19 - 2/15/19
Laura	D'Aigle	Grade 1 Teacher	Webster	Child Care	2/18/19 - 3/15/19
Emily	Garry	Kindergarten Teacher	Castle	Child Care	3/4/19 - 3/29/19
Mallory	Nelson	Art Teacher	Maplewood Middle	Child Care	1/28/19 - 6/10/19
Katherine	Wirth	Physical Education Teacher	Maplewood Middle	Child Care	1/3/19 - 1/31/19

Resignation					
* First Name	Last Name	Assignment	Building	Effective	
Thomas	Alexander	Part Time Bus Driver	Bus Garage	1/9/2019	
Laura	Atneosen	SPED Para	North	1/23/2019	
Kristen	Berkas	Program Specialist	Districtwide	1/18/2019	
* Denise	Caley	SPED Teacher	Next Step	6/10/2019	
Amy	Coborn	Board Member	Districtwide	12/31/2018	
Valarie	Cochran	Para Monitor	Skyview Elementary	12/19/2018	
Thomas	Guenther	Arena Supervisor	Arenas	1/25/2019	
James	Hollenkamp	Full Time Custodian	Tartan	12/6/2018	
Collin	Klagmann	EL Teacher	Tartan	12/31/2018	
Ronald	Lese	Part Time Bus Driver	Bus Garage	12/21/2018	
* Patricia	Lund	ECFE Teacher	Gladstone	6/10/2019	
Skye	Maloney	Lunchroom/Palyground Monitor	Oakdale	12/21/2018	
Mandy	McEwen	EA	Richardson	1/4/2019	
Alyssa	McGaughey	Pre K EA	Beaver Lake	12/21/2018	
* Mary	Mielzarek	Business Tech/AVID Teacher	North	6/10/2019	
Jodi	Nichols	Receptionist	Beaver Lake	12/26/2018	
* Jean	Olinger	Social Studies Teacher	Maplewood	6/10/2019	
Katie	Pearson	SPED Para	Eagle Point	1/25/2019	
Elisabeth	Perez	SPED Teacher	Tartan	1/11/2019	
* Bonnie	Pottratz	EC Screener	Beaver Lake	1/31/2019	
Justo	Ramirez Carrillo	AVID Tutor	Districtwide	11/27/2018	
* Linda	Semmler	ECSE Teacher	Beaver Lake	6/10/2019	
Richard	Sullivan	Part Time Bus Driver	Bus Garage	1/11/2019	
Ekhlas	Suwaid	AVID Tutor	Districtwide	12/13/2018	
Ebony	Turman	Para Monitor	Richardson	1/10/2019	
Misee	Yang	Cultural Academic Support Specialist	Tartan	12/21/2018	
Ahlam	Yusuf	AVID Tutor	Districtwide	12/22/2018	
Sarah	Zimitsch	CC Para AC	Carver	12/21/2018	

Termination				
First Name	Last Name	Assignment	Building	Effective
Litroy	Bloodsaw	Para	Richardson	12/21/2018
Patricial	Ferrell	Pre K EA	Webster	1/8/2019
Alan	Irvin	ECSE Para	Beaver Lake	1/3/2019
Thomas	Jechorek	Full Time Bus Driver	Bus Garage	12/23/2018
Nitisha	Meshram	Grade IV Clerical	Tartan	12/14/2018

V. F. BID REJECTIONS

Sealed bids were solicited as required by law for goods and services listed below. The bids were opened, read aloud and tabulated by the Business Office. The School District reserves the discretionary right to reject any or all bids within sixty (60) days of the bid opening if it is in the School District’s opinion that it is in the best interest to do so.

Therefore, the Director of Business Services recommends the following resolution:

WHEREAS, the Operations Supervisor and the School District’s Construction Manager have identified certain specification language that should be revised and amended in order to better the projects. WHEREAS, the specification language included in the bid documents will be revised and/or amended in accordance therewith.

NOW, THEREFORE BE IT RESOLVED by the School Board of Independent School District No. 622 that Bid Package #2, Work Scope #10B for the Castle and Richardson Elementary Addition and Renovations projects entitled “Lockers” is hereby rejected, and the Director of Business is hereby authorized to return all bid deposits; and be it further that the School Board authorizes the Director of Business to take the necessary steps to effectuate the intent of this resolution.

<u>For</u>	<u>Vendor</u>	<u>Fund</u>	<u>Amount</u>
CASTLE ELEMENTARY ADDITION AND RENOVATIONS - BID PACKAGE #2 WORK SCOPE #10B LOCKERS	Olympus Lockers and Storage Products	1	\$97,778
RICHARDSON ELEMENTARY ADDITION AND RENOVATIONS - BID PACKAGE #2 WORK SCOPE #10B LOCKERS	Elite Storage Products	1	\$71,500

V. G. BID AWARDS

Sealed bids were solicited as required by law for goods and services listed below. The bids were opened and tabulated by the Business Office and are recommended for award to the lowest responsible bidders. Bid tabulations are on file in the Business Office.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that contracts be awarded as follows:

<u>For</u>	<u>Vendor</u>	<u>Fund</u>	<u>Amount</u>
CASTLE ELEMENTARY ADDITION AND RENOVATIONS - BID PACKAGE #2 WORK SCOPE #07B JOINT SEALERS	Right Way Caulking	1	\$51,200
RICHARDSON ELEMENTARY ADDITION AND RENOVATIONS - BID PACKAGE #2 WORK SCOPE #07B JOINT SEALERS	The Caulkers Company	1	\$91,900



January 22, 2019

Mr. Randy Anderson
Director of Business Services
North St. Paul-Maplewood-Oakdale ISD 622
2520 East 12th Avenue
North St. Paul, Minnesota 55109

RE: Richardson Elementary School Addition and Renovations – Bid Package #2
Final Letter of Recommendation for Contract Awards and Rejection

Dear Mr. Anderson,

Adolfson & Peterson Construction (AP) is pleased to provide this Letter of Recommendation for Contract Awards for bids received on Thursday, December 11th, 2018 for Bid Package #2. The District received 88 bids for the 29 work scopes, which averages 3 bids per work scope. AP recommends North St. Paul-Maplewood-Oakdale ISD 622 award contracts to each of the following contractors:

Work Scope #07B – Joint Sealers

The Caulkers Company
Fridley, Minnesota

Base Bid: \$91,900

Total Base Bid Amount Final Contract Award – Bid Package #2: \$91,900

The delay with awarding Work Scope #07B – Joint Sealers was due to the verification process of fire stopping certification according to the contract documents. LHB has accepted information from the contractor as verification and the School Board can proceed with a contract award.

The following Work Scope should be rejected by the School Board due to changing from metal corridor lockers to plan classroom lockers/cubbies.

Work Scope #10B - Lockers

Elite Storage Products
Colierville, Tennessee

Base Bid: \$71,500

Adolfson & Peterson Construction
5500 Wayzata Blvd, Suite 600 | Minneapolis, MN 55416
p 952.544.1561 | f 952.525.2333 | www.a-p.com

WE BUILD. trust. communities. people.

AP has conducted post-bid interviews with the above apparent low bidders and based on our findings, recommend the above contractors for contract award. The above contracts are important to the overall project schedule and awarding the above contracts will allow the work to begin on site as required per the project schedule.

Should you have any questions, please do not hesitate to contact me.

Regards,



Patrick Sims
Senior Preconstruction Manager
Adolfson & Peterson Construction
(952) 607-4663
psims@a-p.com

CC: Mike Boland – ISD 622
Troy Miller - LHB
Mark Kusnierek – LHB
Phil Waugh - LHB
David Jaeger – AP
Tom Dykhoff – AP
Jackie Larson – AP
Sarah Gehrmann - AP

Enc: Bid Tabulation Sheets – 2 pgs.

Adolfson & Peterson Construction
5500 Wayzata Blvd, Suite 600 | Minneapolis, MN 55416
p 952.544.1561 | f 952.525.2333 | www.a-p.com

WE BUILD. trust. communities. people.

Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 10B - Lockers

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Elite Storage Products	Yes	X	X			71,500.00	
Olympus Lockers & Storage Products	Yes	X	X			78,754.00	

Elite Storage Products	Yes	X	X	0	0	71,500.00	LOW BASE BID
AVERAGE COST						75,127.00	AVERAGE COST
Olympus Lockers & Storage Products	Yes	X	X	0	0	78,754.00	HIGH BASE BID

ESTIMATE AMOUNT	\$201,217.00
DIFFERENCE BETWEEN BID AND ESTIMATE	\$129,717.00

33



January 22, 2019

Mr. Randy Anderson
Director of Business Services
North St. Paul-Maplewood-Oakdale ISD 622
2520 East 12th Avenue
North St. Paul, Minnesota 55109

RE: Castle Elementary School Addition and Renovations – Bid Package #2
Final Letter of Recommendation for Contract Awards and Rejection

Dear Mr. Anderson,

Adolfson & Peterson Construction (AP) is pleased to provide this Letter of Recommendation for Contract Awards for bids received on Thursday, December 6th, 2018 for Bid Package #2. The District received 119 bids for the 30 work scopes, which averages 3 bids per work scope. AP recommends North St. Paul-Maplewood-Oakdale ISD 622 award contracts to each of the following contractors:

Work Scope #07B – Joint Sealers

Right Way Caulking
Fridley, Minnesota

Base Bid: \$51,200

Total Base Bid Amount Final Contract Award – Bid Package #2: \$51,200

The delay with awarding Work Scope #07B – Joint Sealers was due to the verification process of fire stopping certification according to the contract documents. LHB has accepted information from the contractor as verification and the School Board can proceed with a contract award.

The following Work Scope should be rejected by the School Board due to changing from metal corridor lockers to plan classroom lockers/cubbies.

Work Scope #10B - Lockers

Olympus Lockers and Storage Products
Eden Prairie, Minnesota

Base Bid: \$97,778

Adolfson & Peterson Construction
5500 Wayzata Blvd, Suite 600 | Minneapolis, MN 55416
p 952.544.1561 | f 952.525.2333 | www.a-p.com

WE BUILD. trust. communities. people.

AP has conducted post-bid interviews with the above apparent low bidders and based on our findings, recommend the above contractors for contract award. The above contracts are important to the overall project schedule and awarding the above contracts will allow the work to begin on site as required per the project schedule.

Should you have any questions, please do not hesitate to contact me.

Regards,



Patrick Sims
Senior Preconstruction Manager
Adolfson & Peterson Construction
(952) 607-4663
psims@a-p.com

CC: Mike Boland – ISD 622
Troy Miller - LHB
Mark Kusnierek – LHB
Phil Waugh - LHB
David Jaeger – AP
Mike Elsnes – AP
Jackie Larson – AP
Sarah Gehrman - AP

Enc: Bid Tabulation Sheets – 2 pgs.

Adolfson & Peterson Construction
5500 Wayzata Blvd, Suite 600 | Minneapolis, MN 55416
p 952.544.1561 | f 952.525.2333 | www.a-p.com

WE BUILD. trust. communities. people.

V. G. MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION FORM B GRANT REQUEST

District 622 is requesting funds to cover the costs of transportation for the Adapted Floor Hockey and Adaptive Soccer teams for the 2018-2019 season. The teams are co-opted between both senior high schools in the District and since practices will be located in one of the high school's gymnasium, it is necessary to transport student athletes from one location to other.

Therefore, the Assistant Superintendent recommends the following resolution:

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts:

WHEREAS, the District 622 School Board recognizes the value to students' participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school districts to providing seminars/training opportunities or support for specific school functions for students/faculty members/officials and others who are involved in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the District 622 School Board supports District's application to the Minnesota State High School League Foundation for a FORM B grant.

MOTION:

SECOND:

V. H. MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION FORM B GRANT REQUEST
TARTAN HIGH SCHOOL

Tartan would like to bring Craig Hillier on May 8 to conduct his Breakthrough Leadership Training Workshop for Captains and Leaders. The workshop will guide students to be effective leaders in their activities. Therefore, Tartan High School is requesting a MSHSL grant to assist with project funding and also to purchase books that will be used throughout the school year in bi-weekly Leadership Council Meetings.

Therefore, the Assistant Superintendent recommends the following resolution:

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts:

WHEREAS, the District 622 School Board recognizes the value to students' participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school districts to providing seminars/training opportunities or support for specific school functions for students/faculty members/officials and others who are involved in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the District 622 School Board supports District's application to the Minnesota State High School League Foundation for a FORM B grant.

MOTION:

SECOND:

BID/RFP CALENDAR

<u>NAME OF BID/RFP</u>	<u>BID OPENING</u> (if applicable)	<u>BOARD MEETING</u>
ROOFING AND WALL PANEL PROJECTS FOR JOHN GLENN M.S. AND SKYVIEW ELEMENTARY	2/28/18 2:00 PM ROOM 202	3/26/19

“Notice to Bidders” can be found on ISD 622 website at www.isd622.org. Click on “New Bid/RFP Posted” Quick Link to see a complete listing of Bids and RFPs.

Note: RFP’S have a due date/time only. There is not a formal opening or reading of the proposals unless noted. Bids have a due date/time and room location for the formal opening and reading of the bids.

Last Updated: 19:31

V. DISBURSEMENTS

State statutes require school boards to provide for payment of just claims and also require that a list of electronic fund transfers be submitted to the school board at its next regular meeting. This action will authorize payment of audited and allowable claims, purchase of investments, transfers to the payroll account, and transactions by electronic fund (wire) transfers.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following disbursements and transfers be approved:

General Fund	\$	4,181,085.00
Food Service		389,877.00
Community Service		105,863.00
Building Construction		418,258.00
Trust		94,458.00
Internal Service Fund Health Insurance		29,287.00
OPEB Benefits Trust Fund		23,185.00
		<hr/>
A/P Checks Disbursed (12-01-18 thru 12-31-18)	\$	5,242,013.00
Payroll Disbursed - Net (12-01-18 thru 12-31-18)	\$	4,718,070.00
Wire Transfers (12-01-18 thru 12-31-18)	\$	18,063,106.00
Investments on 01-03-19	\$	141,954,541.00

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

WIRE TRANSFERS

12-01-18 thru 12-31-18

DATE	FROM	TO		REASON
12/03/18	P M A	HEALTH PARTNERS	\$202,433.00	MEDICAL CLAIM FEES
12/03/18	P M A	PREMIER BANK	\$1,000,000.00	A/P - P/R*
12/03/18	PREMIER BANK	ANNUITY COMPANIES	\$217,857.00	PAYROLL PAYABLES
12/03/18	PREMIER BANK	FURTHER	\$8,068.00	FLEX PROCESSING
12/03/18	PREMIER BANK	DELTA DENTAL	\$138,553.00	MONTHLY PAYMENT
12/03/18	PREMIER BANK	HEALTH PARTNERS	\$186,531.00	HEALTH CLAIMS
12/03/18	PREMIER BANK	PITNEY BOWES	\$3,000.00	POSTAGE
12/03/18	PREMIER BANK	STATE OF MINN.	\$144,630.00	PAYROLL TAX
12/05/18	PREMIER BANK	FURTHER	\$14,143.00	FLEX PROCESSING
12/07/18	PREMIER BANK	ANNUITY COMPANIES	\$545,813.00	PAYROLL PAYABLES
12/10/18	PREMIER BANK	FURTHER	\$5,982.00	FLEX PROCESSING
12/10/18	PREMIER BANK	HEALTH PARTNERS	\$378,773.00	HEALTH CLAIMS
12/12/18	P M A	PREMIER BANK	\$4,345,000.00	A/P - P/R*
12/14/18	PREMIER BANK	ANNUITY COMPANIES	\$38,566.00	PAYROLL PAYABLES
12/14/18	PREMIER BANK	I R S	\$816,976.00	PAYROLL TAX
12/17/18	P M A	PREMIER BANK	\$1,000,000.00	A/P - P/R*
12/17/18	PREMIER BANK	FURTHER	\$3,927.00	FLEX PROCESSING
12/17/18	PREMIER BANK	HEALTH PARTNERS	\$273,210.00	HEALTH CLAIMS
12/17/18	PREMIER BANK	STATE OF MINN.	\$143,267.00	PAYROLL TAX
12/18/18	PREMIER BANK	ANNUITY COMPANIES	\$221,934.00	PAYROLL PAYABLES
12/20/18	P M A	PREMIER BANK	\$1,500,000.00	A/P - P/R*
12/21/18	PREMIER BANK	ANNUITY COMPANIES	\$577,590.00	PAYROLL PAYABLES
12/24/18	PREMIER BANK	FURTHER	\$9,084.00	FLEX PROCESSING
12/24/18	PREMIER BANK	HEALTH PARTNERS	\$348,844.00	HEALTH CLAIMS
12/27/18	P M A	PREMIER BANK	\$4,425,000.00	A/P - P/R*
12/28/18	PREMIER BANK	FURTHER	\$70,465.00	FLEX PROCESSING
12/31/18	PREMIER BANK	ANNUITY COMPANIES	\$416,418.00	PAYROLL PAYABLES
12/31/18	PREMIER BANK	FURTHER	\$6,036.00	FLEX PROCESSING
12/31/18	PREMIER BANK	HEALTH PARTNERS	\$139,273.00	HEALTH CLAIMS
12/31/18	PREMIER BANK	MISCELLANEOUS	\$6,238.00	MISCELLANEOUS
12/31/18	PREMIER BANK	PITNEY BOWES	\$3,000.00	POSTAGE
12/31/18	PREMIER BANK	I R S	\$872,495.00	PAYROLL TAX
		TOTAL	<u>\$18,063,106.00</u>	

* TO COVER ACCOUNTS PAYABLE OR PAYROLL CHECKS

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

INVESTMENTS

DEPOSITORY	TYPE	RATE	PURCHASED	AMOUNT
MSDLAF OTHER FUNDS	MM	2.21%	(BALANCE AT 01-03-19)	\$303,223.00
P M A SECURITIES OPERATING FUNDS	VARIOUS	2.51%	(BALANCE AT 01-03-19)	\$53,453,559.00
P M A SECURITIES REFUNDING PROCEEDS	VARIOUS	2.40%	(BALANCE AT 01-03-19)	\$17,778,969.00
P M A SECURITIES MAINTENANCE FACILITIES BONDS	VARIOUS	2.47%	(BALANCE AT 01-03-19)	\$43,980,577.00
P M A SECURITIES CAPITAL FACILITIES AND ABATEMENT BONDS	VARIOUS	2.46%	(BALANCE AT 01-03-19)	\$5,422,673.00
P M A SECURITIES COP	VARIOUS	2.51%	(BALANCE AT 01-03-19)	\$8,558,999.00
P M A SECURITIES OPEB BONDS	VARIOUS	2.23%	(BALANCE AT 01-03-19)	\$11,253,967.00
ASSOCIATED BANK EQUITY INVESTMENTS	EQUITY	1.59%	(BALANCE AT 01-03-19)	\$1,202,574.00
				\$141,954,541.00

Phase II & III Facilities Proposal

Last updated 1.22.19

Vision for 622 Schools

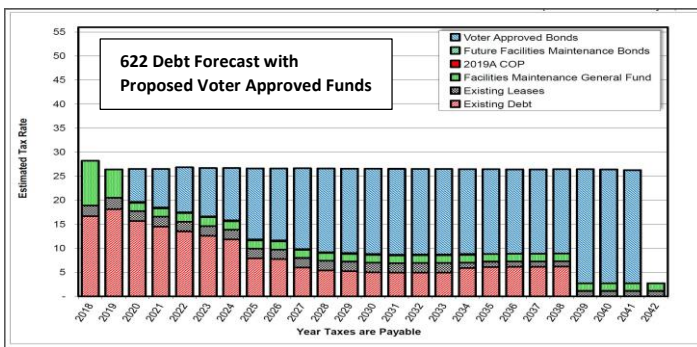
- Safe and Secure Buildings
- New Modern Furniture
- Energy Efficiency
- Healthy & Comfortable



Financial Facts

At this time, 622 can borrow up to \$225M in voter-approved facilities bonds without a tax increase. Each additional \$50M would cost the average family \$65/year or \$5.42/month.

Proposed Phase II projects could be completed without raising taxes. Phase III would potentially require a tax



Potential Timeline	
18-19	Draft Facilities Phase II - Stakeholder Input
19-20	Possible Facilities Bond Referendum Fall Castle/Richardson complete
20-21	Facilities Phase II Construction Begins Boundary Study Continues
21-22	Facilities Phase II Construction Continues, Phase III begins. New Proposed School Boundaries Announced
22-23	Phase II Schools Complete New Boundaries Take Effect

Planned School Consolidations/Closures Fall 2022

Schools to be closed or repurposed	Plans for Existing Building
Maplewood Middle	Build new elementary on existing site and then demolish old building
Webster Elementary	Building to be repurposed for district programs
Skyview Elementary	Skyview Middle expands into full building
Oakdale Elementary	Demolish building - land goes to Tartan

Proposed Phase Two Construction Plan 2020-22

All Sites (7 elementary, 2 middle, 2 high schools, 4 early childhood and program sites)	Secure entrances for all sites, plus visitor kiosks, bullet resistant glass, high definition cameras, and cellular repeaters for improved communications
All Sites (7 elementary, 2 middle, 2 high schools, 4 early childhood and program sites)	New modern furniture
John Glenn	Renovation and expansion with new secure entrance & new pool
Skyview Middle	Renovation of interior, new secure entrance & parking lot work
New Eagle Point	New building on existing site with 800 student capacity
New Maplewood Elementary	New building on existing middle school site with 800 student capacity
Carver	Academic expansion with new secure entrance

Proposed Phase Three Construction Plan 2022-24

Tartan	Academic expansion with new secure entrance
North	Two story addition with secure entrance and additional classrooms above

Proposed Building Changes

School	New Secure Entrance	New Modern Furniture	Revised Traffic Flow Outside Building	Interior Complete Renovation	Addition to building	Entirely New Building on Existing Property	Central A/C	Additional Notes
Castle Elementary	Yes	Yes	Yes	Yes	Yes	No	Yes	Completed during Phase I
Richardson Elementary	Yes	Yes	Yes	Yes	Yes	No	Yes	Completed during Phase I
New Eagle Point Elementary	Yes	Yes	Yes	N/A	N/A	Yes	Yes	To be built on Eagle Point site
New Maplewood Elementary	Yes	Yes	Yes	N/A	N/A	Yes	Yes	To be built on Maplewood Middle site
Carver Elementary	Yes	Yes	Yes	No	Yes	No	Partial	To supplement A/C with portable units
Cowern Elementary	Yes	Yes	No	No	No	No	Partial	To supplement A/C with portable units
Weaver Elementary	Yes	Yes	Yes	No	No	No	Partial	To supplement A/C with portable units
Skyview Elementary	X	X	X	X	X	X	X	X
Oakdale Elementary	X	X	X	X	X	X	X	X
Webster Elementary	X	X	X	X	X	X	X	X
Maplewood Middle	X	X	X	X	X	X	X	X
Skyview Middle	Yes	Yes	Yes	Yes	Yes	No	Yes	Middle school to expand into entire building
John Glen Middle	Yes	Yes	Yes	Yes	Yes	No	Yes	Includes new competition pool
Next Step Transition High School	Yes	Yes	No	No	No	No	Yes	Remains in current leased space
Harmony Building	Yes	Yes	No	No	No	No	Partial	To supplement A/C with window units
Gladstone Building	Yes	Yes	Yes	No	No	No	Partial	combination of central AC and window units
Beaver Lake Early Learning	Yes	Yes	No	No	No	No	Partial	combination of central AC and window units
Tartan High	Yes	Yes	Yes	Yes	Yes	No	Yes	Two story addition on front entrance
North High	Yes	Yes	No	No	Yes	No	Yes	New front entrance, new academic addition



47

CARVER ELEMENTARY SCHOOL

A Snapshot of what makes us great!

CARVER'S VISION

Every student will meet or exceed literacy, math, and science benchmarks prior to entering middle school.



CARVER MISSION STATEMENT

Carver Elementary School's purpose is to meet the needs of ALL learners through a respectful, responsive, safe, and caring learning community. Our students will become life-long learners and responsible citizens prepared to excel in our ever-changing world.

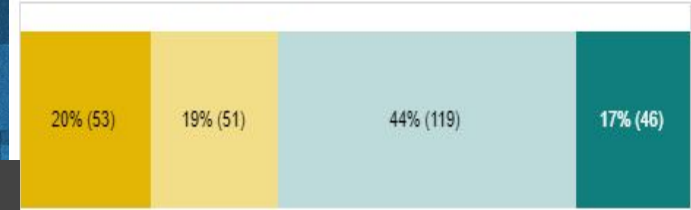
CARVER MCA ACHIEVEMENT DATA 2018

Math

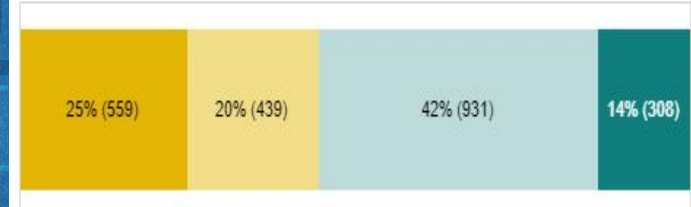
Reading

Science

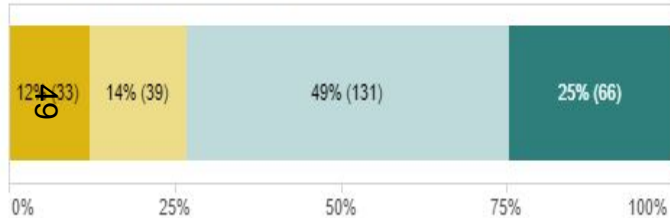
Carver Achievement Level



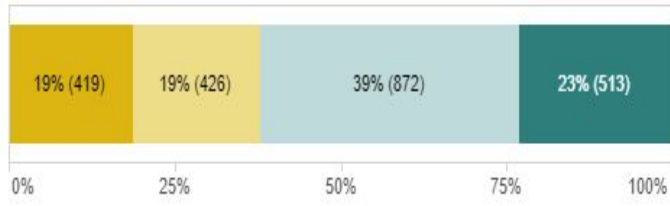
District Elementary Achievement Level*



Carver Achievement Level

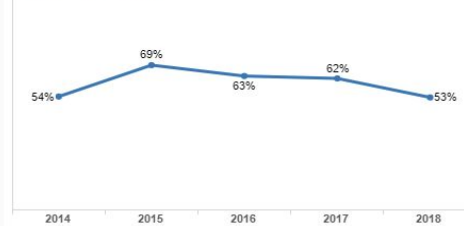


District Elem Achievement Level*



Science Summary

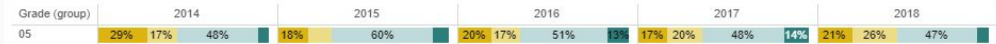
Carver Proficiency



District* Proficiency



Carver Achievement Level



School: Carver

Achievement Level/Proficiency: Achievement Level

Grade (group): 05

Achievement Level Legend:
 Exceeds (Dark Green)
 Meets (Light Green)
 Partially Meets (Yellow)
 Does Not Meet (Orange)

CARVER C.A.R.E.S.

C
Cooperation

A
Assertiveness

R
Responsibility

E
Empathy

S
Self-control



Student Climate, Culture, & Behavior

Student Leaders

Morning Announcements

Patrols

Kindness Ninjas

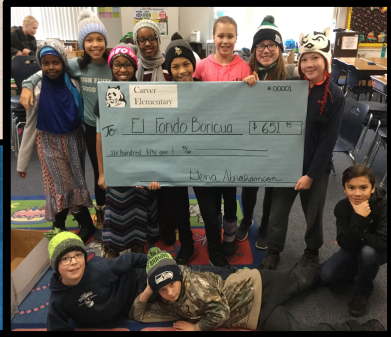
All School Meetings

Buddy Rooms For Reading/Activities

Assisting Pre-K

4th Gr. Helping with Kindergarten





Staff Climate, Culture, & Behavior

WHAT WE'RE PROUD OF

- ACADEMIC & SOCIAL NEEDS
- WELCOMING SCHOOLS/OLWEUS
- DATA DRIVEN MINI MEETING EVERY 6 WEEKS
- PROGRESS MONITORING EVERY 2 WEEKS
- TARGETED INTERVENTIONS
- STRONG INSTRUCTIONAL COACH

- FAMILY NIGHT
- ONGOING STAFF LEARNING
- TEACHERS PLAN TOGETHER
- COMMUNITY CONNECTIONS (LCP, 3M)
- STAFF STEPPING UP & TAKING LEADERSHIP ROLES
- CLR

- MINDFULNESS
- RESPONSIVE CLASSROOM
- RESTORATIVE PRACTICES
- HARDWORKING & DEDICATED STAFF

WINNER OF MN BUSINESS PARTNERSHIP
EDUCATION AWARD - 2 YEARS IN A ROW!

INCLUDED 2 \$50,000 CHECKS! 2016 & 2017





54





Insurance Renewal Update

Human Resources Department
January 22, 2019



Insurance Renewal

- Health Insurance Transparency and Accountability Act (HITA) defines process which school districts need to follow for insurance renewal
- District contracts with USI (formerly Wells Fargo) to provide consulting services related to administration of district benefits and assistance with medical renewal
- District Insurance Committee is involved in the renewal process and recommendation

HITA (Health Insurance Transparency and Accountability Act)

- MN Legislature passed HITA in 2014
- Intent of HITA was to create transparency and accountability in the bid process for districts ideally resulting in a more competitive bids
- HITA defines a standard process for bid solicitation, submission, opening and finalization

Key HITA Requirements

- Official bid request once every 24 months
- RFP requested at least 150 days prior to the expiration of existing contract
- Public notice must be provided 21 days before RFP due
- All bids are sealed until opened no less than 90 days prior to the effective date
- Bid opening completed in presence of up to 3 members of largest bargaining unit
- District responsible to evaluate proposals using written criteria
- Bids become public data after selecting carrier

Timeline

Action	Date
RFP distribution (HealthPartners, Medica, BCBS, PreferredOne, UnitedHealthCare, Aetna/Allina)	1/3/19
Advertise RFP	1/2/19 and 1/9/19
Initial proposal due date and opening of sealed proposals	1/28/2019
Review of proposals with Insurance Committee	2/11/2019
Final proposal due date and bid opening of sealed proposals (if needed)	2/25/2019
Finalist meetings (if needed)	3/4 – 3/15/19
Determine final recommendation for medical plan renewal and budget rates	3/18/2019
Board action	3/26/2019
Communication of any changes & open enrollment	May, 2019
Renewal Effective Date	July 1, 2019

09

Considerations

- Benefits that result in a change in aggregate value of benefits require a vote and agreement by bargaining units per MN Statute 471.6161
- State and/or federal changes to healthcare
- UnitedHealthcare new to selling coverage in MN marketplace



VII. A. 1. ACKNOWLEDGEMENT OF CONTRIBUTIONS

Minnesota Statute 123B.02 permits school boards to “...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
Julie Kowarsch	Sweatpants and snowpants	Castle Elementary - student use
ISD 622 Cooks	Winter hats and mittens/gloves	Harmony Learning Center - student use
Paul and Pam Woodward	\$47.00	Meals on Wheels
Nancy Johnson	\$50.00	Meals on Wheels
James & Theresa Faulconbridge	\$94.00	Meals on Wheels
NSP VFW 1350	\$500.00	Meals on Wheels
David and Kristine Anderson	\$50.00	Meals on Wheels
Phylis Kisch	\$47.00	Meals on Wheels
Ruth Paisley	\$25.00	Meals on Wheels
Jim Fitzpatrick	\$500.00	Meals on Wheels in Memory of Gigi Fitzpatrick
Jerry & Maggie Hanson	\$100.00	Meals on Wheels
Kathy Langness	\$100.00	Meals on Wheels
Lori Rothmund	\$50.00	Meals on Wheels
Judy & Richard Steenberg	\$25.00	Meals on Wheels
Cheryl Gysbers	\$500.00	Meals on Wheels
Lee Ann Seppala	\$94.00	Meals on Wheels
Randee Edmundson	\$45.00	Meals on Wheels
Transport Express	\$650.00	Webster Elementary Holiday Gift Program
Medtronic Foundation	\$300.00	Weaver Field Trip Support
City of Maplewood-Charitable Gambling Donation	\$2,000.00	Weaver - Deep Portage Field Trip
Ecolab	\$68.00	Weaver Field Trip Support
Barbara McNeely	Ugg boots	Richardson student use
Connie Hall	Wool coat and gloves	Richardson student use
Alan and Marie Winn	\$100.00	Harmony ABE Scholarship Fund
Administrative Freedom LLC	\$200.00	Carver Elementary Negative Lunch Balances

North Suburban Evening Lions Club	\$250.00	Harmony K-12 Playground Fund
Karen Nyberg	\$200.00	Maplewood Middle Negative Lunch Balances
Bobbie and Gregory Bigwood	\$2,000.00	Tartan High School
Hans Wold	School supplies	Richardson Elementary
Sharon Langevin	Coats, snow pants, boots, etc.	Richardson Elementary
St. Paul Fire Fighters Local 21 Union	\$1,000.00	Tartan Knowledge Bowl
Leann Glenna	Gloves	Richardson Elementary

MOTION:

SECOND:

Total fiscal year 2018-2019 monetary contributions: \$62,545.34

VII. B. 1. REVISION OF THE 2018-2019 SCHOOL CALENDARS FOR CASTLE AND RICHARDSON'S LAST STUDENT CONTACT DAY

After approval of 2018-2019 school calendars, the topic of having June 6, 2019 as the last student contact day for all Castle and Richardson students is being proposed.

Due to construction at these sites, this will allow staff to pack and prepare their rooms for the construction work that will continue at both buildings.

Therefore, the Director of Teaching & Learning recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2018-2019 School Calendar be revised to reflect June 6, 2019 as a the last student contact day for Castle Elementary and Richardson Elementary students.

MOTION:

SECOND: