



School District 622
NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

SCHOOL BOARD MEETING

Regular Meeting

**December 15, 2015
6:00 PM**

Board Members:

Caleb Anderson, Director
Theresa Augé, Chair
Amy Coborn, Director
Steve Hunt, Vice Chair
Nancy Livingston, Clerk
Becky Neve, Director
Michelle Yener, Treasurer

Superintendent:

Christine Osorio

622 Education Center
2520 East 12th Avenue
North St. Paul, Minnesota 55109

District Mission Statement:

A community collaborative dedicated to educating and empowering all learners to excel in our changing world.

**SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 622
North St. Paul-Maplewood-Oakdale**

**Regular Meeting
December 15, 2015
6:00 PM**

District Education Center, 2520 East 12th Avenue, North St. Paul

A G E N D A

- I. Call to Order and Pledge of Allegiance**
- II. Approval of the Agenda**
- III. Public Comment**
An opportunity for public to comment on items pertaining to the agenda. Speakers shall complete a registration card and will have between two and four minutes, depending on the number of speakers, to speak on an agenda topic. The Public Comment section of the meeting shall last no longer than thirty minutes.
- IV. Consent Agenda** 11
The Consent Agenda consists of routine items that are acted on in a single, consolidated motion without Board discussion. Board members have the option of pulling items off the Consent Agenda if they wish to discuss them or consider them individually.
****I recommend that the consent agenda items, listed below, be approved as presented.***
- A. Minutes of November 24, 2015 Business Meeting** 12
- B. Minutes of December 8, 2015 Work Study Session** 17
- C. Routine Personnel** 18
- D. Disbursements** 20
- V. Reports**
 - A. Student Board Representatives**

B. Superintendent

C. Business Office

1. 2015 Payable 2016 Tax Levy - R. Anderson

23

Director of Business Services Randy Anderson will be working through our 2015 Payable 2016 Property Tax Levy during this portion of the meeting before the School Board takes action on it later on in the meeting. This Levy Report and the opportunity for public discussion replaces what previously occurred at a separate meeting in December called "Truth in Taxation." Prior to adoption of the tax levy (during the "Action Item" portion of the meeting), we are required by MN Statute to discuss the levy, our 2015-2016 budget and give the public the opportunity to comment. Randy shared this levy information with you at the December 8 study session as well as at the September 22 board meeting when you adopted the "proposed" 2015 Payable 2016 Tax Levy. Randy's powerpoint entitled "Levy and Budget - Discussion with the Public" was sent to you as a BoardBook attachment.

2. Opportunity for Public Discussion of Tax Levy

Community members wishing to speak to the 2015 Payable 2016 Property Tax levy may fill out a card separate and distinct from the public comment portion of the meeting. Following Director Anderson's presentation, we will welcome feedback from those in attendance at the meeting.

3. FY 2015 Audit - Eichten

Auditor Jim Eichten will be presenting the 2014-2015 Audit Report. At your spots at the meeting will be the following three bound books prepared by MMKR (Malloy, Karnowski and Radosevich) Certified Public Accountants: Management Report; Financial Statements and Supplemental Information; and Extracurricular Student Activity Accounts. We also have the information electronically, but because the files are too large for BoardBook, they will be sent to you in a

separate email.

*Here are Director Anderson's comments on the 2014-2015 Audit:
"MMKR performed the audit according to their planned scope and timing previously discussed and coordinated with District management. An audit summary with audit findings is incorporated in the Management Report included in the Board materials. Highlights of that report are as follows:*

**The District was issued an unmodified opinion on the District's financial statements which means that the financial statement "give a true and fair view" in all material respects in accordance with applicable financial reporting standards.*

**No deficiencies in the District's internal control over financial reporting that are considered to be material weaknesses.*

**There were no instances of non-compliance that are required to be reported under Government Auditing Standards.*

**The Schedule of Expenditures of Federal Awards is fairly stated in relation to the basic financial statements.*

**The District has complied with the requirements applicable to each major federal program.*

**No deficiencies in the District's internal control over compliance that have a direct and material effect on each of our federal programs.*

**One instance of non-compliance with Minnesota law was reported where one invoice was not promptly paid within the required 35 days after the District receives the goods or services.*

**In accordance with Minnesota Statutes, the District's school board has elected not to exercise control over the transactions of the extracurricular student activity accounts maintained at various District sites. On deficiency was noted in the accounting of the District's extra-curricular student activity programs. These are explained on page 2 of the Management Report.*

**During the course of the audit, it was noted that the District could*

improve internal controls and reconciliations of the District's self-insured health plan. Auditors recommended that the District utilize unique internal general ledger account codes to account for the various sources of operating revenues and expenses. They also recommended that the District reconcile the actual plan participants to those identified by the third party administrator and to the premiums collected through payroll or through other means on a regular basis.

**All significant transactions have been recognized in the financial statements in the proper period.*

**No difficulties in dealing with management were encountered during the auditing process.*

**The overall fund balance decreased from \$7,177,839 to \$3,975,251, a drawdown of \$3,202,588 as compared to a budgeted drawdown of \$5,477,715. The unassigned fund balance decreased from \$4,334,489 to \$3,165,529, a decrease of \$1,168,960 from the prior year.*

**The District has adopted an unassigned fund balance policy of 5 - 7% of the annual budget. At June 30, 2015, the unassigned fund balance of the General Fund was 2.4% of current year expenditures.*

**All other Funds including Food Service, Community Service, Construction, and Debt Service performed as predicted in the budgeting process.*

**More detailed information on the District's 2014-15 audit is contained in the Financial Statements, Management Report, and Extra-Curricular Student Activity Report included in the Board materials.*

I would like to recognize Ed McCarthy and Janet Doman for their outstanding work in overseeing the audit process."

D. Human Resources

1. Well at Work Clinic - Gray

As I mentioned last month, part of a new reporting structure is to highlight different district initiatives each month at our Board meetings. This evening Keith Gray will present a report about our District's Well at Work Clinic.

E. School Board

1. District 916 - Augé

Theresa will give an update on District 916.

VI. Action Items

A. Business Office

1. Acknowledgment of Contributions - Livingston 49

**I recommend that we accept with appreciation the contributions presented by Clerk Livingston for a 2015-2016 total of \$155,308.70.*

2. Approval 2015 Payable 2016 Tax Levy - R. Anderson 51

Director Anderson has the following comments on the 2015 Payable 2016 Tax Levy: "The final property tax levy must be certified to the counties and the Minnesota Department of Education (MDE) by December 28, 2015. Therefore, a final decision on the levy must be made at the December 15 School Board meeting. The public will be given an opportunity to comment on the levy prior to final approval.

The total levy amount recommended by Administration for approval is \$41,227,331.30. This total amount is a decrease of (\$111,866.39) or -0.27% from last year's levy amount. As previously discussed in the work session, this total amount reflects an increase in the Long Term Facilities Maintenance Plan and the 'pay as you go' OPEB levy to help defer the future cost of post-employment health insurance. Both of these items had to be reviewed and approved by MDE before we could levy for them."

**I recommend that the 2015 Payable 2016 Property Tax levy in a total amount of \$41,227,331.30, a decrease of -0.27 % over the*

previous year's levy, be approved and that the School Board Clerk be authorized to sign the document used to certify the property tax levy to the county auditors and the Minnesota Department of Education.

3. Acceptance FY 2015 Audit Report - R. Anderson 53
Our Auditor, Jim Eichten, shared the 2014-2015 Audit Report and answered questions during the discussion portion of the meeting. The Board is required to take action on accepting the 2014-2015 Audit and will do so during this portion of the meeting.

**I recommend that the 2014-2015 Audit be approved as presented.*

B. Community Education

1. Community Education Advisory Council - Johnson 54
Here are Terri's comments on the 2015-2016 Community Education Advisory Council: "District 622 Community Education Advisory Council bylaws state that the Director shall recommend the yearly membership of the Community Education Advisory Council to the School Board for approval. We are continuing to add members representing various organizations and areas of involvement in Community Education programs. New members are listed in bold type in the resolution and include Tara Lemke Ebenhoch, Matt Ladhoff, and Therese Sonnek.

**I recommend that the 2015-2016 Community Education Advisory Council members listed in the resolution be approved.*

C. Human Resources

1. Clerical Contract 55
Keith has placed the Local 12 Clerical bargaining unit contract on the agenda. Here are his comments regarding the proposed contract settlement: "The Board has established a parameter of subtracting the cost of lanes from the Teachers Association settlement to establish the total settlement limit for all non-teaching groups. The

total percentage target is 2.60. This settlement is within that established parameter.

The settlement provides for one time lump sum payments in both years. These lump sums limit future rollups in subsequent budgets by maintaining salary schedules at current rates for the next two years."

**I recommend that the 2015-17 Local 12 Clerical Master Agreement be approved.*

D. Teaching & Learning

1. Revision of the 2015-2016 School Calendar- Miller

56

Troy first talked with you on December 8 about the proposal to make the ACT Testing Day, April 19, 2016, a Juniors only day at the high school level. He will formally present this resolution to you at this evening's meeting.

**I recommend that the 2015-2016 School Calendar be revised to reflect April 19, 2016 as a full school day for eleventh graders only at the high school level for the purpose of ACT testing.*

E. School Board

1. Set Special Meeting

This special meeting is required for two specific purposes; election of officers, and acting on organizational resolutions.

**I recommend that a special meeting be set for January 12, 2016, in the Board Room of the District Education Center with a start time of 5:00 p.m. and the following agenda items: Election of Officers; Organizational Resolutions.*

2. Change Date of January 5, 2016 Work Study Session; Set Agenda, Time & Location

We have already set the date of the January 5, 2016 work study session, but need to change the date to January 12, 2016 so all board

members can be present. In addition, we need to set the time, location, and agenda. Submitted items include: Superintendent Check In; 2016-2017 Budget Parameters & Plan/Projections; 2015-2016 Budget Revisions; Staff Development Update; and Strategic Plan Update.

**I recommend that the January 5, 2016 school board work study session be changed to January 12, 2016 and that it begins immediately following the January 12, 2016 special meeting in Room 202 of the District Education Center (approximately 5:15 p.m.) and includes the following agenda items: Superintendent Check In; 2016-2017 Budget Parameters & Plan/Projections; 2015-2016 Budget Revisions; Staff Development Update; and Strategic Plan Update.*

3. Set Agenda for January 22-23, 2016 Board Retreat

We have set the board retreat location, facilitator, date and time, but we need to set the agenda. Potential agenda items were reviewed with Theresa and Facilitator Jim Rickabaugh, and shared with you at the December 8 work study session. Agenda items include: Ice Breakers/Team Building; Strategic Planning (Role of Board & Levy Planning); Establish Norms for Communication (Among Members, With Administration, With Community at Large); Review Board Governance (including policy review G-010); Enhancing Roles of Board Members as Officers; and Board Goals.

**I recommend that the January 22 - 23, 2016 School Board Retreat which will be held at the Hilton Garden Inn in Oakdale with Facilitator Jim Rickabaugh from 4:00 - 9:00 p.m. on January 22, and 8:00 a.m. - noon on January 23, have the following agenda items: Ice Breakers/Team Building; Strategic Planning (Role of Board & Levy Planning); Establish Norms of Communication (Among Members, With Administration, With Community at Large); Review Board Governance (including policy review G-010); Enhancing Roles of Board Members as Officers; and Board Goals.*

VII. Future Board Meeting Dates

- A. January 5, 2016 Work Study Session (Proposed change in date to January 12, 2016)
- B. January 22-23, 2016 Board Retreat 4:00 - 9:00 p.m. January 22; 8:00 a.m. - noon January 23 (Hilton Garden Inn)
- C. January 26, 2016 Business Meeting 6:00 p.m. (Board Room)

VIII. Board Communications

An opportunity for Board Members to share relevant information from partnerships, assigned meetings or community events.

IX. Adjourn

IV. CONSENT AGENDA

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Therefore, the following resolution is recommended:

BE IT RESOLVED by the School Board of Independent School District No. 622 that Consent Agenda Items, IV.A. through IV.D., be approved as written, and a copy of the agenda items is attached to the minutes.

MOTION:

SECOND:

**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**REGULAR MEETING
SCHOOL BOARD
November 24, 2015**

Chair Augé called the meeting to order at 6:00 p.m. with the following present: Chair Augé, Vice Chair Hunt, Clerk Livingston, Treasurer Yener, Directors Anderson, Coborn, Neve, and Superintendent Osorio. Absent: Student Representatives Phoebe Ato and Charlotte Zangs.

Others present were: Keith Gray, Director of Human Resources; Bob Biddick, Director of Technology; Troy Miller, Assistant Superintendent; Randy Anderson, Director of Business Services; Cory McIntyre, Director of Student Services; and Kim Cavallaro, Administrative Assistant.

The meeting opened with the Pledge of Allegiance led by Mayor Nora Slawik.

Neve moved and Anderson seconded the following motion, which carried:

THAT the agenda be approved as presented.

Livingston presented Achievement Awards to the following individuals: Grant Boulanger for being selected as the recipient of the Minnesota World Language Teacher of the Year Award for 2015; Lee Larson for his 56 year career with District 622; and Chief Paul Schnell & the Maplewood Police Department for their meritorious service to District 622.

During the Public Comment portion of the meeting, Ben Jarman addressed the Board regarding comments from the November 10, 2015 special board meeting.

The Consent Agenda was considered. It was requested that Item V. D., Routine Personnel, be removed for discussion. Yener moved and Livingston seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following Consent Agenda Items, V.A. through V.C., and Items V. E. & V.F. be approved as written, and a copy of the agenda items is attached to the minutes.

Hunt asked questions regarding Item V.D., Routine Personnel. Hunt moved and Neve seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following Consent Agenda Item V.D., be approved as written, and a copy of the agenda item is attached to the minutes.

Neve read Tartan High Student Board Representative Phoebe Ato's report which included the following items: Student Council and NHS members attended We Day at the Xcel Energy Center - the day focused on exploring innovative ways to contribute to community; Holiday Helping Hands will culminate the first week in December and Tartan is sponsoring over 20 families in partnership with the Oakdale Chamber of Commerce; Tartan Theatre's "Cinderella" just completed its run with the largest per night attendance on record; long-time, iconic Tartan PE teacher and coach Barb Halbrehder will be retiring on November 30; and final exams begin next week.

Osorio provided a brief update of an event that happened last Thursday where principals and teachers from District 622 and leadership from the Centennial School District discussed building shared leadership. Osorio mentioned that she has been getting into the schools and classrooms and connecting on non-levy related visits. She talked about a new board meeting reporting structure which will feature a different district initiative each month. McIntyre and Koehler presented an overview of District 622's Career and Technical Program; and Biddick reported on the Bring Your Own Technology Strategy and Kajeets - a mobile hotspot for off campus Internet use.

McIntyre provided an enrollment update on Special Education students and shared enrollment changes in Early Childhood Special Education, Harmony K - 12 Programs, Next Step, and Elementary Resource. He also discussed a possible increase in staffing to accommodate the growing enrollment and state mandated ratios.

Augé reported on District 916's 2014-2015 Annual Report for District 622 and told additional news from District 916.

Miller and Mark Paulsen presented the proposal of adding six new courses, and eleven course proposal name changes for the 2016-2017 school year. Livingston moved and Hunt seconded the following resolution, which carried:

BE IT RESOLVED, that the School Board of ISD 622 adopt the course curricula and course name changes beginning fall 2016 for:

- New Course Proposals
 - AP Physics I
 - Forensic Science II
 - AP Computer Science Principles
 - American Sign Language III
 - IT Exploration
 - Electronics II

- Course Name Changes

Current	Proposed
How to Build Almost Anything 'A'	Introduction Digital Fabrication
How to Build Almost Anything 'B'	Digital Fabrication: Mechanical
How To Build Almost Anything 'C'	Digital Fabrication: Electrical
Woods I	Woodworking Technology I: Creating the Foundation
Woods II	Woodworking Technology II: Create a Quality Piece
Woods III	Introduction to Cabinet Making: Design and Create a Quality Piece
Home Mechanics	Carpentry: Home Construction
Study Skills	College Readiness: Reading, Test Taking and Study Skills
Writing Studio	Academic Writing Foundations
Life Time Wellness & Activities	Life Time Activities I
Individual and Dual Sports	Life Time Activities II

Anderson moved and Neve seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
North Tartan Area Girls Basketball Booster Club	\$300.00	ISD 622 North High School - Random Acts of Kindness
Cowern PTG	\$100.00	Cowern COMET Scholarships
Cowern PTG	\$2,500.00	Cowern Wolfridge buses
Cowern PTG	\$1,504.00	Cowern Elementary field trips
Anonymous	\$75.00	Webster COMET Scholarship
Tartan High School Class of 1995	\$300.00	Tartan High School - NHS and DECA - In memory of classmates who have passed away.
House of Prayer	Multiple hats, mittens and scarves	Cowern Elementary
Christa Waymire	\$50.00	Harmony Pilot Program
Lemonz, Inc. d/b/a Cavallaro Concessions	\$2,452.75	North High School National Honor Society
Paul Dean	\$100.00	North High School - Backpack Program
Jane Moren	\$100.00	North High School - Backpack Program
Melissa Barg	\$100.00	North High School - Backpack Program
Truist	\$42.32	Meals on Wheels

Cherie Bender	Adapted Bike/Trike (valued at \$450.00)	John Glenn - Multiple Needs Program
Anonymous	\$250.00	Richardson - families in need

Anderson moved and Yener seconded the following resolution, which carried:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the Student Services 2015-16 iFTE budget increase to 301.85 be approved.

Augé asked Board Members to set the location and agenda for the December 15, 2015 reflection study session. Yener moved and Livingston seconded the following motion, which carried:

THAT the December 15, 2015 Reflection Study Session which begins at 5:00 p.m., take place in Room 202 of the District Education Center and include the following agenda items: 1)Check In - Board & Superintendent; 2)Board Officers; and 3)Board Liaisons/Committees.

Augé asked Board Members to set a work session in December. Livingston moved and Yener seconded the following motion, which carried:

THAT a Work Study Session be held on December 8, 2015, at 4:30 p.m. in Room 202 of the District 622 Education Center and include the following agenda items: 1)Enrollment Projections; 2)Budget Assumptions; 3)Levy Next Steps; and 4)ACT Update.

The NSBA Conference resolution was considered. Hunt moved and Yener seconded the following motion:

BE IT RESOLVED by the School Board of Independent School District #622 that Caleb Anderson and Nancy Livingston attend the NSBA Conference in April, 2016.

Discussion continued on the NSBA Conference resolution. Hunt amended the resolution and Yener seconded as follows:

BE IT RESOLVED by the School Board of Independent School District #622 that Caleb Anderson and Nancy Livingston attend the NSBA Conference in April, 2016, AND THAT those attendees shall be required to present and report back to the board.

The amended resolution carried with Neve voting NO.

The original resolution was brought to vote, and the motion carried with Augé and Neve voting NO.

During Board Communications, the following items were shared:

- ✓ Augé commented on the thank you she had received for Osorio's work on presenting to a higher education class. She thanked Rory Sanders for his work to move ahead with positive collaboration, and also thanked Cabinet Members for their hard work. She mentioned that the short education week would end with a holiday and hoped that all staff and families have peace over the holidays.
- ✓ Anderson thanked staff, parents, and educators for organizing the Veteran's Day programs. He mentioned that he attended Oakdale Elementary's program and that it was wonderful.
- ✓ Livingston said that she had an opportunity to see "Bye Bye Birdie" at North High and that it was fabulous. She thanked the students, parents and Kevin, North High's Theatre Director, for a job well done. She added that she heard Tartan's "Cinderella" was wonderful, too. Livingston continued by saying that theatre is a venue which brings everyone together. She wished everyone peace and joy over the Thanksgiving season. Livingston ended her report by sharing some thoughts on education from her recent trip to Cuba.
- ✓ Hunt stated that he spends a lot of his attention on special education concerns, partly from a personal viewpoint because two of his children have delays met with IEPs. He expressed how his children constantly amaze him with their growth and skills and he acknowledged the needs in the community.
- ✓ Neve reported on the many ways that District 622 partners with community members. She said that over the past weekend \$1100 was raised in partnership with St. Mark's Church and their help with North High's backpack program. There was also a soup challenge with beautiful pottery bowls created by North High talent.
- ✓ Coborn thanked everyone who attended the 622 Foundation's Taste of 622 and added that it was a great event. She reminded everyone to keep the Foundation in their minds. Coborn reported that she had attended Covern's Veteran's Day Program and also the program at the North St. Paul Veteran's Memorial Park. She thanked all veterans and stated that she was proud to be part of the District.
- ✓ Osorio said that she has been very impressed by the staff district-wide and the many hours worked by each employee.

Coborn moved and Hunt seconded the following motion, which carried:

THAT the meeting be adjourned.

The meeting adjourned at 8:29 p.m.

Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, www.isd622.org.

**INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS**

**WORK STUDY SESSION
SCHOOL BOARD
December 8, 2015**

Chair Augé called the meeting to order at 4:30 PM with the following present: Chair Augé, Vice Chair Hunt, Clerk Livingston, Treasurer Yener, Directors Coborn, Neve, and Superintendent Osorio. Arriving at 4:36 PM: Director Anderson.

Others present were: Randy Anderson, Kim Cavallaro, and Troy Miller.

In the audience: Rory Sanders, Dennis Fendt, and Sonya Czerepak.

Osorio discussed projects she and her staff have been working on as well as future plans. She reviewed the proposed board retreat agenda and asked board members for their input.

R. Anderson presented enrollment projections using the projection model and added that enrollment is down 84 students as of November 30, 2015. He noted that the enrollment projections will guide financial projections and form a basis for building the budget. R. Anderson said that he would be reviewing a budget timeline with the Board at their January work session.

R. Anderson reviewed budget assumptions that will be used to do initial financial projections for 2016-17 and beyond.

Osorio led the group through a levy discussion and each board member reflected on the November 3 special election.

(Yener left the meeting at 6:00 PM)

Miller discussed ACT testing and the proposal for a change in the school calendar on April 19, 2016 to have a testing day for juniors only at the high school level. This topic will be proposed for action at the December 15, 2015 Board business meeting.

The meeting adjourned at 6:35 p.m.

Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, www.isd622.org.

Employment

First Name	Last Name	Employed as	Building	Effective	Pay Rate	Per
Jeremy	Abrego	Boys Basketball - Assistant Coach	North	11/9/15	\$3,477.33	assignment
Ashlie	Anzel	Girls Basketball - Head Coach	North	11/16/15	\$6,439.50	assignment
Joseph	Blumel	Girls Hockey - Assistant Coach	North	10/26/15	\$4,250.07	assignment
Sue	Braaten	Girls Basketball - Junior Varsity Coach	Tartan	11/9/15	\$4,507.65	assignment
Davonte	Brewer	Boys Basketball - Assistant Coach	Tartan	11/9/15	\$2,500.00	assignment
Tammy	Broker	CID Para	Castle	12/8/2015	\$14.18	hour
Neal	Carlson	Boys Hockey - Assistant Coach	North	11/9/15	\$4,378.86	assignment
John	Carrier	Boys Basketball - Assistant Coach	Tartan	11/9/15	\$4,636.44	assignment
Mary	Donohue	Title I Teacher	Non-Public	11/1/15	\$28.00	hour
Krista	Drechsel	Building EA	Oakdale	12/10/15	\$13.82	hour
Stacey	Eastep	ECSE Teacher	Gladstone	12/7/15	\$26,571.52	year
Arthur	Erickson	Boys Basketball - Assistant Coach	Tartan	11/9/15	\$3,992.49	assignment
Isabelle	Ettlinger	Pool Guard	District Wide	11/25/15	\$11.40	hour
Jaynell	Feider	Girls Hockey - Assistant Coach	Tartan	8/17/15	\$2,064.64	assignment
Kayla	Finn	PT Behavior Intervention Specialist	Castle	12/7/15	\$21.85	hour
Robert	Franzwa	Boys Wrestling - Assistant Coach	Tartan	11/9/15	\$3,348.54	assignment
Lucas	Fuerst	Girls Hockey - Assistant Coach	Tartan	10/26/15	\$3,606.12	assignment
Erin	Gallagher	Girls Hockey - Assistant Coach	Tartan	10/26/15	\$2,962.17	assignment
Timothy	Goetzke	Girls Skiing - Assistant Coach	Tartan	11/9/15	\$1,674.20	assignment
Timothy	Goetzke	Boys Skiing - Assistant Coach	Tartan	11/9/15	\$1,674.20	assignment
Jamie	Golden	Phy Ed/Health Teacher	Tartan	12/7/15	\$25,385.95	year
Tad	Hagen	CE Supervisor - Out of School Time Programs	DEC	12/7/15	\$63,000.00	year
Clarissa	Herrera	School Liaison	Skyview Middle	11/30/15	\$15.40	hour
Daniel	Hubin	Girls Gymnastics - Assistant Coach	Tartan	11/9/15	\$3,863.70	assignment
Urule	Igbavboa	Boys Basketball - Assistant Coach	Tartan	11/9/15	\$2,500.00	assignment
Debra	Johnson	CID Para	Castle	11/30/2015	\$14.18	hour
Kyle	Johnson	Transportation Supervisor	Bus Garage	11/30/15	\$90,000.00	year
Malike	Johnson	OJT Student	Next Step	11/23/15	\$10.25	hour
Noah	Kaiser	Boys Basketball - Assistant Coach	North	11/9/15	\$4,378.86	assignment
Scott	Karli	Boys Basketball - Assistant Coach	North	11/9/15	\$4,765.23	assignment
Troy	Klingsporn	Boys Basketball - Assistant Coach	Tartan	11/9/15	\$2,500.00	assignment
Johnathan	Kramer	Boys Hockey - Assistant Coach	North	11/9/15	\$4,378.86	assignment
Kendra	Krepel	Girls Gymnastics - Assistant Coach	North	11/9/15	\$1,674.27	assignment

Trista	Larson	Girls Gymnastics - CO Head Coach	North	11/9/15	\$5,151.60	assignment
Charles	Lloyd	Boys Wrestling - Assistant Coach	North	11/16/15	\$4,250.07	assignment
Abigail	Luger	Girls Basketball - Assistant Coach	North	11/16/15	\$3,992.49	assignment
Brad	Markfort	Boys Basketball - Assistant Coach	North	11/9/15	\$4,507.65	assignment
Alexander	McCabe	Girls Gymnastics - Assistant Coach	North	11/9/15	\$3,348.54	assignment
Erin	McCabe	Girls Gymnastics - CO Head Coach	North	11/9/15	\$5,151.60	assignment
Alyssa	Meech	Girls Gymnastics - Assistant Coach	Tartan	11/9/15	\$4,378.86	assignment
Luke	Moore	Bus Monitor	Bus Garage	12/7/15	\$16.58	hour
David	Morisette	Boys Wrestling - Assistant Coach	Tartan	11/9/15	\$2,600.00	assignment
Barney	Patterson	Girls Basketball - Assistant Coach	Tartan	11/9/15	\$2,833.38	assignment
Colleen	Rafferty	Enrichment Instructor	District Wide	12/12/15	\$18.80	hour
Jordan	Schuck	Adv. Conn. CC Para	Carver	11/24/2015	\$11.65	hour
Melissa	Sewick	Girls Basketball - Assistant Coach	Tartan	11/9/05	\$1,803.06	assignment
Jacoby	Simes	Basketball Coach	Webster Elementary	11/16/15	\$3,000.00	assignment
Amber	Stavig	Girls Basketball - Assistant Coach	North	11/16/15	\$4,378.86	assignment
Eric	Strauch	Misc Activities	Tartan	12/1/15	\$17.25	hour
Caley	Tansey	Pool Guard	District Wide	12/8/15	\$11.40	hour
Danielle	Thiele	PT Arena Worker	North & Tartan Arenas	10/26/15	\$9.00	hour
Matthew	Trulen	Boys Wrestling - Assistant Coach	Tartan	11/9/15	\$4,346.66	assignment
Nathan	Trulen	Boys Wrestling - Assistant Coach	Tartan	11/9/15	\$4,318.56	assignment

Status Change

First Name	Last Name	From	To	Effective	Pay Rate	Per
Kayla	Finn	PBIS Specialist FT	PBIS Specialist PT	12/7/2015	\$22,950.00	year
Emily	Morley	.5 EL Teacher	.70 EL Teacher	11/23/15	\$23,558.31	year
Mike	Yang	.70 Phy Ed/Health Teacher	.70 Phy Ed/Health Teacher and .20 Athletic Director	12/7/15	\$32,749.89	year

Resignation

First Name	Last Name	Assignment	Building	Effective
Elise	D'Entremont	Licensed Health Asst.	John Glenn	12/11/15
Angela	Kryzer	Behavior Intervention Specialist	Castle	11/25/2015
Richard	McCallum	EBD Resource Teacher	John Glenn	12/2/15
October	Seed	Licensed Health Asst.	Weaver	1/15/2016
Brenda	Stoffel	ECFE CC Para	Gladstone	11/25/15
Erica	Tesdell	French Teacher	Maplewood/Skyview Middle	12/4/15
Jessie	Whitman	Lunch/Playground Monitor	Carver	12/11/15

Termination

First Name	Last Name	Assignment	Building	Effective
Debra	Dellis	Misc Activities	Tartan	11/16/2015
Joseph	Jovanovich	Bus Driver	Bus Garage	11/13/2015

IV. E. DISBURSEMENTS

State statutes require school boards to provide for payment of just claims and also require that a list of electronic fund transfers be submitted to the school board at its next regular meeting. This action will authorize payment of audited and allowable claims, purchase of investments, transfers to the payroll account, and transactions by electronic fund (wire) transfers.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following disbursements and transfers be approved:

General Fund	\$	1,735,630.00
Food Service		382,038.00
Community Service		287,479.00
Building		431,418.00
Debt Redemption		450.00
Trust		132,516.00
Internal Health Insurance		0.00
OPEB Benefits Trust		23,800.00
		<hr/>
A/P Checks Disbursed (11-01-15 thru 11-30-15)	\$	2,993,331.00
Payroll Disbursed - Net (11-01-15 thru 11-30-15)	\$	4,207,106.00
Wire Transfers (11-01-15 thru 11-30-15)	\$	14,796,654.00
Investments on 12-07-15	\$	40,044,238.00

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

INVESTMENTS

DEPOSITORY	TYPE	RATE	PURCHASED	MATURES	AMOUNT
MSDLAF OTHER FUNDS	MM	0.02%	(BALANCE AT 12-07-15)		\$167,610.00
P M A SECURITIES OPERATING FUNDS	VARIOUS	0.04%	(BALANCE AT 12-07-15)		\$25,114,943.00
P M A SECURITIES OPEB BONDS	VARIOUS	0.04%	(BALANCE AT 12-07-15)		\$13,112,890.00
ASSOCIATED BANK EQUITY INVESTMENTS	EQUITY	1.30%	(BALANCE AT 12-07-15)		\$1,648,795.00
					<u>\$40,044,238.00</u>

NORTH ST PAUL - MAPLEWOOD - OAKDALE SCHOOLS

WIRE TRANSFERS

11-01-15 thru 11-30-15

DATE	FROM	TO		REASON
06/06/15	PREMIER BANK	ANNUITY COMPANIES	\$695,211.00	PAYROLL PAYABLES
11/02/15	PREMIER BANK	DELTA DENTAL	\$134,667.00	MONTHLY PAYMENT
11/02/15	PREMIER BANK	HEALTH PARTNERS	\$256,067.00	HEALTH CLAIMS
11/02/15	PREMIER BANK	STATE OF MINN.	\$122,585.00	PAYROLL TAX
11/04/15	P M A	PREMIER BANK	\$85,000.00	A/P - P/R*
11/06/15	PREMIER BANK	I R S	\$32,154.00	PAYROLL TAX
11/09/15	PREMIER BANK	HEALTH PARTNERS	\$161,985.00	HEALTH CLAIMS
11/09/15	PREMIER BANK	STATE OF MINN.	\$4,844.00	PAYROLL TAX
11/12/15	P M A	PREMIER BANK	\$4,300,000.00	A/P - P/R*
11/13/15	P M A	PREMIER BANK	\$500,000.00	A/P - P/R*
11/13/15	PREMIER BANK	I R S	\$799,104.00	PAYROLL TAX
11/16/15	PREMIER BANK	BANKCARD	\$5,694.00	CREDIT CARD FEES
11/16/15	PREMIER BANK	CORPORATE HEALTH	\$20,903.00	FLEX PROCESSING
11/16/15	PREMIER BANK	HEALTH PARTNERS	\$288,182.00	HEALTH CLAIMS
11/16/15	PREMIER BANK	STATE OF MINN.	\$125,838.00	MSRS CONTRIBUTION
11/17/15	P M A	PREMIER BANK	\$500,000.00	A/P - P/R*
11/18/15	PREMIER BANK	ANNUITY COMPANIES	\$230,315.00	PAYROLL PAYABLES
11/20/15	P M A	PREMIER BANK	\$500,000.00	A/P - P/R*
11/20/15	PREMIER BANK	ANNUITY COMPANIES	\$487,746.00	PAYROLL PAYABLES
11/20/15	PREMIER BANK	STATE OF MINN.	\$143,273.00	UC TAX
11/23/15	PREMIER BANK	CORPORATE HEALTH	\$7,375.00	FLEX PROCESSING
11/23/15	PREMIER BANK	HEALTH PARTNERS	\$105,972.00	HEALTH CLAIMS
11/23/15	PREMIER BANK	PITNEY BOWES	\$3,050.00	POSTAGE
11/27/15	P M A	PREMIER BANK	\$4,500,000.00	A/P - P/R*
11/30/15	PREMIER BANK	CORPORATE HEALTH	\$11,023.00	FLEX PROCESSING
11/30/15	PREMIER BANK	I R S	\$775,321.00	ACA TAX
11/30/15	PREMIER BANK	MISCELLANEOUS	\$345.00	MISCELLANEOUS
		TOTAL	<u>\$14,796,654.00</u>	

* TO COVER ACCOUNTS PAYABLE OR PAYROLL CHECKS



School District 622

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

LEVY and BUDGET - Discussion with Public

December 15, 2015

Minnesota Taxation Law

- Pursuant to MN law, school districts are required to discuss the levy and budget at a regular school board meeting and allow the public to speak.
- The District can approve the levy at the same meeting.



FY 2015-2016 Budget



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School District 622

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

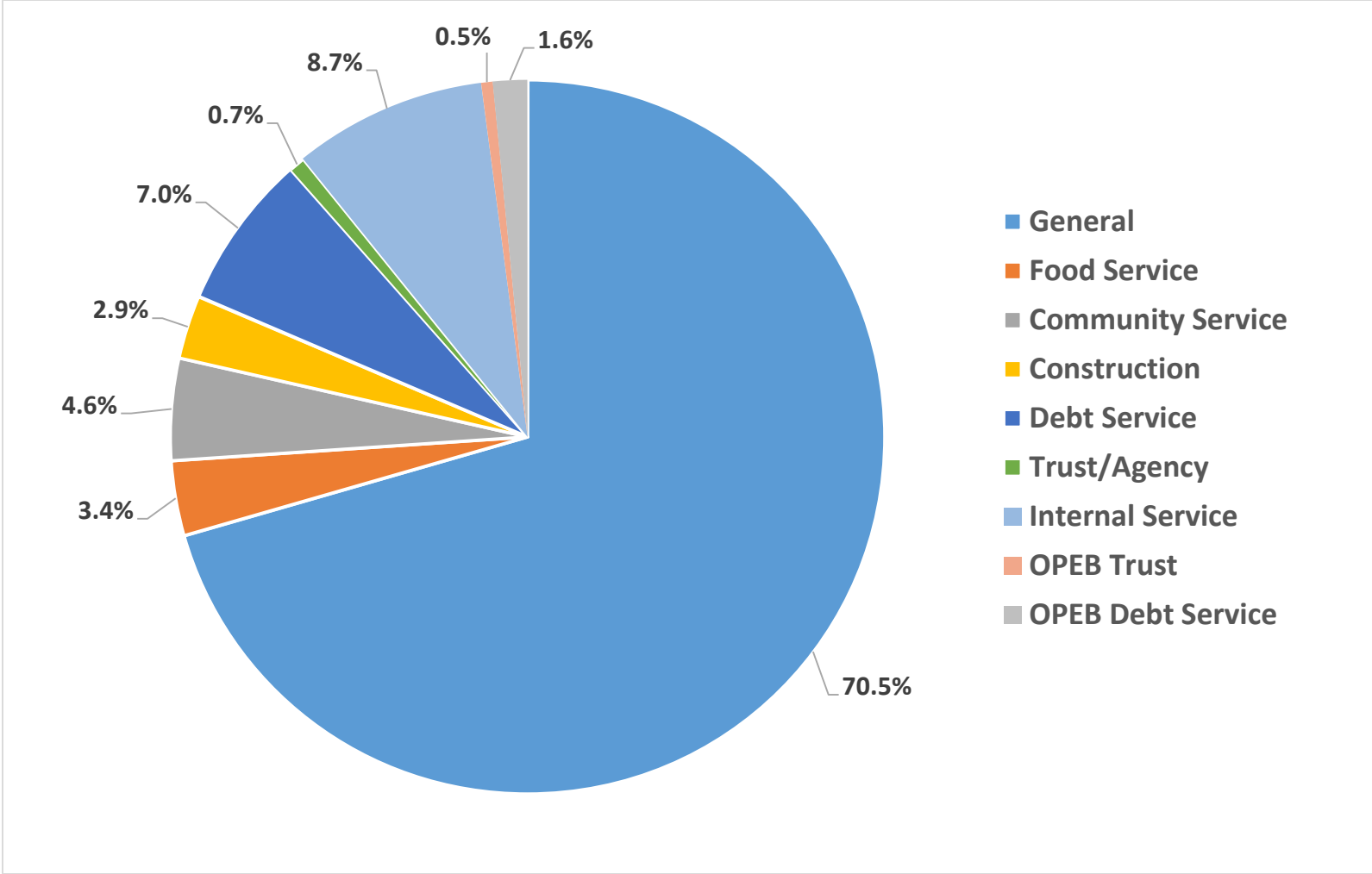
Ready for tomorrow

2015-16 Revenue – All Funds

FUND	2014-2015 BUDGET	2015-2016 BUDGET	INC/DEC
GENERAL FUND	\$ 125,934,006.00	\$ 127,320,913.00	\$ 1,386,907.00
FOOD SERVICE FUND	\$ 5,859,500.00	\$ 6,137,000.00	\$ 277,500.00
COMMUNITY SERVICE FUND	\$ 8,044,952.00	\$ 8,299,372.00	\$ 254,420.00
CONSTRUCTION FUND	\$ 3,274,500.00	\$ 5,205,100.00	\$ 1,930,600.00
DEBT SERVICE FUND	\$ 12,372,052.00	\$ 12,717,220.00	\$ 345,168.00
TRUST & AGENCY FUND	\$ 1,300,000.00	\$ 1,300,000.00	\$ -
INTERNAL SERVICE FUND	\$ 16,608,058.00	\$ 15,753,200.00	\$ (854,858.00)
OPEB TRUST FUND	\$ 1,130,000.00	\$ 950,000.00	\$ (180,000.00)
OPEB DEBT SERVICE FUND	\$ 2,736,414.00	\$ 2,801,430.00	\$ 65,016.00
TOTAL REVENUE - ALL FUNDS	\$ 177,259,482	\$ 180,484,235	\$ 3,224,753.00

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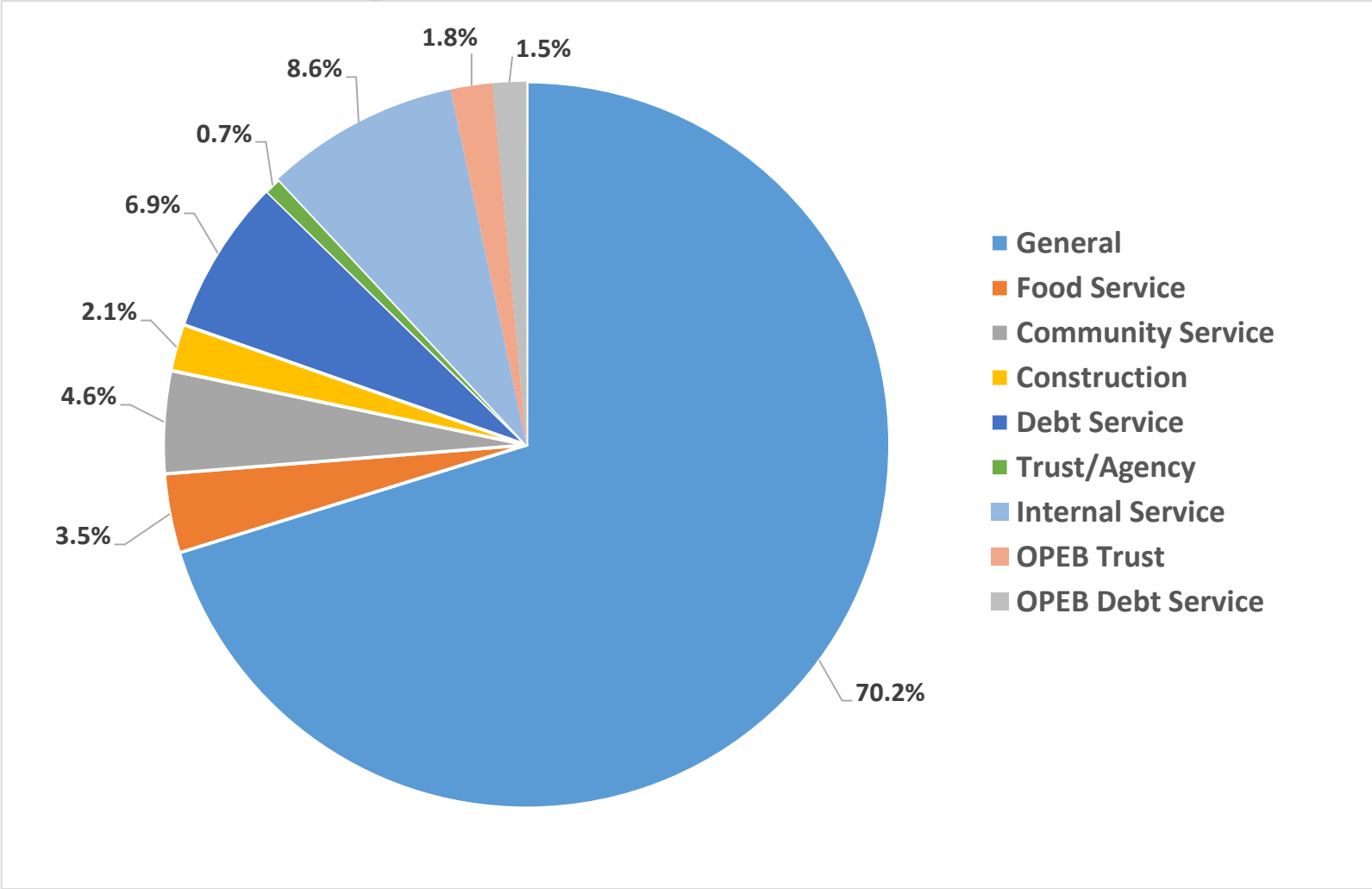
2015-16 Revenue – All Funds



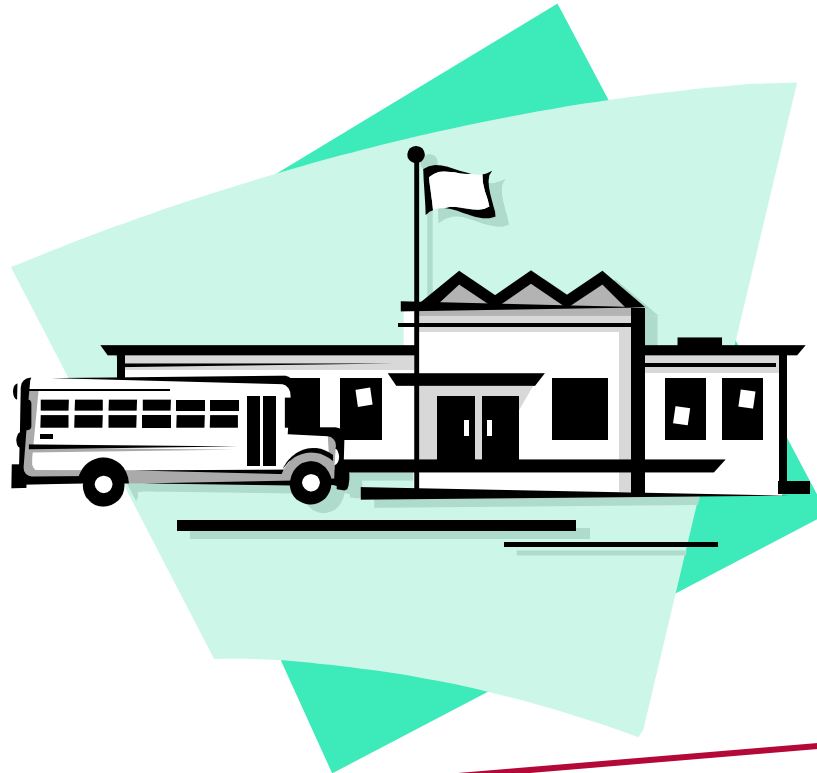
2015-16 Expenses – All Funds

FUND	2014-2015 BUDGET	2015-2016 BUDGET	INC/DEC
GENERAL FUND	\$ 131,411,721	\$ 124,129,775.00	\$ (7,281,946.00)
FOOD SERVICE FUND	\$ 5,922,120	\$ 6,212,185.00	\$ 290,065.00
COMMUNITY SERVICE FUND	\$ 8,050,079	\$ 8,081,363.00	\$ 31,284.00
CONSTRUCTION FUND	\$ 3,689,550	\$ 3,682,950.00	\$ (6,600.00)
DEBT SERVICE FUND	\$ 12,557,700	\$ 12,264,670.00	\$ (293,030.00)
TRUST & AGENCY FUND	\$ 1,300,000	\$ 1,300,000.00	\$ -
INTERNAL AGENCY FUND	\$ 16,410,036	\$ 15,220,000.00	\$ (1,190,036.00)
OPEB TRUST FUND	\$ 3,195,000	\$ 3,242,000.00	\$ 47,000.00
OPEB DEBT SERVICE FUND	\$ 2,679,602	\$ 2,670,743.00	\$ (8,859.00)
TOTAL EXPENSES - ALL FUNDS:	\$ 185,215,808	\$ 176,803,686	\$ (8,412,122)

2015-16 Expenses – All Funds



Pay 2016 Levy Information



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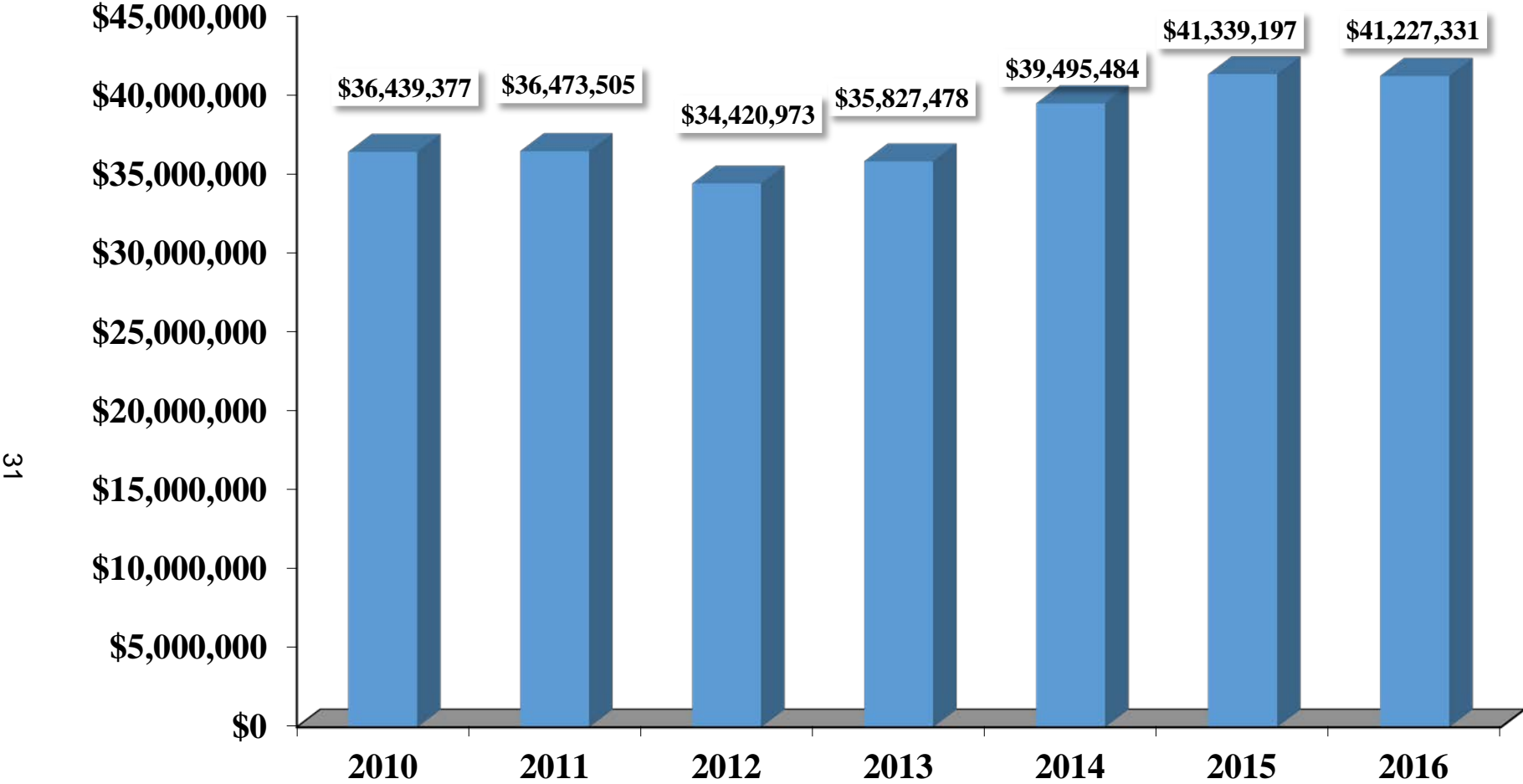


School District 622

NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

6 YEAR LEVY HISTORY



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A School District Tax Levy is Set by:

- State Formula
- Voter Approval
- School Board



Factors Impacting Tax Changes

- **Issues Driven by State Level Decisions**
 - State Formula
 - Legal Compliance (Health & Safety)
 - Legislative Action / Tax Policy
- **Issues Determined by District Voters**
 - Building Bond Referendum
 - General Fund Operating Levy Referendum
- **Local Factors**
 - Property Assessor / Market Value of Properties
 - Housing Market
 - Commercial Market
 - School Board i.e. Deferred Maintenance



Ramsey County 2015 Tax Impact

City	School	Payable 2015 City Median Estimated Value	Payable 2016 City Median Estimated Value	Median % Change In Value	Estimated % Change in Tax on Median Valued Home					Estimated Change From 2015 Total Tax
					County	City	School	Other	Total	
Arden Hills	621	\$295,100	\$300,300	1.8%	1.4%	-1.4%	0.4%	0.1%	0.4%	\$18
	623	"	"	"	1.4%	-1.4%	-1.1%	0.1%	0.0%	-1
Falcon Heights	623	251,500	247,700	-1.5%	-2.3%	8.2%	-4.7%	1.7%	-1.0%	-33
Gem Lake	624	214,000	227,800	6.4%	7.0%	65.4%	5.2%	6.7%	17.4%	500
Lauderdale	623	175,000	186,550	6.6%	7.5%	8.7%	3.2%	11.9%	6.6%	146
Little Canada	623	216,950	223,900	3.2%	3.2%	4.4%	0.0%	4.7%	2.6%	75
	624	"	"	"	3.2%	4.4%	1.7%	4.7%	3.0%	93
Maplewood	622	187,300	190,800	1.9%	1.7%	3.7%	-1.3%	3.1%	1.4%	40
	623	"	"	"	1.7%	3.7%	-1.7%	3.1%	1.4%	38
	624	"	"	"	1.7%	3.7%	0.3%	3.1%	1.9%	54
Mounds View	621	168,700	174,600	3.5%	3.8%	-2.1%	2.6%	2.6%	1.8%	43
New Brighton	282	209,200	218,600	4.5%	4.7%	5.3%	0.9%	3.3%	3.2%	106
	621	"	"	"	4.7%	5.3%	3.5%	3.3%	4.4%	129
North Oaks	621	527,500	553,200	4.9%	5.4%	4.9%	3.9%	5.0%	4.7%	316
	624	"	"	"	5.4%	4.9%	3.6%	5.0%	4.6%	312
North St. Paul	622	148,900	157,500	5.8%	6.8%	12.8%	3.2%	8.7%	7.4%	155
Roseville	621	216,500	216,400	0.0%	-0.7%	0.6%	-1.4%	-16.2%	-1.6%	-52
	623	"	"	"	-0.7%	0.6%	-3.4%	-16.2%	-2.2%	-68
St. Anthony	282	247,400	251,800	1.8%	1.4%	-6.3%	-1.8%	0.0%	-2.4%	-114
St. Paul	625	145,000	151,500	4.5%	4.5%	2.6%	5.3%	10.2%	4.7%	95
Shoreview	621	247,500	253,800	2.5%	2.3%	3.2%	1.3%	1.1%	2.1%	76
	623	"	"	"	2.3%	3.2%	-0.5%	1.1%	1.6%	55
Spring Lake Park	621	175,900	186,900	6.3%	7.1%	11.2%	5.6%	5.9%	7.8%	211
Vadnais Heights	621	224,900	234,300	4.2%	4.3%	4.5%	3.1%	3.9%	3.9%	116
	624	"	"	"	4.3%	4.5%	2.7%	5.8%	3.9%	121
White Bear Lake	624	181,300	184,700	1.9%	1.7%	-1.1%	0.3%	3.2%	0.9%	21
White Bear Town	624	227,200	228,700	0.7%	0.1%	6.5%	-1.1%	1.6%	0.8%	25

Washington County Tax Impact

DISTRICT	SD/WS		PAY 2015 TAX RATE		PAY 2016 TAX RATE		PAY 2015 TAX					PAY 2016 TAX					PERCENTAGE CHANGE				
			Net Tax Capacity	Market Value	Net Tax Capacity	Market Value	Market Value:					Market Value:					Market Value:				
							148,500	198,000	247,500	346,500	495,000	150,000	200,000	250,000	350,000	500,000	150,000	200,000	250,000	350,000	500,000
Afton	834	54	83.574%	0.20396%	85.709%	0.21006%	\$1,344	\$1,897	\$2,448	\$3,552	\$5,147	\$1,398	\$1,970	\$2,542	\$3,686	\$5,335	4.0	3.8	3.8	3.8	3.7
Bayport	834		93.222%	0.20396%	89.327%	0.21006%	1,465	2,069	2,672	3,880	5,624	1,443	2,035	2,627	3,811	5,516	-1.5	-1.6	-1.7	-1.8	-1.9
Birchwood	624	38	90.840%	0.24376%	87.402%	0.23926%	1,494	2,105	2,715	3,937	5,704	1,463	2,059	2,655	3,846	5,566	-2.1	-2.2	-2.2	-2.3	-2.4
Cottage Grove	833	14	112.328%	0.21397%	112.869%	0.23966%	1,718	2,430	3,142	4,565	6,619	1,785	2,520	3,255	4,725	6,841	3.9	3.7	3.6	3.5	3.4
Dellwood	832	38	88.903%	0.29631%	88.275%	0.27011%	1,548	2,175	2,800	4,053	5,868	1,520	2,136	2,752	3,984	5,765	-1.8	-1.8	-1.7	-1.7	-1.8
Forest Lake	831	71	102.527%	0.13751%	102.824%	0.14364%	1,481	2,103	2,724	3,966	5,756	1,514	2,146	2,778	4,043	5,859	2.2	2.0	2.0	1.9	1.8
Grant	832	38	83.014%	0.29631%	83.890%	0.27011%	1,474	2,070	2,663	3,853	5,576	1,465	2,057	2,649	3,833	5,546	-0.6	-0.6	-0.5	-0.5	-0.5
Hastings	200		115.782%	0.25711%	117.740%	0.26377%	1,825	2,577	3,328	4,832	7,004	1,883	2,657	3,429	4,977	7,206	3.2	3.1	3.0	3.0	2.9
Hugo	624	38	98.175%	0.24376%	98.478%	0.23926%	1,585	2,236	2,886	4,187	6,067	1,603	2,259	2,915	4,228	6,120	1.1	1.0	1.0	1.0	0.9
Lake Elmo	834	54	78.497%	0.20396%	81.102%	0.21006%	1,281	1,806	2,330	3,379	4,896	1,339	1,886	2,433	3,527	5,105	4.5	4.4	4.4	4.4	4.3
Lake St Croix Beach	834		102.175%	0.20396%	100.616%	0.21006%	1,576	2,229	2,881	4,185	6,068	1,586	2,239	2,892	4,199	6,081	0.6	0.4	0.4	0.3	0.2
Lakeland	834		97.625%	0.20396%	95.996%	0.21006%	1,519	2,148	2,775	4,030	5,842	1,527	2,156	2,784	4,040	5,850	0.5	0.4	0.3	0.2	0.1
Lakeland Shores	834		79.105%	0.20396%	79.268%	0.21006%	1,289	1,817	2,344	3,400	4,926	1,316	1,853	2,390	3,464	5,013	2.1	2.0	2.0	1.9	1.8
Landfall	622	34	123.458%	0.14765%	130.713%	0.13953%	1,757	2,497	3,235	4,714	6,842	1,860	2,642	3,425	4,988	7,234	5.9	5.8	5.9	5.8	5.7
Mahtomedi	832	38	109.072%	0.29631%	106.557%	0.27011%	1,799	2,535	3,269	4,740	6,866	1,751	2,467	3,182	4,614	6,679	-2.7	-2.7	-2.7	-2.7	-2.7
Marine on St Croix	834	10	112.378%	0.20396%	122.243%	0.21006%	1,703	2,411	3,118	4,532	6,573	1,859	2,630	3,401	4,944	7,162	9.2	9.1	9.1	9.1	9.0
Newport	833		140.710%	0.21397%	138.130%	0.23966%	2,071	2,937	3,802	5,531	8,024	2,104	2,976	3,849	5,595	8,105	1.6	1.3	1.2	1.2	1.0
Oak Park Heights	834		112.297%	0.20396%	112.665%	0.21006%	1,702	2,410	3,116	4,530	6,569	1,738	2,457	3,176	4,614	6,683	2.1	2.0	1.9	1.9	1.7
Oakdale	622	54	111.064%	0.14765%	111.087%	0.13953%	1,603	2,276	2,947	4,293	6,229	1,612	2,287	2,963	4,313	6,252	0.6	0.5	0.5	0.5	0.4
Pine Springs	832	54	77.415%	0.29631%	78.233%	0.27011%	1,405	1,970	2,533	3,662	5,299	1,393	1,954	2,516	3,639	5,263	-0.9	-0.8	-0.7	-0.6	-0.7
St Marys Point	834		78.813%	0.20396%	78.406%	0.21006%	1,285	1,812	2,337	3,390	4,911	1,305	1,838	2,370	3,435	4,970	1.6	1.4	1.4	1.3	1.2
St Paul Park	833	14	116.413%	0.21397%	116.487%	0.23966%	1,769	2,503	3,237	4,704	6,821	1,830	2,585	3,340	4,850	7,022	3.4	3.3	3.2	3.1	2.9
Scandia	831	10	91.592%	0.13751%	93.501%	0.14364%	1,345	1,908	2,470	3,594	5,215	1,396	1,977	2,559	3,722	5,393	3.8	3.6	3.6	3.6	3.4
Stillwater	834		107.979%	0.20396%	109.623%	0.21006%	1,648	2,333	3,016	4,383	6,355	1,700	2,402	3,104	4,509	6,531	3.2	3.0	2.9	2.9	2.8
White Bear Lake	832	38	91.417%	0.29631%	91.212%	0.27011%	1,579	2,220	2,858	4,139	5,992	1,557	2,189	2,821	4,085	5,912	-1.4	-1.4	-1.3	-1.3	-1.3
Willernie	832	38	116.103%	0.29631%	125.298%	0.27011%	1,887	2,661	3,432	4,979	7,214	1,988	2,805	3,623	5,259	7,616	5.4	5.4	5.6	5.6	5.6
Woodbury	833	14	105.688%	0.22705%	105.465%	0.25182%	1,654	2,338	3,019	4,385	6,356	1,710	2,411	3,112	4,512	6,532	3.4	3.1	3.1	2.9	2.8
Baytown	834	54	66.676%	0.20396%	65.735%	0.21006%	1,134	1,595	2,055	2,977	4,310	1,145	1,608	2,072	2,998	4,337	1.0	0.8	0.8	0.7	0.6
Denmark	200		67.160%	0.25711%	66.649%	0.26377%	1,219	1,708	2,197	3,177	4,597	1,238	1,733	2,227	3,218	4,651	1.6	1.5	1.4	1.3	1.2
Grey Cloud	833		92.960%	0.21397%	91.847%	0.23966%	1,476	2,084	2,691	3,905	5,661	1,519	2,140	2,760	4,001	5,790	2.9	2.7	2.6	2.5	2.3
May	834	10	67.103%	0.20396%	67.074%	0.21006%	1,139	1,602	2,065	2,991	4,332	1,162	1,633	2,103	3,044	4,404	2.0	1.9	1.8	1.8	1.7
Stillwater Twp	834	10	75.494%	0.20396%	77.097%	0.21006%	1,244	1,752	2,260	3,277	4,747	1,289	1,814	2,339	3,389	4,905	3.6	3.5	3.5	3.4	3.3
West Lakeland	834	54	62.480%	0.20396%	63.450%	0.21006%	1,081	1,520	1,958	2,834	4,103	1,116	1,567	2,018	2,920	4,223	3.2	3.1	3.1	3.0	2.9

Levy Impacts

- Increase due to addition of Long Term Facilities “pay as you go” levy \$1,500,000 for MDE approved projects
- Increase in OPEB levy \$276,982 for implicit health insurance costs approved by MDE
- Decrease in learning levy **\$(200,000)** with the sale of Valley Crossing
- Decrease in Debt Service **(\$623,877)**, payment for Valley Crossing and LTFM aid of \$410,456
- Decrease Debt Service Excess **(\$464,619)**, we generated more which lowered debt payments – a MDE calculation.

General Fund Levy

FUND	COMPONENT	PAYABLE	PAYABLE	AMOUNT OF CHANGE	PERCENT CHANGE	State	Local	Voter / Other
		2015 FOR FY2016	2016 FOR FY2017					
GENERAL	EQUITY LEVY	\$ 1,803,342	1,835,363	\$ 32,021		x		O
	TRANSITION LEVY	158,345	158,243	(102)		x		O
	REFERENDUM LEVY-MARKET VALUE	2,522,507	2,303,628	(218,878)			x	V
	1ST TIER BOARD APPROVED REFER	2,108,066	2,221,863	113,797			x	V
	OPEB PAY AS YOU GO	231,471	508,453	276,982			x	O
	OPERATING CAPITAL LEVY	1,210,284	1,319,609	109,325		x		O
	ALT TEACHER COMP - Q-COMP	961,216	958,973	(2,243)			x	O
	REEMPLOYMENT LEVY	135,000	135,000	0		x		O
	INTEGRATION LEVY	608,840	650,655	41,815		x		O
	CAREER AND TECHNICAL LEVY	290,465	361,670	71,205		x		O
	ICE ARENA	41,696	57,892	16,196			x	O
	SAFE SCHOOLS LEVY	424,454	424,498	43		x		O
	SAFE SCHOOLS INTERMEDIATE 916	147,380	153,291	5,911		x		O
	LEASE LEVY - DISTRICT	1,048,069	1,051,064	2,995			x	O
	LEASE LEVY - INTERMEDIATE 916	269,729	267,817	(1,912)			x	O
	ALT FACILITIES PAY AS YOU GO	5,067,600	0	(5,067,600)			x	O
	HEALTH AND SAFETY	730,840	0	(730,840)			x	O
	LONG TERM FACILITIES PAY AS YOU GO	0	7,475,452	7,475,452			x	O
	STUDENT ACHIEVEMENT - GENERAL OTHER	254,698	255,970	1,272		x		O
	LOCATION EQUITY	4,999,130	4,999,638	509			x	V
OTHER GENERAL - LEARNING LEVY	200,000	0	(200,000)			x	O	
ECON DEV ABATEMENT - WOODBURY	386,032	343,518	(42,514)		x		O	
PRIOR YRS ADJUSTMENT	483,431	(211,692)	(695,123)		x		O	
TOTAL GENERAL FUND		\$ 24,082,595	\$ 25,270,906	\$ 1,188,310	4.93%			

37

School District 622

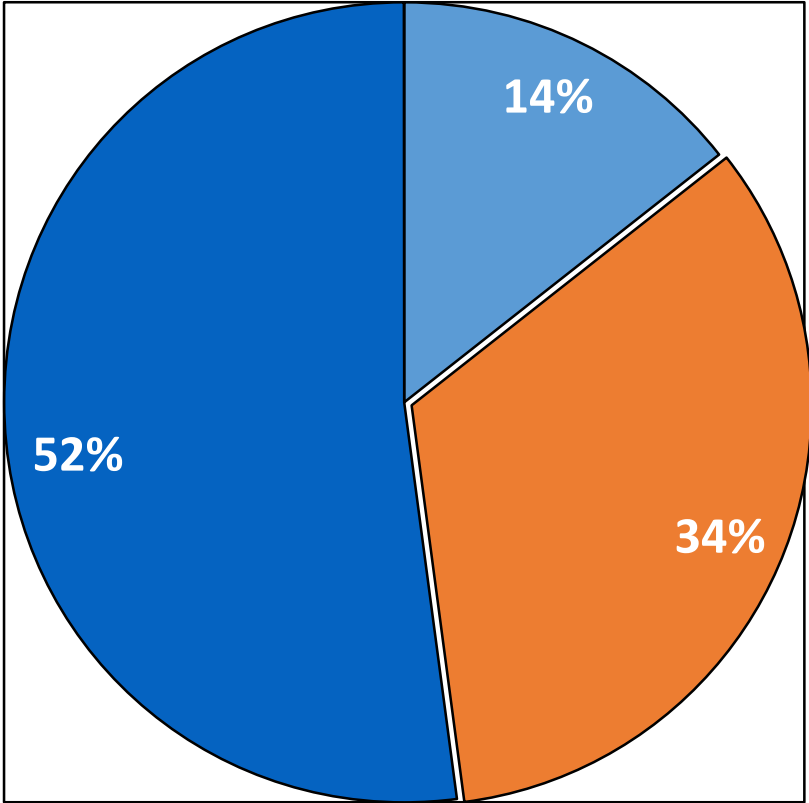
NORTH ST. PAUL | MAPLEWOOD | OAKDALE

Ready for tomorrow

Community Service & Debt Service Levy

FUND	COMPONENT	PAYABLE 2015 FOR FY2016	PAYABLE 2016 FOR FY2017	AMOUNT OF CHANGE	PERCENT CHANGE	State	Local	Voter / Other
COMMUNITY SERVICE	BASIC	\$ 540,657	\$ 571,769	\$ 31,113		x		O
	EARLY CHILDHOOD	290,869	290,040	(829)		x		O
	SCHOOL AGE CARE	800,000	750,000	(50,000)			x	O
	HOME VISIT LEVY	6,037	6,578	541			x	O
	ADULTS WITH DISABILITIES	7,767	7,767	0		x		O
	PRIOR YEAR ADJUSTMENT	143,748	178,522	34,774		x		O
	TOTAL COMMUNITY SERVICE FUND		\$ 1,789,077	\$ 1,804,676	\$ 15,598	0.87%		
38								
DEBT SERVICE	K-12	\$ 12,589,691	\$ 11,965,814	\$ (623,877)			x	V/O
	LESS: DEBT SERVICES EQUALIZATION AID	0	0	0		x		O
	DEBT SERVICES EXCESS	(205,863)	(670,481)	(464,619)		x		O
	ABATEMENT ADJUSTMENTS	282,267	133,530	(148,736)		x		O
	TOTAL DEBT SERVICE FUND		\$ 12,666,095	\$ 11,428,863	\$ (1,237,232)	-9.77%		
OPEB	OPEB DEBT SERVICE	\$ 2,801,430	\$ 2,722,887	\$ (78,543)	-2.80%		x	O
GRAND TOTAL ALL FUNDS		\$ 41,339,197	\$ 41,227,331	\$ (111,866)	-0.27%			

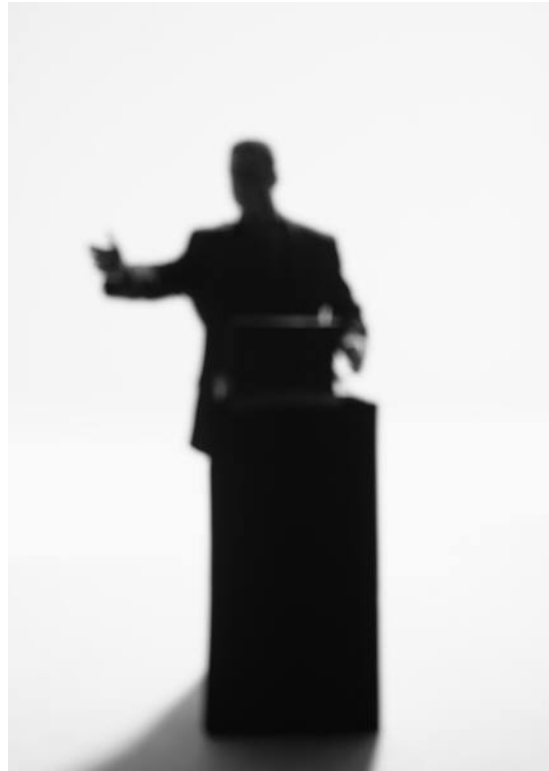
Truth in Taxation Levy Authority



- Set By State
- Approved by Voters
- Set By Board



Public Comment





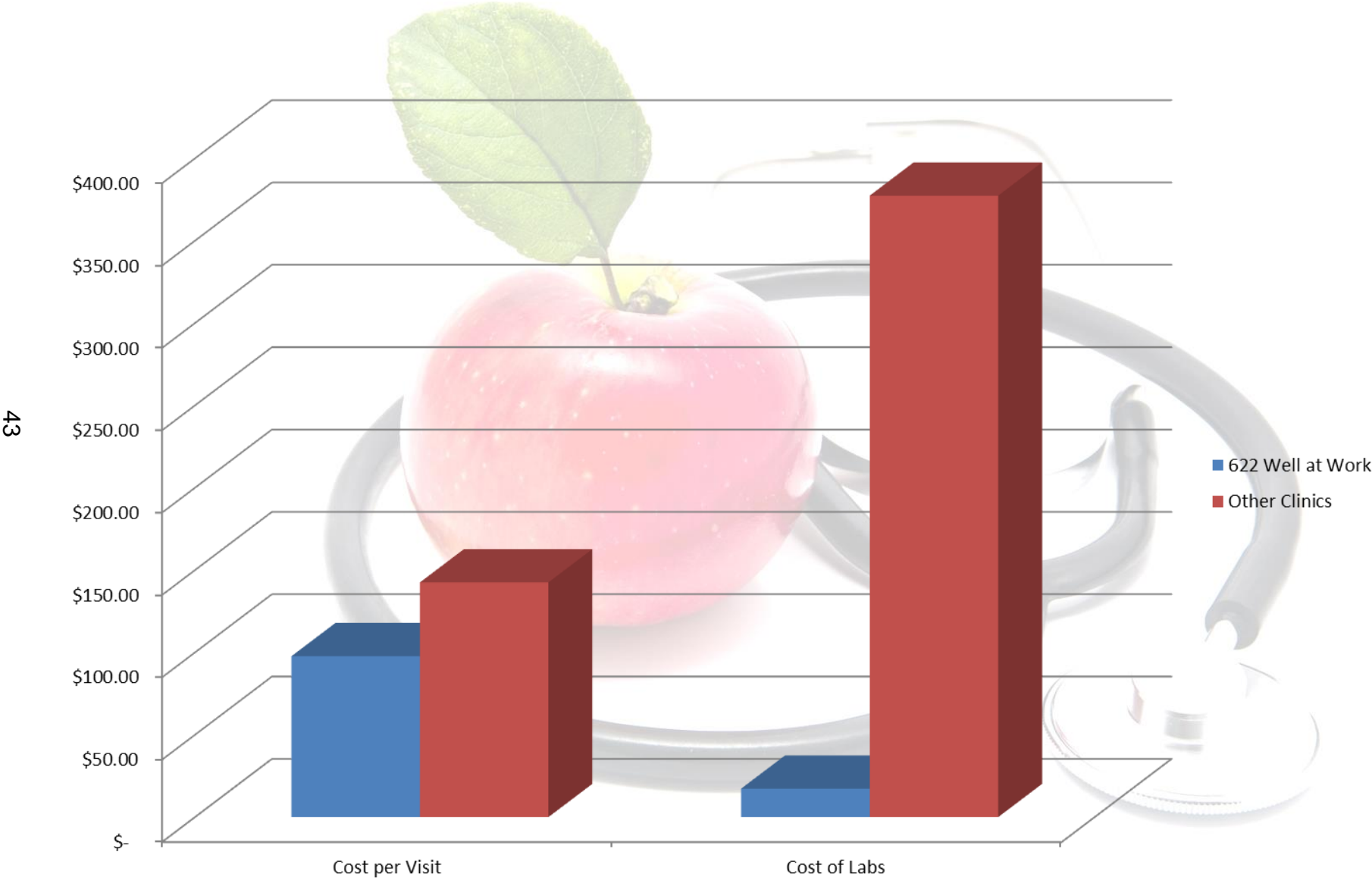
Healthy Bottom Line: The 622 Well at Work Clinic

Buying Services at a Discount

Cost per Visit

Normal Clinic Visit	\$142.50
Normal Clinic Lab	\$271.25
622 Well at Work Visit	\$ 97.67
622 Well at Work Lab	\$ 17.30

Buying Services at a Discount



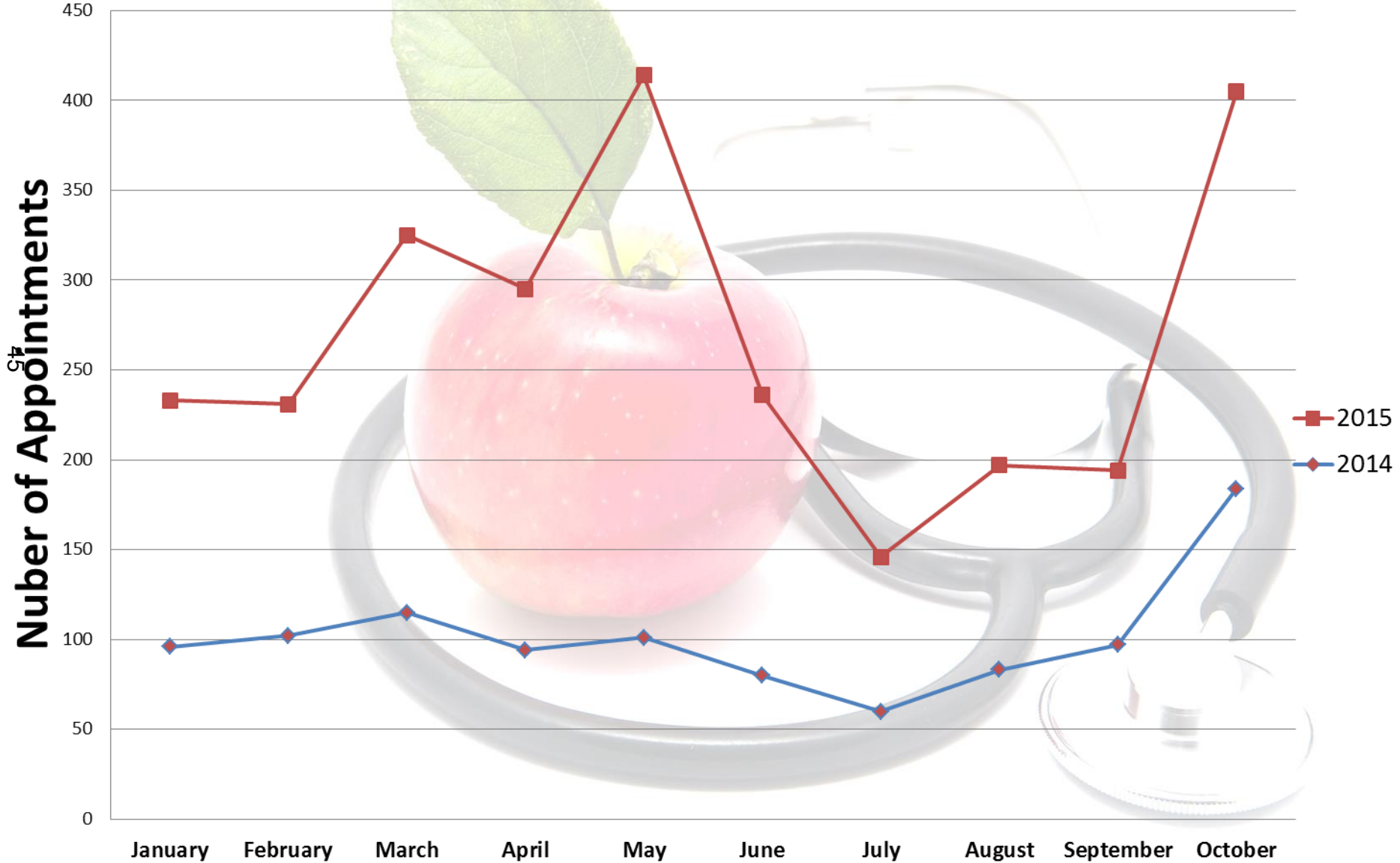
Clinic Utilization



Averaging 10 Visits per day
(Capacity is 18)

19.5% increase from last year

Utilization by Month 2014 and 2015



Clinic Utilization



Flat rate cost of the clinic (built in to the health insurance rates) = \$302,624
(2014-15)

46

As the District fills more of its available appointments the savings to the health insurance plan will be even greater.



Other Savings and Benefits

- Reduce the number of substitute teachers and replacement staff needed
- Improve teacher continuity in classrooms
- Manage chronic illness and medications
- Improve staff wellness
- Improve injured worker assistance
- Increase access to medical consultations
- Reduce new hire physical costs and time off the job

Questions



VI. A. 1. ACKNOWLEDGEMENT OF CONTRIBUTIONS

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

<u>Donor</u>	<u>Item and/or Amount</u>	<u>Purpose</u>
Michael Johnson and Saron Sexton	Yamaha Trumpet (valued at \$600.00)	North High School band
Elise d'Entremont	Electric Clothes Dryer (valued at \$284.05)	John Glenn FACS classroom
United Sisters of Cross Lutheran Church	\$250.00	John Glenn for teacher supplies
Anonymous	\$436.00	Skyview MS - Knowledge Bowl
Anonymous	\$436.00	Skyview MS - Knowledge Bowl
Cathy Miller	\$200.00	Cowern Community Garden
North High Boys Hockey Blue Line Club	\$2,300.00	North Boys Hockey Coaches salary
Buffie Brothers Construction	Refrigerator (valued at \$500.00)	Cowern Elementary
Christa Waymire	\$50.00	Harmony Learning Center Pilot Program
Kristin Munce	Digital camera, charge & SD card (valued at \$50.00)	Castle Elementary
Park Dental	Hitachi Projector CP-AW 250 N (valued at \$950.00), Touchboard Hitachi FX TRIO - 88W (valued at \$1,600.00), 3 small & 1 medium dry-erase boards (valued at \$85.00)	Castle Elementary
Jennifer Kust	\$200.00	Tartan Robotics Team
Hope Lutheran Church Women	\$150.00	ISD 622 Meals on Wheels
Kinh Luan Vu Nguyen	\$50.00	Gladstone Meals on Wheels
Truist	\$42.32	Gladstone Meals on Wheels
Anonymous	\$1,000.00	North High School Backpack program
Margaret A. John	\$50.00	Richardson holiday bags
Carol J. Olson	\$50.00	Richardson holiday bags

Andrus Built, LLC	\$100.00	Gladstone Meals on Wheels
Leonard Hassel	\$126.00	Gladstone Meals on Wheels
Super America	\$1,000.00	Maplewood Middle School - Shannon McCarthy's classroom supplies
Jenna Peters	\$150.00	Richardson holiday bags
St. Paul East Park Lions Club	\$100.00	North High School Robotics Team
North St. Paul Lions Club/American Legion Post 39	\$200.00	North High School AFJROTC program
Metropolitan Mechanical Contractors	\$200.00	North High School Robotics Team
Tolerance Tool, Inc.	\$1,000.00	North High School Robotics Team

MOTION:

SECOND:

Total fiscal year 2015-2016 monetary contributions: \$155,308.70

VI. A. 2. ADOPTION OF 2015 PAYABLE 2016 PROPERTY TAX LEVY

The final property tax levy must be certified to the county auditor by December 28, 2015.

Attached is a proposed final certification in the total amount of \$41,227,331.30.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2015 Payable 2016 property tax levy is adopted in the total amount of \$41,227,331.30 and, further, that the School Board Clerk is authorized to sign the document used to certify the property tax levy to the county auditors and the Minnesota Department of Education.

MOTION:

SECOND:

**DISTRICT 622 - INDEPENDENT SCHOOL DISTRICT 622
SUMMARY OF PROPOSED LEVY CERTIFICATION
TAXES LEVIED 2015 PAYABLE 2016 FOR THE FY 2016-2017**

FINAL 12-15-2015

	FUND	COMPONENT	PAYABLE 2015 FOR FY2016	PAYABLE 2016 FOR FY2017	AMOUNT OF CHANGE	PERCENT CHANGE	State	Local	Voter / Other	
1	GENERAL	EQUITY LEVY	\$ 1,803,342	1,835,363	\$ 32,021		x		O	1
2		TRANSITION LEVY	158,345	158,243	(102)		x		O	2
3		REFERENDUM LEVY-MARKET VALUE	2,522,507	2,303,628	(218,878)			x	V	3
4		1ST TIER BOARD APPROVED REFER	2,108,066	2,221,863	113,797		x		O	4
5		OPEB PAY AS YOU GO	231,471	508,453	276,982			x	O	5
6		OPERATING CAPITAL LEVY	1,210,284	1,319,609	109,325		x		O	6
7		ALT TEACHER COMP - Q-COMP	961,216	958,973	(2,243)			x	O	7
8		REEMPLOYMENT LEVY	135,000	135,000	0		x		O	8
9		INTEGRATION LEVY	608,840	650,655	41,815		x		O	9
10		CAREER AND TECHNICAL LEVY	290,465	361,670	71,205		x		O	10
11		ICE ARENA	41,696	57,892	16,196			x	O	11
12		SAFE SCHOOLS LEVY	424,454	424,498	43		x		O	12
13		SAFE SCHOOLS INTERMEDIATE 916	147,380	153,291	5,911		x		O	13
14		LEASE LEVY - DISTRICT	1,048,069	1,051,064	2,995			x	O	14
15		LEASE LEVY - INTERMEDIATE 916	269,729	267,817	(1,912)			x	O	15
16		ALT FACILITIES PAY AS YOU GO	5,067,600	0	(5,067,600)			x	O	16
17		HEALTH AND SAFETY	730,840	0	(730,840)			x	O	17
18		LONG TERM FACILITIES PAY AS YOU GO	0	7,475,452	7,475,452			x	O	18
19		STUDENT ACHIEVEMENT - GENERAL OTHER	254,698	255,970	1,272		x		O	19
20		LOCATION EQUITY	4,999,130	4,999,638	509		x		O	20
21		OTHER GENERAL - LEARNING LEVY	200,000	0	(200,000)			x	O	21
22		ECON DEV ABATEMENT - WOODBURY	386,032	343,518	(42,514)		x		O	22
23		PRIOR YRS ADJUSTMENT	483,431	(211,692)	(695,123)		x		O	23
24		TOTAL GENERAL FUND	\$ 24,082,595	\$ 25,270,906	\$ 1,188,310	4.93%				24
24	COMMUNITY SERVICE	BASIC	\$ 540,657	\$ 571,769	\$ 31,113		x		O	24
25		EARLY CHILDHOOD	290,869	290,040	(829)		x		O	25
26		SCHOOL AGE CARE	800,000	750,000	(50,000)			x	O	26
27		HOME VISIT LEVY	6,037	6,578	541			x	O	27
28		ADULTS WITH DISABILITIES	7,767	7,767	0		x		O	28
29		PRIOR YEAR ADJUSTMENT	143,748	178,522	34,774		x		O	29
30		TOTAL COMMUNITY SERVICE FUND	\$ 1,789,077	\$ 1,804,676	\$ 15,598	0.87%				30
31	DEBT SERVICE	K-12	\$ 12,589,691	\$ 11,965,814	\$ (623,877)			x	V/O	31
32		LESS: DEBT SERVICES EQUALIZATION AID	0	0	0		x		O	32
33		DEBT SERVICES EXCESS	(205,863)	(670,481)	(464,619)		x		O	33
34		ABATEMENT ADJUSTMENTS	282,267	133,530	(148,736)		x		O	34
35		TOTAL DEBT SERVICE FUND	\$ 12,666,095	\$ 11,428,863	\$ (1,237,232)	-9.77%				35
36	OPEB	OPEB DEBT SERVICE	\$ 2,801,430	\$ 2,722,887	\$ (78,543)	-2.80%		x	O	36
37		GRAND TOTAL ALL FUNDS	\$ 41,339,197	\$ 41,227,331	\$ (111,866)	-0.27%				37

\$ (111,866)

VI. A. 3. ACCEPTANCE OF THE FISCAL YEAR 2015 AUDIT REPORT

Representatives of Malloy, Montague, Karnowski, Radosevich and Co. P.A. will be present to discuss and answer questions regarding the 2014-2015 financial statements and related reports.

Therefore, the Director of Business Services recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the audit reports for the fiscal year ending in June 30, 2015 presented by Malloy, Montague, Karnowski, Radosevich and Co. P.A. be accepted as presented.

MOTION:

SECOND:

VI. B. 1. 2015-2016 DISTRICT 622 COMMUNITY EDUCATION ADVISORY COUNCIL MEMBERS

The District 622 Community Education Advisory Council bylaws state that the Director shall recommend the yearly membership to the School Board for approval. New members have been added to the council and are indicated in bold.

Name	Representing	Term Ends
Darrell Benhardus	Faith Community	6/30/16
Pattianne Casselton-Demaray	Community Bridge Advisory Council, Oakdale Resident	6/30/16
Tara Lemke Ebenhoch	Carver Parent	6/30/17
Bette Jayne Haak	City of North St. Paul	6/30/16
Jen Hanson	Meals on Wheels Program, North St. Paul Business	6/30/16
Pam Jakes	Adult Basic Education Program	6/30/16
Terri Johnson	District 622 Community Education	N/A
Matt Ladhoff	3M	6/30/17
Sylvia Neblett, Vice-Chair	Maplewood Resident, District Staff	6/30/17
Amy Petersen, Chair	ECFE Advisory Council, Richardson Parent	6/30/16
Therese Sonnek	Ramsey County Library	6/30/17
Michael Stahlmann	North St. Paul Resident	6/30/16
Antenhe Tena	Youth	6/30/16
Pat Williamson	Maplewood Resident	6/30/16

Therefore, the Director of Community Education recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District 622 that the 2015-2016 District 622 Community Education Advisory Council Members as stated above be approved.

MOTION:

SECOND:

VII. C. 1. RATIFICATION OF THE 2015-2017 LOCAL 12 CLERICAL MASTER AGREEMENT

A settlement has been bargained between the Local 12 and Independent School District 622. The membership of Local 12 has voted on and ratified the proposed agreement. The proposed settlement is a two-year agreement covering the years 2015-16 and 2016-17, and represents 0% on the salary schedule for both years. The total package cost increase, including all associated costs, is 2.60%.

Therefore, the Director of Human Resources recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2015-2017 Local 12 Master Agreement be approved.

MOTION:
SECOND:

**Tentative Local 12
Settlement Summary**

	<i>2015-2016</i>	<i>2016-2017</i>
Salary Schedule Improvement	0%	0%
Lump Sum Payments	Employees at top step receive a lump sum = 1.95% of their annualized salary	Employees at top step receive a lump sum = 1.95% of their annualized salary
Health Insurance Caps	No Change	1% increase in the cap 12 mo: \$636.02 single & \$1,492.94 family 11 mo: \$636.02 single & \$1,373.50 family 10 mo: \$636.02 single & \$1,254.07 family
Total		2.60

VII. D. 1. REVISION OF THE 2015-2016 SCHOOL CALENDAR

After approval of the 2015-2016 school calendar, the topic of having a school day for ninth, tenth and twelfth graders while juniors take the ACT test was discussed. Last year, the District had a half day of school for all senior high students during the junior ACT test day, but absences were excessive.

Research was conducted, and District 622 was one of the only school districts in the area attempting to have a school day for non-testers. Enough hours have been built into the 2015-2016 school calendar to ensure that a proposed non-school day for ninth, tenth, and twelfth graders will not negatively affect ADM.

Therefore, the Assistant Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the 2015-2016 School Calendar be revised to reflect April 19, 2016 as a full school day for eleventh graders only at the high school level for the purpose of ACT testing.

MOTION:

SECOND: