



**School District 622**  
NORTH ST. PAUL | MAPLEWOOD | OAKDALE

*Ready for tomorrow*

# SCHOOL BOARD MEETING

## Regular Meeting

**November 20, 2018  
6:00 PM**

**Board Members:**

Caleb Anderson, Director  
Theresa Augé, Clerk  
Amy Coborn, Director  
Steve Hunt, Director  
Nancy Livingston, Vice Chair  
Becky Neve, Treasurer  
Michelle Yener, Chair

**Superintendent:**

Christine Osorio

622 Education Center  
2520 East 12<sup>th</sup> Avenue  
North St. Paul, Minnesota 55109

*District Mission Statement:*

*We commit each day to develop and empower lifelong learners who thrive in diverse communities.*

**SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT 622  
North St. Paul-Maplewood-Oakdale**

**Regular Meeting  
November 20, 2018  
6:00 PM**

**District Education Center, 2520 East 12th Avenue, North St. Paul**

**A G E N D A**

**I. Call to Order and Pledge of Allegiance**

**II. Approval of the Agenda**

**III. Public Comment**

*An opportunity for public to comment on items. Speakers shall complete a registration card, state their name and address, and will have between two and four minutes, depending on the number of speakers, to speak on a topic. The Public Comment section of the meeting shall last no longer than thirty minutes.*

**IV. Consent Agenda**

6

*The Consent Agenda consists of routine items that are acted on in a single, consolidated motion without Board discussion. Board members have the option of pulling items off the Consent Agenda if they wish to discuss them or consider them individually.*

***\*I recommend that the consent agenda items, listed below, be approved as presented.***

- |  |    |
|--|----|
| A. Minutes of October 23, 2018 Business Meeting    | 7  |
| B. Minutes of October 30, 2018 Board Retreat       | 13 |
| C. Minutes of November 13, 2018 Special Meeting    | 14 |
| D. Minutes of November 13, 2018 Work Study Session | 16 |
| E. Routine Personnel                               | 17 |
| F. Bid Calendar                                    | 19 |

G. Disbursements 20

V. Reports

A. Student School Board Representatives - *Krummel/Pedersen*

B. Superintendent - *Osorio*

*During my report I will briefly touch on our facilities plan and mention upcoming dates for community meetings which will be used to gather feedback.*

C. Community Education - *Johnson/Greenlee-Karp*

*Youth Programs Coordinator Laura Greenlee-Karp will provide a brief overview of District 622's Community Education Youth Programs. Laura will share the five key areas of focus within our Youth Development Plan, which is submitted to the Minnesota Department of Education. She will also share some examples of programs offered.*

1. Youth Programs 23

VI. Action Items

A. Business Office

1. Acknowledgement of Contributions - *Livingston* 36

*\*I recommend that the Board accepts with appreciation the contributions presented for a 2018-2019 total of \$51,072.34.*

B. Teaching & Learning

1. Course Name Changes for School Year 2019-2020 - *Waeffler* 37

*Please refer to the annotation attachment for a description of the proposed high school course name changes and the rationale for each change.*

*\*I recommend that the High School Course Name Change Proposals for 2019-2020 be approved as presented.*

C. School Board

1. Set Agenda & Location for December 18, 2018 Reflection Session

*We have the date and time set, but we need to take action on the*

*location and agenda items for our December 18 reflection session. Suggested topics are our usual ice breaker; reports (committees, liaisons, training, conferences); board committee conversation; and board officer succession conversation.*

*\*I recommend that the December 18, 2018 reflection study session which begins at 5:00 p.m. in Room 202 of the District Education Center include the following agenda items: 1)Ice Breaker; 2)Board Committees; 3)Board Officer Succession; and 4)Reports.*

2. Set Special Meeting

*This special meeting is required for three specific purposes; oath of office, election of officers, and acting on organizational resolutions.*

*\*I recommend that a special meeting be set for January 15, 2019, in the Board Room of the District Education Center with a start time of 4:30 p.m., and the following agenda items: 1)Oath of Office; 2)Election of Officers; and 3)Organizational Resolutions.*

3. Set Time, Agenda, and Location for January 15, 2019 Work Study Session

*We have the date set for our January work session, but we need to set the time, location and agenda. Suggested items include my superintendent check in, continued facilities discussion, and Randy's review of the 2019-2020 enrollment and financial projections.*

*\*I recommend that the January 15, 2019 work study session begin immediately following the adjournment of the January 15, 2019 special meeting (approximate start time of 4:45 p.m.) in Conference Room 202 of the District Education Center and include the following agenda items: 1)Superintendent Check In; 2)Facilities; and 3)2019-2020 Enrollment & Financial Projections.*

VII. Board Communications

VIII. Future Board Meeting Dates

A. December 18, 2018 Reflection Study Session 5:00 p.m.

B. December 18, 2018 Business Meeting 6:00 p.m. (Board Room)

#### IV. CONSENT AGENDA

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Therefore, the following resolution is recommended:

BE IT RESOLVED by the School Board of Independent School District No. 622 that Consent Agenda Items, IV.A. through IV.G., be approved as written, and a copy of the agenda items is attached to the minutes.

MOTION:

SECOND:

**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**REGULAR MEETING  
SCHOOL BOARD  
October 23, 2018**

Chair Yener called the meeting to order at 6:00 PM with the following present: Chair Yener, Vice Chair Livingston, Clerk Augé, Treasurer Neve, Directors Coborn, Hunt, Superintendent Osorio, and Student Board Representatives Krummel and Pedersen. Arriving at 6:05 PM: Director Anderson.

Others present were: Julie Coffey, Director of Human Resources; Josh Anderson, Director of Communications & Technology Innovation; Randy Anderson, Director of Business Services; Troy Miller, Assistant Superintendent; Peter Mau, Director of Teaching & Learning; and Kim Cavallaro, Administrative Assistant.

The meeting opened with the Pledge of Allegiance.

Coborn moved and Livingston seconded the following motion, which carried on a 6 - 0 vote:

THAT the agenda be approved as presented.

Augé moved and Livingston seconded the following resolution, which carried on a 6 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following Consent Agenda Items, IV.A. through IV.F., be approved as written, and a copy of the agenda items is attached to the minutes.

Tartan High Student Representative Krummel reported on the following items: Tartan has the theater production “Annie” beginning with performances on November 2 - 11. Tartan Junior Alex Lyle set a new record in volleyball; she had her 1000<sup>th</sup> kill which is a huge achievement. Students participated in a state-wide student vote mock election organized by the Minnesota Office of the Secretary of State and results will be released next week. Homecoming week went great with lots of participation from students and faculty. Tartan football recently clinched the metro east division champ title.

North High Student Representative Larsen reported on the following items: North football will have their first playoff game against St. Paul Central. The Volleyball team hosts their first playoff game on Thursday. More sports are winding down as cross country finished competing in conference relays last week. A new play will begin in two weeks and North High will be doing the Addams Family; students are having so much fun with the new roles. The show is going well and the cast is having a great time. Last week new members of the

National Honor Society (NHS) were inducted. NHS will have their annual drive food drive next week. Today the Student Council blood drive was held and there was a great student turnout. Earlier tonight Tartan and North super fans combined to cheer on the North/Tartan adaptive soccer team.

(Anderson arrived)

Osorio presented her 2018-2019 superintendent goals, which were initially shared with the Board at their October 9, 2018 work study session.

Miller introduced Tartan High School Principal Ty Thompson, who shared highlights regarding the positive culture, climate and instruction happening at Tartan. She also reviewed data surrounding coursework and program enhancements.

Research, Evaluation & Assessment Coordinator Khriisslyn Goodman presented an achievement report that reflected the progress of the district toward meeting the mission outcomes of the strategic plan. She also reviewed student and family perceptions along with highlights and opportunities.

Coborn moved and Anderson seconded the following resolution, which carried on a 7- 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
Optimize Social Media	5 backpacks filled with supplies and snacks for each grade level	Castle Elementary
Michael Testa	\$50.00	Meals on Wheels
Maiyer Vang	\$10.00	Tartan - FACS lab donation
James and Lisa Ciolkosz	\$10.00	Tartan - FACS lab donation
Paul and Erin Miller	\$10.00	Tartan - FACS lab donation
Dawn and Timothy Putzier	\$10.00	Tartan - FACS lab donation
Shawn Burback	\$10.00	Tartan - FACS lab donation
Christine Johnson	2003 Saturn Ion II	North - Automotive education
Sharon Langevin	Winter coats and accessories	Richardson Elementary
Jan Tonn	Men's golf clubs, bag & cart	North High Activities
Maplewood North Lions	\$2,250.00	Harmony K-12 Playground
Robert Peterson	Men's golf clubs & 800 golf balls	North Activities Department
Carol Krank	40 winter hats	Richardson Elementary

Augé moved and Anderson seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622, State of Minnesota, as follows:

Section 1. Authorization and Sale.

1.01 Authorization. At a meeting held August 21, 2018, this Board determined to sell and issue general obligation taxable OPEB refunding bonds of Independent School District No. 622 (the "Issuer" or the "District"). Said Bonds shall hereinafter be referred to as the "Bonds" or the "Refunding Bonds." In the Terms of Offering, the District reserved the right, after proposals were opened and prior to award, to increase or decrease the principal amount of the Bonds offered for sale or the amount of any individual maturity, with the increase or decrease to occur in multiples of \$5,000 in any of the maturities. The Refunding Bonds, together with other available funds of the Issuer in the amount of \$\_\_\_\_\_, shall provide funds for a current refunding of the Refunded Bonds and to prepay on February 1, 2019, the 2020 to 2027 maturities, aggregating \$13,945,000 in principal amount, of the Issuer's General Obligation Taxable OPEB Bonds, Series 2009A, bearing a date of original issue of February 1, 2009 (the "Refunded Bonds"). The Refunded Bonds were originally issued in order to fund the District's actuarially determined liabilities to pay postemployment benefits to its employees or officers after their termination of service, as authorized pursuant to Minnesota Statutes, Section 475.52, Subdivision 6. The Refunded Bonds have not previously been refunded.

1.02 Sale. The Board, having been advised by Ehlers & Associates, Inc., its independent municipal advisor, has determined that this issue shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, as amended. The Board has publicly received and considered all proposals presented in conformity with the Terms of Offering contained in the Official Statement, which are hereby ratified and confirmed in all respects and are incorporated herein by reference as though fully specified in this paragraph. The most favorable of such proposals is ascertained to be that of Piper Jaffray, Minneapolis, MN (the "Purchaser") to purchase the Bonds at a price of \$13,949,314.54 plus interest accrued to settlement, and upon the further terms and conditions set forth in the Terms of Offering contained in the Official Statement and this resolution. Said proposal is hereby accepted and the sale of the Bonds is hereby awarded to said Purchaser.

This is an excerpt of the resolution. The full resolution is available for viewing in the Business Office or on the ISD 622 website.

Anderson moved and Coborn seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622, State of Minnesota, as follows:

Section 1. Authorization and Sale.

1.01 Authorization. At a meeting held August 21, 2018, this Board determined to sell and issue general obligation refunding bonds of Independent School District No. 622 (the "Issuer" or the "District"). Said Bonds shall hereinafter be referred to as the "Bonds" or the "Refunding Bonds". In the Terms of Proposal, the District reserved the right, after proposals were opened and prior to award, to increase or decrease the principal amount of the Bonds offered for sale or the amount of any individual maturity, with the increase or decrease to occur in multiples of \$5,000 in any of the maturities. The Refunding Bonds, together with other available funds of the Issuer in the amount of \$\_\_\_\_\_, shall provide funds for a current refunding of the Refunded Bonds and to prepay on February 1, 2019, the 2020 to 2029 maturities, aggregating \$3,860,000 in principal amount, of the Issuer's General Obligation Alternative Facility Bonds, Series 2009B, bearing a date of original issue of February 1, 2009 (the "Refunded Bonds"). The Refunded Bonds were originally issued to provide funds for the acquisition and betterment of certain projects included in the District's five-year facility plan approved by the Commissioner of Education pursuant to Minnesota Statutes, Section 123B.59. The Refunded Bonds have not previously been refunded.

1.02 Sale. The Board, having been advised by Ehlers & Associates, Inc., its independent municipal advisor, has determined that this issue shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2. The Board has publicly received and considered all proposals presented in conformity with the Terms of Proposal contained in the Official Statement, which are hereby ratified and confirmed in all respects and are incorporated herein by reference as though fully specified in this paragraph. The most favorable of such proposals is ascertained to be that of Baird, Milwaukee, WI (the "Purchaser") to purchase the Bonds at a price of \$3,879,128.79 plus interest accrued to settlement, and upon the further terms and conditions set forth in the Terms of Proposal contained in the Official Statement and this resolution. Said proposal is hereby accepted and the sale of the Bonds is hereby awarded to said Purchaser.

This is an excerpt of the resolution. The full resolution is available for viewing in the Business Office or on the ISD 622 website.

Coborn moved and Neve seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the attached calendar be approved and adopted for the 2019-2020 school year and that pursuant to Minn. Stat. §645.44, Subd. 5, the School Board of Independent School District No. 622 has determined that Columbus Day is not a legal holiday, and therefore, public business, including school board and informational meetings, may be transacted on that day. Additionally, schools will be open on Veterans Day and in accordance with state statute will have at least one hour of activities in observance of Veteran's Day.

Coborn moved and Neve seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District #622 that Caleb Anderson, Theresa Augé, Nancy Livingston, and Michelle Yener attend the NSBA Conference March 30 - April 1, 2019.

During Board Communications, the following items were shared:

- ✓ Augé talked about Advisory and mentioned that they have had very engaging conversation on college and career readiness and that the committee looks forward to further discussion on the topic. Augé said that there is a great group of new parents on the committee and they have good lofty goals. She added that this evening the board had heard some wonderful information which would make good talking points and promotional news for us to share. Augé closed her report by reminding everyone that it is flu season - and time for everyone to get their flu shot.
- ✓ Neve reported that tomorrow is the quarterly finance advisory committee meeting and that as the board liaison to that committee, she will share an update at a future board meeting.
- ✓ Coborn reported that she was at her son's conferences at Maplewood Middle School. She gave a shout out and expressed her appreciation to the teachers for the work they do; noting that they are working super long days to provide all parents with information on our students.
- ✓ Livingston thanked the brave community members who walked and jogged in the snow on October 14 to raise money for the 622 Education Foundation. She reminded everyone to vote on November 6. Livingston stated that the school district has a school board election, that a candidate forum was held, and Anderson and Yener participated in the event. She mentioned that Coborn is sadly not running for re-election and will be missed; and that there are two outstanding individuals vying for Amy's seat. She talked about Castle and Richardson's exciting groundbreaking events which are taking place October 24 and 30. She ended her report by thanking the parents and teachers who go up to the environmental camps with our elementary students.
- ✓ Anderson thanked all the parents and students who are involved in our parent groups for the many hours they will put into the many fundraisers this year, and said that last year people did an outstanding job fundraising. Anderson echoed earlier comments regarding the upcoming groundbreaking ceremonies and reminders for all to get their flu shots. He invited all community members to come out to the groundbreaking events to participate and see the excitement in the air.

Augé moved and Coborn seconded the following motion, which carried:

THAT the meeting be adjourned.

The meeting adjourned at 7:33 PM.

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Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, [www.isd622.org](http://www.isd622.org).

**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**SCHOOL BOARD RETREAT  
October 30, 2018**

Chair Yener called the meeting to order at 3:00 p.m. with the following present: Chair Yener, Vice Chair Livingston, Clerk Augé, Treasurer Neve, Directors Anderson, Coborn, Hunt, and Superintendent Osorio.

Others present were: Josh Anderson, Randy Anderson, Kim Cavallaro, Don Lifto, Troy Miller, Troy Miller (LHB Corporation), and Barb Nicol.

In the audience: Rory Sanders.

Yener called the retreat to order and Osorio led an ice breaker.

Don Lifto from Springsted reviewed the results of a survey that was administered between October 2 - 5, 2018 to 400 registered voters who reside in District 622. The main body of the survey consisted of two sections; bond and technology, and participants were asked to respond to potential improvements as well as potential tax impacts. Findings from the bond levy survey indicated support of over 60% at the \$65 impact level. Findings from the technology levy indicated support of over 65% at the \$30 impact level.

Osorio shared a draft facilities proposal and led a discussion on a vision for District 622 facilities which would beautify schools and include modern learning space with buildings promoting safety, health, wellness and efficiency; maximize efficiency of energy and staffing costs; have school boundaries that promote integration and identity; expand student support services at every site; prepare for future fluctuations in enrollment; and increase community access to buildings. She discussed the future shifts in demographics, current space challenges and finance options. Conversation took place on possible timelines of the hypothetical proposals and communication plans were mentioned. This topic will be discussed further at the November 13, 2018 work study session which will begin immediately following the November 13, 2018 special meeting (approximate start time of 4:45 p.m.).

(Yener left at 6:20 p.m.)

(Anderson left at 6:35 p.m.)

Livingston adjourned the retreat at 6:43 p.m.

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Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, [www.isd622.org](http://www.isd622.org).

**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**SPECIAL MEETING  
SCHOOL BOARD  
November 13, 2018**

Chair Yener called the meeting to order at 4:32 p.m. with the following present: Chair Yener, Vice Chair Livingston, Clerk Augé, Treasurer Neve, Directors Anderson, Coborn, Hunt, and Superintendent Osorio.

Others present were: Randy Anderson, Josh Anderson, and Kim Cavallaro.

Coborn moved and Livingston seconded the following resolution, which carried with a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 (North St. Paul-Maplewood-Oakdale), State of Minnesota, as follows:

1. It is hereby found, determined and declared that the general election held in and for the School District on November 6, 2018 was in all respects duly and legally called and held.

2. As specified in the Election Results, a total of 54,712 votes were cast at said election on the election of three School Board members for three, four-year term vacancies on the Board caused by expiration of term on January 1 next following the general election, as follows:

Candidate	Anderson	14,040 votes
Candidate	González-Butrón	10,789 votes
Candidate	Jarman	11,839 votes
Candidate	Yener	17,666 votes
Candidate	Write-Ins	378 votes

3. Candidates Michelle Yener, Caleb Anderson and Benjamin Adam Jarman having received the greatest number of votes, are elected to four year terms beginning January 1, 2019.

4. The school district Election Clerk is hereby directed to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

Coborn moved and Livingston seconded the following resolution, which carried on a 7 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622, State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 622 to the following candidates:
  - a. Michelle Yener
  - b. Caleb Anderson
  - c. Benjamin Adam Jarman

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

2. The certificate of election shall be in substantially the form attached hereto.
3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver the certificates to the persons entitled thereto personally or by certified mail.
4. The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

Augé moved and Neve seconded the following motion, which carried on a 7 - 0 vote:

THAT the meeting be adjourned.

The meeting adjourned at 4:37 p.m.

\_\_\_\_\_  
Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, [www.isd622.org](http://www.isd622.org).

**INDEPENDENT SCHOOL DISTRICT 622  
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**WORK STUDY SESSION  
SCHOOL BOARD  
November 13, 2018**

Chair Yener called the meeting to order at 4:45 p.m. with the following present: Chair Yener, Vice Chair Livingston, Clerk Augé, Treasurer Neve, Directors Anderson, Coborn, Hunt, and Superintendent Osorio.

Others present were: Randy Anderson, Josh Anderson, Kim Cavallaro, Troy Miller, Troy Miller (LHB Corporation).

In the audience: Jo McCabe and Rory Sanders.

R. Anderson presented a brief overview of the 2017-18 Audit & Fund Balance, and reviewed the 2019-2020 Budget Timeline.

Board members discussed the Crosswinds school building located in the South Washington County School District and mentioned that St. Paul Schools will be opening the building in the Fall of 2019.

Board members continued their conversation from the October 9, 2018 work session on board officer succession. This topic will be reviewed again at the December 18, 2018 reflection study session.

Yener reviewed the preference list of board committees and liaisons. Further discussion will take place on this topic at the December 18, 2018 reflection session, with proposed action at the January special meeting.

(Hunt left the meeting at 5:40 p.m.)

Osorio shared additional facilities information and led a discussion on process and timeline options. She mentioned that she will continue to have facilities conversations at upcoming board meetings.

The meeting adjourned at 7:03 p.m.

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Clerk

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# Employment

First Name	Last Name	Employed as	Building	Effective	Pay Rate	Per
Mukhtar	Abdulle	SPED Para	Tartan	11/5/18	\$15.32	Hour
Ariel	Arjona Hernandez	Interpreter	Districtwide	10/23/18	\$38.46	Hour
Dale	Augustine	Driver Trainee	Bus Garage	11/12/18	\$18.11	Hour
Thadeus	Ballestrazze	Job Coach	Districtwide	11/9/18	\$16.80	Hour
Kailey	Beeman	Lunch/Playground Monitor	Skyview Elementary	10/22/18	\$14.47	Hour
Emily	Blake	Girls Basketball Asst Coach	John Glenn	10/29/18	\$1,940.00	Assignment
Rachael	Cavegn	Intervention EA - 1 year only	Castle	11/1/18	\$14.52	Hour
Leslie	Cirullo	SPED Para Float	Districtwide	10/22/18	\$16.04	Hour
Brittany	Clark	Job Coach	John Glenn	10/22/18	\$15.68	Hour
Valarie	Cochran	Lunch/Playground Monitor	Skyview Elementary	11/5/18	\$14.79	Hour
Victory	Cox	Girls Dance Asst Coach	Tartan	10/22/18	\$2,186.24	Assignment
Breanna	Ervin	FT Custodian	Carver	11/19/18	\$18.09	Hour
Alannah	Evelius	Girls Dance Asst Coach	Tartan	10/22/18	\$2,186.24	Assignment
Genesis	Feliciano	Lunch/Playground Monitor	Skyview Elementary	10/29/18	\$14.47	Hour
Kelley	Feller	Intervention EA - 1 year only	Oakdale	11/5/18	\$15.47	Hour
Leannah	Flor	Water Safety Aid	DEC	11/5/18	\$9.65	Hour
Kelsey	Fuglestad	Water Safety Aid	DEC	11/7/18	\$9.65	Hour
Adam	Ghormley	Boys Wrestling Head Coach	John Glenn	10/29/18	\$2,467.20	Assignment
Gavin	Graham	Girls Basketball Head Coach	John Glenn	10/29/18	\$2,467.20	Assignment
Npau Biam	Her	Avid Tutor	Districtwide	10/23/18	\$15.00	Hour
Robert	Homer	Lunch/Playground Monitor	Cowern	10/29/18	\$15.85	Hour
Stacy	Jackson	AC Site Manager	Districtwide	10/17/18	\$39,791.00	Year
Conrad	Jensen	PT Driver	Bus Garage	10/22/18	\$20.16	Hour
Dominique	Johnson	Girls Dance Asst Coach	Tartan	10/22/18	\$2,186.24	Assignment
Tom	Keefer	Boys Wrestling Asst Coach	John Glenn	10/29/18	\$1,940.00	Assignment
Kelley	Kienitz	SPED Para	Oakdale	11/6/18	\$15.32	Hour
Todd	Klingsporn	Girls Basketball Coach	Maplewood Middle	10/29/18	\$2,203.60	Assignment
Gina	Kuchenmeister	Parent Volunteer Coordinator	Skyview Middle	10/29/18	\$14.20	Hour
Vernon	Mooney	PT Driver	Bus Garage	10/22/18	\$20.16	Hour
Jodi	Nichols	Receptionist	Beaver Lake	11/12/18	\$16.19	Hour
Richard	Phann	Boys Soccer Asst Coach	Tartan	8/13/18	\$2,937.76	Assignment
Rachael	Price	Girls Dance Head Coach	Tartan	10/22/18	\$5,465.60	Assignment
Curt	Russell	Girls Basketball Coach	Maplewood Middle	10/29/18	\$2,203.60	Assignment
Deborah	Russell	PT Driver	Bus Garage	10/29/18	\$20.16	Hour
Christopher	Sloan	Boys Wrestling Coach	Maplewood Middle	10/29/18	\$2,467.20	Assignment
Shannon	Smith	Co-Ed Adapted Soccer Asst Coach	Tartan	9/11/18	\$4,030.88	Assignment
Tim	Tekautz	Girls Basketball Coach	Maplewood Middle	10/29/18	\$2,203.60	Assignment
Rashad	Watkins	Girls Basketball Coach	Maplewood Middle	10/29/18	\$2,203.60	Assignment
Meredith	Weincouff	Girls Basketball Head Coach	John Glenn	10/29/18	\$2,467.20	Assignment
Lillian	Wigen	Intervention EA - 1 year only	Webster	11/5/18	\$14.00	Hour
Kay	Wytaske	Intervention EA - 1 year only	Skyview Elementary	10/29/18	\$14.52	Hour

<b>Status Change</b>						
<b>First Name</b>	<b>Last Name</b>	<b>From</b>	<b>To</b>	<b>Effective</b>	<b>Pay Rate</b>	<b>Per</b>
Lori Ann	Dvorak	.75 EA	.8125 Receptionist	10/24/18	\$16.19	Hour
Terri	Hastings-Wold	.375 Secondary School Secretary	.5625 Secondary School Secretary	9/4/18	\$16.91	Hour
Allison	Ims	.25 SN CC Para	.20 SN CC Para	1/1/19	\$16.42	Hour
Theresa	Knutsen	.75 SPED Para	1.0 BIS	10/29/18	\$23.19	Hour
Emily	Schackmuth	1.0 BIA	.9375 BIA	10/27/18	\$23.19	Hour
Rose	Solly	1.0 BSN	.80 BSN	11/2/18	\$33.95	Hour
Jean	Spisak	.75 Receptionist	.50 EC Screening Receptionist	11/5/18	\$15.54	Hour
Lee	Thao	Bus Driver Trainee	PT Van Driver	11/6/18	\$18.97	Hour
Danielle	Timmerman	.28 Monitor/.625 CC Para	.3125 CC Para	10/22/18	\$13.15	Hour
Tonya	Voight	.8125 1:1 SPED Para	.9375 1:1 SPED Para	11/7/18	\$15.68	Hour
Alexandra	Yakin	.8125 SPED Para	.8125 SPED Para/.1875 SN CC Para	11/12/18	\$16.04	Hour

<b>Resignation</b>				
<b>* First Name</b>	<b>Last Name</b>	<b>Assignment</b>	<b>Building</b>	<b>Effective</b>
Michelle	Diffenbaugh	Chemical Awareness	Harmony	11/2/2018
Michelle	Farlee	Building EA	Weaver	10/12/2018
Mariah	Harings	Cultural Academic Support Specialist	Tartan	11/16/2018
Jerome	Jensen	FT Custodian	Tartan	10/16/2018
Diamond	Kennedy	AVID Tutor	Districtwide	10/16/2018
* Daniel	Kinney	FT Custodian	North	10/30/2018
Rose	Miller-Andrist	SPED Para	Castle	11/2/2018
Morgan	Nelson	AVID Tutor	Districtwide	10/18/2018
Bruce	Roth	PT Bus Driver	Bus Garage	10/24/2018
Lionel	Silas	SPED Para	Tartan	10/25/2018
Danelia	Wenz	Bil Cult Liaison/Interpreter	Districtwide	10/26/2018
Megan	Williams	AVID Tutor	John Glenn	10/16/2018
Ka Siab	Yang	AVID Tutor	Districtwide	10/16/2018

## BID/RFP CALENDAR

<u>NAME OF BID/RFP</u>	<u>BID OPENING</u> (if applicable)	<u>BOARD MEETING</u>
<b>CASTLE BID PACKAGE #2 ADDITIONS &amp; RENOVATIONS</b>	12/6/18 2:00 PM BOARD ROOM	12/18/18
<b>RICHARDSON BID PACKAGE #2 ADDITIONS &amp; RENOVATIONS</b>	12/11/18 2:00 PM BOARD ROOM	12/18/18

*“Notice to Bidders” can be found on ISD 622 website at [www.isd622.org](http://www.isd622.org). Click on “New Bid/RFP Posted” Quick Link to see a complete listing of Bids and RFPs.*

*Note: RFP’S have a due date/time only. There is not a formal opening or reading of the proposals unless noted. Bids have a due date/time and room location for the formal opening and reading of the bids.*

*Last Updated: 11/15/18 1:36 PM*

IV. DISBURSEMENTS

State statutes require school boards to provide for payment of just claims and also require that a list of electronic fund transfers be submitted to the school board at its next regular meeting. This action will authorize payment of audited and allowable claims, purchase of investments, transfers to the payroll account, and transactions by electronic fund (wire) transfers.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following disbursements and transfers be approved:

General Fund	\$	3,396,004.00
Food Service		264,318.00
Community Service		281,614.00
Debt Service		1,800.00
Trust		153,267.00
Internal Service Fund Health Insurance		49,990.00
OPEB Benefits Trust Fund		12,239.00
		<hr/>
A/P Checks Disbursed (10-01-18 thru 10-31-18)	\$	4,159,232.00
Payroll Disbursed - Net (10-01-18 thru 10-31-18)	\$	4,928,143.00
Wire Transfers (10-01-18 thru 10-31-18)	\$	18,076,351.00
Investments on 11-02-18	\$	127,289,186.00

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

INVESTMENTS

DEPOSITORY	TYPE	RATE	PURCHASED	AMOUNT
MSDLAF OTHER FUNDS	MM	1.99%	(BALANCE AT 11-02-18)	\$292,976.00
P M A SECURITIES OPERATING FUNDS	VARIOUS	2.31%	(BALANCE AT 11-02-18)	\$55,203,347.00
P M A SECURITIES MAINTENANCE FACILITIES BONDS	VARIOUS	2.46%	(BALANCE AT 11-02-18)	\$44,652,650.00
P M A SECURITIES CAPITAL FACILITIES AND ABATEMENT BONDS	VARIOUS	2.46%	(BALANCE AT 11-02-18)	\$6,057,276.00
P M A SECURITIES COP	VARIOUS	2.49%	(BALANCE AT 11-02-18)	\$8,542,754.00
P M A SECURITIES OPEB BONDS	VARIOUS	2.10%	(BALANCE AT 11-02-18)	\$11,229,827.00
ASSOCIATED BANK EQUITY INVESTMENTS	EQUITY	1.25%	(BALANCE AT 11-02-18)	\$1,310,356.00
				<u>\$127,289,186.00</u>

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

WIRE TRANSFERS

10-01-18 thru 10-31-18

DATE	FROM	TO		REASON
10/01/18	P M A	HEALTH PARTNERS	\$202,221.00	MEDICAL CLAIM FEES
10/01/18	PREMIER BANK	FURTHER	\$5,477.00	FLEX PROCESSING
10/01/18	PREMIER BANK	DELTA DENTAL	\$137,163.00	MONTHLY PAYMENT
10/01/18	PREMIER BANK	HEALTH PARTNERS	\$333,810.00	HEALTH CLAIMS
10/01/18	PREMIER BANK	STATE OF MINN.	\$154,338.00	PAYROLL TAX
10/02/18	PREMIER BANK	ANNUITY COMPANIES	\$219,924.00	PAYROLL PAYABLES
10/03/18	P M A	PREMIER BANK	\$2,500,000.00	A/P - P/R*
10/03/18	PREMIER BANK	FURTHER	\$10,559.00	FLEX PROCESSING
10/05/18	PREMIER BANK	ANNUITY COMPANIES	\$557,745.00	PAYROLL PAYABLES
10/09/18	PREMIER BANK	FURTHER	\$9,088.00	FLEX PROCESSING
10/09/18	PREMIER BANK	HEALTH PARTNERS	\$185,727.00	HEALTH CLAIMS
10/09/18	PREMIER BANK	PITNEY BOWES	\$3,000.00	POSTAGE
10/11/18	P M A	PREMIER BANK	\$3,400,000.00	A/P - P/R*
10/12/18	P M A	PREMIER BANK	\$1,000,000.00	A/P - P/R*
10/15/18	PREMIER BANK	ANNUITY COMPANIES	\$37,535.00	PAYROLL PAYABLES
10/15/18	PREMIER BANK	FURTHER	\$4,929.00	FLEX PROCESSING
10/15/18	PREMIER BANK	HEALTH PARTNERS	\$297,461.00	HEALTH CLAIMS
10/15/18	PREMIER BANK	I R S	\$842,262.00	PAYROLL TAX
10/16/18	PREMIER BANK	STATE OF MINN.	\$146,202.00	PAYROLL TAX
10/17/18	PREMIER BANK	ANNUITY COMPANIES	\$220,695.00	PAYROLL PAYABLES
10/18/18	PREMIER BANK	FURTHER	\$13,806.00	FLEX PROCESSING
10/19/18	P M A	PREMIER BANK	\$1,000,000.00	A/P - P/R*
10/22/18	PREMIER BANK	ANNUITY COMPANIES	\$539,807.00	PAYROLL PAYABLES
10/22/18	PREMIER BANK	FURTHER	\$6,808.00	FLEX PROCESSING
10/22/18	PREMIER BANK	HEALTH PARTNERS	\$219,456.00	HEALTH CLAIMS
10/24/18	PREMIER BANK	FURTHER	\$1,724.00	FLEX PROCESSING
10/25/18	PREMIER BANK	PITNEY BOWES	\$3,000.00	POSTAGE
10/26/18	P M A	PREMIER BANK	\$1,000,000.00	A/P - P/R*
10/26/18	PREMIER BANK	FURTHER	\$43,726.00	FLEX PROCESSING
10/29/18	PREMIER BANK	FURTHER	\$3,988.00	FLEX PROCESSING
10/29/18	PREMIER BANK	HEALTH PARTNERS	\$337,681.00	HEALTH CLAIMS
10/30/18	P M A	PREMIER BANK	\$3,650,000.00	A/P - P/R*
10/31/18	PREMIER BANK	ANNUITY COMPANIES	\$37,694.00	PAYROLL PAYABLES
10/31/18	PREMIER BANK	FURTHER	\$820.00	FLEX PROCESSING
10/31/18	PREMIER BANK	MISCELLANEOUS	\$7,264.00	MISCELLANEOUS
10/31/18	PREMIER BANK	I R S	\$917,749.00	PAYROLL TAX
10/31/18	PREMIER BANK	STATE OF MINN.	\$24,692.00	UNEMPLOYMENT
		TOTAL	<u>\$18,076,351.00</u>	

\* TO COVER ACCOUNTS PAYABLE OR PAYROLL CHECKS



# School District 622

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

*Ready for tomorrow*

## District 622 Community Education Youth Programs

Laura Greenlee-Karp  
Youth Programs  
Coordinator

# Youth Development Plan

- Grounded in the Strategic Plan
- Priorities Informed by Community Voice
- Outlines 5 Key Areas of Focus



# Mission Outcomes

1. Each learner will use creativity, critical thinking, and intercultural competence to address real world challenges.
2. Each learner will develop and embrace their identity, strengths, interests, and self-advocacy skills to actively navigate their learning pathway.



# 5 Key Areas

- Service/Service Learning
- Career and College Readiness
- Leadership Development
- Youth Enrichment
- Youth Support Networks and Services



# Middle School Service Club

- Leadership Development
- Youth Driven Service Projects
- Gaining Perspective



# Changemaker Grants

- Supporting Service in the Classroom
- 7 Projects Funded Across 6 Schools
- Youth Voice Driven



# Election Projects

- Over 80 Students Served as Election Judges
- Mock Elections in 6 buildings
- AVID Classroom Presentations



# Youth Enrichment

- Students Explore Interests and Learn Skills After School & Summer
- Art, Movement, STEM, Culture and Language, Driver's Ed, Babysitting
- Early Exposure to Pathways



# Middle School Non-School Days

- Social and Emotional Learning
- Exploring Interests Through Experiential Learning
- Pathways



# Athletic Director Partnerships

- Summer Sports and Band Camps
- Decreased Costs and Increased Access
- Streamlined Process



# Roots & Sprouts

- Intergenerational
- S.T.E.A.M Focus
- Community Building

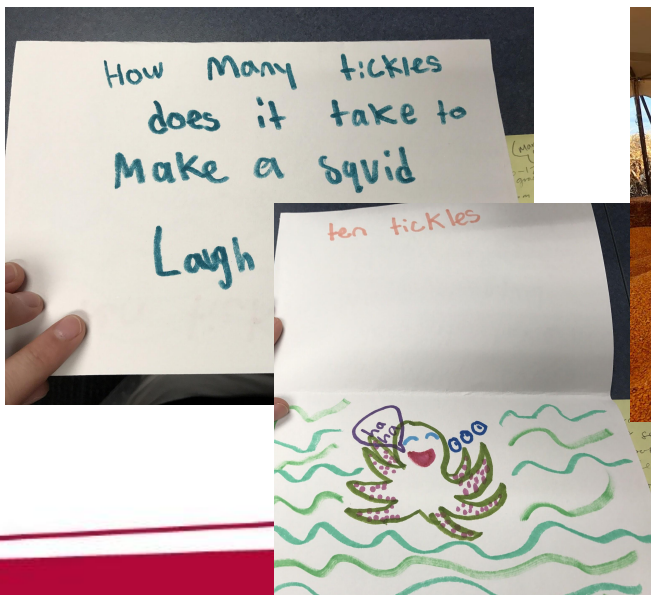
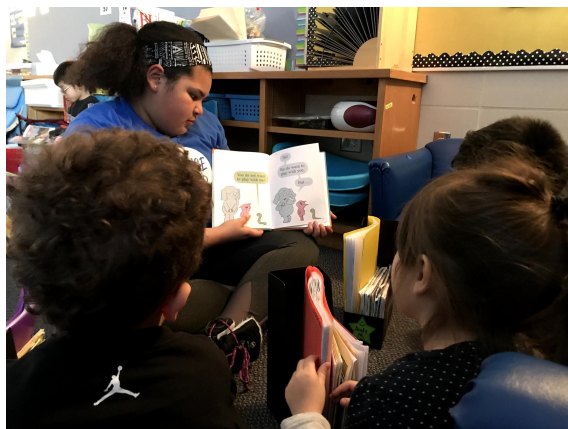


# Family Festivals

- Partnership with Parent Committees
- Dia de Los Muertos
- Hmong New Year



# Supporting the Strategic Plan through experiential learning, building community and intentional reflection.



VI. A. 1. ACKNOWLEDGEMENT OF CONTRIBUTIONS

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
Office Max	School Supplies	Weaver students
Connie Hall	Winter hats and gloves	Richardson students
New Image Exteriors	\$500.00	Cowern Elementary
WSB & Associates, Inc.	\$250.00	Tartan Robotics Team
Theresa Augé	54 three ring binders	622 Schools
Silver Lake United Methodist	hats/mittens/gloves	Richardson and Castle students
Knights of Columbus Council 4967	12 new winter coats	Richardson students
Rachel Bahn and family	Winter coats	Richardson students
Lolita V. Cox	Backpacks, notebooks, misc. school supplies	Castle students
Paul King - Norther Tool & Equipment	5 engines and 4 lawn mowers	North High Industrial Tech Program

MOTION:

SECOND:

Total fiscal year 2018-2019 monetary contributions: \$51,072.34

VI. B. 1. COURSE NAME CHANGES FOR FALL 2019

District 622 Teaching and Learning and the 622 Advisory Committee recommend these proposed name changes for Fall 2019.

Therefore, the Director of Teaching and Learning recommends the following resolution:

BE IT RESOLVED, that the School Board of ISD 622 adopt the course name changes beginning Fall 2019 for:

Current	Proposed
General Nutrition and Foods	Intro to Foods
Family Life	Family Life and Relationships
Advanced Foods	Pastry and Baking
Strength Training for Athletes	Beginning Strength Training for Athletes
Strength Training for Personal Fitness	Beginning Strength Training for Personal Fitness

MOTION:

SECOND:

## Annotative for High School Course Name Change Proposals for 2019-2020

### Family and Consumer Sciences

Current	Proposed
General Nutrition and Foods	Intro to Foods
Family Life	Family Life and Relationships
Advanced Foods	Pastry and Baking

#### Rationale for the name changes:

The Family and Consumer Sciences department recently completed a program approval with the Minnesota Department of Education. This program approval included aligning their Career and Technical Education (CTE) courses with industry standards. These course name changes reflect the changes in this program approval.

### Physical Education

Current	Proposed
Strength Training for Athletes	Beginning Strength Training for Athletes
Strength Training for Personal Fitness	Beginning Strength Training for Personal Fitness

#### Rationale for the name change:

In response to the changes in the credit requirements in Physical Education, these name changes aim to reduce perceived barriers in registering for strength training courses. With the addition of "Beginning" it is made more clear that these are courses for those who are new to the activity.