

**SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 622
North St. Paul-Maplewood-Oakdale**

**Special Meeting
January 15, 2019
4:30 PM**

District Education Center, 2520 East 12th Avenue, North St. Paul

A G E N D A

I. Call to Order

II. Oath of Office

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After some opening remarks are made, the board members re-elected in November (Michelle and Caleb), along with newly elected Ben Jarman, will step forward when indicated and take the oath of office administered by current Vice Chair Nancy Livingston.

III. Election of Officers

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As per board policy, the officers of our school board shall be a Chairperson, Vice-Chairperson, Clerk and Treasurer. A handout is included in your packet with scripts for the election of officers. The current chair will conduct the election of chairperson of 2019. After the chair has been elected, he/she will preside over the rest of the meeting. There can be no "secret" balloting at public meetings so if more than one individual is nominated for an office we must show the public who voted for whom and record the voting as such in the minutes. If more than one person is nominated for a position, Kim will do a roll call vote and ask each of you your preference for that particular position.

At the December 18 reflection session, board members informally agreed to implement the following process after having numerous officer discussions:

Becky will nominate Michelle for Chair;

*Caleb will nominate Nancy for Vice Chair;
Michelle will nominate Theresa for Clerk; and
Nancy will nominate Caleb for Treasurer*

IV. Organizational Resolutions 12

As per board policy G-021 we will be asking you to take action on our annual organizational resolutions. These indicate the official, prescribed designations for the District in areas such as organizational membership; board committee assignments, board compensation; board meeting dates, times and locations; banks; law firms; auditor; etc.

V. Bid Awards

A. Bid Awards - Castle 25

Patrick Sims, our construction manager from A & P, has recommended 21 contractors in his attached award letter which will award 21 base bids for a total of \$14,944.638 for Bid Pack #2.

The original budget of \$19,309,656 has been adjusted by an increase of \$977,000 due to changes of work scope and schedule cost. The following changes were made to the original budget:

<i>Additional Roofing</i>	<i>\$212,000</i>
<i>Added Storm Water Management - City Required</i>	<i>\$155,000</i>
<i>Added Food Service Scope - Dishwasher Room & Footprint Change</i>	
<i>\$235,000</i>	
<i>Possible Added Labor for Second Shift Work - Maintain Completion Date</i>	
<i><u>\$375,000</u></i>	
TOTAL	\$977,000

We have updated our original budget by the above amounts. We

decided to completely finish the roof at Castle that the original budgeted amount did not include. The City of Oakdale required us to add a second water management basin that was not included in the original budget. We wanted to add a dish room and dishwasher to our kitchen in order to reduce waste, and we added additional space in order to get students through the food line quicker. The added labor is a contingency just in case we need to add additional work crews in order to complete the project on time.

With the changes of \$977,000, our amended budget for the Castle Renovation and Addition Project will be \$20,286,566. We only have one scope of work left to bid which we will bring to the January 22 School Board business meeting.

**I recommend that the Castle bid award be approved.*

B. Bid Awards - Richardson

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Patrick Sims, our construction manager from A & P, has recommended 24 contractors in his attached award letter, which will award 24 base bids totaling \$14,844,107 for Bid Pack #2.

The original budget of \$21,038,089 has been adjusted by an increase of \$1,473,736 due to changes of work scope and schedule cost. The following changes were made to the original budget:

<i>Additional</i>	
<i>Roofing</i>	<i>\$408,952</i>
<i>Metal Fence Upgrade (Poles & Rails)</i>	
<i> \$ 70,000</i>	
<i>Added Modification to Ice & Water System Outside</i>	
<i>Panels</i>	<i>\$ 50,000</i>
<i>Added Food Service Scope - Dishwasher Room & Footprint</i>	
<i>Change</i>	<i>\$344,784</i>

Possible Added Labor for Second Shift Work - Maintain Completion

Date \$600,000

TOTAL \$1,473,736

We have updated our original budget by the above amounts. Like Castle, we decided to completely finish the roof at Richardson and needed to increase the original budget by that extra amount. The City of North St. Paul required us to redo the fence that surrounds the Richardson property. We had an amount budgeted but needed to add additional poles and rails to meet their standard. When outside panels were removed around the cafeteria, it was discovered that behind the panels there was water intrusion. We are adding modification to the water and ice system behind those panels. We wanted to add a dish room and dishwasher to our kitchen in order to reduce waste, and we added additional space (including a wall) in order to get students through the food line quicker. The added labor is a contingency just in case we need to add additional work crews in order to complete the project on time.

With the changes of \$1,473,736, our amended budget for the Richardson Renovation and Addition Project will be \$22,511,825. We only have one scope of work left to bid which we will bring to the January 22 School Board business meeting.

**I recommend that the Richardson bid award be approved.*

VI. Adjourn

After the meeting we will move to Room 202 where the Chair will convene the study session.

A CEREMONIAL FRAMEWORK FOR ADMINISTERING THE
OATH OF OFFICE TO SCHOOL BOARD MEMBERS

Please ask the new board member(s) to rise.

It is an honor that you were elected to guide the education of our community's children. As you recite the oath of office, you assume a tremendous responsibility as a director of our school district with the duties empowered by the Minnesota Legislature. This power puts you and the other members of our school board in the position of being both morally and legally responsible for equitable, quality education of every student in the district.

In carrying out this responsibility, you will be asked to fulfill the roles of vision, structure, accountability, and advocacy. In providing vision, the board, with extensive participation of the community, envisions the community's educational future and then formulates the goals, defines the outcomes and sets the course for the public schools.

To achieve the vision, the board establishes a structure and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework.

Because as a board we must be accountable to the community, we must ensure a continuous assessment of student achievement and all conditions affecting the education of our children.

As board members, we serve as education's key advocate on behalf of students and our community schools to advance the vision for our schools.

Furthermore, we must strive to work together and with the superintendent and staff to lead the district toward fulfilling the vision we have created, fostering excellence for every

student in the areas of academic skills and knowledge, citizenship and personal development.

Having signed the acceptance of office and oath of office, will you please publicly affirm your commitment by repeating the oath of office after me:

I AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES, AND OF THIS STATE, AND THAT I WILL DISCHARGE FAITHFULLY, THE DUTIES OF THE OFFICE OF SCHOOL BOARD MEMBER, OF INDEPENDENT SCHOOL DISTRICT No. 622, TO THE BEST OF MY JUDGMENT AND ABILITY.

SCHOOL BOARD MEMBER OATH OF OFFICE

It is an honor that you were elected to guide the education of our community’s children. As you recite the oath of office, you assume a tremendous responsibility as a director of our school district with the duties empowered by the Minnesota Legislature. This power puts you and the other members of our school board in the position of being both morally and legally responsible for equitable, quality education of every student in the district.

In carrying out this responsibility, you will be asked to fulfill the roles of vision, structure, accountability, and advocacy. In providing vision, the board, with extensive participation of the community, envisions the community’s educational future and then formulates the goals, defines the outcomes and sets the course for the public schools.

To achieve the vision, the board establishes a structure and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework.

Because as a board we must be accountable to the community, we must ensure a continuous assessment of student achievement and all conditions affecting the education of our children.

As board members, we serve as education’s key advocate on behalf of students and our community schools to advance the vision for our schools.

Furthermore, we must strive to work together with the superintendent and staff to lead the district toward fulfilling the vision we have created, fostering excellence for every student in the areas of academic skills and knowledge, citizenship and personal development.

Having signed the acceptance of office and oath of office, I hereby publicly affirm my commitment to the oath of office:

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 622 to the best of my judgment and ability.

Board Chair

Date

Member

Date

Election of Officers

Minnesota Statute 13D.01, Subd. 4 says that the election of officers must be by open vote and not by any form of secret ballot. MSBA further states that each board should establish procedures in advance of the meeting so that everyone will know what to expect from the outset. Once developed, the board needs to follow the procedure that it has adopted, but the procedures can be changed if the majority of the board members agree. *Robert's Rules of Order Newly Revised* calls for a two-thirds majority vote to adopt the motion.

The following is our District's procedure for Election of Officers:

Acting Chair (Michelle) requests nominations for Chair.

Are there any other nominations for Chair?

Are there any other nominations for Chair?

Any member of the board may nominate any other board member, and nominations do not require a second.

If only one board member is nominated, board rules may allow the acting chair to declare that candidate elected. The acting chair could say to the rest of the board: "Jane Doe is the only candidate nominated for the office of chair; and I hereby declare her elected."

If more than one person is nominated, Kim will do a roll call vote asking each Board Member whom they wish to vote for.

For example, the board would follow the procedure provided below:

Acting Chair: "Nominations are now in order for the office of chair."

Board Member Smith: "I nominate Jane Doe."

Acting Chair: "Jane Doe is nominated. Are there any other nominations for the office of chair?"

Acting Chair: "Are there any further nominations for the office of chair?"

Acting Chair: "Are there any further nominations for the office of chair?"

Acting Chair: "If there are no further nominations...(pause)...nominations for the office of chair are closed. Jane Doe is the only candidate nominated for the office of Chair; and I hereby declare her elected."

If two or more members are nominated for an office, the roll call vote would follow the procedure provided below:

Acting Chair: “Kim will now call the roll for voting on the office of chair.”

Kim: “Board Member Smith.”

Board Member Smith: “I vote for Jane Doe.”

Kim: “Board Member Jones.”

Board Member Jones: “I vote for Jim Anderson”

And so on until all board members have been polled.

Acting Chair: “Kim will now tally the votes.”

Kim: “Jane Doe received four votes. Jim Anderson received three votes.”

Acting Chair: “Jane Doe received a majority of the votes cast and is elected chair.”

Once the Chair has been elected, it’s time to vote for the other officers.

The New Chair requests nominations for Vice Chair.

Are there any other nominations for Vice Chair?

Are there any other nominations for Vice Chair?

The New Chair requests nominations for Clerk.

Are there any other nominations for Clerk?

Are there any other nominations for Clerk?

The New Chair requests nominations for Treasurer.

Are there any other nominations for Treasurer?

Are there any other nominations for Treasurer?

VOTING SUMMARY:

- **If single nomination, election by acclamation**
- **If multiple nominations, vote is required**
- **Open Meeting Law requires all votes to be recorded – no unrecorded paper ballots**
- **Majority vote required**
 1. **Majority of those voting**
 2. **Tie vote fails for lack of majority**
 3. **Abstaining votes count as the majority**
 4. **If more than two choices, a plurality is insufficient**

Board Officer History

	Chair	Vice-Chair	Clerk	Treasurer	Director	Director	Director
2018	Michelle Yener	Nancy Livingston	Theresa Augé	Becky Neve	Caleb Anderson	Amy Coborn	Steve Hunt
2017	Amy Coborn	Michelle Yener	Becky Neve	Nancy Livingston	Caleb Anderson	Theresa Augé	Steve Hunt
2016	Amy Coborn	Steve Hunt	Becky Neve	Michelle Yener	Caleb Anderson	Theresa Augé	Nancy Livingston
2015	Theresa Augé	Steve Hunt	Nancy Livingston	Michelle Yener	Becky Neve	Amy Coborn	Caleb Anderson
2014	Amy Coborn	Theresa Augé	Steve Hunt	Nancy Livingston	Mark Wheeler	Michelle Yener	Becky Neve
2013	Amy Coborn	Nancy Livingston	Mark Wheeler	Michelle Yener	Steve Hunt	Theresa Augé	Becky Neve
2012	Mark Wheeler	Theresa Augé	Pam Cunningham	Amy Coborn	Steve Hunt	Nancy Livingston	Michelle Yener
2011	Mark Wheeler	Theresa Augé	Pam Cunningham	Amy Coborn	Steve Hunt	Nancy Livingston	Michelle Yener
2010	Nancy Livingston	Mark Wheeler	Theresa Augé	Scott Duddeck	Steve Hunt	Cathy Miller	Pam Cunningham
2009	Nancy Livingston	Mark Wheeler	Theresa Augé	Scott Duddeck	Steve Hunt	Cathy Miller	Pam Cunningham
2008	Nancy Livingston	Marc Cove	Mark Wheeler	Scott Duddeck	Theresa Augé	Cathy Miller	Pam Cunningham
2007	Cathy Miller	Nancy Livingston	Mark Wheeler	Marc Cove	Theresa Augé	Scott Duddeck	Pam Cunningham
2006	Cathy Miller	Nancy Livingston	Mark Wheeler	Marc Cove	Theresa Augé	Scott Duddeck	Pam Cunningham
2005	Cathy Miller	Nancy Livingston	Mark Wheeler	Marc Cove	Theresa Augé	Scott Duddeck	Pam Cunningham
2004	Cathy Miller	Nancy Livingston	Mark Wheeler	Scott Duddeck	Theresa Augé	Marc Cove	Pam Cunningham
2003	Dick Baldwin	Cathy Miller	Jerry Hanson	Nancy Livingston	Scott Duddeck	Sheryl Theno	Mark Wheeler

Committees required by either state statute or committee bylaws

January 2019

Name:

Board Member	Committee Name	Committee Charge	Meeting Schedule/Term of Office	Preference Ranking**	Intensity Ranking***
<ul style="list-style-type: none"> Augé is in her third year of a 3 year term - her term expires July 31, 2019 	Advisory	To recommend to the School Board district-wide goals aligned to the World's Best Work Force plan. As a part of this role, the Advisory reviews academic standards in curricular areas, including recommending curriculum, curriculum materials, and new courses. Further, Advisory makes recommendations to the School Board regarding graduation requirements.	9 meetings / year / 6- 8 p.m. / usually 2nd Wednesday <hr/> 3 year term - this will be changing to a 1 year term (August - July)	Theresa 1 position available August 1, 2019 - July 31, 2021 Theresa will serve from January 1, 2019 - July 31, 2019 (appoint a replacement in April 2019)	1 2 3 4 5
<ul style="list-style-type: none"> Livingston is in her third year of a 4 year term - her term expires Dec. 31, 2019 	NMI 916 Board	A joint board consisting of one board member from each of the 14 member districts.	1st Wednesday, 6:00 p.m. (no meeting in July) <hr/> 4 year term	N/A Nancy Nancy	1 2 3 4 5
<ul style="list-style-type: none"> Becky is in her 2nd year of a 2 year term and Caleb is in his 2nd year of a 2 year term as alternate - their terms expire June 30, 2019 	Finance Advisory Committee	Serve as advisory to Board & Administration regarding short and long term financial planning; financial policies and practices; financial decision impacting local analysis; local, state and national trends in finance and economics; and analysis of legislative issues affecting education.	4 meetings per year, 4:30 - 5:30 p.m., 10/24, 1/23, 3/27, 5/22 <hr/> 2-year term (July - June)	Becky with Caleb as Alternate 1 position available July 1, 2019 - June 30, 2021 Caleb with Becky as alternate	1 2 3 4 5
<ul style="list-style-type: none"> Anderson is in his second year of a 3-year term - his term expires June 30, 2020 	Metro ECSU	Membership to service cooperative which provides service and training to District 622 employees.	1 meeting per year, usually in April <hr/> Members may serve 2 consecutive 3 - year terms with an option to continue pending review	N/A Caleb Caleb	1 2 3 4 5

Board Member	Committee Name	Committee Charge	Meeting Schedule/Term of Office	Preference Ranking**	Intensity Ranking***
<ul style="list-style-type: none"> Yener is in her first year of a 2 year term - her term expires May 31, 2020 	Educational Equity Alliance Collaborative	Provide advice or consultation on conflict and creative solutions as needed with the programs and operations of the EEA.	2 times a year (mid-year & end-of-year) jointly with Mahtomedi <hr/> 2 year term	N/A Michelle Michelle	1 2 3 4 5
<ul style="list-style-type: none"> Yener is in her second year of a 1 year term - her term will expire 12/31/18 	Student Board Representative Mentor(s)*	Teach and guide student board representatives.	monthly meetings with phone calls/emails as needed <hr/> 1 year term	Michelle 1 position available January - December 2019 Michelle	1 2 3 4 5
<ul style="list-style-type: none"> Neve is in her second year of a 2 year term - her term expires December 2019 	Welcome Back BBQ Liaison*	Work with OACC to provide annual Welcome Back BBQ for all staff	As needed with event occurring in August 2019 <hr/> 2 year term	N/A Becky Becky	
<ul style="list-style-type: none"> N/A 	New Board Member Mentor(s)*	Teach and guide new board members	As needed <hr/> 1 year term	1 position available January - December 2019 Becky	1 2 3 4 5

Board Member	Committee Name	Committee Charge	Meeting Schedule/Term of Office	Preference Ranking**	Intensity Ranking***
<ul style="list-style-type: none"> Yener is in her second year of a 1 year term and Livingston is in her second year of a 1 year term as alternate - their terms expire December 2018 	Ramsey County League of Local Governments (RCLLG) ^o	To foster cooperation among Ramsey County units of government thereby increasing the effectiveness and efficiency of public service delivery	Annual meeting in December <hr/> 1 year term	Michelle with Nancy as Alternate 1 position available January - December 2019 Caleb with Michelle as alternate	1 2 3 4 5
<ul style="list-style-type: none"> Yener is in her second year of a 1 year term and Livingston is in her second year of a 1 year term as alternate - their terms expire December 2018 	AMSD ^o	The board consists of 1 superintendent and 1 board member designated by each member district. AMSD's mission is to advocate for metropolitan school districts and advance legislation that supports student achievement. AMSD board members approve the legislative platform, position papers, the annual budget and direct the activities of the organization.	Board of Directors meeting the first Friday of the month 7 - 7:30 am - breakfast; 7:30 - 9:00 am - meeting <hr/> 1 year term	Michelle with Nancy as Alternate 1 position available January - December 2019 Nancy with Michelle as alternate	1 2 3 4 5
<ul style="list-style-type: none"> Yener, Augé, Livingston, Anderson 	NSBA Conference [∞]	Attend the NSBA Annual Conference in Philadelphia; March 29 - April 1	<hr/> Annual decision	Michelle, Theresa, Nancy, Caleb	1 2 3 4 5

NOTES:

*Committee assignment at School Board's discretion or through MSBA election process

^oNote: Additional roles assigned to Board Chairs and Vice Chairs (alternates) that are not Board approved liaisons: RCLLG; AMSD (any board member is welcome to attend the monthly AMSD meetings). Any board member can indicate interest if they wish to serve in the role.

[∞]At the October 9, 2018 work session it was decided to put the NSBA Conference on this preference sheet; board approved October 23, 2018 pending election results.

****Preference Ranking key:**

Indicate your interest by marking a 1 - 4 selection, with 1 as your first choice, and 4 as your last choice

*****Intensity Ranking key:**

1: please don't make me do this

2: not interested

3: neutral

4: interested

5: can't live without it

Board Member currently in the position

Board Member expressing interest in the position

Steve said he will serve wherever he is needed

Board Committee Assignments

2018	Theresa Augé	Becky Neve	Amy Coborn	Steve Hunt	Nancy Livingston	Michelle Yener	Caleb Anderson
	Jan. – Dec. 2018 Advisory (CACC)	Jan. – Dec. 2018 Welcome Back BBQ Liaison Jan. – Dec. 2018 Finance Advisory Committee	Jan. – Dec. 2018 Welcome Back BBQ Mentor Jan. – May 2018 Educational Equity Alliance Collaborative		Jan. – Dec. 2018 916	Jan. – Dec. 2018 Student Board Representative Mentor June – Dec. 2018 Educational Equity Alliance Collaborative	Jan. – Dec. 2018 Metro ECSU Jan. – Dec. 2018 Finance Advisory Committee Alternate
2017	Theresa Augé	Becky Neve	Amy Coborn	Steve Hunt	Nancy Livingston	Michelle Yener	Caleb Anderson
	Jan. – Dec. 2017 Advisory (CACC) Jan. – Dec. 2017 Tartan Joint Powers	Jan. – Dec. 2017 Tartan Joint Powers	Jan. – Dec. 2017 Educational Equity Alliance Cooperative	Jan. – June 2017 Metro ECSU	Jan. – Dec. 2017 916	Jan. – Dec. 2017 Student Board Representative Mentor	July – Dec. 2017 Metro ECSU

Board Committee Assignments

2016	Theresa Augé	Becky Neve	Amy Coborn	Steve Hunt	Nancy Livingston	Michelle Yener	Caleb Anderson
	Dec. 2015 – Dec. 2016 CACC Jan. – Dec. 2016 Tartan Joint Powers	Jan. – Dec. 2016 Student Board Representative Mentor Jan. – Dec. 2016 Tartan Joint Powers	Jun. – Dec. 2016 Educational Equity Alliance Collaborative	Jan – Dec. 2016 Metro ECSU	Jan. – May 2016 Educational Equity Alliance Collaborative Jan – Dec. 2016 916		
2015	Theresa Augé	Becky Neve	Amy Coborn	Steve Hunt	Nancy Livingston	Michelle Yener	Caleb Anderson
	Jan – Dec. 2015 916 Nov. 2014 – Dec. 2015 MSBA Delegate Representative	Jan. – Dec. 2015 Student Board Representative Mentor Jan. – Dec. 2015 Tartan Joint Powers		Jan – Dec. 2015 Metro ECSU Jan. – Dec. 2015 Tartan Joint Powers Nov. 2014 - Dec. 2015 MSBA Delegate Representative	Jan – Dec. 2015 Educational Equity Alliance Collaborative Jan – Dec. 2015 916 Alternate Jan – Dec. 2015 New Board Member Mentor	Jan – Dec. 2015 CACC Nov. 2014 – Dec. 2015 MSBA Delegate Representative	

Board Committee Assignments

2014	Theresa Augé	Becky Neve	Amy Coborn	Steve Hunt	Nancy Livingston	Michelle Yener	Mark Wheeler
	Jan. – Dec. 2014 916 Nov. 2013 – Dec. 2014 MSBA Delegate Representative	Jan. – Dec. 2014 Student Board Representative Mentor Jan. – Dec. 2014 Tartan Joint Powers	Jan. – Dec. 2014 Tartan Joint Powers	Nov. 2013 – Dec. 2014 MSBA Delegate Representative July – Dec. 2014 Metro ECSU	June – Dec. 2014 Educational Equity Alliance Collaborative	Nov. 2013 – Dec. 2014 MSBA Delegate Representative Jan. – Dec. 2014 CACC Jan. – May 2014 Educational Equity Alliance Collaborative	Jan. – June 2014 Metro ECSU
2013	Theresa Augé	Becky Neve	Amy Coborn	Steve Hunt	Nancy Livingston	Michelle Yener	Mark Wheeler
	Jan. – Dec. 2013 916	June – Dec. 2013 Student Board Representative Mentor	Jan. – Dec. 2013 Tartan Joint Powers Jan. – June 2013 Student Board Representative Mentor Jan. – July 2013 CACC		Jan. – Dec. 2013 New Board Member Mentor	Jan. – Dec. 2013 Educational Equity Alliance Collaborative Jan. – Dec. 2013 Tartan Joint Powers Aug. – Dec. 2013 CACC	Jan. – Dec. 2013 Metro ECSU Jan. – June 2013 MSHSL

Board Committee Assignments

	Theresa Augé	Pam Cunningham	Amy Coborn	Steve Hunt	Nancy Livingston	Michelle Yener	Mark Wheeler
2012	Nov. 2011 – Dec. 2012 MSBA Delegate Representative Jan. – Dec. 2012 916	Nov. 2011 – Dec. 2012 MSBA Delegate Representative 2012 Student Board Representative Mentor Aug. 2011 – July 2012 Tartan Joint Powers	Aug. 2011 – July 2012 Tartan Joint Powers Jan. – Dec. 2012 CACC			Nov. 2011 – Dec. 2012 MSBA Delegate Representative July 2011 – June 2012 Metro ECSU Jan. 2012 – June 2013 Equity Alliance Cooperative	July 2012 – June 2013 Metro ECSU Aug. 2011 – July 2013 MSHSL
	Theresa Augé	Pam Cunningham	Amy Coborn	Steve Hunt	Nancy Livingston	Michelle Yener	Mark Wheeler
2011	July -Dec. 2011 Equity Alliance Cooperative 2011 New Board Member Mentor Nov. 2011- Dec. 2012 MSBA Delegate Representative	2011 Student Board Representative Mentor Aug. 2010 – July 2011 Tartan Joint Powers 2011 New Board Member Mentor	Jan. – Dec. 2011 CACC Jan. – July 2011 Tartan Joint Powers		Jan. – Dec. 2011 916	July 2011 – June 2012 Metro ECSU Nov. 2011- Dec. 2012 MSBA Delegate Representative	Aug. 2010 – July 2011 MSHSL

Board Committee Assignments

		Nov. 2011- Dec. 2012 MSBA Delegate Representative					
	Theresa Augé	Pam Cunningham	Scott Duddeck	Steve Hunt	Nancy Livingston	Cathy Miller	Mark Wheeler
2010	July 2009-June 2011 Equity Alliance Cooperative	Aug. 2009 – July 2010 Tartan Joint Powers Aug. 2009 – July 2010 MSHSL July 2010 – June 2011 Metro ECSU 2010 Delegate Representative	Aug. 2009 – July 2010 Tartan Joint Powers	2010 Delegate Representative	Jan. – Dec. 2010 916	2010 Student Board Representative Mentor	

IV. ORGANIZATIONAL RESOLUTIONS

The following resolutions are being recommended for adoption as routine organizational resolutions for 2019. Should discussion on a specific resolution be requested, a number has been assigned to each resolution.

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following organizational resolutions, numbered 1-19, be accepted as presented:

1. THAT the School Board approve memberships, related dues, and authorize signature of membership documents by the appropriate individual(s) in the following organizations:
Minnesota School Boards Association (MSBA)
Association of Metropolitan School Districts (AMSD)
Minnesota State High School League (MSHSL)
Metropolitan Service Coop (formerly ECSU)
Ramsey County League of Local Governments (RCLLG)
2. THAT the School Board appoint the following individual Board Members to serve as Board Representatives or Liaison members as indicated:
January - December 2019 Appointment:
NMI 916 Board (Livingston)
Finance Advisory (Anderson - with Neve as alternate)
Metro ECSU (Anderson)
Educational Equity Alliance Collaborative (Yener)

January - July 2019 Appointment:
Advisory (Augé)
3. THAT the School Board approves monthly compensation for School Board members at the rate of \$492 per month; \$500 per year additional for Board Chair; and \$600 per year expense allowance for each Board member.
4. THAT pursuant to Board Policy G-033 the School Board business meeting dates, will be as follows:
January 22, February 26, March 26, April 23, May 21, June 25
AND THAT THE School Board Work Study Session meeting dates will be as follows:
January 15, February 12, April 9
AND THAT THE School Board Reflection Study Session meeting dates will be as follows:
March 26, June 25
THE regular meeting place for School Board business meetings shall be the Board Room in the District Education Center at 6:00 p.m., unless otherwise specified.
THE regular meeting place and time for School Board Study Sessions will be posted.
5. a. Premier Bank and Associated Bank are designated as the official depositories of School District funds, subject to its furnishing collateral security and otherwise complying with the provisions of Minnesota statute.
b. The School Board treasurer or chief financial officer are authorized to

accept and release collateral as required.

- c. The officers of the School Board, the Superintendent, and the chief financial officer and designee(s), whichever are necessary, are authorized to sign checks, signature cards, and other forms and documents required from time to time by the depository.
 - d. The depository is authorized to accept facsimiles of the signatures of the officers of the School Board upon checks drawn on school district funds in accordance with Minnesota statute.
 - e. This resolution shall be valid until superseded.
6. THAT imprest funds be authorized in the amount of \$51,505, that the Superintendent or designee be appointed as custodian of such funds, and that their only uses be for the payment of proper claims against the District, excluding salaries and personal expenses, which it is impractical to pay in any other manner, and for travel expense advances, all as permitted by Minnesota statute.
 7. THAT the Ramsey County Maplewood Review, and the Oakdale-Lake Elmo Review newspapers are designated as the official newspaper of the School District, in accordance with Minnesota statute.
 8. THAT the following legal firms be designated and recognized as the School District's attorneys for legal affairs and consultations, with any exceptions to be approved by the School Board:
Karen Kepple Law Office
Knutson, Flynn, and Deans
Ratwik, Roszak, and Maloney
Kennedy-Graven
Dorsey & Whitney, LLP
Rupp, Anderson, Squires & Waldspurger
Booth Law Group
Fredrikson & Byron, P.A.
 9. THAT the Superintendent or designee be authorized to issue checks between Board meetings in advance of Board approval under the following conditions and to include such payments in the next list of bills submitted to the Board for approval:
 - a. Payments of claims which cannot be deferred until the next Board meeting without loss to the District of a discount privilege or because of contract terms, purchase order terms, or a vendor's standard terms which are part of contract, in accordance with Minnesota statute.
 - b. Payments of claims within the standard payment period as defined in Minnesota statute.
 10. THAT, as permitted by Minnesota statute, the Superintendent or designee be authorized to lease, purchase, and contract for goods and services, within the budget as approved by the Board, provided that any transaction in an amount exceeding the minimum amount for which bids are required (\$175,000 per Minnesota Statute 471.345), must first be specifically authorized by the Board and must fulfill all other applicable legal requirements for School District contracts.
 11. THAT the Director of Business Services be allowed to open brokerage accounts with U.S. Bank, Minnesota Trust, and PMA Securities.
 12. THAT Springsted, Incorporated and Ehlers be approved as the District Financial Advisors for the fiscal year 2018-2019.
 13. THAT MMKR be approved as the District Auditor.

14. THAT the Superintendent or designee be authorized to enter into agreements to make electronic funds transfers (wire transfers) as permitted by Minnesota statute and submit a list of such transfers at the next regular School Board meeting after the transfers take place.
15. THAT the Superintendent or Director of Business Services are authorized to approve change orders to building program contracts, as requested by the construction manager and architect, within the budget, in the amount of \$175,000 or less per change order.
16. THAT application for financial assistance as provided under ESEA as amended, be authorized, and that the Superintendent of Schools or designee appoint a Local Agency Representative who would be directed to execute and file application(s) for and on behalf of the School District and otherwise act as authorized representative of the School District in all activities related to ESEA. Further, that the Superintendent of Schools appoints the ESEA contact person.
17. THAT the Superintendent of Schools or designee be authorized, on behalf of the Board, to prepare and apply for grants to the School District from local, state, federal, or private resources.
18. THAT authority be granted to the Superintendent of Schools or designee for the 2018-19 school year to execute non-resident student attendance agreements, as required by Minnesota statute, on behalf of the School Board.
19. THAT the following public notice shall be mailed to students' homes and distributed to staff through the District's annual information & student responsibility handbook publication and posted on the district's website at <http://www.isd622.org/Domain/7>

NOTICE IS HEREBY GIVEN -

That Independent School District 622, pursuant to the U.S. General Education Provisions act and Minnesota Government Data Practices Act, declares the following as "directory information" as provided in said Act and, that information relating to students may be made public if said information is in any of the following categories:

- Name of Student, Date of Birth and Grade
- Name, Address and Telephone Number of Student's Parent(s)
- Participation in official recognized activities and sports
- Weight and height of members of athletic teams
- Grade levels completed
- Degrees, honors and awards received
- The most recent previous educational agency or institution attended by the student.
- Photos, such as those taken for yearbooks or other school and District publications, are directory information for those specific purposes only.

Directory information does not include identifying data that references religions, race, color, gender, social position, or nationality.

A parent, or student who is 18, who wishes to make directory information private must notify their principal in writing each year the child attends district schools. The notification remains in effect until October 15 of the next school year.

Additionally, a parent, or student who is 18, who wishes to refuse the release of directory information to military recruiting officers and post-secondary institutions must notify their principal in writing by October 15 each year.

V. BID AWARD - CASTLE ELEMENTARY

Sealed bids were solicited as required by law for goods and services listed below. The bids were opened and tabulated by the Business Office and are recommended for award to the lowest responsible bidders. Bid tabulations are on file in the Business Office.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that contracts be awarded as follows:

<u>For</u>	<u>Vendor</u>	<u>Fund</u>	<u>Amount</u>
CASTLE ELEMENTARY ADDITION AND RENOVATIONS - BID PACKAGE #2	VARIOUS (SEE LETTER OF RECOMMENDATION)	1	\$14,944,638



January 15, 2019

Mr. Randy Anderson
Director of Business Services
North St. Paul-Maplewood-Oakdale ISD 622
2520 East 12th Avenue
North St. Paul, Minnesota 55109

RE: Castle Elementary School Addition and Renovations – Bid Package #2
Letter of Recommendation for Contract Awards

Dear Mr. Anderson,

Adolfson & Peterson Construction (AP) is pleased to provide this Letter of Recommendation for Contract Awards for bids received on Thursday, December 6th, 2018 for Bid Package #2. The District received 119 bids for the 30 work scopes, which averages 3 bids per work scope. AP recommends North St. Paul-Maplewood-Oakdale ISD 622 award contracts to each of the following contractors:

Work Scope #02B-Site Removals, Excavation and Earthwork

US Siteworks, Inc.

Elk River, Minnesota

Base Bid: \$1,380,000

Work Scope #02C-Selective Building Demolition*

Lloyd’s Construction Services, Inc.

Savage, Minnesota

Base Bid: \$796,575

Combination Bid

Work Scope #03B – Building Concrete

Work Scope #04A – Masonry

Work Scope #05B – Structural and Miscellaneous Steel - Erection

Work Scope #06A – Carpentry and Miscellaneous Installation

Work Scope #08A – Hollow Metal Frames, Doors and Hardware - Supply

Work Scope #32A - Fencing

Construction Results Corporation

Plymouth, Minnesota

Base Bid: \$2,558,500

Adolfson & Peterson Construction
5500 Wayzata Blvd, Suite 600 | Minneapolis, MN 55416
p 952.544.1561 | f 952.525.2333 | www.a-p.com

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Work Scope #03C – Precast Concrete*

Wells Concrete

Maple Grove, Minnesota

Base Bid: \$25,400

Work Scope #05A – Structural and Miscellaneous Steel – Supply

Construction Systems, Inc.

Maple Plain, Minnesota

Base Bid: \$225,507

Work Scope #06B – Casework - Supply

TMI Systems Corporation

Dickinson, North Dakota

Base Bid: \$302,237

Work Scope #07A – Metal Wall Panels

Specialty Systems, Inc.

Burnsville, Minnesota

Base Bid: \$182,700

Work Scope #08B – Coiling Doors

Skold Specialty Contracting

Isanti, Minnesota

Base Bid: \$12,625

Work Scope #08C – Aluminum Doors, Windows and Glazing

Ford Metro Inc.

Rochester, Minnesota

Base Bid: \$355,600

Work Scope #09A – Drywall & Framing

Mulcahy Nickolaus LLC

Oakdale, Minnesota

Base Bid: \$698,400

The low bidder for Work Scope #09A – Drywall & Framing, Mulcahy Nikolaus LLC did not acknowledge Addendum #2 on the bid form. In consultation with the District’s counsel and their recommendation, the School Board shall acknowledge that it is exercising its right per the Contract Documents to waive any informality in any Bid and award the contract to the Bidder that is determined most favorable to the District.

Work Scope #09B – Tile

MCI, Inc.

Waite Park, Minnesota

Base Bid: \$287,000

Work Scope #9C – Suspended Ceilings

Twin City Acoustics, Inc.
New Hope, Minnesota

Base Bid: \$664,000

Work Scope #09D – Flooring

Floors By Beckers, Inc.
New Brighton, Minnesota

Base Bid: \$306,310

Work Scope #09E – Painting and Finishing

Fransen Decorating, Inc.
Milaca, Minnesota

Base Bid: \$244,230

Work Scope #10A – Miscellaneous Supply

Building Material Supply, Inc
Edina, Minnesota

Base Bid: \$207,130

Work Scope #11A – Kitchen Equipment

Hockenbergs Equipment and Supply Company, Inc.
St. Cloud, Minnesota

Base Bid: \$257,700

Work Scope #12A – Window Treatments

Offisource Inc
St. Paul, Minnesota

Base Bid: \$30,700

Work Scope #21A – Fire Protection

General Sprinkler Corporation
White Bear Lake, Minnesota

Base Bid: \$156,590

Work Scope #22A – Mechanical

General Sheet Metal
Minneapolis, Minnesota

Base Bid: \$3,847,000

Work Scope #26A – Electrical

Laketown Electric Corporation
Waconia, Minnesota

Base Bid: \$2,185,500

Work Scope #32B – Landscaping*

Peterson Companies, Inc.
Chisago City, Minnesota

Base Bid: \$220,934

Total Base Bid Amount Contract Award – Bid Package #2: \$14,944,638

The bid results noted above provide for an approved project budget of \$19,309,656. In addition, the bid results include \$977,000 in increased project scope and schedule cost impacts. The increased scope includes an extensive kitchen renovation with new kitchen equipment, additional areas of roofing replacement and additional storm water system in the adjacent City Park.

With the approved project budget of \$19,309,656, plus the \$977,000 of increased scope and schedule costs, the project budget is \$20,286,656.

The project budget will be supplemented by \$977,000 in Long-Term Facility Maintenance Funds, Nutrition Service Funds and General Funds for the increased project scope and schedule costs.

AP has conducted post-bid interviews with the above apparent low bidders and based on our findings, recommend the above contractors for contract award. The above contracts are important to the overall project schedule and awarding the above contracts will allow the work to begin on site as required per the project schedule.

Should you have any questions, please do not hesitate to contact me.

Regards,



Patrick Sims
Senior Preconstruction Manager
Adolfson & Peterson Construction
(952) 607-4663
psims@a-p.com

CC: Mike Boland – ISD 622
Troy Miller - LHB
Mark Kusnierek – LHB
Phil Waugh - LHB
David Jaeger – AP
Mike Elsnes – AP
Jackie Larson – AP
Sarah Gehrman - AP

Adolfson & Peterson Construction
5500 Wayzata Blvd, Suite 600 | Minneapolis, MN 55416
p 952.544.1561 | f 952.525.2333 | www.a-p.com

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Enc: Bid Tabulation Sheets – 28 pgs.

*Denotes 2nd bidder.

Adolfson & Peterson Construction
5500 Wayzata Blvd, Suite 600 | Minneapolis, MN 55416
p 952.544.1561 | f 952.525.2333 | www.a-p.com

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Castle Elementary School Addition and Renovations

Bid Package #2

Thursday, December 6, 2018

Work Scope 2B - Site Removals, Excavation and Earthwork

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
US Siteworks	Yes	X	X			1,380,000.00	
New Look Construction	Yes	X	X			1,436,000.00	
Peterson Companies, Inc.	Yes	X	X			1,453,000.00	
Veit & Company, Inc.	Yes	X	X			1,466,174.00	
Arnt Construction Company	Yes	X	X			1,496,440.00	
Frattalone Companies, Inc.	Yes	X	X			1,489,775.00	
Northwest Asphalt, Inc.	Yes	X	X			1,549,230.00	
Dahn Construction	Yes	X	X			1,824,124.00	
Urban Companies	Yes	X	X			2,310,000.00	

31

US Siteworks	Yes	X	X			1,380,000.00	LOW BASE BID
AVERAGE COST						1,600,527.00	AVERAGE COST
Urban Companies	Yes	X	X			2,310,000.00	HIGH BASE BID

ESTIMATE AMOUNT	\$1,492,549.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$112,549.00
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Castle Elementary School Addition and Renovations

Bid Package #2

Thursday, December 6, 2018

Work Scope 2C - Selective Building Demolition

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
CM Construction	Yes	X	X			399,500.00	
Lloyd's Construction Services	Yes	X	X			796,575.00	
Ebert Construction	Yes	X	X			827,800.00	

CM Construction	Yes	X	X	0	0	399,500.00	LOW BASE BID
AVERAGE COST						674,625.00	AVERAGE COST
Ebert Construction	Yes	X	X	0	0	827,800.00	HIGH BASE BID

ESTIMATE AMOUNT	\$395,603.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	-\$3,897.00
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Castle Elementary School Addition and Renovations

Bid Package #2

Thursday, December 6, 2018

Work Scope 6A - Carpentry

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Construction Results Corp	Yes	X	X			477,900.00	Combination Bid 3B, 4A, 5B, 6A, 8A, 32A - \$2,558,500
Tekton Construction	Yes	X	X			505,000.00	
George F Cook	Yes	X	X			623,000.00	
Ebert Construction	Yes	X	X			623,000.00	Alt 1 - Deduct \$10,000
CM Construction	Yes	X	X			761,000.00	Alt 1 - Deduct \$10,404

38

Construction Results Corp	Yes	X	X			477,900.00	LOW BASE BID
AVERAGE COST						597,980.00	AVERAGE COST
CM Construction	Yes	X	X			761,000.00	HIGH BASE BID

ESTIMATE AMOUNT	\$497,164.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$19,264.00
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Castle Elementary School Addition and Renovations

Bid Package #2

Thursday, December 6, 2018

Work Scope 8A - Hollow Metal Frames, Doors & Hardware

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Twin City Hardware	Yes	X	X			264,963.00	
BDS Contract Door & Hardware	Yes	X	X			284,300.00	
Wheeler Hardware Co.	Yes	X	X			302,000.00	
Kendell Door & Hardware, Inc.	Yes	X	X			305,346.00	
LaForce Inc.	Yes	X	X			316,932.00	
Construction Results Corp	Yes	X	X			379,000.00	Combination Bid 3B, 4A, 5B, 6A, 8A, 32A - \$2,558,500

41

Twin City Hardware	Yes	X	X			264,963.00	LOW BASE BID
AVERAGE COST						308,756.83	AVERAGE COST
Construction Results Corp	Yes	X	X			379,000.00	HIGH BASE BID

ESTIMATE AMOUNT	\$117,750.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	-\$147,213.00
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Castle Elementary School Addition and Renovations

Bid Package #2

Thursday, December 6, 2018

Work Scope 8C - Aluminum Windows & Doors

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Ford Metro Inc.	Yes	X	X			355,600.00	
Capitol City Glass, Inc.	Yes	X	X			373,500.00	
Northern Glass & Glazing	Yes	X	X			375,000.00	
Murphy Window & Door Commercial, Inc	Yes	X	X			407,000.00	
Empirehouse, Inc.	Yes	X	X			456,925.00	
S&J Glass, Inc.	Yes	X	X			462,200.00	
National Window Associates	Yes	X	X			463,383.00	
Envision Glass, Inc.	Yes	X	X			466,444.00	

43

Ford Metro Inc.	Yes	X	X	0	0	355,600.00	LOW BASE BID
AVERAGE COST						420,006.50	AVERAGE COST
Envision Glass, Inc.	Yes	X	X	0	0	466,444.00	HIGH BASE BID

ESTIMATE AMOUNT	\$715,073.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$359,473.00
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Castle Elementary School Addition and Renovations

Bid Package #2

Thursday, December 6, 2018

Work Scope 9A - Drywall & Framing

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Mulcahy Nickolaus LLC	Yes	X				698,400.00	
Quality Drywall Midwes	Yes	X	X			711,000.00	
Zintl, Inc.	Yes	X	X			734,510.00	
AE Conrad Co.	Yes	X				780,350.00	
Commercial Drywall, Inc.	Yes	X	X			888,000.00	

44

Mulcahy Nickolaus LLC	Yes	X				698,400.00	LOW BASE BID
AVERAGE COST						762,452.00	AVERAGE COST
Commercial Drywall, Inc.	Yes	X	X			888,000.00	HIGH BASE BID

ESTIMATE AMOUNT	\$710,663.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$12,263.00
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Castle Elementary School Addition and Renovations

Bid Package #2

Thursday, December 6, 2018

Work Scope 9B - Tile

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
MCI, Inc.	Yes	X	X			287,000.00	
Grazzini Brothers & Company	Yes	X	X			319,700.00	
Twin City Tile & Marble Co.	Yes	X	X			356,750.00	
Blackhawk Tile & Stone, Inc.	Yes	X				385,540.00	
WTG Terazzo & Tile, Inc.	Yes	X	X			538,590.00	
Superset Tile	Yes	X	X				Combination bid 9B & 9D - \$599,983

45

MCI, Inc.	Yes	X	X			287,000.00	LOW BASE BID
AVERAGE COST						377,516.00	AVERAGE COST
WTG Terazzo & Tile, Inc.	Yes	X	X			538,590.00	HIGH BASE BID

ESTIMATE AMOUNT	\$241,880.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	-\$45,120.00
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Castle Elementary School Addition and Renovations

Bid Package #2

Thursday, December 6, 2018

Work Scope 9C - Suspended Ceilings

46

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Twin City Acoustics Inc	Yes	X	X			664,000.00	

Twin City Acoustics Inc	Yes	X	X			664,000.00	LOW BASE BID
AVERAGE COST						664,000.00	AVERAGE COST
Twin City Acoustics Inc	Yes	X	X			664,000.00	HIGH BASE BID

ESTIMATE AMOUNT	\$255,630.00
DIFFERENCE BETWEEN BID AND ESTIMATE	-\$408,370.00

Castle Elementary School Addition and Renovations

Bid Package #2

Thursday, December 6, 2018

Work Scope 9D - Flooring

47

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Floors by Beckers	Yes	X				306,310.00	
Grazzini Brothers & Company	Yes	X	X			457,075.00	
Superset Tile	Yes	X	X				Combination bid 9B & 9D - \$599,983

Floors by Beckers	Yes	X				306,310.00	LOW BASE BID
AVERAGE COST						381,692.50	AVERAGE COST
Grazzini Brothers & Company	Yes	X	X			457,075.00	HIGH BASE BID

ESTIMATE AMOUNT	\$355,965.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$49,655.00
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Castle Elementary School Addition and Renovations

Bid Package #2

Thursday, December 6, 2018

Work Scope 9E - Painting & Finishing

48

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Fransen Decorating, Inc.	Yes	X	X			244,230.00	
Wasche Commercial Finishes, Inc.	Yes	X	X			246,800.00	
Superior Painting & Decorating, Inc.	Yes	X	X			254,100.00	
Prindle Painting Inc	Yes	X	X			261,940.00	
Swanson & Youngdale	Yes					273,881.00	
Steinbrecher Paintng Company	Yes	X	X			297,900.00	

Fransen Decorating, Inc.	Yes	X	X			244,230.00	LOW BASE BID
AVERAGE COST						263,141.83	AVERAGE COST
Steinbrecher Paintng Company	Yes	X	X			297,900.00	HIGH BASE BID

ESTIMATE AMOUNT	\$252,817.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$8,587.00
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Castle Elementary School Addition and Renovations

Bid Package #2

Thursday, December 6, 2018

Work Scope 11A - Kitchen Equipment

50

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Hockenbergs Equipment	Yes	X	X			257,700.00	
Plexus Company	Yes	X	X			261,280.00	
Boelter, LLC	Yes	X	X			263,527.00	
Horizon Equipment	Yes	X	X			278,579.50	Bid Security - Cashiers Check

Hockenbergs Equipment	Yes	X	X			257,700.00	LOW BASE BID
AVERAGE COST						265,271.63	AVERAGE COST
Horizon Equipment	Yes	X	X			278,579.50	HIGH BASE BID

ESTIMATE AMOUNT	\$300,000.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$42,300.00
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Castle Elementary School Addition and Renovations

Bid Package #2

Thursday, December 6, 2018

Work Scope 12A - Window Treatments

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Offisource Inc	Yes	X	X			30,700.00	
CE Contract	Yes	X	X			37,880.00	Bid Security - Cashiers Check
Multiple Concepts Interiors	Yes	X	X			41,373.00	

51

Offisource Inc	Yes	X	X			30,700.00	LOW BASE BID
AVERAGE COST						36,651.00	AVERAGE COST
Multiple Concepts Interiors	Yes	X	X			41,373.00	HIGH BASE BID

ESTIMATE AMOUNT	\$51,800.00
------------------------	-------------

DIFFERENCE BETWEEN BID AND ESTIMATE	\$21,100.00
--	-------------

Castle Elementary School Addition and Renovations

Bid Package #2

Thursday, December 6, 2018

Work Scope 21A - Fire Protection

52

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
General Sprinkler Corp	Yes	X	X			156,590.00	
Summit Fire Protection	Yes	X	X			217,000.00	
Viking Automatic Sprinkler	Yes	X	X			279,000.00	

General Sprinkler Corp	Yes	X	X			156,590.00	LOW BASE BID
AVERAGE COST						217,530.00	AVERAGE COST
Viking Automatic Sprinkler	Yes	X	X			279,000.00	HIGH BASE BID

ESTIMATE AMOUNT	\$181,405.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$24,815.00
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Castle Elementary School Addition and Renovations

Bid Package #2

Thursday, December 6, 2018

Work Scope 22A - Mechanical

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
General Sheet Metal	Yes	X	X			3,847,000.00	
Pioneer Power Inc	Yes	X	X			3,939,000.00	
Modern Piping	Yes	X	X			3,977,000.00	
RJ Mechanical	Yes	X	X			4,064,000.00	
Peterson Sheet Metal Inc	Yes	X	X			4,474,000.00	
Klamm Mechanical Contractors	Yes	X	X			4,847,500.00	

53

General Sheet Metal	Yes	X	X			3,847,000.00	LOW BASE BID
AVERAGE COST						4,191,416.67	AVERAGE COST
Klamm Mechanical Contractors	Yes	X	X			4,847,500.00	HIGH BASE BID

ESTIMATE AMOUNT	\$3,740,404.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	-\$106,596.00
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Castle Elementary School Addition and Renovations

Bid Package #2

Thursday, December 6, 2018

Work Scope 26A - Electrical

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Laketown Electric Corp	Yes	X	X			2,185,500.00	
Muska Electric	Yes	X	X			2,373,400.00	
NAC Mechanical & Electrical Services	Yes	X	X			2,560,000.00	

Laketown Electric Corp	Yes	X	X	0	0	2,185,500.00	LOW BASE BID
AVERAGE COST						2,372,966.67	AVERAGE COST
NAC Mechanical & Electrical Services	Yes	X	X	0	0	2,560,000.00	HIGH BASE BID

ESTIMATE AMOUNT	\$1,552,479.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	-\$633,021.00
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Castle Elementary School Addition and Renovations

Bid Package #2

Thursday, December 6, 2018

Work Scope 32A - Fencing

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Century Fence	Yes	X	X			36,355.00	
Action Fence Inc	Yes	X	X			44,161.00	
Peterson Companies	Yes	X	X			51,390.00	
Construction Results Corp	Yes	X	X			66,200.00	Combination Bid 3B, 4A, 5B, 6A, 8A, 32A - \$2,558,500
Thor Fencing	Yes	X	X			66,515.00	

55

Century Fence	Yes	X	X			36,355.00	LOW BASE BID
AVERAGE COST						52,924.20	AVERAGE COST
Thor Fencing	Yes	X	X			66,515.00	HIGH BASE BID

ESTIMATE AMOUNT	\$177,225.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$140,870.00
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Castle Elementary School Addition and Renovations

Bid Package #2

Thursday, December 6, 2018

Work Scope 32B - Landscaping

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Prescription Landscape	Yes	X	X			119,000.00	
Peterson Companies	Yes	X	X			220,934.00	
Plant Pros	Yes	X	X			229,890.00	
Autumn Ridge Landscaping	Yes	X	X			249,900.00	
Hoffman & McNamara	Yes	X	X			258,900.00	
Urban Companies	Yes	X	X			400,000.00	

Prescription Landscape	Yes	X	X	0	0	119,000.00	LOW BASE BID
AVERAGE COST						246,437.33	AVERAGE COST
Urban Companies	Yes	X	X	0	0	400,000.00	HIGH BASE BID

ESTIMATE AMOUNT	\$405,240.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$286,240.00
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V. BID AWARD - RICHARDSON ELEMENTARY

Sealed bids were solicited as required by law for goods and services listed below. The bids were opened and tabulated by the Business Office and are recommended for award to the lowest responsible bidders. Bid tabulations are on file in the Business Office.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that contracts be awarded as follows:

<u>For</u>	<u>Vendor</u>	<u>Fund</u>	<u>Amount</u>
RICHARDSON ELEMENTARY ADDITION AND RENOVATIONS - BID PACKAGE #2	VARIOUS (SEE LETTER OF RECOMMENDATION)	1	\$14,844,107

Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 2C - Selective Building Demolition

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Kellington Construction	Yes	X	X			677,000.00	
Ebert Construction	Yes	X	X			788,000.00	
Lloyds Construction	Yes	X	X			838,975.00	

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Kellington Construction	Yes	X	X	0	0	677,000.00	LOW BASE BID
AVERAGE COST						767,991.67	AVERAGE COST
Lloyds Construction	Yes	X	X	0	0	838,975.00	HIGH BASE BID

ESTIMATE AMOUNT	\$747,755.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$70,755.00
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Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 3B - Building Concrete

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Maertens-Brenny	Yes	X	X			114,000.00	
Ebert Construction	Yes	X	X			183,800.00	

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Maertens-Brenny	Yes	X	X			114,000.00	LOW BASE BID
AVERAGE COST						148,900.00	AVERAGE COST
Ebert Construction	Yes	X	X			183,800.00	HIGH BASE BID

ESTIMATE AMOUNT	\$184,125.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$70,125.00
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Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 3C - Precast Concrete

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
County Materials Corp.	Yes	X	X			96,276.00	
Wells Concrete	Yes	X	X			101,000.00	

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County Materials Corp.	Yes	X	X	0	0	96,276.00	LOW BASE BID
AVERAGE COST						98,638.00	AVERAGE COST
Wells Concrete	Yes	X	X	0	0	101,000.00	HIGH BASE BID

ESTIMATE AMOUNT	\$63,135.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	-\$33,141.00
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Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 4A - Masonry

61

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Patzoldt Concrete & Masonry	Yes	X	X			1,546,400.00	
Harbor City Masonry	Yes	X	X			1,619,612.00	
Martens-Brenny Construction Company	Yes	X	X			2,248,000.00	

Patzoldt Concrete & Masonry	Yes	X	X			1,546,400.00	LOW BASE BID
AVERAGE COST						1,804,670.67	AVERAGE COST
Martens-Brenny Construction Company	Yes	X	X			2,248,000.00	HIGH BASE BID

ESTIMATE AMOUNT	\$1,630,421.00
DIFFERENCE BETWEEN BID AND ESTIMATE	\$84,021.00

Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 5B - Steel Erection

63

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
KMH Erectors	Yes	X	X			210,000.00	
Red Cedar Steel Erectors	Yes	X	X			254,000.00	
High Five Erectors II, Inc	Yes	X	X			321,928.00	

KMH Erectors	Yes	X	X			210,000.00	LOW BASE BID
AVERAGE COST						261,976.00	AVERAGE COST
High Five Erectors II, Inc.	Yes	X	X			321,928.00	HIGH BASE BID

ESTIMATE AMOUNT	\$223,611.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$13,611.00
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Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 6A - Carpentry

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Ebert Construction	Yes	X	X			483,000.00	
George F Cook Construction Company	Yes	X	X			669,000.00	
Kellington Construction	Yes	X	X			797,000.00	

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Ebert Construction	Yes	X	X			483,000.00	LOW BASE BID
AVERAGE COST						649,666.67	AVERAGE COST
Kellington Construction	Yes	X	X			797,000.00	HIGH BASE BID

ESTIMATE AMOUNT	\$574,277.00
DIFFERENCE BETWEEN BID AND ESTIMATE	\$91,277.00

Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 9A - Drywall & Framing

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Quality Drywall Midwes	Yes	X	X			522,000.00	
Mulcahy Nickolaus LLC	Yes	X	X			525,680.00	
Zintl, Inc.	Yes	X	X			549,850.00	
Commercial Drywall Inc	Yes	X	X			750,000.00	
RTL Construction	Yes	X	X			769,000.00	

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Quality Drywall Midwest	Yes	X	X			522,000.00	LOW BASE BID
AVERAGE COST						623,306.00	AVERAGE COST
RTL Construction	Yes	X	X			769,000.00	HIGH BASE BID

ESTIMATE AMOUNT	\$569,550.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$47,550.00
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Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 9B - Tile

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Grazzini Brothers & Company	Yes	X	X			235,300.00	
Superset Tile	Yes	X	X			240,000.00	
Twin City Tile & Marble Co.	Yes	X	X			282,350.00	
Blackhawk Tile & Stone, Inc.	Yes	X	X			319,514.00	
WTG Terazzo & Tile, Inc.	Yes	X	X			396,000.00	
Superset Tile	Yes	X	X				Combination 09B & 09D - \$570,000 (low combination)

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Grazzini Brothers & Company	Yes	X	X			235,300.00	LOW BASE BID
AVERAGE COST						294,632.80	AVERAGE COST
WTG Terazzo & Tile, Inc.	Yes	X	X			396,000.00	HIGH BASE BID

ESTIMATE AMOUNT	\$194,960.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	-\$40,340.00
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Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 9C - Suspended Ceilings

67

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Acoustics Associates	Yes	X	X			400,000.00	
Sonus Interiors	Yes	X	X			440,285.00	
Twin City Acoustics Inc	Yes	X	X			518,400.00	

Acoustics Associates	Yes	X	X			400,000.00	LOW BASE BID
AVERAGE COST						537,337.00	AVERAGE COST
						664,000.00	HIGH BASE BID

ESTIMATE AMOUNT	\$259,295.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	-\$140,705.00
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Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 9D - Flooring

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Superset Tile	Yes	X	X			345,000.00	
Commercial Flooring Services	Yes	X	X			385,920.00	
Floors by Becker	Yes	X	X			361,960.00	
Grazzini Brothers & Company	Yes	X	X			699,850.00	
Superset Tile	Yes	X	X				Combination 09B & 09D - \$570,000 (low combination)

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Superset Tile	Yes	X	X			345,000.00	LOW BASE BID
AVERAGE COST						448,182.50	AVERAGE COST
Grazzini Brothers & Company	Yes	X	X			699,850.00	HIGH BASE BID

ESTIMATE AMOUNT	\$350,230.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$5,230.00
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Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 9E - Painting & Finishing

69

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Wasche Commercial Finishes, Inc.	Yes	X	X			245,000.00	
Fransen Decorating	Yes	X	X			267,610.00	
Swanson & Youngdale	Yes	X	X			277,909.00	
Prindle Painting Inc	Yes	X	X			349,600.00	

Wasche Commercial Finishes, Inc.	Yes	X	X			245,000.00	LOW BASE BID
AVERAGE COST						285,029.75	AVERAGE COST
Prindle Painting Inc	Yes	X	X			349,600.00	HIGH BASE BID

ESTIMATE AMOUNT	\$276,618.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$31,618.00
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Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 11A - Kitchen Equipment

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Plexus Company	Yes	X	X			239,175.00	
Horizon Equipment	Yes	X	X			244,734.00	Bid Security - Cashiers Check
Boelter, LLC	Yes	X	X			251,257.00	

Plexus Company	Yes	X	X			239,175.00	LOW BASE BID
AVERAGE COST						245,055.33	AVERAGE COST
Boelter, LLC	Yes	X	X			251,257.00	HIGH BASE BID

ESTIMATE AMOUNT	\$300,000.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$60,825.00
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Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 26A - Electrical

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Laketown Electric Corp	Yes	X	X			2,495,000.00	
AJ Moore Electric	Yes	X	X			2,784,000.00	

Laketown Electric Corp	Yes	X	X	0	0	2,495,000.00	LOW BASE BID
AVERAGE COST						2,639,500.00	AVERAGE COST
AJ Moore Electric	Yes	X	X	0	0	2,784,000.00	HIGH BASE BID

ESTIMATE AMOUNT	\$1,703,881.00
DIFFERENCE BETWEEN BID AND ESTIMATE	-\$791,119.00

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Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 32A - Fencing

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Thor Fencing	Yes	X	X			76,120.00	
Action Fence Inc	Yes	X	X			90,544.00	
Midwest Fence	Yes	X	X			91,400.00	
Century Fence Company	Yes	X	X			111,600.00	
Peterson Companies Inc.	Yes	X	X			125,612.00	

Thor Fencing	Yes	X	X			76,120.00	LOW BASE BID
AVERAGE COST						99,055.20	AVERAGE COST
Peterson Companies Inc.	Yes	X	X			125,612.00	HIGH BASE BID

ESTIMATE AMOUNT	\$295,568.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$219,448.00
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Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 32B - Landscaping

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Plant Pros	Yes	X	X			208,886.00	
Autumn Ridge Landscaping	Yes	X	X			225,800.00	
Prescription Landscape	Yes	X	X			245,500.00	
Peterson Companies	Yes	X	X			260,500.00	
Hoffman & McNamara	Yes	X	X			259,000.00	
Great Northern Landscape	Yes	X	X			322,379.00	
Urban Companies	Yes	X	X			487,000.00	

Plant Pros	Yes	X	X	0	0	208,886.00	LOW BASE BID
AVERAGE COST						291,430.50	AVERAGE COST
Urban Companies	Yes	X	X	0	0	487,000.00	HIGH BASE BID

ESTIMATE AMOUNT	\$450,083.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$241,197.00
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Richardson Elementary School Addition and Renovations

Bid Results / Budget Summary

September 20 & December 11
Bid Package #1 & #2

Date:

12/27/2018

Revised Date:

1/7/2019

*Includes Gym Addition

Work Scopes	ESTIMATED BUDGET	LOW BASE BID	HIGH BASE BID	DIFFERENCE BUDGET/LOW BID	BUDGET W/ BIDS	NOTES
Bid Pkg #1						
Work Scope 2A - Site Removals, Excavation and Earthwork	\$ 1,619,280	\$ 2,008,000	\$ 2,979,768	\$ 388,720	\$ 2,008,000	Underground storage tank system = \$375,000
Work Scope 3A - Building Concrete	\$ 809,550	\$ 874,900	\$ 1,147,000	\$ 65,350	\$ 874,900	
Bid Pkg #2						
Work Scope 2B - Site Removals, Excavation and Earthwork	\$ -	\$ -	\$ -	\$ -	\$ -	
Work Scope 2C - Selective Building Demolition	\$ 747,755	\$ 677,000	\$ 838,975	\$ (70,755)	\$ 677,000	
Work Scope 3B - Building Concrete	\$ 184,125	\$ 114,000	\$ 183,800	\$ (70,125)	\$ 114,000	
Work Scope 3C - Precast Concrete	\$ 63,135	\$ 96,276	\$ 101,000	\$ 33,141	\$ 101,000	2nd Bidder
Work Scope 4A - Masonry	\$ 1,630,421	\$ 1,546,400	\$ 2,248,000	\$ (84,021)	\$ 1,546,400	
Work Scope 5A - Steel Supply	\$ 342,601	\$ 302,401	\$ 302,401	\$ (40,200)	\$ 302,401	
Work Scope 5B - Steel Erection	\$ 223,611	\$ 210,000	\$ 321,928	\$ (13,611)	\$ 210,000	
Work Scope 6A - Carpentry	\$ 574,277	\$ 669,000	\$ 797,000	\$ 94,723	\$ 669,000	2nd Bidder
Work Scope 6B - Casework	\$ 246,990	\$ 238,815	\$ 238,815	\$ (8,175)	\$ 238,815	
Work Scope 7A - Metal Wall Panels	\$ 483,478	\$ 514,064	\$ 902,000	\$ 30,586	\$ 514,064	
Work Scope 7B - Joint Sealers	\$ 94,855	\$ 91,900	\$ 113,280	\$ (2,955)	\$ 91,900	
Work Scope 8A - Hollow Metal Frames, Doors & Hardware	\$ 283,150	\$ 258,823	\$ 275,715	\$ (24,327)	\$ 258,823	
Work Scope 8B - Coilings Doors	\$ 24,500	\$ 19,085	\$ 21,900	\$ (5,415)	\$ 19,085	
Work Scope 8C - Aluminum Windows & Doors	\$ 645,080	\$ 597,000	\$ 722,600	\$ (48,080)	\$ 597,000	
Work Scope 9A - Drywall & Framing	\$ 569,550	\$ 522,000	\$ 769,000	\$ (47,550)	\$ 522,000	
Work Scope 9B - Tile	\$ 194,960	\$ 235,300	\$ 396,000	\$ 40,340	\$ -	Combination Bid - Superset Tile
Work Scope 9C - Suspended Ceilings	\$ 259,295	\$ 400,000	\$ 664,000	\$ 140,705	\$ 400,000	
Work Scope 9D - Flooring	\$ 350,230	\$ 345,000	\$ 699,850	\$ (5,230)	\$ 570,000	Combination Bid - Superset Tile
Work Scope 9E - Painting & Finishing	\$ 276,618	\$ 245,000	\$ 349,600	\$ (31,618)	\$ 245,000	
Work Scope 10A - Misc Supply	\$ 229,220	\$ 218,488	\$ 218,488	\$ (10,732)	\$ 218,488	
Work Scope 10B - Lockers	\$ 201,217	\$ 71,500	\$ 78,754	\$ (129,717)	\$ 71,500	
Work Scope 11A - Kitchen Equipment	\$ 300,000	\$ 239,175	\$ 251,257	\$ (60,825)	\$ 239,175	
Work Scope 12A - Window Treatments	\$ 44,450	\$ 59,950	\$ 59,950	\$ 15,500	\$ 59,950	
Work Scope 21A - Fire Protection	\$ 260,835	\$ 294,900	\$ 358,700	\$ 34,065	\$ 294,900	
Work Scope 22A - Mechanical	\$ 3,865,024	\$ 4,267,000	\$ 4,480,000	\$ 401,976	\$ 4,267,000	
Work Scope 26A - Electrical	\$ 1,703,881	\$ 2,495,000	\$ 2,784,000	\$ 791,119	\$ 2,495,000	
Work Scope 32A - Fencing	\$ 295,568	\$ 76,120	\$ 125,612	\$ (219,448)	\$ 76,120	
Work Scope 32B - Landscaping	\$ 450,083	\$ 208,886	\$ 487,000	\$ (241,197)	\$ 208,886	
General Conditions	\$ 443,055	\$ 443,055	\$ 443,055	\$ -	\$ 443,055	
Roofing	\$ 743,904	\$ 743,904	\$ 743,904	\$ -	\$ 1,074,952	
SUBTOTALS	\$ 18,160,698	\$ 19,082,942	\$ 24,103,352	\$ 922,244	\$ 19,408,414	

Miscellaneous Costs/Contingency/CM Fees						
Bldg Permits	\$ 72,033	\$ 72,033			\$ 72,033	
Plan Check Allowance	\$ 46,822	\$ 46,822			\$ 46,822	
State Surcharge	\$ 8,692	\$ 8,692			\$ 8,692	
Fire Surcharge	\$ -	\$ -			\$ -	
Master Service Agreement Work	\$ -	\$ -			\$ 161,053	
Project Contingency	\$ 984,275	\$ 984,275			\$ 984,275	
Preconstruction Fee	\$ 19,950	\$ 19,950			\$ 19,950	
Construction Phase Site Services	\$ 369,705	\$ 369,705			\$ 369,705	
Construction Management Fee	\$ 148,512	\$ 148,512			\$ 148,512	

SUBTOTALS	\$ 19,810,687	\$ 20,732,931		\$ 922,244	\$ 21,219,456	
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Soft Costs/Design Fees/Abatement						
Design Team Fee	\$ 1,240,778	\$ 1,240,778			\$ 1,240,778	
Building Abatement	\$ 1,100,000	\$ 1,100,000			\$ 1,100,000	
Special Inspections	\$ 42,000	\$ 42,000			\$ 42,000	
SAC/WAC Allowance	\$ 75,000	\$ 75,000			\$ 75,000	
Utility Transformer	\$ 25,000	\$ 25,000			\$ 25,000	
Playground	\$ 160,000	\$ 160,000			\$ 160,000	
Test & Balance	\$ 38,000	\$ 38,000			\$ 38,000	
Precondition Survey	\$ 12,000	\$ 12,000			\$ 12,000	
FFE	\$ 250,000	\$ 250,000			\$ 250,000	

SUBTOTALS	\$ 22,753,465	\$ 23,675,709		\$ 922,244	\$ 24,162,234	
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Approved/Submitted Budget	\$ 21,038,089
Difference (Under/Over)	\$ 3,124,145 \$ 151,409
Value Engineering	
Underground Storm Water Storage Syste	\$ (375,000) Reduction & Grant
Roofing	\$ (408,952) LTFM
Cafeteria Wall	\$ (175,000) LTFM
Modification to Ice & Water System	\$ (50,000) LTFM
Masonry	\$ (12,000) Reduction
Electrical	\$ (100,000) Reduction
Food Service	\$ (169,784) Food Service
Metal Fence Upgrades (Pole & Rails)	\$ (70,000) LTFM
Abatement Savings	\$ (800,000) Reduction
Landscaping	\$ (15,000) Reduction
Ceilings & Acoustic Wall Panels	\$ (100,000) Reduction
Flooring	\$ (5,000) Reduction
Sail Canopy @ Courtyard	\$ (50,000) Reduction
Added Labor Premium (OT & Occupied B	\$ (500,000) LTFM
Added Labor Premium (OT & Occupied B	\$ (100,000) General Funds
Low Voltage Clarifications	\$ (12,000) Reduction - Clarified Spec Section
Fire Protection Clarifications	\$ (30,000) Reduction - Clarify Scope
	\$ (2,972,736)
LTFM Total	\$ (1,203,952)
Total General Fund	\$ (100,000)
Total Food Service	\$ (169,784)
Total Reductions	\$ (1,499,000) \$ (2,972,736)

Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 6B - Casework

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
TMI Systems Corp	Yes	X	X			238,815.00	

TMI Systems Corp	Yes	X	X	0	0	238,815.00	LOW BASE BID
AVERAGE COST						238,815.00	AVERAGE COST
TMI Systems Corp	Yes	X	X	0	0	238,815.00	HIGH BASE BID

ESTIMATE AMOUNT	\$246,990.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$8,175.00
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Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 7A - Metal Wall Panels

80

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Division V Sheet Meta	Yes	X	X			514,064.00	
Berwald Roofing Co, Inc.	Yes	X	X			516,025.00	
Minnkota Architectural Products	Yes	X	X			529,925.00	
Progressive Building Systems	Yes	X	X			902,000.00	

Division V Sheet Metal	Yes	X	X			514,064.00	LOW BASE BID
AVERAGE COST						615,503.50	AVERAGE COST
Progressive Building Systems	Yes	X	X			902,000.00	HIGH BASE BID

ESTIMATE AMOUNT	\$483,478.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	-\$30,586.00
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Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 8A - Hollow Metal Frames, Doors & Hardware

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Kendell Door & Hardware	Yes	X	X			258,823.00	
Twin City Hardware Company	Yes	X	X			264,648.00	
LaForce Inc.	Yes	X	X			275,715.00	

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Kendell Door & Hardware	Yes	X	X			258,823.00	LOW BASE BID
AVERAGE COST						266,395.33	AVERAGE COST
LaForce Inc.	Yes	X	X			275,715.00	HIGH BASE BID

ESTIMATE AMOUNT	\$283,150.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$24,327.00
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Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 8B - Coilings Doors

82

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
American Door Works	Yes	X				19,085.00	
Skold Specialty Contracting	Yes	X				21,900.00	

American Door Works	Yes	X				19,085.00	LOW BASE BID
AVERAGE COST						20,492.50	AVERAGE COST
Skold Specialty Contracting	Yes	X				21,900.00	HIGH BASE BID

ESTIMATE AMOUNT	\$24,500.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$5,415.00
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Richardson Elem School Addition and Renovations

Bid Package #2

Tuesday, December 11, 2018

Work Scope 8C - Aluminum Windows & Doors

Bidder	Bid Security	Acknowledge Addendums				TOTAL BASE BID	COMMENTS
		1	2	3	4		
Murphy Window & Door Commercial, Inc	Yes	X	X			597,000.00	
S&J Glass, Inc.	Yes	X	X			606,000.00	
Northern Glass & Glazing	Yes	X	X			609,000.00	
Capital City Glass	Yes	X	X			621,000.00	
Empirehouse, Inc.	Yes	X	X			722,600.00	

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Murphy Window & Door Commercial, Inc	Yes	X	X	0	0	597,000.00	LOW BASE BID
AVERAGE COST						631,120.00	AVERAGE COST
Empirehouse, Inc.	Yes	X	X	0	0	722,600.00	HIGH BASE BID

ESTIMATE AMOUNT	\$645,080.00
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DIFFERENCE BETWEEN BID AND ESTIMATE	\$48,080.00
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January 15, 2019

Mr. Randy Anderson
Director of Business Services
North St. Paul-Maplewood-Oakdale ISD 622
2520 East 12th Avenue
North St. Paul, Minnesota 55109

RE: Richardson Elementary School Addition and Renovations – Bid Package #2
Letter of Recommendation for Contract Awards

Dear Mr. Anderson,

Adolfson & Peterson Construction (AP) is pleased to provide this Letter of Recommendation for Contract Awards for bids received on Tuesday, December 11th, 2018 for Bid Package #2. The District received 88 bids for the 29 work scopes, which averages 3 bids per work scope. AP recommends North St. Paul-Maplewood-Oakdale ISD 622 award contracts to each of the following contractors:

Work Scope #02C-Selective Building Demolition
Kellington Construction, Inc.
Minneapolis, Minnesota Base Bid: \$677,000

Work Scope #03B – Building Concrete
Maertens-Brenny Construction Company
Minneapolis, Minnesota Base Bid: \$114,000

Work Scope #03C – Precast Concrete*
Wells Concrete
Maple Grove, Minnesota Base Bid: \$101,000

Work Scope #04A – Masonry
Patzoldt Concrete & Masonry LLC
Pine City, Minnesota Base Bid: \$1,546,400

The low bidder for Work Scope #04A – Masonry, Patzoldt Concrete & Masonry, LLC did not attend any of the mandatory prebid meetings. In consultation with the District’s counsel and their recommendation, the School Board shall acknowledge that it is exercising it’s right per the

Adolfson & Peterson Construction
5500 Wayzata Blvd, Suite 600 | Minneapolis, MN 55416
p 952.544.1561 | f 952.525.2333 | www.a-p.com

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Contract Documents to waive any informality in any Bid, and award the contract to the Bidder that is determined most favorable to the District.

Work Scope #05A – Structural and Miscellaneous Steel – Supply

Construction Systems, Inc.

Maple Plain, Minnesota

Base Bid: \$302,401

Work Scope #05B – Structural and Miscellaneous Steel – Erection

KMH Erectors, Inc.

Maple Plain, Minnesota

Base Bid: \$210,000

Work Scope #06A – Carpentry and Miscellaneous Installation*

George F Cook Construction Company

Golden Valley, Minnesota

Base Bid: \$669,000

Work Scope #06B – Casework - Supply

TMI Systems Corporation

Dickinson, North Dakota

Base Bid: \$238,815

Work Scope #07A – Metal Wall Panels

Division V Sheet Metal

St Paul, Minnesota

Base Bid: \$514,064

Work Scope #08A – Hollow Metal Frames, Doors and Hardware – Supply

Kendell Door & Hardware

Mendota Heights, Minnesota

Base Bid: \$258,823

Work Scope #08B – Coiling Doors

American Door Works

Waite Park, Minnesota

Base Bid: \$19,085

Work Scope #08C – Aluminum Doors, Windows and Glazing

Murphy Window and Door Commercial Inc.

Big Lake, Minnesota

Base Bid: \$597,000

Work Scope #09A – Drywall & Framing

Quality Drywall Midwest

New Hope, Minnesota

Base Bid: \$522,000

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<u>Work Scope #09B – Tile</u> <u>Work Scope #09D - Flooring</u> Superset Tile Plymouth, Minnesota	Base Bid: \$570,000
<u>Work Scope #9C – Suspended Ceilings</u> Acoustics Associates Minneapolis, Minnesota	Base Bid: \$400,000
<u>Work Scope #09E – Painting and Finishing</u> Wasche Commercial Finishes, Inc. East Bethel, Minnesota	Base Bid: \$245,000
<u>Work Scope #10A – Miscellaneous Supply</u> Construction Supply, Inc Fargo, North Dakota	Base Bid: \$218,488
<u>Work Scope #11A – Kitchen Equipment</u> Plexus Company dba Culinex Fargo, North Dakota	Base Bid: \$239,175
<u>Work Scope #12A – Window Treatments</u> CE LLC dba CE Contract Eden Prairie, Minnesota	Base Bid: \$59,950
<u>Work Scope #21A – Fire Protection</u> Summit Fire Protection St Paul, Minnesota	Base Bid: \$294,900
<u>Work Scope #22A – Mechanical</u> General Sheet Metal Minneapolis, Minnesota	Base Bid: \$4,267,000
<u>Work Scope #26A – Electrical</u> Laketown Electric Corporation Waconia, Minnesota	Base Bid: \$2,495,000
<u>Work Scope #32A - Fencing</u> Thor Construction dba Thor Fencing, LLC Minneapolis, Minnesota	Base Bid: \$76,120

Work Scope #32B – Landscaping
Plant Pros
Edina, Minnesota

Base Bid: \$220,934

Total Base Bid Amount Contract Award – Bid Package #2: \$14,844,107

The bid results noted above provide for an approved project budget of \$21,038,089. In addition, the bid results include \$1,473,736 in increased project scope and schedule cost impacts. The increased scope includes an extensive kitchen renovation with new kitchen equipment, additional areas of roofing replacement, gymnasium expansion and underground storm water storage system.

With the approved project budget of \$21,038,089, plus the \$1,473,736 of increased scope and schedule costs, the project budget is \$22,511,825.

The project budget will be supplemented by \$1,473,736 in Long-Term Facility Maintenance Funds, Nutrition Service Funds and General Funds for the increased project scope and schedule costs.

AP has conducted post-bid interviews with the above apparent low bidders and based on our findings, recommend the above contractors for contract award. The above contracts are important to the overall project schedule and awarding the above contracts will allow the work to begin on site as required per the project schedule.

Should you have any questions, please do not hesitate to contact me.

Regards,



Patrick Sims
Senior Preconstruction Manager
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CC: Mike Boland – ISD 622
Troy Miller – LHB
Phil Waugh - LHB
Mark Kusnierek – LHB
David Jaeger – AP
Tom Dyhkoff – AP
Jackie Larson - AP
Sarah Gehrman - AP

Enc: Bid Tabulation Sheets – 28 pgs.

*Denotes 2nd Bidder

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