



School District 622
NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

SCHOOL BOARD MEETING

Regular Meeting

**October 24, 2017
6:00 PM**

Board Members:

Caleb Anderson, Director
Theresa Augé, Director
Amy Coborn, Chair
Steve Hunt, Director
Nancy Livingston, Treasurer
Becky Neve, Clerk
Michelle Yener, Vice Chair

Superintendent:

Christine Osorio

622 Education Center
2520 East 12th Avenue
North St. Paul, Minnesota 55109

District Mission Statement:

We commit each day to develop and empower lifelong learners who thrive in diverse communities.

**SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 622
North St. Paul-Maplewood-Oakdale**

**Regular Meeting
October 24, 2017
6:00 PM**

District Education Center, 2520 East 12th Avenue, North St. Paul

A G E N D A

I. Call to Order and Pledge of Allegiance

II. Approval of the Agenda

III. Public Comment

An opportunity for public to comment on items. Speakers shall complete a registration card, state their name and address, and will have between two and four minutes, depending on the number of speakers, to speak on a topic. The Public Comment section of the meeting shall last no longer than thirty minutes.

IV. Consent Agenda

5

The Consent Agenda consists of routine items that are acted on in a single, consolidated motion without Board discussion. Board members have the option of pulling items off the Consent Agenda if they wish to discuss them or consider them individually.

****I recommend that the consent agenda items, listed below, be approved as presented.***

A. Minutes of September 26, 2017 Reflection Study Session 6

B. Minutes of September 26, 2017 Business Meeting 7

C. Minutes of October 10, 2017 Work Study Session 12

D. Routine Personnel 14

E. Disbursements 18

V. Reports

A. Student School Board Representatives	
B. Superintendent - <i>Osorio</i>	
1. 2017-2018 Superintendent Goals	21
<i>Tonight I will be presenting my 2017-2018 Superintendent Goals. These goals were shared with you at the September 26 reflection session, and again at the October 10 work session.</i>	
C. Student Services - <i>Hughes</i>	
1. Next Step - <i>Kosec</i>	23
D. Teaching & Learning - <i>Mau</i>	
1. Summer Highlights	32
VI. Action Items	
A. Business Office	
1. Contributions - <i>Hunt</i>	33
<u><i>*I recommend that the contributions, with a total of \$51,176.97 for the 2017-2018 fiscal year, be approved as read by Director Hunt.</i></u>	
B. School Board	
1. Superintendent Contract Amendment - Year Three (2017-2018)	34
<i>During my check in at the September 26 reflection session and October 10 work session, I shared this request to amend my current contract to include a retention stipend after completion of my third year and revise my vacation language. The resolution before you approves this revision.</i>	
2. Superintendent's Contract - 2018-2021	35
<i>Amy and I met on September 25 and on October 5 to review my proposed contract. In addition, we discussed this topic at the September 26 reflection session and at the October 10 work session so that your input could be included. This proposed contract for July 1, 2018 - June 30, 2021 incorporates your feedback and I ask that you consider renewal of my contract with proposed revisions.</i>	

3. Set Work Study Session

In order to allow Randy an opportunity to share information on the audit & fund balance for 16-17; final levy certification; budget timeline for 18-19; and provide a 17-18 current budget update, I am proposing a 30 minute work session prior to our 5:00 p.m. reflection session on December 12. As in the past, Randy will present his work in a flipped session that you will receive prior to the work session, and we will use the 1/2 hour for questions and answers.

**I recommend that a Work Study Session be held on December 12, 2017, from 4:30 - 5:00 p.m. in Room 202 of the District Education Center with the following agenda item: Audit/Budget Discussion.*

4. NSBA Conference

36

School Board members are encouraged to participate in professional development activities. Policy GM-023 (Out of State Travel by Board Members) requires School Board pre-approval for travel to out of state training/meetings for which board members intend to seek reimbursement. Board members must track expenses per the District's travel procedures and turn in a reimbursement form. In addition, upon returning from the conference, attendees are asked to share a report at a future board meeting. Three board members, Theresa, Michelle and Nancy, indicated an interest in attending the NSBA conference in San Antonio in April of 2018.

**I recommend that the resolution seeking approval for Theresa, Michelle and Nancy to attend the NSBA conference in April 2018 be approved.*

VII. Board Communications

VIII. Future Board Meeting Dates

A. November 21, 2017 Business Meeting 6:00 p.m. (Board Room)

IV. CONSENT AGENDA

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Therefore, the following resolution is recommended:

BE IT RESOLVED by the School Board of Independent School District No. 622 that Consent Agenda Items, IV.A. through IV.E., be approved as written, and a copy of the agenda items is attached to the minutes.

MOTION:

SECOND:

**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**REFLECTION STUDY SESSION
SCHOOL BOARD
September 26, 2017**

Chair Coborn called the Reflection Study Session to order at 5:04 PM. Chair Coborn, Vice Chair Yener, Clerk Neve, Director Augé, and Superintendent Osorio. Absent: Clerk Neve, Treasurer Livingston, Directors Anderson and Hunt.

Others present were: Kim Cavallaro.

In the audience: Josh Anderson and Rory Sanders.

Coborn opened up the meeting with an ice breaker and asked the group to share what they are excited about for fall.

During her superintendent check in, Osorio shared her draft goals for the 2017-2018 school year and asked for board member feedback. She will be revisiting her goals during her check in at the October 10, 2017 work study session, with proposed action at the October 24, 2017 business meeting. A brief conversation was held on the superintendent's contract which will have proposed action at the October 24, 2017 business meeting.

During the reports portion of the meeting, Coborn discussed the annual NSBA conference, MSBA's Coffee & Conversation event that is taking place on October 13, and the annual Back to School BBQ. Augé discussed the MSBA delegate assembly and the opportunity it provides to participate and student athletes. Yener reported on sports feeder programs and field conditions.

The meeting adjourned at 5:55 p.m.

Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, www.isd622.org.

**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**REGULAR MEETING
SCHOOL BOARD
September 26, 2017**

Chair Coborn called the meeting to order at 6:02 p.m. with the following present: Chair Coborn, Vice Chair Yener, Treasurer Livingston, Director Augé, and Superintendent Osorio. Absent: Clerk Neve, Directors Anderson and Hunt; Student Board Representatives Larsen and Krummel.

Others present were: Julie Coffey, Director of Human Resources; Randy Anderson, Director of Business Services; Josh Anderson, Director of Communications & Technology Innovation; Troy Miller, Assistant Superintendent; Peter Mau, Director of Teaching & Learning, and Kim Cavallaro, Administrative Assistant.

In the audience: Tricia Hughes, Director of Student Services; and Terri Johnson, Director of Community Education.

The meeting opened with the Pledge of Allegiance led by Jordan Colby.

Due to Neve's work commitment absence, Coborn appointed Yener as Clerk pro tem.

Augé moved and seconded the following motion, which carried on a 4 - 0 vote:

THAT the agenda be approved as presented.

The Consent Agenda was considered. Augé requested that Item IV. D., Contract for Services - Teachers on Call, be removed for discussion. Livingston moved and Yener seconded the following resolution, which carried on a 4 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following Consent Agenda Items, IV.A. through IV.C. and Item IV. E., be approved as written, and a copy of the agenda items is attached to the minutes.

Augé asked a question regarding orientation for Teachers on Call employees. Coffey added information on the topic. Augé moved and Livingston seconded the following resolution, which carried on a 4 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following Consent Agenda Item, IV. D., be approved as written, and a copy of the agenda item is attached to the minutes.

Yener read Tartan Student Board Representative Katelyn Krummel's report on her behalf: Tartan has two Commended National Merit Scholars for 2018: Leta Albretch and Sean Bearth; the Tartan Activities Fundraiser Golf Tournament was rained out, but everyone had a great time and funds were used to support activities above and beyond the district budget; during Homecoming Week the following events took place: senior citizens from the Waters Senior home attended Tartan coronation and a senior citizen homecoming king and queen were chosen, an all school kickball game was held Wednesday evening along with Powderpuff on Monday and were both well attended, and it was Hill Murray versus Tartan at the football game; over 400 students are in a fall sport with many more activities just starting up; new swimming blocks at Skyview pool are a hit with students, coaches and parents; and lastly AVID has numerous events: September 22 Homecoming family game potluck, September 25 College Fair for 11th grade, October 11 Mankato Field Trip for 10th grade, and October 25 Feed My Starving Children for 9th and 12th grade students.

Osorio provided a brief overview of the District's Strategic Plan progress. She specifically shared updated on our progress within each of the four key strategy areas.

Hughes introduced Student Services Supervisors Duane Woeste and Sarah Peterson who provided a report on summer programming in the District. The Student Services and Community Education departments coordinated a variety of summer programs to assist students with the acquisition and maintenance of learning over the summer months.

Khrisslyn Goodman, Research, Evaluation & Assessment Coordinator, provided an annual achievement report which included a summary of progress toward kindergarten readiness for all students, students reading at grade level by 3rd grade, closing the achievement gap, students attaining college and career readiness, and students graduating from high school.

Dan Cahill, Staff Development & Gifted and Talented Coordinator, shared Site Improvement Plans for each professional learning team for the 2017-2018 school year. These plans identify student outcomes aligned to the District strategic plan, changes in adult practice that will improve those outcomes, and an implantation calendar that will support those changes.

Cahill reported on 2017-2018 District 622 Q Comp Goals and 2016-2017 Q Comp Goal results.

Miller spoke about general education enrollment numbers comparing from September 30, 2016 to September 15, 2017. He also shared our current enrollment in comparison to what was projected last spring.

Livingston moved and Augé seconded the following resolution, which carried on 4- 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
Anonymous	15 - \$200 gift cards	John Glenn - student positive start to year
Susan Springborn	Back pack and school supplies	Richardson
Our Redeemer Lutheran Church	School supplies	Weaver - student learning
Karen M. Louis	Wii console with remote; with Wii games	Skyview Adventure Connection
Jim Fitzpatrick	School supplies	Harmony K-12 Program student use
Cowern PTG	\$1,739.99	Cowern - laminating machine and STEM rug
Mary Jane Husnik	Trombone	ISD 622 Instrumental Music Dept.
Truist	\$42.32	Meals on Wheels
Eric & Molly Mjolsness	\$1,000.00	Maplewood Middle School students
The Neve Family	Mulch and flowers	John Glenn gardens
Larry & Jo McCabe	\$1,000.00	Webster 4 th grade
Lynne Munter	\$10,000.00	Tartan concession stand
Julia Iverson	School supplies	Cowern classroom supplies
MDM Rubicon	Tissues, wipes and freezer bags	Oakdale, John Glenn and North students
Grace of God Lutheran Church	School supplies	Oakdale Elementary
Optimize Social Media	25 backpacks filled with school supplies and labeled by grade	Oakdale Elementary
Hope Church	School supplies	Oakdale Elementary
MTA Motion Tech Automation	School Supplies and \$200.00	Oakdale Elementary

Augé moved and Livingston seconded the following resolution, which carried on a 4 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the proposed 2017 Payable 2018 property tax levy be adopted for the MAXIMUM amount and that the School Board clerk is authorized to sign the form necessary to certify the proposed levy to the county auditors and to the Department of Education.

Livingston moved and Yener seconded the following resolution, which carried on a 4 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board approve the District's updated Long Term Facilities Maintenance 10 Year Plan.

Livingston moved and Augé seconded the following resolution, which carried on a 4- 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2017-2019 North St. Paul-Maplewood-Oakdale Education Association Master Agreement be approved.

Yener moved and Augé seconded the following resolution, which carried on a 4 - 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the Advisory Staff Development Committee membership, the Site Professional Development Teams, and the District 622 Advisory Committee be approved.

Coborn asked board members to set the agenda, time and location for the October 10, 2017 work study session. Yener moved and Livingston seconded the following motion, which carried on a 4- 0 vote:

THAT the October 10, 2017 work study session begin at 4:30 p.m. in Room 202 of the District Education Center and include the following agenda items: 1)Ice Breaker; 2)Superintendent Check In; 3)Board Officer Succession Discussion; 4)NSBA Conference Discussion; 5)LTFM Update; and 6)Levy Certification.

During Board Communications, the following items were shared:

- ✓ Augé reported on the recent Advisory meeting at John Glenn. She complimented facilitator Penny Baker on a job well done as the meeting had a very rich and well balanced agenda. Augé stated how much the students enjoyed the ice breaker and how she enjoys serving on the committee. She also mentioned that she had presented at the North High forensics class.
- ✓ Livingston said that she had attended the MSBA Advocacy Tour; a roundtable discussion with legislators and school board members. She noted that the two major topics discussed included equalization and cross subsidy. Livingston ended her report by stating that she attended the Century College 50th birthday party and how glad she is that we have a strong partnership with the college.
- ✓ Coborn reported that the annual Back to School BBQ was a great success. She thanked the volunteers and board members for their work to provide a free lunch to all staff. Coborn specifically thanked community partners from the North St. Paul-Maplewood-Oakdale Rotary Club, Oakdale Area Chamber of Commerce, Big Frog Printing, Lake Elmo Bank and Platinum Bank for their sponsorship of the event.

Yener moved and Livingston seconded the following motion, which carried:

THAT the meeting be adjourned.

The meeting adjourned at 8:01 p.m.

Clerk

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**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**WORK STUDY SESSION
SCHOOL BOARD
October 10, 2017**

Chair Coborn called the meeting to order at 4:30 PM with the following present: Chair Coborn, Vice Chair Yener, Treasurer Livingston, Directors Augé, Hunt, and Superintendent Osorio. Absent: Clerk Neve. Arriving at 4:32 PM: Director Anderson.

Others present were: Randy Anderson, Mike Boland and Kim Cavallaro.

In the audience: Josh Anderson, Rory Sanders, and Cindy Swaim.

Yener opened the meeting with an ice breaker.

During Osorio's check in, she reviewed board member feedback she had received on her draft 2017-2018 goals as well as her next three-year contract. Action will be proposed on both items at the October 24, 2017 business meeting.

Coborn led an initial discussion on board officer succession and committee positions. This topic will be discussed further at the December 12, 2017 reflection study session. She also led a conversation regarding the annual NSBA conference, which was briefly discussed at the September 26, 2017 reflection study session. She mentioned that three board members had indicated interest in attending the conference; Theresa Augé, Nancy Livingston, and Michelle Yener. NSBA conference approval will be an action item at the October 24, 2017 business meeting.

Business Director Randy Anderson reviewed the proposed Levy Payable 2018 and reviewed changes from the past year.

R. Anderson and Operations and Maintenance Supervisor Mike Boland presented on this past summer's Long Term Facilities projects and provided an update on how the projects are progressing. He also discussed preliminary projects proposed for next summer and FY 2018-19.

(Osorio left the meeting at 6:10 PM to participate in Weaver Elementary's parent group meeting).

The meeting adjourned at 6:17 PM.

Clerk

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Employment

First Name	Last Name	Employed as	Building	Effective	Pay Rate	Per
Ryan	Abrahamson	Building Para	John Glenn	9/18/17	\$14.85	hour
Julie	Bachmeier	Building Para	Maplewood	9/19/17	\$15.91	hour
Eric	Berg	Assistant Male Soccer	Tartan	8/14/17	\$1,931.85	assignment
James	Boyle	Head Female Cross Country Coach	Tartan	8/14/17	\$5,280.39	assignment
Anna	Browning	Avid Tutor	District-wide	10/3/17	\$15.00	hour
Peter	Burnham	Basketball Coach	Webster	9/25/17	\$2,500.00	assignment
Daniel	Chapman	Male Soccer Assistant Coach	Tartan	8/14/17	\$3,412.94	assignment
Catherine	DeGiusti	LPN	Oakdale	10/9/17	\$24.00	hour
Kjerstin	Dellenbach	Long Term Substitute - D/APE Teacher	District-wide	10/9/17	\$33,780.48	year
Ryan	Doolittle	Volleyball Official	Tartan	10/2/17	\$48.00	game
Alyssa	Engel	Summer Volleyball Coach	Tartan	8/14/17	\$400.00	assignment
Beth	Flatten	Title 1 Teacher	Richardson	10/5/17	\$16,604.63	year
Carmen	Foley	Girls Tennis Coach	North	8/14/17	\$3,606.12	assignment
Isabella	Garceau	1:1 SPED Para	Oakdale	10/11/17	\$15.55	hour
Brady	Grewe	Assistant Male Soccer Coach	Tartan	8/14/17	\$4,314.47	assignment
Kathleen	Hanson	Job Coach	Next Step	9/20/17	\$15.91	hour
Ashley	Hanson-Agwata	Avid Tutor	District-wide	10/3/17	\$15.00	hour
Molly	Hawkinson	Intervention EA	Skyview Elementary	10/2/17	\$14.05	hour
Justin	Henry	SPED Resource Teacher	District-wide	10/9/17	\$33,780.48	year
Luke	Hunter	Avid Tutor	District-wide	10/3/17	\$15.00	hour
Tom	Johnson-Salvadort	JV Soccer Male Coach	Tartan	8/14/17	\$3,412.94	
Lori	Kolberg	Title 1 Teacher	Webster	9/28/17	\$10,498.25	year
Kirsten	Kuhnly	CE Building Supervisor	District-wide	10/12/17	\$16.58	hour
Thompson	Lakrisha	Pt Bus Driver	Bus Garage	9/22/17	\$19.00	hour
Kelly	Manders	Preschool Classroom EA Float	District-wide	10/2/17	\$14.05	hour
Rebekah	Moran	Title 1 Teacher	Richardson	10/5/17	\$14,412.67	year
Morgan	Nelson	Avid Tutor	District-wide	10/3/17	\$15.00	hour

Andrew	Oehrlein	American Sign Language Teacher	North	10/9/17	\$32,626.98	year
Cynthia	Olk	Para Monitor	Richardson	9/18/17	\$15.02	hour
Marco	Palacios-Medina	Soccer Official	Tartan	9/28/17	\$57.00	game
Kimberly	Pfenning	Title 1 Teacher	Skyview Elementary	9/18/17	\$18,011.84	year
Anushka	Raza	ECSE Para	Gladstone	10/16/17	\$14.51	hour
Rebecca	Rosewell	Title 1 Teacher	Webster	9/18/17	\$24,183.84	year
Aden	Samatar	Cultural Liaison	District-wide	10/9/17	\$21.85	hour
Carolyn	Sullivan	LPN	Castle	9/21/17	\$19.50	hour
Kyle	Taylor	Soccer Official	Tartan	9/25/17	\$57.00	game
Andrew	Thompson	Female Tennis Head Coach	Skyview Elementary	9/7/17	\$1,779.20	assignment
Lexie	Vang	Avid Tutor	District-wide	10/3/17	\$15.00	hour
America	Vega	Para Monitor	Skyview Elementary	10/9/17	\$14.00	hour
Jolene	Walker	Building Para	John Glenn	10/11/17	\$14.51	hour
Shane	Wehlage	Volleyball Official	Tartan	10/2/17	\$48.00	game
Meredith	Weincouff	Female Volleyball Coach	John Glenn	9/5/17	\$17.25	Hour
Joshua	Wendorf	Head Males Soccer Coach	Tartan	8/14/17	\$5,924.34	assignment
Jill	Whalen	Volleyball Official	Tartan	9/25/17	\$48.00	game
Yoonjung	Yoo	Child Care Para	Cowern/Carver	10/2/17	\$11.91	hour
Ahlam	Yusuf	Avid Tutor	District-wide	10/3/17	\$15.00	hour

Status Change

First Name	Last Name	From	To	Effective	Pay Rate	Per
Kumari	Arimilli	.66125 Para	.66125 Para/.30 ECSE Para	9/11/17	\$16.85	hour
Nicole	Bennis	Grade II Receptionist	Grade VI Office Coordinator	10/2/17	\$17.77	hour
Tessa	Bitker	.725 Preschool EA	.75 Preschool EA	9/18/17	\$14.24	hour
Tammy	Broker	.8125 MN Para	.8125 Building Para	10/23/17	\$14.51	hour
Michelle	Cummings	.49 Intervention Teacher	.49 Intervention Teacher/.375 Intervention EA	9/25/17	\$13.82	hour
Celesta	Curran	.50 Para	.875 Para	9/5/17	\$12.19	hour
Jennifer	Everson	.8125 SPED Para	.8125 SPED Para/.0625 Para Monitor	9/5/17	\$13.70	hour

Mary Jane	Husnik	.60 ELL Teacher	.80 ELL Teacher	9/14/17	\$54,303.95	year
Thanh-Que	Lam	.50 Building EA	.625 Building EA	9/19/17	\$13.47	hour
Butler	Maggie	.725 Preschool EA	.75 Preschool EA	9/20/17	\$14.57	hour
Tammy	Molohon	.75 Para Monitor	0.8125 Para Monitor	9/22/17	\$16.36	hour
William	Myeres	FT Bus Driver	Grounds/maintenance	11/1/17	\$21.75	hour
Diane	Pottratz	.25 Para Monitor	.50 Para Monitor	9/5/17	\$15.02	hour
Mary	Russ	.25 Para Monitor	.28125 Para Monitor	9/5/17	\$13.70	hour
Oksana	Shaw	.80 ELL Teacher	1.0 ELL Teacher	9/14/17	\$70,073.21	year
Kristian	Tschida	FSIII Short Hour Cook	FSIII Long Hour Cook	10/3/17	\$15.73	hour
Shuba	Venkataraman	.80 ELL Teacher	1.0 ELL Teacher	9/14/17	\$60,625.60	year
Elizabeth	Wolf	.525 ECSE Para	.60 ECSE Para	9/6/17	\$15.91	hour
Katherine	Wujek	Para Monitor/Child Care Para/Copy EA	.50 Child Care Para/ .50 Copy EA	6/9/17	\$14.05	hour

Leave of Absence

First Name	Last Name	Assignment	Building	Leave Type	Dates
Healthier	Cash	Teacher	Richardson	Child Care Leave	10/27/17-11/10/17
Manderfield	Linette	ECFE Teacher	Gladstone	Child Care Leave	10/25/17-11/24/17

Resignation

First Name	Last Name	Assignment	Building	Effective
Mark	Birchem	Grounds/Maintenance	District-wide	10/31/2017
Bryce	Berry	Avid Tutor	District-wide	
Lori	French	Vocal Music Teacher	Skyview Middle	10/5/2017
Fnu	Husnia	Avid Tutor	District-wide	10/9/2017
Michael	Jett	Building Para	Skyview Middle	10/9/2017
Eric	Landers	Cultural Academic Support Specialist	Tartan High School	10/4/2017
Kristin	Mersberger	FSIII	Skyview Middle	10/13/2017
Megan	Oss	Building Para	Skyview Elementary	7/6/2017
Kathy	Wilson	FSIII	North High School	10/3/2017

Termination

First Name	Last Name	Assignment	Building	Effective
Jennifer	Czech	ESY Para	Beaver Lake	7/13/2017
Elisa	Gerhart	Intervention EA	Weaver	9/21/2017
Alycia	Holmquist	Para Monitor	Skyview Elementary	10/14/17

IV. DISBURSEMENTS

State statutes require school boards to provide for payment of just claims and also require that a list of electronic fund transfers be submitted to the school board at its next regular meeting. This action will authorize payment of audited and allowable claims, purchase of investments, transfers to the payroll account, and transactions by electronic fund (wire) transfers.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following disbursements and transfers be approved:

General Fund	\$	4,379,112.00
Food Service		252,743.00
Community Service		811,387.00
Building		0.00
Debt Redemption		0.00
Trust		94,491.00
Internal Service Fund Health Insurance		24,965.00
OPEB Benefits Trust		25,866.00
		<hr/>
A/P Checks Disbursed (09-01-17 thru 09-30-17)	\$	5,588,564.00
Payroll Disbursed - Net (09-01-17 thru 09-30-17)	\$	4,159,125.00
Wire Transfers (09-01-17 thru 09-30-17)	\$	17,558,966.00
Investments on 10-06-17	\$	49,825,703.00

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

INVESTMENTS

DEPOSITORY	TYPE	RATE	PURCHASED	AMOUNT
MSDLAF OTHER FUNDS	MM	1.06%	(BALANCE AT 10-06-17)	\$238,912.00
P M A SECURITIES OPERATING FUNDS	VARIOUS	1.20%	(BALANCE AT 10-06-17)	\$35,846,251.00
P M A SECURITIES OPEB BONDS	VARIOUS	1.89%	(BALANCE AT 10-06-17)	\$12,287,505.00
ASSOCIATED BANK EQUITY INVESTMENTS	EQUITY	1.23%	(BALANCE AT 10-06-17)	\$1,453,035.00
				<u>\$49,825,703.00</u>

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

WIRE TRANSFERS

09-01-17 thru 09-30-17

DATE	FROM	TO		REASON
09/01/17	PREMIER BANK	DELTA DENTAL	\$131,506.00	MONTHLY PAYMENT
09/01/17	PREMIER BANK	STATE OF MINN.	\$115,588.00	PAYROLL TAX
09/05/17	P M A	PREMIER BANK	\$1,000,000.00	A/P - P/R*
09/05/17	PREMIER BANK	ANNUITY COMPANIES	\$191,273.00	PAYROLL PAYABLES
09/05/17	PREMIER BANK	HEALTH PARTNERS	\$379,274.00	HEALTH CLAIMS
09/05/17	PREMIER BANK	SELECTACCOUNT	\$4,666.00	FLEX PROCESSING
09/06/17	PREMIER BANK	PITNEY BOWES	\$3,000.00	POSTAGE
09/07/17	PREMIER BANK	ANNUITY COMPANIES	\$423,439.00	PAYROLL PAYABLES
09/07/17	PREMIER BANK	SELECTACCOUNT	\$7,638.00	FLEX PROCESSING
09/08/17	P M A	PREMIER BANK	\$1,000,000.00	A/P - P/R*
09/11/17	PREMIER BANK	HEALTH PARTNERS	\$342,435.00	HEALTH CLAIMS
09/11/17	PREMIER BANK	SELECTACCOUNT	\$7,495.00	FLEX PROCESSING
09/13/17	P M A	PREMIER BANK	\$3,800,000.00	A/P - P/R*
09/15/17	PREMIER BANK	ANNUITY COMPANIES	\$38,297.00	PAYROLL PAYABLES
09/15/17	PREMIER BANK	I R S	\$747,511.00	PAYROLL TAX
09/18/17	PREMIER BANK	HEALTH PARTNERS	\$271,967.00	HEALTH CLAIMS
09/18/17	PREMIER BANK	SELECTACCOUNT	\$3,891.00	FLEX PROCESSING
09/18/17	PREMIER BANK	STATE OF MINN.	\$120,121.00	PAYROLL TAX
09/20/17	P M A	HEALTH PARTNERS	\$202,790.00	MEDICAL CLAIM FEES
09/20/17	PREMIER BANK	SELECTACCOUNT	\$8,854.00	FLEX PROCESSING
09/22/17	P M A	PREMIER BANK	\$500,000.00	A/P - P/R*
09/22/17	PREMIER BANK	ANNUITY COMPANIES	\$640,393.00	PAYROLL PAYABLES
09/22/17	PREMIER BANK	SELECTACCOUNT	\$1,802.00	FLEX PROCESSING
09/25/17	PREMIER BANK	HEALTH PARTNERS	\$279,606.00	HEALTH CLAIMS
09/25/17	PREMIER BANK	SELECTACCOUNT	\$8,555.00	FLEX PROCESSING
09/26/17	P M A	PREMIER BANK	\$1,500,000.00	A/P - P/R*
09/26/17	PREMIER BANK	SELECTACCOUNT	\$39,154.00	FLEX PROCESSING
09/27/17	P M A	PREMIER BANK	\$3,315,000.00	A/P - P/R*
09/27/17	PREMIER BANK	STATE OF MINN.	\$37,830.00	TEACHER RETIRMENT
09/29/17	P M A	PREMIER BANK	\$1,500,000.00	A/P - P/R*
09/29/17	PREMIER BANK	ANNUITY COMPANIES	\$36,968.00	PAYROLL PAYABLES
09/29/17	PREMIER BANK	I R S	\$883,985.00	PAYROLL TAX
09/29/17	PREMIER BANK	SELECTACCOUNT	\$7,834.00	FLEX PROCESSING
09/30/17	PREMIER BANK	MISCELLANEOUS	\$8,094.00	MISCELLANEOUS
		TOTAL	<u>\$17,558,966.00</u>	

* TO COVER ACCOUNTS PAYABLE OR PAYROLL CHECKS

ISD#622 Superintendent Goals

July 2017-June 2018

Christine Osorio

Superintendent School District Goals

- I. Engage Staff and Community to Develop a 622 Facilities Plan which will clearly outline timeline, funding plan, and construction priorities to:
 - a. Improve energy efficiency of facilities
 - b. Addresses current and future space needs/ challenges
 - c. Improve instructional spaces
 - d. Improve appearance and marketability of our schools

- II. Establish a PR/ Marketing Plan for 622 which will:
 - a. Stabilize or improve enrollment
 - b. Improve community perceptions about 622
 - c. Engage/ involve community members with 622

- III. Increase Learner Outcomes for Students through Implementation of 622 Strategic Plan. Success will be measured through the evidence of
 - a. Implementation of four key strategies:
 - i. Engage internal and external community to help us to achieve our mission and mission outcomes
 - ii. Develop and enhance community partnerships that support our mission and align with our core values
 - iii. Develop and enhance programs and practices that ensure engagement of our diverse learners to achieve our mission outcomes,
 - iv. Build competitive E-12 pathways that prepare all students for post-secondary
 - b. The following quantifiable Mission Outcomes:
 - i. All students ready for kindergarten
 - ii. Third grade students are proficient readers

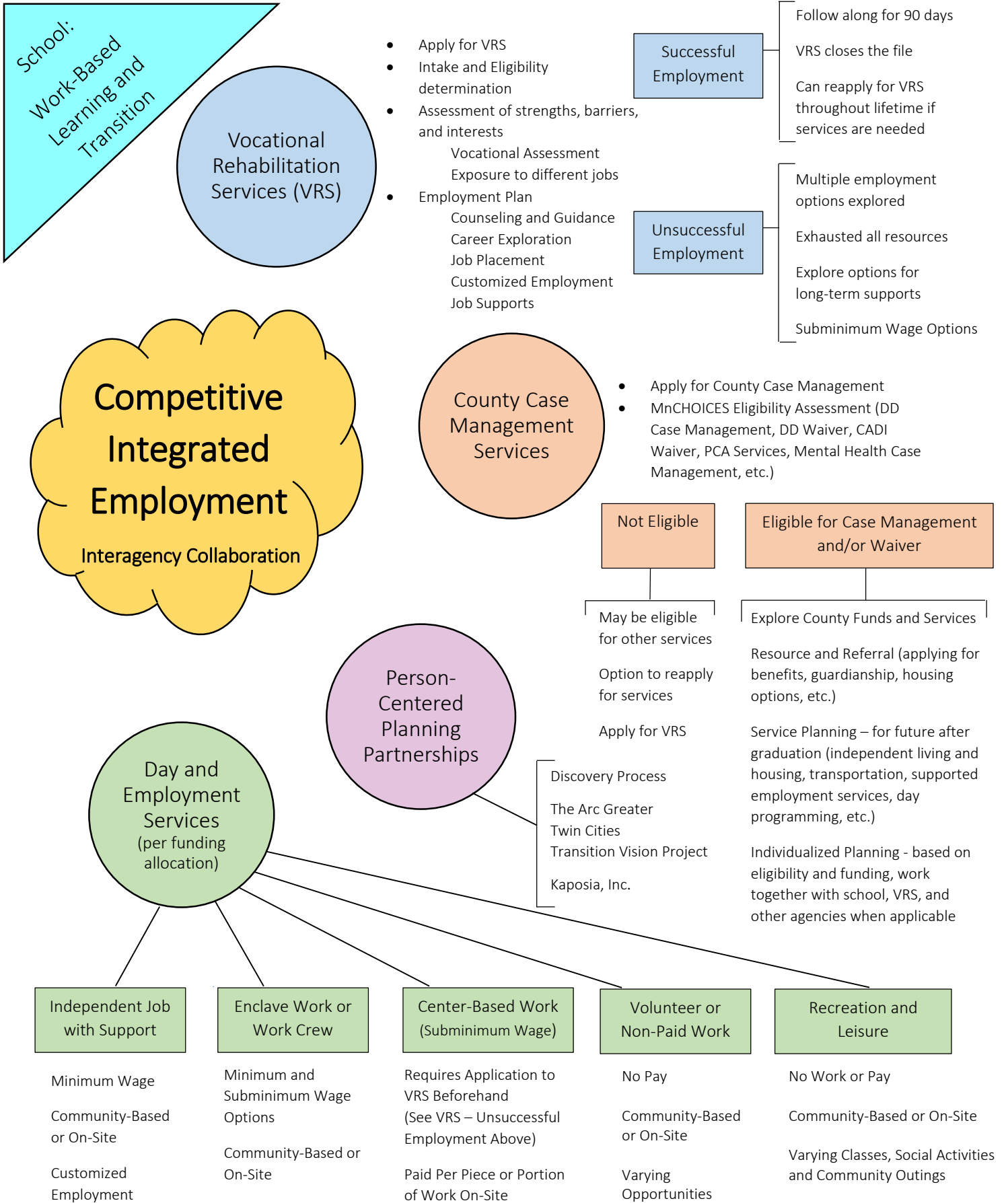
- iii. 8th grade students are proficient mathematicians
- iv. All students graduate from high school
- v. All students attain college and career readiness
- vi. Close achievement gaps for all student groups

Superintendent Professional Development Goal

- I. Continue Doctoral Studies program along with the integration/
application of this new learning in the daily role of Superintendent for
622.

The Next Step Transition Program - ISD 622

Transition Service Map





The Next Step Transition Program

Heather Kosec

Continuing our
Mission, Vision, and Values!



School District 622

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

Competitive Integrated Employment

School Year	Goal	Students with DCD in CIE	Status
2015-2016	10 Students with DCD	10 Students	Goal Met
2016-2017	15 Students with DCD	12 Students	Goal Short 3
2017-2018	10 Students with DCD	In process...2 new students!	



Dylan

26



Riley



Thomas

28



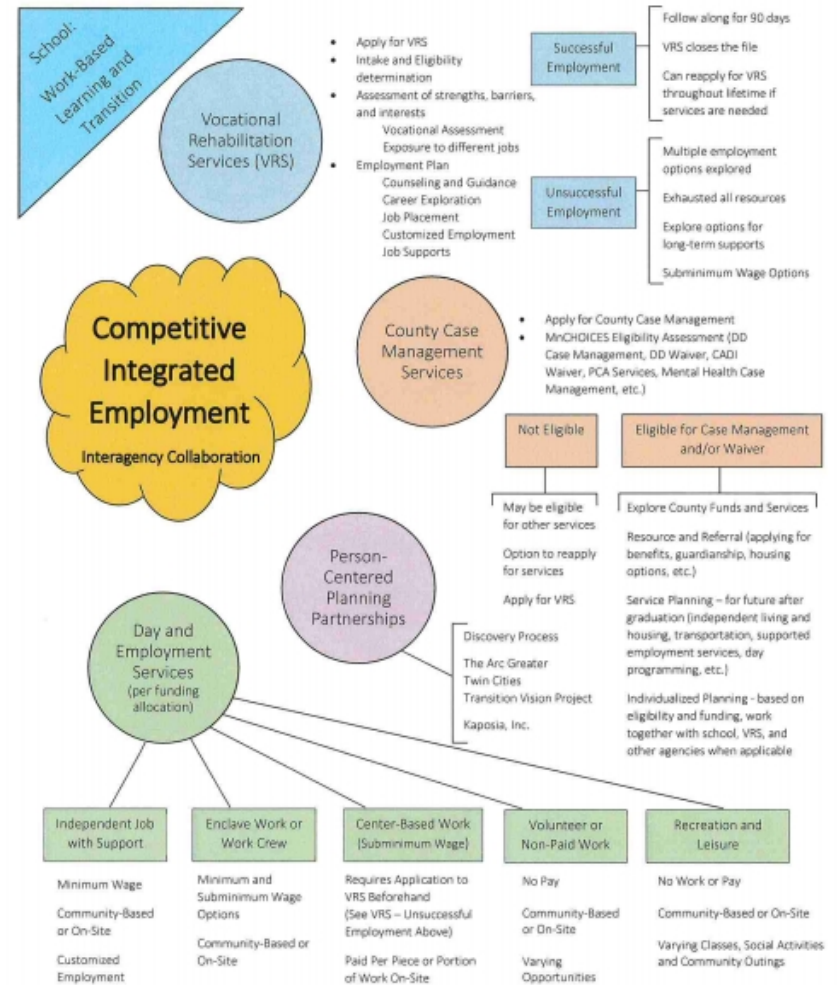
Interagency Collaboration

The Transition Service Map was created to assist students and families in understanding the supports that may be available to seek and maintain competitive integrated employment.

With new legislation in July 2016, the requirements for students wanting to seek subminimum wage employment are new to families and providers.

The Next Step Transition Program - ISD 622

Transition Service Map



5/2017 This document may be reproduced provided the originator, The Next Step Transition Program, ISD 622, is properly acknowledged. www.isd622.org/nextstep



School District 622

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

Person-Centered Practices

Student-Led IEP Meetings

Student Action Goals

IMPACT Groups - Disability Awareness & Disability Rights

“Discovery Process”

Customized Employment

Partnership with Kaposia



The Work Wall...



School Board Meeting – Tuesday, October 24, 2017

Teaching & Learning Summer Highlights 2017

Vimeo link: <https://vimeo.com/isd622/teachinglearningsummer2017>

VI. A. 1. ACKNOWLEDGEMENT OF CONTRIBUTIONS

Minnesota Statute 123B.02 permits school boards to “...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
Coborns Delivers	Hot dog buns	ISD 622 Back to School
The Neve Family	School supplies	ISD 622 Schools
John and Megan Haggerty	\$500.00	North High Back Pack Program
Anonymous	\$500.00	North High Percussion section
Gene Opatrny	Wurlitzer Piano	North High Choir, Band and Plays
Bryan Abrahamson	4 burner grill	North High community events
Kopp Family Foundation	\$500.00	North High Random Acts of Kindness
House of Prayer	Hats/Mittens	Cowern Elementary students
City of Maplewood	\$1,740.00	Weaver - Deep Portage
Lakeview Lutheran Church	School supplies	Weaver - student learning
Kate Anderson & Lucy Anderson	Lucy Anderson asked for school supplies to donate for her 3 rd birthday party instead of gifts	Weaver Elementary - student learning
Roxanne Swan	2 bags of school supplies	Richardson Elementary students

MOTION:

SECOND:

Total fiscal year 2017-2018 monetary contributions: \$51,176.97

VI. B. 1. SUPERINTENDENT CONTRACT AMENDMENT - YEAR THREE (2017-2018)

In March, 2017, Superintendent Christine Osorio indicated that she would not be seeking a salary increase for the third year of the contract, or the 2017-2018 school year as stated in Section VIII. Salary. This amendment to the contract of Superintendent Christine Osorio includes a revision to previous contract language in the Superintendent's contract Section V. B. Duty Year and Leaves; Vacation, upon completion of the 2017-2018 school year (July 1 - June 30; year three of the contract).

In addition, this amendment to the Contract of Superintendent Christine Osorio includes an addition to previous contract language in the Superintendent's contract Section VII. Other Benefits, to include a Retention Clause upon completion of the 2017-2018 school year (July 1 - June 30; year three of the contract).

Therefore, the School Board of Independent School District 622 recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District 622 that Superintendent Christine Osorio's contract be revised for the third year of her current contract to include a vacation day accrual of up to thirty-five days, and the opportunity to sell back up to ten days of unused vacation per school year; AND THAT Superintendent Christine Osorio's contract be revised for the third year of her current contract to include a retention stipend of \$6,000 payable the last pay period in June.

MOTION:

SECOND:

VI. B. 2. SUPERINTENDENT'S CONTRACT

RESOLUTION TO APPROVE CONTRACT OF EMPLOYMENT FOR THE SUPERINTENDENT
FOR THE 2018-2021 SCHOOL YEARS

WHEREAS, the current contract of employment between the School District and Christine Osorio as superintendent remains in force through June 30, 2017; and

WHEREAS, pursuant to Minnesota Statutes 123B.143 the School Board may, beginning 365 days prior to the expiration date of the existing employment contract negotiate and enter into a subsequent employment contract to take effect upon the expiration of the existing contract of employment.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 622 as follows:

That contingent upon Christine Osorio completing the terms of her existing contract of employment, the Board approves her contract of employment for the period of July 1, 2018 through June 30, 2021, and directs the Chair and Clerk to sign on behalf of the same School Board. The terms of her new contract will include a 1.5% increase for year 4; and 1% increase for year 5; and a 1% increase for year 6.

MOTION:

SECOND:

VI. C. 4. NSBA CONFERENCE

School board members are encouraged to participate in school board and related workshops and activities sponsored by local, state, and national school boards associations. Per the guidelines of Policy GM-023, Out of State Travel by Board Members, we seek School Board approval for Theresa Augé, Michelle Yener and Nancy Livingston to attend the NSBA Annual Conference, April 7 - 9, 2018.

Therefore, the Superintendent of Schools recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District #622 that Theresa Augé, Michelle Yener and Nancy Livingston attend the NSBA Conference in April, 2018.

MOTION:

SECOND: